

E&C RESULTS – 4 SEPTEMBER 2007 (Version 1)

SUB NO.	FILE NO.	DIV.	TITLE	Result
04/09-01 M	24/1-L2007(6)	OLMCEO	Overseas Travel Proposal – Mr Kevin Mar Fan	YES
04/09-02 R	364/48/3(424)	Corporate Services	The grant of two successive radio Leases (to be part of the Telecommunications Lease Portfolio) to Motorola Australia Pty Limited (Motorola) at the Roles Hill Reservoir	YES
04/09-03 /	243/85-80025/2007/2008	Corporate Services	Stores Board Submission for the Provision of Green Electricity for all Council Sites	WITHDRAWN
04/09-04 M	364/121/2-QA350/380	Corporate Services	Stores Board Submission for the Provision of a new Bus Depot at Willawong	YES
04/09-05 M	204/6(16/P8)	Corporate Services	Monthly Project Report – July 2007	YES
04/09-06 R	264/110	City Policy and Strategy	Landscape Amenity Values and Attributes (LAVA) Map	YES
04/09-07 R	243/26-70096/2006/2007	OLMCEO	Submission for Approval by Council under Division 12 of the City of Brisbane Act, 1924. (Mobile Radio Network)	YES

Present – Lord Mayor, Campbell Newman, D B Hinchliffe, H J Abrahams, C E Bermingham, J H Campbell, K Flessner, V Newton, G M Quirk.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

EAC 04/09-01.

1.0 **FILE NUMBER:** 24/1-L2007(6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Overseas Travel Proposal – Mr Kevin Mar Fan

3.0 **ISSUE/PURPOSE**

To seek E&C approval for Mr Kevin Mar Fan to travel to Auckland, New Zealand to attend the Information Systems Audit and Control Association (ISACA) Oceania Computer, Audit, Security and Controls (CACS) Conference from 9-14 September, 2007.

4.0 **PROPONENT**

Hayden Wright
Executive Manager, Chief Executive's Office

5.0 **SUBMISSION PREPARED BY**

Kevin Mar Fan
Data Analysis and Continuous Assurance Manager
Office of the Lord Mayor and Chief Executive Officer
Tel: 3403 5257

6.0 **DATE**

24 August 2007

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not applicable

RECEIVED

04 SEP 2007

COMMITTEE SECTION

ACTION TAKEN

04 SEP 2007

TOWN CLERK

9.0 RECOMMENDATION

That E&C approve Mr Kevin Mar Fan to travel to Auckland, New Zealand to attend the Oceania Computer, Audit, Security and Controls (CACS) Conference from 9-14 September 2007 at a cost of \$5,660.

10.0 DIVISIONAL MANAGER



Hayden Wright,
EXECUTIVE MANAGER
CHIEF EXECUTIVE'S OFFICE

CHAIRPERSON

I Support / Reject the Recommendation/s.
If Reject – please state reasons:

Cr Kim Flesser
CHAIRPERSON
FINANCE COMMITTEE

*If the Lord Mayor and the Shadow
Chairperson are supportive, this
submission may proceed to E&C
Committee for decision.*



28 - 9 - 07

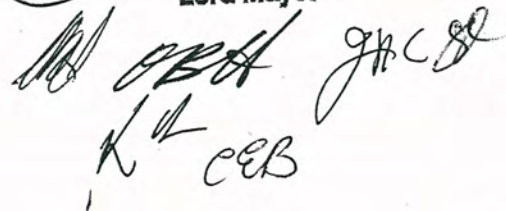
I Recommend Accordingly

.....
ACTING CHIEF EXECUTIVE OFFICER

APPROVED

4 SEP 2007

.....
Lord Mayor



BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 Background

ISACA is an international association for Information Systems (IS) Auditors and Governance Professionals providing global standards, certification and continuing professional education in the fields of information governance, control, security and audit.

The Oceania CACS Conference is the premier forum in Australia and New Zealand for IS Auditors and Governance Professionals. This conference an important training opportunity for Council's IS Auditors to develop their skills, share knowledge with their colleagues and update themselves on global best practices. No other conference in the region provides this level of technical coverage for IS Auditors. This year's conference focuses on the theme of "Practical IT Governance in a Connected World".

The conference comprises three parallel technical streams presented by world-renowned speakers from USA, Asia, Australia and New Zealand discussing issues affecting both public and private sector organisations. Hugh and Kevin will attend different streams throughout the conference to maximise learning opportunities.

- *Governance* – approaches to managing IT activities to deliver greater outcomes and business value
- *Assurance* – techniques to ensure IT controls are operating effectively to manage key risks
- *Security* – methods to ensure ongoing security of data and systems

Specifically, some of the presentations of interest for Council on this conference include:

- The practical implementation of IT governance including case studies
- The role of IT Audit in the detection and prevention of fraud
- Optimising information security in mobile environments
- Reducing information security risks and data leakage by changing corporate culture

Kevin will also attend the following technical workshops focused on IS security, data analysis and continuous monitoring:

- *IS Security Governance and Metrics* – techniques to align information security policies and procedures with corporate objectives and the use of measures to effectively manage information security activities.
- *Continuous Monitoring* – use of continuous monitoring techniques to audit key business processes and provide early warning to management on risks.
- *Data Analysis and Interrogation* – use of data analysis techniques to identify potential errors, irregularities, fraud and other suspicious activities throughout the organisation.

The 2007/08 Information Systems (IS) Assurance Annual Plan includes a number of key reviews relating to IS security, information management, and the governance and assurance controls over Council's IT environment and major IT projects. Data analysis and continuous monitoring will continue to play a key role on reviews in the 2007/2008 Finance and Operations and IS Assurance Annual Plans.

Attending this conference will provide the Assurance Services team will the relevant skills and knowledge to undertake the planned reviews and ensure Council properly addresses current and emerging issues around data analysis, IT governance, assurance and security.

Approval is sought for Kevin to attend this conference in Auckland, New Zealand.

12.0 Consultation

- Hayden Wright, Executive Manager, Chief Executive's Office
 - Andrew Macleod, Chief Internal Auditor, Assurance and Ethical Standards Branch
- Are in agreement with the recommendation.
- Cr. Kim Flessler, Chairperson of the Finance Committee
 - Cr. Margaret de Wit, Lord Mayor's Spokesman on Finance
 - Cris Anstey, Chief of Staff, Lord Mayor's Office
- Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

By attending the conference, Kevin will be able to further develop his skills and experience in IS Audit, Continuous Monitoring, Data Analysis and Fraud Detection. He will share his learning with his colleagues in the Assurance and Ethical Standards Branch to extend Council's capabilities in these key competency areas. These capabilities are important for Council to be able to effectively manage risks across the organisation on an ongoing basis. Council also contributes to developing skills regionally through its active involvement in the South East Queensland (SEQ) Local Government Internal Auditors Discussion Group.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Attending this conference will contribute to the following aspects of Council's Vision 2026 and Corporate Plan 2006-2010:

- Developing Brisbane as a Regional and World City through improving Cooperative City Governance by sharing skills and knowledge with other SEQ councils through the SEQ Local Government Internal Auditors Discussion Group.
- Helping Brisbane to achieve Outcome 1.6 Risk Management (Service 10.6.1.1 in 2007/2008 Council Budget) by assuring service delivery through the effective management of risks.

16.0 Customer impact

Internal customers of Assurance Services, namely Council management, will benefit from the improved efficiency and effectiveness of Assurance Services reviews as a result of the learning gained from the conference. New skills and knowledge of global best practice will enable Assurance Services to provide more value-added recommendations to Council to help manage risks effectively.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

The conference and workshops run from Sunday 9 September 2007 to Friday 14 September 2007.

Estimated economy class airfares + taxes	\$1,000	
Estimated accommodation:	\$850	(5 nights X \$170 per night)
Estimated meals:	\$300	(5 days X \$60 per day)
Estimated conference registration:	\$1,537	
Estimated workshop registration:	\$1,573	(3 workshops)
Estimated taxi fares in Auckland:	\$150	
Daily Travel Allowance	\$250	(5 business days X \$50 per day)

Estimated total cost to Council: \$5,660

Funds are available in the current Assurance and Ethical Standards Branch training budget under General Ledger Code 101152023000000063300000. Costs are stated in Australian dollars using the exchange rate as at 24 August 2007 (AUD\$1 = NZD\$1.14591).

20.0 Human resource impact

Council will be able to better attract, retain and develop its staff by supporting Learning and Development activities such as attending professional conferences.

21.0 Urgency

The conference commences on 9 September 2007.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation

Option 1 is the preferred option.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 364/121/2-QA350/380

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for the Provision of a new Bus Depot at Willawong.

3.0 **ISSUE/PURPOSE**

To seek E&C approval of the Significant Procurement Activity Plan for the Provision of a new Bus Depot at Willawong.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

John Lee
Contracts Manager, Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

RECEIVED

04 SEP 2007

COMMITTEE SECTION

ACTION TAKEN

04 SEP 2007

6.0 **DATE**

29 August 2007.

TOWN CLERK

CMCRM

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approves the attached scheduled submission.

10.0 John Lee
Contracts Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Chief Executive Officer

APPROVED

4 SEP 2007

Lord Mayor

RZ

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 29 August 2007.

The submission is referred to Council for approval as it is considered the most advantageous outcome for the provision of the required works:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V80036-07/08	Significant Procurement Activity Plan for the Provision of a new Bus Depot at Willawong.	Within E & C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the Council approves the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C 04/09-05.

1.0 FILE NUMBER: 204/6(16/P8)

ACTION TAKEN

04 SEP 2007

TOWN CLERK

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Project Report - July 2007

RECEIVED

04 SEP 2007

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 PROPONENT

Scott Stewart, Executive Manager - Major Projects, 3403 7652.

5.0 SUBMISSION PREPARED BY

Chris Mead, A/Divisional Manager, Corporate Services, 3403 4577.

6.0 DATE

28th AUGUST 2007

APPROVED

04 SEP 2007

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

10.0 DIVISIONAL MANAGER

CHAIRPERSON _____

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

Recommend Accordingly

.....
ACTING CHIEF EXECUTIVE OFFICER

If the Lord Mayor and the Shadow Chairperson are supportive, this submission may proceed to E&C Committee for decision

K-h 28-8-07

11.0 BACKGROUND

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******JULY 2007 UPDATE******* heading.

12.0 CONSULTATION

Individual project reports are compiled by Project Reporters, in consultation with the relevant Project Managers, Program Managers/Business Unit Financial Controllers, Divisional/Executive Managers and Branch Managers.

13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A.

23.0 OPTIONS

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for July 2007.

Option 2: Do not accept the report.

Option 1 is the preferred option.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

E&C RESULTS – 10 SEPTEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
10/09-1	460/97/47	City Policy & Strategy	Rochedale Urban Community Local Plan.	Held
10/09-2 R	305/10(0)	City Policy & Strategy	West End Riverside Infrastructure contributions Planning Scheme Policy.	Yes
10/09-3	460/140/4(6/P1)	City Policy & Strategy	Rochedale Infrastructure Contributions Planning Scheme Policy.	Withdrawn
10/09-4 R	202/11-KA420/572	City Policy & Strategy	Memorandum of understanding (MOU): BCC and Department of Education & Arts regarding Ellen Grove District Sports Park and car park.	Yes
10/09-5 R	460/144/2(14)	City Policy & Strategy	Draft Lutwyche Road Corridor Neighbourhood Plan.	Yes
10/09-6 R	204/6(33)	Corporate Services	Procurement Delegations.	Yes
10/09-7 M	221/21(36)	Corporate Services	Inclusion of charitable organization in Appendix 'A' of the schedule of Fees and Charges.	Yes
10/09-8			Water Transition Program – Retention of Critical Staff.	Held
10/09-9 R	9/64/1	Corporate Services	Adoption of delegations to support the Specialist & Senior Professional (SSP) remuneration Strategy Governance Framework.	Yes – Amended
10/09-10 R	243/26-80027/2007/2008	Corporate Services	Stores Board Submission for the Crystal Enterprise Reporting – Software Maintenance & Support Services (Business Objects Australia)	Yes
10/09-11 R	376/6/40(P4)	Corporate Services	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (August 2007)	Yes
10/09-12 R	460/144/3(14)	City Policy & Strategy	Proposed Acacia Ridge/Archerfield Neighbourhood Plan.	Yes
Yes 10/09-13 R	204/149(46)	Corporate Services	Stores Board submission to amend the Annual Procurement & Asset Disposal Plans for 2007/2008 by the addition of a Forward Procurement Schedule 'C' and a Forward Disposal Schedule 'D' by resolution of Council.	Yes

BCC 10 YEAR RELEASE SCHEME

E&C RESULTS – 10 SEPTEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
10/09-14 /	460/143(36)	City Policy & Strategy	September 2007 Draft CityShape Implementation Strategy for Brisbane.	Withdrawn
10/09-15 R	345/15(40)	Corporate Services	Amending Local Law (Disposal of Assets) 2007.	Yes
10/09-16 R	221/38-2007	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended June 2007.	Yes
10/09-17 R	246/13/6(P4)	Corporate Services	Presentation and tabling of the audited 2006/07 Annual Financial Statements.	Yes
10/09-18 R	246/13/8(P2)	Corporate Services	Audit Report for the year ended 29 June 2007.	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flesser, C Bermingham and G M Quirk

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

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1.0 FILE NUMBER 221/21(36)

10/09-07

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Inclusion of charitable organisation in Appendix 'A' of the schedule of Fees & Charges.

RECEIVED

10 SEP 2007

3.0 ISSUE/PURPOSE COMMITTEE SECTION

To approve the inclusion of the Kids Under Cover Incorporated into Appendix 'A' of the schedule of Fees & Charges from 15 August 2007.

4.0 PROPONENTS

Chris Mead
Acting Divisional Manager, Corporate Services Division

APPROVED

10 SEP 2007

5.0 SUBMISSION PREPARED BY

Sy Kieu
Revenue Analyst - Revenue Policy
Corporate Finance Branch, Corporate Services Division (FORR ext.35462)

Lord Mayor
KT JHC
CERB

6.0 DATE

28 August 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

ACTION TAKEN

10 SEP 2007

9.0 RECOMMENDATION

That E&C approve the inclusion of Kids Under Cover Incorporated in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 15 August 2007, being the date of their application.

TOWN CLERK

FERR

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If the Lord Mayor & Shadow Chairperson are supportive, this submission may proceed to E&C for decision.

Chris Mead
Acting Divisional Manager

Kim Flesser
Chairperson

[Signature]

4-9-07

I Recommend Accordingly

[Signature]
ACTING CHIEF EXECUTIVE OFFICER

10 YEAR RELEASE SCHEME

11.0 BACKGROUND

On 15 August 2007, Kids Under Cover Incorporated lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer.

In support of their application for concessions the association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1566.

12.0 CONSULTATION

No broader consultation has taken place. The Acting Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a certificate of registration as a charity.

13.0 IMPLICATIONS OF PROPOSAL

Kids Under Cover Incorporated will become eligible for concessions against certain fees and charges as detailed in the Schedule of Fees and Charges document.

14.0 COMMERCIAL IN CONFIDENCE

This matter is not commercial in confidence.

15.0 CORPORATE PLAN IMPACT

The inclusion of Kids Under Cover Incorporated in Appendix 'A' supports the outcomes under "Inclusive City – Supporting Inclusive Communities".

16.0 CUSTOMER IMPACT

Kids Under Cover Incorporated will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 ENVIRONMENTAL IMPACT

There is no environmental impact.

18.0 POLICY IMPACT

There is no policy impact as approving the association's inclusion in Appendix 'A' is consistent with existing policy.

19.0 FINANCIAL IMPACT

There is no significant financial impact.

20.0 HUMAN RESOURCE IMPACT

There is no significant impact.

21.0 URGENCY

The approval, if granted may be processed in the normal course of business.

22.0 PUBLICITY/MARKETING

None required.

23.0 OPTIONS

- a) To accept the application and approve the inclusion of Kids Under Cover Incorporated into Appendix 'A' of the Council's Schedule of Fees and Charges.
- b) To reject the application.

Option (a) is the recommended course of action.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C AGENDA – 12 SEPTEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
12/09-01 M	816/14/59	City Policy & Strategy	Options to address overcrowding on certain Brisbane Transport buses.	Yes - Amended
12/09-02 R	816/14/59	Corporate Services	Stores Board Submission for the Provision of additional CNG and Diesel Buses without inviting tenders (Man Automotive).	Yes

BCC PUBLICATION SCHEME
10 YEAR RELEASE

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1.0 File number
816/14/59

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Options to address overcrowding on certain Brisbane Transport buses

3.0 Issue/purpose
To make recommendations on options to address the overcrowding issue on certain BT buses.

4.0 Proponent
Ian Maynard, Acting CEO ext. 34500

RECEIVED

ACTION TAKEN

12 SEP 2007

12 SEP 2007

5.0 Submission prepared by
George Pund, Manager Transport and Traffic Branch ext. 34815

COMMITTEE SECTION

TOWN CLERK

APPROVED

6.0 Date
11 September 2007

12 SEP 2007

7.0 For E&C approval or recommendation to Council
For E&C approval.

an
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not applicable

gHC
CRB
KZ

9.0 Recommendation
That E&C determine as per draft determination as set out in Attachment "A".

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

Ian Maynard
Ian Maynard
ACTING CEO
OFFICE OF THE LORD MAYOR AND CHIEF EXECUTIVE

Terry Hogan
Terry Hogan
DIVISIONAL MANAGER
CITY POLICY AND STRATEGY DIVISION

Victoria Newton
Cr Victoria Newton
CHAIRPERSON
PUBLIC TRANSPORT COMMITTEE

11.0 Background

At the Council Meeting of 4 September 2007, Cr Victoria Newton as Committee Chairperson for Public Transport, tabled a report titled "A call for action - options and recommendations to ease overcrowding on Brisbane's buses". A summary of the recommendations is in Attachment "B".

The Lord Mayor subsequently directed the Acting CEO to make available all appropriate resources to Councillor Newton and Council Staff to produce a more detailed report for consideration by E&C.

The Lord Mayor, in his memo to the Public Transport Committee Chairperson of 4 September 2007, also made it clear that seven specific plans were required as detailed in Attachment "C".

Council Officers of Transport & Traffic Branch, Financial Planning, City Property, Brisbane Transport and Strategic Procurement have jointly developed an appropriate response to the recommendations of the Call to Action Report and the Lord Mayor's requirements as set out in Attachment "D".

This in turn has led to a series of recommendations as set out in this E&C on how the bus overcrowding issue can be dealt with in the short to medium term.

The main issues are as follows:

1. Purchase of Additional Buses

A limited opportunity exists this week for Council to urgently source 36 additional buses from its current CNG Bus Supplier under current contractual arrangements on favourable terms.

It is proposed that the order be 16 CNG buses (to be built at Toowong) and 20 diesel buses at a cost of \$17.1 million. While it may be possible to purchase all 36 buses as CNG buses, depot capability transport refuelling and maintenance issues favour the diesel option at this time.

Due to TransLink funding uncertainties, the purchase of diesel buses will also maximise the opportunities for off loading these buses if they should prove to be surplus to Council requirements.

2. Utilisation of Additional Buses

It is essential that Council demonstrate how these additional buses when acquired will specifically address the overcrowding issue.

At this stage Council is looking to develop appropriate KPI's on what constitutes "overcrowding" to enable the effect of these additional buses to be appropriately identified and measured.

In the meantime Council is looking to implement additional services within the Brisbane City area of the type specified in Item 7 of Attachment D or alternatively to work with TransLink to develop those additional services to better service and support the regional public transport network as a whole.

3. Depot Capacity and Utilisation

The extent of the current bus acquisition program (plus these additional acquisitions) will necessarily mean that existing depot space will not be sufficient to accommodate the increased fleet prior to Willawong Bus Depot coming on line.

The best solution is to expand the existing Larapinta Depot to provide for an additional 102 buses and to extend the current lease on those premises for an additional two years.

4. Driver Recruitment Retention and Training

Item 4 of Attachment "D" identifies a Recruitment Retention and Training Plan which sets out an appropriate plan to ensure that the additional services made possible by these additional buses can be resourced by drivers.

5. Refuelling and Maintenance Costs

Item 3 of Attachment "D" identifies a plan for dealing with the increased requirements for refuelling and maintenance of these additional buses. Staff and union consultation will need to be undertaken before those plans are finalised.

6. Capital and Service Funding

The Total Additional Costs to be funded in the 2007/2008 financial year are as follows:

	2007-08	2008-09	2009-10	2010-11
1. Acquisition of 36 <i>CALL FOR ACTION</i> buses (16 CNG + 20 Diesel)	\$17.1m			
2. Depot expansion (capital component)	\$1.1m			
Total Capital	\$18.2m			
3. Operating costs (includes additional Larapinta Lease costs and gross operating cost)	\$1.4m	\$6.3m	\$6.3m	\$6.3m
Total cost of Call For Action	\$19.6m	\$6.3m	\$6.3m	\$6.3m

These funds are proposed to come from Council reserves as follows:-

Emergent Expenditure & Inflation Provision Reserve	\$15.5 million
Infrastructure Reserve	\$ 4.1 million
Total	\$19.6 million

In addition the ongoing yearly operating costs are \$6.3 million dollars per annum. If formal agreement for funding is finalised with Translink, it will be included in the next budget review

7. TransLink Funding

The major issue of concern is that at present Council has no fixed agreement with TransLink that it will fund either:-

- (a) the operating costs of additional services made possible by these additional buses; or
- (b) the lease costs for those buses if Council chooses to utilise the recently negotiated QTC facility.

Without such agreement Council is at significant financial risk if it proceeds with the bus acquisitions and other recommendations that flow from that acquisitions.

At this stage Council Officers have been advised by TransLink that funding is available in the TransLink Network Plan to fund the operating costs and associated services of up to 13 additional buses in Brisbane for 2007/08, conditional upon Council signing the 3G Contract. In discussion, TransLink has stated that they may consider Council receiving the ticket revenue for services that they do not fund. However, this may increase the risk of Council having to partially fund some growth services into the future.

Direction is sought from E&C on the implementation of these recommendations.

12.0 Consultation

- Cr Newton, Chairperson for Public Transport supports the actioning of the policy and the provision of details by Council officers contained within this report.
- Given the timeframe available, Cr Quirk, Chairperson Roads, TransApex and Traffic, has not been given the opportunity to work through the report in detail.

However, both agree that the submission can go forward for consideration by E&C.

13.0 Implications of proposal

These are outlined in Attachment "D"

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The Vision 2026 statement includes a number of themes that rely on the effective use and growth of the city's bus system, as part of the public transport system in greater Brisbane.

The bus capacity growth called for in the Chairperson's policy statement is specifically in line with the 2026 city-wide outcomes for *Clean & Green City* in terms of low-emission transport modes and in *Accessible & Connected City* which calls for 41% morning peak travel by active travel modes.

In terms of program alignment, the policy and proposed action plan aligns with Program 3 of Council's Budget (Moving Forward). This goal of this program calls for "*high quality bus and ferry services and alternatives to motorised travel to enhance the city's sustainability*".

16.0 Customer impact

One of the key concerns in the Chairperson's policy statement is the inconvenience caused to intending bus customers when certain buses arrive fully loaded, and they cannot board. This policy and action plans aim to effectively deal with this situation and provide for the continued growth in bus demand.

17.0 Environmental impact

Council is committed to procuring environmentally sustainable assets, and conducting its operations in a sustainable manner. This commitment can be seen in the purchase of low-emission buses, the establishment of environmentally sensitive bus depots, and the use of alternative fuels where possible.

18.0 Policy impact

The Chairperson's policy is in alignment with the policy settings of Council. However, it does bring forward the acquisition of public transport assets and increase service levels earlier than previously planned by Brisbane Transport, Transport & Traffic or the State Government's *TransLink* agency, in response to unprecedented demand.

19.0 Financial impact

The estimated costs associated with the actioning of the policy elements are detailed in Attachment "D". The potential lack of alignment with *TransLink* and the likely pressure on Council's budget in future years should be noted and assessed.

20.0 Human resource impact

The availability of new bus drivers, maintenance and support staff required to successfully operate the new buses and depots are key concerns for Brisbane Transport. While these human resources are obtained using Council recruitment practices, there may be a strain on existing

resources to cope with the increased service level. BT will manage this within the terms of the current enterprise agreements.

21.0 Urgency

The Lord Mayor is seeking urgent advice on this matter.

22.0 Publicity/marketing strategy

Publicity and marketing of any new investment in the bus system should observe the Council protocol with the State Government, in terms of announcing alterations to the integrated public transport system under the *TransLink* system.

23.0 Options

Option 1: Approve the recommendations in Attachment "D" so that an order for buses can be placed, further discussions with the State Government's *TransLink* agency and Queensland Treasury can occur, and appropriate budget submissions can be made.

Option 2: Modify the recommendations

Option 3: Reject the recommendations

Option 1. is the preferred option.

Should E&C modify or reject the recommendations, then the various Council units involved will undertake further work in line with the decision.

Attachments

- A Draft E&C Determination
- B Summary of the report submitted by Cr Newton, Chairperson for Public Transport, on 4 September 2007, report titled: "*A call for action - Options and recommendations to ease overcrowding on Brisbane's buses*"
- C Lord Mayor's 7 subsequent requirements (memo to Chairperson 4 Sept. 2007)
- D Response to Lord Mayor's 7 Items

E&C RESULTS – 17 SEPTEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
17/09-1 M	456/51/2	OLMCEO	2006/07 Annual Report from the Office of the Disputes Commissioner	Yes
17/09-2 R	288/20-39B(A25)	Customer & Community Services	Compliance and Regulatory Services Branch Establishment – Phase 2. Amendments to the Register of Administrative Arrangements and Delegations	Yes
17/09-3 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to Travel – July 2007	Yes
17/09-4 M	202/10(683/P6)	MIPO	North-South Bypass Tunnel – Council Land, volumetric requirements	Yes
17/09-5 M	234/20/16	City Policy & Strategy	Contribution to the Wendy Chadwick Memorial Trust	Yes
17/09-6 R	460/144/5(14)	City Policy & Strategy	Proposed Centenary Suburbs Neighbourhood Plan	Yes
17/09-07 Held	BT 812/15/101	Brisbane Transport	Bus Build Project Expression of Interest	Held
17/09-08 M	460/140/4(6/P1)	City Policy & Strategy	Rochedale Infrastructure Contributions Planning Scheme Policy	Yes - Amended
17/09-09 R	460/97/47	City Policy & Strategy	Rochedale Urban Community Local Plan	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flesser, C Bermingham and G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

1.0 FILE NUMBER: 456/51/2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

RECEIVED

2.0 TITLE

17 SEP 2007

2006/07 Annual Report from the Office of the Disputes Commissioner. COMMITTEE SECTION

3.0 ISSUE/PURPOSE

To give notification to E&C of the work performed by the Office of the Disputes Commissioner during 2006/07.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive.

ACTION TAKEN

17 SEP 2007

TOWN CLERK

5.0 SUBMISSION PREPARED BY

Rebecca McAnalen, Disputes Commissioner, ext 34689.

APPROVED

6.0 DATE

4 September 2007.

17 SEP 2007

Lord Mayor

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable.

9.0 RECOMMENDATION

That E&C note the contents of the attached 2006/07 Annual Report for the Office of the Disputes Commissioner.

10.0 DIVISIONAL MANAGER

Hayden Wright
Executive Manager
Office of the Chief Executive

*IA The Lord Mayor & Shadow
Chairperson are supportive.
This submission may proceed
to E&C for decision.*

CHAIRPERSON _____

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

17-9-07

11.0 BACKGROUND

Customers may write to the Disputes Commissioner to further dispute a penalty infringement notice (ie. An on the spot fine) following an initial review by the area of Council which issued the infringement notice. As part of its function, the Office of the Disputes Commissioner is required to report annually to the Chief Executive Officer. The attached report provides a summary of the work carried out by the Office of the Disputes Commissioner during the 2006/07 year.

The report contains details of:

- Investigations finalised
- The rate of infringement notice waivers
- Identified system issues and recommended solutions.

12.0 CONSULTATION

- Jude Munro, Chief Executive Officer
Is in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 VISION/CORPORATE PLAN IMPACT

The Corporate Plan 2006-2010 includes a City Governance Program to ensure the governance of Brisbane City is open, accountable and transparent. The Office of the Disputes Commissioner provides an independent and transparent review process for penalty infringement notices.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 **PUBLICITY/MARKETING STRATEGY**

At the discretion of E&C.

23.0 **OPTIONS**

Option 1: That E&C approve the recommendation.

Option 2: That E&C not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – July 2007

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Chris Mead, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

10 September, 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for July 2007.

10.0 DIVISIONAL MANAGER & CHAIRPERSON

I Support/Reject the Recommendation

If Reject – please state reasons:

If The Lord Mayor & Shadow Chairperson are supportive, this submission may proceed to E&C for decision

[Signature]
Chris Mead
A/Divisional Manager
Corporate Services

[Signature]
Cr Kim Flesser
Chairperson

7-9-07

I Recommend Accordingly

[Signature]

APPROVED

17 SEP 2007

Lora Mayor

ACTION TAKEN

17 SEP 2007

TOWN CLERK

TCCS

BCG 10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for July, 2007, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken in July, 2007 which is not covered by the Travel Policy.

In summary, the position is as follows:

July 2007

Non-Commercial Operations

a)	International Travel	\$13,772.05
	(i) Number of Bookings	1
	(ii) Airfares	\$ 2,477.64
b)	Domestic Travel	
	(i) Number of Bookings	35
	(ii) Airfares	\$10,044.33
c)	Accommodation and Allowances Costs	\$ 9,036.49
d)	Registration Fees for Conferences	\$20,957.41
e)	Other Costs e.g. hire car	\$ 2,328.73
	TOTAL	\$44,844.60

Attachment A

\$ 2,507.00

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FUNDING IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for July 2007.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

E&C 117/09-04

1.0 FILE NUMBER 202/10(683/P6)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

North-South Bypass Tunnel – Council Land, volumetric requirements

3.0 ISSUE/PURPOSE

To seek approval for the creation of volumetric allotments beneath Council owned land for the North-South Bypass Tunnel project.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Terry Baker, Property Acquisition Officer, Major Infrastructure Projects Office.

6.0 DATE

30 August 2007.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve:


- 1) the creation of volumetric allotments beneath the Council owned land listed in Schedule 'A'; and
- 2) their dedication as Local Government Tollway.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON


 Scott Stewart
 EXECUTIVE MANAGER
 MAJOR INFRASTRUCTURE
 PROJECTS OFFICE

Recommend Accordingly


 CHIEF EXECUTIVE OFFICER


 Graham Quirk
 CHAIRPERSON
 ROADS, TRANSAPEX AND TRAFFIC

Support / Reject the Recommendation/s.
 If Reject – please state reasons:

BCC 70 YEAR RELEASE SCHEME
 RECEIVED
 17 SEP 2007
 COMMITTEE SECTION
 ACTION TAKEN
 17 SEP 2007
 TOWN CLERK
 APPROVED
 17 SEP 2007
 Lora Mayor
 JHC
 SA
 LT
 CRB

11.0 BACKGROUND

Council has undertaken a series of volumetric resumptions along the tunnel alignment and the resumed land is to form part of the tollway.

In addition council has certain land along that alignment from which volumetric allotments will also be required for NSBT.

Approval of this submission will authorise the creation of these volumetric allotments as set out in Schedule 'A'.

It will also authorise the dedication of those allotments as Local Government tollway.

12.0 CONSULTATION

The following people have been consulted regarding the subdivision of the Council land listed in Schedule A:

Cris Anstey, Chief of Staff, Office of the Lord Mayor and Chief Executive Officer;
Sharon Humphreys, Chief of Staff, Deputy Mayor and Majority Leader's Office;
Councillor Graham Quirk, Chairperson, Roads, TransApex and Traffic;
Councillor Peter Cumming, Shadow Chairperson, Roads, TransApex and Traffic; and
Frank Riley, Manager, City Property
Paul Grove, City Property
Katherine Houston, Brisbane City Legal Practice

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 CORPORATE PLAN IMPACT

This proposal facilitates improvements to the existing public transport network which is consistent with key initiatives of the 2004-2008 Corporate Plan including:

7.1.2.1 Transport Network – Build tunnels. Includes land acquisition for North-South Bypass tunnel.

16.0 CUSTOMER IMPACT

Key customer service improvements on completion of construction will include improved traffic safety and mobility.

17.0 ENVIRONMENTAL IMPACT

No impact.

18.0 POLICY IMPACT

No impact.

19.0 FINANCIAL IMPACT

Administration costs only. Funds have been approved in the 2006/2007 budget.

20.0 HUMAN RESOURCE IMPACT

No impact.

21.0 URGENCY

Normal course of business

22.0 PUBLICITY / MARKETING STRATEGY

Nil.

23.0 OPTIONS

1. Approve the recommendation proposed by this submission.
2. Review all the property requirements associated with the scheme.

Option 1 is preferred and recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 23A/20/10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Contribution to the Wendy Chadwick Memorial Trust

RECEIVED
7 SEP 2007

3.0 Issue/purpose
To obtain approval for a BCC contribution to the Wendy Chadwick Memorial Trust

COMMITTEE SECTION

4.0 Proponent
Terry Hogan, Divisional Manager, City Policy and Strategy

ACTION TAKEN
7 SEP 2007

5.0 Submission prepared by
Michael Papageorgiou, Manager City Planning (Extn 34220)

TOWN CLERK MCP

6.0 Date
27 August 2007

APPROVED

7.0 For E&C approval or recommendation to Council
For E&C approval

17 SEP 2007

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not Applicable

Lora Mayor
RT
JHC
CEB

8.0 Recommendation

That E&C Committee grant approval for a one-off contribution of \$5,000.00 towards the Wendy Chadwick Memorial Trust.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

If the Lord Mayor and the Shadow Chairperson are supportive, this submission should proceed to E&C for decision
David Hinchliffe

Cr David Hinchliffe
Chair of Urban Planning and Economic Development Committee

Terry Hogan
Divisional Manager
City Policy and Strategy

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

3.9.7

11.0 BACKGROUND

Wendy Chadwick passed away on Friday 10 August 2007 after succumbing to a long term battle against cancer. Wendy had a career with BCC of over 27 years during which time she was widely acknowledged and respected amongst the planning profession and the development industry for her planning expertise and contribution to the development of this city.

In the period shortly before her passing, Wendy Chadwick discussed with CEO Jude Munro the idea of a Trust being established in her name. The Trust would be used to fund career development opportunities for young planners in BCC. This would be a private Trust with funding provided by voluntary contributions from BCC, individuals, other Councils and the development industry. An external accounting firm will be selected by the Trustees to manage the taxation and other financial aspects of the trust.

redacted has already announced his intention to donate redacted to this Trust. Michael Kinnane, Director-General of the Department for Local Government, Planning and Sport and Recreation has indicated a contribution of \$10,000.00. There have been positive responses from a number of individuals and business firms indicating they would also be willing to contribute to the Trust.

12.0 CONSULTATION

Cr David Hinchliffe, Chair of Urban Planning and Economic Development Committee
Cr Amanda Cooper, Shadow Chair
Jude Munro, CEO
redacted

Proposed Trustees
David Askern, Manager BCLP

All are in agreement with the proposal.

13.0 IMPLICATIONS OF PROPOSAL

The donation to this Trust will recognise the contribution of Wendy Chadwick to both Council and the planning profession and will also provide a legacy that will support the development of BCC planning expertise into the future.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Approval of this submission will support the Better Built Environment elements of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 **POLICY IMPACT**

Consistent with Council policy to provide leadership in the planning profession.

19.0 **FINANCIAL IMPACT**

Funds for Council's contribution of \$5,000.00 will be made available from the City Planning budget allocation.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

In the normal course of business.

22.0 **PUBLICITY/MARKETING**

At the discretion of Civic Cabinet.

23.0 **OPTIONS**

Option 1: To approve the recommendation.

Option 2: To approve the recommendation and modify the amount of Council's contribution

Option 3: To not approve the recommendation

Option 1 is supported

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 460/140/4(6/P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Rochedale Infrastructure Contributions Planning Scheme Policy

3.0 Issue/purpose

To consider and approve a preferred option for revision of the Rochedale for the Draft Rochedale Infrastructure Contributions Planning Scheme Policy.

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy and Strategy Division

5.0 Submission prepared by

Kerry Doss, Principal Program Officer, Infrastructure Coordination and Financing (PPOCP4 ext. 39764)

6.0 Date

17 September 2007

RECEIVED ACTION TAKEN

17 SEP 2007

17 SEP 2007

7.0 For E&C approval or recommendation to Council

For E & C approval

COMMITTEE SECTION

TOWN CLERK

PPOCP4

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That E&C determines its approach to Rochedale Infrastructure Contributions Planning Scheme Policy on the basis of the attached memo. Please note officers recommend Option 3a. *The Council recognized the hard work of CA Hinckley & CA Cooper in achieving a better cost outcome for the E&C changes.*

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

If the Lord Mayor and the Shadow Chairperson are supportive, this submission may proceed to Council for decision.

[Signature]
CHAIRPERSON

Terry Hogan
DIVISIONAL MANAGER
CITY POLICY AND STRATEGY DIVISION

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

17 SEP 2007

[Signature]
Lora Mayor

[Signatures]
KJ

11.0 Background

Refer to Briefing note at Attachment A.

12.0 Consultation

This recommendation has been prepared in consultation with the following Council officers:

- Councillor David Hinchliffe, Deputy Mayor and Chair Urban Planning and Economic Development Committee
- Councillor Amanda Cooper, Councillor for Bracken Ridge and Lord Mayor's Spokesman for Urban Planning and Economic Development
- Matt Collins, Policy Advisor Deputy Mayor's Office
- Tony Chadwick, Solicitor, Brisbane City Legal Practice
- Terry Hogan, Divisional Manager City Policy and Strategy
- Barry Ball, Manager Water Resources
- Rob Wright, Water Resources
- George Pund, Manager; Transport and Traffic
- John Campbell, Specialist Advisor Transport Planning
- Brad Wilson, Senior Planning Officer, Natural Environment and Sustainability

All are in agreement with the recommendation and agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

See attached briefing note.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Not applicable.

16.0 Customer impact

See attached briefing note.

17.0 Environmental impact

Not applicable.

18.0 Policy impact

Adoption of Option 3a will require subsequent amendments to the E & C Submission on the Draft Rochedale Infrastructure Contributions Planning Scheme Policy and the draft planning scheme policy. The Submission is currently before committee.

19.0 Financial impact

See attached briefing note.

20.0 Human resource impact

Not applicable.

21.0 Urgency

The Rochedale Urban Community Local Plan is shortly to be adopted by Council. It is imperative that a decision is made to proceed with the exhibition of the draft Planning Scheme Policy as soon as possible.

The revised draft Planning Scheme Policy and recommendation and the related submission on the adoption of the Rochedale Local Plan will need to be considered at Council's meeting of 18 September 2007 if current timeframes for implementation of the plan are to be met.

22.0 Publicity/marketing strategy

Not applicable.

23.0 Options

Refer to options in attached briefing note.

Option 3a is the option preferred by Officers.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 24 SEPTEMBER 2007

SUB NO.	FILE NO.	DIV.	TITLE	Result
24/09-01 WITHDRAWN	243/105-80039/2007/2008	Corporate Services	Stores Board Submission for Significant Procurement Activity Plan for the Supply and Delivery of Pre-Mixed Concrete (Pre-Mixed Concrete)	WITHDRAWN
24/09-02 M	456/20/40/(1)	City Policy & Strategy	Proposed Register of Heritage Conservation Engineers	YES
24/09-03 M	456/20/40/(1)	City Policy & Strategy	Heritage Advisory Committee Annual Report	YES
24/09-04 M	392/74	City Policy & Strategy	Ratepayer Charity Donations Scheme	YES
24/09-05 WITHDRAWN	234/70/428(P3)	City Policy & Strategy	Reappointment of Independent Design Advisory Panel (IDAP)	WITHDRAWN
24/09-06 M	240/7-2006/2007	OLMCEO	Contracts to Provide Professional Services – Report for July 2007	YES
24/09-07 WITHDRAWN	1/139(A2)	OLMCEO	Appointment of Andrew MacLeod, Chief Internal Auditor, to the Standards Board of the Information Systems Audit and Control Association (ISACA)	WITHDRAWN
24/09-08 M	469/38/(22/A1)	Brisbane Water	Agreement with Ipswich City Council for their treatment of sewerage from the Carole Park area	YES
24/09-09 M	252/7/0 (P2/A2)	Brisbane Water	Brisbane Water – Annual Performance Plan 2007/08	YES
24/09-10 M	12/51-H/2007(1)	Brisbane Water	Travel Proposal for Karen Buist to attend the Metering Europe Conference 2007, in Vienna, Austria from 29 September to 7 October 2007	YES
24/09-11 R	243/105-80039/2007/2008	Corporate Services	Stores Board Submission for the Hire of Impact Rollers and Specialist Earth Moving Equipment for the Bulk Earthworks for Willawong Bus Depot Construction (Bulk Earthworks for Willawong Bus Depot)	YES
24/09-12 M	BT 812/15/101	Corporate Services	Bus Build Project Expression of Interest	YES
Walk-In		OLMCEO	Executive Contract	YES

Present: DB Hinchliffe, JH Campbell, H Abrahams, V Newton, K Fless, C Bermingham and GM Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number
456/20/40/ (1)

E&C 24/09-02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Proposed Register of Heritage Conservation Engineers

3.0 Issue/purpose
To lend support to a proposal for Engineers Australia to introduce registration of engineers practising in the field of heritage conservation.

4.0 Proponent
Michael Papageorgiou Manager City Planning

5.0 Submission prepared by
Laurie Jones, Senior Heritage Architect, City Planning SHAHU ext 34059

6.0 Date
28 August 2007

7.0 For E&C approval or recommendation to Council
E & C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That the proposal be supported and the attached draft letter as set out in Attachment C be forwarded to Engineers Australia.

10.0 Divisional Manager & Chairperson
I Support / Reject the Recommendation/s.
If Reject – please state reasons:

RECEIVED
24 SEP 2007

COMMITTEE SECTION

ACTION TAKEN
24 SEP 2007

TOWN CLERK

APPROVED

24 SEP 2007

Cr. David Hinchliffe
CHAIRPERSON

Terry Hogan
DIVISIONAL MANAGER

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C for decision.

6.9.7

11.0 Background

Engineers Australia (the Institution) has established and maintains the National Professional Engineers Register (NPER), a register of its member professional engineers, with specific categories for each area of practice, such as Civil, Electrical, Mechanical, Structural, etc.

In Australia, there are relatively few engineers well-qualified to practise heritage conservation, yet owners of heritage buildings and engineering and industrial works need good engineering advice when faced with maintenance and restoration projects.

Engineering Heritage Australia (EHA), a special interest group of members within the Institution, is proposing to remedy this situation by promoting Heritage Conservation Engineering as a specific Area of Practice within the NPER. To be registered, engineers will be required to have and maintain specific skills in heritage conservation in addition to their professional engineering qualifications. The EHA proposal for the addition to the NPER explains the background and sets out the experience and skills needed for registration and is attached as Attachment A.

In order to get this proposal approved by the National Engineers Registration Board of the Institution, EHA must demonstrate the need for such a Register. To this end, the Council is asked, as a potential client for these engineering conservation services, to lend its support to this proposal.

The maintenance and repair of heritage buildings and structures are best handled by heritage architects in consultation with engineers. These assets often develop either structural or façade problems, both of which require a science knowledge base upon which successful conservation methods depend.

If the registration proposal is accepted, professional engineers will be encouraged to indicate their interest in registration and thereby establish a demand for training courses in heritage conservation engineering. The outcome will be a pool of well-qualified heritage conservation engineers able to provide competent reliable services to Council and other heritage property owners.

The request for a letter of support for the proposed register was considered by the Heritage Advisory Committee at its meeting on 10 August 2007. As the committee is established to provide advice to Council, it was resolved that E&C Committee should be advised to send to Engineers Australia a letter of support for the proposed heritage conservation register. The letter of request is attached, as is a draft letter of reply, as attachments B & C.

12.0 Consultation

- Heritage Advisory Committee at its meeting of 10 August 2007.
- Councillor David Hinchliffe, Chair Urban Planning and Economic Development Committee on 23 August 2007.
- Councillor Amanda Cooper, Councillor for Bracken Ridge and Lord Mayor's adviser on planning issues on 24 August 2007.

All consulted are in agreement with the recommendation.

All consulted agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

The proposal implies a need for quality assurance of professional conservation services in the specific area of the Australia's engineering heritage, and for ongoing education to improve the practice of heritage conservation engineering. These benefits will flow on to services provided to and by the Council.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

Improved confidence in heritage conservation services provided by and to the Council.

17.0 Environmental impact

Better conservation of the built heritage environment.

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

Urgent to meet timeframes of Engineers Australia's consideration of the proposal.

22.0 Publicity/marketing strategy

None required at this stage

23.0 Options

Option 1: Approve the recommendation that E&C Committee accept the Heritage Advisory Committee's advice to support Engineering Heritage Australia's promotion of heritage conservation as a specific field of engineering practice, and to advise Engineers Australia of that support.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
456/20/40/ (1)

24/09-03

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Heritage Advisory Committee Annual Report

3.0 Issue/purpose
The purpose of the submission is to accept the Heritage Advisory Committee 2006-2007 Annual Report, and appoint a replacement ~~Opposition~~ Councillor.

4.0 Proponent
Michael Papageorgiou, Manager City Planning

5.0 Submission prepared by
Laurie Jones, Senior Heritage Architect, City Planning, SHAHU ext 34059

6.0 Date
28 August 2007

7.0 For E&C approval or recommendation to Council
For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That E&C
• Accept the 2006-2007 Annual Report of the Heritage Advisory Committee
• Appoint Cr. Amanda Cooper as the ~~Opposition~~ Councillor on the committee

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If ~~Reject~~ please state reasons:

APPROVED

24 SEP 2007

Lord Mayor

Cr. David Hinchliffe
CHAIRPERSON

Terry Hogan
DIVISIONAL MANAGER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The Heritage Advisory Committee was originally established by Council on 24 September 1981. With the introduction of *The Integrated Planning Act 1997* and *City Plan 2000*, the opportunity was taken to restructure the committee, and Terms of Reference for the new committee were adopted in November 2000. The restructured committee held its first meeting on 30 May 2002.

One of the requirements of the committee's Terms of Reference is to produce an Annual Report. The 2006-2007 Annual Report documents the committee's achievements over its fifth year to 30 June 2007 and is attached at Attachment A.

Cr. Carol Cashman was appointed to the restructured Heritage Advisory Committee in May 2002, and has served on the committee since that date. At the committee meeting of 8 June 2007 Cr. Cashman announced her retirement from Council, and consequently from the Heritage Advisory Committee.

Cr. Amanda Cooper has been appointed Councillor for Bracken Ridge and Lord Mayor's adviser on planning issues. Cr. Cooper has attended the July and August 2007 meetings of the Heritage Advisory Committee and has been proposed as Cr. Cashman's replacement until all committee members become eligible for reappointment in March 2008.

12.0 Consultation

- Councillor David Hinchliffe, Chair Urban Planning and Economic Development Committee on 23 August 2007
- Councillor Amanda Cooper, Councillor for Bracken Ridge and Lord Mayor's adviser on planning issues on 24 August 2007
- Councillor Catherine Bermingham, Chair Community Services Committee on 24 August 2007
- Heritage Advisory Committee at its meeting of 10 August 2006 and by email 23 August 2007

All consulted are in agreement with the recommendation.

All consulted agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

Acceptance of the Annual Report, and appointment of an Opposition Councillor endorse the valuable advice that the Heritage Advisory Committee provides to Council on a wide range of issues.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

The Heritage Advisory Committee's 2006-2007 Annual Report identifies the ways in which the committee has contributed to various services in the Subtropical City theme of the Corporate Plan, specifically: 'Identifying and conserving the city's heritage places' and 'Promoting the subtropical design of city buildings and open spaces and safeguarding the unique character of Brisbane's 'tin and timber' homes'.

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 **Financial impact**

Nil

20.0 **Human resource impact**

Nil

21.0 **Urgency**

In the normal course of business

22.0 **Publicity/marketing strategy**

Publicity may be appropriate on acceptance of the Heritage Advisory Committee's Annual Report, and appointment of the Councillor representative.

23.0 **Options**

Option 1: Approve the recommendation that E&C Committee accept the Heritage Advisory Committee's 2006-2007 Annual Report and appoint Cr. Amanda Cooper as the Opposition Councillor on the committee.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 FILE NUMBER: 392/74

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE
Ratepayer Charity Donations Scheme.

3.0 ISSUE/PURPOSE
That E&C approves a Council funded charity donation request insert be included in rate notices.

4.0 PROPONENT
Terry Hogan, Divisional Manager, City Policy and Strategy Division.

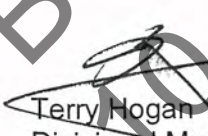
5.0 SUBMISSION PREPARED BY
Michael Lockwood, Manager, City Life Branch, City Policy and Strategy Division.

6.0 DATE 14 Sep 2007
RECEIVED 24 SEP 2007
ACTION TAKEN 24 SEP 2007
7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL? COMMITTEE SECTION
TOWN CLERK

E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?
No

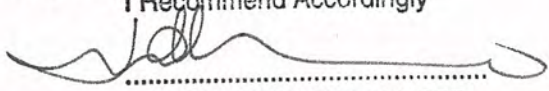
9.0 RECOMMENDATION
That E&C approves a Council funded charity donation request insert be included in rate notices.
Proven to follow CMAA. Note not committed in confidence

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
CITY POLICY & STRATEGY DIVISION

APPROVED
24 SEP 2007

Lord Mayor
If LM & shadow Chair are supportive, this submission may proceed to E&C for decision
CE Birmingham

CHAIRPERSON
I Support / Reject the Recommendation/s.

If Reject - please state reasons:
I Recommend Accordingly


11.0 BACKGROUND

The Ratepayer Charity Donation scheme was initially proposed as a mechanism for Council to encourage property owners to donate to local charities. The strategy to achieve this involved ratepayers registering for the scheme and donating \$2 of their quarterly on time rates discount of \$15 to a charity.

To support this scheme a software-based solution was explored, utilising the existing rates system. Initial cost projections associated with software development and implementation however far exceeds the projected revenue generation for a charity. As a result of this and a number of identified risks (see Appendix 1 for a detailed listing), an alternative proposal to support this initiative has been developed.

Charity donation supported via pamphlet in rates notice

Council can demonstrate its commitment as a good corporate citizen by utilising the rates notice to help raise awareness and funds for a charity.

This would involve information being inserted in the quarterly rates notices encouraging ratepayers to support a specific charity's campaign, with payment going direct to the charity through various payment options (eg. credit card, cheque and electronic payment transfers).

There are several options in terms of the rates notice insert, which are explored in further detail.

In addition to the fundraising dollars received from this initiative, the charity would also reap the longer-term benefits of increased market awareness (brand exposure) and the opportunity to maintain and grow its core donor database. This will likely result in increased revenue to the charity as it aims to ensure new donors become regular contributors. Refer Appendix 3 for a detailed listing of total costs, estimated revenue generation and rate of return.

This initiative will also contribute to Council delivering on its Living in Brisbane 2026 vision of being a smart and prosperous city. In particular, the citywide outcome of connected and engaged communities, with Brisbane being "internationally renowned as a city of philanthropists".

Choice of charity

It is recommended that Council initially pilot this scheme over a twelve-month period with the Lord Mayor's Community Trust (LMCT).

LMCT approached Council in the initial development stages of this proposal and expressed a strong interest in being supported via this scheme. LMCT also meets the initial criteria of the program in that it is a deductible gift recipient (DGR) organisation supporting local Brisbane charities and projects (including Brisbane's Youth in Need).

Furthermore, by piloting the proposal, Council will be able to obtain the actual rate of return on the initial investment and be better positioned to make a decision on whether or not to endorse the proposal in the longer term.

Should this scheme be successful and adopted in the longer term, it is recommended that Council develop clear guidelines for charities to apply and register their interest in the program.

Identified Risks

A number of risks associated with this proposal, were identified. In particular:

- Customer Privacy Policy

Marketing materials would need to include information stating that the charity will never receive any personal customer data from Council.

- Accountable and Transparent Charity Selection Process

Council will need to develop an accountable and transparent Charity selection process. This will help to minimise any potential allegations of favouritism being directed towards Council.

Karyn Wernham from Brisbane City Legal Practice (BCLP) has advised that Council would also need to ensure that the charity uses the monies collected for the intended purposes and that the administration of the program is free from any political interference.

(Initially pilot this scheme over a twelve-month period with the Lord Mayor's Community Trust (LMCT).

- Ongoing administration costs

Should the program be endorsed in the longer term, costs will be incurred administrating the expression of interest and charity selection process.

These costs are in addition to the ongoing administration costs that will be incurred by City Life, Marketing and Communication, Rates and the Contact Centre (approximately \$8,000 a year) in supporting this initiative.

Funding Proposal 1 – Charity meets the costs of printing and receipting.

This would involve the charity meeting the printing costs of all promotional material (ie colour pamphlet inserted in the rates envelope and insertion costs). The charity may choose to produce a specific item or to use an existing fundraising pamphlet. . The charity would also be responsible for all receipting.

The charity would be permitted to seek external corporate support to cover the costs, which are approximately \$14,000 (See Appendix 2). Council would not object to having this sponsor on the pamphlet. Council would however need to approve the content of the material (including layout and branding).

In return, Council would provide the mechanism for supporting the charity's campaign via insertion with the rates notice. Council would meet the ongoing administration and support costs (approximately \$8,000). Council could also promote the pamphlet, once a year, by printing a message on the envelope, at an additional cost of (\$2,200 a year).

In order to enable Council to properly evaluate the success of this proposal, the charity would be asked to maintain accurate data on the total revenue received and the number of donors that contributed to their campaign, directly as a result of this initiative.

Funding Proposal 2 – Council meets all costs

This would result in Council also meeting all the printing and ongoing administration and support costs (\$24,085 – as per Appendix 3). The charity however, would still be responsible for all receipting costs.

Council would need to approve the content of the charity's promotional material (including layout and branding) before this information can be included with the rates notices.

In order to enable Council to properly evaluate the success of this proposal, the charity would be asked to maintain accurate data on the total revenue received and the number of donors that contributed to their campaign.

12.0 CONSULTATION

Sue Rickerby	Manager, Customer Services, Customer & Community Services Division	Supports the E&C going forward
David Elridge	Senior Program Officer, iDivision	Supports the E&C going forward
Peter Haigh	Business Manager Rates Processing	Supports the E&C going forward
David Simons	Information and Privacy Officer, CEO's Office	Supports the E&C going forward
Terry Hogan	Divisional Manager, City Policy & Strategy Division	Supports the E&C going forward
Helen Nixon	Marketing Director, Marketing & Communications Branch	Supports the E&C going forward
Cr N. Wyndham	Arts and Cultural Spokesperson	Supports the E&C going forward
Cr K. Bermingham	Chairperson, Community Services Committee	Supports the E&C going forward
Fiona Procter	Policy Adviser	Supports the E&C going forward
Karyn Wernham	Brisbane City Legal Practice	

13.0 IMPLICATIONS OF THE PROPOSAL

The funding sought from this proposal will increase the designated charity's capacity to deliver stated programs and achieve outcomes for the community.

14.0 COMMERCIAL IN CONFIDENCE

Yes. Not to be discussed until final proposal has been approved.

15.0 CORPORATE PLAN IMPACT

The development of the Charity Donation Scheme contributes to the Smart and Prosperous City Theme. In particular, the citywide outcome of Connected and Engaged Communities. "In 2026, Brisbane will be internationally renowned as a city of volunteers and philanthropists".

It also allows the community and Council to work together to provide solutions to local issues.

Program	4	Your Brisbane
Outcome	4.4	Opportunities for All
Strategy	4.4.1	Community Involvement
Service	4.4.1.1	Participation Initiatives

16.0 CUSTOMER IMPACT

There is no obligation for ratepayers to support this scheme. The Contact Centre Manager will need to be consulted to ensure customer enquires can be addressed.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In accordance with AP174 Customer Privacy Policy and the BCC Customer Privacy Statement the following will need to be addressed:

- Marketing material will need to clearly articulate to the ratepayers who the charity is, what it does and who benefits from any donations collected.
- Marketing materials will have to clearly state that the charity will never receive any personal customer data from Council.
- It will be up to ratepayers to decide whether they wish to participate and they will contact the charities directly to arrange their contribution(s).

19.0 FINANCIAL IMPACT

Funding to be addressed at second budget review, as no funding currently exists in the 2007/08 budget.

Funding proposal 1

- | | |
|--|-----------------|
| - Printing on the rates envelope | \$2,200 |
| - Administration Costs (approximately) | \$8,000 |
| - Total cost to Council | \$10,200 |

Funding proposal 2

- | | |
|--|-----------------|
| - Printing costs of charity's brochure | \$12,915 |
| - Insertion costs | \$970 |
| - Printing on the rates envelope | \$2,200 |
| - Administration Costs (approximately) | \$8,000 |
| - Total cost to Council | \$24,085 |

20.0 HUMAN RESOURCE IMPACT

Changes to Contact Centre scripts will be required. There will also be an impact on Rates, City Life and Marketing and Communication (approximately \$8,000 a year included in funding impact).

21.0 CUSTOMER IMPACT

Approval is requested to ensure the collateral information can be contained in the January or April 2008 rates notice mail outs.

22.0 PUBLICITY/MARKETING

A media announcement at this stage is not considered appropriate. Marketing and Communication to prepare an appropriate marketing strategy based on the approved option.

23.0 OPTIONS

1. E & C approve a request for a donation to a charity, be inserted in rate notices – Charity responsible for costs of printing and insertion.
2. E & C approve a request for a donation to a charity, be inserted in rate notices – Council pays costs of printing and insertion.
3. E&C not approve any of these options and withdraw all support for the scheme.

Option 2 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

240/7-2006/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Contracts to Provide Professional Services - Report for July 2007

3.0 Issue/purpose

To seek E&C approval for the consultancies commissioned in July 2007

4.0 Proponent

Hayden Wright, Executive Manager, Chief Executive's Office

5.0 Submission prepared by

Lana Milne, PAMCEO, Office of the Chief Executive, Ext 36486

6.0 Date

12 September 2007

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C note the report for the consultancies commissioned during the month of July 2007 as attached.

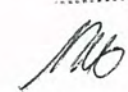
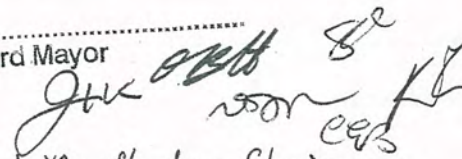
10.0 Divisional Manager & Chairperson


Hayden Wright
Executive Manager, CEO's Office
OLMCEO Division

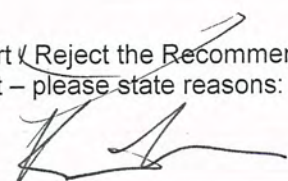
APPROVED

24 SEP 2007

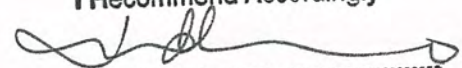
Lord Mayor

 
If The Lord Mayor and The Sharon Chairperson
this submission may proceed to Council for decision

I Support Reject the Recommendation/s.
If Reject - please state reasons:


Kim Flesser
Chairperson
FINANCE COMMITTEE

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 Background

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$3,405,201.94 during the month of July 2007 are attached.

12.0 Consultation

- David Askern, Manager Brisbane City Legal Practice
 - Jude Munro, Chief Executive Officer
- Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

N/A

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

16.0 Customer impact

As addressed by Divisions.

17.0 Environmental impact

N/A

18.0 Policy impact

Compliance with reporting request.

19.0 Financial impact

Expenses incurred through Divisional Consultancy Accounts.

20.0 Human resource impact

N/A

21.0 Urgency

Normal course of business.

22.0 Publicity/marketing strategy

N/A

23.0 Options

N/A

1.0 FILE NUMBER

469/38/(22/A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Agreement with Ipswich City Council for their treatment of sewage from the Carole Park area.

3.0 ISSUE/PURPOSE

To seek E&C approval to enter into an agreement with Ipswich City Council from 1 July 2007 to 30 September 2008 for their treatment of sewage from the Carole Park suburb within Council's boundary.

4.0 PROPONENT

Jim Reeves, Divisional Manager, Brisbane Water

RECEIVED

24 SEP 2007

5.0 SUBMISSION PREPARED BY

Fiona Anderson, Acting Economic Analysis Manager, Brisbane Water. Ext 33204

ACTION TAKEN

6.0 DATE

30 August 2007

24 SEP 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C Approval

TOWN CLERK

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

APPROVED

24 SEP 2007

9.0 RECOMMENDATION

That E&C:

(i) approve that Council enters into an agreement with Ipswich City Council for their treatment of Carole Park sewage for the period 1 July 2007 to 30 September 2008 generally on the terms and conditions as set out at Attachment A, and acceptable to the Manager, Brisbane City Legal Practice; and

(ii) authorise the Divisional Manager, Brisbane Water to execute and manage all aspects of that Agreement on behalf of Council.

Lord Mayor

BCC 20 YEAR RELEASE SCHEME

10.0 DIVISIONAL MANAGER

Jim Reeves
Divisional Manager
BRISBANE WATER

If the Lord Mayor & Shadow Chairperson are supportive, this submission may proceed to E&C Com. for decision

CHAIRPERSON

JH Campbell

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In March 1995 Carole Park was amalgamated into the Brisbane City area. Previously Moreton Shire Council had treated Carole Park sewage at their Carole Park Sewage Treatment Plant (STP). Under the new boundary arrangements, Ipswich City Council (ICC) became the owner and operator of the Carole Park STP. An agreement was made in 1996 for ICC to treat the sewage on behalf of Brisbane City Council for a 5-year period with a further 5-year extension, which was exercised.

The pricing proposed by ICC for the renewal of this agreement is based on their operating cost, depreciation and return on asset component for the Carole Park STP. This is an accepted way to determine a required total revenue requirement in regulated utility businesses and is similar to the method used by Council to determine the revenue requirement from the treatment and transport of bulk water to surrounding councils. This total figure is then allocated between ICC and Council customers on the basis of equivalent persons being serviced by the STP.

As part of the negotiation processes, ICC's initial return on assets percentage was reduced to equivalent to the rate Council charge them in the Bulk Water Deed.

The resulting charge for 2007/08 is \$231,644. The forecast recovery from the customers is approximately \$234,000. As Council is responsible for the collection network within the suburb, the expectation is that Council may pay out more than it receives. Carole Park STP being an old and less efficient plant than the majority of Council's STP's explains the higher cost of sewage treatment being charged by ICC. The price charge to Carole Park customers is based on an average ("postage stamp") price for the whole of Brisbane.

The potential shortfall between the revenue received, the expense paid to ICC and the cost to Council of collecting the sewage needs to be assessed in the context of the decision not to connect these properties to the Council system. To date it has not been cost effective to build the necessary infrastructure to transfer this area's sewage to the Brisbane City Council system.

The agreement allows for an early termination of the service period if the transfer of assets to the proposed bulk entity occurs prior to the 30 September 2008.

12.0 CONSULTATION

Councillor John Campbell, Chairman Water & City Businesses Committee
 Councillor Jane Prentice, Councillor for the Walter Taylor Ward
 Cathy Uechtritz, Policy Adviser Lord Mayors Office
 Chris Mead, Acting Divisional Manager, Corporate Services
 Julie McLellan, Acting Manager Water Resources, City Policy & Strategy
 Kirsten Holden, Solicitor, Brisbane City Legal Practice

All are in agreement with the submission being considered by E&C

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will result in Council having certainty in our Carole Park customers' sewage being treated without the need for new infrastructure.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Approval of this submission will result in Council paying \$231,644 in 2007/08 for the treatment of sewage to ICC, approximately \$3,000 less than revenue received from the customers.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal, however the existing agreement has expired.

22.0 PUBLICITY / MARKETING STRATEGY

Nil

23.0 OPTIONS

- Option 1. Approve the recommendation
- Option 2. Not approve the recommendation

Option 1 is the preferred option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

1.0 FILE NUMBER: 252/7/0 (P2/A2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE
Brisbane Water – Annual Performance Plan 2007-08
(Commercial in Confidence)

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the Committee's approval for the Annual Performance Plan 2007-08 for Brisbane Water.

4.0 PROPONENT

Jim Reeves, Divisional Manager, Brisbane Water

5.0 SUBMISSION PREPARED BY

Debbie Borowicz, A/Board Secretary Brisbane Water (SA3BW) extension 33241

6.0 DATE

30 August 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the 2007-08 Annual Performance Plan for Brisbane Water (refer to attachment "Annual Performance Plan 2007-08 Brisbane Water")

10.0 DIVISIONAL MANAGER

Jim Reeves
Divisional Manager
BRISBANE WATER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E&C Com. for decision

CHAIRPERSON

I Support / Reject the recommendation/s.

If Reject – please state reasons:

BCC 10 YEAR RELEASE SCHEME

RECEIVED

24 SEP 2007

COMMITTEE SECTION

ACTION TAKEN

24 SEP 2007

TOWN CLERK

APPROVED

24 SEP 2007

Handwritten signatures and initials: MJB, JHC, etc.

Handwritten signature: JH Campbell

11.0 BACKGROUND

The Council, having considered a Public Benefit Assessment, resolved to establish Brisbane Water as a commercialised business unit under Chapter 8 of the Local Government Act for the purpose of delivering potable water, treating wastewater and related services to the City of Brisbane.

The Act requires Brisbane Water to have an Annual Performance Plan that includes specific matters. This Plan has been prepared to meet the mandatory requirements of the Local Government Act and the City of Brisbane Regulations. It covers the period 1 July 2007 to 30 June 2008 (refer to attachment "Annual Performance Plan 2007-08 Brisbane Water")

Under the legislation, Council or a Council delegate is required to sign off on the Performance Plans. Council has delegated E&C with the authority to sign off on Performance Plans.

12.0 CONSULTATION

Councillor John Campbell, Chairman Water & City Business Committee
Councillor Jane Prentice, member Water & City Business Committee
Cathy Uechtritz, Policy Adviser Lord Mayors Office

All are in agreement with the submission being considered by E&C.

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane Water for the 2007-08 financial year. The Brisbane Water Senior Management Team will use the Annual Performance Plan to assist in their monitoring of Brisbane Water's performance during the 2007-08 financial year.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

11.0 BACKGROUND

The Council, having considered a Public Benefit Assessment, resolved to establish Brisbane Water as a commercialised business unit under Chapter 8 of the Local Government Act for the purpose of delivering potable water, treating wastewater and related services to the City of Brisbane.

The Act requires Brisbane Water to have an Annual Performance Plan that includes specific matters. This Plan has been prepared to meet the mandatory requirements of the Local Government Act and the City of Brisbane Regulations. It covers the period 1 July 2007 to 30 June 2008 (refer to attachment "Annual Performance Plan 2007-08 Brisbane Water")

Under the legislation, Council or a Council delegate is required to sign off on the Performance Plans. Council has delegated E&C with the authority to sign off on Performance Plans.

12.0 CONSULTATION

Councillor John Campbell, Chairman Water & City Business Committee
Councillor Jane Prentice, member Water & City Business Committee
Cathy Uechtritz, Policy Adviser Lord Mayors Office

All are in agreement with the submission being considered by E&C.

13.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Brisbane Water for the 2007-08 financial year. The Brisbane Water Senior Management Team will use the Annual Performance Plan to assist in their monitoring of Brisbane Water's performance during the 2007-08 financial year.

14.0 COMMERCIAL IN CONFIDENCE

Yes - Brisbane Water uses the term Commercial in Confidence to identify whether information it produces in documentation should be protected as confidential information, whether in a contractual context or otherwise.

Brisbane Water operates within a governance and accountability framework established under both legislation and policy. However, it acknowledges its accountability depends on the availability of information about how its activities are conducted.

The process of identifying information that is confidential information is not always easy nor scientifically precise. Such identification will depend on making an assessment about both the nature of the information and the circumstances surrounding the communication and receipt of the information.

In the case of the Annual Performance Plan, the use of the term Commercial in Confidence has been utilised over many years. Its application is based on the inclusion of a number of key business financial targets including:

- predicted dividends to Council
- key financial and non-financial targets including
 - forecast gross margin for product lines
 - unit production costs for major products
- forecast period financial statements

This information is not publicly available and it is considered that this information should be protected as confidential information, especially in the current environment with institutional arrangements and the increasing presence of third party water service providers.

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

- (1) Approve the recommendation
- (2) Not approve the recommendation

Option 1 is the preferred option.

1.0 FILE NUMBER:

12/51-H/2007(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Travel Proposal for Karen Buist to attend the Metering Europe Conference 2007, in Vienna, Austria from 29 September to 7 October 2007.

3.0 ISSUE/PURPOSE

The purpose of this submission is to request permission for Karen Buist, Asset Planner, Asset Management, Network Planning and Services Branch, Brisbane Water, to attend the Metering Europe Conference 2007, being held in Vienna, Austria from 29 September to 7 October 2007.

4.0 PROPONENT

Jim Reeves, Divisional Manager, Brisbane Water.

5.0 SUBMISSION PREPARED BY

Karen Buist - Asset Planner - Level 2, TC Beirne Centre, Ph 3403 0248.

6.0 DATE

14 September 2007

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

9.0 RECOMMENDATION

It is recommended that approval be given to Karen Buist, Brisbane Water to attend the Metering Europe Conference 2007, in Vienna, Austria from 29 September to 7 October 2007, at a cost to Council of \$800.

10.0 DIVISIONAL MANAGER

Jim Reeves
Divisional Manager
BRISBANE WATER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

24 SEP 2007

COMMITTEE SECTION

ACTION TAKEN

24 SEP 2007

TOWN CLERK

APPROVED

24 SEP 2007

Lord Mayor

[Handwritten signatures: Lord Mayor, JTC, K1, CB]

If the Lord Mayor and Shadow Chairperson are supportive this submission may proceed to E&C

CHAIRPERSON

I Support / Reject the Recommendation/s:

If Reject - please state reasons:

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

By email dated 14 September 2007, Enware Australia Pty Ltd have extended an invitation for one representative from Brisbane Water to attend the Metering Europe Conference 2007, in Vienna, Austria from 1-4 October 2007. Travel will take place between 29 September and 7 October 2007. Enware will fund all return airfares, Conference Registration and accommodation. Brisbane Water will fund miscellaneous expenses estimated to be \$800.

The Metering Europe Conference 2007 is an international event providing an insight into the latest developments relating to metering and billing in the water, electricity and gas industries. Representatives from many countries will make presentations displaying a diverse range of metering technology and business strategies. Speakers from the Middle East, USA, Canada, NZ and Australia, as well as most European countries are featured in the programme.

This Forum will enable Brisbane Water to benchmark its current metering processes and systems against those from around the world, in addition to learning about the latest products and case studies in other countries. It will also provide business initiatives and strategic direction for future designs within the metering and billing areas. Some of the topics being discussed involve interoperability (or future-proofing) of metering systems, Smart-metering, and the challenges of implementing automatic meter reading (AMR) and advanced meter management (AMM). These are directly related to issues that Brisbane Water is facing and will face with the advancement of meter technology and customer expectations.

In addition to attending the conference, site visits have also been arranged to see existing AMR systems in action, in similar installations to where they would be utilised in Brisbane.

Enware Australia act as agents in Australia for Hydrometer, a German manufacturer of meters and AMR technology that is relatively new to the Australian market. Brisbane Water has been investigating available AMR technologies for implementation in the future.

Brisbane Water could release a Request for Tender for AMR suppliers, it is expected that Enware Australia will submit a tender for evaluation, alongside other major companies competing in Australia. The outcome of the future tendering process will not be influenced by Enware's contribution to Brisbane Water's representation at the Metering Europe Conference 2007. Council's governance processes and the review and management of any such activity by the Brisbane Water Procurement Board and the Stores Board will ensure that the Specification, Evaluation Criteria and the composition of the Evaluation Team receive appropriate scrutiny. There is no plan to go to market within the short to medium term future. Currently there are no tenders open within Brisbane Water for which Enware Australia is competing.

Proposed Itinerary

Saturday 29/09/07	Brisbane	Leave Brisbane.
Sunday 30/09/07 – Saturday 06/10/07	Vienna	Metering Europe Conference and Site Visits
Saturday 06/10/07	Vienna	Departure
Sunday 07/10/07	Arrive in Australia	Return to Brisbane.

12.0 CONSULTATION

Councillor John Campbell, Chairman Water & City Businesses Committee
Councillor Jane Prentice, Councillor for the Walter Taylor Ward
Cathy Uechtritz, Policy Adviser Lord Mayors Office

All are in agreement with the submission being considered by E&C.

13.0 IMPLICATIONS OF PROPOSAL

Council has in excess of six billion dollars (CRC) worth of water and wastewater assets that Brisbane Water manages.

Brisbane Water currently earns revenue of almost \$200 million per annum from bulk and retail water sales. This revenue base is dependent on the accuracy of the water meter fleet being maintained. Developments in metering technology mean that efficient systems are available to assist in leak detection, demand management and meter fault finding. Customers will also benefit from being able to develop a better understanding of their own water usage through more efficient and superior billing processes.

14.0 COMMERCIAL IN CONFIDENCE

Not applicable.

15.0 CORPORATE PLAN IMPACT

The proposal is consistent with the objectives of ensuring the effective operation, maintenance and timely replacement and expansion of water assets.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

It is considered important the Council maintains contemporary knowledge and understanding of metering technologies so that, when applied, they ultimately result in a more accurate and relevant billing process.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Enware Australia will provide funding for all return airfares, accommodation, and all associated conference fees estimated to be \$6,000.

Brisbane Water will provide \$50.00 per day for miscellaneous expenses (transfers etc.) as per Council Travel Policy. In addition, Council will provide meals outside the conference, estimated to be \$250, and transfers to and from Brisbane International Airport, estimated to be \$150. This equates to a total financial impact on Council of \$800.

Funds available from Infrastructure Planning and Services travel budget.

20.0 HUMAN RESOURCE IMPACT

This is a very effective way to provide an opportunity for one of our key engineers to develop her knowledge of meter technology.

21.0 URGENCY

Urgent as travel is proposed for 29 September to 7 October 2007.

22.0 PUBLICITY/MARKETING

- A report outlining Metering Europe Conference highlights of technology trends and potential Brisbane Water business opportunities will be prepared and submitted by Karen Buist within four (4) weeks of returning to Australia.
- Individual presentations will be made to appropriate Brisbane Water sections (Networks Planning & Services, Retail) outlining alignment with existing technologies in use within Brisbane Water and new technologies to be considered and pursued in the areas of AMR technology.
- Follow-up discussions (as appropriate) will be held with individual suppliers to ensure that innovative products and processes are encouraged to be made available to the Australian Urban Water Industry.
- Follow up presentations to Council forums including the Water and City Businesses Committee.
- Brisbane City Council report as per Travel policy.

23.0 OPTIONS

- Option 1: Approve the recommendation.
Option 2: Not approve the recommendation.
Option 3: Approve attendance at Metering Europe Conference with funding provided by Council.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C 24/09-12-

1.0 FILE NUMBER

BT 812/15/101

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bus Build Project Expression of Interest.

3.0 ISSUE/PURPOSE

To seek E&C approval of the recommended procurement strategy for phase two of the Bus Build Expression of Interest.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services.

5.0 SUBMISSION PREPARED BY

Philip Nahrung, Senior Sourcing Analyst, Strategic Procurement Office, Corporate Services Division. 3403 1953.

6.0 DATE

21 September 2007.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

BCC 10 YEAR RELEASE SCHEME

RECEIVED
24 SEP 2007

COMMITTEE SECTION

ACTION TAKEN

24 SEP 2007

TOWN CLERK

9.0 RECOMMENDATION

That E&C approve the procurement strategy.

Procurement Strategy

Shortlist all four Proponents into phase two of the Expression of Interest and direct each Proponent to submit a Proposal that builds upon their EOI response on the basis of:

- Council committing to a volume of 60 buses per year for ten years; and
- Benefits to Council of a joint commercial arrangement.

The deadline for response will be 3 October 2007 which is one week after initial communication.

Council officers will meet with the four proponents in separate face to face meetings two days prior to this deadline (Monday 1 October) to negotiate any issues, constraints or risks that may prevent the Proponents from submitting a response.

The Council negotiation team will be:

- Ian Maynard, Divisional Manager Corporate Services
- Alan Warren, Divisional Manager Brisbane Transport
- Sherry Clarke, Transport Network Operations Manager, BT
- Philip Nahrung, Senior Sourcing Analyst, Strategic Procurement Office

The Probity Auditor will also be invited to observe the meetings.

A submission will be presented to E&C on 8 October with an evaluation of the responses and a recommendation of the next steps.

10.0 DIVISIONAL MANAGER

Ian Maynard

Ian Maynard
DIVISIONAL MANAGER CORPORATE SERVICES

*Or Newton was unavailable to
review this submission.*

Victoria Newton
CHAIRPERSON PUBLIC TRANSPORT COMMITTEE

APPROVED

24 SEP 2007

Lord Mayor

[Signature]
2007
CEB

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

11.0 BACKGROUND

A submission to E&C was presented on Monday 17 September 2007 providing an update on the status of the Bus Build Expression of Interest and to seek further direction from E&C.

E&C requested a new submission to be submitted on 24 September with a procurement strategy to progress to phase two of the EOI.

12.0 CONSULTATION

The procurement strategy for phase two of the EOI was jointly developed by Brisbane Transport, Transport and Traffic and Strategic Procurement with comments from the probity auditor and BCLP.

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will provide appropriate guidance to Council Officers as to how to proceed with the Bus Build project Expressions of Interest Process.

14.0 COMMERCIAL IN CONFIDENCE

Yes. The Expression of Interest has been conducted to date under strict confidentiality arrangements with tenderers. Confidentiality agreements are in place with all Councillors and Council Officers and contractors with access to this information.

15.0 CORPORATE PLAN IMPACT

The project supports Council's Living in Brisbane 2026 Vision. It is aligned with the Corporate Plan under Program 7: "Moving Brisbane" and Program 8: "Accessible Brisbane".

In particular it specifically supports Program Outcome 8.1 - Public Transport: "The community has access to high quality public transport". Under this outcome, Council invests in essential supporting infrastructure and provides the bus fleet for the operation of high quality bus services in Brisbane.

16.0 CUSTOMER IMPACT

Approval of this submission will enable the Bus Build Process to proceed and enable the delivery of improved bus services to the citizens of Brisbane.

17.0 ENVIRONMENTAL IMPACT

One of the key objectives in the Expression of Interest for the Bus Build proposal is to ensure environmental and safety best practice. Respondents were directed that the site and facility must demonstrate environmental compliance and demonstrate measurable progress towards achieving Brisbane 2026 environmental aspirations.

18.0 POLICY IMPACT

Approval of this submission will provide appropriate policy guidance for the continuation of the Bus Build Expression of Interest Process.

19.0 FINANCIAL IMPACT

The EOI stipulated that proposals must demonstrate value for money and minimise risk exposure for BCC. Detailed financial information was sought and subsequent efforts made to clarify and confirm.

Despite these efforts, the information received is still not sufficiently detailed enough for any recommendation to be made in respect of the process without guidance from E&C as to various policy options. Phase two of the EOI will give Proponents a final opportunity to detail the financial commitment from the Proponent and Council to jointly develop a Bus Build facility.

The conduct of the EOI Process is fully funded.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

As soon as possible to enable the EOI process to proceed.

22.0 PUBLICITY/MARKETING

In consultation with BCC's Marketing and Communication group, Brisbane Transport has engaged communications advisers MarCom Communication on a 'time and materials' basis. MarCom have been fully briefed on the internal and external stakeholder issues and have provided advice into internal communication strategies. MarCom are retained on a 'standby' basis and will provide advice as required as the project progresses.

23.0 OPTIONS

1. Approve the procurement strategy as per Section 9.0 Recommendations
2. Not approve the recommendation.