

E&C RESULTS - 2 SEPTEMBER 2002

| SUB NO. | FILE NO. | DIV | TITLE | Y-N HELD |
|---------------|--|------------------|---|----------|
| 02/09-1F R | 221/15/1-2002/03 - 3 SEP 2002 | City Governance | 2002-03 Budget - First Review. | Yes |
| 02/09-2F R | 364/150/2-D1353 - 3 SEP 2002 | City Governance | Land exchange with the Department of Education for Council land located on Beaudesert Road, Calamvale. | Yes |
| 05/09-3F R | (1)288/20-40/6 - 3 SEP 2002 | City Governance | Transfers between City Fund and Reserves for the 2001-02 financial year. | Yes |
| 05/09-4F M | 364/15/64-F20127-01/02 - 3 SEP 2002 | City Governance | Stores Board Report - Submission for approval by the Establishment and Co-ordination Committee. CNACRM | Yes |
| 02/09-1K R | 243/10-K(13) - 3 SEP 2002 | Urban Management | Brisbane City Council Ferry Franchise. | Yes |
| 02/09-2K R | 460/2(125) - 3 SEP 2002 | Urban Management | Adjustment of Parkland Contributions. | Yes |
| 02/09-3K R | 460/2(112/P3) | Urban Management | End 2001 amendments to the City Plan - Response to submissions. | Yes |
| 02/09-4K M | 24/1-K/2002 - 3 SEP 2002 | Urban Management | Overseas Travel - Sweden and United States of America - Graham Davis/Mark Cridland. PTPT | Yes |
| 02/09-5K R | 345/10 - 3 SEP 2002 | Urban Management | Bushland Preservation Levy Remission Re: Natural Assets Local Law (Interim) 2002. | Yes |
| 02/09-1L M | BT 804/104(A1) - 3 SEP 2002 | OLMCEO | Annual Performance Plans 2002-03 (Amended) - Brisbane Transport. MBUD | Yes |
| 02/09-2L M | 204/37/2 - 3 SEP 2002 | OLMCEO | Annual Performance Plans 2002-03 (Amended) - City Parking. MBUD | Yes |
| 02/09-3L M | 204/123-99/2000 - 3 SEP 2002 | OLMCEO | Annual Performance Plans 2002-03 (Amended) - City Business. MBUD | Yes |
| 02/09-4L M | 490/42-2002/2003 - 3 SEP 2002 | OLMCEO | Annual Performance Plans 2002-03 (Amended) - Brisbane CityWorks. MBUD | Yes |
| 02/09-5L M | 330/17/24 - 3 SEP 2002 | OLMCEO | Annual Performance Plans 2002-03 (Amended) - City Fleet. MBUD | Yes |
| 02/09-6L M | 252/7/0(P2/A2) - 3 SEP 2002 | OLMCEO | Annual Performance Plans 2002-03 (Amended) - Brisbane Water. MBUD | Yes |

E&C RESULTS – 2 SEPTEMBER 2002

| SUB NO. | FILE NO. | DIV | TITLE | Y-N HELD |
|----------------------|-------------------------|--------|---|----------|
| 02/09-7L <i>M</i> | Walk In - 3 SEP 2002 | OLMCEO | Donation to SANDBAG (Sandgate and Bracken Ridge Action Group) <i>LM1R0</i> | Yes |

Present: Jim Soorley
 K.O.T. Quinn
 S. Humphreys
 K. Rea
 D. Hinchliffe
 M. Hayes
 J. Campbell

BCC PUBLICATION SCHEME
 10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 **FILE NUMBER:** 364/15/64-F20127-01/02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Report - Submission for approval by the Establishment and Co-ordination Committee.

3.0 **ISSUE/PURPOSE**

To seek E&C approval of the most advantageous tender for carrying out of the work and services described in Item 11 herein.

4.0 **PROPONENT**

Jude Munro
Chief Executive Officer

5.0 **SUBMISSION PREPARED BY**

Michael Byrne, Manager, Corporate Risk Management
City Governance Division.

6.0 **DATE**

28 August, 2002.

7.0 **FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E & C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee grant approval for the attached scheduled Submission.

10.0 Michael Byrne
Manager,
Corporate Risk Management
CITY GOVERNANCE DIVISION

Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED
2 Sep 2002

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK
CNACRM

RECEIVED

- 3 SEP 2002

COMMITTEE SECTION

11.0 BACKGROUND

The following Submission has been considered by the Chief Executive Officer and Stores Board on 28 August, 2002, and the recommendation is referred to the Establishment and Co-ordination Committee for acceptance as it is considered to be the most advantageous tender for the Contract:-

| CONTRACT NO. | CONTRACT TITLE | REASON FOR SUBMISSION |
|--------------|--|-----------------------|
| F20127-01/02 | Supply and Delivery of Energy Management Services for Council's Building Energy Efficiency Program | Within E&C Delegation |

12.0 CONSULTATION

Chief Executive Officer and Permanent Head of the Unit of Administration responsible for individual Submission, Stores Board and relevant Divisional Officers have been consulted and in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A Contract will be entered into with the recommended tenderer.

14.0 CORPORATE PLAN IMPACT

The approval of this Submission will contribute to efficient management of the City's resources.

15.0 CUSTOMER IMPACT

The Submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

16.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this Submission, where applicable.

17.0 POLICY IMPACT

Submitted in accordance with Council's Principles, Practices and Procedures for Contracting and Tendering.

18.0 FINANCIAL IMPACT

Financial details are included in the Divisional Submission.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

As appropriate.

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

02/09 -
~~26/08~~ - 4K

1.0 FILE NUMBER: 24/1-K/2002(9)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 Title

Overseas Travel – Sweden and United States of America

3.0 Purpose Issue

To seek approval for Graham Davis, Divisional Manager, Brisbane Transport and Mark Cridland, Principal, Urban Transport, Urban Management Division to travel to Sweden to view a demonstration of a 'rear steer' high capacity bus, inspect the Gothenburg Real Time System and Personalised Public Transport System; visit the Scania Intelligent Transport Systems demonstration centre. Approval is also sought for Mark Cridland to travel to Washington DC to attend and present at the 8th International World Natural Gas Vehicles Conference, "NGVs: Clean Transportation for a Livable World".

4.0 Proponents

Graham Davis, Divisional Manager, Brisbane Transport
Michael Kerry, Divisional Manager, Urban Management Division.

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK

PTPT

5.0 Submission Prepared By

Mark Cridland, Principal, Urban Transport (Ext: 35055)

6.0 Date

12 August 2002

7.0 For E & C Approval or Recommendation to Council

For E & C Approval

APPROVED
2 SEP 2002

Lord Mayor

Handwritten signatures and initials

8.0 If for Recommendation to Council, is a Council resolution required under an Act or Ordinance.

RECEIVED

No.

- 3 SEP 2002

9.0 Recommendation

COMMITTEE SECTION

That approval be given for Graham Davis, Divisional Manager, Brisbane Transport and Mark Cridland, Principal Urban Transport, Urban Management Division, to travel to Sweden between the 28 September and 4 October, to view a demonstration of a 'rear steer' high capacity bus, inspect the Gothenburg Real Time System, Personalised Public Transport System and visit the Scania Intelligent Transport Systems Demonstration Centre.

That approval also be given for Mark Cridland to travel to Washington DC to attend and present at the 8th International World Natural Gas Vehicles Conference "NGVs: Clean Transportation for a Livable World".

BCC 10 YEAR PUBLICATION RELEASE SCHEME

Total cost of travel is estimated at \$30,000. Scania Australia Pty Ltd has offered to meet 50% of costs associated with the Swedish portion of travel, that is \$8,000. Scania is currently contracted with Council to provide 120 Compressed Natural Gas buses. The net cost to Council is therefore approximately \$22,000.

10.0 Divisional Manager


Michael Kerry
Divisional Manager
Urban Management Division


Graham Davis
Divisional Manager
Brisbane Transport

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 Background

With the success of the South East Busway and the impending construction of the Inner Northern Busway, Brisbane Transport and Urban Management have identified a need for new high capacity buses.

Council's current fleet of artic buses are reaching the end of their useful life and new high capacity buses will provide capacity to increase patronage and improve efficiency.

This view was recently presented to and endorsed by E&C as part of Council's draft Bus Fleet Management Plan.

The replacement of high capacity buses will present numerous technical, commercial and operational challenges. High capacity buses can be 'artics'; '14.5 metre rigids' or 'Double Deckers'. "Double Deckers" cannot be used on the busway network due to height restrictions. '14.5 metre rigids' are better value for money than 'artics' with only a minor trade off in capacity. However current '14.5 metre rigids' in use in Australia would not operate in the Queen Street Bus Station due to turning circle limitations.

An innovation on the '14.5 metre rigid' has recently been introduced in Sweden. This high capacity bus has 'rear steer' capabilities and Scania has offered to organise a test of this new bus negotiating a full scale mock up of the Queen Street Bus Station in Mariestad. Testing of the bus in City conditions will also be demonstrated.

The study tour will also include inspections of the latest in Intelligent Transport including the Gothenburg Bus Stop Information System and Personalised Public Transport System; Mariestads 'Busstrafik' and a visit to the Scania Intelligent Transport Demonstration Centre.

For Mark Cridland, the study tour will also include attendance at and presenting to the World NGV2002, the 8th International Conference and Exhibition on Natural Gas Vehicles "NGVs: Clean Transportation for a Livable World".

An abstract was submitted and accepted on the topic "NGV Developments in Australia / Gas Buses in a Sub-Tropical City" (a combined paper with Australasian Natural Gas Vehicles Coalition). This paper was to be presented by Councillor Maureen Hayes, Chairperson, Transport & Major Projects. However, as Councillor Hayes will not be attending the Conference Mark Cridland will present the paper on her behalf.

The World NGV2002 Conference and Exhibition is designed to provide the latest information on NGV activity in countries around the world, state-of-the-art vehicle and fuelling technology, as well as policies and strategies for sustainable commercial success.

With the possible future expansion of gas buses to Northern Brisbane this conference presents the ideal opportunity to examine the latest developments in CNG buses and fuelling technology.

12.0 Consultation

Councillor Maureen Hayes, Chairperson, Transport & Major Projects Committee
Jude Munro, Chief Executive Officer, Brisbane City Council
Michael Kerry, Divisional Manager, Urban Management
Ken Deutscher, Manager Transport and Traffic

13.0 Implications of Proposal

The study tour will provide a valuable insight into the opportunities for high capacity buses and intelligent transport systems. The World NGV2002 will also provide the latest up-to-date information on CNG buses around the world to assist with future acquisition strategies and will also allow Council to demonstrate its commitment and progress in this area.

14.0 Corporate Plan Impact

Nil.

15.0 Customer Impact

.Nil.

16.0 Environmental Impact

Nil.

17.0 Policy Impact

Nil.

18.0 Funding Impact

The total net estimated cost to Council is \$22,000. Funding is available in the 2002/03 Budget under vote number 1.04.1338.694.000.000.628.000.00.

19.0 Human Resource Impact

Nil.

20.0 Urgency

In the normal course of business.

21.0 Policy/ Marketing Strategy

Not Applicable.

22.0 Options

1. Approve the recommendations.
2. Not approve the recommendations.

Option 1 is the preferred option.

1.0 FILE NUMBER BT 804/104 (A1)

2.0 TITLE

Annual Performance Plans 2002-03 (Amended) – Brisbane Transport

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval to amend the Reporting clause of the Annual Performance Plan 2002-03 for Brisbane Transport.

4.0 PROPONENT

Holding Entity Advisory Board

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK
MBVD

5.0 SUBMISSION PREPARED BY

Ray Folley, Secretary, Holding Entity Advisory Board, (Ext 33110)

6.0 DATE

20 August 2002

APPROVED
4/2 SEP 2002

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C approve the amendments to the 2002-03 Performance Plans for Brisbane Transport as set out in Attachment "A".

10.0 DIVISIONAL MANAGER

Ray Folley
Ray Folley
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

- 3 SEP 2002

COMMITTEE SECTION

11.0 BACKGROUND

During June 2002, E&C signed-off the Annual Performance Plan for Brisbane Transport, for the period 1 July 2002 to 30 June 2003 under authority delegated by Council on 21 June 1998. (Resolution File No. 204/121). At a meeting on 1 August 2002, the Holding Entity Advisory Board resolved to amend the reporting requirements of the businesses with a view to simplifying and streamlining the process. In summary, the existing requirements are for **quarterly** reports and an annual review. The HEAB resolved to amend these requirements to **monthly** reports and an annual review. The rationale behind this change is that the businesses already prepare monthly reports for other purposes, and the preparation of additional quarterly reports for HEAB resulted in a duplication of effort. The proposed amended wording gives effect to this change, and ensures that the information requested by HEAB is incorporated in the monthly reports.

12.0 CONSULTATION

The Holding Entity Advisory Board

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plans set out the objectives and key performance indicators for each of the businesses for the 2002-03 financial year. The Holding Entity Advisory Board and the businesses will use the amended Performance Plans to assist in their monitoring of performance during the 2002-03 financial year.

14.0 CORPORATE PLAN IMPACT

Supports the corporate plan objectives around sound governance and on-going improvement in performance monitoring process.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

23.0 ATTACHMENT

Attachment "A" -

"Amended Wording to 2002-03 Annual Performance Plan – Brisbane Transport".

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 204/37/2

2.0 TITLE

Annual Performance Plans 2002-03 (Amended) – City Parking

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval to amend the Reporting clause of the Annual Performance Plan 2002-03 for City Parking.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Secretary, Holding Entity Advisory Board (Ext 39110)

6.0 DATE

20 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C approve the amendments to the 2002-03 Performance Plans for City Parking as set out in Attachment "A".

10.0 DIVISIONAL MANAGER

Ray Folley
Ray Folley
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK
MBUD

RECEIVED

- 3 SEP 2002

COMMITTEE SECTION

11.0 BACKGROUND

During June 2002, E&C signed-off the Annual Performance Plan for City Parking, for the period 1 July 2002 to 30 June 2003 under authority delegated by Council on 21 June 1998. (Resolution File No. 204/121). At a meeting on 1 August 2002, the Holding Entity Advisory Board resolved to amend the reporting requirements of the businesses with a view to simplifying and streamlining the process. In summary, the existing requirements are for **quarterly** reports and an annual review. The HEAB resolved to amend these requirements to **monthly** reports and an annual review. The rationale behind this change is that the businesses already prepare monthly reports for other purposes, and the preparation of additional quarterly reports for HEAB resulted in a duplication of effort. The proposed amended wording gives effect to this change, and ensures that the information requested by HEAB is incorporated in the monthly reports.

12.0 CONSULTATION

The Holding Entity Advisory Board

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plans set out the objectives and key performance indicators for each of the businesses for the 2002-03 financial year. The Holding Entity Advisory Board and the businesses will use the amended Performance Plans to assist in their monitoring of performance during the 2002-03 financial year.

14.0 CORPORATE PLAN IMPACT

Supports the corporate plan objectives around sound governance and on-going improvement in performance monitoring process.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

23.0 ATTACHMENT

Attachment "A" -

"Amended Wording to 2002-03 Annual Performance Plan – City Parking".

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 204/123-99/2000

2.0 TITLE

Annual Performance Plans 2002-03 (Amended) – City Business

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval to amend the Reporting clause of the Annual Performance Plan 2002-03 for City Business.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Secretary, Holding Entity Advisory Board, (Ext 39110)

6.0 DATE

20 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C approve the amendments to the 2002-03 Performance Plans for City Business as set out in Attachment "A".

10.0 DIVISIONAL MANAGER

Ray Folley
Ray Folley
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

Carol
.....
CHIEF EXECUTIVE OFFICER

RECEIVED

- 3 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK
MBVD

11.0 BACKGROUND

During June 2002, E&C signed-off the Annual Performance Plan for City Business, for the period 1 July 2002 to 30 June 2003 under authority delegated by Council on 21 June 1998. (Resolution File No. 204/121). At a meeting on 1 August 2002, the Holding Entity Advisory Board resolved to amend the reporting requirements of the businesses with a view to simplifying and streamlining the process. In summary, the existing requirements are for **quarterly** reports and an annual review. The HEAB resolved to amend these requirements to **monthly** reports and an annual review. The rationale behind this change is that the businesses already prepare monthly reports for other purposes, and the preparation of additional quarterly reports for HEAB resulted in a duplication of effort. The proposed amended wording gives effect to this change, and ensures that the information requested by HEAB is incorporated in the monthly reports.

12.0 CONSULTATION

The Holding Entity Advisory Board

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plans set out the objectives and key performance indicators for each of the businesses for the 2002-03 financial year. The Holding Entity Advisory Board and the businesses will use the amended Performance Plans to assist in their monitoring of performance during the 2002-03 financial year.

14.0 CORPORATE PLAN IMPACT

Supports the corporate plan objectives around sound governance and on-going improvement in performance monitoring process.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

23.0 ATTACHMENT

Attachment "A" -

"Amended Wording to 2002-03 Annual Performance Plan – City Business".

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 490/42 – 2002/2003

2.0 TITLE

Annual Performance Plans 2002-03 (Amended) – Brisbane CityWorks

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval to amend the Reporting clause of the Annual Performance Plan 2002-03 for Brisbane CityWorks.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Secretary, Holding Entity Advisory Board, (Ext 39110)

6.0 DATE

20 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C approve the amendments to the 2002-03 Performance Plans for Brisbane CityWorks as set out in Attachment "A".

10.0 DIVISIONAL MANAGER

Ray Folley
Ray Folley
Secretary, Holding Entity Advisory Board

APPROVED
2 SEP 2002
Lord Mayor
[Signatures]

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

- 3 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK

MBVD

11.0 BACKGROUND

During June 2002, E&C signed-off the Annual Performance Plan for Brisbane CityWorks, for the period 1 July 2002 to 30 June 2003 under authority delegated by Council on 21 June 1998. (Resolution File No. 204/121). At a meeting on 1 August 2002, the Holding Entity Advisory Board resolved to amend the reporting requirements of the businesses with a view to simplifying and streamlining the process. In summary, the existing requirements are for **quarterly** reports and an annual review. The HEAB resolved to amend these requirements to **monthly** reports and an annual review. The rationale behind this change is that the businesses already prepare monthly reports for other purposes, and the preparation of additional quarterly reports for HEAB resulted in a duplication of effort. The proposed amended wording gives effect to this change, and ensures that the information requested by HEAB is incorporated in the monthly reports.

12.0 CONSULTATION

The Holding Entity Advisory Board

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plans set out the objectives and key performance indicators for each of the businesses for the 2002-03 financial year. The Holding Entity Advisory Board and the businesses will use the amended Performance Plans to assist in their monitoring of performance during the 2002-03 financial year.

14.0 CORPORATE PLAN IMPACT

Supports the corporate plan objectives around sound governance and on-going improvement in performance monitoring process.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

23.0 ATTACHMENT

Attachment "A" -

"Amended Wording to 2002-03 Annual Performance Plan – Brisbane CityWorks".

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 330/17/24

2.0 TITLE

Annual Performance Plans 2002-03 (Amended) – City Fleet

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval to amend the Reporting clause of the Annual Performance Plan 2002-03 for City Fleet.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Secretary, Holding Entity Advisory Board, (Ext 39110)

6.0 DATE

20 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C approve the amendments to the 2002-03 Performance Plans for City Fleet as set out in Attachment "A".

10.0 DIVISIONAL MANAGER

Ray Folley
Ray Folley
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK
MBUD

RECEIVED

- 3 SEP 2002

CO: [unclear] ION

11.0 BACKGROUND

During June 2002, E&C signed-off the Annual Performance Plan for City Fleet, for the period 1 July 2002 to 30 June 2003 under authority delegated by Council on 21 June 1998. (Resolution File No. 204/121). At a meeting on 1 August 2002, the Holding Entity Advisory Board resolved to amend the reporting requirements of the businesses with a view to simplifying and streamlining the process. In summary, the existing requirements are for **quarterly** reports and an annual review. The HEAB resolved to amend these requirements to **monthly** reports and an annual review. The rationale behind this change is that the businesses already prepare monthly reports for other purposes, and the preparation of additional quarterly reports for HEAB resulted in a duplication of effort. The proposed amended wording gives effect to this change, and ensures that the information requested by HEAB is incorporated in the monthly reports.

12.0 CONSULTATION

The Holding Entity Advisory Board

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plans set out the objectives and key performance indicators for each of the businesses for the 2002-03 financial year. The Holding Entity Advisory Board and the businesses will use the amended Performance Plans to assist in their monitoring of performance during the 2002-03 financial year.

14.0 CORPORATE PLAN IMPACT

Supports the corporate plan objectives around sound governance and on-going improvement in performance monitoring process.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

23.0 ATTACHMENT

Attachment "A" -

"Amended Wording to 2002-03 Annual Performance Plan – City Fleet".

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 252/7/0(P2/A2)

2.0 TITLE

Annual Performance Plans 2002-03 (Amended) – Brisbane Water

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval to amend the Reporting clause of the Annual Performance Plan 2002-03 for Brisbane Water.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Secretary, Holding Entity Advisory Board, (Ext 39410)

6.0 DATE

20 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C approve the amendments to the 2002-03 Performance Plans for Brisbane Water as set out in Attachment "A".

10.0 DIVISIONAL MANAGER

Ray Folley
Ray Folley
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

- 3 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

- 3 SEP 2002

TOWN CLERK
MBVD

BCC 10 YEAR RELEASE SCHEME APPROVED 2 SEP 2002

11.0 BACKGROUND

During June 2002, E&C signed-off the Annual Performance Plan for Brisbane Water, for the period 1 July 2002 to 30 June 2003 under authority delegated by Council on 21 June 1998. (Resolution File No. 204/121). At a meeting on 1 August 2002, the Holding Entity Advisory Board resolved to amend the reporting requirements of the businesses with a view to simplifying and streamlining the process. In summary, the existing requirements are for **quarterly** reports and an annual review. The HEAB resolved to amend these requirements to **monthly** reports and an annual review. The rationale behind this change is that the businesses already prepare monthly reports for other purposes, and the preparation of additional quarterly reports for HEAB resulted in a duplication of effort. The proposed amended wording gives effect to this change, and ensures that the information requested by HEAB is incorporated in the monthly reports.

12.0 CONSULTATION

The Holding Entity Advisory Board

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plans set out the objectives and key performance indicators for each of the businesses for the 2002-03 financial year. The Holding Entity Advisory Board and the businesses will use the amended Performance Plans to assist in their monitoring of performance during the 2002-03 financial year.

14.0 CORPORATE PLAN IMPACT

Supports the corporate plan objectives around sound governance and on-going improvement in performance monitoring process.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

23.0 ATTACHMENT

Attachment "A" -

"Amended Wording to 2002-03 Annual Performance Plan – Brisbane Water".

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Donation to SANDBAG (Sandgate and Bracken Ridge Action Group)

3.0 ISSUE/PURPOSE

To seek approval for the donation of \$5,000.00 to SANDBAG to assist residents who were displaced due to the Sandgate Boarding House Fire.

4.0 PROPONENT

Jude Munro

5.0 SUBMISSION PREPARED BY

Ms Genevieve Canavan, International Relations Officer, LMIRO, X 35335.

6.0 DATE

29 August 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For recommendation to E&C.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No

9.0 RECOMMENDATION

That a donation of \$5,000.00 be made to SANDBAG to assist those residents who were displaced due to the Sandgate Boarding House Fire.

10.0 Margaret Crawford
Acting Chief Executive Officer



APPROVED

2 SEP 2002



ACTION TAKEN

- 3 SEP 2002

TOWN CLERK
LMIRO

RECEIVED

- 3 SEP 2002

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

SANDBAG (Sandgate and Bracken Ridge Action Group) has been working with the survivors and the community to help them recover from the tragic event of the Sandgate Boarding House fire.

As part of their recovery program, SANDBAG is assisting displaced survivors of the fire to find new accommodation.

12.0 CONSULTATION

Cr Jim Soorley, Lord Mayor
Cr Victoria Newton, Councillor for Deagon Ward
Ms Marina Vit, Lord Mayor's Chief of Staff

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

This donation will demonstrate Brisbane City Council's commitment to support the families and community through the recovery process and assist displaced residents in resuming a normal life.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funds are available.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Not urgent

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 9 SEPTEMBER 2002

| SUB NO. | FILE NO. | DIV | TITLE | Y-N HELD |
|---------------|---------------------------------|------------------|---|----------|
| 09/09-1I R | 239/108/1(3) | IDivision | Deed of Variation of the ourbrisbane.com Portal (formerly eBrisbane MegaPortal) agreement between Council and Telstra. | Yes |
| 09/09-1K R | 460/2(131) | Urban Management | Brisbane City Plan 2000 – Small Lot Housing Amendments. | Yes |
| 09/09-1L M | 240/7/2001/2002 - 9 SEP 2002 | OLMCEO | Contracts to Provide Professional Services – Report for June, 2002. PAMCEO | Yes |
| 09/09-2L R | | OLMCEO | Lord Mayor's Travel – China and Taiwan | Yes |
| 09/09-3L M | (0)1/253(P2) 10 SEP 2002 | OLMCEO | Bonus payments for Executive Service/Senior Officer Contract Staff – Divisional Managers, Managers and Senior Officers. LACEO | Yes |
| 09/09-4L M | 1/253(P4) 10 SEP 2002 | OLMCEO | Executive Service Salaries. LACEO | Yes |
| 09/09-1H R | | OLMCEO | Introduction of the Metered Standpipes for hydrant access into the Brisbane Water system and the consequential changes to the terms and conditions of the Use of Water via Hydrant permit for non-Brisbane City Council staff access. | Yes |
| 09/09-5L M | (5)392/40(12/80) 10 SEP 2002 | OLMCEO | Donation to Blue Care. LACEO | Yes |

PRESENT:
 Jim Soorley
 Bob Quinn
 JH Campbell
 D Hinchliffe
 S Humphreys
 K Rea
 M Hayes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 240/7-2001/2002

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for June, 2002

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in June, 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Renae Philipson, PAMCEO
Extension 36486
Office of the Chief Executive Officer

APPROVED

9 SEP 2002

Lorri Mayor

6.0 DATE

26 August 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of June, 2002 as attached.

10.0



Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

10 SEP 2002

TOWN CLERK
PAMCEO

RECEIVED

- 9 SEP 2002

COMMITTEE SECTION

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,906,776.10 during the month of June, 2002 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

1.0 FILE NUMBER: (0)1/253(P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payments for Executive Service/Senior Officer Contract Staff - Divisional Managers, Managers and Senior Officers.

3.0 ISSUE / PURPOSE

To approve bonus payments to Divisional Managers, Managers and Senior Officers in accordance with their Contracts of Employment.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia
Corporate Administration Officer

APPROVED

9 SEP 2002

Lord Mayor

[Handwritten signatures and initials]

6.0 DATE

9 September 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the bonus payments for Divisional Managers, Managers and Senior Officers on Executive Service contracts, within a range of 0% to 20% of their notional salary as at 30 June 2002, as presented by the Chief Executive Officer, be approved.

10.0

[Handwritten signature of Jude Munro]

Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

10 SEP 2002

TOWN CLERK
CACEO

RECEIVED

10 SEP 2002

COMMITTEE SECTION

11.0 BACKGROUND

Under the terms and conditions of Executive Service Contracts, Divisional Managers, Managers and Senior Officers are to be assessed at the end of June each year on their performance against their agreed Personal Performance Plan.

The Chief Executive Officer has reviewed the Performance Assessments for each of the other Divisional Managers, Managers and Senior Officers and considers the bonus payments, as set out in the attached schedules, are appropriate.

12.0 CONSULTATION

Executive Management Team is in agreement with the process undertaken, however the final recommended bonus payments for the Divisional Managers, Managers and Senior Officers are the Chief Executive Officer's.

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payments form part of the Executive Service Contracts.

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funds are available in the current budget.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

As soon as possible.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

OPTIONS

1. That the recommendations be approved.
2. That the recommendations not be approved.

As Executive Service Contracts have been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER

1/253(P4)

09/09-4L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive Service Salaries

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for increases to Executive Service Salaries for the Chief Executive Officer, Divisional Managers, Managers and Senior Officers, effective as at 01 July 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia
Corporate Administration Officer

6.0 DATE

9 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That the increases to Executive Service Salaries, as outlined in schedule "A" submitted, be approved, effective as at 01 July 2002.

ACTION TAKEN

10 SEP 2002

TOWN CLERK

CACEO

RECEIVED

10 SEP 2002

COMMITTEE SECTION



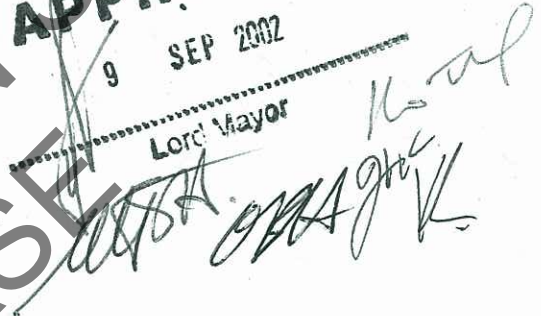
10.0 Jude Munro
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

APPROVED

9 SEP 2002

Lord Mayor



11.0 BACKGROUND

The Contracts of Employment for the Council's Executive Management contain a provision for the annual review of the notional salary paid to Executives.

The review of the Chief Executive Officer's, Divisional Managers', Managers' and Senior Officers' salaries must take place prior to July of each year.

Any increase in salaries as a result of these reviews is to be effective from 01 July each year.

Following consideration of these matters, the increases set out on the schedule marked "A" are recommended.

At the same time Mercer reviewed the Motor Vehicle Schedule with no changes being recommended for the next 12 months.

12.0 CONSULTATION

The Right Honourable the Lord Mayor, Councillor J G Soorley

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funding is available from within existing Divisional budgets.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

- (1) Approve the recommendation.
- (2) Approve a different range of increases to Executive Service salaries.

OPTION (1) IS THE PREFERRED OPTION

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Donation to Blue Care

3.0 ISSUE/PURPOSE

To seek approval for the donation of \$2,000.00 to Blue Care for its annual fund raising appeal.

4.0 PROPONENT

Jude Munro

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administration Officer, ext. 86773

APPROVED

SEP 2002

Lord Mayor

6.0 DATE

5 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For recommendation to E&C.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No

9.0 RECOMMENDATION

That a donation of \$2,000.00 be made to Blue Care for its annual fund raising appeal.

ACTION TAKEN

10 SEP 2002

TOWN CLERK

CACED

RECEIVED

10 SEP 2002

COMMITTEE SECTION

Margaret Crawford

10.0 Margaret Crawford
Acting Chief Executive Officer

11.0 BACKGROUND

Blue Care performs a variety of tasks in caring for the ill, infirm and disabled. Each year an appeal is held to raise much needed funds to assist Blue Care in carrying out its work.

It is considered that Blue Care is a worthwhile cause and a donation of \$2,000 is appropriate.

12.0 CONSULTATION

Lord Mayor
Deputy Mayor

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

This donation will demonstrate Brisbane City Council's commitment to support Blue Care in its work assisting the community.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funds are available.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Not urgent

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 16 SEPTEMBER 2002

| SUB NO. | FILE NO. | DIV | TITLE | Y-N HELD |
|-----------------|--|------------------|--|----------|
| 16/09-1B M | (7)456/20/132(1) 16 SEP 2002 | HRSM | EBA 4 Key Performance Indicators. P SOWR | Yes |
| 16/09-1F M | 364/48/2-NP200/P78(3) 364/48/2-NP200/P78(5) 364/48/2-D0173(2) 16 SEP 2002 | City Governance | Surrender of existing Telecommunications lease and granting of same to Crown Castle Australia Ltd (CCAL) and Hutchinson 3G Australia Limited (Hutchinson) – Bartley's Hill Reservoir. PAMCA | Yes |
| 16/09-2F M | 364/48/2-K1310/P06(1) 364/48/2-MI110/29(1) 364/48/2-D0811(4) 16 SEP 2002 | City Governance | Surrender of existing Telecommunications lease and granting of same to Crown Castle Australia Ltd (CCAL) and Hutchinson 3G Australia Limited (Hutchinson) – St Lucia Golf Links. PAMCA | Yes |
| 16/09-3F M | 364/48/2-QI270/P22(1) 364/48/2-QI023/36A(1) 16 SEP 2002 | City Governance | Surrender of two existing Telecommunications leases and granting of same to Crown Castle Australia Ltd (CCAL) and Hutchinson 3G Australia Limited (Hutchinson) – Ekibin Quarry site at Mt Stephens. PAMCA | Yes |
| 16/09-1K IAR | 24/1-K/2002(8) | Urban Management | Overseas Travel – International Association of Public Transport's 3 rd Asia Pacific Congress to be held in Shanghai, China – Cr Maureen Hayes | Yes |
| 16/09-1M M | 12/51/1(P6) 16 SEP 2002 | City Business | Monthly Travel Report – July 2002. TCCS | Yes |
| 16/08-1N M | 264/62(P1) 16 SEP 2002 | CED | Committing to the Cities for Climate Protection Plus program (CCP Plus) offered by the International Council for Local Environmental Initiatives (ICLEI). PPOAE | Yes |
| 16/09-2N IAR | 364/48/2-D0007(1/P2) | CED | Consent to Mortgage – Queensland Lions Soccer Club Ltd. | Yes |

Present:
 Jim Soorley
 K O T Quinn
 S Humphreys
 J Campbell
 K Rea
 M Hayes
 D Hinchliffe

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

E & C SUBMISSION

1.0 FILE NUMBER

(7)456/20/132(1)

2.0 TITLE

EBA4 Key Performance Indicators

3.0 ISSUE/PURPOSE

To obtain E & C approval for Divisional/Business Unit Key Performance Indicators (KPIs) as attached.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources and Strategic Management

5.0 SUBMISSION PREPARED BY

Robyn Elleray
Project Support Officer (Employment Arrangements), HR Services, Human Resources & Strategic Management Division, ext. 30772.

6.0 DATE

11 September, 2002

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E & C grant approval for relevant Key Performance Indicators (KPIs) to be adopted at the Divisional or Business Unit level as detailed in Attachment "A".

10.0 DIVISIONAL MANAGER



Phil Minns
Divisional Manager
HUMAN RESOURCES & STRATEGIC MANAGEMENT

APPROVED

16 SEP 2002

BAJOR

gnc

RECEIVED

16 SEP 2002

COMMITTEE SECTION

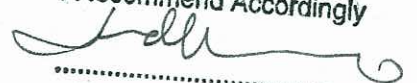
ACTION TAKEN

17 SEP 2002

TOWN CLERK

PSOWR

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BCC PUBLICATIONS
70 YEAR RELEASE

11.0 BACKGROUND

The Brisbane City Council Enterprise Bargaining Agreement 4 (EBA4) - 2001 commits the Partners to the continuation of performance measurement through the use of Key Performance Indicators (KPIs) within the context of the corporate scorecard and BCC values. KPI's were to be established by management at the Corporate, Divisional or Business Unit level, in each of the key performance areas for Council:

- Achieving the BCC Vision
- Customer
- Financial
- Business Process and Innovation
- People and Learning

The EBA4 also specifies that Divisions and Business Units will report progress against KPI's to the Joint Consultative Committee (JCC) on a six-monthly basis, and that there will be no performance payments linked to KPI's.

The drafted KPIs for all Divisions and Business Units plus Performance Plan KPI's for Business Units are provided in Attachment "A". These KPI's have been established through the following process:

- EBA4 KPIs drafted by Management
- EBA4 KPIs agreed at Divisional Consultative Committees (DCCs)
- All Business Unit KPIs discussed and agreed at Business Unit Advisory Boards
- EBA4 KPIs and Performance Plan KPIs discussed, compared and agreed at Holding Entity Advisory Board
- All EBA4 KPIs discussed and agreed at JCC

12.0 CONSULTATION

- Executive Management Team
- Divisional Consultative Committees/WUCCs
- Joint Consultative Committee
- Business Unit Advisory Boards
- Holding Entity Advisory Board (in respect to Business Units)
- Cr Jim Soorley, Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

The successful implementation of EBA4, and the achievement of these Key Performance Indicators (KPIs) will ensure that Council continues to improve its productivity and efficiency by way of customer satisfaction, innovation and improved business processes, better employee relations and improved financial performance.

14.0 CORPORATE PLAN IMPACT

Define measurable outcomes to the successful implementation of major aspects of the Plan.

15.0 CUSTOMER IMPACT

The outcomes identified should see positive improvements in Customer Service in relation to timeliness, quality and value for money for customers and ratepayers.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

Any costs incurred through the implementation of these indicators have been provided for in the 2002/03 operational budget, however under EBA4, no performance payments are attached to these KPIs for Award employees.

Through the achievement of financial goals, some financial saving to the organisation may be identified.

19.0 HUMAN RESOURCE IMPACT

Support by the Establishment and Coordination Committee for the JCC and HEAB recommendation to adopt these KPI's will contribute in positive terms to the maintenance of good employee relations. It will also assist in building upon the achievement of the previous and current Enterprise Bargaining Agreements in developing a performance focussed culture.

20.0 URGENCY

In the course of normal business

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the proposed Key Performance Indicators (KPIs) for each Division or Business Unit as detailed in "Attachment A".

Option 2: Suggest amendments to the proposed KPIs for reconsideration by management, employees, unions, Advisory Boards and JCC.

Option 3: Not approve the recommendation.

Option 1 is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBERS: 364/48/2-NP200/P78(3)
364/48/2-NP200/P78(5)
364/48/2-D0173(2)

16/09-1F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Surrender of existing Telecommunications Leases and granting of Leases to Crown Castle Australia Ltd (CCAL) and Hutchison 3G Australia Pty Limited (Hutchison), over individual areas of the land at the Bartley's Hill Reservoir.

3.0 ISSUE/PURPOSE

To obtain approval for the surrender of existing leases by Lucent Technologies Australia Pty Limited and Crown Castle Australia Ltd and for the granting of replacement leases in favour of Crown Castle Australia Ltd and Hutchison 3G Australia Pty Ltd to lease from Council individual areas of land at the Bartley's Hill Reservoir for the continued location and operation of existing mobile telecommunication facilities as described and depicted herein.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager, (PAMCA)
CITY ASSETS BRANCH, Ext 34096

6.0 DATE

12 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

APPROVED
16 SEP 2002

Lord Mayor

RECEIVED

16 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

17 SEP 2002

TOWN CLERK
PAMCA

9.0 RECOMMENDATION

That :

- (1) the surrenders of the current leases (Nos 700594020, 700594022 and 700594025 as outlined in yellow on Attachment 2) with Crown Castle Australia Ltd, for a mobile telecommunications facility at the Bartley's Hill Reservoir that are to take effect on 30 June 2002, be accepted; and,
- (2) subject to the surrender of the leases described in (1) a lease be granted to Crown Castle Australia Ltd over the existing telecommunications facility as depicted and outlined in green on Attachment 3 for a term of redacted commencing 1 July 2002 at an annual rental of redacted (includes 10% GST) and otherwise on the same terms and conditions as the leases to be surrendered in (1). Crown Castle Australia Ltd is to pay all costs relating to items (1) and (2); and,
- (3) the surrenders of the current leases (Nos 704447536 and 704447538 as outlined in yellow upon Attachment 4) with Lucent Technologies (Australia) Ltd, for the company's mobile telecommunications facility at the Bartley's Hill Reservoir that are to take effect on 30 June 2002, be accepted; and,
- (4) subject to the surrender of the leases described in (3) a lease be granted to Hutchison 3G Australia Ltd over the existing Lucent telecommunications facility as depicted and outlined in orange on Attachment 3 for a term of redacted commencing 1 July 2002 at an annual rental of redacted (includes 10% GST) and otherwise upon the same terms and conditions as the Leases to be surrendered in (3). Crown Castle is to pay all costs relating to items (3) and (4).

10.0 DIVISIONAL MANAGER


Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

This submission has been necessitated by the fact that various carriers with installations on the site have inadvertently constructed their facilities outside the areas that the Council had leased to them. To correct the situation, it is necessary that the existing leases be surrendered and new leases granted in replacement over the areas where the facilities have actually been located.

On 28 March 1994 the Establishment and Co-ordination Committee gave its approval to grant a lease to Optus Mobile Pty Ltd (Optus) to enable it to establish a telecommunications facility on this site.

On 2 May 2000 the Establishment and Co-ordination Committee gave its approval for a lease to enable Lucent Technologies Australia Ltd (on behalf of the proposed One.Tel network) to co-locate a second telecommunications facility upon the Optus monopole.

On 29 January 2001 the Establishment and Co-ordination Committee consented to Optus assigning its lease to Crown Castle Australia Ltd.

Since the financial collapse of One.Tel, Lucent has been attempting to dispose of the telecommunication leases that it acquired on behalf of that company.

Lucent has now reached agreement with Hutchison 3G Australia Pty Ltd (Hutchison) and Crown Castle Australia Ltd (CCAL) to divide the area it leases into two parts and to dispose of the parts, one to each of the other two companies. Moreover, Lucent has confirmed by letter dated 18 July 2002 that Crown Castle Australia Pty Ltd is authorised to act on its behalf in finalising the tenure of this site.

It is proposed that upon the surrender of the existing leases with Crown Castle, a new lease will be granted to that Company over the land occupied by the existing telecommunications facility (as depicted and outlined in green on Attachment 3). The said new lease to be for a term of redacted commencing 1 July 2002, at an annual rental of redacted (includes 10% GST). Otherwise, the general terms and conditions of the new lease with Crown Castle will be identical to the current lease between the Brisbane City Council and Crown Castle at this site.

Similarly, upon the surrender of the existing leases with Lucent a new lease will be granted to Hutchison 3G over the land accommodating Lucent's existing facility (as depicted and outlined in orange on Attachment 3). The said new lease to be for a term of redacted from 1 July 2002 at a rental of redacted (includes 10% GST). Otherwise, the general terms and conditions of the new lease with Hutchison 3G will be identical to the current lease between the Brisbane City Council and Lucent at this site.

It is worth mentioning that the annual rental rate of Crown Castle's new lease compared to the rate of its existing lease shows an increase of redacted. Again, notwithstanding that Lucent's leased area (48m²) will translate to only 24m² in respect to Hutchison's lease, the annual rental paid to Council is to remain undiminished.

Crown Castle has paid an Establishment Fee of redacted and agrees to pay Brisbane City Council's reasonable legal costs in relation to review of the Surrender and Lease documentation.

On 6 August 2002, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

In the final analysis the proposed revenue position will be as follows:

| LESSEE | COMMENCEMENT DATE | TERMINATION DATE | RENTAL INCLUDES. GST |
|--------------|-------------------|------------------|----------------------|
| Vodafone | | redacted | |
| Crown Castle | | | |
| Hutchison 3G | | | |
| | | TOTAL | redacted |

12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson, Finance Committee
- Councillor Tim Nicholls, Hamilton Ward
- Maria Menchise, Solicitor, Brisbane City Legal Practice
- Frank Riley, Manager, City Assets
- Pauline Peel, Divisional Manager, Community and Economic Development
- David Hains, Senior Research Officer, Information and Knowledge

None of those consulted have raised objections to the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

| | |
|------------------------|--|
| Sectional Support: | No impact |
| Service Levels: | Council will be assisting in the provision of telemetry services to the community. |
| Political: | Nil – Low Impact proposal and the existing development status quo prevails. |
| Industrial Relations: | No impact |
| Regional Implications: | No impact |
| Social and Community: | No impact |

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan:- Strategy 1.4.3: Improve the management and performance of Council's physical asset and information portfolio.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

| | |
|-----------------|--|
| Budget Impact | There are no funding requirements. Moreover, the Council will continue to receive an ongoing annual rental of redacted which will increase upon each anniversary by redacted redacted for the full term of the various leases. |
| Taxation Issues | Nil |
| Risk Assessment | Nil |

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY / MARKETING STRATEGY

No publicity is required.

22.0 OPTIONS

1. That the E&C Committee approve the recommendations.
2. That the E&C Committee not approve the recommendations.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

16/09 = 2F

1.0 FILE NUMBERS: 364/48/2-K1310/P06(1)
364/48/2-MI110/29(1)
364/48/2-D0811(4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Surrender of existing Telecommunications Leases and granting of Leases to Crown Castle Australia Ltd (CCAL) and Hutchison 3G Australia Pty Limited (Hutchison), over individual areas of the land at the St Lucia Golf Links.

3.0 ISSUE/PURPOSE

To obtain approval for the surrender of existing leases by Lucent Technologies Australia Pty Limited and Crown Castle Australia Ltd and for the granting of replacement leases in favour of Crown Castle Australia Ltd and Hutchison 3G Australia Pty Ltd to lease from Council individual areas of land at the St Lucia Golf Links for the continued location and operation of existing mobile telecommunication facilities as described and depicted herein.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer

APPROVED
16 SEP 2002
Lord Mayor



5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager, (PAMCA)
CITY ASSETS BRANCH, Ext 34096

RECEIVED

16 SEP 2002

COMMITTEE SECTION

6.0 DATE

12 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

17 SEP 2002

TOWN CLERK
PAMCA

BCCP
10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

That :

- (1) the decision of the Establishment and Co-ordination Committee dated 1 July 2002 (01/07-4F), to grant Crown Castle Australia Pty Limited two successive Leases for an existing telecommunications facility at the St Lucia Golf Links, be rescinded; and,
- (2) two successive Leases to be granted to Crown Castle Australia Ltd for an existing telecommunications facility, for the balance of the term remaining and upon the same conditions as the Lease approvals to be rescinded in (1) as from the the day following the date of Surrender of the current Leases, over that area of land that is outlined in green on the copy of survey plan No. SP133424 marked as Attachment "2". Crown Castle Australia Ltd is to pay all costs relating to items (1) and (2); and,
- (3) the Surrenders of the current Leases (Nos 704689063 and 704689066) in favour of Lucent Technologies Australia Pty Ltd, over 25m² of land described as Lease B in Lot 2 RP83143 on SP134980 for a mobile telecommunications facility at the St Lucia Golf Links be accepted; and,
- (4) two successive Leases to be granted to Hutchison 3G Australia Pty Limited for an existing telecommunications facility, for the balance of the term and upon the same conditions as the Leases to be Surrendered in (3) as from the day following the date of Surrender, over that area of land that is outlined in orange on the copy of survey plan No. SP133424 and marked as Attachment "2".

10.0 DIVISIONAL MANAGER


Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

On 1 July 2002, the Establishment and Co-ordination Committee approved a recommendation (refer to 01/07-4F) involving the re-configuration of the existing telecommunication leased areas, at the St Lucia Golf Links.

The only leased area not able to be given consideration at that time was that area of land leased to Lucent Technologies Australia Pty Ltd (Lucent) which company was then seeking to dispose of its leases.

Lucent has since reached agreement with Hutchison 3G Australia Pty Ltd (Hutchison) and Crown Castle Australia Ltd (CCAL) to divide the area it leases into two parts and to dispose of the parts, one to each of the other two companies.

Accordingly, the area of 65m² to be leased to Crown Castle (as approved on the 1 July 2002) will receive an additional 11m² from Lucent's surrendered lease, whilst at the same time it will shed an equivalent area of 11m² thus remaining (in total) at 65m². The 14m² balance then remaining of the Lucent lease area, would be leased by Council to Hutchison, otherwise upon the same terms and conditions as previously leased to Lucent.

The general terms and conditions of the new lease with Crown Castle will be identical to the current lease between the Brisbane City Council and Crown Castle. The lease term shall commence on the day after Surrender of the current Crown Castle lease and shall be consistent with the remaining term on the current lease (including any sequential leases or options to renew).

Similarly, the terms and conditions of the new lease with Hutchison will be identical to the current lease between the Brisbane City Council and Lucent. That is to say, the rental payable under that lease will not change, notwithstanding the leased area will be reduced. The lease term shall commence on the day after Surrender of the current Lucent lease and shall be consistent with the remaining term on the current Lucent lease (including any sequential leases or options to renew).

Crown Castle agrees to pay Brisbane City Council's reasonable legal costs in relation to review of the Surrender and Lease documentation.

On 6 August 2002, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

The proposed leasing status of this site will then be as follows:-

| CARRIER | SITE STATUS | IMPACT LEVEL | RENTAL as from 01.07.02 | COUNCIL LEASE |
|------------------------|--------------------------------|--------------|-------------------------|---------------|
| CCAL (Optus) | In occupation | High | redacted | Yes |
| Hutchison | In occupation | High | | Yes |
| Vodafone | In occupation | Low | | Yes |
| Telstra | In occupation as from 01.07.02 | Low | | Yes |
| Total (inc GST) | | | | |

12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson, Finance Committee
- Councillor Jane Prentice, Walter Taylor Ward
- Warren Dwyer, Solicitor Brisbane City Legal Practice
- Ruth Tyman, Acting Manager, City Assets
- Pauline Peel, Divisional Manager, Community and Economic Development
- David Hains, Senior Research Officer, Information and Knowledge

None of those consulted have raised objections to the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support: No impact.
Service Levels: No impact;
Political: No impact;
Industrial Relations: No impact;
Regional Implications: No impact;
Social and Community: No impact.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan: -

- Strategy 1.4.3. Improve the management and performance of the Councils physical asset and information portfolio

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Budget Impact: There are no funding requirements. Council will continue to receive rental from the site, totalling ^{redacted} per annum.
Taxation Issues: Nil
Risk Assessment: Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY / MARKETING STRATEGY

No publicity is required.

22.0 OPTIONS

1. That the E&C Committee approve the recommendations.
2. That the E&C Committee not approve the recommendations.

Option 1 is the recommended option.

1.0 FILE NUMBERS: 364/48/2-QI270/P22(1)
364/48/2-QI023/36A(1)

16/09-3F ↓

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Surrender of two existing Telecommunications Leases and the granting of Leases to Crown Castle Australia Ltd (CCAL) and Hutchison 3G Australia Pty Limited (Hutchison), over individual areas of the land at the Ekibin Quarry site at Mt Stephens.

3.0 ISSUE/PURPOSE

To obtain approval for the surrender of existing leases by Lucent Technologies Australia Pty Limited and Crown Castle Australia Ltd and for the granting of replacement leases in favour of Crown Castle Australia Ltd and Hutchison 3G Australia Pty Ltd to lease from Council individual areas of land at the Ekibin Quarry for the continued location and operation of existing mobile telecommunication facilities as described and depicted herein.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager, (PAMCA)
CITY ASSETS BRANCH, Ext 34096

6.0 DATE

12 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

APPROVED
16 SEP 2002
Lord Mayor
SA GHC [Signatures]

RECEIVED

16 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

17 SEP 2002

TOWN CLERK
PAMCA

9.0 RECOMMENDATION

That :

- (1) the surrenders of the current leases, Nos 704041105 and 704041110, in favour of Crown Castle Australia Ltd, over the land outlined in yellow on Attachment "3" for a mobile telecommunications facility at the Ekibin Quarry be accepted; and,
- (2) two successive leases to be granted to Crown Castle Australia Ltd for the existing telecommunications facility, for the balance of the term and upon the same conditions as the Leases to be Surrendered in (1) as from the day following the date of Surrender, over that area of land that is outlined in yellow and designated as Lease D on the copy of site plan marked as Attachment "4". Crown Castle Australia Ltd is to pay all costs relating to items (1) and (2); and,
- (3) the surrenders of the current leases Nos 704458496 and 704458499, in favour of Lucent Technologies (Australia) Ltd, over the land outlined in green on Attachment "3" for the company's mobile telecommunications facility at the Ekibin Quarry be accepted; and,
- (4) two successive leases to be granted to Hutchison 3G Australia Pty Limited for an existing telecommunications facility, for the balance of the term and upon the same conditions as the Leases to be Surrendered in (3) as from the day following the date of Surrender, over that area of land that is outlined in orange and designated as Lease E on the copy of site plan marked as Attachment "4". Crown Castle Australia Ltd is to pay all costs relating to items (3) and (4); and,

10.0 DIVISIONAL MANAGER



 **Helen Gluer**
CHIEF FINANCIAL OFFICER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

10.0 BACKGROUND

In constructing its facility Lucent Technologies Australia Pty Ltd (Lucent) replaced the existing Optus monopole with a new pole erected within Lucent's own leased compound. This has raised the issue of the legal title to the pole, particularly so, in view of Optus having since assigned its lease to Crown Castle Australia Ltd. To correct the situation, it is necessary that the existing leases be surrendered and new leases granted in replacement over the areas where the respective carrier's facilities have actually been located.

Historically, on 9 November 1998, the Establishment and Co-ordination Committee gave its approval to grant a lease to Optus Mobile Pty Ltd (Optus) to enable it to establish a telecommunications facility at this site (Lot 16 on SP115673).

On 2 May 2000 the Establishment and Co-ordination Committee gave its approval for a lease to enable Lucent Technologies Australia Ltd (on behalf of the proposed One Tel network) to co-locate a second telecommunications facility upon the Optus monopole.

On 29 January 2001 the Establishment and Co-ordination Committee consented to Optus assigning its lease to Crown Castle Australia Ltd.

Since the financial collapse of its client company (One.Tel) Lucent (Australia wide) has been attempting to dispose of the telecommunication leases that it acquired on behalf of One.Tel.

Lucent has now reached agreement with Hutchison 3G Australia Pty Ltd (Hutchison) and Crown Castle Australia Ltd (CCAL) to divide the area it leases into two parts and to dispose of the parts, one to each of the other two companies. Moreover, Lucent has confirmed by letter dated 18 July 2002 that Crown Castle Australia Pty Ltd is authorised to act on its behalf in finalising the tenure of this site.

Accordingly, the area presently leased to Crown Castle (will be increased by an additional 35m² from Lucent's surrendered lease, making it 145m² in total. The 24m² balance then remaining of the Lucent lease area, would be leased by Council to Hutchison, otherwise upon the same terms and conditions as previously leased to Lucent.

The general terms and conditions of the new lease with Crown Castle will be identical to the current lease between the Brisbane City Council and Crown Castle. The lease term shall commence on the day after Surrender of the current Crown Castle lease and shall be consistent with the remaining term on the current lease (including any sequential leases or options to renew).

Similarly, the terms and conditions of the new lease with Hutchison will be identical to the current lease between the Brisbane City Council and Lucent. That is to say, the rental payable under that lease will not change, notwithstanding the leased area will be reduced. The lease term shall commence on the day after Surrender of the current Lucent lease and shall be consistent with the remaining term on the current Lucent lease (including any sequential leases or options to renew).

Crown Castle has paid the Establishment Fee of redacted (includes 10% GST) and has agreed to pay Brisbane City Council's reasonable legal costs in relation to review of the Surrender and Lease documentation.

On 6 August 2002, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson, Finance Committee
- Councillor Catherine Bermingham, East Brisbane Ward
- Maria Menchise, Solicitor, Brisbane City Legal Practice
- Frank Riley, Manager, City Assets
- Pauline Peel, Divisional Manager, Community and Economic Development
- David Hains, Senior Research Officer, Information and Knowledge

None of those consulted have raised objections to the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

| | |
|------------------------|--|
| Sectional Support: | No impact |
| Service Levels: | Council will be assisting in the provision of telemetry services to the community. |
| Political: | Nil – Low Impact proposal. |
| Industrial Relations: | No impact |
| Regional Implications: | No impact |
| Social and Community: | No impact |

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan:- Strategy 1.4.3: Improve the management and performance of Council's physical asset and information portfolio.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Budget Impact There are no funding requirements. Moreover, Crown Castle has paid an Establishment Fee of redacted (includes GST). The Council will continue to receive the ongoing aggregate rentals of redacted (includes 10% GST) which will increase annually by redacted for the full term of the leases.

Taxation Issues Nil

Risk Assessment Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY / MARKETING STRATEGY

No publicity is required.

22.0 OPTIONS

1. That the E&C Committee approve the recommendations.
2. That the E&C Committee not approve the recommendations.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

RECEIVED
6-9-02

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -
July 2002*

RECEIVED

16 SEP 2002

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner
DIVISIONAL MANAGER CITY BUSINESS

APPROVED
16 SEP

5.0 SUBMISSION PREPARED BY

Jaylene Farrell
Travel Co-Ordinator, City Shared Services, ext. 72056

SA
L
J
K
16 SEP

6.0 DATE

6 September 2002

ACTION TAKEN

17 SEP 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

TOWN CLERK

For information purposes

TCCS

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for July 2002.

10.0 Noel K Faulkner
DIVISIONAL MANAGER CITY BUSINESS

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BC CO PUBLICATION RELEASE SCHEME
10 YEAR

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for July 2002, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in July which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

July

Non-Commercial Operations

| | | | |
|----|------------------------------------|--------------------|-------------|
| a) | International Travel | | |
| | (i) | Number of Bookings | 1 |
| | (ii) | Airfares | \$ 1,674.90 |
| b) | Domestic Travel | | |
| | (i) | Number of Bookings | 47 |
| | (ii) | Airfares | \$23,390.53 |
| c) | Accommodation and Allowances Costs | | \$ 9,118.40 |
| d) | Registration Fees for Conferences | | \$17,490.54 |
| e) | Other Costs e.g. hire car | | \$ 2,653.49 |

TOTAL

\$54,327.86

Commercial Operations

| | | | |
|----|--|--------------------|---------------|
| g) | International Travel | | |
| | (i) | Number of Bookings | 0 |
| | (ii) | Airfares | \$0.00 |
| h) | Domestic Travel | | |
| | (i) | Number of Bookings | 0 |
| | (ii) | Airfares | \$0.00 |
| i) | Accommodation and Allowances Costs | | \$0.00 |
| j) | Registration Fees for Conferences | | \$0.00 |
| k) | Other Costs e.g. hire car | | \$0.00 |
| | TOTAL | | \$0.00 |
| m) | Cost of air-fares, accommodation and taxis as detailed in Attachment A | | \$ 6,198.04 |

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for July 2002.

(2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER:
264/62(P1)

16/09 - 1 N

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Committing to the Cities for Climate Protection Plus program (CCP Plus) offered by the International Council for Local Environmental Initiatives (ICLEI).

3.0 ISSUE/PURPOSE

The purpose of this submission is for Council to commit to ICLEI's CCP Plus program.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Scott Losee (PPOAE)
Principal, Air and Energy
Pollution Prevention Health and Safety
Phone: x39568.

6.0 DATE

5 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

1. It is recommended that E&C commits to the CCP Plus program.
2. It is recommended that E&C commits to the Travel Demand Management module

10.0 DIVISIONAL MANAGER

APPROVED
16 SEP 2002

[Handwritten signatures and initials]

RECEIVED

16 SEP 2002

COMMITTEE SECRETARY

[Handwritten signature]

Ian Christesen
Manager
Pollution Prevention Health and Safety

[Handwritten signature]

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

ACTION TAKEN

17 SEP 2002

TOWN CLERK
PPOAE

I Recommend Accordingly

[Handwritten signature]
.....
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council joined ICLEI's Cities for Climate Protection™ Program in 1998 and in June 2001 was one of the first five Councils to achieve all of the program's five milestones. These five milestones provided a strategic framework for Council to address the issue of global warming. In recognition that Council will continue to work on reducing greenhouse gas emissions and wish to remain active on the program, ICLEI has invited Council to join CCPT™ Plus. This program, which is only available to councils that have completed the five milestones of the CCPT™ program, will assist Council to:

- Develop sustainable strategies for continued greenhouse abatement activities
- Deepen actual abatement activity by councils and their communities
- Create opportunities for knowledge exchange regionally, nationally and internationally.

Councils that commit to CCPT™ Plus will continue to receive the benefits of CCPT™ membership, and also receive:

- Recognition as a CCPT™ Plus Council, including, yearly recognition for continuous commitment to, and results in, greenhouse abatement at national forums including the ALGA National Congress
- Council profile as a leader in greenhouse action at events such as the Local Government Managers Australian National Conference and regular ICLEI events.

To join CCPT™ Plus, Council must make the following commitments:

- To allocate appropriate staff time.
- To participate in the annual measures report.
- To play an appropriate advocacy role for CCPT™ as a leading council committed to greenhouse abatement

CCPT™ Plus may participate in any number of voluntary CCPT™ Plus elements including, Community Sector Initiatives, Continuous Improvement, Leaders in Sustainability and Partnership Alliances.

Within the Community Sector Initiatives, ICLEI, in conjunction with the Australian Greenhouse Office, has developed a Travel Demand Management module designed to assist Council to develop sustainable transport strategies. If Council commits to CCPT™ Plus and the Travel Demand Management module by 31 December it will be provided with Federal funding of \$4000 to complete the following tasks:

- Undertake a review of sustainable transport strategies currently under way
- Identify opportunities to extend current sustainable transport programs
- Link these to CCPT™ and report to ICLEI.

12.0 CONSULTATION

- Doug Yuille- Environmental Policy Advisor
- Ken Deutscher- Manager, Transport and Traffic
- Melissa Hensley- Program Officer, Travel Behaviour

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

| | |
|----------------------|---|
| Sectional Support | CCPT™ has over 140 local government members in Australia many of who see Brisbane as a leader in greenhouse management. |
| Service Levels | Nil |
| Political | Joining CCPT™ Plus will reinforce Brisbane's position as a national leader in protecting the local environment. |
| Industrial Relations | Nil |

14.0 CORPORATE PLAN IMPACT

Joining CCPT™ Plus would support Council's vision for a Clean and Green City. CCPT™ Plus will focus specifically on energy and climate change and would strongly support the vision that: *"In Brisbane in 2010, everyone will create less waste, be careful in how they use energy and water and prefer to use renewable energy sources."*

Membership in CCPT™ Plus will also support Council in achieving its greenhouse goals outlined in the Sustainable Energy and Greenhouse Action Plan.

15.0 CUSTOMER IMPACT

No Immediate impact. Access to "best practice" information will assist Council in engaging residents.

16.0 ENVIRONMENTAL IMPACT

Joining CCPT™ Plus would reinforce Council's commitment to the environment and the role of local government in combating global warming and promoting sustainability.

17.0 POLICY IMPACT

Joining CCPT™ Plus would support current environmental policies.

18.0 FUNDING IMPACT

Membership is free. Joining CCPT™ Plus and committing to the Travel Demand Management Module by 31 December 2002 will make Council eligible for Federal assistance of \$4000.

19.0 HUMAN RESOURCE IMPACT

Adequate resources are already committed under the Pollution Prevention Health and Safety program.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Joining CCPT™ Plus does not have a sufficient profile to warrant a public announcement. Individual projects will be marketed through normal channels. In addition to these channels, ICLEI promotes the achievements of members via a newsletter, its Internet site and regular conferences.

22.0 OPTIONS

1. That E&C approves recommendations 1 and 2.
2. That E&C approves recommendation 1 only.
3. That E&C does not approve recommendations 1 or 2.

Option 1 is the preferred and recommended option.

E&C RESULTS – 23 SEPTEMBER 2002

| SUB NO. | FILE NO. | DIV | TITLE | Y-N HELD |
|----------------|---------------------------------|-----------------|--|----------|
| IR 23/09-1F | 364/46/3(1360) | City Governance | Memorandum of Understanding and Property Exchange for Riverside Developments. <ul style="list-style-type: none"> • Kangaroo Point Site • South Brisbane Reach (Commercial Rowing Club Lease) Site and • Howard Smith Wharf Site. | Amended |
| M 23/09-2F | 364/150/3(393) 23 SEP 2002 | City Governance | Proposed sale of Council land situated at 65 Oakmont Avenue, Oxley. PAMCA | Yes |
| M 23/09-3F | 204/6 (16/P1) 23 SEP 2002 | City Governance | Monthly Project Report – August 2002 (Attachment A) MCRM | Yes |
| M 23/09-1L | 241/7-2001/2002 23 SEP 2002 | OLMCEO | Contracts to provide Professional Services – Report for May, 2002. PAMCEO | Yes |
| M 23/09-2L | (0)456/10/20(P4) 23 SEP 2002 | OLMCEO | Increase of Lord Mayor's, Chairpersons' and Councillor's Salaries, and Lord Mayor's Electorate and Expenses of Officer Allowance. CACEO | Yes |
| M 23/09-3L | 23 SEP 2002 | OLMCEO | Overseas Travel – China and Taiwan – Judy Liu. LMIRC | Yes |
| M 23/09-4L | 23 SEP 2002 | OLMCEO | Overseas Travel – China and Taiwan – Bob Davis. LMIRC | Yes |

Present:
 Jim Soorley
 Cr Quinn
 Cr C Bermingham
 Cr S Humphries
 Cr K Rea
 Cr J Campbell

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 364/150/3(393)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 65 Oakmont Avenue, Oxley.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval to sell the subject parcel of land which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer.

APPROVED
23 SEP 2002

5.0 SUBMISSION PREPARED BY

Paul Grove, Principal Asset Manager, City Assets, ext. 34096.

Lord Mayor
Handwritten signatures and initials

6.0 DATE

10 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

23 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

24 SEP 2002

TOWN CLERK

PAMCA

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

It is recommended that the property situated at 65 Oakmont Avenue, Oxley described as Lot 57 on Survey Plan 100333 be offered for sale at public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



Helen Gluer
Chief Financial Officer

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at 65 Oakmont Avenue, Oxley described as Lot 57 on Survey Plan 100333 – shown shaded yellow on Attachment 1.

The property is a vacant residential allotment and was acquired by Council in June 2000 for redacted to provide access for repairs to a trunk sewer main traversing the property. These repair works have now been completed and the property is considered surplus to requirements.

An independent valuation of the subject property has assessed the market value to be redacted - refer Attachment 2.

Therefore, it is recommended that approval be granted that the property situated at 65 Oakmont Avenue, Oxley described as Lot 57 on Survey Plan 100333, be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee
Councillor Mark Bailey, Councillor for Moorooka
Frank Riley, Manager, City Assets, City Governance
Gavin Blakey, Principal Waterways Program Officer, Waterways, U M
Tom Richardson, Program Officer Strategic Planning, City Planning, U M
John Winkler, Transport Network Information, Transport & Traffic, U M
Harry Dodd, Program Officer 1, Road Safety, Public Transport Facilities, T&T, U M
Vicki Grieshaber, Senior Program Officer, Environmental Planning, Environment & Parks, Urban Management
Ben Lindenboom, W & S Development Officer, Brisbane Water

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

| | |
|------------------------|-------------------------|
| Sectional Support: | No implications |
| Service Levels: | No implications |
| Political: | No implications |
| Industrial Relations: | No implications |
| Regional Implications: | No implications |
| Social and Community: | No likely implications. |

14.0 CORPORATE PLAN IMPACT

In accordance with Corporate Plan Outcome 1.4: -
Strategy 1.4.3: Improve the management and performance of Council's physical and information asset portfolio –

- to align Council's physical asset holdings with corporate and community needs
- to enable maximum benefit (in both dollar and non dollar terms) from the disposal of Council's surplus assets.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

18.0 FINANCIAL IMPACT

1. Budget impact: No Council funding required. It is anticipated that revenue in the amount of redacted will be received from the sale of the land.
2. Taxation issues: Nil
3. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. Approve the recommendation that the property situated at 65 Oakmont Avenue, Oxley described as Lot 57 on Survey Plan 100333, be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.
2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 204/6 (16/P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - August, 2002 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

APPROVED

23 SEP 2002

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Contracts & Risk Management, City Governance, 340 35290

Lord Mayor

CEB

6.0 DATE

13 September, 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

23 SEP 2002

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

COMMITTEE SECTION

10.0 DIVISIONAL MANAGER

ACTION TAKEN

24 SEP 2002


Helen Gluer
Chief Financial Officer

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

TOWN CLERK
MCRM

11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****AUGUST UPDATE**** heading.

August Report Summary

Attachment A is the report for August, 2002. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

▪ Projects adversely changed since last month include:

Davies Park Redevelopment – New Rowing Facility – Reported as not on budget, not on time, not on whole of life estimate with scope changes and emerging issues. A significant shortfall in the budget was identified in mid August and the CEO was notified. An investigation into the reasons for this is currently being undertaken. Compounding the budget shortfall are emerging latent conditions that added further budget overruns. Additional funds in the vicinity of \$500,000 will be required.

Museum of Brisbane – Capital and First Exhibition – Reported as with emerging issues. The cost of removal of asbestos floor tiles is being investigated. An estimate is due within the next few weeks. We are hopeful this project will continue to remain on time.

Nundah SCIP – Reported as with emerging issues – BCW have been contracted to perform some additional work which will be funded by property owners. The budget will reflect the cost of this additional work until a budget submission has been prepared to accommodate these changes to the budget.

Netware Server Program – Reported as not running on time. A project manager has now been appointed and the project will commence during September.

Bridge and Culvert Construction – New – Reported as not on time and with emerging issues. Wet weather has caused delays to the project schedule. Cash flows will be adjusted to reflect the new program of works.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for August, 2002

Option 2: Do not accept the report

Option 1 is the preferred option.

1.0 FILE NUMBER: 240/7-2001/2002

23/09- 11/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for May, 2002.

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in May, 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

APPROVED

23 SEP 2002

Lord Mayor

5.0 SUBMISSION PREPARED BY

Renaë Philipson, PAMCEO
Extension 36486
Office of the Chief Executive Officer

6.0 DATE

25 July 2002

RECEIVED

23 SEP 2002

COMMITTEE SECTION

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of May, 2002 as attached.

ACTION TAKEN

24 SEP 2002

TOWN CLERK
PAMCEO

10.0



Jude Munro
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$2,516,666.50 during the month of May, 2002 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

1.0 FILE NUMBER: (0) 456/10/20(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Increase of Lord Mayor's, Chairpersons' and Councillor's Salaries, and Lord Mayor's Electorate and Expenses of Office Allowance

3.0 ISSUE/PURPOSE

To update the Salaries of the Lord Mayor, Deputy Mayor, Chairpersons and Councillors of the Council based on the salaries and allowances payable to Members of the Legislative Assembly, and to update the Electorate Allowance paid to the Lord Mayor.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administrative Officer, ext 36773

APPROVED
23 SEP 2002

Lord Mayor
CEB
JAC

6.0 DATE

19 September 2002

RECEIVED

23 SEP 2002

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Authority delegated to the Establishment and Co-ordination Committee.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

24 SEP 2002

TOWN CLERK

CACEO

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

- (i) That in accordance with established policy and relativities, the Salary for the Lord Mayor and Councillors, as from 1 July 2002, be:

Salaries

| Position | Number | Relativity to Base Rate* | Salary Per Annum |
|------------------------|--------|--------------------------|------------------|
| Councillor | 18 | 100% | \$97,800.00 |
| Leader of Opposition | 1 | 110% | \$107,580.00 |
| Chairperson of Council | 1 | 125% | \$122,250.00 |
| Committee Chairperson | 5 | 125% | \$122,250.00 |
| Deputy Mayor | 1 | 130% | \$127,140.00 |
| Lord Mayor | 1 | As per Cabinet Minister | \$159,135.23 |

* Base rate is \$500 less than base rate for a MLA. MLA's base rate is \$98,300.00, effective as from 1 July 2002)

- (ii) That in accordance with established policy, the Electorate Allowance payable to the Lord Mayor be increased to the current minimum Electorate Allowance payable to a Minister in the Queensland Parliament at the rate of \$30,969.00 per annum, together with the Expenses of Office Allowance paid to a Minister in the Queensland Parliament of \$6,237.00, effective as from 1 July 2002.

10.0


Jude Munro

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Brisbane City Council's remuneration policy framework for the Lord Mayor and Councillors was established in accordance with Council Resolutions of 26 July 1988, 23 April 1991 and 31 May 1994, together with Establishment and Coordination Committee decisions of 17 May 1993 and 30 May 1994.

This policy framework is summarised as follows:

Councillor/Chairperson Salaries

- (a) the base salary for a Councillor to be \$500 per annum below the base rate for a State Member of the Legislative Assembly (MLA);
- (b) the Lord Mayor's salary be an amount equal to the salary rate paid to a Minister in the Queensland Parliament;
- (c) that the relativities between the annual salary rate for the different positions of an elected Councillor be as follows -

| Position | Number | Relativity to Base Rate |
|------------------------|--------|-------------------------|
| Councillor | 18 | 100% |
| Leader of Opposition | 1 | 110% |
| Chairperson of Council | 1 | 125% |
| Committee Chairperson | 5 | 125% |
| Deputy Mayor | 1 | 130% |
| Lord Mayor | 1 | As per Cabinet Minister |

Lord Mayor Electorate Allowance

The allowance payable to the Lord Mayor be set at an amount equal to the total of:

- (1) The minimum Electorate Allowance paid to a Minister in the Queensland Parliament, plus
- (2) The Expenses of Office Allowance paid to a Minister in the Queensland Parliament.

By notice in the Queensland Government Gazette dated 13 September 2002 the annual rate of salary for a MLA was increased to \$98,300 as from 1 July 2001 and a Cabinet Minister's salary was increased to \$159,135.23 as from the same date.

The Parliamentary Members' Entitlements Handbook states that the Electorate Allowance is to be varied annually each July in accordance with the variation in the Consumer Price Index (CPI) for Brisbane for the previous financial year ending June 30. By notice in the Queensland Government Gazette dated 13 September 2002, the Electorate Allowance payable to Members of the Legislative Assembly was increased in line with CPI, effective from 1 July, 2002. The applicable Electorate Allowance for the Lord Mayor is now \$30,969.00. The Expenses of Office Allowance paid to a Minister in the Queensland Parliament remains altered at \$6,237.00.

Copies of the relevant pages from the Queensland Government Gazette of 13 September and the Parliamentary Members' Entitlements Handbook are attached.

12.0 CONSULTATION

Staff Members of Parliament House
Manager, Chief Executive's Office

13.0 IMPLICATIONS OF PROPOSAL

No perceived implications.

14.0 CORPORATE PLAN IMPACT

No perceived impact.

15.0 CUSTOMER IMPACT

Not applicable.

16.0 ENVIRONMENTAL IMPACT

Not applicable.

17.0 POLICY IMPACT

Council policy for remuneration of Councillors is driven by the change in MLA salaries. This is the same policy applied at the State level where the change in base salary for Federal members flows through to State MLAs and office holders.

18.0 FUNDING IMPACT

Funds are available

19.0 HUMAN RESOURCE IMPACT

Continuation of existing policy.

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

22.0 OPTIONS

1. Approve the recommended increase in Salaries and Lord Mayor's Electorate Allowance, in accordance with the established policy.
2. Continue with the existing salaries and level of Electorate Allowance.
3. Approve other than the recommended salary and/or Electorate Allowance movements.

OPTION 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – China and Taiwan

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain e&c approval for Mr Bob Davis, Executive Officer to the Lord Mayor to travel to China to attend the 4th China Hi-Tech Fair in Shenzhen and then travel to Chongqing, Shanghai and Taiwan to promote the 2003 Asia Pacific Cities Summit, from 11-19 October 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ms Judy Liu, International Relations Co-ordinator (Imirc), k36028

6.0 DATE

16 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For e&c approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No

9.0 RECOMMENDATION

That e&c grant approval for Mr Bob Davis, Executive Officer to the Lord Mayor to travel to China to attend the 4th China Hi-Tech Fair in Shenzhen and then travel to Chongqing, Shanghai and Taiwan to promote the 2003 Asia Pacific Cities Summit, from 11-19 October 2002.

10.0 DIVISIONAL MANAGER


Ms Jude Munro
Chief Executive Officer

APPROVED


23 SEP 2002
Lord Mayor

COMMITTEE SECTION

RECEIVED

23 SEP 2002

ACTION TAKEN

24 SEP 2002

TOWN CLERK

LMIRC

11.0 BACKGROUND

The 4th China Hi-Tech Fair

Following a visit by His Excellency Mr Guo Rongjun, Vice Mayor of Shenzhen, Brisbane's Sister City in China, Brisbane has been invited to attend the 4th China Hi-Tech Fair being held in Shenzhen, Guangdong Province, China from 12 to 17 October, 2002.

The China Hi-Tech Fair jointly hosted by the Ministry of Foreign Trade and Economic Cooperation, the Ministry of Science and Technology, the Ministry of Information Industry, the Chinese Academy of Sciences and the Shenzhen Municipal People's Government.

The China Hi-Tech Fair focuses on three themes; an Exhibition & Transfer of Technological Achievements; Exhibition of Hi-Tech Products and the Hi-Tech Forum.

Lord Mayor will be guest speaking in the Hi-Tech Forum on the topic of "Development Trend of World's Hi-Tech, and economy.

City of Brisbane will have an exhibiting booth promoting 2003 Asia Pacific Cities Summit and Brisbane City Council's technology and expertise. Hi-tech enterprises and organisations from 35 countries and regions including China, USA, UK, Germany, France, Australia, Japan and Korea are expected to attend. Over 300,000 visitors participate in the Fair each year.

The Lord Mayor and the business delegation will then travel to Chongqing, Shanghai and to various cities in Taiwan to meet with Mayors, civic leaders and business organisations to promote the 2003 Asia Pacific Cities Summit.

Formal letters of invitation to the 2003 Asia Pacific Cities Summit will be presented to the Mayors of each City visited and meetings / briefings held with key agencies who can assist with the promotion of the event both at the civic and business leader levels.

Promotion of the 2003 Asia Pacific Cities Summit will be vital to key cities in China and Taiwan, as the cities in both regions have the largest attendance at the Summit each time.

12.0 CONSULTATION

Cr Jim Soorley, Lord Mayor
Marina Vit, Lord Mayor's Chief of Staff
Ms Terri Birrell, International Relations Manager
Mr Tony Wehl, Chairperson, Brisbane-Shenzhen Sister City Committee

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Acceptance of Shenzhen's invitation to attend the 4th China Hi-Tech Fair will serve to strengthen relationships with Shenzhen, and promote Brisbane's profile internationally.

Participation in these events will confirm Brisbane's commitment to international cooperation and provide an economically viable opportunity to seek opportunities for mutual exchanges between regions and cities.

Mr Davis' participation on this visit will allow him the opportunity to meet with key sister city and international contacts, with whom he will work closely with in his position as the Executive Officer to the Lord Mayor.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Total cost (including airfares and accommodation) for Mr Bob Davis are not expected to exceed \$10,000.00 and are available within vote code:
1.01.1510.226.819.000.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – China and Taiwan

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain e&c approval for Ms Judy Liu, International Relations Co-ordinator to travel to China to attend the 4th China Hi-Tech Fair in Shenzhen and then travel to Chongqing, Shanghai and Taiwan to promote the 2003 Asia Pacific Cities Summit, from 11-19 October 2002.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

APPROVED
23 SEP
Lord Mayor
CEB *K* *grc.* *SA* *mal*

5.0 SUBMISSION PREPARED BY

Ms Judy Liu, International Relations Co-ordinator (Imirc), x36026

6.0 DATE

16 September 2002

RECEIVED

23 SEP 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For e&c approval

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No

9.0 RECOMMENDATION

That e&c grant approval for Ms Judy Liu, International Relations Co-ordinator to travel to China to attend the 4th China Hi-Tech Fair in Shenzhen and then travel to Chongqing, Shanghai and Taiwan to promote the 2003 Asia Pacific Cities Summit, from 11-19 October 2002.

10.0 DIVISIONAL MANAGER

Jude Munro
Ms Jude Munro
Chief Executive Officer

ACTION TAKEN

24 SEP 2002

TOWN CLERK

LMIRC

11.0 BACKGROUND

The 4th China Hi-Tech Fair

Following a visit by His Excellency Mr Guo Rongjun, Vice Mayor of Shenzhen, Brisbane's Sister City in China, Brisbane has been invited to attend the 4th China Hi-Tech Fair being held in Shenzhen, Guangdong Province, China from 12 to 17 October, 2002.

The China Hi-Tech Fair jointly hosted by the Ministry of Foreign Trade and Economic Cooperation, the Ministry of Science and Technology, the Ministry of Information Industry, the Chinese Academy of Sciences and the Shenzhen Municipal People's Government.

The China Hi-Tech Fair focuses on three themes; an Exhibition & Transfer of Technological Achievements; Exhibition of Hi-Tech Products and the Hi-Tech Forum.

Lord Mayor will be guest speaking in the Hi-Tech Forum on the topic of "Development Trend of World's Hi-Tech, and economy.

City of Brisbane will have an exhibiting booth promoting 2003 Asia Pacific Cities Summit and Brisbane City Council's technology and expertise. Hi-tech enterprises and organisations from 35 countries and regions including China, USA, UK, Germany, France, Australia, Japan and Korea are expected to attend. Over 300,000 visitors participate in the Fair each year.

The Lord Mayor and the business delegation will then travel to Chongqing, Shanghai and to various cities in Taiwan to meet with Mayors, civic leaders and business organisations to promote the 2003 Asia Pacific Cities Summit.

Formal letters of invitation to the 2003 Asia Pacific Cities Summit will be presented to the Mayors of each City visited and meetings / briefings held with key agencies who can assist with the promotion of the event both at the civic and business leader levels.

Promotion of the 2003 Asia Pacific Cities Summit will be vital to key cities in China and Taiwan, as the cities in both regions have the largest attendance at the Summit each time.

12.0 CONSULTATION

Cr Jim Soorley, Lord Mayor
Marina Vit, Lord Mayor's Chief of Staff
Mr Bob Davis, Executive Officer to the Lord Mayor
Ms Terri Birrell, International Relations Manager
Mr Tony Wehl, Chairperson, Brisbane-Shenzhen Sister City Committee

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Acceptance of Shenzhen's invitation to attend the 4th China Hi-Tech Fair will serve to strengthen relationships with Shenzhen, and promote Brisbane's profile internationally.

Participation in these events will confirm Brisbane's commitment to international cooperation and provide an economically viable opportunity to seek opportunities for mutual exchanges between regions and cities.

Ms Judy Liu, Co-ordinator for the International Relations Program has been closely involved with the International Relations program since 1998 and has a strong understanding of the protocols and procedures associated with our Sister Cities and various International Cities. This knowledge and experience would be of great assistance to the Lord Mayor and the Brisbane business delegation.

Ms Judy Liu is well qualified, given her extensive language and interpretation skills, to attend as personal assistant to Lord Mayor Jim Soorley and the Brisbane delegation.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Total cost (including airfares and accommodation) for Ms Judy Liu are not expected to exceed \$10,000.00 and are available within vote code:
1.01.1510.226.819.000.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

E&C RESULTS+ – 30 SEPTEMBER 2002

| | FILE NO. | DIV | TITLE | Y-N HELD |
|----------------|---|------------------|--|----------|
| 30/09-1F M | 364/48/3(278) - 1 OCT 2002 | City Governance | Lease to Telstra of a telecommunications facility on the roof of the Brisbane Administration Centre. PAMCA | Yes |
| 30/09-2F M | 339/25-W013(P1), (P2), (P3) - 1 OCT 2002 | City Governance | Lease Renewal – Ground and 2 nd Floors, 27 Peel Street, South Brisbane. PAMCA | Yes |
| 30/09-3F IR | 364/48/2-LK500/P2(2) | City Governance | Rescind previous approval to excise land from Davies Park. | Yes |
| 30/09-1J AR | 253/6/0(P4/A1) | C&CS | Schedule of Fees & Charges 2002-2003 – Charges for internet access to public scrutiny files | Yes |
| 30/09-1K AR | 460/2(127) | Urban Management | District-wide Amendments for the Mid-North District Plan | Yes |
| 30/09-1L M | - 1 OCT 2002 | OLMCEO | Division Management Team Offsite Workshop PACIO | Yes |
| 30/09-2L IR | 376/6/40(P3) | OLMCEO | Contracts and Tendering – Report to Council of contracts accepted by delegates. | Yes |
| 30/09-3L AR | 243/111- MD10164/2000/2001 | OLMCEO | Submission for resolution by Council under Division 12 of the City of Brisbane Act 1924 | Yes |
| 30/9-4L IR | 456/20/36(0) | OLMCEO | Brisbane City Council Staff Children' Memorial Library Trust Fund. | Yes |
| 30/09-5L M | - 1 OCT 2002 | OLMCEO | To secure approval for Brisbane City Council to become a member of the Commonwealth Local Government Forum. LMESO | Yes |

Present

Jim Soorley
Catherine Bermingham
Kerry Rea
Maureen Hayes
John Campbell
David Hinchliffe

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

E&C COMMITTEE SUBMISSION

1.0 FILE NUMBER

364/48/3(278)

2.0 TITLE

Lease to Telstra of a telecommunications facility on the roof of Brisbane Administration Centre

3.0 ISSUE/PURPOSE

The purpose of this submission to seek approval to grant a lease to Telstra for its existing telecommunications facility on the roof on the Brisbane Administration Centre.

4.0 PROPONENTS

Helen Gluer
Chief Financial Officer
Ext 34577

APPROVED

30 SEP 2002

Lord Mayor

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
PAMCA ext 34096

RECEIVED

30 SEP 2002

ACTION TAKEN

- 1 OCT 2002

6.0 DATE

25 September 2002

COMMITTEE SECTION

TOWN CLERK

PAMCA

7.0 FOR E&C COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

9.0 RECOMMENDATION


That:

1. A lease and associated licences be granted to Telstra Corporation Limited, to locate a telecommunications facility on the roof of the Brisbane Administration Centre as highlighted in yellow on the attached site plan marked Attachment "A", upon the standard terms and conditions for such leases; and
2. the said lease be for a period expiring 31 March 2005 and month to month thereafter at an annual rental of ^{redacted} (includes 10% GST) on terms satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets; and
3. Telstra Corporation Limited pay Council's legal costs and the cost of preparing a survey plan.

10.0 DIVISIONAL MANAGER


Helen Gluer
Chief Financial Officer

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In 1993 Telstra Corporation Limited (Telstra) established a telecommunications facility on the roof of the Brisbane Administration Centre (BAC) to provide Council with Mobile Trunk Radio Network Services (City Call). No fee or rent is paid by Telstra as the installation principally services Council.

On 28 November 2000 Council approved a decision to extend the City Call Contract with Telstra until 08 December 2003. Telstra is the only provider of these analogue services in Brisbane. It is expected that Telstra will close down the service in 2005, when digital services should be available from a number of providers.

With the proposed sale of the BAC Telstra is seeking to secure its tenure on the roof. Telstra is also seeking to secure a position on the new building. Any position on the new building will be subject to the owner's agreement.

Accordingly it is proposed to offer Telstra a lease of the area highlighted on Attachment A, for the term concurrent with the leaseback period, which expires on 31 March 2005, following the sale of BAC and City Plaza, at a rental of ^{redacted} if demanded by the Lessor.

On 6 August 2002, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

12.0 CONSULTATION

The following persons have been consulted during the preparation of the submission:

Councillor Sharon Humphries, Chairperson Finance Committee
Councillor David Hinchliffe, Central Ward
Frank Riley, Manager, City Assets
Warren Dwyer, Solicitor Brisbane City Legal Practice
Scott Newkirk, Contract Review Officer, iDivision

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

| | |
|------------------------|--|
| Sectional Support: | No impact |
| Service Levels: | Maintains continuity of communication services |
| Political: | No impact |
| Industrial Relations: | No impact |
| Regional Implications: | No impact |
| Social and Community: | No impact |

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan:-

Strategy 1.4.3: Improve the management and performance of Council's physical asset and information portfolio.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Budget Impact Nil

Taxation Issues Nil

Risk Assessment Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING STRATEGY

Not applicable.

22.0 OPTIONS

Option 1: Approve the recommendation

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

E&C COMMITTEE SUBMISSION

30/09-2F

1.0 FILE NUMBER

339/25-W013(P1, 2 & 3)

2.0 TITLE

Lease Renewal – Ground and 2nd Floors 27 Peel Street, South Brisbane.

3.0 ISSUE/PURPOSE

The purpose of this submission to gain approval to renew the leases of Ground and 2nd Floors 27 Peel Street, South Brisbane.

4.0 PROPONENTS

Helen Gluer
Chief Financial Officer

Ext 34577

Michael Kerry
Divisional Manager
Urban Management
Ext 34640

RECEIVED

30 SEP 2002

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
PAMCA ext 34096

APPROVED

30 SEP

6.0 DATE

16 September 2002

ACTION TAKEN

- 1 OCT 2002

TOWN CLERK
PAMCA

7.0 FOR E&C COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Committee Approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C Committee grant approval to renew the Leases of Ground and 2nd Floors 27 Peel Street South Brisbane as from 01 January 2003 and 01 February 2003 respectively for a redacted with an option for another redacted at a gross rental of not more than redacted pa and otherwise on terms and conditions acceptable to the Manager City Assets and the Manager Brisbane City Legal Practise.

10.0 DIVISIONAL MANAGER


Helen Gluer
Chief Financial Officer


Michael Kerry
Divisional Manager
Urban Management

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Transport Infrastructure Projects occupy the Ground Floor at 27 Peel Street, South Brisbane. The tenancy consists of 2 areas – 242m² and 261m². There is a lease for each area. Both leases expire on 31 December 2002.

City Waste occupies the 2nd Floor (406m²) of this building. The Lease for the 2nd Floor expires on 31 January 2003.

Both Transport Infrastructure Projects and City Waste wish to remain in the premises. Council does not have any suitable alternate premises available at present. Negotiating the renewal of all 3 leases at the same time is more efficient.

Transport Infrastructure Projects space accommodates staff managing major road upgrades including, Bikeways Program, Major Intersection Improvements and Waterworks Road Project, and the project offices for the Green Bridge and the North South Bypass Team.

City Waste Services' long term accommodation requirements are to be reviewed in the near future. This will be examined in the overall context of City Business Division's strategic accommodation requirements. City Assets, in conjunction with City Business Division, is undertaking a more fundamental strategic accommodation review over the coming months culminating with the City Governance Asset Strategic Plan in November this year. This planning document will advise the City Governance Program, and subsequently the budget process on what accommodation changes should occur from 2003/04 onwards.

The current gross rent is redacted (909m² of office space, 18 car parks, and a small storeroom). City Assets negotiated a small reduction last year (from redacted). The Lessor is seeking a gross rent of redacted and redacted pa per car park – total occupancy costs of redacted which is a 12.74% increase over the current rent, but 10.82% over the previous year – ie. 5.25% pa over a 2 year period.

The Lessor is prepared to negotiate a lesser rate for a longer term redacted and redacted per car park for a redacted term). However a longer term is not recommended at this point in time due to the accommodation reviews (including the Brisbane Administration Centre Relocation/Leasehold Project) being undertaken. Other premises leased by Council are tabled below for comparison.

| Location | Area | Gross Rent/m ² | Carpark |
|--------------------------------|--------|---------------------------|----------|
| West Regional Business Centre | 1,610 | redacted | redacted |
| North Regional Business Centre | 2,179 | | |
| East Regional Business Centre | 2,454 | | |
| South Regional Business Centre | 2,029 | | |
| Wharf Street | 394 | | |
| Wandoo St F/Valley | 2,455 | | |
| Warner St F/Valley | 486 | | |
| TC Beirne Centre | 10,278 | | |

12.0 CONSULTATION

The following persons have been consulted during the preparation of the submission:

David Elsdon, Business Support Team Leader, City Waste Services
Ken Deutscher, Manager Transport and Traffic
Frank Riley, Manager City Assets
Tim Quinn, Councillor for Dutton Park Ward

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

| | |
|------------------------|---|
| Sectional Support: | No impact |
| Service Levels: | Continuity of accommodation - no downtime for relocation. |
| Political: | No impact |
| Industrial Relations: | No impact |
| Regional Implications: | No impact |
| Social and Community: | No impact |

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan:-

Strategy 1.4.3: Improve the management and performance of Council's physical asset and information portfolio.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

| | |
|---------------|---|
| Budget Impact | Sufficient funds are allocated in the 2002-2003 budget. |
|---------------|---|

| | |
|-----------------|-----|
| Taxation Issues | Nil |
|-----------------|-----|

| | |
|-----------------|-----|
| Risk Assessment | Nil |
|-----------------|-----|

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING STRATEGY

Not applicable.

22.0 OPTIONS

Option 1: That E&C Committee grant approval to renew the Leases of Ground and 2nd Floors 27 Peel Street South Brisbane as from 01 January 2003 and 01 February 2003 respectively for a further 12 months, with an option for another 12 months, at a gross rental of not more than redacted pa and otherwise on terms and conditions acceptable to the Manager City Assets and the Manager Brisbane City Legal Practise.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER:)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

iDivision Management Team Offsite Workshop

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to hold an offsite workshop for the iDivision Management team at the Worldmark Golden Beach Resort.

4.0 PROPONENT

Alan Hesketh
CHIEF INFORMATION OFFICER
iDivision

5.0 SUBMISSION PREPARED BY

Heather Philp
A/Personal Assistant to the CIO
iDivision
extn: x36791

6.0 DATE

25 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C approve the holding of the iDivision offsite workshop at the Worldmark Golden Beach Resort on 24-25 October 2002 at a total cost of approximately \$3500.

10.0 DIVISIONAL MANAGER


Alan Hesketh
CHIEF INFORMATION OFFICER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED
30 SEP 2002

Lord Mayor


RECEIVED

30 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

- 1 OCT 2002

TOWN CLERK

PACIO

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

iDivision has gone through significant change in how it delivers services to Council and the relationships through which these are achieved. A workshop is now proposed to continue the development of workforce plans, business plans and prepare for the annual budget.

The content of the workshop will cover three main topics:

1. *Consolidate and reconcile branch plans.*
Review branch plans and ensure they are consistent in relation to the division as a whole and address the needs of the Council in relation to 2010.
2. *Review the process for delivery of budget.*
Review the process used for the preparation of last year's budget and refine and improve for this year's delivery.
3. *Workforce plans.*
Discuss and implement a workforce plan for the division which analyses business needs in terms of workforce/people and learning requirements and articulates strategies to address the needs of the division.

This iDivision offsite workshop is proposed to be held on 24-25 October 2002 at a total cost of approximately \$3500.

A number of venues have been investigated for the purpose of hosting this Residential, consisting of Worldmark Golden Beach Resort, Alexandra Beach Resort and Noosa Springs. All of these venues have rooms available.

Thirteen people will be attending the workshop. Those involved are the Divisional Leadership Team, (8 branch leaders, CIO and Personal Assistant), Business Planner and Councillor John Campbell. The facilitator for this residential is Priscilla Lally who is the Business Planner for the Division.

12.0 CONSULTATION

Chief Executive Officer
Councillor John Campbell
iDivision Leadership Team
All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

It will provide the most suitable forum for further developing iDivision in alignment with the vision and priorities for Council and the customers it serves.

14.0 CORPORATE PLAN IMPACT

It will enhance the valuable work already done in the Division which is critical for delivery of the Programs and Corporate Plan targets.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Funding is available under: 1 24 3500 106 000 000 633 000 00

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Urgent as written confirmation is required by the venue as soon as possible.

21.0 PUBLICITY/MARKETING

N/A

22.0 OPTIONS

- (1) Approve the recommendation that Worldmark Golden Beach Resort be selected as the venue for the iDivision offsite workshop.
- (2) Select another venue to host the iDivision offsite workshop.

Option (1) is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Membership

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure approval for the Brisbane City Council to become a member of the Commonwealth Local Government Forum.

4.0 PROPONENT

Bob Davis
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Teresa Jurgensen, A/Assistant Executive Officer, Lord Mayor's Office (x36842)

6.0 DATE

30 September 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

9.0 RECOMMENDATION

Approval be given for the Brisbane City Council to join the Commonwealth Local Government Forum.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

APPROVED
30 SEP 2002
Lord Mayor


RECEIVED

30 SEP 2002

COMMITTEE SECTION

ACTION TAKEN

- 1 OCT 2002

TOWN CLERK

LMESO

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

During the Lord Mayor's recent study tour to the United Kingdom, he met with Carl Wright, Director of the Commonwealth Local Government Forum (CLGF), to seek the Forum's support in encouraging member organisations to participate in the 2003 Asia Pacific Cities Summit.

As a result of this contact, Brisbane City Council has been invited to join the Commonwealth Local Government Forum. The Forum works to promote and strengthen effective democratic local government throughout the Commonwealth and to encourage the exchange of good practice in local government structures. As a member, some of the benefits to Brisbane City Council would include:

- Access to the CLGF's wide network of members and contacts in local government throughout the commonwealth, includes more than 170 members in 42 countries
- Be part of an international network promoting local government and democracy
- Be eligible for CLGF conferences
- Access to the CLGF expert database

The 2003 Asia Pacific Cities Summit has already approached the CLGF for their assistance in securing a speaker for the Summit to be held in Brisbane next year. It is anticipated that the CLGF will prove a useful resource for the Summit and the City of Brisbane.

Membership fee for the financial year April 2002/2003 is £590.00.

12.0 CONSULTATION

Jim Soorley, Lord Mayor of Brisbane
Bob Davis, Executive Officer to the Lord Mayor
Marina Vit, Chief of Staff
Terri Birrell, Director, Asia Pacific Cities Summit Secretariat

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funds are available in current budget allocations.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Immediate

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE