

E&C RESULTS – 3 DECEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
03/12-01 M	240/7-2006/2007	OLMCEO	Contracts to Provide Professional Services – Report for September 2007.	Yes
03/12-02	204/86-R(5)	City Policy & Strategy	Funding for the BCC and Eden Project Partnering Agreement Pilot.	Withdrawn
03/12-03 M	12/51-L07(1)	OLMCEO	Overseas Travel: 2008 Kaoshiung Lantern Festival, Kaohsiung Taiwan.	Yes
03/12-04 M	204/6(16/P10)	MIPO	Monthly Project Report - October 2007	Yes
03/12-05 M	364/121/2-QA350/380	OLMCEO	Stores Board Submission for the Provision of new Bus Depot (Willawong).	Yes
03/12-06	264/170/1	City Policy & Strategy	2012 Targets for Greenhouse Emissions from Brisbane Homes.	Withdrawn
03/12-07 M	243/85-80086-2007/2008	OLMCEO	Stores Board Submission for the Supply & Delivery of General hardware, Bagged Cement, Timber and Paint.	Yes
03/12-08 R	264/125(2)	City Policy & Strategy	Brisbane Invasive Species Management Plan 2007-2011.	Yes
03/12-09 M	243/7-V(38)	OLMCEO	Stores Board Submission for the Provision of Shelf-ready library material (Book, Non-book and Serial).	Yes
03/12-10 R	Walk In	OLMCEO	Oversight of Council Consultancy Contracts by Council Special Committee	Yes, Amended
03/12-11 R	Walk In 288/20-39B	CCSD	Review of delegations – Environmental Protection (Water) Policy 1997.	Yes
03/12-12 R	Walk In 364/15/75	Strategic Procurement	Newstead Riverpark – Third Deed of Variation of Umbrella Agreement – Settlement of Remediation Dispute	Yes Amended
03/12-13 R	Walk In (3)456/65	OLMCEO	Amendment to first ordinary meeting of Council following the Summer Recess 2007-08 and to the Elections Recess 2008.	Yes

Present – Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H J Abrahams, V newton, G M Quirk, K Flessler, C E Bermingham.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 240/7-2006/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for September 2007

3.0 ISSUE / PURPOSE

To seek E&C approval for the consultancies commissioned in September 2007

4.0 PROPONENT

Hayden Wright, Executive Manager, Chief Executive's Office

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO, Office of the Chief Executive, Ext 36486

6.0 DATE

14 November 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of September 2007 as attached.

10.0

Hayden Wright
Executive Manager, Chief Executive's Office
Office of the Lord Mayor and the Chief Executive

APPROVED

DEC 3 2007

Lord Mayor

Provided the Lord Mayor & Shadow Chairperson are supportive, this submission may proceed to E&C for decision -

[Signature]
23/11/07

I Support / Reject the Recommendation(s).

If Reject - please state reasons:

RECEIVED
03 DEC 2007
COMMITTEE

ACTION TAKEN

03 DEC 2007

TOWN CLERK

PAMCEO

Councillor Kim Flesser
Chairperson, Finance Committee

/ / 2007

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$2,000,760.74 during the month of September 2007 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

16.0 CUSTOMER IMPACT

As addressed by Divisions.

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

Compliance with reporting request.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Consultancy Accounts.

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

N/A

23.0 OPTIONS

N/A

12/51-1/27(1)

1.0 FILE NUMBER: E&C 00-037

X.REF.....

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE/ 2007

2.0 TITLE

INFORMATION MANAGEMENT

Overseas Travel: 2008 Kaohsiung Lantern Festival, Kaohsiung, Taiwan.

3.0 ISSUE/PURPOSE

To seek E&C approval for Mr Peter Rule, Manager, Lord Mayor's Administration Office and Ms Judy Liu, Team Leader International Collaborations to travel to Kaohsiung, Taiwan from 15-19 February 2008.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

ACTION TAKEN

03 DEC 2007

5.0 SUBMISSION PREPARED BY

Judy Liu, Team Leader International Collaborations, Lord Mayor's Administration Office, ext 36026

TOWN CLERK

CMIRC

6.0 DATE

6 November 2007

RECEIVED

03 DEC 2007

APPROVED

03 DEC 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

COMMITTEE SECTION

[Signatures]
Lord Mayor
K-L
C93

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C grant approval for Mr Peter Rule, Manager, Lord Mayor's Administration Office and Ms Judy Liu, Team Leader International Collaborations to travel to Kaohsiung, Taiwan from 15-19 February 2008, to participate in the 2008 Kaohsiung Lantern Festival at an estimated cost of \$8,800.

10.0 DIVISIONAL MANAGER

CHAIRPERSON

I Support / Reject the recommendation.

If reject, please state reasons.

[Signature]
Hayden Wright
Executive Manager,
Office of the Chief Executive

Provided the Lord Mayor & Hayden Chairperson agree, this submission may proceed to E&C for decision.

K-L 23/11/07

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Brisbane has been invited by its Sister City of Kaohsiung to attend the 2008 Kaohsiung Lantern Festival, to be held from 15-19 February 2008 (Copy of invitation attached). The Festival is organised and sponsored by the Kaohsiung City Government.

The Kaohsiung Lantern Festival is one of the most significant traditional festivals that are held annually, attracting approximately five million visitors. At this cultural festival, numerous lanterns and fireworks will be displayed along the banks of the Kaohsiung Love River. Brisbane has previously participated in the festival in 2004 and 2006.

Other cities expected to attend the Festival include: Seattle (USA), Portland (USA), Busan (Korea), Vancouver (Canada), Ulaanbaatar (Mongolia), Kanagawa (Japan) and Hachioji (Japan).

12.0 CONSULTATION

Mr Cris Anstey, Chief of Staff, Lord Mayor's Office
Mr Hayden Wright, Executive Manager, Office of the Chief Executive
Mr Bob Hunt, International Relations Manager
Mr Jim Sheu, Chair, Brisbane-Kaohsiung Sister City Committee
Mr Henry Chen, Deputy Chair, Brisbane-Kaohsiung Sister City Committee

All are in agreement with the recommendations.

Councillor Flessner, Councillor de Wit and Fiona Procter, Policy Adviser, Lord Mayor's Office, have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Brisbane's participation in the 2008 Kaohsiung Lantern Festival will serve to further strengthen the Sister City relationship with Kaohsiung and support the growth and development of Brisbane's international profile.

Kaohsiung supported the 2007 Asia Pacific Cities Summit held in Brisbane in September this year with a Vice Mayoral delegation and an indigenous performance group. As a result, it is important for the ongoing Sister City relationship with Kaohsiung that Brisbane support the single most important event hosted by Kaohsiung City Government each year.

This visit will further reinforce the strong Sister City ties, as well as provide a platform for future business and economic links between the two cities.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 VISION/CORPORATE PLAN IMPACT

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international cities and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Kaohsiung City Government will cover accommodation, meals and local transportation costs for Mr Rule, as well as meals and local transportation costs for Ms Liu during their stay in Kaohsiung.

Business Class Airfare (\$3200 each) x 2 people \$6400

Accommodation cost (\$200 per night one person) x 4 nights \$800

Other Incidental Expenses (travel doctor, council advance etc) \$1600

Total travel costs of approximately \$8,800 will be funded from the Sister Cities vote code: 1.01.1510.226.813.000.628.152.00.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. To allow for travel arrangements to be made.

22.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

23.0 OPTIONS

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option

BCC 10 YEAR PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C03/12-04

1.0 FILE NUMBER: 204/6(16/P10)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – October 2007

EMMIPD
ACTION TAKEN
3 DEC 2007

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Projects.

TOWN CLERK

4.0 PROPONENT

Scott Stewart, Executive Manager - Major Projects, 3403 7652.

RECEIVED
3 DEC 2007

5.0 SUBMISSION PREPARED BY

Chris Mead, A/Divisional Manager, Corporate Services, 3403 4577.

SECTION

6.0 DATE

27th November 2007

APPROVED
3 DEC 2007

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

Lori Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

I Recommend Accordingly

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

CHIEF EXECUTIVE OFFICER

10.0 DIVISIONAL MANAGER

CHAIRPERSON _____

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******OCTOBER 2007 UPDATE******* heading.

12.0 CONSULTATION

Individual project reports are compiled by Project Reporters, in consultation with the relevant Project Managers, Program Managers/Business Unit Financial Controllers, Divisional/Executive Managers and Branch Managers.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for October 2007.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 364/121/2 - QA350/380

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for the Provision of new Bus Depot (Willawong).

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval to enter into a Contract with Laing O'Rourke Australia Construction Pty Limited for the provision of the construction and commissioning of the new Willawong Bus Depot.

4.0 **PROPONENT**

Hayden Wright, Acting Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division

APPROVED

3 DEC 2007

6.0 **DATE**

28 November 2007.

[Signature]
Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

[Signature]
con
CRB

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

RECEIVED

ACTION TAKEN

13 DEC 2007

13 DEC 2007

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

SECTION

TOWN CLERK

[Signature]

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

[Signature]
Hayden Wright
Acting Chief Executive Officer

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 28 November 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V80036 – 07/08	Provision of the Construction and commissioning of the new Willawong Bus Depot	Referred by the CEO

12.0 CONSULTATION

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E & C 03 / 12 - 07

1.0 **FILE NUMBER:** 243/85-80086-2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for the Supply & Delivery of General Hardware, Bagged Cement, Timber and Paint.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan for the Supply & Delivery of General Hardware, Bagged Cement, Timber and Paint.

4.0 **PROPONENT**

Hayden Wright, Acting Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division.

6.0 **DATE**

28 November 2007.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Hayden Wright
Acting Chief Executive Officer

BCO 10 YEAR RELEASE SCHEME

ACTION TAKEN

03 DEC 2007

RECEIVED

TOWN CLERK

03 DEC 2007

APPROVED

03 DEC 2007

Lord Mayor

[Handwritten signatures and initials]

CMCRM

11.0 BACKGROUND

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 28 November 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A80086-07/08	Supply & Delivery of General Hardware, Bagged Cement, Timber and Paint.	Within E&C Delegation

12.0 CONSULTATION

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C03/12-09

1.0 FILE NUMBER: (243/7-V(38))

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Stores Board Submission for the Provision of Shelf-ready Library Materials (Book, Non-book and Serial).

3.0 ISSUE/PURPOSE

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan in relation to the Provision of shelf-ready library materials (book, non-book and serial).

4.0 PROPONENT

Hayden Wright, Acting Chief Executive Officer

5.0 SUBMISSION PREPARED BY

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division.

6.0 DATE

28 November 2007.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Hayden Wright
Acting Chief Executive Officer

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCO 10 YEAR RELEASE SCHEME

RECEIVED TOWN CLERK
3 DEC 2007

RECEIVED TOWN CLERK
3 DEC 2007

COMMITTEE SECTION APPROVED

8 DEC 2007

Lord Mayor
[Signatures]

[Signatures]
C&S

11.0 BACKGROUND

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 28 November 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A80086-07/08	Provision of Shelf-ready Library Materials (Book, Non-book and Serial).	Within E&C Delegation

12.0 CONSULTATION

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 10 DECEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
10/12-01 M	264/99/2	City Policy & Strategy	Queensland Government Discussion Paper – 'Environmental Offsets'	Yes
10/12-02 M	392/43/2-2007/2008(1)	City Policy & Strategy	2007/2008 Environmental Grants – Allocation 1	Yes
10/12-03 M	392/65/2-2007/2008(1)	Customer & Community Services	Community Grants Program (inc. Lord Mayor's Sustainability Grants) 2007/2008 – Round 1	Yes
10/12-04 M	204/74/3(1/P2)	Brisbane Water	Dissolution of the Brisbane Water Business Unit Advisory Board	Yes
10/12-05 R	243/50-46/99/2000(A2/P4)	Corporate Services	Deletions, additions and variations to authorized cheque signatories	Yes
10/12-06 M	485/63/12(19)	Corporate Services	Stores Board Submission regarding Classes of Contracts for Council's CitySmart Initiatives	Yes Amended
10/12-07 R	376/6/40(P4)	Corporate Services	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (November 2007)	Yes

Present – Lord Mayor, Campbell Newman, D B Hinchliffe, G M Quirk, H J Abrahams, V Newton, K Flesser, C E Bermingham.

**BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER

264/99/2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Queensland Government Discussion Paper - 'Environmental Offsets'

3.0 ISSUE/PURPOSE

To seek E&C approval to make a submission on the recently released Queensland Government discussion paper concerning 'Environmental Offsets' proposals

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy & Strategy

5.0 SUBMISSION PREPARED BY

Stacey McLean, Senior Program Officer Biodiversity Planning, Natural Environment & Sustainability, ext 39902

6.0 DATE

10 December 2007

APPROVED

10 DEC 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

[Signature]
Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

[Signatures]
KJ
CJB

9.0 RECOMMENDATION

That E&C:

- (a) endorse the key issues identified in the draft submission to the Queensland Government at Attachment 1; and
- (b) grant approval to make a submission via the Chief Executive Officer to the Queensland Government on the issues as outlined.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I Support / Reject the Recommendations.

If Reject - please state reasons:

ACTION TAKEN

RECEIVED

10 DEC 2007

10 DEC 2007

TOWN CLERK
SPOB

COMMITTEE SECTION

[Signature]
Terry Hogan
Divisional Manager
City Policy & Strategy

[Signature]
Cr Helen Abrahams
Chairperson
Environment & Sustainability Committee

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

*If Lord Mayor & Helen Abrahams
if you can this submission is sent to
E&C by letter 29/11/07*

11.0 BACKGROUND

On 22 October 2007, Premier Anna Bligh and Andrew McNamara, Minister for Sustainability, Climate Change and Innovation, released a discussion paper on a proposed Queensland Government Environmental Offsets Policy (including the implementation entity Green Invest).

Both of these initiatives are designed to strike a balance between ecologically sustainable development and protecting Queensland's unique environmental values.

The State Government has proposed that the Environmental Offsets Policy be an overarching framework for the inclusion of offsets in Queensland's existing development framework.

Green Invest is intended to help development occur without a net loss to the environment by assisting business to identify and take action to protect similar areas of land elsewhere. The initial focus of Green Invest will be on offsets required under the Vegetation Management Act 1999 and the Nature Conservation (Koala) Conservation Plan 2000. However, in the longer term it may also deal with water, biodiversity and carbon offsets.

Both programs are expected to be up and running by mid 2008.

The discussion paper was initially released for comment by 30 November 2007. An extension until 14 December 2007 has recently been obtained through the Council of Mayors Environment Management Technical Working Group.

The Natural Environment and Sustainability Branch has already commenced preparation of a vegetation offsets policy for consideration as part of a package of measures to arrest and reverse the current native vegetation loss rates and progress towards the Vision 2026 target of 40% natural habitat cover for mainland Brisbane.

12.0 CONSULTATION

The following have been consulted specifically in the course of preparing this submission:

Cr Helen Abrahams, Chairperson, Environment & Sustainability Committee – 29/11/2007
Cr Geraldine Knapp, Shadow Spokesperson, Environment & Sustainability Committee – 30/11/2007
Nick Clarke, Manager, Natural Environment & Sustainability – 26/11/2007
Michael Papageorgiou, Manager, City Planning – 26/11/2007
Julie McLellan, Acting Manager, Water Resources – 26/11/2007
Paul Grove, A/Manager, City Property – 26/11/2007
Diane Quinn, Brisbane City Legal Practice – 26/11/2007
Matt Tapsall, Lord Mayor's Policy Advisor – 28/11/2007

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A submission on the discussion paper is essential to ensure that issues specific to Brisbane are adequately considered and that Brisbane City Council continues to be appropriately involved in the development of these significant initiatives.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

An appropriately constructed and executed environmental offsets policy can contribute substantially to the Living in Brisbane 2026 Vision for a green, biodiverse city, by contributing to the restoration of significant habitat and ecological corridor linkages within the city's green space network. Importantly, it can contribute to the achievement of 40% natural habitat cover in Brisbane through re-instatement of natural vegetation.

16.0 CUSTOMER IMPACT

A submission is necessary to address key issues for the City of Brisbane presented by the current draft Queensland Government proposal. Key issues include:

- There needs to be consistency between the existing offset policy for vegetation management and the overarching policy proposed in the Discussion Paper.
- There needs to be consistency between the proposed offset policy and the draft policy proposed by the Australian Government under the *Environment Protection and Biodiversity Conservation Act*.
- Amendments to the *Integrated Planning Act* are required to provide a strong legislative basis for implementation of environmental offsets.
- Expected role of local government in delivery, including resourcing implications, are unclear.
- Role of local government in identifying receiving areas is essential but currently not acknowledged.
- Nature of the Green Invest facility and benefit to local government is unclear.

17.0 ENVIRONMENTAL IMPACT

Environmental offsets are a measure of last resort, to be applied when all prudent and feasible measures have been exhausted in protecting significant environmental assets. This recognises the principle of protecting such assets in situ in the first instance and that protection is the most cost effective solution.

However, where development is to occur in the interest of overall community benefit, offsets provide a measure for maintaining and contributing to our long term vision for the city.

18.0 POLICY IMPACT

Natural Environment and Sustainability Branch presented a number of programs required to achieve the 40% natural habitat target at E&C Strategy on 17 September 2007. It was foreshadowed at that presentation that offsets would be one of the policy instruments required to achieve the corporate target.

If endorsed, the principles and approaches proposed in the Brisbane City Council submission would form the basis of an interim policy to be further developed in 2008.

19.0 FINANCIAL IMPACT

Nil. No financial commitments are made in the submission.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

To meet the State Government's extended deadline of 14 December 2007 for the submission of comments on the discussion paper.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Grant approval to make submission, as outlined in Attachment 1, on the recently released discussion paper concerning Queensland Government 'Environmental Offsets' and 'Green Invest' proposals as at Attachment 2.

Option 2: Grant approval to make submission, as outlined in Attachment 1, on the recently released discussion paper concerning Queensland Government 'Environmental Offsets' and 'Green Invest' proposals as at Attachment 2, with modification.

Option 3: Not grant approval to make submission, as outlined in Attachment 1, on the recently released discussion paper concerning Queensland Government 'Environmental Offsets' and 'Green Invest' proposals as at Attachment 2.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2007/2008 Environmental Grants – Allocation 1

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for the allocation of funding for the 2007/2008 Environmental Grants – Allocation 1 as per Attachment 1 and 2.

4.0 PROPONENT

Terry Hogan
Divisional Manager, City Policy and Strategy (x34640).

5.0 SUBMISSION PREPARED BY

Stacey McLean
Senior Program Officer Biodiversity Planning, Natural Environment and Sustainability Branch,
City Policy and Strategy (x39902)

6.0 DATE

3 December 2007

APPROVED

10 DEC 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL Mayor

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

10 DEC 2007

RECEIVED

10 DEC 2007

9.0 RECOMMENDATION

TOWN CLERK

That the recommendations for the 2007/2008 Environmental Grants – Allocation 1 be approved as per the attached schedules concerning recommended and not recommended grants (Refer Attachment 1 and 2).

10.0 DIVISIONAL MANAGER

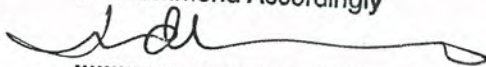
16/11

Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY

CHAIRPERSON _____

I Support / Reject the Recommendation/s.
If Reject – please state reasons:

Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BC CO YEAR RELEASE SCHEME

Abraham
I supported by LH and Shireen
this submission should go to
the procedure

11.0 BACKGROUND

Council's Grants programs have been developed over the last 15 years to provide strategic funding to local, non-profit organisations that are seeking to develop and improve programs and services in the areas of arts, culture & heritage; community development; active sport and recreation participation; and the environment.

The guidelines for the Environmental Grants program are outlined in Attachment 3. There are three sub-units within the Environmental Grants program. Each sub-unit has a specific budget allocation (refer to Table One). The amount allocated in part reflects the types of projects funded within that area and the volume of applications received.

Table One. Sub-Unit Summary Table

Sub-Unit	2007/2008 Budget	Allocation 1	Total Expenditure
Waterway Management, Water Efficiency and Stormwater Management Projects	\$45,000.00	\$9,880.00 This figure represents the 3 applications received under this sub-unit.	\$9,880.00
Sporting Club Rainwater Harvesting Projects (Rainwater Tanks)	\$50,000.00	\$5,408.00 This figure represents the only application received under this sub-unit.	\$5,408.00
Biodiversity and other Environmental Projects	\$65,000.00	\$36,227.90	\$36,227.90
	\$160,000.00	\$51,515.90	\$51,515.90

For 2007/2008 the allocation of grants will be divided over three (3) rounds to incorporate carryover applications. 15 applications were received in Round 1.

Attachments 1 and 2 outline the recommendations for Round 1 of the 2007/2008 Environmental Grants. This round's assessments have been conducted internally using the new assessment process and documentation as per the E&C decision in September 2006. The assessment process has involved the applications being assessed by nominated Council officers. Appropriate Council staff have been consulted during this stage of the decision making process. Ward councillors have been asked to indicate their support or otherwise for the applicants and/or their project. An appraisal sheet including funding recommendations has been completed for each application.

The Comparative Assessment Committee comprised of Managers of Natural Environment and Sustainability and Water Resources, and senior policy staff has then reviewed these recommendations. The draft recommendations have been circulated to the Chairperson of Community Services Committee and Lord Mayor's Office for consultation prior to submitting to E&C for approval.

12.0 CONSULTATION

Cr Catherine Bermingham	Chairperson Community Services Committee (19/11/2007)
Cr Helen Abrahams	Chairperson Environment and Sustainability Committee (19/11/2007)
Cr Geraldine Knapp	Shadow Spokesperson Environment and Sustainability Committee
Matt Tapsall	Policy Advisor to the Lord Mayor (19/11/2007)
Cheryl Lindfield	A/Manager Community Development Services (19/11/2007)
Julie McLellan	A/Manager Water Resources (19/11/2007)
Nick Clarke	Manager Natural Environment & Sustainability (19/11/2007)
Jim Lynch	Program Officer Community Grants (19/11/2007)
Cr Norm Wyndham	Shadow Chair, Community Services Committee (19/11/2007)

All of the above are in agreement with the submission proceeding to Establishment & Coordination Committee.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The grants are linked to the following 2007/2008 Corporate Plan themes, programs and strategies:

CitySmart –

Outcome 1.2 Biodiverse City.

Strategy 1.2.3 Partnerships and Participation.

16.0 CUSTOMER IMPACT

Approval of the 2007/2008 Environmental Grants – Allocation 1 will provide valuable support to community based organisations delivering active sport and recreation opportunities to residents of Brisbane City. The 'flow on' effect will promote the environmental activities of Council and the community.

17.0 ENVIRONMENTAL IMPACT

The environmental grants will support community groups in caring for the local environment, raising awareness in the community of environmental issues and water conservation.

18.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Environmental Grants program that have been previously approved by the Establishment and Coordination Committee.

19.0 FINANCIAL IMPACT

Of the 15 applications received for Allocation 1 of the Environmental Grants program, 13 are recommended for either full or part funding, representing \$51,515.90 of the \$160,000.00 in the 2007/2008 budget.

Funds have been allocated from: -
Environment - DNHF 2201-733
Water Resources – DW90 2101

20.0 HUMAN RESOURCES IMPACT

Nil

21.0 URGENCY

Nil

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Marketing & Communication in consultation with City Life staff and follow the new requirements for approval. However, these releases should not be distributed until applicants have been formally advised of the outcomes.

23.0 OPTIONS

- (1) Approve the recommendations as set out in Attachments 1 and 2
- (2) Not approve the recommendations as set out in Attachments 1 and 2
- (3) Vary the level of assistance provided.

Option (1) is recommended.

1.0 FILE NUMBER: 392/65/2-2007/2008(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Community Grants Program (inc. Lord Mayor's Sustainability Grants) 2007/2008 – Round 1

3.0 ISSUE/PURPOSE

To ratify approval for the allocation of funding under this grant program as per the attached schedule.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer and Community Services

5.0 SUBMISSION PREPARED BY

Jim Lynch, Program Officer Community Grants, Community Development Services (ext - 34568)

6.0 DATE

27 November 2007

APPROVED

10 DEC 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

[Handwritten signature]
Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

10 DEC 2007

RECEIVED
10 DEC 2007
[Handwritten initials]

9.0 RECOMMENDATION

TOWN CLERK

COMMITTEE SECTION

It is recommended that:

The recommendations for the 2007/2008 Community Grants – Round 1 – be approved as per the attached schedule of recommended and not recommended grants (Refer Attachment 1).

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I support / Reject the Recommendation/s.

If Reject – please state reasons:

[Handwritten signature]

If Lord Mayor & Shadow Chair are supportive, this submission may proceed

Margaret Allison
Divisional Manager
CUSTOMER & COMMUNITY SERVICES

Councillor Catherine Bermingham
Chairperson
COMMUNITY SERVICES COMMITTEE

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

to E&C for a decision
Catherine Bermingham

11.0 BACKGROUND

The Community Grants Program provides strategic funding to local non-profit organisations that are seeking to develop and improve programs, services and facilities in the areas of: arts, culture & heritage; community development; and active sport and recreation participation. Program Guidelines are attached as Attachment 2.

There are presently 6 designated funding 'objectives' (ie categories) within the Community Grants Program with the following budget allocations:-

Objective	Budget	2006/2007 Budget	Allocated in Round 1	Available Round 2
Facility improvement/development – sport and general	5.3.1.2	\$820,800.00	\$589,363.63	\$231,436.37
Sport and recreation participation	5.3.1.2	\$153,900.00	\$74,063.86	\$79,836.14
Community development projects	5.4.1.1	\$339,000.00	\$141,578.05	\$197,421.95
History and heritage	5.1.3.3	\$100,000.00	\$30,702.00	\$69,298.00
Arts, cultural and festivals	5.1.3.1	\$240,000.00 (+ \$3,840.90 from a 06/07 project that did not proceed)	\$122,784.52	\$121,056.38
Building the organisational capacity of community organisations	5.3.1.2	\$51,300.00	\$37,175.00	\$14,125.00
TOTAL		\$1,708,840.90	\$995,667.06	\$713,173.84

An initiative of the CitySmart program in the 2007/2008 budget was the introduction of the 'Lord Mayor's Sustainability Grants'.

Council has a goal of achieving a carbon neutral city by 2026, in part through a 50% reduction in greenhouse gas emissions from the Brisbane community. CitySmart is Council's key vehicle for achieving this, and the Lord Mayor's Sustainability Grants are a key initiative of the CitySmart program.

The aim of the Lord Mayor's Sustainability Grants program is to promote sustainability across the city by providing funding to local non-profit organisations who are seeking to increase the environmental sustainability of existing community facilities through water and energy savings and greenhouse gas reduction. It was agreed that this program objective fell within the current policy scope of the Community Grants Program and it was therefore incorporated into the guidelines as an enhancement to the existing program objective of improving community facilities. Initially the application was distributed as a combined form, however during the round a 'stand alone' form was developed and distributed to highlight the new initiative to pertinent community organisations (Program Guidelines are attached as Attachment 3). \$1.6 million was allocated to the program with \$100,000 deducted for administrative costs relating to its delivery.

Objective	Budget	2006/2007 Budget	Allocated in Round 1	Available Round 2
Lord Mayor's Sustainability Grants	1.1.2.1	\$1,500,000.00	\$608,854.22	\$891,145.78
COMBINED 'COMMUNITY GRANTS' TOTAL		\$3,208,840.90	\$1,604,521.28	\$1,604,319.62

Promotion and Number of Applications:

Citywide advertising and a series of 7 well-attended community workshops were undertaken during August 2007. Particular focus was given to the new Lord Mayor's Sustainability Grant initiative. The result was a large intake of applications = 240 (which is a 40% increase on the previous round of this program).

Set out in Attachment 1 are tables summarising the recommendations. The tables are broken up to indicate which program 'objective' each application was assessed under.

Assessment Process:

Nominated Council Officers completed an assessment form for each application, nominating funding recommendations. These recommendations were discussed and prioritised by staff from the relevant program areas. The recommendations have been reviewed by the Comparative Assessment Committee comprised of the Managers of City Life and Community Development Services, and the Principal Officer, Community and Cultural Policy, City Life. Lord Mayor's Sustainability Grant projects were also reviewed by a Senior Policy Officer from Water Resources; and from Natural Environment and Sustainability. The draft recommendations have been circulated to the Chairpersons and Shadow Chairs of the Community Services Committee and the Environment and Sustainability Committee; and the Lord Mayor's Office for consultation prior to submission to E&C for approval.

12.0 CONSULTATION

- Cr Catherine Bermingham - Chairperson, Community Services Committee
- Cr Helen Abrahams - Chairperson, Environment and Sustainability Committee
- Fiona Procter - Lord Mayor's Policy Adviser
- Cr Norm Wyndham - Shadow Chairperson, Community Services Committee
- Cr Geraldine Knapp - Shadow Chairperson, Environment and Sustainability Committee
- Cheryl Lindfield - Acting Manager, Community Development Services
- Michael Lockwood - Manager, City Life
- Ian Hunter - Principal Officer, Community and Cultural Policy, City Life
- Alethea Cardwell - Project Manager CitySmart
- Mark Taylor - Policy Officer Environmental Pollution Prevention, NES
- Fiona Chandler - Principal Officer Strategic Management, Water Resources

All of the above are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

The grants are linked to the following Corporate Plan themes, programs and strategies:

Outcome 6.2 City of Attractive Parks - A green city with attractive parks providing varied opportunities for leisure while protecting our heritage.

Strategy 6.2.1 Manage diverse range of developed parks.

Outcome 5.3 Sports and Recreation – Brisbane is an active and healthy city with high quality facilities and programs providing a range of sport, leisure and recreation opportunities.

Strategy 5.3.1 – Improve the health and quality of life of communities through participation in sport and recreation activities.

Outcome 5.1 Arts and Culture – A diverse and vibrant city which encourages and supports opportunities for creativity, innovation and participation in cultural life by the whole community.

Strategy 5.1.2.1 – Local Cultural Activities.

Strategy 5.1.3.3 - Social History and Public Art.

Outcome 5.4 Brisbane values and supports fair outcomes for all. Our diverse communities have equitable access to resources, services and facilities.

Strategy 5.4.1 – Community Involvement.

Outcome 1.1 Sustainability and Climate Change – Provide clear guidance across Council's activities to achieve sustainable outcomes.

Strategy 1.1.2 – Climate change adaptation

The proposed Lord Mayor's Sustainability Grant funding will contribute to the *Living in Brisbane 2026* aspirations for a *Clean and Green* city and a *Well-designed, Subtropical* city.

Funded activities will help achieve the following city-wide outcomes:

- Healthy river and bay
- Sustainable water use
- Cleaner and sustainable energy use
- Learning and informed communities
- Connected and engaged communities

The Lord Mayor's Sustainability Grants projects will contribute to Council's target of a carbon neutral city by 2026.

16.0 CUSTOMER IMPACT

Sport and Recreation - The proposed funding will provide valuable support to community-based organisations delivering active sport and recreation opportunities to residents of Brisbane City.

Inclusive / Community Development – The proposal will result in the funding of projects that improve social inclusion in Brisbane's communities and in particular, create supportive community environments for people experiencing social disadvantage and exclusion.

Creative City / Festivals & Cultural Projects - These grants target niche community festivals and support a diverse range of cultural events and projects.

Creative City / Heritage – These grants build community awareness of our diverse and shared history.

Environmental / Sustainability – These grants will promote sustainability across the city by supporting community organisations to increase the environmental sustainability of existing community facilities.

17.0 ENVIRONMENT IMPACT

Lord Mayor's Sustainability Grants support community groups to care for the environment by increasing the environmental sustainability of existing community facilities. Projects include improvements to buildings and facilities that will save water and energy and reduce greenhouse gas production.

18.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Community Grants Program that have been previously approved by the Establishment and Coordination Committee.

The proposal meets the objectives of Council's *Sustainable Built Environment Policy*, which commits Council to global leadership in driving sustainability in the built environment, in part through innovative, effective and efficient incentive programs to encourage and reward sustainable development. The Lord Mayor's Sustainability Grants projects will contribute to Council's target of a carbon neutral city by 2026.

19.0 FINANCIAL IMPACT

Of the 240 applications received for Round 1, 90 are recommended for either full or part funding representing \$1,604,521.28. This equates to approximately half the 07/08 budget – leaving an equivalent amount for distribution in Round 2 (ie \$1,604,319.62).

Funds have been allocated from Program 5 for Community Grants and Program 1 for the Lord Mayor's Sustainability Grants. Refer to the budget service codes listed in the table included in Section 11.0 Background of this document.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Marketing & Communication in consultation with Community Development Services and City Life staff and follow the new requirements for approval. However these releases will not be distributed until applicants have been formally advised of the outcomes.

Promotion of successful outcomes of the Lord Mayor's Sustainability Grants will be consistent with the roll-out and objectives of the *GreenHeartCitySmart* umbrella campaign.

23.0 OPTIONS

1. That E&C approve the recommendations as set out in Attachment 1.
2. That E&C not approve the recommendations as set out in Attachment 1.
3. That E&C vary the level of assistance provided and specify required changes.

Option 1 is recommended.

1.0 FILE NUMBER:

E&C10/12-04

204/74/3 (1/P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Dissolution of the Brisbane Water Business Unit Advisory Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval to dissolve the Brisbane Water Advisory Board from 26 November 2007.

4.0 PROPONENT

Jim Reeves, Divisional Manager, Brisbane Water.

5.0 SUBMISSION PREPARED BY

Greg Thomas - Executive Officer to the Divisional Manager - TC Beirne Centre 340 33842.

6.0 DATE

26 November 2007

APPROVED

10 DEC 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

RECEIVED

10 DEC 2007

BSBW

9.0 RECOMMENDATION

It is recommended that approval be given to dissolve the Brisbane Water Business Unit Advisory Board, effective 26 November 2007.

COMMITTEE SECTION

ACTION TAKEN

10 DEC 2007

10.0 DIVISIONAL MANAGER

If the Lord Mayor and the Shadow Chairperson are supportive this submission may proceed to E&C for decision

Jim Reeves
Divisional Manager
BRISBANE WATER

CHAIRPERSON

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

10 YEAR RELEASE SCHEME

BACKGROUND

The Brisbane Water Business Unit Advisory Board (first meeting 10/1996) was established to help drive a commercial focus by improving operating efficiency, financial and environmental performance, asset management and customer service. The Board has been very effective in this role and has been very influential in shaping Brisbane Water into the business it is today by:

- endorsing strategic/annual business plans, ensuring consistency with BCC's strategic direction
- providing independent views/advice on major policies, business issues and challenges
- monitoring and recommending improvements in business and operational performance
- reviewing legal/regulatory matters and monitoring risk and compliance systems.

In January 2007, E&C Committee (Decision EC 29/01-5) approved the extension of the Board's membership until 31 August 2008.

With the recently announced changes to institutional arrangements, it is now difficult for the Board to add value in a strategic way. The current focus for Brisbane Water is to ensure that business continuity is maintained and that the business is effectively positioned for the transition. Both activities have little opportunity for the board's strategic input. This year's business planning process will not have the longer-term focus of recent years.

Brisbane Water's Divisional Manager has always been directly accountable to the CEO/Lord Mayor/Water and City Businesses Committee for the performance of the business. Monthly performance reviews continue to be undertaken by the senior management team, together with regular reviews of the risk register and system non-compliances. Oversight of management will continue without the need for support from the Board.

At its 20 June 2007 meeting, the Board agreed to cease meeting as an advisory board to reduce the time and resource implications for senior management in order for them to service the large workload emerging from the transitional changes. It should be noted that this decision was as a direct result of institutional changes and in no way reflected the performance of the Board or individual members. Members were to be retained (at the existing remuneration level) in an advisory capacity to senior management, should this service be required.

To date this service has not been utilised by Brisbane Water and members have continued to receive their agreed remuneration payment. However two of the current board members do have roles on other BCC committees, the chair Leeanne Bond attends the Drought Executive Group and Ken Smith is a member of the Brisbane City Council Audit Committee. Such participation could continue through individual consultancies with remuneration on a per diem basis.

At the E&C Committee meeting of 5 November 2007 Cr Campbell advised that the Chief Executive Officer and Brisbane Water management recommended the dissolution of the Brisbane Water Advisory Board. E&C Committee supported a proposal from the Divisional Manager of Brisbane Water and a formal E&C submission was to be provided.

12.0 CONSULTATION

Councillor John Campbell, Chairman Water & City Businesses Committee
Councillor Jane Prentice, Councillor for the Walter Taylor Ward
Cathy Uechtritz, Policy Adviser Lord Mayors Office
Current members of the Brisbane Water Advisory Board

All are in agreement with the submission being considered by E&C.

13.0 IMPLICATIONS OF PROPOSAL

The Brisbane Water Advisory Board will cease to exist. Board members remuneration will cease at 31 December 2007.

The role of management oversight will be carried out by the CEO/Lord Mayor/Chair Water and City Businesses Committee and through other internal governance structure such as the Stores Board and Asset Steering Committee.

Should the need arise for experienced commercial advice/acumen in the short to medium term, existing Board members can be procured through individual consultancies.

14.0 COMMERCIAL IN CONFIDENCE

Not applicable.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Some cost savings will result from the approval of this recommendation. The annual remuneration cost for members of the Brisbane Water Advisory Board is approximately \$103k. The cost of servicing the board in terms of business services and management commitment has not been quantified.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

It is recommended that upon approval, the Brisbane Water Advisory Board be dissolved effective from 31 December 2007.

22.0 PUBLICITY/MARKETING

Not applicable.

23.0 OPTIONS

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation

Option 1 is the preferred option.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 485/63/12(19)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission regarding Classes of Contracts for Council's CitySmart Initiatives.

3.0 **ISSUE/PURPOSE**

To seek E&C approval, for a period not exceeding 12 months, to utilise the exemption allowed by clause 2.3 'Sole or Restricted Tendering' of Council's Procurement Manual pursuant to the City of Brisbane Act 1924, in relation to classes of contracts relevant to or geared to delivery of Council's CitySmart initiatives.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

ACTION TAKEN

10 DEC 2007

TOWN CLERK

RECEIVED

10 DEC 2007

COMMITTEE

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division.

APPROVED

10 DEC 2007

Lord Mayor

6.0 **DATE**

28 November 2007.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission. Individual proposed contracts must be referred to E&C prior to approval.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 28 November 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 99-48810(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Termination – ^{redacted} Manager City Property, Corporate Services Division

3.0 ISSUE/PURPOSE

To terminate ^{redacted} employment pursuant to Clause 11.3 of ^{redacted} Contract of Employment.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Hayden Wright, Executive Manager, Office of the Chief Executive (EMCEO), ext 34151

6.0 DATE

12 December 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

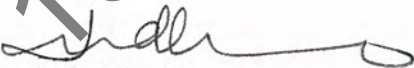
For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That ^{redacted} employment be terminated pursuant to Clause 11.3 of ^{redacted} Contract of Employment, effective as from the close of business on Thursday, 13 December 2007.

10.0 
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED
13 DEC 2007

Lord Mayor



11.0 BACKGROUND

Under Clause 11.3 of Executive Service contracts there is a provision that enables early termination of the contract by Council.

redacted

A copy of the executive summary of the report is at **Attachment A** and a copy of the correspondence from redacted is at **Attachment B**.

12.0 CONSULTATION

Chief Executive Officer;
Divisional Manager, Corporate Services Division;
Executive Manager, Office of the Chief Executive; and
Chief Legal Counsel, Brisbane City Legal Practice

13.0 IMPLICATIONS OF PROPOSAL

No perceived implications

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

Not Applicable

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FUNDING IMPACT

As ^{redacted} contract term expires on 11 May 2008, the termination payment will be the total remuneration for the balance of the contract term.

20.0 HUMAN RESOURCE IMPACT.

Nil

21.0 URGENCY

As soon as possible

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

1. Approve the recommendation

OPTION 1 is the recommended option.

E&C RESULTS – 17 DECEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
17/12-01 R	460/140/5(1/P1)	City Policy & Strategy	Paradise Road interchange Planning Scheme Policy Deed Amendment.	Yes
17/12-02 M	339/25-J(2/P3)	Corporate Services	Proposed New Lease – relocation of City Archives, Museum of Brisbane Collection Stores and McDonald Road, Windsor Items.	Yes
17/12-03 R	364/48/3(437)	BCW	Lease of part of Council owned Land at Bracalba Quarry to Hy-Tec Industries (Queensland) Pty Ltd ACN 102 801 061.	Yes
17/12-04 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of authority to Travel – October, 2007.	Yes
17/12-05 M	392/55/0-2006/2007	CCSD	Community Support Funding Program 2006/2007 – Adjustment	Yes
17/12-06 M	234/37/143	City Policy & Strategy	Shanghai World Expo 2010 – Proposed Submission of a Bid.	Yes
17/12-07 Held	243/105-80103/2007/2008	OLMCEO	Store Board Submission for Hire of Profiling Equipment.	Held
17/12-08 M	243/98-8/2007/2008	OLMCEO	Stores Board Submission for Schematic Conversion of IDTS MOSAIC for Brisbane Water Telemetry System.	Yes
17/12-09 M	264/170/1	City Policy & Strategy	2010 and 2012 Targets for Greenhouse Emissions from Brisbane Homes.	Yes
17/12-10 M	A001866969	CCSD	Proposed Ex Gratia Payment – Extension to community Facility (Church) at 57A Kenmore Road, Kenmore.	Yes
17/12-11 M	243/80-10079/2000/2001	City Policy & Strategy	Boundary Kelliher Centenary Link Alliance.	Yes
17/12-12 M	243/98-3/1997/1998	OLMCEO	Stores Board Submission for Recommendation to Extend Contract S.3/97/98.	Yes
17/12-13 R	56/77-(2/P1)	OLMCEO	Stores Board Submission for the Commercialisation of a Light-Weight Retractable Spray Wand.	Yes
17/12-14 Withdrawn	365/20-PN130/54	Corporate Services	Proposed new Lease for Visible Ink at 54 Berwick Street, Fortitude Valley	Withdrawn

E&C RESULTS – 17 DECEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
17/12-15 M	12/51-H (1)	Brisbane Water	Travel and Attendance Proposal for the participation of Brisbane Water representatives at the IFAT 2008, International Trade Fair and Exhibition in Munich, Germany from 5 to 9 May 2008.	Yes
17/12-16 M	A001612384 (DRS/USE/H03-859640)	Customer & Community Service	Proposed Ex Gratia Payment - Affordable Housing 29 Fisher Street, East Brisbane	Yes
17/12-17 M	A001626525 (DRS/USE/H03-866364)	Customer & Community Service	Proposed Ex Gratia Payment - Paddington Day Respite Centre	Yes

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

E&C 17/12-02

1.0 **FILE NUMBER: 339/25-J (2/P3)**

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 **TITLE**

Proposed new lease to enable the relocation of City Archives, Museum of Brisbane storage and Windsor items

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek authority for City Property Branch to negotiate a lease for new premises for the:

- Relocation of City Archives from 19 Wandoo Street, Fortitude Valley
- Relocation of the Museum of Brisbane Collection Store from City Hall Basement
- Relocation of various items, including the King George Square statues, from McDonald Road, Windsor; and
- Provision of warehouse space suitable for storage of surplus furniture and ad-hoc short-term storage requirements.

4.0 **PROPONENT**

Ian Maynard
Divisional Manager
Corporate Services Division
Ext 34577

RECEIVED

17 DEC 2007

COMMITTEE SECTION

5.0 **SUBMISSION PREPARED BY**

Joe Finneran
Corporate Real Estate Manager City Property
Corporate Services Division – Ext 36330

ACTION TAKEN

17 DEC 2007

TOWN CLERK

CREMCP

6.0 **DATE**

29 November 2007

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That approval is granted for City Property Branch to negotiate a new lease of a building for City Archives, Museum of Brisbane Collection Store and various items from MacDonald Road, Windsor on the following basis:

1. Location: Northside or Southside within 10km radius of CBD & close to public transport options
2. Area: Approx. 1,300m² of office/warehouse.
3. Term: 3-year initial term with 2-year option.
4. Rental: redacted
5. Otherwise to be on such terms and conditions as are approved by the Manager, City Property and satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

Ian Maynard
 Ian Maynard
 Division Manager
 CORPORATE SERVICES DIVISION

Provided the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to Council for decision.

CHAIRPERSON

I Support / Reject the Recommendation/s.

(Signature)

(Print Name)

APPROVED

17 DEC 2007

7-12-07
[Signature]
 Lord Mayor
[Signature]
 I Recommend Accordingly
 [Signature]
 ACTING CHIEF EXECUTIVE OFFICER

If rejected please state reasons:

11.0 BACKGROUND

Permanent Relocation of City Archives

During September and October 2007 Council work units occupied Green Square, 503 St Paul's Terrace, Fortitude Valley. As a result of the occupation of Green Square, a number of CBD and fringe properties are now vacant or in a position to be vacated.

The lease at 19 Wandoo Street, Fortitude Valley, expires on 3 March 2008. This site was occupied by iDivision, Plumbing Services Group, City Parking, City Venues, City Archives and Customer & Community Services. Since moving to Green Square the majority of this building is empty apart from City Archives and the DART Project Team.

DART will be accommodated within the existing portfolio and do not require new leased accommodation.

It is proposed that the existing City Archives facility at Wandoo Street will be relocated permanently to another site on either the northside or southside of Brisbane within a 10km radius of the CBD. The chosen site will need to be accessible by a frequent public transport service and provide parking for 2-3 cars. City Archives' requirement is for premises that are commercial in general but with specific requirements for flood free, secure and climate controlled compactus space, public reading room, delivery dock and decontamination area. The majority of this space must be on the ground floor due to floor loading issues with the compactus and customer accessibility issues. They require approximately 400sqm of space.

City Archives must vacate 19 Wandoo Street, Fortitude Valley by 3 March 2008. The Wandoo Street lease will then be at an end, representing an annual rental saving of \$595,351 for Council.

Relocation of Museum of Brisbane Collection Store

The Museum of Brisbane has a substantial display equipment store in the Basement of City Hall. This space is now required for the chair store as part of the City Hall upgrade works. To avoid delaying the work schedule for City Hall this space must be vacated before the end of the year.

It is proposed to relocate the Museum of Brisbane Collection Store from the basement in City Hall to a more suitable, secure and clean environment off site. This would then allow the Museum of Brisbane Exhibition Furniture to be moved into the space vacated by the Collection and thus permitting City Hall works to continue.

The Museum of Brisbane Collection Store requirement is for premises that are flood free, secure, clean and climate controlled. They require space suitable for art storage and conservation, along with a study area and delivery dock. They require approximately 600sqm of space on either the northside or southside of Brisbane as close as possible to City Hall to minimise transport costs.

Background Continued

Permanent Relocation of McDonald Road & Additional Corporate Warehousing Requirements

City Property is currently using the former Windsor Depot at McDonald Road to store the statues from King George Square whilst redevelopment of the Square takes place. The building at McDonald Road is not suitable for permanent occupation and will be demolished should Council approve the submission seeking redevelopment of this area of Windsor Park into the new Inner North Sports Facility. The building deficiencies at McDonald Road do not provide a safe environment for the restoration of the statues. City Property is seeking new warehouse accommodation for the storage of these items.

It is proposed to relocate all the items currently stored at the Windsor Depot at McDonald Road into new leased accommodation co-located with City Archives and Museum of Brisbane. The King George Square Project Team require a space that permits metalwork and spot welding in order to safely restore the statues. Access to water is also required.

A recent review of the corporate property portfolio by City Property identified no available clearspan warehouse space. Clearspan warehouse space is required to accommodate the numerous requests received by City Property for temporary (3-6 months) storage solutions, such as the King George Square Statues. We are not able to meet these requests in our current portfolio.

In addition, City Property currently has limited furniture storage capacity at Green Square and Brisbane Square and is unable to maintain a sufficient 'store' of spare furniture in these locations. McDonald Road is currently being utilised for this additional storage. McDonald Road is not a suitable long-term option.

Approximately 300sqm of warehouse space is required for this corporate storage requirement.

Solution

It is proposed to co-locate the City Archives requirement with the Museum of Brisbane and Corporate Storage requirements in a combined office/warehouse building. The building will allow each entity to operate independently whilst sharing common facilities. A new lease will provide the following benefits:

- Vacation of Wandoo St premises representing rental saving to Council of \$595,351 per annum.
- Co-locating the Museum of Brisbane with City Archives will allow a closer working relationship when preparing exhibitions
- The Museum of Brisbane and City Archives have similar accommodation requirements and through co-location, cost savings can be realised through economies of scale.
- Added security for the King George Square statues. City Archives will maintain a staff presence at the site.
- Allowing the complete vacation of McDonald Road and;
 - Future demolition of the derelict building
 - Permitting further redevelopment on this site
- Providing warehouse space available to Council Division's for short-term storage requests, thus reducing the need to lease short-term space in an ad hoc manner and at a much higher rental.

Background Continued

A limited number of potential properties have been identified as fulfilling the requirements specified. Investigations have shown that market rent for premises in the preferred areas ranges from \$150/m² - \$250/m² gross depending on condition, quality, location and proportion of office to warehouse. Based on the approximate lettable area required this equates to an annual rental range of \$195,000 to \$325,000 gross. It is likely, however, that in order to secure premises with sufficient office space a total annual rent in excess of this amount may be required. The rental maximum of ^{redacted} for which approval is sought reflects this.

The existing City Archives tenancy at Wandoo Street needs to be vacated by 3 March 2008. To achieve this timeframe, only properties that are currently vacant can be considered as candidates for the relocation.

Due to the short timeframe available to relocate and the tight Brisbane industrial market, approval is being sought prior to the final identification of a specific location for the leased accommodation.

12.0 CONSULTATION

Margaret Allison, Divisional Manager, Customer & Community Services Division
Peter Denham, Director, Museum of Brisbane
Sharan Harvey, Manager Library Services
Paul Grove, Acting Manager, City Property
Graham Heiner, Principal Officer Land & Buildings, City Assets
Jacqui Cowell, Senior Program Officer City Facilities Policy, City Life

All consulted are in agreement with the recommendation.

Councillor Flesser, Councillor de Wit, Councillor Bermingham and Fiona Procter, Policy Adviser, Lord Mayor's Office have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city

Council Program: City Governance

Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

In accordance with Corporate Plan Outcome: 1.4:-

- Align Council's property asset holdings with corporate and community needs and ensure best practise property asset management.

16.0 CUSTOMER IMPACT

There will be an impact on City Archives customers during the relocation. The resulting relocation is expected to be less favourable as the current location is very central and well serviced by public transport. City Archives will have a more visible shopfront in the proposed accommodation.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The Corporate Accommodation Program will fund relocation and establishment costs. The City Hall Project will meet the Museum of Brisbane relocation and establishment costs. A provision for rental for these relocation premises has been made in the City Property 2007/2008 budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

URGENT - An urgent decision is sought to enable negotiations to be undertaken and space secured in time to enable Council to vacate and make good the leased premises at Wandoo Street, Fortitude Valley.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51/1(P9)

E&C17/12-04

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – October, 2007

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

17 December, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for October, 2007.

10.0 DIVISIONAL MANAGER & CHAIRPERSON

I Support/Reject the Recommendation

If Reject – please state reasons:

Provided the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C for decision.

Ian Maynard
- Ian Maynard
Divisional Manager
Corporate Services

Cr Kim Flesser
Chairperson

I Recommend Accordingly

KL
7-12-07

ACTING CHIEF EXECUTIVE OFFICER

APPROVED

17 DEC 2007

Lord Mayor

von JAC GRS KL

RECEIVED

17 DEC 2007

ACTION TAKEN

17 DEC 2007

COMMITTEE SECTION

TOWN CLERK

TCCS

BCC 10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for October, 2007, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken which is not covered by the Travel Policy.

In summary, the position is as follows:

October, 2007

Non-Commercial Operations

a)	International Travel	\$23,075.79
	(i) Number of Bookings	3
	(ii) Airfares	\$15,628.64
b)	Domestic Travel	
	(i) Number of Bookings	52
	(ii) Airfares	\$19,167.02
c)	Accommodation and Allowances Costs	\$28,529.59
d)	Registration Fees for Conferences	\$19,965.79
e)	Other Costs e.g. hire car	\$ 5,697.21
	TOTAL	\$88,988.25

Attachment "A" \$2,595.89

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for October, 2007.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 392/55/0-2006/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Community Support Funding Program 2006/2007- Adjustment.

RECEIVED

17 DEC 2007

GENERAL SERVICES SECTION

3.0 ISSUE/PURPOSE

To ratify approval of funding to two applications that had not been approved in the June 2007 E&C.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer and Community Services

ACTION TAKEN

17 DEC 2007

TOWN CLERK

5.0 SUBMISSION PREPARED BY

Jim Lynch, Program Officer Community Grants, Community Development Services (ext - 34568)

POCE

6.0 DATE

7 December 2007

APPROVED

17 DEC 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C approve funding to Brisbane Boarders Ltd and [redacted] for applications made to the 2006/2007 Community Support Funding Program.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I support / Reject the Recommendation/s.

If Reject - please state reasons:

Margaret Allison

Margaret Allison
Divisional Manager
CUSTOMER & COMMUNITY SERVICES

Catherine Bermingham
Councillor Catherine Bermingham
Chairperson
COMMUNITY SERVICES COMMITTEE

I Recommend Accordingly

11.0 BACKGROUND

In 2006/07 the Community Support Funding Program provided Rates rebates to community groups and providers of affordable housing who operated premises for which they paid General Rates to Council. 221 applications were received representing over 600 individual properties. A small proportion of applicants and properties were assessed to be ineligible.

After outcomes were notified a couple of unsuccessful applicants contacted the Grants Unit to query their applications. It has now been established that two applications contained properties that should have been assessed as eligible.

1. Brisbane Boarders Ltd applied for a rebate for 17 of the properties that they manage, however, due to some ambiguity in their paperwork the registering Grants staff only recorded 9 of them. The Grants Unit has liaised with Ken Stevens from Rates Processing and confirmed that the remaining 8 properties were eligible for a rebate. The total sum for which these properties were eligible is \$13,139.74.
2. Private boarding house owner, redacted applied in connection with one property at 67 Brighton Road, West End. As part of the assessment process the Office of Fair Trading advised that the property's registration as 'affordable housing' had been withdrawn and therefore the property was ineligible. However the property had been incorrectly identified (ie the wrong RPD) and the property is in fact correctly registered. The sum for which this property is eligible is \$1,366.80.

If these issues had been identified in the preparation of the 2006/07 E&C these two applications would have been credited. While the applicants in some measure contributed to the errors due to some ambiguity in the compilation of their applications, it can at least equally be argued to be Council's error/oversight. The total additional figure sought of \$14,506.54 constitutes an additional 2.4% to the E&C that was approved in June 2007 (ie \$610K).

It is requested that approval be given for the sum of \$14,506.54 to be allocated for the properties indicated in the table below. City Life has confirmed the availability of funds in this year's budget.

Location	Account Number	¼ General Rates	50% Annual Credit
1-4/86 Kennigo Street, Spring Hill	5000 0000 2242 160	\$437.32	\$874.64
101-111 & 201-212/538 Main Street, Kangaroo Point	5000 0000 2341 194	\$1,030.20	\$2,060.40
1-13/21 Doggett Street, Fortitude Valley	5000 0000 3728 315	\$838.75	\$1,677.50
1-21/151-153 Vulture Street, West End	5000 0000 3894 380	\$994.50	\$1,989.00
1-12/26 Hawthorne Street, Woolloongabba	5000 0000 3653 232	\$1,683.00	\$3,366.00
13-40/21-25 Wilton Street, Woolloongabba			
1-11/335-339 Boundary Street, Spring Hill	5000 0000 2249 298	\$1,586.10	\$3,172.20
19 & 21 Rosa Street, Spring Hill			
67 Brighton Road, Highgate Hill	5000 0000 0564 831	\$683.40	\$1,366.80
		\$7,253.27	\$14,506.54

12.0 CONSULTATION

Cr Catherine Bermingham - Chairperson, Community Services Committee
Fiona Procter – Lord Mayor's Policy Adviser
Cr Norm Wyndham – Shadow Chairperson, Community Services Committee
Cheryl Lindfield – Acting Manager, Community Development Services
Ian Hunter – Principal Officer, City Life
All of the above are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Applicants will benefit from financial assistance from Council, which will help relieve financial hardship for a community service organisation and a provider of affordable housing.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

5.4.1.1 – 'Opportunities for All' - Funding community groups and local projects to improve the quality and diversity of Brisbane's community and cultural life, and meet social needs. Enabling our diverse community to have "equitable access to resources, services and facilities".

16.0 CUSTOMER IMPACT

This program aims to reduce the financial hardship being experienced by non-profit groups providing community services in Brisbane and to support providers of affordable housing. The program serves to increase their ability to continue the delivery of their valuable services/programs/facilities for the Brisbane community.

17.0 ENVIRONMENT IMPACT

This proposal does not affect the physical environment, but contributes to supporting the City's social infrastructure and quality of life for Brisbane residents.

18.0 POLICY IMPACT

This funding program delivers a Council contribution to social infrastructure in a transparent and consistent way. It is an explicit approach to the provision of Community Service Obligations in the area of Rates. The proposal supports the Affordable Housing and Homelessness strategy, specifically the key objective of "Support expansion of the supply of affordable housing".

19.0 FINANCIAL IMPACT

Funding is available within budget service 5.4.1.1:
- CD24 C067 733 000 00 = \$14,506.54

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C 17/12-06

1.0 File number
234/37/143

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

RECEIVED

2.0 Title
Shanghai World Expo 2010 – Proposed Submission of a Bid

17 DEC 2007

3.0 Issue/purpose
To seek E & C approval to make a bid for Brisbane to have an exhibit at Shanghai World Expo 2010

COMMITTEE SECTION

4.0 Proponent
Terry Hogan, Divisional Manager, City Policy & Strategy

ACTION TAKEN

17 DEC 2007

5.0 Submission prepared by
Mark Pattermore, Executive Officer to Divisional Manager, City Policy & Strategy, x 34670

TOWN CLERK

ECR

6.0 Date
17 December 2007

APPROVED

17 DEC 2007

7.0 For E&C approval or recommendation to Council
For E & C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That E & C:
(a) endorse the preparation and submission of a bid to provide for Brisbane to have an exhibit at Shanghai World Expo 2010

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

Terry Hogan
Divisional Manager
City Policy & Strategy

Cr David Hinchliffe
Chairperson
Urban Planning & Economic Development
Committee

If the Lord Mayor is in agreement with this proposal I would not oppose it proceeding to E&C for discussion.

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

11.0 Background

World Expo 2010 will be held in Shanghai, a Sister State of Queensland from 1 May – 31 October 2010. Representatives of the State Government and Brisbane City Council have met to consider the benefits of submitting a bid to exhibit in the Urban Best Practices Area (UBPA), which will embrace the theme of 'Better City, Better Life'. The UBPA represents a specific opportunity for Brisbane to participate in a cities expo, which forms part of World Expo. To be given the opportunity, Brisbane will need to compete with other cities from around the world. In May 2007, the State announced commitment of \$3.6 million to engage with the Commonwealth for participation in the Australian Pavilion at Expo; this is separate from the UBPA.

State and BCC representatives have met the Shanghai organising committee via videolink facilitated by the State Government trade representative in Shanghai, Mr Zijian Zhang. Mr Zhang has subsequently met with State and BCC representatives in Brisbane to discuss the possible shape of a Brisbane UBPA bid which will need to be of a sufficiently high calibre to compete with other cities worldwide.

As noted above, the State Government has announced funding to join the Australian Government's Australian Pavilion. While the State Government has indicated in-principle support for a Brisbane-based bid, the basis of this support is to be determined.

The Bureau of Shanghai World Expo Coordination has expressed a desire that Brisbane would participate in the Expo. A copy of the letter to the Government Trade & Investment Office in China appears as Attachment 'A.'

The Shanghai World Expo is expected to draw 70 million visitors with an average daily flow of 400 000 visitors, 600 000 on busier days and 800 000 on the busiest days. After the Beijing Olympics in 2008, the Expo will be a key focus for the Chinese government at all levels and, as such, promises to be a truly historic international event.

Bids are due on 31 January 2008 and will be assessed by an independent selection committee with an international membership base.

Bids to exhibit in the Urban Best Practices Area of the Expo can incorporate either the construction of 'real life' examples, such as constructing a building to demonstrate a concept, or use other media to convey best practice concepts.

QUT has been involved in discussions to date and has expressed interest in partnering with Council and other partners to participate in the expo. While Council officers have not approached other institutions, Queensland Government representatives have advised that they have previously approached other academic institutions in relation to participation and that interest was only expressed by QUT.

QUT will require funding to prepare a bid (see 19.0 Financial Impact). In addition, QUT is offering in-kind support including:

- Intellectual Property of ideas
- Specialist expertise in the areas of:
 - architectural and urban design of a building incorporating all the criteria for sub-tropical urbanism and urban best practice
 - digital technology
 - cutting edge technological interfaces
 - computer programming
 - sub-tropical design principles
- Communication of conceptual ideas
- Collaboration and consultation with all the stakeholders.

A copy of the QUT submission appears as Attachment 'B'. QUT representatives have been advised of Council approval processes, but have commenced work on the bid in the hope that Council approval will be forthcoming.

Concept Proposed

It is proposed to construct a building on the World Expo site. The aim of the building is to provide a 'nervous system' for the world through the exchange of information between cities. By understanding change (and potential change) in cities we can attempt to combat climate change.

The theme will begin with a 'sub-tropical section' connecting Shanghai with Brisbane in terms of climate and life-style. The design will demonstrate how a civic building can contribute to public urban space, utilising the qualities of a sub-tropical climate. It is envisaged that the building design will incorporate a 'green living wall', active solar and passive environmental principles and a digital 'knowledge wall'.

This building will have a life long after the Shanghai Expo of 2010. Ideally it will be constructed in Shanghai and Brisbane to enable digital links to be made between the two cities during the Expo and beyond. One option is to assemble the building at South Bank, as a memory of the Shanghai Expo and representative of what our States share economically and culturally - South Bank as former Expo success story, and Shanghai as a future Expo Urban success. This might mean that industry sponsors enjoy a long-term investment in the cultural future of Queensland through participation in the Shanghai Expo.

12.0 Consultation

- Ben Pritchard, Principal Program Officer, Urban Renewal Brisbane – 31 October 2007
- Bob Hunt, Manager International Relations – 28 November 2007
- Peter Rule, Manager Lord Mayor's Administration Office – 30 November 2007
- Michael Byrne, Chief Procurement Officer – 3 December 2007
- John Cowie, Economic Development Branch – 3 December 2007
- Dianne Quinn, Brisbane City Legal Practice – 5 December 2007

Are in agreement with the recommendation.

- Matt Collins, Policy Advisor to Deputy Mayor – 5 December 2007
- Nathan Percy, Policy Advisor to Lord Mayor – 6 December 2007

Agree that this submission can go forward for consideration by E&C.

There has also been extensive consultation and a number of meetings with representatives of Department of Premier and Cabinet, Office of Urban Management and QUT in developing the proposal. QUT representatives have had discussions with Southbank in relation to the proposal.

13.0 Implications of proposal

Key benefits or opportunities would be realised from Brisbane participating in the Expo, including:

- Significantly raising Brisbane's international profile
- Leveraging the Expo to promote the Asia Pacific Cities Conference in Brisbane in 2011
- Providing a showcase for Brisbane businesses to promote their world class products and services to an international audience, potentially creating trade opportunities
- Potential to coordinate the exhibit with a Lord Mayoral Business Mission to China
- Promoting Brisbane as the capital of the Smart State - a tourism, educational, research, business and event destination
- Potentially providing an opportunity to create a joint bid with Brisbane's Chinese Sister Cities
- Providing a forum to promote Brisbane as an international student destination.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

There is a clear alignment to the Regional and World City theme of *Living in Brisbane 2026*. It will assist to achieve concepts articulated in the Vision including:

- "...a city that is open to the world, generous in sharing knowledge and enthusiastic about embracing new ideas from other regions and cultures"
- "...for Brisbane visitor numbers and the share of all tourism markets to continue to climb"
- "Brisbane has been marketed successfully interstate and overseas...."
- "Brisbane is active in developing export opportunities through targeted trade missions, international events...."
- "In 2026, Brisbane people will be connected to the world, through the ever-expanding marvels of technology and our innovative business connections..."

16.0 Customer impact

No specific customer impacts have been identified.

17.0 Environmental impact

No specific environmental impacts have been identified.

18.0 Policy impact

Other than links to *Living in Brisbane 2026* outlined above, no specific policy impacts have been identified.

19.0 Financial impact

Council will be required to fund the preparation of the bid.

Cost of Bid

QUT has made an offer to prepare the bid as a potential partner and make a substantial in-kind contribution through inclusion of intellectual property software and staff time. QUT has advised that they would require \$100 000 for the preparation of the bid – the real value of this work would be much greater due to the high level of in-kind support.

The submission of a bid to exhibit at Shanghai World Expo 2010 has not been provided for in the 2007/08 budget. City Policy & Strategy Division has offered to make available \$100 000 towards preparation of the bid.

The proposal will include presentation boards explaining the design of the building to be built on the site in Shanghai, a digital fly-through demonstrating its use in Shanghai and a PowerPoint Presentation covering the conceptual ideas and the scheme.

Cost of Exhibit

The exact cost of participating has not been determined. Total resource costs will include the cost of preparing and submitting a bid, construction and establishment costs, operating/staffing costs for the duration of expo, and decommissioning of the exhibit at the close of the expo.

There is significant scope to source sponsorship from local companies that could showcase their products or services through the exhibition. Potential partners include the Queensland Government, Council of Mayors (SEQ), other SEQ Councils and universities (especially QUT).

Potential sponsors could include BHP, Boral, Bluescope Steel Limited, James Hardie, Southbank Corporation, education institutions, design firms and private developers. In addition, the Shanghai World Expo Organising Committee has indicated they may be able to assist with arranging for sponsorship.

Council needs to consider the risk of preparing a bid that may not be successful, or being successful in the bid but not raising an adequate level of support through partnering and sponsorships.

20.0 Human resource impact

The staffing arrangements for the exhibit will need to be determined. The potential exists to use the expo as a staff development opportunity. The staffing model could be based on Council staff on overseas secondment working with local staff.

The Expo would be a combined project between City Policy & Strategy Division and the Lord Mayor's Administration Office.

21.0 Urgency

Urgent decision required to enable preparation of a bid due for submission by 31 January 2008.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1:

That E & C endorse the preparation and submission of a bid to provide for Brisbane to have an exhibit at Shanghai World Expo 2010.

Option 2:

That E & C not endorse the preparation and submission of a bid to provide for Brisbane to have an exhibit at Shanghai World Expo 2010.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/98-8/2007/2008

E&C 17 / 12 - 08

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for Schematic Conversion of IDTS MOSAIC for Brisbane Water Telemetry System.

RECEIVED

ACTION TAKEN

17 DEC 2007

17 DEC 2007

3.0 **ISSUE/PURPOSE**

To seek E&C approval to directly enter into a Contract on a lump sum price basis with LogicaCMG Pty Ltd (LogicaCMG) (ABN: 39 001 260 699) for the provision of Schematic Conversion for the Brisbane Water Telemetry System (BWTS) using the existing Queensland Government Information Technology (GITC v5) Contract with LogicaCMG.

COMMITTEE SECTION

TOWN CLERK

CMCRM

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

APPROVED

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division

17 DEC 2007

Lord Mayor

6.0 **DATE**

12 December 2007.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Chief Executive Officer

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEMATIC

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 December 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
BW.8-07/08	Schematic Conversion of IDTS MOSAIC for Brisbane Water Telemetry System	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

243/80-10079/2000/2001

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Boundary Kelliher Centenary Link Alliance
Intersection of Kelliher Road and Boundary Road (Centenary Link), Darra

3.0 ISSUE/PURPOSE

To seek approval to increase the value of Contract # 00010079 by an amount of \$9,912,621 to a Contract Value of \$39,654,837.62 to facilitate payment of the progress claim for the project to the ACE Alliance. The increase represents additional Queensland Rail (QR) work wholly funded by QR.

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy

5.0 SUBMISSION PREPARED BY

Alan Evans, Principal Transport Infrastructure

6.0 DATE

17 December 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER A LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C grant approval for the increase of Contract # 00010079 by an amount of \$9,912,621 to a Contract Value of \$39,654,837.62, such increase being wholly funded by QR.

RECEIVED

17 DEC 2007

COMMITTEE SECTION

ACTION TAKEN

17 DEC 2007

TOWN CLERK


PT

BCO PUBLICATION SCHEME
10 YEAR RELEASE

Chairperson

I support / reject the recommendation.

If reject, please state reasons



Signed

Graham Quirk
Chair, Roads, Transapex & Traffic Committee

10 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
City Policy and Strategy


I Recommend Accordingly



ACTING CHIEF EXECUTIVE OFFICER

APPROVED

17 DEC 2007



Lord Mayor



BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

PROJECT:

The completed Boundary Road-Kelliher upgrade was a jointly funded project between Brisbane City Council and the Queensland Government. The project has linked Brisbane's Centenary Highway at Richlands between the Centenary Highway at Darra and Brisbane's southwestern suburbs.

The project was a successful public-private sector alliance involving Council, Department of Main Roads and private engineering and construction companies Bielby Holdings, JF Hull Holdings and Bornhorst and Ward (ACE Alliance).

The \$40.6 million project was officially commissioned by Lord Mayor Campbell Newman and Minister for Transport and Main Roads, Paul Lucas, on 17 August 2007. The works are completed – Maintenance Period for Roads component is 13 November 2007; Maintenance Period for QR component is 17 August 2008, at which time final payment will be made.

The original Contract Value of Contract # 00010079 (\$29,742,216.62) did not encompass works undertaken by the Alliance during the project on behalf of Queensland Rail for the design and construction of retaining walls and earthworks and a third bridge span. This work constituted an agreed variation after award of the DPAC Contract.

The total value of this work was \$9,912,621, which amount is wholly funded by QR - reference attached documentation from QR confirming acceptance of the following cost proposals: -

Construction of Bored Pier and Shotcrete Retaining Walls -	\$7,359,366
Construction of Third Span of Boundary Road Bridge -	<u>\$2,553,255</u>
TOTAL	\$9,912,621

12.0 CONSULTATION

- George Pund, Manager Transport & Traffic (03/12/07)
- Chris Mead, Acting Divisional Manager, Corporate Services (04/12/07)
- David Askern, Chief Legal Counsel (06/12/07)
- Michael Byrne, Acting Chief Procurement Officer (07/12/07)

All are in agreement with the recommendation

13.0 IMPLICATIONS OF PROPOSAL

No net financial implication for Council

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Submission requires urgent processing to facilitate payment of November progress claim to ACE Alliance, payment of which is nominally due on 14 December 2007.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1. That E&C grant approval for the increase in the Contract Value of Contract # 00010079 to \$39,654,837.62.

Option 2. That E&C not approve the increase to the Contract # 00010079.

Option 1 is the preferred option.

1.0 FILE NUMBER: A001866969

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed Ex Gratia Payment – Extension to Community Facility (Church) at 57A Kenmore Road, Kenmore.

3.0 ISSUE/PURPOSE

To seek approval for an ex gratia payment of redacted to offset infrastructure contributions payable by the Baptist Union of Queensland in relation to an approval for a Extension to Community Facility (Church) at 57A Kenmore Road, Kenmore. Reference Number A001866969.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer & Community Services

5.0 SUBMISSION PREPARED BY

Gillian Soole, Regional Manager, Development Assessment West, 3403 4967

6.0 DATE

11 December 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

BCC 10 YEAR RELEASE SCHEME

RECEIVED

17 DEC 2007

COMMITTEE SECTION

ACTION TAKEN

17 DEC 2007

TOWN CLERK

TAW

9.0 RECOMMENDATION

It is recommended that:

E & C approve the making of an ex gratia payment of ^{redacted} to offset infrastructure contributions otherwise payable by the Baptist Union of Queensland in relation to the approval for extension to the existing church at 57A Kenmore Road, Kenmore. Reference Number A001866969.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I support / Reject the Recommendation/s.

If Reject – please state reasons:

If the Lord Mayor and Shadow spokesperson, Cooper, agree, this should go to ETC for discussion & decision.

Margaret Allison
Divisional Manager
CUSTOMER AND COMMUNITY SERVICES

Councillor David Hinchliffe
Chairperson
URBAN PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

APPROVED

17/DEC 2007

Lord Mayor

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 5 October 2007 development approval was granted for an Extension to Community Facility (Church) at 57A Kenmore Road, Kenmore.

As the application was lodged post 1 July 2007, in line with Council's policy, the approval package included conditions requiring infrastructure contributions in accordance with the Infill Planning Scheme Policy. First calculations of these charges was about redacted, however, they have been recalculated applying credits for some components, and they now total redacted based on 07/08 rates.

The proposal is for a donated removal house (123m² GFA) to be relocated to the site to be used primarily as offices ancillary to the existing church use on the site. The proposal includes 2 offices, reception area, meeting room, storeroom and kitchen. The building will provide a better working environment for existing staff and volunteers who are overcrowded in the existing buildings.

The Baptist Church has made representations to have the conditions waived because there is no intensification of the use of the site.

Council currently has no policy and/or mechanism or delegation to allow for a reduction in the infrastructure contributions associated with community facility projects. An ex gratia payment is an appropriate means to provide an offset to the charges.

Breakdown of Contributions

Contribution	
Community Purposes Infill PSP (MCU)	redacted
Sewerage PSP (MCU)	redacted
Transport Infill PSP (MCU)	redacted
Water Supply PSP (MCU)	redacted
Infill Waterways PSP (MCU)	redacted
Total	redacted

As this project at 57A Kenmore Road, Kenmore provides genuine 'not for profit' community services and does not effectively increase the intensity of the use - in particular it does not generate increased traffic or impact significantly on water and sewer infrastructure, it is considered appropriate to provide an ex gratia payment of redacted.

12.0 CONSULTATION

Councillor David Hinchliffe, Chair, Urban Planning and Economic Development Committee

Councillor Amanda Cooper, Shadow Chair, Urban Planning and Economic Development Committee

David Askern, Manager, Brisbane City Legal Practice

All of the above are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Providing the ex gratia payment to effectively offset the infrastructure costs will enable the church to provide much needed community facilities without a significant cost burden to a non profit organisation.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

The effective reduction of infrastructure costs will enable the church to provide more community services from their own budget funds.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

If this ex gratia payment is granted it will effectively result in foregone revenue of
redacted

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Not applicable

23.0 OPTIONS

Option 1 It is recommended that E&C approve to make a total ex gratia payment of
redacted

Option 2 Make an ex gratia payment of another amount based on a percentage of the total.

Option 3 Require the full payment for infrastructure charges at the current rates applicable.

Option 1 is the preferred option.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/98-3/1997/1998

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for Recommendation to Extend Contract S.3/97/98.

3.0 **ISSUE/PURPOSE**

To seek Establishment & Co-ordination Committee approval to an extension of Contract S.3/97/98 with Thiess Services Pty Ltd (TS) for a period of one (1) year with an option to extend for an additional period of up to one (1) year without inviting tenders in accordance with Section 2.3 (Sole or Restricted Tendering) of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

RECEIVED

17 DEC 2007

ACTION TAKEN

17 DEC 2007

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division.

COMMITTEE SECTION

TOWN CLERK *cmcrn*

APPROVED

17/DEC/2007

6.0 **DATE**

12 December 2007.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Jude Munro
Chief Executive Officer

I Recommend Accordingly

[Signature]
ACTING CHIEF EXECUTIVE OFFICER

BCC 10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 December 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
S.3/97/98	Collection, Transportation & Disposal of Screenings, Grit & Sewage Sludge from Wastewater Treatment Plants in Brisbane either to other Wastewater Treatment Plants in Brisbane or to Licensed Sanitary Landfill	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

E&C17/12-15

12/51-H (1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Travel and Attendance Proposal for the participation of Brisbane Water representatives at the IFAT 2008, International Trade Fair and Exhibition in Munich, Germany from 5 to 9 May 2008.

3.0 ISSUE/PURPOSE

The purpose of this submission is to request permission for Brisbane Water representatives, Andris Krumins (Manager – Infrastructure, Planning and Services) and Daniel Faccio (Principal Engineer Strategic Asset Management), Network Planning & Services Branch to attend the IFAT International Trade Fair and Exhibition in Munich, Germany from 5 May to 9 May 2008.

4.0 PROPONENT

Jim Reeves, Divisional Manager, Brisbane Water.

RECEIVED ACTION TAKEN

17 DEC 2007

17 DEC 2007

5.0 SUBMISSION PREPARED BY

Andy Krumins – Manager - Infrastructure, Planning & Services – Level 2, TC Beirne Centre, Ph 3403 0238.

COMMITTEE SECTION TOWN CLERK

MPE

6.0 DATE

29 November 2007

APPROVED

17 DEC 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

Lord Mayor

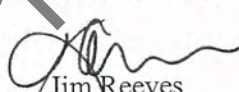
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

9.0 RECOMMENDATION

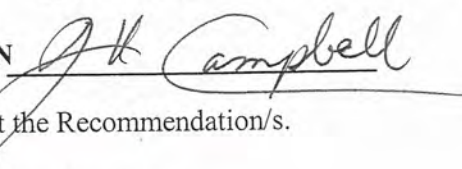
It is recommended that approval be given to Andy Krumins and Daniel Faccio, Brisbane Water to attend the IFAT 2008 Trade Fair and Associated Conference in Munich, Germany from 5 May to 9 May 2008 at an estimated cost to Council of \$11,650.

10.0 DIVISIONAL MANAGER


Jim Reeves
Divisional Manager
BRISBANE WATER

If the Lord Mayor and the Shadow Chairperson are supportive this submission may proceed to E&C Com. for decision

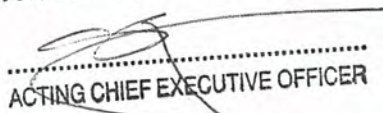
CHAIRPERSON



I Support / Reject the Recommendation/s.

If Reject – please state reasons:

I Recommend Accordingly


ACTING CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The 15th International IFAT 2008 Water Fair for Water, Sewerage, Recycling and Refuse, takes place from 5 May to 9 May 2008 in Munich and is the worlds biggest "Water" Fair. IFAT 2005, attracted 2,223 exhibitors from 36 countries and 109,000 trade visitors from 166 countries. The 2008 Fair has been expanded to include the subjects of coastal protection and flood control.

IFAT embraces the entire spectrum of reuse, recycle and waste disposal technology. The complexity and diversity of reuse engineering is reflected in the number of sectors represented in the Fair's program. On the theme of sewage treatment, IFAT exhibits plants and processes for sewage and sludge treatment, measurement and control systems, as well as sewer construction and rehabilitation operations. International exhibits of mechanical, biological chemical and physical treatment techniques are also being presented.

The section on coastal protection and flood and sewer overflow control is appearing for the first time at IFAT. The changing climate and the resulting problems now faced prompted the inclusion of the new section.

IFAT 2008 will also be addressing the whole issue of water, which is of special importance in the United Nations 'Water Decade'. With the expansion of the section on energy generation from waste materials, the area of biogas will come more sharply into focus at next year's IFAT.

Radically different options for aspects of materials, trenchless technology, sewer maintenance and asset management will be on display, offering scope for significant improvements in our current practices with consequent reductions in operations and capital budgets. See Attachment "A" for product listing at IFAT 2008.

12.0 PROPOSED ITINERARY

Friday	2 May - Depart Brisbane for Munich
Saturday	3 May - Arrive Munich
Mon-Friday	5-9 May - Attend Trade Fair and Conference
Saturday	10 May - Depart Munich

13.0 CONSULTATION

Councillor John Campbell, Chairman Water & City Businesses Committee
Councillor Jane Prentice, Councillor for the Walter Taylor Ward
Cathy Uechritz, Policy Adviser Lord Mayors Office

All are in agreement with the submission being considered by E&C.

14.0 IMPLICATIONS OF PROPOSAL

IFAT is the world's most important Trade Fair for water, sewage, refuse and recycling. IFAT 2008, offers an extensive exhibition programme: innovative solutions and state-of-the-art technology for practical, economical operations, a broad range of professional services in the area of water, sewage and refuse management. Innovative and new product developments are on display to the world for the first time. Being able to see and discuss these with R & D Managers who share their thinking has enabled Brisbane to be Australia's leaders with such projects as sewer mining at Rocks Riverside Park, New Farm Park and NuSewers.

15.0 COMMERCIAL IN CONFIDENCE

Not applicable.

16.0 CORPORATE PLAN IMPACT

The proposal is consistent with the objectives of ensuring the effective operation, maintenance and timely replacement and expansion of water and wastewater assets.

17.0 CUSTOMER IMPACT

Investigation of the very latest developments in the water utilities area will have positive customer impacts in the areas of:

- water quality – managing potential water quality issues that may occur if the current drought continues;
- odour control – gain exposure to the latest technologies in managing odorous gas release from sewer transport networks and treatment plants;
- service delivery costs – gain exposure to the latest technologies in managing water and sewer assets. Examples of potential technologies that will be on show and applicable to Brisbane:
 - Jet rodding vehicles for cleaning sewers and removal of blockages;
 - Trenchless/Relining technology for the rehabilitation of sewers. This is an emerging issue for Brisbane City Council as more of the 6500km sewer mains are condition monitored via Closed Circuit Television (CCTV) cameras. By rehabilitating sewer using relining technology rather than traditional method of dig-up, the impact to customers is minimised;
 - Trenchless/Relining technology for water main renewal or replacement which is also an emerging issue for Brisbane City Council as the water main network investment moves from enhancement to rehabilitation and renewal over the next 10 years. Minimising the impact on community will be paramount.

18.0 ENVIRONMENTAL IMPACT

It is considered important the Council maintains contemporary knowledge and understanding of material technologies. These materials and technologies can be used to prevent harmful environmental incidents and customer impacts such as water main bursts and sewerage overflows. The technology developments in sustainable water cycle management that will be received will ensure Brisbane City Council is at the leading edge of this type of development.

19.0 POLICY IMPACT

Nil

20.0 FINANCIAL IMPACT

Cost Details for 2 Persons	
Airfares	\$5000
IFAT Registration	\$250
Accommodation	\$4800
Council Advance	\$500
Personal Allowance @ \$50 / day	\$1700
TOTAL	\$11650

Funds available from Infrastructure Planning and Services budget and from the newly introduced Special Professional Packages for engineers under the Professional Development Contribution.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Not applicable

23.0 OPTIONS

The following options have been put forward:

- Option 1: Approve the recommendation, send both Andy Krumins and Daniel Faccio.
- Option 2: Approve the recommendation but only send one employee Daniel Faccio.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option for the following reasons:

Succession Planning & Intellectual Property

The water business is currently in a transitional phase both from how water is delivered and managed, as well as a period of transfer of leadership and skills to the next generation of professional engineers. These engineers will manage the water businesses in the near future and into the next century. To enable key learnings to flow and to maximise the experiences of the past, it is important that the next generation of professional engineers is exposed to the global water industry. It will be beneficial as well to have an experienced and highly respected engineer to provide guidance around marketing and associated industry information to assist in future identification of real technology that could be adopted in Australia and of course applicable to Brisbane. It will also present an ideal opportunity to introduce Daniel to the network of international players in the industry.

Experience in attending International trade fairs

Andy Krumins has extensive experience (40 years plus) in the water industry and has attended similar international trade fairs in the past. Andy has experience in indepth interaction with industry representatives and has been extremely successful in enabling new technologies to be introduced into Australia for use in a Brisbane context. Recent examples of this are the Rocks Riverside Park with the introduction of "Cutting Edge" reed bed technology and the adoption of the AQUA-Wertmin software from Germany by Brisbane Water. This software assists in the asset management process for managing the trunk sewer main network. This has helped put Brisbane City Council at the forefront of water industries in Australia.

International experience is now more important than ever before. This is especially true in the global water industry of which Brisbane City Council is part. To maintain Brisbane City Council's position as a leader in the water industry, it is important that a continuation of experienced people can be placed in the international arena in the future.

1.0 FILE NUMBER: A001612384 (DRS/USE/H03-859640)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed Ex Gratia Payment- Affordable Housing 29 Fisher Street, East Brisbane

3.0 ISSUE/PURPOSE

To seek approval for an ex gratia payment of ^{redacted} to offset Infrastructure contributions payable by ^{redacted} in relation to an approval for a Multi Unit Dwelling (Boarding House) at 29 Fisher Street, East Brisbane (Council Reference Number A001612384).

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer and Community Services

5.0 SUBMISSION PREPARED BY

Eileen Paterson, Regional Manager, Development Assessment East, TLAE, 3403 6045

6.0 DATE

17 December 2007

RECEIVED

17 DEC 2007

ACTION TAKEN

17 DEC 2007

TOWN CLERK

TLAE

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

Not applicable.

BCG 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

That E&C approve the making of an ex gratia payment of redacted to offset infrastructure contributions otherwise payable by redacted in relation to the Multi Unit Dwelling (Boarding House) at 29 Fisher Street, East Brisbane (Reference Number A001612384).

10.0 DIVISIONAL MANAGER

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

Sp of the Lord Mayor and Shadow Spokesperson all in agreement I support this group to E&C for decision.

Margaret Allison

Margaret Allison
Divisional Manager
CUSTOMER AND COMMUNITY SERVICES

David Hinchliffe
Councillor David Hinchliffe
Chairperson
URBAN PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

I Recommend Accordingly

[Signature]
ACTING CHIEF EXECUTIVE OFFICER

APPROVED

17 DEC 2007

[Signature]
Lord Mayor

Lab won JHC GBA RL SR

BCC PUBLICATIONS SCHEME
10 YEAR RELEASES

11.0 BACKGROUND

On 12 February 2004 development approval was granted for an extension to a Multi Unit Dwelling (Boarding House) increasing the number of bedrooms from 11 to 21 at 29 Fisher Street, East Brisbane. At the time of the approval the financial contributions of [redacted] were calculated at the 2003/2004 rates, which were the rates applicable at the time.

The proposal is for genuine boarding house accommodation and consists of one building, which has been extended with the construction of a two storey extension. The 21 rooms share 2 kitchens, 2 dining rooms, 2 lounge areas and four bathrooms.

[redacted] have written to the Manager Development Assessment requesting that Council consider reducing or waiving the contributions payable. They have also written to the Lord Mayor.

While a policy position is currently being developed to provide incentives to affordable housing, Council currently has no formal affordable housing policy which provide financial assistance to affordable housing proposals, or any mechanisms or delegations to allow for a reduction in the contributions. An ex gratia payment is the appropriate means to provide an offset to the charges, where this is considered appropriate.

Comparison of Contributions

Contribution	03/04 Rate	06/07 Rate	07/08 Rate
Sewerage	[redacted]	[redacted]	[redacted]
Water Supply	[redacted]	[redacted]	[redacted]
Park Contribution	[redacted]	[redacted]	[redacted]
Total	[redacted]	[redacted]	[redacted]

The 2006/2007 rates have been used to calculate the current charges payable as the request was made for a reduction in the contribution before the 10th August 2007 deadline for the grace period for 2006/2007 rates.

The difference between the 2003/2004 and the 2006/2007 contributions is [redacted]. For comparison purposes only, the current 2007/2008 contributions is almost [redacted].

While there is no definite policy position yet, E & C Planning Guidance have indicated support for a rebate of 50% on headworks contributions for genuine boarding house accommodation.

[redacted] have indicated that payment of the charges will result in financial hardship for them and that the project will not be financially viable unless the contributions can be reduced.

As this project provides genuine boarding house accommodation, it is considered appropriate to provide an ex gratia payment based on 50% of the 2006/2007 charges which equates to [redacted] and is effectively a reduction of [redacted] on the 2007/2008 charges if they were to apply.

It is considered that this rebate should be fixed at the amount of ^{redacted} In other words, the amount of the rebate should not change if the contributions are paid after the end of this financial year. The balance of the any contributions will be calculated using the rate payable at the time of payment.

While previous submissions such as this have included a confidentiality agreement, there is no requirement for 'commercial in confidence' on this type of payment, particularly given that provision of incentives for affordable housing is now a focus for Council.

12.0 CONSULTATION

Councillor David Hinchliffe, Chair, Urban Planning and Economic Development Committee
Councillor Amanda Cooper, Shadow Chair, Urban Planning and Economic Development Committee
David Askern, Manager, Brisbane City Legal Practice

All the above are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission provides much needed support to low cost housing.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

The ex gratia payment will assist the financial viability of this genuine boarding house style accommodation.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

No funding is specifically set aside.

If this ex gratia payment is granted it will effectively result in a loss of revenue of
redacted

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

Option 1 That E&C approve the making a total ex gratia payment of
redacted

Option 2 Make an ex gratia payment of another amount

Option 3 Require the full payment for headworks charges at the
current rates applicable.

Option 1 is the preferred option.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: A001626525 (DRS/USE/H03-866364)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed Ex Gratia Payment- Paddington Day Respite Centre.

3.0 ISSUE/PURPOSE

To seek approval for an ex gratia payment of ^{redacted} to partly or partially offset Infrastructure contributions payable by Brisbane West Senior Citizens' Centre Inc. in relation to an approval for extensions to the Paddington Day Respite Centre at 132 Latrobe Tce, Paddington (Council Reference Number A001626525)

4.0 PROPONENT

Chris Mead, A/Divisional Manager, Customer and Community Services

5.0 SUBMISSION PREPARED BY

Richard Sivell, Manager, Development Assessment Branch, 3403 4645

6.0 DATE

17 December 2007

RECEIVED

17 DEC 2007

ACTION TAKEN

17 DEC 2007

COMMITTEE SECTION

TOWN CLERK

MDA

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

Not applicable.

BCC 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

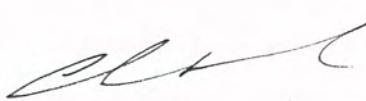
That E&C approve the making of an ex gratia payment of ^{redacted} to partly or partially offset infrastructure contributions otherwise payable by Brisbane West Senior Citizens' Centre Inc. in relation to an approval for extensions to the Paddington Day Respite Centre at 132 Latrobe Tce, Paddington (Council Reference Number A091626525.)

10.0 DIVISIONAL MANAGER

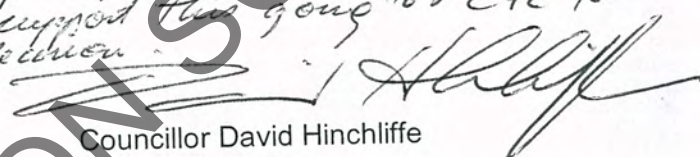
I Support / Reject the Recommendation/s.

If Reject - please state reasons:

If the Lord Mayor and Shadow Spokesperson are in agreement I support this going to EIC for decision.

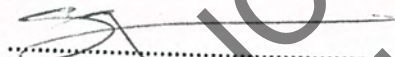


Chris Mead
A/Divisional Manager
CUSTOMER AND COMMUNITY SERVICES



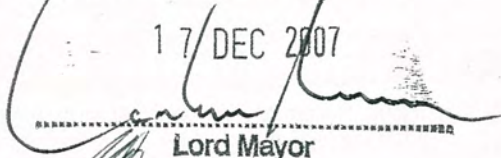
Councillor David Hinchliffe
Chairperson
URBAN PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

I Recommend Accordingly


ACTING CHIEF EXECUTIVE OFFICER

APPROVED

17/DEC 2007


Lord Mayor

Handwritten initials: JHC, CBH, R, KJ

BCC PUBLICATIONS SCHEME
10 YEAR RELEASES

11.0 BACKGROUND

A development permit was issued on the 18th June 2004 for a Material Change of Use for a Centre Activity at the property situated at 132 Latrobe Tce, Paddington. The property is the Paddington Day Respite Centre which is operated by a not for profit organisation, Brisbane West Senior Citizens Centre Inc.

In May 2004 the Lord Mayor responded to a request from the organisation to waive the headworks charges. The Lord Mayor's response advised that the calculations had been revised, based on a reconsideration of the GFA, and that the charges had been reduced from [redacted] to [redacted].

A recent audit by CARS revealed that the payment of the headworks charges had not been made. Consequently, all the conditions of the approval have not been complied with at this time.

As a result of this audit, the organisation was requested to pay the charges at the current rate for 07/08. The charges are now [redacted].

The organisation has responded to this request by saying the non-payment of the charges in 2004 was an oversight – largely because Council does not actually send an invoice for this type of charge. They also advise they have no "funds in reserve" for this increased payment.

Given the not for profit status of this organisation, and that they provide much needed support for the elderly community, an ex gratia payment of [redacted] to offset the increased charges is considered appropriate. This will reduce the charges to [redacted] which is the same amount that was agreed to be paid in 2004.

It is considered that this rebate should be fixed at the amount of [redacted]. In other words, the amount of the rebate should not change if the contributions are paid after the end of this financial year. The balance of the any contributions will be calculated using the rate payable at the time of payment.

While previous submissions such as this have included a confidentiality agreement, there is no requirement for 'commercial in confidence' on this type of payment.

12.0 CONSULTATION

Councillor David Hinchliffe, Chair, Urban Planning and Economic Development Committee

Councillor Amanda Cooper, Shadow Chair, Urban Planning and Economic Development Committee

David Askern, Manager, Brisbane City Legal Practice

All the above are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission provides support to a non-profit based organisation that provides support for the elderly.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 COROPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

The ex gratia payment will assist a non profit organisation in their endeavours to provide support for the elderly.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

No funding is specifically set aside.

If this ex gratia payment is granted it will effectively result in a loss of revenue of
redacted

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

