

E&C RESULTS – 6 FEBRUARY 2006

SUB NO.	FILE NO.	DIV.	TITLE	Result
06/02-1	252/92	City Policy and Strategy	Regional Drought Management Strategy – Level 3 Water Restrictions under the Water Act 2000	Yes Amended
06/02-2	204/40(60)	City Policy and Strategy	International InSEA Congress 2006	Yes
06/02-3	221/9/27-2007(1)	City Policy and Strategy	Sport and Recreation Queensland Major Facilities Program 2007 applications	Yes
06/02-4	234/37/0(1)	City Policy and Strategy	Sponsorship Proposal – The Gorbachev World Summit of Nobel Peace Laureates	Yes Amended
06/02-5	(4)12/51/1(P8)	City Business	Monthly Report – Delegation of Authority to Travel – December 2005	Yes
06/02-6	202/11-NO555/121	MIPO	Proposed Property Acquisition – North South Bypass Tunnel 121-133 Lutwyche Road, Windsor	Yes
06/02-7	243/10-K(14/A1)	MIPO	Green Bridge – Naming Strategy	Yes Amended
06/02-8	376/6/40(P4)	Strategic Procurement	Contracts and Tendering – Report to Council of contracts accepted by delegates (November, December 2005 and January 2006)	Yes
06/02-9	440/11	Strategic Procurement	Submission for Resolution by Council under Division 12 of the City of Brisbane Act, 1924 (New Pools)	Withdrawn
06/02-10	465/30/KS380	City Policy and Strategy	Hamilton Road Connection Project McDowall – Realignment of Milne Hill (Paramount Circuit – Whites Road)	Yes
06/02-11	(1)364/150/2-LI870/P9	Corporate Services	Approval of Information Materials (as per Council resolution of May 24)	Yes Amended
06/02-12	240/7-2005/2006	OLMCEO	Contracts to Provide Professional Services – Report for October 2005	Yes
06/02-13	(3)456/65	OLMCEO	Alteration of Resolution to Change the Meeting Place for the Council Meeting to be held on 21 March, 2006	Yes
06/02-14	24/1-Q/2006(1)	Brisbane City Works	Overseas Conference/Study Tour to Asia	Yes
06/02-15	240/7-2005/2006	OLMCEO	Contracts to Provide Professional Services 1 – Report for November 2005	Yes

E&C RESULTS – 6 FEBRUARY 2006

SUB NO.	FILE NO.	DIV.	TITLE	Result
			– Report for November 2005	
06/02-16	(1) 364/150/2-L1870/P9	Corporate Services	Proposed Lease of Land situated at 24 Walker Street, Taringa described as Lot 12 on RP128081	Held

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION
10 YEAR RELEASE SCHEME

6 FEB 2006

1.0 FILE NUMBER: 252/92

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Regional Drought Management Strategy –Level 3 water restrictions under the *Water Act 2000*.

3.0 ISSUE/PURPOSE

To amend Level 3 water restrictions for the use of potable water within residential premises and non-domestic sectors and to approve the date for imposition of those restrictions

4.0 PROPOSER

ACTION TAKEN

Terry Hogan, Divisional Manager, City Policy and Strategy Division

6 FEB 2006

TOWN CLERK

5.0 SUBMISSION PREPARED BY

SPOWS

Kate Browning, A/Senior Project Officer Sustainable Water Resources, Water Resources

6.0 DATE

30 January 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

BCC PUBLIC RELEASE UNDER THE 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

That E&C Committee—

- (a) rescinds that part of its decision of 5th September 2005 which approved the content of Level 3 water restrictions;
- (b) approves the Strategy - Commercial Business and Industry Sectors Level 3 water restrictions, outlined in Attachment A;
- (c) approves the content of Level 3 water restrictions as detailed in the attached Table 1, Parts 1 and 2;
- (d) those Level 3 water restrictions be imposed from the trigger date namely the date that the combined SEQ Water dam levels reach 30% capacity;
- (e) directs that the notification of these restrictions required under s.389 of the Water Act 2000 be given when that trigger event occurs.

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

6 FEB 2006

Lord Mayor

11.0 BACKGROUND

On 5th September 2005 E&C approved the content of Level 3 water restrictions. Since then, those restrictions have been further refined following input from the technical working group, industry consultation and recent meetings of Regional Mayors.

In November this year, the State Government amended Queensland's Water Act to increase their powers to respond to a water supply emergency including the current drought situation. Other amendments allow Council to restrict the volume of water 'taken by' a customer. This enables Council to impose water restrictions which enforce reduced water consumption by customers.

The proposed level 3 water restrictions set out in Table 1 have been drafted for regional consistency. They include a requirement that specified classes of non-residential customers prepare a Water Efficiency Management Plan (WEMP) which is to target a 20% reduction on consumption as compared to the volume of consumption for the comparable period of the previous year. Brisbane City Legal Practice has advised that a reduction expressed as a target cannot be enforced and that there is no power under the Water Act for a water service provider to require customers to prepare a WEMP.

The only enforceable elements of the Level 3 restrictions are the restrictions on hours and methods of watering. *However, this matter has been raised with the Minister for Natural Resources & Mines on two occasions and the position*

In assisting BCC customers to achieve the targeted 20% reduction in water consumption, Council already has in place the WEMP program for all major BCC customers above 100 ML/yr. Council has also embarked on a Commercial Retrofit Program (in development).

The attached Table 1 sets out the new proposed Level 3 water restrictions as recommended by Brisbane City Council's Drought Taskforce in consultation with Corporate Services(BCLP) and the BCC Councillor drought committee.

The attached Table 2 highlights the differences between BCC proposed Level 3 water restrictions, the SEQ Regional Level 3 water restrictions and the Level 3 water restrictions approved on the 5th September 2005 and rescinded by this submission.

Major amendments to the proposed Level 3 water restrictions than those approved on the 5th September 2005 apply to the non-residential sector and include:

- Removal of the category Commercial Pools and Theme Parks from the restrictions; this is in line with SEQ Regional Level 3 water restrictions.
- Additional category under "Miscellaneous Commercial Activities" which specifies that water use is permitted for testing and maintenance of irrigation systems.
- Additional requirement for Active Recreation Areas & Sporting Fields, Commercial Production Areas & Vehicle Washing (vehicle washing in fixed permanent commercial locations) requiring submission of a WEMP that targets a reduction in water consumption by 20% from the water volume as measured by meter for the comparable period of the previous year or best practice water efficiency.

of the State is that the WEMPs are legally enforceable. Council is proceeding on the basis of this assurance.

12.0 CONSULTATION

Cr. John Campbell, Chairperson, Water & City Businesses (2/12/05)
Cr. Helen Abrahams, Chairperson, Environment & Sustainability (2/12/05)
Victoria Miller, Policy Adviser, Office of the Lord Mayor (2/12/05)
Barry Ball, Manager, Water Resources (Project Leader Drought task Force) (2/12/05)
David Askern, Manager, BCLP, Corporate Services (2/12/05)
Julie McLellan, Principal Program Officer, Water Resources (1/12/05)
Paul Belz, Project Manager, Drought Task Force (1/12/05)
Beverley Homel, Solicitor, BCLP (2/12/05)
Jim Reeves, Manager, Brisbane Water (5/12/05)
Ray Aspey, Retail Manager, Brisbane Water (5/12/05)
All of the above are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The introduction of Level 3 water restrictions will:

- Aim to achieve a target of 20% reduction in water consumption by all customers.
- Prolong the period for which the available water supply held in storage will supply the City's water needs.
- Require industry participation and commitment to water reduction
- Send a regional message aimed at raising industry awareness of storage levels, consumption and regional climatic/drought conditions
- Demonstrate responsible management of the regional water supply
- Improve general awareness of the value of water.

If these restrictions are not approved:

- Enforcement of water conservation practices will not occur.
- BCC may not achieve its water reduction targets.
- BCC will not be in line with the rest of the region.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Supports Corporate Vision.

16.0 CUSTOMER IMPACT

Both residential and commercial consumers must change behaviours with the use and application of water for irrigation.

Some of the immediate and future foreseeable impacts are:

- Watering only by hand held bucket will have a significant adverse impact the elderly & infirm.
- Some consumers will incur additional costs to comply with the water restrictions and in some commercial groups, greater employee costs to comply with evening irrigation times.
- The Horticultural Industry may be severely affected through lower sales of their commercial stock and the preparation and implementation of their WEMP.
- Schools, universities and sporting groups irrigating their active playing surfaces will be variously affected depending upon the sophistication of any automated irrigation timer system. In all cases this sector must prepare and implement a Water Efficiency Management Plan and this will be an unexpected cost to that group.
- Parks and Gardens will be adversely affected including parks and gardens of significance and heritage gardens as they will only be permitted to water with a hand held bucket unless they have access to recycled water. Council parks have access to alternative water supplies.
- Adverse publicity regarding management enforcement, equity and practicality of the proposed restrictions.
- Recycled water for dust suppression and irrigation will only be available to Council tankers from Council's wastewater treatment plants.

17.0 ENVIRONMENTAL IMPACT

- Plant and vegetation survival will be affected if drought persists.
- Likely to be an increase in erosion and sediment pollution of waterways when rain occurs due to destabilisation of vegetation.

18.0 POLICY IMPACT

In line with the *Water Act 2000*.

19.0 FINANCIAL IMPACT

The marketing campaign, additional enforcement and customer support of WEMPs for the proposed Level 3 water restrictions (Tables 1 and 2) have been funded within the second quarterly budget review. The current budget for the proposed strategy (Attachment A) will only encompass all major customers above 100 ML/yr or the top 40 major/commercial customers. Any extension of the commercial, business and industrial Water Efficiency Management Plan (WEMP) program will require additional funding. Funding for the Commercial Retrofit Program is in the current budget.

Council will incur a reduction in revenue through lower water consumption across all sectors.

20.0 HUMAN RESOURCE IMPACT

Implementation of proposed Level 3 water restrictions (Table 1 and 2) and the proposed strategy (Attachment A) for the top 40 major customers can be managed within current human resource levels. Any extension of the commercial, business and industrial WEMP program will require additional human resources.

21.0 URGENCY

Dam levels are not being replenished and approval of these proposed restrictions will ensure Council begins an educational, informative and enforcement program before 13 March 2006 or when dam levels reach 30%.

22.0 PUBLICITY/MARKETING

Being addressed as part of existing approved drought strategy actions.

23.0 OPTIONS

1. Rescind approval of existing Level 3 water restrictions, approve and impose Level 3 water restrictions as described in the Strategy outlined in Attachment A and Table 1, Parts 1 and 2.
2. Maintain current Level 3 water restrictions as approved on 5th September 2005
3. Reject the proposed water restrictions and/or the strategy and rely on voluntary consumer compliance to meet water conservation targets.

Option 1 is the preferred option.

1.0 FILE NUMBER: 204/40(60)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

RECEIVED

International InSEA Congress 2006

- 6 FEB 2006

CLERK TO THE COUNCIL

3.0 ISSUE/PURPOSE

To seek approval for Genevieve Searle – Public Art Officer – City Planning to present a paper on Council's Living City Project at the InSEA Congress to be held in Viseu, Portugal in March 2006.

4.0 PROPOONENT

Terry Hogan, Divisional Manager City Policy and Strategy

ACTION TAKEN

5.0 SUBMISSION PREPARED BY

- 6 FEB 2006

Michael Papageorgiou, Manager City Planning, x34220

TOWN CLERK

6.0 DATE

30th January 2006

MCP

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/a

9.0 RECOMMENDATION

That E&C grant approval for Genevieve Searle, Public Art Officer, to attend and present a paper at the InSEA Congress in Viseu, Portugal from 27th February to 5th March, 2006 at a cost of \$4,300.

10.0 DIVISIONAL MANAGER

APPROVED

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

[Signature]
Terry Hogan
Divisional Manager
City Policy and Strategy

6 FEB 2006

[Signature]
Lord Mayor

11.0 BACKGROUND

Genevieve Searle has been asked to present a paper on "Living City" with co-planners, Les Hooper, HOD Visual Art, Kelvin Grove State College and Peter Boyle, Director, Verge Urban Landscape Architecture, for the 2006 InSEA Congress in Viseu, Portugal.

Themes for 2006 InSEA include; Arts Education and Peace and Arts and New Technologies.

Living City is a public art and urban design workshop program aimed at educating and empowering young people about the design of sustainable public spaces. It also provides urban planners with insights into the perceptions of young people about their city.

The first program was developed as an initiative of the 1999 InSEA Congress in Brisbane and since then 5 more workshop series have introduced over 150 young people to themes and challenges in sustainable urban design.

In co-presenting a paper to the 2006 InSEA Congress, Genevieve Searle will promote Council's Public Art Policy and Council's role in supporting an innovative community engagement model to an international audience and actively seek international partners to participate in or link to future projects. (Attachment 1 provides a background summary for this project).

12.0 CONSULTATION

Cr David Hinchliffe, Deputy Mayor (12 January 06)

Cr Carol Cashman, Lord Mayor's Spokesperson on Planning (19 January 06)

Michael Papageorgiou, Manager, City Planning (5 January 06)

13.0 IMPLICATIONS OF PROPOSAL

A positive implication would be the international promotion of Council by show-casing an innovative project focused on young people's creative responses to urban planning and design issues.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

The sharing of Council's successful urban design and public art initiatives is consistent with Council's 2010 themes and policy of:

- Regional and World City
- City designed for subtropical living and the Creative City

19.0 FINANCIAL IMPACT

Council funds are available in the 2005/2006 budget in Service 6 Future Brisbane – City Planning. 1.04.1303.353.000.000.633.000.00 (there are sufficient funds available in the Branch Training and Conferences allocation for 2005/2006).

Summary of Costs (based on currently available information) are as follows.

- Flights - \$2,487
- Conference - \$455
- Accommodation - \$600
- Daily Allowances - \$400
- Rail Card - \$358

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

As soon as possible to confirm arrangements.

22.0 PUBLICITY/MARKETING

As appropriate.

23.0 OPTIONS

Option 1 E&C grant approval for Genevieve Searle, Public Art Officer, City Planning, to present a paper on Council's Living City Project at the InSEA Congress to be held in Viseu, Portugal in March 2006 at a cost of \$4,300 (incl GST and based on current information).

Option 2 E&C do not grant approval.

Option 1 is the preferred option.

E 06/02-3

1.0 FILE NUMBER: 221/9/27-2007(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sport & Recreation Queensland Major Facilities Program 2007 applications

3.0 ISSUE/PURPOSE

Approve the lodging of applications for subsidy funding from Sport & Recreation Queensland for facility development.

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy (x34110)

RECEIVED

- 6 FEB 2006

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Julie Booth, Senior Program Officer – District Facilities, (x34719)

6.0 DATE

31 January 2006

ACTION TAKEN

- 6 FEB 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

TOWN CLERK

SPOCI

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

6 FEB 2006

Not applicable

APPROVED

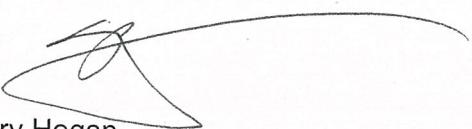
Lord Mayor

9.0 RECOMMENDATION

That E&C grant approval for:

1. the lodging of applications for facility subsidy funding from Sport & Recreation Queensland for the following projects:
 - a) Tennis Centre, Shaw Park, Wavell Heights
 - b) New swimming pool - Morningside Ward – final site to be determined;
 - c) New swimming pool - Holland Park Ward – final site to be determined;
 - d) New swimming pool – Runcorn Ward – final site to be determined;
 - e) New swimming pool – Inala – subject to the suitable transfer of the former TAFE Richlands site from State Government to Brisbane City Council; and
2. the projects to be endorsed to proceed if Sport & Recreation Queensland approve funding and Council approves the projects.

10.0 DIVISIONAL MANAGER


Terry Hogan
Divisional Manager
City Policy and Strategy

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Sport & Recreation Queensland (SRQ) offers a Major Facilities Funding program each year. In previous years Council has been successful in gaining financial support towards a number of projects.

The Major Facilities Program 2007 offers subsidies of up to 50% of eligible costs towards the development and enhancement of sport and recreation facilities that allow increased or enhanced participation in physical activity and are appropriately located, well designed and effectively managed to ensure efficient delivery of services.

Applications close on 10 February 2006 with approved projects able to commence on 1 July 2006 for completion and acquittal of funds by 31 December 2007.

Council has already registered 4 potential projects with the department:

1. Tennis Centre, Shaw Park, Wavell Heights
2. New swimming pool - Morningside Ward – final site to be determined;
3. New swimming pool - Holland Park Ward – final site to be determined;
4. New swimming pool – Runcorn Ward – final site to be determined;
5. New swimming pool – Inala – subject to the suitable transfer of the former TAFE Richlands site from State Government to Brisbane City Council; and

Applications will be lodged in the priority order listed above. Details (including project cost estimates and SRQ funding request) are included on the table at Attachment A. The swimming pools proposed in the Morningside, Holland Park and Runcorn Wards will involve public private partnership opportunities. The costs indicated in Attachment A are only indicative at this stage.

The current SRQ grant guidelines allow for a maximum \$1.5M grant from the State Government based on a matching contribution from non-State Government/not-for-profit sources (in most instances Council). Consequently when Council negotiates a public private partnership any SRQ funding application will be based on and match Council's level of contribution (not the private sector contribution) provided that the proposal meets all other eligibility criteria (eg community access, increasing sport and recreation opportunities).

12.0 CONSULTATION

Councillor Kerry Rea

Mark Hrycek

Councillor Kim Flesser

Councillor Shayne Sutton

Councillor Les Bryant

Michael Lockwood

Ian Hunter

Sunil Madan

Michele Alfred

Jim Brabon

Chairperson, Community Services Committee and Councillor for Holland Park (24/01/2006)

Policy Adviser, Lord Mayor's Office (24/01/2006)

Councillor for Northgate (24/01/2006)

Councillor for Morningside (24/01/2006)

Councillor for Richlands (24/01/2006)

Manager, City Life

Principal Program Officer, Sport & Recreation, Community & Lifestyle

Senior Officer Community Assets

Financial Management Accountant

Senior Program Officer Facilities Development

The inclusion of an SRQ Major Facilities Grant application for the Runcorn Swimming Pool was a late addition to this E&C. As a consequence Councillor Gail MacPherson, Councillor for Runcorn was not able to be contacted to comment on this submission prior to the E&C deadline.

All others consulted above are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

In lodging the applications, the application form requests evidence that Council has endorsed the application (in the form of a copy of the Council resolution) and is ready to proceed with any project should the grant application to Sport and Recreation Queensland be successful.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Program 4	Community Life
Outcome 4.3	Energised Lifestyle
Strategy 4.3.1	Improving health and life of communities
Service 4.3.1.2	Community facility provision
Strategy 4.3.2	Sport, leisure and recreation facilities

16.0 CUSTOMER IMPACT

Each of these projects has been developed in consultation with key activity provider stakeholders and provide new/enhanced facilities that encourage physical activity.

1. Tennis Centre, Shaw Sportz: A successful application to the SRQ Major Facilities Program is required to fund the 10 court tennis centre and associated clubhouse/amenities building. This is a partnership project to be funded by SRQ, Kedron Wavell Services Club (Shaw Sportz) and Brisbane City Council.
2. New Swimming Pool Facility in the Morningside Ward: SRQ funding will reduce the capital commitment required from Council to complete this project. There may be the potential to secure a private sector partner in this project as well.
3. New Swimming Pool Facility in the Holland Park Ward: SRQ funding will reduce the capital commitment required from Council to complete this project. There may be the potential to secure a private sector partner in this project as well.
4. New Swimming Pool Facility in the Runcorn Ward: SRQ funding will reduce the capital commitment required from Council to complete this project. There may be the potential to secure a private sector partner in this project as well.
5. New Swimming Pool - Inala: a successful application to the SRQ Major Facilities Program is required for the pool development to proceed.

15.0 ENVIRONMENTAL IMPACT

These projects will be designed to respond to environmental impacts and to have sustainability features built in.

16.0 POLICY IMPACT

The lodging of these applications enables a continued partnership with the State Government in the development of community facilities within the City.

Council's Draft Tennis Facility Plan recommended that this northern Wavell Heights area was the first priority area for a tennis centre development. The construction of tennis courts at Shaw Park will be the first stage of implementing the Tennis Facility Plan.

The construction of new swimming pools in Morningside, Holland Park and Runcorn Wards are part of the delivery of the Lord Mayor's election promise to improve swimming pool provision within Brisbane.

The draft Brisbane City Council Aquatic Facility Strategy (2003) identified the south-west corridor (Inala/Richlands/Doolandella/Forest Lake) as a priority area for a new pool development. A Community Renewal commissioned feasibility study for a pool at Inala also produced a positive result.

19.0 FINANCIAL IMPACT

Funding submissions for the tennis facility and the three pools in Morningside, Holland Park and Runcorn Wards have been included in Council's 2006/07 budget process. The three pools have forward year approval for funding in 2006/07 and 2007/08.

The development of the Inala Pool does not propose any Council capital funding contribution (Community Renewal \$1,500,000 and SRQ \$1,500,000). The on-going management of the pool will require a subsidy from Council, estimated in the order of \$120,000 per annum.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Information for the applications must be forwarded to SRQ by 10 February 2006.

22.0 PUBLICITY/MARKETING

Media announcement at this stage is not considered appropriate until success of applications is known.

23.0 OPTIONS

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option.

E CO6/02-5

1.0 FILE NUMBER: (4)12/51/1(P8)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – December 2005

RECEIVED

- 6 FEB 2006

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

ACTION TAKEN

- 6 FEB 2006

TOWN CLERK

PAMCSP

4.0 PROPONENT

Noel K Faulkner, Divisional Manager City Business

5.0 SUBMISSION PREPARED BY

Stephanie Rogan, A/Travel Co-ordinator, Brisbane Commercial Services, ext. 72001

6.0 DATE

24 January, 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for December 2005.

10.0 Noel K Faulkner
Divisional Manager
City Business

APPROVED

I Recommend Accordingly
CHIEF EXECUTIVE OFFICER

6 FEB 2006

Lord Mayor

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for December 2005, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in December 2005 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

December 2005

Non-Commercial Operations

a)	International Travel	
(i)	Number of Bookings	0
(ii)	Airfares	\$
b)	Domestic Travel	
(i)	Number of Bookings	15
(ii)	Airfares	\$ 3,959.47
c)	Accommodation and Allowances Costs	\$ 2,968.97
d)	Registration Fees for Conferences	\$ 2,110.00
e)	Other Costs e.g. hire car	\$ 724.01
TOTAL		\$ <u>9,762.45</u>

Commercial Operations

g)	International Travel	
	(i) Number of Bookings	NIL
	(ii) Airfares	\$
h)	Domestic Travel	
	(i) Number of Bookings	NIL
	(ii) Airfares	\$
i)	Accommodation and Allowances Costs	\$
j)	Registration Fees for Conferences	\$
k)	Other Costs e.g. hire car	\$
	TOTAL	\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A	\$1,059.92

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for December 2005.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

E CO6/02-6

1.0 FILE NUMBER: 202/11-NO555/121

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

RECEIVED

Proposed Property Acquisition - North South Bypass Tunnel
121 – 133 Lutwyche Road, Windsor

- 6 FEB 2006

COUNCIL SECTION

3.0 ISSUE/PURPOSE

To recommend the acceptance of an offer to transfer land owned by SSI Pty Ltd situated at 121-133 Lutwyche Road, Windsor and described as Lots 2-7on RP18497 and Lot 2 on RP165966, Parish of Enoggera to the Council for road purposes. The total area of the landholding is 3,154 square metres.

4.0 PROPONENT

David Stewart, Executive Manager, Major Infrastructure Projects Office

APPROVED

5.0 SUBMISSION PREPARED BY

Peter Hillas, Major Infrastructure Projects Office, Ext 3 7543.

6 FEB 2006

6.0 DATE

24 January 2006

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

ACTION TAKEN

E&C Approval

- 6 FEB 2006

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

TOWN CLERK AOPC10

N/A

9.0 RECOMMENDATION

That the offer from SSI Pty Ltd to transfer its property at 121-133 Lutwyche Road, Windsor, described as Lots 2-7on RP18497 and Lot 2 on RP165966, Parish of Enoggera containing an area of 3,154 square metres to Council for
redacted
be accepted.

I Recommend Accordingly

10.0 DIVISIONAL MANAGER

CHIEF EXECUTIVE OFFICER

David Stewart
Executive Manager

11.0 BACKGROUND

On 15 August 2005, the Divisional Manager Urban Management granted authority to negotiate to acquire property at 121–133 Lutwyche Road, Windsor, described as Lots 2-7 on RP18497 and Lot 2 on RP165966, Parish of Enoggera.

This property comprises seven adjoining vacant lots. It has road frontage to Lutwyche Road on its western alignment and Federation and Cedric Streets on the northern and southern boundaries respectively. The Lutwyche Road frontage is in excess of 70 metres, which affords the property excellent exposure to one of Brisbane's arterial carriageways.

Initial negotiations with the owners revealed that they were willing to negotiate with Council and were seeking a sale price of ^{redacted} per square metre of land area. By report dated 12 January 2006, Harvey Ehlers and Associates estimated the value of the property to be ^{redacted}

On 18 January 2006, SSI Pty Ltd offered to sell the property to Council for ^{redacted} Harvey Ehlers and Associates advised that this offer represents a commercially acceptable resolution to negotiations from Council's perspective.

The property is identified as a priority site and is directly affected by the preferred option for the North South Bypass Tunnel. Council recently purchased other properties in the immediate locality at 101 Lutwyche Road, 19 Earle Street and 20 Earle Street at Windsor and is currently negotiating the purchase of 117 Lutwyche Road and 16-18 Earle Street, also for this project.

The purchase of the property will remove the need to proceed to formal resumption, which could generate additional compensation costs.

In light of the above, it is recommended that the offer be accepted.

12.0 CONSULTATION

Councillor Graham Quirk, Chairperson Transport and Major Projects
Gregg Buyers, Major Infrastructure Projects

13.0 IMPLICATIONS OF PROPOSAL

If successful, Council will secure a strategic property for the North South Bypass Tunnel project.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

Consistent with the Accessible City (Service Development 7.1.2.1.D05 Tunnels) theme of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available in the current North South Bypass Tunnel project budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1:Accept the offer from SSI Pty Ltd to sell the property at 121-133 Lutwyche Road Windsor described as Lots 2-7 on RP18497 and Lot 2 on RP165966, Parish of Enoggera to Council. This action would result in Council securing a strategic property for the North South Bypass Tunnel project, thereby removing the need for formal resumption in the coming months.

Option 2:Reject the offer and formally resume the property in the coming months.

Option 1 is the preferred option

1.0 FILE NUMBER: 243/10 – K (14) & (14/A1)

E 06/02-7

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Green Bridge: Naming Strategy

RECEIVED

- 6 FEB 2006

3.0 ISSUE/PURPOSE

COMMITTEE SECTION

The purpose of this submission is to seek endorsement of a strategy to determine a formal name for the Green Bridge.

4.0 PROPONENT

David Stewart, Executive Manager, Major Infrastructure Projects Office.

5.0 SUBMISSION PREPARED BY

Julie Waters, Communications Manager, Major Infrastructure Projects Office - 37336.

6.0 DATE

30 January 2006

APPROVED

6 FEB 2006

[Signature] Lord Mayor

[Signature]

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

ACTION TAKEN

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

- 6 FEB 2006

TOWN CLERK

[Signature] M P O S

9.0 RECOMMENDATION

That E&C endorses the proposed Naming Strategy outlined in Attachment A.

10.0 EXECUTIVE MANAGER

[Signature]

David Stewart
Executive Manager
Major Infrastructure Projects Office

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Construction of the Green Bridge, which will link Dutton Park and the University of Queensland Parklands, is programmed for completion in March 2007.

Given the importance of this bridge in Brisbane's transport network and its future significance as an iconic structure, it has been suggested that the bridge be named.

The recommended formal process to determine a suitable name is included as Attachment A.

Changing the name would not be a popular vote. However, the community will have direct input into the naming process by way of submitting proposals for consideration.

It is proposed that nominated individuals be invited to form an 'expert' panel to consider public submissions, possibly develop submissions of their own, develop a shortlist of names, and make a recommendation of a suitable name for Civic Cabinet's consideration.

The naming campaign could be launched in February 2006 with an on-site media event and the distribution of Green Bridge newsletter #3.

12.0 CONSULTATION

Cr Campbell Newman, Lord Mayor

Cr David Hinchliffe, Deputy Mayor

Cr Graham Quirk, Chairperson, Transport and Major Projects Committee

Cr Kerry Rea, Chairperson, Community Services Committee

Cr John Campbell, Chairperson, Water and City Business Committee

Cr Kim Flesser, Chairperson, Finance Committee

Cr Helen Abrahams, Chairperson, Environment and Sustainability Committee

Cr Judy Magub, Councillor for Toowong Ward

were consulted on the proposed strategy.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of this recommendation will provide a clear pathway to allow a formal bridge name to be determined.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

The recommended process will allow for community input by way of submissions.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

It is expected that the cost of the naming process will be in the order of \$7,500.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Accept the recommendation.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

E 06/02-11

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Approval of information materials (as per Council resolution of May 24)

RECEIVED

- 6 FEB 2006

COMMITTEE

3.0 ISSUE/PURPOSE

For E&C to approve the information items as presented.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer

5.0 SUBMISSION PREPARED BY

Tiffany White, A/Manager, Marketing and Communication

6.0 DATE

31 January 2006

ACTION TAKEN

- 6 FEB 2006

TOWN CLERK

PND2

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION

REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the information items presented (including recommendations for further approvals).

10.0

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER


Helen Gluer
Chief Financial Officer

APPROVED

6 FEB 2006

Lord Mayor

11.0 BACKGROUND

This submission contains two information items for approval and one item for confirmation of signatory, which were first submitted for approval via the IMAP process on Friday January 20.

Two items (Information Material Form No 1:3 and 1:4) were approved by Lord Mayor's Office and not by Deputy Mayor's Office. The third item (Information Material Form No 1:2) was approved by both the Lord Mayor's Office and Deputy Mayor's Office, however there is disagreement regarding the signatory.

The items are:

- Bus shelter vandalism strategy survey form (Form No 1:3)
- Illegal dumping brochure (Form No 1:4)
- Active Travel letter (Form No 1:2)

A summary sheet of all items approved from Friday January 20 is provided with this submission.

12.0 CONSULTATION

Officers within the Lord Mayor's Office and the Deputy Mayor's Office.

Form Nos 1:3 and 1:4 have been approved by officers within the Lord Mayor's Office but not the Deputy Mayor's office.

Form No 1:2 (Active Travel letter) has been approved by both Lord Mayor's Office and Deputy Mayor's Office. However the Lord Mayor's Office has advised that the letter should be signed by the Lord Mayor only (as in original concept form) and the Deputy Mayor's Office has advised that the Lord Mayor should be given the opportunity to co-sign with the Chair.

The information material approval process requires that where there is no agreement regarding approval of an item, the item is forwarded to E&C for approval.

13.0 IMPLICATIONS OF PROPOSAL

Assist in the direction of Council's marketing.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

No.

16.0 CUSTOMER IMPACT

No.

17.0 ENVIRONMENTAL IMPACT

No.

18.0 POLICY IMPACT

No.

19.0 FINANCIAL IMPACT

No.

20.0 HUMAN RESOURCE IMPACT

No

21.0 URGENCY

Yes

22.0 PUBLICITY/MARKETING

No

23.0 OPTIONS

Option 1: Approve items 1 & 2 and confirm signatory for item 3.

Option 2: Not approve the items.

Option 1 is the preferred option.

1.0 FILE NUMBER: 240/7-2005/2006

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for October 2005

3.0 ISSUE / PURPOSE

The purpose of this submission is to seek E&C approval for the consultancies commissioned in October 2005.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO
Extension 36486
Office of the Chief Executive

6.0 DATE

23 January 2006

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of October 2005 as attached.

10.0

Jude Munro
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

- 6 FEB 2006

TOWN CLERK

PAMCEO

APPROVED

6 FEB 2006

Jude Munro
Lord Mayor

W. Munro
Bob
KLBBAT JHC
SP

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$4,853,738.18 during the month of October 2005 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

E CO6/02-14

1.0 FILE NUMBER: 24/1-Q/2006(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Conference/Study Tour to Asia.

RECEIVED

- 6 FEB 2006

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval to allow Mr Doug O'Brien to participate in the Asian Bitumen 2006 conference between 23-24 February 2006 and to extend this tour to 6th March 2006 to allow Mr O'Brien to visit Taiwan, South Korea and China to gain up-to-date information on the bitumen market in South East Asia.

4.0 PROPONENT

Wayne O'Malley Divisional Manager, Brisbane City Works

5.0 SUBMISSION PREPARED BY

Doug O'Brien, Manager of Asphalt Operations, Brisbane City Works
(QMAO, ext.31043)

ACTION TAKEN

- 6 FEB 2006

TOWN CLERK

QMAO

6.0 DATE

30 January 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That approval be given for Doug O'Brien to attend the Asian Bitumen 2006 Conference and extend this travel to facilitate touring of bitumen supply and shipping network facilities in Asia between 23 February 2006 and 6 March 2006 at an estimated cost of \$19,167.60.

10.0 DIVISIONAL MANAGER

W.O.M.
Wayne O'Malley
Divisional Manager,
Brisbane City Works

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

6 FEB 2006

Lord Mayor

11.0 BACKGROUND

Brisbane City Council purchases approximately 19,000 tonnes per annum for use in the production of asphalt through its production facilities at Eagle Farm and Riverview. There are typically three classifications of product used. These products are classified under Australian Standards as Class 170, Class 320 and Multigrade 320/1000.

Brisbane CityWorks, over a period of time, has been monitoring the opportunity to import materials suitable for its use from offshore producers. This method of supply is currently being utilised in Western Australia and in New Zealand. It is also mooted in the market that imported products are being investigated for South Australia and the Northern Territory.

In early 2004 BCW reviewed the risks, technological requirements and economics of Building, Owning and Operating [BOO] a Bitumen Import facility on its own. This review, and a subsequent submission to the Major Projects Review Committee, concluded that an improved risk profile would possibly be gained from involving a business partner that is more experienced in bitumen processing and importing processes.

At its meeting in December 2005, Council resolved to accept an option for long-term bitumen supply which involved a Build, Own and Operate arrangement with Sami Pty Ltd for the processing and supply of products from a facility to be built on land leased by Brisbane City Council at the Port of Brisbane. The arrangement is an inclusive one, which enables BCC to have input into plant design, raw material sourcing and shipping.

It is planned that Doug O'Brien, who was instrumental in establishing this supply opportunity, attend the Asian Bitumen 2006 conference to gain up-to-date information on the bitumen market in South East Asia, the likely source of raw materials for the project.

The Asian Bitumen 2006 conference is jointly organised by Argus Media and endorsed by the Asphalt Institute. The Conference is being held in Singapore between 23-24 February 2006. Critical issues to be addressed include:-

- Outlook for heavy crude oils
- Supply and demand situation of bitumen in Asia and Middle East
- Changes in specifications in Asia
- Bitumen shipping capacity and logistics
- Alternative packing and transporting methods
- Asian usage of polymer modified bitumen
- Global bitumen prices
- Challenges and prospects of bitumen trade

The conference will explore trends in new technologies and provide updates on market prospects in India, China, Malaysia and Thailand. The forum will also confer on the formation of an inaugural Asian bitumen association.

In conjunction with attendance at this conference, Sami Pty Ltd have extended an opportunity for Doug O'Brien to visit bitumen supply and shipping networks in Asia. These visits have been facilitated with the assistance of Richmond Mercantile, who specialises in international trade. One of its core activities is trading in petroleum products, such as Fuel Oil and Drum / Bulk Bitumen. With offices in the U.A.E., China, U.K., Iran and Singapore, and associates in India, and East Africa, Richmond has a powerful network of professionals with in depth knowledge of the markets and sources in which they play an important role.

Richmond Mercantile have arranged consultation with various bitumen suppliers in South Korea and Singapore to establish the detailed supply options for the project, based on production capacity and required product availability and cost. A visit to the shipping supplier in China is also planned to ascertain long-term options for shipments to Australia.

12.0 CONSULTATION

Wayne O'Malley, Divisional Manager, Brisbane City Works

All parties are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

No adverse impact.

14.0 COMMERCIAL IN CONFIDENCE

Yes. Details of Brisbane Bitumen Import Project have not yet been released to media.

15.0 CORPORATE PLAN IMPACT

- 11.3 Innovation & Product Development
- 11.1 Continuous Process Improvement
- Improved Procurement Strategy

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

The funding for this Overseas Study Tour to Asia will be provided from BCW operational funds.
Costs from memo to be lifted and inserted

SAMI Pty Ltd are organising the tour but making no contribution.

The estimated cost for Brisbane CityWorks is:-

Airline Travel (Bris-Singapore)	\$ 2,578.00
Airline Travel (Inter Asia)	\$ 5,000.00
Airline Travel (China-Brisbane)	\$ 4,449.60
Conference Registration	\$ 2,000.00 (Approx conversion of US Dollars)
Personal Allowance	\$ 390.00
Taxi charges	\$ 200.00
Fuel	\$ 100.00
Accommodation/Meals	\$ 4,000.00
Medical Expenses	\$ 100.00
Travel Expenses (Visa, etc)	\$ 300.00
	\$19,167.60

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

'URGENT"

22.0 PUBLICITY/MARKETING STRATEGY

Not required.

23.0 OPTIONS

1. To send nominated officer Doug O'Brien to participate in the Asian Bitumen 2006 Conference and to extend this conference to facilitate tours of bitumen supply and shipping network facilities.
2. To send nominated officer Doug O'Brien to participate in the Asian Bitumen 2006 Conference but not extend travel to incorporate tour of bitumen supply and shipping network facilities.
3. Not to send the nominated officer.

Option 1 is the preferred option.

1.0 FILE NUMBER: 240/7-2005/2006

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for November 2005

RECEIVED

- 6 FEB 2006

3.0 ISSUE / PURPOSE

The purpose of this submission is to seek E&C approval for the consultancies commissioned in November 2005.

COMMITTEE SECRETARIAL

4.0 PROPONENT

Jude Munro
Chief Executive Officer

ACTION TAKEN

- 6 FEB 2006

TOWN CLERK

PAMCEO

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO
Extension 36486
Office of the Chief Executive

6.0 DATE

31 January 2006

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of November 2005 as attached.

10.0

APPROVED

Recommend Accordingly

6 FEB 2006

John...
CHIEF EXECUTIVE OFFICER

Jude Munro
CHIEF EXECUTIVE OFFICER

Lord Mayor

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$2,078,002.18 during the month of November 2005 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER IMPACT

As addressed by Divisions.

16.0 ENVIRONMENTAL IMPACT

N/A

17.0 POLICY IMPACT

Compliance with reporting request.

18.0 FUNDING IMPACT

Expenses incurred through Divisional Consultancy Accounts.

19.0 HUMAN RESOURCE IMPACT

N/A

20.0 URGENCY

Normal course of business.

21.0 PUBLICITY / MARKETING STRATEGY

N/A

22.0 OPTIONS

N/A

E&C RESULTS – 13 FEBRUARY 2006

SUB NO.	FILE NO.	DIV.	TITLE	Result
13/02-1	243/7-Q(37)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act 1924 (Red Imported Fire Ants)	Yes
13/02-2	243/7-Q(36)	OLMCEO	Submission for Resolution by Council under Division 12 of the City of Brisbane Act 1924 (Telstra Services)	Yes Cr Flessner & Cr Quirk declared a pecuniary interest
13/02-3	12/51-R/2006	OLMCEO	Overseas Travel to Louisiana and Florida in the USA for the Divisional Manager City Policy and Strategy and the Disaster Management Coordinator	Yes
13/02-4	365/21(17)	Corporate Services	Proposed New Lease – Level 5 (Part) 239 George Street, Brisbane	Yes
13/02-5	388/10(A1)	City Business	Delegation of Council's power and authorities pursuant to Section 39B of the City of Brisbane Act 1924	Yes
13/02-6	465/6/26(61P1)	City Policy and Strategy	2006-2007 Federal Road Safety Black Spot Program	Yes
13/02-7	234/37/131-200/2006	City Policy and Strategy	Appointment of Council's Shareholder Representative to Major Brisbane Festivals Pty Ltd	Yes
13/02-8	381/8 (4)	City Policy and Strategy	Sewerage Pedestal Charges – Not for Profit Kindergartens on University Land	Yes
13/02-9	440/11	City Policy and Strategy	Development of New Pools in the Wards of Morningside, Holland Park and Runcorn.	Yes

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER 12/51-R/2006

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

RECEIVED

13 FEB 2006

COMMUNI...ON

2.0 TITLE

Overseas Travel to Louisiana and Florida in the USA for the Divisional Manager City Policy and Strategy and the Disaster Management Coordinator.

3.0 ISSUE/PURPOSE

That E&C recommend Council approve approval for the Divisional Manager City Policy and Strategy and the Disaster Management Coordinator to travel to the United States of America to observe and learn from the response and recovery process resulting from the 2005 hurricane season.

4.0 PROPOSER

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Lex Drennan, Program Support Officer, Disaster Management x36937

6.0 DATE

6 February, 2006

ACTION TAKEN

13 FEB 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

TOWN CLERK

For E&C approval.

SESTI

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

NO

9.0 RECOMMENDATION

That E&C grant approval and funding for Terry Hogan, Divisional Manager, City Policy and Strategy Division and Greg Scroope, Disaster Management Coordinator, to travel to the United States of America, from 2 – 14 April, 2006 to observe the recovery process following the 2005 hurricanes at a total cost of \$35,887.

E&C require Terry Hogan to provide a report to E&C and to offer a briefing to Council of Regions - SEQ.

10.0 DIVISIONAL MANAGER

APPROVED

13 FEB 2006

Jude Munro

Lord Mayor

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

As Hurricane Katrina made its second landfall on August 29th near New Orleans, one of the worst natural disasters in US history began. A series of levees protecting New Orleans broke under the storm surge preceding Katrina. As a result, a substantial proportion of New Orleans flooded. Over 500,000 people were evacuated, over 1000 died, and the majority of the city's infrastructure was destroyed.

Over the coming months and years, New Orleans and its surrounds will be a living case study in recovery management for Local, State and Federal Governments and communities. It has been over a generation since Brisbane was last subjected to a major natural disaster. In that time, the city and its population have evolved substantially. Despite the tragic events in New Orleans, there now exists an unparalleled opportunity to observe recovery management in the local government context in the United States of America.

There are a range of similarities between the Brisbane and New Orleans that would facilitate the application of learnings from New Orleans to the Brisbane context. Amongst others, Brisbane and New Orleans:

- are coastal cities;
- are both susceptible to hurricanes (or East Coast Lows in Brisbane);
- have similar populations; and
- have collaborative disaster management arrangements between three tiers of government.

In particular, the officers seek to gain learnings around:

- Recovery issues, (short, medium and long-term) relating to:
 - Infrastructure recovery and redevelopment
 - Community recovery, and facilitation mechanisms
 - Environmental issues associated with recovery management
 - Economic recovery and redevelopment
- Response issues including:
 - Evacuation management and processes
 - Command and control structures and processes
 - Communication during catastrophic events

The Department of Emergency Services has indicated it is interested in having a representative from Counter Disaster and Rescue services accompany the Council contingent. These observations and learnings gained by Council and Counter Disaster and Rescue Services will then be applied to the Disaster Management context in Brisbane and South East Queensland, with the intention of refining Council's Disaster Management arrangements to enhance the safety of the community.

It is proposed that the trip be conducted over a ten day period, excluding travel time. This will provide sufficient time to observe recovery efforts in both Louisiana and Florida, with the opportunity to discuss disaster management arrangements with officials from the US Federal Emergency Management Agency.

See Attachment 1 - Hurricane Katrina: Lessons Learnt

12.0 CONSULTATION

Cr Campbell Newman, Lord Mayor & Chairperson, Disaster Management Group
Jude Munro, Chief Executive Officer
Margaret Allison, Divisional Manager, Customer & Community Service Division

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

There are no immediate impacts. However, it is expected that learnings gained from the trip will be used to enhance disaster management processes in Brisbane and SEQ and thereby increase the security and safety of residents.

There is also the opportunity to focus on the United States of America's response to successive severe natural disasters, and apply these learnings to prepare for the impacts and consequences of long-term climate change.

14.0 COMMERCIAL IN CONFIDENCE

NO

15.0 CORPORATE PLAN IMPACT

This proposal links to the objectives outlined in Program 5 Healthy and Sustainable Brisbane. In particular, it addresses the objective stated in Outcome 5.5 Citizens' Security, to provide "Personal security of citizens and their property, security of the city and effective disaster and emergency management and community safety service".

16.0 CUSTOMER IMPACT

NIL

17.0 ENVIRONMENTAL IMPACT

NIL

18.0 POLICY IMPACT

NIL

19.0 FINANCIAL IMPACT

The cost will be as follows:

Airfares	\$29408
Accommodation	\$ 4079
Living Allowance	<u>\$ 2400</u>
Total Expense	<u>\$35887</u>

20.0 HUMAN RESOURCE IMPACT

NIL

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

NIL

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION
10 YEAR RELEASE SCHEME

1.0 FILE NUMBER

365/21(17)

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE**RECEIVED**

13 FEB 2006

2.0 TITLE

Proposed New Lease – Level 5 (Part), 239 George Street, Brisbane

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for City Property Branch to enter into a new lease, the conditions of which have already been negotiated by Brisbane City Enterprises Pty Ltd, over part of Level 5, 239 George Street, Brisbane.

4.0 PROPONENT

Helen Gluer, Chief Financial Officer – Ext 34577

5.0 SUBMISSION PREPARED BY

David Cox, Property Operations Manager, City Property Branch – Ext 36630

6.0 DATE

8 February 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

ACTION TAKEN

13 FEB 2006

TOWN CLERK

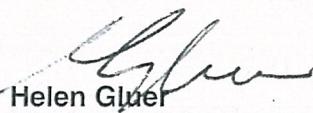
PAMCA

9.0 RECOMMENDATION

That E&C Committee grant approval for City Property Branch to enter into a lease over part (369m²) of Level 5, 239 George, under conditions which have already been negotiated by Brisbane City Enterprises Pty Ltd, as follows:

- For a term concluding on 7 March 2008.
- At a commencing effective rent of \$297 per square metre per annum gross.
- Otherwise to be on such terms and conditions as are approved by the Manager, City Property and are satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER


Helen Gluer
CHIEF FINANCIAL OFFICER

APPROVED

13 FEB 2006

Lord Mayor

BCC PUBLICATION
10 YEAR RELEASE

11.0 BACKGROUND

Council currently occupies two areas on Level 5 of 239 George Street, Brisbane, a lease directly with the building owner, ING Management Limited, and a sub-lease from Brisbane City Enterprises Pty Ltd (BCE). The essential terms of the lease and sub-lease are as follows:

Lease (highlighted in green on Attachment A)

Area	396m ²
Rent	\$305m ² Gross effective
Commencement Date	1 January 2006
Expiry Date	31 December 2008

Sub-lease (highlighted in green on Attachment B)

Area	134m ²
Rent	\$297 m ² Gross effective
Commencement Date	8 March 2005
Expiry Date	7 March 2008

The area under the direct lease is secured by way of a registered lease. The area which is occupied under the sub-lease from BCE is subject to a yet to be finalised head lease between the building owner, ING Management Limited, and BCE. The extent of BCE's head lease, which totals 369 square metres in area, is highlighted in pink on Attachments A and B.

BCE issued a notice to exercise its right to renew its head lease with property owner ING for a period of three years from March 2005. BCE was assisted in its negotiations by BCC's City Property Branch and the terms agreed are consistent with what BCC would normally expect to negotiate itself. The agreed lease terms have been in effect since March 2005, however BCE has not executed a formal lease agreement with ING Management.

Following E&C approval on 14 February 2005, Council entered into the sublease arrangement with BCE to accommodate elements of Strategic Procurement Division in space made vacant following the closure of Saab ITS.

On the 8th of November 2005, Council Adopted a Resolution to transfer 80% of its shares in BCE to SMEC Holdings Ltd (SMEC). Subsequent to completion of due diligence and an internal restructuring of BCE, the transfer of shares was completed on Friday 9 December 2005.

With the restructuring of BCE from 10 staff to 6, its need for office space is reduced. BCE has approached City Property to determine if there is any interest in Council taking over the lease space on Level 5 of 239 George Street from BCE, with a view to BCE relocating into office space owned by SMEC at Leichhardt Street, Spring Hill.

City Property has identified a number of non-core Council functional groups that could be accommodated within the Hitachi Building rather than in Brisbane Square. After discussions and analysis, City Property believes that the South East Queensland Council of Mayors and CitySuper would be suitable and appropriate occupants for the space to be vacated by BCE.

Both of these entities has expressed an interest to be situated close to Council's central administration, but preferably not in Brisbane Square. Level 5, 239 George street presents a very good location and situation suitable for both the SEQ Council of Mayors and City Super.

This relocation of SEQ Council of Mayors and City Super is required prior to Council relocating other occupants of the BAC to Brisbane Square in mid-2006. This proposed lease arrangement at Level 5, 239 George Street (Hitachi Building) will result in these areas enjoying good quality office space at a lower rental than, but in close proximity to, Brisbane Square. It will also secure Council's occupancy of the area currently occupied under the sub-lease from BCE.

12.0 CONSULTATION

Councillor Kim Flesser, Chairperson, Finance Committee
Jude Munro, Chief Executive Officer
John Orange, Chief Executive Officer, Brisbane City Enterprises
Jon Black, Executive Director, Council of Mayors
Ian Prowse, Chief Executive and Company Secretary, City Superannuation Office
Frank Riley, Manager, City Property

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and Prosperous City

Council Program: City Governance

Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

A provision for rental for these premises has been made in the City Property 2005/2006 budget and subsequent budgets. City property will recover the value of rental paid from both Council of mayors and City Super.

City Property has sufficient funds in the 2005/06 budget to modify fitout at level 5, 239 George Street in order to accommodate Council of mayors and City Super prior to 30 June 2006.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

URGENT

An urgent decision is sought to enable the lease to be finalised and this space secured.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: 465/6/26(61P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2006 – 2007 Federal Road Safety Black Spot Program.

RECEIVED

13 FEB 2006

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

To consider projects to be submitted for funding consideration under the Federal Road Safety Black Spot Funding Program for 2006 - 2007.

4.0 PROPOSER

Terry Hogan, Divisional Manager, City Policy and Strategy Division

5.0 SUBMISSION PREPARED BY

Ian Hawksworth, Senior Program Officer Transport Infrastructure, Extension - 37668

6.0 DATE

30 January 2006.

ACTION TAKEN

13 FEB 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL? TOWN CLERK

For approval by the Establishment and Co-ordination Committee.

TID 6

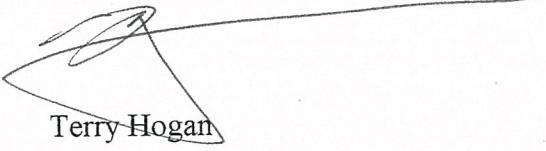
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That the Committee approve the projects as indicated in Attachment "A" for nomination to the Federal Government for funding consideration under the 2006 - 2007 Federal Road Safety Black Spot Program.

10.0 DIVISIONAL MANAGER


Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY DIVISION

APPROVED

13 FEB 2006

Lord Mayor

11.0 BACKGROUND

The Queensland Department of Main Roads (DMR) has invited submissions from Local Governments for projects in the 2006 - 2007 Federal Road Safety Black Spot Program. Submissions will be assessed by Queensland's Black Spot Consultative Panel and recommended to the Federal Government for consideration.

The aim of the Black Spot Program is to improve road safety through provision of funding for implementation of traffic engineering measures such as the installation of traffic signals, improving intersection geometry, or improving mid-block sections of road at locations with high crash rates.

To be eligible for funding under this Program, a project must comply with Department of Transport and Regional Services criteria. For example, projects are selected by a quantitative assessment of potential savings to the community as a result of reduced numbers of traffic accidents at an intersection or on a length of road. Only projects which have a potential benefit/cost ratio (BCR) of greater than 2 are considered for funding. In recent years projects needed a BCR of greater than around 4 to be successful in attaining funding.

The projects listed in Attachment "A" are proposed to be nominated by Brisbane City Council in its Federal Road Safety Black Spot funding submission for the period 2006 - 2007. DMR have been provided with a draft list of projects for initial assessment. Projects nominated are the highest priority Black Spot projects (taking into account accident numbers, intersection types and the occurrence of any fatal accidents) which are able to achieve the required benefit/cost ratio criteria set by the Department of Transport and Regional Services, these projects:

- have been identified through detailed crash analysis of all sites in Brisbane with a higher than average crash record,
- have a demonstrated high benefit/cost ratio assessment and
- comply with the criteria set out in the Road Safety Black Spot Funding Guidelines as established by the Department of Transport and Regional Services.

Approved Federal Road Safety Black Spot funding received by Brisbane City Council in previous years is detailed in the table below:

YEAR	FEDERAL FUNDING
2000/2001	\$370,000
2001/2002	\$270,000
2002/2003	\$1,120,000
2003/2004	\$1,323,200
2004/2005	\$680,000
2005/2006	\$514,000

Council is yet to receive confirmation from the Federal Government of the level of funding to be allocated for the 2006/07 period.

12.0 CONSULTATION

Councillor Graham Quirk, Chairperson, Transport and Major Projects Committee has been consulted and supports the submission.

13.0 IMPLICATIONS OF PROPOSAL

Each project to be submitted has a high priority in terms of improving road safety and would be nominated as a priority project for funding consideration as part of Council's future budget. This submission provides an opportunity for Council to access Federal Government funding for these projects to supplement Council's investment in road safety.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation is in accordance with the Transport Plan for Brisbane 2002 – 2016 Strategic Objective 4 - A safe and efficient road network.

16.0 CUSTOMER IMPACT

The allocation of Black Spot funding to assist Council in implementing traffic safety enhancements at the locations identified in Attachment "A" would improve safety for road users and assist in alleviating community concerns about safety at these locations.

17.0 ENVIRONMENTAL IMPACT

The projects identified are not expected to have an adverse impact on the environment.

18.0 POLICY IMPACT

In accordance with Council policy, an annual submission is prepared for consideration for Federal funding under the Road Safety Black Spot Funding Program.

This initiative is in line with the 2010 Vision and the Transport and Traffic Program, to ensure a modern transport system which meets community needs and sustains Brisbane as a livable city.

19.0 FINANCIAL IMPACT

The making of this submission represents an opportunity for Council to receive revenue from the Road Safety Black Spot Funding Program for safety improvement projects.

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

Publicity for the nominated projects will be undertaken in accordance with Council's Corporate Guidelines on a project by project basis, once the outcome of funding deliberations has been advised by the Federal Government.

It is a Federal requirement that "Federally Funded Black Spot Project" signs, be installed at approved Black Spot sites and if the project cost is greater than \$100,000, that these signs remain in place for a period of two years.

23.0 OPTIONS

- 1) Approve the projects as indicated in Attachment "A" for nomination to the Federal Government for funding consideration under the 2006 - 2007 Federal Road Safety Black Spot Program.
- 2) Amend the projects as indicated in Attachment "A" for nomination to the Federal Government for funding consideration under the 2006 - 2007 Federal Road Safety Black Spot Program.
- 3) Not to approve the projects as indicated in Attachment "A" for nomination to the Federal Government for funding consideration under the 2006 - 2007 Federal Road Safety Black Spot Program.

Option (1) is the preferred option.

1.0 FILE NUMBER: 234/37/131-2005/2006

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Council's Shareholder Representative to Major Brisbane Festivals Pty Ltd.

3.0 ISSUE/PURPOSE

To determine the appointment of Michael Lockwood, Manager City Life, as Council's Representative as per Rule 9.12 of the Major Brisbane Festivals Pty Ltd Constitution (previously held by the Manager Community & Lifestyle).

4.0 PROPONENT

Terry Hogan, Divisional Manager City Policy & Strategy (x34640)

5.0 SUBMISSION PREPARED BY

Margaret Jacobson, Principal Officer City Life (x36465)

6.0 DATE

6 February 2006.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C make the determination as per the draft Determination set out in Attachment A.

10.0 DIVISIONAL MANAGER



Terry Hogan
Divisional Manager
CITY POLICY & STRATEGY

RECEIVED

13 FEB 2006

COMMITTEE SECTION

ACTION TAKEN

13 FEB 2006

TOWN CLERK

SPOCP

APPROVED

13 FEB 2006

Lord Mayor

11.0 BACKGROUND

Council's Representative

In 2003 Council appointed the Manager of Community and Lifestyle, Community and Economic Development Division (or person acting in that position), as its Representative under Rule 9.12 of Major Brisbane Festivals Pty Ltd Constitution. This position is a standing appointment. With the recent changes to the Your Brisbane program and management structure, it is proposed that the role of Shareholder Representative be transferred to the Manager City Life (or person acting in that position).

Restrictions on Representative's Powers

The Representative may exercise on the Council's behalf all of the powers that Council could exercise at general or other meetings or in voting on resolutions to be passed at meetings. In exercising those powers, the Representative must act in accordance with the directions received from or resolutions passed by the Establishment and Coordination Committee ("E&C") as Council's Delegate.

Notices.

Notification will need to be sent to Major Brisbane Festivals Pty Ltd to advise of change of Council's Delegate from HEC to E&C, as well as to notify that E&C is now the recipient in place of HEC under Clause 21(a) of the Shareholder's Agreement. It would also be beneficial for Council's Representative to be added to the list of recipients for notices under Clause 21(a) of the Shareholder's Agreement.

12.0 CONSULTATION

Councillor Kerry Rea,
David Askern,
George Fletcher,
Michael Lockwood,
Mark Hrycek

Chairperson Community Services Committee
Manager Brisbane City Legal Practice
Solicitor, Brisbane City Legal Practice
Manager City Life
Policy Adviser to the Lord Mayor

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Once E&C has formally determined the new appointment for its Shareholder's Representative, it must notify:

- Major Brisbane Festivals Pty Ltd and the Queensland Government (as Joint Shareholder), regarding the appointment of E&C as the new Delegate; and
- Major Brisbane Festivals Pty Ltd, regarding the appointment of a new Representative and notifying that Council's Representative be added to the list of recipients for Council under clause 21(a) of the Shareholder's Agreement.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

This submission supports the following objective set out in the Corporate Plan:

4.1.3 Festivals and Events

Support a range of high quality festivals and events that celebrate the city's culture and the people's creative spirit.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

1. That E&C make the determination as per the draft Determination as set out in Attachment A.
2. That E&C not make the determination as per the draft Determination as set out in Attachment A.
3. That E&C make the determination as per the draft Determination as set out in Attachment A with modifications.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER: 381/8 (4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sewerage Pedestal Charges – Not For Profit Kindergartens on university land.

3.0 ISSUE/PURPOSE

To provide an ex-gratia payment for previous pedestal charges to Campus Kindergarten in lieu of sewerage pedestal charges remission

RECEIVED

13 FEB 2006

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy & Strategy.

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Jennifer Leis, Principal Program Officer, Water Resources

6.0 DATE

3 February 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

ACTION TAKEN

13 FEB 2006

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Yes

TOWN CLERK

PROF

9.0 RECOMMENDATION

That E & C determine whether an ex-gratia payment be made to Campus Kindergarten of ~~redacted~~ being the difference in total pedestal charges actually levied since January 02 and June 06 and charges that would apply if Campus Kindy was eligible for the Not For Profit 100% Sewerage Pedestal Remission.

APPROVED

13 FEB 2006

Lord Mayor

10.0 TERRY HOGAN
DIVISIONAL MANAGER
CITY POLICY & STRATEGY DIVISION

Terry Hogan
Lord Mayor
KJ

11.0 BACKGROUND

General Information

In the Council's 2001/2002 Budget user-pays sewerage pedestal charges were introduced. The new pricing structure meant that from 1 January 2002:

- Non-domestic (commercial) customers previously charged for sewerage on a valuation or floor area basis would be charged a single access charge and a charge per pedestal; and
- Non-domestic (commercial) customers previously exempted from being charged on a pedestal basis were no longer exempt.

The new user-pays charges included a flat sewerage access charge, and a charge for each pedestal located on the property. All sewerage charges are billed to the property owner.

The new method of charging was adopted as a response to the National Competition Policy requirement to eliminate all valuation-based charges and apply sewerage charges that reflect the full cost of the service.

To alleviate the financial impacts of this new charging regime on not for profit community organisations, a system of remissions was also introduced. The remissions can only be routinely applied where the non-profit organisation is the owner of the subject property, however, tenant-based billing is not currently practiced or provided for within Council's existing legislative framework.

Other regional local authorities offer a range of donations and/or remissions for not for profit organisations however the eligibility for these is dependent on the organisation being the property owner or have a registered lease. The amount of financial assistance provided ranges from 90-50% of levied sewerage charges. Assistance is not provided to organisations on rented premises/properties where the assessed use of the property is other than not for profit.

Campus Kindergarten

Campus Kindergarten provides child care facilities for students and staff at the University of Queensland, thereby providing support to many parents who may otherwise be unable to access higher education.

The Kindergarten is a well regarded not-for-profit organisation and provides quality community-based early learning services. The financial impacts of the pedestal charging regime for community based child care centres such as this one are not insignificant with a comparatively high number of pedestals required given the nature of their service. The limited revenue streams available to community based kindergartens provide few opportunities to defray new costs with direct impacts on centre viability and fee structures resulting.

Although Campus Kindergarten meets Council's eligibility criteria for a pedestal charge remission, the Kindergarten is, however, a lessee of The University of Queensland (UQ) and is not separately billed by Council for rates and utility charges. Therefore it and other not for profit kindergartens on tenanted premises in university property currently do not receive a remission.

Billing details

Campus Kindergarten has nine pedestals at its facility. Sewerage charges for the pedestals located on the Campus Kindergarten facility are charged to UQ, as UQ is the property owner. The *City of Brisbane Act 1924* requires Council to charge the property owner for rates and utility charges.

UQ is charged for pedestals at the highest charging tier of the '*Other*' rate because the property is rated as commercial and there are 'more than 12 pedestals' on the "entire" rateable property (ie the St Lucia Campus). The 2005/2006 charge per pedestal, for this tier, was \$584.44 per year. If Campus Kindergarten was located on an individually rated lot they would have been charged at the '*Child Care Centre*' rate, for 9 - 12 pedestals, of \$185 per pedestal per year (2005/2006), and if eligible for Not For Profit status would also receive a 100% remission on these charges. Campus Kindergarten is a not for profit organisation. However they are not individually rated and therefore not separately billed by Council.

Campus Kindergarten has advised Council that UQ passes on charges for 9 pedestals per year.

Given the service Campus Kindergarten provides parents attending UQ and its status as a community-based child care facility, the Lord Mayor has requested Council to provide an ex-gratia payment, equal to the difference between what Campus Kindergarten have paid to UQ since 1 January 2002, and what they would have paid if they were individually rated as a not-for-profit kindergarten. Campus Kindergarten has provided a "demonstration of hardship" to the Lord Mayor, which includes verification of the charges passed on to them by UQ.

Similar Cases

The issues raised by the situation of Campus Kindergarten can be applied to a number of other not-for-profit community service organisations that operate from premises as the tenant of another organisation. This includes at least 5 additional known Not for Profit kindergartens in tenanted premises on university campuses within Brisbane.

12.0 CONSULTATION

The following people were involved in developing the terms and working application of this proposal:

Cr Helen Abrahams, Chairperson Environment & Sustainability Committee
(22/12/05)

Cr John Campbell, Chairperson Water & City Business Committee (20/12/05)
Victoria Miller, Policy Adviser to the Lord Mayor, Lord Mayor's Office (20/12/05)
David Askern, Manager, Brisbane City Legal Services.(22/12/05)

Barry Ball, Manager, Water Resources (23/12/05)

Chris Mead, Manager, Corporate Accounting & Tax.(22/12/05)

Ray Aspey, Manager, Retail, Brisbane Water. (21/12/05)

Dave Cowan, Acting Customer Services Manager, Brisbane Water.(21/12/05)

All corrections and comments have been included in this submission.

13.0 IMPLICATIONS OF PROPOSAL

The proposal represents a special ex-gratia payment to provide financial relief to Campus Kindergarten in recognition of the particular circumstances pertaining to them and in consideration of the value of the service they provide towards the accessibility of higher education in Brisbane. The payment will be made by cheque direct to Campus Kindergarten.

Whilst a compelling case for assistance has been presented in relation to Campus Kindergarten, this payment has the potential to set a precedent resulting in additional requests from not-for-profit kindergartens/organisations that as the tenant of others, also have the sewerage pedestal charges (and other Council charges) passed on either directly or via increased rent payments.

The number of properties in this category is unknown as we currently do not separately bill for Council rates and charges. We are currently aware of 600 not for profit property owners who receive a 100% remission on their pedestal charges. This costs Council approximately \$800,000 per year. If a remission were to be introduced for all properties who meet the eligibility criteria of not for profit but are not the property owner, it is estimated that there would be at least another 600 tenanted properties in this category. The cost to Council of providing such a remission is estimated at \$1.3million per year

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

Campus Kindergarten to be advised this is a *once-only* ex-gratia payment. Campus Kindergarten has provided a “demonstration of hardship” which includes verification of the charges passed on to them by UQ and is recognised as a particularly valuable community service provider.

The remission to all NFP kindergartens on university land would be an extension of Council’s recognition of the valuable work carried out by these organisations.

There may be a perception of inequity if other NFP organisations are not considered for financial assistance towards Council’s user pays charges.

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Providing support in lieu of a pedestal charge remission to Campus Kindergarten and the granting of an annual remission is in keeping with Council’s intent of supporting non-profit community organisations via its remissions system.

It is however an exception to the standard arrangements which currently are structured around property-owner billing for water and sewerage charges.

Notwithstanding Campus Kindergarten's circumstances, broadening routine availability of the payment/remission to other tenant organisations which are not for profit will significantly increase the cost of providing the remission and must be considered in Council's budgetary context and within the bounds of Council's annual budget process.

18.0 FINANCIAL IMPACT

redacted

This is a special *once only* ex-gratia payment of **redacted** will be paid direct to Campus Kindergarten by cheque. This payment, if approved, will be funded through City Policy & Strategy, Water & Sewerage Program.

The granting of an annual payment to the known Not For Profit kindergartens on university land would result in a loss of revenue of approximately \$31,554.00 pa (based on 05/06 charges and an estimation of number of toilets on these premises).

19.0 HUMAN RESOURCE IMPACT

Administration of the special payment will be absorbed within Water Resources normal operations.

20.0 URGENCY

An urgent decision is required for this matter to minimise the financial hardship experienced by this not for profit organisations.

21.0 PUBLICITY/MARKETING

Nil

22.0 OPTIONS

Option 1: That E & C determine whether an ex-gratia payment be made to Campus Kindergarten of **redacted** being the difference in total pedestal charges actually levied since January 02 and June 06 the charges that would apply if Campus Kindy was eligible for the Not For Profit 100 % Sewerage Pedestal Remission. Final payment amount to be calculated after verification of pedestal numbers on site and relevant charges incurred.

Option 2: That E & C determine whether an annual payment equivalent to 100% of sewerage pedestal charges that would apply if these kindergartens were separately assessed and rated as "kindergarten" property, be made to all Not For Profit kindergartens (6) on university leased land (approximately \$31,554.00 pa) with an effective date 1 July 2005. This annual payment is equivalent to the remission currently applied to those Not For Profit kindergartens on property assessed with a land use of "kindergarten". Funding for this additional remission to be included in Council's annual budget process.

Option 3 To adopt Options 1 & 2

Option 4 To amend Options 1 &/or 2.

Option 1 is recommended.

1.0 FILE NUMBER: 440/11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Development of New Pools in the Wards of Morningside, Holland Park and Runcorn.

3.0 ISSUE/PURPOSE

To provide information on the process to be adopted for the site selection, design, construction and operation of proposed new pools in the wards of Morningside, Holland Park and Runcorn.

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy (x34110).

4.0 SUBMISSION PREPARED BY

Sunil Madan, Senior Officer Community Assets (x34574).

5.0 DATE

8th February 2006.

6.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Not applicable, for E&C information only.

7.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable, for E&C information only.

9.0 RECOMMENDATION

That E & C note the process to be adopted.

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
City Policy and Strategy

RECEIVED

13 FEB 2006

COMMITTEE SECTION

ACTION TAKEN

3 FEB 2006

TOWN CLERK

SOCIA

APPROVED

13 FEB 2006

Lord Mayor

[Handwritten signatures and initials over the stamp]

11.0 BACKGROUND

Council has determined there is a need for three (3) new aquatic leisure centre pools in the wards of Morningside, Holland Park, and Runcorn. Council's budget for the new pools is \$15M over three (3) financial years commencing 06/07. A number of key actions have been conducted in regard to progressing the pools project, including:

- Strategic design definition of required core pool facilities,
- Strategic review and business planning research into viable models,
- Assessment of possible sites,
- Assessment of "best fit" partnership models,
- Identification and "sounding" of potential partners, and
- Preparation of a Registration of Interest brochure to seek partner/operators.

Council has developed a viable pools concept in order to attract joint development opportunities and operators. The concept, defined as "Core Facilities", includes the opportunity for partners and operators to partner with Council and jointly develop additional value-added and complementary services.

Council has undertaken market research to determine capital and operational funding requirements to build and operate viable new pools. Council will consider making significant capital contribution based on responses from Proponents, who offer to contribute, develop and operate the Core Facilities and any other complimentary value-added facilities.

The Minimum **Core Facilities** concept comprise:

- A Heated Indoor 20m x 16m Leisure Program Pool, including a zero 'beach entry' to a leisure area that incorporates water activities and is open for public use all year, may be warmed to 30-32 degrees, is predominantly shallow, and designed to accommodate adult therapy classes, early swim classes and general leisure.
- A Heated 25m x 16m Pool (6 lanes) with access ramps or steps and demountable start blocks for preferably all-year operation. This may be an outdoor facility, substantially shaded; or an indoor/semi-indoor structure.

The aim of the project is to seek partnerships to deliver innovative solutions, value for money and better services in the development of the three (3) new pools. Proposals will be measured against traditional delivery options in order to determine the most suitable approach in each of the three (3) wards.

As a result, the project will enter into a Registration of Interest process to gauge market uptake opportunities and validate project-planning elements, such as site selection and strategies to create viable operations.

Following the evaluation of the Registration of Interest proposals the shortlisted Proponents will receive invitations to submit a fully documented Request for Proposal. Negotiations with the shortlisted Request for Proposal Proponents will eventuate in the selection of the most appropriate Proponent/s to provide the three (3) new aquatic leisure centre pools.

When a recommendation to accept a Proposal/s is reached a Resolution will be prepared recommending that it is in the public interest that Council approve:

- (1) the acceptance of the procurement strategy adopted; and
- (2) the Proponent/s recommended to provide the three (3) new aquatic leisure centre pools.

12.0 CONSULTATION

Councillor Campbell Newman, Lord Mayor
Councillor Kerry Rea, Chairperson, Community Services Committee and Councillor for Holland Park
David Stewart, Executive Manager Major Projects
Mark Hrycek, Policy Adviser, Lord Mayor's Office
Michael Lockwood, Manager, City Life
Kathryn Houston, Solicitor, BCLP.
Jude Munro, Chief Executive Officer
David Askern, Manager BCLP
Michael Byrne, Manager Corporate Risk Management, Strategic Procurement Division

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The procurement process will increase the likelihood of innovative and flexible options for the development of the three (3) new pools aquatic leisure centre pools.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Program 4	Community Life
Outcome 4.3	Energised Lifestyle
Strategy 4.3.1	Improving health and life of communities
Service 4.3.1.2	Community facility provision
Strategy 4.3.2	Sport, leisure and recreation facilities

16.0 CUSTOMER IMPACT

The development of the three (3) new aquatic leisure centre pools in accord with the Core Facilities concept and the procurement process identified at Section 11.0 herein will assist in achieving significant additional aquatic recreation and therapeutic opportunities in the southside wards of Brisbane, including all-year access where practicable.

15.0 ENVIRONMENTAL IMPACT

These projects will be designed to improve amenity and manage environmental impacts, with a focus on passive design and sustainability.

16.0 POLICY IMPACT

Complies with policy.

19.0 FINANCIAL IMPACT

No additional funds are required at this stage as the procurement strategy will seek contributions from private operators. The Council budget forecast of \$15M over three (3) years from 2006/07 may be re-aligned to suit recommended responses from the Request for Proposals. It is the intention that nil or minimum ongoing subsidy will be required for the operation of the new pools.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Earliest decision is requested in order to aim for delivery of pools by December 2007.

22.0 PUBLICITY/MARKETING

Media announcement is recommended through appropriate protocols in order to maximise the exposure of the expression of interest to potential interested parties.

23.0 OPTIONS

Not applicable, for E&C information only.

E&C RESULTS –20 FEBRUARY 2006

SUB NO.	FILE NO.	DIV.	TITLE	Result
20/02-1 <i>M</i>	804/9/1-2006	Brisbane Transport	Brisbane Transport Business Planning Workshop	Yes
20/02-2 <i>M</i>	338/23/3(36)	OLMCEO	Best Value Report – January 2006	Yes
20/02-3 <i>R</i>	456/10/38	OLMCEO	Code of Conduct for Councillors	Yes
20/02-4 <i>R</i>	413/35/1	City Policy and Strategy	Declaration of Service Areas for Sewerage Services and of the Service Provider for the Service Areas	Yes
20/02-5 <i>R</i>	204/74	OLMCEO	Updating of Council's Register of Administrative Arrangements for Structural Changes in 2005 and 2006	Yes
20/02-6 <i>M</i>	164/305/6357-751	OLMCEO	Executive Appointments – Deputy Chief Financial Officer, and Manager Special Projects	Yes
20/02-7 <i>R</i>	440/22/0(5)	Customer and Community Services	Approval to continue a previously approved Inspection Program for Swimming Pool Fencing	Yes Amended
20/02/08 <i>M</i>	1/155(a1)	OLMCEO	Expense of Office Allowance for Chairpersons and the Leader of the Opposition	Yes Amended

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 804/9/1-2006

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

RECEIVED

Brisbane Transport Business Planning Workshop

20 FEB 2006

3.0 ISSUE/PURPOSE

COMMITTEE SECTION

The purpose of this submission is to request approval for the Brisbane Transport Executive Group to undertake a Business Planning Workshop at Binna Burra Mountain Lodge, Gold Coast Hinterland, from Wednesday 22 March to Friday 24 March 2006.

4.0 PROPONENTS

Alan Warren, Acting Divisional Manager, Brisbane Transport

APPROVED

5.0 SUBMISSION PREPARED BY

Greg Newman (HRMT), Human Resource Manager, Brisbane Transport
Ext. 72247

20 FEB 2006

Chairperson

6.0 DATE

15 February 2006

JHC ABF
VK GKL

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval

ACTION TAKEN

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?

No.

20 FEB 2006

9.0 RECOMMENDATION

TOWN CLERK HRMT

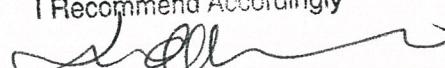
It is recommended that approval be given for the Brisbane Transport Executive Group to attend a Business Planning Workshop at Binna Burra Mountain Lodge, Gold Coast Hinterland, from Wednesday 22 March to Friday 24 March 2006, at a total cost of \$6,920.

10.0 DIVISIONAL MANAGER



Acting Divisional Manager
Brisbane Transport

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Brisbane Transport has renewed its strategic direction and goals to reflect emerging needs and demands, the corporate plan and future capabilities. The review and creation of the 2006/2008 Business Plan will establish a framework that will ensure alignment of activities with strategic priorities.

A Strategic Plan Workshop involving BT staff, Board Members, Councillor Quirk and representatives from BCC City Policy and Strategy Division, was held in July 2005 to develop the Brisbane Transport Strategic Plan 2005/2008. Five strategic goals, underpinned by key actions were identified to define Brisbane Transport's future direction. It is now necessary to review the priorities, develop actions and assign accountabilities in the business plan to align them with the new strategic goals and objectives. In parallel, the current divisional structure and capabilities will be reviewed to ensure Brisbane Transport is focused on future business needs and direction. The need to develop the Brisbane Transport Executive Group into an effective management team that own and drive the strategic direction is paramount.

Richards Consulting will be employed as the facilitator for the workshop. Richards Consulting has extensive experience with large corporations, local government and transport operations. The facilitators have a developed knowledge of Brisbane Transport and its operations and have worked with the management team over the last six years. Richards Consulting facilitated the development of the strategic plan and their ongoing support will assist in ensuring the continuity of the current positive direction.

A large number of venues were considered. The closest quotes to the recommended venue were:

Gold Coast International Hotel	\$7,054.00
Legend, Gold Coast	\$7,402.00
Sea World, Gold Coast	\$8,364.00

Binna Burra has been chosen as the recommended option. At \$214 per person per day, it is substantially cheaper than other available venues. Binna Burra provides an all inclusive package and has been used by Brisbane Transport previously with satisfactory results.

Total costs for Binna Burra are:

• Accommodation, Conference and Meals (15 delegates)	\$6,420.00
• Extra Equipment requirement	\$ 500.00
	<u>\$6,920.00</u>

12.0 CONSULTATION

Jude Munro, Chief Executive Officer

Councillor Graham Quirk, Chairperson Transport & Major Projects Committee

Stephen Lonie, Chairperson Brisbane Transport Advisory Board

13.0 IMPLICATIONS OF PROPOSAL

The workshop is intended to provide a framework for managing Brisbane Transport over the next 3 years. A cohesive well informed team with a clear strategic direction and business plan accountabilities will ensure staff are aligned to achieve the common goals.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

The proposal has indirect but important impacts as follows:

1. The alignment of Brisbane Transport's strategic goals and business planning actions to the 2010 and 2026 corporate objectives.
2. Providing an opportunity for the team to consider key strategic issues that will need to be addressed to cope with the current and projected growth of Brisbane Transport.
3. Development of indicators to measure progress against key strategies/actions.
4. The re-evaluation of the divisional structure and capabilities to meet increasing operational demands.
5. To enhance team cohesion in light of key changes to the BT management team.

16.0 CUSTOMER IMPACT

The recommendation has no direct impact on internal or external customers, although actions developed at the workshop will provide the base for BT to respond to the demands of significant growth.

The strategic direction and business plan developed during the workshop will provide the focus for Brisbane Transport to achieve its business objectives and continue to provide improved services to stakeholders.

Brisbane Transport staff will benefit from a clear strategic direction and a cohesive management team working toward common business goals.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil

19.0 FUNDING IMPACT

Funding is available within the current Divisional Budget
Account # 4 80 7008 801 000 000 633 791 00

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Approval is sought in sufficient time to finalise arrangements

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

1. Approve recommendation.
2. Not approve recommendation.

Option 1 is the preferred option.

BCC PUBLICATION
10 YEAR RELEASE SCHEME

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION
COMMITTEE**

1.0 FILE NUMBER

338/23/3(3)

RECEIVED

20 FEB 2006

COMMITTEE SECTION

2.0 TITLE

Best Value Report – January 2006

3.0 ISSUE/PURPOSE

The purpose of this submission is to provide E&C with an update on Best Value projects.

4.0 PROPOSER

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Andrew Chesterman, Manager, Corporate Improvement & Strategic Planning
MCIP, x35500

6.0 DATE

ACTION TAKEN

15 February 2006

20 FEB 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

TOWN CLERK

MCIP

For E&C Approval

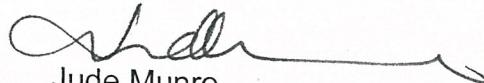
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C accept the monthly Best Value report for January 2006.

10.0 CHIEF EXECUTIVE OFFICER


 Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

20 FEB 2006

Lord Mayor

11.0 BACKGROUND

At the request of E&C, a Best Value report has been created to be reported on a monthly basis to E&C. The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on track (green); minor issues (orange); or with emerging issues (red).

The Traffic Light report providing an overview of each project can be found at Attachment A. Detailed information regarding each project can be found at Attachment B.

12.0 CONSULTATION

Relevant Divisional Managers and Officers responsible for individual submissions have been consulted and are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Best Value Report for January 2006.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION
10 YEAR RELEASE SCHEME

1.0 FILE NUMBER: 164/305/6357-751

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive Appointments – Deputy Chief Financial Officer, and Manager Special Projects

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval to directly appoint Chris Mead to the Executive role of Deputy Chief Financial Officer, and Allan Webster to the Executive role of Manager Special Projects.

4.0 PROPOSER

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Helen Gluer, Chief Financial Officer, CFO, x34577

6.0 DATE

1st February, 2006.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

20 FEB 2006

9.0 RECOMMENDATION

TOWN CLERK

CACCO

That E&C grant approval to appoint:

- Chris Mead to the Executive role of Deputy Chief Financial Officer
- Allan Webster to the Executive role of Manager Special Projects

10.0

[Signature]
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

20 FEB 2006

[Signature]
Lord Mayor

11.0 BACKGROUND

With the creation of Corporate Services Division, following the resignation of Phil Minns in August 2005, Allan Webster has been acting in the senior executive position of Manager Special Projects. This role sees Allan undertaking the key leadership role directing HRIS. The position of Manager Special Projects has been identified as a long-term requirement and Allan is prepared to transfer into this position. Manager Special Projects is at the same level as Manager Corporate Accounting & Tax, and with E&C's approval Allan would move sideways into the new role.

Whilst Allan Webster has been working on HRIS, Chris Mead has taken on the added duties of running Allan's Branch of Corporate Accounting & Tax, as well as running his Financial Planning Branch. This arrangement has been working well due to the close relationship and alignment of the two branches, and due to Chris' exceptional management, technical and leadership skills.

A submission to change the Register of Administrative Arrangements has been prepared to officially merge Corporate Accounting & Tax and Financial Planning Branches, now to be known as Corporate Finance.

It is proposed that Council replace the two positions of Manager Corporate Accounting & Tax and Manager Financial Planning with one new role to manage the new Corporate Finance Branch. The title of this role is to be Deputy Chief Financial Officer. This title reflects that this position directly supports the Chief Financial Officer role, and has an executive corporate financial responsibility in Council. Given this role is at the Senior Executive Service level, the direct appointment of Chris Mead to this position is the prerogative of E&C.

Chris Mead has had over 23 years service in Council, over 15 years experience working on the budget process, and has held the executive service position of Manager Financial Planning for the past 5 years. Chris has worked in a number of Council Departments and has proven his skills and abilities in a number of financial roles at senior levels of the organisation.

Both Allan Webster and Chris Mead are high performing, valued employees of Council, and the organisation wishes to retain their services.

12.0 CONSULTATION

Craig Evans, former Lord Mayor's Chief of Staff

Councillor Kim Flesser, Chairman Finance Committee

Hayden Wright, Manager Chief Executive's Office

Allan Webster, A/Manager Special Projects, Corporate Services Division

Chris Mead, Manager Financial Planning, Corporate Services Division

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The proposal will reduce the number of branches in Corporate Services by one. It will also provide a succession plan for the Chief Financial Officer position, and ongoing leadership for the HRIS project.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

None identified however the creation of the Manager Special Projects role will continue to see a focus on resolving and implementing HRIS issues that will have a positive impact on employees. The creation of the Deputy Chief Financial Officer will provide another avenue and point of reference if the Chief Financial Officer is unavailable.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT (are funds available? If so, what is the GL No.?)

Within current budget arrangements.

20.0 HUMAN RESOURCE IMPACT

Whilst staff numbers remain unchanged, changes will be made to the current organisational structure within Corporate Services Division. Two branches (Corporate Accounting & Tax and Financial Planning) will merge into one Branch (Corporate Finance) and be managed by one Manager (Deputy CFO). The new and ongoing position of Manager Special Projects will be established.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Advice to the organisation via the usual communication channels announcing executive appointments.

23.0 OPTIONS

Option 1 : Approve the recommendation

Option 2 : Not approve the recommendation

Option 1 is the preferred option.

1.0 FILE NUMBER: 1/155(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Expense of office allowance for Chairpersons and the Leader of the Opposition.

3.0 ISSUE / PURPOSE

To increase the expense of office allowance for Chairpersons and the Leader of the Opposition.

RECEIVED

20 FEB 2006

COMMITTEE SECTION

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Corporate Administration Officer (CACEO), ext 36773

6.0 DATE

8 February 2006

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval

ACTION TAB

20 FEB 2006

TOWN CLER. CACEO

8.0 RECOMMENDATION

That the Expense of Office allowance for Chairpersons and the Leader of the Opposition be increased to ^{redacted} per annum as from 1 July 2005.

Note the back pay should only commence from
(1 July 2005).

APPROVED

20 FEB 2006

Lord Mayor

10.0

Jude Munro
CHIEF EXECUTIVE OFFICER

11.0

BACKGROUND

Council at its meeting held on 15 November 1994 resolved to pay Chairpersons and the Leader of the Opposition an Expense of Office allowance through the weekly payroll system.

The allowance was set at ^{redacted} per annum and was adjusted to include the income tax and medicare levy obligations of the recipient. The total gross amount of the allowance is currently ^{redacted} per annum.

Council also delegated the Establishment and Co-ordination Committee the authority to amend the quantum of the allowance, provided that any increase did not exceed Consumer Price Index (CPI) movements, with the CPI at 30 June 1994 being the base position.

Taking into account CPI movements and the income tax and medicare levy obligations, the Expense of Office allowance would be valued at ^{redacted} as at 1 July 2005.

12.0

CONSULTATION

Members of Civic Cabinet
Manager, Office of the Chief Executive

13.0

IMPLICATIONS OF PROPOSAL

In accordance with previous Council resolution.

14.0

COMMERCIAL IN CONFIDENCE

No

15.0

CORPORATE PLAN IMPACT

N/A

16.0

CUSTOMER IMPACT

N/A

17.0

ENVIRONMENTAL IMPACT

Nil.

18.0

POLICY IMPACT

Nil.

19.0

FINANCIAL IMPACT

Funds are available in the current budget.

20.0

HUMAN RESOURCE IMPACT

Nil.

21.0

URGENCY

As soon as possible.

22.0

PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0

OPTIONS

1. That the recommendation be approved.
2. That the recommendation not be approved.

Option 1. is recommended.

BCC PUBLICATION
10 YEAR RELEASE SCHEME

E&C RESULTS –27 FEBRUARY 2006

SUB NO.	FILE NO.	DIV.	TITLE	Result
27/02-1	24/1-I-2006(1)	iDivision	Overseas Travel to Macau in the People's Republic of China for the Manager, Managed ICT Services, iDivision	Yes
27/02-2	221/38-2005	Corporate Services	Presentation and Tabling of the Quarterly Financial Report for the period ended December 2005	Yes
27/02-3	202/10(674)	MIPO	North South Bypass Tunnel (NSBT) – Aboriginal and Islander Community Health Service (AICHS) Temporary and Permanent Relocation	Yes
27/02-4	204/6(16/P4)	MIPO	Monthly Project Report – January 2006 (Attachment A)	Yes
27/02-5	12/51/1(P9)	Strategic Procurement	Monthly Report – Delegation of Authority to Travel – January 2006	Yes
27/02-6	460/8-TF330/23	City Policy and Strategy	Claim for Compensation for Injurious Affection – 23 Kingsway Street, Upper Mt Gravatt	Yes
27/02-7	461/41/5	City Policy and Strategy	Adoption of Brisbane Active Transport Strategy: Walking and Cycling Plan 2005-2010	Held
27/02-8	460/2(186/A1)	City Policy and Strategy	Chermside Parklands Master Plan Planning Scheme Policy	Held
7/02-9	DRS/USE/H02-829493	City Policy and Strategy	Water Supply and Sewerage Headworks Charges for St Nicholas Nursing Home	Yes Amended
27/02-10	234/70/425(1)	City Policy and Strategy	Endorsement of Alton Twine as Australian Local Government Association Representative on the Australian Bicycle Council	Yes
27/02-11	204/147	OLMCEO	General Complaints Process	Yes Amended
27/02-12	24/1-R/2006(1)	Customer and Community Services	Exgratia Payment of \$6,000 for Two Indigenous Leaders to Attend United Nations (UN) Conference in New York, USA	Yes
27/02-13	TBA	City Policy and Strategy	Brisbane City Council's approach to prioritising the repair of leaks and bursts	Yes Amended

E&C RESULTS –27 FEBRUARY 2006

SUB NO.	FILE NO.	DIV.	TITLE	Result
27/02-14	295/6/39	City Policy and Strategy	Catchment Coordinators – Norman Creek Catchment Coordinating Committee	Yes Amended

COMMITTEE MEMBERS PRESENT:

The Right Honourable the Lord Mayor (Councillor C K T Newman) (Chairperson); Deputy Mayor, Councillor D B Hinchliffe (Deputy Chairperson) and Councillors H J Abrahams, J Campbell, K Flesser, K M Rea and G M Quirk.

OTHER ATTENDEES:

Chief Executive Officer, Jude Munro

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 24/1-I-2006(1)

E C27/02-1 J

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel to Macau in the People's Republic of China for the Manager, Managed ICT Services, iDivision.

3.0 ISSUE/PURPOSE

That E&C approve for the Manager, Managed ICT Services to travel to Macau to attend the Hewlett Packard Business Critical Systems Asia Pacific Executive Forum.

RECEIVED

27 FEB 2006

COMMITTEE SECTION

4.0 PROPONENT

Tony Welsh, CIO

APPROVED

27 FEB 2006

calum

Lord Mayor

5.0 SUBMISSION PREPARED BY

Heather Philp, Executive Assistant to the CIO, iDivision

6.0 DATE

21 February, 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED
UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C grant approval for Phil Redmond, Manager, Managed ICT Services, iDivision, to attend the Hewlett Packard (HP) Business Critical Systems Asia Pacific Executive Forum, from 20 – 23 March, 2006 at a total cost to Council of approximately \$9500.00.

10.0 DIVISIONAL MANAGER

Tony Welsh
Chief Information Officer

ACTION TAKEN

27 FEB 2006

TOWN CLERK
PACIO

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council currently utilises four Hewlett Packard (HP) 9000 SuperDome Business Critical servers to deliver services to Council and the City of Brisbane. Key business applications including Ellipse (work management and procurement), HiAffinity (water billing), HRIS, RIMS (rates processing) and Library systems all operate on this infrastructure. Any service failure relating to this equipment has the potential to severely disrupt Council operations.

A number of issues were experienced in November 2005. A service failure severely interrupted Council's ability to deliver services over a three-day period. Internal and external service delivery was impacted and the failure significantly increased the overall business risk to Council. These issues were escalated by the CEO to the head of HP Asia Pacific region.

Council is committed to using HP SuperDome technology for at least the next 6 years having invested significantly, with additional expenditure on expiring support and maintenance contracts required next financial year (06/07). Attendance at the conference will allow the officer to:

- provide direct feedback to HP product experts on the recent failures of Council SuperDomes;
- provide input into future product plans;
- discuss support and maintenance offerings and recommend improvements;
- discuss service delivery with executives from across the Asia Pacific region;
- plan strategies for disaster recovery and business continuity.

12.0 CONSULTATION

Cr Kim Flessner, Finance Chair
Jude Munro, Chief Executive Officer
Tony Welsh, Chief Information Officer, iDivision
Ian Maynard, Executive Manager, Strategic Procurement

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

There are no immediate impacts. However, it is expected that attendance at the conference, complemented by individual meetings with HP senior executives responsible for product development and service management, will provide detailed, current information of the product roadmap and an opportunity to represent Council's specific business requirements in product development and ongoing support and maintenance models.

There is also the opportunity to meet with other senior executives from the public and private sector to share information on service delivery management in an ICT environment.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

As this infrastructure is critical for service delivery across all of Council's services it links to the objectives outlined in many of the 12 Programs. This includes:

- Customer Service – Customer Contact Centres, Library Services, Call Centre and rates processing;
- City Governance – procurement; and
- Organisational Capability – HRIS, email and Internet.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The cost will be as follows:

Airfares	\$7000.00 **
Ferry Transfers	\$150.00 **
Accommodation	\$750.00 **
Personal Allowance	\$200.00 (\$50.00 per day)
Taxi Fares	\$200.00 **
Incidentals	\$600.00 **
Meals	\$600.00 **
Total Expense	<u>\$9500.00</u>

** Costs are approximate until time of booking/purchasing**

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business. The Executive Forum will occur from Monday, 20 March to Thursday, 23 March 2006.

22.0 PUBLICITY / MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

E C27/02-3

1.0 FILE NUMBER: 202/10 (674)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel (NSBT) – Aboriginal and Islander Community Health Service (AICHS) temporary and permanent relocation.

3.0 ISSUE/PURPOSE

To seek approval for compensation for the temporary relocation of AICHS to 60 Ferry Road, West End and agreement to progress arrangements for the permanent relocation of AICHS arising out of the need to acquire their existing property at Woolloongabba for the NSBT project.

4.0 PROPONENT

David Stewart, Executive Manager, Major Infrastructure Projects Office (MIPO).

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Principal Coordinator Major Projects, MIPO (ext. 37329) and Mercedes Staff, Senior Property Officer, MIPO (ext. 37334).

6.0 DATE

21 February 2006.

APPROVED

27 FEB 2006

John ... Lord Mayor

Mr. J. ... JHC. MHD
V. ZF. go

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION

REQUIRED UNDER AN ACT OR LOCAL LAW?

N/a.

9.0 RECOMMENDATION

It is recommended that E&C grant approval:

1. For Council to enter into a Deed of Agreement with AICHS to provide funding of up to ~~redacted~~ for the temporary relocation of AICHS, consisting of a three year lease, subject to AICHS obtaining a Development Approval for the use of the site at 60 Ferry Road, West End;
2. For Council to reconfirm its commitment to AICHS permanent relocation, by way of a formal agreement to provide funding for the permanent relocation subject to Council approval of a suitable site and total compensation costs.

ACTION TAKEN

10.0 DIVISIONAL MANAGER

27 FEB 2006

David Stewart
David Stewart
Executive Manager
Major Infrastructure Projects Office

TOWN CLERK

PC MP

I Recommend Accordingly

L. ...
CHIEF EXECUTIVE OFFICER

RECEIVED

27 FEB 2006

COMMITTEE SECTION

11.0 BACKGROUND

The NSBT is a significant and strategic project for Brisbane and is of a scale not previously undertaken in Brisbane City. Construction of the NSBT will affect residential properties, businesses, and community facilities and services within particular areas.

One of these areas is the proposed construction compound at the southern end, where AICHS is located at 10-12 Hubert Street and 9 Gibbon Street, Woolloongabba. AICHS provide medical, dental, pharmaceutical, optometry, and counselling and youth health services to the indigenous community and have a staff of 60 people.

In July last year, and further to public display of the NSBT Environmental Impact Statement (EIS), Council reconfirmed the requirement of this property for the development of the project under the reference design. At this time Council also gave an undertaking to assist AICHS in their relocating to a suitable alternative site.

It was agreed that investigations into suitable relocation sites would be progressed jointly based upon the AICHS existing facility eg. building suitable for a major medical centre, building size of approximately 2,500m², provision for 30 car parking spaces, external play area, separate access for mental and youth health, within easy walking distance of public transport and within the vicinity of South Brisbane / Woolloongabba. AICHS established their project team, regular meetings between AICHS and Council commenced and efforts were made jointly to locate a suitable relocation site.

To date, no suitable permanent relocation site has been agreed.

Based on current information, Council will require the site by 30 September 2006 for construction of the NSBT. Based on the available time and the inability to identify and agree a permanent relocation, negotiations have progressed for a temporary relocation.

A Notice of Intention to Resume has since been issued to AICHS for the Woolloongabba site under the *Acquisition of Land Act (1967)*.

Temporary Relocation

A suitable temporary relocation site has recently been identified at 60 Ferry Road, West End, as presently occupied by Queensland Medical Laboratories (QML). This site has been approved by members of the AICHS Council of Management as suitable for the temporary relocation on the proviso that their service delivery is not compromised. QML's relocation to a new purpose-built building in Murrarie by Easter this year remains on track.

In terms of the suitability of this site the following points should be noted:

- This site becomes available from April 2006, thus allowing (subject to approvals) adequate time for AICHS to relocate temporarily to this site without impact to the progress of the NSBT;
- The building size of 3,045m² over two floors, provides slightly more floor area than that required by AICHS;

- The building is currently fitted out for a medical facility, as such there is likely to be an opportunity to use some of the existing fit out;
- The building is located some distance from close and regular public transport facilities and as such a mini bus (with driver) will be required to collect patients from nearby public transport;
- The costs associated with this lease have been reviewed by the NSBT property team and are considered reasonable – a more in-depth review of the lease document is in progress; and
- The expiry date of the lease of 21 May 2009 is consistent with the estimated timelines for a permanent relocation of AICHS.

Costs associated with the temporary relocation are estimated as follows:

Development Approval, planning and design	redacted
Fitout Costs (including possible lift)	
Relocation Costs (including x-ray, dental, surgical equipment)	
Rent / outgoings for the duration of the lease term, to 21/5/2009	
Mini Bus (including driver) for the duration of the lease term, to 21/5/2009	
Total Estimated Temporary Relocation Costs	

A number of other possible properties were considered but failed to meet AICHS size and functionality requirements. These are detailed below:

- 631 Stanley Street, Woolloongabba – 1012m² – site too small. No other site available in close proximity to consider the separation of services;
- 2 Cordelia Street, South Brisbane - 2000m² – industrial building, extensive fitout required, potential planning implications;
- 140 Melbourne Street, South Brisbane – site too large. Services would need to be over multiple levels. Owner requires long-term lease (minimum 5 years); and
- 106 Victoria Street, West End – 1100m² – site too small. Level one available immediately, availability of the ground floor unknown. Adjoining residential units pose potential planning implications.

The proposed site will require a development approval for the proposed use. This will include impact assessment and public notification.

It is recommended that Council proceed with the proposed temporary relocation of AICHS to 60 Ferry Road, West End.

Permanent Relocation

Investigations into a suitable permanent relocation site for AICHS are presently progressing as follows:

- 151 Annerley Road, Dutton Park – AICHS is still pursuing the development of this site. The property owner, Mr Mark Stockwell, is currently preparing concept plans on behalf of AICHS. This site requires an impact assessment;

- 226 Annerley Road, Dutton Park – Council and AICHS are still pursuing investigations into the availability of land adjoining this site, in order to secure a suitable development footprint. This site requires an impact assessment; and
- 208 Ipswich Road, Buranda – Council is pursuing the opportunity to secure this site with the current owner, Queensland Health. This site has ministerial designation and as such is unlikely to be impact assessable however it is not expected to be available until late 2007.

It is recommended that Council reconfirm its commitment to AICHS permanent relocation, by way of a formal agreement to provide funding for the permanent relocation subject to Council approval of a suitable site and total compensation costs.

12.0 CONSULTATION

Consultation has been undertaken with the following stakeholders:

- Councillor Graham Quirk;
- Councillor Maureen Hayes; and
- Councillor Helen Abrahams.

13.0 IMPLICATIONS OF PROPOSAL

AICHS provide an important community service. Timely resolution of this issue will ensure continuity of their service and avoid potential delay costs associated with construction of the NSBT.

14.0 COMMERCIAL IN CONFIDENCE

This document includes Council estimated values that should remain commercial in confidence pending any detailed design and cost planning outcomes.

15.0 CORPORATE PLAN IMPACT

The NSBT Project is a key objective of the Corporate Plan. The approval of the recommendation will assist in the delivery of this project.

16.0 CUSTOMER IMPACT

The AICHS operation, as directly impacted by the NSBT, will have the opportunity to relocate temporarily and eventually relocate permanently to a new purpose built building and ensure continuity of service for this important health service.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funding for the relocation of AICHS is available under the current project budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING

No publicity or marketing is proposed at this stage.

23.0 OPTIONS

1. Enter into an agreement with AICHS for the temporary relocation to 60 Ferry Road, West End and progress negotiations on the permanent relocation. **(recommended)**.
2. Continue to investigate options that would enable a permanent relocation within the required timeframe. This option is **not recommended**. It is unlikely that a suitable site or building will become available to meet required timeframes.
3. Delay the availability of the site for the successful contractor until AICHS have relocated to a permanent site. This option is **not recommended**. This option would have a significant impact on the cost and construction programme for the project.
4. Rely on the formal acquisition process to secure site availability. This option is **not recommended**.

Option one is recommended.

1.0 FILE NUMBER: 204/6(16/P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – January 2006 (Attachment A).

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Major Projects.

4.0 PROPONENT

David Stewart, Executive Manager, Major Projects, 3403 7335.

ACTION TAKEN

27 FEB 2006

TOWN CLERK

MFP

5.0 SUBMISSION PREPARED BY

Chris Mead, Manager Financial Planning, City Governance, MFP, 3403 6068.

6.0 DATE

17th February 2006

RECEIVED
RECEIVED

27 FEB 2006
27 FEB 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

COMMITTEE SECTION
COMMITTEE SECTION

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

APPROVED

27 FEB 2006

Lord Mayor

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

10.0 EXECUTIVE MANAGER

David Stewart

David Stewart
Executive Manager, Major Infrastructure Projects Office

11.0 BACKGROUND

The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on time; on estimate (green); scope changes (orange); emerging issues (orange); not on estimate/time (red); and no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the *****JANUARY 2006 UPDATE***** heading.

January 2006 Report Summary

Attachment A is the report for January 2006. Some changes have occurred in the report from the previous month. The Projects that have identified emerging issues since the previous month's report include:

- Facility Development Partnerships with Schools (see page 8)
- Recycling Communication and Research (see page 11)
- Suburban Centre Improvement Projects (see page 13)
- Brisbane Metropolitan Transport Management Centre (see page 17)
- Ferry Facilities Upgrade (see page 19)
- Footpath and Bikeway Reconstruction (see page 20)
- Footpath Contributed Assets (see page 21)
- Kerb and Channel Contributed Assets (see page 23)
- Progress Road (see page 25)
- Retrofit Airconditioning to Buses (see page 26)
- Parks Infrastructure Charges Program (see page 34)
- Sandgate Waterfront Enhancement (see page 35)
- Wynnum Waterfront Enhancement (see page 37)
- Drainage Contributed Assets (see page 38)
- Major Drainage Construction (see page 39)
- Sandgate WWTP Capacity Upgrade and Biological Nitrogen Removal – BWEA (see page 43)
- Wacol WWTP – BWEA (see page 44)
- Heavy Vehicle Emissions Testing (see page 52)

The remaining projects continue to report outstanding issues.

12.0 CONSULTATION

Divisional Managers and Officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for January 2006.

Option 2: Do not accept the report.

Option 1 is the preferred option.

E C27/02-5

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – January 2006

ACTION TAKEN

27 FEB 2006

TOWN CLERK

TCCS

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Executive Manager Strategic Procurement

APPROVED

27 FEB 2006

Irene Murphy

27 FEB 2006

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Procurement Operations, Strategic Procurement 037

6.0 DATE

27th February 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

27 FEB 2006

9.0 RECOMMENDATION

COMMITTEE SECTION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for January 2006.

10.0 Ian Maynard
Executive Manager Strategic Procurement

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for January 2006, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in January 2006 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

January 2006

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	1
	(ii) Airfares	n/a
b)	Domestic Travel	
	(i) Number of Bookings	6
	(ii) Airfares	\$ 2,080.92
c)	Accommodation and Allowances Costs	\$ 1,983.95
d)	Registration Fees for Conferences	\$ 0.00
e)	Other Costs e.g. hire car	\$ 539.16
TOTAL		\$ 4,584.03

Commercial Operations

g)	International Travel	
(i)	Number of Bookings	NIL
(ii)	Airfares	\$
h)	Domestic Travel	
(i)	Number of Bookings	NIL
(ii)	Airfares	\$
i)	Accommodation and Allowances Costs	\$
j)	Registration Fees for Conferences	\$
k)	Other Costs e.g. hire car	\$
	TOTAL	\$
m)	Cost of air-fares, accommodation and taxis as detailed in Attachment A	\$3,767.60

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for January 2006.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 460/8-TF330/23

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Claim for Compensation for Injurious Affection
- 23 Kingsway Street, Upper Mount Gravatt

RECEIVED

27 FEB 2006

3.0 ISSUE/PURPOSE

COMMITTEE SECTION

To recommend acceptance of an offer to accept compensation arising out of the claim from the rezoning of the property from the Local Business zone to the Residential A zone in the 1987 Town Plan.

4.0 PROPONENT

Terry Hogan
Divisional Manager, City Policy and Strategy

5.0 SUBMISSION PREPARED BY

Peter Hillas, Asset Officer, City Assets

6.0 DATE

7 February 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

That the Claim for compensation for injurious affection arising from the exclusion of property at 23 Kingsway Street, Upper Mount Gravatt from the Local Business zone and its inclusion in the Residential A zone in the 1987 Town Plan, for ^{redacted} be accepted subject to the deduction of the outstanding rates debt of ^{redacted} ^{redacted} from the compensation for ^{redacted}

APPROVED

27 FEB 2006

Carine Hogan

Lord Mayor

ACTION TAKEN

27 FEB 2006

TOWN CLERK
AOCP10

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
City Policy and Strategy Division

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

This matter resulted from changes made to the Town Plan for the City of Brisbane published in the Queensland Government Gazette dated 13 June 1987. At that time, ^{redacted} owned a property at 23 Kingsway Street, Upper Mt Gravatt which, under that town plan, was removed from the Local Business zone and included in the Residential A zone. He still owns the property.

To claim compensation for this change, ^{redacted} had to lodge a claim within three (3) years of the gazettal. He lodged a claim for ^{redacted} consisting of ^{redacted} for injurious affection, ^{redacted} for disturbance and ^{redacted} for interest, on 12 June 1990.

Council's assessment of compensation at that time was ^{redacted} although there is no valuation report on the file.

Council has tried on numerous occasions to negotiate a mutually acceptable resolution of this matter, however, ^{redacted} has had several bouts of ill health and a serious car accident which preoccupied him for several years. He has also stated that, because of his poor health, he has fallen behind with the payment of rates on the five properties he owns in the Brisbane City Council area. Council's Rates Section (Accounts Receivable) has agreed not to take any action to recover the outstanding rates until this claim has been resolved.

On 12 October 2005 Council requested an assessment of compensation from Realty Valuation Services (RVS). Despite the lack of relevant evidence dating back to 1987, RVS has now provided an assessment, which indicates that a loss in value in the order of ^{redacted} attributable to the change in the Town Plan at that time, was not unreasonable.

On the basis of the ^{redacted} assessment, interest totalling ^{redacted} has been calculated from the 1987 date at which the loss occurred to the end of 2005. Legal and valuation fees totalling ^{redacted} inclusive of GST have also been claimed. The total amount, based on higher assessment of ^{redacted} is in the order of ^{redacted}.

By letter dated 9 December 2005, James Byrne and Rudz, Solicitors and Notary, on behalf of ^{redacted} offered to accept the amount of ^{redacted} in full and final satisfaction of their compensation claim, including legal and valuation fees.

Due to subsequent internal discussions, further negotiations were held which have resulted in a new offer from ^{redacted}. By letter from James Byrne and Rudz dated 2 February 2004, ^{redacted} has now agreed to have the outstanding rates deducted from the compensation payment. This agreement is under protest as ^{redacted} believes he should not be paying interest on the debt from the date of the original agreement ie 9 December 2005. ^{redacted} also reserves the right to claim interest on the outstanding payment of the agreed compensation figure from this date. Based on a period of three months, this additional interest would amount to approximately ^{redacted}.

As Council charges 11% interest per annum calculated on daily rests and the interest paid on the compensation amount is calculated at the Supreme Court rate, currently 9% simple interest, this does not appear to be an unreasonable request.

redacted
currently owes redacted which will reduce the payment to him for
compensation to redacted based on the agreed figure of redacted

Acceptance of this offer is recommended.

12.0 CONSULTATION

Cr David Hinchliffe, Chairman, Urban Planning and Economic Development Committee (10/2/06)

David Askern, Manager, Brisbane City Legal Practice

Tony Chadwick, Team Leader Litigation, Brisbane City Legal Practice

Juergen Hanisch, Principal Program Officer, Strategic Planning, City Planning

Peter Haigh, Business Manager Rates Processing

13.0 IMPLICATIONS OF PROPOSAL

A long-standing claim against Council is resolved in an acceptable manner.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

The resolution of this matter will be in accordance with the Planning direction and policy of the Council at the time the claim arose ie 13 June 1987.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

redacted

Funds are to be provided from the Future Brisbane Program Budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

1. Accept the offer to settle compensation.
2. Reject the offer and attempt to reach a different resolution.

BCC PUBLICATION
10 YEAR RELEASE SCHEME

1.0 FILE NUMBER DRS/USE/H02-829493

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Water Supply and Sewerage Headworks charges for St Nicholas Nursing Home

3.0 ISSUE/PURPOSE

To determine whether a once only ex gratia payment (the amount to be approved by E & C Committee) for previous headworks charges is to be made to St Nicholas Nursing Home.

4.0 PROPOSER

Terry Hogan, Divisional Manager, City Policy & Strategy

5.0 SUBMISSION PREPARED BY

Annalie Roux, Water Services Manager, WSM, Water Resources Branch, phone 3403 5799

6.0 DATE

27/02/06

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C to make a determination

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED
27 FEB 2006
COMMITTEE SECTION

APPROVED
27 FEB 2006
Lord Mayor

M. Hogan

ACTION TAKEN

27 FEB 2006

9.0 RECOMMENDATION

TOWN CLERK

That E&C make a determination whether there is justification to make a once only ex gratia payment to St Nicholas Nursing Home in recognition of the financial impact of the introduction of increases to sewerage and water supply headworks charges (2002/2003 and 2004/2005) upon their development at 16 Appel Street, Highgate Hill. The increase of the headworks charges for the subject development between the 2002/2003 and 2004/2005 financial years is *redacted* *E&C determined to provide a rebate of 75% of this amount -* *redacted*

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

J. Hogan
CHIEF EXECUTIVE OFFICER

Terry Hogan
Divisional Manager
CITY POLICY & STRATEGY

10.0 BACKGROUND

Original Development Approval was issued for 'Multi Unit Dwelling' (Extension to Nursing Home) on 18 Oct 2002. Conditions included – sewerage headworks of redacted and water supply headworks of redacted (2002/2003 rates).

A Modification for minor changes to the approval was sought and issued 6th May 2004. The conditions of approval were updated to reflect the current headworks charge (2003/2004 rates). The revised amounts were redacted for sewerage headworks and redacted for water supply headworks.

Requests and appeals to Council for reductions to the increased headworks charges were made by St Nicholas Nursing Home.

St Nicholas Nursing Home did not meet the required criteria for headworks concessions as set down by Council and offered in 2003/2004.

Previous E&C Committee direction prohibited the possibility of granting a reduction or waiver of headworks charges for Not For Profit/Charitable organisations.

St Nicholas Nursing Home subsequently paid to Council headworks charges applicable to their development at 2004/2005 rates on 6 October 2004. These revised amounts were redacted for sewerage headworks and redacted for water supply headworks.

Water Resources Branch, City Policy & Strategy Division, were requested to review the possibility of waiver of the increased headworks charge by the Lord Mayor's Office.

Water Resources Branch is unable to find any grounds within current policy with which to justify any further refund of headworks charges.

It is therefore proposed for E&C to determine whether any such payment shall be made.

12.0 CONSULTATION

This recommendation has been prepared in consultation with the following people:

- Cr David Hinchliffe, Deputy Mayor, Majority Leader & Chairperson of the Urban Planning and Economic Development Committee – 17/02/06
- Cr Helen Abrahams, Chairperson Environment and Sustainability Committee – 16/02/06
- Cr John Campbell, Chairperson Water and City Businesses Committee – 17/02/06
- Amanda Cooper, Policy Adviser to the Lord Mayor – 17/02/06
- David Askern, Manager, Brisbane City Legal Practice – 15/02/06
- Barry Ball, Manager, Water Resources – 14/02/06

13.0 IMPLICATIONS OF PROPOSAL

The major implication of the proposal is that Council will not be acting consistently with respect to the manner in which it grants reductions or waivers of sewerage and water supply headworks charges for Not For Profit/Charitable organisations.

Many requests for a reduction or waiver of headworks charges for Not For Profit/Charitable organisations have been received, and were refused as per previous E&C Committee direction and have paid the rates applicable in Council's schedule of fees and charges.

14.0 COMMERCIAL IN CONFIDENCE

If a decision is made to grant the ex gratia payment to St Nicholas Nursing Home, this should be subject to the signing of a confidentiality clause.

15.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

As mentioned above in the Implications of the Proposal, a number of Not For Profit/Charitable organisations have been refused a reduction or waiver of sewerage and water supply headworks charges and have paid the rates applicable in Council's schedule of fees and charges.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

There is no provision in the current policy for the granting of a waiver of the increased headworks charges to St Nicholas Nursing Home.

19.0 FINANCIAL IMPACT

The financial impact of the once only ex gratia payment to St Nicholas Nursing Home is a maximum of ^{redacted}

Council's Appendix A of the Schedule of Fees and Charges lists 76 Charitable Organisations and an unspecified number of Religious Organisations listed on, all of which may seek similar relief of headworks charges.

20.0 HUMAN RESOURCE IMPACT

Nil for this application.

21.0 URGENCY

Urgent

22.0 PUBLICITY / MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve relief of headworks charges to St Nicholas Nursing Home.
The amount to be determined by E & C Committee.

Option 2: Refuse any relief of headworks charges to St Nicholas Nursing Home.

E&C to make a determination on the appropriate option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E 127/02-10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

RECEIVED

1.0 FILE NUMBER: 234/70/425(1)

27 FEB 2006

COMMITTEE SECTION

2.0 TITLE

Endorsement of Alton Twine as Australian Local Government Association representative on the Australian Bicycle Council.

3.0 ISSUE/PURPOSE

To obtain Council resolution to endorse Alton Twine as the representative of the Australian Local Government Association (ALGA) to the Australian Bicycle Council (ABC).

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy Division

5.0 SUBMISSION PREPARED BY

Alton Twine, Principal Active Transport, Transport & Traffic, x34529

6.0 DATE

20 February 2006

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C endorse Alton Twine as the ALGA representative to the Australian Bicycle Council.

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
City Police and Strategy Division

APPROVED

27 FEB 2006

Lord Mayor

[Signature]

JAC MSA
RL S

1

ACTION TAKEN

27 FEB 2006

TOWN CLERK

PAT

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Australian Bicycle Council (ABC) is part of the Australian Transport Council (ATC) and has been set up to oversee the development and implementation of the Australian National Cycling Strategy 2005-2010. The Council also acts as a jurisdictional forum providing input to Austroads on technical matters and directs research into cycling issues. Membership is comprised of an Austroads chairperson; representatives from the Australian government departments of: Transport and Regional Services, Environment and Heritage and Health and Ageing; State transport agencies; the Bicycle industry, cyclist user groups and a representative from the Australian Local Government Association (ALGA).

At the Recent Bicycle Federation of Australia conference hosted in Brisbane in October 2005, Brisbane City Council was approached by the ALGA to provide a representative to the ABC. In November 2005 the ALGA contacted Alton Twine from Transport and Traffic Branch to inform him that the ALGA had endorsed him as their representative to the ABC.

12.0 CONSULTATION

Helen Abrahams, Chairperson, Environment and Sustainability (9th December 2005)
George Pund, A/Manager Transport and Traffic (13th February 2006)

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Direct input into the Australian Bicycle Council gives Brisbane City Council a unique position in dealing with the National Cycling Strategy. Of specific concern to both the ALGA and BCC is the issue of funding for strategies detailed in the National Strategy (attached) that should not fall onto local government to provide without significant support from the State and Federal governments. Council's representation on the ABC will ensure that the voice of local government is heard with a balanced perspective on this issue.

Of benefit to BCC will be the ability for Alton to receive the latest research data coordinated by the ABC, as well as assisting in directing future research towards projects of benefit to local government. An example of this is the information recently forwarded to Alton for comment on the draft document for the prioritisation of bikeways projects. Early analysis of this document has raised concerns with the ABC to allay any cost-shifting from the State and Federal governments to local government for bikeway projects.

Alton will be required to attend ABC meetings (at least twice a year) with some contribution towards travel funding required from BCC. Alton will also receive regular updates on information relating to performance monitoring of the strategy. He will report to the ALGA through David Anderson, Director of Transport Policy.

This association will also serve to strengthen ties between the ALGA and BCC and will also give BCC a voice in the ALGA transport policy portfolio.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This representation enforces the BCC commitment to Clean and Green transport and an Accessible City by allowing BCC to be at the forefront of policy development in this area. The ABC is a forum to raise issues important to BCC's corporate plan and have them considered at a national level.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Positive environmental impact by facilitating increased travel by clean and green modes.

17.0 POLICY IMPACT

Consistent with Council policies on Clean and Green Transport.

18.0 FUNDING IMPACT

Funding impact will be minimal and limited to funds for a maximum of two interstate meetings per year. Funding is available to cover this (approximately \$4000) through Promoting Active Travel (GL10413487070000063500000).

19.0 HUMAN RESOURCE IMPACT

Minimal. Alton will be required to attend meetings, teleconferences and report findings. There is no other impact on BCC human resources.

20.0 URGENCY

Not urgent

21.0 PUBLICITY/MARKETING

There are no additional costs for publicity or marketing.

22.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Modify the recommendation.

Option 3: Not approve the recommendation

Option 1 is the preferred option

E C27/02-12

RECEIVED

27 FEB 2006

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Ex Gratia payment of ^{redacted} for 2 Indigenous Leaders to attend United Nations (UN) Conference in New York, USA

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek funding for ^{redacted} young leaders within Brisbane's Indigenous community, who have been invited to participate in the UN World Youth Leadership Conference in New York, March 12 - 26th 2006. This funding will support accommodation expenses and travel costs associated with this conference.

3.0 PROPONENT

Margaret Allison, Divisional Manager, Customer & Community Services

4.0 SUBMISSION PREPARED BY

John Armstrong, Manager, Blak Business Smart Business Hub - x35571

5.0 DATE

23 February 2006

ACTION TAKEN

27 FEB 2006

6.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

TOWN CLERK

BHM

7.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

That E&C grant approval for an ex gratia payment of ^{redacted} be made to ^{redacted} towards accommodation expenses and travel costs for their attendance to the UN World Youth Leadership Conference in New York in March 12 - 26th 2006.

10.0 BRANCH MANAGER

DIVISIONAL MANAGER

APPROVED

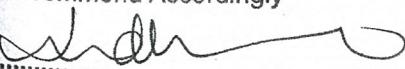
27 FEB 2006

Lord Mayor

Graeme Jones
Manager
COMMUNITY DEVELOPMENT SERVICES

KF
Margaret Allison
Divisional Manager
CUSTOMER & COMMUNITY SERVICES

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

redacted

are young Indigenous Leaders and Community Workers in the Indigenous Communities of Brisbane. They have been invited to participate in the UN World Youth Leadership Conference in New York from March 12 - 26th 2006.

redacted

are young Aboriginal men of the Kullali, Wakka Wakka and Gubbi Gubbi peoples nations of South East & South Western Queensland. They are both deeply grounded in the Indigenous community and work predominantly but not exclusively with young Indigenous people, elders and leaders. They also work cross culturally with a broad range of non-Indigenous government agencies, non-government agencies and individuals to bring about socially just and sustainable outcomes.

redacted

have been invited to present their vision and model for creative futures for young Indigenous people at this conference. The model represents a multifaceted, multi-arts and multimedia approach for service provider organisations that work with Indigenous and marginalised youth.

redacted

The models of practice demonstrated by ~~redacted~~ have been recognised by Drug Arm and Red Cross. ~~redacted~~ achievements have also been nationally recognised through a NAIDOC Youth Achiever Award for commitment to social justice. This award also recognised ~~redacted~~ work concerning the right for young Indigenous people to have access to their culture (especially those growing up in urban settings), cultural retrieval, cultural maintenance and cultural evolution. Cultural evolution refers to creatively using contemporary tools and approaches to bring about just and sustainable futures for Indigenous people.

To attend this conference, both attendees require financial assistance to cover accommodation and associated expenses. These expenses would total ~~redacted~~ allowing ~~redacted~~ for each attendee.

redacted

have secured \$5,000 from the Pam Byde Bequest administered by the Quakers to cover the cost of airfares but are still seeking further sponsorship to meet accommodation cost and travel whilst in New York.

redacted

Accommodation bookings have been made for both at the New York International YMCA in Manhattan. This accommodation is both the most affordable, and the closest to the conference (US\$80 p/p/night x 12 nights).

On their return ~~redacted~~

will have enhanced their networks internationally, raised the profile of the work being undertaken in Indigenous communities of Brisbane and acquired skills and tools for their further work.

12.0 CONSULTATION

Civic Cabinet

Kelly McKellar-Nathan, A/Senior Indigenous Policy Officer, City Life
Cindy Sinclair, Indigenous Community Development Officer,
Community Development Services

All consulted are in agreement with the recommendation

13.0 IMPLICATIONS OF PROPOSAL

The impact on the various programs operating within the Indigenous community, particularly those of a youth focus, will be substantial as the networks and skills ^{redacted} will obtain will have immediate applications within the Brisbane community.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This proposal is in line with the Brisbane City Council Indigenous Aspirations Strategy, which aims to develop the capacity of leaders within the Indigenous Community

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

^{redacted} ex gratia payment to cover accommodation and associated travel expenses

Discretionary finding has been identified within Community Development Services under 1.14.2100.010.922.000.628.000.628.000.00

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent

The conference commences on 12 March, therefore urgent consideration of this proposal is requested.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: That E&C approve the recommendation.

Option 2: That E&C does not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER

204/148
X.REF.....
24 FEB 2006
INFORMATION MANAGEMENT
ATTACH No. A /

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Brisbane City Council's approach to prioritising the repair of water leaks and bursts.

RECEIVED

27 FEB 2006

3.0 ISSUE/PURPOSE

To seek E&C endorsement on the current practice and approach to prioritisation for the repair of leaks and bursts

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy
Jim Reeves, Divisional Manager, Brisbane Water

5.0 SUBMISSION PREPARED BY

Julie McLellan, Principal Program Water Resource Policy and Planning, Water Resources (PPS) ext 39137

ACTION TAKEN

27 FEB 2006

TOWN CLERK

PPS

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATIONS

That E&C endorse the following:

- The level of discretion applied to determine priority for repair of water leaks and bursts
- The current business practices for the prioritisation of the repair of water leaks and bursts
- The public is made aware of the prioritisation criteria used and response actions
- A review of the incident notification procedures is undertaken to include key stakeholders for incidents of significance or high visibility
- The CEO remind all Council employees of their responsibility to report leaking or burst water mains
- That the public be asked, in this period of drought, to notify Council when they observe leaks or bursts and that Contact Centre scripting fully advises callers of the likely response times according to category of work.
- That customer research be carried out to validate appropriate service levels and response procedures

10.0 DIVISIONAL MANAGER

This policy is approved as an interim policy pending the results of the review into Brisbane Water being undertaken by an external consultant by [unclear].

Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY

Jim Reeves
Divisional Manager
BRISBANE WATER

APPROVED

27 FEB 2006

John [unclear]
Lord Mayor

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In light of recent Courier Mail articles around response time and prioritisation of repairs to water leaks and burst water mains, as well as the increasing awareness of the community on the topic, it has been requested by the CEO that an E&C submission be prepared to outline the current practice of prioritisation for water main repairs for endorsement or amendment.

In the overall context the following capital initiatives are concurrently being implemented with increased responsiveness to bursts and leaks:

- Burst Main Replacement Program	\$3.5m/yr
- Water Supply Service Capacity Improvement	\$5.75m/yr
- Leakage and Pressure Management	\$5.4m/yr

All of these initiatives and most importantly leakage and pressure management will assist in managing the incidence of bursts and leaks and subsequent water losses.

Current Practice of Prioritisation for Water Main Repairs

Brisbane Water (BW) aims to provide a practical and a responsible approach to reactive work by managing water network leaks and bursts in a best value environment. The current approach is that upon Council being notified, work is logged and immediately dispatched to BW. All bursts, leaks and faults are then attended to on site by a Field Response Officer and assessed against the following criteria.

- Customer service and impact, ie; impact on customers such as industrial areas, shopping strips, schools, hospitals and time of day etc
- Quantity of water being lost
- Public risk, ie; traffic impacts, etc
- Property damage, ie; flooding of private property, etc, and
- Value for money, (less of a consideration during drought) ie; repair during ordinary hours, not overtime if possible, but is very much dependent on the above

Field Response Officers are available 24x7 and use the above criteria to reassess the original diagnosis and priority allocated to the work from Brisbane City Council's Contact Centre. This field based assessment assists in prioritising the repair of faults so that resources are allocated to the most urgent repairs first. Field practice is to reduce leakage wherever practical by partially closing valves so that environmental, customer service impacts and water loss is minimised.

The prioritisation outlined below helps the Contact Centre in its original diagnosis. The Contact Centre operate from detailed scripts where they ask a series of questions which help them assign the most appropriate priority. This is then either supported or the priority changed once the on site inspection by the Field Response Officer has taken place.

CRITERIA FOR PRIORITISATION

(A) High Impact / Risk (A1)

This category typically includes burst water mains irrespective of pipe size where the supply to multiple properties is interrupted, large amounts of water being lost, water discharge from the failure may be carrying sediment into the receiving waterways or causing damage to private property or causing a public risk to traffic or pedestrians. Typically this category is high visibility.

Brisbane Water's aim is to respond to these failures within 1 hour and restore supply within 5 hours.

On average 125 per/month

(B) Medium Impact / Risk (A2)

This category typically includes broken water services or faulty water meters which have the potential to leave individual residential customers without water but may also include incidents of dirty water where water mains may require immediate flushing to restore the quality of water supply.

Brisbane Water's aim is to respond to these failures within 2 hours and rectify the problem within 24 hours.

On average 286 per/month

In summary, all significant leaks are repaired within 24 hours.

(C) Low Impact / Risk (A3)

This category typically includes minor leaks on water mains, reticulated water services and water meters, that is, minimal water is being lost, the fault is not affecting the continuity of service to customers, not causing property damage, public or environmental risk.

It is these leaks which usually receive media and customer attention.

Brisbane Water's aim is to respond to these failures within 24 hours and complete repairs within 3 days.

On average 745 per/month

DROUGHT RESPONSE

As a result of the drought, two initiatives have been implemented:

Medium impact (A2) - planned water mains flushing program ceased when restrictions were invoked.

Low impact (A3) – Response to failure under Level 1 restrictions was 5 working days but has been changed to 3 days once Level 2 restrictions were invoked. This is an internal target.

CONSTRAINTS

In prioritising the repair of minor leaks Brisbane Water has to balance the amount of water being lost with the expectations of the community at large. The community has differing needs and expectations and a judgement call is made on each. Key constraints are outlined below:

- **Traffic considerations** may effectively limit access to the repair site to night time or weekend time slots. On occasions road and lane closures are not possible and co-ordination with the relevant traffic departments is necessary.
- **Obligations under current practice** to maintain supply to **commercial and industrial customers** wherever practicable during business hours. Restaurant and cafe precincts require water for their daily trade; therefore, if the leak is minor Brisbane Water attempts to undertake repairs without disrupting these businesses. Other industrial customer's machines and production runs cannot be stopped without damaging the product and staff have to be sent home due to the disruption. The consequences of interrupting supplies to such premises when deferral of repairs could expose Council to financial claims, for loss of product (food processes), disruption to business, loss of revenue etc, as well as the need to re-build the relationship with these customers.
- **Obligations under current practice** to maintain supply to **educational and medical facilities**, such as kindergartens, primary schools etc, as well as medical establishments like day patient facilities and hospitals etc. Schools send the children home if the water will be off for more than 2 hours, requiring teachers to call parents to pick up their children. The consequences of interrupting supplies to such premises when deferral of repairs is possible exposes Council to financial claims for disruption to business etc, as well as the need to re-build the relationship with these customers.
- **EPA limitations** on noise generated by repair work between 7.00pm and 7.00am on Monday to Saturday and before 8.00am on Sundays. Council has an exemption for emergency work (A1 and A2). However with A3 (minor leaks) which is not emergency work, Brisbane Water is breaching the EPA requirements.
- **Customers have a low tolerance** to having their water supply interrupted during peak times (6.00am – 9.00am and 4.00pm – 7.00pm) for non-urgent (A3) repair work due to these being the times when they are preparing to go to work or preparing the evening meal.
- **After hours call out** of work teams can generate resource shortage the following day through statutory rest pauses (10 hour breaks) and application of fatigue management guidelines.
- **Resource limitations**, where leaks are of a minor nature (A3) they are prioritised and repaired once the most urgent repairs have been completed. Shutting off watermains in such instances (A3) where the loss of water is minimal etc will result in customers being without water for long durations.

- *Ability to identify source of minor leaks* (at times hundreds of metres away), requiring in some instances, many days of investigation to identify the location of the leak to effect repairs.
- *Minor leaks may be private* which requires Brisbane Water to make contact with the property owner and request they undertake repairs. Brisbane Water follows up to ensure repairs have been carried out within 10 days and informs DRS to take action if repairs have not been completed.

IMPLICATION OF CHANGE

If current practice was to change and Council's response was to turn the water off immediately it is notified of a water leak or burst main there would be significant social and economic implications within the community. For example; a main break on a line supplying a hospital, kindergarten or school requires several hours notification before water supply can be shut off. Similarly, a production line using water also needs several hours notification before water is shut off to give them time to shut down equipment.

No change to current practice for repairing water leaks and burst mains is recommended.

COMMUNICATION

Customer/Community

Current practice is about managing customer expectations and community perception, while at the same time complying with legislative requirements and reducing water loss. Council relies heavily on the public to inform its call centre of leaks and bursts. Once notified the work is logged and an assessment of the leak or burst undertaken.

It is recommended that Council informs the community of the criteria used and how a water leak or burst water main is assessed.

Internal Communication

When a decision is made to defer a repair due to the constraints outlined above, the decision is escalated to a supervisor for review. There is then the opportunity to either support the decision, or put in place alternative arrangements if possible.

It is recommended that a review be undertaken into incident notification procedures to include key stakeholders for incidents of significance.

12.0

CONSULTATION

Councillor John Campbell, Chairman Water & City Businesses Committee

Councillor Helen Abrahams, Chairperson Environment and Sustainability Committee

Councillor Jane Prentice, Shadow Chairperson, Water & City Businesses Committee

Jude Munro, Chief Executive Officer

Jim Reeves, Divisional Manager, Brisbane Water

Barry Ball, Manager, Water Resources

George Theo, Manager, Network Services, Brisbane Water

13.0 IMPLICATIONS OF PROPOSAL

Media campaign to inform the public.

Dependent on outcome of review of internal communication strategy

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Customers will be impacted if current business practice was to change and water supply shut off with little or no warning, rather than at a more convenient time. As noted above, there may be safety implications and potentially loss of production.

Under current practice, customers are advised of the need to shut off their water supply and the reason for doing so.

It would be appropriate, in this period of heightened sensitivity on water, to request the public to notify Council when they observe any leaks or bursts. It would also be advisable that the public be made aware of the prioritisation process and the aim to provide a practical and a responsible approach to responsive work by managing network leaks and bursts in a best value environment.

In addition a message be drafted for issue by the CEO to all Council employees reminding them of their responsibility to report leaking or burst water mains immediately to the Contact Centre.

17.0 ENVIRONMENTAL IMPACT

Current practice seeks to minimise environmental impacts and water loss due to leaks.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Any changes to current business practice will incur an increase in budget requiring more vehicles and maintenance crews to respond to leaks and bursts, or the redirection of current funds.

20.0 HUMAN RESOURCE IMPACT

Any changes to current business practice will require more resources as more maintenance crews will be required to respond to leaks and bursts, or the redirection of current resources. It will also require more management resources to prioritise, dispatch and manage work flows.

Dependent on the outcome of the internal communication review, there will be a cost imposition to Council in providing this additional information.

21.0 URGENCY

Urgent

To manage customer and community perception/expectations.

22.0 PUBLICITY / MARKETING STRATEGY

Review of the drought marketing and communications strategy to identify if/how we are meeting customer expectations.

Simple communication exercise advising the public of prioritisation criteria and how/when a leak or burst will be attended to.

In all communication the drought key messages will remain consistent.

An example of key messages to be communicated to the public is attached in appendix "A".

That Customer research be carried out to validate appropriate service levels and response procedures for the approach to leaks and burst mains.

23.0 OPTIONS

1. That the level of discretion applied and current business practice to prioritising the repair of leaks and bursts remains the same, that the public is made aware of these practices and that the incident notification procedure is reviewed to include key stakeholders
2. Review current businesses practices for prioritising the repair of leaks and bursts.

Option 1 is the preferred option

1.0 FILE NUMBER: 295/6/39

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Catchment Coordinators - Norman Creek Catchment Coordinating Committee

3.0 ISSUE/PURPOSE

To recommend an ex-gratia payment to the Norman Creek Catchment Coordinating Committee for Catchment Coordination services.

4.0 PROPOSER

Terry Hogan, Divisional Manager, City Policy and Strategy

RECEIVED

27 FEB 2006

5.0 SUBMISSION PREPARED BY

COMMITTEE SECTION

Patrick Bourke, Senior Program Officer, Water Resources (SWPOP)

ACTION TAKEN

27 FEB 2006

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

SWPOP

For E&C approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR ORDINANCE?**

Not applicable

9.0 RECOMMENDATION

That E&C approve an ex-gratia payment of ^{redacted} be made for the 05/06 financial year to the Norman Creek Catchment Coordinating Committee (N4C) for the delivery of catchment coordination services within the Norman Creek catchment as set out in Attachment A.

*E&C would like to see this implemented in the
same manner as the B4C arrangements*

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
City Policy and Strategy

APPROVED

27 FEB 2006

Columba Curran
Lord Mayor

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION
10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Council has for some time endeavoured to deliver a suitable outcome with the Norman Creek Catchment Coordination Committee (N4C) to deliver a catchment coordinator for the group.

There have been a number of models proposed to deliver this outcome including a contract, council employee, and use of the community grants.

The N4C has now expressed a view to Council that they would like to fund a coordinator through an ex-gratia payment. The group has written to Council and has set out the activities and expected outcomes as well as the costs of their preferred model. The outcomes include:

- Setting up networks and communication links with stakeholders;
- Building capacity within the catchment group;
- Initiating innovative partnerships with external and corporate bodies;
- Sourcing additional funds to maximise delivery of catchment outcomes; and
- Assisting groups and individuals to deliver strategic and on-ground outcomes

The model of a group employing its own catchment coordinator is not the model selected or preferred by the majority of catchment groups within Brisbane.

Adequate funding for this proposal has been provided within the 2005/2006 budget papers.

Based on an on-going assessment of employment models it is considered that the most appropriate mechanism to initiate the catchment coordinator engagement with the N4C would be through an ex-gratia payment that is linked to a set of outcomes as mentioned in their letter.

The group has the necessary expertise to manage the ex-gratia payment.

12.0 CONSULTATION

This recommendation has been prepared in consultation with the following people:

- David Askern, Manager, City Legal;
- Barry Ball, Manager, Water Resources;
- Hayden Wright, Manager, CEOs Office

13.0 IMPLICATIONS OF PROPOSAL

The provision of an ex gratia payment to the Norman Creek Catchment Coordination Committee for catchment coordination services will:

- Meet the expectation of the Norman Creek Catchment Coordinating Committee (N4C).
- Provide simplicity in the delivery of the Program for the N4C.
- Enable the N4C to establish a catchment coordinator in the catchment.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

This proposal meets the expectations of the Norman Creek Catchment Coordination Committee.

17.0 ENVIRONMENTAL IMPACT

This is a positive opportunity for the Norman Creek Catchment Committee to become more self-sufficient and sustainable in the longer term, allowing them to collaborate with Council to deliver positive environmental outcomes for the Clean and Green program.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Adequate funding was provided in the 2005/2006 budget documentation.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent. Community expectation is high.

22.0 PUBLICITY/MARKETING

Budget allocations were published in the Council Budget Documentation under Program 9 Water Resources – Creek Catchment Coordinators.

23.0 OPTIONS

That E&C approve one of the following options:

1. Approve recommendation
2. Not approve recommendation

Option 1 is preferred.