

**E&C RESULTS – 5 NOVEMBER 2007**

SUB NO.	FILE NO.	DIV.	TITLE	Result
05/11-01 /	345/11/0(P1)	City Policy and Strategy	Proposal to make a new Brisbane City Council Local Law and Subordinate Local Law for Parks and Reserves	Withdrawn
05/11-02 R	264/1/20	City Policy and Strategy	Wildlife Conservation Partnerships Policy	Yes
05/11-03 m	365/20-NL350/171/LVL2	Corporate Services	To approve two (2) new leases, for Level 2 and for Level 5, 171 George Street, Brisbane	Yes
05/11-04 m	BCL/1-CCT/210838	BCLP	Brisbane Bitumen Pty Ltd ACN 099 480 010 ("BB") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes
05/11-05 m	240/7-2006/2007	OLMCEO	Contracts to Provide Professional Services – Report for August 2007	Yes
05/11-06 m	24/I-H2007(4)	Brisbane Water	Travel Proposal for Travis Carr to attend the Billing for Utilities Conference Asia 2007 in Singapore from 27 November to 28 November 2007 and to visit the Public Utilities Board on 29 November 2007.	Yes
05/11-07 m	485/63(1)	City Policy and Strategy	City Smart Umbrella Campaign	Yes - Amended
15/11-08 Walk In RM	(0)456/10/20(P4)	OLMCEO	Increase of Lord Mayor's, Deputy Mayor, Chairperson's and Councillors Salaries and Allowances	Yes
15/11-09 Walk In m	164/285/6178-82081(A1)	OLMCEO	Renewal of Executive Service Contract	Yes
15/11-10 Walk In R	371/10-2006/2007	Corporate Services	Brisbane City Council Annual Report 2006-07	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flessler, C Bermingham and G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 365/20-NL350/171/LVL2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

To approve two (2) new leases, for Level 2 and for Level 5, 171 George Street, Brisbane.

3.0 ISSUE/PURPOSE

The purpose of this submission is to rescind the previous E&C Committee approval (Reference Number E&C 05/04-01) of 5 April 2007 (Level 2) and seek approval for City Property Branch to negotiate and enter into a new lease (Level 5) including nine (9) car park bays for each lease, with car parks located in the adjoining building, Casino Towers.

4.0 PROPONENT

Chris Mead  
Acting Divisional Manager  
Corporate Services Division  
Ext 34577

5.0 SUBMISSION PREPARED BY

Frank Riley  
Manager City Property  
City Property Branch, Corporate Services Division  
Ext 34145

6.0 DATE

16 October 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

RECEIVED

- 5 NOV 2007

COMMITTEE SECTION

ACTION TAKEN

- 5 NOV 2007

TOWN CLERK

mcprow

**9.0 RECOMMENDATION**

1. That E&C Committee grant approval to rescind E&C Committee approval number "E&C 05/04-01" accepted on the 5 April 2007, for a new lease for Major Infrastructure Projects Office (MIPO) at level 2, 171 George Street, Brisbane.
2. E&C Committee grant approval for City Property to negotiate and enter into a lease of Level 2 171 George Street, Brisbane.
3. The Leases proposed above as follows:
  - (i) That E&C Committee grant approval for City Property Branch to negotiate and enter into a new lease over the whole of Level 2, 171 George Street, Brisbane, including nine (9) car park bays located in the adjoining building, Casino Towers, on the following basis:
    - (a) For a term of three (3) years and three (3) months, commencing on 1 November 2007.
    - (b) At a commencing effective rent of \$560.00 per square metre per annum gross for 992 square metres of office space and nine (9) car park bays at \$385/bay per month. The annual rental for the office space is \$555,520 and \$41,580 annually for the nine car park.
    - (c) Otherwise to be on such terms and conditions as the current Lease and as approved by the Manager, City Property and are satisfactory to the Manager, Brisbane City Legal Practice.

- (ii) That E&C Committee grant approval for City Property Branch to negotiate and enter into a new lease over the whole of Level 5, 171 George Street, Brisbane, including nine (9) car park bays located in the adjoining building, Casino Towers, on the following basis:
  - (a) For a term of three (3) years commencing on 1 February 2008.
  - (b) At a commencing effective rent of \$560.00 per square metre per annum gross for 1017 square metres of office space and nine (9) car park bays at \$385/bay per month. The annual rental for the office space is \$569,520 and \$41,580 annually for the nine car park.
  - (c) Otherwise to be on such terms and conditions as the current Lease and as approved by the Manager, City Property and are satisfactory to the Manager, Brisbane City Legal Practice.

**APPROVED**

5 NOV 2007

*[Handwritten signatures and initials]*  
LSC Mayor  
JAC  
G  
K

**10.0 DIVISIONAL MANAGER**

*[Handwritten signature]*

**Chris Mead  
Acting Division Manager  
CORPORATE SERVICES DIVISION**

**I Recommend Accordingly**

*[Handwritten signature]*

**CHIEF EXECUTIVE OFFICER**

*If the Lord Mayor and Shadow Chairperson are supportive this submission may proceed to E&C for decision  
K... 26/10/07*



## 11.0 BACKGROUND

Council has current leases over Levels 2 and 5, 171 George Street, Brisbane, and Car Park Licences for eight (8) and one (1) car park bays, respectively, in the adjoining building, Casino Towers. The occupancies and essential terms of the existing leases are as follows:

### Level 2, 171 George Street

Occupancy	Major Infrastructure Projects Office
Area	992m <sup>2</sup>
Rent	\$217,593.84 per annum gross or \$219.35/m <sup>2</sup>
Commencement Date	1 November 2003
Expiry Date	31 October 2007

The details of the associated car park Licence is as follows:

Licensee:	Brisbane City Council
Car Park Bays:	Eight (8)
Rental:	\$33,600 per annum or \$2,800 per month
Expiry Date:	31 October 2007

### Level 5, 171 George Street

Council has a current lease over Level 5, 171 George Street, Brisbane and a Car Park Licence for one (1) car park bays in the adjoining building, Casino Towers. The occupancy and essential terms of the existing lease is as follows:

Occupancy	Our Brisbane, Online and Content Team, Development Assessment (Central) and Water Transition Program
Area	1017m <sup>2</sup>
Rent	\$340,959.84 per annum gross or \$335.26/m <sup>2</sup>
Commencement Date	1/2/2005
Expiry Date	31/1/2008

The details of the associated car park Licence is as follows:

Licensee:	Brisbane City Council
Car Park Bays:	One (1)
Rental:	\$4,200 per annum or \$350/bay per month
Expiry Date:	31 October 2007

The existing leases and licences do not contain an option to extend the term.

The building owner's representative has offered new leases, subject to their Board approval, at a rental rate of \$560/m<sup>2</sup> with nine (9) car park bays at \$385/bay per month. The rental rates will increase 4% annually on the anniversary of the commencement date and otherwise for all intents and purposes the remaining terms and conditions of the lease are to be the same as those for the existing lease.



## 11.0 BACKGROUND (Continued)

The proposed new Leases will include nine (9) car park bays each. When the adjoining building, Casino Towers, was built, the owner of 171 George Street purchased several car park bays to accommodate their Lessee's parking requirements. These car park bays are allocated on a pro rata basis based on area of space leased. Council's leased area equates to an allocation of nine (9) car park bays for each Lease.

The details of the new proposed lease is:

### Level 2, 171 George Street

Area: 992m<sup>2</sup>  
Car Park Bays: Nine (9)  
Commencement: Following E & C Committee approval and continuous with the expiry of the existing lease, ie, 1 November 2007.  
Expiry: 31 January 2011.  
Office Space Rent: \$560/m<sup>2</sup> gross effective (\$555,520.00 pa)  
Car Park Rent: \$385/bay per month (\$41,580.00 pa)

### Level 5, 171 George Street

Area: 1017m<sup>2</sup>  
Car Park Bays: Nine (9)  
Commencement: Following E & C Committee approval and continuous with the expiry of the existing lease, ie, 1 February 2008.  
Expiry: 31 January 2011 .  
Office Space Rent: \$560/m<sup>2</sup> gross effective (\$569,520 pa)  
Car Park Rent: \$385/bay per month (\$41,580.00 pa)

The CBD vacancy rates are at an all time low of <1% (0.3% as at July 2007) with recent office market research showing rents having increased by 65% to 70% over the last twelve months. There is a high demand for office space within the CBD.

Ray White Valuers (Brisbane) prepared a rental assessment for the purposes of negotiating the new leases. Their advice is that the current market rental for levels 2 and 5 is \$575/m<sup>2</sup> or \$570,00 per annum gross for level 2 and \$584,775 per annum gross for level 5. The rental offered for the new Leases is below the current market.

The requirement to accommodate MIPO, Our Brisbane, Online and Content Team, Development Assessment and the Water Transition Program in the CBD is considered long-term, no suitable alternative accommodation exists in Council controlled premises, and there are no identifiable alternatives in the CBD. New leases for the current premises are consequently required.

Brisbane Square is at capacity and the alignment of these leases with a January 2011 end date also aligns with Council's 'first right of refusal' on Levels 24 to 27 of Brisbane Square, currently leased by Suncorp. If Council continues to need CBD office space in excess of Brisbane Square at the end of 2010, then this alignment of leases presents an opportunity for Council to consolidate in Brisbane Square at that time.

## 11.0 BACKGROUND (Continued)

Therefore, it is requested that approval be granted to accept the offer of the new Leases for the current premises, for the ongoing accommodation requirement of MIPO, Our Brisbane, Online and Content Team, Development Assessment (Central) and the Water Transition Program. This revised lease alignment will mitigate Council's commercial accommodation risk in the CBD at a time of unprecedented demand.

## 12.0 CONSULTATION

Scott Stewart, Manager, Major Infrastructure Projects Office  
Noel Faulkner, Executive Director, Water Transition Program  
Peter Harris, Manager, Ourbrisbane  
Luke Treston, Manager, Online and Content Team  
Tony Welsh, Chief Information Officer, iDivision  
Margaret Allison, Divisional Manager, Customer and Community Services  
Ms Kathryn Houston, Solicitor - Property, Brisbane City Legal Practice

All consulted are in agreement with the recommendation.

Fiona Procter, Lord Mayor's Office, Councillor Flesser and Councillor de Wit have been consulted and are not opposed to this submission going forward for consideration by E&C Committee.

## 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

## 14.0 COMMERCIAL IN CONFIDENCE

No



## 15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city  
Council Program: City Governance  
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

Nil

## 18.0 POLICY IMPACT

Nil

## 19.0 FINANCIAL IMPACT

Provision has been made in the 2007/08 budget and following years, for the current rental obligation. However, in order to adjust the budget provision to accommodate the increase in rent associated with this lease renewal, City Property has sought a budget increase at the 2007/08 Second Budget Review for the rental increase associated with the revised rental rate.

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Normal course of business.

## 22.0 PUBLICITY/MARKETING STRATEGY

Nil

## 23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation and seek an alternative lease in the CBD. This is expected to be a higher cost option.

**Option 1 is the preferred option.**

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

1.0 FILE NUMBER

BCL/1-CCT/210838

2.0 TITLE

Brisbane Bitumen Pty Ltd ACN 099 480 010 ("BB") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at BB AGM under delegated authority of Council as sole shareholder of BB.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

RECEIVED

5 NOV 2007

ACTION TAKEN

- 5 NOV 2007

5.0 SUBMISSION PREPARED BY

David Askern, Manager, Brisbane City Legal Practice, ext 34740.

COMMITTEE SECTION

TOWN CLERK

MBCLP

6.0 DATE

24 October 2007.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

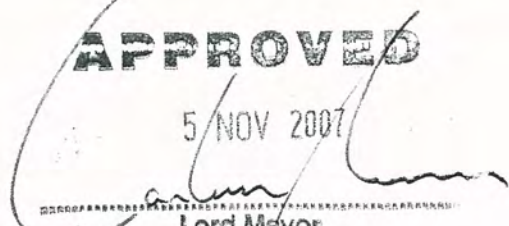
That E&C determine in accordance with the Draft Decision in Annexure A.

10.0 CHIEF EXECUTIVE OFFICER

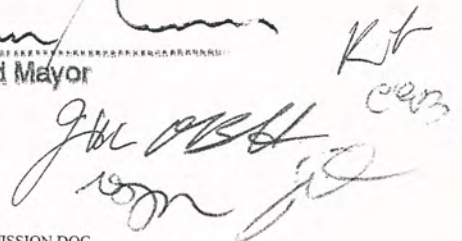
  
Jude Munro  
Chief Executive Officer

APPROVED

5 NOV 2007

  
Lord Mayor







## 11.0 BACKGROUND

Brisbane Bitumen Pty Ltd ("BB") was incorporated in February 2000 as a proprietary company wholly owned by Council for the purpose of conducting a business to source, ship, treat and sell bitumen products to Council and other external customers.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of BB under its constitution at a general meeting of the company.

The 2007 Annual General Meeting for BB, has been arranged to be conducted at the meeting of E&C for Monday 19 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Directors Declaration and the Audit Report for the financial year ended 30 June 2007 and the minutes of the last AGM, are attached and respectively marked B, C, D, E and F.

As the company has not traded since its incorporation, there are no accounts for the 2006/2007 financial year nor do accounts needs to be formally presented to the AGM.

## 12.0 CONSULTATION

BB Board Members.

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for BB.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes.

## 15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

## 16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for BB.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Consistent with current policy.

19.0 **FUNDING IMPACT**

Nil.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

BB AGM must be held on or before 30 November 2007.

22.0 **PUBLICITY / MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

23.1 Approve recommendations for resolutions at BB AGM as proposed.

**Recommended.**

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

BCC PUBLIC RELEASE  
10 YEAR RELEASE SCHEME



1.0 FILE NUMBER: 240/7-2006/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for August 2007

3.0 ISSUE / PURPOSE

To seek E&C approval for the consultancies commissioned in August 2007

4.0 PROPONENT

Hayden Wright, Executive Manager, Chief Executive's Office

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO, Office of the Chief Executive, Ext 36486

6.0 DATE

19 October 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of August 2007 as attached.

10.0

Hayden Wright  
Executive Manager, Chief Executive's Office  
Office of the Lord Mayor and the Chief Executive

**APPROVED**

5 NOV 2007

Lord Mayor

I Support / Reject the Recommendation(s). *clb*

If Reject - please state reasons:

*As the Lord Mayor & Sharon Chairperson and supporters, this submission may proceed to E&C for decision.*

*[Signature]*  
Councillor Kim Flesser  
Chairperson, Finance Committee 26 / 10 / 2007

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

BC 10 YEAR RELEASE SCHEME

RECEIVED

- 5 NOV 2007

COMMITTEE SECTION

ACTION TAKEN

- 5 NOV 2007

TOWN CLERK

*PAMCEO*

**11.0 BACKGROUND**

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,659,819.32 during the month of August 2007 are attached.

**12.0 CONSULTATION**

N/A

**13.0 IMPLICATIONS OF PROPOSAL**

N/A

**14.0 COMMERCIAL IN CONFIDENCE**

N/A

**15.0 CORPORATE PLAN IMPACT**

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

**16.0 CUSTOMER IMPACT**

As addressed by Divisions.

**17.0 ENVIRONMENTAL IMPACT**

N/A

**18.0 POLICY IMPACT**

Compliance with reporting request.

**19.0 FINANCIAL IMPACT**

Expenses incurred through Divisional Consultancy Accounts.

**20.0 HUMAN RESOURCE IMPACT**

N/A

**21.0 URGENCY**

Normal course of business.

**22.0 PUBLICITY / MARKETING STRATEGY**

N/A

**23.0 OPTIONS**

N/A



**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 FILE NUMBER

E & C 05 / 11 - 06

24/1-H2007(4)

2.0 TITLE

Travel Proposal for Travis Carr to attend the Billing for Utilities Conference Asia 2007 in Singapore from 27 November to 28 November 2007 and to visit the Public Utilities Board on 29 November 2007.

3.0 ISSUE/PURPOSE

The purpose of this submission is to request permission for Travis Carr RASBW, Senior Business Analyst - Systems to gather information regarding billing systems and processes, deregulation and customer service in the Asia-Pacific region

4.0 PROPONENT

Jim Reeves - Divisional Manager Brisbane Water

RECEIVED

- 5 NOV 2007

ACTION TAKEN

- 5 NOV 2007

COMMITTEE SECTION

TOWN CLERK

MRBW

5.0 SUBMISSION PREPARED BY

Jennifer Leis, Manager Retail (RMBW) ext 30386

6.0 DATE

30 October 2007

APPROVED

5 NOV 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE

N/A

9.0 RECOMMENDATION

It is recommended that approval be granted for Travis Carr to attend the Billing for Utilities Conference Asia 2007 in Singapore from 26 November to 28 November 2007 and to visit the Public Utilities Board on 29 November 2007 at an estimated cost of \$6000.

10.0 DIVISIONAL MANAGER

Jim Reeves  
Divisional Manager  
BRISBANE WATER

If the Lord Mayor and the Shadow Chairperson are supportive this submission may proceed to E&C for decision

CHAIRPERSON

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

There are number of work related projects underpinning the plan to send a delegate to the Billing Utilities conference Asia 2007.

These include

- Retail Business Process Review
- Water Reform Queensland
- Retail Separation – Water Transition Project.

### **Business Process Review (BPR)**

Brisbane Water Retail upgraded their billing system to a more advanced version, HiAffinity, in March 2005. Hi Affinity is a state of the art system that can be customised to deliver improved functionality and automate time intensive processes. As part of the business case to upgrade to HiAffinity it was noted that it would be necessary to undertake a business process review to capitalise on the system's capability.

This project has been funded in 2007-08 and will commence in November 2007 and run to April 2008. The intention is to streamline billing processes and reallocate staff resources if required. This will require a review of best practice to evaluate the operations and processes in successful utilities across a wide range of environments. Retail's practices can then be assessed in a framework that clarifies strengths and highlights areas that require improvement

Attendance at the Billing Utilities conference Asia 2007 will provide an excellent opportunity to meet with delegates in like utilities, gather information on best practice within utility billing and set the overall direction for this project.

### **Water Reform Queensland**

In June, the Queensland Government proposed a model for water reform. The new structure will see the Queensland Government taking responsibility for bulk water assets in the region and the South-East Queensland councils retaining responsibility for the distribution and sale of water to consumers.

It has since been agreed that separation of Retail from Brisbane Water is to be fast-tracked and achieved by October 2008.

### **Retail Separation – Water Transition Project**

As part of water reform it is proposed that the new Retail entity will be responsible for all customer service and billing functions associated with the water business. This presents an opportunity to build a successful retail business based on sound business practices that will ensure its economic viability into the future. It is in Council's interest to ensure that all steps are taken to investigate the best model for the Retail business going forward to ensure the new business "hits the ground running".

The Billing for Utilities Conference Asia 2007 provides an excellent opportunity for us to gather information and ideas about what is the state of art for utility billing as well as providing access to many different retail models.

In summary the Billing for Utilities Conference Asia 2007 presents an ideal opportunity for Travis Carr to gain information and contacts to assist the business by:

- Providing overall direction for our Business Process Review
- Researching ways to improve our current business including reducing cost, increase efficiency of processing, raising revenue through better billing and customer care and making the most out of our major customer touchpoint – our utility bill
- Understanding the different business models that are out there that can potentially feed into development of the new Retail business.



**PROPOSED ITINERARY**

<b>Date</b>	<b>Activity</b>
Sat 24-Nov-07	Fly out from Brisbane Arrive Singapore redacted
Sun 25-Nov-07	redacted
Mon 26-Nov-07	Check-in Grand Hyatt in afternoon
Tue 27-Nov-07	Attend Billing for Utilities conference - Deregulation trends and policies - E-billing and payment - Advance bill payment options - Discussing the road to better billing – problems and remedies
Wed 28-Nov-07	Attend Billing for Utilities conference - Billing and customer care - Credit and collections - Efficiency and cost reduction tools - Discussing billing and customer management strategies
Thu 29-Nov-07	Visit Public Utilities Board (New Water)
Fri 30-Nov-07	Evaluation of information in morning Check-out of the Grand Hyatt Evening - redacted
Sat 1-Dec-07	redacted
Sun 2-Dec-07	redacted
Mon 3-Dec-07	Fly out to Brisbane

**12.0 CONSULTATION**

Councillor John Campbell, Chairman Water & City Businesses Committee  
Councillor Jane Prentice, Councillor for the Walter Taylor Ward  
Cathy Uechtritz, Policy Adviser Lord Mayors Office

All are in agreement with the submission being considered by E&C.

**13.0 IMPLICATIONS OF PROPOSAL**

The material gathered regarding customer service initiatives and commercial efficiencies would contribute directly to the Business Process Review for Brisbane Water Retail and to the future shape of Retail within BCC.

**14.0 COMMERCIAL IN CONFIDENCE**

N/A

**15.0 CORPORATE PLAN IMPACT**

N/A

**16.0 CUSTOMER IMPACT**

The information gathered will result in an improved service to customers.

17.0 **ENVIRONMENTAL IMPACT**

Nil

18.0 **POLICY IMPACT**

In accordance with travel policy.

19.0 **FUNDING IMPACT**

The estimated cost of the travel for Travis Carr to attend the Billing for Utilities Conference Asia 2007 in Singapore from 26 November to 28 November 2007 and to visit the Public Utilities Board on 29 November 2007

Air Fares	\$1,450.00
Conference fees	\$2,250.00
Accommodation Grand Hyatt	\$1,800.00
Meals	\$150.00
Personal Allowance	\$250.00
Taxis	\$100.00
<b>TOTAL</b>	<b>\$6,000.00</b>

Funding is available in the Retail from conferences and courses budget.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

Approval required as soon as possible in order to register for the conference and make travel arrangements.

22.0 **PUBLICITY/MARKETING STRATEGY**

The intent is to generate ongoing information sharing connections with similar organisations in the Asian region, for contemporary material that supports customer service and billing process decisions in the future.

23.0 **OPTIONS**

- (1) Approve the recommendation.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**



1.0 File number

485/63(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

CitySmart Umbrella Campaign

RECEIVED

ACTION TAKEN

3.0 Issue/purpose

- 5 NOV 2007

- 5 NOV 2007

To gain Council support for:

COMMITTEE SECTION

TOWN CLERK

- i. proposed look and feel of the CitySmart umbrella campaign and
- ii. proposed communication activities within this campaign.

SPOS

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy and Strategy Division

5.0 Submission prepared by

Alethea Cardwell, Project Manager CitySmart (ext. 35564)  
Barbara Downs, Program Officer (ext. 36877)  
Sustainability Team, Natural Environment and Sustainability Branch

6.0 Date

30 October 2007

APPROVED

5 NOV 2007

7.0 For E&C approval or recommendation to Council

For E&C approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

1. That E&C endorses the proposed 6-month CitySmart umbrella campaign, including the rollout of a program of simple monthly sustainability messages.
2. That E&C endorses the use of the "I Heart [Green] BNE" image and the GreenHeartCitySmart.com website as the primary graphic device and communication vehicle for the CitySmart umbrella campaign, subject to Marketing and Communications guidelines.
3. That E&C endorses the application of the umbrella campaign's creative concepts to all CitySmart M&C collateral, including the CitySmart Information Pack for Homes, Library Displays, Webpage and CitySmart Education Campaign in Schools.

10.0 Divisional Manager & Chairperson

*City Council does not support \$200k from the Green Van budget and requires that funds come from elsewhere in Program 10 from a revised budget proposal.*  
Support / Reject the Recommendation/s.

If Reject - please state reasons:

*If Lord Mayor + Shadow are supporting this submission proceed to TIC for decision*

Terry Hogan  
City Policy and Strategy  
DIVISIONAL MANAGER

I Recommend Accordingly

CHAIRPERSON

1-11-07



## 11.0 Background

Council has a goal of achieving a carbon neutral city by 2026, in part through a 50% reduction in greenhouse gas emissions from the Brisbane community. CitySmart is Council's key vehicle for achieving this.

The majority of CitySmart initiatives are focussed on empowering the community to adopt more sustainable behaviours. Community awareness and interest is critical to achieving resident, business, schools and community group involvement in the various initiatives.

There is a lack of awareness in the community of what CitySmart means, and the success of the program is at risk due to a number of recent State and Federal Government initiatives creating confusion and flooding the Brisbane 'sustainability marketplace'.

Attendance at recent CitySmart events has been low compared to previous similar events, and there is an urgent need to increase public recognition of the events.

The success of CitySmart projects hinges on high recognition of the CitySmart program. This recognition can only be generated via strong and clever marketing to establish CitySmart as Council's sustainability campaign, and to encourage people to get involved.

The document *Brisbane's Plan for Action on Climate Change and Energy* was endorsed by Council on 30 April 2007. It contained 22 actions that Council committed to implementing, including:

### Action 10

... Council will establish via the CitySmart Program a communication and branding program to communicate messages about sustainability, climate change, peak oil and other related issues in a holistic way.

### Action 11

... Council will undertake community-based social marketing efforts designed to achieve specific behaviour changes.

... Establish a calendar of monthly behaviour change messages to be promoted by public figures (i.e. the Lord Mayor, councillors, partners, etc.)

... Identify priority behaviours to be targeted and ensure they are related to the umbrella marketing campaign

... Work with primary and secondary schools to enable them to participate and provide fun opportunities for school children to get involved

Other relevant research relating to the umbrella campaign can be found in Attachment A.

### Proposed CitySmart umbrella campaign

The primary graphic device for this new CitySmart umbrella campaign is proposed to be the "I Heart [Green] BNE" graphic device and GreenHeartCitySmart.com website, devised by Make communications agency after several months of research, briefings and creative input. Please refer to Attachment B for the colour graphics.

This 'look and feel' would apply to all communication elements of the projects sitting within CitySmart, thus building a consistent image to focus community efforts for sustainability.

It is proposed to conduct communications around a range of monthly themes, with the following **draft** calendar in mind:

Nov 2007	Launch
Dec 2007	Use less power
Jan 2008	Use less hot water
Feb 2008	Sustainable travel
March 2008	Recycling
April 2008	Green Gardening



## Proposed CitySmart communication activities

The following activities form part of the proposed program of increasing awareness of CitySmart and encouraging resident participation.

A central tenet of the campaign will be a 'Call to Action' to residents to get personally involved in the Brisbane effort.

Activity	Features
Information for Homes - mail out to every household	<ul style="list-style-type: none"><li>• Introduces CitySmart</li><li>• Simple, clear messages</li><li>• Calls residents to make a personal pledge to take action, via website or postcards</li><li>• Directs to website, vans &amp; ward offices for detailed information</li></ul>
Pledge postcards	<ul style="list-style-type: none"><li>• Allows residents without internet access to register their personal pledge to take action</li><li>• Available via libraries, vans, events, ward offices</li></ul>
Library Displays	Display boards will: <ul style="list-style-type: none"><li>• highlight local CitySmart events and van visits</li><li>• promote monthly CitySmart themes, eg reduce energy use, reduce water use, active travel etc.</li><li>• serve as pick-up point for Pledge Postcards</li></ul>
Website	<ul style="list-style-type: none"><li>• Main point of information for residents on all aspects of CitySmart</li><li>• Details CitySmart services and dates for van visits and events</li><li>• Carbon Calculator</li><li>• Residents register online to make a pledge to take action</li><li>• Register of interested people for future engagement activities</li></ul>
Schools	The CitySmart Education Campaign in Schools will provide a single clearinghouse for Council's environmental schools programs, via online content and curriculum based materials.

For further details and proposed rollout dates, please refer to Attachment C.

### 12.0 Consultation

The following briefs have occurred.

- Lord Mayor's Office (Francis Quinlivan) – 21<sup>st</sup> Aug 2007
- Cr Abrahams as Chair of Environment & Sustainability Committee – 23<sup>rd</sup> Aug 2007
- Memorandum to Lord Mayor's Office and Cr Abrahams – 18<sup>th</sup> Sep 2007

Following these early briefs regarding the proposed umbrella campaign, Make Communications agency was engaged to develop the creative concepts.

The following presentations have occurred.

- 2<sup>nd</sup> Oct 2007 - Lord Mayor's Office (Francis Quinlivan) and members of the CitySmart Advisory Committee, by Make Advertising Agency
- 3<sup>rd</sup> Oct 2007 – Cr Abrahams' Office (Sasha Fuller) by Alethea Cardwell and Elizabeth Stafford
- 10<sup>th</sup> Oct 2007 – internal CitySmart Working Group by Elizabeth Stafford.
- 11<sup>th</sup> October 2007 – external CitySmart Advisory Committee by Make Advertising Agency (including Lord Mayor, reps from Brisbane Marketing, NOVA, Channel 10)



- 19<sup>th</sup> October 2007 – Deputy Mayor's Office (Kirsty Maier and John W Smith) by Elizabeth Stafford and Alethea Cardwell.
- 25<sup>th</sup> October 2007 – Executive Management Team by Alethea Cardwell and Rem Bruijn.
- 29<sup>th</sup> October 2007 – Civic Cabinet presentation by Alethea Cardwell and Rem Bruijn.
- 30<sup>th</sup> October 2007 – Ian Klug and Belinda Walters (Brisbane Marketing) by Alethea Cardwell.

Representatives from the Lord Mayor's Office, Executive Management Team, CitySmart Steering Committee, external CitySmart Advisory Committee, Marketing & Communication branch and Brisbane Marketing's board are all in support of the umbrella campaign, and the use of the "I Heart [Green] BNE" Graphic Device.

Concerns have been expressed that the graphic device may infringe on New York's registered logo, and that the umbrella campaign is not a practical, on-the-ground sustainability initiative.

### 13.0 Implications of proposal

The umbrella campaign is seen as being critical to the success of Council's budgeted programs including the CitySmart Vans, CitySmart events, O2 Project and Schools programs.

### 14.0 Commercial in confidence

Graphic Device – Intellectual Property

There has been some concern that the "I Heart [Green] BNE" graphic device may infringe on the intellectual property of New York State (with its 30-year "I Love NY" tourism campaign). The key points to note with the GreenHeartCitySmart version are:

- The shape and colour of the heart are different. The green heart is actually a tongue-in-cheek "parody" of the red heart, not a copy. The green heart turns the message from a tourism message to a sustainability message.
- The text font is different.
- Council's version is highly unlikely to impact on New York's tourism interests.
- Council's version is not to be used for commercial purposes.
- Council's version is not to be associated with marketing Brisbane externally. It is specifically linked to sustainability behaviour change amongst Brisbane residents.

On 19 October, 2007 Council's Patent and Trade Mark Attorney advised that the relevant trade mark appeared to be available for registration. He stated that I "heart" SYD had been accepted for registration. This is a kind of provisional registration, then subject to rights of objection. On 23 October, 2007 the Attorney confirmed that Council's trade mark application had been lodged with the Trade Marks Office. in five different classes, on 22 October, 2007 redacted

redacted He stated that New York City does not have a monopoly on "I heart". Enquiries by Brisbane City Legal Practice have identified other "I heart" logos which have been registered for example "I heart Milka", "I heart U", "I heart Noosa" and "heart it".

On 26 October, 2007 Brisbane City Legal Practice advised that after examination Council's application was accepted for registration there was an ability for a person to then challenge the application for registration. Brisbane City Legal Practice could not rule out absolutely a challenge to Council's proposed logo. However, on 29 October, 2007 Council's Trade Mark Attorney advised that he was not aware of any sustainable ground of objection to registration of Council's trade mark application and that there are very good prospects that Council's application will be registered.

redacted



## 15.0 Vision/Corporate Plan impact

The CitySmart umbrella campaign is central to the *Living in Brisbane 2026* aspirations for a *Clean and Green* city and a *Well-designed, Subtropical* city.

CitySmart activities will help achieve the following city-wide outcomes:

- Green and biodiverse city
- Healthy river and bay
- Clean air
- Towards zero waste
- Sustainable water use
- Cleaner and sustainable energy use
- Learning and informed communities
- Connected and engaged communities

The umbrella campaign will create community engagement with Council's budgeted programs that are aimed at reaching Council's target of a carbon neutral city by 2026.

## 16.0 Customer impact

The umbrella campaign will engage Brisbane residents, businesses, schools and community groups to participate in a city-wide sustainability drive.

## 17.0 Environmental impact

The success of this campaign is crucial to achieving Council's target of a carbon neutral Brisbane. This program forms a major part of Council's strategy towards mitigating climate change and dealing with a carbon-constrained future.

## 18.0 Policy impact

The success of this campaign will help to deliver the aims of several Council policies and strategies:

- Living in Brisbane 2026
- Brisbane Water Cycle Management Policy and Water Strategy
- Brisbane Active Transport Strategy
- Brisbane Air Quality Strategy
- Brisbane Open Space Strategy
- Brisbane Plan for Action on Climate Change and Energy
- Sustainable Built Environment Policy

## 19.0 Financial impact

The proposed budget is outlined in Attachment C, and is \$670k.

The above figure does not include any television advertising. There is potential to develop media partnerships with radio and television stations, however the above budget estimates only include radio and print advertising, PR and creative development.

It is proposed to extend the reach of the campaign by incorporating the graphic device into a wide variety of Council's environmental communication materials.

### Budget allocation

The current CitySmart Program 1 budget does not allocate specific funds to an overarching communication strategy.

An analysis of the current CitySmart budget has identified \$200k within the CitySmart Vans budget that has been allocated to services, which will be redirected towards the umbrella campaign and website.

An additional \$470k will be requested in the 2<sup>nd</sup> Budget Review.



## 20.0 Human resource impact

The umbrella campaign will be implemented via the Sustainability Team and Marketing and Communication as part of core business.

## 21.0 Urgency

The CitySmart program is well underway in order to meet Council's 2007-08 Budget commitments. CitySmart Vans and Displays are visiting shopping centres, CitySmart Neighbourhood Fairs and Green Up events are being held and an interim website (including an online carbon calculator) has been developed.

A proposed community behaviour change program is subject to second budget review.

It is critical that the GreenHeartCitySmart campaign is launched as soon as possible in 2007 to avoid missing opportunities for public engagement.

The CitySmart Library Displays, CitySmart Education in Schools program, CitySmart Info Pack for Homes, new Web page and community engagement strategies are all on hold until the umbrella campaign and its look and feel are approved.

To ensure integration of all Council's sustainability programs and to leverage off the potential engagement expected from the campaign, urgent approval is requested.

It is hoped to deliver the first materials relating to the umbrella campaign by the end of November 2007, based on the following constraints:

- 24<sup>th</sup> November 2007 - Federal election
- Direct mail overload associated with Christmas messages and marketing.
- 14<sup>th</sup> March 2008 – Council election

To realise this schedule, it is imperative that the design process for any new materials begin immediately and the approval process be fast tracked.

## 22.0 Publicity/marketing strategy

- As per the Attachments B, C and D.

## 23.0 Options

*Option 1: That E&C approve the recommendations*

*Option 2: That E&C do not approve the recommendations*

*Option 3: That E&C amend the recommendations*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***



1.0 FILE NUMBER: (0) 456/10/20(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Increase of Lord Mayor's, Deputy Mayor, Chairpersons' and Councillors' salaries and allowances.

3.0 ISSUE/PURPOSE

To update the salaries and allowances of the Lord Mayor, Deputy Mayor, Chairpersons, the Leader of the Opposition and Councillors.

4.0 PROPONENT

Hayden Wright  
Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer, (EOEMCEO) ext. 36773

6.0 DATE

31 October 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Authority delegated to the Establishment and Co-ordination Committee.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

- 5 NOV 2007

COMMITTEE SECTION

ACTION TAKEN

- 5 NOV 2007

TOWN CLERK

EOEMCEO



**9.0 RECOMMENDATION**

That in accordance with established policy and relativities:

- (i) the salaries for Councillors, the Leader of the Opposition, Chairpersons, Deputy Mayor and the Lord Mayor, as from 1 July 2007, be as follows:

Position	Number	Relativity to Base Rate*	Salary Per Annum
Councillor	18	100%	\$126,060.00
Leader of Opposition	1	110%	\$138,666.00
Chairperson of Council	1	125%	\$157,575.50
Committee Chairperson	5	125%	\$157,575.50
Deputy Mayor	1	130%	\$163,878.00
Lord Mayor	1	Cabinet Minister	\$204,884.00

\* Base rate for Councillors is \$500 less than base rate for a MLA. MLA's base rate is \$126,560 effective as from 1 July 2007;

Base rate for the Lord Mayor is as per the salary of a Cabinet Minister.

- (ii) the Electorate Allowance payable to the Lord Mayor be increased to \$43,963 (grossed up to take into account taxation implications), effective as from 1 July 2007.
- (iii) That the expense of office allowance for Chairpersons and the Leader of the Opposition be increased to \$16,083.81, effective as at 1 July 2007.

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

10.0

*Hayden Wright*  
 Hayden Wright  
 EXECUTIVE MANAGER  
 OFFICE OF THE CHIEF EXECUTIVE

G:\CEOOffice\137 GOVERN\225 Councillors\Allowances\_Benefits\CouncillorPays-07.doc

**CHAIRPERSON**

**I Recommend Accordingly**

*[Signature]*  
 CHIEF EXECUTIVE OFFICER

**APPROVED**

5 NOV 2007

*[Signature]*  
 Lord Mayor

*[Signatures]*  
 JRC  
 CEB



## 11.0 BACKGROUND

The Brisbane City Council's remuneration policy framework for the Lord Mayor and Councillors was established in accordance with Council Resolutions of 26 July 1988, 23 April 1991 and 31 May 1994, together with Establishment and Coordination Committee decisions of 17 May 1993 and 30 May 1994.

This policy framework is summarised as follows:

### Salaries

- (a) the base salary for a Councillor to be \$500 per annum below the base rate for a State Member of the Legislative Assembly (MLA);
- (b) the Lord Mayor's salary be an amount equal to the salary rate paid to a Minister in the Queensland Parliament;
- (c) that the relativities between the annual salary rate for the different positions of an elected Councillor be as follows -

Position	Number	Relativity to Base Rate
Councillor	18	100%
Leader of Opposition	1	110%
Chairperson of Council	1	125%
Committee Chairperson	5	125%
Deputy Mayor	1	130%
Lord Mayor	1	As per Cabinet Minister

By notice in the Queensland Government Gazette dated Friday 20 July 2006 the annual rate of salary for a MLA was increased to \$126,560 as from 1 July 2006 and a Cabinet Minister's salary was increased to \$204,884 as from the same date. A copy of the relevant pages from the Queensland Government Gazette and the member's entitlement handbook are attached.

### Lord Mayor Electorate Allowance

The allowance payable to the Lord Mayor is set at an amount equal to the total of:

- (1) The minimum electorate allowance paid to a Minister in the Queensland Parliament; plus
- (2) The expense of office allowance paid to a Minister in the Queensland Parliament.

The increase to the Ministerial electoral allowance was gazetted on 26 October 2007.



The electoral allowance and the expense of office allowance are now \$35,934 and \$8,029, respectively. Copies of the relevant pages from the Queensland Government Gazette and the Parliamentary Members' Entitlements Handbook are attached. In accordance with the approved policy framework, the Lord Mayor's allowance would be \$43,963 effective as from 1 July 2007. This allowance will be grossed up to take into account taxation implications.

Chairpersons' and the Leader of the Opposition's expense of office allowance

Council at its meeting held 15 November 1994 delegated the Establishment and Co-ordination Committee the authority to amend the quantum of the expense of office allowance, provided that any increase did not exceed Consumer Price Index (CPI) movements.

The current expense of office allowance for Chairpersons and the Leader of the Opposition is \$15,753 per annum as from 1 July 2006.

The Australian Bureau of Statistics shows that the weighted average Consumer Price Index for year ending June 2007 was 2.1%. (A copy of the summary is attached) Accordingly, the expense of office allowance would be valued at \$16,083.81 as at 1 July 2007.

**12.0 CONSULTATION**

Staff Members of Parliament House  
Executive Manager, Chief Executive's Office

**13.0 IMPLICATIONS OF PROPOSAL**

No perceived implications.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

No perceived impact.

**16.0 CUSTOMER IMPACT**

Not applicable.

**17.0 ENVIRONMENTAL IMPACT**

Not applicable.



## **18.0 POLICY IMPACT**

Council policy for remuneration of Councillors is driven by the change in MLA salaries. This is the same policy applied at the State level where the change in base salary for Federal members flows through to State MLAs and office holders.

## **19.0 FINANCIAL IMPACT**

Funds are available

## **20.0 HUMAN RESOURCE IMPACT**

Continuation of existing policy.

## **21.0 URGENCY**

Normal course of business.

## **22.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

## **23.0 OPTIONS**

1. Approve the recommended increase in salaries and allowances, in accordance with the established policy.
2. Continue with the existing salaries and allowances.
3. Approve other than the recommended salaries and allowances, however this would not be in line with Council policy and would require a new Council resolution.

**OPTION 1 is the recommended option.**



1.0 FILE NUMBER: 164/285/6178-82081(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Bindu Philip

3.0 ISSUE/PURPOSE

To approve the renewal of the Executive Service Contract for Bindu Philip

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED

- 5 NOV 2007

ACTION TAKEN

- 5 NOV 2007

5.0 SUBMISSION PREPARED BY COMMITTEE SECTION

Mary Shortland Acting Divisional Manager, City Business Division

TOWN CLERK

EOEMCEO

6.0 DATE

31 October 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

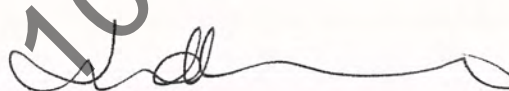
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Bindu Philip's contract be renewed for a period of 4 years from 19 February 2008.

10.0 Jude Munro  
CHIEF EXECUTIVE OFFICER



APPROVED

5 NOV 2007



Lord Mayor



## 11.0 BACKGROUND

Ms Bindu Philip was appointed to the position of Manager City Waste, City Business Division for an initial period of 1 year from 19 February 2007. Ms Philip was advised that, provided she met key performance indicators set by the Divisional Manager, City Business, her contract would be renewed for a further period of 2 or 4 years.

Ms Philip has been performing well in this role and has met all of the key performance indicators set. It is proposed to renew her contract for a further period of 4 years.

## 12.0 CONSULTATION

Councillor Jane Prentice;  
Councillor John Campbell;  
Steve Whitehouse, Office Manager, Lord Mayor's Office  
Cathy Sinclair, Chairperson, City Business Advisory Board  
Mary Shortland, Divisional Manager, City Business;  
Nick Clarke, Manager Natural Environment & Sustainability and

All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

N/A

## 14.0 COMMERCIAL IN CONFIDENCE

N/A

## 15.0 CORPORATE PLAN IMPACT

N/A

## 16.0 CUSTOMER IMPACT

N/A

## 17.0 ENVIRONMENTAL IMPACT

N/A

## 18.0 POLICY IMPACT

N/A

## 19.0 FUNDING IMPACT

N/A



**20.0 HUMAN RESOURCE IMPACT**

N/A

**21.0 URGENCY**

In the normal course of business

**22.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor

**23.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**E&C RESULTS – 12 NOVEMBER 2007**

SUB NO.	FILE NO.	DIV.	TITLE	Result
<del>12/11-01</del>	392/43/2-2007/2007(1)	City Policy and Strategy	2007/2008 Environmental Grants – Allocation 1.	Withdrawn
12/11-02 R	352/77/2(2)	City Policy and Strategy	Amendment to Parks Contribution Trust Funds policy.	Yes
<del>12/11-03</del>	204/86-R(5)	City Policy and Strategy	Funding for the BCC and Eden Project Partnering Agreement Pilot.	Withdrawn
12/11-04 R	(3)456/65	OLMCEO	Elections Recess 2008.	Yes
12/11-05 R	364/6(A6)	OLMCEO	Alteration to administrative structure of Council under section 39A of the City of Brisbane Act 1924 and to delegations under section 39B of the City of Brisbane Act 1924.	Yes
<del>12/11-06</del>	221/100	Corporate Services	Adoption of the 2007-2008 Financial Risk Management Framework, and delegation of powers pursuant to section 39B of the City of Brisbane Act 1924.	Withdrawn
12/11-07 R	376/6/40(P4)	Corporate Services	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (October 2007).	Yes
<del>12/11-08</del>	485/6(460).	Corporate Services	Securing 2026 - a whole of organisational response to the impacts of water transition.	Held

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flesser, C Bermingham and G M Quirk

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



**E&C AGENDA – 19 NOVEMBER 2007**

<b>SUB NO.</b>	<b>FILE NO.</b>	<b>DIV.</b>	<b>TITLE</b>	<b>Result</b>
<del>19/11-01</del>	221/15/1-2007/2008	OLMCEO	2007/08 Budget – Second Review	Withdrawn
19/11-02 m	234/70/25-2007(12)	OLMCEO	2007 Local Government Association of Queensland (LGAQ) Special Conference	Yes
19/11-03 m	392/56/2-2007/2008	Customer & Community Services	Senior Citizens Funding Program 2007/2008	Yes
<del>19/11-04</del>	49/8/2	Corporate Services	Brisbane City Council Corporate Plan 2007-11	Withdrawn
<del>19/11-05</del>	364/46/3(1481)	Corporate Services	Recommended Marketing and Sales Management Strategy at TradeCoast Central	Withdrawn
<del>19/11-06</del>	204/86-R(5)	City Policy and Strategy	Funding for the BCC and Eden Project Partnering Agreement Pilot.	Withdrawn
19/11-07 R	221/100	Corporate Services	Adoption of the 2007-2008 Financial Risk Management Framework, and delegation of powers pursuant to section 39B of the City of Brisbane Act 1924.	Yes
19/11-08 m	243/85-80013/2006/2007	Corporate Services	Stores Board Submission for the Provision of Installation and/or Removal of Public Transport Facilities Infrastructure and Signage.	Yes
19/11-09 m	243/85-80074-2007/2008	Corporate Services	Stores Board Submission for Workforce Planning Membership and Consultancy Services.	Yes
<del>19/11-10</del>	364/150/3(540)	City Policy and Strategy	Inner Northern Sports Hall Project	Held
19/11-11	295/6/39	City Policy and Strategy	Creek Catchment Coordination Program continuation post June 2008	Withdrawn
19/11-12 R	460/144/10(4)	City Policy and Strategy	Sherwood/Graceville Neighbourhood Plan	Yes
19/11-13 R	460/144/11(17)	City Policy and Strategy	Proposed Chermside Centre Neighbourhood Plan	Yes
19/11-14 R	460/144/9(5)	City Policy and Strategy	Pinkenba/Eagle Farm Neighbourhood Plan	Yes
19/11-15 M		OLMCEO	Executive Contract	Yes
19/11-16 M		OLMCEO	Executive Contract	Yes



**E&C AGENDA – 19 NOVEMBER 2007**

<b>SUB NO.</b>	<b>FILE NO.</b>	<b>DIV.</b>	<b>TITLE</b>	<b>Result</b>
19/11-17 m	164/305/6357-2540	OLMCEO	Appointment of Manager, Community Development Services	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flessler, C Bermingham and G M Quirk

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 234/70/25-2007(12)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

2007 Local Government Association of Queensland (LGAQ) Special Conference

3.0 ISSUE/PURPOSE

To gain E&C approval for Councillors to attend the 2007 LGAQ Special Conference in Brisbane on 14 December 2007 and to apportion Council's voting entitlements.

4.0 PROPONENT

Hayden Wright, Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Julie Prove, Project Officer, Office of the Chief Executive, ext 34309

6.0 DATE

5 November 2007

**APPROVED**

19 NOV 2007

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

**RECEIVED**

19 NOV 2007

**ACTION TAKEN**

19 NOV 2007

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK ICRA

- (i) That two Councillors be approved to attend the 2007 LGAQ Annual Conference as Council's official delegates. *CA Berrison & CA de Wit*
- (ii) That the two Councillors referred to in (i) be allocated Council's entitlement of 20 votes, to be shared in accordance with E&C's direction. *- equal votes.*
- (iii) That additional Councillors (number to be determined by E&C) be approved to attend the LGAQ Annual Conference as observers.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

*Provided the Lord Mayor & Hayden Chairperson are supportive, this submission may proceed to E&C for decision.*

Signed  
Chair Finance Committee

10.0 DIVISIONAL MANAGER

*[Signature]*  
Hayden Wright  
OFFICE OF THE CHIEF EXECUTIVE

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

BCC 70 YEAR PUBLIC RELEASE SCHEME



## 11.0 BACKGROUND

The Local Government Association of Queensland (LGAQ) will hold a Special Conference on 14 December 2007 in Brisbane.

The purpose of the Special Conference is to make amendments to the Constitution and Rules of the LGAQ around subscription amounts, voting entitlements and executive structure (refer attached for Notice of Special Conference), in response to the Local Government Reforms that will reduce the number of Queensland councils from 157 to 73. Note that any changes to the LGAQ would have to be carried by a two thirds majority of all votes.

Council has previously submitted a response to the *LGAQ Structure & Funding Options and New Council Arrangements Discussion Paper* of September 2007 (copy attached). Responses from councils across Queensland have informed the proposals to be put to the membership at the Special Conference.

The new arrangements will come into effect from 1 June 2008 but need to be in place prior to the 15 March 2008 local government election to enable the new Executive to be elected on that basis, ie the existing Executive arrangements will remain in place until 31 May 2008 and the new arrangements determined by the Special Conference on 14 December 2007 will take effect from 1 June 2008.

Council is permitted to provide a maximum of two official delegates, who can exercise BCC's voting entitlement of 20 votes. These votes can be divided between the official delegates in any way that Council sees fit. Council may also nominate Observers to attend the Special Conference.

Council is currently represented on the LGAQ Executive by Cr Ann Bennison (Senior Vice President). Cr Bennison, together with Cr Margaret de Wit, attended the Information Session on the proposed changes to the LGAQ Constitution and Rules in Brisbane on 4 October 2007.

E&C's direction is sought regarding the identity of Council's official delegates, the division of voting entitlements between the delegates, and the identity of any Observers.

## 12.0 CONSULTATION

Cr Kim Flessner, Chair, Finance Committee  
Cr Margaret de Wit, Shadow Chair, Finance Committee

Both are in agreement that this submission proceed to E&C.

Hayden Wright, Executive Manager, Office of the Chief Executive

## 13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

## 14.0 COMMERCIAL IN CONFIDENCE

Nil



## 15.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan Section A *Regional and World City*, specifically, initiatives under *Our Services* aimed at:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENT IMPACT

Nil

## 18.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on state-wide local government issues through its representation at the LGAQ.

## 19.0 FUNDING IMPACT

Each Council will pay a separately levy of \$200 (inc GST) to cover the specific costs of running the Special Conference, such as venue hire, catering, etc. This includes the registration fee for two delegates. The registration fee for observers is \$100 each.

As the Special Conference is a one day event being held in Brisbane, there will be no additional travel or accommodation costs.

## 20.0 HUMAN RESOURCE IMPACT

Nil.

## 21.0 URGENCY

In the normal course of business.

## 22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet.

## 23.0 OPTIONS

1. To endorse the attendance of Councillors and allocate the voting entitlements; or
2. To not endorse the attendance of Councillors.

Option 1 is recommended.



1.0 FILE NUMBER: 392/56/2-2007/2008

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Senior Citizens Funding Program 2007/2008.

RECEIVED

ACTION TAKEN

19 NOV 2007

19 NOV 2007

3.0 ISSUE/PURPOSE

To ratify approval for the allocation of funding under this grant program as per the attached schedule.

COMMITTEE SECTION

TOWN CLERK

PCCG

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer and Community Services

5.0 SUBMISSION PREPARED BY

Jim Lynch, Program Officer Community Grants, Community Development Services (ext - 34568)

6.0 DATE

12 November 2007

APPROVED

19 NOV 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Lord Mayor

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

To ratify approval of the allocation of grants in the attached schedule (Attachment 1).

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I support / Reject the Recommendation/s.

If Reject - please state reasons:

Margaret Allison  
Divisional Manager  
**CUSTOMER & COMMUNITY SERVICES**

*C E Birmingham*  
Councillor Catherine Birmingham  
Chairperson  
**COMMUNITY SERVICES COMMITTEE**

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME



## 11.0 BACKGROUND

The Senior Citizens Funding Program was established in 1995/96 to provide seniors groups not funded by other means an opportunity to resource activities for their members.

The 2007/2008 budget allocation for the Senior Citizens Funding Program is \$105,000.

Details of eligibility criteria and guidelines are attached (refer Attachment 2). Grants are available to assist with either social outings and bus trips for older people; or the cost of celebrations such as Christmas parties for older people.

The funding range is from \$100 to \$235. As in the last two years the types of applicant organisations have been prioritised to facilitate more targeted distribution of the funding.

**Priority One** – Groups run by seniors for the benefit of seniors  
(eg senior citizens clubs, probus clubs, pensioner's leagues etc)

**Priority Two** – Community groups supporting seniors  
(eg church run programs for local seniors including neighbourhood centres)

**Priority Three** – Welfare services for seniors  
(eg organisations receiving other government funding such as respite centres, meals on wheels etc)

**Priority Four** – Hobby and recreation groups which have senior members  
(eg leisure clubs, orchid societies, bowls clubs etc)

A matrix has been used to apportion funds according to the priority category of the group and the number of participants indicated for the activity.

Priority Level	Number of participants Small (up to 20)	Number of participants Medium (20 – 50)	Number of participants Large (over 50)
1	\$170	\$205	\$235
2/3	\$135	\$170	\$205
4	\$100	\$135	\$170

519 applications have been received. Completion of assessment resulted in a total allocation of \$104,765. Two applications were deemed ineligible - one group being located outside of Brisbane and one application was for a community development project.

## 12.0 CONSULTATION

Cr Norm Wyndham – Shadow Chair, Community Services Committee

Fiona Procter – Lord Mayor's Policy Adviser

Cheryl Lindfield – Acting Manager, Community Development Services

All are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The implications of this proposal are

- the continuation of and the increase in opportunities for the senior residents of Brisbane.
- public recognition of the support offered by Council to senior members of the community and their organisations.

## 14.0 COMMERCIAL IN CONFIDENCE

Nil



## **15.0 VISION/CORPORATE PLAN IMPACT**

Outcome 5.4 - Opportunities for all (City Life – City Policy and Strategy Division).

## **16.0 CUSTOMER IMPACT**

The Senior Citizens Funding Program

- provides valuable support to community based Seniors Clubs and Organisations
- enhances the capacity for groups of senior citizens to engage in interesting and stimulating activities
- increased recognition within the broader community of the valuable contributions made by senior citizens

## **17.0 ENVIRONMENTAL IMPACT**

This proposal will not affect the physical environment, but will improve the City's social environment by enhancing the quality of life for older residents.

## **18.0 POLICY IMPACT**

The Senior Citizens Funding Program aims to improve the quality of life for the senior residents of Brisbane.

## **19.0 FINANCIAL IMPACT**

Of the 519 applications received for the Senior Citizens Funding Program 517 are recommended for funding representing \$104,765.00 - detailed in Attachment 1.

Funds have been allocated under Project Number: CD24 B000 733 000 00.

## **20.0 HUMAN RESOURCE IMPACT**

Nil.

## **21.0 URGENCY**

Funds should be distributed urgently to enable cheques to be sent to groups in time for Christmas celebrations.

## **22.0 PUBLICITY/MARKETING STRATEGY**

At the Lord Mayor's discretion. It is proposed that a media release announcing the grants be issued to coincide with the cheques being posted.

## **23.0 OPTIONS**

1. That E&C approve the recommendations as set out in Attachment 1.
2. That E&C not approve the recommendations as set out in Attachment 1.
3. That E&C vary the level of assistance provided.

**Option 1 is the preferred option.**



**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 243/85-80013/2006/2007

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Stores Board Submission for the Provision of Installation and/or Removal of Public Transport Facilities Infrastructure and Signage.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) for the Provision of Installation and/or Removal of Public Transport Facilities Infrastructure and Signage.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

RECEIVED

19 NOV 2007

ACTION TAKEN

19 NOV 2007

5.0 **SUBMISSION PREPARED BY**

John Lee  
Acting Manager, Corporate Risk Management  
Strategic Procurement Office, Corporate Services Division.

COMMITTEE SECTION

TOWN CLERK

PPMCRM

APPROVED

19 NOV 2007

6.0 **DATE**

14 November 2007.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0

John Lee  
Acting Manager  
Corporate Risk Management  
Strategic Procurement Office  
Corporate Services Division

Jude Munro  
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME



**11.0 BACKGROUND**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 November 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
A80013-06/07	Provision of Installation and/or Removal of Public Transport Facilities Infrastructure and Signage	Within E&C Delegation

**12.0 CONSULTATION**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

**13.0 IMPLICATIONS OF PROPOSAL**

The recommended process will provide the most advantageous outcome for Council.

**14.0 COMMERCIAL IN CONFIDENCE**

No.

**15.0 CORPORATE PLAN IMPACT**

The recommendation of this submission will contribute to the efficient management of the City's resources.

**16.0 CUSTOMER IMPACT**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

**17.0 ENVIRONMENTAL IMPACT**

Tenders are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

**18.0 POLICY IMPACT**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

**19.0 FINANCIAL IMPACT**

Financial details are included in the Divisional submission.



**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 243/85-80074-2007/2008

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Stores Board Submission for Workforce Planning Membership and Consultancy Services.

3.0 **ISSUE/PURPOSE**

To seek E&C approval to directly enter into contract with InfoHRM Pty Ltd for membership of their Professional, and Workforce Planning Partnership programs that include benchmarking, reporting and analytics and professional consulting services.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

RECEIVED

19 NOV 2007

ACTION TAKEN

19 NOV 2007

5.0 **SUBMISSION PREPARED BY**

John Lee  
Acting Manager, Corporate Risk Management  
Strategic Procurement Office, Corporate Services Division.

COMMITTEE SECTION

TOWN CLERK PPMCRM

APPROVED

19 NOV 2007

Lord Mayor

6.0 **DATE**

14 November 2007.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee  
Acting Manager  
Corporate Risk Management  
Strategic Procurement Office  
Corporate Services Division

Jude Munro  
Chief Executive Officer

BCG PUBLICATIONS RELEASE SCHEME



## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 November 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
V80074-07/08	Workforce Planning Membership and Consultancy Services	Within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

## 20.0 HUMAN RESOURCE IMPACT

Not Applicable.



21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 1/255(P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payment for the Chief Executive Officer under her Executive Service Contract.

3.0 ISSUE / PURPOSE

To approve the bonus payment to the Chief Executive Officer in accordance with her contract of Employment.

4.0 PROPONENT

Hayden Wright  
Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

16 November 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

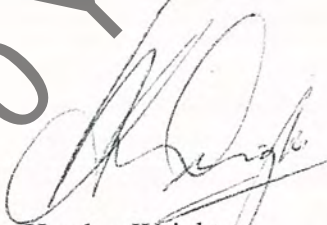
E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approve a <sup>redacted</sup> bonus payment for Ms Jude Munro, Chief Executive Officer, in accordance with her Executive Service Contract.



10.0 Hayden Wright  
Executive Manager, Office of the Chief Executive

**APPROVED**

19 NOV 2007



BCC PUBLICATION RELEASE SCHEME  
10 YEAR RELEASE



**11.0 BACKGROUND**

Under the terms and conditions of the Chief Executive Officer's Contract, the Chief Executive Officer is to be assessed at the end of June each year on her performance against her agreed Personal Performance Plan.

The Chief Executive Officer's assessment has been completed by the Lord Mayor and it is recommended that a bonus payment of <sup>redacted</sup> be awarded.

**12.0 CONSULTATION**

Lord Mayor, Councillor Campbell Newman

**13.0 IMPLICATIONS OF PROPOSAL**

No criticisms are expected as the bonus payment forms part of the Chief Executive Officer's Executive Service Contract.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

N/A

**16.0 CUSTOMER IMPACT**

Improved service delivery as an outcome of performance based contracts.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FINANCIAL IMPACT**

Funds are available in the current budget.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.



## OPTIONS

1. That the recommendation be approved.
2. That the recommendation not be approved.

As an Executive Service Contract has been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Market movement increase for the Chief Executive Officer

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for a market movement increase for the Chief Executive Officer, effective from 01 July 2007.

4.0 PROPONENT

Hayden Wright  
Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

16 November 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

That the Establishment and Coordination Committee determine that the Total Remuneration Package for the Chief Executive Officer be increased to ~~redacted~~, effective as from 01 July 2007.

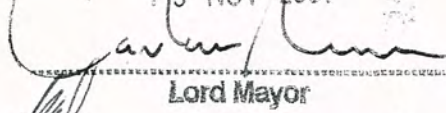
10.0 Hayden Wright  
Executive Manager, Office of the Chief Executive

BCC 10 YEAR RELEASE SCHEME

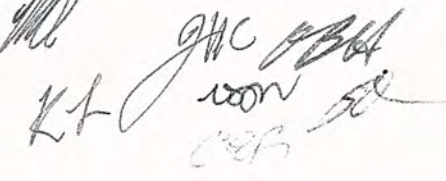


**APPROVED**

19 NOV 2007



Lord Mayor





## 11.0 BACKGROUND

The Contract of Employment for the Chief Executive Officer contains a provision for the annual review of the total remuneration paid. The Contract also provides for any increase to be effective from 01 July each year.

Mercer Human Resource Consulting Pty Ltd (Mercer) has conducted a detailed review of the total remuneration paid and has put forward recommendations in relation the Chief Executive Officer's package.

The matter has been discussed with the Lord Mayor and it is recommended that the Chief Executive Officer's total package be increased to <sup>redacted</sup>

## 12.0 CONSULTATION

Lord Mayor  
Executive Manager, Office of the Chief Executive  
Mercer, Human Resource Consulting

## 13.0 IMPLICATIONS OF PROPOSAL

Nil

## 14.0 COMMERCIAL IN CONFIDENCE

Nil

## 15.0 CORPORATE PLAN IMPACT

Nil

## 16.0 CUSTOMER IMPACT

Nil.

## 17.0 ENVIRONMENTAL IMPACT

Nil

## 18.0 POLICY IMPACT

Nil.

## 19.0 FUNDING IMPACT

Funding is available from within existing Divisional budgets.

## 20.0 HUMAN RESOURCE IMPACT

Nil.



**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**23.0 OPTIONS**

- (1) Approve the recommendation.
- (2) Approve a different range of increases to Divisional Managers.

**OPTION (1) IS THE PREFERRED OPTION**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: SUBMISSION NUMBER:

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Appointment of **Manager, Community Development Services**

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager, Community Development Services was commenced by First Place International on September 5 2007. Workstyle Inventory assessment, behavioural interviews, panel interviews and referee reports have been conducted.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

Attachment 1 - Executive Role Statement  
 Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports  
 Attachment 3 - Comparative Assessment of Other Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer and Community Services, as chair of a panel comprising:

- Andrew Chesterman, Manager, Corporate Improvement and Strategic Planning
- Annette Whitehead, Executive Director, Service Delivery Partnerships Division

5.0 SUBMISSION PREPARED BY

Greg Lodder, Senior Associate First Place International on behalf of Margaret Allison

6.0 DATE

November 12, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

RECEIVED

NOV 2007

COMMITTEE SECTION

ACTION TAKEN

13 NOV 2007

TOWN CLERK

DmerR



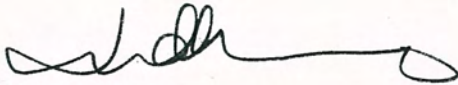
8.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

1. Kent Stroud, Manager Community Support, Pine Rivers Shire Council  
redacted

to the position of **Manager Community Development Services**, Brisbane City Council, with a contract and salary to be negotiated.

9.0 **CHIEF EXECUTIVE OFFICER**



Jude Munro  
Chief Executive Officer, Brisbane City Council

**APPROVED**

19 NOV 2007

Lord Mayor

BCC PUBLIC RELEASE  
10 YEAR RELEASE SCHEME



**E&C RESULTS – 26 NOVEMBER 2007**

SUB NO.	FILE NO.	DIV.	TITLE	Result
26/11-01 R	221/15/1-2007/2008	OLMCEO	2007/08 Budget – Second Review	
26/11-02 R	49/8/2	Corporate Services	Brisbane City Council Corporate Plan 2007-11	Yes
26/11-03 M	364/150/3(540)	City Policy & Strategy	Inner Northern Sports Hall Project	Yes, Amended
26/11-04 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to Travel – September 2007	Yes
26/11-05 R	202/11-FN300/434A	Corporate Services	Resumption of land for environmental purposes (Bushland) – 434A Lake Manchester Road, Kholo – Katrina Jamieson	Yes
26/11-06 M	364/46/3(1336)	Corporate Services	Proposed sale of Council land situated at 54a Corona Street, Ashgrove	Yes
26/11-07 M	364/48/3(245)	Corporate Services	Proposed new Property Lease of Premises for Visible Ink Zillmere at Shops 3 & 5, 67 Dunsford Street, Zillmere	Yes
26/11-08	365/20-PN130/54	Corporate Services	Proposed new Lease for Visible Ink at 54 Berwick Street, Fortitude Valley	Held
26/11-09 M	BCL/1-CCT/211926	OLMCEO	Brisbane Powerhouse Pty Ltd ACN 091 551 290 ("Powerhouse") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes
26/11-10 M	BL BCL/1-MGR/262067	OLMCEO	Brisbane Marketing Pty Ltd ACN 094 633 262 ("Marketing") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes
26/11-11 M	BCL/1-CLT/241472	OLMCEO	The City of Brisbane Airport Corporation Pty Ltd ACN 066 022 455 ("CBAC") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes
26/11-12 M	BCL/1-CCT/220401	OLMCEO	brisbane.com Pty Ltd (brisbane.com) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes



SUB NO.	FILE NO.	DIV.	TITLE	Result
26/11-13 M	BCL/1-CLT/230518	OLMCEO	Nuffield Pty Ltd (Nuffield) - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes
26/11-14 M	BL BCL/1-CCT/991348	OLMCEO	Riverfestival Brisbane Pty Ltd (RBPL) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes
26/11-15 M	BCL/1-CCT-212412	OLMCEO	Ourbrisbane.com Pty Ltd (ourbrisband.com) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Yes
26/11-16 R	221/38-2007	Corporate Services	Presentation and Tabling of the quarterly Financial Report for the period ended September 2007.	Yes
26/11-17 /	460/140/5(1/P1)	City Policy & Strategy	Paradise Road Interchange Planning Scheme Policy Deed Amendment.	Held
26/11-18 M	234/70/24(5/P27)	City Policy & Strategy	Council Nominations for the South Bank Corporation Board.	Yes
26/11-19 M	460/145/1(1)	City Policy & Strategy	Sustainable Development (Office) Grants Program – Application for Conditional Grant Allocation – 140 Ann Street, Brisbane, 4000 (Wesley Mission Brisbane)	Yes
26/11-20 /	BCL/1-CLT250692(P1)	OLMCEO	TradeCoast Land Pty Ltd (TradeCoast) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Withdrawn
26/11-21 M	364/46/3(1481)	OLMCEO	Recommended marketing and Sales Management Strategy at TradeCoast Central	Yes

Present – Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H J Abrahams, C E Bermingham, V Newton, G M Quirk, K Flesser.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 File number

364/150/3(540)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Inner Northern Sports Hall Project

3.0 Issue/purpose

To seek approval for the preferred site and commence community consultation for the Inner Northern Sports Hall.

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy & Strategy

5.0 Submission prepared by

Sunil Madan, Strategic Asset Manager, City Assets, Ext 34574

6.0 Date

19 November 2007

7.0 For E&C approval or recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

RECEIVED

26 NOV 2007

COMMITTEE SECTION

ACTION TAKEN

26 NOV 2007

TOWN CLERK

SAMCA



9.0 Recommendation

That E&C:

1. Approve the nomination of Windsor Park, Windsor as the preferred site for the proposed Inner Northern Sports Hall subject to further community consultation and design feasibility,
2. Approve the commencement of community consultation through the establishment of a Community Reference Group consisting of interested stakeholders in the immediate surrounds of Windsor Park and a cross section of the local community,
3. Note that the project team will commence a Registration of Interest (ROI) process to seek sports hall operator interest and potential joint venture contributors to the project in accordance with Council's strategic procurement policies.

4. Agree the priority for expenditure of income received from the sale be allocated to a Tauranga based community Chairperson hub (estimated <sup>redacted</sup> and returned to be allocated to Inner North London Sports Centre at Windsor (estimated <sup>redacted</sup>)).

If reject, please state reasons

*If Lord Mayor & Shadow Chair are supportive, this submission may proceed to E&C for decision*

Signed  
Catherine Bermingham  
Chair Community Services Committee

*Catherine Bermingham*

10.0 Divisional Manager



Terry Hogan  
DIVISIONAL MANAGER

**APPROVED**

26 NOV 2007

*[Signature]*  
Lord Mayor

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

*[Handwritten initials and signatures]*  
K/B C/B

10 YEAR RELEASES SCHEME



## 11.0 Background

On 5 June 2006 the Establishment and Co-ordination Committee endorsed a submission to proceed with the planning and subdivision of Council owned land at Hurworth Street, Bowen Hills to achieve a set of desired outcomes. The submission supported the sale proceeds from the Hurworth Street project being utilised to assist in the development of a multi-purpose sports hall in the local area in addition to other Hurworth Street outcomes including affordable housing and a community centre.

The Inner Northern Sports Hall project seeks to:

1. Construct a three or four court sports hall suitable for a variety of indoor sports and community functions and activities.
2. Target youth, families, and older members of the north Brisbane community with specific programs to increase skill development, provide opportunity for participation in team sport and increase the overall community health and wellbeing.
3. Provide a community focal point with opportunity for meetings, socials and recreational activities as part of a variety of sporting activities in response to community need.
4. Attract an operator that would provide a professional management approach to the delivery of programs and services preferably without requiring an operational subsidy from Council (in accordance with Brisbane City Council policy).

### Facility description

The facility is intended to be a minimum of a three-court sports hall, preferably four-court sports hall with the capacity for multi use including sports and a broad range of community activities. The sports courts would be supported by a reception and kiosk area and adequate toilet/shower and change room facilities.

In addition to the core facilities there will be opportunity for operators through the Registration of Interest (ROI) process to suggest additional sympathetic 'value-added' facilities to be built at the operator's cost if required to meet the viability outcome. These facilities may include netted indoor sports courts, indoor rock climbing, a gymnasium, studios for classes, electronic games area or other similar facilities.

Parking and landscaping will also be provided to meet the requirements of the City Plan. It is also envisaged there will be some external graphics and tiered seating to relate the building to the adjacent playing fields.

### Approved budget

This project will be funded from the proceeds of the sale of land at Hurworth Street, Bowen Hills. Private operator contributions for additional facilities will also be sought.

A budget summary of both the Sports Hall and Hurworth St Community Facilities is as follows:

Item	Amount
Initial planning and DA submission (completed in 2006-07)	redacted
Sports Hall Development	redacted
New Community Facilities within the Affordable Housing Development at Hurworth Street, Replacement 4 Units for the Sisters of the Good Samaritan & Park Landscaping	redacted
Temporary accommodation for the Sisters of Good Samritan	redacted
Income from Sale	redacted
Net Cash Outlay	\$0

The income from the part of the land intended for sale is estimated conservatively at redacted. An economic appraisal in April 2007 (see appendix 1) states the value of this part of land may be as high as redacted. The total site value is estimated at redacted while the remaining part of the land to be used for affordable housing is estimated at redacted.



It is proposed that any additional revenue earned from the sale be used to secure the fourth court within the proposed sports hall, or otherwise be used to fund other community facilities.

Council has been advised by Sport and Recreation Queensland that limited or no funding will be available in the 2008 grant round due to an over allocation of grants in 2007.

#### **Actions to date**

City Assets has submitted a subdivision development application to advance the Hurworth Street project. Assuming no significant issues arise from the public notification process, it is anticipated that the development application may be approved in early December 2007.

Several sites were investigated to identify the most viable development of the sports hall, which also meets community needs. The process followed was to physically inspect each site, review the existing land use, traffic, access and other issues and consult with stakeholders. The sites considered were:

- Perry Park, Bowen Hills
- Windsor Park, Albion
- Royal National Association showgrounds, Bowen Hills
- Kedron High School, Kedron

As a result of this process, Windsor Park is deemed the best site for the development of the facility.

Preliminary consultation has been undertaken with the head lessee of Windsor Park, St Margaret's Anglican Girls School and advance notice given to the sub-lessees of Council's investigation of the park as a potential site. The Windsor Park lease to St Margaret's expires in May 2008. The intention is to ensure that all existing uses on the park remain and no groups are displaced by the development, although new leasing and management arrangements for the park will be required.

#### **Windsor Park Concept**

Windsor Park Albion was deemed the most appropriate site given the sports hall will complement the already well established sporting uses in the area. It is also within walking distance of public transport and has the available space required. The disused Council depot space on the site can be demolished and incorporated into the park to invigorate the park. The location of the playing fields on Windsor Park provided an opportunity to develop the area between the existing playing fields without compromising the use of this area. Some realignment of the existing field boundaries and the relocation of long jump, shotput and possibly the cricket practice nets may be necessary depending on the final configuration. Appendix 2 shows an image of the current park layout, and a preliminary sketch of a possible sports hall concept.

#### **Next Action**

A market sounding exercise through a number of potential operators and indoor sports organisations will be undertaken to ensure that the scope of the proposal has merit in the marketplace. Following this process any changes necessary to the scope will be made prior to publicly advertising for Registration of Interest (ROI) from operators suitably qualified and experienced to manage and operate the facility at no cost to Council. Council will work with a probity auditor to assist in the process.

Community consultation will commence concurrently to garner the views of the existing user groups of Windsor Park, surrounding residents and a cross-section of the community.



## 12.0 Consultation

Councillor Catherine Bermingham	Chairperson, Community Services Committee
Councillor David McLachlan	Councillor, Hamilton Ward
Michael Lockwood	Manager, City Life
Michael Byrne	Manager Strategic Procurement

- The above support this submission.

Councillor Norm Wyndham, Shadow Chairperson, Community Services Committee  
Fiona Procter, Policy Adviser, Office of the Lord Mayor

- The above agree for this submission to be considered by the E&C Committee.

## 13.0 Implications of proposal

The project will deliver a large multi-purpose indoor sport and recreation centre to meet the existing and growing needs of the inner northern area of Brisbane. It will also invigorate Windsor Park without displacing currently established uses and activities.

Any community concerns about the project impacts will be considered through the next stage of community consultation and sensitive environmental design.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

This project will contribute to an Active, Healthy City and is aligned with:

Program 4 Your Brisbane

Outcome 4.3 Sports and Recreation

- encourage multi-purpose use of community and district facilities to maximise efficiency and reduce costs
- develop effective partnerships with sporting clubs, associations, leisure enterprises, and the community sector
- increase participation in sport and recreation

## 16.0 Customer impact

The new facilities will provide new opportunities for local residents in the north Brisbane community with specific programs to increase skill development, and provide opportunity for participation in team sport. It will also provide a community focal point with opportunity for meetings, socials and recreational activities as part of a variety of sporting activities or in response to community need.

## 17.0 Environmental impact

The project will be sensitively designed to contemporary standards and in accordance with regulatory requirements for managing impacts such as traffic, noise, drainage and visual amenity.

## 18.0 Policy impact

The project will provide a key element of Council's Active and Healthy objectives and will provide much needed indoor sport and recreation opportunities for the growing needs of the Inner Northern region.



## 19.0 Financial impact

This project is proposed to be fully funded from the sale proceeds of Council owned land at Hurworth Street. Facility operator contributions towards the capital and recurrent costs will also be sought.

## 20.0 Human resource impact

Nil.

## 21.0 Urgency

Normal course of business.

## 22.0 Publicity/marketing strategy

Media Relations will coordinate a release in consultation with the Lord Mayor's Office and the Chairperson, Community Services Committee. It is recommended that the site concept plan shown in appendix 2 is not released for public consultation. Its purpose is to confirm that the space is available within the site for the proposed development. The design will be confirmed upon further technical investigations and consultation.

## 23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – September, 2007

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Chris Mead, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

18 November, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for September, 2007.

10.0 DIVISIONAL MANAGER & CHAIRPERSON

**APPROVED**

28 NOV 2007

Lord Mayor

*JHC PBA*  
*non*  
*KL*  
*CEB*

**\* TCSPC ACTION TAKEN**

28 NOV 2007

TOWN CLERK

RECEIVED

28 NOV 2007

COMMITTEE SECTION

I Support/Reject the Recommendation

If Reject – please state reasons:

*Provided the Lord Mayor & Plodan Chairperson are supportive, the submission may proceed to E&C for decision.*

Cr Kim Flesser  
Chairperson

*KL 16-11-07*

Chris Mead  
A/Divisional Manager  
Corporate Services  
I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September, 2007, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken which is not covered by the Travel Policy.

In summary, the position is as follows:

		September 2007
<i>Non-Commercial Operations</i>		
a)	<b>International Travel</b>	\$ 6,888.49
	(i) Number of Bookings	2
	(ii) Airfares	\$1,334.37
b)	<b>Domestic Travel</b>	
	(i) Number of Bookings	38
	(ii) Airfares	\$14,474.81
c)	<b>Accommodation and Allowances Costs</b>	\$20,756.60
d)	<b>Registration Fees for Conferences</b>	\$21,115.80
e)	<b>Other Costs e.g. hire car</b>	\$ 4,1968.00
	<b>TOTAL</b>	<b>\$61,877.58</b>
	<b>Attachment "A"</b>	<b>\$1,672.99</b>



**12.0 CONSULTATION**

Liaison with Officers undertaking travel and Divisional Travel Officers.

**13.0 IMPLICATIONS OF PROPOSAL**

Nil.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

Nil.

**16.0 CUSTOMER IMPACT**

Nil.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

In line with Council policy.

**19.0 FUNDING IMPACT**

Expenses incurred through Divisional Travel Votes.

**20.0 HUMAN RESOURCE IMPACT**

Not applicable.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**23.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for September, 2007.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**



SUBMISSION NUMBER

E & C 26 / 11 - 06 <sup>104</sup>

1.0 FILE NUMBER: 364/46/3(1336)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at 54a Corona Street, Ashgrove.

3.0 ISSUE/PURPOSE

To obtain approval to sell the subject parcel of land situated at 54a Corona Avenue, Ashgrove, that is considered surplus to Council's requirements to the adjoining landowner of 54 Corona Avenue, Ashgrove.

4.0 PROPONENT

Chris Mead  
Acting Divisional Manager  
Corporate Services Division  
Ext. 34577.

RECEIVED  
28 NOV 2007  
COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Graeme Bullas  
Land Use Officer  
City Property, Ext 36434

WVOC  
ACTION TAKEN  
28 NOV 2007  
TOWN CLERK

6.0 DATE

15 November, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No



9.0 RECOMMENDATION

That the offer from [redacted] to purchase vacant Council land described as Lot 33 on RP44077 situated at 54a Corona Avenue, Ashgrove, for [redacted] plus any applicable GST be accepted on terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

APPROVED

2/6 NOV 2007

*[Signature]*

Chris Mead,  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES

*[Signature]*  
Lord Mayor

*[Signatures]*  
non. J. H. K. H.  
CAB

CHAIRPERSON \_\_\_\_\_

I Support / Reject the Recommendation.

If Rejected - please state reasons:

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

Provided the Lord Mayor and shadow chair person are supportive, this submission may proceed to ECL for decision

*[Signature]* 16/11/07

BCC 10 YEAR RELEASE SCHEME



## 11.0 BACKGROUND

Brisbane City Council is the registered proprietor of a block of vacant land situated at 54a Corona Street, Ashgrove and described as Lot 33 on RP44077 and containing 99m<sup>2</sup>. – Refer map at Attachment 1.

Council holds the site in fee simple and it is currently used to house underground stormwater drains. Lot 33 is contained in the Low Density Residential Classification of the Brisbane City Plan 2000.

Due to its small size and odd shape, Lot 33 is unable to be developed in its own right.

As a result of a Council wide consultation process, the land has been assessed as surplus to requirements. In time, City Property offered the land to the adjoining landowners on the basis of an "as where is condition" and subject to an easement being registered in favour of Council for underground drainage.

There are only two adjoining landowners and while both were given the opportunity to express an interest in purchasing the Council land, only one adjoining landowner has come forward. <sup>redacted</sup>, the registered owners of the adjoining property, at 54 Corona Avenue, Ashgrove has submitted an interest in purchasing the land at the assessed value.

An independent valuation of 54a Corona Street, Ashgrove, has assessed its value to be <sup>redacted</sup>. Refer - Executive Summary Attachment 2.

On 15 May 2007, Council resolved that Section 46 of the City of Brisbane Act 1924, should not apply to contracts for the sale of land to the registered proprietor of, or owner of an estate in fee simple in adjoining land where Council is of the opinion that the land is incapable of being developed satisfactorily as a separate allotment but if used or amalgamated with that adjoining land could be developed satisfactorily.

As the subject land falls into this class of contract, it is therefore recommended that the offer from <sup>redacted</sup> of <sup>redacted</sup> to purchase 54a Corona Street, Ashgrove be accepted on an "as is where is" basis.

## 12.0 CONSULTATION

Councillor Geraldine Knapp, Councillor, The Gap Ward.  
Paul Grove, Acting/Manager, City Property, Corporate Services.  
Vicki Grieshaber, Senior Program Officer, Environmental Planning Sustainability  
Gavin Blakey, Principal Program Officer, Water Resources.  
Peter Marron, Manager, Development Services, Brisbane Water.

The parties nominated above have no objection to the sale of the land.



## 12.0 CONSULTATION CONTINUED

Councillor Flesser, Councillor deWit and Cathy Uechtritz, Policy Adviser, Lord Mayor's Office have been consulted and are not opposed to this submission going forward for consideration by E&C.

## 13.0 IMPLICATIONS OF PROPOSAL

The sale of the land at 54a Corona Avenue, Ashgrove will provide Council with an expected revenue return of <sup>redacted</sup> for a site, which is currently a maintenance liability.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

Nil

## 18.0 POLICY IMPACT

Nil.



## 19.0 FINANCIAL IMPACT

Budget impact: As this is a sale to an adjoining owner there will be no marketing or commission paid as part of sale costs. The only costs associated with the sale of this land are valuation fees. Any revenue received from the sale will form part of the 2007/08 Property Disposal Program.

Taxation issues: Nil

Risk Assessment: Not Applicable

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

In the normal course of business.

## 22.0 PUBLICITY/MARKETING STRATEGY

Nil.

## 23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.



1.0 FILE NUMBER

364/48/3(245)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed new Property Lease of Premises for Visible Ink Zillmere at Shops 3 & 5, 67 Dunsford Street, Zillmere.

3.0 ISSUE/PURPOSE

The purpose of this Submission is to seek approval for City Property Branch to enter into a new lease for premises at Shops 3 & 5, 67 Dunsford Street, Zillmere to accommodate Visible Ink Zillmere for a further twelve (12) month term.

4.0 PROPONENT

Chris Mead  
Acting Divisional Manager  
Corporate Services Division  
Ext 34577

5.0 SUBMISSION PREPARED BY

Paul Grove  
A/Manager  
CITY PROPERTY

6.0 DATE

12 November 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

RECEIVED

26 NOV 2007

COMMITTEE SECTION

ACTION TAKEN

26 NOV 2007

TOWN CLERK

MCA

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

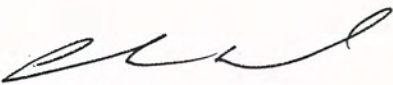


9.0 RECOMMENDATION

That the Establishment & Coordination Committee grant approval for City Property Branch to enter into a new lease for Shops 3 & 5, 67 Dunsford Street, Zillmere to accommodate visible Ink, Zillmere on the following terms.

1. A term of twelve (12) months commencing 1 October 2007 and expiring 30 September 2008 at a rental of \$35,000.00 per annum plus GST or \$2,916.66 per month plus GST.
2. Otherwise to be on such terms and conditions as the current Lease and as approved by the Manager, City Property and are satisfactory to the Manager, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER



Chris Mead  
Acting Divisional Manager  
CORPORATE SERVICES DIVISION

CHAIRPERSON

I Support / Reject the Recommendation/s.

*Provided the Lord Mayor & Chairperson are supportive this submission may proceed to EYC for decision.*

*[Signature]* 16/11/07

\_\_\_\_\_  
(Signature)

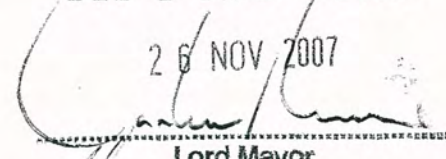
I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

**APPROVED**

26 NOV 2007



Lord Mayor

*[Handwritten initials and signatures]*  
KT  
JWS  
JSA  
Woon  
CB

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The current Lease for approximately 140 square metres of space occupied by Visible Ink at Dunsford Street, Zillmere expired on the 31 June 2007 and Council is on a monthly tenancy on the same terms/conditions that existed at the date of expiry. The current monthly rent is \$1557.75 or \$18,693 per annum. During the term of the agreement the rent increased by CPI on the anniversary date and there was no opportunity for the Lessor to review to market.

The following list is comparable market rental evidence of properties similar to Dunsford Street:

- **30 Blackwood St Mitchelton** - This is a two level concrete block with office above and retail below in a predominantly residential area opposite Mitchelton railway station. It has good exposure to local traffic. The rents in this centre range from approximately \$300.00 (offices) to \$500.00 (retail) per sqm gross. (Most leases have fixed 4% annual increase).
- **161 Dawson parade Keperra** - This is a new stand-alone retail building occupied by takeaway pizza and video stores with rentals of \$325.00 and \$362.00 per sqm gross.
- **25 Ferguson Street, Albany Creek** - This is a commercial site in the middle of Albany Creek. The rental ranges from \$214.00 net to \$320.00 net for properties that include takeaway food/restaurant, travel agency and insurance office.
- **Cnr Gympie Road and O'Loan St, Petrie** - Apart from the two large tenancies of 750 and 1000 sqm, the rent ranges from \$285.00 to \$350.00 per sqm gross (Fixed 3.5% annual increase).
- **Cnr Ashmore Road and Porter St Redcliffe** - This is an older centre situated in a suburban thoroughfare with limited exposure and bitumen parking. The rentals range from \$206.00 to \$317.00 per sqm net for gift shop, convenience store and medical surgery.
- **25 Lada Boulevard, Morayfield** - This is a single level retail centre within the Caboolture Shire. The rents range from \$280.00 to \$300.00 gross per sqm for State Government office, retail and fitness centre. (Fixed 4% annual increase).

Council's preferred option is to enter into a new twelve (12) month lease for Visible Ink at Zillmere at a rental of \$35,000.00 per annum plus GST taking the lease to 30 September 2008. This will allow Council time to determine the future role of Visible Ink, Zillmere. An analysis of the strategic regional role of the service is currently being undertaken in view of the significant investment, which Council has made into this site and its commitment to provide opportunities for all young people across the city.

Approval is sought for City Property Branch to enter into a new lease for Shops 3 & 5, 67 Dunsford Street, Zillmere to accommodate Visible Ink, Zillmere on the following terms.

1. A term of twelve (12) months commencing 1 October 2007 and expiring 30 September 2008 at a rental of \$35,000.00 per annum plus GST or \$2,916.66 per month plus GST.
2. Otherwise to be on such terms and conditions as the current Lease and as approved by the Manager, City Property and are satisfactory to the Manager, Brisbane City Legal Practice.

## 12.0 CONSULTATION

Consultation has been undertaken with

- Councillor David Hinchliffe, Deputy Mayor and Councillor, Central Ward
- Councillor Catherine Bermingham, Chairperson Community Services Committee
- Councillor Norm Wyndham, Shadow Chairperson Community Services Committee
- Councillor Faith Hopkins, Ward of Marchant
- Frank Riley, Manager, City Property
- Paul Grove, Development Manager, City Property
- Michael Lockwood, Manager City Life
- Ian Hunter, Principle Officer, City Life



- Cheryl Lindfield, A/Manager Community Development Services
- Steve Capelin, Youth Team Leader
- Sunil Madan, Strategic Asset Manager
- Manager, Brisbane City Legal Practice
- Local Community Agencies

All consulted are in agreement with the recommendation.

Fiona Procter, Lord Mayor's Office, Councillor Flesser and Councillor de Wit have been consulted and are not opposed to this submission going forward for consideration by E&C Committee.

### 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	Consultation with the Local Community Sector Agencies and Organisations has been conducted. All groups have indicated support for the new Lease to ensure continuity of services to the community.
Service Levels	Inclusive City initiatives Implementation of Youth strategy
Political	No impact
Industrial Relations	No impact
Regional Implications	Nil
Social and Community	The Dunsford Street site is located close to public transport and The Aspley State High School. The Zillmere Youth Hub provides pathways between young people and the broader community in terms of employment and training, information referral, Internet and technology access and community planning and decision making.
Service Levels	Council will be assisting in improved services to the community
Political	No impact.

### 14.0 COMMERCIAL IN CONFIDENCE

No

### 15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: A Smart and Prosperous City

### 16.0 CUSTOMER IMPACT

Nil

### 17.0 ENVIRONMENTAL IMPACT

Nil

### 18.0 POLICY IMPACT

Complies with and supports Council's youth strategy

### 19.0 FINANCIAL IMPACT

Within City Property's current budget



20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

*Option 1:* Approve the recommendation

*Option 2:* Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE**

1.0 **FILE NUMBER:**

BCL/1-CCT/211926

2.0 **TITLE**

Brisbane Powerhouse Pty Ltd ACN 091 551 290 ("Powerhouse") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 **ISSUE/PURPOSE**

To approve proposals and make decisions at Powerhouse AGM 2007 under delegated authority of Council as sole shareholder of Powerhouse.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Askern, Chief Legal Counsel, Brisbane City Legal Practice, ext 34740.

6.0 **DATE**

12 November 2007.

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not Applicable.

9.0 **RECOMMENDATION**

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 **CHIEF EXECUTIVE OFFICER**



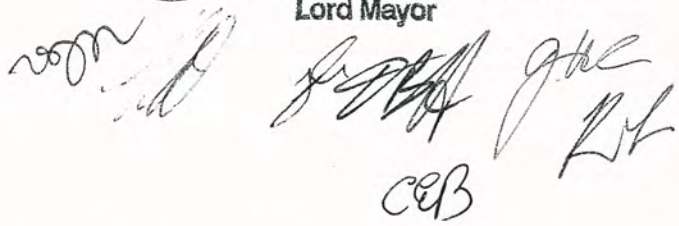
Jude Munro  
Chief Executive Officer

**APPROVED**

26 NOV 2007



Lord Mayor



CEB



## 11.0 BACKGROUND

Brisbane Powerhouse Pty Ltd ("Powerhouse") is a proprietary company wholly owned by Council. Powerhouse operates and manages the Council owned Brisbane Powerhouse Theatre Complex at New Farm under a Shareholders Agreement and a Lease of the complex.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Powerhouse under its constitution at a general meeting of the company.

The 2007 Annual General Meeting for Powerhouse, has been arranged to be conducted at the meeting of E&C on Monday 19 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM held 4 December 2006, are attached and respectively marked B, C, D and E.

## 12.0 CONSULTATION

Brisbane Powerhouse Board Members

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for Brisbane Powerhouse.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes.

## 15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

## 16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for Brisbane Powerhouse.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Consistent with current policy.

## 19.0 FUNDING IMPACT

Nil.

## 20.0 HUMAN RESOURCE IMPACT

Nil.



21.0 **URGENCY**

Brisbane Powerhouse AGM must be held on or before 30 November 2007.

22.0 **PUBLICITY / MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

23.1 Approve recommendations for resolutions at Brisbane Powerhouse AGM as proposed.

**Recommended**

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

1.0 FILE NUMBER:

BL BCL/1-MGR/262067

2.0 TITLE

Brisbane Marketing Pty Ltd ACN 094 633 262 ("Marketing") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at Brisbane Marketing AGM under delegated authority of Council as sole shareholder of Brisbane Marketing.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED  
26 NOV 2007

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

David Askern, Manager, Brisbane City Legal Practice, ext 34740.

MBLLP

6.0 DATE

12 November 2007.

ACTION TAKEN

26 NOV 2007

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 CHIEF EXECUTIVE OFFICER

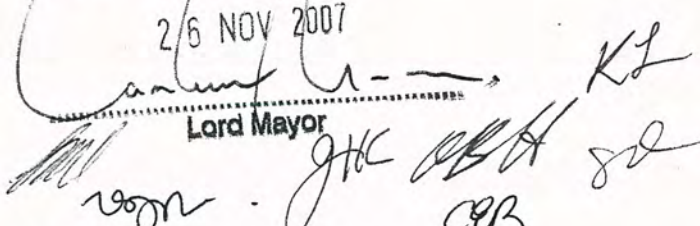


Jude Munro  
Chief Executive Officer

APPROVED

26 NOV 2007

Lord Mayor





## 11.0 BACKGROUND

Brisbane Marketing Pty Ltd ("Brisbane Marketing") is a proprietary company wholly owned by Council. Brisbane Marketing was incorporated in September 2000 to perform the function of integrated tourism marketing of Brisbane and the South East region and to perform the functions of operating the Queen Street and Valley Malls.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Brisbane Marketing under its constitution at a general meeting of the company.

The 2007 Annual General Meeting for Brisbane Marketing, has been arranged to be conducted at the meeting of E&C of Monday 19 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM held 20 November 2006, are attached and respectively marked B, C, D and E.

The Brisbane Marketing Board has also requested that:-

- (a) The expiry date of the terms of existing directors be specified as required by the constitution; and
- (b) the following persons be appointed to fill vacant positions on the board for a term of three years expiring AGM 2010:-
  - (i) Sean Ryan
  - (ii) Anthony Hayes.

Anthony Hayes is the newly appointed CEO of Tourism Queensland replacing Ian Mitchell who has recently resigned from the board.

Sean Ryan is the General Manager of Brisbane's Radio Nova 106.9.

Short Biographies of both appointees form Attachment F to this Submission.

## 12.0 CONSULTATION

Brisbane Marketing Board Members

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for Brisbane Marketing.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes

## 15.0 CORPORATE PLAN IMPACT



In line with the Corporate Plan.

16.0 **CUSTOMER IMPACT**

Facilitates achievement of the goals identified for Brisbane Marketing.

17.0 **ENVIRONMENTAL IMPACT**

Nil.

18.0 **POLICY IMPACT**

Consistent with current policy.

19.0 **FUNDING IMPACT**

Nil.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

Brisbane Marketing AGM must be held on or before 30 November 2007.

22.0 **PUBLICITY / MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

23.1 Approve recommendations for resolutions at Brisbane Marketing AGM as proposed.

**Recommended**

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.



SUBMISSION TO ESTABLISHMENT & COORDINATION ENTITY COMMITTEE

1.0 FILE NUMBER:

BCL/1-CLT/241472

2.0 TITLE

The City of Brisbane Airport Corporation Pty Ltd ACN 066 022 455 ("CBAC") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at CBAC AGM under delegated authority of Council as sole shareholder of CBAC.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED

28 NOV 2007

COUNCIL SECTION

5.0 SUBMISSION PREPARED BY

David Askern, Manager, Brisbane City Legal Practice, ext 34740.

MBCLP

6.0 DATE

12 November 2007.

ACTION TAKEN

28 NOV 2007

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 CHIEF EXECUTIVE OFFICER



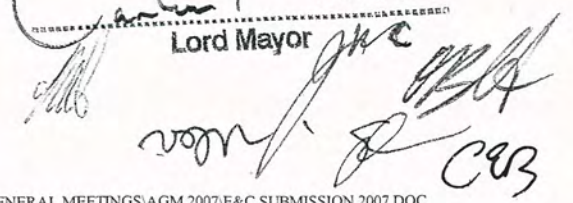
Jude Munro  
Chief Executive Officer

**APPROVED**

2/6 NOV 2007

K7

Lord Mayor





## 11.0 BACKGROUND

The City of Brisbane Airport Corporation Pty Ltd ("CBAC") is a proprietary company wholly owned by Council. CBAC manages Council's investment in Brisbane Airport Corporation Limited on behalf of Council.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of CBAC under its constitution at a general meeting of the company.

The 2006 Annual General Meeting for CBAC, has been arranged to be conducted at the meeting of E&C on Monday 19 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM held 20 November 2006, are attached and respectively marked B, C, D and E.

In addition, the Board has recommended the E&C Committee approve an amended Constitution as set out in Attachment "F". The Constitution has been amended to authorise the issue of redeemable preference shares to Council as previously agreed by E&C.

## 12.0 CONSULTATION

CBAC Board Members.

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for CBAC.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes.

## 15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

## 16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for CBAC.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Consistent with current policy.



19.0 **FUNDING IMPACT**

Nil.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

CBAC AGM must be held on or before 30 November 2007.

22.0 **PUBLICITY / MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

23.1 Approve recommendations for resolutions at CBAC AGM as proposed.

**Recommended**

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: BCL/1-CCT/220401

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

brisbane.com Pty Ltd (brisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at the brisbane.com AGM under delegated authority of Council as sole shareholder in brisbane.com.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

26 NOV 2007

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Jo-Anne Downes (PCLT), Commercial Paralegal, Brisbane City Legal Practice, ext 36416.

6.0 DATE

19 November 2007

ACTION TAKEN

26 NOV 2007

TOWN CLERK

PCLT

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

That E & C determine in accordance with the Draft Decision in Annexure "A".

10.0 CHIEF EXECUTIVE OFFICER

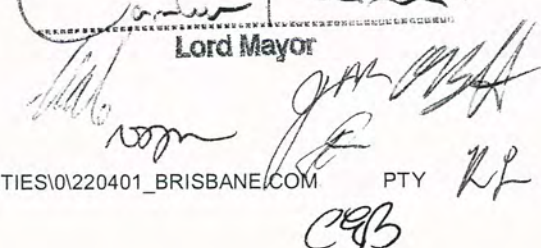


Jude Munro  
Chief Executive Officer

**APPROVED**

26 NOV 2007

Lord Mayor





## 11.0 BACKGROUND

brisbane.com Pty Ltd ("brisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the brisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of brisbane.com under its constitution at a general meeting of the company.

The 2007 Annual General Meeting for brisbane.com has been arranged to be conducted at the meeting of E & C on 5 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2006 AGM is attached and marked 'E'.

## 12.0 CONSULTATION

brisbane.com's sole Board Member, Judith Rose Munro.

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for brisbane.com.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes.

## 15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

## 16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for brisbane.com.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Consistent with current policy.



19.0 **FINANCIAL IMPACT**

Nil.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

brisbane.com AGM must be held on or before 30 November 2007.

22.0 **PUBLICITY/MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

Option 1 Approve recommendations for resolutions at brisbane.com AGM as proposed.

Option 2 Approve certain recommendations and reject others.

Option 3 Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: BCL/1-CLT/230518

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Nuffield Pty Ltd (Nuffield) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at the Nuffield AGM under delegated authority of Council as sole shareholder in Nuffield.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

ACTION TAKEN

26 NOV 2007

TOWN CLERK

5.0 SUBMISSION PREPARED BY

Kirsten Holden (D5SOL), Solicitor, Brisbane City Legal Practice, ext 35984.

D5SOL

6.0 DATE

19 November 2007

RECEIVED

26 NOV 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable

9.0 RECOMMENDATION

That E & C determine in accordance with the Draft Decision in Annexure 'A'.

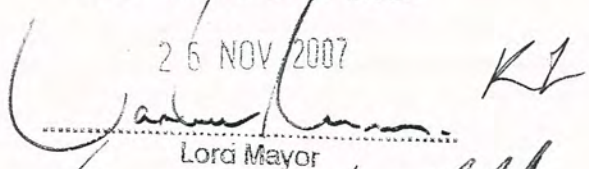
10.0 CHIEF EXECUTIVE OFFICER



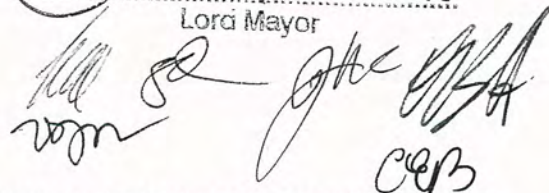
Jude Munro  
Chief Executive Officer

APPROVED

26 NOV 2007



Lori Mayor



CEB



## 11.0 BACKGROUND

Nuffield Pty Ltd ("Nuffield") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the Nuffield business or some part of it as determined by Council. That ownership is reflected by 2 \$1 shares directly owned by Council. On 6 June 2005, with Council's approval, Nuffield resolved to participate in the eWater Co-operative Research Centre ("eWater CRC") on Council's behalf.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Nuffield under its constitution at a general meeting of the company.

The 2007 Annual General Meeting for Nuffield has been arranged to be conducted at the meeting of E & C on 5 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration, and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2006 AGM is attached and marked 'E'.

## 12.0 CONSULTATION

Nuffield's sole Board Member, Barry William Ball.

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for Nuffield.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes.

## 15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

## 16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for Nuffield.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Consistent with current policy.



**19.0 FINANCIAL IMPACT**

Nil.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

Nuffield AGM must be held on or before 30 November 2007.

**22.0 PUBLICITY/MARKETING STRATEGY**

No publicity required.

**23.0 OPTIONS**

Option 1 Approve recommendations for resolutions at Nuffield Pty Ltd AGM as proposed.

Option 2 Approve certain recommendations and reject others.

Option 3 Substitute other decisions for those proposed.

**Option 1 is the preferred option.**



1.0 FILE NUMBER: BL BCL/1-CCT/991348

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Riverfestival Brisbane Pty Ltd (RBPL) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at RBPL AGM under delegated authority of Council as sole shareholder in RBPL.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Karyn Wernham, Solicitor, Brisbane City Legal Practice, ext 35894.

6.0 DATE

19 November 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E & C approval.

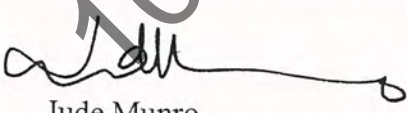
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

That E & C determine in accordance with the Draft Decision in Annexure "A".

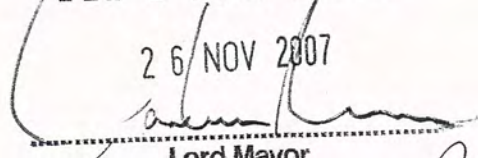
10.0 CHIEF EXECUTIVE OFFICER



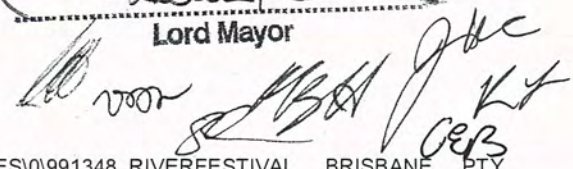
Jude Munro  
Chief Executive Officer

**APPROVED**

26 NOV 2007



Lord Mayor





## 11.0 BACKGROUND

Riverfestival Brisbane Pty Ltd ("RBPL") is a small proprietary company wholly owned by Council and was established to promote the City of Brisbane and the Brisbane River through the conduct of the Brisbane *Riverfestival*. That ownership is reflected by 350,001 shares directly owned by Council, with a current total value of \$1.

RBPL's sole shareholder, Brisbane City Council, and the Queensland Government announced jointly in October 2002 their intention to create a new entity, Major Brisbane Festivals Pty Ltd (of which Council and the Queensland Government are equal shareholders) to oversee the Brisbane Festival and the *Riverfestival* events. RBPL, with the consent of Council as the sole shareholder, resolved to transition the business of the planning, development and conduct of the *Riverfestival* event. Transition was effected on 30 September 2003. As part of the transition, RBPL granted an exclusive licence to Major Brisbane Festivals Pty Ltd in respect of RBPL's existing Intellectual Property Rights. In the year 2006, RBPL, with the consent of Council, determined to continue with the licence of RBPL's Intellectual Property Rights ("IP"), rather than transfer to Major Brisbane Festivals Pty Ltd ("MBF"), as MBF has proposed and is in the process of changing its status to a not-for-profit company which restricts how it may deal with its assets on winding up or dissolution, which in effect would prevent any *Riverfestival* IPR being returned to RBPL (and thus Council).

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of RBPL under its constitution at a general meeting of the company.

The 2007 Annual General Meeting for RBPL has been arranged to be conducted at the meeting of E & C on 5 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, the Directors' Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2006 AGM is attached and marked 'E'.

## 12.0 CONSULTATION

RBPL Board Members

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for RBPL.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes



**15.0 CORPORATE PLAN IMPACT**

In line with the Corporate Plan.

**16.0 CUSTOMER IMPACT**

Facilitates achievement of the goals identified for RBPL.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Consistent with current policy.

**19.0 FINANCIAL IMPACT**

Nil.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

RBPL AGM must be held on or before 30 November 2007.

**22.0 PUBLICITY/MARKETING STRATEGY**

No publicity required.

**23.0 OPTIONS**

Option 1 Approve recommendations for resolutions at RBPL AGM as proposed.

Option 2 Approve certain recommendations and reject others.

Option 3 Substitute other decisions for those proposed.

**Option 1 is the recommended option.**



1.0 FILE NUMBER: BCL/1-CCT/212412

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

ourbrisbane.com Pty Ltd (ourbrisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at the ourbrisbane.com AGM under delegated authority of Council as sole shareholder in ourbrisbane.com.

**ACTION TAKEN**

26 NOV 2007

**TOWN CLERK**

*PCLT*

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Jo-Anne Downes (PCLT), Commercial Paralegal, Brisbane City Legal Practice, ext 36416.

6.0 DATE

19 November 2007

**RECEIVED**

26 NOV 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E & C approval.


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

That E & C determine in accordance with the Draft Decision in Annexure "A".

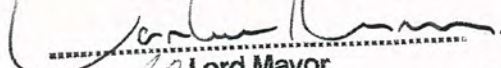
10.0 CHIEF EXECUTIVE OFFICER



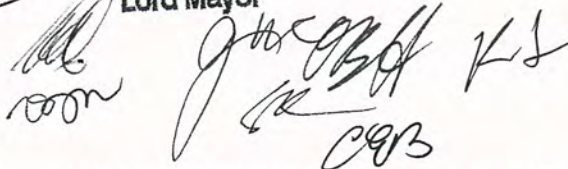
Jude Munro  
Chief Executive Officer

**APPROVED**

26 NOV 2007



Lord Mayor





## 11.0 BACKGROUND

ourbrisbane.com Pty Ltd ("ourbrisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the ourbrisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of ourbrisbane.com under its constitution at a general meeting of the company.

The 2007 Annual General Meeting for ourbrisbane.com has been arranged to be conducted at the meeting of E & C on 5 November 2007. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2006 AGM is attached and marked 'E'.

## 12.0 CONSULTATION

ourbrisbane.com's sole Board Member, Judith Rose Munro.

## 13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for ourbrisbane.com.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes

## 15.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

## 16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for ourbrisbane.com.

## 17.0 ENVIRONMENTAL IMPACT

Nil.



**18.0 POLICY IMPACT**

Consistent with current policy.

**19.0 FINANCIAL IMPACT**

Nil.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

ourbrisbane.com AGM must be held on or before 30 November 2007.

**22.0 PUBLICITY/MARKETING STRATEGY**

No publicity required.

**23.0 OPTIONS**

Option 1 Approve recommendations for resolutions at ourbrisbane.com AGM as proposed.

Option 2 Approve certain recommendations and reject others.

Option 3 Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 File number

234/70/24(5/P27)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Council Nominations for the South Bank Corporation Board

3.0 Issue/purpose

To seek E&C approval for the current nominees to continue for another term as Council representatives on the South Bank Corporation Board

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy & Strategy

5.0 Submission prepared by

Conrad Taylor, Urban Planner, Urban Renewal Brisbane, POCP16, ext 34707

ACTION TAKEN

24 NOV 2007

6.0 Date

20 November 2007

TOWN CLERK

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Nil

9.0 Recommendation

E&C approve:

- Michael Papageorgiou and Michael Power as Council representatives on the South Bank Corporation Board

Chairperson

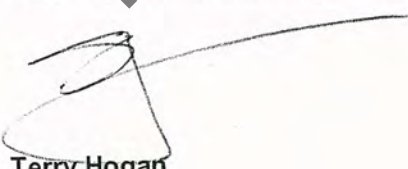
I Support / Reject the recommendation.

If reject, please state reasons

*of the Lord Mayor and to Cooper agree with this submission I support this going to E&C for decision.*

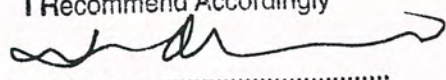
*Signed Cr David Hinchcliffe*  
Chair Urban Planning and Economic Development Committee

10.0 Divisional Manager



Terry Hogan  
DIVISIONAL MANAGER

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

**APPROVED**

2/6 NOV 2007

Lord Mayor



## 11.0 Background

The *South Bank Corporation Act 1989* requires two nominated representatives from the Brisbane City Council to be included on the 10 person Board. The three-year term of the current Council nominees, Michael Power and Michael Papageorgiou expire on 9 December 2007.

Michael Papageorgiou has been a member of the South Bank Board for three years and is able to provide a town planning and Brisbane City Council perspective on South Bank initiatives.

Michael Power has served on the South Bank Board for some ten years. He is able to provide a valuable input into the Board's work through his extensive development industry experience and knowledge of Brisbane.

Based on this experience it is therefore recommended that the current nominees continue for another term in this position.

## 12.0 Consultation

- Cr David Hinchliffe, Deputy Mayor and Chair Urban Planning and Economic Development Committee
- Councillor Amanda Cooper, Councillor for Bracken Ridge and Lord Mayor's Spokesman for Urban Planning and Economic Development
- Jude Munro, Chief Executive Officer
- Michael Papageorgiou, Manager City Planning
- Michael Power, BMD Group

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Representation on the South Bank Corporation Board will provide high level Council input in South Bank's decision making to ensure high quality integrated outcomes for the South Bank area and it's surrounding precincts.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

Nil

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Nil

## 19.0 Financial impact

Nil

## 20.0 Human resource impact

Nil



**21.0 Urgency**

The terms of the current Council nominees expire on 9 December 2007.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

- Option 1:* Approve the recommendation
- Option 2:* Amend the recommendation
- Option 3:* Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 File Number  
460/145/1(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title  
Sustainable Development (Office) Grants Program  
Application for Conditional Grant Allocation - 140 Ann Street, Brisbane, 4000 (Wesley Mission Brisbane).

3.0 Issue/Purpose  
The purpose of this submission is to obtain conditional allocation approval for a sustainable development grant for a new office to be located at 140 Ann Street, Brisbane.

4.0 Proponent  
Terry Hogan, Divisional Manager, City Policy and Strategy

5.0 Submission prepared by  
Ken Mackenzie, Policy Officer Sustainable Built Environment, City Planning Branch, ext 39434.

6.0 Date  
26 November, 2007.

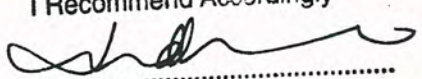
7.0 For E&C approval or recommendation to Council  
For E&C approval.

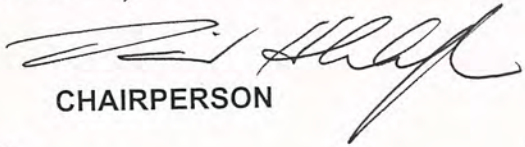
8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
N/A

9.0 Recommendations  
That E&C approve the conditional allocation of a grant, under the Sustainable Development (Office) Grant Program, to the Wesley Mission Brisbane, for the office development to be located at 140 Ann Street, Brisbane, to the value of \$193,887 inclusive of GST.

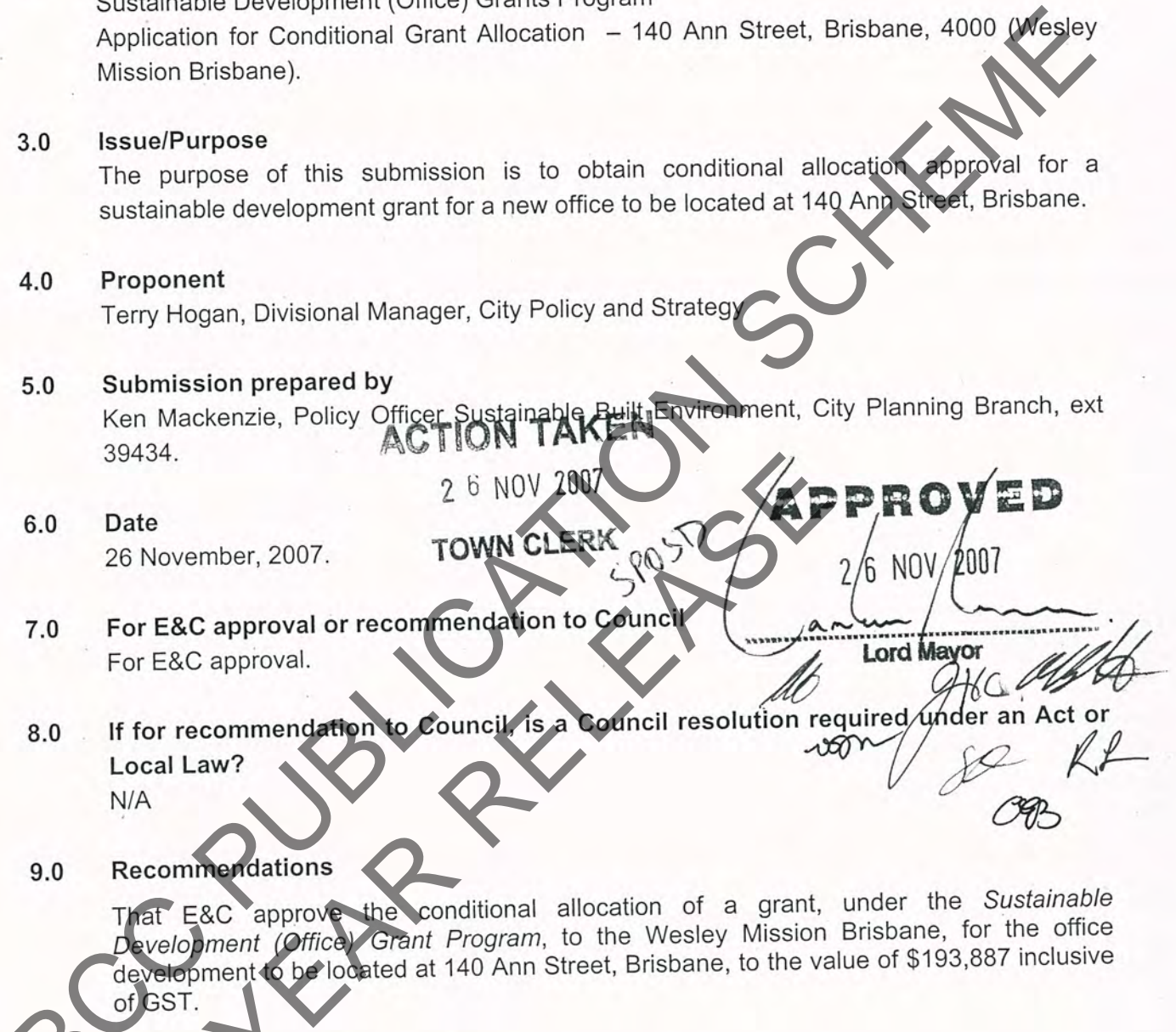
10.0 Divisional Manager & Chairperson  
Terry Hogan  
Divisional Manager  
CITY POLICY AND STRATEGY DIVISION

I Support / Reject the Recommendation/s.  
If Reject - please state reasons:  
*If Lord Mayor and Shadow Spokesperson agree, submission should proceed to E&C for approval*

I Recommend Accordingly  
  
CHIEF EXECUTIVE OFFICER

  
CHAIRPERSON

RECEIVED  
26 NOV 2007  
99  
COMMITTEE SECTION



ACTION TAKEN

26 NOV 2007

TOWN CLERK

APPROVED

26 NOV 2007

Lord Mayor



## 11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

The application for conditional allocation of a sustainable development for 140 Ann Street, Brisbane meets the Eligibility Criteria in the Program as follows:

### 1. Applicant

The applicant, Wesley Mission Brisbane, is not the landowner but has the written approval from the landowner to apply for the Grant.

### 2. The Development

The development, the subject of the application, is a 9 storey, mixed-use development with a total Gross Floor Area (GFA) of 5,414 square metres – this comprises approximately 70% as office space (3798m<sup>2</sup>), with the remaining GFA to be a shop, restaurant and community facility.

The development requires a 1-metre setback to align the proposed building with the existing building, and 160 Ann Street. The development also requires a setback of between 3 metres and 4.8 metres to the Albert Street Uniting Church in order to open the view of the church from Ann Street.

In accordance with the eligibility criteria, the development:

- (i) is to be built on land within the Brisbane City Council local government area;
- (ii) is subject to infrastructure charges;
- (iii) is an office building used for professional or commercial purposes and classified as Class 5 under Part 3A of the *Building Code of Australia*;
- (iv) will be built pursuant to a development application lodged with Council between 1 May 2006 and 30 June 2009;
- (v) proposes to achieve a 5 Star Green Star rating through the following means:
  - Chilled beam Heating, Ventilation and Air-Conditioning (HVAC) system (these systems are sustainable as they transfer a large portion of the cooling and heating loads from the less efficient air distribution system [fans and ductwork] to the more efficient water distribution system [pumps and piping]);
  - Efficient T5 lighting system design;
  - Energy monitoring;
  - Improved water efficiency;



- Reduced stormwater pollution;
- Environmentally sustainable and low emission building materials;
- Rigorous commissioning process;
- Good building planning; and
- Best practice construction.

### 3. E&C Assessment

In accordance with the *Sustainable Development Incentives Guidelines*, approved by EMT on 23 May 2007 (the 'Guidelines'), E&C should consider the following in deciding to approve the conditional allocation of the Grant:

#### 1. Whether the development has received other incentives identified in these Guidelines

No other incentives from Council have been identified for this development.

#### 2. Whether there is adequate funding remaining in the appropriate budget for the program

Funding for the Program of \$317,000 has been allocated in the 2007/2008 financial year, with another allocation of \$2.79 million in the 2008/2009 financial year under the Sustainable Development Assessment Incentives Package line item. It is anticipated, however, that this project will not be completed until August 2008; therefore, the allocation amount will need to be accounted for in the 2008/2009 financial year.

As this is the first conditional grant allocation application to be received under this Program, there is adequate funding remaining in the appropriate budget for this grant allocation.

#### 3. Whether the development is in accordance with specific desirable outcomes in the South East Queensland Regional Plan, *Brisbane City Plan 2000* and Brisbane's Local Growth Management Strategy.

This development is in accordance with the specific desirable outcomes of:

- the South East Queensland Regional Plan including:
  - Creating a more sustainable future; and
  - Promoting land use efficiency.
- the *Brisbane City Plan 2000*
  - Consistent with Chapter 2 Desired Environmental Outcomes relating to sustainability (section 3.1.2.3)
- Brisbane's Local Growth Management Strategy:
  - Consistent with the draft City Shape 2026 provisions relating to 'Sustaining our city's future'.

#### 4. Whether the development is redeveloping brownfield sites (or infilling), or developing new, green-field sites.

The project is located on an infill site.



5. **Whether the development is retrofitting an existing building, or demolishing an existing infrastructure and building a new one.**

The applicant will not be reusing the existing building. The existing building will be demolished.

6. **Whether the development is for affordable housing.**

There is no residential component to this development.

7. **Whether the development will have adverse impacts on Brisbane's heritage, landscape asset or ecosystem values.**

The development will not have an adverse impact on Brisbane's heritage, landscape asset or ecosystem value. The existing building is not listed on the Heritage Register.

4. **Calculation of Grant**

In determining the financial grant amount, the Council endorsed formula for the Program was used as follows:

$$\text{Grant (Offices) payment (\$)} = [7 - \log (\text{GFA})] \times \text{GFA} \times \text{SDS} \times \text{ICU} \times 0.147$$

Where:

- GFA - The GFA associated with the office component of the development, as confirmed by the Assessment Manager - Development Assessment Team Central is 3798m<sup>2</sup>.
- SDS - The proposed Sustainable Development Score (SDS), as proposed by the applicant, is 65. This will include the achievement of a 5 Star Green Star rating.
- ICU - The time of payment of Infrastructure Charges was 29 June 2007, resulting in an Infrastructure Charge Unit (ICU) of \$1.42.

The conditional grant allocation amount, based on the above figures, will be \$193,887 (GST inclusive).

A Conditional Allocation Application Summary Report has been included as Attachment A for further detailed information on the evaluation of the application.

The Grant application was evaluated by the Sustainable Development Team on 4 July 2007 and the Project Control Group on 19 July 2007.

There were no exceptions identified in evaluation and it is recommended the application proceed to approval. A draft Conditional Grant Allocation Approval letter is included as Attachment B.

Approval of the Grant Allocation Application does not guarantee payment of the grant. The purpose of the Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the conditional grant allocation approval, by submitting a *Grant Release* application. This *Grant Release* application will be presented to E&C for determination.

12.0 **Consultation**

- Cr Helen Abrahams, Chairperson Environment and Sustainability Committee
- Cr Amanda Cooper, Councillor Bracken Ridge Ward



- Francis Quinlivan, Policy Advisor, Lord Mayor's Office
- Matt Collins, Policy Liaison Officer, Deputy Mayor's Office
- Sasha Fuller, Policy Liaison Officer, Chairperson Environment and Sustainability Committee
- Jude Munro, Chief Executive Officer
- Terry Hogan, Divisional Manager, City Policy and Strategy
- Nick Clarke, Manager Natural Environment & Sustainability
- Michael Papageorgiou, Manager City Planning
- Richard Sivell, Manager Development Assessment
- Damian Dewar, Principal Program Officer Urban Design Team
- Kirsten Holden, Solicitor, Brisbane City Legal Practice
- Damian Dewar, Principal Program Officer, Urban Design Team
- Craig McAulay, Development Assessment Manager
- Alethea Cardwell, Senior Policy Officer, Sustainability
- Ken Mackenzie, Senior Policy Officer, Sustainable Development
- Mark Treloar, Coordinator, Temporary Road Closures and Event Management

During consultation with internal stakeholders, issues were raised with regards to the ability of the development to proceed, without first resolving clearway restrictions and occupation of road space.

On 16 August 2007, Terry Hogan, Richard Sivell and Mark Treloar met regarding clearway restrictions, and the use of Ann Street road space for construction activities associated with Wesley Mission. Recommendations from this meeting included approval of additional hours for the use of road space, no footpath closures apart from temporary short duration closures while lifting over gantry, and consultation with Councillor Quirk, Councillor Newton and Lord Mayor's Office with regards to the revised Work Zone hours. Subsequently, on 22 October 2007 E&C requested that a Traffic Management Plan be developed to resolve these issues. The report on 140 Ann Street was subsequently discussed by E&C on 29 October 2007 where E&C agreed to it.

All consulted now support the recommendation for the sustainable development conditional grant allocation application to proceed.

### 13.0 Implications of proposal

There will be long term benefits to Council through decreased water use, diminished impact on the sewerage system, and less building waste (including toxic building waste in the future) to landfill.

### 14.0 Commercial in confidence

None.



## 15.0 Corporate Plan impact

The conditional approval of this grant allocation will facilitate the delivery of the *Corporate Plan 2006-2010* by:

### *Sustainable Water Use*

- Water users understand the value of water as a resource and use it wisely.
- Reuse of water to increase to 100%.
- Reduced potable water demand.

### *Clean Air*

- Decreased levels of key pollutants, greenhouse emissions and visible smog.
- Decreased risk to public health (especially the incidence of respiratory and cardio-pulmonary conditions).

### *Smarter Energy Use*

- Increased use of renewable energy sources.
- Decreased greenhouse gas emissions.
- Reduced energy use per capita.

### *Waste Reduction*

- The amount of waste that goes to land fill.

### *Better Built Environment*

- Building design enhances the quality and identity of our city as a subtropical capital.
- Energy efficiency and community safety are improved through better building design.

## 16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program to the amount of \$193,887 including GST. This was calculated on the office Gross Floor Area of 3798 square metres, as confirmed by Development Assessment.

Once the project has been completed, the applicant must demonstrate compliance with all requirements as per the Sustainable Development Grant Program in order for the grant to be released. This includes but is not limited to:

- certificate of classification issued by the Department of Local Government, Planning, Sport and Recreation, under the *Building Act 1975*;
- Green Star – Office As Built certification;
- payment of all infrastructure charges owing on the subject property; and
- compliance with all development conditions and any other specific conditions set out in Council's Grant Allocation approval letter.

Brisbane workers will benefit from working in this best practice sustainable building.

## 17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star



Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the Australian Building Greenhouse Rating (ABGR) scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent.

To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia has confirmed that of the 25 Green Star Certified projects analysed, they are showing, on average and compared to conventional buildings, they will save 85% in energy and 60% water. Furthermore they will cut CO<sub>2</sub> emissions equivalent to taking 3250 cars permanently off the road and divert 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse emissions.

New 5 Star Green Star rated buildings in Brisbane are setting a new benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

#### 18.0 Policy impact

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy* and the *Sustainable Built Environment Policy*, and encourages practice beyond *City Plan* standards.

#### 19.0 Financial impact

Funding for the Program of \$317,000 has been allocated in the 2007/2008 financial year, with another allocation of \$2.79 million in the 2008/2009 financial year under the Sustainable Development Assessment Incentives Package budget line item. It is anticipated, however, that this project will not be completed until August 2008; therefore, the allocation amount will need to be accounted for in the 2008/2009 financial year.

It is estimated that at its peak, the grants program may cost about \$2.6m per year, or about \$10m over the life of the program.

It should be noted, however, there is potential that the Applicant may achieve a higher Sustainable Development Score (SDS), therefore their final grant payment, if successful, could be more than the grant allocation.

Using this project as an example, based on the project's office Gross Floor Area of 3798 square metres:

- SDS of 60 to 74 points (5 Star Green Star), Grant = \$178K to \$220K
- SDS of 75 to 105 points (6 Star Green Star), Grant = \$223K to \$313K
- SDS of 106 to 120 points (6 Star Green Star + extra BCC elements), Grant = \$316K to \$357K

#### 20.0 Human resource impact

Nil.



### **21.0 Urgency**

The Application for Conditional Grant Allocation was received on 28 June 2007.

In accordance with the *Sustainable Development Grants (Offices) Program*, E&C review and recommendation is required within 8 weeks of a properly received Grant Allocation Application.

Determination of this application has exceeded the required 8 week time frame due to traffic management issues associated with construction.

### **22.0 Publicity/Marketing**

The Sustainable Development Team has developed a draft media release to announce the first conditional allocation approval of grant for the project under the Program.

### **23.0 Options**

1. That Council resolve in accordance with the recommendation.
2. That Council amend the recommendation.
3. That Council does not approve the recommendation.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



SUBMISSION NUMBER

26/11-21.

1.0 FILE NUMBER: 364/46/3 (1481)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Recommended Marketing and Sales Management Strategy at TradeCoast Central.

3.0 ISSUE/PURPOSE

To gain shareholder endorsement for the proposed 'Marketing and Sales Strategy' to be recommended by TradeCoast Land Pty Ltd (*TCL*) to TradeCoast Central Pty Ltd (*TCC*) for the sale of developed land, as individual or combined lots, at TradeCoast Central.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer  
Ext 34500

RECEIVED

26 NOV 2007

COMMITTEE SECTION

A/DMLGKJ  
ACTION TAKEN

26 NOV 2007

TOWN CLERK

5.0 SUBMISSION PREPARED BY

Frank Riley, Manager City Property, Ext 34145  
Chris Mead, Acting/Divisional Manager, Corporate Services, Ext 34577  
(*In their capacity as Directors of TradeCoast Land Pty Ltd*)

6.0 DATE

11 October 2007

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

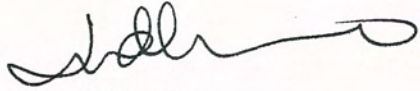
No.



9.0 RECOMMENDATION

That E&C Committee endorse the proposed marketing and sales strategy for the sale of developed land, as individual or combined lots, at TradeCoast Central as set out in Attachment "1".

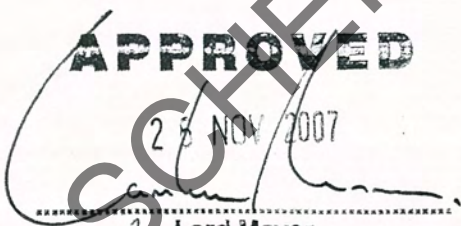
10.0 DIVISIONAL MANAGER



Jude Munro  
CHIEF EXECUTIVE OFFICER

**APPROVED**

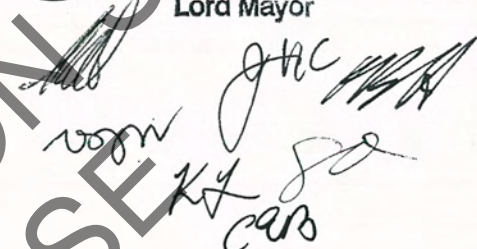
25 NOV 2007



Lord Mayor

CHAIRPERSON

I Support / Reject the Recommendation/s.



\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Print Name)

If rejected please state reasons:

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

TradeCoast Land Pty Ltd (**TCL**) is a proprietary company wholly owned by Brisbane City Council. This company was created by Council, pursuant to Section 498(1) of the Local Government Act 1993 and Section 46 of the City of Brisbane Act 1924, in order to engage in an enterprise arrangement for the development and sale of Council-owned land at the former Brisbane Airport site, now known as TradeCoast Central.

Council has subsequently transferred its freehold landholding to TCL to enable it to sell the land on behalf of Council in accordance with the Development Agreement between TCL and TradeCoast Central Pty Ltd (**TCC**).

To date, the sale of developed lots at TradeCoast Central has been conducted solely by TCC in an 'off-market' manner. That is, primarily through the use of Real Estate Agents, but without public advertising or comprehensive marketing.

This had led to perceptions that TCC is not marketing the TradeCoast Central development in the best interest of TCL and Council as required by the Development Agreement.

To rectify this situation and to ensure that there is no confusion associated with respective rights and obligations under the Development Agreement between TCL and TCC, the Directors of TCL have developed a 'Marketing and Sales Strategy' for endorsement by Establishment and Coordination Committee as the principal shareholder of TCL, as specified at Attachment 1.

If endorsed, this 'Marketing and Sales Strategy' will be proposed to TCC via the Joint Project Management Board (Project Board).

The Directors of TCL believe that the methodology contained in the attached Marketing and Sale Strategy, if complied with, will provide a more appropriate level of transparency and public accessibility for the sale of the remaining developed lots at TradeCoast Central. This should in turn enable the sale of developed land to achieve optimum value for the development and in the interests of TradeCoast Land Pty Ltd.

## 12.0 CONSULTATION

Jude Munro, Chief Executive officer  
David Askern, Manager, Brisbane City Legal Practice

All consulted are in agreement with the recommendation.

The Chief Executive Officer requested Ernst and Young Corporate Marketing review the proposed strategy. They support the strategy. Councillor Flessner, Councillor de Wit and Fiona Procter, Policy Adviser, Lord Mayor's Office have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.



### **13.0 IMPLICATIONS OF PROPOSAL**

Sectional Support: No impact.  
Industrial Relations: No impact.  
Regional Implications: No impact.  
Social and Community: No impact.  
Service Levels: No Impact.  
Political: No impact.

### **14.0 COMMERCIAL IN CONFIDENCE**

Yes. The Marketing and Sale Strategy is 'commercial-in-confidence' under the terms and conditions of the Development Agreement.

### **15.0 CORPORATE PLAN IMPACT**

Corporate Vision Theme: Smart and Prosperous City.  
Council program: City Governance.  
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

### **16.0 CUSTOMER IMPACT**

Facilitates achievement of the goals identified for TradeCoast Land Pty Ltd.

### **17.0 ENVIRONMENTAL IMPACT**

Nil.

### **18.0 POLICY IMPACT**

Consistent with current policy.

### **19.0 FINANCIAL IMPACT**

Nil.

### **20.0 HUMAN RESOURCE IMPACT**

Nil.

### **21.0 URGENCY**

In the ordinary course of business

### **22.0 PUBLICITY / MARKETING STRATEGY**

No publicity required.



23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE