

E&C RESULTS - 02 JUNE 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
02/06-1K M	460/2(141) - 2 JUN 2003	Urban Management	City Planning Branch Business Planning Workshop.	YES
02/06-2K M (Tabled in Council)	221/90/1-2003/2004 - 2 JUN 2003	Urban Management	Proposed Schedule, Capital Works - Construction in 2003/2004.	YES
02/06-3K M	202/11-PK710/103 - 2 JUN 2003	Urban Management	Claim for Compensation, resumption of land at 103 O'Keefe Street, Woolloongabba - F J O'Rourke, K A McCallum, and M E Best.	YES
02/06-1N SR	321/66/3(3) & 321/66/3(1) - 2 JUN 2003	CED	Reassignment of Cafe East, Tenancy T3 & Malones Restaurant, Tenancy T1 - Queen Street Mall.	YES
02/06-2N	392/44/2-2002/2003(0)	CED	2002/2003 Active Brisbane City Grant Scheme - Round Two.	HELD

KOT Quinn  
 Sharon Humphreys  
 John Campbell  
 David Hinchliffe  
 Helen Abrahamis  
 Maureen Hayes.  
 Kerry Rea

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 460/2(141)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

City Planning Branch Business Planning Workshop

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for City Planning Branch Officers to hold a Business Planning Workshop at Woodlands at Marburg on 19 and 20 June 2003.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Peter Cumming, Manager City Planning, Ext 34220

6.0 DATE

28 May 2003

**APPROVED**

2 JUN 2003

*[Signature]*  
Lord Mayor  
*[Signatures]*

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER A LOCAL LAW?

N/A

**RECEIVED**

- 2 JUN 2003

9.0 RECOMMENDATION

That approval be granted for City Planning Branch to conduct a Business Planning Workshop at Woodlands Corporate Retreat, Marburg on 19 and 20 June 2003 at an estimated total cost of \$2,500.50.

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

10.0 Michael Kerry  
DIVISIONAL MANAGER  
URBAN MANAGEMENT DIVISION

**ACTION TAKEN**

- 2 JUN 2003

TOWN CLERK  
*File MCP.*

10 YEAR PUBLIC ACCESS ON SITE

## 11.0 BACKGROUND

The proposed location will provide an opportunity away from day to day operations to develop the Land Use and Built Environment Business plan for 2003 - 2004. It is proposed that the Manager, Section Heads, Finance Officer and Admin Coordinator arrive at 8.00am on Thursday 19 June, staying overnight and departing around 5.30 on Friday 20 June. Other staff not required for both days will arrive at 8.00 am on the date assigned and leave around 5.30pm after the final session.

Quotations and availability to hold the workshop were sought from three conference facilities. The Conference Centre located at Marburg is not expensive and provided the most competitive price and has appropriate facilities to host this workshop.

## 12.0 CONSULTATION

Cr Helen Abrahams, Chairperson, Urban Planning Committee has been consulted and is in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

The workshop will plan in detail our key deliverables and targets for the 03/04 Financial year and ensure we are meeting 2010 targets.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

In accordance with Council policy

## 18.0 FINANCIAL IMPACT

Funding is available under vote number 1 04 1303 352 000 000 659 337 00.

## 19.0 HUMAN RESOURCE IMPACT

Nil

**20.0 URGENCY**

Nil

**21.0 PUBLICITY / MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

- (1) Approve the recommendation that the City Planning Business Planning Workshop be held at Woodlands, Marburg.
- (2) Not approve the recommendation.

**Option 1 is preferred**

10 YEAR PUBLIC RELEASE SCHEME

1.0 FILE NUMBER: 221/90/1-2003/2004

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Proposed Schedule for Capital Works listed for Construction in 2003/2004 – Urban Management Division

3.0 PURPOSE/ISSUE

To approve Schedule of Capital Works listed for construction in the 2003/2004 Financial Year for Urban Management Division.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

**APPROVED**

2 JUN 2003

5.0 SUBMISSION PREPARED BY

Laurie Vosper, Principal Asset Officer Planning and Delivery Ext 36966

Lord Mayor

6.0 DATE

27 May 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For recommendation to Council (as part of the 2003/2004 Budget Session).

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**ACTION TAKEN**

- 2 JUN 2003

9.0 RECOMMENDATION

It is recommended that the attached Schedule of Capital Works be included in the proposed 2003/2004 Budget for Recommendation to Council.

TOWN CLERK  
File PAOPL

10.0 DIVISIONAL MANAGER



Michael Kerry  
Divisional Manager  
URBAN MANAGEMENT DIVISION

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

**RECEIVED**

- 2 JUN 2003

COMMITTEE SECTION

10 YEAR PUBLIC RELATIONSHIP STRATEGY

## **11.0 BACKGROUND**

Projects listed in the Schedule of Capital Works have been selected from the total listing of needs and identified as high priority to meet the needs of the City.

Under the present delegations, it is the responsibility of E & C to approve the Capital Works Program for inclusion in the Budget presentation.

## **12.0 CONSULTATION**

Councillor K.O.T. Quinn, Lord Mayor. Consultation between the Ward Councillors, Local Asset Services and Program Managers has occurred through the process. All consulted are in agreement.

## **13.0 IMPLICATIONS OF PROPOSALS**

This allows the 2003/2004 program to commence when approved by Council.

## **14.0 CORPORATE PLAN IMPACT**

The Schedule of Capital Works is programmed to meet the Corporate Plan objectives in regard to the:  
Transport and Traffic Program  
Waterways Program

## **15.0 CUSTOMER IMPACT**

The Schedule of Capital Works is programmed:

- to provide, enhance and maintain infrastructure assets to meet the needs of the City
- in accordance with the Strategies and Targets of the Corporate Plan

## **16.0 ENVIRONMENTAL IMPACT**

All of the Division's proposed capital works shall be subjected to an environmental impact assessment (EIA) at or before the design stage as required by Administration Policies 9.013 and 9.004. The purpose of the EIA is to identify the environmental issues that require management and to determine whether the project can proceed.

Council's project and construction managers shall ensure Environmental Management Plans are fully implemented.

## **17.0 POLICY IMPACT**

The proposed capital works are consistent with Council Policies.

## **18.0 FINANCIAL IMPACT**

Funding for the recommended Capital Works has been included in the 2003/2004 budget.

## **19.0 HUMAN RESOURCE IMPACT**

The proposed capital program will be undertaken by a mix of contract and day labour. The contract program will manage variations in level of work.

## **20.0 URGENCY**

The proposed capital works need to be considered by E & C Committee as the budget presented by the Lord Mayor on the 4 June 2003 is to be accompanied by a schedule of Capital works.

Approval by Council during the Budget sessions will enable funds to be available for commencement of construction.

## **21.0 POLICY/MARKETING STRATEGY**

Major works proposed in the schedules shall be included in press releases during the budget session of Council.

## **22.0 OPTIONS**

Include the Capital Works in the 2003/2004 Budget:

1. Without change, or
2. With changes.

It is recommended that Option 1 be approved.

1.0 FILE NUMBERS: 202/11-PK710/103

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Claim for compensation arising from the resumption of land for road and purposes incidental to road - 103 O'Keefe Street, Woolloongabba - <sup>redacted</sup>  
<sup>redacted</sup> (Upgrade Logan Rd/O'Keefe St intersection).

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation.

**RECEIVED**

- 2 JUN 2003

**COMMITTEE SECTION**

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Terence Baker, Asset Officer- Planning & Delivery.  
Infrastructure Management (x34871)

**ACTION TAKEN**

- 2 JUN 2003

**TOWN CLERK**

*JL NoPCI*

6.0 DATE

21 May 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.



**9.0 RECOMMENDATION**

It is recommended that the offer for compensation set out in Schedule 1 Parts 1 and 2 be accepted.

**Schedule 1**

<b>Part 1</b>	<b>Details of Resumption</b>
<b>Owner</b>	redacted
<b>Property Resumed</b>	Whole of property situated at 103 O'Keefe Street, Woolloongabba, described as Lots 306 on Plan SP144636, Parish of South Brisbane, having a total area of 499m <sup>2</sup> .
<b>Purpose of Resumption</b>	Road purposes.
<b>Part 2</b>	<b>Details of Offer</b>
<b>Amount of Offer</b>	(a) redacted loss of land and improvements being redacted already advanced and an additional amount of redacted (b) Interest at the appropriate Land Court Rate on the amount of redacted from the date of resumption to the date of payment of the advance. (c) Interest at the appropriate Land Court Rate on the amount of redacted from the date of resumption to the date of settlement. (d) Reasonable professional costs.
<b>Terms of Settlement</b>	(a) Offer is accepted in full and final satisfaction of all rights, claims and interests that the claimant has or will have in respect of the resumption of the land and subject to the claimant entering into a deed of indemnity to the satisfaction of the Manager, Brisbane City Legal Practice.

**10.0 DIVISIONAL MANAGER**

I Recommend Accordingly

*[Signature]*  
 CHIEF EXECUTIVE OFFICER

*[Signature]*  
**Michael Kerry**  
 Divisional Manager  
 URBAN MANAGEMENT DIVISION

**APPROVED**

2 JUN 2003

*[Signatures]*  
 Lord Mayor

PKC  
2/5

10 YEAR BREATHING SCHEME

## 11.0 BACKGROUND

By notification of resumption published in the Queensland Government Gazette dated 5 April, 2002 the Council resumed from [redacted] and [redacted] land for road purposes being the whole of property situated at 103 O'Keefe Street, Woolloongabba, described as Lot 306 on Standard Plan 144636, Parish of South Brisbane, having a total area of 499m<sup>2</sup> as shown highlighted on attachment "1". The subject land was acquired in connection with the Old Cleveland Road Busway and the Junction Street / O'Keefe Street / Logan Road major intersection works. At the date of resumption the property was a single unit high set house which unlike neighbouring properties did not have any existing commercial use rights.

At its meeting of 4 November 2002 the Establishment and Co-ordination Committee determined that the claim for compensation received in the amount of [redacted] be rejected as excessive and the claimant be offered the amount of [redacted] plus interest and reasonable professional costs in full and final settlement of the matter, failing which the above offer be paid as an advance against compensation. The claimant rejected the offer to settle and an advance of [redacted] was paid on 9 November 2002. No payment was made for interest or professional costs

Council obtained an independent valuation assessment of the property. That valuation was based on sales information that was available at the time.

Following further negotiations an offer to settle compensation in the amount of [redacted] being [redacted] already advanced and an additional amount of [redacted] with interest plus reasonable professional costs has been received.

Council's independent valuation consultant has advised that, in view of additional sales information becoming available, the potential for other uses for the property, the volatile state of the market at the date of resumption, and ensuring all doubts are resolved in favour of the claimant, the offer be accepted in full and final settlement.

## 12.0 CONSULTATION

Councillor Maureen Hayes, Chairperson Transport and Major Projects; Councillor Catherine Birmingham, Councillor for East Brisbane; and Robert Mackay, Program Officer, Transport Infrastructure Delivery, Urban Management Division, ext 38687,

have been consulted and are in agreement with the recommendations of this submission.

### 13.0 IMPLICATIONS OF PROPOSALS

A claim for compensation is processed.

### 14.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 – Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

### 15.0 CUSTOMER IMPACT

Nil.

### 16.0 ENVIRONMENTAL IMPACT

Not applicable.

### 17.0 POLICY IMPACT

In accordance with Council policy.

### 18.0 FINANCIAL IMPACT

Funds are available under 2002/2003 Major Roads Sub Program.

### 19.0 HUMAN RESOURCE IMPACT

Administration only.

### 20.0 URGENCY

Normal course of business.

### 21.0 POLICY/MARKETING STRATEGY

Not applicable.

### 22.0 OPTIONS

1. Accept the recommendation.
2. Reject the recommendation and refer the matter to the Land Court

It is recommended that **Option 1** be approved.

**E&C RESULTS – 06 June 2003**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
06/06-1K SR	BCL/1-CLT/221867	Urban Management	RAPID Bus Priority System software licence – for Saab ITS Pty Ltd improvements.	YES
06/06-1L M	240/7-2002/2003	OLMCEO	Contracts to Provide Professional Services – Report for March, 2003.	YES
06/06-2L SR	456/20/10(1023/2/1-I(1)	OLMCEO	Restructure of Council Committees.	YES
06/06-1N M	392/44/2-2002/2003(0)	CED	2002/2003 Active Brisbane City Grant Scheme – Round Two.	YES

KOT Quinn  
 Kerry Rea  
 Sharon Humphreys  
 Helen Abrahams  
 John Campbell  
 Maureen Hayes

absent - David Hinchcliffe

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
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1.0 FILE NUMBER:392/44/2 - 2002/2003(0) SUBMISSION NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2002/2003 Active Brisbane City Grant Scheme - Round Two.

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the Active Brisbane City Grant Scheme as per Attachment 1.

4.0 PROPONENT

Ms Pauline Peel, Divisional Manager, Community & Economic Development (x34110).

5.0 SUBMISSION PREPARED BY

Ms Marina Novak, Program Officer Culture and Leisure Research Community and Lifestyle (x34316).

6.0 DATE

3 June 2003

**APPROVED**

6 JUN 2003

7.0 FOR ESTABLISHMENT AND COORDINATION COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the attached list of applications (Attachment 1) recommended for funding under the Active Brisbane City Grant Scheme be approved.

RECEIVED

6 JUN 2003

COMMITTEE SECTION

ACTION TAKEN

- 6 JUN 2003

TOWN CLERK

*Alan Rogers*

*T.M. Tel*

*Poc LR.*

Alan Rogers  
Manager  
COMMUNITY AND LIFESTYLE

Pauline Peel  
Divisional Manager  
COMMUNITY & ECONOMIC DEVELOPMENT

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The Establishment and Coordination Committee at its meeting of 9 July 2001 approved the adoption of the new guidelines and conditions for the Active Brisbane City Grant Scheme. The guidelines are attached as Attachment 2. The Active Brisbane City Grant Scheme replaced the Junior Sport Development Scheme and the Community Sport Assistance Scheme.

The 2002/2003 Budget included the allocation of funds for the Active Brisbane City Grant Scheme of \$1,000,000.00. Funds are divided into 2 rounds of \$500 000.00.

Set out in Attachment 1 are the applications received under Round 2 of the 2002/2003 Active Brisbane City Grant Scheme. The applications have been assessed by the Regional Sport and Recreation Officers who have sought input from Ward Councillors and other appropriate Council staff.

Recommendations are presented in three separate tables. The most meritorious of the applications have been recommended for funding and are presented in table one. The second table consists of applications that have met the criteria of the funding scheme, but are not recommended. The third table is comprised of applications that did not meet the guidelines and hence are not recommended for funding.

## 12.0 CONSULTATION

Councillors in each Ward.

Councillor David Hinchliffe, Chairperson, Community Policy Committee  
Sport and Recreation Officers, Livability Team, Customer and Community Services  
Graeme Jones, Manager, Community Development Services, Customer and Community Services

Damien O'Mara, Senior Program Officer Community Leasing and Facilities, Community and Lifestyle, Community & Economic Development

Margaret Jacobson, Principal Program Officer Sport and Recreation Policy, Community and Lifestyle, Community & Economic Development

All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications.

## 14.0 CORPORATE PLAN IMPACT

Program 4	Community Life.
Outcome 4.3	Sport, recreation and leisure activities.
Strategy 4.3.1	Improve the health and quality of life of communities through participation in sport and recreation activities.

#### **15.0 CUSTOMER IMPACT**

The Active Brisbane City Grant Scheme provides valuable support to community-based organisations delivering active sport and recreation opportunities to residents of Brisbane City.

#### **16.0 ENVIRONMENTAL IMPACT**

Nil

#### **17.0 POLICY IMPACT**

The Active Brisbane City Grant Scheme has been approved by the Establishment and Co-ordination Committee.

#### **18.0 FUNDING**

Of the 82 applications received for the Active Brisbane City Grant Scheme, 42 are recommended for either full or part funding, representing \$411,681.37

From the \$500,000 allocated in the budget for round two, two additional payments were made:

- \$50,000 for asbestos remediation at a number of Council's community leased facilities was approved by the Establishment and Co-ordination Committee on 18 March 2003;
- \$17,349 was the actual sponsorship cost for three major netball events occurring during March, April and May 2003. This sponsorship was approved by the Establishment and Co-ordination Committee on 3 March 2003.

Total funds allocated from round two = \$479,030.37

Funds have been allocated in Code 1.03.1659.067.862.000.733.000.00 – Policy Development and Organisational Support.

#### **19.0 HUMAN RESOURCES IMPACT**

Nil

#### **20.0 URGENCY**

In the normal course of business.

#### **21.0 PUBLICITY/MARKETING STRATEGY**

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

22.0 OPTIONS

- (1) Approve the recommendations as set out in Attachment 1
- (2) Not approve the recommendations as set out in Attachment 1
- (3) Vary the level of assistance provided.

Option (1) is recommended.

10 BCC PUBLIC RELEASE SCHEME



1.0 FILE NUMBER: 240/7-2002/2003

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Contracts to Provide Professional Services - Report for March, 2003.

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in March, 2003.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO  
Extension 36486  
Office of the Chief Executive Officer

6.0 DATE

29 May, 2003

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of March, 2003 as attached.

10.0

  
Jude Munro  
CHIEF EXECUTIVE OFFICER

RECEIVED

- 6 JUN 2003

COMMITTEE SECTION

APPROVED

6 JUN 2003

Lord Mayor

ACTION TAKEN

- 6 JUN 2003

TOWN CLERK PAMCEO

**11.0 BACKGROUND**

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,154,582.33 during the month of March, 2003 are attached.

**12.0 CONSULTATION**

N/A

**13.0 IMPLICATIONS OF PROPOSAL**

N/A

**14.0 CORPORATE PLAN IMPACT**

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

**15.0 CUSTOMER IMPACT**

As addressed by Divisions

**16.0 ENVIRONMENTAL IMPACT**

N/A

**17.0 POLICY IMPACT**

Compliance with reporting request.

**18.0 FUNDING IMPACT**

Expenses incurred through Divisional Consultancy Accounts.

**19.0 HUMAN RESOURCE IMPACT**

N/A

**20.0 URGENCY**

Normal course of business.

**21.0 PUBLICITY / MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

N/A

**E&C RESULTS – 16 JUNE 2003**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
16/06-1L	204/74/3(1) 16 JUN 2003	OLMCEO	City Business Advisory Board Membership.	YES
16/06-2L	30109/2002/2003 16 JUN 2003	OLMCEO	Stores Board Report.	YES
16/06-1M Attach	12/51/1(P6) 16 JUN 2003	City Business	Monthly Report – Delegation of Authority to Travel – March 2003.	YES
16/06-1N	392/40/1-2003-2004(0) 16 JUN 2003	CED	Community Development Assistance Grants 2003/2004 Round 1.	YES

KOT Quinn  
 Maureen Hayes  
 Sharon Humphreys  
 David Hinchliffe  
 Helen Abrahams  
 John Campbell

Absent:- Kerry Rea.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE****1.0 FILE NUMBER**

(0) 204/74/3(1)

**2.0 TITLE**

City Business Advisory Board Membership

**3.0 ISSUE/PURPOSE**

The purpose of this submission is to seek the approval of E&C to re-appoint (with some changes to membership) the City Business (CB) Advisory Board of Management for a term of one year from 1 July 2003.

**4.0 PROPONENT**

Jude Munro  
Chief Executive Officer

**5.0 SUBMISSION PREPARED BY**

Ray Folley  
Manager Business Unit Development Branch, Office of LM/CEO  
EXT: 39110

**6.0 DATE**

6 June 2003.

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**


No.

**9.0 RECOMMENDATION**

It is recommended that:

- a) the external membership of the City Business Advisory Board be approved as listed in Attachment "A";
- b) the terms of appointment of those external members be for one year from 1 July 2003;
- c) the current "Terms of Appointment" continue to apply.
- d) the current remuneration arrangements continue to apply for the short term pending review.
- e) Council Officers be confirmed as members of the Advisory Board as set out in Attachment "B".

**10.0 CHIEF EXECUTIVE OFFICER**

  
Jude Munro

**APPROVED**

16 JUN 2003

  
Lord Mayor

**ACTION TAKEN**

16 JUN 2003

TOWN CLERK

MBUD.

**RECEIVED**

16 JUN 2003

COMMITTEE SECTION

## 11.0 BACKGROUND

The BCC Business Group structure, which simulates a commercial holding company / subsidiary model, was established by Council in 1996. Its purpose was to bring commercial disciplines to designated major activities and as a means of meeting National Competition Policy requirements.

The structure included advisory boards with a mix of Councillor, officer and external specialist membership. Membership of the current advisory boards is due to expire on 30 June 2003.

So far Civic Cabinet has approved the membership of the Holding Entity Advisory Board and the Brisbane Water Advisory Board of Management for a new term.

The City Business Advisory Board oversees the business operations of both the City Business Division and the commercialised business, City Fleet.

The Advisory Board currently consists of:

- Ms Catherine Sinclair (Chair)
- Ms Carolyn Barker
- Mr Barry Vickers
- Ms Tracy Dare
- Mr Noel Faulkner (Divisional Manager City Business)
- Mr John Boland (Divisional Manager City Fleet)

All have indicated their willingness to serve for another term.

Because of the diverse nature of the City Business businesses, the current move to a business unit structure and the regional development opportunities for City Fleet, it is proposed to broaden and strengthen the skill base of the board by filling an existing vacancy and adding an additional position.

Proposed new members of the advisory board are: Mr Jan Klug (a business development specialist) and Mr Philip Williams (an engineer with extensive experience in planning, design, construction and maintenance of municipal works). Their CVs are attached as Attachment "C".

The recommended appointments have been made in the context of the objectives set for the advisory boards and businesses and the mix of skills that best suits those requirements.

It is proposed that the new terms be for one year from 1 July 2003.

It is proposed also that the current "Terms of Appointment" set by the CEO and Lord Mayor in September 1998 be continued.

On the remuneration of advisory board members, it is proposed that fees agreed by E&C on 14 September 1998 - file (0)204/74/3(1) - be continued for the short term. These fees are now out of date. It is strongly recommended that they be reviewed

once the membership of the remaining business advisory boards (Brisbane Transport and Brisbane CityWorks) has been finalised.

## **12.0 CONSULTATION**

The following have been consulted in the process of reviewing the membership of the advisory boards:

Lord Mayor  
Council Committee Chair (Cr Campbell)  
Chair of the City Business Advisory Board  
Divisional Managers of the businesses  
Chief Executive Officer

There is agreement on the recommendations.

## **13.0 IMPLICATIONS OF THE PROPOSAL**

The re-appointment of the advisory board will enable City Business to continue to operate, as part of Council's Business Group, in the way initially envisaged by Civic Cabinet and Council with focus on the development of its service capability and efficiency. The combination of existing and new members will provide essential continuity as well as bring fresh perspectives, skills and experience.

## **14.0 CORPORATE PLAN IMPACT**

The maintenance of skilled advisory boards to support the Business Group structure is central to the efficient operation of Council's business activities and achievement of City Governance Program business objectives in the Corporate Plan and 2010 Vision objectives.

## **15.0 CUSTOMER IMPACT**

The Business Group advisory boards are an integral part of the functioning of the Business Group. While not directly impacting on customer service they make a positive contribution indirectly through their role in assisting in the on-going development of customer focussed business operations.

## **16.0 ENVIRONMENTAL IMPACT**

No impact.

## **17.0 POLICY IMPACT**

The appointment of advisory boards supports the strategy of developing an efficient model for managing business units.

## 18.0 FUNDING IMPACT

Funding for the advisory boards is included in the budgets of the Business Unit Development Branch (Holding Entity) and the business units (for their advisory boards of management).

## 19.0 HUMAN RESOURCES IMPACT

No impact.

## 20.0 URGENCY

As soon as possible. Current terms expire on 30 June 2003.

## 21.0 PUBLICITY / MARKETING STRATEGY

Media: as determined by the Lord Mayor.

Internal: internal communication mechanisms.

## 22.0 OPTIONS

- (1) Approve the recommendations.
- (2) Modify the recommendations.

**Option 1 is the preferred option.**



OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -  
March 2003*

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner  
DIVISIONAL MANAGER CITY BUSINESS

**APPROVED**

5.0 SUBMISSION PREPARED BY

Jaylene Farrell  
Travel Co-Ordinator, City Shared Services, ext. 72056

16 JUN 2003

.....  
Lord Mayor

6.0 DATE

6 June 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**ACTION TAKEN**

**RECEIVED**

16 JUN 2003

16 JUN 2003

9.0 RECOMMENDATION

TCCS. TOWN CLERK

COMMITTEE SECTION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for March 2003.

10.0   
Noel Faulkner  
DIVISIONAL MANAGER CITY BUSINESS

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

10 YEAR PUBLIC RELEASE ON SCHEME

## 11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for March 2003, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in March 2003 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

		March 2003
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	5
	(ii) Airfares	\$9,026.02
b)	Domestic Travel	
	(i) Number of Bookings	70
	(ii) Airfares	\$27,621.70
c)	Accommodation and Allowances Costs	\$29,828.53
d)	Registration Fees for Conferences	\$30,346.21
e)	Other Costs e.g. hire car	\$5,439.78

**TOTAL**

**\$102,262.24**

## Commercial Operations

### g) International Travel

(i) Number of Bookings	0	
(ii) Airfares		\$0.00

### h) Domestic Travel

(i) Number of Bookings	0	
(ii) Airfares		\$0.00

i) Accommodation and Allowances Costs \$0.00

j) Registration Fees for Conferences \$0.00

k) Other Costs e.g. hire car \$0.00

**TOTAL \$0.00**

m) Cost of air-fares, accommodation and taxis as detailed in Attachment A \$ 2,724.49

## 12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

## 13.0 IMPLICATIONS OF PROPOSAL

Nil

## 14.0 CORPORATE PLAN IMPACT

Nil

**15.0 CUSTOMER IMPACT**

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

In line with Council policy.

**18.0 FUNDING IMPACT**

Expenses incurred through Divisional Travel Votes.

**19.0 HUMAN RESOURCE IMPACT**

Not applicable.

**20.0 URGENCY**

In the normal course of business.

**21.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**22.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for March 2003.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**

+

1.0 FILE NUMBER

392/40/1-2003-2004(0)

2.0 TITLE

Community Development Assistance Grants 2003/2004 Round 1.

3.0 ISSUE/PURPOSE

To approve recommendations for the Community Development Assistance Grants Program for 2003/2004 Round 1.

4.0 PROPONENT

Pauline Peel, Divisional Manager Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Paul Chantrill, Social Policy Program Officer, extension 34156.

**APPROVED**

16 JUN 2003

6.0 DATE

11 June 2003

*[Handwritten signatures]*  
Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

**RECEIVED**

16 JUN 2003

9.0 RECOMMENDATION

COMMITTEE SECTION

That the recommendations for the 2003-2004 Round 1, Community Development Assistance Grants Program be approved as per **Table 1**.

10.0 MANAGER, SOCIAL POLICY

DIVISIONAL MANAGER

*[Signature]*  
Pam Bourke  
MANAGER SOCIAL POLICY

*[Signature]*  
Pauline Peel  
DIVISIONAL MANAGER  
COMMUNITY & ECONOMIC  
DEVELOPMENT

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

16 JUN 2003

SPPO. TOWN CLERK

10 YEAR PUBLICATION SCHEME

## 11.0 BACKGROUND

The Community Development Assistance Grants Program has been operating in its current form since 1994. The program is advertised twice a year with grants rounds closing at the end of August and March each year.

The objectives of the program are to assist community groups to develop ways of enhancing social justice and quality of life in Brisbane. The priorities of the program are to:

- Develop the capacity of Brisbane residents and communities to identify and respond to community issues;
- Increase access to resources for disadvantaged areas/groups;
- Develop innovative responses to long-standing issues;
- Empower people who face barriers to participation in community life; and
- Address the needs of people experiencing a high level of disadvantage including priorities identified by Council's Social Policy Taskforce: working with disadvantaged geographic communities; affordable housing and homelessness; supporting Brisbane's young people; addressing illicit drug use; supporting the aspirations of Indigenous people; celebrating and responding to cultural and linguistic diversity; safe communities; and responding to Brisbane's older people. Specific priority has been given to three disadvantaged geographic areas: the Inner City, Zillmere/Stafford and Inala/Darra/Carole Park.

This year \$328 000 has been allocated to this program. This amount is supplemented with \$50,000, from the Drug Program's Community Harm Reduction budget within Pollution Prevention, Health and Safety. The PPH&S funding is quarantined for drug responses and allows PPH&S to use the grant process to achieve desired program outcomes.

For the current round, PPH&S did not identify any applications suitable for funding.

### *Assessment Process*

Applications for this program have been through a two-stage assessment process. The first stage involved Community Development Services staff assessing each individual application. The assessment identified those applications which were not eligible for the program, and also provided a suggested rating and a set of comments on each of the eligible applications.

In the second stage, an independent assessment committee considered each of these applications and the comments made by Council staff resulting in a list of recommended projects for submission to E&C. This committee consisted of three Councillors and three independent community representatives plus an independent chairperson.

### *Summary of Recommended Applications for 2003-2004 Round 1.*

Eight applications are recommended for funding with a total recommended allocation of **\$164,595**. The Recommended Table organises the applications according to the target group or community which the grant is aimed to support.

### Recommended Applications

Organisation	Description	Amount
<b>Young People</b>		
Centre for Multicultural and Community Development - <u>Multicultural Youth Leadership Project</u>	This project focuses on young people from diverse ethnic communities. It aims to promote leadership amongst young people and to provide opportunities for sustainable cultural communication and learning outcomes through employing and engaging young people through the process of the project.	\$30,000
<b>People with Disability and Other Disadvantages</b>		
Down Syndrome Association of Queensland Inc <u>Training and Support for Down Syndrome Adults</u>	To provide education, training and support on self-advocacy for adults with Down Syndrome to enable them to form strong links with their community and other groups.	\$9,085
St Lukes Nursing Services and Blue Care Brisbane Central Region <u>Culturally Appropriate Volunteer Services</u>	Culturally Appropriate Volunteer Services: This model of development will foster collaborative, multi-agency model/s for providing volunteer services to socially isolated older people, people with disabilities and carers from relevant backgrounds living in the community.	\$33,379
Brighton Community Options Inc - <u>Skills for People with Psychiatric Disabilities</u>	This project is supported because it focuses on high need groups including people with disabilities and older people. It also identifies high need localities where there is poor access to services and facilities. The project was considered to possibly be the responsibility of another agency	\$5,190
<b>Indigenous</b>		
Jagera Traditional Owners Association <u>Integration of Cultural Values Handbook</u>	Handbook for the Integration of Cultural Heritage Values into Local Government Planning & Development, through the establishment of culturally appropriate protocols of engagement between the Jagera People and Brisbane City Council.	\$25,000
<b>Housing</b>		
Gateway Community Groups Inc <u>Housing for Homeless Asylum Seekers</u>	A housing worker with a team of volunteers will work to identify housing options for homeless bridging visa holders and form a coalition to advocate in the longer term for appropriate housing service provision and policy at all levels.	\$30,000
Boarding House Project Association Inc <u>Community Linking Project</u>	Community development worker to link marginalised and isolated tenants of boarding houses in socially disadvantaged areas of New Farm / Fortitude Valley / Spring Hill / West End with facilities and activities available within the community to residents of these areas.	\$29,441
Citizen's Advice Bureau	Grant assistance to support operation of voluntary citizens organisation	\$2,500
<b>TOTAL \$</b>		<b>164,595</b>

### Reserve List

The allocation of \$164,595 to recommended applications is close to the fifty- percent quota of \$164,000 available for Round One. A reserve list is provided which outlines second order priorities for support at the discretion of the Establishment and Coordination Committee. These are listed below.

- **Ethnic Communities Council of Queensland Ltd - Be Fearless**

- **Mercy Disability Services - The Cookery Nook Cafe -Cookery Nook**
- **Multicultural Community Centre -Seniors Social Mornings**

## 12.0 CONSULTATION

Cr Tim Quinn, Lord Mayor  
 Cr David Hinchliffe, Chair, Community Policy Committee and Councillor for Central  
 Graeme Jones, Manager Community Development Services  
 John Martinkovic, Principal Program Officer Public Health  
 Claire Rowland, Program Officer Community Drug Strategy  
 Community Development Officers, Community Development Services  
 Central Assessment Committee for the Community Development Assistance Grants.

- Councillor Rita Collins, Councillor for McDowall
- Councillor Victoria Newton, Councillor for Deagon
- Councillor Geraldine Knapp, Councillor for the Gap
- Linda Ray, Community Representative
- Paul Smyth, Community Representative
- Valda Coolwell, Community Representative
- Helen Twohill, Chairperson

**All consulted are in agreement with the recommendation.**

## 13.0 IMPLICATIONS OF PROPOSAL

The proposal will enable Council to support a range of social justice initiatives through the Community Development Assistance Grants program.

## 14.0 CORPORATE PLAN IMPACT

The proposal contributes to the achievement of the Corporate Plan Outcome - *Strong Local Communities* and Corporate Plan Service Output 4.4.1.1 - *Social Policy, Research and Community Grants*.

## 15.0 CUSTOMER IMPACT

The proposal will result in the funding of projects that improve social inclusion in Brisbane's communities and in particular, create supportive community environments for people experiencing social disadvantage and exclusion.

## 16.0 ENVIRONMENTAL IMPACT

Nil.

## 17.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Community Development Assistance Grants that have been previously approved by the Establishment and Coordination Committee.



## FINANCIAL IMPACT

This proposal distributes funds that have been specifically allocated to the Community Development Assistance Grants program through the 2003/2004 Budget under account code 1031676 570 733 00.

## 19.0 HUMAN RESOURCE IMPACT

Nil

## 20.0 URGENCY

In the normal course of business.

## 21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

## 22.0 OPTIONS

1. Approve the recommendations for 2003/2004 Round 1, Community Development Assistance Grants Program as per the Applications Recommended for Approval attached as Table 1, the Reserve list as Table 2 and the Applications Not Recommended for Approval as Table 3.
2. Approve recommendations with amendments.
3. Not approve the recommendations.

**Option 1 is the preferred option.**

**E&C RESULTS – 23 JUNE 2003**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
23/06-1B M	24/1-L/2003(2) 23 JUN 2003	HR&SM	Agenda Items – 2003 Local Government Association of Queensland Conference.	YES
23/06-1J AR	288/17-0(P2) 23 JUN 2003	CCS	Delegation of Council's powers under; Building Act 1975, Standard Building Regulation 1933 and Residential Services (Accreditation) Act 2002.	YES
26/06-1K AR	460/97/40(18) 23 JUN 2003	Urban Management	Wynnum West Local Plan and Infrastructure Charges Plan.	YES
26/06-2K IR	295/6/31(A1) 23 JUN 2003	Urban Management	Cooperative Research Centre – Coastal Zone, Estuary & Waterway Management Deed of Variation of Centre & Commonwealth Agreement.	YES
23/06-1L AR	23/2/1-F(4) 23 JUN 2003	OLMCEO	Transfer of Brisbane City Legal Practice from City Business Division to City Governance Division.	YES
23/06-2L IR	376/55(2195) 23 JUN 2003	OLMCEO	Stores Board Report.	YES
23/06-1N M	234/12/20-2003(0) 23 JUN 2003	CEO	2003 Major Festivals and Cultural Projects Fund.	YES

KOT Quinn  
 Catherine Bermingham  
 John Campbell  
 Helen Abrahams  
 Sharon Humphreys  
 Kerry Rea  
 Maureen Hayes.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 24/1-L/2003(2)

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Agenda Items for the 2003 Local Government Association of Queensland Conference.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval to submit motions to the 2003 Local Government Association of Queensland Conference.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations, ext 35295

6.0 DATE

17 June 2003

**APPROVED**

23 JUN 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

*Handwritten signatures and initials over the stamp area, including 'Lord Mayor' and 'ceeb'.*

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C grant approval to submit the attached motions to the 2003 Local Government Association of Queensland Conference.

10.0 DIVISIONAL MANAGER

*Handwritten signature of Phil Minns*  
**Phil Minns  
Divisional Manager  
HR & STRATEGIC MANAGEMENT**

I Recommend Accordingly

*Handwritten signature of Chief Executive Officer*  
.....  
CHIEF EXECUTIVE OFFICER

**RECEIVED**

23 JUN 2003

**COMMITTEE SECTION**

## 11.0 BACKGROUND

The Local Government Association of Queensland (LGAQ) has written to all member Councils requesting that agenda items be submitted for the forthcoming Annual Conference to be held in Cairns from 1 to 4 September 2003. As in previous years, these agenda items take the form of motions and are to be voted upon at the Conference.

All Council Divisions have been requested to submit appropriate agenda items. To date, the following agenda items have been received and these are attached:

Urban Management:

- < Support for Queensland Regional Planning Arrangements and Processes.
- < The Red Imported Fire Ant Eradication Program.
- < Pest Management – Environmental Weeds.

Community and Economic Development:

- < Legislative Changes for Swimming Pool Fencing in Queensland.
- < Public Space and Homelessness.
- < Boarding Houses.
- < National Approach to Affordable Housing.

## 12.0 CONSULTATION

All Divisional Managers (requests for motions);  
All Policy Liaison Officers (requests for motions);  
Cr Sharon Humphreys, Chairperson of Finance Committee.  
Jane Bertelsen, Manager Intergovernmental Relations  
All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the Conference.

## 14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan.

## 15.0 CUSTOMER IMPACT

Nil.

## 16.0 ENVIRONMENT IMPACT

Nil.

## 17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provide a voice on statewide local government issues through its membership to the LGAQ.

## 18.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

## 19.0 HUMAN RESOURCE IMPACT

There are no immediate impacts on staffing levels within Brisbane City Council.

## 20.0 URGENCY

Urgent. Motions have to be lodged with the LGAQ Executive as soon as possible (official deadline Friday 27 June). The Conference is to be held from 1 to 4 September and agendas need to be sent to attendees well before that date.

## 21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet. The LGAQ Conference receives media coverage.

## 22.0 OPTIONS

- 1 To endorse all of the attached motions;
- 2 To endorse some of the attached motions; or
3. To not endorse the attached motions.

Option 1 is recommended.

1.0 FILE NUMBER 234/12/20-2003(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2003 Major Festivals and Cultural Projects Fund

3.0 ISSUE/PURPOSE

To approve the recommendation that funding for the Brisbane Animation Festival be reallocated to the 6<sup>th</sup> Australian Storytelling Festival from the 2003 Major Festivals and Cultural Projects Fund.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Glenda Johnson, Festivals & Events Policy Officer, Community & Lifestyle, ext: 36799.

**APPROVED**

23 JUN 2003

6.0 DATE

13 June, 2003

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

**ACTION TAKEN**

23 JUN 2003

9.0 RECOMMENDATION

That the reallocation of funding from the Brisbane Animation Festival to the 6<sup>th</sup> Australian Storytelling Festival from the 2003 Major Festivals and Cultural Projects Fund be approved.

TOWN CLERK  
FEPO

10.0

**ACTION TAKEN**

23 JUN 2003

**RECEIVED**

23 JUN 2003

*Alan Rogers*

TOWN CLERK

*P.M. Peel*

COMMITTEE SECTION

Alan Rogers  
Manager Community & Lifestyle  
COMMUNITY & ECONOMIC DEVELOPMENT

Pauline Peel  
Divisional Manager  
COMMUNITY & ECONOMIC  
DEVELOPMENT

**I Recommend Accordingly**

*[Signature]*

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The Cultural Policy Unit was informed recently by Queensland Animators that their proposed 2003 Animation Festival is to be postponed till 2004 and that they would no longer require their grant of \$15,000 (plus GST) from the 2003 Major Festivals and Cultural Projects Fund.

A review of the grants assessment process has indicated that the Queensland Storytelling Guild Inc. was next in line to receive a grant should sufficient funds have been available. The application was well developed and their proposed project, CrossCurrents - the 6<sup>th</sup> Australian Storytelling Festival - meets the criteria as outlined in the program guidelines. It is the first time Brisbane will host this national festival.

The festival aims to

- Raise the profile and popularity of storytelling as a performance based artform
- Bring together older and younger people through storytelling
- Engage a range of culturally diverse storytellers
- Form partnerships with Council's libraries in the delivery of the festival in suburban Brisbane
- Contribute to the City's economy through intrastate and interstate attendees (est. 500)

It is proposed that Civic Cabinet approve the reallocation of funds of \$15,000 (plus GST) to this festival.

## 12.0 CONSULTATION

Cr David Hinchliffe	Chairperson for Community Policy Committee Councillor for Central
Peter Browning	Senior Program Officer Cultural Policy

All parties are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

In making their recommendation, staff noted the strategic importance of community based cultural organisations to the city's cultural, social and economic life.

## 14.0 CORPORATE PLAN IMPACT

The funding is linked to the following Corporate Plan theme:

*Creative and Vibrant City 4.3 Festivals and Events*

- Support a range of high quality festivals and events that celebrate the city's culture and its people's creative spirit.

## 15.0 CUSTOMER IMPACT

This funding initiative promotes and supports the growth of Brisbane's festivals sector and cultural opportunities. The funds will provide employment and professional development opportunities for

Brisbane artists and offer a quality, accessible cultural event to Brisbane residents and visitors.

#### **16.0 ENVIRONMENTAL IMPACT**

Not applicable.

#### **17.0 POLICY IMPACT**

This funding recommendation supports current Council policy directions including the proposed Creative Brisbane Strategy, the 2010 Creative City theme and the Festivals Master Plan Report.

#### **18.0 FUNDING IMPACT**

Funds are available in the 2002/2003 Major Festivals and Cultural Projects Fund Vote No 1.03.1658.063.872.719.

#### **19.0 HUMAN RESOURCE IMPACT**

Not applicable.

#### **20.0 URGENCY**

Normal course of business.

#### **21.0 PUBLICITY / MARKETING STRATEGY**

At the Lord Mayor's discretion. Appropriate media releases should be prepared by City Marketing in liaison with Community and Economic Development. These releases should not be distributed until the recipient has been formally advised on the outcome.

#### **22.0 OPTIONS**

1. To approve the reallocation of funding as recommended.
2. Not to approve the recommendation.

**Option 1 is recommended.**



**E&C RESULTS – 30 JUNE 2003**

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
30/06-1F M	204/6(16/P1) 30 JUN 2003	City Governance	Monthly Project Report – May, 2003 (Attachment A). MCRM	YES
30/06-1K M	202/11-PO120/63 30 JUN 2003	Urban Management	Offer for Compensation – Acquisition of Land for road purposes, 63 Campbell Street, Bowen Hills. AOPC3	YES
30/06-1L M	240/7-2002/2003 30 JUN 2003	OLMCEO	Contracts to Provide Professional Services – Report for April, 2003. PAMCEO	YES
30/06-2L M	204/74/3(1) 30 JUN 2003	OLMCEO	Brisbane Transport Advisory Board Membership. MBUD	YES
30/06-3L M	252/7/0(P2/A2) 30 JUN 2003	OLMCEO	Brisbane Water – Annual Performance Plan 2003-04.	YES
30/06-4L M	490/42-99/2000 30 JUN 2003	OLMCEO	Brisbane City Works – Annual Performance Plan 2003-04.	YES
30/06-5L M	204/123-99/2000 30 JUN 2003	OLMCEO	City Business – Annual Performance Plan 2003-04.	YES
30/06-6L M	204/37/2 30 JUN 2003	OLMCEO	City Parking – Annual Performance Plan 2003-04.	YES
30/06-7L M	330/17/24 30 JUN 2003	OLMCEO	City Fleet – Annual Performance Plan 2003-04.	YES
30/06-8L M	BT 804/104(A1) 30 JUN 2003	OLMCEO	Brisbane Transport – Annual Performance Plan 2003-04.	YES
30/06-9L M (Attach)	30 JUN 2003	OLMCEO	Renewal of Contract. DMGRJ	YES
30/06-1N M	264/14/17(2) 30 JUN 2003	CED	Urban Environment Advisory Committee Annual Report 2002. PRPPHS	YES

KOT Quinn

David Hinchliffe

Sharon Humphreys

Kerry Rea

Maureen Hayes

John Campbell.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 204/6 (16/P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – May, 2003 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Chris Mead, Acting Chief Financial Officer, 340 34577

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Corporate Risk Management, City Governance, 340 35290

6.0 DATE

25 June , 2003

RECEIVED

30 JUN 2003

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

APPROVED

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

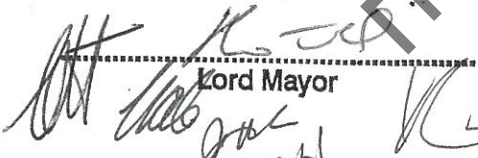
30 JUN 2003

10.0 DIVISIONAL MANAGER

  
Chris Mead  
Acting Chief Financial Officer

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

  
Lord Mayor

## 11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the \*\*\*\*MAY UPDATE\*\*\*\* heading.

### May Report Summary

Attachment A is the report for May, 2003. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

### Projects adversely changed since last month include:

**City Hall Basement Improvements** – Reported as not on time and with scope changes. Last month the project control group agreed to revise the scope of the work being undertaken in the George Street Basement. Finalising these changes has delayed the project and a carryover will be requested.

**CJ Greenfield Stage 1 and Stage 2** – Reported as not on estimate, with scope changes and emerging issues. All tenders exceeded estimates. This will cause a reduction in scope of some minor areas in Package 4 (goal posts and fencing etc).

**Green Bridge Project** – Reported as not on estimate, not on time and with emerging issues. Consultation is continuing with the University of Queensland and additional preliminary design costs have been incurred to examine an alternative site as part of the feasibility study. This will also extend the consultation period by four months.

**MIMS technical upgrade to Ellipse** – Reported as not on estimate, not on time and with an emerging issue. Late delivery of software and unacceptable error rates has delayed implementation – now scheduled for July 2003. It is unlikely that additional funds will be required but this is dependent on negotiations with the supplier.

**Archerfield PS – Stage 2** – Reported as not on time and with an emerging issue. The pipeline is not passing commissioning tests with leaks appearing at the joints. The problem appears to be a manufacturing defect rather than a construction fault. The issue is being taken up with pipe manufacturer.

**Bulimba Creek Trunk Sewer Augmentation** – Reported as not on time and with emerging issues. Because four large Energex cables were unexpectedly found in the path of the new tunnel another design option needs to be considered. This has delayed the project and a carryover will be requested to complete the work.

**Luggage Point WWTP – Nitrogen Removal Facility – Stage 2** – Reported as not on estimate. The cost of some items within the scope of this project have exceeded estimate. Variations to the contract are currently being priced and will be funded from savings made elsewhere in the program.

**Luggage Point WWTP – Odour Control** – Reported as with an emerging issue. The feasibility study is being reviewed in light of cutting edge technology to ensure the most suitable solution to the odour control problem is adopted. The review will be completed during 2003-2004 for construction in 2004-2005.

**UNIX Server Program** – Reported as not on time. The approval process and decisions regarding the appropriate architecture have delayed this project. However, contractual documents are now complete and awaiting approval. A carryover will be requested to complete the project.

**Corporate Accommodation Schedule** – Reported as not on time and not on estimate. Workplace health and safety issues with the contractor delayed this project. They have now been resolved and the project is proceeding, however, a carryover will be required to complete this schedule of work.

**Local Active and Healthy Parks** – Reported as not on time and with an emerging issue. Wet weather has delayed some projects and a carryover will be required to complete the schedule.

**Bridges and Culvert Reconst and Rehab** – Reported as not on estimate and with scope changes. The cost of some projects within this schedule were higher than anticipated, they have been deferred until a later date. Under expenditure will be used to offset over expenditure in other projects.

**Bus Replacement Program** – Reported as not on estimate, with scope changes and emerging issues. Because the Australian Greenhouse Office grant was calculated on more buses in operation than was achieved during 2002-2003 revenue for additional buses will not be received until 2003-2004.

**District Projects** – Reported as not on estimate and with emerging issues. This schedule will be underspent this financial year due to delays on the Lytton Road project (retaining wall structural problems) and some other minor works. A carryover will be requested.

**General Amenity Improvements** – Reported as with an emerging issue. It is expected that project costs will exceed budget estimates. They will be managed within the program.

**Local Access Network Improvements** – Reported as not on time and with an emerging issue. Construction delays have delayed this schedule, however, some savings has been made by improving the cost efficiency of procedures and some minor scope changes, these will be used to offset over expenditure in other projects.

**Local Area Traffic management – Traffic Calming** – Reported as not on time, not on estimate, with scope changes and emerging issues. Construction delays have delayed this schedule, however, some savings were made by improving the cost efficiency of procedures and some minor scope changes. These savings will be used to offset over expenditure in other projects.

**Retaining Walls and Embankments** – Reported as not on time and with an emerging issue. This project has been delayed because further consultation on the design of artwork is necessary on the Adelaide Street project. A carryover will be requested to complete the project.

**Conservation Reserves Management Program** – Reported as not on time and with scope changes. Dowse Lagoon rehabilitation works has been delayed due to a delay in the receipt of sewerage system permits and consultation taking longer than expected. A carryover will be requested to complete this project. The Cannon Hill Glider Track project has been placed on hold after negotiations revealed the track was no longer required.

**Infrastructure Plan Implementation Sch 82** – Reported as not on time and with an emerging issue. This project is behind schedule because property acquisitions have not been completed within the expected timeframe. A carryover will be requested to complete the project. Drainage work at Bulimba may also require a carryover, however, this will depend on the progress made over the next few weeks.

**Sea and River Walls** – Reported as not on time and with an emerging issue. This project is behind schedule due to a delay in State Government approvals. A carryover will be required to complete the project.

**Stormwater Quality Improvement Devices** – Reported as not on time, with scope changes and an emerging issue. The late inclusion of the Arbor Street, Ferny Grove project will not be fully completed this financial year. A carryover will be requested to complete this project.

## 12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

**Option 1:** Approve the recommendation that E&C accept the Major Project Report for May, 2003

**Option 2:** Do not accept the report

**Option 1 is the preferred option.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 FILE NUMBER:**

202/11 - PO120/63

**2.0 TITLE**

Offer for compensation arising from the acquisition of land for road purposes - 63  
Campbell Street, Bowen Hills - Baileys Outdoor Advertising Pty Ltd

**3.0 PURPOSE/ISSUE**

Recommendation on an offer for compensation.

**4.0 PROPONENT**

Michael Kerry, Divisional Manager, Urban Management Division.

**5.0 SUBMISSION PREPARED BY**

Jon Skelton, Asset Officer- Planning and Delivery, Infrastructure Management (x36958)

**6.0 DATE**

25 June 2003.

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E &amp; C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

It is recommended that E&C approve as follows:

- (a) The offer on compensation set out in Schedule 1 Part 1 and 2 be accepted;

**Schedule 1**

Part 1	Details of Acquisition
Claimants	Baileys Outdoor Advertising Pty Ltd
Property acquired	Sign Licence over part of property situated at 63 Mayne Road, Bowen Hills and described as Part of Lot 1 on SP.88204.
Purpose of Acquisition	Road purposes.
Part 2	Details of Offer
Amount of Offer	(a) redacted lost net rental. (b) for removal, storage and a contribution to erection costs of the sign in the new location. (c) Reasonable professional costs.
Terms of Offer / Settlement	(a) Offer is accepted in full and final satisfaction of all rights and interests that the claimant has or will have in respect of the taking of this interest. (b) The claimant enter into the relocation deed in the form of attachment 1 together with such modifications to the deed as are acceptable to the Manager, Brisbane City Legal Practice.

10.0 **DIVISIONAL MANAGER**

*[Signature]*  
**Michael Kerry**  
**Divisional Manager**  
**URBAN MANAGEMENT DIVISION**

I Recommend Accordingly

*[Signature]*  
 CHIEF EXECUTIVE OFFICER

**RECEIVED**

30 JUN 2003

**COMMITTEE SECTION**

**APPROVED**

30 JUN 2003

*[Signature]*  
 Lord Mayor  
*[Signatures]*



## 11.0 BACKGROUND

As part of the Inner City Bypass project Council required land for road purposes in the ownership of the Commissioner of Railways being part of property situated at 63 Campbell Street, Bowen Hills and described as Part of Lot 1 on SP.88204 shown shaded yellow on the attached plan (Attachment A).

The required land was subject to an advertising sign licence agreement between Queensland Rail (QR) and Baileys Outdoor Advertising Pty Ltd and erected upon the site was an outdoor advertising sign. As Council was not able to resume the required land from Queensland Rail, the interest in the land was not extinguished when construction work for the Bypass commenced in that location. Under the terms of the licence agreement QR was not able to terminate the agreement and Council was unable to lawfully remove the sign and commence works without agreement from Baileys. In order to facilitate removal of the sign and construction of the works a compensation process was agreed and the sign was removed in May 2001. The agreed process has been documented in the attached relocation deed (Attachment 1).

The process required the affected Sign Company to apply to the Brisbane City Council for reinstatement of their sign onto balance lands adjacent to the original location that is to be acquired by QR from Council as part of the QR compensation settlement. If the new sign site is approved the attached deed provides for;

- Costs associated with the sign removal, storage and a contribution to erection costs of the sign in the new location (fixed at redacted)
- Lost net rental less savings (total amount redacted from May 2001 up to 31 December 2002 for the period that the sign is in storage and not deriving a return due to the construction works and new sign site application assessment period: and,
- Reasonable professional costs associated with the preparation of the deed and the relocation of the sign.

However, if the new sign site is not approved then the deed provides for:

- Compensation for the loss of the sign site based upon the net rental of redacted pa capitalised at 12% redacted
- Costs associated with removal, storage and aborted relocation costs redacted and,
- Reasonable professional costs associated with the preparation of the deed and the relocation of the sign.

It should be noted that recent advice from Development and Regulatory Services is that the new sign site has been approved.

## 12.0 CONSULTATION

Maureen Hayes, Chairperson Transport and Major Projects.

Gregg Buyers, Senior Program Officer, Transport Infrastructure Projects, Urban Management Division.

Warren Dwyer, Solicitor, Brisbane City Legal Practice.

## 13.0 IMPLICATIONS OF PROPOSALS

An offer for compensation is processed.

## 14.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a co-ordinated 5 year rolling program.

## 15.0 CUSTOMER IMPACT

The Urban Management Division's acquisition program will be met in a cost-effective manner.

## 16.0 ENVIRONMENTAL IMPACT

Nil.

## 17.0 POLICY IMPACT

Nil.

## 18.0 FINANCIAL IMPACT

Funds are available in the 2002/03 Major Roads Sub program.

## 19.0 HUMAN RESOURCE IMPACT

Nil.

## 20.0 URGENCY

Normal course of business.

21.0 POLICY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. Accept the offer for compensation.
2. Reject the offer and renegotiate.

Option 1 is the preferred option.

10 BCC PUBLIC RELEASE SCHEME

1.0 FILE NUMBER: 240/7-2002/2003

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Contracts to Provide Professional Services - Report for April, 2003.

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in April, 2003.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO  
Extension 36486  
Office of the Chief Executive Officer

**APPROVED**

30 JUN 2003

Lord Mayor

6.0 DATE

24 June, 2003

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of April, 2003 as attached.

10.0

  
Jude Munro  
CHIEF EXECUTIVE OFFICER

**RECEIVED**

30 JUN 2003

COMMITTEE SECTION

**11.0 BACKGROUND**

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,243,697.80 during the month of April, 2003 are attached.

**12.0 CONSULTATION**

N/A

**13.0 IMPLICATIONS OF PROPOSAL**

N/A

**14.0 CORPORATE PLAN IMPACT**

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

**15.0 CUSTOMER IMPACT**

As addressed by Divisions.

**16.0 ENVIRONMENTAL IMPACT**

N/A

**17.0 POLICY IMPACT**

Compliance with reporting request.

**18.0 FUNDING IMPACT**

Expenses incurred through Divisional Consultancy Accounts.

**19.0 HUMAN RESOURCE IMPACT**

N/A

**20.0 URGENCY**

Normal course of business.

**21.0 PUBLICITY / MARKETING STRATEGY**

N/A

**22.0 OPTIONS**

N/A

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**1.0 FILE NUMBER**

(0) 204/74/3(1)

**2.0 TITLE**

Brisbane Transport Advisory Board Membership

**3.0 ISSUE/PURPOSE**

The purpose of this submission is to seek the approval of E&C to re-appoint (with some changes to membership) the Brisbane Transport (BT) Advisory Board of Management for a term of one year from 1 July 2003.

**4.0 PROPONENT**

Jude Munro  
Chief Executive Officer

**5.0 SUBMISSION PREPARED BY**

Ray Folley  
Manager Business Unit Development Branch, Office of LM/CEO  
EXT: 39110

**6.0 DATE**

18 June 2003.

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 RECOMMENDATION

It is recommended that:

- a) the external membership of the Brisbane Transport Advisory Board be approved as listed in Attachment "A";
- b) the terms of appointment of those external members be for one year from 1 July 2003;
- c) the current "Terms of Appointment" continue to apply.
- d) the current remuneration arrangements continue to apply for the short term pending review.
- e) Council Officers be confirmed as members of the Advisory Board as set out in Attachment "B".

10.0 CHIEF EXECUTIVE OFFICER

  
 Jude Munro

RECEIVED

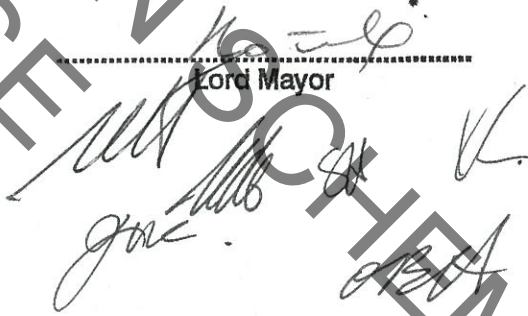
30 JUN 2003

COMMITTEE SECTION

APPROVED

30 JUN 2003

Lord Mayor



10 YEAR PUBLICATION RELEASE SCHEME

## 11.0 BACKGROUND

The BCC Business Group structure, which simulates a commercial holding company / subsidiary model, was established by Council in 1996. Its purpose was to bring commercial disciplines to designated major activities and as a means of meeting National Competition Policy requirements.

The structure included advisory boards with a mix of Councillor, officer and external specialist membership. Membership of the current advisory boards is due to expire on 30 June 2003.

So far Civic Cabinet has approved the membership of the Holding Entity Advisory Board, the Brisbane Water Advisory Board of Management and the City Business Advisory Board of Management for a new term.

The Brisbane Transport Advisory Board oversees the bus service and associated operations of Brisbane Transport.

The Advisory Board currently consists of:

Mr Stephen Lonie (Chair)  
Ms Sally Pitkin  
Mr Geoff Mountjoy  
Professor Sandra Harding  
Mr Graham Davis (Divisional Manager Brisbane Transport)

All, apart from Professor Harding, indicated their willingness to serve for another term.

It is proposed that the vacancy be filled by Ms Sue van der Merwe who, like Professor Harding, has extensive general business and marketing expertise. Her CV is attached as Attachment "C".

The recommended appointment has been made in the context of the objectives set for the advisory boards and businesses and the mix of skills that best suits those requirements.

It is proposed that the new terms be for one year from 1 July 2003.

It is proposed also that the current "Terms of Appointment" set by the CEO and Lord Mayor in September 1998 be continued.

On the remuneration of advisory board members, it is proposed that fees agreed by E&C on 14 September 1998 - file (0)204/74/3(1) - be continued for the short term. These fees are now out of date. It is strongly recommended that they be reviewed once the membership of the remaining business advisory board (Brisbane City Works) has been finalised.



## **12.0 CONSULTATION**

The following have been consulted in the process of reviewing the membership of the advisory boards:

Lord Mayor  
Council Committee Chair (Cr Hayes)  
Chair of the Brisbane Transport Advisory Board  
Divisional Manager of Brisbane Transport  
Chief Executive Officer

There is agreement on the recommendations.

## **13.0 IMPLICATIONS OF THE PROPOSAL**

The re-appointment of the advisory board will enable Brisbane Transport to continue to operate, as part of Council's Business Group, in the way initially envisaged by Civic Cabinet and Council with focus on the development of its service capability and efficiency. The combination of existing and new members will provide essential continuity as well as bring fresh perspectives, skills and experience.

## **14.0 CORPORATE PLAN IMPACT**

The maintenance of skilled advisory boards to support the Business Group structure is central to the efficient operation of Council's business activities and achievement of City Governance Program business objectives in the Corporate Plan and 2010 Vision objectives.

## **15.0 CUSTOMER IMPACT**

The Business Group advisory boards are an integral part of the functioning of the Business Group. While not directly impacting on customer service they make a positive contribution indirectly through their role in assisting in the on-going development of customer focussed business operations.

## **16.0 ENVIRONMENTAL IMPACT**

No impact.

## **17.0 POLICY IMPACT**

The appointment of advisory boards supports the strategy of developing an efficient model for managing business units.

## 18.0 FUNDING IMPACT

Funding for the advisory boards is included in the budgets of the Business Unit Development Branch (Holding Entity) and the business units (for their advisory boards of management).

## 19.0 HUMAN RESOURCES IMPACT

No impact.

## 20.0 URGENCY

As soon as possible. Current terms expire on 30 June 2003.

## 21.0 PUBLICITY / MARKETING STRATEGY

Media: as determined by the Lord Mayor.

Internal: internal communication mechanisms.

## 22.0 OPTIONS

(1) Approve the recommendations.

(2) Modify the recommendations.

**Option 1 is the preferred option.**

## 23.0 ATTACHMENTS

Attachment "A" – External Membership of BT Advisory Board

Attachment "B" - Officer Membership of BT Advisory Board

Attachment "C" - New member CV

Commercial In Confidence  
BRISBANE WATER - ANNUAL PERFORMANCE PLAN 2003-04

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

1.0 FILE NUMBER 252/7/0(P2/A2)

2.0 TITLE

**Brisbane Water - Annual Performance Plan 2003-04**

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2003-04 for Brisbane Water, following agreement between the Holding Entity Advisory Board and Brisbane Water.

4.0 PROPONENT

Holding Entity Advisory Board

**APPROVED**

30 JUN 2003

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch, (Ext 59110)

*[Signature]*  
.....  
Lord Mayor

6.0 DATE

20 June 2003

*[Signatures]*

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

30 JUN 2003

9.0 RECOMMENDATION

That E&C Approve the 2003-04 Performance Plan for Brisbane Water.

COMMITTEE SECTION

10.0 MANAGER

I Recommend Accordingly

*[Signature]*

*[Signature]*

CHIEF EXECUTIVE OFFICER

Ray Folley  
Secretary, Holding Entity Advisory Board

10 YEAR PUBLIC ACCESS SCHEME

## 11.0 BACKGROUND

The Council, having considered a Public Benefit Assessment, has resolved to establish Brisbane Water as a Commercialised business unit under Chapter 8 of the Local Government Act for the purpose of delivering water and waste water services to the City of Brisbane.

The law requires Brisbane Water to have an Annual Performance Plan which includes certain specific matters. This Plan has been prepared to meet the mandatory requirements of the *Local Government Act* and the *City of Brisbane Regulations*. It covers the period 1 July 2003 to 30 June 2004 and has been agreed between the Holding Entity Advisory Board, Chair of Brisbane Water Advisory Board of Management and the Divisional Manager of Brisbane Water.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

Holding Entity Advisory Board

Chair, Brisbane Water Advisory Board of Management

Divisional Manager, Brisbane Water

All consulted agree with the recommendation

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane Water for the 2003-04 financial year. The Holding Entity Advisory Board and Brisbane Water Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit's performance during the 2003-04 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

Commercial In Confidence  
Brisbane CityWorks - ANNUAL PERFORMANCE PLAN 2003-04

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

1.0 **FILE NUMBER 490/42 -99/2000**

2.0 **TITLE**

**Brisbane CityWorks - Annual Performance Plan 2003-04**

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2003-04 for Brisbane CityWorks, following agreement between the Holding Entity Advisory Board and Brisbane CityWorks.

4.0 **PROPONENT**

Holding Entity Advisory Board

**APPROVED**

30 JUN 2003

5.0 **SUBMISSION PREPARED BY**

Ray Folley, Manager Business Unit Development Branch, (Ext 39110)

.....  
Lord Mayor  
*[Signatures]*

6.0 **DATE**

20 June 2003

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No

**RECEIVED**

30 JUN 2003

9.0 **RECOMMENDATION**

**COMMITTEE SECTION**

That E&C Approve the 2003-04 Performance Plan for Brisbane CityWorks.

10.0 **MANAGER**

*[Signature]*  
Ray Folley  
Secretary, Holding Entity Advisory Board

**I Recommend Accordingly**

*[Signature]*  
.....  
**CHIEF EXECUTIVE OFFICER**

10 YEAR PUBLICATION SCHEME

## 11.0 BACKGROUND

The Council has resolved to establish Brisbane CityWorks as a business unit for the purpose of delivering construction and maintenance services to the City of Brisbane.

The law requires commercialised business units to have an Annual Performance Plan which includes certain specific matters. Brisbane CityWorks is not a commercialised activity under Chapter 8 of the Local Government Act, and it not required under the legislation to have an annual performance plan. However, for uniformity within the Business Group, Brisbane CityWorks will have an annual performance plan which conforms to the legislation. It covers the period 1 July 2003 to 30 June 2004 and has been agreed between the Holding Entity Advisory Board, Chair of City Business Advisory Board of Management and the Divisional Manager of Brisbane CityWorks.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

The Holding Entity Advisory Board

Chair, Brisbane CityWorks Advisory Board of Management

Divisional Manager, Brisbane CityWorks

All consulted agree with the recommendation

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane CityWorks for the 2003-04 financial year. The Holding Entity Advisory Board and Brisbane CityWorks Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit's performance during the 2003-04 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

Commercial In Confidence

Brisbane CityWorks - ANNUAL PERFORMANCE PLAN 2003-04

## 16.0 ENVIRONMENTAL IMPACT

Nil

## 17.0 POLICY IMPACT

Nil

## 18.0 FINANCIAL IMPACT

Nil

## 19.0 HUMAN RESOURCE IMPACT

Nil

## 20.0 URGENCY

In the normal course of business

## 21.0 PUBLICITY/MARKETING STRATEGY

Nil

## 22.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**



Commercial In Confidence  
CITY BUSINESS - ANNUAL PERFORMANCE PLAN 2003-04

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

1.0 **FILE NUMBER 204/123-99/2000**

2.0 **TITLE**

City Business - Annual Performance Plan 2003-04

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2003-04 for City Business, following agreement between the Holding Entity Advisory Board and City Business.

4.0 **PROPONENT**

Holding Entity Advisory Board

**APPROVED**

30 JUN 2003

5.0 **SUBMISSION PREPARED BY**

Ray Folley, Manager Business Unit Development Branch (Ext 89110)

.....  
Lord Mayor

6.0 **DATE**

20 June 2003

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No

**RECEIVED**

30 JUN 2003

9.0 **RECOMMENDATION**

That E&C Approve the 2003-04 Performance Plan for City Business.

**COMMITTEE SECTION**

10.0 **MANAGER**

*Ray Folley*

Ray Folley  
Secretary, Holding Entity Advisory Board

I Recommend Accordingly

*[Signature]*

.....  
CHIEF EXECUTIVE OFFICER

10 YEAR PUBLIC RELEASE SCHEDULE

## 11.0 BACKGROUND

The Council has resolved to establish City Business as an Administrative Unit with the role of managing a number of business activities (the commercial providers) for the purpose of delivering commercial services to the Council and the City of Brisbane.

The law requires commercialised business units to have an Annual Performance Plan which includes certain specific matters. City Business is not a commercialised activity under Chapter 8 of the Local Government Act, and it not required under the legislation to have an annual performance plan. However, for uniformity within the Business Group, City Business will have an annual performance plan which conforms to the legislation. It covers the period 1 July 2003 to 30 June 2004 and has been agreed between the Holding Entity Advisory Board, Chair of City Business Advisory Board of Management and the Divisional Manager of City Business.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

The Holding Entity Advisory Board

Chair, City Business Advisory Board of Management

Divisional Manager, City Business

All consulted agree with the recommendation

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for City Business for the 2003-04 financial year. The Holding Entity Advisory Board and City Business Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Division's performance during the 2003-04 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

10 YEAR PUBLIC RELEASE SCHEME

SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER 204/37/2

2.0 TITLE

City Parking - Annual Performance Plan 2003-04

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2003-04 for City Parking, following agreement between the Holding Entity Advisory Board and City Business Division.

4.0 PROPONENT

Holding Entity Advisory Board

**APPROVED**

30 JUN 2003

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch. (Ext 39110)

Lord Mayor

6.0 DATE

20 June 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

30 JUN 2003

9.0 RECOMMENDATION

That E&C Approve the 2003-04 Performance Plan for City Parking.

COMMITTEE SECTION

10.0 MANAGER

*Ray Folley*

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

Ray Folley  
Secretary, Holding Entity Advisory Board

10 BUSINESS UNIT PUBLICATION RELEASE SCHEME

## **11.0 BACKGROUND**

The Council, having considered a Public Benefit Assessment, has resolved to establish City Parking as a commercialised business unit under Chapter 8 of the Local Government Act for the purpose of parking services to the City of Brisbane.

The law requires City Parking to have an Annual Performance Plan which includes certain specific matters. This Plan has been prepared to meet the mandatory requirements of the *Local Government Act* and the *City of Brisbane Regulations*. It covers the period 1 July 2003 to 30 June 2004 and has been agreed between the Holding Entity Advisory Board, Chair of City Business Advisory Board of Management and the Divisional Manager of City Business.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## **12.0 CONSULTATION**

The Holding Entity Advisory Board

Chair, City Business Advisory Board of Management

Divisional Manager, City Business

All consulted agree with the recommendation

## **13.0 IMPLICATIONS OF PROPOSAL**

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for City Business for the 2003-04 financial year. The Holding Entity Advisory Board and City Business Advisory Board of Management will use the Performance Plan to assist in their monitoring City Parking's performance during the 2003-04 financial year.

## **14.0 CORPORATE PLAN IMPACT**

Nil

## **15.0 CUSTOMER IMPACT**

Nil

## **16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

Commercial In Confidence  
CITY FLEET - ANNUAL PERFORMANCE PLAN 2003-04

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

1.0 **FILE NUMBER: 330/17/24**

2.0 **TITLE**

City Fleet - Annual Performance Plan 2003-04

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2003-04 for City Fleet, following agreement between the Holding Entity Advisory Board and City Fleet.

4.0 **PROPONENT**

Holding Entity Advisory Board

**APPROVED**

30 JUN 2003

5.0 **SUBMISSION PREPARED BY**

Ray Folley, Manager Business Unit Development Branch, (Ext 39110)

*[Signature]*  
.....  
Lord Mayor

6.0 **DATE**

20 June 2003

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No

**RECEIVED**

30 JUN 2003

9.0 **RECOMMENDATION**

**COMMITTEE SECTION**

That E&C Approve the 2003-04 Performance Plan for City Fleet.

10.0 **MANAGER**

*[Signature]*

Ray Folley  
Secretary, Holding Entity Advisory Board

**I Recommend Accordingly**

*[Signature]*  
.....

**CHIEF EXECUTIVE OFFICER**

## 11.0 BACKGROUND

The Council has resolved to establish City Fleet as a business unit for the purpose of delivering fleet and related services to the City of Brisbane.

The law requires commercialised business units to have an Annual Performance Plan which includes certain specific matters. City Fleet is not a commercialised activity under Chapter 8 of the Local Government Act, and it not required under the legislation to have an annual performance plan. However, for uniformity within the Business Group, City Fleet will have an annual performance plan which conforms to the legislation. It covers the period 1 July 2003 to 30 June 2004 and has been agreed between the Holding Entity Advisory Board, Chair of City Business Advisory Board of Management and the Divisional Manager of City Fleet.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

The Holding Entity Advisory Board

Chair, City Business Advisory Board of Management

Divisional Manager, City Fleet

All consulted agree with the recommendation

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for City Fleet for the 2003-04 financial year. The Holding Entity Advisory Board and City Business Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit's performance during the 2003-04 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil



**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

**SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

1.0 FILE NUMBER BT 804/104 (A1)

2.0 TITLE

Brisbane Transport - Annual Performance Plan 2003-04

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2003-04 for Brisbane Transport, following agreement between the Holding Entity Advisory Board and Brisbane Transport.

4.0 PROPONENT

Holding Entity Advisory Board

5.0 SUBMISSION PREPARED BY

Ray Folley, Manager Business Unit Development Branch, (Ext 39110)

6.0 DATE

20 June 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

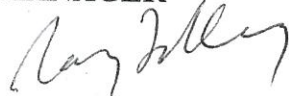
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C Approve the 2003-04 Performance Plan for Brisbane Transport.

10.0 MANAGER



Ray Folley  
Secretary, Holding Entity Advisory Board

**APPROVED**

30 JUN 2003

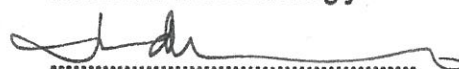
Lord Mayor

**RECEIVED**

30 JUN 2003

COMMITTEE SECTION

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

10 YEAR PUBLIC ACCESSION SCHEME

## 11.0 BACKGROUND

The Council, having considered a Public Benefit Assessment, has resolved to establish Brisbane Transport as a Commercialised business unit under Chapter 8 of the Local Government Act for the purpose of delivering public transport (bus and ferry) services to the City of Brisbane.

The law requires Brisbane Transport to have an Annual Performance Plan which includes certain specific matters. This Plan has been prepared to meet the mandatory requirements of the *Local Government Act* and the *City of Brisbane Regulations*. It covers the period 1 July 2003 to 30 June 2004 and has been agreed between the Holding Entity Advisory Board, Chair of Brisbane Transport Advisory Board of Management and the Divisional Manager of Brisbane Transport.

Under the Legislation, Council or a Council delegate is required to sign off on the Performance Plans. At its meeting on 21 June 1998 Council delegated E&C with the authority to sign off on the Performance Plans. (Resolution File No. 204/121).

## 12.0 CONSULTATION

Holding Entity Advisory Board

Chair, Brisbane Transport Advisory Board of Management

Divisional Manager, Brisbane Transport

All consulted agree with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane Transport for the 2003-04 financial year. The Holding Entity Advisory Board and Brisbane Transport Advisory Board of Management will use the Performance Plan to assist in their monitoring of the Business Unit's performance during the 2003-04 financial year.

## 14.0 CORPORATE PLAN IMPACT

Nil

## 15.0 CUSTOMER IMPACT

Nil

**16.0 ENVIRONMENTAL IMPACT**

Nil

**17.0 POLICY IMPACT**

Nil

**18.0 FINANCIAL IMPACT**

Nil

**19.0 HUMAN RESOURCE IMPACT**

Nil

**20.0 URGENCY**

In the normal course of business

**21.0 PUBLICITY/MARKETING STRATEGY**

Nil

**22.0 OPTIONS**

- (1) Approve the recommendation
- (2) Not approve the recommendation

**Option 1 is the preferred option.**

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Richard Sivell, Manager, Local Assets Services.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Richard Sivell, Manager, Local Assets Services. His contract is due to expire on 1 July 2003.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

5.0 SUBMISSION PREPARED BY

Margaret Crawford, Divisional Manager, Customer and Community Services Division

6.0 DATE

25 June 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A



9.0 RECOMMENDATION

That Richard Sivell be re-appointed to the position of Manager, Local Assets Services Division for a period of 5 years.

10.0   
Jude Munro  
CHIEF EXECUTIVE OFFICER

**APPROVED**

30 JUN 2003

  
Lord Mayor  


RECEIVED  
30 JUN 2003  
COMMITTEE SECTION

## **11.0 BACKGROUND**

Richard Sivell was appointed to the position of Manager, Local Assets Services, Customer & Community Services Division.

Richard Sivell has been performing well in this role and it is proposed to re-appoint him to the position of Manager, Local Assets Services, Customer and Community Services Division for a period of 5 years.

## **12.0 CONSULTATION**

Lord Mayor

## **13.0 IMPLICATIONS OF PROPOSAL**

N/A

## **14.0 CORPORATE PLAN IMPACT**

N/A

## **15.0 CUSTOMER IMPACT**

N/A

## **16.0 ENVIRONMENTAL IMPACT**

N/A

## **17.0 POLICY IMPACT**

N/A

## **18.0 FINANCIAL IMPACT**

N/A

## **19.0 HUMAN RESOURCE IMPACT**

N/A

## **20.0 URGENCY**

In the normal course of business

## **21.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor

## 22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

10 YEAR RELEASE  
BCC PUBLICATION SCHEME

1.0 FILE NUMBER: 264/14/17(2)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE  
Urban Environment Advisory Committee Annual Report 2002

3.0 ISSUE/PURPOSE  
Annual Report detailing the Committee's activities for 2002

4.0 PROPONENT  
Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY  
Rachel Dunn, Policy Analyst, Pollution Prevention Health & Safety


6.0 DATE  
23 June 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL  
For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION  
REQUIRED UNDER AN ACT OR ORDINANCE?  
N/a

9.0 RECOMMENDATION  
That E&C note the attached Annual Report

10.0 DIVISIONAL MANAGER

  
Ian Christesen  
Manager, PPH&S  
**COMMUNITY & ECONOMIC  
DEVELOPMENT**

  
Pauline Peel  
Divisional Manager  
**COMMUNITY & ECONOMIC  
DEVELOPMENT**

**APPROVED**

30 JUN 2003


  
Lord Mayor

**RECEIVED**

30 JUN 2003

COMMITTEE SECTION

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

The Advisory Committee was originally formed in 1998 to provide integrated, external strategic policy advice to the Council in relation to 'brown' environmental issues. As part of the Terms of Reference the Committee is required to submit an Annual Report regarding their activities.

## 12.0 CONSULTATION

All Urban Environment Advisory Committee members have been consulted in the drafting of the Annual Report.

Traffic and Transport drafted the Forum Report in Attachment A and were consulted regarding the Forum summary information in the Annual Report.

All consulted are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

nil

## 14.0 CORPORATE PLAN IMPACT

nil

## 15.0 CUSTOMER IMPACT

nil

## 16.0 ENVIRONMENTAL IMPACT

nil

## 17.0 POLICY IMPACT

nil

## 18.0 FINANCIAL IMPACT

nil

## 19.0 HUMAN RESOURCE IMPACT

nil

## 20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY  
nil

22.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred option

10 YEAR BCC PUBLICICATION SCHEME  
RELEASE