

YWA - Yes with Amendments

E&C RESULTS - 1 NOVEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
01/11-1B M	39/67/1(P1)	HRSM	Approval to vary Brisbane City Council Salaried Staff Award 2002 - Award Review Process.	Yes
01/11-2B M	456/6/5	HRSM	Corporate Christmas Card.	YWA
01/11-1F M	364/150/3(448) 364/150/3(460)	City Governance	Proposed sale of Council land situated at 11 Allison Street and 36 Thompson Street, Bowen Hills and lease of Council land situated at 27 Allison Street, Bowen Hills.	Held
01/11-1K M	264/6/18(P1)	Urban Management	Bushland Acquisition Schedule 2004-2011.	Yes
01/11-2K R	345/10(P2)	Urban Management	Amendments to the Natural Assets Local Law.	Yes
01/11-3K M	352/6/0(250)	Urban Management	Parks Forum Limited - Council's membership and appointment of director representative.	Held
01/11-1L M	234/70/79(1)	OLMCEO	Newstead House Board of Trustees.	Yes
01/11-2L M	234/70/24(5/P21)	OLMCEO	South Bank Corporation Board.	Yes
01/11-1M M	(4)12/51/1(P8)	City Business	Monthly Report - Delegation of Authority to Travel - August 2004.	Yes
01/11-1N M	23/2/1-N(5)	CED	Office of Multicultural Affairs.	Yes Options A1 and B1 approved.
01/11-2N M	392/70/1-20047(1)	CED	Funding towards toe Straight out of Brisbane Festival 2004.	Yes
01/11-3N M	234/33/59-2004	CED	10,000 Steps Brisbane	Yes

Present - Cambell Newman, J H Campbell, D B Hinchliffe, K M Rea, H J Abrahams, K Flesser, G M Quirk.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

E&C SUBMISSION – BRISBANE CITY COUNCIL SALARIED STAFF AWARD

1.0 FILE NUMBER

39/67/1(P1)

2.0 TITLE

Approval to vary Brisbane City Council Salaried Staff Award 2002 - Award Review Process.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for the attached variations to the Brisbane City Council Salaried Staff Award 2002.

- ◆ This process completes a requirement from Council's Enterprise Bargaining Agreement 4.
- ◆ The variations reflect the agreed outcomes of negotiations involving the Salaried Staff unions and Council representatives across a number of Divisions, and are supported by EMT, Line Managers and union members.
- ◆ If approved by E & C, the negotiated award changes will be submitted to the Australian Industrial Relations Commission for ratification.

4.0 PROPONENT

Phil Minns – Divisional Manager, Human Resources and Strategic Management..

5.0 SUBMISSION PREPARED BY

Ron Curtis – Consultant Employment Arrangements

CEA 3403 0689

6.0 DATE

22 October 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

NO

ACTION TAKEN

6 NOV 2004

TOWN CLERK

CEA

BCC 10 YEAR RELEASE SCHEME

RECEIVED
11 NOV 2004
COUNCIL SECRETARY

9.0 RECOMMENDATION

That E&C approve the variations to the Brisbane City Council Salaried Staff Award 2002 in accordance with the attached Application to Vary an Award and authorise the filing of this application in the Australian Industrial Relations Commission.

10.0 DIVISIONAL MANAGER




Phil Minns
Divisional Manager
Human Resources and Strategic Management.





APPROVED

- 1 NOV 2004



Lord Mayor



BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Brisbane City Council Salaried Staff Award was simplified to 20 allowable matters in compliance with the Workplace Relations Act 1996 and approved by the Australian Industrial Relations Commission on 31 July 2003.

Clause 20 of the Enterprise Bargaining Agreement 2001 – EBA 4, required Council and the Salaried Staff unions to “Review the Salaried Staff Award”, and outlined a number of the issues to be included in that review.

Council and the relevant unions formed a negotiating/review Committee to jointly undertake the process. The starting point of the review was the “Simplified” Salaried Staff Award – BCC Salaried Staff Award 2002, (the current Award).

The Council's negotiating team consulted a 'Reference Group' of relevant specialists and operational Managers, and regularly reported back on the progress of the negotiations to the Executive Management Team (EMT) and Joint Consultative Committee (JCC), seeking direction and decisions of contentious issues/wording as and when required. As the final document is now presented for final ratification and acceptance through Council's decision making processes, it reflects the outcomes of extensive consultation, negotiation and communication.

EMT has approved the Final Draft of the Award, together with the Salaried Staff unions who have agreed to support the amendments to the Brisbane City Council Salaried Staff Award 2002 and will consent to the variations before the Australian Industrial Relations Commission.

12.0 CONSULTATION

Officers in Human Resources & Strategic Management have consulted during the preparation of this submission with the following:-

Phil Minns Divisional Manager
Steve Cooney Manager - Employment Arrangements
EMT
All Divisional Human Resource Managers

Specific references to
Ross Edwards Call Centre Operations Manager (Casuals & Shift work)
Robyn Albury Co-ordinator - People and Learning (Casuals & Part Time)
Greg Newman H R Manager Brisbane Transport (Shift work)
Kim Flesser Chairperson Finance Committee
Craig Evans Chief Of Staff

BCC Salaried Staff Unions

In addition, the proposals were published on CityWeb, allowing all Managers and employees to read and offer feedback.

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

- ◆ This proposal finalises a requirement of EBA 4 to review the Brisbane City Council Salaried Staff Award.
- ◆ While still complying with the Workplace Relations Act – s89A(2) Allowable award matters, the review has ensured that the proposed variations will provide a modern, relevant and up to date industrial instrument outlining the employment conditions of Council's salaried employees.
- ◆ Failure to approve the variations will result in the maintaining of an outdated industrial instrument that does not reflect the current working arrangements and conditions of employment of salaried employees.
- ◆ It will also cause "dissatisfaction" amongst employees and salaried unions who have actively participated in this extensive undertaking.
- ◆ Approval of the new Award will improve the operational effectiveness of Council by improving utilisation of available resources by:-
 - Replacing redundant shift penalties and incorporating more appropriate early morning and other shift penalties.
 - Removing the need for multiple Local Area Agreements by incorporating better flex time provisions.
 - Incorporating Flexible Permanent Part Time employment provisions.
 - Incorporating flexible rostering arrangements during Ordinary Hours of Work.
 - Incorporating Time off in Lieu of Overtime.
- ◆ Approval will not cause any "flow on" or impact upon any other Queensland Local Authorities as the changes are specific to Brisbane City Council.

14.0 COMMERCIAL IN CONFIDENCE

NO

15.0 CORPORATE PLAN IMPACT

- ◆ Smart and Prosperous City

Ensure Council's businesses, products and services are efficient and effective, meet community expectations and provide the best possible return on investment

- ◆ Inclusive City

Providing access to information through the Call Centre, customer service centres, regional business centres and Council's 32 libraries and outreach programs

- ◆ Regional and world city

Developing a flexible and adaptable workforce

16.0 CUSTOMER IMPACT

The proposed Reviewed Award includes new provisions that allow more flexible working hours arrangements.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Minor – Most changes reflect and incorporate existing conditions agreed through EBA 5 and multiple Local Area Agreements.

While there are increases to some conditions of employment, they are offset by changes to shift and overtime penalties, the impact on current and future budget items will therefore be minor and have no impact.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

URGENT

It is important that approval is obtained as quickly as possible so that the Application to Vary the Award can be filed with the Australian Industrial Relations Commission.

Delays in filing the Application may result in the hearing of the matter not being held until February 2005 as the Australian Industrial Relations Commission does not progress matters over the Christmas/New Year period.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

E&C SUBMISSION

1.0 FILE NUMBER 456/6/5

2.0 TITLE

CORPORATE CHRISTMAS CARD

3.0 ISSUE/PURPOSE

The purpose of this submission is to select a final preferred option for the 2004 corporate Christmas Card to ensure timely production and distribution to customers and stakeholders before Christmas.

4.0 PROPONENT

Phil Minns, Divisional Manager HR&SM.

5.0 SUBMISSION PREPARED BY

Tivolee Spragg, MCC5, Marketing Strategist, x35407.
Bronwyn Johnson, MSMC1, Marketing Strategist, x34305.

6.0 DATE

29 October 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C select their preferred option for the 2004 Corporate Christmas Card, Attachment A.

10.0 DIVISIONAL MANAGER

Phil Minns,
Divisional Manager, HR&SM

APPROVED

- 1 NOV 2004

Lord Mayor

BC 10 YEAR RELEASE SCHEME

ACTION TAKEN
11 NOV 2004

TIVOLEE SPRAGG
MCC5

BRONWYN JOHNSON
MSMC1

Phil Minns

[Signature]

[Signature]
KF VC

11.0 BACKGROUND

Each year, Council produces a corporate Christmas Card for use by all parts of Council, including elected representatives, to send to contacts in the community.

Concepts for the corporate Christmas card have already been shown to E&C, however, these were not approved and new concepts were requested. Therefore, three new design concepts have been prepared (Attachment A) using key Brisbane icons - the Story Bridge and City Hall. It is imperative that one of these concepts is selected to ensure timely distribution before Christmas.

After the approval of the design concept, an electronic Christmas card will also be produced for use by all parts of Council.

12.0 CONSULTATION

Ben Myers, Director of Strategy and Communication, Lord Mayor's Office.
Sharon Humphreys, Chief of Staff, Deputy Mayor's Office, who consulted:

- Cr Kim Flesser, Chairperson Finance Committee
- Cr David Hinchliffe, Deputy Mayor and Chairperson, Urban Planning and Economic Development Committee

The three concepts chosen are a collection of the Lord Mayor's Office and Deputy Mayor's Office preferred options.

13.0 IMPLICATIONS OF PROPOSAL

The Christmas card designs feature City Hall and the Story Bridge. Having a corporate Christmas card allows all areas of Council to send it to contacts, stakeholders, customers and suppliers wishing them seasons' greetings and thanking them for their support during the year.

If one of these options is not chosen, then a corporate Christmas card will not be produced this year due to the tight timeframes for printing and delivery.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

The card is sent to selected Council customers as part of relationship building and management.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

A range of design options have been investigated, and the options proposed are the most cost effective. Each area of Council pays for the number of cards they order.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent, to ensure the card is finalised, printed and distributed in a timely manner before Christmas. We are already behind schedule for the production and printing of the card, therefore urgent selection of a preferred option is required.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1: Approve a preferred option of the Christmas card.

Option 2: Not approve a preferred option (this would mean that a corporate Christmas card is not produced for 2004).

Option 1 is the preferred option.

1.0 FILE NUMBER

264/6/18(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bushland Acquisition Schedule 2004-2011.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval to negotiate with affected landholders to acquire those properties identified in the attached Bushland Acquisition Schedule 2004-2011.

4.0 PROPONENT

Ken Deutscher, Acting Divisional Manager, Urban Management.

5.0 SUBMISSION PREPARED BY

Graham Phegan, Principal Program Officer, Environmental Planning, x 34678.

6.0 DATE

27 October 2004.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC 10 YEAR RELEASE SCHEME

ACTION TAKEN

11 NOV 2004

TOWN CLERK

ppet

RECEIVED

11 NOV 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

That the Committee:

- (a) endorse the Bushland Acquisition Schedule 2004-2011 at Attachment 1; and
- (b) grant approval to negotiate with affected land holders as to acquisition of the parcels identified in the Schedule.

10.0 DIVISIONAL MANAGER

[Handwritten Signature]
 8/25/10 Ken Deucher
 Acting Divisional Manager
 Urban Management

Director of Planning
[Handwritten Signature]
 Director of Planning

APPROVED

1 NOV 2004

[Handwritten Signature]
 Lord Mayor

[Handwritten Signatures]

BCC PUBLIC INFORMATION SCHEME
 70 YEAR RELEASE

11.0 BACKGROUND

Since 1990/91, Council has made a significant investment (\$66 million) purchasing over 1900 hectares of land critical to the maintenance and enhancement of the biodiversity of the City. In addition, approximately \$60 million has been spent on loan servicing and bushland management (capital and operations).

The current 'Bushland Acquisition Schedule 2003-10' was approved on 22 September 2003.

Proposed 2004-2011 Schedule

The current schedule of approved acquisitions has been revised and re-prioritised to reflect more rigorous vegetation management provisions in recent State government legislation and to facilitate the timely delivery of the increased capital funding to this program over the next four years. In addition, priority acquisitions reflecting recent appeal decisions (Scrub Rd, Carindale) and policy direction (Cliveden Ave, Oxley; Compton Rd, Kuraby; Ewer St, Carindale) have been included.

125 individual parcels, covering an area of 883 hectares, have been identified for acquisition in the 2004-2011 program (Attachment 1). The estimated cost at current land prices is \$72 million.

The proposed schedule includes 53 parcels carried over from the schedule previously approved on 22 September 2003.

Proposed acquisitions address the following priorities and objectives of the Program:

- Accelerate and bring to completion, the 'Consolidation and Connection' theme of previous schedules. Importantly, this will secure Council's significant investment in the City's natural area park network, especially Karawatha-Greenbank, Kuraby, Lake Manchester, Brisbane Koala Bushlands and the North-east Wetlands (Boondall, Tinchi-Tamba, Nudgee).
- Protect the lowland habitats of rare fauna and flora fauna species eg. Ornate Rainbow Fish (Spring Creek Corridor), Grass Owl (Nudgee Bushlands), *Cupaniopsis shirleyana* (small rainforest tree) (Salvin Creek Corridor), endangered Regional Ecosystem 12.5.3 (Blunder Creek Corridor).
- Improve access for cost-effective and improved management of natural areas for ecological, fire and recreational purposes (Brisbane Koala Bushlands, Brighton Wetlands).
- Secure critical sites for habitat restoration (Tingalpa) and nature-based recreation and education at value-for-money prices (Lake Manchester).

Aerial photographs depicting each site are at Attachment 2. The Guidelines at Attachment 3 include the criteria used for selecting and prioritising sites.

12.0 CONSULTATION

The Schedule (Attachment 1) was presented to the Establishment and Co-ordination Committee at its strategy meeting on 13 September 2004.

The following have been consulted in the course of preparing this submission:

Cr Helen Abrahams, Chairperson, Environment and Sustainability Committee
 Russell Luhrs, Manager, Environment and Parks
 Michael Papageorgiou, Manager, City Planning
 Barry Ball, Manager, Water Resources
 Paul Cotton, Manager, Infrastructure Management
 Victoria Miller, Lord Mayor's Policy Adviser
 Terry Griffiths, Solicitor, Brisbane City Legal Practice

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The proposal will support the long term and cost-effective protection, management and enhancement of Council's natural area network and reinforce Council's commitment to local and regional biodiversity protection.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The proposal is consistent with Corporate Plan Target 8.1.2.3: "Progressively acquire significant bushlands, wetlands and waterways and their linking corridors, where practicable."

Acquisition of the proposed sites will increase the total acquired under the program to over 2870 hectares, ensuring the Corporate Plan target of 2500 hectares by 2011 will be exceeded and delivered on time.

The proposed schedule is therefore the final, strategic phase of the Bushland Acquisition Program.

16.0 CUSTOMER IMPACT

The acquisition of the scheduled properties will increase the opportunity for community enjoyment of, and access to, Council's natural area network.

Individual affected landowners may be concerned, however, the fundamental approach of negotiating fair market value for properties and paying reasonable disturbance costs will continue. Resumption will only occur where necessary to achieve the targeted completion of this final, strategic phase of the Program by 2011.

Where alternative arrangements such as voluntary partnerships with covenants are capable of achieving the goals of the program, these will be pursued.

17.0 ENVIRONMENTAL IMPACT

Acquisition of the proposed properties will significantly enhance the sustainability of the City's natural assets by consolidating and connecting Council's natural area network in a cost-effective manner.

18.0 POLICY IMPACT

Acquisition and protection of land with significant nature conservation values is a key mechanism for achieving the 'Clean and Green' component of the Living in Brisbane 2010 Vision.

19.0 FINANCIAL IMPACT

The estimated purchase cost of the scheduled parcels is \$72 million at today's (2004) prices. Costs have been estimated in consultation with Council's Infrastructure Management asset officers, but make no allowance for possible increases in land prices.

It will take approximately seven years to implement the program under the current policy of allocating all net revenue from the Bushland Preservation Levy to the purchase of land. Allowing for repayments of \$2.66 million on the current loan which will be paid out in 2005-2006, \$75 million will be available for land purchases.

20.0 HUMAN RESOURCE IMPACT

With 125 properties to purchase in seven years (88 have been purchased in the previous 14 years), it is proposed to create a temporary role for approximately four years to facilitate the completion of this final, strategic phase of the Program.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

As negotiations with private land holders will be involved, it is not appropriate that there is publicity at this stage. Publicity may occur when Council settles on specific acquisitions.

23.0 OPTIONS

Option 1: Grant approval to commence negotiations with affected land holders to acquire those properties or parts of properties identified in the 2004-2011 Bushland Acquisition Schedule at Attachment 1.

Option 2: Grant approval to commence negotiations with affected land holders to acquire those properties or parts of properties identified in the 2004-2011 Bushland Acquisition Schedule at Attachment 1, but with modifications.

Option 3: Not grant approval to commence negotiations with affected land holders to acquire those properties or parts of properties identified in the 2004-2011 Bushland Acquisition Schedule at Attachment 1.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 234/70/79 (1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Newstead House Board of Trustees

3.0 ISSUE/PURPOSE

To nominate Helen Taylor to the Newstead House Board of Trustees

4.0 PROPONENT

Hayden Wright
Acting Town Clerk and Manager Chief Executive's Office

5.0 SUBMISSION PREPARED BY

Greg Bowden, Business Adviser to the Lord Mayor (LM2), ext 35281

6.0 DATE

28 October 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL


E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

No

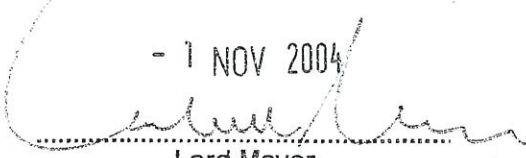
9.0 RECOMMENDATION

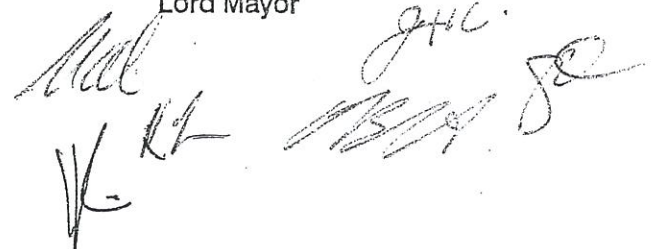
That James Puntill, Director-General be advised that Ms Helen Taylor is the Brisbane
City Council's nomination to the Newstead House Board of Trustees.

10.0 
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

- 1 NOV 2004


Lord Mayor



RESOLUTION TAKEN
1 NOV 2004
TOWN CLERK
LM2

RECEIVED
1 NOV 2004

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Under the provisions of s.3 of the Newstead House Trust Act 1939, the Board of Trustees comprises three persons, one of whom is a representative of the Brisbane City Council nominated by the Council and approved by the Governor in Council. Further to the provisions of s.3 of the Act, members of the Board are, on being duly nominated, eligible for reappointment.

As the Trust for the next term is presently being established, James Purtill, Director-General has sought Council's nomination to the Trust.

As Ms Helen Taylor is the Brisbane City Council's current representative on the Newstead House Board of Trustees, and she has served for two terms, and the Act does not preclude the appointment of a member to the Board for more than two consecutive terms, Ms Taylor is considered to be a suitable person to be the Council's nomination to the Trust.

12.0 CONSULTATION

Lord Mayor Campbell Newman and Deputy Mayor David Hinchliffe have been consulted and are in agreement with the nomination.

13.0 IMPLICATIONS OF PROPOSAL

No criticism is expected.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

As soon as possible as the Director-General has advised that he wishes to establish the Trust for its next term commencing in December.

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. That the recommendation be approved.
2. That another person be nominated to the Trust.

Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 234/70/24 (5/P21)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

South Bank Corporation Board

3.0 ISSUE/PURPOSE

To nominate Michael Power and Michael Papageorgiou to the South Bank Corporation Board

4.0 PROPONENT

Hayden Wright
Acting Town Clerk and Manager Chief Executive's Office

5.0 SUBMISSION PREPARED BY

Greg Bowden, Business Adviser to the Lord Mayor (LM2), ext 35281

6.0 DATE

28 October 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the Honourable Peter Beattie MP, Premier and Minister for Trade be advised that Mick Power and Michael Papageorgiou are the Brisbane City Council's nominations to the South Bank Corporation Board.

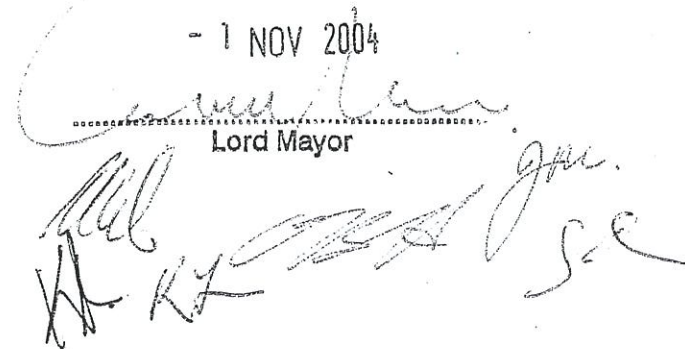
10.0 Jude Munro
CHIEF EXECUTIVE OFFICER



APPROVED

- 1 NOV 2004

Lord Mayor



ACTION TAKEN

1 NOV 2004

TOWN CLERK

LM2.

RECEIVED

1 NOV 2004

COMMUNITY SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The South Bank Corporation Act 1989 stipulates that the Corporation Board is to be comprised of ten members, of whom two are to be nominees of the Brisbane City Council. The Act provides that members are appointed by the Governor in Council for a term of not longer than three years, with remuneration and allowances as determined by the Governor in Council. In nominating persons for appointment to the Board, section 10 of the Act requires that consideration be given to the proposed nominees' business, financial, property management, community service or other relevant expertise, and that both men and women be sought for appointment as members.

As the Board for the next term is presently being established, the Honourable Peter Beattie MP, Premier and Minister for Trade has sought Council's nomination to the Board.

Mr Michael Power (current representative on the South Bank Corporation Board) and Mr Michael Papageorgiou are considered to be suitable people to be the Council's nominations to the Board.

12.0 CONSULTATION

Lord Mayor Campbell Newman and Deputy Mayor David Hinchliffe have been consulted and are in agreement with the nomination.

13.0 IMPLICATIONS OF PROPOSAL

No criticism is expected.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

As soon as possible as the Premier has advised that he wishes to establish the Board for its next term commencing in December.

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. That the recommendation be approved.
2. That other people be nominated to the Board.

Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: (4)12/51/1(P8)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - August 2004.

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

5.0 SUBMISSION PREPARED BY

Jaylene Farrell, Travel Co-Ordinator, Brisbane Commercial Services, ext. 72056

6.0 DATE

19 October 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for August 2004.

ACTION TAKEN
19 NOV 2004
COUNCIL CLERK
FCCS

RECEIVED
19 NOV 2004
COUNCIL CLERK

APPROVED

10.0 Noel K Faulkner
Divisional Manager
City Business

- 1 NOV 2004

Lord Mayor

[Handwritten signatures and initials]
KLF

BCG 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for August 2004, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in August 2004 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

August 2004

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	2
	(ii) Airfares	\$ 8,692.00
b)	Domestic Travel	
	(i) Number of Bookings	50
	(ii) Airfares	\$ 18,010.48
c)	Accommodation and Allowances Costs	\$ 22,088.15
d)	Registration Fees for Conferences	\$ 22,588.04
e)	Other Costs e.g. hire car	\$ 3,798.84

TOTAL

\$ 75,177.51

Commercial Operations

g)	International Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
h)	Domestic Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
i)	Accommodation and Allowances Costs		\$
j)	Registration Fees for Conferences		\$
k)	Other Costs e.g. hire car		\$
	TOTAL		\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$ 6,700.81

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for August 2004.

(2) Not approve the recommendation.

Option (1) is the preferred option.

BCC 10 YEAR RELEASE SCHEME

1.0 FILE NUMBER: 23/2/1-N(5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE
Office of Multicultural Affairs

3.0 ISSUE/PURPOSE
The purpose of this submission is to determine the staffing and budget for the Office of Multicultural Affairs.

4.0 PROPONENT
Margaret Allison, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY
Leanne Tu'ipulotu, Senior Program Officer Cultural and Linguistic Diversity (SPOCLD)
Ext 34156

6.0 DATE
25 October 2004

ACTION TAKEN

11 NOV 2004

TOWN CLERK

SPOCLD

RECEIVED

11 NOV 2004

COMMUNITY & ECONOMIC DEVELOPMENT

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL
For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?
No

APPROVED

- 1 NOV 2004

9.0 RECOMMENDATION
That E&C approve
1. The model for the Office of Multicultural Affairs

Carol Ann
Lord Mayor

2. Determine (a) staffing of the Office of Multicultural Affairs AI
(b) budget allocation for the Office of Multicultural Affairs BI

Handwritten signatures and initials

10.0 DIVISIONAL MANAGER

Margaret Allison

Margaret Allison
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

Pam Bourke

Pam Bourke
Manager
SOCIAL POLICY

I Recommend Accordingly

Handwritten signature

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In Council's budget it was stated that "the Office of Multicultural Affairs be established in partnership with the Lord Mayor's Office, Chairperson of Council and Chairperson responsible for Community Policy."

On 6 September, 2004 options for the structure of the Office of Multicultural Affairs were presented to E&C Strategy. Further advice about requirements was provided. Key stakeholders have since negotiated an agreed model for the Office of Multicultural Affairs.

Model for the Office of Multicultural Affairs

A high level **Multicultural Board** that is chaired by the Lord Mayor will oversee the Office of Multicultural Affairs. The membership of this committee includes the Lord Mayor, Chairperson of Council, Chairperson of the Community Services Committee, and 4 representatives nominated from the community. The Divisional Manager, Community and Economic Development will provide an executive secretariat role to the board.

The existing external **Community Relations Reference Group** that is chaired by the Chairperson of the Community Services Committee will continue to provide advice about the issues faced by Brisbane's multicultural communities and Council's Multicultural Strategy. Membership includes representatives from key multicultural community organisations, State agencies such as Police, Education, Multicultural Affairs Queensland and the Federal Government Department of Immigration and Indigenous Affairs.

The **Cultural Diversity Advisory Group** is an existing internal co-ordination group that has membership of senior staff from across Council. Membership currently includes Managers from Community Information, Customer Services, Community & Lifestyle, Brisbane Transport, Library Services, Marketing & Communications, Social Policy, Community Development Services, HR Work Environment, Strategic Planning and Traffic and Transport. This group will be expanded to include Managers from Economic Development, Velocity and Lord Mayors Administration Office.

The **Office of Multicultural Affairs** will be located in the Lord Mayor's Administration Office, with 1 -2 FTEs. The Manager of the Lord Mayor's Administration Office (LMO) will provide operational management. The Office of Multicultural Affairs will report to the Divisional Manager, Community & Economic Development, on policy development and implementation.

Community Development Services will continue to provide essential services to the migrant and refugee communities through the Social Action and Equity Team.

This model is represented diagrammatically in Attachment 1.

Resourcing Options

- (a) Two new staff in Lord Mayor's Administration Office
- (b) Senior Program Officer Cultural and Linguistic Diversity (SPOCLD) move from CED to LMO plus one new staff person in LMO
- (c) One new staff member in LMO

Refer to Section 19.0 Financial Impact for costing details

Option A and C maintain the Senior Program Officer Cultural and Linguistic Diversity position in CED to carry out the purchaser role. However option B leaves CED without an FTE to carry out the purchaser role. The Purchaser role (SPOCLD) is currently funded by State Government through the Local Area Multicultural Partnership Program. Any changes to this position would need to be negotiated with the State Government.

12.0 CONSULTATION

- Cr Campbell Newman Lord Mayor
- Cr David Hinchliffe, Deputy Mayor
- Cr Kerry Rea, Chairperson, Community Services Committee
- Cr Kevin Bianchi, Chairperson of Council
- Jude Munro, Chief Executive Officer
- Craig Evans, Lord Mayor's Chief of Staff
- Victoria Miller, Policy Adviser to the Lord Mayor
- Peter Rule, Manager, Lord Mayor's Administration Office
- Margaret Crawford, Divisional Manager, Customer & Community Services
- Graeme Jones, Manager, Community Development Services
- Hayden Wright, Former Acting Divisional Manager, Community & Economic Development
- Julie Harris, Manager, Economic Development
- Staff members of Social Action & Equity team

All consulted are in agreement with the model, however a decision is required for the staffing and budget of this model.

13.0 IMPLICATIONS OF PROPOSAL

- Provides high profile leadership of the multicultural agenda that is visible to the community.
- Enables community input into Council's decision making processes regarding multicultural communities.
- Increases co-ordination across Council in delivering services to people from culturally and linguistically diverse backgrounds.
- Increases access to Council services, programs and facilities for people from culturally and linguistically diverse backgrounds.
- Increases Council's ability to deliver on the Productive Diversity Aim of the One City Many Cultures Strategy and the Working with Refugees Strategy

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Council's One City Many Cultures Strategy and Working With Refugees Strategy comes under Program 4 – Community Life

4.4 Enriched Brisbane

4.4.1 Create Opportunity for Social Inclusion

4.4.1.1.D03 Multicultural Communities

16.0 CUSTOMER IMPACT

- Increased coordination of the multicultural agenda across Council
- Increased service delivery to residents from culturally and linguistically diverse backgrounds
- Increased access for community members to decision making processes regarding implementation of Council's multicultural agenda

17.0 ENVIRONMENTAL IMPACT

There are no foreseen environmental impacts.

18.0 POLICY IMPACT

Increased capacity for Council to deliver on the One City Many Cultures Strategy and the Working With Refugees Strategy. If option B is chosen there will be a reduction in CED's ability to deliver on the purchaser role of Council's multicultural agenda.

19.0 FINANCIAL IMPACT

Funds are subject to budget review.

Current Service Development 4.4.1.1.D03 Multicultural Communities:
2004/05: \$300,000 expense, \$80,000 revenue, \$220,000 net

Resourcing Options

- (a) Two new staff in Lord Mayor's Administration Office
(Band 7 FTE = \$78,000; Band 6 FTE = \$68,000)
2004/05 \$73K (January – June 2005)
2005/06 \$152K
2006/07 \$158K
2007/08 \$164K
- (b) Senior Program Officer Cultural and Linguistic Diversity (SPOCLD) move from CED to LMO plus one new staff person in LMO (Band 6 FTE = \$68,000)
2004/05 \$34K (January – June 2005)
2005/06 \$71K
2006/07 \$74K
2007/08 \$77K
- (c) One new staff member in LMO (Band 7 FTE = \$78,000)
2004/05 \$39K (January – June 2005)
2005/06 \$81K
2006/07 \$84K
2007/08 \$87K

20.0 HUMAN RESOURCE IMPACT

The Human Resource impact is 1 – 2 new FTEs depending on the chosen option

21.0 URGENCY

In the normal course of business.

22.0 **PUBLICITY/MARKETING STRATEGY**
At the Lord Mayor's discretion

23.0 **OPTIONS**

A. Model

1. That E&C approve the model for the Office of Multicultural Affairs
2. That E&C does not approve the model for the Office of Multicultural Affairs

Option A.1 is the preferred and recommended option

B. Resourcing

1. Two new staff in Lord Mayor's Administration Office
2. Senior Program Officer Cultural and Linguistic Diversity (SPOCLD) move from CED to LMO plus one new staff person in LMO
3. One new staff member in LMO

It is recommended that E&C determine the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 392/70/1-2004 (1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Funding towards the Straight out of Brisbane Festival 2004.

3.0 ISSUE/PURPOSE

The purpose of this submission is to approve a recommendation for funding of \$10,000 for the Straight out of Brisbane Festival 2004 from the 2004-05 Youth Festivals budget.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Glenda Johnson, Program Officer Cultural Identity, 3403 6799.

6.0 DATE

25 October 2004

RESOLUTION TAKEN
1 NOV 2004

TOWN CLERK
POCT

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

RESOLUTION
1 NOV 2004

9.0 RECOMMENDATION

That E&C grant approval for funding of \$10,000 for the Straight out of Brisbane Festival 2004 from the 2004-05 Youth Festivals budget.

APPROVED

- 1 NOV 2004

10.0 DIVISIONAL MANAGER

[Signature]
Lord Mayor
[Signature]
Margaret Allison
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

Matthew Cox
Acting Manager
COMMUNITY & LIFESTYLE

[Signature]
1

11.0 BACKGROUND

Context

Council has allocated \$200,000 in the 2004-05 budget towards Youth Festivals and Events activity. Three activities were nominated - namely the Visible Ink Festival, Rocket Youth Music Program and Stylin'Up. Young people engaged in contemporary music gain their initial experience at Stylin Up and are able to further develop professionally and forge industry links through Rocket. Young people engaged in other forms of the performing arts gain their initial experience through the Visible Ink Festival and need to find a similar bridge in terms of professional development and industry linkages. The Straight out of Brisbane Festival (SOOB) provides that important bridge.

About SOOB

Straight Out of Brisbane (or SOOB) is Queensland's largest single showcase of young, emerging and independent arts, culture and ideas. SOOB was started in 2001 by a community of young and emerging Brisbane artists who realised they needed more opportunities to network, market, discuss and showcase their work.

Previous support for SOOB in 2003

The most recent SOOB festival was held in December 2003 and was supported by Council through a small cultural grant of \$8,000. At the 2003 festival there were:

- 152 events and 620 local and interstate artists and speakers. This makes it the 3rd largest festival in Brisbane by numbers of events and participating artists and the largest new media and digital arts event in Queensland.
- approximately 8,000 people, with 89.2% of the audience under 30 and 95.4% satisfied or highly satisfied with the festival experience

The 2003 event created 137 marketing, networking and showcasing opportunities for artists working in new and innovative arts practices, and for young, independent and emerging artists from under-represented communities and backgrounds. The scale of the 2003 event was significantly larger than previous events and was well supported by young and emerging artists.

SOOB also attracted strong national media interest from outlets like Triple J, the Courier-Mail and local and national specialist arts and music media. National media coverage in particular has highlighted the festival as an example of the exciting talent emerging in Brisbane.

The festival was also viewed by Council staff as an excellent example of Council's new Creative City Strategy in terms of the professional development and showcasing of young artists who are likely to be future leaders of the city's creative economy.

Expected outcomes from 2004 festival

The 2004 Straight Out Of Brisbane festival is scheduled to take place over ten days from the 2nd to the 12th of December in a number of venues around Brisbane.

The proposed 2004 program will include:

- an outreach program with Visible Ink delivering a series of forums and events in Indooroopilly and Inala
- 2004 Creative Industries Micro-Business Forum
- Youth Ideas Symposium & virtual think-tank

- The Interactive Game Art and Virtual Environment (I-GIVE) Awards
- A two week season of independent theatre presented by local emerging playwrights, actors and directors
- A program of events, exhibitions, practical workshops and forums for artists from across Brisbane examining current practices and theory in the areas of new media, visual arts, writing, spoken word, game design, fashion and the creative industries

Future plans

Over the next 3-5 years, the festival aims to become one of the signature contemporary arts and cultural events in the Australian calendar, bringing cultural tourists to Brisbane and attracting international media coverage highlighting the vibrancy of the Brisbane scene. SOOB also hopes to create a culture in Brisbane that makes it a “*destination city*” for aspiring interstate contemporary artists, thinkers and creative entrepreneurs.

Building on the success of previous festivals, this is an opportunity for Council to invest in the professional development and profile of emerging festival producers and artists in Brisbane. The festival has a modest budget and a good track record to date and as such, presents no significant financial risk. Of note is that the festival coordinators are largely unpaid other than for their out of pocket expenses, with most of the funding going towards staging and marketing costs.

It has also received financial support from Arts Queensland of \$50,000 towards both the 2004 and 2005 festivals. Given the success of the festival in meeting both industry and audience needs, Council may wish to review the level of funding with a view to increasing it in future years.

12.0 CONSULTATION

Cr Kerry Rea Chairperson Community Services Committee
Council’s Youth Policy Team

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

SOOB has filled a niche in Brisbane by providing a platform for young and emerging artists who are often not represented in larger more mainstream festivals. The sector acknowledges the loss of SOOB would make it difficult for the next generation of young artists to gain experience and to make connections with the local creative industries sector and with audiences.

Without events like SOOB Brisbane would be likely to lose many of its creative talents to other states and therefore relinquish its advantage in terms of its burgeoning creative economy. The Commonwealth’s recent investment in QUT’s new Creative Industries Precinct is a good indicator of the potential economic as well as cultural value of the sector to Brisbane.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The funding is linked to the following Corporate Plan theme:

Creative and Vibrant City 4.3 Festivals and Events

- Support a range of high quality festivals and events that celebrate the city's culture and its people's creative spirit.

16.0 CUSTOMER IMPACT

The funds will support cultural development for Brisbane artists and communities, enhance Council's youth initiatives and offer a diverse range of quality and accessible events to Brisbane residents and visitors.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

These funding recommendations support current Council policy directions including the Creative City Policy, the 2010 Creative City theme and the 2002 Festivals Master Plan Report.

19.0 FUNDING IMPACT

Funds are available in the 2004/2005 Youth Festivals - Project Number CL55 H000. Other youth activities funded from this area in the current budget include Stylin' Up, Visible Ink Festival and Rocket. Collectively they provide a good range of professional development opportunities for young and emerging artists. Based on the successful history and steady growth of the festival to date, there are no foreseeable financial risks.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

URGENT. As the festival takes place in early December, the organisers would benefit from knowing what funding is available to them as soon as possible.

22.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. An appropriate media release should be prepared by City Marketing in liaison with Community and Economic Development. This release should not be distributed until the recipient has been formally advised on the outcome.

23.0 OPTIONS

Option1: Approve the recommendation.

Option 2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 8 NOVEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
08/11-1F R	221/38-2004	City Governance	Presentation and tabling of the Quarterly Financial Report for the period ended September 2004.	Yes
08/11-2F	364/1/33(P1)	City Governance	Delegation for the power to approve ex gratia contributions for half cost of fencing claims arising under extenuating circumstances.	Held
08/11-3F M	364/150/3(453)	City Governance	Proposed sale of Council land situated at 68 Windemere Street, Morningside.	Yes
08/11-4F M	364/48/2-HP113/P)47(A1)	City Governance	The surrender by Vodafone Pty Limited of successive Telecommunication Leases and the granting of new successive Leases to Vodafone in replacement of those surrendered; and the granting of successive Telecommunication Leases to Telstra Corporation Limited, all at the Grovely Reservoir, Keperra.	Yes
08/11-1K M	202/11-NO555/95	Urban Management	Claim for compensation arising from the resumption of land for road purposes situated at 95 Lutwyche Road, Windsor – Sabletile Pty Ltd trading as Empire Business Furniture.	Yes
08/11-1L M	240/7-2004/2005	OLMCEO	Contracts to Provide Professional Services – Report for August, 2004.	Yes
08/11-2L M	1/139(A2)	OLMCEO	Appointment of Andrew MacLeod, Manager Assurance and Audit Services, to the Internal Auditing Standards Board of the Institute of Internal Auditors.	Yes
08/11-1N M	392/56-2004/2005	CEO	Senior Citizens Funding Program 2004/2005.	Yes

Present – Campbell Newman, J H Campbell, D B Hinchliffe, K M Rea, H J Abrahams, G M Quirk, K Flesser.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 364/150/3(453)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 68 Windemere Street, Morningside.

3.0 ISSUE/PURPOSE

To obtain approval to sell the subject parcel of land which is considered surplus to Council's requirements.

4.0 PROPONENT

Helen Gluer
Chief Financial Officer

ACTION TAKEN

24 NOV 2004

TOWN CLERK

PAMCA

5.0 SUBMISSION PREPARED BY

David Cox
Principal Asset Manager
City Assets, City Governance - Ext 36630

6.0 DATE

2 November 2004

RECEIVED

24 NOV 2004

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

It is recommended that approval be granted to sell the property situated at 68 Windemere Street, Morningside, described as Lot 105 on RP89097, subject to the realignment of the sewer if practicable, by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



Helen Gluer
Chief Financial Officer

1
sdr
CHIEF EXECUTIVE OFFICER

APPROVED

8 NOV 2004



Lord Mayor

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at 68 Windemere Street, Morningside, described as Lot 105 on RP89097 and containing an area of 412m²- (refer Attachment 1). The land is identified in the City Plan as Low Density Residential and as such the site would be suitable for the construction of a single detached dwelling.

The property is a vacant residential allotment, which was acquired by Council in 1944 because of arrears in rates. Since that date, the property has remained vacant. Thorough consultation throughout the Council Branches / Divisions has identified the allotment as being surplus to Council requirements.

This parcel of land has been offered to the Brisbane Housing Company (BHC) for consideration as to its suitability for the provision of more affordable housing. The BHC has formally indicated they have no interest in acquiring this property.

Water and sewerage services are connected to the site, however the sewer line traverses diagonally across the land. Consideration has been given to re-align the existing sewer line along the southern boundary of the property making it easier to construct a dwelling on the land. Two quotes were sought to carry out the sewer work with Brisbane Water proving to be the most cost effective at [redacted]

An independent valuation of the subject property has assessed the market value to be [redacted] on the basis of the re-aligned sewer and [redacted] with the sewer on its existing alignment, a difference of [redacted] (Refer Attachment 2). Therefore on the basis of the assessed values it is proposed to add value to the property by realigning the sewer prior to sale. However as part of the existing sewer is linked to a manhole on an adjoining property and access to this property may not be allowed by the owner, it is proposed to only realign the sewer if practicable.

Therefore it is recommended that approval be granted to sell the property situated at 68 Windemere Street, Morningside, described as Lot 105 on RP89097, subject to the realignment of the sewer if practicable, by public auction at a reserve price to be determined by the Chief Financial Officer and on terms and conditions approved by Manager, City Assets and Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

Councillor Kim Flesser, Chairperson Finance Committee
Frank Riley, Manager, City Assets, City Governance;
Councillor Shayne Sutton, Councillor Morningside Ward;
Laurie Vosper, Principal Asset Officer, Infrastructure Planning, UM;
Tom Richardson, Program Officer Strategic Planning, City Planning, UM;
Ben Lindenboom, W & S Development Officer, BW;
Frances Hudson, Program Officer, Facilities Development, CED;
David Cant, Chief Executive Officer, Brisbane Housing Company

No objections have been received from the above to this proposal.

13.0 IMPLICATIONS OF PROPOSAL

The sale of 68 Windemere Street, Morningside will provide Council with an expected revenue return of approximately redacted

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council program: City Governance

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

19.0 FINANCIAL IMPACT

Budget impact: Costs associated with the sewer realignment and marketing and sale of this property are estimated at [redacted] and these will be met from existing City Assets Branch budgets. It is anticipated that revenue in the amount of [redacted] will be received from the sale of the land as part of the 2004/05 Property Disposal Program.

Taxation issues: Nil

Risk Assessment: Not Applicable

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the recommended option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 **FILE NUMBER:** 364/48/2-HP113/P47(A1)
364/48/3(336)

2.0 **TITLE**

The surrender by Vodafone Pty Limited of successive Telecommunication Leases and the granting of new successive Leases to Vodafone in replacement of those surrendered; and the granting of successive Telecommunication Leases to Telstra Corporation Limited, all at the Grovelly Reservoir, Keperra.

3.0 **ISSUE/PURPOSE**

To obtain approval for the acceptance of the surrender of the two successive Vodafone Pty Limited (Vodafone) Telecommunication Leases and the granting of successive (replacement) Telecommunication Leases to Vodafone; and also, the granting of successive Telecommunication Leases to Telstra Corporation Limited (Telstra), all at the Grovelly Reservoir, Keperra.

4.0 **PROPONENT**

Helen Gluer
Chief Financial Officer
Ext. 34577

5.0 **SUBMISSION PREPARED BY**

David Cox
Principal Asset Manager
City Assets - Ext 36630

6.0 **DATE**

2 November 2004

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For Establishment and Co-ordination Committee Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

NO ACTION TAKEN
TOWN CLERK
f amca
RECEIVED
9 8 NOV 2004
COMMITTEE SECTION

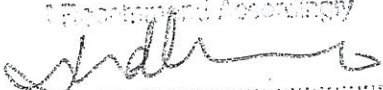
RECOMMENDATION

That E&C grant approval for,

1. Acceptance of the surrender of the existing Leases, Numbers 701431759 and 701431762 (as outlined in yellow on Attachment 4) with Vodafone Pty Limited which are to take effect on 12 October 2004.
2. Subject to the surrender of the leases described in 1 above and in consideration for paying an increase in rental (to equate with the Council's current telecommunication rentals schedule) two (2) successive Leases to be granted to Vodafone Pty Limited upon the Council's standard terms and conditions for such leases over the existing telecommunications facility (as outlined in green on Attachment 5).
3. The Leases proposed in 2 above to provide;
 - (i) for an aggregate period of twenty (20) years, comprised of two successive periods of ten years each commencing on 13 October 2004; and,
 - (ii) a commencing annual rental of [redacted] (plus 10% GST); and,
 - (iii) Vodafone Pty Limited is to pay all of Council's reasonable costs relating to items 1 and 2. However, in view of there being existing Leases it will not be charged an Establishment Fee; and,
 - (iv) the Leases to be on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets
4. Subject to the surrender of the leases described in 1 above and the granting of the new Leases described in 2 above, two (2) successive Leases to be granted to Telstra Corporation Ltd upon the Council's standard terms and conditions for such Leases over that area of land that is outlined in orange in Attachment 5
5. The Leases proposed in 4 above to be;
 - (i) for an aggregate period of twenty (20) years, comprised of two successive periods of ten years each commencing on 13 October 2004; and,
 - (ii) a commencing annual rental of [redacted] (plus 10% GST); and,
 - (iii) Telstra to pay an Establishment Fee of [redacted] (plus 10% GST); and,
 - (iv) The leases to be on terms and conditions that are satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets.

10.0 DIVISIONAL MANAGER


 Helen Gluer
 CHIEF FINANCIAL OFFICER


 DIVISIONAL MANAGER

11.0 BACKGROUND

The purpose of this submission is for the Committee to;

- (i) approve the acceptance of the surrender by Vodafone Pty Limited of its existing successive telecommunication leases at the Grovely Reservoir, Keperra; and, approve the grant of successive telecommunication leases to Vodafone that replace the leases surrendered (Refer Attachments 2-5); and,
- (ii) approve the grant of successive telecommunication leases that will enable the co-location by Telstra upon Vodafone's tower of a telecommunications facility at the Grovely Reservoir. (Refer to Attachments 1-6).

WITH REGARD TO VODAFONE

The existing Vodafone telecommunications installation as approved by the Establishment and Co-ordination Committee on 3 October 1994 was inadvertently constructed outside the area of land leased to Vodafone for the purpose. However, the existing structure does occupy the site that was approved by the Council's planners.

In order to correct the situation it is necessary for the existing leases to be surrendered by Vodafone and a new replacement lease to be granted over a similar area of land where the facility has actually been constructed.

There will be no modifications made by Vodafone to its existing equipment. The only significant changes involved in the process will be to the location of the site that is currently leased and the level of the rental. Vodafone has agreed to pay an increase in the rent that will bring the rental up to [redacted] (plus 10% GST). This amount equates with the Council's current rental schedule and accordingly, the replacement Leases are to be for successive ten year periods.

WITH REGARD TO TELSTRA

The facility proposed by Telstra comprises the following infrastructure: -

- Six (6) panel antennas.
- One (1) cable tray.
- One (1) low impact equipment shelter on a concrete slab.
- A security fence surrounding the proposed 24.75m² lease area.

In terms of the Commonwealth legislation the proposal is deemed to be of "Low Impact". Accordingly, it will not require planning and development approval.

Having regard to the Council's Telecommunications Guidelines it is considered that the payment by Telstra of an Establishment Fee of [redacted] (plus 10% GST) and a commencing annual rental of [redacted] (plus 10% GST) will meet Council's policy requirements.

BACKGROUND (CONT.)

Existing telecommunications leases previously approved by the Establishment and Co-ordination Committee in respect of facilities at this site, are those with Vodafone, Optus, and Hutchison.

The nearest residence to the site is approximately 45 metres distant. The maximum cumulative EME level at 1.5m above ground level from the existing and the proposed antennas is estimated to be 1.18% of the Australian Communications Authority (ACA) mandated safe level for continuous exposure. Evidence gathered by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) suggests that exposure levels in public areas are so far below the exposure limit set by the ACA that EMR emissions from mobile phone base stations have no implications for health.

On 3 August 2004, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

12.0 CONSULTATION

- Councillor Kim Flesser, Chairperson, Finance Committee.
- Councillor Ann Bennison, Enoggera Ward.
- Frank Riley, Manager, City Assets Branch, City Governance.
- Warren Dwyer, Solicitor, Brisbane City Legal Practice.
- Julie McLellan, A/Manager, Water Services Management.
- Stephen Hill, Technical Officer, Water Network Services.
- David Hains, Senior Technical Research Officer, iDivision.
- Brendan Carlin, Network Team Leader, Delivery Branch, iDivision.
- Colin White, Radio Technician, Electronic and Mobile Systems.

None of the above parties have raised objections to the proposal.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of telecommunications services to the community.
Political	No impact.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

18.1 Budget Impact:

There are no funding requirements. Moreover, in addition to the prescribed Establishment Fee of [redacted] (plus 10% GST) Council will receive an additional ongoing annual rental from Telstra commencing at [redacted] (plus 10% GST) and an increase in the existing annual rental from Vodafone of [redacted] (plus 10% GST) which will increase each year upon 13 October by the greater of the CPI or 5% for the terms of the respective leases. This income being in addition to the other three existing telecommunication lease rentals received at this site.

18.2 Taxation Issues:

Nil

18.3 Risk Assessment:

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 **FILE NUMBER:**

202/11-NO555/95

202/11-NO555/95

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Claim for compensation arising from the resumption of land for road purposes situated at 95 Lutwyche Road, Windsor – Sabletile Pty Ltd trading as Empire Business Furniture.

3.0 **PURPOSE/ISSUE**

Claim for compensation.

4.0 **PROPONENT**

Ken Deutscher, Acting Divisional Manager, Urban Management Division.

5.0 **SUBMISSION PREPARED BY**

Jon Skelton, Asset Officer - Infrastructure Management (x36958).

6.0 **DATE**

28 October 2004

NOT TAKEN

11 NOV 2004

TOWN CLERK

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval.

DMURK

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

RECEIVED

11 NOV 2004

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

It is recommended that E&C approve as follows:

- (a) The claim for compensation set out in Schedule 1 Part 1 and 2 be accepted;

Schedule 1

Part 1	Details of Resumption
Claimants	Sabletile Pty Ltd trading as Empire Business Furniture
Property resumed	Part of property situated at 95 Lutwyche Road, Windsor described as Lot 11 on SP.125076 being in the Parish of Enoggera, having an area of 213 m ² .
Purpose of Resumption	Road purposes.
Part 2	Details of Claim
Amount of Claim	(a) redacted loss of land and improvements. (b) redacted loss of income. (c) Reasonable Professional costs. (d) Interest calculated from the date of resumption to the date of settlement.
Terms of Claim / Settlement	(a) Claim is accepted in full and final satisfaction of all rights claims and interests that the claimant has or will have in respect of the taking of the subject land; (b) The claimant enters into a deed of indemnity on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

[Signature]
Ken Deutscher
 Acting Divisional Manager
 URBAN MANAGEMENT DIVISION

[Signature]

APPROVED

8 NOV 2004

[Signature]
 Lord Mayor

[Handwritten initials and signatures]
 HZ
 80

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 31 March 2000, Council resumed land for road purposes from Sabletile Pty Ltd trading as Empire Business Furniture being part of property situated at 95 Lutwyche Road, Windsor described as Lot 11 on SP.125076 Parish of Enoggera containing an area of 213 m² as shown shaded yellow on the attached plan (Attachment A). The subject land was acquired in connection with the Inner City Bypass Project.

At the date of resumption the parent parcel was improved with a commercial/industrial building utilised for showroom, administration and storage with Town Planning Approval for the purpose of Retail Warehouse (Display and Sale of Office Furniture). The property was occupied by Empire Business Furniture a business directly related to the property owner. The highest and best use of the resumed land and the parent parcel at the date of resumption was for the existing use as a retail warehouse showroom.

The resumed land consisted of a strip located along the Lutwyche Road frontage. In addition to the loss of land, improvements consisted of a ceiled portico being an extension of the main building, sealed car park, landscaping and signage. Council removed the portico and reinstated the front of the main building and relocated the business signage. In order to undertake the roadworks a road barricade was erected across the Lutwyche Road frontage of the property and restricted access to Horace Street which was the access for the property for a period of five months.

During the works the claimant raised concerns that the roadworks and barriers were affecting their trade as trading figures had decreased and customers were complaining that they could not get access to the property. In recognition of these concerns Council erected temporary direction signs for customers of the business in order to minimise disruption to the business.

In relation to compensation for the loss of real estate the claimants representatives were originally seeking in the order of [redacted] compensation, but following without prejudice negotiations they have lodged a claim for compensation in the amount of [redacted] plus reasonable valuation and legal costs associated with formulating and lodging their claim.

Valuation consultants, Realty Valuation Services were engaged to determine the appropriate compensation payable for the resumption which has been assessed at [redacted] (Attachment B) on the basis of loss of land and improvements and diminution in value to the balance of the property as a result of the increased proximity of the new road alignment to the existing improvements.

In relation to business losses to the associated business Empire Business Furniture incurred as a result of the works the claimant was seeking the amount of [redacted] but following without prejudice negotiations they have lodged a claim for compensation in the amount of [redacted]

Council's business valuation consultant Moore Stephens HL Accountants has reviewed

the trading figures for Empire Business Furniture and has advised that in their opinion the loss of profits as a result of the disturbance to the business during the roadworks is within the range of [redacted] to [redacted] (refer attachment C).

As the claim for compensation is considered reasonable and is supported by Council's valuation advice it is recommended that it be accepted in full and final settlement subject to the claimant entering into a deed of indemnity to the satisfaction of the Manager, Brisbane City Legal Practice.

12.0 CONSULTATION

Graham Quirk, Chairperson Transport and Major Projects.

Gregg Buyers, Principal Project Officer, Major Infrastructure Projects.

13.0 IMPLICATIONS OF PROPOSALS

If the recommendation is adopted, a claim for compensation will be processed.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

This proposal facilitates improvements to transport infrastructure which is consistent with key initiatives of the 2002-2006 Corporate Plan.

16.0 CUSTOMER IMPACT

The Urban Management Division's acquisition program will be met in a cost-effective manner.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funds are available under the Major Roads Sub-Program - Work Order 180886.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

Nil.

23.0 OPTIONS

1. Accept the claim for compensation.
2. Reject the claim and make a counter-offer.
3. Refer the matter to the Land Court for determination.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 240/7- 2004/2005

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for August, 2004

3.0 ISSUE / PURPOSE

The purpose of this submission is to advise E&C of the consultancies commissioned in August, 2004.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO
Extension 36486
Office of the Chief Executive Officer

NOTION TAKEN
11 NOV 2004
TOWN CLERK
PAMLED

6.0 DATE

29 October 2004

RECEIVED
11 NOV 04

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of August, 2004 as attached.

10.0


Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED
8 NOV 2004

Lord Mayor


BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$4,677,790.13 during the month of August, 2004 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 1/139(A2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Andrew MacLeod, Manager Assurance and Audit Services, to the Internal Auditing Standards Board of the Institute of Internal Auditors.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval to support the continued appointment of Andrew MacLeod, MMA, to the Internal Auditing Standards Board of the Institute of Internal Auditors, to approve his attendance at one meeting of this Standards Board in the United States during 2004/2005.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Andrew MacLeod
Manager, Assurance & Audit Services, (Ext 36897)

ACTION TAKEN

04 NOV 2004

6.0 DATE

29 October 2004

TOWN CLERK

MAAS

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

08 NOV 2004

COMMITTEE SECTION

10-YEAR RELEASE SCHEME

9.0 RECOMMENDATION

That E&C:

1. Support the continued appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Internal Auditing Standard Board of the Institute of Internal Auditors;
2. Grant approval for the Manager, Assurance and Audit Services, to attend one meeting of the Institute of Internal Auditors Internal Auditing Standards Board in the United States in 2004/2005, at no cost to Council.

10.0 DIVISIONAL MANAGER




Jude Munro
Chief Executive Officer

APPROVED

8 NOV 2004

Lord Mayor



BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Institute of Internal Auditors

The Institute of Internal Auditors (IIA) serves 100,000 members in internal auditing, governance and internal control, IT audit, education, and computer security from more than 100 countries. The world's leader in certification, education, research, and technological guidance for the profession, the Institute serves as the profession's watchdog and resource on significant auditing issues around the globe.

The IIA also provides internal auditing practitioners, executive management, boards of directors and audit committees with standards, guidance, and information on internal auditing best practices. The IIA Internal Auditing Standards Board defines, develops and promulgates internal auditing standards and their associated interpretations and guidelines. Also, the Standards Board maintains a liaison with the certification program (CIA exam) to assure that it continues to incorporate and reflect the most current standards and guidance officially published, and maintains a dialogue with other standards bodies.

This will be Andrew's fourth year on the IIA Internal Auditing Standards Board. The Council will continue to benefit from Andrew's access to leading edge research on all facets of internal and computer auditing. Membership of the IIA Internal Auditing Standards Board will allow Andrew to keep up to date with what is happening worldwide in relation to internal auditing and establish world renowned contacts.

Meetings are usually held Wednesday through Friday and travelling time will be required. The IIA Internal Auditing Standards Board is an international body and meetings are held in various parts of the world. This year there will be one meeting held in Orlando where the IIA is headquartered.

Council will allow Andrew up to ten days time off from work to attend meetings of Standards Boards of the Institute of Internal Auditors and the Information Systems Audit and Control Association in each financial year. Any extra time required will be taken as either leave without pay or recreation leave.

By way of comparison, Bob McDonald, Director, Internal Audit, Queensland Department of Natural Resources is the immediate Past Chairman of the Institute of Internal Auditors International Board. His department supports and funds his involvement with the Institute of Internal Auditors. The Queensland Department of Natural Resources and Mines funds one of his trips to the United States each year. The Director General of his Department has acknowledged the professionalism of their Internal Audit and the benefits of Bob's involvement with the IIA, particularly with respect to recruitment.

It is considered that Andrew MacLeod's continued membership of the IIA Standards Board is worthwhile and should be supported by Council.

12.0 CONSULTATION

Chief Executive Officer, Jude Munro
Manager of the CEO's Office, Hayden Wright

Both are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Membership of the Institute of Internal Auditors Internal Auditing Standards Board will allow Council, through Andrew, access to leading edge internal audit research and developments.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Andrew's membership of the Institute of Internal Auditors Standards Board will lead to a higher quality of Assurance and Audit Services coverage in Council.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FINANCIAL IMPACT

No cost to Council, apart from the time off to attend one meeting for Andrew MacLeod, as funding is being provided by the Institute of Internal Auditors and the Information Systems Audit and Control Association.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option (1) Approve the recommendation.

Option (2) Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: 392/56-2004/2005.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Senior Citizens Funding Program 2004/2005.

3.0 ISSUE/PURPOSE

To ratify approval for the allocation of funding under this grant program as per the attached schedule.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Lyn Trinder, Program Officer Community Partnerships, Community & Lifestyle (ext - 36464)

6.0 DATE

27 October 2004

04 NOV 2004

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

POCP

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

08 NOV 2004

COMMITTEE SECTION

9.0 RECOMMENDATION

To ratify approval of the allocation of grants in the attached schedule (Attachment 1).

10.0 DIVISIONAL MANAGER

APPROVED

8 NOV 2004

KA

Pam Bourke
Pam Bourke
MANAGER
SOCIAL POLICY

Margaret Allison
Margaret Allison
DIVISIONAL MANAGER
COMMUNITY AND ECONOMIC DEVELOPMENT

Lord Mayor

[Signature]

[Handwritten notes and signatures]

10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Senior Citizens Funding Program was established in 1995/96 to give seniors groups not funded by other means an opportunity to resource activities for their members.

The 2004/2005 budget includes the allocation of funds for the Senior Citizens Funding Program of \$100,000.

Details of eligibility criteria and guidelines are attached (refer Attachment 3). Grants are available to assist with either social outings and bus trips for older people; or the cost of celebrations such as Christmas parties for older people.

The funding range is from \$100 to \$275. As in 2003-2004 the types of applicant organisations have been prioritised to facilitate more targeted distribution of the funding.

Priority One – Groups run by seniors for the benefit of seniors
(eg senior citizens clubs, probus clubs, pensioner's leagues etc)

Priority Two – Community groups supporting seniors
(eg church run programs for local seniors including neighbourhood centres and social clubs)

Priority Three – Welfare services for seniors
(eg organisations receiving other government funding such as respite centres, meals on wheels etc)

Priority Four – Hobby and recreation groups which have senior members
(eg leisure clubs, orchid societies, bowls clubs etc).

A funding matrix has been used to allocate funding according to the priority category of the group and the number of participants indicated for the activity.

Priority Level	Number of participants Small (up to 20)	Number of participants Medium (20 – 50)	Number of participants Large (over 50)
1	\$225	\$250	\$275
2	\$150	\$175	\$200
3	\$125	\$150	\$175
4	\$100	\$125	\$150

448 applications have been received. Completion of assessment resulted in a total allocation of \$100,125.

12.0 CONSULTATION

Cr. Kerry Rea - Chairperson, Community Services Committee
Helen Wallace – Senior Program Officer Community Development Policy.
All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

The implications of this proposal are

- the continuation of and the increase in opportunities for the senior residents of Brisbane.
- public recognition of the support offered by Council to senior members of the community and their organisations.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

4.4.1.1 Policy, research and community grants – Community & Economic Development Division.

16.0 CUSTOMER IMPACT

The Senior Citizens Funding Program

- provides valuable support to community based Seniors Clubs and Organisations.
- enhances the capacity for groups of senior citizens to engage in interesting and stimulating activities
- increased recognition within the broader community of the valuable contributions made by senior citizens

17.0 ENVIRONMENT IMPACT

This proposal will not affect the physical environment, but will improve the City's social environment by enhancing the quality of life for older residents.

18.0 POLICY IMPACT

The Senior Citizens Funding Program aims to improve the quality of life for the senior residents of Brisbane.

19.0 FINANCIAL IMPACT

Of the 448 applications received for the Senior Citizens Funding Program 444 are recommended for funding representing \$100,125 - detailed in Attachment 1. The 4 ineligible applications are detailed in Attachment 2. Applications have been determined to be ineligible on the basis of either the group being based outside of Brisbane, the application being a duplicate by the same organisation, or a funding request for an ineligible activity (eg general community carols – not seniors focus).

Funds have been allocated under Project Number: CD16 4000 733 000 00.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

Funds should be distributed urgently to enable cheques to be sent to groups in time for Christmas celebrations.

22.0 **PUBLICITY/MARKETING STRATEGY**

At the Lord Mayor's discretion. It is proposed that a media release announcing the grants be issued to coincide with the cheques being posted.

23.0 **OPTIONS**

1. Approve the recommendations as set out in Attachment 1.
2. Not approve the recommendations as set out in Attachment 1.
3. Vary the level of assistance provided.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 15 NOVEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
15/11-1B	49/5/2	HRSM	Corporate Plan 2004-2008.	Held
15/11-1F	364/150/3(448) 364/150/3(460)	City Governance	Proposed sale of Council land situated at 11 Allison Street and 36 Thompson Street, Bowen Hills and lease of Council land situated at 27 Allison Street, Bowen Hills.	Yes
15/11-2F	317/64	City Governance	Debt Structure Review.	Yes
15/11-3F	221/100	City Governance	Re-allocation of Operating Leasing Facilities Limits.	Yes
15/11-4F	288/20-39B	City Governance	Review of delegations – <i>Transport Infrastructure Act 1994</i> and <i>Transport Operations (Marine Safety) Act 1994</i> .	Yes
15/11-1J	312/73(A2)	CCSD	Locations for Sunday Opening of Regional Libraries.	Yes
15/11-1K	352/6/0(250)	Urban Management	Parks Forum Limited – Council's membership and appointment of director representative.	Yes
15/11-2K	460/2(121)	Urban Management	Doolandella Local Plan.	Yes
15/11-3K	460/2(181)	Urban Management	End 2004 Amendments to Brisbane City Plan	Yes
15/11-4K	234/70/47	Urban Management	<i>Inner City Advisory Committee.</i>	<i>Withdrawn</i>
15/11-5K	460/11/44(12)	Urban Management	<i>Additional Entries to the Heritage and Commercial Character Building Registers in the Brisbane City Plan 2000.</i>	<i>Withdrawn</i>
5/11-6K	460/2(180)	Urban Management	Minor Amendments to the City Plan Heritage Register Planning Scheme Policy.	Yes
5/11-1L	376/1/14 04/05	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Provision of consultancy service for the review of the Accounts Payable/Procurement system database records and recovery of financial errors).	Yes
5/11-2L	467/26	OLMCEO	North-South Bypass Tunnel – Draft Business Case.	Yes with amendments

E&C RESULTS – 15 NOVEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
15/11-1M	(4)12/51/1(P8)	City Business	Monthly Report – Delegation of Authority to Travel – September 2004.	Yes

Present – Campbell Newman, J H Campbell, G M Quirk, K MRea, H J Abrahams, D B Hinchliffe, K Flesser.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SC
10 YEAR RELEASE

1.0 FILE NUMBER: 352/6/0(250)

SUBMISSION TO THE ESTABLISHMENT & COORDINATION COMMITTEE

352/6/0(250)	
X.REF	
ATTACHED	AC 1/14/312

2.0 TITLE

Parks Forum Limited – Council's membership and appointment of director representative.

3.0 ISSUE / PURPOSE

To approve submission of application for membership by Council of Parks Forum Limited and to appoint a representative of Council as Director.

4.0 PROPONENT

Ken Deutscher, A/Divisional Manager, Urban Management (x 34640).

5.0 SUBMISSION PREPARED BY

Trevor Page, A/Senior Program Officer Parks, SPTOP, (x 34523).

6.0 DATE

25 October, 2004

ACTION TAKEN

15 NOV 2004

TOWN CLERK

SPTOP

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

- 1) That E&C Committee approve the submission by Council of an application to become a full member of Parks Forum Limited, a company limited by guarantee under the Corporations Act 2001.
- 2) That E&C Committee appoint the holder of the position of Manager, Environment and Parks, Urban Management Division, currently Mr Russell Luhrs, as Council's representative in relation to its membership of Parks Forum Limited including appointment to its board of directors with, to the extent permitted by law, an indemnity in relation to any personal liability, costs or expenses incurred from so acting.

10.0 DIVISIONAL MANAGER

Ken Deutscher
 Ken Deutscher
 Acting Divisional Manager
 Urban Management

APPROVED

15 NOV 2004

Carol Ann
 Lord Mayor

I Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

[Signatures]
 VL. JHC

BCC PUBLIC RELEASE SCHEME 10 YEAR RELEASE

11.0 BACKGROUND

With six other founding members and two further members, Council has, since 1994, actively participated in the International Parks Strategic Partners Group (IPSP)¹, an informal group of organisations managing parks in Australia and New Zealand, meeting twice yearly and sponsoring a Biennial Best Practice Conference on parks management.

Incorporation

The original purpose of this group was to act as a peak body for the parks industry of Australia and New Zealand to foster continuous improvement and the development of best practice in parks management. Strong and increasing support for this group led to a decision by the members of IPSP to seek incorporation as a means of setting up a more structured organisation. As such, it is better able to operate effectively as a peak body to provide leadership and unity within the parks industry and to provide an information sharing and dissemination forum, working towards the development of consistent industry standards and greater community understanding of the role and importance of parks.

Parks Forum Limited was incorporated in April 2004 as a company limited by guarantee in the State of New South Wales.

Objects

Under its Constitution, a copy of which is on the file tabled with this submission, Parks Forum Limited has adopted the following objects:

“The mission of the Association Parks Forum Limited is to be a highly respected and influential peak body leading and developing the interests of and unity in the parks industry. The Association will:

- (a) assist the development of government policy;
- (b) develop and promulgate industry standards and best practices;
- (c) disseminate information;
- (d) share experience and expertise;
- (e) undertake collaborative research;
- (f) monitor industry performance;
- (g) enhance community understanding of the role and importance of parks; and
- (h) promote the societal values of community use and participation.”

It has all the powers, rights and privileges of a natural person and the powers of a company limited under the Corporations Act 2001 for the purpose of furthering those objects.

It is a non-profit organisation, with all of its property and income to be applied towards promotion of the objects.

¹ The current members of the IPSP Group are:

- Adelaide City Council
- Auckland Regional Council (New Zealand)
- Brisbane City Council
- Canberra Urban Parks & Places
- Centennial Parklands
- City of Melbourne
- Department of Conservation (New Zealand)
- NSW National Parks and Wildlife Service
- Parks Victoria

Membership

Under the Constitution, three types of membership are open to organisations:

- (a) full membership, applicable to organisations with park management responsibilities;
- (b) associate membership for organisations that supply goods and services to park management organisations; and
- (c) affiliate membership for organisations able to offer a mutual co-operative and beneficial relationship, such as universities.

Within each type are size-based categories, the criteria for which are set by by-laws. The categories for full membership are determined according to size of budget for park management purposes (current years combined operating and capital expenditure budget including corporate overheads).

The Constitution allocates voting rights at any election or general meeting of Parks Forum Limited according to the category of membership applicable to Full Members and provides for membership fees to be determined according to membership type and category.

For Brisbane City Council the applicable category of full membership is that of "Large Organisation Member", the criterion being a budget of \$20 million or more per annum. The applicable number of votes is 3, compared to a maximum of 4 for "Aggregate Members" (Federal and State Government departments including a number of park management organisations) and for "Very Large Members" (with a budget of more than \$50 million or being a "lead" Federal or State agency).

Voting rights are relevant for matters considered at annual general or other general meetings called in accordance with the Constitution.

Each full member will be represented at such meetings by a natural person appointed by it either by name or by reference to an identified position held. For Council it is recommended that the holder of the position of Manager, Environment and Parks, Urban Management Division, currently Mr Russell Luhrs, be appointed as Council's representative.

Russell has represented Council in all aspects of the IPSP Group since his appointment as Manager, Environment and Parks 18 months ago and has attended its last three conferences.

Membership fees for Council as a "Large Organisation Member" for 2004/05 financial year will be \$12,500. Council's previous commitment to the International Strategic Parks Partnerships has been \$5,000 annually.

Parks Forum has developed a strategic business plan that includes a 3-year Profit and Loss Budget Overview. The 2004-2005 budget comprises \$241,125.00 for revenue and \$212,340.00 for expenses. The only source of revenue will be membership subscriptions estimated at \$191,125.00.

Board of Directors

The operational management of Parks Forum Limited will be in the hands of a Board of Directors which, under the Constitution must comprise no less than 6 and no more than 10 directors, with an executive to consist of the Chairperson, the Vice Chairperson and the Secretary.

The first election of directors will be by the full members and this is to take place, under the Constitution, within 2 years of incorporation, although it is intended that this will occur early in the 2005/06 financial year. In the meantime, the members of the IPSP Group will form the interim Board to govern the organisation until the first annual general meeting. It will be noted that the Council's representative will be a director of this interim Board. Council will have one vote on that Board.

Indemnity

As Parks Forum Limited is a company limited by guarantee, the liability of its members on a winding up of the company is limited to the sum of \$20 for each member as specified in the Constitution.

While Council's liability as a member on a winding up is limited to the amount of the guarantee, a director could become personally liable for his or her individual acts or omissions while acting in the capacity of director. In this context, the Constitution provides for an indemnity to all "officers", including directors, secretaries and executive officers, to the extent permitted by law and may insure officers against any liability, costs and expenses incurred as an officer.

As this indemnity will be limited by the extent of funds of Parks Forum Limited it is submitted that Council further indemnify its representative when acting in that capacity or in the capacity of an officer of Parks Forum Limited against any liability incurred in such capacity to the extent permitted by law.

It is recommended that the Committee approve Council submitting an application for membership of Parks Forum Limited and that its representative for voting purposes and for appointment on behalf of Council to the company's board of directors be the Manager, Environment and Parks, Urban Management Division, currently Mr Russell Luhrs and that Council indemnify him to the extent permitted by law against any personal liability, costs or expenses arising from the representative's acting in that capacity.

12.0 CONSULTATION

Cr Helen Abrahams, Chairperson, Environment and Sustainability
 Alan Rogers, former Manager, Community Life
 Russell Luhrs, Manager, Environment & Parks
 George Fletcher, Solicitor, Brisbane City Legal Practice

All consulted are in agreement with the recommendation.

BCC PUBLIC RELEASE SCHEME
 10 YEAR

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support - Parks Forum Limited will become the peak body for park management organisations in Australia and New Zealand. Council's active membership and participation in its forums and activities will enable Council to remain at the leading edge of park management so that it can take advantage of all relevant initiatives and best practice innovations.

Service Levels – no implications identified.

Political – no implications identified.

Industrial Relations – no implications identified.

Regional Implications – no implications identified.

Social and Community – enhancement of social and community benefits from the provision of high quality park facilities with consequent improved liveability for the City of Brisbane.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Membership of Parks Forum Limited is conducive to many of the services and outcomes contained within Section 8.3 – City of diverse parks.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Membership of Parks Forum Limited is likely to lead to continuing improvements in park management, further reducing incidences of environmental harm associated with park management.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Membership Fees for the Parks Forum of \$12,500 per annum is available within existing program budgets (DNF1 2104659). Council's annual membership of the International Strategic Parks Partnership (now Parks Forum) has been \$5000. Provision has been made for the additional \$7500 in the 2004-2005 Environment and Parks budget.

Expenses associated with attendance at Board meetings and conferences etc to be subject to existing protocols and authorities under the existing Travel Policy (Administrative Policy 161). It is understood directors will be indemnified by Parks

Forum Limited with liability of members limited to the prescribed amount of \$20 on a winding up.

Indemnity of Council's representative supplementary to existing indemnity by Parks Forum Limited.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve Council's application for membership of Parks Forum Limited and appoint Manager, Environment and Parks as Council's representative, and, as applicable, director on the board of Parks Forum Limited with an indemnity against personal liability.

Option 2: Not grant approval to become a member of the Parks Forum Limited and/not nominate a representative.

Option 1 is the preferred Option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 467/26

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel – Draft Business Case

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek endorsement of the draft Business Case for the North-South Bypass Tunnel project, including the delivery of the project as a Public Private Partnership - Option 2.

4.0 PROPONENT

David Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Principal Project Manager (North-South Bypass Tunnel), Major Infrastructure Projects Office - 37239

6.0 DATE

2 November 2004

ACTION TAKEN

15 NOV 2004

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

LM2.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C endorses the draft Business Case *Report of 5 November 2004* for the North-South Bypass Tunnel project, including the delivery of the project as a Public Private Partnership – Option 2.

10.0 DIVISIONAL MANAGER

APPROVED

15 NOV 2004

Lord Mayor

David Stewart
Executive Manager
Major Infrastructure Projects Office

[Handwritten signatures]
JHC

11.0 BACKGROUND

The detailed feasibility investigations for the development of the North-South Bypass Tunnel have included the development of a detailed Business Case. The aim of this Business Case is to:

- Confirm the transport and traffic need and benefits of the project;
- Confirm the economic desirability and priority of the project;
- Confirm the technical viability of the project;
- Confirm the affordability of the project; and
- Identify the project delivery option most likely to deliver a value for money outcome for Council.

The Business Case has been developed in a manner consistent with the State Government's Value for Money Framework.

The initial findings of the business case analysis were presented to the Project Executive Group (PEG) and *some* members of Civic Cabinet on Saturday 2 October 2004. The final draft Business Case was presented to PEG on Wednesday 3 November 2004 *and a special meeting of the PEG Friday 5 November 2004*. The initial findings for the draft Business Case for the project was *verbally* presented to Establishment and Co-ordination (E&C) Strategy on the 4 October 2004 and formally to E&C Committee on the 11 October 2004.

At its meeting on 11 October 2004, E&C endorsed the recommended delivery model for the project as Public Private Partnership – Option 2 *and requested that the Business Case be completed. Requests were made for the Business Case document to be distributed before E&C members prior to consideration of its endorsement.*

The final draft Business Case analysis includes:

- Revised traffic demand forecasts based on revised population projections following discussions with the State Government (Planning Information Forecasting Unit);
- Revised capex estimates including the current southbound option for the Ipswich Road connection (short Gabba option), the revised construction site in Gibbon Street, and a single Tunnel Boring Machine option; and
- Discussion on affordability.

The final draft Business Case for the project is included as Exhibit A. The draft Business Case is commercial-in-confidence to Council.

The tunnel will provide significant benefits for the transport system and the economy of Brisbane, not only moving cars and commercial vehicles but also freeing surface space for improved public transport operations. The tunnel will facilitate the efficient movement of freight. There are also significant opportunities for urban renewal.

Significant economic wealth will be generated by the project if it proceeds to construction. While there is financial cost to be borne by Council, the

economic justification benefits greatly outweigh the cost.

The Draft Business Case concludes there are strong economic and significant transport and traffic benefits underpinning the project and that the project is both technically and financially viable and is affordable. From here, Council's Integrated Project Team will:

- Pursue the drafting of a Memorandum of Understanding with the State on project implementation;
- Complete the drafting of an Environmental Impact Statement for presentation to the State's Coordinator General, for public display commencing from 7 February 2005;
- Begin preparations for an Industry Roadshow to outline the project to potential industry participants. (Timing for the roadshow is yet to be determined);
- Advance the drafting of project transaction documents, including the Call for Expressions of Interest and the Request for Detailed Proposals.

12.0 CONSULTATION

Campbell Newman, Lord Mayor;
Councillor Graham Quirk, Chairperson Transport and Major Projects Committee;
Councillor Maureen Hayes, Shadow Spokesperson Transport and Major Projects;
Jude Munro, Chief Executive Officer;
Helen Gluer, Chief Financial Officer; and
North-South Bypass Project Executive Group

have been consulted and agree with the submission.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendations of this submission will allow the project development to progress.

14.0 COMMERCIAL IN CONFIDENCE

The draft Business Case contains commercial-in-confidence information. There is a probity framework in place for the project. It is important the information in the Business Case remains commercial in confidence as this would impact on competitive tendering processes.

15.0 CORPORATE PLAN IMPACT

The completion of the project feasibility phase is included in the Accessible City theme of the 2003-2007 Corporate Plan.

16.0 CUSTOMER IMPACT

NSBT will provide significant benefits to the transport network and will provide considerable advantage to all transport modes.

There will be specific local impacts that will need to be appropriately managed, such as land requirements for the construction of the facility and impacts like noise and traffic issues during construction.

17.0 ENVIRONMENTAL IMPACT

A detailed Environmental Impact Statement is being prepared in accordance with the *State Development and Public Works Organisation Act*.

The Terms of Reference were finalised by the Coordinator General on 10 September 2004. The majority of studies have been completed in draft and will be forwarded to the Coordinator General in November 2004. It is anticipated that the draft EIS will then go on an extensive period of public display commencing February 2005.

18.0 POLICY IMPACT

The project is consistent with existing Council policy.

New policies will be progressed in terms of requirements for City Plan amendments and operational management of the project.

19.0 FINANCIAL IMPACT

The draft Business Case details the anticipated extent of further financial commitment required by Council should the project proceed.

20.0 HUMAN RESOURCE IMPACT

Continued development of the feasibility of the project will not have any impact on existing staff.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Approve the recommendations and continue the development of the project as a Public Private Partnership (Option 2). This will achieve the strategic outcomes outlined in the Corporate Plan and ensure value for money project delivery.

Option 2: Not approve the recommendation and cease work on project feasibility. This option will not achieve the strategic outcomes in the Corporate Plan or the Transport Plan for Brisbane.

Option (1) is the preferred option.

1.0 FILE NUMBER: (4)12/51/1(P8)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - September 2004.

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

5.0 SUBMISSION PREPARED BY

Jaylene Farrell, Travel Co-Ordinator, Brisbane Commercial Services, ext. 72056

6.0 DATE

19 October 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for September 2004.

BCG 10 YEAR RELEASE SCHEME

10.0 Noel K Faulkner
Divisional Manager
City Business

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

15 NOV 2004

[Signature]
Lord Mayor
[Signature]

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September 2004, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in September 2004 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

September 2004

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	3
	(ii) Airfares	\$ 12,425.47
b)	Domestic Travel	
	(i) Number of Bookings	48
	(ii) Airfares	\$ 17,994.79
c)	Accommodation and Allowances Costs	\$ 31,419.60
d)	Registration Fees for Conferences	\$ 36,953.73
e)	Other Costs e.g. hire car	\$ 3,495.43

TOTAL

\$ 102,289.02

Commercial Operations

g)	International Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
h)	Domestic Travel		
	(i)	Number of Bookings	NIL
	(ii)	Airfares	\$
i)	Accommodation and Allowances Costs		\$
j)	Registration Fees for Conferences		\$
k)	Other Costs e.g. hire car		\$
	TOTAL		\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$ 240.00

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for September 2004.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

BCC 10 YEAR RELEASE SCHEME

E&C RESULTS – 22 NOVEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
22/11-1B	371/2(4)	HRSM	The purpose of this submission is to endorse the new Marketing, Communication and Advertising policy.	Held
22/11-2B	204/43/1(703)	HRSM	Brisbane City Council Submission on the State Government's Smart State Strategy.	Held
22/11-3B R	49/5/2	HRSM	Corporate Plan 2004-2008.	Yes
22/11-4B M	12/94/2(A1)	HRSM	Review of Council's Equity and Diversity Employment Targets and Group Description.	Yes
22/11-1F R	204/120/5(A1)	City Governance	Public Benefit Assessment for Brisbane CityWorks.	Yes
22/11-2F M	204/6(16/P3)	City Governance	Monthly Project Report – October 2004 (Attachment A).	Yes
22/11-1J	DRS/USE/H02-818453	Urban Management	Subdivision of land at 107 Kelvin Grove Road, Kelvin Grove, Kelvin Grove Urban Village.	Held
22/11-1K R	460/2(183)	Urban Management	Changes to Area Classifications in the Brisbane City Plan 2000.	Yes
22/11-2K R	202/10(660) 202/11-KB530/51 202/11-KB180/848	Urban Management	Boundary Road – Kelliher Road intersection.	Yes
22/11-3K R	460/2(185)	Urban Management	Draft Proposed Everton Park Local Plan.	Yes
22/11-4K M	202/11-MA150/1202	Urban Management	Approval to pay an advance against compensation in connection with the resumption of land for bushland purposes.	Yes
22/11-5K R	460/111/44(12)	Urban Management	Additional Entries to the Heritage and Commercial Character Building Registers in the Brisbane City Plan 2000.	Yes
22/11-1L M	24/1-L2004(5)	OLMCEO	Approval for Duncan C Martin, IS Assurance and Audit Manager, to present an IS Audit Training Course sponsored by the Fiji Chapter of the Information Systems Audit and Control Association (ISACA).	Yes
22/11-2L R	467/26	OLMCEO	North-South Bypass Tunnel – Expression of Interest.	Yes

1.0 FILE NUMBER: 12/94/2(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE
Review of Council's Equity and Diversity Employment Targets and Group Descriptions

3.0 ISSUE/PURPOSE
The purpose of this proposal is to adopt the new equity and diversity targets under the Equity and Diversity Framework 2003 - 2010.

4.0 PROPONENT
Phil Minns, Divisional Manager, Human Resources and Strategic Management

5.0 SUBMISSION PREPARED BY
HR&SM - Equity & Diversity Unit
Sheryl Sandy, Equity and Diversity Specialist, People Services, HR Services, Human Resources and Strategic Management, ext 30863

6.0 DATE
9 November 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL
E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?
N/A

9.0 RECOMMENDATION
It is recommended that E&C:

1. Adopt the changed definition for EEO target groups as described in *Attachment 1*.
2. Adopt the following targets for 2004/05:
 - (a) Indigenous - 2.5%
 - (b) Women in wages - 10.3%
 - (c) Women in salaried roles - 45%
 - (d) Women in Band 5 to SES roles - 40.1%
 - (e) Disability - 11%
 - (f) NESB - 12.5%

10.0 DIVISIONAL MANAGER

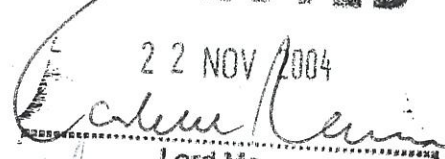


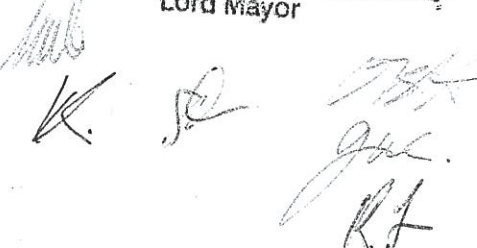
Phil Minns
Divisional Manager

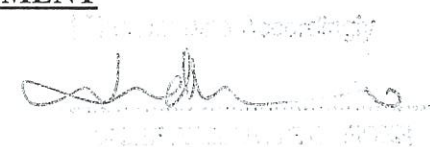
HUMAN RESOURCES AND STRATEGIC MANAGEMENT

BCC 10 YEAR PUBLICATION RELEASE SCHEME

RECEIVED
NOV 2004
COUNCIL SERVICES SECTION
ACTION TAKEN
5 NOV 2004
COUNCIL CLERK
SPCDS

APPROVED
22 NOV 2004

Lord Mayor





11.0 BACKGROUND

As a responsible public sector employer Brisbane City Council has certain legislative obligations, including the necessity to respond to Equal Employer Opportunity Legislation. Council has achieved this by firstly developing an EEO Management Plan 1997 to 2000. This EEO Management Plan has now been superseded by a series of Equity and Diversity Frameworks. These documents create the parameters within which Council can respond in a timely and committed way to establishing an equitable and diverse workforce.

Developing a diverse workforce has been further consolidated by the implementation of equity and diversity targets. These performance targets were first implemented in 1998 and enable the organisation to measure its progress in establishing a diverse workforce.

Council is viewed as a corporate leader for Equity & Diversity with the enactment and implementation of its Equity & Diversity Framework. This was made evident when the organisation recently received the national *Public Sector Employer of the Year Award*. The Equity and Diversity Framework significantly contributes to the Human Resource Framework of Council and further contributes to achieving our *Living in Brisbane 2010 Vision* by being an example to other employers both in the private and public sector.

To encourage the organisation to employ our workforce having regard to the diversity of our community targets for each of the four identified equity and diversity groups were established. As a significant employer in Brisbane it was decided that Council should adopt targets that reflected the make up of our community and therefore strive to match the profile of our staff with the profile of the community at large. By so doing this action ensured our compliance with Equal Employment Opportunity and Anti Discrimination legislation. This strategy has been very successful in helping the organisation achieve its goals in regard to equity and diversity.

An example of performance against the equity and diversity targets has been the employment of indigenous staff. Since 1998 Council has steadily improved its proportion of indigenous staff in our workforce to better reflect the proportion of indigenous people in the community in response to the targets set.

The Australian Bureau of Statistics have recently revised their definitions and it is recommended that Council should adopt these changed definitions in our framework. In recommending targets for the 2004/05 year these changed definitions have been taken into consideration. The new definitions are listed in *Attachment 1*.

Council has recently reviewed its targets and the new group descriptions and the recommended targets are drawn from this review. The executive summary of the review is attached to this Submission as *Attachment 2*.

The recommended targets are:

- (a) Indigenous – remain at 2.5%
- (b) Women in wages – increase to 10.3% from 10%
- (c) Women in salaried roles – new introduced target of 45% to replace the no target of women in the workforce
- (d) Women in Band 5 to SES roles – increase to 40.1% from 39%
- (e) Disability – remain at 11%
- (f) NESB – increase to 12.5% from 11.2%

12.0 CONSULTATION

- HR Council – endorsed the recommendation (15/3/04)
- EMT – endorsed the recommendation (7/7/04)
- Equity and Diversity Consultative Committee and associated Reference Groups

All consulted are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

This proposal establishes a rationale for the four equity and diversity target groups and creates the context in which they exist.

The recommended changes discussed in the paper preserve the relevance of the existing data that Council has collected since the inception of the EEO survey and updates the description of the target groups to make them more relevant to the community Brisbane City Council serves. In addition, an accurate and reliable data source has been established to ensure that targets can be regularly updated as our community demographics change.

14.0 CORPORATE PLAN IMPACT

This proposal is consistent with the Great Employer/ Clever Workforce outcome of the Organisational Capability Program which determines that Council's workforce will be built on ability and commitment and all of our people will be respected and valued. Council offers opportunities for all based on these principles.

15.0 CUSTOMER IMPACT

Brisbane City Council is seen as an equal employment organisation and demonstrates its role as a leader in establishing and maintaining an equitable and diverse workforce.

16.0 ENVIRONMENTAL IMPACT

Not Applicable

17.0 POLICY IMPACT

The proposal is consistent with Council's Equity and Diversity Framework 2003 – 2010.

18.0 FINANCIAL IMPACT
Not Applicable

19.0 HUMAN RESOURCE IMPACT

The proposal establishes employment targets for each of the equity and diversity target groups, provides a definition for each of the groups and identifies a relevant source or sources of data to ensure that future changes to target group employment targets will reflect the community the Brisbane City Council serves.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Internal publicity only to Divisions and Business Units to integrate new targets into their Local Equity and Diversity Plans.

22.0 OPTIONS

1. That E&C approve the recommendations.
2. That E&C does not approve the recommendations.
3. That E&C approves the recommendations with modifications.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 204/6(16/P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – October 2004 (Attachment A).

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Major Projects.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 3403 4577.

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager Financial Planning, City Governance, MFP, 3403 6068.

6.0 DATE

16th November, 2004.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

9.0 RECOMMENDATION

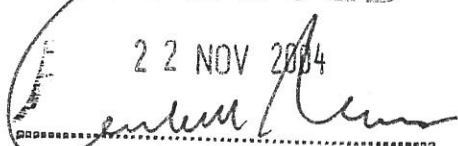
That E&C accept the Monthly Project Report.


10.0 DIVISIONAL MANAGER


Helen Gluer
Chief Financial Officer

APPROVED

22 NOV 2004


Lord Mayor



1 Financial Accounting



BCO 10 YEAR PUBLICATION RELEASE SCHEME

RECEIVED

22 NOV 2004

COMMITTEE SECTION

ACTION TAKEN

15 NOV 2004

TOWN CLERK

MFP

11.0 BACKGROUND

The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on time; on estimate (green); scope changes (orange); emerging issues (orange); not on estimate/time (red); and no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the *****OCTOBER 2004 UPDATE***** heading.

October 2004 Report Summary

Attachment A is the report for October 2004. Some changes have occurred in the report from the previous month. These projects are:

- OpenDooRS (see page 8);
- Suburban Centre Improvement Projects (see page 9);
- Electronic Parking Meters (see page 12);
- Ipswich Road – Gabba Central (see page 14);
- North-South bypass tunnel phase 2 (see page 15);
- Bikeway and Greenway Infrastructure (see page 31);
- Major Traffic Improvements – Intersections (see page 33);
- City Parks Trust (see page 35);
- Ward Parks Trust (see page 38);
- City Development – Major Works Program (see page 39);
- Maintain Customer Service Standards – Minor Works Program (see page 40);
- Resource Efficiency – Demand Management Program (see page 41); and
- Stormwater ICP Infrastructure – Schedule 82 (see page 43).

The remaining projects, in the Attachment, continue to report outstanding issues.

12.0 CONSULTATION

The Chief Executive Officer and officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for October 2004.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:
202/11-MA150/1202

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Approval to pay an advance against compensation in connection with the resumption of land for bushland purposes.

3.0 PURPOSE/ISSUE

The purpose of this submission is to pay an advance against compensation in connection with the resumption of land for bushland purposes at 1202 Blunder Road, Doolandella.

4.0 PROPONENT

Ken Deutscher, A/Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kim A Shields (AOPC7), Asset Officer- Planning & Delivery Infrastructure Management (X34646)

6.0 DATE

11 November 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN
18 NOV 2004
TOWN CLERK AOPC7
RECEIVED
22 NOV 2004
COMMITTEE SECTION

9.0 RECOMMENDATION

That E&C grant approval for the payment of an advance against compensation as set out in Schedule 1 Parts 1 and 2.

Schedule 1

Part 1	Details of Resumption
Claimants	redacted
Property resumed	Lot 3 on Registered Plan 92133 Parish of Oxley, Area 20.802 hectares Address – 1202 Blunder Road, Doolandella
Purpose of Resumption	Bushland
Part 2	Details of Advance
Amount of Advance	(a) redacted (b) Interest at the appropriate Land Court rate from date of resumption until date of payment of the advance.

10.0 DIVISIONAL MANAGER

APPROVED

22 NOV 2004

[Signature]
Lord Mayor

[Signature]
Ken Deutscher
A/Divisional Manager
URBAN MANAGEMENT DIVISION

BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 4 November 2003 E&C approved the compulsory acquisition of the subject land for environmental purposes. By Notification of Resumption published in the Government Gazette dated 26 March 2004, Council resumed from [redacted] his property situated at 1202 Blunder Road, Doolandella, for bushland purposes described as Lot 3 on Registered Plan 92133 Parish of Oxley, County of Stanley, containing an area of 20.802 hectares as shown shaded yellow on attached plan (refer Attachment A). The date of valuation and the date that Council took ownership of the property is 26 March 2004.

The subject property, which has considerable frontage to Blunder Creek, is located about 17 kilometres south-west radially from the Brisbane Central Business District. The property is designated part Emerging Community Area (8 hectares) and part Rural Area (12.8 hectares) under City Plan 2000. The property is improved with a dwelling, sheds, and glassed hot house for growing roses. At the date of resumption the owner conducted a nursery business from the property in conjunction with his rose auction house business.

On 24 September 2004 the claimant lodged a claim for compensation for [redacted] million comprising [redacted] (GST inclusive) compensation and [redacted] disturbance costs. The claim is calculated on the basis that the land is suitable for residential subdivision. The claimants have requested that Council pay an advance against compensation under section 23 *Acquisition of Land Act 1967*. Council is required to pay an advance against compensation within 90 days of a request for the advance.

In December 1998 the owner lodged a Development Application to subdivide the then Future Urban area in 85 residential lots and the then Non Urban area into 3 lots including parkland. On 23 May 2000 Council refused the Development Application but advised it would favourably consider subdivision into 9 rural residential lots.

On 19 November 2003 Council's independent valuation consultant (John Wood & Associates) provided Council with a preliminary assessment of compensation payable in the range from [redacted] to [redacted]. This assessment was made on the basis that the whole site is only suitable for subdivision into 9 rural residential lots and ignores business disturbance. The potential for subdivision of the subject land is a crucial determinant in the assessment of compensation. Council is currently seeking independent Counsel's advice regarding how Council's valuation consultant should treat the issue of development potential in Council's compensation assessment.

Business disturbance has been separately assessed at [redacted] but conditioned with reservations as to whether it should be payable at all. It is not proposed to advance any compensation against business disturbance at this time.

It is recommended that an advance against compensation in the amount of [redacted] plus interest be paid to the claimant from the Bushland Acquisition Program funds. It is proposed to pay the higher amount of the range as the valuation predates the resumption date by 5 months.

12.0 CONSULTATION

Cr Helen Abrahams, Chairperson Urban Planning and Sustainability Committee
Graham Phegan, Principal Program Officer, Environmental Planning - Biodiversity

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

An advance against compensation is processed.

14.0 COMMERCIAL IN CONFIDENCE

Yes - The amount of the advance.
This is a private issue between Council and the claimant.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

The Urban Management Division's Bushland Acquisition Program will be met in a cost effective manner.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funds are available in the Bushland Acquisition Program.

20.0 HUMAN RESOURCE IMPACT

Administration only.

21.0 URGENCY

In the normal course of business.

22.0 POLICY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 TITLE**

Approval for Duncan C Martin, IS Assurance and Audit Manager, to present an IS Audit Training Course sponsored by the Fiji Chapter of the Information Systems Audit and Control Association (ISACA).

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for:

Duncan C Martin to present a three day IS Audit Training Course to the Fiji Chapter of the Information Systems Audit and Control Association (ISACA), at no cost to Council.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Duncan C Martin
IS Assurance and Audit Manager, Assurance and Audit Services

6.0 DATE

4 November 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

11 NOV 2004

COMPLIANCE SECTION

BCG PUBLICATIONS SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

That E&C grant approval for:

Duncan C Martin to present a three day IS Audit Training Course to the Fiji Chapter of the Information Systems Audit and Control Association (ISACA) at no cost to Council.

10.0 DIVISIONAL MANAGER



Phil Minns
Acting Chief Executive Officer

APPROVED

22 NOV 2004


Lord Mayor

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

With more than 35,000 members in more than 100 countries, the Information Systems Audit and Control Association (ISACA) is recognised as the global leader in IT governance, control and assurance. Founded in 1969, ISACA sponsors international conferences, administers the globally respected CISA (Certified Information Systems Auditor) designation held by more than 20,000 professionals worldwide, and develops globally-applicable Information Systems (IS) Auditing and Control Standards.

Duncan C Martin, IS Assurance and Audit Manager, has been requested, through his membership of the Board of the Brisbane Chapter of ISACA as Education Director, to present a three day course on IS Auditing to the Fiji Chapter of ISACA. This course will build on a successful preliminary course delivered by another Brisbane Chapter member in 2003.

ISACA produces training and educational materials that provide significant benefit to IS Audit and Control professionals through delivery by qualified and experienced IS Auditors, such as those possessing the CISA qualification, which Duncan does. The availability of such professionals is limited on the islands of Fiji, as demonstrated by the large proposed attendance at this course, and the enthusiasm with which the previous course was received.

The Council will benefit from the contacts Duncan will make, many of which will be from Governmental bodies and agencies within Fiji, and through an enhanced profile as a contributor to the education and development of the IS Audit and Control profession in the Asia Pacific region. This is in accordance with many Regional Collaboration initiatives within Council.

There will be no cost to Council for this attendance but travelling time from Wednesday lunchtime, 12 January 2005 to the following Monday, 17 January 2005. Any extra time will be taken as either leave without pay or recreation leave.

It is considered that Duncan's provision of the course is worthwhile and is supported by Council.

12.0 CONSULTATION

Jude Munro, Chief Executive Officer, is in agreement with the recommendation.
Hayden Wright, Manager of the CEO's Office, is in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Provision of the training course will enhance Council's reputation within the Asia Pacific region, particularly within the Government IS Audit and Control communities as well as improving the quality and effectiveness of IS risk management, audit and control.

Providing assistance in this manner is wholly consistent with the aims and objectives of Council's "Sister Cities" program, as well as Council's "Regional and World City" projects and initiatives.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Duncan's provision of the course will considerably improve the quality of IS Audit and Security Services provided to Fijian organisations, including many in the public sector.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Because the ISACA Fiji Chapter will pay for transportation and accommodation, there will be no cost to Council. No charges will be levied by ISACA to the Fiji Chapter for the provision of the training course.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

- (1) Approve the recommendation.
- (2) Not approve the recommendation.

Option 1 is the preferred option.

Y	Yes	YWA	Yes with amendments
DF	Deferred	WD	Withdrawn

E&C RESULTS – 29 NOVEMBER 2004

SUB NO.	FILE NO.	DIV	TITLE	Result
29/11-1B M	204/43/1(703)	HRSM	Brisbane City Council Submission on the State Government's Smart State Strategy.	YES
29/11-1F R	302/6/66	City Governance	Council's self insurance fund delegations.	YES
29/11-2F R	221/15/1-2004/2005	City Governance	2004-05 Budget – Second Review.	YES
29/11-3F R	364/46/3(1378)	City Governance	Proposed sale of Council land situated at 10-22 Danby Lane, Nundah to the Brisbane Housing Company Limited.	YES
29/11-4F R	246/13/10	City Governance	Presentation and Tabling of Annual Financial Statements.	YES
29/11-1K R	460/2(187)	Urban Management	Proposed Sandgate Road Industrial Area Local Plan.	YES
29/11-2K R	460/2(186)	Urban Management	Draft Chermside Major Centre Local Plan	YES
29/11-3K M	202/11-VH345/328	Urban Management	Approval to pay an advance against compensation in connection with the resumption of land for bushland purposes – 328 Mt Petrie Road, MacKenzie.	YES
29/11-4K M	202/11-VH345/322	Urban Management	Approval to pay an advance against compensation in connection with the resumption of land for bushland purposes – 322 Mt Petrie Road, MacKenzie.	YES
29/11-1L R	204/68/1(208)	OLMCEO	Abolition of Holding Entity Committee.	YES
29/11-2L —	243/7-F(39)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Delegation to enter into LGA arrangements under section 42A of the City of Brisbane Act)	HELD
29/11-3L R	390/6/49(A1)	OLMCEO	Submission/s for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Minecom)	YES
29/11-4L R	243/10-K(14/A1)	OLMCEO	Stores Board Report – Submission for approval by Council. (John Holland Pty Ltd)	YES

29/11-5L R	243/80- K40197/2003/2003	OLMCEO	Stores Board Report – Submission for approval by Council. (Man Automotive Imports Pty Ltd)	YES
29/11-6L R	(6)376/6/40(P1)	OLMCEO	Contracts and Tendering – Report to Council of contracts accepted by delegates.	YES
29/11-7L R	240/17(101)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Purchase of Sewage Overflow Abatement Measurements and Research Services)	YES
29/11-8L R	243/50- 50075/2004/2005	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Commonwealth Bank of Australia)	YES
29/11-9L R		OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (AT Kearney)	YES
29/11-10L R	243/26- 40170/2003/2004	OLMCEO	Stores Board Submission – Submission for approval by Council (Telstra)	YES
29/11-1N M	392/70/1-2005(2)	CED	Funding towards the 2005 Bluewater Festival.	YES
29/11-2N R	264/6/3(117)	CED	Valley Music Harmony Plan.	YES
29/11-3N M	392/40(2176)	CED	Funding towards Zen Zen Zo physical theatre group's accommodation costs for 2005.	YES
Walk In M	62-11494	OLMCEO	Renewal of Executive Service Contract	YES
Walk In R	(3)456/65	OLMCEO	Council Meeting Dates and Recesses 2005-06	YWA
Walk In M		OLMCEO	Executive Appointment	YES

Lord Mayor Councillor C K T Newman.

Councillor G M Quirk

Councillor J H Campbell

Councillor K M Rea

Councillor D B Hinchliffe

Councillor K Flesser

Councillor V Newton

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 204/43/1(703)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Brisbane City Council Submission on the State Government's Smart State Strategy.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain E&C approval of the content of the attached submission on the Smart State Strategy to the State Government.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management

5.0 SUBMISSION PREPARED BY

James Cole, Research Officer Intergovernmental Relations, ext 35295

6.0 DATE

15 November 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C approve the content of the attached submission on the Smart State Strategy to the State Government.

10.0 DIVISIONAL MANAGER

Phil Minns

**Phil Minns
HUMAN RESOURCES &
STRATEGIC MANAGEMENT**

APPROVED

29 NOV 2004

Carolee Bevan
Lord Mayor

*K.F. V
Joe
Wong*

[Signature]

11.0 BACKGROUND

Over the past six years, the State Government has used the Smart State banner to progress their vision of a State where knowledge, creativity and innovation drive economic growth to improve prosperity and quality of life in Queensland. In its promotional material, the State Government states that it has developed strategies which have already resulted in new industries being established, traditional industries becoming more competitive, reform of the education system and a new emphasis on training and skilling.

The State Government is now seeking submissions from the community on the next stage of its Smart State Strategy. The Intergovernmental Relations Branch has coordinated input from various sections of Brisbane City Council.

The proposed Brisbane City Council submission comments on each of the five key areas for action, as identified by the State, namely:

1. Skilling the Smart State
2. Building on our existing industries and infrastructure
3. Building Queensland's scientific, research and innovation facilities
4. Commercialising and applying discovery and innovation
5. Sustainable development which protects our unique environment

In particular, the submission focuses on the need to continue skilling the workforce as well as the need to develop a culture of lifelong learning within the community. Proposals for enhancing opportunities for lifelong learning are proposed and include:

1. Increasing funding to ACE organisations in Queensland to a similar level to New South Wales.
2. Moving the model for service delivery of ACE away from using TAFE campuses. The submission suggests funding should be provided to community organisations to develop and deliver ACE programs and this should be based on highly successful interstate models.

The submission also recognises that a key challenge for the State Government will be to meet the demands of a growing population through the provision of world-class infrastructure that creates economic efficiencies and increases standards of living. Investment in new and upgraded infrastructure will be required. It also emphasises that effectively engaging the private sector in infrastructure provision will be a key to meeting this challenge.

12.0 CONSULTATION

All divisions within Brisbane City Council were invited to provide input into the submission. The following people provided input and feedback for the submission:

Jude Munro, Chief Executive Officer
Sue Campin, Team Leader Lifelong Learning

Julie Harris, Manager Economic Development
Id Cuda, Principal IT Strategic Planner
Jane Bertelsen, Manager Intergovernmental Relations

All are in agreement.

Cr Kim Flessler, Chairperson Finance Committee and Cr Michael Caltabiano the Shadow Chairperson have also been consulted on the submission.

13.0 IMPLICATIONS OF PROPOSAL

The constructive comments in the Council submission, if taken up, should enhance the prosperity of Brisbane and the region.

14.0 CORPORATE PLAN IMPACT

The submission is consistent with the Corporate Plan. In particular, it supports the 'Smart and Prosperous City' theme of the Living in Brisbane 2010 vision.

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

The submission is in line with Council's policies.

18.0 FUNDING IMPACT

There are no budget implications for Brisbane City Council.

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

Urgent. Council's submission must be lodged with the State Government by 30 November 2004.

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet

22.0 OPTIONS

1. To endorse the attached submission;
2. To endorse the attached submission with amendments; or
3. To not endorse the attached submission.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 **FILE NUMBER:**

202/11-VH345/328

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 **TITLE**

Approval to pay an advance against compensation in connection with the resumption of land for bushland purposes.

3.0 **PURPOSE/ISSUE**

The purpose of this submission is to pay an advance against compensation in connection with the resumption of land for bushland purposes at 328 Mt Petrie Road, MacKenzie.

4.0 **PROPONENT**

Ken Deutscher, A/Divisional Manager, Urban Management Division.

5.0 **SUBMISSION PREPARED BY**

Kim A Shields (AOPC7), Asset Officer- Planning & Delivery Infrastructure Management (X34646)

6.0 **DATE**

22 November 2004

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 RECOMMENDATION

That E&C grant approval for the payment of an advance against compensation as set out in Schedule 1 Parts 1 and 2.

Schedule 1

Part 1	Details of Resumption
Claimants	Universal Nominees Pty Ltd
Property resumed	Lot 22 on Registered Plan 69666 Parish of Tingalpa, Area 12.31 hectares Address - 328 Mt Petrie Road, MacKenzie
Purpose of Resumption	Environmental (bushland) purpose
Part 2	Details of Advance
Amount of Advance	(a) redacted (b) Interest at the appropriate Land Court rate from date of resumption until date of payment of the advance.

10.0 DIVISIONAL MANAGER

[Signature]
 Ken Deutscher
 A/Divisional Manager
 URBAN MANAGEMENT DIVISION

APPROVED

29 NOV 2004

[Signature]
 Lord Mayor

[Handwritten initials and notes]
 VK
 JG
 JHC
 Woon
 R4

BCC PUBLIC RELEASE SCHEME
 10 YEAR RELEASE

11.0 BACKGROUND

On 14 May 2002 E&C approved the compulsory acquisition of the subject land for environmental purposes. By Notification of Resumption published in the Government Gazette dated 23 August 2002, Council resumed from Universal Nominees Pty Ltd its property situated at 328 Mt Petrie Road, MacKenzie, for bushland purposes described as Lot 22 on Registered Plan 69666 Parish of Tingalpa, County of Stanley, containing an area of 12.31 hectares as shown shaded yellow on attached plan (refer Attachment A). The date of valuation and the date that Council took ownership of the property is 23 August 2002.

The subject property forms part of the Mt Petrie core habitat area and was included in the Bushland Acquisition Schedule 1998-2000, approved by E&C Committee, on 19 October 1998. The land is vacant and located about 12 kilometres south-east radially from the Brisbane Central Business District. The property is designated part Emerging Community Area (1.0 hectare) and part Environment Protection Area (about 11.3 hectares) under City Plan 2000.

The claimants have lodged a claim for compensation dated 3 August 2004 for [redacted] million comprising [redacted] compensation and [redacted] disturbance costs. The claim is calculated on the basis that the land is suitable for subdivision into 123 residential lots. The claimants have requested that Council pay an advance against compensation under section 23 *Acquisition of Land Act 1967*. Council is required to pay an advance against compensation within 90 days of a request for the advance.

In March 2000 the owners lodged a Development Application to subdivide the subject land together with adjoining land into 166 residential lots and 18 rural residential lots. Council subsequently advised the applicants that the proposal was not supported in its current form and that further information was required. On 28 September 2000 the applicants withdrew their Development Application.

Council's valuation consultant (Harvey Ehlers & Associates) has provided Council with a preliminary assessment of compensation payable at [redacted] (Refer Attachment B). This assessment was made on the basis that the whole site is only suitable as a single rural residential lot. The potential for subdivision of the subject land is a crucial determinant in the assessment of compensation. Council is currently seeking independent Counsel's advice regarding how Council's valuation consultant should treat the issue of development potential in Council's compensation assessment. This process may also involve further environmental investigation and will take a few months to finalise.

It is recommended that an advance against compensation in the amount of [redacted] plus interest be paid to the claimant from the Bushland Acquisition Program funds.

12.0 CONSULTATION

Cr Helen Abrahams, Chairperson Environment and Sustainability Committee
Graham Phegan, Principal Program Officer, Environmental Planning - Biodiversity

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

An advance against compensation is processed.

14.0 COMMERCIAL IN CONFIDENCE

Yes - The amount of the advance.
This is a private issue between Council and the claimant.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

The Urban Management Division's Bushland Acquisition Program will be met in a cost effective manner.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funds are available in the Bushland Acquisition Program.

20.0 HUMAN RESOURCE IMPACT

Administration only.

21.0 URGENCY

In the normal course of business.

22.0 POLICY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 **FILE NUMBER:**

202/11-VH345/322

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 **TITLE**

Approval to pay an advance against compensation in connection with the resumption of land for bushland purposes.

3.0 **PURPOSE/ISSUE**

The purpose of this submission is to pay an advance against compensation in connection with the resumption of land for bushland purposes at 322 Mt Petrie Road, MacKenzie.

4.0 **PROPONENT**

Ken Deutscher, A/Divisional Manager, Urban Management Division.

5.0 **SUBMISSION PREPARED BY**

Kim A Shields (AOPC7), Asset Officer- Planning & Delivery Infrastructure Management (X34646)

6.0 **DATE**

22 November 2004

ACTION TAKEN
TOWN CLERK
AOPC7

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 RECOMMENDATION

That E&C grant approval for the payment of an advance against compensation as set out in Schedule 1 Parts 1 and 2.

Schedule 1

Part 1	Details of Resumption
Claimants	redacted
Property resumed	Lot 21 on Registered Plan 69666 Parish of Tingalpa, Area 12.1656 hectares Address – 322 Mt Petrie Road, MacKenzie
Purpose of Resumption	Environmental (bushland) purpose
Part 2	Details of Advance
Amount of Advance	(a) redacted (b) Interest at the appropriate Land Court rate from date of resumption until date of payment of the advance.

10.0 DIVISIONAL MANAGER

APPROVED

29 NOV 2004

Lord Mayor

Ken Deutscher
A/Divisional Manager
URBAN MANAGEMENT DIVISION

[Signature]
.....
.....

[Handwritten initials and signatures]

BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 14 May 2002 E&C approved the compulsory acquisition of the subject land for environmental purposes. By Notification of Resumption published in the Government Gazette dated 23 August 2002, Council resumed from [redacted] their property situated at 322 Mt Petrie Road, MacKenzie, for bushland purposes described as Lot 21 on Registered Plan 69666 Parish of Tingalpa, County of Stanley, containing an area of 12.1656 hectares as shown shaded yellow on attached plan (refer Attachment A). The date of valuation and the date that Council took ownership of the property is 23 August 2002.

The subject property forms part of the Mt Petrie core habitat area and was included in the Bushland Acquisition Schedule 1998-2000, approved by E&C Committee, on 19 October 1998. The land is vacant and located about 12 kilometres south-east radially from the Brisbane Central Business District. The property is designated part Emerging Community Area (1.0 hectare) and part Environment Protection Area (about 11.16 hectares) under City Plan 2000.

The claimants have lodged a claim for compensation dated 3 August 2004 for [redacted] million comprising [redacted] million compensation and [redacted] disturbance costs. The claim is calculated on the basis that the land is suitable for subdivision into 122 residential lots. The claimants have requested that Council pay an advance against compensation under section 23 *Acquisition of Land Act 1967*. Council is required to pay an advance against compensation within 90 days of a request for the advance.

In March 2000 the owners lodged a Development Application to subdivide the subject land together with adjoining land into 166 residential lots and 18 rural residential lots. Council subsequently advised the applicants that the proposal was not supported in its current form and that further information was required. On 28 September 2000 the applicants withdrew their Development Application.

Council's valuation consultant (Harvey Ehlers & Associates) has provided Council with a preliminary assessment of compensation payable at [redacted] (Refer Attachment B). This assessment was made on the basis that the whole site is only suitable as a single rural residential lot. The potential for subdivision of the subject land is a crucial determinant in the assessment of compensation. Council is currently seeking independent Counsel's advice regarding how Council's valuation consultant should treat the issue of development potential in Council's compensation assessment. This process may also involve further environmental investigation and will take a few months to finalise.

It is recommended that an advance against compensation in the amount of [redacted] plus interest be paid to the claimant from the Bushland Acquisition Program funds.

12.0 CONSULTATION

Cr Helen Abrahams, Chairperson Environment and Sustainability Committee
Graham Phegan, Principal Program Officer, Environmental Planning - Biodiversity

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

An advance against compensation is processed.

14.0 COMMERCIAL IN CONFIDENCE

Yes - The amount of the advance.
This is a private issue between Council and the claimant.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

The Urban Management Division's Bushland Acquisition Program will be met in a cost effective manner.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funds are available in the Bushland Acquisition Program.

20.0 HUMAN RESOURCE IMPACT

Administration only.

21.0 URGENCY

In the normal course of business.

22.0 POLICY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 392/70/1-2005(2)

392/70/1-2005

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Funding towards the 2005 Bluewater Festival.

3.0 ISSUE/PURPOSE

The purpose of this submission is to approve a recommendation for funding of \$10,000 (plus GST) for the 2005 Bluewater Festival from the 2004-05 Local Cultural Grants budget.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Glenda Johnson, Program Officer Cultural Identity, 3403 6799.

APPROVED

29 NOV 2004

6.0 DATE

23 November 2004

[Signature]
Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

[Signatures]

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

30 NOV 2004

RECEIVED

30 NOV 2004

9.0 RECOMMENDATION

That E&C grant approval for funding of \$10,000 (plus GST) for the 2005 Bluewater Festival from the 2004-05 Local Cultural Grants budget.

TOWN CLERK POCE

COMMITTEE SECTION

10.0 DIVISIONAL MANAGER

[Signature]

Matthew Cox
Acting Manager
COMMUNITY & LIFESTYLE

[Signature]

Margaret Allison
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Bluewater Festival is an annual event which attracts up to 10,000 people from all over the northside of Brisbane. Initiated and sponsored by the Sandgate and Districts Chamber of Commerce, the festival is now in its seventh year. It is designed to complement the lead up to the Good Friday start of the historic Brisbane to Gladstone Yacht Race. The event consists principally of two days of live performances, traditional lantern parade involving up to 150 local school children, bayside markets, community information stalls, foodstalls etc. and is set against the attractive backdrop of Moreton Bay.

The festival aims to:

- promote the Sandgate foreshores as a visitor destination
- encourage year round day tourism
- mark the importance of Australia's second largest boating race
- help define the cultural identity of the area
- provide quality free entertainment for local residents and visitors
- foster links between local business and community

The Chamber of Commerce's Community Grant application was submitted too late for inclusion in the current assessment process which would make the funds available in time for planning the festival. Without Council support, the event could not proceed next Easter. A one off grant of \$10,000 is therefore considered appropriate, with the group to be formally advised to submit any future applications earlier so they can be considered as part of the normal grants assessment process.

12.0 CONSULTATION

Cr Campbell Newman, Lord Mayor
Cr Kerry Rea, Chairperson Community Services Committee
Cr Victoria Newton, Councillor for Deagon ward

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The festival has become an important part of the bayside festivals' calendar and is one of the few community festivals aligned to a high profile sporting event. It has the potential to grow into a signature event for the bay, particularly in the light of the planned foreshore development.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The funding is linked to the following Corporate Plan theme:

Creative and Vibrant City 4.3 Festivals and Events

- Support a range of high quality festivals and events that celebrate the city's culture and its people's creative spirit.

16.0 CUSTOMER IMPACT

The funds will support the cultural development of Brisbane artists and communities, contribute to Council's cultural tourism initiatives and offer a diverse range of free quality accessible events to Brisbane residents and visitors.

17.0 ENVIRONMENTAL IMPACT

Due to its bayside location, the event highlights the importance of caring for and appreciating our natural environment.

18.0 POLICY IMPACT

This funding recommendation supports current Council policy directions including the Creative City Policy and the 2010 Creative City theme. It also supports the current emphasis on suburban cultural development.

19.0 FUNDING IMPACT

Funds are available in the 2004/2005 Local Cultural Grants budget - Project Number CL53 2000. Based on the successful history of the festival to date, there are no foreseeable financial risks.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. An appropriate media release should be prepared by City Marketing in liaison with Community and Economic Development. This release should not be distributed until the recipient has been formally advised on the outcome.

23.0 OPTIONS

Option1: Approve the recommendation.

~~Option 2: Not approve the recommendation.~~

Option 1 is the preferred option.

1.0 FILE NUMBER 392/40 (2176)

E&C 392/40 - IN

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Funding towards Zen Zen Zo physical theatre group's accommodation costs for 2005.

3.0 ISSUE/PURPOSE

The purpose of this submission is to approve a recommendation for funding of \$10,000 (plus GST) towards accommodation costs for the Zen Zen Zo physical theatre group for 2005.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development.

5.0 SUBMISSION PREPARED BY

Glenda Johnson, Program Officer Cultural Identity, 3403 6799.

APPROVED

29 NOV 2004

6.0 DATE

25 November 2004

Carol Ann
.....
Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

SA *MAH*
NY *gHC*
WON

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

RECEIVED

ACTION TAKEN

30 NOV 2004

30 NOV 2004

9.0 RECOMMENDATION

That E&C grant approval for funding of \$10,000 (plus GST) towards accommodation costs for the Zen Zen Zo physical theatre group for 2005.

COMMITTEE SECTION

TOWN CLERK *POC 1*

10.0 DIVISIONAL MANAGER

M Jacobson

M Allison

Margaret Jacobson
Acting Manager
COMMUNITY & LIFESTYLE

Margaret Allison
Divisional Manager
COMMUNITY & ECONOMIC DEVELOPMENT

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Zen Zen Zo physical theatre group has made a significant contribution to contemporary theatre in Brisbane for the past 12 years. With their interesting fusion of Eastern and Western cultures, the company has produced some of the most energetic and exciting performances seen by Brisbane audiences.

In recognition of the quality and potential of their work, Council awarded the company a Lord Mayor's Performing Arts Fellowship to undertake advanced training in physical theatre techniques in Japan in 1999. On their return, they provided a specially devised and very memorable performance for the opening of the Japanese fashion exhibition at Brisbane City Gallery (now Museum of Brisbane). QPAC also recognised the company's contribution to the city's creative and cultural life by making them company-in-residence for the first 6 months of this year.

The company is also recognised for its strong commitment to professional development in Brisbane, training young artists in physical theatre techniques and working with schools' performing arts programs. In addition the company runs fee paying workshops for adults which contribute to their overall income. All this has been achieved with limited funding from State and Commonwealth arts agencies. By expanding their user pays workshop program, they are hoping to achieve greater financial independence by the end of 2005, minimising their reliance on government subsidy.

The company's operations require three kinds of work space - office space for staff (with enough storage for equipment, props and costumes); rehearsal space for performances and a workshop space for classes. For efficiencies and convenience, it is preferable that these three elements be contained within the same premises. The company has recently been asked to vacate their current accommodation at the University of Queensland at short notice (by 31 December) and they now find themselves without a home to operate from and with a full program to deliver in 2005.

The most cost-effective option is subleasing space from the Queensland Youth Orchestra housed at the old Queensland Museum building in Bowen Hills. The rent is \$10,000 per annum for a space that meets all their physical requirements. The only other option is renting space when available from a number of different agencies such as La Boite, QUT or Powerhouse - an ad hoc option which is neither time nor cost effective.

The company has not been successful in securing the extra funds they require for rent from other agencies. The timing of the next assessment of Council's cultural grants program is too late for their needs and operational funding is ineligible under the current guidelines. They are therefore requesting a one-off grant from Council of \$10,000 to cover their accommodation costs and allow them time to achieve greater financial independence by the end of the 2005 calendar year.

12.0 CONSULTATION

Cr Campbell Newman, Lord Mayor
Cr Kerry Rea, Chairperson Community Services Committee
Sue Fisher, Acting Principal Program Officer Cultural Policy

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The company has become an important part of the city's cultural landscape, providing a contemporary approach to theatre which is especially attractive to young people and a drawcard for festival audiences. Without a home, the company's future operations are in jeopardy.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The funding is linked to the following Corporate Plan theme:

- Creative and Vibrant City 4.1

A culturally diverse and vibrant city which supports creativity and innovation.

16.0 CUSTOMER IMPACT

The funds will support the professional development of Brisbane artists, contribute to the city's cultural profile and offer Brisbane residents and visitors unique experiences in the area of performing arts.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

This funding recommendation supports current Council policy directions including the Creative City Policy and the 2010 Creative City theme, in particular investing in the city's creative talents.

19.0 FUNDING IMPACT

Funds are available in the 2004/2005 Community and Economic Development – Divisional Manager's Office budget - Project Number CB10 1008 659 000 00. Based on the successful history of the company to date, there are no foreseeable financial risks.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

At the Lord Mayor's discretion. An appropriate media release should be prepared by Marketing and Communications in liaison with Community and Economic Development. This release should not be distributed until the recipient has been formally advised on the outcome.

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Ms Mary Shortland

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Ms Mary Shortland Manager City Design City Business Division

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Divisional Manager, City Business Division

APPROVED

29 NOV 2004

Lord Mayor

6.0 DATE

19 October 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Mary Shortland be re-appointed to the position of Manager City Design, City Business Division for a period of 5 years from 21 February 2005.

10.0 Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

30 NOV 2004

TOWN CLERK
CACEO

RECEIVED

30 NOV 2004

COMMITTEE SECRETARY

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Mary Shortland was appointed to the position of Manager City Design, City Business, Division on 21 February 2000 for a period of 5 years.

Ms Shortland has been performing well in this role and it is proposed to re-appoint her to the position for a further period of 5 years.

Some specific but not exhaustive achievements have been:

- Rationalised non core / non profitable areas of the business (ie survey / hydraulic services).
- Established a project management capability in the business and project management procedures which were subsequently adopted by other parts of Council.
- Developed a sustainability capability in the business which has contributed significantly to the corporate sustainability agenda.
- Significant improvement in business productivity from pro active management of absenteeism and poor performance.
- Valuable contributions to Divisional and Corporate projects / agendas.
- Established a greatly enhanced "commercial" culture within the business.

12.0 CONSULTATION

Lord Mayor
Cr Campbell

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

N/A

15.0 CUSTOMER IMPACT

N/A

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 **POLICY IMPACT**

N/A

18.0 **FINANCIAL IMPACT**

N/A

19.0 **HUMAN RESOURCE IMPACT**

N/A

20.0 **URGENCY**

In the normal course of business

21.0 **PUBLICITY/MARKETING**

At the discretion of the Lord Mayor

22.0 **OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 70-K/2786(A2)

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

RECEIVED

ACTION TAKEN

Appointment of Divisional Manager, Urban Management

30 NOV 2004

3.0 ISSUE/PURPOSE

COMMITTEE SECTION

TOWN CLERK

CACED

Two preferred candidates for the role of Divisional Manager Urban Management were unsuccessfully presented to Civic Cabinet in August 2004.

Accordingly, a process of expanded search was undertaken by Randall Maple, Partner, Watermark Search International. As a result of this process 3 candidates were presented for panel consideration. These included Mr Terry Hogan, Director General Department of Natural Resources and Mines, who was a panel member in the previous round and who, as such, had evaluated previous prospective candidates.

The interview panel was reformed and the interview process was redesigned. At the conclusion of structured interviews, two candidates are recommended for consideration.

Mr Terry Hogan has proven capacity and versatility as a senior administrator and executive over twenty three years in Federal and State government roles. He was Deputy Director Policy (Native Title Task Force) and Head of Cabinet Office prior to taking up his appointment as Director General in the Department of Natural Resources and Mines (3,700 staff) in 1999. He believes this role is about the fabric of this City and that its policy and program responsibilities are where the rubber meets the road. His current portfolio has a considerable relationship with urban management issues and Mr Hogan outlined several opportunities demonstrating ways his involvement in regional planning, interest in community conversations, specialised knowledge and cross jurisdictional networks would add increased value to the City of Brisbane. Mr Hogan can be expected to bring fresh and challenging thinking to conversations within Council, to the industry and within the community of Brisbane. He has a wide range of networks at Federal, State and Local government levels. He brings insight, energy and intellect conveyed with disarming ease and expression. Mr Hogan appreciates and understands the nuances of this role and could be expected to perform immediately with limited settling in time.

Mr Hogan said he realised over time that the Divisional Manager Urban Management role is the best job going in Queensland. An offer of renewal on his current contract has been made but Mr Hogan sees the opportunity to seriously pursue this option. Remaining in a Chief Executive Officer role is not a dominant consideration for Mr Hogan. Rather he is motivated by a change in focus and direction intellectually and the stimulation of a more hands on role. The panel is unanimous in recommending Mr Hogan as the most suitable candidate.

redacted is a planning professional whose career during the past twenty-two years includes roles in Victoria, Northern Territory, Queensland and New South Wales. Since 1996, she has been Group Manager, Environmental Planning and Director Environmental Standards (65 staff, \$6 million budget) at Ryde City Council (96,000 population, \$60million) a middle ring suburb of Sydney. Her functions have included strategic planning and establishment of environmental enforcement and assessment. redacted

redacted has acted as General Manager for periods in addition to performing her current role. Her previous appointment during four years to 1996 was Director, Planning and Development Services, Townsville City Council. redacted brings directness and

forthrightness to the role. She concedes the role is a step up and expects to be challenged by it, however she has commercial competence as a Divisional Manager in a small Council setting and knows the elements of the role. While her responses sometimes did not reflect deeply strategic or intellectual reflections, her tertiary education history indicates persistence and tenacity to accomplish three post graduate qualifications. She is forceful and persuasive in her expression. With twelve years membership in executive management teams [redacted] has a clear sense of herself as an executive manager and a willingness to consider the wider organisational good in corporate forums. Though not tested as a strategic leader in a role of this prominence, she displays considerable potential and has the willingness to develop and make the step up.

The remaining candidate is considered marginally suitable to unsuitable and is not recommended for further consideration.

Detailed reference checking has been completed on the two candidates recommended for Civic Cabinet consideration.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Interview Summary of Recommended Candidates, Consultant Appraisal, Resume and Referee Reports
- Attachment 3 - Assessment of Other Applicants

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Jude Munro, Chief Executive Officer, Brisbane City Council, as chair of a panel comprising:

Brian Stewart, Chief Executive, Urban Development Institute of Australia; and
Phil Minns, Divisional Manager, Human Resources and Strategic Management Division.

5.0 SUBMISSION PREPARED BY

Judy Gannon, Principal Consultant Merit Solutions, on behalf of Jude Munro.

6.0 DATE

26 November 2004

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint one of the following candidates:

- 1. Mr Terry Hogan

2. [redacted]

to the position of Divisional Manager, Urban Management Division, Brisbane City Council, with a contract and salary to be negotiated.

9.0 CHIEF EXECUTIVE OFFICER

Jude Munro

Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

29 NOV 2004

[Signature]
Lord Mayor

[Handwritten notes]
Jude
Munro
[Signature]

BCC PUBLICATION SCHEME
10 YEAR RELEASE