

E&C RESULTS – 1 OCTOBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
01/10-01 R	467/33(0/P2)	MIPO	Hale Street Link. Partial Resumption of Land at 85 Montague Road, South Brisbane. Rejection of Claim for Compensation and Payment of Advance.	Yes
01/10-02 m	364/48/3(436)	Coporate Services	The grant of two successive mobile telephone Leases to 3GIS Proprietary Ltd, that are to be included within the Council's Telecommunications Lease Portfolio.	Yes
01/10-03 m	364/46/3(1481)	OLMCEO	Appointment of Alternate Director – TradeCoast Land Pty Ltd, ACN 111 428 212	Yes
01/10-04 m	204/86/19(1)	OLMCEO	SEQWater Board – Brisbane City Council nominated Director	Yes
01/10-05 m	122/121/8272(4)	City Policy and Strategy	Balancing the needs of International Students with Brisbane's Community	Yes

Present: D B Hinchliffe, J H Campbell, V Newton, K Flessner, G M Quirk and C Bermingham

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

1.0 FILE NUMBER: 364/48/3(436)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The grant of two successive mobile telephone Leases to 3GIS Proprietary Ltd, that are to be included within the Council's Telecommunications Lease Portfolio.

3.0 ISSUE/PURPOSE

To grant two successive Telecommunication Leases to 3GIS Proprietary Ltd for the existing facility that occupies approximately 24m² (formerly known as Lease C) together with 4m² (formerly known as Lease B) within the land resumed by the Council at 120 Lemke Road, Taigum.

4.0 PROPONENT

Chris Mead,
Acting Divisional Manager,
Corporate Services Division,
Ext. 34577.

RECEIVED

01 OCT 2007

COMMITTEE SECTION

ACTION TAKEN

01 OCT 2007

TOWN CLERK

POMCP

5.0 SUBMISSION PREPARED BY

Joe Finneran,
Corporate Real Estate Manager,
POMCP,
City Property Branch - Ext 36630.

6.0 DATE

18 September, 2007.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. Two (2) successive Telecommunication Leases to be granted to 3GIS Proprietary Ltd for the existing telecommunications facility that occupies approximately 24m² (formerly known as Lease C) together with 4m² (formerly known as Lease B) within the land resumed at 120 Lemke Road, Taigum (as indicated in yellow on Attachment 5).
2. The two (2) Leases proposed in 1 above to provide;
 - (a) for a total period of fifteen (15) years, comprised of an initial Lease for a term of ten (10) years followed by a successive Lease for a term of five (5) years, with the first Lease commencing on 15 July 2006; and,
 - (b) for a commencing annual rental ^{redacted} (plus GST); and,
 - (c) for the Council to pay for its own costs together with all those reasonable costs of 3GIS Proprietary Ltd in connection with the preparation, execution and registration of the proposed Leases; and,
 - (d) for the proposed Leases to be otherwise on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Property Branch.

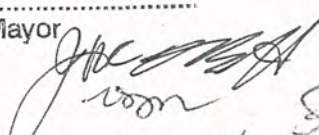
10.0 DIVISIONAL MANAGER

APPROVED

1 OCT 2007

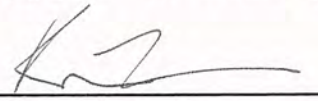

 Chris Mead
 ACTING DIVISIONAL MANAGER

.....
 Lord Mayor


 Room 30

As the Lord Mayor and Shadow Chairperson are supporting this submission should proceed to RLC for decision RZ

CHAIRPERSON _____

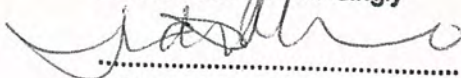


21-9-07

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

BCC PUBLICATIONS RELEASE SCHEME
 10 YEAR RELEASE

11.0 BACKGROUND

This submission is seeking approval to grant two successive leases to 3GIS Proprietary Ltd in order to replace those Leases that were extinguished by the Council's resumption of the land site. On 14 July 2006, the Council resumed the property situated at 120 Lemke Road, Taigum, to ensure the continued availability of the land for sport and recreation purposes. As a result of the resumption, the two existing, successive Leases between the previous landowner and Hutchison 3G Australia Ltd (Hutchison) were terminated.

In the event that the Council chooses not allow the former lessee's interest in the land to continue uninterrupted, then full compensation will be due for the very significant costs of finding another suitable site together with the costs of relocating the telecommunication tower, associated cabling and equipment shed. (Refer to attached photograph).

Accordingly, it is intended to permit Hutchison to continue with its occupation of the land for the permitted use (namely, the operation of a mobile telephone facility) as provided for under the former Leases.

However, in the interests of corporate consistency, it is deemed to be prudent for the Council to charge its standard communication lease rental (relative to the type of facility at the site). This means that Hutchison will be paying about ^{redacted} pa more than previously and accordingly, it could include the net present value of the rental increment within its compensation claim for damages arising from the resumption.

Hutchison (due to it having entered into a joint venture with Telstra Corporation Ltd) has asked for the new leases to be in the name of 3GIS Proprietary Ltd (3GIS) which company, is the joint venture entity.

Because the telecommunication facilities are already in place and do comply with the relevant regulatory requirements, no development assessment or consent is needed from the Council. It should also be noted that Telstra has a facility at this site which will be the subject of a separate submission. The nearest residence is approximately 140 metres distant from the location of the tower.

On 14 August 2007, the Council adopted a recommendation that it is in the public interest that Section 46H of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to telecommunications carriers (and/or any other parties operating a telecommunications facility) in the context of that Act and/or the Radiocommunications Act 1992.

It is considered that the payment by 3GIS of a lease rental commencing at ^{redacted} pa (plus GST) will meet Council's policy requirements.

12.0 CONSULTATION

- Councillor Victoria Newton, Deagon Ward.
- Frank Riley, Manager, City Property Branch, Corporate Services.
- Rachel Stewart-Koster, Solicitor, Brisbane City Legal Practice.
- Vicki Grieshaber, Environmental Planning, Natural Environment and Sustainability.
- Graham Heiner, Principal Planner, SAM, City Assets. (Asset Custodian).

All consulted are in agreement with the recommendation.

Councillor Flesser, Councillor de Wit and Fiona Procter, Policy Adviser, Lord Mayor's Office, have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support: No impact.
Industrial Relations: No impact.
Regional Implications: No impact.
Social and Community: No impact.
Service Levels: Council will be assisting in the provision of telecommunications services to the community.
Political: No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no funding requirements. Council will receive an ongoing, indexed, annual rental from 3GIS Proprietary Ltd commencing at ^{redacted} (plus GST).

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER: 364/46/3 (1481)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Alternate Director - TradeCoast Land Pty Ltd, ACN 111 428 212.

3.0 ISSUE/PURPOSE

To approve the appointment of Paul Grove, Development Manager City Property Branch, Corporate Services Division as an Alternate Director of TradeCoast Land Pty Ltd to enable substitution for either of the existing Directors, ie Christopher Wayne Mead or Francis Thomas Riley.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED ACTION TAKEN

01 OCT 2007

01 OCT 2007

5.0 SUBMISSION PREPARED BY

Frank Riley, Manager City Property, Ext 34145
Chris Mead, Acting/Divisional Manager, Corporate Services, Ext 34577
(In their capacity as Directors of TradeCoast Land Pty Ltd)

COMMITTEE SECTION

TOWN CLERK

MCPROP

6.0 DATE

19 September 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable

9.0 RECOMMENDATION

That E&C Committee approve the appointment of Paul Grove as an Alternate Director of TradeCoast Land Pty Ltd.

10.0 CHIEF EXECUTIVE OFFICER

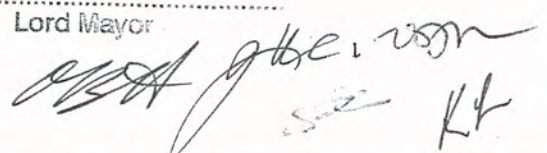


Jude Munro

APPROVED

1 OCT 2007

Lord Mayor



Chief Executive Officer

CHAIRPERSON _____

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

TradeCoast Land Pty Ltd is a proprietary company wholly owned by Brisbane City Council. This company was created by Council, pursuant to Section 498(1) of the Local Government Act 1993 and Section 46 of the City of Brisbane Act 1924, in order to engage in an enterprise arrangement for the development and sale of Council-owned land at the former Brisbane Airport site, now known as TradeCoast Central. Council has subsequently transferred its freehold landholding to TradeCoast Land Pty Ltd to enable it to sell the land as part of the aforementioned enterprise arrangement.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to appoint directors to the Board of TradeCoast Land Pty Ltd.

The current Company Directors are Christopher Wayne Mead (Acting / Divisional Manager, Corporate Services) and Francis Thomas Riley (Manager, City Property). Establishment and Coordination Committee, as Council's delegate, has duly appointed these Directors.

The Company Constitution indicates the following policy position with regards to the appointment and removal of Alternate Directors:

Section 53. Alternate Directors

Subject to this Constitution and the prior approval of the Council, each Director may appoint any person (who, if there are other Directors, is approved by a majority of the other Directors) to act as an alternate Director in the Director's place, either for a stated period or until the happening of a specified event, whenever by absence or illness or otherwise the Director is unable to attend to duties as a Director. The appointment must be in writing and signed by the Director and a copy of the appointment must be given to the registered office or to a meeting of the Directors. The appointment takes effect on approval by a majority of the other Directors (if there are other Directors) or where the approval has been granted at any later time specified in the appointment.

The following provisions apply to any alternate Director:

(a) the appointment of the alternate Director is terminated or suspended from office on receipt at the registered office of notice in writing from the Director by whom the alternate Director was appointed;

(b) the alternate Director is entitled to receive notice of meetings of the Directors and to attend and vote at the meetings if the Director by whom the alternate Director was appointed is not present;

(c) the alternate Director is entitled to exercise all the powers (except the power to appoint an alternate Director) and perform all the duties of a Director, to the extent the Director by whom the alternate Director was appointed has not exercised or performed them or they have not been limited by the instrument appointing the alternate Director;

(d) the alternate Director is entitled to receive any fees or remuneration agreed by the Directors and shall be entitled to reimbursement for reasonable expenses in accordance with rule 51;

11.0 BACKGROUND (Continued)

(e) the office of the alternate Director is terminated on the death of, or termination of office by, the Director by whom the alternate Director was appointed;

(f) the alternate Director is not to be taken into account in determining a quorum for the purposes of rule 57. However, where the alternate Director is also a Director he or she must not be counted in both capacities; and

(g) the alternate Director is, while acting as a Director, responsible to the company for the alternate Director's own acts and defaults.

Due to the nature of the TradeCoast Central Project and the relationship with the co-venture partner (TradeCoast Central Pty Ltd) it is considered prudent to ensure that TradeCoast Land Pty Ltd is fully and appropriately represented at all times. This includes times of absence by the current Directors for reasons of leave, illness, etc. Therefore, it is proposed that the nominated Alternate Director would be available to substitute, as required during the short-term absence of one of the Directors.

It therefore follows that in accordance with the Company Constitution, the Company Directors are seeking Council approval, and specifically E&C Committee as Council's Delegate in this matter, to appoint Paul Grove as alternate Director when and if required.

12.0 CONSULTATION

Antoinette Carley, Acting / Chief Legal Counsel, Brisbane City Legal Practice
Kathryn Houston, Solicitor and Property Team Leader, Brisbane City Legal Practice
Paul Grove, Development Manager, City Property

All consulted are in agreement with the recommendation.

Councillor Flesser, Councillor de Wit and Fiona Procter, Policy Adviser, Lord Mayor's Office, have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Temporary vacancies on the TradeCoast Land Pty Ltd Management Board will be adequately filled.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for TradeCoast Land Pty Ltd.

17.0 ENVIRONMENTAL IMPACT

Nil

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10 YEAR RELEASE

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the ordinary course of business

22.0 PUBLICITY/MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

23.1 Approve recommendation.

23.2 Not approve recommendation.

23.3 Substitute other decisions for those proposed

Option 23.1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

204/86/19(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

SEQWater Board – Brisbane City Council nominated Director

3.0 Issue/purpose

To recommend the reappointment of Council's board member due to the requirement that Brisbane City Council current SEQWater board member, Noel Faulkner, retire at the Annual General Meeting on 19 October 2007.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Barry Ball, Manager Water Resources

6.0 Date

17 September 2007

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That approval be given to renominate Noel Faulkner, Divisional Manager City Business, as Council's nominated director for the SEQWater Board and that Barry Ball, Manager Water Resources, continue as Noel Faulkner's recommended alternate.

10.0 Chief Executive Officer & Chairperson

I Support / ~~Reject~~ the Recommendation/s: →

~~If Reject = please state reasons?~~

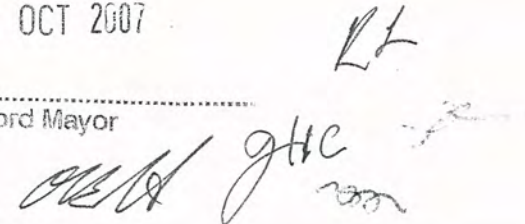

Jude Munro
CHIEF EXECUTIVE OFFICER


Councillor John Campbell
CHAIRPERSON
WATER & CITY BUSINESSES COMMITTEE

APPROVED

1 OCT 2007

.....
Lord Mayor



11.0 Background

The South East Queensland Water Corporation Limited (SEQWater) is the major supplier of untreated bulk water to Local Governments and industry in the South East Queensland region, through its ownership of Wivenhoe, Somerset and North Pine Dams.

SEQWater is a public company with the following shareholdings:

- 20% - Queensland Government
- 45% - Brisbane City Council
- 35% - 11 other SEQ Councils

Although SEQWater will cease to exist in the future, it is important that there remain sufficient Directors appointed to maintain a quorum of the Board until such time that the company is either sold to the State or until the company is wound-up following the State's acquisition of the assets and undertakings of the company. This is currently proposed by 1 January 2008.

Rule 17.1 of the company's Constitution requires that at least one half of the Board must retire at each Annual General Meeting.

In accordance with Rule 17.2, Noel Faulkner (appointed by Brisbane City Council), being the Director longest in office since last being appointed, must retire at this year's Annual General meeting.

SEQWater Board comprises six directors, three are independent directors and three are nominated by each of the above shareholding groups. The current directors are:

- Annabelle Chaplain (Chair)
- John Orange
- Vacant Director Role (proposed not to be appointed)
- Tom Fenwich (State Government nominee)
- John Mulheron (Other Local Government's nominee)
- Noel Faulkner (Brisbane City Council nominee)

The current vacant position on the Board resulted from the resignation of John Massey. It is the Board's recommendation to shareholders that an appointment of a new Director not be made given that the State has indicated that it will acquire the company's assets and undertakings, with effect from 1 January 2008.

It is proposed that Noel Faulkner, Divisional Manager City Business, be reappointed as Council's nominated Board member. It is also recommended that Barry Ball, Manager Water Resources, continue as Noel Faulkner's alternate.

12.0 Consultation

- Beverley Homel - Solicitor, Brisbane City Legal Practice (20/09/07)
Are in agreement with the recommendation.
 - Cr John Campbell - Chairperson, Water and City Businesses Committee (18/9/07)
 - Cr Jane Prentice - Shadow Chairperson, Water and City Businesses Committee (20/9/07)
 - Cathy Uechtritz - Lord Mayor's Policy Adviser (20/9/07)
- Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

Ensure continuity of Brisbane City Council's representation on the SEQWater Board and to maintain a quorum of the Board.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

To ensure nomination available for 19 October Annual General Meeting

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve recommended nominee

Option 2: Approve an alternative nominee

Option 1 is the preferred option.

1.0 File number
122/121/8272(4)

E&C 01/10-05

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Establishing a Taskforce to resolve International Student issues in Brisbane

3.0 Issue/purpose
That E&C approve an approach to the State for the establishment of a task force involving State government, public and private sector education providers and other stakeholders to review issues affecting the international student market in Brisbane, including student accommodation and the attractiveness of Brisbane as a destination for international students.

4.0 Proponent
Terry Hogan, Divisional Manager, City Policy and Strategy

RECEIVED ACTION TAKEN
01 OCT 2007 01 OCT 2007

5.0 Submission prepared by
Mishka Foster, Principal Analyst, PAED, x39665

COMMITTEE SECTION TOWN CLERK
PAED.

6.0 Date
14 September 2007

APPROVED
1 OCT 2007

7.0 For E&C approval or recommendation to Council
For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation

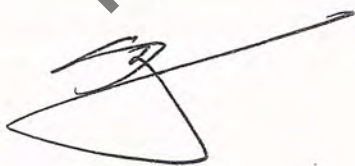
- That E&C approve an approach to the State for the establishment of a task force involving State government, public and private sector education providers and other stakeholders to review issues affecting the international student market in Brisbane, including student accommodation and the attractiveness of Brisbane as a destination for international students.
- That E&C consider the most appropriate form of approach, eg. letter from the Lord Mayor to the Premier.
- That the taskforce provides a draft report to both the State and Council within three months of its establishment.

10.0 Divisional Manager & Chairperson

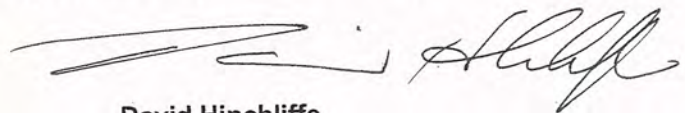
I Support / Reject the Recommendation/s.

If Reject – please state reasons:

If the Lord Mayor and Shadow Spokesperson are in agreement this submission should go to E&C.



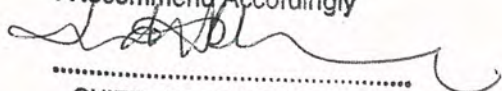
Terry Hogan
DIVISIONAL MANAGER



David Hinchliffe
CHAIRPERSON

19.9.07

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

11.0 Background

Key Challenges Affecting the International Student Market in Brisbane

A recent study commissioned by Brisbane City Council estimated that in 2006 international students contributed \$1.28 billion to the Brisbane economy, accounting for almost 75% of the international education market for Queensland (see Attachment 1).

Between 2005 and 2006, the number of international student enrolments in the Brisbane Statistical Division increased from 42,873 to 45,620, a 6.4% increase. Although the number of international students coming to Brisbane continues to increase each year, a comparison with Queensland and the rest of Australia indicates that the growth of international students coming to Brisbane is slowing in comparison with other destinations. In particular, the data reveal that higher education, which accounts for more than half of the value of the sector and generates the greatest long-term benefit for Brisbane, experienced a one per cent decline in student numbers between 2005 and 2006.

In commenting on the slowing of the international education sector in Brisbane, the consultants pointed out the following potential reasons:

- increasing competition from other cities initiating strong city-based (in addition to institution-based) marketing and information campaigns targeted at international students;
- concerns raised by students of the availability of cheap specialised housing with good transport access to education institutions.

Unsatisfactory regulatory framework and community concerns

Related to the issue of providing appropriate accommodation options for international students, rapidly increasing house prices in Brisbane have resulted in a number of market-based responses to the demand for student housing, which are able to exploit the present regulatory framework, with student accommodation being exempt from some provisions applying to budget accommodation. Community concerns have been expressed in relation to the overcrowding of residential dwellings by students and associated impacts such as noise levels and car parking. There is also a concern that student welfare is being jeopardised, as it is exempt from licensing requirements for health and amenity.

The current legislative framework was developed on an ad hoc basis to address specific and often disparate objectives. The legislation is fragmented and confusing and requires significant reform to ensure consistent regulation and safety in this type of accommodation.

The current framework makes student accommodation difficult to regulate and needs significant reform to establish a new framework which is clear, consistent, meets the needs of both students and the community and can be effectively administered.

Key Stakeholders

The international student market is of interest to a wide range of service providers including education providers, accommodation providers and other services. In relation to city-based marketing of Brisbane to international students, stakeholders include State Government Departments (Department of Premier and Cabinet (Queensland Education Training International), Department of Education, Training and the Arts), BCC, Brisbane Marketing, and public and private education providers. Responsibility for establishing regulations relating to accommodation resides with State Government while Council holds responsibility for implementing and administering these. It is therefore critical that any changes to the regulatory framework include consideration of how these can be implemented (eg. establishing actual numbers of residents in a building at a point in time, right of entry to inspect and monitor).

It is important that all stakeholders are able to contribute to the implementation of effective solutions that balance the needs of industry and the community with those of the international students, to ensure that the growth of this important market is adequately supported.

At a meeting held with Professor Michael Keniger, Chair of Urban Futures Brisbane, on 12 September 2007, Professor Keniger supported the establishment of a taskforce to examine the issues relating to international students.

Expected outcomes

Improving Brisbane's image as a destination for international students and addressing accommodation and other issues affecting this market should reverse the recent slowing of growth in this sector and secure long term benefits for Brisbane's objectives to be a smart, prosperous, world city while ensuring that students have a safe and happy experience when studying in Brisbane.

The evidence suggests that a number of issues affecting the international student market in Brisbane need to be addressed. It is therefore recommended that Council invite all relevant stakeholders to join a task force and to form appropriate sub-working groups, if necessary, to consider issues that are potentially impacting on the international student market in Brisbane. The task force should report to both the State and Council sponsoring bodies within three months of its establishment.

List of attachments –

- A. *International Education Impact Study for Brisbane City Council* (July 2007) – report prepared by Business Decisions and Giles Consulting International.
- B. *Findings and Recommendations for International Education: Brisbane City Council* (July 2007) – supplementary report prepared by Business Decisions and Giles Consulting International.

12.0 Consultation

- Michael Papageorgiou, Manager, City Planning
 - Michael Lockwood, Manager, City Life
 - Nick Clarke, Manager, Natural Environment and Sustainability
 - Mark Pattermore, Executive Officer to Divisional Manager
 - David Jackson, Manager, Economic Development
 - Greg Sullivan, Manager, Compliance and Regulatory Services
 - Chris Morrison, Team Leader Licensing and Compliance East
- Are in agreement with the recommendation.

- Councillor Graham Quirk
 - Councillor David Hinchliffe
 - Councillor Amanda Cooper
 - Ben Myers Director of Strategy, Communications & Business, Lord Mayor's Office
- Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

The establishment of a taskforce of stakeholders, that brings together all of the organisations which have the capacity to improve the attractiveness of Brisbane to international students, will ensure that issues of concern will be resolved by the appropriate decision-making body with the full cooperation and support of all other stakeholders.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Enhancing Brisbane's attractiveness to international students will assist Council in achieving its corporate objectives and City-wide 2026 outcomes of achieving a smart, prosperous city and a regional, world city through increased global connections and knowledge-based exports in international education.

16.0 Customer impact

Industry and residents will benefit from a growing international student market that brings skills, multicultural diversity and economic benefit to the community with a supporting regulatory framework and services to ensure that international students are safe and happy with their experience of living in Brisbane. It will also facilitate the effective resolution of potential negative impacts on the community.

17.0 Environmental impact

nil

18.0 Policy impact

Any change to State Government regulations on student accommodation would have to be implemented by Council through appropriate actions.

19.0 Financial impact

nil

20.0 Human resource impact

It would be necessary for Council to provide one or two officers to be part of a taskforce.

21.0 Urgency

In the normal course of business. Note suggestion for task force to report by the end of 2007.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: approve the recommendation*
- Option 2: not approve the recommendation*
- Option 3: amend the recommendation*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 8 OCTOBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
08/10-01 M	204/6(16/P9)	Corporate Services	Monthly Project Report – August 2007	YES
08/10-02 M	1/139(A2)	OLMCEO	Appointment of Andrew MacLeod, Chief Internal Auditor, to the Standards Board of the Information Systems Audit and Control Association (ISACA)	YES
08/10-03 M		OLMCEO	Financial Impact of Water Institutional Reforms on Council	YES
08/10-04 M	460/140/8	City Policy & Strategy	Newstead Riverpark Infrastructure Contribution Offset	YES
08/10-05 M	14/3(P1)	Corporate Services	Concessional Leave Arrangements – Christmas / New Year Period 2007/2008	YES
08/10-06 R	243/7-L(37)	Corporate Services	Drought Mitigation Initiatives. Contracts and Tendering – Public Interest Resolution by Council under Part 2 Division 12 Contracts and related activities of the City of Brisbane Act, 1924.	YES
08/10-07 R	376/6/40(P4)	Corporate Services	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (September 2007)	YES
08/10-08 R	243/105-80036/2007/2008	Corporate Services	Stores Board Submission for Significant Procurement Activity Plan for the Supply and Delivery of Pre-Mixed Concrete (Pre-Mixed Concrete)	YES
08/10-09	204/130(8)	City Works	Annual Performance Plan 2007-08 Brisbane City Works (Commercial in Confidence)	Withdrawn
08/10-10 M		Customer & Community Services	Travel proposal for Manager Library Services to attend Canadian Urban Libraries Council conference and undertake library visits and presentations in Toronto, Canada.	YES
08/10-11	12/51-L/2007(1)	OLMCEO	Overseas Travel: People's Republic of China – November 2007	YES - Amended
08/10-12 Walk-In	BT 812/15/101	Corporate Services	Bus Build Project Expression of Interest	YES

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flesser, C Bermingham and G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

E&C08/10-01

1.0 FILE NUMBER: 204/6(16/P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0	<u>TITLE</u>	RECEIVED	ACTION TAKEN
	Monthly Project Report – August 2007	08 OCT 2007	08 OCT 2007

	COMMITTEE SECTION	TOWN CLERK
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3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 PROPONENT

Scott Stewart, Executive Manager - Major Projects, 3403 7652.

5.0 SUBMISSION PREPARED BY

Ian Niven, A/Divisional Manager, Corporate Services, 3403 4577.

6.0 DATE

25th September 2007

APPROVED

8 OCT 2007

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER

CHAIRPERSON _____

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

Recommend Accordingly

.....21
ACTING CHIEF EXECUTIVE OFFICER

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C for decision

24-9-07

11.0 BACKGROUND

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******AUGUST 2007 UPDATE******* heading.

12.0 CONSULTATION

Individual project reports are compiled by Project Reporters, in consultation with the relevant Project Managers, Program Managers/Business Unit Financial Controllers, Divisional/Executive Managers and Branch Managers.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for August 2007.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C08/10-02

1.0 **FILE NUMBER:** 1/139(A2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Appointment of Andrew MacLeod, Chief Internal Auditor, to the Standards Board of the Information Systems Audit and Control Association (ISACA).

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek E&C approval for:

1. The continued appointment of Andrew MacLeod, Chief Internal Auditor, to the Standards Board of the Information Systems Audit and Control Association; and
2. The Chief Internal Auditor, to attend up to two meetings of the Information Systems Audit and Control Association Standards Board in the next year **at no cost to Council.**

4.0 **PROPONENT**

Hayden Wright
Executive Manager, Chief Executive's Office

RECEIVED
08 OCT 2007

ACTION TAKEN

08 OCT 2007

5.0 **SUBMISSION PREPARED BY**

Andrew MacLeod
Chief Internal Auditor
Office of the Lord Mayor and Chief Executive Officer
Tel: 3403 6897

COMMITTEE SECTION

TOWN CLERK

mma

6.0 **DATE**

17 September 2007

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not applicable

BCCPUBLIC INFORMATION SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

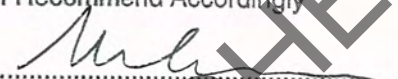
That E&C grant approval for:

1. The appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Standards Board of the Information Systems Audit and Control Association; and
2. The Manager, Assurance and Audit Services, to attend two meetings of the Information Systems Audit and Control Association Standards Board, usually held in Chicago, USA, **at no cost to Council.**

10.0 DIVISIONAL MANAGER


 Hayden Wright,
 EXECUTIVE MANAGER
 CHIEF EXECUTIVE'S OFFICE

I Recommend Accordingly

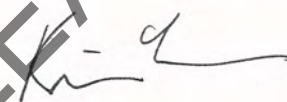

 ACTING CHIEF EXECUTIVE OFFICER

CHAIRPERSON

I Support / Reject the Recommendation/s.
If Reject – please state reasons:

*If the Lord Mayor and Shadow
 Chairperson are supportive,
 this submission may proceed
 to E&C Committee for decision*

 Cr Kim Flesser
 CHAIRPERSON
 FINANCE COMMITTEE



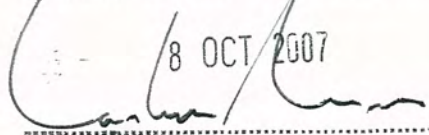
13-9-07
 CERB

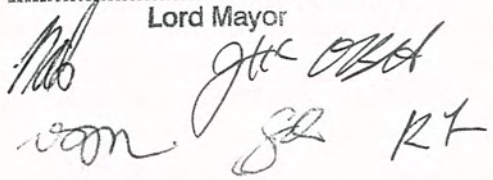
I Recommend Accordingly

 ACTING CHIEF EXECUTIVE OFFICER

APPROVED

8 OCT 2007


 Lord Mayor



BCC PUBLICATIONS SCHEME
 10 YEAR RELEASE

11.0 Background

With more than 65,000 members in more than 140 countries, the Information Systems Audit and Control Association (ISACA) is recognised as the global leader in IT governance, control and assurance. Founded in 1969, ISACA sponsors international conferences, administers the globally respected CISA (Certified Information Systems Auditor) designation held by more than 50,000 professionals worldwide, and develops globally-applicable Information Systems (IS) Auditing and Control Standards. An affiliated Foundation undertakes leading-edge research in support of the profession.

The ISACA Standards Board defines, develops and promulgates IS auditing standards and their associated interpretations and guidelines. Also, the Standards Board maintains a liaison with the certification program (CISA exam) to assure that it continues to incorporate and reflect the most current standards and guidance officially published, and maintains a dialogue with other standards bodies.

Andrew MacLeod, the Chief Internal Auditor, has been appointed to the 2007 -2008 ISACA Standards Board. The eight member board meets twice a year usually in Chicago and via conference calls as needed. Chicago meetings are always scheduled on a Saturday and Sunday and **ISACA fully funds these meetings**. Andrew has been a member of this board since 1995.

The Council will benefit from the contacts Andrew will make/maintain and by access to leading edge IS audit research and developments. With Council implementing many computer systems, it is important that the appropriate controls are in place. Assurance Services now has an IS Assurance team who review new computer systems before implementation, data conversions and hardware controls. Membership of the Standards Board will allow Andrew to keep up to date with what is happening worldwide in relation to IS Audit and benefit Council's IS Assurance team.

There will be no cost to Council for this attendance but travelling time on a Thursday, Friday and Monday will be required as these meetings are held on Saturday and Sunday. E & C agreed for Andrew to take up to ten days off from work to attend meetings of the Institute of Internal Auditors and the Information Systems Audit and Control Association in each financial year. Any extra time would be taken as either leave without pay or recreation leave.

It is considered that Andrew MacLeod's membership of the ISACA Standards Board is worthwhile and is supported by Council.

12.0 Consultation

- Hayden Wright, Executive Manager, Chief Executive's Office
 - Len Scanlan, Chair of the Brisbane City Council Audit Committee
- Are in agreement with the recommendation.

- Cr. Kim Flesser, Chairperson of the Finance Committee
 - Cr. Margaret de Wit, Lord Mayor's Spokesman on Finance
 - Cris Anstey, Chief of Staff, Lord Mayor's Office
- Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

Membership of the ISACA Standards Board will allow Andrew access to leading edge IS Audit research and developments.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Membership of this Standards will contribute to the following aspects of Council's Vision 2026 and Corporate Plan 2006-2010:

- Developing Brisbane as a Regional and World City through improving Cooperative City Governance by sharing skills and knowledge with other SEQ councils through the SEQ Local Government Internal Auditors Discussion Group.
- Helping Brisbane to achieve Outcome 1.6 Risk Management (Service 10.6.1.1 in 2007/2008 Council Budget) by assuring service delivery through the effective management of risks.

16.0 Customer impact

Andrew's membership of the ISACA Standards Board should lead to a higher quality of IS Audit coverage in Council.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

No cost to council.

20.0 Human resource impact

Nil.

21.0 Urgency

in the normal course of business..

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Financial Impact of Water Institutional Reforms on Council

3.0 ISSUE/PURPOSE

To provide Civic Cabinet with information relating to the potential financial impact on Council flowing from the proposed changes to urban water supply arrangements in South East Queensland. To seek approval to initiate a project to address the reduction in cash flows to Council resulting from these institutional changes.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Noel K Faulkner, Executive Director Water Transition Program. Ext 37338

6.0 DATE

27 September 2007

RECEIVED

08 OCT 2007

ACTION TAKEN

08 OCT 2007

COMMITTEE SECTION

TOWN CLERK

DMERM.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For approval by E & C.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

BCCP PUBLICATION SCHEME
70 YEAR RELEASE

9.0 RECOMMENDATION

That approval be given to initiate a project "Securing 2026" to target adequate increased cash flows per annum to compensate for the loss of the revenue stream from Council's water assets.

10.0 DIVISIONAL MANAGER

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C Committee for decision.

~~I support / Reject the recommendations.~~

~~If Reject - please state reasons.~~

JDM
Jude Munro
CHIEF EXECUTIVE OFFICER

John Campbell
Councillor John Campbell
Chairperson
WATER & CITY BUSINESSES
COMMITTEE

Recommended
John Campbell
A/CED

APPROVED

8 OCT 2007

[Signature]
Lord Mayor

[Signatures]
CRB

BCC PUBLICATIONS
10 YEAR RELEASE
SCHEME

11.0 BACKGROUND

The Reform

The State Government has instigated a substantial reform of the institutional arrangements governing the provision of water to the community of South East Queensland.

The proposed reforms announced by the State Government involve the creation of:

- Two new bulk water supply and treatment authorities, to be owned by the State Government.
- A State owned bulk water transmission company, to own the major 'water grid' assets in South East Queensland;
- A Water Grid Manager to operate the water grid;
- A company jointly owned by local government to own and operate the region's water and waste water reticulation networks as well as waste water treatment plants; and
- Up to ten "retail" companies owned by local government.

The final arrangements with respect to waste water treatment plants are pending a decision by the State Government.

Brisbane Water, City Policy and Strategy's Water Resources Branch as well as most other areas within Brisbane City Council (Council) will be significantly impacted by the reform. The extent of the impact is still being quantified and will to a degree depend on the final model adopted. It is apparent that substantial reform within Council itself will be necessary to address the financial impacts as well as the policy implications flowing from the revised institutional arrangements for water.

The Financial Impact

The current revenue stream from Council's water assets will be impacted in two ways as a result of the implementation of the institutional reforms.

Firstly, the State of Queensland in return for "appropriate" compensation will secure Council's bulk water assets. Compensation is anticipated to be in the form of debt reduction in the first instance. Future borrowings enabled by that debt reduction to provide capital for revenue generating or other investments will of course be subject to control by the State through the Queensland Treasury Corporation.

Secondly, Council's distribution assets will be amalgamated with those of other Local Government Authorities in South-East Queensland to form a company jointly owned by Local Government. Dividend streams to Council from this entity will be governed by the Company's dividend policy, which in turn will be linked to the Governance arrangements and the entity's requirement for increased operating capability. Given the unprecedented level of development in South-East Queensland there may be a requirement for a significant level of retained earnings.

The current annual net cash flow from Council's water assets is in the order of \$150m plus a contribution of \$50m to internal provider costs.

There will be a significant shortfall between this current revenue stream and that available under the new institutional arrangements even after the potential reduction in debt servicing requirements. This shortfall needs to be provided for via initiatives to reduce costs and increase revenue throughout the balance of Council's operations.

The Project "Securing 2026"

Since the announcement of proposed changes to institutional arrangements for water supply in South-East Queensland there has been discussion at Executive Management Team meetings in addition to a Senior Leadership Group workshop focused on generating awareness and understanding of the impact of the water reforms on the rest of Council.

It is apparent that a structured project approach will be necessary to identify and capture adequate initiatives to fully address the financial impact of the water reform process. The need to source external resources to guide this project has also been recognised.

To meet the challenges this project would face, cost reduction and revenue generation must fit within a strategic framework and be able to be implemented in the 2008/09 budget period.

There are six key objectives proposed for the project viz:

1. Ongoing cost reduction must not jeopardise Council's ability to achieve its "Living in Brisbane 2026" Vision.
2. Essential service standards, environmental health and safety standards, and legal compliance must be maintained.
3. Challenge the need to continue to provide services which may no longer be appropriate and/or linked to Living in Brisbane 2026.
4. Identify ongoing savings/cost reductions for the 2008/09 budget year. Recognition of policy as the primary driver of cost is essential and reductions are not to be solely focused on efficiency of service delivery.
5. Identify ongoing new revenue generation opportunities for the 2008/09 budget year.
6. Cost reduction and new revenue opportunities are to be identified by Divisional Managers and Program Managers in a co-operative and collaborative manner across Programs and Council.

Priority areas for cost reductions would include but are not be limited to:

- Revision of policies to enable efficiencies
- Review of services
- Elimination of low value activities
- Rationalisation of processes that do not impact customers
- Reduction in fixed costs (IT, accommodation, staffing)
- Purchasing and contracted activities
- Consumables
- Power/energy

The project would be managed by the Manager Corporate Improvement and Strategic Planning.

12.0 CONSULTATION

- Executive Management Team
- Water Transition Project Control group
 - Cr Campbell
 - Cr Prentice
 - CEO
 - Executive Director Water Transition
 - Divisional Manager Brisbane Water
 - Manager Water Reform
 - Cathy Uechtritz
- Manager Corporate Improvement and Strategic Planning

All agree that this submission can go forward for consideration by E&C.

13.0 IMPLICATIONS OF PROJECT

There is potential for some impact on staffing levels within the organisation. Communication and change management strategies will be included in the project scope and close liaison and involvement of Unions will be maintained during the process.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

The proposal will enhance the Corporate Plan outcomes by re-focusing the organisation on activities linked to those outcomes.

16.0 CUSTOMER IMPACT

An over riding objective of the project will be to ensure no community services consistent with Vision 2026 are impacted by the proposal.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Complies with Council policy.

19.0 FINANCIAL IMPACT

The project will recover financial capability lost as a result of the Queensland State Governments institutional reforms for urban water supply.

The estimate cost of the external resources to assist in delivery of this project is \$600,000.

There will be additional costs associated with the deployment of Council resources to this project which will be funded from existing budget allocations.

20.0 HUMAN RESOURCE IMPACT

There will be a reduction in staffing levels in Council flowing from this proposal. It is anticipated that fewer positions, in addition to Brisbane Water impact, will be required as a result of any expense reductions achieved.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

A comprehensive internal communications and change management strategy will be an essential component of the project.

23.0 OPTIONS

1. Do nothing
2. Proceed as recommended
3. Modify the recommendation

Option 2 is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

460/140/8

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

RECEIVED

ACTION TAKEN

Newstead Riverpark Infrastructure Contribution Offset

08 OCT 2007

08 OCT 2007

3.0 Issue/purpose

COMMITTEE SECTION

TOWN CLERK

To approve the granting to Mirvac of a transport infrastructure contribution offset in respect of the Newstead Riverpark Development

4.0 Proponent

Terry Hogan, Divisional Manager City Policy & Strategy Division

5.0 Submission prepared by

Kerry Doss, Principal Program officer Infrastructure Coordination unit (RPOCP4) extension 39764

6.0 Date

5 September 2007

APPROVED

8 OCT 2007

7.0 For E&C approval or recommendation to Council

For E&C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C approve the entry by Council into a Deed with Mirvac Limited providing for:-

(a) the granting of an offset against transport infrastructure contributions in the maximum sum of the value of 1,011,719 Infrastructure Charges Units against half the cost of the construction of Skyring Terrace undertaken by Mirvac Limited;

(b) generally in accordance with the draft Deed set out in Attachment "A" and otherwise on terms and conditions acceptable to the Divisional Manager City Policy and Strategy Division and the Manager Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY DIVISION

CHAIRPERSON

I Support/Reject the Recommendation/s

If Reject - Please state reasons:

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

Cr. Flessor. Left the room for consideration of this item.

If the Lord Mayor and the Shadow Chairperson are supportive, this submission may proceed to E&C for decision.

6.9.7

11.0 Background

Under the terms of the Development Agreement for the Newstead Riverpark, Mirvac limited as developer has agreed with the Council and Origin Energy (as the owners of the site) that they will construct and dedicate as road, an extension of Skyring Terrace through the site connecting to the intersection of Breakfast Creek Road and Montpelier Road at Newstead.

The extension when completed will serve the wider community by improving access between Breakfast Creek Road and New Farm/Teneriffe.

The cost of those works is currently valued at \$2,873,282.

Under the terms of the Development Agreement, Council and Origin have agreed to contribute half of the costs of various works undertaken by Mirvac in respect of the site up to a maximum contribution of \$3,500,000.00. Those works include the Skyring Terrace Works. The total costs to Mirvac of those works will significantly exceed \$7,000,000.00.

Under the conditions of the development approvals for that site, Mirvac is obliged to pay a monetary contribution towards the cost of transport infrastructure elsewhere in New Farm and Teneriffe as specified in the Inner North Eastern Suburbs Infrastructure Charges Plan.

That monetary contribution (after allowing for normal offsets) is \$1,048,497.00.

The Extension of Skyring Terrace was not included as transport infrastructure works under that ICP as its design and location were not known at the time that ICP came effect.

Mirvac have approached Council to advise that they will be increasing the development yield of the site with the result that there will be higher infrastructure charges payable to Council.

As a result Mirvac has requested that Council allow a set off of half of the cost of the construction of Skyring Terrace against transport infrastructure charges otherwise payable.

As Council is obtaining the benefit of construction of Skyring Terrace outside the formal ICP Process, it is considered appropriate that some form of offset of those constructions costs against infrastructure charges for the site be agreed to.

The maximum offset to be allowed to Mirvac against transport infrastructure charges payable in respect of the site will be the sum equivalent to 1,011,719 Infrastructure Charge Units (currently equivalent to \$1,436,641).

If the value of the transport infrastructure charges exceeds the maximum allowable offset, then Mirvac must pay the amount of the excess transport infrastructure charges.

If the value of the transport infrastructure charges is equal to or less than the amount of the offset than the transport infrastructure charges will be zero. There will be no refund to Mirvac where the transport infrastructure charges are less than the amount of the offset.

This offset will only be applicable where the extension to Skyring Terrace has been completed in accordance with the plan approved 30 May 2006, and titled "Key Planning Principle 3 – Vehicular Movement in Newstead River Park Urban Design Report Volume 2 dated 19 April 2006 (Council Reference H05-932381).

Approval of this submission will authorise the entry into an Infrastructure Agreement (Transport Infrastructure Charges) Newstead River Park.

12.0 Consultation

- Cr David Hinchliffe Chair of Urban Planning & Economic Development Committee
 - Cr Amanda Cooper Member of Urban Planning & Economic Development Committee
 - David Askern Chief Legal Counsel
 - Rachel Stewart-Koster Solicitor property team Brisbane City Legal practice.
 - George Pund, Manager Transport and Traffic Branch;
 - John Campbell, Senior Transport Planner Transport and Traffic
- Are in agreement with the recommendation.

13.0 Implications of proposal

Approval of this submission will reduce infrastructure charges contributions otherwise payable by Mirvac up to a maximum of \$1,436,641 in 2007 dollars. In exchange Council is getting the benefit of the construction of Skyring Terrace outside the terms of the relevant ICP.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

The extension of Skyring Terrace will improve access to New Farm and Teneriffe.

17.0 Environmental impact

Nil

18.0 Policy impact

The proposal is consistent with infrastructure charging principles under the Integrated Planning Act 1997.

19.0 Financial impact

The proposal will reduce infrastructure charges revenue by \$1,436,641.00. This revenue was not included in any revenue forecasts for the current Council Budget or in the formulation of Inner North Eastern Suburbs Infrastructure Charges Plan.

20.0 Human Resource impact

Nil

21.0 Urgency

As soon as possible

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the Recommendation*
- Option 2: Not Approve the Recommendation*
- Option 3: Vary the Recommendation*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

14/3(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Concessional Leave Arrangements – Christmas/New Year Period 2007/08

3.0 Issue/purpose

The purpose of this submission is to continue the practice of providing Concessional Leave over the Christmas/New Year period.

4.0 Proponent

Chris Mead, A/Divisional Manager – Corporate Services

5.0 Submission prepared by

Robyn Elleray, Project Support Officer (Employment Arrangements)

6.0 Date

14 September 2007

APPROVED

08 OCT 2007

7.0 For E&C approval or recommendation to Council

For E & C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

RECEIVED

ACTION TAKEN

08 OCT 2007

08 OCT 2007

9.0 Recommendation

It is recommended that the Establishment and Coordination Committee approve the implementation arrangement set out in Attachment 1.

COMMITTEE SECTION

TOWN CLERK

PSOWR

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

Provided the Lord Mayor and shadow chairperson are supportive, this submission may proceed to E&C for decision

Kim Flesser
CHAIRPERSON

Kim Flesser 1-10-07

Chris Mead
A/DIVISIONAL MANAGER

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

11.0 Background

For many years Council has adopted arrangements to maintain customer service coverage of its operations during the Christmas/New Year Holiday period.

12.0 Consultation

- Executive Management Team - Agreement
- Councillor Flesser, Councillor de Wit and Steve Whitehouse, Office Manager, Lord Mayor's Office, have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 Implications of proposal

A consistent approach to the management of this Christmas/New Year period would benefit both Council and employees. Council is able to maintain its operations by planning ahead and ensuring staff coverage and service to its customers. Employees are able to plan for the festive season.

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

The Brisbane City Council has managed the Christmas/New Year period in the same way since 1987, whereby an E & C decision to grant one day's Concessional Leave was approved. Council, by approving this Concessional Leave, will be consistent with previously approved practices and procedures designed to manage customer service levels over this period.

19.0 Financial impact

No additional funding will be required.

20.0 Human resource impact

Nil

21.0 Urgency

Nil

22.0 Publicity/marketing strategy

All staff to be notified by Council wide group wise or via supervisors/line management. Public notified where necessary.

23.0 Options

Option 1: Approve that one (1) Concessional Leave day be split over (2) days in accordance with previous practice, viz., 27th or 28th December 2007.

Option 2: Not approve a Concessional Leave day over the 2007/08 Christmas/New Year period.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Travel proposal for Manager Library Services to attend Canadian Urban Libraries Council conference.

3.0 Issue/purpose

To seek approval from E&C for Sharan Harvey to travel to Toronto Canada in work time from 10-18 October 2007, to attend the Canadian Urban Libraries Council conference and undertake subsequent library visits and presentations at Toronto Public Library Service.

4.0 Proponent

Margaret Allison, Divisional Manager, Customer & Community Services

5.0 Submission prepared by

Margaret Allison
Divisional Manager
Customer and Community Services
X34110

RECEIVED

08 OCT 2007

ACTION TAKEN

08 OCT 2007

6.0 Date

28 September 2007

COMMITTEE SECTION

TOWN CLERK

7.0 For E&C approval or recommendation to Council

For E&C Approval

DMGRJ

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

It is recommended that E&C grant approval for Sharan Harvey to travel to Toronto Canada in work time from 10-18 October 2007, to attend the Canadian Urban Libraries Council conference and undertake subsequent library visits and presentations at Toronto Public Library Service at no cost to Council.

I Recommend Accordingly

10.0 Divisional Manager

Margaret Allison
Margaret Allison
Divisional Manager
CUSTOMER & COMMUNITY SERVICES

ACTING CHIEF EXECUTIVE OFFICER

Chairperson

I Support the recommendation.

Catherine Bermingham
Councillor Catherine Bermingham
Chairperson
COMMUNITY SERVICES COMMITTEE

APPROVED

8 OCT 2007

Lord Mayor

[Signatures]
CAB

10 YEAR RELEASE SCHEME

11.0 Background

Sharan Harvey, Manager Library Services, has been invited by the Canadian Urban Libraries Council (CULC) in partnership with the Toronto Public Library to present at their inaugural conference and undertake visits and presentations with the staff of the Toronto Public Library.

All costs for travel and accommodation throughout the period 10-18 October 2007 will be covered by the CULC Conference and Toronto Public Library.

The CULC Conference theme is *Increasing Diversity in Canadian Cities: the public library response*. Sharan has been asked to present on the Australian experience of Library Services to Aboriginal and First Nations Communities – drawing on the services provided by Brisbane City Council Libraries particularly, through the Zillmere and Inala Libraries and also city-wide through the Cultural Connections in Libraries program. In addition, she will also refer to the *National Policy Framework for Aboriginal and Torres Strait Islander Library Services and Collections* and has been asked to profile other best practice examples from Australian public libraries.

Sharan will be able to participate in the full conference program which focuses on library services for Multicultural communities, particularly new immigrants and Aboriginal and First Nations communities.

The Toronto Public Library Service is the busiest library network in North America and one of the largest library systems in the world. Toronto staff are currently preparing an itinerary for library visits highlighting a relevant selection from across their 99 branch libraries. As part of the arrangements, Sharan will repeat her CULC presentation for Toronto Public Library's senior staff and also discuss the Brisbane Square Library & Customer Centre.

This travel is for business purposes only and is not related to any personal leave.

12.0 Consultation

- Cr Catherine Bermingham, Chair Community Services Committee
- Fiona Proctor, Lord Mayor's Office
- Cr Norm Wyndham, Shadow Chair Community Service Committee
- Michael Lockwood, Manager, City Life

Are in agreement with the recommendation.

13.0 Implications of proposal

Positive:

- Highlights Brisbane City Council's library services to Indigenous people at an international forum and demonstrates BCC practices as a positive example of delivery against the national policy framework.
- Opportunity for the Manager Library Services to participate as a full delegate at an international conference where the focus is on issues of social inclusion, equity and justice - which are important to all public libraries and the communities they serve.
- Identify best practices in Toronto Public Libraries which are relevant to Brisbane City Council Libraries – particularly the following areas: operational systems, WH&S response to management of high volume lending, staff development and outstanding examples of library programs and library design.
- No additional costs to Brisbane City Council beyond already budgeted salary for Manager Library Services.

NIL negative implications.

14.0 Commercial in confidence

NIL

15.0 Vision/Corporate Plan impact

NIL

16.0 Customer impact

NIL

17.0 Environmental impact

NIL

18.0 Policy impact

NIL

19.0 Financial impact

NIL beyond already budgeted salary for Manager Library Services – no cost to Council as all expenses are paid for by CULC.

20.0 Human resource impact

NIL

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

NIL

23.0 Options

Option 1: That E&C approve the recommendation.
Option 2: That E&C does not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51-L/2007(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel: People's Republic of China – November 2007.

RECEIVED

08 OCT 2007

3.0 ISSUE/PURPOSE

Purpose of this brief is to secure approval for:

A. A Brisbane Delegation as listed in Attachment A (including an indigenous performance troupe) to participate in *The 1st Shenzhen International Sister Cities Culture and Art Week* to be held in Shenzhen, China.

B. Gordon Scott to travel to China to pursue Sister City related business opportunities.

COMMITTEE SECTION

The list of participants and estimated costs of participation are outlined in Attachment A.

4.0 PROPONENT

Peter Rule, Manager, Lord Mayor's Administration Office

ACTION TAKEN

08 OCT 2007

5.0 SUBMISSION PREPARED BY

Ms Patty Hsiao, Senior International Collaborations Officer, Lord Mayor's Administration Office, ext 34531

TOWN CLERK *UNIRI*

6.0 DATE

21 September 2007

APPROVED

8 OCT 2007 *RR*

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

[Signature]
Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

This submission should only go to the council if it has the Lord Mayor's support. [Signature]

9.0 RECOMMENDATION

That E&C grant approval for:

- A Brisbane Delegation (as listed in Attachment A) to travel to Shenzhen, China from 1 – 4 November 2007, to participate in *The 1st Shenzhen International Sister Cities Culture and Art Week*.
- Gordon Scott to travel to China to support the development of identified business opportunities.

Total estimated cost for travel is \$45,100.

10.0 DIVISIONAL MANAGER

[Signature]
Hayden Wright
Executive Manager,

CHAIRPERSON

I Support / Reject the recommendation.

If reject, please state reasons.

I Recommend Accordingly

[Signature]
.....44.....
ACTING CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

Office of the Chief Executive
11.0 BACKGROUND

Brisbane City Council has been invited to send a performance group to Shenzhen for *The 1st Shenzhen International Sister Cities Culture and Art Week* from 1 – 8 November 2007. The festival is organised and sponsored by the Shenzhen Municipal Government.

Following discussions with the Brisbane-Shenzhen Sister City Committee and Brisbane City Council City Events Unit, it is proposed to send seven members of the Nunukul Yuggera Aboriginal Dance Troupe plus a Council delegation.

The recent Asia Pacific Cities Summit (APCS) led to meetings between Brisbane companies including firms in transport infrastructure, pollution control, architecture, urban design, project management and education, with potential Chinese customers. The proposed visit will enable BCC representatives to follow up these opportunities, including tender opportunities. (refer to *Attachment B*).

Mr Gordon Scott manages the Sister Cities Development Project funded through the BCC International Relations Unit. He is strategically located in Brisbane Marketing and over the past 9 months has developed a series of business leads and opportunities in China. Following on from the APCS, this delegation is ideally timed for Gordon to travel to China in order to follow-up on current opportunities and new leads generated from the Summit.

12.0 CONSULTATION

Cris Anstey, Chief of Staff, Lord Mayor's Office
Hayden Wright, Executive Manager, Office of the Chief Executive
Peter Rule, Manager, Lord Mayor's Administration Office
Bob Hunt, International Relations Manager
Tony Wehl, Chair, Brisbane-Shenzhen Sister City Committee
Robyn Currie, City Events

All are in agreement with the recommendations.

Councillor Flesser, Councillor de Wit and Fiona Procter, Policy Adviser, Lord Mayor's Office, have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Brisbane's participation in *The 1st Shenzhen International Sister Cities Culture and Art Week* will serve to further strengthen the Sister City relationship with Shenzhen and support the growth and development of Brisbane's international profile.

This visit will reinforce the strong Sister City relationship, as well as provide a platform for future business and economic links between the two cities.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 VISION/CORPORATE PLAN IMPACT

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international cities and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Shenzhen Municipal Government will cover accommodation, meals and in-country transportation costs for the Brisbane delegation and performance troupe during their stay in Shenzhen.

It is proposed that travel costs for the Brisbane Delegation and performance troupe totalling \$34,050 be funded from the Sister Cities vote code: 1.01.1510.226.816.000.628.152.00.

It is proposed that travel costs for Gordon Scott totalling \$11,050 be funded from the Sister Cities Development project vote code: 1.01.1510.226.876.000.628.000.00.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. To allow for travel arrangements to be made.

22.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Amend the recommendation.

Option 3: Not approve the recommendation.

Option 1 is the preferred option

E & C 08 / 10 - 12

SUBMISSION NUMBER

1.0 FILE NUMBER

BT 812/15/101

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bus Build Project Expression of Interest.

3.0 ISSUE/PURPOSE

To update E&C on Phase Two of the Bus Build Expression of Interest and the proposed strategy for the next phase of the project.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Philip Nahrung, Senior Sourcing Analyst, Strategic Procurement Office, Corporate Services Division. 3403 1953.

6.0 DATE

5 October 2007.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

BCC 10 YEAR RELEASE SCHEME

RECEIVED

08 OCT 2007

COMMITTEE SECTION

ACTION TAKEN

08 OCT 2007

TOWN CLERK

SASP1

9.0 RECOMMENDATION

E&C approve the recommendation to:

- Shortlist Volgren as the only Proponent to submit a significantly improved offer from their initial response to the EOI; and
- Enter into negotiations with Volgren to agree on commercial terms and conditions for the establishment of a jointly owned bus build facility.

A negotiation strategy will be presented to E&C on 22 October.

10.0 DIVISIONAL MANAGER



Ian Maynard
DIVISIONAL MANAGER CORPORATE SERVICES

Victoria Newton
CHAIRPERSON PUBLIC TRANSPORT COMMITTEE

APPROVED

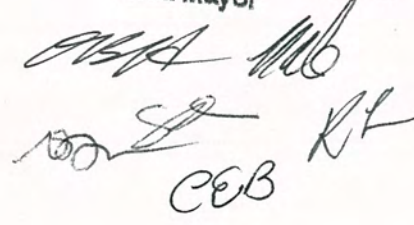
8 OCT 2007



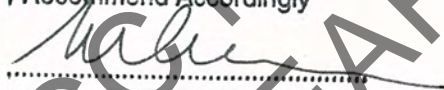
Lord Mayor

I Support / Reject the Recommendation/s.

If Reject – please state reasons:



I Recommend Accordingly



ACTING CHIEF EXECUTIVE OFFICER

BC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

A submission was presented to E&C on Monday 17 September 2007 providing an update on the status of the Bus Build Expression of Interest and to seek further direction from E&C.

E&C requested a second submission to be presented on 24 September with a procurement strategy to progress to phase two of the EOI on the basis of:

- Council committing to a volume of 60 buses per year for ten years; and
- Benefits to Council of a joint commercial arrangement.

E&C approved the recommended phase two strategy to shortlist all four Proponents and give each the opportunity to build upon their initial EOI response by close of business Wednesday 3 October.

Proponents were invited to a face to face meeting prior to the closing time with the negotiation team. The closing time was subsequently extended by the negotiation team to 10:00am Friday 5 October to allow Proponents extra time to prepare their responses.

The Council negotiation team comprised of:

- Ian Maynard, Divisional Manager Corporate Services (Lead Negotiator)
- Alan Warren, Divisional Manager Brisbane Transport
- Sherry Clarke, Transport Network Operations Manager, BT
- Philip Nahrung, Senior Sourcing Analyst, Strategic Procurement Office

The Probity Auditor observed each meeting. Minutes of each meeting have been placed on the file.

E&C requested a third submission be submitted on 8 October with an evaluation of the responses and a recommendation of the next steps.

Provisional Evaluation of Phase Two responses

All four Proponents submitted a response by the revised closing time and the EOI Evaluation Team has undertaken a provisional evaluation of each response.

Volgren is the only Proponent to submit a materially improved response in phase two of the EOI.

redacted

redacted

Whilst the other three proponents provided additional information that clarified and, for some proponents, improved some elements of their initial proposals, none would be capable of delivering a better outcome to BCC compared with a BCC 'go it alone' strategy.

It is recommended to invite Volgren to direct negotiations to reach agreement on the terms and conditions of the development of, and transition to, a new bus build facility.

12.0 CONSULTATION

The procurement strategy for phase two of the EOI was jointly developed by Brisbane Transport, Transport and Traffic and Strategic Procurement with comments from the probity auditor and BCLP.

The recommendation was agreed by the EOI Evaluation Team in consultation with the Divisional Managers of Corporate Services and Brisbane Transport.

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will provide appropriate guidance to Council Officers as to how to proceed with the Bus Build project Expressions of Interest Process.

14.0 COMMERCIAL IN CONFIDENCE

Yes. The Expression of Interest has been conducted to date under strict confidentiality arrangements with tenderers. Confidentiality agreements are in place with all Councillors and Council Officers and contractors with access to this information.

15.0 CORPORATE PLAN IMPACT

The project supports Council's Living in Brisbane 2026 Vision. It is aligned with the Corporate Plan under Program 7: "Moving Brisbane" and Program 8: "Accessible Brisbane".

In particular it specifically supports Program Outcome 8.1 - Public Transport: "The community has access to high quality public transport". Under this outcome, Council invests in essential supporting infrastructure and provides the bus fleet for the operation of high quality bus services in Brisbane.

16.0 CUSTOMER IMPACT

Approval of this submission will enable the Bus Build Process to proceed and enable the delivery of improved bus services to the citizens of Brisbane.

17.0 ENVIRONMENTAL IMPACT

One of the key objectives in the Expression of Interest for the Bus Build proposal is to ensure environmental and safety best practice. Respondents were directed that the site and facility must demonstrate environmental compliance and demonstrate measurable progress towards achieving Brisbane 2026 environmental aspirations.

18.0 POLICY IMPACT

Approval of this submission will provide appropriate policy guidance for the continuation of the Bus Build Expression of Interest Process.

19.0 FINANCIAL IMPACT

The EOI stipulated that proposals must demonstrate value for money and minimise risk exposure for BCC. Detailed financial information was sought and subsequent efforts made to clarify and confirm.

Despite these efforts, the information received is still not sufficiently detailed enough for any recommendation to be made in respect of the process without guidance from E&C as to various

E&C RESULTS – 15 OCTOBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
15/10-01 R	288/20-39B(A26)	Customer & Community Services	Delegations – Public Health Act 2005	YES
15/10-02 M	A001647014 (DRS/USE/H07-964490)	Customer & Community Services	Proposed Ex Gratia Payment – Affordable Housing 172 Jubilee Terrace, Bardon.	YES
15/10-03 M	202/11-NO555/117(P1)	MIPO	North-South Bypass Tunnel – Resumption of land at 117 Lutwyche Road, Windsor – Blackstone Pty Ltd	YES
15/10-04 R	28/2(P6)	OLMCEO	City Super Pty Ltd as Corporate Trustee for the Brisbane City Council Superannuation Plan	YES
15/10-05 M	28/2(P6)	OLMCEO	Appointment of Director to City Super Pty Ltd as Trustee for BCC Superannuation Plan	YES
15/10-06 R	12/37/6(1)	Corporate Services	City Super Superannuation Scheme Transfers from Part A Defined Benefit Fund	YES
15/10-07 HELD		Corporate Services	Stores Board Submission to amend the existing Contract with OCS Security Pty Ltd	HELD
15/10-08 R	243/98-60110/2005/2006	Corporate Services	Stores Board Submission to increase the Contract Expenditure Authority and vary the Target Cost Estimate (Lake Manchester Dam)	YES
15/10-09	204/86-R(5)	City Policy & Strategy	Memorandum of Understanding and Partnering Agreement with Eden Project Limited (EPL)	Withdrawn
15/10-10 HELD	BT 804/103/1	Corporate Services	Third generation service contract between Queensland Department of Transport and Brisbane City Council	HELD
15/10-11 Walk In M		OLMCEO	Sister Cities Business Development – Overseas Travel Approval (China)	YES
15/10-12 Walk In R	456/10/39(4)	OLMCEO	Appointment of Robert Narge Williams as Councillor for the Ward of Holland Park	YES
15/10-13 Walk In M	1/253(P4)	OLMCEO	Market movement increase for Divisional Manager, Executive Service and Senior Officers	YES

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: A001647014 (DRS/USE/H07-964490)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed Ex Gratia Payment – Affordable Housing 172 Jubilee Terrace, Bardon

3.0 ISSUE/PURPOSE

To seek approval for an ex gratia payment of ^{redacted} to offset infrastructure contributions payable to any person or entity who exercises the approval in relation to a Multi Unit Dwelling (Boarding House) at 172 Jubilee Terrace, Bardon Council Reference Number A001647014.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Customer & Community Services

5.0 SUBMISSION PREPARED BY

Gillian Soole, Regional Manager, Development Assessment West, TLAW, 3403 4967

6.0 DATE

5 October 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

RECEIVED

15 OCT 2007

COMMITTEE SECTION

ACTION TAKEN

15 OCT 2007

TOWN CLERK

TLAW

9.0 RECOMMENDATION

It is recommended that:

1. E & C approve the making of an ex gratia payment of redacted to offset infrastructure contributions otherwise payable by any person or entity exercising the approval in relation to the Multi Unit Dwelling (Boarding House) at 172 Jubilee Terrace, Bardon (A001647014).
2. The ex gratia payment be made at the time the infrastructure contributions are paid.
3. The ex gratia payment be fixed at redacted

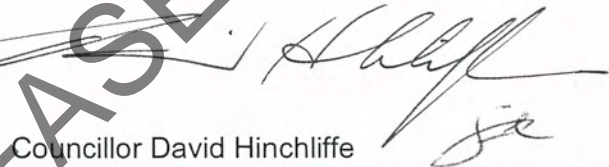
10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I support / Reject the Recommendation/s.

If Reject — please state reasons:



Margaret Allison
Divisional Manager
CUSTOMER AND COMMUNITY SERVICES



Councillor David Hinchliffe
Chairperson
URBAN PLANNING & ECONOMIC DEVELOPMENT COMMITTEE

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

15 OCT 2007


Lord Mayor


BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

On 17 August 2007 development approval was granted for a Multi Unit Dwelling (Boarding House) at 172 Jubilee Terrace, Bardon. In line with Council's policy on affordable housing, prior to the approval being granted, the applicant, the Sweet Family Trust entered into an agreement (via covenant) requiring the building to be used for affordable housing for 10 years. At the time of the approval the financial contributions were calculated at the 2007/2008 rates, which were the rates applicable at the time.

The proposal is for genuine affordable housing and comprises two buildings. The existing character house has been retained and an additional building is proposed on the rear of the site. The proposal is for 18 boarding house rooms plus one disabled unit (2 bedrooms) and a Manager's unit. The 18 rooms share 6 bathrooms, a common kitchen and common breakout area.

On 17 August 2007 ^{redacted} on behalf of the Sweet Family Trust wrote to Cr David Hinchliffe, Chair, Urban Planning and Economic Development Committee, requesting that Council consider reducing the contributions payable to allow the trust to pay those contributions at the 2006/2007 rates instead of the 2007/2008 rates. In addition, ^{redacted} asked for a further rebate on those charges.

Council currently has no formal affordable housing policy, which covers financial assistance to affordable housing proposals, and there are no mechanisms or delegations to allow for a reduction in the contributions. An ex gratia payment, approved by Council, is the appropriate means to provide an offset to the charges, if this is considered appropriate.

Difference in Rates 2006/2007 and 2007/2008

Contribution	06/07 Rate	07/08 Rate	Difference
Sewerage	redacted	redacted	redacted
Water Supply	redacted	redacted	redacted
Park Contribution	redacted	redacted	redacted
Total	redacted	redacted	redacted

The difference between the 2006/2007 and the 2007/2008 contributions is ^{redacted}

The use of the 2006/2007 rates is considered appropriate as the application was scheduled for completion before or on 10 August 2007, being the deadline for the grace period for 2006/2007 rates. All approval documentation was complete by 10 August 2007 except for the signing of the agreement (covenant). On 10 August ^{redacted} advised that an error had been discovered in the covenant and therefore, he could not sign it. The error in the covenant was subsequently corrected by Council and signed by ^{redacted} and the approval was subsequently issued on 17 August 2007 just one week outside of the grace period.

^{redacted}

^{redacted}

^{redacted} Fee rebates have been delegated to the Manager Development Assessment.

As this project at 172 Jubilee Terrace, Bardon provides genuine affordable housing, it is considered appropriate to provide an ex gratia payment on the following basis.

- | | | |
|---|----------|---|
| 1 | redacted | the difference between 2006/2007 and 2007/2008 rates; |
| 2 | redacted | being 50% rebate of the 2006/2007 financial contributions |
| | redacted | |

It is considered that this rebate should be fixed at the amount of \$100,298. The amount of the rebate should not change if the contributions are paid after the end of this financial year. The balance of any contributions payable will be calculated using the rate payable at the time of payment.

Council has recently been advised that redacted (Sweet Family Trust) has sold or is trying to sell the site with the affordable housing approval. Therefore, the rebate should be payable to any person or entity who exercises the approval but should only be made at the time the infrastructure contributions are paid.

Previous submissions such as this have included a confidentiality agreement. There is no requirement for 'commercial in confidence' on this type of payment particularly given that provision of incentives for affordable housing is now a focus for Council. The inclusion of a confidentiality clause, when the person or entity receiving the rebate is not known at this stage, could be an issue if the property is in the process of being sold.

12.0 CONSULTATION

Councillor David Hinchliffe, Chair, Urban Planning and Economic Development Committee
Councillor Amanda Cooper, Shadow Chair, Urban Planning and Economic Development Committee
David Askern, Manager, Brisbane City Legal Practice
Ben Myers, Director of Strategy, Communications and Business, Office of the Lord Mayor and the Chief Executive Officer

All of the above are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will ensure that the boarding house project can proceed and thereby provide much needed support to low cost housing.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Further low cost housing will become available.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

No funding is specifically set aside.

If this ex gratia payment is granted it will effectively result in a loss of revenue of
redacted

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Not applicable

23.0 OPTIONS

Option 1 Making a total ex gratia payment of redacted

Option 2 Make an ex gratia payment of another amount.

Option 3 Require the full payment for headworks charges at the current rates applicable.

Option 1 is the preferred option.

1.0 FILE NUMBER: 202/11-NO555/117(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel
Resumption of land at 117 Lutwyche Road, Windsor
Blackstone Pty Ltd

3.0 ISSUE/PURPOSE

To accept an offer to settle compensation from Blackstone Pty Ltd arising from the resumption of property situated at 117 Lutwyche Road, Windsor, described as Lots 1 on RP122849, Parish of Enoggera.

The land is shown shaded yellow on the attached plan.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Peter Hillas, Major Infrastructure Projects Office, Ext 37543.

6.0 DATE

4 October 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

BCC 10 YEAR RELEASE SCHEME

RECEIVED

15 OCT 2007

COMMITTEES SECTION

ACTION TAKEN

15 OCT 2007

TOWN CLERK

mipazlo

9.0 RECOMMENDATION

That E&C recommend acceptance of the offer to settle compensation set out in Schedule 1 Part 1 and 2.

Schedule 1

Part 1	Details of Resumption
Claimant	Blackstone Pty Ltd
Property resumed	117 Lutwyche Road, Windsor, described as Lot 1 on RP122849, Parish of Enoggera, having an area of 2,253 square metres.
Purpose of Resumption	Purpose of an approved tollway project, namely the North-South Bypass Tunnel Project.
Part 2	Details of Offer
Amount of Offer	redacted plus legal and valuation fees and interest at the prevailing Land Court rate from the date of resumption.

10.0 DIVISIONAL MANAGER

[Signature]
 Scott Stewart
 Executive Manager
 Major Infrastructure Projects Office

I Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

CHAIRPERSON

I Support / Reject the Recommendation/s:

If Reject – please state reasons:

APPROVED

15 OCT 2007

[Signature]
 Lord Mayor
[Signatures: JHC, JMS, etc.]

10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

On 14 February 2006, Council issued a Notice of Intention to Resume to Blackstone Properties Pty Ltd (Blackstone) over land situated at 117 Lutwyche Road, Windsor, described as Lot 1 on SP122849, Parish of Enoggera. The land area is 2,253 square metres.

The resumption was published in the Government Gazette of 30 June 2006.

The property was used as a tyre retail outlet for Bridgestone Australia. Blackstone leased the property to Bridgestone, who subleased it to Willamont Pty Ltd and Willabrae Pty Ltd, trading as Caddieshack. Council settled compensation with Caddieshack in April 2007.

Piper Alderman, Lawyers, lodged claims for compensation on behalf of both Blackstone, the subject of this submission, and Bridgestone. The claim for Blackstone was as follows:

Land - 2253 sq m @	redacted	redacted
Buildings - 582 sq m @	redacted	redacted
Other site improvements		redacted
Special Value		redacted
		redacted
Less rent received since July 2006		redacted
Sub-total		redacted
Interest at Qld Law Society rate of 11.75%		TBA
Other Costs - Legal, Stamp Duty, Due Diligence on purchase of Replacement investment Property		
Stamp Duty		redacted
Professional fees		redacted
Professional costs on claim		redacted
Travel and accommodation costs		redacted
Less Enhancement		Nil
GST - 10% (excluding costs and travel)		redacted
Total Claim		redacted

Plus interest and professional costs from date of lodgment of claim

At the request of Council, Harvey Ehlers and Associates assessed the market value of the property. Based on assessments they had undertaken in late 2006, Harvey Ehlers advised that they assessed the value of 117 Lutwyche Road, Windsor at redacted per square metre, totaling redacted. At a meeting with Piper Alderman on 25 July 2007, Council made a "without prejudice" offer to settle compensation for this amount.

By letter dated 17 September 2007, Blackstone Pty Ltd, offered to settle compensation for redacted plus interest from the date of resumption and legal and valuation fees.

On 2 October 2007, Harvey Ehlers provided Council with a report dated 30 June 2006 (the date of resumption), advising that in light of additional sales evidence reported subsequent to their previous advice, they considered the value of the property to be redacted per square metre or redacted. By letter dated 2 October 2007, they advised an offer to settle compensation based on a property value of redacted represented an acceptable resolution to the matter.

It is therefore recommended that the offer to settle compensation be accepted.

12.0 CONSULTATION

Cr Graham Quirk, Chairman of Roads, TransApex and Traffic
Cr Peter Cumming, Shadow Chairperson Roads, TransApex and Traffic
Maureen Hayes, Councillor for Grange Ward
Gregg Buyers, Manager Major Projects

All those consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is accepted.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

This action is consistent with Program 7 of the Corporate Plan 2006 - 2010, Moving Brisbane (7.1 Transport Network – Delivering TransApex Projects - NSBT).

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available in the current North South Bypass Tunnel project budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the offer to settle compensation from Blackstone Pty Ltd in line with the advice from Harvey Ehlers and Associates.

Option 2: Reject the offer from Blackstone Pty Ltd and allow the Land Court to award compensation.

Option 1 is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number: 28/2(P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointment of Director to City Super Pty Ltd as Trustee for BCC Superannuation Plan.

3.0 Issue/purpose

To appoint Ian Graham Maynard as Director of City Super Pty Ltd as Trustee for BCC Superannuation Plan.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Ian Logan
Principal Finance Officer Economic/Regulation
3403 6255

RECEIVED ACTION TAKEN

15 OCT 2007

15 OCT 2007

COMMITTEE DECISION

TOWN CLERK

NCPPM

6.0 Date

1 October 2007

7.0 For E&C approval or recommendation to Council

For E&C Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?


Not applicable.

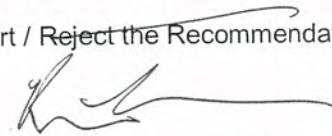
9.0 Recommendation

That E&C Committee approve the appointment immediately of Ian Graham Maynard as a Director of City Super Pty Ltd.

10.0 Chief Executive Officer

I Support / Reject the Recommendation.


Jude Munro
Chief Executive Officer



CHAIRPERSON

APPROVED

15 OCT 2007


Lord Mayor


BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 Background

City Super Pty Ltd is the Corporate Trustee of the BCC Superannuation Plan.

The Board of Directors comprises:

- Three employer appointed directors
- Three member elected directors

Council has resolved to delegate the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These powers include the power to appoint directors to the Board of City Super Pty Ltd.

At its meeting on 23 July 2007, the Establishment and Co-ordination Committee approved the appointment of Antoinette Carley, Senior Associate, Brisbane City Legal Practice as a director of City Super Pty Ltd. The former appointee, John Orange was no longer eligible to be a director because of a change in employment arrangements.

Antoinette Carley has advised that she intends to resign from Council on 23 October 2007. A vacancy in employer appointed directors of City Super Pty Ltd is required to be filled within 90 days of the resignation. It is recommended that Ian Graham Maynard replace Antoinette Carley as an employer appointed director of City Super Pty Ltd.

Ian Graham Maynard is the Divisional Manager, Corporate Services.

12.0 Consultation

- Chris Mead Chairperson of the Board, City Super Pty Ltd.
- David Askern, Manager Brisbane City Legal Practice
- Ian Maynard, Divisional Manager Corporate Services

They are in agreement with the recommendation.

13.0 Implications of proposal

The vacancy left by a retiring director will be filled as required under the Constitution of City Super Pty Ltd.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

None

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

As soon as possible

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve the recommendation

Option 2: Do not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sister Cities Business Development - Overseas Travel Approval (China)

3.0 ISSUE/PURPOSE

RECEIVED

ACTION TAKEN

To gain approval for travel for: 15 OCT 2007 15 OCT 2007

COMMITTEE SECTION

TOWN CLERK

- Gordon Scott, International Business Development Director to travel to China from 28 October to 3 November to pursue Sister City related business opportunities for and with Brisbane based clients.

4.0 PROPONENT

Peter Rule, Manager, Lord Mayor's Administration Office

5.0 SUBMISSION PREPARED BY:

Gordon Scott, International Business Development Director, Lord Mayor's Administration Office (30066272)

APPROVED

6.0 DATE

15 OCT 2007

10 October 2007

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

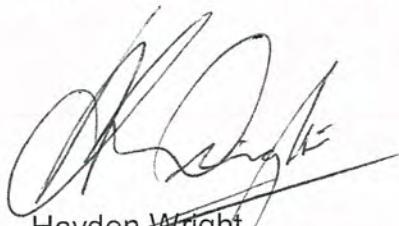
The Lord Mayor did not support this travel proposal in a previous E&C submission. Accordingly, I also oppose this submission. Kim 12-10-07

9.0 RECOMMENDATION

E&C approve:

- Gordon Scott's overseas travel to China between 28 October and 3rd November 2007, to support the development of identified business opportunities at a cost of \$11,050.

10.0 DIVISIONAL MANAGER



Hayden Wright
Executive Manager
Office of the Chief Executive

CHAIRPERSON

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

Cr Kim Flesser
Chairperson
Finance Committee

11.0 BACKGROUND

A significant amount of work has been undertaken over the past 8 months to identify, promote and work with Brisbane based businesses to capitalise upon opportunities in Brisbane's two sister cities in China. This work is overseen by the International Relations Unit and is funded by the Sister Cities Development Project. The project is led by Gordon Scott, seconded to Brisbane Marketing. The project works in partnership with: International Relations Unit (BCC), Economic Development Unit (BCC), Austrade, and Invest Brisbane (Brisbane Marketing).

A number of the opportunities listed in attachment 2 originated in or advanced substantially during the recent Asia Pacific Cities Summit. The proposed travel to China will allow BCC representation to lend support to the nominated Brisbane companies who have entered into negotiations with Chinese public and private sector entities as a result of the BCC Sister City Development Project and the Asia Pacific Cities Summit business program.

Detailed profiles of these opportunities are included in Attachment 2.

12.0 CONSULTATION

Councillor Graham Quirk, Chairperson of Roads, TransApex and Traffic
Councillor Jane Prentice, Walter Taylor Ward (member of Lord Mayor's Sister Cities Steering Committee)
Hayden Wright, Executive Manager, Office of the Chief Executive
Tony Wehl, Chairman, Shenzhen Sister City Committee
Bob Hunt, International Relations Manager, Office of the Lord Mayor
Ian Klug, Executive Chairman, Brisbane Marketing

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

This travel will provide the opportunity to express to Chinese authorities official Brisbane City Council interest in the success of business opportunities identified for Brisbane companies through its Sister City program and the Asia Pacific Cities Summit.

14.0 COMMERCIAL IN CONFIDENCE

The names of clients pursuing the sales leads identified above are commercial in confidence.

15.0 CORPORATE PLAN IMPACT

The proposal contributes to Program 1 - City Governance and Program 2 - Economic Development and Outcome 1.3 Regional and International Activities.

The Sister City Development project, approved by Council, is designed to leverage specific business opportunities identified for Brisbane companies in priority sister city locations.

16.0 CUSTOMER IMPACT

Not applicable

17.0 ENVIRONMENTAL IMPACT

Not applicable

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Attachment 1 details a breakdown of the estimated costs for travel and accommodation for Gordon Scott.

Funds are available within Sister City Development project budget to fund this travel. Costs will be charged to vote code 1.01.1510.226.876.000.628.000.00.

20.0 HUMAN RESOURCE IMPACT

Gordon Scott will be deployed to China for the duration of one week.

21.0 URGENCY

Follow-up on business opportunities identified prior to and during APCS needs to be undertaken quickly. Early November is regarded as the optimum time for visiting China, following the country's Golden Week holiday period. Thiess, Byte Power, McCormick Rankin Cagney, Indigo Technologies, Hassell, Yuruga Nursery and the Australia Trade Coast have each expressed their desire for travel to occur in the period nominated in this proposal.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

- A. E&C approve the proposal
- B. E&C amend the proposal
- C. E&C not approve the proposal

Option A is recommended.

1.0 FILE NUMBER 1/253(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Market movement increase for Divisional Managers, Executive Service and Senior Officers.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for market movement increases for Divisional Managers, Executive Service and Senior Officers, effective from 01 July 2007.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EMEOCEO), ext 36773

6.0 DATE

26 September 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That a 4% increase to the Total Remuneration Packages of Senior Officers and Executive Service Officers, and a 4.0% increase to the Total Remuneration Packages of Divisional Managers, be approved, effective as from 01 July 2007.

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

(Because 4.0 % is appropriate)

10.0 Jude Munro

CHIEF EXECUTIVE OFFICER

CHAIRPERSON

G:\CEOOffice\164 PERS\680 Recruitment\Executive Contracts\Market Increases\2007 Market Increases\E&C submission.doc

RECEIVED

15 OCT 2007

COMMITTEE SECTION

11.0 BACKGROUND

The Contracts of Employment for the Council's Divisional Managers, Executive Service and Senior Officers contain a provision for the annual review of the total remuneration paid. The Contracts provide for any increase to be effective from 01 July each year.

Each year, Mercer Human Resource Consulting Pty Ltd (Mercer) conducts a detailed review of the remuneration packages of Councils Divisional Managers, Executive Service and Senior Officers.

In its review Mercer has taken into consideration the movements in the general market place, as well as impact of Council recent decision to provide Executives with the opportunity to enter into a novated lease arrangement in lieu of providing them with a fully funded Council motor vehicle.

Following Council's relocation to Brisbane Square, Executives became responsible for their parking costs. As a result, Civic Cabinet at its meeting held on 28 August 2006, approved the inclusion of a parking allowance in Executive remuneration packages. Mercer has also taken this into account when putting forward its recommended Executive increases.

Mercer advises that in future, benchmarking protocols will be simplified with assumptions around motor vehicle parking eliminated. The adoption of fully market comparable total employment cost values will enable a direct comparison for all Council Executives. It is therefore recommended that the parking allowance be now included in the Executive's notional salary and that any increase be applied to the total package.

Mercer recommends an increase of 4% on the Total Remuneration Packages of Council Executive Service Officers and Senior Officers. Mercer advises that this level is consistent with its Market Issues Survey results for Local Government. However in the case of Divisional Managers, a slightly higher movement is justified and a 4.5% increase on the Total Remuneration Package is recommended.

12.0 CONSULTATION

Chief Executive Officer
Executive Manager, Office of the Chief Executive
Mercer, Human Resource Consulting

13.0 IMPLICATIONS OF PROPOSAL

Failure to set Executive remuneration packages at an appropriate level may make it difficult for Council to retain its Executives and to attract new Executives to the Council's workforce.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Council requires a highly talented Executive Service to achieve the outcomes of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funding is available from within existing Divisional budgets.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

- (1) Approve the recommendation.
- (2) Approve a different range of increases to Executive Service remuneration.

OPTION (1) IS THE PREFERRED OPTION

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 22 OCTOBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
22/10-01 M	364/150/3(419)	Corporate Services	Proposed sale of Council land situated at corner of 31 Sandgate Road and Nariel Street, Albion	Yes
22/10-02 R	460/111/44(12)	City Policy and Strategy	Resolution of proposed City Plan Heritage Register Amendments	Yes
22/10-03 /	364/46/3 (1481)	Corporate Services	Recommended Marketing and Sales Management Strategy at TradeCoast Central	Withdrawn
22/10-04 R	460/2(242)	City Policy and Strategy	End 2006 Amendments to Brisbane City Plan 2000	Yes
22/10-05 Walk In M	243/85-60051/ 2005/2006(P10)	OLMCEO	Stores Board to amend the existing contract with OCS Security Pty Ltd	Yes
22/10-06 Walk In M	204/86-R(5)	OLMCEO	Memorandum of Understanding and Partnering Agreement with Eden Project Limited (EPL)	Yes
22/10-07 M	1/253(P4)	OLMCEO	Executive Service Performance Reviews	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flesser, C Bermingham and G M Quirk

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

1.0 FILE NUMBER: 364/150/3(419)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed sale of Council land situated at the corner of 31 Sandgate Road and Nariel Street, Albion.

3.0 ISSUE/PURPOSE

To obtain approval to sell the subject parcel of land situated 31 Sandgate Road and Nariel Street, Albion, that is considered surplus to Council's requirements to the adjoining landowner of 11 Nariel Street, Albion.

4.0 PROPONENT

Ian Niven
Acting Divisional Manager
Corporate Services Division
Ext. 34577.

RECEIVED

22 OCT 2007

ACTION TAKEN

22 OCT 2007

COMMITTEE SECTION

TOWN CLERK

LWCCP

5.0 SUBMISSION PREPARED BY

Peter Wholohan
Land Use Co-ordinator
City Property, Ext 34964

6.0 DATE

16 October, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

BCC PUBLICATION SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

That the offer from Eldernell Brown Pty Ltd, to purchase vacant Council land described as Lot 2 on SP172118 situated at 31 Sandgate Road and Nariel Street, Albion, for ^{redacted} plus any applicable GST be accepted on terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER


Ian Niven,
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

*12 The Lord Mayor and
Shadow Chairperson are
supportive. This submission
may proceed to E&C for
decision.*

Kim

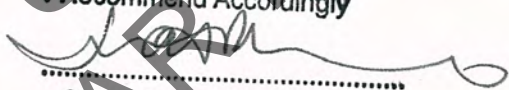
12-10-07

CHAIRPERSON _____

I Support / Reject the Recommendation.


If Rejected – please state reasons:

Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

22 OCT 2007


Lord Mayor

*gnc
room
KT
CEB*

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Brisbane City Council is the registered proprietor of a block of vacant land described as Lot 2 on SP172118 (outlined in yellow on Attachment 1) containing 313m². This site is balance land remaining after the construction of the Inner City Bypass (ICB). Lot 2 is contained in the Light Industry Area Classification of the Brisbane City Plan 2000.

Due to its small size and odd shape, Lot 2 is unable to be developed in its own right.

At its meeting held 7 December 2005, the Establishment & Co-ordination Committee granted approval for City Property to lease Lot 2 for car parking purposes subject to landscaping requirements and on commercial terms and conditions approved by the Manager, City Property and the Manager, Brisbane City Legal Practice.

After considerable effort it was found that there was no interest in the leasing of this site for car parking purposes as the site is small in size and due to its shape could only provide onsite parking for 5-7 vehicles. This small number of vehicles was not enough to be commercially attractive for any of the nearby businesses.

However, Eldernell Brown Pty Ltd, the registered owner of the adjoining properties, Lot 24 on RP880843 and Lots 26/27 on RP 838913 situated at 11 - 17 Nariel Street (outlined in pink on Attachment 1) has, through their agent, Blockside & Ferguson Limited, submitted an offer of ^{redacted} for the purchase of Lot 2 on SP172118. See Attachment 2. Because of the shape and size of Lot 2, the adjoining owner is proposing to incorporate Lot 2 with the redevelopment of their adjoining property.

It is to be noted that the only other adjoining allotment Lot 3 on SP172118, is also owned by Council but cannot be sold as it houses Inner City Bypass infrastructure.

An independent valuation of Lot 2, has assessed its value to be ^{redacted} Attachment 3 is a summary of this valuation.

On 15 May 2007, Council resolved that Section 46 of the City of Brisbane Act 1924, should not apply to contracts for the sale of land to the registered proprietor of, or owner of an estate in fee simple in adjoining land where Council is of the opinion that the land is incapable of being developed satisfactorily as a separate allotment but if used or amalgamated with that adjoining land could be developed satisfactorily.

As the subject land falls into this class of contract, it is therefore recommended that the offer from Eldernell Brown Pty Ltd to purchase Lot 2 on SP172118 be accepted.

12.0 CONSULTATION

Councillor David McLachlan, Councillor for Hamilton Ward.
Frank Riley, Manager, City Property, Corporate Services.
Vicki Grieshaber, Senior Program Officer, Environmental Planning
Sustainability

The parties nominated above have no objection to the sale of the land.

Councillor Flesser, Councillor deWit and Cathy Uechtritz, Policy Adviser,
Lord Mayor's Office have been consulted and are not opposed to this
submission going forward for consideration by E&C.

13.0 IMPLICATIONS OF PROPOSAL

The sale of the land at 31 Sandgate Road and Nariel Street, Albion will
provide Council with an expected revenue return of ^{redacted} for a site
which is currently a maintenance liability.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Budget impact: As this is a sale to an adjoining owner there will be no marketing or commission paid as part of sale costs. The only costs associated with the sale of this land are valuation fees. Any revenue received from the sale will form part of the 2007/08 Property Disposal Program.

Taxation issues: Nil

Risk Assessment: Not Applicable

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached submission on 3 October 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of Physical Security Services (Patrols, Alarm Responses, Alarm Monitoring and Guard Services) and the supply of Rapid Response Vehicle Services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A60051-05/06	Provision of Physical Security Services (Patrols, Alarm Responses, Alarm Monitoring and Guards)	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The proposed action aligns with Program 1 of Council's Budget (City Governance) and acceptance of the recommendation contained in the Divisional submission will contribute to the achievement of the program goal for responsible money management of "Council responsibly manages ratepayers' money invested in its businesses and in the delivery of its services".

16.0 CUSTOMER IMPACT

The submission covers the ongoing provision of security services for guards and rapid response vehicles and to establish an interim arrangement for patrols, alarm responses, and alarm monitoring which minimises financial and operational risk to Council and ensure security of customers at Council sites and on bus services.

17.0 ENVIRONMENTAL IMPACT

The original Tenderers for the Provision of Physical Security Services (Patrols, Alarm Responses, Alarm Monitoring and Guard Services) were evaluated in line with Council's environmental policy. Council's terms and conditions of contract contain appropriate environmental clauses, and OCS provided details of Environmental policies and confirmation that environmentally safe products are used.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procurement Manual pursuant to the City of Brisbane Act 1924 and in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

There is no significant human resource impact to Council, any impact will be managed within the terms of current OCS enterprise agreements.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY**

As required.

23.0 **OPTIONS**

Option 1: That E & C approves the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C22/10-06-1

1.0 FILE NUMBER: 20486-R(5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Memorandum of Understanding and Partnering Agreement with Eden Project Limited (EPL).

3.0 ISSUE/PURPOSE

To seek E&C endorsement of a Memorandum of Understanding and In-principle approval of a Partnering Agreement to support negotiations to date with *The Eden Project* in Cornwall, UK.

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy Division.

5.0 SUBMISSION PREPARED BY

Sue Camplin, Team Leader Strategic Projects, City Life Branch.

6.0 DATE

10th October 2007.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

NA

9.0 RECOMMENDATION

That E&C:

- a) Endorse the attached Memorandum of Understanding (Attachment 1).
- b) Provide In-principle support for the attached Partnering Agreement (Attachment 2).

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
CITY POLICY & STRATEGY DIVISION

CHAIRPERSON

I Support / Reject the Recommendation/s. If Reject - please state reasons:

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED
22 OCT 2007

COMMITTEE SECTION

ACTION TAKEN
22 OCT 2007

TOWN CLERK
CPOR6

APPROVED

22 OCT 2007

Lord Mayor

CPOR6
JHC
KZ
WDM
SC
CPB

If the Lord Mayor & Shadow Chair are supportive this submission may proceed to E & C Committee for decision Catherine Birmingham

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

On 14 May 2007 E&C approved that negotiations continue towards establishing a franchise agreement with *The Eden Project* and to commence this partnership through the placement of a council officer at *The Eden Project* in Cornwall, UK. Jennifer Bartlett, Principal Officer, Corporate Improvement and Strategic Planning has been based at Eden since late July and returns on 29th October 2007. Regular communication, teleconferences and one video-conference have been held between Jennifer, senior Eden officers, and principally Sue Campin, Michael Lockwood, Nick Clarke and Antoinette Carley. Significant progress has been made towards establishing a Memorandum of Understanding (Attachment 1) and a Partnering Agreement (Attachment 2) with Eden Project Limited (EPL). The MOU aims to (1) recognise the spirit and positive intent of the negotiations, (2) state mutual aims and (3) confirm that both parties will continue to work towards establishing agreements in good faith. The Partnering Agreement has been discussed with senior Eden officers and aims to:

- Recognise the first three year term of the proposed Partnering Agreement as a Pilot Project.
- Identify the contributions of both parties.
- Identify the launch of the Partnering Agreement as the first significant milestone in terms of deliverables.
- Establish a Project Consultation Group that will oversee the implementation of the Partnering Agreement.
- Grant Council a permanent, irrevocable, free, transferable, non-exclusive licence (including a right to sublicense) to use, reproduce, extract and exploit all or any part of the Pilot Project Material in South-East Queensland for any lawful purpose.
- Grant all Intellectual Property created in the course of the pilot project to EPL.
- Provide for all necessary legal instruments to protect Council.
- Confirm the current placement deliverables.

Additional budget will be sought to cover the expenses of the first stage of the proposed Partnering Agreement. The investment will reap long-term benefits in triple-bottom-line savings for the City. In the short-term, the expenses incurred will motivate behaviour change towards sustainable living practices and be enjoyed for at least the next three years through the delivery of the CitySmart program citywide.

12.0 CONSULTATION

Cr K. Bermingham	Chairperson, Community Services Committee	Supports the E&C going forward
Cr N. Wyndham	Arts and Cultural Spokesperson	Supports the E&C going forward
Fiona Procter	Policy Adviser, Lord Mayor's Office	Supports the E&C going forward
Francis Quinlivan	Policy Adviser, Lord Mayor's Office	Supports the E&C going forward
Cr H Abrahams	Chairperson, Environment and Sustainability Committee	Supports the E&C going forward
Cr G Knapp	Shadow Spokesperson, Environment and Sustainability Committee	Supports the E&C going forward
Ben Myers	Director of Strategy, Communications & Business, Lord Mayor's Office	Supports the E&C going forward
Jude Munro	Chief Executive Officer	Supports the E&C going forward
David Askern	Chief Legal Counsel, Brisbane City Legal Service	Supports the E&C going forward
Antoinette Carley	Senior Associate, Brisbane City Legal Practice	Supports the E&C going forward
Michael Lockwood	Manager, City Life Branch	Supports the E&C going forward
Nick Clarke	Manager, Natural Environment and Sustainability	Supports the E&C going forward
John Tunney	Principal Program Officer Sustainability	Supports the E&C going forward
Carol Muir-Stokes	CitySmart Project Officer	Supports the E&C going forward
Linn Clarkson	Executive Director, Signature Brisbane	Supports the E&C going forward

13.0 IMPLICATIONS OF PROPOSAL

Following Council's in-principle agreement of Attachment 2, EPL will seek legal advice and provide last comments, including the wording for the Execution Block on page 15 of the Partnering Agreement. The Partnering Agreement will then be resubmitted to E&C for consideration. It is proposed that the MOU and Partnering Agreement will be considered initially by the EPL Executive on 22nd October.

The Eden Project is an international icon and a leader in creatively confronting the challenge of fostering more sustainable lifestyles. In agreeing to consider partnering with Council, Eden is recognising Council's commitment to environmental issues and record of community engagement. To have reached agreement with Eden on the development of a Memorandum of Understanding and Partnering Agreement is a significant achievement particularly in regard to the many partnering and commercial offers Eden continually receives internationally. Through the proposed relationship with EPL Brisbane can build its credentials as a sustainable city and develop new unique ways to work with the community in educating about our environment and our many faceted relationship with it.

14.0 COMMERCIAL IN CONFIDENCE

The MOU and Partnering Agreement will be kept as Commercial in Confidence until details are agreed between Council and EPL.

15.0 CORPORATE PLAN IMPACT

The proposed Partnering Agreement potentially, directly supports sixteen of the twenty Citywide outcomes. In particular the proposal aims to contribute to:

1. Connected and Engaged Communities – more active participation in activities related to creating a more sustainable Brisbane.
2. Learning and Informed Communities – people understand more easily what positive actions they can take and the impacts those actions have both now and into the future.
3. Sustainable Water Use – water users understand and value water as a resource and use it wisely.
4. Clean Air – Brisbane communities are actively decreasing their greenhouse emissions.
5. Cleaner Sustainable Energy Use – the citywide uptake of green energy has impacted the market.
6. Green and Biodiverse City – working actively towards restoring 40% of mainland Brisbane
7. Inclusive and Caring Communities – greater awareness and understanding of dependencies and interdependencies with others in Brisbane.
8. Toward zero waste – the message of 'reduce, reuse and recycle' is creatively interpreted and leads to reduced waste going to landfill and increased recyclables.
9. Healthy Economy – increased opportunities for business and industries that make up the supply chains and delivery agents of a sustainable city.
10. Safe Community – high community participation in events, use of public space and facilities.
11. City Profile – Brisbane recognised nationally and internationally as a sustainable city.
12. Well Designed and Responsive Built Environment – community is inspired and encouraged to actively retrofit their houses to be more sustainable.
13. Healthy River and Bay – through greater access to diverse and creative interpretations of the health of the waterways the community more highly values its contribution to our quality of life.
14. Green and Active Transport – increased proportion of community chooses green transport options.
15. Food in the City – there is an increased interest in accessing locally grown food.
16. Active and Healthy communities – increased emotional well-being due to increased sense of belonging and confidence in creating a more sustainable future especially amongst young people.

The proposal supports all of the *Living in Brisbane 2026* vision themes, the Program goal of Program 1 CitySmart and the *Creative City Cultural Strategy 2003–2008*.

16.0 CUSTOMER IMPACT

This partnership has the potential to impact on all Brisbane residents as the Eden model is characterised by educating through messages and processes delivered through multiple, easily accessible engagement methods. The Eden Project is listed as an information item for the December meeting of the Council of Mayors SEQ. This will provide an opportunity to explain the background and vision of the Partnering Agreement and to initiate regional partnerships where BCC will aim to share learnings from the relationship to benefit all SEQ residents, investors and visitors.

The Eden approach to community education is grounded in the development of locally relevant stories that are animated through various artforms. Significant work opportunities will therefore eventuate for local arts and cultural workers. Creative business enterprises targeting issues of sustainability will be catalysed.

17.0 ENVIRONMENTAL IMPACT

This proposal is strongly aligned and will build on the achievements of the CitySmart program.

18.0 POLICY IMPACT

This Pilot Project will lead to changes in policy and program development to better engage and assist the Brisbane community in living sustainably through the development of unique solutions. Traditional policy separation between social, environmental and economic areas will be transcended through the application of the Eden model. If the Partnering Agreement proceeds it is envisaged that community education and engagement based on the Eden model would be integrated into Council policy and be delivered through programs and development projects throughout the City with an initial focus on the launch at Mt Coot-tha Botanic Garden.

19.0 FINANCIAL IMPACT

The original E&C Submission on the proposed BCC/Eden Project Partnering Agreement advised that LMERC approval would be sought for budget required as negotiations proceeded. Funds of \$50K available in Program 1 for 2007/08 have now been allocated to cover (1) the original placement costs at approximately \$10K, (2) a fee to *The Eden Project* of \$25K for their costs involved in *Partnership Scoping and Launch Planning* and (3) legal costs to Brisbane City Legal Practice estimated at \$15K. A mid-year budget review submission for additional funds has been submitted however the need to await an outcome through this process would delay the finalisation of the Partnering Agreement and consequent launch. To obtain a funding decision within the required timeframe a submission will be made to Council seeking funding as outlined in the following table.

Budget component	Cost
1. Additional CitySmart Fair onto which BCC/Eden community education components will be value-added	\$40K
2. Tim Smit visit to Brisbane and availability at the launch of the Partnering Agreement on 2 nd March 2007	\$5K
3. Artists costs and production materials for launch and use in ongoing CitySmart Neighbourhood Fairs, shopping centre visits and Green-up Mornings currently budgeted until 2010/2011	\$100K
4. BCC Coordinator – Eden Project Partnership (Lorinda Curnow)	\$55K
5. Salary cost of Jennifer Bartlett from late July 2007 to 30 June 2008	\$90K
TOTAL	\$290K

It is proposed that as part of the Partnering Agreement a Project Consultation Group (PCG) will be established to design, manage and evaluate the Pilot Project. As part of its deliberations the PCG will seek additional funding for further partnering initiatives over the three year term of the agreement through LMERC. The partnership provides a prime opportunity to develop philanthropic programs, to catalyse corporate citizenship investment and foster public private partnerships. Scoping discussions have commenced with *Signature Brisbane* in this regard.

20.0 HUMAN RESOURCE IMPACT

With the assistance of Tony Kendle, Director of the Eden Project Foundation, a timely opportunity to contract an Artistic Director from The Eden Project for the launch of the Partnering Agreement and development of products to value-add to CitySmart has arisen.

21.0 PUBLICITY/MARKETING

NA

22.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

1.0 FILE NUMBER: 1/253(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payments for Executive Service/Senior Officer Contract Staff - Divisional Managers, Managers and Senior Officers.

3.0 ISSUE / PURPOSE

To approve bonus payments to Divisional Managers, Managers and Senior Officers in accordance with their Contracts of Employment.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

RECEIVED

22 OCT 2007

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Phillip Fila, Executive Officer (EOEMCEO), ext 36773

APPROVED

6.0 DATE

15 October 2007

22 OCT 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

Lord Mayor

[Handwritten signatures and initials]

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the bonus payments for Divisional Managers, Managers and Senior Officers on Executive Service contracts, within a range of 0% to 20% of their notional salary, as presented by the Chief Executive Officer, be approved.

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

[Handwritten signature]

10.0

Jude Munro

CHIEF EXECUTIVE OFFICER

CHAIRPERSON

G:\CEOOffice\164 PERS\680 Recruitment\Executive Contracts\Bonus\2006-07\E&C\Bonus.doc

11.0 BACKGROUND

Under the terms and conditions of Executive Service Contracts, Divisional Managers, Managers and Senior Officers are to be assessed at the end of June each year on their performance against their agreed Personal Performance Plan.

The Chief Executive Officer has reviewed the Performance Assessments for all Executives and considers the bonus payments, as set out in the attached schedule, are appropriate.

12.0 CONSULTATION

Executive Management Team is in agreement with the process undertaken, however the final recommended bonus payments for the Divisional Managers, Managers and Senior Officers are the Chief Executive Officer's.

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payments form part of the Executive Service Contracts.

14.0 COMMERCIAL IN CONFIDENCE

The awarding of a bonus is included in executive's contracts.

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funds are available in the current budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

As soon as possible.

22.0

PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0

OPTIONS

1. That the recommendations be approved.
2. That the recommendations not be approved.

As Executive Service Contracts have been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 29 OCTOBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
29/10-01 M	204/6(16/P9)	Corporate Services	Monthly Project Report – September 2007	Yes
29/10-02 Held	371/10-2006/2007	Corporate Services	Brisbane City Council Annual Report 2006-07	Held
29/10-03 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to Travel – August 2007	Yes
29/10-04 R	364/150/3(440)	Corporate Services	Proposed sale of Council land situated at 52a Candytuft Place, Calamvale	Yes
29/10-05 M	204/130(8)	City Works	Annual Performance Plan 2007-08 for Brisbane City Works (Commercial in Confidence)	Yes
29/10-06 R	234/51/185	City Policy & Strategy	Rites of Passage: Social & Economic Pathways for Culturally Diverse Young People – Adoption of Strategy	Yes
29/10-07 M		City Works	Powerscreen and Texex-Pegson World Dealer Conference in Dubai	No
29/10-08 M	234/70/25-2007(2)	OLMCEO	Response to LGAQ Structure and Funding Options and new Council Arrangements Discussion Paper of September 2007	Yes – amended

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flessler, C Bermingham and G M Quirk

**BCC PUBLICATIONS
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

11.0 BACKGROUND

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******SEPTEMBER 2007 UPDATE******* heading.

12.0 CONSULTATION

Individual project reports are compiled by Project Reporters, in consultation with the relevant Project Managers, Program Managers/Business Unit Financial Controllers, Divisional/Executive Managers and Branch Managers.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for September 2007.

Option 2: Do not accept the report.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – August 2007

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Niven, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

22 October, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for August, 2007.

10.0 DIVISIONAL MANAGER & CHAIRPERSON

I Support/Reject the Recommendation

If Reject – please state reasons:

As the Lord Mayor & Shadow Chairperson are supportive, this submission may proceed to Ex/ C or decision.

[Signature]
Ian Niven
A/Divisional Manager
Corporate Services

[Signature]
Cr Kim Flesser
Chairperson

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

APPROVED

29 OCT 2007

Lord Mayor

[Handwritten initials]
JH OBA
RT
CEB

ACTION TAKEN

29 OCT 2007

COMMITTEE SECTION

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for August, 2007, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken which is not covered by the Travel Policy.

In summary, the position is as follows:

August 2007

Non-Commercial Operations

a)	International Travel	\$ 8,334.89
	(i) Number of Bookings	2
	(ii) Airfares	\$6,689.24
b)	Domestic Travel	
	(i) Number of Bookings	47
	(ii) Airfares	\$14,908.00
c)	Accommodation and Allowances Costs	\$19,675.57
d)	Registration Fees for Conferences	\$15,603.00
e)	Other Costs e.g. hire car	\$ 5,360.13
	TOTAL	\$62,235.94

Attachment "A"

NIL

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for August, 2007.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

E&C 297 10-05

204/130 (6)

X.REF

02 OCT 2007

INFORMATION MANAGEMENT

ATTACHMENTS 1

1.0 FILE NUMBER: 204/130 (6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE
Annual Performance Plan 2007-08 Brisbane City Works
(Commercial in Confidence)

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2007-08 for Brisbane City Works

4.0 PROPONENT

Wayne O'Malley
Divisional Manager - Brisbane City Works

5.0 SUBMISSION PREPARED BY

Bruce Raggatt
Executive Officer - BCW

6.0 DATE

26 Sep 06

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

APPROVED

29/OCT 2007

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

RECEIVED

29 OCT 2007

ACTION TAKEN

29 OCT 2007

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK

That E&C approve the 2007-08 Annual Performance Plan for Brisbane City Works

10.0 Divisional Manager & Chairperson

Recommendation/s.

I Support / Reject the

If Reject - please state reasons:

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C Com. for decision

Wayne O'Malley
DIVISIONAL MANAGER

Cr John Campbell
CHAIRPERSON
I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

10 YEAR PUBLIC RELEASE SCHEME

1. BACKGROUND

The Council, having considered a Public Benefit Assessment, resolved to establish Brisbane City Works as a commercialised business unit under Chapter 8 of the Local Government Act for the purpose of Construction and Asset Maintenance.

The Act requires Brisbane City Works to have an Annual Performance Plan which includes specific matters. This Plan has been prepared to meet the mandatory requirements of the Local Government Act and the City of Brisbane Regulations. It covers the period 1 July 2007 to 30 June 2008 and has been endorsed by the Brisbane City Works Board.

Under the legislation, Council or a Council delegate is required to sign off on the Performance Plans. Council has delegated E&C with the authority to sign off on Performance Plans.

2. CONSULTATION

Chair and members, Brisbane City Works Board
Cr Jane Prentice
The Lord Mayors Office
Chief Executive Officer

Cr John Campbell, Chair of Water and City Business Committee agrees that this may be referred to E & C for decision.

3. IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane City Works for the 2007-08 financial year. The Brisbane City Works Board will use the Annual Performance Plan to assist in their monitoring of the Brisbane City Works performance during the 2007-08 financial year.

4. COMMERCIAL IN CONFIDENCE

Yes

5. CORPORATE PLAN IMPACT

Nil

6. CUSTOMER IMPACT

Nil

7. ENVIRONMENTAL IMPACT

Nil

8. POLICY IMPACT

Nil

9. FINANCIAL IMPACT

Nil

10. HUMAN RESOURCE IMPACT

Nil

11. URGENCY

In the normal course of business

12. PUBLICITY/MARKETING

Nil

13. OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER: 12/51 - Q2007(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Powerscreen & Texex-Pegson World Dealer Conference in Dubai

3.0 ISSUE/PURPOSE

The purpose of this submission is to obtain approval allowing Mr Peter Harris to travel to Dubai and participate in the Powerscreen & Texex-Pegson World Dealer Conference in Dubai between 1 - 7 December 2007.

4.0 PROPONENT

Wayne O'Malley Divisional Manager, Brisbane CityWorks

5.0 SUBMISSION PREPARED BY

Peter Harris – Operations Manager – Bracalba Quarry, Asphalt Operations, BCW
Officer Code: QQM
Ph:5429 9007

6.0 DATE

11 September 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

NOT APPROVED

29 OCT 2007

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

ACTION TAKEN

29 OCT 2007

29 OCT 2007

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK

That approval be given for Peter Harris to attend the Powerscreen & Texex-Pegson World Dealer Conference in Dubai between 1 – 7 December at an estimated cost of \$ 1,750.

10.0 DIVISIONAL MANAGER

Wayne O'Malley
Divisional Manager,
Brisbane City Works

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C Com. for decision

JH Campbell
Chairperson,
Water & City Businesses Com.

11.0 BACKGROUND

Peter Harris has been managing Bracalba Quarry for approximately 10 years. In that time, BCC acquired the Quarry in 2003 and Peter has, pre and post BCC ownership, successfully managed the Quarry having recently achieved its most successful year on record producing a huge 2.1 million tonnes. The Bracalba Quarry is of significant importance to BCC Asphalt Operation's future, as it contains volumes of rock, which are predicted to supply the business for upward of 50 years. Not only is Bracalba Quarry significant to BCC, it is also a well-known and substantial resource in the South-East Queensland quarrying market.

In his position as Manager, Peter has formed extensive networks with industry associates. One such beneficial network - Lincom Pacific Equipment, has invited Peter to attend The Powerscreen Trade Conference in Dubai. Lincom has offered Peter complimentary flights, accommodation, conference registration fees and any other costs relating to the event. There has been no entry into contract or tender agreement in exchange for the conference invitation.

Lincom Pacific Equipment specialises in the supply, manufacture, hire and servicing of crushing and screening equipment for the extractive and recycling industries. Bracalba Quarry has an extensive history of over 10 years working with Lincom, who are the Quarry's preferred Original Equipment Manufacture Supplier. The majority of the mobile crushing equipment has been purchased from Lincom, and they are consulted on a regular basis for their expertise on the machinery and also to provide parts for the existing equipment on site. In the past 12 months, Bracalba Quarry has spent in excess of \$140,000 on parts alone.

Due to the longstanding relationship with Lincom, Bracalba Quarry receives goodwill discounts, and prompt and efficient services. This business relationship is a very important one for the future of Bracalba Quarry and BCW.

BCC has plans to expand Bracalba's crushing facilities into the southside quarry over the next two years, which will necessitate a sizeable investment of up to \$5 million. When the Council decides to invest in this machinery, tenders will be called for. At this stage, this tender is likely to occur some time throughout 2009. Lincom are aware of this potential work and has identified Bracalba Quarry as a potential future opportunity for their business. The gesture to invite Peter to Dubai is a marketing expense for Lincom rather than a sales exercise, so that Peter can be provided with demonstrations and exhibitions of their latest equipment and information. There is absolutely no obligation for Peter or Bracalba Quarry to commit to any future business transactions with Lincom as a result of attending this conference. It is likely, however, that Lincom will be invited to submit a tender when BCC decides to invest in future crushing equipment. It should be noted to the committee, that when a tender is called, it will not be Peter making the financial recommendations and decisions on the tender. Peter will only provide recommendations based on the technical capabilities of the equipment.

This opportunity will offer exposure to international industry leaders and practices, whilst being of minimal expense to BCW. Peter will have the opportunity to learn of the latest innovations, practices and improvements being used within the industry. There will be a vast display of machinery and on site demonstrations throughout the Conference.

Terex, Powerscreen, Pegson and Cedar Rapids are the main companies who will be represented at this Trade Conference in Dubai. These companies will be operating their latest mobile plant configurations, crushing and screening systems, both within show rooms and importantly, operating at three different quarry locations. These

demonstrations will provide invaluable insight into how we may better our operations here in Australia, and also evaluate our current efficiencies.

The aim of this event is to inform the global Dealer network of the changes and improvements taking place in the Powerscreen and Terex Pegson manufacturing facilities, to provide updates on new products and to outline ways to tackle the challenges that lie ahead in today's competitive environment. It is pivotal for Peter, as Manager of Bracalba Quarry to be present at such industry conferences. There will be a large number of quarrying industry professionals, senior design and engineering staff in attendance which will allow Peter to not only learn of new machinery and innovations, but to discuss their effectiveness and provide invaluable support and networking opportunities.

Much of the machinery on display will be recently released equipment and may not yet be available in Australia. By embracing this international advantage on the Australian market, we can continue to be leaders of our industry. We must keep up the cycle of innovation and improvement within BCC, as the benefits reaped will keep up focused towards vision 2026.

12.0 CONSULTATION

Graeme Martin, Manager Asphalt Operations, Brisbane City Works
Wayne O'Malley, Divisional Manager, Brisbane City Works

All parties are in agreement with the recommendation.

Graeme Martin

Wayne O'Malley

13.0 IMPLICATIONS OF PROPOSAL

No adverse impact.

14.0 Commercial in confidence

No

15.0 VISION / CORPORATE PLAN IMPACT

- Innovation & product research and development
- Knowledge sharing on improved processes and strategies
- Networking with other key industry leaders
- Raising the profile of Brisbane City Council and Brisbane City Works as an organisation that applies world best practise approaches to Quarrying and Asphalt production

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The funding for the attendance at this Powerscreen & Texex-Pegson World Dealer Conference in Dubai this will be provided from GL 2.66.5207.425.000 000.633.000.00

* Lincom are paying for "all costs relating to this event, including return air fares and accommodation" as stated in their letter of invitation.

Estimated expense for Lincom (value of gift).

Flights:	\$1,867 (Ethidad Airlines)
Accommodation:	\$1,674 (Sheraton)
Conference Fees:	\$ 500
Taxis:	<u>\$ 350</u>
TOTAL	\$4,391

The estimated cost for Brisbane CityWorks is: -

Personal Allowance @ \$50/day	\$	350.00
Telephone / Internet @ \$30/day	\$	210.00
Meals @ \$100/day	\$	700.00
TOTAL	\$	1,310.00

The expenses for Brisbane CityWorks are based on recommended living allowances for Dubai. All expenses will be receipted and reported upon Peter's return.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

'URGENT

22.0 PUBLICITY/MARKETING STRATEGY

Not required.

23.0 OPTIONS

1. To send nominated officer Peter Harris to Powerscreen & Texex-Pegson World Dealer Conference in Dubai
2. Not to send the nominated officer.

1.0 FILE NUMBER: 234/70/25-2007(2)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Response to LGAQ Structure & Funding Options and new Council Arrangements Discussion Paper of September 2007.

3.0 ISSUE/PURPOSE

To gain E&C approval for Council's response to the LGAQ's Structure & Funding Options and new Council Arrangements Discussion Paper of September 2007

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Julie Prove, Project Officer, Office of the Chief Executive, ext 34309

6.0 DATE

9 October 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Council approves the draft response at Attachment A.

guaranteed a seat on the Executive Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Signed
Chair Finance Committee

10.0 DIVISIONAL MANAGER

Hayden Wright
Hayden Wright
OFFICE OF THE CHIEF EXECUTIVE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

29 OCT 2007

COMMITTEE SECTION

ACTION TAKEN

29 OCT 2007

TOWN CLERK

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C for decision.

APPROVED

29 OCT 2007

Lord Mayor

11.0 BACKGROUND

As you are aware, the LGAQ has prepared a paper on options for a new LGAQ Executive Structure, Association and funding model, and Council voting entitlements at Annual Conferences.

This is in response to the Local Government Reforms that will reduce the number of Queensland councils from 157 to 73.

The new LGAQ arrangements will come into effect from 1 June 2008 but need to be in place prior to the 15 March 2008 elections.

Any changes to the LGAQ would have to be carried by a two thirds majority of all votes. Therefore a special conference is arranged for Friday 14 December 2007 where members will vote to determine the new arrangements. Brisbane will need to nominate councillors to attend this conference and vote on behalf of Brisbane.

All Councils are invited to respond to the LGAQ paper by 22 October 2007.

To assist all councils prepare their submission, an information session was held in Brisbane on Friday 5 October 2007. Crs de Wit and Bennison attended the conference on behalf of Brisbane.

12.0 CONSULTATION

Cr Kim Flesser, Chair, Finance Committee
Cr Margaret de Wit, Shadow Chair, Finance Committee

Both are in agreement that this submission proceed to E&C.

Hayden Wright, Executive Manager, Office of the Chief Executive

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan Section A *Regional and World City*, specifically, initiatives under *Our Services* aimed at:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENT IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FUNDING IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Responses to the discussion paper are due to the LGAQ by 22 October 2007.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet.

23.0 OPTIONS

1. To endorse the response of Councillors and allocate the voting entitlements.
2. To amend the response before endorsing the response.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE