

E&C RESULTS – 2 MAY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
02/05-1F AR	381/2/1(A3) 06 MAY 2003	City Governance	Rates and Charges – Revenue Policy 2003/04.	YES
02/05-1K M	24/1-K/2003(4) 06 MAY 2003	Urban Management	Overseas Travel – Senior Program Officer, Waterway Health – attend 3 rd South Pacific Conference on Stormwater and Aquatic Resource Protection – Auckland, New Zealand, 14-16 May 2003.	YES
02/05-2K AR	460/2(127) 06 MAY 2003	Urban Management	Proposed amendments to City Plan – Mid-North District.	YES
02/05-3K	460/2(124)	Urban Management	Adoption of amendments to Moorooka District Local Plan – Clifton Hill War Service Homes Estate.	WDRN
02/05-1L M	06 MAY 2003	OLMCEO	Re-appointment of Manager Assurance & Audit Services to Standards Board of the Institute of Internal Auditors and approval for Overseas Travel.	YES
02/05-2L M	06 MAY 2003	OLMCEO	Bonus payment.	YES
02/05-1N IR	364/48/2-D0325(1/P2) 06 MAY 2003	CED	Assignment of Lease – Darra United Soccer Club Inc. to Old Lions Soccer Club Ltd.	YES

PRESENT

J G SOORLEY

K O T QUINN

S L HUMPHREYS

R M REA

D B HINCHCLIFFE

M A HAYES

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 FILE NUMBER

24/1-K/2003(4)

2.0 TITLE

Proposal to attend the 3rd South Pacific Conference on Stormwater and Aquatic Resource Protection, combined with the 10th Conference of the Australasian Chapter of The International Erosion Control Association.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for Ms Fiona Chandler, Senior Program Officer – Waterway Health, Water Resources to present a conference paper on the Bridgewater Creek Water Quality Improvement Project at the above conference in Auckland, New Zealand from 14 – 16 May 2003 at a cost of \$1500.

4.0 PROPONENT

Michael Kerry, Divisional Manager Urban Management

5.0 SUBMISSION PREPARED BY

Stuart Hoverman, Principal Program Officer – Waterway Health, Water Resources. Extension 39402.

6.0 DATE

30 April 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

APPROVED

2 MAY

Lord Mayor

[Handwritten signatures and initials]

10 BY PUBLIC ACCESS SCHEME

RECEIVED

06 MAY 2003

COMMITTEE SEC

ACTION TAKEN

~~14~~ APR 2003
5 MAY

TOWN CLERK

PWPO@

9.0 **RECOMMENDATION**

That E&C approval be granted for Ms Fiona Chandler, Senior Program Officer – Waterway Health, Water Resources, Urban Management Division to present a conference paper on the Bridgewater Creek Water Quality Improvement Project at the 3rd South Pacific Conference on Stormwater and Aquatic Resource Protection, combined with the 10th Conference of the Australasian Chapter of the International Erosion Control Association from 14 – 16 May 2003 at an estimated cost to Council of approximately \$1500.

10.0 **DIVISIONAL MANAGER**


Michael Kerry
Divisional Manager
URBAN MANAGEMENT DIVISION

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Fiona Chandler is the Senior Program Officer – Waterway Health with the Water Resources Branch. She is responsible for managing a number of key outcome areas including improving the health of our waterways and Moreton Bay, and in reducing the quantity of pollutants specifically sediment and nutrients. Fiona is also responsible for the delivery of Stormwater Quality Improvement Devices (SQIDs) in Brisbane and over the last three years has been the Project Manager for the planning, design, construction and operation of the award winning Bridgewater Creek Water Quality Improvement Project. The Bridgewater Creek Water Quality Improvement Project is located in Coorparoo and is a unique SQID project that demonstrates Australian best practice and a very successful process for engaging and obtaining the support of the local community for implementing innovative approaches to stormwater quality improvement.

Given the significance of this project, many stormwater managers have expressed interest in learning from Brisbane's experience, not only with regards to designing and building constructed wetlands but also about the process used to communicate with and engage local residents in this type of major infrastructure project. This project's ability to achieve multiple social, environmental and economic outcomes has also attracted much interest and attention. The New Zealand Water and Wastewater Association has expressed interest in the presentation of this project at the conference.

In addition to sharing Brisbane's experiences through the delivery of the paper and promoting Council's leading stormwater initiatives, this conference provides an excellent opportunity to learn from other stormwater industry members with regards to improving the way Brisbane protects its aquatic biodiversity through integrated water resource management.

The combining with the International Erosion Control Association conference provides an additional opportunity to focus on one of Brisbane's leading waterway health issues, minimising sediment loads entering Moreton Bay.

12.0 CONSULTATION

Barry Ball, Manager Water Resources
Michael Kerry, Divisional Manager Urban Management Division

Both are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Attendance will provide an opportunity for a Council Officer to identify current world's best practice in stormwater management initiatives to protect aquatic biodiversity and waterway health. This is a highly relevant issue to Brisbane City Council and is recognised in "Living in Brisbane 2010". Through networking at the Conference, Council's work in this will be promoted to an international audience.

The opportunity to attend both conferences at once offers very good value for money for Council. Such a conference focussing on these two critical issues has not, to date, been attempted in Australia.

14.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan, Outcome 9.2 Healthy Waterways: the ecological health of the river, waterways, foreshore and Bay is improved.

15.0 CUSTOMER IMPACT

Learnings from the conference will translate to an improvement in Council's work in this area, resulting to improved water quality and key stakeholder satisfaction.

16.0 ENVIRONMENTAL IMPACT

Overall, the impact to the environment is a positive one, that is attendance at the conference will ultimately lead to improvements in waterway health and stormwater management in Brisbane.

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

The estimated cost to Council from Fiona Chandler's attendance at the conference is AU\$1500 for conference fees, accommodation and airfares. Funding is available in the 2002/03 Water Resources budget.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil

22.0 OPTIONS

Option 1: Approve the recommendation

Option 2: Do not approve the recommendation.

Option 1 is the preferred option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payment for the Chief Information Officer, iDivision, under his Executive Service Contract.

3.0 ISSUE / PURPOSE

To approve the bonus payment to the Chief Information Officer for the six month period ending 31 December 2003.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia
Corporate Administration Officer ext 36773

APPROVED

2 MAY 2003
Lord Mayor
[Signatures]

6.0 DATE

24 April 2003

RECEIVED

06 MAY 2003

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

In accordance with his Executive Service Contract, a bonus payment of ^{redact} _{ed} of his notional salary be approved for Mr Alan Hesketh, Chief Information Officer, iDivision, for the six month period from 1 July 2002 to 31 December 2002.

10.0 *[Signature]*
Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

~~14~~ APR 2003
5 May
TOWN CLERK

[Handwritten] CACEO

10 YEAR PUBLIC RELEASE SCHEME

11.0

BACKGROUND

Under the terms and conditions of the Chief Information Officer, Alan Hesketh's Executive Service Contract, he is to be assessed six monthly on his performance against his agreed Personal Performance Plan.

For the corresponding period last year, Alan Hesketh was awarded approximately redacted of his available bonus.

Mr Hesketh's assessment has been completed by the Chief Executive Officer and it is recommended that approval be granted for a redacted bonus for the six month period from 1 July 2002 to 31 December 2002. This redacted equates to redacted of the Chief Information Officer's available bonus for this period.

12.0

CONSULTATION

Lord Mayor, Councillor Jim Soorley.

13.0

IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payment forms part of the Chief Executive Officer's Executive Service Contract.

14.0

CORPORATE PLAN IMPACT

N/A

15.0

CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

16.0

ENVIRONMENTAL IMPACT

Nil.

17.0

POLICY IMPACT

Nil.

18.0

FUNDING IMPACT

Funds are available in the current budget.

19.0

HUMAN RESOURCE IMPACT

Nil.

20.0

URGENCY

As soon as possible.

21.0

PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0

OPTIONS

1. That the recommendation be approved.
2. That the recommendation not be approved.

As an Executive Service Contract has been entered into, Option 1. is recommended.

10 BCC PUBLICICATION SCHEME
YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Andrew MacLeod, Manager Assurance and Audit Services, to the Standards Board of the Institute of Internal Auditors.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for:

1. The re-appointment of Andrew MacLeod, Manager Assurance and Audit Services, to the Standards Board of the Institute of Internal Auditors; and
2. The Manager, Assurance and Audit Services, to attend a meeting of the Institute of Internal Auditors Standards Board in Las Vegas in conjunction with the Institute of Internal Auditors International Conference from 22nd June 2003.
3. The Council to fund one trip for Institute of Internal Auditors Standards Board in each financial year. The Manager, Assurance and Audit Services to attend a meeting of the Institute of Internal Auditors Standards Board in Orlando from 1st December 2003.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Andrew MacLeod
Manager, Assurance & Audit Services,

6.0 DATE

28 April 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

10 B... PUBLIC... APPROVED

2 MAY 2003

Lord Mayor

RECEIVED

06 MAY 2003

COMMITTEE SECTION

ACTION TAKEN

44 APR 2003
5 May
TOWN CLERK MAAS

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C grant approval for:

1. The re-appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Standard Board of the Institute of Internal Auditors;
2. The Manager, Assurance and Audit Services to attend a meeting of the Institute of Internal Auditors Standards Board in Las Vegas in conjunction with the Institute of Internal Auditors International Conference from 22nd June 2003 at a cost of \$1200.
3. The Council to fund one trip for Institute of Internal Auditors Standards Board in each financial year. The Manager, Assurance and Audit Services to attend a meeting of the Institute of Internal Auditors Standards Board in Orlando from 1st December 2003 at a cost to council of approximately \$4,370.

10.0 DIVISIONAL MANAGER



Jude Munro
Chief Executive Officer

10 YEAR PUBLIC RELEASE ON SCHEME

11.0 BACKGROUND

The Institute of Internal Auditors

The Institute of Internal Auditors (IIA) serves 70,000 members in internal auditing, governance and internal control, IT audit, education, and computer security from more than 100 countries. The world's leader in certification, education, research, and technological guidance for the profession, the Institute serves as the profession's watchdog and resource on significant auditing issues around the globe.

The IIA also provides internal auditing practitioners, executive management, boards of directors and audit committees with standards, guidance, and information on internal auditing best practices. The IIA Standards Board defines, develops and promulgates internal auditing standards and their associated interpretations and guidelines. Also, the Standards Board maintains a liaison with the certification program (CIA exam) to assure that it continues to incorporate and reflect the most current standards and guidance officially published, and maintains a dialogue with other standards bodies.

This will be Andrew's third year on the IIA Standards Board. The Council will continue to benefit from Andrew's access to leading edge research on all facets of internal and computer auditing. Membership of the IIA Standards Board will allow Andrew to keep up to date with what is happening worldwide in relation to internal auditing and establish world renowned contacts.

Council will be required to fund one trip per financial year for Andrew's membership of the IIA Standards Board. Meetings are usually held Wednesday through Friday and travelling time will be required. The IIA Standards Board is an international body and meetings are held in various parts of the world. This year's meetings will be held in Las Vegas and Orlando where the IIA is headquartered. Andrew has been asked to speak at the International Conference being held in Las Vegas and the IIA will be paying Andrew's airfare, some accommodation and conference registration. For the meeting of the IIA Standards Board in December in Orlando, Council will be asked to provide the cost of attendance of approximately \$4,370.

Council will allow Andrew up to ten days time off from work to attend meetings of Standards Boards of the Institute of Internal Auditors and the Information Systems Audit and Control Association in each financial year. Any extra time required will be taken as either leave without pay or recreation leave. Any frequent flyer points earned from fares paid for by Council will be utilised where possible on future flights to IIA Standards Board meetings.

By way of comparison redacted Director, Internal Audit, Queensland Department of Natural Resources is the Vice Chairman of Professional Services for the Institute of Internal Auditors International Board. His department supports and funds his involvement with the Institute of Internal Auditors. The Queensland Department of Natural Resources and Mines funds one of his trips to the US each year. The Director General of his Department has acknowledged the professionalism of their Internal Audit and the benefits of redacted involvement with the IIA, particularly with respect to recruitment.

It is considered that Andrew MacLeod's continued membership of the IIA Standards Board is worthwhile and should be supported by Council.

12.0 CONSULTATION

The Lord Mayor, Councillor Jim Soorley.
Chief Executive Officer, Jude Munro

Both are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Membership of the Institute of Internal Auditors Standards Board will allow Council, through Andrew, access to leading edge internal audit research and developments.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Andrew's membership of the Institute of Internal Auditors Standards Board will lead to a higher quality of Assurance and Audit Services coverage in Council.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Council will fund one trip for Institute of Internal Auditors Standards Board in each financial year. Andrew's attendance at the Internal Auditors Standards Board meeting from 22nd June 2003 in Las Vegas, to be held in conjunction with the Institute of Internal Auditors International Conference will be funded mostly by the Institute of Internal Auditors. The board will provide conference registration. The cost to Council of will be approximately A\$1,200 for three night's accommodation and meals.

Andrew will also attend an Institute of Internal Auditors Standards Board meeting in Orlando from 1st December 2003. The cost to Council will be approximately \$4,370 comprising airfares, accommodation, transfers, personal allowance and meals.

Any frequent flyer points earned from fares paid for by Council will be utilised where possible on future flights to IIA Standards Board meetings.

The breakdown of the total estimated cost for the June 2003 meeting is \$1200 for accommodation and meals.

The breakdown of the total estimated cost for the December 2003 meeting is as follows:

Travel :	\$3,200 return
Accommodation :	700 (4 nights)
Taxi/transfers	150
Personal Allowance	200
Meal allowance	120
Total :	\$4,370

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option (1) Approve the recommendation.

Option (2) Not approve the recommendation.

Option 1 is the preferred option.

E&C RESULTS – 12 MAY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
12/05-1F <i>R</i>	288/20-46(0) 364/62/6-NL050/P69(P2) 12 MAY 2003	City Governance	Disposal of land by Council and delegation to approve, terminate and otherwise deal with leases of Council owned retail shop tenancies.	YES
12/05-2F <i>M</i>	364/102/2-KD040/P3 12 MAY 2003	City Governance	Acceptance of Offer of Compensation – resumption of Council land for Harcourt Road interchange, Darra.	YES
12/05-3F <i>R</i>	221/38-2002 12 MAY 2003	City Governance	Quarterly Financial Report – period end March 2003.	YES
12/05-1J <i>R</i>	253/10/1-309/93 12 MAY 2003	CCS	Settlement of Planning Dispute with Edsbrand Pty Ltd- Gateway Industrial Estate	YES
12/05-1K <i>R</i>	202/10(646) 202/11-KR815/420 202/11-KR085/30 202/11-KR085/40 12 MAY 2003	Urban Management	Bicycle Path – Kedron Brook, Everton Park.	YES
12/05-2K <i>R</i>	460/2(127) 12 MAY 2003	Urban Management	Proposed amendments to Heritage Register and Commercial Character Building Register for Mid-North District.	YES
12/05-3K <i>R</i>	460/2(112/P1)	Urban Management	Proposed amendments to Planning Scheme Policies to complement End 2001 City Plan amendments.	YES
12/05-4K <i>R</i>	460/2(112/P5) 12 MAY 2003	Urban Management	End 2001 amendments to the City Plan.	YES
12/05-5K <i>R</i>	266/7/8(7/P1) 12 MAY 2003	Urban Management	Overseas Travel – delegation to represent BCC at Yatsu Higata Environmental Symposium – Narashino, Japan – 7-8 June 2003.	YES
12/05-6K <i>M</i>	202/11-TO900/1247 12 MAY 2003 <i>A/PC7</i>	Urban Management	Authority to submit tender to acquire parkland – 1247 Wynnum Road Murarrie.	YES
12/05-7K <i>R</i>	413/35/0 12 MAY 2003	Urban Management	Declaration of service areas for sewerage services and of service provider for the service areas.	YES
12/05-8K <i>R</i>	394/35/0 12 MAY 2003	Urban Management	Declaration of service areas for sewerage services and of service provider for the service areas.	YES
12/05-1L <i>M</i>	12 MAY 2003	OLMCEO	Bonus Payment	YES

E&C RESULTS – 12 MAY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
12/05-2L M	12 MAY 2003	OLMCEO	Appointment of Council's representative to 'SEQROC'	YES

PRESENT

K O T QUINN

S L HUMPHREYS

J H CAMPBELL

D B HINCHCLIFFE

L M REA

M A HAYES

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

10 YEAR PUBLIC ACCESS SCHEME

1.0 FILE NUMBER: 364/102/2-KD040/P3

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Acceptance of an Offer of Compensation for the resumption of Council Land for the Harcourt Road Interchange, Darra.

3.0 ISSUE/PURPOSE

To obtain approval to accept an Offer of Compensation in the amount of redacted from the Department of Main Roads for the resumption of a portion of Council land which was used for the Harcourt Road Interchange with Ipswich Road at Darra.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer.

RECEIVED

12 MAY 2003

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager, City Assets (PAMCA, Ext 34096).

6.0 DATE

2 May 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

13 APR 2003

TOWN CLERK


PAMCA

100% PUBLIC RELEASE SCHEME

9.0 RECOMMENDATION


It is recommended that the Offer of Compensation in the amount of redacted made by the Queensland Department of Main Roads, arising from the resumption of Council land situated at 2772 Ipswich Road, Darra and described as Lot 2 on RP 854572, containing an area of 2,194 m², be accepted.

10.0 DIVISIONAL MANAGER


Helen Gluer
Chief Financial Officer

APPROVED,

12 MAY 2003


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Lord Mayor

 
SA

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

By Proclamation which appeared in the Queensland Government Gazette on 2 April, 1993, the Queensland Department of Transport, as Constructing Authority for the State of Queensland, resumed land from Council for the Harcourt Road Interchange with Ipswich Road at Darra.

The resumed land, as shaded yellow on the plans at Attachment 1A & 1B, is described as Lot 2 on RP 854572 and contains an area of 2,194m².

The resumed land formed part of a large sports field area which at the time was leased to the Darra United Soccer Club. Apart from steel post and 'K' wire boundary security fencing, the resumed area did not have any fixed improvements.

Following resumption, Bernoulli Street was extended through the resumed area – refer photographs at Attachment 2 - to provide alternate access to adjacent streets following the upgrade of Ipswich Road to a limited access road.

As required under the Acquisition of Land Act, the date of valuation to assess compensation for the resumed properties is the date of resumption. An External Valuation Consultant was appointed to make the valuation assessment on behalf of Council. The Consultant's initial assessment was at the amount of [redacted] and, following a 'without prejudice' conference with Department of Main Roads' Officers and their Valuer, this amount was reviewed down to [redacted] – refer Attachment 3.

The Department of Main Roads then made an offer of compensation at [redacted] and following an extended negotiation on the Claim, have made a final 'all up' offer of [redacted] and it is this offered amount that is recommended for acceptance.

12.0 CONSULTATION

Sharon Humphreys, Chairperson of Finance Committee
Frank Riley, Manager, City Assets;
Ken Craven, Open Space Co-ordinator South, Local Asset Services;
Kevin Southern, Consultant - Compensation Negotiator, City Assets;

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

If the recommendation is accepted, Council will receive compensation for land resumed in the amount of redacted

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications

14.0 CORPORATE PLAN IMPACT

In accordance with Corporate Plan Outcome 1.4: -
Strategy 1.4.3: Improved the management and performance of Council's physical and information asset portfolio –

- to align Council's physical asset holdings with corporate and community needs;
- to enable maximum benefit (in both dollar and non dollar terms) from the disposal of Council's surplus assets.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

1. Budget impact: Council will receive revenue in the form of compensation at redacted
2. Taxation issues: Nil;
3. Risk Assessment: Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Normal course of business

21.0 POLICY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- 1) Accept the recommendation that the Offer of Compensation in the amount of redacted made by the Queensland Department of Main Roads, arising from the resumption of Council land situated at 2772 Ipswich Road, Darra and described as Lot 2 on RP 854572, containing an area of 2,194 m², be accepted.
- 2) Reject the recommendation and direct that a Claim for Compensation be lodged with Queensland Department of Main Roads and pursue the matter through the Land Court.

Option 1 is preferred and recommended.

1.0 **FILE NUMBER:**

202/11-TO900/1247

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 **TITLE**

Authority to submit tender to acquire parkland.
1247 Wynnum Road, Murarrie

3.0 **PURPOSE/ISSUE**

Recommendation to acquire parkland.

4.0 **PROPONENT**

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 **SUBMISSION PREPARED BY**

Kim A Shields, Asset Officer- Planning & Delivery.
Asset Support (x34646)

6.0 **DATE**

7 May 2003

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

RECEIVED
12 MAY 2003
COMMITTEE SECTION

ACTION TAKEN

13 APR 2003

TOWN CLERK

Jim AOPCT

9.0 RECOMMENDATION

It is recommended the E&C approves that Council tenders for the purchase of land as set out in Schedule 1 Parts 1 and 2.

Schedule 1

Part 1	Details of Tender
Property Owner	redacted as Personal Representative under Instrument 706040038.
Property Required	Lot 2 on RP81891, Area 1.4437 hectare, Parish of Bulimba Address – 1247 Wynnum Road, Murarrie
Purpose of Purchase	Park purposes.
Part 2	Details of Tender
Amount of Tender	(a) redacted (b) Reasonable valuation fee.
Terms of Settlement	redacted

10.0 DIVISIONAL MANAGER

[Signature]
 Michael Kerry
 Divisional Manager
 URBAN MANAGEMENT DIVISION

I Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

APPROVED

12 MAY 20

[Signature]
 Lord Mayor

SA

10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

The subject property is situated at 1247 Wynnum Road, Murarrie and contains an area of 1.444 hectares as shown shaded yellow on the attached plan (refer Attachment A). The site is designated "Parkland Area" under City Plan.

The site adjoins Council parkland shown shaded green on the attached plan and is a link along Bulimba Creek that is not currently in Council's ownership. The site has strategic importance since it has been identified as being required for a bikeway link along the western side of Bulimba Creek. Additionally, the site is suitable for rehabilitation to extend the nearby squirrel glider habitat.

The property has been offered for sale by public tender with a closing date of 4.00 pm on Friday, 16 May 2003. Tenderers must include a refundable deposit of \$2,000. The site is currently used for the display of a large billboard, 12 metres x 3 metres, at an annual rental of [redacted] plus GST. A rental agreement is in place with Australian Posters Pty Ltd until 31 July 2004.

Horrigan Kamitsis Valuers Pty Ltd has valued the site for Council at [redacted]. However, Horrigan Kamitsis advised that as "Council already owns adjoining reserve areas that an amount in excess of the valuation figure could be tendered. It is thought that this figure should not exceed (an additional) 10% of the valuation." (refer valuation extract Attachment B). This is on the basis that the land is more appealing to an adjoining owner purchaser. It is proposed that the land will be purchased through the Brisbane City Parks Trust Fund. That fund currently has an available balance of approximately \$3 million.

It is recommended that a tender in the amount of [redacted] be lodged to enable the purchase of the subject property.

12.0 CONSULTATION

Councillor John Campbell, Councillor for Dobby
Russell Luhrs, Manager Environment and Parks
Mark Theobald, LAS Regional Manager East

All are in agreement with the recommendation

13.0 IMPLICATIONS OF PROPOSALS

Additional parkland will be acquired.

14.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan 2002-2006 Outcome 8.3.1.1.

15.0 CUSTOMER IMPACT

The Urban Management Division's parkland acquisition program will be met in a cost effective manner.

16.0 ENVIRONMENTAL IMPACT

The existing sign will not have an adverse impact on the Bulimba Creek environment. It is proposed that the site will be rehabilitated along the creek area.

17.0 POLICY IMPACT

In accordance with Council policy.

18.0 FINANCIAL IMPACT

Funds are available in Brisbane City Parks Trust Fund.

19.0 HUMAN RESOURCE IMPACT

Administration only.

20.0 URGENCY

Decision is required urgently to meet tender closing deadline.

21.0 POLICY/MARKETING STRATEGY

Not applicable.

22.0 OPTIONS

1. Authorise lodgement of a tender for [redacted] (ie valuation of [redacted] plus 10%) to acquire parkland using Brisbane City Parks Trust Fund.
2. Authorise lodgement of a tender for [redacted] to acquire parkland using Brisbane City Parks Trust Fund.
2. Reject proposal to acquire additional parkland.

It is recommended that Option 1 be approved.

1.0 FILE NUMBER: 99-62695

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payment for Greg Chemello, former Manager, Major Venues.

3.0 ISSUE / PURPOSE

To approve the bonus payment for Greg Chemello.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED

14 MAY 2003

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administration Officer, ext 36773

COMMITTEE SECRETARY

6.0 DATE

9 May 2003

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That approval be granted to pay Greg Chemello, former Manager Major Venues, a bonus payment of ^{redacted} (pro-rata) of his notional salary at the time of his transfer to the Major Sports Facility Authority.

13 APR 2003

OWN CLERK

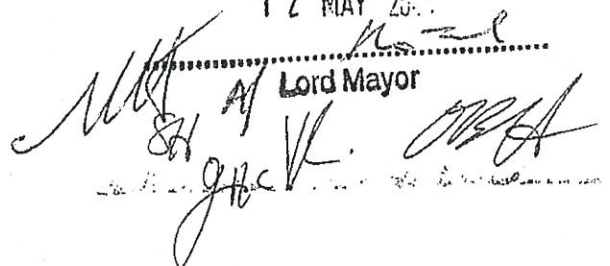
10.0


Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

12 MAY 2003

Lord Mayor



10 YEAR PUBLIC RELEASE SCHEME

11.0

BACKGROUND

Greg Chemello was Manager, Major Venues with Council from 23 October 2000 to 10 May 2002. In conjunction with the transfer of ANZ Stadium, Sleeman Centre and the Brisbane Entertainment Centre to the State, Greg's employment was transferred to the Major Sports Facility Authority (MSFA) effective from 10 May 2002.

As part of the BCC – MSFA transfer arrangements Greg's contractual arrangements with the MSFA mirrored his arrangements with Brisbane City Council (BCC) including the executive bonus scheme.

Under the terms and conditions of Executive Service Contracts, Senior Executives within BCC are to be assessed at the end of June each year on their performance against their agreed Personal Performance Plan. As Greg was no longer with Council when the executive bonuses for 2001/2002 were assessed he was not included in City Business Division's submission for bonus payments.

On 17 February 2003 the CEO of the MSFA requested BCC meet a substantial portion of Greg's bonus given that he worked for BCC for a substantial portion of the 2001/2002 financial year.

Past practice has been not to pay a bonus to employees who have left the organisation, however, it is considered in this particular circumstance Greg's shift to the MSFA deserves special consideration.

It is recommended that BCC pay an ^{redacted} bonus ^{redacted} pro-rata) to Greg Chemello, as he was employed by BCC for all but seven weeks of the year.

12.0

CONSULTATION

Jude Munro, Chief Executive Officer
Noel Faulkner, Divisional Manager, City Business Division
Hayden Wright, Manager Chief Executive's Office

All are in agreement

13.0

IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payments form part of the Executive Service Contracts.

14.0

CORPORATE PLAN IMPACT

N/A

15.0

CUSTOMER IMPACT

N/A.

16.0

ENVIRONMENTAL IMPACT

Nil.

17.0 **POLICY IMPACT**

Nil.

18.0 **FUNDING IMPACT**

Funds are available in the current budget.

19.0 **HUMAN RESOURCE IMPACT**

Nil.

20.0 **URGENCY**

As soon as possible.

21.0 **PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.

22.0 **OPTIONS**

1. That the recommendation be approved.
2. That the recommendation not be approved.

As an Executive Service Contract has been entered into, Option 1. is recommended.

10 YEAR PUBLIC RELEASE SCHEME

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER

(9)253/10/1-309/93

2.0 TITLE

Settlement of Planning Dispute with Edsbrand Pty Ltd regarding Gateway Industrial Estate.

3.0 ISSUE/PURPOSE

To approve the negotiated settlement of the dispute with Edsbrand Pty Ltd over the park contribution conditions of the development approvals relevant to the Gateway Industrial Estate at Bancroft Estate Pinkenba.

4.0 PROPONENT

Margaret Crawford, Divisional Manager Customer and Community Services

5.0 SUBMISSION PREPARED BY

David Askern, Manager, Brisbane City Legal Practice (ext.34740)

6.0 DATE

8 May 2003

RECEIVED

12 MAY 2003

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

Not applicable.

9.0 RECOMMENDATION

That E&C approve the settlement of the Edsbrand dispute generally in accordance with the Deed of Settlement attachment "A".

10.0 DIVISIONAL MANAGER

Margaret Crawford
Divisional Manager
CUSTOMER AND COMMUNITY SERVICES

I Recommend Accordingly

[Signature]
.....
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

13 APR 2003

TOWN CLERK *MBCLP*

APPROVED

12 MAY 2003

[Signature]
.....
Lord Mayor

[Signatures]
.....
[Signatures]

11.0 BACKGROUND

Edsbrand Pty Ltd is the developer of the Gateway Industrial Estate at Bancroft Street Pinkenba. The terms of the original rezoning approval required the provision of a cash contribution for parks in accordance with Council's policies current at the time of subdivisional approval.

Subsequently cash contributions were assessed by Council in respect of subdivisional approvals for Stage 1, 2 and 3 as follows:-

Stage 1 [redacted]
Stage 2 [redacted]
Stage 3 [redacted]

The contributions in respect of Stages 1 and 2 have already been paid by Edsbrand.

After Stage 1 had been approved the approvals for the subsequent stages were also conditioned on Lot 998 on SP128599 being retained for a park (at the request of the State Government) with the condition clearly indicating that the provision of the park was to be credited against the park cash contributions.

[redacted]

Negotiations with Edsbrand have resulted in Edsbrand agreeing to settlement of the dispute on the following terms and conditions:-

- (a) Council to waive rates in respect of the park in the sum of [redacted]
- (b) Council to refund [redacted] of the Stage 1 Contribution of [redacted] already paid by Edsbrand;
- (c) Council to refund the whole of the Stage 2 contribution of [redacted] already paid by Edsbrand;
- (d) Council to waive the requirement for the payment of the Stage 3 Contribution assessed at [redacted]

In return Edsbrand will grant a full release of liability to Council in respect of the dispute.

This settlement is recommended as reasonable having regard to legal advice and the uncertainties and costs of litigation if Edsbrand filed legal proceedings in respect of this dispute as anticipated.

12.0 CONSULTATION

Lord Mayor Councillor James Soorley
Chris Chapman Manager Development Assessment

13.0 IMPLICATIONS OF PROPOSAL

This proposal will settle an ongoing dispute.

14.0 CORPORATE PLAN IMPACT

None

15.0 CUSTOMER IMPACT

None

16.0 ENVIRONMENTAL IMPACT

None

17.0 POLICY IMPACT

None

18.0 FUNDING IMPACT

Council will lose revenue of redacted

19.0 HUMAN RESOURCE IMPACT

None

20.0 URGENCY

As soon as possible to enable the settlement to be effected.

21.0 PUBLICITY/MARKETING STRATEGY

None required

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Modify the recommendation.

Option 3: Not approve the recommendation.

Option 1 is the preferred and recommended option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER

2.0 TITLE

Appointment of Councillor Tim Quinn as Council's representative to South East Queensland Organisation of Councils ("SEQROC").

3.0 ISSUE/PURPOSE

To approve the appointment of Councillor Tim Quinn as Council's representative on SEQROC to replace Councillor James Soorley.

4.0 PROPONENT

Jude Munro Chief Executive Officer

5.0 SUBMISSION PREPARED BY

David Askern, Manager, Brisbane City Legal Practice (ext.34740)

6.0 DATE

8 May 2003

RECEIVED

12 MAY 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

COMMITTEE SECTION

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

Not applicable.

9.0 RECOMMENDATION

That E&C approve the appointment of Councillor Tim Quinn as Council's representative on SEQROC to replace Councillor James Soorley as from 20 May 2003.

10.0 DIVISIONAL MANAGER

ACTION TAKEN

13 APR 2003

TOWN CLERK

MBCLP

Jude Munro

Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

12 MAY

.....
Lord Mayor

JHC SH *[Signature]*

11.0 BACKGROUND

The Lord Mayor Councillor James Soorley is currently Council's representative on the South East Queensland Regional Organisation of Council's ("SEQROC") but will resign with effect from 20 May 2003.

As SEQROC has proven to be an effective organisation in allowing member Council's to act in a unified and strategic manner on policy and other issues common to all Council members, it is considered appropriate that Council's new representative be the Lord Mayor designate, Councillor Tim Quinn.

12.0 CONSULTATION

Lord Mayor Councillor James Soorley
Councillor Tim Quinn Lord Mayor Designate
Establishment & Coordination Committee
Jane Bertelsen Manager Intergovernmental Relations.

13.0 IMPLICATIONS OF PROPOSAL

This proposal will enable Council to continue to be effectively represented on SEQROC.

14.0 CORPORATE PLAN IMPACT

None

15.0 CUSTOMER IMPACT

None

16.0 ENVIRONMENTAL IMPACT

None

17.0 POLICY IMPACT

None

18.0 FUNDING IMPACT

None

19.0 HUMAN RESOURCE IMPACT

None

20.0 URGENCY

As soon as possible to enable Councillor Quinn to attend SEQROC meetings from 20 May 2003.

21.0 PUBLICITY/MARKETING STRATEGY

None required

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Modify the recommendation.

Option 3: Not approve the recommendation.

Option 1 is the preferred and recommended option.

10 BCC PUBLICATION SCHEME
YEAR RELEASE

E&C AMENDED RESULTS – 19 MAY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
19/05-1B M	12/94/1 19 MAY 2003	HR & SM	Workplace Equity & Diversity Framework 2003-2010	YES
19/05-1F R	221/15/1-2002/03 19 MAY 2003	City Governance	2002-03 Budget – Fourth Review	YES
19/05-2F R	221/21(17) 19 MAY 2003	City Governance	Proposed inclusion as a Charitable Organisation in 2002/03 Fees and Charges document – Herston Hill Spinney Inc.	YES
19/05-1J M	253/10/1-3256/94(P2) 19 MAY 2003	CCS	Dispute Settlement, Macquarie Park Estate	YES
19/05-2J M	70-J/12147(A1) 19 MAY 2003	CCS	Appointment	YES
19/05-1K R	460/2(140) 19 MAY 2003	Urban Management	Additional Entries – Heritage Register in Brisbane City Plan 2000	YES
19/05-2K R	460/2(126) 19 MAY 2003	Urban Management	Amendments to Heritage Register & Commercial Character Building Register – South-East	YES
19/05-3K R	202/11-MA150/992 19 MAY 2003	Urban Management	Sale of land to adjoining property owner- 992 Blunder Road, Dooiandella.	YES
19/05-4K R	460/2(139) 19 MAY 2003	Urban Management	Mid 2003 – Amendments to Brisbane City Plan 2000.	YES
19/05-1L R	243/85-30102-2002/2003 19 MAY 2003	OLMCEO	Stores Board Report - Supply of Electricity to Council's Contestable Sites - A30102-02/03	YES
19/05-2L M	204/74/3(1) 19 MAY 2003	OLMCEO	HEAB and Brisbane Water Membership	YES
19/05-1M M	12/51/1 (P6) 19 MAY 2003	City Business	Monthly Travel Report – February 2003	YES
19/05-1N R	364/48/2-D0085(1/P4) 19 MAY 2003	CED	Assignment of lease- Trustees of QLD Soccer Federation Ltd to Strikers, Sport, Recreation and Community Association Ltd.	YES
19/05-2N R	221/87/3 19 MAY 2003	CED	River Festival Foundation Funding	YES
19/05-3N R	243/30-2/87/88(p1/A4) 19 MAY 2003	CED	Upgrade facilities – St Lucia Golf Links Clubhouse.	YES
19/05-4N M	392/55/0-2002/2003 19 MAY 2003	CED	Community Support Funding Program 2002/203.	YES

E&C AMENDED RESULTS – 19 MAY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
19/05-5N	234/6(725) 9 MAY 2003	CED	2002-03 Festivals Enhancement Fund	YES

Present:

J. G. Scortley

K. T. Quinn

J. Campbell

B. Hinchliffe

K. Rea

M. A. Hayes

S. Humphreys

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

10 YEAR PUBLIC RELEASE

1.0 FILE NUMBER 12/94/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Workplace Equity & Diversity Framework 2003-2010

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek endorsement of the attached draft Workplace Equity & Diversity Framework 2003-2010 as the successor for the current Workplace Equity & Diversity Framework which expires on 30 June 2003.

4.0 PROPONENT

Philip Minns, Divisional Manager, Human Resource & Strategic Management

5.0 SUBMISSION PREPARED BY

George Flaskas
Manager, Work Environment
(PHRIA)
Telephone: 34030869

APPROVED
19 MAY
Lord Mayor
[Handwritten signatures]

6.0 DATE

20 May 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

RECEIVED

ACTION TAKEN

19 MAY 2003

19 MAY 2003

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK
PHRIA

That E&C endorse the draft Workplace Equity & Diversity Framework 2003-2010 as provided at Attachment 1.

10.0 DIVISIONAL MANAGER

[Handwritten signature]
Phil Minns
Divisional Manager
Human Resource & Strategic Management

I Recommend Accordingly
[Handwritten signature]
CHIEF EXECUTIVE OFFICER

10 YEAR PUBLIC ACCESS SCHEME

11.0 BACKGROUND

Council's existing "Workplace Equity & Diversity Framework 1999-2003" is due to expire on 30 June 2003. A new framework strategy has therefore been developed to guide the organisation towards achieving its equity and diversity goals leading up to 2010. The draft new framework provides a comprehensive, coherent and achievable plan that the organisation can deliver on. It includes:

- Definitions of Diversity and Equity;
- A Vision for Council in relation to equity and diversity;
- A set of Principles aligned to our Values;
- Goals;
- Priorities;
- A framework for implementation;
- EEO targets and review dates;
- Core strategies endorsed by EMT that will be applicable for much of the life of the Framework;
- Key Result Areas and Outcomes accompanied by broad strategies and performance indicators.

Notes on some key aspects

Definitions:

Definitions are offered for both Diversity and Equity. The definition of Diversity is similar to that in the current Framework and is supported by the Equity & Diversity Consultative Committee (E&DCC) and HR Council. The definition of Equity was shaped by the Equity & Diversity Team to enable clearer understanding across Council and to aid implementation.

E&D outcomes in business plans:

To demonstrate that Equity & Diversity is firmly embraced in organisational culture, stakeholders were strongly of the view that E&D outcomes ought to be detailed and costed in business plans and set out, as appropriate, in contracts and PFPs of Managers, Supervisors and Team-leaders. Local Equity & Diversity Plans (LEDPs) then would provide Divisions and Business Units with strategic pathways to achieving those outcomes.

Corporate targets:

For the short term, specific targets have been incorporated as currently defined in 2002/03 Executive Service Performance Plans. Also included are targets relating to women in Band 5 – SES positions that are the same as those set out and endorsed in "Half Way There": BCC's Women's Careers Development Project.

For the longer term (ie years 2005 – 2010), the framework allows the organisation flexibility to set targets based on ABS data and trends at the time, while continuing to aim for a diverse workforce that reflects the composition of our general community.

12.0 CONSULTATION

Input to the development of the draft was by way of:

- Consultation with stakeholders across Council in the lead up to a Planning workshop held in November 2002;
- Input by representatives of Divisions, Equity Groups, Equity & Diversity Consultative Committee, Unions and HR Council at the Planning Workshop;
- Review and endorsement by the Equity & Diversity Consultative Committee in January 2003;
- Review and endorsement by the HR Council in February 2003;
- Endorsement by EMT on 30 April 2003.

All consulted are in agreement with the recommendation with an expectation that further consideration be given over the next 3 months to the linking of age based targets to the framework. Work in relation to these is currently proceeding.

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendations are necessary if we are to continue to build a diverse organisation that treats its employees fairly and with respect.

The proposal supports the Living in Brisbane 2010 Vision and Council's core Values. Further, there are no negative implications envisaged. The approach in relation to EEO (equity) group targets provides flexibility in ensuring they remain relevant and achievable.

14.0 CORPORATE PLAN IMPACT

Outcome 11.3 (Program 11) of our Corporate Plan calls for a Capable & Values-Driven Organisation. Workplace Equity & Diversity is intrinsic to this outcome as it is concerned with ensuring that Council is a responsible employer with satisfied customers, enhanced livability in the community, continuous business improvement and capable employees who enjoy a safe, healthy and productive work environment.

15.0 CUSTOMER IMPACT

This Framework seeks to build on the achievements of the existing Framework and enhance our reputation as the employer of choice. All of Council will be affected, in particular, the perceptions and productiveness of staff and the appropriateness and quality of our services and products.

Given the trends over the past 3 years, it is considered that, with continued organisational support, the corporate targets for the EEO (equity) groups set out in the Framework are realistic and achievable within the life of the new Framework. It should be noted that these are corporate targets and Divisions collectively contribute to their achievement.

16.0 ENVIRONMENTAL IMPACT

Not applicable

17.0 POLICY IMPACT

This proposal continues to support our existing policies in relation to equity and diversity and also complies with EEO and anti-discrimination legislation.

18.0 FINANCIAL IMPACT**1. Budget Impact**

Corporately, funds for implementing the framework or aspects of it are determined annually as part of the budget process.

Divisions and Business Units are required to allocate funds from their respective budgets in order to deliver on the outcomes they identify in their Local Equity & Diversity Plans (LEDPs).

2. Taxation Issues

Not applicable.

3. Risk Assessment

Significant risk and increased exposure under EEO and anti-discrimination legislation would be involved in not proceeding with such initiatives.

19.0 HUMAN RESOURCE IMPACT

Effective implementation of this Framework will not have any direct impact on pure workforce numbers. It is directed at achieving diversity and equitable representation in Council's workforce that is reflective of the community we serve. It will also contribute to greater employee satisfaction and improved workplace harmony.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

The Framework will need to be promoted across the organisation. This can be achieved by:

- An official launch of the new Framework;
- Including (in full) on our internal website;
- Distributing hard copies across Divisions via HR Managers, the Equity & Diversity Consultative Committee, EEO Reference Groups and Divisional Equity & Diversity Committees;
- Conducting Equity & Diversity awareness sessions.

Funding of this publicity can be accommodated within base.

22.0 OPTIONS

Available options are:

1. Endorse the draft Framework;
2. Reject the draft Framework;
3. Modify the draft Framework.

Option 1 is the preferred option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 **FILE NUMBER**
253/10/1-3256/94(P2)

2.0 **TITLE**
Settlement of Planning Dispute with Macquarie Project Pty Ltd regarding the Macquarie Park Residential Estate.

APPROVED
19 MAY 2003
Lord Mayor
[Handwritten signatures]

3.0 **ISSUE/PURPOSE**
To approve the negotiated settlement of the dispute with Macquarie Project Pty Ltd over the crediting conditions of the development approvals relevant to the Macquarie Park Residential Estate at 3208 Beaudesert Road, Drewvale.

4.0 **PROBONENT**
Margaret Crawford, Divisional Manager Customer and Community Services

5.0 **SUBMISSION PREPARED BY**
David Askern, Manager, Brisbane City Legal Practice (ext.34740)

6.0 **DATE**
14 May 2003

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**
For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE**
Not applicable.

9.0 **RECOMMENDATION**
That E&C approve the settlement of the Macquarie Project Dispute generally in accordance with the Deed of Settlement attachment "A".

10.0 **DIVISIONAL MANAGER**

[Handwritten signature]
Margaret Crawford
Divisional Manager
CUSTOMER AND COMMUNITY SERVICES

RECEIVED
19 MAY 2003
COMMITTEE SECTION
ACTION TAKEN
19 MAY 2003
TOWN CLERK
MBCLP

I Recommend Accordingly
[Handwritten signature]
.....
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Macquarie Project Pty Ltd is the current developer of the Macquarie Park Residential Estate at 3208 Beaudesert Road Drewvale having purchased that development from the original developer Castle Hill Pty Ltd in 1999.

The terms of the original development approval given by Council to Castle Hill Pty Ltd in 1996 provided in condition (q) that specified headworks external to the site should be constructed by the developer and allowed for the crediting of those costs against the distribution headworks payment otherwise payable by the developer.

Subsequently in early 2000, Castle Hill Pty Ltd sought and obtained from Council an amendment to the development approval regarding the external headworks to be constructed under condition (q). Crediting of those works was still allowed under that amendment.

The works were then constructed in 2000 and the credit of [redacted] was subsequently sought by Macquarie Project Pty Ltd. Council Officers have refused the credit on the basis that:-

- [redacted]
- (a) [redacted]
 - (b) [redacted]
 - (c) [redacted]

Macquarie Project Pty Ltd maintain (and have produced satisfactory evidence to that effect), that when they purchased the development from Castle Hill Pty Ltd:-

- (i) the purchase price was calculated on the basis that the credit would be given as specified in the relevant development approval;
- (ii) they relied upon the terms of the development approval which included the crediting provisions;
- (iii) they were not aware at that time of any dispute between Council and Castle Hill Pty Ltd.

[redacted]

[redacted]

On the basis of this advice, settlement discussions were undertaken with Macquarie Project Pty Ltd which has resulted in that company agreeing to accept a refund of [redacted] from Council in full and final satisfaction of their claims in this regard (forgoing approximately [redacted] in interest that could have been claimed if the matter had gone to trial).

This settlement is recommended as reasonable having regard to the legal advice and the uncertainties and costs of litigation (if Macquarie Project Pty Ltd filed legal proceedings in respect of this dispute as anticipated);

12.0 CONSULTATION

Lord Mayor Councillor James Soorley
Chris Chapman Manager Development Assessment

13.0 IMPLICATIONS OF PROPOSAL

This proposal will settle an ongoing dispute.

14.0 CORPORATE PLAN IMPACT

None

15.0 CUSTOMER IMPACT

None

16.0 ENVIRONMENTAL IMPACT

None

17.0 POLICY IMPACT

None

18.0 FUNDING IMPACT

Council will redacted

19.0 HUMAN RESOURCE IMPACT

None

20.0 URGENCY

As soon as possible to enable the settlement to be effected.

21.0 PUBLICITY/MARKETING STRATEGY

None required

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Modify the recommendation.

Option 3: Not approve the recommendation.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER: 70-J/12147(A1)

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, Customer Services Branch, Customer and Community Services Division.

3.0 ISSUE/PURPOSE

Following a process of national press advertising and executive search nationally by Louise Baker, Managing Consultant, First Place International, 78 applications were received through advertising and four candidates were identified through search.

The advertising schedule was as follows:

<i>Brisbane Courier Mail</i>	Sat 1 Feb 2003
<i>Sydney Morning Herald</i>	Sat 1 Feb 2003
<i>Melbourne Age</i>	Sat 1 Feb 2003
<i>Australian Financial Review</i>	Fri 31 Jan 2003
<i>Aust Local Government Job Directory</i>	Mon 10 Feb 2003

Ten applicants were interviewed and six applicants were shortlisted for interview and consideration by the selection panel. The following testing was conducted on each of the shortlisted applicants:

- Behaviourally based psychometric tests
- Numerical Critical Reasoning tests
- PA Preference Inventory (PAPI) tests

Three separate referee checks were conducted on each of the two highest ranked applicants after interview to confirm and validate the credentials of the panel's recommended candidates.

The panel considers Mr Dereck Lightfoot to be the superior candidate based on his breadth of business experience, including corporate services, procedures and research, operations, IT and business services, his relevant academic qualifications and capacity to manage extensive organisational, business process review, customer service delivery and cultural change.

redacted is considered by the panel as a suitable candidate based on his experience and success in developing and managing effective customer service delivery with a focus on contact centre operations. The panel considers redacted experience does not match the broadness of that of Mr Lightfoot.

ACTION TAKEN

19 MAY 2003

TOWN CLERK

RECEIVED

19 MAY 2003

COMMITTEE SECTION

Supporting documentation is attached as follows;

- Attachment 1 - Executive Role Statement
- Attachment 2 - Interview Summary of Recommended Candidate,
Resume and Referee Reports
- Attachment 3 - Assessment of Other Applicants

4.0 PROPONENT

Margaret Crawford, Divisional Manager, Customer and Community Services Division, as chair of a panel comprised of Alan Hesketh, Chief Information Officer, iDivision, Ray Aspey, Manager Retail, Brisbane Water and Jane King, Executive Director, *SmartService Queensland*, Department of Innovation and Information Economy.

5.0 SUBMISSION PREPARED BY

Richard Baker, Senior Associate, First Place International Pty Ltd on behalf of Margaret Crawford.

6.0 DATE 8 May 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint one of the following candidates:

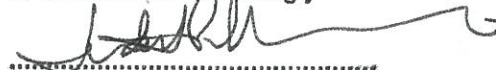
1. Mr Derek Lightfoot
redacted

to the position of Manager, Customer Services Branch, Customer and Community Services Division, Brisbane City Council, with a contract and salary to be negotiated.

9.0 DIVISIONAL MANAGER


Margaret Crawford
Divisional Manager
Customer and Community Services Division.

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

APPROVED

19 MAY 2003

.....
Lord Mayor

APPROVED

12 MAY 2003

.....
Lord Mayor

SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER

(0) 204/74/3(1)

2.0 TITLE

Holding Entity Advisory Board and Brisbane Water Advisory Board Membership

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the approval of E&C to re-appoint (with some changes to membership) the Holding Entity Advisory Board (HEAB) and the Brisbane Water Advisory Board of Management (BWAB) for a term of one year from 1 July 2003.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

APPROVED
19 MAY 2003

Lord Mayor

5.0 SUBMISSION PREPARED BY

Ray Folley
Manager Business Unit Development Branch, Office of LM/CEO
EXT: 39110

6.0 DATE

15 May 2003.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

19 MAY 2003

COMMITTEE SECTION

ACTION TAKEN

19 MAY 2003

TOWN CLERK

MBUDS

10 YEAR PUBLIC RELEASE SCHEME

9.0 RECOMMENDATION

It is recommended that:

- a) the external membership of the Holding Entity Advisory Board and the Advisory Board of Management of Brisbane Water be approved as listed in Attachment "A";
- b) the terms of appointment of those external members be for one year from 1 July 2003;
- c) the current "Terms of Appointment" continue to apply.
- d) the current remuneration arrangements continue to apply for the short term pending review.
- e) Councillors and Council Officers be confirmed as members of the Advisory Boards as set out in Attachment "B".

10.0 CHIEF EXECUTIVE OFFICER



Jude Munro

11.0 BACKGROUND

The BCC Business Group structure, which simulates a commercial holding company / subsidiary model, was established by Council in 1996. Its purpose was to bring commercial disciplines to designated major activities and as a means of meeting National Competition Policy requirements.

The structure included advisory boards with a mix of Councillor, officer and external specialist membership. The membership of the current advisory boards is due to expire on 30 June 2003.

The decision of one advisory board Chair (Mr Ian Brusasco of Brisbane CityWorks) and two Brisbane Water Advisory Board of Management members (Ms Pat Vaughan and Ms Joan Yardley) not to seek reappointment has necessitated a change for the HEAB and the recruitment of three new members for BW to fill an existing and the two new vacancies.

One of the current members of the Brisbane CityWorks Advisory Board, Mr Peter Robertson, has agreed to take over the responsibilities of Chair of that board and is proposed to replace Mr Brusasco on the HEAB..

Proposed new members of the Brisbane Water Advisory Board are: Ms Diane Tarte, Mr Ken Smith and Ms Fiona Yeang. Their CVs are included as ATTACHMENT "C".

Recommended appointments have been made in the context of the objectives set for the advisory boards and businesses and the mix of skills that best suits those requirements.

It is proposed that the new terms be for one year from 1 July 2003.

It is proposed also that the current "Terms of Appointment" set by the CEO and Lord Mayor in September 1998 be continued.

On the remuneration of advisory board members, it is proposed that fees agreed by E&C on 14 September 1998 - file (0)204/74/3(1) - be continued for the short term. These fees are now out of date. It is strongly recommended that they be reviewed once the membership of the remaining business advisory boards (Brisbane Transport, Brisbane CityWorks and City Business) has been finalised.

12.0 CONSULTATION

The following have been consulted in the process of reviewing the membership of the advisory boards:

- Lord Mayor
- Relevant Council Committee Chairs
- Chairs of the Advisory Boards of Management
- Divisional Managers of the businesses
- Chief Executive Officer

There is agreement on the recommendations.

13.0 IMPLICATIONS OF THE PROPOSAL

The re-appointment of the advisory boards will enable the Business Group to continue to operate in the way initially envisaged by Civic Cabinet and Council continuing to focus on the development of the service capability and efficiency of the businesses. The combination of existing and new members will provide essential continuity as well as bring fresh perspectives, skills and experience.

14.0 CORPORATE PLAN IMPACT

The maintenance of skilled advisory boards to support the Business Group structure is central to the efficient operation of Council's business activities and achievement of City Governance Program business objectives in the Corporate Plan and 2010 Vision objectives.

15.0 CUSTOMER IMPACT

The Business Group advisory boards are an integral part of the functioning of the Business Group. While not directly impacting on customer service they make a positive contribution indirectly through their role in assisting in the on-going development of customer focussed business operations.

16.0 ENVIRONMENTAL IMPACT

No impact.

17.0 POLICY IMPACT

The appointment of advisory boards supports the strategy of developing an efficient model for managing business units.

18.0 FUNDING IMPACT

Funding for the advisory boards is included in the budgets of the Business Unit Development Branch (Holding Entity) and the business units (for their advisory boards of management).

19.0 HUMAN RESOURCES IMPACT

No impact.

20.0 URGENCY

As soon as possible. Current terms expire on 30 June 2003.

21.0 PUBLICITY / MARKETING STRATEGY

Media: as determined by the Lord Mayor.
Internal: internal communication mechanisms.

22.0 OPTIONS

- (1) Approve the recommendations.
- (2) Modify the recommendations.

Option 1 is the preferred option.

BCC PUBLICICATION SCHEME
10 YEAR RELEASE

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -
February 2003*

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner
DIVISIONAL MANAGER CITY BUSINESS

APPROVED

19 MAY 2003

Lord Mayor

[Handwritten signatures and initials]

5.0 SUBMISSION PREPARED BY

Jaylene Farrell
Travel Co-Ordinator, City Shared Services, ext. 72056

6.0 DATE

9 May 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

ACTION TAKEN

19 MAY 2003

19 MAY 2003

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee note the information submitted on approved travel for February 2003.

10.0 Noel Faulkner
DIVISIONAL MANAGER CITY BUSINESS

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

TCEs

10 BCC EAR PUBLICATION SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for February 2003, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in February 2003 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

February 2003

Non-Commercial Operations

a) International Travel		
(i) Number of Bookings	0	
(ii) Airfares		\$ 0
b) Domestic Travel		
(i) Number of Bookings	46	
(ii) Airfares		\$17,672.18
c) Accommodation and Allowances Costs		\$21,585.11
d) Registration Fees for Conferences		\$25,121.50
e) Other Costs e.g. hire car		\$3,874.91

TOTAL

\$68,253.70

Commercial Operations

g)	International Travel		
	(i) Number of Bookings	0	
	(ii) Airfares		\$0.00
h)	Domestic Travel		
	(i) Number of Bookings	3	
	(ii) Airfares		\$0.00
i)	Accommodation and Allowances Costs		\$169.86
j)	Registration Fees for Conferences		\$0.00
k)	Other Costs e.g. hire car		\$4.00
	TOTAL		\$173.86
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$ 5,542.32

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for February 2003.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 392/55/0-2002/2003:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Community Support Funding Program 2002/2003.

3.0 **ISSUE/PURPOSE**

To seek approval for the allocation of funds for the Community Support Funding Program 2002/2003.

4.0 **PROPONENT**

Pauline Peel, Divisional Manager, Community & Economic Development (x34110).

5.0 **SUBMISSION PREPARED BY**

Lyn Trinder, Program Officer, Community Partnerships, Community & Lifestyle (x36464).

APPROVED

19 MAY 2003

Lord Mayor

[Handwritten signatures and initials]

6.0 **DATE**

7 May 2003.

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For Establishment and Co-ordination Committee approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

It is recommended that the attached list of applications (Attachment 1) recommended for funding under the Community Support Funding Program be approved.

10.0 **DIVISIONAL MANAGER**

RECEIVED

19 MAY 2003

COMMITTEE SECTION

[Handwritten signature of Pam Bourke]

Pam Bourke
MANAGER
SOCIAL POLICY

[Handwritten signature of Pauline Peel]

Pauline Peel
DIVISIONAL MANAGER
COMMUNITY & ECONOMIC DEVELOPMENT

ACTION TAKEN

19 MAY 2003

TOWN CLERK

[Handwritten initials]

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The 1997/98 Community Support Funding program guidelines were approved by Civic Cabinet on 27 January, 1998. The budget was \$50,000.

On 28 September, 1998 Establishment and Co-ordination Committee broadened the program's guidelines, eligibility and assessment criteria to cater for more community based organisations.

An allocation of \$250,000 for the Community Support Funding Program is available in the 2002/2003 budget.

Details of eligibility guidelines are as follows:

Applicants must demonstrate that they -

- < are an incorporated body with not-for-profit objectives;
- < pay general rates to Brisbane City Council;
- < increase access to social goods and services in Brisbane;
- < are not a gaming machine licensed organisation;
- < do not lease from Brisbane City Council.

It is also stated in the guidelines that preference will be given to small community based organisations that own only one property (and groups that have less than \$50,000 as operational surplus, excluding surplus funds from the sale of assets).

There have been 103 applications received for the Community Support Funding Program.

12.0 CONSULTATION

Cr. David Hinchliffe - Chairperson, Community Policy Committee.

Helen Wallace - Senior Program Officer Community Development, Social Policy,

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will benefit from financial assistance from Council which will help relieve financial hardship.

14.0 CORPORATE PLAN IMPACT

- 4.1 Creative and Vibrant City
- 4.3 Sport, Recreation and Leisure Activities
- 4.4 Strong Local Communities
- 4.5 Diverse and Inclusive City

15.0 CUSTOMER IMPACT

This program aims to lessen the financial hardship being experienced by groups providing community services in Brisbane. This program will increase their ability to continue the delivery of their valuable services/programs/facilities for the Brisbane community.

16.0 ENVIRONMENT IMPACT

This proposal will not affect the physical environment, but will contribute to supporting the City's social infrastructure and quality of life for Brisbane residents.

17.0 POLICY IMPACT

This funding program delivers a Council contribution to social infrastructure in a transparent and consistent process. It is an explicit approach to the provision of Community Service Obligations in the area of rates.

18.0 FUNDING IMPACT

Of the 103 applicants the following are recommended for funding under Attachment 1.

75 are category A (community based service organisations who deliver a service or provide a facility for the benefit of the community or a particular disadvantaged group) - 50% of their annual general rates totals \$236,938.72.

16 are category B (general leisure and lifestyle program and facility providers for sport, recreation and cultural activities) - 25% of their annual general rates totals \$14,802.70.

6 applications (category A) have an operational surplus over \$50,000 but under \$71,000 and are recommended for funding, representing - \$16,351.10. One applicant has an operational surplus of \$585,710.79 and is not recommended for funding.

6 applications are not eligible and are not recommended for funding.

Funding is available under Activity Code: 103167657086070273300000.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

It is desirable to have the funds allocated for distribution prior to the end of this financial year.

21.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor. The amount granted will be credited to their next rates account.

22.0 OPTIONS

1. That the recommendations in Attachment 1 for grants of 50% rebate for category A applicants and grants of 25% rebate for category B plus the 6 category A applicants in Attachment 2 with an operational surplus greater than \$50,000 but less than \$71,000 be approved. This totals \$268,092.52 and slightly exceeds the current budget of \$250,000.
2. That the recommendations in Attachment 1 for grants of 50% rebate for category A applicants and 25% rebate for category B applications be approved. This totals \$251,741.42 and slightly exceeds the current budget of \$250,000.
3. That the recommendations in Attachment 1 be altered to grants of 46% rebate for category A applications and grants of 25% rebate for category B applications plus the 6 category A applications in Attachment 2 with an operational surplus greater than \$50,000 be altered and approved for 46% rebate. This totals \$247,829.33.

Option 1 is recommended.

1.0 FILE NUMBER 234/6(725)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2002-03 Festivals Enhancement Fund

3.0 ISSUE/PURPOSE

To approve recommendations from the 2002-03 Festivals Enhancement Fund to 5 cultural organisations.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Glenda Johnson, Festivals & Events Policy Officer, Community & Lifestyle, ext: 36799.

6.0 DATE

19 May, 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

9.0 RECOMMENDATION

That the following recommendations from the 2002-03 Festivals Enhancement Fund be approved as per the attached schedule (Refer Attachment 1)

10.0

Alan Rogers

Alan Rogers
Manager Community & Lifestyle
COMMUNITY & ECONOMIC DEVELOPMENT

APPROVED
Lord Mayor
Pauline Peel
[Other signatures]

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC
DEVELOPMENT

RECEIVED

ACTION TAKEN

19 MAY 2003

TOWN CLERK
ECCED.

19 MAY 2003

COMMITTEE SECRETARY

11.0 BACKGROUND

The Festivals Enhancement Fund was a new initiative in the 2002-03 budget to support the strategic development of the city's signature festivals.

Research undertaken in 2002 for developing a Festivals Master Plan for the city highlighted that Brisbane is perfectly positioned to take advantage of the high quality of its current lifestyle and the current level of community support for festivals and contemporary culture.

The report noted that there is already strong platform on which to build an expanded calendar of celebratory, thoughtful, diverse and relevant festivals – festivals that could attract not only diverse, broad, and targeted local audiences but also an increasing number of visitors from interstate and overseas.

With clear individual identities, connectivity to other sectors and strategic artistic direction, these festivals have the potential to build cultural capital for Brisbane and for Queensland and to develop a national and international competitive edge in regard to their programming.

With the right support and infrastructure from Council, the State and other partners, they also have the potential to build employment and export opportunities, as well as playing a stronger role in public debate on contemporary urban issues (as with our own Ideas at the Powerhouse).

To date this fund has supported a wide range of festivals and festival infrastructure as per the following list of activities already approved by E&C:

Individual festivals and events

- Asia Pacific Triennial (\$100k)
- Queensland Biennial Festival of Music (\$400k)
- Mountains to Mangroves (\$80k)
- Fringe Festival 2002 (\$60k)
- Fringe Festival 2003 (\$50k)
- Wataboshi Festival (\$35k)
- MAAP 2002 Festival (\$15k)
- Buddha Light 2002 (\$7.5k)
- International Orchestras season (\$50k)
- Australian Ballet Gala (\$60k)

Enhanced Powerhouse program (\$300k)

Major Cultural Grants 2003– additional funding (\$105k)

Other

- Festivals website (\$30k)
- Establishment costs Major Brisbane Festivals Company (\$100k)
- Festivals Master Plan (\$50k)

The cultural organisations detailed Attachment 1 have submitted proposals outlining the purpose of their funding as follows:

- Brisbane International Film Festival \$80k towards improved positioning of the festival locally, nationally and internationally through enhancing its promotional activities
- Buddha Light Festival \$10k towards developing a more strategic focus for the city's largest community and multicultural festival through the development of a business plan
- Queensland Choir \$25k towards artistic and skills development of one of the city's signature choirs which will improve its performance standards in festival and other activity
- Kangaroo Pt Jazz & Blues Festival \$25k towards staging and marketing costs for this increasingly popular community run precinct based festival
- Brisbane Writers Festival \$60k towards its operations, subject to the board agreeing to move to a biennial festival format, seeking programming links to Ideas to the Powerhouse and involvement in the One Book One Brisbane project

In addition to the above, E&C has agreed to allocate \$300k funding to the production of the film, Zig Zag Street, based on the very popular book by local novelist, Nick Earls. As this money will not be required in 2002-03, it has been identified as savings in the 3rd Budget Review.

12.0 CONSULTATION

Cr David Hinchliffe Chairperson for Community Policy Committee
Councillor for Central

Peter Browning Senior Program Officer Cultural Policy

All parties are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

In making their recommendations, staff noted the strategic importance of these cultural organisations to the city's cultural, social and economic life. (See Attachment 1 for details of benefits to Council and the city.)

14.0 CORPORATE PLAN IMPACT

The funding is linked to the following Corporate Plan theme:

Creative and Vibrant City 4.3 Festivals and Events

- Support a range of high quality festivals and events that celebrate the city's culture and its people's creative spirit.

15.0 CUSTOMER IMPACT

This funding initiative promotes and supports the growth of Brisbane's festivals sector and cultural opportunities. The funds will provide employment and professional development opportunities for

Brisbane artists, support the viability of Brisbane's cultural industries and offer a diverse range of quality and accessible city cultural events to Brisbane residents and visitors.

16.0 ENVIRONMENTAL IMPACT

Not applicable.

17.0 POLICY IMPACT

These funding recommendations support current Council policy directions including the proposed Creative City Strategy, the 2010 Creative City theme and the Festivals Master Plan Report.

18.0 FUNDING IMPACT

Funds are available in the 2002/2003 Festivals Enhancement Fund Vote No CL32.6000. As there are currently no funds available in the 2003-04 budget, these allocations must be regarded as one off.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. Appropriate media releases should be prepared by City Marketing in liaison with Community and Economic Development. These releases should not be distributed until the recipients have been formally advised on the outcomes.

22.0 OPTIONS

1. To approve the allocation of funding recommended as per Appendix I.
2. Not to approve any recommendations.

Option 1 is recommended.

E&C RESULTS – 26 MAY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
26/05-1B R	49/4/2	HR & SM	Corporate Plan 2003-2007.	YES
26/05-2B M	24/1-B/2002(2)	HR & SM	Residential Accommodation – Fourth "Leadership in Action" development program.	YES
26/05-1F M	204/6(16/P1)	City Governance	Monthly Project Report – April, 2003.	YES
26/05-1K R	461/7/31	Urban Management	Centre for Subtropical Design.	YES
26/05-2K SR	460/2(124)	Urban Management	Clifton Hill War Services Homes Estate Amendments.	YES
26/05-3K R	460/2(102)	Urban Management	Amendments – Brisbane City Plan 2000 – Brisbane River Corridor.	YES
26/05-4K R	345/10	Urban Management	Natural Assets Local Law 2003.	YES
26/05-1L R	243/85-10127/2000/2001 (P4)	OLMCEO	Stores Board Report – Approval by Council.	YES
26/05-2L R	376/6/40(P3)	OLMCEO	Contracts & Tendering – Report to Council, contracts accepted by delegates.	YES
26/05-1N R	345/9/1	CED	Animals Local Law 2003 & Subordinate Law 2003.	YES
26/05-2N R	390/28(A2)	CED	Solid Waste Management Strategy 2003-2005.	YES
26/05-3N R	243/107-8005/98/99 (A1/P1) and 243/30-2/93/94(A59)	CED	Changes, long term lease agreements – Langlands Park and Centenary Pool.	YES

Lord Mayor KOT @winn
 Maureen Hayes
 David Hinchliffe
 Helen Abrahams
 Sharon Humphreys
 Kerry Rea

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

E&C RESULTS – 26 MAY 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
26/05-1B <i>R</i>	49/4/2 26 MAY 2003	HR & SM	Corporate Plan 2003-2007.	YES
26/05-2B <i>M</i>	24/1-B/2002(2) 26 MAY 2003	HR & SM	Residential Accommodation – Fourth "Leadership in Action" development program.	YES
26/05-1F <i>M</i>	204/6(16/P1) 26 MAY 2003	City Governance	Monthly Project Report – April, 2003.	YES
26/05-1K <i>R</i>	461/7/31 26 MAY 2003	Urban Management	Centre for Subtropical Design.	YES
26/05-2K <i>R</i>	460/2(124) 26 MAY 2003	Urban Management	Clifton Hill War Services Homes Estate Amendments.	YES
26/05-3K <i>R</i>	460/2(102) 26 MAY 2003	Urban Management	Amendments – Brisbane City Plan 2000 – Brisbane River Corridor.	YES
26/05-4K <i>R</i>	345/10 26 MAY 2003	Urban Management	Natural Assets Local Law 2003.	YES
26/05-1L <i>R</i>	243/85-10127/2000/2001 (P4) 26 MAY 2003	OLMCEO	Stores Board Report – Approval by Council.	YES
26/05-2L <i>R</i>	376/6/40(P3) 26 MAY 2003	OLMCEO	Contracts & Tendering – Report to Council, contracts accepted by delegates.	YES
26/05-1N <i>R</i>	345/9/1 26 MAY 2003	CED	Animals Local Law 2003 & Subordinate Law 2003.	YES
26/05-2N <i>R</i>	390/28(A2) 26 MAY 2003	CED	Solid Waste Management Strategy 2003-2005.	YES
26/05-3N <i>R</i>	243/107-8005/98/99 (A1/P1) and 243/30-2/93/94(A59) 26 MAY 2003	CED	Changes, long term lease agreements – Langlands Park and Centenary Pool.	YES

Book not returned yet -

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER : 24/1- B/2002(2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Residential Accommodation for fourth "Leadership in Action" development program.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for the residential venue to be used for the fourth BCC "Leadership in Action" Program.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management Division.

5.0 SUBMISSION PREPARED BY

Trevor Baker-Finch, Senior Consultant, HR Services, SHRCON3 X30709

6.0 DATE

21 May 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

29 MAY 2003

TOWN CLERK

SHRCON

RECEIVED

26 MAY 2003

COMMITTEE SECTION

10 YEAR PUBLIC RELEASE SCHEME

9.0 RECOMMENDATION

That E&C grant approval for the Tranquil Park Mountain Resort to be the residential venue for the fourth BCC "Leadership in Action" Middle Manager Development Program, from 16 June 2003 to 20 June 2003, at a total estimated cost of \$20,336.00 (for 27 people).

10.0 DIVISIONAL MANAGER




Phil Minns
Divisional Manager
Human Resources & Strategic Management

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

26 MAY 2003


Lord Mayor

10 YEAR PUBLICATI... RELEASE SCHEME

11.0 BACKGROUND

The "Leadership in Action" Program in BCC is designed for Bands 6 to 8 senior middle managers or those making the transition from skilled professional to leadership. It is targeted specifically around the development needs of the participant and allows them to practice new skills through working on a strategic workplace project.

The programs consist of pre-program work including meetings between each participant and their manager and a joint interview between participant, manager and facilitator to identify developmental learning needs and establish learning contracts. The facilitators for the program are Elizabeth Synnot and Peter Howie, principals of the consulting firm Macquarie House.

The development project and program are completed over a 10 month timeframe. Key elements of the program are outlined below:

- The initial five-day residential program is followed in six months by a non-residential three-day program and later by a one day final session where participants deliver formal presentations on projects.
- During the program, participants are encouraged to develop network groups to create ongoing learning opportunities, both individually and as a team.
- There is a focus on managing self while effectively leading others, especially in times of transition or change. The program also builds on existing knowledge of leadership models and provides processes to enhance working relationships for improved business outcomes.

The first BCC "Leadership in Action" (LIA) Program was piloted from July 2001 and 25 participants completed the program in August 2002. Program evaluations were provided to Learning Council at each stage of the program. On the basis of overall positive evaluation and feedback, the continuation of the program was approved and program monitoring processes were implemented.

A follow-up evaluation was undertaken with participants of LIA Program 1. There were 18 respondents out of 25. The overall average of the ratings was 8.7 out of 10. Participants of LIA programs reported a high level of impact on the development of their leadership capabilities as a result of participation. Over 90% of participants indicated they had an improved ability to build good working relationships and improved ability to work strategically. More than 85% of respondents indicated they now have an improved leadership style and ability to communicate with influence. About 80% of respondents indicated improved personal drive and integrity and improved ability to achieve results. Further data gathering evaluation activities are planned for BCC LIA programs.

The second LIA program began in August 2002. The 3 day non-residential component of this program took place from 18-20th March 2003 at the Club House of the St. Lucia Golf Links. The final presentation day of the program is scheduled for 22nd August 2003.

The third LIA program began in March 2003. The 3 day non-residential component of this program will take place from 15th to 17th October 2003 at the Club House of the St. Lucia Golf Links. The final presentation day of the program is yet to be scheduled.

The leadership and management development programs being offered allow current and future leaders the opportunity to develop and enhance their capability, and to collaborate across Council. Collaborative leadership is a quality that is fundamental to building our relationships with organisations outside Council, particularly in South East Queensland – Council's key stakeholders, customers and community.

11.1 ROLE OF LEARNING COUNCIL

The Learning Council (chaired by Phil Minns/DMGRB) approved the design of the program to include the residential component - as it is an integral element of the program design, allowing for processes which include the evening meal and a following session on each of the four nights. The processes support the establishment of a strong learning community and shared vision by the participants.

The purpose of the Learning Council is to guide strategic learning and development at the corporate level; to champion life-long learning, and to advise EMT and HR Council about learning and development matters. Members of the Learning Council comprise up to three Divisional Managers and a total of eight SES/SOS Officers from across Council.

The Learning Council has endorsed running this program for a third time. The current program of 26 participants will be graduating in May. The Learning Council monitors feedback from the program and recommendations on changes and/or adaptations are provided to the facilitators. Additionally, long term evaluation processes are in place to monitor the effectiveness of the programs.

11.2 RESIDENTIAL COMPONENTS OF PROGRAMS

The venue for the residential is required to accommodate 25 participants and 2 facilitators. A number of venues have been investigated for the purpose of hosting the residential component of the program and Attachment A shows the comparative costs of these venues.

Tranquil Park Mountain Resort offers excellent facilities and good value for money. A large conference room is at the disposal of the facilitators and participants for the duration of the conference. Special dining arrangements have been made to allow for a series of speeches, which are a component of the evening meals, to be delivered without intrusion. The facilitators have used this venue for a previous Leadership in Action program and found the arrangements to be satisfactory.

12.0 CONSULTATION

- Learning Council
- Divisional Management Teams

All are in agreement with the proposed recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The benefit achieved from short residential components of the Leadership in Action Program, affords the best mechanism to develop a learning community to ensure participants are established in strong support networks. The program design allows for processes and learning to continue during the evening meal and during the session following the meal each night.

14.0 CORPORATE PLAN IMPACT

Program 11 Organisational Capability:

11.3 Capable Workforce

Strategy 11.3.1 Right shape, skills & behaviours

Service 11.3.1.2

Capability development & reshaping our workforce

Sub-Service Leadership Program

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

The program runs on a cost recovery basis (\$3800 per participant) with each Division funding the participation of its own officers. Divisions will pay the cost for their participants to attend programs and this revenue will be used to pay for all costs associated with the program.

19.0 HUMAN RESOURCES IMPACT

Nil

20.0 URGENCY

In the normal course of business. Arrangements are in place to hold a booking of the venue pending confirmation.

21.0 PUBLICITY/MARKETING STRATEGY

Internal promotion via HR Managers, Strategic Change Co-ordinators & Business Services Manager, Administration Groupwise advice and Learning Zone listing.

22.0 OPTIONS

1. Approve the recommendation that Tranquil Park Mountain Resort be selected as the venue for the residential component of the fourth "Leadership in Action" Program.
2. Approve the recommendation in principle, with amendment/further work to be undertaken.
3. Not approve the recommendation.

Option 1 is the preferred option

10 BCC 10 YEAR RELEASE PUBLICICATION SCHEME

1.0 FILE NUMBER: 204/6 (16/P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – April, 2003 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

APPROVED

26 MAY 2003

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Corporate Risk Management, City Governance, 340 35290

Lord Mayor

6.0 DATE

16 May, 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

26 MAY 2003

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

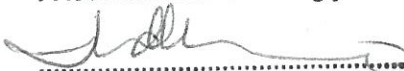
COMMITTEE SECTION

10.0 DIVISIONAL MANAGER



Helen Gluer
Chief Financial Officer

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

ACTION TAKEN

29 MAY 2003

TOWN CLERK

mcrm

11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****APRIL UPDATE**** heading.

April Report Summary

Attachment A is the report for April, 2003. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

Projects changed in name from last month:

- Suburban Recreation and Leisure Precincts now Local Active and Healthy Parks

Projects adversely changed since last month include:

MIMS technical upgrade to Ellipse – Reported as not on time and with an emerging issue. Late delivery of the software and an unacceptable error rate associated with this software has meant the implementation has been postponed until 28th July 2003. This date was considered the most effective considering activities associated with end of year preparation and processing. Project Sponsor to discuss project payments with supplier. Approximately \$100,000 will be required to be carried over into the 2003 – 2004 financial year.

Archerfield PS – Stage 2 – Reported as with an emerging issue. The pipe line is not passing commissioning tests with leaks appearing at the joints. Problem appears to be a manufacturing defect rather than a construction fault. Matter is being taken up with pipe manufacturer.

Luggage Point WWTP EMP Implementation – Stage 1 – Reported as with a scope change. Environmental Protection Agency has indicated support for the planned staged solution for re-mediation. This support has meant a revision of phasing with stage 1 now scheduled for 2003 – 2004. A budget saving of \$946,000 and a carry over request of \$305,000 were approved at the 4th Budget Review.

S2 Treatment Plant Augmentation - Stage 1 – Reported as not on whole of life estimate, with a scope change and an emerging issue. Target Cost Estimate is being developed by Brisbane Water Enviro Alliance and is due for completion by July 2003. Indications are that cost will exceed current Capex allocation. A change in licence requirements by EPA has meant scope change work for Alliance.

Sandgate WWTP Capacity Upgrade and BNR – Reported as with scope changes and not on whole of life estimate. This project is linked to the S2 Treatment Plant Augmentation Stage 1 project and as such is subject to the same EPA licence requirements.

Bridge and Culvert Construction - New – Reported as with an emerging issue. Kedron Brook project has been delayed due to Main Roads requiring a Deed of

Licence. This arrangement was necessary as bikeway was crossing over Main Roads land and issues of public liability had to be resolved. A carryover may be required into the 2003 – 2004 financial year.

Parks Minor Improvement Program – Reported as not on time. Musgrave Park improvement works delayed pending completion of cultural heritage study, Native Title notification and letting of contracts for ancillary works associated with Cultural Centre. Works associated with Musgrave Park and the Cultural Centre will be undertaken conjointly to achieve economies of scope and consistency of painting finishes.

Sewerage System Performance Improvement – Reported as not on whole of life estimate, not on time and with an emerging issue. Project scope due by June 2003 will not be delivered due to delayed project sign-off and inclusion of additional generator sets. The installation activities will continue into the next financial year followed by commissioning. Current forecast for completion is late August 2003. Increases in this financial year have resulted from introduction of strategic purchasing policy. The additional budget requirement of \$700,000 will be funded from savings from elsewhere in the program.

Projects reported as having no adverse implications until recently:

Wharves, Jetties and Pontoons – **Project has reported no changes or issues since July 2002.** Reported as not on whole of life estimate, not on time with scope changes and emerging issues. There are 10 projects in this schedule for this financial year. Colmslie Street and Yowoggera Park have been deferred due to proposed adjacent developments with resulting impact on scope. Chadwell Street and Oxley Sailing Club have been delayed by State Government approvals. A planned rolling program will be implemented to resolve the planning and design requirements. A carry over of approximately \$150,000 will be requested for the 2003 – 2004 financial year.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management

- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for April, 2003

Option 2: Do not accept the report

Option 1 is the preferred option.