

**E&C AGENDA – 5 AUGUST 2002**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
05/08-1F R	243/30-20131/2001/2002	City Governance	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924.	Yes
05/08-1J R	288/20-39B(A20)	CCSD	Dangerous Goods Safety Management Act 2001.	Yes
05/08-2J R	264/33/(68)	CCSD	Delegation of Powers to Authorise for the Enforcement of the <i>Environmental Protection (Water) Policy</i> 1997.	Yes
05/08-1K R	253/6/0	Urban Management	Schedule of Fees and Charges for "Water Headworks Charges, Applications for Approval to Rezone or Subdivide Land".	Yes
05/08-2K M	202/1-MA150/944 - 6 AUG 2002	Urban Management	Claim for compensation arising from the resumption of land for road purposes. Marilyn Rose – 944 Blunder Road, Doolandella. AOPC7	Yes
05/08-3K M	202/11-KB-830/239 - 6 AUG 2002	Urban Management	Claim for compensation arising from the resumption of land for road purposes. Nguyen & Le – 239 Progress Road, Richlands. AOPC7	Yes
05/08-4K M	202/11-KB-830/120 - 6 AUG 2002	Urban Management	Claim for compensation arising from the resumption of land for road purposes. Nguyen & Le – 120 Progress Road, Richlands. AOPC7	Yes
05/08-1L M	- 6 AUG 2002	OLMCEO	Donation to Blue Care Brisbane – Annual Appeal. MMA L MAEO	Yes
05/08-2L M	1/139(A2) - 6 AUG 2002	OLMCEO	Appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Standards Board of the Information Systems Audit and Control Association. (ISACA). MMA	Yes
05/08-1M M	(4)12/51/1(P6) - 6 AUG 2002	City Business	Monthly Report – Delegation of Authority to Travel May 2002. TCCS	Yes
05/08-2M M	(4)12/51/1(P6) - 6 AUG 2002	City Business	Monthly Report – Delegation of Authority to Travel – June 2002. TCCS	Yes
05/08-1N R	364/48/2-D0371(1)	CED	Proposed Grant of Lease – Presbyterian & Methodist Schools Assoc.(Somerville House) – Brisbane Corso, Yeronga.	Yes
Walk - In M	- 6 AUG 2002	OLMCEO	Donation of \$2000.00 to the " Save the Bilby" fence. LMAAT	Yes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER:  
202/11-MA150/944

05/08- 2K #

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes.  
redacted - 944 Blunder Road, Doolandella

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation – Payment of an advance.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kim A Shields, Asset Officer- Planning & Delivery.  
Asset Support (x34646)

**APPROVED**

5 AUG 2002

Lord Mayor

*[Handwritten signatures and initials]*

6.0 DATE

24 July 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**RECEIVED**

**ACTION TAKEN**

- 6 AUG 2002

- 6 AUG 2002

**COMMITTEE SECTION**

**TOWN CLERK**

AOPCT

**9.0 RECOMMENDATION**

It is recommended the E&C approves that an advance against compensation be made under Section 23 of the *Acquisition of Land Act 1967* as set out in Schedule 1 Parts 1 and 2.

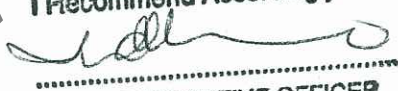
**Schedule 1**

<b>Part 1</b>	<b>Details of Resumption</b>
<b>Claimant</b>	redacted
<b>Property resumed</b>	Lots 2 and 12 on Plan SP125121, Areas 984 m2 and 562 m2, Parish Oxley Address – 94 Blunder Road, Doolandella.
<b>Purpose of Resumption</b>	Road purposes / and purposes incidental to road purposes.
<b>Part 2</b>	<b>Details of Advance</b>
<b>Amount of Advance</b>	(a) redacted (b) reasonable disturbance costs

**10.0 DIVISIONAL MANAGER**

  
**Michael Kerry**  
**Divisional Manager**  
**URBAN MANAGEMENT DIVISION**

**I Recommend Accordingly**

  
.....  
**CHIEF EXECUTIVE OFFICER**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 11 February 2000, Council resumed from [redacted] an area of land for road purposes and for a purpose incidental to road purposes described as Lots 2 and 12 on Plan SP125121 Parish of Oxley, County of Stanley, containing areas of 984 square metres and 562 square metres as shown shaded yellow on the attached plan (Attachment A).

Prior to resumption the property, which was zoned Non Urban C under the former Town Plan, contained an area of 1.0117 hectares. Post resumption the property comprises a total area of 8,571 square metres. The property is developed with high set brick dwelling and a dog kennel. The dwelling is located within the resumed area and is marked for future demolition.

On 31 October 2001 the claimant lodged a claim for compensation for [redacted] in the Land Court. This amount comprised [redacted] for loss of land, [redacted] for loss of dwelling [redacted] for injurious affection and [redacted] for disturbance costs. Council's independent valuation consultant (Harvey Ehlers & Associates) has assessed compensation at [redacted] (comprising [redacted] for loss of land and injurious affection and [redacted] for loss of dwelling and ground improvements) plus disturbance costs. Disturbance costs have been assessed at [redacted]

On 1 February 2002 the claimant offered to settle compensation for [redacted]. This offer was conditional upon Council transferring back the incidental land following completion of road works and the claimant having full salvage rights over the resumed dwelling. Additionally, the claimant was responsible for the complete removal of the resumed dwelling that would otherwise cost Council about [redacted] to remove. On 4 March 2002 the E&C Committee approved acceptance of the offer to settle compensation for [redacted]

To date the claimant has not performed what was required of her by failing to seek any approvals required to either demolish the existing house or to erect a new house on her remaining land. Transport and Traffic now advise that the incidental area (including demolition of the house) is required for commencement of construction works by 1 October 2002. It will be necessary for the claimant to vacate the dwelling before she is able to have its replacement constructed.

The March 2002 E&C approval was conditional upon some performance by the claimant before compensation money could be paid. It is now necessary to seek E&C Committee approval to enable payment of an advance for the majority of compensation money. It is anticipated that provision of the compensation money will provide further means for the claimant to perform her obligations. The amount proposed to be advanced is the claimant's legal entitlement under the *Acquisition of Land Act 1967*.

It is recommended that an advance against compensation in the amount of [redacted] plus reasonable disturbance costs be paid.



**12.0 CONSULTATION**

Cr Maureen Hayes, Chairperson Transport and Major Projects  
Cr Kevin Bianchi, Councillor for Acacia Ridge  
Gavin Williams, Program Officer Project Delivery

have been advised of the recommendation.

**13.0 IMPLICATIONS OF PROPOSALS**

An offer on compensation is processed.

**14.0 CORPORATE PLAN IMPACT**

The recommendation is in accordance with the Corporate Plan 2000-2001; Outcome 7.2 Transport Infrastructure Improvement; Strategy 7.2.1 "Deliver upgraded transport infrastructure through a coordinated 5 year rolling program".

**15.0 CUSTOMER IMPACT**

The Urban Management Division's acquisition program will be met in a cost effective manner.

**16.0 ENVIRONMENTAL IMPACT**

Not applicable.

**17.0 POLICY IMPACT**

In accordance with Council policy.

**18.0 FUNDING IMPACT**

Funding is available in the 2002-2003 Major Projects Budget.

**19.0 HUMAN RESOURCE IMPACT**

Administration only.

**20.0 URGENCY**

Normal course of business.

**21.0 POLICY/MARKETING STRATEGY**

Not applicable.

## 22.0 OPTIONS

1. Agree to pay an advance.
2. Elect not to pay an advance.
3. Refer the matter to back the Land Court for determination

It is recommended that Option 1 be approved.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

05/08- 3K

1.0 FILE NUMBER:

202/11-KB-830/239

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes.  
redacted - 239 Progress Road, Richlands.

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation – Rejection of claim.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kim A Shields, Asset Officer- Planning & Delivery.  
Asset Support (x34646)

6.0 DATE

19 July 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**APPROVED**  
5 AUG 2002  
Lord Mayor  
*[Handwritten signatures]*

**RECEIVED**

- 6 AUG 2002

**COMMITTEE SECTION  
ACTION TAKEN**

- 6 AUG 2002

**TOWN CLERK**  
AOPC7



9.0 **RECOMMENDATION**

It is recommended that E&C approve as follows:

- (a) The claim for compensation set out in Schedule 1 Part 1 and 2 is rejected as excessive.
- (b) An offer of settlement be made as specified in Schedule 1 Part 3;
- (c) If the offer in (b) is rejected, then an advance on compensation be made under Section 23 of the Acquisition of Land Act 1967 as set out in Schedule 1 Part 4

**Schedule 1**

<b>Part 1</b>	<b>Details of Resumption</b>
<b>Claimants</b>	redacted
<b>Property resumed</b>	Lots 302 and 301 on Plan SP127004; Areas 547m <sup>2</sup> and 588m <sup>2</sup> ; Parish of Oxley. Address – 239 Progress Road, Richlands
<b>Purpose of Resumption</b>	Road purposes and a purpose incidental to road purposes respectively.
<b>Part 2</b>	<b>Details of Claim</b>
<b>Amount of Claim</b>	(a) redacted loss of land and injurious affection (b) redacted all up disturbance costs relative to four properties located at 82, 112, 120 and 239 Progress Road and all affected by resumption. (c) Interest calculated at the relevant Land Court rate from the appropriate dates until date of payment of compensation.
<b>Part 3</b>	<b>Details of Offer</b>
<b>Amount of Offer</b>	(a) redacted loss of land and injurious affection (b) Reasonable disturbance costs (estimated not to exceed redacted for all four properties affected by resumption). (c) Interest calculated at the relevant Land Court rate from the appropriate dates until date of settlement
<b>Terms of Offer</b>	(a) Offer is accepted in full and final satisfaction of all rights and interest that the claimants have or will have in respect of the taking of this property; (b) The claimants enter into a deed of indemnity on terms and conditions satisfactory to the Manager Brisbane City Legal Practice.
<b>Part 4</b>	<b>Details of Advance</b>
<b>Amount of Advance</b>	(a) redacted loss of land and injurious affection (b) Reasonable disturbance costs (c) Interest at the relevant Land Court rate calculated from the appropriate dates until date of payment of the advance.

10.0 **DIVISIONAL MANAGER**

  
**Michael Kerry**  
**Divisional Manager**  
**URBAN MANAGEMENT DIVISION**

**I Recommend Accordingly**

  
**CHIEF EXECUTIVE OFFICER**



## 11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 25 February 2000, Council resumed from redacted and redacted part of their property for road purposes and a purpose incidental to road purposes situated at 239 Progress Road, Richlands, described as Lots 302 and 301 on Plan SP127004 Parish of Oxley, County of Stanley, containing a total area of 1,135 square metres as shown shaded yellow on the attached plan (refer Attachment A).

At the date of resumption the property was zoned Future Urban under the then existing Brisbane City Town Plan. The property has a gentle sloping topography falling towards the northern rear boundary. The property is developed with low set 45 year old stucco / fibro dwelling. The claimants do not wish to have the incidental area transferred back to their ownership following completion of construction work.

The effects of the resumption were to cause the loss of land, fencing and a vegetated wind barrier and injurious affection resulting from the road being closer to the dwelling. This property is one of four properties the claimants owned which were affected by the road scheme, two of which were total acquisitions.

The claimants initially lodged a claim for compensation dated 2 April 2001 in the amount of redacted (exclusive of disturbance costs) based on valuation advice provided by John Olive & Associates. Council's independent valuation consultant (Egan National Valuers) initially assessed compensation at redacted. Following negotiations and consideration of further matters raised during discussions Council's valuer reassessed compensation at redacted exclusive of disturbance costs (refer Attachment C). On 12 December 2001 the claimants advised they would agree to settle compensation at redacted plus their disturbance costs.

On 7 February 2002 the Acting Manager Infrastructure Management approved acceptance of the claim for redacted plus reasonable disturbance costs. Following further negotiations Council is now unable to agree to reasonable disturbance costs with the claimants in regard to all four properties. The claimants have sought redacted in legal and valuation costs for each property affected (redacted in total) plus payment of redacted for costs incurred in the purchase of a replacement property. The claimants' solicitor was instructed to refer his file to a cost assessor for independent assessment, however, he has failed to follow that request. It is considered that Council's contribution towards (a) legal and valuation costs should not exceed redacted and (b) the purchase costs of a replacement property should not exceed redacted.

As an acceptable agreement on reasonable disturbance costs has not been reached then the claimants have requested that an advance be paid. It is recommended that the claim for compensation in the amount of redacted plus the claimants' requested disturbance costs is rejected, an offer is made in the amount of redacted plus reasonable disturbance costs, failing which an advance in the amount of redacted plus reasonable disturbance costs is paid.

## **12.0 CONSULTATION**

Cr Maureen Hayes; Chairperson Transport and Major Projects  
Cr Les Bryant, Councillor for Richlands  
Gavin Williams, Program Officer Project Delivery

Have been advised of the recommendation.

## **13.0 IMPLICATIONS OF PROPOSALS**

An offer on compensation is processed.

## **14.0 CORPORATE PLAN IMPACT**

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

## **15.0 CUSTOMER IMPACT**

The Urban Management Division's acquisition program will be met in a cost effective manner.

## **16.0 ENVIRONMENTAL IMPACT**

Not applicable.

## **17.0 POLICY IMPACT**

In accordance with Council policy.

## **18.0 FUNDING IMPACT**

Funds are available in the 2002 - 2003 Major Projects Budget.

## **19.0 HUMAN RESOURCE IMPACT**

Administration only.

## **20.0 URGENCY**

Normal course of business.

## **21.0 POLICY/MARKETING STRATEGY**

Not applicable.



## 22.0 OPTIONS

1. Reject the offer, make a counter-offer, failing which pay an advance.
2. Accept the offer to settle compensation.
3. Refer the matter to the Land Court for determination

It is recommended that Option 1 be approved.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER:

202/11-KB-830/120

05/08-4K

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes  
redacted - 120 Progress Road, Richlands.

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation – Rejection of claim.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kim A Shields, Asset Officer- Planning & Delivery.  
Asset Support (x34646)

**APPROVED**  
5 AUG  
LONG MARGOT

6.0 DATE

19 July 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**RECEIVED**

- 6 AUG 2002

**COMMITTEE SECTION**

**ACTION TAKEN**

- 6 AUG 2002

**TOWN CLERK**

AOPC7

**9.0 RECOMMENDATION**

It is recommended that E&C approve as follows:

- (a) The claim for compensation set out in Schedule 1 Part 1 and 2 is rejected as excessive.
- (b) An offer of settlement be made as specified in Schedule 1 Part 3;
- (c) If the offer in (b) is rejected, then an advance on compensation be made under Section 23 of the Acquisition of Land Act 1967 as set out in Schedule 1 Part 4

**Schedule 1**

<b>Part 1</b>	<b>Details of Resumption</b>
<b>Claimants</b>	redacted
<b>Property resumed</b>	Lots 43, 431 and 432 on Plan SP125055; Areas 1,297 hectares, 815m2 and 2,598m2; Parish of Oxley. Address – 120 Progress Road, Richlands
<b>Purpose of Resumption</b>	Road purposes and a purpose incidental to road purposes.
<b>Part 2</b>	<b>Details of Claim</b>
<b>Amount of Claim</b>	(a) redacted loss of land and injurious affection (b) redacted all up disturbance costs relative to four properties located at 82, 112, 120 and 239 Progress Road and all affected by resumption. (c) Interest calculated at the relevant Land Court rate from the appropriate dates until date of payment of compensation.
<b>Part 3</b>	<b>Details of Offer</b>
<b>Amount of Offer</b>	(a) redacted loss of land and injurious affection (b) Reasonable disturbance costs (estimated not to exceed redacted for all four properties affected by resumption) (c) Interest calculated at the relevant Land Court rate from the appropriate dates until date of settlement
<b>Terms of Offer</b>	(a) Offer is accepted in full and final satisfaction of all rights and interest that the claimants have or will have in respect of the taking of this property. (b) The claimants enter into a deed of indemnity on terms and conditions satisfactory to the Manager Brisbane City Legal Practice.
<b>Part 4</b>	<b>Details of Advance</b>
<b>Amount of Advance</b>	(a) redacted loss of land and injurious affection (b) Reasonable disturbance costs (c) Interest at the relevant Land Court rate calculated from the appropriate dates until date of payment of the advance.

**10.0 DIVISIONAL MANAGER**

  
**Michael Kerry**  
 Divisional Manager  
 URBAN MANAGEMENT DIVISION

**I Recommend Accordingly**

  
 CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 25 February 2000, Council resumed from redacted and redacted their property for road purposes and a purpose incidental to road purposes situated at 120 Progress Road, Richlands, and described as Lots 43, 431 and 432 on Plan SP125055 Parish of Oxley, County of Stanley, containing a total area of 1.6383 hectares as shown shaded yellow on the attached plans (refer Attachment A).

At the date of resumption the property was zoned Future Urban under the then existing Brisbane City Town Plan. The property has an easy sloping topography rising towards the rear southern boundary and is developed with low set 30 year old cavity brick dwelling. As the line of resumption severed the principal building on the land then it was necessary to resume the entire property. The claimants do not want the incidental areas (Lots 43 and 431) transferred back to them.

This property is one of four properties the claimants owned and which were affected by the road scheme, two of which (including the subject property) were total acquisitions.

The claimants initially lodged a claim for compensation dated 2 April 2001 in the amount of redacted (exclusive of disturbance costs) based on valuation advice provided by John Olive & Associates. Council's independent valuation consultant (Egan National Valuers) initially assessed compensation at redacted. Following negotiations and consideration of further matters raised during discussions Council's valuer reassessed compensation at redacted exclusive of disturbance costs (refer Attachment B). On 12 December 2001 the claimants advised they would agree to settle compensation at redacted plus disturbance costs.

On 18 February 2002 the E&C Committee approved acceptance of the claim for redacted plus reasonable disturbance costs. Following further discussions Council is now unable to agree to reasonable disturbance costs with the claimants in regard to all four properties. The claimants have sought redacted in legal and valuation costs for each property affected (redacted in total) plus payment of redacted for costs incurred in the purchase of a replacement property. The claimants' solicitor was instructed to refer his file to a cost assessor for independent assessment, however, he has failed to follow that request. It is considered that Council's contribution towards (a) legal and valuation costs should not exceed redacted and (b) the purchase costs of a replacement property should not exceed redacted.

As agreement on reasonable disturbance costs has not been reached then the claimants have requested that an advance be paid. It is recommended that the claim for compensation in the amount of redacted plus the claimants' requested disturbance costs is rejected, an offer is made in the amount of redacted plus reasonable disturbance costs, failing which an advance in the amount of redacted plus reasonable disturbance costs is paid.

## **12.0 CONSULTATION**

Cr Maureen Hayes, Chairperson Transport and Major Projects  
Cr Les Bryant, Councillor for Richlands  
Gavin Williams, Program Officer Project Delivery

Have been advised of the recommendation.

## **13.0 IMPLICATIONS OF PROPOSALS**

An offer on compensation is processed.

## **14.0 CORPORATE PLAN IMPACT**

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

## **15.0 CUSTOMER IMPACT**

The Urban Management Division's acquisition program will be met in a cost effective manner.

## **16.0 ENVIRONMENTAL IMPACT**

Not applicable.

## **17.0 POLICY IMPACT**

In accordance with Council policy.

## **18.0 FUNDING IMPACT**

Funds are available in the 2002 - 2003 Major Projects Budget.

## **19.0 HUMAN RESOURCE IMPACT**

Administration only.

## **20.0 URGENCY**

Normal course of business.

## **21.0 POLICY/MARKETING STRATEGY**

Not applicable.



## 22.0 OPTIONS

1. Reject the offer, make a counter-offer, failing which pay an advance.
2. Accept the offer to settle compensation.
3. Refer the matter to the Land Court for determination

It is recommended that Option 1 be approved.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Donation to Blue Care Brisbane – Annual Appeal

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure a donation of \$2000.00 to this year's Blue Care Brisbane 2002 Annual Appeal.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Rose Green, Assistant Executive Officer to the Lord Mayor x 36360

6.0 DATE

29 July 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

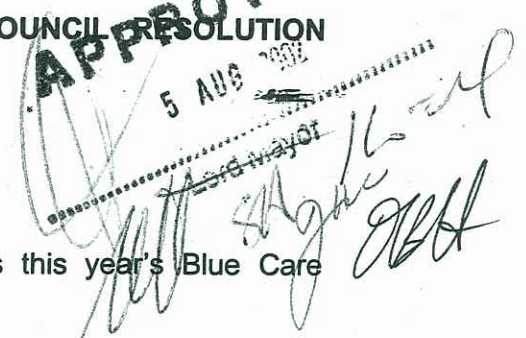
No.

9.0 RECOMMENDATION

Approval be given for the donation of \$2000.00 towards this year's Blue Care Brisbane Annual Appeal.

10.0 DIVISIONAL MANAGER

  
Jude Munro  
Chief Executive Officer

**APPROVED**  
5 AUG 2002  
  
Lord Mayor

**RECEIVED**

- 6 AUG 2002

COMMITTEE SECTION

**ACTION TAKEN**

- 6 AUG 2002

TOWN CLERK

LMAEO

BCG 10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

Blue Care provides to the community a range of services including blue nursing, respite care, residential and pastoral care. The funds raised in their yearly appeal helps to ensure they can continue to provide these services on a daily basis to many people in the Brisbane community who rely on their services to make their lives a little easier. The target for the appeal is \$100,000.

Last year Brisbane City Council also donated \$2,000.

## 12.0 CONSULTATION

Lord Mayor  
Bernie Green, Executive Officer to the Lord Mayor

All are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

Blue Care cannot continue to offer the current range of services to the Brisbane Community without it's annual appeal.

## 14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

## 15.0 CUSTOMER IMPACT

Nil.

## 16.0 ENVIRONMENTAL IMPACT

Nil.

## 17.0 POLICY IMPACT

Nil.

## 18.0 FUNDING IMPACT

Funds are available from Corporate Activity vote code.

## 19.0 HUMAN RESOURCE IMPACT

Nil.



**20.0 URGENCY**

The appeal runs from Saturday 24 August to Sunday 8 September, 2002.

**21.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor. Blue Care promote the Council's involvement and commitment at every available opportunity.

**22.0 OPTIONS**

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

**Option (1) is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 1/139(A2)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Standards Board of the Information Systems Audit and Control Association (ISACA).

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for:

1. The continued appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Standards Board of the Information Systems Audit and Control Association; and
2. The Manager, Assurance and Audit Services, to attend up two meetings of the Information Systems Audit and Control Association Standards Board in the next year.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Andrew MacLeod  
Manager, Assurance and Audit Services

6.0 DATE

02 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**APPROVED**  
5 AUG 2002

Lord ...  
SA ...  
MMA

**RECEIVED**  
- 6 AUG 2002

COMMITTEE SEC. 1

**ACTION TAKEN**

- 6 AUG 2002

TOWN CLERK

MMA

10 YEAR PUBLIC RELEASE SCHEME

**9.0 RECOMMENDATION**

That E&C grant approval for:

1. The appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Standards Board of the Information Systems Audit and Control Association; and
2. The Manager, Assurance and Audit Services, to attend two meetings of the Information Systems Audit and Control Association Standards Board, usually held in Chicago, USA, , at no cost to Council.

**10.0 DIVISIONAL MANAGER**



Jude Munro  
Chief Executive Officer.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

With more than 20,000 members in more than 100 countries, the Information Systems Audit and Control Association (ISACA) is recognised as the global leader in IT governance, control and assurance. Founded in 1969, ISACA sponsors international conferences, administers the globally respected CISA<sup>®</sup> (Certified Information Systems Auditor) designation held by more than 12,000 professionals worldwide, and develops globally-applicable Information Systems (IS) Auditing and Control Standards. An affiliated Foundation undertakes leading-edge research in support of the profession.

The ISACA Standards Board defines, develops and promulgates IS auditing standards and their associated interpretations and guidelines. Also, the Standards Board maintains a liaison with the certification program (CISA exam) to assure that it continues to incorporate and reflect the most current standards and guidance officially published, and maintains a dialogue with other standards bodies.

Andrew MacLeod, the Manager Assurance and Audit Services, has been appointed to the 2001 -2002 ISACA Standards Board. The eight member board meets up to three times a year usually in Chicago and via conference calls as needed. Chicago meetings are always scheduled on a Saturday and Sunday and ISACA fully funds these meetings. Andrew was a member of this board in 1995 - 1996 and 1999 - 2001, 2001 - 2002 and Chair of this board in 1996 - 1997.

The Council will benefit from the contacts Andrew will make/maintain and by access to leading edge IS audit research and developments. With Council implementing many computer systems, it is important that the appropriate controls are in place. Assurance and Audit Services now has an IS Audit team who review new computer systems before implementation, data conversions and hardware controls. IS Audit staff are difficult to recruit at this time. One of the criteria that IS Audit staff consider before they join a new organisation is the type of training and access to leading edge research that they will receive. Membership of the Standards Board will allow Andrew to keep up to date with what is happening worldwide in relation to IS Audit.

There will be no cost to Council for this attendance but travelling time on a Friday and Monday will be required as these meetings are held on Saturday and Sunday. E & C agreed for Andrew to take up to ten days off from work to attend meetings of the Institute of Internal Auditors and the Information Systems Audit and Control Association in each financial year. Any extra time would be taken as either leave without pay or recreation leave.

It is considered that Andrew MacLeod's membership of the ISACA Standards Board is worthwhile and is supported by Council.

## 12.0 CONSULTATION

Bob Davis, Manager Chief Executive's Office, is in agreement with the recommendation.

**13.0 IMPLICATIONS OF PROPOSAL**

Membership of the ISACA Standards Board will allow Andrew access to leading edge IS Audit research and developments.

**14.0 CORPORATE PLAN IMPACT**

Nil.

**15.0 CUSTOMER IMPACT**

Andrew's membership of the ISACA Standards Board should lead to a higher quality of IS Audit coverage in Council.

**16.0 ENVIRONMENTAL IMPACT**

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FUNDING IMPACT**

No cost to Council.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**22.0 OPTIONS**

- (1) Approve the recommendation.
- (2) Not approve the recommendation.

**Option 1 is the preferred option.**



OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -  
May 2002*

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner  
DIVISIONAL MANAGER CITY BUSINESS

5.0 SUBMISSION PREPARED BY

Jaylene Farrell  
Travel Co-Ordinator, City Shared Services, ext. 72056

6.0 DATE

25 July 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on  
approved travel for May 2002.

10.0 Noel K Faulkner  
DIVISIONAL MANAGER CITY BUSINESS

**APPROVED**

5 AUG 2002

Lord Mayor

*[Handwritten signatures]*

**RECEIVED**

- 6 AUG 2002

**COMMITTEE SECTION**

**ACTION TAKEN**

- 8 AUG 2002

**TOWN CLERK**

TCCS

I Recommend Accordingly

*[Handwritten signature]*

CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for May 2002, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in April which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

		May
<b>Non-Commercial Operations</b>		
a)	International Travel	
	(i) Number of Bookings	3
	(ii) Airfares	\$350.00
b)	Domestic Travel	
	(i) Number of Bookings	13
	(ii) Airfares	\$25,506.43
c)	Accommodation and Allowances Costs	\$23,576.34
d)	Registration Fees for Conferences	\$22,863.21
e)	Other Costs e.g. hire car	\$4,146.40
<b>TOTAL</b>		<b>\$76,442.38</b>

**Commercial Operations**

g)	International Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
h)	Domestic Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
i)	Accommodation and Allowances Costs		\$846.00
j)	Registration Fees for Conferences		\$0.00
k)	Other Costs e.g. hire car		\$0.00
	<b>TOTAL</b>		<b>\$846.00</b>
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$5,473.71

**12.0 CONSULTATION**

Liaison with Officers undertaking travel and Divisional Travel Officers.

**13.0 IMPLICATIONS OF PROPOSAL**

Nil

**14.0 CORPORATE PLAN IMPACT**

Nil



**15.0 CUSTOMER IMPACT**

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

In line with Council policy.

**18.0 FUNDING IMPACT**

Expenses incurred through Divisional Travel Votes.

**19.0 HUMAN RESOURCE IMPACT**

Not applicable.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**22.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for May 2002.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -  
June 2002*

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner  
DIVISIONAL MANAGER CITY BUSINESS

5.0 SUBMISSION PREPARED BY

Jaylene Farrell  
Travel Co-Ordinator, City Shared Services, ext. 72056

6.0 DATE

26 July 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL? - 6 AUG 2002

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for June 2002.

10.0 Noel K Faulkner  
DIVISIONAL MANAGER CITY BUSINESS

**APPROVED**  
5 AUG 2002  
*[Handwritten signatures]*

**RECEIVED**

- 6 AUG 2002

COMMITTEE SECTION

**ACTION TAKEN**

TOWN CLERK

TCCS

I Recommend Accordingly

*[Handwritten signature]*

CHIEF EXECUTIVE OFFICER

BC CO-OPERATION RELEASE SCHEME

## 11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for June 2002, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in April which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

June

### Non-Commercial Operations

a)	International Travel		
	(i)	Number of Bookings	1
	(ii)	Airfares	\$3,205.74
b)	Domestic Travel		
	(i)	Number of Bookings	34
	(ii)	Airfares	\$14,537.31
c)	Accommodation and Allowances Costs		\$10,037.50
d)	Registration Fees for Conferences		\$8,564.00
e)	Other Costs e.g. hire car		\$2,669.21
	<b>TOTAL</b>		<b>\$39,013.76</b>



**Commercial Operations**

g)	International Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
h)	Domestic Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
i)	Accommodation and Allowances	Costs	\$1,403.58
j)	Registration Fees for Conferences		\$0.00
k)	Other Costs e.g. hire car		\$0.00
	<b>TOTAL</b>		<b>\$1,403.58</b>
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$14,222.55

**12.0 CONSULTATION**

Liaison with Officers undertaking travel and Divisional Travel Officers.

**13.0 IMPLICATIONS OF PROPOSAL**

Nil

**14.0 CORPORATE PLAN IMPACT**

Nil

**15.0 CUSTOMER IMPACT**

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

In line with Council policy.

**18.0 FUNDING IMPACT**

Expenses incurred through Divisional Travel Votes.

**19.0 HUMAN RESOURCE IMPACT**

Not applicable.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**22.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for June 2002.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**

1.0 FILE NUMBER:

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Donation

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure approval for the donation of \$2,000.00 to the "Save the Bilby" fence, Currawinya National Park (south-west Queensland).

4.0 PROPONENT

Rose Green  
Assistant Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Nicole Elder, Executive Support, Lord Mayor's Office (x34766)

6.0 DATE

29 July 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

**APPROVED**  
5 AUG 2002  
Lord Mayor  
*[Handwritten signatures]*

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

9.0 RECOMMENDATION

Approval be given for the donation of \$2,000.00 to the "Save the Bilby" fence.

10.0 DIVISIONAL MANAGER

*[Handwritten signature]*  
Jude Munro  
Chief Executive Officer

**RECEIVED**

- 6 AUG 2002

**COMMITTEE SECTION**

**ACTION TAKEN**

- 6 AUG 2002

**TOWN CLERK**

LMAAT

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The Bilby once existed commonly in areas west of the Great Dividing Range in about 70 percent of mainland Australia. Since European settlement the Bilby has disappeared from nearly all of its former range.

It has disappeared from New South Wales, Victoria and South Australia and is now only found in the isolated arid and semi-arid areas of Western Australia, the Northern Territory and Queensland.

At present the Queensland Bilby population is estimated between 600 and 700 animals, and is scattered across nearly 100,000 km<sup>2</sup>.

Of the 6 bandicoot species that once lived in the arid and semi-arid areas of Australia, the greater Bilby is the only remaining species. The Bilby is at present listed as 'vulnerable' nationally and 'endangered' in Queensland.

The Queensland Bilby population is the most threatened and genetically distinct population in Australia. Its range has declined over the past 10 years and continues to do so.

At Easter 2001, a 25 square kilometre predator and feral animal proof enclosure was officially opened at Currawinya National Park. The "Save the Bilby" fence was constructed with the assistance of many volunteers and funded by generous donations from people across Australia. Bilbies bred in captivity at Charleville were released into the enclosure in late 2001.

This is a national strategy to recover this endangered species and coordinate research and management of Bilbies across Australia.

Although the State Government has spent about \$2 million since the late 1980's researching how to save the last of Queensland's wild Bilbies, funds are still being sought for research and conservation management.

## 12.0 CONSULTATION

Lord Mayor  
Bernie Green, Executive Officer to the Lord Mayor  
Manna Vit, Media Adviser to the Lord Mayor

## 13.0 IMPLICATIONS OF PROPOSAL

Nil.

## 14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

## 15.0 CUSTOMER IMPACT

Nil.

## 16.0 ENVIRONMENTAL IMPACT

Nil.

**17.0 POLICY IMPACT**

Nil.

**18.0 FUNDING IMPACT**

Nil.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

Immediate

**21.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**22.0 OPTIONS**

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**E&C RESULTS – 12 AUGUST 2002**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
12/08-1B <i>M</i>	<b>15 AUG 2002</b>	HRSM	Overseas Travel – Asia Pacific ICT Awards (International) 2002, Kuala Lumpur, Malaysia IT Skills Development for Women Project Team representatives. <i>HRCON9</i>	Yes
12/08-2B <i>R</i>		HRSM	Overseas Travel for Felicity Farmer – Asia Pacific ICT Awards (International) 2002. Kuala Lumpur, Malaysia – (IT Skills Development for Women Project).	Yes
12/08-3B	(7)456/20/132(1)	HRSM	EBA 4 Key Performance Indicators.	Held
12/08-1F <del>12/08-1F</del> <i>R</i>	381/1/20 <b>15 AUG 2002</b>	City Governance	To seek Council approval of rates assistance for amounts over \$5,001.00. <i>0.55</i>	Yes
12/08-2F	(1)288/20-40/6	City Governance	Transfers between City Fund and Reserves or the 2001-02 financial year.	Held
12/08-3F <i>R</i>	364/150/2-D0078	City Governance	Sale of Council owned land described as part of Lot 3 on RP43034, Teneriffe Park, New Farm.	Yes
12/08-4F <i>R</i>	381/30-UP950/126	City Governance	Partial Remission of Rates and Charges in Lieu of Rate Exemption.	Yes
12/08-1J <i>R</i>	314/6-9/05(402/A2)	CCSD	Approval of inspection program for outdoor Advertising.	Yes
12/08-1K	348/13/5, 348/13/0	Urban Management	Proposal to make a new Local Law to be called the La-ng Park Traffic Area Local Law 2002.	With-Drawn
12/08-2K <i>R</i>	243/85-2/99/00(P)	Urban Management	Extension of time for Settlement in the sale of Council land and its subsequent development as an Ecologically Sustainable Residential Development (ESRD) at Manly West to 23 August 2002.	Yes
12/08-3K <i>M</i>	<b>15 AUG 2002</b>	Urban Management	Overseas Travel – United States of America and Europe. <i>PTIP</i>	Yes
12/08-1N	392/42-2002-2003(0)	CED	2002 Local History Grants Program.	Held
Walkin		Urban Management	Preservation of the heritage values of the Customs House by limiting the height of an adjacent Building.	With Drawn
		36		Yes



E&C RESULTS – 12 AUGUST 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
Walkin <i>M</i>	15 AUG 2002	City Governance	Approval of "Preferred Registrant" status for new Brisbane Administration Centre leasehold accommodation.  <i>MCA</i>	Y

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – Asia Pacific ICT Awards (International) 2002, Kuala Lumpur, Malaysia – IT Skills Development for Women Project Team representatives.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for representatives from the IT Skills Development for Women Project Team to travel to Malaysia from the 2<sup>nd</sup> September to the 11<sup>th</sup> September (official days 2<sup>nd</sup> September – 8<sup>th</sup> September) to exhibit and compete in the international awards judging process. Additional days will be taken as annual leave.

4.0 PROPONENT

Phil Minns, Divisional Manager, HR&SM  
Alan Hesketh, Chief Information Officer, iDivision

**APPROVED**

12 AUG 2002

*Lord Mayor*  
*No up*  
*give the*

5.0 SUBMISSION PREPARED BY

Sarah Holmes, HR Services, HR&SM (HRCON9), Phone: 34030778  
Sharon Sharland, Customer Services, C&CSD (BPPC), Phone: 34036169

**RECEIVED**

15 AUG 2002

6.0 DATE

2 August 2002

**COMMITTEE SECTION ACTION TAKEN**

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

15 AUG 2002

**TOWN CLERK**  
HRCON9

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

9.0 RECOMMENDATION

That E&C grant approval for Cherie Devlin and Sharon Sharland to travel to Malaysia from 2 - 11 September, to exhibit and compete in the international awards at a total cost to Council of \$6,300.00.

10.0 DIVISIONAL MANAGER

*[Signature]*  
Phil Minns

Divisional Manager, HR&SM

*[Signature]*  
Alan Hesketh

Chief Information Officer, iDivision



## 11.0 BACKGROUND

The IT Skills Development for Women Project was launched by the CEO in February 2001. The purpose of this initiative was to target areas most likely to be affected by the automation of transactions, with particular focus on female employees (bands 1-5). These women were provided with a range of tailored IT related training and development opportunities. Of the three hundred women enrolled in this program, approximately two hundred received training and a number of women also were provided with development opportunities (secondments). The significant achievements of this program were recognised by the successful participation in the Asia-Pacific Australian ICT Award.

As a result of the IT Skills Development for Women Project Team winning the Asia-Pacific Australian ICT Award, Brisbane City Council has now progressed to the international Asia-Pacific ICT Awards.

Cherie Devlin and Sharon Sharland attended the 2002 International Delegates Information Briefing Session on the 06/06/02 and the following information regarding the event was provided:

### General

- 200-300 nominees internationally (10 countries represented);
- 2002 international awards itinerary (attachment 1) – outlines expectations for delegates;
- nominees are expected to display their 'award winning product' and be available to answer questions for the duration of the expo;
- ongoing briefing sessions will be available to assist delegates prior to departure.

### Judging Process

- judges from 12 countries (3 judges from each country);
- minimum of 12 judges over the 2 days (judges assess individually);
- no specific times allocated for judging (over the 2 days);
- approximately 10 minutes with each of the judges.

In addition, Council will have a display stand. Therefore, it will require two people full-time to set-up the display, participate in the awards process and discuss Brisbane City Council's experiences/learning's. This will also allow us to seek future opportunities for the IT Skills Development Project for Women and respond to enquiries. We are required to dismantle the display at the conclusion of the exhibition.

## 12.0 CONSULTATION

The following people were consulted:

- Cr Sharon Humphreys, Chairperson Finance Committee
- Cr Felicity Farmer, Councillor Jamboree Ward
- Jude Munro, Chief Executive Officer
- Alan Hesketh, Chief Information Officer, iDivision



- Phil Minns, Divisional Manager, HR&SM
- Margaret Crawford, Divisional Manager, C&CSD
- Jane King, Manager, Customer Services Branch, C&CSD
- Jane Morgan, Manager, People and Organisational Development, HR&SM
- Bob Davis, Manager, Chief Executive's Office, Office of the Lord Mayor & CEO

### 13.0 IMPLICATIONS OF PROPOSAL

Nil

### 14.0 CORPORATE PLAN IMPACT

This opportunity will allow sharing of ideas, advice and practices that can be evaluated for use in Brisbane City Council's program planning (Program 11 - Organisational Capability).

### 15.0 CUSTOMER IMPACT

Brisbane City Council representatives will have the opportunity to network with other organisations who have developed innovative solutions for developing IT capability.

### 16.0 ENVIRONMENTAL IMPACT

Nil.

### 17.0 POLICY IMPACT

Nil.

### 18.0 FINANCIAL IMPACT

The total cost of the package would be approximately \$6,300.00. This will cover the following for both Cherie Devlin and Sharon Sharland:

- economy airfare and accommodation at the Host City (Kuala Lumpur) of the International Asia-Pacific International ICT Awards (\$4,500.00 in total)
- tickets to the International Asia-Pacific ICT Awards Presentation (included in the above price - \$4,500.00)
- Council advance (\$50.00 per day)
- Personal Allowance (\$50.00 per day)
- Taxi Allowance (\$400.00 in total)

The package will be booked through the State Government due to delegation requirements. Any other minimal expenses will be met from the HR&SM Divisional budget.

### 19.0 HUMAN RESOURCE IMPACT

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING**

Nil

**22.0 OPTIONS**

Option 1: Approve the recommendation for Cherie Devlin and Sharon Sharland to travel to Kuala Lumpur, Malaysia to exhibit and compete in the judging process for the International Asia-Pacific ICT Awards.

Option 2: Do not approve the recommendation

**Option 1 is the preferred and recommended option**



1.0 FILE NUMBER:

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 Title

Overseas Travel - United States of America and Europe

3.0 Purpose Issue

To seek approval for David Stewart, Principal Transport Infrastructure Projects, to travel to the United States of America and Europe between 30 August and 15 September 2002 to investigate the planning, design, construction and operation of major transport tunnel projects, focussing on private financing initiatives.

4.0 Proponent

Michael Kerry, Divisional Manager, Urban Management Division

5.0 Submission Prepared By

David Stewart, Principal Transport Infrastructure Projects (Ext: 34685)

6.0 Date

6 August 2002

7.0 For E & C Approval or Recommendation to Council

For E & C Approval

8.0 If for Recommendation to Council, is a Council resolution required under an Act or Ordinance.

No.


9.0 Recommendation

That E&C approve for David Stewart, Principal, Transport Infrastructure Projects, to travel to the United States of America and Europe, between 30 August and 15 September 2002, to investigate the planning, design, construction and operation of major transport tunnel projects, focussing on private financing initiatives, at an estimated cost of \$20,000.

10.0 Divisional Manager

  
Michael Kerry  
Divisional Manager  
Urban Management Division

**APPROVED**  
12 AUG 2002

  
Lord Mayor  
SA [Signature] Hoaf [Signature] Best K [Signature]

**RECEIVED**

15 AUG 2002

**COMMITTEE SECTION**

**ACTION TAKEN**

15 AUG 2002

**TOWN CLERK PTIP**

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

BCC 70 YEAR RELEASE SCHEME



## 11.0 Background

The Council is embarking on the next tranche of major transport infrastructure projects, post completion of the Inner City Bypass. One of the projects under consideration is the North South Bypass Tunnel, a 5km tunnel linking Bowen Hills and Woolloongabba via a corridor that passes beneath the Story Bridge. A number of delivery methods are being considered for the tunnel including design, build, operate models (100 percent debt financing) and public-private partnership models.

This project will present numerous technical, commercial and operational challenges and it is considered worthwhile to undertake a study tour to look at current overseas experiences in delivering tunnel projects.

The trip will include investigations of all facets of tunnel projects, from planning through to operation of these facilities. In particular, the study tour will focus on the technical (engineering and environmental), legal, financial/commercial and operational/management aspects of tunnel projects. There will be a strong focus on private financing initiatives and transaction models.

The tour includes a first hand investigation of projects in the United States of America and Europe. In the United States the primary focus will be on the Central Artery Tunnel in Boston and the Second Avenue Subway in New York. In London, several public financing projects (eg. Channel Tunnel Rail Link) will be investigated as well as proposed road pricing (cordon tolling) systems. In Hamburg, the new cross-city tunnel will be the focus of the visit.

These projects have been selected because of their similarity to the proposed North South Bypass Tunnel. The Central Artery Tunnel in Boston is being constructed in a heavily trafficked urban environment under some major bridge structures. New York's Second Avenue Subway is being constructed in difficult geological conditions, similar to those that will be experienced in Brisbane. The projects in London and Hamburg are being constructed by the private sector and have innovative commercial arrangements that may be attractive to Brisbane City Council. Brisbane is also interested in investigating road-pricing mechanisms similar to those being considered by the City of London.

Consulting Engineers Arup have agreed to organise site tours and meetings with project and government officials in Boston, New York and London and Contractor Bilfinger + Berger will assist with a tour of the Hamburg Cross City tunnel. In London, a meeting will be held with the government agency (Transport for London) implementing the road pricing scheme.

The study tour will be between 30 August 2002 and 15 September 2002. The estimated cost is \$20,000. The proposed itinerary and cost breakdown is included in Attachment A.

## 12.0 Consultation

Councillor Jim Soorley, Lord Mayor  
Councillor Maureen Hayes, Chairperson, Transport & Major Projects Committee  
Ken Deutscher, Manager Transport and Traffic

### **13.0 Implications of Proposal**

The study tour will provide a valuable insight into the experience gained by government agencies in the development of major tunnel projects and will greatly assist the Council in constructing and operating the North South Bypass Tunnel.

### **14.0 Corporate Plan Impact**

Nil.

### **15.0 Customer Impact**

Nil.

### **16.0 Environmental Impact**

Nil.

### **17.0 Policy Impact**

Nil.

### **18.0 Funding Impact**

The total estimated cost is \$20,000. Funding is available in the 2002/03 Budget under vote number 1.04.1344.714.000.000.628.000.00.

### **19.0 Human Resource Impact**

Nil.

### **20.0 Urgency**

In the normal course of business.

### **21.0 Policy/ Marketing Strategy**

Not Applicable.

### **22.0 Options**

1. Approve the recommendations.
2. Not approve the recommendations.

Option 1 is the preferred option.



1.0 FILE NUMBER: 364/15/52

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Approval of 'Preferred Registrant' status for new Brisbane Administration Centre Leasehold accommodation.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain E & C approval to award 'Preferred Registrant' status to Suncorp Metway Investment Management Limited and conduct negotiations for a commercial lease of the proposed premises to be developed on the Queens Square site.

4.0 PROPONENT

Helen Gluer  
Chief Financial Officer, Ext - 34577

5.0 SUBMISSION PREPARED BY

Frank Riley  
Manager  
City Assets, Ext - 34145

6.0 DATE

12 August 2002.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**APPROVED**  
AUG 2002  
*[Handwritten signatures and initials]*

**RECEIVED**  
15 AUG 2002

**COMMITTEE SECTION**

**ACTION TAKEN**  
15 AUG 2002

**TOWN CLERK**  
MCA

**BCC 10 YEAR RELEASE SCHEME**



## 9.0 RECOMMENDATION

It is recommended that E & C:

- 1) Grant approval to award 'Preferred Registrant' status to Suncorp Metway Investment Management Limited, and
- 2) Conduct negotiations with Suncorp Metway Investment Management Limited for a commercial lease of the proposed premises to be developed on the Queens Square site on terms and conditions to be subsequently approved by Council.

## 10.0 DIVISIONAL MANAGER



Helen Gluer  
CHIEF FINANCIAL OFFICER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

In the past eighteen months Brisbane City Council has conducted a fundamental review of its corporate accommodation real estate requirements looking at the next 10 to 20 years. This Strategic Accommodation Review focussed on the need for Council Business Units and Core Council Administration to position themselves in order to enhance service delivery to the community and included Council's depot disposition, city fringe accommodation and regional Customer Service/Business Centre profile as well as the central CBD administration.

The analysis of the current CBD accommodation situation highlighted the current cost profile and ownership risk to Council and recommended the need to undertake a detailed options study to determine the most beneficial outcome for Council's future CBD accommodation requirements. This option study clearly recommended that the best course of action for Council was to investigate the alternatives for off-site leased accommodation.

At its meeting of 10 December 2001, Council's Delegate in this matter, (Civic Cabinet) gave approval for the detailed investigation of the relocation of Council's core administrative elements from its current location in the BAC at 69 Ann Street, to alternate leased premises within the CBD. In accordance with this approval, Expressions of Interest for Council's leasehold accommodation requirements were invited on 15 February 2002 and closed on 19 April 2002.

As at close twelve submissions were received, proposing development on seven sites in close proximity to City Hall.

In accordance with E. & C. Committee's previous approval a Steering Committee was convened to evaluate submissions. To assist in this process, a Design Evaluation Sub-Committee and a Finance Evaluation Sub-Committee were established to undertake a detailed evaluation analysis of the specific details of proposals.

As a result of this detailed evaluation, the strong recommendation from the Steering Committee was that there was one outstanding submission, that of Suncorp Metway Investment Management Limited (SMIML).

Subject to SMIML agreeing to the following points, their submission was regarded as the 'best value' for Council;

- Willingness by SMIML to modify their proposed building design to better meet Council specific workplace and accommodation strategy needs;
- To revise their commercial offer in order to achieve below benchmark market value for Net or Gross Effective Rent;
- Willingness to consider funding options which include the potential for an 'open book' project management arrangement and alternative financial packaging arrangements in conjunction with Council; and



- Willingness to consider a financial benefit for Council (in the form of rental reduction) in relation to a possible pre-commitment or pre-sale of other elements of their commercial development.

Following on from E. & C. Strategy Presentation conducted on 29 July 2002, SMIML have subsequently confirmed their agreement to all of the above conditions. It is therefore recommended that Council now enter into detailed negotiations, on the basis of this agreed position, in order to finalise a Lease Agreement with SMIML for the Queens Square development.

The Steering Committee is therefore now recommending that SMIML be given the status of 'Preferred Registrant'.

## 12.0 CONSULTATION

Councillor, Sharon Humphreys, Chairperson Finance Committee  
 Jude Munro, Chief Executive Officer  
 Helen Gluer, Chief Financial Officer  
 Trevor Reddacliff, Chairman, Urban Renewal Taskforce  
 Angus Harvey Ross, Business Policy Advisor, Office of the Lord Mayor  
 Paul Grove, Principal Asset Manager, City Assets  
 Terry Conway, Team Leader, Assessment Team Central  
 Terry Griffiths, Solicitor, Brisbane City Legal Practise

None of the parties above have objected to this proposal.

## 13.0 IMPLICATIONS OF PROPOSAL

Council will commence negotiations with one party (SMIML). Other Registrants will not be dismissed and their submissions remain valid whilst negotiations with SMIML proceed.

Sectional Support:	No impact,
Service Levels:	No impact;
Political:	No impact;
Industrial Relations:	No impact;
Regional Implications:	No impact;
Social and Community:	No impact,
Taxation:	No impact.

## 14.0 CORPORATE PLAN IMPACT

In line with the 2002/2006 Corporate Plan – Ensure Council's businesses are efficient, meet community expectations and provide the best possible return on investment.



**15.0 CUSTOMER IMPACT**

Nil.

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil.

**18.0 FINANCIAL IMPACT**

Nil.

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

An immediate decision is required to enable detailed negotiations to commence as soon as possible.

**21.0 PUBLICITY/MARKETING STRATEGY**

A formal announcement will be made regarding this decision via a press release issued by the Office of the Lord Mayor.

**22.0 OPTIONS**

1. Approve the recommendation that E&C Committee,
  - Grant approval to award 'Preferred Registrant' status to Suncorp Metway Investment Management Limited, and
  - Conduct negotiations with Suncorp Metway Investment Management Limited for a commercial lease of the proposed premises to be developed on the Queens Square site on terms and conditions to be subsequently approved by Council.
2. Not to approve the recommendation and select an alternate Preferred Registrant.

**Option 1 is the preferred and recommended option.**

**E&C RESULTS – 19 AUGUST 2002**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
12/08-1F R	221/158/1-2001/02 19 AUG 2002	City Governance	2001-02 Budget – Final Authorisations	Yes
12/08-2F M	364/48/2-TF340/P1(1) 19 AUG 2002	City Governance	Lease of part of the land at Dittmer Park to Hutchison 3G Australia Pty Limited. PAMCA	Yes
12/08-1K R	348/13/5, 348/13/0 19 AUG 2002	Urban Management	Proposal to make a new Local Law to be called the Lang Park Traffic Area Local Law 2002; to simultaneously make changes to the current Brisbane Central Traffic Area Boundary.	Yes

- Present  
 Cr Jim Soorley  
 Cr John Campbell  
 Sharon Humphreys  
 Cr David Hinchliffe  
 Cr Kerry Rea  
 Cr Maureen Hayes  
 Cr Tim Quinn

BCC PUBLICATION SCHEME  
 10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 364/48/2-TF340/P1(1) 19/08- 2F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Lease of part of the land at Dittmer Park to Hutchison 3G Australia Pty Limited.

3.0 ISSUE/PURPOSE

To obtain approval for Hutchison 3G Australia Pty Limited to lease a part of the land at Dittmer Park for the purpose of operating an existing mobile telephone telecommunications base.

4.0 PROPONENT

Helen Gluer  
Chief Financial Officer  
Ext 34577

RECEIVED

19 AUG 2002

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Paul Grove  
Principal Asset Manager  
City Assets - Ext 34096

ACTION TAKEN

19 AUG 2002

TOWN CLERK

PAMCA

APPROVED

19 AUG 2002

Lord Mayor

6.0 DATE

8 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC 10 YEAR RELEASE SCHEME



9.0 RECOMMENDATION

That:

1. the decision of the Establishment and Co-ordination Committee dated the 26 February 2001 (26/02-3F), to grant Lucent Technologies Australia Pty Ltd two successive leases for the co-location of a telecommunications facility at Dittmer Park be revoked; and
2. two successive <sup>redacted</sup> leases be granted to Hutchison 3G Australia Pty Limited to locate a telecommunications facility upon the standard terms and conditions for such leases, over the two areas of land that are outlined in yellow on the attached site plan marked Attachment "2"; and
3. the said leases to be for an aggregate period of <sup>redacted</sup> comprised of two successive periods of <sup>redacted</sup> each, the first period commencing on 14 December 2000 at an annual rental rate of <sup>redacted</sup> (includes 10% GST) on terms which would be satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets; and
4. Hutchison 3G Australia Pty Limited to pay to Council an establishment fee of <sup>redacted</sup> (includes GST)

10.0 MANAGER

*Helen Gluer*  
**Helen Gluer**  
**CHIEF FINANCIAL OFFICER**

I Recommend Accordingly

*[Signature]*  
 .....  
**CHIEF EXECUTIVE OFFICER**

BCC PUBLICATIONS SCHEME  
 10 YEAR RELEASE



## 11.0 BACKGROUND

On 6 August 2002, Council resolved that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to the public tendering for leasing of Council property should not apply in relation to the leasing of sites to Telecommunications Carriers.

This particular case concerns a proposal by Hutchison 3G Australia Pty Ltd to acquire (for its Orange network) the existing Lucent telecommunications facility that is situated on a part of the Council land at Dittmer Park, Upper Mt Gravatt.

On 26 February 2001 the Establishment and Co-ordination Committee gave its approval to the lease of a low impact telecommunications site to Lucent Technologies Australia Ltd at the Park (for the One.Tel Network) to commence from 14 December 2000. Lucent had previously negotiated an agreement with the Mt Gravatt Sporting and Workers' Club Inc for the co-location of its equipment upon one of the Club's light poles and for the necessary excisions of land from the Club's lease with the Council.

Earlier, on 25 January 2001, the Supreme Court of Queensland ordered that the Mt Gravatt Sporting and Workers' Club be wound up and liquidators be appointed.

Hutchison 3G Australia Pty Ltd (trading as Orange) has negotiated to acquire the bulk of Lucent's various telecommunication sites

Rather than pursue the processing of the lease to Lucent, which lease would then be assigned by Lucent to Hutchison, it will be more expeditious and cost effective for the Council to issue a new lease, direct to Hutchison.

Accordingly, it is proposed that the previous approval for a lease to Lucent at Dittmer Park should be revoked and a new lease of the said facility to Hutchison, be approved. The new lease to commence on 1 July 2002 at an annual rental of <sup>redacted</sup> (includes 10% GST) and otherwise to be upon the same terms and conditions as the lease proposal approved for Lucent. Having regard to Council's adopted guidelines, it is considered that this proposal will meet Council's policy.

## 12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson, Finance Committee
- Councillor Graham Quirk, Wishart Ward Office.
- Frank Riley, Manager, City Assets Branch, City Governance
- Alan Rogers, Manager, Community and Lifestyle, CED.
- Warren Dwyer, Brisbane City Legal Practice
- David Hains, Senior Research Officer, Information and Knowledge, City Governance

None of the above parties have raised objections to the proposal.



### 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No Impact
Service Levels	Council is assisting in the provision of telemetry services to the community.
Political	No Impact
Industrial Relations	No Impact
Regional Implications	No Impact
Social and Community	No Impact

### 14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan:-

Strategy 1.4.3: Improve the management and performance of Council's physical asset and information portfolio.

### 15.0 CUSTOMER IMPACT

Nil.

### 16.0 ENVIRONMENTAL IMPACT

Nil.

### 17.0 POLICY IMPACT

Nil.

### 18.0 FINANCIAL IMPACT

1 Budget Impact:

There are no funding requirements, moreover, Council will receive an Establishment Fee of redacted (includes 10% GST) and will also continue to receive an ongoing annual rental commencing at redacted (includes 10% GST) which will increase upon each anniversary redacted for the term of the lease.

2 Taxation Issues:

Nil

3 Risk Assessment:

Not Applicable

### 19.0 HUMAN RESOURCE IMPACT

Nil.

## 20.0 URGENCY

In the normal course of business.

## 21.0 PUBLICITY / MARKETING STRATEGY

No publicity is required.

## 22.0 OPTIONS

1 Approve the recommendation that the E&C Committee grant approval to:

1. Revoke the decision of the Establishment and Co-ordination Committee dated the 26 February 2001 (26/02-3F), to grant Lucent Technologies Australia Pty Ltd two successive leases for the co-location of a telecommunications facility at Dittmer Park; and
2. two successive redacted leases be granted to Hutchison 3G Australia Pty Limited to locate a telecommunications facility upon the standard terms and conditions for such leases, over the two areas of land that are outlined in yellow on the attached site plan marked Attachment "2"; and
3. the said leases to be for an aggregate period of redacted comprised of two successive periods of redacted each, the first period commencing on 14 December 2000 at an annual rental rate of redacted (includes 10% GST) on terms which would be satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets; and
4. Hutchison 3G Australia Pty Limited to pay to Council an establishment fee of redacted (includes GST)

2 To not approve the recommendation

**Option 1 is the recommended option.**



**E&C RESULTS – 26 AUGUST 2002**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
26/08-1B <i>M</i>	24/1-C/2002(1) 27 AUG 2002	HRSM	Executive Management Team Retreat-2002-03. <i>DECB</i>	Yes
26/08-2B <i>M</i>	234/70/25-2001(10) 27 AUG 2002	HRSM	Agenda items for 2002 Australian Local Government Association General Assembly. <i>IGRR</i>	Yes
26/08-1F <i>M</i>	364/150/3(390) 27 AUG 2002	City Governance	Proposed sale of Council land situated at 1 Kulcha Street, Algester. <i>PAMCA</i>	Yes
26/08-2F <i>M</i>	364/48/2-DO685(7) 27 AUG 2002	City Governance	Lease of an area of land at Wally Tate Park to Optus Mobile Pty Ltd. <i>PAMCA</i>	Yes
26/08-3F	(1)288/20-20-40/6	City Governance	Transfers between City Fund and Reserves for the 2001-02 financial year.	With Drawn
26/08-4F <i>M</i>	204/6(16P1) 27 AUG 2002	City Governance	Monthly Project Report - July, 2002 (Attachment A). <i>MCRM</i>	Yes
26/08-5F <i>M</i>	364/150/3(355) 27 AUG 2002	City Governance	Sale of Council land situated at 311-319 Bennetts Road, Norman Park. <i>PAMCA</i>	Yes
26/08-1K <i>M</i>	202/11-JN395/153 202/11-JN395/157 202/11-JN395-161 27 AUG 2002	Urban Management	Claim for compensation arising from the resumption of land for road purposes - 153, 157 & 161 Waterworks Road, Ashgrove - Noonans Properties Pty Ltd & Noonans Garages Pty Ltd. <i>AOPC3</i>	Yes
26/08-2K <i>M</i>	24/1-K2002(7) 27 AUG 2002	Urban Management	Transport and Traffic Branch Strategic Planning Workshop. <i>TTO M</i>	Yes
26/08-3K <i>R</i>	345/15(34) 27 AUG 2002	Urban Management	Proposal to make a new Brisbane City Council Local Law to be called the Paid Parking Machines Local Law (Interim) 2002.	Yes
26/08-4K <i>R</i>	468/38/1 27 AUG 2002	Urban Management	Draft Transport Plan for Brisbane.	Yes
26/08-5K		Urban Management	Overseas Travel for Graham Davis - Sweden and United States of America.	Held
26/08-1N <i>M</i>	392/42-2002/2003(0) 27 AUG 2002	CED	2002 Local History Grants Program. <i>H751</i>	Yes
26/08-1L <i>M</i>	Walkin 27 AUG 2002	OLMCEO	Contribution to Robert Brustein's visit to Brisbane. <i>CACEO</i>	Yes
26/08-2N <i>M</i>	Walkin 27 AUG 2002	CED	Authority to attend "Imagine Chicago International Celebration of Community Imagination" Conference 2002. <i>SPOT CTS</i>	Yes

Present: Jim Soorley, Cr K O T Quinn, Cr D Hinchliffe, Cr S Humphreys, Cr K Rea, Cr M Hayes, Cr J Campbell.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 24/1 - C/2002(1)

26 / 08 - 1B

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Executive Management Team Retreat - 2002-03

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for the Executive Management Team to attend a residential retreat from 19 to 20 September 2002.

4.0 PROPONENT

Phil Minns, Divisional Manager, HR & Strategic Management Division, ext. 34128.

5.0 SUBMISSION PREPARED BY

Katy Weir, Divisional Executive Co-Ordinator, Divisional Manager's Office ext. 36825.

6.0 DATE

20 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C grant approval for the Executive Management Team residential retreat to be held from 19 to 20 September 2002 at Gwinganna Retreat at a cost of approximately \$4,000.

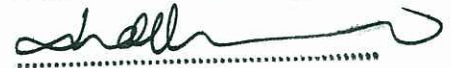
10. DIVISIONAL MANAGER



Phil Minns  
Divisional Manager  
HR & STRATEGIC MANAGEMENT DIVISION

**APPROVED**  
26 AUG 2002  
Lord Mayor  
*[Signature]*

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

27 AUG 2002

TOWN CLERK

*J&DECB*

**RECEIVED**

27 AUG 2002

COMMITTEE SECRETARY

BCC 10 YEAR RELEASE SCHEME



## 11.0 BACKGROUND

The Big Picture communication tool has been employed in the organisation to spell out its direction for the next two years, and the 2010 Vision provides direction for the organisation in terms of the City.

In order to provide more detail and to take a longer view, the CEO has commissioned John White to develop a discussion paper to provide the organisational equivalent of the 2010 Vision. This paper will be for EMT and Civic Cabinet's consideration and will spell out the vision for BCC with consideration to the organisational implications of 2010.

The purpose of this EMT residential retreat is to provide a forum to discuss ideas and test concepts for the developing paper.

Three venues were investigated for the purpose of hosting this workshop. Attachment A shows the information collected. Gwinganna Retreat is available on the required dates and the price is competitive. The quote for accommodation, meals and conference facilities is \$3,740 including GST.

## 12.0 CONSULTATION

Jude Munro, Chief Executive Officer

## 13.0 IMPLICATIONS OF PROPOSAL

The Executive Management Team will have an opportunity to gather and brainstorm options surrounding the organisational vision.

## 14.0 CORPORATE PLAN IMPACT

The forum will provide the organisational framework for achieving the 2010 Vision for the City.

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

Nil

## 18.0 FINANCIAL IMPACT

Funding is available in the 2002-03 budget.

## 19.0 HUMAN RESOURCE IMPACT

The Executive Management Team will be absent from their offices on September 19 and 20, 2002. Executive Management may still be contacted at Gwinganna Retreat.



20.0 **URGENCY**

Urgent to confirm bookings if approved.

21.0 **PUBLICITY/MARKETING STRATEGY**

Nil

22.0 **OPTIONS**

1. That E&C approve the recommendation.
2. That E&C not approve the recommendation.

**Option 1 is the preferred.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 234/70/25-2001(10)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Agenda Items for 2002 Australian Local Government Association General Assembly

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval to submit motions to the 2002 Australian Local Government Association General Assembly.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations, ext 35295

6.0 DATE

16 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

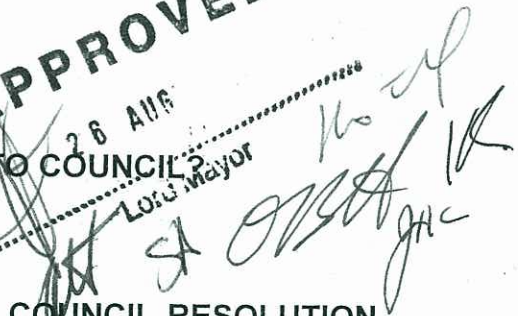
That E&C grant approval to submit the attached motions to the 2002 Australian Local Government Association General Assembly.

10.0 DIVISIONAL MANAGER



Phil Minns  
Divisional Manager  
HUMAN RESOURCES &  
STRATEGIC MANAGEMENT

**APPROVED**  
26 AUG  
Lord Mayor



**ACTION**

27 AUG 2002

TOWN CLERK

File 16RR

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

**RECEIVED**

27 AUG 2002

COMMITTEE SECTION



## 11.0 BACKGROUND

The Australian Local Government Association (ALGA) has requested that agenda items be submitted for the forthcoming General Assembly to be held in Alice Springs from 3 to 6 November 2001. As in previous years, these agenda items take the form of motions and are to be voted upon at the Assembly.

All Council Divisions have been requested to submit appropriate agenda items. To date, the following agenda items have been received and are attached:

iDivision:

< User Identification & Authentication for Electronic Transactions.

Community & Economic Development:

< National Packaging Covenant and NEPM.

< Response to Homelessness and Public Intoxication.

## 12.0 CONSULTATION

All Divisional Managers (requests for motions)  
All Policy Liaison Officers (requests for motions)  
Relevant Chairpersons (re motion contents)  
Cr Sharon Humphreys, Chairperson of Finance Committee  
Jane Bertelsen, Manager Intergovernmental Relations  
All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the Assembly.

## 14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENT IMPACT

Nil

## 17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on national Local Government issues through its membership to the ALGA.

## 18.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

## 19.0 HUMAN RESOURCE IMPACT

There are no immediate impacts on staffing levels within Brisbane City Council.

## 20.0 URGENCY

In the normal course of business. Motions have to be lodged with the ALGA Executive by Thursday 12 September.

## 21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet. The ALGA General Assembly receives media coverage.

## 22.0 OPTIONS

1. To endorse the attached motions
2. To endorse only some of the attached motions
3. To not endorse the attached motions

Option 1 is recommended for approval.



1.0 FILE NUMBER: 364/150/3(390)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Proposed sale of Council land situated at 1 Kulcha Street, Algester.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval to sell the subject parcel of land, which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer.

5.0 SUBMISSION PREPARED BY

Paul Grove, Principal Asset Manager, City Assets, ext. 34096.

6.0 DATE

26 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**ACTION TAKEN**

27 AUG 2002

**TOWN CLERK**

*File PAMCA*

**RECEIVED**

27 AUG 2002

**COMMITTEE SECTION**

**APPROVED**  
26 AUG 2002  
Lord Mayor

*[Handwritten signatures and initials]*

**BCC 10 YEAR RELEASE SCHEME**


**9.0 RECOMMENDATION**

It is recommended that the property situated at 1 Kulcha Street, Algester described as Lot 569 on Registered Plan 184818 be offered for sale at public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

**10.0 DIVISIONAL MANAGER**

  
Helen Gluer  
Chief Financial Officer

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at 1 Kulcha Street, Algester described as Lot 569 on Registered Plan 184818. (Coloured yellow on map – Attachment 1).

The property has historically been used for a bus turn-around and end of line facility for bus drivers. With the larger development of the Algester area, this facility has become redundant, with all bus services now continuing further along Ridgewood Road to Algester Road.

Improvements on the site consisted of a bus shelter and driver toilet. These have been removed, and a new shelter has been constructed on another site along Ridgewood Road.

Due to the redundancy of the facility the local Councillor, Cr Kevin Bianchi, has requested the sale of the site be considered, as the site has become a skateboard hang out for youths which has lead to complaints from the local residents.

An independent valuation of the subject area has assessed the market value to be <sup>redacted</sup> (Refer Attachment 2).

Therefore, it is recommended that approval be granted that the property situated at 1 Kulcha Street, Algester, described as Lot 569 on Registered Plan 184818, be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

## 12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee  
Councillor Kevin Bianchi, Councillor for Acacia Ridge  
Frank Riley, Manager City Assets, City Governance  
Gavin Blakey, Waterways Urban Management  
Tom Richardson, City Planning, Urban Management  
John Winkler, Transport and Traffic, Urban Management  
Vicki Grieshaber, Environment and Parks, Urban Management  
Ben Lindenboom, Brisbane Water

All consulted are in agreement with the recommendation.



### 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

### 14.0 CORPORATE PLAN IMPACT

In accordance with Corporate Plan Outcome 1.4: -  
Strategy 1.4.3: Improve the management and performance of Council's physical and information asset portfolio –

- to align Council's physical asset holdings with corporate and community needs
- to enable maximum benefit (in both dollar and non dollar terms) from the disposal of Council's surplus assets.

### 15.0 CUSTOMER IMPACT

Nil

### 16.0 ENVIRONMENTAL IMPACT

Nil

### 17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

### 18.0 FINANCIAL IMPACT

1. Budget impact: No Council funding required. Revenue in the amount of <sup>redacted</sup> will be received from the sale of the land.
2. Taxation issues: Nil
3. Risk Assessment: Not Applicable

### 19.0 HUMAN RESOURCE IMPACT

Nil



## 20.0 URGENCY

In the normal course of business.

## 21.0 PUBLICITY/MARKETING STRATEGY

Nil.

## 22.0 OPTIONS

1. Approve the recommendation that the property situated at 1 Kulcha Street, Algester, described as Lot 569 on Registered Plan 184818, be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.
2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 364/48/2-DO685(7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Lease of an area of land at Wally Tate Park to Optus Mobile Pty Ltd

3.0 ISSUE/PURPOSE

To obtain approval for Optus Mobile Pty Limited to lease a part of the land at the Wally Tate Park for the purpose of establishing a mobile telephone telecommunications base by co-locating upon an existing Powerlink High Voltage Transmission (HVT) tower.

4.0 PROPONENT

Helen Gluer  
Chief Financial Officer  
Ext 34577

5.0 SUBMISSION PREPARED BY

Paul Grove  
Principal Asset Manager  
City Assets - Ext 34096

6.0 DATE

23 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**APPROVED**  
26 AUG 2002  
Lord Mayor  
*[Signatures]*

**RECEIVED**

27 AUG 2002

**COMMITTEE SECTION**

**ACTION TAKEN**

27 AUG 2002

**TOWN CLERK:**

*File PAMCA*



9.0 **RECOMMENDATION**

That the decision of the Establishment and Co-ordination Committee dated the 11th September 2000, (11/09-2F) to grant approval to Lucent Technologies Australia Ltd to enter into successive leases and associated licences with Council for a mobile telecommunications facility at Wally Tate Park be rescinded; and,

1. two successive leases be granted to Optus Mobile Pty Limited to locate a telecommunications facility, over the area of land that is outlined in yellow on the attached site plan, marked Attachment "4", upon the standard terms and conditions for such leases; and
2. two successive licences be granted to Optus Mobile Pty Limited to locate the telecommunications services and provide rights of access, over the area of land that is outlined in orange on the attached site plan, marked Attachment "3", upon the standard terms and conditions for such licences; and
3. the said leases and licences to be for an aggregate period of redacted comprised of two successive periods of redacted each, the first period commencing on 1 October 2002, at an annual rental rate of redacted (includes 10% GST); plus an annual licence fee of redacted (includes 10% GST) on terms which would be satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets; and
4. in accordance with Council's Telecommunications Leasing Guidelines the site is classified as "Quarantine Land", therefore no Establishment Fee is payable.

10.0 **MANAGER**

  
**Helen Gluer**  
**CHIEF FINANCIAL OFFICER**

**I Recommend Accordingly**  
  
**CHIEF EXECUTIVE OFFICER**



## 11.0 BACKGROUND

In the past, communications "carriers" have approached Council with regard to placing communications mobile base stations on Council land under lease agreements. Despite the fact that these carriers have considerable legislative rights with regard to sites, Telecommunications carriers have negotiated and agreed to financial terms and conditions for leasing Council sites.

On 6 August 2002, Council resolved that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to the public tendering for leasing of Council property should not apply in relation to the leasing of sites to Telecommunications Carriers or other parties operating a telecommunications facility in the context of the Telecommunications Act.1997.

This particular case concerns a proposal by Optus to co-locate a mobile telephone facility on an existing Powerlink HVT Tower that is located on a part of the Council owned land known as Wally Tate Park, Runcorn and which was formerly approved for lease to Lucent Technologies Australia Ltd. However, on 16 January 2001, Lucent advised Council by letter that it was not going to proceed with the proposal at Wally Tate Park.

The facility proposed by Optus is expected to comprise the following infrastructure: -

- Three (3) cross polar antennas
- One (1) 600mm radiocommunications dish; and
- An Optus equipment shelter situated at ground level, directly beneath the existing Powerlink HVT Stanchion.

For the provision of power to the proposed facility, it is intended to install an underground power cable from Corella Place, across Council owned land comprised in Lot 61 on RP226889 and Lots 36, 38 and 40 on RP 889945 and by a separate agreement, across the Main Road Department's land comprised in Lots 37 and 39 on RP889945. The (said) land, licensed for the power supply, will also be licensed as the access route to the facility.

The nearest property, that is zoned for Residential use, lies approximately 190 metres from the subject site.

In terms of the Telecommunications Act 1997 the proposal is deemed to be for a "Low Impact" installation and accordingly, it is exempted from the provisions of both the Integrated Planning Act 1987 and the Brisbane City Plan 2000.

The guidelines adopted by the Establishment and Co-ordination Committee on 11 October 1999 seek to provide a commercial incentive to carriers to develop Low Impact facilities, preferably on "Quarantine" sites. Moreover, the proposed facility will replace that already approved for Lucent Technologies Australia Ltd, for the now defunct One.Tel network.

Because the site is classified as "Quarantine Land", in compliance with the Council's telecommunication's leasing guidelines, Optus will not pay an Establishment Fee. It is considered that a commencing annual rental of redacted (includes 10% GST) plus an annual Licence fee of redacted (includes 10% GST) will meet Council's policy requirements.



## 12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson, Finance Committee.
- Councillor Gail Mac Pherson, Runcorn Ward Office.
- Frank Riley, Manager, City Assets Branch, City Governance.
- Alan Rogers, Manager, Community & Lifestyle, CED.
- Ron Jacobs, Manager, Environment & Parks, Urban Management.
- David Hains, Senior Research Officer, Research and Development, iDivision.

None of the above parties have raised objections to the proposal.

## 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact
Service Levels:	Council will be assisting in the provision of telemetry services to the community.
Political:	Nil – Low Impact proposal.
Industrial Relations:	No impact
Regional Implications:	No impact
Social and Community:	No impact

## 14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan:- Strategy 1.4.3: Improve the management and performance of Council's physical asset and information portfolio.

## 15.0 CUSTOMER IMPACT

Nil.

## 16.0 ENVIRONMENTAL IMPACT

Nil.

## 17.0 POLICY IMPACT

Nil.

## 18.0 FINANCIAL IMPACT

Budget Impact	There are no funding requirements. Moreover, the Council will receive an ongoing annual licence fee of <u>redacted</u> (includes 10% GST) and an ongoing rental commencing at <u>redacted</u> (includes 10% GST) which will increase upon each anniversary by <u>redacted</u> <u>redacted</u> for the full term of the lease.
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Taxation Issues	Nil
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## 18.0 FINANCIAL IMPACT (Cont)

Risk Assessment Nil

## 19.0 HUMAN RESOURCE IMPACT

Nil.

## 20.0 URGENCY

In the normal course of business.

## 21.0 PUBLICITY / MARKETING STRATEGY

No publicity is required.

## 22.0 OPTIONS

- 1 Approve the recommendation that the E&C Committee grant approval to:

That the decision of the Establishment and Co-ordination Committee dated the 11th September 2000, (11/09-2F) to grant approval to Lucent Technologies Australia Ltd to enter into successive leases and associated licences with Council for a mobile telecommunications facility at Wally Tate Park be rescinded; and,

- 1 two successive leases be granted to Optus Mobile Pty Limited to locate a telecommunications facility, over the area of land that is outlined in yellow on the attached site plan, marked Attachment "4", upon the standard terms and conditions for such leases; and
- 2 two successive licences be granted to Optus Mobile Pty Limited to locate the services and provide access to the telecommunications facility, over the area of land that is outlined in orange on the attached site plan, marked Attachment "3", upon the standard terms and conditions for such licences; and
- 3 the said leases and licences to be for an aggregate period of redacted comprised of two successive periods of redacted each, the first period commencing on 1 October 2002, at an annual rental rate of redacted (includes 10% GST); plus an annual licence fee of redacted (includes 10% GST) on terms which would be satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets; and
- 4 in accordance with Council's Telecommunications Leasing Guidelines the site is classified as "Quarantine Land", therefore no Establishment Fee is payable.

- 2 To not approve the recommendation.

**Option 1 is the recommended option.**



1.0 FILE NUMBER: 204/6 (16/P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - July, 2002 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance, 340 35290

6.0 DATE

16 August, 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER



Helen Gluer  
Chief Financial Officer

I Recommend Accordingly  
  
CHIEF EXECUTIVE OFFICER

**APPROVED**  
26 AUG 2002  
Lord Mayor  


**RECEIVED**  
27 AUG 2002  
COMMITTEE SECTION

**ACTION TAKEN**  
27 AUG 2002  
TOWN CLEN  
File MCRM

BCC 70 YEAR PUBLICATION RELEASE SCHEME



## 11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the \*\*\*\*JULY UPDATE\*\*\*\* heading.

### July Report Summary

Attachment A is the report for July, 2002. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

#### ▪ Projects adversely changed since last month include:

**Davies Park Redevelopment – New Rowing Facility** – Reported as not on budget and not on whole of life estimate. The pontoon construction program on this project has been compressed to ensure the project is completed by 6 September, 2002. Additional funds will be sought due to double counting of carry-over from 2000/01, emerging latent conditions and the requested compression of pontoon project which have increased the project whole of life estimate.

**Nudgee Waterhole** - Reported as not on budget, not on estimate and with emerging issues. The project estimate may increase by \$50,000 however, a review of the budget and some possible design modifications to reduce building costs are being investigated to enable this project to stay within estimate.

**Bikeways Construction New** - Reported as with emerging issues. The Troughton Road bikeway project is ahead of schedule but over budget due to construction costs exceeding original estimates. Over expenditure is planned to be managed by re-scoping other work within the schedule.

**Blunder Road Durack - Major Upgrade** - Reported as not on whole of life estimate, with scope changes and with emerging issues. More fill was required than originally expected and underground booster pumps are now preferred. Additional funding will be required however, at this stage the value of that increase is yet to be determined.

**Inner City Bypass** - Reported as not on time and with emerging issues. This project is ahead of schedule. The emerging issue here refers to the pain share that will occur in the final outcome. This however, will not affect the overall project estimate.

**Major Traffic Improvements - Intersections** - Reported as not on time or on whole of life estimate. The Day/Toorak project is delayed due to a design review and negotiations with Brisbane City Works regarding construction estimates. This has caused some delay of work on the three Kingsford Smith Drive projects. Work will commence as soon as possible and funding issues will be addressed in the next budget review.



**Waterworks Road Bus Lane** - Reported as not on budget, with scope changes and emerging issues. Additional land acquisition costs associated with Noonan's Garage at Ashgrove may require additional funding to settle the compensation claim and some Telstra cables have been located near the location of the new bridge at Red Hill. Actual cost of work is currently being carefully monitored. Additional funding may be sought in the 2<sup>nd</sup> budget review.

**Bracken Ridge to Sandgate Transportation System** - Reported as not on budget, not on time, not on whole of life estimate and with emerging issues. The project proposal for Stage 2 of this project is currently being reviewed because recent detailed cost estimates exceed the estimates carried out at the feasibility stage.

**Projects appearing in the report for the first time include:**

While many projects have now been completed a range of new projects have commenced including key 2010 projects. The 2010 projects now included in the report are not necessarily major projects but have been included because of their significant relationship to Council's vision.

**The CEO has initiated a series of meetings with project managers chosen on a random basis to check that project plans are in place for 2002/03 projects.**

**12.0 CONSULTATION**

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

**13.0 IMPLICATIONS OF PROPOSAL**

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

**14.0 CORPORATE PLAN IMPACT**

Nil

**15.0 CUSTOMER IMPACT**

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

**Option 1:** Approve the recommendation that E&C accept the Major Project Report for July, 2002

**Option 2:** Do not accept the report

**Option 1 is the preferred option.**



1.0 FILE NUMBER: 364/150/3(355)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sale of Council land situated at 311-319 Bennetts Road, Norman Park.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval for the sale of five vacant allotments totalling 2,118 m<sup>2</sup> in area, to the Department of Emergency Services for the establishment of a new ambulance station for use by the Queensland Ambulance Service.

4.0 PROPONENT

Helen Gluer  
Chief Financial Officer, Ext - 34577

5.0 SUBMISSION PREPARED BY

Paul Grove  
Principal Asset Manager  
City Assets, Ext - 34096.

6.0 DATE

26 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**APPROVED**  
26 AUG 2002  
Lord Mayor  
*[Signatures]*  
**RECEIVED**  
27 AUG 2002  
COMMITTEE SECTION

**ACTION TAKEN**

27 AUG 2002

TOWN CLERK  
*File PAMCA*

9.0 RECOMMENDATION

It is recommended that approval be granted to sell the parcels of land situated at 311-319 Bennetts Road, Norman Park, described as Lots 81-85 on RP13352 having a total area of 2,118 m<sup>2</sup>, to the Department of Emergency Services, for the agreed price of redacted and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



Helen Gluer  
CHIEF FINANCIAL OFFICER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

Council is the registered owner of the property situated at 311-319 Bennetts Road, Norman Park and described as Lots 81-85 on RP13352. (Outlined in yellow on Attachment 1).

For some time the Department of Emergency Services (DES) on behalf of the Queensland Ambulance Service – (QAS) has been liaising with the Brisbane City Council regarding the purchase of a vacant land site on which to establish a new Ambulance Station in the Norman Park area.

Previously the QAS had expressed interest in vacant Council land located at 179 Agnew Street Norman Park. However, Council's Development Assessment Committee indicated that the Committee could not support the proposal at this location because of concerns relating to the noise impact on neighbouring residential properties.

Various other land options have since been explored around the general locality and in May 2002 QAS identified Council land described as Lots 81-85 on RP13352, and situated at 311-319 Bennetts Road, Norman Park as the most suitable location on which to establish the replacement for the Balmoral Ambulance Station.

The land is currently designated Park in the City Plan. The subject land to be acquired represents a small portion of the available parkland - approximately 7%. In response to internal consultation on the proposed sale, Environment & Parks Branch have offered the following advice in support of their objection to the proposed sale - "The parkland is currently considered an Urban Nature Park identified in the Cannon Hill District Local Plan. This park known as the Fitzgerald Street Bushlands is intended to be enhanced to function as a conservation area with a focus upon nature study activities."

Following negotiations, a written offer from the Department of Emergency Services (DES) in the amount of <sup>redacted</sup> (exclusive of GST) has been received. This offer is in line with an agreement that was reached whereby DES would purchase the site at its current market value. Council's appointed consultant valuer has valued the property at <sup>redacted</sup> (Refer Attachment 2)

Section 46 (4) (c) of the City of Brisbane Act 1924, states that Section 46 (1), where Council must invite tenders or sell land by public auction, does not apply if Council is selling land directly to the Crown, or a Public Authority of the Crown. The Crown in this instance is represented by the Department of Emergency Services and therefore a sale of the land to it can be undertaken without the invitation of Tenders or Public Auction.



## 11.0 BACKGROUND cont'd.

Authority is now sought for the sale of the land at 311-319 Bennetts Road, Norman Park to the Department of Emergency Services at an agreed price of redacted and on terms and conditions approved by the Manager City Assets Branch and Manager Brisbane City Legal Practice.

## 12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee and Councillor for Morningside Ward Office.

Frank Riley, Manager, City Assets

Gavin Blakey, Principal Waterways Program Officer, Flood Management, Urban Management.

Tom Richardson, Urban Planning, Urban Management.

John Winkler, Program Officer, Network Information, Transport & Traffic.

David Bell, Senior Program Manager, Transport & Traffic, Urban Management

Vicki Grieshaber, Senior Program Officer, Environmental Planning, Environment & Parks, Urban Management

None of the parties consulted, except Environment & Parks, have objected to this proposal.

Environment & Parks have objected to the proposal on the following grounds:

"The parkland is currently considered an Urban Nature Park identified in the Cannon Hill District Local Plan. This park known as the Fitzgerald Street Bushlands is intended to be enhanced to function as a conservation area with a focus upon nature study activities."

## 13.0 IMPLICATIONS OF PROPOSAL

If approval for the sale is granted, this property is to be made available to the Department of Emergency Services for the establishment of an ambulance station to service the Norman Park area.

Sectional Support:	No impact,
Service Levels:	No impact;
Political:	No impact;
Industrial Relations:	No impact;
Regional Implications:	No impact;
Social and Community:	No impact,



#### **14.0 CORPORATE PLAN IMPACT**

In line with the 2001/2005 Corporate Plan – Ensure Council's businesses are efficient, meet community expectations and provide the best possible return on investment.

#### **15.0 CUSTOMER IMPACT**

Nil.

#### **16.0 ENVIRONMENTAL IMPACT**

There are no environmental issues relating to Lots 81-85 on RP13352 other than the comments made by Environment & Parks Branch.

#### **17.0 POLICY IMPACT**

In line with current policy to dispose of surplus real property.

#### **18.0 FINANCIAL IMPACT**

If approval is granted to sell the land to the Department of Emergency Services, no funds for the marketing of this site will be incurred. Revenue from this sale will form part of the 2002/2003 Property Disposal Program.

#### **19.0 HUMAN RESOURCE IMPACT**

Nil.

#### **20.0 URGENCY**

In the normal course of business.

#### **21.0 PUBLICITY/MARKETING STRATEGY**

Nil.

## 22.0 OPTIONS

### Option 1

That the E & C Committee grant approval to sell the parcel of land situated at 311-319 Bennetts Road, Norman Park, described as Lots 81-85 on RP13352 having a total area of 2,118 m<sup>2</sup>, to the Department of Emergency Services, QAS for an agreed price of <sup>redacted</sup> and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

### Option 2.

Not approve the recommendation and retain the land in Council ownership.

**Option 1 is the preferred and recommended option.**



1.0 FILE NUMBERS: 202/11-JN395/153, 202/11-JN395/157, 202/11-JN395/161

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes – 153, 157 & 161 Waterworks Road, Ashgrove – Noonans Properties Pty Ltd & Noonans Garages Pty Ltd.

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Jon Skelton, Asset Officer- Planning & Delivery.  
Infrastructure Management (x36958)

**APPROVED**  
26 AUG 2002  
Lord Mayor

6.0 DATE

20 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**ACTION TAKEN**

27 AUG 2002

**TOWN CLERK**

AOPC3

**RECEIVED**

27 AUG 2002

**COMMITTEE SECTION**



9.0 **RECOMMENDATION**

It is recommended that E&C approve as follows:

- (a) The claim for compensation set out in Schedule 1 Part 1 and 2 be rejected as excessive;
- (b) An offer of settlement be made as specified in Schedule 1 Part 3; and,
- (c) If the offer in (b) is rejected, then an advance on compensation be made under Section 23 of the Acquisition of Land Act 1967 as set out in Schedule 1 Part4.

**Schedule 1**

<b>Part 1</b>	<b>Details of Resumption</b>
<b>Claimants</b>	Noonans Properties Pty Ltd & Noonans Garages Pty Ltd.
<b>Property resumed</b>	Part of property situated at 153, 157 & 161 Waterworks Road, Ashgrove described as Lots 7-12 on Plan SP115242, Parish of Enoggera, having a total area of 91m <sup>2</sup> .
<b>Purpose of Resumption</b>	Road purposes.
<b>Part 2</b>	<b>Details of Claim</b>
<b>Amount of Claim</b>	(a) redacted loss of land and severance. (b) redacted disturbance being professional costs.
<b>Part 3</b>	<b>Details of Offer</b>
<b>Amount of Offer</b>	(a) redacted under all heads (excluding professional costs) plus interest from the date of resumption to date of payment at the appropriate Land Court rate. (b) Reasonable professional costs with interest calculated on prepaid professional costs from the date of payment until the date of reimbursement at the appropriate Land Court rate.
<b>Part 4</b>	<b>Details of Advance</b>
<b>Amount of Advance</b>	(a) redacted under all heads (excluding professional costs) plus interest from the date of resumption to date of payment of advance at the appropriate Land Court rate. (b) Reasonable professional costs with interest calculated on prepaid professional costs from the date of payment until the date of advance at the appropriate Land Court rate.

10.0 **DIVISIONAL MANAGER**

  
**Michael Kerry**  
 Divisional Manager  
 URBAN MANAGEMENT DIVISION

**I Recommend Accordingly**

  
 CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

By notification of resumption published in the Queensland Government Gazette dated 19 November 1999 the Council resumed from Noonan Properties Pty Ltd land for road purposes being part of property situated at 153, 157 & 161 Waterworks Road, Ashgrove described as Lots 7-12 on Plan SP115242, Parish of Enoggera, having a total area of 91m<sup>2</sup> as shown highlighted on attachment 'A'. The subject land was acquired in connection with the Waterworks Road / Fulcher Road major intersection works. At the date of resumption the property was operating as a service station by the claimants and trading as Noonans Garages Pty Ltd.

A joint claim for compensation was received from Noonans Properties Pty Ltd & Noonans Garages Pty Ltd in the amount of redacted comprising:

Loss of Land and Severance  
Disturbance being professional costs

redacted  
redacted

At its meeting of 8 July, 2002 the Establishment and Co-ordination Committee resolved to reject the claim for compensation as excessive, make no offer of compensation at that time and approved the payment of reasonable professional costs by way of an advance against compensation pending receipt of advices from Council's consultants.

Further advice has now been received from Council's consultants and they have advised as follows.

### Risk Assessment Audit

A risk assessment review and audit of the health and safety risks associated with vehicle access and egress from the service station both prior to and after the resumption was undertaken for Council by ARUP Transportation Planners and Engineers. In summary the report states that whilst there is some increase in level for some risk items, the increase is not significant, and certainly not in the magnitude suggested by the claimants consultant. Further, the measured level of risk for some items has been reduced in the post resumption situation. They have also noted that no risk was assessed as being extreme/very high (refer attachment B).

### Fuel Industry Market

To provide advice and opinion to Council and its consultants in relation to the Fuel Industry and Market, Bruce Coudrey of Benchmark Business and Commercial Sales (through the division of Service Station Sales Australia) was engaged.

He has advised that in his opinion there would be no detriment to fuel sales as a result of the loss of the resumed land as the service station provides only a single island which determines the limit on the numbers of vehicles that can be filled at any one time.



To meet changing consumer demands the site should have been redeveloped, whether or not the resumption had taken place, as the limited sales capacity will cause the business to rely upon increased gross profit margins to maintain profit levels, or the business will become less profitable and ultimately unviable (refer attachment C).

### **Business Value**

Moore Stephens HL Chartered Accountants and Financial Advisers were engaged to review the trading figures of the business and provide advice on the impacts of the resumption on the business trading as Noonans Garages P/L on the basis that it has been claimed that as a result of the resumption and the roadworks:

- 1) The resumption rendered the business non viable and should have closed; or
- 2) The business has sustained trading losses, which will continue into the future.

In doing so they have considered the advices received from ARUP in relation to the level of risk in the post resumption situation that suggests there is no need for the service station to close out of safety considerations and Bruce Coudreys advice in relation to the effect of the resumption on fuel sales.

They have advised that they consider that the business has suffered no loss based upon the evidence available at this time. History has shown that the closure of the service station has not taken place and in fact profitability has been higher in the periods post resumption when appropriate adjustments are made (refer attachment D). They have valued the business using two alternate methods at 30 June 1999 at redacted and redacted however either method results in value of goodwill at redacted

### **Freehold Value**

McGees National Property Consultants were engaged to provide advice in relation to the freehold value of the property. They have advised that the 'before and after' method of valuation is the appropriate method to assess the diminution in value arising from the resumption. In doing so they have considered:

- ARUPS conclusions in relation to the risk assessment review and audit;
- Sales and leases of comparable service stations and redevelopment sites prior to the date of resumption;
- Analysis of trading figures prepared by Moore Stephens HL; and,
- The highest and best use of the property 'before and after'.

They have concluded that although the resumption places the property in a worse position in the after situation as a result of the loss of land, that a prudent purchaser would reflect this decrease in value by requiring a higher yield, as the property's ability to earn income and sustain profitability has not changed. This adjustment to the yield in the after situation is a recognised method of reflecting the market's attitude to the value of the property and is supported by court precedent in relation to determining loss as a result of resumption from investment/income producing properties.



On the basis of the adopted net annual income of redacted capitalised @ 12.5 % the 'before' value is assessed at redacted In the after situation the adopted rental remains the same but is capitalised at 13.5% resulting in an 'after' value of redacted The resultant diminution in value is therefore assessed at redacted adopt redacted (Refer Attachment E).

### Disturbance Issues

The claimants has advised that engineering tests have revealed that the reinstatement of the concrete apron/tarmac by Council at the point where the new footpath has been constructed was not undertaken to appropriate construction standards and as a result cracking is likely to occur in the surface. Further information is to be provided from the claimants. Additionally ARUP has recommended that the existing canopy over the service area be cut back as it has been damaged by larger vehicles using the reduced outside passing lane. Further investigation is also being undertaken on the reduced setback for the underground tanks from the new front boundary, as this may not comply with the Australian Standard. These issues may have compensation implications.

### Professional Costs

An amount of redacted has been paid on account of professional costs. Further information and justification has been sought in relation to invoices submitted for additional costs in the order of redacted plus unquantified legal costs. It is possible that some of these costs are a reasonable and natural consequence of the resumption. It is therefore recommended that approval be granted for the payment of reasonable professional costs so that these can be considered further following receipt of additional information.

### Summary

In summary it is recommended that the claim for compensation be rejected as excessive and that a counter offer be made in accordance with the recommendation.

## 12.0 CONSULTATION

Maureen Hayes, Chairperson Transport and Major Projects.

Derek Sharp, Principal Program Officer, Transport Infrastructure Delivery, Urban Management Division, ext 38687

Are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSALS

A claim for compensation is processed.

#### 14.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

#### 15.0 CUSTOMER IMPACT

The claimant has lodged a claim for compensation. The rejection of the claim, the making of a counter offer or the payment of an advance will follow the due processes of Council and result in the claimant being paid some compensation monies.

#### 16.0 ENVIRONMENTAL IMPACT

Not applicable.

#### 17.0 POLICY IMPACT

In accordance with Council policy.

#### 18.0 FUNDING IMPACT

Funds are available under 2002/2003 Major Roads Sub Program.

#### 19.0 HUMAN RESOURCE IMPACT

Administration only.

#### 20.0 URGENCY

Normal course of business.

#### 21.0 POLICY/MARKETING STRATEGY

Not applicable.

#### 22.0 OPTIONS

1. Accept the recommendation.
2. Reject the recommendation.
3. Refer the matter to the Land Court for determination

It is recommended that **Option 1** be approved.



1.0 FILE NUMBER:

26 / 08 - 2K

24/1-K/2002(7)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Transport and Traffic Branch Strategic Planning Workshop.

RECEIVED  
27 AUG 2002

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for the Transport and Traffic Branch to hold a strategic planning workshop at the Park Royal, Gold Coast on 26 and 27 September 2002.

COMMITTEE SECTION

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Robert Nahrung, Transport and Traffic Office Manager  
Urban Management Division Ext: 34816

APPROVED  
26 AUG 2002

6.0 DATE

19 August, 2002

Lord Mayor  
*[Handwritten signatures]*

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER A LOCAL LAW?

N/A

ACTION TAKEN  
27 AUG 2002

9.0 RECOMMENDATION

That approval be granted for the Transport and Traffic Branch to conduct a Strategic Planning Workshop be held at the Park Royal Gold Coast, on 26 and 27 September 2002 at an estimated total cost of \$9,430.

TOWN CLERK  
*[Handwritten initials]*

10.0

*[Handwritten signature]*  
Michael Kerry  
DIVISIONAL MANAGER  
URBAN MANAGEMENT DIVISION

I Recommend Accordingly

*[Handwritten signature]*  
CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

Brisbane residents consistently identify Transport and Traffic as one of the most important issue facing the City. These issues must be addressed in order to maintain the City's Livability and for Brisbane to achieve its goal to be the most livable and progressive city in the Asia Pacific Region.

The Transport and Traffic Program has a budget in excess of \$380 million in 2002/2003 and is continuing to deliver on a number of large infrastructure programs and projects including the recently completed Inner City Bypass, Waterworks Road Transit Lanes, Coronation Drive Bus lanes and tidal flow scheme and construction of new City Cat ferry terminals.

In reviewing its program plan and branch strategic plan Transport and Traffic propose a strategic planning session in September involving four ½ day workshops in Brisbane with partners from across Council and a branch overnight residential workshop.

The residential workshop will provide an opportunity for the Branch Management Team and Work Unit Consultative Committee to review the current strategic plan and determine future priorities in alignment with 2010 and the Corporate Plan. The workshop will also review delivery strategies and management reporting structures which will better position the program in responding to meet the challenges of Council's 2010 Vision.

The proposed location provides an opportunity away from the daily work environment for management and a 'cross section' of staff to plan for the year ahead and also encourage discussion and debate on how the Program will address the 2010 vision and improve networking.

The Branch Senior Officers Team together with the Work Unit Consultative Committee will participate in the workshop. It is proposed that the Senior Officers Team will commence the workshop on Thursday and focus on building a cohesive management team and developing strategies to enhance leadership capability within the group. The WUCC would arrive on the Thursday afternoon. On Friday the group will focus on developing actions and strategies for inclusion in the Branch Strategic Plan and determining how we will deliver major projects and program outcomes in accordance with the 2010 Vision. The workshop will be facilitated by Dr Randal Stewart, from Timmins Stewart Consulting. De Stewart is a very experienced facilitator with substantial strategic planning experience in the public sector. His fees to plan and facilitate the workshop would be approximately \$4,180 including write ups of material generated during the workshop.

Quotations were sought from five conference facilities at which to hold the workshop. The Park Royal, Gold Coast provided the most competitive price and has appropriate facilities to host this conference. A detailed cost breakdown is shown in attachment "A".



**12.0 CONSULTATION**

Councillor Maureen Hayes, Chairperson Transport and Major Project Committee

Michael Kerry, Divisional Manager Urban Management

Ken Deutscher, Manager Transport and Traffic

All have been consulted and are in agreement.

**13.0 IMPLICATIONS OF PROPOSAL**

The workshop will enable the branch management team and Work Unit Consultative Committee to determine priorities for the next twelve months in alignment with the 2010 vision and priorities for Council and the Community.

**14.0 CORPORATE PLAN IMPACT**

The workshop will enhance leadership capability for the Branch Management Team which is critical to ensure delivery of the Transport and Traffic Program.

**15.0 CUSTOMER IMPACT**

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

In accordance with Council policy

**18.0 FUNDING IMPACT**

Funding is available under vote number 1 04 1332 651 000 000 633 000 00.

**19.0 HUMAN RESOURCE IMPACT**

Relief arrangements will be in place to cover the short absence of staff.

**20.0 URGENCY**

Normal priority

**21.0 PUBLICITY / MARKETING STRATEGY**

N/A

22.0 **OPTIONS**

- (1) Approve the recommendation that the Transport and Traffic Branch Strategic Planning Workshop be held at the Park Royal, Gold Coast.
- (2) That approval not be granted for a residential workshop.

Option 1 is preferred.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER - 392/42-2002/2003(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2002 Local History Grants Program

3.0 ISSUE/PURPOSE

To approve recommendations for the allocation of the 2002 Local History Grants program to community organisations in the 2002/2003 financial year.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Helen Taylor, Senior Historian, Community and Lifestyle, ext: 35210.

6.0 DATE

19 August 2002.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

**APPROVED**  
26 AUG 2002  
Lord Mayor  
*[Signatures]*

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

**RECEIVED**

27 AUG 2002

9.0 RECOMMENDATION

That the recommendations for the 2002 Local History Grants be approved as per the attached schedule of recommended grants (Refer Attachment 1).

**COMMITTEE SECTION**

**ACTION TAKEN**

27 AUG 2002

**TOWN CLERK**

*T.M.R.*  
File HT51

10.0

*Alan Rogers*

Alan Rogers  
Manager, Community and Lifestyle  
COMMUNITY & ECONOMIC DEVELOPMENT

Pauline Peel  
Divisional Manager  
COMMUNITY & ECONOMIC DEVELOPMENT

**I Recommend Accordingly**

*[Signature]*

CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

The Local History Grants program was established by Civic Cabinet in 1996. (E&C 2/9-7K). The first grants were awarded in 1997. Applications were processed by the Heritage Unit and forwarded to the Heritage Advisory Committee for consideration before being referred to E & C for decision. Three rounds of Grants followed in 1998, 1999 and 2000. Following an internal re-structure in DRS in 2000, responsibility for the Grants was passed to Community & Lifestyle in late 2000. On 22 May 2001, a new Assessment Committee for the Local History Grants was established comprising representatives from Council's Heritage Advisory Committee and Visual Arts and Social History Board. The 2001 round was assessed by this committee with Councillor Ann Bennison as Chairperson.

The 2002 Local History Grants Program was advertised jointly with other Council community grants programs in the first half of 2002. Advertisements and publicity appeared in both print and radio media, including Aboriginal and ethnic media. Local historical groups and other community and arts organisations publicised the grants program to their members on behalf of the Council. The Community Arts Officers and Council's Senior Historian also provided one-on-one assistance to community groups as required.

The Local History Grants Program supports community and cultural priorities identified in *Living in Brisbane 2010*, the Corporate Plan, and Community & Lifestyle Operational Plan. The program has targeted local history & heritage groups, as well as disadvantaged community groups, Aboriginal and Torres Strait Islander communities, communities from culturally diverse backgrounds, older adults, and people with a disability.

### *Community response to the 2002 program*

Council received a positive response from both historical societies and other community organisations to the 2002 Local History Grants Program. It is pleasing to note that 36.7% of the funding available went to target groups, with 37.7% being awarded to local history and heritage groups to encourage culturally active communities within Brisbane.

The level of funding in the current budget has also been positive, allowing the continuation of support for applications in this round which build on and complement other BCC initiatives such as Brisbane's Living Heritage Network or Suburban Centre Improvement Program (SCIP). This was made possible by the increase in the annual program to \$100 000 by Civic Cabinet.

### *Assessment Panel response to this round.*

The quality of applications this round was good, but the Committee felt that some work still needs to be done to encourage groups to develop more strategic and innovative approaches to the researching, recording, and dissemination of local History, particularly the use of web-based technologies. Grant writing workshops as well as other mentoring programs could be developed under the auspices of member organisations of Brisbane's Living Heritage Network and in the future, the Museum of Brisbane.



## *Assessment Process*

The Local History Grants Advisory Committee received advice from the written appraisal of each application by Council's historians. The Senior Indigenous Policy Officer also provided feedback

The Committee met on Friday 31 May 2002. Where a member of the Committee was associated with a particular organisation making a grant application, the individual declared a conflict of interest and abstained from discussion and voting on that application.

In making its recommendations, the Local History Grants Advisory Committee adhered to the assessment criteria set out in the Local History Grants Guidelines (see **Attachment 3**).

Some applications were recommended with reduced funding because:

- < budgets were overstated;
- < some aspects of the proposal were outside the grant guidelines;
- < the applicant was capable of providing a greater contribution towards projected expenses;
- < the level of demand on funds.

Revised budgets will be required from these groups prior to cheques being released and all will be followed up by the appropriate Council Officer.

Applications were generally not recommended because they:

- < were outside the grant guidelines;
- < needed further development;
- < lacked focus and direction;
- < failed to demonstrate broad community support;
- < reflected the objectives of other funding programs;
- < requested retrospective funding;
- < were not rated as highly as other applications given funds available.

After feedback from E&C Committee, the recommendations were adjusted to take into account the need for greater emphasis on projects highlighting local history (see grants criteria) and history of the river, these being key policy emphases for the Administration. Accordingly, this submission recommends that funds be distributed as per the summary below.



## Summary of Recommended Grants

26 applications totalling \$94,605.13 are recommended for funding by Council. These applications support the following key priorities:

- < Enhancing the *creative life* of the city;
- < Are *inclusive* of Brisbane's diverse communities; and
- < Developing *smart* communities;

**Attachment 1** provides a full description of proposals recommended for funding along with assessment comments. The 26 proposals recommended for funding contribute to Community and Lifestyle priorities as listed below:

### Community Identity and Diversity

Group	Project	Recommended Funding
Chinese Australian Historical Association	The project seeks to establish the contribution of Brisbane's Chinese communities to Brisbane's development and the creation of our dynamic multicultural city. It will identify the settlement patterns and local history of Chinese residents.	\$4,900.00
Collette Tucker	Spoken history of West End/Highgate Hill/ Hill End from 1900 – 1970 which will document people's stories and contribute to community awareness of the rich and diverse history and heritage of the area.	\$5,000.00
Father Baccinkas Lithuanian Cultural Association Inc	A pilot project which aims to record and celebrate the history of World War II refugees and the subsequent generation of the Brisbane Lithuanian migrant community. Long term aim is an exhibition and festival to be held in 2004.	\$7,500.00

### Indigenous Participation and Reconciliation

Group	Project	Recommended Funding
Selwyn Johnson	Project will research and document the history of the establishment and development of Aboriginal organisations in South Brisbane from 1970 to the present with particular emphasis on organisations providing for homeless and displaced Aboriginal & Torres Strait Islander people.	\$4,705.60
Dr Eve Fesl	This project involved oral history and research into written and photographic records to prepare a publication on Indigenous history of West End since 1930. Issues to be covered include the Afro-American impact, and attitudes to contemporary West End. An important aim of the project is to expand the knowledge of history from an Indigenous perspective.	\$3,300.00



## Access and Participation in Community Life by Disadvantaged Groups

Group	Project	Recommended Funding
Queensland Tape Service for the Handicapped	Production of a catalogue of audio books for print disabled readers which will make local history resources available to the print disabled for the first time.	\$4,512.00
Ron Donovan Coopers Plains Local History Group	Through the Coopers Plains Local History Group, the research, writing and publication of 100 copies of the history of the Brisbane suburb of Robertson from Aboriginal / pre-settlement times through to the present.	\$2,000.00

## Community and Cultural Development

Group	Project	Recommended Funding
Chermside & Districts Historical Society Inc	Sorting, cataloguing and filing of archival, photographic and reference material and the entry of resources on a Data Base. Members to train in retrieval of resources.	\$2,072.23
Cubberla Witton Catchments Network	A publication based on transcripts of 'people's stories' of the Cubberla Witton catchments incorporating social and environmental themes.	\$2,055.00
Kenmore History Group	Production of a CD-ROM to provide a permanent record of photos, oral history stories, maps and documents for use in the community eg; schools, groups etc. Themes include 1950-1970 changes in culture, housing and use. To be used to formulate future brochures & booklets.	\$520.00
Local History Group of the Upper Brookfield Community Recreational Club Inc	The research and production of a CD-ROM which explores the history and early settlement of Upper Brookfield. Local students will be involved in recording community stories for the CD.	\$3,655.00
Mt Gravatt District Historical Association	Publication of a book, "Mt Gravatt Then and Now", based on the extensive range of photographs, manuscripts, taped interviews, and other material gathered over the last five years.	\$3,150.00
Nundah and Districts Historical Society Inc	Historical booklet outlining a 'Pioneers Pathways' through Nundah Historic Cemetery & providing additional historical information on first free settlers and pioneers.	\$1,500.00
Queensland Maritime Museum Association	Enhance community knowledge of Brisbane history by purchasing US Navy photographs of wartime Brisbane and rest camps. Copies of these important records of Brisbane's history are not held anywhere in Australia. In the Museum's collection, these photos would enhance displays and archive copies would be offered to Oxley Library and other historical organisations.	\$1,742.40
RSPCA Queensland	Archival quality storage for 3000 historically significant photographs documenting the work of the Society over the last half century. A selection of several hundred will be added to the Society's website to make them accessible to the community, particularly school students.	\$4,010.00



## Enhancing the Experience and Comprehension of Our History

Group	Project	Recommended Funding
Brigidine College	Publication of the history of College to celebrate the 75th anniversary in 2004. History will explore the impact of the college on the local community in Indooroopilly.	\$1,000.00
Centenary of Federation History Group Inc	Publish a book based upon a 1997 project report "A Brief Military History of Geebung and Zillmere", that was produced for the Geebung/Zillmere RSL Remembrance Corner Consultancy project in association with a Suburban Centre Improvement Program (SCIP).	\$7,210.00
Centenary Theatre Group	A weekend interactive historical display focusing on the suburbs of Chelmer and Graceville, featuring visual media such as maps and historic photographs, 10 minute lectures on historical topic and round table reminiscences of senior citizens.	\$3,045.00
Erik Roberts	Completion of outstanding research into the history of the City Organ & the second half of the manuscript; the preparation of the text for publication and the commissioning of professional photographs of the organ's exterior and interior and copyright fees for illustrations. A prototype for an interactive web work based on the book will be developed.	\$7,491.00
Friends of Balmoral Cemetery	This project will disseminate the history associated with the Cemetery through a website, school visits and a heritage trail. In response to the ongoing desecration and vandalism at the site, the group aims to raise community awareness and increase community responsibility.	\$3,000.00
Lucas Jahne	Preparation of an image based CD ROM catalogue/database of all plaques, foundation stones, war memorials and monuments in the Brisbane Area for distribution to libraries, history groups and resource centres. Will provide a time line of Brisbane's history and progress.	\$3,353.90
National Servicemen's Association	A publication tracing the historical significance of the Wacol Army Camp to the city of Brisbane - from occupation in 1943 as the Headquarters United States Sixth Army, and subsequent role as a Staging Camp post-World War II.	\$2,000.00
Oxley Sailing Club Inc	Publication of the Centenary History of The Oxley Sailing Club.	\$1,000.00
Prison Players - Female Division	A series of historical re-enactments depicting the lives of female inmates at No.2 division, Boggo Road Gaol between 1903 and 1921, to educate school students, young women and the general community about the significance of this period and place in the year of its Centenary.	\$7,395.00
South Brisbane Sailing Club	Club (celebrating its 100 <sup>th</sup> anniversary in 2003) proposes to research and write the history of recreation on the inner city reaches of the river from Indigenous times to the present. The history will include input from the Commercial Rowing Club, Qld Maritime Museum, the local West End community and will acknowledge the commercial history of the river.	\$1,000.00
Sven Swenson	The research, recording and transcription of stories pertaining to Cloudland Ballroom. Transcripts to be lodged at Library. Will form basis of a musical play.	\$4,705.60



**Statistical Summary of Recommended Grants**

Grants have been distributed to the following community groups:

Indigenous & Non-English Speaking Background Communities		History & Heritage Groups		Community Groups Experiencing Disadvantage		Other Community Groups	
Total Allocation	% of Total Allocation	Total Allocation	% of Total Allocation	Total Allocation	% of Total Allocation	Total Allocation	% of Total Allocation
\$23,188.00	24.51%	\$35,653.53	37.69%	\$11,512.00	12.17%	\$24,251.60	25.63%

The breakdown by project type for the recommended grants is as follows:

Publications		Oral History Programs		Web-based Technology CDs		Research		Building Local Collections		Historical Re-enactments & Walks	
Total Recom'd	% of \$ Recom'd	Total Recom'd	% of \$ Recom'd	Total Recom'd	% of \$ Recom'd	Total Recom'd	% of \$ Recom'd	Total Recom'd	% of \$ Recom'd	Total Recom'd	% of \$ Recom'd
\$22,260.00	23.53%	\$22,560.60	23.85%	\$7,528.90	7.96%	\$14,979	15.83%	\$15,381.63	16.26%	\$11,895	12.57%

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

## 12.0 CONSULTATION

Cr Jim Soorley

Lord Mayor

Cr David Hinchliffe,

Chair, Community Policy Committee  
Councillor for Central

Members of the Local History Grants Advisory Committee comprising:

Cr Ann Bennison

Chair, Local History Grants Advisory Committee  
Councillor for Enoggera

Cr Catherine Bermingham

Deputy Chair, Local History Grants Advisory Committee  
Councillor for East Brisbane

Cr Geraldine Knapp

Councillor for The Gap

Mr Neil Summerson

Chair, Visual Arts & Social History Board

Dr Libby Connors

Historian, Member Visual Arts & Social History Board  
(*unavailable this round*)

Ms Mary Philp

Community Representative, Visual Arts & Social History Board

Mr Peter Marquis-Kyle,

Heritage Architect, Nominee Heritage Advisory Committee

Dr Rod Fisher

Honorary Research Consultant, Nominee Heritage Advisory Committee

Carmel Black )

Historians, City Planning

Chris Robertson )

Heather Harper )

Brian Rough )

Jack Ford )

Ian Wilkins )

Laurie Jones

Senior Heritage Architect, City Planning

Jim Sturgeon

Senior Indigenous Policy Officer

All parties are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

A small percentage of unsuccessful applicants may approach Council and/or individual Councillors questioning why they were unsuccessful. The Committee adhered to clearly defined criteria for decision making (see **Attachment 3**) and within the limitations of the budget all decisions can be explained.



## 14.0 CORPORATE PLAN IMPACT

The grants are linked to the following Corporate Plan themes and objectives.

### COMMUNITY LIFE

#### 4.1 Creative and vibrant City

*A culturally diverse and vibrant city which supports creativity and innovation, and celebrates its rich social history.*

## 15.0 CUSTOMER IMPACT

As the grants have been targeted to suburban communities and communities of interest (eg. history and heritage groups, indigenous and culturally diverse communities, older people, and people experiencing disadvantage either because of their rapidly changing community or locational disadvantage, and people with disabilities), it is expected the grants will augment community awareness of our diverse, shared history, enhance residents' quality of life and encourage culturally active communities within suburban Brisbane, particularly those which have been disadvantaged through a lack of opportunity and access to cultural development programs.

## 16.0 ENVIRONMENTAL IMPACT

Not applicable.

## 17.0 POLICY IMPACT

The Local History Grants program supports current Council policy directions, including *Living in Brisbane 2010*, the Indigenous Cultural Strategy and Social History initiatives. The grants program facilitates community initiated historical research, publications, oral history projects, the building and conserving of local history collections and historical festivals and events. These enhance residents' sense of identity and augment and strengthen their experience and understanding of the city's history. The program supports the themes of 'Creative City', 'Inclusive City', 'Smart City' in *Living in Brisbane 2010*.

The program and the assessment process for the Local History Grants program has already been approved by the E&C Committee, (refer E&C 2/9 – 7K). As a result of this round of recommendations, E&C Committee has agreed that limits of \$1 000 be placed on all applications which feature history projects about schools.

## 18.0 FUNDING IMPACT

Funds are available in the 2002/2003 Cultural Life Budget – Vote No: 103165801287279973300000

## 19.0 HUMAN RESOURCE IMPACT

Not applicable.

## 20.0 URGENCY

Normal course of business.

Grant applicants have been informed that they will be notified of the success or otherwise of their grant applications in August 2002. Many applicants are planning to start projects soon after this date and will be dependent on Council funding being available.

## 21.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. Appropriate press releases will be prepared by Marketing and Communication in consultation with Community and Lifestyle. However these releases should not be distributed until applicants have been formally advised of the outcomes for the 2002 Local History Grants Program.

## 22.0 OPTIONS

1. To approve the allocation of grants recommended as per Attachment 1
2. To revise the allocation of grants listed in Attachment 1
3. To reconsider all applications
4. Not to approve any recommendations

**Option 1 is the preferred option.**

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE



26/08-12  
392/40 (2034)

X.REF.....

22 AUG 2002

ATTACH No. A /

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contribution to Robert Brustein's visit to Brisbane

3.0 ISSUE/PURPOSE

To provide a contribution towards Robert Brustein's visit to Brisbane to be the key note speaker at the National Performance Conference to be held in Brisbane.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administrative Officer, ext 36773

6.0 DATE

21 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Authority delegated to the Establishment and Co-ordination Committee.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Brisbane City Council contribute \$4,000.00 towards the visit to Brisbane by Robert Brustein to deliver the keynote address at the National Performance Conference to be held in Brisbane from 18 to 26 September 2002.

10.0 Jude Munro  
CHIEF EXECUTIVE OFFICER

RECEIVED

27 AUG 2002

COMMITTEE SECTION

ACTION TAKEN

27 AUG 2002

TOWN CLERK  
JIB CACFO

BCC 10 YEAR RELEASE SCHEME



## 11.0 BACKGROUND

Robert Brustein is Professor of English at Harvard University, the drama critic for The New Republic and a past Dean of the Yale Drama School. He was the founding director of the Yale Repertory Theatre and the American Repertory Theatre and served for 20 years as Director of the Loeb Drama Center. Mr Brustein is a member of the American Academy of Arts and Letters and the American Academy of Arts and Sciences, and was recently inducted into the Theatre Hall of Fame.

Robert Brustein has accepted an invitation to deliver the keynote address at the National Performance Conference (NPC) to be held in Brisbane in from 18 to 26 September, and will then stay in Brisbane for a further nine days. During that time he will deliver a lecture at the QUT and will attend a number of Brisbane Festival productions.

Companies have been trying to encourage Mr Brustein to Australia for a number of years. The NPC has had to raise a significant sum of money to facilitate this visit, including return business class airfares from Boston for Mr Brustein and his wife, accommodation and a speaking fee. NPC has worked closely with the Cultural Relations Section of the Department of Foreign Affairs and Trade (DFAT). DFAT will contribute \$15,000 towards Mr Brustein's Australian visit, which will leave a shortfall of \$ 9,000.

On his return to the United States, Robert Brustein has undertaken to write a feature article in the arts and leisure section of The New York Times and to write a series of articles and reviews in The New Republic. He has committed to concentrating on Brisbane in his New York Times article. It is considered there will be advantages for Brisbane arising from Mr Brustein's extended stay here. Accordingly NPC has requested a contribution from the Brisbane City Council towards Mr Brustein's visit to Brisbane. It is considered that a contribution of \$4,000 would be appropriate in this instance.

## 12.0 CONSULTATION

Lord Mayor

## 13.0 IMPLICATIONS OF PROPOSAL

No perceived implications.

## 14.0 CORPORATE PLAN IMPACT

Not applicable

## 15.0 CUSTOMER IMPACT

Not applicable.

## 16.0 ENVIRONMENTAL IMPACT

Not applicable.



**17.0 POLICY IMPACT**

Not applicable

**18.0 FUNDING IMPACT**

Funds are available.

**19.0 HUMAN RESOURCE IMPACT.**

Not Applicable

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor.

**22.0 OPTIONS**

1. Approve the recommended donation.
2. Approve a different amount.
3. Do not provide any donation to the event

**OPTION 1 is the recommended option.**

26/08-2N

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

1.0 FILE NUMBER

234/11/2-2001

2.0 TITLE

Authority to attend "Imagine Chicago International Celebration of Community Imagination" Conference 2002.

**APPROVED**  
26 AUG 2002  
Lord Mayor  
*[Handwritten signatures]*

3.0 ISSUE/PURPOSE

To seek Establishment and Coordination Committee approval for Melissa Nugent, Senior Project Officer Your City Your Say, and one other person (to be approved by the Lord Mayor) to attend the Imagine Chicago conference and associated events in the United States of America, September 11 - 20.

4.0 PROPONENTS

Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Melissa Nugent, Senior Project Officer Your City Your Say, Community Information

6.0 DATE

26 August, 2002

**RECEIVED**

27 AUG 2002

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**ACTION TAKEN**

27 AUG 2002

TOWN CLERK

F. & SPOTCHS

BCC 10 YEAR RELEASE SCHEME



9.0 RECOMMENDATION

That E&C grant approval for the Senior Project Officer Your City Your Say and one other person (to be approved by the Lord Mayor) to travel overseas and attend the Imagine Chicago conference and associated events in the United States of America from 11 to 20 September. The total estimated cost is \$29,712.

10.0 DIVISIONAL MANAGER

*P.M. Peel*

Pauline Peel  
Divisional Manager  
Community and Economic Development

Recommended accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

The Imagine Chicago Conference would inform future directions for Brisbane by providing leading edge approaches and working examples that could be considered in moving towards 2010:

- Your City Your Say, Place Management, Visible Ink and other community engagement programs – Imagine Chicago conference will share creative tools that have been successful in transforming communities and strengthening identity and civic engagement (for example community asset-based organising, experiential learning, integration and community dialogue)
- Informed Communities 2010 and Lifelong Learning – The conference will present ideas on developing local and Citywide learning communities. The agenda also includes development of a learning community model and resource database.
- Social Policy Task Force and Multicultural Strategy – “Best practices” from around the world in building intergenerational and intercultural learning communities will be presented.

Importantly, the sharing of best practice examples will include key learnings, tools and reports on the outcomes of each project.

Staff will also learn about programs run by the non-profit organisation, Imagine Chicago. Imagine Chicago works in partnership with individuals, local organisations and community groups to design and implement innovative civic projects. This community engagement work has been proven to have positive, lasting, institutional and community impact in Chicago.

Key initiatives with implications for Brisbane’s future directions to 2010:

- Citizen leaders program  
An initiative started in 1996 that enables local citizen leaders — including young people — to create innovative community projects that make a positive difference within their neighbourhood and across the city. Imagine Chicago has trained 90 local leaders to work with their local communities to create innovative projects that make a difference.
- Parent development Program  
A learning and literacy program for parents around topics important to a family’s life in the city — citizenship, culture, education, work, health, media, environment.
- Making Civic Connections  
A yearlong series of community led events helped link the perspective of diverse individuals and newcomer communities to opportunities for civic participation in Chicago. Twenty ethnic and religious groups participated as organisational partners in forums that were open to the public. Collaborators included the Chicago Historical Society, Chicago Public Library, Loyola University, Metropolitan Chicago Interreligious Initiative, and Pegasus Players.



In addition to learning from the world's best examples of community engagement, the Imagine Chicago conference provides an opportunity for Council to profile programs including Your City Your Say, Communities Online and Visible Ink in an international audience.

While in Chicago, the Senior Project Officer Your City Your Say will also visit Chicago representatives to discuss recent developments in online consultation, community networks and lifelong learning and explore the possibilities for a visit by the Director of Imagine Chicago to Brisbane in late October 2002.

## **12.0 CONSULTATION**

The following have been consulted in relation to these proposals:

Marina Vit, Chief of Staff  
Jude Munro, Chief Executive Officer

All consulted are in agreement with the recommendation.

## **13.0 IMPLICATIONS OF PROPOSAL**

- a. Opportunity to collaborate with other delegates and Chicago City representatives to learn from their experiences and initiatives.
- b. Opportunity to promote Brisbane City Council achievements, including Your City Your Say, ourbrisbane.com, Communities online and refugees work.

## **14.0 CORPORATE PLAN IMPACT**

The proposal complies with the following objective of the 2002 - 2006 Corporate Plan:

- Provide greater access to information to all groups through forums such as Your City Your Say and online consultation.
- Continue to provide and expand empowerment programs for high need communities.
- Continue to work with other government bodies and business to develop ways of enabling residents to live without social exclusion, racism, discrimination and other forms of disadvantage.
- Provide support to community groups through grants and training.
- Work with the community to get people and local organisations online.

**15.0 CUSTOMER IMPACT**

- Improved community engagement and citizenship.
- Improved partnerships with organisations and community groups.
- Improved community networks, including online.
- Improved cross-cultural awareness and understanding across the community.
- Increased involvement of young people in civic improvement initiatives.
- Additional skills base within the community to positively contribute to local projects.

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

- Best practice learnings for policy development, including in relation to community engagement, capacity building, governance, youth and cross-cultural and refugee issues.

**18.0 FUNDING IMPACT**

Funds for attendance and participation in all activities are available from the 2002/03 budget and are currently estimated at \$29,712, comprising costs **per person** of:

Airfares (Business)	\$11,156
Accommodation (8 nights)	\$500
Conference	\$1400
Expenses (10 days)	\$1000
Ground transport	\$600
Visas, Taxes	\$200 (est.)

**19.0 HUMAN RESOURCE IMPACT**

Nil.

**20.0 URGENCY**

This matter requires urgent consideration as it is less than three weeks to needed departure date.



**21.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**22.0 OPTIONS**

Option 1: That E&C grant approval for the Senior Project Officer Your City Your Say and one other person (to be approved by the Lord Mayor) to attend the Imagine Chicago conference and associated events in the United States of America at an estimated cost of \$29,712.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE