

**E&C RESULTS – 03 SEPTEMBER 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HOLD
03/09-1B <sup>R</sup>	<i>attach</i> (5)456/68/1(P1) 03 SEP 2001	HR&SM	New BCC Local Law for Meetings	YES
03/09-1F <sup>M</sup>	204/6(16) 03 SEP 2001	City Governance	Monthly Project Report – July 2001	YES
03/09-1J <sup>R</sup>	253/58/2(721) 03 SEP 2001	CCSD	Amendment to Development Assessment and Compliance Fees 2001/2002	YES
03/09-1K <sup>R</sup>	340/10(11) 03 SEP 2001	Urban Management	Infrastructure Planning Scheme Policy 9	YES
03/09-2K <sup>M</sup>	202/10(555) 03 SEP 2001	Urban Management	Proposed Purchase of land at 2939 and 2865 Beadesert Road, Parkinson – Bushland Acquisition Scheme	YES
03/09-3K	460/2(110/P1)	Urban Management	Inclusion of Holland Park – Tarragindi District Local Plan into the City Plan	HELD
03/09-1L <sup>M</sup>	<i>attach</i> 39/26/0(309/P1) 03 SEP 2001	OLMCEO	One-off Payment – Enterprise Bargaining Agreement	YES
03/09-2L <sup>M</sup>	396/16 03 SEP 2001	OLMCEO	Ward Office Petty Cash	YES
03/09-1N <sup>R</sup>	243/107- 80005/98/99(8/P1) 03 SEP 2001	GED	Lease of the Manly Pool	YES
03/09-2N <sup>R</sup>	371/56/17 03 SEP 2001	CED	Sale of the <i>Bunya Cookbook</i>	YES
03/09-3N <sup>R</sup>	345/9/1 03 SEP 2001	CED	Proposal to make a new BCC Local Law and Subordinate Local Law for Animals	YES

*present at meeting.*

- J G Aarley*
- Lo T Quinn*
- J H Campbell*
- D B Hurchiff*
- S L Humphreys*
- K M Rea*
- M A Hayes*

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 204/6 (16)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - July 2001 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Divisional Manager, City Governance, 340 34377

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance, 340 35290

6.0 DATE

27 August, 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER



Helen Gluer  
Divisional Manager, City Governance Division

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME APPROVED  
NO YEAR RELEASE  
SEP 2001  
More Mayor  
gbc

03 SEP 2001  
COMMITTEE SECTION

ACTION TAKEN

03 / 09 / 2001  
TOWN CLERK  
file to MCRM



## 11.0 BACKGROUND

In November E&C approved a trial of the Monthly Project Report. A report on the trial is currently being compiled and will be provided to E&C in early September.

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red).

### July Report Summary

Attachment A is the report for July, 2001. Some changes have occurred and a substantial number of new projects have been added. I have included a brief overview of all projects reporting exceptions for this month. Next month the report will resume reporting on any projects adversely changed since the previous month. Please also note that the report is behind schedule due to end of year processing.

#### ▪ Projects exceptions for July 2001

**City Hall Refurbishment:** This project is not running on time, on budget or on estimate because the design component is still being developed. The original estimates were higher than anticipated making scope changes necessary to stay within estimate. At this stage no physical work has commenced.

**Carina SCIP:** Scope changes have been required due to the need to underground overhead mains and cable TV. This work will be completed in conjunction with footpath work. These changes mean the project is not currently running on budget and that a budget review submission will be necessary to obtain additional funding.

**Future River Walk rolling Program:** Although this is a future year project it will be necessary to commence the pre-design stage of River Walk this financial year in order to meet future milestones. No funding was allocated to this project during recent reviews. However, a budget submission will be prepared and submitted in the near future.

**River Walk:** This project is behind schedule, behind budget and additional funds will be required. Delays to the New Farm stage have held up the schedule and under estimates in the over-water section and additional work included in the River Edge Project have altered the scope and increased the overall project cost. A budget submission will be prepared and submitted in the near future.

**Blunder Road, Durack:** This project is not on budget due to escalated service costs from Energex, Telstra and Brisbane Water and the requirement to import additional fill. These issues are an early indication that scope changes may be required in the future to ensure the project stays within estimate.



**Bridge and Culvert Construction - New:** Although this project should still be completed on time there are several issues emerging relating to protecting waterways from erosion at Zillmere Road. This has delayed commencement. Additional funding may be required to overcome environmental and other construction issues at Greencamp Road, Wakerley.

**Bus Refurbishment:** This project is behind cash flow estimates and scope changes will be necessary due to cost increases.

**Coronation Drive Bus Lane:** This project is not on budget due to increased utility and property reinstatement costs. The budget allocation in 01/02 should enable this project to be completed within estimate.

**Footpath Contributed Assets:** No actual were received during this reporting period.

**Hoyland Street - Major Road Construction:** Although additional noise walls are required this project is running ahead of schedule and is expected to be completed within estimate.

**Inner City Bypass:** Project is well ahead of schedule however, major scope changes and increased land acquisition costs have increased costs. Adjustments to forward planning and future budgets will be necessary.

**Kerb and Channels Contributed Assets:** No actual were received during this reporting period.

**Learoyd Road Improvement:** Scope changes have been necessary to cater for freight movements along Bradman Street roundabout and the identification of sub-grade material which will need to be removed. Additional funding may be required to cover scope changes.

**Major Traffic Improvements:** Delays in 00/01 have caused the construction of several projects to be carried over into the 01/02 schedule. Carry-over funds have been requested. If they are not approved four projects\* have been identified as suitable to defer until the 02/03 schedule.

**Retaining Walls and Embankments:** This project is not running on cash flow estimates, however, it should still be completed on time and within estimate. Currently, a delay in billing from the provider is being investigated.

**Road Construction Minor Traffic Density A, B, C and E:** This project is currently not within cash flow estimates, however, it should still be completed on time and within estimate. Currently, a delay in billing from the provider is being investigated.

**Roads and Bikeways Contributed Assets:** No actual were received during this reporting period.

**Roads Network Resurfacing:** This project is not currently within cash flow estimates, however, it should still be completed on time and within estimate. Current cash flow does not match operational plans.



**Safe School Travel Program:** A carryover of projects from 00/01 has caused delays in the commencement of the 01/02 schedule. Carry-over funds have been requested. If they are not approved one project has been identified as suitable to defer until the 02/03 schedule.

**Drainage Contributed Assets:** No actual were received during this reporting period.

**Gully Reconstruction:** This project is not currently within cash flow estimates, however, it should still be completed on time and within estimate. Current, cash flow does not match operational plans.

**Local Drainage Construction:** Program is ahead of planned cash flow. This will be adjusted at the next budget review to reflect accurate costing of scheduled projects.

**Major Drainage Construction 01/02:** This project is not on budget and has required scope changes including major pipe work in Black Street, Milton. This was not included in the 01/02 schedule, however, the work is considered essential and will be funded by some of the contingency allocated in the 01/02 schedule. There is a risk that the processing of some contractual claims may exceed this amount. The Lang Park contribution may also exceed the current budgeted allocation, however, it is too early to predict with certainty.

**Stormwater Pipe Rehabilitation:** This project is not currently within cash flow estimates, however, it should still be completed on time and within estimate. Current cash flow does not match operational plans.

**Stormwater Quality Improvement Devices 01/02:** Work in McAlroy Street, Ferny Grove and Falcon St Mank has been delayed due to fire ant control requirements. Project may finish behind schedule however, it should be completed within estimate.

**Waterway Rehabilitation and Restoration:** Project is reported as not on budget because billing from the provider was delayed.

**Burst Main Replacement:** Construction is slightly behind schedule due to other project commitments. It is hopeful BCW will be back on schedule by end of August.

**Eagle Farm Risk Mains 51 inch and 36 inch Concrete Mains Refurbishment:** Project is under budget and ahead of schedule.

**Fisherman Island to Luggage Point River Crossing:** Project will not be completed on time due to latent conditions claim. Attempts to settle claim will continue. Meanwhile, scope changes have been implemented.

**Luggage Point Water Reclamation Project:** A rectification program for membrane damage has been issued and work is being done to resolve the conductivity and scaling issues. Some of the anticipated savings will now be required to implement solutions.



**Luggage Point WWTP Nitrogen Removal - Stage 1:** While the project is almost complete negotiations are currently proceeding to resolve variation claims. The valuation of claims was initially underestimated however, the project should still be within estimate.

**Moggill Road Trunk Mains Relocation - Stage 2:** Project has not yet commenced and the scope is still being negotiated with Main Roads. At this stage it does not appear as if it will be completed on time.

**Oxley Creek WWTP \_ Sludge Dewatering:** A fatal accident has caused delays. Expected completion date is September, 2001

**Redirect Heroes AV PS to S1:** Project forecasts are well above budget. A review has delayed design and construction. At this stage it is envisaged that the project may still be completed on time and within estimate pending the final scope of work.

**S1 Main Sewer Augmentation - Stage 1:** Project is not within cash flow estimates, on time or within estimate. Resolution of claims is currently being progressed. Completion is expected in October, 2001.

## 12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions.

## 13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

Nil



**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

**Option 1:** Approve the recommendation that E&C accept the Major Project Report for July, 2001

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 202/10(555)

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Proposed purchase of land at 2939 and 2865 Beaudesert Road, Parkinson.

3.0 ISSUE/PURPOSE

Seeking approval to purchase land under the Bushland Acquisition Programme (1998-2000).

4.0 PROPONENT

Michael Kerry, Divisional Manager Urban Management.

5.0 SUBMISSION PREPARED BY

Malcolm McCallum, Asset Officer, extension 36964.

6.0 DATE

28 August 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT?

No.

**BCC PUBLICATION SCHEME**  
**10 YEAR RELEASE**

**APPROVED**  
 SEP 2001  
 Lord Mayor  
 JHC  
 [Signatures]

RECEIVED  
 03 SEP 2001  
 COMMITTEE SECTION

**ACTION TAKEN**

03 / 09 / 2001  
TOWN CLERK  
file to APC 2




## 9.0 RECOMMENDATION

That the offer by the owners of the lands described in the Schedule hereto and shown edged pink on survey proposal plan SUR 30186194-01 (Attachment 1), to sell an unencumbered estate in fee simple in those lands for the sum of <sup>redacted</sup> be accepted subject to the following legal condition:

“The grant under subsection (2) of Section 19 of Part II of the Land Sales Act 1984-85, of exemption of compliance of the provisions of Section 8 of Part II of that Act being obtained within eight weeks after the date of Council’s acceptance of this offer (or within such extended time as may be agreed upon by the parties hereto) and in the event of that exemption not being granted within the time referred to above, this sale and purchase shall be at an end, or in the event of that exemption being granted subject to conditions that are not acceptable to Council, then this sale and purchase may be terminated by Council by the giving of written notice thereof to the vendor”.

## 10.0 DIVISIONAL MANAGER

  
**Michael Kerry**  
**Divisional Manager**  
**Urban Management**

I Recommend Accordingly

  
.....  
**CHIEF EXECUTIVE OFFICER**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The lands situated at 2939 and 22865 Beaudesert Road Parkinson, described in the Schedule hereto, contain areas of 3.79 and 20.09 hectares respectively, shown as Lot 36 on survey proposal plan SUR30186194-01 having a total area of 23.88 hectares (see Attachment 1). Both properties are owned by The T L Hung Family Trust and are classified Emerging Communities under Brisbane City Plan 2000. The properties are covered by Vegetation Protection Orders. Acquisition at this time is recommended due to a combination of factors. These are:

1. local, regional and national environmental values;
2. strategically, the properties are a critical component of the Karawatha - Greenbank corridor; and
3. the level of development threat has increased.

### Local, Regional and National Environmental Values

The land supports both terrestrial and wetland forest types, which provide habitat for a wide range of native fauna. The habitat types are suitable for vulnerable frog species identified on immediately adjacent land, which are the green-thighed frog and the wallum froglet. The area, in conjunction with lands already purchased on the eastern side of Beaudesert Road, represents a viable habitat for many species of sedentary fauna, while also providing extended feeding and breeding grounds for mobile fauna species of the Karawatha Forest Reserve, adding to its ecological sustainability.

The subject land is a critical element in the wildlife corridor linking Karawatha Forest Reserve with the Greenbank Military Training Area (see Attachment 2). Both these core habitat areas support highly diverse populations of flora and fauna and are considered to be of national environmental significance, hence their listing on the Register of the National Estate. The corridor function which the properties provide adds significantly to the long term sustainability of both these nationally important habitat areas. The properties are covered by Vegetation Protection Orders.

### Strategic Planning Context

The significance of the environmental values broadly outlined above have been recognised in many regional and local planning documents and studies including:

- the "South East Queensland Regional Framework for Growth Management";
- the Strategic Plan for the City of Brisbane;
- the Algester/Stretton Local Area Outline Plan;
- the Algester/Stretton District Open Space Study; and
- The Karawatha Forest Reserve Management Plan.



A number of other nearby properties which form links in the Karawatha-Greenbank corridor have been acquired, or are under negotiation for acquisition, by Council (see Attachment 3). The adjoining Council owned land to the east of the subject properties (see Attachment 3), forms a corridor which is linked to Karawatha Forest, east of the Southern Brisbane Bypass. Council successfully negotiated additional protection of this corridor by persuading the State Government to build a fauna underpass, purchasing lands and rehabilitating sites for a total cost of approximately <sup>redacted</sup>. This was done in association with the construction of the Southern Brisbane Bypass.

#### Level of Threat

On 12 May 1995, the sites were the subject of an application for rezoning from Future Urban to Residential A. On 5 December 1995, Council refused the rezoning application on the grounds that it:

1. was in conflict with the implementation of the Strategic Plan;
2. was in conflict with the intent for development in the Future Urban Zone and Planning policies providing guidance and expectations for future development in that zone;
3. had a significant adverse impact on the environmental value of the site in consideration of established ecosystems, the qualities and characteristics of the location and neighbouring localities, and the sustainability and diversity of established flora, fauna habitats and fauna movement corridors; and
4. was in conflict with the Council's strategic framework for growth management within the region and the specific locality."

This rezoning refusal is now subject to appeal in the Planning and Environment Court. No date has yet been set for the hearing. After protracted negotiations, the owners of the properties have agreed to sell them to the Council for a total amount of <sup>redacted</sup>.

#### 12.0 CONSULTATION

Doug Yuille, Lord Mayor's Environmental Advisor.  
Terry Griffiths, Solicitor, Brisbane City Legal Practice.  
James Coutts, Principal Programme Officer, Local Planning & Design.  
All of whom are in agreement.

#### 13.0 IMPLICATIONS OF PROPOSAL

Purchase of these properties will add to and enhance the Greenspace corridor linking Karawatha Forest Reserve and the Greenbank Military Training Area. It also adds viability to Karawatha Forest Reserve. Support from conservation groups can be expected.



#### 14.0 CORPORATE PLAN IMPACT

The proposal is consistent with Corporate Plan 2000-2001; Outcome 8.1 Biodiversity; and Strategy 8.1.2 Enhance the City's natural assets through acquisitions and agreements.

#### 15.0 CUSTOMER IMPACT

It is believed that acquisition of the properties will generate an improvement in the overall community perception of Council's commitment to protecting important major natural areas and wildlife corridor linkages.

#### 16.0 ENVIRONMENTAL IMPACT

Acquisition of these properties will increase and significantly enhance the long-term sustainability of both Karawatha Forest and Greenbank Military Training Area as listed areas in the Register of the National Estate.

#### 17.0 POLICY IMPACT

The proposal is consistent with Council practice to engage in discussion and consultation with owners of properties which are considered to be environmentally significant and therefore worthy of acquisition under the Bushland Acquisition Programme.

#### 18.0 FINANCIAL IMPACT

Funds are available from the Bushland Environment Levy Project Nos. DNBB 1141 and DNBB 1151. Council's valuation based on the properties' Emerging Communities Area classification (formerly Future Urban zoning), is redacted. The owners initially sought a purchase price based on the full development potential of the land of approximately redacted and have subsequently reduced this to redacted.

To find a means of reaching a rational and relevant acquisition value, Council commissioned a hypothetical subdivision design taking into account the site's intrinsic environmental values. In other words, the fauna corridor was not considered, but other values were respected. These included the creek, open space requirements and the bushland cover on the site. This design was valued at redacted.

The owners indicated that they were not prepared to settle for less than redacted therefore, Council's only option to acquire the land would have been by means of resumption and the Land Court. It is considered that the Land Court would have regard to recent property transactions in the area one of which is that of an eight hectare property under contract for a purchase price of redacted. This equates to approximately redacted per hectare. It is likely that a Land Court would take cognisance of such comparative sales evidence in its determination. After protracted negotiation, the agreed purchase price is redacted for both allotments. This figure equates to approximately redacted per hectare, which is the average of what Council paid in October 2000

for the two sites of similar size on the eastern side of Beaudesert Road.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

Urgent because the owners desire a swift settlement. Negotiations have been ongoing since December 1997.

**21.0 PUBLICITY/MARKETING STRATEGY**

No publicity should be undertaken until the property has been acquired.

**22.0 OPTIONS**

1. Proceed with the proposal;
2. Do not proceed with the proposal; or
3. Defer or modify the proposal.

**Option 1 is preferred.**

**THE SCHEDULE**

<b>Location</b>	<b>RPD</b>	<b>Area</b>
2939 Beaudesert Rd, Parkinson	Lot 1 RP221538 Parish of Yeerongpilly	3.79 hectares
Southern portion of 2865 Beaudesert Rd, Parkinson	Part of Lot 4 RP221538 Parish of Yeerongpilly as shown on Survey Proposal Plan SUR30186194-01	20.09 hectares



1.0 FILE NUMBER

03/09-11

39/26/0(309/P1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

RECEIVED

One-off Bonus Payment – Enterprise Bargaining Agreement

03 SEP 2001

3.0 ISSUE/PURPOSE

COMMITTEE SECTION

To obtain approval for the payment of a one-off bonus payment, in accordance with Clause 14 Performance Measurement of the current Enterprise Bargaining Agreement Three. The bonus payment to apply to employees covered by the terms of the following Awards and Industrial Agreements:

- Brisbane City Council - Construction, Maintenance and General Award
- Brisbane City Council Engine Drivers' Award
- Transport, Distribution and Courier Industry Award - Southern Division
- Brisbane City Council - Miscellaneous Workers Award
- Building Trades Public Sector Award - State
- Storemen's Award - General Stores - Brisbane City Council
- Brisbane City Council - Salaried Staff Award 1992
- Brisbane Transport Regional Officers' Award 1994
- Printing Industry Award - State
- Engineering Award - State
- Brisbane City Council Bus Transport Employees' Award
- Brisbane City Council Chairpersons Personal Assistants' and Councillors Personal Assistants' Agreement 1995

**APPROVED**

3 SEP 2001

Lord Mayor

*[Handwritten signatures and initials]*

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Barry Hancock, Consultant, HR Shared Services

ACTION TAKEN

03/09/2001  
TOWN CLERK

*[Handwritten initials]*  
L/c to PWAA

6.0 DATE

30 August 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

**BCC PUBLICATION RELEASE SCHEME**

9.0

## RECOMMENDATION

It is recommended that the Establishment and Co-ordination Committee give approval to work unit performance payment achievement in accordance with performance targets, both Expected and Superior as outlined in Attachment A.

The bonus payment is to be paid as soon as practical following E & C approval.

## 10.0 CHIEF EXECUTIVE OFFICER



Jude Munro

**Chief Executive Officer**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The Brisbane City Council Enterprise Bargaining Agreement Three at Clause 14 provides for performance payments to be made if achievement of performance targets as approved by the DCC's are reached. The framework for the performance payment is as follows:

Expected Performance KPI targets totalling \$1000, made up of \$250 for each KPI are available across four key performance driver areas, which are:

- Community and Customer
- Financial Outcomes
- Business Process and Innovation
- People and Learning

In addition, Superior KPI targets totalling \$660, made up of \$165 for each KPI are available if significant stretch above those set for expected performance are met.

## 12.0 CONSULTATION

Divisional Consultative Committees through the Joint Consultative Committee endorsed process.

## 13.0 IMPLICATIONS OF PROPOSAL

Approval of this proposal by the Establishment & Co-ordination Committee will recognise and acknowledge the significant achievement of Work Unit employees under EBA3 and reinforce the commitment to successful outcome sharing through the Enterprise Bargaining process.

## 14.0 CORPORATE PLAN IMPACT

Achievement of Performance Targets, based on the four key organisational driver areas supports the Corporate Plan. This is demonstrated by improved Customer Service, Continuous Process Improvement, value from Council businesses and services and an enhanced work environment with more capable and satisfied employees.

## 15.0 CUSTOMER IMPACT

The Enterprise Bargaining Agreement is focused on delivering tangible results in regard to the community and customers. This covers customer service excellence, satisfied community and enhanced livability. It focuses employees on meeting customer needs and rewards improved performance in key areas, including community and customer, through performance payments.

## 16.0 ENVIRONMENTAL IMPACT

Nil

**17.0 POLICY IMPACT**

E&C approval of this submission will demonstrate an on-going commitment of Council to the development and implementation of policies and practices designed to improve the effectiveness of the organisation.

**18.0 FUNDING IMPACT**

Provision for EBA3 payments have been made in the 2001-02 Budget.

**19.0 HUMAN RESOURCE IMPACT**

Approval by the Establishment and Co-ordination Committee will contribute in positive terms to the maintenance of good Council/employee relationships.

**20.0 URGENCY**

EBA3 provides that the one-off performance payment will be payable by 1 July 2001.

**21.0 PUBLICITY / MARKETING**

Urgent notification to employees by special letter is required. A letter jointly signed by the Lord Mayor and the Chief Executive Officer is recommended. Publicity of achievements through City Link. External publicity at the Lord Mayor's discretion.

**22.0 OPTIONS**

- (1) To approve the recommendation as stated
- (2) Not to approve the recommendation

Option (1) is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 396/16

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Ward Office petty cash

RECEIVED

03 SEP 2001

3.0 ISSUE/PURPOSE

To increase the annual Ward Office petty cash allowance from redacted to redacted

COMMITTEE SECTION

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administration Officer, ext 36773

6.0 DATE

31 August 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That the annual Ward Office petty cash allowance be increased to redacted per annum with the maximum petty cash float that a Ward Office can hold at any one time being redacted

ACTION TAKEN

03/09/2001  
TOWN CLERK  
file to CACEO

10.0   
Jude Munro  
CHIEF EXECUTIVE OFFICER

BCO PUBLICATION SCHEME APPROVED  
10 YEAR RELEASE

## 11.0 BACKGROUND

Ward Offices are allocated an annual petty cash allowance to purchase small incidental items. This allowance was raised from redacted to redacted in December 1994, and subsequently to redacted in July 2000 due to the GST.

Some Councillors have stated that the present allowance did not meet the business needs of the Ward Office and have requested that the annual allowance be increased to redacted. Presently, when a Ward Office's entire annual petty cash allowance is used, receipts for additional purchases are forwarded to Brisbane Administration Centre for reimbursement. These additional monies are drawn from the particular Ward Office's budget.

Apart from the small rise due to the GST, it has been over 5<sup>1</sup>/<sub>2</sub> years since there was an increase in the Ward Office petty cash allowance. It is proposed to raise the annual allocation to redacted, with the maximum petty cash float that a Ward Office can hold at any one time being increased from redacted to redacted. This increase will not effect the overall funding as it will be drawn from the existing Ward Office budget.

## 12.0 CONSULTATION

Councillor S Humphreys, Chairperson of Finance Committee  
Bob Davis, Manager Chief Executive's Office  
Allyson Reid, Co-Ordinator - Councillor Support Team

All are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

It is expected that all Councillors will support the proposal.

## 14.0 CORPORATE PLAN IMPACT

N/A

## 15.0 CUSTOMER IMPACT

N/A

## 16.0 ENVIRONMENTAL IMPACT

N/A

## 17.0 POLICY IMPACT

N/A



**18.0 FINANCIAL IMPACT**

No increase in funding as the additional monies will be drawn from the individual Ward Offices' existing "General Expenses" budget allocation.

**19.0 HUMAN RESOURCE IMPACT**

N/A

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING**

None required

**22.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation and retain the existing allocation
3. Approve a different petty cash allocation for Ward Offices.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 10 SEPTEMBER 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HOLD
10/09-1B <sup>M</sup>	24/1-B2001(4)0 10 SEP 2001	HR&SM	Overseas Travel – Balanced Scorecard Executive Conference, London, United Kingdom	YES
10/09-1K <sup>M</sup>	202/11-JB080/1126(A1) 10 SEP 2001	Urban Management	Claim for Compensation – Resumption of Land for Drainage Purposes – 1126 Boundary Road, Wacol	YES
10/09-1L	239/2(2) <i>Return to Div</i>	OLMCEO	Administrative Policy – Customer Privacy Policy	HELD
10/09-2L <sup>R</sup>	456/20/23(1) 456/20/8(1) 456/20/19(1) 456/20/20(1) 456/20/22(1) 456/20/21(1) 10 SEP 2001	OLMCEO	Council Committees – Change of Membership	YES
10/09-3L <sup>R</sup>	467/19/1 10 SEP 2001	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924 STOB: Stream 2 Projects	YES
10/09-4L <sup>R</sup>	12/51-L/2001(A1) 10 SEP 2001	OLMCEO	Overseas Travel – International Mayors Forum – Lord Mayor	YES

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

*present at meeting*  
 J. Sootley  
 M. O'Quinn  
 M. de la  
 D. B. Hinchcliffe  
 M. Campbell  
 S. Humphreys  
 M. A. Hayes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER

24/1-B2001(4)0

2.0 TITLE

Overseas Travel – Balanced Scorecard Executive Conference, London, United Kingdom

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E & C approval for Peter Ryan, Corporate Performance Management and Planning Officer, to travel overseas to attend and present at the Balanced Scorecard Executive Conference, being held in London, United Kingdom from 27 to 28 November 2001.

4.0 PROPONENT

Phil Minns  
Divisional Manager  
Human Resources and Strategic Management Division

5.0 SUBMISSION PREPARED BY

David McKinless  
Manager  
Strategic Planning and Policy Branch

6.0 DATE

29 August 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

10/09/2001  
TOWN CLERK  
file to CM10

BCC PUBLICATION SCHEME  
10 YEAR RELEASE APPROVED

10 SEP 2001  
L. J. G. H. K. S. P. H.

RECEIVED

10 SEP 2001

COMMITTEE SECTION

## 9.0 RECOMMENDATION

That E & C grant approval for Peter Ryan, Corporate Performance Management and Planning Officer, to travel overseas to attend and present at the Balanced Scorecard Executive Conference being held in London, United Kingdom from 27 to 28 November 2001, at a total estimated cost of \$600.00.

## 10.0 DIVISIONAL MANAGER



**Phil Minns**  
**Divisional Manager**  
**Human Resources and Strategic Management Division**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The Balanced Scorecard was developed by Professor Robert Kaplan & Dr David Norton of the Harvard Business School in the early 1990s. Since then it has since become a best practice management tool for measuring organisational performance and driving strategy, and today is used by some 80 of the 'Top 100' companies in the USA. Brisbane City Council has been developing its own Balanced Scorecard approach since 1998.

The Corporate Performance Management and Planning Officer (Peter Ryan) has driven development of Council's scorecard approach since November 1999. He has extensive training in the subject and has presented at a number of national conferences, for which he has been consistently assessed by attendees as a highly effective speaker in terms of both content and style. Peter chairs the Balanced Scorecard User Group within Council and was a key driver in the development of the IT application (the Strategic Business Intelligence System.) He also developed the BCC Performance Management Framework.

Peter is a member of the Balanced Scorecard Collaborative (a world-wide network of practitioners) and worked closely with Business Intelligence Ltd in the production of their recent book "*Transforming Strategic Performance through the Balanced Scorecard*" (Renaissance Publications, London 2001).

It was as a result of this work that an offer was recently extended to Peter to present at a conference to be jointly staged by the Balanced Scorecard Collaborative and Business Intelligence in London on 27-28 November 2001 (see Attachment A). This two day conference features extensive presentations from Professor Kaplan and Dr Norton on the latest developments in scorecard thinking and implementation. It will involve close networking with other large public sector organisations across the UK, Europe and the USA. Within the discipline, there can be no higher accolade nor a more valuable opportunity than presenting at such a forum.

## 12.0 CONSULTATION

Consultation has occurred with the Chief Executive Officer, who supports the proposal.

Rachael Lindsay (Product Development Officer, Brisbane City Enterprises) confirms that the high profile arising from presenting at international conferences is an excellent way to generate commercial interest in Council's intellectual property, IT system and other aspects of our scorecard roll-out. BCE supports the presentations and confirm that there is strong world-wide interest in this subject.

BCE has supplied their logo and contact details for inclusion in the presentations, which has not occurred to date.

## 13.0 IMPLICATIONS OF PROPOSAL

The positive implications of the proposal are significant. Involvement at such events raises Council's profile as a progressive organisation, as well as dramatically speeding up the development of a world wide network in this field. This fits with Council's stated goals as a learning and collaborative organisation.



#### **14.0 CORPORATE PLAN IMPACT**

Likely to lead to higher quality and more practical use of performance management information in Council's Corporate Plan.

#### **15.0 CUSTOMER IMPACT**

Attendance will greatly enhance Peter's skills and so enable him to better support other users of the Balanced Scorecard in Council ie. EMT, Business Units, and local scorecard users.

#### **16.0 ENVIRONMENTAL IMPACT**

Nil

#### **17.0 POLICY IMPACT**

In line with Council's policies on training, career development, organisational learning and capability, and collaboration.

#### **18.0 FINANCIAL IMPACT**

Costs – including the return flight, accommodation, meals etc - are covered by the hosting organisations.

Conference x 2 days  
Travel x 4 days

Total days = 6 days

Council advance (\$50 per day) = \$300.00  
Personal allowance (\$50 per day) = \$300.00

Total = \$600.00

#### **19.0 HUMAN RESOURCE IMPACT**

Nil

#### **20.0 URGENCY**

Urgent if the invitation is to be accepted in time. (The host organisations require considerable lead time to publish their brochures and market the event).

#### **21.0 PUBLICITY/MARKETING STRATEGY**

Nil

BCO PUBLICATION SCHEME  
10 YEAR RELEASE



## 22.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 202/11-JB080/1126(A1)

10/09-1K

**SUBMISSION TO THE ESTABLISHMENT & COORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for drainage purposes at 1126 Boundary Road, Wacol

3.0 ISSUE/PURPOSE

The purpose of this submission is to reject a claim for compensation, to make a counter offer and if rejected, then to make payment of an advance against compensation for the land resumed at 1126 Boundary Road, Wacol

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management.

5.0 SUBMISSION PREPARED BY

Malcolm McCallum, Asset Officer Project Coordination, extension 36964.

6.0 DATE

28 August 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT?

No.

RECEIVED

10 SEP 2001

COMMITTEE SECTION

BSC PUBLICATION SCHEME  
10 YEAR RELEASE

ACTION TAKEN

10 109/2001  
TOWN CLERK  
file to ACP 2

APPROVED

10 SEP 2001

Lord Mayor


*[Handwritten signatures]*



**9.0 RECOMMENDATION**

1. That the claim for compensation from Stepway Pty Ltd and Oxley Sports Drome Corporation Pty Ltd in the amount of <sup>redacted</sup> arising from the resumption by Council of land containing an area of 262 square metres for drainage purposes, described as Lot 1 on Survey Plan 132721 and shown coloured pink on Attachment 1, be rejected as excessive.
2. That the Claimants be offered the amount of <sup>redacted</sup> plus Interest thereon if claimed prior to settlement, calculated at the appropriate Land Court rate from the Date of Resumption to the Date of Settlement, plus the payment of Legal and Valuation Fees (if claimed), considered reasonable by the Manager, Waterways, in full satisfaction of all rights or interests to which the Claimants are now or may be entitled arising out of or with respect to the interest which they had in or with respect to the above described property or arising out of or with respect to the taking by Council of the said property, subject to the Claimants entering into a Deed of Indemnity in a form satisfactory to the Manager, Brisbane City Legal Practice.
3. Should the Claimants reject the offer outlined in 2 above, then upon receipt of a request for an advance against compensation, an advance in the amount of <sup>redacted</sup> plus Interest thereon if claimed prior to settlement, calculated at the appropriate Land Court rate from the Date of Resumption to the Date of Settlement together with, if claimed, legal and valuation fees in an amount considered reasonable by the Manager Waterways be paid to the Claimants.

**10.0 DIVISIONAL MANAGER**

  
Michael Kerry  
Divisional Manager  
Urban Management

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 30 March 2001, Council resumed from Stepway Pty Ltd and Oxley Sports Drome Corporation Pty Ltd an area of 262 square metres of land for drainage purposes as shown shaded pink on Survey Plan 132721 (see Attachment 1).

The land which Council has resumed forms the north eastern corner of the rear portion of property situated at 1126 Boundary Road, Wacol which in turn, is in an established residential/industrial area on the corner of Boundary Road and Bukulla Street. All of the land resumed lies in the flood regulation line. The balance area of 1.111 hectares lies outside the FRL and is currently used as a wrecking yard.

A claim for compensation in the amount of [redacted] comprising [redacted] for the land and [redacted] for legal costs incurred in the preparation of the claim, has been lodged by the dispossessed owner.

Council's valuation consultant, Johnston & Co Pty Ltd, was engaged to provide valuation advice in relation to the compensation for the resumption. When considering the rationale for the valuation, the provisions of the current Brisbane City Plan 2000, which came into effect in October 2000, should be disregarded, as relevant Court precedent indicates that the requirements of the resuming authority, as provided by the City Plan, are not to be taken into account when assessing compensation, lest it could be seen that the resuming authority has used its town planning scheme to the detriment of the landowner.

The properties which are affected by the Bullockhead Creek Waterway Project were zoned Non Urban under the Town Plan 1987, with areas below the Flood Regulation Line subjecting the properties to constraint. If an application to rezone the properties to Industrial had been made, Council's town planning advice is that the area below the FRL would definitely not have been permitted to be rezoned and additionally, no development would have been permitted within the waterway area.

Therefore, the land is considered to have had limited utility prior to the acquisition due to town planning and waterway constraints. Accordingly, Council's valuation consultant has valued the land on a "before and after" basis, at [redacted] which equates to [redacted] per square metre (see Attachment 2). The legal, costs of [redacted] are considered reasonable.

The appropriate action is to reject the claim as excessive and make a formal offer to the Claimant of [redacted]. Failing the acceptance of that offer, an advance against compensation in the amount of [redacted] plus interest thereon, if claimed prior to settlement, calculated at the appropriate Land Court rate from the date of Resumption to the Date of Settlement together with, if claimed, legal and valuation fees in an amount considered reasonable by the Manager Waterways, should be made following receipt of a request for an advance.



## **12.0 CONSULTATION**

Terry Griffiths, Solicitor, Brisbane City Legal Practice.  
Rory Kelly, Senior Planner, Development Assessment Team South.  
Gavin Blakey, Principal Waterways Program Officer.

Who are in agreement with the proposal.

## **13.0 IMPLICATIONS OF PROPOSAL**

A claim for compensation is processed in a fair and equitable manner.

## **14.0 CORPORATE PLAN IMPACT**

The claim conforms with Corporate Plan Strategies 9.3.1., Minimise flooding and 9.4.2., Waterways and corridor protection through community partnerships.

## **15.0 CUSTOMER IMPACT**

An advance against compensation is made.

## **16.0 ENVIRONMENTAL IMPACT**

Nil.

## **17.0 POLICY IMPACT**

Nil.

## **18.0 FINANCIAL IMPACT**

Funds are available from the Bullockhead Creek Waterway Corridor Project. Project No. DW31.

## **19.0 HUMAN RESOURCE IMPACT**

Nil.

## **20.0 URGENCY**

In the normal course of business.

## **21.0 PUBLICITY/MARKETING STRATEGY**

Nil.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 22.0 OPTIONS

1. That the E & C Committee accept the claim for compensation.
2. That the E & C Committee reject the claim for compensation, make an offer to the claimant and, if rejected, make an advance against compensation; or
3. That the E & C Committee refer the matter to the Land Court for determination.

**Option 2 is preferred.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**E&C RESULTS - 17 SEPTEMBER 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HOLD
17/09-1B M	234/70/25-2000(10) 17 SEP 2001	HR&SM	Agenda Items for 2001 ALGA General Assembly	YES
17/09-1F M-	442/11 17 SEP 2001	City Governance	Major Project Report Review	YES
17/09-1J R.	264/45/14 17 SEP 2001 ATTACH	CCSD	Making of a permanent VPO MB200SP50 - 5 Flaggy Creek Road, Mt Crosby	YES
17/09-2J M	264/45/14(P1) 17 SEP 2001 ATTACH	CCSD	Proposal for the making of a VPO and an interim VPO MB201SP50 - Lot 9, Wattle Street, Mt Crosby	YES
17/09-1K R.	202/11-MA100/655 17 SEP 2001	Urban Management	Claim for compensation - Resumption of land for Road Purposes - 655 Blunder Road, Durack	YES
17/09-2K M	202/11-JB470(A1) 17 SEP 2001	Urban Management	Claim for compensation - Resumption of land for Drainage Purposes - 471 Progress Road, Wacol	YES
17/09-3K R.	17 SEP 2001 ATTACH	Urban Management	Payment to developer for construction of Millers Road Trunk Sewer	YES
17/09-1L M	204/74/3(1) 17 SEP 2001 ATTACH	OLMCEO	Holding Entity Advisory Board: Membership Change	YES
17/09-2L	17 SEP 2001 ATTACH	OLMCEO	Appointment of Acting Mayor from 2 October to 6 October 2001	HELD
17/09-1N R.	364/48/2- RK030/P53/1(1/A1) 17 SEP 2001	CED	Lease of Council premises - Agnew Street, Norman Park - Greening Australia Queensland	YES
17/09-2N	392/57-2000/2001(1) 17 SEP 2001	CED	2001-2002 Private Boarding House Support Program	HOLD

Present at meeting

- JA Scoble
- OT Quinn
- DB Hincliffe
- JH Campbell
- MA Hayes
- SL Humphreys

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 234/70/25-2001(10)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Agenda Items for 2001 Australian Local Government Association General Assembly.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval to submit motions to the 2001 Australian Local Government Association General Assembly.

4.0 PROPONENT

David McKinless, Acting Divisional Manager, Human Resources & Strategic Management.

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations, ext 35295.

6.0 DATE

10 September 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

9.0 RECOMMENDATION

That E&C grant approval to submit the attached motions to the 2001 Australian Local Government Association General Assembly.

10.0 DIVISIONAL MANAGER

*David McKinless*

David McKinless  
Acting Divisional Manager  
HUMAN RESOURCES &  
STRATEGIC MANAGEMENT

*JB*

17 SEP 2001

COMMITTEE SECTION

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

APPROVED  
10 SEP 2001  
10 YEAR RELEASE SCHEME  
*[Signatures]*

RECEIVED



## 11.0 BACKGROUND

The Australian Local Government Association (ALGA) has requested that agenda items be submitted for the forthcoming General Assembly to be held in Canberra from 25 to 28 November 2001. As in previous years, these agenda items take the form of motions and are to be voted upon at the Assembly.

All Council Divisions have been requested to submit appropriate agenda items. To date, the following agenda items have been received and are attached:

### City Governance:

- ▶ Amendment to income tax legislation to allow local governments to attract private sector capital for public infrastructure.

Council has been for some time seeking "innovative financing solutions" to growing infrastructure needs. Investments in road and water alone are significant, but cannot realistically be financed except through direct borrowings or, to a limited degree, by leasing. Further, the success of private sector investment interstate has come about through very complex arrangements (at a significant cost to the tax payer) or by direct/indirect underwriting support from the State, or by the States simply ignoring the advice of their own Auditor Generals (as was the case in Victoria). As a local government, the third option would not be open to Brisbane City Council in any event.

This is an issue affecting local and State governments alike. Therefore, it is proposed that the motion go forward to ALGA (and maybe even request ALGA to harness support from the States).

### Urban Management:

- ▶ Performance-based Specifications for Heavy Vehicles (Trucks).
- ▶ Development of Consistent and Simplified Methodologies for the Application of AAS27 to Infrastructure Assets.
- ▶ Use of Exhaust Brakes on Trucks in Urban Environment (Noise Problems).

## 12.0 CONSULTATION

All Divisional Managers (requests for motions);  
All Policy Liaison Officers (requests for motions);  
Cr Sharon Humphreys, Chairperson of Finance Committee.  
Jane Bertelsen, Manager Intergovernmental Relations  
All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the Assembly.

## 14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan.

## 15.0 CUSTOMER IMPACT

Nil.

## 16.0 ENVIRONMENT IMPACT

Nil.

## 17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on national Local Government issues through its membership to the ALGA.

## 18.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

## 19.0 HUMAN RESOURCE IMPACT

There are no immediate impacts on staffing levels within Brisbane City Council.

## 20.0 URGENCY

In the normal course of business, Motions have to be lodged with the ALGA Executive by Monday 1 October.

## 21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet. The ALGA General Assembly receives media coverage.

## 22.0 OPTIONS

1. To endorse the attached motions;
2. To endorse only some of the attached motions;
3. To not endorse the attached motions.

Option 1 is recommended for approval.



1.0 FILE NUMBER 442/11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Major Project Report Review

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain E&C approval for the continuation of the Monthly Major Project Report

4.0 PROPONENT

Helen Gluer, Divisional Manager, City Governance (34 33 37)

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance (340 35290)

6.0 DATE

12 September, 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

It is recommended that E&C grant approval for:

- The report to continue in its current form;
- An improved process for disseminating E&C feedback to stakeholders (project managers, purchaser and provider management) be implemented; and
- The implementation of other elements of the accountability system for projects as outlined in attachment 2 "The Next Steps" commence.

10.0 DIVISIONAL MANAGER



Helen Gluer, Divisional Manager, City Governance

I Recommend Accordingly

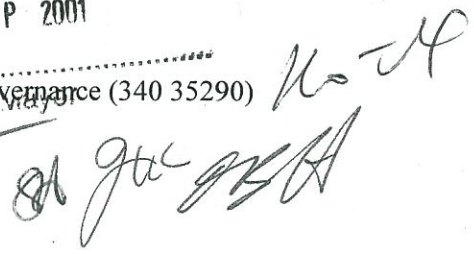
.....  
CHIEF EXECUTIVE OFFICER

RECEIVED

17 SEP 2001

ACTION TAKEN

APPROVED  
17 SEP 2001  
BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

In November, 2000, E&C granted approval to trial a monthly Major Project Report which uses a traffic light system to identify projects as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red).

The aim of the report was to inform E&C, the Chief Executive Officer, Divisional Managers and Program Managers on a range of project performance issues and to foster a spirit of responsibility and honesty in order to identify risks associated with major projects in the early stages.

The trial period is now complete and this document examines some of the successes and some of the issues that have emerged in the reporting process.

This review includes:

- The results of a survey aimed at identifying the value of the monthly major project report;
- A brief analysis of system and process issues identified during the trial period; and
- An overview of future direction and initiatives

The review is at Attachment A

## 12.0 CONSULTATION

This review includes surveys completed by:

### E&C Members

- Councillor Sharon Humphreys, Chairperson - Finance
- Councillor Maureen Hayes, Chairperson - Transport and Major Projects
- Councillor John Campbell, Chairperson - City Business
- Councillor David Hinchliffe, Chairperson - Community Policy
- Councillor Kerry Rea, Chairperson - Customer and Local Services

### CEO & Divisional Managers

- Jude Munro, Chief Executive Officer, Brisbane City Council
- Howard Lacy, Divisional Manager, Brisbane Water
- Noel Faulkner, Divisional Manager, City Business
- Michael Kerry, Divisional Manager, Urban Management

### Program Managers/Project Managers

- Laurie Vosper, Principal Asset Officer, Project Co-ordination, Urban Management
- Mike Hertz, Project Manager, Brisbane Water
- David Stewart, Principal Transport Infrastructure Projects, Urban Management
- James Coutts, Principal Program Officer, Urban Management

### Key Financial Officers

- Janelle Josey, Program Financial Co-ordinator, Urban Management
- Rod James, Financial Co-ordinator, CED



### **PerForm system analysis**

- Chris Mead, Manager, Financial Planning, City Governance
- Phillip Nahrung, Financial Planning, City Governance
- Martin Clement, Financial Planning, City Governance

### **13.0 IMPLICATIONS OF PROPOSAL**

The proposal will:

- Ensure E&C members remain well informed on the performance of major projects
- Promote a partnership between project owners and project managers
- Provide historical data in relation to each project/project type that may be useful for future planning
- Provide a platform that may assist in the measurement of project management skills

### **14.0 CORPORATE PLAN IMPACT**

This review has no immediate impact on the Corporate Plan

### **15.0 CUSTOMER IMPACT**

This review has no immediate impact on customers

### **16.0 ENVIRONMENTAL IMPACT**

There is no direct impact

### **17.0 POLICY IMPACT**

There is no direct impact

### **18.0 FINANCIAL IMPACT**

There is no direct impact

### **19.0 HUMAN RESOURCE IMPACT**

Nil

### **20.0 URGENCY**

In the normal course of business

### **21.0 PUBLICITY/MARKETING STRATEGY**

Nil

## 22.0 OPTIONS

**Option 1:**

Approve the recommendation.

**Option 2:**

Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 264/45/14(P1)

17/09 - 2J

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The making of a proposal for a Vegetation Protection Order (VPO) and an accompanying Interim VPO identified as MB201SP50.

3.0 ISSUE/PURPOSE

To recommend the making of a VPO proposal and it's associated Interim VPO.

4.0 PROPONENT

Margaret Crawford, Divisional Manager, Customer and Community Services.

5.0 SUBMISSION PREPARED BY

John Rush, Ecologist West, Development Assessment West, Development and Regulatory Services, extension 34349.

6.0 DATE

12 September 2001.

**APPROVED**

17 SEP 2001

Lord Mayor

*[Handwritten signatures and initials over the stamp]*

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

17 SEP 2001

COMMITTEE SECTION

ACTION TAKEN

17/9/01, ans -  
TOWN CLERK

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

9.0 RECOMMENDATION

That the determination as set out in Attachment A be approved.

10.0 DIVISIONAL MANAGER



Margaret Crawford  
Divisional Manager   
Customer and Community Services

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

This submission is related to another submission currently before the Committee which recommends the making of a permanent VPO affecting a historically valuable fig tree at 5 Flaggy Creek Rd, Mt Crosby. The 5 Flaggy Creek Rd proposal was made urgently in response to efforts to remove the tree.

The three fig trees the subject of this submission are located on Lot 9 Wattle St, the property across the road from 5 Flaggy Creek Rd and are not under threat. On the contrary, the landowners of Lot 9, <sup>redacted</sup> have requested the trees be protected under the Vegetation Protection Local Law. A copy of the request is at Attachment B.

In the assessment of submissions relating to the proposal to make a VPO with respect to the fig tree at 5 Flaggy Creek Rd, it has been noted that this fig tree is part of the larger group of fig trees formerly growing on the original land parcel from which Lot 9 and 5 Flaggy Creek Rd have subsequently been subdivided.

These trees were planted by one of the earliest pioneering families of the Mt Crosby district, <sup>redacted</sup>. They originally formed an avenue leading up to the homestead. They have been assessed as of particular historical significance to the Mt Crosby district.

The Historian's Assessment Report at Attachment B, prepared in response to public submissions with respect to the 5 Flaggy Creek Rd proposal, is also applicable with respect to the significance of the historical values of the subject trees on Lot 9.

It is therefore considered that, in the context of the community concerns raised regarding the removal of a number of these fig trees at 5 Flaggy Creek Rd, and in consideration of the request from the owners of Lot 9, it would be appropriate to propose that the three fig trees on Lot 9 also be protected in recognition of their historical values. In doing so, it is considered that the historical values of the fig tree at 5 Flaggy Creek Rd would also be enhanced.

## 12.0 CONSULTATION

Bob Wallis, Manager, Development and Regulatory Services  
 Ron Jacobs, Manager, Environment and Parks  
 David Askern, Manager, Brisbane City Legal Practice  
 Bill Manners, Natural Environment Officer, Major Projects  
 All persons consulted are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

The making of an Interim VPO over the subject trees would reflect the affected landowners' desire to ensure their protection and would be compatible with the objectives of the Local Law relating to the protection of vegetation with historical values.

The Interim VPO provides interim protection of the subject vegetation for a maximum period of four months. It is intended that as soon as the required public submission period is finished, in around one month from the date of the adoption of this submission, a submission recommending the making of a permanent VPO can be made.



#### 14.0 CORPORATE PLAN IMPACT

This submission is linked to the Corporate Plan (2000-2001) by way of:

Natural Environment Program

8.1 Biodiversity

Strategy 8.1.1 - *Protect and sustain the bushlands, wetlands and coasts.*

Service 8.1.1.1 - *Bushlands, wetlands and coastal protection through regulation.*

The previous Corporate Plan target for all major rounds of VPOs to be completed by February 1998 has been achieved. Not all significant vegetation within the City has been protected under the previous 11 rounds. The ongoing administration and enforcement of the Vegetation Protection Local Law by Development and Regulatory Services reflects the Administration's support for continuing vegetation protection as part of its strategy to achieve its environmental vision.

#### 15.0 CUSTOMER IMPACT

The making of the Interim VPO will satisfy the landowners' request for protection and will have no impact on existing levels of customer service.

#### 16.0 ENVIRONMENTAL IMPACT

The making of the Interim VPO will provide interim protection to the subject vegetation while Council considers any public submissions.

#### 17.0 POLICY IMPACT

The ongoing implementation of the Vegetation Protection Local Law reflects the Administration's support for vegetation protection as one of an interrelated set of programs which supports its environmental vision.

#### 18.0 FUNDING IMPACT

Funds are available in budget activity J644 472 of Development Assessment West.

#### 19.0 HUMAN RESOURCE IMPACT

Nil.

#### 20.0 URGENCY

It would be desirable to make the Interim Order for the trees at Lot 9 simultaneously with the making of the permanent VPO affecting the other fig tree across the road at 5 Flaggy Creek Rd.

#### 21.0 PUBLICITY / MARKETING STRATEGY

An advertisement will appear in the "Courier Mail" giving public notification of the making of the Interim VPO. The subject landowners will be notified in writing.



**22.0 OPTIONS**

- Option 1. That Council not approve the determination as set out in Attachment A, and determine not to proceed with the making of the proposal and the Interim Vegetation Protection Order.
- Option 2. That Council approve the determination as set out in Attachment A, but with modifications.
- Option 3. That Council approve the determination as set out in Attachment A.

**Option 3 is recommended**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER:  
202/11-MA100/655

17/09 - 1K

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes.  
655 Blunder Road, Durack - redacted

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation - Rejection.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Kim A Shields, Asset Officer - Planning & Delivery.  
Asset Support (x34646)

**APPROVED**

Lord Mayor

6.0 DATE

12 September 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

17 SEP 2001

ACTION TAKEN

17/9/01 amb.

TOWN CLERK

File to mww

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



9.0 **RECOMMENDATION**

It is recommended that:

1. The claim for Compensation received from <sup>redacted</sup> in the amount of <sup>redacted</sup> comprising <sup>redacted</sup> for loss of land and <sup>redacted</sup> for injurious affection plus legal and valuation fees to be assessed, arising from the resumption by Council of land for road purposes, described as Lot 301 on Plan SP123333, County of Stanley, Parish of Oxley, containing an area of 53 square metres, be rejected as excessive; and
2. Council authorises an advance against compensation under section 23 *Land Acquisition Act 1967* in the amount of <sup>redacted</sup> comprising loss of land and injurious affection and additionally that reasonable legal and valuation fees as disturbance costs be paid to the claimants.
3. Interest, if claimed prior to settlement, at the rate determined by the Land Court for the period from the date of resumption to the date of payment of the advance be paid to the claimants.

10.0 **DIVISIONAL MANAGER**

  
**Michael Kerry**  
**Divisional Manager**  
**URBAN MANAGEMENT DIVISION**

I Recommend Accordingly

.....  
**CHIEF EXECUTIVE OFFICER**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 11 February 2000, Council resumed from redacted and redacted an area of land for road purposes described as Lot 301 on Plan SP123333 Parish of Oxley, County of Stanley, containing an area of 53 square metres as shown shaded yellow on the attached plan (attachment A).

Prior to resumption the property, which was zoned Residential A under the superseded town planning scheme, contained an area of 662 square metres. Post resumption the property comprises a total area of 609 square metres. The site has a gently sloping topography rising towards the rear and is developed with a single unit three bedroom brick dwelling. All structural improvements are clear of, and remain physically unaffected by, the resumption and its associated works.

The effects of the resumption are to cause the loss of land, loss of gardens and two mature palm trees and injurious affection to the balance land by increased traffic noise and access restriction along Blunder Road.

The claimant lodged a claim for compensation dated 23 July 2001 for redacted plus legal and valuation fees to be assessed. This amount comprises redacted for loss of land and redacted for injurious affection. The claimants' headings under injurious affection include the cost for double glazing, air conditioning, provision of front fence and provision of new carport and driveway access. In this instance all of these items are considered unnecessary. Council's independent valuation consultant (Harvey Ehlers & Associates) initially assessed the amount of compensation at redacted. Following the recent High Court decision of *Marshall v Director General Department of Transport* Council's assessment has been revised to redacted (Refer Attachment B). This amount comprises loss of land and injurious affection. The claimants' solicitor has rejected the revised assessment.

It is recommended that the claim for compensation in the amount of redacted plus disturbance costs is rejected and an advance in the amount of redacted plus reasonable disturbance costs is paid.

## 12.0 CONSULTATION

Cr Maureen Hayes, Chairperson Transport and Major Projects, and  
Cr Kevin Bianchi, Councillor for Acacia Ridge,

have been advised of the recommendation.

## 13.0 IMPLICATIONS OF PROPOSALS

An offer on compensation is processed.



**14.0 CORPORATE PLAN IMPACT**

The recommendation is in accordance with the Corporate Plan 2000-2001; Outcome 7.2 Transport Infrastructure Improvement; Strategy 7.2.1 " Deliver upgraded transport infrastructure through a coordinated 5 year rolling program".

**15.0 CUSTOMER IMPACT**

The Urban Management Division's acquisition program will be met in a cost effective manner.

**16.0 ENVIRONMENTAL IMPACT**

Not applicable.

**17.0 POLICY IMPACT**

In accordance with Council policy.

**18.0 FUNDING IMPACT**

Funding of redacted is available in the 2001-2002 Major Projects Budget.

**19.0 HUMAN RESOURCE IMPACT**

Administration only.

**20.0 URGENCY**

Normal course of business.

**21.0 POLICY/MARKETING STRATEGY**

Not applicable.

**22.0 OPTIONS**

1. Reject the claim for compensation and pay an advance.
2. Accept the claim and settle compensation.
3. Refer the matter to the Land Court for determination

It is recommended that Option 1 be approved.

ECC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 202/11-JB470(A1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for drainage purposes at 471 Progress Road, Wacol.

3.0 ISSUE/PURPOSE

To reject a claim for compensation, to make a counter offer and if rejected, then to make payment of an advance against compensation for the land resumed at 471 Progress Road, Wacol.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management

5.0 SUBMISSION PREPARED BY

Malcolm McCallum, Project Officer Asset Coordination, extension 36964.

6.0 DATE

10 September 2001.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

17 SEP 2001

COMMITTEE SECTION

ACTION TAKEN

17/9/01 amb  
TOWN CLERK  
File to DMGRK.

**APPROVED**

17 SEP 2001

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

*[Handwritten signatures and initials]*



## 9.0 RECOMMENDATION

It is recommended that the Establishment and Coordination Committee approve;

1. That the claim for compensation from Myallyn Developments Pty Ltd in the amount of <sup>redacted</sup> arising from the resumption by Council of property described as Lot 21 on Survey Plan 132731, Parish of Oxley, containing an area of 1.077 hectares, be rejected as excessive.
2. That the Claimants be offered the amount of <sup>redacted</sup> plus Interest thereon if claimed prior to settlement, calculated at the appropriate Land Court rate from the Date of Resumption to the Date of Settlement, plus the payment of Legal and Valuation Fees (if claimed), considered reasonable by the Manager, Waterways, in full satisfaction of all rights or interests to which the Claimants are now or may be entitled arising out of or with respect to the interest which they had in or with respect to the above described property or arising out of or with respect to the taking by Council of the said property, subject to the Claimant entering into a Deed of Indemnity in a form satisfactory to the Manager, Brisbane City Legal Practice.
3. Should the Claimants reject the offer outlined in 2 above, then upon receipt of a request for an advance against compensation, an advance in the amount of <sup>redacted</sup> plus Interest thereon if claimed prior to settlement, calculated at the appropriate Land Court rate from the Date of Resumption to the Date of Settlement together with, if claimed, legal and valuation fees in an amount considered reasonable by the Manager Waterways be paid to the Claimants.

## 10.0 DIVISIONAL MANAGER

  
Michael Kerry  
Divisional Manager  
Urban Management

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11. BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 30 March 2001, Council resumed from Myallyn Developments Pty Ltd, 1.077 hectares of land for drainage purposes described as Lot 21 on Survey Plan 132731, Parish of Oxley, shown shaded yellow on Attachment 1.

The land is situated at 471 Progress Road, Wacol, on the road's northern frontage and is some 500 metres west of the intersection with Clendon Street. The land is vacant and cleared except along the creek line.

All the 1.0770 hectares resumed by Council lie within the flood regulation line/waterway corridor are covered by a Vegetation Protection Order leaving a balance area of 2.564 hectares, thus the area resumed is approximately one third of the total area of 3.441 hectares previously owned by Myallyn Developments Pty Ltd. Advice from Waterways Program indicates that no development would be permitted within the Bullockhead Creek Waterway Corridor. The land therefore has limited utility to the current owner and no development potential.

A claim for compensation in the amount of [redacted] has been lodged by the dispossessed owners.

Council's valuation consultant, Johnston & Co Pty Ltd, was engaged to provide valuation advice in relation to the compensation for the resumption. When considering the rationale for the valuation, the provisions of the current Brisbane City Plan 2000, which came into effect in October 2000, should be disregarded, as relevant Court precedent indicates that the requirements of the resuming authority are not to be taken into account when assessing compensation, lest it could be seen that the resuming authority has used its town planning scheme to the detriment of the landowner.

The properties which are affected by the Bullockhead Creek Waterway Project were zoned Non Urban under the Town Plan 1987, with areas below the Flood Regulation Line subjecting the properties to constraint. If an application to rezone the properties to Industrial had been made, Council's town planning advice is that the area below the FRL would definitely not have been permitted to be rezoned and additionally, no development would have been permitted within the waterway area. Also advice from Council's Environment & Parks Branch is that the land has no utility as parkland and therefore, could not have formed part of the parkland contribution in a redevelopment scheme under the provisions of the Western Gateway Local Area Plan, (3% contribution for parkland for Industrial zoned land).

Accordingly, Council's valuation consultant considered the land as having little utility and assessed compensation on a nominal amount of [redacted] per square metre, (see Attachment 2), which for the resumed area of 1.077 hectares amounts to [redacted]

Negotiations conducted with the owners on a "without prejudice" basis to date, have not resulted in an agreed price for the land.

Therefore, the appropriate action is to reject the claim of [redacted] as excessive and make a



formal offer to the Claimants of <sup>redacted</sup> Failing the acceptance of that offer, an advance against compensation in the amount of <sup>redacted</sup> plus interest thereon, if claimed prior to settlement, calculated at the appropriate Land Court rate from the date of Resumption to the Date of Settlement together with, if claimed, legal and valuation fees in an amount considered reasonable by the Manager Waterways, should be made following receipt of a request for an advance.

## **12.0 CONSULTATION**

Terry Griffiths, Solicitor, Brisbane City Legal Practice.

Who is in agreement.

## **13.0 IMPLICATIONS OF PROPOSAL**

A claim for compensation is processed in a fair and equitable manner.

## **14.0 CORPORATE PLAN IMPACT**

The claim conforms with Corporate Plan Strategies 9.3.1. Minimise flooding and 9.4.2. Waterways and corridor protection through community partnerships.

## **15.0 CUSTOMER IMPACT**

Compensation is paid to the dispossessed owners.

## **16.0 ENVIRONMENTAL IMPACT**

Nil.

## **17.0 POLICY IMPACT**

Nil.

## **18.0 FINANCIAL IMPACT**

Funds are available from the Bullockhead Creek Waterway Corridor Project. Project No DW31.

## **19.0 HUMAN RESOURCE IMPACT**

Nil.

## **20.0 URGENCY**

In the normal course of business.

## **21.0 PUBLICITY / MARKETING STRATEGY**

Nil.

## 22.0 OPTIONS

1. Accept the claim for compensation.
2. Reject the claim for compensation, make a counter offer and if rejected, and make an advance against compensation; or
3. Refer the matter to the Land Court for determination.

**Option 2 is preferred.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**1.0 FILE NUMBER**

(0) 204/74/3(1)

**2.0 TITLE**

Holding Entity Advisory Board: Membership Change

**3.0 ISSUE / PURPOSE**

The purpose of this submission is to seek the approval of E&C to appoint Ms Helen Gluer (BCC Chief Financial Officer) to the Holding Entity Advisory Board in place of Mr John Orange (former Divisional Manager City Governance).

**4.0 PROPONENT**

Jude Munro  
Chief Executive Officer

**5.0 SUBMISSION PREPARED BY**

Ray Folley  
Manager Business Unit Development Branch, Office of LM/CEO  
EXT: 39110

**6.0 DATE**

11 September 2001

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

**RECEIVED**

17 SEP 2001

**COMMITTEE SECTION**

**ACTION TAKEN**

1719101  
**TOWN CLERK**

**BCC PUBLICATION SCHEME**  
**10 YEAR RELEASE**  
**APPROVED**  
17 SEP 2001  
Lord Mayor  
*[Handwritten signatures]*

**9.0 RECOMMENDATION**

It is recommended that Ms Helen Gluer be appointed to the Holding Entity Advisory Board in place of Mr John Orange.

**10.0 CHIEF EXECUTIVE OFFICER**



**Jude Munro**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## **11.0 BACKGROUND**

The BCC Business Group structure, which simulates a commercial holding company / subsidiary model, was established by Council in 1996. The structure includes advisory boards with a mix of Councillor, officer and external specialist membership.

Mr John Orange, in his former role as Divisional Manager City Governance, was a member of the Holding Entity Advisory Board (HEAB). He has now taken on the role of Manager Regional Co-ordination and the intention is that he should be succeeded on the HEAB by Council's recently appointed Chief Financial Officer, Ms Helen Gluer.

[Current membership of the HEAB is: Cr James Sootley, Chair; Crs Maureen Hayes, Sharon Humphreys, Kerry Rea and John Campbell; Ms Jude Munro, CEO; Mr John Orange, former Divisional Manager City Governance; Messrs Tim Eddy, Ian Brusasco, Neil Summerson, Stephen Lonie and Ms Catherine Sinclair. Members are currently serving a two year term from 1 July 2001.]

## **12.0 CONSULTATION**

Chief Executive Officer  
Mr John Orange  
Ms Helen Gluer

There is agreement on the proposed change.

## **13.0 IMPLICATIONS OF THE PROPOSAL**

The change will maintain the past practice of including on the HEAB the person appointed to Council's senior financial and accounting role.

## **14.0 CORPORATE PLAN IMPACT**

The maintenance of an appropriate skill mix on the HEAB is fundamental to the effective functioning of the board and the achievement of City Governance Program business objectives in the Corporate Plan.

## **15.0 CUSTOMER IMPACT**

The HEAB performs the holding entity function for the Business Group. While not directly impacting on customer service it makes a positive contribution indirectly through its role in assisting in the on-going development of customer focussed business operations.

## **16.0 ENVIRONMENTAL IMPACT**

No impact.

## **17.0 POLICY IMPACT**

The use of appropriately skilled advisory boards supports the strategy of developing an efficient model for managing business units.

## **18.0 FUNDING IMPACT**

There is no funding impact.

## **19.0 HUMAN RESOURCES IMPACT**

No impact.

## **20.0 URGENCY**

In the normal course of business. Ms Gluer is currently attending HEAB meetings as an observer.

## **21.0 PUBLICITY AND MARKETING**

Media: As determined by the Lord Mayor.  
Internal: Internal communication mechanisms.

## **22.0 OPTIONS**

- (1) Approve the recommendation.
- (2) Modify the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**E&C RESULTS – 24 September 2001**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
24/09-1B <i>IR</i>	243/85-5063/95/96 17 SEP 2001	HR&SM	Policy – Release of Market Research Reports to Council Libraries	YES
24/09-2B <i>M</i>	243/85-5063/95/96 17 SEP 2001	HR&SM	Public release of Council's community research studies	YES
24/09-1F <i>M</i>	364/150/3(207) 17 SEP 2001	City Governance	Proposed sale of Council land situated at 226 Kelvin Grove Road, Kelvin Grove.	YES
24/09-2F <i>M</i>	204/6(16) 17 SEP 2001	City Governance	Monthly Project Report – August 2001	YES
24/09-3F	364/48/2-DO545(1)	City Governance	Lease – Toohey Mountain Reservoir, Tarragindi Road, Moorooka – Hutchinson Telecommunications	HELD
24/09-1K <i>AR</i>	240/89(98) 17 SEP 2001	Urban Management	Wet Weather Sewerage Overflow Abatement Program – Lota Creek Pilot Study	YES
24/09-2K <i>IR</i>	465/38 17 SEP 2001	Urban Management	Submission to the Commonwealth Department of Treasury's Fuel Taxation Inquiry	YES
24/09-1L <i>M</i>	40/7-2000/2001 17 SEP 2001	OLMCEO	Report - Contracts to Provide Professional Services – May 2001	YES
24/09-2L <i>M</i>	40/7-2000/2001 17 SEP 2001	OLMCEO	Report - Contracts to Provide Professional Services – June 2001	YES
24/09-3L <i>M</i>	392/40(1992) 17 SEP 2001	OLMCEO	Sponsorship for the Commonwealth Local Government Forum Conference	MOD
24/09-4L <i>M</i>	<i>ATTACH</i> 17 SEP 2001	OLMCEO	Sponsorship of Inner City Bypass Tunnel Ball	YES
24/09-5L	<i>26/7/2001</i> <i>with paid</i>	OLMCEO	Salary - Councillors	YES
24/09-6L	<i>with paid</i>	OLMCEO	Executive Service Bonuses	YES
24/09-1N <i>AR</i>	243/107-10090/2000/2001 17 SEP 2001	CED	Lease – Hibiscus Sports Complex – Ralham Pty Ltd	YES

*Lord Mayor  
KOT Quinn  
SL Humphreys  
RM Rea  
MA Hayes*

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



24 / 09 - 2 B

1.0 FILE NUMBER: (0)243/85-5063/95/96

2.0 TITLE

Public release of Council's community research studies.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for the release of finalised community research reports to Council Libraries.

4.0 PROPONENT

David McKinless  
Acting Divisional Manager, HR&SM

5.0 SUBMISSION PREPARED BY

Jill Lyten (HRMRS)  
Market Research Strategist  
Strategic Planning & Policy Branch  
HR&SM  
Ext: 36909

6.0 DATE

September 7, 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C grant approval of recommendations outlined in Attachments (a) to (c), to release nominated Council research reports to the Council Libraries and to retain those reports considered Commercial in Confidence and those being utilised for policy development.

10.0 DIVISIONAL MANAGER

*David McKinless*  
David McKinless  
Acting Divisional Manager, HR&SM

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

RECEIVED

ACTION TAKEN

2 / 11 / 9 2001

24 SEP 2001

BCC PUBLICATION SCHEME APPROVED  
24 SEP 2001  
Lord Mayor  
*[Signatures]*



## 11.0 BACKGROUND

On November 18, 1996 E&C Committee determined that the final version of research documents carried out on behalf of Council be made available for release to Council's libraries. This release would occur after completion of the deliberative process by Council or at an earlier date as approved by the E&C Committee.

A number of reports were approved by the E&C Committee for release in July 2001. Further reports have now been finalised and it is recommended that these reports be released to the Central City Library. Attachment (a) details the research reports which are recommended for release to the library.

In addition, Attachment (b) lists reports which are Commercial in Confidence and are to be retained by the Business Unit involved.

Attachment (c) lists research reports yet to be finalised and are currently being utilised for policy development. It is therefore recommended that these reports not be released to the library at this point in time and should be referred to the appropriate area for further deliberation.

## 12.0 CONSULTATION

David McKinless  
Manager, Strategic Planning and Policy  
Human Resources and Strategic Management

Jim Reeves  
Lord Mayor's Chief of Staff  
Office of the Lord Mayor and Chief Executive Officer

Marina Vit  
Manager, Media and Communications  
Office of the Lord Mayor and Chief Executive Officer

Jude Munro  
Chief Executive Officer

## 13.0 IMPLICATIONS OF PROPOSAL

Research reports released to the library upon completion of the deliberative process will be made available to the public libraries.

## 14.0 CORPORATE PLAN IMPACT

Research reports recommended for release are in line with Program Outcome - 1.1 Good Government, 'The Brisbane community has access to open and accountable government'.

## 15.0 CUSTOMER IMPACT

Research reports released to the library will be available to the public for reference purposes.

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

Nil

## 18.0 FINANCIAL IMPACT

Nil

## 19.0 HUMAN RESOURCE IMPACT

Nil

## 20.0 URGENCY

In the normal course of business.

## 21.0 PUBLICITY/MARKETING STRATEGY

Nil

## 22.0 OPTIONS

Option 1: Approve the recommendations in attachment (a) to release finalised research reports to Council libraries. Approve reports listed in attachment (b) as Commercial in Confidence and to be retained by the business unit involved. Refer reports listed in attachment (c) to the appropriate area for further deliberation and inclusion in policy development.

Option 2. Not approve the recommendation.

**Option 1 is the preferred option.**



24/09 - 1F

1.0 FILE NUMBER: 364/150/3(207)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Proposed sale of Council land situated at 226 Kelvin Grove Road, Kelvin Grove.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval to sell the subject surplus Council allotment to the adjoining land owner.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, City Governance

5.0 SUBMISSION PREPARED BY

Paul Grove, Corporate Projects Manager, City Assets, ext. 34096.

6.0 DATE

17 September 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

24 SEP 2001

COMMITTEE SECTION

ACTION TAKEN

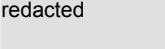

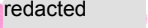
29 19 01

TOWN CLERK

File CPMCA.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE APPROVED  
24 SEP 2001  
Luigi Mayor  
K. H. S.H.

## 9.0 RECOMMENDATION

It is recommended that approval be granted, for the sale of Council land described as Lot 51 on RP894-296, situated at the corner of 226 Kelvin Grove Road and Glen Street, Kelvin Grove to the adjoining property owner, <sup>redacted</sup>  <sup>redacted</sup>  for the sum of <sup>redacted</sup>  subject to the purchaser dedicating as new road that area of Lot 51 required for the widening of the Kelvin Grove Road – Glen Street corner as shown on plan SUR. 243-01 and amalgamating the balance area of Lot 51 with the adjoining property in their ownership to form one new allotment and all costs associated with the amalgamation and road dedication to be borne by the purchaser, and in a form and on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.

## 10.0 DIVISIONAL MANAGER

  
Helen Gluer  
Chief Financial Officer  
CITY GOVERNANCE

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at the corner of 226 Kelvin Grove Road and Glen Street, Kelvin Grove described as Lot 51 on RP894296. (Coloured yellow on map – Attachment 1)

This site was one of four allotments originally acquired by Council for the widening of Kelvin Grove Road. Upon the completion of these road works, Lots 51, 53, 55 and 57 on RP 894296 were deemed surplus to Council's requirements. E&C at its meeting held on 1 November 1999 approved the sale of these allotments.

Three allotments being Lots 53, 55 & 57 on RP 894296 situated at 228-232 Kelvin Grove Road, Kelvin Grove, were offered for sale by public auction on 8 March 2000 with a reserve price of [redacted] (Outlined in pink on map – Attachment 1).

These lots were sold at auction to [redacted] and [redacted] as tenants in common in equal shares, for the sum of [redacted]. This sale represents a figure of [redacted] per square metre.

Lot 51 was not included in this auction due to concerns regarding the impact of an additional road requirement which affects this allotment. The additional widening of the Kelvin Grove Road – Glen Street corner will effectively reduce the available area from 360 square metres to 144 square metres. 216 square metres is required for the road widening of this street corner. The subject roadworks are yet to be programmed but are expected to be completed within the next couple of years.

This widening will effectively render the balance area of Lot 51, containing 144 square metres, unusable for development in its own right due to the shape and size unless it is amalgamated with an adjoining property.

The adjoining owner [redacted] and [redacted] (owners of Lots 53, 55 & 57 on RP 894296) have made an offer to purchase Lot 51. Extensive negotiations with this party have resulted in an offer being received from [redacted] and [redacted] to purchase Lot 51 on RP 894296 for the sum of [redacted] subject to the dedication as new road the area required for the widening of the Kelvin Grove Road – Glen Street corner, free of cost to Council, as shown on plan SUR 243-01. (See Attachment 2). All costs associated with the amalgamation and road dedication are to be at the cost of the purchaser.

The sale and amalgamation of Lot 51 with the adjoining properties will enable the proposed development of this site to comply with Town Planning conditions by providing traffic egress from the proposed development via Glen Street.



## 11.0 BACKGROUND Cont.

An independent valuation of the subject area, refer Attachment 3, has assessed the market value to be [redacted] ([redacted] per square metre). The offer of [redacted] represents a figure of [redacted] per square metre (14% above market value).

The sale of Lot 51 to [redacted] and [redacted] will therefore enable Council to receive a return greater than valuation.

A resolution adopted by Council on 15 May 2001 allows the sale of Council owned land which is unable to be developed in its own right due to its size or shape, to an adjoining property owner without the requirement to first offer the site at public auction or tender.

Therefore it is recommended that approval be granted, under Council resolution 654/2000/01 dated 15 May 2001 under Section 46. (3) of the City of Brisbane Act, for the sale of Council land described as Lot 51 on RP894296, situated at the corner of 226 Kelvin Grove Road and Glen Street, Kelvin Grove to [redacted] and [redacted] for the sum of [redacted] subject to the purchaser dedicating as new road that area of Lot 51 required for the widening of the Kelvin Grove Road – Glen Street corner as shown on plan SUR. 243-01 and amalgamating the balance area of Lot 51 with the adjoining property in their ownership to form one new allotment and all costs associated with the amalgamation and road dedication to be borne by the purchaser.

## 12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee  
Councillor David Hinchliffe, Councillor for Central Ward.  
Frank Riley, Manager City Assets, City Governance.  
Christine Matheson, Town Planner, Development Assessment Team Central  
Mark Leary, Assessment Manager, Development Assessment Team North.  
Al Milvydas, Senior Program Officer, Transport Infrastructure.

There are no objections to this proposal.

## 13.0 IMPLICATIONS OF PROPOSAL

The sale and amalgamation of Lot 51 with the adjoining property will allow the proposed development on Lots 53, 55 & 57 to meet the Town Planning conditions for traffic egress to Glen Street rather than Kelvin Grove Road.

The sale will also enable Council to dispose of a surplus area which is unable to be developed in its own right at a price greater than market value.



#### **14.0 CORPORATE PLAN IMPACT**

In line with Corporate Outcome 1.4.3 – Improve the management and performance of Council's physical asset and information portfolio – to enable maximum benefit (in both dollar and non-dollar terms) from the disposal of Council's surplus assets.

#### **15.0 CUSTOMER IMPACT**

None foreseeable.

#### **16.0 ENVIRONMENTAL IMPACT**

Nil.

#### **17.0 POLICY IMPACT**

In line with present policy to dispose of surplus real property.

#### **18.0 FUNDING IMPACT**

Council to obtain revenue of redacted for the 2001/2002 Property Disposal Program.

#### **19.0 HUMAN RESOURCE IMPACT**

Administrative only.

#### **20.0 URGENCY**

In normal course of business.

#### **21.0 PUBLICITY/MARKETING STRATEGY**

None foreseeable.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 22.0 OPTIONS

1. approval be granted, for the sale of Council land described as Lot 51 on RP894296, situated at the corner of 226 Kelvin Grove Road and Glen Street, Kelvin Grove to the adjoining property owner, <sup>redacted</sup> and <sup>redacted</sup> for the sum of <sup>redacted</sup> subject to the purchaser dedicating as new road that area of Lot 51 required for the widening of the Kelvin Grove Road – Glen Street corner as shown on plan SUR. 243-01 and amalgamating the balance area of Lot 51 with the adjoining property in their ownership to form one new allotment and all costs associated with the amalgamation and road dedication to be borne by the purchaser, and in a form and on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.
  2. Council to retain ownership of property.
- Option 1 is preferred and recommended.

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 204/6 (16)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - August 2001 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Divisional Manager, City Governance, 340 34577

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance, 340 35290

6.0 DATE

17 September, 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER



Helen Gluer  
Divisional Manager, City Governance Division

**BCC PUBLICATION SCHEME**  
**10 YEAR RELEASE**  
**APPROVED**  
24 SEP 2001  
Lord Mayor

**ACTION TAKEN**

241 9101  
TOWN CLERK  
File MCRM

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

RECEIVED

24 SEP 2001

## 11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red).

### August Report Summary

Attachment A is the report for August, 2001. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

#### ▪ **Projects adversely changed since last month include:**

**Brisbane Power House:** This report highlights the possibility of an emerging issue in relation to an increase in the estimate of the lift for the orchestra pit. The original estimate is \$90,000 short of the new estimate. Planning and installation are still on schedule.

**Wynnum Road Upgrade:** This project is reported as not on budget, not on whole of life estimate and has increased in scope. Additional drainage has been required which will add to the cost of this project. It is expected that funding will be made available from project savings in other projects within the program.

**Stormwater Quality Improvement Devices:** Project is currently not on time, budget or whole of project estimate. However, time issues should be resolved with tenders to proceed during October. Fire ant control issues have been included in the contract and may have an impact on whole of life estimate.

**Luggage Point WWTP EMP Implementation Stage 1:** Reported as not on budget and with emerging issues. This project is heavily dependent on data received from 3-5 significant rainfall events. To date there has only been one event. All work that can be carried out will proceed while we await further rainfall events.

#### ▪ **New Projects appearing in the report**

**Ourbristane Project** has been included in this report. It is an operational project with a commitment over \$1m and considered a major investment.

## 12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions.

## 13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.



**14.0 CORPORATE PLAN IMPACT**

Nil

**15.0 CUSTOMER IMPACT**

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

**Option 1:** Approve the recommendation that E&C accept the Major Project Report for August, 2001

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 40/7-2000/2001

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for May, 2001

3.0 ISSUE / PURPOSE

The purpose of this submission is to seek E&C approval for the consultancies commissioned in May, 2001

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lana Paznikov, PAMCEO  
Extension 36486  
Office of the Chief Executive Officer

6.0 DATE

19 September 2001

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of May, 2001 as attached.

10.0

  
Jude Munro  
CHIEF EXECUTIVE OFFICER

RECEIVED  
24 SEP 2001  
COMMITTEE SECTION

ACTION TAKEN  
24 19 101  
TOWN CLERK  
JL PAMCEO

BCC PUBLICATION SCHEME  
10 YEAR RELEASE  
APPROVED  
24 SEP 2001  
Lord Mayor



**11.0 BACKGROUND**

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,015,802.99 during the month of May, 2001 are attached.

**12.0 CONSULTATION**

N/A

**13.0 IMPLICATIONS OF PROPOSAL**

N/A

**14.0 CORPORATE PLAN IMPACT**

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

**15.0 CUSTOMER IMPACT**

As addressed by Divisions.

**16.0 ENVIRONMENTAL IMPACT**

N/A

**17.0 POLICY IMPACT**

Compliance with reporting request.

**18.0 FUNDING IMPACT**

Expenses incurred through Divisional Consultancy Accounts.

**19.0 HUMAN RESOURCE IMPACT**

N/A

**20.0 URGENCY**

Normal course of business.

**21.0 PUBLICITY / MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

N/A

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 40/7-2000/2001

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Contracts to Provide Professional Services - Report for June, 2001

3.0 ISSUE / PURPOSE

The purpose of this submission is to seek E&C approval for the consultancies commissioned in June, 2001

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lana Paznikov, PAMCEO  
Extension 36486  
Office of the Chief Executive Officer

6.0 DATE

19 September 2001

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of June, 2001 as attached.

10.0

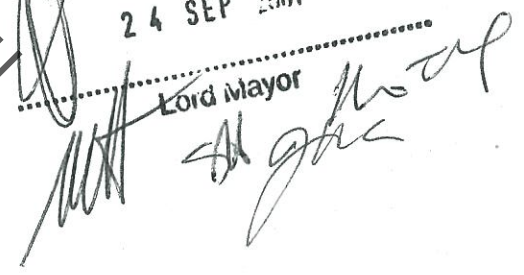


Jude Munro  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

APPROVED

24 SEP 2001



RECEIVED

24 SEP 2001

COMMITTEE SECTION



**11.0 BACKGROUND**

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,651,365.88 during the month of June, 2001 are attached.

**12.0 CONSULTATION**

N/A

**13.0 IMPLICATIONS OF PROPOSAL**

N/A

**14.0 CORPORATE PLAN IMPACT**

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

**15.0 CUSTOMER IMPACT**

As addressed by Divisions.

**16.0 ENVIRONMENTAL IMPACT**

N/A

**17.0 POLICY IMPACT**

Compliance with reporting request.

**18.0 FUNDING IMPACT**

Expenses incurred through Divisional Consultancy Accounts.

**19.0 HUMAN RESOURCE IMPACT**

N/A

**20.0 URGENCY**

Normal course of business.

**21.0 PUBLICITY / MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

N/A

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 392/40(1992)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sponsorship for the Commonwealth Local Government Forum Conference

3.0 ISSUE/PURPOSE

To sponsor the Commonwealth Local Government Forum Conference luncheon

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administrative Officer, ext 36773

6.0 DATE

21 September 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Authority delegated to the Establishment and Co-ordination Committee.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?


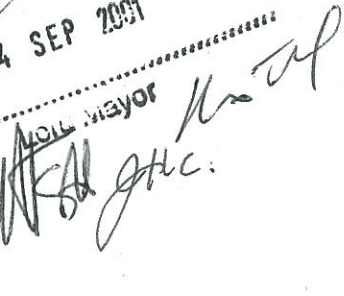
No.

9.0 RECOMMENDATION

That the Brisbane City Council provide sponsorship for the Commonwealth Local Government Forum Conference luncheon at an approximate cost of \$5,000. ~~\$5,000~~ \$3,000

10.0   
Jude Munro  
CHIEF EXECUTIVE OFFICER

**APPROVED**  
24 SEP 2001

 Mayor  
 JHC

RECEIVED

24 SEP 2001

ACTION TAKEN COMMITTEE SECTION



## 11.0 BACKGROUND

The Commonwealth Local Government Forum Conference will be held in Brisbane at the Holiday Inn from Wednesday 3 October to Friday 5 October 2001. A request has been made for the Brisbane City Council to sponsor a luncheon during the Conference. The approximate cost of this luncheon will be ~~\$5,000.~~ \$3000

It is considered appropriate for the Brisbane City Council to provide this sponsorship and it is recommended that approval be granted.

## 12.0 CONSULTATION

Councillor J H Campbell  
Acting Manager, Chief Executive's Office

All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

No perceived implications.

## 14.0 CORPORATE PLAN IMPACT

Not applicable

## 15.0 CUSTOMER IMPACT

Not applicable.

## 16.0 ENVIRONMENTAL IMPACT

Not applicable.

## 17.0 POLICY IMPACT

Not applicable

## 18.0 FUNDING IMPACT

Funds are available.

## 19.0 HUMAN RESOURCE IMPACT.

Not Applicable

## 20.0 URGENCY

Urgent decision is required to finalise this issue before the Conference commences.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## **21.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor.

## **22.0 OPTIONS**

1. Approve the recommended sponsorship.
2. Approve a different level of sponsorship.
3. Do not provide any sponsorship.

**OPTION 1 is the recommended option.**

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**



24/09-4L

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sponsorship of Inner City Bypass Tunnel Ball

3.0 ISSUE/PURPOSE

To seek Establishment and Co-ordination Committee approval for Council to sponsor the Tunnel Ball to be held on Friday, 19<sup>th</sup> October, 2001. It is suggested that the Council, through sponsorship, purchase two (2) tables of 10 seats each (valued at \$2,500 per table).

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Michelle Taylor, Marketing Consultant, Marketing and Communication

6.0 DATE

20 September, 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER A LOCAL LAW?

9.0 RECOMMENDATION

The Establishment & Co-ordination Committee approve sponsorship of the Tunnel Ball to the total value of \$5000, being the purchase of two (2) tables of 10 seats each.

BCO PUBLICATION SCHEME  
10 YEAR RELEASE

APPROVED  
24 SEP 2001

Lord Mayor  
*[Signature]*

ACTION TAKEN

24/9/01  
TOWN CLERK

*[Signature]* File MCCA

RECEIVED

24 SEP 2001

COMMITTEE SECTION

10.0 Jude Munro  
Chief Executive Officer

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The Tunnel Ball Organising Committee and Leighton Contractors have approached Brisbane City Council to provide sponsorship of the Inner City Bypass Tunnel Ball to be held on Friday, 19<sup>th</sup> October 2001.

There is a long held custom to hold a dinner in a tunnel before it is open to traffic. In the 1800's a tunnel being built in London fell short of money so it was decided to hold a charity dinner to raise money to complete the construction of the tunnel. Since then, it has become customary to hold a dinner in the tunnel prior to its opening for good luck.

The RNA Tunnel is a key feature of the Inner City Bypass. It is a new transport route linking Hale Street with Kingsford Smith Drive at Hamilton. The RNA tunnel is a 400-metre stretch of 6-lane roadway built beneath Bowen Bridge Road, the RNA showgrounds and O'Connell Terrace. It is the longest traffic tunnel in Queensland, and will feature a state-of-the-art safety system.

All monies raised by the Tunnel Ball will be donated to the Queensland Institute of Medical Research (QIMR) to assist in research toward the development of a world first treatment to fight cancer. To date, more than \$80,000 has been raised from organisations providing their sponsorship toward the event.

## 12.0 CONSULTATION

Councillor Maureen Hayes, Chairperson Transport & Major Projects  
Dave Stewart, Inner City Bypass Project manager  
Michael Kerry, Divisional Manager, Urban Management Division

## 13.0 IMPLICATIONS OF PROPOSAL

Brisbane City Council will be seen as sponsoring as a worthwhile civic program.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

Nil

## 18.0 FUNDING IMPACT



Funding to the value of five thousand dollars (\$5,000.00) is available in the Corporate Activities Fund 2001/2002.

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

Urgent. There is a need to finalise table numbers for organisation purposes.

**21.0 PUBLICITY / MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

1. That Establishment & Co-ordination Committee approve sponsorship of the Tunnel Ball.
2. That Establishment & Co-ordination Committee do not approve sponsorship of the Tunnel Ball.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

24/09-5L

1.0 FILE NUMBER: (0) 456/10/20(P4)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Increase of Lord Mayor's, Chairpersons' and Councillor's Salaries, and Lord Mayor's Electorate and Expenses of Office Allowance

3.0 ISSUE/PURPOSE

To update the Salaries of the Lord Mayor, Deputy Mayor, Chairpersons and Councillors of the Council based on the salaries and allowances payable to Members of the Legislative Assembly, and to update the Electorate Allowance paid to the Lord Mayor.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administrative Officer, ext 36773

**APPROVED**  
24 SEP 2001

*[Handwritten signatures]*  
Lord Mayor

6.0 DATE

20 September 2001

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Authority delegated to the Establishment and Co-ordination Committee.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

26 SEP 2001

ACTION TAKEN

COMMITTEE SECTION

26/9/01  
TOWN CLERK  
File CACEO

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 9.0 RECOMMENDATION

- (i) That in accordance with established policy and relativities, the Salary for the Lord Mayor and Councillors, as from 1 July 2001, be:

### Salaries

Position	Number	Relativity to Base Rate = 100	Salary Per Annum
Councillor	18	100 <sup>1</sup>	\$94,600.00 <sup>2</sup>
Leader of Opposition	1	110	\$104,060.00
Chairperson of Council	1	125	\$118,250.00
Committee Chairperson	5	125	\$118,250.00
Deputy Mayor	1	130	\$122,980.00
Lord Mayor	1	As per Cabinet Minister	\$153,954.84

<sup>1</sup> Relativities as per Council decisions of 26 July 1988 and 23 April 1991

<sup>2</sup> \$500 less than base rate for an MLA (\$95,100.00 with effect from 1 July 2001)

- (ii) That in accordance with established policy, the Electorate Allowance payable to the Lord Mayor be increased to the current minimum Electorate Allowance payable to a Minister in the Queensland Parliament at the rate of \$30,038.00 per annum, together with the Expenses of Office Allowance paid to a Minister in the Queensland Parliament of \$6,237.00, effective as from 1 July 2001.

  
10.0 Jude Munro  
CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The Brisbane City Council's remuneration policy framework for the Lord Mayor and Councillors was established in accordance with Council Resolutions of 26 July 1988, 23 April 1991 and 31 May 1994, together with Establishment and Coordination Committee decisions of 17 May 1993 and 30 May 1994.

This policy framework is summarised as follows:

### Councillor/Chairperson Salaries

- (a) the base salary for a Councillor to be \$500 per annum below the base rate for a State Member of the Legislative Assembly (MLA);
- (b) the Lord Mayor's salary be an amount equal to the salary rate paid to a Minister in the Queensland Parliament;
- (c) that the relativities between the annual salary rate for the different positions of an elected Councillor be as follows -

Position	Number	Relativity to Base Rate = 100
Councillor	18	100
Leader of Opposition	1	110
Chairperson of Council	1	125
Committee Chairperson	5	125
Deputy Mayor	1	130
Lord Mayor	1	As per Cabinet Minister

### Lord Mayor Electorate Allowance

The allowance payable to the Lord Mayor be set at an amount equal to the total of:

- (1) The minimum Electorate Allowance paid to a Minister in the Queensland Parliament, plus
- (2) The Expenses of Office Allowance paid to a Minister in the Queensland Parliament.

By notice in the Queensland Government Gazette dated 3 August 2001 the annual rate of salary for a MLA was increased to \$95,100 as from 1 July 2001 and a Cabinet Minister's salary was increased to \$153,954.84 as from the same date.



The Parliamentary Members' Entitlements Handbook states that the Electorate Allowance is to be varied annually each July in accordance with the variation in the Consumer Price Index (CPI) for Brisbane for the previous financial year ending June 30. By notice in the Queensland Government Gazette dated 7 September 2001, the Electorate Allowance payable to Members of the Legislative Assembly was increased in line with CPI, effective from 1 July, 2001. The applicable Electorate Allowance for the Lord Mayor is now \$30,038.00. The Expenses of Office Allowance paid to a Minister in the Queensland Parliament remains altered at \$6,237.00.

## **12.0 CONSULTATION**

Staff Members of Parliament House  
Acting Manager, Chief Executive's Office

## **13.0 IMPLICATIONS OF PROPOSAL**

No perceived implications.

## **14.0 CORPORATE PLAN IMPACT**

No perceived impact.

## **15.0 CUSTOMER IMPACT**

Not applicable.

## **16.0 ENVIRONMENTAL IMPACT**

Not applicable.

## **17.0 POLICY IMPACT**

Council policy for remuneration of Councillors is driven by the change in MLA salaries. This is the same policy applied at the State level where the change in base salary for Federal members flows through to State MLAs and office holders.

## **18.0 FUNDING IMPACT**

Funds are available within the City Management Program.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**19.0 HUMAN RESOURCE IMPACT**

Continuation of existing policy.

**20.0 URGENCY**

Normal course of business.

**21.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor.

**22.0 OPTIONS**

1. Approve the recommended increase in Salaries and Lord Mayor's Electorate Allowance, in accordance with the established policy.
2. Continue with the existing salaries and level of Electorate Allowance.
3. Approve other than the recommended salary and/or Electorate Allowance movements.

**OPTION 1 is the recommended option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: (0)1/253(P2)

24/09-6L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payments for Executive Service/Senior Officer Contract Staff - Divisional Managers, Managers and Senior Officers.

3.0 ISSUE / PURPOSE

To approve bonus payments to Divisional Managers, Managers and Senior Officers in accordance with their Contracts of Employment.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Bob Davis  
Manager, Chief Executive's Office

6.0 DATE

\* 24 September 2001

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the bonus payments for Divisional Managers, Managers and Senior Officers on Executive Service contracts, within a range of 0% to 20% of their notional salary as at 30 June 2001, as presented by the Chief Executive Officer, be approved.

10.0   
Jude Munro  
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

22/9/01  
TOWN CLERK

File to CEO

BIG PUBLICATION SCHEME  
10 YEAR RELEASE

APPROVED  
24 SEP 2001  
  
Lord Mayor  
SA. JTC.

**11.0 BACKGROUND**

Under the terms and conditions of Executive Service Contracts, Divisional Managers, Managers and Senior Officers are to be assessed at the end of June each year on their performance against their agreed Personal Performance Plan.

The Chief Executive Officer has reviewed the Performance Assessments for each of the other Divisional Managers, Managers and Senior Officers and considers the bonus payments, as set out in the attached schedules, are appropriate.

**12.0 CONSULTATION**

Executive Management Team is in agreement with the process undertaken, however the final recommended bonus payments for the Divisional Managers, Managers and Senior Officers are the Chief Executive Officer's.

**13.0 IMPLICATIONS OF PROPOSAL**

No criticisms are expected as the bonus payments form part of the Executive Service Contracts.

**14.0 CORPORATE PLAN IMPACT**

N/A

**15.0 CUSTOMER IMPACT**

Improved service delivery as an outcome of performance based contracts.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FUNDING IMPACT**

Funds are available in the current budget.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

As soon as possible.

**21.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



22.0

**OPTIONS**

1. That the recommendations be approved.
2. That the recommendations not be approved.

As Executive Service Contracts have been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE