

E&C RESULTS – 1 DECEMBER 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
01/12-1F R	364/150/3(459)	City Governance	Exchange of land at Counihan Road, Seventeen Mile Rocks.	Yes
01/12-1K R	202/10(651); 202/11-TF920/185; 202/11-TF920/333; 202/11-TF490/321; 202/11-TF920/341; 202/11-TF920/190; 202/11-TF920/305; 202/11-TF490/325; 202/11-TF490/329; 202/11-TF920/337; 202/11-TF920/309	Urban Management	Private Property Land Resumption – Newnham and Wishart Roads, intersection.	Yes
01/12-2K R	202/10(645); 202/11-NQ020/106C; 202/11-E985/82A; 202/11-QN543/14A; 202/10(643); 202/11-KN078/16A; 202/11-LK810/27A; 202/11-QN790/17A; 202/10(644); 202/11-LK810/30A; 202/11-QN535/30A	Urban Management	Private Property Land Resumptions - Deceased Estates - Various Locations.	Yes
01/12-3K R (SOPP)	202/11-KW590/2	Urban Management	Offer on Compensation arising from the resumption of land for road, drainage and environmental purposes situated at 99 Hoyland and 2 Parer Street, Bracken Ridge – Tudcorp Pty Ltd.	Yes
01/12-4K R	202/11-RB055/462	Urban Management	Private Property Land Resumptions - Benhiam Street and Nottingham Road Intersection.	Yes
01/12-5K R	460/2(157)	Urban Management	Inclusion of the Customs House Precinct and 475-501 Adelaide Street on the City Plan Heritage Register.	Yes
01/12-1L R	468/33/0(P4)	OLMCEO	Stores Board Report – Submission for approval by Council. (Scania Australia Pty Ltd).	Yes
01/12-1M M	(4)12/51/1(P6)	City Business	Monthly Report – Delegation of Authority to Travel – September 2003.	Yes
01/12-2M R	204/86/12	City Business	Cooperative Research Centre for Construction Innovation (CRC CI).	Yes

E&C RESULTS – 1 DECEMBER 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
01/12-1N M	392/56-2003/2004	CED	Funding for the Senior Citizens Funding Program 2003/2004.	Yes
01/12-2N R	264/81/3	CED	Roghan Road Landfill Gas Renewable Electricity Generation Project.	Yes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

10 YEAR PUBLICATION RELEASE SCHEME

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

*Monthly Report - Delegation of Authority to Travel -
September 2003*

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel Faulkner
DIVISIONAL MANAGER CITY BUSINESS

APPROVED

1 - DEC 2003

.....
Lord Mayor

5.0 SUBMISSION PREPARED BY

Jaylene Farrell
Travel Co-Ordinator, Brisbane Commercial Services, ext. 72056

6.0 DATE

21 November 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on
approved travel for September 2003.

10.0  Noel Faulkner
DIVISIONAL MANAGER CITY BUSINESS

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

RECEIVED

01 DEC 2003

COMMITTEE SECTION

ACTION TAKEN

01 DEC 2003

TOWN CLERK
TCS

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September 2003, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in September 2003 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

		September 2003
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	2
	(ii) Airfares	\$800.00
b)	Domestic Travel	
	(i) Number of Bookings	35
	(ii) Airfares	\$14,019.21
c)	Accommodation and Allowances Costs	\$18,206.42
d)	Registration Fees for Conferences	\$17,740.58
e)	Other Costs e.g. hire car	\$2,672.16
TOTAL		\$53,438.37

Commercial Operations

g) International Travel

(i) Number of Bookings	0	
(ii) Airfares		\$0.00

h) Domestic Travel

(i) Number of Bookings	0	
(ii) Airfares		\$0.00

i) Accommodation and Allowances Costs \$0.00

j) Registration Fees for Conferences \$0.00

k) Other Costs e.g. hire car \$0.00

TOTAL \$0.00

m) Cost of air-fares, accommodation and taxis as detailed in Attachment A \$4,245.85

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for September 2003.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 392/56-2003/2004.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Funding for the Senior Citizens Funding Program 2003/2004.

3.0 ISSUE/PURPOSE

To ratify approval for the allocation of funding under this grant program as per the attached schedule.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community & Economic Development

5.0 SUBMISSION PREPARED BY

Jim Lynch, Program Officer Community Partnerships, Community & Lifestyle (ext - 36464)

6.0 DATE

26 November 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

To ratify approval of the allocation of grants in the attached schedule (Attachment 1).

10.0 DIVISIONAL MANAGER



Pam Bourke
MANAGER
SOCIAL POLICY



Pauline Peel
DIVISIONAL MANAGER
COMMUNITY & ECONOMIC DEVELOPMENT

1- DEC 2003

APPROVED

Lord Mayor

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

ACTION TAKEN

U 1 DEC 2003

TOWN CLERK

RECEIVED

01 DEC 2003

COMMITTEE SECTION

10 YEAR PUBLICATION SCHEME

11.0 BACKGROUND

The Senior Citizens Funding Program was established in 1995/96 to give seniors groups not funded by other means an opportunity to resource activities for their members.

The 2003/2004 budget includes the allocation of funds for the Senior Citizens Funding Program of \$150,000. \$1395 has been pre-allocated to "A Touch of Sparkle" who applied through the Local Arts, Cultural & Festival Grants program for Council support in August 2003. Their funding request was approved through the Senior Citizens Funding Program by E&C on 15 September 2003. Hence \$148,605 remains for distribution.

Details of eligibility criteria and guidelines are attached (Attachment 3). Grants are available to assist with either social outings and bus trips for older people; or the cost of celebrations such as Christmas parties for older people.

The funding range is from \$100 to \$500. This year the types of applicant organisations were prioritised in an attempt to facilitate more targeted distribution of the funding.

Priority One – Groups run by seniors for the benefit of seniors
(eg senior citizens clubs, probus clubs, pensioner's leagues etc)

Priority Two – Community groups supporting seniors
(eg church run programs for local seniors including neighbourhood centres and social clubs)

Priority Three – Welfare services for seniors
(eg organisations receiving other government funding such as respite centres, meals on wheels etc)

Priority Four – Hobby and recreation groups which have senior members
(eg leisure clubs, orchid societies, bowls clubs etc).

A funding matrix was therefore created to allocate funding according to the priority category of the group and the number of participants indicated for the activity.

Priority Level	Number of participants Small (up to 20)	Number of participants Medium (20 – 50)	Number of participants Large (over 50)
1	\$250	\$375	\$500
2	\$200	\$300	\$400
3	\$150	\$225	\$300
4	\$100	\$150	\$200

437 applications have been received. Completion of assessment resulted in a total allocation of \$148,450.

It was noted that most of this year's applicants also applied for funding last year and of those approximately 75% will receive more funding than they did last time.

12.0 CONSULTATION

Cr. David Hinchliffe - Chairperson, Community Policy Committee.
Helen Wallace – Senior Program Officer Community Development.
All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

The implications of this proposal are

- # the continuation of and the increase in opportunities for the senior residents of Brisbane.
- # public recognition of the support offered by Council to senior members of the community and their organisations.

14.0 CORPORATE PLAN IMPACT

4.4.1.1 Policy, research and community grants – Community & Economic Development Division.

15.0 CUSTOMER IMPACT

The Senior Citizens Funding Program

- # provides valuable support to community based Seniors Clubs and Organisations.
- # enhances the capacity for groups of seniors citizens to engage in interesting and stimulating activities
- # increased recognition within the broader community of the valuable contributions made by senior citizens

16.0 ENVIRONMENT IMPACT

This proposal will not affect the physical environment, but will improve the City's social environment by enhancing the quality of life for older residents.

17.0 POLICY IMPACT

The Senior Citizens Funding Program aims to improve the quality of life for the senior residents of Brisbane.

18.0 FUNDING IMPACT

Of the 437 applications received for the Senior Citizens Funding Program 428 are recommended for funding representing \$148,450 - detailed in Attachment 1. The 9 ineligible applications are detailed in Attachment 2. Applications have been determined to be ineligible on the basis of either the group being based outside of Brisbane, the application being a duplicate by the same organisation, or a funding request for an ineligible activity (eg general community carols – not seniors focus).

Funds have been allocated in Vote No.1 03 1676 570 860 701 733 000 00

19.0 **HUMAN RESOURCE IMPACT**

Nil.

20.0 **URGENCY**

Funds should be distributed urgently to enable cheques to be sent to groups in time for Christmas celebrations.

21.0 **PUBLICITY/MARKETING STRATEGY**

At the Lord Mayor's discretion. It is proposed that a media release announcing the grants be issued to coincide with the cheques being posted.

22.0 **OPTIONS**

1. Approve the recommendations as set out in Attachment 1.
2. Not approve the recommendations as set out in Attachment 1.
3. Vary the level of assistance provided.

Option 1 is recommended.

10 PCC EARLY RELEASE SCHEME

E&C RESULTS – 8 DECEMBER 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
08/12-1F M	364/46/2-PL450/P13(P1) 08 DEC 2003	City Governance	Sale of Council Land situated at 54 Mark Lane, Kangaroo Point.	Yes
08/12-1K M	456/20/40(1) 08 DEC 2003	Urban Management	Heritage Advisory Committee Annual Report.	Yes
08/12-1L M	08 DEC 2003	OLMCEO	Vietnam Logistic & Support National Reunion - Donation	Yes
08/12-2L M	08 DEC 2003	OLMCEO	2004 Tartan Day - Donation	Yes
redacted				
08/12-2N M	392/65/2-2003/2004(1) 08 DEC 2003	CED	2003/2004 Community Grants – Allocation 1.	Yes

Present
 K O T Quinn
 J H Campbell
 S L Humphreys
 D B Hinchliffe
 H J Abrahams
 K M Rea
 M A Hayes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

CME

1.0 FILE NUMBER: 364/46/2-PL450/P13(P1)

08/12- 1F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sale of Council land situated at 54 Mark Lane, Kangaroo Point.

3.0 ISSUE/PURPOSE

To obtain authority to sell the subject property which is considered surplus to requirements.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer - Ext 34577

5.0 SUBMISSION PREPARED BY

Paul Kopittke
Acting Principal Asset Manager
City Assets Branch – Ext: 34096.

6.0 DATE

8 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

It is recommended that the property situated at 54 Mark Lane, Kangaroo Point, described as Lot 1 on RP 11190 and containing an area of 404m², be offered for sale by either public auction or public tender on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice, and if an auction, at a reserve price acceptable to the Chief Financial Officer, or if a Tender, then the Chief Financial Officer be delegated to accept a Tender that is in excess of redacted for the property.

10.0 DIVISIONAL MANAGER


Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

RECEIVED
08 DEC 2003
COMMITTEE SECTION

APPROVED
8 DEC 2003

ACTION TAKEN
08 DEC 2003
TOWN CLERK
Amca 1


Lord Mayor


11.0 BACKGROUND

Council is the registered owner of a vacant 404 m² block of land situated at 54 Mark Lane, Kangaroo Point. The land is described as Lot 1 on Registered Plan 11190 - refer area outlined yellow on the plan at Attachment 1 and as identified on the aerial image at Attachment 2. This land was acquired in 1971 for redevelopment purposes.

Mark Lane is a narrow bitumened roadway connecting Main Street and Leopard Street. Previously a road widening requirement has been imposed upon properties fronting Mark Lane that have been redeveloped. However, as there are no current plans to widen Mark Lane, the land may be sold in its current state.

The Council land has been identified as surplus to requirements and as it is of a size and shape suitable for development in its own right, it is recommended that it be offered for sale by public auction or tender.

An independent valuation undertaken on behalf of Council by Australia Pacific Valuers, has assessed the fair market value of Lot 1 to be redacted - refer Attachment 3.

Therefore, it is recommended that the property situated at 54 Mark Lane, Kangaroo Point, described as Lot 1 on RP 11190 and containing an area of 404m², be offered for sale by either public auction or public tender on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice, and if an auction, at a reserve price acceptable to the Chief Financial Officer, or if a Tender, then the Chief Financial Officer be delegated to accept a Tender that is in excess of redacted for the property.

12.0 CONSULTATION

- Councillor Sharon Humphreys, Chairperson Finance Committee;
- Councillor Catherine Bermingham, Councillor for East Brisbane;
- Frank Riley, Manager City Assets, City Governance;
- Warren Dwyer, Solicitor-Property, Brisbane City Legal Practice;
- Ben Lindeboom, Water & Sewerage Development Officer, Network Planning, Brisbane Water;
- Laurie Vosper, Principal Asset Officer, Project Co-ordination, Planning & Delivery, Infrastructure Management, Urban Management;
- Jennifer Nichols, Program Officer, Strategic Planning, City Planning, Urban Management.

No objections have been received to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

Council will sell land by Public Auction or Tender containing usual standard terms and conditions.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	The community of the Russian Orthodox Church, as an adjoining land owner, views the Council land as necessary to the Church's operation for the provision of additional parking for parishioners, as an additional access point and as a buffer to future development on the adjoining Lahey's property. They have requested first right to purchase the Council land.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

1. Budget impact: Council will receive sale proceeds estimated at redacted in the 2003/04 Property Disposal Program.
2. Taxation issues: Nil
3. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1. Approve the recommendation that the property situated at 54 Mark Lane, Kangaroo Point, described as Lot 1 on RP 11190 and containing an area of 404m², be offered for sale by either public auction or public tender on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice, and if an auction, at a reserve price acceptable to the Chief Financial Officer, or if a Tender, then the Chief Financial Officer be delegated to accept a Tender that is in excess of ^{redacted} for the property.

Option 2. Not approve the recommendation and retain the land.

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 456/20/40 (1)

08/12- 1K

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Heritage Advisory Committee Annual Report

3.0 ISSUE/PURPOSE

The purpose of this submission is to accept the Heritage Advisory Committee 2002 – 2003 Annual Report, and re-appoint the Chair for a second term.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management

APPROVED

5.0 SUBMISSION PREPARED BY

8 DEC 2003

Laurie Jones, Senior Heritage Architect, City Planning, SHTS ext 34059

No up
Lord Mayor

6.0 DATE

3 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the 2002 – 2003 Annual Report of the Heritage Advisory Committee, and re-appoint Peter Marquis-Kyle as Chair of the Heritage Advisory Committee until March 2004.

10.0 DIVISIONAL MANAGER

ACTION TAKEN

0 8 DEC 2003

TOWN CLERK

SHTS

[Signature]
Michael Kerry
Divisional Manager
URBAN MANAGEMENT

RECEIVED

0 8 DEC 2003

COMMITTEE SECTION

I Recommend Accordingly

[Signature]
ACTING CHIEF EXECUTIVE OFFICER

10 YEAR PUBLIC REPLICATION SCHEME

11.0 BACKGROUND

The Heritage Advisory Committee was originally established by Council on 24 September 1981. With the introduction of *The Integrated Planning Act 1997* and *City Plan 2000*, the opportunity was taken to restructure the committee, and Terms of Reference for the new committee were adopted in November 2000. The restructured committee held its first meeting on 30 May 2002.

One of the requirements of the committee's Terms of Reference is to produce an Annual Report. The attached 2002 – 2003 Annual Report documents the committee's achievements over its first year to 30 June 2003.

Another provision of the Terms of Reference requires appointment of the Chair by E&C Committee on an annual basis. Peter Marquis-Kyle is a consultant conservation architect, member of the former Heritage Advisory Committee since 1991, and a former member of the Queensland Heritage Council. He was appointed as inaugural Chair of the restructured Heritage Advisory Committee in 2002 and has advised that he is willing to serve a second term until all members become eligible for re-appointment in March 2004. No other committee members have nominated for the position of Chair.

12.0 CONSULTATION

Cr Helen Abrahams, Chairperson, Urban Planning and Sustainability Committee
Cr David Hinchliffe, Chairperson, Community Policy Committee
Heritage Advisory Committee

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Acceptance of the Annual Report and re-appointment of the Chair for a second term will endorse the valuable advice that the Heritage Advisory Committee provides to Council on a wide range of issues. It will also provide the committee with confidence to continue its role into the second year of its initial term.

14.0 CORPORATE PLAN IMPACT

The Heritage Advisory Committee's 2002 – 2003 Annual Report identifies the ways in which the committee has contributed to various services in the Subtropical City theme of the Corporate Plan, specifically: 'Identifying and conserving the city's heritage places' and 'Promoting the subtropical design of city buildings and open spaces and safeguarding the unique character of Brisbane's 'tin and timber' homes'.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING

Publicity may be appropriate on acceptance of the Heritage Advisory Committee's first Annual Report and re-appointment of the Chair.

22.0 OPTIONS

Option 1. Approve the recommendation that E&C accept the Heritage Advisory Committee's 2002 - 2003 Annual Report and re-appoint Peter Marquis-Kyle as Chair for a second term until March 2004.

Option 2. Not approve the recommendation.

Option 1 is the preferred option.

08/12- 2 N

1.0 FILE NUMBER - 392/65/2 - 2003/2004(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2003/2004 Community Grants - Allocation 1.

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the Community Grants program as per Attachment 1.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community & Economic Development.

5.0 SUBMISSION PREPARED BY

Jim Lynch, Program Officer Community Partnerships, Community and Lifestyle (x36464).

6.0 DATE

1 December 2003

APPROVED

8 DEC 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL Lord Mayor

For Establishment and Co-ordination Committee approval.

[Handwritten signatures and initials]

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the recommendations for the 2003/2004 Community Grants - Allocation 1 - be approved as per the attached schedule of recommended grants (Refer Attachment 1).

10.0 DIVISIONAL MANAGER

Alan Rogers

Alan Rogers
Manager
COMMUNITY AND LIFESTYLE

ACTION TAKEN

08 DEC 2003

TOWN CLERK

POCP
P.M.P.

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

I Recommend Accordingly

[Signature]

ACTING CHIEF EXECUTIVE OFFICER

RECEIVED

08 DEC 2003

COMMITTEE SECTION

11.0 BACKGROUND

The Establishment and Coordination Committee at its meeting of 2 June 2003 approved the adoption of the new guidelines and conditions for the Community Grants program following the completion of a review. The guidelines are attached as Attachment 3. The Community Grants program replaces six former Council grant programs – the Active Brisbane City Grants, the Community Development Assistance Grants, the Environmental Grants, the Local Arts, Cultural & Festival Grants, the Local History Grants and the Major Festivals and Cultural Projects Fund.

The 2003/2004 Budget included the following allocations:-

Active Brisbane City Grants - \$1,000,000
Community Development Assistance Grants - \$378,000
Environmental Grants - \$120,000
Local Arts, Cultural & Festival Grants - \$430,000
Local History Grants - \$150,000
Major Festivals and Cultural Projects Fund - \$260,000

However, several of the above grants drew funds for their last round from this financial year's allocations so the amended funds available for those programs are:-

- Community Development Assistance Grants – less \$164,595 = \$213,405.00
- Local Arts, Cultural & Festival Grants – less \$182,403 = \$247,597.00
- Local History Grants – less \$119,013.49 = \$30,986.51

In this first year of the new program there are two rounds for the financial year. In future there will be three. Generally program areas have recommended that 50% of the allocated funds be made available to this round of applications.

As this is the first round of the new program, and it was only open for a period of 6 weeks, a relatively small number of applications were received in time for the first intake (ie total of 88). As the program is now continually open the next intake will assess three months worth of applications received. On that basis it is presumed that the next round will have significantly more applications – particularly in the areas of Active Brisbane City and Local History. There were no local history applications received to this round, but this was not considered significant as in the past the Local History Grants were run as an annual program and last year's grants were only finalised in July.

Set out in Attachment 1 are the applications which have been recommended by the Assessment Committee under Allocation 1 of the 2003/2004 Community Grants. The applications have been appraised and summarised by nominated Council Officers. Input was also sought from Ward Councillors and other appropriate Council staff before the project summaries and recommendations were presented to the Assessment Committee for their review and assessment.

Attachment 2 documents the applications which have not been recommended for funding.

General Committee Feedback:

The Community Grants Assessment Committee is a new external assessment and advisory body established by Council in July 2003. The Committee has 13 members including 2 Councillors, an independent chairperson and 10 community representatives with a range of cross-program expertise and experience. Induction sessions were organised for committee members to inform them of Council's program area priorities including 2010 and orientate them around the grants assessment process.

The first assessment meeting (full day) was productive and well received by Committee members. In particular they were enthusiastic about the new grant program's capacity to support and encourage cross-program project proposals. During the course of their deliberations the Committee made a series of general recommendations which a group of program area staff have recently met to discuss and consider in preparation for the next round of the program.

General Assessment Committee Recommendations include:-

- The Committee noted the divergent amounts of funding available to the different program areas. Whilst Committee members appreciated that to some degree this reflected the types of projects funded within each program area, they were none-the-less keen to encourage flexibility in funding allocation. This included the ability to fund a project from more than one program area if appropriate and ultimately the capacity to view the grant funds as a single flexible pool, rather than specific program allocations.
- The Committee commented on a few of the differences in program eligibility criteria. For example the sport program area permits funding for certain types of capital projects and the environmental program provides general operational support to community groups – neither option is available in other program areas. Generally the Committee were keen to promote similar cross-program flexibility rather than to prevent these program areas from providing the indicated types of support.
- The guidelines currently note that major strategic projects extending over a 12 month period will be considered. The committee were keen to investigate grant support for larger ongoing developmental projects which run for longer than a single year, as this will facilitate the long-term development and sustainability of some of these projects (eg 3 year grants). This was noted particularly in relation to the Community Development and Citywide cultural program areas.
- The Committee would like to be able to fund limited life positions in small organisations where they facilitate long term development (this was noted particularly in the arts/cultural area).
- The Committee was generally very keen to encourage Council (all program areas) to promote cross-program partnerships between community groups.

12.0 CONSULTATION

Cr Tim Quinn

Cr David Hinchliffe

Councillors in each Ward

Lord Mayor

Chair, Community Policy Committee

Councillor for Central

Members of the Community Grants Assessment Committee comprising:-

Helen Twohill	Independent Chair
Cr Ann Bennison	Councillor for Enoggera
Cr Jane Prentice	Councillor for Walter Taylor
Sue Benner	CEO, Metro Arts
Collette Brennan	General Manager, Out of the Box Festival, QPAC
Cameron Costello	Student, Indigenous rep
Nancy Crawford	Deputy Chair of Biodiversity Advisory Committee
Dr Rod Fisher	Historian
Mandy McNulty	Refugee Advisory Committee
Paul O'Brien	President, Clubs Queensland
Dave O'Toole	Director, Kyabra Community Centre
Craig Starcevich	Brisbane Lions Football Club
Carmel Williams	Sporting Wheelies

All parties are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications. The Committee adhered to clearly defined criteria for decision making (see **Attachment 3**) and within the limitations of the budget all decisions can be explained.

14.0 CORPORATE PLAN IMPACT

The grants are linked to the following Corporate Plan themes and objectives.

Community Development - The proposed projects contribute to the achievement of the Corporate Plan Outcome - *Strong Local Communities* and Corporate Plan Service Output 4.4.1.1 – *Social Policy, Research and Community Grants*.

Citywide Cultural - Creative and Vibrant City 4.1 Festivals and Events

- 4.1.3.1 *Significant niche festivals through the Major Cultural Grants program.*

Local Cultural – *Community Life*

- *A Creative and Vibrant City - Outcome 4.1*

4.1.2.1 *Provide facilities, services and programs which deliver community cultural development outcomes in suburban Brisbane including: (Local Arts, Cultural & Festival Grants)*

- *Diverse and Inclusive City - Outcome 4.5*

4.5.1.2 *A range of initiatives that respond to the needs of particular population groups including young people, indigenous people, women, people with disabilities, older people, and low income tenants.*

Environment - The proposal facilitates the achievement of the Corporate Plan 2002-2006, which aims to "Support the communities' efforts to protect and improve local bushland and waterways" through "environmental grants". The Environmental Grants initiative will assist in achieving the *Living in Brisbane 2010* vision of a Clean and Green city.

Active Brisbane - Community Life.

Outcome 4.3 Sport, recreation and leisure activities.

Strategy 4.3.1 Improve the health and quality of life of communities through participation in sport and recreation activities.

15.0 CUSTOMER IMPACT

Community Development - The proposal will result in the funding of projects that improve social inclusion in Brisbane's communities and in particular, create supportive community environments for people experiencing social disadvantage and exclusion.

Citywide Cultural - This program area promotes and supports the growth of Brisbane's cultural industries and cultural opportunities. The grants will provide employment and professional development opportunities for Brisbane artists, support the viability of Brisbane's cultural industries and offer a diverse range of quality and accessible city cultural events and projects to Brisbane residents and visitors.

Local Cultural - As the grants have been targeted to suburban communities and communities of interest (eg. families, indigenous and culturally diverse communities and people experiencing disadvantage, young people, seniors and people with disabilities), it is expected the grants will enhance residents' quality of life and encourage culturally active communities within suburban Brisbane, particularly those which have been disadvantaged through a lack of opportunity and access to cultural development programs.

Environment - The collective membership of the community groups nominated for environmental grants is approximately 5 000 persons not including networks. The 'flow on' effect from these diverse groups will promote the environmental activities of Council and the community.

Active Brisbane - The proposed funding will provide valuable support to community-based organisations delivering active sport and recreation opportunities to residents of Brisbane City.

16.0 ENVIRONMENTAL IMPACT

Generally not applicable - except for the Environmental allocation which will enhance the environment by supporting community groups in caring for the local environment and raising awareness in the community of environmental issues.

17.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Community Grants program that have been previously approved by the Establishment and Coordination Committee.

18.0 FINANCIAL IMPACT

Of the 89 applications received for the Community Grants program, 59 are recommended for either full or part funding, representing \$666,365.44.

Funds have been allocated from vote Codes:-

Community Development – 1 03 1676 570

Citywide Cultural - 1 03 1658 063

Local Cultural – 1 03 1658 062

Environment - Project Accounting Code: DND2-2103-659 (Urban Management Division)

Active Brisbane – 1 03 1659 067

19.0 HUMAN RESOURCES IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity is at the Lord Mayor's discretion. Appropriate press releases will be prepared by Marketing & Communication in consultation with Community and Lifestyle. However these releases should not be distributed until applicants have been formally advised of the outcomes.

22.0 OPTIONS

- (1) Approve the recommendations as set out in Attachment 1
- (2) Not approve the recommendations as set out in Attachment 1
- (3) Vary the level of assistance provided.

Option (1) is recommended.

1.0 FILE NUMBER:

08/12- 1L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Vietnam Logistic & Support National Reunion - Donation

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure approval for a donation to the Vietnam Logistic and Support National Reunion to the value of \$14,000.00.

4.0 PROPONENT

Bob Davis
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Teresa Jurgensen, Executive Support Officer, Lord Mayor's Office (x36842)

6.0 DATE

4 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

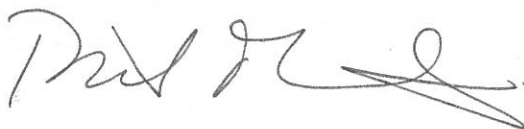
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

No.

9.0 RECOMMENDATION

Approval be given for Brisbane City Council to make a donation to the Vietnam Logistic and Support National Reunion to the value of \$14,000.00.


10.0 DIVISIONAL MANAGER



Phil Minns
Acting Chief Executive Officer

APPROVED

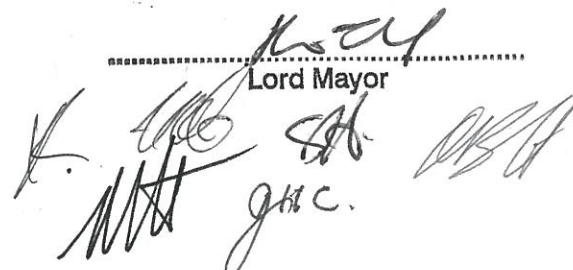
8 DEC 2003


.....
Lord Mayor

RECEIVED

08 DEC 2003

COMMITTEE SECTION



11.0 BACKGROUND

The Vietnam Logistic Veteran's Association Qld Inc is the sponsor association for a national reunion of Vietnam Logistic and Support veterans to be held in Brisbane over the last weekend in May 2004.

The City of Brisbane regularly supports such Reunions by the provision of a Civic Reception usually scheduled to be the welcoming event to Brisbane for veterans who have travelled both intra and inter-state to attend.

Some 500 veterans and their partners are expected to attend the Vietnam Logistic & Support National Reunion. This Reunion is a unique event bringing together for the first time civilians who served in many capacities during the Vietnam conflict to participate equally in a national reunion with ex-Service personnel.

Unfortunately, a suitable venue could not be secured in City Hall for this event over the Reunion weekend of 28 to 31 May 2004. A Civic Reception for a Reunion of this size has been costed at approximately \$14,000.00. It is proposed to donate \$14,000.00 to the Reunion to defray costs of a similar welcome event to be held at another venue.

12.0 CONSULTATION

Tim Quinn, Lord Mayor of Brisbane
Bob Davis, Executive Officer to the Lord Mayor

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan – Creative City.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Funds are available from 1.01.1504.201.000.000.659.000.00.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent decision considered desirable.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

10 YEAR PUBLIC RELEASE SCHEME

08/12- 2L

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2004 Tartan Day - Donation

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure approval for a donation to the 2004 Tartan Day activities to the value of \$2,000.00.

4.0 PROPONENT

Bob Davis
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Teresa Jurgensen, Executive Support Officer, Lord Mayor's Office (x36842)

6.0 DATE

4 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

No.

9.0 RECOMMENDATION

Approval be given for Brisbane City Council to make a donation to the 2004 Tartan Day activities to the value of \$2,000.00.

10.0 DIVISIONAL MANAGER



Phil Minns
Acting Chief Executive Officer

RECEIVED

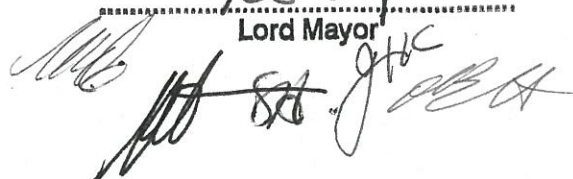
08 DEC 2003

COMMITTEE SECTION

APPROVED

8 DEC 2003


Lord Mayor



11.0 BACKGROUND

Brisbane's Scottish Community hosts the annual Tartan Day event at Southbank as a free day of high quality, popular Scottish cultural entertainment. This event contributes to the strong multi-cultural aspect of Brisbane and provides a valuable and enjoyable community event for more than 8000+ people who currently attend Tartan Day celebrations.

The 2003 activities included a small procession from the Queen Street Mall to Southbank Parklands, which was very well received. It is proposed that the 2004 Tartan Day include a much larger Scottish procession on Sunday, 27 June 2004, and the Australian Scottish Community (Qld) Inc representatives have already commenced negotiations with Brisbane City Council and the Queensland Police to determine a route for the parade.

Additional funds are required for the placement of Council barriers along the parade route and the services of Queensland Police.

The Australian Scottish Community (Qld) Inc has commenced fundraising for Tartan Day activities and has committed to donate some of the proceeds from Tartan Day to the Queensland Country Women's Association and the Pipe Bands who participate in the celebrations.

12.0 CONSULTATION

Tim Quinn, Lord Mayor of Brisbane
Bob Davis, Executive Officer to the Lord Mayor

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

In line with our vision of the city as outlined in the Corporate Plan – Creative City.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Funds are available from the Corporate Activity vote code.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent decision considered desirable.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

10 YEAR PUBLIC RELEASE SCHEME

E&C RESULTS – 15 DECEMBER 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
15/12-1F M	(9)364/150/2-PF950/P50 15 DEC 2003	City Governance	Sale of Council land situated at 36a and 50a Tuckett Road, Salisbury.	Yes
15/12-2F M	364/150/3(423) 15 DEC 2003	City Governance	Sale of Council land situated at 28 Waterworks Road, Red Hill.	Yes
15/12-3F M	364/102/2-KD640/P1 320/43-140/196 364/102/3(18) 364/102/2-K375/P204 15 DEC 2003	City Governance	Acceptance of offers of Compensation from the Department of Main Roads for the resumption of Council Land for various road schemes.	Yes
15/12-1K M	202/11-KB830/225 15 DEC 2003	Urban Management	Claim for compensation arising from the resumption of land for road purposes – 225 Progress Road, Richlands.	Yes
15/12-2K IR	243/10 15 DEC 2003	Urban Management	Green Bridge Link – Bus Terminal Licence and Memorandum of Understanding.	Yes
15/12-1L M	15 DEC 2003	OLMCEO	Overseas Travel – 2004 Kaohsiung Lantern Festival, Kaohsiung, Taiwan.	Yes
15/12-2L M	15 DEC 2003	OLMCEO	Bonus Payments	Yes
15/12-3L M	15 DEC 2003	OLMCEO	Executive Service Salaries	Yes
15/12-4L M	15 DEC 2003	OLMCEO	Bonus Payments	Yes
15/12-5L M	15 DEC 2003	OLMCEO	Bonus Payments	Yes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: (9)364/150/2-PF950/P50

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sale of Council land situated at 36a and 50a Tuckett Road, Salisbury.

3.0 ISSUE/PURPOSE

To obtain approval to accept tenders for the subject property.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer, Ext - 34577

5.0 SUBMISSION PREPARED BY

Paul Kopittke
Acting Principal Asset Manager
City Assets, Ext - 34096.

6.0 DATE

15 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

15 DEC 2003

TOWN CLERK

A/PAMCA

RECEIVED

15 DEC 2003

COMMITTEE SECTION

9.0 RECOMMENDATION

It is recommended that the tenders received from the adjoining land owners for the property situated at 36a & 50a Tuckett Road, Salisbury, described as Lot 3 on RP139442 and Lot 9 or parts thereof on RP148308, Parish of Yeerongpilly, containing areas of 218m² & 812m² respectively, as detailed in the table below and subject to amalgamation with the adjoining property of the successful tenderer

Adjoining land owner	Council parcel of land	Purchase price
redacted Lot 2 on RP139442	Lot 3 on RP139442	redacted being payment for the whole of Lot 3 – 218m ²
redacted Lot 3 on RP109091	Lot 9 on RP148308	redacted being payment for the Southern portion of Lot 9 - 406m ²
redacted Lot 1 on RP92472	Lot 9 on RP148308	redacted being payment for the Northern portion of Lot 9 - 406m ²

be accepted.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

[Signature]
Helen Gluer
CHIEF FINANCIAL OFFICER

APPROVED

15 DEC 2003

[Signature]
Lord Mayor

[Signature]
[Signature]

11.0 BACKGROUND

Council is the registered owner of the land situated at 36a & 50a Tuckett Road, Salisbury and described as Lot 3 on RP139442 and Lot 9 on RP148308 containing areas of 218 m² and 812 m² respectively and zoned Medium Residential in the City Plan. Both parcels of land are vacant and land-locked (Refer to the area shaded yellow at Attachment 1 and aerial photograph at Attachment 2).

Council acquired the land in 1975, as a condition of subdivision for road purposes however the road was never formed and the land is no longer required for road purposes. Access to the land can only be gained through private adjoining properties.

In 2003, City Assets Branch received interest from adjoining landowners wishing to purchase the adjoining land and authority was granted for a new tender from which 4 adjoining landowners responded. The tenders were evaluated and the following tenders are recommended for approval.

Adjoining land owner	Council owned Parcel of Land	Valuation scenarios	Offer from adjoining land owner
redacted Lot 2 on RP 139442 1,109m ²	Lot 3 on RP139442 218m ²	No valuation obtained Originally no interest from adjoining land owners	redacted Whole of Lot 3 on RP139442 - 218m ²
redacted Lot 4 on RP 148308 607m ²	Lot 9 on RP148308 812m ²	redacted based on ½ of Lot 9 406m ²	redacted for the Northern portion of Lot 9 – 406m ²
redacted Lot 3 on RP109091 2,522m ²	Lot 9 RP148308 812m ²	redacted based on ½ of Lot 9 406m ²	redacted for the Southern portion of Lot 9 – 406m ²

Council's appointed consultant valuer valued the two parcels of land in question taking into consideration the added value the land would give to adjoining properties and based on a minimum lot size of 600m² - refer to Valuation scenarios at Attachment 3.

12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee.
Frank Riley, Manager, City Assets.
Warren Dwyer, Solicitor, Brisbane City Legal Practice.

None of the parties above have objected to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

Council will sell land to the adjoining land owners subject to amalgamation with the adjoining owner's property.

Sectional Support:	No impact,
Service Levels:	No impact;
Political:	No impact;
Industrial Relations:	No impact;
Regional Implications:	No impact;
Social and Community:	No impact,

Revenue from this sale will form part of the 2003/2004 Property Disposal Program.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

18.0 FINANCIAL IMPACT

1. Budget impact: No Council funding required. It is anticipated revenue in the order of [redacted] will be received from the sale of the land in the 2003/2004 Property Disposal Program.
2. Taxation issues: Nil
3. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1

That the tenders received from the adjoining land owners for the property situated at 36a & 50a Tuckett Road, Salisbury, described as Lot 3 on RP139442 and Lot 9 or parts thereof on RP148308, Parish of Yeerongpilly, containing areas of 218m² & 812m² respectively, as detailed in the table below and subject to amalgamation with the adjoining property of the successful tenderer

Adjoining land owner	Council parcel of land	Purchase price
[redacted] Lot 2 on RP139442	Lot 3 on RP139442	[redacted] being payment for the whole of Lot 3 – 218m ²
[redacted] Lot 3 on RP109091	Lot 9 on RP148308	[redacted] being payment for the Southern portion of Lot 9 - 406m ²
[redacted] Lot 4 on RP148308	Lot 9 on RP148308	[redacted] being payment for the Northern portion of Lot 9 - 406m ²

be accepted

Option 2

Not approve the above and retain the property in Council ownership

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER: 364/150/3(423)

15/12- 2F 1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sale of Council land situated at 28 Waterworks Road, Red Hill.

3.0 ISSUE/PURPOSE

To obtain approval to sell the subject parcel of land for the sum of redacted

4.0 PROPONENT

Helen Gluer,
Chief Financial Officer.

5.0 SUBMISSION PREPARED BY

Paul Kopittke,
Acting Principal Asset Manager,
City Assets, ext. 34096.

6.0 DATE

9 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

15 DEC 2003

TOWN CLERK

A/PAMCA

RECEIVED

15 DEC 2003


COMMITTEE SEC.

9.0 RECOMMENDATION

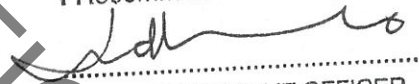
It is recommended that

1. the offer by [redacted] to purchase the land situated at 28 Waterworks Road, Red Hill and described as Lot 7 on SP128090, for the sum of [redacted] on terms and conditions contained in the REIQ Contract of Sale at Attachment 1 be accepted; and
2. if the Contract of Sale to [redacted] fails to be completed by the purchaser, the Chief Financial Officer be authorised to negotiate a Contract for the sale of the land within the period of 1 year with some other party at a price that is not less than [redacted] being the highest price offered at the public auction of the land on 27 November 2003 upon terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



Helen Gluer
 Chief Financial Officer


I Recommend Accordingly



 CHIEF EXECUTIVE OFFICER

APPROVED

15 DEC 2003


 Lord Mayor





10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

On 27 October 2003, Council approved the recommendation that the property situated at 28 Waterworks Road, Red Hill described as Lot 7 on SP128090, to be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

Ray White Paddington, a local residential real estate agent, was duly appointed to market and sell the property. The auction was held on 27 November with the property being passed in on the highest bid of [redacted]. The reserve price for that auction was set at [redacted] which was based upon an earlier independent valuation made prior to completion of the roadworks in this section.

Since the auction, a higher offer in the amount of [redacted] but conditional upon finance approval has been received.

Further opinion was sought from the valuer who advised that the offered amount of [redacted] is reasonable and recommended its acceptance – refer Attachment 2.

As the offer at [redacted] is [redacted] below the auction reserve price, it falls outside the delegated authority of [redacted] below reserve price given to the Manager City Assets under Administrative Policy AP 137 in dealing with offers after auction. However, it does exceed the highest bid for the land that was received at public auction.

Section 46(5) of the City of Brisbane Act, 1924 enables land which has failed to sell by tender or public auction to be sold directly by the Council by private negotiation within 1 year of its having been offered for sale, at a price which is no less than the highest price offered by tender or at public auction.

12.0 CONSULTATION

Councillor Sharon Humphreys, Chairperson Finance Committee
Frank Riley, Manager, City Assets, City Governance
Warren Dwyer, Solicitor – Property, Brisbane City Legal Practice

No objections have been received to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

The sale will provide Council with a revenue return of approximately [redacted]

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

18.0 FINANCIAL IMPACT

Budget impact: Revenue in the amount of ^{redacted} will be received from the sale of the land.

1. Taxation issues: Nil
2. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. a) Accept the offer by [redacted] to purchase the land situated at 28 Waterworks Road, Red Hill and described as Lot 7 on SP128090, for the sum of [redacted] on terms and conditions contained in the REIQ Contract of Sale at Attachment 1 be accepted; and
 - b) if the Contract of Sale to [redacted] fails to be completed by the purchaser, the Chief Financial Officer be authorised to negotiate a Contract for the sale of the land within the period of 1 year with some other party at a price that is not less than [redacted] being the highest price offered at the public auction of the land on 27 November 2003 upon terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.
2. [redacted] Not approve the recommendation and maintain the sale price for the land at [redacted]

Option 1 is the preferred and recommended Option.

1.0 **FILE NUMBERS:** 364/102/2-KD640/P1, 320/43-140/196, 364/102/3(18), 364/102/2-KR675/P204

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Acceptance of Offers of Compensation from the Department of Main Roads for the resumption of Council Land for various road schemes.

3.0 **ISSUE/PURPOSE**

To obtain approval to accept Offers of Compensation from the Department of Main Roads arising from the resumption of Council land being:

- [redacted] for Lots 1 & 2 on RP 899835 which were used for upgrading of the Centenary Highway Ipswich Road Interchange at Darra;
- [redacted] for Lot 27 on RP 192415 which was used for upgrading of the Centenary Highway / Ipswich Road Interchange at Darra;
- [redacted] for Lot 17 on SP 105444 which was used for upgrading of the Old Northern Road / Rode Road Roundabout Overpass at Everton Park.

4.0 **PROPONENT**

Helen Gluer
Chief Financial Officer.

5.0 **SUBMISSION PREPARED BY**

Paul Kopittke
Acting Principal Asset Manager, City Assets (A/PAMCA, Ext 34096).

6.0 **DATE**

8 December 2003

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C Approval

ACTION TAKEN

15 DEC 2003

TOWN CLERK

A/PAMCA

RECEIVED

15 DEC 2003

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

It is recommended that the Offers of Compensation from the Department of Main Roads arising from the resumption of Council land being:

- redacted for Lots 1 & 2 on RP 899835 containing areas of 8542 m² and 1595 m² respectively and situated at Sanananda Street, Darra;
- redacted for Lot 27 on RP 192415 containing an area of 4129 m² and situated at Kelliher Road, Darra; and
- redacted for Lot 17 on SP 105444 containing an area of 155 m² and situated at Queens Road Everton Park.

be accepted.

10.0 DIVISIONAL MANAGER


Helen Gluer
Chief Financial Officer

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

15 DEC 2003


Lord Mayor

11.0 BACKGROUND

By Proclamations which appeared in the Queensland Government Gazette in 1992, the Department of Transport resumed land from Council situated at Sanananda Street, Darra described as Lots 1 & 2 on RP 899835 and land situated at Keillher Road, Darra and described as Lot 27 on RP 192415 for the upgrading of the Centenary Highway / Ipswich Road Interchange.

In 1997, the Department of Main Roads resumed Council land at the corner of Queens Road, Everton Park and described as Lot 17 on SP 105444 for the upgrading of the Old Northern Road / Rode Road Roundabout Overpass at Everton Park.

The resumed land areas are shaded yellow on the aerial image at Attachment 1A and the plans at Attachments 1B, 1C & 1D.

As required under the Acquisition of Land Act, the date of valuation to assess compensation for the resumed properties is the date of resumption. An External Valuation Consultant was appointed to make the valuation assessments on behalf of Council. These valuations are found at Attachments 2 & 3.

Following extended negotiations on the Claims, the Department of Main Roads, acting as the constructing authority, has made final 'all up' offers totalling [redacted] and it is this offered amount that is recommended for acceptance.

In summary:

- the land at Sanananda Street formed part of a large open space area which at the time was partly cleared and partly improved with a stand of plantation pine trees. This land was held by Council as a Deed of Grant in Trust for Park and Recreation Purposes. Compensation was negotiated at [redacted] 'all up' for the two lots resumed;
- the land at Kelliher Road was vacant and transferred to Council in 1985 for future road purposes as a condition of subdivision and development approval for the adjoining industrial estate. As such, it was contended by Main Roads officers and supported by memoranda on file that Council should not be entitled to compensation for a future road scheme. The only compensation paid in this instance related to the recovery of costs of [redacted]
- the land at Queens Road was vacant and part of a long narrow strip which was originally resumed by Council for road widening purposes in 1988. This land was of little utility or value and compensation was assessed at a nominal [redacted] plus costs giving [redacted] in total.

12.0 CONSULTATION

Sharon Humphreys, Chairperson of Finance Committee
Frank Riley, Manager, City Assets;
Ken Craven, Open Space Co-ordinator South, Local Asset Services;
Kevin Southern, Consultant - Compensation Negotiator, City Assets;

12.0 CONSULTATION contd.

Warren Dwyer, Solicitor – Property, Brisbane City Legal Practice.

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

If the recommendation is accepted, Council will receive compensation for land resumed in the amount of ^{redacted}

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

1. Budget impact: Council will receive revenue in the form of compensation at [redacted] A portion of the compensation is for land held under a Deed of Grant in Trust for Park and Recreation purposes and should probably be held in trust for utilisation towards the purpose of the Trust;
2. Taxation issues: Nil;
3. Risk Assessment: Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Normal course of business

21.0 POLICY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- 1) Accept the recommendation that the Offers of Compensation from the Department of Main Roads arising from the resumption of Council land being:
 - [redacted] for Lots 1 & 2 on RP 899835 containing areas of 8542 m² and 1595 m² respectively and situated at Sanananda Street, Darra;
 - [redacted] for Lot 27 on RP 192415 containing an area of 4129 m² and situated at Kelliher Road, Darra; and
 - [redacted] for Lot 17 on SP 105444 containing an area of 155 m² and situated at Queens Road Everton Park, be accepted.
- 2) Reject the recommendation and direct that Claims for Compensation for some other higher amount be lodged with Queensland Department of Main Roads and pursue the matters through the Land Court.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER:

202/11-KB830/225

15/12- 1K

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes.
225 Progress Road, Richlands.

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation – Acceptance.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kim A Shields, Asset Officer- Planning & Delivery (X34646).

6.0 DATE

10 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

ACTION TAKEN

15 DEC 2003

TOWN CLERK

AOPCT

RECEIVED

15 DEC 2003

COMMITTEE SECTION

15 DEC 2003

9.0 RECOMMENDATION

It is recommended that E&C approve as follows:

[Signature]
 Lord Mayor
[Signature]

- (a) The claim for compensation set out in Schedule 1 Parts 1 and 2 be accepted;
- (b) The surplus land be transferred to the claimants as set out in Schedule 1 Part 3

Schedule 1

Part 1	Details of Resumption
Claimant	redacted
Property resumed	Lots 352 and 351 on Plan SP127005 Parish of Oxley, County of Stanley Areas 757m2 and 394m2 Parish of Oxley Address – 225 Progress Road, Richlands
Purpose of Resumption	Road purposes and purposes incidental to road purposes
Part 2	Details of Claim
Amount of Claim	(a) redacted severance and injurious affection (b) Reasonable disturbance costs (c) interest calculated on redacted at the appropriate Land Court rate from date of resumption until date of settlement
Terms of Settlement	(a) Offer is accepted in full and final satisfaction of all rights and interest that the claimants have or will have in respect of the taking of this property; (b) The claimants enter into a deed of indemnity on terms and conditions satisfactory to the Manager Brisbane City Legal Practice.
Part 3	Transfer of surplus land to claimant or successor in title
Surplus land	Lot 351 on SP127005 Parish of Oxley; Area 394m2
Terms of transfer	(a) Transfer not to occur until Project Manager certifies that the incidental area is no longer required by Council; (b) Surplus land to be amalgamated with Lot 35 on Plan SP127005 Parish of Oxley; (c) Council to bear costs associated with survey, transfer and title amendment

10.0 DIVISIONAL MANAGER

[Signature]
Michael Kerry
 Divisional Manager
 URBAN MANAGEMENT DIVISION

I Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

redacted

redacted

11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 25 February 2000, Council resumed from [redacted] and [redacted] two strips of land for road purposes and a purpose incidental to road purposes described as lots 352 and 351 on Plan SP127005 Parish of Oxley, County of Stanley, containing areas of 757 square metres and 394 square metres respectively as shown shaded yellow on the attached plan (refer Attachment A). The balance land is described as Lot 35 on Plan SP127005.

The site has a gentle sloping topography and is developed with a low set tenanted dwelling. All structural improvements are clear of, and remain physically unaffected by, the resumption and its associated works. After completion of construction works the incidental land is no longer required by Council and is available for transfer back to the claimants.

The claimant's valuation consultant (Herron Todd White Valuers) assessed the amount of compensation payable at [redacted] for severance and injurious affection plus disturbance costs. This assessment excludes the transfer back of the incidental land. The claimants have lodged a claim for compensation dated 29 October 2003 in the amount of [redacted] plus interest and disturbance costs. This is on the basis that the incidental land is transferred back to the claimants. Council's independent valuation consultant (AusPac International Valuers) has assessed the amount of compensation at [redacted] excluding disturbance costs. This assessment is on the basis that the incidental land is transferred back.

Council is responsible for reinstatement works including construction of a fence along the new property alignment, construction of combined pedestrian /vehicular driveway over the disturbed area and back filling / turfing of incidental land (Lot 351) to be transferred back to the claimants.

It is recommended that the offer to settle compensation is accepted.

12.0 CONSULTATION

Gavin Williams, Program Officer, Project Delivery has been advised and supports the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

An offer on compensation is processed.

14.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

15.0 CUSTOMER IMPACT

The Urban Management Division's acquisition program will be met in a cost effective manner.

16.0 ENVIRONMENTAL IMPACT

Not applicable.

17.0 POLICY IMPACT

In accordance with Council policy.

18.0 FINANCIAL IMPACT

Funds are available in the 2003 – 2004 Major Roads budget.

19.0 HUMAN RESOURCE IMPACT

Administration only.

20.0 URGENCY

Normal course of business.

21.0 POLICY/MARKETING STRATEGY

Not applicable.

22.0 OPTIONS

1. Accept the offer to settle compensation.
2. Reject the offer and make a counter-offer.
3. Refer the matter to the Land Court for determination

It is recommended that Option 1 be approved.

1.0 FILE NUMBER:

15/12- 1L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – 2004 Kaohsiung Lantern Festival, Kaohsiung, Taiwan

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for Ms Terri Birrell, International Relations Manager to travel to Kaohsiung, Taiwan from 2-6 February 2004.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ms Judy Liu, International Relations Coordinator, ext.36026

6.0 DATE

12 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

9.0 RECOMMENDATION

That E&C grant approval for Ms Terri Birrell, to travel to Kaohsiung, Taiwan from 2 – 6 February 2004, to participate in the Kaohsiung Lantern Festival at an estimated cost of \$2500.00

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

APPROVED

15 DEC 2003


.....
Lord Mayor



ACTION TAKEN

15 DEC 2003

TOWN CLERK
LMIRC

RECEIVED

15 DEC 2003

COMMITTEE SECTION

11.0 BACKGROUND

Brisbane has been invited to attend the 2004 Kaohsiung Lantern Festival. The Festival is organised and sponsored by the Kaohsiung City Government. As part of the Festival, Brisbane has been invited to send a youth performance group to Kaohsiung, Taiwan.

Lantern Festival, following the Chinese Lunar New Year, is one of the most important festivals in our community. On this special occasion, numerous lanterns and splendid fireworks will be displayed along the banks of the most prominent river in Kaohsiung City.

Following discussions with the Brisbane-Kaohsiung Sister Cities Committee and Brisbane City Council City Events Unit, it is proposed to send eight members of the Nunukul Yuggera Watamaa Dance Troupe including the troupe manager.

During the Festival, the group will be involved in activities such as, culture performances, Street Parade, experience Taiwanese Traditional Culture and conduct cultural exchanges with Taiwan's other sister cities participants.

12.0 CONSULTATION

The Right Honourable the Lord Mayor, Councillor Tim Quinn
Mr Bob Davis, Executive Officer to the Lord Mayor
Mr Jim Sheu, Chairperson, Brisbane-Kaohsiung Sister Cities Committee
Mr Henry Chen, Vice Chairperson, Brisbane-Kaohsiung Sister Cities Committee

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Ms Birrell will accompany the group as the official representative of Brisbane. As the International Relations Manager, Ms Birrell has a strong understanding of the protocols and procedures associated with our Sister Cities. This knowledge and experience would be of great assistance to the performance group.

Acceptance of Kaohsiung's invitation to participate in the Lantern Festival will serve to strengthen the sister city relationship with Kaohsiung, as well as promote Brisbane's profile internationally.

Participation in the Festival will confirm Brisbane's commitment to international cooperation and cultural exchanges with other international cities.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Kaohsiung City Government will cover accommodation, meal and in-country transportation cost for Ms Birrell during her time in Kaohsiung.

China Airlines is providing a discounted business class airfare.

Airfare \$1600 + tax

Council Allowance \$500

Misc Expenses \$400

Total cost (including airfares) for Ms Terri Birrell are not expected to exceed \$2500.00 and are available within vote code: 1.07.1510.226.813.000.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 1/253(P4)

15/12- 2L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payments for Bob Davis and Terri Birrell

3.0 ISSUE / PURPOSE

To approve bonus payments to Bob Davis and Terri Birrell

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia,
Corporate Administration Officer (CACEO) ext. 36773

6.0 DATE

15 December 2003

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

In accordance with their executive service contracts, the following bonus payments be approved:

Bob Davis - redacted of his notional salary as at 30 June 2003; and
Terri Birrell - redacted of her notional salary as at 30 June 2003.

10.0


Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

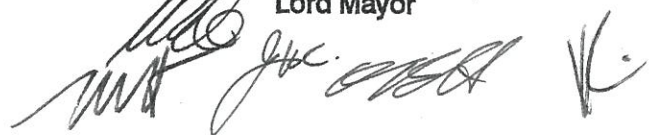
15 DEC 2003

RECEIVED

15 DEC 2003

COMMITTEE SECTION


Lord Mayor



10 YEAR PUBLIC INFORMATION SCHEME

11.0 BACKGROUND

Under the terms and conditions of Executive Service Contracts, Managers and Senior Officers are to be assessed at the end of June each year on their performance against their agreed Personal Performance Plan.

It is recommended that bonus payments be approved for Bob Davis and Terri Birrell respectively.

12.0 CONSULTATION

Executive Management Team is in agreement with the process undertaken.

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payments form part of the Executive Service Contracts.

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funds are available in the current budget.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

As soon as possible.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0

OPTIONS

1. That the recommendations be approved.
2. That the recommendations not be approved.

As Executive Service Contracts have been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 1/253(P4)

15/12-3L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive Service Salaries

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for increases to Executive Service Salaries for Divisional Managers, effective as at 01 July 2003.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administration Officer (CACEO) ext 36773

6.0 DATE

15 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL


For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That the increases to Executive Service Salaries, as outlined in schedule "A" submitted, be approved, effective as at 01 July 2003.

10.0 
Jude Munro
Chief Executive Officer

APPROVED

15 DEC 2003


Lord Mayor

RECEIVED

15 DEC 2003

COMMITTEE SECTION

11.0 BACKGROUND

The Contracts of Employment for the Council's Executive Management contain a provision for the annual review of the notional salary paid to Executives.

The review of the Chief Executive Officer's and Divisional Managers' salaries must take place prior to July of each year.

Any increase in salaries as a result of these reviews is to be effective from 01 July each year.

Following consideration of these matters, the increases set out on the schedule marked "A" are recommended.

12.0 CONSULTATION

The Right Honourable the Lord Mayor, Councillor K O T Quinn.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funding is available from within existing Divisional budgets.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

- (1) Approve the recommendation.
- (2) Approve a different range of increases to Executive Service salaries.

OPTION (1) IS THE PREFERRED OPTION

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

05/12-4L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payment for the Chief Executive Officer under her Executive Service Contract.

3.0 ISSUE / PURPOSE

To approve the bonus payment to the Chief Executive Officer in accordance with her contract of Employment.

4.0 PROPONENT

Bob Davis
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Bob Davis
Executive Officer to the Lord Mayor

6.0 DATE

15 October 2003

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee determine the bonus payment for Ms Jude Munro, Chief Executive Officer, in accordance with her Executive Service Contract, as ^{redacted} of her notional salary as at 30 June 2003, as presented by the Lord Mayor.

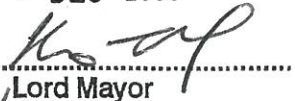
10.0



Bob Davis
EXECUTIVE OFFICER TO THE LORD MAYOR

APPROVED

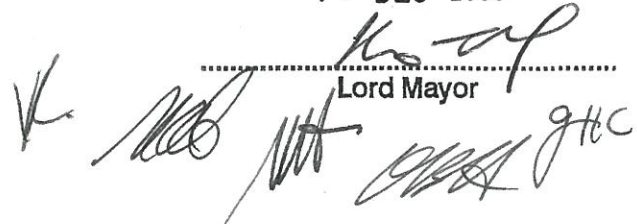
15 DEC 2003


.....
Lord Mayor

RECEIVED

15 DEC 2003

COMMITTEE SECTION



11.0 BACKGROUND

Under the terms and conditions of the Chief Executive Officers Contract, the Chief Executive Officer is to be assessed at the end of June each year of her performance against her agreed Personal Performance Plan.

The Chief Executive Officer's assessment has been completed by the Lord Mayor.

12.0 CONSULTATION

Lord Mayor, Councillor Tim Quinn

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payment forms part of the Chief Executive Officer's Executive Service Contract.

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funds are available in the current budget.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

As soon as possible.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0

OPTIONS

1. That the recommendation be approved.
2. That the recommendation not be approved.

As an Executive Service Contract has been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive Service Salary – Chief Executive Officer

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval to increase the salary for the Chief Executive Officer, effective as at 01 July 2003.

4.0 PROPONENT

Bob Davis
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Bob Davis
Executive Officer to the Lord Mayor

6.0 DATE

15 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That a ^{redacted} increase to the Chief Executive Officer's salary be approved, effective as at 01 July 2003.

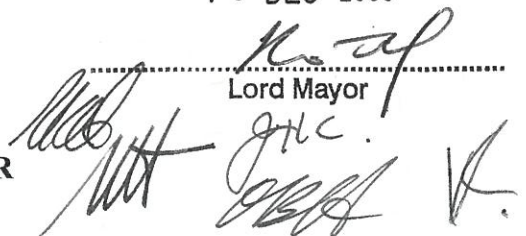
APPROVED

15 DEC 2003

Lord Mayor



10.0 Bob Davis
EXECUTIVE OFFICER TO THE LORD MAYOR



RECEIVED

15 DEC 2003

COMMITTEE SECTION

11.0 BACKGROUND

The Contract of Employment for the Chief Executive Officer contains a provision for the annual review of the notional salary.

The review of the Chief Executive Officer's, salary must take place prior to July of each year, and any increase is to be effective from 01 July each year.

It is recommended that an increase of ^{redacted}_d be made.

12.0 CONSULTATION

The Right Honourable the Lord Mayor, Councillor Tim Quinn

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Funding is available.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

- (1) Approve the recommendation.
- (2) Approve a different increase to the Chief Executive Officer's salary.

OPTION (1) IS THE PREFERRED OPTION

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 22 DECEMBER 2003

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
22/12-1F M	204/6(16/P2) 22 DEC 2003	City Governance	Monthly Project Report - Nov, 2003 (Attachment A)	YES
22/12-1K IR	461/7/1(85) 22 DEC 2003	Urban Management	Approval of funding agreement with Queensland Government – Inala (Skylark Street) Suburban Centre Improvement Project	YES
22/12-2K M	467/26(0) 22 DEC 2003	Urban Management	North-South Bypass Tunnel	TYES
22/12-3K M	345/16/9(A1) 22 DEC 2003	Urban Management	Endorsement of Information Regarding Election Signs	YES
22/12-1L M	22 DEC 2003	OLMCEO	2004 Vietnamese Woman's 6 th National Conference – Donation.	YES

KOT Quinn
 S. Humphreys
 D. Hinchliffe
 H. Abrahams
 J. Campbell
 K. Rea
 P. Cumming

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SCHEME

1.0 FILE NUMBER: 204/6 (16/P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – November, 2003 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager, Financial Planning, City Governance, 340 36068

6.0 DATE

16 December, 2003

RECEIVED

22 DEC 2003

ACTION TAKEN

22 DEC 2003

COMMITTEE SECTION

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

MFP

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

Original retained with Establishment and Co-ordination Committee Minutes

9.0 RECOMMENDATION

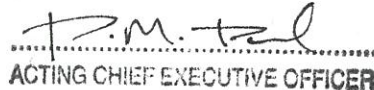
That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER

Recommend Accordingly



Helen Gluer
Chief Financial Officer


ACTING CHIEF EXECUTIVE OFFICER

APPROVED

22 DEC 2003

Lord Mayor



11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****NOVEMBER UPDATE**** heading.

Projects have been updated with the approved second budget review figures.

November Report Summary

Attachment A is the report for November, 2003. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

Projects adversely changed since last month include:

Community Hubs reported an emerging issue - two week delay due to redesign required for fibre optic cable as identified in late October. Hand over date is now 24 Feb 04. Due to rain the project is now approximately another 4 days behind schedule. However an opportunity has been identified for catch up and it is still envisaged that the project overall will be delivered within the original timeframes.

OpenDoorS reported an emerging issue - work is continuing with iDivision for creation of IT Environments which may impact on the budget. Whether this happens depends on the timing of the IT environments and the cost of associated hardware and software.

Inner Northern Busway reported an emerging issue - Queensland Transport advised that the program for INB5 (Victoria Park) has been extended by a month and is expected late February. This was due to a workplace accident (fatality) that effectively closed the work site for a month. This will not impact, however, on Council's contribution to this project.

MIMS Technical Upgrade to Ellipse reported an emerging issue - negotiations with the Supplier for delay to implementation remains. The project Sponsor is negotiating with the Supplier on this issue.

Local Access Network Improvements reported a scope change and an emerging issue - Craigslea Campus Project: (A) Part of the land required for a planned 2.5m wide bikeway is not in Council ownership. (B) During the design phase, City Design staff suggested that a footbridge, to replace the current trail worn across the creek bed between Craigslea St and Toomey St, would be a valuable addition to the pedestrian and cycling network. As a result the prioritisation of other local bikeway link projects is being reviewed and a note has been added to Infrastructure's 'Road Planning Notes' asking for the land contribution if a development application is received.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for November, 2003

Option 2: Do not accept the report

Option 1 is the preferred option.

1.0 FILE NUMBER: 467/26(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel

3.0 ISSUE/PURPOSE

The purpose of this submission is to:

1. Consider the findings of the reports produced by the Engineering and Financial Taskforces for the North-South Bypass Tunnel;
2. Consider the State Government's conditions in relation to pursuing the North-South Bypass Tunnel (Stage 1);
3. Seek approval to undertake the detailed feasibility of the North-South Bypass Tunnel (Stage 1); and
4. Agree management and governance arrangements for the project.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

David Stewart, Manager, Transport Infrastructure, Extension - 38684

6.0 DATE

16 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C:

1. Acknowledges the findings of the Engineering and Financial Taskforces associated with the technical feasibility and financial viability of the North-South Bypass project;
2. Grants approval to proceed with a detailed feasibility study for the North-South Bypass Tunnel (Stage 1);
3. Approves the conditions for proceeding with the detailed feasibility study as set out in the State Government's letter dated 19 September 2003 (Attachment A) and the Lord Mayors letter dated 23 September 2003 (Attachment B).
4. Agrees to the management and governance arrangements for the North-South Bypass Tunnel as outlined in this submission.

10.0 DIVISIONAL MANAGER

Michael Kerry
Michael Kerry
DIVISIONAL MANAGER
URBAN MANAGEMENT DIVISION

I Recommend Accordingly

P.M. Tol
.....
ACTING CHIEF EXECUTIVE OFFICER

ACTION TAKEN

22 DEC 2003

TOWN CLERK
PTMP

APPROVED

22 DEC 2003

Lord Mayor
.....
Lord Mayor

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22 DEC 2003

COMMITTEE SECTION

Handwritten signatures and initials

10 YEAR PUBLICATION SCHEME

11.0 BACKGROUND

The North-South Bypass Tunnel

Detailed analysis underpinning Brisbane's Transport Plan, shows that the demand for travel in the south-east corner of Queensland will continue to outpace population growth.

Council has recognised that along with stronger restraints on travel demand, further investment in its transport system is required to ensure that Brisbane continues to prosper.

Council's Transport Plan presents a balanced position in relation to travel demand policy, public transport expansion and the introduction of new road infrastructure. The plan includes a number of major projects such as the various stages of the North-South Bypass Tunnel.

The \$900 million North-South Bypass Tunnel (Stage 1), a tolled facility, is considered the highest priority, and would complete the Inner City Orbital Road by providing a bypass of the Central Business District between Woolloongabba and Bowen Hills. The project will comprise two 4.7km, two lane tunnels, with advanced ventilation and fire systems. The project incorporates a package of bus priority and inner city renewal improvements.

In addition to the transport imperatives, the project provides a secondary opportunity, the establishment of a new revenue stream, generated from surplus tolling revenue, that could be applied to fund future transport initiatives in Brisbane.

Since commencing the Strategic Transport Opportunities for Brisbane process in 2000, the Council has been active in developing and defining the Stage 1 tunnel. In 2001, a prefeasibility report was prepared, with the Lord Mayor subsequently establishing two independent taskforces to address the issues of engineering feasibility and financial viability. The taskforces reported earlier this year and concluded that the project should be advanced to detailed feasibility. An important caveat in the Finance Taskforce report was a need for toll indexation.

A copy of the taskforce reports are included on this file and marked Exhibit A: Report of Engineering Taskforce (20 February 2003) and Exhibit B: Report of the Financial Taskforce (undated).

State Government Review

The tunnel project requires State Government approval, primarily in the areas of allowing Council to apply tolls and collect the revenue, road management arrangements and approval to borrow funds required to finance the project.

The State Government has reviewed in detail the prefeasibility work including the reports prepared by the taskforces and other supporting information and reports looking at issues like demand forecasting and capital and operational costs.

In a recent letter dated 19 September 2003, included as Attachment A, the Premier has provided his imprimatur to progress to detailed feasibility. The letter establishes a number of conditions and indicates that the State will grant tolling powers for the Stage 1 tunnel subject to successful completion of the feasibility phase. Furthermore, the letter provides for full indexation of tolls and that Council funds transport projects in Brisbane for a period up to 100 years subject to a case being developed by the Council. The letter does very clearly provide for a tolling term that allows for the development, capital, maintenance and operations costs of the tunnel to be recovered.

The conditions outlined in the letter are in the area of risk minimisation, technical and financial viability, consideration of impacts on the surrounding traffic network, value for money principles and liaison with the government during the feasibility phase. The State's reasonable external consulting costs are also to be reimbursed.

The Lord Mayor's response to the Premier's letter dated 23 September 2003 is provided in Attachment B. While acknowledging the requirements of the State, the Lord Mayor has very clearly iterated the importance of the 100 year tolling period.

Feasibility Phase

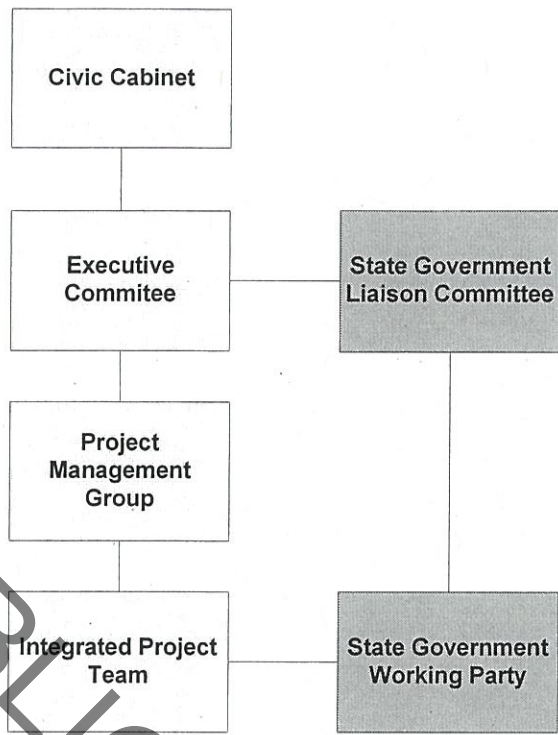
It is recommended that the project proceed to detailed feasibility. This phase will build on the work undertaken to date and include engineering, completion of an environmental impact study, traffic demand forecasting to provide revenue projections, capital and recurrent cost forecasting, development of a detailed business case and model contractual documents. The technical and financial viability of the project will be confirmed and a basis of advancing the project to design and construction will be recommended. This phase will include active involvement of the community.

The feasibility phase will take up to two years and is expected to cost between \$15 and \$20 million dollars.

Management Arrangements

To manage the delivery of the project the following governance structure is recommended.

10 YEAR PUBLIC CONSULTATION SCHEME



The day to day management of the project will operate from the recently established Major Infrastructure Projects Office (MIPO). The proposed MIPO structure for the tunnel is shown as Attachment C.

Specific details of the Council team, the Executive Committee, the Project Management Group, the Integrated Project Team and the State Government Committees are included as Attachment D.

It should be noted that the management arrangements may change over the life of the project, when a more tax effective special purpose vehicle may be established under Corporations Law to enter into design, construction, maintenance and operations contracts after feasibility is completed.

12.0 CONSULTATION

Councillor Maureen Hayes, Deputy Mayor and Chairperson, Transport and Major Projects Committee
Helen Gluer, Chief Financial Officer
Michael Byrne, Manager, Corporate Risk Management
Ken Deutscher, Manager Transport and Traffic
have been consulted and agree with the submission.

13.0 IMPLICATIONS OF PROPOSAL

The detailed feasibility phase of the North-South Bypass tunnel will attract significant community and stakeholder interest.

The tunnel will provide significant benefits for the transport system, not only moving cars and commercial vehicles but also freeing surface space for public transport operations. The tunnel will facilitate the efficient movement of freight. There are also significant opportunities for urban renewal.

Significant economic wealth will be generated by the project if it proceeds to construction. Moreover, a primary motive of the Council in constructing the project, is to generate a new revenue stream that can be used to fund transport projects in Brisbane.

While it is often difficult to mobilise the voice of project supporters, there will be sectors of the community strongly opposed to the construction of this project. It is expected that most interest will be around air quality issues, especially emissions from vent stacks. Local residents directly adjacent to the project will be anxious, until the alignment of the tunnel is determined. This is because of possible land requirements and perceived construction impacts such as vibration and subsidence. There is also likely to be significant debate around tolls.

The management arrangements outlined above are consistent with those of other major projects delivered in other jurisdictions.

14.0 CORPORATE PLAN IMPACT

Advancing the project to the feasibility phase is included in the Accessible City theme of the 2003-2007 Corporate Plan.

15.0 CUSTOMER IMPACT

It is expected that the project on the whole will have significant benefits to the transport network and will provide considerable advantage to all modes. There will be specific local impacts that will need to be appropriately managed such as land requirements for the construction of the facility and impacts like noise and traffic issues during construction.

16.0 ENVIRONMENTAL IMPACT

A detailed Environmental Impact Study including a draft environmental management plan will be completed during the feasibility phase.

17.0 POLICY IMPACT

The project context is consistent with existing Council policy. It is expected that a raft of new policies around revenue collection and disbursement will be developed as the project progresses.

18.0 FINANCIAL IMPACT

Funds are available in the 2003/04 Budget to commence the feasibility phase. It is expected that further funds will be required in the following financial year to complete the feasibility phase.

19.0 HUMAN RESOURCE IMPACT

Establishment numbers for management of the North-South Bypass Tunnel will increase by 4 permanent FTE's that will form part of MIPO. Other term contractors/employees will also be required for the duration of the specific projects. It is considered that the increase in FTE's is required for the effective management of the feasibility and subsequent phases of the North-South Bypass Tunnel.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

A detailed communication strategy is being developed for the project and will be updated and implemented throughout feasibility phase.

22.0 OPTIONS

Option 1: Approve the recommendation and proceed to detailed feasibility using the above management arrangements. This will achieve the strategic outcomes outlined in the Corporate Plan and the Transport Plan for Brisbane.

Option 2: Approve the recommendation and proceed to detailed feasibility using alternate management arrangements. Given the size and complexity of the project the management arrangements outlined above are considered optimal and in line with arrangements from other jurisdictions undertaking these types of projects.

Option 3: Not approve the recommendation and do not proceed to detailed feasibility. This option will not achieve the strategic outcomes in the Corporate Plan or the Transport Plan for Brisbane.

Option (1) is the preferred option.

1.0 FILE NUMBER: 345/16/9(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE **Endorsement of Information Regarding Election Signs**

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain the endorsement of E&C for information regarding election signs before it is transmitted to the political party organisations.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Nelson Ross, Senior Program Officer Urban Design, Local Planning and Design, City Planning, urban Management Division ext 35863

6.0 DATE

18 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C endorsement

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not required

9.0 RECOMMENDATION

That E&C endorse the information regarding Elections Signs as set out in "Advertisements Policy Practice Note No 7 - Information Regarding Election Signs", as set out in Attachment A.

10.0 DIVISIONAL MANAGER


Michael Kerry
Divisional Manager
URBAN MANAGEMENT DIVISION

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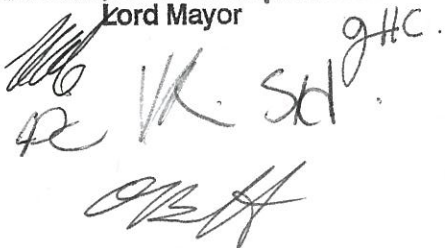
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COMMITTEE SECTION

APPROVED

2 2 DEC 2003


Lord Mayor


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10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

Elections Signs are controlled under Council's; Local Law No 1 – Control of Outdoor Advertising and the subordinate policy "Advertisements Policy, January 1999."

This Policy deals with Election Signs (displayed no earlier than four (4) weeks before the day of an election).

Council has adopted the practice of issuing information on how it intends to deal with all 'election signs', both those signs covered in the Advertisements Policy and those signs displayed several months before an election. This information is issued to the political party organisations and candidates.

Draft Policy Note No 7 is the current consolidation of this information wherein an 'Election Sign' described in the Advertisements Policy is characterised as a 'Private Property Election Sign' and an election sign not covered in the Advertisements Policy is characterised as a 'Public Property Election Sign'.

A previous draft was considered by Administration Sub-Committee and the issues raised, which have now been addressed and resolved in the current draft, are as follows:

- The maximum number of Private Property Election Signs that may be displayed by or on behalf of a Lord Mayoral candidate within the city is 500. (Lord Mayoral candidate signs, as such, were not previously dealt with.)
- A Pre-Polling Day Election Street Stall may not be closer than one hundred (100) metres to another such stall operated by the same political party or candidate on the same side of a road. (The spacing of election Street Stalls was not previously dealt with.)
- For a Pre-Polling Day Election Street Stall, double-sided signs are counted as two (2) signs.
- A Private Property Election Sign may be double-sided and a double-sided sign is counted as one (1) side (clarification).
- For a Pre-Polling Day Election Street Stall, any Footway Sign must be no more than six (6) metres from the Stall.
- For a Pre-Polling Day Election Street Stall, no continuous signage devices i.e. bunting, streamers or continuous plastic sheeting (continuous sheet of plastic approximately 600 millimetres wide on which a series of election signs is printed) are allowed on the footpath, attached to any fence or wall or inside grounds if visible from the footpath.
- For a Polling day Election Street Stall Sign, the above continuous signage devices may be erected only on Polling day at a polling booth.

12.0 CONSULTATION

The following have been consulted during the preparation of this submission.

Councillor Kerry Rae, Chairperson Customer and Local Service Committee
Mr Bob Wallis, Manager, Development and Regulatory Services
Mr Steve Best, Local Laws Manager

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

With three elections coming up within the next twelve months including Brisbane City Council elections on 27 March 2004, it is prudent to have the clearest guidance possible for all political parties and candidates with regard to election signs. In anticipation of a State election early in the new year, it is important that this guidance be available prior to the Christmas break.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

It is important that all electoral agencies be clear as to how Council intends to deal with election signs so that enquiries/complaints from members of the public can be dealt with effectively and efficiently, allowing voters to exercise their democratic rights without any undue impacts on their normal routine.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Nil.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING

No publicity required by Council at this time.

22.0 OPTIONS

Option 1: Approve the recommendation that E&C endorse the dissemination of information regarding election signs to political party organisations prior to the upcoming elections.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

10 BCC PUBLICATION SCHEME
YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2004 Vietnamese Women's 6th National Conference - Donation

3.0 ISSUE/PURPOSE

Purpose of this submission is to secure approval for a donation to the 2004 Vietnamese Women's 6th National Conference to the value of \$2,000.00.

4.0 PROPONENT

Bob Davis
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Teresa Jurgensen, Executive Support Officer, Lord Mayor's Office (x36842)

6.0 DATE

18 December 2003

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

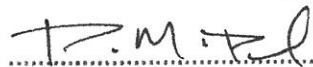
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9.0 RECOMMENDATION

Approval be given for Brisbane City Council to make a donation to the to the 2004 Vietnamese Women's 6th National Conference to the value of \$2,000.00.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly


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ACTING CHIEF EXECUTIVE OFFICER


Jude Munro
Chief Executive Officer

ACTION TAKEN

2 2 DEC 2003

TOWN CLERK

LMESO

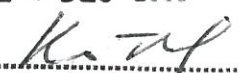
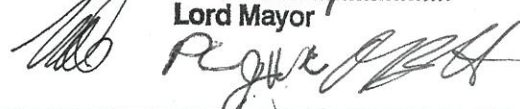
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COMMITTEE SECTION

APPROVED

2 2 DEC 2003


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Lord Mayor


10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

The Federation of Vietnamese Women's Associations in Australia has organised a National Conference every two years since 1994. These conferences are an opportunity to examine issues of concern for women and their families, to promote diversity and to consider how governments and other agencies can best deliver services to a diverse society.

The 6th National Conference is scheduled for 25 & 26 February 2004 in Brisbane. This Conference's theme is "Diversity in Practice – the voice of Vietnamese Australian Women".

Approximately 150 delegates will attend the Conference in 2004, with many travelling from interstate.

It is proposed that Brisbane City Council support this Conference, to the value of \$2000.00, to assist the Federation of Vietnamese Women's Associations in Australia to contribute to the success of this important, collaborative and cultural event for the Vietnamese Community.

12.0 CONSULTATION

Tim Quinn, Lord Mayor of Brisbane
Bob Davis, Executive Officer to the Lord Mayor

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

In line with our vision of the city as outlined in the Corporate Plan – Creative City.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Funds are available from the Corporate Activity vote code.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent decision considered desirable.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

10 YEAR PUBLIC RELEASE SCHEME