

E&C RESULTS – 3 MAY 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
03/05-1F M	364/48/3(245) - 7 MAY 2002	City Governance	Property lease - Zillmere Youth Hub. PAMCA	YES
03/05-2F M	302/6/66 - 7 MAY 2002	City Governance	Establishment of a self-managed Insurance Fund. MCRM	YES
03/05-3F AR	345/15(33)	City Governance	Proposal – new BCC Local Law and Subordinate Local Law for Council Property.	YES
03/05-4F M	204/6(16) - 7 MAY 2002	City Governance	Monthly Project Report – March 2002. MCRM	YES
03/05-1K AR	460/62/32(134/P7)	Urban Management	Removal from Heritage Register – James Hardie Wall and Newstead Depot; and alteration to Heritage Register listing – former Brisbane Gas Company.	YES
03/05-2K AR	460/58/1(1)	Urban Management	City Plan amendment – Levington Road precinct reclassification.	YES
03/05-3K -	460/2(109)	Urban Management	Overseas travel – Principal Engineer, City Design to travel to New Zealand 5 th to 10 th May 2002 re tenderer for New Farm Riverwalk Floating Walkway Project.	WDRN
03/05-4K AR	460/2(122)	Urban Management	Temporary Local Planning Instrument – Park Road, Yeronga.	YES
03/05-5K AR	460/2(124)	Urban Management	Temporary Local Planning Instrument – Clifton Hill War Service Homes Estate; and amendment to Moorooka District Local Plan.	YES
03/05-1L M	11/139 (AR) - 7 MAY 2002 ATTACH	OLMCEO	Appointment – Manager Assurance and Audit Services to Standards Board of the Institute of Internal Auditors. MMA	YES
03/05-1M M	12/51/1 (P6) - 7 MAY 2002 ATTACH	City Business	Monthly Travel Report – February 2002. TCCS	YES
03/05-1N AR	234/82/22(7)	CED	Establishment – Brisbane Housing Company.	YES

PRESENT

J G SOORLEY

K O T QUINN

J H CAMPBELL

D B HINCHCLIFFE

S L HUMPHREYS

T HAMPSON

M A HAYES

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 364/48/3(245)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Property Lease of Premises for Zillmere Youth Hub.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to enter into a property lease agreement for suitable premises at Shops 3 & 5, 67 Dunsford Street, Zillmere to accommodate the Zillmere Youth Hub.

4.0 PROPONENT

Helen Gluer,
Chief Financial Officer,

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets. (PAMCA Ext. 35588)

6.0 DATE

01 May 2002

7.0 FOR E&C COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

APPROVED

3 MAY 2002

RECEIVED

- 7 MAY 2002

COMMITTEE SECTION
ACTION TAKEN

715102
TOWN CLERK

PAMCA

BCC PUBLIC RELEASE SCHEME
10 YEAR

9.0 RECOMMENDATION

That the Establishment & Coordination Committee grant approval to negotiate a new property lease for Shops 3 & 5, 67 Dunsford Street Zillmere to accommodate the Zillmere Youth Hub on the basis of a two (2) year lease with a three (3) year option; at a rental of \$16,500 per annum (inclusive of outgoings and GST), subject to annual CPI adjustments and on terms and conditions satisfactory to the Manager, City Assets and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



**Helen Gluer
Chief Financial Officer**



**Pauline Peel
Divisional Manager
Community & Economic Development**

I Recommend Accordingly



.....
for CHIEF EXECUTIVE OFFICER

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

An integral component of Council's strategic direction is to build community strengths and widen the opportunities for all to share in social and economic prosperity. A key corporate priority in this regard is to support Brisbane's young people in this endeavor by increasing their involvement in city life and improving services particularly for disadvantaged youth. The successful establishment of a Youth Hub is one component of Council's youth strategy to engage with and involve young people in the life of the city by:

- Listening and responding to young people
- Supporting young people; and
- Encouraging young people's creativity and participation in economic and community life

The Youth Program has been allocated funds for the establishment of a Youth Hub in Brisbane. In mid 2001 a major study project was undertaken to develop a framework for youth hub design, planning and management. It was recommended that the youth hub be located in Zillmere because:

- Zillmere has a high population of disadvantaged young people
- Zillmere has existing community networks
- Zillmere has a strong and active local and district youth and community sector
- The youth hub concept has strong links and commitment from the North Place Team, and
- Zillmere has a strong life in the suburbs program which has indicated a readiness and capacity to look at issues relating to young people

In December 2001 the Social Policy Task Force gave approval for Brisbane's first Youth Hub to be located in Zillmere and that site investigations should commence immediately.

Site Options

A comprehensive inventory of possible locations has been undertaken. Information on the site options for this project is contained in attachment A.

Recommended Site

The inventory has identified a preferred location for the Youth Hub as being - shop 5 & 3, Dunsford St, Zillmere.

This site will afford 120 sqm of space, and is located in close proximity to:

- a high school (has indicated a high level of support for the youth hub)
- bakery and fast food shop
- public transport including bus and train; and
- The local community centre and youth employment service

This site will provide ample space and is a prime site to become a hub where young people can come and meet, access and exchange information, utilise information technology and share views on issues affecting themselves and their community.

12.0 CONSULTATION

Consultation has been undertaken with

- Councillor Terry Hampson - Ward of Marchant
- Councillor David Hinchliffe - Chairperson Community Policy Committee
- Councillor Kerry Rea - Chairperson Customer And Local Services Committee
- Councillor Sharon Humphreys – Chairperson Finance Committee
- Frank Riley – Manager City Assets
- Pam Bourke – Manager Social Policy
- Alan Rogers – Manager Community and Lifestyle
- Graeme Jones – Manager Community Development Services
- Steve Capelin – Team Leader Social Action And Youth
- Sunil Madan – Senior Officer Community Assets
- Trish Thornthwaite – Team Leader North Place
- Aspley High School – Youth Council
- Local Community Agencies

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support

Extensive consultation with the local community sector agencies and organizations has been conducted. All groups have indicated their support for the facility and a willingness to be involved in its operation.

Social and Community Implications

The proposed Dunsford Street site is located close to public transport, and the Aspley State High School, and as the preferred location for the Zillmere Youth Hub will provide pathways between young people and the broader community in terms of employment and training, information referral, Internet and technology access and community planning and decision making.

A two year lease will allow the Hub and its operations to be firmly established and form sustainable links with young people, the local community, the North Place Management Project, and life in the suburbs project for the area.

14.0 CORPORATE PLAN IMPACT

The establishment of the Zillmere Youth Hub will mark the successful achievement of a Corporate Plan outcome - to develop a pilot youth hub, supporting the social and economic independence of young people.

Outcome: 4.5 Diverse and inclusive City

Engaged and involved citizens who accept and value social difference

Strategy: 4.5.1 Provide opportunities for all Brisbane people to participate in and contribute to the life of the city

Service: Inclusive city initiatives

Level of service: Implementation of Youth strategy

The proposal is also in accordance with the Corporate Plan: -

Strategy 1.4.3: Improve the management and performance of Council's physical asset portfolio

15.0 CUSTOMER IMPACT

The Zillmere Youth Hub will provide an opportunity for young people to engage with Council, the community and with each other in meaningful ways, in a safe and friendly environment. The hub will also enhance access for young people to new technology. The Hub initiative gives the Council Youth Strategy life and meaning for young people.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Complies with and supports Council's youth strategy

18.0 FINANCIAL IMPACT

Capital funding of \$100,000 has been allocated for this facility in 2001/02

On 30 April 2002, Council's budget committee approved \$150,000 for 2002/03 in support of this proposal. This budget is held by Community and Lifestyle and incorporates:

\$100,000 for a youth development officer and project work

\$ 50,000 operational expenses, (inc \$16,500 for the lease and the remainder for utilities and equipment leases)

Approval in principle has also been given for \$150,000 in support of this proposal for 2003/04.

This is a pilot project subject to an annual evaluation for future viability and improvements. Further budget bids will be subject to a successful evaluation of the project.

19.0 HUMAN RESOURCE IMPACT

Funded in community and Lifestyle

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

An extensive publicity and marketing strategy will be developed in consultation with, the young people of the area, Marketing and Communications, the Youth Program and North Place Management Team.

It is anticipated that the strategy will include the development of promotional material, information for potential users on the hiring and use of the facility, an image for the space, local advertisements, and an event to launch the space upon the completion of its fit out, etc.

22.0 OPTIONS

1. That the Establishment & Coordination Committee grant approval to negotiate a new property lease for Shops 3 & 5, 67 Dunsford Street Zillmere to accommodate the Zillmere Youth Hub on the basis of a two (2) year lease with a three (3) year option, at a rental of \$16,500 per annum (inclusive of outgoings and GST), subject to annual CPI adjustments and on terms and conditions satisfactory to the Manager, City Assets and the Manager, Brisbane City Legal Practice.
2. Not approve the recommendation.

Option 1 is preferred

1.0 FILE NUMBER: 302/6/66

SUBMISSION TO THE ESTABLISHMENT & COORDINATION COMMITTEE

2.0 TITLE: Establishment of a Self-managed Insurance Fund

3.0 ISSUE / PURPOSE

The purpose of the submission is to gain endorsement for the approach and key elements of the self-managed insurance fund. This is part of a two step process:

- This submission to endorse the approach and structure of the fund.
- A second submission for recommendation to Council to approve the fund structure, delegations and the program of re-insurance.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Michael Byrne
Manager, Contracts and Risk Management
City Governance Division
MCRM
340 34801

APPROVED

3 MAY 2002

Lord Mayor

RECEIVED

6.0 DATE

24 April 2002

- 7 MAY 2002

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

ACTION TAKEN

9.0 RECOMMENDATION

That E&C endorse in principle the approach and structure of the managed fund that will operate in accordance with the attached business rules, investment strategy and premium pricing model; and continuation of negotiations for a program of re-insurance.

715102

TOWN CLERK
MCRM

10.0 DIVISIONAL MANAGER

Helen Gluer
Chief Financial Officer

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

BCCG 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Meaning of Managed Fund

A managed fund is a financial vehicle to fund current and future insurance liabilities up to a designated level. Risk above this level is usually transferred to external insurers.

The managed fund enables an entity to retain a higher level of risk by effectively running an in-house insurance company.

A managed fund requires a dedicated reserve with specific accounting and access rules. The reserve must be quarantined from being used for any other budget purpose.

Historical context

In November 2000 Council commissioned an independent risk-financing review by International Risk Management Group (IRMG) to review the effectiveness and efficiency of BCC's existing corporate insurance and risk management program.

The study concluded that:

- "...BCC could potentially retain higher levels of insurable risk if required..." and that
- "...the most efficient method of managing...(insurance funds)...would be via the establishment of a Managed Insurance Fund or a Captive Insurance Company."

The study then dismisses the captive insurance company option because of the significant capital funding to meet APRA's regulatory requirements, and the associated administrative costs.

In August 2001 Council's insurance program was completed with a major (88%) increase in premium, and reduced cover. This caused Council to consider how it could move to a situation in which it was less exposed to market fluctuations, and there would be more stability in insurance costs over time.

In September 2001 Council directed its broker (Marsh P/L) to investigate alternative risk financing options which would reflect BCC's more aggressive risk retention strategy. This resulted in a series of options, all of which featured higher levels of retained risk below a "transfer line", catastrophe cover above that line; and the establishment of a managed fund.

Meanwhile, the global insurance industry was suffering from the effects of the HIIH collapse and the impact of the September 11 World Trade Centre terrorist attacks. These incidents made insurance markets even more unpredictable, and generated added impetus for public sector agencies to establish self-managed insurance funds as the vehicle for greater risk retention in-house. Most states and the Commonwealth moved to establish captive insurance companies or managed funds.

In November 2001 Council set up a project team to investigate alternatives to its traditional insurance regime; and, the specific issues associated with establishing a managed fund.

Key elements of a managed fund

The elements which are crucial to the establishment of a self-managed fund are:

- The *business rules* - the administrative and accounting framework that govern operation of the fund.
- The *external investment strategy* - how the reserve is to be invested
- The *premium pricing model* - which calculates premiums for internal stakeholders.

The *business rules*. A set of business rules was drafted and circulated for comment. The final version is at Attachment 1. These are effectively a policy that governs operation of the fund.

The *external investment strategy*. Council will commence the fund with a reserve of approximately \$5m - already held as a cash-based insurance reserve - and will seek to grow the reserve to \$20m over 10 years. Discussions have been held with the Queensland Investment Corporation (QIC). It is recommended that the reserve and net premium contributions be invested with them. The majority would be in a long term balanced fund portfolio, with a lesser portion in cash investments to allow for quarterly draw-downs to cover claims. Further details on the strategy are at Attachment 2.

The *premium pricing model* to calculate internal premiums for Divisions and business units has been developed. Based on Council's current cost allocation model, it was refined by Aon Partners and validated through rigorous testing. It calculates premiums based on four components: claims experience; risk exposure data; future risk factors; and, future liability fund costs. (Extracts are at Attachment 3.)

12.0 CONSULTATION

Cr Sharon Humphreys has been kept apprised of developments.

The proposal was endorsed by EMT; and a briefing was delivered to E&C strategy on 8 April 2002.

The project has involved extensive liaison with the insurance industry and wide consultation with the affected parts of Council.

Stakeholders within Council have been engaged through the Reference Group. They have been briefed on each major initiative, and afforded the opportunity to comment on key documents. There is agreement-in-principle by all consulted of the need to establish the managed fund.

13.0 IMPLICATIONS OF PROPOSAL

The main implications of this proposal are:

- It will change the way insurance is managed within Council
- Council will assume more risk than in the past, and obtain benefits from a good record of risk management
- Cash balances on reserves will be transferred out of Council, affecting cash holding or borrowing activity
- Council exposure to major/catastrophic events will be greater in the short term whilst the fund is being established
- In the longer term, Council will be more secure and less subject to the vagaries of the insurance market
- Politically, this initiative should be viewed favourably. It will strengthen Council's financial position and reinforce its solid credit rating - because Council will be perceived as adopting a responsible risk management approach.

14.0 CORPORATE PLAN IMPACT

The establishment of the fund will contribute directly to Outcome 1.6 *Well managed risk*. It will help to buffer Council from adverse financial consequences in the medium and long term.

15.0 CUSTOMER SERVICE IMPACT

There is no direct customer service impact.

However, shoring up Council's financial risk exposures lessens the chance that funds will have to be diverted to meet unexpected claims.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

The business rules constitute a policy governing how the self-managed insurance fund will operate. Key aspects of the rules are below.

- The viability of the fund depends on fund reserves being quarantined and only being available for approved insurance purposes.
- Each division and business unit will be required to conform to a corporately consistent policy on payment of premiums and administration of the fund. These may differ from the administrative arrangements in place in some business units at present.

18.0 FINANCIAL IMPACT

There could be a significant impact if there is a major claim before the fund is fully established. A large claim (greater than the investment fund balance, and up to \$20m) would have to be borne by Council - at the expense of other initiatives, or out of increased borrowings.

Internally, the cost of premiums for divisions and business units will be greater than historical figures whilst the fund is being built. (However, note that due to the state of the market, the cost of insurance will be dearer whether or not a self-managed fund is established.)

The longer term success of the fund relies on building up a reserve and quarantining that reserve from operational funds.

19.0 HUMAN RESOURCE IMPACT

The estimated workload is associated with the operation and administration of the fund is 0.5 FTE.

In the first instance, we shall attempt to absorb the additional tasks within base.

20.0 URGENCY

Urgent.

Although market premiums are yet to be confirmed via Marsh P/L, it is considered prudent to ratify the managed fund's ground rules now, so that the transition to new arrangements after 31 May operates seamlessly for Divisions and Business Units.

21.0 PUBLICITY/MARKETING

Some publicity may be generated around establishing the fund and increasing the level of self-insurance. These demonstrate pro-active management of cost and risk exposures.

22.0 OPTIONS

Broad insurance options

The broad options outlined in an E&C strategy briefing on 8 April 2002 are summarised below.

1. *Retain traditional covers, with the same levels of deductibles.* This involves unacceptably high premium increases and leaves Council exposed to market forces and fluctuations in subsequent years.
2. *Retain traditional covers with higher levels of self-insurance.* This again involves high premium increases and leaves Council exposed to market forces and fluctuations in subsequent years. The market is unlikely to compensate Council adequately for accepting higher risks, because premium expectations are driving pricing.
3. *Establish a managed fund and re-insure for catastrophes.* This involves some risk in the short term whilst the fund is being built, but is advantageous in the longer term as it brings stability. The option does not require major upfront establishment costs.
4. *Establish a captive insurance fund and re-insure for catastrophes.* This is similar to Option 3, but must satisfy APRA requirements, including significantly more regulatory compliance costs, and up front equity funding to meet capital adequacy requirements.
5. *Total self-insurance.* The option is not allowable under the Local Government Act. However, participation in the LGMQ satisfies the compliance requirements. The Council can self-insure all property and

motor risks and comply by remaining in the LGMQ for liability cover.
The prudence of such a bold strategy is questionable.

Assessment of options

Options 4 and 5 have not been considered further.

The preferred option is Option 3 - to establish a managed fund.

Options 1 and 2 will only come into play if they are considerably cheaper than is anticipated.

Attachments:

1. Business Rules
2. The External Investment Strategy
3. Premium Pricing Model.

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v 1 May

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 204/6 (16)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - March, 2002 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance, 340 35290

6.0 DATE

22 April, 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER


Helen Gluer
Chief Financial Officer

I Recommend Accordingly


.....
for CHIEF EXECUTIVE OFFICER

BCC 70 YEAR PUBLICATIONS RELEASE APPROVED GOVERNMENT

Lord Mayor

RECEIVED

- 7 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

715102
TOWN CLERK
MCRM

11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Requests to improve the readability of the project report have been received and from next month all additional information or changes to exception reports will be highlighted for your convenience.

March Report Summary

Attachment A is the report for March, 2002. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

▪ Projects adversely changed since last month include:

Davies Park Redevelopment - New Rowing Facility: Reported as not on budget, not on time and with emerging issues. While the building contract has been awarded and work has commenced a delay in the sewer connection design has prevented simultaneous construction as per the initial project plan. A tree management strategy is now in place and landscape plans have been received for approval.

A design and build contract for the pontoon has been let however, EPA and DPI assessment is slightly behind schedule.

Latent conditions have been advised which will add additional expenditure to the project but at this stage the total amount is yet to be advised.

Bikeways Construction New - Reported as not on budget or on whole of life estimate and with emerging issues. Additional funds will be sought in the next budget review to cover additional commercial settlement costs.

LAOP Trust - Reported as not on time and not on budget. Delays in negotiations for the purchase of parkland in Ormskirk Street, Calamvale have caused this project to run behind schedule. A carryover will be submitted at the third budget review.

Ward Parks Trust - Reported with emerging issues. Increased levels of developer contributions have been received however an increasing number of work requests are also being received. A submission in the third budget review will be submitted to raise both the revenue and expenditure estimates of this scheduled project.

Redirect Heroes Avenue Pump Station - Reported with scope changes and emerging issues. This project is currently under review with the intention of combining the current project with future related pump station work. This will allow for some future activities, minimise impact and allow better co-ordination of activities.

Sandgate WWTP Sequential Lance Mixing Systems - Reported as not on time, not on whole of life estimate with scope changes and emerging issues. Anticipated expenditure did not allow for complete scope of the three digesters and tender prices were significantly greater than original estimates. Additional funds will be sought at the third budget review and for 02/03 to allow for project to proceed.

Projects appearing for the first time

Pinkenba Sewerage system Upgrade - Reported as not on budget, not on time with scope changes and emerging issues. The position of the proposed pump station conflicts with a proposed six lane arterial road project in Kingsford Smith Drive and land acquisition costs were more than expected. A carryover has been requested and the scope and estimate is being reviewed.

New Project currently being added to the system

BCW Brisbane Bitumen - Negotiation for all agreements, consents and contracts are continuing with the 15th May 2002 as the deadline. Final decisions on the project will be made on the 15th May 2002.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for March, 2002

Option 1 is the preferred option.

1.0 FILE NUMBER: 1/139 (A2).

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Andrew MacLeod, the Manager Assurance and Audit Services, to the Standards Board of the Institute of Internal Auditors.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for

1. The re-appointment of Andrew MacLeod, Manager Assurance and Audit Services, to the Standards Board of the Institute of Internal Auditors, and
2. The Manager, Assurance and Audit Services, to attend a meeting of the Institute of Internal Auditors Standards Board in Washington, D.C, in conjunction with the Institute of Internal Auditors International Conference from 23rd June 2002

APPROVED
3 MAY 2002

Lord Mayor
SA
gkc

4.0 PROPONENT

Jude Munro
Chief Executive Officer

RECEIVED

- 7 MAY 2002

5.0 SUBMISSION PREPARED BY

Andrew MacLeod
Manager, Assurance & Audit Services

COMMITTEE SECTION
ACTION TAKEN

71 5102
TOWN CLERK
MMA

6.0 DATE

22 April 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

9.0 RECOMMENDATION

That E&C grant approval for:

1. The re-appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Standard Board of the Institute of Internal Auditors;and
2. The Manager, Assurance and Audit Services to attend a meeting of the Institute of Internal Auditors Standards Board in Washington, D.C, in conjunction with the Institute of Internal Auditors International Conference from 23rd June 2002.
3. The Council will fund one trip for Institute of Internal Auditors Standards Board in each financial year.

10.0 DIVISIONAL MANAGER



Jude Munro
Chief Executive Officer

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Institute of Internal Auditors

The Institute of Internal Auditors (IIA) serves 70,000 members in internal auditing, governance and internal control, IT audit, education, and computer security from more than 100 countries. The world's leader in certification, education, research, and technological guidance for the profession, The Institute serves as the profession's watchdog and resource on significant auditing issues around the globe.

The IIA also provides internal auditing practitioners, executive management, boards of directors and audit committees with standards, guidance, and information on internal auditing best practices. The IIA Standards Board defines, develops and promulgates internal auditing standards and their associated interpretations and guidelines. Also, the Standards Board maintains a liaison with the certification program (CIA exam) to assure that it continues to incorporate and reflect the most current standards and guidance officially published, and maintains a dialogue with other standards bodies.

This will be Andrew's second year on the IIA Standards Board. The Council will continue to benefit from Andrew's access to leading edge research on all facets of internal and computer auditing. Membership of the IIA Standards Board will allow Andrew to keep up to date with what is happening worldwide in relation to internal auditing and establish world renowned contacts.

Council will be required to fund one trip per financial year for Andrew's membership of the IIA Standards Board. Meetings are usually held Wednesday through Friday and travelling time will be required. Also, the Council will allow Andrew up to ten days time off from work to attend meetings of Standards Boards of the Institute of Internal Auditors and the Information Systems Audit and Control Association in each financial year. Any extra time required will be taken as either leave without pay or recreation leave. Any frequent flyer points earned from fares paid for by Council will be utilised where possible on future flights to IIA Standards Board meetings.

Bob McDonald from the Queensland Department of Natural Resources is the Vice Chairman of Professional Services for the Institute of Internal Auditors International Board. His department supports and funds his involvement with the Institute of Internal Auditors. The Queensland Department of Natural Resources funds one of his trips to the US each year. His Director General's apparently have publicised the professionalism of their Internal Audit and the recruitment benefits of Bob's involvement with the IIA.

It is considered that Andrew MacLeod's continued membership of the IIA Standards Board is worthwhile and is supported by Council.

12.0 CONSULTATION

The Lord Mayor, Councillor Jim Soorley, and Jude Munro, Chief Executive Officer, are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Membership of the Institute of Internal Auditors Standards Board will allow Andrew access to leading edge internal audit research and developments.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Andrew's membership of the Institute of Internal Auditors Standards Board should lead to a higher quality of Assurance and Audit Services coverage in Council.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Council will fund one trip for Institute of Internal Auditors Standards Board in each financial year. Andrew's attendance at the Internal Auditors Standards Board meeting from 23rd June 2002 in Washington, D.C, to be held in conjunction with the Institute of Internal Auditors International Conference would cost approximately A\$6,700. The Institute of Internal Auditors International Conference will be the only conference or significant training undertaken by Andrew in the current financial year. Any frequent flyer points earned from fares paid for by Council will be utilised where possible on future flights to IIA Standards Board meetings.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option (1) Approve the recommendation that E&C grant approval for Andrew MacLeod to attend meetings of the to the Standard Board of the Institute of Internal Auditors. Also, approve Andrew's attendance at a meeting of the Institute of Internal Auditors Standards Board in Washington, D.C, in conjunction with the Institute of Internal Auditors International Conference from 23rd June 2002.

Option (2) Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -
February 2002*

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner
DIVISIONAL MANAGER CITY BUSINESS

5.0 SUBMISSION PREPARED BY

Jaylene Farrell
Travel Co-Ordinator, City Shared Services, ext. 72056

6.0 DATE

11 April 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved
travel for February 2002.

10.0 Noel K Faulkner
DIVISIONAL MANAGER CITY BUSINESS

I Recommend Accordingly


.....
for CHIEF EXECUTIVE OFFICER

APPROVED
3 MAY 2002

Lord Mayor

RECEIVED

- 7 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

715102

TOWN CLERK

TCCS

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for February 2002, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in February which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

		February
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	1
	(ii) Airfares	\$0.00
b)	Domestic Travel	
	(i) Number of Bookings	40
	(ii) Airfares	\$19,303.21
c)	Accommodation and Allowances Costs	\$17,736.98
d)	Registration Fees for Conferences	\$16,107.50
e)	Other Costs e.g. hire car	\$3367.47
TOTAL		\$56,515.16

Commercial Operations

g)	International Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
h)	Domestic Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
i)	Accommodation and Allowances Costs		\$0.00
j)	Registration Fees for Conferences		\$0.00
k)	Other Costs e.g. hire car		\$0.00
	TOTAL		\$0.00
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment "A"		\$6,388.70

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for February 2002.

(2) Not approve the recommendation.

Option (1) is the preferred option.

E&C RESULTS – 13 MAY 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
13/05-1B R	1/242 13 MAY 2002	HR&SM	Code of Conduct	Y
13/05-1F R	392/40(2009) 13 MAY 2002	OLMCEO	Stillbirth and Neonatal Death Support (Qld) Inc. (SANDS) - inclusion as a Charitable Organisation.	Y
13/05-1K R	460/2(99/P1) 13 MAY 2002	Urban Management	Amendments to Bulimba District Local Plan.	Y
13/05-2K R	460/2(98) 13 MAY 2002	Urban Management	Toowong-Indooroopilly Local Plan.	Y
13/05-3K R	460/2(110) 13 MAY 2002	Urban Management	Adoption of Aspley District Local Plan.	Y
13/05-4K R	305/10(11) 13 MAY 2002	Urban Management	Repeal of Infrastructure Planning Scheme Policies 6, 7 and 8.	Y
13/05-5K R	460/2(102) 13 MAY 2002	Urban Management	Brisbane River Corridor Management Plan – Planning Scheme policies.	Y
13/05-1L M	240/7-2001/2002 13 MAY 2002 ATTACH	OLMCEO	Contracts to provide Profession Services – February 2002.	Y
13/05-1N M	234/70/1(128/P2/A3) 13 MAY 2002	CED	Membership – International Council for Local Environment Initiatives (ICLEI).	Y

PRESENT

- J G SCORLEY
- C E BERMINGHAM
- S L HUMPHREYS
- K M O'NEA
- M A HAYES
- J H CAMPBELL
- K D T QUINN

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 240/7-2001/2002

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for February, 2002

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in February, 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Renaë Philipson, PAMCEO
Extension 36486
Office of the Chief Executive Officer

6.0 DATE

22 April 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of February, 2002 as attached.

10.0



Jude Munro
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

APPROVED
13 MAY 2002

Lord Mayor
[Handwritten signatures]

RECEIVED

13 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

13 MAY 2002

TOWN CLERK
PAMCEO

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$906,740.61 during the month of February, 2002 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

DOLLAR SUMMARY

CONSULTANTS APPROVED DURING FEBRUARY, 2002

DIVISION	OVER THREE MONTHS DURATION (\$)	OTHER (LESS THAN THREE MONTHS DURATION) (\$)
Customer and Community Services	Nil	\$10,000
Human Resources and Strategic Management	Nil	\$41,880.50
City Governance	\$1,595	\$135,630
Community and Economic Development	\$16,500	\$34,497.50
Urban Management	\$17,155	\$282,690.45
Office of the Lord Mayor and the Chief Executive Officer	Nil	\$1,800
City Business	\$51,075	\$132,685.16
Brisbane Water	\$50,395	\$60,610
Brisbane Transport	Nil	\$2,400
City Fleet	Nil	Nil
i Division	Nil	\$2,884
Brisbane City Works	Nil	Nil
TOTAL	\$136,720.00	\$705,077.61

**SOUTH EAST QUEENSLAND REGIONAL WATER QUALITY MANAGEMENT STRATEGY
(BCC PART FUNDING) – URBAN MANAGEMENT DIVISION**

	OVER THREE MONTHS (\$)	OTHER (LESS THAN THREE MONTHS DURATION) (\$)
TOTAL	\$54,052.00	\$10,891.00

1.0 FILE NUMBER:
234/70/1(128/P2/A3)

13/05 - 1 N

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Membership of the International Council for Local Environmental Initiatives (ICLEI).

3.0 ISSUE/PURPOSE

The purpose of this submission is for Council to join the International Council for Local Environmental Initiatives. ICLEI is an international environment agency for local governments with a mission to build and serve a worldwide movement of local governments to achieve tangible improvements in global environmental conditions through cumulative local actions.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Scott Losee (PPOAE)
Principal Program Officer Air and Energy
Pollution Prevention Health and Safety
Phone: x39568.

6.0 DATE

7 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE? **RECEIVED**

N/A

13 MAY 2002

9.0 RECOMMENDATION

It is recommended that E&C grants approval for Council to become an ICLEI member.


COMMITTEE SECTION

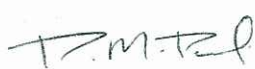
10.0 DIVISIONAL MANAGER

ACTION TAKEN


13 MAY 2002

TOWN CLERK
PPOAE


Mark Ricketts
Acting Manager
Pollution Prevention Health and Safety


Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

ICLEI is an international organisation dedicated to helping local authorities achieve tangible improvements in environmental quality. Through programs like Cities for Climate Protection (CCP), Local Agenda 21 (LA21) and the Water Campaign, ICLEI endeavours to formulate local solutions to global environmental issues like climate change and sustainable development.

Currently ICLEI membership comprises more than 400 international and Australian authorities including City of Melbourne, Sydney City Council, City of Adelaide and the Australian Capital Territory. As a participant in ICLEI's Cities for Climate Protection Program, Brisbane City Council has adopted the Sustainable Energy and Greenhouse Action Plan which is currently being implemented to reduce greenhouse gas emissions from Council activities and the community.

Other ICLEI programs like the Water Campaign and Local Agenda 21 as well as ICLEI tools such as a Triple Bottom Line toolkit, which is currently being developed, would similarly assist Council in achieving its vision for a clean and green city.

In discussions with ICLEI it has been proposed that ICLEI and Council jointly conduct a national workshop on Water Management in Brisbane during February 2003. This workshop would aim to:

- Prepare a message from Local Government for the World Water Forum to be held in Kyoto, Japan during March 2003 and,
- Further spread best practise results from ICLEI's international Water Campaign and the Riversymposium.

Other benefits of ICLEI membership include:

- International and national promotion of Brisbane's environmental initiatives
- Access to a network of local government representatives that are tackling similar environmental management problems
- Assist Council in the implementation and further development of ICLEI tools like the triple bottom line toolkit.
- Gateway to information, technology and collective learning from other members arising from campaigns & programs
- Input into and reduced participation fees for ICLEI campaigns, existing campaigns are CCPTM, LA21 and WaterTM.
- Access to supportive research, tools and information exchange covering a broad range of urban environmental management issues.
- National and International recognition for achievements at ICLEI conferences and UN events

The fee for Brisbane City Council is approximately \$8500 PA excluding GST and dependant on \$US exchange rates. Funds are available from account code 1.03.1604.620.000.000.646.000.00.

12.0 CONSULTATION

- Cr David Hinchliffe- Chairperson Community Policy Committee
- Jude Munro- Chief Executive Officer
- Doug Yuille- Environmental Policy Advisor
- Ian Christesen- Manager Pollution Prevention Health and Safety
- Wayne Wescott- Executive Director, International Council for Local Environmental Initiatives

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	ICLEI has over 400 local government members including a number of Australian local governments many of whom see Brisbane as a leader.
Service Levels	Nil
Political	Joining ICLEI will reinforce Brisbane's position as a national leader in protecting the local environment.
Industrial Relations	Nil

14.0 CORPORATE PLAN IMPACT

Joining ICLEI would support Council's vision for a Clean and Green City. ICLEI programs focus specifically on water quality, energy, climate change and waste and would strongly support the vision that: *"In Brisbane in 2010, everyone will create less waste, be careful in how they use energy and water and prefer to use renewable energy sources."*

15.0 CUSTOMER IMPACT

No Immediate impact. Access to "best practice" information will assist Council in engaging residents on sustainability issues.

16.0 ENVIRONMENTAL IMPACT

Joining ICLEI would reinforce Council's commitment to the environment and the role of local government in combating global warming and promoting sustainability.

17.0 POLICY IMPACT

Joining ICLEI would support current environmental policies over time.

18.0 FUNDING IMPACT

Membership would cost approximately \$8500 PA excluding GST and depending on US\$ exchange rates. Funds are available from account code 1.03.1604.620.000.000.646.000.00.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Joining ICLEI does not have a sufficient profile to warrant a public announcement. Individual projects will be marketed through normal channels. In addition to these channels, ICLEI promotes the achievements of members via a newsletter, its Internet site and regular conferences.

22.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

E&C RESULTS – 20 MAY 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
20/05-1F M	(8)456/10/24(P4) 20 MAY 2002	City Governance	Transfer of Pension Entitlements to City Super	YES
20/05-2F M	(8)28/2(P4/A2) 20 MAY 2002	City Governance	Amendments to the Trust Deed of the Brisbane City Council Superannuation Plan	YES
20/05-3F R.	288/20-46(0) & 364/62/6-NL050/P69(P2) 20 MAY 2002	City Governance	Disposal of certain classes of land by Council and proposed delegation to approve, terminate and deal with leases of Council owned retail shop tenancies	YES
20/05-4F M	364/150/2-UP100/15 20 MAY 2002	City Governance	Proposed sale of Council land situated at 15/23 Boolarra Street, Hemmant	YES
20/05-5F M	364/150/2-XJ460/P69 20 MAY 2002	City Governance	Sale of Council land situated at 470 London Road, Gumdale	YES
20/05-6F R	221/15/1-2001/02 20 MAY 2002	City Governance	To adjust the 2001/02 budget allocations for Programs and Funds for the services of the Council following a review of requests for changes to the 2001/02 budget.	YES
20/05-7F R	302/6/66 20 MAY 2002	City Governance	Implementation of a Managed Fund	YES
20/05-8F R	243/85-10127-01/03(P3) 20 MAY 2002	City Governance	Stores Board Report – Renewal of Corporate Insurance Program –2002/03 – 10127-01/02(P3)	YES
20/05-1J M	24/1-J2002(2) 20 MAY 2002	CCSD	Development & Regulatory Services Business Planning Workshop – Clear Mountain Resort.	YES
20/05-1K R	202/10(637), 202/11QK870/1021, 1023, 1025, 1027 20 MAY 2002	Urban Management	Stanley Street East, East Brisbane-Private Property Resumptions	YES
20/05-2K M	392/40(2008) 20 MAY 2002	Urban Management	Request for Corporate Sponsorship – Postie Bike Challenge	YES
20/05-3K M	202/11-KK200/413(A1) 20 MAY 2002	Urban Management	Claim for compensation arising from the resumption of land for road and easement for a purpose incidental to road situated at 413 Coronation Drive, Auchenflower.	YES
20/05-4K R	22/90/1-2001/2001 20 MAY 2002	Urban Management	Additional Capital Projects for Construction in 2001/2002	YES
20/05-5K R	460/2(122) 20 MAY 2002	Urban	Proposed City Plan Amendment – Park Road,	YES

E&C RESULTS – 20 MAY 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
		Management	Yeronga	
20/05-6K R	234/70/402(0) 20 MAY 2002	Urban Management	Moreton Bay Waterways and Catchments Partnership	YES
20/05-7K R	460/2(125) 20 MAY 2002	Urban Management	Adjustment of Parkland Contributions	YES
20/05-1L M	240/7-2001/2002 20 MAY 2002	OLMCEO	Contracts to Provide Professional Services Report for January, 2002.	YES
20/05-2L M	24/1-B/2002(1) 20 MAY 2002	OLMCEO	2002 Executive Retreat	YES
20/05-3L R	376/6/40(P3) 20 MAY 2002	OLMCEO	Report of council – Contracts and Tendering.	YES
20/05-4L M	20 MAY 2002	OLMCEO	Donation – Senior Constable Norman Watt Memorial Fund.	YES
20/05-5L M	20 MAY 2002	OLMCEO	Donation – “Clown Doctors” aid mission.	YES
20/05-6L R	20 MAY 2002	OLMCEO	Overseas travel – signing of memorandum of understanding between Brisbane and Narashino, Japan in Narashino.	YES
20/05-7L R	20 MAY 2002	OLMCEO	Overseas Travel – Sister City agreement signing and Sister Cities Mayors’ conference, Daejeon Korea and 10 th Anniversary Celebrations of Brisbane – Shenzhen Sister City relationship, Shenzhen, China.	YES
20/05-1M M	(4)12/51/1(P6) 20 MAY 2002	City Business	Monthly Report – Delegation of Authority to Travel, March 2002	YES

PRESENT
 G. SCORLEY.
 K. O. T. QUINN
 S. L. HUMPHREYS
 J. H. CAMPBELL.
 D. B. HINCHCLIFFE
 K. M. REA.
 M. A. HAYES.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

1.0 FILE NUMBER (8) 456/10/24(P4)

2.0 TITLE

Transfer of Pension Entitlements to City Super

3.0 ISSUE/PURPOSE

To seek approval for changes to the Trust Deed to allow pension entitlements to be transferred to the successor fund, City Super.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Jane McDonald – Strategy and Program Manager, City Governance

6.0 DATE

08 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E& C approval.

APPROVED

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

It is recommended that the amended Trust Deed attached and marked Appendix A is approved.

10.0 DIVISIONAL MANAGER

RECEIVED

20 MAY 2002

COMMITTEE SECTION


Helen Gluer
Chief Financial Officer

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

ACTION TAKEN

20 MAY 2002

TOWN CLERK
SMS CG

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Nuffield Pty Ltd, the Corporate Trustee of the Councillors' Superannuation Fund closed on 31 March 2002. The process of actually winding up the Fund and the Corporate Trustee is expected to be completed by July 2002.

The pensioner entitlements will be transferred from the BCC Councillors' Superannuation Fund (The Fund) to the Brisbane City Council Superannuation Plan (The Plan) on a successor fund basis.

An amendment of the definition of " Member" to include pensioner beneficiaries is required as the regulations provide that only "Members" can be transferred to a "successor fund" without their consent. The insertion of Rule 23A(2A) of the trust deed of the Fund is required to enable assets to be transferred on an unallocated basis from the Fund to the Plan.

To ensure that the Plan can provide the same rights as those provided by the Fund, Nuffield Pty Ltd and City Super Pty Ltd have also entered into a successor fund and indemnity deed.

The Directors of Nuffield have engaged consulting solicitors NSP Buck legal to prepare the Deed of Amendment.

The change in the Trust Deed will allow the transfer of the pension entitlements and the related assets to City Super.

12.0 CONSULTATION

The following parties have been consulted and agree with the proposed changes:

Board of Directors Nuffield Pty Ltd.
NSP Buck Legal Consulting Solicitors.
Warren Moore, General Manager/ Plan Secretary

13.0 IMPLICATIONS OF PROPOSAL

Payments to members of the BCC Councillors' Superannuation Fund who are pensioners will now be administered through the Brisbane City Council Superannuation Plan.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Nil

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

1. Approve the Deed of Amendment to the BCC Councillors' Superannuation Fund. **(Appendix A)**

2. Not approve the proposed amendments to the Trust Deed.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

1.0 FILE NUMBER (8) 28/2(P4/A2)

2.0 TITLE

Amendments to the Trust Deed of the Brisbane City Council Superannuation Plan.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for making amendments to the Trust Deed of the Brisbane City Council Superannuation Plan.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Jane McDonald – Strategy and Program Manager, City Governance

6.0 DATE

08 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E& C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

It is recommended that the amended Trust Deed attached and marked Appendix A is approved.

10.0 DIVISIONAL MANAGER

Helen Gluer
Chief Financial Officer

APPROVED
28 MAY 2002

no of
[Signature]

RECEIVED

20 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

20 MAY 2002

TOWN CLERK

I Recommend Accordingly

SMSCG

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The amendments to the Trust Deed of the BCC Superannuation Plan have been due largely to allow the transfer of pension entitlements from the BCC Councillors' Superannuation Fund to the Brisbane City Council Superannuation Plan.

By an E& C submission dated 16 October 2001, Council gave a written guarantee to Nuffield Pty Ltd to fund any shortfall in pensioner entitlements when and if required. The Directors of City Super Pty Ltd have agreed to the transfer of pensioners to the Brisbane City Council Superannuation Plan provided Council gives this same guarantee to City Super.

The Plan engaged consulting solicitors, Corrs Chambers Westgarth to prepare changes to the Trust Deed.

A summary of the changes to the Trust Deed is as follows:

- Removal of the Vesting Provisions agreed by Council under EBA4
- Incorporation of all the provisions relation to pensioners and contingent pensioners entitlements under the BCC Councillors Superannuation Fund and allow the transfer of pensioners to the Brisbane City Council Superannuation Plan
- Transfer of the Council guarantee passed by Council on 16 October 2001 agreeing to meet any shortfall of benefits for pensioners

12.0 CONSULTATION

The following parties have been consulted and agree with the proposed changes:

Board of Directors City Super Pty Ltd.
Joe Dwyer, Corrs Chambers Westgarth Solicitors
Warren Moore, General Manager/ Plan Secretary City Super
Terry Griffiths, Brisbane City Legal Practice

13.0 IMPLICATIONS OF PROPOSAL

Nil – normal course of business.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Nil

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

1. Approve the Deed of Variation to the Trust Deed of the Brisbane City Council Superannuation Fund (**Appendix A**).

2. Not approve the proposed variations to the Trust Deed.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 364/150/2-UP100/15

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 15 / 23 Boolarra Street, Hemmant.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval to sell the subject parcel of land which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer - Ext 34577

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets Branch - Ext. 34096.

APPROVED

20 MAY 2002

Paul Taylor

6.0 DATE

2 May 2002

RECEIVED

20 MAY 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

20 MAY 2002

TOWN CLERK
PAMCA

9.0 RECOMMENDATION

It is recommended that E & C grant approval to sell the parcel of land situated at 15 / 23 Boolarra Street, Hemmant, described as Lots 79 to 83 on RP 32956 having an area of 2,025 m², at Public Auction with a Reserve Price approved by the Chief Financial Officer, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at 15 / 23 Boolarra Street, Hemmant, described as Lots 79 to 83 on RP 32956 and which has an area of 2,025 m². These lots are shaded yellow on the plan at Attachment 1.

These Lots were acquired by Council in 1935 for Arrears of Rates and, on plan, form part of a large holding of lots by Council in this street. Physically, these lots are isolated from the other Council owned lots by an open drain that runs through the adjoining Lot 84, partly into Lot 83, and then into the road reserve thereby preventing direct road access to all but Lot 79 in the subject parcel. This drain is depicted as a dotted line on the plan at Attachment 1. Mr Neville Gibson, Principal Engineer, Water & Environment has inspected the subject property and recommended that whilst Lot 83 is not required for drainage purposes, Lot 84 should be retained in Council's ownership but could be leased to an adjoining owner subject to no permanent storage being placed within 5.5 metres of the existing top of bank along the edge of the drain.

Boolarra Street is only formed and bitumen sealed for part of its length – approximately to Lot 86 – with no kerbing or channelling existing in front of the Council owned land. Just after the bitumen ends a post and rail barrier fence with a locked rail entry point has been installed to prevent any public access to the unformed section of the road and adjoining lots, some of which are still held in private ownership but not developed due to lack of any services.

The parcel of land is designated Future Industry land and forms part of a well known industrial area centred on Lytton Road. The two adjoining properties fronting Lytton Road and the properties opposite in Boolarra Street have been fully developed with modern industrial buildings in the General Industry designated area. The owners of the two adjoining properties in Lytton Road have recently expressed an interest in purchasing these lots from Council.

An independent valuation undertaken on behalf of Council by Harvey Ehlers & Associates has assessed the market value of Lots 79 to 83 to be redacted - refer Attachment 2.

Approval is now sought from the Establishment and Co-ordination Committee to sell the parcel of land by public auction with a Reserve Price approved by the Chief Financial Officer, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson Finance Committee;
- Councillor John Campbell, Doboy Ward;
- Frank Riley, Manager City Assets, City Governance;
- Tom Richardson, Program Officer, City Planning;
- David Bell, Senior Program Manager, Public Transport, Transport & Traffic;
- John Winkler, Program Officer, Network Information, Transport & Traffic;

12.0 CONSULTATION contd.

- Helen Abrahams, Principal Program Officer, Environmental Planning Section, Environment & Parks;
- Peter Barnes, Senior Waterways Program Officer, Waterways;
- Nev Gibson, Principal Engineer, Water & Environment
- Ben Lindeboom, Planning Engineer, W & S Development Design, Brisbane Water;

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The sale of the parcel of land will eliminate a maintenance problem and provide Council with an expected revenue return in excess of ^{redacted}

Sectional Support:	No impact.
Service Levels:	No impact;
Political:	No impact;
Industrial Relations:	No impact;
Regional Implications:	No impact;
Social and Community:	No impact.

14.0 CORPORATE PLAN IMPACT

In accordance with Corporate Plan Outcome 1.4: -

Strategy 1.4.3: Improve the management and performance of Council's physical and information asset portfolio -

- to align Council's physical asset holdings with corporate and community needs;
- to enable maximum benefit (in both dollar and non dollar terms) from the disposal of Council's surplus assets.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

In line with present policy to dispose of surplus real property.

18.0 FUNDING IMPACT

Council will receive funds in the order of ^{redacted} in the 2001/2002 Property Disposal Program.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1:

Adopt the recommendation that E & C grant approval to sell the parcel of land situated at 15 / 23 Boolarra Street, Hemmant, described as Lots 79 to 83 on RP 32956 having an area of 2,025 m², at Public Auction with a Reserve Price approved by the Chief Financial Officer, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

Option 2:

Not approve the recommendation and redesignate the parcel of land from Future Industry to Parkland and retain it in Council ownership.

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 364/150/2-XJ460/P69

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sale of Council land situated at 470 London Road, Gumdale.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval for the sale of the subject property, which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer, Ext - 34577

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets, Ext - 34096.

6.0 DATE

2 May 2002.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

APPROVED
20 MAY

RECEIVED
20 MAY 2002

COMMITTEE SECTION
ACTION TAKEN

20 MAY 2002

TOWN CLERK
PAMCA

9.0 RECOMMENDATION

That:

- 1) Approval be sought for the re-configuration of Lot 231 on RP 33387, so as to open as road an area of 2,527m² shown outlined in yellow on the copy of SP147163 comprising Attachment 2 and to create a new lot designated Lot 231 on SP147163 having an area of 2.257 hectares more or less.
- 2) Having determined as in (1), such action to be taken as is necessary to permit and effect the re-configuration of the land particularised in (1), including the making of any application required to be made under the Integrated Planning Act 1997 and the City Plan in that connection and the implementation of any approval given in respect of any such application (but not including the dealing with any such application upon its being made).
- 3) The balance of the land situated at 470 London Road, Gumdale and described as Lot 231 on SP 147163, be offered for sale at public auction at a reserve price to be determined by the Chief Financial Officer, City Governance, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER


Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council is the registered owner of the property known as 470 London Road, Gumdale, described as Lot 231 on RP 33387. - See map at Attachment 1. The site has an area of 2.512ha and is designated Community Use Area - Utility Installation.

Research on the history of the land reveals that whilst this property has in the past been used for the storage and/or dumping of road material by Brisbane City Council, this use has now ceased. Recent investigations by City Assets indicate that the site is now surplus to Council's requirements.

Geotechnical and Environmental Engineering Branch, City Design has carried out a comprehensive contamination investigation of the site in accordance with the necessary regulatory requirements. Based upon the site history, environmental investigations and remediation works completed by City Design, the former Brisbane City Council depot site located at 470 London Road, Gumdale was considered suitable to be rezoned for residential use in accordance with EPA guidelines.

Transport & Traffic Branch has advised that a significant road widening is required along the Tilley Road frontage and a minor widening is required along the London Road frontage. Plan SP 147163 has been drawn incorporating these road widening requirements and following registration, the subject land will be described as Lot 231 on SP 147163 (Refer Attachment 2).

While a Vegetation Protection Order (VPO) has been placed over the whole of this property, it is to be noted that approximately 60% of this site is open grassland with the mature vegetation being restricted to along the property boundaries which include the Tilley Road and London Road frontages. The proposed road widening will have a major affect on the existing site vegetation.

Environment and Parks Branch advise that strategic planning has been undertaken in the Ransome Area that identifies key biodiversity and corridor values. According to the Ransome Natural attributes, the subject site does not contain any significant values to warrant retention of this site. The subject site is not adjoining any other Council land and is not part of a contiguous bushland area owned by Council. (Refer Attachment 3. Council land shaded in green). Environment and Parks consider that the previously cleared areas are suitable for a house block, while the remaining vegetation will be retained through the powers of the VPO.

Council has for many years used this site as a storage area for road maintenance materials. A large quantity of fill that was dumped on site has now been removed by Council. However whilst the site remains unfenced and in Council ownership, the on going maintenance of weed infestation and management of illegal dumping will be a problem.

Council's valuation consultant has provided a formal valuation of the land in the amount of ^{redacted}. Due to the lack of vacant 'acreage' residential sites in the area, purchaser interest in this site is expected to be high.

11.0 BACKGROUND CONTINUED

It is recommended that approval be granted to firstly reconfigure the land, and secondly, offer the land for sale by public auction with a reserve price set by the Chief Financial Officer, City Governance and on terms and conditions approved by the Manager City Assets and the Manager Brisbane City Legal Practice.

12.0 CONSULTATION

Councillor, Sharon Humphreys, Chairperson Finance Committee
Councillor, Michael Caltabiano, Councillor for Chandler Ward
Frank Riley, Manager, City Assets
Grant McDonald, Operations Manager, Brisbane City Works.
Peter Barnes, Senior Waterways Program Officer, Urban Management.
David Bell, Senior Transport Manager, Transport & Traffic, Urban Management.
John Winkler, Program Officer, Network Information, Transport & Traffic.
Eddie Kulinski, Administration Coordinator, Brisbane Water.
Kim Passier, Area Coordinator E5, Local Asset Services.
Patricia Jensen, Town Planner Central, Development & Regulatory Services.
Vicki Grieshaber, Senior Program Officer, Environment & Parks
Warren Dwyer, Solicitor, Brisbane City Legal Practice.

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The sale of Lot 231 will eliminate a maintenance problem and provide Council with an expected revenue return of approximately ^{redacted}

Sectional Support:	No impact,
Service Levels:	No impact;
Political:	No impact;
Industrial Relations:	No impact;
Regional Implications:	No impact;
Social and Community:	No impact,

This property, which has been identified as surplus to Council's requirements, is to be made available for sale by public auction. Revenue from this sale is part of the 2001/2002 Property Disposal Program.

14.0 CORPORATE PLAN IMPACT

In line with the 2001/2005 Corporate Plan – Ensure Council's businesses are efficient, meet community expectations and provide the best possible return on investment.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

There are no environmental issues relating to Lot 231 on RP33387. Based upon contamination investigations carried out by City Design the site is considered suitable to be rezoned for residential use in accordance with EPA guidelines.

Strategic planning has been undertaken in the Ransome Area, that identifies key biodiversity and corridor values. According to the Ransome Natural attributes, the subject site does not contain any significant values to warrant retention of this site. Environment and Parks consider that the previously cleared areas are suitable for a house block, while the remaining vegetation will be retained through the powers of the VPO.

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

18.0 FINANCIAL IMPACT

Funds for the marketing of this site are available in the City Assets budget for the management of the 2001/2002 Property Disposal Program. Revenue in the amount of redacted is expected from the sale or disposal of the land.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. (1) Approve the recommendation for the re-configuration of Lot 231 on RP 33387, so as to open as road an area of 2,527m² shown outlined in yellow on the copy of SP147163 comprising Attachment 2 and to create a new lot designated Lot 231 on SP147163 having an area of 2.257 hectares more or less.
 - (2) Having determined as in (1), such action to be taken as is necessary to permit and effect the re-configuration of the land particularised in (1), including the making of any application required to be made under the Integrated Planning Act 1997 and the City Plan in that connection and the implementation of any approval given in respect of any such application (but not including the dealing with any such application upon its being made).
 - (3) The balance of the land situated at 470 London Road, Gumdale and described as Lot 231 on SP 147163, be offered for sale at public auction at a reserve price to be determined by the Chief Financial Officer, City Governance, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.
2. Not to approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended option.

E&C SUBMISSION

1.0 **FILE NUMBER**
24/1-J/2002(2)

2.0 **TITLE**

Development & Regulatory Services Business Planning Workshop

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek approval for DRS to conduct a two day Business Planning workshop on the 27-28 May 2002 at Clear Mountain Resort. The workshop involves an overnight stay on Monday the 27 May 2002.

RECEIVED

20 MAY 2002

4.0 **PROPONENT**

Margaret Crawford Divisional Manager Customer and Community Services

COMMITTEE SECTION
ACTION TAKEN

5.0 **SUBMISSION PREPARED BY**

Bob Wallis Manager Development and Regulatory Services

20 MAY 2002

TOWN CLERK
MDRS

6.0 **DATE**

14 May 2002

APPROVED
28 MAY

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No

9.0 **RECOMMENDATION**

That E&C grant approval for DRS to conduct a two day Business Planning workshop on the 27-28 May 2002 at Clear Mountain Resort including overnight accommodation.

10.0 **DIVISIONAL MANAGER**



Margaret Crawford
Divisional Manager
CUSTOMER AND COMMUNITY SERVICES

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Branch Management Team of Development & Regulatory Services intends to conduct a two day Business Planning workshop on the 27- 28 May 2002.

The workshop will be facilitated by a consultant from HR Services to ensure the following objectives for the two days are met:

- Review where DRS has come from and where it needs to position itself
- Review DRS change project priorities.
- Develop a high level DRS Business Plan.
- Outline sectional (DA,L&C,LL,Plumbing) action plans and
- Build Branch management Team relationships.

Since its establishment DRS has not taken the opportunity to undertake its annual business planning activity away from Brisbane. Neither has the Branch Management Team undertaken any team building activities in a non work environment. It is considered that the investment of two days of the Branch Management Team's efforts in an environment isolated from the day to day pressures of the regulatory environment would be of immense benefit to reviewing and refreshing the DRS direction.

Proposed to attend are:

Bob Wallis, Manager Development & Regulatory Services.

Wendy Chadwick, Manager Development Assessment.

Nick Clarke, Licensing & Compliance Manager.

Steve Best, Local Laws Manager.

Jim Graham, Principal Plumbing Officer.

John Rutter, Business Support Coordinator.

Andrea Bankier, Senior Consultant, HR Services (Facilitator).

Margaret Crawford the Divisional Manager will be visiting the workshop on Tuesday, 28 May 2002.

Tariffs and quotations were obtained from Clear Mountain Resort and a number of other facilities. Of the venues having accommodation and space available on the dates sought, Clear Mountain Resort was found to be the most appropriate. See attachment A

12.0 CONSULTATION

Jude Munro CEO

Margaret Crawford Divisional Manager Customer and Community Services

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT (are funds available? If so what is the vote no?)

The two day Business Planning Workshop will cost approximately \$1,800. This cost includes accommodation, meals and conference room hire. Facilitator costs are met by internal service provisions.

Funding is available within the DRS Operational Budget.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Approval is required prior to 27 May 2002.

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

Option (1) Approve the recommendation for DRS to conduct a two day Business Planning Workshop on the 27-28 May at Clear Mountain Resort including overnight accommodation.

Option (2) Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: 392/40(2008)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Request for Corporate Sponsorship - Postie Bike Challenge

3.0 ISSUE/PURPOSE

To sponsor Tom Richardson's participation in a charity event that will benefit East Timor, under the Council Employee Volunteer Program

4.0 PROPONENT

Michael Kerry, Divisional Manager Urban Management

5.0 SUBMISSION PREPARED BY

Juergen Hanisch, City Planning, ext 35427

6.0 DATE

15 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

A Council resolution is not required.

9.0 RECOMMENDATION


That E&C approve corporate sponsorship for Tom Richardson to participate in the Postie Bike Challenge in September/October 2002 at a cost of \$4000.

10.0 DIVISIONAL MANAGER


Michael Kerry
Divisional Manager
URBAN MANAGEMENT

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED
20 MAY 2002


RECEIVED

20 MAY 2002

**COMMITTEE SECTION
ACTION TAKEN**

20 MAY 2002

TOWN CLERK
PMCP1

BCC
10 YEAR
PUBLICATION
RELEASE
SCHEME

11.0 BACKGROUND

The request is for Council to sponsor Tom Richardson of City Planning Branch as a participant in the "Postie Bike Challenge". This is a unique event being organised to support East Timor. Details provided by the organisers are attached.

Entrants are to ride postie bikes from Brisbane to Darwin. The bikes are then to be handed to the Rotary Club of Australia for use in the reconstruction of East Timor. One hundred and twenty-five bikes are intended to be delivered for community infrastructure use in East Timor. The event is scheduled for late September / early October 2002.

Extensive media coverage is expected with the probability of a one-hour television documentary being produced. An entrant's sponsor may include any advertising that can be carried (badges, clothing, painted helmets, stickers, or even screen printing on the side of a tent.)

The organisers are Lang Kidby and Hans Tholstrup. Lang Kidby has organised numerous larger events such as the World Vintage Air Rally (26 pre-1950 aeroplanes flew from England to Australia). Hans Tholstrup, one of Australia's best known adventurers, conceived and organised the Sun-Car Darwin to Adelaide Challenge, now the world's premier solar vehicle event.

Tom Richardson is a highly valued, long-term Council employee. He is also a licensed motorcycle rider and enthusiast with extensive experience in both motorcycle touring and outback travel.

The request is for Council to support Tom's entry in the event by providing sponsorship in the amount of \$4 000 toward the total cost of \$5 200. Tom would personally contribute \$1200 and take two weeks of annual leave to participate.

The Postie Bike Challenge is worthy of Council's encouragement and financial support. Apart from the contribution of the postie bike to East Timor, Council could also benefit by advertising its support and use of the Council logo on the machine.

12.0 CONSULTATION

Lyn Trinder of the Council Employee Volunteer Program
Rose Mcgarth, Senior Medial Relations Officer, Marketing
Both support the proposal.

13.0 IMPLICATIONS OF PROPOSAL

Council will be demonstrating its position as a good corporate citizen and will enhance the profile of similar public-spirited corporate projects within Council.

14.0 CORPORATE PLAN IMPACT

Conforms to Corporate Plan Strategies in Community Life Outcome 4.5 concerning grants for community organisations and Outcome 4.6 – Community and Lifestyle consultation and participation.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Complies with Council's policy represented in the 2010 Visions and Values.

18.0 FINANCIAL IMPACT

The cost to Council would be \$4000. Funds are available under the Strategic Planning Vote 1.04.1325.352.000.000.659.000.00

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Normal course of business

21.0 PUBLICITY/MARKETING

The activity provides the opportunity to promote Council's support for the event and Council's volunteering policies. Media coverage should be sought internally through CityLink and externally through Quest Newspapers and Brisbane Extra.

22.0 OPTIONS

- 1 Approve the request and pay the full \$5200 cost for Tom to participate
- 2 Approve the request and provide \$4000 in sponsorship for Tom Richardson to participate in the Postie Bike challenge;
- 3 Approve the request in part by providing a lesser amount;
- 4 Refuse the request.

Option 2 is recommended.

1.0 FILE NUMBER:

202/11-KK200/413(A1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Claim for compensation arising from the resumption of land for road and easement for a purpose incidental to road situated at 413 Coronation Drive, Auchenflower - redacted
redacted

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

APPROVED

20 MAY 2002

Lord Mayor

5.0 SUBMISSION PREPARED BY

Jon Skelton, Asset Officer-Infrastructure Management (x36958).

6.0 DATE

13 May 2002

RECEIVED

20 MAY 2002

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

ACTION TAKEN

20 MAY 2002

TOWN CLERK

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

AOPC3

9.0 **RECOMMENDATION**

It is recommended that E&C approve as follows:

- (a) The claim for compensation set out in Schedule 1 Part 1 and 2 be rejected as excessive;
- (b) An offer of settlement be made as specified in Schedule 1 Part 3; and,
- (c) If the offer in (b) is rejected, then an advance on compensation be made under Section 23 of the Acquisition of Land Act 1967 as set out in Schedule 1 Part 4.

Schedule 1

Part 1	Details of Resumption
Claimants	redacted
Property resumed	Part of property situated at 413 Coronation Drive, Auchenflower described as Lot 1 on Plan SP.135228 and Easement B in Lot 2 on SP.135228 Parish of Enoggera, having areas of 61 m ² and 38m ² respectively.
Purpose of Resumption	Road and a purpose incidental to road.
Part 2	Details of Claim
Amount of Claim	(a) redacted loss of land and improvements. (b) redacted Professional costs. (c) Interest calculated from the date of resumption to the date of settlement.
Part 3	Details of Offer
Amount of Offer	(a) redacted under all heads. (b) Reasonable professional costs. (c) Interest calculated at the appropriate Land Court Rate from date of resumption until date of settlement.
Terms of Offer / Settlement	(a) Offer is accepted in full and final satisfaction of all rights and interests that the claimant's have or will have in respect of the taking of this property; (b) The claimant's enter into a deed of indemnity on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.
Part 4	Details of Advance
Amount of Advance	(a) redacted (b) Reasonable professional costs. (c) Interest calculated at the appropriate Land Court rate from date of resumption until date of the advance.

10.0 **DIVISIONAL MANAGER**


Michael Kerry
 Divisional Manager
 URBAN MANAGEMENT DIVISION

I Recommend Accordingly

 CHIEF EXECUTIVE OFFICER

BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 8 December 2000, Council resumed from redacted land for road and an easement for a purpose incidental to road being part of property situated at 413 Coronation Drive, Auchenflower, described as Lot 1 on Plan SP.135228 and Easement B in Lot 2 on SP.135228, Parish of Enoggera, having areas of 61 m² and 38m² respectively as shown shaded yellow on the attached plan (Attachment A). The subject land was acquired in connection with the Coronation Drive Transit Lane Project.

The parent parcel is improved with a two level stucco dwelling approximately 55 years old and in fair condition. The resumed land consists of a strip located along the Coronation Drive frontage and the easement is for subterranean rock anchors associated with the retaining wall.

The claimant's have lodged a claim for compensation in the total amount of redacted comprising diminution in value redacted and professional fees including valuation and legal costs redacted plus interest.

Valuation consultants, Harvey Ehlers and Associates were engaged to determine the appropriate compensation payable for the resumption which has been assessed at redacted to redacted (Attachment B) based upon a 'before' value of redacted and an 'after' value of redacted to redacted. The assessment of compensation takes into account the effects of the resumption, which in addition to a loss of land, increased noise and easement encumbrance, prevents vehicular access and off street parking. It is considered that the resumption impacts on the marketability of the property in the after situation due to the loss of parking.

Prior to the resumption, it was possible to park a vehicle on the property in a garage located off the Coronation Drive frontage. After resumption and construction of works, it is not possible to park a vehicle on the property due to the construction of an approximately 9 metre high retaining wall along the new property alignment. The garage has not been reinstated due to issues associated with liability for works, cost of excavating and retaining the land and the location of a sewer main in front of the property. It is not possible to park on Coronation Drive in front of the dwelling due to parking restrictions. The nearest kerbside parking is available 500 metres from the dwelling in a rear street located at the end of a steep public walkway. Efforts to obtain a vehicular easement over adjoining properties has proved fruitless as agreement without dissent from all property owners in the adjoining unit complexes is required and has proved impossible to obtain. Council is only able to resume for public purposes and is unable to resume an easement for access to a private property.

Given that there is a lack of sales evidence in the marketplace for properties that are comparable to the subject in the after situation the assessment of the after value relies on 'expert opinion' as to the variation in value between the sales evidence and the subject property. Accordingly it has been considered necessary to engage another valuation consultant John Wood and Associates to undertake an additional review of the Harvey Ehlers valuation. The second opinion assesses the diminution in value at redacted based upon a 'before' value redacted and an 'after' value of redacted (Attachment C).

However, the consultant has advised that from a commercial viewpoint given that the Land Court will weigh all doubts in favour of the claimant, has suggested that if a settlement can be achieved at redacted plus professional costs and interest then it should be accepted.

It is recommended that the claim for compensation be rejected and the claimant's be offered the amount of redacted plus reasonable professional costs with interest on that amount from the date of resumption until the date of payment at the prevailing Land Court Rate subject to the claimant's entering into a deed of indemnity to the satisfaction of the Manager, Brisbane City Legal Practice.

If the offer is rejected it is recommended that the claimant's be paid an advance of redacted plus reasonable professional costs and interest from the date of resumption until the date of payment.

12.0 CONSULTATION

Maureen Hayes, Chairperson Transport and Major Projects.

Derek Sharp, Transport Infrastructure Projects, Urban Management Division.

Are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

If the recommendation is adopted, a claim for compensation will be processed. The rejection of the claim and the payment of an advance against compensation will follow the due processes of Council.

14.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan Program 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

15.0 CUSTOMER IMPACT

The claimant has lodged a claim for compensation. The rejection of the claim and the payment of an advance against compensation equivalent to Council's assessment of compensation will follow the due processes of Council and result in the claimant being paid some compensation monies.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funds are available under the 2001/02 Major Roads Sub-Program.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Normal course of business.

21.0 POLICY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. Accept the claim for compensation.
2. Reject the claim and make a counter-offer.
3. Refer the matter to the Land Court for determination

Option 2 is the preferred option.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 240/7-2001/2002

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for January, 2002

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in January, 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Renae Philipson, PAMCEO
Extension 36486
Office of the Chief Executive Officer

APPROVED

20 MAY 2002

Lord Mayor

6.0 DATE

24 April 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

RECEIVED

20 MAY 2002

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**COMMITTEE SECTION
ACTION TAKEN**

20 MAY 2002

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of January, 2002 as attached.

**TOWN CLERK
PAMCEO**

10.0

Jude Munro
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$849,549.05 during the month of January, 2002 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

20/05-21

1.0 FILE NUMBER: 24/1-B/2002(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2002 Executive Retreat

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to hold the 2002 Executive Retreat for Executive Service members at the Novotel Twin Waters Noosa.

4.0 PROPONENT

Jude Munro
CHIEF EXECUTIVE OFFICER

5.0 SUBMISSION PREPARED BY

Lorraine Baildon, Consultant People & Organisational Development, Shared HR Services

6.0 DATE

13 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C approve the selection of Novotel Twin Waters, as the venue for the 2002 Executive Retreats for the Executive Service. The preferred dates for the Retreats are 17 - 19 July and 28 - 30 August 2002 with a total cost of \$42,600 for the two retreats.

10.0 DIVISIONAL MANAGER


Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

20 MAY 2002

Lord Mayor

Handwritten initials

Handwritten signatures

RECEIVED

20 MAY 2002

COMMITTED

ACTION TAKEN

20 MAY 2002

TOWN CLERK

EDO

BCC 70 YEAR RELEASE SCHEME

11.0 BACKGROUND

Executive leadership is recognised as being critical to the organisation achieving its vision and key objectives, through providing direction and focus, and aligning the efforts of all people in the organisation.

Council has gone through significant change in how we deliver services to the community and the relationships through which these are achieved. New executives have been recruited to the organisation through this period.

Leadership development has been targeted as a strategic priority for Council, with initial focus on the executive group as a high impact area.

The Executive Retreats play a critical part in developing shared vision and alignment across/within the Executive Service. Last year, the Executive Retreats were very successful in aligning the Executive Service and helping to shape the type of organisation, culture and strategies to progress our performance. **The 2002 Executive Retreats will continue to build on this work with particular emphasis on the emerging Brisbane 2010 directions and achieving these across Divisional boundaries.**

The 2002 Executive Retreats are to be held on 17 - 19 July and 28 - 30 August and will accommodate two groups of approximately 40 executives.

A number of venues have been investigated for the purpose of hosting these Retreats, including South Pacific Noosa, Australis Lakes Resort Noosa, Grand Pacific Resort Caloundra, Rydges Oasis Resort Caloundra. Refer Attachment 'A'.

The Novotel Twin Waters offers the best range of facilities to achieve the purposes of the Retreats, at a competitive price.

12.0 CONSULTATION

Executive Management Team

13.0 IMPLICATIONS OF PROPOSAL

Residential Retreats at Novotel Twin Waters will provide the most suitable arrangements and facilities for conducting the forums, and provide opportunities for networking while engaged in the range of activities available.

This will allow for further developing the Executive Service in alignment with the vision and priorities for Council and the community it serves.

14.0 CORPORATE PLAN IMPACT

- ◆ Activities at retreats will build on capacity to deliver 2010 initiatives; and
- ◆ Build an action plan to ensure we deliver on the Lord Mayor and Civic Cabinet's focus on "getting things done" e.g. delivery of outcomes for all programs and corporate plans.

15.0 CUSTOMER IMPACT

- ◆ Alternative contacts/arrangements will be provided for customer contact during Retreats.
- ◆ Retreat activities will contribute to improved delivery for BCC customers.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

Funding is available under: 1.05.1000.006.000.000.633.000.00

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Urgent as written confirmation is required by the venue as soon as possible.

21.0 PUBLICITY/MARKETING

N/A

22.0 OPTIONS

- (1) Approve the recommendation that Novotel Twin Waters be selected as the venue for the 2002 Executive Retreats.
- (2) Select alternative venue to host the 2002 Executive Retreats

Option (1) is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Donation

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure approval for the donation of \$500.00 to the Senior Constable Norm Watt Memorial Fund Raising Dinner.

4.0 PROPONENT

Bernie Green
Lord Mayor's Executive Officer

5.0 SUBMISSION PREPARED BY

Bill Fletcher
Senior Civic Affairs Officer to the Lord Mayor x 34761

6.0 DATE

10 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

N/A.

9.0 RECOMMENDATION

Approval be given for the donation of \$500.00 to the Senior Constable Norm Watt Memorial Fund Raising Dinner

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

APPROVED
20 MAY 2002
Lord Mayor

Handwritten signatures and initials

RECEIVED

20 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

20 MAY 2002

TOWN CLERK

SCAO

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

In July 2000, Senior Constable Norm Watt was murdered whilst responding to a serious domestic dispute whilst on duty. As a result of this tragic accident, Anna, Norm's wife, who was pregnant with their first child, miscarried. What followed was a series of distressing occurrences that has left Anna finding it extremely difficult to overcome her losses and continue with her life.

The Queensland Dog Squad (the unit to which Norm was attached at the time of his death), have embarked on a fundraising project concluding with the **Senior Constable Norm Watt Memorial Fund Raising Dinner**. All monies raised throughout the fundraising including the dinner will be used to fund a holiday for Mrs Anna Watt, in the hope of providing some escape from the tragedy of her situation.

12.0 CONSULTATION

Lord Mayor
Bernie Green, Executive Officer to the Lord Mayor
Bob Davis, Manager, CEO's Office

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Prior to 7 September 2002.

21.0 PUBLICITY / MARKETING STRATEGY

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Donation

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure approval for the donation of \$1,500.00 to the "Clown Doctors" aid mission.

4.0 PROPONENT

Bernard Green
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Nicole Elder, Executive Support, Lord Mayor's Office (x34766)

APPROVED
20 MAY 2002

Lord Mayor
[Handwritten signatures]

6.0 DATE

17 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

RECEIVED

20 MAY 2002

9.0 RECOMMENDATION

Approval be given for the donation of \$1,500.00 to the "Clown Doctors" aid mission.

COMMITTEE SECTION

ACTION TAKEN

20 MAY 2002

TOWN CLERK

LMAAT

10.0 DIVISIONAL MANAGER

[Handwritten signature]

Jude Munro,
Chief Executive Officer

BCC 70 YEAR RELEASE SCHEME

11.0 BACKGROUND

Brisbane resident, Gerald Tooth, along with 21 "Clown Doctors" recently visited Kabul, Afghanistan, on a unique aid mission where medical supplies, food and clothing were delivered along with jokes in the belief that laughter is the best medicine.

A commercial gallery in Fortitude Valley has offered to display photographs taken in Afghanistan as a fundraising exercise for a girls' High School in Kabul. The gallery has offered their space and time free of charge as well as frames for the 32 prints needed to make the exhibition. The proposal is to hold a fundraiser on 19 July with the photographs for sale as the centre-piece.

The "Clown Doctors" are seeking financial assistance for the printing of these photographs.

12.0 CONSULTATION

Lord Mayor
Bernie Green, Executive Officer to the Lord Mayor
Marina Vit, Media Adviser to the Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Nil.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Immediate

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel -
March 2002

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner
DIVISIONAL MANAGER CITY BUSINESS

5.0 SUBMISSION PREPARED BY

Jaylene Farrell
Travel Co-Ordinator, City Shared Services, ext. 72056

6.0 DATE

13 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved
travel for March 2002.

10.0 
Noel K Faulkner
DIVISIONAL MANAGER CITY BUSINESS

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

20 MAY 2002

LORD MAYOR



RECEIVED

20 MAY 2002

COMMITTEE SECTION
ACTION TAKEN

20 MAY 2002

TOWN CLERK
TCCS

BOC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for March 2002, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in March which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

		March
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	4
	(ii) Airfares	\$10,270.34
b)	Domestic Travel	
	(i) Number of Bookings	34
	(ii) Airfares	\$20,082.43
c)	Accommodation and Allowances Costs	\$18,712.14
d)	Registration Fees for Conferences	\$25,796.80
e)	Other Costs e.g. hire car	\$3,476.45
TOTAL		\$78,338.16

Commercial Operations

g)	International Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
h)	Domestic Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
i)	Accommodation and Allowances Costs		\$0.00
j)	Registration Fees for Conferences		\$0.00
k)	Other Costs e.g. hire car		\$0.00
	TOTAL		\$0.00
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment "A"		\$7,432.52

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for March 2002.

(2) Not approve the recommendation.

Option (1) is the preferred option.

E&C AGENDA – 27 MAY 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
27/05-1B	49/3/2	HR&SM	2002 – 2006 Corporate Plan.	Held
27/05-1F <i>R</i>	381/8(3) 28 MAY 2002	City Governance	Archerfield Airport – payment in lieu of Council rates and charges agreement.	Yes
27/05-2F <i>M</i>	204/6(16) 28 MAY 2002	City Governance	Monthly Project Report – April 2002.	Yes
27/05-3F <i>R</i>	221/38-2001	City Governance	Quarterly Financial Report – period ended March 2002.	Yes
27/05- <i>R</i>	302/6/66 (ATTACH) 28 May 2002	City Governance	Stores Board Report – Investment Management Agreement for Council's Insurance Managed Fund.	Yes
27/05-1J	12/51-J/2002	C&CS	Overseas Travel – Refugee Partnerships Program Officer to attend International Humanitarian Law Course – San Remo, Italy and Geneva, Switzerland 8-20 July 2002.	Held
27/05-1K <i>R</i>	460/2(98) 28 MAY 2002	Urban Management	Reconsideration of draft Ithaca District and Milton Local Plans after public consultation.	Yes
27/05-2K <i>R</i>	460/2(115) 28 MAY 2002	Urban Management	Calamvale District Local Plan.	Yes
27/05-3K <i>R</i>	305/10(12) 28 MAY 2002	Urban Management	Fig Tree Pocket Infrastructure Charges Plan and Planning Scheme Policy.	Yes
27/05-4K <i>R</i>	460/2(107) 28 MAY 2002	Urban Management	Changes – Heritage Register and Commercial Character Building Register.	Yes
27/05-5K <i>R</i>	460/97/27(53) 28 MAY 2002	Urban Management	Reconsideration of draft West End Woolloongabba City Plan amendments.	Yes
27/05-6K <i>M</i>	202/11-JB470/407 28 MAY 2002	Urban Management	Claim for compensation – resumption of land for drainage purposes – 407 Progress Road, Wacol.	Yes
27/05-7K <i>M</i>	202/11-JB100/29 28 MAY 2002	Urban Management	Offer on compensation – resumption of land for drainage purposes – 29 Bukulla Street, Wacol.	Yes
27/05-1L <i>M</i>	240/7-2001/2002 28 MAY 2002	OLMCEO	Contracts to provide professional services – report – March 2002.	Yes

E&C AGENDA – 27 MAY 2002

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
27/05-2L R	28 MAY 2002	OLMCEO	Overseas Travel for Cr Quinn and Cr Cashman to Daejeon, Korea for 10 th Anniversary Celebrations	Yes
27/05-3L M	28 MAY 2002	OLMCEO	Official Gift to Shenzhen for the 10 th Anniversary of Relationship, \$4000 artpiece	Yes
27/05-4L M	28 MAY 2002	OLMCEO	Overseas Travel for Judy Liu to Shenzhen for 10 th Anniversary Celebrations	Yes
27/05-5L M	28 MAY 2002	OLMCEO	Overseas Travel for Bernie Green to Shenzhen for 10 th Anniversary Celebrations	Yes
27/05-6L R	28 MAY 2002	OLMCEO	Travel to Europe and USA for Lord Mayor	Yes
27/05-7L M	28 MAY 2002	OLMCEO	Travel to Europe and USA for Marina Vit	Yes
27/05-1N R	381/6/30(28) 28 MAY 2002	CED	Sewerage pedestal charges for remission for community organisations.	Yes
27/05-2N —	243/107- 80005/98/99(A2/P1)	CED	Newmarket Pool lease amendment.	Held
27/05-3N R	364/86-D0516(1) 28 MAY 2002	CED	Assignment of Lease – Wynnum Ex-Servicemen's Bowls Club to Wynnum Manly Leagues Club Ltd.	Yes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 204/6 (16)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - April, 2002 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance, 340 35290

6.0 DATE

16 May, 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER



Helen Gluer
Chief Financial Officer

ACTION TAKEN

28 MAY 2002

TOWN CLERK

File MCRM

RECEIVED

28 MAY 2002

COMMITTEE SECTION

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****APRIL UPDATE**** heading.

April Report Summary

Attachment A is the report for April, 2002. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

▪ Projects adversely changed since last month include:

General Amenity Improvements: Reported as not on budget, not on time and with emerging issues. Emphasis was placed on up-front planning and extra time went into this phase. The result is cheaper unit cost for the new amenities. It is anticipated that the project should still be completed on time.

Metroliner Bus Refurbishment: Reported as having scope changes. The scope changes refer to an acceleration of the refurbishment program and extra funding being made available to complete the project.

Network Modernisation: Reported as not on budget and not on time due to delays in design. Project expected to be completed within scheduled completion date.

Wondall Road - Major Upgrade: Reported as not on budget or whole of life estimate and with scope changes. The project is now complete and the process of balancing expenses and revenue is currently being undertaken. Additional landscaping, drainage and the relocation of Telstra conduits added to the scope however, some savings in the Wynnum Road project will be used to offset additional expenses.

Bracken Ridge to Sandgate Transportation system: Reported as not on budget and not on whole of life estimate. Final pipeline designs have been submitted eight weeks behind schedule altering cashflow forecasts and placing the project behind schedule this financial year. There are also early indications that tender prices will exceed the original cost estimate.

Luggage Point WWTP Sludge De-watering: Reported as not on budget, not on time, not on estimate and with emerging issues. Concerns over the machine's capability to deliver required performance have been identified and a defect notice has been issued to the contractor. An agreed action plan has been put in place to address these issues.

Moggill Road Trunk Mains Relocation - Stage 2: Reported as not on budget, not on time and with emerging issues. The scope of this project has not yet been determined and will require further negotiation with Main Roads. Construction will not commence this year.

BCW Bitumen Project: Project reported as not on time with scope changes and emerging issues. Consents and agreements have not been achieved on time. Project completion dates are being reviewed.

Projects appearing for the first time

Minor Parks Improvements Program
Toilet Upgrade Program

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for April, 2002

Option 1 is the preferred option.

1.0 FILE NUMBER: 202/11-JB470/407

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Claim for compensation arising from the resumption of land for drainage purposes at 407 Progress Road, Wacol [redacted]

3.0 ISSUE/PURPOSE

Recommendation on a claim for compensation.

4.0 PROPONENT

Ken Deutscher, Acting Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Malcolm McCallum, Asset Officer, extension 36964.27 MAY 2002

6.0 DATE

21 May 2002.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

APPROVED

27 MAY 2002
Ken Mayor

[Handwritten signatures]

[Handwritten initials: K.L., J.B.A.]

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

RECEIVED

28 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

28 MAY 2002

TOWN CLERK

[Handwritten signature] AOPC 2

9.0 RECOMMENDATION

It is recommended that the E & C Committee approve that the claim for compensation set out in Schedule 1 Parts 1 and 2 be accepted.

SCHEDULE 1

Part 1	Details of Resumption
Claimants	redacted
Property Resumed	Lot 33 as shown coloured pink on survey proposal plan SUR30287903-2 containing an area of 486 square metres, situated at 407 Progress Road, Wacol
Purpose of Resumption	Drainage Purposes
Part 2	Details of Offer
Amount of Settlement	redacted
Terms of Settlement	<p>(a) Lot 32 as shown coloured green on survey proposal plan SUR30287903-02 containing an area of 313 square metres to be revested to the Claimants under the procedure prescribed by Section 17 of the Acquisition of Land Act 1967.</p> <p>(b) Claim is settled in full and final satisfaction of all rights and interests that the Claimants have or will have in respect of the taking of this land;</p> <p>(c) The Claimants to enter into a Deed of Indemnity on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.</p>

10.0 DIVISIONAL MANAGER

Ken Deutscher
 Acting Divisional Manager
 Urban Management Division

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 30 March 2001, Council resumed from redacted 799 square metres of land for drainage purposes situated at 407 Progress Road, Wacol, described as Lot 30 on Survey Plan 132735, Parish of Oxley, as shown shaded yellow on Attachment 1. The balance land is described as Lot 29 on Survey Plan 132735.

Whilst the dispossessed owners have lodged a claim for compensation, Council has paid no compensation amount. Subsequent to the gazettal of Lot 30 on SP132735 to Council ownership, Council reappraised its requirements for the Bullockhead Creek Waterway Corridor of which the resumed land forms a part, and decided that a portion of Lot 30 containing an area of 313 square metres (see Attachment 2), was not required and could be offered back to the dispossessed owners under Section 17 of the Acquisition of Land Act 1967. Subsequently, by letter dated 8 April 2002, the claimants have indicated a desire to have that portion of the resumed land re-transferred back to them.

Section 17 of the Acquisition of Land Act 1967 (see Attachment 3), provides that if a claimant has previously agreed in writing to the revesting of the land and if the resumed area or part thereof is found to be no longer required, and prior to either payment of compensation or its determination by the Land Court, the Governor in Council may revoke the amending Notification of Resumption either wholly or in part, by a subsequent Notification published in the Gazette. Additionally, Subsection (4) provides that a claimant may still claim compensation for any loss, damage or costs incurred as a result of the original resumption.

The claimants lease 407 Progress Road to Yingyang Australasia Pty Ltd, who carry on an approved nursery business on the premises. The resumption has affected the property and business as follows:-

- Decrease in size of display area;
- Requirement to transfer the operation of the sliding front gate to the opposite side of the entranceway;
- Requirement to relocate an external power line;
- Requirement to realign the telephone line;
- Relocation of boundary fencing;
- Requirement to reposition a sewer transpiration trench; and
- Reimbursement of the cost of part of a drainage culvert installed by the owners.

The claimants have submitted a claim for compensation in the amount of redacted This sum is comprised as follows:-

- Brick piers and steel fence 16.28 LM & mesh fence = redacted
- Drainage culvert 900D RCP 19.4 LM & 600D RCP 19.41LM plus headwall = redacted
- New fence 65.374LM (boundary of proposed Lots 33 & 32 SUR30287903-02 (see Attachment 2) = redacted
- Gate relocation = redacted
- Realignment of external power line = redacted
- Realignment of telephone line = redacted

- Re positioning of sewer transpiration trench
- Removal of merchandise from resumed area
- Legal costs as per invoice dated 20 February 2002
- Valuer's fees
- Value of land resumed (proposed Lot 33 on SUR30287903-02)

redacted

Total

Council's independent valuation consultant has valued the land at redacted (see Attachment 4) and the claimants have agreed to accept this price subject to approval by Council's approving authority.

It is proposed that Council agree to settle the claim for compensation and seek the approval of the Governor in Council to revest the resumed area to the claimants. This course of action will minimise the amount of compensation payable by the Council in this instance by approximately redacted

2.0 CONSULTATION

Kathryn Houston, Solicitor, Brisbane City Legal Practice.

Who is in agreement.

13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is minimised and an offer to settle compensation is processed.

14.0 CORPORATE PLAN IMPACT

This proposal is consistent with Corporate Plan Strategies 9.3.1, "Minimise flooding" and 9.3.2, "Maintenance and rehabilitation"

15.0 CUSTOMER IMPACT

Urban Management Division's acquisition programme will be met in a cost effective manner. In liaising with the affected property owners during the resumption process, it is considered that Council has provided an appropriate level of customer service.

16.0 ENVIRONMENTAL IMPACT

The environmental attributes of the creek corridor will be better protected.

17.0 POLICY IMPACT

The recommendations are consistent with Council Practice of where appropriate, resuming privately owned land for waterway corridors, following full and proper assessment of options and consultation with affected owners.

186
18.0 FUNDING IMPACT

Funds are available. Project No DW31 1103.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

Not applicable.

22.0 OPTIONS

1. Accept the offer to revest the land;
2. Reject the offer and make a counter offer; or
3. Refer the matter to the Land Court for determination.

Option 1 is preferred.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 202/11-JB100/29

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Offer on compensation arising from the resumption of land for drainage purposes situated at 29 Bukulla Street, Wacol - redacted

3.0 ISSUE/PURPOSE

Payment of a claim for compensation for the land resumed at 29 Bukulla Street, Wacol.

4.0 PROPONENT

Ken Deutscher, Acting Divisional Manager, Urban Management

5.0 SUBMISSION PREPARED BY

Malcolm McCallum, Asset Officer, extension 36964.

6.0 DATE

21 May 2002.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

28 MAY 2002

TOWN CLERK

File ADPC 2

RECEIVED

28 MAY 2002

COMMITTEE SECTION

BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE SCHEME
APPROVED
27 MAY 2002
Lord Mayor
[Signatures]

9.0 RECOMMENDATION

It is recommended that the E & C Committee approve as follows:-

- (a). The claim for compensation set out in Schedule 1 Part 2 be rejected as excessive;
- (b). An offer of settlement be made as specified in Schedule 1 Part 3;
- (c). If the offer in (b) is rejected, then an advance of compensation be made under Section 23 of the Acquisition of Land Act 1967, as set out in Schedule 1 Part 4.

SCHEDULE 1

Claimants	redacted
Property Resumed	Lot 3 on Survey Plan 132722, Parish of Oxley.
Purpose of Resumption	Drainage Purposes.
Part 2	Details of Claim
Amount of Claim	(a). redacted value of land. (b). loss of improvements. (c). redacted professional fees.
Part 3	Details of Offer
Amount of Offer	(a). redacted (b). Reasonable professional fees. (c). Interest, if claimed, at the appropriate Land Court rate from date of resumption until date of settlement.
Terms of Offer	(a). Offer is accepted in full and final satisfaction of all rights and interests the Claimants have or will have in respect of the taking of the land. (b). The Claimants enter into a Deed of Indemnity on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.
Part 4	Details of Advance
Amount of Advance	(a). redacted (b). Reasonable professional fees.

10.0 DIVISIONAL MANAGER


Ken Deutscher
Acting Divisional Manager
Urban Management

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 30 March 2001, Council resumed from [redacted] 1,448 square metres of land for drainage purposes described as Lot 3 on Survey Plan 132722, Parish of Oxley, situated at 29 Bukulla Street, Wacol, as shown shaded yellow on Attachment 1.

The property is located on the southern road frontage of Bukulla Street, Wacol and is some 100 metres easterly of the intersection with Boundary Road. Development along Bukulla Street is predominantly single unit residential housing with industrial development spread along Boundary Street from the intersection with Bukulla Street.

All of the resumed land lies within the flood regulation line, (FRL). The properties which are affected by the Bullockhead Creek Waterway Project were zoned Non Urban under the Town Plan 1987, with areas below the Flood Regulation Line subjecting the properties to constraint. An application to rezone the properties to Industrial had been made, Council's town planning advice is that the area below the FRL would definitely not have been permitted to be rezoned and additionally, no development would have been permitted within the waterway area.

When considering the rationale for the valuation, the provisions of the current Brisbane City Plan 2000, which came into effect in October 2000, should be disregarded, as relevant Court precedent indicates that the requirements of the resuming authority as provided by the City Plan, are not to be taken into account when assessing compensation, lest it could be seen that the resuming authority has used its town planning scheme to the detriment of the landowner. The land is considered to have had limited utility prior to the acquisition due to town planning and waterway constraints, although it contributes to the amenity of the highest and best use as a large homesite.

Council obtained an independent valuation assessment of the property in December 2001. The assessment valued the resumed land at [redacted] (see Attachment 2), on the assumption that Council is prepared to grant a temporary easement access over the resumed area for the use of the balance land as residential only.

A claim for compensation in the amount of [redacted] has been submitted by the dispossessed owners. This claim is for the entire original allotment (Lot 124 RP88545). Council intended to resume the whole of the property because the area of waterway corridor (now Lot 3 on SP132722), severs the property's road access to Bukulla Street.

However, during the course of negotiations, [redacted] advised Council that they wished to retain the rear portion of their property (now Lot 4 on SP132722). Council has agreed to this request and has also agreed to give [redacted] an easement for access to Bukulla Street over the resumed portion of the property for the domestic purposes they now enjoy, until such time as an alternative access becomes available or they sell the property for development.

The appropriate action is to reject the claim as excessive and make a formal offer to the Claimants of [redacted] plus interest thereon, if claimed prior to settlement, calculated at the appropriate Land Court rate from the date of resumption to the date of settlement together with reasonable professional fees. Failing the acceptance of that offer, an advance against

compensation in the amount of redacted plus interest, if claimed and reasonable professional fees should be made.

12.0 CONSULTATION

Terry Griffiths, Solicitor, Brisbane City Legal Practice who is in agreement.

13.0 IMPLICATIONS OF PROPOSAL

An offer for compensation is processed in a fair and equitable manner.

14.0 CORPORATE PLAN IMPACT

The offer conforms with Corporate Plan Strategies 9.3.1. Minimise flooding and 9.4.2. Waterways and corridor protection through community partnerships.

15.0 CUSTOMER IMPACT

An offer for compensation is paid.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Funds are available from the Bullockhead Creek Waterway Corridor Project. Project No DW31-1103

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

Not applicable.

22.0 OPTIONS

1. Accept the claim for compensation;
2. Reject the claim for compensation, make a counter offer and if rejected, make an advance

against compensation; or
3. Refer the matter to the Land Court for determination.

Option 1 is preferred.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 240/7-2001/2002

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for March, 2002.

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in March, 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Rena Philipson, PAMCEO
Extension 36486
Office of the Chief Executive Officer

6.0 DATE

29 April 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of March, 2002 as attached.

10.0

ACTION TAKEN

28 MAY 2002

Recommend Accordingly



Jude Munro
CHIEF EXECUTIVE OFFICER

TOWN CLERK
Feb PAMCEO

.....
CHIEF EXECUTIVE OFFICER

APPROVED
27 MAY 2002



RECEIVED

28 MAY 2002

COMMITTEE SEC.

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$666,203.02 during the month of March, 2002 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

27 / 05 - 3L 1

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Official Gift to Shenzhen for the 10th anniversary of the Brisbane-Shenzhen Sister City relationship, Shenzhen, China.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for funding of \$4000.00 to purchase the "Going Places, The Valley" artpiece by Brisbane artist Jan Jorgensen.

4.0 PROPONENT

Chief Executive Officer
Jude Munro

5.0 SUBMISSION PREPARED BY 27 MAY 2002

Ms Judy Liu, International Relations Coordinator (Imirc), x36026

6.0 DATE

24 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

9.0 RECOMMENDATION

That E&C grant approval for funding of \$4000.00 to purchase the "Going Places, The Valley" artpiece by Brisbane artist Jan Jorgensen.

The artpiece will be presented to Brisbane's Chinese Sister City, Shenzhen at the 10th anniversary celebration of the Sister City Relationship on 22 June 2002 in Shenzhen as an expression of our commitment to the Sister City Relationship.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

RECEIVED

2 8 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

2 8 MAY 2002

TOWN CLERK

File LMIRC

11.0 BACKGROUND

10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City Relationship

Brisbane-Shenzhen Sister City relationship was formalised on 22 June 1992 at the Brisbane's Warana Festival featuring a "Celebrate China" theme in honour of the relationship.

Highlights of the relationship to date include Staff Exchange Programs and the Executive Management Staff Exchange Programs. Contacts and networks formed during these exchanges have lead to tangible economic and strategic returns to both cities.

BCC has also been involved in Parks Development work through BCE.

In December 2000, Shenzhen hosted an International Trade Show in Brisbane due to the Sister City relationship. Brisbane was chosen for the successful event because of it's relationship with Shenzhen.

The 22nd June 2002 marks the 10th Anniversary of the Brisbane-Shenzhen Sister City relationship. Activities planned to celebrate this milestone include incorporating:

- cultural performance group from Shenzhen into the Riverfestival in 2002.
- Members of Griffith University, business members of the Sister City Committee as well as Deputy Mayor Tim Quinn and Cr Carol Cashman will form part of the Brisbane delegation to Shenzhen.
- Celebrations in Shenzhen will including presentation of Art work for new Shenzhen City Hall and planting of friendship tree.

Artpiece

The artpiece is entitled "Going Places, The Valley". It depicts a typical street of Brisbane. The Story Bridge, an icon of Brisbane and the cityscape acts as the backdrop to the painting. It presents the architectural/landscape changes in the Brisbane region in the last 50 years.

Artist

Jan Jorgensen, a Brisbane local artist has been an exhibiting artist since 1979. Jan has won numerous art prizes and awards including most recently the Tatterall's Club Art Award and Blue Nurses Award in 2001.

12.0 CONSULTATION

The Right Honourable the Lord Mayor, Councillor Jim Soorley
Cr Tim Quinn, Deputy Mayor
Ms Marina Vit, Lord Mayor's Chief of Staff
Mr Bernie Green, Executive Officer to the Lord Mayor
Ms Terri Birrell, International Relations Manager
Mr Tony Wehl, Chairperson, Brisbane-Shenzhen Sister City Committee

All are In agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

The artwork is scheduled to be displayed at the Foyer of the new Shenzhen City Hall due for completion in Sept 2002.

Presentation of the Artpiece at the 10th anniversary will express and confirm Brisbane's commitment to the sister city relationship with Shenzhen and the P.R.China. The artwork will be in full view of visitors to the Shenzhen City Hall, providing an excellent opportunity to promote the City of Brisbane to international visitors and people of China.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

The total cost are not expected to exceed \$4000.00 and are available within vote code: 1.01.1510.226.816.000.658.000.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for purchase of painting to take to Shenzhen.

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – 10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City relationship, Shenzhen, China.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for Judy Liu, International Relations Co-ordinator to travel to Shenzhen to attend the 10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City relationship being held from 19 – 23 June 2002.

Ms Liu will be accompanying the Deputy Mayor, Cr Tim Quinn, a member of the Opposition, Cr Carol Cashman and Mr Bernie Green, Executive Officer to the Lord Mayor. This group will join a larger delegation in Shenzhen for the 10th Anniversary Celebrations.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

APPROVED

27 MAY 2002

Lord Mayor

5.0 SUBMISSION PREPARED BY

Ms Keryn Honeycombe, Acting International Relations Officer (apcs3), x36179

6.0 DATE

24 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

9.0 RECOMMENDATION

That E&C grant approval for Ms Judy Liu, International Relations Co-ordinator to travel to Shenzhen, China to attend the 10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City Relationship at an estimated cost of \$ 2,000.00.

10.0 DIVISIONAL MANAGER



Jude Munro
Chief Executive Officer

RECEIVED

28 MAY 2002

ACTION TAKEN

COMMITTEE SECTION

28 MAY 2002

TOWN CLERK
File APCS3

BCC PUBLIC RELATIONS
10 YEAR RELEASE SCHEME

11.0 BACKGROUND

10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City Relationship

Brisbane-Shenzhen Sister City relationship was formalised on 22 June 1992 at the Brisbane's Warana Festival featuring a "Celebrate China" theme in honour of the relationship.

Highlights of the relationship to date include Staff Exchange Programs and the Executive Management Staff Exchange Programs. Contacts and networks formed during these exchanges have led to tangible economic and strategic returns to both cities.

BCC has also been involved in Parks Development work through BCE.

In December 2000, Shenzhen hosted an International Trade Show in Brisbane due to the Sister City relationship. Brisbane was chosen for the successful event because of its relationship with Shenzhen.

The 22nd June 2002 marks the 10th Anniversary of the Brisbane-Shenzhen Sister City relationship. Activities planned to celebrate this milestone include incorporating:

- cultural performance group from Shenzhen into the Riverfestival in 2002.
- Members of Griffith University, business members of the Sister City Committee as well as Deputy Mayor Tim Quinn and Cr Carol Cashman will form part of the Brisbane delegation to Shenzhen.
- Celebrations in Shenzhen will including presentation of Art work for new Shenzhen City Hall and planting of friendship tree.

Councillor Quinn and Councillor Cashman will also give an address regarding the 2003 Asia Pacific Cities Summit and invite Shenzhen civic and business leaders to visit Brisbane in 2003.

12.0 CONSULTATION

The Right Honourable the Lord Mayor, Councillor Jim Soorley
Cr Tim Quinn, Deputy Mayor
Ms Marina Vit, Lord Mayor's Chief of Staff
Mr Bernie Green, Executive Officer to the Lord Mayor
Ms Terri Birrell, International Relations Manager
Mr Tony Wehl, Chairperson, Brisbane-Shenzhen Sister City Committee

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Ms Judy Liu, Co-ordinator for the Sister Cities Program has been closely involved with the Sister Cities program since 1998 and has a strong understanding of the protocols and procedures associated with our Sister Cities. This knowledge and experience would be of great assistance to the Deputy Mayor and the Brisbane delegation.

Ms Judy Liu is well qualified, given her extensive language and interpretation skills, to attend as personal assistant to Deputy Mayor Tim Quinn and the Brisbane delegation.

Acceptance of Shenzhen's invitation to participate in the 10th anniversary celebrations of the Brisbane-Shenzhen Sister City relationship will serve to strengthen relationships with Shenzhen, as well as promote Brisbane' profile internationally.

RPQ Pty Ltd will sponsor half of Ms Liu's costs to Shenzhen as a recognition of the support given to RPQ Pty Ltd by Brisbane City Council.

Participation in these events will confirm Brisbane's commitment to international cooperation and provide an economically viable opportunity to seek opportunities for mutual exchanges between regions and cities in the fields of efficient local government

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Total cost (including airfares and accommodation) for Ms Judy Liu are not expected to exceed \$2000.00 and are available within vote code:
1.01.1510.226.816.000.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – Sister City Agreement Signing and Sister Cities Mayors' Conference, Daejeon, Korea and 10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City relationship, Shenzhen, China.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for the Executive Officer to the Lord Mayor, Mr Bernie Green, to travel to Daejeon, Korea for the signing of the Sister City Agreement between Brisbane and Daejeon. Mr Green will also be attending the Daejeon Sister Cities Mayors' Conference from 15 – 18 June 2002.

Mr Green will also travel to Shenzhen to attend the 10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City relationship being held from 19 – 23 June 2002.

Mr Green will be accompanying the Deputy Mayor, Cr Tim Quinn, and a member of the Opposition, Cr Carol Cashman. This group will join a larger delegation in Shenzhen for the 10th Anniversary Celebrations.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

APPROVED
27 MAY 2002

5.0 SUBMISSION PREPARED BY

Ms Keryn Honeycombe, Acting International Relations Officer (apcs3), x36179

Lord Mayor
K. H. SA. K. BGD

6.0 DATE

21 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

ACTION TAKEN

2 8 MAY 2002

TOWN CLERK

File APCS3

RECEIVED

2 8 MAY 2002

COMMITTEE SECTION

9.0 RECOMMENDATION

That E&C grant approval for Mr Bernie Green, to travel to Daejeon, Korea and Shenzhen, China from 15 – 24 June 2002, to attend the Signing of the official Sister City Agreement between Brisbane and Daejeon. Attend the Daejeon Sister Cities Mayor's Conference and then travel to Shenzhen, China to attend the 10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City Relationship at an estimated cost of \$ 8,000.00.

10.0 DIVISIONAL MANAGER



Jude Munro
Chief Executive Officer

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Signing of Sister City Agreement and Sister Cities Mayors' Conference

The City of Brisbane has approved the formalisation of the Sister City Agreement between Brisbane and Daejeon and has also been invited to attend the Sister Cities Mayors' Conference being held in Daejeon from 15 – 18 June 2002.

Over the past several years Brisbane has developed an excellent relationship with Daejeon Metropolitan City, primarily through our membership of the World Technopolis Association (WTA) which Daejeon City initiated. A Memorandum of Understanding was signed in March 2001 in Brisbane. Deputy Mayor, Cr Quinn, will sign the Sister City Agreement prior to the Sister Cities Mayors' Conference.

In 1999 a Mayoral Delegation from Daejeon attended the APCS in Brisbane. They also attended the 2001 APCS held in Seattle, USA.

The Sister Cities Mayors' Conference is an initiative of Daejeon and will be attended by Mayoral Delegations from Daejeon's eight Sister Cities - Budapest, Hungary; Calgary, Canada; Guadalajara, Mexico; Nanjing, China; Novosibirsk, Russia, Ohda, Japan; Seattle, USA and Uppsala, Sweden.

10th Anniversary Celebrations of the Brisbane-Shenzhen Sister City Relationship

Brisbane-Shenzhen Sister City relationship was formalised on 22 June 1992 at the Brisbane's Warana Festival featuring a "Celebrate China" theme in honour of the relationship.

Highlights of the relationship to date include Staff Exchange Programs and the Executive Management Staff Exchange Programs. Contacts and networks formed during these exchanges have lead to tangible economic and strategic returns to both cities.

BCC has also been involved in Parks Development work through BCE.

In December 2000, Shenzhen hosted an International Trade Show in Brisbane due to the Sister City relationship. Brisbane was chosen for the successful event because of it's relationship with Shenzhen.

The 22nd June 2002 marks the 10th Anniversary of the Brisbane-Shenzhen Sister City relationship. Activities planned to celebrate this milestone include incorporating:

- cultural performance group from Shenzhen into the Riverfestival in 2002.
- Members of Griffith University, business members of the Sister City Committee as well as Deputy Mayor Tim Quinn and Cr Carol Cashman will form part of the Brisbane delegation to Shenzhen.
- Celebrations in Shenzhen will including presentation of Art work for new Shenzhen City Hall and planting of friendship tree.

Councillor Quinn and Councillor Cashman will also give an address regarding the 2003 Asia Pacific Cities Summit and invite Shenzhen civic and business leaders to visit Brisbane in 2003.

12.0 CONSULTATION

The Right Honourable the Lord Mayor, Councillor Jim Soorley
Cr Tim Quinn, Deputy Mayor
Ms Marina Vit, Lord Mayor's Chief of Staff
Ms Terri Birrell, International Relations Manager
Mr Joseph Kim, Chairperson, Daejeon Sister City Committee
Mr Tony Wehl, Chairperson, Shenzhen Sister City Committee

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Mr Bernie Green, Executive Officer to the Lord Mayor has been closely involved with the Sister Cities program since its inception in 1992 and therefore has a strong understanding of the protocols and procedures associated with our Sister Cities. This knowledge and experience would be of great assistance to the Deputy Mayor and the Brisbane delegation.

He has also been a member of the Planning Committee for the Asia Pacific Cities Summit since 1996. He will use this visit to promote the 2003 Asia Pacific Cities Summit to delegates in both Daejeon and Shenzhen.

Acceptance of Daejeon's invitation to attend the Sister Cities Mayors' Conference and Shenzhen's invitation to participate in the 10th anniversary celebrations of the Brisbane-Shenzhen Sister City relationship will serve to strengthen relationships with Daejeon and Shenzhen, as well as promote Brisbane's profile internationally.

Participation in these events will confirm Brisbane's commitment to international cooperation and provide an economically viable opportunity to seek opportunities for mutual exchanges between regions and cities in the fields of efficient local government

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Total cost (including airfares and accommodation) for the Executive Officer to the Lord Mayor Mr Bernie Green are not expected to exceed \$8000.00 and are available within vote code: 1.01.1510.226.819.000.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

29/1-6/2002 (5)

X.REF.....

27/05 - 7L

29 MAY 2002

INFORMATION MANAGEMENT

ATTACH No. A /

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – Europe and USA

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for Ms Marina Vit, Chief of Staff to accompany the Lord Mayor to The Hague, The Netherlands to attend the Metropolisation in Global Economy INTA26 Annual Congress from 23 to 26 June and then to Cincinnati, Ohio, USA, where the Lord Mayor will be giving the keynote address at the Great River Cities Symposium on 28 June 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ms Genevieve Canavan, International Relations Officer, LMIRO, x.35335.

6.0 DATE

24 May 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

~~For recommendation to Council.~~ FOR E&C APPROVAL.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No

9.0 RECOMMENDATION

That E&C grant approval for Ms Marina Vit, Chief of Staff to accompany the Lord Mayor to The Hague, The Netherlands to attend the Metropolisation in Global Economy INTA26 Annual Congress from 23 to 26 June and Cincinnati, Ohio, USA, where the Lord Mayor will be giving the keynote address at the Great River Cities Symposium on 28 June 2002.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

RECEIVED

28 MAY 2002

COMMITTEE SECTION

ACTION TAKEN

28 MAY 2002

TOWN CLERK

BCC 10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

Brisbane City Council is fast becoming recognised and a leader in regional governance in its ability to function effectively in an increasingly competitive economic environment. For this reason the Lord Mayor has been invited to deliver the keynote address at the Metropolisation in Global Economy INTA26 Annual Congress in the Hague and share Brisbane's experiences on how to make progress and implement change in local government to prepare for the future.

While in Europe, the Lord Mayor and Ms Vit will also meet with various government representatives including Ken Livingstone MP, Mayor of London and Mr Carl Wright, Director, Commonwealth Local Government Forum to discuss best practice in Local Governments and the implications of public/private partnerships. The Lord Mayor and Ms Vit also will also be meeting with members of the British Government and local authorities to discuss drug issues and programs involving youth and the retraining of young people who are at risk. While in the Netherlands the Lord Mayor and Ms Vit are also scheduled to meet with Dutch officials on similar issues. They will also travel to Berlin to discuss similar issues.

The Lord Mayor and Ms Vit will also meet with Senior Management of the Improvement and Development Agency (IDEA) and members of the Tony Blair's Creative Industry Taskforce.

The Lord Mayor and Ms Vit will then travel to Edinburgh to meet with Edinburgh Festival Organisers and participate in tour of University of Edinburgh – Edinburgh Research and Innovation (ERI), the commercial liaison unit, responsible for the marketing and commercialisation of the university's research activities and the effective exploitation of the research base.

The Lord Mayor and Ms Vit will then travel to the United States where the Lord Mayor will give the keynote address at the Great River Cities Symposium in Cincinnati, Ohio. The Lord Mayor and Ms Vit will use this opportunity for Brisbane to promote its river city life style and the next *Riverfestival*, including *Riversymposium* and the Asia Pacific Cities Summit to be held in Brisbane in 2003.

Whilst in the USA, the Lord Mayor and Ms Vit will use the opportunity to meet with City Leaders to look at local initiatives and discuss issues being faced by Local Governments including Urban Renewal, Infrastructure, Emergency Services, Traffic and Transport planning. They will also meet with City Officials in New York, San Fransico and Chicago.

12.0 CONSULTATION

Jim Soorley, Lord Mayor
Mr Bernard Green, Executive Officer to the Lord Mayor
Jude Munro, Chief Executive Officer
Richard Joel, Office of Economic Development

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The presence of Ms Vit at these conferences and meetings with other leaders and organisations will allow her to gather invaluable information and bring this knowledge back to Brisbane. It will also allow her to promote Brisbane as a leading city and share Brisbane's experiences.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

General expenses are not expected to exceed \$26,000 and are available within the Lord Mayor's Office vote code:
1.01 1500.226.000.628.151.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent - To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.