

E&C RESULTS - 1 AUGUST 2005

SUB NO.	FILE NO.	DIV	TITLE	Result
01/08-1B M		HRSM	Approval of information materials (as per Council resolution of May 24)	Part Approved
01/08-1F R	364/150/3(492)	City Governance	Exchange of land at 71 & 99 Counihan Road, Seventeen Mile Rocks.	Yes
01/08-1J M	253/6/0(A4)	CCSD	Grace period for payment of headworks charges at the 2004/2005 rates.	Yes Amended
01/08-1K R	465/6/35	Urban Management	Brisbane Metropolitan Transport Management Centre.	Yes Amended
01/08-2K M	234/70/265(76/P1)	Urban Management	Flinders to Greenbank-Karawatha Conservation Partnership.	Yes
01/08-3K R	487/64/2	Urban Management	Fire Fighting System Usage Policy.	Yes Amended
01/08-4K M		Urban Management	Brisbane to Gold Coast Cycle Challenge.	Yes
01/08-1L M	338/23/3(3)	OLMCEO	Best Value Report – June 2005.	Yes
01/08-2L M		OLMCEO	Overseas Travel Request – Invitation to speak at Conference 16 & 17 November, 2005.	Yes
01/08-1M M		City Business	Travel proposal for Mark Rigby to attend the Australasian Planetarium Society meeting and workshops in Auckland from 11 August 2005 to 15 August 2005.	Yes
01/08-2M M	(4)12/51/1(P8)	City Business	Monthly Report – Delegation of Authority to Travel – June 2005.	Yes
01/08-1N M	392/40(2110)	CED	Australian University Games 2005 – Request for Council sponsorship contribution.	Yes

Present – Campbell Newman, D H Hinchliffe, J H Campbell, H J Abrahams, G M Quirk, K Flessler, K M Rea

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

18 JUL 2005

INFORMATION MANAGEMENT

ATTACH NO. A /

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Approval of information materials (as per Council resolution of May 24)

3.0 ISSUE/PURPOSE

The purpose is for E&C to approve the list of information materials presented for concept approval, together with directing outcomes for each item.

4.0 PROPONENT

Phil Minns, DMGRB

5.0 SUBMISSION PREPARED BY

Sue Rickerby MMC

6.0 DATE

18/07/2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the list of information materials with outcomes for further approval.

10.0 DIVISIONAL MANAGER

Phil Minns
DMGRB

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

01 AUG 2005

COMMITTEE SECTION

ACTION TAKEN

01 AUG 2005

TOWN CLERK

MMC -

BCC 10 YEAR RELEASE SCHEME

APPROVED

1 AUG 2005

Lord Mayor

[Signature]

[Signature]

[Signatures]

11.0 BACKGROUND

This submission contains a list of information materials for approval. The approval process was developed following the Council resolution of May 24 2005 which delegated to E&C the authority to approve the content, publication and distribution of any Council information material that is to be distributed to the public.

A list of items defined as 'information material' was agreed by E&C. The items for approval fall within that list and are drawn from across Council.

E&C members have been given copies of the approval forms for early review, which is reflected in the summary sheet. E&C is now required to indicate further approval outcomes (eg content approval, design approval) for each item.

11.0 CONSULTATION

The Lord Mayor, Councillor Campbell Newman
Chairperson, Finance Committee, Councillor Kim Flesser
Chairperson, Transport and Major Projects Committee, Councillor Graham Quirk
Chairperson, Water and City Businesses Committee, Councillor John Campbell
Chairperson, Urban Planning and Economic Development Committee, Councillor David Hinchliffe.
Chairperson, Community Services Committee, Councillor Kerry Rea.
Chairperson, Environment and Sustainability Committee, Councillor Helen Abrahams.
Officers within the Lord Mayor's Office and the Deputy Mayor's Office.

12.0 IMPLICATIONS OF PROPOSAL

Assist in the direction of Council's marketing.

13.0 COMMERCIAL IN CONFIDENCE

No.

14.0 CORPORATE PLAN IMPACT

No.

15.0 CUSTOMER IMPACT

No.

16.0 ENVIRONMENTAL IMPACT

No.

17.0 POLICY IMPACT

No.

18.0 FINANCIAL IMPACT

No.

19.0 HUMAN RESOURCE IMPACT

No.

20.0 URGENCY

Yes

22.0 PUBLICITY/MARKETING

No

23.0 OPTIONS

Option 1: Approve the list, with direction on outcomes for each item.

Option 2: Not approve the list.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION
COMMITTEE

1.0 FILE NUMBER

253/6/0(A4)

2.0 TITLE

Grace period for payment of headworks charges at the 2004/2005 rates

3.0 ISSUE/PURPOSE

The purpose of this submission is to clarify the circumstances in which Council will give a grace period for payment of headworks charges at the 2004/2005 rates

4.0 PROPONENT

Rob Broughton, Acting Divisional Manager, Customer & Community Services

5.0 SUBMISSION PREPARED BY

Kevin Cronin, Special Projects Officer, Development Assessment SPODA, extension 35600

6.0 DATE

26 July 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable

BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

RECEIVED

01 AUG 2005

ACTION TAKEN

01 AUG 2005

AND CLERK

SPODA

9.0 RECOMMENDATION

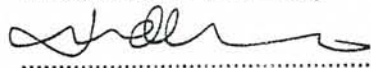
- 1) That E&C ratifies the following circumstances in which Council, through the Manager Development Assessment, may give a grace period for payment of headworks charges at the 2004/2005 rates:
 - (a) The developer received a development approval prior to or in 2003/2004 and has requested, in writing prior to 30/06/2005, a recalculation of the headworks charges and did not receive that recalculation by a time that reasonably allows payment of the charges by close of business on 30/06/2005.
 - (b) The developer received a development approval in 2004/2005 and has queried, in writing prior to 30/06/2005, the basis of the headworks charges and Council did not respond to that query by a time that reasonably allows payment of the charges by 30/06/2005.
 - (c) The developer received a development approval in 2004/2005 and sought to pay the headworks charges before 30/06/2005, but Council refused to accept payment because the approval had not taken effect (ie appeal periods had not expired) and the developer has given or will give a statement to this effect before 07/08/2005.
 - (d) The developer had a development approved between 23/06/2005 and 30/06/2005 inclusive but had not received that Decision Notice by a time that reasonably allows payment of the charges before 30/06/2005 and the developer has given or will give a statement to this effect before 07/08/2005.
- 2) That E&C approves the grace period as 10 business days starting on the date of Council's advice of the recalculation or the date of Council's positive response to the developer's request for special consideration as indicated in (1)(a) to (1)(d) above.

(3) The E&C decision is to be publicly advertised.

10.0 DIVISIONAL MANAGER


 Rob Broughton
 Acting Divisional Manager
 Customer & Community Services

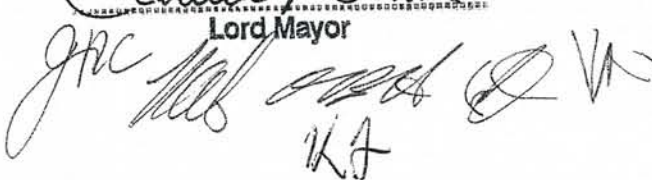
I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

APPROVED

1 AUG 2005


 Lord Mayor



BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

At the end of the financial year there was some lack of clarity in the development industry and within Council on the circumstances for making payment of headworks charges at the 2004/2005 rates.

This year the issue was highlighted because of a significant rise in charges.

- There can be a time lag between Council approving a development and actually notifying the applicant and this becomes relevant for applications approved close to the end of the financial year.
- In June there is an influx of requests from developers seeking a recalculation of headworks for their development approvals because the development approvals include conditions requiring payment of headworks "at the rate prevailing at the time when payment is made".

This influx of requests exceeds Council's capacity to respond and the informal practice in the past has been to recalculate the charges, advise the developer and then allow 10 business days from Council's advice in which to pay at the previous year's rate.

- There was some confusion about whether headworks can be paid on approval or only when the approval takes effect. While paying on initial approval may result in some amendment to the charges as part of an appeal outcome, this is considered unlikely and infrequent and is not a significant administrative issue for Council.
- Although developers are aware that Council's charges usually increase on 1 July, sometimes they will request a further period in which to pay due to cash flow problems or other similar circumstances over which Council has had no direct influence. While Council understands the validity of these situations, granting the concession of a "grace period" purely for financial reasons that better suit the developer would create a precedent and could undermine the rationale behind the payment of other Fees and Charges.

Council has no ability to control these situations and it is considered that a "grace period" should not be allowed.

12.0 CONSULTATION

Councillor David Hinchliffe, Chairperson Urban Planning & Economic Development Committee

Richard Sivell, Manager Development Assessment

~~All consulted are in agreement with the recommendation.~~

CA Hinchliffe accepted the officers advice reluctantly.

13.0 IMPLICATIONS OF PROPOSAL

Clarifies uncertainty in the development industry and within Council on circumstances where headworks may be paid at previous financial year rates and allows a grace period to pay.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Addresses complaints from some developers about inconsistency and uncertainty around Council's processes for paying headworks charges particularly in the light of the significant charge increases between 2004/2005 and 2005/2006.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Budget revenue estimates are based on expected approvals and historic trends; therefore a grace period for the circumstances identified in (1)(a) to (1)(d) of the recommendation won't impact on estimated budget revenues. However, it will obviously result in lower revenue than would otherwise be collected if the grace period were not given.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

~~Not required.~~ It is required.

23.0 OPTIONS

Option 1:

Ratify the circumstances listed in recommendation (1) in which Council will give a grace period for payment of headworks charges at the 2004/2005 rates.

Approve the grace period of 10 business days as indicated in recommendation (2).

Option 2:

Modify the circumstances under which a grace period would be applicable.

Option 3:

Not approve any circumstances for a grace period.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER:

234/70/265(76/P1)

2.0 TITLE

Flinders to Greenbank-Karawatha Conservation Partnership

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for Council to enter into a Memorandum of Understanding for the coordinated management of the conservation and recreational values of public lands within the Flinders to Greenbank-Karawatha ecological corridor.

4.0 PROPONENT

Terry Hogan
Divisional Manager
Urban Management Division.

5.0 SUBMISSION PREPARED BY

Michael Griffin
Senior Program Officer
Conservation Reserves
Officer Code SPOCR
Ph 34107

RECEIVED
01 AUG 2005

COUNCIL ACTION

ACTION TAKEN

01 AUG 2005

TOWN CLERK

SPOCR

6.0 DATE

25 July 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

BCC 10-YEAR PUBLICATION RELEASE SCHEME

9.0 RECOMMENDATION

That approval is granted for Council to enter into a Memorandum of Understanding for the Flinders to Greenbank-Karawatha Conservation Partnership as given in Attachment 1.

10.0 DIVISIONAL MANAGER

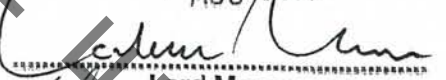
Terry Hogan
Divisional Manager
Urban Management Division.

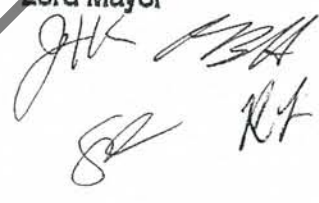
I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

1 AUG 2005


Lord Mayor



BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Southeast Queensland Regional Nature Conservation Strategy identified a regional ecological corridor stretching from Flinders Peak in Beaudesert Shire through to Greenbank Military Training Area and Karawatha Forest. The South East Queensland Regional Plan incorporates the corridor in the Regional Landscape and Rural Production Area.

Officers of Brisbane City Council have been collaborating with their counterparts from neighbouring Local Government Authorities, the Queensland Parks and Wildlife Service and the Department of Defence regarding coordinated management of the conservation and recreational values of the public lands within the corridor. A draft Memorandum of Understanding and draft Terms of Reference (Attachment 1) have been prepared to guide the activities of the Partnership.

12.0 CONSULTATION

The Memorandum of Understanding has been developed through a series of meetings with representatives of the following organisations:

- Department of Defence
- Environmental Protection Agency/Queensland Parks and Wildlife Service
- SEQROC Secretariat
- Ipswich City Council
- Beaudesert Shire Council
- Logan City Council

Internal consultation has included:

- Local Asset Services
- Brisbane City Legal Practice
- Chief Executive Officer
- Lord Mayor's Office
- Chair, Environment and Sustainability

13.0 IMPLICATIONS OF PROPOSAL

Sectional support:

Environmental lobby groups, such as the Karawatha Forest Protection Society, are expected to strongly support the proposal as they already take an active interest in the management of conservation values throughout the corridor.

Service levels:

Council's participation in the partnership will be conducted through existing resources of Program 8 - Council's commitments for Program 8 as expressed in the 2004/05 Budget documents were used as a basis for determining the roles and responsibilities for Council to undertake through the partnership.

Political:

The proposed Memorandum of Understanding has significant potential political benefits for the partner organisations as it reaffirms each organisation's

Industrial relations:
Regional implications:

commitment to achieving positive environmental outcomes and regional collaboration. No industrial relations issues have been identified. The Memorandum of Understanding establishes a framework for regional collaboration for the management of the Flinders to Greenbank-Karawatha ecological corridor that has been identified in mapping prepared for the Southeast Queensland Regional Nature Conservation Strategy. The South East Queensland Regional Plan incorporates the corridor in the Regional Landscape and Rural Production Area. The proposal is expected to lead to greater communication and cooperation for on-ground management in the corridor in line with the provisions of the South East Queensland Regional Plan.

Social and community:

The proposal is expected to provide community and social benefits through collaborative management of recreational opportunities along the corridor.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Council's existing commitments for Program 8, as expressed in the 2005/06 Budget documents, were used as a basis for determining the roles and responsibilities for Council to undertake through the partnership.

16.0 CUSTOMER IMPACT

Collaboration through the partnership is expected to lead to community benefits through provision of a greater diversity of recreational activities than any one agency can provide.

17.0 ENVIRONMENTAL IMPACT

The proposal is anticipated to lead to improved environmental outcomes by assisting in securing a viable ecological corridor between Flinders Peak and Karawatha Forest.

Involvement in the partnership by the Department of Defence provides formal recognition of the Commonwealth Government's commitment to managing the conservation values of the Greenbank Military Training Area without relinquishing Commonwealth ownership of the land.

18.0 POLICY IMPACT

The proposal is in line with Council's commitments to a "Clean & Green" and "Active and Healthy" city. It is also in line with Council's support for the SEQ Regional Plan. It should be noted that the partnership will not have a land use planning role - its focus is restricted to the management of publicly-owned land in the corridor.

19.0 FINANCIAL IMPACT

Participation in the partnership will be conducted through Council's existing commitments to the management of Karawatha Forest, Parkinson Bushland and the Parkinson Corridor through Program 8. Potential financial benefits include the possibility of cost-sharing for collaborative projects. Potential costs mainly relate to officer time and travel costs involved in attending meetings and supporting the partnership, as well as the costs of any collaborative projects that may be initiated.

Risk Assessment

Potential risks include the possibility of the partnership becoming just another layer of bureaucracy; the possibility that the costs of participating in the partnership outweigh the benefits; and the possibility of the partnership as a whole taking a position which is at odds with the view of Council.

20.0 HUMAN RESOURCE IMPACT

Participation in the partnership is not expected to place undue additional workloads on Council staff. Council Officers will be expected to participate in the Steering Committee for the partnership and sub-committees that are to be formed as needed. Most of the work arising from the Partnership is expected to be achieved by aligning current work programs and practices conducted through Program 8 with those of the other Partner organisations.

21.0 URGENCY

In the course of business.

22.0 PUBLICITY/MARKETING

It would be appropriate for a joint media release to be issued with the other partner organisations at the time when the Memorandum of Understanding is signed by all parties. This could possibly be aligned with one of the first meetings of the Council of Mayors. It is recommended that a media embargo be placed on this issue until all partner organisations have agreed on the wording and timing of a joint media release.

OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Brisbane to Gold Coast Cycle Challenge

3.0 ISSUE/PURPOSE

The purpose of this submission is for E&C to consider Silver (\$10k) sponsorship to Bicycle Queensland of the above event.

4.0 PROPONENT

Terry Hogan, Divisional Manager, Urban Management Division

5.0 SUBMISSION PREPARED BY

Shane Hackett SPOCPM
Senior Program Officer Cyclist and Pedestrian Mobility
Ext. 35012

APPROVED

1 AUG 2005

6.0 DATE

28 July 2005

Lord Mayor

[Handwritten signatures and initials]

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C grant approval for silver sponsorship (\$10k) to Bicycle Queensland for the Brisbane to Gold Coast Cycle Challenge on 9 October 2005.

10.0 DIVISIONAL MANAGER

[Signature]
Terry Hogan
Divisional Manager
URBAN MANAGEMENT DIVISION

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

Cr. Abraham
△ Cr. Flesser
abstained
from voting

ACTION TAKEN

01 AUG 2005

TOWN CLERK

SPOCPM

RECEIVED

01 AUG 2005

SUBMITTEE

11.0 BACKGROUND

The inaugural Brisbane to Gold Coast Cycle Challenge on 9 October is a new event coordinated by Bicycle Queensland. This event coincides with the National Cycling Conference being held in City Hall from 5-8 October 2005. The event will attract new tourist visitations to Brisbane annually, benefiting the local economy. Similar events interstate include:

- “Around the Bay in a Day” (Melbourne 6,000 riders),
- “Sydney to the Gong” (5,000 riders)
- “Be Active Tour” (Adelaide).

Many Brisbane-based cyclists travel interstate for these rides because no cycle challenge of this size (100km) exists anywhere in Queensland. Together with the Giro di Brisbane to be held on 13 November, interstate cyclists will be attracted to stay in Brisbane, combining their passion for cycling with a Brisbane-based holiday.

The ride commences at Southbank at 6:30am, utilising the SE Busway as far as Eight Mile Plains, then following service roads to the Hope Island exit. The route then passes through Labrador and Southport, finishing at Main Beach. Participants are encouraged to catch trains or special buses provided, back to Brisbane. The event is a “challenge” rather than a “race”, where riders challenge themselves over a safe 100km course.

The anticipated benefits to Council of becoming a sponsor include:

- Supports Giro di Brisbane (100km) to be held on November 13, putting Brisbane on the map as a destination for cycle tourists
- Supports the Great Brisbane Bike Ride in March (55km) and the MS Brissie to Bay bike ride (50km) as popular active and healthy activities for local residents.
- Media exposure, including:
 - Council logo and input to all published material;
 - Logo on certificates, ride guides, signage at start, finish and lunch stops, maps etc.;
 - Logo on all fliers, posters, certificates, t-shirts, water bottles etc.;
 - Acknowledgment on all BQ outlets (web page, newsletters, correspondence);
 - Acknowledgment on all media releases;
 - Signage opportunities at Southbank.
- Opportunity for Council to have a stall and/or distribute information such as the Brisbane Bicycle Maps and Multimedia CD at the event.
- Supports Program 7 – Moving Brisbane: 7.3.3 Encourage Behaviour Change. Recreational and sports cycling is acknowledged as a precursor to commuter cycling.
- Supports Program 5 – Healthy and Sustainable Brisbane: 5.2.2 Air Quality.
- Supports Program 4 – Your Brisbane: 4.3.1 Improving Health and Life of Communities.

12.0 CONSULTATION

The following stakeholders have been consulted and all are in agreement with the recommendation:

- Ian Hunter, Acting Principal Program Officer Sport & Recreation, City Life
- Chelle Day, Program Officer Activity & Participation, City Life

20.0 URGENCY

Yes

22.0 PUBLICITY/MARKETING

No

23.0 OPTIONS

Option 1: Approve the list, with direction on outcomes for each item.

Option 2: Not approve the list.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION
COMMITTEE**

1.0 FILE NUMBER

338/23/3(3)

2.0 TITLE

Best Value Report – June 2005

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide E&C with an update on Best Value projects.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Andrew Chesterman, Manager, Corporate Improvement & Strategic Planning
MCIP, x35500

6.0 DATE

26 July 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C accept the monthly Best Value report for June 2005

10.0 CHIEF EXECUTIVE OFFICER


Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

01 AUG 2005

TOWN CLERK

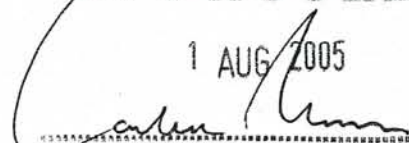
MCIP

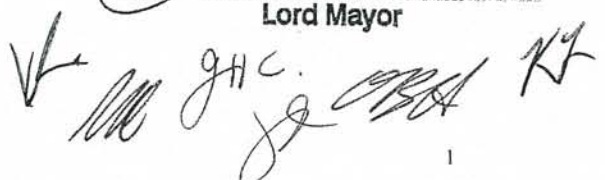
RECEIVED

01 AUG 2005

APPROVED

1 AUG 2005


Lord Mayor



11.0 BACKGROUND

At the request of E&C, a Best Value report has been created to be reported on a monthly basis to E&C. The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on track (green); minor issues (orange); or with emerging issues (red).

The Traffic Light report providing an overview of each project can be found at Attachment A. Detailed information regarding each project can be found at Attachment B.

12.0 CONSULTATION

Relevant Divisional Managers and Officers responsible for individual submissions have been consulted and are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

ESTABLISHMENT & CO-ORDINATION COMMITTEE SUBMISSION

1.0 FILE NUMBER 24/1 - F/2005 (1)

2.0 TITLE

Overseas travel request - Invitation to speak at Conference 16 & 17 November, 2005.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for Michael Byrne, Manager Corporate Risk Management, Strategic Procurement, to travel to Singapore in November, 2005.

4.0 PROPONENT

Ian Maynard, Executive Manager Strategic Procurement.

5.0 SUBMISSION PREPARED BY

Michael Byrne, Manager, Corporate Risk Management (ext. 35290)

6.0 DATE - 12th July 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

MCRM

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

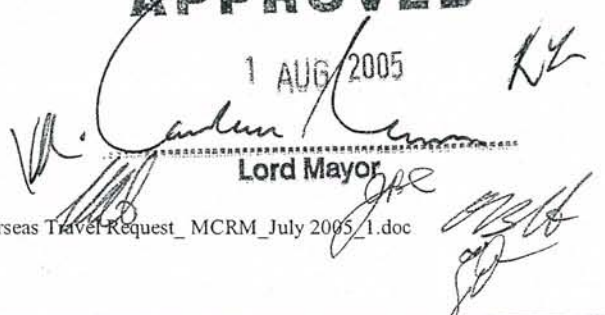
That E&C grant approval for Michael Byrne to travel to Singapore in November, 2005 to participate as a Guest Speaker in a 2 day conference on Internal Audit and Risk Management at a cost to Council of \$2500 approximately.



Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

1 AUG 2005



Lord Mayor

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Economy Class Airfares and 2 nights accommodation will be paid by the Conference Provider.

In compliance with Council's Travel Policy (2(a) (i and ii) (i.e. when direct flight times exceeds 2.5 hours), it is intended that an upgrade to Business Class Airfare be arranged by Council. The anticipated cost of this upgrade is approximately \$2500.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the recommended option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Travel Proposal for Mark Rigby to attend the Australasian Planetarium Society meeting and workshops in Auckland from 11 August 2005 to 15 August 2005.

3.0 ISSUE/PURPOSE

The purpose of this submission is to request permission for Mark Rigby to attend the Australasian Planetarium Society meeting and workshops in Auckland from 11 August 2005 to 15 August 2005.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business.

5.0 SUBMISSION PREPARED BY

Colin Maxfield, Manager City Venues, ext 35686

APPROVED

1 AUG 2005

[Signature]
Lord Mayor

6.0 DATE

25 July 2005

[Signatures: GHC, M, V, BSA, J, Kst]

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable

9.0 RECOMMENDATION

It is recommended that approval be given for Mark Rigby to attend the Australasian Planetarium Society meeting and workshops in Auckland from 11 August 2005 to 15 August 2005 at a cost to City Business of \$1,797.48.

10.0 DIVISIONAL MANAGER

[Signature]
Noel K Faulkner
Divisional Manager
CITY BUSINESS

ACTION TAKEN

01 AUG 2005

TOWN CLERK

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

01 AUG 2005

COMMITTEE SECRETARY

MCU

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Australasian Planetarium Society (APS) holds an annual meeting at a host member's facility for the purpose of sharing developments in the planetarium field. The affairs of the APS are overseen by a committee of three elected officers. The position of Treasurer is currently held by Mark Rigby from the Sir Thomas Brisbane Planetarium.

This year's meeting is being held in New Zealand at Auckland's Stardome Observatory on 13 and 14 August 2005. Discussions will centre on developments by Australasian planetariums in terms of show production and presentations, as well as display technology. Examples of planetarium programming will be presented by attendees using equipment set up for the meeting and workshops. Specifically, it is intended that the Sir Thomas Brisbane Planetarium would provide examples of work it has developed over the past year.

New production materials and shows from around the world will be presented by Sky-Skan (supplier of Brisbane Planetarium's full-dome projection system) and others. Sky-Skan also will run a full-day training session on their system on 12 August.

Itinerary

Depart Brisbane for Auckland on 11 August 2005. Return to Brisbane on 15 August 2005. All activities will be at Auckland's Stardome Observatory.

12 August 2005

Sky-Skan will hold a special full-day DigitalSky workshop for those who have Sky-Skan systems (Brisbane, Melbourne and Perth planetariums) and those considering purchasing such systems (including Auckland). Sky-Skan staff will provide free basic training in DigitalSky 2.0 software, which is the latest in real-time visualisation and which will be installed at Brisbane Planetarium later this year.

13 August 2005

The formal meeting of the Australasian Planetarium Society, including reports by the President, Secretary and Treasurer, will take place in the morning. This will be followed by presentations on developments at various planetariums and demonstrations of materials used at members' facilities related to shows and displays.

14 August 2005

The entire day will be spent in the planetarium for viewing and discussing a wide range of shows and full-dome, computer-rendered materials assembled by Sky-Skan and others from various planetaria around the world.

12.0 CONSULTATION

Colin Maxfield, Manager City Venues

Is in agreement with the proposal

13.0 IMPLICATIONS OF PROPOSAL

In recent years, there has been a rapid evolution in planetarium technology. Up until recently, planetariums have been based around an optical star projector supported by a large number of ancillary special effects projectors. With the dramatic improvements in computer and video technology, full-dome, computer-rendered planetarium shows are now being produced and real-time computer based systems for "live" presentations are gaining ground.

The Brisbane City Council upgraded its planetarium last year to become the first in the Southern Hemisphere with the new digital technology. It is important that staff keep abreast of developments that utilise this technology. For example, evolving software and production techniques have a direct impact on the development of our school and public shows, as well as for expanding the versatility of the facility in the area of hires and product promotions.

The Australasian Planetarium Society meeting provides a relatively inexpensive means to keep up-to-date on such developments, as well as providing a forum for discussions with the staff of other planetariums on their ideas. Without this interaction, the Brisbane Planetarium cannot be expected to offer its stakeholders maximum value.

14.0 COMMERCIAL IN CONFIDENCE

Not applicable

15.0 CORPORATE PLAN IMPACT

Brisbane's Corporate Plan themes of a Creative City and a Smart and Prosperous City are both served by this proposal which enables the Brisbane Planetarium to be creative in terms of producing new products utilising new technology and software developments which will add to the vibrancy of city life.

16.0 CUSTOMER IMPACT

Information gained by attendance at the Australasian Planetarium Society meeting and workshops can assist with Brisbane Planetarium maintaining high standards of show productions for its external customers, especially in the use of the latest software upgrade applicable to the Brisbane Planetarium operation.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Costs will be:

Airfare	\$817.48
Accommodation	\$480.00
Council Advance	\$250.00
Personal Allowance	\$250.00
TOTAL	\$1,797.48

Funds available from GL 123 3295 574 000 000 628 000 00

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: (4)12/51/1(P8)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - June 2005

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

5.0 SUBMISSION PREPARED BY

Glen Edwards, Brisbane Support Manager, Brisbane Commercial Services, ext. 72004

6.0 DATE

20 July 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for June 2005.

10.0 Noel K Faulkner
Divisional Manager
City Business

I Recommend Accordingly
[Signature]
.....
CHIEF EXECUTIVE OFFICER

APPROVED

1 AUG 2005

[Signature]
Lord Mayor

[Handwritten notes and signatures]
John PBA
CB
RZ

BCC 10 YEAR RELEASE SCHEDULE

ACTION TAKEN

01 AUG 2005 *ce*

TOWN CLERK

RECEIVED

01 AUG 2005

COMMITTEE SECTION

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for June 2005, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in June 2005 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

June 2005

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	1
	(ii) Airfares	\$ 7,770.88
b)	Domestic Travel	
	(i) Number of Bookings	33
	(ii) Airfares	\$ 8,932.99
c)	Accommodation and Allowances Costs	\$ 13,740.80
d)	Registration Fees for Conferences	\$ 12,055.50
e)	Other Costs e.g. hire car	\$ 1,919.98
	TOTAL	\$ <u>44,420.15</u>

Commercial Operations

g)	International Travel		
	(i) Number of Bookings	NIL	
	(ii) Airfares		\$
h)	Domestic Travel		
	(i) Number of Bookings	NIL	
	(ii) Airfares		\$
i)	Accommodation and Allowances Costs		\$
j)	Registration Fees for Conferences		\$
k)	Other Costs e.g. hire car		\$
	TOTAL		\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A		\$3,439.08

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for June 2005.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 392/40(2110)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Australian University Games 2005 – Request for Council sponsorship contribution.

3.0 ISSUE/PURPOSE

To gain E&C approval for Council contributing \$5,000 sponsorship towards the transport costs associated with the *Australian University Games* to be held in Brisbane from 25-30 September 2005.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community & Economic Development

5.0 SUBMISSION PREPARED BY

Andrew Sivijis, Principal Program Manager, Economic Development, x35263

6.0 DATE

22 July 2005

APPROVED

1 AUG 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

It is recommended that E&C grant approval for Council to provide sponsorship to the value of \$5,000 GST exclusive, towards the transport costs associated with the Australian University Games in Brisbane.

10.0 DIVISIONAL MANAGER

Margaret Allison

Margaret Allison
Divisional Manager
**COMMUNITY & ECONOMIC
DEVELOPMENT**

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED
01 AUG 2005

ACTION TAKEN
01 AUG 2005

COMMITTEE SECTION

TOWN CLERK

PROED

11.0 BACKGROUND

The Australian University Games is the flagship event of Australian University Sport, the peak body for university sport in Australia. Over the past 10 years, over 50,000 students have participated in past Games. Up to 6,000 participants and support staff are expected for the Games in Brisbane, which will generate significant economic benefits for Brisbane.

Australian University Sport has approached Council for a financial contribution towards the estimated \$20,000 in transport costs associated with the Games. This will involve transporting students/competitors to the evening social events at the RNA Showgrounds and to the City centre for the duration of the Games. Australian University Sport has agreed to meet the balance of costs associated with the transport program for the social activities at the RNA Showgrounds if Council is not able to provide the full level of sponsorship requested (\$20,000).

Council has provided sponsorship and funding support to subsidise transport costs associated with Brisbane Transport services for large events prior to the introduction of the new TransLink ticketing system. Brisbane Transport has advised that the State Government, via TransLink, is underwriting the transport costs associated with competitors moving to and from individual sports venues being utilised for the Games.

Since their inception in 1993, the Games have developed to the extent that they are now considered the largest multi-sport event held annually in the country. All competitors are currently enrolled and eligible students and most are 18-24 years of age. The Games will generate significant economic flow on to the Host City. Accommodation, club kiosks, restaurants, cafes, transport services and retailers will benefit from the influx of visitors.

The Australian University Sport conservatively estimates the direct economic impact of the Games is \$5m and the West Australian Government has undertaken a study to measure the impact of the 2004 Games on Perth. Results indicate:

- the average length of stay was 6.5 nights;
- the average dollar value per night per person for accommodation is approximately \$35-\$40 and
- the average dollar spend per person per day is \$120.00 (excluding accommodation).

Significant 'add-on' opportunities exist for the local tourism industry to leverage off this event and provide further economic benefits to the City and surrounding region.

One of the key objectives of the Games is to 'provide a safe and enjoyable social/sporting program for all Game's participants'. The provision of the sponsorship funds will support Council's strong focus on a safe City environment and will enable large numbers of young people to be safely transferred to and from the City centre.

Sponsorship advantages may include:

- Council's icon will appear on the Allied Partner pages of the Games Web Pages with a hyper link to the home page
- Council's logo will appear on selected Games printed and promotional material, not already produced at the time of agreement
- Council will gain the right to Place one (1) advertising or signage boards at the main Administration precincts of the Games (Brisbane City Council to supply signage at their cost)
- Council will gain the right to distribute one (1) type of product or promotional material in each of the Games show bags distributed to all athletes, officials and AUS Stakeholders. (Brisbane City Council to supply promotional material at their cost)
- Council will obtain two (2) VIP Corporate Hospitality Passes to all Games sporting competitions, official ceremonies, functions and organised social activities.
- Council will receive logo placement in each of the AUS e-vents newsletters sent daily throughout the duration of the Games
- Council will have the opportunity to place editorial articles in two (2) of the monthly AUS E-vents newsletters in the lead up to the Australian University Games and one (1) of the daily newsletters produced during the Australian University Games.

12.0 CONSULTATION

Councillor Kerry Rea, Chairperson, Community Services Committee
Ian Hunter, Acting Principal Program Officer, Sport & Recreation
Julie Harris, Manager, Economic Development
Roman Gaffa, HASTUS Implementation Manager, Brisbane Transport
Sean Hodgson, Senior Program Officer, Community Safety

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A sponsorship contribution by Council will assist with the transport costs associated with transferring the students to and from the evening events at the RNA Brisbane Showgrounds for the duration of the Games.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

The recommendation supports the *Living in Brisbane 2010* values of an Accessible City, Smart and Prosperous City and a Regional and World City.

16.0 CUSTOMER IMPACT

The provision of the sponsorship funds will support the safe transportation and transferral of event competitors and participants to and from the RNA Showgrounds social functions to the City Centre for further entertainment purposes or return to their accommodation. This will be undertaken for all evenings over the duration of the event. It is in the interests of the City's image and reputation, as it is showcased to a significant number of visitors from around Australia, that safe and secure transport for these large numbers of young people is provided.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available under account codes 1.03.1600.006 and 1.03.1659.575.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

The Submission is urgent as the event is scheduled for 25-30 September 2005.

22.0 PUBLICITY/MARKETING

Council officers will work with Australian University Sport to secure appropriate recognition for Council's sponsorship contribution. This is expected to include some public recognition of Council's sponsorship in publications and material produced for the Games eg the Game's program, marketing material etc. No financial impacts associated with publicity and marketing is envisaged.

23.0 OPTIONS

1. That E&C approve the preferred recommendation for sponsorship contribution of \$5,000 to the event.
2. That E&C does not approve a sponsorship contribution to the event.

Option 1 is the preferred option.

E&C RESULTS – 8 AUGUST 2005

SUB NO.	FILE NO.	DIV	TITLE	Result
08/08-1B M	371/1/14(5)	HRSM	Approval of information materials (as per Council resolution of May 24)	Yes Amended
08/08-1F M	365/21(13)	City Governance	Proposed Renewal of Lease – Level 5, 239 George Street, Brisbane.	Yes
08/08-1J R	234/93/30	CCSD	Albert Park Flexi School (APFS) Transfer of Management and Provision of Assistance to the Trustees of the Christian Brothers.	Yes
08/08-2J M		CCSD	Ward Community and Parks Development Funds	Yes
08/08-1L R	243/30-J11-88/89(P5/A2)	OLMCEO	Stores Board Report – Submission for approval by Council. (Theiss Environmental Services Pty Ltd)	Yes
08/08-2L R	243/25-40186/2003/2004	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924. (A.T.Kearney Australia Pty Ltd).	Yes
08/08-3L M	Walk In	OLMCEO	Overseas Trip to Taiwan – October 2005.	Yes
08/08-1N R	243/110-50090/2004/2005	CED	City Pool Lease – Tender Recommendation – Spring Hills Baths.	Yes
08/08-2N R	264/6/1(680)	CED	Corporate Sustainability Policy.	Yes
08/08-1P	204/144/1	MIPO	Project Governance and Gateway Review Policies.	Held
08/08-4L M			Renewal of Executive Service Contract	Yes

Present – Campbell Newman, D B Hinchliffe, J H Campbell, K M Rea, K Flessner, G M Quirk, H J Abrahams

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

371/1/14 (5)

X REF.....

E&C08/08-18

- 2 AUG 2005

INFORMATION MANAGEMENT

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Approval of information materials (as per Council resolution of May 24)

3.0 ISSUE/PURPOSE

The purpose is for E&C to approve the list of information materials presented for concept approval, together with directing outcomes for each item.

4.0 PROPONENT

Phil Minns, DMGRB

5.0 SUBMISSION PREPARED BY

Sue Rickerby MMC

6.0 DATE

02/08/2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION

REQUIRED UNDER AN ACT OR LOCAL LAW?

No

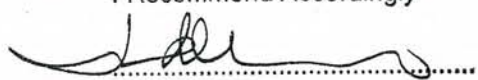
9.0 RECOMMENDATION

That E&C approve the list of information materials with outcomes for further approval.

10.0 DIVISIONAL MANAGER

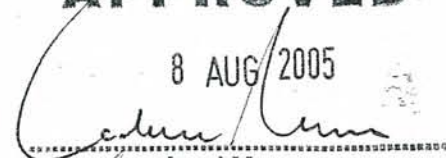
Phil Minns
DMGRB

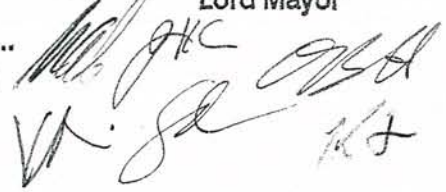
I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

8 AUG 2005


Lord Mayor



BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

This submission contains a list of information materials for approval. The approval process was developed following the Council resolution of May 24 2005 which delegated to E&C the authority to approve the content, publication and distribution of any Council information material that is to be distributed to the public.

A list of items defined as 'information material' was agreed by E&C. The items for approval fall within that list and are drawn from across Council.

E&C members have been given copies of the approval forms for early review, which is reflected in the summary sheet. E&C is now required to indicate further approval outcomes (eg content approval, design approval) for each item.

11.0 CONSULTATION

The Lord Mayor, Councillor Campbell Newman
Chairperson, Finance Committee, Councillor Kim Flesser
Chairperson, Transport and Major Projects Committee, Councillor Graham Quirk
Chairperson, Water and City Businesses Committee, Councillor John Campbell
Chairperson, Urban Planning and Economic Development Committee, Councillor David Hinchliffe.

Chairperson, Community Services Committee, Councillor Kerry Rea.

Chairperson, Environment and Sustainability Committee, Councillor Helen Abrahams.

Officers within the Lord Mayor's Office and the Deputy Mayor's Office.

12.0 IMPLICATIONS OF PROPOSAL

Assist in the direction of Council's marketing.

13.0 COMMERCIAL IN CONFIDENCE

No.

14.0 CORPORATE PLAN IMPACT

No.

15.0 CUSTOMER IMPACT

No.

16.0 ENVIRONMENTAL IMPACT

No.

17.0 POLICY IMPACT

No.

18.0 FINANCIAL IMPACT

No.

19.0 HUMAN RESOURCE IMPACT

No

20.0 URGENCY

Yes

22.0 PUBLICITY/MARKETING

No

23.0 OPTIONS

Option 1: Approve the list, with direction on outcomes for each item.

Option 2: Not approve the list.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER

365/21(13)

E & C 08 / 08 - 1 F

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed Renewal of Lease – Level 5, 239 George Street, Brisbane.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek authority for City Assets Branch to negotiate the renewal of the lease over level 5, 239 George Street, Brisbane.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer – Ext 34577

5.0 SUBMISSION PREPARED BY

David Cox, Principal Asset Manager, City Assets Branch – Ext 36630

6.0 DATE

2 August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

RECEIVED

08 AUG 2005

COMMITTEE SECTION

ACTION TAKEN

01 AUG 2005

TOWN CLERK

WFO Pamca

9.0 RECOMMENDATION

That E&C Committee grant approval for City Assets Branch to negotiate the renewal of a lease over part (396m²) of level 5, 239 George Street, Brisbane on the following basis:

- For a term of three (3) years commencing on 1 January 2006.
- At a commencing effective rent of redacted per square metre per annum gross.
- Otherwise to be on such terms and conditions as are approved by the Manager, City Assets and are satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER


Helen Gluer
CHIEF FINANCIAL OFFICER

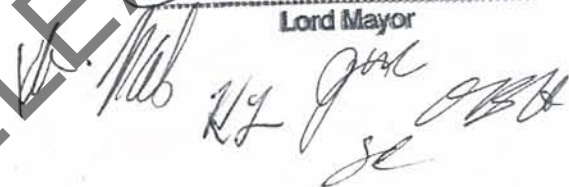
I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

APPROVED

8 AUG 2005


.....
Lord Mayor



BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The OASIS section of the Infrastructure Management Branch in Urban Management Division is responsible for the delivery and ongoing management of Council's asset, works and property management systems.

OASIS currently occupies 396m² on level 5, 239 George Street, Brisbane ("Hitachi Building"). The terms of the current lease are as follows:

Area	396m ²
Commencement	1/1/02
Expiry	31/12/05
Current Rental	redacted gross (redacted)

As noted above, the existing lease expires on 31 December 2005. Whilst OASIS can remain in occupation until 31/12/05, the building owner intends to place the space on the market shortly if Council does not commit to a new lease. No suitable alternative accommodation exists in Council controlled premises, and there are very limited alternatives in the CBD.

The owner of 239 George Street has offered Council a new 3 year lease effective from the expiration of the existing lease. The details of the new lease are:

Area	396m ²
Commencement	1/1/06
Expiry	31/12/08
Rent	redacted gross effective (redacted)

The rent for the new lease represents a 4.3% increase over the current rent and is considered to represent market value. This rent is comparable to similar, albeit scarce, vacant office space in the CBD. Acceptance of the new lease would avoid relocation of the OASIS group, which is estimated to cost over redacted .

The owner of 239 George Street has advised that it is their policy to offer minimum five year leases however they are prepared to offer Council, as an existing tenant, a minimum lease term of 3 years.

It is intended that OASIS will remain in the space at least until Brisbane Square is ready for occupation. The long-term location of OASIS will be determined once the workplace design of Brisbane Square is finalised and the exact amount of available project space in that building is known. Should OASIS relocate to Brisbane Square, the space vacated at 239 George St would be utilised for other projects. It is particularly suited to IT projects, as part of the space comprises an IT training area.

12.0 CONSULTATION

Councillor Kim Flesser, Chairperson, Finance Committee
Terry Hogan, Divisional Manager, Urban Management Division
Paul Cotton, Manager Infrastructure Management, Urban Management Division
Frank Riley, Manager, City Assets

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council Program: City Governance

Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

A provision for rental for these premises has been made in the City Assets 2005/2006 budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

URGENT

An urgent decision is sought to enable negotiations to be concluded and this space secured beyond current lease expiry.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Ward Community and Parks Development Funds

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain Civic Cabinet approval to establish the governance and finance management arrangements for the Ward Community and Parks Development Funds allocated in the 05-06 Budget. This specifically relates to the \$122K allocation to each of the 26 Wards in Brisbane.

4.0 PROPONENT

Rob Broughton, Acting Divisional Manager
Customer and Community Services Division

and Lord Mayor Brisbane Wide
area in Brisbane
[Handwritten signatures]

5.0 SUBMISSION PREPARED BY

Anne Warwick, Acting Manager
Community Development Services (ext. 35925)

6.0 DATE

3 August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the two models proposed in attachment 1 and the choice of model will be at the individual Councillor's discretion.

10.0 DIVISIONAL MANAGER

Rob Broughton
ACTING, DIVISIONAL MANAGER
CUSTOMER & COMMUNITY SERVICES

APPROVED

8 AUG 2005

Lord Mayor

BCCP 10 YEAR RELEASE SCHEME

Noted that the council did not support the administrative model outlined in relation to Model 2.

11.0 BACKGROUND

The 2005-06 budget describes the Ward Community and Parks Development Funds and Ward Parks Trust Funds as a service development program aiming to *ensure Councillors can continue to meet community requests to improve parks, build minor works and support community activities*. The program consists of:

- a) 26 Ward Parks Trust funds; and
- b) 27 new Ward and Lord Mayor Community and Parks Development Funds to be funded by grants from general revenue of \$122K per annum. (05-06 Budget amendment)

The Ward Community and Parks Development Funds *will be used to purchase land for parks, improve facilities in parks and support community activities*. The funds were allocated as follows:

Budget Item	2005 – 06 \$000
Capital (Parks Trust as per previous year budget)	\$1,000
Expenses	\$4,419
Revenue	\$4,500

The Ward Community and Parks Development Funds component that relates to this submission is \$3419M (\$122K for Lord Mayor and 26 Wards + additional \$81K for project coordination). This figure is less \$1M for parks trust fund.

Attachment 1 proposes 2 models to manage the Ward Community and Parks Development Funds:

- A. Model 1 – is an application of parks trust fund system with some modifications relating to delegated authorities due to the nature of community development projects; and
- B. Model 2 – considers establishing formal community engagement processes and incorporates the learning from the successful trial of Livability Committees.

Both models require project management and finance management through organisational delegated responsibilities.

12.0 CONSULTATION

Chairperson, Community Services Committee
 Divisional Manager, Community and Economic Development
 Acting Divisional Manager, Customer and Community Services
 Acting Manager, City Life
 Manager, Community Development Teams

13.0 IMPLICATIONS OF PROPOSAL

The proposed governance/finance models will be coordinated and delivered through Community Development Services in consultation with Local Asset Services. There will need to be strong coordination with Environment and Parks program and Local Asset Services.

Authority for approving projects has been delegated through the following mechanisms, consideration has been given to the pending Divisional changes:

- Community Services Committee (CSC);
- Divisional Manager, Customer and Community Services; and
- Manager, Community Development Services.

For projects relating to parks improvements approval and project support would need to be provided through LAS.

Model 2 delegates some responsibilities to a community committee however allows a quarantined allocation of funds (\$25K) to be approved by the Councillors and the proposed delegated authorities.

14.0 CORPORATE PLAN IMPACT

The aim of the Ward Community and Parks Development Funds is to *ensure local Councillors can continue to meet community requests to improve parks, build minor works and support community activities.* (05-06 Budget)

The Funding will also support the Living in Brisbane 2010 agenda at a local level and in particular, improve 2010 priorities of an Inclusive City, Clean and Green City, Creative City and an Active and Healthy City.

15.0 CUSTOMER IMPACT

Local communities will benefit from the Ward Community and Parks Development Funds within the 2 proposed models in the follow way.

Model 1 allows community benefits of:

- Projects delivering 2010 commitments and local priorities;
- Community members ability to lodge project ideas and submissions to local Councillors;
- Greater links between local Councillors and their communities;
- Greater access to flexible resources.

Model 2 allows community benefits of:

- Formalised community participation in local decision making and priority setting;
- Projects delivering 2010 commitments and local priorities;
- Flexible localised grants and submissions process;
- Greater links between local Councillors and their communities;
- Greater access to flexible resources

16.0 ENVIRONMENTAL IMPACT

Adopting the 2010 theme of clean and green allows the delivery of projects that enhance environmental outcomes. Coordination opportunities between Environment and Parks, Local Asset Services, Community Development Services and City Life will allow for integration of social and environmental outcomes. Some projects may aim to respond to:

- Water conservation through supporting community facilities to conserve water and educate their users and broader community;
- Catchment regeneration and management eg tree planting, clean up days, catchment group support/activities, catchment education; and
- Environment impact mitigation eg park infrastructure that takes into account environmental impacts.

17.0 POLICY IMPACT

The Ward Community and Parks Development Funds will contribute to Your Brisbane (Program 4) and Environment and Parks (Program 8). Program 4 goal is, *Brisbane is active and vibrant, with opportunities to participate in cultural and recreational activities particularly in the suburbs of our city.* Program 8 goal is *A city with diverse parks available to all and enjoyed by many.*

The Fund arrangements will require structures that support the goals and outcomes of these two programs.

18.0 FINANCIAL IMPACT

Funding has been allocated for the Ward Community and Parks Development Funds in the 2005/06 Budget as follows:

Budget Item	2005 - 06	\$000
Capital (Parks Trust as per previous year budget)	\$1,000	
Expenses	\$4,419	
Revenue	\$4,500	

The Ward Community and Parks Development Funds component is \$3,419 million for expenses (\$122k for 26 Wards and \$122K for Lord Mayor Brisbane Wide allocation). The \$81K remaining funds will contribute towards project management, finance administration and coordination on the basis of \$3,000 per ward and Brisbane wide contribution.

The Ward Community and Parks Development Funds guidelines will be established to determine the projects funded, these will need to consider the intent contained in the budget.

19.0 HUMAN RESOURCE IMPACT

The proposed models to service a great number and range of projects expected from the Lord Mayor and 26 Wards will be labour-intensive for Council and Ward staff. An adequate project management structure involving Council staff and Ward Office staff is necessary to ensure transparency and accountability of funds, particularly where funds are dispersed through a submission or grant application process. A new coordinator role will be appointed to support implementation, project coordination and finance / administration management. This role will be funded from the remaining funds in the budget. Community Development Services will consider providing additional support through current base resources but will need to meet existing operational commitments as well.

20.0 URGENCY

Approval to proceed is sought as a matter of urgency as Councillors are eager to implement the Funds.

It is important that there are clear, communicated guidelines and approval systems in place prior to Councillors considering projects or establishing community committees. This requires a preparation and communication phase involving Community Development Services, Local Asset Services and Ward Councillors.

It is also important to consider the links with the 26 local neighbourhood planning events as local priorities and project ideas may emerge from this process.

21.0 PUBLICITY/MARKETING

Marketing and communication processes will be at the discretion of the Councillors for both models.

22.0 OPTIONS

Option 1

Approve recommendation.

Option 2

Not approve recommendation.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel: Taiwan – October 2005.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for Brisbane City Council delegation to travel to Taiwan from 27-30 October 2005, to attend the 2005 Kaohsiung International Cities Summit for Mayors, to be held in Kaohsiung, Taiwan.

The list of participants and estimated costs of participation are outlined in Attachment A.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

RECEIVED
0 8 AUG 2005

ACTION TAKEN

0 1 AUG 2005

TOWN CLERK

MLMEO

5.0 SUBMISSION PREPARED BY

Mr Peter Rule, Manager, Lord Mayor's Administration Office, ext 34236

6.0 DATE

26 July 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

No.

9.0 RECOMMENDATION

That E&C grant approval for the Brisbane City Council delegation to travel to Taiwan from 27-30 October 2005, at an estimated cost of \$10,653.00

10.0 DIVISIONAL MANAGER



Jude Munro
Chief Executive Officer

APPROVED

8 AUG 2005



Lord Mayor

11.0 BACKGROUND

Kaohsiung City Government, Brisbane's sister city in Taiwan will be hosting the 2005 Kaohsiung International Cities Summit for Mayors from 27-30 October 2005 (invitation letter attached).

The Summit theme is *"Vision of the Cities – Development of Localisation versus Global Orientation"*.

The four major topics to be discussed at the Summit:

- Experiences in urban development in changing local and global environments
- Experiences of marketing and promoting cities
- The influence of holding international sports games on urban development (Kaohsiung is the host of the 2009 World Games)
- Planning projects for waterfront cities

Kaohsiung has invited 8-10 mayors from USA, Europe and Asia to participate in the Summit.

At the conclusion of the Summit, the delegation will travel to Taipei to meet with officials at Taipei City Government. Brisbane has strong ties with Taipei due to Taipei's involvement in the Asia Pacific Cities Summit.

12.0 CONSULTATION

Lord Mayor Cr Campbell Newman
Mr Craig Evans, Chief of Staff, Lord Mayor's Office
Mr Peter Rule, Manager, Lord Mayor's Administration Office
Mr Jim Sheu, Chair, Brisbane-Kaohsiung Sister City Committee
Mr Henry Chen, Deputy Chair, Brisbane-Kaohsiung Sister City Committee

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Brisbane's participation in the Summit will serve to strengthen the Sister City relationship with Kaohsiung and support the growth and development of Brisbane's international profile.

Attendance at the Summit will mark the Lord Mayor's first official visit to Kaohsiung, Brisbane's sister city in Taiwan, since the Lord Mayor was elected.

This year, Brisbane and Kaohsiung has conducted a successful inbound staff exchange program in May and currently two Brisbane City Council officers are in Kaohsiung for the outbound program. This visit will reinforce the strong sister city relationship, as well as provide a platform for future business and economic links between the two cities.

14.0 CORPORATE PLAN IMPACT

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international cities and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Kaohsiung will cover 2 business class and 2 economy class airfares, plus accommodation and meal expenses in Kaohsiung.

In accordance with Brisbane City Council's international travel policy, Mr Ben Myers and Mr Henry Chen's economy class airfare will be upgraded to business class.

Ms Liu's participation will be fully funded by the sister cities budget.

Travel costs totalling \$10,653.00 will be funded from sister cities vote code:
1.01.1510.226.813.000.628.152.00

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent. To allow for travel arrangements to be made.

21.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

22.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 99-43

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for the Chief Executive Officer, Jude Munro.

3.0 ISSUE/PURPOSE

To propose that the Chief Executive Officer, Jude Munro be offered a renewal of her Contract of Employment.

4.0 PROPONENT

Hayden Wright, Manager, Office of the Chief Executive (MCEO), ext 34151

5.0 SUBMISSION PREPARED BY

Hayden Wright, Manager, Office of the Chief Executive (MCEO), ext 34151

6.0 DATE: 1 August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

(i) That the Contract of Employment of the Chief Executive Officer Jude Munro be renewed for a period commencing on 11 September 2005 and concluding on 30 September December 2008 at a remuneration package totalling [redacted] comprising notional salary of [redacted] superannuation at [redacted] of salary and vehicle allowance of [redacted] per annum;

(ii) That the Chief Executive Officer be paid ^{as part of the} ~~in addition to~~ (i) above, an Expense of Office Allowance of [redacted] annum; and

(iii) That the Lord Mayor be authorised to negotiate other conditions of employment with the CEO and to settle the final terms of the proposed contract with the CEO for presentation to the Establishment and Coordination Committee for final approval.

10.0 Hayden Wright
Manager, Office of the Chief Executive

APPROVED

8 AUG 2005

Lord Mayor

11.0 BACKGROUND

The current Contract of Employment for the Chief Executive Officer concludes on 10 September 2005. Under the terms of the Contract discussions have been held with the incumbent, Jude Munro and on behalf of the Establishment and Coordination Committee, the Lord Mayor by letter dated 6 June 2005 advised the CEO that her contract would be renewed.

Since that time discussions have been held with CEO to determine mutually acceptable conditions of employment. Salary would be reflective of her performances during the 2004/2005 financial year.

12.0 CONSULTATION

The Lord Mayor, Cr Campbell Newman
Members of the Establishment and Co-ordination Committee

13.0 IMPLICATIONS OF PROPOSAL

This proposal will re-appoint the current CEO for a further period to 31 December 2008.

14.0 COMMERCIAL IN CONFIDENCE

Yes.

15.0 CORPORATE PLAN IMPACT

Not Applicable

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funds are provided in the current budget for this position.

20.0 HUMAN RESOURCE IMPACT.

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Not Required.

23.0 OPTIONS

1. To accept the recommendations.
2. To amend the recommendations.
3. To reject the recommendations.

OPTION 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 15 AUGUST 2005

SUB NO.	FILE NO.	TITLE	Result
15/08-01	202/11-KB830/216	Claim for Compensation arising from the resumption of land for road purposes. ^{redacted} _{redacted} – 216 Progress Road, Richlands.	HELD
15/08-02	202/11-KB830/254	Claim for compensation arising from the resumption of land for road purposes. ^{redacted} _{redacted} – 254 Progress Road, Richlands.	HELD
15/08-03	468/55/0	Joint Queensland Transport and Brisbane City Council Travel Smart North Brisbane project.	YES
15/08-04	202/11-KA420/572	Resumption of land at 572 Waterford Road, Ellen Grove.	YES
15/08-05	460/2(175)	Proposed amendments to Planning Scheme Policy 2 – Developer contributions for water supply and sewerage headworks.	HELD
15/08-06	460/2(185)	Everton Park Local Plan.	HELD
15/08-07		Consideration of proposal for third party funding of Brisbane City Enterprises Pty Ltd. (BCE)	YES
15/08-08	364/48/3(382)	The granting of successive Telecommunication Leases to Telstra Corporation Limited at the Mt Ommaney Reservoir, Mt Ommaney.	YES
15/08-09	321/66/12	Proposed Queen Street Mall Extension.	YES
15/08-10		BCC "To Be" Fleet Management.	YES
15/08-11	364/150/2-D0169(P1)	Mortgage of Lease of Council Premises, Part of Crosby Park, Bogan Road, Albion.	YES
15/08-12	24/1-I/2005(1)	IDivision Management Team Residential Forum.	YES
15/08-13	243/88-5/99/00-(A1)	HASTUS Maintenance and Support Contract.	YES
15/08-14	376/6/40(P4)	Contracts and Tendering – Report to Council of contracts accepted by delegates. (July 2005)	YES

E&C RESULTS – 15 AUGUST 2005

SUB NO.	FILE NO.	TITLE	Result
15/08-15 M	371/1/14(6)	Approval of information materials (as per Council resolution of May 24)	YES
15/08-16 M		Executive Contract	YES

Present – Campbell Newman, D B Hinchliffe, G M Quirk, F Farmer, K Flessner, H J Abrahams

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Consideration of proposal for third party funding of Brisbane City Enterprises Pty. Ltd. (BCE).

3.0 ISSUE/PURPOSE

Consideration of a proposal to obtain third party funding through transfer of equity in BCE.

4.0 PROPONENT

Jude Munro, CEO of Brisbane City Council

5.0 SUBMISSION PREPARED BY

John Orange, CEO of Brisbane City Enterprises Pty. Ltd.

APPROVED

6.0 DATE

10 August 2005

15 AUG 2005

[Signature]
Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval as Shareholder of BCE.

[Handwritten initials: JBA, KF, etc.]

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

NO

9.0 RECOMMENDATION

That E&C as Shareholder supports efforts by the Board of BCE to negotiate access to third party funding for BCE by way of transfer of a majority of the ownership in BCE to SMEC.

10. DIVISIONAL MANAGER

[Signature]
Jude Munro
CHIEF EXECUTIVE OFFICER
BRISBANE CITY COUNCIL

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

COPIES TAKEN

15 AUG 2005

TOWN CLERK

[Signature]
John Orange

BCC 10 YEAR RELEASE SCHEME

11. BACKGROUND

Corporate History

BCE was established in 1996 by Council as a wholly owned commercial vehicle under corporation law. Its purpose and mission statement objectives are to:

- ✓ Act as a commercial vehicle for Council to engage with the private sector;
- ✓ Build the image of the City through long-term alliances with Government and Private Sector partners in Australia and around the world;
- ✓ Manage delivery and performance to exceed client expectations;
- ✓ Develop commercial opportunities for innovative products and solutions developed within Council;
- ✓ Achieve profitable results for our clients, partners and the City of Brisbane.

Consistent with the original feasibility study for BCE conducted by SMEC (Snowy Mountains Engineering Corporation) BCE became self-funding in 2001/02, with Council having invested \$1.65m through grants and equity. Since 1996 BCE has earned \$24 million in external revenues, including \$2.5m from commercialisation and paid BCC \$4.6m for resources, project profit share and services. Around 100 Council staff have enhanced their professional and personal development by working through BCE on projects in Australia and overseas.

BCE has built a strong corporate profile based on project delivery and enjoys a very positive image with funding agencies such as AusAID, the Asian Development Bank and the World Bank, in the local government market in Australia as well as with various levels of government in South Africa, the Middle East, Asia and the Pacific.

BCE has been involved in more than 150 projects in 25 countries and has developed numerous partnerships locally and internationally. BCE has a database containing some 500 individual consultant's CVs and a similar number of firms and businesses interested in working with BCE on projects. BCE currently employs 10 staff and is located in leased facilities in the Hitachi Building in George Street.

BCE's unique advantage has always been its ability to link with BCC to provide practitioners, products and reference sites that are not normally part of a consulting firm's proposed solution. Municipalities around the world are interested in BCC's approach to governance and service delivery. Public policy, planning, regulation and compliance are also valuable skills particularly when combined with capacity building and institutional strengthening programs. As an operator of a water and waste water utility and a public transport entity BCC provides BCE with the ability to add practical value to bids and EOIs.

The Board of Directors of BCE is chaired by Charlie Clements and includes Neil Summerson, Alan Hale, Tony Wadeson and the CEO John Orange.

Future Business Strategy

Over the last six months the Board of BCE has been considering the future business strategy for the company. This is consistent with the statement in Council's 2005/06 Budget document that "BCE will conduct a review of its operations.... [to] assess its fit within the changing Council organisation."

The Board considers that BCE's future lies in it growing its business by around 2 to 2.5 times current revenue to become a \$7m to \$10m per annum business. Over the past 18 months BCE has been implementing a revised business strategy aimed at increasing the amount of domestic business and building direct client relationships internationally to supplement its traditional focus on development aid. Investments have been made in resources to strengthen business development in these areas and further capital will be required as the company grows towards its long-term sustainable target.

There have been a number of systemic changes to the markets within which BCE operates. Firms of BCE's current size and larger are being acquired and aggregated into larger businesses with

better access to capital and resources. The Clients too are packaging up bigger and bigger projects making it difficult for BCE to bid in its own right or to take the lead within consortia. Recent examples of aggregation within the industry include Overseas Projects Corporation of Victoria sold to SKM, SAGRIC (owned by the State Government of South Australia) sold to Coffey International Limited and ACIL recently sold to Cardno.

The BCE Board believes that aggregation of this nature creates organisations with far greater reach and access to opportunities in the market place. For example BCE currently has one "in-country representative" based in South Africa doing project work and pursuing business development for the region. SMEC by comparison has offices in 15 locations throughout the world, with 5 employees pursuing business development activities in Africa alone.

Options analysis prepared by the CEO of BCE and considered by the Board reviewed the merits of the following strategies for BCE:

1. External Third Party Funding;
2. Absorption by BCC;
3. Closure;
4. Additional Shareholder Funding;
5. Status Quo;
6. Management Buy-Out.

Of the 6 options assessed by the Board, options 1, 2 and 3 are considered the most likely given the changes to the nature of the market, with the Board recommending option 1, External Third Party Funding. A SWOT Analysis for each of these options is provided below:

Option 1: Third Party Funding

<p style="text-align: center;">Strengths</p> <ul style="list-style-type: none"> • Growth strategy building off existing business & networks & leveraging off much larger order book • BCC continues to benefit from BCE's commercial activities & staff development opportunities • BCE gains access to capital to facilitate growth strategy without recourse to BCC funding • BCE brings perceived value to 3rd Party for its Municipal links & Governance capacity 	<p style="text-align: center;">Weaknesses</p> <ul style="list-style-type: none"> • Timing needs to be right • Third party synergies need to translate to additional revenue / cost savings for BCE • Value to third party relies on BCC continuing to provide access / support
<p style="text-align: center;">Opportunities</p> <ul style="list-style-type: none"> • Possible cash return to current Shareholder • Allows resizing of business by absorption of administrative & other costs within larger business • BCE enjoys direct access to expanded international networks & resources • New markets for BCE / BCC products & services 	<p style="text-align: center;">Threats</p> <ul style="list-style-type: none"> • Shareholder approval required • Identifying interested third party

Option 2: Absorbed into BCC

<p style="text-align: center;">Strengths</p> <ul style="list-style-type: none"> • Continuity of existing contract activity • Some services may be provided corporately, thus increasing competitiveness • Better alignment with BCC programs 	<p style="text-align: center;">Weaknesses</p> <ul style="list-style-type: none"> • Requires ongoing funding by BCC • Eliminates many of the advantages of setting up BCE – flexibility, speed, independence & risk • BCE becomes subject to all BCC Corporate policies & procedures • Continuity subject to annual budget review
<p style="text-align: center;">Opportunities</p> <ul style="list-style-type: none"> • Potentially better access to BCC resources • May be better placed to win internal business • Ability to bid for additional budget funding 	<p style="text-align: center;">Threats</p> <ul style="list-style-type: none"> • Effectively a down-sizing strategy - does not address systemic market threats • Different risk appetite changes nature of business • Partners find it more difficult to do business with BCE as part of BCC • Dilution of commercial focus

Option 3: Closure

<p style="text-align: center;">Strengths</p> <ul style="list-style-type: none"> • Eliminates the need for additional funding • Allows orderly wind down - transfer / closure of existing contracts & treatment of staff • Positive story for BCE / BCC - \$ 1.65m invested by BCC; \$24m revenues earned by BCE; \$4.6m paid to BCC 	<p style="text-align: center;">Weaknesses</p> <ul style="list-style-type: none"> • Concludes an innovative & successful initiative of BCC • Significant experience, knowledge & value lost • BCC again becomes reactive to market inquiry with no central agency • BCC staff lose valuable development vehicle • Potentially damages BCC's reputation in markets being exited by BCE
<p style="text-align: center;">Opportunities</p> <ul style="list-style-type: none"> • Potential sale of some contracts as business assets 	<p style="text-align: center;">Threats</p> <ul style="list-style-type: none"> • Existing contracts prove difficult to transfer or close

The impact of each of these three options can be summarised as follows:

Option 1: Third Party Funding – Transfer of a majority proportion of BCC's equity in BCE to a third party and recapitalise the business to align business activity with the Third Party. Depending on the purchase price negotiated this may result in funds being paid to BCC for the equity stake acquired and it should relieve BCC of any future capital funding obligation whilst retaining a strategic interest in the company to ensure it continues to operate consistently with BCC's broader objectives. Depending on the timing of these negotiations, access to but not necessarily utilisation of transition funding could be required.

Option 2: Absorbed into BCC – Eliminate the corporations law status of BCE and run its activities within a Division of Council. Because under this option the systemic market issues are not addressed, there is likely to be an ongoing funding requirement for BCE in order for it to continue to deliver business activities aligned with Council's objectives. If business development activities were scaled back and some administration costs absorbed within BCC, there will be a one off transition cost to Council of around \$300,000 and an annual net funding requirement to manage out existing contracts and to facilitate private sector access to BCC facilities, technologies and resources in the order of \$300k per annum. Under this scenario BCE staffing would fall from 10 to 3.

Option 3: Closure – If the BCE Board is unable to implement a suitable growth strategy for the business that will enable it to improve its viability and profitability in the medium and long term, then the recommended action is closure. The cost of closure, which would involve laying off staff, transferring or managing down contracted project activity and exiting lease arrangements would be in the order of \$500k, with between \$300k and \$500k required from BCC.

Acting on its preferred strategy, BCE undertook a scan of the market place to identify suitable potential third party partners and investors, commencing with those organisations with whom BCE has established a formal business partnering strategy already. The result of this assessment process was to initiate discussions with a short list of targeted firms. Of those targeted firms, one organisation – SMEC – is showing strong interest and is developing a business case for a proposed purchase of up to 80% of the ownership of BCE.

BCE and SMEC have signed confidentiality agreements, conducted an initial document disclosure and workshop to explore synergies and reach an understanding on the level of interest of each party. SMEC have now obtained the approval of their Board to move forward into more detailed analysis and negotiations with the intention of developing a business case for their Board by the end of August. (See attached letter from SMEC).

BCE – SMEC Synergies

SMEC grew out of the Snowy Mountains Scheme, a massive hydropower and irrigation project undertaken in Australia between 1949 and 1974. By 1960 SMEC's forerunner, the government owned Snowy Mountains Authority was in demand to design and manage development projects in Australia and overseas, particularly on behalf of the Australian aid program. The early projects were primarily in water resources development, power generation and transmission and road engineering, using skills acquired during the Snowy Mountains Scheme. However, SMEC's capability expanded rapidly to encompass irrigation, rural and regional development, training and capacity building. Now days SMEC provides multi-disciplinary consulting services in engineering, project management, environmental science and development activities in 79 locations around the world.

SMEC operates through a number of different companies linked by SMEC Holdings Ltd. This is a staff owned public company registered in Australia under the Corporations Act 1989. SMEC Holdings owns at least 50% of the equity in any SMEC subsidiary and its Board is responsible for the overall strategic direction and management of the SMEC Group of Companies. The SMEC Group currently has around 1,500 staff with 9 offices in Australia (including Brisbane) and 14 Offices in South East Asia, Africa, The Pacific, Central Asia, The Middle East, China and Hong Kong.

VISION

Quality consulting and development solutions worldwide

MISSION

Meeting the needs of clients and community through technical excellence and innovation

The SMEC group of companies earned around \$100m in revenues in 2004 with net profit of \$2.5m. SMEC owns assets worth \$68m, has around \$5m in debt and Owners Equity of \$40m.

BCE's business model is based on a feasibility study undertaken by SMEC in 1996. At that time SMEC were quick to identify the business opportunity that would arise from offering practitioner skills and know-how backed by world class reference sites, particularly to government and local government clients. Nine years on, it is those same attributes that attract SMEC to consider BCE as an acquisition target. SMEC and BCE have been strategic partners for a number of years and have combined forces successfully to win a project in Africa, bid together for projects in India, Kuwait and China and jointly pursue opportunities in the Philippines, Mongolia and Bangladesh. BCE and SMEC also compete. BCE won the Solomons Ministry of Infrastructure and Development Capacity Building project ahead of SMEC and we are currently competing on other projects in the Pacific.

Domestically also SMEC and BCE would combine to facilitate business development and growth for BCE and Council businesses such as Brisbane Water, Brisbane City Works and City Design in projects where BCC's knowledge and expertise will be highly valued by clients.

For BCE, SMEC brings direct access to in-country business development resources and their networks that we are simply not in a position to replicate given our size and access to capital. They also bring capacity to undertake projects of significant size that would normally be beyond BCE's capacity or expertise to deliver. The US\$200m infrastructure project in Chongqing on which SMEC and BCE were recently short-listed is a good example. Finally they bring a proven track record in countries and locations where BCE's project profile is currently light and access to a resource database many times the size of BCE's.

Steps to be taken & Items to be resolved

If the Shareholder supports BCE's recommended option, detailed discussions & due diligence will occur during August with a business case developed for the Boards of SMEC and BCE by the end of August / early September. The Board of BCE will use the business case as the basis for its consideration of whether or not to recommend the final proposal to E&C as Shareholder. Their consideration will include the following items:

- The price and financial nature of the transfer;
- The proposed corporate structure of the transfer;
- The proposed governance arrangements and their impact on BCE and the Shareholder;
- The impact on staff currently employed by BCE;
- Ability of BCE to continue to meet its mission statement objectives under the new arrangements;
- A revised business plan for BCE taking into account the identified synergies;
- The overall risks and benefits of the proposed transfer.

The Board of BCE would then make a final submission and recommendation to E&C as Shareholder, based on its assessment of the above factors.

12.0 CONSULTATION

Lord Mayor Campbell Newman
Councillor David Hinchliffe, Councillor John Campbell, Councillor Kerry Rea,
Councillor Kim Flesser, Councillor Helen Abrahams,
Councillor Graham Quirk
Jude Munro, CEO of BCC.
George Fletcher, Solicitor for BCC
All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

There will be different implications depending on the option selected by the Shareholder. Under the recommended option implications include:

Sectional Support

- Continued and hopefully expanded support from Divisions of Council that engage with BCE for business and staff development;
- Continued involvement with BCC's International Relations Unit in its focus to drive commercial outcomes from City to City relationships;
- Continued relationships with State Government Departments and Agencies, including the sections of Premiers Department focused on Trade;
- Ongoing commitment to work with local Brisbane and Australian businesses who partner with BCE in pursuit of local business and international trade although SMEC's share of this activity will likely increase.

Service Levels

- Expect greater access by BCC and Brisbane based businesses to commercial opportunities with the benefit of SMEC's networks and business development resources.

Political

- BCE will continue to offer its services broadly and work with the best available partner on each occasion but it is expected that a greater proportion of our business partnering will be with SMEC.
- Potential concern that Brisbane's brand and image could be at greater risk from transfer of majority ownership in BCE to SMEC. SMEC understand the importance of brand & image and have their roots in Government ownership. Governance arrangements and the Company Constitution could also help mitigate this risk.
- Increased arms-length relationship with BCE could help further reduce political risk associated with commercial activities.

Industrial Relations

- Depending on nature of acquisition and transfer there may be "Transmission of Business" implications for staff and possibly redundancy provisions for staff not required in the new entity.

Regional Implications*

- BCE offers development opportunities to SEQ Councils and this would continue.
- BCE currently does not actively pursue business development within the "collaborative" SEQ region. This may or may not continue depending on the agreement reached with BCC.

Social and Community

- BCE is active in providing support to indigenous communities and this would continue as a consultancy sector for BCE's services
- BCE is also active in supporting Council initiatives such as Community Development projects in South Africa, East Timor and more recently Sri Lanka. The opportunity for BCE to support Council in these areas will continue.

14.0 COMMERCIAL IN CONFIDENCE

YES. All options will involve sensitive commercial and contractual negotiations. No information should be made publicly available on this matter until negotiations have been completed.

15.0 CORPORATE PLAN IMPACT

There is likely to be no Corporate Plan impact if Civic Cabinet adopts this recommended option. BCE currently sits within the Regional and World City Theme of BCC's Corporate Plan and Service 2.2.1.6 within the Economic Development Program in the Budget.

16.0 CUSTOMER IMPACT

No customer impact expected under the recommended option. Other options will involve contract transfer or termination with a consequential impact on BCE's customers.

17.0 ENVIRONMENTAL IMPACT

None

18.0 POLICY IMPACT

None

19.0 FINANCIAL IMPACT

Each option will have a different financial impact for Council (refer to "Background" above). BCE may require access to additional working capital depending on which option is selected and when it is implemented.

If the recommended option can be concluded by November then the financial impact is likely to be, at worst, neutral for Council and at best financially positive. Beyond November some transitional working capital (or an undertaking to fund such working capital) may be required by the Board depending on how long negotiations take.

If Option 2 is preferred by the Shareholder then implementation is recommended immediately in order to limit the requirement for transition funding from Council to around [redacted] with an annual budget requirement of approximately [redacted].

If Option 3 is preferred, implementation is recommended immediately to limit the funding requirement on Council anticipated to be in the order of \$300,000.

If negotiations under Option 1 fail and Option 2 or 3 is implemented at that time, the funding impact on Council is likely to be in the order of [redacted].

20.0 HUMAN RESOURCE IMPACT

Each option will have a different human resource impact. The recommended option is likely to have the lowest impact in terms of staff losses.

21.0 URGENCY

In principal support of the Shareholder is requested as a matter of urgency to facilitate the continued discussions and negotiations with SMEC. If the recommended option is not supported, the Board of BCE will need to immediately consider the steps necessary to implement the Shareholder's preferred option consistent with their obligations under company law.

22.0 PUBLICITY/MARKETING

None

23.0 OPTIONS

1. That Civic Cabinet as Shareholder supports efforts by the Board of BCE to access third party funding for BCE by way of transfer of a majority of the ownership in BCE to SMEC. In this regard the Shareholder makes an undertaking to the Board of BCE to provide transitional funding, if required, to enable the negotiations to be concluded. **This is the recommended option.**
2. Civic Cabinet as Shareholder of BCE supports the transfer of the business of BCE into Council requiring the unwinding of the current corporate structure and the realignment of its business activities within a Council Division or Divisions. **This option is not recommended.**
3. Civic Cabinet as Shareholder of BCE supports the Closure of BCE. **This option is not recommended.**

1.0 FILE NUMBER: 364/48/3(382)

E&C15/08-8

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The granting of successive Telecommunication Leases to Telstra Corporation Limited at the Mt Ommaney Reservoir, Mt Ommaney.

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval for the granting of two successive Telecommunication Leases to Telstra Corporation Limited at the Mt Ommaney Reservoir, for the co-location of a mobile telephone facility with the existing Crown Castle facility.

4.0 PROPONENT

Helen Gluer,
Chief Financial Officer,
Ext. 34577.

5.0 SUBMISSION PREPARED BY

David Cox,
Principal Asset Manager,
PAMCA,
City Assets - Ext 36630.

ACTION TAKEN

15 AUG 2005

TOWN CLERK

PAMCA -

6.0 DATE

9 August 2005.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. Two (2) successive Telecommunication Leases to be granted to Telstra Corporation Limited for the proposed telecommunications facility (that will occupy 21.0 m² within the Mt Ommaney Reservoir precinct as outlined in yellow on Attachment 4).
2. The Committee's approval proposed in 1 above to be subject to and conditional upon:
 - (a) Brisbane Water approving the design of the installation and subsequently certifying that the facility as constructed does not cause any interference to its telemetry systems at the site; and
 - (b) Brisbane Water approving a detailed plan of the location of all services associated with the proposed facility.
3. The Leases proposed in 1 above to provide;
 - (a) for an aggregate period of fifteen (15) years, comprised of an initial Lease for a period of ten (10) years followed by a successive Lease for a period of five (5) years, with the first period commencing on the 1st of September 2005; and,
 - (b) for a commencing annual rental of redacted (plus GST); and,
 - (c) for Telstra Corporation Limited to pay all of Council's reasonable costs relating to items 1 - 3; and
 - (d) the Leases to be on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Assets.

10.0 DIVISIONAL MANAGER

APPROVED

15 AUG 2005

[Signature]
.....
Lord Mayor

~~.....~~

77

[Signature]
I Recommend Accordingly

[Signature]
.....
CHIEF EXECUTIVE OFFICER

[Signature]
Helen Gluer
CHIEF FINANCIAL OFFICER

BCC PUBLIC RELATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

This submission is seeking approval for Council to grant two successive telecommunication leases to enable the co-location of a telecommunications facility by Telstra Corporation Limited (Telstra) upon Crown Castle Australia Limited's existing tower at the Mt Ommaney Reservoir situated on Lot 1 RP151021. (Refer to Attachments 1-5).

The facility proposed by Telstra is to be comprised of the following infrastructure:

- Six (6) Panel antennas mounted at 26.5m on the Crown Castle tower.
- One (1) cable tray.
- One (1) Low Impact Equipment Shelter on a concrete slab.
- A security fence surrounding the proposed 21.0m² lease area.

The two existing telecommunication tenures previously approved by the Establishment and Co-ordination Committee in respect of this site, are with Crown Castle and Vodafone. The nearest residence is approximately 95 metres distant from the proposed lease site.

In terms of the Commonwealth legislation the proposal is deemed to be of "Low Impact"; and accordingly, it does not require planning and development approval.

Brisbane Water has agreed to the proposal however, it has some concern about possible radio interference affecting its own telemetry systems. Therefore, depending on the outcome of preliminary assessments Brisbane Water reserves the right to have representatives on site when the telecommunication equipment is commissioned, in order to monitor the extent of any problem.

Accordingly, should this application to lease be approved by the Committee, the applicant will be required to give one week's notice to Brisbane Water of the commissioning of the proposed facility so that Brisbane Water's representatives can be in attendance.

The details relating to electrical supply provided by the applicant are only preliminary. An application for electric power supply has been lodged with Energex and is currently under review. Brisbane Water has requested that it be supplied with more detailed plans of the location of services when they become available and moreover, supplied with certified "As Constructed" plans, upon the completion of the works. For this reason and to prevent the services being located inappropriately Telstra will need to obtain Brisbane Water's final agreement to the location of services before commencing construction.

Having regard to the Council's Telecommunications Guidelines it is considered that the payment by Telstra of an Establishment Fee of [redacted] (plus GST) and a commencing annual rental of [redacted] (plus GST) will meet Council's policy.

BACKGROUND (Cont.)

On 2 August 2005, Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to telecommunications carriers (and/or any other parties operating a telecommunications facility).

12.0 CONSULTATION

- Councillor Kim Flesser, Chairperson, Finance Committee.
- Councillor Felicity Farmer, Jamboree Ward.
- Frank Riley, Manager, City Assets Branch, City Governance.
- Maria Menchise, Solicitor, Brisbane City Legal Practice.
- Annalie Roux, A/Water Services Manager (Asset Custodian).
- Stephen Hill, Technical Officer, Network Services (Asset Occupant).
- Peter Sherriff, Co-ordinator, Network Services (Asset Occupant).
- David Hains, Senior Network Architect, iDivision.
- Colin White, GHD Pty Ltd. As to radio interference and WH&S.

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of improved telecommunications services to the community.
Political	No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no funding requirements. Moreover, in addition to the prescribed Establishment Fee of [redacted] (plus GST) Council will receive an ongoing annual rental from Telstra Corporation Limited commencing at [redacted] (plus GST). This ongoing annual rental will be in addition to the two existing telecommunication lease rentals already received at this site which presently amount to [redacted] (plus GST).

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** E&C15/08-10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

BCC 'To Be' Fleet Management

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek E&C approval for the out-sourcing of the provision of fleet management services to Council.

4.0 **PROPONENT**

Ian Maynard - Executive Manager, Strategic Procurement

5.0 **SUBMISSION PREPARED BY**

Paul Devereaux
Fleet Operations Manager
Fleet Management
Strategic Procurement Office. X70406

6.0 **DATE**

15 August 2005.

ACTION TAKEN

15 AUG 2005

TOWN CLERK

Nicole Saville

7.0 **FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not applicable

BCC 10 YEAR PUBLICATION RELEASE SCHEME

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee endorse the following:

1. E&C agrees to the implementation of the out-sourcing option for fleet management services as this option has been tested through the open tender process and the comparison with the alternative in-house management option supports out-sourcing as the most cost effective and lowest risk option.
2. E&C supports the formation of the Fleet Product Group as a function within the Strategic Procurement Division with the key responsibilities of:
 - corporate management of fleet ownership issues
 - drive efficiency gains and cost reductions
 - manage the interface between users, the Fleet Manager and City Business / City Fleet Maintenance

10.0 **DIVISIONAL MANAGER**


Ian Maynard
Executive Manager
STRATEGIC PROCUREMENT

APPROVED

15 AUG 2005


Lord Mayor


I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Consultants AT Kearney were engaged by Council to conduct a review of the operations of Council and make recommendations on potential efficiencies and cost savings. This review was completed and the recommendations were reported in October 2004.

Civic Cabinet agreed to conduct a detailed Business Case and Impact Assessment that considered the AT Kearney recommendation.

The Business Case and Impact Assessment (BCIA) for City Fleet made three findings in relation to provision of fleet management services:

- BCC owning its fleet is market competitive and does not need to change.
- BCC does not have the critical mass of assets to supply fleet management services at market prices without external provider support.
- The current structure and management approach has not provided competitive maintenance services.

The recommendations of the 'City Fleet Business Case and Impact Assessment' were considered by Civic Cabinet and the on 11 April 2005 the agreed outcome was that Council would investigate out-sourcing fleet management services through a tender process. This process would identify whether out-sourcing costs and risks are lower than an alternative in-house arrangement. The results would be reported back to Civic Cabinet prior to an out-sourcing arrangement going ahead.

The outsource option has been tested through the tender process with the preferred provider providing a schedule of rates cost structure, which will provide the expected savings in line with the BCIA proposal. This option was assessed in total including the cost of the (12) twelve staff recommended to support the ownership requirements and the interface with the contractor as well as the ongoing accommodation and operational costs.

This option under the BCIA proposal was expected to provide a net present value of [redacted] from annual savings of [redacted]. The results from the tender process and further investigation into support costs indicate, that the option to out-source the provision of fleet management services will provide a net present value of [redacted] over 10 years from annual savings of [redacted]. Both of these scenario's include [redacted] in expected restructuring costs and change management requirements and additional savings of [redacted] achieved through the cancellation of the fleet software upgrade.

An in-house option (incorporating the cost to access system support through Q Fleet) was also investigated to provide the cost and risk benchmark comparison. This option, although providing annual savings of [redacted], (with a net present value over 10 years of [redacted]) was considered to present a number of additional risks when compared with the out-sourced option. These risks were in the area of on-going system support, the ability to drive and support productivity improvements in City Business City Fleet Maintenance and in the application of repair authorisation to drive down maintenance costs. The savings for this option were discounted based on lower than expected set up and restructuring costs ([redacted] allowing for less costs from redundancy and redeployment impacts) and also taking into account the additional savings of [redacted] resulting from the cancelled fleet software.

12.0 CONSULTATION

The following key stakeholders were consulted during the course of progressing the tender and testing the transactional requirements for this option:

Paul Oberle	Corporate Services Manager, Brisbane Water
Helen Gluer	Chief Financial Officer, City Governance
Wayne O'Malley	Divisional Manager, Brisbane City Works
Noel Faulkner	Divisional Manager, City Business
Arron Lee	Business Manager - Vegetation and Pest Services - City Business
Allan Webster	Manager Corporate Accounting and Tax – City Governance
Chris Mead	Manager Financial Planning, City Governance
Surrandra Singh	Corporate Financial Strategy Manager - City Governance
Victor Gado	Fleet Manager, Brisbane City Works
Tony Rawson	Business Manager, City Business City Fleet Maintenance Management
Shane Harrison	Manager Maintenance Planning, Network Services, Brisbane Water

13.0 IMPLICATIONS OF PROPOSAL

As outlined in the BCIA submission, under the outsource option it is proposed to retain up to twelve staff. These staff will be retained within a Fleet Product Group under the Strategic Procurement Division to provide corporate management of the fleet, to drive down costs and to manage the interface between work units and the external fleet manager.

Subsequently a total of twenty-nine positions will be impacted through voluntary redundancies or redeployment.

During the development of the specification requirements and the planned transactional process for this option a number of critical user issues have been identified and addressed.

The main issues, which will be closely managed through the transition period include:

- the need for City Business / City Fleet Maintenance to remain the preferred provider of all maintenance services, which was viewed as providing restricted choice for users,
- the move to a fully costed lease model, which is a departure from the "daily hire - cost model" and will remove subsidisation and will result in cost increases for some users and reductions for others, and also
- the continued need for specialised / diverse Fleet experience, which is currently provided by City Fleet and will need to be developed by Fleet Product Group in conjunction with Users/ Fleet Manager/ Maintenance

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's fleet assets.

16.0 CUSTOMER IMPACT

The proposed changes are anticipated to reduce costs to Council. Change impacts have been identified and relevant policies and operating principles are being developed and will be included in the overall communication strategy – action plan for stakeholders, suppliers and internal customers.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANANCIAL IMPACT

The proposed changes as identified will compared to current fleet management structure save an anticipated redacted annually.

20.0 HUMAN RESOURCE IMPACT

Up to 29 staff will be redeployed.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING

An employee communications strategy has been commenced and regular updates have been part of the process.

A communication strategy has been developed to ensure all points of change impact for staff, suppliers and customers are identified and communication requirements addressed under the action plan.

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 24/1-I/2005(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

iDivision Management Team Residential Forum

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for the iDivision Management Team to attend a residential forum from 8 to 9 September 2005.

4.0 PROPONENT

Tony Welsh, (CIO) Chief Information Officer, iDivision
Phone: 07 3403 6806

5.0 SUBMISSION PREPARED BY

Heather Philp (PACIO) Executive Assistant to the CIO, iDivision
Phone: 07 3403 6791

6.0 DATE

9 August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED

UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

That E&C grant approval for the iDivision Management Team residential forum to be held from the 8 to 9 September 2005 at Joonduburri Conference Centre, Bribie Island, at a cost of approximately \$2300.00.

10.0 DIVISIONAL MANAGER

Tony Welsh
Tony Welsh
CHIEF INFORMATION OFFICER
iDivision

APPROVED

15 AUG 2005

[Signature]
Lord Mayor

[Signatures]
KT 77

15 AUG 2005

RESOLUTION TAKEN

15 AUG 2005

TOWN CLERK

PACIO

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

iDivision has gone through significant change in how it delivers services to Council and the relationships through which these are achieved. As a result of these changes a recruitment program has been underway to fill the leadership positions of the division, and a workshop is now proposed to develop the capability of this new team.

The content of the workshop will cover five main topics:

1. *Further development of the iDivision managers as a leadership team:* the CIO is working with K Hitzke to facilitate this workshop. The overall aim is to improve the team's ability to work together. Within this overall context we will be working on the three following specific subjects during the two days.
2. *Business Strategy and Plan:* the 'iVision' strategy is in its second year. The direction will be revisited with a view to setting performance priorities for the management team and the Division.
3. *Values cascade and embedding:* this is progressing well and it is expected to have achieved the initial cascade deliverables by the end of April. Within this workshop, the team will review progress, and what actions are necessary to further embed these values. This should be done before the completion of the cascade workshops so that we are in a position to build with specific activities.
4. *Role clarification:* the team has now been working in the new structure, with people acting in roles, for about three months. Some clear successes have been achieved within this structure. However, it is clear there are some grey areas in responsibility and processes that require resolution. Resolving these issues will assist in reducing the cost and improving the quality of the delivery of services.
5. *New business model:* there are a number of specific business issues on which additional focus is required. In particular this workshop will address the dynamic resource allocation model to assist in identifying potential areas for cost reduction and quality improvement.

This iDivision offsite workshop is proposed to be held on 8-9 September 2005 at a total cost of approximately \$2300.00 at the Joondoburri Conference Centre, Bribie Island.

9 people will be attending the workshop. Those involved are the Divisional Leadership Team, (6 branch leaders, CIO and Executive Assistant) and the facilitator for this forum.

12.0 CONSULTATION

Chief Executive Officer
Councillor K Flesser
All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

It will provide the most suitable forum for further developing the iDivision Leadership Team in alignment with the vision and priorities for Council and the customers it serves

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

It will enhance the leadership capability of the division, which is critical for delivery of the Programs and Corporate Plan targets.

16.0 CUSTOMER IMPACT

It will help to improve leadership capability for providing seamless customer service across the organisation.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Three venues were asked to quote on this residential – Sofitel Gold Coast, Joondoburri Conference Centre and Novotel Twin Waters Resort.

	Sofitel Gold Coast	Joondoburri Conference Centre	Novotel Twin Waters Resort
Accommodation Package	\$1791.00 (9 rooms @ \$199.00 each, inclusive of breakfast)	\$1372.50 (9 rooms @ \$152.50 each, inclusive of breakfast, morning tea, lunch, afternoon tea & dinner)	\$1530.00 (9 rooms @ \$170.00 each, inclusive of breakfast)
Meal Package	\$936.00 (\$52.00 per day, per delegate, inclusive of morning tea, lunch & afternoon tea)	\$289.95 (\$31.55 per delegate, inclusive of morning tea, lunch & afternoon tea)	\$936.00 (\$52.00 per day, per delegate, inclusive of morning tea, lunch & afternoon tea)
Room hire and other meals (Estimate)	\$300.00 room hire (\$150.00 per day) \$600.00	\$442.00 room hire (\$221.00 per day) \$200.00	\$400.00 room hire (\$200.00 per day) \$500.00
Total	\$3627.00	\$2298.45	\$3366.00

Joondoburri Conference Centre is the most cost effective option and is considered the more appropriate venue because of the proximity to Brisbane.

Funding is available in the 2005-06 in account number 1 24 3500 106 000 000 633 000 00

19.0 HUMAN RESOURCE IMPACT

The divisional management team will be absent from their offices from Thursday 8 September to Friday 9 September 2005. Management may still be contacted at the Joondoburri Conference Centre.

20.0 URGENCY

Urgent, as written confirmation is required by the venue.

22.0 PUBLICITY/MARKETING

N/A

23.0 OPTIONS

- (1) That E&C approve the recommendation.
- (2) That E&C not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

3711/14 (6)

E & C 15 / 08 - 15

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Approval of information materials (as per Council resolution of May 24)

3.0 ISSUE/PURPOSE

The purpose is for E&C to approve the list of information materials presented for concept approval, together with directing outcomes for each item.

4.0 PROPONENT

Phil Minns, DMGRB

5.0 SUBMISSION PREPARED BY

Sue Rickerby MMC

6.0 DATE

09/08/2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the list of information materials with outcomes for further approval.

10.0 DIVISIONAL MANAGER

Phil Minns
DMGRB

APPROVED

15 AUG 2005

Lord Mayor

KA 09/08/05 77

15 AUG 2005

TOWN CLERK MMC

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

This submission contains a list of information materials for approval. The approval process was developed following the Council resolution of May 24 2005 which delegated to E&C the authority to approve the content, publication and distribution of any Council information material that is to be distributed to the public.

A list of items defined as 'information material' was agreed by E&C. The items for approval fall within that list and are drawn from across Council.

E&C members have been given copies of the approval forms for early review, which is reflected in the summary sheet. E&C is now required to indicate further approval outcomes (eg content approval, design approval) for each item.

11.0 CONSULTATION

The Lord Mayor, Councillor Campbell Newman
Chairperson, Finance Committee, Councillor Kim Flesser
Chairperson, Transport and Major Projects Committee, Councillor Graham Quirk
Chairperson, Water and City Businesses Committee, Councillor John Campbell
Chairperson, Urban Planning and Economic Development Committee, Councillor David Hinchliffe.
Chairperson, Community Services Committee, Councillor Kerry Rea.
Chairperson, Environment and Sustainability Committee, Councillor Helen Abrahams.
Officers within the Lord Mayor's Office and the Deputy Mayor's Office.

12.0 IMPLICATIONS OF PROPOSAL

Assist in the direction of Council's marketing.

13.0 COMMERCIAL IN CONFIDENCE

No.

14.0 CORPORATE PLAN IMPACT

No.

15.0 CUSTOMER IMPACT

No.

16.0 ENVIRONMENTAL IMPACT

No.

17.0 POLICY IMPACT

No.

18.0 FINANCIAL IMPACT

No.

19.0 HUMAN RESOURCE IMPACT

No

20.0 URGENCY

Yes

22.0 PUBLICITY/MARKETING

No

23.0 OPTIONS

Option 1: Approve the list, with direction on outcomes for each item.

Option 2: Not approve the list.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 99-24347

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Chris Mead, Manager Financial Planning

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Chris Mead, Manager Financial Planning

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Helen Gluer, Chief Financial Officer.

6.0 DATE

1st August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Chris Mead be re-appointed to the position of Manager Financial Planning for a period of 3 years.

10.0 Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

15 AUG 2005

Lord Mayor

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

AGENDA TAKEN
15 AUG 2005
TOWN CLERK
EEO
CACEO

[Handwritten signatures and initials]
77.

11.0 BACKGROUND

Chris Mead was appointed to the position of Manager Financial Planning, City Governance Division.

Chris has been performing well in this role and it is proposed to re-appoint him to the position of Manager Financial Planning, City Governance Division for a period of 3 years.

12.0 CONSULTATION

Lord Mayor

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

22.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

E&C RESULTS – 22 AUGUST 2005

SUB NO.	FILE NO.	DIV.	TITLE	Result
22/08-1 R	221/15/1-2004/05	City Governance	2004/05 Budget – Final Authorisations.	YES
22/08-2 M	202/11-KB830/254	City Policy & Strategy	Claim for compensation arising from the resumption of land for road purposes redacted – 254 Progress Road, Richlands.	YES
22/08-3 R	314/1-9/54	City Policy & Strategy	Local Law (Accommodation Standards) Repealing Local Law 2005.	YES
22/08-4 M	202/11-KB830/216	City Policy & Strategy	Claim for compensation arising from the resumption of land for road purposes redacted redacted – 216 Progress Road, Richlands.	YES
22/08-5 R	202/10(664) 202/11-MS682/9 202/11-MS685/55 202/11-MS685/11 202/11-MS365/383 202/11-MS685/53	City Policy & Strategy	Kittyhawk Drive, Chermside.	YES
22/08-6 M	338/23/3(3)	OLMCEO	Best Value Report – July 2005..	YES
22/08-7 M	204/6(16/P4)	City Governance	Monthly Project Report – July 2005 (Attachment A)	YES
22/08-8 M	371/1/14(6)	HR & SM	Approval of information materials (as per Council resolution of May 24)	YES Amended
22/08-9 R	265/90--190547	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act. (Bovis Lend Lease Pty Limited)	YES

Present – Campbell Newman, D B Hinchliffe, J H Campbell, H J Abrahams, G M Quirk, K Flesser, K M Rea.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER:

202/11-KB830/254

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes.
redacted - 254 Progress Road, Richlands.

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation - Acceptance

4.0 PROPONENT

Terry Hogan, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kim A Shields, Asset Officer Land Acquisition - Planning & Delivery.
Infrastructure Management (x34646)

6.0 DATE

4 August 2005

ACTION TAKEN
22 AUG 2005
TOWN CLERK
ADP27

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

It is recommended that E&C approve as follows:

- (a) The claim for compensation set out in Schedule 1 Parts 1 and 2 be accepted
- (b) The surplus land be transferred to the claimant as set out in Schedule 1 Part 4.

Schedule 1

Part 1	Details of Resumption
Claimant	redacted
Property resumed	Lots 371 and 372 on Plan SP127006, Areas 676m2 and 355m2, Parish of Oxley Address – 254 Progress Road, Richlands
Purpose of Resumption	Road purposes and purpose incidental to road purposes.
Part 2	Details of Claim
Amount of Claim	(a) redacted severance and injurious affection (b) Reasonable disturbance costs (c) Interest calculated on redacted at the appropriate Land Court Rate from date of resumption until date of settlement
Terms of Settlement	(a) Offer is accepted in full and final satisfaction of all rights and interest that the claimant has or will have in respect of the taking of this property; (b) The claimant enters into a deed of indemnity on terms and conditions satisfactory to the Manager Brisbane City Legal Practice.
Part 4	Transfer of surplus land to Claimant
Surplus land	Lot 371 on SP127006, Parish of Oxley, Area 676m2
Terms of transfer	(a) Transfer not to occur until project manager certifies that all relevant works have been completed and the incidental area is no longer required by Council; (b) Surplus land to be amalgamated with Lot 37 on Plan SP127006 Parish of Oxley; (c) Council to bear costs associated with survey, transfer and title amendment

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
URBAN MANAGEMENT DIVISION

APPROVED

22 AUG 2005

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 25 February 2000, Council resumed from [redacted] two strips of land for road purposes and a purpose incidental to road purposes described as lots 371 and 372 on Plan SP127006 Parish of Oxley, County of Stanley, containing areas of 676 square metres and 355 square metres respectively as shown shaded yellow on the attached plan (refer Attachment A). The balance land is described as Lot 37 on Plan SP127006 and contains an area of 1.753 hectares.

The site has a gently sloping topography and is developed with a low set dwelling occupied by the owner. All structural improvements are clear of, and remain physically unaffected by, the resumption and its associated works. After completion of construction works the incidental land is no longer required by Council and is available for transfer back to the claimants.

Following negotiations the claimant has lodged a conditional claim for compensation in the amount of [redacted] plus disturbance costs and interest. The conditions include transfer back of the incidental land, and reinstate boundary fencing, concrete driveway and vehicular gate. Since the date of resumption [redacted] has passed away thereby leaving [redacted] as the sole claimant. The claimant's solicitor has provided satisfactory proof (Death Certificate and last will) as to [redacted] sole right to compensation.

Council's independent valuation consultant (Harvey Ehlers & Associates) has assessed the amount of compensation at [redacted] excluding disturbance costs on the basis that the incidental land is transferred back (refer Attachment B).

Council is responsible for reinstatement works including construction of a fence along the new property alignment, construction of concrete driveway over the disturbed area and back filling / turfing of incidental land (Lot 371) to be transferred back to the claimant.

It is recommended that the claim for compensation in the amount of [redacted] plus reasonable disturbance costs and interest is accepted.

12.0 CONSULTATION

Alan Evans, Acting Principal, Transport Infrastructure
Jared Webster, Program Officer Project Delivery

have been consulted and agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

An offer on compensation is processed.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

16.0 CUSTOMER IMPACT

The Urban Management Division's acquisition program will be met in a cost effective manner.

17.0 ENVIRONMENTAL IMPACT

Not applicable.

18.0 POLICY IMPACT

In accordance with Council policy.

19.0 FINANCIAL IMPACT

Funds are available in the 05-06 Major Roads Program.

20.0 HUMAN RESOURCE IMPACT

Administration only.

21.0 URGENCY

Normal course of business.

22.0 POLICY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

1. Accept the offer to settle compensation.
2. Reject the offer and make a counter-offer.
3. Refer the matter to the Land Court for determination

Option 1 is the preferred option

1.0 FILE NUMBER:

202/11-KB830/216

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Claim for compensation arising from the resumption of land for road purposes.
redacted - 216 Progress Road, Richlands.

3.0 PURPOSE/ISSUE

Recommendation on a claim for compensation - Acceptance

4.0 PROPONENT

Terry Hogan, Divisional Manager, Urban Management Division.

5.0 SUBMISSION PREPARED BY

Kim A Shields, Asset Officer Land Acquisition - Planning & Delivery.
Infrastructure Management (x34646)

6.0 DATE

4 August 2005

RESOLUTION TAKEN
12 AUG 2005
COUN CLEK
ACPC 7

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC PUBLIC RELEASE
10 YEAR RELEASE SCHEME

11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 25 February 2000, Council resumed from ^{redacted} two strips of land for road purposes and a purpose incidental to road purposes described as lots 381 and 382 on Plan SP127007 Parish of Oxley, County of Stanley, containing areas of 1,741 square metres and 686 square metres respectively as shown shaded yellow on the attached plan (refer Attachment A). The balance land is described as Lot 38 on Plan SP127006 and contains an area of 1.577 hectares.

The vacant site has a gently sloping topography. After completion of construction works the incidental land is no longer required by Council and is available for transfer back to the claimants.

Following negotiations the claimants have lodged a conditional claim for compensation in the amount of ^{redacted} plus disturbance costs and interest. The conditions include transfer back of the incidental land, and reinstate boundary fencing and driveway.

Council's independent valuation consultant (Harvey Ehlers & Associates) has assessed the amount of compensation at ^{redacted} excluding disturbance costs on the basis that the incidental land is transferred back (refer Attachment B).

Council is responsible for reinstatement works including construction of a fence along the new property alignment, construction of concrete driveway over the disturbed area and back filling / turfing of incidental land (Lot 381) to be transferred back to the claimant.

It is recommended that the claim for compensation in the amount of ^{redacted} plus reasonable disturbance costs and interest is accepted.

12.0 CONSULTATION

Alan Evans, Acting Principal, Transport Infrastructure
Jared Webster, Program Officer Project Delivery

have been consulted and agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSALS

An offer on compensation is processed.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Corporate Plan theme 7 Transport and Traffic, Strategy 7.1.1 - Integrate Brisbane's transport planning with land use, environment and regional planning, and Strategy 7.2.1 - Deliver upgraded transport infrastructure through a coordinated 5 year rolling program.

16.0 CUSTOMER IMPACT

The Urban Management Division's acquisition program will be met in a cost effective manner.

17.0 ENVIRONMENTAL IMPACT

Not applicable.

18.0 POLICY IMPACT

In accordance with Council policy.

19.0 FINANCIAL IMPACT

Funds are available in the 05-06 Major Roads Program.

20.0 HUMAN RESOURCE IMPACT

Administration only.

21.0 URGENCY

Normal course of business.

22.0 POLICY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

1. Accept the offer to settle compensation.
2. Reject the offer and make a counter-offer.
3. Refer the matter to the Land Court for determination

Option 1 is the preferred option

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER

338/23/3(3)

2.0 TITLE

Best Value Report – July 2005

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide E&C with an update on Best Value projects.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Andrew Chesterman, Manager, Corporate Improvement & Strategic Planning
MCIP, x35500

6.0 DATE

16 August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C accept the monthly Best Value report for July 2005

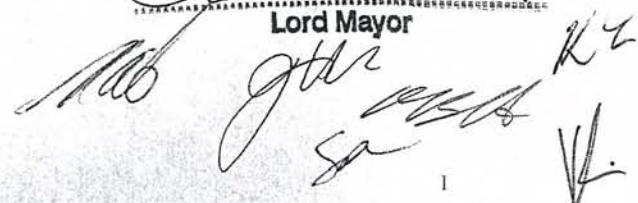
10.0 CHIEF EXECUTIVE OFFICER


Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

22 AUG 2005


Lord Mayor



BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

At the request of E&C, a Best Value report has been created to be reported on a monthly basis to E&C. The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on track (green); minor issues (orange); or with emerging issues (red).

The Traffic Light report providing an overview of each project can be found at Attachment A. Detailed information regarding each project can be found at Attachment B.

12.0 CONSULTATION

Relevant Divisional Managers and Officers responsible for individual submissions have been consulted and are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Best Value Report for July 2005.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 204/6(16/P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – July 2005 (Attachment A).

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Major Projects.

4.0 PROPONENT

David Stewart, Executive Manager, Major Projects, 3403 7335.

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager Financial Planning, City Governance, MFP, 3403 6068.

6.0 DATE

15th August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 EXECUTIVE MANAGER

David Stewart

David Stewart
Executive Manager, Major Infrastructure Projects Office

APPROVED

22 AUG 2005

[Signatures]
Lord Mayor

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on time; on estimate (green); scope changes (orange); emerging issues (orange); not on estimate/time (red); and no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the *****JULY 2005 UPDATE***** heading.

July 2005 Report Summary

Attachment A is the report for July 2005. Some changes have occurred in the report from the previous month. The Projects that have identified emerging issues since the previous month's report include:

- City Pools Upgrade Program (see page 4);
- Facility Development Partnerships with Schools (see page 5);
- Opportunity for All (see page 6);
- Neighbourhood Planning (see page 7);
- 60 New Gas Buses (see page 9);
- Balham Road (see page 10);
- Pickering Street – Sicklefield Street Intersection Upgrade (see page 24);
- Safe School Travel - SafeST (see page 27);
- TransApex – Hale Street Link (see page 29);
- TransApex Airport Link (see page 30);
- Transport and Traffic ICP Revenue Project (see page 31);
- Stormwater ICP Revenue (see page 40);
- Wynnump WWTP – Nitrogen Removal Facility – BWEA (see page 45); and
- HR Information System (see page 47).

The remaining projects continue to report outstanding issues.

12.0 CONSULTATION

Divisional Managers and Officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for July 2005.

Option 2: Do not accept the report.

Option 1 is the preferred option.

3571/1/14(7)

E & C 22 / 08 - 8

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Approval of information materials (as per Council resolution of May 24)

3.0 ISSUE/PURPOSE

The purpose is for E&C to approve the list of information materials presented for concept approval, together with directing outcomes for each item.

4.0 PROPONENT

Helen Gluer, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Sue Rickerby MMC

6.0 DATE

015/08/2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION

REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the list of information materials with outcomes for further approval.

10.0 DIVISIONAL MANAGER

Helen Gluer
Divisional Manager, Corporate Services

APPROVED

22 AUG 2005

[Signature]
Lord Mayor

[Signatures]

RESOLUTION TAKEN

22 AUG 2005

TOWN CLERK

[Signature]

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

AUG 2005

BCC PUBLICATION RELEASE SCHEME
70 YEAR RELEASE

11.0 BACKGROUND

This submission contains a list of information materials for approval. The approval process was developed following the Council resolution of May 24 2005 which delegated to E&C the authority to approve the content, publication and distribution of any Council information material that is to be distributed to the public.

A list of items defined as 'information material' was agreed by E&C. The items for approval fall within that list and are drawn from across Council.

E&C members have been given copies of the approval forms for early review, which is reflected in the summary sheet. E&C is now required to indicate further approval outcomes (eg content approval, design approval) for each item.

11.0 CONSULTATION

The Lord Mayor, Councillor Campbell Newman
Chairperson, Finance Committee, Councillor Kim Flesser
Chairperson, Transport and Major Projects Committee, Councillor Graham Quirk
Chairperson, Water and City Businesses Committee, Councillor John Campbell
Chairperson, Urban Planning and Economic Development Committee, Councillor David Hinchliffe.

Chairperson, Community Services Committee, Councillor Kerry Rea.
Chairperson, Environment and Sustainability Committee, Councillor Helen Abrahams.

Officers within the Lord Mayor's Office and the Deputy Mayor's Office.

12.0 IMPLICATIONS OF PROPOSAL

Assist in the direction of Council's marketing.

13.0 COMMERCIAL IN CONFIDENCE

No.

14.0 CORPORATE PLAN IMPACT

No.

15.0 CUSTOMER IMPACT

No.

16.0 ENVIRONMENTAL IMPACT

No.

17.0 POLICY IMPACT

No.

18.0 FINANCIAL IMPACT

No.

19.0 HUMAN RESOURCE IMPACT

No.

20.0 URGENCY

Yes

22.0 PUBLICITY/MARKETING

No

23.0 OPTIONS

Option 1: Approve the list, with direction on outcomes for each item.

Option 2: Not approve the list.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 29 AUGUST 2005

SUB NO.	FILE NO.	DIV.	TITLE	Result
29/08-1 M	371/1/14(6)	HR & SM	Approval of information materials (as per Council resolution of May 24)	Yes Amended
29/08-2 M	392/71/2-2005	City Policy and Strategy	School Sport and Recreation Facility Upgrade Program – 2005	Yes
29/08-3	345/15(28)	City Policy and Strategy	Commercial Activities on Roads Local Law	Held
29/08-4 M	(9)364/6/10(2)	City Policy and Strategy	Standard Community Lease Amendments	Yes
29/08-5 R	243/80-40197/2003/2004(P1)	City Policy and Strategy	Novation of the MAN Bus Contract	Yes
29/08-6 M	202/11-QC810/39	City Policy and Strategy	Claim for Compensation Arising from the Resumption of Land for Sport and Recreation Purposes – 39 Triantha Street, Algester, (known as Col Bennet Park) – Souths Acacia Leagues Club Limited	Yes
29/08-7 R	221/15/1-2005/2006	Corporate Services	2005-06 Budget – First Review	Held
29/08-8 M		CCSD	Appointment of Manager, City Life.	Yes
29/08-9	BCL/1-CCT/991428(P1)	OLMCEO	City Of Brisbane Arts and Environment Ltd CAN 084 763, 253 – Appointment of Director.	Yes
29/08-10	252/70(P2/A2)	Brisbane Water	Brisbane Water – Annual Performance Plan 2005-06.	Held

Present – Campbell Newman, D B Hinchliffe, J H Campbell, H J Abrahams, G M Quirk, K Flesser, K M Rea.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Approval of information materials (as per Council resolution of May 24)

3.0 ISSUE/PURPOSE

The purpose is for E&C to approve the list of information materials presented for concept approval, together with directing outcomes for each item.

4.0 PROPONENT

Helen Gluer, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Sue Rickerby MMC

6.0 DATE

023/08/2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION

REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the list of information materials with outcomes for further approval.

① One Book Many Businesses Poster, City Botanic Gardens

10.0 DIVISIONAL MANAGER

Materials (Flyer, advertisement & educational news)

Helen Gluer
Divisional Manager, Corporate Services

APPROVED

29 AUG 2005

[Signature]
Lord Mayor

[Signatures]

[Signatures]

BCG 10 YEAR RELEASE SCHEME

RECEIVED

22 AUG 2005

ADMINISTRATION SECTION

ACTION TAKEN

29 AUG 2005

TOWN CLERK

[Signature]

11.0 BACKGROUND

This submission contains a list of information materials for approval. The approval process was developed following the Council resolution of May 24 2005 which delegated to E&C the authority to approve the content, publication and distribution of any Council information material that is to be distributed to the public.

A list of items defined as 'information material' was agreed by E&C. The items for approval fall within that list and are drawn from across Council.

E&C members have been given copies of the approval forms for early review, which is reflected in the summary sheet. E&C is now required to indicate further approval outcomes (eg content approval, design approval) for each item.

11.0 CONSULTATION

The Lord Mayor, Councillor Campbell Newman
Chairperson, Finance Committee, Councillor Kim Flesser
Chairperson, Transport and Major Projects Committee, Councillor Graham Quirk
Chairperson, Water and City Businesses Committee, Councillor John Campbell
Chairperson, Urban Planning and Economic Development Committee, Councillor David Hinchliffe.
Chairperson, Community Services Committee, Councillor Kerry Rea.
Chairperson, Environment and Sustainability Committee, Councillor Helen Abrahams.
Officers within the Lord Mayor's Office and the Deputy Mayor's Office.

12.0 IMPLICATIONS OF PROPOSAL

Assist in the direction of Council's marketing.

13.0 COMMERCIAL IN CONFIDENCE

No.

14.0 CORPORATE PLAN IMPACT

No.

15.0 CUSTOMER IMPACT

No.

16.0 ENVIRONMENTAL IMPACT

No.

17.0 POLICY IMPACT

No.

18.0 FINANCIAL IMPACT

No.

19.0 HUMAN RESOURCE IMPACT

No

20.0 URGENCY

Yes

22.0 PUBLICITY/MARKETING

No

23.0 OPTIONS

Option 1: Approve the list, with direction on outcomes for each item.

Option 2: Not approve the list.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 392/71/2-2005

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 School Sport and Recreation Facility Upgrade Program -2005

3.0 ISSUE/PURPOSE

To seek approval to grants being made, under the Brisbane Schools Sports and Recreation Facilities Upgrade Program, to each of the Schools listed in Appendix A

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy

5.0 SUBMISSION PREPARED BY

Frances Hudson, Program Officer Facility Development (x34424)

6.0 DATE

15 August 2005

APPROVED

29 AUG 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

It is recommended that the Establishment and Coordination Committee approve grants being made, under the Brisbane Schools Sports and Recreation Facilities Upgrade Program, to each of the Schools and for the amounts listed in Appendix A, subject to each of the Schools (on behalf of the State of Queensland represented by the Department of Education and the Arts) entering into a Construction & Community Usage Agreement with Council (executed on behalf of Council by the Manager, City Life) generally in accordance with the terms and conditions as set out at Appendix B and as approved by the Manager, Brisbane City Legal Practice.


ACTION TAKEN


29 AUG 2005

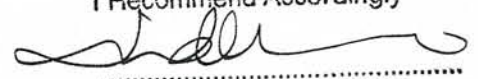
TOWN CLERK

PCFD

10.0 DIVISIONAL MANAGER


Graeme Jones
Acting Manager
CITY LIFE


Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCO PUBLICATION SCHEME
NO YEAR RELEASE

11.0 BACKGROUND

Based upon the success of the jointly funded School Tennis Court Upgrade program, the Lord Mayor wrote to The Minister for Education and Minister for The Arts in August 2004 requesting consideration and confirmation of funding from Education Queensland of \$100,000 for the implementation of a School Sport and Recreation Facility Upgrade Program ("Facility Upgrade Program").

The Facility Upgrade Program expands the types of sport and recreation facilities for which funding is available to schools for upgrading. It includes sports fields, lighting, courts (outdoor & indoor), training nets, pool equipment and features (eg heating). The expansion of the Facility Upgrade Program seeks to encourage community use of these upgraded facilities and provide greater opportunities for residents of Brisbane to participate in a range of sporting and recreation activities.

Council and Education Queensland ("EQ") jointly fund the Facility Upgrade Program. Council provides funding of \$100,000. EQ has also contributed \$100,000. EQ has agreed that the upgraded facilities are to be made available for community use for sport and recreation purposes when not being used by the school.

Guidelines and applications were distributed early February 2005. Approximately 198 schools across Brisbane were invited to apply for funding under the Program, with a closing date of 25 March 2005. Fifty-three applications were received which a panel of officers from EQ and Council assessed. The main criteria for assessing applications included:

- Demonstrated need for project (condition of facilities; issues; demands);
- Benefits to school (nature of project);
- Financial contribution made by the school;
- Amount & ease of community access to the facility (current; proposed etc);
- Level of community support (demonstration of local interest and support from community groups);
- Benefits to community (nature of project);
- Need for facilities by local sport and recreation groups

Where projects related to tennis courts, a review of the previously funded schools and Draft Tennis Strategy areas of need was applied. Specific advice and the draft Pool Strategy was reviewed in relation to school pool projects.

Attached at Appendix A is a schedule of the twelve recommended successful applicants. The assessment panel recommends that these schools be granted funds to upgrade their sport and recreation facilities, subject to Construction & Community Usage Agreements being entered into between Council and each of the Schools on behalf of the State of Queensland (represented by EQ).

A list of schools and projects not recommended is attached at Appendix C, indicating the range of projects and needs across the city for upgrading of school sport and recreation facilities.

12.0 CONSULTATION

Cr. Campbell Newman, Lord Mayor
Cr. Kerry Rea, Chairperson Community Services Committee
Val Sampson & Fay Jeppesen Education Queensland- Facilities Metropolitan Corporate Services Unit representatives
Kirsten Holden and Karyn Wernham, Solicitors, Brisbane City Legal Practice

Ian Hunter, Acting Principal Program Officer Sport and Recreation Policy
Jim Brabon, Senior Program Officer Community Infrastructure
Chris Hunt, Team Leader Community Resourcing & Grants
Lyn Trinder, Program Officer Community Partnerships

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Acceptance of this proposal will increase Council's support to sport, through the provision of more sporting facilities for community use in the city. The \$100,000 Council allocation to this Facilities Upgrade Program is matched by \$100,000 from Education Queensland. This program enables a number of school sport and recreation facilities to be upgraded, encouraging community use of these facilities and providing greater opportunities for residents of Brisbane to participate in a range of sporting and recreation activities.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Program 4 – Energised Lifestyle

Outcome 4.3: The city offers residents and visitors a wide choice in sport, recreation and leisure activities, facilities and experiences.

Strategy 4.3.1: Improve the health and quality of life of communities through participation in sport and recreation activities

Service: 4.3.1.2 D03 Facility Development Partnerships with Schools

Provision of community sport and recreation facilities by Council with Education Queensland including an indoor facility at Calamvale Community College and improved facilities, including tennis court upgrades, in schools in partnership with the community.

16.0 CUSTOMER IMPACT

This Facilities Upgrade Program will enable a number of school sport and recreation facilities to be upgraded to encourage community use of these facilities and provide greater opportunities for residents of Brisbane to participate and undertake a range of sport and recreation activities.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

This project is a continuation of an innovative relationship between Council and Education Queensland to upgrade school sport and recreation facilities, to encourage community use of Education Queensland facilities and provide for a greater range of recreation and sport opportunities throughout Brisbane.

19.0 FINANCIAL IMPACT

Council received the \$100,000 funding from Education Queensland during the 2004/05 financial year and an amount of \$100,000 had been allocated in the 2005/06 Community and Lifestyle - Community Facility Provision budget. However, due to delays in finalisation of terms and conditions of the Funding Agreement and the Construction and Community Usage Agreement, the funding monies were not used in 2004/05 financial year.

An amount of \$120,000 (of which \$100,000 comprises the funding money received from Education Queensland) was carried forward to the 2005/06 City Life - Community Facility Provision budget.

An amount of \$100,000 is allocated to this Facilities Upgrade Program in the 2005/06 City Life - Community Facility Provision budget. The project code is CS23.I200.

A determination has been made that the funding arrangements are no longer deemed an appropriation and that GST will apply and therefore there needs to be a provision for the funds to be grossed up from the State to Council and from Council to the successful schools.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

All applicants will be advised of their successful or unsuccessful application following approval of the Establishment and Coordination Committee. Council's Marketing and Communication will liaise with Education Queensland's Marketing Section regarding a media release for the program.

23.0 OPTIONS

1. That E&C approve the recommendation as set out in Section 9.0 of this submission.
2. That E&C does not approve the recommendation as set out in Section 9.0 of this submission.
3. That E&C approve the recommendation as set out in Section 9.0 of this submission but with modifications.

Option 1 is the preferred and recommended option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: (9)364/6/10(2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Standard Community Lease Amendments

22 AUG 2005

3.0 ISSUE/PURPOSE

Amend the standard community lease document to meet Department of Natural Resources and Mines and Community requirements.

COMMITTEE DECISION

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Strategy and Policy

ACTION TAKEN

19 AUG 2005

5.0 SUBMISSION PREPARED BY

Julie Booth, Program Officer Asset Management, City Life, City Policy and Strategy Division (ext. 34719)

TOWN CLERK

PCAM

6.0 DATE

16 August 2005

APPROVED

29 AUG 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

It is recommended that Council approve the amendment of the standard community lease document:

- to meet the requirements of Department of Natural Resources and Mines and the community as set out in Schedule 1, and Schedule 2.
- to incorporate such other minor amendments as are approved from time to time by the Divisional Manager City Policy and Strategy and Manager Brisbane City Legal Practice.

10.0

Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 40 YEAR RELEASE SCHEME

11.0. BACKGROUND

Council has adopted a standard lease document for not-for-profit community organisations. The standard lease document is used as a basis for the leasing of Council land to sport, recreation and community organisations. This document was last reviewed in 1995. Since that time legislative changes and community requirements have necessitated a further review of the document.

In particular the Department of Natural Resources and Mines has revised its insurance requirements for leases of Reserve and Trust Land and has provided standard clauses for insertion into those leases. Since about half of the Community Leases are of Reserve or Trust Land and because the clauses are consistent with Council requirements it is considered appropriate to insert the new clauses into all lease documents. The clauses are set out in Schedule 1.

There has also been a need to review the standard lease document to keep up with changing community requirements.

For example the document contains separate provisions covering Good Neighbour processes and Dispute resolution. Upon review it was considered that it is preferable to combine these provisions into one clearer and more simplified process. The new clause is attached as Schedule 2.

It is considered that a number of other minor amendments would make the document more customer-friendly without changing its essential content. It is also envisaged that such minor amendments may also be required from time to time in the future when feedback is received from Tenants. It is therefore considered appropriate that approval be given for further minor amendments to be approved from, time to time by the Divisional Manager City Policy and Strategy and Manager Brisbane City Legal Practice.

Approving amendments to the standard lease document ensure the lease continues to meet legislative changes, the terminology and formatting remains relevant to community requirements and the obligations and responsibilities of the lessee are clear.

12.0 CONSULTATION

Councillor Kerry Rea, Chairperson, Community Services Committee
Ian Hunter, Principal Program Officer Sport & Recreation Policy
Denis Harrison, A Senior Program Officer Community Leasing & Facilities
Kathryn Houston, Solicitor - Property, Brisbane City Legal Practice
Chris Hunt, Team Leader Community Resourcing and Grants

All of the above are in agreement.

13.0. IMPLICATIONS OF PROPOSAL

Acceptance of amendments to the standard lease document will ensure the lease complies with Department of Natural Resource and Mines and community requirements.

14.0. COMMERCIAL IN CONFIDENCE

No.

15.0. CORPORATE PLAN IMPACT

Program 4 Your Brisbane.
Objective 4.3 Sport and recreation
Strategy 4.3.3 Your Brisbane Policy Development

16.0. CUSTOMER IMPACT

The amended insurance clauses in the standard lease document will ensure that lessees are complying with Department of Natural Resources and Mines requirements.

17.0. ENVIRONMENTAL IMPACT

Nil

18.0. POLICY IMPACT

Amending the standard lease document will ensure the lease is up to date, there is consistency in council's community lease document and it complies with Department of Natural Resources and Mines and community requirements.

19.0. FINANCIAL IMPACT

Nil

20.0. HUMAN RESOURCE IMPACT

Nil

21.0. URGENCY

In the normal course of business.

22.0. PUBLICITY/MARKETING

Because the standard lease documents is used to negotiate leases on an individual basis Marketing and Communication has advised that this issue is not considered to be 'information material' for general distribution.

23.0. OPTIONS

That E&C approve the recommendation.
That E&C does not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER:
202/11-QC810/39

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Claim for Compensation arising from the resumption of land for sport and recreation purposes - 39 Triantha Street Algester (known as Col Bennet Park) - Souths Acacia Leagues Club Limited

3.0 ISSUE/PURPOSE

Recommendation on a claim for compensation.

RECEIVED
22 AUG 2005

COMMITTEE SECTION

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy Division

5.0 SUBMISSION PREPARED BY

Arnold Crowe, Asset Officer, City Assets, extension 39068.

ACTION TAKEN
29 AUG 2005

6.0 DATE

12 August 2005.

TOWN CLERK
AOPCS

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

It is recommended that E&C approve as follows:

- (a) The claim for compensation set out in Schedule 1 Parts 1 and 2 be accepted;

Schedule 1

Part 1	Details of Resumption
Claimants	Souths Acacia Leagues Club
Property resumed	Lot 1023 RP 140034, Parish of Yeerongpilly containing 2.099 Hectares. Address: 39 Triantha Street, Algester
Purpose of Resumption	Sport and Recreation Purposes
Part 2	Details of Claim
Amount of Claim	(a) redacted (b) Reasonable Professional costs; and, (c) Interest calculated at the appropriate Land Court Rate from date of resumption to the date prior to settlement.
Terms of Offer / Settlement	(a) Offer is accepted in full and final satisfaction of all rights, claims or interests that the claimant has or will have in respect of the taking of this property; (b) The claimant enters into a deed of indemnity on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

*JW
APD/APC
15/8
JSE/mm
1/4/8*



Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY DIVISION

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

APPROVED

29 AUG 2005


 Lord Mayor


11.0 BACKGROUND

By Notification of Resumption published in the Government Gazette dated 6 August 2004, Council resumed from Souths Acacia Leagues Club Limited, land and improvements described as Lot 1023 on Registered Plan 140034, Parish of Yeerongpilly, containing an area of 2.099 hectares as shown shaded yellow on attached plan (refer Attachment A).

The subject property was designated Sport and Recreation under the City Plan. The Algester/Parkinson/Stretton Local Area Plan was silent on the matter of designated use of this specific property. Being in private ownership, the land could have been considered under the Integrated Planning Act 1997 for other uses. The property was at risk of this if sold to developers. The land is fully developed as a sporting field and has an ancillary improvement consisting of a change room facility. The surrounding area is developed as a residential neighbourhood.

The claimants have lodged a claim for compensation dated 1 March 2005 for [redacted] plus interest comprising [redacted] for loss of land plus interest, and [redacted] disturbance costs. The claim is made on the basis that the land is suitable for subdivision into residential lots.

Council's independent valuation consultant Taylor Byrne P/L has provided Council with an assessment of compensation at [redacted] (Refer Attachment B). This assessment was made on the basis that 1.7 hectares of the site is suitable for residential allotments with the balance area below the flood regulation line being of only nominal value.

The potential for subdivision of the subject land has been a crucial determinant in the assessment of compensation. Council has sought two independent town-planning opinions in this regard, as has the claimant, and advice from all sources favour a higher and best use of residential development for the property. Both valuers have assessed the value in consideration of this development potential.

Protracted negotiations have continued with further assessment of both valuations and on reaching a basis of agreement, the claimant has lodged an amendment to the claim (Attachment C) of [redacted]. Council's Valuer has also recommended the payment of this agreed amount to the claimant (Attachment D). It is recommended that the amended claim be accepted in full and final settlement.

12.0 CONSULTATION

Cr Helen Abrahams, Chairperson Urban Planning and Sustainability Committee.
Stephen Lintern - Acting Principal Programs Officer Parks.
Barry Doyle Divisional Finance Officer

13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is processed.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

The Division's acquisition program will be met

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

An amount of ^{redacted} was accrued against Council's compensation liability at the time E&C approved the compulsory acquisition and the State was asked to take the property for Park Purposes. A request has been submitted in the first budget review for additional funding of ^{redacted} to cover the valuation and other estimated amounts to meet this liability.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

Nil.

23.0 OPTIONS

1. Accept the claim for compensation.

2. Reject the claim for compensation and make a counter offer.
3. Refer the matter to the Land Court for determination.

Option 1 is preferred.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

104/305/6357-1894

1.0 FILE NUMBER:

SUBMISSION NUMBER:

E & C 29 / 08 - 8

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager City Life

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager City Life was commenced by First Place International in June this year. Workplace inventory assessment, behavioural interviews, panel interviews and referee reports have been conducted.

Two candidates are now considered suitable for the role, both external to Council.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summary of Recommended Candidates, Resume and Referee Reports
- Attachment 3 - Assessment of Other Applicants

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Community and Economic Development, as chair of a panel comprising Terry Hogan, Divisional Manager, Urban Management Division, Brisbane City Council and Cathy Taylor, Regional Director, Greater Brisbane Region, Department of Communities.

5.0 SUBMISSION PREPARED BY

Peter Gibson, General Manager First Place International on behalf of Margaret Allison

6.0 DATE

29 August 2005

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

BCC 10 YEAR RELEASE SCHEME

8.0

RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

Michael Lockwood
redacted

to the position of Manager City Life, Brisbane City Council, with a contract and salary to be negotiated.

9.0

DIVISIONAL MANAGER

Margaret Allison

Margaret Allison
Divisional Manager
Customer and Community Services

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

29 AUG 2005

[Signature]
Lord Mayor

[Handwritten initials and signatures]

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: BCL/1-CCT/991428(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

City of Brisbane Arts and Environment Ltd ACN 084 763 253 – Appointment of Director.

3.0 ISSUE/PURPOSE

To approve changes to the board of City of Brisbane Arts and Environment Ltd ("CBAEL").

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

ACTION TAKEN

29 AUG 2005

5.0 SUBMISSION PREPARED BY

George Fletcher, Solicitor, Brisbane City Legal Practice, ext 34747.

TOWN CLERK

12500

6.0 DATE

23 August 2005.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C determine in accordance with the Draft Decision in Annexure "A".

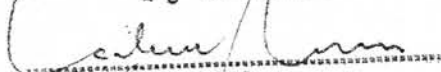
10.0 CHIEF EXECUTIVE OFFICER



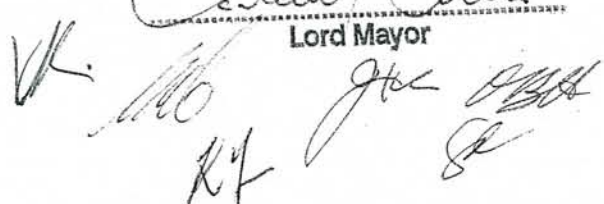
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

29 AUG 2005



Lord Mayor



10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Dr Darryl Low Choy AM, MBE, RFD, PhD is an academic employed as a Senior Lecturer in the School of Environmental Planning, Faculty of Environmental Services at Griffith University. He was previously a director of CBAEL for the period 25 October 1999 to 8 April 2005 and has consented to again act as a director of CBAEL (Attachment B).

Dr Low Choy is considered to be eminently suitable for this appointment.

It is recommended that Dr Low Choy be appointed as a Director of CBAEL.

12.0 CONSULTATION

Cr Helen Abrahams
Sharon Humphreys, Chief of Staff, Deputy Mayor and Majority Leader's Office

13.0 IMPLICATIONS OF PROPOSAL

Appointment of a further director of the company is desirable as the Constitution provides for a minimum membership of 5 and a maximum of 10.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent to allow full participation by Dr Low Choy at the Board meeting on 2 September 2005.

22.0 PUBLICITY / MARKETING

No publicity required.

23.0 OPTIONS

- (1) Approve recommendations for decision to appoint Dr Low Choy as proposed.
- (2) Approve other appointment.
- (3) Not approve the recommendations.

Option (1) is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE