

Y	Yes	YWA	Yes with amendments
DF	Deferred	WD	Withdrawn

E&C RESULTS – 6 SEPTEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
06/09-1B	234/70/25-2003(10)	HRSM	Agenda Items for 2004 Australian Local Government Association (ALGA) General Assembly.	Held
06/09-2B	49/5/2	HRSM	Corporate Plan 2004-2008.	No
06/09-3B	371/2(4)	HRSM	Marketing, Communication and Advertising Policy.	Held
06/09-1F R	221/15/1-2004/2005	City Governance	2004-05 Budget – First Review.	Yes
06/09-2F R	381/6/23(P3)	City Governance	Revenue Policy – Pensioner Partial Remission of Rates and Charges.	Yes
06/09-3F R	243/50-50011/2004/2005	City Governance	Contract F50011-2004-2005 – Provision of Cash Collection and Counting Services to Brisbane City Council.	Yes
06/09-4F R	201/120/5(A1)	City Governance	Public Benefit Assessment for Brisbane City Works.	YWA
06/09-1J /	288/140-0	CCSD	Approval of the continuation of pest survey programs under the Land Protection (Pest and Stock Route Management) Act 2002.	Held
06/09-1K	381/8(4)	Urban Management	Campus Kindergarten	WD
06/09-2K	253/63/5	Urban Management	Additional Entries to the City Plan Heritage Register.	WD
06/09-3K	202/10(655) 202/11-LM440/7 202/11-LM440/12 202/11-LM080/49 202/11-LM860/14 202/11-KN540/91 202/11-LM040/76 202/11-LM860/16 202/11-LM860/10	Urban Management	Woolcock Park Catchment – Drainage Easements.	WD
06/09-1L R	12/6/1	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Mercer).	Yes
06/09-2L R	376/6/40(P3)	OLMCEO	Contracts and Tendering – Report to Council of contracts accepted by delegates. (*April 2004 through to June 2004).	Yes

09-3L		OLMCEO	Alteration of Membership of Holding Entity Committee and Policy Lord Mayoral Administrative Direction No.02/04	Yes
09-1M	(4)12/51/1(P8)	City Business	Monthly Report – Delegation of Authority to Travel – June 2004.	Yes
09-1N	392/70/1-2005(1)	CED	Funding for the 2005 Queensland Music Festival.	Yes
09-2N	234/93/18	CED	Affordable Housing Incentives Package grants – Council's financial obligations.	Yes
09-3N	392/70/1-2006(1)	CED	Funding for activities associated with the 2006 Out of the Box Festival.	Held
09-4N	234/51/145	CED	Safety in the Suburbs Program (2004-08).	Yes

ent – Lord Mayor, H J Abrahams, D B Hinchliffe, J H Campbell, K M Rea, K Flesser, G M Quirk.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLIC
10 YEAR RELEASE

OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

(OFFICE OF THE CHIEF EXECUTIVE)

1.0 FILE NUMBER: (4)12/51/1(P8)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - June 2004.

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

5.0 SUBMISSION PREPARED BY

Jaylene Farrell, Travel Co-Ordinator, Brisbane Commercial Services, ext. 72056

6.0 DATE

30 August 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for June 2004.

APPROVED

6 SEP 2004

Lord Mayor

10.0 Noel K Faulkner
Divisional Manager
City Business

10 YEAR RELEASE SCHEME

RECEIVED
10 SEP 2004
TOWN CLERK
TCCS

[Handwritten signatures and initials]

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for June 2004, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in June 2004 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

June 2004

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	1
	(ii) Airfares	\$8,000.00
b)	Domestic Travel	
	(i) Number of Bookings	33
	(ii) Airfares	\$14,267.38
c)	Accommodation and Allowances Costs	\$16,431.64
d)	Registration Fees for Conferences	\$ 8,155.00
e)	Other Costs e.g. hire car	\$ 3,345.85

TOTAL

\$50,199.87

Commercial Operations

g)	International Travel		
	(i) Number of Bookings	NIL	
	(ii) Airfares		\$
h)	Domestic Travel		
	(i) Number of Bookings	NIL	
	(ii) Airfares		\$
i)	Accommodation and Allowances Costs		\$
j)	Registration Fees for Conferences		\$
k)	Other Costs e.g. hire car		\$
	TOTAL		\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$4,919.44

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

In line with Council policy.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Juneor.

22.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for June 2004.

(2) Not approve the recommendation.

Option (1) is the preferred option.

F&C 06/09/1N7

1.0 FILE NUMBER 392/70/1-2005(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Funding for the 2005 Queensland Music Festival.

3.0 ISSUE/PURPOSE

The purpose of this submission is to approve funding for the 2005 Queensland Music Festival.

4.0 PROPONENT

Hayden Wright, Acting Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Glenda Johnson, Program Officer Cultural Identity, Community & Lifestyle, 3403 6799.

6.0 DATE

30 August 2004

RECEIVED
06 SEP 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

6 SEP 2004

Carolee Bevan
Lord Mayor
Matthew Cox *Glenda Johnson* *Hayden Wright*

9.0 RECOMMENDATION

That funding of \$200,000 be approved from the current year's budget as Council sponsorship of the 2005 Queensland Music Festival and, in principle, support be provided for a further amount of \$200,000 in the 2005-06 budget.

10.0

ACTION TAKEN

06 SEP 2004

TOWN CLERK
POCI

Matthew Cox
Matthew Cox
Acting Manager Community & Lifestyle
COMMUNITY & ECONOMIC DEVELOPMENT

Hayden Wright
Hayden Wright
Acting Divisional Manager
COMMUNITY & ECONOMIC
DEVELOPMENT

I Recommend Accordingly
[Signature]
ACTING CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

2003 – most recent festival

In recognition of its significant contribution to the creative life of Brisbane, Council provided support of \$400,000 to the Queensland Biennial Festival of Music from its Enhanced Festivals Fund in 2003. The festival which was also supported by the State Government delivered a broad program of music events in both Brisbane and regional Queensland.

QBFM's 2003 Brisbane program presented thirteen major events held throughout the city's premier venues including Brisbane City Hall and Brisbane Powerhouse, as well as South Brisbane venues and the South Bank precinct. The Brisbane program was attended by 133,458 people (ie. 70.5% of QBFM's total statewide audience of 189,100).

As Queensland's capital city, Brisbane also played host to three major conference events - the inaugural Australian Contemporary Music Market, the International Critics Symposium and the National Music Therapy Conference. These conferences generated substantial cultural and business activity for Brisbane. Council also supported major free music making events such as Sound Forest at South Bank which attracted more than 80,000 people to create their own music.

QBFM exceeded 2001 festival box office results by 17%. An independent assessment was undertaken by Brumfield, Bird and Samford who valued the media coverage at \$4.5 million.

One of the distinguishing features of this festival which has set a national benchmark is its ability to program around local cultural strengths and values, involving world class artists with local artists and communities. It also manages to successfully meld high art and popular culture through a series of creative partnerships with local arts organisations and venues, including the Brisbane Powerhouse.

2005 – next festival

The creative team of the newly named Queensland Music Festival (QMF) led by Artistic Director Lyndon Terracini is currently in the planning stages for the 2005 Festival. Some of the proposed major initiatives of these 17 days of music making across Brisbane are:

- 2nd Australian Contemporary Music Market and the Spiegel tent return to South Bank
- 11th World Congress of Music Therapy comes to Brisbane - first time in the Asia-Pacific region
- Events at every major BCC venue
- Discussions with Brisbane Marketing to incorporate and grow Valley Fiesta as part of QMF
- Blockbuster operas at QPAC
- A music program of international excellence using local, national and international artists
- Return of the very successful Sound Forest at South Bank
- Cultural Ministers Conference to be held in Brisbane (tbc)

Building on the success of the previous festival, this is an opportunity for Council to continue this partnership and to further invest in the cultural development of local artists and the community.

12.0 CONSULTATION

Cr Campbell Newman	Lord Mayor
Cr David Hinchliffe	Deputy Lord Mayor
	Chairperson for Community Policy Committee
	Councillor for Central
Peter Browning	Senior Program Officer Cultural Policy

All parties are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

In making their recommendations, staff noted the strategic importance of this event to the city's cultural, social and economic life.

14.0 CORPORATE PLAN IMPACT

The funding is linked to the following Corporate Plan theme:

Creative and Vibrant City 4.3 Festivals and Events

- Support a range of high quality festivals and events that celebrate the city's culture and its people's creative spirit.

15.0 CUSTOMER IMPACT

This funding initiative promotes and supports the growth of Brisbane's festivals sector and cultural opportunities. The funds will provide employment and professional development opportunities for Brisbane artists, support the viability of Brisbane's cultural industries and offer a diverse range of quality and accessible city cultural events to Brisbane residents and visitors.

16.0 ENVIRONMENTAL IMPACT

Not applicable.

17.0 POLICY IMPACT

These funding recommendations support current Council policy directions including the Creative City Strategy, the 2010 Creative City theme and the Festivals Master Plan Report.

18.0 FUNDING IMPACT

Funds are available in the 2004/2005 Major Festivals and Events Program budget 1.03.1658.063 from the Major Cultural Grants allocation. Allocation of \$200,000 to the Queensland Music Festival will leave a balance of \$100,000 to fund other events of national significance in 2004/05. Future year funding has been allocated to this activity.

19.0 HUMAN RESOURCE IMPACT

Not applicable.

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. An appropriate media release should be prepared by City Marketing in liaison with Community and Economic Development. This release should not be distributed until the recipient has been formally advised on the outcome.

22.0 OPTIONS

1. To approve the allocation of funding recommended.
2. Not to approve the recommendation.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 FILE NUMBER - 234/93/18

2.0 TITLE

Affordable Housing Incentives Package grants – Council’s financial obligations.

3.0 ISSUE/PURPOSE

The purpose of this submission is to outline Council’s financial and legal obligations under the Affordable Housing Incentives Package following the Budget

4.0 PROPONENT

Hayden Wright – A/Divisional Manager Community and Economic Development

5.0 SUBMISSION PREPARED BY

Jon Eastgate, Senior Program Officer Social Diversity and Housing ext 34540.

6.0 DATE

30 August 2004

ACTION TAKEN

18 SEP 2004

SPOSH

TOWN CLERK

RECEIVED

06 SEP 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE? **APPROVED**

N/A

6 SEP 2004

[Signature]
Lord Mayor

9.0 RECOMMENDATION

It is recommended that:

1. E&C agrees to honour the eligible applications for Rates and Pedestal Grants for January to June 2004 as listed in Attachment 1;
2. A New Development Grant of \$132,000 be paid to Neotel No. 1 Pty Ltd for the development at 14 Ferry Road, West End once all requirements are completed; and
3. Further consideration be given to the list of New Development Grants in Attachment 3 at a later date.

10.0 DIVISIONAL MANAGER

Hayden Wright
A/Divisional Manager

Community and Economic Development

[Signature]
Pam Bourke
Manager

Social Policy

I Recommend Accordingly

11.0 BACKGROUND

The Affordable Housing Incentives Package came into effect on 1 January 2004. The Package had two main objectives:

1. Increase the number of new affordable housing developments in the city by providing financial and other incentives
2. Increase the financial viability of existing boarding houses, supported accommodation and caravan parks and slow down the closure of such accommodation.

Community housing and the Brisbane Housing Company were also to benefit from the Package.

The Affordable Housing Incentives Package consisted of the following grants:

1. Rates and Pedestal Grants - for existing premises:

These consisted of:

- A grant equal to 25% of General Rates
- A grant equal to 50% of Pedestal Charges

Rates and Pedestal Grants for existing premises were to be provided retrospectively at the end of each financial year and after the owners of premises had paid all Council charges. 172 applications were received by the 30 June deadline of which 145 are eligible.

This package of grants became applicable from 1 January 2004. This means that Rates and Pedestal Grants for the 2003-2004 financial year only apply for the last six months of the financial year. Payments for these grants were to come from the 2004-2005 financial year budget.

Brisbane City Legal Practice (BCLP) advise that there is no legal obligation for Council to honour grants where applications have been lodged. However, as applications have been made in the belief that a grant is available, it is recommended that E&C honour the in-good-faith obligation of these grants for the period from January - June 2004 only. A complete list of eligible applications can be found as **Attachment 1**, and a list of ineligible applications as **Attachment 2**. These grants would be payable immediately.

2. New Development Grants - for new premises:

These grants were advertised as including:

- A grant equal to pre-lodgement fees
- A grant equal to 50% of DA and Operational Works fees
- A grant equal to 50% of Plan Sealing fees
- A grant equal to 50% of Infrastructure Charges

Grants for new developments were implemented with the assistance of an affordable housing facilitation service provided by City Planning, Urban Management Division and funded by the package. This service assisted developers through the Development Application and planning system and provided advice on allowable planning concessions for affordable housing. Payment of the New Development Grants were only to be made once all development and infrastructure charges were paid, the premises were completed and registered, and have commenced operation.

To ensure new developments continue to provide affordable housing in the long-term, owners were required to enter into and have registered over the property a Statutory Covenant. A management plan was also required to enforce the affordable housing use for a fixed number of years and owners were required to engage a not-for-profit community housing organisation to manage the tenancies.

To date, three Statutory Covenants have been entered into. The Covenant with Neotel No. 1 Pty Ltd Inc for 14 Ferry Road in West End specifically states that these grants will be provided and this will cost \$132K. Advice from Brisbane City Legal Practice indicates that Council has a legal obligation to pay in this instance. This grant will be payable on completion of the project – the precise timing of this is unknown at this stage but could be either later in the 2004-05 financial year, or early in 2005-06.

Two other properties, located at Merthyr Road, New Farm and Wilton Street, Woolloongabba, are subject to Statutory Covenants on the understanding that the developers may be able to apply for grants. BCLP advises that there is no legal obligation to provide grants in these cases. However, E&C may consider that there is a moral obligation to pay. The exposure for Council in these cases is a total of \$67K.

Three church groups also indicated interest in developing affordable housing on their land. The details are:

- Russian Orthodox - 70 Hawthorne St, Woolloongabba - 15 units
- Baptist Church - 218 Vulture St, South Brisbane - 10 units
- Uniting Church - 363 Gregory Tce, Spring Hill - 12 units

These proposals are still in the early stages of development and no formal development applications have been received to date.

Brisbane Housing Company has also been in discussions with Council over grants for four properties they are developing. These developments are handled differently in that development applications are made directly to the State Government under the Integrated Planning Act, and the precise application of Council charges is still to be determined.

Given the uncertainties surrounding all the New Development Grant applications other than Neotel No. 1 Pty Ltd at this point, it is recommended that these be considered by E&C at a later date when projects are at a more advanced stage of development. The potential projects under this part of the program are listed at **Attachment 3**.

12.0 CONSULTATION

Ryan Huelin - City Planning
 Mark Leary – City Planning
 James Coutts – A/Manager City Planning
 Nick Shaw – Financial Planning
 Chris Mead – Manager Financial Planning
 Alan Rogers – Former Manager Community and Lifestyle
 Nikelle Murphy – Grants Unit, Community and Lifestyle
 David Askern - Manager Brisbane City Legal Practice
 Jenny Leis – Brisbane Water

All are in agreement with the proposal.

13.0 IMPLICATIONS OF PROPOSAL

This proposal will allow Council to quickly resolve the applications for rates and pedestal charges, and will give certainty to Neotel No. 1 Pty Ltd over their application. It will also allow for further consideration of assistance for some other developments which are still in their early stages. Given the projected timeframe for completion of these developments, final resolution is not urgent at this stage.

This proposal still leaves unresolved Council's longer term approach to providing assistance to affordable housing developments, and this will require further discussion.

14.0 CORPORATE PLAN IMPACT

Program 4 - Community Life
 Outcome 4.5 - Diverse and Inclusive City
 Service 4.5.1.2 - Inclusive City Initiatives
 Service Development - 4.5.1.2.D04 - Homelessness Strategy

15.0 CUSTOMER IMPACT

Honouring the payment of these grants will maintain Council's reputation and provide some brief assistance to owners and developers of affordable housing.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Approving payment of these grants will provide some short-term assistance to owners and developers of affordable housing.

18.0 FINANCIAL IMPACT

The financial impact of this submission is \$264K to cover the commitments made during the 2003-2004 financial year. The commitment for the Rates and Pedestal Grants of \$132K will be payable immediately and will be sought in the next budget review. A further \$132K for Neotel No. 1 Pty Ltd will be sought once payment is due. The New Development Grants are payable on completion of the project and the timing of this is unknown at this stage.

19.0 HUMAN RESOURCE IMPACT

A grants administration officer, an affordable housing policy officer and a planning officer were all to have been funded from the budget for this Package in 2004 - 2005. These officers will be re-allocated to other roles.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

It is recommended that applicants be informed of the outcome by letter from the Manager Social Policy.

22.0 OPTIONS

Option 1

That E&C endorse the recommendation.

Option 2

That E&C endorse the recommendation with modifications.

Option 3

That E&C not endorse the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: 234/51/145

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Safety in the Suburbs Program (2004-08).

3.0 ISSUE/PURPOSE

To seek E & C approval for the immediate implementation of the Safety in the Suburbs Program (2004-08).

4.0 PROPONENT

Hayden Wright, Acting Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Sean Hodgson, Senior Program Officer, Community Safety (39012).

6.0 DATE

30 August 2004

6 SEP 2004

RECEIVED

06 SEP 2004

SPOCSI

TOWN CLERK

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

APPROVED

No.

6 SEP 2004

9.0 RECOMMENDATION

That E & C approve implementation of the Safety in the Suburbs Program (2004-08).

for the 04/05 financial year

10.0 MANAGER & DIVISIONAL MANAGER

Lord Mayor

gHC
SA
V.

Ian Christesen
Manager
Pollution Prevention, Health and Safety

Hayden Wright
Acting Divisional Manager
Community and Economic Development

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

BCO PUBLICATIONS RELEASE SCHEME

11.0 BACKGROUND

In mid-2003, an Administration Subcommittee on Community Safety was established as part of a review of Council's broader Community Safety program. The subcommittee considered the issue from a ward perspective and contributed significant input and ideas from local residents.

Three of the major recommendations of the subcommittee were:

1. Establish a Ward-Based Safety Allocation program to fund local initiatives in response to local and, often contextual, safety problems. Applications from community groups would need to address certain criteria that have been developed. Neighbourhood Watch activities, graffiti removal and prevention programs, and safety audits would be examples of projects eligible for funding.

Each Ward would be allocated \$5,000 per annum to support local safety initiatives.

2. Implement a program of Community Safety Seminars, and other related activities, to improve the safety, and importantly, perception of safety among identified and 'at risk' groups in the City. Research, consultation and partnering will be used to determine these groups, though it is anticipated that women will be a major focus for support.
3. Employ a Community-Based Graffiti Reduction Officer to complement the existing work of the removal teams and facilitate increased removal of graffiti from non-BCC assets across the City.

On 8 September, 2003, Civic Cabinet provided funding for a pilot program of Women's Safety Seminars and also recommended that all three initiatives be funded from 2004-2008. (The pilot program has been a resounding success with almost 100% of participants across Brisbane rating it as excellent and requesting that Council continue to offer it).

The Safety in the Suburbs package was also presented to Community Policy Committee, as part of the broader Community Safety program, on 9 August 2004, and was particularly well received and supported.

All project planning and design has been completed and the Safety in the Suburbs Program (2004-08) is ready to be formally implemented.

12.0 CONSULTATION

Consultation for the program has been extensive within Council and also across the community. Civic Cabinet, the Executive Management Team, and Community Policy Committee have been briefed, or presented to, on the program components. Community surveys, market research, resident feedback and community group contributions comprise the major elements of the community consultation.

All consulted are in full support of the Safety in the Suburbs Program (2004-08).

13.0 IMPLICATIONS OF PROPOSAL

There are no broader implications inherent in implementing the program. Rather they will all have a positive impact on the safety, and perception of safety, across the suburbs of Brisbane.

14.0 CORPORATE PLAN IMPACT

The Safety in the Suburbs Program sits within Service 5.3.2 *Assist and Promote Safer Communities* of the Program Plan and reflects the *Clean and Green* and *Inclusive City* strands of the Corporate Plan.

15.0 CUSTOMER IMPACT

Benefits to the customer will be significant. They will be provided with expert guidance and support to remove graffiti from their homes and businesses; women will have access to an internationally renowned expert on personal safety; and local residents and community groups will be able to apply for funding to respond to local safety problems.

16.0 ENVIRONMENTAL IMPACT

There will be no environmental impact through implementing this program.

17.0 POLICY IMPACT

The Safety in the Suburbs Program (2004-08) articulates with other community safety activities in the City and the developing Community Safety Strategy. It already reflects the Graffiti Reduction and Crime Prevention Through Environmental Design policies.

18.0 FINANCIAL IMPACT

Funding for the program exists within the 2004-08 Service Development 'City Safe'. Approval to use this funding for the Program is sought.

Budget breakdown (Annual costs per project)

1.	Ward-Based Safety Allocation (\$5k per Ward pa)	\$130k
2.	Community-Based Safety Seminars	\$80k
3.	Community-Based Graffiti Removal program	\$120k
	TOTAL	\$330k

19.0 HUMAN RESOURCE IMPACT

A Community-Based Graffiti Removal Coordinator will need to be employed by Council. There are no other human resource impacts.

20.0 URGENCY

As the need for the program is evident, and the financial year is already approaching its first quarter, approval for the Safety in the Suburbs Program is considered a priority.

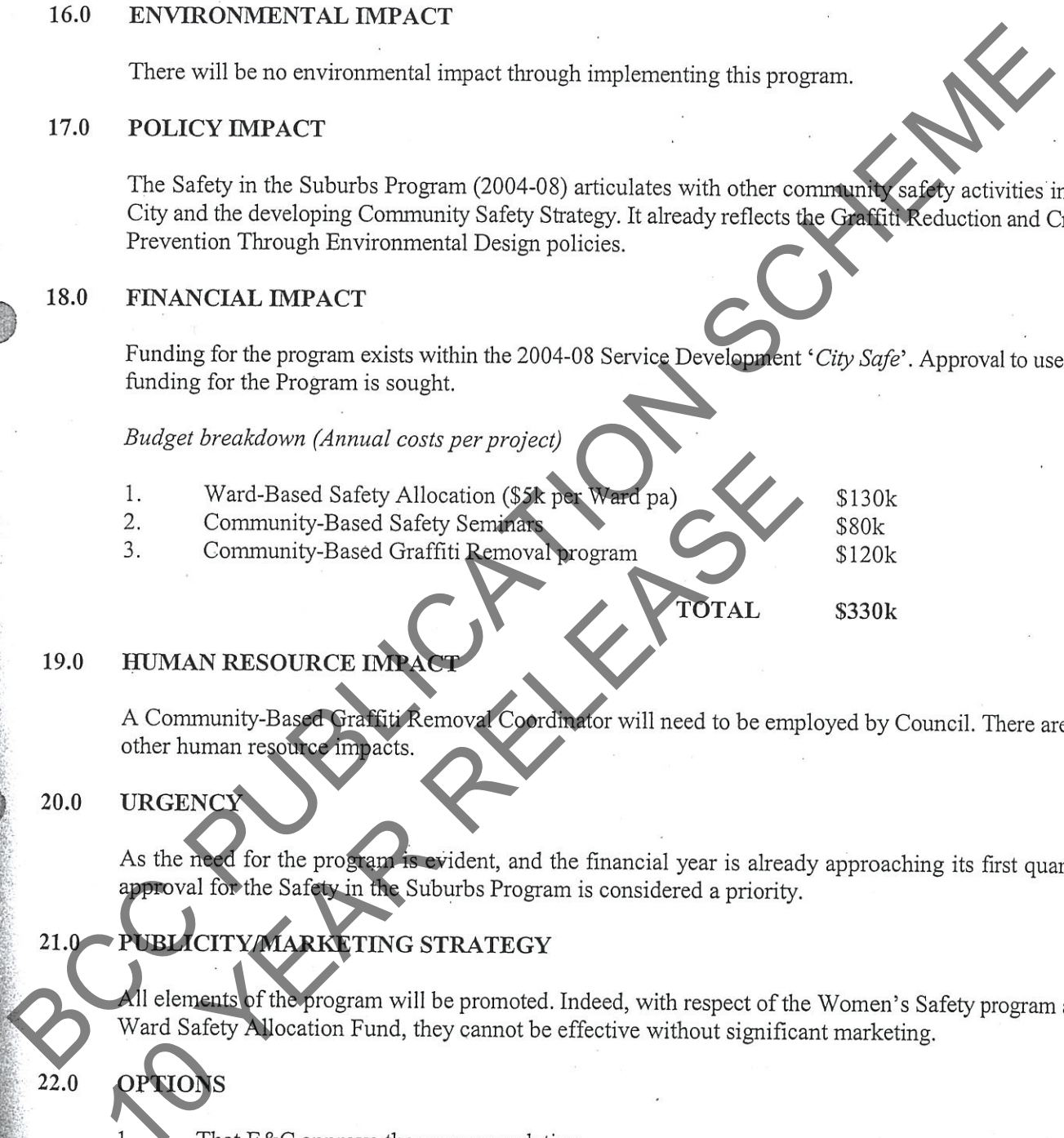
21.0 PUBLICITY/MARKETING STRATEGY

All elements of the program will be promoted. Indeed, with respect of the Women's Safety program and Ward Safety Allocation Fund, they cannot be effective without significant marketing.

22.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.



Yes	Yes	YWA	Yes with amendments
DF	Deferred	WD	Withdrawn

E&C RESULTS – 13 SEPTEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
13/09-1B R	4/3-1372/2004	HRSM	Appointments to Council's Appeal Board.	Yes
13/09-2B M	234/70/25-2003(10)	HRSM	Agenda Items for 2004 Australian Local Government Association (ALGA) General Assembly.	Yes
13/09-3B R	43/4/9(A2)	HRSM	Additional Funding to Continue the HRIS Project to Implementation.	Yes
13/09-1F M	364/150/2-LR035/125	City Governance	Proposed sale for Council land situated at 36 Caratel Street, Stafford Heights.	Yes
13/09-2F R	221/38-2004	City Governance	Presentation and tabling of the Quarterly Financial Report for the period ended June 2004.	Yes
13/09-1J R	288/140-0	CCSD	Approval of the continuation of pest survey programs under the Land Protection (Pest and Stock Route Management) Act 2002.	Yes
13/09-1K R	202/10(655) 202/11-LM440/7 202/11-LM440/12 202/11-LM080/49 202/11-LM860/14 202/11-KN540/91 202/11-LM040/76 202/11-LM860/16 202/11-LM860/10	Urban Management	Woolcock Park Catchment – Drainage Easements.	Yes
13/09-1N M	234/51/121	CED	Community Housing Partnership Project property allocations.	YWA
13/09-2N R	(8)381/1/27	CED	Remission on water use for sporting organisations.	Yes
Walk In R	204/68/1(1265)	OLMCEO	Proposal to make a Temporary Local Planning Instrument for the Central Business District of Brisbane City.	Yes

Present – Lord Mayor, J H Campbell, K Flessner, D B Hinchliffe, H J Abrahams, K M Rea, G M Quirk.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 234/70/25-2003(10) E&C 13/09-2B 1

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Agenda Items for 2004 Australian Local Government Association (ALGA) General Assembly

3.0 ISSUE/PURPOSE

To gain E&C approval to submit motions to the 2004 ALGA General Assembly

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations (IGRR), ext 35295

6.0 DATE

8 September 2004

ACTION TAKEN

13 SEP 2004

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL? *IGRR*

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED

13 SEP 2004

9.0 RECOMMENDATION

That approval be granted to submit the attached motions to the 2004 ALGA National General Assembly

COMMITTEE SECTION

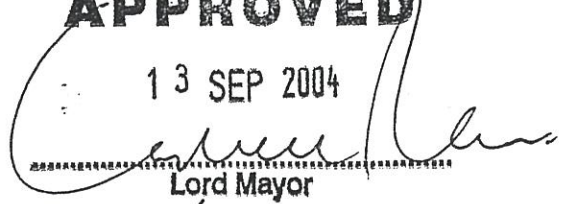
10.0 DIVISIONAL MANAGER



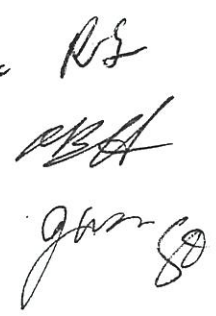
Phil Minns
Divisional Manager
HUMAN RESOURCES &
STRATEGIC MANAGEMENT

APPROVED

13 SEP 2004


Lord Mayor

Recommend Accordingly
ACTING CHIEF EXECUTIVE OFFICER



11.0 BACKGROUND

The Australian Local Government Association (ALGA) has requested that agenda items be submitted for the forthcoming General Assembly to be held in Canberra from 7 to 10 November 2004. As in previous years, these agenda items take the form of motions and are to be voted upon at the Assembly.

All Council Divisions have been requested to submit appropriate agenda items. To date, the following agenda items have been received and are attached:

City Governance:

- < Potential of proposed changes to Division 250 of *Income Tax Assessment Act* to lead to higher costs for the provision of community services by local government

Community & Economic Development:

- < Inclusion of Pet Ownership Question in National Census

12.0 CONSULTATION

All Divisional Managers (requests for motions)
All Policy Liaison Officers (requests for motions)
Relevant Chairpersons (re motion contents)
Cr Kim Flessner, Chairperson of Finance Committee
Diane Quinn, A/Manager Intergovernmental Relations
All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the Assembly.

14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on national Local Government issues through its membership of the ALGA.

18.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

19.0 HUMAN RESOURCE IMPACT

There are no immediate impacts on staffing levels within Brisbane City Council.

20.0 URGENCY

Urgent. Final motions have to be lodged with the ALGA Executive by Friday 10 September 2004.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet. The ALGA General Assembly receives media coverage.

22.0 OPTIONS

1. To endorse both of the attached motions
2. To endorse only one of the attached motions
3. To not endorse the attached motions

Option 1 is recommended for approval.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 364/150/2-LR035/125

E&C 13/09-1F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 36 Caratel Street, Stafford Heights.

3.0 ISSUE/PURPOSE

To obtain approval to sell the subject parcel of land which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer

ACTION TAKEN

13 SEP 2004

5.0 SUBMISSION PREPARED BY

David Cox
A/Principal Asset Manager
City Assets, City Governance – Ext 36630

TOWN CLERK

Pamca

6.0 DATE

10 September 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No


9.0 RECOMMENDATION

It is recommended that the property situated at 36 Caratel Street, Stafford Heights described as Lot 6 on SP 155744, having an area of 492m² be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by the Manager, City Assets and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER


Helen Gluer
Chief Financial Officer

I Recommend Accordingly


ACTING CHIEF EXECUTIVE OFFICER

APPROVED

13 SEP 2004

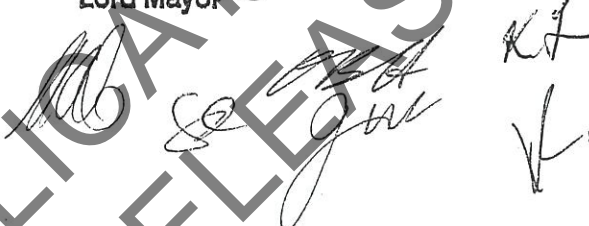

Lord Mayor

RECEIVED

13 SEP 2004

COMMITTEE SECTION

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE



11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at 36 Caratel Street, Stafford Heights, described as Lot 6 on SP 155744 and containing an area of 492m²- as highlighted on Attachment A. The land is identified in the City Plan as Low Density Residential. The site would be suitable for the construction of a single detached dwelling. This has been confirmed by Council's Planning Branch (refer photographs at Attachment B).

The property is a vacant residential allotment, which was acquired by Council in 1988 for road purposes. Since that date, the realignment of Appleby Road has occurred and a turn around cul-de-sac has been formed at this end of Caratel Street. The Lot being offered is the balance area following the completion of road works and has been identified as being surplus to Council requirements.

This parcel of land has been offered to the Brisbane Housing Company (BHC) for consideration as to its suitability for the provision of more affordable housing. The BHC has formally indicated they have no interest in acquiring this property.

An independent valuation of the subject property has assessed the market value to be \$180,000 - refer Attachment C.

Landscape Amenity Section, Environment & Parks Branch has assessed the landscape amenity and any park significance of the site as follows:

"The site has been inspected and it appears to have very little functional or amenity value as a Park. As the site is only 492 m² and is not visible or accessible from Appleby Road, it would only benefit the adjoining landowners. Caratel Street is constructed at two levels and the centre of this road reserve is well planted with mature trees. The upper road also has a constructed look-out, which provides city views. This road reserve provides the visual amenity value of a local park and the retention of 36 Caratel St would not add value. It is recommended that the land not be retained for Park Purposes. Environment & Parks Branch support the sale of this land".

It is recommended that approval be granted for the property situated at 36 Caratel Street, Stafford Heights described as Lot 6 on SP155744, to be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

Jude Munro, Chief Executive Officer;
Kim Flesser, Chairperson Finance Committee;
Frank Riley, Manager, City Assets, City Governance;
Councillor Norm Wyndham, Councillor McDowall Ward;
Russell Luhrs, Manager, Environment & Parks
Laurie Vosper, Principal Asset Officer, Infrastructure Planning, Urban Management;
Tom Richardson, Program Officer Strategic Planning, City Planning, Urban Management;
Ben Lindenboom, W & S Development Officer, Brisbane Water;
Bill Watts, Senior Program Officer, Environment & Parks, Urban Management

No objections have been received from the above to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

The sale of 36 Caratel Street, Stafford Heights will provide Council with an expected revenue return of approximately \$180,000.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

18.0 FINANCIAL IMPACT

Budget impact: Costs associated with the marketing and sale of this property (estimated at \$9,000.00) will be met from existing City Assets Branch budgets. It is anticipated that revenue in the amount of \$180,000 will be received from the sale of the land as part of the 2004/05 Property Disposal Program.

Taxation issues: Nil

Risk Assessment: Not Applicable

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

1. Approve the recommendation that the property situated at 36 Caratel Street, Stafford Heights, described Lot 6 on SP 155744, be offered for sale by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.
2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 FILE NUMBER

234/51/121

2.0 TITLE

Community Housing Partnership Project property allocations.

ACTION TAKEN

13 SEP 2004

TOWN CLERK

SPOSH

3.0 ISSUE/PURPOSE

To approve the allocation of specific Council properties to approved Social Housing Providers for the provision of crisis and transitional housing.

4.0 PROPONENT

Hayden Wright, Acting Divisional Manager Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Jon Eastgate, Senior Program Officer Social Diversity and Housing ext. 34540.

6.0 DATE

6 September 2004

RECEIVED

13 SEP 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

APPROVED

13 SEP 2004

Caroline
Lord Mayor

9.0 RECOMMENDATION

To approve the allocation of specific Council Properties to Social Housing Providers, as outlined in Attachment 1

JAC
AS
JK

10.0 DIVISIONAL MANAGER

Hayden Wright

Hayden Wright
ACTING DIVISIONAL MANAGER
COMMUNITY & ECONOMIC DEVELOPMENT

Pam Bourke
Pam Bourke
MANAGER SOCIAL POLICY

I Recommend Accordingly

[Signature]
ACTING CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Community Housing Partnership Project has been established to allow community organisations to use surplus Council residential properties for crisis and transitional housing for people who are, or have recently been, homeless. The Queensland Department of Housing has recently agreed to grant Council \$345,135 to conduct repairs on the initial group of properties. These properties are now vacant and City Building and Maintenance have been requested to commence upgrades.

On 7 February 2004, E&C approved a list of preferred providers under this program based on a set of criteria as assessed by a panel of Council staff and external advisers. The recommended allocation of specific properties to these preferred providers is based on the suitability of the property for the service provided by the organisation and the proximity of the organisation and property. Attention has also been paid to the sensitivities of neighbouring residents and organisations have been selected who will manage these issues sensitively and appropriately. The list of recommended matches can be found at **Attachment 1**.

The only case in which a recommended organisation does not come from the original preferred providers list is the proposal to lease the property at 422 Gympie Road, Kedron (located in Lutwyche Cemetery) to Gareema Women's Refuge. In this case, there is an existing working relationship between City Business Division and Gareema, and Brisbane City Cemeteries have expressed a strong desire to extend this by supporting a transitional service in this house. Gareema meet all the criteria against which preferred providers were assessed but did not originally apply to take part in the program.

12.0 CONSULTATION

Cr David Hinchliffe, Deputy Lord Mayor and Councillor for Central
Cr Maureen Hayes, Councillor for Grange Ward
Cr Tim Nicholls, Councillor for Hamilton Ward
Cr Kim Flessler, Councillor for Northgate Ward
Cr Geraldine Knapp, Councillor for The Gap Ward
Cr Carol Cashman, Councillor for Bracken Ridge Ward
Cr Faith Hopkins, Councillor for Marchant Ward
Graeme Jones, Manager Community Development Services
Tony Tilden, Business Manager, Cemeteries and Crematoria
Paul Grove, Principal Asset Manager, City Assets
Roksana Khan, Team Leader Social Action and Equity, Community Development Services
Heidi Mathieson, Community Development Officer Housing, Community Development Services
Marnie Alefosto, Department of Housing
Lyn Ellison, Queensland Community Housing Coalition
Rose Brown, Tenants Union of Queensland

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The proposal will enable Council to support a range of social housing organisations by the provision of additional housing for crisis and transitional accommodation through the Community Housing Partnership Project.

14.0 CORPORATE PLAN IMPACT

Program 4 - Community Life
Outcome 4.5 - Diverse and Inclusive City
Service 4.5.1.2 - Inclusive City Initiatives

15.0 CUSTOMER IMPACT

Community members requiring short term housing will be assisted through the availability of additional accommodation options and will have greater access to support in order to obtain long term accommodation.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

The implementation of this project will assist in ensuring that Brisbane remains an inclusive city.

18.0 FINANCIAL IMPACT

Funding of \$85,000 was approved for this program in 2004-2005 as part of the Opportunities for All Budget.

The Department of Housing has granted funding of \$345,135 for the refurbishment of properties as required.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor and Chairperson, Community Services Committee. Although some publicity may occur around the allocation of properties to recommended organisations, actual property locations and uses should not be disclosed as this may compromise the management of the premises (eg Women's Shelter).

22.0 OPTIONS

1. To approve the allocation of specific Council Properties to Social Housing Providers, as listed in Attachment 1.
2. Approve recommendations with amendments.
3. Not approve the recommendations.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 20 SEPTEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
20/09-1F M	204/6(16/P3).	City Governance	Monthly Project Report – August 2004 (Attachment A).	Yes
20/09-1K M	24/1-K/2004(3)	Urban Management	Proposal to attend the Stormwater Workshop, Auckland.	Yes
20/09-1L R	243/50-50010/2004/2005	OLMCEO	Stores Board Report – Submission for approval by the Establishment and Co-ordination Committee (Collex Pty Ltd).	Yes
20/09-2L R		OLMCEO	Overseas Travel for Lord Mayor, Campbell Newman – Lord Mayoral China Business Mission.	Yes
20/09-3L M		OLMCEO	Overseas Travel for Terri Birrell – Lord Mayoral China Business Mission	Yes
20/09-1N M	12/51-N/2004 CED		Travel Proposal for Rena Singh – To participate in the Pan Pacific Youth Exchange to be held in Osaka, Japan from 1 – 12 October 2004.	Yes

Present – Campbell Newman, J H Campbell, D B Hinchliffe, H J Abrahams, K M Rea, S Sutton, G M Quirk.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC
10 YEAR

1.0 FILE NUMBER: 204/6(16/P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – August 2004 (Attachment A).

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Major Projects.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 3403 4577.

RECEIVED

20 SEP 2004

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager Financial Planning, City Governance, 3403 6068.

COMMITTEE SECTION

6.0 DATE

14th September, 2004.

ACTION TAKEN

20 SEP 2004

TOWN CLERK

MFP

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

APPROVED

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

20 SEP 2004

Carol Ann
.....
Lord Mayor

10.0 DIVISIONAL MANAGER

Helen Gluer
Helen Gluer
Chief Financial Officer

MB *V.* *ASB* *JTC*
I Recommend Accordingly
[Signature]
.....
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on time; on estimate (green); scope changes (orange); emerging issues (orange); not on estimate/time (red); and no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the *****AUGUST UPDATE***** heading.

August 2004 Report Summary

Attachment A is the report for August 2004. Some changes have occurred in the report from the previous month and these projects are:

- Community Partnerships (see page 6);
- Centre of Excellence – Subtropical Design (see page 8);
- Suburban Centre Improvement Projects (see page 9);
- Valley Gateway (see page 10);
- TransApex Feasibility (see page 14);
- Gold Creek Dam Rehabilitation (see page 17);
- Scientific Analytical Services Laboratory Building (see page 20); and
- River Walk Rolling Program (see page 22).

The remaining projects continue to report outstanding issues.

12.0 CONSULTATION

The Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

Nil.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

N/A.

22.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for August 2004.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 FILE NUMBER

24/1-K/2004(3)

2.0 TITLE

Proposal to attend the Stormwater Workshop, Auckland.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for Ms Lucy Peljo, Acting Senior Program Officer – Waterway Health, Water Resources to attend the Stormwater Workshop in Auckland, New Zealand from 21-22 October 2004.

4.0 PROPONENT

Ken Deutscher, Acting Divisional Manager, Urban Management

5.0 SUBMISSION PREPARED BY

Lucy Peljo, Acting Senior Program Officer – Waterway Health, Water Resources. Extension 36882.

6.0 DATE

14 September 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

RECEIVED

20 SEP 2004

COMMITTEE SECTION

ACTION TAKEN

20 SEP 2004

TOWN CLERK

DmGRK

BCG 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

That E&C grant approval for Ms Lucy Peljo, Acting Senior Program Officer – Waterway Health, Water Resources, Urban Management Division to attend the Stormwater Workshop from 21-22 October 2004 at an estimated cost to Council of approximately \$1,400.

10.0 DIVISIONAL MANAGER



Ken Deutscher
A/Divisional Manager
URBAN MANAGEMENT DIVISION

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

20 SEP 2004


Lord Mayor

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Lucy Peljo is the Acting Senior Program Officer – Waterway Health with the Water Resources Branch. She is responsible for managing a number of key outcome areas including improving the health of our waterways and Moreton Bay, and in reducing the quantity of pollutants, specifically sediment and nutrients. Lucy is also responsible for the delivery of the Stormwater Quality Improvement Devices (SQIDs) in Brisbane, including the SQIDs Monitoring Program.

The Auckland Regional Council (ARC) are hosting the Stormwater Workshop to be held on 21 to 22 October 2004 in Auckland. The purpose of the workshop is to provide a forum for those who are responsible for stormwater issues, who invest in resources and provide programme leadership to communicate, share current research efforts and to discuss further research that would be beneficial to all involved.

Attendance at the workshop is by invitation only to keep attendance at a level that facilitates effective interaction and learning. Other organisations that have been invited to attend include NSW EPA, Monash University, CSIRO, Melbourne Water and leading stormwater / water management consultants.

BCC currently expends approximately \$350,000 a year on stormwater monitoring programs. This includes the SQIDs Monitoring Program and the Stormwater Monitoring Program. To date, these have predominantly focussed on stormwater management only. As integrated water management projects become more prevalent the focus of the monitoring programs will change. New monitoring projects that are currently being assessed include Rochedale and Payne Road, The Gap.

The key outcomes of attending the workshop for Brisbane City Council include:

- Gaining an understanding of what other research is being undertaken, and how this can be applied to the management of Brisbane's waterways.
- Minimise the research investment of BCC through co-ordination and information gathering with other organisations in the future. Maximise the outcomes of future research to provide meaningful and applicable outcomes for Brisbane.

There is no cost associated with participation in the workshop. The Auckland Regional Council will cover all costs and will assist participants with transport to and from the airport to the City. Costs to participants would therefore only be for transportation to Auckland and hotel accommodation.

12.0 CONSULTATION

Barry Ball, Manager, Water Resources Branch
Ursula Kerr, Principle Program Officer, Catchment and Water Management

Both are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Attendance will provide a Council Officer to identify current world's best practice in stormwater management initiatives to protect aquatic biodiversity and waterway health. This is a highly relevant issue to Brisbane City Council and is recognised in "Living in Brisbane 2010". Through networking at the Stormwater Workshop, Council's work in this will be promoted to an international audience.

14.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan, Outcome 9.2 Healthy Waterways: the ecological health of the river, waterways, foreshore and Bay is improved.

15.0 CUSTOMER IMPACT

Learnings from the workshop will translate to an improvement in Council's work in this area, resulting in improved water quality and key stakeholder satisfaction.

16.0 ENVIRONMENTAL IMPACT

Overall, the impact to the environment is a positive one, that is attendance at the workshop will ultimately lead to improvements in waterway health and stormwater management in Brisbane.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

The estimated cost to Council from Lucy Peljo's attendance at the workshop is approximately AU\$1,400 for airfares and accommodation - \$520.60 for airfares, \$150 personal allowance, \$150 Council advance, \$200 for taxis and \$370 for accommodation. Funding is available in the 2004/05 Water Resources budget

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1: Approve the recommendation that E&C grant approval for Ms Lucy Peljo, Acting Senior Program Officer – Waterway Health, Water Resources to attend the Stormwater Workshop in Auckland, New Zealand from 21-22 October 2004 at a cost of \$1 400.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel – Lord Mayoral China Business Mission

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval for Ms Terri Birrell, International Relations Manager to travel to China from 10-17 October 2004.

4.0 PROPONENT

Phil Minns
Acting Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ms Judy Liu, International Relations Coordinator, ext.36026

RECEIVED

20 SEP 2004

6.0 DATE

16 September 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

ACTION TAKEN

20 SEP 2004

9.0 RECOMMENDATION

That E&C grant approval for Ms Terri Birrell, International Relations Manager to participate in the Lord Mayoral Business Mission to China from 10-17 October 2004, at an estimated cost of \$9,000.00

TOWN CLERK UMIRE

10.0 DIVISIONAL MANAGER



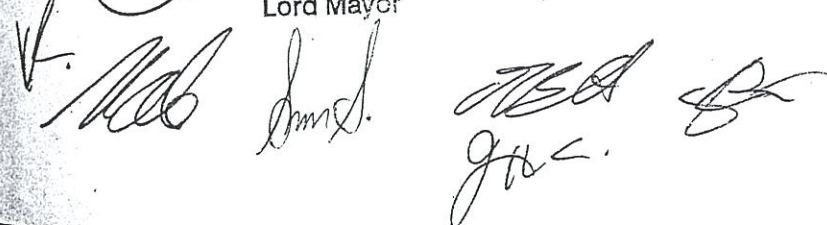
Phil Minns
Acting Chief Executive Officer

APPROVED

20 SEP 2004


Lord Mayor

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Lord Mayor Campbell Newman will lead a delegation of 21 Brisbane businesses on a business mission to China. The Brisbane businesses are from various sectors covering real estate, education, tourism, road construction and multimedia industries.

The Cities to be visited include Guangzhou, Shenzhen, Chongqing and Hong Kong.

During the mission the delegation will visit the China Hi-Tech Fair (CHTF) being held in Shenzhen, Brisbane's Sister City; and will also participate, as official guests of the Chongqing Municipal Government, in the launch of the 2005 Asia Pacific Cities Summit in Chongqing.

The CHTF is the premier event for ICT and biotechnology innovation in the region and is approved by the State Council of the People's Republic of China and supported by various provincial governments. It is jointly hosted by the Ministry of Commerce, the Ministry of Science and Technology, the Ministry of Information Industry, the National Development and Reform Commission, the Ministry of Education, the State Intellectual Property Office, the Chinese Academy of Sciences, the Chinese Academy of Engineering and the Shenzhen Municipal People's Government.

The Asia Pacific Cities Summit (APCS) is the Brisbane City Council's flagship government-to-business networking event. Brisbane recently hosted the 2003 APCS is currently working in partnership with the Chongqing Municipal Government in delivering the next APCS in Chongqing, to be held from 10-14 October 2005.

One of the aims of this business mission is to lay the groundwork for participants to network and build relationships with targeted government and business counterparts in China prior to the 2005 APCS. This will allow parties to progress investment and commercial opportunities in the lead-up to the APCS and to capitalise on these negotiations during the 2005 APCS.

12.0 CONSULTATION

Cr Campbell Newman, Lord Mayor
Mr Craig Evans, Chief of Staff, Lord Mayor's Office
Mr Greg Bowden, Business Adviser, Lord Mayor's Office
Mr Peter Rule, Manager, Lord Mayor's Administration Office
Mr Tony Wehl, Chairperson, Brisbane-Shenzhen Sister Cities Committee
Mr Bernd Neubauer, Chief Executive Officer, Velocity

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

The International Relations Unit has managed all aspects of the mission and Ms Terri Birrell, International Relations Manager will be the official coordinator for the mission. Her role is to facilitate the implementation of the itinerary arrangements and provide support and guidance to the Lord Mayor and all participating delegates. Ms Birrell's knowledge, experience and network of contacts will be essential during the Lord Mayor's first visit to China as Lord Mayor of Brisbane.

Ms Birrell's participation in the mission will facilitate the development of Brisbane's Sister City Relationships and Council's broader international relations objectives. This visit also presents a vital opportunity to assess and support Chongqing's planning for the 2005 APCS Series. Ms Birrell's extensive experience with the Asia Pacific Cities Summit is highly valued by Chongqing and Ms Birrell will provide detailed advice and work closely with the 2005 APCS organising committee whilst in Chongqing to progress preparations for the 2005 APCS.

14.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Shenzhen and Chongqing Municipal People's Government will cover accommodation, meals and in-country transportation costs for Ms Birrell during her time in Shenzhen and Chongqing.

Estimated costs include:

Airfare (Business Class)	\$6771.45 (including tax)
Accommodation (Guangzhou, Hong Kong)	\$500.00
Council Allowance	\$700.00
Misc Expenses	\$500.00

Total costs (including airfares) for Ms Terri Birrell are not expected to exceed \$9,000.00 and are available within vote code:

Sister Cities – 1.01.1510.226.816.000.628.152.00

Asia Pacific Cities Summit – 1.01.1512.226.816.000.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 12/51-N/2004

E&C 20/09-1N

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Travel Proposal for Rena Singh – To participate in the Pan Pacific Youth Exchange to be held in Osaka, Japan from 1 - 12 October 2004.

3.0 ISSUE/PURPOSE

The purpose of this submission is to request permission and support for Rena Singh, Social Policy Officer Youth, Social Policy Branch, Community and Economic Development, to represent Brisbane City Council at the Pan Pacific Youth Exchange in Osaka, Japan. Travel dates will be 1 - 12 October 2004.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development

RECEIVED

20 SEP 2004

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Anna Spencer, Senior Program Officer Youth Strategy, Social Policy Branch
Ext 35571.

APPROVED

20 SEP 2004

6.0 DATE

14 September 2004

Conrad Burns
Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

ACTION TAKEN

20 SEP 2004

9.0 RECOMMENDATION

It is recommended that approval be granted for Rena Singh to represent Brisbane City Council in the Pan Pacific Youth Exchange in Osaka, Japan, from 1 - 12 October at an estimated cost of \$2,415.00.

TOWN CLERK *EADMN*

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

[Signature]

Pam Bourke
Manager Social Policy
COMMUNITY & ECONOMIC DEVELOPMENT

[Signature]

Margaret Allison
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

The Pan Pacific Youth Exchange Program is an initiative under Queensland's Friendship Agreement with Osaka, Japan. It presents an opportunity for five young people aged between 18 and 30 to travel to Osaka from 1 - 12 October 2004 to participate in twelve days of cultural exchange and associated forums and discussions, with seven other countries. Rena Singh has been successful through a competitive state-wide application process in securing one of five positions making up the delegation to Osaka, Japan.

Through the Program, participants are given the opportunity to gain an understanding and appreciation of the cultural diversity of young people from other participating countries. The key objectives of the program are to:

- discuss current issues affecting young people
- discuss policy directions affecting young people in a local context
- provide young people with the opportunity to gain an understanding and appreciation of the culture and context of neighbouring countries
- Strengthen cultural and economic ties within the Pan Pacific region.

12.0 CONSULTATION

- Ryan Foster, Coordinator Visible Ink Space Valley
- Cinnamon O'Shanesy, Coordinator Visible Ink Space Zillmere
- Judy Liu, International Relations Coordinator

All of the above are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Brisbane City Council is a leader in the Pan Pacific region. This Youth Exchange attracts international participation and is an opportunity for Brisbane to show its leadership through the new Youth Strategy 2004 - 2008. It therefore will be a forum for Rena Singh to discuss the Youth Strategy's achievements and promote its success. The Exchange offers Council the opportunity to cement its leadership in youth affairs by supporting a Brisbane representative at the Exchange and being seen as a major contributor to the Pan Pacific region's development, specifically as leaders in policy development at a regional and international level. Contacts made at this exchange will prove invaluable in relation to sharing information and discovering ideas for Brisbane's future youth initiatives, particularly those set out in the new Youth Strategy 2004 - 2008. Development of meaningful professional relationships will extend the Youth Strategy to international capabilities while gathering policy directions set by local governments in regard to youth participation.

Greater awareness of the issues facing young people in the Pacific region will increase the potential to explore 'Sister City Exchange' best practice for young people in Brisbane. Discussions have been held with the International Relations Office regarding the potential connections it presents to the existing Sister City Exchange program. The information and relationships developed at the Pan Pacific Youth Exchange conference will be shared and available to other staff in Council. A briefing session will also be organised including a brainstorming of how Youth Exchange ideas can be implemented into Council business.

14.0 CORPORATE PLAN IMPACT

Participation in the Pan Pacific Youth Exchange would cement the position Brisbane has within the region and show leadership by Council as an Inclusive, Regional and World City.

15.0 CUSTOMER IMPACT

Exposure to other local government authorities increases the profile of the Youth Strategy and Social Policy branch program areas and potentially the Sister City Exchange processes undertaken by Brisbane City Council.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Youth Strategy development and implementation.

18.0 FINANCIAL IMPACT

The costs of Pan Pacific Youth Exchange are estimated as follows:

Return Economy Airfare to Osaka	\$ 1 725 (including tax)
Travel Insurance	\$90
Council Advance	\$600
Accommodation	Cost met by State Government
Registration Fees	Cost met by State Government
Total Cost to Brisbane City Council	\$2 415

Funds have been made available under Account Code CD18 L120 607 000 00.

19.0 HUMAN RESOURCE IMPACT

Provisions made to cover workload across youth strategy team.

20.0 URGENCY

Approval sought as soon as possible to confirm travel arrangements.

21.0 PUBLICITY/MARKETING STRATEGY

Visible Ink website and printed newsletters.

22.0 OPTIONS

1. That E&C approve the recommendations.
2. That E&C does not approve the recommendations.

Option 1 is the preferred and recommended option.

E&C RESULTS – 27 SEPTEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
27/09-1B M	234/70/25-2003	HRSM	Australian Local Government Association (ALGA) National General Assembly Delegates and Voting Rights.	Yes - amended
27/09-1J M		CCSD	Attendance of Manager, Library Services at overseas conference.	Yes
27/09-1N	456/20/34(1)	CED	Queen Street Mall Advisory Committee Membership.	Yes
27/09-2N	456/20/62(1/P1)	CED	Chinatown and the Valley Malls Advisory Committees – Membership.	Yes
27/09-3N M	392/65/24-2004/2005(14)	CED	Funding towards the Moorooka Festival in 2004-2005.	Yes
Walk in M		OLMCEO	Renewal of Executive Service Contract.	Yes

Present – Campbell Newman, D B Hinchliffe, H J Abrahams, G M Quirk, K L Flessner, K M Rea.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC
10 YEAR

1.0 FILE NUMBER: 234/70/25-2003(10)

E & C 27 / 09 - 1 B

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Australian Local Government Association (ALGA) National General Assembly – Delegates and Voting Rights

3.0 ISSUE/PURPOSE

To amend the Councillors authorised to attend the ALGA Annual Conference in Canberra and to apportion voting rights for the Assembly.

ACTION TAKEN
14 OCT 2004

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

TOWN CLERK
IGRR

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations (IGRR), ext 35295

6.0 DATE

20 September 2004

APPROVED

27 SEP 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

[Signature]
Lord Mayor
[Signature]
[Signature]
[Signature]

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

- (i) That Crs Ann Bennisson and Margaret de Wit be approved to attend the 2004 ALGA National General Assembly as Council's official delegates.
- (ii) That one of the two Councillors authorised in (i) be nominated to exercise Brisbane City Council's voting entitlement (ie. 1 vote) at Plenary Sessions during the 2004 ALGA National General Assembly.
- (iii) That both Councillors authorised in (i) be approved to exercise Brisbane City Council's voting entitlement (ie. 1 vote each) at the Concurrent Sessions during the 2004 ALGA National General Assembly.

Bennisson will be authorized

10.0 DIVISIONAL MANAGER

[Signature]

Phil Minns
HUMAN RESOURCES & STRATEGIC MANAGEMENT

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The 2004 National General Assembly of the Australian Local Government Association (ALGA) will be held in Canberra from 7 to 10 November.

On 30 August 2004, E&C authorised Crs Ann Bennison and Carol Cashman to attend the Assembly as Council's official delegates (E&C Decision 30/08-1B).

Advice has now been received that Cr Cashman is unable to attend the Assembly and is to be replaced as an official delegate by Cr Margaret de Wit.

Brisbane City Council (BCC) is entitled to 1 vote on agenda items at the Assembly, although 2 Delegates can be nominated due to the debating structure of the Assembly (ie. some sessions are held concurrently).

Each eligible council is entitled to one voting delegate at each of the two Concurrent Sessions. One voting card per Concurrent Session will be issued per council. For Plenary Sessions, each council must select one voting delegate, as only one voting card per council will be issued for those sessions.

BCC is currently represented on the ALGA Executive by Cr Ann Bennison, by virtue of her position on the LGAQ Executive as LGAQ Senior Vice President.

E&C's direction is sought regarding the nomination of council's official Voting Delegate for the Plenary Sessions during the Assembly.

12.0 CONSULTATION

Cr Kim Flessner, Chairperson of Finance Committee
Diane Quinn, A/Manager Intergovernmental Relations
Both are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on national local government issues through its representation at the ALGA's Annual General Assembly.

18.0 FUNDING IMPACT

No additional costs are anticipated to those previously identified. Funds are available from the Councillor Travel budget.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet

22.0 OPTIONS

1. To endorse the attendance of Cr de Wit in place of Cr Cashman, to nominate a Voting Delegate for Plenary Sessions, and to authorise both Crs Bennison and de Wit to exercise Council's voting entitlement at Concurrent Sessions; or
- ~~2. To endorse the attendance of an alternative Councillor, to nominate a Voting Delegate for Plenary Sessions, and to authorise both Crs Bennison and de Wit to exercise Council's voting entitlement at Concurrent Sessions.~~
- ~~3. To endorse the attendance of an alternative Councillor, to nominate a Voting Delegate for Plenary Sessions, and to authorise only one Councillor to exercise Council's voting entitlement at Concurrent Sessions.~~

Option 1 is recommended.

1.0 FILE NUMBER:

E&C 27/09-1J

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Attendance of Manager Library Services at overseas conference.

3.0 ISSUE/PURPOSE

The purpose of this submission is for E&C to approve the Manager Library Services to attend a self-funded overseas conference while on duty.

4.0 PROPONENT

Margaret Crawford, Divisional Manager
Customer and Community Services Division

ACTION TAKEN

04 OCT 2004

TOWN CLERK

MLS

5.0 SUBMISSION PREPARED BY

Sharan Harvey
Manager Library Services, Ph 3403 4255

6.0 DATE

17 September 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval required

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL
RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

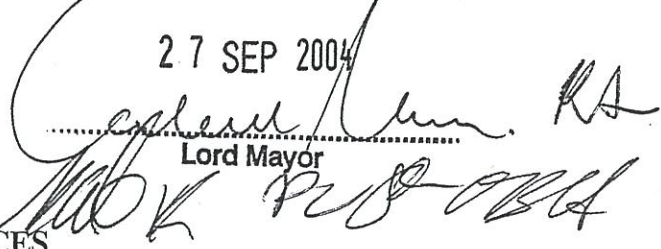
That E&C approve Sharan Harvey, Manager Library Services to attend a self-funded overseas library conference while on duty.

10.0 DIVISIONAL MANAGER

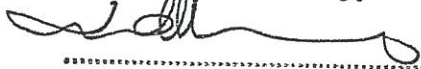

Margaret Crawford
DIVISIONAL MANAGER
CUSTOMER & COMMUNITY SERVICES

APPROVED

27 SEP 2004


Lord Mayor

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In 2004 the Metropolitan Libraries Section of the International Federation of Library Associations (IFLA) will hold its annual conference in Singapore from 26/9/04- 1/10/04. The Section facilitates discussion and the exchange of ideas on services and issues experienced by large public library networks in capital cities and with populations greater than 400,000 persons.

As Manager of BCC Library Services, Sharan Harvey is eligible to participate in this IFLA conference and has funded her own airfare, accommodation and conference fees to attend the conference, at a personal cost of approximately \$3,000. Sharan is asking for E&C to support her attendance at this conference to be considered as work time.

The benefits to Sharan include:

- ◆ In depth exposure and discussion about current world's best practice for public libraries.
- ◆ Opportunity to view, discuss and ask questions about the Singapore public library system which has a reputation for its strategic positioning, world class building program, excellent public access technology, extensive self service and deployment of Radio Frequency Identification (RFID) technology to support lending and stock management.
- ◆ Networking with other library managers, who are responsible for large library operations which are similar to Brisbane. Libraries of strongest interest are from the UK, Netherlands, USA and Singapore.

The benefits for Council include information on:

- ◆ Improved service delivery, design concepts and staff development strategies of direct relevance to Library Services in the new Brisbane Square Customer and Community Centre.
- ◆ Expansion of Library Services' current self-service program for improved efficiency.
- ◆ Benchmarking and ideas to improve current library services, for example, like Brisbane, Houston (USA) has a One City One Book program, Seattle has just opened a new CBD library using advanced book-sorting technology. Their experience in conjunction with the Singapore library's experience will be invaluable for BCC as similar technology will be included in Brisbane Square.

Sharan Harvey's visit to Singapore is fully conference related and is not part of any recreational time.

12.0 CONSULTATION

The following have been consulted during the preparation of this submission:

- Councillor Kerry Rea, Chairperson Customer & Local Services Committee
- Margaret Crawford, Divisional Manager, Customer & Community Services.

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Council is recognising and supporting the Manager Library Services personal commitment to ensuring council has a modern, innovative and well-managed public library network. Development of this type ensures Library Services' continued position as a leading provider of public library services.

13.0 CORPORATE PLAN IMPACT

Outcome 4.2 for Engaged Communities articulates Council's commitment to building a world class public library network. Attendance at this conference provides detailed exposure to the practices of the world's leading public library managers and the world class public library facilities in Singapore.

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

NIL

17.0 POLICY IMPACT

NIL

18.0 FINANCIAL IMPACT

Salary maintained for one week and a personal allowance of \$50 per day.

19.0 HUMAN RESOURCE IMPACT

The Manager Library Services position would not be back-filled, however a senior staff member would be required to act in the higher position to ensure authorisations required of the role were completed for the week.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING

N/A

22.0 OPTIONS

Option 1: Approve Manager Library Services to attend a self-funded overseas conference while on duty.

Option 2: Do not approve.

Option 1 is the preferred option.

1.0 FILE NUMBER 392/65/24-2004/2005(14)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

ACTION TAKEN

2.0 TITLE

Funding towards the Moorooka Festival in 2004-05.

04 OCT 2004

TOWN CLERK

3.0 ISSUE/PURPOSE

To approve a recommendation for funding of \$10,000 for the Moorooka Festival from the 2004/2005 Local Cultural Grants.

CCFO

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Susan Kukucka, Creative City Policy Officer, Community & Lifestyle, 3403 5156.

APPROVED

6.0 DATE

16 September 2004

27 SEP 2004

[Signature]

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

[Handwritten initials and signatures]

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

9.0 RECOMMENDATION

That funding of \$10,000 for the Moorooka Festival be approved from the 2004/2005 Local Cultural Grants budget.

10.0

[Signature]
Matthew Cox
Acting Manager Community & Lifestyle

[Signature]

Margaret Allison
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

BCC PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

The Moorooka Festival is a free annual event that aims to build community participation in the cultural, social, economic and environmental life of Moorooka and surrounding areas.

Each year the festival attracts more than 6,000 people in a cultural exchange that involves local schools and business, and a diverse range of community, youth, multicultural and greening groups. Preparations for the 2004 festival have commenced, with the event set to take place on 23 October.

Due to unforeseen circumstances the Moorooka Festival Committee was unable to submit an application to Allocation 1 of the 2004/2005 Community Grants in order to receive funding for their 2004 festival. Allocation 2 of the 2004/2005 Community Grants is not scheduled for finalisation until the 22nd of November 2004.

Council has funded the Moorooka Festival through its Grants program for the past five years and would certainly have supported the organisation's application had it been submitted before the closing date of the Round 1 Community Grants.

In light of these exceptional circumstances it is recommended that the Moorooka Festival receive \$10,000 from Allocation 2 of 2004/2005 Community Grants prior to the scheduled finalisation of funds.

12.0 CONSULTATION

Councillor Steve Griffiths	Councillor, Moorooka Ward
Victoria Miller	Policy Adviser to the Lord Mayor
Sue Fisher	Acting Principal Program Officer Cultural Policy

All of the above have been consulted and support this recommendation.

13.0 IMPLICATIONS OF PROPOSAL

In making their recommendations, staff noted the strategic importance of this event to the city's cultural, social and environmental life.

14.0 CORPORATE PLAN IMPACT

The funding is linked to the following Corporate Plan theme:

Creative and Vibrant City 4.3 Festivals and Events

- Support a range of high quality festivals and events that celebrate the city's culture and its people's creative spirit.

15.0 CUSTOMER IMPACT

The funds will support cultural and economic development for Moorooka and surrounding communities, enhance Council's festivals initiatives and offer a diverse range of quality and accessible events to Brisbane residents and visitors.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

These funding recommendations support current Council policy directions including the Creative City Policy, the 2010 Creative City theme and the Festivals Master Plan Report.

18.0 FUNDING IMPACT

Funds are available in the 2004/2005 Local Cultural Grants.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. An appropriate media release should be prepared by City Marketing in liaison with Community and Economic Development. This release should not be distributed until the recipient has been formally advised on the outcome.

22.0 OPTIONS

1. To approve the allocation of funding recommended.
2. Not to approve the recommendation.

Option 1 is recommended.

1.0 FILE NUMBER: 99-41(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Margaret Crawford

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Margaret Crawford

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administration Officer, (CACEO) Ext 36773

6.0 DATE

22 September 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A


9.0 RECOMMENDATION

That Margaret Crawford be re-appointed to the position of Divisional Manager, Customer and Community Services Division for a period of 5 years from 14 February 2005.

10.0 
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

27 SEP 2004


Lord Mayor

ACTION TAKEN

04 OCT 2004

TOWN CLERK

CACEO

BCC 10 YEAR RELEASE SCHEME

6

11.0 BACKGROUND

Margaret Crawford was appointed to the position of Divisional Manager, Customer and Community Services Division 14 February 2000 for a period of 5 years.

Ms Crawford has been performing well in this role and it is proposed to re-appoint her to the position for an additional period of 5 years.

12.0 CONSULTATION

Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

N/A

18.0 FINANCIAL IMPACT

N/A

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

In the normal course of business

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE