

**E&C RESULTS – 04 JUNE 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HOLD
04/06-1B <sup>M</sup>	24/1-5 B/200 (3) 04 JUN 2001	HR&SM	Residential Accommodation for the Leading Edge: Energising Managers and Future Leaders Programs	YES
04/06-1F <sup>R</sup>	(3)364/62/6-NL050/P69 04 JUN 2001	City Governance	Proposed delegation to approve, terminate and otherwise deal with leases of Council owned retail shop tenancies	YES
04/06-2F <sup>M</sup>	(7)364/48/2-JI230/P1(1) 04 JUN 2001	City Governance	Lease Agreement – Telstra Corporation – Location of an equipment shelter shed – 3/200-4 Sir Samuel Griffith Drive, Constitution Hill, Mt Coot-tha	YES
04/06-3F <sup>R</sup>	221/38-2000 04 JUN 2001	City Governance	Presentation and Tabling of the Quarterly Financial Report for the period ended March 2001	YES
04/06-4F <sup>R</sup>	364/48/2-DO393(2/P1) 04 JUN 2001	City Governance	Proposed Lease of Council land to Energex Ltd – Ekibin Quarry, Mt Stephens	YES
04/06-5F <sup>M</sup>	204/6(46) JUN 2001	City Governance	Monthly Project Report – April 2001	YES
04/06-6F <sup>R</sup>	04 JUN 2001	City Governance	Budget Information Session Procedure	YES
04/06-1J <sup>M</sup>	12/51-J/2001 2001	CCSD	Overseas Travel – Youth Initiatives – Christchurch City Council Invitation – New Zealand	YES
04/06-2J <sup>M</sup>	24/1-J(15) 04 JUN 2001	CCSD	Overseas Travel – Customer Contact World Philippines 2001, Terrapin Conference, Manila, Philippines – Manager, Customer Services	YES
04/06-1K <sup>M</sup>	266/7/8(7/P1) 04 JUN 2001	Urban Management	Overseas Travel – Extension of Travel – Eco-tourism, natural resource and protected area management, Japan – Principal Program Officer Conservation Land Management	YES

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



04/06-2K	R	345/10 04 JUN 2001	Urban Management	Natural Assets Local Law	YES
04/06-3K	R	460/2(97) 04 JUN 2001	Urban Management	Amendments to the Brisbane City Plan 2000	YES
04/06-4K	R	460/2(107) 04 JUN 2001	Urban Management	Changes to the Heritage Register and the Commercial Character Building Register	YES
04/06-5K	R	BT345/1541 04 JUN 2001	Urban Management	"Amending Local Law No.1" (Bus Transport and Ferries) 2001	YES
04/06-1L	R	204/11(A3) 04 JUN 2001	OLMCEO	Review of Administrative Policies and Procedures – Deletion of Obsolete and Superseded Policies	YES
04/06-2L	R	(6)376/6/40(P1) 04 JUN 2001	OLMCEO	Contracts and Tendering – Report to Council of contracts accepted by delegates	YES
04/06-3L	R	(5)204/68/1(208) 04 JUN 2001	OLMCEO	Changes to Administrative Structure of Brisbane City Council	YES
04/06-4L	R	239/108/1(3) 04 JUN 2001	OLMCEO	Ourbristane.com (formerly eBrisbane) MegaPortal Tier 2 Contract – Queensland Newspapers Pty Ltd	YES
04/06-5L	R	460/2(104) 04 JUN 2001	OLMCEO	Overseas Travel – British Local Government Conference	YES
04/06-1N	M	392/49/2-2000/2001(0) 04 JUN 2001	CED	2000/2001 Community Sport Assistance Grant Scheme – Round Two	YES
04/06-2N	R	(4)204/68/1(1058) 04 JUN 2001	CED	Assignment of Sleeman Centre Swim Shop Lease	YES
04/06-3N	M	392/47/2-2000/2001(0) 04 JUN 2001	CED	2000/2001 Junior Sport Development Grant Scheme – Round Two	YES
04/06-4N	R	321/66 04 JUN 2001	CED	Queen Street Mall tenancies	YES

present at meeting:

J G Soorley  
KOT Quinn  
S L Humphreys  
K M Rea  
J H Campbell  
D B Hurchliffe  
M A Hayes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Residential Accommodation for the Leading Edge: Energising Managers and Future Leaders Programs.

RECEIVED

3.0 ISSUE/PURPOSE

04 JUN 2001

COMMITTEE SECTION

The purpose of this submission is to seek E&C approval for the residential venue to be used for the Energising Managers and Future Leaders Programs:

- A) Managing the Emerging Future program; and
- B) Leadership in Action program.

**APPROVED**

4.0 PROPONENT

4 JUN 2001

Phil Minns, Divisional Manager, Human Resources & Strategic Management Division

Lord Mayor

5.0 SUBMISSION PREPARED BY

Cassandra Crowe, Program Co-ordinator, City Work Place Solutions x39081 (hrcon10).

6.0 DATE

22 May 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

516 101

TOWN CLERK

File HRCON

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



9.0 RECOMMENDATION

That E&C grant approval for the following residential venue for the Leading Edge: Energizing Managers and Future Leaders programs:

*Managing the Emerging Future Program*

Dates in 2001	Proposed residential venue	Cost
June : 20 <sup>th</sup> – 22 <sup>nd</sup>	Clear Mountain Health and Conference Center	
June : 26 <sup>th</sup> - 28 <sup>th</sup>		
July: 10 <sup>th</sup> – 12 <sup>th</sup>		
July : 18 <sup>th</sup> – 20 <sup>th</sup>		
	<b>Total</b>	<b><u>\$ 44,280.00</u></b>

*Leadership –in Action Program*

28 <sup>th</sup> July – 3 <sup>rd</sup> August	Clear Mountain Health and Conference Centre	
	<b>Total</b>	<b><u>\$ 18,954.00</u></b>

10.0 DIVISIONAL MANAGER

  
Phil Minns  
Divisional Manager  
Human Resources & Strategic Management

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

The organisation's long - term future is inextricably linked to the quality of management and leadership across Council. Collaborative leadership is a quality that will be fundamental to building our relationships with people outside Council, particularly in South East Queensland - our key stakeholders, customers and the community.

Initial approval was obtained from E&C on 29<sup>th</sup> of March 1999 to develop and implement leadership and management programs for senior (band 7 to Executive) and middle managers (bands 5 to 8). Leading Edge: Advancing and Challenge of Leadership programs (band 7 to Executive) have already been implemented and now it is time to commence the delivery of the second stage Leading Edge programs for the target group of middle managers (band 5 to 8). These programs have been titled, The Leading Edge: Energising Managers and Future Leaders programs.

The Leading Edge – Energising Managers and Future Leaders programs have been designed and promoted to enable and increase employee's business acumen, leadership skills and their ability to operationalise business strategies and practices. Three different programs are included to ensure the needs of the range of middle managers, from the novice to the advanced practitioner, can be met. The programs are as follows:

- Skills of Middle Managers
- Managing the Emerging Future
- Leadership in Action

## 11.1 ROLE OF LEARNING COUNCIL

The purpose of the Learning Council is to guide strategic learning and development at the corporate level, to champion life-long learning, and to advise EMT about learning and development matters. Members of the Learning Council comprise three Divisional Managers and eight SES/SOS Officers from across Council.

The Learning Council has endorsed running of the three Leading Edge: Energising Managers and Future Leaders programs.

## 11.2 RESIDENTIAL COMPONENTS OF PROGRAMES

The Learning Council (chaired by Phil Minns/DMGRB) approved the design of the three programs, which include in two of the three programs a total of five short residential components. The Learning Council have recognized residential components as important to establishing a strong learning community and shared vision.

It is envisaged that 124 people will be attending the residential components of the above stated programs.



The venue for the residential(s) is required to accommodate 25 participants and 2 facilitators. In addition, residential workshop requirements included a venue that has the capacity to accommodate break out areas for group work. While a number of venues were investigated for the purpose of hosting these residential, only Clear Mountain Health and Conference Centre was able to accommodate all program residential dates and work shop needs at time of sourcing venue locations.

Clear Mountain Health and Conference Centre offers facilities that meet the needs of the residential programs (eg break out areas), is available for all residential dates and receives above average feedback from facilitators (eg customer service).

## 12.0 CONSULTATION

Executive Management Team /Learning Council

The Leading Edge: Energising Managers and Future Leaders programs, inclusive of a total of five short residential components has been fully endorsed by the Learning Council. The Learning Council is the steering committee that oversees the learning agenda and leadership development across Council.

## 13.0 IMPLICATIONS OF PROPOSAL

The benefit achieved from short residential components affords the best mechanism to develop a learning community to ensure participants are established in strong support networks.

## 14.0 CORPORATE PLAN IMPACT

**Program 11** Organisational Capability:

**11.3** Collaborative and principled leadership

**Strategy 11.3.2** Provide collaborative and innovative leadership

**Service (Output) 11.3.2.2**

Leadership development strategy and supporting frameworks.

This output includes a range of leadership and management development programs

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENTAL IMPACT

Nil.

## **17.0 POLICY IMPACT**

Nil

## **18.0 FINANCIAL IMPACT**

The program runs on a cost recovery basis with each Division funding the participation of its own officers. Divisions will pay the cost for their participants to attend programs and this revenue will be used to pay for all costs associated with the program.

## **19.0 HUMAN RESOURCES IMPACT**

Nil

## **20.0 URGENCY**

Urgent. Written confirmation is required by the venue as soon as possible.

## **21.0 PUBLICITY/MARKETING STRATEGY**

Nil

## **22.0 OPTIONS**

1. Approve the recommendation that Clear Mountain Corporate Retreat be selected as the venue for the Energising Manager and Future Leaders programs.
2. Approve the recommendation in principle, with amendment/further work to be undertaken.
3. Not approve the recommendation.

**Option 1 is the preferred option**



1.0 FILE NUMBER: (7)364/48/2-JI230/P1(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

To enter into a lease agreement with Telstra Corporation for an area located at 3/200-4 Sir Samuel Griffith Drive, Constitution Hill, Mt Coo-tha

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval from the Establishment & Co-ordination Committee to enter into a lease with Telstra Corporation over a portion of the land at 3/200-4 Sir Samuel Griffith Drive, Constitution Hill, Mt Coot-Tha, for the location of an equipment shelter as depicted in the attached Survey Plan and photograph.

4.0 PROPONENT

John Orange  
Divisional Manager  
City Governance Division

RECEIVED

04 JUN 2001

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Sharon Johnston  
Acting Manager  
City Assets Branch  
City Governance Division - Ext 34145

APPROVED

4 JUN 2001

Lord Mayor

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

*[Handwritten signatures and initials over the APPROVED stamp]*

ACTION TAKEN

6.0 DATE

25 May 2001

*56 p1*

TOWN CLERK

*File PAMCA*

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment & Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 **RECOMMENDATION**

That:

- (1) Subject to the consent of the Minister for Lands under the provisions of the Land Act 1962, a lease be granted to Telstra Corporation upon the standard terms and conditions for such a lease, of the land situated at 3/200-4 Sir Samuel Griffith Drive, Constitution Hill, Mt Coot-Tha, described as Lease 'C' in Lot 1 RP868488, shown shaded yellow on the attached copy of the Survey Plan 142473 and marked Attachment 1, and depicted in the colour photograph marked Attachment 2, and;
- (2) The said lease be for a period of 10-years commencing at an annual rental of <sup>redacted</sup> (including GST) upon terms which would be satisfactory to the Manager Brisbane City Legal Practice.

10.0 **DIVISIONAL MANAGER**

*JO*

*JO*  
John Orange  
**DIVISIONAL MANAGER**  
**CITY GOVERNANCE DIVISION**

I Recommend Accordingly

*[Signature]*  
.....  
CHIEF EXECUTIVE OFFICER

BCCP PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

On 2 August 2000 the Council resolved that it was in the public interest that Section 46 of the City of Brisbane Act 1924 relating to the public tendering for leasing of Council property should not apply in relation to the leasing of sites to Telecommunications Carriers. By resolution 51/2000-01 the Council delegated its powers in relation to the granting of leases to Telecommunications Carriers to the Establishment & Co-ordination Committee.

Until recently Council's basis for determining lease rentals provided no differentiation or financial impost on high impact over medium or low impact. The new guidelines adopted by the Establishment and Co-ordination Committee on 11 October 1999 seek to provide a commercial disincentive to carriers for medium over low and high over medium impact sites. The terms and conditions for such agreements have generally been standard for all Council sites and apply to all carriers.

This particular case involves the renewal of an expired lease to Telstra Corporation. The new lease will detail a portion of the land at Sir Samuel Griffith Drive, Constitution Hill, Mt Coot-Tha, over lot 1 on RP868488 to accommodate an existing equipment shelter as part of Telstra's Communications network. The Telstra equipment is co-located upon the adjacent Energex lattice tower. The whole of the Mt Coot-tha region is held by the Council as trustee under a Deed of Grant in Trust and is subject to the provisions of the Land Act. In December 1988, Council entered into a lease with Telecom for 5 years commencing 1/12/1988 expiring 30/11/1993 at a rate of <sup>redacted</sup> per annum. In February 1994, E&C granted approval to extend the Telecom lease for an additional term of 5 years from for an annual rental of <sup>redacted</sup> which was in line with the newly established telecommunication leases.

Telstra Corporation has again contacted Council (City Assets Branch) expressing a continued need for the use of the site at Constitution Hill, Mt Coot-Tha, and sought to formalise their tenure for a further 10-year period. Negotiations held between the Manager, City Assets Branch and representatives of Telstra Corporation has resulted in Telstra Corporation agreeing to pay the rental fee of <sup>redacted</sup> (includes GST) and pay for all costs associated with the preparation of the lease and Survey Plans. The lease will increase with effect from 1 July each year at 5% p.a. or CPI (whichever is the greater) for the term of the lease and on terms satisfactory to the Manager Brisbane City Legal Practice.

## 12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson Finance Committee.
- Councillor Judy Magub, Councillor Toowong Ward Office.
- James Coutts, Acting Manager, Environment & Parks.
- Warren Dwyer, Solicitor, Brisbane City Legal Practice.
- Sharon Johnston, Acting Manager, City Assets Branch.

No objections have been raised

**13.0 IMPLICATIONS OF PROPOSAL**

Council will receive an ongoing income for the site.

**14.0 CORPORATE PLAN IMPACT**

In accordance with the Corporate Plan Outcome 1.4:-

Service (Output) 1.4.3: Improve the management and performance of City Governance's physical asset and information portfolio.

**15.0 CUSTOMER IMPACT**

Nil.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FUNDING IMPACT**

There are no funding requirements. Moreover, Council will receive an ongoing annual rental of <sup>redacted</sup> (includes GST). The rental revenue received will increase with effect from 1 July each year at 5% p.a. or CPI (whichever is the greater) for the term of the lease.

**19.0 HUMAN RESOURCE IMPACT**

There is no impact.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY / MARKETING STRATEGY**

No publicity is required.



## 22.0 OPTIONS

1. Approve the recommendation that the Establishment & Co-ordination Committee grant approval to the following
  - (a) Subject to the consent of the Minister for Lands under the provisions of the Land Act 1962, successive leases be granted to Telstra Corporation upon the standard terms and conditions for such leases, of the land situated at 3/200-4 Sir Samuel Griffith Drive, Constitution Hill, Mt Coot-Tha, described as Lease 'C' in Lot 1 RP868488, shown shaded yellow on the attached copy of the Survey Plan 142473, and marked Attachment 1, and depicted in the colour photograph marked Attachment 2, and;
  - (b) The said lease be for a period of 10-years, commencing at an annual rental of <sup>redacted</sup> (including GST) upon terms which would be satisfactory to the Manager Brisbane City Legal Practice.
2. Not to approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 204/6 (16)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - April 2001 (Attachment A)

RECEIVED

04 JUN 2001

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

COMMITTEE SECTION

The key aim is to foster a spirit of responsibility and honesty in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond issues as they emerge.

4.0 PROPONENT

John Orange, Divisional Manager, City Governance, 340 34577

APPROVED

4 JUN 2001

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance, 340 35290

Lord Mayor

6.0 DATE

28 May, 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

ACTION TAKEN

516101

TOWN CLERK

File MCRM

10.0 DIVISIONAL MANAGER

John Orange  
Divisional Manager, City Governance Division

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

In November E&C approved a six month trial of the Monthly Project Report.

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red).

### April Report Notes

Attachment A is the report for April, 2001. Some changes have occurred to the report from the previous month and are outlined below for your consideration.

- **Projects adversely changed since last month include:**
  - **BAC Façade** - Pending official verification of funding approval for 01/02 this project will be completed in 01/02.
  - **City Hall Roof Refurbishment** - Estimate proposals received for this project were well above the original estimates. A new budget bid and a staged refurbishment approach is currently being considered. Commencement will be delayed until 01/02.
  - **Victoria Park Driving Range** - Work is currently on hold pending legal action including a heritage application that may indirectly influence the construction of this new driving range.
  - **South Bank Bridge Connections** - Scope changes have been necessary due to changes in bridge design. However, work is progressing and a progress payment to the State is currently being processed.
  - **Coronation Drive** - The cost of additional works in relation to compensation for the Coronation Motel has increased. Work budgeted in 01/02 will now be completed this financial year. A budget flyer is being developed.
  - **Footpath Contributed Assets** - Developer's donations have been higher than expected.
  - **Inner City Bypass** - Project is ahead of schedule however, cost increases have been incurred due to cost over-runs involving the settlement of RNA property and the additional purchase of the AMSA site. These issues have been addressed in budget reviews and as a consequence the project should be back on estimate over the next few months.
  - **Major Traffic Improvements Schedule 60** - While 10 projects have been completed and a further five have commenced issues relating to cash-flow are evident. It is expected that this project will be completed within estimate and processes to manage project timing have been implemented

- **Luggage Point Water Reclamation Project** - Issues relating to plant control systems and the impact of algae on feed-water systems will reduce the savings flagged at the last budget review.
- **Sandgate WWTP Capacity Upgrade and BNR** - Environmental Impact Statement has been delayed and may not be completed this financial year. Some funds will need to be deferred to next financial year.
- **Sewerage Contributed Assets** - Developer's donations have been higher than anticipated.
- **New Projects appearing for the first time**
  - **Australia Trade Coast Sewer** - Project awaiting funding approval before progressing further.
- **Projects no longer appearing in the Report**
  - **Sport Precinct Implementation** - Funding submissions for future years has not been approved. This project will no longer appear as a major project.
- **Projects where a budget review has changed the whole of life estimate**
  - **Sport Specific Facility Development - Rowing Infrastructure** - Carry overs have altered the estimate of this project which included Davies Park Redevelopment which will appear as a separate project during 01/02.
  - **Victoria Park Driving Range** - Project budget has been revised during budget development
  - **Bicentennial Bikeway** - Budget review has altered cost estimates

The Exception Report gives a brief outline of the current situation.

## 12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions.

## 13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

## 14.0 CORPORATE PLAN IMPACT

Nil



**15.0 CUSTOMER IMPACT**

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

Option 1: Approve the recommendation that E&C accept the Major Project Report for April, 2001

**Option 1 is the preferred option.**

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER:

12/51-J/2001

RECEIVED

04 JUN 2001

2.0 TITLE

COMMITTEE SECTION

Overseas Travel - Youth Initiatives - Christchurch City Council Invitation - New Zealand

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for Anna Spencer, Community Development Team Leader West, Community Development Services, to travel to New Zealand, from 18 June to 25 June 2001, at the invitation of Christchurch City Council to exchange information regarding local government responses to young people and youth issues.

4.0 PROPONENT

Margaret Crawford, Divisional Manager, Customer and Community Services

**APPROVED**

4 JUN

5.0 SUBMISSION PREPARED BY

Anna Spencer, Community Development Team Leader - CDT West, 3407 0203, CDTLW

*[Handwritten signatures and initials]*

6.0 DATE

28 May 2001

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN  
5,6,01  
TOWN CLERK  
File CDTLW



9.0 **RECOMMENDATION**

That E & C grant approval for Anna Spencer, Community Development Team Leader, Community Development Team West, to travel to Christchurch, New Zealand, from 18 June to 25 June 2001, to exchange information regarding local government responses to young people and youth issues, at a total estimated cost of \$800.00.

10.0 **DIVISIONAL MANAGER**



Margaret Crawford  
**DIVISIONAL MANAGER**  
**CUSTOMER & COMMUNITY SERVICES**

I Recommend Accordingly



**CHIEF EXECUTIVE OFFICER**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

The Christchurch Youth Advocate, Robyn Moore visited Brisbane in 1999, after reading a conference paper on the innovative research and work undertaken by Brisbane City Council in the area of young people's access to and use of public space, participation in civic life, alternative education, and vocational pathways.

An outcome of this visit has been ongoing communications between the Christchurch City Council and Brisbane City Council. As Brisbane City Council is a recognised leader in this field, BCC Community Development Services have been providing advice on a number of Christchurch City youth projects and issues.

This has led to an invitation to visit and exchange information with Christchurch City Council, elected representatives, community and project leaders and community organisations on a range of social issues as well as local government responses to various youth and young people issues and work undertaken by Brisbane City Council.

Anna Spencer, Community Development Services, has been involved in the implementation and management of a number of key Brisbane City youth initiatives including:

- Myer Centre Youth Protocols;
- Young People and Major Centres City Centre Pilots;
- "Bearing" skate magazine;
- Queensland Skaters Association;
- Flexi School;
- Roma Street Parkland – youth design project;
- Girls in Space research;
- Visible Ink;
- Chill Out "at risk";
- Indigenous Youth Working Party and Inner Urban Youth Interagency; and
- [www.yspace](http://www.yspace).

Christchurch City Council is internationally recognised for its work in the areas of youth advocacy, positive imaging of young people and youth employment initiatives. Exchange of information of these topics would be of benefit to both Councils.

The benefits to Council, of Anna Spencer travelling to Christchurch, are:

- Opportunity to showcase Brisbane City Council's youth strategy and projects;
- Anna will further develop and refine skills in this area and, as such, will retain status as a valuable resource to Council and the community.
- Obtain knowledge of Christchurch's youth services, advocacy services and social initiatives.



**12.0 CONSULTATION**

Pam Bourke, Manager Community Development Services  
Alan Rodgers, Manager Community & Lifestyle  
Janine Botfield, Senior Youth Policy Officer  
Phil Crane, QUT, School of Human Services  
Richer Tinker, "Bearing" Magazine

All are in agreement with the recommendation.

**13.0 IMPLICATIONS OF PROPOSAL**

Brisbane City Council will be seen to be continuing as leader in the field of public space inclusion for young people.

**14.0 CORPORATE PLAN IMPACT**

Strategy 4.5.1 Foster supportive and involved communities.  
Service (Output) 4.5.1.2 Community Development Policy and Social Planning

**15.0 CUSTOMER IMPACT**

Nil.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FINANCIAL IMPACT**

The Christchurch City Council will arrange and cover the costs associated with airfares, accommodation, transport and meals for the week of the visit.

Personal Allowance: \$50.00 per day

Council Advance: \$50.00 per day

Funds of \$800.00 are available from Vote Code 1.14.2169.011.000.000.628.152.00

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**22.0 OPTIONS**

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 24/1-J(15)

04/06-2J

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – Customer Contact World Philippines 2001, Terrapinn Conference, Manila, Philippines – Manager Customer Services.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E & C approval for the Manager, Customer Services, to travel to the Philippines from 9<sup>th</sup> to 12<sup>th</sup> July 2001 to present at the Customer Contact World conference.

4.0 PROPONENT

Margaret Crawford, Divisional Manager, Customer & Community Services

5.0 SUBMISSION PREPARED BY

Jane King, Manager Customer Services (MCS), Ph: 3403 4600

6.0 DATE

30 May 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED

No

04 JUN 2001

9.0 RECOMMENDATION

COMMITTEE SECTION

That E & C grant approval for Jane King, Manager Customer Services, to travel overseas to Manila, Philippines, from 9<sup>th</sup> to 12<sup>th</sup> July 2001, to present at the Terrapinn Conference "Customer Contact World Philippines 2001".

10.0 DIVISIONAL MANAGER

  
Margaret Crawford  
Divisional Manager  
CUSTOMER & COMMUNITY SERVICES

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

5/6/01

TOWN CLERK

FLB MCS

ESCC PUBLICATION SCHEME  
12 YEAR RELEASE

APPROVED

4 JUN

## 11.0 BACKGROUND

Terrapinn Real Time Business approached the Brisbane City Council in February 2001 inviting the CEO, Jude Munro, to present at the Customer Contact World conference, as delegates have expressed the desire to acquire further knowledge regarding the Brisbane City Council Call Centre and Customer Relationship Management. The conference will be held at the Shangri-La, Manila, The Philippines in July 2001.

The CEO suggested that Jane King, Manager Customer Services, should be given the opportunity to attend the Conference in Manila to present the topic "e-CRM Platform: Decreasing Cost While Increasing Customer Satisfaction", in view of her expertise and knowledge in this area.

Attending the Conference as a speaker will also present the opportunity to showcase Brisbane City Council's achievements and products in an international arena. It will also provide access to practitioners from South East Asia and New Zealand for the exchange of knowledge and the possibility of marketing Brisbane City Council's products.

These advantages can be obtained at minimal cost to Council as Terrapinn have agreed to cover the cost of the airfare to Manila and two nights' accommodation.

## 12.0 CONSULTATION

The following people were consulted:

- Jude Munro, Chief Executive Officer
- Margaret Crawford, Divisional Manager, Customer & Community Services

All consulted are in agreement with the recommendation

## 13.0 IMPLICATIONS OF PROPOSAL

Nil

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

This opportunity will allow sharing of ideas, advice and networks, and also practices that can be evaluated for use in our Call Centre and Customer Relationship Management practices.

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

Nil



**18.0 FINANCIAL IMPACT**

The airfare and accommodation costs will be funded by the conference organisers (\$3,416.56 business class airfare & maximum of two nights accommodation @ US\$140.00 per night) and any other additional costs will be met from the C&CS Division budget.

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

Option 1: Approve the recommendation for Jane King to travel to Manila, The Philippines for the Customer Contact World 2001 conference.

Option 2: Do not approve the recommendation.

**Option 1 is the preferred and recommended option**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 266/7/8(7/P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Ecotourism, natural resource and protected area management in Japan.

3.0 ISSUE/PURPOSE

Seeking approval to extend the Yatsu Higata Festival visit to Japan by Jim McDonnell Principal Program Officer -Conservation Land Management.

RECEIVED

4.0 PROPONENT

Micheal Kerry, Divisional Manager Urban Management

04 JUN 2001

5.0 SUBMISSION PREPARED BY

Jim McDonnell, Principal Program Officer Conservation Land Management, x39413

COMMITTEE SECTION

6.0 DATE

24 May 2001

APPROVED

4 JUN 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL ?

For E&C approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE ?

Not applicable

9.0 RECOMMENDATION

That E&C approve the extension of travel in Japan for Jim McDonnell following the Yatsu Higata Festival by five days for the purposes of research into various aspects of ecotourism, natural resource management and protected area management. The travel extension is from the 13 June 2001 until 18 June 2001 at an estimated cost of \$2,500.

10.0 DIVISIONAL MANAGER

*Micheal Kerry*  
Micheal Kerry  
DIVISIONAL MANAGER  
URBAN MANAGEMENT

I Recommend Accordingly  
*[Signature]*  
.....  
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

5/6 10/1  
TOWN CLERK-  
*File POPCLM*

BCC 10 YEAR RELEASE SCHEME



## 11.0 BACKGROUND

Brisbane City Council and Narashino City signed an Affiliation Agreement in 1998 that prescribed the development of a Five Year Action Plan primarily aimed at improving the protection of migratory waders through learning and exchange.

On Monday 21 May 2001 the Establishment and Coordination Committee approved the attendance of three representatives to attend the Yatsu Higata Festival in Narishino City. That approval covered Jim McDonnell, Council's Principal Program Officer for Conservation Land Management, to visit Japan until the 13 June 2001. An extension of this travel by five days is sought until the 18 June 2001 for the purpose of researching and visiting various organisations and sites associated with ecotourism, natural resource management and protected area management.

The focus of this research will be making contact with various specialists associated with wetland management, visitor centre management, RAMSAR wetlands and both National and Quasi-National Parks which are managed by local governments.

Organisations and sites to be visited include:-

Japan Ecotourism Society

Iioka Gyoubu Cape View House

Aqua Restoration Research Centre.

Japanese Environment Agency (National Parks etc.)

Kushiro-shitsugen National Park (RAMSAR Wetlands)

Shiokawa Tidalflat, Mikawa Bay.

Ise-Shima National Park.

Yamato-Aojako Quasi National Park

## 12.0 CONSULTATION

Councillor Tim Quinn, Deputy Mayor and Chair, Urban Planning Committee

Doug Yuille, Environmental Policy Adviser

James Coutts, Acting Manager Environment and Parks

## 13.0 IMPLICATIONS OF THE PROPOSAL

The proposal will strengthen Council's relationship with community and government in Narashino and Japan, aid wetland and other protected area management and provide valuable contacts for ongoing communication.

## 14.0 CORPORATE PLAN IMPACT

In line with service 8.1.3.1-Community involvement in biodiversity conservation.

## **15.0 CUSTOMER IMPACT**

Improved wetland and natural resource management including community and volunteer programs.

## **16.0 ENVIRONMENTAL IMPACT**

The proposal meets Council's obligations as a RAMSAR signatory and will expand Council's knowledge base on environmental management.

## **17.0 POLICY IMPACT**

The proposal implements policy with regard to International Agreements and aims to improve Council's general natural resource policies.

## **18.0 FINANCIAL IMPACT**

Funding is available from 1.04.1370.601.000.000.000.000.00 within Environment and Parks. Approximate expenditure includes \$600 (Rail pass, taxi etc) \$500 personal allowance for meals etc. \$1400 for accommodation, giving a total of \$2500.

## **19.0 HUMAN RESOURCE IMPACT**

The visit is of short duration and so no human resource issues are predicted.

## **20.0 URGENCY**

High as time is limited to finalise contacts and travel schedules.

## **21.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor's Office.

## **22.0 OPTIONS**

- Option 1      Approve the five day travel extension for Jim McDonnell in Japan from 13 June 2001 until 18 June 2001.
  
- Option 2      Reduce the travel extension as deemed appropriate.
  
- Option 3      Not approve the travel extension.



1.0 FILE NUMBER:392/49/2 - 2000/2001(0) SUBMISSION NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2000/2001 Community Sport Assistance Grant Scheme - Round Two.

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the Community Sport Assistance Grant Scheme as per Attachment 1.

4.0 PROPONENT

Ms Pauline Peel, Divisional Manager, Community & Economic Development (x34110).

5.0 SUBMISSION PREPARED BY

Ms Gina Manning, Program Officer Sport and Recreation Community and Lifestyle (x36199).

**APPROVED**

4 JUN 2001

Lord Mayor

6.0 DATE

28 May 2001.

7.0 FOR ESTABLISHMENT AND COORDINATION COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

04 JUN 2001

9.0 RECOMMENDATION

COMMITTEE SECTION

That the attached list of applications (Attachment 1) recommended for funding under the Community Sport Assistance Grant Scheme be approved.  
I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Pam Bourke  
Acting Manager  
COMMUNITY AND LIFESTYLE

Pauline Peel  
Divisional Manager  
COMMUNITY & ECONOMIC DEVELOPMENT

ACTION TAKEN

5 16 10 /  
TOWN CLERK  
File POSR

BCP PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The Establishment and Coordination Committee at its meeting of 30 May 1994 approved the adoption of the guidelines and conditions for the Community Sport Assistance Grant Scheme. These were adapted to better serve the changing needs within sport on the 6 July 1998, and are attached as Attachment 2.

The 2000/2001 Budget included the allocation of funds for the Community Sport Assistance Grant Scheme of \$500,000.00. Funds are divided into 2 rounds of \$250 000.00.

Set out in Attachment 1 are the applications received under Round 2 of the 2000/2001 Scheme. The applications have been assessed by the Regional Sport and Recreation Officers who have sought input from Ward Councillors and other Community Development Team members.

Recommendations are presented in three separate tables. The most meritorious of the applications have been recommended for funding and are presented in table one. The second table are applications that have met the criteria of the funding scheme, but have not ranked as high as the recommended grants. The third table is comprised of applications that did not meet the guidelines or are not of sufficient merit and hence are not recommended for funding.

## 12.0 CONSULTATION

Councillors in each Ward.

Sport and Recreation Officers, Community Development Teams, Customer and Community Services.

Roberta Bonnin, Acting Manager, Community Development Services, Customer and Community Services.

Damian O'Mara, Senior Program Officer Community Leasing and Facilities Unit.

Margaret Jacobson, Senior Program Officer Sport and Recreation, Community and Lifestyle, Community & Economic Development.

All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may resubmit their proposals in Round 1 of the 2001/2002 Scheme, or contact Regional Sport and Recreation Officers to discuss their applications.

## 14.0 CORPORATE PLAN IMPACT

Program 4

Community Life.

Outcome 4.4

A choice of sport, recreation and leisure activities for all.

Strategy 4.4.1

Improve the health and quality of life of communities through participation in sport and recreation activities.



15.0 CUSTOMER IMPACT

The Community Sport Assistance Grant Scheme provides valuable support to community based sport clubs in Brisbane City.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

The Community Sport Assistance Grant Scheme has been approved by the Establishment and Co-ordination Committee.

18.0 FUNDING

Total funds allocated from round one = \$238 166.60

Of the 53 applications received for the Community Sport Assistance Scheme, 29 are recommended for either full or part funding, representing \$259 285.25.

As per Establishment and Co-ordination Submission dated 19 September 2000 which approved an ex-gratia payment to the State Hockey Centre of \$8399.39.

Total funding is \$267 684.64.

Funds have been allocated in Code 1.03.1659.575.862.000.733.000.00 - Community Sport and Recreation.

19.0 HUMAN RESOURCES IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

22.0 OPTIONS

- (1) Approve the recommendations as set out in Attachment 1
- (2) Not approve the recommendations as set out in Attachment 1
- (3) Vary the level of assistance provided.

**Option (1) is recommended.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 392/47/2-2000/2001(0) SUBMISSION NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2000/2001 Junior Sport Development Grant Scheme - Round Two.

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the Junior Sport Development Grant Scheme as per attachment 1.

4.0 PROPONENT

Ms Pauline Peel, Divisional Manager, Community & Economic Development (x34110)

5.0 SUBMISSION PREPARED BY

Ms Gina Manning, Program Officer, Sport and Recreation, Community and Lifestyle (x36199)

**APPROVED**

4 JUN 2001

LISC Mayor

*[Handwritten signatures and initials]*

6.0 DATE

28 May 2001.

7.0 FOR ESTABLISHMENT AND COORDINATION COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

04 JUN 2001

COMMITTEE SECTION

9.0 RECOMMENDATION

That the attached list of applications (Attachment 1) recommended for funding under the Junior Sport Development Grant Scheme be approved.

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

*[Signature]*  
Pam Bourke  
Acting Manager  
COMMUNITY AND LIFESTYLE

*[Signature]*  
Pauline Peel  
Divisional Manager  
COMMUNITY & ECONOMIC DEVELOPMENT

ACTION TAKEN

5,6 101

TOWN CLERK  
*[Signature]*  
Fib POSR



## 11.0 BACKGROUND

The Establishment and Coordination Committee at its meeting of 29 August, 1995 approved the adoption of the guidelines and conditions for the Junior Sport Development Grant Scheme. These were adapted to better serve the changing needs within sport on the 6 July 1998, and are attached as Attachment 2.

The 2000/2001 Budget included the allocation of funds for the Junior Sport Development Grant Scheme of \$500,000.00, which represents an increase of \$150,000 from the 1999/00 budget. Funds are divided into 2 rounds.

Set out in Attachment 1 are the applications received under Round 2 of the 2000/2001 scheme. The applications have been assessed by the Regional Sport and Recreation Officers who have sought input from Ward Councillors and other Community Development team members.

Recommendations are presented in three separate tables. The most meritorious of the applications have been recommended for funding and are presented in table one. The second table are applications that have met the criteria of the funding scheme, but have not ranked as high as the recommended grants. The third table is comprised of applications that did not meet the guidelines or are not of sufficient merit and hence are not recommended for funding.

## 12.0 CONSULTATION

Councillors in each Ward.

Councillor David Hinchliffe, Chairperson Community Policy Committee.

Sport and Recreation Officers, Community Development Teams, Customer and Community Services.

Roberta Bonin, Acting Manager, Community Development Services, Customer and Community Services.

Damien O'Mara, Senior Program Officer Community Leasing and Facilities Unit.

Margaret Jacobson, Senior Program Officer, Recreation Policy, Community and Lifestyle.

## 13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may resubmit their proposals in Round 2 of the 2000/2001 Scheme, or contact Regional Sport and Recreation Officers to discuss their applications.

## 14.0 CORPORATE PLAN IMPACT

Program 4  
Objective 4.4  
Strategy 4.4.1

Community Life.

A choice of sport, recreation and leisure activities for all.

Improve the health and quality of life of communities through participation in sport and recreation activities.



### 15.0 CUSTOMER IMPACT

The Junior Sport Development Grant Scheme provides valuable support to community based sport clubs in Brisbane City.

### 16.0 ENVIRONMENTAL IMPACT

Nil

### 17.0 POLICY IMPACT

The Junior Sport Development Grant Scheme has been approved by the Establishment and Co-ordination Committee.

### 18.0 FUNDING

Of the 47 applications received for the Junior Sport Development Scheme - Round One, 37 are recommended for either full or part funding, representing \$243 286.02

Funds have been allocated in Code 1.03.1659.575.863.000.733.000.00 - Community Sport and Recreation.

### 19.0 HUMAN RESOURCES IMPACT

Nil

### 20.0 URGENCY

In the normal course of business.

### 21.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

### 22.0 OPTIONS

- (1) Approve the recommendations as set out in Attachment 1
- (2) Not approve the recommendations as set out in Attachment 1
- (3) Vary the level of assistance provided.

**Option (1) is recommended.**

**E&C RESULTS-- 12 JUNE 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HOLD
12/06-1K		WD		WD
12/06-2K <sup>M</sup>	202/11-JB160/182 <b>12 JUN 2001</b>	Urban Management	Claim for Compensation – Resumption of Land for Purposes incidental to Drainage Purposes —182 Coulson Street, Wacol	YES
12/06-3K <sup>R</sup>	221/90/1-2001/2001	Urban Management	Proposed Schedules for Capital Works listed for Construction in 2001/2002 – Urban Management Division	YES
12/06-4K <sup>M</sup>	392/40(1980) <b>12 JUN 2001</b>	Urban Management	Australian Green Development Forum	YES

*present at meeting:*

- J G Boorley*
- L O T Quinn*
- D B Hinchcliffe*
- A L Humphreys*
- J H Campbell*
- M A Hayes*
- K M Rea*

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 202/11-JB160/182

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Claim for compensation arising from the resumption of land for drainage purposes and purposes incidental to drainage purposes, at 182 Coulson Street, Wacol.

3.0 ISSUE/PURPOSE

The purpose of this submission is to reject a claim for compensation, to make a counter offer and if rejected, then to make payment of an advance against compensation for the land resumed at 182 Coulson Street, Wacol.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Malcolm McCallum, Asset Officer Project Coordination, extension 36964.

6.0 DATE

7 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**APPROVED**  
12 JUN 2001  
Lord Mayor

*Handwritten signatures and initials*

**ACTION TAKEN**  
12/6/01  
TOWN CLERK -  
File A0P12  
letter

**RECEIVED**  
12 JUN 2001  
COMMITTEE SECTION

*Watermark: BCC PUBLICATION SCHEME YEAR RELEASE*

## 9.0 RECOMMENDATION

It is recommended that the Establishment and Coordination Committee approve;

1. That the claim for compensation from <sup>redacted</sup> in the amount of <sup>redacted</sup> arising from the resumption by Council of property described as Lots 6 and 63 on Survey Plan 132083 containing areas of 1.268 hectares and 2230 square metres respectively be rejected as excessive.
2. That the Claimant be offered the amount of <sup>redacted</sup> plus Interest thereon if claimed prior to settlement, calculated at the appropriate Land Court rate from the Date of Resumption to the Date of Settlement, plus the payment of Legal and Valuation Fees (if claimed), considered reasonable by the Manager, Waterways, in full satisfaction of all rights or interests to which the Claimant is now or may be entitled arising out of or with respect to the interest which he had in or with respect to the above described property or arising out of or with respect to the taking by Council of the said property, subject to the Claimant entering into a Deed of Indemnity in a form satisfactory to the Manager, Brisbane City Legal Practice.
3. Should the Claimant reject the offer outlined in 2 above, then upon receipt of a request for an advance against compensation, an advance in the amount of <sup>redacted</sup> plus Interest thereon if claimed prior to settlement, calculated at the appropriate Land Court rate from the Date of Resumption to the Date of Settlement together with, if claimed, legal and valuation fees in an amount considered reasonable by the Manager Waterways be paid to the Claimant.

## 10.0 DIVISIONAL MANAGER

  
Michael Kerry  
Divisional Manager  
Urban Management

I Recommend Accordingly

  
.....  
for CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 8 December 2000, Council resumed from [redacted] 1.268 hectares of land for drainage purposes and 2230 square metres of land for purposes incidental to drainage purposes situated at 182 Coulson Street, Wacol, as shown shaded yellow and green respectively on Attachment 1.

The property is situated on the northern road frontage of Coulson Street at Wacol and is approximately 400 metres west of the intersection with Clendon Street. The site is a rectangular shaped parcel of land of moderate elevation with the highest section in the south western corner, on which the owner's residence is built. The land then falls away in a north easterly direction to Bullockhead Creek, with a small high section in the north eastern corner. The bulk of the land is covered by a Vegetation Protection Order.

With regard to the land resumed, 1.2680 hectares lie within the flood regulation line, with 2230 square metres outside the FRL in the north eastern corner of the site. The balance area of 1284 square metres on the south western corner adjoining Coulson Street is improved with a low set brick and timber residence.

A claim for compensation in the amount of [redacted] has been lodged by the dispossessed owner. Council's valuation consultant, Johnston & Co Pty Ltd, has valued the land on a "before and after" basis at [redacted] (average [redacted] per square metre), at Attachment 2. Negotiations which were held on a "without prejudice" basis were not able to be satisfactorily concluded.

The appropriate action is to reject the claim as excessive and make a formal offer to the Claimant of [redacted]. Failing the acceptance of that offer, an advance against compensation in the amount of [redacted] plus Interest thereon, if claimed prior to settlement, calculated at the appropriate Land Court rate from the date of Resumption to the Date of Settlement together with, if claimed, legal and valuation fees in an amount considered reasonable by the Manager Waterways, should be made following receipt of a request for an advance.

## 12.0 CONSULTATION

Terry Griffiths, Solicitor, Brisbane City Legal Practice.

Who is in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is processed in a fair and equitable manner.

## 14.0 CORPORATE PLAN IMPACT

The claim conforms with Corporate Plan Strategies 9.3.1., Minimise flooding and 9.4.2., Waterways and corridor protection through community partnerships.

**15.0 CUSTOMER IMPACT**

An advance against compensation is made.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FINANCIAL IMPACT**

Funds are available from the Bullockhead Creek Waterway Corridor Project. Project No. DW31.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY / MARKETING STRATEGY**

Nil.

**22.0 OPTIONS**

1. That the E & C Committee accept the claim for compensation.
2. That the E & C Committee reject the claim for compensation, make an offer to the claimant and, if rejected, make an advance against compensation; or
3. That the E & C Committee refer the matter to the Land Court for determination.

**Option 2 is preferred.**



1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Australian Green Development Forum

3.0 ISSUE/PURPOSE

That Council supports the Green Development Forum.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Karen Villis, Executive Assistant to the Divisional Manager – Ext. 34642

6.0 DATE

7 June 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

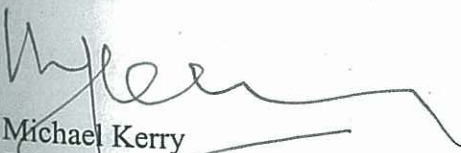
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C grant approval for Council to support the Australian Green Development Forum by contributing \$10,000, and nominating Helen Abrahams as a representative of the Board.

10.0 DIVISIONAL MANAGER



Michael Kerry  
Divisional Manager  
URBAN MANAGEMENT DIVISION

**ACTION TAKEN**

12 16 101  
TOWN CLERK e  
File EADMK

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

**APPROVED**  
12 JUN 2001  


BCC PUBLICATION SCHEME  
10 YEAR RELEASE

RECEIVED

12 JUN 2001

COMMITTEE SECTION

## 11.0 BACKGROUND

The Australian Green Development Forum (AGDF) is a non-profit organisation designed to promote the understanding and adoption of sustainable practices in the building and development industry.

The forum developed out of a need to find solutions to the sustainability of the building and development industry by ensuring it remains commercially successful, environmentally sound and socially responsible.

The AGDF is a private-public sector network, an intelligence clearing house, a reference point for community, industry and government, an independent and voluntary certification authority and a source of product, service and supplier information.

## 12.0 CONSULTATION

Councillor Tim Quinn, Deputy Mayor and Chairperson, Urban Planning Committee.

Has been consulted and is in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

The benefits to Council would be to:

- Develop and expand industry networks;
- Forge sustainable solutions to the challenges of the future;
- Be involved in information access and sharing; and
- Cement links between community, industry and government.

## 14.0 CORPORATE PLAN IMPACT

The proposal is consistent with the Corporate Plan outcome 8.4 – Ecologically sustainable development.

## 15.0 CUSTOMER IMPACT

A positive contribution to improving the livability of the city.

## 16.0 ENVIRONMENTAL IMPACT

Contribute to the evaluation of sustainable solutions for future building and development in the city of Brisbane.

## 17.0 POLICY IMPACT

Will assist policy development and implementation for Council's vision for a Sustainable City.

## 18.0 FINANCIAL IMPACT

Contribution of \$10,000 is available from vote no: 1 04 1300 006 000 000 646 000 00



## 19.0 HUMAN RESOURCE IMPACT

Nil

## 20.0 URGENCY

Immediate.

## 21.0 PUBLICITY/MARKETING

Nil.

## 22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 18 JUNE 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HOLD
18/06-1F <sup>M</sup>	365/20-OP410/458 18 JUN 2001	City Governance	Sale of Council Land at 36 Hynes Street, Fortitude Valley, to the Queensland Housing Commission	MOD
18/06-1K <sup>M</sup>	24/1-K/2001(2) 18 JUN 2001	Urban Management	Overseas Travel – Urban Forest Conference, Washington DC, USA	YES
attach <sup>M</sup> 18/06-1L	252/7/0(P2/A2) 18 JUN 2001	OLMCEO	Brisbane Water – Annual Performance Plan 2001-02	YES
attach <sup>M</sup> 18/06-2L	330/17/24 18 JUN 2001	OLMCEO	City Fleet – Annual Performance Plan 2001-02	YES
attach <sup>M</sup> 18/06-3L	BT 804/104(A1) 18 JUN 2001	OLMCEO	Brisbane Transport – Annual Performance Plan 2001-02	YES
18/06-4L <sup>M</sup>	24/1-L/2001(7) 18 JUN 2001	OLMCEO	Executive Management Team Residential Workshop	YES
18/05-5L <sup>R</sup>	390/35/5 18 JUN 2001	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924	MOD

*present at meeting:*

- J G Scoble*
- K O T Quinn*
- K M Lea*
- D B Hinchliffe*
- S L Humphreys*
- M A Hayes*
- J H Campbell*

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 365/20-QP410/459

18 / 06 - 1 F

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Sale of Council owned land situated at 36 Hynes Street, Fortitude Valley, to the Queensland Housing Commission.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to sell 36 Hynes Street, Fortitude Valley, to the Queensland Housing Commission.

**APPROVED**

18 JUN 2001  
Lord Mayor

*[Handwritten signatures and initials]*

4.0 PROPONENT

John Orange, Divisional Manager, City Governance.

5.0 SUBMISSION PREPARED BY

Paul Grove, Corporate Projects Manager, City Assets, ext. 34096

RECEIVED

6.0 DATE

13 June 2001.

18 JUN 2001

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

18 / 06 / 2001  
TOWN CLERK  
file to CPMCA

9.0 RECOMMENDATION

It is recommended that approval be granted to sell Council land located at 36 Hynes Street, Fortitude Valley, to the Queensland Housing Commission at it's market valuation of <sup>redacted</sup>

10.0 DIVISIONAL MANAGER

*[Signature]*  
John Orange  
Divisional Manager  
CITY GOVERNANCE

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

BC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The Queensland Housing Commission has now confirmed that they wish to proceed with the purchase of 36 Hynes Street, Fortitude Valley, from Council, as they have purchased the adjoining property at 34 Hynes Street (see plan at attachment 1).

Under such circumstances, property sales between the State Government and Council can occur without the need to go through an open-market sale process. Previous sales to the Queensland Housing Commission have occurred off-market, with an independent market valuation being the basis for the sale price.

Council has obtained an Independent market valuation for this property from Taylor Byrne Pty Ltd, who has given the site a value of redacted (see copy at attached 2). The Queensland Housing Commission has agreed to this valuation as the purchase price they will pay for the property.

The Council property at 36 Hynes Street, Fortitude Valley is described as Lot 1 on Registered Plan 10017 containing an area of 253 square metres. The vacant land's area classification is low-medium residential and it is located within the Light Street Hill Precinct of the Fortitude Valley Local Plan.

Jon Eastgate, Social Diversity and Housing, Community and Lifestyle, has been consulted regarding the impact of this sale to the, yet to be formed, Brisbane Housing Company. Under the Company agreement, Council is to contribute redacted to the Company in 2001/2002 for the provision of affordable housing.

Jon Eastgate confirmed that the agreement was that this contribution was to be in cash, and that the transfer of land as part of this contribution was not appropriate. He recommended that the sale of this parcel of land to the Queensland Housing Commission should proceed independently of the Brisbane Housing Company.

## 12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee  
Councillor David Hinchliffe, Councillor for Central  
Frank Riley, Manager, City Assets  
Andrew Crawford, Urban Renewal Task Force  
Jon Eastgate, Social Diversity and Housing, Community and Lifestyle.

There are no objections to this proposal.

## 13.0 IMPLICATIONS OF PROPOSAL

Surplus Council property is offered for disposal and will provide Council with revenue of redacted



#### 14.0 CORPORATE PLAN IMPACT

In line with Corporate "Strategy 1.4.3. Improve the management and performance of Council's physical asset and information portfolio through the strategy to enable maximum benefit (in both dollar and non-dollar terms) from the disposal of Council's surplus assets."

#### 15.0 CUSTOMER IMPACT

Nil.

#### 16.0 ENVIRONMENTAL IMPACT

Nil.

#### 17.0 POLICY IMPACT

Nil.

#### 18.0 FINANCIAL IMPACT

Revenue of **redacted** realised from the sale proceeds.

#### 19.0 HUMAN RESOURCE IMPACT

Nil.

#### 20.0 URGENCY

Approval to sell subject property to Queensland Housing Commission required as soon as possible to enable final settlement and transfer of purchase funds to occur prior to 30 June 2001.

#### 21.0 PUBLICITY/MARKETING STRATEGY

Nil.

#### 22.0 OPTIONS

- (1) Approval be granted to sell 36 Hynes Street, Fortitude Valley, to the Queensland Housing Commission at its market valuation of **redacted**
- (2) Not approve the recommendation and retain the property.

Option 1 is the preferred option.

1.0 FILE NUMBER: 24/1-K/2001(2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas travel- Urban Forest Conference.

3.0 ISSUE/PURPOSE

To seek E&C approval for Lyndal Plant to speak at the Urban Forest Conference in Washington DC from 5 - 8 September 2001.

4.0 PROPONENT

Michael Kerry - Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

James Coutts, A/Manager, Environment and Parks Branch - Ext. 35579rd Mayor

6.0 DATE

13 June 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C grant approval for Lyndal Plant, Senior Program Officer, Landscape Amenity, to travel overseas to present at the Urban Forest Conference being held in Washington DC from 5 - 8 September 2001, at a total estimated cost of \$2,200 AUS.

10.0 DIVISIONAL MANAGER

  
Michael Kerry  
Divisional Manager  
URBAN MANAGEMENT DIVISION

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

**APPROVED**  
18 JUN 2001  
BCC PUBLICATION SCHEME  
10 YEAR RELEASE  
USA  
file to SPOLA



## 11.0 BACKGROUND

An invitation was received for Council Officers to present to the biennial Urban Forest Conference in Washington D.C in September 2001 (see attached correspondence and Conference Program).

The 2001 Urban Forest Conference will highlight opportunities to use green infrastructure to make cities better places to live. The program sessions focus on:-

- recent developments in quantifying the benefits of urban forests;
- innovative community programs in urban tree planting and care;
- encouraging corporate buy-in to urban natural capital investment;
- balancing development with urban forest sustainability;
- urban forest education; and
- best practices for incorporating trees into urban landscapes.

These topics are particularly relevant to help build on Council's recent measurements of urban tree cover and it's role in urban heat island mitigation and greenhouse gas emission reduction.

The presentations share information about the Council's many successful projects in urban tree management and concentrate on the use of structural soil technology in constructing root growth space for inner city tree planting and the development of Urban Forest Education Kits for school children.

It is proposed that Lyndal will present both papers as her original paper was the more substantial and significant of the two. Lyndal's work on designing better spaces for root growth has been utilised in several Brisbane CBD landscape projects, including Albert Street Boulevard, Adelaide Street Boulevard, George Street Boulevard, Grey St Boulevard and Crescent Avenue, Roma Street Parklands. Lyndal has also assisted other Councils and agencies in applying the techniques to many projects, including Hobart CBD redevelopment and Olympic Boulevard.

The Urban Forest Education Kit was developed jointly by Brisbane City Council and the Queensland Museum. The kits are currently available on loan to Brisbane primary schools to increase children's awareness of the extent, components, and benefits of Brisbane's urban forest. A new version of this very popular Kit has just been launched especially for pre-schoolers.

Lyndal will be on holidays in the United States during the time of the conference and therefore will meet the cost of her travel expenses to and from Washington. Lyndal is requesting that Council meet the expense of the conference registration, accommodation and usual personal/meal allowances to enable her to present her paper.

## 12.0 CONSULTATION

James Coutts, A/Manager Environment and Parks Branch  
Michael Kerry, Divisional Manager, Urban Management Division

All are in agreement with the recommendation.



### 13.0 IMPLICATIONS OF PROPOSAL

Lyndal has a proven record of program enhancement and delivery for Council's urban tree management through technology transfer, research and communication with a wide network of people. Attendance and participation at the Urban Forest Conference will offer timely and significant development of Council's use of modern technologies in measuring urban tree cover.

These two particular presentations also demonstrate, to an international audience, Brisbane City Council's contribution to improvements in urban tree planting techniques and community education.

### 14.0 CORPORATE PLAN IMPACT

The proposal is consistent with the Corporate Plan: 4.1.3.1 "Urban Forest Management".

The proposal is also relevant to the 2010 theme "Clean and Green".

### 15.0 CUSTOMER IMPACT

Well managed urban trees, on both public and private property, are essential to the livability of Brisbane. Learning from the experiences of the best urban forest practitioners in the world will improve Council's ability to plan and deliver high quality service to both the tree resource, city residents and visitors.

### 16.0 ENVIRONMENTAL IMPACT

The environmental benefits of well managed tree resources are already acknowledged but only just beginning to be quantified. Learning about the most recent developments in quantifying environmental benefits of urban forests including energy conservation, stormwater runoff reduction, air quality improvement, and urban heat island mitigation will help Council measure these values for Brisbane and prioritise future actions in topical environmental terms.

### 17.0 POLICY IMPACT

Best practices and policy improvements may be incorporated into the current Amenity Tree Policy Review being undertaken by Landscape Amenity section.

### 18.0 FINANCIAL IMPACT

Support of Lyndal's conference attendance totals approximately \$2,200 AUS, comprising:-

Conference registration :	\$305 US (including \$100 US discount for speakers)
Accommodation :	\$556 US + tax (4 nights at conference venue hotel).
Total \$US	\$900 US incl tax. – approx \$1800 AUS

Plus

Usual Personal Allowance	\$200 AUS (\$50/day)
Meals	\$200 AUS (\$50/day)



Lyndal would be paid her normal salary while attending the conference for insurance reasons. This is normal practice in these circumstances.

Funding is available in the 2001/01 Budget under vote no: 1.04.1400.580.000.000.628.000.00

#### **19.0 HUMAN RESOURCE IMPACT**

Nil.

#### **20.0 URGENCY**

A 15% discount is available for registration prior to 15 July 2001.

#### **21.0 PUBLICITY/MARKETING**

Media releases associated with improvements, new projects or new technologies adopted as a consequence of Lyndal's attendance at the conference, may be appropriate.

#### **22.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

# E&C SUBMISSION

18/06-1L

1.0 FILE NUMBER 252/7/0(P2/A2)

2.0 TITLE

Brisbane Water - Annual Performance Plan 2001-02

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2001-02 for Brisbane Water, following agreement between the Holding Entity Advisory Board and Brisbane Water.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch, (Ext 39109)

6.0 DATE

12 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C Approve the 2001-02 Performance Plan for Brisbane Water.

10.0 MANAGER



Ray Folley  
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

**APPROVED**

18 JUN 2001

Lord Mayor



E&C PUBLICATION SCHEME  
10 YEAR RELEASE

RECEIVED

18 JUN 2001

COMMITTEE SECTION

ACTION TAKEN

18/06/2001

TOWN CLERK

file to M&D



## 11.0 BACKGROUND

The Council, having considered a Public Benefit Assessment, has resolved to establish Brisbane Water as a Commercialised business unit under Chapter 8 of the Local Government Act for the purpose of delivering water and waste water services to the City of Brisbane.

The law requires Brisbane Water to have an Annual Performance Plan which includes certain specific matters. This Plan has been prepared to meet the mandatory requirements of the *Local Government Act* and the *City of Brisbane Regulations*. It covers the period 1 July 2001 to 30 June 2002 and has been agreed between the Holding Entity Advisory Board, Chair of Brisbane Water Advisory Board of Management and the Divisional Manager of Brisbane Water.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

Holding Entity Advisory Board

Chair, Brisbane Water Advisory Board of Management

Divisional Manager, Brisbane Water

All consulted agree with the recommendation

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane Water for the 2001-02 financial year. The Holding Entity Advisory Board and Brisbane Water Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit's performance during the 2001-02 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENTAL IMPACT

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

BCO PUBLICATION SCHEME  
10 YEAR RELEASE



# E&C SUBMISSION

18/06-2L

1.0 FILE NUMBER: 330/17/24

2.0 TITLE

City Fleet - Annual Performance Plan 2001-02

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2001-02 for City Fleet, following agreement between the Holding Entity Advisory Board and City Fleet.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch (Ext 39109)

6.0 DATE

12 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C Approve the 2001-02 Performance Plan for City Fleet.

10.0 MANAGER

  
Ray Folley  
Secretary, Holding Entity Advisory Board

I Recommend Accordingly  
  
CHIEF EXECUTIVE OFFICER

E&C PUBLICATION SCHEME  
NO YEAR RELEASE APPROVED  
18 JUN 2001  
Lord Mayor  
RECEIVED  
ACTION TAKEN  
18 JUN 2001  
18/06/2001  
TOWN CLERK  
File to M&BUD

## 11.0 BACKGROUND

The Council has resolved to establish City Fleet as a business unit for the purpose of delivering fleet and related services to the City of Brisbane.

The law requires commercialised business units to have an Annual Performance Plan which includes certain specific matters. City Fleet is not a commercialised activity under Chapter 8 of the Local Government Act, and it not required under the legislation to have an annual performance plan. However, for uniformity within the Business Group, City Fleet will have an annual performance plan which conforms to the legislation. It covers the period 1 July 2001 to 30 June 2002 and has been agreed between the Holding Entity Advisory Board, Chair of City Business Advisory Board of Management and the Divisional Manager of City Fleet.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

The Holding Entity Advisory Board

Chair, City Business Advisory Board of Management

Divisional Manager, City Fleet

All consulted agree with the recommendation

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for City Fleet for the 2001-02 financial year. The Holding Entity Advisory Board and City Business Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit's performance during the 2001-02 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENTAL IMPACT



Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

# E&C SUBMISSION

18/06-3L

1.0 FILE NUMBER BT 804/104 (A1)

2.0 TITLE

Brisbane Transport - Annual Performance Plan 2001-02

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2001-02 for Brisbane Transport, following agreement between the Holding Entity Advisory Board and Brisbane Transport.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch (Ext 39109)

6.0 DATE

12 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C Approve the 2001-02 Performance Plan for Brisbane Transport.

10.0 MANAGER

  
Ray Folley  
Secretary, Holding Entity Advisory Board

I Recommend Accordingly  
  
CHIEF EXECUTIVE OFFICER

APPROVED  
18 JUN 2001  
18 JUN 2001  
ACTION TAKEN  
18/06/2001  
TOWN CLERK  
file in MBUD



## 11.0 BACKGROUND

The Council, having considered a Public Benefit Assessment, has resolved to establish Brisbane Transport as a Commercialised business unit under Chapter 8 of the Local Government Act for the purpose of delivering public transport (bus and ferry) services to the City of Brisbane.

The law requires Brisbane Transport to have an Annual Performance Plan which includes certain specific matters. This Plan has been prepared to meet the mandatory requirements of the *Local Government Act* and the *City of Brisbane Regulations*. It covers the period 1 July 2001 to 30 June 2002 and has been agreed between the Holding Entity Advisory Board, Chair of Brisbane Transport Advisory Board of Management and the Divisional Manager of Brisbane Transport.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

Holding Entity Advisory Board

Chair, Brisbane Transport Advisory Board of Management

Divisional Manager, Brisbane Transport

All consulted agree with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane Transport for the 2001-02 financial year. The Holding Entity Advisory Board and Brisbane Transport Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit's performance during the 2001-02 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

BOC PUBLICATION SCHEME  
10 YEAR RELEASE



24/1-L/2001(7)  
X.REF. 18/06-4 L  
14 JUN 2001  
INFORMATION MANAGEMENT  
SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER: 24/1-L/2001(7)

2.0 TITLE

Executive Management Team Residential Workshop

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to hold the Executive Management Team Residential Workshop at Peppers Hidden Vale, Lockyer Valley.

4.0 PROPONENT

Jude Munro  
CHIEF EXECUTIVE OFFICER

5.0 SUBMISSION PREPARED BY

John Dargusch, Principal Organisational Learning and Quality Advisor, HR & Strategic Management

6.0 DATE

12 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C approve the selection of Peppers Hidden Vale Lockyer Valley, as the venue for the Executive Management Team Residential Workshop, on 27 - 29 June 2001, with a total cost of \$7,584.00.

10.0 DIVISIONAL MANAGER

  
Jude Munro  
CHIEF EXECUTIVE OFFICER

RECEIVED  
18 JUN 2001  
COMMITTEE SECTION

APPROVED  
12 JUN 2001  
18 JUN 2001  
TOWN CLERK  
L:6 to POLQA

## **11.0 BACKGROUND**

Brisbane City Council has embarked on an ambitious new journey in articulating and moving towards Vision 2010 for the City. It has been recognised that how the organisation works with the community, its partners, and other organisations and key stakeholders is critical in successfully delivering this agenda.

The values and culture of the organisation play a key role for how Council officers, at all levels, operate, not only internally, but with all external stakeholders. Now that the vision has been articulated, it is timely to examine and evolve the set of values which will serve and support the organisation in achieving this future.

The CEO has initiated work on evolving our culture and values, which initially will involve an Executive Management Team workshop with a range of inputs of how the organisation operates and deciding appropriate values for the future. This work will then be used to engage the whole of the Executive Service at the 2001 Executive Retreats.

A number of venues were investigated for the EMT workshop, including Hyatt Regency Coolum, Peppers Hidden Vale, Binna Burra Mountain Lodge, and all are available with suitable facilities. (see attached).

Peppers Hidden Vale is regarded as the most suitable venue based on facilities and competitive price.

The facilitators for this workshop are Brian Butterworth and Robyn Morriset, who are currently engaged in the organisational values and culture initiative.

## **12.0 CONSULTATION**

Executive Management Team

All are in agreement with the recommendation.

## **13.0 IMPLICATIONS OF PROPOSAL**

It will provide the most suitable forum for developing a shared view at Executive Management Team level, for the organisational values and culture to support Vision 2010.

## **14.0 CORPORATE PLAN IMPACT**

It will enhance the leadership capability of the organisation, once deployed across the whole organisation, which is critical for delivery of the Programs and Corporate Plan targets.



**15.0 CUSTOMER IMPACT**

It will help to improve leadership capability for providing seamless customer service across the organisation.

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FUNDING IMPACT**

Funding is available under: 1.01.1533.006.000.000.659.000.00

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

Urgent as written confirmation is required by the venue as soon as possible.

**21.0 PUBLICITY/MARKETING**

N/A

**22.0 OPTIONS**

- (1) Approve the recommendation that Peppers Hidden Vale Lockyer Valley be selected as the venue for the Executive Management Team Residential Workshop.
- (2) Select another venue to host the Executive Management Team Residential Workshop.

**Option (1) is the preferred option.**

**E&C RESULTS - 27 JUNE 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HOLD
27/06-1B <sup>M</sup>	24/1-L/2001(8) 28 JUN 2001	HR&SM	Agenda Items for 2001 Local Government Association of Queensland Conference	YES
27/06-2B <sup>M</sup>	234/12/8(30/R3) 28 JUN 2001	HR&SM	2001 National Awards for Innovation in Local Government	YES
27/06-1F <sup>IR</sup>	(9)364/63-JI230/P1(P1) 28 JUN 2001	City Governance	Lease Agreement – Energex – Location of a control building and communications tower – 3/200-4, Sir Samuel Griffith Drive, Mt Coot-tha	YES
27/06-2F <sup>IR</sup>	(5)204/86/1(P5) 28 JUN 2001	City Governance	BCE Equity Funding – Acquisition of Shares by Council	YES
27/06-3F <sup>M</sup>	364/48/2-NP_200/P78(3) 28 JUN 2001	City Governance	Lease Agreement – Optus Mobile Pty Ltd – Communications facility – Bartley's Hill Reservoir	YES
27/06-4F <sup>M</sup>	(6)456/85(15) 28 JUN 2001	City Governance	Lease – Ward Office Accommodation – McDowall Ward Office	YES
27/06-5F <sup>AR</sup>	381/87(P1) 28 JUN 2001	City Governance	Payments in Lieu of Differential General Rates and Charges Agreement – Brisbane Airport Corporation Ltd	YES
27/06-1K <sup>M</sup>	202/11-HN865/854 28 JUN 2001	Urban Management	Claim for Compensation – Resumption of land for Road Purposes – 854 Waterworks Road, The Gap	YES
27/06-2K <sup>M</sup>	460/2/1009/N 28 JUN 2001	Urban Management	Overseas Travel – International Light Forum Kobe 2001, Kobe, Japan	YES
27/06-3K <sup>M</sup>	812/55/1(0/P4) 28 JUN 2001	Urban Management	Disposal of BCC Bus Numbers 923 & 924 (Tram Buses)	YES
attach <sup>M</sup> 27/06-1L	(6)204/74/3(3) 28 JUN 2001	OLMCEO	Holding Entity Annual Performance Plan 2001-02	YES
attach <sup>M</sup> 27/06-2L	490/42-99/200 28 JUN 2001	OLMCEO	Brisbane City Works – Annual Performance Plan 2001-02	YES
27/06-3L <sup>M</sup>	392/40(1946) 28 JUN 2001	OLMCEO	Donation – Blue Care Brisbane Central Region's 2001 Annual Appeal	YES
attach <sup>M</sup> 27/06-4L	(0)204/74/3(1) 28 JUN 2001	OLMCEO	Business Group Advisory Board Membership	YES

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



attach M 27/06-5L	28 JUN 2001	OLMCEO	Appointment	YES
27/06-1N M	392/55/1-2000/2001(111)	CED	Community Support Funding Program 2000/2001	HELD
27/06-2N M	392/40/2-2000/2001(0) 28 JUN 2001	CED	2000-2001 Community Development Assistance Grants Program – Round 2	YES
27/06-3N	392/6(27)	CED	Active Brisbane City Sport Grant Funding Scheme	HELD

Present at meeting:

V G Scortley  
K O T Quinn  
V H Campbell  
K M Rea  
D B Hurchcliffe  
S L Humphreys  
M A Hayes

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 24/1-L/2001(8)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Agenda Items for the 2001 Local Government Association of Queensland Conference. RECEIVED

3.0 ISSUE/PURPOSE

28 JUN 2001

The purpose of this submission is to gain E&C approval to submit motions to the 2001 Local Government Association of Queensland Conference. COMMITTEE SECTION

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management.

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations, ext 35295.

6.0 DATE

19 June 2001.

ACTION TAKEN

28/06/01  
TOWN CLERK  
4/24/1922 JH

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

APPROVED  
27 JUN 2001  
Lord Mayor  
*[Signatures]*

9.0 RECOMMENDATION

That E&C grant approval to submit the attached motions to the 2001 Local Government Association of Queensland Conference.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

*[Signature]*

*[Signature]*

Phil Minns  
HUMAN RESOURCES &  
STRATEGIC MANAGEMENT



## 11.0 BACKGROUND

The Local Government Association of Queensland (LGAQ) has written to all member Councils requesting that agenda items to be submitted for the forthcoming Annual Conference to be held in Townsville from 3 to 6 September 2001. As in previous years, these agenda items take the form of motions and are to be voted upon at the Conference.

All Council Divisions have been requested to submit appropriate agenda items. To date, the following agenda items have been received and these are attached:

Community and Economic Development:

- ▶ Environmental Protection Act and Integrated Planning Act Licensing and Approval Inconsistencies.
- ▶ State Management of Waste Issues.

City Governance:

- ▶ Income Tax Exemption for Local Government Owned Companies.
- ▶ Differential Discounting.

## 12.0 CONSULTATION

All Divisional Managers (requests for motions);  
All Policy Liaison Officers (requests for motions);  
Cr Sharon Humphreys, Chairperson of Finance Committee.  
All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the Conference.

## 14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan.

## 15.0 CUSTOMER IMPACT

Nil.

## 16.0 ENVIRONMENT IMPACT

Nil.

## 17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provide a voice on state-wide urban Local Government issues through its membership to the LGAQ.

## **18.0 FUNDING IMPACT**

There are no immediate budget implications for Brisbane City Council.

## **19.0 HUMAN RESOURCE IMPACT**

There are no immediate impacts on staffing levels within Brisbane City Council.

## **20.0 URGENCY**

Urgent. Motions have to be lodged with the LGAQ Executive as soon as possible (official deadline Friday 6 July). The Conference is to be held from 3 to 6 September and agendas need to be sent to attendees well before that date.

## **21.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of Civic Cabinet. The LGAQ Conference receives media coverage.

## **22.0 OPTIONS**

- 1 To endorse all of the attached motions;
- 2 To endorse some of the attached motions, or
3. To not endorse the attached motions.

Option 1 is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 234/12/8(30/P3)

27 / 06 - 2 B

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

RECEIVED

2001 National Awards for Innovation in Local Government.

28 JUN 2001

3.0 ISSUE/PURPOSE

COMMITTEE SECTION

To seek approval for Brisbane City Council to submit three entries to the 2001 National Awards for Innovation in Local Government.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations (IGRR) – Ext 35295

6.0 DATE

19 June 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

**APPROVED**  
JUN 2001  
Lord Mayor  
*[Handwritten signatures]*

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

9.0 RECOMMENDATION

That approval be granted to submit the attached entries in the 2001 National Awards for Innovation in Local Government.

28/06/2001  
TOWN CLERK  
*[Handwritten initials]*

I Recommend Accordingly

*[Handwritten signature]*  
CHIEF EXECUTIVE OFFICER

10.0 DIVISIONAL MANAGER

*[Handwritten signature of Phil Minns]*

Phil Minns  
HUMAN RESOURCES &  
STRATEGIC MANAGEMENT

## 11.0 BACKGROUND

The Commonwealth Minister for Regional Services, Territories and Local Government has invited Councils from across Australia to participate in the 2001 National Awards for Innovation in Local Government. The 2001 Awards recognise, reward and celebrate resourcefulness in improving local government services. The categories are:

- Business and Regional Development
- Community Services
- Engineering and Infrastructure
- Health Services and Aged Care
- Information Technology
- Organisational Practices
- Planning and Urban Design
- Sustaining Local Communities – Local Agenda 21
- Youth Services
- Special Award for the International Year of Volunteers
- Special Award for Strengthening Rural/Remote Communities.

The Awards are being organised by the National Office of Local Government (NOLG). The judging panels will be comprised of representatives from the NOLG, Australian Local Government Association (ALGA), Local Government Managers Australia, sponsors and an industry representative. The Awards presentation will be held at the ALGA's National General Assembly to be held in Canberra in November 2001.

Three entries for the Awards have been received from Community and Economic Development Division.

- ▶ Public Toilet Design – Planning and Urban Design category
- ▶ Black Diamonds – Sport Culture Recreation The Arts – Youth Services category
- ▶ Small Business Information Service – Business & Regional Development category

Copies of the entries are attached to this submission.

## 12.0 CONSULTATION

All Council Divisions have been asked if they wished to submit entries. Councillor Sharon Humphreys, Chairperson of Finance Committee.

## 13.0 IMPLICATIONS OF PROPOSAL

The Awards provide an opportunity for Brisbane City Council to acknowledge, promote and reward innovative solutions.

## 14.0 CORPORATE PLAN IMPACT

Nil



**15.0 CUSTOMER SERVICE IMPACT**

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FUNDING IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

As soon as possible, as entries for the Awards close on 29 June 2001.

**21.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of E&C Committee.

**22.0 OPTIONS**

1. To approve the entries.
2. To not approve the entries.
3. To approve one or two of the entries.

**Option 1 is the preferred option.**

1.0 FILE NUMBER: 364/48/2-NP200/P78(3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

To enter into a lease agreement with Optus Mobile Pty Ltd for an area of land located at Bartley's Hill Reservoir.

3.0 ISSUE/PURPOSE

- (a) To terminate the existing 5-year lease with Optus Mobile Pty Ltd over an area of the land at Bartley's Hill Reservoir, and;
- (b) to enter into a lease with Optus Mobile Pty Ltd for a 10-year period over an area of land at Bartley's Hill Reservoir, for a communications facility as depicted in the attached Survey Plan (Attachment 1) and photograph (Attachment 2).

4.0 PROPONENT

John Orange  
Divisional Manager  
City Governance Division

5.0 SUBMISSION PREPARED BY

Paul Kopittke  
Acting Principal Asset Manager  
City Assets Branch  
City Governance Division - Ext 34648

**APPROVED**  
27 JUN 2001  
Lord Mayor

BOC PUBLICATION SCHEME  
10 YEAR RELEASE

6.0 DATE

22 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval as delegate.

RECEIVED

28 JUN 2001

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

ACTION TAKEN

28/06/2001  
TOWN CLERK  
file to AMCA  
PAMCA



## 9.0 RECOMMENDATION

That-


1. The existing 5 year lease granted to Optus Mobile Pty Ltd over land at Bartley's Hill Reservoir be terminated, and

(Subject to 1) a lease be granted to Optus Mobile Pty Ltd for a term of 10 years over the same land at Bartley's Hill Reservoir for a communications facility as depicted on the attached Survey Plan (Attachment 1) and photograph (Attachment 2) at a rental for the first year of <sup>redacted</sup> (including GST) and thereafter increased annually by 5% or CPI whichever is the greater, upon terms and conditions which are satisfactory to the Manager City Assets and to the Manager Brisbane City Legal Practice.

## 10.0 DIVISIONAL MANAGER

  
**John Orange**  
DIVISIONAL MANAGER  
CITY GOVERNANCE DIVISION

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

In the past, communications "Carriers" have approached Council with regard to placing communications mobile base stations on Council land under lease agreements. Despite the fact that carriers have considerable legislative rights with regard to sites, these Telecommunications Carriers have all negotiated and agreed to financial terms and conditions for leasing Council sites.

On 2 August 2000 the Council resolved that it was in the public interest that Section 46 of the City of Brisbane Act 1924 relating to the public tendering for leasing of Council property should not apply in relation to the leasing of sites to Telecommunications Carriers. By resolution 51/2000-01 the Council delegated its powers in relation to the granting of leases to Telecommunications Carriers to the Establishment & Co-ordination Committee.

In 1997 Optus Mobile Pty Ltd was given a 5-year lease over an area of land at the Bartley's Hill Reservoir for the purpose of constructing a mobile telecommunication facility. Recently, Optus Mobile contacted City Assets Branch advising that they have a long-term need for the site. Mr Paul Belz, Manager, Strategic Risk & Special Projects, Brisbane Water and Mr Mark Pascoe, Manager, Water & Sewerage, Urban Management, have both been consulted and have advised City Assets that due to future development plans for water services in the Bartley's Hill area, they only support a lease for a period of 10-years commencing in May 2001. Therefore, subject to Optus terminating their existing lease, a 10-year lease is proposed to commence 27 May 2001, which accommodates both Brisbane Water and Urban Management's, needs.

Until recently, Council's basis for determining lease rentals provided no differentiation or financial impost on high impact over medium or low impact. The new guidelines adopted by the Establishment and Co-ordination Committee on 11 October 1999 seek to provide a commercial disincentive to carriers for medium over low and high over medium impact sites. The terms and conditions for such agreements have generally been standard for all Council sites and apply to all carriers.

Optus Mobile Pty Ltd has been paying rent to Council commencing 27 May 1997 at a rate of <sup>redacted</sup> p.a. The rent has been increasing at a rate of 5% p.a and is currently at a rate of <sup>redacted</sup>. This rent is in line with Council's rental structures at the time. The rental rate for the commencement of the new 10-year lease will commence at a rate of <sup>redacted</sup> (including GST) which is in line with Council's new rental structure and will increase at a rate of 5% or CPI whichever is the greater, upon terms and conditions which are satisfactory to the Manager City Assets and to the Manager Brisbane City Legal Practice.

## 12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee.  
Councillor Tim Nicholls, Councillor Hamilton Ward Office  
Mark Pascoe, Manager, Water & Sewerage, Urban Management  
Paul Belz, Manager, Strategic Risk & Special Projects, Brisbane Water.  
Gary Christian, Structural Services Engineer, Brisbane Water.  
Frank Riley, Manager, City Assets.

No objections have been raised.



### **13.0 IMPLICATIONS OF PROPOSAL**

There are no adverse implications.

### **14.0 CORPORATE PLAN IMPACT**

In accordance with the Corporate Plan Outcome 1.4:-

Strategy 1.4.3: Improve the management and performance of City Governance's physical asset and information portfolio.

### **15.0 CUSTOMER IMPACT**

Nil.

### **16.0 ENVIRONMENTAL IMPACT**

Nil.

### **17.0 POLICY IMPACT**

Nil.

### **18.0 FUNDING IMPACT**

There are no funding requirements. Moreover, Council will receive an ongoing annual rental of <sup>redacted</sup> (includes GST). The rental revenue received will increase with effect from 1 July each year at 5% p.a. or CPI (whichever is the greater) for the term of the lease.

### **19.0 HUMAN RESOURCE IMPACT**

Nil.

### **20.0 URGENCY**

In the normal course of business.

### **21.0 PUBLICITY / MARKETING STRATEGY**

No publicity is required.

## 22.0 OPTIONS

1. To approve the recommendation.
2. Not to approve the recommendation.

**Option 1 is the recommended option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: (6) 456/85(15)

27 / 06 - 4 F

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Lease of new Ward Office accommodation for the McDowall Ward Office.

3.0 ISSUE/PURPOSE

The purpose of this submission is obtain a new lease for the relocation of the McDowall Ward Office accommodation located at the Everton Park Library, 561 South Pine Road, Everton Park to Shop 5 & 6, Rode Shopping Centre, 734 Rode Road, Chermside West.

4.0 PROPONENT

John Orange,  
Divisional Manager,  
City Governance. (DMGRF Ext. 34577)

5.0 SUBMISSION PREPARED BY

Paul Kopittke  
Acting Principal Asset Manager  
City Assets. (PAMOA Ext. 35588)

6.0 DATE

18 June 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**APPROVED**  
27 JUN 2001

Lord Mayor  
*[Handwritten signatures]*

RECEIVED

28 JUN 2001

COMMITTEE SECTION

ACTION TAKEN

*[Handwritten initials]*  
28 / 06 / 2001  
TOWN CLERK  
*[Handwritten initials]* to PAMCA

9.0 RECOMMENDATION

That the Establishment & Coordination Committee grant approval for the Manager, City Assets, to negotiate a new lease agreement with the owners of premises at Shop 5 & 6, Rode Shopping Centre, 734 Rode Road, Chermide West for the McDowall Ward Office on the basis of a three (3) year lease with a four (4) year option at a rental of <sup>redacted</sup> per annum (exclusive of GST), subject to annual CPI increases, on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

*dy*

*al*

John Orange  
DIVISIONAL MANAGER  
CITY GOVERNANCE DIVISION.

*h*

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

Funds were allocated in the 2000/2001 budget for the relocation of the McDowall Ward Office to leased premises in a more suitable location. However these funds were used to relocate the Wynnum Manly Ward Office which due to circumstances was considered a higher priority.

Since then this office has been endeavouring to find suitable office accommodation in the McDowall Ward at a location suitable to the needs of Councillor Rita Collins. To date none has become available at the desired locations. However, following protracted negotiations by letter dated 14 June 2001 Jones Lang LaSalle, on behalf of the owners of Rode Shopping Centre at 734 Rode Road, Chermside West have offered to lease to Council Shop 5 & 6 on the following terms and conditions: -

- Lessor:** Orxon Pty Ltd, Elmo Australia Pty and JPF Australia Pty Ltd.
- Premises:** Shop 5 & 6 Rode Shopping Centre.
- Floor Area:** 105 m<sup>2</sup> (subject to final survey).
- Base Rent:** redacted per annum, First Year. redacted
- Outgoings:** Outgoing contribution for the 2001/2002 financial year are estimated at redacted per annum.
- Promotions Levy:** 3% of base annual rent, equivalent to redacted per annum for the first year.
- Lease Comm. Date:** 18 August 2001.
- Rent Comm. Date:** 1 September 2001.
- Lease Term:** Three (3) years with an option for one (1) x four- (4) year term.
- Rent Review:** Year 1 fixed, year 2 & 3 – Previous year plus CPI. Option term, year 1 to market. Year 2, 3 & 4 – previous year plus CPI.
- Others:** The Lessor agrees:
1. Replace the ceiling tiles
  2. Make good the walls
  3. Construct a new shop front similar in construction and design to the adjoining premises
  4. Prepare the floor in readiness for tiling and or carpeting
  5. Undercoat the walls in a mat finish
  6. Cut a 2 metre access in the existing dividing wall between shop 5 & 6



7. Cut a 1200 x 800 access in the existing dividing wall between shop 5 & 6 and install an aluminium sliding window
8. Supply and install 12 twin tube light fitting within the premises
9. The Lessor to supply and install a split air conditioning unit to <sup>redacted</sup> (all-inclusive) while undertaking their fitout works at Brisbane City Council's cost.

Funds have been included in the proposed capital budget for the 2001/2002 financial year for the relocation and fitout of the McDowall Ward Office.

The location of the proposed Ward Office accommodation is at the preferred location of Councillor Rita Collins having regard to location within the ward, public accessibility and public transport.

The Lessor's works in preparing the Shop to meet Council's requirements is estimated at <sup>redacted</sup> plus. Due to these works, Council would not have any expenditure on fitout and relocation until at least August 2001.

Shop rentals in this centre and the adjacent area range between approximately \$450 m<sup>2</sup> to \$550 m<sup>2</sup> per annum.

Therefore the offer is considered to be fair and reasonable.

## 12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson, Finance Committee  
Councillor Rita Collins, Councillor for McDowall Ward.  
Frank Riley, Manager, City Assets  
Ken Smith, Asset Manager, City Assets  
Allyson Reid, Co-ordinator, Councillor and Customer Support

All consulted are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

Will provide a more efficient service to ratepayers in the McDowall Ward.

## 14.0 CORPORATE PLAN IMPACT

The proposal is in accordance with the Corporate Plan: -  
Strategy 1.4.3: Improve the management and performance of Council's physical asset portfolio

## 15.0 CUSTOMER IMPACT

Will provide an adequate service to ratepayers in the McDowall Ward.



**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FINANCIAL IMPACT**

Provision for fitout has been made in the proposed 2001/02 budget.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

No publicity is required.

**22.0 OPTIONS**

1. That the Establishment & Coordination Committee grant approval for the Manager, City Assets, to negotiate a new lease agreement with the owners of premises at Shop 5 & 6, Rode Shopping Centre, 734 Rode Road, Chermside West for the McDowall Ward Office on the basis of a three (3) year lease with a four (4) year option at a rental of <sup>redacted</sup> per annum (exclusive of GST), subject to annual CPI increases, on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.
2. Not approve the recommendation.

**Option 1 is preferred.**

**1.0 FILE NUMBER:**

202/11-HN865/854

27/06-1K

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**2.0 TITLE**

Claim for compensation arising from the resumption of land for road purposes.  
854 Waterworks Road, The Gap – Asgard Pty Ltd.

**3.0 PURPOSE/ISSUE**

Recommendation on a claim for compensation.

**4.0 PROPONENT**

Michael Kerry, Divisional Manager, Urban Management Division Mayor

**APPROVED**

27 JUN 2001

**5.0 SUBMISSION PREPARED BY**

Robert McMillan, Asset Officer (AOPC8)- Project Coordination.  
Asset Support (x36959)

RECEIVED

**6.0 DATE**

20 June 2001.

28 JUN 2001

COMMITTEE SECTION

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval.

**ACTION TAKEN**

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

28/06/2001  
TOWN CLERK  
JLC + AOPC8



## 9.0 RECOMMENDATION

It is recommended that:

1. The Claim for Compensation from Asgard Pty Ltd, arising from the resumption of two strips of land situated at 884 Waterworks Road, The Gap, for road purposes and a purpose incidental to road purposes described as Lots 1 and 3 on Plan SP127389 Parish of Enoggera, County of Stanley, containing areas of 77 square metres and 208 square metres respectively (totalling 285 square metres), in the amount of [redacted] comprising [redacted] for loss of land and injurious affection, [redacted] for legal fees and [redacted] for valuation fees related to the resumption, be accepted in full satisfaction of all rights or interests to which the Claimant is now or may be entitled arising out of or with respect to the interest which the Company had in or with respect to the taking by the Council of the said land, subject to the Claimant entering into a Deed of Indemnity in a form satisfactory to the Manager Brisbane City Legal Practice; and
2. Upon the Project Manager certifying that all works required to be carried out within the incidental area have been completed and that the incidental area is no longer required by Council, then authority be granted for all necessary action to be taken to effect the transfer of the incidental land to the owner of the balance land through amalgamation by survey of Lot 3 on SP127389 with Lot 2 on SP127389 to form a new single lot and Council to bear all costs associated with the survey, transfer and title amendment.
3. Interest, if claimed prior to settlement, to be calculated on [redacted] at the rate determined by the Land Court for the period from the date of resumption to the date of settlement, be paid to the claimant.

## 10.0 DIVISIONAL MANAGER



**Michael Kerry**  
**Divisional Manager**  
**URBAN MANAGEMENT DIVISION**

I Recommend Accordingly



.....  
**CHIEF EXECUTIVE OFFICER**



## 11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 30 June 2000, Council resumed from Asgard Pty Ltd two strips of land for road purposes and a purpose incidental to road purposes described as Lots 1 and 3 on Plan SP127389 Parish of Enoggera, County of Stanley, containing areas of 77 square metres and 208 square metres respectively (totalling 285 square metres) shown shaded yellow on attached plan (Attachment A).

Prior to resumption the property, which is zoned Commercial, contained an area of 4,764 square metres. Post resumption the property comprises a total area of 4,479 square metres. The site is an irregular parcel of land that in its original configuration was cut by a watercourse. The front portion of the site on which the front of the cycle shop was located, has been partially filled to provide access on its western side to the rear of the site, and to a minor extent, in its north eastern corner to provide access to the subject building. The site at the rear of the building is an open cut drain and in effect, is a "hole in the ground."

The land resumed comprised The Gap Cycle Shop. As a result of the resumption, the shop has been demolished and the lessee [redacted] has been compensated for his leasehold interest under separate dealings. This claim deals with the freehold interest.

The effects of the resumption are:

- loss of land; and
- cause of loss of the cycle shop building and the rental derived from that building.

The claimants' valuation consultant (Greg Jorgensen & Associates) initially assessed the amount of compensation payable by Council at [redacted] plus disturbance costs. Council's independent valuation consultant (John Wood & Associates) assessed the amount of compensation at [redacted] plus disturbance costs (refer Attachment B). Council's valuation is based upon the return of incidental land (208m<sup>2</sup>) to the claimant once construction works are complete and Council no longer requires the land. The incidental land is not capable of development in its own right and is of no use to Council. Both assessments are based on the before and after valuation methodology and involve capitalising the net returns that are derived from the property.

Following negotiations, the claimants' solicitor has lodged a claim for compensation dated 10 May 2001 for [redacted] plus disturbance costs of [redacted] legal fees and [redacted] valuation fees [redacted]. The legal and valuation fees are considered reasonable due to extensive consultation and negotiation in the resolution of this claim.

It is recommended that the claim for compensation in the amount of [redacted] be accepted. Interest, if claimed prior to settlement, calculated on [redacted] at the rate determined by the Land Court for the period from the date of resumption to the date of settlement, be paid to the claimant.



**12.0 CONSULTATION**

Cr Maureen Hayes, Chairperson Transport and Major Projects  
Cr Geraldine Knapp, Councillor for The Gap  
Derek Sharp, Project Manager Waterworks Road

have been advised of this recommendation.

**13.0 IMPLICATIONS OF PROPOSALS**

An offer on compensation is processed.

**14.0 CORPORATE PLAN IMPACT**

The recommendation is in accordance with the Corporate Plan 2000-2001; Outcome 7.2 Transport Infrastructure Improvement; Strategy 7.2.1 " Deliver upgraded transport infrastructure through a coordinated 5 year rolling program".

**15.0 CUSTOMER IMPACT**

The Urban Management Division's acquisition program will be met in a cost effective manner.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

In accordance with Council policy.

**18.0 FINANCIAL IMPACT**

Funding of <sup>redacted</sup> is available in the 2000-2001 Major Projects Budget.

**19.0 HUMAN RESOURCE IMPACT**

Administration only.

**20.0 URGENCY**

Normal course of business.

**21.0 POLICY/MARKETING STRATEGY**

Nil.

## 22.0 OPTIONS

1. Accept the claim and settle compensation.
2. Reject the claim for compensation and pay an advance.
3. Reject the claim and refer the matter to the Land Court for determination

**It is recommended that Option 1 be approved.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas travel - International Light Forum Kobe 2001, Kobe, Japan.

3.0 ISSUE/PURPOSE

To seek E&C approval for Mr James Coutts, Principal Program Officer, Local Planning and Design to represent the Council at the International Light Forum Kobe 2001 in Kobe, Japan from 25-27 July 2001.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Karen Villis, Executive Assistant to Divisional Manager, Urban Management  
Phone ext. 34642

6.0 DATE

19 June 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.


9.0 RECOMMENDATION

That E&C grant approval for James Coutts, Principal Program Officer, Local Planning and Design to travel overseas to present at the International Light Forum Kobe 2001, being held in Kobe, Japan, and undertake site visits, from 25 July to 31 July, 2001 at a total estimated cost of \$1600.00

10.0 DIVISIONAL MANAGER

  
Michael Kerry  
Divisional Manager  
URBAN MANAGEMENT

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

28/06/2001  
TOWN CLERK  
file to EADMK

PUBLICATION SCHEME  
YEAR RELEASE  
APPROVED  
27 JUN 2001  
Lord Mayor  
SA  
K-af  
GSA

RECEIVED  
28 JUN 2001  
COMMITTEE SECTION



## 11.0 BACKGROUND

The City of Kobe has invited Brisbane to send a representative to the International Light Forum Kobe 2001 to be held in Kobe from 25-27 July, 2001 (see Attachment "A").

This forum will be one of the highlight events of the "21<sup>st</sup> Century Kobe Restoration Commemorative Project." The forum will include presentations by internationally renowned lighting designers, panel discussions and "Nightscape Reports" by cities both within Japan and abroad to introduce their strategies to create attractive night views of the cities through the use of illumination.

Other cities expected to attend are: Seattle (USA), Shanghai (China), Hakodate, Nagasaki and Yokohama from Japan.

It is proposed to send James Coutts from City Planning to present a paper on the lighting components of the designs for the Queen Street Mall, City Signature projects and a range of Suburban Centre Improvements Project.

As Brisbane is Kobe's Sister City, Kobe has offered to cover business class air ticket and accommodation expenses for Mr Coutts during his stay in Kobe (see Attachment "B", Conditions of Participation).

While in Kobe, Mr Coutts is proposing to spend a further three days visiting the nearby cities of Osaka, Kyoto and Nara to meet with city officials, inspect major urban design projects and study planning and development initiatives.

## 12.0 CONSULTATION

Cr Jim Soorley, Lord Mayor  
Councillor Tim Quinn, Deputy Mayor, Chair Urban Planning Committee.  
Mr Michael Kerry, Divisional Manager, Urban Management  
Mr Bernie Green, Executive Officer to the Lord Mayor

All are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

Participation in the Forum with attendees from other countries and Japanese cities provides the opportunity to capitalise on other cities' experience on the integration of lighting into city design.

Attendance and presentation at the Forum will provide Council with an opportunity to positively profile the leadership shown in urban management. Knowledge will be gained through discussion and interactions with agencies and individuals at the Forum.

Participation in this event will confirm Brisbane's commitment to the sister city relationship with Kobe and international cooperation and provide an economically viable opportunity to seek opportunities for mutual exchanges between other Asia Pacific cities.



**14.0 CORPORATE PLAN IMPACT**

Nil.

**15.0 CUSTOMER IMPACT**

Nil.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FINANCIAL IMPACT**

Support of Mr Coutts' conference attendance totals approximately \$1600.00, comprising:

Personal Allowance	\$350 AUS (\$50/day)
Council Advance	\$350 AUS (\$50/day)
Accommodation (3 nights)	\$500 AUS
Train Pass (3 days)	\$400 AUS

Funds are available in City Planning's 2001/2002 budget under vote no:  
1.04.1303.352.000.000.628.152.00.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

Urgent. To allow for travel arrangements to be made.

**21.0 PUBLICITY / MARKETING STRATEGY**

Nil.

**22.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

**Option 1 is the preferred option.**

FILE NUMBER: 812/55/1(0/P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

**TITLE**

Disposal of BCC Bus Numbers 923 & 924 (Tram Buses)

**ISSUE/PURPOSE**

To obtain approval to accept the tender submitted by Bus and Coach Promotions Pty Ltd to purchase the Council's two tram buses, 923 & 924.

**PROPONENT**

Michael Kerry, Divisional Manager, Urban Management Division

**SUBMISSION PREPARED BY**

Mark Cridland, Principal Urban Transport. Ext 35055

**DATE**

19 June 2001

**FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval.

**IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not applicable

**RECOMMENDATION**

That E & C approve the acceptance of the tender submitted by Bus and Coach Promotions Pty Ltd to purchase the Council's two tram buses, 923 & 924 for the tendered amount of redacted each.

Graham Davis  
DIVISIONAL MANAGER  
BRISBANE TRANSPORT

Michael Kerry  
DIVISIONAL MANAGER  
URBAN MANAGEMENT DIVISION

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

28/06/2001  
TOWN CLERK  
FILE TO SAAM

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

APPROVED

27 JUN 2001

28 JUN 2001

COMMITTEE SECTION



11.0 **BACKGROUND**

A decision to hold on to surplus buses has been in place for some time. This was to allow them to accumulate as new buses are delivered, to service the busway growth. The Metroliner refurbishment will also benefit from an increased number of spare buses.

There are however, two tram buses (923 & 924) which are not suitable for busway or other fleet purposes and there is no appropriate work for them. Earlier this year they were replaced by the CitySights Volvo B6 buses and have been sitting idle since then.

Approval was sought to call tenders for their disposal and at the close of tenders on 8 June 2001, two tenders were received. The higher of these is from Bus and Coach Promotions Pty Ltd, (ABN 31 010 571 187), for an amount of redacted each. The second tender was from Australian Day Tours, (ABN 89 069 922 238), for an amount of redacted each.

12.0 **CONSULTATION**

Councillor Maureen Hayes, Chairperson Transport and Major Projects  
Graham Davis, Divisional Manager Brisbane Transport  
Ken Deutscher, Manager Transport and Traffic

13.0 **IMPLICATIONS OF PROPOSAL**

The disposal of these two buses will have no effect on Brisbane Transport's fleet as they are currently sitting idle and unregistered.

14.0 **CORPORATE PLAN IMPACT**

Nil

15.0 **CUSTOMER SERVICE IMPACT**

Nil

16.0 **ENVIRONMENTAL IMPACT**

Nil

17.0 **POLICY IMPACT**

Nil

18.0 **FUNDING IMPACT**

This is a revenue generating proposal. The sale will generate redacted

19.0 **HUMAN RESOURCE IMPACT**

Not applicable

BOC PUBLICATION SCHEME  
10 YEAR RELEASE

20.0 **URGENCY**

In the normal course of business.

21.0 **PUBLICITY / MARKETING STRATEGY**

Not required

22.0 **OPTIONS**

(1) Approve the recommendation.

(2) Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



# E&C SUBMISSION

1.0 FILE NUMBER (6)204/74/3(3)

2.0 TITLE

**Holding Entity Advisory Board Annual Performance Plan 2001-02**

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2001-02 for Holding Entity Advisory Board.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch, (Ext 39109)

6.0 DATE

12 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C approve the 2001-02 Performance Plan for the Holding Entity Advisory Board.

10.0 DIVISIONAL MANAGER



Ray Folley  
Secretary, Holding Entity Advisory Board

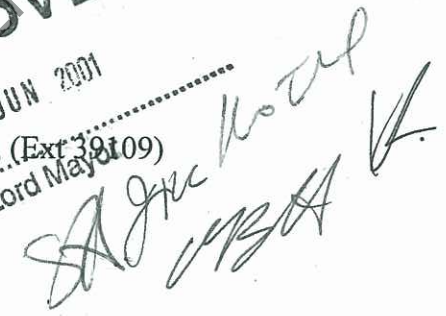
I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

28 106 12001  
TOWN CLERK  
etc to MBUS

APPROVED  
27 JUN 2001  
Lord Mayor  
B.C. PUBLICATIONS  
10 YEAR RELEASE



RECEIVED

28 JUN 2001

COMMITTEE SECTION

## 11.0 BACKGROUND

The Council has resolved to establish the Holding Entity Advisory Board to oversee the performance of the Business Group.

The law requires commercialised business units to have an Annual Performance Plan, which includes certain specific matters. The Holding Entity is not a commercialised activity under Chapter 8 of the Local Government Act, and is not required under the legislation to have an annual performance plan. However, for uniformity within the Business Group, the Holding Entity will have an annual performance plan that conforms to the legislation. It covers the period 1 July 2001 to 30 June 2002

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

Holding Entity Advisory Board

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for the Holding Entity for the 2001-02 financial year. The Holding Entity Advisory Board will use the Performance Plan to assist in monitoring of its performance during the 2001-02 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

Nil

## 18.0 FINANCIAL IMPACT

Nil



**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

E&C SUBMISSION

27/06-2L

1.0 FILE NUMBER 490/42 -99/2000

2.0 TITLE

Brisbane CityWorks - Annual Performance Plan 2001-02

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee s approval for the Annual Performance Plan 2001-02 for Brisbane CityWorks, following agreement between the Holding Entity Advisory Board and Brisbane CityWorks.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch, (Ext.391099)

6.0 DATE

12 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C Approve the 2001-02 Performance Plan for Brisbane CityWorks.

10.0 DIVISIONAL MANAGER

*Ray Folley*

Ray Folley  
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

RECEIVED

28 JUN 2001

COMMITTEE SECTION

ACTION TAKEN

28/06/2001  
TOWN CLERK  
*file to MBUD*

100 PUBLICATION SCHEME  
10 YEAR RELEASE  
APPROVED  
27 JUN 2001  
Lord Mayor  
*[Signatures]*



## **11.0 BACKGROUND**

The Council has resolved to establish Brisbane CityWorks as a business unit for the purpose of delivering construction and maintenance services to the City of Brisbane.

The law requires commercialised business units to have an Annual Performance Plan which includes certain specific matters. Brisbane CityWorks is not a commercialised activity under Chapter 8 of the Local Government Act, and it not required under the legislation to have an annual performance plan. However, for uniformity within the Business Group, Brisbane CityWorks will have an annual performance plan which conforms to the legislation. It covers the period 1 July 2001 to 30 June 2002 and has been agreed between the Holding Entity Advisory Board, Chair of City Business Advisory Board of Management and the Divisional Manager of Brisbane CityWorks.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## **12.0 CONSULTATION**

The Holding Entity Advisory Board

Chair, Brisbane CityWorks Advisory Board of Management

Divisional Manager, Brisbane CityWorks

All consulted agree with the recommendation

## **13.0 IMPLICATIONS OF PROPOSAL**

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane CityWorks for the 2001-02 financial year. The Holding Entity Advisory Board and Brisbane CityWorks Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit s performance during the 2001-02 financial year.

## **14.0 CORPORATE PLAN IMPACT**

Nil

## **15.0 CUSTOMER IMPACT**

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10-YEAR RELEASE



27 / 06 - 3 L

1.0 FILE NUMBER 392/40(1946)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Donation – Blue Care Brisbane Central Region’s 2001 Annual Appeal

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval to make a donation to Blue Care Brisbane Central Region’s 2001 Annual Appeal, in the total amount of \$2,000.00

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

John Tunstall  
E&C Clerk

6.0 DATE

15 June 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

28 JUN 2001

9.0 RECOMMENDATION

COMMITTEE SECTION

That E&C grant approval to make a donation to Blue Care Brisbane Central Region’s 2001 Annual Appeal, in the total amount of \$2,000.00

ACTION TAKEN

10.0 DIVISIONAL MANAGER

28 / 06 / 2001  
TOWN CLERK  
file of 8860

  
Jude Munro  
CHIEF EXECUTIVE OFFICER

APPROVED  
27 JUN 2001  
Lord Mayor  
BC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**11.0 BACKGROUND**

A request has been received from the Office of the Lord Mayor, from Blue Care Brisbane Central Region, for a donation towards their 2001 Annual Appeal being held from 25 August to 02 September 2001.

Blue Care provide much needed professional community healthcare, residential (nursing home and hostel) services, and pastoral care.

It is considered appropriate to donate \$2,000.00 to the Blue Care Brisbane Central Region 2001 Annual Appeal.

**12.0 CONSULTATION**

The Lord Mayor Jim Soorley

**13.0 IMPLICATIONS OF PROPOSAL**

The Brisbane City Council will be seen to assist a worthwhile cause.

**14.0 CORPORATE PLAN IMPACT**

Nil.

**15.0 CUSTOMER IMPACT**

Nil.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FINANCIAL IMPACT**

Funds of \$2,000.00 are available from Corporate Activities.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**22.0 OPTIONS**

- (1) Approve the recommendation.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**1.0 FILE NUMBER**

(0) 204/74/3(1)

**2.0 TITLE**

Business Group Advisory Board Membership

**3.0 ISSUE/PURPOSE**

The purpose of this submission is to seek the approval of E&C to re-appoint (with some changes to membership) the Business Group advisory boards of management for a term of two years from 1 July 2001.

The advisory boards are:

- a) Holding Entity Advisory Board
- b) Brisbane Transport Advisory Board of Management
- c) Brisbane Water Advisory Board of Management
- d) Brisbane City Works Advisory Board of Management
- e) City Business Advisory Board of Management

**4.0 PROPONENT**

Jude Munro  
Chief Executive Officer

**5.0 SUBMISSION PREPARED BY**

Ray Folley  
Manager Business Unit Development Branch, Office of LM/CEO  
EXT: 39110

**6.0 DATE**

19 June 2001.

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

**10 YEAR RELEASE SCHEME**  
**APPROVED**  
 27 JUN 2001  
 Lord Mayor  
*[Signature]*

RECEIVED

28 JUN 2001

COMMITTEE SECTION

ACTION TAKEN

28/06/2001  
**TOWN CLERK**  
*[Signature]*



## 9.0 RECOMMENDATION

It is recommended that:

- a) the external membership of the Holding Entity Advisory Board and the Advisory Boards of Management of Brisbane Transport, Brisbane Water, Brisbane City Works and City Business ("Advisory Boards") be approved as listed in Attachment "A";
- b) the terms of appointment of those external members be for two years from 1 July 2001;
- c) the current "Terms of Appointment" continue to apply;
- d) the current remuneration arrangements continue to apply;
- e) Councillors and Council Officers be confirmed as members of the Advisory Boards as set out in Attachment "B".

## 10.0 CHIEF EXECUTIVE OFFICER



Jude Munro

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

The BCC Business Group structure, which simulates a commercial holding company / subsidiary model, was established by Council in 1996. Its purpose was to bring commercial disciplines to designated major activities and as a means of meeting National Competition Policy requirements.

The structure included advisory boards with a mix of Councillor, officer and external specialist membership. The membership of the current advisory boards is due to expire on 30 June 2001.

The resignations of some advisory board Chairs and some members have necessitated changes to the make-up of the boards and the need to recruit several new members. As a consequence, there are some vacancies in Appendix "A". These positions are expected to be filled within the next month or so.

Appointments to the advisory boards have been made, and are being considered for the vacant positions, in the context of the objectives set for the businesses and the mix of skills which best suits those businesses.

It is proposed that the new terms be for two years from 1 July 2001.

It is proposed also that the current "Terms of Appointment" set by the CEO and Lord Mayor in September 1998 and the remuneration for advisory board members, agreed by E&C on 14 September 1998 - file (0)204/74/3(1) - be continued.

Current Chairs who have tendered their resignations are:

Ms Nerolie Withnall (Brisbane Transport)

Mr Graham Hart (City Business)

Current members who have resigned are:

Mr Mike Norris (Brisbane Transport)

Mr Andrew Robertson (Brisbane City Works)

Mr John MacLean (Brisbane City Works)

Ms Margaret Gardner (Brisbane City Works)

Mr Barry Smith (City Business)

## 12.0 CONSULTATION

The following have been consulted in the process of reviewing the membership of the advisory boards:

Lord Mayor

LM Chief of Staff

Relevant Council Committee Chairs

Chairs of the Advisory Boards of Management

Divisional Managers of the businesses

Chief Executive Officer

Manager Business Unit Development Branch

There is agreement on the recommendations.



### **13.0 IMPLICATIONS OF THE PROPOSAL**

The re-appointment of the advisory boards will enable the Business Group to continue to operate in the way initially envisaged by Civic Cabinet and Council continuing to focus on the development of the service capability and efficiency of the businesses. The combination of existing and new members will provide essential continuity as well as bring fresh perspectives, skills and experience.

### **14.0 CORPORATE PLAN IMPACT**

The maintenance of skilled advisory boards to support the Business Group structure is central to the efficient operation of Council's business activities and achievement of City Governance Program business objectives in the Corporate Plan 2001-2005.

### **15.0 CUSTOMER IMPACT**

The Business Group advisory boards are an integral part of the functioning of the Business Group. While not directly impacting on customer service they make a positive contribution indirectly through their role in assisting in the on-going development of customer focussed business operations.

### **16.0 ENVIRONMENTAL IMPACT**

No impact.

### **17.0 POLICY IMPACT**

The appointment of advisory boards supports the strategy of developing an efficient model for managing business units.

### **18.0 FUNDING IMPACT**

Funding for the advisory boards is included in the budgets of the Business Unit Development Branch (Holding Entity) and the business units (for their advisory boards of management).

### **19.0 HUMAN RESOURCES IMPACT**

No impact.

### **20.0 URGENCY**

As soon as possible. Current terms expire on 30 June 2001.

### **21.0 PUBLICITY / MARKETING STRATEGY**

Media: as determined by the Lord Mayor.  
Internal: internal communication mechanisms.

## 22.0 OPTIONS

- (1) Approve the recommendations.
- (2) Modify the recommendations.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER:

SUBMISSION NUMBER:

27/06-5 L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Chief Financial Officer, City Governance Division

3.0 ISSUE/PURPOSE

Following a process of advertising and interview of five (5) applicants, the following information is provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Interview Summary of Recommended Candidate, Resume and Referee Reports
- Attachment 3 - Assessment of Other Applicant

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Joan Bulcock  
Principal Consultant  
Merit Solutions

6.0 DATE

26/6/2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

RECEIVED

28 JUN 2001

8.0 RECOMMENDATION

COMMITTEE SECTION

That the Establishment and Co-ordination Committee ~~consider the~~ appoint of the following candidates:

redacted

-2- Helen Gluer

ACTION TAKEN


28/06/2001  
TOWN CLERK  
f.t. to memo

to the position of Chief Financial Officer, City Governance Division, within Council's Executive Service, with a contract and salary to be negotiated.

9.0 DIVISIONAL MANAGER

  
Jude Munro

CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE  
APPROVED  
27 JUN 2001  
Lord Mayor  


SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER

392/40/2-2000/2001(0)

2.0 TITLE

2000-2001 Community Development Assistance Grants Program - Round 2

3.0 ISSUE/PURPOSE

To approve recommendations for the allocation of the second round of the Community Development Assistance Grants Program for 2000-2001.

**APPROVED**

27 JUN 2001

Lucy Mayor

4.0 PROPONENT

Pauline Peel, Divisional Manager Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Jon Eastgate, Senior Program Officer Social Diversity and Housing, extension 34052.

6.0 DATE

19 June 2001

RECEIVED

28 JUN 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Approval

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

N/A

ACTION TAKEN

28/06/2001  
TOWN CLERK  
file to SP05HP

BCC PUBLICATIONS  
10 YEAR RELEASE SCHEDULE



9.0 RECOMMENDATION

That the recommendations for the second round of the 2000-2001 Community Development Assistance Grants Program be approved as per the table attached as **Table 1**.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER



Pam Bourke  
A/MANAGER  
COMMUNITY AND LIFESTYLE



Pauline Peel  
DIVISIONAL MANAGER  
COMMUNITY AND ECONOMIC DEVELOPMENT

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

The Community Development Assistance Grants Program has been operating in its current form since 1994. The program is advertised twice a year with grant rounds closing in August and March of each year.

The objectives of the program are to assist community groups to develop ways of enhancing social justice and quality of life in Brisbane. The priorities of the program are to:

- Develop the capacity of Brisbane residents and communities to identify and respond to community issues;
- Increase access to resources for disadvantaged areas/groups;
- Develop innovative responses to long-standing issues;
- Empower people who face barriers to participation in community life; and
- Address the needs of young people, Aboriginal and Torres Strait Islander people, seniors, people with disabilities, people from language backgrounds other than English, and people experiencing a high level of disadvantage.

In 2000-2001 specific priority has also been given to the three priority areas for Place Management – the Inner City, Zillmere/Stafford and Inala/Darra/Carole Park.

\$300,000 has been allocated to this program in 2000-2001, of which \$147,000 was allocated in the first round in December 2000.

### *Applications for the 2000-2001 Program Round 2*

In this round Council received a total of 45 grant applications, requesting a total of approximately \$820,000. The general quality of applications in this round is slightly lower than in previous funding rounds. However, there were a number of strong applications from organisations working with migrant and refugee communities, caravan park communities and the Indigenous community and this is reflected in the list of recommended applications. There was also strong interest from organisations working with people with disabilities, and a number of good applications to carry out general community development work in particular localities.

### *Assessment Process*

Applications for this program have been through a two-stage assessment process.

The first stage involves Community Development Team staff assessing each individual application. This assessment identifies those applications which are not eligible for the program, and also provides a suggested rating and a set of comments on each of the eligible applications.

In the second stage, an independent assessment committee considers each of these applications and the comments made by Council staff, and develops a list of recommended projects for submission to E & C. This committee consists of three Councillors and three independent community representatives, plus an independent chairperson.



*Summary of Recommended Grants*

Nine applications are recommended for funding with a total recommended allocation of \$147,411. These are summarised below according to the target group or community which the grant is aimed to support. This refers to the primary target group – some grants in fact serve more than one target group.

*Projects assisting caravan park residents*

<b>Organisation</b>	<b>Description</b>	<b>Amount</b>
<b>Northside Onsite</b>	Project will coordinate volunteers and agencies (such as Save The children, St Vincent de Paul, Lifeline, Child Health, Community Health) to ensure improved service delivery to residents of the Alpha Caravan Park in Aspley.	\$26,926
<b>Sunnybank Family Support Inc</b>	To sustain new and innovative responses developed by Sunnybank Hills Caravan residents. Initiatives to be funded include the establishment of a savings and loans group, the publication and updating of a local resource directory, and continued work with residents on other community development initiatives.	\$21,954
<b>Total</b>		\$48,880

*Projects supporting Indigenous communities.*

<b>Organisation</b>	<b>Description</b>	<b>Amount</b>
<b>NWAICA - North West Aboriginal &amp; Torres Strait Islander Community Association Inc</b>	SIS - Sisters in Sport: This project aims to use sport and recreation as a starting point for addressing women's issues including education and training, strengthening Indigenous culture, 'women's business', health and family violence and to develop strong networks for Indigenous women in north Brisbane.	\$29,791
<b>YWCA of Brisbane "White Women of Black Men" project.</b>	YWCA have begun work with a group of women in this situation in collaboration with Indigenous organisations. This grant will enable them to reach women in the North-West corridor of Brisbane. Objectives of the project include mutual support and advocacy by the women, development of cross-cultural understanding, and development of cultural awareness in the children of these relationships.	\$9,124
<b>Total</b>		\$38,915

*Projects supporting refugees*

<b>Organisation</b>	<b>Description</b>	<b>Amount</b>
<b>Multicultural Community Centre</b>	Establishing connections with and between marginalised, socially isolated ethnic women; building social/support networks in a non-threatening environment.	\$9,980
<b>Refugee Claimants Support Centre</b>	To develop community based support networks for Refugee Claimants and to develop a training and resource kit to support these groups and enable the expansion of the model to other communities.	\$28,114
<b>Total</b>		\$38,094.00

*Projects supporting people with disabilities*

<b>Organisation</b>	<b>Description</b>	<b>Amount</b>
<b>Stroke Association of Queensland Inc</b>	This project will work with young stroke victims (people in their 20's through to their 50's) and help them to learn computer and internet skills and construct and maintain their own web page.	\$6,222

*Local community projects*

<b>Organisation</b>	<b>Description</b>	<b>Amount</b>
<b>Centenary Community Connections</b>	Conducting community projects in the Centenary Suburbs, including a youth arts festival, activities day, family seminar, and community web site construction. These projects are part of an overall strategy developed collaboratively by community organisations and residents.	\$13,650

*On-line volunteer project*

<b>Organisation</b>	<b>Description</b>	<b>Amount</b>
<b>Citizens Advice Bureau Brisbane Inc</b>	For volunteers who are in the 60+ age group and seeking training in the use of the computer, Internet and E-mail in order to give improved customer service. Training to be delivered at City Hall. Links will be made with relevant Community Information e-Community projects.	\$1650



## CONSULTATION

Lord Mayor Jim Soorley  
Councillor David Hinchliffe, Chairperson Community Policy Committee  
Roberta Bonnin, A/Manager Community Development Services  
Regional Community Development Officers, Community Development Services  
Members of Central Assessment Committee for the Community Development Assistance Grants

- Councillor Rita Collins, Councillor for Mc Dowall
- Councillor Victoria Newton, Councillor for Deagon
- Councillor Geraldine Knapp, Councillor for The Gap
- Charlie Watson, Community Representative
- Linda Ray, Community Representative
- Peter North, Community Representative
- Helen Twohill, Chairperson

**All parties are in agreement.**

### 13.0 IMPLICATIONS OF PROPOSAL

This proposal will enable Council to support a range of valuable community initiatives through the Community Development Assistance Grants program.

### 14.0 CORPORATE PLAN IMPACT

The proposal contributes to the achievement of Corporate Plan Service Output 4.5.1.2 – Community Development Policy and Social Planning.

### 15.0 CUSTOMER IMPACT

The proposal will result in the funding of projects which improve the livability of Brisbane's communities and in particular create supportive community environments for people suffering from social disadvantage and exclusion.

### 16.0 ENVIRONMENTAL IMPACT

Nil

### 17.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Community Development Assistance Grants which have been previously approved by Establishment and Coordination Committee.

### 18.0 FUNDING IMPACT

This proposal distributes funds that have been specifically allocated to the Community Development Assistance Grants program through the 2000-2001 Budget.

### 19.0 HUMAN RESOURCE IMPACT

Nil

## 20.0 URGENCY

In the normal course of business.

## 21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

## 22.0 OPTIONS

1. To approve the recommendations for the second round of the 2000-2001 Community Development Assistance Grants Program as per the table attached as **Table 1**.
2. To approve the recommendations with amendments.
3. Not to approve.

**Option One is the preferred and recommended Option.**

BCC PUBLICATION SCHEME  
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