

E&C AGENDA – 2 JULY 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
02/07- 1 M	24/1-B2007(1)	OLM&CEO	Agenda Items for the 2007 Local Government Association of Queensland Conference	YES Amended
02/07- 2 M	392/73/1-2006/2007 (3)	City Policy and Strategy	Heritage Incentives Scheme grant allocations November 2006 – June 2007	YES
02/07- 3 R	243/25-20088/2001/2002(P4)	Corporate Services	Stores Board Submission for the Extension of Contract for the Provision of Advertising services – Master Media (McCann-Erickson Advertising)	YES
02/07- 4 M	364/128/2-D811 (27)	Corporate Services	Proposed sale of Council land situated at 10 Handel Street, Indooroopilly	YES
02/07- 5 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to Travel – May 2007	YES
02/07- 6 M	204/6(16/P7)	Corporate Services	Monthly Project Report – May 2007	YES
02/07- 7 R	364/48/3(427)	Corporate Services	The granting of two successive radio-communication Leases, being part of the Telecommunications Lease Portfolio, to Motorola Australia Pty Limited (Motorola) at the Bracken Ridge Reservoir	YES
02/07- 8 M	253/6/0(A4)	Customer & Community Services	Amendment to Grace period for payment of headworks/infrastructure charges at 2006/2007 rates.	YES
02/07 – 9 Walk-in M	1/253(P4)	OLM&CEO	Retention Bonus Scheme for Executive Positions	YES

Present: Deputy Mayor, DB Hinchliffe, P Cumming, H Abrahams, V Newton, K Flessler, C Bermingham and GM Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 24/1-B/2007(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Agenda Items for the 2007 Local Government Association of Queensland Conference.

3.0 ISSUE/PURPOSE

To gain approval to submit motions to the 2007 Local Government Association of Queensland Conference.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Julie Prove, Project Officer, Chief Executive's Office

6.0 DATE

25 June 2007

ACTION TAKEN

2 JUL 2007

TOWN CLERK

P. O'Connell

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C grant approval to submit the attached motions to the 2007 Local Government Association of Queensland Conference.

10.0 DIVISIONAL MANAGER

Hayden Wright
Hayden Wright
Office of the Chief Executive

APPROVED

2 JUL 2007

Lord Mayor

[Signatures]
P. O'Connell
K. J.

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Local Government Association of Queensland (LGAQ) has written to all member councils requesting that agenda items to be submitted for the forthcoming Annual Conference to be held on the Gold Coast from 27 - 30 August 2007. As in previous years, these agenda items take the form of motions and are to be debated and voted upon at the Conference.

All Council Divisions have been invited to submit appropriate agenda items. The following agenda item has been received and is attached:

- Affordable Housing

12.0 CONSULTATION

All Divisional Managers (requests for motions)
All Policy Liaison Officers (requests for motions)
Hayden Wright, Manager, Chief Executive's Office

Are in agreement.

Cr Kim Flessler, Chair Finance Committee
Cr Margaret de Wit, Shadow Chair Finance Committee

Agree that this submission go forward for consideration by E&C.

13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the Conference.

14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENT IMPACT

Nil.

17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provide a voice on state-wide local government issues through its membership to the LGAQ.

18.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

19.0 HUMAN RESOURCE IMPACT

There are no immediate impacts on staffing levels within Brisbane City Council.

20.0 URGENCY

Urgent. Motions have to be lodged with the LGAQ Executive as soon as possible (official deadline 29 June 2007).

21.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet. The LGAQ Conference receives media coverage.

22.0 OPTIONS

- 1 To endorse all of the attached motions;
- 2 To endorse some of the attached motions; or
- 3 To not endorse the attached motions.

Option 1 is recommended.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The 2006-2007 Heritage Unit budget includes grant funding to continue to assist owners of places entered on the City Plan Heritage Register. The Heritage Incentives Scheme has in the months of November 2006- June 2007 provided grant funding for 14 conservation projects valued at \$ 454,176.06. The recommended grant funding of \$ 73,940.09 of this submission, averages 16.28% of the project cost. Conservation projects over the full financial year were valued at \$763,537.43 with grant funding of \$126,470.92 or 16.56% of the total project costs.

The main projects are re-roofing and guttering, structural repairs, repairs to verandahs, external repainting in original colours and reinstating of original details. The projects are in the wards of Central, Dutton Park, Grange, Hamilton, Northgate, Walter Taylor, The Gap, Toowong and Wynnum/Manly. It has also been recently agreed that Local councillors be advised at an early stage of all grant applications in their ward.

Grant application projects have been subject to a site inspection and advisory service to assess suitability before application forms were provided. Applications were accompanied by written quotations for work and were assessed on adherence to best conservation practices.

In accordance with a practice initially established by the Planning and Guidance Committee (PGC), all recommendations for grant funding were forwarded to PGC members with provision for a detailed presentation if required.

Successful applicants were then advised of the grant. Grant amounts to a maximum of 30% of the costs are being reimbursed to owners on successful completion of the project in accordance with the agreed conditions. Applicants display a small sign on the project site acknowledging Council assistance.

All funding available for this financial year has been allocated. There are already some applications for the next financial year waiting for the next round of grant funding.

The feedback received on this scheme has been very positive and encouraging. Owners appreciate the free architectural advice as well as the simplicity and speed of the process.

Applications recommended for grant funding by Planning Guidance Committee are detailed at Attachment 'A'. E&C Committee endorsement of these recommendations is now requested.

12.0 CONSULTATION

Cr David Hinchliffe, Chair Urban Planning and Economic Development Committee
Cr Carol Cashman, Liberal Spokesperson on Planning and Development Committee
Brisbane City Council Heritage Advisory Committee

The Planning Guidance Committee members have been advised of these grant applications. All those consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The implications of the proposal are provision of free architectural advice to owners of heritage places; and grant funding to assist conservation of places on the City Plan Heritage Register.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

This proposal is in accordance with an initiative in the Corporate Plan theme 'A City Designed for Subtropical Living'. This is identified as 'Promoting and supporting Brisbane's heritage by providing community education, technical and financial assistance to owners of heritage listed properties.'

16.0 CUSTOMER IMPACT

Impact on the community will be recognition of Council's commitment to heritage conservation, and an improved standard of conservation. Impact on owners of heritage places will be improved partnership by providing access to free architectural advice and assistance with funding for conservation projects.

17.0 ENVIRONMENTAL IMPACT

The proposal will assist in protecting Brisbane's valued built environment.

18.0 POLICY IMPACT

The proposal complies with Council policy of protecting Brisbane's heritage.

19.0 FINANCIAL IMPACT

These grant applications totalling \$73,940.09 are within the 2006-2007 Heritage Incentives Scheme budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Publicity may be appropriate on completion of conservation projects and payment of grants.

23.0 OPTIONS

To endorse the grant applications as per Attachment 'A'.
To endorse the grant applications with amendments.

Option 1 is the preferred option.

1.0 FILE NUMBER 364/128/2-D811 (27)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 10 Handel Street, Indooroopilly.

3.0 ISSUE/PURPOSE

To obtain approval to sell approximately 114m² of Council land situated at 10 Handel Street, Indooroopilly to remove an encroachment.

4.0 PROPONENT

Chris Mead
Acting Divisional Manager
Corporate Services

ACTION TAKEN

2 JUL 2007

TOWN CLERK

LUCCP

5.0 SUBMISSION PREPARED BY

Graeme Bullas
Land Use Officer
City Property, Ext 36434

6.0 DATE

2 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

BCC 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

It is recommended that, in order to remove an encroachment, approval be granted to sell part of the Council land situated at 10 Handel Street, Indooroopilly, described as Lot 3 on RP65420, having an area of 114m², to the adjoining land owner of Lot 9 on RP910082 for the sum of ^{redacted} plus the payment of any applicable GST, subject to its amalgamation with Lot 9 on RP910082, and on any other terms and conditions approved by the Manager, City Property and the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER


Chris Mead
Acting Divisional Manager
Corporate Services

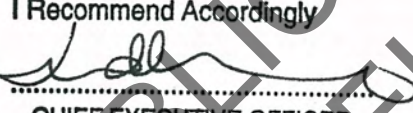
APPROVED
2 JUL 2007

.....
Lord Mayor








I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the registered owner of a parcel of land situated at 10 Handel Street Indooroopilly described as Lot 3 on RP65420 and containing an area of 1.1580ha - Refer aerial photo at Attachment 1A. The site is identified in the City Plan as Sport & Recreation – SR. The area of Lot 3 forms part of the St Lucia Golf Club.

Due to the odd shape of Lot 3 (a small part of Lot 3 intrudes across the frontage of the adjoining Lot 9 on RP 910082 - refer Attachment 1B, the owner of 8 Handel Street (Lot 9), has over time come to utilize that part of Lot 3 for their own benefit. These improvements include a front floral garden and a timber fence. - refer photographs at Attachment 2A & 2B).

As a result of survey work undertaken in 2006 during an assessment of perimeter fencing requirements for the St Lucia Golf Course (which includes the land at the end of Handel Street), it was found that improvements from the adjoining property at 8 Handel Street, Indooroopilly, were encroaching onto part of Lot 3. Originally, that part of Lot 3 which cut across the frontage of Lot 9 was taken for the protection a sewer pipe that was located under this area and serviced the golf club. Brisbane Water has advised that Council does not need to register an easement over the land to protect its infrastructure. Access to the line is granted under the Water Act 2000. As can be seen from Attachment 1B, the subject part of Lot 3 limits the access to this property.

The area of Council land affected by the encroachment comprises approximately 114m² and is shown highlighted in yellow on the plan at Attachment 1B.

In Council's Administrative Rule/Policy AP058 titled Encroachment on Council Land – refer Attachment 3, the following procedure is applied:

1. Is it reasonable or practicable to remove the encroachment?

The property owner believes that it is not reasonable or practicable to remove the encroachment. They claim the encroachment was in place when they purchased the property in 2006 and relied upon advice from the previous owner that the fence surrounding the small encroachment had been in place for some years.

2. Is the utility of the Council land or the aesthetics greatly affected?

Given the size, shape and location of the encroachment, it would appear that the utility or aesthetics of the Council land is not affected.

3. Council has the choice of leasing or selling the land.

Natural Environment & Sustainability Branch has no objection to the sale of the subject land.

11.0 BACKGROUND contd.

The adjoining landowner commissioned a valuer to inspect and assess the added value the Council land would provide to their adjoining land at 8 Handel Street, Indooroopilly. The land has been assessed at ^{redacted} - refer Valuation Summary at Attachment 4. Council also obtained a valuation and this valuation was made at ^{redacted} . - refer Executive Summary at Attachment 5.

It is therefore recommended that the small triangular piece of Council land containing approximately 114m² be sold to the adjoining owner for the sum of ^{redacted}

12.0 CONSULTATION

Councillor Jane Prentice, Councillor for Walter Taylor.
Frank Riley, Manager, City Property, Corporate Services.
Peter White, Principal Engineer, City Policy & Strategy Division
Peter Marron, Manager, Water & Sewerage, Brisbane Water.
Tom Richardson, Program Officer, Strategic Planning, City Planning.
Cyril Godwin, Acting, Principal Engineer Transport & Traffic, DAT.
John Winkler, Network Information Co-ordinator, City Policy and Strategy, Transport and Traffic.
Margaret Jacobson, Principal Program Office Sport & Recreation Policy.

The parties nominated above have no objection to the sale of the land.

Councillor Flessner, Councillor deWit and Fiona Proctor, Policy Adviser, Lord Mayor's office have been consulted and are not opposed to this submission going forward for consideration by E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

The sale of part of 10 Handel Street, Indooroopilly will provide Council with an expected revenue return of approximately ^{redacted} and eliminate an existing encroachment onto Council land.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

The sale of land to relieve an encroachment is in line with the current Encroachment on Council Land Rule/Policy AP058.

Under this Policy, the sale of land is recommended if the encroachment is of a long term nature.

19.0 FINANCIAL IMPACT

Budget impact: As this is a sale to an adjoining owner there will be no marketing or commission paid as part of sale costs. The only costs associated with the sale of this land will be valuation and Title Office fees. Any revenue received from the sale will form part of City Property's Property Disposal Program.

Taxation issues: Nil
Risk Assessment: Not Applicable

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY / MARKETING STRATEGY

Nil.

23.0 OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - May 2007

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Chris Mead, A/Divisional Manager, Corporate Services

RECEIVED ACTION TAKEN
- 2 JUL 2007 - 2 JUL 2007
COMMITTEE SECTION TOWN CLERK
TCS

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

9 July, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for May 2007.

APPROVED

2 JUL 2007

10.0 Chris Mead
A/Divisional Manager
Corporate Services

.....
Lord Mayor
[Signatures]
CGB

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for May, 2007, for each Unit of Administration showing travel actually undertaken during that month.

In summary, the position is as follows:

		May 2007
<i>Non-Commercial Operations</i>		
a)	International Travel	\$ 8,850.01
	(i) Number of Bookings	3
	(ii) Airfares	\$ 4,670.04
b)	Domestic Travel	
	(i) Number of Bookings	66
	(ii) Airfares	\$20,025.99
c)	Accommodation and Allowances Costs	\$29,980.82
d)	Registration Fees for Conferences	\$44,081.05
e)	Other Costs e.g. hire car	\$ 6,308.81
	TOTAL	\$105,066.71

No travel for Attachment A

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for May 2007.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 204/6(16/P7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - May 2007

RECEIVED

ACTION TAKEN

- 4 JUL 2007

- 2 JUL 2007

COMMITTEE SECTION

TOWN CLERK

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Projects.

DCFO

4.0 PROPONENT

Scott Stewart, Executive Manager - Major Projects, 3403 7652.

5.0 SUBMISSION PREPARED BY

Louise Dudley, A/Chief Financial Officer, Corporate Services, 3403 6068.

6.0 DATE

26th June 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

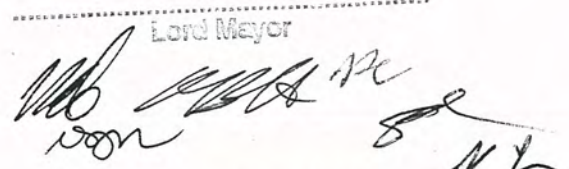
10.0 EXECUTIVE MANAGER


Scott Stewart
Executive Manager, Major Projects

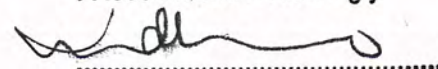
APPROVED

2 JUL 2007

Lord Mayor



I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2006-07, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2006-07, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment A, all additional or new information can be identified under the *******MAY 2007 UPDATE******* heading.

12.0 CONSULTATION

Individual project reports are compiled by Project Reporters, in consultation with the relevant Project Managers, Program Managers/Business Unit Financial Controllers, Divisional/Executive Managers and Branch Managers.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for May 2007.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

1.0 FILE NUMBER:

253/6/0(A4)

2.0 TITLE

Amendment to Grace period for payment of headworks/infrastructure charges at 2006/2007 rates

3.0 ISSUE/PURPOSE

To approve an amendment to the conditions of the grace period approved by Establishment and Coordination Committee on 4th June 2007.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer and Community Services, ext 34110

5.0 SUBMISSION PREPARED BY

Richard Sivell, Manager, Development Assessment, ext 34645

6.0 DATE

29 June 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable

ACTION TAKEN

- 2 JUL 2007

9.0 RECOMMENDATION

TOWN CLERK *MJA*

That E&C approve a grace period of six (6) weeks for payment of headworks/infrastructure charges at 2006/2007 rates in respect of specified development approvals and on the modified terms and conditions specified in Attachment "AA"

10.0 DIVISIONAL MANAGER

Margaret Allison

Margaret Allison
Divisional Manager
CUSTOMER AND COMMUNITY SERVICES

APPROVED

2 JUL 2007

Lord Mayor

[Signatures]
KT
CEB

11.0 BACKGROUND

It was considered appropriate that a grace period should be implemented, allowing payment of headworks/infrastructure charges at 2006/2007 rates in respect of specified development approvals and for a specified timeframe. E&C approved a grace period up to the 17th August for certain circumstances as set out below.

Terms and Conditions of Applicability of Grace Period that was approved on 4th June 07 is as below.

1. Developments approved during the 2006/2007 Financial Year and previous financial years where:-

- (a) The developer has before 29 June 2007 formally requested a recalculation of headworks/infrastructure charges or has queried the basis of calculation of those charges;
- (b) Council has not responded to that request or query in sufficient time to allow payment of those charges prior to 29 June 2007;
- (c) Payment of charges is made within 10 business days of the giving of the response to that request or query;

2. Developments approved between 22 June 2007 and close of business 10 August 2007

Any eligible developer presents the completed "Request to pay headworks/infrastructure charges at 2006/2007 rates" form together with the required payment by close of business on 17 August 2007.

If the request is approved by the Manager Development Assessment, then the developer will be entitled to pay those charges at the rates applicable to those charges in the 2006/2007 financial year.

The Manager Development Assessment may approve a request for payment at the 2006/2007 rates if it does not meet the specific requirements set out above but otherwise meets the general intent.

It has recently become evident that there has been some misunderstanding amongst the development industry about the specific conditions under which the grace period will apply. There is an assumption that the grace period will apply to all applications that have been, or will be, approved up to the 10th August, including existing approvals from previous years.

One of the implications of the original proposal was to reduce complaints by developers in relation to higher charges and delays in processing applications. If developers are confused by the conditions of the grace period, it will likely generate more complaints and undermine the positive intent of the original grace period.

It is now proposed that the conditions of the grace period be amended to include all applications including existing applications approved up to the 10th August as set out in Attachment AA.

12.0 CONSULTATION

Councillor David Hinchliffe, Chairperson Urban Planning and Development Committee
Amanda Cooper, Lord Mayor's Policy Advisor

All consulted are in agreement with amending the conditions of the grace period.

13.0 IMPLICATIONS OF PROPOSAL

The approved six-week grace period will reduce pressure on staff to approve applications before the end of the financial year. It will also give developers flexibility in the payment of headworks/infrastructure charges and provide similar flexibility around administrative functions associated with recalculation and payment of headworks.

It will also reduce likely claims from developers that they have to pay higher headworks/infrastructure charges due to Council delays in processing applications be this due to high workloads or the implementation of a new system.

Simplifying the conditions of the original approval will reduce confusion in the development industry.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Modifying the conditions to include existing approvals in the six-week grace period will alleviate any confusion in the development industry about the grace period and assist in supporting a positive relationship between Council and developers and reduce likely criticism of the organisation.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FUNDING IMPACT

The funding impact of amending the conditions of the grace period will only be the loss of interest on payments made in August rather in June for existing approvals. The estimated funding impact is less than \$100k.

20.0 **HUMAN RESOURCE IMPACT**

No impact.

21.0 **URGENCY**

Urgent.

22.0 **PUBLICITY / MARKETING STRATEGY**

No further publicity.

23.0 **OPTIONS**

1. Amend conditions to include existing approvals in the grace period.
2. Maintain the existing conditions.

Option 1 is the recommended option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 1/253(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Retention Bonus Scheme for Executive positions.

**PRIVATE &
CONFIDENTIAL**

3.0 ISSUE/PURPOSE

The purpose of this submission is to modify the Executive retention bonus scheme.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Fila, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

30 May 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR ORDINANCE?

N/A

ACTION TAKEN

JUL 2007

9.0 RECOMMENDATION

TOWN CLERK

ECOMCEO

(i) That the Executive retention bonus scheme be modified to allow for a tiered retention bonus to be paid to new Executives whereby, 5% is payable after the second year of the contract and 25% at the end of the third year of the contract.

(ii) That the retention bonus for existing Executives be based on the average bonus paid for the previous 3 years and that the tiered payments be calculated in a similar manner to that outlined in (i).

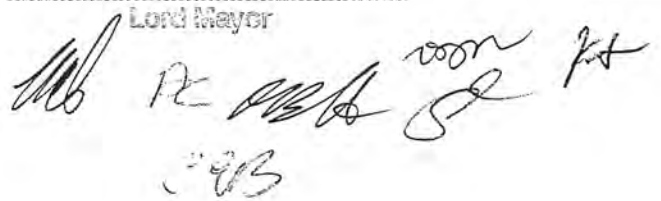


10.0 Jude Munro
Chief Executive Officer

APPROVED

2 JUL 2007

Lord Mayor



The Establishment and Coordination Committee at its meeting held on 19 February 2007 granted approval to the Chief Executive Officer to offer certain Executives a "retention bonus" in lieu of the established incentive bonus scheme. The retention bonus was set at 10% of the Executive's notional salary as at 30 June each year with the total 30% bonus only being payable at the end of the Executive's 3 year contract term.

This authority has already been used for a number of new Executive appointments. It is also being used when negotiating the renewal of contracts for existing Executives. Whilst some Executives have agreed to transfer to the retention bonus scheme, others have raised concerns such as:

- loss of potential opportunities to use the bonus money for the first 2 years;
- the size of the retention bonus; and
- taxation implications in relation to receiving a large bonus (30% of notional) in the one financial year.

To maintain the philosophy of the retention bonus scheme and to address the concerns of existing Executives, it is suggested that the following modifications be made:

- a tiered retention bonus be implemented for new Executives whereby, 5% is payable after the second year and the remaining 25% at the end of the third year;

- allowance be made for a smaller or larger retention bonus for existing Executives, based on the average bonus paid for the previous 3 years. If such a bonus were to be awarded, the tiered payments would need to be altered accordingly. For example, if an Executive had averaged a 12% bonus over the previous 3 years, the tiered payments may be 10% after the second and 26% after the third.

It is considered that this modification to the retention bonus scheme would be a more equitable arrangement to both the Council and Executives as it would reward Executives during the course of the 3 year term and give them the incentive to stay with Council. This change would have no financial impact to Council.

12.0 CONSULTATION

Chief Executive Officer
Executive Manager, Office of the Chief Executive
Various Executive Officers

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is considered necessary to modify the retention bonus scheme in order to make it more equitable to both the Executive and the Council.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Council requires a highly talented Executive Service to achieve the outcomes of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funding is available from within existing Divisional budgets.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

- (1) Approve the recommendation.
- (2) Approve an alternative tiered retention bonus scheme, eg 5% payable after the first year, 10% after the second year and the remaining 15% at the end of the third year;
- (3) Make no alterations to the Executive retention bonus scheme.

OPTION (1) IS THE PREFERRED OPTION

E&C RESULTS – 9 JULY 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
09/07- 1 R	(8)456/1/30	OLM&CEO	AP188 Closed Circuit Television (CCTV) Systems Policy	Yes
09/07- 2 M	12/51-V/2007 (1)	Corporate Services	Request for Overseas Travel – Green Building Council of Australia (GBCA) Industry Presentation, in Auckland, New Zealand, on the Green Square Project	Yes
09/07- 3 M	312/1/8	OLM&CEO	Public release of Council's community research studies.	Yes amended
09/07- 4 M	240/7-2006/2007	OLM&CEO	Contracts to Provide Professional Services – Report for May 2007	Yes
09/07- 5 M	440/11	City Policy & Strategy	Nomination of Preferred Pool Operator for the Morningside Community Pool	Yes
09/07 -6 Walk In R	456/10/39(4)	OLM&CEO	Appointment of Amanda Cooper as Councillor for the Ward of Bracken Ridge	Yes

Present: Lord Mayor Campbell Newman, DB Hinchliffe, JH Campbell, H Abraham, V Newton, GM Quirk, K Flessler, C Bermingham.

**BCC PUBLICATIONS SCHEME
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 12/51-V/2007 (1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Request for Overseas Travel - Green Building Council of Australia (GBCA) Industry Presentation, in Auckland, New Zealand, on the Green Square Project.

3.0 ISSUE/PURPOSE

To seek approval for Paul Grove, Green Square Project Director to travel to Auckland, New Zealand at the cost and request of the Green Building Council of Australia (GBCA) and Leighton Properties Pty Ltd, to participate in an industry presentation on the merits of the Green Square Project.

4.0 PROPONENT

Chris Mead
Acting Divisional Manager
Corporate Services Division
(Ext 34577)

5.0 SUBMISSION PREPARED BY

Frank Riley
Manager, City Property
Corporate Services Division
(Ext 34145)

6.0 DATE

9 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

ACTION TAKEN

3 JUL 2007

TOWN CLERK

mcprow

9.0 RECOMMENDATION

It is recommended that:

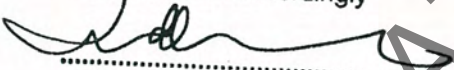
- a. approval is given for Paul Grove, Development Manager City Property and Council's Project Director for the Green Square Project to travel overseas and participate in this industry address in Auckland, New Zealand in August, 2007, at an estimated cost of \$260 subject to airfares and accommodation costs being provided by the Green Building Council of Australia (GBCA) and/or Leighton Properties Pty Ltd.

10.0 DIVISIONAL MANAGER


Chris Mead
Acting Divisional Manager
Corporate Services

APPROVED
9 JUL 2007


Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER


CWB

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Green Square South Tower Building is the first commercial development in Queensland to achieve a 5 Green Star Rating under the Green Building Council of Australia's (GBCA) Environmentally Sustainable Development (ESD) Rating Scheme. This building is currently under construction and will be occupied and leased by Council from August 2007.

The GBCA is very keen to promote Green Square as an iconic 'sustainability' project, being a 5 star Green Star, privately owned commercial development. Obviously, Leighton Properties is also very keen to promote its approach to 'Green' development in an effort to grow its reputation as an environmentally responsible developer and builder.

To this end, the GBCA and Leighton Properties have collaborated already with the Brisbane City Council to promote Green Square – South Tower both here in Queensland and interstate. This has to date involved GBCA sponsored industry presentations both here in Brisbane and most recently in Perth.

GBCA and Leighton Properties now propose to take their Green Square promotion and 'case study' presentation to New Zealand in August. They have approached Manager, City Property to permit Paul Grove, Council's Project Director, to participate in this promotion of Green Square – South Tower.

BCC's participation in any promotion of the environmental merit of Green Square – South Tower is seen as beneficial to Council. The ESD outcomes of being the first 5 Green Star Design Rated commercial building in Queensland is recognised by GBCA and Leighton Properties as being due to Council's specification for a 'clean and green' work environment, consistent with Brisbane Square. Brisbane City Council's 'sustainability' and ESD agenda has been the driving factor in ensuring Green Square – South Tower achieves this environmental outcome. We have successfully promoted Council as the catalyst in ensuring that a large public sector organisation (client) can commercially initiate such development. This approach by Council is seen as a major strategy for enabling environmentally responsible or 'green' development that is privately owned to occur at a relatively consistent rate in Brisbane.

The GBCA believe that it is important that this message gets to other Cities and Governments. Brisbane City is seen as a leader in this respect and it is for this reason that Council should actively promote its role in projects like Brisbane Square and Green Square.

Paul Grove, Development Manager City Property, has been instrumental in the success to date of Green Square. As Project Director he has taken the leadership role on this project and personally negotiated the commercial arrangements with Leighton Properties. He has also coordinated the interests of both the Community Groups, going into the shared Community Facility, and Kindercraft (C&K Association) with regards to the planned Child Care Facility at Green Square being a viable option for that group.

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
Hayden Wright, Executive Manager, Office of the Lord Mayor and Chief Executive Officer

All consulted are in agreement with the recommendation.

Councillor Flessler, Councillor deWit and Fiona Proctor, Lord Mayor's Office have been consulted and are not opposed to this submission going forward for consideration by E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and prosperous city
Council program: City Governance
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENT IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

All air travel (economy class) and associated accommodation is being met by the GBCA and Leighton Properties Pty Ltd. Council would need to fund a daily travel allowance and taxi fares for travel to and from the airports only.

Breakdown of Costs:

Estimated Flight Cost	\$800 (Costs met by GBCA and Leighton Properties)
Estimated Accommodation	\$400 (Costs met by GBCA and Leighton Properties)
Estimated Taxi fares in Brisbane	\$80
Estimated Taxi fares in Auckland	\$80
Daily Travel Allowance	\$100

Estimated total cost to Council \$260

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the usual course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Not required

22.0 OPTIONS

1. Approve the recommendation;
2. Not approve the recommendation.

Option 1 is the preferred and recommended Option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 312/1/8

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE
Public release of Council's community research studies.

3.0 ISSUE/PURPOSE
The purpose of this submission is to seek approval for the release to Council Libraries of finalised community research reports under the current policy.

4.0 PROPONENT
Andrew Chesterman
Manager, Corporate Improvement and Strategic Planning Branch
OLM&CEO

5.0 SUBMISSION PREPARED BY
Maureen King
Research and Systems Support Officer
Corporate Improvement and Strategic Planning Branch
OLMCEO
Ext: 35662

6.0 DATE
9 July 2007

ACTION TAKEN

JUL 2007

TOWN CLERK

CDRCC

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL
E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?
No

9.0 RECOMMENDATION
That E&C grant approval to release to Council Libraries the research projects listed in Attachment A, and ~~not release the research projects listed in Attachment B as these are considered under the existing release policy as Commercial in Confidence~~ and requires a review of information contained in Attachment B for potential release.

10.0 DIVISIONAL MANAGER

Jude Munro
Chief Executive Officer

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

[Signature]

[Signatures: GHC, JBP, etc.]

BC COPIES PUBLIC RELEASE SCHEME

11.0 BACKGROUND

In July 2004 the E&C Committee approved the *Release of Market Research Reports to Council Libraries Policy* (Revision 1). This policy allows for research reports to be released to Council Libraries upon approval by E&C Committee and following a six month deliberation period from the completion of the research study.

The policy also states that research projects containing product development, pricing strategy and business planning are considered 'Commercial in Confidence' and will not be considered for public release. This explicitly includes:

- Market research commissioned by all Council Business Units
- Other research projects containing Business Unit data.

Currently, research reports that are not defined as 'Commercial in Confidence' are released twice a year. The E&C Committee approved a number of reports for release in October 2006. Further reports have now been finalised and it is recommended that these reports be released to Council Libraries.

Attachment A details the research reports which are recommended for release to Council libraries.

Attachment B lists reports which fall under the policy's definition of Commercial in Confidence and are to be retained by the Business Unit involved and not to be made available.

12.0 CONSULTATION

Hayden Wright, Executive Manager, Chief Executive's Office

The party consulted is in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Research reports released to the Council Libraries upon completion of the deliberation process will be made available to the public.

14.0 COMMERCIAL IN CONFIDENCE

Items listed in Attachment B are considered Commercial in Confidence. Items listed in Attachment A are not considered Commercial in Confidence.

15.0 CORPORATE PLAN IMPACT

Research reports recommended for release are in line with Program Outcome - 1.2 Council close to the people, "Taking the people of Brisbane into our confidence, consulting widely and openly, and listening to residents, and taking Council meetings to the suburbs"

16.0 CUSTOMER IMPACT

Research reports released to the Council Libraries will be available to the public for reference purposes.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the release to Council Libraries of research projects listed in Attachment A. Do not release the research projects listed in Attachment B as these are considered to be Commercial in Confidence under the current policy.

Option 2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 2407-2006/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for May 2007

3.0 ISSUE / PURPOSE

The purpose of this submission is to seek E&C approval for the consultancies commissioned in May 2007

4.0 PROPONENT

Hayden Wright
Executive Manager, Chief Executive's Office

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO
Extension 36486
Office of the Chief Executive

6.0 DATE

2 July 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

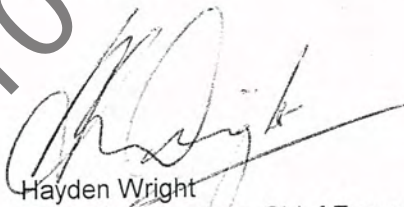
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

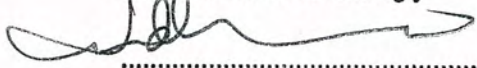
That E&C note the report for the consultancies commissioned during the month of May 2007 as attached.

10.0



Hayden Wright
Executive Manager, Chief Executive's Office
Office of the Lord Mayor and the Chief Executive

I Recommend Accordingly



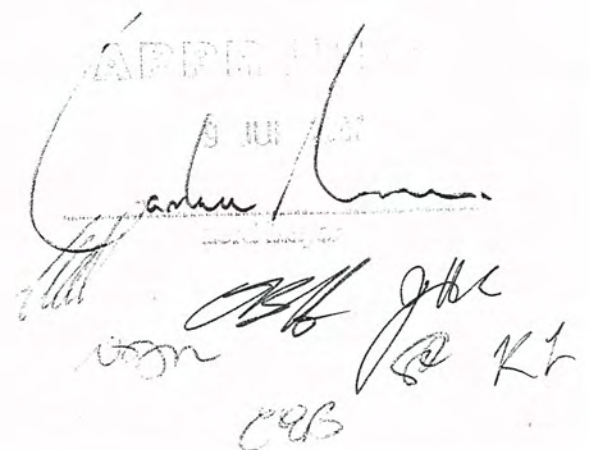
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

5 JUL 2007

TOWN CLERK

PAMCEO



BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$4,616,173.68 during the month of May 2007 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

16.0 CUSTOMER IMPACT

As addressed by Divisions.

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

Compliance with reporting request.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Consultancy Accounts.

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

N/A

23.0 OPTIONS

N/A

1.0 FILE NUMBER: 440/11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Nomination of Preferred Pool Operator for the Morningside Community Pool.

3.0 **ISSUE/PURPOSE**

To nominate a preferred operator for the Morningside Community Pool at Colmslie Recreation Reserve.

4.0 **PROPONENT**

Terry Hogan, Divisional Manager, City Policy and Strategy Division.

5.0 **SUBMISSION PREPARED BY**

Sunil Madan, Strategic Asset Manager, City Assets Ext 34574.

6.0 **DATE**

9 July 2007

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

ACTION TAKEN

- 9 JUL 2007

TOWN CLERK

SOLA

RECEIVED
9 JUL 2007
COUNCIL SECTION

9.0 RECOMMENDATION

That E&C:-

- (a) approves the nomination of Belgravia Leisure Pty Ltd as the preferred pool operator for the Colmslie Recreation Reserve site in the Morningside Ward, for the purposes of further negotiation on the contract and siting of the pool.
- (b) approves the making by Council of a development application in respect to the preferred site,
- (c) authorises the continuation of negotiations with Queensland Hockey, the lessee of the subject site, to relinquish land for the proposed facilities.

10.0 DIVISIONAL MANAGER

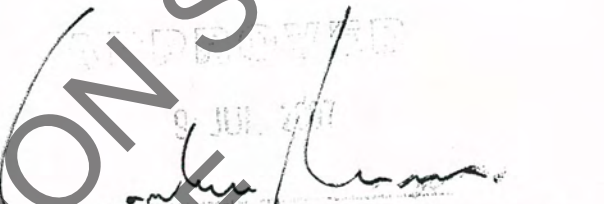
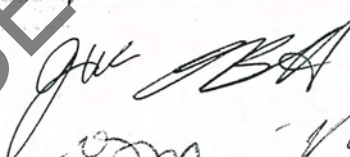
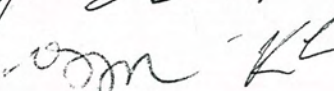
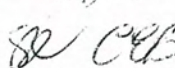


Terry Hogan
Divisional Manager

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

APPROVED
9 JUL 77

JUL 20 1977




BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The new pools project aims to deliver 3 new pools in each of the wards of Morningside, Holland Park and Runcorn. Preferred sites and operators have been nominated for the pool facilities in the wards of Holland Park and Runcorn, which are in the final stages of the development approval and design process.

with In regards to the Morningside Ward, on 12 February 2007, E&C supported the Morningside Community Pool being built at the Colmslie Recreation Reserve. The Core Facilities were to comprise a 50m pool and indoor pool. This was contingent upon the State funding of \$1.5M at this location.

City Assets liaised with State officers regarding the change in location, and submitted an amended feasibility plan based on the pool being sited at Colmslie Recreation Reserve. On the 16 March 2007, the State confirmed in writing that the \$1.5M funding was approved for the new site.

Registration of Interest (ROI) Process

On 24 March 2007, City Assets released an ROI brochure to seek pool operators for the Core Facilities, as well as private sector contributions and additional compatible facilities for a new pool at the Colmslie site.

A key requirement sought was to allow **all-year public access to the Core Facilities at casual entry prices determined by Council in line with existing Council pools**. Proposals were also sought for additional facilities to be included and funded by the private sector. Therefore public funds are only spent on assets with a community service obligation and public access benefit.

The advantages of this partnership approach are as follows:

- Encourages high standards of professional management,
- Eliminates operational subsidy to promote economically sustainable provision of quality community leisure and recreation services,
- Expert and commercial input and innovation in the design process,
- Industry knowledge to help reduce project costs whilst ensuring quality facilities,
- Provision of additional facilities and services that compliments the pool to create a greater focal point of activity, economic growth and employment opportunities.

Six submissions were received, which included investment proposals from private operators. Short-listing and further clarifications followed until the selection panel finalised recommendations on 23 May 2007.

The selection panel for the ROI submissions comprised of the following officers:

- Sunil Madan, Strategic Asset Manager
- Graham Heiner, Principal Planning Officer – Property
- Jim Brabon, Senior Program Officer Strategic Facilities Planner
- William Phillips, Category Manager Strategic Procurement
- Denis Pontin, Consultant – RMP and Associates (Pools and Leisure Planning).

The ROI process and panel deliberations have been overviewed by an independent probity auditor and an adviser, Mr Peter Willis, who is an engineer and barrister.

As a result, the selection panel recommended Belgravia Leisure Pty Ltd as the preferred operator as assessed in accordance with the evaluation criteria. Belgravia scored significantly higher than any of the other respondents as shown:

- Belgravia Leisure 72
- Rackley Swim Schools 57
- Starfish Fitness 38
- Aquatic Wonders 32
- Macquatics 32
- Geoff Huegill 28

Belgravia Leisure's offer is recommended as preferred as it is the most consistent with the project objectives set out in the ROI. Their offer is also the most comprehensive and viable in terms of the nature of the offer, which consists of the following:

- Professional management of the facilities,
- Provision of a 1800-2000m2 Fitness Centre to adjoin the pool at a cost of around [redacted] paid for by Belgravia,
- No ongoing operational subsidy, [redacted]
- A percentage rental regime to be further negotiated, estimated at returning [redacted] with possibility of further revenue share on performance.

The intent is to nominate Belgravia as the preferred operator for further negotiation on the siting of the facility and further contractual matters consistent with their offer. The "preferred operator" status does not bind Council contractually to the recommended operator at this stage. At the conclusion of negotiations the final proposal and the proposed key contract conditions will be placed before E&C for approval.

Queensland Hockey: Lessee of the Land

The desired area for the proposed facilities is within the leased area of Queensland Hockey, who hold a long term lease until 2025. Although Council is the Landlord, Queensland Hockey's agreement is required to relinquish the area for the facilities. Queensland Hockey have stated they require a non-commercial return from relinquishing the land to recognise the smaller area to be leased and the opportunity cost of forgoing longer term income generating programs.

It is proposed that Hockey share in the modest return expected from the fitness operation percentage rent to allow a payment in the order of [redacted]. Hockey will also benefit from the upgrade and attraction of further visitors to the reserve.

Community Consultation

On 19 June 2007, the Morningside Ward Community Reference Group was consulted regarding responses to the ROI in general terms. Attachment A is a copy of the PowerPoint slide show that was presented, and outlines the background, principles of design and indicative location of the facility. The group indicated their support and no objections were raised. The Reference Group will be further consulted in 6-8 weeks on the site design. An area master plan will also be developed to guide planning approvals.

12.0 CONSULTATION

Cr Campbell Newman, Lord Mayor
 Cr Catherine Bermingham, Chairperson, Community Services (26/6/07)
 Councillor Shayne Sutton, Councillor for Morningside Ward (26/6/07)
 Fiona Procter, Policy Adviser; Lord Mayor's Office (25/6/07)
 Michael Lockwood, Manager City Life
 John Lee, Acting Manager, Corporate Risk Management
 Kathryn Houston, Solicitor, BCLP.

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

If the recommendation is accepted,

Sectional Support:	No implications
Service Levels:	Increased aquatic leisure opportunities for the local catchment of the pool.
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	It is anticipated that the provision of contemporary viable pools with professional management will be a positive outcome which supports the needs of the local community.
Parks:	No implications.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Active and Healthy City
Council program: Your Brisbane

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

1. Budget impact: Nil
2. Taxation issues: Nil
3. Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal course of business

22.0 POLICY/MARKETING STRATEGY

Nil.

OPTIONS

- 1) Approve the recommendation.
- 2) Not approve the recommendation.

Option 1 is preferred and recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C AGENDA – 16 JULY 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
16/07- 1 M	234/70/25-2007(10)	OLM&CEO	2007 Australian Local Government Association (ALGA) National General Assembly – nomination of delegates and observers	Yes – Amended
16/07- 2 M	467/33	MIPO	Revised Governance arrangements for the Hale Street Link project	Yes – Amended
16/07- 3 R	202/11-PK710/2A 202/11-PK10/4	MIPO	Rejection of a claim for compensation, resumption of land 2-4 O'Keefe Street, Woolloongabba	Yes
16/07- 4 R	202/11-NO495/1	MIPO	Rejection of a claim for compensation, resumption of land 1 Horace Street, Windsor	Yes
16/07- 5 M	202/11-NO555/103 202/11-NO555/109 202/11-NO555/26	MIPO	Rejection of a claim for compensation, resumption of land 105-109 Lutwyche Road Windsor and 26 Earle Street Windsor	Yes
16/07- 6 M	234/37/142(1)	City Policy and Strategy	Remembering Helen Taylor	Yes – Amended
16/07- 7 M	243/111-70190/2006/2007	Corporate Services	Stores Board Submission for the Apollo Road Ferry Terminal – Floating Pontoon and Gangway (The Jetty Specialist)	Yes
16/07- 8 M	12/51-B/07(1)	Corporate Services	Request for overseas travel – Public Sector Accounting Conference jointly hosted by the Malaysian Institute of Accountants and CPA Australia in Kuala Lumpur, Malaysia, August 2007	Yes
16/07- 9 R	202/11-TJ615/326	Corporate Services	Resumption of land for environmental purposes Part No 326 Pine Mountain Road, Carina Heights	Yes
16/07-10 R	243/109-60165/2005/2006(P2)	Corporate Services	Stores Board Submission for the Wynnum Central Wading Pool Redevelopment (McDonald Keen Group)	Yes
16/07-11 R	376/6/40(P4)	Corporate Services	Stores Board Submission: Contracts and Tendering – Report to Council of Contracts accepted by Delegates (June 2007)	Yes

Present: Lord Mayor Campbell Newman, J Campbell, H J Abrahams, C Bermingham, K Flessner, V Newton, S Sutton, G Quirk.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 234/70/25-2007(10)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

2007 Australian Local Government Association (ALGA) National General Assembly – nomination of delegates and observers.

3.0 ISSUE/PURPOSE

To gain approval for Councillors to attend the 2007 ALGA Annual Conference in Darwin.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Julie Prove, Project Officer, Chief Executive's Office (POCEO), ext 34309

6.0 DATE

10 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

RECEIVED

16 JUL 2007

ACTION TAKEN

16 JUL 2007

9.0 RECOMMENDATION

TOWN CLERK *POCEO*

- (i) That two Councillors be approved to attend the ALGA National General Assembly as Council's official delegates. *CR Bernison, CR Delwit.*
- (ii) That additional 2 Councillors (number to be determined by E&C) be approved to attend the ALGA National General Assembly as observers. *(TBA)*

10.0 DIVISIONAL MANAGER

APPROVED

I Recommend Accordingly

16 JUL 2007

[Signature]
CHIEF EXECUTIVE OFFICER

[Signature]
Hayden Wright
Executive Manager, Office of the Chief Executive

[Signature]
Lord Mayor

[Handwritten notes and signatures]
GHC
KR
CB

11.0 BACKGROUND

The 2007 National General Assembly of the Australian Local Government Association (ALGA) will be held in Darwin from 26 to 29 November, with a theme of *Climate for Change*. The Assembly will address a range of issues facing local government, including physical, financial and political climate.

This is the second time the Assembly has been held outside of Canberra.

Council is currently represented on the ALGA Board of Directors by Cr Ann Bennison in her capacity as Vice President of the LGAQ.

Council has traditionally allowed Councillors to attend this conference. Cr Ann Bennison and Cr Margaret de Wit attended the 2006 National General Assembly.

Council is entitled to one vote on agenda items at the Assembly, although two delegates can be nominated due to the debating structure of the Assembly (ie, some sessions are held concurrently).

In addition to the official delegate(s), Council is permitted to nominate other attendees, who are given 'observer' status.

E&C's direction is sought regarding the identity of Council's official delegates and observers, if any.

Note: This E&C is being submitted for approval well in advance of the conference due to the limited number of daytime direct flights to and from Darwin. Accommodation in proximity to the venue is also limited and delegates have been encouraged to register and book early.

12.0 CONSULTATION

Cr Kim Flessner, Chair Finance Committee
Cr Margaret de Wit, Shadow Chair Finance Committee

Agree that this submission go forward for consideration by E&C.

Hayden Wright, Executive Manager, Office of the Chief Executive

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan Section A *Regional and World City*, specifically, initiatives under *Our Services* aimed at:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.

- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

15.0 CUSTOMER IMPACT

Attendance at the conference will provide the opportunity to put forward initiatives important to Council and to use the combined strength of the national body to influence broader decision making on policies and legislation affecting local government. There will also be opportunities to conduct delegations to Australian Government representatives on matters of concern to local government in delivery of the expanding range of services required to customers.

16.0 ENVIRONMENT IMPACT

Nil

17.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on national local government issues through its representation at the ALGA National General Assembly.

18.0 FUNDING IMPACT

Costs for Councillor attendees will include return flights to Darwin (approx \$600), accommodation (approx \$600), conference registration (up to \$1,000) and miscellaneous expenses (say \$300). This would total approximately \$2,500 per attendee. Funds are available from the Councillor Travel budget.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

Urgent – registrations for the conference have opened and accommodation should be secured as soon as possible due to limited flights and room availability. In addition, earlybird registrations provide a saving of \$200 per delegate.

21.0 PUBLICITY/MARKETING STRATEGY

Not required.

22.0 OPTIONS

1. To endorse the attendance of Councillors; or
2. To not endorse the attendance of Councillors.

Option 1 is recommended.

1.0 FILE NUMBER: 467/33

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The purpose of this submission is to seek endorsement of revised Governance arrangements for the Hale Street Link project.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

6.0 DATE

10 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

ACTION TAKEN

16 JUL 2007


9.0 RECOMMENDATION

TOWN CLERK

That E&C endorses the:

- a) Revised governance arrangements for the project and revised membership and Terms of Reference of the Project Executive Group (PEG) as set out in attachment A;
- b) Authorises the Executive Manager, Major Infrastructure Project Office to finalise and implement the revised PEG.

10.0 DIVISIONAL MANAGER



 Scott Stewart
 Executive Manager
 Major Infrastructure Projects Office

APPROVED
 18 JUL 2007

 Lord Mayor

 CEB

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

On 14 November 2006 Council endorsed the Impact Assessment Statement (IAS) Supplementary Report and amended draft Business Case, and directed that the Hale Street Link project proceed in accordance with the IAS Supplementary Report and decided mitigation measures.

Governance arrangements for the procurement phase of the Hale Street Link project were endorsed by E&C on 22 January 2007. It was noted in that submission that project governance arrangements would be reviewed upon completion of the procurement phase of the D&C Alliance contract.

On 21 May 2007 Council endorsed the Hale Street Link Alliance as the preferred tenderer to design and build the bridge and approaches. The Project Alliance Agreement was executed on 1 June 2007.

With procurement of the D&C Alliance, Independent Verifier and Independent Auditor contracts complete, governance arrangements have been reviewed to address the specific needs associated with the current phase of the project.

The current phase of the project can be defined as the following core activities:

- a) Hale Street Link Alliance (HSLA): design and construction of the bridge and approaches
- b) Tolling: procurement of road side equipment, operator and maintenance contracts
- c) Associated Projects: including enhancements to Merivale and Cordelia streets between Peel Street and Vulture/Stanley streets, Somerville House pedestrian crossing study, Coronation Drive to Grey Street right hand turn upgrade, Hale Street on ramp, Makerston Street intersection, mitigation works at impacted properties and stakeholders including Brisbane State High School, Queensland Theatre Company and St Mary's Church
- d) Tolling approvals
- e) Property acquisition and disposal

It is proposed that the project governance structure be adjusted as set out in attachment A:

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
Councillor Graham Quirk, Chairperson Roads, TransApex & Traffic;
Councillor Peter Cumming Shadow Chairperson Roads, TransApex & Traffic
David Askern, Manager Brisbane City Legal Practice, Corporate Services
Ian Maynard, Divisional Manager Corporate Services;
George Pund, Manager Transport and Traffic

have been consulted and agree with this submission.

The Independent Members have agreed to participate.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendations will provide revised governance arrangements for the delivery of the project.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The HSL project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Accept the recommendation. This will provide revised governance arrangements for the delivery of the project.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 202/11-NO555/103
202/11-NO555/109
202/11-NO255/26

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Rejection of a Claim for Compensation, Resumption of Land 105-109 Lutwyche Road Windsor and 26 Earle Street, Windsor

3.0 ISSUE/PURPOSE

1. To approve the payment of an advance against compensation to redacted redacted ;
2. Should the advance be rejected, to have that advance paid into the Supreme Court in line with Section 29 of the Acquisition of Land Act.
3. To have the advance already approved for redacted , also paid into the Supreme Court in line with Section 29 of the Acquisition of Land Act.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Peter Hillas, Major Infrastructure Projects Office, Ext 3 7543.

6.0 DATE

9 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

RECEIVED

16 JUL 2007

COMMITTEE SECTION

ACTION TAKEN

16 JUL 2007

TOWN CLERK

MIPO26

9.0 RECOMMENDATION

That E&C recommend as follows:

- a) The claim for compensation set out in Schedule 1 Part 1 and 2 be rejected as excessive;
- b) An offer of settlement set out in Schedule 1 Part 3 be made;
- c) An advance against compensation set out in Schedule 1 Part 4 be made under Section 23 of the Acquisition of Land Act 1967.
- d) Should the claimants refuse to accept payment of the advance, that Council pay the advance into the Supreme Court in accordance with Section 29 (3) (a) of the Acquisition of Land Act 1967.

Schedule 1

Part 1	Details of Resumption
Claimants	redacted and redacted
Property resumed	105 and 109 Lutwyche Road, Windsor, described as Lots 70 and 71 on SP108227, and 26 Earle Street, Windsor, described as Lot 6 on RP 18509, Parish of Enoggera, having a total area of 3,210 square metres.
Purpose of Resumption	Road purposes and a purpose incidental to the purpose of an approved Tollway Project, namely the North South Bypass Tunnel Project.
Part 2	Details of Claim
Amount of Claim	redacted
Part 3	Details of Offer
Amount of Offer	(a) redacted
Part 4	Details of Advance
Amount of Advance	(a) redacted (b) Interest calculated on the current Land Court rate of 5.5% on the offered amount from the date of resumption to the date of payment.

I Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

10.0 DIVISIONAL MANAGER

[Signature]
 Scott Stewart
 Executive Manager
 Major Infrastructure Projects Office

APPROVED
 16 JUL 2007
[Signature]
 Lord Mayor
[Signature]
 CES

11.0 BACKGROUND

On 14 February 2006, Council issued Notices of Intention to Resume to ^{redacted} ^{redacted} and ^{redacted} over lands in their ownership at 105 and 109 Lutwyche Road, Windsor, described as Lots 70 and 71 on SP108227, Parish of Enoggera for the North-South Bypass Tunnel Project. The land has a total area of 2,671 square metres.

By letter of 17 March 2006, ^{redacted} objected to the resumption. They did not wish to be heard, so Council's independent delegate prepared a response to their written objection. The findings of the delegate were that the objection did not constitute valid grounds for amendments to the proposed scheme and recommended that Council move to resume the land as proposed.

The resumption was published in the Government Gazette dated 30 June 2006.

With the approval of the Preferred Scheme on 28 July 2006, the property at 26 Earle Street, Windsor, described as Lot 6 on RP 18509, Parish of Enoggera, having an area of 539 square metres, was also required for the project. The property abutted the ^{redacted} property immediately to the east, and was owned by ^{redacted}, the mother of ^{redacted}. ^{redacted} is an invalid and her son is her carer. ^{redacted} has power of attorney over ^{redacted} affairs.

A Notice of Intention to Resume was issued over ^{redacted} property at 26 Earle Street, Windsor, on 9 August 2006. No objection was lodged to this notice and the resumption was published in the Gazette dated 8 December 2006.

On 25 September 2006, ^{redacted} lodged a claim for compensation for ^{redacted} plus GST, being a claim covering all properties, including ^{redacted} property at 26 Earle Street, Windsor. They requested an advance against compensation of ^{redacted} should their claim be rejected.

Harvey Ehlers and Associates provided advice to Council that they have assessed the value of the property, inclusive of ^{redacted} property, at ^{redacted}. This assessment is based on a redevelopment value of ^{redacted} per square metre of site area for the 3210 square metre land holding.

Based on this advice, the claim is considered excessive and should be rejected. In accordance with Section 23 of the Acquisition of Land Act, an advance should be equal to Council's estimate of compensation payable.

Civic Cabinet rejected this claim on 13 October 2006. At that time, ^{redacted} ^{redacted} property had not been resumed. Council could therefore neither compensate ^{redacted} for the resumption nor pay her an advance. The advance offered to ^{redacted} at that time related only to those properties resumed from them, specifically 103 and 109 Lutwyche Road. The assessed value of these two properties was ^{redacted}.

Three times Council tried to pay the advance to ^{redacted}. He refused to accept the money each time.

It is therefore recommended that the claim for compensation be again rejected in full. Further, it is recommended that the advance now include the allocation for ^{redacted} property, making the total offer ^{redacted}. Should ^{redacted} again refuse payment, it is recommended that Council pay the advance into the Supreme Court of Queensland in accordance with Section 29 of the Acquisition of Land Act.

12.0 CONSULTATION

Councillor Graham Quirk, Chairperson Roads TransApex and Traffic
Councillor Peter Cumming, Shadow Chairperson Roads TransApex and Traffic
Councillor Maureen Hayes, Councillor for Grange
Cris Anstey, Chief of Staff, Lord Mayor's Office
Gregg Buyers, Manager, Major Projects
David Askern, Manager Brisbane City Legal Practice

All consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is processed and an advance paid.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with Program 7 of the Corporate Plan 2006 - 2010, Moving Brisbane (7.1 Transport Network – Delivering TransApex Projects - NSBT).

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available in the current North South Bypass Tunnel project budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Reject the offer to settle compensation from [redacted] for [redacted] arising from the resumption of their properties at 105-109 Lutwyche Road, Windsor, and [redacted] property at 26 Earle Street, Windsor, and pay an advance against compensation in line with the advice received from Harvey Ehlers and Associates.

Option 2: Reject the advice from Harvey Ehlers and Associates and accept the claim for compensation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Remembering Helen Taylor

3.0 ISSUE/PURPOSE

That E&C approves the proposed initiatives to commemorate the life and work of Helen Taylor, a historian who had a significant career with Brisbane City Council and who died in June 2006.

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy Division

5.0 SUBMISSION PREPARED BY

Neville Wilmott, Principal Officer City Life (CLPOR), extension 36465.

6.0 DATE

29 June 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?


No.

9.0 RECOMMENDATION

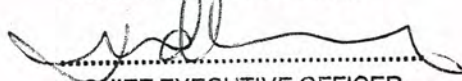
That E&C approves:

1. Renaming the Museum of Brisbane Memory Theatre the **Helen Taylor Theatre**.
2. Entering into an agreement with the Queensland Review journal for a memorial issue, ~~plus a series of articles.~~
3. The establishment of an award in the memory of Helen Taylor to be known as **The Lord Mayor's Helen Taylor Award for Local History.**

10.0 DIVISIONAL MANAGER

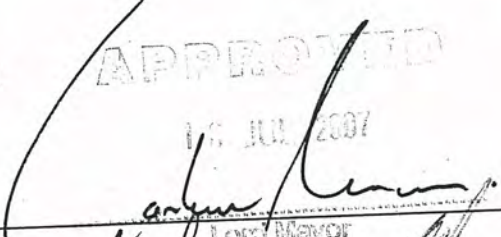

 Terry Hogan
 Divisional Manager
CITY POLICY & STRATEGY DIVISION

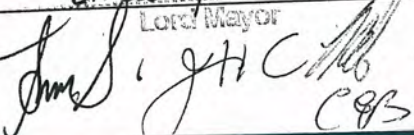
I Recommend Accordingly



 CHIEF EXECUTIVE OFFICER

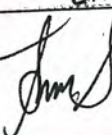
APPROVED

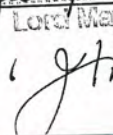
16 JUL 2007

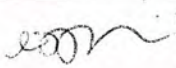

 Lord Mayor



 C&S


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BCC 10 YEAR RELEASE SCHEME

NOT TAKEN
 16 JUL 2007
 TOWN CLERK CLPOR

11.0 BACKGROUND

Helen Taylor was a historian who worked for Brisbane City Council from 1990 until 2004. She made significant contributions to history and heritage initiatives in Brisbane. As Senior Historian in the Heritage Unit she was responsible for developing studies and publications that identified and documented the city's heritage. She produced a number of superb social history exhibitions such as *Brisbane Remembers: The Home Front 1939 - 1945* (1995), *Brisbane 100 Stories* (1997), *Afraid of the Dark* (1999), and *The Million Pound Town Hall* (2000).

As Senior Historian in Community & Lifestyle, Helen initiated the Local History Grants Program and Brisbane's Living Heritage Network. Helen was also a driving force behind the development of the Museum of Brisbane and was Curator of Social History at the Museum where she was responsible for *Bite the Blue Sky*, *Brisbane Beginnings*, and *Brisbane At War* exhibitions from 2002 until her retirement in 2004.

Helen passed away on 30 June 2006. E&C noted her passing on 3 July 2006 and suggested the establishment of a bursary for students of history. A group of Helen Taylor's colleagues & friends met with Council's CEO on 10 April 2007 to discuss potential ways of commemorating her life and work. The notes from this meeting are at **Attachment 2**. Three initiatives are now proposed to remember Helen:

Initiative 1. Renaming the Museum of Brisbane Memory Theatre the Helen

Taylor Theatre

The multimedia production in the Memory Theatre explores Brisbane's history, its people and their stories. Helen was involved in formulating the Brisbane production. This accessible program contains archival photography and 20 interviews with Brisbane residents and identities as they share their stories about Brisbane's history and lifestyle. The personal involvement of Helen in creating the content and the focus on urban history in the theatre makes renaming it in Helen's honour an appropriate gesture. The cost of installing the plaque and the repainting required would be approximately \$1,500. The plaque will be unveiled in a special ceremony to be held in the Museum.

Initiative 2. Partnership with Queensland Review

This initiative includes a partnership with Queensland Review to publish an issue dedicated to Helen's memory, commission an essay on Helen's life and work and include, once a year, a commemorative section dedicated to local history.

Queensland Review is a journal produced by Griffith University, where Helen gained her degrees, and is published by the University of Queensland where Helen was a loved and admired lecturer and tutor. It is therefore a particularly appropriate publication for a memorial issue. It is also a journal that is multidisciplinary and canvasses broad issues with wide readership.

An essay of around 10,000 words would be commissioned from Emeritus Professor Malcolm Thomis, formerly Head of the History Department at UQ. The objective would be to inspire others to adopt Helen Taylor's *modus operandi*, to combine the professional approach of the historian with an ability to make history accessible to the broader Brisbane community. The article would appear in the Queensland Review. Professor Thomis has indicated his willingness to undertake the commission for a nominal sum to cover his costs, to a maximum of \$2,000.

The journal would be willing to devote a section of one issue per annum on the history of Brisbane and to remember Helen. The cost for the annual section would be \$1,000 pa.

Initiative 3. The Lord Mayor's Award for Local History

This \$10,000 award, to be offered annually in memory of Helen, would be consistent with her desire to promote and extend the knowledge of Brisbane's history. The award would support the production of work that furthers the understanding of the history or heritage of Brisbane by popularising it or making it more accessible. Possible project outputs include a piece of research, a book, a play or even a piece of art or architecture.

A panel of four judges will assess applications. The History departments of Griffith University and The University of Queensland will nominate two judges, Helen Taylor's family will nominate one and the last judge will be a representative of Council. Council's Heritage Unit will administer the scheme.

12.0 CONSULTATION

Name	Title (date consulted)
Laurie Jones	Heritage Unit (14 May 2007)
Peter Denham	Director, Museum of Brisbane (19 March 2007)
Dr Geoff Ginn	Director, Centre for Applied History & Heritage Studies, UQ (February 2007)
Jude Munro	Chief Executive Officer (10 May 2007)
Cr Catherine Bermingham	Chairperson Community Services Committee (22 June)
Cr Norm Wyndham	Councillor for McDowall (22 June)
John & Judy Taylor	Helen's husband and daughter (15 June 2007)

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The initiatives will promote the study and understanding of the history of Brisbane thereby marking Brisbane as a city that values and supports our culture and heritage.

14.0 COMMERCIAL IN CONFIDENCE

No.

14.0 CORPORATE PLAN IMPACT

The proposal supports Outcome 5.3 Sport & Recreation in the Corporate Plan and specifically, Service 5.3.3.1 – Policy Development and Consultation. The proposal will contribute to the realisation of the Strong Communities and City Profile outcomes by contributing to community identity.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funds from Your Brisbane (Program 5 – Policy Development & Consultation - History Grant 5.3.3.1) 07/08 budget:

- Initiative 1—\$1,500
- Initiative 2 will require \$2,000. \$10,000 for a 10 year agreement with Queensland Review (\$1,000 pa from 07/08 base funding).
- Initiative 3—\$10,000

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

These initiatives will provide publicity opportunities to recognise Helen Taylor's work and her legacy as well as furthering the public's understanding of history and heritage.

23.0 OPTIONS

1. That E&C approve the recommendations.
2. That E&C does not approve the recommendations.

Option 1 is the preferred and recommended option.

Attachment 1

Words for Helen Taylor Theatre plaque

Attachment 2

Notes from April 2007 meeting with Helen's friends and colleagues and Jude Munro

1.0 FILE NUMBER: 12/51-B/07(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Request for Overseas Travel – Public Sector Accounting Conference jointly hosted by the Malaysian Institute of Accountants and CPA Australia in Kuala Lumpur, Malaysia, August 2007.

3.0 ISSUE/PURPOSE

To seek approval for Allan Webster, Special Projects Manager, Corporate Services to travel to Kuala Lumpur, Malaysia to attend a Public Sector Accounting conference and to present a paper on financial and asset management in Local Government.

4.0 PROPONENT

Chris Mead
Acting Divisional Manager
Corporate Services Division
(Ext 34577)

5.0 SUBMISSION PREPARED BY

Allan Webster
Special Projects Manager
Corporate Services Division
(Ext 36807)

6.0 DATE

9 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCO 10 YEAR RELEASE SCHEME

RECEIVED

16 JUL 2007

COMMITTEE SECRETARY

ACTION TAKEN

16 JUL 2007

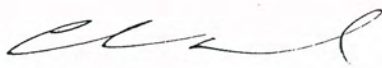
TOWN CLERK

SPmsp

9.0 RECOMMENDATION

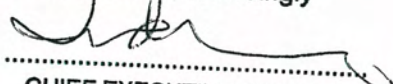
It is recommended that approval be given for Allan Webster, Special Projects Manager, Corporate Services, to travel overseas to attend a Public Sector Accounting Conference jointly hosted by the Malaysian Institute of Accountants and CPA Australia in Kuala Lumpur, Malaysia in August 2007 and to present a paper on financial and asset management in Local Government at a cost to Council of \$250 for travel allowance.

10.0 DIVISIONAL MANAGER



Chris Mead
Acting Divisional Manager
Corporate Services

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

APPROVED

16 JUL 2007


Lord Mayor

Handwritten initials and signatures:
gbc KL
se-won
c93

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Allan Webster is a member of CPA Australia's Board Public Sector Committee, a national committee looking after the interests of the Public Sector in the areas of finance, accounting and business. Allan has been a member of this committee for over three years.

CPA Australia has fostered strong links with the Malaysian Institute of Accountants and also has many members based in Malaysia. Accordingly CPA Australia and the Malaysian Institute of Accountants have agreed to jointly host a conference addressing public sector accounting issues in Kuala Lumpur in August 2007.

As part of CPA Australia's support for this conference, it has agreed to provide a number of speakers from Australia. Allan Webster is one of the speakers whom CPA Australia has invited to speak. CPA's Board Public Sector Committee will also be holding one of its two face to face meetings of its members in conjunction with the conference.

Allan Webster is well equipped to discuss financial and asset management issues in Local Government from Brisbane City Council's point of view because he has been actively involved in these issues in Council since 1992. His paper will discuss how Brisbane City Council has developed its financial and asset management skills and capabilities over the last decade to match the requirements of a growing city and region.

As a member of CPA's Board Public Sector Committee all travel, accommodation and conference costs will be met by CPA Australia so there will be minimal cost to Council.

12.0 CONSULTATION

Chris Mead, A/Divisional Manager Corporate Services Division.
Hayden Wright, Executive Manager, Office of the Lord Mayor and Chief Executive Officer

All consulted are in agreement with the recommendation.

Councillor Flesser and Councillor deWit have been consulted and are not opposed to this submission going forward for consideration by E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and prosperous city
Council program:	City Governance
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

15.0 CUSTOMER IMPACT

Nil.

16.0 ENVIRONMENT IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

All costs of travel, accommodation and conference attendance are being met by CPA Australia. Cost to Council is \$250 for travel allowance.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the usual course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Not required

22.0 OPTIONS

1. Approve the recommendation;
2. Not approve the recommendation.

Option 1 is the preferred and recommended Option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C AGENDA – 23 JULY 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
23/07- 1 R	28/2(P6)	Corporate Services	City Super Pty Ltd as Corporate Trustee for the Brisbane City Council Superannuation Plan	Yes
23/07- 2 m	28/2(P6)	Corporate Services	Appointment of Directors to City Super Pty Ltd as Trustee for BCC Superannuation Plan	Yes
23/07- 3 m	243/88-80006/2007/2008	Corporate Services	Stores Board Submission for the refurbishment of Council's Metroliner Bus Fleet	Yes
23/07- 4 m	392/40 (2088)	OLM&CEO	Sponsorship of the 2007 Golden Casket Variety Special Children's Christmas Party	Yes
23/07- 5 m	24/1-V/2007(1)	Corporate Services	Residential Accommodation for the first "Leadership Challenge Program" (a part of the Growing Executive Leaders Initiative	Yes
23/07- 6 m	24/1-L2007(5)	OLM&CEO	Travel proposal for the CEO to attend the International City Manager Association's (ICMA) 93 rd Annual Conference "Building Bridges to Better Communities", in Pittsburgh/Allegheny County, Pennsylvania USA	Yes
23/07- 7 m	467/26(0)	MIPO	North-South Bypass Tunnel – Boggo Road Busway Interface Works	Yes
23/07- 8 m	467/26	MIPO	North-South Bypass Tunnel – TBM Testing Germany	Yes
23/07- 9 HELD	243/105-60014/2005/2006	Corporate Services	Stores Board Submission for the Long Term Supply and Delivery of Pre-Mixed Concrete	Held
23/07-10 R	243/26-70081/2006/2007	Corporate Services	Stores Board Submission for the Software Maintenance & Support Services (Hewlett-Packard)	Yes
23/07-11 HELD	460/143(36)	City Policy & Strategy	Proposed Draft CityShape Implementation Strategy for Brisbane	Held
23/07-12 m		OLM&CEO	Renewal of Executive Service Contract for Paul Cotton, Manager, City Assets	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flesser, S Griffiths and G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 28/2(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Directors to City Super Pty Ltd as Trustee for BCC Superannuation Plan.

3.0 ISSUE/PURPOSE

To appoint Antoinette Carley and Louise Mary Dudley as Directors of City Super Pty Ltd as Trustee for BCC Superannuation Plan.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED
23 JUL 2007
COMMITTEE SECRETARY
ACTION TAKEN
23 JUL 2007
TOWN CLERK
CFO

5.0 SUBMISSION PREPARED BY

Chris Mead
Acting Divisional Manager
Corporate Services Division

APPROVED
23 JUL 2007

6.0 DATE

16th July 2007

[Signatures]
Lord Mayor
JHC
Wor
KJ
JF

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

9.0 RECOMMENDATION

That E&C Committee approve the appointment immediately of Antoinette Carley and from 1st October 2007 of Louise Mary Dudley as Directors of City Super Pty Ltd.

10.0 CHIEF EXECUTIVE OFFICER

[Signature]
Jude Munro
Chief Executive Officer

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

City Super Pty Ltd is the Corporate Trustee of the BCC Superannuation Plan.

The Board of Directors comprises:

- Three employer appointed Directors
- Three member elected directors

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to appoint directors to the Board of City Super Pty Ltd

Due to a change in employment arrangements from 1st July 2007, John Orange is no longer eligible to be a director and Terence Griffiths has advised that he intends to retire from 30th September 2007. These vacancies in employer appointed Directors of City Super Pty Ltd are required to be filled within 90 days of the resignation. It is recommended that Antoinette Carley replace John Orange and Louise Mary Dudley replace Terence Griffiths as employer appointed Directors of City Super Pty Ltd.

Antoinette Carley is Senior Associate, in BCLP and has recently undertaken a Company Directors course. Her legal knowledge will be a valuable addition to the Board and her appointment immediately to the board will allow a hand over of legal issues prior to resignation of Terence Griffiths.

Louise Dudley is the Chief Procurement Officer and has recently been acting Chief Financial Officer. Louise is a Reserve Director and has the support of the Chairperson City Super Pty Ltd to take on the role of Director as from 1st October 2007.

12.0 CONSULTATION

- Chris Mead, Chairperson City Super Pty Ltd
- Louise Dudley, Acting Chief Financial Officer
- Antoinette Carley, Senior Associate, Brisbane City Legal Practice
- David Askern, Manager Brisbane City Legal Practice
- Ian Maynard, Divisional Manager Corporate Services

13.0 IMPLICATIONS OF PROPOSAL

The vacancies left by retiring directors will be filled as required under the Constitution of City Super Pty Ltd.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

None.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

As soon as possible

22.0 PUBLICITY/MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

1. Approve recommendation.
2. Not approve recommendation.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C 23/07-03

1.0 **FILE NUMBER:** 243/88-80006/2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for the refurbishment of Council's Metroliner Bus Fleet.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) for the refurbishment of Council's Metroliner Bus Fleet.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer

RECEIVED

23 JUL 2007

ACTION TAKEN

23 JUL 2007

COMMITTEE SECTION

TOWN CLERK CMCRM

5.0 **SUBMISSION PREPARED BY**

John Lee
Contracts Manager, Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

APPROVED

23 JUL 2007

Lord Mayor

6.0 **DATE**

17 July 2007.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

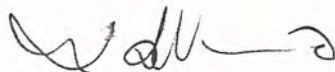
8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached scheduled submission.

10.0 John Lee
Contracts Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division


Jude Munro
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 17 July 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required works:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
T80006-07/08	Significant Procurement Activity Plan (SPAP) Refurbishment of Metroliner Bus Fleet	Within E & C delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approves the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 392/40 (2088)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sponsorship of the 2007 Golden Casket Variety Special Children's Christmas Party

3.0 ISSUE/PURPOSE

To gain approval to be a diamond sponsor of the 2007 Golden Casket Variety Special Children's Christmas Party for \$11,000 (including GST).

4.0 PROPONENT

Peter Rule, Manager, Lord Mayor's Administration Office, x34236

5.0 SUBMISSION PREPARED BY

Tess Werner, Finance and IT Officer, Lord Mayor's Administration Office, x36842

6.0 DATE

10 July 2007

23 JUL 2007

23 JUL 2007

COMMITTEE SECTION

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

LMES0

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve diamond sponsorship of \$11,000 for the 2007 Golden Casket Variety Special Children's Christmas Party.

10.0 DIVISIONAL MANAGER

Hayden Wright
Executive Manager
Office of the Lord Mayor and Chief Executive Officer

APPROVED

23 JUL 2007

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The purpose of this submission is to seek approval to be a diamond sponsor of the 2007 Golden Casket Variety Special Children's Christmas Party. This high profile community event has had Council support over the past four years and aligns with Council's desired outcome of inclusive communities and opportunities for all. It is expected that more than 2,300 special children, many suffering from terminal illnesses, have the opportunity to enjoy a spectacular Christmas party at the Brisbane Convention and Exhibition Centre on Sunday 9 December 2007.

Children are invited from all over Brisbane to attend the party. The children come from four major groups: terminally ill, intellectually impaired, physically impaired and also the underprivileged who may be suffering from domestic violence or physical abuse. Guests will be treated to a fun filled, four-hour stage show featuring many local and national artists and there will be other activities such as rides, merry-go-rounds and jumping castles to keep all entertained.

12.0 CONSULTATION

Lord Mayor, Campbell Newman
Hayden Wright, Executive Manager, Office of the Lord Mayor and CEO
Peter Rule, Manager, Lord Mayor's Administration Office

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

The sponsorship will promote Brisbane City Council as a caring organisation that recognises the need to provide a positive Christmas experience to families in our community that are experiencing hardship.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Program 4 – Your Brisbane
Outcome 4.4 – Opportunities for All

16.0 CUSTOMER IMPACT

To support the children who attend the 2007 Golden Casket Variety Special Children's Christmas Party.

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

Complies with Council's sponsorship policy.

19.0 FINANCIAL IMPACT

Funds for this sponsorship are available from the Corporate Activities Fund, Chief Executive Office, Office of the Lord Mayor and Chief Executive Officer.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Marketing and Communication will provide:

- Six banners for display at the event, and
- The corporate logo for use on printed material and television advertisements.

As a sponsor of this event Council will be promoted as follows:

4KQ Company Statements

Council's name will be mentioned on 100 x 10-15 word radio commercials that are scheduled on 4KQ between July 2007 and January 2008.

Television

Council's company logo will be included in 20 x 30-second television commercial scheduled on one of the three major free-to-air television networks.

Corporate Identity

Up to six banners will be displayed at the event in prime positions around the venue highlighting Council's involvement.

23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C amend the level of support.
3. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER: 24/1 - V/2007(1)
SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Residential Accommodation for the first "Leadership Challenge Program" (a part of the Growing Executive Leaders Initiative).

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for a residential venue to be used for the first BCC "Leadership Challenge Program".

4.0 PROPONENT

Chris Mead, Acting Divisional Manager, Corporate Services Division.

5.0 SUBMISSION PREPARED BY

Jacqui Bulwinkel, Graduate HR Project Officer, HR Section, Corporate Services Division, HRSGO11, x39234

6.0 DATE

17th July, 2007

ACTION TAKEN

23 JUL 2007

TOWN CLERK

HRSGO11

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C grant approval for the Breakfree Grand Pacific Conference Centre at Caloundra to be the residential venue for the first BCC "Leadership Challenge Program", from 21st August to 24th August, 2007, at a total estimated cost of \$19,518 (for 24 people).

10.0 DIVISIONAL MANAGER

Chris Mead
Acting Divisional Manager
Corporate Services Division

APPROVED
13 JUL 2007
[Handwritten signatures and initials]

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

This will be the first "Leadership Challenge Program", and is a part of the "Growing Executive Leadership" initiative of Brisbane City Council. The facilitators are Scott Arbuthnot and Viv Read, from the consulting firm Arbuthnot & Associates.

The BCC "Leadership Challenge Program" is specifically for SOS and Bands 7&8 Officers. This leadership development program is to be conducted over a 4 month period and is designed to support staff who are very experienced in their professional/technical area and are interested in making the career transition to executive roles in the future.

The Leadership Challenge Program:

- is an experiential program requiring participants to actively experiment and discover how leadership theories work in their specific workplace.
- is for managers who are seeking the personal development required to enhance their abilities to engage and lead people.
- will take participants on a journey of personal discovery achieving greater levels of strategic and cultural influence.

The major focus of the Leadership Challenge Program is on experiential learning. Participants will examine a range of models and theories, and have opportunities to apply, experiment and discover how leadership theories work in a workshop and real work context. Participants will also be supported by their learning partners and receive ongoing coaching.

The Leadership Challenge Program runs over a 4 month period and uses a blend of learning methodologies including:

- an objective setting meeting (1 hour) with a program facilitator, participant and their sponsor/manager, to establish a learning contract
- 2 to 4 weeks of pre-learning readings and e-facilitated/online preparations
- 4 day residential, intensive experiential workshop
- on-the-job application of program material within participants' current role and responsibilities over 3 months, supported by participant partnerships
- access to executive coaching support for participant partnerships
- ongoing e-collaboration training instalments
- 1 day non-residential workshop early in the 4th month
- end reporting of on-the-job application of program material

The leadership development program being offered allows current and future leaders the opportunity to develop and enhance their capability, and to collaborate across Council. Collaborative leadership is a quality that is fundamental to building our relationships with organisations outside Council, particularly in South East Queensland, as well as Council's key stakeholders, customers and community.

The venue for the residential component is required to accommodate up to 22 participants and 2 facilitators. A number of venues have been investigated for the purpose of hosting the residential component of the program. Attachment 'A' shows the comparative costs of four of these venues.

The Breakfree Grand Pacific Conference Centre at Caloundra offers excellent value for money and has facilities suitable for the needs of this program. A large conference room is at the disposal of the facilitators and participants for the duration of the conference.

12.0 CONSULTATION

Consultation of the Leadership Challenge Program has been supported by:-

- Executive Management Team
- Executive Management Team Sub-Committee on Growing Executive Leader
- Chief Human Resources Officer
- Human Resources and Learning Council
- Divisional HR Managers
- Graduates of Growing Executive Leaders Program 1

All consulted are in agreement with the proposed recommendation.

- Councillor Flessler, Councillor deWit and Fiona Procter, Lord Mayor's Office have been consulted and are not opposed to this submission going forward for consideration by E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

The benefit achieved from short residential components for the Leadership Challenge Program affords the best mechanism to develop a learning community. It ensures participants are established in strong support networks and also enhances their ability to put new learnings into the workplace after the residential.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Program 12 Organisational Capability:

Strategy 12.3

Strategy 12.3.4

Sub-Service

Great Employer Clever Workforce

Adaptable Workers

Strong People Leadership

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

This program is funded for external costs through the Special Learning & Development Budget from the 07/08 Budget Process. All internal costs incurred are covered under the Club Fee arrangement, for example, via contributions by each Division to Human Resources Section, Corporate Services Division. The 4-day residential is costed at \$19,518 and budget is available.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent. A tentative booking for the Venue is in place pending confirmation. Due to the tight timeframe, confirmation is needed urgently otherwise the venue may be released for other bookings.

22.0 PUBLICITY/MARKETING

Internal promotion via Divisional Managers, HR Managers, Strategic Change Coordinators & Business Services Managers, Administration Groupwise advice and Learning Calender listing in addition to previous Leadership program alumni.

23.0 OPTIONS

Option 1: Approve the recommendation that Breakfree Grand Pacific Conference Centre at Caloundra be selected as the venue for the residential component of the first "Leadership Challenge Program."

Option 2: Approve the recommendation in principle, with amendment/further work to be undertaken.

Option 3: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 File number

24/1-L2007(5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Travel proposal for the CEO to attend the International City Manager Association's (ICMA) 93rd Annual Conference "Building Bridges to Better Communities", in Pittsburgh / Allegheny County, Pennsylvania USA.

3.0 Issue/purpose

The purpose of this submission is to seek approval for Jude Munro, Chief Executive Officer to travel to Pittsburgh / Allegheny County, Pennsylvania USA to attend and participate in the ICMA's 93rd Annual Conference "Building Bridges to Better Communities", 7-10 October 2007.

4.0 Proponent

Hayden Wright
Divisional Manager
Office of the Lord Mayor and Chief Executive Officer

5.0 Submission prepared by

Tracey Wigmore, Civic Cabinet Coordinator, Office of the Lord Mayor and Chief Executive Officer, (AOCEO1), ext 36353.

6.0 Date

23 July 2007

RECEIVED

23 JUL 2007

ACTION TAKEN

23 JUL 2007

7.0 For E&C approval or recommendation to Council

For E&C approval.

TOWN CLERK

AOCEO1

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

It is recommended that approval be given for Jude Munro, Chief Executive Officer to travel to Pittsburgh / Allegheny County, Pennsylvania USA to attend and participate in the International City Manager Association's (ICMA) 93rd Annual Conference "Building Bridges to Better Communities", 7-10 October 2007 at an estimated cost to Council of \$10,050.

10.0 Divisional Manager

Hayden Wright
DIVISIONAL MANAGER
OFFICE OF THE LORD MAYOR & CHIEF EXECUTIVE OFFICER

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

23 JUL 2007

[Signature]
Lord Mayor

[Signatures]

11.0 Background

The ICMA's 93rd Annual Conference is for local government executives who want to better lead in local government, improve the quality of life in the community and gain access to an outstanding array of professional development opportunities. This year's sessions focus on 360-degree leadership, civic engagement, managing the next generation, and performance management as well as sessions designed to bring together managers and administrators who share similar concerns.

Keynote sessions are:

- The Art of Leadership, presented by Bill Strickland, President of the Manchester Craftsmen's Guild and the Bidwell Training Centre
- Abundance, Asia and Automation, presented by Daniel Pink, best selling author of *Free Agent Nation* and *A Whole New Mind* and an expert on innovation, competition and the changing world or work.
- New Frontiers That Change Everything, presented by Lowell Catlett, Regent's Professor of Economics, Agriculture and Genetic Engineering at New Mexico State University.
- Leadership Lessons from Abraham Lincoln, presented by Doris Kearns Goodwin, US Presidential historian and Pulitzer Prize-winning author.

It is considered that attendance at this conference would be beneficial given current challenges Council is managing as part of its journey towards achieving the Vision 2026. It is a great opportunity to network and learn from other local government managers and leaders, and gain exposure to innovative city management and planning ideas from across the world and North America.

Further information regarding the conference can be sourced by going to the following website link:

www.icma.org/conference2007

12.0 Consultation

- Lord Mayor, Campbell Newman
 - Deputy Mayor, David Hinchliffe
- Are in agreement with the recommendation.

13.0 Implications of proposal

This proposal presents an opportunity for information sharing with other industry leaders.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan impact

The conference addresses the objectives of the Corporate Plan and Living in Brisbane 2026 vision themes by offering an abundance of educational, information sharing and networking tools to help manager our community in today's complex and challenging local government environment.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

It is an opportunity to learn first hand from other organisations of their issues, ideas and solutions, which will assist with comparisons and reviews of Brisbane City Council's policies.

19.0 Financial impact

The conference runs from Sunday 7 October 2007 to Wednesday 10 October 2007. The following costs are calculated on the CEO departing on Thursday 4 October, arriving in Pittsburgh 6 October, and returning to Brisbane 13 October 2007. redacted

Estimated business class return flights	\$7,500	
Estimated accommodation & meals:	\$1,750	(5 days X \$350)
Estimated early bird online registration*:	\$350	
Estimated taxi fares in Pittsburgh:	\$200	
Daily Travel Allowance	\$250	(\$50/day x 5 days)

Estimated total cost to Council: \$10,050

** ICMA International Members outside of North America who are attending their first ICMA conference are eligible for half-price registration. This benefit applies to the CEO.*

20.0 Human resource impact

Nil.

21.0 Urgency

Early bird online registration expires 27 July 2007.

22.0 Publicity/marketing strategy

- Brisbane City Council report as per Travel policy.
- Briefing to appropriate Council staff on the knowledge gained from attending the conference.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: 467/26(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel - Boggo Road Busway Interface Works

3.0 ISSUE/PURPOSE

23 JUL 2007

23 JUL 2007

To endorse the issuing of Modification Order No. 13 (Boggo Road Busway Interface Works) that modifies the existing NSBT Project Works and Design and Construction activities so that the State is able to undertake Proximate Council Works associated with the construction of the Boggo Road Busway.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office, Ext 37329

6.0 DATE

25 June 2007

23 JUL 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL.

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

E&C given the identification of BCC by the State Govt.

That E&C approve Modification Order No.13 - Boggo Road Busway Interface Works under the North-South Bypass Tunnel Project Deed with RiverCity Motorway for lump sum of \$750,000 fully funded by the State Government.

10.0 DIVISIONAL MANAGER

[Signature]
Scott Stewart
Executive Manager
Major Infrastructure Projects Office

Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

On 24 May 2006, Council entered into a Contract with the RiverCity Motorway Consortium (RCM) for the delivery of the North-South Bypass Tunnel Project (NSBT).

On 6 October 2006, a "Licence Deed" was executed between Council and the Department of Main Roads (DMR). This Deed granted Council access to State-owned lands for the purposes of constructing the NSBT.

In accordance with Clause 3 of this "Licence Deed", DMR issued formal notice to Council on 5 February 2007, advising of their intention to construct works associated with the Boggo Road Busway Project (BRB) at the following locations within the existing NSBT licence areas:

- Cut and cover tunnel under the Pacific Motorway
- At the intersection of O'Keefe Street and Ipswich Road and the immediately surrounding areas

On 2 March 2007, Council issued a "Notice of Proximate Council Works" to RCM under clause 21.3(c)(i) of the NSBT Project Deed. This notice advised RCM that Council intended to permit the State to undertake the works associated with the construction of the BRB.

On 27 April 2007, RCM responded to Council's notice and advised that they would incur additional cost and expense estimated in the order of \$750,000 due to modifications to NSBT Project Works and D&C Activities required to facilitate the Proximate Council Works.

Subsequently, discussions were undertaken between the affected parties (ie Council, DMR, Boggo Road Busway Alliance and RCM/LBBJV). The conclusion of these discussions was the transfer of letters between DMR (dated 11 July 2007 – refer Attachment A) that established the agreement between Council and DMR for the undertaking of the Proximate Council Works.

The issuing of Modification No. 13 (refer Attachment B) forms a condition of this agreement whereby RCM will be formally requested to modify the existing NSBT Project Works and Design & Construction (D&C) activities to facilitate the Proximate Council Works. In general, these modifications will involve:

- redesign of NSBT Project Works (retaining structures, drainage, bike path, services and lighting)
- additional or modified traffic control arrangements
- co-ordination issues (sharing site access, safety, public consultation)
- reduced working space
- requirement for night work

In their letter dated 15 June 2007, the State (DMR) has committed that:

- the Council Proximate Works associated with the BRB will be undertaken in such a way so as to minimise any interference with or disruption to or delay to the works being performed by RCM/LBBJV in the construction of the NSBT
- they will be liable for the full cost (ie \$750,000) of modifications required to existing NSBT Project Works and D&C Activities

- they will be liable for disruption costs incurred if target programme dates for the Council Proximate Works are not met

The State has agreed to indemnify Council against any costs or claims relating to the failure of the State to meet agreed target dates for the BRB works.

The purpose of this submission therefore is to recommend that E&C endorse the issuing of Modification Order No. 13 (Boggo Road Busway Interface Works).

12.0 CONSULTATION

Project Coordination Group

Jude Munro, CEO, Office of the Lord Mayor and the Chief Executive Officer
Scott Stewart, Executive Manager, Major Infrastructure Projects Office
David Askern, Manager, Brisbane City Legal Practice
Ian Maynard, Divisional Manager, Corporate Services Division

Other Consultation

Cr Graham Quirk, Chairperson Roads, TransApex and Traffic
Cr Peter Cumming, Shadow Chairperson, Roads, TransApex and Traffic
Cris Anstey, LM Chief of Staff
Sharon Humphreys, Chief of Staff to the Deputy Mayor
Cr Catherine Bermingham, Chairperson Community Services

Have been consulted and agree with this submission.

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow Council to formally endorse the issuing of Modification Order No. 13 under the NSBT Project Deed with RCM.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The value of Modification Order No. 13 is to be agreed at a fixed cost of \$750,000. This covers all costs associated with the modifications to the NSBT Project Works and D&C Activities as required by the Council Proximate Works for the BRB.

The State (Department of Main Roads) has committed that the Boggo Road Busway project will be liable for the full cost (ie \$750,000) of Modification Order No. 13.

As such, there will be no financial impact on Council.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally endorse the issuing of Modification Order No. 13.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 467/26

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel – TBM Testing Germany

3.0 ISSUE/PURPOSE

To seek approval for the Manager Major Projects, Major Infrastructure Projects Office to travel to Germany for the factory acceptance testing of the Tunnel Boring Machine.

23 JUL 2007

ACTION TAKEN

23 JUL 2007

4.0 PROPONENT

COMMITTEE SECTION

TOWN CLERK

Scott Stewart, Executive Manager, Major Infrastructure Projects Office.

PCMP

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office, Ext 37329.

APPROVED

6.0 DATE

23 JUL 2007

16 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Lord Mayor

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That approval be given for the Manager Major Projects, Major Infrastructure Projects Office to travel to Germany for the Tunnel Boring Machine factory acceptance testing from 13 August to 17 August 2007 at an estimated cost of \$9,000.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Scott Stewart
Executive Manager
Major Infrastructure Projects Office

11.0 BACKGROUND

On 24 May 2006, Council entered into a Public Private Partnership with the RiverCity Motorway Consortium (RCM) as the preferred proponent to deliver the North-South Bypass Tunnel (NSBT). RCM contracted the design, construction and commissioning of the NSBT to Leighton Contractors and Baulderstone Hornibrook Bilfinger Berger Joint Venture (LBB JV).

LBB JV awarded a sub-contract to Herrenknecht to supply two tunnel boring machines for the project. These machines will complete up to 70 percent of all excavation.

Under the NSBT Project Deed, there is a requirement for RCM to provide details of all major sub-contracts and plant procurement. The approximate value of the TBM procurement is \$100million.

Furthermore, there is a Project Deed requirement that allows Council to 'step-in' in a default event. In such an event it would be extremely beneficial for Council to have an established relationship with TBM manufacturer.

The first of two TBMs was tested in Germany in May and is currently in transit to Brisbane. The factory acceptance testing for the second TBM is scheduled for 14 and 15 August 2007.

The final factory testing of the second TBM is a major milestone for the project. RCM, LBB JV and Herrenknecht are producing a video recording of the manufacture and testing of the TBMs for the NSBT project. This recording will be broadcast quality and available for media use.

It is important that Council's role in developing and delivering the North-South Bypass Tunnel is recognised as part of this process. Council was invited to the factory acceptance testing for the first TBM but was not able to attend. Consequently footage supplied to the media did not profile Council, feature a Council representative or include Council's logo on images that will used extensively by media.

In addition to the benefits for the NSBT project, the visit will also assist in developing the procurement plan for the Northern Link project. The TBM procurement for Northern Link project will be critical to the efficient delivery of the project. In contrast to NSBT, the Northern Link project has relatively minor surface works to completed ahead of TBM commencement. Early TBM procurement for Northern Link could result in substantial reductions in the cost of the project to Council.

Currently, TBM manufactures such as Herrenknecht have significant work on hand. Whilst the NSBT project has been able to secure TBM delivery and commencement within 16 months of financial close, current market indications suggest this may increase to 2 years given the amount of work on hand. This delay could have a significant impact on the delivery of the Northern Link project.

Both Council and the Manager, Major Infrastructure Projects Office will benefit from this opportunity by:

- Developing key knowledge for both current and future tunneling projects including procurement and program impacts for the Northern Link project.
- Developing a professional relationship with the NSBT TBM manufacturer.
- Ensuring Council has a profile in the historic recording of the acceptance of the TBMs and in footage for media release
- Ensure a detailed understanding of how potential risks of tunneling are managed through the TBM design, including tunneling risks under the Brisbane River in the Story Bridge precinct
- Continue to promote Council and MIPO as leader in the delivery of major projects in Australia.

12.0 CONSULTATION

Cr Graham Quirk, Chairperson Roads, TransApex and Traffic
Cr Peter Cumming, Shadow Chairperson, Roads, TransApex and Traffic
Cris Anstey, LM Chief of Staff
Sharon Humphreys, Chief of Staff to the Deputy Mayor

Have been consulted and agree with this submission.

13.0 IMPLICATIONS OF PROPOSAL

As part of the factory acceptance testing, the TBM manufacturer is preparing a video on the manufacture and testing of the TBM for the project. The attendance at the factory will ensure Council's role in developing and delivering the project is recognised historically and in the media.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

The factory acceptance testing of TBM will commence on 13 August until 16 August at Schwanau, Germany.

It is envisaged that a total cost of \$9,000 will be incurred as estimated in the table below:

Airfares	5,000
Accommodation	2,000
Transfers/visas/miscellaneous/meals/allowances*	2,000

* Daily travel allowance has been incorporated into cost factor.

Funding is available in the NSBT project budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Approve the recommendation for travel to Germany.

Option 2: Not approve the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Paul Cotton, Manager, City Assets

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Paul Cotton, Manager, City Assets Branch, City Policy and Strategy Division

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Divisional Manager, Terry Hogan, City Policy and Strategy Division

6.0 DATE

9 July 2007

RECEIVED

23 JUL 2007

COMMITTEE SECTION

ACTION TAKEN

23 JUL 2007

TOWN CLERK

EOEMCEO

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Paul Cotton, employee number 016324, be re-appointed to the position of Manager, City Assets Branch, City Policy and Strategy Division, for a period of 3 years from 17 December, 2007.

10.0 Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

2/3 JUL 2007

Lord Mayor

11.0 BACKGROUND

Paul Cotton was appointed to the then position of Manager, Infrastructure Branch, Urban Management Division on 16 December 2002, for a period of 5 years. As a result of organisational restructure, Paul was appointed to his current role of Manager, City Assets Branch, City Policy and Strategy Division, in March 2007. This appointment expires on 15 December 2007.

Paul has made a significant contribution to Brisbane's strategic asset management planning. He has played a lead role in developing and implementing the Asset Sustainability and Funding Framework that has provided the basis for more efficient and equitable resource allocation for the rehabilitation and maintenance of assets. In addition, his expert technical advice and assistance for improvement and innovation in asset management has led to significant efficiency gains in road rehabilitation schedules.

Paul's exceptional engineering, asset management expertise and strong management skills are highly sought after in the marketplace, and it is imperative that his expertise be retained to continue the excellent work in this area.

It is therefore recommended that Paul's contract be renewed.

12.0 CONSULTATION

Lord Mayor
Chief Executive Officer

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 30 JULY 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
30/07- 1 M	467/26(0)	MIPO	North-South Bypass Tunnel – Southern Ventilation Station	Yes – amended
30/07- 2 M	12/51-R/2007	City Policy and Strategy	Brisbane Airport Emergency Planning Group – Overseas Study Tour	Yes
30/07- 3 HEW	234/70/428(P3)	City Policy and Strategy	Reappointment of Independent Design Advisory Panel (IDAP)	Held
30/07- 4 R	460/75/104(A1)	City Policy and Strategy	Area Classification and Demolition Control Precinct Changes	Yes
30/07- 5 R	460/143(36)	City Policy and Strategy	Proposed Draft CityShape Implementation Strategy for Brisbane	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flessler, C Birmingham and G M Quirk

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 467/26(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel – Southern Ventilation Station

3.0 ISSUE/PURPOSE

To consider proposed modifications to the height, configuration and urban design treatment of the Southern Ventilation Station for the North-South Bypass Tunnel

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office, Ext 37329

6.0 DATE

24 July 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

BCC PUBLICATION SCHEME
10 YEAR RELEASE

RECEIVED

30 JUL 2007

COMMITTEE SECTION

ACTION TAKEN

30 JUL 2007

TOWN CLERK

PCMP.

9.0 RECOMMENDATION

That E&C:

- a) approve the issuing of Modification Order No. 08 (Southern Ventilation Outlet) which increases the height of the outlet by approximately 10 metres at a total cost of up to ^{redacted} and
- b) endorse the proposed Design Change No. 24 (Southern Ventilation Station) which modifies the RiverCity Motorway "tendered" configuration and urban design treatment of the Station at no cost to Council.

0 Transport

(c) requires a suitable infrastructure charging methodology to be developed & incorporated to recover this cost.

10.0 DIVISIONAL MANAGER

Buyer

Scott Stewart
 Executive Manager
 Major Infrastructure Projects Office

APPROVED

30 JUL 2007

[Handwritten signatures and initials]

Lord Mayor

[Handwritten initials]

[Handwritten initials]

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

**BCC PUBLICATIONS
 10 YEAR RELEASES**

11.0 BACKGROUND

On 24 May 2006, Council entered into a Contract with the RiverCity Motorway Consortium (RCM) for the delivery of the North-South Bypass Tunnel Project (NSBT).

The NSBT will incorporate a 'longitudinal' ventilation system to manage air quality inside the tunnel and near each of the portals. This system involves air being moved within the tunnel by a combination of vehicle-induced airflow and jet fans located in the tunnel roof. The air within the tunnel will be drawn out at two locations, at the northern end of the project in Bowen Hills and at the southern end of the project in Woolloongabba. Ventilation outlet stations will be constructed at these locations and these will allow the tunnel air to be emitted vertically at a height of between 30 - 50 metres above ground level. The release height for the emissions will be sufficient to allow dilution and dispersion such that any local increases in pollution levels will be very small and well within air quality goals.

The Southern Ventilation Station will be located on the corner of Jurgens Street and Logan Road in Woolloongabba. The Station will consist of the Southern Ventilation Outlet (SVO) and also a public plaza. The SVO houses the fans and control rooms for the tunnel's ventilation system.

The concept design for the SVO, as "tendered" by the RiverCity Motorway Consortium (RCM), provides for a building with a height of 30.0m RL (AHD) and an outlet that is proposed to be approximately 40.0m RL (AHD).

Urban Renewal Brisbane's recently adopted Woolloongabba Masterplan provides for Woolloongabba to become a high density mixed use community. In order to accommodate this higher density, air quality modelling has indicated that the height of the SVO would need to increase by 10 metres (giving a total height of approximately 50.0m RL (AHD)).

The Project Deed already requires that RCM provide ventilation outlets that have the capacity to accommodate a future increase in height (by others), if required, to allow for increases in future developments in the surrounding area. The project Deed stipulates that the SVO is required to be designed for an increase up to a maximum height of 50.0m RL (AHD). Therefore, Modification Order No. 08 (refer Attachment A) would simply request that the SVO now be constructed to the height that it is already designed for, rather than the extension being retrospectively constructed at some later date.

Further, the Coordinator-General's Conditions of Development (Schedule 3, Condition 17 (e)) states the following:

"Ventilation outlets for the Project must be at least 30 metres in height above ground level, or no less than 10 metres higher than the highest building within 100 metres and existing at the commencement of construction, whichever is higher"

The proposed 10metre increase in height of the SVO will therefore comply with the Coordinator-General's Conditions of Development. The Construction Liaison Group involving the Coordinator-General's Department and Council will be consulted throughout the detailed design and construction of the proposed extension to the SVO.

In accordance with the Coordinator-General's Conditions of Development, the Southern Construction Liaison Group was also consulted in relation to the proposed changes and urban design treatment and supports the proposed changes.

After being informed of Council's intention to increase the height of the SVO, RCM (through their design/construct contractor LBBJV) revisited the concept design for the Southern Ventilation Station. They have subsequently taken the opportunity to propose Design Change No. 24 (refer Attachment B) to address the following aspects:

- Opportunities to improve the overall functionality of the SVO; and
- The need to integrate the SVO with the Woolloongabba Masterplan both in terms of its increased height and its architecture and urban design
- Opportunities to incorporate the plaza space into public areas proposed in the Woolloongabba Masterplan

The proposed design change provides a revised layout that better suits the layout and functionality of vent station equipment and allows for the relocation of fire equipment (booster pumps, tanks, etc) from the Gibbon Street area. This results in a more efficient use of the area with a compact arrangement of the structures and plaza. Further, the proposed design change adapts and optimises the design so that it better accommodates the proposed increase in height and also better harmonises the SVO with the Woolloongabba Masterplan.

A change to the urban design treatment of the SVO has also been proposed by RCM/LBBJV. The revised façade treatment of the SVO provides for an opportunity to increase the urban design intensity of the building through use of light, shade, texture and colour. It also provides an urban design response that is minimal and contemporary in an aim to be consistent with the Woolloongabba Masterplan.

MIPO has obtained the endorsement of City Design's Built Environment Section, City Planning's Urban Design Team and Urban Renewal Brisbane in relation to the proposed design change (refer Attachments C & D). The Independent Design Advisory Panel (IDAP) has also been consulted and supports the proposed configuration and urban design treatment changes.

Following E&C approval of the modification order and design change, it is MIPO's intention to continue to liaise with RCM/LBBJV in relation to the detailed urban design aspects associated with the proposed changes to the Southern Ventilation Station throughout the detailed design and construction phases.

The purpose of this submission therefore is to recommend that E&C :

- approves the issuing of Modification Order No. 08 (Southern Ventilation Outlet); and
- endorse the proposed Design Change No. 24 (Southern Ventilation Station) and the revised urban design treatment

12.0 CONSULTATION

Cr Graham Quirk, Chairperson Roads, TransApex and Traffic
Cr Peter Cumming, Shadow Chairperson, Roads, TransApex and Traffic
Cris Anstey, Lord Mayor Chief of Staff
Sharon Humphreys, Chief of Staff to the Deputy Mayor
Cr Catherine Bermingham, Chairperson Community Services
Matt Lawson, City Design – Built Environment Section
Conrad Taylor, Urban Renewal Brisbane
Scott Chaseling, City Planning – Urban Design Section
Independent Design Advisory Panel through Scott Chaseling

Have been consulted.

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow Council to formally endorse the issuing of Modification Order No. 08 and Design Change No. 24 under the NSBT Contract with RCM.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with the Accessible City (Service Development 7.1.2.1 DO5 Tunnels) theme of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The value of Modification Order No. 08 is to be agreed at a fixed cost of up to
redacted

Further negotiations between MIPO and RCM about some aspects of the proposed Design Change No. 24 (Southern Ventilation Station) have the potential to identify project savings and reduce the net cost of this modification.

Separately, Urban Renewal Brisbane has indicated the costs of increasing the height of the ventilation outlet, Modification Order No. 08 (Southern Ventilation Outlet), can be recovered by Council through Infrastructure Charges placed on developments within the bounds of the Woolloongabba Master Plan.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally approve the issuing of Modification Order No. 08, acceptance of Design Change No. 24 and endorsement of the proposed urban design treatment changes.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

1.0 File number

12/51-R/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Brisbane Airport Emergency Planning Group - Overseas Study Tour

3.0 Issue/purpose

To obtain E&C approval for Nick Clarke, Manager of Natural Environment and Sustainability, to travel overseas to the United Kingdom as part of the Brisbane Airport Emergency Planning Group's study tour, including short visits to the Greater London Authority and Project Eden, from 12-23 October 2007.

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy & Strategy Division

5.0 Submission prepared by

Terry Hogan, Divisional Manager, City Policy & Strategy Division, DMGRK, ext 34640

6.0 Date

24 July 2007

RECEIVED

ACTION TAKEN

30 JUL 2007

30 JUL 2007

7.0 For E&C approval or recommendation to Council

COMMITTEE SECTION

TOWN CLERK

For E&C approval.

DMARK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

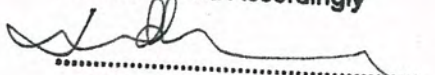
9.0 Recommendation

That E&C approve overseas travel for Nick Clarke, Manager of Natural Environment and Sustainability, to the United Kingdom as part of the Brisbane Airport Emergency Planning Group's study tour, including short visits to the Greater London Authority and Project Eden from 12-23 October 2007 at an estimated cost of \$10,000.

10.0 Divisional Manager

Terry Hogan
DIVISIONAL MANAGER

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

30 JUL 2007

Lord Mayor


GAC
CEB

11.0 Background

The Brisbane Airport Emergency Planning Group (BAEPG) has been invited by the London Metropolitan Fire Brigade and the London Resilience partnership to conduct a study tour of the London Resilience network.

London Resilience comprises several metropolitan security and emergency organisations. The Mayor and the London boroughs are seen as key components of that network. London Resilience is London's response to the September 11 attacks in the United States. Building upon 30 years of terrorist attacks in the United Kingdom, London Resilience has been developed from a vast array of experience in managing security and other disaster events. Since its inception, it has developed a series of plans under the umbrella of the London Strategic Emergency Plan, which include: command and control protocols; media/public information plans; mass fatality and evacuation plans; disaster funds and clarification of roles and responsibilities of each agency.

London Resilience has been exercised in response to several key threats including: power failure; flu pandemic; tunnel rescues; and security threats from chemical, biological and radiological incidents. One of the notable successes of London Resilience was the response to the July 7 terrorist attacks in the capital in 2005. It is noted with interest that the incident control was passed from the Metropolitan Police Service to the local authority 14 days after the bombings occurred.

London Resilience has many learnings to share with counterparts from overseas. These relate not just to managing security threats, but also have relevance to a broad range of challenges for Brisbane and the South-East Queensland region.

The BAEPG is organising this tour for later in 2007. Key agencies involved in the BAEPG have been invited by Koen Rooijmans, Brisbane Airport Corporation's CEO, to send representatives on this tour. BAEPG membership includes: the police services; emergency services; Emergency Management Queensland; major airlines; Red Cross; and Council. Provisional dates of 12 to 23 October 2007 have been provided. A detailed itinerary has yet to be finalised.

It is proposed that Nick Clarke be considered as Council's representative on this tour. The reasons are that Nick already has a broad knowledge of the disaster management arrangements in the UK, having served for 15 years in the Metropolitan Police Service, during which he managed several terrorist incidents and completed his Masters degree in Civil Emergency Management. Nick has been one of Council's Event Managers since the inception of the Events Operations Centre. Nick has retained several senior police contacts in the UK who may be able to further enhance the benefits of the tour and he would be able to assist Greg transfer learnings back into Brisbane's approach to disaster management.

Additionally, dependant upon the tour's flexibility, Nick is also seeking to visit the Greater London Authority (GLA) and Project Eden (one day at each), to meet with senior staff to discuss opportunities related to CitySmart.

The cost of the tour is not known at this time. The BAEPG has advised that \$10,000 per person should be allowed, however, the Brisbane Airport Corporation is actively seeking financial support from some of their airline partners to offset some of this cost.

Participation by Council in this tour may be viewed favourably by the Brisbane Airport Corporation, particularly due to the recent tensions regarding the proposal for the new parallel runway. This may be an opportunity to enhance our working relationship. This is also an opportunity to ensure that Council's capabilities are better known and recognised by the other BAEPG members.

12.0 Consultation

- Greg Scroope, Disaster Management Co-ordinator – date consulted 18 June 2007.
- Cr Helen Abrahams, Chair Environment & Sustainability Committee – date consulted 16 July 2007
- Cr Geraldine Knapp, Shadow Spokesperson Environment & Sustainability Committee – date consulted 16 July 2007

Are in agreement with the recommendation.

- Jude Munro, Chief Executive Officer – date consulted 19 June 2007.
 - Francis Quinlivan, Advisor to the Lord Mayor – date consulted 16 July 2007
- Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

This can provide Brisbane with key learnings to enhance its capability to prevent, prepare for, respond to and recover from a broad range of major incidents.

14.0 Commercial in confidence

Not applicable.

15.0 Vision/Corporate Plan impact

This submission has particular relevance to the Corporate Plan 5.2 Citizens' Security. Participation in the proposed tour will assist in achieving the medium-term outcome of developing effective disaster management response and recovery capabilities.

This proposal supports the Safe Communities city-wide outcome in Living in Brisbane 2026. The vision for connected and engaged communities requires communication networks to create robust emergency communications infrastructure. London Resilience provides, amongst other things, a broad framework for communications between the responding agencies and more widely across the community.

16.0 Customer impact

There are benefits from working collaboratively with key stakeholders in disaster management. The longer-term benefits would be for the community resulting from Brisbane's capability to manage threats and incidents.

17.0 Environmental impact

The greenhouse emissions from the international air travel may be offset through the O2 program at a small additional cost.

18.0 Policy impact

The learnings from the tour may lead to proposals to create or amend policy, potentially at local, state and national levels.

19.0 Financial impact

The cost of participation in the tour is estimated at below \$10,000 as discussed in para. 11.0 above. The financial benefits are not able to be quantified. Although not specifically allocated in this year's budget, funds can be found from within City Policy & Strategy Division to cover the costs involved.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business. The BAEPG is likely to need to confirm participation early in August 2007.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.