

E&C RESULTS – 19 APRIL 2004

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
1904-1F M	364/150/3(391) 19 APR 2004	City Governance	Proposed sale of Council land situated at 266 Latrobe Terrace, Paddington.	Yes
1904-2F M	364/46/2-NN040/P7 19 APR 2004	City Governance	Proposed sale of Council land situated at 84-88 Berry Street, Spring Hill.	Yes
1904-1J M	19 APR 2004	CCSD	One Book, One Brisbane Winner 2004	Yes
1904-1K R	202/11-AC810/39 19 APR 2004	Urban Management	Private Property Land Resumption at 39 Triantha Street, Algester.	Yes
1904-1L M	(4)456/20/49(1) 19 APR 2004	OLMCEO	To approve an updated Brisbane City Council Audit Committee Charter.	Yes
1904-2L M	19 APR 2004	OLMCEO	Secondment of Michael Kerry to the State Government.	Yes
1904-1N M	234/12/30(0) 19 APR 2004	CED	2004 – Creative Sparks Grant Program	Yes
1904-2N	234/33/54 (3) 19 APR 2004	CED	Active and Healthy Parks – 2004/05 Activities Program.	Held

Present

Lord Mayor, Campbell Newman

Councillors:

M Rea

M Hinchliffe

M Campbell

M J Abrahams

M A Hayes

M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 364/150/3(391)

19/04- 1F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 266 Latrobe Terrace, Paddington.

3.0 ISSUE/PURPOSE

To obtain approval to sell the subject parcel of land which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer,
Chief Financial Officer.

5.0 SUBMISSION PREPARED BY

Paul Grove,
Principal Asset Manager,
City Assets, ext. 34096.

6.0 DATE

14 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

19 APR 2004

TOWN CLERK

PAMCA

RECEIVED

19 APR 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

It is recommended that the property situated at 266 Latrobe Terrace, Paddington, described as Lot 3 on Registered Plan 20470, be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice

10.0 DIVISIONAL MANAGER

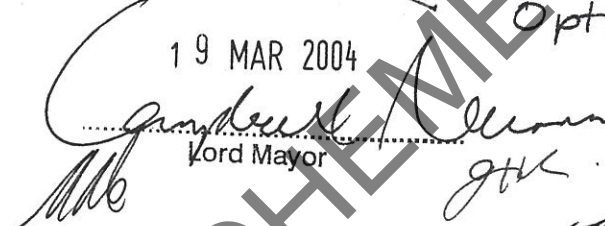


Helen Gluer
Chief Financial Officer

APPROVED

*Amended
Option 2*

19 MAR 2004



Lord Mayor

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER



BCC PUBLICATIONS
10 YEAR RELEASE

11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at 266 Latrobe Terrace, Paddington described as Lot 3 on Registered Plan 20470. (Shown shaded yellow on Attachment A). The 445m² site has frontages to Latrobe Terrace and Brigalow Street, Paddington and is identified in the City Plan as Character Residential Area. The site would be suitable for the construction of a single detached dwelling, with access from Brigalow Street.

The property is a vacant residential allotment which was acquired by Council in 1945 for arrears of rates.

This parcel of land has been offered to the Brisbane Housing Company (BHC) for consideration as to its suitability for the provision of more affordable housing. The BHC has formally indicated they have no interest in acquiring this property.

Although the land is heavily covered in vegetation, an assessment has indicated that none of the trees are of botanical, ecological, cultural or landscape significance at the local level and therefore do not qualify for VPO protection. Although the vegetative cover of this site will be impacted by the construction of a single dwelling following the proposed sale at auction, substantial greenery will remain in the adjacent established properties. (Refer photos at Attachments B & C).

Nevertheless, the Ward Councillor, Councillor David Hinchliffe has recorded his request for protection of the large trees growing on the allotment.

An independent valuation of the subject property has assessed the market value to be \$210,000 (without a VPO over the subject trees) - refer Attachment D). Following receipt of Councillor Hinchliffe's request, additional comment was sought from the valuer over the impact the requested VPO's may have on the sale price. His comments included the following:

- "None of the trees however are what could be described from a property viewpoint as 'quality vegetation';
- The property comprises an existing allotment classified 'Character Residential';
- It is my understanding that under such circumstances the presence of a VPO cannot hinder a legitimate building application and that permission will be granted for the removal of such vegetation necessary to permit the erection of the building, access thereto, ancillary recreational, clothes drying areas etc, construction of fence lines and also the removal of such trees as is necessary to ensure the safety of the structures on the property and the use thereof;

11.0 BACKGROUND cond.

- There is some argument that the presence of a VPO may deter some purchasers because ... the trees are not 'quality' specimens from a property viewpoint and if located outside of the areas required for the purposes outlined above, their retention may be enforced by Council thereby imposing an imposition on a theme of landscaping envisaged by the purchaser.

He concluded that from a marketing viewpoint, the imposition of a VPO will not affect the value of the property. (Refer Attachment E).

It has been confirmed that the presence of a VPO will not prevent the removal of those trees to enable the construction of a dwelling and associated improvements and therefore City Assets recommends that the property be sold without VPO'S in place.

It is recommended that approval be granted for the property situated at 266 Latrobe Terrace, Paddington described as Lot 3 on Registered Plan 20470, to be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

Sharon Humphreys, Former Chairperson Finance Committee
Councillor David Hinchliffe, Councillor for Central Ward
Frank Riley, Manager, City Assets, City Governance
Gavin Blakey, Principal Waterways Program Officer, Waterways, Urban Management
Ben Lindenboom, W & S Development Officer, Brisbane Water
Tom Richardson, Program Officer Strategic Planning, City Planning, Urban Management
John Winkler, Transport Network Information, Transport & Traffic, Urban Management
David Bell, Senior Transport Manager, Transport & Traffic, Urban Management
Graham Phegan, Principal Program Officer, Environment & Parks, Urban Management
Laurie Vosper, Principal Asset Officer, Infrastructure Planning.
Lyndall Plant, Senior Program Officer, Landscape Amenity.
Tom Brown, Acting Senior Planning Services Officer, Strategic Planning, Department of Main Roads.

No objections have been received to this proposal.

Councillor David Hinchliffe, Councillor for Central Ward, has recorded his request for protection of the large trees growing on the allotment.

13.0 IMPLICATIONS OF PROPOSAL

The sale of 266 Latrobe Terrace, Paddington will provide Council with an expected revenue return of approximately \$210,000.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

18.0 FINANCIAL IMPACT

Budget impact: Costs associated with the marketing and sale of this property will be met from existing City Assets Branch budgets. It is anticipated that revenue in the amount of \$210,000 will be received from the sale of the land.

1. Taxation issues: Nil
2. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. Approve the recommendation that the property situated at 266 Latrobe Terrace, Paddington described as Lot 3 on Registered Plan 20470, be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.
2. Approve the recommendation that the property situated at 266 Latrobe Terrace, Paddington described as Lot 3 on Registered Plan 20470, be offered for sale, subsequent to the placing of VPO's as requested by the Ward Councillor, by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.
3. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 364/46/2-NN040/P7

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 84-88 Berry Street, Spring Hill.

3.0 ISSUE/PURPOSE

To obtain approval to:

- a) Open as road an area of 61m² of the Council land situated at 84-88 Berry Street, Spring Hill to accommodate a road widening and corner truncation; and
- b) Sell the balance land described as proposed Lot 1 on SP150649 containing an area of 418m² which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer,
Chief Financial Officer

RECEIVED

19 APR 2004

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets, ext. 34096.

ACTION TAKEN

19 APR 2004

TOWN CLERK

[Signature]
PAMCA

6.0 DATE

13 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR A LOCAL LAW?

No.

9.0 **RECOMMENDATION**

It is recommended that approval be granted to:

- a) Open as road an area of 61m² of the Council land situated at 84-88 Berry Street, Spring Hill to accommodate a road widening and corner truncation; and
- b) Sell the balance land described as proposed Lot 1 on SP150649 containing an area of 418m² by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

10.0 **DIVISIONAL MANAGER**

APPROVED

19 MAR 2004



Lord Mayor

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER



Helen Gluer
Chief Financial Officer

BCC PUBLICATI...
10 YEAR RELEASES...

11.0 BACKGROUND

Council is the registered owner of vacant land situated at 84-88 Berry Street, Spring Hill described as Lots 23 & 24 on RP 10198. This land was acquired in 1967 for roadway purposes.

A review has identified that part of this land is still required for road widening and corner truncation. The balance area of 418m² is considered surplus to Council's requirements.

On the 14 August 1990, the Establishment & Co-ordination Committee granted approval for the opening as road of the required area and the disposal of the balance area, then described as Lots 23 & 24. However, due to proposed changes to the then Town Plan, particularly the Spring Hill Development Plan, this approval was not immediately acted upon.

Under the Petrie Terrace and Spring Hill Local Plan the subject allotment is located in the Low Rise Residential Precinct – LR2. In order to minimise side boundary clearance required under the Spring Hill Local Plan and therefore maximise the buildable GFA and hence return to Council, it is proposed to amalgamate the balance areas after road dedication and sell them as one lot which is described as proposed Lot 1 on SP 150649 - refer plan at Attachment 1.

An independent valuation of the subject property has assessed the market value to be \$425,000 - refer Attachment 2.

This parcel of land has been offered to the Brisbane Housing Company (BHC) for consideration as to its suitability for the provision of affordable housing. The BHC has formally indicated they have no interest in acquiring this property.

Therefore it is recommended that approval be granted to:

- a) Open as road an area of 61m² of the Council land situated at 84-88 Berry Street, Spring Hill to accommodate a road widening and corner truncation; and
- b) Sell the balance land described as proposed Lot 1 on SP150649 containing an area of 418m² by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

Sharon Humphreys, Former Chairperson Finance Committee;
Councillor David Hinchliffe, Councillor of Central Ward;
Frank Riley, Manager, City Assets, City Governance Division;
Laurie Vosper, Principal Asset Officer Project Co-ordination, Planning & Delivery, Urban Management;
Tom Richardson, Program Officer Strategic Planning, City Planning, Urban Management;
John Winkler, Program Officer, Information, Enquiries (Road Realignment & Widening), Infrastructure Information, Urban Management;
Bill Watts, Senior Program Officer, Environment and Parks, Urban Management;
Jos Ruhland, Engineering Assessment, Central City Team, Development & Regulatory Services, Customer & Community Services;

There are no objections to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

The sale of 84-88 Berry Street, Spring Hill will provide Council with an expected revenue return of approximately \$425,000.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with present policy to dispose of surplus real properties.

18.0 FINANCIAL IMPACT

Budget impact: Costs associated with the marketing and sale of this property will be met from existing City Assets Branch budgets. It is anticipated that revenue in the amount of \$425,000 will be received from the sale of the land as part of the 2003/04 Property Disposal Program.

1. Taxation issues: Nil
2. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Not applicable

22.0 OPTIONS

Option 1

That approval be granted to:

- a) Open as road an area of 61m² of the Council land situated at 84-88 Berry Street, Spring Hill to accommodate a road widening and corner truncation; and
- b) Sell the balance land described as proposed Lot 1 on SP150649 containing an area of 418m² by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

Option 2

Not approve Option 1 and retain the land in Council ownership

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

One Book One Brisbane winner 2004

3.0 ISSUE/PURPOSE

The purpose of the submission is to endorse a winner for One Book One Brisbane and establish arrangements for an announcement.

4.0 PROPONENT

Margaret Crawford, Divisional Manager
Customer & Community Services Division

RECEIVED

19 APR 2004

5.0 SUBMISSION PREPARED BY

Sharan Harvey, Manager Library Services Extn 34255

**COMMITTEE SECTION
ACTION TAKEN**

19 APR 2004

6.0 DATE

15 April 2004

TOWN CLERK

MLS

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL
RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E & C endorses "Johnno" by David Malouf as the winning book for the purposes of public announcement.

APPROVED

10.0 DIVISIONAL MANAGER



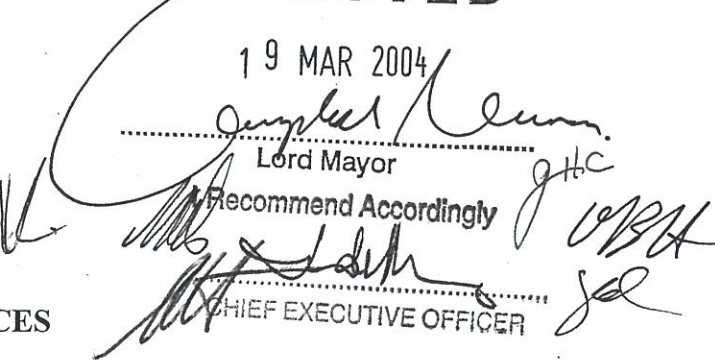
Margaret Crawford
DIVISIONAL MANAGER
CUSTOMER & COMMUNITY SERVICES

19 MAR 2004

Lord Mayor

Recommend Accordingly

CHIEF EXECUTIVE OFFICER



BC 70 YEAR RELEASE SCHEME

11.0 BACKGROUND

Brisbane City Council's One Book One Brisbane is a program which creates a culture of reading in the city and provides a range of events to discuss a single book.

Book selection criteria:

- Available widely in print
- Appropriate for both adults and young adults
- Able to spark provocative discussion
- Connected to Brisbane/Queensland and/or Australia
- Enjoyable
- Reflective of social agenda and/or policy
- Of literary merit
- Encourages widespread community reading
- Provides a forum designed to broaden and deepen an appreciation of literature
- Increases our sense of community by creating a common topic of discussion
- Creates a wide range of opportunities to engage people in reading and discussion about social issues
- Community vote to "help choose the book".

Voting took place in libraries, ward offices, online and through the Courier Mail.

6,249 completed votes were received.

The three books with the highest number of votes were:

- The Girl Most Likely by Rebecca Sparrow – 1515 votes
- Johnno by David Malouf. – 1334 votes
- Firehead by Venero Armano – 959 votes

"Johnno" by David Malouf was assessed as best meeting the criteria for the following reasons:

- Won both the ballot voting and the Courier Mail voting – voters likely to have been library members, bookclub members and enthusiastic readers
- Book set locally in Brisbane
- Multi-layered themes such as Brisbane during and just after WW2, nostalgia, childhood, friendship and relationships
- Book highlights for readers the changes that have occurred in Brisbane over the last 50 years and will encourage the community to consider and discuss the growth and future of the city
- Highly respected and renowned Brisbane- born author
- Many other works in print by author
- Widely considered to be a "literary piece" and a "classic" novel
- First novel - an excellent and inspiring role model for Brisbane authors
- Likely to appeal to older readers, schools and bookclubs
- Multi themes assist in the shaping of a widely varied program of events

Following consideration by E&C in March 2003, Library Services notified the publisher and author that "Johnno" would be selected as the book for the 2004 One Book One Brisbane.

12.0 CONSULTATION

One Book One Brisbane Steering Committee members include:

Councillor David Hinchliffe, Chairperson Community Policy Committee

Councillor Kerry Rea, Chairperson Customer and Local Services Committee
Representative, Lord Mayors Office

John Burton, Customer and Community Services

Sharan Harvey, Manager Library Services

Sabina O'Callaghan, Coordinator Reading Library Services

Denise Griffin, Project Officer, One Book One Brisbane

Kylie Hansen, Marketing and Communication

Jodie Powderly, Library Services

Merryn Ryall, Queensland Writers Centre (QWC also had a member on the shortlist panel)

Dr Karen Moni, English Teachers Association (also a member of the shortlist panel)

Representative from publisher of winning book

Additional member of the shortlist panel Prof Peter Spearritt, Brisbane Institute.

13.0 IMPLICATIONS OF PROPOSAL

"Johnno" by David Malouf best meets the full selection criteria for One Book One Brisbane. The author and publisher have been notified.

An announcement of the winner is needed urgently as there is considerable community and media interest in the outcome.

Unsuccessful authors/publishers need to be notified prior to the announcement.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

The winning book needs to reach and attract as wide an audience as possible. A book which addresses a range of themes offers the community the best opportunity to discuss and consider issues and ideas that relate to them as individuals and residents of Brisbane.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT (are funds available? If so, what is the Vote No.?)

Nil

19.0 HUMAN RESOURCE IMPACT
Nil

20.0 URGENCY
Due to media and community interest, an endorsement of a preferred book is urgently required and a community announcement timeframe needs to be made.

21.0 PUBLICITY/MARKETING

Unsuccessful authors/publishers on the short list should be notified just prior to an announcement.

An announcement of the winner for 2004 needs to be made.

As the Courier Mail was heavily involved in the voting process, it is recommended that they be offered the opportunity to be involved in the announcement of the winner.

22.0 OPTIONS

1. Confirm "Johnno" by David Malouf as the 2004 One Book One Brisbane winner.
2. Choose an alternative book.

Option 1 is the preferred option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: (4)456/20/49(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

To approve an updated Brisbane City Council Audit Committee Charter.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for an updated Brisbane City Council Audit Committee Charter.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Andrew MacLeod
Manager, Assurance & Audit Services

6.0 DATE

18 March 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

19 APR 2004

TOWN CLERK

MAA

RECEIVED

19 APR 2004

COMMITTEE SECTION

BCRC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

That E&C grant approval for an updated Brisbane City Council Audit Committee Charter as per Attachment "A".

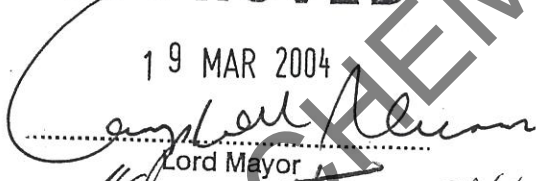
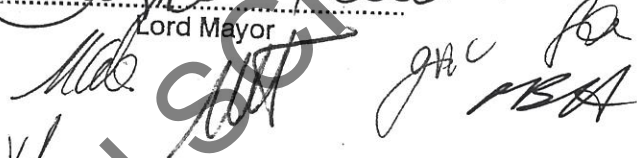
10.0 DIVISIONAL MANAGER



Jude Munro
Chief Executive Officer

APPROVED

19 MAR 2004


Lord Mayor

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The current Brisbane City Council Audit Committee Charter requires that it be updated and approved by the Establishment and Co-ordination Committee every three years. The updated Brisbane City Council Audit Committee Charter has now been endorsed by the Audit Committee and is now passed to the Establishment and Co-ordination Committee for approval. Significant changes are shown in bold type.

12.0 CONSULTATION

The Brisbane City Council Audit Committee.

13.0 IMPLICATIONS OF PROPOSAL

The updated Brisbane City Council Audit Committee Charter better defines the role of the Brisbane City Council Audit Committee.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

No direct impact.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Nil.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option (1) Approve the updated Brisbane City Council Audit Committee Charter.

Option (2) Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NO (0)99-23(A1)

19/04- 2L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE
Secondment of Michael Kerry to the State Government

3.0 ISSUE/PURPOSE
To approve the secondment of the Divisional Manger Urban Management Division to the position of Executive Director of the Office of Urban Management in the State Government.

4.0 PROPONENT
Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY
Hayden Wright, MCEO
Ext: 34151

6.0 DATE
15 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL
For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?
No

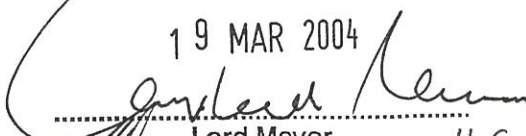
9.0 RECOMMENDATION
That E&C approve the secondment of Michael Kerry to the position of Executive Director of the Office of Urban Management from 1 May 2004 for the balance of his contract term concluding on 11 November 2006 on terms and conditions approved by the Chief Executive Officer and at no cost to Council.

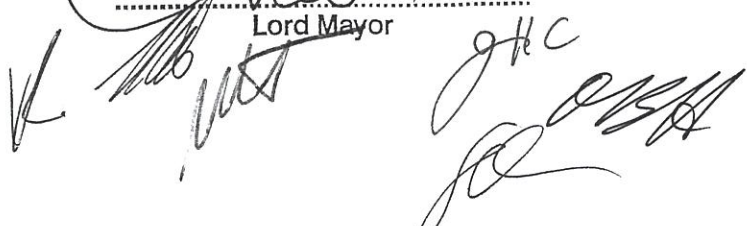
10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

APPROVED

19 MAR 2004


.....
Lord Mayor



BCO 10 YEAR RELEASE SCHEME

RECEIVED

19 APR 2004

COMMITTEE SECTION

ACTION TAKEN

19 APR 2004

TOWN CLERK
MCEO

11.0 **BACKGROUND**

The State Government has recently announced that it intends to establish an Office of Urban Management and Infrastructure Co-ordination. The role of this new office will be to provide an emphasis to the planning for projected growth that is expected to occur in South East Queensland over the next twenty years. In particular it is intended that legislation will be prepared to provide for statutory recognition of the SEQ Regional Plan.

The Director-General of the Department of Local Government, Planning, Sport and Recreation has written to the CEO seeking Council's agreement to the secondment of Michael Kerry to the position of Executive Director of the new Office of Urban Management. The Director-General states that the Government has identified Michael Kerry as a suitable person to take up this position as he is an experienced urban planner who possesses the required technical and professional experience in areas of urban land programming, infrastructure planning, urban management and public administration.

Council has strongly supported the creation of this new office and the proposal to provide statutory recognition to the SEQ Regional Plan. Council has a strong interest in the plan and the secondment of Michael Kerry to the Executive Director position will ensure that Council's interests are well understood.

Additionally, Michael Kerry is a person with a strong understanding of local government and Brisbane City Council who possesses exceptional management skills to undertake this crucial position.

12.0 **CONSULTATION**

Cr Campbell Newman, Lord Mayor
Cr David Hinchliffe, Deputy Mayor
Jude Munro, Chief Executive Officer
Michael Kerry, Divisional Manager Urban Management Division

All are in agreement with the proposal

13.0 **IMPLICATIONS OF PROPOSAL**

Michael Kerry will be seconded to the Office of Urban Management for the remainder of the term of his contract to 11 November 2006. Council will be able to proceed to refill the position of Divisional Manager Urban Management.

14.0 **CORPORATE PLAN IMPACT**

Nil

15.0 **CUSTOMER IMPACT**

Nil

16.0 **ENVIRONMENTAL IMPACT**

Nil

17.0 POLICY IMPACT

Council has seconded officers to the State Government previously on similar conditions as are proposed on this occasion.

18.0 FINANCIAL IMPACT

There is no financial impact on Council as all costs are to be met by the State except the costs of recruitment of a new Divisional Manager.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Urgent as it is intended that Michael Kerry will take up the appointment on 1 May 2004.

21.0 PUBLICITY/MARKETING

This proposal has already been the subject of media reporting.

22.0 OPTIONS

1. Adopt the recommendation
2. Not adopt the recommendation
3. Approve the secondment but with a variation to the terms and conditions

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER – 234/12/30(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2004 – Creative Sparks Grant Program

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the Creative Sparks Grant Program Stream 1 and Stream 2 as per Attachment 1.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community & Economic Development.

5.0 SUBMISSION PREPARED BY

Kara Beavis, Creative City Policy Officer, Community and Lifestyle.

6.0 DATE

13 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

19 APR 2004

9.0 RECOMMENDATION

That the recommendations for the 2004 Creative Sparks Grants Program Stream 1 and Stream 2 be approved as per the attached schedule of recommended grants (Refer Attachment 1).

TOWN CLERK
DMGRN

RECEIVED

19 APR 2004

10.0 DIVISIONAL MANAGER

COMMITTEE SECTION

Alan Rogers

T.M.T.L

Alan Rogers
Manager
COMMUNITY AND LIFESTYLE

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

APPROVED

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

19 MAR 2004

[Signature]
Lord Mayor
[Signatures]

11.0 BACKGROUND

The Creative Sparks Grant Program is a partnership between the Queensland Government through Arts Queensland and Brisbane City Council. This is its first year of operation, and both parties have contributed \$100,000 in new money to the program.

The Grant Program has a number of different funding streams including:

Stream 1: Creative projects that enrich Brisbane's communities.

This Stream funds projects initiated by artists and cultural workers that will enrich the creative life of Brisbane. It aims to facilitate creative activity in areas of the city that have limited cultural and artistic resources or access.

Total funding available in this Stream is \$100 000 less \$5 000 administrative and marketing costs. A maximum of \$15 000 is available for each project.

Stream 2: New projects that promote professional development.

This Stream funds artists and cultural workers to undertake new projects that support their professional and career development.

The total funding available in this Stream is \$100,000 less \$5 000 administrative and marketing costs. A maximum of \$10 000 for each applicant is available.

Set out in Attachment 1 and 2 are the applications that have been either recommended or not recommended by the Assessment Panel. The applications have been appraised and summarised by nominated Council Officers.

General Committee Feedback:

The Assessment Panel for the Creative Sparks Grant program is a subcommittee of the Creative Brisbane Advisory Committee (CBAC). The Assessment Panel for the 2004 Stream 1 and Stream 2 applications had 6 members representative of a range of arts and cultural expertise and experience.

During the course of their deliberations the Panel made the following recommendation:

- The Panel should have the flexibility in each grant round to use any underspent funding from any Stream on a project/s of high calibre from any other Stream. This flexibility would ensure high standards are met across all Streams.

This has occurred in the current grant round whereby the Panel has recommended spending \$109 500 on Stream 1 applications and \$80 500 on Stream 2 applications due to the limited number of high quality applications in Stream 2 and exceptionally high standard of applications in Stream 1.

12.0 CONSULTATION

Cr. Hinchliffe Councillor for Central

Members of the Assessment Panel comprise:-
Sue Benner (Chair) Executive Officer of Metro Arts (Member: CBAC)
Louise Rollman Freelance Visual Arts and Curator (Member: CBAC)
Lea Giles-Peters State Librarian (Member: CBAC)
Debra Murphy Manager of Stage X, Queensland Performing Art Centre
Alison Kubler Curator, Queensland University of Technology Art Museum
Peter Luff Deputy Director for External Performance
Queensland Conservatorium of Music

All parties are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications. The Committee adhered to clearly defined criteria for decision making (see Attachment 3) and within the limitations of the budget all decisions can be explained.

14.0 CORPORATE PLAN IMPACT

The grants are linked to the Creative and Vibrant City Corporate Plan themes and objectives.

4.1.2.1 - Local Cultural Activity

The Grant Program also addresses key outcome areas of Council's Creative City Strategy 2003 – 2008 by investing in the outcome areas below:

Brisbane Style — Platform 5: The Arts and Creative Industries.

This Grant Program supports a range of Brisbane's creative industries to have a central role in the evolution of Brisbane's urban identity and lifestyle.

The Brisbane Way — Platform 7: Culture of Innovation and Risk Taking
Platform 8: Investing in People and Building Capacity

This Grant Program demonstrates Council's capacity to make strategic partnerships with the Queensland Government that will achieve desirable outcomes for Brisbane City now and in the future.

15.0 CUSTOMER IMPACT

This Grant Program promotes and supports Brisbane's arts and cultural workers by providing employment and professional career development opportunities; supports the viability of Brisbane's cultural industries; and offers a diverse range of quality and accessible cultural events and projects to Brisbane residents and visitors.

16.0 ENVIRONMENTAL IMPACT

Not Applicable

17.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Creative Sparks Grant Program that have been previously approved by the Establishment and Coordination Committee.

18.0 FINANCIAL IMPACT

Of the 57 applications received, 18 are recommended for either full or part funding, representing \$190,000.

Funds for this submission are available from account 103 1658 063

19.0 HUMAN RESOURCES IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within five (5) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Appropriate press releases will be prepared by Marketing & Communication in consultation with Community and Lifestyle. However these releases should not be distributed until applicants have been formally advised of the outcomes.

22.0 OPTIONS

- (1) Approve the recommendations as set out in Attachment 1
- (2) Not approve the recommendations as set out in Attachment 1
- (3) Vary the level of assistance provided.

Option (1) is recommended.

Summary of Attachments

Attachment 1	Applications recommended from Stream 1: Creative Project that Enrich the City and Stream 2: New Projects that Promote Professional Development
Attachment 2	Applications not recommended for funding
Attachment 3	Extract from Creative Sparks Grant Program Guidelines
Attachment 4	Creative Sparks Assessment Committee Assessment Proforma

Y	Yes	YWA	Yes with amendments
DF	Deferred	WD	Withdrawn

E&C RESULTS – 23 APRIL 2004

SUB NO.	FILE NO.	DIV	TITLE	Y-N HELD
304-1B M	2/1-B/2002(2) 23 APR 2004	HRSM	Residential Accommodation for sixth "Leadership in Action" Middle Manager Development Program.	Y
304-2B M	 23 APR 2004	HRSM	Appointment of Brisbane City Council representative to South East Queensland Regional Organisation of Councils (SEQROC)	YWA
304-1F M	364/102/2-SC1/180/P48; 320/38-SC180/37(34); 320/38-SC180(34); 364/102/2-UE730/P1; 364/46/6(841); 320/38-TF390/2265(34); 202/11-TF390/2241; 202/11-UP540/1532; 364/150/2-NF690/15704/1 23 APR 2004	City Governance	Authority to lodge Claims for Compensation arising from the resumption of Council land by the Departments of Transport and Main Roads for various road schemes.	Y
304-2F	288/20-460(0) 23 APR 2004	City Governance	Disposal of certain classes of land by Council and delegation to approve, terminate and otherwise deal with leases of Council owned retail shop tenancies.	DF
304-3F M	364/15/69(P1) 23 APR 2004	City Governance	Redevelopment of the Council owned site at 503 St Paul's Terrace, Fortitude Valley.	Y
304-4F M	204/6(16/P2) 23 APR 2004	City Governance	Monthly Project Report – February, 2004 (Attachment A)	Y
304-1K R	460/2(165) 23 APR 2004	Urban Management	Minor Amendments to City Plan.	y
304-1L M	 23 APR 2004	OLMCEO	The Resourcing of the Office of the Deputy Mayor & Majority Leader.	Y
304-1M M	(4)12/5/1(P6) 23 APR 2004	City Business	Monthly Report – Delegation of Authority to Travel – January 2004.	Y
304-1N M	 23 APR 2004	OLMCEO	Council Recesses and dates	Y
304-1O M	 23 APR 2004	OLMCEO	Termination of Employment	YWA

present
Mayor, Campbell Newman
Campbell
Hayes
Rea

D B Hinchliffe
H J Abrahams
G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER : 24/1- B/2002(2)

23/04- 1B

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Residential Accommodation for sixth "Leadership in Action" Middle Manager Development Program.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for the residential venue to be used for the fifth BCC "Leadership in Action" Middle Manager Development Program.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management Division.

5.0 SUBMISSION PREPARED BY

Cathy Craddock, Consultant, HR Services, HRSCON18 X30709

6.0 DATE

20 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

23 APR 2004

TOWN CLERK

HRSCON

RECEIVED

23 APR 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

That E&C grant approval for the Koolamara Conference Centre to be the residential venue for the sixth BCC "Leadership in Action" Middle Manager Development Program, from 9 May to 14 May 2004, at a total estimated cost of \$15,585.00 (for 27 people).

10.0 DIVISIONAL MANAGER



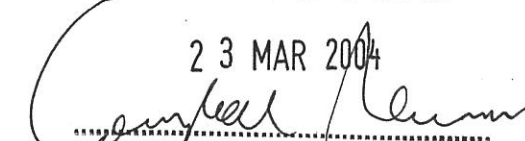

Phil Minns
Divisional Manager
Human Resources & Strategic Management

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

23 MAR 2004


.....
Lord Mayor


BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The "Leadership in Action" Program in BCC is designed for Bands 6 to 8 senior middle managers, or those making the transition from skilled professional to leadership. It is targeted specifically around the development needs of the participant and allows them to practice new skills through working on a strategic workplace project.

The programs consist of pre-program work including meetings between each participant and their manager and a joint interview between participant, manager and facilitator to identify developmental learning needs and establish learning contracts. The facilitators for the program are Elizabeth Synnot and Rollo Browne, from the consulting firm Macquarie House.

The development project and program are completed over a 12-month timeframe. Key elements of the program are outlined below:

- The initial five-day residential program is followed in six to eight months by a non-residential three-day program and later by a one-day final session where participants deliver formal presentations on projects.
- During the program, participants are encouraged to develop network groups to create ongoing learning opportunities, both individually and as a team.
- There is a focus on managing self while effectively leading others, especially in times of transition or change. The program also builds on existing knowledge of leadership models and provides processes to enhance working relationships for improved business outcomes.

This will be the sixth "Leadership in Action" Program, previous communication and attendance has been positive.

The leadership and management development programs being offered allow current and future leaders the opportunity to develop and enhance their capability, and to collaborate across Council. Collaborative leadership is a quality that is fundamental to building our relationships with organisations outside Council, particularly in South East Queensland – Council's key stakeholders, customers and community.

11.1 ROLE OF HUMAN RESOURCE COUNCIL

The Human Resource Council (HR Council) initially approved the design of the program to include the residential component – as it is an integral element of the program design, allowing for processes which include the evening meal and a following session on each of the four nights. The processes support the establishment of a strong learning community and shared vision by the participants.

The purpose of the HR Council is to guide strategic learning and development at the corporate level; to champion life-long learning, and to advise EMT about learning and development matters.

The HR Council has endorsed the continuation of this program. The HR Council monitors feedback from the program and recommendations on changes and/or adaptations are provided to facilitators. Additionally, long term evaluation processes are in place to monitor the effectiveness of programs.

11.2 RESIDENTIAL COMPONENTS OF PROGRAMS

The venue for the residential component is required to accommodate up to 25 participants and 2 facilitators. A number of venues have been investigated for the purpose of hosting the residential component of the program. Attachment A shows the comparative costs of these venues.

Koolamara Conference Centre at Bribie Island offers excellent value for money and has facilities suitable for the needs of this program. A large conference room is at the disposal of the facilitators and participants for the duration of the conference. Special dining arrangements have been made to allow for a series of speeches, which are a component of the evening meals, to be delivered without intrusion. Koolamara was the location for the previous Leadership in Action program in September 2003, and while some improvements were noted at the time, the managers at Koolamara have complied with all requests to improve the facilities. The pricing remains the same for this program. The cost is significantly lower than for previous locations such as Clear Mountain Conference Centre and Tranquil Park Mountain Resort.

12.0 CONSULTATION

- HR Council
- Divisional Management Teams

All are in agreement with the proposed recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The benefit achieved from short residential components of the Leadership in Action Program, affords the best mechanism to develop a learning community to ensure participants are established in strong support networks. The program design allows for processes and learning to continue during the evening meal and during the session following the meal each night.

14.0 CORPORATE PLAN IMPACT

Program 11 Organisational Capability:

11.3 Capable Workforce

Strategy 11.3.1 Right shape, skills & behaviours

Service 11.3.1.2

Capability development & reshaping our workforce

Sub-Service Leadership Program

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

The program runs on a cost recovery basis (\$3800 per participant) with each Division funding the participation of its own officers. Divisions will pay the cost for their participants to attend programs and this revenue will be used to pay for all costs associated with the program.

The cost of \$3,800 covers the following:

- Accommodation and all catering for the 1-week residential component
- Workbooks
- Transport between the venue and Brisbane CBD
- The provision of 2 facilitators
- Myers-Briggs instrument
- Meeting between one of the facilitators, the participant and their manager.

The cost per participant also includes a further 3-day workshop (non-residential) and a 1-day presentation day, also covering any future venue costs plus any other workbooks required at that time.

The total estimated cost of the residential venue and facility hire is \$15,585.00.

19.0 HUMAN RESOURCES IMPACT

Nil

20.0 URGENCY

As soon as possible. Arrangements are in place to hold a booking of the venue pending confirmation.

21.0 PUBLICITY/MARKETING STRATEGY

Internal promotion via HR Managers, Strategic Change Co-ordinators & Business Services Managers, Administration Groupwise advice and Learning Zone listing.

22.0 OPTIONS

1. Approve the recommendation that Koolamara Conference Centre be selected as the venue for the residential component of the sixth "Leadership in Action" Middle Manager Development Program.
2. Approve the recommendation in principle, with amendment/further work to be undertaken.
3. Not approve the recommendation.

Option 1 is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 234/70/265(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Appointment of Brisbane City Council representative to South East Queensland Regional Organisation of Councils (SEQROC)

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval to appoint a member to represent Council at SEQROC meetings.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations, ext 35295

6.0 DATE

20 April 2004

RECEIVED

23 APR 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

ACTION TAKEN

23 APR 2004

TOWN CLERK IGRR

9.0 RECOMMENDATION

That Brisbane City Council nominate the Right Honourable the Lord Mayor, Cr Campbell Newman as its representative to attend SEQROC meetings, with the deputy representative of BCC to be the DMayor

10.0 DIVISIONAL MANAGER

Phil Minns

I Recommend Accordingly

[Signature]

Phil Minns
Divisional Manager
HUMAN RESOURCES &
STRATEGIC MANAGEMENT

APPROVED CHIEF EXECUTIVE OFFICER

23 MAR 2004

Campbell Newman
Lord Mayor

[Signatures]

11.0 BACKGROUND

Since 1991, Brisbane City Council (BCC) has been and remains a key contributor to SEQROC, the collective organisation of the 18 local governments in the region. Each council is traditionally represented at meetings by its Mayor (or delegate in the event of the Mayor's absence or unavailability). The CEO or another appropriate senior officer may also attend to assist the Mayor.

BCC currently holds the position of SEQROC Chair. The constitution requires the position to be declared vacant and new nominations called at SEQROC's Annual General Meeting on 30 July 2004. Other SEQROC office bearers to be elected at that time are the Deputy Chair (currently held by Boonah Shire) and Treasurer (currently held by Esk Shire).

Following changes as a result of the recent elections, BCC needs to nominate a new representative to SEQROC.

12.0 CONSULTATION

Cr Maureen Hayes, Chairperson of Finance Committee
Jude Munro, Chief Executive Officer
Jane Bertelsen, Manager Intergovernmental Relations (SEQROC Secretary)
All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is understood that support for the nomination can be expected from member councils across the region.

14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides leadership and a voice on regional local government issues through its membership of SEQROC.

18.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

19.0 HUMAN RESOURCE IMPACT

There are no immediate impacts on staffing levels within Brisbane City Council.

20.0 URGENCY

Urgent - the next SEQROC meeting is scheduled for Friday 7 May 2004.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor and Civic Cabinet

22.0 OPTIONS

1. To approve the recommendation
2. To amend the recommendation
3. To not approve the recommendation

Option 1 is recommended for approval.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

FILE NUMBERS: 364/102/2-SC180/P48, 320/38-SC180/376(34), 320/38-SC180(34), 364/102/2-UE730/P1, 364/46/6(841), 320/38-TF390/2265(34), 202/11-TF390/2241, 202/11-UP540/1532, 364/150/2-NF690/15704/1.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

TITLE

Authority to lodge Claims for Compensation arising from the resumption of Council land by the Departments of Transport and Main Roads for various road schemes.

ISSUE/PURPOSE

To obtain approval to lodge Claims for Compensation arising from the resumption by the Departments of Transport and Main Roads of Council land for the following road schemes:

- Gateway Arterial Extension to the Logan Motorway;
- South East Transit Busway;
- Port of Brisbane Motorway;
- Ipswich – Granard Road Intersection Upgrade.

PROPONENT

Helen Gluer
Chief Financial Officer.

SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager, City Assets (PAMCA, Ext 34096).

DATE

19 April 2004

FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Approval

ACTION TAKEN

23 APR 2004

TOWN CLERK

PAMCA

RECEIVED

23 APR 2004

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

It is recommended that the Chief Financial Officer be authorised to lodge Claims for Compensation arising from the resumption by the Departments of Transport and Main Roads of Council land for the following road schemes:

- Gateway Arterial Extension to the Logan Motorway;
- South East Transit Busway;
- Port of Brisbane Motorway;
- Ipswich – Granard Road Intersection Upgrade.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

[Handwritten signature]

Helen Gluer
Chief Financial Officer

[Handwritten signature]
CHIEF EXECUTIVE OFFICER

APPROVED

23 MAR 2004

[Handwritten signature]
Lord Mayor

[Handwritten signatures]

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Queensland Department of Transport and Department of Main Roads has resumed land from Council for the following road schemes:

- Gateway Arterial Extension to the Logan Motorway – in 1995 & 1996;
- South East Transit Project (SET)– in 1998 & 1999;
- Port of Brisbane Motorway – in 2000;

For various reasons, not all of the Claims for Compensation arising from resumptions for these schemes have been finalised. For example, seven claims for the SET Project have been finalised whilst two remain outstanding. The issue preventing settlement of these remaining two claims is that Main Roads contend betterment has arisen to Council's Garden City Bus Depot from the Project and hence no compensation is owed.

With regard to the Port Road scheme, compensation for 7 properties has been finalised whilst claims for two properties remain outstanding. In this instance, the delay in finalising the remaining two matters can be attributed to the non delivery of a Main Roads' commissioned engineering report.

For the Gateway Arterial Extension Scheme, negotiations on six properties are nearing completion with the delay on the seventh due to Main Roads' valuation report not being finalised.

Whilst negotiations with Main Roads have been on-going for some time over the above-mentioned schemes, it is considered that it will be in Council's best interest if Claims for Compensation were lodged with the Land Court to crystallise unresolved issues pertaining to each claim and enhance Council's options to progress these matters to resolution.

As well as the above three schemes, road has been constructed over Council land at the corner of Granard and Ipswich Roads but, according to records, no resumption has ever been gazetted to formalise this action and in this instance a Claim should be issued to initiate resolution of the matter.

As required under the Acquisition of Land Act, the date of valuation to assess compensation for the resumed properties is the date of resumption. An External Valuation Consultant has been appointed to make the valuation assessments on behalf of Council. The proposed Claims for Compensation would be based upon these Valuation assessments.

By lodging Claims, Council can then request an Advance against compensation which would equate to Main Roads' estimate of compensation payable. In this way, Council can receive certain funds and continue to negotiate over the difference with the fall back being resolution of the matter by the Land Court.

Council believes significant amounts of compensation are payable in the above four matters. Once negotiations on the Claims are finalised, the offered settlement amounts would be referred back to Council for final acceptance and approval.

12.0 **CONSULTATION**

Maureen Hayes, Chairperson of Finance Committee
Frank Riley, Manager, City Assets;
David Askern, Manager, Brisbane City Legal Practice;
Kevin Southern, Consultant - Compensation Negotiator, City Assets;

All are in agreement with the recommendation.

13.0 **IMPLICATIONS OF PROPOSAL**

If the recommendation is accepted, Council will lodge Claims for compensation as approved by the Chief Finance Officer and then request Advances against compensation.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications

14.0 **CORPORATE PLAN IMPACT**

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 **CUSTOMER IMPACT**

Nil

16.0 **ENVIRONMENTAL IMPACT**

Nil

17.0 **POLICY IMPACT**

Nil

18.0 FUNDING IMPACT

1. Budget impact: If Claims are lodged and Advances against compensation are requested and paid by Main Roads, it is anticipated that Council would receive revenue of approximately \$1,500,000 in this financial year.
2. Taxation issues: Nil;
3. Risk Assessment: Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Normal course of business

21.0 POLICY/MARKETING STRATEGY

Nil

22.0 OPTIONS

- 1) Accept the recommendation that the Chief Financial Officer be authorised to lodge Claims for Compensation arising from the resumption by the Departments of Transport and Main Roads of Council land for the following road schemes:
 - Gateway Arterial Extension to the Logan Motorway;
 - South East Transit Busway;
 - Port of Brisbane Motorway;
 - Ipswich – Granard Road Intersection Upgrade
- 2) Reject the recommendation and wait for finalisation of negotiations with the Queensland Department of Main Roads on each matter.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER: 364/15/69 (P1)

23/04- 3F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Redevelopment of the Council owned site at 503 St Paul's Terrace, Fortitude Valley.

3.0 ISSUE/PURPOSE

This submission seeks approval to invite public Expressions of Interest (EOI) for the redevelopment of the Council owned site at 503 St Paul's Terrace, Fortitude Valley (Refer Attachment 1), involving the co-location of specific Council Work Units, comprising City Business Division and others.

The redevelopment proposal also includes the proposal to construct fifty (50) affordable housing units and community service facilities to be owned in strata and managed by the Brisbane Housing Company (BHC) and Brisbane City Council respectively.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer (Ext. 34577)

5.0 SUBMISSION PREPARED BY

Frank Riley, Manager City Assets (Ext. 34145)

6.0 DATE

20 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

23 APR 2004

TOWN CLERK

MCA

RECEIVED

23 APR 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

It is recommended that the Establishment and Coordination Committee grant approval to invite public Expressions of Interest (EOI) to redevelop Council's St Paul's Terrace Depot site, and that as part of that EOI process, proponents be required to submit offers based upon one of the following two options:

- a. **Option 1** – To purchase part or all of the site and build, own and operate working accommodation facilities for Council, with transfer of ownership back to Council after an agreed leaseback period (15 to 20 years); or
- b. **Option 2** – Council retains ownership of the land and proponents build and operate working accommodation for Council to lease over an agreed lease period (15 to 20 years) with the facilities transferring to Council ownership at the end of the lease period.

In any case, proponents are required to submit an offer that includes:

- 1. Provision of suitable working accommodation facilities for leaseback by Council;
- 2. Provision of up to fifty (50) affordable housing units for sale, in strata title, to Brisbane Housing Company (BHC);
- 3. Provision of a Community Service Centre containing specified community service facilities for transfer, in strata, to Council at no cost; and

Council will also consider non-conforming offers that represent an enhanced outcome for Council, over and above those outcomes specified in the EOI documentation.

10.0 DIVISIONAL MANAGER

Helen Gluer
Chief Financial Officer

I Recommend Accordingly

APPROVED DEPUTY EXECUTIVE OFFICER

23 MAR 2004

Lord Mayor

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

11.1 Council's Strategic Accommodation Needs

The City Governance Program Asset Strategic Plan (2004-2008) identifies some key strategic property and corporate accommodation drivers that will enable consolidation and positioning of Council's services in the CBD (eg; Brisbane Square), City Fringe (eg; St Paul's Terrace site) and outer industrial zone (eg; Trade Coast Central).

These strategic drivers, particularly the proposal to collocate the majority of City Businesses' work units, and the need to maximise the benefit from existing landholdings, provide a catalyst for Council to focus selected commercial and light industrial support operations at a consolidated 'City Fringe' location.

The Council owned site at 503 St Paul's Terrace, Fortitude Valley, has been identified as a strategic City Fringe location for future development. This site may represent the most suitable location for Council's future operational needs depending upon the site's economic benefits and costs effectiveness of site development options.

Assuming St Paul's Terrace is suitable for redevelopment, there will need to be a range of work units from various Council Divisions and Business Units col-located on this site.

11.2 City Business Co-location Strategy

The City Business Co-location Project is one of three initiatives currently being progressed by City Business Division under the umbrella project, Business Platform 2010. The Business Platform 2010 project involves locating many of the businesses together, rationalising systems and establishing an improved structure for business support functions.

The consolidation of operational sites and the co-location of a number of businesses within City Business Division aims to:

- secure long term accommodation solutions for the Division
- facilitate the implementation of a single support services group (Enabling Services) for the Division
- assist in achieving reduction in overhead costs (including reducing the costs associated with maintaining a number of properties)
- facilitate the cultural shift of the Division to 'One Business' (a key strategic outcome for City Business Division)
- enhance the ability of the Businesses to integrate delivery of products and services to clients.
- improve the standard of accommodation across the Division and to provide a workplace environment that enhances staff satisfaction, well being and productivity.

11.0 BACKGROUND (Continued)

The business areas included in the Co-location Project are:

- Divisional Managers Office (DMO);
- City Building Maintenance Services (CBMS);
- Vegetation and Pest Services (VPS);
- Electronic and Mobile Systems (EMS);
- Provision for City Design (included in space requirements but subject to release from current location and a satisfactory and agreeable arrangement with the TC Beirne Landlord for current lease obligations);
- Brisbane Commercial Services (BCS) (partial only - as warehouse, logistics/distribution and repository functions are subject to a separate strategy currently under development and some records staff are required to remain in the CBD accommodation);
- City Waste Services (CWS);
- City Venues (management only – staff on site at venues will remain);
- City Parking (management only – staff on site at carparks will remain).

A number of property, business and employee imperatives has lead to the development of the co-location strategy. These include:

- Two of the three properties leased (27 Peel Street and 399 Montague Road) for City Business Division, which are included in the co-location strategy are due for renewal within the next 12 months. This provides an opportunity to review the current accommodation arrangements.
- City Business has elected not to be included in the relocation from the BAC to Brisbane Square. City Business has recognised that a reduction in occupancy costs could be achieved in the long term, by relocating to a city fringe site without impacting on the standards of service to its clients. As a result, there is an imperative to find suitable office accommodation for the BAC portion of City Business prior to April 2006.
- Vegetation and Pest Services (VPS) currently occupy the Council owned property at Sydney Street, New Farm. This now primarily residential area has proven unsuitable as a site for VPS to continue to conduct business.
- The City Business Strategic Plan identifies the need for the Division to enhance its commercial focus, and to capture the benefits to be derived from economies of scale and synergies between businesses. To achieve this, the Division is moving towards service delivery as 'One Business'. This concept involves a significant change in the culture and mode of service delivery within the Division. At present, the dispersed locations of many of the businesses (City Business staff are currently located at 21 different properties across the City) are not conducive to delivering a 'One Business' model.

The standard of accommodation provided can have a direct impact on the satisfaction and well being of employees. Currently a number of the properties occupied by City Business have outgrown the needs of the business and/or are in need of refurbishment work to improve the standard (eg. Sydney Street Depot). The Co-location strategy aims to address this by providing a workplace environment that enhances staff satisfaction, well being and productivity.

11.0 BACKGROUND (Continued)

11.3 Associated Council Accommodation Needs

The redevelopment of the current St Paul's Terrace Depot will displace several other Council work units that will require reaccommodating as part of the development of facilities on the site. These Units comprise:

- Local Asset Services (Central Team),
- Local Laws (Central Team),
- City Fleet Servicing Workshop, and
- Geotechnical Services (City Design).

(Note: Geotechnical Services [City Design] accommodation requirements are included in the City Business Division Co-location Strategy)

In addition to these work units located at St Paul's Terrace, Council has other lease commitments in City Fringe locations which contain work units that should be considered in any City Fringe co-location or consolidation strategy. These include:

- Wandoo Street, Fortitude Valley (lease expires March 2008)
 - Plumbing Services (C&CS Division)
 - Regional Desktop Support Team (iDivision)
 - Library Services Archives (C&CS Division)
 - HR Services Group (HR&SM)*
*(*HR Services comprising 95 staff are proposed to be included in accommodation planning for Brisbane Square for occupation from early 2006).*
- TC Beirne Building (lease expires January 2011)
 - Brisbane Water, Administrative Headquarters
 - City Design (City Business Division)
 - Plan Custodian (City Business Division).

It is also considered appropriate, given the future planning for project work across the organisation, that some office space should be incorporated into the redevelopment of St Paul's Terrace for unspecified projects. This space would be coordinated by City Assets and available to all Divisions who had a justifiable need for the space. Office capacity for approximately 50 project staff is recommended.

The above listed work units, and their space requirements, should be factored into the accommodation planning and specification for the proposed redevelopment at St Paul's Terrace.

11.4 Affordable Housing

In support of the provision of affordable housing in Brisbane's inner suburbs, Council and Brisbane Housing Company (BHC) are seeking the development of a component of affordable housing as part of the overall redevelopment of the St Paul's Tce site.

The development of up to fifty (50) affordable housing units will be specified as part of the Expression of Interest (EOI) documentation.

11.0 BACKGROUND (Continued)

Once built, the BHC will purchase the affordable housing component from the developer by meeting the reasonable costs of design and construction (including fees) but excluding any element of cost for the land.

The BHC will require a freehold interest or strata title in the housing units transferred to it.

The BHC requires housing consistent with its customary design principles, summarised as follows:

- design which reduces the cost in use to residents on low incomes,
- an element of wheelchair and adaptable housing,
- car parking provision to the BHC brief (below customary levels),
- robust materials and fittings which are low maintenance, and
- limited and specific communal facilities.

11.5 Community Service Facilities

In addition to work and housing requirements outlined above, Council has identified the need for supporting community facilities in this precinct. It is proposed that as part of the master planned development, the developer will provide community service facilities as detailed in the EOI Document. These facilities will then transfer as strata titled properties to Council at no cost. Council will therefore have the ongoing ownership and management of these facilities in order to ensure adequate and appropriate services to the local community.

The Community Service Facilities to be provided in this proposed redevelopment comprise:

- BCC's Visible Ink Youth Facility,
- Mission Australia,
- Better Housing Project,
- Meeanjin Services,
- Community Options Program, and
- Queensland Intravenous Aid Association (QuiVaa).

12.0 CONSULTATION

Councillor Maureen Hayes, Chairperson, Finance Committee;
Councillor David Hinchliffe, Chairperson, Community Policy Committee;
Councillor John Campbell, Chairperson, Development and City Business Committee
Noel Faulkner, Divisional Manager, City Business;
Margaret Crawford, Divisional Manager, Customer and Community Services;
Jim Reeves, Divisional Manager, Brisbane Water;
John Boland, Divisional Manager, City Fleet;
Richard Sivell, Manager, Local Asset Services;
Bob Wallace, Manager, Development and Regulatory Services;
Pam Bourke, Manager, Social Policy.
Trevor Reddacliff, Chair, Urban Renewal Task Force.
David Cant, CEO, Brisbane Housing Company.

All consulted are in agreement with the recommendation and the initial concerns, expressed by Divisional Manager City Business Division, have now been addressed.

18.0 FUNDING IMPACT

Funds are available in the 2003/2004 City Assets budget to meet the costs associated with this proposed EOI invitation process only.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

It is requested that E&C provide approval as soon as possible to enable the commencement of the redevelopment process to occur. Future accommodation planning requires that elements of City Business Division relocate by mid 2006. On current planning this timeframe is achievable, however, it requires Council to commence the EOI and procurement process without delay.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1. Approve the recommendation.

Option 2. Not approve the recommendation.

Option 1 is the preferred and recommended Option

1.0 FILE NUMBER: 204/6 (16/P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – February, 2004 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance updates on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

ACTION TAKEN

23 APR 2004

TOWN CLERK

MFP

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager, Financial Planning, City Governance, 340 36068

6.0 DATE

31 March, 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

23 APR 2004

9.0 RECOMMENDATION

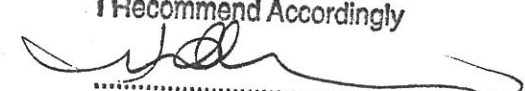
That E&C accept the Monthly Project Report.

COMMITTEE SECTION

10.0 DIVISIONAL MANAGER

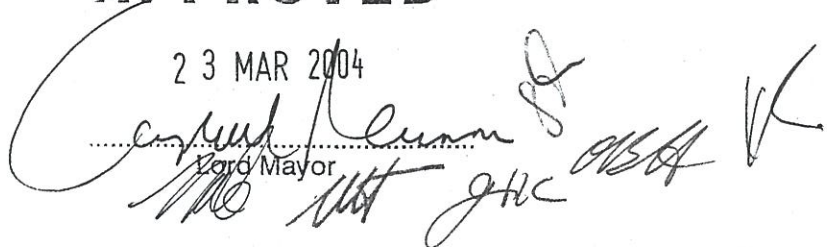


Helen Gluer
Chief Financial Officer

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

23 MAR 2004



11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange) and; not on budget/time (red). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****FEBRUARY UPDATE**** heading.

Please note:

Project budgets are currently being updated for the 04/08 budget development process. This will mean that some total project estimates may fluctuate between the January and February monthly reports. Additionally, as stated in the previous monthly project report, the merging of the Waterways and Water and Sewerage Programs into the new Water Resources Program is now reflected in the monthly reports.

As Third Budget Review submissions are due to Financial Planning by 7 April, Programs have been asked to ensure that they identify within their programs as to whether or not they will be requesting a carryover at the third budget review. As a result there have been a number of projects that are now recording variances in February that didn't report variances in January.

February Report Summary

Attachment A is the report for February, 2004. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

Projects adversely changed since last month include:

Virginia Depot Development reported as not being on estimate - The project has experienced delays and a carryover of funds of \$1.3m is being requested into 04/05. A possible request for additional funding of \$230k in 04/05 may also be required.

Coronation Drive Bus Lane reported an emerging issue -Additional Funds will be sought at the third budget review for a 24 hour, 7 day a week maintenance and software support facility.

Australia Trade Coast Sewer reported a scope change and an emerging issue - Delays on two components of the project (the River Crossing and the Pump Stations) have meant that a project carryover will be requested at the third budget review for \$3.608m. The river crossing was originally forecast for completion this financial year. However due to additional legislative requirements under the new Coastal Management Act (Oct 2003) which concerns permits required to drill under navigable waterways, BCC will only be mobilised by the end of the financial year. Procurement and construction of the pump stations at Viola and Serpentine Roads have been delayed due to the requirement for changes to design and mechanical equipment selection further to the requirement for increased flow from Brisbane Airport Corporation . This flow has been increased as a result of negotiations over acquisition of land easements. These delays only effect the current financial year budget and DO NOT effect the overall project budget or delivery.

Bridges and Culvert Reconst and Rehab reported a scope change and an emerging issue - The construction program is being amended with approved projects being brought forward, including Barclay Street culverts and Victoria Bridge Hand Rails. Walter Taylor Cables and Victoria Bridge Joints will be postponed for completion in 04/05.

Footpath Contributed Assets reported an emerging issue - An increase in contributions has resulted from data analysed from the Roads Survey exercise which goes back to the 2003 revaluation exercise. These contributions relate to prior years and may increase as the report is still being analysed. A one-off budget adjustment will be made once the full impact of the increase in donated assets is known. A review of the contributed asset process is being carried out.

Kerb and Channel Contributed Assets reported an emerging issue - An increase in contributions has resulted from data analysed from the Roads Survey exercise which goes back to the 2003 revaluation exercise. These contributions relate to prior years and may increase as the report is still being analysed. A one-off budget adjustment will be made once the full impact of the increase in donated assets is known. A review of the contributed asset process is being carried out.

Major Traffic Improvements - Intersections reported an emerging issue - Extra Blackspot revenue and capital funding will be requested at the third budget review to the value of \$1.323m. Extra funding was approved in November 2003 by the Federal Government.

Metroliner Bus Refurbishment reported a scope change - Two Metroliner midi (mid size) buses are due for disposal and won't be refurbished and will result in a saving of \$80k. The savings will be used to begin a trial on air-conditioning of Metroliners to ensure a smooth transition into the 04/05 project. The total cost of this trial will be \$150k. The shortfall of \$70k will be requested at the third Budget Review.

Roads and Bikeways Contributed Assets reported an emerging issue - An increase in contributions has resulted from data analysed from the Roads Survey exercise which goes back to the 2003 revaluation exercise. These contributions relate to prior years and may increase as the report is still being analysed. A one-off budget adjustment will be made once the full impact of the increase in donated assets is known. A review of the contributed asset process is being carried out.

Roads Network Resurfacing reported a scope change and an emerging issue - Opportunity taken to carry out resurfacing of existing pavement and associated kerb and channel within a major project for a cost effective solution to Council. Additional Cost of \$1.7m. This will be managed by offsetting the total with savings in the program and a request for additional funding of \$0.8m at the third budget review.

Ferry Facilities Upgrade reported an Emerging Issue and a scope change - Integrated ticketing requires concentration on vehicle capacity not terminal capacity. Subsequently the scope of design work for this project will be changed accordingly. The revised Ferry Strategy to define future operation and asset requirements is being produced. The revised scope for this project will result in savings in 03/04 which will partially offset the additional costs associated with the 160 Passenger Ferry project.

Conservations Reserves Management Program reported a scope change - The Conservation Program will proceed with demolition and removal of buildings and other material from recently acquired properties at Molle Rd, Ransome, this Financial Year, at a cost of approx. \$70k. The work is not currently funded. Supplementary funding for the works at Molle Rd will be sought at the third budget review.

City Development - Major Works Program reported as not being on estimate - Additional funds anticipated to be \$521k in 03/04. This is due to latent conditions encountered on the 2nd stage of the Creek St sewer project (now being finalised) and early works on the Hawthorn Tce Sewer Upgrade project which is being bought forward to synchronise with Drainage Works occurring in the same area. Additional funding to be addressed at the third budget review.

Heavy Vehicles Emissions Testing reported as not being on time or estimate with a scope change - The emissions testing project has been delayed until FY 2004/05 due to prolonged contract development and will be carried over. To offset this carryover, funding from the City Fleet Plant and Equipment Acquisition project will be brought forward from 2004/05.

City Fleet Plant and Equipment Acquisition reported a scope change - A third budget review submission will be produced to bring forward funding from the City Fleet Plant and Equipment Acquisition project to offset a corresponding carryover for the delayed Heavy Vehicles Emissions Testing project.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for February, 2004

Option 2: Do not accept the report

Option 1 is the preferred option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The resourcing of the Office of the Deputy Mayor & Majority Leader.

3.0 ISSUE/PURPOSE

To authorise the resourcing of the Office of the Deputy Mayor to be known as the Office of the Deputy Mayor and Majority Leader.

4.0 PROPONENT

Bob Davis
Executive Officer to the Lord Mayor

5.0 SUBMISSION PREPARED BY

Teresa Jurgensen, Finance & IT Officer, Lord Mayor's Office (x36842)

6.0 DATE

20 April 2004

ACTION TAKEN

23 APR 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

TOWN CLERK

LMESO

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

Not applicable.

RECEIVED

23 APR 2004

9.0 RECOMMENDATION

COMMITTEE SECTION

That E&C approve the establishment and resourcing by the Chief Executive Officer from within the existing LM and CEO budget for an Office of the Deputy Mayor and Majority Leader by:

- (a) the creation of office coordination policy adviser positions, as per Option 1, 2 or 3;
- (b) the provision of office space and equipment;
- (c) the provision of sufficient funding from within the LM and CEO budget;

as necessary to sufficiently provide for the needs of the Deputy Mayor & Majority Leader's Office as per Council Corporate standards.

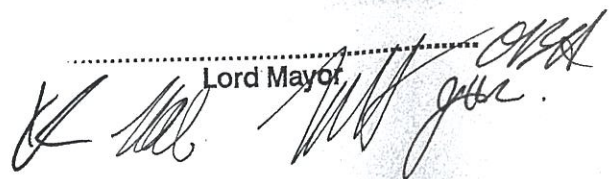
10.0 DIVISIONAL MANAGER

APPROVED

23 MAR 2004



Jude Munro
Chief Executive Officer



Lord Mayor

BCG 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

It has been the custom and practice of all past Lord Mayors to provide leadership of the majority or Administration Councillors and the Office of the Lord Mayor has been resourced appropriately to conduct this most important task.

The result of the March 2004 Local Government Elections for Brisbane is that the elected Lord Mayor is from a different political party than the majority of Councillors who are known under the Meetings Local Law as the Administration Councillors.

As a result, it is considered appropriate that the role of Deputy Mayor be redefined as a dual role and encompass the duties of Majority Leader and that this role should be provided efficient and highly professional advisory and administrative support by Council.

The purpose of this support is to provide high quality and professional services for research and assessment of information to provide advice for the Majority Leader, Civic Cabinet and Administration Councillors so that they may be confident they have a full understanding of all issues coming before the Council. This in turn will require the development of a comprehensive strategic overview as well as detailed policy analysis so that the Majority Leader is able to inform and guide the Administration Councillors in their deliberations in the Chamber. It is vital that Council and E&C make the best informed decisions possible.

There is also a need for administrative support for this office so that it can carry out its duties effectively.

The role of this office will be to provide administrative services and policy advice necessary to support the Deputy Mayor and Majority leader, including:

- (a) management of civic affairs and activities (including protocol) relevant to the Office of the Deputy Mayor and Majority Leader in recognition of the reality that as agencies and individuals come to understand that the supreme decision-making forum of the Council is the Council meeting, these agencies will seek to communicate to the Leader in Council who represents the majority of Councillors.
- (b) strategic, policy assessment, development and research services and corporate liaison to ensure the Majority Leader and Administration Councillors are well informed and able to provide responsible, high quality decision-making, particularly in relation to major financial, social, environmental and infrastructure issues facing the city over the next four years.

This will include:

- (a) the creation of both administrative and adviser positions;
- (b) the provision of office space and equipment;
- (c) the provision of funding;

to sufficiently provide for the needs of the Deputy Mayor & Majority Leader.

This Office will need an estimated \$122,000 in this financial year (2003/2004) and this amount excludes office fit-out expenses.

This submission, if approved, will authorise all necessary steps for the establishment of that office.

12.0 CONSULTATION

Cr David Hinchliffe, Deputy Mayor & Majority Leader is in agreement with the recommendation.

Cr Campbell Newman, Lord Mayor

The Lord Mayor has been consulted and agrees with the setting up of an office for the Deputy Mayor and Majority Leader, however he believes there should be minimal staff attached to the office.

13.0 IMPLICATIONS OF PROPOSAL

Approval will authorise the appropriate resourcing of the Office of the Deputy Mayor and Majority Leader.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

The resourcing of this Office will assist in the delivery of responsive customer service to the Brisbane community by the Deputy Mayor and Majority Leader.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Funds are available within savings within the current budget allocation for the Office of the Lord Mayor and the Chief Executive Officer.

19.0 HUMAN RESOURCE IMPACT

Additional staff will be required at nil impact on current budget.

20.0 URGENCY

Urgent decision considered desirable.

21.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Establishment and Coordination Committee.

22.0 OPTIONS

- 1) Five advisory staff, three administrative staff.
- 2) Five advisory staff, two administrative staff.
- 3) Two advisory staff, two administrative staff.

Option (1) is the preferred option of the Deputy Mayor and Majority Leader.

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - January 2004

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

ACTION TAKEN

23 APR 2004

TOWN CLERK

TCCS

5.0 SUBMISSION PREPARED BY

Jaylene Farrell, Travel Co-Ordinator, Brisbane Commercial Services, ext. 72056

RECEIVED

23 APR 2004

6.0 DATE

19 April 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.


9.0 RECOMMENDATION


That the Establishment and Co-ordination Committee note the information submitted on approved travel for January 2004.

APPROVED

23 MAR 2004

Lord Mayor


10.0 Noel K Faulkner
Divisional Manager
City Business



I Recommend Accordingly
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for January 2004, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in January 2004 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

January 2004

Non-Commercial Operations

a)	International Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
b)	Domestic Travel		
	(i)	Number of Bookings	4
	(ii)	Airfares	\$2,382.92
c)	Accommodation and Allowances Costs		\$1,129.50
d)	Registration Fees for Conferences		\$1,045.00
e)	Other Costs e.g. hire car		\$475.00

TOTAL

\$5,032.42

Commercial Operations

g)	International Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
h)	Domestic Travel		
	(i)	Number of Bookings	0
	(ii)	Airfares	\$0.00
i)	Accommodation and Allowances Costs		\$0.00
j)	Registration Fees for Conferences		\$0.00
k)	Other Costs e.g. hire car		\$0.00
	TOTAL		\$0.00
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$0.00

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for January 2004.

(2) Not approve the recommendation.

Option (1) is the preferred option.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

1.0
2.0
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10.0

FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

TITLE (~~keep it short~~)

Disestablishment of position of Executive Officer to the Lord Mayor.

ISSUE/PURPOSE

To declare the position of Executive Officer to the Lord Mayor redundant and to terminate the services of the incumbent SES officer redacted

PROPONENT

Hayden Wright, Manager, Chief Executive's Office and Acting Town Clerk

SUBMISSION PREPARED BY

Hayden Wright Manager Chief Executive's Office and Acting Town Clerk

DATE

23rd April 2004

FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For approval

IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not required

RECOMMENDATION

That the position of Executive Officer to the Lord Mayor be declared a redundant position and the contract of the incumbent officer redacted be terminated as from Friday 30th April 2004 *and further, that the office of the OLM be reviewed, with*

DIVISIONAL MANAGER

APPROVED

23 MAR 2004

Jude Munro
Chief Executive Officer

Lord Mayor
gxc *sd.*

ACTION TAKEN

23 APR 2004

TOWN CLERK

mleo.

RECEIVED

23 APR 2004

COMMITTEE SECTION

BCC PUBLIC RELEASE SCHEME
10 YEAR

11.0 BACKGROUND

The role of the Executive Officer to the Lord Mayor was established to provide a high level of advice and support to the Lord Mayor and the Council Administration. As a result of the 2004 Council Election the previous position of the Lord Mayor and Council Administration being of the same political party has been broken. This has resulted in a significant change to role of the Executive Officer to the Lord Mayor such as to render the position unworkable in this new environment. It is therefore proposed that the position should be disestablished by declaring the position redundant. Should this be approved the question of the future of the current incumbent needs to be addressed. In all the circumstances it is best if the current incumbent **redacted** is terminated. To allow a proper finalisation of the some administrative matters it is recommended that the termination take effect from the close of business on Friday 30th April 2004.

12.0 CONSULTATION

Cr Campbell Newman Lord Mayor
Cr David Hinchliffe Deputy Mayor

13.0 IMPLICATIONS OF PROPOSAL

Not applicable

14.0 CORPORATE PLAN IMPACT

Not applicable

15.0 CUSTOMER IMPACT

Not applicable

16.0 ENVIRONMENTAL IMPACT

Not applicable

17.0 POLICY IMPACT

Not applicable

18.0 FINANCIAL IMPACT

Funds to cover the termination entitlements are available

19.0 HUMAN RESOURCE IMPACT

General supervision of the Lord Mayor's office administrative staff will be arranged.

20.0 URGENCY

Urgent

21.0 PUBLICITY/MARKETING

Not applicable

22.0 OPTIONS

23.0

- 1 Adopt the recommendation
- 2 Not adopt the recommendation.

Option 1 is preferred.

Y	Yes	YWA	Yes with amendments
DF	Deferred	WD	Withdrawn

E&C RESULTS – 30 APRIL 2004

SUB NO.	FILE NO.	DIV	TITLE	RESULT
30/04-1F R	364/48/2-DO299(5) 04 MAY 2004	City Governance	Excision of an area of Land from Chelmer Recreation Reserve, Oxley Road, Chelmer, for the development of a telecommunications facility.	Y
30/04-2F M	364/48/2-DO173(3) 04 MAY 2004	City Governance	Co-location of a telecommunications facility – to be leased to Telstra Corporation Pty Limited at Bartley's Hill Reservoir.	Y
30/04-3F M	364/48/3(341) 04 MAY 2004	City Governance	Co-location of a Telecommunications facility – proposed to be leased to Telstra Corporation Pty Limited at Bracken Ridge Reservoir.	Y
30/04-4F M	204/6(16/P2) 04 MAY 2004	City Governance	Monthly Project Report – March, 2004 (Attachment A)	Y
30/04-5F R	204/120/5(A1) 04 MAY 2004	City Governance	Public Benefit Assessment for Brisbane City Works.	YWA
30/04-1K M	202/11-QA300/110 04 MAY 2004	Urban Management	Approval to purchase property at 110 Falklands Street, Pallara.	Y
30/04-1L M	 04 MAY 2004	OLMCEO	Renewal of Executive Service Contract	Y
30/04-1N M	392/40(1917/P1) 04 MAY 2004	CED	School Tennis Court Upgrade Program – Review.	Y
30/04-2N R	243/110- 40086/2003/2004(P1) 04 MAY 2004	CED	City Pool Lease Tender Recommendation – Jindalee Swimming Pool.	Y
30/04-3N R	234/33/54(3) 04 MAY 2004	CED	Active and Healthy Parks – 2004/05 activities program.	YWA

Present

Lord Mayor, Campbell Newman

D B Hinchliffe

J H Campbell

H Abrahams

G M Quirk

M A Hayes

K M Rea

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 **FILE NUMBER:** 364/48/2-D0173(3)

2.0 **TITLE**

Co-location of a telecommunications facility – to be leased to Telstra Corporation Pty Limited at Bartley's Hill Reservoir.

3.0 **ISSUE/PURPOSE**

To obtain approval for Telstra Corporation Pty Limited to lease a part of the land at the Bartleys Hill Reservoir to operate a "Low Impact" mobile telephone telecommunications facility.

4.0 **PROPONENT**

Helen Gluer
Chief Financial Officer
Ext. 34577

5.0 **SUBMISSION PREPARED BY**

Paul Grove
Principal Asset Manager
City Assets - Ext 34096

6.0 **DATE**

27 April 2004

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For Establishment and Co-ordination Committee Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

RECEIVED

30 APR 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

That:

1. a lease be granted to Telstra Corporation Limited (upon the Council's standard terms and conditions for such leases) to enable the co-location of a telecommunications facility, over that area of land that is outlined in yellow on Attachment "3"; and
2. the proposed lease to be;
 - (a) for a period of 7 years and 1 month, commencing 01 June 2004 and expiring 29 June 2011; and
 - (b) at an annual rental commencing at redacted (includes GST); and
 - (c) the lease is to be upon terms that are satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets Branch.

APPROVED

10.0 DIVISIONAL MANAGER

30 APR 2004

Lord Mayor

Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC PUBLICICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 5 August 2003, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

The purpose of this particular submission is to enable the co-location of a Telstra telecommunications facility upon the existing Crown Castle Australia Limited tower situated at Bartleys Hill Reservoir. (Refer Attachment 4).

On 16 September 2002 the Establishment and Co-ordination Committee approved the granting of a lease to Crown Castle Australia Limited at this site for a term expiring 29 June 2011.

The proposed facility comprises the following infrastructure:-

- Six (6) panel antennas mounted at 20 metres on existing tower. (Refer Attachment 4).
- One (1) cable ladder.
- One (1) Equipment Shelter on a concrete slab. (Refer Attachments 2 & 3).
- A security fence surrounding the 24m² lease area.

The proposed Telstra installation to be established is classed as being of "low impact" in accordance with the provisions of the Low-impact Facility Determination 1997.

As this proposal is for a low-impact facility, no development application under the Integrated Planning Act is required however, the carrier must comply with the Telecommunications Code of Practice 1997. These low-impact facilities are the responsibility of the Commonwealth under the Telecommunications Act 1997. Accordingly, Council has no discretion and cannot refuse the application.

The nearest residence to the site is approximately 50 metres distant.

Having regard to the Council's guidelines it is considered that a commencing annual rental of [redacted] (includes GST) will meet Council's policy requirements.

12.0 CONSULTATION

- Councillor Maureen Hayes, Chairperson, Finance Committee
- Councillor Tim Nicholls, Bracken Ridge Ward Office.
- Frank Riley, Manager, City Assets Branch, City Governance.
- Warren Dwyer, Solicitor, Brisbane City Legal Practice.
- Ralph Woolley, Manager, Water Services Management.
- Stephen Hill, Technical Officer, Water Network Services.
- David Hains, Senior Research Officer, iDivision

CONSULTATION (CONT.)

None of the above parties have raised objections to the proposal.

However, Councillor Nichols expressed his concern over the incidence of graffiti on the equipment sheds. City Assets is liaising with Water Network Services and the various telecommunication carriers to streamline the procedures necessary for the prompt removal of graffiti in conformity with the Council's policy guidelines.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of telecommunications services to the community.
Political	No impact.

14.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers."

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

18.1 Budget Impact:

There are no funding requirements. Moreover, Council will receive an ongoing annual rental from the Lessee commencing at redacted (includes GST) which will increase each year upon 1 June by the greater of the CPI or 5% for the term of the lease.

18.0 FINANCIAL IMPACT (CONT.)

18.2 Taxation Issues:
Nil

18.3 Risk Assessment:
Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

None required.

22.0 OPTIONS

- 1 Approve the recommendation.
- 2 Not approve the recommendation and face the risk of an appeal to the Telecommunications Industry Ombudsman being successful with an award for costs being made against the Council.

Option 1 is the recommended option.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER: 364/48/3(341)

2.0 TITLE

Co-location of a Telecommunications facility – proposed to be leased to Telstra Corporation Pty Limited at Bracken Ridge Reservoir.

3.0 ISSUE/PURPOSE

To obtain approval for Telstra Corporation Pty Limited to lease a small part of the land (23m²) at the Bracken Ridge Reservoir to operate a "Low Impact" mobile telephone telecommunications facility upon the existing Vodafone tower.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer
Ext. 34577

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets - Ext 34096

6.0 DATE

27 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

30 APR 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

That:

1. a lease be granted to Telstra Corporation Limited (upon the standard terms and conditions for such leases) to enable the co-location of a telecommunications facility, over that area of land that is outlined in yellow on Attachment "3"; and
2. the proposed lease to be;
 - (a) for a period of 9 years and 5 months, commencing 1 June 2004 and expiring 31 October 2013
 - (b) at an annual rental commencing at [redacted] (includes GST)
 - (c) the lease is to be upon terms that are satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets Branch.

APPROVED

30 APR 2004

.....
Lord Mayor

10.0 DIVISIONAL MANAGER

[Handwritten signature]

[Handwritten initials]
Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly

[Handwritten signature]
.....
CHIEF EXECUTIVE OFFICER

BCC PUBLICATI...
10 YEAR RELEASE...
SCHEME

11.0 BACKGROUND

On 5 August 2003, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

The purpose of this particular submission is to enable the co-location of a Low Impact Telstra Telecommunications facility upon the existing Vodafone Pty Limited tower situated at the Bracken Ridge Reservoir. (Refer to Attachments 1 & 2).

On 22 November 1993 the Establishment and Co-ordination Committee approved the granting of a lease to Vodafone at this site for a term of twenty years.

The proposed facility comprises the following infrastructure:-

- Six (6) panel antennas mounted at 20 metres on the existing tower. (Refer to Attachment 4)
- One (1) cable ladder.
- One (1) Equipment Shelter on a concrete slab. (Refer to Attachments 2 & 3).
- A security fence surrounding the 23m² lease area.

The proposed Telstra installation to be established is classed as "low impact" in accordance with the provisions of the Low-impact Facility Determination 1997.

As this proposal is for a low-impact facility, no development application under the Integrated Planning Act is required however, the carrier must comply with the Telecommunications Code of Practice 1997. These low-impact facilities are the responsibility of the Commonwealth under the Telecommunications Act 1997. Accordingly, Council has no discretion and cannot refuse the application.

The nearest residence to the site is approximately 75 metres distant.

Having regard to the Council's guidelines it is considered that a commencing annual rental of [redacted] (includes GST) will meet Council's policy requirements.

12.0 CONSULTATION

- Councillor Maureen Hayes, Chairperson, Finance Committee
- Councillor Carol Cashman, Bracken Ridge Ward Office.
- Frank Riley, Manager, City Assets Branch, City Governance.
- Warren Dwyer, Solicitor, Brisbane City Legal Practice.
- Ralph Woolley, Manager, Water Services Management.
- Stephen Hill, Technical Officer, Water Network Services.
- David Hains, Senior Research Officer, iDivision

12.0 CONSULTATION (CONT.)

With the exception of Councillor Cashman none of the above parties have raised objections to the proposal.

Councillor Cashman has conveyed residents comments. Some express support for the proposal and others express concerns regarding the potential "visual impact" on neighbouring properties and the level of radio emissions. The Councillor asked for a survey to be taken of the impact of extra radiation and the cumulative effect of all facilities including the new one as proposed by Telstra.

Accordingly, Telstra has provided an Environmental Electromagnetic Energy Report which shows that the maximum cumulative radiofrequency electromagnetic energy level (from the existing and proposed antennas installed at Bracken Ridge Reservoir) is less than 2% of the ACA mandated exposure limits.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of telecommunications services to the community.
Political	No impact.

14.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers."

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

18.1 Budget Impact:

There are no funding requirements. Moreover, Council will receive an ongoing annual rental from the Lessee commencing at redacted (includes GST) which will increase each year upon 1 June by the greater of the CPI or 5% for the term of the lease.

18.2 Taxation Issues: Nil

18.3 Risk Assessment: Not Applicable.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

None required.

22.0 OPTIONS

- 1 Approve the recommendation.
- 2 Not approve the recommendation and face the risk of a successful appeal to the Telecommunications Industry Ombudsman, with an award for costs being made against Council

Option 1 is the recommended option.

1.0 FILE NUMBER: 204/6 (16/P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – March, 2004 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance updates on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager, Financial Planning, City Governance, 340 36068

6.0 DATE

19 April, 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER

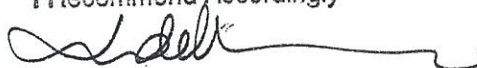

Helen Gluer
Chief Financial Officer

RECEIVED

30 APR 2004

COMMITTEE SECTION

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange); not on budget/time (red) and; no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****MARCH UPDATE**** heading.

Please note:

- 1. Project budgets are currently being updated for the 04/08 budget development process. This will mean that some total project estimates may fluctuate between the February and March monthly reports. Additionally, as stated previously, the merging of the Waterways and Water and Sewerage Programs into the new Water Resources Program is now reflected in the monthly reports.*
- 2. The Third Budget Review is currently being prepared for E&C and Council approval. The issues identified in this month's project reports will be also be contained in the third review submissions and will be deliberated during the review process. The outcomes of the third review will not be reflected in the monthly reports until after Council approval in May.*

March Report Summary

Attachment A is the report for March, 2004. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

Projects adversely changed since last month include:

2004 Election reports not being on budget - Overall cost for Election 2004 project anticipated to come in under budget. As such a saving will be put forward at the 3rd Review.

Building Energy Efficiency Program Stage 2 reports not being on time - All passive measures and approximately 95% of active measures are expected to be completed by the end of June 2004. The balance of the active measures, with an installed value of approximately \$150k, is expected to be commissioned in July. This component has been delayed, as Council is awaiting confirmation from the contractor (Energen) of the expected benefits of completing this work. A carry over of \$150k to 2004/05 has been applied for in the 3rd Budget Review.

Regional Framework for Growth Management Review reports an emerging issue - The committee to decide the structure of the Office of Urban Management and Infrastructure Coordination will release a report in early April. The structure of this Office, and its responsibilities may have an impact on the structure of the regional plan.

Some deliberations are required on the role of the Regional Coordination Committee, and the role of SEQROC. The Alternative Patterns of Development work is progressing, and a discussion paper on the operating strategy for SEQ Quest is being developed (SEQ Quest is a computerised educational tool that can be used to instigate, create and explore discussions around future planning scenarios for South

East Queensland for the next 40 years).

Recycling Communication and Research reports not being on budget and an emerging issue - Planned recycling campaign will be developed over the closing months of 2003-04. Some expenditure already incurred on research work with balance to be on development work for a major campaign to restore public confidence in recycling. Additional revenue has been received from Queensland Environment Protection Agency of \$150k. Funds received under this agreement will be expended in 04/05. A budget review submission will be submitted to recognise revenue in 03/04 and expenses in 04/05.

Proactive Street Tree Maintenance reports an emerging issue - The balance of program work (except for Community Street Tree Greening liftings and removals, and the Energex program) is on hold pending the outcome of the third budget review submission which is recommending that additional base level funding of \$1.621m is approved to address rationalised current outstanding contractor work and limited proactive maintenance to control new requests.

Oxley Creek WWTP biological upgrade and Nitrogen removal - Stage 1 reports as not on budget and a scope change - Additional funds of \$166k are requested in 03/04. This is due to some additional scope required, to align with the subsequent design philosophy and intentions for Oxley Ck WWTP as a result of the separate Brisbane Water Enviro Alliance project. This has also resulted in improving the operational flexibility of the plant.

Innovation initiatives and innovation fund reports as not on budget and a scope change - As the fund is running significantly under budget and with only between 4 to 5 projects expected to incur further costs during the 2003-04 financial year, a saving of \$150k will be delivered at the Third Budget Review.

Reduce Environmental Impacts Program reports as not on budget - Additional funds of \$150k are requested to carry out extra sewer rehabilitation works in creek and waterway crossings. This is to achieve necessary environmental outcomes at additional sites identified for 03/04. This will ensure urgent stabilisation of creek banks and associated sewerage infrastructure - minimising risk of failure of potential sewerage overflows.

Brisbane Water Tools of Trade reports not on budget, not on time with scope changes and emerging issues - Budgeted items on track to completed by June except for Mt Crosby Security system and a carryover of \$183k will be sought for this in the third review.

Additional items have been included throughout the year and an additional \$273k funding is needed (also requested at the third review), these will be completed by June.

The replacement of membranes at the Reverse Osmosis Water Reclamation Plant at Luggage Point has resulted in the contractors making a warranty claim against this project of \$530k. This is a non-cash transaction but has been included in expenditure for capitalisation purposes. An additional \$530k has been requested in the third review.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for March, 2004

APPROVED

Option 2: Do not accept the report

Option 1 is the preferred option.

30 APR 2004

Lord Mayor

1.0 FILE NUMBER:

202/11-QA300/110

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**2.0 TITLE**

Approval to purchase property at 110 Falklands Street, Pallara.

3.0 PURPOSE/ISSUE

To approve the purchase by Council of a rural residential property at 110 Falklands Street, Pallara, for future road purposes.

4.0 PROPONENT

Michael Kerry, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BYKim A Shields, Asset Officer- Planning & Delivery.
Infrastructure Management (x34646)**6.0 DATE**

27 April 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

RECEIVED

30 APR 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

It is recommended that E&C approve the purchase of the property as set out in Schedule 1 Parts 1 and 2.

Schedule 1

Part 1	Details of Purchase
Owners	redacted
Property Required	Lot 43 on Plan RP80476 Parish of Woogaroo, Area 1.619 hectares Address – 110 Falklands Street, Pallara.
Purpose of Purchase	Road purposes.
Part 2	Details of Offer
Amount of Offer	redacted (b) Reasonable legal costs
Terms of Offer	The Council agrees to allow the vendors to remain in possession for a period of 6 calendar months following settlement for a weekly rental of \$200 per calendar month.

APPROVED

10.0 DIVISIONAL MANAGER

30 APR 2004

[Signature]
.....
Lord Mayor

[Signature]
Michael Kerry
Divisional Manager
URBAN MANAGEMENT DIVISION

[Handwritten initials and notes]

I Recommend Accordingly

[Signature]
.....
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

The Blunder Road corridor is of strategic importance in the regional road network serving the community as an Arterial Route. This corridor provides access to the Logan and Ipswich Motorways and other major arterial roads along the network.

As development occurs within the expanding southern and western regions of Brisbane City, this existing section of roadway will become congested causing delays and safety concerns to public transport, private vehicles, cyclists and pedestrians.

In recent years Blunder Road has been upgraded from Ipswich Road to Crossacres Street. It is planned to continue the upgrading of the Blunder roadway system under Stage 6 but the timing for Stage 6 is unknown at this date.

[redacted] are the owners of 110 Falklands Street, Pallara (refer Attachment A). This rural residential property comprises a residence and sheds. Under Stage 6 for Blunder Road the Council intends to compulsorily acquire about 2,100m² of [redacted] property leaving 14,008 m² remaining with the dwelling and sheds. [redacted] have tried to sell their property as they are committed elsewhere, but no one is interested in buying their property due to the pending resumption by Council.

[redacted] have advised that the failure to sell their property will cause a hardship position for them shortly as they are committed to building a new residence on another property. [redacted] have offered to sell their entire property to Council for [redacted] Council's valuer has valued the property at [redacted] (refer Attachment B). Council will dispose of the remaining property following completion of road works and should recoup a significant proportion of the purchase price. The property may also be available for use by Council's construction staff as a site office and storage depot during road construction works.

If Council accepts the offer [redacted] have requested that they be allowed to remain in possession for up to 6 months following settlement for a rental of [redacted] per week. With respect to the owners remaining in occupancy to 1 December 2004 this is not an issue for the project timetable. It is recommended that the offer to purchase the subject property for [redacted] is accepted.

12.0 CONSULTATION

Gavin Williams, Program Officer Project Delivery has been advised and supports the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

A response to an offer to purchase land is processed.

14.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

15.0 CUSTOMER IMPACT

The Urban Management Division's acquisition program will be met in a cost effective manner.

16.0 ENVIRONMENTAL IMPACT

Not applicable.

17.0 POLICY IMPACT

In accordance with Council policy.

18.0 FINANCIAL IMPACT

Funding has been requested under the Third Quarter Financial Review.

19.0 HUMAN RESOURCE IMPACT

Administration only.

20.0 URGENCY

Normal course of business.

21.0 POLICY/MARKETING STRATEGY

Not applicable.

22.0 OPTIONS

1. Accept the offer to purchase land.
2. Reject the offer and make a counter-offer.
3. Refer the matter to Australian Property Institute for determination.
4. Reject the offer and refrain from further action.

It is recommended that Option 1 be approved.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Ken Deutscher

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Ken Deutscher

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Michael Kerry, Divisional Manager, Urban Management

6.0 DATE

4 May 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?


N/A

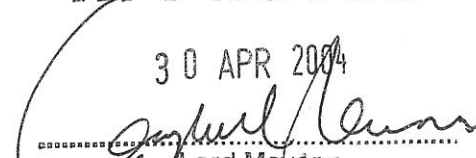

9.0 RECOMMENDATION

That Ken Deutscher be re-appointed to the position of Manager, Transport and Traffic, Urban Management Division for a period of 5 years from 8 November, 2004.

APPROVED

30 APR 2004


Jude Munro
CHIEF EXECUTIVE OFFICER


Lord Mayor


BCO PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

Ken Deutscher was appointed to the position of Manager, Transport and Traffic, Urban Management Division on 8 November, 1999 for a period of 5 years.

Ken has been performing well in this role and it is proposed to re-appoint him to the position for a further period of 5 years.

It is considered Ken is an exceptional strategic transport planner. He has made significant contributions to the City, including the preparation of the Transport Plan, forging good relationships with Brisbane Transport and State agencies and has initiated sensitive changes and improvements to the Branch in order to improve the effectiveness of the Transport and Traffic program.

12.0 CONSULTATION

Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

N/A

19.0 HUMAN RESOURCE IMPACT

N/A

BCO PUBLICATION SCHEME
70 YEAR RELEASE

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
70 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

School Tennis Court Upgrade Program – Review

ISSUE/PURPOSE

1. To provide a summary on the completed School Tennis Court Upgrade Program; and
2. Seek Establishment and Co-ordination Committee approval for an increase in funds allocated to one school.

PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development, x34110

SUBMISSION PREPARED BY

Margaret Jacobson, Principal Program Officer Sport and Recreation Policy, x34712

DATE

27 April 2004

FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECOMMENDATION

That Watson Road State School, Acacia Ridge be granted an increase of \$1,569.00 (excl GST) to their previously approved amount, subject to them entering into a Construction & Community Usage Agreement (Appendix A) with Council.

DIVISIONAL MANAGER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

Alan Rogers
Manager

COMMUNITY AND LIFESTYLE



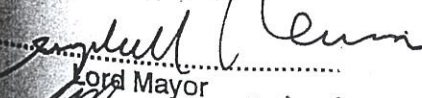
Pauline Peel

Divisional Manager

COMMUNITY & ECONOMIC DEVELOPMENT

APPROVED

30 APR 2004


Lord Mayor

RECEIVED

30 APR 2004

COMMITTEE SECTION

11.0 BACKGROUND

In February 2000 the Establishment and Co-Ordination Committee approved the guidelines for the School Tennis Court Upgrade Program based on matching contributions from Council and Education Queensland of \$100,000 each. This program was introduced in response to the loss of approximately 100 tennis courts in Brisbane over past years.

Based on the initial success of the two-year School Tennis Court Upgrade program, the Minister for Education approved further funding for another two years. Four rounds in total have subsequently been allocated and approved by Council – total allocation of \$800,000.

Review of Program

Since the year 2000 – Fifty-three (53) schools were allocated funding with fifty (50) to date having acquitted their Upgrade Program funds leading to a total of ninety-four (94) courts being made available for community use.

A master schedule of all schools is attached as Appendix B

A recent review was conducted with a summary of the results including:

- Overall it would appear that the School Tennis Court Upgrade Program has continued to have some significant benefits by increasing and extending the usage of existing school tennis courts.
- A rating of satisfactory to very satisfactory was averaged for the ease and simplicity of the booking process (ie 3.8 out of 5)
- All of the schools that responded indicated that their courts were available for use outside of school hours.
- 78% of schools reported increased usage by both the school community and the wider community of their tennis courts since being upgraded.
- An average increase in usage (before to after upgrade) of 37.7%.
- Daytime court hire costs range from nil to \$10.00 per hour and night use from \$6.00 per hour to \$12.00.
- An average combined school and community use of the schools' courts is now approximately thirty-two (32) court hours per week; with the range from 7.25 to 75 court hours per week;
- 51% of schools have lighting for evening use.

Outstanding upgrades:

• Round 3: Forest Lake State School

- Land on which the tennis courts were located changed ownership (private now and not Education Queensland) making this school's project ineligible.

• Round 4: Yeronga Park State School

- Approval was given to undertake lighting to two courts. The school then changed their project to a shelter shed. This change of scope was reassessed against the program need criteria. It was determined that the shelter project would be limited in contributing to the expansion of community access. The school has not pursued signing the construction & community use agreement.

• Round 4: Watson Road State School, Acacia Ridge

- Approval was given to undertake the repair, resurfacing and line marking of one court and install new net posts. E&C approved a grant amount of \$4691(excl GST). After approval the school received a new quote of \$6260 (excl GST) as their initial contractor ceased trading. The school also advised they were unable to fund the difference between the original grant amount and the new quote.

- The school's inability to fund the difference is related to them having a very restricted financial base for fund-raising activities such as a low socio-economic local community and that their budget was directed primarily towards supporting students with learning needs.
- The assessment representatives from Council and Education Queensland reviewed the increased allocation request and considered that the project still had merit in contributing to the expansion of community access and recommend that the grant amount be increased on the approval of Council.

Continuation of joint School Facility upgrade program

The community use agreements with each school in the School Tennis Court Upgrade program was in place for 5 years. Round 1 schools will no longer be bound by this agreement in early 2005. There is an opportunity to now re-negotiate with these schools to extend the community use agreement for a further 5 years, continuing and expanding on the level of community use.

12.0 CONSULTATION

Cr. David Hinchliffe, Deputy Mayor and Chairperson, Community Policy Committee
 Jim Brabon, Senior Program Officer District Facilities
 Frances Hudson, Program Officer Facilities Development
 Representatives from Education Queensland – Facilities Section & Regional Services Section
 Principal Watson Road State School
 Principal Forest Lake State School
 Principal Yeronga State School

All of the above are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Acceptance of this proposal will enable:

- Watson Road State School (Acacia Ridge) to complete their upgrade project; and
- Confirm that two schools allocated funds have been unable to commence their upgrades.

14.0 CORPORATE PLAN IMPACT

4.3 Sport, recreation and lifestyle

4.3.1 Improving health and life of communities

4.3.1.2 Community facility provision

15.0 CUSTOMER IMPACT

The project will enable a range of school sport and recreational facilities to be upgraded to encourage community use of these facilities and provide greater opportunities for residents of Brisbane to participate in sport and recreation activities.

Also it will specifically enable Watson Road State School to complete their upgrade project thus adding another upgraded tennis court to those available for community use in an area of high need.

16.0 ENVIRONMENTAL IMPACT

No

17.0 POLICY IMPACT

The School Tennis Court Upgrade program encourages participation in sport, leisure and recreation activities whilst promoting Council's commitment to developing facilities for community use. Highlights Council's high level of commitment to partnership development and increased community access opportunities.

18.0 FINANCIAL IMPACT

Funds allowing a \$1569.00 increase to Watson Road State School's approved amount is covered within the allocation of funds to the whole project; due primarily to non-acceptance of funds by two schools. Revenue and expenditure if approved by Education Queensland is deemed an appropriation and is not subject to GST.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Schools continue to promote community use through signage as well as a range of other means.

22.0 OPTIONS

1. That E&C approve the recommendations.
2. That E&C does not approve the recommendations.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 234/33/54(3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Active and Healthy Parks – 2004/05 activities program.

3.0 ISSUE/PURPOSE

To seek approval to continue the Active & Healthy Parks activity program in 2004/05 with Round 4 to commence early July 2004.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Ian Hunter, Principal Program Officer, Active & Healthy Parks. Ext 36411

6.0 DATE

27 April, 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

9.0 RECOMMENDATION

Approval in principle be given to continue the Active & Healthy Parks Round 4 activities program from July, 2004, at a funding level of \$180,000.

10.0 DIVISIONAL MANAGER

Alan Rogers

Alan Rogers
Manager

COMMUNITY & LIFESTYLE

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

APPROVED

30 APR 2004

Pauline Peel

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

[Signature]
Lord Mayor

[Signatures]

RECEIVED

30 APR 2004

COMMITTEE SECTION

1.0 BACKGROUND

Since October 2003 Council has developed recreation programs in Brisbane's local parks as part of a suburban based active and healthy parks campaign. Last year each ward councillor nominated a selection of parks in their ward to become an 'Active & Healthy Park'.

To date, two rounds of activity programs have been rolled out, the first from October – December 03, while round 2 commenced January and finished April 2004. Round 3, which has commenced the week after Easter, ends in June 04. It comprises of 650 activity sessions across 43 parks. The continuous roll-out of the program with (almost) back to back rounds has significantly raised the profile of the program with the general public and media outlets.

Activities have included a wide array of programs targeted to encourage people of all ages to use their parks more and at the same time become healthier and more active in the community. It recognises that many of our parks are under-utilised and presents a substantial opportunity to assist in overcoming one of the communities most pressing issues – that of obesity, especially in young people. A copy of the current activities program (round 3) is also included as attachment 2.

Planning for round 4 activity program has been progressing over the past month. Provisional dates for round 4 are Monday 5 July to Sunday 26 September 2004.

Principles that guided the structuring of this activity program included:

- Expansion on the previous three rounds. Number of parks covered is proposed at 65 (at least 2 per ward) with approximately 1,000 sessions on offer.
- Trialing of 29 new parks with new (and previously run) activities prior to the first six months program in the summer 04/05.
- Diverse mix of activities covering sport, recreation, active culture and some conservation leisure pursuits, appealing to a wide range of age groups and interests.
- To continue with the rolling activities program with the commencement of round 4 in July, a minimum of two months lead time is needed.

1.1 CONSULTATION

Russell Luhrs, Manager – Environment & Parks
Richard Sivell, Manager – Local Asset Services
Graeme Jones, Manager – Community Development Services
Sport, Activity and Health Advisory Committee.

All consulted are in agreement with the recommendation.

1.2 IMPLICATIONS OF PROPOSAL

Acceptance of the recommendation will allow the activities program to continue seamlessly into Round 4 commencing in July 2004. If the recommendation is rejected round 4 will need to be cancelled. Should funds be allocated in the 04/05 budget the program will recommence in September 2004.

14.0 CORPORATE PLAN IMPACT

The provision of activity program in Brisbane's parks forms part of the Community Life Program, Outcome 4.3 Sport, recreation and leisure activities:

Strategy 4.3.1.2 Community Facilities

Provision of quality community facilities and respective programs.

15.0 CUSTOMER IMPACT

The continuation of the Active & Healthy Parks activity program in July will result in the continued growth in the program. Round 1 attracted 7 623 participants while Round 2 had 12 439 residents attend the program (totalling 20 062).

The current activity program (April – June 2004) is receiving stronger interest than Round 2 as the message by word of mouth and promotional activity is spreading.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

The recommendation aligns with the strategic direction of both parks and recreation; that is to improve the usage of current parkland and to encourage the community to lead more active and healthy lifestyles.

18.0 FINANCIAL IMPACT

The Active and Healthy Parks activity programs are currently funded through the 2003/04 Local and Active Healthy Parks and Precinct service development and there is no future year funding approved for these activities.

The Round 4 activities program is estimated to cost \$235 000 and is included in the 2004/05 service development bid for Active and Healthy Parks and Precincts. Funding for this activities program will be sought as part of the 2004/05 budget.

19.0 HUMAN RESOURCE IMPACT

The staff managing the activities program are employed in a temporary capacity and their contracts will not be renewed if the recommendation is not approved.

20.0 URGENCY

High

To ensure recreation service providers contracts need to be issued by 22 April 2004. Furthermore, orders for the design and printing of the program need to be made by 29 April 2004. The material can be distributed a fortnight prior to the activities program commencing in early July 2004.

11.0 PUBLICITY/MARKETING STRATEGY

As part of the marketing strategy for the Active & Healthy Parks program substantial positive publicity has been generated with the Active and Healthy Parks message. Local suburban newspapers as well as the media outlets such as the Courier-Mail, radio and television continue to show interest in the program through on-going media exposure.

12.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
70 YEAR RELEASE