

E&C RESULTS – 4 AUGUST 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
04/08-01 M	365/20-PN130/54	Corporate Services	Proposed new lease for Visible Ink at 54 Berwick Street, Fortitude Valley	Yes
04/08-02 R	152/160/128/1	C P & S	Proposed changes to the House Code in the Brisbane City Plan	Yes
04/08-03 R	202/11-MD100/808 202/11-MD590/32	Corporate Services	Resumption of land for Park Purposes at No. 808 Blunder Road and No. 32 Peacock Street, Durack	Yes
04/08-04 M	295/6/39	C P & S	Creek Ranger (Catchment Coordinator) – Norman Creek Catchment Coordinating Committee	Yes
04/08-05 R	460/75/105(8)	C P & S	Amendments to Council's Heritage Registers	Yes
04/08-06 M	485/62(A1)	C P & S	08/09 Domestic Rainwater Tank Rebate Scheme Eligibility Criteria	Yes as amended
04/08-07 R	460/62/67(122) 152/160/188/15	C P & S	Proposed South Brisbane Riverside Neighbourhood Plan (SBRNP)	Yes
04/08-08 M		OLMCEO	Strategic Marketing and Communication	Yes
04/08-09 M	365/22-LK600/399(P3)	Corporate Services	Surrender of the current Lease for 399 Montague Road, West End and entry into a new Lease for park of premises located at 399 Montague Road, West End.	Yes

Lord Mayor Campbell Newman, Deputy Mayor G M Quirk and Councillors A Cooper, G Knapp, P Matic, D McLachlan, J Prentice and A Schrinner.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER

365/20-PN130/54

E & C 4 / 0 8 - 0 1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed new Lease for Visible Ink at 54 Berwick Street, Fortitude Valley

3.0 ISSUE/PURPOSE

The purpose of this Submission is to seek approval for City Property Branch to enter into a new lease for premises at 54 Berwick Street, Fortitude Valley to accommodate Visible Ink, (The Valley Youth Hub).

4.0 PROPONENT

Ian Maynard
Divisional Manager
CORPORATE SERVICES DIVISION
Ext 39110

5.0 SUBMISSION PREPARED BY

Philip Wicht
Property Leasing Manager
City Property Branch,
CORPORATE SERVICES DIVISION
Ext 35120

6.0 DATE

15 July 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

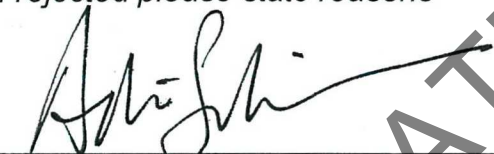
9.0 RECOMMENDATION

That the Establishment & Coordination Committee grant approval for City Property Branch to enter into a new lease with Turnham Green Pty Ltd for premises at 54 Berwick Street, Fortitude Valley to accommodate Visible Ink (Valley Youth Hub):-

- a) for a term of three (3) years with a one year option to renew, commencing 1 November 2007 and expiring 31 October 2010, at a rental of \$110,000.00 per annum plus GST subject to annual CPI adjustments;
- b) rent to be reviewed to market value to apply after the first three years if the one-year option is exercised; and
- c) otherwise to be on such terms and conditions as the current Lease and on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

CHAIRPERSON

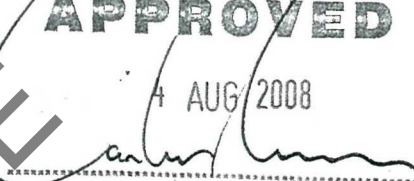
I Support / Reject the Recommendation
If rejected please state reasons



Councillor Adrian Schinnerer
Chairman
FINANCE and ADMINISTRATION COMMITTEE

APPROVED


4 AUG 2008


Lord Mayor

10.0 DIVISIONAL MANAGER


Ian Maynard
Divisional Manager
CORPORATE SERVICES

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

ACTION TAKEN

- 4 AUG 2008

TOWN CLERK

Philip Wicht

RECEIVED

- 4 AUG 2008

COMMITTEE SECTION

11.0 BACKGROUND

In November 2005, Visible Ink, Fortitude Valley relocated from St Paul's Terrace to 54 Berwick Street to make way for Council's Green Square development. The current Lease for the space occupied by Visible Ink at 54 Berwick Street, Fortitude Valley expired on 31 October 2007. The rent was reviewed to market on the 1 November 2007 with the current annual rental being \$110,100 plus GST or \$9,175 per month plus GST.

Berwick Street is the current established location of Visible Ink and is available for re-lease. Berwick Street provides approximately 735m² of accommodation.

Green Square Community Centre will not become available until early January 2010 and could provide up to 700m² of accommodation for Visible Ink if required at the end of the proposed lease in October 2010.

Community Development Services has a long-term commitment to deliver youth support programs from the Berwick Street site and the building provides a flexible facility with the capacity to fill diverse roles and meet the growing needs of Brisbane's young people. These include Youth Enterprise and Youth Recreation and Cultural programs and Council has made a significant investment in the fit-out of the property to allow this to be delivered effectively. The current location is well established and known to clients, with good access and adequate car parking. Any relocation would result in dislocation and costs and would be a substantial backward step in their service.

In addition, Berwick Street site offers the following benefits:

- A stand alone facility ensuring minimal disruption to other organisations due to the music and cultural activities;
- Located in a safe, quiet cul-de-sac with minimal passing vehicular traffic but sufficient street casual surveillance for safety;
- Minimises disruption that would be caused by relocation to another premises.
- Offers an outdoor gathering space and ample parking

The Owner is prepared to enter into a new three (3) year lease with a one (1) year option on the following terms:

1. Rent - \$110,000.00 per annum plus GST to be reviewed to market should an option be exercised
2. Tenant to be responsible for air conditioning maintenance contract
3. Tenant to be responsible for garden maintenance on the property
4. Tenant to be responsible for maintenance of the fire fighting equipment
5. Balance of the conditions to be as per the existing lease agreement

IN SUMMARY

Remaining at Berwick Street with a new three (3) year lease with a one year option to renew is preferred, as this will give continuity of service to Visible Ink, The Valley clients and is a superior location, with a strong independent identity in the local

community. Council has invested significant time and money in establishing the facility.

Green Square Community Centre will not be available as an option until near the end of this lease term.

Approval is now sought for City Property Branch to enter into a new lease for a three (3) year term with a one year option to renew with Turnham Green Pty Ltd for premises at 54 Berwick Street, Fortitude Valley to accommodate the Valley Youth Hub. Otherwise to be on such terms and conditions as the current Lease and on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

12.0 CONSULTATION

Cr Geraldine Knapp, Chairman, Families & Community Services Committee
Cr David Hinchliffe, Councillor for Central Ward
Fiona Proctor, Policy Liaison Officer, Families and Community Services Committee
Margaret Allison, Divisional Manager, Families and Community Services Division
David Askern, Chief Legal Counsel, Brisbane City Legal Practice
Ian Maynard, Divisional Manager, Corporate Services
Paul Grove, Acting Manager, City Property
Joe Finneran, Corporate Real Estate Manager, City Property
Michael Lockwood, Manager, City Life
Cheryl Lindfield, A/Manager Community Development Services
Sunil Madan, Strategic Asset Manager, City Assets
Ian Hunter, Principle Officer, Community & Cultural Policy, City Life
Steve Capelin, Youth Team Leader, BCC Youth Team
Local Community Agencies utilising Visible Ink

All consulted are in agreement with the recommendation.

Councillor Adrian Schinner, Chairman Finance and Administration Committee has been consulted and agrees that this submission can go forward for consideration by E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	Consultation with the Local Community Sector Agencies and Organisations has been conducted. All groups have indicated support for the new Lease to ensure continuity of services to the community. Council has a long-term commitment to deliver youth support programs from the Berwick Street site. These include Youth Enterprise and Youth Cultural programs
Service Levels	Inclusive City initiatives Implementation of Youth strategy
Political	No implications
Industrial Relations	No implications
Regional Implications	Nil

Social and Community

The Berwick Street Youth Hub provides pathways between young people and the broader community in terms of employment and training, information referral, Internet and technology access and community planning and decision making.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: A Smart and Prosperous City

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Complies with and supports Council's Youth strategy

19.0 FINANCIAL IMPACT

The rent for Berwick Street is in City Property's current budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendations

Option 1 is the preferred option

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 295/6/39

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Creek Ranger (Catchment Coordinator) – Norman Creek Catchment Coordinating Committee

3.0 Issue/purpose

To recommend an ex-gratia payment to the Norman Creek Catchment Coordinating Committee for Creek Ranger services.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability
 RECEIVED ACTION TAKEN
 4 AUG 2008 4 AUG 2008

5.0 Submission prepared by

Patrick Bourke, Senior Program Officer, Water Resources (SWPOP) xt 39096
 COMMITTEE SECTION TOWN CLERK
 Patrick Bourke

6.0 Date

4 August 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable

9.0 Recommendation

That E&C approve the making of an ex-gratia payment of redacted for the 08/09 financial year to the Norman Creek Catchment Coordinating Committee (N4C) for the delivery of creek ranger services within the Norman Creek catchment as set out in Attachment A.

10.0 Divisional Manager & Chairman

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

Michael Papageorgiou
 Divisional Manager
 City Planning and Sustainability

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Cr Peter Matic
 CHAIRMAN
 Environment, Parks & Sustainability
 Committee

11.0 Background

Financial support for community based catchment management groups to employ Creek Rangers was an election commitment of the Lord Mayoral campaign.

The 2004/05 budget provided initial funding for the Water Resources program for Creek Rangers (Catchment coordinators). The 08/09 budget has continued funding of \$895,000 to support the Creek Ranger Program thereafter. There are 11 Creek Rangers working across more than 20 major creek catchments in Brisbane. Currently, Council provides 10 employee Creek Rangers and since 2005/06 one ex-gratia payment for coordination services to the Norman Creek Catchment Coordination Committee (N4C). The N4C has been engaged since 2006 through an ex-gratia payment to fund the provision of Creek Ranger services in the Norman Creek Catchment which include:

- Setting up networks and communication links with stakeholders
- Building capacity within the catchment group
- Initiating innovative partnerships with external and corporate bodies
- Sourcing additional funds to maximise delivery of catchment outcomes
- Assisting groups and individuals to deliver strategic and localised on-ground outcomes.

The N4C has recently expressed a view to Council that it would like to continue to fund a Creek Ranger via an ex-gratia payment. The arrangement is consistent with expectations of the Norman Creek Catchment Coordinating Committee and its members, and is consistent with employment model recommendations previously signed off by E&C on 27 February 2006.

The N4C has requested Water Resources to review its allocation of **redacted** to allow for inflation and employee costs. Water Resources is recommending that a payment be made to the N4C that is commensurate to that of the Council staff support provided to other catchments across Brisbane ie Band 5 employee wage and vehicle allowance. This equates to **redacted** plus gst.

Based on an on-going assessment of employment models it is considered that the most appropriate mechanism to continue the Creek Ranger engagement with the N4C is via an ex-gratia payment.

The group has the necessary expertise to manage the ex-gratia payment.

Future arrangements with the N4C will be investigated as part of the Habitat Brisbane /Creek Ranger review which will be finalised in the second quarter of the 2008/09 financial year.

12.0 Consultation

- Cr Peter Matic, Chairman Environment, Parks and Sustainability (24 June 2008)
- Cr Geraldine Knapp, Chairman Family and Community Services (26 June 2008)
- Julie McLellan, Acting Manager Water Resources, City Planning & Sustainability. (4/6/08)

All are in agreement with the recommendation.

13.0 Implications of proposal

The provision of an ex gratia payment to the Norman Creek Catchment Coordination Committee for creek ranger services will:

- Meet the expectation of the Norman Creek Catchment Coordinating Committee (N4C).
- Provide simplicity in the delivery of the Program for the N4C.
- Enable the N4C to continue funding of a Creek Ranger in the catchment.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

This outcome strongly supports the links of the 2007/2008 Corporate Plan themes, programs and strategies:

- Green and Biodiverse City.
- Program 1. CitySmart.
- Program 2. Integrated Water Management – Focus on the River, Bay & waterways.
- Program 2. Integrated Water Management – Healthy Waterways.

And supports the links to Council's Integrated Water Strategy "*Water for Today and Tomorrow*" through 4 of the 8 strategies:

- Strategy 1. Ensure our Community values water;
- Strategy 2. Support a distinctive water lifestyle for Brisbane;
- Strategy 4. Manage to meet our social responsibilities; and
- Strategy 5. Create healthy waterways.

16.0 Customer impact

This proposal meets the expectations of the Norman Creek Catchment Coordination Committee and the needs and expectations of the community within the Norman Creek catchment.

17.0 Environmental impact

This is a positive opportunity for the Norman Creek Catchment Committee to continue to be self-sufficient and sustainable in the longer term, allowing them to collaborate with Council to deliver positive environmental outcomes for the Clean and Green program.

18.0 Policy impact

Nil

19.0 Financial impact

Adequate funding was provided in the 2008/2009 budget documentation under Program 1-CitySmart, Service 1.2.3.4. Community involved in Catchment Management.

Four payments of [redacted] (gst inclusive) will be made to the N4C on a quarterly basis.

20.0 Human resource impact

Nil

21.0 Urgency

Urgent. A decision is required prior to mid July 2008 so that funding can be provided to the N4C as soon as possible to meet N4C and community expectations.

22.0 Publicity/marketing strategy

Not Applicable

23.0 Options

Option 1: Approve recommendation

Option 2: Not approve recommendation

Option 3: Approve the recommendation with modification.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 485/62(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

08/09 Domestic Rainwater Tank Rebate Scheme Eligibility Criteria

3.0 Issue/purpose

To approve the Domestic Rainwater Tank Rebate Scheme Eligibility Criteria for 2008/09.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability

5.0 Submission prepared by

Fiona Chandler, A/ Executive Officer, Strategic Management, Water Resources Branch.
SPOWS2. x36032

6.0 Date

RECEIVED

APPROVED

4 August 2008

- 4 AUG 2008

4 AUG 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

n/a

ACTION TAKEN

- 4 AUG 2008

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

9.0 Recommendation

TOWN CLERK

Fiona Chandler

a) Approve an extension to the closing date for Rainwater Tank installations for the 2007/08 Domestic Rainwater Tank Rebate Scheme to 30 September 2008.

b) Approve eligibility criteria for the 2008/09 program as outlined in Annexure A.

(Requires further consideration)

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager City Planning and
Sustainability

Cr Peter Matic
Chairman, Environment, Parks and
Sustainability Committee

11.0 Background

Council has offered a financial incentive for the purchase and installation of rainwater tanks since 2002. To qualify for a rebate, the owner of the property must satisfy published eligibility criteria. Rebates were offered under the following categories for 2007/08:

- New internally connected domestic rainwater tanks greater than 3,000L (\$900 - \$1,250)
- Internal connection of an existing tank (purchased before 1 July 2007)
- Community Title or Body Corporate rainwater tanks greater than 10,000L

The 2007/08 eligibility criteria introduced a requirement to internally connect rainwater tanks but even so the rebate scheme has continued to be popular and successful. To date over 1,600 rebates have been issued to residents who have purchased new tanks and internally connected their rainwater tank to at least one toilet or washing machine cold water tap in the home.

2007/08 Rebate Closing Dates

In relation to the close of the 2007/08 scheme, the eligibility criteria for 2007/08 state that:

"Rainwater tanks must be purchased and installed by 30 June 2008 with applications for rebates being received by Council no later than 30 September 2008"

A number of tank suppliers have advised Council that they will be unable to meet this criterion due to ongoing difficulties in getting plumbers to install tanks. Water Resources Branch, in consultation with the Chairman of Environment, Parks and Sustainability Committee, has given support to the Rebate Team to extend the closing date for the installation of rainwater tanks until 30 September 2008, that is, to be eligible for a rebate applicants must have purchased or paid a deposit on a rainwater tank before 30 June 2008 but will now have until 30 September 2008 to have their tank installed and final application submitted to Council. Approval is now sought to formalise this change.

2008/09 Domestic Rainwater Tank Eligibility Criteria

The eligibility criteria for 2008/09 remain largely unchanged from 2007/08. A full description of the eligibility criteria is provided in Annexure A. There is one recommended change to the eligibility criteria from previous years that relates to companies being eligible to apply for a rebate.

Since the scheme's commencement, companies that owned a residential property were not eligible for the rebate. However, a Family Trust owning a residential property that could provide satisfactory evidence of the residential use of the property was eligible, but only if the trustee was a natural person, not a company. Properties owned by superannuation funds and other investment funds were not eligible for the rebate.

Due to the difficulty in legally defining a Family Trust and the manner in which many trusts are established and structured, Council officers administering and processing the rebates experienced many difficulties and challenges by applicants, who were being denied a rebate on the basis that they were not considered to be a Family Trust. Refusing rebates for residential rainwater tanks on the basis of technical variances in land holding continues to create delays in processing and does not necessarily advance Council's policy of encouraging Brisbane householders to save water.

It is therefore recommended that all owners of properties used for residential purposes, irrespective of who owns the property, be eligible for the rebate providing they can provide satisfactory evidence of the residential use of the property. Approval is now sought for this proposed 08/09 criteria amended as follows in Annexure A.

Improved efficiency for 2008/09

A recent business improvement review of the processing and administration of rainwater tank rebates has highlighted numerous opportunities to enhance efficiency and customer service in both the policy and processing aspects of the 2008/09 program. Improvements have been made to the scheme in four key areas which include:

- Processing functions and administration. For example a new rebate team structure has been instigated providing greater streamlining of the processing and approval of rebates.
- Performance reporting arrangements. For example, CARS has developed new spreadsheets to provide accurate and up-to-date monthly reports to key stakeholders.
- Co-operation and communication between relevant Council Divisions. For example the Rebate Team Leader is now responsible for ensuring all internal stakeholders such as the Contact Centre and the Regional Business Centres have up-to-date and accurate information on any changes to the rebate program.
- Communication between the Rebate Team, customers and stakeholders. For example, the application forms have been simplified and now comprise only one form to be submitted to Council.

Water Resources Branch and Compliance and Regulatory Services are confident that the schedule of improvements currently undergoing implementation will assist in significantly improving the overall efficiency of the 2008/09 program, and will provide a clearer, more transparent rebate application process for rebate customers.

12.0 Consultation

Cr Peter Matic, Chairman, Environment, Parks & Sustainability Committee
Julie McLellan, A/Manager, Water Resources
Greg Sullivan, Manager, Compliance and Regulatory Services
Beverley Homel, Solicitor, Brisbane City Legal Practice
Paula Sundholm, Team Leader, Compliance and Regulatory Services Rebate Team

All are in agreement with the recommendation.

13.0 Implications of proposal

Opening the 2008/09 Domestic Rebate Scheme to all companies that own residential property may increase the budget requirements for the 2008/09. This will be reviewed through Council's normal budget review process.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The Domestic Rainwater Tank Rebate Scheme supports Council's Living in Brisbane 2026 Vision and the following City-wide outcomes:

- Sustainable water use
- Healthy river and bay
- Connected and engaged communities.

The scheme is funded under Program 2 Integrated Water Management – 2.1.1 Integrated Water Cycle Management.

16.0 Customer impact

Companies that own residential property and purchase and install rainwater tanks (greater than 3000L) will benefit from the changes to the eligibility criteria.

Water Resources and Compliance and Regulatory Services are confident that the schedule of improvements currently undergoing implementation will assist in significantly improving the overall efficiency of the 2008/09 program, which in turn will provide a clearer, more transparent rebate application process for customers.

17.0 Environmental impact

Rainwater tanks enable scattered coastal falls to be captured to store water for domestic use in drier times as a substitute to the mains supply. The provision of rainwater tanks also has the added benefit of easing pressure on stormwater systems by reducing the volume of water entering these systems in times of heavy rainfall. In addition, the provision of comprehensive information kits and the general educational activities attached to sustainable water use programs such as the Domestic Rainwater Tank Rebate Scheme serve an important public education and awareness role with regard to water conservation and sustainable water use.

18.0 Policy impact

The Domestic Rainwater Tank Scheme is consistent with Council's Corporate Water Cycle Management Policy WCM001 and is a strategic action in Water for today and tomorrow, Council's Integrated Water Management Strategy.

The eligibility criteria are also consistent with the Draft *WaterSmart* City Strategy, July 08 (formerly known as Water for today and tomorrow).

19.0 Financial impact

Six million dollars (\$6m) has been allocated for Domestic Rainwater Tank Rebates in 2008/09 financial year. This was based on an estimate of providing approximately 5,200 rebates (at an average of \$1,000 per rebate). A portion of these funds is used for the assessment and processing of rebate applications, for the waived Plumbing Inspection Fees, and for processing payments.

This allocation was assessed at the time of Council's budget preparation, based upon figures which reflected a decline in applications. This decline was subsequent to the introduction of requirements for internal plumbing. The grant of the rebate was dependent upon this occurring.

However, since that assessment was made, applications received in July have doubled, and it is anticipated that this higher number of applications will continue, due in part to the introduction of the federal government rebate and in part to acceptance by the public of the new requirement.

20.0 Human resource impact

Due to the recent business improvements in Compliance and Regulatory Services, there should be no additional human resource impact in that branch, with fewer staff required to assess, process and administer the program.

The impact on Plumbing Services and Creditor Services is less clear, but there is currently no request for further resources.

21.0 Urgency

Urgent.

The new criteria need to be approved to ensure the Council's position is clearly stated, for the processing of applications post 1 July 2008.

22.0 Publicity/marketing strategy

Considerable work has been undertaken between Water Resources, Compliance and Regulatory Services and Brisbane City Legal Practice to enhance all customer information with regard to rainwater tank information kits and the various application forms used to apply for rebates.

The continuation of the program for 2008/09 will be communicated to Brisbane residents via the Domestic Rainwater Tank Rebate Scheme Communication Plan – currently being updated. Call Centre scripting is also to be amended to communicate the continuation of the program for 08/09.

23.0 Options

Option 1:

- a) Approve an extension to the closing date for Rainwater Tank installations for the 2007/08 Domestic Rainwater Tank Rebate Scheme to 30 September 2008.
- b) Approve eligibility criteria for the 2008/09 program as outlined in Annexure A. This includes the recommendations discussed above.

Option 2:

Do not approve the extension to the closing date for 2007 / 08 Domestic Rainwater Tank Rebate Scheme or eligibility criteria for the 2008/09 program as outlined in Annexure A.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Strategic Marketing and Communication

3.0 Issue/purpose

To Transfer the Marketing and Communication Branch and the Corporate Website component of the Online and Content Team in Customer Services Branch to Corporate Improvement & Strategic Planning Branch (to be renamed Corporate Strategy and Marketing Office)

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Jude Munro, CEO

6.0 Date

28th July 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

It is recommended that approval in principle be granted for the Marketing & Communication Branch and the Corporate Website component of the Online and Content Team in Customer Services Branch to be transferred to the Corporate Improvement & Strategic Planning Branch (to be renamed Corporate Strategy and Marketing Office).

10.0 Chief Executive Officer

Jude Munro
Chief Executive Officer

RECEIVED

- 4 AUG 2008

COMMITTEE SECTION

ACTION TAKEN

- 4 AUG 2008

TOWN CLERK

CEO / Andrew
Chesterman

APPROVED

4 AUG 2008

Lord Mayor

11.0 Background

The recent Marketing and Communication review by consultants P3 made specific recommendations relating to the importance of Council taking a more strategic view of its marketing and communication activities.

Recommendations related specifically to the need for a more strategic view and included:

- Reinforcement of the mandate, role and positional authority of the marketing and communication function within Council, particularly in relation to Council's corporate brand, priority campaigns and direct line accountability for staff involved with externally focussed marketing and communication activity;
- The need to refresh Council's brand strategy and develop a corporate marketing plan that aligns with Council's annual plan, budget and corporate plan; and
- To align the corporate marketing plan with Program, Corporate and Business Unit marketing budgets, a marketing activities calendar and a more customer-focused marketing approach.

To achieve these objectives, the existing Manager, Corporate Improvement & Strategic Planning will take on this function as Executive Manager, Corporate Strategy and Marketing and will report directly to the Chief Executive Officer. This position will be subject to a job-value review.

The changes to be formally resolved via a formal submission outlining the necessary changes to the Register of Administrative Arrangements can be summarised as follows:-

- Corporate Improvement & Strategic Planning Branch to be renamed Corporate Strategy and Marketing Office.
- Marketing and Communication Branch to report to Corporate Strategy and Marketing Office.
- Corporate Website component of the Online and Content Team in Customer Services Branch to transfer to Marketing and Communication Branch. The Channel Management Strategy will remain with Customer Services Branch.
- Executive Manager, Corporate Strategy and Marketing Office to report directly to the Chief Executive Officer and sit on the Executive Management Team

Other recommendations from the Marketing and Communication review will continue including the redesign of the Marketing and Communication Branch in line with Council's enterprise agreement.

12.0 Consultation

- Lord Mayor, Cr Campbell Newman
- Ben Myers, Director of Strategy, Communications & Business, Office of the Lord Mayor
- Ian Maynard, Divisional Manager, Corporate Services
- Margaret Allison, Divisional Manager, Families and Community Services
- Andrew Chesterman, Manager, Corporate Improvement and Strategic Planning
- Kirsty Dixon, A/Manager, Marketing and Communications
- Sue Rickerby, Manager, Customer Service

13.0 Implications of proposal

These organisational changes will enhance Council's strategic view of its entire marketing and communication activities.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

This submission is consistent with the Corporate Plan.

16.0 Customer impact

The amalgamation of the Corporate Strategy and Marketing functions will provide a more integrated and customer focussed approach to all external communication activities.

17.0 Environmental impact

Nil

18.0 Policy impact

In accordance with Council policy

19.0 Financial impact

Budgets associated with the functions being moved will be realigned to reflect the new organisational changes.

20.0 Human resource impact

Any workforce redesign changes will be conducted in line with Council's Enterprise Agreement.

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

Nil

23.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 365/22-LK600/399(P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Surrender of the current Lease for 399 Montague Road, West End and entry into a new Lease for part of premises located at 399 Montague Road, West End.

3.0 ISSUE/PURPOSE

To approve the surrender of the current Lease for 399 Montague Road, West End and entry into a new Lease for part of premises located at 399 Montague Road, West End.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Joe Finneran
Corporate Real Estate Manager, City Property

6.0 DATE

4 August 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee
Approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL
RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

Not Applicable.

9.0 RECOMMENDATION

That approval be granted for City Property Branch to:

1. Surrender the current Lease for 399 Montague Road, West End and enter into a new Lease for part of the premises located at 399 Montague Road, West End on the following terms:

Area: 3,045m² (subject to final survey)
Lease Commencement: 26th September 2008
Lease Expiry: 25th September 2011
Option: 2 years
Rent: \$460,000 + GST per annum
Car Parking: Eighteen (18) car park bays at \$200 per bay per month or \$43,200 + GST per annum
Outgoings: Estimated at \$42,000 this financial year and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel B.C.L.P.

2. Relocate Business Alignment group to Level 5, 171 George Street after minor reconfiguration of the space (removal of one meeting room).
3. Reconfigure existing office portion of the warehouse to accommodate United Way Queensland and create 8 additional positions for the Graffiti Taskforce.

CHAIRPERSON

I Support / Reject the Recommendation

If rejected please state reasons

See Attachment 1


Councillor Adrian Schrinner
Chairman

FINANCE and ADMINISTRATION COMMITTEE

APPROVED

4 AUG 2008


Lord Mayor

10.0 DIVISIONAL MANAGER


Ian Maynard
Divisional Manager
CORPORATE SERVICES

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

ACTION TAKEN

- 4 AUG 2008

TOWN CLERK

Jo Finneran

COMMITTEE SECTION

11.0 BACKGROUND

Council currently leases an office and industrial warehouse facility at 399 Montague Road, West End. The property has recently been sold and the new owner, WA Stockwell Pty Ltd, has indicated that they will be relocating their head office to this building and will not offer Council a new lease for the whole of the site after lease expiry on 30 April 2009. The owner does not require the entire building and they are prepared to take back a portion of the office space and a portion of car parking prior to Council's lease expiring on the 30 April 2009 and offer a new lease for the reduced area.

The current occupants at 399 Montague Rd, West End are as follows:

Families and Community Services Division

CARS Water Efficiency Team and Special Investigations Unit,
Ground Floor – 28 people
CARS – Business Alignment Group – 1st Floor – 24 people

Strategic Procurement

Warehouse management staff – 1st Floor and Warehouse
facility – 3 people

Community Groups

Black Business Smart Business – Ground Floor – 6 people
United Way Queensland – Ground Floor – 8 people

The current lease is for the whole of the site as follows:

Area:	Total Building Area 3,742m ² (Approx 1840m ² of warehouse space, approx 729m ² of storage space, approx 1173m ² office space and approx 4433m ² of handstand)
Commencement Date:	1/12/2004
Expiry Date:	30/4/2009
Rent:	\$584,469.60
Outgoings:	\$50,500.00

The owner has offered a new Lease on the following terms:

Area:	3,045m ² (subject to final survey)
Lease Commencement:	26 th September 2008
Lease Expiry:	25 th September 2011
Option:	2 years
Rent:	\$460,000 + GST per annum
Car Parking:	Eighteen (18) car park bays at \$200 per bay per month or \$43,200 + GST per annum
Outgoings:	Estimated at \$42,000 this financial year

11.0 BACKGROUND (Cont'd)

It is proposed to relocate CARS – Business Alignment Group, from Level 1, Montague Road to Level 5 of 171 George Street, which will necessitate the removal of one meeting room and occupation of 18 underutilised workstations through the consolidation of Our Brisbane who currently occupy some of the space. The remainder of the floor is made up of the Water Transition programme and iDivision. The loss of one meeting room will leave three existing meeting rooms and break out space for occupants to formally meet and the impact on the occupants is minimal.

At Montague Road, the Landlord has committed to provide new office accommodation within our existing warehouse space for the Strategic Procurement staff (3 people) that operates the warehouse facilities. The Water Efficiency Team and Special Investigations Unit, and United Way Queensland, will remain on the ground floor although United Way will relocate into the warehouse/office space.

In addition, space has been created within the new lease area at 399 Montague road to accommodate the Graffiti Taskforce.

We understand that Black Business Smart Business's (BBSB) long term future is undecided however staff will be integrated into existing space occupied by Community Development Services whilst work to determine the future delivery program is undertaken.

The relocation of CAR's Business Alignment Group is forecast to be completed by early September 2008 to allow the Landlord to undertake internal modifications. Council has requested that the landlord plan to undertake construction works outside working hours to reduce noise and dust. However, some disruptions to occupants are anticipated during the construction works.

This proposition has significant financial benefits to Council. As a result of this initiative Council is likely to avoid a significant amount in operating and fit out costs if it had to relocate its warehouse facilities in April 2009 when the current lease expires. The long term aim is to consolidate this industrial facility into Trade Coast Central in 2011/12 or consolidate the facility into alternative procurement strategies.

The forecast cost saving of approximately \$6.5m is generated by comparing the cost of relocating 399 Montague Road to a new facility (new lease, warehouse & office fit out costs) versus remaining in their current facility (reduced lease area, no fit out costs for warehouse space).

12.0 CONSULTATION

Margaret Allison, Division Manager, Families and Community Services Division

Rob Broughton, Manager Business Services, Families and Community Services Division

Linda Gillam, Business Alignment Manager, Families and Community Services Division

Noel Faulkner, Executive Director, Water Transition Program

Michael Byrne, Chief Procurement Officer, Strategic Procurement

Roger Newbury, Procurement Operations Manager, Strategic Procurement

John Armstrong, Manager, Black Business Smart Business

Vanessa Fabre, Strong Neighbourhood Teams Manager, Community Development Services

Marilyn Beamish, Chief Executive Officer, United Way Queensland

Matt Tapsall, Policy Liaison Officer to Chairperson, Finance and Administration Committee

Kath Houston, Solicitor, Brisbane City Legal Practice

Paul Grove, Manager, City Property

All consulted are in agreement with the recommendation.

Councillor Adrian Schrinner, Chairman Finance and Administration Committee has been consulted and agrees that this submission can go forward for consideration by E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city
Council Program: City Governance

Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

This proposal avoids the need for expenditure in the order of \$6.5 million if relocation was to occur in April 2009. Provision has been made in the 2008/09 budget for this rental commitment.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C RESULTS – 11 AUGUST 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
11/08-01 R	137/225/137/1	OLMCEO	Code of Conduct for Councillors	Yes
11/08-02 M	188/830/826/2	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) in relation to the Supply and Delivery of Parking Meters (A90268 08/09)	Yes
11/08-03 M	194/830/826/7	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) in relation to the Design, Construction and Commissioning of final two Settling Tanks at the Gibson Island Water Reclamation Plant (BW80207-07/08)	Yes
11/08-04 R	194/800/286/1	Water Distribution	2008-2009 Budget – Amended Funding approval for the Gibson Island Water Reclamation Plant – Optimisation and Capacity Upgrade Project	Yes
11/08-05 R	460/62/67(171)	CP&S	Albion Infrastructure Contributions Planning Scheme Policy	Yes
11/08-06 M	460/75/107(2/P3)	CP&S	Albion Infrastructure Contributions Subsidy Administrative Policy	Yes
11/08-07 M	460/145/1(4)	CP&S	Sustainable Development (Office) Grants Program – Application for Conditional Grant Allocation – 154-158 Melbourne Street, South Brisbane	Yes
11/08-08 R	134/800/286/1	FACS	Credit Card Charge	Yes
11/08-09 M	204/74/3(1/P2)	OLMCEO	Membership and remuneration of the Brisbane Transport Business Unit Advisory Board.	Yes
11/08-10 M	204/74/3(1/P2)	OLMCEO	Membership and remuneration of the City Business, Business Unit Advisory Board.	Yes

E&C RESULTS – 11 AUGUST 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
Walk In R	467/62	Brisbane Infrastructure	Northern Link Tunnel – Project Summary and Calling Expression of Interest	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner,
Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER1.0 **FILE NUMBER:** 188/830/826/2**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Significant Procurement Activity Plan (SPAP) in relation to the Supply and Delivery of Parking Meters (A90268 08/09).

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination (E&C) Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the Supply and Delivery of Parking Meters (A90268 08/09).

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

RECEIVED

11 AUG 2008

11 AUG 2008

TOWN CLERK
David Cox5.0 **SUBMISSION PREPARED BY**

COMMITTEE SECTION

David Cox
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

APPROVED

11 AUG 2008

Lord Mayor

6.0 **DATE**

5 August 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 5 August 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A90268-08/09	Supply and Delivery of Parking Meters	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER1.0 **FILE NUMBER:** 194/830/826/7**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Significant Procurement Activity Plan (SPAP) in relation to the Design, Construction and Commissioning of two Final Settling Tanks at the Gibson Island Water Reclamation Plant (BW80207-07/08).

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination (E&C) Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the Design, Construction and Commissioning of two Final Settling Tanks at the Gibson Island Water Reclamation Plant.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer

11 AUG 2008

11 AUG 2008

5.0 **SUBMISSION PREPARED BY**

David Cox
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

TOWN CLERK
David Cox

6.0 **DATE**

5 August 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 5 August 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
BW80207-07/08	Design, Construction and Commissioning of two Final Settling Tanks at the Gibson Island Water Reclamation Plant	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING STRATEGY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

460/75/107 (2/P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Albion Infrastructure Contributions Subsidy Administrative Policy

3.0 Issue/purpose

To approve the Albion Infrastructure Contributions Subsidy Administrative Policy to be applied in the event of the adoption of the area specific Infrastructure Contributions Planning Scheme Policy (PSP) for Albion

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by

Nick Morgan, A / Principal Program Officer, Infrastructure Coordination and Financing, PPOCP4 (ext. 39765)

6.0 Date

11 August 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That E&C approve the Albion Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "B"

10.0 Divisional Manager

Michael Papageorgiou
Divisional Manager
City Planning and Sustainability Division

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Councillor Amanda Cooper
Chairman
Neighbourhood Planning and Development
Assessment Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Background

On 21 June 2007 Council adopted 14 Infrastructure Contributions Planning Scheme Policies which became effective on 1 July 2007.

These policies permit Council to impose conditions for development infrastructure for water supply, sewerage, transport, waterways and community purposes when deciding applications for development approval under IPA. Nine of these policies were for specified areas (High Growth Areas) and the remainder relate to the whole of the City (Infill Areas).

These policies did not provide for any transitional or phasing in period. As a result, the Council received criticism from the development industry about the amounts payable under the new policies. In response to that criticism, the E&C Committee on 21 January 2008 approved the Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment A to provide a subsidy for some of the infrastructure contributions payable under the new policies.

As City Plan is amended to include new local plans (high growth), further Infrastructure Contributions Planning Scheme Policies are prepared to support the new local plans.

The Albion Neighbourhood Plan was adopted by Council on 12 May 2008, to become effective on 25 August 2008. It is anticipated that the Albion Infrastructure Contributions Planning Scheme Policy will be adopted by Council on 19 August 2008 to become effective on 25 August 2008.

Following consultation with Council stakeholders, it is proposed that, for infrastructure contributions imposed as conditions under the Albion Infrastructure Contributions Planning Scheme Policy, a subsidy will not apply to development applications lodged after 25 August 2008 and to development applications lodged between 25 August 2008 and 30 June 2009. The proposed Albion Infrastructure Contributions Subsidy Administrative Policy is set out in Attachment B.

Consultation

Consultation has taken place with the following:

- Councillor Amanda Cooper, Councillor for Bracken Ridge Ward and Chairman for the Neighbourhood Planning and Development Assessment Committee (17 July 2008)
- Nathan Percy, Policy Advisor to Councillor Cooper
- David Askern, Manager, Brisbane City Legal Practice
- Tony Chadwick, Solicitor, Brisbane City Legal Practice (23 July 2008)
- Chris Mead, Chief Financial Officer, Corporate Finance
- Nick Shaw, Financial Performance Manager, Corporate Finance
- Kerry Doss, AI Manager, City Planning Branch
- Richard Sivell, Manager, Development Assessment Branch
- Kevin Cronin, Planning Manager, Development Assessment Branch

All of the above are in agreement with the recommendation.

Implications of proposal

Approving the subsidy towards infrastructure contributions for Albion clarifies the implementation of the Subsidy Administrative Policy with respect to the Albion PSP.

Commercial in confidence

No.

Vision/Corporate Plan impact

The proposal is consistent with corporate goals. The Corporate Plan has several references to the need to plan for infrastructure. The preparation of Infrastructure Plans to provide for well planned and user-pays infrastructure is specifically detailed as a Council priority under the program "Future Brisbane" that seeks to achieve coordinated outcomes for the city via, inter alia, having 95% of the city covered by enforceable infrastructure plans by 2012.

16.0 Customer impact

This Subsidy Policy provides for a subsidy to be applied in the Albion area that is consistent with the subsidy applied to other adopted high areas in Brisbane.

Information regarding this Subsidy Policy will be published on Council's website and in printed media and will also be communicated to the development industry through workshops.

17.0 Environmental impact

The planning philosophy of the Infill and Citywide Infrastructure Contributions PSPs is based on creating infrastructure which is sustainable and minimises impacts on the city's environment. The outcomes of a citywide system will ensure sustainable planning and delivery of infrastructure and protection of environmental values. The provision of a subsidy in these specific areas of high growth is consistent with this underlying philosophy.

18.0 Policy impact

Nil

There is no amendment of the Infrastructure Contributions PSPs proposed by this Subsidy Policy.

19.0 Financial impact

It is anticipated that the Albion PSP will become effective on 25 August 2008.

The typical charge for a multi unit dwelling calculated under the Albion PSP will be \$22,510 (\$2007/2008) with the maximum charge for a multi unit development to be \$30,330.

20.0 Human resource impact

This Subsidy Policy will not create Human Resource implications.

21.0 Urgency

As soon as possible. The earliest application of this Subsidy Policy towards infrastructure contributions is necessary to give certainty and predictability to the development industry.

22.0 Publicity/marketing strategy

The Infill and Citywide Infrastructure Contributions PSPs were introduced with development workshops, internal training to Development Assessment Branch staff and the use of website and printed media. The application of the Subsidy Policy will be made with a similar marketing strategy.

23.0 Options

Option 1: That E&C approve the recommendations set out in Attachments "B"

Option 2: That E&C not approve the recommendations and modify or defer the proposals.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 **File Number**
460/145/1(4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **Title**
Sustainable Development (Office) Grants Program
Application for Conditional Grant Allocation – 154-158 Melbourne Street, South Brisbane.

3.0 **Issue/Purpose**
The purpose of this submission is to obtain conditional allocation approval for a sustainable development grant for a new office to be located at 154-158 Melbourne Street, South Brisbane.

4.0 **Proponent**
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability.

5.0 **Submission prepared by**
Ken Mackenzie, Senior Program Officer Sustainable Built Environment, City Planning Branch, ext 39748.

6.0 **Date**
11 August 2008.

RECEIVED

11 AUG 2008

ACTION TAKEN

11 AUG 2008

7.0 **For E&C approval or recommendation to Council**
For E&C approval.

COMMITTEE SECTION

TOWN CLERK
Ken Mackenzie

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**
N/A

9.0 **Recommendation**
That E&C approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to Pradella Developments Pty Ltd, for the office development to be located at 154-158 Melbourne Street, South Brisbane, to the value of \$622,375 inclusive of GST.

10.0 **Divisional Manager & Chairman**
I Support / Reject the Recommendation/s.

If Reject – please state reasons:

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Michael Papageorgiou
Divisional Manager
CITY PLANNING AND SUSTAINABILITY DIVISION

APPROVED

11 AUG 2008

Lord Mayor

Amanda Cooper
Chairman

NEIGHBOURHOOD PLANNING & DEVELOPMENT ASSESSMENT COMMITTEE

11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

An application for conditional allocation of a sustainable development grant for 154-158 Melbourne Street, South Brisbane has been received. The development approval is for a new 11 floor office building with mezzanine. The new office component of GFA for the development will be 13,043m².

The application for conditional allocation of a sustainable development grant for 154-158 Melbourne Street, South Brisbane, meets the Eligibility Criteria in the Program (Appendix 1), and is recommended for approval.

12.0 Consultation

Project Control Group (Mark Pattemore, A/Manager Natural Environment & Sustainability, Kerry Doss, A/Manager City Planning, Richard Sivell, Manager Development Assessment) on 11 July 2008:

Are in agreement with the recommendation.

Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

Conditional grant approval for the construction of the sustainable office development at 154 – 158 Melbourne Street, South Brisbane will result in benefits to Council and the community as a result of this development's long-term decrease in energy and water use, diminished impact on the sewerage system, and reduced impact on the environment. Conditional approval of this grant allocation application also demonstrates Council's commitment to achieving *Living in Brisbane* 2026 sustainable built environment targets.

14.0 Commercial in confidence

None.

15.0 Corporate Plan impact

The conditional approval of this grant allocation application will facilitate the delivery of the following *Corporate Plan* 2007-2011 outcomes identified for the *CitySmart* program:

- Sustainability and management of climate change: guide Council and the city toward achieving sustainable outcomes;
- Pollution free city: prevent impacts on the community and the environment to maximise clean air, land and water; and
- Managing and reducing Brisbane's waste: maximise resource recovery, ensure economic efficiency and minimise impacts of waste.

16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program to the amount of \$622,375 inclusive of GST. This amount was calculated on the office component Gross Floor Area of 13,043m² as confirmed by Development Assessment.

17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the Australian Building Greenhouse Rating (ABGR) scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent. To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia has confirmed that of the 25 Green Star Certified projects analysed, they are showing, on average and compared to conventional buildings, they will save 85% in energy and 60% water. Furthermore they will cut CO₂ emissions equivalent to taking 3250 cars permanently off the road and divert 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse emissions. New 5 Star Green Star rated buildings in Brisbane are setting a benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

18.0 Policy impact

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy (CS1)*, the *Sustainable Built Environment Policy (CS2)*, and the *Sustainable Development Incentives Guidelines (CS3)* and encourages practice beyond *City Plan 2000* standards.

19.0 Financial impact

Funding for the program of \$2,590,000 has been allocated in the current 2008/09 financial year under the Sustainable Development Assessment Incentives Package budget line item. However as it is anticipated that the proposed development will not be completed and certified against the Green Star Office 'As Built' Rating Tool until late 2009, it will be necessary to account for the grant allocation amount in the 2009/10 financial year.

As outlined in *Attachment A. Sustainable Development Incentives Program Progress Report*, there is adequate funding in the projected program budget to meet this grant allocation.

It is estimated that at its peak, the Sustainable Development Grants program may cost about \$2.6m per year, or about \$10m over the life of the program.

Approval of the Conditional Grant Allocation Application does not guarantee payment of the grant. The purpose of the Conditional Grant Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the Conditional Grant Allocation Approval by submitting a Grant Release Application. This Grant Release Application will be presented to E&C for determination.

20.0 Human resource impact

Nil.

21.0 Urgency

In the ordinary course of business.

22.0 Publicity/Marketing

A media statement was released in November 2007 announcing Councils approval of the first Grant Allocation Application, which was given to Wesley Mission located at 140 Ann Street, Brisbane (refer Attachment B). Opportunities exist for Council to showcase ongoing commitment to both the Sustainable Development Assessment Incentives Package and *Living in Brisbane 2026* sustainable built environment targets by highlighting the approval of further grant allocation requests.

23.0 Options

1. That Council resolve in accordance with the recommendation.
2. That Council amend the recommendation.
3. That Council does not approve the recommendation.

Option 1 is the preferred and recommended option.

NB: *If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C SUBMISSION**1.0 FILE NUMBER**

204/74/3(1/P2)

2.0 TITLE

Membership and remuneration of the Brisbane Transport Business Unit Advisory Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to determine the membership of the Brisbane Transport Business Unit Advisory Board, and their remuneration, for the period 1 September 2008 to 31 August 2010.

RECEIVED

ACTION TAKEN

4.0 PROPONENT

11 AUG 2008

11 AUG 2008

Jude Munro
Chief Executive Officer

COMMITTEE S -

TOWN CLERK

St John Cowie

5.0 SUBMISSION PREPARED BY

Adrian Long (SPOCEO)
Senior Project Officer
Office of the Chief Executive
Ph: 340 36451

APPROVED

11 AUG 2008

6.0 DATE

11 August 2008

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?


No

9.0 RECOMMENDATION

(i) That the membership of the Business Unit Advisory Board be changed as reflected in the table at Attachment 1.

(ii) That the remuneration of the board members be redacted per annum and the Chair be redacted per annum, as presented in Attachment 2.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

11.0 BACKGROUND

11.1 Membership

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

The membership of all Business Unit Advisory Boards is due for renewal from 1 September 2008.

The Chief Executive Officer spoke to all current board members in August 2008, requesting that they indicate their willingness to be considered for reappointment. All board members indicated a willingness to do so, Mr Geoff Mountjoy who indicated a willingness to step aside if Council wished to make a generational change in board membership.

The Chief Executive Officer requested in August 2008, that the relevant Divisional Manager provide their opinion of the Advisory Board composition beyond 31 August 2008.

The Chief Executive Officer then spoke with the Chair of the Business Unit Advisory Board to discuss Advisory Board performance. This meeting confirmed the opinion that the board functions well.

11.2 Remuneration

The proposed annual remuneration of Business Unit Advisory Board members is redacted for the Chair and redacted for each board member.

12.0 CONSULTATION

Consultation already conducted with the following:

Lord Mayor, Councillor Campbell Newman
Councillor Jane Prentice, Chair Public and Active Transport and Economic Development Committee
Alan Warren, Divisional Manager, Brisbane Transport

13.0 IMPLICATIONS OF PROPOSAL

Advisory Board membership

The adoption of this recommendation will maintain current board membership with the exception of Mr Geoff Mountjoy who will no longer be a member and will be replaced by Mr Greg Bowden. The board now includes a breadth of experience across key industries of relevance to Brisbane Transport.

Mr Stephen Lonie	Accounting and General Management
Mr Neil Hatherly	Human Resources
Mr Neill Ford	Taxi Industry
Ms Sue van der Merwe	Marketing
Mr Greg Bowden	Procurement

Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of redacted per annum for Brisbane City Council.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendations impacts on the "Smart, Prosperous City" Theme under Vision 2026 and relates to the "City Governance" program in the Corporate Plan 2007-11. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of redacted per annum for Brisbane City Council.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible as the current term ends 31 August 2008.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

- Option 1: Approve the recommendation, amending the Advisory Board membership and remuneration.
- Option 2: Amend the Advisory board membership, leaving remuneration at current levels.
- Option 3: Make no changes.

Option 1 is the preferred option.

Attachments:

Attachment 1 - Existing and proposed Advisory Board membership

Attachment 2 - Existing and proposed Advisory Board remuneration

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C SUBMISSION**1.0 FILE NUMBER**

204/74/3(1/P2)

2.0 TITLE

Membership and remuneration of the City Business, Business Unit Advisory Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to determine the membership of the City Business, Business Unit Advisory Board, and their remuneration, for the period 1 September 2008 to 31 August 2010.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

RECEIVED

11 AUG 2008

ACTION TAKEN

11 AUG 2008

COMMITTEE SECTION

TOWN CLERK

John Cowie

5.0 SUBMISSION PREPARED BY

Adrian Long (SPOCEO)
Senior Project Officer
Office of the Chief Executive
Ph: 340 36451

APPROVED

11 AUG 2008

6.0 DATE

11 August 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?


No

9.0 RECOMMENDATION

(i) That the membership of the Business Unit Advisory Board be changed as reflected in the table at Attachment 1.

(ii) That the remuneration of the board members be redacted per annum and the Chair be redacted per annum, as presented in Attachment 2.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

11.0 BACKGROUND

11.1 Membership

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

The membership of all Business Unit Advisory Boards is due for renewal from 1 September 2008.

The Chief Executive Officer spoke to all current board members in August 2008, requesting that they indicate their willingness to be considered for reappointment.

All board members indicated a willingness to do so, with the exception of Ms Catherine Sinclair. Mr Phillip Williams and Ms Tracey Dare indicated a willingness to step aside if needed. The resignations of the outgoing board members take effect from the end of their current term.

The Chief Executive Officer requested in August 2008, that the relevant Divisional Manager provide their opinion of the Advisory Board composition beyond 31 August 2008.

The Chief Executive Officer then spoke with the Chair of the Business Unit Advisory Board to discuss Advisory Board performance. This meeting confirmed the opinion that the board functions well.

11.2 Remuneration

The proposed annual remuneration of Business Unit Advisory Board members is redacted for the Chair and redacted for each board member.

12.0 CONSULTATION

Consultation already conducted with the following:

Lord Mayor, Councillor Campbell Newman
Councillor David McLachlan, Chair City Businesses and Water Supply Committee
Mary Shortland, A/Divisional Manager, City Business

13.0 IMPLICATIONS OF PROPOSAL

Advisory Board membership

The adoption of this recommendation will maintain current board membership with the exception of Ms Catherine Sinclair, Mr Phillip Williams and Ms Tracey Dare who will no longer be members and will be replaced by Mr Greg Bowden, Ms Kathie Sadler and Mr Stuart Walls. Ms Carol Barker, a current board member, will assume the role of Chair for the board.

Curriculum vitae for Ms Sadler and Mr Walls will be circulated a future Civic Cabinet meeting. Ms Sadler is a lawyer with Phillips Fox and has a MBA. Mr Walls is General Manager of Arial Property. Mr Bowden is an experienced consultant with experience in the procurement industry.

Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of redacted per annum for Brisbane City Council.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendations impacts on the "Smart, Prosperous City" Theme under Vision 2026 and relates to the "City Governance" program in the Corporate Plan 2007-11. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of redacted per annum for Brisbane City Council.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible as the current term ends 31 August 2008.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

- Option 1: Approve the recommendation, amending the Advisory Board membership and remuneration.
- Option 2: Amend the Advisory board membership, leaving remuneration at current levels.
- Option 3: Make no changes.

Option 1 is the preferred option.

Attachments:

- Attachment 1 - Existing and proposed Advisory Board membership
- Attachment 2 - Existing and proposed Advisory Board remuneration

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 18 AUGUST 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
18/08-01 R	202/11-NT690/293 and 202/11-NT690/295	Corporate Services	Proposed Robinson Road Rail Overpass – 293 and 295 Robinson Road West, Geebung	Yes
18/08-02 R	202/11-TM995/1247	Corporate Services	Completion of a Cycle and Pedestrian Link between Murarie and Carindale – Minnippi Bikeway	Yes
18/08-03 M	202/11-KJ585/60	Brisbane Infrastructure	Northern Link Tunnel – Purchase of 60 Morley Street, Toowong	Yes
18/08-04 M	202/11-LN470/88	Brisbane Infrastructure	Northern Link Tunnel – Purchase of 88-90 Kelvin Grove Road, Kelvin Grove	Yes
18/08-05 M	202/11-LN470/110	Brisbane Infrastructure	Northern Link Tunnel – Purchase of 110 Kelvin Grove Road, Kelvin Grove	Yes
18/08-06 R	376/26-J(17)	FaCS	Annual Honorarium for Executive Members of the Brisbane State Emergency Services (SES)	Yes – Amend ed
18/08-07 M	109/280/150/1	FaCS	Regional Summer Storm Season Campaign	Yes
18/08-08 M	134/325/738/1	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges	Yes
18/08-09 R		OLMCEO	Establishment of 'Corporate Strategy and Marketing Office'	Yes – Amend ed
18/08-10 R	188/590/785/1	Brisbane Infrastructure	Transport Plan for Brisbane 2008 - 2026	Held
18/08-11 M	467/26(7)	Brisbane Infrastructure	Clem Jones Tunnel – Ipswich Road Water Main Upgrade	Yes
18/08-12 M	109/715/633/1	OLMCEO	Terms of Reference for the Independent Review of Brisbane Transport	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper,
D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the
Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266
George Street, Brisbane.

1.0 FILE NUMBER 202/11-KJ585/60

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Northern Link Tunnel – Purchase of 60 Morley Street, Toowong.

3.0 ISSUE/PURPOSE

To approve the commencement of negotiations for the early purchase of 60 Morley Street Toowong on hardship grounds.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure.

5.0 SUBMISSION PREPARED BY

Peter Hillas, Senior Land Acquisition Officer, Major Infrastructure Projects Office.
Stuart Milliner, Land Acquisition Officer, Major Infrastructure Projects Office.

6.0 DATE

12 August 2008.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0

RECOMMENDATION

That E&C approve as follows:

1. Council commencing negotiations for the early purchase of the property at 60 Morley Street, Toowong; and
2. That the finalisation of the Contract of Sale be subject to certification from CFO that funds are available for the purchase in Council's budget.

10.0

DIVISIONAL MANAGER AND CHAIRPERSON*Barry Broe*

sum 11/8
Barry Broe
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE

[Signature]
Graham Quirk
CHAIRPERSON
INFRASTRUCTURE COMMITTEE

I Support / Reject the Recommendation/s.
If Reject – please state reasons:

APPROVED

18 AUG 2008

[Signature]
Lord Mayor**I Recommend Accordingly***[Signature]*
CHIEF EXECUTIVE OFFICER**RECEIVED**

18 AUG 2008

COMMITTEE SECTION**ACTION TAKEN**

18 AUG 2008

TOWN CLERK
PETER HILLAS

11.0 BACKGROUND

The proposed Northern Link tunnel is a significant and strategic project for Brisbane. Construction works for this project will affect residential and commercial properties, businesses and community facilities. Council is currently undertaking a detailed feasibility study which includes an Environmental Impact Study (EIS) and Business Case. As part of the EIS, a concept design has been released and a reference design is being refined.

On 2 May 2008 the Brisbane City Council wrote to property owners, advising that Council had developed a concept design for the Northern Link project that affected their property.

One of the affected properties is situated at 60 Morley Street, Toowong, [redacted] and [redacted], own and reside at this property. It is shown in shaded yellow on Attachment A.

The property comprises an older-style chamferboard dwelling with a corrugated iron roof. The land area is 615 square metres.

The reference design, due to be released to the public in September, shows the property to be directly affected by the project and required under the EIS reference design. At that time, the property will become difficult, if not impossible to sell.

By letter dated 14 May 2008 (*Attachment B*) [redacted] and [redacted] requested that Council purchase the property on the hardship grounds,, specifically for the following reasons;

- [redacted]
- [redacted]

On the basis of the above facts, it is considered that a genuine case for purchase on hardship grounds has been demonstrated.

The cost of acquisition has been estimated at [redacted] by property valuers in Council's employ.

Funds are not currently available, however a request has made for funding to be made available in the first budget review.

Approval is now sought for Council to commence negotiations with the owner to purchase the property on mutually agreed terms, subject to funds being made available by Council in the first budget review.

12.0 CONSULTATION

Councillor Graham Quirk - Chairperson, Infrastructure Committee
 Scott Stewart – Executive Manager, Major Infrastructure Projects Office
 Gregg Buyers - Manager Major Projects, Major Infrastructure Projects Office
 Justin Bold - Project Manager, Northern Link
 Chris Mead - Chief Financial Officer
 David Askern – Chief Legal Counsel
 All those consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The early acquisition of this property would allow the property owner to relocate in a timely manner, avoid the potential for increased ^{redacted} hardship and allow the property owner to ^{redacted}. It also enables Council to secure a property required for the project at an early stage.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 CORPORATE PLAN IMPACT

This proposal facilitates improvements to the existing public transport network, which is consistent with key initiatives of the 2007-2011 Corporate Plan including:

Program 3 Moving Brisbane – Transport Network - TransApex – Northern Link Project
 (Includes land acquisition)

16.0 CUSTOMER IMPACT

Key customer service improvements on completion of construction will include safe and efficient movement of people and freight.

17.0 ENVIRONMENTAL IMPACT

A detailed EIS for the project is currently being undertaken for approval by Council and the Coordinator-General.

18.0 POLICY IMPACT

No impact.

19.0 FINANCIAL IMPACT

Funding is not currently available, however a sufficient allocation has been requested in the First Budget Review to allow this purchase to proceed. A funding strategy will also be confirmed via the First Review.

20.0 HUMAN RESOURCE IMPACT

No impact.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

This proposal would potentially avoid negative project publicity generated by residents suffering from hardship as a result of the Northern Link Project.

23.0 OPTIONS

1. Approve the recommendations proposed by this submission.
2. Reject the recommendations proposed by this submission.

Option 1 is preferred and recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 202/11-LN470/88

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Northern Link Tunnel – Purchase of 88-90 Kelvin Grove Road, Kelvin Grove.

3.0 ISSUE/PURPOSE

To approve the commencement of negotiations for the early purchase of 88-90 Kelvin Grove Road, Kelvin Grove for strategic purchases for Strategic Purposes.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure.

5.0 SUBMISSION PREPARED BY

Peter Hillas, Senior Land Acquisition Officer, Major Infrastructure Projects Office.
Stuart Milliner, Land Acquisition Officer, Major Infrastructure Projects Office.

6.0 DATE

12 August 2008.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

9.0 **RECOMMENDATION**

That E&C approve as follows:

1. Council commencing negotiations for the early purchase of the property at 88-90 Kelvin Grove Rd, Kelvin Grove; and
2. That the finalisation of the Contract of Sale be subject to certification from Chief Financial Officer, Brisbane City Council, that funds are available for the purchase in Council's budget.

10.0 **DIVISIONAL MANAGER AND CHAIRPERSON**

Barry Broe

Barry Broe
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE

Graham Quirk
Graham Quirk
CHAIRPERSON
INFRASTRUCTURE COMMITTEE

I Support / Reject the Recommendation/s.
If Reject – please state reasons:

APPROVED

18 AUG 2008

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

18 AUG 2008

COMMITTEE SECTION

ACTION TAKEN

18 AUG 2008

TOWN CLERK

PETER HILLAS.

11.0 BACKGROUND

The proposed Northern Link tunnel is a significant and strategic project for Brisbane. Construction works for this project will affect residential and commercial properties, businesses and community facilities. Council is currently undertaking a detailed feasibility study which includes an Environmental Impact Study (EIS) and Business Case. As part of the EIS, a concept design has been released and a reference design is being refined.

On 2 May 2008 the Brisbane City Council wrote to property owners, advising that Council had developed a concept design for the Northern Link project that affected their property. One of the affected properties is situated at 88-90 Kelvin Grove Road, Kelvin Grove. [redacted] owns the property. It is shown shaded yellow on Attachment A.

The property comprises an older style lowset retail shop with a corrugated iron roof. The land area is 615 square metres.

The reference design, due to be released to the public in September 2008, shows the property to be directly affected by the project and required under the EIS. At that time, the property will become difficult if not impossible to sell.

Funding is not currently available, however a sufficient allocation has been requested in the First Budget Review to allow this purchase to proceed. A funding strategy will also be confirmed via the First Review.

By letter dated 12 May 2008 (*copy attached*) [redacted] requested that Council purchase the property. [redacted] purchased the property in May 2006 to renovate and then re-sell. He has completed the renovations and is now in a position to put the property on the market. [redacted]

If the project proceeds in the current form, Council will have to resume the property. It is considered prudent to purchase the property.

The cost of acquisition has been estimated at [redacted] by property valuers in Council's employ.

Approval is now sought for Council to commence negotiations with the owner to purchase the property on mutually agreed terms, subject to funds being made available by Council in the first budget review.

12.0 CONSULTATION

Councillor Graham Quirk - Chairperson, Infrastructure Committee
Scott Stewart - Executive Manager, Major Infrastructure Projects Office
Gregg Buyers - Manager Major Projects, Major Infrastructure Projects Office
Justin Bold - Project Manager, Northern Link
Chris Mead - Chief Financial Officer
David Askern - Chief Legal Counsel

All those consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The early acquisition of this property enables Council to secure the property for the project.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 CORPORATE PLAN IMPACT

This proposal facilitates improvements to the existing public transport network, which is consistent with key initiatives of the 2007-2011 Corporate Plan including:

Program 3 Moving Brisbane – Transport Network – TransApex – Northern Link Project (includes land acquisition)

16.0 CUSTOMER IMPACT

Key customer service improvements on completion of construction will include improved traffic safety and mobility.

17.0 ENVIRONMENTAL IMPACT

A detailed EIS for the project is currently being undertaken for approval by Council and the Coordinator-General.

18.0 POLICY IMPACT

No impact.

19.0 FINANCIAL IMPACT

Funding is not available in the current approved budget, however monies for this particular request for hardship have been requested in the First Budget Review. A funding strategy will also be confirmed via the First Review.

20.0 HUMAN RESOURCE IMPACT

No impact.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

No publicity is proposed in relation to this matter. This proposal would potentially avoid negative project publicity. redacted

23.0 OPTIONS

1. Approve the recommendations proposed by this submission.
2. Reject the recommendations proposed by this submission.

Option 1 is preferred and recommended.

1.0 FILE NUMBER 20211-LN470/110

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Northern Link Tunnel – Purchase of 110 Kelvin Grove Road, Kelvin Grove.

3.0 ISSUE/PURPOSE

To approve the commencement of negotiations for the early purchase of 110 Kelvin Grove Road, Kelvin Grove for strategic purposes.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure.

5.0 SUBMISSION PREPARED BY

Peter Hillas, Senior Land Acquisition Officer, Major Infrastructure Projects Office.
Stuart Milliner, Land Acquisition Officer, Major Infrastructure Projects Office.

6.0 DATE

12 August 2008.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

9.0 **RECOMMENDATION**

That E&C approve as follows:

1. Council commencing negotiations for the early purchase of the property at 110 Kelvin Grove Road, Kelvin Grove; and
2. The finalisation of the Contract of Sale be subject to certification from Chief Financial Officer, Brisbane City Council that funds are available for the purchase in Council's budget.

10.0 **DIVISIONAL MANAGER AND CHAIRPERSON**

Barry Broe

Guil 11/8
Barry Broe
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE

Graham Quirk
Graham Quirk
CHAIRPERSON
INFRASTRUCTURE COMMITTEE

I Support / Reject the Recommendation/s.
If Reject – please state reasons:

APPROVED

18 AUG 2008

[Signature]
Lord Mayor

[Signature]
I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

18 AUG 2008

COMMITTEE SECTION

ACTION TAKEN

18 AUG 2008

TOWN CLERK

PETER HILLAS.

11.0 BACKGROUND

The proposed Northern Link tunnel is a significant and strategic project for Brisbane. Construction works for this project will affect residential and commercial properties, businesses and community facilities. Council is currently undertaking a detailed feasibility study which includes an Environmental Impact Study (EIS) and Business Case. As part of the EIS, a concept design has been released and a reference design is being refined.

On 2 May 2008 the Brisbane City Council wrote to property owners, advising that Council had developed a concept design for the Northern Link project that affected their property. One of the affected properties is situated at 110 Kelvin Grove Road, Kelvin Grove. [redacted]

[redacted] and [redacted]

, own the property. It is shown shaded yellow on Attachment A.

The property comprises an older style lowset retail shop with a corrugated iron roof. The land area is 615 square metres.

The reference design, due to be released to the public in September 2008, shows the property to be directly affected by the project and required under the EIS. At that time, the property will become difficult if not impossible to sell.

By letter dated 2 June 2008 [redacted] requested that Council purchase the property (Attachment B). [redacted]

[redacted]

It is therefore considered prudent to purchase now to secure the property for the project.

The acquisition cost, exclusive of a lessee's interest, has been estimated at [redacted] by property valuers in Council's employ.

Approval is sought in this submission to approve the entry into negotiations with the owner of the property for that purchase on mutually agreed terms subject to funds being made available at the budget review.

12.0 CONSULTATION

Councillor Graham Quirk - Chairperson, Infrastructure Committee
Scott Stewart - Executive Manager, Major Infrastructure Projects Office
Gregg Buyers - Manager Major Projects, Major Infrastructure Projects Office
Justin Bold - Project Manager, Northern Link
Chris Mead - Chief Financial Officer
David Askern - Chief Legal Counsel
All those consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The early acquisition of this property enables Council to secure the property for the project and avoid potential further compensation redacted.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 CORPORATE PLAN IMPACT

This proposal facilitates improvements to the existing public transport network, which is consistent with key initiatives of the 2007-2011 Corporate Plan including:

Program 3 Moving Brisbane – Transport Network - TransApex – Northern Link Project
(Includes land acquisition)

16.0 CUSTOMER IMPACT

Key customer service improvements on completion of construction will include improved traffic safety and mobility.

17.0 ENVIRONMENTAL IMPACT

A detailed EIS for the project is currently being undertaken for approval by Council and the Coordinator-General.

18.0 POLICY IMPACT

No impact.

19.0 FINANCIAL IMPACT

Funding is not available in the current approved budget, however monies for this particular request for hardship have been requested in the First Budget Review. A funding strategy will also be confirmed via the First Review.

20.0 HUMAN RESOURCE IMPACT

No impact.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

This proposal would potentially avoid negative project publicity generated by residents suffering from hardship as a result of the Northern Link Project.

23.0 OPTIONS

1. Approve the recommendations proposed by this submission.
2. Reject the recommendations proposed by this submission.

Option 1 is preferred and recommended.

1.0 FILE NUMBER

109/280/150/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Regional Summer Storm Season Campaign

3.0 ISSUE/PURPOSE

To seek E&C approval to participate in the Regional Summer Storm Season Campaign and provide a suite of community actions including free green waste tipping over four days as part of regional cleanup weekends.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services

5.0 SUBMISSION PREPARED BY

Cathy Wilson, A/Disaster Management Coordinator, Community Safety, ext x34440

6.0 DATE

8 August 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

That E&C approve:

- Brisbane City Council participation in the Regional Summer Storm Season Campaign and commitment to proposed joint media launches
- Four days (two weekends) of free green waste tipping on 13-14 September and 4-5 October 2008

10.0 DIVISIONAL MANAGER

Margaret Allison
Divisional Manager
Families & Community Services

COMMITTEE CHAIRMAN

I support / Reject the Recommendation/s.

If Reject – please state reasons:

Geraldine Knapp

Councillor Geraldine Knapp
Chairperson
Families & Community Services Committee

APPROVED

18 AUG 2008

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In mid 2005, 14 local government authorities from throughout SEQ, along with ENERGEX, the Bureau of Meteorology and the Department of Emergency Services formed a consortium to develop a consistent approach to communications during storm and high wind events. The group was successful in obtaining a Natural Disaster Mitigation Program (NDMP) grant for \$414,000 and the project became regionally known as Project One Voice.

Project One Voice is now at a stage where all regional and state counterparts have collaborated to plan a joint Summer Storm Season Campaign to begin in September 2008. This is consistent with direction given by Lord Mayor Campbell Newman during the recent Local Disaster Management Group meeting on 1 May 2008 to partner with Energex on their 'Get Set for Summer' campaign. Under development are four key messages supported by state government agencies and our neighbouring regional councils that encourage residents to prepare for the storm season. The Summer Storm Season Campaign will run from September 2008 to March 2009.

1. Joint Regional Agency Launch – It is proposed that all involved agencies hold a regional launch for the campaign, pending regional Mayoral/Ministerial availability, proposed for the weekend of the 6th and 7th September 2008. If this is not possible, all agencies will promote a joint media release and host individual, more localised launches throughout the first week of September.
2. Get Ready Cleanup Weekends – Residents are encouraged to prepare their home & yard on two weekends leading into the highest period of summer storm activity (proposed weekends are 13-14 September and 4-5 October 2008) supported by free green waste tipping. There is potential for SES involvement and for local elected members to promote the message directly to their electorate.
3. Plan & Prepare – A regionally consistent emergency kit checklist and household plan will be available on all participating Council websites. Gold Coast will develop a trial partnership arrangement with Woolworths to provide emergency kit checklist bags. It is proposed that these emergency kit bags will be available at the entry of the stores for free so shoppers can grab one purchase the essential items listed on the side and take it home and be prepared for power losses, forecasts, etc. Pending the outcome of this trial, the initiative may be implemented regionally in 09/10.
4. Check forecast advice – The Bureau of Meteorology is launching changes to its storm forecast and warning service. From September 2008, BoM will use the new council boundaries as the bases of their SEQ warning districts and have added an additional shaded area on the warning graphic denoting 'immediate threat'.

Brisbane City Council is leading these discussions, as per the Lord Mayor's request, and currently has the cooperation of Energex, EMQ, Bureau of Meteorology, Sunshine Coast, Moreton Bay, Redland, Logan City, Ipswich, Scenic Rim, and Gold Coast Councils. The intent is to have a regional media launch for the campaign in early September, with subsequent localised promotions for each of the supporting activities.

This project will be funded in the majority by the NDMP grant and supported by existing Summer Storm Season Campaign funding from regional councils. Since Brisbane is project managing Project One Voice, it is important that it also participates fully in the outcomes of regional disaster management communication to the community.

It is recommended that Brisbane City Council

- Agrees to participate fully in the Regional Summer Storm Season Campaign
- Provide free green waste tipping for two (2) weekends as a promotional activity
- Provides media statements supporting the campaign.

12.0 CONSULTATION

Greg Scroope, Manager, Community Safety Branch, Families & Community Services (25/07/2008)
Cr Geraldine Knapp, Chair, Families & Community Services Committee (01/08/2008)
Richard Ferrett, Policy Advisor, Families & Community Services Committee (01/08/2008)
Cr David McLachlan, Chair, City Business & Water Supply Committee (05/08/2008)
Shane MacLeod, Manager, Local Asset Services (30/07/2008)
Kirsty Dixon, A/Manager, Marketing & Communication (04/08/2008)
Arron Lee, Manager, City Waste Services (29/07/2008)

All of those consulted above are in agreement with the recommendation.

Contact was made with the Lord Mayor's Office (LMO) for consultation. LMO advised to consult through Committee Chairs office.

This project has been developed through extensive regional consultation and collaboration with senior media and disaster management staff from Gold Coast, Logan City, Redland, Moreton Bay, Ipswich, and Sunshine Coast Councils as well as Emergency Management Queensland, ENERGEX and the Bureau of Meteorology.

13.0 IMPLICATIONS OF PROPOSAL

- Council occasionally offers free tipping after severe storm events at the discretion of the Chair for City Business & Water Supply Committee. It is expected that offering free tipping in a proactive manner will reduce the demand, resources and costs to Council from kerbside pick up following a storm event. It is anticipated that it will also reduce the number of SES assistance requests as a large percentage of damage to homes in storms is from overhanging vegetation, etc.
- While rate payers already receive a number of free tipping coupons, renters do not have easy access to these coupons.
- Some of the green waste and debris from severe storm events comes from Council assets such as street trees. It could be seen as unreasonable for Council to ask residents to dispose of this material at their own expense.
- Regional relationships maybe severely impacted if Brisbane City Council was unable to participate in the Regional Summer Storm Season Campaign, given that BCC is a key stakeholder and is project managing the campaign.
- The campaign will have a positive impact on the community with government support to improve their resilience.

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 VISION/CORPORATE PLAN IMPACT

A Regional Summer Storm Season Campaign contributes to achieving of a friendly, safe city by improving the safety of households during storm and high wind events due to increased awareness and preparedness. Safety can be achieved through improving the surrounding environment (clean up days), knowing where to find information and warnings (forecast advice), being prepared in advance to respond to unsafe events (emergency kit & household plan) and knowing who to contact when something does go wrong (fridge magnets / stickers).

Maintaining a reasonable state of preparedness is also part of having a well designed, subtropical city given that severe storm events are common from September to March every year.

Program 7 of the Council's Corporate Plan requires that Council address community safety from a range of threats including severe storms. It also states that emergency and disaster management will become integrated across SEQ Councils in their new amalgamated form and in seamless partnership with emergency and disaster response organisations. Severe storms often travel across local government boundaries. Taking an integrated approach to community messaging is logical, time and cost effective.

The Regional Summer Storm Season Campaign also contributes to meeting action 7 of the Lord Mayor's Taskforce on Suburban Flooding through the promotion and education of similar messages to Council's successful Be FloodWise Campaign.

16.0 CUSTOMER IMPACT

Internal customers include:

- City Waste Services, City Business, where this project may impact on loss of income from green waste tipping over the proposed two free tipping weekends.
- Marketing and Communication, where this project may impact on their current resources to assist with implementation.

External customers include:

- Energex
- Emergency Management Queensland, including the SES
- The Bureau of Meteorology
- SEQ Regional Councils
- Ratepayers and the Citizens of Brisbane

Impact on these customers is negligible.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

- The estimated cost of providing free green waste tipping on nominated cleanup weekends is \$100 000, which is an actual cost figure.
- It is anticipated that this funding will be granted through a Budget Review submission.
- The free green waste tipping will not apply to commercial users, such as Jim's Mowing Services, etc.
- All other project costs are funded through a Natural Disaster Management Program grant.

20.0 HUMAN RESOURCE IMPACT

- City Waste Services, City Business, where this project may impact on increased staff required at the transfer stations over the proposed two free tipping weekends. It is difficult to determine what the dollar impact will be on possible increased resourcing, as this type of event has not occurred previously.

21.0 URGENCY

The summer storm season officially begins in September. Energex and the Bureau of Meteorology have already firmly booked their campaign launches for the first week of September. Approval for Brisbane City Council participation needs to be in place by the beginning of August.

22.0 PUBLICITY/MARKETING STRATEGY

- The Regional Summer Storm Season Campaign will require Lord Mayoral attendance and participation at the joint media launch in early September.
- Local elected members will be encouraged to promote the key messages and initiatives within their electorate.
- There will not be a large print/radio advertising campaign this year due to availability of budget and resources across the region. Energex have offered to incorporate local government messages in its print campaign. However, a regional media campaign may be a consideration during the budget planning process for summer 09/10.

23.0 OPTIONS

Option 1: Approve Brisbane City Council's participation in the Regional Summer Storm Season Campaign and provide funding through a Budget Review submission of approximately \$100 000 for the provision of free green waste tipping weekends on the 13-14 September and 4-5 October 2008 to participate equally with other SEQ Regional Councils.

Option 2: Approve Brisbane City Council's participation in the Regional Summer Storm Season Campaign and provide funding through a Budget Review submission of approximately \$50 000 for the provision of free green waste tipping for one weekend, on either the 13-14 September or 4-5 October 2008.

Option 3: Approve Brisbane City Council's participation in the Regional Summer Storm Season Campaign but require residents to pay for or use existing green waste coupons for the tipping weekends.

Option 4: Do not approve Brisbane City Council's participation in the Regional Summer Storm Season Campaign.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 134/325/738/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Inclusion of charitable organisation in Appendix 'A' of the schedule of Fees & Charges.

3.0 ISSUE/PURPOSE

To approve the inclusion of the Juvenile Diabetes Research Foundation into Appendix 'A' of the schedule of Fees & Charges from 9 July 2008.

4.0 PROPONENTS

Ian Maynard
Divisional Manager, Corporate Services Division

5.0 SUBMISSION PREPARED BY

Sy Kieu
Revenue Analyst – Revenue Policy
Corporate Finance Branch, Corporate Services Division (FORR ext.36183)

6.0 DATE

15 July 2008

RECEIVED

18 AUG 2008

TOWN CLERK

18 AUG 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C approve the inclusion of Juvenile Diabetes Research Foundation in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 9 July 2008, being the date of their application.

10.0 Divisional Manager & Chairperson

I Support / ~~Reject~~ the Recommendation/s.

Ian Maynard
Divisional Manager

Adrian Schinnerer
Chairman

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

On 9 July 2008, Juvenile Diabetes Research Foundation lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer.

In support of their application for concessions the association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1158.

12.0 CONSULTATION

No broader consultation has taken place. The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a certificate of registration as a charity.

13.0 IMPLICATIONS OF PROPOSAL

Juvenile Diabetes Research Foundation will become eligible for concessions against certain fees and charges as detailed in the Schedule of Fees and Charges document.

14.0 COMMERCIAL IN CONFIDENCE

This matter is not commercial in confidence.

15.0 CORPORATE PLAN IMPACT

The inclusion of Juvenile Diabetes Research Foundation in Appendix 'A' supports the outcomes under "Inclusive City – Supporting Inclusive Communities".

16.0 CUSTOMER IMPACT

Juvenile Diabetes Research Foundation will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 ENVIRONMENTAL IMPACT

There is no environmental impact.

18.0 POLICY IMPACT

There is no policy impact as approving the association's inclusion in Appendix 'A' is consistent with existing policy.

19.0 FINANCIAL IMPACT

There is no significant financial impact.

20.0 HUMAN RESOURCE IMPACT

There is no significant impact.

21.0 URGENCY

The approval, if granted may be processed in the normal course of business.

22.0 PUBLICITY/MARKETING

None required.

23.0 OPTIONS

- a) To accept the application and approve the inclusion of Juvenile Diabetes Research Foundation into Appendix 'A' of the Council's Schedule of Fees and Charges.
- b) To reject the application.

Option (a) is the recommended course of action.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 467/26(7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Clem Jones Tunnel – Ipswich Road Water Main Upgrade

3.0 ISSUE/PURPOSE

To consider the proposed modification to upgrade a trunk water main along Ipswich Road in conjunction with construction of the Clem Jones Tunnel

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office, Ext 37329

6.0 DATE
31 July 2008

18 AUG 2008

18 AUG 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL
For E&C Approval

COMMITTEE SECTION

TOWN CLERK

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

I Recommend Accordingly

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve:

- a) the issuing of Modification Order No. 21 (Ipswich Road Water Main Upgrade) for a total cost of \$1,584,000.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe
Divisional Manager
Brisbane Infrastructure

15/8/08

Graham Quirk
Chairperson
Infrastructure Committee

I Support / Reject the Recommendation/s.
If Rejected – please state reasons:

11.0 BACKGROUND

On 24 May 2006, Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (Clem 7), formerly known as the North-South Bypass Tunnel.

The trunk water main runs along Ipswich Road between Albert Street and O'Keefe Street and under the traffic lanes entering Clem7. This trunk water main is nearing the end of its asset life and will soon be due for upgrade/replacement. Brisbane Water conducted an assessment of the risks associated with the failure of and the likelihood of failure of this water main and determined that the resulting consequence of having to close Clem7 entrance to enable the water main's repair/upgrade represented an unacceptable risk.

In light of this risk assessment and with due consideration of the lane closures, night work and general disruption that would be required to upgrade the water main, Brisbane Water identified that an opportunity existed for the work to occur concurrently with construction activities that are already being undertaken by the contractors for Clem7.

On 13 June 2008, RCM's appointed Design and Construct contractor, the Leighton Contractors and Boulderstone Hornibrook Bilfinger Berger Joint Venture (LBBJV), submitted a quotation to Brisbane Water for the water main upgrade works for a total amount of \$1,584,000 (incl GST). Brisbane Water subsequently agreed to LBBJV's proposal and requested that MIPO's Clem7 project team instruct LBBJV to commence the works by way of issuing a contract modification to RCM on their behalf. Brisbane Water agreed to provide the full funding of \$1,584,000 for this contract modification.

MIPO's Clem7 project team has obtained the endorsement of the TransApex Board in relation to the issuing of the proposed modification, subject to the works being undertaken at Brisbane Water's expense.

The purpose of this submission therefore is to recommend that E&C:

- approves the issuing of Modification Order No. 21 (Ipswich Road Water Main Upgrade)

12.0 CONSULTATION

TransApex Board
Cr Graham Quirk, Chairperson Infrastructure Committee
Jude Munro, Chief Executive Officer
Chirs Mead, Chief Finanacial Officer
David Askern, Chief Counsel, Brisbane City Legal Practice
Frank Fornasier, Manager Engineering Services, Brisbane Water

Have been consulted.

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow Council to formally endorse the

issuing of Modification Order No. 21 under the Clem7 Contract with RCM

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Modification Order No. 21 will be funded directly by Brisbane Water for a total cost of \$1,584,000. Brisbane water has confirmed funding is available in the Trunk Mains Replacement Program (Water), project Reference RW68.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally approve the issuing of Modification Order No. 21

Option 2: Not accept the recommendation

Option (1) is the preferred option

1.0 File number

109/715/633/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Terms of Reference for the Independent Review of Brisbane Transport.

3.0 Issue/purpose

The purpose of this submission is to seek approval of the attached Terms of Reference for the above review and the subsequent appointment an independent consultant to undertake the work.

4.0 Proponent

Jude Munro
Chief Executive Officer

5.0 Submission prepared by

John Cowie, Senior Project Officer, Chief Executive's Office, Office of the Lord Mayor and Chief Executive Officer, (SPOCEO), ext 36451.

6.0 Date

14 August 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

It is recommended that the terms of reference (Attachment A) be approved and an independent consultant subsequently be appointed to undertake the work.

10.0 Divisional Manager


Jude Munro
CHIEF EXECUTIVE OFFICER

RECEIVED

18 AUG 2008

COMMITTEE SECTION**ACTION TAKEN**

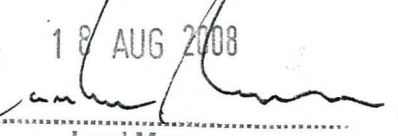
18 AUG 2008

TOWN CLERK

JOHN COWIE

APPROVED

18 AUG 2008


Lord Mayor

11.0 Background

The Lord Mayor has requested an independent review of Brisbane Transport's operations, business practices, partnership arrangements and culture to identify any areas for improvement.

12.0 Consultation

- Lord Mayor, Councillor Campbell Newman
- Chairman, Public and Active Transport and Economic Development Committee, Councillor Jane Prentice

Are in agreement with the recommendation.

13.0 Implications of proposal

This proposal seeks to conduct a review of Brisbane Transport's operations and identify any areas for improvement.

14.0 Commercial in confidence

Yes.

15.0 Vision/Corporate Plan impact

This proposal aligns with Vision 2026, especially the 'accessible, connected city' theme. It also aligns with Council's value of 'value for money'.

16.0 Customer impact

The review may identify potential improvements to internal and external customer service.

17.0 Environmental impact

Nil.

18.0 Policy impact

This review will inform Council's future bus transport policies and practices.

19.0 Financial impact

It is estimated that the review will cost in the order of \$90,000. Existing budget will be used to fund the review.

20.0 Human resource impact

Nil.

21.0 Urgency

Urgent.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

E&C RESULTS – 25 AUGUST 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
25/08-01	460/6/0(13)	FaCS	Redevelopment of former Richlands TAFE site, as the Inala Community Use Precinct	Held
25/08-02 M	204/6(16/P13)	Brisbane Infrastructure	Monthly Project Report – June 2008	Yes
25/08-03 M	134/325/738/2	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges	Yes
25/08-04 R	376/6/40(P4)	OLMCEO	Contracts and Tendering – report to Council of Contracts accepted by Delegates (July 2008)	Yes
25/08-05 M	152/160/128	CP & S	The Lord Mayor's Taskforce into Retirement and Aged Care	Yes
25/08-06 R	460/140/4(6/P1)	CP & S	Rochedale Infrastructure Contributions Planning Scheme Policy	Yes
25/08-07 M	392/73/1-2007-2008(1)	CP & S	Heritage Incentives Scheme grant allocations January 2008 – June 2008	Yes
25/08-08 R	234/66/9	CP & S	Community Engagement Policy	Yes
25/08-09 R	460/97/47(40)	CP & S	Rochedale Urban Community Local Plan	Yes
25/08-10 R	188/590/785/1	Brisbane Infrastructure	Transport Plan for Brisbane 2008-2026	Yes
25/08-11 R	BT 812/15/101	Corporate Services	Bus Build Project – Approval of Commercial Arrangements and Formal Documentation	Yes
25/08-12 M	204/86/4(5)	OLMCEO	Membership and remuneration of the Brisbane Powerhouse Pty Ltd Board	Yes
25/08-13 M	109/800/0286/1	OLMCEO	Overseas Travel – Incheon, Korea	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 204/6(16/P13)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – June 2008

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager – Brisbane Infrastructure, 3403 7330.

RECEIVED

5.0 Submission prepared by

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

25 AUG 2008

COMMITTEE SECTION

6.0 Date

1 August, 2008

ACTION TAKEN

25 AUG 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

TOWN CLERK

IAN MAYNARD.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Signed

Councillor Adrian Schrinner,

Chairman, Finance and Administration Committee

APPROVED

25 AUG 2008

Lord Mayor

10.0 Divisional Manager

Barry Broe

Barry Broe

DIVISIONAL MANAGER, Brisbane Infrastructure Division

12/8/08

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******JUNE 2008 UPDATE******* heading.

The program structure of the report is as per the approved 2007-08 Budget before the organisational restructure.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for June 2008.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 134/325/738/2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose

To approve the inclusion of Drug Arm Australasia into Appendix 'A' of the Schedule of Fees and Charges from 21 July 2008.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by

Chris Mead, Chief Financial Officer, Corporate Services, extension 34161

6.0 Date

30 July 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C approve the inclusion of Drug Arm Australasia in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 21 July 2008, being the date of their application.

10.0

Divisional Manager

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

RECEIVED

25 AUG 2008

COMMITTEE SECTION

ACTION TAKEN

25 AUG 2008

TOWN CLERK

Chairman

CHRIS MEAD

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

On 21 July 2008, Drug Arm Australasia lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer.

In support of their application for concessions, the association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1405.

12.0 Consultation

No broader consultation has taken place. The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a certificate of registration as a charity.

13.0 Implications of proposal

Drug Arm Australasia will become eligible for concessions against certain fees and charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of Drug Arm Australasia in Appendix 'A' supports the outcomes under "Inclusive City – Supporting Inclusive Communities".

16.0 Customer impact

Drug Arm Australasia will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving the association's inclusion in Appendix 'A' is consistent with existing policy.

19.0 Financial impact

There is no significant financial impact.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

152/160/128/7

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

The Lord Mayor's Taskforce into Retirement and Aged Care Taskforce

3.0 Issue/purpose

The purpose of this submission is to seek approval for the establishment of the Lord Mayor's Taskforce into Retirement and Aged Care, the Terms of Reference and the proposed operating arrangements, including Taskforce membership.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability

5.0 Submission prepared by

Kim Mayberry, Urban Planner, Strategic Planning, ph 3403 4861.

6.0 Date

25 August 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That the E&C Committee approve:

1. the establishment of the Lord Mayor's Taskforce into Retirement and Aged Care
2. the Terms of Reference as set out in **Attachment A**
3. the proposed operating arrangements, including Taskforce membership, as set out in **Attachment B**.

10.0 Manager

Committee Chairman

I support / reject the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager, City Planning &
Sustainability

Chairman, Neighbourhood Planning
and Development Assessment
Committee

11.0 Background

Earlier this year Council committed to the formation of a Taskforce into Retirement and Aged Care. The aim of the Taskforce is to advise the Council on how to better address current and emerging issues relating to retirement and aged care accommodation in Brisbane.

The Terms of Reference for the Taskforce is included in **Attachment A**. As stated in the Terms of Reference, the Taskforce is to consult, review and advise the Council regarding planning policies, processes and initiatives which impact on the lifestyle and residential amenity of ageing residents of Brisbane.

The Taskforce is to produce a report providing recommendations and advice on the options available to improve planning for retirement and aged care accommodation in Brisbane.

In order to establish the Taskforce and meet the initiatives as outlined in the Terms of Reference, the proposed operating arrangements are set out in **Attachment B**. These arrangements are consistent with others endorsed for similar Council advisory bodies, for example Urban Futures Brisbane.

It is proposed that the Taskforce comprise of up to 12 aged care and industry professionals representing peak bodies, major not-for-profit and private aged care providers, the development industry and the State government. Refer to **Attachment B** for the list of recommended Taskforce members.

As requested by the Lord Mayor, the Taskforce is to have a lifespan of 90 days.

To clarify, there are two attachments accompanying this submission:

- **Attachment A – Terms of Reference**
- **Attachment B – Recommended Operating Arrangements, including Taskforce membership.**

12.0 Consultation

In preparing this submission, the following parties have been consulted:

- The Lord Mayor, Campbell Newman
- Cr Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment Committee;
- Cr Krista Adams, Deputy Chairman, Neighbourhood Planning and Development Assessment Committee.

All are in agreement with the recommendation.

13.0 Implications of proposal

The endorsement of the proposed operating arrangements will demonstrate to the community that Council is dedicated to improving the quality of life for Brisbane residents and is committed to addressing current and emerging issues associated with retirement and aged care accommodation in Brisbane.

14.0 Commercial in confidence

Each Taskforce member, the Chairperson and consultant will be required to agree to a confidentiality protocol prior to appointment.

15.0 Corporate Plan impact

The establishment and aims of the Taskforce into Retirement and Aged Care is consistent with the following Citywide outcomes outlined in Council's Corporate Plan:

- Inclusive, caring communities
- Safe communities
- Active and healthy communities
- Well designed and responsive built environment
- Outstanding city profile
- Effective growth management
- Effective road networks

16.0 Customer impact

The establishment of the Taskforce into Retirement and Aged Care will have a positive customer impact by engaging with a broad range of stakeholders to ensure Council has a thorough understanding of current issues and emerging trends associated with retirement and aged care accommodation. Taskforce recommendations should be based on the best outcomes for the community.

17.0 Environmental impact

No adverse environmental impacts are identified.

18.0 Policy impact

The proposal is consistent with Council policy to ensure good quality planning outcomes for Brisbane.

19.0 Financial impact

Council's 2008-09 budget has allocated \$150,000.00 for the establishment and operation of the Taskforce.

20.0 Human resource impact

The Taskforce into Retirement and Aged Care will be supported by officers from the City Planning Branch. City Planning, as the lead agent driving the project, will consult with other branches of Council where required.

21.0 Urgency

Establishing the Taskforce into Retirement and Aged Care is a priority of the Lord Mayor. An immediate approval of this submission will allow the project to be completed this calendar year.

22.0 Publicity/marketing strategy

The new project arrangements and the appointment of the Chairperson and Taskforce members should be announced via a press release from the Office of the Lord Mayor and/or Committee Chairman.

23.0 Options

*Option 1: **Approve the recommendation.***

E&C Committee approve:

1. the establishment of the Lord Mayor's Taskforce into Retirement and Aged Care
2. the Terms of Reference as set out in **Attachment A**
3. the proposed operating arrangements, including Taskforce membership, as set out in **Attachment B**.

*Option 2: **Not approve the recommendation and reconsider the proposal.***

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

392/73/1-2007-2008(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Heritage Incentives Scheme grant allocations January 2008 – June 2008.

3.0 Issue/purpose

To confirm grant allocations for the second half of the financial year 2007/2008 Heritage Incentives Scheme.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by

Peta Dennis, A/Senior Heritage Architect, Heritage Unit, HAHU, ext 35526

6.0 Date

30 July 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C Committee endorse the Heritage Grants as set out in Attachment 'A'.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons


 Michael Papageorgiou
 Divisional Manager
 City Planning and Sustainability


 Cr Amanda Cooper
 Chairman, Neighbourhood Planning and
 Development Assessment Committee

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

APPROVED

25 AUG 2008


 Lord Mayor

RECEIVED

25 AUG 2008

COMMITTEE SECTION

ACTION TAKEN

25 AUG 2008

TOWN CLERK

PETA DENNIS.

11.0 Background

The 2007-2008 Heritage Incentives Scheme budget included grant funding to assist owners of places entered on the City Plan Heritage Register. The Heritage Incentives Scheme has, from January 2008 to July 2008, allocated grant funding for 12 conservation projects valued at \$1,028,010. The recommended grant funding of \$97,127 of this submission averages 10.5% of the project cost.

The projects include restoration of a pipe organ, re-roofing and guttering, external repainting in original colours, repairs to verandahs and stairs, reinstating of original details and preparation of a conservation plan. The projects are in the wards of Central, Morningside, The Gabba, Northgate, Toowong, and Walter Taylor. Local councillors are also advised of all grant applications in their ward.

Grant application projects were subject to a site inspection and advisory service to assess suitability before application forms were provided. Applications were accompanied by written quotations for work and were assessed on adherence to best conservation practices.

In accordance with a practice initially established by the Planning and Guidance Committee (PGC), all recommendations for grant funding were forwarded to PGC members with provision for a detailed presentation if required.

Successful applicants were then advised of the grant. Grant amounts to a maximum of 30% of the costs are being reimbursed to owners on successful completion of the project in accordance with the agreed conditions. Applicants display a small sign on the project site acknowledging Council assistance.

The feedback received on this scheme has been very positive and encouraging. Owners appreciate the free architectural advice as well as the simplicity and speed of the process.

Applications recommended for grant funding by Planning Guidance Committee are detailed at Attachment 'A'. E&C Committee endorsement of these recommendations is now requested.

12.0 Consultation

Cr Amanda Cooper, Chairman Neighbourhood Planning and Development Assessment Committee is in agreement with the recommendation.

The Planning Guidance Committee members have been advised of these grant applications and are in agreement with the recommendation.

13.0 Implications of proposal

The implications of the proposal are provision of free architectural advice to owners of heritage places; and grant funding to assist conservation of places on the City Plan Heritage Register.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

This proposal is in accordance with an initiative in the Corporate Plan theme 'A City Designed for Subtropical Living'. This is identified as 'Promoting and supporting Brisbane's heritage by providing community education, technical and financial assistance to owners of heritage listed properties.'

16.0 Customer impact

Impact on the community will be recognition of Council's commitment to heritage conservation, and an improved standard of conservation. Impact on owners of heritage places will be improved partnership by providing access to free architectural advice and assistance with funding for conservation projects.

17.0 Environmental impact

The proposal will assist in protecting Brisbane's valued built environment.

18.0 Policy impact

The proposal complies with Council policy of protecting Brisbane's heritage.

19.0 Financial impact

The grant applications totalling \$76,564.44 are within the 2007-2008 Heritage Incentives Scheme budget. The additional funds of \$20,562.96 are allowed for in the 2008-2009 Heritage Incentives Scheme budget, which has already been approved by Council. The Heritage Incentives Scheme is a Rolling Project, with expenditure approved by Council for 2008-2009 and future expenditure allocated for the years 2009-2010, 2010-2011 and 2011-2012.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Publicity may be appropriate on completion of conservation projects and payment of grants.

23.0 Options

Option 1: That the E&C Committee endorse the grant applications as per Attachment 'A'.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C SUBMISSION**1.0 FILE NUMBER**

204/86/4(5)

2.0 TITLE

Membership and remuneration of the Brisbane Powerhouse Pty Ltd Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to determine the membership of the Powerhouse Pty Ltd Board, and the remuneration of its members, from 28 August 2008 to 31 July 2010.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

John Cowie (SPOCEO)
Senior Project Officer
Office of the Chief Executive
Ph: 340 36451

6.0 DATE

20 August 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval


8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

- (i) That the membership of the Brisbane Powerhouse Board be changed as reflected in the table at Attachment 1.

10.0 DIVISIONAL MANAGER


Jude Munro
Chief Executive Officer

RECEIVED

25 AUG 2008

COMMITTEE SECTION**ACTION TAKEN**

25 AUG 2008

TOWN CLERK

JOHN COWIE

11.0 BACKGROUND

11.1 Membership

The role of the Powerhouse Pty Ltd Board is to provide sound corporate governance for Powerhouse Pty Ltd. The proposed composition of the board takes into account the resignation of two board members, Jillian Richards and Carolyn Barker, and James Reeves' recent indication to the Chief Executive Officer that he will be resigning from the board shortly.

The Chief Executive Officer has met with the Chair of the Board, Alison Quinn and Mr Ben Myers, Director of Strategy, Communications & Business, Lord Mayor's Office, to discuss the composition of the board. Attachment 2 reflects the outcomes of this discussion.

The membership of all the Board is due for renewal on 28 August 2008.

12.0 CONSULTATION

Consultation has been conducted with the following:

Lord Mayor, Councillor Campbell Newman

Ben Myers, Director of Strategy, Communications & Business, Lord Mayor's Office

Alison Quinn, Chair Brisbane Powerhouse Pty Ltd

13.0 IMPLICATIONS OF PROPOSAL

Board membership

The board includes a breadth of relevant experience to the activities of Brisbane Powerhouse Pty Ltd. Resumes of proposed new board members are provided at Attachment 2 and have been marked with an '*' below.

Alison Quinn (Chair)	Current Chair
Mary Nicholls	Arts and business development
Justin O'Neill	Precinct development and architecture
Andrew Arthurs	Music and artistic matters
Lindsay Neale Sommerville	Accountancy and business development
Anna Marsden *	Fundraising and corporate development of events
Peta Ashworth *	Community engagement
Matthew Hill *	Finance
Daniel Morgan *	Legal
David Martin Askern (Company Secretary)	Current company secretary

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendation contributes to the "vibrant, creative city" theme under Vision 2026 and relates to the "City Governance" program in the Corporate Plan 2007-11.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible as the current term ends 28 August 2008.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

Option 1: Approve the recommendation amending the Board membership.

Option 2: Amend the Board membership.

Option 3: Make no changes.

Option 1 is the preferred option.

Attachments:

Attachment 1 - Existing and proposed Board membership

Attachment 2 - Resumes of proposed new Board members

1.0 File number - 109/800/0286/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel - Incheon, Korea.

3.0 Issue/purpose

To seek overseas travel approval for Mr Barry Hancock, Principal Human Resources Consultant, Corporate Services Division to assist the Incheon Metropolitan City with the planning and preparations for 2009 Asia Pacific Cities Summit (APCS) to be held from 15 to 17 September 2009.

4.0 Proponent

Peter Rule – Manager, Lord Mayor's Administration Office, ext 34236

5.0 Submission prepared by

Katharine Fenton-Wells, Team Leader International Events, LMAO, ext 35335

6.0 Date

14 August 2009

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

Approval is granted for Mr Barry Hancock, to travel to Incheon from 3 September to 23 October 2008 at a cost of \$12,082.

10.0 Divisional Manager

Hayden Wright
Executive Manager
Office of the Lord Mayor and Chief Executive
Officer

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Adrian Schinnerer
Chairman, Finance Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

25 AUG 2008

Lord Mayor

11.0 Background

In 2007 Incheon Metropolitan City's was awarded the right to host the 2009 APCS, from 15-17 September 2009. During the Lord Mayor's recent visit to Incheon, Korea, it became apparent that Incheon requires considerable assistance with planning and preparation for the 2009 APCS. The Lord Mayor's has directed that a Council officer is to be placed in Incheon to assist with event planning.

Mr Barry Hancock was selected for this placement because he has prior Korean experience, a working knowledge and cultural understanding of Korea developed during a 2006 staff exchange with Sister City Daejeon, in which he assisted with event planning and preparation for the World Technopolis Association General Assembly held in Brisbane in 2006.

It is proposed to place Barry Hancock in Incheon for a period of eight weeks from 3 September to 23 October 2008 when he will return to Council and provide a detailed progress report. Draft itinerary is at attachment 1. Subject to progress being made in event planning and preparation it may be necessary for him to return to Korea in 2009.

During this placement Barry Hancock will support Councillor Amanda Cooper during her foreshadowed visit to attend the official opening of Songdo Convention Centre in Incheon and to Daejeon to represent Brisbane at the World Technopolis Association General Assembly in October 2009.

12.0 Consultation

Cris Anstey - Lord Mayor's Chief of Staff

Hayden Wright – Executive Manager, Office of the Chief Executive

Councillor Graham Quirk, Deputy Mayor and Chair for TransApex, Traffic and Roads

Councillor Adrian Schrinner, Chair of Finance Committee

Matthew Kang, Queensland Government Trade Commissioner in Seoul, Korea

International Relations Manager - Incheon Metropolitan City

All are in agreement with the recommendations

13.0 Implications of proposal

The 2009 Asia Pacific Cities Summit is to be held in twelve months time. Placing a BCC officer in Incheon now, will assist in mitigating risks to Brisbane City Council of a poorly planned and delivered 2009 Asia Pacific Cities Summit.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The proposal contributes to the Regional and World City strategy by progressing actions:

6.3 Build relationships with targeted international city governments and agencies;

6.4 Export our 'know how' and intellectual capital for commercial and mentoring purposes;

6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer impact

None

17.0 Environmental impact

None

18.0 Policy impact

None

19.0 Financial impact

The total cost of this travel is \$12,081.92 is available in vote code 1.01.1512.226.628.000.000.00.

Salary and operating expenses will be met by Asia Pacific Cities Summit Secretariat. A schedule of travel costs is set out in Attachment 2.

20.0 Human resource impact

Human Resources Branch has agreed to the placement of Mr Hancock and will consider backfilling his position.

21.0 Urgency

Yes to allow Council Officer to travel by 3 September 2008

22.0 Publicity/marketing strategy

None

23.0 Options

Option1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE