

E&C RESULTS – 1 DECEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
01/12-01 R	112/20/711/116	Brisbane Infrastructure	Maudrell Tce / Hamilton Road Intersection Upgrade	Yes
01/12-02 R	(0)288/10-0	Brisbane Infrastructure	Appointment of Agents for the hearing of Objections arising from resumption notices issued by Council	Yes
01/12-03 R	173/268/601/1	Corporate Services	Rates Remission Policy – Community Titles Schemes	Yes
01/12-04 M	109/520/148/1	Corporate Services	Consultancies through the Oversight of Consultancies Special Committee – Report July 2008 – September 2008	Yes
01/12-05 R	460/75/105(9) 152/160/1007/10	C P & S	Proposed amendments to Council's Heritage Registers	Yes - Amended
01/12-06 R	152/160/1007/13	C P & S	Proposed changes to the Residential Design Character Code & Demolition Code	Yes
01/12-07 R	460/144/1(14) 152/160/516/2	C P & S	Proposed Wynnum/ Manly Neighbourhood Plan	Yes
01/12-08 R	134/135/86/3	C P & S	Detailed design and costing for the primary and secondary optic fibre network.	Yes
01/12-09 R	109/305/100/3	Commercial Strategy and Development	Water Transition Program – Budget for the Establishment of the Water Retail Entity	Yes
01/12-10 R	109/305/100/1	Commercial Strategy and Development	Regional Water Reform Project – SEQ Distribution Entity (interim) Pty Ltd Loan Facility	Yes
01/12-11 R	109/590/785/1	Corporate Strategy and Marketing Office	Corporate Plan 2008-2012	Yes
01/12-12	204/155	FaCS	Customer Service Charter	Held
01/12-13	109/800/286/12	FaCS	Proposed Interim Annual Fees and Charges for Environmentally Relevant Activities	Held

E&C RESULTS – 1 DECEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
01/12-14 M	BL BCL/1-CCT/212412	OLMCEO	Brisbane Powerhouse Pty Ltd CAN 091 551 290 ("Powerhouse") - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes - Amended
01/12-15 M	BL BCL/1-CCT/991348	OLMCEO	Riverfestival Brisbane Pty Ltd (RBPL) - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
01/12-16 M	BCL/1-CCT/212412	OLMCEO	Oubrisbane.com Pty Ltd (ourbrisbane.com) - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
01/12-17 M	BL BCL/1-CLT/220401	OLMCEO	Brisbane.com Pty Ltd (Brisbane.com) - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
01/12-18 M	BCL/1-CLT/230518	OLMCEO	Nuffield Pty Ltd ("Nuffield") - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
01/12-19 M	BCL/1-CCT/210838(P3)	OLMCEO	Brisbane Bitumen Pty Ltd CAN 099 480 010 ("BB") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
01/12-20	BCL/1-CLT/250692(P1)	OLMCEO	TradeCoast Land Pty Ltd (TradeCoast) - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Held
01/12-21 M	BL BCL/1-MGR/262067	OLMCEO	Brisbane Marketing Pty Ltd ACN 094 633 262 ("Marketing") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
01/12-22 M	BCL/1-CLT/281778	OLMCEO	The City Of Brisbane Investment Corporation Pty Ltd ACN 066 022 455 ("CBIC") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
01/12-23 R	204/74/1 (1/A7)	Water Distribution	Changes to the Register of Administrative Arrangements	Yes

E&C RESULTS – 1 DECEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
01/12-24	234/70/8-2008(1)	OLMCEO	Urban Local Government Association of Queensland – rescind decision to withdraw membership	Held
01/12-25 R	191/210/179/2	OLMCEO	Stores Board Submission - Provision of Refuse and Recycling Collection Services – Bulk Bins, Parks & Footpaths.	Yes
01/12-26 R	109/690/609/1	C P & S	Open Space Management	Yes
01/12-27		Brisbane Infrastructure	City Hall Restoration	Held
01/12-28 R	365/21(19)	Corporate Services	Proposed New Leases over part of Level 3, 171 George Street, Brisbane and part of Level 3, Browning Street, West End.	Yes
01/12-29 R		Brisbane Infrastructure	St Lucia Traffic Area Local Law 2009	Yes
01/12-30 (walk in) M	164/605/6357-000327	Brisbane Infrastructure	Executive Appointment	Yes
01/12-31 (walk in) M		OLMCEO	Executive Appointment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/520/148/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Consultancies through the Oversight of Consultancies Special Committee – Report July 2008 – September 2008

3.0 **ISSUE/PURPOSE**

To report to E&C details of Submission through the Oversight of Consultancies Special Committee for the months July 2008 – September 2008.

4.0 **PROPONENT**

Michael Byrne, Chief Procurement Officer, Corporate Services Division.

5.0 **SUBMISSION PREPARED BY**

David Cox, Corporate Risk Manager, Corporate Services Division.

6.0 **DATE**

November 2008.

APPROVED

1 DEC 2008

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C for information.

Lord Mayor

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not Applicable.

9.0 **RECOMMENDATION**

That E&C note the report for the consultancies approved through the Oversight of Consultancies Special Committee during the period of July - September 2008.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Michael Byrne
Chief Procurement Officer
Corporate Services Division

BCC 10 YEAR RELEASE SCHEME

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

01 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

~~27 NOV 2008~~
01 DEC 08

TOWN CLERK
DAVID COX

11.0 BACKGROUND

Effective 4 December 2007 all delegations (with the exception of specified exceptions) to engage new consultants or to extend existing consultancies were withdrawn and vested in the Oversight of Consultancies Special Committee (OCSC). This delegation expired and was recently reinstated for the remainder of this Council term with revised specified exemptions.

The definition of a consultancy is outlined in the charter as: "Advisory Services generally of a professional nature provided by exercising skill and judgement without detailed control by Council of the work concerned". The definition would exclude the straight provision of services.

The OCSC meets on a weekly basis at 11.30am Tuesdays and consists of Councillor deWit and Councillor Schrinner. The CEO is the Executive Officer to the Committee and Strategic Procurement Office (SPO) provide secretariat services.

This Committee was set up by a Charter (Charter and Processes of the Oversight of Consultancies Special Committee) and this Charter requires the Committee to report to E&C.

12.0 CONSULTATION

Oversight of Consultancies Special Committee, Chief Executive Officer and relevant Divisional Officers.

13.0 IMPLICATIONS OF PROPOSAL

Contracts have been or will be entered into with the consultants approved by the Oversight of Consultancies Special Committee.

14.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

15.0 CUSTOMER SERVICE IMPACT

The submissions cover the carrying out of consultancy work to meet Council approved programs.

16.0 ENVIRONMENTAL IMPACT

Not Applicable.

17.0 POLICY IMPACT

Compliance with reporting requirement.

18.0 FUNDING

Funding for the approved consultancies has been provided in Divisional budgets.

19.0 HUMAN RESOURCE IMPACT

Not Applicable.

20.0 URGENCY

Normal course of business

21.0 PUBLICITY

Not Applicable.

22.0 OPTIONS

Not Applicable

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

E & C 01 / 12 - 14

BL BCL/1-CCT/212412

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Brisbane Powerhouse Pty Ltd ACN 091 551 290 ("Powerhouse") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at Powerhouse AGM 2008 under delegated authority of Council as sole shareholder of Powerhouse.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice, ext 35624.

6.0 Date

24 November 2008

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable.

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A". *(as amended)*

10.0 Chief Executive Officer

Jude Munro
Jude Munro
Chief Executive Officer

APPROVED
1 DEC 2008
[Signature]
Lord Mayor
[Signatures]

BCO PUBLIC RELEASE SCHEME
10 YEAR RELEASE

RECEIVED

01 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

01 DEC 2008

TOWN CLERK

MARISSA
SIVELL

11.0 Background

Brisbane Powerhouse Pty Ltd ("Powerhouse") is a proprietary company wholly owned by Council. Powerhouse operates and manages the Council owned Brisbane Powerhouse Theatre Complex at New Farm under a Shareholders Agreement and a Lease of the complex.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Powerhouse under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for Powerhouse, has been arranged to be conducted at the meeting of E&C on 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM held 19 November 2008, are attached and respectively marked B, C, D and E.

The Powerhouse Board requested David Askern, the then company secretary for Powerhouse and Council's Chief Legal Counsel, to prepare a new draft constitution which reflects the changing needs for governance of the Powerhouse. Major governance changes include:

- Alteration to the Objects of the Powerhouse so as to focus the Objects on the need to lead arts practice and innovation in Brisbane;
- Inserting requirements for Directors to have knowledge, skills and experience in a variety of professions including performing and visual arts, commerce, finance, marketing, law etc;
- Retaining the number of Directors and requirement that they be appointed by Council, but removing the requirement that at least one Director be a Council employee.

This is attached and marked F for E&C's consideration and approval, if desired.

12.0 Consultation

Brisbane Powerhouse Board Members are in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Brisbane Powerhouse.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for Brisbane Powerhouse.

17.0 Environmental impact

Nil.

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

Brisbane Powerhouse AGM must be held on or before 30 November 2008.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for resolutions at Brisbane Powerhouse AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

BL BCL/1-CCT/991348

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Riverfestival Brisbane Pty Ltd (RBPL) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at RBPL AGM under delegated authority of Council as sole shareholder in RBPL.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Karyn Wernham, Solicitor, Brisbane City Legal Practice, ext 35984.

6.0 Date

24 November 2008

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable.

9.0 Recommendation

That E & C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer


Jude Munro
Chief Executive Officer

APPROVED

1 DEC 2008


Lord Mayor

RECEIVED

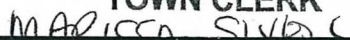
01 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

01 DEC 2008

TOWN CLERK



10 YEAR RELEASE SCHEME

11.0 Background

Riverfestival Brisbane Pty Ltd ("RBPL") is a small proprietary company wholly owned by Council and was established to promote the City of Brisbane and the Brisbane River through the conduct of the Brisbane Riverfestival. That ownership is reflected by 350,001 shares directly owned by Council, with a current total value of \$1.

RBPL's sole shareholder, Brisbane City Council, and the Queensland Government announced jointly in October 2002 their intention to create a new entity, Major Brisbane Festivals Pty Ltd (of which Council and the Queensland Government are equal shareholders) to oversee the Brisbane Festival and the Riverfestival events. RBPL, with the consent of Council as the sole shareholder, resolved to transition the business of the planning, development and conduct of the Riverfestival event. Transition was effected on 30 September 2003. As part of the transition, RBPL granted an exclusive licence to Major Brisbane Festivals Pty Ltd in respect of RBPL's existing Intellectual Property Rights. In the year 2006, RBPL, with the consent of Council, determined to continue with the licence of RBPL's Intellectual Property Rights ("IP"), rather than transfer to Major Brisbane Festivals Pty Ltd ("MBF"), as MBF has proposed and is in the process of changing its status to a not-for-profit company which restricts how it may deal with its assets on winding up or dissolution, which in effect would prevent any Riverfestival IPR being returned to RBPL (and thus Council).

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of RBPL under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for RBPL, has been arranged to be conducted at the meeting of E & C on 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, the Directors' Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2007 AGM is attached and marked 'E'.

12.0 Consultation

RBPL Board Members are in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for RBPL

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for RBPL.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 **Human resource impact**

Nil

21.0 **Urgency**

RBPL AGM must be held on or before 2 December 2008.

22.0 **Publicity/marketing strategy**

No publicity required.

23.0 **Options**

Option 1: Approve recommendations for resolutions at RBPL AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0

File number

BCL/1-CCT/212412

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0

Title

ourbrisbane.com Pty Ltd (ourbrisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0

Issue/purpose

To approve proposals and make decisions at the ourbrisbane.com AGM under delegated authority of Council as sole shareholder in ourbrisbane.com.

4.0

Proponent

Jude Munro, Chief Executive Officer

5.0

Submission prepared by

Jacqueline White (PSLR), Paralegal, Brisbane City Legal Practice, ext 35410.

6.0

Date

25 November 2008

7.0

For E&C approval or recommendation to Council

E&C Approval

8.0

If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0

Recommendation

That E & C determine in accordance with the Draft Decision in Annexure "A". *(as amended)*

10.0

Chief Executive Officer

Jude Munro
Jude Munro
Chief Executive Officer

APPROVED

DEC 2008

Lord Mayor

RECEIVED

01 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

01 DEC 2008

TOWN CLERK

MARISSA SIVEL

11.0 Background

ourbrisbane.com Pty Ltd ("ourbrisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the ourbrisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of ourbrisbane.com under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for ourbrisbane.com has been arranged to be conducted at the meeting of E & C on 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2007 AGM is attached and marked 'E'.

12.0 Consultation

ourbrisbane.com's sole Board Member, Judith Rose Munro is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for ourbrisbane.com.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

Consistent with the Corporate Plan

16.0 Customer impact

Facilitates achievement of the goals identified for ourbrisbane.com.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

ourbrisbane.com AGM must be held on or before 1 December 2008.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

- Option 1: Approve recommendations for resolutions at ourbrisbane.com AGM as proposed.
Option 2: Approve certain recommendations and reject others.
Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

E&C01/12-17

BL BCL/1-CLT/220401

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

brisbane.com Pty Ltd (brisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the brisbane.com AGM under delegated authority of Council as sole shareholder in brisbane.com.

4.0 Proponent

Jude Munro, Chief Executive

5.0 Submission prepared by

Jacqueline White (PSLR), Paralegal, Brisbane City Legal Practice, ext 35410.

6.0 Date

25 November 2008

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation


That E & C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer


Jude Munro
Chief Executive Officer

APPROVED

1 DEC 2008


Lord Mayor

RECEIVED

01 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

01 DEC 2008

TOWN CLERK

MARISSA SNELL

11.0 Background

brisbane.com Pty Ltd ("brisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the brisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of brisbane.com under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for brisbane.com has been arranged to be conducted at the meeting of E & C on 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2007 AGM is attached and marked 'E'.

12.0 Consultation

brisbane.com's sole Board Member, Judith Rose Munro, is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for brisbane.com.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for brisbane.com.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

brisbane.com AGM must be held on or before 1 December 2008.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

- Option 1: Approve recommendations for resolutions at brisbane.com AGM as proposed.*
- Option 2: Approve certain recommendations and reject others.*
- Option 3: Substitute other decisions for those proposed.*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number

BCL/1-CLT/230518

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Nuffield Pty Ltd (Nuffield) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the Nuffield AGM under delegated authority of Council as sole shareholder in Nuffield.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Geoff Woodberry (D3SOL) Solicitor, Brisbane City Legal Practice ext 34754.

6.0 Date

24 November 2008

7.0 For E&C approval or recommendation to Council

E & C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E & C determine in accordance with the Draft Decision in Annexure 'A'.

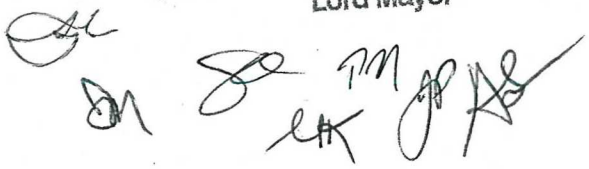
10.0 Chief Executive Officer


Jude Munro
Chief Executive Officer

APPROVED

1 / DEC 2008


Lord Mayor



RECEIVED

01 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

01 DEC 2008

TOWN CLERK

MARISSA SIVEL

11.0 Background

Nuffield Pty Ltd ("Nuffield") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the Nuffield business or some part of it as determined by Council. That ownership is reflected by 2 \$1 shares directly owned by Council. On 6 June 2005, with Council's approval, Nuffield resolved to participate in the eWater Co-operative Research Centre ("eWater CRC") on Council's behalf.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Nuffield under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for Nuffield has been arranged to be conducted at the meeting of E & C on 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration, and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2007 AGM is attached and marked 'E'.

12.0 Consultation

Nuffield's sole Board Member, Barry William Ball is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Nuffield.

14.0 Commercial in confidence

Yes.

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for Nuffield.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

Nuffield AGM must be held on or before 1 December 2008.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for resolutions at Nuffield Pty Ltd AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

1.0 **FILE NUMBER**

BCL/1-CCT/210838(P3)

2.0 **TITLE**

Brisbane Bitumen Pty Ltd ACN 099 480 010 ("BB") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 **ISSUE/PURPOSE**

To approve proposals and make decisions at BB AGM under delegated authority of Council as sole shareholder of BB.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

RECEIVED

01 DEC 2008

COMMITTEE SECTION

5.0 **SUBMISSION PREPARED BY**

David Askern, Manager, Brisbane City Legal Practice, ext 34740.

ACTION TAKEN

01 DEC 2008

6.0 **DATE**

24 November 2008.

TOWN CLERK

MARISSA SIVEL

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not Applicable.

9.0 **RECOMMENDATION**

That E&C determine in accordance with the Draft Decision in Annexure A.

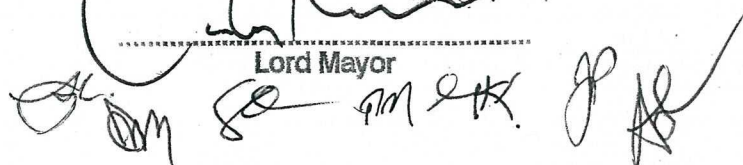
10.0 **CHIEF EXECUTIVE OFFICER**


Jude Munro
Chief Executive Officer

APPROVED

DEC 2008

Lord Mayor



11.0 BACKGROUND

Brisbane Bitumen Pty Ltd ("BB") was incorporated in February 2000 as a proprietary company wholly owned by Council for the purpose of conducting a business to source, ship, treat and sell bitumen products to Council and other external customers.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of BB under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for BB, has been arranged to be conducted at the meeting of E&C for Monday 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Directors Declaration and the Audit Report for the financial year ended 30 June 2008 and the minutes of the last AGM, are attached and respectively marked B, C, D, E and F.

As the company has not traded since its incorporation, there are no accounts for the 2007/2008 financial year nor do accounts need to be formally presented to the AGM.

12.0 CONSULTATION

BB Board Members.

13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for BB.

14.0 COMMERCIAL IN CONFIDENCE

Yes.

15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for BB.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 **FUNDING IMPACT**

Nil.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

BB AGM must be held as soon as possible.

22.0 **PUBLICITY / MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

23.1 Approve recommendations for resolutions at BB AGM as proposed.

Recommended.

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

E&C01/12-21

1.0 **FILE NUMBER:**

158/40/298/3

2.0 **TITLE**

Brisbane Marketing Pty Ltd ACN 094 633 262 ("Marketing") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 **ISSUE/PURPOSE**

To approve proposals and make decisions at Brisbane Marketing AGM under delegated authority of Council as sole shareholder of Brisbane Marketing.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer

RECEIVED

01 DEC 2008

5.0 **SUBMISSION PREPARED BY**

David Askern, Manager, Brisbane City Legal Practice, ext 34740.

COMMITTEE SECTION

ACTION TAKEN

6.0 **DATE**

24 November 2008.

01 DEC 2008

TOWN CLERK

MARISSA SIVEL

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

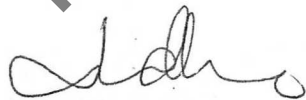
8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not Applicable.

9.0 **RECOMMENDATION**

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 **CHIEF EXECUTIVE OFFICER**



Jude Munro

Chief Executive Officer

APPROVED

01 DEC 2008

Lord Mayor



11.0 BACKGROUND

Brisbane Marketing Pty Ltd ("Brisbane Marketing") is a proprietary company wholly owned by Council. Brisbane Marketing was incorporated in September 2000 to perform the function of integrated tourism marketing of Brisbane and the South East region and to perform the functions of operating the Queen Street and Valley Malls.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Brisbane Marketing under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for Brisbane Marketing, has been arranged to be conducted at the meeting of E&C of Monday 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM held 26 November 2007, are attached and respectively marked B, C, D and E.

The Brisbane Marketing Board has already notified Council that Ian Klug's two year term as Chairman expires at this years AGM.

The board recommends that Ian Klug be reappointed for a further term of 2years.

In addition to ensure proper director rotation, Council has also been notified that 2 directors Belinda Walters and Mark Brodie have agreed to retire but have offered themselves for re-election for a further three year term commencing 1 December 2008.

The board recommends that Belinda and Mark be reappointed for a further term of 3 years.

12.0 CONSULTATION

Brisbane Marketing Board Members

13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for Brisbane Marketing.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for Brisbane Marketing.

17.0 **ENVIRONMENTAL IMPACT**

Nil.

18.0 **POLICY IMPACT**

Consistent with current policy.

19.0 **FUNDING IMPACT**

Nil.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

Brisbane Marketing should be held as soon as possible.

22.0 **PUBLICITY / MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

23.1 Approve recommendations for resolutions at Brisbane Marketing AGM as proposed.

Recommended

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

SUBMISSION TO ESTABLISHMENT & COORDINATION ENTITY COMMITTEE

1.0 **FILE NUMBER:**

158/40/298/1-03

2.0 **TITLE**

The City of Brisbane Investment Corporation Pty Ltd ACN 066 022 455 ("CBIC") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 **ISSUE/PURPOSE**

To approve proposals and make decisions at CBIC AGM under delegated authority of Council as sole shareholder of CBIC.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer

5.0 **SUBMISSION PREPARED BY**

David Askern, Chief Legal Counsel, ext 34740.

6.0 **DATE**

24 November 2008.

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not Applicable.

9.0 **RECOMMENDATION**

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 **CHIEF EXECUTIVE OFFICER**


Jude Munro
Chief Executive Officer

RECEIVED

01 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

01 DEC 2008

TOWN CLERK

MARISSA SIVEL

APPROVED

1 DEC 2008

Lord Mayor

10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The City of Brisbane Investment Corporation Pty Ltd ("CBIC") is a proprietary company wholly owned by Council. CBIC manages Council's investment in Brisbane Airport Corporation Holdings Limited on behalf of Council and is shortly to take over stewardship of Council's Future Fund.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of CBIC under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for CBIC, has been arranged to be conducted at the meeting of E&C on Monday 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM held 26 November 2007, are attached and respectively marked B, C, D and E.

In addition, the Board has recommended the E&C Committee approve an amended Constitution as set out in Attachment "F".

The Constitution has been updated to:-

- (a) reflect the larger role CBIC is to play in respect of the Future Fund;
- (b) reflect up to date terminology and Corporations Act references;
- (c) comply with the CBIC Corporate Governance Policy;

Otherwise the terms of the constitution are identical in nature to previous versions including the restrictions on board decisions and the right of review by Council's CEO.

12.0 CONSULTATION

CBIC Board Members.

13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for CBIC.

14.0 COMMERCIAL IN CONFIDENCE

Yes.

15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for CBIC.

17.0 **ENVIRONMENTAL IMPACT**

Nil.

18.0 **POLICY IMPACT**

Consistent with current policy.

19.0 **FUNDING IMPACT**

Nil.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY / MARKETING STRATEGY**

No publicity required.

23.0 **OPTIONS**

23.1 Approve recommendations for resolutions at CBIC AGM as proposed.

Recommended

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Executive Manager, Brisbane CityWorks,
Brisbane Infrastructure Division

3.0 ISSUE/PURPOSE

A recruitment process for the role of Executive Manager, Brisbane CityWorks was commenced in May 2008. Following a process of advertising in the Australian Financial Review of 2 May and the Brisbane Courier Mail executive appointments on 3 May 2008, Neil Hatherly of RNH Consulting was also engaged to conduct a search process. This resulted in three candidates being interviewed on 16 October 2008. PAPI assessments were also completed and final reference checking was then completed on two candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure, as chair of a panel comprising:

- Jude Munro, Chief Executive Officer, Brisbane City Council
- Scott Stewart, Executive Manager, Major Infrastructure Projects Office
- Ian Niven, Chief Human Resources Officer.

5.0 SUBMISSION PREPARED BY

Janice Sturgess, Director, Merit Solutions

6.0 DATE

17 November 2008

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint ~~either~~ of the following candidates:

- 1. Kenn Hall
redacted

to the position of Executive Manager, Brisbane CityWorks, Brisbane City Council, with a contract and salary at the SES level.

9.0 DIVISIONAL MANAGER

Barry Broe

Barry Broe
Divisional Manager
Brisbane Infrastructure
Brisbane City Council

8/11/08

APPROVED
11 DEC 2008
[Signature]
LORD MAYOR
Also see DM of 17/11

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

FILE NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive appointment of Paul Belz to the position of Manager, Asset Management, Water Distribution.

3.0 ISSUE/PURPOSE

To approve the appointment of Paul Belz the position of Manager, Asset Management, Water Distribution.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Geoff Steve, Executive Coordinator, Executive Manager's Office, Water Distribution Ext 33203

6.0 DATE

21 November 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For approval by E&C

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

To appoint Paul Belz to the position of Manager, Asset Management, Water Distribution.

10.0 CHIEF EXECUTIVE OFFICER



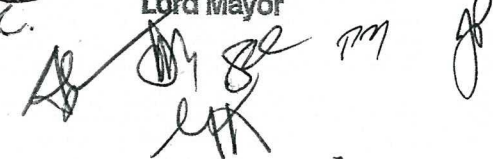
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

1 DEC 2008



Lord Mayor



BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Approval was given by the Chief Executive Officer on the 29 September 2008 to proceed with the implementation of the Water Distribution Structure. This included fast tracking the appointment of a new Senior Management team for Water Distribution under a new management structure due to the loss of a number of key managers and significant changes to the business functions due to the water reform process

As part of the CEO'S approval, a new role, Manager, Asset Management was created to replace the role of Network Manager previously occupied by George Theo who has since resigned and left Council. Paul Belz was transferred into this role in an acting capacity subject to completion of a Mercer review. The intent was to seek E&C approval to transfer Paul Belz directly into the role following the completion of the Mercer review.

This decision to seek direct appointment was guided by a number of factors:

- Business stability during times of significant change due to water reform.

Paul has an excellent understanding of water reform process having worked as a manager within the WTP team. He understands the significance of the change and the complexities of transitioning the business.

- Business continuity due to the loss of three senior managers from the senior management team of Water Distribution.

Paul has excellent working knowledge of the Water distribution business and the team cultures that exist. His understanding of asset management and asset planning is extensive having worked previously within Brisbane Water and the Water Resources Branch

- Well developed networking skills.

Paul having worked as a Manager on both the Drought Project and the Water Transition project has developed a wide network of contacts and is known to and trusted by both the regulators, Local Government and State Government Officers at a senior level.

- Preferred recruitment from within the business where possible.

Paul has been seconded to a number of significant roles over the past three years and has demonstrated his ability to work successfully at this level. This period of development successfully prepared Paul as an appropriate successor to the SES group.

Mercers have now completed the evaluation of this new role and confirmed SES level status.

Mr Belz is currently acting in this role and has proven himself to be a valued member of the SMT and strong contributor to the business.

It is recommended that Paul Belz be appointed directly to role of Manager Asset Management.

The following information is now provided:

Attachment 1 - Executive Role Statement, Manager, Asset Management
 Attachment 2 - Mercer review & evaluation for role
 Attachment 3 - Paul Belz resume

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
 Robin Lewis, Executive Manage, Water Distribution
 Councillor David McLachlan, Chairman City Businesses and Water Supply
 Committee.

All are in agreement with the submission being considered by E&C.

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A.

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FINANCIAL IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1. Approve the recommendation

Option 2. Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 8 DECEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
08/12-01 M	204/6(16/P14)	Brisbane Infrastructure	Monthly Project Report – October 2008	Yes
08/12-02 M	106/335/274/36	C P & S	2008/2009 Environmental Grants – Allocation 1	Yes
08/12-03 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to travel – August, 2008	Yes
08/12-04 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to travel – September, 2008	Yes
08/12-05 M	202/11-JB290/3063	Corporate Services	Claim for Compensation arising out of the Resumption of land for Environmental Purposes at No 3063 Ipswich Road, Wacol.	Yes
08/12-06 M	106/800/148/2	FaCS	Community Grants Program (including Lord Mayor's Sustainability Grants) 2008/2009 – Round 1	Yes
08/12-07 M	109/800/286/13	FaCS	Allocation of two new properties to the Community Housing Partnership Project (CHPP)	Yes
08/12-08	106/335/156/173	FaCS	Donation of \$10,000 to the Salvation Army at The Gap	Held
08/12-09 R	204/155	FaCS	Brisbane Customer Charter	Yes
08/12-10	185/630/106/2	Water Distribution	2008-09 Budget – Sandgate Phosphorous Water Reclamation Plant (WRP) Reduction Project	Held
08/12-11	146/715/608/1 146/715/608/2	iDivision	Information and Communications Technology (ICT) Policy and Information Management (IM) and Recordkeeping Policy	Held
08/12-12 M	243/98-60118/2005/2006	OLMCEO	Stores Board Submission – Provision of Water Meter Reading, Replacement, Installation and Associated Maintenance Services	Yes
08/12-13 R	109/800/286/12	FaCS	Proposed Interim Annual Fees and Charges for Environmentally Relevant Activities	Yes

E&C RESULTS – 8 DECEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
08/12-14 M	243/85-90389-08/09	OLMCEO	Stores Board Submission - Refurbishment of China Town Mall Fortitude Valley	Yes
08/12-15 R	134/135/86-2008/2009	OLMCEO	2008-09 Budget – City Hall Restoration Reserve	Yes
08/12-16 M	BCL/1-CLT/250692(P1)	OLMCEO	TradeCoast Pty Ltd (TradeCoast) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
08/12-17 R	460/144/10(4)	C P & S	Proposed Sherwood/ Graceville District Neighbourhood Plan	Yes
08/12-18 M		OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 204/6(16/P14)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – October 2008

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Scott Stewart, Executive Manager – Major Infrastructure Projects Office, 3403 7652.

5.0 Submission prepared by

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

RECEIVED

0 8 DEC 2008

COMMITTEE SECRETARION

6.0 Date

21 October, 2008

ACTION TAKEN

0 8 DEC 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

TOWN CLERK
IAN HONORS

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

Support / Reject the recommendation.

If reject, please state reasons

Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

APPROVED

9 DEC 2008

Lord Mayor

10.0 Divisional Manager

Barry Bree 1/12/08
Barry Bree
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******OCTOBER 2008 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for October 2008.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER – 106/335/274/36

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2008/2009 Environmental Grants – Allocation 1

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the 2008/2009 Environmental Grants – Allocation 1, as set out in Attachments 1 and 2.

4.0 PROPONENT

Michael Papageorgiou
Divisional Manager, City Planning and Sustainability (x34640)

5.0 SUBMISSION PREPARED BY

Stacey McLean
Senior Program Officer Biodiversity Planning, Natural Environment and Sustainability Branch,
City Planning and Sustainability (x39902).

APPROVED

9 DEC 2008

Lord Mayor

6.0 DATE

8 December 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

ACTION TAKEN

08 DEC 2008

08 DEC 2008

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK
STACEY MCLEAN

That the 2008/2009 Environmental Grants – Allocation 1 be funded as per the attached schedules concerning those grants recommended and not recommended (refer to Attachments 1 and 2)

10.0 DIVISIONAL MANAGER
I Recommend Accordingly

COMMITTEE CHAIRMAN

[Signature]

I Support / Reject the recommendation.

CHIEF EXECUTIVE OFFICER

If reject, please state reasons

[Signature]

[Signature]

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Cr Matic
Chairman, Environment, Parks &
Sustainability Committee

11.0 BACKGROUND

Council's community grants programs have been developed over the last 15 years to provide strategic funding to local, non-profit organisations that are seeking to develop and improve programs and services in the areas of arts, culture and heritage; community development; active sport and recreation participation; sustainability; and the environment.

For 2008/2009, the Wildlife Carer's Funding Program has been included in the Environmental Grants. The Wildlife Carer's Funding Program is a new initiative to provide funding to wildlife carers for essential consumables associated with the rescue, rehabilitation and release of native wildlife.

The guidelines for the Environmental Grants program are outlined in Attachment 3. There are three sub-units within the Environmental Grants program. Each sub-unit has a specific budget allocation (refer to Table 1). The amount allocated in part reflects the types of projects funded within that area and the volume of applications received.

For 2008/2009 the allocation of grants is divided over two rounds. Thirty-four applications were received in Allocation 1.

Table 1. Budget Summary

Sub-Unit	2008/2009 Budget	Recommended Allocation 1	Balance remaining for Allocation 2
Waterway Management, Projects	\$45,000.00	\$12,676.36	\$32,323.64
Native Wildlife Carer's Funding Program	\$150,000.00	\$55,335.56	\$94,664.44
Biodiversity and Other Environmental Projects	\$65,000.00	\$35,100.20	\$29,899.80
TOTALS	\$260,000.00	\$103,112.12	\$156,887.88

Attachments 1 and 2 outline the recommendations for Allocation 1 of the 2008/2009 Environmental Grants. This allocation's assessments have been conducted internally using the assessment process and documentation, as per the Community Grants Program Establishment and Co-ordination Committee decision in September 2006. The assessment process has involved the applications being assessed by nominated Council officers. Appropriate Council staff members have been consulted during this stage of the decision-making process. An assessment sheet including funding recommendations has been completed for each application.

The Comparative Assessment Committee comprised of Managers of Natural Environment and Sustainability and Water Resources and senior policy staff, has then reviewed these recommendations. The draft recommendations have been circulated to the Chairman of the Family and Community Services Committee and the Chairman of the Environment, Parks and Sustainability Committee for consultation prior to submitting to Establishment and Co-ordination Committee for approval.

12.0 CONSULTATION

Cr Peter Matic	Chairman, Environment, Parks and Sustainability Committee (20/11/08)
Cr Geraldine Knapp	Chairman, Families and Community Services Committee (26/11/08)
Kent Stroud	Manager Community Services (21/11/08)
Julie McLellan	A/Manager Water Resources (11/11/08)
Nick Clarke	Manager Natural Environment and Sustainability (26/11/08)
Jim Lynch	Program Officer Community Grants (18/11/08)

All of the above are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications and may be unable to proceed with their projects.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The grants are linked to the following 2008/2009 Corporate Plan themes, programs and strategies:

Green and Biodiverse City.

Program 1. CitySmart

Program 2. Integrated Water Management – Sustainable Water Use.

Program 2. Integrated Water Management – Healthy River and Bay.

16.0 CUSTOMER IMPACT

Approval of the 2008/2009 Environmental Grants – Allocation 1 will provide valuable support to community-based organisations delivering environmental initiatives relating to: waterway and catchments management; biodiversity conservation; native wildlife rescue and care and environmental monitoring and reporting. Additionally, the grants will assist in the daily activities of community groups and developing partnerships and networks in the community.

17.0 ENVIRONMENTAL IMPACT

The environmental grants will support community groups in caring for the local environment, as well as raising awareness in the community of environmental issues and water conservation.

18.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Environmental Grants program that have been previously approved by the Establishment and Co-ordination Committee (refer to Attachment 3).

19.0 FINANCIAL IMPACT

Of the 34 applications received for Allocation 1 of the Environmental Grants program, 30 are recommended for either full or part funding, representing \$103,112.12 of the \$260,000.00 in the 2008/20089 budget.

Funds have been allocated from:

Water Resources – DWF1-1101

Wildlife Carer's Grant – DNUF-3001-733

Environment - DNUE-2101-733

20.0 HUMAN RESOURCES IMPACT

Nil

21.0 URGENCY

Nil

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Marketing and Communication in consultation with the relevant section of Council. However, these releases will not be distributed until applicants have been formally advised of the outcomes.

23.0 OPTIONS

- (1) That E&C approve the recommendations as set out in Attachments 1 and 2
- (2) That E&C not approve the recommendations as set out in Attachments 1 and 2
- (3) That E&C recommend variance to the level of assistance provided.

Option (1) is recommended.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – August, 2008

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

17 November, 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for August, 2008.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Adrian Schinner
Cf Adrian Schinner
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
DIVISIONAL MANAGER

RECEIVED

08 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

08 DEC 2008

TOWN CLERK

IRENE MURPHY

APPROVED

9 DEC 2008

Lord Mayor

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for August, 2008, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

		August, 2008
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	5
	(ii) Airfares	\$ 3,931.60
b)	Domestic Travel	
	(i) Number of Bookings	43
	(ii) Airfares	\$14,451.74
c)	Accommodation and Allowances Costs	\$20,925.84
d)	Registration Fees for Conferences	\$18,634.50
e)	Other Costs e.g. hire car	\$ 4,100.73
	TOTAL	\$62,044.41
	Attachment "A"	\$ 2,849.60

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for August, 2008.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - September, 2008

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

24 November, 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for September, 2008.

Chairman

I Support/Reject the Recommendation

If Reject - please state reasons


Ct Adrian Schinner
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER


Ian Maynard
DIVISIONAL MANAGER

RECEIVED

08 DEC 2008

COMMITTEE SECTION



ACTION TAKEN

08 DEC 2008

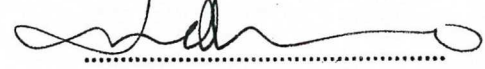
TOWN CLERK
IRENE MURPHY

APPROVED

9 DEC 2008


Lord Mayor


I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September, 2008, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

September, 2008

Non-Commercial Operations

a)	International Travel	
	(i) Number of Bookings	2
	(ii) Airfares	\$25,614.00
b)	Domestic Travel	
	(i) Number of Bookings	65
	(ii) Airfares	\$25,234.91
c)	Accommodation and Allowances Costs	\$41,855.81
d)	Registration Fees for Conferences	\$41,775.50
e)	Other Costs e.g. hire car	\$11,285.81
	TOTAL	\$145,766.03
	Attachment "A"	\$ 2,788.04

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for September, 2008.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER

202/11-JB290/3063

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Claim for Compensation arising out of the Resumption of land for Environmental Purposes at No 3063 Ipswich Road, Wacol.

3.0 ISSUE/PURPOSE

To obtain approval to reject the Claim for Compensation and pay an Advance against Compensation.

4.0 PROPONENT

Ian Maynard
Divisional Manager
Corporate Services
Ext 39110.

5.0 SUBMISSION PREPARED BY

Doug Muir
Acquisition and Disposals Officer
City Property.
Ext 39194

6.0 DATE

17 November 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the following be approved:

- (a) The Claim for Compensation set out in Schedule 1 Part 1 and 2 be rejected as excessive;
- (b) An Advance against Compensation be made under Section 23 *Acquisition of Land Act 1967* as set out in Schedule 1 Part 3.

SCHEDULE 1

Part 1	Details of Resumption
Claimant	Philip Usher Constructions Pty. Ltd.
Property Resumed	No 3063 Ipswich Road Wacol, described as Lot 2 on SP197729, Parish of Oxley, comprising 40.34 hectares.
Purpose of Resumption	Environmental Purposes.
Part 2	Details of Claim
Amount of Claim	redacted
Part 3	Details of Advance
Amount of Advance	(a) redacted plus (b) Disturbance costs considered reasonable and approved by the Manager, City Property. (c) Interest calculated at the appropriate Land Court rate for the period from date of resumption to date of payment of the Advance.

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reasons

Adrian Schrinner
Councillor Adrian Schrinner
Chairman
FINANCE & ADMINISTRATION COMMITTEE

RECEIVED

08 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

08 DEC 2008

TOWN CLERK
DOUG MUIR

APPROVED

9 DEC 2008

[Signature]
Lord Mayor

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
Divisional Manager
CORPORATE SERVICES DIVISION

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

By publication in the Government Gazette dated 18 April 2008, Council resumed from Philip Usher Constructions Pty Ltd land for Environmental Purposes, situated at No 3063 Ipswich Road Wacol and described as Lot 2 SP197729 Parish of Oxley. The land comprises an area of 40.34 hectares and is vacant land. The resumed property is outlined in red on Attachment 1.

By letter 20 June 2008, the dispossessed owner submitted a Claim for Compensation of [redacted]. By letter dated 19 August 2008, the Claimant applied for payment of an Advance.

Under Section 23 of *The Acquisition of Land Act 1967*, a claimant may request payment of an Advance against compensation and the Council, as constructing authority, is obliged to make such payment within 90 days otherwise the claimant can recover such payment as a debt due.

As per Section 23 (3) of that Act, the amount of an advance shall not exceed: '(b) where the constructing authority has not made an offer, an amount equal to its estimate of the amount of compensation payable to the claimant.'

Currently advices are being sought to quantify the planning constraints and development costs associated with potential development of the property to assist Council's Valuer in determining the 'highest and best' use. Due to the complexity of the matter a range of expert opinions are required and will take several months to compile. However, in order to pay some monies to the claimant and pending finalisation of the valuation based on an appropriate development, Council's Valuer was instructed to value the property as a single residential homesite recognising the minimum value of the site and on this basis the value of the land has been assessed at [redacted] – (Refer Attachment 2). It is recommended at this time that [redacted] be adopted as Council's 'estimate of the amount of compensation payable to the claimant' as per Section 23 (3) (b) of *The Acquisition of Land Act 1967*, pending further investigations with regard to development potential. The dispossessed owner is aware of this position.

Therefore it is recommended that the Claim for Compensation be rejected as excessive and the claimant be paid an Advance of [redacted] plus interest thereon and reasonable costs incurred in making the claim.

Further investigations into the highest and best use/value of the property will be continued and if necessary, a further recommendation on the claim will be made in due course.

12.0 CONSULTATION

- Paul Grove, Manager, City Property
- Nick Clarke, Manager, Natural Environment & Sustainability
- Councillor Adrian Schrinner, Chairman Finance & Administration Committee

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A Claim for Compensation will be processed and an Advance against compensation will be paid.

Sectional Support:	No implications.
Service Levels:	No implications.
Political:	No implications.
Industrial Relations:	No implications.
Regional implications:	No implications.
Social and Community:	No implications.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Sufficient funds from the Bushland Acquisition Program have been previously accrued to cover the payment of an Advance against the Compensation claim for this property.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1:	Approve the Recommendation
Option 2:	Not approve the Recommendation

Option 1 is the preferred and recommended Option.

1.0 FILE NUMBER: 106/800/148/2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Community Grants Program (including Lord Mayor's Sustainability Grants) 2008/2009 – Round 1.

3.0 ISSUE/PURPOSE

To ratify approval for the allocation of funding under this grant program as per the attached schedule (Refer Attachment 1).

4.0 PROPONENT

Sherry Clarke, A/Divisional Manager, Families & Community Services Division.

5.0 SUBMISSION PREPARED BY

Toula Bingham, Program Support Officer Grants, Community Services Branch, ext. 39135

6.0 DATE

1 December 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

RECEIVED
08 DEC 2008
COMMITTEE SEC.

ACTION TAKEN

08 DEC 2008

TOWN CLERK
TOULA BINGHAM

9.0 RECOMMENDATION

It is recommended that:

- The recommendations for the 2008/2009 Community Grants – Round 1 – be approved as per the attached schedule of recommended and not recommended grants (Refer Attachment 1).

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I Recommend Accordingly

Sherry Clarke
A/Divisional Manager
Families & Community Services Division

CHIEF EXECUTIVE OFFICER

Chairman

I Support/Reject the recommendation
If reject, please state reasons

APPROVED

DEC 2008

Lord Mayor

Chairman

I Support/Reject the recommendation
If reject, please state reasons

Councillor Geraldine Knapp
Chairman

Families & Community Services Committee

Councillor Peter Matic
Chairman

Environment, Parks & Sustainability Committee

11.0 BACKGROUND

The Community Grants Program provides strategic funding to local non-profit organisations that are seeking to develop and improve programs, services and facilities in the areas of – arts, culture & heritage; community development; and active sport and recreation participation. Program Guidelines are attached as Attachment 2.

There are presently 6 designated funding 'objectives' (ie categories) within the Community Grants Program with the following budget allocations:-

Objective	Budget	2008/2009 Budget	Proposed Allocation in Round 1	Available Round 2
Facility improvement/development – sport and general	5.3.1.2	\$841,600.00	\$456,836.02	\$384,763.98
Sport and recreation participation	5.3.1.2	\$157,800.00	\$68,747.00	\$89,053.00
Community development projects	5.4.1.1	\$347,000.00	\$166,931.10	\$180,068.90
History and heritage	5.1.3.3	\$93,000.00	\$52,630.00	\$40,370.00
Arts, cultural and festivals	5.1.3.1	\$300,000.00	\$151,059.00	\$148,941.00
Building the organisational capacity of community organisations	5.3.1.2	\$52,600.00	\$49,955.00	\$2,645.00
TOTAL		\$1,792,000.00	\$946,158.12	\$845,841.88

An initiative of the CitySmart program in the 2007/2008 budget was the introduction of the 'Lord Mayor's Sustainability Grants'. The program is designed to promote sustainability across the city by providing funding to local non profit organisations who are seeking to increase the environmental sustainability of existing community facilities through water and energy savings and greenhouse gas reduction.

At a policy level it was agreed to partner this program with the Community Grants as its scope falls within the parameters of the Community Grants Program guidelines. However, the Lord Mayor's Sustainability Grants program has its own guidelines and application form and has been marketed extensively in its own right.

Program Guidelines are attached as Attachment 3. \$1.4 million has been allocated in 2008/09 for this program with \$100,000 deducted for administrative costs relating to its delivery.

Objective	Budget	2008/2009 Budget	Proposed Allocation in Round 1	Available Round 2
Lord Mayors Sustainability Grants	1.1.2.1	\$1,300,000.00	\$475,639.91	\$824,360.09
COMBINED 'COMMUNITY GRANTS' TOTAL		\$3,092,000.00	\$1,421,798.03	\$1,670,201.97

Promotion and Number of Applications:

Citywide advertising and a series of community workshops were undertaken during August 2008.

There was a combined total of 196 applications received to these programs in this round.

Set out in Attachment 1 are tables summarising the recommendations. The tables are broken up to indicate which program 'objective' each application was assessed under.

Assessment Process:

Nominated Council Officers completed an assessment form for each application, nominating funding recommendations. These recommendations were discussed and prioritised by staff from the relevant program areas. The recommendations have been reviewed by the Comparative Assessment Committee (comprising of the Managers of Community Services Branch, Healthy and Vibrant Communities and Community Facilities).

Lord Mayor's Sustainability Grant projects were also reviewed by the Managers of Natural Environment & Sustainability and Water Resources. The draft recommendations have been circulated to the Chairmen of the Families and Community Services Committee and the Environment, Parks and Sustainability Committee; and the Lord Mayor's Office for consultation prior to submission to E&C for approval.

12.0 CONSULTATION

Cr Geraldine Knapp - Chairman, Families and Community Services Committee
Cr Peter Matic – Chairman, Environment, Parks and Sustainability Committee
Richard Ferrett – Policy Liaison Officer to Chairman and Lord Mayor's Office
Kent Stroud – Manager, Community Services Branch
Lorraine Gregory – Manager, Healthy and Vibrant Communities, Community Services Branch
Ian Hunter – Community Facilities Manager, Community Services Branch
Nick Clarke – Manager, Natural Environment & Sustainability
Julie McLellan – Acting Manager, Water Resources

Are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The grants are linked to the following Corporate Plan themes, programs and strategies:

Outcome 6.2 City of Attractive Parks - A green city with attractive parks providing varied opportunities for leisure while protecting our heritage.

Strategy 6.2.1 Manage diverse range of developed parks.

Outcome 5.3 Sports and Recreation – Brisbane is an active and healthy city with high quality facilities and programs providing a range of sport, leisure and recreation opportunities.

Strategy 5.3.1 – Improve the health and quality of life of communities through participation in sport and recreation activities.

Outcome 5.1 Arts and Culture – A diverse and vibrant city which encourages and supports opportunities for creativity, innovation and participation in cultural life by the whole community.

Strategy 5.1.2.1 – Local Cultural Activities.

Strategy 5.1.3.3 - Social History and Public Art.

Outcome 5.4 Brisbane values and supports fair outcomes for all. Our diverse communities have equitable access to resources, services and facilities.

Strategy 5.4.1 – Community Involvement.

Outcome 1.1 Sustainability and Climate Change – Provide clear guidance across Council's activities to achieve sustainable outcomes.

Strategy 1.1.2 – Climate change adaptation

The proposed Lord Mayor's Sustainability Grant funding will contribute to the *Living in Brisbane 2026* aspirations for a *Clean and Green* city and a *Well-designed, Subtropical* city.

Funded activities will help achieve the following city-wide outcomes:

- Healthy river and bay
- Sustainable water use
- Cleaner and sustainable energy use
- Learning and informed communities
- Connected and engaged communities

The Lord Mayor's Sustainability Grants projects will contribute to Council's target of a carbon neutral city by 2026.

16.0 CUSTOMER IMPACT

Community Facilities – The proposed funding will allow the upgrading of a range of sporting and others community facilities.

Sport and Recreation - The proposed funding will provide valuable support to community-based organisations delivering active sport and recreation opportunities to residents of Brisbane City.

Inclusive / Community Development – The proposal will result in the funding of projects that improve social inclusion in Brisbane's communities and in particular, create supportive community environments for people experiencing social disadvantage and exclusion.

Creative City / Festivals & Cultural Projects - These grants target niche community festivals and support a diverse range of cultural events and projects.

Creative City / Heritage – These grants build community awareness of our diverse and shared history.

Environmental / Sustainability – These grants will promote sustainability across the city by supporting community organisations to increase the environmental sustainability of existing community facilities.

17.0 ENVIRONMENTAL IMPACT

Lord Mayor's Sustainability Grants support community groups to care for the environment by increasing the environmental sustainability of existing community facilities. Projects include improvements to buildings and facilities that will save water and energy and reduce greenhouse gas production.

18.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Community Grants Program that have been previously approved by the Establishment and Coordination Committee.

The proposal meets the objectives of Council's *Sustainable Built Environment Policy*, which commits Council to global leadership in driving sustainability in the built environment, in part through innovative, effective and efficient incentive programs to encourage and reward sustainable development. The Lord Mayor's Sustainability Grants projects will contribute to Council's target of a carbon neutral city by 2026.

19.0 FINANCIAL IMPACT

Of the 196 applications received for Round 1, 97 are recommended for either full or part funding representing \$1,421,798.03. This equates to just under half the 08/09 budget – leaving an amount of \$1,670,201.97 for distribution in Round 2

Funds have been allocated from Program 5 and 6 for Community Grants and Program 1 for the Lord Mayor's Sustainability Grants. Refer to the budget service codes listed in the table included in the 11.0 Background section of this document.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Marketing & Communication in consultation with Community Services Branch staff. These releases will not be distributed until applicants have been formally advised of the outcomes.

Promotion of successful outcomes of the Lord Mayor's Sustainability Grants will be consistent with the roll-out and objectives of the *GreenHeartCitySmart* umbrella campaign.

23.0 OPTIONS

Recommendation 1

1. That E&C approve the recommendations as set out in Attachment 1.
2. That E&C not approve the recommendations as set out in Attachment 1.
3. That E&C vary the level of assistance provided and specify required changes.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number : 109/800/286/13

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Allocation of two new properties to the Community Housing Partnership Project (CHPP)

3.0 Issue/purpose

That the Establishment and Coordination Committee consider and approve the allocation of two Council properties provided by the Major Infrastructure Projects Office to approved Community Housing Providers to provide crisis and transitional housing under the Community Housing Partnership Project.

4.0 Proponent

Sherry Clarke, A/Divisional Manager, Families and Community Services Division

5.0 Submission prepared by

Carole Isaacs, Community Housing Partnership Officer (CHPO); Ext. 74635

6.0 Date

2 December 2008

APPROVED

9 DEC 2008

7.0 For E&C approval or recommendation to Council

E&C approval

[Handwritten signatures and initials]
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Nil

9.0 Recommendation

That E&C approve two 12 month management agreements under the terms and conditions of the Community Housing Partnership Project as follows:

- (i) 60 Money Street, Toowong - to be managed by Metropolitan Association Towards Community Housing Ltd (MATCH), and
- (ii) 63A Ross Street, Woolloongabba to be managed by Interlink Housing Company Ltd.

10.0 Divisional Manager

[Handwritten signature of Sherry Clarke]

**Sherry Clarke
A / DIVISIONAL MANAGER
Families & Community Services Division**

Chairperson

I Support / Reject the recommendation/s.
If reject, please state reasons:

[Handwritten signature of Geraldine Knapp]

**Councillor Geraldine Knapp
CHAIRPERSON
Families & Community Services
Committee**

I Recommend Accordingly

[Handwritten signature of Chief Executive Officer]
CHIEF EXECUTIVE OFFICER

RECEIVED

08 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

08 DEC 2008

TOWN CLERK

CAROLE ISAACS

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Community Housing Partnership Project (CHPP) has been established to allow community organisations to use surplus Council residential properties for crisis and transitional housing for people who are, or have recently been homeless, until these properties required for any future use.

Under the Community Housing Partnership Project, it is a requirement for the Establishment and Coordination Committee to approve the allocation of properties to Community Housing Providers.

The properties at 63A Ross Street and 60 Morley St were purchased within the Major Infrastructure Projects Office and are available to the CHPP for a minimum of 12 months. Should the properties continue to be available after the first 12 months then the Management Agreement will be renewed for a further year on advice from MIPO.

The property located at 60 Morley Street, Toowong is an early purchase for the Northern Link Project and will be available for approximately 18 months until the land is required for construction purposes.

MATCH (Metropolitan Association Towards Community Housing) Housing has indicated that this property suits their needs. MATCH is a registered and compliant housing provider listed with the Department of Housing and is one of the approved CHPP housing providers.

The property located at 63A Ross Street, Woolloongabba was purchased for the Clem7 Tunnel due to the impact of construction on the property. It will be available to CHPP for the duration of the tunnel construction. This property is suitable for housing homeless rough sleepers. Interlink has indicated that this property suits their needs. Interlink is a registered housing provider listed with the Department of Housing and is one of the approved CHPP housing providers.

The recommended allocation of specific properties to these housing providers is based on the suitability of the property to the service provided by the organisation and the proximity of the organisation to the property. Attention has also been given to the sensitivities of neighbouring residents and organisations have been selected who will manage these issues sensitively and appropriately.

12.0 Consultation

- Cr Geraldine Knapp, Chairman, Families and Community Services Committee
- Lorraine Gregory, Acting Manager, Community Services
- Vanessa Fabre, Community Development Manager
- Marnie Alefosio, Team Leader, Access and Equity
- Monica Muller, Community Liaison Officer, MIPO
- Joe Finneran, City Property

Are in agreement with the recommendations.

13.0 Implications of proposal

The proposal will enable Council to support people experiencing homelessness by the provision of additional housing for crisis and transitional accommodation through the Community Housing Partnership Project.

14.0 Commercial in confidence

NA

15.0 Vision/Corporate Plan impact

- Program 4 – Your Brisbane
- Outcome 4.4 – Opportunities for All
- Service 4.4.1.1 – Participation Initiatives

16.0 Customer impact

Community members requiring short-term housing will be assisted through the availability of additional accommodation options and will have greater support to access long term accommodation.

The properties are currently vacant and could assist to house residents in need.

17.0 Environmental impact

No environmental impact.

18.0 Policy impact

The implementation of this project will assist in ensuring that Brisbane remains an inclusive city.

19.0 Financial impact

Funding of \$120,000 was approved for the CHPP in 2008-2009 as part of the Opportunity for All and Affordable Housing Incentives service development to implement CHPP.

Property condition audits have been completed on both properties and it has been recommended that the properties are habitable, however, \$13,000 is required to undertake minor repairs such as fencing and painting. These funds are available from Department of Housing who has contributed funding to Council for CHPP property refurbishments.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

NA

23.0 Options

Option 1: Approve the recommendations:

That E&C approve two 12 month management agreements under the terms and conditions of the Community Housing Partnership Project as follows:

- (iii) 60 Morley Street, Toowong to be managed by Metropolitan Association Towards Community Housing Ltd (MATCH) and
- (iv) 63A Ross Street, Woolloongabba to be managed by Interlink Housing Company Ltd.

Option 2: Approve recommendations with amendments.

Option 3: Not approve the recommendations.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/98-60118/2005/2006

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Provision of Water Meter Reading, Replacement, Installation and Associated Maintenance Services.

3.0 **ISSUE/PURPOSE**

To seek approval of the Establishment & Coordination Committee to extend the maximum term of the Contract without seeking competitive tenders or quotations from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

9 DEC 2008

6.0 **DATE**

2 December 2008

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

ACTION TAKEN

08 DEC 2008

08 DEC 2008

DAVID COX

COMMITTEE SECTION

TOWN CLERK

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 2 December 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
BW.60118-05/06	Provision of Water Meter Reading, Replacement, Installation and Associated Maintenance Services	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING STRATEGY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/85-90389-08/09

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Refurbishment of China Town Mall Fortitude Valley.

3.0 **ISSUE/PURPOSE**

To seek approval of the Establishment & Coordination Committee for the Strategic Procurement Activity Plan for Refurbishment of China Town Mall Fortitude Valley in accordance with Section 1.3, Procurement and Asset Disposal Plans of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

9 DEC 2008

Lord Mayor

6.0 **DATE**

5 December 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Jude Munro
Chief Executive Officer

RECEIVED

08 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

08 DEC 2008

67 TOWN CLERK
DAVID COX

BCG 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 5 December 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MD90389-08/09	Strategic Procurement Activity Plan for the Refurbishment of China Town Mall Fortitude Valley	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers will be evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: BCL/1-CLT/250692(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

TradeCoast Land Pty Ltd (TradeCoast) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 ISSUE/PURPOSE

To approve proposals and make decisions at the TradeCoast AGM under delegated authority of Council as sole shareholder in TradeCoast.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Maria Menchise (SC2), Solicitor, Brisbane City Legal Practice, ext 36146

6.0 DATE

24 November 2008

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable

9.0 RECOMMENDATION

That E & C determine in accordance with the Draft Decision in Annexure A.

10.0 CHIEF EXECUTIVE OFFICER

Jude Munro
Jude Munro
Chief Executive Officer

APPROVED
9 DEC 2008
[Signature]
Lord Mayor
[Signatures]

RECEIVED
9 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

08 DEC 2008

TOWN CLERK

MARIA MENCHISE

11.0 BACKGROUND

TradeCoast Land Pty Ltd ("TradeCoast") is a small proprietary company wholly owned by Council and was established for the purposes of Council's joint venture with TradeCoast Central Pty Ltd, its role being to hold the TradeCoast land during the development process carried out by TradeCoast Central. There are 2 \$1 shares directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of TradeCoast under its constitution at a general meeting of the company.

The 2008 Annual General Meeting for TradeCoast has been arranged to be conducted at the meeting of E & C on 1 December 2008. A copy of the Notice of AGM setting out the agenda for the meeting and the Annual Financial Statements for the company are attached and respectively marked B and C.

12.0 CONSULTATION

Ian Maynard, Paul Grove

13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for TradeCoast.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for TradeCoast

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Consistent with current policy

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

TradeCoast AGM should be held on or before as 1 December 2008

22.0 PUBLICITY/MARKETING STRATEGY

No publicity required

23.0 OPTIONS

Option 1 Approve the recommendation

Option 2 Amend the recommendation

Option 3 Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER:

E & C 08 / 12 - 18

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of **Manager City Planning**, City Planning & Sustainability Division

3.0 ISSUE/PURPOSE

Following a process of print advertising on the 23rd August 2008 in the Brisbane Courier Mail and The Australian Early General News section and in conjunction with online advertising on the Local Government Job Directory, Seek and HJB websites from the 22nd August 2008, a total of 13 applications were received.

Five applicants were short listed and invited for panel assessment. At the conclusion of initial panel interviews, three candidates were considered unsuitable for further evaluation. Final reference checking has been completed on two candidates who are now put forward for Civic Cabinet consideration.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability as chair of a panel comprising:

- Margaret Allison, Divisional Manager Family & Community Services Division, Brisbane City Council.
- Brendan Sowry, Manager Transport & Traffic, Brisbane Infrastructure, Brisbane City Council.

5.0 SUBMISSION PREPARED BY

Mary Pini, Scribe, Hamilton James & Bruce, on behalf of Michael Papageorgiou.

6.0 DATE

6th November 2008

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 **RECOMMENDATION**

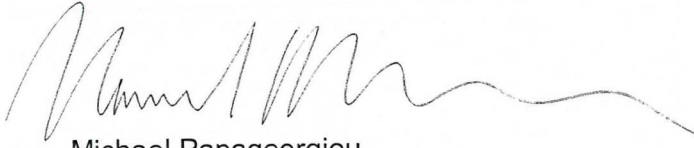
That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

redacted

Kerry Doss

to the position of Manager City Planning Brisbane City Council

9.0 **DIVISIONAL MANAGER**



Michael Papageorgiou,
Divisional Manager
City Planning & Sustainability
Brisbane City Council

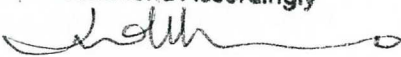
APPROVED

08 DEC 2008



Lord Mayor

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

RECEIVED

08 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

08 DEC 2008

TOWN CLERK

PHILIP FULLA

BOCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 15 DECEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
15/12-01 M	465/23/1	Brisbane Infrastructure	Safe School Travel (SafeST) submission to Department of Main Roads for 2010-11	Yes
15/12-02 M	202/11(620/P0)	Brisbane Infrastructure	Clem Jones Tunnel – Termination of O'Connell Tce Put and Call Option	Yes
15/12-03 M	164/855/554/8	City Business	Travel proposal for the Business Manager, City Fleet, City Business to Orlando, Florida USA	Yes
15/12-04 M	364/48/2-D0245(1/P2)	FaCS	Management of Northern Sports Fields (the former Shawspartz sites)	Yes
15/12-05 M	109/800/286/14	FaCS	Hardship Criteria - vegetation work on private property as part of the storm recovery.	Yes
15/12-06 R	164/855/554/7	OLMCEO	Overseas Travel – The United Arab Emirates (UAE), Qatar, Saudi Arabia and Bahrain	Yes
15/12-07 M	164/855/554/3	OLMCEO	Overseas Travel – Incheon, Korea	Yes
15/12-08 M	243/85/2-80214/2007/2008	OLMCEO	Stores Board Submission – Design and Build of High Speed Low Wash Ferries – A60214 – 2007/2008	Yes
15/12-09 M	365/7/1(1)	Corporate Services	New Accommodation for West Regional Business Centre	Yes
15/12-10 M	112/255/813/1	Brisbane Infrastructure	Nomination of Preferred Pool Operator for the new Community Pools at Colmsie Reserve, Morningside	Yes
15/12-11 M	164/855/554/7	OLMCEO	Overseas Travel – The United Arab Emirates (UAE), Qatar, Saudi Arabia and Bahrain	Yes
15/12-12 R	364/121/2-QA 350/380	Corporate Services	Lease of Willawong Wholesale Natural Gas Supply Reticulation System and Associated Documentation	Yes
15/12-13 M	1/255(P2)	OLMCEO	Executive Bonuses	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, K Adams, D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number

E&C15/12-01

465/23/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Safe School Travel (SafeST) submission to Department of Main Roads for 2010-11

3.0 Issue/purpose

To obtain E&C approval for the proposed 2010-11 SafeST Program.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division

5.0 Submission prepared by

Harry Dodd, Program Officer Active Transport (POAT3), Transport & Traffic, x34321

6.0 Date

13 November 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the submission of the following projects set out in Attachment A to the Department of Main Roads for the Safe School Travel (SafeST) program for 2010-11.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

RECEIVED

5 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

15 DEC 2008

TOWN CLERK

HARRY DODD.

Barry Broe
DIVISIONAL MANAGER
Brisbane Infrastructure

8/12/08

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Cr Graham Quirk
CHAIRPERSON
Infrastructure Committee

APPROVED

15 DEC 2008

Lord Mayor

11.0 Background

The State Government subsidises 50% of the construction of bus, pedestrian, cyclist and drop-off facilities at schools with the aim to enhance safety around schools and facilitate active travel. Council has been requested by Main Roads Department to submit its proposed list for the 2010-11 financial year by 16 January 2009. Applications from schools are ranked by Main Roads criteria. These criteria assess related crash statistics, student population, traffic volumes, speed limits, community concern and commitment. The schools have also been assessed against Council criteria such as participation in the Active School Travel program and commitment to road safety.

The projects listed in Attachment A have been costed by City Design for construction and are recommended for submission to the Safe School Travel (SafeST) program for 2010-11.

There are no outstanding issues among these projects, although it should be noted that these projects have arisen from feedback from school communities regarding the safety of children travelling to and from school. The candidate projects have been subject to considerable investigation by the Active Transport Section in terms of the potential benefits that will arise from construction of these projects. Detailed discussions and presentations to the schools, in terms of construction, will occur closer to the year of construction.

The listed schools are currently the priority schools wishing to participate in the SafeST program. There is a rolling program for SafeST funding hence the request for the 2010-11 submission by Main Roads.

12.0 Consultation

- Cr Graham Quirk, Chairperson, Infrastructure
- Cr Jane Prentice, Chairperson, Public & Active Transport
- Jude Munro, CEO
- Barry Broe, Divisional Manager Brisbane Infrastructure
- Brendon Sowry, Manager T&T
- Alton Twine, Principal Active Transport

The abovementioned are in agreement with the recommendation and that this submission can be forwarded for consideration by E&C.

13.0 Implications of proposal

Projects will improve road safety and active transport options for parents and students at the listed school environments.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The SafeST program supports the Corporate Plan in creating a city that is: Accessible; Clean & Green; and Active & Healthy.

16.0 Customer impact

Program will support road safety and encourage walking, cycling and public transport usage by students at the schools.

17.0 Environmental impact

A reduction in traffic and pollution around schools with improved pedestrian, cyclist and bus facilities.

18.0 Policy impact

Nil

19.0 Financial impact

Council receives 50% of the cost of the projects as revenue from Main Roads Department.

20.0 Human resource impact

Nil

21.0 Urgency

The Department of Main Roads has requested that the proposed list for the 2010-11 financial year be forwarded by 16 January 2009 for further assessment by the State Government prior to the release of the Roads Implementation Program.

22.0 Publicity / Marketing strategy

Media Section receives a list of projects each year and their expected completion dates. Media Releases are prepared for the Chairman for Public & Active Transport & Economic Development. Local Councillors have an opportunity to officially open the facilities.

23.0 Options

Option 1: *That E&C approve the proposed list for submission to the Department of Main Roads for construction in the 2010-11 financial year. (Attachment A)*

Option 2: *That E&C not approve the proposed list for submission to the Department of Main Roads for construction in the 2010-11 financial year.*

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 202/11(620/P0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Clem Jones Tunnel – Termination of O’Connell Tce Put and Call Option

3.0 ISSUE/PURPOSE

To approve the termination of the O’Connell Tce Put and Call Option

4.0 PROPONENT

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office,
Ext 37329

RECEIVED

15 DEC 2008

5.0 SUBMISSION PREPARED BY

Boyd Kildey, Commercial Manager, Clem Jones Tunnel, Ph. 3837 5082.

COMMITTEE SECTION

6.0 DATE

21 November 2008

ACTION TAKEN

15 DEC 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

TOWN CLERK

BOYD KILDEY

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve the termination
of the “North-South Bypass Tunnel” O’Connell Terrace Put and Call Option

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe

Barry Broe
Divisional Manager
Brisbane Infrastructure

Graham Quirk

Graham Quirk
Chairperson
Infrastructure Committee

APPROVED

15 DEC 2008

Lord Mayor

AS *ST* *TM* *JP*
EH
DM

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

I Support / Reject the Recommendation/s.
If Rejected – please state reasons:

Sues
MM/PO
27/11/08

11.0 BACKGROUND

At the time of the entry into the Clem Jones Tunnel Public Private Partnership Council entered into the O'Connell Terrace Put and Call Option with River City Motorway.

Under that Option Agreement, Council retained the right to terminate that agreement because of possible conflicts with Council's legal obligations.

It has since been confirmed that Section 41 of the *Acquisition of Land Act 1967* (Qld) obliges Council to offer resumed (such as the O'Connell Terrace land the subject of the Put and Call Option) land back to the original owners where it is no longer required for the purposes for which it was resumed.

Accordingly Council is legally not in the position where it can allow the Put and Call Option to proceed and must exercise its right to terminate.

The Option can be terminated by written notice from the Council to RCM within the specified 3 year time period from financial close.

The Notice is to be addressed to RiverCity Motorway Asset Nominee at the address for that Company, as noted in the put and call option.

Please note that delivery of the Notice must occur within 3 years of financial close (4 August, 2006) and will trigger an obligation for Council to make the payment specified in clause 12.2(b) of the put and call option (redacted) within 5 business days after the Date of Tolling System Completion. Note also that the termination may trigger a stamp duty liability for which Council will be responsible.

Termination notices are attached at Appendix A.

12.0 CONSULTATION

TransApex Board
Cr Graham Quirk, Chairperson Infrastructure Committee
Chirs Mead, Chief Financial Officer
David Askern, Chief Counsel, Brisbane City Legal Practice

Have been consulted.

13.0 IMPLICATIONS OF PROPOSAL

- The termination notices will bring to a close the O'Connell Tce Put and Call Option.
- Council may be required to discharge its obligations per s41 *Acquisition of Land Act 1967* (Qld) in relation to offering the land to back to the original owners when said land becomes available.
- It will be necessary for Council to investigate its intended use for properties subject to the put and call option and those not subject to s41.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Payment specified in clause 12.2(b) of the Option is ^{redacted} payable within 5 business days after the Date of Tolling System Completion. This figure may also subject to stamp duty.

Council will retain ownership of the land with a value possibly in excess of the ^{redacted}.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally approve the issuing of Modification Order No. 21

Option 2: Not accept the recommendation

Option (1) is the preferred option

1.0 File number

164/855/554/8

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Travel proposal for the Business Manager City Fleet, City Business, to attend Orlando Florida USA in early 2009.

3.0 Purpose

The purpose of this submission is to seek approval for Tony Rawson, Business Manager of City Fleet, City Business, to travel to Orlando Florida USA to attend and participate in the American Transport Association's Technical and Maintenance Conference from February 6-13 2009.

4.0 Proponent

Sue Rickerby, Acting Manager City Business

5.0 Submission prepared by

Sue Rickerby, Acting Manager City Business

6.0 Date

9 December 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

It is recommended that approval be given for Tony Rawson, Business Manager City Fleet City Business to travel to Orlando Florida USA to attend and participate in the American Transport Association's Technical and Maintenance Conference from February 6 - 13 2009, at no cost to Council.

10.0 Divisional Manager

Chair, City Businesses and Water Supply Committee

Councillor David MacLachlan

Sue Rickerby
Acting Divisional Manager
City Business

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

APPROVED

15 DEC 2008

Lord Mayor

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

RECEIVED

15 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

15 DEC 2008

TOWN CLERK
SUE RICKERBY

11.0 Background

The Craig Roseneder Award for Technical and Maintenance Excellence is one of the most prestigious awards in fleet maintenance and the transport industry. It is awarded annually by the Australian Trucking Association.

City Fleet Business Manager Tony Rawson received two nominations for the award – from the former Divisional Manager City Business (Noel Faulkner) and a former employer, Mr Jon Mclean. They recognised Tony's excellent performance and contribution to the management of Council's fleet.

There were three finalists for the award. Nominees and nominators underwent a number of interviews to determine the winner, which was announced in November during the Australian Trucking Association Technical and Maintenance Conference. For Council to have one of its employees achieve this award is a great honour and highlights its fleet is in good hands.

The major prize for the award is to attend the American Trucking Associations Technical and Maintenance Conference in February 2009. Attending this conference will only enhance Tony's already excellent experience and understanding of the maintenance industry. He will focus on issues for the future, including the transport industry's impact on the environment and how to bring Council's maintenance practices into the future.

Further supporting information is attached.

12.0 Consultation

- Hayden Wright Executive Manager, Office of the Chief Executive Officer
- Jude Munro, Chief Executive Officer
- Cr David McLachlan, City Businesses and Water Supply Committee

are in agreement with the recommendation.

13.0 Implications of proposal

This proposal presents an opportunity for professional development in an area highly relevant to position requirements.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan impact

The conference will improve the capacity and experience of the manager to achieve the objectives of Council in the management of its fleet and fleet maintenance, which supports many activities across Council, helping to achieve its Living in Brisbane 2026 vision.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

It is an opportunity to learn first hand from other organisations of their issues, ideas and solutions, which will assist with comparisons and reviews of Brisbane City Council's policies.

19.0 Financial impact

There is no cost to Council. [redacted]

20.0 Human resource impact

Nil.

21.0 Urgency

As the conference is in early February 2009, the Australian Trucking Association is seeking confirmation of approval so that arrangements can be made.

22.0 Publicity/marketing strategy

- Brisbane City Council report as per Travel Policy.
- Briefing to appropriate Council staff on the knowledge gained from attending the conference.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number: 364/48/2-D0245(1/P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Management of Northern Sports Fields (the former Shawspartz sites)

3.0 Issue/purpose

To seek E&C approval for the ongoing operation and management arrangements for O'Callaghan Park, Shaw Road and Burringbar Park (the sites formerly managed by Shawspartz)

4.0 Proponent

Sherry Clarke, A/Divisional Manager Families and Community Services, extension 34110

5.0 Submission prepared by

Lorraine Gregory, Manager Healthy and Vibrant Communities, Community Services Branch, extn.34725

Colin Maxfield, Manager City Venues, telephone 3027 5272

6.0 Date

8 November 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

BCC PUBLICATION SCHEME
10 YEAR RELEASE

9.0 Recommendation

That E&C approve the following management arrangements:

- i) For Burringbar Park (Hockey Centre) – Community Services Branch will manage a 12 month agreement that be entered into with Brisbane Women’s Hockey Brisbane Men’s Hockey and the Kedron Wavell Hockey Club to manage the site at no cost to Council except for the maintenance costs of the buildings.
- ii) For O’Callaghan Park - City Venues to manage the site with Council entering into legal agreements with key user groups to ensure that they have security of tenure, get first refusal for use of identified parts of the sites and can obtain grants from the State Government for upgrade of facilities, etc.
- iii) For Shaw Road - City Venues to manage the site with Council entering into legal agreements with key user groups to ensure that they have security of tenure, get first refusal for use of identified parts of the sites and can obtain grants from the State Government for upgrade of facilities, etc.

10.0 Divisional Manager and Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons.

Sherry Clarke
A/ Divisional Manager
Families and Community Services

Cr Geraldine Knapp
Chairman Families and Community Services

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

15 DEC 2008

Lord Mayor

RECEIVED

15 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

15 DEC 2008

TOWN CLERK:

LORRAINE GREGORY.

10 YEAR PUBLICATION RELEASE SCHEME

11.0 Background

In April 2008 E&C decided that City Venues would be provided with funding to manage and operate the community and sporting facilities formally managed by Shawsportz after it was placed into voluntary administration. To undertake this task Council provided City Venues an annual budget of \$1.18m.

E&C requested that after 6 months operation a report on running costs and future management options be brought back to them for their consideration. A report on running costs is attached at Appendix A.

The following future management options are recommended.

Burringbar Park

Brisbane Men's, Brisbane Women's and Kedron Wavell Hockey Club have been having without prejudice discussions with Council about the future management of the site. They have demonstrated a good understanding of the costs involved in running such an operation, however, their ability to obtain revenue from fees and sponsorship will only allow them to cover the operating costs of the playing surfaces and buildings. They appear to not have sufficient revenue to cover the maintenance of the buildings or to have (as they would like) a sinking fund to replace the artificial turf.

Therefore the following is proposed:

- Council enter into a 12 month management arrangement with the three parties to manage the operations of the site
- The three parties are responsible for all outgoings and for managing the use of the site including taking bookings
- As part of the management agreement, a Management Committee be established which includes a Council representative
- Council continue to undertake repairs and maintenance of the buildings
- Council assist the three parties in preparing a grant application to the State for the upgrade of the artificial turf.
- That arrangements be reviewed after 9 months to determine what the future arrangements should be.

O'Callaghan Park and Shaw Road

While several of the larger clubs have indicated (and in some cases applied for) a lease over parts of the sites this is not considered the best option in ensuring optimum usage. Such leases lead to the effective privatisation of parts of the sites with groups without leases unable to get playing time or given less than ideal times. Also, as there is considerable usage by schools this would require them to contact a multitude of organisations to gain access.

Therefore a model similar to that used at the Hibiscus Centre is proposed. This will include:

- City Venues continuing to manage the two sites including
 - bookings, grounds and building maintenance
 - continuing to work with the clubs to ensure that volunteers contribute to grounds maintenance in particular mowing and line-marking
- Five year Agreements being entered into with key users which will give them:
 - First right of refusal for use of identified parts of the sites
 - The ability to obtain grant monies for upgrades to the facilities

Brisbane City Council currently manages bookings and coordinates maintenance for CJ Greenfield and Calamvale College Shared-Use facilities in a similar manner. City Venues is already involved in managing a number of other community facilities including Hibiscus Sports Centre, and St Lucia and Victoria Park Golf Courses. Council has three models for managing community facilities – Community & Council, Commercial & Council, and Council Managed. This proposal will use the Community & Council, and Council Managed models.

The Management of Community Facilities Discussion Paper proposes a more measured approach to the management of Council's community facilities by increasing Council's involvement in asset management and organisational capacity building. This heightened involvement will ensure that Council achieves its bold aspirations for 2026. It will ensure increased participation, wider access and optimal use of these facilities into the future. This approach will empower the community to optimise the use of Council's highly contested public spaces for the benefit of the whole community.

12.0 Consultation

Kent Stroud, Manager, Community Services
Richard Ferrett, Policy Advisor, Families and Community Services
David Askern, Chief Legal Counsel

Are in agreement with the proposal.

13.0 Implications of proposal

Nil

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

Community facilities play an integral role in achieving our vision for the future primarily through the following Vision 2026 city wide outcomes:

- Inclusive, Caring Communities
- Learning and Informed Communities
- Connected and Engaged Communities
- Active and Healthy Communities

Our Corporate Plan targets for 2007-11 include an active and healthy city with a range of sport, leisure and recreational opportunities through the provision of facilities and activities to increase sport and recreation opportunities for all residents and by continuing to manage district and regional sport, leisure and recreational facilities.

16.0 Customer impact

Current users will get surety of tenure and will be able to complete with confidence their own financial arrangements for the future.

Existing casual users and new users will be able to gain access to the facilities.

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

The current assessment is that a budget of no more than \$659k would be required annually to operate these facilities.

However, City Venues is in discussions with community user groups to explore options to further reduce operating costs and maximise utilisation of the existing clubhouses. Other opportunities may exist to expand non-traditional usage of some of the sports fields. For example; the Australian Rules fields can be used for touch football.

A further review of the budget for the 2009-10 financial year will be undertaken through the normal Council process.

Note that the funding for 2009-10 and beyond will be determined during the development of the 2009-10 Budget.

20.0 Human resource impact

City Venues currently has two temporary full-time and one casual employee engaged to provide the coordination and management activities of the sites. The City Business Enabling Services Branch provides these employees business support.

This staffing level is required for the continued City Venues management of the site.

An existing Sport and Recreation Officer from Active & Healthy, Community Services Branch will be assigned to the tenant clubs to assist them to build their organisational capacity.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

The following communication strategy is proposed:

- Precinct meetings be held to explain what is happening
- Council to write to individual key user groups inviting them to enter into agreements

23.0 Options

- | | |
|----------|--|
| Option 1 | Approve the recommendation |
| Option 2 | Continue to operate the facilities as at present until 2009/10 so that a better understanding of operations can be obtained and organisational capacity building of clubs can be delivered |
| Option 3 | Lease parts of the site to key users as requests are received. |

Option 1 is the preferred option.

1.0 FILE NUMBER : 109/800/286/14

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Hardship Criteria - vegetation work on private property as part of the storm recovery.

3.0 ISSUE/PURPOSE

To determine criteria for considering hardship related to requests for assistance from the public for vegetation work on private property as part of the storm recovery.

4.0 PROPONENT

Sherry Clarke, Acting Divisional Manager, Families and Community Services Division

5.0 SUBMISSION PREPARED BY

Paul Wyles, Acting Deputy Executive Officer, Housing and Community Recovery Committee, Families and Community Services Division (Ext. 39659)

6.0 DATE

8 December 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C approve the hardship criteria as set out in Attachment A and the management process as set out in Attachment B.

10.0 DIVISIONAL MANAGER

I Support/Reject the Recommendations

If Reject - please state reasons.

Sherry Clarke
A/DIVISIONAL MANAGER
FAMILIES & COMMUNITY SERVICES

Geraldine Knapp
CHAIRMAN
FAMILIES & COMMUNITY SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

APPROVED

15 DEC 2008

Lord Mayor

RECEIVED

15 DEC 2008

ACTION TAKEN

15 DEC 2008 PAUL WYLES.

TOWN CLERK

11.0 BACKGROUND

Following the recent storm events Council has received a small number of requests for assistance with clearing storm damage from private property. At the meeting of 1 December 2008 E&C discussed a memorandum on the evaluation of private property recovery issues and supported option two in hardship cases. This option provided that Council "*will limit BCC involvement in clearing up debris etc on private property (external to dwellings only) to the limited number of current requests filtered through the Contact Centre (i.e. identified strong need)*".

E&C required further work be undertaken to develop criteria to be applied to work on private property as part of the storm recovery.

During the recovery period the Council's Contact Centre has, where possible, referred customers seeking assistance to alternative sources of support, such as SES and community based groups. However, at close of business on 5 December 2008, Council's Contact Centre had fifteen (15) calls from members of the public seeking help from Council on their property which could not readily be passed to other agencies. Examples of such calls included where the SES has not addressed the removal of debris which does not cause an immediate or likely threat, whilst bodies such as Rotary and Lions have indicated that they can only assist with lighter work and cannot undertake clearance which requires specialist tools or heavy lifting.

Those jobs for which there is no readily identifiable provider have been subsequently passed to staff within the Storm Recovery Unit within the Families and Community Services Division for assessment. Officers within the Storm Recovery Unit have contacted ten (10) of these to further ascertain their needs, leaving five (5) still to be contacted. As a result of these calls it has been determined that two (2) could be addressed by the SES and have been forwarded to them and three (3) have been resolved by friends, relatives or community groups. This leaves five (5) to be actioned by Council, plus those five (5) yet to be contacted. These assessed requests have been passed through to Local Asset Services for on site evaluation and probable resolution by BCW or contractors.

A further twenty-four (24) requests for clearance on private property have been logged by BCW as part of the initial storm response. These have now been passed to the Storm Recovery Unit for follow up over the coming week. Any unresolved jobs which satisfy the hardship criteria will be passed back to Local Asset Services for onsite evaluation and possible resolution.

The following criteria have been developed for use by the Contact Centre and the Storm Recovery Unit as a filter for callers and will be supplemented with scripting and further guidance. The intention of the criteria is to ensure, as far as is possible, that assistance only goes to those really in need.

From discussion with other organisations involved in disasters elsewhere in Australia it is clear that there is no single consistent approach to clean up/recovery. Discussions with staff from Emergency Management Queensland and the Department of Local Government Sport and Recreation confirm that funding will be available for this work but that Council will need to demonstrate that the expenditure was justified and that solutions were not readily available elsewhere. Having adopted a position where support is to be provided on the basis of hardship the criteria will be used to ensure that alternative support is not readily evident. If assistance is deemed appropriate, an on-site assessment will be made by Local Asset Services staff to ensure that the scope of work is not greater than required ahead of work being allocated to Brisbane City Works or an external contractor. It is recommended that support under these criteria, whilst not being actively marketed or publicised, should continue until the end of January 2009.

This is a stepped approach with customers needing to satisfy each criteria before moving onto the next.

The hardship criteria is outlined in Attachment A. process for handling requests using the criteria as a filter is outlined in Attachment B. It is anticipated that requests for assistance will remain at the fairly low levels already experienced and that this support should be continued until the end of January 2009.

12.0 CONSULTATION

- Jude Munro, Chief Executive Officer
- Geraldine Knapp, Chairman Families & Community Services Committee
- Greg Scroope, Manager, Community Safety and Disaster
- Kenn Hall, Director of Recovery Operations
- Shane MacLeod, Manager, Local Asset Services
- Michael Peach, Emergency Management, Queensland

All agree with this approach.

13.0 IMPLICATIONS OF PROPOSAL

Council has identified a need to develop clear and transparent processes for handling requests for hardship support. Councillors, the Contact Centre staff and other staff need to be aware of the scope of support being provided by Council so that they can manage customer and community expectation. The current number of requests remains relatively small with most assistance having been provided either by agencies during the immediate period after the storms or within the community during the past weeks. It is thought unlikely that there will be a large call upon Council resources by this action.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Creating a *Clean & Green City* by managing and reducing the impacts of pollution.

Creating a *Smart & Prosperous City* by helping ensure Council's businesses, products and services are efficient and effective, meet community expectations and provide the best possible return on investment.

Creating an *Active & Healthy City* by managing environmental and public health issues.

16.0 CUSTOMER IMPACT

The provision of a process to sensitively manage cases of hardship will assist the recovery effort, and enable the community to recover in a more structured and timely manner than is likely without the process.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

This is consistent with Council policies to assist recovery following a disaster. No changes to policy are required.

19.0 FINANCIAL IMPACT

19.1 Estimated Revenue

Nil.

19.2 Estimated Expenditure

A senior representative of the Emergency Management Queensland, (EMQ) Dept of Emergency Services has confirmed that National Disaster Relief and Recovery Arrangements (NDRRA) funding will be available for the removal of trees, bushes, fences etc from residential properties in the disaster area. To ensure further clarity however, these draft hardship criteria were sent to EMQ for comment. During subsequent discussion between officers of Council and the EMQ it was confirmed that the approach being proposed is consistent with what EMQ would consider as good practice and Council officers were able to satisfy the questions raised by EMQ. In conclusion the officer from EMQ stated that "the process set out by Council for hardship provides a positive way forward for special cases in Brisbane City Council".

20.0 HUMAN RESOURCE IMPACT

To supplement the recovery effort a short term appointment has been made at Band 7 within the Storm Recovery Unit in Families and Community Services. It is anticipated that the coordination role can be undertaken by this officer, with a review of employment being undertaken during early January 2009 to determine workload and ongoing need.

21.0 URGENCY

URGENT. A decision is required to enable clarity to be given to Council staff, the public and other agencies regarding Council's intentions in relation to managing cases of hardship relating to vegetation work on private property .

22.0 PUBLICITY / MARKETING

It is not intended to publicise this service.

23.0 OPTIONS

- Option 1: Approve the hardship criteria and management process
- Option 2: Modify the hardship criteria and management process
- Option 3: Not approve the hardship criteria and management process

Option 1 is the preferred option.

1.0 File number – 164/855/554/3.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel - Incheon, Korea

3.0 Issue/purpose

To seek overseas travel approval for Mr Barry Hancock, International Director Business and Events Development to return to Incheon Metropolitan City between 30 January to 10 March 2009 to assist with the planning and preparation of the 2009 Asia Pacific Cities Summit (APCS).

4.0 Proponent

Peter Rule – Manager, Lord Mayor’s Administration Office, ext 34236

5.0 Submission prepared by

Katharine Fenton-Wells, Team Leader, International Events, LMAO ext 35335

6.0 Date

4 December 2008

ACTION TAKEN

RECEIVED

7.0 For E&C approval or recommendation to Council

15 DEC 2008

15 DEC 2008

For E&C Approval

TOWN CLERK

TELEPHONE SECTION

KATHARINE FENTON-WELLS

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation


Approval is granted for Barry Hancock to travel to Incheon from 30 January to 10 March 2009 at a cost of \$18,081.

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

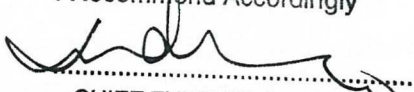
If reject, please state reasons


Hayden Wright
Executive Manager
Office of the Lord Mayor and Chief Executive Officer


Adrian Schrinner
Chairman, Finance Committee

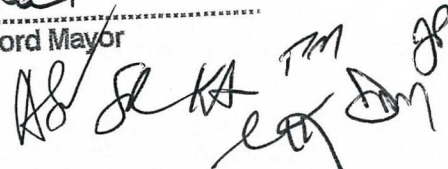
I Recommend Accordingly

APPROVED


CHIEF EXECUTIVE OFFICER

15 DEC 2008


Lord Mayor



11.0 Background

Following a successful placement of Mr Barry Hancock in Incheon Metropolitan City, good progress has been made by them in their planning and preparation of the 2009 APCS. However, an assessment of Incheon's capability to sustain this effort has indicated that it will be necessary to return Mr Hancock to Incheon to provide further assistance in delivering the next phase of the event plan.

Objectives of the Placement

The objectives for the placement of the officer are to:

- protect Council's intellectual property and reputation;
- oversee and guide the event planning and preparation process for 2009 APCS;
- create clear communication between Brisbane and Incheon, currently made difficult by language differences and work culture;
- ensure reporting procedures are adhered to by Incheon;
- provide progress reports to the APCS Secretariat.

Travel Arrangements

It is proposed that Barry Hancock return to Incheon for seven weeks from 30 January 2009 until 10 March 2009. It is intended that Barry Hancock accompany the Mayor of Incheon to Brisbane for the official Australasian launch of 2009 APCS on 11 and 12 March 2009.

In addition to undertaking work placement in Incheon, Barry Hancock will assist the Queensland Government Trade Office in Seoul in sourcing market intelligence for the 2009 APCS Lord Mayor Business Mission. A draft itinerary is attached at Attachment "A".

12.0 Consultation

Hayden Wright – Executive Manager OLMCEO
Councillor Graham Quirk, Deputy Mayor and Chairperson for Infrastructure
Councillor Jane Prentice – Chair of the APCS Steering Committee
Councillor Adrian Schrinner, Chair of Finance Committee
Matthew Kang, Queensland Government Trade Commissioner in Seoul, Korea
International Relations Director - Incheon Metropolitan City

All are in agreement with the recommendations.

13.0 Implications of proposal

Returning Barry Hancock to Incheon will assist the APCS Secretariat in mitigating risks for the 2009 APCS identified during the Lord Mayor's Business Mission to Incheon in July 2008. During his first placement Barry Hancock established himself as the Brisbane face of APCS in Incheon and he is personally well positioned to influence APCS outcomes in Incheon on an ongoing basis.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international city governments and agencies;
- 6.4 Export our 'know how' and intellectual capital for commercial and mentoring purposes;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer impact

None

17.0 Environmental impact

None

18.0 Policy impact

None

19.0 Financial impact

Total costs are set out in the attached table and are available within vote code:
1.01.1512.226.945.000.628.000.000.00.

20.0 Human resource impact

Mr Hancock is seconded to the International Relations Unit from Human Resources Branch until October 2009.

21.0 Urgency

Yes – Agreement is required before Summer Recess to allow Mr Hancock to travel by the 30 January 2009.

22.0 Publicity/marketing strategy

None

23.0 Options

Option1: Approve the recommendation.
Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/85/2-80214/2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Design and Build of High Speed Low Wash Ferries - A60214-2007/08.

3.0 **ISSUE/PURPOSE**

To seek E&C approval to enter into a Preferred Supplier Arrangement with Norman R. Wright & Sons (Qld) Pty Ltd ("Wrights") for the Design and Build of High Speed Low Wash Ferries ("CityCats") as they provided the most advantageous offer to Council.

To seek E&C approval to place an Order under the Contract for five (5) High Speed Low Wash Ferries with certification and hand-over of the fifth Ferry by June 2012.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

Mark Johnston
Procurement Professional Services Manager
Corporate Services Division

APPROVED

15 DEC 2008

Lord Mayor

6.0 **DATE**

9 December 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

RECEIVED

ACTION TAKEN

15 DEC 2008

15 DEC 2008

9.0 **RECOMMENDATION**

COMMITTEE SECRETARY **TOWN CLERK**

That the Establishment and Co-ordination Committee approve the attached ~~#~~ KAREN THORPE submission.

10.0 **Mark Johnston**
Procurement Professional Services Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 9 December 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A60214-2007/08	Design and Build of High Speed Low Wash Ferries	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 365/7/1(1)

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

New Accommodation for West Regional Business Centre

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C Committee approval to enter into a n agreement for lease and lease for the supply of approximately 3174 sqm of leased office accommodation in premises at 100 Coonan Street Indooroopilly.

4.0 PROPONENT

Ian Maynard.
Divisional Manager
Corporate Services Division

5.0 SUBMISSION PREPARED BY

Martin Gorin
Special Projects Officer
City Property
Phone: 35439

6.0 DATE

28th November 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That approval be granted for City Property Branch to enter an agreement for lease and lease of office accommodation at 100 Coonan Street, Indooroopilly for the new West Regional Business Centre, on the following negotiated terms:

Office Area:	3174 m2 approximately
Lease Term:	15 years (option +5)
Rent to be agreed:	\$465/m2 per annum net (+ GST)
Rent Reviews:	4.5%pa fixed
Outgoings Budget	\$63.28/m2
Fit Out Incentive:	\$1,100,000
Car Parking:	50 spaces approximately at an initial fee of \$250 /bay /month

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons


 Councillor Adrian Schrinner
 Chairman
 FINANCE and ADMINISTRATION COMMITTEE

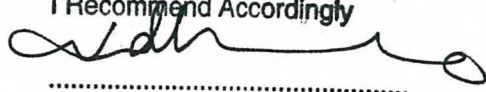
APPROVED
 15 DEC 2008

 Lord Mayor


10.0 DIVISIONAL MANAGER


 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

RECEIVED
 15 DEC 2008
 COMMITTEE SECTION

I Recommend Accordingly

 CHIEF EXECUTIVE OFFICER

ACTION TAKEN
 15 DEC 2008
 TOWN CLERK
 MARTIN GORIN

11.0 BACKGROUND

The leases of Council's four Regional Business Centres fall due in late 2009 and necessitated a review of the suitability of the current sites with regard to the following:

- position relative to current and projected job/population densities;
- ability to cope with projected increase in staffing numbers;
- effectiveness of current leases with regard to cost, building management efficiency, and environmental sustainability;
- suitability of existing building.

A refined version of a Regional Business Strategy was presented to E&C on 3rd December 2007 by Paul Grove, Manager – City Property, at which the ongoing building structural issues and overcrowding problems at West Regional Business Centre were highlighted

On conclusion of the presentation E&C approval was given for the issue of an Expression of Interest (EOI) to seek a replacement for the West Regional Business Centre accommodation when the current lease expires.

A comprehensive brief was prepared with input from all stakeholders on current and projected needs to 2026, and an EOI put to the market for a total of 3174sqm of commercial office space preferably on one but no more than two levels. The increase in space from the current lease of 1600sqm will be only partially taken up by additional Development Assessment and Call Centre staff transferred from staff on taking up the lease. The balance will be used for project space and allow for gradual staff increases from regional demand and decentralisation over time

At the conclusion of the EOI and evaluation process it is now proposed that the West Regional Business Centre be relocated in the soon to be refurbished premises at 100 Coonan Street, Indooroopilly. Other submissions received, but discounted in the evaluation process, are a mixed retail/commercial development at Taringa which will not be available until late 2010; and a mixed retail/commercial development on the island at Indooroopilly, which, even if serious DA obstacles are overcome, would also not be available until early 2011. Two other submissions were discounted on first pass as non-compliant – one at Kelvin Grove not even in West Region.

City Property have negotiated the following lease terms with FKP Limited, the current landlord:

Office Area:	3174 m2 approximately
Lease Term:	15 years (option +5)
Rent to be agreed:	\$465/m2 per annum net (+ GST)
Rent Reviews:	4.5%pa fixed
Outgoings Budget	\$63.28/m2
Fit Out Incentive:	\$1,100,000
Car Parking:	50 spaces approximately at an initial fee of \$250 /bay /month

Authority is now sought for approval to execute a lease document based on the above so that existing leases can be terminated and refurbishment works begin.

The current proposal which has been negotiated between Council and FKP Pty Ltd:

- ✓ meets all of Council's accommodation objectives as stipulated in the EOI document;
- ✓ provides the most cost effective financial and rental outcome for Council;
- ✓ is the most preferred design and planning outcome presented during the EOI process;

12.0 CONSULTATION

During the preparation and execution of the EOI process the following Council officers were consulted:

Councillor Adrian Schrunner,	Chairman Finance and Administration Committee
Margaret Allison	Divisional Manager – Families & Community Services
Rob Broughton	Manager – Business Services
Richard Sivell	Manager – Development Assessment
Robert Storrie	A/Project & Business Analyst – Business Services
Shane McLeod	Manager – Local Asset Services
Kent Stroud	Branch Manager – Community Development Services
Greg Sullivan	Manager – Compliance & Regulatory Services
Tony Miles	Manager – CARS Business Systems & Support
Paul Wyles	Regional Operations Manager - CARS
Lex Dewar	Principal Interiors Architect – City Design
Philip Wicht	Property Leasing Manager – City Property
Paul Rishman	Principal Security Advisor – Office of Lord Mayor
Brendan Carlin	Senior Project Architect – IDivision
Paul Grove	Manager – City Property
Ed Crouch	A/Development Manager – City Property
Joe Finneran	Corporate Real Estate Manager – City Property

13.0 IMPLICATIONS OF PROPOSAL

The recommended lease will provide the most advantageous outcome for Council, being a fit-for-purpose facility with major tenancy rights and built in room for the projected increase in staffing over the next fifteen years.

14.0 COMMERCIAL IN CONFIDENCE

Details of this project remain 'commercial in confidence'.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council Program: City Governance.

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

The project outcome is also in accordance with Corporate Plan Outcome 1.4: - Strategy 1.4.3: Improved management and performance of Council's physical asset portfolio –

- to align Council's physical asset holdings with corporate and community needs.

16.0 CUSTOMER IMPACT

Improvement in Community satisfaction with Council's services because of the following:

- New location geocentrically placed to reduce job reaction times for large sections of an expanding community;
- More efficient services able to be provided with an improved standard of staff working accommodation on one open plan floor;
- A new location to better satisfy Council's 'Accessible and Equitable' provision ensuring 'Zero Harm' for employees and visitors.

17.0 ENVIRONMENTAL IMPACT

In accordance with the Council's corporate theme of Clean and Green, proponents of the new location for West Regional Business Centre have been requested to achieve NABERS (formerly ABGR) 4.0 rating in the refurbishment of the building. A building management program incorporating Council's ESD policies will be proposed as part of the lease

18.0 POLICY IMPACT

Submitted in accordance with Council's Policy SP200 "Procedures for Procurement, Contracting and Letting Tenders."

19.0 FINANCIAL IMPACT

Funding of \$8 million has been earmarked for the delivery of the design and fit out of new leased premises for both West RBC and South RBC in the 2008/09 and 2009/2010 City Property budgets as follows:

West RBC Estimated project costs : \$5.1 million

Lease costs will be incorporated in the 2009/10 base budget.

20.0 HUMAN RESOURCES

Nil

21.0 URGENCY

An urgent decision is sought to enable a lease to be finalised and this office accommodation secured. The offer from FKP has been based on securing BCC as a long term tenant over 80% of this building as an alternative to high turnover small tenants.

The Queensland commercial arm of FKP is under pressure from it's Sydney Board to close an agreement with BCC by Christmas to allow them to obtain dates for their termination negotiations with existing tenants. Bendigo Bank have already refused to consider a lease buy out as a termination date could not be provided.

Failure on Council's part to secure the FKP premises would remove the only suitable option to replace the current unsatisfactory tenancy with premises to see Council continue to service the expanding West Region business community for the next twenty years.

22.0 PUBLICITY/MARKETING STRATEGY

Not Applicable

23.0 OPTIONS

Option 1: Approve this recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

112/255/813/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Nomination of Preferred Pool Operator Colmslie Reserve, Community Pool Morningside Ward

3.0 Issue/purpose

To nominate a Preferred Operator for the Colmslie Reserve Community Pool Morningside Ward

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 Submission prepared by

Sunil Madan, Strategic Asset Manager, City Assets, Ext 34574

6.0 Date

15 December 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

BCC PUBLICATION SCHEME
10 YEAR RELEASE

9.0 Recommendation

That E&C:

- (a) approve the nomination of Robvick Pty Ltd as preferred operator to manage the Colmslie Reserve Community Pool Morningside Ward;
- (b) authorises the continuation of negotiations with Robvick Pty Ltd during the development approval process for the Pool generally on the basis of their offer as summarised in Attachment "A" and generally in accordance with the design as set out in Attachment "B";

10.0 Divisional Manager and Chairperson

Barry Broe

**Barry Broe
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE DIVISION**

11-12-08

Geraldine Knapp

**Geraldine Knapp
CHAIRMAN
FAMILIES AND COMMUNITY SERVICES
COMMITTEE**

I Support / Reject the recommendation.

If Reject - please state reasons

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

APPROVED

15 DEC 2008

Lord Mayor

[Signatures]
KA m AS DM
LK

RECEIVED

15 DEC 2008

COMMITTEE SECRETARY

ACTION TAKEN

15 DEC 2008

TOWN CLERK

SUNIL MADAN.

BC 10 YEAR RELEASE SCHEME

11.0 Background

On 7 October 2008 the Establishment and Co-ordination Committee endorsed a submission to conclude the then current ROI process for the development and operation of the Colmslie Pool in Morningside Ward because of the withdrawal of Belgravia Leisure. A Fresh ROI process was then commenced.

The Fresh ROI identified Core facilities as including an outdoor heated 50m pool, indoor program pool with warm leisure water and supporting reception, kiosk/café, administration, toilets/showers and change rooms with storage, pool plant, future leisure play pool and parking/landscaping.

A key requirement was to allow all-year access to the Core facilities at entry prices determined by Council. Proposals were also sought for "value added" facilities to be included and funded by the private sector.

The new ROI closed on 31 October 2008 and four submissions were received.

Robvik Pty Ltd is being recommended by the Evaluation Panel for that process as the Preferred Operator for the Colmslie Reserve Community Pool.

The term of the arrangements as so far negotiated with Robvik are set out in Attachment "A".

It is now recommended that E&C approve the appointment of Robvik as Preferred Pool Operator and authorise the finalisation of the commercial arrangements generally in accordance with the terms outlined in Attachment "A".

The advantages of appointing Robvik Pty Ltd as the preferred operator are:

- A financial return to Council from the commencement of operation
- An accessible and high quality service
- Similar lease conditions and revenue share provisions to Runcorn and Mt Gravatt
- A proven Council lessee with potential synergies provided by operating two BCC pools from a program, staff and future development possibilities
- A stated intention to invest significant capital in the future development of the site.

12.0 Consultation

Councillor Geraldine Knapp

Chairperson, Families and Community Services Committee

Kent Stroud

Manager, Community Services

Tim Flood

Aquatic and Sports Manager, City Venues

William Phillips

Financial Analyst, Corporate Finance

Kathryn Houston

Solicitor, Brisbane City Legal Practice.

Are in agreement with the recommendation.

13.0 Implications of proposal

If the recommendation is accepted,

Sectional Support:

No implications

Service Levels:

Increased aquatic leisure, educational and sporting opportunities for those in the catchment area

Political:

No implications

Industrial Relations:

No implications

Regional Implications:

No implications

Social and Community:

Contemporary viable pools with professional management will be a positive outcome that targets and responds to changing needs in the community

Parks:

There will be a reduction in parkland space but the site does not encroach on existing playing fields and potentially enhances the experience of those playing junior and senior hockey, touch football and accessing the dog-walking area and river foreshore by providing another attraction for all age groups.

14.0 Commercial in confidence

Yes.

15.0 Vision/Corporate Plan impact

This project is in accordance with the Corporate Vision Theme: Active and Healthy City, and Your Brisbane Program.

16.0 Customer impact

The new development will provide public, year-round access to accessible pools, specifically designed to meet the needs of those with mobility issues and a range of conditions such as arthritis, low back pain, post-operative rehabilitation and sports injuries. It will also cater to local schools seeking access to a 50m pool and those who need a 50m pool for training. Fitness programs incorporating aquarobics and learn-to-swim programs will be available all year to meet customer needs.

17.0 Environmental impact

The project will be sensitively designed to contemporary standards and in accordance with regulatory requirements for managing impacts such as traffic, noise, reduced water consumption, drainage and visual amenity through the development assessment process.

18.0 Policy impact

Nil

19.0 Financial impact

- 1. Budget Impact: Nil
- 2. Taxation Issues: Nil
- 3. Risk Assessment: Nil

20.0 Human resource impact

Nil.

21.0 Urgency

Normal course of business.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 164/855/554/7

E & C 15 / 12 - 11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas travel: The United Arab Emirates (UAE), Qatar, Saudi Arabia and Bahrain

3.0 ISSUE/PURPOSE

To seek E&C approval for Jennifer Wong, International Collaborations Unit to travel to the UAE, Qatar, Saudi Arabia and Bahrain from 27 January to 14 February 2009.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Mr Peter Rule, Manager, Lord Mayor's Administration Office, ext 34236

6.0 DATE

15 December 2008

7.0 FOR RECOMMENDATION TO COUNCIL

For E&C approval

APPROVED

15 DEC 2008

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

Approval is granted for Jennifer Wong to travel to the UAE, Qatar, Saudi Arabia and Bahrain from 27 January to 14 February 2009 at an estimated cost of \$20,060 offset by revenue of \$16,500 with a total cost to Council of \$3,560.

10.0 DIVISIONAL MANAGER

CHAIRPERSON

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Hayden Wright

Hayden Wright
Executive Manager,

Adrian Schrinner

Adrian Schrinner
Chairperson for Finance & Administration

Office of the Chief Executive

I Recommend Accordingly.

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Lord Mayor led a successful business mission to the UAE and Bahrain in early 2007 following an invitation from the government of the UAE.

Brisbane has recently received two delegations from the UAE. His Excellency Ahmed Shareef, Undersecretary, Abu Dhabi Department of Municipal Affairs, led a delegation to Brisbane in October 2008 and His Excellency (Eng) Jumaa Al Junaibi, General Manager, Abu Dhabi Municipality visited Brisbane with a delegation in November 2008. The purpose of both of these visits was to explore the possibility of a Sister City relationship with Brisbane.

The Lord Mayor proposes to lead a business mission of 15 delegates visiting the cities of Abu Dhabi in the UAE; Doha in Qatar; Jeddah and Riyadh in Saudi Arabia; and Manama in Bahrain from 31 January to 13 February 2009. These delegates will participate in a range of high level meetings, trade briefings, site visits and hospitality events staged by chambers of commerce and city hosts. It is anticipated that a Sister City Agreement will be signed with Abu Dhabi Municipality. Additionally, matched business meetings are being offered to business delegates at their own costs with services provided through Austrade.

Jennifer Wong will travel earlier to Abu Dhabi on the 27 January 2009 to prepare for the business mission. Her role is to be the Mission Co-ordinator for the duration of the visit providing program and logistical support to Lord Mayor and delegates and international relations co-ordination with the Australian Embassy, Trade Queensland and the International Relations offices of the five cities visited. The costs of Jennifer Wong's travel will be almost fully offset by the administration charges. (see attachment A) These costs \$3,500 are a reasonable expenditure to ensure that the Lord Mayor's Business Mission is provide with appropriate protocol, international relations program, and logistical support.

12.0 CONSULTATION

Deputy Mayor Cr Graham Quirk, Chairperson for Infrastructure
Mr Hayden Wright, Executive Manager, Office of the Chief Executive
Mr Ben Myers, Director of Strategy, Communications and Business
Mr Peter Rule, Manager, Lord Mayor's Administration Office

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

This business mission would further cement the friendships and business connections between the two cities established over the last two years and will present the opportunity for the Lord Mayor to sign a Sister City agreement with the UAE Municipality.

Trade Qld offices in the region have been requested to assist with the mission program and to arrange business industry briefings, industry tours, hospitality functions and business matching activities relevant to each company's industry sector and objectives. The program will also involve engagement with Australian Embassies, relevant government officials and Chambers of Commerce.

14.0 COMMERCIAL IN CONFIDENCE

Nil.

15.0 VISION/CORPORATE PLAN IMPACT

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international cities and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Total costs are set out in the attached table and are provided for from vote code:
1.01.1510.226.820.000.628.152.00.

Business Mission participants cover the full costs of their own travel plus an administration fee.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. To allow for travel arrangements to be made.

22.0 PUBLICITY / MARKETING STRATEGY

At discretion of the Lord Mayor

23.0 OPTIONS

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

Option 1 is the preferred option

1.0 FILE NUMBER: 1/255(P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payment for the Chief Executive Officer under her Executive Service Contract

3.0 ISSUE / PURPOSE

To approve the bonus payment to the Chief Executive Officer in accordance with her contract of Employment.

4.0 PROPONENT

Hayden Wright
Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Phillip Filia
Executive Officer (EOEMCEO)
Ext 36773

APPROVED

15 DEC 2008

6.0 DATE

8 December 2008

Lord Mayor
[Handwritten signatures]

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approve a ^{reda} _{cted} % bonus payment for Ms Jude Munro, Chief Executive Officer, in accordance with her Executive Service Contract.

[Handwritten signature]
Hayden Wright
Executive Manager
Office of the Chief Executive

RECEIVED

15 DEC 2008

COMMITTEE SECTION

ACTION TAKEN

15 DEC 2008

TOWN CLERK
PHILIP FILIA

10.0

11.0 BACKGROUND

Under the terms and conditions of the Chief Executive Officer's Contract, the Chief Executive Officer is to be assessed at the end of June each year on her performance against her agreed Personal Performance Plan.

The Chief Executive Officer's assessment has been completed by the Lord Mayor and it is recommended that a bonus payment of ^{reda} _{cted} _____% be awarded.

12.0 CONSULTATION

Lord Mayor, Councillor Campbell Newman

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payment forms part of the Chief Executive Officer's Executive Service Contract.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available in the current budget

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

As soon as possible

22.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor

23.0 OPTIONS

1. That the recommendation be approved
2. That the recommendation not be approved

As an Executive Service Contract has been entered into, Option 1. is recommended.