

E&C RESULTS – 15 JANUARY 2007(VERSION 1)

SUB NO.	FILE NO.	DIV.	TITLE	Result
15/12- 1 M	221/21(34)	Corporate Services	Inclusion of charitable organisation in Appendix 'A' of the schedule of Fees & Charges	Yes
15/01- 2 M	243/88-20029-2001/2002	Strategic Procurement Division	Submission for approval by E&C under Division 12 of the City of Brisbane Act, 1924. (Buspak)	Yes Amended
15/01- 3 R	246/13/10	Corporate Services	Presentation and Tabling of Annual Financial Statements	Yes
15/01- 4 M	234/93/18(P1)	City Policy & Strategy	Revised Community Support Funding Program guidelines (incorporating rates rebates for private Affordable Housing Providers)	Yes
15/01- 5 M	467/34(1)	City Policy & Strategy	Formal response to the Draft Concept Design Impact Management Plan (CDIMP) for the Northern Busway (Royal Children's Hospital to Kedron)	Yes
15/01- 6 M	460/2(249)	Customer & Community Services City Policy & Strategy	Public access to property and development information	Yes
15/01- 7 M	460/2(248)	Customer & Community Services City Policy & Strategy	Search criteria for 'Development Application (DA) Tracking'	Yes
15/01- 8 M	204/6(16/P5)	MIPO	Monthly Project Report – November 2006 (Attachment A)	Yes

Present: Lord Mayor, C Newman, D B Hinchliffe, S Griffiths, K Flessner, G M Quirk, V Newton, H J Abrahams, J H Campbell

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER 221/21(34)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Inclusion of charitable organisation in Appendix 'A' of the schedule of Fees & Charges.

3.0 ISSUE/PURPOSE

To approve the inclusion of the Starlight Children's Foundation Australia into Appendix 'A' of the schedule of Fees & Charges from 30 November 2006.

4.0 PROPONENTS

Chris Mead

Deputy Chief Financial Officer, Corporate Services Division

5.0 SUBMISSION PREPARED BY

Wayne Collett

Finance Officer – Revenue Policy

Corporate Finance Branch, Corporate Services Division. (EOP ext. 34158)

APPROVED

15 JAN 2007

Lord Mayor

6.0 DATE

8 January 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C approve the inclusion of the Starlight Children's Foundation Australia in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 30 November 2006, being the date of their application.

10.0


Helen Gluer


Chief Financial Officer

ACTION TAKEN

15 JAN 2007

TOWN CLERK

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

RECEIVED

15 JAN 2007

COMMITTEE SECTION

11.0 BACKGROUND

On 30 November 2006, the Starlight Children's Foundation Australia lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Deputy Chief Financial Officer.

In support of their application for concessions the association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1196.

12.0 CONSULTATION

No broader consultation has taken place. The Deputy Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a certificate of registration as a charity.

13.0 IMPLICATIONS OF PROPOSAL

The Starlight Children's Foundation Australia will become eligible for concessions against certain fees and charges as detailed in the Schedule of Fees and Charges document.

14.0 COMMERCIAL IN CONFIDENCE

This matter is not commercial in confidence.

15.0 CORPORATE PLAN IMPACT

The inclusion of the Starlight Children's Foundation Australia in Appendix 'A' supports the outcomes under "Inclusive City – Supporting Inclusive Communities".

16.0 CUSTOMER IMPACT

The Starlight Children's Foundation Australia will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 ENVIRONMENTAL IMPACT

There is no environmental impact.

18.0 POLICY IMPACT

There is no policy impact as approving the foundation's inclusion in Appendix 'A' is consistent with existing policy.

19.0 FINANCIAL IMPACT

There is no significant financial impact.

20.0 HUMAN RESOURCE IMPACT

There is no significant impact.

21.0 URGENCY

The approval, if granted may be processed in the normal course of business.

22.0 PUBLICITY/MARKETING

None required.

23.0 OPTIONS

- a) To accept the application and approve the inclusion of the Starlight Children's Foundation Australia into Appendix 'A' of the Council's Schedule of Fees and Charges.
- b) To reject the application.

Option (a) is the recommended course of action.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER1.0 **FILE NUMBER:** 243/88-20029-2001/2002**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**Submission for approval by E&C under the *City of Brisbane Act 1924*. (Buspak).3.0 **ISSUE/PURPOSE**

To seek E&C approval (Council in recess) to directly enter into a Contract with Buspak Advertising Group Pty Ltd for the sale of advertising on Council's bus fleet in accordance with the *City of Brisbane Act 1924*.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management,
Strategic Procurement Division.

APPROVED

15 JAN 2007

Lord Mayor

6.0 **DATE**

14 December 2006.

7.0 **FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**No. *City of Brisbane Act 1924*, Division 12 - Contracts and Tendering and Section 6A.9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the submission in accordance with the *City of Brisbane Act 1924*. E&C requires that the contract with Buspak allow us to enter into a secondary agreement with either Buspak or another party to provide electronic in bus advertising.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Division

Jude Munro
Chief Executive Officer

RECEIVED

15 JAN 2007

COMMITTEE SECTION**ACTION TAKEN**

15 JAN 2007

TOWN CLERK

11.0 **BACKGROUND**

The attached submission has been considered by the Chief Executive Officer and the Stores Board on 14 December 2006, and the submission, is referred to the Establishment and Co-ordination Committee approval, in accordance with Division 12 and section 6A of the *City of Brisbane Act 1924*.

12.0 **CONSULTATION**

Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers.

13.0 **IMPLICATIONS OF PROPOSAL**

E&C approval is required to undertake the course of action proposed in the Departmental submission.

14.0 **COMMERCIAL IN CONFIDENCE**

Yes. Commercial sensitive information is included in this submission particularly regarding advertising revenues of Buspak. This information must be treated as commercial in confidence and not disclosed publicly or it will cause commercial damage to Council's partners.

15.0 **CORPORATE PLAN IMPACT**

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 **CUSTOMER IMPACT**

The submission relates to the carrying out of work or supply of goods and services to meet Council's approved programs.

17.0 **ENVIRONMENTAL IMPACT**

Environmental considerations will be taken into account as necessary.

18.0 **POLICY IMPACT**

Submitted in accordance with Council's Procurement Manual for Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submissions.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING**

As required.

23.0 **OPTIONS**

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE
Commercial in Confidence

1.0 FILE NUMBER 234/93/18(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Revised Community Support Funding Program guidelines (incorporating rates rebates for private Affordable Housing Providers)

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for the revised Community Support Funding Program guidelines

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy & Strategy (x34640)

5.0 SUBMISSION PREPARED BY

Angela Jones, Principal Officer – City Life. (x34354)

6.0 DATE

15 January, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

1. That E&C approve the revised Community Support Funding Grant Guidelines as per Attachment A with the further addition of criteria relating to the eligibility of Caravan Parks to receive the rebate
2. That E&C approve the transfer of \$320,000 to the Community Support Funding Program from the \$1,100,000 Affordable Housing Incentives budget allocation

10.0 DIVISIONAL MANAGER


Terry Hogan
Divisional Manager
CITY POLICY & STRATEGY

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In May 2006, a strategy presentation was made to E&C on a new direction for Affordable Housing Incentives. E&C requested that incentives should include a rates rebate to private affordable housing providers of boarding house accommodation ("For Profit Providers").

It was agreed to administer this through an extension of the Community Support Funding Program (approved in the 2006 – 2007 budget). This program makes funds available to community groups providing a community service or facility for the benefit of the residents of Brisbane including not for profit affordable housing providers.

Funding for extending the Program to For Profit Providers is to be provided by the transfer of \$320,000 from the Affordable Housing Incentives budget allocation to the Community Support Funding Program.

The additional funding is intended to encourage the supply of affordable housing by the private housing market and to recognise the important role played by the private housing market in meeting the need for affordable housing in Brisbane. Administering the initiative via an extension of the Community Support Funding Program will save on administrative costs.

Revised guidelines for the program have been prepared (see Attachment A). The guidelines extend eligibility to "2. Other providers of Affordable Housing" and ask them to fill in general questions 1-6 and specific questions 28-36 of the application form. Applicants applying under this section must demonstrate that they are:

- A Boarding House or Supported Accommodation service registered with the Office of Fair Trading as a 'Residential Service'
- A registered service that has been operating for the full financial year in the year that the rebate is being offered
- A registered service that caters primarily to permanent residents – not tourists, students or employees

Consultation with Duncan Kirk and Robert Kingsford from Licencing and Compliance indicated that it would be desirable to extend the rates rebate to Caravan Park owners as providers of affordable housing.

The following criteria were recommended:

- Caravan Park applicants are required to be registered as a Caravan Park with Brisbane City Council
- Caravan Park applicants are required to have a current performance management plan in place that is compliant with Local Law 2000 (Caravan Parks and Relocatable Home Parks)
- The Caravan Park must not primarily provide tourist accommodation (ie the applicant must be able to demonstrate that the primary benefit will be to permanent residents)

It is anticipated that successful applicants will receive their first payments as a credit on their October 2007 Rates Notice.

The new Partial Rate Remission scheme (up to 50%) for certain not-for-profit organisations has been taken into account. Communication and processes have been established with the Rates Processing Unit to ensure that if groups apply for both programs, they receive no greater than an annual 50% rate rebate.

12.0 CONSULTATION

Christine Collyer – Policy Liaison Officer, Chairperson's Office, Community Services Committee

Mark Hrycek - Policy Adviser, Lord Mayor's Office

Michael Lockwood – Manager, City Life

Graeme Jones – Manager, Community Development Services

Jim Lynch – Grants Unit, Community Development Services

Ken Stevens - Team Leader, Rates

Karyn Wernham – Brisbane City Legal Practice

Kathryn Houston – Brisbane City Legal Practice

Gary Liston - Office of Fair Trading

Duncan Kirk – Caravan Park Inspection Program, Licencing and Compliance, C&CSD

Robert Kingsford –Licencing and Compliance, C&CSD

All are in agreement with the submission.

13.0 IMPLICATIONS OF PROPOSAL

Affordable housing is critical for the city's long-term social and economic well being.

Incorporating the Affordable Housing Incentives for existing private providers of affordable housing into the Community Support Funding Program will reduce the administration costs involved in providing this incentive through a separate funding program.

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

Program 4	Your Brisbane
Outcome 4.4	Opportunities for All
Service 4.4.1.1	Participation Initiatives

16.0 CUSTOMER IMPACT

The revised guidelines will reduce the financial imposts on private owners of boarding houses and caravan parks. It is hoped that it will increase their ability to continue the provision of affordable housing.

The Community Support Funding Program offers a rebate on rates up to a maximum percentage of rates determined by the demand on the program. Recipients usually receive a lower percentage rebate than the maximum rebate of 50% for community service organisations and 25% for lifestyle organisations. Private providers of affordable housing including Caravan Park owners will be able to obtain a rebate of up to 50% in line with the rebate available to non-profit providers of affordable housing.

While potential demand has been estimated based on information from the Office of Fair Trading about potentially eligible providers, the actual demand is unknown and the impact on the Community Support Funding Program is only able to be estimated at this time.

The amount recommended to be transferred from affordable housing incentives package funds to the Community Support Funding Program is based on best estimates from information obtained from the Office of Fair Trading and Rates Processing. The intention is to ensure that community organisations are not disadvantaged by the addition of private providers of affordable housing to the list of eligible applicants.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Supports the Affordable Housing and Homelessness policy, specifically the strategy to "encourage the preservation of ... boarding houses and other forms of affordable housing for Brisbane residents". It will also assist to ensure that Brisbane remains an inclusive city.

19.0 FINANCIAL IMPACT

1. An allocation of \$250,000 is available for the Community Support Funding Program in the budget. Activity Code: CD22, Task: C000
2. Funding of \$1,100,000 for Affordable Housing Incentives was also allocated in the Budget and is available under Activity Code: CD23, Task: I100.
3. It is estimated that \$250,000 of the Incentives funding (CD23.I100) will be needed to supplement the Community Support Funding allocation (CD22.C000) to extend the incentive to the owners of boarding houses and supported accommodation and should be transferred at the next budget review
4. It is estimated that \$70,000 of the Incentives funding (CD23.I100) will be needed to supplement the Community Support Funding allocation (CD22.C000) to extend the incentive to owners of Caravan Parks and should be transferred at the next budget review
5. The remaining \$780,000 in incentives funding (CD23.I100) will be used to support new affordable housing developments.

20.0 HUMAN RESOURCE IMPACT

We have consulted the Grants Unit, who will be able to accommodate any extra work involved in administering the Community Support Funding Program.

21.0 URGENCY

The revised package will be advertised in February 2007 and the guidelines need to be printed before this date.

22.0 PUBLICITY / MARKETING STRATEGY

In addition to the standard promotion avenues for the Community Support Funding

program, it is intended to send a covering letter and application form to newly eligible private affordable housing providers including Caravan Park owners . Existing industry groups and associations of Boarding Houses would be utilised to promote the initiative.

Grant application forms and guidelines will also be available on-line through the corporate website.

Further publicity and marketing will be at the discretion of E&C.

23.0 OPTIONS

1. That E&C approve the recommendations
2. That E&C not approve the recommendations
3. That E&C vary the recommendations by:
 - approving the revised Community Support Funding Grant Guidelines as per Attachment A which only provide for the extension of the Community Support Funding Program to boarding houses and supported accommodation
 - That E&C approve the transfer of \$250,000 to the Community Support Funding Program from the \$1,100,000 Affordable Housing Incentives budget allocation to fund the extension of the Community Support Funding Program to boarding house and supported accommodation providers only
4. That E&C otherwise vary the recommendations

Option 1 is recommended.

E C 15 / 01 - 5

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER: 467/34(1)

2.0 TITLE

Formal response to the Draft Concept Design Impact Management Plan (CDIMP) for the Northern Busway (Royal Childrens Hospital to Kedron)

3.0 ISSUE/PURPOSE

Queensland Transport has prepared a Draft Concept Design Impact Management Plan for the first stage of the Northern Busway (Royal Childrens Hospital to Kedron). As Brisbane City Council is a key stakeholder in the Northern Busway project, a comprehensive submission on all impacts has been prepared for approval.

4.0 PROPONENT

Michael Papageorgiou, A/Divisional Manager, City Policy and Strategy Division

5.0 SUBMISSION PREPARED BY

Brendan O'Keeffe, Principal Policy Officer, Strategic Planning, Transport and Traffic Branch, (PTDM) ext. 35450

6.0 DATE

5 January 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

9.0 RECOMMENDATION

COMMITTEE SECTION

That E&C approve Attachment "A" as Brisbane City Council's formal submission to TransLink on the Draft Northern Busway Concept Design Impact Management Plan.

10.0 DIVISIONAL MANAGER

Michael Papageorgiou
A/Divisional Manager
CITY POLICY AND STRATEGY DIVISION

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The *Transport Plan for Brisbane 2002-2016* recommended a busway corridor extending from the Royal Brisbane Hospital to Kedron, and subsequently to Chermside. In 2004, the Queensland Government, with the cooperation of Council, established *TransLink* as the agency responsible for the integration of public transport in South East Queensland. *TransLink* is progressively implementing a northern busway linking the Inner Northern Busway at the Royal Childrens Hospital (RCH) to Chermside.

Concept planning of the RCH to Kedron section of the busway commenced in July 2005 and has been proceeding in parallel with the development of the concept design for the Airport Link.

In October 2006, the State Premier announced the Queensland Government's approval of the Business Case and allocation of funding for its construction. At the same time, the Draft Concept Design Impact Management Plan (CDIMP) was released for public comment. The Coordinator - General has deemed that the scope and nature of the project does not require a full Environmental Impact Statement (EIS) to be prepared.

Brisbane City Council officers have been closely involved with the project from its inception, with a Northern Busway Stakeholder Group formed of officers from City Policy and Strategy and Customer and Community Services. Brisbane Water has also provided input on specific issues. Following the receipt of public submissions, including that of Brisbane City Council, *TransLink* will finalise the CDIMP for Queensland Government approval.

Due to the complexity of issues, and specific requirements stated in the Draft Response in Attachment "A", Brisbane City Council's involvement will extend past this submission, through the development and final commissioning and post-commissioning phases of the busway.

12.0 CONSULTATION

Strategy presentations were made to E&C on 30 October and 13 November 2006 on the Draft Submission, and E&C directives have been incorporated into the submission.

13.0 IMPLICATIONS OF PROPOSAL

The submission ensures that Council's policies relating to:

- road space allocation for public transport;
- open space;
- heritage;
- social and natural environment; and
- waterways

are incorporated into the project specifications. Council will also be working with *TransLink* through the course of the project to ensure that the mitigation measures described in the CDIMP are implemented.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Environmental issues are addressed in the Formal Response.

18.0 POLICY IMPACT

The content of the formal response is in accordance with Council policies covering:

- Transport and traffic
- City planning
- Social and cultural impacts
- Natural environment impacts
- Waterways and water resources.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent. The State Government will be finalising the CDIMP in February 2007.

22.0 PUBLICITY / MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve Attachment "A" as the Brisbane City Council's formal response to the Draft Concept Design Impact Management Plan for the Northern Busway (RCH to Kedron)

Option 2: Not approve Attachment "A"

Option 3: Modify or defer the response.

Option 1 is the preferred option.

1.0 **FILE NUMBER:** 460/2(249)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Public access to property and development information

RECEIVED

15 JAN 2007

3.0 **ISSUE/PURPOSE**

To approve the release of property and development information through the proposed DA Tracking and City Plan Online initiatives being developed by the Regulation Reduction Incentive Fund Project for South-East Queensland.

COMMITTEE SECTION

4.0 **PROPONENT**

Margaret Allison, Divisional Manager, Customer & Community Services

Terry Hogan, Divisional Manager, City Policy & Strategy

ACTION TAKEN

15 JAN 2007

TOWN CLERK

5.0 **SUBMISSION PREPARED BY**

Wade Fitzgerald, Project Manager DA ICT Initiatives, BIDSC5, 340 39661

6.0 **DATE**

8 January 2007

APPROVED

15 JAN 2007

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval

Lord Mayor

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

Not applicable

9.0 **RECOMMENDATION**

That E&C approve public access to all development information as detailed in Attachment A.

10.0 **DIVISIONAL MANAGER**

Margaret Allison

Divisional Manager

Customer & Community Services

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Terry Hogan

Divisional Manager

City Policy & Strategy

11.0 BACKGROUND

This submission is about enabling the public to more easily access property and development information through the release of Application Event information on development applications as part of the Regulation Reduction Incentive Fund Project for South-East Queensland.

Application Events follow the mandatory stages of the integrated development assessment (IDAS) process set out in the *Integrated Planning Act 1997*. The proposed accessibility of this information will enable applicants and the public to monitor the progress of development applications.

Currently Council provides public access to development information, which is a requirement of the *Integrated Planning Act 1997*. This is facilitated by Council's on-line public scrutiny system titled 'View a Development Application'.

The Regulation Reduction Incentive Fund Project for South-East Queensland (RRIF SEQ) proposes to deliver two new solutions for customers to access property and development information. These solutions are known as Development Application (DA) Tracking and City Plan On-line. The costs of establishing these initiatives are being met by the Federal Government through the Regulation Reduction Incentive Fund (RRIF).

Attachment A sets out the information proposed to be provided to the public as part of the RRIF SEQ initiative. The information which is additional to that currently provided is:

- 1 Application type (eg. Material Change of Use),
- 2 Date application properly made,
- 3 Acknowledgment notice sent date,
- 4 Information request sent date,
- 5 Final response received date,
- 6 Final notice of compliance date, and
- 7 A list of DA team members' discipline (not names).

Attachment B sets out property information currently available to the public using the electronic public scrutiny system 'View a Development Application online' and 'My Neighbourhood online'.

Attachment C and **Attachment D** are samples of property and development application information results screens.

In accordance with the recommendations of E&C Strategy made at the presentation of this matter on 4 December 2006, this submission does not recommend the publication of:

- 1 Any additional development application documents during the assessment process. Only those documents already available through Council's on-line public scrutiny system titled 'View a Development Application' will be made available on the proposed DA Tracking and City Plan online systems; or
- 2 Property owners' names or property valuations" to protect the privacy of those property owners.

12.0 CONSULTATION

The following persons have been consulted and are in agreement with the proposal:

- Councillor David Hinchliffe, Chairperson, Urban Planning & Economic Development Committee
- Richard Sivell, Manager Development Assessment
- Michael Papageorgiou, Manager City Planning

- Rob Broughton, Manager, Business Services, C&CSD

The following persons have been consulted and have not raised any objections to the proposal:

- Councillor Carol Cashman, Shadow Chairperson, Urban Planning & Economic Development Committee
- Amanda Cooper, Policy Adviser, Lord Mayor's Office

13.0 IMPLICATIONS OF PROPOSAL

The implications of this proposal include:

- Increased public access to development information during the development assessment process as well as after the decision has been made;
- Increased satisfaction amongst potential submitters about the timely provision of development information;
- Increased transparency on property and development information by providing more information to the public.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

This action complies with an Accessible City in the Corporate Plan - particularly by providing improved access to development information on-line.

16.0 CUSTOMER IMPACT

Customer access to planning and development information will be improved.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. To comply with RRIF Project deadlines for the provision of Federal Government funding a decision is required in January 2007.

22.0 PUBLICITY/MARKETING

Marketing will occur as part of the Regulation Reduction Incentive Fund (RRIF SEQ) campaign in February/March 2007.

23.0 OPTIONS

1. Approve recommendation.
2. Approve recommendation with amendments.
3. Refuse recommendation.

Option 1 is the recommended option.

1.0 **FILE NUMBER:** 460/2(248)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Search criteria for 'Development Application (DA) Tracking'.

3.0 **ISSUE/PURPOSE**

To enhance the accessible search criteria which enable the public to access property and development information.

4.0 **PROPONENT**

Margaret Allison, Divisional Manager, Customer & Community Services

Terry Hogan, Divisional Manager, City Policy & Strategy

RECEIVED

15 JAN 2007

COMMITTEE SECTION

5.0 **SUBMISSION PREPARED BY**

Wade Fitzgerald, Project Manager DA ICT Initiatives, BIDSC5, 340 39661

6.0 **DATE**

8 January 2007

ACTION TAKEN

15 JAN 2007

TOWN CLERK

APPROVED

15 JAN 2007

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval

Lord Mayor

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

Not applicable

9.0 **RECOMMENDATION**

That E&C approve the enhanced the search criteria for 'DA Tracking' as detailed in Attachment A.

10.0 **DIVISIONAL MANAGER**

Margaret Allison

Divisional Manager

Customer & Community Services

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Terry Hogan

Divisional Manager

City Policy & Strategy

11.0 BACKGROUND

This submission is about enabling the public to more easily access property and development information through enhanced search criteria using the proposed DA Tracking initiative being developed as part of the Regulation Reduction Incentive Fund Project for South-East Queensland.

Currently Council provides public access to development information, which is a requirement of the *Integrated Planning Act* (QLD) 1997. This is facilitated by Council's on-line public scrutiny system titled 'View a Development Application'.

The Regulation Reduction Incentive Fund Project for South-East Queensland (RRIF SEQ) proposes to deliver two new solutions for customers to access property and development information. These solutions are known as Development Application (DA) Tracking and City Plan Online. The costs of establishing these initiatives are being met by the Federal Government through the Regulation Reduction Incentive Fund (RRIF)

The current search criteria on 'View a Development Application online' are limited to:

- 1 Application number; or
- 2 Street name, street type and suburb; or
- 3 Street number, street name, street type and suburb.

Customers who do not enter complete data into one of the above search criteria cannot access development application information. The proposed DA Tracking and City Plan on-line systems provide Council with an opportunity to provide enhanced search criteria.

The proposed expansion to the search criteria will provide the public with the ability to look up property and development information by entering any of the following:

- 1 Street number (from and to) and street name;
- 2 Street name;
- 3 Suburb;
- 4 Dates from and to;
- 5 Application type (eg. material change of use); and
- 6 Development purpose (eg. small lot house).

In accordance with the recommendation of E&C Strategy made at the presentation of this matter on 4 December 2006, the proposed expanded criteria exclude "property owner" to protect the privacy of those property owners.

Example of Application of Search Criteria

A member of the public drives past a property and is interested in its development status. If they remember the street name, but are unsure of the street number and suburb, the current search criteria will not enable them to access development information for that property. The proposed expansion would allow them to locate the development information for that property using only the street name.

Attachment A provides a detailed list of proposed search criteria, whilst **Attachment B** and **Attachment C** set out samples of property and development application search screens.

12.0 CONSULTATION

The following persons have been consulted and are in agreement with the proposal:

- Councillor David Hinchliffe, Chairperson, Urban Planning & Economic Development Committee

- Richard Sivell, Manager Development Assessment
- Michael Papageorgiou, Manager City Planning
- Rob Broughton, Manager, Business Services, C&CSD

The following persons have been consulted and have not raised any objections to the proposal:

- Councillor Carol Cashman, Shadow Chairperson, Urban Planning & Economic Development Committee
- Amanda Cooper, Policy Adviser, Lord Mayor's Office

13.0 IMPLICATIONS OF PROPOSAL

The implications of this proposal include:

- Increased ability for the public to find development information during the development assessment process as well as after the decision has been made;
- Increased community awareness of development applications;
- Increased satisfaction amongst potential submitters about the timely provision of development information;
- Increased transparency for development assessment through easier access to information; and
- Potential increase in submissions received on development applications or the number of 'serial submitters' due to the greater ability to find development information.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

This action complies with an Accessible City in the Corporate Plan - particularly by providing improved access to development information on-line.

16.0 CUSTOMER IMPACT

Customer access to planning and development information will be improved.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Currently there are 5 subscribers to a system that enables similar access to the search criteria proposed. Therefore the introduction of this proposal is expected to result in a revenue loss to Customer and Community Services Division, which is currently valued at \$25,000 per annum (less administrative costs of approximately \$1000 per annum to invoice subscribers).

Subscription renewals occur on a 3 monthly basis. A case by case assessment of requests for subscription refunds will be made, if necessary, once the increased accessibility is available.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. To comply with RRIF Project deadlines for the provision of Federal Government funding a decision is required in January 2007.

22.0 PUBLICITY/MARKETING

Marketing will occur as part of the Regulation Reduction Incentive Fund (RRIF SEQ) campaign in February/March 2007.

23.0 OPTIONS

1. Approve recommendation.
2. Approve recommendation with amendments.
3. Refuse recommendation.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 204/6(16/P5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – November 2006 (Attachment A).

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Major Projects.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Projects, 3403 7652.

5.0 SUBMISSION PREPARED BY

Chris Mead, Deputy Chief Financial Officer, Corporate Services, DCFO, 3403 6068.

6.0 DATE

18th December 2006

ACTION TAKEN

15 JAN 2007

TOWN CLERK

RECEIVED

15 JAN 2007

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 EXECUTIVE MANAGER

Scott Stewart

Scott Stewart
Executive Manager, Major Infrastructure Projects Office

APPROVED

15 JAN 2007

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on time; on estimate (green); scope changes (orange); emerging issues (orange); not on estimate/time (red); and no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the *****NOVEMBER 2006 UPDATE***** heading.

November 2006 Report Summary

Attachment A is the report for November 2006. Some changes have occurred in the report from the previous month. This review does include the Second Budget Review amendments. The Projects that have identified emerging issues since the previous month's report include:

- Libraries Pullenvale Fitout (see page 9)
- CBD and City Fringe masterplan (see page 10)
- Urban Renewal West End, South Brisbane, Woolloongabba (see page 13)

12.0 CONSULTATION

Divisional Managers and Officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Major Project Report for November 2006.

Option 2: Do not accept the report.

Option 1 is the preferred option.

E&C RESULTS – 22 JANUARY 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
22/01- 1 M	467/33	MIPO	The purpose of this submission is to seek endorsement of revised Governance arrangements for the procurement phase of the Hale Street Link Project	Yes
22/01- 2 M	202/11-PK460/158	MIPO	Rejection of Claim for Compensation Resumption of Property – North South Bypass Tunnel Unit 4, 49 Logan Road, Woolloongabba – redacted and redacted	Yes
22/01- 3 M	365/22-PA460	Corporate Services	Proposed New Lease – Land at Larapinta for new (temporary) Bus Depot facility	Yes
22/01- 4 M	364/46/3(1481)	OLM&CEO	TradeCoast Land Pty Ltd, CAN 111 428 212 – Appointment of New Director	Yes
22/01- 5 (walk-in) M	204/74/3(1)	OLM&CEO	Membership and Remuneration of the Brisbane Transport Business Unit Advisory Board	Yes
22/01- 6 (walk-in) Held	204/74/3(1)	OLM&CEO	Membership and Remuneration of the Brisbane Water Business Unit Advisory Board	Held

Present: Lord Mayor, C Newman, H J Abrahams, C Bermingham, J H Campbell, K Flessner, D B Hinchliffe, V Newton, G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 467/33

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The purpose of this submission is to seek endorsement of revised Governance arrangements for the procurement phase of the Hale Street Link project.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office

6.0 DATE

16 January 2006

RECEIVED

17 JAN 2007

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

22 JAN 2007

9.0 RECOMMENDATION

That E&C endorses the:

- a) Formation of the Project Executive Group (PEG);
- b) Authorises the Executive Manager, Major Infrastructure Project Office to finalise and implement the PEG.

TOWN CLERK

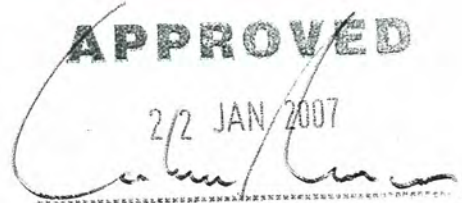
PCIP

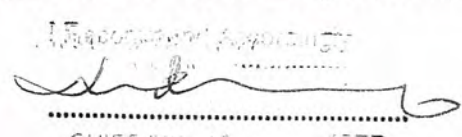
10.0 DIVISIONAL MANAGER


Scott Stewart
Executive Manager
Major Infrastructure Projects Office

APPROVED

22 JAN 2007


Lord Mayor


CHIEF EXECUTIVE OFFICER


JVC CBH KZ
WON
CUB

11.0 BACKGROUND

On 14 November 2006 Council endorsed the Impact Assessment Statement (IAS) Supplementary Report and amended draft Business Case, and directed that the Hale Street Link project proceed in accordance with the IAS Supplementary Report and decided mitigation measures.

By resolution dated 27 November 2006, E&C endorsed the procurement process and authorised the Executive Manager, Major Infrastructure Project Office to invite expressions of interest and create a short list for tender.

Since the July 2005 commencement of the detailed feasibility study, the Project Control Group (PCG) has reported directly to the TransApex Board.

With the project in the procurement phase, the governance arrangements have been reviewed to address the specific needs associated with procurement of this significant project.

The procurement phase includes a number of activities including the preparation of documentation to seek expressions of interest (EOI) and Request for Tender (RfT), evaluation of submitted tenders, commercial negotiations and finalisation of contractual documents.

It is important that the project governance structure enables the appropriate level of technical expertise and resources, to guide the project team. It is expected that the procurement phase will place increased demand on the governance structure to address high-level technical and commercial matters in short timeframes.

For this reason it is proposed that the project governance structure be adjusted as follows:

TransApex Board: to remain as the peak governance body, providing strategic guidance to the Project Executive Group through monthly Board meetings.

Project Executive Group (PEG): to be introduced to provide guidance to the Project Control Group on high-level technical and commercial matters. It is proposed that PEG membership would comprise both political and senior executive representatives as follows:

Chairperson Roads, TransApex and Traffic – Cr Graham Quirk
Shadow Chairperson Roads, TransApex and Traffic – Cr Peter Cumming
Corporate Treasury Manager - Jiri Arnost
Executive Manager, Corporate Services – Ian Maynard
Executive Manager, MIPO – Scott Stewart
Independent Member – John Gralton
Independent Member – Andrew Brown

The PEG does not have a role in the evaluation phase of procurement. A separate Project Finalisation Committee (PFC) that reports to E&C will be established for this phase.

The PEG would meet on a monthly basis, or more regularly as required to meet the procurement program.

Project Finalisation Committee (PFC): to be established to report to E&C and provide guidance on policy and commercial matters during the evaluation and negotiation phase. The PFC would comprise:

Jude Munro, Chief Executive Officer
Executive Manager, MIPO – Scott Stewart
David Askern, Manager Brisbane City Legal Practice
Executive Manager, Corporate Services – Ian Maynard

Project Control Group (PCG): to continue as already established, chaired by the project manager Mike Flynn and attended by team leaders as required.

Project governance arrangements would be reviewed again upon completion of the procurement phase and establishment of the proposed D&C Alliance. It is anticipated that a new Project Executive Group would be formed including representatives from the Alliance partners.

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
Councillor Graham Quirk, Chairperson Roads, TransApex and Traffic;
Councillor Peter Cumming Shadow Chairperson Roads, TransApex and Traffic
David Askern, Manager Brisbane City Legal Practice, Corporate Services
Ian Maynard, Executive Manager Corporate Services;
Jiri Arnost, Corporate Treasury Manager

have been consulted and agree with this submission.

The Independent Members have agreed to participate.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendations will provide revised governance arrangements for the project procurement phase of the project.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The HSL project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Accept the recommendation. This will provide revised governance arrangements for the procurement phase of the project.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 202/11-PK560/49/4

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Rejection of Claim for Compensation
 Resumption of Property - North South Bypass Tunnel
 Unit 4, 49 Logan Road, Woolloongabba - redacted and redacted

3.0 ISSUE/PURPOSE

To recommend the rejection of a claim for compensation from redacted
 and redacted arising from the resumption of property situated at Unit 4, 49
 Logan Road, Woolloongabba, the making of an offer and the payment of an
 advance against compensation.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Peter Hillas, Major Infrastructure Projects Office, Ext 3 7543.

6.0 DATE

15 January 2007

RECEIVED

22 JAN 2007

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

ACTION TAKEN

22 JAN 2007

TOWN CLERK

mirolo

9.0 RECOMMENDATION

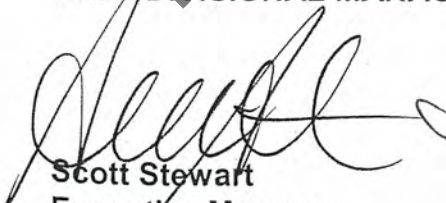
That E&C recommend as follows:

- a) The claim for compensation set out in Schedule 1 Part 1 and 2 be rejected as excessive;
- b) An offer of settlement set out in Schedule 1 Part 3 be made;
- c) An advance on compensation set out in Schedule 1 Part 4 be made under Section 23 of the Acquisition of Land Act 1967.

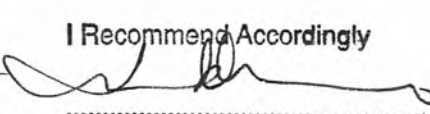
Schedule 1

Part 1	Details of Resumption
Claimants	redacted and redacted
Property resumed	Unit 4, 49 Logan Road, Woolloongabba, described as Lot 4 on Building Unit Plan 6783, Parish of South Brisbane
Purpose of Resumption	An approved Tollway Project, namely the North South Bypass Tunnel Project as additional land in accordance with section 13(2) of the Acquisition of Land Act.
Part 2	Details of Claim
Amount of Claim	redacted under all heads of compensation.
Part 3	Details of Offer
Amount of Offer	(a) redacted (b) Interest calculated on the current Land Court rate on the offered amount from the date of vacant possession to the date of payment; and (c) Reasonable legal and valuation fees.
Part 4	Details of Advance
Amount of Advance	(a) redacted (b) Interest calculated on the current Land Court rate of 5.5% on the offered amount from the date of vacant possession to the date of payment, if requested.

10.0 DIVISIONAL MANAGER

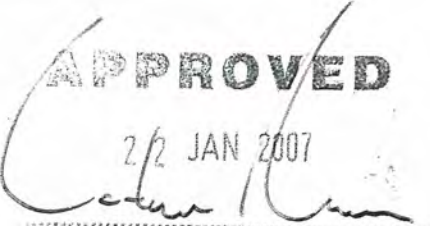

Scott Stewart
 Executive Manager
 Major Infrastructure Projects Office

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

APPROVED

2/2 JAN 2007


 Lord Mayor

11.0 BACKGROUND

By Taking of Land Notice (No. 1072) 2006 published in the Government Gazette on 8 September 2006, Council resumed property at Unit 4, 49 Logan Road, Woolloongabba for a purpose incidental to the purpose of an approved tollway project namely, the North-South Bypass Tunnel Project. The property was described as Lot 4 on BUP 6783, Parish of South Brisbane and is one of seven strata titled and individually owned industrial retail/warehouse units constructed on the property. The claimants and former owners are redacted and redacted as tenants in common.

Unit 4 is a rendered brick retail warehouse building with a metal deck roof constructed around 1980. Accommodation comprised a ground floor warehouse area fitted with two roller doors, retail showroom area and toilet facilities. The upper level contained a lunchroom, bathroom and an office area.

The claimants have submitted a claim for compensation for the real estate in the amount of redacted as set out in Schedule 1, Part 1 and 2.

MVS (SEQ) Pty Ltd, Property Valuers, at the request of Council undertook a valuation of the property. By report dated 19 December 2006, they advised that they had assessed the value of the property at redacted. The claim is therefore considered excessive and its rejection is recommended.

The claimants have requested an advance against compensation under *Section 23 of the Acquisition of Land Act* to help them fund their relocation. It is therefore recommended that an advance against compensation of redacted be approved.

The claimants, redacted and redacted, are also the directors of The Production Shop Pty Ltd, a company that held a leasehold interest in the property prior to the resumption.

They have also lodged a claim for business disturbance for redacted. On 16 November 2006, Council's delegated officer rejected this claim and authorized the payment of an advance against compensation in the amount of redacted. A cheque for this amount was delivered to the claimants on 22 November 2006.

12.0 CONSULTATION

David Hinchliffe, Deputy Mayor
Graham Quirk, Chairperson Roads, Transapex and Traffic
Cr Catherine Bermingham, Councillor for East Brisbane
Gregg Buyers, Major Infrastructure Projects

All those consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is processed.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available in the current North South Bypass Tunnel project budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal Course of business.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Reject the claim and pay and advance against compensation in accordance with the provisions of the Acquisition of Land Act.

Option 2: Accept the claim for compensation from redacted and redacted arising from the resumption of their property at Unit 4, 49 Logan Road, Woolloongabba.

Option 1 is the preferred option

1.0 FILE NUMBER: 365/22-PA460

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed New Lease – Land at Larapinta for new (temporary) Bus Depot facility.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for City Property Branch to enter into a new lease over a parcel of vacant land at Larapinta.

4.0 PROPONENT

Chris Mead, Acting Divisional Manager, Corporate Services – Ext 34577

5.0 SUBMISSION PREPARED BY

Paul Grove, Development Manager, City Property Branch – Ext 34096

6.0 DATE

15 January 2007

ACTION TAKEN

22 JAN 2007

TOWN CLERK

CFO

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C Committee:

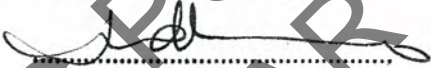
Grant approval for City Property Branch to enter into a new lease over vacant land at Larapinta, to be used for the development of a temporary Bus Depot facility, on the following basis:

- For a term of 2 years commencing 1 March 2007 and terminating 29 February 2009.
- At a commencing effective rental of \$15/m² pa (\$ 375,000 pa, based on an approximate area of 25,000m², subject to survey). This rental is exclusive of GST.
- In addition to the rental above, Council will be required to pay all outgoings on the leased area.
- There is no requirement for make-good at the end of the lease term.
- Otherwise to be on such terms and conditions as approved by the Manager, City Property and to the satisfaction of the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

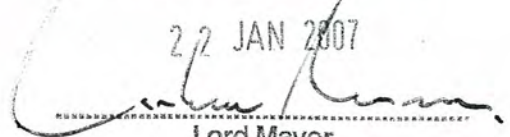

Chris Mead
ACTING DIVISIONAL MANAGER CORPORATE SERVICES

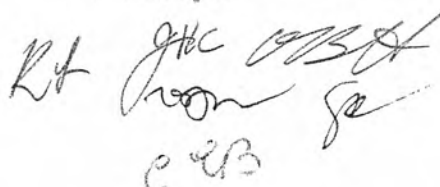
I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

22 JAN 2007


Lord Mayor


Rt JHC [signature]
[signature]
e [signature]

11.0 BACKGROUND

Due to the technical requirements of the Willawong site, and due to the fact that this site is former landfill area, it is not possible to deliver the Depot until 2008. Given this situation it is necessary that an interim facility be provided to accommodate the rapidly expanding bus fleet.

The most viable option to ensure the expanding bus fleet can be suitably accommodated is to secure a well located parcel of land and construct an interim storage facility for 100 buses at this location. An area of approximately 2.5 hectares would be required for this facility. In order to meet a mid 2007 timeline, the land would need to be ready and able to be developed as soon as possible.

Planning with Brisbane Transport has indicated that a suitable location for this interim facility would be in the southern area of the City, specifically in the Larapinta / Parkinson area. Using Brisbane Transport's requirements for location and access, as well as the requirements for size, immediate access and short-term need, City Property has done an assessment of suitable sites available in the market. Given these criteria, options in the market have been limited, however, the recently constructed Motorway Business Park has been identified as meeting all requirements, and land within this estate is fully serviced and ready to develop (see Attachment 1).

Within the Motorway Business Park several options exist:

1. Purchase 2.5 hectare portion of land owned by Consolidated Properties, currently for sale at \$280 per square metre – acquisition cost approximately \$7m. This option would require Council to resell the site once it is no longer required.
2. Lease 2.5 hectare portion of land owned by Consolidated Properties, currently for lease in market at \$39 per square metre – lease cost approximately \$1m per annum. Lease period minimum 2 years.
3. Lease 2.5 hectare portion of land owned by Powerlink. Negotiated lease rate at \$15 per square metre – lease cost \$375,000 per annum. Lease period maximum 2 years.

The Powerlink site has been purchased by them for the development of a major substation facility in 2 to 3 years. Due to their timelines, Council has been able to negotiate a very advantageous rental rate given the short term nature of the agreement. When compared to the Consolidated Properties rental of \$39/m² and other leases in the area which range from \$25 to \$35 m², the \$15/m² negotiated for the Powerlink land is considered very attractive. A leased solution rather than the purchase of a site is favoured due to the short-term nature of Council's requirement and the risk on resale of any land purchased by Council. This also represents a saving to Council of approximately \$4 Million.

BACKGROUND Cont..

Accordingly, terms have been negotiated (subject to E & C Committee approval) for a new lease over approximately 2.5 hectares of the Powerlink land on the following basis:

Area:	25,000m ² (subject to final survey)
Commencement:	1 March 2007
Lease Expiry:	29 February 2009
Rental:	\$15/m ² pa (\$375,000 pa)
Outgoings:	Council will be required to pay all outgoings on the leased area
Make-good:	There is no requirement for Council to make-good the area at the end of the lease term

As stated, the asking rental of \$15/m² is favourable when compared to the market, particularly considering the short term being negotiated for this tenancy. Whilst the period of time for which the accommodation is likely to be required is approximately 12 to 18 months, 2 years is the shortest term that Powerlink would approve, and this also allows Council some buffer for transition to the new Willawong facility when complete.

Once the site has been leased, City Property will construct on the site an area of hardstand sufficient to accommodate 100 buses plus associated carparking. Driver amenities and administration will be provided in high quality relocatable buildings, which can be leased or purchased and removed at the end of the lease term. (See Plan at Attachment 2).

The proposed strategy of leased land with minimal development and relocatable buildings will enable Council to achieve a timely outcome with the minimum of costs possible. The lease of land from Powerlink is therefore the recommended strategy.

12.0 CONSULTATION

Councillor Kim Flessner, Chairperson, Finance Committee
Councillor Victoria Newton, Chairperson, Public Transport Committee
Councillor Graham Quirk, Chairperson of Roads, Transapex and Traffic
Alan Warren, Divisional Manager, Brisbane Transport
Peter King, Regional Business Manager, Brisbane Transport
Cathy Uechtritz, Policy Adviser, Office of the Lord Mayor
Frank Riley, Manager City Property

All consulted have raised no objection with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	The interim Bus Depot facility will ensure bus services are maintained.
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Accessible, Connected City

Council Program: City Governance

Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

This interim facility will ensure the growing bus fleet is adequately accommodated allowing bus services to continue to expand as planned.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

A provision of \$6,000,000 has been included in the City Property 2006/2007 budget for the establishment of an interim Southern Bus Depot facility. Should this submission be approved, based upon a lease scenario this would result in a saving of \$4Million in 2006/07. Only \$2 Million would be required to pay the first years rent and establish the temporary facilities as shown at Attachment 2.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

An urgent decision is sought to enable the lease to be finalised and the development of the interim Bus Depot to proceed. Accommodation for buses is required as soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation and lease or purchase an alternate site for the interim Bus Depot.

Option 3: Not approve the recommendation and do not develop an interim Bus Depot facility.

Option 1 is the preferred option.

1.0 FILE NUMBER: 364/46/3 (1481)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

TradeCoast Land Pty Ltd, ACN 111 428 212 – Appointment of New Director.

3.0 ISSUE/PURPOSE

To approve the appointment of Christopher Wayne Mead, Chief Financial Officer (Designate) of Brisbane City Council as a Director of TradeCoast Land Pty Ltd.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED

22 JAN 2007

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Frank Riley, Manager City Property, Ext 34145
Antoinette Carley, Acting/Manager, Brisbane City Legal Practice, Ext 34740.

6.0 DATE

17 January 2007

ACTION TAKEN

22 JAN 2007

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

9.0 RECOMMENDATION

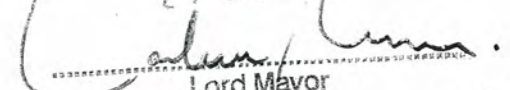
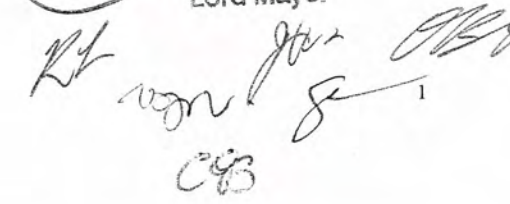
That E&C Committee approve the appointment of Christopher Wayne Mead as a Director of TradeCoast Land Pty Ltd.

10.0 CHIEF EXECUTIVE OFFICER


Jude Munro
Chief Executive Officer

APPROVED

22 JAN 2007


Lord Mayor


11.0 BACKGROUND

TradeCoast Land Pty Ltd is a proprietary company wholly owned by Brisbane City Council. This company was created by Council, pursuant to Section 498(1) of the Local Government Act 1993 and Section 46 of the City of Brisbane Act 1924, in order to engage in an enterprise arrangement for the development and sale of Council-owned land at the former Brisbane Airport site, now known as TradeCoast Central. Council has subsequently transferred its freehold landholding to TradeCoast Land Pty Ltd to enable it to sell the land as part of the aforementioned enterprise arrangement.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to appoint directors to the Board of TradeCoast Land Pty Ltd.

Due to a recent resignation from the Board of TradeCoast Land Pty Ltd, there is currently a vacant Director's position.

It is proposed that Christopher Wayne Mead, Chief Financial Officer (Designate) be appointed to fill the subject vacancy as Director of TradeCoast Land Pty Ltd. In his role as Chief Financial Officer Mr Mead is well placed to appropriately represent the interests of Brisbane City Council, as principle shareholder of TradeCoast Land Pty Ltd, and thereby assist the Board to achieve the stated financial objectives of the Company.

It should also be noted that Mr Mead has past and current Management Board experience and is currently Chairman of City Super. He would replace the previous Chief Financial Officer who recently resigned as a Director of TradeCoast Land Pty Ltd.

12.0 CONSULTATION

Helen Gluer, Former Chief Financial officer and previously a Director of TradeCoast Land Pty Ltd

Frank Riley, Manager City Property and currently a Director of TradeCoast Land Pty Ltd

13.0 IMPLICATIONS OF PROPOSAL

Vacancies on the board will be filled.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for TradeCoast Land Pty Ltd.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the ordinary course of business

22.0 PUBLICITY/MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

23.1 Approve recommendation.

23.2 Not approve recommendation.

23.3 Substitute other decisions for those proposed.

Option 23.1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C SUBMISSION**1.0 FILE NUMBER**

204/74/3(1)

2.0 TITLE

Membership and remuneration of the Brisbane Transport Business Unit Advisory Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to determine the membership of the Brisbane Transport Business Unit Advisory Board and their remuneration, for the period 1 September 2006 to 31 August 2008.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

RECEIVED

22 JAN 2007

COMMITTEE SECTION**5.0 SUBMISSION PREPARED BY**

Michael Burmeister (SPOCEO)
Senior Project Officer
Office of the Chief Executive
Ph: 3403 5837

ACTION TAKEN

22 JAN 2007

TOWN CLERK

SPOCEO

APPROVED

27 JAN 2007

Lord Mayor

6.0 DATE

17 January 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

- (i) That the membership of the Business Unit Advisory Board remain unchanged
- (ii) That the remuneration of the board members be redacted, plus GST per annum and the Chair be redacted, plus GST per annum, as presented in Attachment 2.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

11.0 BACKGROUND

11.1 Membership

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

The membership of all Business Unit Advisory Boards was due for renewal from 1 September 2006. The members have been advised that their appointment remains current beyond that date until further notice.

The Chief Executive Officer wrote to all current board members in February 2006, requesting that they indicate their willingness to be considered for reappointment. All board members indicated a willingness to do so,

The Chief Executive Officer requested in April 2006, that the Divisional Manager provide their opinion of the Advisory Board composition beyond 31 August 2006. Alan Warren indicated that he was satisfied with the current composition of the Advisory Board.

The Chief Executive Officer then met with the Chair of the Business Unit Advisory Board to discuss Advisory Board performance. This meeting confirmed the opinion of the Divisional Manager, as noted above.

The Chief Executive Officer then commissioned independent research by Mr Geoff Hines to determine the required skills for Advisory Board members and to propose appropriate members to provide this skills base. This independent research lead to the recommendation presented above.

11.2 Remuneration

It is proposed that the remuneration be raised in accordance with the "All Goods Consumer Price Index" for the year ended 31 March 2006. This is 3 percent, as quoted by the Australian Bureau of Statistics.

It is recommended that a CPI increase be provided to recognise the two year term for which the directors will be appointed.

The proposed remuneration of Business Unit Advisory Board members is at an appropriate level based on comparison with the remuneration provided to board members of boards with similar roles within a similar government context. As demonstrated in Table 1 below.

Table 1 - Comparative Board Remuneration

Organisation	Remuneration	
	Chair	Directors
Brisbane Marketing (i)	redacted	redacted
SunWater (ii)	redacted	redacted
Port of Brisbane Corporation (iii)	redacted	redacted
Tourism Queensland (iv)	redacted	redacted

- (i) For the merged entity, including Velocity Brisbane. For the 06/07 financial year
- (ii) redacted is an average, as director remuneration varies (for the 04/05 financial year)
- (iii) redacted is for 2003/04 financial year, redacted is an average as director remuneration varies
- (iv) redacted is an average as director remuneration varies, for the 04/05 financial year

Following the merger of Velocity Brisbane and Brisbane Marketing the new Board of Directors will be remunerated at the same rate as the Velocity Brisbane Directors in the 05/06 financial year (There has been no increase, as the Directors that were formerly on the Brisbane Marketing Board received no remuneration in that role.) The agreed remuneration is a significant change for the former Brisbane Marketing Directors.

This analysis has been considered in conjunction with the findings of the independent review conducted by Mr Geoff Hines at the request of the Chief Executive Officer.

This benchmarking has determined that the proposed remuneration levels at Attachment 2 are appropriate.

12.0 CONSULTATION

Consultation already conducted with the following:

Alan Warren, Acting Divisional Manager, Brisbane Transport
 Cr. Victoria Newton, Chair, Public Transport Committee
 Terry Hogan, Divisional Manager, City Policy & Strategy
 David Askern, Brisbane City Legal Practice

13.0 IMPLICATIONS OF PROPOSAL

Advisory Board membership

The adoption of this recommendation will maintain current board membership of the respective Advisory Board.

Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of redacted per annum, plus GST for Brisbane City Council. The increased cost is due to the 3 percent increase in remuneration. This is based on the vacant positions being filled.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendations impacts on the "Smart and Prosperous City" Theme under Vision 2010 and relates to the "City Governance" program in the Corporate Plan 2003-07. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of ^{redacted} per annum for Brisbane City Council. The increased cost is due to the 3 percent increase in remuneration. This is based on the vacant positions being filled.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible as the current board members have been extended until further notice, as their previous term ended 31 August 2006.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

- Option 1: Approve the recommendation leaving membership unchanged and amending the remuneration.
- Option 2: Amend the Advisory board membership, and remuneration
- Option 3: Amend the Advisory Board membership and leave remuneration unchanged
- Option 4: Make no changes.

Option 1 is the preferred option.

Attachments:

Attachment 1 - Existing and proposed Advisory Board membership

Attachment 2 - Existing and proposed Advisory Board remuneration

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 29 JANUARY 2007(VERSION 2)

SUB NO.	FILE NO.	DIV.	TITLE	Result
29/01- 1 R	460/2(247)	Customer & Community Services City Policy & Strategy	Submitter's details on development applications	Yes
29/01- 2 M	234/12/8(44/P2)	OLM&CEO	Brisbane Olympic Award Trust	Yes
29/01- 3 M	364/48/3(417) 364/48/3(370)	Corporate Services	The granting of two successive Telecommunication Leases to Optus Mobile Pty Ltd (Optus) together with two successive (additional) Leases to Hutchinson 3G Australia Pty Limited (Hutchinson) at the Pinaroo Cemetery, Bridgeman Downs	Yes
29/01- 4 M	204/6(16/P5)	MIPO	Monthly Project Report – December 2006 (Attachment A)	Yes
29/01- 5 M	204/74/3(1)	OLM&CEO	Membership and remuneration of the Brisbane Water Business Unit Advisory Board	Yes
29/01- 6 M	204/74/3(1)	OLM&CEO	Membership of City Business and Brisbane City Works Advisory Boards	Yes
29/01- 7 R	376/26-P(1)	Strategic Procurement	Submission for Resolution by Council under Division 12 of the City of Brisbane Act 1924 (Purchase from Perry Infrastructure/KordaMentha)	Yes
29/01 –8 M	12/51/1(P9)	Strategic Procurement	Monthly Report – Delegation of Authority to Travel (November 2006)	Yes
29/01- 9 M	12/51/1(P9)	Strategic Procurement	Monthly Report – Delegation of Authority to Travel (December 2006)	Yes
29/01- 10 Held	440/11	City Policy & Strategy	Preferred Pool Operator and Site for the New Pools in the Holland Park, Runcorn and Morningside Ward.	Held

Present: DB Hinchliffe, J H Campbell, H J Abrahams, V Newton, G M Quirk, K Flessner, C Bermingham
C Cashman (in attendance on behalf of the Lord Mayor)

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 **FILE NUMBER:** 234/12/8(44/P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Brisbane Olympic Award Trust

3.0 **ISSUE/PURPOSE**

To appoint a new Chairperson of Trustees to the Brisbane Olympic Award Trust Fund

4.0 **PROPONENT**

Hayden Wright, Executive Manager, Chief Executive's Office, x34151

5.0 **SUBMISSION PREPARED BY**

Margaret Jacobson, Manager Community Development Teams, x36743

6.0 **DATE**

23 January 2007

29 JAN 2007

COMMITTEE SECTION

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

N/A

ACTION TAKEN

29 JAN 2007

9.0 **RECOMMENDATION**

That E&C approve the appointment of Margaret Ann Allison as Chairperson of Trustees to the Brisbane Olympic Award Trust Fund

TOWN CLERK

CDTM

10.0 **DIVISIONAL MANAGER**

Hayden Wright
Executive Manager
Chief Executive's Office

APPROVED

29 JAN 2007

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

This award was established with funds remaining from the 1992 Olympic Games Bid. Prior to each Summer Olympic Games, the Trust disperses interest funds to emerging athletes in Brisbane with potential to be selected to represent Australia at the upcoming Olympic Games. The funds are to assist the athlete with training and competition travel expenses.

The Trust Deed states that there shall be three Trustees, at least one of whom, including the Chairperson of Trustees, shall be a Council officer. The three trustees who were last appointed were the Chairperson, Mr Alan Rogers, Mr Sean Kelk and Ms Carmel Williams. Mr Alan Rogers has ceased to be a Council employee. The Trust Deed provides that the Office of Trustee is vacated upon a Trustee employed by Council ceasing to be employed by Council.

In November 2004, the continuing Trustees appointed the New Trustee, Margaret Ann Allison.

Approval is now required to appoint Margaret Ann Allison, the sole Council Officer, as Chairperson of Trustees.

12.0 CONSULTATION

Cr Catherine Bermingham, Chairperson, Community Services Committee (23/01/07)
Margaret Allison, Divisional Manager, Customer and Community Services (11/01/07)
Mark Hrycek, Policy Adviser, Lord Mayor's Office (17/01/07)
Kathryn Houston, Solicitor, Brisbane City Legal Practice (23/01/07)
Graeme Jones, Manager Community Development Services (11/01/07)
Michael Lockwood, Manager City Life (18/01/2007)

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The Award will be able to effectively operate with the appointment of a Chairperson and the continuing Trustees.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

The call for applications for the year 2008 Brisbane Olympic Award will be organised by Council Community Development Services Branch. When the appointment of Chairperson of Trustees is finalised, an assessment of applications will be held. Following this process an announcement and presentation event will be organised in consultation with staff from the Lord Mayor's office.

23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBERS: 364/48/3(417)
364/48/3(370)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The granting of two successive Telecommunication Leases to Optus Mobile Pty Limited (Optus) together with two successive (additional) Leases to Hutchison 3G Australia Pty Limited (Hutchison) at the Pinnaroo Cemetery, Bridgeman Downs.

3.0 ISSUE/PURPOSE

The primary purpose of this submission is to obtain approval for the granting of two successive Telecommunication Leases to Optus Mobile Pty Limited at the Pinnaroo Cemetery, for the co-location of a mobile telephone facility with the existing Hutchison and Telstra facilities and the granting of additional, successive Leases to Hutchison 3G Australia Pty Limited.

4.0 PROPONENT

Chris Mead,
Acting Divisional Manager,
Corporate Services Division,
Ext. 34577.

ACTION TAKEN

RECEIVED

TOWN CLERK

COMMITTEE SECRETARY

APPROVED

5.0 SUBMISSION PREPARED BY

David Cox,
Property Operations Manager,
POMCP,
City Property Branch - Ext 36630.

29 JAN 2007

Lord Mayor

6.0 DATE

23 January 2007.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. Two (2) successive Telecommunication Leases to be granted to Optus Mobile Pty Limited for the proposed telecommunications facility that will occupy approximately 19.35 m² within the Pinnaroo Cemetery precinct (as outlined in yellow on Attachment 4).
2. The Leases proposed in 1 above to provide;
 - (a) for an aggregate period of fifteen (15) years, comprised of an initial Lease for a period of ten (10) years followed by a successive Lease for a period of five (5) years, with the first period commencing on the 1st of February 2007; and,
 - (b) for a commencing annual rental of redacted (plus GST); and,
 - (c) for Optus Mobile Pty Limited to pay all of Council's reasonable costs relating to items 1 - 2; and,
 - (d) for the proposed Leases to otherwise be on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Property Branch.
3. Two (2) new, successive Telecommunication Leases to be granted to Hutchison 3G Australia Pty Limited to provide the necessary additional 10m² of leased space within the Pinnaroo Cemetery precinct to enable the "swap out" of the new replacement monopole (as outlined in orange on Attachment 4).
4. The additional Leases proposed in 3 above to provide that;
 - (a) with the exception of the commencing rental provisions, they are to be upon the same terms and conditions as the two existing, successive, Hutchison Leases at this site; and,
 - (b) the first of the two additional successive Leases is to commence on 1 February 2007, and to expire on 28 February 2015 with the second Lease to commence on 1 March 2015 and to expire upon 28 February 2025; and,
 - (c) the annual rental to commence at the rate redacted pa (plus GST) and to be reviewed each year on the 1st of March on the same terms as the provisions contained in the existing Leases at this site; and,
 - (d) to be granted on the basis that Optus Mobile Pty Limited is to pay all of Council's reasonable costs relating to items 3 - 4; and,
 - (e) to otherwise be on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Property Branch.

10.0 DIVISIONAL MANAGER


Chris Mead
ACTING DIVISIONAL MANAGER
I Recommend Accordingly

11.0 BACKGROUND

This submission is seeking approval for Council to grant two successive telecommunication leases to enable the co-location of a telecommunications facility by Optus Mobile Pty Limited (Optus) on a monopole that will replace the existing monopole owned by Hutchison 3G Australia Pty Limited at the Pinnaroo Cemetery situated on Lot 4 RP868570. (Refer to Attachments 1-5).

On the 20 December 2004, subject to the necessary development approvals being first obtained, the E&C Committee approved the granting of two successive telecommunication leases to Hutchison 3G Australia Pty Limited. On 6 February 2006, the Council's Development and Regulatory Services gave the necessary approvals. Subsequently, on 21 August 2006, the E&C Committee approved the granting of two successive telecommunication leases to Telstra Corporation Limited.

The facility proposed by Optus would comprise the following infrastructure:

- Six (6) panel antennas mounted at 33.5m on the replaced Hutchison tower.
- One (1) parabolic antenna mounted at 32.0 metres on the replaced tower.
- One (1) low impact equipment shelter and associated cable ladder tray.
- A security fence surrounding the proposed 20.0m² lease area.

For Optus to be able to co-locate its facility on Hutchison's monopole at this site it will be necessary for Hutchison to replace its existing monopole with a stronger one. Due to the lack of space, Hutchison will need to increase its present lease area by a further 10.0m² in order to accommodate the pole "swap out" (at present it leases an area of 36.0m²).

Accordingly, it is proposed to grant Hutchison two new successive Leases over the necessary additional area (of 10.0m²) upon the same terms and conditions as its existing Leases (other than for the annual rental amount).

It is also proposed to grant Optus two (2) successive leases for the proposed telecommunications facility that will occupy approximately 19.35 m² within the Pinnaroo Cemetery precinct on the Council's recently revised standard terms and conditions for telecommunications leases.

In terms of the Commonwealth legislation the proposal is deemed to be of "Low Impact". Consequently, the Council cannot refuse this application and it does not require planning and development approval.

The nearest residence is approximately 175 metres distant from the location of the site.

It is considered that a commencing lease rental of [redacted] pa (plus GST) from Hutchison (for the lease of the additional 10.0m²) and the payment by Optus of an Establishment Fee of [redacted] (plus GST) and a commencing annual lease rental of [redacted] pa (plus GST) will meet Council's policy requirements.

On 15 August 2006, the Council adopted a recommendation that it is in the public interest that Section 46 of the City of Brisbane Act 1924 relating to public

tendering for the leasing of Council property, should not apply in relation to the leasing of sites to telecommunications carriers (and/or any other parties operating a telecommunications facility).

12.0 CONSULTATION

- Councillor Kim Flessner, Chairperson, Finance Committee.
- Councillor Carol Cashman, Bracken Ridge Ward.
- Amanda Cooper, Policy Advisor, Lord Mayor's Office.
- Frank Riley, Manager, City Property Branch, Corporate Services.
- Kevin Cronin, Special Projects Officer, Development Assessment Branch.
- Maria Menchise, Solicitor, Brisbane City Legal Practice.
- Graham Heiner, Principal Planner, SAM, City Assets. (Asset Custodian).
- Tony Tilden, Business Manager, Cemeteries. (Asset Occupant).
- David Hains, Senior Network Architect, iDivision.
- Colin White, GHD Pty Ltd. As to radio interference and WH&S.

All consulted have raised no objection to the recommendation. However, Councillor Cashman commented that but for the fact that Optus was co-locating on an existing facility, which prevented the Council from objecting to its proposal (due to it being deemed to be of "low Impact") she would have opposed the application.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of improved telecommunications services to the community.
Political	No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no funding requirements. Moreover, in addition to the prescribed Establishment Fee of [redacted] (plus GST) Council will receive a further ongoing annual rental from Optus commencing at [redacted] (plus GST) together with an additional [redacted] (plus GST) from Hutchison. These two rentals combined, amount to [redacted] (plus GST) and will be in addition to the existing telecommunication lease rental already received at this site from Hutchison and Telstra, which presently amounts to [redacted] pa (plus GST).

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

1.0 FILE NUMBER: 204/6(16/P5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report – December 2006 (Attachment A).

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Major Projects.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Projects, 3403 7652.

5.0 SUBMISSION PREPARED BY

Louise Dudley, A/Chief Financial Officer, Corporate Services, DCFO, 3403 6068.

6.0 DATE

22nd January 2007

RECEIVED

29 JAN 2007

COMMITTEE SECTION

TOWN CLERK

DCFO

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

APPROVED

29 JAN 2007

10.0 EXECUTIVE MANAGER

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Scott Stewart

Executive Manager, Major Infrastructure Projects Office

11.0 BACKGROUND

The report has adopted a Traffic Light system to improve identification of projects that are reported as either: on time; on estimate (green); scope changes (orange); emerging issues (orange); not on estimate/time (red); and no scope changes/emerging issues (green). Some of the exception reporting remains the same as the previous month however, all additional or new information can be identified under the *****DECEMBER 2006 UPDATE***** heading.

December 2006 Report Summary

Attachment A is the report for December 2006. Some changes have occurred in the report from the previous month. The Projects that have identified emerging issues since the previous month's report include:

- SAS Laboratory (see page 6)
- Expedite Infill ICP Implementation (see page 11)
- Neighbourhood Planning (see page 12)
- Rochedale Master Planning - Infrastructure Design (see page 13)
- Bridge and Culvert Construction - New (see page 14)
- Tilley Road Extension - Wondall Rd to Manly Rd (see page 18)
- Infrastructure Information Collection and Distribution Project (see page 21)
- Stormwater ICP Revenue (see page 22)
- Water and Sewerage Headworks (see page 37)
- Water and Wastewater Capital Projects Design Program (see page 39)
- Water Meter Replacement Program (see page 41)
- Wynnum WWTP - Nitrogen Removal Facility - BWEA (see page 42)
- 9 Articulated Buses (see page 46)
- Conservation Reserves Management Program (see page 49)
- Dowse Lagoon Rehabilitation Project (see page 50)
- Rocks Riverside Park (see page 57)
- Sandgate Waterfront Enhancement (see page 58)
- Wynnum Manly Waterfront Enhancement (see page 61)

12.0 CONSULTATION

Divisional Managers and Officers responsible for individual submissions. All consulted are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

E&C SUBMISSION**1.0 FILE NUMBER**

204/74/3(1)

2.0 TITLE

Membership and remuneration of the Brisbane Water Business Unit Advisory Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to determine the membership of the Brisbane Water Business Unit Advisory Board and their remuneration, for the period 1 September 2006 to 31 August 2008.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Michael Burmeister (SPOCEO)
Senior Project Officer
Office of the Chief Executive
Ph: 3403 5837

6.0 DATE

17 January 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

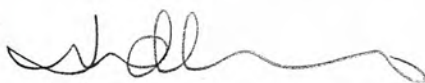
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

(i) That the membership of the Business Unit Advisory Board be confirmed as specified in attachment 1.

(ii) That the remuneration of the board members be ^{redacted} plus GST per annum and the Chair be ^{redacted} plus GST per annum, as presented in Attachment 2.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

RECEIVED

29 JAN 2007

ACTION TAKEN

29 JAN 2007

COMMITTEE SECTION

TOWN CLERK

SPOCEO

APPROVED

29 JAN 2007

Lord Mayor

MAH
JAC
RT
m
JB
CEB

11.0 BACKGROUND

11.1 Membership

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

The membership of all Business Unit Advisory Boards was due for renewal from 1 September 2006. The members have been advised that their appointment remains current beyond that date until further notice.

The Chief Executive Officer wrote to all current board members in February 2006, requesting that they indicate their willingness to be considered for reappointment. All board members indicated a willingness to do so,

The Chief Executive Officer requested in April 2006, that the Divisional Manager provide their opinion of the Advisory Board composition beyond 31 August 2006. Jim Reeves indicated that he was satisfied with the current composition of the Advisory Board.

The Chief Executive Officer then met with the Chair of the Business Unit Advisory Board to discuss Advisory Board performance. This meeting confirmed the opinion of the Divisional Manager, as noted above.

The Chief Executive Officer then commissioned independent research by Mr Geoff Hines to determine the required skills for Advisory Board members and to propose appropriate members to provide this skills base. This independent research lead to the recommendation presented above.

11.2 Remuneration

It is proposed that the remuneration be raised in accordance with the "All Goods Consumer Price Index" for the year ended 31 March 2006. This is 3 percent, as quoted by the Australian Bureau of Statistics.

It is recommended that a CPI increase be provided to recognise the two year term for which the directors will be appointed.

The proposed remuneration of Business Unit Advisory Board members is at an appropriate level based on comparison with the remuneration provided to board members of boards with similar roles within a similar government context. As demonstrated in Table 1 below.

Table 1 - Comparative Board Remuneration

Organisation	Remuneration	
	Chair	Directors
Brisbane Marketing (i)	redacted	redacted
SunWater (ii)	redacted	redacted
Port of Brisbane Corporation (iii)	redacted	redacted
Tourism Queensland (iv)	redacted	redacted

- (i) For the merged entity, including Velocity Brisbane. For the 06/07 financial year
(ii) redacted is an average, as director remuneration varies (for the 04/05 financial year)
(iii) redacted is for 2003/04 financial year, redacted is an average as director remuneration varies
(iv) redacted is an average as director remuneration varies, for the 04/05 financial year

Following the merger of Velocity Brisbane and Brisbane Marketing the new Board of Directors will be remunerated at the same rate as the Velocity Brisbane Directors in the 05/06 financial year (There has been no increase, as the Directors that were formerly on the Brisbane Marketing Board received no remuneration in that role.) The agreed remuneration is a significant change for the former Brisbane Marketing Directors.

This analysis has been considered in conjunction with the findings of the independent review conducted by Mr Geoff Hines at the request of the Chief Executive Officer.

This benchmarking has determined that the proposed remuneration levels at Attachment 2 are appropriate.

12.0 CONSULTATION

Consultation already conducted with the following:

Lord Mayor, Campbell Newman
Jim Reeves, Divisional Manager, Brisbane Water
Colin Chapman, Board Secretary, Brisbane Water
Cr. John Campbell, Chair Water and City Business Committee
Terry Hogan, Divisional Manager, City Policy & Strategy

13.0 IMPLICATIONS OF PROPOSAL

Advisory Board membership

The adoption of this recommendation will maintain current board membership of the respective Advisory Boards.

Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of redacted plus GST per annum for Brisbane City Council. The increased cost is due to the 3 percent increase in remuneration. This is based on the vacant positions being filled.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendations impacts on the "Smart and Prosperous City" Theme under Vision 2010 and relates to the "City Governance" program in the Corporate Plan 2003-07. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of ^{redacted} plus GST per annum for Brisbane City Council. The increased cost is due to the 3 percent increase in remuneration. This is based on the vacant positions being filled.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible as the current board members have been extended until further notice, as their previous term ended 31 August 2006.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

- Option 1: Approve the recommendation amending membership and remuneration.
- Option 2: Amend the remuneration and leave Advisory Board membership unchanged
- Option 3: Amend the Advisory Board membership and leave remuneration unchanged
- Option 4: Make no changes.

Option 1 is the preferred option.

Attachments:

- Attachment 1 - Existing and proposed Advisory Board membership
- Attachment 2 - Existing and proposed Advisory Board remuneration
- Attachment 3 – Curriculum Vitae – Leeanne Kay Bond

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C SUBMISSION**1.0 FILE NUMBER**

204/74/3(1)

2.0 TITLE

Membership of the City Business and Brisbane CityWorks Business Unit Advisory Boards.

3.0 ISSUE/PURPOSE

The purpose of this submission is to confirm additional members of the City Business and Brisbane CityWorks Business Unit Advisory Boards

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Michael Burmeister (SPOCEO)
Senior Project Officer
Office of the Chief Executive
Ph: 3403 5837

ACTION TAKEN

29 JAN 2007

TOWN CLERK

SPOCEO

RECEIVED

29 JAN 2007

COMMITTEE SECTION

6.0 DATE

23 January 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?


No


9.0 RECOMMENDATION

(i) That the 2 members of the Business Unit Advisory Boards be appointed as specified in Attachment 1.

10.0 DIVISIONAL MANAGER**APPROVED**

29 JAN 2007


Jude Munro
Chief Executive Officer


Lord Mayor




C9B

11.0 BACKGROUND

11.1 Membership

The membership of the City Business and Brisbane CityWorks Business Unit Advisory Boards for the term from 1 September 2006 – 31 August 2008 was renewed in December 2006.

At that time there was one position vacant on each of the Advisory Boards which was to be confirmed early in 2007.

12.0 CONSULTATION

Consultation already conducted with the following:

Lord Mayor, Campbell Newman
Cr. John Campbell, Chair Water and City Business Committee
Noel Faulkner, Divisional Manager, City Business
Wayne O'Malley, Divisional Manager, Brisbane City Works

13.0 IMPLICATIONS OF PROPOSAL

Advisory Board membership

The adoption of this recommendation will ensure a complete Advisory Board membership for these 2 Advisory Boards.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendations impacts on the "Smart and Prosperous City" Theme under Vision 2010 and relates to the "City Governance" program in the Corporate Plan 2003-07. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible to complete the process of renewal of the membership of the Business Unit Advisory Boards

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

Option 1: Approve the recommendation appointing the two members

Option 2: Appoint only one of the proposed members

Option 3: Appoint neither member

Option 1 is the preferred option.

Attachments:

Attachment 1 - Proposed Advisory Board membership

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – November 2006

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

RECEIVED

ACTION TAKEN

29 JAN 2007

29 JAN 2007

4.0 PROPONENT

Ian Maynard, Executive Manager Strategic Procurement

COMMITTEE SECTION

TOWN CLERK

TCCS

5.0 SUBMISSION PREPARED BY

Irene Murphy, A/Travel Co-ordinator, Strategic Procurement, ext. 39159

6.0 DATE

15 January 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for November 2006.

10.0 Ian Maynard
Executive Manager
Strategic Procurement

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

29 JAN 2007

Lord Mayor

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for November 2006, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in November 2006 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews).

In summary, the position is as follows:

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	2
	(ii) Airfares	\$ 12,222.10
128.		
b)	Domestic Travel	
	(i) Number of Bookings	67
	(ii) Airfares	\$ 33,194.21
c)	Accommodation and Allowances Costs	\$ 29,861.85
d)	Registration Fees for Conferences	\$ 14,411.00
e)	Other Costs e.g. hire car	\$ 6,059.00
TOTAL		\$ 95,748.16

Cost of air-fares, accommodation and taxis as detailed in Attachment A \$ 2,688.01

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for November 2006.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 12/51/1(P9)

E C 29 / 01 - 9

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – December 2006

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report. ACTION TAKEN

4.0 PROPONENT

Chris Mead, A/Divisional Manager Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, A/Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

12 February, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for December 2006.

10.0 Chris Mead
A/ Divisional Manager
Corporate Services

APPROVED

29 JAN 2007

Lord Mayor

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for December, 2006, for each Unit of Administration (showing travel actually undertaken during that month).

Attachment "A" shows details associated with travel undertaken in December 2006 which is not covered by the Travel Policy (being essentially travel by job applicants to attend interviews or consultants).

In summary, the position is as follows:

Non-Commercial Operations

a)	International Travel	
(i)	Number of Bookings	2
(ii)	Airfares	\$ 4,158.80
b)	Domestic Travel	
(i)	Number of Bookings	33
(ii)	Airfares	\$11,046.21
c)	Accommodation and Allowances Costs	\$10,375.61
d)	Registration Fees for Conferences	\$ 1,650.00
e)	Other Costs e.g. hire car	\$ 2,286.60
TOTAL		\$29,517.22

Cost of air-fares, accommodation and taxis as detailed in Attachment A \$2,688.01

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for December 2006.
- (2) Not approve the recommendation.

Option (1) is the preferred option.