

SPECIAL E&C RESULTS – 2 MARCH 2005

SUB NO.	FILE NO.	DIV	TITLE	Result
2/03-2L  M	243/25-40186/2003/2004	OLMCEO	Stores Board Recommendation – Submission for approval by the Establishment and Co-ordination Committee (Delivering Consultancy services to support implementation of procurement recommendations from the Operational Review to the Council)	Yes

Present – Campbell Newman, D B Hinchliffe, G M Quirk, K Flesser, K M Rea.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION  
 10 YEAR RELEASE

1.0 FILE NUMBER: 243/25-40186/2003/2004

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Stores Board Recommendation - Submission for approval by the Establishment and Co-ordination Committee (E&C).

3.0 ISSUE/PURPOSE

To seek E&C approval to increase the Contract expenditure authority on the Contract for the consultancy services to support implementation of procurement recommendations from the Operational Review to the Council.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Michael Byrne,  
Manager, Corporate Risk Management  
City Governance Division.  
x35290

**APPROVED**

2 MAR 2005

Lord Mayor

6.0 DATE

25th February, 2005

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

*MCACRM.*

That the Establishment and Co-ordination Committee grant approval for the attached scheduled submission.

10.0 Michael Byrne  
Manager,  
Corporate Risk Management  
CITY GOVERNANCE DIVISION

Jude Munro  
CHIEF EXECUTIVE OFFICER

**11.0 BACKGROUND**

The following submission has been considered by the Chief Executive Officer and Stores Board on 25th February 2005, and the individual recommendations are referred to the Establishment and Co-ordination Committee for acceptance as they are considered to be the most advantageous tenders for contract :-

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
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B40186-03/04	Consultancy Services to support the implementation of procurement recommendations from the Operational Review of the Council	Within E&C Delegation
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**12.0 CONSULTATION**

Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the individual submission, Stores Board and relevant Divisional Officers have been consulted and in agreement with the recommendation.

**13.0 IMPLICATIONS OF PROPOSAL**

A variation to the Contract will be entered into with the contractor.

**14.0 COMMERCIAL IN CONFIDENCE**

No.

**15.0 CORPORATE PLAN IMPACT**

The approval of this submission will contribute to efficient management of the City's resources.

**16.0 CUSTOMER IMPACT**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

**17.0 ENVIRONMENTAL IMPACT**

Not applicable.

**18.0 POLICY IMPACT**

Submitted in accordance with Council's Principles, Practices and Procedures for Contracting and Tendering.

**19.0 FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

As appropriate.

**23.0 OPTIONS**

**Option 1:** Approve the recommendation.

**Option 2:** Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

E&C RESULTS- 7 MARCH 2005

SUB NO.	FILE NO.	DIV	TITLE	Result
07/03-1B M	24/1-B/2005(1)	HRSM	Invitation to attend workshop with Auckland City Council.	Yes
07/03-1F M	(5)364/48/3(140)	City Governance	The extension of an existing lease with Telstra Corporation Limited over an area of Council land situated at Schultz Canal, 1299 Nudgee Road, Nudgee.	Yes
07/03-1J R	DRS/USE/H04-890917(A1)	CCSD	Deed of Agreement - Re: Transferable Site Area (TSA) for 308 Queen Street, Brisbane.	Yes
07/03-1K M	219/87-YM620	Urban Management	Moreton Bay Cycleway Project (incorporating - Rickertt Road Bridge Rehabilitation and Bikeway projects)	Yes
07/03-2K M	485/62/1	Urban Management	Sporting Club Rainwater Tank Rebate Scheme.	Yes
07/03-3K R	460/2(198)	Urban Management	North-South Bypass Tunnel Amendment to Brisbane City Plan 2000.	Yes
07/03-1L M		OLMCEO	Tender Contract K40197 Supply of Buses - Settlement of Dispute with Custom Coaches.	With Drawn
07/03-2L M		OLMCEO	Transfer of funding for Due Diligence Project from City Fleet to the Office of the Lord Mayor and the Chief Executive.	Yes
07/03-3L R	243/99-30137-2002/2003	OLMCEO	Stores Board Report - Submission for approval by Council. (Design and Construction of the Australia TradeCoast Sewer Project).	Yes
07/03-4L M	Walk In	OLMCEO	Amendments to Councillors Guide to Entitlements, Services and Procedures Booklet.	Yes
07/03-5L R	Walk In 24/1-L2005(2)	OLMCEO	Overseas Travel - Councillor Graham Quirk Taiwan/China Visit.	Yes

**E&C RESULTS- 7 MARCH 2005**

SUB NO.	FILE NO.	DIV	TITLE	Result
07/03-1N M	234/6(703)	CED	Removal of Queen Street Mall artwork titled "On this Auspicious Occasion".	Yes Amended
07/03-2N R	Walk In 264/100/2	CED	Sustainable Home Rebate Program.	Yes

Present - Campbell Newman, D B Hinchliffe, J H Campbell, H J Abrahams, G M Quirk, K Flesser, K M Rea.

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BCC PUBLICATIONS  
 10 YEAR RELEASE

1.0 FILE NUMBER: 24/1-B/2005(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE : Invitation to attend workshop with Auckland City Council.

3.0 ISSUE/PURPOSE

To determine a response to a request by the CEO Designate, Auckland City Council for a BCC employee to attend a workshop in Auckland on 21 & 22 March 2005.

4.0 PROPONENT

Phil Minns, Divisional Manager, Human Resources & Strategic Management Division

5.0 SUBMISSION PREPARED BY

Jill Lyten, HRMRS, x36909

6.0 DATE

1 March 2005

**APPROVED**

7 MAR 2005

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C grant approval for Peter Ryan to attend the workshop in Auckland on 21 & 22 March 2005 at no cost to Council.

10.0 DIVISIONAL MANAGER

Phil Minns

Divisional Manager

Human Resources and Strategic Management Division

RECEIVED

07 MAR 2005

COMMITTEE SECTION

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

07 FEB 2005

TOWN CLERK

CPM PO

BCC 70 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

Auckland City Council (ACC) is the largest local government in New Zealand and shares many similarities with Brisbane. The two cities face similar challenges, especially in the areas of growth management, transport, water and infrastructure. Brisbane and Auckland have been operating as Sister Cities since 1988.

In 2003 the Chief Finance Officer of ACC (David Rankin) visited Brisbane to examine BCC's approach to performance management. He will assume the role of CEO of Auckland City Council in May 2005 and is now the 'CEO Designate'.

In February 2005 his Executive Services Manager, David Walker, visited Brisbane to research the same issue. A formal invitation has now been extended from the CEO Designate to BCC's Chief Executive (attached).

This invitation carries no cost to BCC and will provide development opportunities for the employee. It covers two separate areas. The first raises the possibility of a future partnership arrangement between Brisbane and Auckland, to be pursued by the organisations' CEO's later in 2005.

The ACC has asked our CEO to release an employee for 21 and 22 March to attend a workshop on organisational performance issues. They have offered to cover all costs, including travel and accommodation. The purpose of the visit is to share knowledge of local government performance systems. (Peter Ryan has been working on this area for BCC since 1998 and has provided advice to Cape Town, South Africa via BCE, as well as secondments to the Director General's office, QLD Health and QLD Rail.)

The invitation carries no costs for BCC and will help develop the employee. It will also serve as a goodwill gesture to a Sister City and may assist with future partnering opportunities.

Given the quite brief period involved, attempting a commercial consultancy through BCE is not recommended in this instance. However, it is recommended that future partnership potential be explored by BCE as the CEO Designate assumes his role in May.



## 12.0 CONSULTATION

Kim Flessler, Chairperson, Finance Committee

Phil Minns, Divisional Manager, Human Resources & Strategic Management

Terri Birell, International Relations Manager

Marshall Shaw, Business Development Manager (Australia & NZ), Brisbane City Enterprises

All consulted are in agreement with the proposal.

## IMPLICATIONS OF PROPOSAL

Approval will demonstrate goodwill between BCC and the incoming Auckland management team.

## COMMERCIAL IN CONFIDENCE

There are no commercial in confidence implications.

## 13.0 CORPORATE PLAN IMPACT

Will assist with objectives of BCC Sister Cities Program as well as BCC's stated partnership objectives.

## 14.0 CUSTOMER IMPACT

Nil.

## 15.0 ENVIRONMENTAL IMPACT

Nil.

## 16.0 POLICY IMPACT

Nil.

## 17.0 FINANCIAL IMPACT

Nil. All costs are to be borne by Auckland City Council and Auckland Regional Council. There are no financial risks.

#### **18.0 HUMAN RESOURCE IMPACT**

One FTE for two working days. Will contribute heavily to employee's Learning Plan and assist with staff development, without incurring any formal training costs.

#### **19.0 URGENCY**

BCC travel procedures demand three weeks notice; accordingly this submission is regarded as urgent if the timeframes to attend the workshop on 21 & 22 March are to be met.

#### **22.0 PUBLICITY/MARKETING**

The invitation is not considered significant in marketing terms, however any future partnership initiatives between the cities may have publicity implications.

#### **23.0 OPTIONS**

Option 1: Approve the recommendation

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: (5)364/48/3(140)

E&C07/03-1F

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The extension of an existing lease with Telstra Corporation Limited over an area of Council land situated at Schultz Canal, 1299 Nudgee Road, Nudgee.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval to extend the existing lease to Telstra Corporation Limited for a further term of ten (10) years over a portion of Council land situated at 1299 Nudgee Road, Nudgee, that is currently used by Telstra to accommodate a mobile telephone facility.

4.0 PROPONENT

Chris Mead,  
Acting Chief Financial Officer,  
Ext. 34577.

5.0 SUBMISSION PREPARED BY

David Cox,  
Principal Asset Manager,  
PAMCA,  
City Assets - Ext 36630.

6.0 DATE

1 March 2005.

TOWN CLERK  
7 FEB 2005  
PAMCA

RECEIVED  
07 MAR 2005

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

## 9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. The existing Telecommunication Lease with Telstra Corporation Limited (refer to Attachment 4) to be amended to extend the present five (5) year term of the lease for a further ten (10) years. The extension to the lease to be upon the same terms and conditions as the present lease (other than for its term being for ten (10) years, the amount of the commencing rental and the provisions for rental review).
2. The amendment to the existing Lease proposed in 1 above to provide:
  - (a) for a ten (10) year term commencing on 1<sup>st</sup> April 2005; and,
  - (b) for a commencing annual rental of redacted (plus GST); and,
  - (c) the rental amount to be increased by 5% or the CPI whichever is the greater on each anniversary of the commencement date; and,
  - (d) for Telstra Corporation Limited to pay all of Council's reasonable costs relating to items 1 and 2; and,
  - (e) the Lease to be on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets.

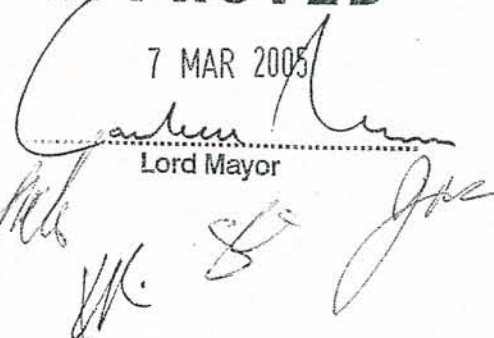
## 10.0 DIVISIONAL MANAGER

  
Chris Mead  
ACTING CHIEF FINANCIAL OFFICER

  
CHIEF EXECUTIVE OFFICER

**APPROVED**

7 MAR 2005

  
Lord Mayor

## 11.0 BACKGROUND

This submission is seeking approval for Council to grant a ten year extension to Telstra's existing telecommunication lease on Council's land at Schultz's Canal, 1299 Nudgee Road, Nudgee. Refer to Attachments 1-5.

On 9 June 1994, the Commonwealth transferred to the Brisbane City Council 50 ha of land located on the Kedron Brook Floodway. Included with the transferred site was a lease to Telstra Corporation Limited for an area of 317m<sup>2</sup> used to accommodate a mobile phone telecommunications base station. (Refer to Lease "A" on Lease Plan SB.967-001 - Attachment 4).

The land at 1299 Nudgee Road, was transferred in fee simple under a Deed in Trust, to be used for "Public Recreation and Education Purposes" subject to Lease No. 700034193 to Telstra Corporation Limited. In accepting the land, Council agreed to the Trust conditions and to abide with the terms of the existing Telstra lease. Brisbane City Legal Practice advise that an extension of the term of that lease will be consistent with that responsibility.

The existing lease to Telstra will expire on 31 March 2005. Should this occur prior to the lease being extended then Council will not be able to grant a new lease to Telstra. To then do so, will contravene the terms of the Trust Deed, which upon the expiration of the present Telstra lease provides that the land is only to be used for "Public Recreation and Education Purposes".

Having regard to the Council's Telecommunications Guidelines it is considered that a commencing annual rental of redacted (plus GST) will meet Council's policy.

On 3 August 2004, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to Telecommunications Carriers (or other parties operating a telecommunications facility).

## 12.0 CONSULTATION

- Councillor Kim Flesser, Chairperson, Finance Committee.
- Councillor Kim Flesser, Councillor Northgate Ward.
- Frank Riley, Manager, City Assets Branch, City Governance.
- Stephen Lintern, A/Principal Program Officer Parks. (Asset Custodian)
- Maria Menchise, Solicitor, Brisbane City Legal Practice.

All consulted are in agreement with the recommendation.

### 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in maintaining the provision of telecommunications services to the community.
Political	No impact.

### 14.0 COMMERCIAL IN CONFIDENCE

No.

### 15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

### 16.0 CUSTOMER IMPACT

Nil.

### 17.0 ENVIRONMENTAL IMPACT

Nil.

### 18.0 POLICY IMPACT

Nil.

### 19.0 FINANCIAL IMPACT

#### 19.1 Budget Impact:

There are no funding requirements. Moreover, if the recommendation is approved, Council will continue to receive (for another ten years) an ongoing indexed annual rental from Telstra Corporation Limited that will commence on 1 April 2005 at <sup>redacted</sup> (plus GST).

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

Urgent. In the event that the recommendation is approved by the Committee the amended lease needs to be drafted, executed, stamped and registered in the Titles Office by 31 March 2005.

**22.0 PUBLICITY / MARKETING STRATEGY**

None required.

**23.0 OPTIONS**

**Option 1** Approve the recommendation.

**Option 2** Not approve the recommendation

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER 219/87-YM620

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Moreton Bay Cycleway Project (incorporating - Rickertt Road Bridge Rehabilitation and Bikeway projects.)

3.0 ISSUE/PURPOSE

For approval to have the Rickertt Road portion of the Moreton Bay Cycleway commence this financial year at a value of \$5.4m.

4.0 PROPONENT

Terry Hogan, Divisional Manager, Urban Management

5.0 SUBMISSION PREPARED BY

Michael Marlow, Program Officer, Transport Infrastructure - Extension 37676

6.0 DATE

25 February 2005

RECEIVED

07 MAR 2005

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

Approval by the Establishment and Co-ordination Committee

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

07 FEB 2005

9.0 RECOMMENDATION

TOWN CLERK T108

That the Establishment and Coordination Committee approve the Moreton Bay cycleway, Rickertt Road portion at a total project cost of \$5.43m to proceed this financial year.

10.0 DIVISIONAL MANAGER

APPROVED

7 MAR 2005

Terry Hogan  
Divisional Manager  
URBAN MANAGEMENT

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER



## **11. BACKGROUND**

### **PROCESS**

The Establishment and Coordination Committee on the 7 February 2005 considered the eligibility of a number of Council projects for State Government grant assistance, including the Moreton Bay Cycleway.

During that presentation the current cost of the cycleway was discussed, including the reasons for the project cost escalation from \$3.3m to \$5.4 m. An outcome of those discussions concluded that the project and additional cost were supported on the basis that the additional costs were sourced from the 2005/06 bikeway Programme.

### **PROJECT**

The Moreton Bay cycle way was initiated by the Mayors of the Local Authorities that compose the Moreton Bay Task Force. When complete the cycleway will provide a connected pathway that links Bribie Island with Victoria Point along the foreshores of Moreton Bay. The Rickertt Rd cycleway is an important link in the Moreton Bay cycleway.

### **COST**

The BCW construction price generated from the detailed design drawings is \$5.152m. Including contingency the required project budget is \$5.433m.

The difference between the initial estimate of \$3.3m and final construction price of \$5.433m occurred because the final construction cost is based on detailed design drawings where as the initial budget was estimated from conceptual drawings.

The commencement of this project in the 2004/05 financial year is supported by the major stakeholders.

It is expected that works to the value of \$1.5m will be completed this financial year. A carryover will be sought for remaining funds in 04/05 of \$1.8m. To complete the project it is intended that the remaining funds be allocated from the 05/06 budget allocated for bikeways. In developing the cycleway program for 05/06 this project will become the top priority for delivery.

## **12.0 CONSULTATION**

Consultation has been undertaken and agreement reached with the following parties:

Cr Helen Abrahams, Chairperson, Environment and Sustainability

Cr Graham Quirk, Chairperson, Transport and Major Projects

Cr Geraldine Knapp, Ward Councillor, The Gap

Alan Evans, Transport Infrastructure

Shane Hackett, Active Transport

David Bell, Bikeways Project Control Group Chair, A/Manager Transport and Traffic

Chris Mead, Manager Financial Planning

## **13.0 IMPLICATIONS OF PROPOSAL**

Upon approval the contractor will commence construction as soon as possible on the Rickertt Road Project.

#### **14.0 COMMERCIAL IN CONFIDENCE**

No.

#### **15.0 CORPORATE PLAN IMPACT**

This proposal facilitates improvements to the bikeway network which is consistent with key initiatives of the 2002-2006 Corporate Plan including:

7.1.2.1 Construct the Network – SD04 Build Bikeways and Greenways

#### **16.0 CUSTOMER IMPACT**

There is an expectation that this project will be commenced in 2004/05 as it has been published in the 2004/05 Budget as Moreton Bay Cycleway with a budget of \$2.195m.

#### **17.0 ENVIRONMENTAL IMPACT**

Nil.

#### **18.0 POLICY IMPACT**

Nil.

#### **19.0 FINANCIAL IMPACT**

The total project cost is now \$5.43m. Council has sufficient budget allocations in the 2004/05 year (\$3.3m) and can accommodate the additional 2005/06 allocation within the bikeway schedule incorporating into projects to be delivered in 2005/06.

#### **20.0 HUMAN RESOURCE IMPACT**

No impact.

#### **21.0 URGENCY**

Urgent approval to proceed is sought to enable Brisbane City Works to commence construction in 2004/05 and meet the \$1.5m currently estimated budget spend by year end.

#### **22.0 PUBLICITY / MARKETING STRATEGY**

Program Contact – Alan Evans  
Marketing Strategist – Kylie Hansen  
Media Spokesperson – Cr Helen Abrahams

#### **23.0 OPTIONS**

1. Approve the commencement of the project.
2. Do not approve the commencement of the project and provide advice on the future delivery of the project.

1.0 FILE NUMBER: 485/62/1

E&C07/03-2K

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sporting Club Rainwater Tank Rebate Scheme

3.0 ISSUE/PURPOSE

To approve the rainwater tank rebate scheme as proposed by the Lord Mayor in his pre-election promise for Sporting Clubs on Council-leased land.

4.0 PROPONENT

Terry Hogan, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Julie McLellan, A/Water Services Manager, Water Resources (SPOWS)

6.0 DATE

28 February 2005

RECEIVED

07 MAR 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

NOT TAKEN

07 FEB 2005

9.0 RECOMMENDATION

That E&C approve the proposed rebate scheme on the terms and conditions attached for rainwater tanks at Sporting Clubs on Council leased land.

TOWN CLERK SPOWS

10.0 DIVISIONAL MANAGER

APPROVED

7 MAR 2005

*Carleen*  
.....  
Lord Mayor

*Terry Hogan*  
Terry Hogan  
Divisional Manager  
Urban Management Division

I Recommend Accordingly *[Signature]*  
.....  
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

This is a new initiative proposed by the Lord Mayor in his pre-election promise with \$200,000 provided in this financial year's budget. The Lord Mayor's proposal was to "provide and install water tanks free of charge for sports clubs on leased BCC land".

Due to the large number of Sporting Clubs leasing BCC land (176), and the cost of installation of a rainwater tank, it was necessary to develop eligibility criteria and a rebate 'cap' to enable more Sporting Clubs to participate in the offer. It is important to note that in addition to the Clubs with Sporting fields there are over 300 other facilities also on council leased land i.e. kindergartens, sport clubs without sporting fields etc.

A rainwater tank at a sporting club would not be suitable for watering the sporting fields, as the tank would not be of sufficient size due to the small catchment area (i.e. available roof area). The rebate therefore would be offered for purchase and installation of a rainwater tank that is connected to internal fixtures either for toilet flushing, laundry (if applicable) or hot water systems. In accordance with Council Policy the rainwater is not intended to be used for drinking.

A rebate of up to \$10,000 is offered towards the cost of purchase and installation of a rainwater tank at these facilities. The conditions that will apply are:

- The sporting club must have a Water Management Plan (WMP). Note, this is also the criterion for the remission on the water tariff offered by CED, as such most of the 176 clubs already have such a plan in place.
- The club must have commenced implementation of the WMP.
- The club must have purchased and installed the rainwater tank – proof will be required.
- The rainwater tank must be connected to internal fixtures, toilet, laundry or hot water system are acceptable.
- The club must provide an ongoing maintenance plan.
- Rainwater tanks must be purchased and installed prior to 30 June 2005.
- The installation of the rainwater tank must meet all Brisbane City Council regulations and Australian Standards for Building and Plumbing.
- Sporting Clubs must be within Brisbane City Council's reticulated area and connected to the reticulated water supply on Brisbane City Council leased land.

In addition the rebate is payable to Sporting Clubs only with only one rebate per Sporting Club.

It is proposed that a 'letter of offer' be sent to all 176 sporting clubs with sporting fields on Council leased land outlining the offer. The onus is then with the club to register their interest with the Council Call Centre. The club will be sent an Application and Registration kit which outlines the eligibility criteria and plumbing requirements. In addition to the above, Sporting Clubs who registered their interest in response to the Lord Mayors open letter of invitation will also be offered the rebate and will be eligible to apply although they may not lease council land.

As there are only 20 rebates available it will be determined on a 'first-in' basis. The rebate will be paid to the first 20 Sporting Clubs who provide Council with proof of purchase and installation of the rainwater tank and meet the above criteria. To be eligible for the rebate the club must submit all necessary documents with the application and registration forms signed. Details on how, what and where to send these forms are clearly outlined in the 'Sporting Club Rainwater Tank Kit'.

## 12.0 CONSULTATION

This recommendation has been prepared in consultation with the following people:

Cr Helen Abrahams, Chairperson, Environment and Sustainability  
Barry Ball, Manager, Water Resources  
Victoria Miller, Policy Adviser to the Lord Mayor, Lord Mayors Office

All are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The introduction of the sporting clubs rainwater tank rebate will:

- Assist Council in achieving its vision of a clean and green city
- Continue to raise the profile of rainwater tanks across the city
- Support Councils' Water Management Strategy aims of alternate sources of water and improving stormwater quality
- Raise community awareness such that the community values water

## 14.0 CORPORATE PLAN IMPACT

Supports Corporate Vision

## 15.0 CUSTOMER IMPACT

The foreseeable impacts are:

- The project has a limited budget. Some customers may go to the expense of installing a rainwater tank and miss out on the offer as there is no guarantee the sporting club will receive a rebate if they are not one of the first 20.
- This offer is available until 30 June 2005 and customers may require more time to source and install a rainwater tank.
- There are potential equity issues as the offer has had to be extended to some clubs that are not on Council leased land – so there is an exception to the criteria.
- There are equity issues with clubs on council leased land that do not have sporting fields but wish to purchase and install a rainwater tank for internal use ie meet the criteria but don't have a sporting field.

## 16.0 ENVIRONMENTAL IMPACT

Positive impact – reduces stormwater run-off, substitutes for potable water.

## 17.0 POLICY IMPACT

Supports the Lord Mayors pre-election promise of providing rainwater tanks for sporting clubs.

## 18.0 FINANCIAL IMPACT

\$200,000 has been allowed for in the 04/05 budget. Unless a Club has already purchased and installed a rainwater tank or they may not have sufficient time to do so before 30 June, there is potential for a budget underspend. If more than 20 clubs do install a rainwater tank within a similar period of time, Council may need to extend the offer to these clubs, potentially a budget overspend.

## 19.0 HUMAN RESOURCE IMPACT

Two officers are involved in the management of this proposal as part of their normal duties. One officer has been employed part time in Plumbing Services to administer all rainwater tank rebates.

## 20.0 URGENCY

Urgent. This offer is only available until 30 June 2005 and sourcing rainwater tanks for internal connection can be lengthy process.

## 21.0 PUBLICITY/MARKETING

The 'letter of offer' for the Sporting Clubs is ready to be mailed. Application and registration kit is printed.

## 22.0 OPTIONS

Option 1: Approve the proposed rebate scheme for rainwater tanks at Sporting Clubs on council leased land

Option 2: Not approve the proposed rebate scheme for rainwater tank at Sporting Clubs on council leased land

**Option 1 is the preferred option.**

A rebate of up to \$10,000 is offered towards the cost of purchase and installation of a rainwater tank at these facilities. The conditions that will apply are:

### Criteria

- Must have a Water Management Plan (WMP)
- Must have commenced implementation of WMP (will be audited)
- Must connect internally & be suitably sized - toilet, laundry or hot water system are acceptable as per Council Policy
- Clubs to undertake own research ie sizing for use and roof area etc
- Must provide ongoing maintenance plan
- The club must have purchased and installed the rainwater tank – proof will be required
- The club must provide an ongoing maintenance plan
- Rainwater tanks must be purchased and installed prior to 30 June 2005
- The installation of the rainwater tank must meet all Brisbane City Council regulations and Australian Standards for Building and Plumbing
- Sporting Clubs must be within Brisbane City Council's reticulated area and connected to the reticulated water supply on Brisbane City Council leased land\*

In addition the rebate is payable to Sporting Clubs only with only one rebate per Sporting Club.

\* This criteria is to be relaxed for those sporting clubs who have already registered their interest in the rebate scheme in response to notification by mail from the Ward Offices – not all the clubs who responded are on Council leased land.

### Advantages

- Meets intent of Lord Mayors pre-election policy
- Raises water awareness at the club
- Expands rainwater tanks into another sector of the community
- Rewards clubs serious about saving water & prepared to make the extra effort
- High profile – “green club”
- Impact on water demand

### Disadvantages

- Only provides for 20 clubs
- Ongoing maintenance of the tanks required by volunteers (changes hands regularly)
- Reliant on rain
- May disadvantage smaller struggling clubs
- Reliant on retrofit
- Reliant on roof size
- May not necessarily change water practices (as tank will be trickle fed with mains water) but will still impact demand

### Issues

- BCC provide for total cost of tank and installation – costly & doesn't offer a lot of benefits to the club in water savings – no ownership
- First in or means test?
- How many clubs or to what dollar value?
- Cost of retrofitting – who pays?
- Not for profit clubs or any club?

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Transfer of funding for Due Diligence Project from City Fleet to the Office of the Lord Mayor and the Chief Executive.

3.0 ISSUE/PURPOSE

The purpose of this submission is to notify E&C Committee of the requirement to transfer at the Third Budget Review the approved 2004-05 budget allocation for the Due Diligence Project from City Fleet to the Office of the Lord Mayor and the Chief Executive.

4.0 PROPONENT

Hayden Wright  
Manager, Chief Executive's Office

**ACTION TAKEN**  
7 FEB 2005  
MRL  
**TOWN CLERK**  
BCEO

5.0 SUBMISSION PREPARED BY

Warren McGregor  
Finance and Administration Officer, Office of the Lord Mayor and Chief Executive  
Officer Code: BCEO Phone Number: 34034346

**RECEIVED**  
07 MAR 2005

6.0 DATE

24<sup>th</sup> February, 2005

**COMMITTEE SECTION**

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the transfer of \$100,000 in Base Expense funding from City Fleet to the Office of the Lord Mayor and the Chief Executive be approved and flagged for inclusion in the Third Budget Review of 2004-2005.

10.0 DIVISIONAL MANAGER

Jude Munro  
Chief Executive Officer

**APPROVED**

7 MAR 2005

Lord Mayor



## 11.0 BACKGROUND

An allocation currently exists within the approved 2004-2005 City Fleet Base budget to run a Due Diligence project in relation to the issues and implications surrounding the possible merging of the fleet functions of 6 local Councils within South East Queensland. Consultants Connel Wagner have been engaged to carry out this project.

In total the Due Diligence project is set to cost \$150,000 of which Brisbane City Council will be funding \$100,000, with the remainder being picked up by the remaining Councils.

Due to the nature of the work being undertaken and the desirability of the project to be and perceived to be open and independent, and where the approved allocation currently resides, it is considered appropriate to transfer the project's approved budget from City Fleet to the Office of the Lord Mayor and Chief Executive.

## 12.0 CONSULTATION

Hayden Wright, Manager, Chief Executive's Office  
John Boland, Divisional Manager City Fleet  
Bruce Moller, Financial Controller City Fleet

All consulted are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

To ensure transparency of process and procedure, it is considered appropriate to transfer the funds in question from City Fleet's approved budget to the Office of the Lord Mayor and Chief Executive. The Divisional Manager City Fleet supports this proposal.

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 CORPORATE PLAN IMPACT

Nil

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

Nil

## 18.0 POLICY IMPACT

Nil

## 19.0 FINANCIAL IMPACT

There is no overall financial impact for this submission as it solely seeks to transfer the \$100,000 set aside in City Fleet's consultancy allocation to the Office of the Lord Mayor and Chief Executive. This cost is a one-off item for the 2004-2005 Budget and as such there will be no future years impact.

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Nil. If approved this request is to be rolled into the consolidated 2004-05 Third Budget Review submissions.

## 22.0 PUBLICITY/MARKETING STRATEGY

Nil

## 23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C not approve the recommendation.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Amendments to Councillors Guide to Entitlements, Services and Procedures Booklet.

3.0 ISSUE/PURPOSE

The purpose of this submission is to give guidance to Councillors and officers in relation to Ward Office expenditure and the role of Councillor Support Section and it is intended that the "Councillors Guide to Entitlements, Services and Procedures" booklet be modified to reflect the changes.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

**ACTION TAKEN**

07 FEB 2005

MAR

TOWN CLERK

5.0 SUBMISSION PREPARED BY

Allyson Reid, Co-ordinator, Councillor Support [CCCS], ext 34607

CCCS

6.0 DATE

3 March 2005

RECEIVED

07 MAR 2005

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C grant approval to the amendment of the "Councillors Guide to Entitlements, Services and Procedures" as outlined in attachment 'A'.

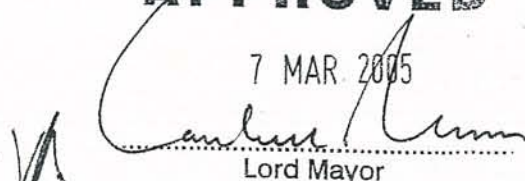
10.0 DIVISIONAL MANAGER



Jude Munro  
CHIEF EXECUTIVE OFFICER

**APPROVED**

7 MAR 2005



Lord Mayor



## 11.0 BACKGROUND

In order to clarify the guidelines relating to Ward Office Expenditures, IT procurement and maintenance, private telephone accounts, assistance days and overtime for Councillor's Personal Assistants, a bipartisan working group was established in February 2005.

As a result a discussion paper was prepared and its contents subsequently supported by both parties.

The paper was discussed at E&C Strategy on Monday 28 February 2005 and it is now being submitted for formal approval.

## 12.0 CONSULTATION

Councillor Kim Flessser, Chairperson, Finance Committee  
Councillor Michael Caltabiano, Shadow, Finance Committee  
Jude Munro, Chief Executive Officer  
Hayden Wright, Manager, Chief Executive's Office  
Allyson Reid, Co-ordinator, Councillor Support

All consulted are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

These amendments to the "Councillors Guide to Entitlements, Services and Procedures" will provide clearer guidance to Councillors and Officers in relation to Ward Office expenditure and the role of Councillor Support Section.

As both political parties have indicated their support, implementation should not be problematic.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 14.0 CORPORATE PLAN IMPACT

Nil.

## 15.0 CUSTOMER IMPACT

Nil.

## 16.0 ENVIRONMENTAL IMPACT

Nil.

## 17.0 POLICY IMPACT

Nil.

**18.0 FUNDING IMPACT**

Nil.

**19.0 HUMAN RESOURCE IMPACT.**

Nil.

**20.0 URGENCY**

As soon as possible.

**21.0 PUBLICITY/MARKETING**

Nil.

**22.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

**OPTION 1 is the preferred option.**

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 FILE NUMBER: 234/6(703)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Removal of Queen Street Mall artwork titled 'On this Auspicious Occasion'.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to remove the water feature titled, 'On this Auspicious Occasion', and reinstate as an open public space.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development

5.0 SUBMISSION PREPARED BY

Tim Wright, Senior Project Officer Economic Development, POTD, x.36823

6.0 DATE

28 February 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C grant approval for Council to undertake the works to decommission and dismantle the artwork titled, 'On this Auspicious Occasion', and ~~either install a garden bed in the black granite area (plinth) at an estimated cost of \$45,000 or~~ reinstate the area with Queen Street Mall paving, at an estimated cost of \$55,000.

**ACTION TAKEN**

07 FEB 2005

TOWN CLERK

POTD

10.0 DIVISIONAL MANAGER

Margaret Allison  
Divisional Manager  
COMMUNITY & ECONOMIC DEVELOPMENT

Julie Harris  
Manager  
ECONOMIC DEVELOPMENT

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**APPROVED**

7 MAR 2005

Lord Mayor

## 11.0 BACKGROUND

In March 1999, Council commissioned the artist, Wendy Mills, to design the water feature 'On This Auspicious Occasion'. The construction and installation cost of the feature was \$373,062 and operation of the water feature commenced on 31 October 1999.

Since commissioning, on-going issues have arisen with the water feature subject to regular breakdown and necessary maintenance. Approximately \$612,000 to date <sup>from the CSO leg</sup> has been spent on maintenance and operations. Breakdowns are frequent and often result in long periods of non-operation as specialist services and supplies are sought. There is also a problem with on-going vandalism.

Council officers have investigated replacing some elements of the design with, for example, different materials. The artist has stated categorically that it is not acceptable to use other materials and make changes to the original design. The artist retains the intellectual property rights to the work and is able to veto change. Council's asset management staff do not recommend like-for-like replacement of materials in order to avoid previously experienced failures.

Every effort has been made to date to keep the water feature in operation through intensive efforts and high maintenance provision. However, the high costs and breakdowns are likely to continue under the current design, and are likely to escalate as the asset ages at a rapid rate. It is prudent to consider measures to alleviate Council of the onerous costs and obligations required in keeping the water feature in operation.

Members of the Queen Street Mall Advisory Committee (24 February 2005 meeting) supported funds to be used from the General Reserve account to remove the artwork and 'make good the area'. A motion was passed at this meeting, to 'decommission the public artwork' which was supported by all. A motion was then put to the group to then decide how to 'make good' the area, once the artwork was removed. The two options were to either reinstate the space with pavers or create a garden bed inside the existing plinth. A motion was then passed to 'make good the area with pavers and to reinstate as an open public space'. The vote was four votes in favour of reinstatement of the pavers and three votes against.

Council's public art officer is exploring alternative sites for possible relocation or selling the fountain.

## 12.0 CONSULTATION

Those consulted include:

- Councillor David Hinchliffe, Chairperson Urban Planning & Economic Development Committee
- Amanda Cooper, Lord Mayor's Policy Advisor
- Lorraine Malloch, Chair Brisbane City Heart Association and Centre Manager Wintergarden
- Queen Street Mall Advisory Committee
- John Dwyer, Malls Manager, Community Development Services
- Sunil Madan, Senior Officer, Community Assets
- Genevieve Searle, Public Art Officer, Urban Management
- Chetana Andary, Public Art & Design Policy Officer, Community & Lifestyle
- Wendy Mills, artist of 'On this Auspicious Occasion'

All consulted, except the artist, are in agreement with the proposal. The artist made a brief presentation to the Queen Street Mall Advisory Committee to consider the iconic value of the work and the impact it has made on visitors.

**13.0 IMPLICATIONS OF PROPOSAL**

Nil

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

Nil

**16.0 CUSTOMER IMPACT**

It is expected that the demolition of the artwork and reinstatement of pavers will take approximately three weeks from commencement of the works.

Relevant works will be conducted out of hours to ensure the least disruption to surrounding retailers and visitors to the Mall.

**17.0 ENVIRONMENTAL IMPACT**

Nil

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

The cost of removing the artwork and installing a garden bed within the plinth is \$45,000 (plus \$10,000 each year in estimated maintenance costs). The cost of removing the artwork and paver reinstatement is \$55,000.

Either option will be funded from the Queen Street Mall General Reserve Account. Balance as at 25 June 2004 is \$1,115,427.

Ongoing onerous maintenance costs will be eliminated.

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING**

Members of the Queen Street Mall Advisory Committee have voted and agreed to these works taking place. The Committee were divided over whether the simple paving or garden bed options should replace the fountain.

Consultation will continue throughout the project to inform adjacent retailers of the planned works, timeframes and progress updates.

**23.0 OPTIONS**

1. That E&C approve for the area to be reinstated with pavers.
2. That E&C approve for a garden bed to be installed within the existing plinth.
3. That E&C does not approve either option.



**AMENDED E&C RESULTS- 14 MARCH 2005**

SUB NO.	FILE NO.	DIV	TITLE	Result
14/03-1B R	456/20/137(0/A1)	HRSM	Meetings Subordinate Local Law 2005.	Yes
14/03-1F M	(6)364/150/2-LT470/P2	City Governance	Proposed sale of Council land situated at 140 Appleby Road, Stafford Heights.	Yes
14/03-1J R	288/140-0	CCSD	Approval of the continuation of pest survey programs under the Land Protection (Pest and Stock Route Management) Act 2002.	Yes
14/03-1K R	460/2(193)	Urban Management	Reclassification of car park in Einbunpin Lagoon reserve, Sandgate from Parkland Area to Multi-purpose Centre (MP3) and consequential amendments to the Sandgate District Local Plan.	Yes
14/03-2K R	460/2(138/A2)	Urban Management	Proposed West End-Woolloongabba District Local Plan.	HELD
14/03-3K	324/30/1-SM595	Urban Management	Colmslie Recreation Reserve Fishing and Viewing Platform.	With Drawn
14/03-4K R	465/30-KB830(A1)	Urban Management	Progress Road Upgrade, Stage 1 – Centenary Highway to Mira Street, Richlands/Inala.	Yes
14/03-5K R	265/6	Urban Management	Rolling Program of Work.	Yes
14/03-6K	345/16/13	Urban Management	Advertisement subordinate local law 2005.	HELD
14/03-1L R	243/80-50068-2004/2005	OLMCEO	Stores Board Report – Submission for approval by Council. (CompAir)	Yes
14/03-2L R	243/98-50001/204/2005	OLMCEO	Stores Board Report – Submission for approval by Council (Chemicals & Gases).	Yes
14/03-3L R	240/20(158)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act 1924 (WBM).	Yes

**AMENDED E&C RESULTS- 14 MARCH 2005**

SUB NO.	FILE NO.	DIV	TITLE	Result
14/03-4L M	338/22/1(3)	OLMCEO	Results of City Venues Business Case and Impact Assessment.	Yes
14/03-5L M	243/80-40197/2003/2004	OLMCEO	Tender Contract K40197 Supply of Buses – Settlement of Dispute with redacted	Yes
14/03-6L R	24/1-L/2005(3)	OLMCEO	Overseas Travel – Brisbane-Kobe Sister City 20 <sup>th</sup> Anniversary celebrations.	Yes
14/03-1N R	204/95(2)	CED	Queen Street Mall Visitor Information Centre (VIC) relocation and upgrade of the Albert Street public toilets and surrounding precinct.	Yes
14/03-2N M	392/40(2203)	CED	2004/05 Pilot Project – Grants for precinct marketing and other local business activities.	Yes Amended
14/03-1P R	467/27	MIPO	North-South Bypass Tunnel Extension (Airport Link).	Yes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: (6)364/150/2-LT470/P2

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Proposed sale of Council land situated at 140 Appleby Road, Stafford Heights.

3.0 ISSUE/PURPOSE

To obtain approval to sell the subject parcel of land which is considered surplus to Council's requirements to the adjoining landowner of 138 Appleby Road, Stafford Heights.

4.0 PROPONENT

Chris Mead  
Acting Chief Financial Officer. - Ext 34577

5.0 SUBMISSION PREPARED BY

David Cox,  
Principal Asset Manager,  
City Assets, City Governance - Ext. 36630.

6.0 DATE

7 March 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

BCO PUBLICATION RELEASE SCHEME  
10 YEAR RELEASE

9.0 RECOMMENDATION


It is recommended that the offer from [redacted] owner of 138 Appleby Road, Stafford Heights, described as Lot 27 on RP90439, in the amount of [redacted] (plus the payment of applicable GST) for the purchase of vacant Council land described as Lot 1 on RP219861, be accepted subject to its amalgamation with Lot 27 on RP90439 and all costs being met by the purchaser including Survey, Legal and Titles Office expenses.

10.0 DIVISIONAL MANAGER


**APPROVED**

14 MAR 2005

Lord Mayor

  
Chris Mead  
Acting Chief Financial Officer

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

*Handwritten signatures and initials:*  
[Signature]  
[Signature]  
[Signature]  
[Signature]

RECEIVED

14 MAR 2005

COMMITTEE SECTION

ACTION TAKEN

14 MAR 2005

TOWN CLERK

PAMCA

BCC PUBLICATIONS  
10 YEAR RELEASE

## 11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated at 140 Appleby Road, Stafford Heights, described as Lot 1 on RP219861 and containing an area of 189m<sup>2</sup>- as highlighted on Attachment 1.

This particular area of land was held by Council for road widening purposes. The road widening project is complete and no further road widening is planned. The balance land is considered surplus to Council requirements and is unable to be developed in its own right. The land is identified in the City Plan as Low Density Residential.

An independent valuation of the subject property has assessed the added value of the Council land to the adjoining property to be redacted refer Attachment 2.

Both adjoining land owners were approached to see if they were interested in acquiring the property at valuation. The adjoining property owner at 4 Jarvis Street has indicated no interest in purchasing the Council land. redacted redacted, of 138 Appleby Road, Stafford Heights, has agreed to pay redacted plus any applicable GST and Survey, Legal and Title Office expenses.

On 10 May 2004, Council resolved that Section 46 of the City of Brisbane Act 1924, should not apply to contracts for the sale of land to the registered proprietor of, or owner of an estate in fee simple in adjoining land where Council is of the opinion that the land is incapable of being developed satisfactorily as a separate allotment but if used or amalgamated with that adjoining land could be developed satisfactorily.

Therefore, it is recommended that the offer from redacted, owner of 138 Appleby Road, Stafford Heights, described as Lot 27 on RP90439, in the amount of redacted (plus the payment of applicable GST) for the purchase of vacant Council land described as Lot 1 on RP219861, be accepted subject to its amalgamation with Lot 27 on RP90439 and all costs being met by the purchaser including Survey, Legal and Titles Office expenses.

## 12.0 CONSULTATION

Councillor Kim Flessler, Chairperson, Finance Committee.  
Councillor Norm Wyndham, Councillor for McDowall Ward.  
Frank Riley, Manager, City Assets, City Governance.  
Laurie Vosper, Principal Asset Officer, Infrastructure Planning, Urban Management - Asset Custodian.  
Tom Richardson, Program Officer Strategic Planning, City Planning, Urban Management.

**12.0 CONSULTATION cont.**

Ben Lindeboom, W & S Development Officer, Brisbane Water.  
Julie Booth, Program Officer Asset Management, Community & Economic Development.  
Brad Wilson, A/Senior Program Officer, Environment & Parks.  
Brendan Brady, Waters Program Assistant, Water Resources.

No objections have been received to this proposal.

**13.0 IMPLICATIONS OF PROPOSAL**

The sale of 140 Appleby Road, Stafford Heights will provide Council with revenue for the 2004/05 Property Disposal Program and relief of ground maintenance for this property.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

**16.0 CUSTOMER IMPACT**

Nil

**17.0 ENVIRONMENTAL IMPACT**

Nil

## 18.0 POLICY IMPACT

In line with current policy to dispose of surplus real property.

## 9.0 FINANCIAL IMPACT

Budget impact: As this is a sale to an adjoining owner there will be no marketing or commission on sale costs. The only costs associated with the sale of this property are valuation fees of \$450.00. It is anticipated that net revenue in the amount of <sup>redacted</sup> will be received from the sale of the land as part of the 2004/05 Property Disposal Program.

1. Taxation issues: Nil
2. Risk Assessment: Not Applicable

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

In the normal course of business.

## 22.0 PUBLICITY/MARKETING STRATEGY

None required.

## 23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred and recommended Option.

1.0 File Number: 338/22/1(3)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Results of City Venues Business Case and Impact Assessment.

3.0 ISSUE/PURPOSE

To formalise the decision to retain and improve the operation of the venues identified in the A.T. Kearney Operational & Organisational Efficiency Review.

4.0 PROPONENT

Andrew Chesterman, Manager Corporate Improvement Program

5.0 SUBMISSION PREPARED BY

Paul Hodgson  
Business Improvement Consultant  
HR & Strategic Management Division  
PROJB2, 0414 913 300

6.0 DATE

8 March 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

BCC  
10 YEAR  
PUBLICATIONS  
RELEASE  
SCHEME



9.0 RECOMMENDATION

It is recommended that E&C –

Approve the recommendation for Council to retain and improve the operation of the venues identified, by:

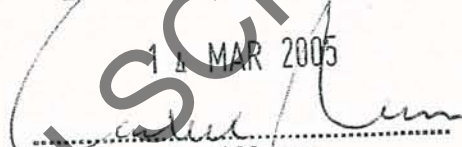
- reviewing the strategic links to service provision and venues operation through the outcome of the Program 4 (Community Life) Review
- investigating the consolidation of service provision across purchaser/provider model with a view to identifying and removing duplication of function/s
- implementing a process of continuous improvement within the venues business.

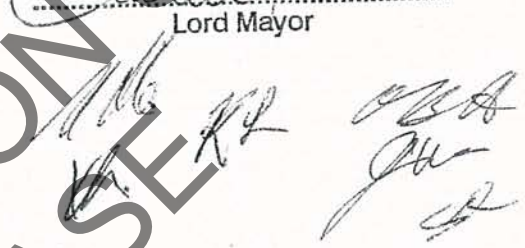
10.0 CHIEF EXECUTIVE OFFICER

  
 Jude Munro  
 CHIEF EXECUTIVE OFFICER

**APPROVED**

14 MAR 2005

  
 Lord Mayor



RECEIVED

14 MAR 2005

COMMITTEE SECTION

ACTION TAKEN

14 MAR 2005

TOWN CLERK

PROJB2

BCC PUBLICATIONS SCHEME  
 10 YEAR RELEASE

## 11.0 BACKGROUND

Consultants AT Kearney were engaged by Council to conduct a review of the operations of Council and make recommendations on potential efficiencies and cost savings. The review was completed and recommendations reported in October 2004. The Lord Mayor together with Civic Cabinet stated that implementation of the review will be based on the following six principles:

1. There will be no reduction in service levels expected by Brisbane ratepayers.
2. Any changes made will be within the existing industrial relations framework.
3. There will be full consultation with staff.
4. The Council will demonstrate commitment to its corporate values, in particular, respect for its employees.
5. Facts, figures, analysis and assumptions used in the review will be validated as part of any final decision making process.
6. Implementation of the review will be integrated into our existing organisational strategy, Organisation 2010.

AT Kearney reviewed over 300 Council activities for strategic fit using a decision tree process. On this basis, four services were identified that Council should 'exit or stop'. City Venues including Golf Courses were some of these activities.

On the basis of the above principles, Civic Cabinet agreed to conduct a detailed Business Case and Impact Assessment that considered the AT Kearney recommendation, using a triple bottom line approach (economic, social, environmental) to provide Council with a comprehensive basis for making a fully informed decision.

Where the AT Kearney recommendation was not supported, other alternatives were to be considered and a series of options tabled for Civic Cabinet's consideration.

Venues identified for review in the AT Kearney report were:

- Hibiscus Sports Complex
- Acacia Ridge Leisure Complex
- Sir Thomas Brisbane Planetarium
- The Riverstage in The Gardens
- Victoria Park Golf Course
- St Lucia Golf Links

These venues are operated by City Venues, a branch of City Business. Many services at these Venues are outsourced to private or external operators. City Venues manages lessee contracts and service quality.

### **13.0 ADVISORY BOARD RECOMMENDATION**

The Advisory Board is in agreement with the BCIA report in respect to Venues. The Advisory Board agreed with the retain and improve recommendation.

### **14.0 IMPLICATIONS OF PROPOSAL**

Council will retain ownership of the Venues and will continue managing them under current arrangements. There is however, a need to identify the strategic rationale for venues service provision via the outcome of the Program 4 Review. The venues businesses will also be implementing a process of continual improvement and benchmarking to demonstrate their continued value to Council.

### **15.0 COMMERCIAL IN CONFIDENCE**

The BCIA contains information on the venues' revenue and cost structure, valuations and yields, which is commercial in confidence.

### **16.0 CORPORATE PLAN IMPACT**

By retaining ownership and management of City Venues, Council continues to meet the objectives of Program 4, its theme of energised lifestyle and the goals of the Vision 2010.

### **17.0 CUSTOMER IMPACT**

In retaining venues, Council continues to meet its obligation to its trusteeships, its commitment to external service providers and the community of Brisbane.

### **18.0 ENVIRONMENTAL IMPACT**

Nil.

### **19.0 POLICY IMPACT**

There is a need to identify stronger policy linkages to the provision of these venues, which will be addressed through outcomes of the Program 4 Review and any subsequent follow-up reviews.

### **20.0 FUNDING IMPACT**

Nil within the scope of this review.

### **21.0 HUMAN RESOURCE IMPACT**

Nil.

### **22.0 URGENCY**

As soon as possible.

## 23.0 PUBLICITY/MARKETING STRATEGY

Staff will be informed of Council's decision in the normal course of business.

## 24.0 OPTIONS

1. Approve the recommendation for Council to retain and improve the operation of the venues identified, by:
  - reviewing the strategic links to service provision and venues operation through the outcome of the Program 4 (Community Life) Review
  - investigating the consolidation of service provision across purchaser/provider model with a view to identifying and removing duplication of function/s
  - implementing a process of continuous improvement within the venues business.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 243/80-40197/2003/2004

E&C14/03-5L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Tender Contract K40197 Supply of Buses - Settlement of Dispute with redacted  
redacted

3.0 ISSUE/PURPOSE

The purpose of this E&C is to seek approval for an ex gratia payment to redacted

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

5.0 SUBMISSION PREPARED BY

Michael Byrne  
Manager, Corporate Risk Management  
City Governance Division.  
MCRM x 35290

**ACTION TAKEN**

14 MAR 2005

TOWN CLERK

*MCRM*

**RECEIVED**

14 MAR 2005

COMMITTEE SECTION

6.0 DATE

11<sup>th</sup> March 2005

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision by E & C

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

**APPROVED**

14 MAR 2005

9.0 RECOMMENDATION

It is recommended that E & C approve an ex gratia payment of redacted to redacted to settle a dispute over the fairness of a tender process by covering a portion of tender costs for the Supply of CNG Buses.

*[Signatures]*  
Lord Mayor  
*[Signatures]*

10.0 Michael Byrne  
Manager,  
Corporate Risk Management  
CITY GOVERNANCE DIVISION

*[Signature]*  
Jude Munro  
CHIEF EXECUTIVE OFFICER

*[Signatures]*

BCG 10 YEAR RELEASE SCHEME

## BACKGROUND

Council has recently concluded a tender process to acquire 180 buses over the next five (5) years. Whilst there is a wide range of imported chassis to select from, body builders, who build the bus body and assemble the bus, are generally local manufacturers. The market for body building in Australia has always been small because of the limited number of major bus purchasers and the fact that tenders are infrequent, therefore outcomes of tenders can greatly effect the viability of these companies. Over time, body builders have sometimes tendered too keenly and struggled to be viable or missed major tenders and either withdrew from the industry or had their business fail. The current market is essentially two major body builders.

To effectively utilise Council's workshop assets, Brisbane Transport, under the name Bus Build, have contracted with one of the two (2) remaining major body builders in Australia to assemble buses which will enter Council's Fleet. This contract is exclusive for a period of five (5) years.

The other major body builder, [redacted] has sought to also utilise Bus Build to assemble buses.

In February 2004, six months prior to the tender, [redacted] met with Brisbane Transport management and visited the Toowong Workshop facility. Allegedly some information, including labour rates to assemble buses, was shared with [redacted] representatives.

[redacted] claim they were led to believe they could utilise Bus Build services, and immediately prior to lodging their bids for the bus tender, contacted Bus Build to firm up rates, and were advised that contracting with them was not possible because of the exclusive arrangement with another bus body builder.

[redacted] have claimed they were misled by Council and that Council through Bus Build, was subsidising the cost of building buses and therefore they were unable to compete fairly in the tender process.

Officers from City Governance Division have reviewed pricing of the Bus Build sub contract with the successful tenderer and confirm that full cost pricing was observed. However, it is difficult to substantiate that Council may not have unintentionally misled [redacted] representatives in February discussions, and rather than pursue the matter through the Court, [redacted]

An offer of [redacted] was made in an attempt to settle the matter. [redacted] in their letter of 24<sup>th</sup> January, 2005, have confirmed that they are prepared to accept the offer of [redacted] to offset their tender cost in settlement of this matter.

### 12.0 CONSULTATION

Jude Munro, Chief Executive Officer  
Graham Quirk, Chairperson, Traffic and Major Projects  
David Askern, Manager, Brisbane City Legal Practice  
Michael Byrne, Manager, Corporate Risk Management  
Hayden Wright, Manager, Chief Executive's Office

13.0 IMPLICATIONS OF PROPOSAL

redacted

14.0 COMMERCIAL IN CONFIDENCE

The settlement is commercial-in-confidence to both Council and redacted  
redacted

15.0 CORPORATE PLAN IMPACT

The matter has the potential to disrupt the bus build contract which would severely delay the bus acquisition program and slow the upgrade of the fleet to meet Council's accessibility objectives and improved environment outcomes from new low emission gas buses.

16.0 CUSTOMER IMPACT

The potential slowing of the bus replacement program could adversely effect bus commuters across Brisbane.

17.0 ENVIRONMENTAL IMPACT

A delay in acquisition of the new low emission gas buses will delay reduction in emissions from bus journeys in Brisbane.

18.0 POLICY IMPACT

Council has made contributions in exceptional circumstances to offset suppliers' costs of tendering.

19.0 FINANCIAL IMPACT

redacted payment has only a minor impact on a contract worth \$77 million.

20.0 HUMAN RESOURCE IMPACT

No impact.

21.0 URGENCY

Prompt settlement is necessary.

22.0 PUBLICITY/MARKETING

No publicity is recommended given the commercial-in-confidence nature of the transaction.

23.0 OPTIONS

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: 392/40 (2203)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2004/05 Pilot Project - Grants for precinct marketing and other local business activities

3.0 ISSUE/PURPOSE

The purpose of this submission is to recommend a preferred funding model to support precinct marketing and local business activities.

4.0 PROPONENT

Margaret Allison  
Divisional Manager Community & Economic Development

5.0 SUBMISSION PREPARED BY

Teresa Luck, Program Officer Economic Development (LISPO), ext 36241

6.0 DATE

7 March 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C endorses the 2004/05 pilot project - Grants for precinct marketing and other local business activities, as set out in Attachment A.

10.0 DIVISIONAL MANAGER

*Julie Harris*

Julie Harris  
Manager  
ECONOMIC DEVELOPMENT

*Margaret Allison*

Margaret Allison  
Divisional Manager  
COMMUNITY & ECONOMIC DEVELOPMENT

RECEIVED  
14 MAR 2005

COMMITTEE SECTION

APPROVED

14 MAR 2005

*Lord Mayor*  
Lord Mayor  
*JHC*  
*[Signature]*

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

In accordance with the Lord Mayor's policy objectives to 'establish grants for business groups to market their centres', and 'establish special grants for business groups and Chambers of Commerce to market their precincts' the Economic Development Branch has provisionally allocated up to \$150K within the 2004/05 budget to deliver this initiative. Planned as a pilot project in 04/05, a service development budget bid for \$150K has been proposed for financial years 05/06 through to 09/10.

There are approximately 25 Chambers of Commerce or similar organisations including Chambers related to specific nationalities such as the Italian Chamber of Commerce, and a small number of local business groups (eg Nundah District Development Association) in existence across Brisbane. Both Chambers of Commerce and local business groups have a role in supporting local business and employment growth.

Council currently has in place special marketing levies for four precincts in the city. Caxton Street and Manly commercial rate payers contribute \$50,000 per annum through a levy for precinct marketing, which Council returns after subtracting a 2.5% administration fee. The organisations receiving the funding are the Caxton Street Development Association and the Manly Chamber of Commerce. Property owners in the vicinity of Queen Street Mall and Fortitude Valley Malls contribute \$3.3 million and \$700,000 respectively to a marketing levy, with these funds provided to Brisbane Marketing.

The intent of this proposed pilot project is to enable Chambers of Commerce and local business communities to undertake relatively small business related activities eg. small marketing activities such as contribution to a brochure, local events, education, training and information, and infrastructure needs analysis. As a general principle, Council funding should be used to match funding by the local business community.

It should be noted that with the funding currently allocated to this project and the number of local business precincts in Brisbane, more than 200, the funding will only support relatively small marketing activities or other business activities.

In discussions with the Lord Mayor's office and Deputy Mayor's office, two potential models have emerged. The first model (refer Attachment 1) allows for Chambers of Commerce or local business groups to apply for funding up to \$5K. The second model (refer Attachment 2) proposes the funds are allocated equitably on a Ward basis.

Economic Development Branch officers acknowledge that allocation on a Ward basis is equitable in terms of population distribution, however economic activity tends to be concentrated in particular areas of the city. Therefore, the first model, that allows all groups or precincts to compete for the funding is the model that has been recommended.

## 12.0 CONSULTATION

Councillor David Hinchliffe, Deputy Mayor and Chairperson Urban Planning and Economic Development Committee

Councillor Carol Cashman, Leader of the Opposition and Shadow Chair Urban Planning and Economic Development Committee

Greg Bowden, Business Adviser to the Lord Mayor

Stuart Fyfe, Deputy Chief of Staff, Deputy Mayor and Majority Leaders' Office

George Fletcher, Brisbane City Legal Practice

### 13.0 IMPLICATIONS OF PROPOSAL

Economic Development officers believe that there will be benefits from providing relatively small grants to local business groups or for local business activities, eg brochures, local events or training for local businesses. However, the size of the grants proposed will not make a significant contribution to marketing precincts the size of Stones Corner or Park Road, Milton.

### 14.0 COMMERCIAL IN CONFIDENCE

No

### 15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan, aligning specifically with the vision of Smart and Prosperous City by promoting and facilitating economic development.

### 16.0 CUSTOMER IMPACT

This proposal will be an additional service to businesses and local business precincts.

### 17.0 ENVIRONMENTAL IMPACT

Nil

### 18.0 POLICY IMPACT

The initiative is consistent with the Lord Mayor's policy objectives.

### 19.0 FUNDING IMPACT

A total of \$150K has been allocated within the 2004/05 Economic Development budget. \$50K is allocated from the service developments Suburban Employment and Industry Innovation. \$50K, including ancillary costs, eg advertising of up to \$20K, has been allocated from the Economic Development base budget.

A service development, Local Business Support, of \$150K per annum, is proposed for the next financial years to fund this project.

### 20.0 HUMAN RESOURCE IMPACT

Minimal human resources are required.

### 21.0 URGENCY

In the normal course of business.

### 22.0 PUBLICITY/MARKETING

To be at the discretion of the Lord Mayor and E&C.

## 23.0 OPTIONS

1. Endorse 04/05 pilot project - Grants for Chambers of Commerce or Local Business Groups as per Attachment A.
- ~~2. Endorse 04/05 pilot project - Ward Grants for Local Business Groups or local business activities as per Attachment B.~~
- ~~3. Do not endorse 04/05 pilot project.~~

OPTION 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS- 21 MARCH 2005**

SUB NO.	FILE NO.	DIV	TITLE	Result
21/03-1F M	204/6(16/P3)	City Governance	Monthly Project Report – February 2005 (Attachment A).	Yes
21/03-1L R	376/26-K(14)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (Jay-1)	Yes
21/03-2L R	321/19/0-NL(P5/A1)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (CR Kennedy)	Yes
21/03-3L M	(4)456/20/49(1)	OLMCEO	To appoint Len Scanlan, immediate past Auditor-General of Queensland as the independent Chairperson to the Brisbane City Council Audit Committee.	Yes
21/03-1K R	345/16/13	Urban Management	Advertisements Subordinate Local Law 2005.	Yes
21/03-2K R	460/2(138/A2)	Urban Management	Proposed West End – Woolloongabba Local Plan.	Yes
21/03-3K R	460/2(171)	Urban Management	Kelvin Grove Urban Village Local Plan.	Yes
21/03-4K M	24/1K2005(1)	Urban Management	Study Tour of China – Michael Papageorgiou Manager City Planning and Terry Conway Coordinator Major Projects Central Team	Yes
21/03-1N	264/6/10(15)	CED	Waiving of Solar Hot Water Plumbing Inspection Fee.	Held
21/03-1P R	467/27	MIPO	Project TransApex – Prefeasibility Report, March 2005.	Yes (amended)

Present – Campbell Newman, D B Hinchliffe, J H Campbell, H J Abrahams, G M Quirk, K Flessler, K M Rea.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 204/6(16/P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – February 2005 (Attachment A).

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Major Projects.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer, 3403 4577.

ACTION TAKEN  
21 MAR 2005  
TOWN CLERK  
MFP

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager Financial Planning, City Governance, MFP, 3403 6068.

6.0 DATE

15<sup>th</sup> March 2005

RECEIVED  
21 MAR 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

**APPROVED**

21 MAR 2005

*[Signature]*  
Lord Mayor  
*[Signatures]*

10.0 DIVISIONAL MANAGER

*[Signature]*  
Helen Gluer  
Chief Financial Officer

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on time; on estimate (green); scope changes (orange); emerging issues (orange); not on estimate/time (red); and no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the \*\*\*\*\*FEBRUARY 2005 UPDATE\*\*\*\*\* heading.

### February 2005 Report Summary

Attachment A is the report for February 2005. Some changes have occurred in the report from the previous month. The Projects that have identified emerging issues since the previous month's report include:

- Opportunity for All (see page 7);
- Progress Road (see page 13);
- Rocks Riverside Park (see page 16);
- Bulimba Creek Trunk Sewer Augmentation (see page 18);
- S2 Treatment Plant Augmentation Stage 1 (see page 21);
- Sandgate WWTP Capacity Upgrade and Biological Nitrogen Removal (see page 22);
- Wacol WWTP – Alliance Project (see page 24);
- Employment Programs – Community Jobs Program (see page 28);
- Employment Programs – Trainees New (see page 29);
- Sherbrooke Road Willawong – Remediation Program (see page 35);
- Major Traffic Improvements – Intersections (see page 40);
- Road Network Design (see page 41);
- Maintain Customer Service Standards – Major Works Program (see page 44);
- Major Drainage Construction (see page 45); and
- Reduce Environmental Impacts Program (see page 46).

The remaining projects continue to report outstanding issues.

## 12.0 CONSULTATION

The Chief Executive Officer, Divisional Managers and officers responsible for individual submissions. All consulted are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

Nil.

## 16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FINANCIAL IMPACT**

Nil.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

N/A.

**23.0 OPTIONS**

**Option 1:** Approve the recommendation that E&C accept the Major Project Report for February 2005.

**Option 2:** Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: (4)456/20/49(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

To appoint Len Scanlan, immediate past Auditor-General of Queensland as the independent Chairperson to the Brisbane City Council Audit Committee.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for the appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

ACTION TAKEN

21 MAR 2005

5.0 SUBMISSION PREPARED BY

Andrew MacLeod  
Manager, Assurance & Audit Services

TOWN CLERK

MARS

6.0 DATE

21 March 2005

RECEIVED

21 MAR 2005

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE



9.0 RECOMMENDATION

- (1) That E&C approve the appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee.
- (2) That Len Scanlan be remunerated to the value of <sup>redacted</sup> per annum (exclusive of GST).

10.0 DIVISIONAL MANAGER

**APPROVED**

21 MAR 2005

*Carleek Scanlan*  
.....  
Lord Mayor

*Jude Munro*  
Jude Munro  
Chief Executive Officer

*MB*  
*je*  
*MB*  
*gbc*  
*KL*

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

In recent times, there has been a move to have Audit Committees chaired by independent members. The Audit Committees Best Practice Guide was published jointly by the Auditing & Assurance Standards Board of the Australian Accounting Research Foundation, the Australian Institute of Company Directors and the Institute of Internal Auditors (Australia) in August 2001. Independent members in this Best Practice Guide are defined as "individuals free from any management, business or other relationship that could, or could reasonably be perceived to, materially interfere with their ability to act in the best interests of the entity as a whole". In the section on Audit Committee Membership, this guide states the following:

"Selection of the Chairperson needs to be given careful consideration, because this person will be pivotal in ensuring the overall effectiveness of the committee and the efficient planning and conduct of meetings. The need for independence applies particularly to the Chairperson, as does the need for that person to have significant administrative and commercial experience, and be knowledgeable about the entity's business and financial reporting and auditing requirements."

The Principles of Good Corporate Governance and Best Practice Recommendations of the Australian Stock Exchange (ASX) Corporate Governance Council were published in March 2003. Recommendation 4.3 of this document stated the following: "Structure the Audit Committee so that it consists of an independent Chairperson who is not Chairperson of the board."

Len Scanlan was the Auditor-General in Queensland for seven years up to November 2004 and during that time he provided frank and fearless advice. He has a good understanding of Corporate Governance and he has acquired a good knowledge of how Council operates through his supervision of the annual review of the financial statements. The appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee will help facilitate the Committees role of the appraisal of Council entities, business systems, and processes.

## 12.0 CONSULTATION

Jude Munro, Chief Executive Officer.

Hayden Wright, Manager of the CEO's Office.

David Askern, Manager of Brisbane City Legal Practice

### 13.0 IMPLICATIONS OF PROPOSAL

The proposed appointment of an independent Chairperson of the Brisbane City Council Audit Committee as per world best practice will facilitate the continuing monitoring role of the Audit Committee and public accountability

### 14.0 CORPORATE PLAN IMPACT

Nil.

### 15.0 CUSTOMER IMPACT

No direct impact.

### 16.0 ENVIRONMENTAL IMPACT

Nil.

### 17.0 POLICY IMPACT

Nil.

### 18.0 FUNDING IMPACT

A cost of <sup>redacted</sup> per annum (exclusive of GST) is anticipated. Funds are to be made available in the budget of Assurance and Audit Services.

### 19.0 HUMAN RESOURCE IMPACT

Nil.

### 20.0 URGENCY

In the normal course of business.

### 21.0 PUBLICITY/MARKETING STRATEGY

Appropriate publicity in various auditing and public administration journals.

22.0 OPTIONS

Option (1) Approve the recommendation that E&C approve the appointment of Len Scanlon as the independent Chairperson of the Brisbane City Council Audit Committee.

Option (2) Not approve the recommendation.  
**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 24/1K2005(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Study Tour of China – Michael Papageorgiou Manager City Planning and Terry Conway Coordinator Major Projects Central Team

3.0 ISSUE/PURPOSE

To seek approval for Michael Papageorgiou, Manager, City Planning and Terry Conway, Co-Ordinator Major Projects Central, Development Assessment to travel to China for an architecture and city planning study tour from 2-10 April 2005.

4.0 PROPONENT

Terry Hogan, Divisional Manager, Urban Management

5.0 SUBMISSION PREPARED BY

Michael Papageorgiou, Manager City Planning, ext 34220

**APPROVED**

21 MAR 2005

*Caroline...*  
Lord Mayor

6.0 DATE

18 March 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

**ACTION TAKEN**

21 MAR 2005

**RECEIVED**

21 MAR 2005

9.0 RECOMMENDATION

TOWN CLERK

COMMITTEE SECTION

That E&C grant approval for the study tour of China, and proposed itinerary, to be carried out by Michael Papageorgiou, Manager City Planning and Terry Conway, Coordinator Major Projects, Central Team at an approximate cost of \$9,607.20.

*Terry Hogan*  
Terry Hogan  
DIVISIONAL MANAGER  
URBAN MANGEMENT

*Margaret Crawford*  
Margaret Crawford  
DIVISIONAL MANAGER  
CUSTOMER AND COMMUNITY SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

At its meeting of Monday 14 February, Establishment and Coordination Committee agreed that Terry Conway and Michael Papagerogiou visit Singapore, Shanghai, Hong Kong, Shenzhen and Macau, and to look at world-class architecture.

The purpose of the study tour is to directly inform the CBD master plan project for Brisbane currently underway. It is also an opportunity to observe the latest practice by our Asian neighbours for modern architecture and city planning as it relates to Brisbane overall, and as an early input into thinking for the proposed review of Brisbane's metropolitan strategy.

There are three main elements for investigation in the targeted East Asian metropolitan cities. These are:

- Outstanding modern architecture, and in particular the 'super towers' that are a feature of these cities.
- The integration of heritage buildings in CBD areas with modern architectural development.
- The effective treatment of public space and pedestrian areas within a high density mixed use urban context.

A related theme is the integration of transport and land use within the high density urban cores of these metropolitan cities. Any learnings to be observed regarding public transport will also be in the Brisbane context.

### **Candidate Cities and their key features for inspection.**

#### **1. Shanghai:**

A temperate city, it has some of the world's most outstanding modern architecture. Important buildings include:

- Jin Mao
- Bank Of China Tower
- Bocom Towers
- Tomorrow Square
- Plaza 66
- Pudong International Information Port
- Hong Kong New World Tower

The Shanghai Bund is the most important riverfront heritage precinct in the city and it coincides with the key financial district of the metropolis. The Shanghai metropolis has experienced unprecedented growth and investment in recent years. Open space and renewal areas within the central city are under enormous pressure for redevelopment.

## 2. Hong Kong

A subtropical city, it has excellent examples of modern architecture by prominent world architects. Important buildings include:

- The Centre
- Bank Of China
- Two International Finance Centre
- Highcliff
- Central Plaza
- Langham Place Tower
- Cheung Kong Centre
- Sorrento
- Harbourside

Hong Kong also offers some good examples of urban planning that seeks to preserve colonial and cultural character in a high density environment (eg the Peninsula Hotel and the Kowloon Cultural Precinct.).

## 3. Macau

A subtropical city neighbouring Hong Kong. While it too has some good examples of modern highrise towers in a CBD environment, Macau is most significant for its efforts in preserving some of its colonial buildings and in embellishing its key urban spaces. 'Leal Senado' square is one of the best urban heritage renewal projects in Asia.

## 4. Shenzhen

A brand new subtropical city neighbouring Hong Kong. It is the best example of an 'instant city' with enormous high rise developments in what were rice fields a few years ago. Important buildings include.

- Shun Hing Square
- Shenzhen Special Zone Press Tower
- SEG Plaza

## 5. Singapore

A major tropical city and the world's greatest port. It is well known as a unique island city state as well as for its government's active intervention in planning and development. Singapore is a world leader in metropolitan development with many innovations in planning and urban design. Important buildings include:

- UOB Plaza One
- UOB Centre
- Republic Plaza
- Capital Tower

Singapore has excellent examples of urban heritage renewal precincts, including the Raffles Hotel area, the government/cultural precinct and the Peranakan shop house areas off Orchard Road. Singapore's British colonial history and western style administration suggests its urban development experience may be more directly relevant to Brisbane than some of the other cities mentioned here.

## Itinerary

The study tour could cover most of the selected cities over seven days. It could be scheduled to commence on Saturday April 2<sup>nd</sup>, returning to Brisbane by Sunday 10 April 2005.

2/4/05	Brisbane to Singapore
3/4/05	Singapore
4/4/05	Singapore to Shanghai
5/4/05	Shanghai
6/4/05	Shanghai to Hong Kong
7/4/05	Shenzen (day tour from HK)
8/4/05	Macau (day tour from HK)
9/4/05	Hong Kong to Brisbane

### 12.0 CONSULTATION

Councillor David Hinchliffe was consulted and is in agreement with the recommendation.

### 13.0 IMPLICATIONS OF PROPOSAL

Provide input to Central City Master Plan project.

### 14.0 COMMERCIAL IN CONFIDENCE

No

### 15.0 CORPORATE PLAN IMPACT

Nil

### 16.0 CUSTOMER IMPACT

Nil

### 17.0 ENVIRONMENTAL IMPACT

Nil

### 18.0 POLICY IMPACT

Nil



## 19.0 FINANCIAL IMPACT

Approximate total travel costs for both Michael Papageorgiou and Terry Conway are:

▪ Air Fares	\$ 6,057.20.
▪ Accommodation	\$ 1,750.00
▪ Council Advance	\$ 900.00
▪ Personal Allowance	\$ 900.00
	<u>\$ 9,607.20</u>

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Urgent. Proposed travel date is 2 April, 2005.

## 22.0 PUBLICITY/MARKETING

Nil

## 23.0 OPTIONS

Option 1 – Approve the proposed study tour to China by Michael Papageorgiou, Manager City Planning and by Terry Conway, Coordinator Major Projects Central Team

Option 2 – Not approve the proposed study tour to China by Michael Papageorgiou, Manager City Planning and by Terry Conway, Coordinator Major Projects Central Team

Option 1 is the recommended option.