

E&C RESULTS – 20 JANUARY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
20/01-1F <i>M</i>	204/6(16/P1) 20 JAN 2003	City Governance	Monthly Project Report – December 2002	YES
20/01-2F <i>M</i>	221/15-2002-03 20 JAN 2003	City Governance	Executive Management Team Residential Budget Forum – 2003/04 Budget Development	YES
20/01-3F <i>M</i>	364/48/3(227) 20 JAN 2003	City Governance	Telecommunications Leases – ICB Tunnel	YES
20/01-4F <i>M</i>	364/150/3(402) 20 JAN 2003	City Governance	Sale of Council land – 610 Beaudesert Road, Rocklea	YES
20/01-1H <i>M</i>	99-16864 20 JAN 2003	Brisbane Water	Ex Gratia Payment – Principal HR Consultant, Brisbane Water	YES
20/01-1J <i>IK</i>	264/45/1-NG940/2	CCSD	Confirmation of Vegetation Protection Orders	YES
20/01-1K <i>M</i>	24/1-K/2003(2) 20 JAN 2003	Urban Management	Overseas Travel – Urbanism Down Under 2003 Annual Conference, New Zealand – Program Officer Local Planning	YES
<i>attach</i> 20/01-1M <i>M</i>	(4)12/51/1(P6)	City Business	Monthly Report – Delegation of Authority to Travel – Report for September 2002	YES
20/01-1N	364/48/2-DO405(3/P1)	CED	Proposed Grant of Lease – Presbyterian & Methodist Schools Assoc. (Brisbane Boys College) – Rotary Park, Keith St., Toowong	HELD

present at meeting:

- JGS*
- SLH*
- LOTR*
- MAH*
- DBH*
- KMR*

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 204/6 (16/P1)

20/01-1F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – December, 2002 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Allan Webster, Acting Chief Financial Officer, 340 34577

APPROVED
20 JAN 2003

Lotc Mayor

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Corporate Risk Management, City Governance, 340 35290

6.0 DATE

13 January, 2002

RECEIVED
20 JAN 2003

COMMITTEE ON

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

21 JAN 2003

TOWN CLERK

Ab to MCEM

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER



Allan Webster
Acting Chief Financial Officer

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****DECEMBER UPDATE**** heading.

October Report Summary

Attachment A is the report for December, 2002. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

■ Projects adversely changed since last month include:

Citywide Festivals and Events – Reported as with an emerging issues. The emerging issues relates to the \$200k State Government allocation which has not yet been confirmed.

CJ Greenfield Stage 1 and Stage 2 – Reported as with an emerging issue. Initial tender costs received are currently over estimate. The scope of work will be reviewed to ensure proposed work can meet funding allocation.

Community Hubs – Reported as with an emerging issue. Based on the estimates received for the proposed work in Wynnum additional funds may be required for similar work scheduled in Chermide. CED and City Design are working through some of the issues and design aspects.

SCIPs Projects 02/03 – Reported as not on time and with an emerging issue. Because some delays have occurred relating to community consultation and negotiations the project schedule may fall behind schedule in which case a carryover will be requested.

Parking Management – Lang Park Traffic Area - Reported as with an emerging issue. The letting of the Variable Message Sign contract has taken longer than expected. This has caused a delay of 4-6 weeks in the supply of materials. Manufactured items are being fast-tracked. At this stage it should not impact on the overall project completion date.

Bulimba Creek Trunk Sewer Augmentation – Reported as with an emerging issue. A defect has been found in one of the tunnelled sections and a cracked pipe has been discovered. Repairs and a new connection will be required. Additional funds will be required and requested at the next budget review.

Oxley Creek WWTP Co Generation – Reported as not on time and with an emerging issue. Issues relate to emission control and are being reviewed with DRS and Air and Environment before a contract is awarded in February. This will delay the project by one month.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for December, 2002

Option 2: Do not accept the report

Option 1 is the preferred option.

1.0 FILE NUMBER: 221/15

20/01-2F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive Management Team Residential Budget Forum - 2003-04 Budget Development

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for the Executive Management Team to attend a residential budget forum from 26 to 29 March 2003.

4.0 PROPONENT

Allan Webster, Acting Chief Financial Officer, City Governance Division, Telephone 340 34577.

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager, Financial Planning, Telephone 340 36068.

6.0 DATE

14 January 2003

APPROVED
20 JAN
[Signature]
Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED
20 JAN 2003

9.0 RECOMMENDATION

COMMITTEE SECTION

That E&C grant approval for the Executive Management Team residential forum for the 2003-04 budget development be held from the 26 to 29 March 2003 at Gold Coast International Hotel, at a cost of approximately \$14,000.

10. DIVISIONAL MANAGER

I Recommend Accordingly

[Signature]

[Signature]

CHIEF EXECUTIVE OFFICER

Allan Webster
Acting Chief Financial Officer
CITY GOVERNANCE DIVISION

ACTION TAKEN

21 JAN 2003

TOWN CLERK

file to M&P

10 B C O P U B L I C A T I O N S
R E L E A S E N O N R E Q U E S T

11.0 BACKGROUND

As part of the budget development process the Council's Executive Management Team gather together to determine budget priorities for the next year's budget.

The EMT Budget Forum for the 2002-03 Budget was held at Grand Pacific Resort, Caloundra. A number of venues have been investigated for the forum this year.

Gold Coast International Hotel is available on the required dates and price is competitive. The quote, including accommodation, meals and conference facilities is approximately \$14,000 including GST.

12.0 CONSULTATION

Cr Sharon Humphreys, Chairperson, Finance Committee

13.0 IMPLICATIONS OF PROPOSAL

The Executive Management Team will have an opportunity to gather and assess budget submissions and determine priorities.

14.0 CORPORATE PLAN IMPACT

The forum will contribute to the achievement of Objective 1.3 - Enhance the financial strength of Council to enable it to meet objectives.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Three venues were asked to quote on this residential - Gold Coast International Hotel, Sea World Nara Resort and Hyatt Regency Sanctuary Cove.

	Gold Coast International Hotel	Gwinganna	Hyatt Regency Sanctuary Cove
Accommodation Package including meals	\$11,280		redacted
Additional meals, room hire and use of facilities (Estimate)	\$2,700		redacted
Total	\$13,980		redacted

Gold Coast International Hotel is the most cost effective option and is considered the more appropriate venue because of the proximity to Brisbane.

Funding is available in the 2002-03 budget in account number 1 02 1130212 000 000 633 000 00.

19.0 HUMAN RESOURCE IMPACT

Executive Management Team will be absent from their offices from the evening of Wednesday, 26 March until Saturday, 29 March 2002. Executive Management may still be contacted at the Gold Coast International Hotel.

20.0 URGENCY

Urgent, as written confirmation is required by the venue as soon as possible.

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C not approve the recommendation.

Option 1 is the preferred option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER: 364/48/3(227)

2.0 TITLE
Telecommunications Leases - Inner City Bypass Tunnel.

3.0 ISSUE/PURPOSE
To obtain approval for Telecommunication Carriers to Lease a part of the land and Licence part of the Inner City Bypass Tunnel Bowen Hills for the purpose of establishing a mobile telephone telecommunications facilities through the Tunnel.

4.0 PROPONENT
Allan Webster
Acting Chief Financial Officer
Ext 34577

5.0 SUBMISSION PREPARED BY
Paul Grove
Principal Asset Manager
City Assets - Ext 34096

6.0 DATE
15 January 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?
For Establishment and Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

1030 EAR PUBLIC INFORMATION SCHEME

APPROVED
20 JAN

Lo Mayor
Handwritten signatures

RECEIVED

20 JAN 2003

COMMITTEE SECTION

ACTION TAKEN

21 JAN 2003

TOWN CLERK

file to PAMCA

9.0 RECOMMENDATION

That:

1. successive leases and associated licences be granted to individual Telecommunication Carriers or other parties operating a telecommunications facility in the context of the Telecommunications Act 1997, including Hutchinson 3G Australia Pty Limited, SingTel Optus Pty Limited, Telstra Corporation Ltd, and Vodafone Network Pty Ltd to co-locate telecommunications facilities, in the Inner City Bypass Tunnel as marked on the attached site plan marked "Attachment 1, 2 and 3", upon the standard terms and conditions for such leases and associated Licences; and
2. each of the said Leases, and associated Licences, to be for an aggregate period of ^{redacted} comprised of two successive periods of ^{redacted} each, the first period commencing at an annual rental rate of ^{redacted} (includes 10% GST) escalating at ^{redacted} pa and on terms satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER



 Allan Webster
 ACTING CHIEF FINANCIAL OFFICER

10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

On 6 August 2002, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

This particular case concerns installations to provide continuity of telecommunication services in the Inner City Bypass Tunnels at Bowen Hills. An equipment room was constructed at the Western end of the Tunnel to accommodate these services.

In addition to the equipment room the facility comprises of antenna mounted to the tunnel roofs, at the mid point of each Tunnel (one for each flow of traffic) covering traffic travelling in both directions.

The installations are Low Impact and do not require planning and development assessment.

In compliance with Council's telecommunication's policy, it is considered that a commencing annual rental of [redacted] for each Lessee (includes GST) will meet Council's policy requirements.

12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson, Finance Committee
- Councillor Maureen Hayes, The Grange Ward Office.
- Frank Riley, Manager, City Assets Branch, City Governance
- Warren Dwyer, Solicitor, Brisbane City Legal Practice.
- Greg Buyers, Senior Project Officer, Transport Infrastructure Network Planning, Urban Management.
- David Hains, Senior Research Officer, iDivision

None of the above parties have raised objections to the proposal.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of telecommunications services to the community.
Political	No impact.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Plan:-

Strategy 1.4.3: Improve the management and performance of Council's physical asset and information portfolio.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

18.1 Budget Impact:

There are no funding requirements, moreover, Council will receive an ongoing annual rental from each Lessee commencing at ^{redacted} (includes GST) which will increase upon each anniversary by ^{redacted} for the term of each lease.

18.2 Taxation Issues:

Nil

18.3 Risk Assessment:

Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

No publicity is required.

22.0 OPTIONS

1 E&C Committee approve the recommendation.

2 Not approve the recommendation

Option 1 is the recommended option.

1.0 FILE NUMBER: 364/150/3(402)

20/01-4F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sale of Council land situated at 610 Beaudesert Road, Rocklea.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval for the sale of Council property located at 610 Beaudesert Road, Rocklea, which is considered surplus to Council requirements.

4.0 PROPONENT

Allan Webster
A/Chief Financial Officer, Ext - 34577

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets, Ext - 34096.

6.0 DATE

20 January 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

APPROVED
20 JAN 2003
Linda Mayor

[Handwritten signatures]

RECEIVED
20 JAN 2003

COMMITTEE SECTION

file to PAMCA
ACTION TAKEN

21 JAN 2003

TOWN CLERK

9.0 RECOMMENDATION

It is recommended that approval be granted to sell Council property situated at 610 Beaudesert Road, Rocklea, described as Lot 10 on SP155727, having a total land area of 9,629m² by public auction, at a reserve price to be determined by the Chief Financial Officer, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



Allan Webster
A/CHIEF FINANCIAL OFFICER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

70 BCC
YOUR PUBLICATION SCHEME
RELEASE

11.0 BACKGROUND

Council is the registered owner of the property situated at 610 Beaudesert Road, Rocklea and described as Lot 10 on SP155727.

This property is located on the corner of Beaudesert Road and Lillian Avenue, Rocklea and for many years has been used by Council as a City Works Depot. More recently, the Southern Group of the SES has occupied an adjoining part of the site, containing the administration building and sheds, for use as a SES Depot (Refer Attachment A).

Brisbane City Works recently relocated their Salisbury operations to a Council owned depot at Darra. Consequently, part of the Salisbury Depot site containing an area of 9,629m² is now vacant and is considered surplus to Council's requirements. The balance area of the Depot site (4,024m²) accommodating the SES Southern Group will be retained by Council.

The land to be disposed of is located in the Moorooka District Local Plan in the City Plan and is partly designated Community Use Area CU8 - Utility Installation and partly designated General Industry in the City Plan. (Refer Attachment A)

An independent market valuation undertaken by Chesterton International, Registered Valuers, assessed the current market value of the surplus portion of the Council property to be ^{redacted} (Refer Attachment B).

Authority is now sought for the property described as Lot 10 on SP155727 to be sold by Public Auction and at a reserve price to be determined by the Chief Financial Officer, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice. (Refer Attachment C)

12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee
Councillor Mark Bailey, Councillor, Moorooka Ward.
Frank Riley, Manager, City Assets
Tonia Giobbi, Acting Principal Waterways Program Officer, Flood Management, Urban Management.
Tom Richardson, Urban Planning, Urban Management.
John Winkler, Program Officer, Network Information, Transport & Traffic.
David Bell, Senior Program Manager, Transport & Traffic, Urban Management
Graham Phegan, Principal Program Officer, Environment & Parks, Urban Management.
Ben Lindeboom, Water & Sewerage Development Officer, Brisbane Water.
Laurie Vosper, Principal Asset Officer, Infrastructure Planning.
Rory Kelly, Team Leader, Development Assessment Team, South.

Those consulted have no objections to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

The sale of 610 Beaudesert Rd, Rocklea will provide Council with an expected revenue return of approximately redacted

Sectional Support:	No impact
Service Levels:	No impact
Political:	No impact
Industrial Relations:	No impact
Regional Implications:	No impact
Social and Community:	No impact.

14.0 CORPORATE PLAN IMPACT

In line with the 2001/2005 Corporate Plan – Ensure Council's businesses are efficient, meet community expectations and provide the best possible return on investment.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Some soil contamination has occurred on the site as a result of its use as a Works Depot. The site is listed on the EPA Environmental Management Register as having been used for a "notifiable activity".

If the site were to be used for residential purposes contaminated soil would have to be removed. Costs for this removal is estimated at approximately \$56,000.00.

Council has investigated options for the potential future uses of the site. Together with advice received from Council's Geotechnical Environmental Engineer, and the site's location in the middle of an industrial area it is considered that the preferred use for the site is industrial. Advice has been received that contaminated soil would not have to be removed from the site if its use was industrial.

Prior to sale, Council will obtain a Suitability Statement from the Environmental Protection Authority for the proposed use. (Industrial).

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1

That approval be granted to sell Council property situated at 610 Beaudesert Road, Rocklea described as Lot 10 on SP155727 having a total land area of 9,629m² by public auction, at a reserve price to be determined by the Chief Financial Officer, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

Option 2.

Not approve the recommendation and retain the property in Council ownership.

Option 1 is the preferred and recommended option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 **FILE NUMBER:**
99-16864

2.0 **TITLE**
Ex Gratia payment [redacted] Principal HR Consultant Brisbane Water

3.0 **ISSUE/PURPOSE**
The Purpose of this submission is to seek approval for a [redacted] gross ex gratia payment to [redacted] Principal HR Consultant, Brisbane Water.

4.0 **PROPONENT**
Jim Reeves, Divisional Manager Brisbane Water

5.0 **SUBMISSION PREPARED BY**
Margaret Bennett, Human Resources Manager, Brisbane Water (x33298)
Geoff Steve, Office Manager, Divisional Manager's Office, Brisbane Water (x33203)


6.0 **DATE**
6 December 2002

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**
E&C approval

7.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**
NO

9.0 **RECOMMENDATION**
It is recommended that a [redacted] ex gratia payment be paid to [redacted] Principal HR Consultant, Brisbane Water.

10.0 **DIVISIONAL MANAGER**


Jim Reeves
Divisional Manager
BRISBANE WATER

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

APPROVED
20 JAN 2003
Lord Mayor


ACTION TAKEN

21 JAN 2003

TOWN CLERK
file to MBWTR

RECEIVED

20 JAN 2003

COMMITTEE SECTION

11.0 BACKGROUND

redacted was in the position of acting Human Resources manager for a period from redacted was paid an acting salary at the appropriate SOS level but was not considered for an annual bonus or pay point progression.

During this period redacted continued to perform the duties of his substantive band 8 role as well as the SOS role ie. his band 8 role was not backfilled resulting in substantial savings to the business. redacted was part of Brisbane Water's Senior Management Team and a key contributor to the implementation of Brisbane Water's restructure in the absence of a senior HR manager to lead the process.

redacted was unsuccessful in acquiring the Human Resources Manager role and has returned to his substantive band 8 position. During his 15 months acting, redacted was required to manage complex issues beyond what would be considered reasonable with the resources at his disposal. Restructuring, the amalgamation of HR & HRSS, EBA 4 process to name a few. For the latter 12 months redacted was acting, he was entitled to full private use of a Council vehicle (in line with Council's vehicle policy). redacted redacted was not provided a vehicle. The policy is silent on cash payments in lieu of such entitlement.

redacted redacted An assessment has been undertaken on the entitlements redacted would have received during the secondment period. On this basis and in recognition for the savings achieved and the leading role redacted played in implementing the restructure of Brisbane Water, it is recommended that E&C approve an ex gratia payment of redacted

12.0 CONSULTATION

Cr Kerry Rea, Chairperson Customer & Local Services Committee
Mr Hayden, Wright Manager CEO's Office
Mr Jim Reeves, Divisional Manager, Brisbane Water
Mr Paul Oberle, Chief Financial Officer, Brisbane Water

All are in agreement with the proposal

13.0 IMPLICATIONS OF PROPOSAL

The issue raises concerns regarding precedent. However policy does not address the issue.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Policy statement to address this anomaly

18.0 FINANCIAL IMPACT

Funds are available within Brisbane Water's Human Resources budget for 2002/03
redacted will be required to pay the marginal tax rate for redacted

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

This issue has been addressed with the employee since the

redacted

21.0 PUBLICITY/MARKETING

Nil

22.0 OPTIONS

- (1) Approve the recommendations
- (2) Not approve the recommendation

Option (1) is the preferred option.

10 YEAR PUBLIC RELEASE SCHEME

1.0 FILE NUMBER: 24/1-K2003(2)

20/01-1K

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Overseas attendance by Kym Cox, Program Officer Local Planning and Design, at the Urbanism Down Under 2003 Annual Conference in Auckland, New Zealand.

3.0 ISSUE / PURPOSE

To seek approval for Kym Cox, Program Officer Local Planning and Design, to attend the Urbanism Down Under 2003 Annual Conference in Auckland, New Zealand in March 2003.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kym Cox, Program Officer, Local Planning and Design, City Planning.

6.0 DATE

15 January, 2003

7.0 FOR E& C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No

9.0 RECOMMENDATION

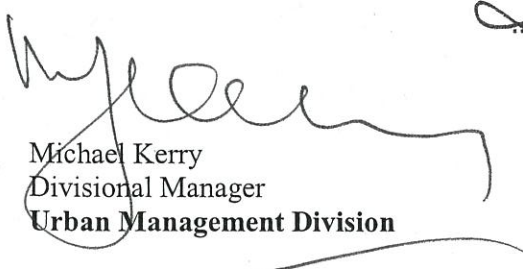
That E&C approve for Kym Cox to attend the Urbanism Down Under 2003 Annual Conference in Auckland, New Zealand between 19 March and 22 March at a total estimated cost of \$1310.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER



Michael Kerry
Divisional Manager
Urban Management Division

ACTION TAKEN

21 JAN 2003

TOWN

file to POCP30

APPROVED
20 JAN
[Handwritten signatures]

RECEIVED
20 JAN 2003

10 YEAR PUBLICATI... SCHEME

11.0 BACKGROUND

Since 1994, Local Planning and Design has continued to undertake a number of revitalization projects throughout the city under both the City Signature and Suburban Centre Improvement Programs. These programs along with more recent City Planning initiatives such as RiverWalk, River Edge and the Goodwill Bridge/Domain Project, continue to address issues of public amenity, safety, access and attractiveness through good urban design.

The Urbanism Down Under 2003 Conference aims to harness the experiences of Australian, New Zealand and international practitioners in the art and science of transforming and reinvigorating cities. The objective of the conference is to take an inter-disciplinary, international look at the latest developments and concepts of transforming car-based sprawling suburbs and run-down inner city and waterfront areas into attractive and viable, walkable communities.

The airfare to New Zealand is not included in the estimate and will be paid in full by Kym Cox. ^{redacted}

^{redacted} It is considered that attendance at this conference will be beneficial to Kym in her current role. As attendance at this conference will provide benefit to Council it is considered that Kym will be "at work" for the conference's duration.

12.0 CONSULTATION

James Coutts, Principal Program Officer, Local Planning and Design.
Peter Cumming, Manager, City Planning Branch.

Both agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Over the last decade the focus and challenge in the redevelopment of our cities for urban designers, planners and developers in Australia and New Zealand, has been to deliver better designed city environments with buoyant local economies and more lifestyle choices. This conference will give an invaluable insight, into the latest achievements and failures of transforming and reinvigorating cities from case studies around the world.

The relevance of the conference to current and future City Planning projects is invaluable.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

The total net impact to Council is estimated at \$1,310. The airfare to New Zealand is not included in the estimate and will be paid in full by Kym Cox. **redacted**
redacted and will be in New Zealand at the time of the conference.

Breakdown of costs is as follows:

Accommodation:	\$ 360.00
Conference Fees:	\$ 450.00
Council Advance:	\$ 200.00
Personal Allowance:	\$ 200.00
Taxis:	\$ 60.00
TOTAL	\$1310.00

Funding is available in the 2002/03 Budget under 104 1303 352 000 000 633 182 00

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLIC /MARKETING STRATEGY

Nil

22.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation

Option 1 is the preferred option

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -
September 2002*

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner
Divisional Manager
City Business

5.0 SUBMISSION PREPARED BY

Jaylene Farrell
Travel Co-Ordinator
City Shared Services, ext. 72056

6.0 DATE

18 December 2002

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

APPROVED
20 JAN

[Handwritten signatures and initials]

RECEIVED

20 JAN 2003

COMMITTEE USE

ACTION TAKEN

21 JAN 2003

TOWN CLERK

file to TCCS

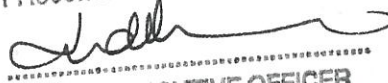
10 YEAR PUBLIC RELEASE SCHEME

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for September 2002.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

Noel K Faulkner
Divisional Manager
City Business

10 YEAR RELEASE PUBLICICATION SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September 2002, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in September which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

	September
<i>Non-Commercial Operations</i>	
a) International Travel	
(i) Number of Bookings	4
(ii) Airfares	\$14,622.20
b) Domestic Travel	
(i) Number of Bookings	39
(ii) Airfares	\$19,583.77
c) Accommodation and Allowances Costs	\$20,098.81
d) Registration Fees for Conferences	\$41,341.55
e) Other Costs e.g. hire car	\$4,783.26
TOTAL	\$100,429.59

Commercial Operations

g)	International Travel	
(i)	Number of Bookings	0
(ii)	Airfares	\$0.00
h)	Domestic Travel	
(i)	Number of Bookings	0
(ii)	Airfares	\$0.00
i)	Accommodation and Allowances Costs	\$0.00
j)	Registration Fees for Conferences	\$0.00
k)	Other Costs e.g. hire car	\$0.00
	TOTAL	\$0.00
m)	Cost of air-fares, accommodation and taxis	\$25,855.74

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for September 2002.

Option (1) is the preferred option.

E&C RESULTS – 28 JANUARY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
28/01-1K AR.	460/2(112/P4)	Urban Management	Proposed City Plan Amendment – Seventeen Mile Rocks Precinct, Western Gateway Local Plan	YES
28/01-2K AR.	460/58/1(1)	Urban Management	Levington Road Area Classification Change	YES
28/01-3K AR.	(0)816/40/50-14/100(A1)	Urban Management	Graham Road Park & Ride, Carseldine	YES
28/01-1N HELD.	234/37/132-2002/2003	CED	Mountains to Mangrove Festival Funding	HELD

Present at meeting:

- JGS
- KOT
- SLH
- JAC
- DBH
- KMR
- MAH.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

RELEASE INFORMATION SCHEME