

E&C RESULTS- 15 JUNE 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
15/06-1B M	234/70/8-2003(1)	HRSM	Urban Local Government Association (ULGA) Annual Conference – Delegates, Observers and Voting Entitlements.	Yes
15/06-2B M	24/1-L/2003(2)	HRSM	Local Government Association of Queensland (LGAQ) Annual Conference – Delegates, Observers and Voting Entitlements.	Yes
15/06-1F M	364/150/2-QE165/883	CG	Proposed sale of Council land situated at 883 Boundary Road, Coopers Plains.	Yes
15/06-2F	288/20-46(0/P1)	CG	Disposal of land by Council to the Brisbane Housing Company.	Withdrawn
15/06-3F	364/150/3(408)	CG	Proposed sale of Council property situated at 55 Waterworks Road, Red Hill.	Held
15/06-4F M	456/85(16/P1) 456/85(23/P1) 456/85(25)	CG	Proposed new leases for the relocation of: 1. Toogong Ward Office 2. Wishart Ward Office 3. Moorooka Ward Office	Yes
15/06-5F M	364/150/3(355)	CG	Proposed purchase of land situated at 311-319 Bennetts Road, Norman Park.	Yes
15/06-1K	467/27(0)	UM	TransApex Implementation	Held
15/06-2K	202/11-VH345/328	UM	Claim for compensation arising from the issuance of a Notice of Intention to Resume (NIR) land for environmental purposes – 328 Mt Petrie Road, Mackenzie.	Held
15/06-3K	202/11-VH345/322	UM	Claim for compensation arising from the issuance of a Notice of Intention to Resume (NIR) land for environmental purposes – 322 Mt Petrie Road, Mackenzie.	Held
15/06-4K	202/11-HD740/529	UM	Approval to make an advance against compensation in connection with the resumption of land for park purposes and to fund that advance from the City Parks Trust Fund.	Held

E&C RESULTS- 15 JUNE 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
15/06-5K	460/2(121)	UM	Amendments to the Brisbane City Plan 2000 – Local Plans for Outer Suburbs and Structure Planning Code.	Held
15/06-6K R	468/33/0(P4)	UM	Extension of Contract Number K124/98/99 – Scania CNG Buses.	Yes
15/06-1L M		OLM CEO	Vehicle Election Details Schedule.	Yes
15/06-2L		OLM CEO	Councils Protocols Policy for dealings by Councillors with Council Officers.	Withdrawn
15/06-3L M	204/74/3(1p1)	OLM CEO	Business Group Boards – Extension of Membership Term.	Yes
15/06-4L M	240/7-2003/2004	OLM CEO	Contracts to Provide Professional Services – Report for March, 2004.	Yes
15/06-1M M	(4)12/51/1(P6)	CB	Monthly Report – Delegation of Authority to Travel – March 2004.	Yes
15/06-2M M	(4)12/51/1(P6)	CB	Monthly Report – Delegation of Authority to Travel – April 2004.	Yes
15/06-1N	12/51-N/2004	CED	Disaster Recovery Conference, Hawkes Bay New Zealand – International Travel Proposal.	Held
15/06-2N M		CED	Youth Strategy 2004-2008	Yes with amendments.
15/06-3N M	82/55/0-2003/2004	CED	Community Support Funding Program 2003/2004.	Yes
15/06-4N	286/51/35(P1)	CED	Amendments to Function Room (Clubhouse) Lease arrangements of Victoria Park Golf Course.	Held
15/06-5N M	24/1-N/2004(4)	CED	Council representation at the National Summit on Housing Affordability.	Yes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 234/70/8-2003(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Urban Local Government Association (ULGA) Annual Conference – Delegates, Observers and Voting Entitlements

3.0 ISSUE/PURPOSE

To gain E&C approval for Councillors to attend the ULGA Annual Conference in Caloundra and to apportion Council's voting entitlements.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations (IGRR), ext 35295

6.0 DATE

25 April 2004

ACTION TAKEN

15 JUN 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL? *IGRR*

For E&C approval

TOWN CLERK

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED

15 JUN 2004 *EG*

9.0 RECOMMENDATION

COMMITTEE SECTION

- (i) That E&C nominate two Councillors to attend the ULGA Annual Conference as Council's official delegates.
- (ii) That the two Councillors referred to in (i) be allocated Council's entitlement of 8 votes, to be shared in accordance with E&C's direction.
- (iii) That E&C nominate three Councillors to attend the ULGA Annual Conference as observers.

10.0 DIVISIONAL MANAGER



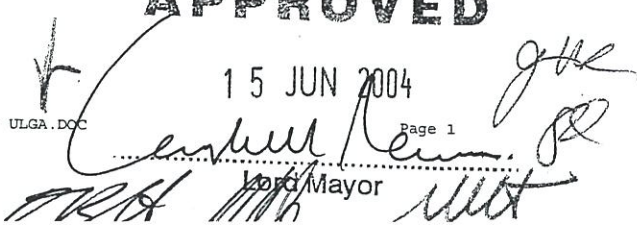
Phil Minns
HUMAN RESOURCES &
STRATEGIC MANAGEMENT



CHIEF EXECUTIVE OFFICER

APPROVED

15 JUN 2004



11.0 BACKGROUND

The 2004 Annual Conference of the Urban Local Government Association (ULGA) will be held in Caloundra from 14 to 16 July.

Brisbane City Council (BCC) has traditionally allowed Councillors to attend this conference. BCC is permitted to provide two official delegates, and those delegates can exercise BCC's voting entitlement of 8 votes. These votes can be divided between the official delegates in any way that Council sees fit.

In addition to the official delegates, BCC is permitted to provide other attendees, who would be given 'observer' status. The Manager, Intergovernmental Relations also traditionally attends to assist BCC's attendees and to further manage BCC's relationships with other local governments.

E&C's direction is sought regarding the identity of the official delegates and observers, and the division of voting entitlements between the delegates.

12.0 CONSULTATION

Cr Maureen Hayes, Chairperson of Finance Committee
Jane Bertelsen, Manager Intergovernmental Relations
Both are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on urban local government issues through its representation at the ULGA's Annual Conference.

18.0 FUNDING IMPACT

Estimated Travel Costs:

- Registration and Conference Fees - \$1100
- Accommodation - \$650

- Airfares – Nil (Caloundra)

There are no immediate budget implications for Brisbane City Council.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Urgent – registrations for the conference have opened and suitable accommodation in close proximity to the conference venue is limited.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet

22.0 OPTIONS

1. To endorse the attendance of Councillors and allocate the voting entitlements; or
2. To not endorse the attendance of Councillors.

Option 1 is recommended.

1.0 FILE NUMBER: 24/1-L/2003(2)

E&C 15/06-2B

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Local Government Association of Queensland (LGAQ) Annual Conference – Delegates, Observers and Voting Entitlements

3.0 ISSUE/PURPOSE

To gain E&C approval for Councillors to attend the LGAQ Annual Conference in Mackay and to apportion Council's voting entitlements.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations (IGRR), ext 35295

6.0 DATE

25 April 2004

ACTION TAKEN

15 JUN 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

TOWN CLERK

IGRR

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED

15 JUN 2004

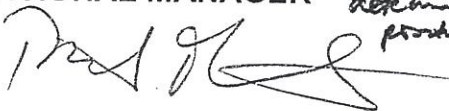
9.0 RECOMMENDATION

COMMITTEE SECTION

- (i) That E&C nominate two Councillors to attend the LGAQ Annual Conference as Council's official delegates.
- (ii) That the two Councillors referred to in (i) be allocated Council's entitlement of 20 votes, to be shared in accordance with E&C's direction.
- (iii) That E&C nominate additional Councillors to attend the LGAQ Annual Conference as observers.

10.0 DIVISIONAL MANAGER

Cr. Anne Bennison to be the senior delegate + will determine the voting allocation for the execution process. Cr. Cashman to support.



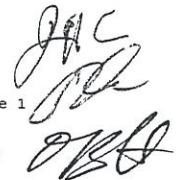
Phil Minns
HUMAN RESOURCES &
STRATEGIC MANAGEMENT

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER
APPROVED

15 JUN 2004


Lord Mayor



11.0 BACKGROUND

The 2004 Annual Conference of the Local Government Association of Queensland (LGAQ) will be held in Mackay from 30 August to 2 September.

Brisbane City Council (BCC) has traditionally allowed Councillors to attend this conference. BCC is permitted to provide two official delegates, and those delegates can exercise BCC's voting entitlement of 20 votes. These votes can be divided between the official delegates in any way that Council sees fit.

In addition to the official delegates, BCC is permitted to provide other attendees, who would be given 'observer' status. The Manager, Intergovernmental Relations also traditionally attends to assist BCC's attendees and to further manage BCC's relationships with other local governments.

BCC is currently represented on the LGAQ Executive by Cr Ann Bennison, with Cr Carol Cashman serving as BCC's alternate representative.

E&C's direction is sought regarding the identity of the official delegates and observers, and the division of voting entitlements between the delegates.

12.0 CONSULTATION

Cr Maureen Hayes, Chairperson of Finance Committee
Jane Bertelsen, Manager Intergovernmental Relations
Both are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on state-wide local government issues through its representation at the LGAQ's Annual Conference.

18.0 FUNDING IMPACT

Estimated Travel Costs:

- Registration and Conference Fees - \$1100
- Accommodation - \$650
- Airfares – \$814

There are no immediate budget implications for Brisbane City Council.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Urgent – registrations for the conference have opened and suitable accommodation in close proximity to the conference venue is very limited.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet

22.0 OPTIONS

1. To endorse the attendance of Councillors and allocate the voting entitlements; or
2. To not endorse the attendance of Councillors.

Option 1 is recommended.

1.0 FILE NUMBER: 364/150/2-QE165/883

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 883 Boundary Road, Coopers Plains

3.0 ISSUE/PURPOSE

To obtain approval to sell land described as Lot 14 on SP 103232 containing an area of approximately 979m² which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer,
Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Paul Grove
Principal Asset Manager
City Assets, ext. 34096.

RESOLUTION TAKEN

15 JUN 2004

TOWN CLERK

PamCA

6.0 DATE

25 May 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR A LOCAL LAW?

No.

RECEIVED

15 JUN 2004

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

9.0

RECOMMENDATION

It is recommended that approval be granted to:

1. Sell land described as Lot 14 on SP 103232 containing an area of approximately 979m² by Tender subject to its amalgamation with an adjoining property, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice; and
2. That the Chief Financial Officer be authorised to accept a Tender that is equal to or in excess of the assessed value for the land.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

APPROVED

Helen Gluer
Helen Gluer
Chief Financial Officer

[Signature]
CHIEF EXECUTIVE OFFICER

15 JUN 2004

[Signature]
Lord Mayor

A/MCA

JHC

[Signature]

[Signature]

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the registered owner of a property situated at 883 Boundary Road, Coopers Plains described as Lot 14 on SP 103232 containing an area of 979 m².

This property was acquired in May, 2000 for a road widening scheme which has now been completed. The balance area has been declared surplus and available for disposal.

Situated on the land is an old single brick dwelling of little utility and in poor condition which does not add value to the property. The property is currently designated Future Industry and the highest and best use of the property is considered to be for redevelopment for light / general industry uses in conjunction with an adjoining property.

A road improvement scheme to overbridge / grade separate the rail level crossing will also have an impact upon this balance area. According to the Transport Plan, the timing for the construction of this overpass is 2009 – 2012. Following completion of the overpass, no vehicle access will be available to the balance area now described as Lot 14 – refer area shaded orange on the plan and aerial image at Attachments 1A & 1B.

Consequently, the property can only be sold by Tender subject to its amalgamation with an adjoining property. Some interest has already been shown by an adjoining owner in acquiring the property for redevelopment in conjunction with their own property. Council's valuation consultant has assessed the added value of the balance property area of 979 m² to be \$117,000 - refer Attachment 2.

Therefore it is recommended that approval be granted to:

1. Sell land described as Lot 14 on SP 103232 containing an area of approximately 979m² by Tender subject to its amalgamation with an adjoining property, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice; and
2. That the Chief Financial Officer be authorised to accept a Tender that is equal to or in excess of the assessed value for the land.

12.0 CONSULTATION

Maureen Hayes, Chairperson Finance Committee;
Stephen Griffiths, Councillor for Moorooka Ward;
Frank Riley, Manager, City Assets, City Governance Division;
Laurie Vosper, Principal Asset Officer Project Co-ordination, Planning & Delivery, Urban Management (UM);
Tom Richardson, Program Officer Strategic Planning, City Planning, UM;
Al Milvydas, Senior Program Officer, Network Information Services, Transport & Traffic, UM;

12.0 CONSULTATION cont'd.

Ben Lindeboom, Water & Sewerage Development Officer, Water/Sewerage Development Assessments, Network Planning, Brisbane Water;
Warren Dwyer, Solicitor – Property, Brisbane City Legal Practice

There are no objections to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

The sale of 883 Boundary Rd, Coopers Plains will provide Council with an expected revenue return of approximately \$117,000.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with present policy to dispose of surplus real properties.

18.0 FINANCIAL IMPACT

Budget impact: It is anticipated that revenue in the amount of \$117,000 will be received from the sale of the land as part of the 2003/04 Property Disposal Program.

1. Taxation issues: Nil
2. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Not applicable

22.0 OPTIONS

Option 1

That approval be granted to:

1. Sell land described as Lot 14 on SP 103232 containing an area of approximately 979m² by Tender subject to its amalgamation with an adjoining property, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice; and
2. That the Chief Financial Officer be authorised to accept a Tender that is equal to or in excess of the assessed value for the land.

Option 2

Not approve Option 1 and retain the land in Council ownership

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 456/85(16/P1), 456/85(23/P1), 456/85(25)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed new leases for the relocation of:

1. Toowong Ward Office
2. Wishart Ward Office
3. Moorooka Ward Office.

3.0 ISSUE/PURPOSE

To seek authority for City Assets Branch to negotiate the lease of office accommodation to enable the relocation of the Ward Offices in the following Wards:

1. Toowong Ward
2. Wishart Ward
3. Moorooka Ward

4.0 PROPONENT

Helen Gluer, Chief Financial Officer – Ext 34577

5.0 SUBMISSION PREPARED BY

Paul Grove, A/ Manager, City Assets Branch – Ext 34096

6.0 DATE

8 June 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E & C Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR A LOCAL LAW.

No.

ACTION TAKEN

15 JUN 2004

TOWN CLERK
PAMCA

RECEIVED

15 JUN 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

It is recommended that the E&C Committee grant approval for City Assets Branch to negotiate:

1. The lease of suitable office accommodation to relocate the Toowong Ward Office from its current location on the following basis:
 - For a term of four (4) years commencing on the date of occupation with a further Lease Option of four (4) years.
 - At a commencing rental to be negotiated but not to exceed [redacted] per square metre gross.
 - Otherwise, to be on such terms and conditions as are approved by the Manager, City Assets and are satisfactory to the Manager, Brisbane City Legal Practice.

2. The lease of suitable office accommodation to relocate the Wishart Ward Office from its current location on the following basis:
 - For a term of four (4) years commencing on the date of occupation with a further Lease Option of four (4) years.
 - At a commencing rental to be negotiated but not to exceed [redacted] per square metre gross.
 - Otherwise, to be on such terms and conditions as are approved by the Manager, City Assets and are satisfactory to the Manager, Brisbane City Legal Practice.

3. The lease of approximately 115m² of office space that comprises Shop 2\122 Beaudesert Rd, Moorooka, for the relocation of the Moorooka Ward Office on the following basis:
 - For a term of four (4) years commencing on 1 July 2004 or at the date of occupation whichever is the latter with a further Lease Option of four (4) years.
 - The commencing rental charged to be a true gross rental with no building outgoings and calculated at the rate of [redacted] per m² or less (exclusive of GST).
 - Annual rental reviews to show an increase of CPI with a minimum of three percent and a maximum of five percent.
 - Car Parking to be allocated on the proportion of tenancy occupied.
 - Otherwise, to be on such terms and conditions as are approved by the Manager, City Assets and are satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

[Signature]

Helen Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

APPROVED

15 JUN 2004

[Signatures]

Lord Mayor

11.0 BACKGROUND

1. Toowong Ward

The Toowong Ward Office is currently located at the corner of Coronation Drive and Booth Street Toowong. The lease of this existing location is due to terminate on the 11th September 2004. A further option period is available for an additional two years if notified by the 10th June 2004. To date, no action has been taken to exercise this option period.

The site of the existing Ward Office forms part of a larger property sold by Council in 2002, which formally comprised in part the Toowong Pool and Library. As part of the sale process the new owner has obtained substantial development approvals for a mixed commercial/residential development on the remainder of the site.

The sale was subject to a lease back of the existing Ward Office facility.

Contact has been made with the developer to determine if a construction program has been finalised. His advice was that development approval has been given and that he has not yet determined when construction will commence, however, it is understood that commencement of construction is likely to occur in the near future.

The existing lease is written in terms that are favourable to the developer when the development does take place. Some of these terms include:

"The tenant acknowledges that during the term of the lease the landlord will be developing parts of the Land and adjoining lands, in accordance with approvals received from the Brisbane City Council. The tenant will not object to those development works which will include, amongst other things:

- (a) construction of a laneway linking Landsborough Tce and Booth Street along the Western boundary of the land, and*
- (b) reconfiguration of the car parking area on the land."*

"The tenant acknowledges that those construction works will, of necessity occur close to the premises.....there may be some disturbance caused by those works, but on the understanding that the Landlord will use reasonable endeavours to minimise that disturbance. For the purpose of this clause "reasonable disturbance" does not extend to measures which will increase the cost of the development works or the time for construction of those works".

The Landlord retains the right to:

- (a) Give 30 days notice to commence construction.
- (b) Terminate the temporary three additional car spaces used for visitors to the Ward Office.
- (c) Change the location of the two allocated spaces to anywhere on the site.
- (d) Amend or relocate signage on the site when construction commences.

11.0 BACKGROUND cont

In the foreseeable future, construction will take place on all three sides of the Ward Office building including the proposed excavation of a 2 level underground car park and a laneway to the rear through the existing Ward Office landscaped area.

During the construction period, which is likely to be around 12 months, the Ward Office will be subject to high levels of disturbance and will be effectively isolated by construction. This will make the identification of, functionality and access to the Ward Office difficult at best.

Subsequent to the development construction period access and exposure to the Ward Office, which is located to the rear of the existing building, will be reduced. This, along with the new Laneway, will make the current accommodation unsuitable for the continuation of the Ward Office use.

Due to the requirements in relation to the exercising of the option period or the required lead time to establish a new office, a decision needs to be made now in relation to the future of this Ward Office location.

The current rental for the existing Ward Office is [redacted] per annum gross [redacted]

A survey of available vacant accommodation on ground level in the Toowong Ward has shown a number of suitable tenancies in the 90m² to 157m² range available.

The asking price for these suites is around [redacted] m² gross depending on size, location and car parks etc. Additionally, the cost of establishing the fit out in the new premises needs to be considered. The actual cost of fit out will not be known until the preferred site is chosen and the existing level of fit out is assessed, but this figure would not exceed [redacted]

The Councillor has visually inspected the properties surveyed and has indicated that the properties in High Street Toowong would best meet the requirements of the Toowong Ward Office.

These properties are:

Option A	62 High Street Toowong (See attachment 1)
Area	86m ² and 107m ²
Rent	[redacted] m ²
Car Parking	1 Park included
Type	Modern multi rise building
Fit Out	Requires fit out
Option B	74 High Street Toowong (See attachment 1)
Area	157m ²
Rent	[redacted] m ²
Car Parking	1 Park per 100m ² at [redacted] per year available
Type	Modern multi rise building
Fit Out	Requires fit out

11.0 BACKGROUND cont

Attachment 1a, shows the location of the existing Ward Office in comparison to the High Street Properties.

Given the location and high demand for shop front offices in the Toowong Ward, the lease rates for this type of accommodation will be considerably higher than those in other Offices in the suburban Wards.

2. Wishart Ward

The Wishart Ward Office is currently located in Suite 1, Carnaby Centre, 409 Mains Rd, Macgregor. The lease of this existing location is due to terminate on the 30th June 2004.

The existing Ward Office is located on the first floor of the building and has no disabled access. At 55m², the Ward Office is also small in comparison to other Ward Offices and is considered too small to adequately accommodate the needs of the Ward Office.

Due to the termination of the existing lease on the 30th June 2004, it is necessary to make a decision as to the future location of the Ward Office.

The current rental for the existing Ward Office is [redacted] per annum plus outgoings. This equates to approximately [redacted] gross [redacted]

A survey of available vacant accommodation in the Wishart Ward has shown a number of suitable vacant offices in the 90m² to 130m² range.

The asking price for these suites vary between [redacted] gross per year depending on location and car parks etc. Additionally, the cost of establishing the fit out in the new premises needs to be considered. The actual cost of fit out will not be known until the preferred site is chosen and the existing level of fit out is assessed, but this figure would not exceed [redacted]

From the survey undertaken in the area, the premises located at 250 McCullough Street Sunnybank (see attachment 2) appears to offer a reasonable level of accommodation. The building is a modern two storey professional office development with a vacancy on level 2 of 125m². A summary of the building and its services are as follows:

- Asking Rent [redacted] gross; [redacted] plus [redacted] per car bay per month
- Two separate lift services
- Two internal stair cases
- 24hr security surveillance
- Two levels underground parking

Attachment 2a, shows the location of the existing Ward Office in comparison to 250 McCullough Street.

11.0 BACKGROUND cont

3. Moorooka Ward

The Moorooka Ward Office is currently located at shop 3/207 Beaudesert Road Moorooka. The lease of this existing location is due to terminate on the 30th June 2004. A further option period is available of an additional four years.

A number of issues have been raised concerning the suitability of the existing premises to accommodate the Moorooka Ward Office, including:

Accessibility

The Ward Office is located down a hallway and is not visible from Beaudesert Road making access to elderly residents difficult. There is no dedicated or disabled car parking.

Condition

The building is generally kept in poor condition and requests to rectify problems are met with a slow or no response. The toilets are located separate to the main building to the rear and are not considered satisfactory. The rear access steps are in poor condition and require immediate maintenance.

Profile

For a Ward Office to be effective it should be both visible and accessible. External identification signage is also not guaranteed.

Safety

There are several issues relating to safety for staff and constituents including:

- The stairs to the toilets and car park are in poor condition.
- There is no lighting of the car park at the rear of the building.
- The toilets are in poor condition and generally inadequately cleaned.
- The leased area has no natural light or any windows.
- The external hallway has blind spots, which could be used as possible hiding points.
- There is questionable maintenance on important safety equipment ie fixed fire and emergency exit signage.
- There is no dedicated car park.
- There is no Centre Manager and no means for after hours access.
- The Ward Office is not sound proofed and has very poor acoustics.

Given the above, the building is not considered to provide an acceptable standard of accommodation for a Council Ward Office from an occupancy and Workplace Health and a Safety prospective.

11.0 BACKGROUND cont

In response to Council's complaints, the current Landlord has indicated his agreement to some minor upgrade to the facilities, but to date has not indicated a scope or program for the improvements. Some work has been undertaken to the male toilets but even with this work the facility is considered to be totally inadequate. It is unlikely the Landlord's proposed works will substantially improve the overall condition or appearance of the building.

Given the expiration of the existing lease, it is now appropriate to investigate the relocation of the Ward Office to more suitable accommodation.

Investigations in the immediate area have indicated that Shop 2\122 Beaudesert Road Moorooka, is currently vacant and available for lease (See Attachment 3). This shop is part of a modern two tenancy development with frontage car parking including a dedicated disabled park. This location is also in close proximity to the existing Ward Office (See Attachment 3a).

Discussions with the owner's representatives indicate that they would accept an offer on the following terms and conditions for a lease of the subject tenancy:

RPD:	Leased area containing approximately 115m2 being part of lot 473 on Registered Plan 904649 Parish of Yeerongpilly.
Period of Lease	Four years
Option	Four years
Commencement date	1 st July 2004
Occupation for fit out	1 st June 2004
Fitout	At Council's expense
Legal Costs	Costs associated with the preparation of the lease including the owners are to be carried by the Brisbane City Council.
Car Parking	The Brisbane City Council be allocated dedicated car parking in proportion to the tenancy occupied.
Annual Reviews	CPI rise with a minimum of 3% and a maximum of 5%
Market Review	A market review to be held at the end of the first lease period.
Proposed Rental	redacted per square metre gross.
Signage	Adequate signage for the proposed Ward Office will be allowed.

These terms and conditions are considered standard for such a lease.

11.0 BACKGROUND cont

The subject tenancy is already fitted out to a reasonable level and the Ward Office could be relocated into the facility with minimum cost to Council.

The Councillor has inspected the proposed location and is in agreement that the tenancy suits his requirements.

The proposed rent is also considered reasonable and is comparable to recent market transactions in the area and other Ward Office's which are located in similar locations. The option being recommended presents the best value for money for Council when compared to other office space in the area.

If this proposal for new accommodation is not approved, then authority will be required to renegotiate the terms and conditions of the existing lease. If this is required it is proposed to negotiate a fresh two year lease with subsequent two options of two years each.

Below is a table of other recently relocated Ward Offices which indicates the size and gross rental rates in the market for similar requirements. Location and demand are a major influence on the cost of a leased area.

Ward	Area	Rent	Rate/m2 (gross)
Acacia Ridge	82	redacted	redacted
McDowell	105	redacted	redacted
Wynnum	111	redacted	redacted
Chandler	101	redacted	redacted
Proposed Wishart Ward	125	redacted	redacted
Proposed Moorooka	115	redacted	redacted
Proposed Toowong Ward	107	redacted	redacted

The recommended locations for Wishart and Toowong are bare shells with no fit out and as such will require a complete interior fit out as part of any new occupation. The recommended location for Moorooka is already fitted out and would require only minor works to relocate the Ward Office.

The actual cost of the fit out at each location will not be available until the preferred sites are chosen and a design prepared. Based on previous Ward Office projects, the cost of a complete fit out would be in the order of redacted to redacted per Office. The cost at Moorooka would be in the vicinity of redacted.

City Assets Branch has currently sought redacted in the 2004/2005 budget for Ward Office relocations. The total cost to do all three proposed Ward Offices may be in the vicinity of redacted and therefore some additional funds may need to be sought once final costs are known. City Assets will ensure, however, that an acceptable level of fit out is achieved at the minimum cost possible.

12.0 CONSULTATION

- Councillor Maureen Hayes, Chairperson, Finance Committee
- Councillor Judy Magub, Councillor for Toowong
- Councillor Graham Quirk, Councillor for Wishart
- Councillor Steve Griffiths, Councillor for Moorooka
- Paul Grove, Acting Manager, City Assets
- Hayden Wright, Manager, Chief Executive's Office
- Allyson Reid, Co-Ordinator, Councillor Support

None of the above parties have objected to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

There are no adverse implications for Council in relocating the Ward Offices.

Sectional Support:	No implications
Service Levels:	A new Ward Office would offer better access and service to the constituents of the Ward.
Political:	Improved Ward Office outcomes.
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	A new Ward Office would offer better access and service to the constituents of the Ward

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

15.0 CUSTOMER IMPACT

The relocation of the existing Ward Offices to the proposed new sites will offer better accessibility and a higher level of service to the constituents of the subject Wards.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

1. Budget impact:

Fitout: \$90,000 has been sought by City Assets in the 2004/2005 budget for fit-out costs to enable Ward Office relocations. Additional funds may be sought once final forecast costs are known.

Rental: Additional funding will be required in Ward Office Support budget for 2004/2005 to cover the increase in rental costs for the proposed new locations. These increased rental costs are as follows:

Ward	Rental at current location	Rental at proposed new location
Proposed Wishart Ward	redacted	redacted
Proposed Moorooka	redacted	redacted
Proposed Toowong Ward	redacted	redacted

- 2. Taxation issues: Nil
- 3. Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

An urgent decision is required in order to secure the proposed leases so that relocations or existing lease extensions can occur within the time requirements of the current leases.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1: The E&C Committee approve the recommendation for City Assets Branch to enter into negotiations for the lease of replacement Ward Office accommodation for the Toowong, Wishart and Moorooka Wards.

Option 2: The E&C Committee give approval for City Assets Branch to enter into negotiations for the lease of replacement Ward Office accommodation for either one or two of the subject Ward Offices as directed.

Option 3: Not approve the recommendation and negotiate with the owners of the existing Ward Office locations to exercise option periods or negotiate new leases on the same terms and conditions as the existing leases for a period of two years with a subsequent option period of a further two years.

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 364/150/3(355)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed purchase of land situated at 311-319 Bennetts Road, Norman Park.

3.0 ISSUE/PURPOSE

The purpose of this submission is approve the purchase of five vacant allotments totalling 2,118 m² in area, from the Department of Emergency Services for their retention as bushland.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer, Ext - 34577

ACTION TAKEN

15 JUN 2004

5.0 SUBMISSION PREPARED BY

Paul Grove
Acting Manager
City Assets, Ext - 34145.

TOWN CLERK

Pamca.

RECEIVED

15 JUN 2004

6.0 DATE

8 June 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

It is recommended that approval be granted to purchase land situated at 311-319 Bennetts Road, Norman Park, described as Lots 81-85 on RP13352 having a total area of 2,118 m², from the Department of Emergency Services, for the agreed price of \$460,000, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

subject to the State Govt Land Titles Office waiving Stamp Duty on the transfer.

10.0 DIVISIONAL MANAGER

[Signature]
Heleh Gluer
CHIEF FINANCIAL OFFICER

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

[Signature] A/MCA

APPROVED

15 JUN 2004

[Signature]
Lord Mayor

[Handwritten notes and signatures]
W. [Signature] [Signature] [Signature] [Signature]

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council was previously the registered owner of the property situated at 311-319 Bennetts Road, Norman Park and described as Lots 81-85 on RP13352. (Outlined in yellow on Attachment 1).

In October 2002, this property was acquired by the Department of Emergency Services (DES) on behalf of the Queensland Ambulance Service – (QAS) as the preferred site for the replacement of the Balmoral Ambulance Station.

The land sold by Council formed part of a much larger area (as shown shaded green on Attachment 1), that was identified in the Cannon Hill District Local Plan as an Urban Nature Park and is known as the Fitzgerald Street Bushlands. The land is currently designated Park in the City Plan and is intended to be enhanced to function as a conservation area with a focus upon nature study activities.

Following acquisition by the Department of Emergency Services, a public campaign was mounted in the local community to have the sale overturned in order for the land to be retained as bushland. Public meetings were held and a petition was presented to Council on the matter.

As a result of continued community pressure, the Department of Emergency Services reviewed its position and on 8 December 2003, the then Minister, The Honourable Mike Reynolds announced that "the Queensland Ambulance Service had listened to the community and would not progress plans for the proposed ambulance station at Bennetts Road" – refer Attachment 2.

A written offer - refer Attachment 3, has now been received from the Department of Emergency Services to sell the site/property back to Council for the amount of \$460,000 exclusive of GST (being the same price paid by the Department to purchase the property in 2002). The purchase price paid by the department at that time was based upon the current market value as assessed by Council's consultant valuer.

Therefore it is recommended that approval be granted to purchase land situated at 311-319 Bennetts Road, Norman Park, described as Lots 81-85 on RP13352 having a total area of 2,118 m², from the Department of Emergency Services, for the agreed price of \$460,000, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

Councillor Maureen Hayes, Chairperson Finance Committee
Shayne Sutton, Councillor for Morningside Ward.
Barry Ball, Acting Divisional Manager, Urban Management
Russell Luhrs, Manager, Environment & Parks

All are in agreement with the proposal.

13.0 IMPLICATIONS OF PROPOSAL

If approval for the purchase is granted, this property will again become part of a parkland area known as the Fitzgerald Street Bushlands which is intended to be enhanced to function as a conservation area with a focus upon nature study activities.

Sectional Support:	No impact,
Service Levels:	No impact;
Political:	The purchase by Council will finalise a negotiated outcome with the Department of Emergency Services that has already been made public by the then Minister, The Honourable Mike Reynolds – refer Attachment 3.;
Industrial Relations:	No impact;
Regional Implications:	No impact;
Social and Community:	The purchase by Council will placate Community concerns over the original decision to sell the land for the replacement of the Balmoral Ambulance Station.;

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

If approval for the purchase is granted, this property will again become part of a parkland area known as the Fitzgerald Street Bushlands which is intended to be enhanced to function as a conservation area with a focus upon nature study activities.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

If approval is granted to purchase the land from the Department of Emergency Services, an amount of \$460,000 plus costs for stamp duty and titles office fees estimated at \$15,275 will be required to be paid at settlement. This purchase cost will be funded from the 2003 / 04 Environment & Parks Branch budgets.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

In view of the fact that a press release – refer Attachment 3 – has already been made on the proposed sale of this land back to Council for its retention as bushland, an additional notice may be considered superfluous. However, there would appear to be an opportunity for a targeted campaign to the local community on the occasion of settlement of the sale.

22.0 OPTIONS

Option 1

That approval be granted to purchase land situated at 311-319 Bennetts Road, Norman Park, described as Lots 81-85 on RP13352 having a total area of 2,118 m², from the Department of Emergency Services, for the agreed price of \$460,000, and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

Option 2.

Not approve the recommendation and thereby not proceed with the purchase of the land for its retention as bushland in Council ownership.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Vehicle Election Details Schedule

3.0 ISSUE/PURPOSE

To note the current vehicle entitlements for Chairpersons, Councillors and Executive staff.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Fila, Corporate Administration Officer (caceo), ext 36773

6.0 DATE

2 June 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Committee noting.


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

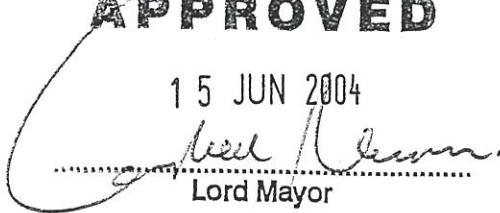
That the attached Vehicle Election Details Schedule be noted.

10.0


Jude Munro
Chief Executive Officer

APPROVED

15 JUN 2004


Lord Mayor



BCO 70 YEAR RELEASE SCHEME

11.0 BACKGROUND

City Fleet updates the Vehicle Election Details Schedule each year. The schedule lists the standard of vehicles that are provided to Chairpersons, Councillors and Executive Service.

The schedule has been updated to include other vehicles that are now available. However, there is no change to the "benchmark" cost of the vehicles.

12.0 CONSULTATION

John Boland, Divisional Manager City Fleet

is in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

No perceived impact.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FUNDING IMPACT

There are no funding implications as there is no increase to the cost of vehicles provided to Chairpersons, Councillors and Executive Service.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING

None required.

22.0 OPTIONS

For noting only

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 **FILE NUMBER**
(0) 204/74/3(1p1)

SUBMISSION TO ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Business Group Boards – Extension of Membership Term.

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek the approval of E&C to extend the terms of the external members of the Business Group Board and the boards of Brisbane Water, Brisbane Transport, Brisbane CityWorks and City Businesses by a period of two months from 1 July 2004.

4.0 **PROPONENT**

Jude Munro
Chief Executive Officer

ACTION TAKEN

15 JUN 2004

TOWN CLERK

mbuds

5.0 **SUBMISSION PREPARED BY**

Ray Folley
Manager Business Unit Development Branch, Office of LM/CEO
EXT: 39110

RECEIVED

15 JUN 2004

6.0 **DATE**

2 June 2004.

COMMITTEE SECTION

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 RECOMMENDATION

It is recommended that:

- a) the term of the external members (as listed in Attachment "A") of the Business Group Board and the boards of Brisbane Water, Brisbane Transport, Brisbane CityWorks and City Businesses be extended for a period of two months from 1 July 2004;
- b) the current "Terms of Appointment", including remuneration, continue to apply;
- c) Councillors and Council Officers be confirmed as members of the Business Group Board and the boards of Brisbane Water, Brisbane Transport, Brisbane CityWorks and City Businesses as set out in Attachment "B".

10.0 CHIEF EXECUTIVE OFFICER

APPROVED

15 JUN 2004



Jude Munro



Lord Mayor



BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The BCC Business Group structure, which simulates a commercial holding company / subsidiary model, was established by Council in 1996. Its purpose was to bring commercial disciplines to designated major activities to improve efficiency, service delivery and as a means of meeting National Competition Policy requirements.

The structure included boards with a mix of Councillor, officer and external specialist membership. The membership of the current boards is due to expire on 30 June 2004.

The extension is sought to enable the boards to continue to fulfil their intended role within Council's Business Group and to allow time for the Establishment and Co-ordination Committee to complete current deliberations on membership and skill requirements for the boards into the future.

It is proposed that the extension be for two months from 1 July 2004.

It is proposed also that the current "Terms of Appointment" applicable since September 1998 be continued.

On the remuneration of external board members, it is proposed that fees agreed by E&C on 14 September 1998 - file (0)204/74/3(1) - be continued for the extension.

12.0 CONSULTATION

The following have been consulted:

Lord Mayor

Councillor John Campbell, Chair, Holding Entity Committee

Chairs of the Advisory Boards of Management

Divisional Managers of the businesses

Chief Executive Officer

There is agreement on the recommendations.

13.0 IMPLICATIONS OF THE PROPOSAL

The two month extension of the current term for Business Group Board members will enable the boards to continue their roles and allow E&C time to complete current work on membership and skill requirements for the future.

14.0 CORPORATE PLAN IMPACT

The maintenance of skilled boards to support the Business Group structure is central to the efficient operation of Council's business activities and achievement of City Governance Program business objectives in the Corporate Plan and 2010 Vision objectives.

15.0 CUSTOMER IMPACT

The Business Group boards are an integral part of the functioning of the Business Group. While not directly impacting on customer service they make a positive contribution indirectly through their role in assisting in the on-going development of customer focussed business operations.

16.0 ENVIRONMENTAL IMPACT

No impact.

17.0 POLICY IMPACT

Continuation of the business boards supports the strategy of developing an efficient model for managing Council's business units.

18.0 FUNDING IMPACT

Funding for the boards is included in the budgets of the Business Unit Development Branch (Business Group Board) and the business units (for their boards).

19.0 HUMAN RESOURCES IMPACT

No impact.

20.0 URGENCY

As soon as possible. Current terms expire on 30 June 2004.

21.0 PUBLICITY / MARKETING STRATEGY

Media: as determined by the Lord Mayor.
Internal: internal communication mechanisms.

22.0 OPTIONS

- (1) Approve the recommendations.
- (2) Modify the recommendations.

Option 1 is the preferred option.

1.0 FILE NUMBER: 240/7-2003/2004

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for March, 2004

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in March, 2004.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO
Extension 36486
Office of the Chief Executive Officer

ACTION TAKEN

15 JUN 2004

TOWN CLERK

PAMCEO

6.0 DATE

31 May 2004

RECEIVED

15 JUN 2004

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of March, 2004 as attached.

10.0

Jude Munro
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

15 JUN 2004

Carroll Keen
.....
Lord Mayor

H. B. M. J. H. C. B. A.

BCC 10 YEAR RELEASE SCHEME

11.0 **BACKGROUND**

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,989,546.41 during the month of March, 2004 are attached.

12.0 **CONSULTATION**

N/A

13.0 **IMPLICATIONS OF PROPOSAL**

N/A

14.0 **CORPORATE PLAN IMPACT**

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 **CUSTOMER IMPACT**

As addressed by Divisions.

16.0 **ENVIRONMENTAL IMPACT**

N/A

17.0 **POLICY IMPACT**

Compliance with reporting request.

18.0 **FUNDING IMPACT**

Expenses incurred through Divisional Consultancy Accounts.

19.0 **HUMAN RESOURCE IMPACT**

N/A

20.0 **URGENCY**

Normal course of business.

21.0 **PUBLICITY / MARKETING STRATEGY**

N/A

22.0 **OPTIONS**

N/A

BCC 10 YEAR RELEASE SCHEME

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - March 2004.

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

5.0 SUBMISSION PREPARED BY

Jaylene Farrell, Travel Co-Ordinator, Brisbane Commercial Services, ext. 72056

6.0 DATE

21 May 2004

RECEIVED

15 JUN 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for March 2004.

10.0 Noel K Faulkner
Divisional Manager
City Business

I Recommend Accordingly

APPROVED

CHIEF EXECUTIVE OFFICER

15 JUN 2004

Lord Mayor

10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for March 2004, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in March 2004 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

March 2004

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	3
	(ii) Airfares	\$4,880.88
b)	Domestic Travel	
	(i) Number of Bookings	69
	(ii) Airfares	\$29,077.37
c)	Accommodation and Allowances Costs	\$32,552.31
d)	Registration Fees for Conferences	\$43,948.90
e)	Other Costs e.g. hire car	\$6,394.65

TOTAL

\$116,854.11

Commercial Operations

g)	International Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
h)	Domestic Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
i)	Accommodation and Allowances Costs		\$
j)	Registration Fees for Conferences		\$
k)	Other Costs e.g. hire car		\$
	TOTAL		\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$2,417.85

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for March 2004.

(2) Not approve the recommendation.

Option (1) is the preferred option.

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - April 2004.

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

RECEIVED

15 JUN 2004

5.0 SUBMISSION PREPARED BY

Jaylene Farrell, Travel Co-Ordinator, Brisbane Commercial Services, ext. 72056

COMMITTEE SECTION

6.0 DATE

7 June 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for April 2004.

10.0 Noel K Faulkner
Divisional Manager
City Business

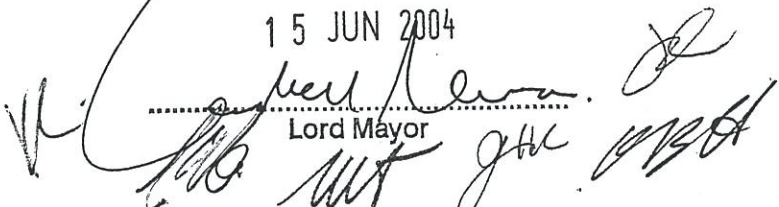
APPROVED

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

15 JUN 2004



Lord Mayor

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for April 2004, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in April 2004 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

April 2004

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	1
	(ii) Airfares	\$3,311.75
b)	Domestic Travel	
	(i) Number of Bookings	35
	(ii) Airfares	\$13,548.98
c)	Accommodation and Allowances Costs	\$16,464.27
d)	Registration Fees for Conferences	\$22,362.30
e)	Other Costs e.g. hire car	\$2,598.51

TOTAL

\$58,285.81

Commercial Operations

g)	International Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
h)	Domestic Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
i)	Accommodation and Allowances Costs		\$
j)	Registration Fees for Conferences		\$
k)	Other Costs e.g. hire car		\$
	TOTAL		\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$4,831.74

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

Nil.

10 YEAR RELEASE SCHEME

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for April 2004.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

BCC
10 YEAR
PUBLICATION
RELEASE
SCHEME

FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

TITLE

Youth Strategy 2004-2008

ISSUE/PURPOSE

Seeking endorsement and permission to publish the Youth Strategy 2004-2008

PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development

SUBMISSION PREPARED BY

Anna Spencer, Senior Policy Officer Youth Strategy

DATE

31 May 2004

FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

RECOMMENDATION

It is recommended that the Youth Strategy (Attachment A) be endorsed and prepared for publication. *(after amendment to incorporate the Lord Mayor's Youth Advisory Council in Key Focus Area 1)*
I Recommend Accordingly

MANAGER

RECEIVED

15 JUN 2004

COMMITTEE SECTION

NOT TAKEN

15 JUN 2004

TOWN CLERK

[Signature]
CHIEF EXECUTIVE OFFICER

[Signature]

[Signature]
Pam Bourke
Manager Social Policy
COMMUNITY & ECONOMIC DEVELOPMENT

Pauline Peel
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

APPROVED

15 JUN 2004

[Signature]
Lord Mayor

10 YEAR RELEASE SCHEME

BACKGROUND

The Brisbane City Council Youth Strategy 2004–2008 is a refreshed version of the 1999–2003 Youth Strategy. The Youth Strategy 2004–2008 sets the strategic direction for how Council services and programs will be designed, managed and delivered to Brisbane’s young people over the next 4 years.

The 2004–2008 Youth Strategy builds on four years of work already undertaken by Council. The key **achievements** to date include:

The establishment of the Visible Ink Youth Participation program. Visible Ink consists of a number of “youth friendly engagement mechanisms” and activities. The aim is to provide multiple ways for young people to connect and participate in Council and community events and consultations. The tools include:

- **Visible Ink youth website** (www.visible-ink.org) which hosts 1,000 visits per week.
- **Visible Ink** communicates to more than 500 young people via an e-group network. 2,000 Visible Ink Updates (paper based newsletters) are distributed on a quarterly basis to schools, libraries, ward offices and Customer Service centres.
- **Visible Ink Spaces in Valley and Zillmere** were accessed by 22,000 young people in 2003–2004. A state government, Council and Community partnership is building a third Visible Ink site: **Hibiscus Gardens Youth Space**. The Visible Ink spaces provide young people with opportunities and activities to meet their needs and realise their dreams. From homework clubs to internet access, to video editing technology and holiday events, young people are using Visible Ink resources to enhance their own and community life.
- **Albert Park Flexi School**. 50 students are currently enrolled in the Flexi School and accessing an education that will break the cycle of poverty and helplessness. The School has demonstrated excellence as a State / Council partnership. This partnership strengthened in 2004 with Education Queensland raising its funding allocation from \$30K to \$265K per annum. This has established the Flexi School as the only state wide “alternative education” pilot site as part of the Education Training Reform for the Futures (ETRF).
- **Visible Ink Festival** was attended by 7,000 young people across 4 sites in 2004. This Festival's success and reputation as a showcase of young people's talent and skill grows each year. Contributing to the success of the 2004 festival were the 450 young performers, 200 volunteers and 25 young steering group members.
- **Youth Partnerships** has ensured mentoring and resourcing opportunities for youth initiatives through Visible Ink Valley. In 2003–04 Visible Ink Valley supported over 20 young people to progress their initiatives by linking them to relevant resources, information, mentors and industry clusters.
- **Networking Visible Ink** has engaged 2,000 young marginalised people in

Council activities per annum. **Chill Out** has included 4,000 young people in its program with 1,700 'at risk' places.

Future Directions of the Youth Strategy include the **establishment of a local and citywide youth council or advisory mechanism**, development of a **youth mentorship and leadership program**, and the greater coordination of Council's **sport, recreation and cultural activities** to young people in their local communities. A **youth enterprise program** at Visible Ink Spaces and Flexi School will also provide the city with educational and learning outcomes.

12.0 CONSULTATION

Youth Strategy 2004–2008 was informed by extensive consultation with young people, community organisations, and national and international literature review. All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Council continues its commitment to Brisbane's young people until 2008.

14.0 CORPORATE PLAN IMPACT

Inclusive City

15.0 CUSTOMER IMPACT

Young people, community organisations and internal Council customers are aware of what underpins the work Council undertakes with young people.

16.0 ENVIRONMENTAL IMPACT

Young people are involved and connected to community, social, economic and political environments.

17.0 POLICY IMPACT

Youth Strategy 2004–2008 sets the direction for policy and program development and delivery for Council in relation to youth affairs with social and economic outcomes for the City.

18.0 FINANCIAL IMPACT

Youth Strategy 2004–2008 to be delivered within existing base budget.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Communication currently being developed by corporate marketing.

22.0 OPTIONS

1. That E&C approves the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 392/55/0-2003/2004
SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Community Support Funding Program 2003/2004.

3.0 **ISSUE/PURPOSE**

To seek approval for the allocation of funds for the Community Support Funding Program 2003/2004.

4.0 **PROPONENT**

Pauline Peel, Divisional Manager, Community & Economic Development (x34110).

5.0 **SUBMISSION PREPARED BY**

Lyn Trinder, Program Officer, Community Partnerships, Community & Lifestyle (x36464).

6.0 **DATE**

25 May 2004.

ACTION TAKEN
15 JUN 2004

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For Establishment and Co-ordination Committee approval.

TOWN CLERK
Pec

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

RECEIVED
15 JUN 2004

9.0 **RECOMMENDATION**

It is recommended that the attached list of applications (Attachment 1) recommended for funding under the Community Support Funding Program be approved.

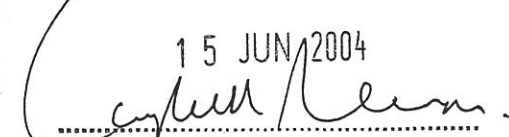
COMMITTEE SECTION

10.0 **DIVISIONAL MANAGER**


Pam Bourke
MANAGER
SOCIAL POLICY

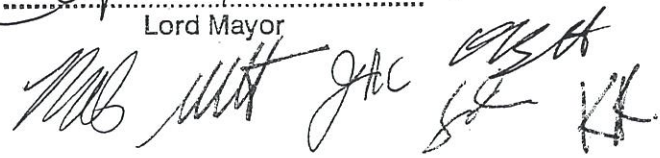

Pauline Peel
DIVISIONAL MANAGER
COMMUNITY & ECONOMIC DEVELOPMENT

APPROVED

15 JUN 2004

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER



10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

An allocation of \$250,000 for the Community Support Funding Program is available in the 2003/2004 budget.

Approval is sought to pay the grants for the Community Support Funding Program. If it is approved, CED will provide funding to organisations listed on Attachment 1.

Details of eligibility guidelines are as follows:

Applicants must demonstrate that they -

- < are an incorporated body with not-for-profit objectives;
- < pay general rates to Brisbane City Council;
- < increase access to social goods and services in Brisbane;
- < are not a gaming machine licensed organisation;
- < do not lease from Brisbane City Council.

It is also stated in the guidelines that preference may be given to small community based organisations that own only one property and to groups that have less than \$50,000 as operational surplus, excluding surplus funds from the sale of assets.

There have been 102 applications received for the Community Support Funding Program.

12.0 CONSULTATION

Cr David Hinchliffe - Chairperson Community Policy Committee.
Helen Wallace - Senior Program Officer Community Development, Social Policy.

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will benefit from financial assistance from Council, which will help relieve financial hardship.

14.0 CORPORATE PLAN IMPACT

4.4 - Strong Local Communities

4.5 - Diverse and Inclusive City

15.0 CUSTOMER IMPACT

This program aims to lessen the financial hardship being experienced by groups providing community services in Brisbane. This program will increase their ability to continue the delivery of their valuable services/programs/facilities for the Brisbane community.

16.0 ENVIRONMENT IMPACT

This proposal will not affect the physical environment, but will contribute to supporting the City's social infrastructure and quality of life for Brisbane residents.

17.0 POLICY IMPACT

This funding program delivers a Council contribution to social infrastructure in a transparent and consistent way. It is an explicit approach to the provision of Community Service Obligations in the area of rates.

18.0 FUNDING IMPACT

Applicants are assessed as:

Category A: community based service organisations who deliver a service or provide a facility for the benefit of the community, or a particular disadvantaged group; or

Category B: general leisure and lifestyle program and facility providers for sport, recreation and cultural activities.

The approach of previous years has been to fund 50% of the general rates for category A and 25% for category B. If this approach is used for the 2003/04 year, the total expenditure would amount to \$349,430.28, which is well above the budget of \$250,000. (Last year funding requests amounted to \$268,092.52.)

Therefore, the following approach is proposed for this year's allocation:

That 78 applications in category A be funded for 37% of their annual general rates totalling \$232,399.95.

That 20 applicants in category B be funded for 18% of their annual general rates totalling \$17,802.77.

The total proposed expenditure is \$250,202.72.

2 applications have an operational surplus over \$50,000 and are not recommended for funding.

2 applications are not eligible for funding as they do not pay general rates.

Funding is available under Activity Code: 103167657086070273300000.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

It is desirable to have the funds allocated for distribution prior to the end of this financial year.

21.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor. The amount granted will be credited to their next rates account.

22.0 OPTIONS

1. That the recommendations in Attachment 1 for a 37% rebate for Category A applicants and 18% rebate for Category B be approved. This totals \$250,202.72 and slightly exceeds the current budget of \$250,000. The additional \$202.72 is available from the Social Policy budget.
2. That the recommendations in Attachment 1 for grants of 35% rebate for Category A applicants and 20% rebate for Category B applications be approved. This totals \$239,618.64 and allocates less than the current budget of \$250,000.
3. That the Establishment and Co-ordination Committee vary the rebate proportion.

Option 1 is recommended.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 24/1-N/2004(4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Council representation at the National Summit on Housing Affordability

3.0 ISSUE/PURPOSE

To determine Brisbane City Council's representative for this summit.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Joe Veraa, Senior Social Policy Officer

6.0 DATE

7 June 2004

TON T...EN

15 JUN 2004

OWN CL...

SSPORT

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

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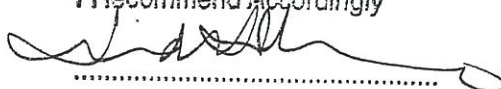
15 JUN 2004

9.0 RECOMMENDATION

That Civic Cabinet decide on a Brisbane representative to attend the National Summit on Housing Affordability being held in Canberra from 27-29 June, 2004 at an estimated cost of \$1,500.

10.0 DIVISIONAL MANAGER

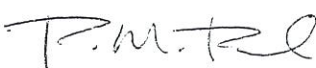
I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

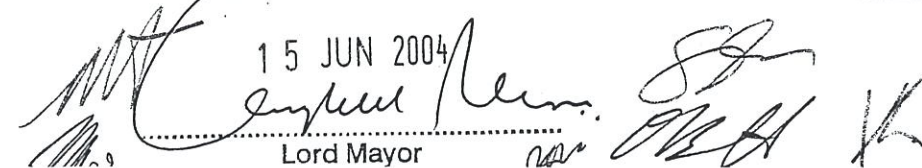


Pam Bourke
Manager



Pauline Peel
Divisional Manager

SOCIAL POLICY APPROVED COMMUNITY & ECONOMIC DEVELOPMENT

15 JUN 2004

Lord Mayor

11.0 BACKGROUND

The ALGA has been invited to co-host a National Summit on Housing Affordability, to be held at Parliament House, Canberra, over the period 27-29 June, 2004. Co-host partners of the proposed Summit include:

- Australian Council of Trade Unions
- Australian Council of Social Service
- National Housing Alliance
- Housing Industry Association and
- ALGA.

A steering committee, chaired by Professor Julian Disney, Director Social Justice Project, UNSW, met for the first time on Friday 7 May, in Sydney. Committee members include Ms Sharan Burrow (President, ACTU), Ms Megan Mitchell (National Director, ACOSS), Dr Ron Silberberg (Managing Director, HIA), Mr Adrian Pisarski (NHA) and Cr Mike Montgomery (President, ALGA). At this point in time, an agenda for the summit has not been released.

The CEO of the ALGA, Ian Chalmers, has indicated that this is an invitation only summit and the ALGA will have 20 to 30 places available. Considering Brisbane's interest in affordable housing and its leadership in forming the Local Government Coalition on Affordable Housing, he advised that a seat would be available for Brisbane if we were interested.

The ALGA is putting together a list of Councils from each State for the summit. The LGAQ is assisting them with a list of Queensland councils who would potentially be interested in attending.

ALGA officers advise that the HIA approached the ALGA to co-host this summit as a reaction to the Productivity Commission's report on first-home ownership (report has not been released at this time). It is hoped that the summit will agree to a communique with three or four recommendations to the Commonwealth.

12.0 CONSULTATION

The only consultation has been with the ALGA and the LGAQ who are putting together a list of interested Councils for the summit. Both know of Brisbane's interest in affordable housing and have Brisbane listed as a possible invitee.

13.0 IMPLICATIONS OF PROPOSAL

Brisbane will have an opportunity to take part in a national summit on housing affordability and influence the direction of a national agenda on affordable housing.

14.0 CORPORATE PLAN IMPACT

Council's Affordable Housing Strategy comes under:
Program 4, Community Life
Service 4.5.1.2 Inclusive City Initiatives
Homelessness Strategy

15.0 **CUSTOMER IMPACT**

Nil

16.0 **ENVIRONMENTAL IMPACT**

Nil

17.0 **POLICY IMPACT**

Attendance at this summit will provide Brisbane City Council with the opportunity to extend its policy direction for Affordable Housing, including further exploration of new models for financing affordable housing, possible taxation measures to encourage investment and ensuring there is also a focus on rental affordability.

18.0 **FINANCIAL IMPACT**

The costs are estimated as being:

Item	Cost
Airfare	\$850.00
Accommodation	\$320.00
Council Advance	\$150.00
Personal Allowance	\$60.00
Taxis	\$120.00
TOTAL	\$1,500.00

Funds are available from the CD13 8017 project budget.

19.0 **HUMAN RESOURCE IMPACT**

Nil

20.0 **URGENCY**

The summit is being held from 27 to 29 June. Brisbane needs to confirm its interest in attending this summit as soon as possible and will need to put forward the name of its representative. Travel and accommodation arrangements will also need to be made.

21.0 **PUBLICITY/MARKETING STRATEGY**

This is at the discretion of Civic Cabinet.

2.0 OPTIONS

Civic Cabinet should decide on a Brisbane representative to attend the National Summit on Housing Affordability in Canberra on 27-29 June at an estimated cost of \$1,500. There are a number of options it could consider

1. That E&C approve the attendance of the ~~Lord Mayor~~ at this National Summit.
2. That E&C approve the attendance of the Chair of the Community Policy Committee at this National Summit. *or C. Abraham*
3. That E&C approve the attendance of the ~~CEO~~ at this National Summit.
4. That E&C approve the attendance of the Divisional Manager ~~CEO~~ at this National Summit.

The decision on the preferred and recommended option is for Civic Cabinet to make.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 21 JUNE 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
21/06-1F <i>AR</i>	364/15/66(Pt 1)	City Governance	Proposed new policy "Management of Councils Physical Assets" as part of the Corporate Rules Framework and Management System.	Yes
21/06-2F	364/48/3(352) 364/48/2- J1230/PO1(1)	City Governance	The surrender of existing Telecommunication Leases and the granting of replacement Telecommunication Leases to Optus Mobile Pty Limited and also the granting of Telecommunication Leases to Hutchison 3G Australia Pty Limited, in respect of individual areas of land, at the Chapel Hill Reservoir.	Withdrawn
21/06-3F <i>R</i>	381/1/20	City Governance	To seek approval for rates assistance for amounts over \$5,001.00	Yes
21/06-1K <i>R</i>	295/8/2	Urban Management	Retirement from Coastal Zone, Estuary and Waterway Management Cooperative Research Centre (CRC CZ).	Yes
Walk In <i>M</i>		HRSM	Executive Appointment	Yes

Present: Campbell Newman, J H Campbell, H J Abrahams, G M Quirk, M A Hayes, K M Rea.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 53-12135

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager City Planning, Urban Management Division.

3.0 ISSUE/PURPOSE

Following a process of press advertising and search nationally by Deanna Lo Terzo, Director, Mc Arthur Management Services, 45 enquiries and 16 applications were received. After a further extended search exercise an additional 3 candidates were identified.

Shortlisting interviews were conducted on 9 applicants. Six applicants in total were short listed and presented for interview and consideration by the panel.

Supplementary psychometric testing was conducted on each of the shortlisted applicants. Referee evidence was then obtained by Ms Lo Terzo to confirm and validate the credentials of the three candidates who are recommended as suitable for the role.

The panel considers Michael Papageorgiou to be a highly suitable candidate based on his planning credentials, his ability to positively influence and energise those around him and his history of planning accomplishments.

redacted is also considered a suitable candidate for the role. He is a seasoned local government planner with experience in capital cities at a senior level.

Additionally, redacted is worthy of consideration for the role. He is an internal applicant who knows the role context and is a popular section leader within the organisation. He has the local experience, qualifications and commitment levels suitable in order to adapt to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Interview Summary of Recommended Candidates, Resume and Referee Reports
- Attachment 3 - Assessment of Other Applicants

4.0 PROPONENT

Michael Kerry (recent Divisional Manager, Urban Management) chaired a panel comprising Margaret Crawford (Divisional Manager, Customer and Community Services) and Bob Wallis (Manager, Development and Regulatory Services).

Barry Ball (Acting Divisional Manager Urban Management) joined this group in the final recommendation stage.

5.0 SUBMISSION PREPARED BY

Judy Gannon (Principal Consultant, Merit Solutions) on behalf of Michael Kerry and Barry Ball.

6.0 DATE

16 June 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint one of the following candidates:

- 1. Michael Papageorgiou
- 2. redacted
- 3. redacted

to the position of Manager City Planning, Urban Management Division, Brisbane City Council, with a contract and salary to be negotiated.

APPROVED

9.0 DIVISIONAL MANAGER

21 JUN 2004

[Signature]
 Barry Ball
 Acting Divisional Manager,
 Urban Management Division

[Signature]
 Lord Mayor

[Signature]
 Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

[Signature]

[Signature]

[Signature]

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

ACTION TAKEN

21 JUN 2004

TOWN CLERK

CACEO
PADMB

RECEIVED

21 JUN 2004

COMMITTEE SECTION

E&C AGENDA – SPECIAL MEETING – 24 JUNE 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
24/06-1L		OLCMEO	Settlement of the No. 1 Airport Drive Legal Proceedings against Brisbane Airport Corporation Limited and the Federal Minister for Transport.	

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATIONS
10 YEAR RELEASE

1.0 FILE NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Settlement of the No.1 Airport Drive Legal Proceedings against Brisbane Airport Corporation Limited and the Federal Minister for Transport.

3.0 ISSUE/PURPOSE

To approve the terms of settlement of the No.1 Airport Drive Legal Proceedings against Brisbane Airport Corporation Limited and the Federal Minister for Transport and Regional Services.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

RECEIVED

24 JUN 2004

5.0 SUBMISSION PREPARED BY

David Askern, Manager Brisbane City Legal Practice (ext.34740)

COMMITTEE SESSION

6.0 DATE

21 June 2004

ACTION TAKEN

24 JUN 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval.

TOWN CLERK

MBCLP

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

9.0 RECOMMENDATION

That E&C approve the settlement of the No.1 Airport Drive Legal Proceedings on the terms and conditions specified in the following documents:-

- (a) Settlement Agreement between Council and Brisbane Airport Corporation Limited as per Attachment "A";
- (b) Settlement Agreement between the Federal Minister for Transport and Regional Services as per Attachment "B";
- (c) The Protocol Agreement between Council and Brisbane Airport Corporation Limited as per Attachment "C"

10.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer

APPROVED

24 JUN 2004


.....
Lord Mayor

BC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In 2002, Brisbane Airport Corporation Limited ("BACL") made clear its intentions to proceed to construct a retail shopping centre of over 70,000 square metres to be called "Gateway Park" on Airport Land immediately adjacent to the intersection of Airport Drive and the Gateway Motorway.

As the Airport Land is owned by the Federal Government, it was exempt from Council's planning scheme under the Airports Act 1996. As such no development approval was required from Council before BACL could proceed with development. The only apparent legal constraint on BACL in proceeding with that development was the necessity for the development to comply with the Airports Act 1996 and the Airport Master Plan 1998.

When the 1998 Master Plan was finalised BACL had agreed with Council that all developments on the Airport Site should be consistent with Council's Planning Scheme and words were inserted into the 1998 Master Plan to that effect.

When the Gateway Park Development was announced, Council expressed strong objection to that development proceeding as proposed:-

- (a) it was in effect a new regional shopping centre;
- (b) Council's planning scheme effectively prohibited such new centres and encouraged the growth of existing regional shopping centres instead;
- (c) the development was contrary to Council's planning scheme and would not have been approved if development approval had to be made to Council;
- (d) in consequence it was also in breach of the Airport Master Plan 1998;
- (e) the traffic impacts of that development would be very significant;
- (f) existing roads in the immediate vicinity of the development (including the Gateway Motorway and the Airport Drive intersection) were already at capacity and severely constrained;
- (g) significant upgrade works were required to these roads to meet current and projected airport demands without the inclusion of the proposed development.

By June 2003, Council had formed the reasonable view that BACL proposed proceeding with that development without regard to any of Council's legitimate concerns.

At about that time Council became aware that Westfield Ltd the then owners of the Toombul Shopping Centre had commenced legal proceedings in the Federal Court of Australia against BACL and the Federal Minister for Transport and Regional Services seeking to restrain BACL from commencing that development on the basis that it breached the provisions of the Airports Act 1996 and the Master Plan 1998 (the "Westfield Legal Proceedings").

Council then obtained legal advice

redacted

redacted

Accordingly in June 2003, Council instituted its own Federal Court legal proceedings against BACL and the Federal Minister for Transport & Regional Services which since then have run in parallel with the Westfield legal Proceedings. All interlocutory steps in both proceedings have now been finalised with both matters set down for trial for 6 weeks starting 19 July 2004.

As a result of the strong stand taken by Council in instituting the legal proceedings, BACL

agreed to institute "without prejudice" settlement discussions in late 2003 to see if the legal proceedings could be discontinued by Council and the Gateway Park Development (now known as No.1 Airport Drive) could proceed.

Council agreed to enter into those negotiations on the clear understanding that:-

redacted

While Council has no legal power to force BACL to pay infrastructure contributions, it was also considered appropriate that where BACL was undertaking developments unrelated to the Airport Activity that that it should pay some form of infrastructure contributions as any other developer is required to do.

Other bodies who were not subject to Council's planning controls have nevertheless agreed to make such payments such as Port of Brisbane Corporation.

Those negotiations have resulted in agreement with BACL as follows:-

redacted

Full details of these matters are in Schedule 1 and 2 of Attachment "A".

In addition, BACL has agreed to enter in a non binding Protocol Agreement as set out in Attachment "B" with Council whereby:-

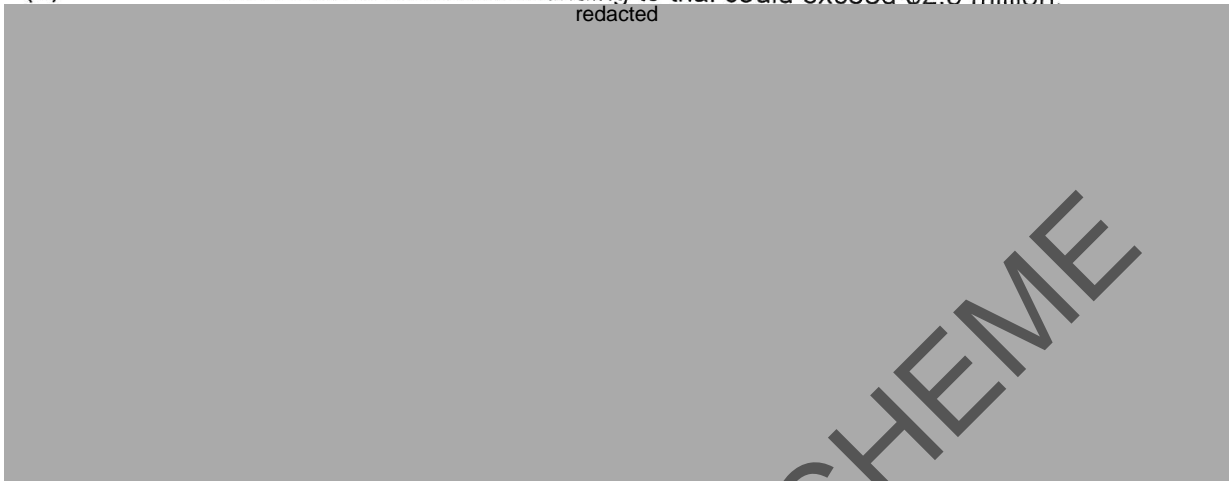
redacted

This Protocol should establish the basis for an ongoing proper relationship with BACL in respect of future developments on the Airport Site.

The Federal Minister for Transport has agreed to the withdrawal of the legal proceedings against him provided a nominal contribution to the Department's legal costs is paid by Council. This contribution has been negotiated at redacted and is considered nominal compared to the actual legal costs incurred by the Minister to date which would probably well exceed \$1 million to date.

The terms of this settlement package as negotiated are recommended for acceptance on the basis that:-

(a) total costs of Council continuing to trial could exceed \$2.5 million:
redacted



12.0 CONSULTATION

Councillor Campbell Newman Lord Mayor
Councillor David Hinchliffe Deputy Mayor and Majority leader
Establishment & Coordination committee;
Barry Ball Acting Divisional Manager Urban Management Division

All are in agreement with the proposal.

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will enable the legal proceedings by Council against BACL and the Federal Minister of Transport to be settled on mutually acceptable terms. It will also allow the No 1 Airport Drive Retail Centre development to proceed in a more acceptable form with all traffic impacts properly managed and a reasonable infrastructure contribution to be paid to Council.

In addition the protocol will enable a better working relationship between BACL redacted
redacted

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

None

16.0 ENVIRONMENTAL IMPACT

None

17.0 POLICY IMPACT

This proposal is consistent with Council's support for the Australia Trade Coast Initiative and the Airport in general

18.0 FUNDING IMPACT

Council will receive a voluntary \$4.1 million infrastructure contribution from BACL in respect of the proposed development and should receive further voluntary contributions in respect of future developments on the Airport Site.

redacted

If standard infrastructure charges of about redacted had been paid on respect of the original proposal on the 10 year likely timeframe for that proposal, the net present value of that contribution today would be redacted

19.0 HUMAN RESOURCE IMPACT

None

20.0 URGENCY

This approval should be granted as a matter of urgency to enable the trial preparation to cease and to avoid the incurring of further legal costs.

21.0 PUBLICITY/MARKETING STRATEGY

A joint press statement and media conference with BACL is to be agreed.

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Modify the recommendation.

Option 3: Not approve the recommendation and proceed to trial.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

Y	Yes	YWA	Yes with amendments
DF	Deferred	WD	Withdrawn

E&C RESULTS – 28 JUNE 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
28/06-1F M	204/6(16/P3)	City Governance	Monthly Project Report – May, 2004 (Attachment A).	Yes
28/06-1J	312/73	CCSD	Locations for Sunday Opening of Regional Libraries 2004/2005.	Held
28/06-1K M	467/27(0)	Urban Management	TransApex Implementation.	YWA
28/06-2K R	460/2(121)	Urban Management	Amendments to the Brisbane City Plan 2000-Local Plans for Outer Suburbs and Structure Planning Code	Yes
28/06-1L R	376/6/40(P3)	OLMCEO	Contracts and Tendering – Report to Council of contracts accepted by delegates. (December 2003 through to March 2004).	Yes
28/06-2L R	446/129(7)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Telstra Voice)	Yes
28/06-3L R	243/50-40058/2003/2004(P1)	OLMCEO	Submission for Resolutions by Council under Division 12 of the City of Brisbane Act, 1924. (Transapex)	YWA
28/06-4L M	243/30-40160/03/04	OLMCEO	Stores Board Report – Submission for approval by the Establishment. and Coordination Committee. (Collex)	Yes
28/06-5L		OLMCEO	Powers of the Lord Mayor and Council and the provision of a mechanism for determining the Lord Mayor's electoral mandate resulting from the 27 March 2004 Brisbane City Council Election.	Held
28/06-1N R	364/48/2-D0243(6)	CED	Proposed Grant of Lease – Shawsportz Limited – O'Callaghan Park, Zillmere.	Yes
28/06-2N R	364/48/2-D1413(1/P1)	CED	Partnership agreement between Brisbane City Council and Queensland Maritime Museum.	Yes
28/06-3N M	12/51-N/2004	CED	Disaster Recovery Conference, Hawkes Bay New Zealand - International Travel Proposal.	Yes
28/06-4N R	243/07-80005/98/99(A2/P1)	CED	Proposed Grant of Lease – Queensland Police-Citizens Youth Welfare Association for Hibiscus	Yes

resent
ambell Newman
H Campbell
M Rea
J Abrahams
B Hinchliffe
M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEDULE
10 YEAR RELEASE

1.0 FILE NUMBER: 204/6 (16/P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – May, 2004 (Attachment A)

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide regular project performance updates on all Major Projects.

The key aim is to foster a spirit of responsibility and openness in identifying risks associated with major projects in the early stages. It is envisaged that this approach will improve our capability to respond to issues as they emerge.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 340 34577

RECEIVED
28 JUN 2004

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager, Financial Planning, City Governance, 340 36068

COMMITTEE SECTION

6.0 DATE

22 June, 2004

ACTION TAKEN
28 JUN 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

TOWN CLERK
MFP

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

APPROVED
28 JUN 2004
[Signature]
Lord Mayor

10.0 DIVISIONAL MANAGER

[Signature]
Helen Gluer
Chief Financial Officer

[Signatures]

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The report has adopted a traffic light system to improve identification of projects that are reported as either on time, on budget (green); scope changes (orange); emerging issues (orange); not on budget/time (red) and; no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the ****MAY UPDATE**** heading.

May Report Summary

Attachment A is the report for May, 2004. Some changes have occurred in the report from the previous month and are outlined below for your consideration.

Projects adversely changed since last month include:

CBD Accommodation Project reports emerging issues – As last reported the contracted Sustainable Energy Development Authority (SEDA) 4+ energy rating was warranted by the Lessor. The SEDA 4+ revised Builder's services consultant's Australian Building Greenhouse Rating assessment was undertaken April 2004 and assessed by BCC team as remaining unacceptable. Due to non-performance by the Builders services engineer the Lessor's services engineer has now taken on this assessment with a final SEDA rating now expected late June 2004. As last reported 5 green star rating - Australian Best practice - verification remains to be resolved with the Builder and ABN Amro and mitigation action was undertaken to contract parties other than the Builder to ensure the best Ecological Sustainable Development (ESD) outcomes (both in time and cost). Again due to lack of action by the Builder's team the Lessor's team is now actioning this matter with a result expected late June 2004 for BCC assessment and approval.

Community Hubs reports not running on time and has emerging issues – Project is in final wrap up activities. These have taken longer than planned by City Design and there is increasing probability that final budget will not be available until after June budget closure date. Both City Design and Community Information are working to complete this project as soon as possible.

Suburban Centre Improvement Projects reports being not on estimate and emerging issues – There are still some electrical issues to be resolved with Energex before the lights are in full working order. These electrical issues are related to the Oxley, Keperra, The Grange and Holland Park SCIPs. Current figures show that the final forecast cost will be \$700K over budget primarily due to overruns in the roadwork and footpath components of the project.

Inner City Bypass (maintenance component) reports being not on budget and emerging issues – It is expected that the maintenance portion of this project will be approx \$150k underspent at end of year as a result of fewer claims from the maintenance contractor for damages due to excepted causes. Under the maintenance contract, excepted causes such as damage caused by others (eg. motor vehicle accidents or extreme rain events) are claimable expenses from Council.

Luggage Point WWTP – Nitrogen Removal Facility – Stage 2 and 3 reports being

not on estimate – This is due to the finalisation of Stage 1 of the project which resulted in the non-payment of the final contract amount of \$200k.

Local Access Network Improvements reports emerging issues - Delays experienced in design and consultation subsequently affecting construction delivery. Discussed delivery program with City Design and Brisbane City Works - a major effort will be made to deliver the program by end of year.

Local Area Traffic Management – Traffic Calming reports emerging issues – Delays experienced due to consultation and subsequent late issuing of plans. Meetings held with City Design and Brisbane City Works to resolve outstanding design and potential construction issues to ensure project delivery by end of year.

North-South Bypass Tunnel reports being not on budget and has emerging issues – The project team is working towards an accelerated program that will necessitate a bring forward of future year activities for an estimated \$1.9 million. An additional property will be purchased in June 04 for NSBT at an estimated cost of \$3.6m following Project Executive Group endorsement. The introduction of the TransApex projects will also have budgetary implications, most likely in areas of additional transport modelling and engineering. Project Executive Group update that the projected budget requirement for consultancies will be approximately \$7.5m. This is over the currently approved budget of \$6m in 2003/04. Should this increased expenditure (\$1.9m), additional NSBT land purchase (\$3.6m), extra TransApex projects (approx \$450k) and the extra \$1.5m for consultancies result in an overspend of the total Transport and Traffic program budget, an adjustment in the final authorisation review will be necessary.

Drainage Contributed Assets reports being not on budget, not being on estimate and has emerging issues – During 2003/04 the Data Management section of Infrastructure Management reviewed the asset databases in BiMAP with PipeSurvey and compared the results with the asset database for stormwater assets in Ellipse. The aim was to ensure that there was synchronisation between the various databases. As a result of this review we identified assets that had been previously contributed to Council but had not been recorded in Ellipse. An extra \$18m of assets will be recognised in 2003/04. These adjustments will not impact on Council's accumulated surplus. Processes have been introduced to ensure that the operational and financial databases remain in alignment.

Wharves Jetties and pontoons reports being not on budget, not on time, not on estimate and has emerging issues – Baxter's Jetty, Shorncliffe will not be completed this financial year due to construction issues. A carry over will be sought for 2004/05.

Brisbane City Works Tools of Trade reports being not on time and has emerging issues – Eagle Farm projects included in the original budget are not fully completed, expect completion in 2003/04, in line with original budget. The secondary screen replacement project at Mt Coot-tha Quarry will be delayed, due to a contractor not completing structural build in May (approximately \$75k). The additional tools of trade projects across Brisbane City Works identified in the third review will be substantially complete in 2003/04. Look for alternative supplier for the construction of the structure and installation of the secondary screen at Mt Coot-tha quarry. If not completed in June, will incorporate adjustment in future budget review.

12.0 CONSULTATION

Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all stakeholders are well informed of the project progress.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

- Improved standards of Project Management
- Improved awareness of Risk Management Principles

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for May, 2004

Option 2: Do not accept the report

Option 1 is the preferred option.

1.0 FILE NUMBER: 467/27(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

TransApex Implementation

3.0 ISSUE/PURPOSE

The purpose of this submission is to:

1. Undertake a prefeasibility study of *Project TransApex*;
2. Seek support for \$0.4M funding in the current (03/04) financial year, noting the \$2.85M budget allocation in the 04/05 financial year.
3. Agree management and governance arrangements for the project.

4.0 PROPONENT

Barry Ball, Acting Divisional Manager, Urban Management

5.0 SUBMISSION PREPARED BY

David Stewart, Executive Manager, MIPO, 37335

6.0 DATE

20 June 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C:

1. Approve the undertaking of a prefeasibility study of *Project TransApex*;
2. Propose \$0.4M funding in the current (03/04) financial year, noting the \$2.85M budget allocation in the 04/05 financial year.
3. Agrees the management and governance arrangements for the *Project TransApex* study as outlined in this submission.

10.0 DIVISIONAL MANAGER

Barry Ball

ACTING DIVISIONAL MANAGER

RECEIVED

28 JUN 2004

COMMITTEE SECTION

ACTION TAKEN

28 JUN 2004

TOWN CLERK

MIPO

10 YEAR RELEASE SCHEME

APPROVED

28 JUN 2004

[Signature]
Lord Mayor

I Recommend Accordingly

[Signature] *[Signature]*

CHIEF EXECUTIVE OFFICER

[Handwritten initials]

11.0 BACKGROUND

Project TransApex is a new road tunnel plan being promoted for Brisbane.

The major road tunnel is the Stage 1 of the North-South Bypass Tunnel (NSBT). Other Project TransApex tunnels are:

1. East/West Distributor
2. The Northern Link
3. The Hale Street / South Brisbane Connection
4. The Kingsford Smith Drive Duplication

In addition to the above projects, further stages of the NSBT have been proposed in the Transport Plan for Brisbane. A schematic plan of these links is included as Attachment A

Stage 1 of the NSBT is currently in detailed feasibility phase. As some of the TransApex projects and future stages of the NSBT interact with Stage 1 NSBT, their impacts should be investigated and quantified as part of the feasibility study. This will require advancing *Project TransApex* and future stages of NSBT to prefeasibility stage.

The TransApex prefeasibility study is expected to cost in excess of \$3M. The study is planned for completion by January 2005. \$2.85M has been allocated in the 04/05 financial year budget.

The prefeasibility study would be conducted under a similar structure to the prefeasibility study undertaken for NSBT, but under a much shorter time-frame.

The prefeasibility process will:

1. Establish a strategic context for *Project TransApex* and further stages of NSBT, including the identification of need, the priority, scope and timing for the new network links;
2. Within the strategic context consider the strategic impact on land use and urban renewal opportunities.
3. Report on preliminary engineering, traffic demand modelling and financial assessment for *Project TransApex* and future stages of NSBT, in accordance with the State Government's Value for Money process;
4. Assess options for each project, such as route alignment, interchange arrangements and location and tunnel types;
5. Develop the concept design of the preferred options to satisfy ~~current~~ ^{and world's best practice} international standards for geometry, ventilation, and safety, and to sufficient detail to allow confident cost estimating; and
6. Prepare cost estimates for the preferred options using first principle methods as would be used by a Contractor tendering for such a project.

7. Assess whether the various stages of *Project TransApex* are viable on the basis of a public toll rate at \$2.00 (inclusive of GST) at 2002 prices per segment link (New build...)

The tunnel projects will require State Government approval, primarily in the areas of allowing Council to apply tolls and collect the revenue, road management arrangements and approval to borrow funds required to finance the project.

The State Government will be updated on the prefeasibility study via an appropriate forum, similar to the NSBT State Government Working Group.

The State is likely to be interested in the following aspects of the projects;

1. Compliance with the its tolling policy;
2. Project risk exposure / profile;
3. Assessment of potential for Public Private Partnership (PPP); and
4. Technical viability and benefits to the community.

Once the prefeasibility study has concluded, and Council determines to proceed with any or all of the tunnel proposals, State Government approval will be sought.

The Major Infrastructure Projects Office, working collaboratively with Urban Management Division, will manage day to day management of the prefeasibility study. It is expected that a Project Executive Group will be established to provide a "steering" function. The composition of which will come as a separate submission.

A panel of independent experts will provide input into the prefeasibility process.

12.0 CONSULTATION

Lord Mayor Campbell Newman
Cr Graham Quirk Chairperson of Transport and Major Projects
Cr David Hinchliffe, Deputy Mayor, Chairperson, Community Policy Committee
Cr Maureen Hayes, Chairperson, Finance Committee

have been consulted and agree with the submission.

13.0 IMPLICATIONS OF PROPOSAL

The prefeasibility study of TransApex will attract significant community and stakeholder interest.

TransApex may provide significant benefits for the transport system, not only moving cars and commercial vehicles but also freeing surface space for public transport operations. Opportunities for freight management and urban renewal will be explored.

Investigations will also examine the level of economic wealth that will be generated by the proposals if they proceed to construction. Moreover, construction of the projects may provide Council with a new revenue stream that can be used to fund transport projects in Brisbane.

There may be sectors of the community strongly opposed to the construction of these tunnels. It is expected that most interest will be around land resumption and devaluation and air quality issues, especially emissions from ventilation outlets. There is also likely to be significant debate around tolls.

14.0 CORPORATE PLAN IMPACT

Advancing *project TransApex* and future stages of NSBT is consistent with the Accessible City theme of the 2003-2007 Corporate Plan. Should *Project TransApex* be endorsed by Council, the corporate plans will require review to reflect this initiative.

15.0 CUSTOMER IMPACT

There will be specific local impacts that will need to be appropriately managed, such as land requirements for the construction of the facility and impacts like noise and traffic issues during construction.

16.0 ENVIRONMENTAL IMPACT

An abridged review of environmental factors will be undertaken.

17.0 POLICY IMPACT

It is expected that a raft of new policies, around revenue collection and disbursement, will be developed as the proposals progress. There needs to be a reconciliation between Council's Transport Plan for Brisbane and *Project TransApex*.

18.0 FINANCIAL IMPACT

There are insufficient funds in the current year budget to complete this work. The additional funds need to be formally approved at the final budget review at the end of the 03/04 financial year. \$2.85M has been allocated in the 04/05 budget.

19.0 HUMAN RESOURCE IMPACT

Establishment numbers for management of *TransApex* will not increase permanent FTE's.

Term contractors/employees will be required for the duration of the specific projects. Resources will be sourced from City Design, externally, and from the NSBT consultant companies. A public interest resolution will be submitted to Council to extend the scope of existing NSBT consultancies allowing them to undertake the *Project TransApex* prefeasibility.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

A detailed communication strategy is being developed for the project and will be updated and implemented throughout the prefeasibility phase. The strategy will include an appropriate level of public consultation.

22.0 OPTIONS

Option 1: Approve the recommendation and proceed to prefeasibility of *Project TransApex* using the above management arrangements.

Option 2: Not approve the recommendation and do not undertake prefeasibility of *project TransApex*. This option will not advance the strategic outcomes outlined in the Moving Brisbane blue print, nor identify the *Project TransApex* impact upon the North South Bypass Tunnel.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 243/30-40160/03/04

E&C 28/06-4L J

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Stores Board Report - Submission for approval by the Establishment and Co-ordination Committee. (Collex).

3.0 ISSUE/PURPOSE

To seek E&C approval to enter into a Contract with Collex Pty Ltd for the estimated contract sum of \$1,874,394.00 (excl. GST), on a schedule of rates price basis, for the provision of Brisbane Parkland Litter Bin Refuse Collection and Disposal.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

RECEIVED

28 JUN 2004

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Corporate Risk Management
City Governance Division.

ACTION TAKEN

28 JUN 2004

TOWN CLERK

CRM

6.0 DATE

23rd June 2004.

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee grant approval for the attached scheduled submission.

10.0 Michael Byrne
Manager,
Corporate Risk Management
CITY GOVERNANCE DIVISION

Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

28 JUN 2004

11.0 BACKGROUND

The following submission has been considered by the Chief Executive Officer and Stores Board on 23rd June 2004, and the individual recommendation is referred to the Establishment and Co-ordination Committee for acceptance as it is considered to be the most advantageous tender for the contract:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
J40160-03/04	Brisbane Parkland Litter Bin Refuse Collection and Disposal.	Within E&C Delegation.

12.0 CONSULTATION

Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the individual submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A Contract will be entered into with the recommended tenderer.

14.0 CORPORATE PLAN IMPACT

The approval of this submission will contribute to the efficient management of the City's resources.

15.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

16.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

17.0 POLICY IMPACT

Submitted in accordance with Council's Principles, Practices and Procedures for Contracting and Tendering.

18.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

As appropriate.

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Disaster Recovery Conference, Hawkes Bay New Zealand - International Travel Proposal

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for Greg Scroope, Disaster Management Coordinator, Community & Economic Development to travel to Hawkes Bay, New Zealand from 10-15 July, 2004 to attend the New Zealand Disaster Recovery Symposium.

4.0 PROPONENT

Pauline Peel, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Greg Scroope, Disaster Management Coordinator, x35128

RECEIVED

6.0 DATE

22 June, 2004

28 JUN 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

ACTION TAKEN

28 JUN 2004

9.0 RECOMMENDATION

It is recommended that E&C grant approval for Greg Scroope, Disaster Management Coordinator, Community & Economic Development to travel to Hawkes Bay, New Zealand from 10-15 July 2004 to attend the New Zealand Disaster Recovery Symposium at a total estimated cost of \$2,160.

TOWN CLERK

Dmc

10.0 DIVISIONAL MANAGER

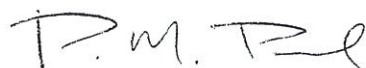


Ian Christesen
Manager

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER



Pauline Peel
Divisional Manager

POLLUTION PREVENTION & HEALTH & SAFETY APPROVED COMMUNITY & ECONOMIC DEVELOPMENT

28 JUN 2004



Lord Mayor

SAC



11.0 BACKGROUND

The Ministry of Civil Defence & Emergency Management is hosting the New Zealand Recovery Symposium in 2004.

The meeting will be held at the Napier War Memorial Conference Centre, Hawkes Bay from 12-13 July. This seminar looks to go beyond the physical aspects of disaster recovery and will discuss the wider implications of what happens to a community after an event has struck. The symposium will focus on five key aspects of disaster recovery:

- Economic
- Reconstruction
- Environmental
- Psychosocial
- Community

The symposium is aimed at senior central government managers, emergency managers, recovery coordinators and practitioners, and academics. It is also open to members from agencies such as insurance, construction, lifeline utilities, and non-governmental agencies that will be involved in recovery following a disaster.

This symposium is an excellent opportunity to learn from the experience of others who are considered experts in the various fields of disaster recovery. The list of speakers and the variety of topics to be discussed is very comprehensive. The speakers alone are considered the best in Australia and New Zealand and all have extensive experience in a range of disaster recovery environments. Refer to "Attachment A" for a copy of the Conference Program.

The benefits of such a conference provides the opportunity to see where we, as an organisation, are placed in the way we would recover from the impact of a disaster upon Brisbane's communities. Learning from the conference will also influence the way we as a local authority might work with disaster affected communities and work with our partners including State and Commonwealth Government agencies, neighbouring local governments, philanthropic organisations and others to ensure that we provide the best possible delivery of service to those affected by any event.

Learnings from the conference will be shared with our strategic partners and where possible incorporated into a regional framework of disaster management initiatives in South-East Queensland.

12.0 CONSULTATION

Councillor David Hinchliffe, Chairperson, Community Policy Committee
Jude Munro, Chief Executive Officer

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Attendance at the symposium will provide Greg Scroope with:

- A greater capacity to value add to Brisbane City Council's disaster management program especially in the areas of social, infrastructure, environmental and economic recovery.
- A broader understanding of the complexities of disaster recovery and how it benefits in the rehabilitation of a disaster impacted community.
- Opportunities for Brisbane City Council to further integrate with other Government agencies and non-government organisations to provide best practice recovery services.
- The capacity for Brisbane City Council to continue to provide a leadership role within a regional local government environment.
- Opportunities to further build on the strong partnership with the Department of Emergency Services which was established following the March 2001 Brisbane Storm event.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan and "Living in Brisbane 2010".

15.0 CUSTOMER IMPACT

It has been increasingly recognised that agencies that work with the community in disaster recovery, need to better focus on integrated approaches that include the areas of environment and the economy as well as community and infrastructure. This conference will provide the opportunity to better understand and network these issues to better inform the collaborative way local and state government agencies are working in SEQ to better deliver services to the region.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

18.0 FINANCIAL IMPACT

Funds are also available under vote codes 1.03.1659.575.000.000.659.000.00
These costs are estimated as being:

Item	Cost	Comments
Airfare	\$800.00	
Accommodation	\$700.00	
Conference Fees	\$350.00	
Personal Allowance	\$250.00	
Car Hire	\$0.00	Hawkes Bay is 6 Hrs Drive from Auckland. Greg will share a hire car with other conference attendees at no cost.
Taxis	\$60.00	
TOTAL	\$2,160.00	

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

22.0 OPTIONS

- 1) Approve the recommendation
- 2) Not approve the recommendation

Option (1) is the preferred option.

BCG PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS- 30 JUNE 2004				
SUB NO.	FILE NO.	DIV	TITLE	Result
30/06-1B M	234/70/8-2003(1)	HRSM	Urban Local Government Association (ULGA) Annual Conference – Nomination to Executive	Yes

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 234/70/8-2003(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Urban Local Government Association (ULGA) – Nomination to Executive

3.0 ISSUE/PURPOSE

To gain E&C approval to nominate Councillor Gail MacPherson for election to the ULGA Executive.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations (IGRR), ext 35295

6.0 DATE

22 June 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Councillor Gail MacPherson be nominated for election to the ULGA Executive.

10.0 DIVISIONAL MANAGER

Phil Minns
Phil Minns
HUMAN RESOURCES &
STRATEGIC MANAGEMENT

ACTION TAKEN

30 JUN 2004

TOWN CLERK

IGRR

APPROVED

30 JUN 2004

Lord Mayor
Lord Mayor

IGRR
Lord Mayor
IGRR

11.0 BACKGROUND

The 2004 Annual Conference of the Urban Local Government Association (ULGA) will be held in Caloundra from 14 to 16 July. On 15 June 2004, the Establishment and Co-ordination Committee (E&C) nominated Councillors Gail MacPherson and Michael Caltabiano as Council's delegates to the conference.

The ULGA will shortly conduct an election for positions on the ULGA Executive. Councillor MacPherson has been a member of the Executive for some time, and it is considered appropriate that she seek to continue in that role.

12.0 CONSULTATION

Cr Maureen Hayes, Chairperson of Finance Committee
Cr Gail MacPherson

Both are in agreement.

Jane Bertelsen, Manager Intergovernmental Relations

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

Consistent with the established policy that Council provides a voice on urban local government issues through its representation on the ULGA Executive.

18.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet

22.0 OPTIONS

1. To endorse the nomination of Councillor MacPherson for election to the Executive; or
2. To endorse an alternative Councillor; or
3. To not endorse the nomination of any Councillor.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE