

E&C RESULTS- 02 DECEMBER 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
<i>attach</i> 02/12-1B <i>M</i>	(8)14/3(P1) - 3 DEC 2002	HR&SM	Concessional Leave Arrangements – Christmas/New Year Period 2002/03 <i>PSOVR</i>	YES
<i>attach</i> 02/12-2B <i>M</i>	99-23(A1) - 3 DEC 2002	HR&SM	Renewal of Executive Service Contract for David McKinless <i>DMGRB</i>	YES
02/12-1F <i>M</i>	320/38-KW195(34) - 3 DEC 2002	City Governance	Acceptance of an Offer of Compensation arising from the resumption of Council Land for Rail Transport Infrastructure Purposes: 30 Denning Road, Bald Hills <i>MCA</i>	YES
02/12-2F <i>M</i>	364/150/3 - 3 DEC 2002	City Governance	Sale of Council land a 83a Curwen Terrace, Chernside <i>PAMCA</i>	YES
02/12-3F	364/150/2-DO084	City Governance	Proposed sale of surplus Council land at 84/92 Kingsford Smith Drive, Albion	HELD
02/12-4F <i>M</i>	365/21(9/P2) - 3 DEC 2002	City Governance	Relocation of the office of the Moreton Bay Waterways and Catchments Partnership <i>PAMCA</i>	YES
02/12-1I <i>R</i>	239/119(8) 2002 DEC 3 -	Division	ourbrisbane.com Internet Services Provider ("ISP") enterprise and (ISP) Customer Call Centre Services Agreement	YES
02/12-1J <i>R</i>	1/37(20)	CCSD	Delegation of powers and authority to appoint employees pursuant to the Health Act 1937	YES
redacted				
02/12-1K <i>R</i>	465/6/26(65) 2002 DEC 3 -	Urban Management	Amendment to Council's Fees and Charges Schedule – Fee for the removal of hazardous vehicles from clearways and other restricted parking zones	YES
<i>attach</i> 02/12-1L <i>M</i>	240/7-2002/2003 - 3 DEC 2002	OLMCEO	Contracts to Provide Professional Services – Report for September 2002 <i>PAMCEO</i>	YES

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

<i>attach</i> 02/12-2L M	(4)456/20/49(1) - 3 DEC 2002	OLMCEO	Appointment of a replacement independent member to the Brisbane City Council Audit Committee	YES
02/12-3L M	24/1-L/2002(15) - 3 DEC 2002	OLMCEO	Overseas Travel - Urban Land Institute (ULI) Inaugural Conference, Hong Kong, China International Convention & Exhibition Forum 2002, Shenzhen, China - Executive Officer to the Lord Mayor LMIRC	YES
02/12-1N M	234/12/22-2002/2003(0) - 3 DEC 2002	CED	2002/2003 Local Arts, Cultural and Festival Grants Program - Round 2 POCF	YES
02/12-2N	243/107-80004/98/99(P2)	CED	Minnippi Parklands Golf Course and Residential Facility	HELD
02/12-3N M	456/20/128(0/A1) 2002 DEC 3 -	CED	Sport, Activity and Health Advisory Board POSR	YES
02/12-4N M	392/40/2-2002/2003(0) 2002 DEC 3 -	CED	Community Development Assistance Grants 2002/2003 - Round 2 SPP0	YES
02/12-5N R	234/82/22(7) - 3 DEC 2002	CED	Brisbane Housing Company Funding Contract	YES
<i>attach</i> 02/12-6N R	234/37/119-99 - 3 DEC 2002	CED	Establishment of a new entity to oversee the major festivals in Brisbane - Major Brisbane Festivals Pty Ltd.	YES

present at meeting:

- .95
- KOTB
- SLH
- DSH
- KMR
- MAM
- JHC

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 FILE NUMBER

(8)14/3(P1)

RECEIVED

- 3 DEC 2002

2.0 TITLE

COMMITTEE SECTION

Concessional Leave Arrangements - Christmas/New Year Period 2002/03

3.0 ISSUE/PURPOSE

The purpose of this submission is to continue the practice of providing concessional leave over the Christmas/New Year period.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources and Strategic Management

5.0 SUBMISSION PREPARED BY **APPROVED**

Robyn Elleray, Project Support Officer (Employment Arrangements)

6.0 DATE

27 November 2002

Lord Mayor
[Handwritten signatures]

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

- 3 DEC 2002

9.0 RECOMMENDATION

COMMITTEE SECTION

It is recommended that the Establishment and Coordination Committee approve the implementation arrangement set out on Attachment 1.

10.0 DIVISIONAL MANAGER

[Handwritten signature of Phil Minns]

Phil Minns
Divisional Manager
HR & Strategic Management

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

03 DEC 2002

TOWN CLERK

file to PSOWR

BCCG PUBLICATIONS RELEASE SCHEME
70 YEAR RELEASE SCHEME

11.0 BACKGROUND

Since 1943, a variety of approaches have been taken to maintain customer service coverage of Council operations during the Christmas/New Year period. The most recent feature of these arrangements (since 1987) has been a "half staff" arrangement whereby Council employees can enjoy and participate in the festive season whilst Council maintains appropriate customer service levels.

12.0 CONSULTATION

Executive Management Team – Agreement

13.0 IMPLICATION OF PROPOSAL

A consistent approach to the management of this Christmas/New Year period would benefit both Council and employees. Council is able to maintain its operations by planning ahead and ensuring staff coverage and service to its customers. Employees are able to plan for the festive season.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

The BCC has managed the Christmas/New Year period in the same way since 1987, whereby an E & C decision to grant one day concessional leave was approved. Council will be consistent in its practices and maintain customer service levels.

18.0 FUNDING IMPACT

No additional funding is required.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Nil

21.0 PUBLICITY/MARKETING STRATEGY

All staff by Council wide group wise circular via supervisors/line management.
Public notified where necessary.

22.0 OPTIONS

- (1) Approve that one (1) Concessional Leave day be split over (2) days
- (2) Approve that one (1) Concessional Leave day be allocated to ALL staff
- (3) Not approve a Concessional Leave day over the 2002/03 Christmas/New Year period.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

Attendance Arrangements
Christmas/New Year Holiday period 2002/03

All Council personnel except Brisbane Transport Officers, e.g Regional Coordinators, Bus Operators:

Wednesday	25 December 2002	Christmas Day
Thursday	26 December 2002	Boxing Day
Friday	27 December 2002	Concessional Day (For half-staff not required by Divisional Manager to keep Division operational)
Tuesday	31 December 2002	Concessional Day (For half-staff not required by Divisional Manager to keep Division operational)
Wednesday	1 January 2003	New Year's Day

These attendance arrangements are subject to the following:

- (1) Provided adequate staffing arrangements are made, staff can apply for leave on any of their nominated working days provided:

The Divisional Manager approves the adequacy of resourcing arrangements and

That staff are entitled to the leave requested, i.e., annual leave, core leave etc. However, pro rata annual leave will only be available under special circumstances and the Divisional Manager must approve applications.

- (2) Where Divisional requirements preclude staff taking a Concessional Leave day, these staff will receive one day's leave in lieu.
- (3) If staff take annual leave or long service leave over the Christmas/New Year period, extra leave in lieu of a Concessional Leave day will be granted.
- (4) Concessional Leave will not be granted in the form of a statutory holiday (so as to attract extra salary, overtime, or other penalty payments) whether or not work is performed on those days.

1.0 FILE NUMBER: 99-23(A1)

02/12-2B

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for David McKinless

RECEIVED
OFFICE OF THE CHIEF EXECUTIVE
26 NOV 2002

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for David McKinless

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phil Minns
Divisional Manager
HR & Strategic Management

APPROVED
2 DEC 2002
Lord Mayor

6.0 DATE

27 November 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED
- 3 DEC 2002

9.0 RECOMMENDATION

That David McKinless be re-appointed to the position of Manager, Strategic Planning and Policy, HR & Strategic Management Division for a period of 5 years.

10.0 Jude Munro
CHIEF EXECUTIVE OFFICER



I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

03 DEC 2002

7 TOWN CLERK
file to DMGRB.

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

David McKinless was appointed to the position of Manager, Strategic Planning and Policy, HR & Strategic Management Division on 23 February 1998.

David has been performing effectively in this role and it is proposed to re-appoint him to the position of Manager, Strategic Planning and Policy for a period of 5 years.

12.0 CONSULTATION

Jim Soorley, Lord Mayor
Phil Minns, Divisional Manager, HR & Strategic Management

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

N/A

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBERS: 320/38-KW195(34)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Acceptance of an Offer of Compensation arising from the resumption of Council Land for Rail Transport Infrastructure Purposes: 30 Denning Road, Bald Hills.

3.0 ISSUE/PURPOSE

To obtain approval to accept an Offer of Compensation from the Department of Main Roads, as Constructing Authority for the State of Queensland, arising from its resumption of a portion of Council land for Rail Transport Infrastructure Purposes – Rail Quadruplication.

4.0 PROPONENT

Frank Riley,
Acting Chief Financial Officer

APPROVED

5.0 SUBMISSION PREPARED BY

Paul Grove, Acting Manager City Assets (MCA, Ext 34145).

ACTION TAKEN

6.0 DATE

25 November 2002

03 DEC 2002

TOWN CLERK
file to MCA.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?


No

BCC 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

It is recommended that the Offer of Compensation in the amount of ^{redacted} made by Queensland Department of Main Roads, arising from the resumption of Council land situated at 30 Denning Road, Bald Hills and described as Lot 82 on SP 109632, containing an area of 891m², be accepted.

10.0 DIVISIONAL MANAGER


Frank Riley
Acting Chief Financial Officer

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

By Proclamation which appeared in the Queensland Government Gazette on 19 November, 1999, the Queensland Department of Main Roads, as Constructing Authority for the State of Queensland, resumed land from Council for Rail Transport Infrastructure Purposes at 30 Denning Road, Bald Hills.

The resumed land, as shaded yellow on the plan at Attachment 1, is described as Lot 82 on SP 109632 and contains an area of 891m².

The resumed land formed part of a small triangular shaped 'park' area at the end of a cul-de-sac opposite a modern residential housing estate. Constructed upon the land was a vegetated mound of earthworks so formed to act as a noise barrier to passing rail traffic. No objection to the resumption was offered by the then Open Space Planning Branch 'provided the existing noise barrier (vegetated mound) is replaced with an appropriate Noise Minimisation Device.'

Following resumption and after construction of the additional rail line for which the land was taken, a substantial portion of the mound will remain to continue to provide this barrier. A 1.2 metre high timber paling fence on the mound was removed. City Design has estimated its replacement cost at redacted and this amount has been included in the 'all up' compensation offer. At completion of the works, an appropriate noise minimisation device will be installed.

As required under the Acquisition of Land Act, the date of valuation to assess compensation for the resumed properties is the date of resumption. An External Valuation Consultant was appointed to make the valuation assessment on behalf of Council. This assessment has been made in the amount of redacted - refer Attachment '2'.

The Department of Main Roads made an original offer of compensation at redacted and following a 'without prejudice' conference between parties increased this to redacted. After an extended negotiation on the Claim, a third and final 'all up' offer of redacted has been received and it is this offered amount that is recommended for acceptance.

12.0 CONSULTATION

Sharon Humphreys, Chairperson of Finance Committee
Paul Grove, Acting Manager, City Assets;
Bill Watts, Senior Program Officer, Development & Acquisitions, Open Space Planning Branch (now Environment & Parks);
Kevin Southern, Consultant - Compensation Negotiator, City Assets;

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

If the recommendation is accepted, Council will receive compensation for land resumed in the amount of ^{redacted}

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications

14.0 CORPORATE PLAN IMPACT

In accordance with Corporate Plan Outcome 1.4: -
Strategy 1.4.3: Improved the management and performance of Council's physical and information asset portfolio –

- to align Council's physical asset holdings with corporate and community needs;
- to enable maximum benefit (in both dollar and non dollar terms) from the disposal of Council's surplus assets.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

1. Budget impact: Council will receive revenue in the form of compensation at \$58,500;
2. Taxation issues: Nil;
3. Risk Assessment: Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Normal course of business

21.0 POLICY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- 1) Accept the recommendation that the Offer of Compensation in the amount of redacted made by Queensland Department of Main Roads, arising from the resumption of Council land situated at 30 Denning Road, Bald Hills and described as Lot 82 on SP 109632, containing an area of 891m², be accepted.
- 2) Reject the recommendation and direct that a Claim for Compensation be lodged with Queensland Department of Main Roads and pursue the matter through the Land Court.

Option 1 is preferred and recommended.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 364/150/3(384)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sale of Council land situated at 83a Curwen Terrace, Chermside.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval for the sale of the Access Restriction Strip located at 83a Curwen Terrace, Chermside subject to its amalgamation with an adjoining property.

4.0 PROPONENT

Frank Riley
Acting Chief Financial Officer, Ext - 34577

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets, Ext - 34096

APPROVED
Lord Mayor
[Handwritten signatures]

6.0 DATE

27 November 2002.

RECEIVED

- 3 DEC 2002

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

ACTION TAKEN

03 DEC 2002

TOWN CLERK
file to. PAMCA.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

It is recommended that the offer from [redacted] registered proprietor of the adjoining property described as Lot 18 on RP79323, in the amount of [redacted] (excluding GST) for the purchase of vacant Council land described as Lot 14 on RP112279, subject to its amalgamation with Lot 18 and all costs being met by the purchaser including Survey, Legal and Titles Office expenses, be accepted.

10.0 DIVISIONAL MANAGER



Frank Riley
ACTING CHIEF FINANCIAL OFFICER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the registered owner of a freehold property known as 83a Curwen Terrace, Chermside described as Lot 14 on RP 112279. - See map at Attachment 'A'. Lot 14 has an area of 8m² and is described as an Access Restriction Strip.

The adjoining land at 21 Bouchard Street, Chermside, described as Lot 18 on RP 79323 extends through to the cul-de-sac in Curwen Terrace, Chermside.

The owner of 21 Bouchard Street, [redacted] has written to Council seeking access rights over the Council land from Curwen Terrace onto 21 Bouchard Street, as he would like to redevelop this site for the purpose of a Multi-Unit Dwelling. Rather than granting access rights, City Assets Branch is of the opinion that it is more advantageous for Council to sell the land.

Lot 14 was created by plan of subdivision when Curwen Tce was extended through to its current cul-de-sac position in 1966. This Lot was then transferred to Council as an Access Restriction Strip as a condition of subdivision approval to ensure the orderly development of the adjoining allotment to the ARS this is Lot 18 on RP79323 situated at 21 Bouchard Street. It is now proposed to redevelop Lot 18 together with the ARS for a multi unit development which could be viewed as an orderly development of the site and in keeping with the designation of the area: Low-Medium Residential. The team leader Development Assessment Team North has advised "from a DA perspective, there is no objection to the sale of the ARS".

As an Access Restriction Strip, Lot 14 does just that - it prevents access from Curwen Terrace to the adjoining allotment described as Lot 18 on RP79323, which has an existing road frontage at 21 Bouchard St.

Access Restriction Strips were normally taken by Council to ensure all orderly development of allotments and to ensure that road widenings, when required, could be enforced as part of the subdivision process.

In this instance the lot that Council is selling only prevents access from Curwen Terrace. It does not prevent the property at 21 Bouchard Street being developed. However, if access were available from Curwen Terrace, it would result in a better development proposal for 21 Bouchard Street.

Therefore there appears to be no good town planning reason why Lot 14, the ARS to Curwen Terrace, is still required if this allotment can be developed in conjunction with the adjoining property at 21 Bouchard Street.

It should be noted also that there were no objections raised to its disposal following Council wide consultation

11.00 BACKGROUND CONTINUED

On 28 May 2002, Council resolved that Section 46 of the City of Brisbane Act 1924, should not apply to contracts for the sale of land to the registered proprietor of, or owner of an estate in fee simple in, adjoining land where Council is of the opinion that the land is incapable of being developed satisfactorily as a separate allotment but if used or amalgamated with that adjoining land could be developed satisfactorily.

Lot 14, the Council land, is incapable of being developed satisfactorily as a separate allotment.

An independent valuation undertaken by King Property Valuations Pty Ltd, Registered Valuers, assessed the market value of the Council land to an adjoining owner, based on a before and after valuation, to be redacted. Refer Attachment 'B'. redacted has offered an amount of redacted for the 8m² Access Restriction Strip.

It is therefore recommended that approval be granted for the sale of Council land described as Lot 14 on RP 112279 to the adjoining owner, redacted for the amount of redacted and on the condition that all costs of amalgamation including survey, Titles Office fees and GST be borne by the purchaser.

12.0 CONSULTATION

Councillor, Sharon Humphreys, Chairperson Finance Committee
Councillor, Terry Hampson, Councillor, Marchant Ward Office
Frank Riley, Manager, City Assets
Gavin Blakey, Principal Waterways Program Officer, Urban Management
Tom Richardson, Program Officer, Strategic Planning, Urban Management
John Winkler, Program Officer, Network Information, Urban Management
David Bell, Senior Program Manager, Urban Transport
Vicki Grieshaber, Senior Program Officer, Environmental Planning
Ben Lindeboom, Water & Sewerage Development Officer, Brisbane Water
Warren Dwyer, Solicitor, Brisbane City Legal Practice.
Deanna Henke, Team Leader, Development Assessment Team North

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The sale of Lot 14 will provide Council with a revenue return of redacted

Sectional Support:	No impact,
Service Levels:	No impact;
Political:	No impact;
Industrial Relations:	No impact;
Regional Implications:	No impact;
Social and Community:	No impact,

This property, which has been identified as surplus to Council's requirements, is to be made available for sale to the adjoining landowner. Revenue from this sale is part of the 2002/2003 Property Disposal Program.

14.0 CORPORATE PLAN IMPACT

In accordance with Corporate Plan Outcome 1.4: -

Strategy 1.4.3: Improve the management and performance of Council's physical and information asset portfolio -

- to align Council's physical asset holdings with corporate and community needs
- to enable maximum benefit (in both dollar and non dollar terms) from the disposal of Council's surplus assets.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

18.0 FINANCIAL IMPACT

No Council funding required. Revenue in the amount of redacted will be received from the sale of the land.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. To approve the recommendation that the offer from Alan Rose, registered proprietor of the adjoining property described as Lot 18 on RP79323, in the amount of ^{redacted} (excluding GST) for the purchase of vacant Council land described as Lot 14 on RP112279, subject to its amalgamation with Lot 18 and all costs being met by the purchaser including Survey, Legal and Titles Office expenses, be accepted.
2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER: 365/21(9/P2)

02/12-4F

2.0 TITLE

Relocation of the office of the Moreton Bay Waterways and Catchments Partnership (MBWCP).

3.0 ISSUE/PURPOSE

The purpose of this submission is seek approval to relocate the office of the MBWCP from Level 8, 239 George Street into, the adjoining building, Level 7, 15 Adelaide Street Brisbane.

4.0 PROPONENT

Frank Riley
Acting Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Paul Grove
Acting Manager City Assets. (PAMCA Ext. 35588)

6.0 DATE

27 November 2002

7.0 FOR E&C COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

- 3 DEC 2002

9.0 RECOMMENDATION

COMMITTEE SECTION

That the Establishment & Coordination Committee grant approval for the Manager, City Assets, to negotiate a new lease for part (250m²) of Level 7, 15 Adelaide Street, Brisbane to accommodate MBWCP on the basis of a redacted redacted lease with a redacted option, at a rental of redacted per month (inclusive of outgoings and GST), and on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

ACTION TAKEN

I Recommend Accordingly



Frank Riley
Acting Chief Financial Officer

03 DEC 2002

TOWN CLERK

file to PAMCA.


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Prior to 30 June 2002 the Moreton Bay Waterways and Catchments Partnership (MBWCP) occupied 232m², on the 8th Floor 239 George Street. This consisted of 2 suites (174m² and 58m²). The Lease was renewed from 01 July 2002 for a further six months, however the option to extend the Lease at that time did not include the smaller suite. Accordingly MBWCP currently occupies 174m², which does not include any meeting room or suitable utility/storage area. Council currently pays [redacted] per calendar month, which equates to [redacted] pa. The lease of this area expires on 31 December 2002 and does not contain an option of a further term. The Lessor is not willing to renew the Lease, but has offered alternate premises which are complete with a fitout including data cabling.

MBWCP has requested accommodation (13 staff, a 12 person meeting room, library, storage and a small reception) for a further twelve months, with the option for an additional six months till 30 June 2004

The alternate premises being offered are part of Level 7, 15 Adelaide Street. The following terms and conditions are proposed

Gross Rent: [redacted] per month including outgoings.

Rent Reviews: Not applicable

Area: 250 square metres.

Lease Term: [redacted] from 1 January 2003.

Option(s): [redacted]

The rent is equivalent to [redacted] gross and includes the fitout of the premises. The rents for OASIS and BCE (SAAB) tenancies on Level 5 in 239 George Street, the adjacent building, are [redacted] and [redacted] respectively.

Due to the short term nature of the lease requirement it would be very difficult to locate alternate suitable premises, which require minimal or no fitout and establishment outlays. The area being offered on Level 7, 15 Adelaide Street is therefore considered the best value outcome for Council to accommodate MBWCP.

12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson, Finance Committee
Di Tarte, National Coordinator, Moreton Bay Waterways and Catchments Partnership
Paul Grove, Acting Manager, City Assets
Barry Ball, Manager Water Resources, Urban Management

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Maintains adequate accommodation for MBWCP.

14.0 CORPORATE PLAN IMPACT

In accordance with Corporate Plan Outcome 1.4: -

Strategy 1.4.3: Improved the management and performance of Council's physical and information asset portfolio

15.0 CUSTOMER IMPACT

Change of address.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

18.1 Budget Impact – The Provision for rental has been made in the 2002/03 budget and is funded by the Partners (of MBWCP).

18.2 Taxation Issues - Nil

18.3 Risk Assessment - Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

No publicity is required.

22.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is preferred.

1.0 FILE NUMBER: 240/7-2002/2003

02/12-1L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for September, 2002

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in September, 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Renae Philipson, PAMCEO
Extension 36486
Office of the Chief Executive Officer

6.0 DATE

14th November 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of September, 2002 as attached.

10.0



Jude Munro
CHIEF EXECUTIVE OFFICER

RECEIVED

- 3 DEC 2002

ACTION TAKEN COMMITTEE SECTION

03 DEC 2002

TOWN CLERK
PAM CEO.

\\CBACNW\HOME\USERS\PAMCEO\WP61\meo\LANA\LISTS\CONSULTA\2002-SEPTEMBER2002REP.doc

BCC 10 YEAR RELEASE SCHEME APPROVED 2 DEC 2002
L. Mayor
K. H. P.

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,211 028.90 during the month of September, 2002 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

1.0 FILE NUMBER: (4)456/20/49(1)

02/12-2L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

To appoint a replacement independent member to the Brisbane City Council Audit Committee.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for the appointment of a replacement independent member to the Brisbane City Council Audit Committee.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

APPROVED

2 DEC 2002

Lord Mayor

5.0 SUBMISSION PREPARED BY

Andrew MacLeod
Manager, Assurance & Audit Services

6.0 DATE

2 December 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

- 3 DEC 2002

ACTION TAKEN

03 DEC 2002

COMMITTEE SECTION

TOWN CLERK

file to MMA

9.0 RECOMMENDATION

That E&C grant approval for the appointment of Ian Rodin, Partner, Risk and Technology Services, Ernst and Young as the replacement independent member of the Brisbane City Council Audit Committee for Tim Eddy.

10.0 DIVISIONAL MANAGER



Jude Munro
Chief Executive Officer

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Tim Eddy, the Managing Partner – Corporate Finance, of Ernst and Young Melbourne, has resigned from the Brisbane City Council Audit Committee as he is spending less time in Brisbane now.

The suggested replacement is Ian Rodin, Partner, Risk and Technology Services, Ernst and Young Brisbane. A copy of Ian Rodin's CV is attached.

12.0 CONSULTATION

Tim Eddy, a member of the Holding Entity Advisory Board.

13.0 IMPLICATIONS OF PROPOSAL

The proposed additional new independent member of the Audit Committee will facilitate the continuing monitoring role of the Audit Committee and public accountability

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

No direct impact.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

A cost of ^{redacted} per hour is anticipated. Funds are to be made available in the budget of Assurance and Audit Services.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

- Option (1) Approve the recommendation that Ian Rodin, Partner, Risk and Technology Services, Ernst and Young be appointed as a replacement independent member of the Brisbane City Council Audit Committee.
- Option (2) Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

02/12-3L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – Hong Kong and China

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for Bob Davis, Executive Officer to the Lord Mayor to travel to Hong Kong and Shenzhen from 8-15 December 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ms Judy Liu, International Relations Co-ordinator (Imirc), x36026

APPROVED

2 DEC 2002

Lord Mayor

6.0 DATE

29 November 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No

9.0 RECOMMENDATION

That E&C grant approval for Bob Davis, Executive Officer to the Lord Mayor, to accompany the Lord Mayor to Hong Kong to attend the Urban Land Institute (ULI) Inaugural Conference and also travel to Shenzhen to participate in the China International Convention & Exhibition Forum 2002 from 8-15 December 2002.

10.0 DIVISIONAL MANAGER


Ms Jude Munro
Chief Executive Officer

RECEIVED

- 3 DEC 2002

ACTION TAKEN

03 DEC 2002

TOWN CLERK

File to UMIRC.

COMMITTEE SECTION

11.0 BACKGROUND

ULI Conference

ULI is a nonprofit education and research institute that is supported by its members. Its mission is to provide responsible leadership in the use of land in order to enhance the total environment.

The theme of the Conference will be *Asia 2020: Building the Cities of the Future*. According to data from the United Nations, by 2030 Asia's total urban population will be more than twice the total anticipated population of all the cities of the western world. This shift is drawing developers and investors from across the globe to Asia because of its unique investment opportunities.

This Conference will focus on the rapid urbanisation of Asia and how this growth can be harnessed to build more livable cities. Major city building development projects and investment trends and opportunities in Asia will be addressed. The conference will bring together public officials from throughout Asia and the world to support public/private partnerships in building Asia's cities of the future.

Speakers expected at the Conference include, Minister Li Yuan, Vice Minister, Ministry of Land and Natural Resources, P.R.China, Greg Paramor, Chair, Property Council of Australia, Kevin Auger, Senior Vice President, Lehman Brothers, Seoul, Korea and James Defrancia, President, Lowe Enterprise (Asia) Ltd, Beijing, China.

Mayors/Vice Mayors participating include, William Hudnut III, Vice Mayor, Town of Chevy Chase, Maryland, USA, Victor Ashe, Mayor, City of Knoxville, Tennessee, USA, and Glenda Hood, Mayor, City of Orlando, Florida, USA.

China International Convention & Exhibition Forum 2002

The Forum aims to promote the development of Convention and Exhibition Industry, the development of city economy, and to accelerate the specialisation, internationalisation and scale development of China convention & exhibition industry.

The Lord Mayor has been invited to be a guest speaker at the Forum, the topic he will be presenting is "relationship between convention and exhibition economy and municipal development".

Other cities attending include Munich, Milan, Shenzhen, Dalian, Qingdao, Xiamen and Chengdu.

During the Lord Mayor's visit to Shenzhen, meeting will be held with the Mayor of Shenzhen, Dr Yu Youjun to discuss the sister city relationship and secure Shenzhen's attendance at the 2003 Asia Pacific Cities Summit.

Both the ULI Conference and the Convention Forum will be used to promote the 2003 Asia Pacific Cities Summit.

Formal letters of invitation to the 2003 Asia Pacific Cities Summit will be presented to the cities attending the Conference and the Forum, who can assist with the promotion of the event both at the civic and business leader levels.

Promotion of the 2003 Asia Pacific Cities Summit will be vital to key cities in China as the Chinese cities have had the largest attendance at past summits.

During the trip, there will also be opportunities in meeting with prospective guest speakers to confirm their attendance at the 2003 Asia Pacific Cities Summit.

12.0 CONSULTATION

Cr Jim Soorley, Lord Mayor
Ms Jude Munro, Chief Executive Officer
Ms Marina Vit, Lord Mayor's Chief of Staff
Ms Terri Birrell, International Relations Manager
Mr Tony Wehl, Chairman of Brisbane-Shenzhen Sister City Committee

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Participation in these events will confirm Brisbane's commitment to international cooperation and provide an economically viable opportunity to seek opportunities for mutual exchanges between regions and cities.

During the visit, Mr Davis will meet with key Sister City and international contacts, allowing him the opportunity to promote Brisbane and the 2003 Asia Pacific Cities Summit. At the same time, provide personal advice and support to the Lord Mayor on Brisbane's International Relations Program and Sister Cities.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

General expenses are not expected to exceed \$6,000.00, and are budgeted for under vote code: 1.01 1500.226.816.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

RECEIVED

- 3 DEC 2002

COMMITTEE SECTION

2.0 TITLE

2002/2003 Local Arts, Cultural and Festival Grants Program - Round 2

3.0 ISSUE/PURPOSE

To approve recommendations for the allocation of the second round 2002/2003 Local Arts, Cultural and Festival Grants program to community organisations in the 2002/2003 financial year.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Jim Lynch, Acting / Program Officer Cultural Identity, Community and Lifestyle, ext: 35210.

6.0 DATE

26 November 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the recommendations for the 2002/2003 Local Arts, Cultural and Festival Grants Round 2 be approved as per the attached schedule of recommended grants (Refer Attachment 1).

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

10.0

Alan Rogers

Alan Rogers
Manager, Community and Lifestyle
COMMUNITY & ECONOMIC DEVELOPMENT

T.M.R.

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

ACTION TAKEN

03 DEC 2002

Page...1

TOWN CLERK
file to FOCI

BC CO-OPERATION RELEASE SCHEME

11.0 BACKGROUND

The Local Cultural and Festival Grants program was established by Civic Cabinet on 19 December, 1994 (E&C 19/12-1J). Following a review of Council's community grants programs in 1997, bi-annual closing dates for the program were introduced. This is the second grants round for the 2002/2003 financial year.

The 2002/2003 Local Arts, Cultural and Festival Grants Program (Round 2) was advertised jointly with other Council community grants programs in mid 2002. Advertisements and publicity appeared in both print and radio media, including Aboriginal and ethnic media. Local community and arts organisations also publicised the grants program to their members on behalf of the Council. The Community Arts Officers held two information sessions at City Hall and in three other suburban locations and also provided one-on-one assistance to community groups as required.

The Local Arts, Cultural and Festival Grants Program supports community and cultural priorities identified in the Corporate Plan and Community & Lifestyle Program plans and has targeted Aboriginal and Torres Strait Islander communities, communities from culturally diverse backgrounds, young people, seniors, people with a disability or experiencing disadvantage. It acknowledges in particular the themes of Creative and Inclusive City in 2010.

Community response to the 2002/2003 program

Council received a positive response from both community and arts organisations to the second round of the 2002/2003 Local Arts, Cultural and Festival Grants Program. It is pleasing to note that 68.8% of the funding available went to target groups, with 29.9% being awarded to organisations located in the nominated Place Management areas (Inala/ Darra, Stafford/ Zillmere, CBD/ Fortitude Valley). The increasing proportion of applications from Place Management areas reflects the efforts of Community Arts Officers working with the Community Development Services Place Teams.

Assessment Panel response to this round.

The quality of applications this round overall was good in terms of formal requirements. There were a large number of well developed and presented applications from linguistically and culturally diverse groups. The Committee also noted a steady increase in the number and quality of Indigenous. The Community Arts Officers were commended for their work in assisting these groups. The small number of applications relating to the areas of disability and seniors may need targeted marketing or particular Community Arts Officer attention.

Festival applications generally exhibited a greater level of innovation and development. However, it was felt that this could be further improved through some workshop activity or web based information for festival organisers in this area, as well as general festival management.

The panel noted that the distribution of these grants reflected some of the key themes

identified in the 2010 vision, in particular Inclusive City and Creative City. It was also noted that the grant guidelines should be reviewed in time for 2003/04 rounds in the light of the proposed new Creative City Policy which will replace Council's current Cultural Policy.

Assessment Process

The Local Arts, Cultural and Festival Grants Advisory Committee received written summaries from Community Arts Officers appraising each application against local and citywide priorities. The Committee noted that these appraisals were beneficial to the assessment process.

The Local Arts, Cultural and Festival Grants Advisory Committee met on Thursday 31 October 2002 to assess grant applications and to make funding recommendations to the Establishment and Co-ordination Committee. In instances where a member of the Committee was employed by or associated with a particular organisation making a grant application, the individual declared a conflict of interest and abstained from discussion and voting on that application.

In making its recommendations, the Local Arts, Cultural and Festival Grants Advisory Committee adhered to the assessment criteria set out in the Local Cultural and Festival Grants Guidelines (see **Attachment 3**).

The Committee has recommended applications be funded at the amount requested to ensure the proposals' viability. Some applications were recommended with reduced funding because:

- budgets were unclear;
- some aspects of the proposal were outside the grant guidelines;
- the applicant was capable of providing or attracting a greater contribution towards projected expenses
- the level of demand on funds

Revised budgets will be required by these groups prior to cheques being released and all will be followed up by the appropriate Community Arts Officer.

Applications were not recommended because they:

- were outside the grant guidelines;
- needed further development;
- lacked focus and direction;
- failed to demonstrate broad community support;
- reflected the objectives of other funding programs;
- requested retrospective funding;
- were not rated as highly as other applications given funds available.

The Local Arts, Cultural and Festival Grants Advisory Committee have recommended that the funds be distributed for Round 2 of the 2002/2003 program as per the summary below.

Summary of Recommended Grants

The Local Cultural and Festival Grants Advisory Committee has recommended 30 applications totalling \$180,000 be funded by Council. The recommended applications support the following key priorities within the 2010 Creative and Inclusive City themes:

- Community and Cultural Precinct Development;
- Community Identity and Diversity;
- Affirming Young People;
- Senior Citizens;
- Indigenous Participation and Reconciliation;
- Access and Participation in Community Life by disadvantaged groups.

Attachment 1 provides a full description of proposals recommended for funding, along with assessment comments from the Local Arts, Cultural and Festival Grants Advisory Committee.

★ Statistical Summary of Recommended Grants

30 Grants have been distributed to the following groups:

Non English Speaking Background Communities		Indigenous Communities		Youth (excluding children)		People Experiencing Disability		Senior Citizens		General Community	
Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total
\$58,820	32.7%	\$20,080	11.2%	\$31,500	17.5%	\$10,000	5.6%	\$3,450	1.9%	\$56,150	31.2%

Of the 30 recommended, 24 grants have been allocated to community projects and festivals outside of the inner city suburbs.

The breakdown by art form for the recommended grants are as follows:

Visual Arts		Literary Arts		Performing Arts		Multi Arts incl. Festivals		New Media	
Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total	Total	% of Total
\$26,730	14.9%	\$0	0%	\$30,975	17.2%	\$110,915	61.6%	\$11,380	6.3%

Of the above, 47.8% cultural development projects and 52.2% community festivals and events have been recommended for funding.

12.0 CONSULTATION

Cr Jim Soorley	Lord Mayor
Cr David Hinchliffe	Chair, Community Policy Committee Councillor for Central

Members of the Local Cultural and Festival Grants Advisory Committee comprising:

Cr Felicity Farmer	Chair, Local Cultural & Festival Grants Advisory Committee Councillor for Jamboree
Cr Rita Collins	Councillor for McDowall
Cr Jane Prentice	Councillor for Walter Taylor
Janelle Colquhoun	Artist, Access Arts
Jane Jennison	Artistic Director, Contact Inc
Kez van Oudheusden	Freelance artist
Jwan Rostam	Project Officer, Brisbane Ethnic Music and Arts Centre
John Jeffrey	Community Arts Officer
Mark Crocker	“
Chris Sayer	“
Sheryl Anderson	“
Kelly McKellar	Program Officer, Indigenous Leisure & Culture

All parties are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

A small percentage of unsuccessful applicants may approach Council and/or individual Councillors questioning why they were unsuccessful. The Committee adhered to clearly defined criteria for decision making (see **Attachment 3**) and within the limitations of the budget all decisions can be explained.

CORPORATE PLAN IMPACT

The grants are linked to the following Corporate Plan themes and objectives.

COMMUNITY LIFE

A Creative and Vibrant City - Outcome 4.1

4.1.2.1 Provide facilities, services and programs which deliver community cultural development outcomes in suburban Brisbane including: (Local Arts, Cultural & Festival Grants)

- *Diverse and Inclusive City - Outcome 4.5*

4.5.1.2 *A range of initiatives that respond to the needs of particular population groups including young people, indigenous people, women, people with disabilities, older people, and low income tenants.*

15.0 CUSTOMER IMPACT

As the grants have been targeted to suburban communities and communities of interest (eg. families, indigenous and culturally diverse communities and people experiencing disadvantage, young people, seniors and people with disabilities), it is expected the grants will enhance residents' quality of life and encourage culturally active communities within suburban Brisbane, particularly those which have been disadvantaged through a lack of opportunity and access to cultural development programs.

16.0 ENVIRONMENTAL IMPACT

17.0 POLICY IMPACT

The Local Arts, Cultural and Festival Grants program supports current Council policy directions, including Living Suburbs and Creative Brisbane - a cultural statement (1997 - 2002). The grants program facilitates community initiated projects and festivals which enhance the residents' creative life and quality of living at a neighbourhood level. It supports the themes of Creative City and Inclusive City in the Living in Brisbane 2010 vision statement.

The program and the assessment process for the Local Arts, Cultural and Festival Grants round has already been approved by the E&C Committee, (refer E&C 19/12-1J).

18.0 FUNDING IMPACT

Funds are available in the 2002/2003 Cultural Services Budget - Vote No: 103 1658 550.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Normal course of business.

Grant applicants have been informed that they will be notified of the success or otherwise of their grant applications by mid December 2002. Many applicants are planning to start projects soon after this date and will be dependent on Council funding being available.

21.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. Appropriate press releases will be prepared by Marketing & Communication in consultation with Community and Lifestyle. However these releases should not be distributed until applicants have been formally advised of the outcomes for the second round of the 2002/2003 Local Arts, Cultural and Festival Grants Program.

22.0 OPTIONS

1. To approve the allocation of grants recommended as per Attachment 1
2. To revise the allocation of grants listed in Attachment 1
3. To reconsider all applications
4. Not to approve any recommendations

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 456/20/128(O/A1)

02/12-3 N

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sport, Activity and Health Advisory Board.

3.0 ISSUE/PURPOSE

To seek approval for the formation of the Sport, Activity and Health Advisory Board to replace the existing Sport Advisory Board.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development (x 34110)

5.0 SUBMISSION PREPARED BY

Gina Manning, Program Officer Sport and Recreation (x 36199)

6.0 DATE

26 November 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

It is recommended that:

1. E&C approve to change the name of the Sport Advisory Board to the Sport, Activity and Health Advisory Board;
2. E&C adopt the attached Terms of Reference to guide the Board;
3. E&C appoint those people listed in the Terms of Reference as members of Sport, Activity and Health Advisory Board.

10.0 DIVISIONAL MANAGER

T. M. Peel

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED
2 DEC 2002
Lord Mayor
[Signatures]
RECEIVED
- 3 DEC 2002
COMMITTEE SECTION

ACTION TAKEN

03 DEC 2002

TOWN CLERK
file to. POSR

11.0 BACKGROUND

Living in Brisbane 2010 sets out Council's vision for Brisbane over the next decade and identifies eight key themes to ensure the continued livability of Brisbane. One of these themes is an Active and Healthy City.

Since the inclusion of the Active and Healthy theme, Council's focus has moved from a more traditional sport focus to a broader physical activity and health focus.

Council on its own cannot deliver the Active and Healthy agenda, it will require the co-operation of a broad spectrum of stakeholders to work co-operatively including:

- Community based not-for-profit organisations
- Commercial operators in the sport and recreation industry
- Peak sport, recreation and health organisations
- Relevant State Organisations
- Other Government Departments.

Council also requires a cross-discipline Board to provide the strategic direction and support to achieve an Active and Healthy City.

The Lord Mayor's Sport Advisory Board was established in 1993. The Board was established initially to "provide advice to the Brisbane City Council on all matters affecting sport".

The Board currently comprises of seven external members representing; the Sports Federation of Queensland, Womensport Queensland, Indigenous Sport, 2 State Sporting Organisations, the State Department of Sport and School Sport.

Given Council's Active and Healthy City theme and the development of the Brisbane Sport and Recreation Strategy 2002 – 2005, it is recommended that the Charter of the existing Sport Advisory Board be broadened to encapsulate the broader recreation, physical activity and health agendas and the name changed to the Sport, Activity and Health Advisory Board.

The primary function of this Board will be to assist in the implementation of Council's 2010 vision of an Active and Healthy city. It will also work with Council to broker opportunities and partnerships which further the physical activity agenda of Council and pursue strategic and new physical activity and health industry opportunities.

12.0 CONSULTATION

Councillor David Hinchliffe, Chairperson Community Policy Committee
Councillor Catherine Bermingham, Chair Sport Advisory Board
Mark Ricketts, A/Manager Pollution, Prevention, Health and Safety
Alan Rogers, Manager Community & Lifestyle
John Martinkovic, Principal Program Officer Public Health
John Martin, Senior Program Officer Public Health Planning
Margaret Jacobson, Principal Program Officer Sport and Recreation Policy

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

If approved the Sport, Activity and Health Advisory Board will replace the existing Sport Advisory Board and will provide strategic advice and support to Council in achieving outcomes of the 2010 Active and Health City theme.

The existing Sport Advisory Board members have been consulted in Council's desire to expand the composition and focus of the Board at two previous meetings. Board members have not raised any negative reasons why this expansion should not occur.

Council will maintain the "Sport" focus of the Board by retaining two of the existing Board members, namely: Peter Cummiskey, Executive Director Sports Federation of Queensland and Graham Dixon Chief Executive Officer, Queensland Cricket, and maintaining a representative from Women Sport Queensland on the Board.

14.0 CORPORATE PLAN IMPACT

Program 4	Community Life
Outcome 4.3	Sport, Recreation and Leisure Activities
Strategy 4.3.1	Improve the health and quality of life through participation in sport and recreation activities.

15.0 CUSTOMER IMPACT

By broadening the scope of the existing Sport Advisory Board will allow Council to focus on a broader health and physical activity focus.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Greater alignment with Brisbane 2010, Active & Healthy City

18.0 FINANCIAL IMPACT

Funds currently exist for the Sport Advisory Board in 1.03.1659.067

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Prior to the Sport Advisory Board meeting on 4 December 2002.

21.0 PUBLICITY/MARKETING STRATEGY

Press release from the Lord Mayor in the New Year about Active and Healthy City and the new Board.

22.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER

392/40/2-2002-2003(0)

RECEIVED

- 3 DEC 2002

2.0 TITLE

Community Development Assistance Grants 2002/2003 Round 2.

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

To approve recommendations for the Community Development Assistance Grants Program for 2002/2003 Round 2.

4.0 PROPONENT

Pauline Peel, Divisional Manager Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Bianca Dimont, Social Policy Project Officer, extension 36880.

APPROVED
2 DEC 2002

6.0 DATE

18 November 2002

Lord Mayor
[Handwritten signatures]

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That the recommendations for the 2002-2003 Round 2, Community Development Assistance Grants Program be approved as per **Table 1**.

10.0 DIVISIONAL MANAGER

[Signature: Pam Bourke]
Pam Bourke
MANAGER SOCIAL POLICY

[Signature: Pauline Peel]
Pauline Peel
DIVISIONAL MANAGER COMMUNITY &
ECONOMIC DEVELOPMENT

ACTION TAKEN

03 DEC 2002

TOWN CLERK

file to SPPO.

I Recommend Accordingly

[Signature]
.....
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Community Development Assistance Grants Program has been operating in its current form since 1994. The program is advertised twice a year with grants rounds closing at the end of August and March each year.

The objectives of the program are to assist community groups to develop ways of enhancing social justice and quality of life in Brisbane. The priorities of the program are to:

- Develop the capacity of Brisbane residents and communities to identify and respond to community issues;
- Increase access to resources for disadvantaged areas/groups;
- Develop innovative responses to long-standing issues;
- Empower people who face barriers to participation in community life; and
- Address the needs of people experiencing a high level of disadvantage including priorities identified by Council's Social Policy Taskforce: working with disadvantaged geographic communities; affordable housing and homelessness; supporting Brisbane's young people; addressing illicit drug use; supporting the aspirations of Indigenous people; celebrating and responding to cultural and linguistic diversity; safe communities; and responding to Brisbane's older people. Specific priority has been given to three disadvantaged geographic areas: the Inner City, Zillmere/Stafford and Inala/Darra/Carole Park.

This year \$328 000 has been allocated to this program with \$144,663 already allocated in 2002-2003 Round 1. The remaining \$183,337 is supplemented with \$82,859, from the Drug Program's Community Harm Reduction budget within Pollution Prevention Health and Safety. The PPH&S funding is quarantined for drug responses and allows PPH&S to use the grants process to achieve desired program outcomes.

Six drug-specific applications were received and appraised through the current round. The Public Health Team within PPH&S concurs with these appraisals, which include three projects in **Table 1 - Recommended Applications**.

Assessment Process

Applications for this program have been through a two-stage assessment process. The first stage involved Community Development Services staff assessing each individual application. The assessment identified those applications which were not eligible for the program, and also provided a suggested rating and a set of comments on each of the eligible applications.

In the second stage, an independent assessment committee considered each of these applications and the comments made by Council staff. Then a list of recommended projects was developed for submission to E&C. This committee consisted of three Councillors and three independent community representatives plus an independent chairperson.

Summary of Recommended Applications for 2002-2003 Round 2.

Ten applications are recommended for funding with a total recommended allocation of **\$260,988**. These are summarised below according to the target group or community which the grant is aimed to support.

Organisation	Description	Amount
Young People		
4ZZZ FM Radio (Creative Broadcasters Ltd)	A radio documentary describing the support services available young parents to be produced as an educational resource.	3,386
Refugees and Migrants		
Anglicare - Anglicare Refugee and Migrant Services	The development of a network whose major focus will be to integrate refugees and migrants into communities and the economy whilst ensuring that human support and mentoring systems are in place and effective.	29,994
Diversity in Child Care Qld Inc.	Provision of skills and training to Somali women to obtain driving licences and understand traffic and parking laws to enable this community to have increased independence and participate in community life.	26,642
Foresters ANA Friendly Society Ltd	Support refugees and asylum seekers to develop appropriate and sustainable models of micro finance and enterprise projects as well as providing education about exploitative forms of credit and developing a number of sustainable models of savings and credit schemes.	43,824
Islamic Womens Association of Qld Inc	Provide assistance to refugee Somali women and a further group of aged Bosnian refugee women who are socially isolated because of lack of English skills. The project will offer English and life skills development to assist the integration of these groups into the wider community.	11,542
Multicultural Centre for Mental Health and Well Being	This project aims to develop the capacity of Hazara women to deal with social isolation, uncertainty and insecurity. Funding would be used to provide the women with the opportunity to: meet regularly in a safe environment; consult with service providers; enhance or learn new skills in English; information technology; craft and sewing business development; and healthy living and parenting within the Australian community.	30,000
Drug Use		
Emotional Fitness	Extend the scope and ongoing support of the Emotional Fitness program by up skilling a selected group to Train the Trainer qualifications to build support networks for peers in early stages of drug and alcohol addiction recovery.	29,752
Family Drug Support	Delivery of the Stepping Stones Drug Support Program free of charge for families affected by drug use in the Place Management areas of City Centre / Fortitude Valley, Inala / Darra, and Stafford / Zillmere.	19,199
Keriba Warngun Aboriginal and Torres Strait Islander Corporation for Women	Supporting young people impacted by volatile substance abuse, their families and services in the Zillmere and surrounding suburbs of North Brisbane through collaboration for coordinated delivery of services.	33,908
People with Disability and Other Disadvantages		
Nundah Community Enterprises Cooperative Ltd	Through the process of supervisors conducting evaluation and planning sessions, as well as providing team building and community leadership training, recruitment pathways for participants will be identified and utilised to expand the work of the cooperative. A manual will also be developed, outlining the processes of establishing, running and maintaining a local workers cooperative. Through a regular mentoring process and the manual, 5 other community groups will also be supported.	32,741
TOTAL		260,988

12.0 CONSULTATION

Pam Bourke, Manager Social Policy
 Graeme Jones, A/Manager Community Development Services
 John Martinkovic, Principal Program Officer Public Health
 Community Development Officers, Community Development Services
 Central Assessment Committee for the Community Development Assistance Grants.

- Councillor Rita Collins, Councillor for McDowall
- Councillor Victoria Newton, Councillor for Deagon
- Councillor Geraldine Knapp, Councillor for The Gap
- Linda Ray, Community Representative
- Peter North, Community Representative
- Helen Twohill, Chairperson

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The proposal will enable Council to support a range of social justice initiatives through the Community Development Assistance Grants program.

14.0 CORPORATE PLAN IMPACT

The proposal contributes to the achievement of Corporate Plan Service Output 4.4.1.1 – Social Policy, Research and Community Grants.

15.0 CUSTOMER IMPACT

The proposal will result in the funding of projects which improve social inclusion in Brisbane's communities and in particular, create supportive community environments for people experiencing social disadvantage and exclusion.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Community Development Assistance Grants which have been previously approved by the Establishment and Coordination Committee.

18.0 FINANCIAL IMPACT

This proposal distributes funds that have been specifically allocated to the Community Development Assistance Grants program through the 2002/2003 Budget under account code 103 1676 570 860 700 659 000 00. This is supplemented with funds allocated from the Drug Program, Community Harm Reduction budget under account code CH34 3300 659 000 00. Some community groups need not be GST registered – their tax status is clarified when they respond to written notification of their successful application.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

1. Approve the recommendations for 2002/2003 Round 2, Community Development Assistance Grants Program as per the Applications Recommended for Approval attached as Table 1 and the Applications Not Recommended for Approval as Table 2.
2. Approve recommendations with amendments.
3. Not approve the recommendations.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 09 DECEMBER 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
<i>attach</i> 09/12-1L <i>M</i>	240/7-2002/2003 - 9 DEC 2002	OLMCEO	Contracts to Provide Professional Services – Report for October 2002	YES
09/12-2L <i>R</i>	261/61/1-2004(1) - 9 DEC 2002	OLMCEO	Provision of Election Management Services for the 2004 BCC Quadrennial Election	YES
09/12-3L <i>M</i>	- 9 DEC 2002	OLMCEO	Renewal of Executive Service Contract	YES
09/12-4L <i>M</i>	- 9 DEC 2002	OLMCEO	Renewal of Executive Service Contract	YES
09/12-1N	243/107-80004/98/99(P2)	CED	Mississippi Parklands Golf Course and Residential Facility	HELD

present at meeting:

- KOTR*
- DBH*
- SKH*
- MAH*
- JHC*
- KMR*

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 240/7-2002/2003

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for October, 2002

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in October, 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Renae Philipson, PAMCEO
Extension 36486
Office of the Chief Executive Officer

6.0 DATE

29th November 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

- 9 DEC 2002

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of October, 2002 as attached.

COMMITTEE SECTION

10.0



Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

9 DEC 2002

.....
Lord Mayor



ACTION TAKEN

09 DEC 2002

TOWN CLERK

file to PAMCEO

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$2,129,316.10 during the month of October, 2002 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

1.0 FILE NUMBER:

09/12-3L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Bob Wallis, Manager, Development and Regulatory Services.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Bob Wallis, Manager, Development and Regulatory Services. His contract is due to expire on 1 March 2003.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

5.0 SUBMISSION PREPARED BY

Margaret Crawford, Divisional Manager, Customer and Community Services Division.

6.0 DATE

22 November 2002.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED

- 9 DEC 2002

9.0 RECOMMENDATION

COMMITTEE SECTION

That Bob Wallis be re-appointed to the position of Manager, Development and Regulatory Services Division for a period of 5 years.

10.0 Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

ACTION TAKEN

09 DEC 2002

TOWN CLERK *file to DMGRJ.* 53

9 DEC 2002

Lord Mayor

[Handwritten signatures and initials]

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

Bob Wallis was appointed to the position of Manager Development and Regulatory Services, Customer and Community Services Division.

Bob has been performing well in managing the very large and difficult branch and it is proposed to re-appoint him to the position of Manager, Development and Regulatory Services, Customer and Community Services Division for a period of 5 years.

12.0 CONSULTATION

Lord Mayor.

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

N/A

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

09/12-4L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Robert Broughton, Manager, Business Services, Customer and Community Services Division.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Robert Broughton, Manager, Business Services, Customer and Community Services Division. His contract is due to expire on 15 December 2002.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Margaret Crawford, Divisional Manager, Customer and Community Services Division

6.0 DATE

22 November 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED

- 9 DEC 2002

COMMITTEE SECTION

9.0 RECOMMENDATION

That Robert Broughton be re-appointed to the position of Manager, Business Services, Customer and Community Services Division for a period of 5 years.

10.0 Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

09 DEC 2002

TOWN CLERK

file to DMGRJ.

APPROVED

9 DEC 2002

Lord Mayor

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

Robert Broughton was appointed to the position of Manager, Business Services, Customer and Community Services Division.

Rob is a very long standing employee. He manages his Branch in a professional manner and has developed a number of high performing staff from this area.

He is also a willing contributor to corporate initiatives and is committed to performance improvement for Council as a whole.

Rob has been performing well in this role and it is proposed to re-appoint him to the position of Manager, Business Services, Customer and Community Services Division for a period of 5 years.

12.0 CONSULTATION

Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

N/A

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 16 DECEMBER 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
16/12-1F SR	364/15/52 16 DEC 2002	City Governance	Property Lease of new CBD Administrative Centre Accommodation for Council	YES
16/12-2F M	24/1-K/2003(1) 16 DEC 2002	City Governance	City Governance Management Team Residential Workshop	YES
16/12-1J M		OLMCEO	Appointment to Executive Service	YES
16/12-1K M		OLMCEO	Appointment to Executive Service	YES
16/12-1L M	99-23(A1) 16 DEC 2002	OLMCEO	Renewal of Executive Service Contract – ourbrisbane.com Project Director	YES
16/12-2L M	16 DEC 2002	OLMCEO	Renewal of Executive Service Contract – Manager, Library Services	YES
16/12-3L IR	376/6/40(P3) 16 DEC 2002	OLMCEO	Contracts and Tendering - Report to Council for contracts accepted by delegates	YES
16/12-1N	234/37/132-2002/2003	CED	Mountains to Mangrove Festival Funding	HELD
16/12-1Q SR	379/30/1(1) 16 DEC 2002	BCW	Proposed Purchase of Bracalba Quarry, Wanmuran, Caboolture	YES

present at meeting:

- SGS
- CEB for DBH
- KOTA
- SLH
- KMH
- MAH
- JHC

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 24/1 - K/2003 (1)

16/12 - 2F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

City Governance Management Team Offsite Workshop

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to hold an offsite workshop for the City Governance Management team.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Jane Schilpzand/ Jane McDonald
Strategy and Program Manager
City Governance Division
extn: x36858

6.0 DATE

10th December 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C grant approval for the City Governance Management Team Workshop to be held at O'Reilly's Guest House on 20th and 21st February, 2003 at a cost of approximately \$3,600.

10.0 DIVISIONAL MANAGER


Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

RECEIVED

19 DEC 2002

COMMITTEE SECTION

ACTION TAKEN

09 DEC 2002

TOWN CLERK

file to SF&BP.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

APPROVED
16 Dec 2002
Lord Mayor


11.0 BACKGROUND

Over the past 12 months City Governance Division continued to build better relationships and ensure delivery on expectations across Council. In September 2002 customer and stakeholder research was undertaken to understand how City Governance is progressing and to assist with planning further improvements.

This research together with the impact of the changing financial and governance environment required to achieve the 2010 vision for Council requires review and discussion on City Governance's direction and relevance of our current Strategic Plan in line with Council's vision.

The opportunity for this workshop will afford the Divisional Management Team dedicated time to discuss the changing environment and explore strategies to take City Governance successfully into the future. The workshop is to be held on 20th and 21st February 2003 as a two day workshop. It is preferable that the workshop be overnight to gain the full benefit of dedicated time and also to reinforce team building with the DMT.

Dott Hall, Potent Professionals has been providing City Governance with assistance over the past 12 months in both change management and customer research. She will facilitate the strategic planning sessions on the first day of the workshop. This facilitation is included in the total cost of Potent Professional's consultancy expected to be \$5,000 over the next three months.

Seven people will be attending the full workshop including the Chief Financial Officer, 4 branch managers and 2 Strategy and Program Managers. Several others will attend at various times.

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
Councillor Sharon Humphreys, Chairperson Finance Committee
Branch Managers in City Governance
All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

It will provide a most suitable forum for further discussing and developing City Governance service delivery strategies to help Council achieve the vision and priorities over the next few years.

14.0 CORPORATE PLAN IMPACT

It will enhance the valuable work already done in the Division which is critical for delivery of the Programs and Corporate Plan targets.

15.0 CUSTOMER IMPACT

Senior management of the Division will be away for two days, however will be contactable if necessary. The Division will have sufficient senior staff who will be able to attend to most matters.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Three venues were asked to quote on this residential - O'Reilly's Guest House, Sea World Nara Resort and Hyatt Regency Sanctuary Cove

	O'Reilly's	Sea World Nara	Sanctuary Cove
Accommodation Package including meals	\$2,556	\$2,740	\$2,691
Additional meals, room hire and use of facilities (Estimate)	\$1,000	\$1,000	\$1,000
Total	\$3,556	\$3,740	\$3,691

O'Reilly's Guest House is the most cost effective option and is considered the more appropriate venue because of the quiet location and proximity to Brisbane.

Funding is available under 1.02.1100.006.000.000.633.000.00

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Urgent as written confirmation is required by the venue as soon as possible.

21.0 PUBLICITY/MARKETING

N/A

22.0 OPTIONS

- (1) Approve the recommendation.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER:

16 / 12 - 1J

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, Community Development Services, Customer and Community Services Division

3.0 ISSUE/PURPOSE

Following a process of advertising and executive search nationally by Louise Baker, Managing Consultant, First Place International, 58 applications were received through advertising and six applicants were identified through search. Twelve applicants were interviewed and five candidates were shortlisted for consideration by the selection panel.

The advertising Schedule was as follows:

<i>Brisbane Courier Mail</i>	Saturday 20 July 2002
<i>Melbourne Age</i>	Saturday 20 July 2002
<i>Sydney Morning Herald</i>	Saturday 20 July 2002
<i>Australian Financial Review</i>	Friday 26 July 2002

Attachment 1 -Executive Role Statement

Attachment 2 -Interview Summary of Recommended Candidate, Resume and Referee Reports

Attachment 3 -Assessment of Other Applicants

4.0 PROPONENT

Margaret Crawford, Divisional Manager Customer and Community Services as chair of a panel comprising Pauline Peel, Divisional Manager, Community and Economic Development and Phil Minns, Divisional Manager, HR and Strategic Management.

5.0 SUBMISSION PREPARED BY

Steve Rutledge, Senior Associate, First Place International on behalf of Margaret Crawford.

6.0 DATE

5 December 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

APPROVED
 16 DEC 2002
 Lord Mayor
 [Signatures]

BCC PUBLIC RELEASE SCHEME
 10 YEAR RELEASE

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider the following candidates:

redacted

2. Mr Graeme Jones

for the position of Manager, Community Development Services, Customer and Community Services Division within Council's Executive Service. A contract and salary to be negotiated with the selected candidate.

9.0 DIVISIONAL MANAGER



Margaret Crawford
Divisional Manager
Customer and Community Services Division

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 53-23528 SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, Infrastructure, Urban Management.

3.0 ISSUE/PURPOSE

Following a process of advertising and interview of five applicants, the following information is provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Interview Summary of Recommended Candidates, Resume and Referee Reports
- Attachment 3 - Assessment of Other Candidates

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management.

5.0 SUBMISSION PREPARED BY

Jan Sturgess, Director, Merit Solutions.

6.0 DATE

12 December 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint from the following candidates:

- 1. Paul Cotton
redacted

to the position of Manager, Infrastructure, Urban Management within Council's Executive Service, with a contract and salary to be negotiated.

9.0 DIVISIONAL MANAGER


 Michael Kerry
**DIVISIONAL MANAGER,
 URBAN MANAGEMENT
 BRISBANE CITY COUNCIL**

APPROVED
 16 DEC 2002
 Lord Mayor



BCC 10-YEAR RELEASE SCHEME

1.0 FILE NUMBER: 99-23(A1)

16 / 12 - 1L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Greg Lodder

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Greg Lodder

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Alan Hesketh, Chief Information Officer, iDivision

6.0 DATE

4 December 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Greg Lodder's contract of employment with the Council be renewed for a period of 3 years from 18 January 2003.

10.0 
Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

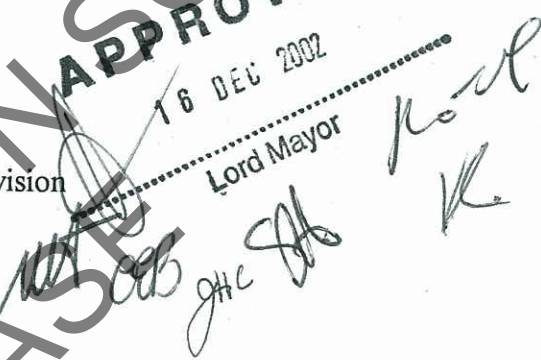
09 DEC 2002

TOWN CLERK

RECEIVED

19 DEC 2002

COMMITTEE SECTION
file to CIO.

BCC 10 YEAR RELEASE SCHEME APPROVED 16 DEC 2002 Lord Mayor 

11.0 BACKGROUND

Greg Lodder's contract of employment with the Council expires on 18 January 2003.

On 21 January 2002 approval was granted for Greg to be temporarily seconded to the role of Project Director, ourbrisbane.com.

Greg has been performing well in this role and it is proposed to renew his contract for a further period of 3 years and continue with his temporary secondment to ourbrisbane.com.

12.0 CONSULTATION

Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

N/A

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 52-12105

16 / 12 - 2L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Christine Mackenzie, Manager, Library Services, Customer and Community Services Division.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Christine Mackenzie, Manager, Library Services, Customer and Community Services Division. Her contract is due to expire on 26 January 2003.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Margaret Crawford, Divisional Manager, Customer and Community Services Division.

APPROVED
16 DEC 2002
Lord Mayor
JHC

6.0 DATE

4 December 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Christine Mackenzie be re-appointed to the position of Manager, Library Services Division for a period of 3 years.

10.0 
Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

09 DEC 2002

TOWN CLERK
file to DM&RT

RECEIVED

19 DEC 2002

COMMITTEE SECTION

11.0 BACKGROUND

Christine Mackenzie was appointed to the position of Manager, Library Services, Customer and Community Services Division.

Christine has performed steadily in this role and it is proposed to re-appoint her to the position of Manager, Library Services for a period of 3 years.

12.0 CONSULTATION

Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

N/A

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE