

E&C RESULTS – 14 JANUARY 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
14/01-01 m	392/43/3- 2007/2008(5)	City Policy and Strategy	2007/2008 Environmental Grants – Allocation 2	Yes - Amended
14/01-02 m	240/7-2006/2007	OLMCEO	Contracts to Provide Professional Services – Report for October 2007	Yes
14/01-03 m	465/23/1	City Policy and Strategy	Safe School Travel (SafeST) submission to Department of Main Roads for 2009/2010	Yes
14/01-04 R	364/48/2- D0393(2/P2)	Corporate Services	Grant of a new Lease to APT Allgas Energy Pty Ltd of part of Council land at the former Ekibin Quarry, Mt Stephens for two successive terms of ten (10) years each.	Yes
14/01-05 R	376/6/40(P4)	Corporate Services	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (December 2007)	Yes
14/01-06 Withdrawn	804/104	Brisbane Transport	Brisbane Transport Annual Performance Plan 2007/08 (Commercial in Confidence)	Withdrawn
14/01-07 R	173/138/398-2250049 & 173/138/398- 2250031	Corporate Services	Partial Remission of Council Rates and Charges – The Corporation of the Trustees of the Order of the Sisters of Mercy in Queensland (“The Trustees of the All Hallows’ School”)	Yes
14/01-08 m	243/7- 80124/2007/2008	Corporate Services	Stores Board Submission for the Supply and Delivery of Office Supplies, Copy Paper, Envelopes, Standard Corporate Printing and Toners	Yes
14/01-09 m	180027-07/08	Corporate Services	Stores Board Submission for the Australia’s Academic Research Network (AARNet) Fibre Optic Network Proposal	Yes
14/01-10 Walk In R	364/48/2-D0562(3)	Corporate Services	The excision of an area of land from the Queensland Christian Soccer Association Inc.’s lease at Brittain Park, Troughton Road, Coopers Plains, for the construction and operation of a telecommunications facility.	Not approved
14/01-11 Walk In m	364/48/3(308)	Corporate Services	The grant of a mobile telephone Lease to Telstra Corporation Limited, for inclusion within the Council’s Telecommunications Lease Portfolio.	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flesser, C Bermingham and G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2007/2008 Environmental Grants – Allocation 2

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for the allocation of funding for the 2007/2008 Environmental Grants – Allocation 2 as per Attachments 1 and 2.

4.0 PROPONENT

Terry Hogan
Divisional Manager, City Policy and Strategy (x34640).

RECEIVED

14 JAN 2008

COMMITTEE SECTION

ACTION TAKEN

5.0 SUBMISSION PREPARED BY

Stacey McLean
Senior Program Officer Biodiversity Planning, Natural Environment and Sustainability Branch,
City Policy and Strategy (x39902)

14 JAN 2008

TOWN CLERK

SPEEPB

6.0 DATE

14 January 2008

APPROVED

14 JAN 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the recommendations for the 2007/2008 Environmental Grants – Allocation 2 be approved as per the attached schedules concerning recommended and not recommended grants (Refer Attachments 1 and 2). E&C endorsed the approach of

the THECA project 13429 in addition to the recommended table..

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager
CITY POLICY AND STRATEGY

CHAIRPERSON

I Support / Reject the Recommendation/s.
If Reject – please state reasons:

McMahon
I support this submission coming to E&C

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Council's Grants programs have been developed over the last 15 years to provide strategic funding to local, non-profit organisations that are seeking to develop and improve programs and services in the areas of arts, culture & heritage; community development; active sport and recreation participation; sustainability; and the environment.

The guidelines for the Environmental Grants program are outlined in Attachment 3. There are three sub-units within the Environmental Grants program. Each sub-unit has a specific budget allocation (refer to Table One). The amount allocated in part reflects the types of projects funded within that area and the volume of applications received.

Sub-Unit	2007/2008 Budget	Allocation 1	Allocation 2	Total Expenditure
Waterway Management, Water Efficiency and Stormwater Management Projects	\$45,000.00	This figure represents the 3 applications received under this sub-unit. \$9,880.00	This figure is representative of the 4 applications received under this sub-unit. \$16,550.00	\$26,430.00
Sporting Club Rainwater Harvesting Projects (Rainwater Tanks)	\$50,000.00	This figure represents the only application received under this sub-unit. \$5,408.00	This figure represents the 0 applications received under this sub-unit. \$0.00	\$5,408.00
Biodiversity and other Environmental Projects	\$65,000.00	\$36,227.90	This figure is representative of the 8 applications received under this sub-unit. \$17,705.00	\$53,932.90
	\$160,000.00	\$51,515.90	\$34,255.00	\$85,770.90

For 2007/2008 the allocation of grants will be divided over three (3) rounds to incorporate carryover applications. Twelve applications were received in Allocation 2.

Attachments 1 and 2 outline the recommendations for Allocation 2 of the 2007/2008 Environmental Grants. This round's assessments have been conducted internally using the new assessment process and documentation as per the E&C decision in September 2006. The assessment process has involved the applications being assessed by nominated Council officers. Appropriate Council staff have been consulted during this stage of the decision making process. Ward Councillors have been asked to indicate their support or otherwise for the applicants and/or their project. An appraisal sheet including funding recommendations has been completed for each application.

The Comparative Assessment Committee, comprised of Managers of Natural Environment and Sustainability and Water Resources and senior policy staff, has then reviewed these recommendations. The draft recommendations have been circulated to the Chairperson of Community Services Committee

12.0 CONSULTATION

Cr Catherine Bermingham	Chairperson Community Services Committee (26/11/2007)
Cr Helen Abrahams	Chairperson Environment and Sustainability Committee (26/11/2007)
Cr Geraldine Knapp	Shadow Spokesperson Environment and Sustainability Committee (26/11/2007)
Matt Tapsall	Policy Advisor to the Lord Mayor (26/11/2007)
Cheryl Lindfield	A/Manager Community Development Services (26/11/2007)
Julie McLellan	A/Manager Water Resources (26/11/2007)
Nick Clarke	Manager Natural Environment & Sustainability (26/11/2007)
Jim Lynch	Program Officer Community Grants (26/11/2007)
Cr Norm Wyndham	Shadow Chair, Community Services Committee (26/11/2007)

All of the above are in agreement with the submission proceeding to Establishment & Coordination Committee.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The grants are linked to the following 2007/2008 Corporate Plan themes, programs and strategies:

Green and Biodiverse City.
Program 1. CitySmart.
Outcome 1.2 Biodiverse City.
Strategy 1.2.3 Partnerships and Participation.

16.0 CUSTOMER IMPACT

Approval of the 2007/2008 Environmental Grants – Allocation 2 will provide valuable support to community-based organisations delivering environmental initiatives relating to: water use efficiency; waterway and catchment management; biodiversity conservation; and environmental monitoring and reporting. Additionally, the grants will assist in the daily activities of community groups and developing partnerships and networks in the community.

17.0 ENVIRONMENTAL IMPACT

The environmental grants will support community groups in caring for the local environment, as well as raising awareness in the community of environmental issues and water conservation.

18.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Environmental Grants program that have been previously approved by the Establishment and Coordination Committee.

19.0 FINANCIAL IMPACT

Of the 12 applications received for Allocation 2 of the Environmental Grants program, nine are recommended for either full or part funding, representing \$34,255.00 of the \$160,000.00 in the 2007/2008 budget.

Funds have been allocated from:
Environment - DNHF 2201-733
Water Resources - DW90 2101

20.0 HUMAN RESOURCES IMPACT

Nil

21.0 URGENCY

Nil

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Marketing & Communication in consultation with City Life staff and follow the new requirements for approval. However, these releases should not be distributed until applicants have been formally advised of the outcomes.

23.0 OPTIONS

- (1) That E&C approve the recommendations as set out in Attachments 1 and 2
- (2) That E&C not approve the recommendations as set out in Attachments 1 and 2
- (3) That E&C recommend variance to the level of assistance provided.

Option (1) is recommended.

1.0 FILE NUMBER: 240/7-2006/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Contracts to Provide Professional Services - Report for October 2007

3.0 ISSUE / PURPOSE

To seek E&C approval for the consultancies commissioned in October 2007

4.0 PROPONENT

Hayden Wright, Executive Manager, Chief Executive's Office

5.0 SUBMISSION PREPARED BY

Lana Milne, PAMCEO, Office of the Chief Executive, Ext 36486

6.0 DATE

13 December 2007

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C note the report for the consultancies commissioned during the month of October 2007 as attached.

10.0

Hayden Wright
Hayden Wright
Executive Manager, Chief Executive's Office
Office of the Lord Mayor and the Chief Executive

APPROVED

14 JAN 2008

[Signature]
Lord Mayor

I Support / Reject the Recommendation(s)

If Reject - please state reasons:

provided the Lord Mayor & Shadow Chairperson are supportive, this submission may proceed to E&C for decision.

[Signature]
Councillor Kim Flesser
Chairperson, Finance Committee 4 11 2008

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

RECEIVED

14 JAN 2008

COMMITTEE SECTION

ACTION TAKEN

14 JAN 2008

TOWN CLERK

PAMCEO

KT
cefs

11.0 BACKGROUND

Council Resolution 1,564/1990/91 requires that a report listing consultancies be submitted to the Establishment & Co-ordination Committee at least quarterly. Reports detailing consultancy commitments of \$1,502,906.35 during the month of October 2007 are attached.

12.0 CONSULTATION

N/A

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

Consultants are employed to assist Divisions attain relevant goals under the Themes contained in the Corporate Plan.

16.0 CUSTOMER IMPACT

As addressed by Divisions.

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

Compliance with reporting request.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Consultancy Accounts.

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

N/A

23.0 OPTIONS

N/A

1.0 File number

E&C14/01-03

465/23/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Safe School Travel (SafeST) submission to Department of main Roads for 2009-10

3.0 Issue/purpose

To obtain E&C approval for the proposed 2009-10 SafeST Program.

RECEIVED

14 JAN 2008

4.0 Proponent

Terry Hogan, Divisional manager, City Policy & Strategy

COMMITTEE SECTION

ACTION TAKEN

5.0 Submission prepared by

Harry Dodd, Program Officer Active Transport (POAT3), Transport & Traffic, x34321

14 JAN 2008

TOWN CLERK

6.0 Date

14 January 2008

APPROVED

7.0 For E&C approval or recommendation to Council

For E&C approval.

14 JAN 2008

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/a

Lord Mayor

9.0 Recommendation

That E&C approve the submission of the following projects set out in Attachment A to the Department of Main Roads for the Safe School Travel (SafeST) program for 2009-10.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

Terry Hogan
DIVISIONAL MANAGER

Helen Abrahams
CHAIRPERSON

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

*I Lord Mayor & Shadow are
supportive - this submission
may proceed to E&C for decision
Abrahams 21-12-07*

11.0 Background

The State Government subsidises the construction of bus, pedestrian, cyclist and drop off facilities at schools. Council has been requested to submit its proposed list for the 2009-10 financial year. Applications from schools have to meet Main Roads and Council criteria. The projects listed in Attachment A have been costed by City Design for construction and are recommended for submission to the Safe School Travel (SafeST) program for 2009-10.

There are no outstanding issues among these projects, although it should be noted that these candidates have arisen from feedback from school communities regarding the safety of children travelling to and from school. The candidate projects have been subject to considerable investigation by the Active Transport unit in terms of the potential benefits that will arise from construction of these projects. Detailed discussions and presentations will occur closer to the year of construction.

The schools listed have all applied for funding under the program and been assessed against Main Roads criteria for SafeST projects (accident history, school population, speed limit, road hierarchy, community concern and commitment to road safety). They have also been assessed against Council criteria such as participation in a travel behaviour change program, if applicable, and commitment to road safety.

The listed schools are currently at the top of the list of schools wishing to participate in this program. There is a rolling program for SafeST funding hence the request for the 2009-10 submission by Main Roads.

12.0 Consultation

- Cr Helen Abrahams, Chairperson, Environment & Sustainability
- George Pund, Manager T&T
- Alton Twine, Principal Active Transport
- Tony Meredith, PA to Cr Graham Quirk

Are in agreement with the recommendation.

Note: All members of Civic Cabinet as well as Cris Anstey (LMO) and Hayden Wright (CEO office)

- Cr Helen Abrahams
- George Pund

Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

Projects will improve the road safety environment around the schools on the list.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The SafeST program supports the Corporate Plan in creating a city that is: Accessible; Clean & Green; and Active & Healthy.

16.0 Customer impact

Program will encourage walking. Cycling and public transport usage by students at the schools.

17.0 Environmental impact

Reduction in traffic and pollution around schools with improved pedestrian, cyclist and bus facilities.

18.0 Policy impact

nil

19.0 Financial impact

Council receives 50% of the cost of the projects as revenue.

20.0 Human resource impact

nil

21.0 Urgency

The Department of Main Roads has requested that the proposed list for the 2009-10 financial year be forwarded by 18 January 2008.

22.0 Publicity/marketing strategy

Media Section receives a list of projects each year and their expected completion dates. Media Releases are prepared for the Chairperson. Local Councillors are able to 'open' the facilities as well.

23.0 Options

Option 1: That E&C approve the proposed list for submission to the Department of Main Roads for construction in the 2009-10 financial year.

Option 2: That E&C not approve the proposed list for submission to the Department of Main Roads for construction in the 2009-10 financial year.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 FILE NUMBER: 243/7-80124/2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Stores Board Submission for the Supply and Delivery of Office Supplies, Copy Paper, Envelopes, Standard Corporate Printing and Toner.

3.0 ISSUE/PURPOSE

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) for the Supply and Delivery of Office Supplies, Copy Paper, Envelopes, Standard Corporate Printing and Toner.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

5.0 SUBMISSION PREPARED BY

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division.

APPROVED

14 JAN 2008

6.0 DATE

9th January 2008.

Lord Mayor

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

14 JAN 2008

COMMITTEE SECTION

ACTION TAKEN

14 JAN 2008

TOWN CLERK

cmcrm

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 9th January 2008.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A80124-07/08	Supply and Delivery of Office Supplies, Copy Paper, Envelopes, Standard Corporate Printing, and Toner	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 180027-07/08

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for the Australia's Academic Research Network (AARNet) Fibre Optic Network Proposal.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Co-ordination Committee approval to enable AARNet to use Council owned or controlled lands to install fibre-optic infrastructure and to enter into an Agreement with AARNet to swap redundant capacity in each party's fibre-optic telecommunications network.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

RECEIVED

14 JAN 2008

ACTION TAKEN

14 JAN 2008

COMMITTEE SECTION

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division.

TOWN CLERK

APPROVED

14 JAN 2008

6.0 **DATE**

9th January 2008.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division


Jude Munro
Chief Executive Officer

BCO 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 9th January 2008.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
180027-07/08	Australia's Academic Research Network (AARNet) Fibre Optic Network Proposal	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenders are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 364/48/3(308)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The grant of a mobile telephone Lease to Telstra Corporation Limited, for inclusion within the Council's Telecommunications Lease Portfolio.

3.0 ISSUE/PURPOSE

To grant a Telecommunication Lease to Telstra Corporation Limited to replace the expired lease for the existing facility that occupies approximately 217m² (formerly known as Lease C) within the land owned by the Council at 169 Beverley Street, Morningside.

4.0 PROPONENT

Ian Maynard
Divisional Manager,
Corporate Services Division,
Ext. 39110

RECEIVED

14 JAN 2008

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Joe Finneran,
Corporate Real Estate Manager,
CREMCP,
City Property Branch - Ext 36630.

ACTION TAKEN

14 JAN 2008

TOWN CLERK

CREMCP

6.0 DATE

11 December 2007.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

BCO 10 YEAR RELEASE SCHEME

9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. A new Telecommunication Lease to be granted to Telstra Corporation Limited to replace the now expired Lease C for the existing telecommunications facility that occupies approximately 217m² within the Council's allotment of land known and described as Lot 907 on SP 106330 (as outlined in yellow on Attachment 5).
2. The Lease proposed in 1 above to provide;
 - (a) for a total period of ten (10) years commencing on 1 March, 2007; and,
 - (b) for the annual rental to commence at redacted (plus GST); and,
 - (c) for Telstra to pay for its own costs together with all those reasonable costs of the Council in connection with the preparation, execution and registration of the proposed Lease; and,
 - (d) for it to be generally upon the standard terms and conditions for the Council's Telecommunications Leases and otherwise, it is to be on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Property Branch.

10.0 DIVISIONAL MANAGER

[Handwritten signature]
 IAN MAYNARD
 DIVISIONAL MANAGER
 CORPORATE SERVICES DIVISION

APPROVED

14 JAN 2008

[Handwritten signature]
 Lord Mayor
[Handwritten initials]

Cr Flesser has noted a pecuniary interest. gsf.

CHAIRPERSON _____

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

BCC PUBLICATIONS SCHEME
 10 YEAR RELEASE

11.0 BACKGROUND

On 23 October 1998 the Council acquired this 240m² freehold parcel of land from Windsor Industrial Pty Ltd together with the adjoining reserve land, as a development condition to an application for the rezoning and subdivision of the surrounding land. At that time the subject land was encumbered by a lease to Telstra Corporation Ltd (Telstra) that secured the tenure of a telecommunications facility constructed upon the property. The Department of Natural Resources because (of the commercial usage) required the land accommodating Telstra's facility to be excised from the adjoining land proposed as a reserve. Accordingly, the Council acquired the fee simple of the land leased by Telstra.

The Lease to Telstra has now expired and Telstra is seeking to renew the facility's tenure of the site for a further ten years.

The property is located amidst land being variously zoned for open space, non-urban and also industrial uses. It lies within the flood regulation lines and the nearest residence is approximately 105 metres distant.

As Telstra's facility already exists on the land and moreover, because Telstra has various rights under the *Telecommunications Act 1997 (Cth)*, including resumptive rights that permit it to occupy and use privately owned land, it is considered unlikely that the Council could successfully refuse to enter into a new Lease.

Telstra's now expired lease of the site was acquired by the Council when it took title to the land in 1998. The provisions of that Lease were much less favourable to the Council than the Council's standard telecommunication leases (eg: the level of rent). Accordingly, the present opportunity of arranging a new Lease between Telstra and the Council provides the means to improve upon the terms and conditions of the original Lease.

For the foregoing reasons, it is intended to recommend that Telstra continue with its occupation of the land. Moreover, in the interests of corporate consistency, it is proposed that the Council will levy its standard telecommunication lease rental, for this site. This means that Telstra will be paying redacted per annum (plus GST) which is considerably more than its previous rent of redacted per annum (plus GST).

Because the tower and equipment shed are already in place and comply with the regulatory provisions, no development assessment from the Council is required

It is considered that payment by Telstra of the proposed lease rental commencing at redacted pa (plus GST) will meet Council's policy requirements.

On 14 August 2007, the Council adopted a recommendation that it is in the public interest that Section 46H of the *City of Brisbane Act 1924* relating to public tendering for the leasing of Council property, should not apply in relation to the leasing of sites to telecommunications carriers (and/or any other parties operating a telecommunications facility) in the context of the *Telecommunications Act 1997 (Cth)* and/or the *Radiocommunications Act 1992 (Cth)*. The lessee, Telstra, is a carrier within the ambit of the *Telecommunications Act 1997 (Cth)* and accordingly the Council recommendation applies to this lease.

12.0 CONSULTATION

- Councillor Shayne Sutton, Morningside Ward.
- Paul Grove, Acting Manager, City Property Branch, Corporate Services.
- Rachel Stewart-Koster, Solicitor, Brisbane City Legal Practice.
- Vicki Grieshaber, Environmental Planning, Natural Environment & Sustainability.
- Graham Heiner, Principal Officer, SAM L&B, City Assets. (Asset Custodian).

All consulted are in agreement with the recommendation.

Councillor de Wit and Fiona Procter, Policy Adviser, Lord Mayor's Office, have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

Councillor Flesser has advised that he has a material personal interest in this submission and is unable to comment.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of telecommunications services to the community.
Political:	No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no funding requirements, and if the Committee approves this proposal then the Council will continue to receive an ongoing, significantly increased and indexed annual rental for Telstra's existing facility, commencing at the amount of redacted pa (plus GST).

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

E&C RESULTS – 21 JANUARY 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
21/01-01 M	364/146/2- NL050/P203(P5)	Corporate Services	Proposed consent to mortgage of Lease of Cathedral Square Car Park.	Yes
21/01-02 R	202/11-RB225/5	Corporate Services	Resumption of land for Park Purposes at 5 Formby Street Calamvale.	Yes
21/01-03 R	202/11- NV395/120(P4)	Corporate Services	Claim for Compensation arising out of the resumption of land for Park Purposes at 120 Lemke Road Taigum.	Yes
21/01-04 R	312/30{A2}	Customer & Community Services	Donation of withdrawn library materials.	Yes
21/01-05 R	202/11-NK600/15, 202/11-NK620/104	MIPO	Hale Street Link – Resumption of property from Paul's Ice and Milk Pty Ltd. 1. 15 Merivale Street South Brisbane and 2. Partial Resumption Land at 94-98 Montague Road and 17 Boundary Street, South Brisbane.	Yes
21/01-06 M	264/6/18(0)	City Policy and Strategy	Proposed acquisition of land at 80 Leacroft Road, Burbank.	Yes
21/01-07 M	202/28-FN760/545	City Policy and Strategy	Proposed acquisition of land at 545 Stumers Road, Kholo.	Yes
21/01-08 R	264/6/3(117)	City Policy and Strategy	Amendment to Amplified Music Venues Local Law 2006	Yes
21/01-09 R	221/63/7-2007/2008	City Policy and Strategy	Substitution of 2007/08 Road Resurfacing Program cement stabilization projects.	Yes
21/01-10 Withdrawn	234/93/18(P1)	City Policy and Strategy	Amendments to Community Support Funding Program guidelines.	Withdrawn
21/01-11 M	392/71/2-2007	City Policy and Strategy	2007 School Sport and Recreation Facility Upgrade Program.	Yes
21/01-12 R	202/24-ks030/15	Corporate Services	Proposed Resumption of an Easement for Water Supply Purposes – 15 Andress Street, McDowall.	Yes
21/01-13 M	12/51-J/08(1)	OLMCEO	Travel Proposal for the Divisional Manager, Customer and Community Services, to attend a Women's Leadership Forum "Innovation Strategies for a Changing World" at Harvard Business School, Boston, USA.	Yes

E&C RESULTS – 21 JANUARY 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
21/01-14 R	364/6(A6)	City Business	Amendment to the 2007-08 Budget for the Transfer of Brisbane Water Scientific Analytical Services (SAS) Laboratory Budget from Brisbane Water to City Business Division.	Yes
21/01-15 M	243/105-80103/2007/2008	Corporate Services	Stores Board Submission for Hire of Profiling Equipment.	Held
21/01-16 M	364/46/2-ML010/90	Corporate Services	Stores Board Submission for the Delivery of the King George Square Redevelopment Project.	Yes
21/01-17 M	488/1/5(1)	Water Transition Program	Water Transition Program – Retention of Critical Staff. CONFIDENTIAL.	Yes
21/01-18 R	221/114-2007/2008	OLMCEO	2007-08 Budget – Amendments for Emerging Issues.	Yes
21/01-19 R	221/15/1-2007/2008	Brisbane City Works	2007-08 Budget – Additional Capital Expenditure for Brisbane CityWorks (BCW) and Associated Funding Strategy.	Yes
21/01-20 Withdrawn	36414613 (1481)	OLMCEO	Proposed Changes to the Constitution and Board of Directors – TradeCoast Land Pty Ltd ACN 111 428 212 ("TCL").	Withdrawn
21/01-21 Walk In M	460/75/107(2/P3)	City Policy & Strategy	Infrastructure Contributions Subsidy Administrative Policy and Guidelines to apply to Infrastructure Contributions Planning Scheme Policies that came into effect on 1 July 2007.	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, V Newton, K Flessler, C Bermingham and G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 364/146/2-NL050/P203(P5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed consent to mortgage of Lease of Cathedral Square Car Park.

3.0 ISSUE/PURPOSE

To seek approval for the granting of Council's consent as landlord to the mortgage of the long-term lease of the Cathedral Square Car Park.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Philip Wicht, Property Leasing Manager, City Property

6.0 DATE

9 January 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

RECEIVED

21 JAN 2008

COMMITTEE SECTION

ACTION TAKEN

21 JAN 2008

TOWN CLERK

9.0 RECOMMENDATION

That the mortgage of the lease of the Cathedral Square Car Park to Investa Properties Limited ACN 084 407 241 as Responsible Entity of the Investa Property Trust (Investa) to ANZ Fiduciary Services Limited ACN 100 709 494 (AFS) be approved subject to Investa and AFS entering into a Deed of Consent to mortgage with the Council on terms and satisfactory to both the Manager City Property and the Chief Legal Counsel.

10.0 DIVISIONAL MANAGER

Ian Maynard

Ian Maynard
Divisional Manager
Corporate Services

Councillor Kim Flesser
Chairperson
FINANCE COMMITTEE

I Support/Reject the Recommendation

Provided the Lord Mayor & Shadow Chairpersons are supportive, this submission may proceed to ExC for decision.

Ken

14-1-08

(Signature)

If rejected please state reasons

I Recommend Accordingly

[Signature]
.....
CHIEF EXECUTIVE OFFICER

APPROVED

21 JAN 2008

[Signature]
.....
Lord Mayor

[Handwritten initials: JAC, ZH, CCB]

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the owner of the Land described as Lot 4 on RP213466 having the Street address of 410 Ann Street, Brisbane. In 1988, the Council leased part of the upper basement and lower basement of the building constructed on that Land to FA Pidgeon & Son Pty Ltd for the term of 120 years. The lease permitted use is as an off-street car park for approximately 500 vehicles.

That lease has been assigned several times.

The current lessee is to Investa Properties Limited ACN 084 407 241, to Investa Properties Limited sub-lease the Premises to other entities. The leased Premises is used as a commercial car-park.

Clause 8.2 of the Lease to Investa provides, in part, that the lessee will not mortgage its interest in the lease without the consent of Council – Council cannot unreasonably withhold its consent if the proposed mortgagee is a '*...financially responsible and reputable person or company...*'

The proposed mortgagee is ANZ Fiduciary Services Limited ACN 100 709 494 (AFS) which comprises a consortium of 'A' grade credit rated lenders.

By letter dated 14 November 2007, Investa Properties Limited has advised that it was proposed that Investa properties Limited mortgage its lease interest to ANZ Fiduciary Services Limited and has sought the Council's consent to the proposed mortgage.

Should Council be prepared to Consent to Mortgage, it should be on the basis that Investa Properties Limited and ANZ Fiduciary Services Limited enter into a Deed of Consent to Mortgage on terms satisfactory to the Manager, City Property and Chief Legal Counsel.

Given that the financial institutions which comprise the mortgagee syndicate are *financially responsible and reputable* Council should grant its consent to the mortgage of the lease.

12.0 CONSULTATION

Chris Mead, Chief Financial Officer
Paul Grove, Acting Manager, City Property
Kathryn Houston, Brisbane City Legal Practice
Maria Menchise, Brisbane City Legal Practice

All consulted are in agreement with the recommendation.

Councillor Kim Flesser, Chairperson Finance Committee
Councillor Margaret de Wit, Shadow Spokesperson Finance Committee
Cris Anstey, Lord Mayor's Chief of Staff

have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

There are no implications for Council. The consent will allow the lessee to mortgage the lease – which will not effect rental stream to Council nor the on-going use of the lease Premises as car-park.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Not Applicable

16.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

17.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 OPTIONS

1. Approve the recommendation for Council to approve the mortgage of the existing lease.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

264/6/18(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Proposed acquisition of land at 80 Leacroft Road, Burbank

3.0 Issue/purpose

To obtain approval to negotiate to acquire 16.38 hectares of privately owned land for Environmental (Bushland) Purposes.

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy & Strategy

5.0 Submission prepared by

Susan Dymock, Program Officer Bushland Acquisition, Environmental Planning Section, EPB6, ext 34898

6.0 Date

21 January 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That authority be granted to negotiate to acquire the entirety of 80 Leacroft Road, Burbank, described as Lot 5 on RP183372, containing an area of 16.38 hectares, for environmental (bushland) purposes.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendations.

If Reject – please state reasons:

Terry Hogan
Divisional Manager
City Policy & Strategy

Cr Helen Abrahams
Chairperson
Environment & Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

21 JAN 2008

Lord Mayor

RECEIVED

21 JAN 2008

COMMITTEE SECTION

ACTION TAKEN

21 JAN 2008

TOWN CLERK

BC 10 YEAR RELEASE SCHEME

11.0 Background

The subject property is land described as Lot 5 on RP183372 and contains an area of 16.38 hectares (refer Attachments 1, 2 & 3). The subject property does not support any dwellings.

The subject property is classified Environmental Protection in City Plan 2000 and falls within the Regional Landscape and Rural Production area of the South-East Queensland Regional Plan. The minimum subdivision area under the Regional Plan is 100 hectares. Therefore the subject property could only be considered as a single homesite.

A 2 hectare portion in the north of the subject property is included in the current 2004-2011 Bushland Acquisition Schedule, which was approved by E&C on 1 November 2004 (refer to property '1.2' in Attachment 4). However, it was decided to include the entirety of the property (16.38 hectares) in the draft 2007-2026 Bushland Acquisition Schedule following a re-assessment of its strategic significance and the capacity for it to contribute to the achievement of the *Living in Brisbane 2026* 40% natural habitat cover target by providing opportunities to undertake restoration. Additionally, acquisition of the entirety of this property would build upon previous Council investments in securing land throughout the Brisbane Koala Bushlands (refer Attachment 5 for further detail).

The property owners, [redacted] & [redacted] have already been notified that Council is interested in acquiring their property for environmental (bushland) purposes.

An independent valuation of the entirety of the subject property was undertaken on 28 November 2007, which provided a valuation of [redacted] (refer Attachment 6).

It is recommended that approval be given to negotiate to acquire the entirety of the subject property, as opposed to the portion identified in the existing 2004-2011 Bushland Acquisition Schedule.

12.0 Consultation

The following have been consulted specifically in the course of preparing this submission:

Cr Helen Abrahams, Chairperson Environment & Sustainability Committee – 17/12/07
Cr Geraldine Knapp, Shadow Spokesperson, Environment & Sustainability Committee – 14/12/07
Cr Adrian Schrinner, Councillor for Chandler Ward – 18/12/07
Matt Tapsall, Lord Mayor's Policy Adviser – 18/12/07
Nick Clarke, Manager, Natural Environment & Sustainability – 4/1/07

All consulted are in agreement with the recommendation.

13.0 Implications of proposal

A property that has been assessed as having high ecological value and which would assist in consolidating the Brisbane Koala Bushlands will be acquired through the Bushland Acquisition Program. Additionally, this property is mostly cleared and would potentially provide a suitable restoration opportunity.

The proposal supports the long-term protection and enhancement of Brisbane's biodiversity.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a 'Green & Biodiverse City', by preserving significant habitat and ecological corridor linkages within public ownership.

The acquisition of this property would contribute to the achievement of 40% natural habitat cover by providing opportunities to undertake restoration of cleared land.

16.0 Customer impact

Negotiations have already commenced with the property owner. The fundamental approach of negotiating fair market value for properties applies. Resumption will only occur where absolutely necessary. The property does not support any dwellings.

17.0 Environmental impact

The acquisition of this property will contribute to the consolidation of the Brisbane Koala Bushlands and provide a restoration opportunity to expand the area of available habitat for significant species.

18.0 Policy impact

Nil

19.0 Financial impact

Funding for the Bushland Acquisition Program is provided through the Bushland Preservation Levy.

It is expected that funding for this acquisition will be sourced from the 2007-2008 Bushland Acquisition Program capital budget.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: That E&C approve the recommendation.

Option 2: That E&C not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

202/28-FN760/545

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Proposed acquisition of land at 545 Stumers Road, Kholo

RECEIVED

21 JAN 2008

3.0 Issue/purpose

To obtain approval to negotiate to acquire 33.09 hectares of privately owned land for Environmental (Bushland) Purposes.

COMMITTEE SECTION

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy & Strategy

ACTION TAKEN

21 JAN 2008

5.0 Submission prepared by

Susan Dymock, Program Officer Bushland Acquisition, Environmental Planning Section, EPB6, ext 34898

TOWN CLERK

6.0 Date

21 January 2008

APPROVED

21 JAN 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That authority is granted to negotiate to acquire land for environmental (bushland) purposes situated at 545 Stumers Road, Kholo described as Lot 67 on RP851786, containing an area of 33.09 hectares.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendations.

If Reject – please state reasons:

I Lord Mayor + Shelton are supporting this submission may proceed to ETC for decision

Cr Helen Abrahams
Chairperson
Environment & Sustainability Committee
7.1.08.

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

Nick Clarke
Terry Hogan
Divisional Manager
City Policy & Strategy

BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

11.0 Background

The subject property is land described as Lot 67 on RP851786 and contains an area of 33.09 hectares (refer Attachments 1, 2 & 3). The subject property supports a house (which is currently occupied by the property owners) and various small ancillary structures.

The subject property is classified Rural in City Plan 2000 and falls within the Regional Landscape and Rural Production area of the South-East Queensland Regional Plan. The Lake Manchester Local Plan includes the subject property within the 'Non-urban land' element. Subdivision is generally not supported under the Local Plan and the minimum subdivision area under the Regional Plan is 100 hectares. Therefore the subject property could only be considered as a single homesite.

The property owner, [redacted], approached Council in 2006, offering to sell the property. In a meeting with Council officers on 12 December 2007, [redacted] confirmed that he is still interested in selling his property and would prefer to see it protected as a conservation area.

The property is not included in the approved 2004-2011 Bushland Acquisition Schedule. However, it has been included in the draft 2007-2026 Bushland Acquisition Schedule because it was assessed as having high ecological value and would contribute to the establishment of an ecological corridor between the Lake Manchester catchment area and the Brisbane River. Acquisition of this property would build upon previous Council investments in securing land throughout this corridor (refer to Attachment 4 for further detail).

Additionally, this property is partly cleared and would potentially provide a suitable restoration opportunity.

An independent valuation of the subject property commissioned by Council has assessed its value as [redacted] (refer Summary Page at Attachment 5).

Therefore, it is recommended that approval be given to negotiate to acquire land for environmental (bushland) purposes situated at 545 Stumers Road, Kholo described as Lot 67 on RP851786 containing an area of 33.09 hectares.

12.0 Consultation

The following have been consulted specifically in the course of preparing this submission:

Cr Helen Abrahams, Chairperson Environment & Sustainability Committee – 17/12/07
Cr Geraldine Knapp, Shadow Spokesperson, Environment & Sustainability Committee – 14/12/07
Matt Tapsall, Policy Adviser, Lord Mayor's Office – 18/12/07
Nick Clarke, Manager, Natural Environment & Sustainability – 4/1/08

All consulted are in agreement with the recommendation.

Cr Margaret de Wit, Councillor for Pullenvale Ward, has been consulted and agrees that this submission can go forward for consideration by E&C committee.

13.0 Implications of proposal

A property that has been assessed as having high ecological value and which would assist in establishing a corridor between the Brisbane River and Brisbane Forest Park will be acquired through the Bushland Acquisition Program. Additionally, this property is partly cleared and would potentially provide a suitable restoration opportunity.

The proposal supports the long-term protection and enhancement of Brisbane's biodiversity.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a 'Green & Biodiverse City', by preserving significant habitat and ecological corridor linkages within public ownership.

The acquisition of this property would contribute to the achievement of 40% natural habitat cover by providing opportunities to undertake restoration of cleared land.

16.0 Customer impact

Nil

17.0 Environmental impact

The acquisition of this property will contribute to the consolidation and connection of the Brisbane River to Brisbane Forest Park ecological corridor.

18.0 Policy impact

Nil

19.0 Financial impact

Funding for the Bushland Acquisition Program is provided through the Bushland Preservation Levy.

Funding for this acquisition will be sourced from the 2007-2008 Bushland Acquisition Program capital budget.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: That E&C approve the recommendation.

Option 2: That E&C not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

E & C 21 / 01 - 113

392/71/2-2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

2007 School Sport & Recreation Facility Upgrade Program

3.0 Issue/purpose

To seek approval for grants being made, under the School Sport and Recreation Facility Upgrade Program, to the schools listed in Appendix A.

4.0 Proponent

Nick Clarke, Acting Divisional Manager, City Policy & Strategy.

ACTION TAKEN

21 JAN 2008

5.0 Submission prepared by

Jim Brabon, Senior Strategic Facility Planner, City Life, Ext: 34424

TOWN CLERK

6.0 Date

21 January 2008

RECEIVED

21 JAN 2008

7.0 For E&C approval or recommendation to Council

For Establishment and Co-ordination Committee approval.

COMMITTEE SECTION

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

It is recommended that the Establishment and Coordination Committee approve grants being made, under the Brisbane School Sport and Recreation Facility Upgrade Program, to each of the schools and for the amounts listed in Appendix A, subject to each of the schools (State of Queensland represented by the Department of Education and the Arts) entering into a Construction & Community Use Agreement with Council generally in accordance with the terms and conditions set out in Appendix B and as approved by the Manager, City Life.

Chairperson

Support / Reject the recommendation.

If reject, please state reasons

C.E. Birmingham
Signed
Catherine Birmingham
Chair Community Services Committee

If the Lord Mayor and Shadow Chair are supportive this submission may proceed to E&C for a decision

10.0 Divisional Manager



Nick Clarke
ACTING DIVISIONAL MANAGER

APPROVED

21 JAN 2008



Lord Mayor

Recommend Accordingly



CHIEF EXECUTIVE OFFICER

*John BA R+
ST CEB*

11.0 Background

The School Sport & Recreation Facility Upgrade Program is a \$200,000 jointly funded (Brisbane City Council and Education Queensland) program to upgrade school facilities for community use. The sport and recreation facilities eligible for funding include indoor/outdoor courts, sportsfields, cricket pitches and nets, and pool facilities.

Guidelines and applications were distributed in June with a closing date of 3 August 2007. Thirty-seven (37) applications were received for projects totalling \$751,000 with grant requests of \$573,000. A panel of officers from Brisbane City Council and Education Queensland assessed the applications based on the following criteria.

- Demonstrated need for project (condition of facilities, issues, demands)
- Benefits to school
- Level of community need/support
- Ease of community access to the facility
- Financial contribution from school

Appendix A is a schedule of the fourteen recommended successful applicants with details of the school, projects and grant total. The assessment panel recommends that these schools be granted funds to complete their projects, subject to Construction and Community Use Agreements being entered into between Council and each of the schools on behalf of the State of Queensland (represented by Education Queensland).

If approved, the grant will be made subject to each recipient school (on behalf of the State of Queensland represented by the Department of Education, Training and the Arts) entering into a Construction & Community Use Agreement with Council (executed on behalf of Council by the Manager, City Life) generally in accordance with the terms and conditions set out in Appendix B and as approved by the Council's Chief Legal Counsel.

A list of the schools and projects not recommended is attached in Appendix C.

12.0 Consultation

Cr Catherine Bermingham	Chairperson, Community Services Committee (14/12/07)
Michael Lockwood	Manager, City Life
Melanie Rodrigues	Principal Officer – Facility Policy & Planning, City Life
Chris Hunt	Team Leader – Sustainability & Community Facilities, Community Development Services
Jim Lynch	Program Officer – Community Grants, Community Development Services
Education Queensland	Michael O'Keeffe – Account Manager, Greater Brisbane Joe Morgan - Account Manager, Moreton Region

Are in agreement with the recommendation.

Councillor Norm Wyndham	Councillor for McDowall Ward (14/12/07)
Fiona Procter	Policy Adviser, Lord Mayor's Office (12/12/07)

Agree that this submission can go forward for consideration by E&C.

Karyn Wernham, Solicitor, Brisbane City Legal Practice, was consulted in relation to the E&C submission.

13.0 Implications of proposal

Acceptance of the recommendation will provide upgraded facilities at fourteen (14) schools, through the provision of more sporting facilities for community use in the city. Each school will be required to enter into a 5-year community use agreement, which provides greater opportunities for the residents of Brisbane to participate in a range of sporting and recreational activities.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Vision

This proposal contributes to an Active, Healthy City by improving school facilities, and providing facilities and activities to increase sport and recreation opportunities for residents, through increased opportunities for community access.

Corporate Plan

This proposal contributes to active communities by improving and expanding the range of facilities available for use by the community.

16.0 Customer impact

Acceptance of the recommendation will provide upgraded sport and recreation facilities at schools for use by the community and a number of community groups including:

Social tennis players (improvements at 17 tennis/multi-use courts)
South West Metro Basketball
Futsal Queensland
Southside Badminton Club
Dragons Badminton Club
AFL Queensland (junior programs)
Western Districts Junior Cricket Club
Kenmore Junior Cricket Club
Mansfield Magpies Junior Cricket Club
Brisbane Junior North Cricket Association
Valleys Cricket Club
Ferny Hills Junior Cricket Club
Hills District PCYC - cricket

17.0 Environmental impact

Nil.

18.0 Policy impact

This program aligns with the Community Facility Policy and Sport & Recreation Strategy in delivering community recreation outcomes and facilities via partnerships with schools.

19.0 Financial impact

The budget for the program is in the 2007/08 Brisbane City Council budget, under Program 5 Your Brisbane, Outcome 5.3 Sports and Recreation Service 5.3.1.1 Local Participation Initiatives. There is \$200,000 expense and \$100,000 revenue (from Education Queensland). Due to fourteen projects totalling \$221,000 that warranted funding, it is recommended that grants be awarded to the value of 95% of the requested grant for each project. The additional shortfall of \$10,172 will be met with funding from the City Life base budget.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

All applicants will be advised if their applications have been successful or unsuccessful following approval by E&C. Council's Marketing and Communication will liaise with Education Queensland's Marketing section to produce a media release for the program.

23.0 **Options**

- Option 1: That E& C approve the recommendation as set out in Appendix A of this submission.
- Option 2: That E & C does not approve the recommendation as set out in Appendix A of this submission.
- Option 3: That E& C approve the recommendation as set out in Appendix A of this submission but with modifications.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
12/51-J/08(1)

E & C 2.1 / 01 - 13

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Travel proposal for the Divisional Manager, Customer and Community Services, to attend a Women's Leadership Forum "Innovation Strategies for a Changing World" at Harvard Business School, Boston, USA.

3.0 Issue/purpose

The purpose of this submission is to seek approval for Margaret Allison, Divisional Manager, Customer and Community Services, to travel to Boston, Massachusetts USA to attend and participate in a Women's Leadership Forum "Innovation Strategies for a Changing World" at Harvard Business School from 27 April - 2 May 2008.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Hayden Wright, Executive Manager, Office of the Lord Mayor and the Chief Executive Officer

6.0 Date

22 January 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

It is recommended that approval be given for Margaret Allison, Divisional Manager, Customer and Community Services, to travel to Boston, Massachusetts USA to attend and participate in a Women's Leadership Forum "Innovation Strategies for a Changing World". The program is held at Harvard Business School from 27 April - 2 May 2008, and the estimated cost to Council is \$22,806.

10.0 Divisional Manager


Jude Munro
CHIEF EXECUTIVE OFFICER

RECEIVED

21 JAN 2008

COMMITTEE SECTION

ACTION TAKEN

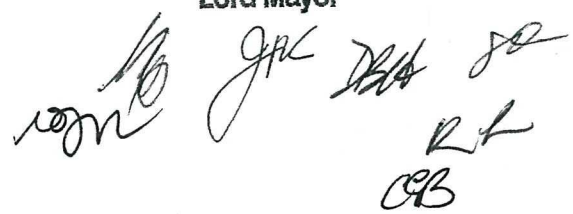
21 JAN 2008

TOWN CLERK

APPROVED

21 JAN 2008


Lord Mayor



11.0 Background

The Harvard Business School (HBS) is one of the most prestigious tertiary institutions in the world, providing leadership in international business and management issues. As part of their Executive Education Program, HBS offers a program designed for women executives, the Women's Leadership Forum. Each of these has a theme, and the theme for the 2008 program is *Innovation Strategies for a Changing World*.

With a focus on enhancing innovation efforts, this demanding program will share new research on two inter-related topics – harnessing the power of innovation and leading with lasting impact.

It is considered that attendance at this program would be beneficial given the current challenges the Division is confronting as it leads Council's customer focus strategy, continues to reform regulatory strategies and service delivery, and strives for greater business efficiencies in development assessment and roads and parks. It is a great opportunity to network and learn from HBS faculty and other executives attending the program, and gain exposure to innovative research on innovation and leadership.

Further information regarding the program can be sourced by going to the following website link:

<http://www.exed.hbs.edu/programs/wlf/>

12.0 Consultation

- Lord Mayor, Campbell Newman
- Deputy Mayor, David Hinchliffe

are in agreement with the recommendation.

13.0 Implications of proposal

This proposal presents an opportunity for professional development in an area highly relevant to position requirements.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan impact

The program will improve the capacity of the Divisional Manager to achieve the objectives of the Corporate Plan and Living in Brisbane 2026 vision themes through the benefits of a rigorous research based program focused on innovation and leadership.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

It is an opportunity to learn first hand from other organisations of their issues, ideas and solutions, which will assist with comparisons and reviews of Brisbane City Council's policies.

19.0 Financial impact

The program runs from Sunday 27 April 2008 to Friday 2 May 2008. The following costs are calculated on the Divisional Manager departing on Thursday 24 April, arriving in Boston on 26 April, and returning to Brisbane on 5 May. redacted
redacted

Estimated business class return flights	\$12,000	
Estimated accommodation & meals:	\$350	
Program costs	\$9906	
Estimated taxi fares in Boston:	\$100	
Daily Travel Allowance	\$450	(\$50/day x 9 days)

Estimated total cost to Council: \$22806

Accommodation and meals during the program are incorporated into program costs.

20.0 Human resource impact

Nil.

21.0 Urgency

Acceptance to the program is on a competitive basis. A place has been offered to the Divisional Manager and program costs must be paid within 30 days to secure the place.

22.0 Publicity/marketing strategy

- Brisbane City Council report as per Travel policy.
- Briefing to appropriate Council staff on the knowledge gained from attending the conference.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

SUBMISSION NUMBER

E & C 21 / 01 - 16 ¹¹⁹

1.0 **FILE NUMBER:** 364/46/2-NL010/90

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for the Delivery of the King George Square Redevelopment Project.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Co-ordination Committee approval of the Significant Procurement Activity Plan (SPAP) for the Stage 2 Construction of the King George Square Redevelopment Project.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

RECEIVED

21 JAN 2008

ACTION TAKEN

21 JAN 2008

5.0 **SUBMISSION PREPARED BY** COMMITTEE SECTION

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division.

TOWN CLERK

APPROVED

6.0 **DATE**

15 January 2008.

21 JAN 2008

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

Jude Munro
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 15 January 2008.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V70172-06/07	King George Square Redevelopment Project	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 488/1/5(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Water Transition Program - Retention of Critical Staff

3.0 PURPOSE

To highlight to Civic Cabinet the inherent risks associated with the potential loss of key staff during the transition to the new water institutional arrangements and to seek approval for a proposal to assist in the retention of those staff.

The focus is upon retention of senior leaders and other key individuals who will provide leadership through the change process. It is expected that the target group will be restricted to four senior employees

4.0 PROPONENT

Noel Faulkner, Executive Director Water Transition Program

5.0 SUBMISSION PREPARED BY

Greg Newman - Human Resources and Industrial Relations, Water Transition Program

6.0 DATE

17 January 2008

RECEIVED

21 JAN 2008

ACTION TAKEN

21 JAN 2008

COMMITTEE SECTION

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

BCG 10 YEAR PUBLIC RELEASE SCHEME

9.0 RECOMMENDATION

That E&C approve the application of the following retention incentives to employees critical to the Water Transition Program:

Officer	Proposed Incentive
Barry Ball	<ul style="list-style-type: none"> • increase in notional base salary for period - redacted to redacted • Conditional on retention to redacted
Paul Belz	<ul style="list-style-type: none"> • increase in notional base salary for period - redacted to redacted • Conditional on retention to redacted (redacted of total package requested)
Louise Dudley	<ul style="list-style-type: none"> • redacted • redacted • redacted
Peter Dun	<ul style="list-style-type: none"> • Increase in base salary of redacted • redacted • redacted on delivery of two key milestones: <ol style="list-style-type: none"> 1. Successful separation of Bulk 2. Successful separation of Retail and Distribution

10.0 DIVISIONAL MANAGER


 Noel Faulkner
 Executive Director
 WATER TRANSITION PROGRAM

Councillor Kim Flesser
 Finance Committee
 CHAIRPERSON _____

I Support / Reject the Recommendation/s.

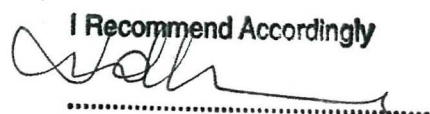
If Reject – please state reasons:

APPROVED

21 JAN 2008


 Lord Mayor

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

11.1 Key Issues

The Queensland Water Commission has set out plans for the reform of South East Queensland's water industry that will have significant ramifications for Brisbane City Council. The changes are to be completely implemented by June 2010 and will be among the most significant to affect Brisbane City Council and its employees.

The proposed restructure is occurring at a time of significant skill shortages generally in our community and a key risk for Council through the water transition process will be the retention of critical employees. Retention will potentially become an issue at a number of levels including senior and executive leaders and key functional experts.

Skill shortage issues have been previously recognised by Council and a number of roles in Brisbane Water and other parts of Council have already been identified as being "At Risk" or "Hot Skill" occupations.

Change programs create uncertainty as well as opportunities for individuals, which for many can lead to a decision to seek alternative employment.

While it may not be possible to provide long term employment guarantees, Council should seek to provide employment arrangements and incentives to secure ongoing engagement of these individuals through the change process until key milestones and outcomes are achieved. Senior individuals who possess significant intellectual property relevant to the water industry and transition process and who will be critical to lead Council through the change have been targeted.

11.2 Outcomes Sought

- Protect Councils critical intellectual property and capability to lead the transition of water functions to the new entities.
- Ensure continuity of supply and drought related projects during the transition process.
- Retain critical staff in Council, who are essential for the transition process, until key milestones or outcomes are achieved and in some cases beyond the transition process.
- Recognise that employees have career aspirations and may seek opportunities to progress these aspirations, but establish arrangements that may accommodate both organisational and individual needs.

11.3 Application

The proposal is targeted at a few key personnel critical to the delivery of the water transition program. One or two target employees have indicated they would prefer not to be constrained by a retention incentive.

12.0 CONSULTATION

Due to the sensitive nature of this topic consultation has been limited to the Water Transition Program Project Control Group.

Cr Campbell
Cr Prentice
Jude Munro
Noel Faulkner
Robin Lewis (as proxy for Jim Reeves)
Barry Ball

13.0 IMPLICATIONS OF PROPOSAL

The loss of critical capability presents a significant risk to Council's ability to successfully manage the water reform program. It is considered that the recommendation contained in this paper will enhance our ability to address retention of key capability.

14.0 COMMERCIAL IN CONFIDENCE

Yes. Given the limited application of this proposal it is extremely important details of the arrangements and the individuals affected remain strictly confidential.

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

This proposal does not conflict with Council Policy

19.0 FINANCIAL IMPACT

The cost of this proposal is not expected to exceed redacted.

20.0 HUMAN RESOURCE IMPACT

The most significant impact is the retention of core and senior capability in Council. This capability is critical to the successful completion of the Water Transition Program.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Options 1 - Endorse the recommendation.

Option 2 - Endorse the recommendation with amendments.

Option 3 - Don't endorse the recommendation.

Option 1 is the preferred option.

1.0 File number

460/75/107 (2/P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Infrastructure Contributions Subsidy Administrative Policy and Guidelines to apply to Infrastructure Contributions Planning Scheme Policies that came into effect on 1 July 2007.

3.0 Issue/purpose

To give consideration to the adoption of the Infrastructure Contributions Subsidy Administrative Policy and the adoption of guidelines to apply to Infrastructure Contributions Planning Scheme Policies that came into effect on 1 July 2007.

4.0 Proponent

Terry Hogan, Divisional Manager, City Policy and Strategy Division

5.0 Submission prepared by

Kerry Doss, Principal Program Officer, Infrastructure Coordination and Financing (ext. 39764)

6.0 Date

21 January 2008

APPROVED

21 JAN 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

[Signature]
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

- (1) That the Committee approve the Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "A".
- (2) That the Committee approve the guidelines as set out in Attachment B to apply to Infrastructure Contributions Planning Scheme Policies that came into effect on 1 July 2007.

10.0 Divisional Manager

Chairperson

If the Lord Mayor & C Cooper are in agreement this should go to E&C for decision

[Signature]

[Signature]

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

Nick Clarke
A/DIVISIONAL MANAGER
City Policy and Strategy Division

Councillor David Hinchliffe
CHAIRPERSON

RECEIVED

21 JAN 2008

I Recommend Accordingly

[Signature]

ACTION TAKEN

21 JAN 2008

COMMITTEE SECTION

CHIEF EXECUTIVE OFFICER

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 Background

On 21 June 2007, the Council adopted 14 Infrastructure Contributions Planning Scheme Policies which became effective on 1 July 2007.

Those policies were prepared under section 6.1.20 of the *Integrated Planning Act 1997* (IPA) which section permits the Council to prepare a policy of development infrastructure which, under IPA, is defined to include water supply, sewerage, transport, waterways and community purposes. The purpose of those policies is to permit the Council, in deciding applications for development approval made under IPA, to impose conditions on those development approvals requiring contributions towards the cost of supplying infrastructure under a Planning Scheme Policy about infrastructure made under section 6.1.20 of IPA.

The 14 Infrastructure Contributions Planning Scheme Policies adopted were the following:

- a) for specified areas of the City known as High Growth areas and for transport, waterways and community purposes infrastructure contributions only, the following:
 - (1) Australia Trade Coast South Infrastructure Contributions Planning Scheme Policy
 - (2) Bulimba Industrial Area Infrastructure Contributions Planning Scheme Policy
 - (3) Calamvale District Infrastructure Contributions Planning Scheme Policy
 - (4) Doolandella Infrastructure Contributions Planning Scheme Policy
 - (5) Fig Tree Pocket Infrastructure Contributions Planning Scheme Policy
 - (6) Inner North Eastern Suburbs Infrastructure Contributions Planning Scheme Policy
 - (7) Richlands Area Infrastructure Contributions Planning Scheme Policy
 - (8) Wakerley Infrastructure Contributions Planning Scheme Policy
 - (9) Wynnum West Infrastructure Contributions Planning Scheme Policy,
 - b) for the balance of the area of the City (other than the High Growth areas) known as the Infill area and for transport, waterways and community purposes infrastructure contributions only, the following:
 - (1) The Infill Transport Infrastructure Contributions Planning Scheme Policy
 - (2) The Infill Waterways Infrastructure Contributions Planning Scheme Policy
 - (3) The Infill Community Purposes Infrastructure Contributions Planning Scheme Policy
- and
- c) for the whole of the City, the following:
 - (1) Water Supply Infrastructure Contributions Planning Scheme Policy
 - (2) Sewerage Infrastructure Contributions Planning Scheme Policy.

Prior to the adoption of the 14 Infrastructure Contributions Planning Scheme Policies, the Council imposed conditions for infrastructure contributions under Planning Scheme Policies 1, 2 and 9. For the High Growth areas, the infrastructure contributions previously imposed were similar to those imposed under the new policies. For the Infill area, the infrastructure contributions previously imposed were for water supply and sewerage headworks and parks and no contributions for transport, waterways and community purposes could be imposed. Consequently, the amount of infrastructure contributions imposed in conditions in development approvals across the City were not consistent, and under the new policies, the infrastructure contributions payable are much greater for development in the Infill area.

Further, the new policies do not provide for any transition or phasing in period. As a result, the Council has received criticism from the development industry about the amounts payable under the new policies, particularly for the Infill area and for applications lodged prior to 1 July 2007 and decided after that date.

To answer that criticism, it is proposed that, in respect of some of the infrastructure contributions imposed as conditions on development approvals and calculated under the new Infrastructure Contributions Planning Scheme Policies for development applications lodged prior to 1 July 2007 but decided between 1 July 2007 and 30 June 2009 and for development applications lodged between 1 July 2007 and 30 June 2009, that those infrastructure contributions be reduced by 35%. In the Infill

area where prior to 1 July 2007, there were no infrastructure contributions for transport and waterways, the reduction proposed for those contributions is 100%.

Given the considerable time delay in amending the new Infrastructure Contributions Planning Scheme Policies by the process identified in IPA, it is proposed that the Committee approve an administrative policy in accordance with Attachment A to provide a subsidy of 35% and 100% to apply to the Infrastructure Contributions identified in the proposed policy.

It is further recommended that the guidelines set out in Attachment B to apply to the 14 Infrastructure Contributions Planning Scheme Policies that came into effect on 1 July 2007 be approved.

12.0 Consultation

Consultation has also taken place with the following:

- Establishment and Coordination (Planning Guidance) Committee
- Councillor Hinchliffe, Deputy Mayor and Chairperson Urban Planning & Economic Development Committee
- Councillor Cooper, Councillor for Bracken Ridge and Lord Mayor's Spokesperson on Planning
- Nathan Percy, Policy Advisor, Lord Mayor's Office
- Matt Collins, Policy Liaison Officer Deputy Mayor and Majority Leader's Office
- David Askern, Manager, Brisbane City Legal Practice
- Tony Chadwick, Solicitor, Brisbane City Legal Practice
- Terry Hogan, Divisional Manager, City Policy and Strategy
- Michael Papageorgiou, Manager, City Planning Branch
- Richard Sivell, Manager, Development Assessment Branch

All of the above are in agreement with the recommendations.

Additionally, an Infrastructure Working Group containing representatives of the development industry and Council Officers met on 21 November and 28 November. This working group identified the concerns of industry and discussed various options for addressing these concerns.

13.0 Implications of proposal

Providing a subsidy towards infrastructure contributions will lessen the financial impact of the new Infill and Citywide Infrastructure Contributions PSP on the development industry. This will give greater investor confidence and support ongoing development industry vitality in Brisbane.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The Corporate Plan has several references to the need to plan for infrastructure. The city wide infrastructure charging mechanism introduced with the Infill and Citywide Infrastructure Contributions PSPs is consistent with the provisions of Council policy under the chapter "Regional and world city" and sub-heading "A well managed and transparent Council". A reduced contribution is consistent with this vision.

16.0 Customer impact

The major impact of introducing Infill and Citywide Infrastructure Contributions PSPs was the initial additional contributions to be paid on development approvals and the subsequent passing on of these contributions to be paid by the end user.

The reduced contributions for the 2007/2008 and 2008/2009 Financial Years will reduce the initial impact of the new infrastructure contributions on the development industry. The reduced contributions and resultant shortfall in Council revenue will therefore need to be addressed in the Council Budget.

Information regarding the subsidy of contributions will be published on Council's web site and in printed media and also communicated to the development industry through workshops.

17.0 Environmental impact

The planning philosophy of the Infill and Citywide Infrastructure Contributions PSPs is based on creating infrastructure which is sustainable and minimizes impacts on the city's environment. The outcomes of a citywide system will ensure sustainable planning and delivery of infrastructure and protection of environmental values. A transitional arrangement through subsidising contributions is consistent with delivery of these outcomes.

18.0 Policy impact

Nil

There is no amendment of the Infrastructure Contributions PSPs proposed by the adoption of the Subsidy Policy and the Administrative Policy.

19.0 Financial impact

The current revised 2007-08 ICP revenue is \$28.9m being \$21.1m High Growth PSP and \$7.8m being Infill PSP. The application of a subsidy as proposed may see Council recover \$26.1m. This would result in reduced revenue to the value of approximately \$2.7m.

Traditionally developers pay their Infrastructure Contributions in June to avoid increasing ICU rates imposed in July. It is difficult to ascertain whether this trend will continue for 2007-08, given that the subsidy will also be applied to 2008-09. If the trend continues, the revenue shortfall compared to the current 2007-08 revised budget may be minimised. However, it would also mean the amount of reduced revenue would increase.

It is proposed that the revenue forgone should be identified as an expenditure item, to allow revenue to be tracked against each Program and the revenue forgone be identified as an outlay to benefit Brisbane's economic future. It may be appropriate to budget for these forgone revenues as an expenditure item either

- Centrally in the Future Brisbane program or;
- In the Water Resources, Natural Environment and Sustainability and the Transport and Traffic Programs as per the impact of the discount

The new Water Entities for South East Queensland may request any Water Infrastructure Contributions received be forwarded to them in full. A decision by Brisbane City Council to subsidise Water Supply and Sewerage Infrastructure Contributions may require Council to outlay the full receipt to these entities whilst still subsidising contributions by applicants.

20.0 Human resource impact

The implementation of the Infrastructure Contributions PSPs is largely undertaken through the Development Assessment Branch with strategic support given by the Infrastructure Coordination and Financing Unit.

The Infill and Citywide Infrastructure Contributions PSPs require a high level of technical and professional skill to calculate contributions. The calculation of infrastructure contributions is also a high profile role due to the controversial nature of contribution assessment.

An infrastructure contribution calculation team has been set up within Development Assessment's Technical Specialist Team to ensure contributions are assessed consistently. This structure is similar to that of the Gold Coast City Council for infrastructure contribution implementation.

It is proposed this implementation structure is maintained and the resources required to support the unit are monitored. No additional resource implications have been identified to date.

21.0 Urgency

As soon as possible. The earliest application of a subsidy towards infrastructure contributions is necessary to give certainty and predictability to the development industry.

22.0 Publicity/marketing strategy

The Infill and Citywide Infrastructure Contributions PSPs was introduced with development workshops, internal training to Development Assessment Branch staff and the use of website and printed media.

The application of a subsidised contribution approach will be made with a similar marketing strategy.

23.0 Options

Option 1: Approve the recommendations set out in Attachments "A" and "B"

Option 2: Not approve the recommendations and modify or defer the proposals.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C AGENDA – 29 JANUARY 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
29/01-01 m	(4)456/20/49(1)	OLMCEO	To approve an updated Brisbane City Council Audit Committee Charter.	Yes
29/01-02 R	456/20/34(1)	Customer & Community Services	Queen Street Mall Advisory Committee Membership.	Yes
29/01-03 R	456/20/62(1/P1)	Customer & Community Services	Chinatown and the Valley Malls Advisory Committee Membership.	Yes
29/01-04 m	12/51-V/2008(1)	Corporate Services	Overseas Travel – Invitation to speak at Taiwan Sewerage Construction Symposium, Kaohsiung, Taiwan.	Yes
29/01-05 m	221/21(37)	Corporate Services	Inclusion of charitable organisation in Appendix "A" of the schedule of Fees & Charges (White Wreath Association Ltd).	Yes
29/01-06 m	221/21(38)	Corporate Services	Inclusion of charitable organisation in Appendix "A" of the schedule of Fees & Charges (Down Syndrome Association of Queensland Inc).	Yes
29/01-07 Held	314/73-2007/2008	Customer & Community Services	Amendments to the 2007/08 Budget Resolution and to the 2007/08 Schedule of Fees and Charges for Food Safety Programs and Supervisors under the <i>Food Act 2006</i> .	Hold
29/01-08 R	243/85-80014/2007/2008	Corporate Services	Stores Board Submission for the Provision of Gas Fuel Plant at Willawong Bus Depot.	Yes
29/01-09 R	243/98-4/2007/2008	Corporate Services	Stores Board Submission regarding Enoggera Water Treatment Plant Alliance Project Alliance Agreement.	Yes
29/01-10 m	12/51-H/2007(2)	Brisbane Water	Travel Proposal for Michael Barton and Matthew Dellaway to visit Watercare Pty Ltd in Auckland, New Zealand and South East Water, Melbourne between Sunday 6 April to Saturday 12 April 2008.	Yes
29/01-11 R	460/111/44(21)	City Policy & Strategy	Minor Amendments to Waterway Corridors on Planning Scheme Map 2.	Yes
29/01-12 m	392/73/1-2007/2008(1)	City Policy & Strategy	Heritage Incentives Scheme grant allocations July 2007 – January 2008.	Yes

**E&C AGENDA – 29 JANUARY 2008
VERSION 4**

SUB NO.	FILE NO.	DIV.	TITLE	Result
R 29/01-13	BW70146-06/07	Corporate Services	Stores Board Submission for the Collaborative Delivery Initiative (CDI).	Yes
R 29/01-14	460/75/104(A1)	City Policy & Strategy	Area Classification and Demolition Control Precinct Changes.	Yes
R 29/01-15	460/2(170)	City Policy & Strategy	Ferny Grove / Upper Kedron Local Plan.	Yes
R 29/01-16	460/75/105(5)	City Policy & Strategy	Proposed amendments to the Heritage Register.	Yes
R 29/01-17	460/136(82/p1)	City Policy & Strategy	Draft City Centre Neighbourhood Plan.	Yes - Amended
R 29/01-18	352/77	City Policy & Strategy	Redistribution of Ward Parks Trust Funds' balances remaining as at 15 March 2008.	Yes
m 29/01-19	485/63/12(19)	City Policy & Strategy	City Smart Advisory Committee Terms of Reference.	Yes
m 29/01-20	234/37/142(1)	City Policy & Strategy	Lord Mayor's Helen Taylor Award for Local History Guidelines.	Yes
Withdrawn 29/01-21	804/104	Brisbane Transport	Brisbane Transport Annual Performance Plan 2007-08.	Withdrawn
R 29/01-22	314/75-2007/2008	Customer & Community Services	Changes to the Schedule of Fees and Charges 2007-2008 in the Licensing and Compliance, and Permits sections.	Yes
m 29/01-23	436/82/1-TL715	City Policy & Strategy	Scrub Road Extension, Mansfield.	Yes
m 29/01-24	312/65/1	Corporate Services	Approval of Development and Lease of accommodation for the Kenmore Library and Community Hub (Pullenvale Ward).	Yes
m 29/01-25	364/46/3 (1481)	OLMCEO	Proposed Changes to the Constitution and Board of Directors – TradeCoast Land Pty Ltd ACN 111 428 212 ("TCL").	Yes

Present: Lord Mayor, Campbell Newman, D B Hinchliffe, J H Campbell, H Abrahams, F Hopkins, K Flesser, C Bermingham and G M Quirk

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: (4)456/20/49(1)

02/12-2L

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

To approve an updated Brisbane City Council Audit Committee Charter.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for an updated Brisbane City Council Audit Committee Charter.

4.0 PROPONENT

Hayden Wright
Executive Manager, Chief Executive's Office

ACTION TAKEN

29 JAN 2008

TOWN CLERK

MMA

5.0 SUBMISSION PREPARED BY

Andrew MacLeod
Chief Internal Auditor

6.0 DATE

15 January 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

29 JAN 2008

COMMITTEE SECTION

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

That E&C grant approval for an updated Brisbane City Council Audit Committee Charter.

10.0 DIVISIONAL MANAGER



Hayden Wright,
EXECUTIVE MANAGER
CHIEF EXECUTIVE'S OFFICE

CHAIRPERSON

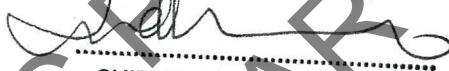
I Support / Reject the Recommendation/s.
If Reject – please state reasons:

Cr Kim Flessler
CHAIRPERSON
FINANCE COMMITTEE

Provided the Lord Mayor & Shadow Chairperson are supportive. This submission may proceed to E&C for decision.

Kim 18-1-08

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

APPROVED

28 JAN 2008

Lord Mayor



BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The current Brisbane City Council Audit Committee Charter requires that it be updated and approved by the Establishment and Co-ordination Committee every year. The updated Brisbane City Council Audit Committee Charter has now been endorsed by the Audit Committee and is now passed to the Establishment and Co-ordination Committee for approval. Changes are shown in bold type.

12.0 CONSULTATION

The Brisbane City Council Audit Committee.

13.0 IMPLICATIONS OF PROPOSAL

The amendments to the Charter are minor and reflect changes in the organisational structure and governance arrangements that have occurred since the last review. Changes are shown in bold type. It is recommended that the E & C Committee approve the amended Charter.

14.0 CORPORATE PLAN IMPACT

Nil.

15.0 CUSTOMER IMPACT

No direct impact.

16.0 ENVIRONMENTAL IMPACT

Nil.

17.0 POLICY IMPACT

Nil.

18.0 FUNDING IMPACT

Nil.

19.0 HUMAN RESOURCE IMPACT

Nil.

20.0 URGENCY

In the normal course of business.

21.0 PUBLICITY/MARKETING STRATEGY

Nil.

22.0 OPTIONS

Option (1) Approve the updated Brisbane City Council Audit Committee Charter.

Option (2) Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
12/51-V/2008(1)

E & C 29 / 01 - 04

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel – Invitation to speak at Taiwan Sewerage Construction Symposium, Kaohsiung Taiwan.

3.0 Issue/purpose

The purpose of this submission is to seek E&C approval for Mr Michael Hartz, Category Manager Construction, Strategic Procurement, to travel to Kaohsiung, Taiwan in February, 2008.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services.

ACTION TAKEN

29 JAN 2008

5.0 Submission prepared by

Michael Byrne, A/Chief Procurement Officer, Strategic Procurement Office x35290.

TOWN CLERK

mcm

6.0 Date

18 January 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C grant approval for Mr Michael Hartz to travel to Taiwan in February, 2008 to participate as a Guest Speaker at the Taiwan Sewerage Construction Symposium 2008 at an estimated cost of \$700.

10.0

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

(Signed)

Hayden Wright

EXECUTIVE MANAGER, CHIEF CHIEF EXECUTIVES OFFICE

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons:-

APPROVED

29 JAN 2008

Lord Mayor

(Signed)

Councillor Kim Flessor

CHAIRPERSON, FINANCE COMMITTEE

RECEIVED

29 JAN 2008

11.0 Background

City of Brisbane has been invited by the Taiwan Institute of Economic Research to attend the Taiwan Sewerage Construction Symposium 2008 (29 February 2008) through the city's working relationship with Mr Charles Lin, Director General of the Construction and Planning Agency (CPA), Ministry of the Interior, who will be chairing the symposium. Mr Lin was invited to be a guest speaker at the 2007 Asia Pacific Cities Summit hosted by City of Brisbane last year.

This conference will feature speakers from Ireland, Australia, Korea, Hong Kong and Japan and will cover the topics of the Strategy to win Public Support, the Co-operation Between Governments and the Approaches of Private Participation. Each speaker is required to present for 10 minutes (20 Powerpoint slides) and then be involved in a series of discussion panels on the above topics.

The International Relations Unit, Office of the Lord Mayor, initially approached Brisbane Water to provide a guest speaker for the Symposium to be held at Brisbane's Sister City Kaohsiung. As Brisbane Water had no one with suitable experience available to participate at that time, the invitation was then extended to Michael Hertz.

Michael Hertz has had 35 years experience in the design, construction and Project Management of Water Supply and Sewerage Assets with Brisbane Water involving both Day Labour and Contract resources and has been instrumental in the establishment and management of the two Alliances.

12.0 Consultation

- Lord Mayor, Campbell Newman
- Councillor Margaret DeWit
- Councillor Kim Flesser, Chairperson, Finance Committee
- Ian Maynard, Executive Manager Strategic Procurement

Are all in agreement with the recommendation.

Councillor Flesser, Councillor de Wit and Cathy Uechritz, Policy Officer Water & Finance, Lord Mayors Office, have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 Implications of proposal

The presentation will outline Council's achievements in Sewerage Construction and will further enhance Council's reputation in the Region.

As the symposium will be hosted in Brisbane's sister city Kaohsiung, Brisbane's participation in the symposium will serve to further strengthen the Sister City relationship with Kaohsiung and support the growth and development of Brisbane's international profile. This visit could also potentially provide a platform for future business and economic links between the two cities.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The cost of return Business Class airfares, accommodation and meals will be met by the Conference Providers. Other incidental expenses (eg. Travel Doctor, passport, allowances) will be at a cost to Council of approximately \$700.

Funds are available from GL Code: 107115122000000062800000

20.0 Human resource impact

Nil

21.0 Urgency

Due to the short notice given, the presentation is required by 31 January this request is urgent.

22.0 Publicity/marketing strategy

Nil

23.0 Options

- Option 1* *Approve the recommendation*
- Option 2* *Amend the recommendation*
- Option 3:* *Not approve the recommendation*

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 221/21(37)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Inclusion of charitable organisation in Appendix 'A' of the schedule of Fees & Charges.

3.0 ISSUE/PURPOSE

To approve the inclusion of the White Wreath Association Ltd into Appendix 'A' of the schedule of Fees & Charges from 12 September 2007.

4.0 PROPONENTS

Ian Maynard
Divisional Manager, Corporate Services Division

ACTION TAKEN

29 JAN 2008

5.0 SUBMISSION PREPARED BY

Sy Kieu
Revenue Analyst - Revenue Policy
Corporate Finance Branch, Corporate Services Division (FORR ext.36839)

TOWN CLERK

FORR

6.0 DATE

07 January 2008

APPROVED

29 JAN 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

JA *JAC* *DA* *RT*
CEB

9.0 RECOMMENDATION

That E&C approve the inclusion of White Wreath Association Ltd in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 12 September 2007, being the date of their application.

10.0 Divisional Manager & Chairperson

Ian Maynard

Ian Maynard
Divisional Manager

I Support / Reject the Recommendation/s.

Provided the Lord Mayor & Planning Chairperson are supportive, this submission may proceed to the for decision.

Kim Flesser
Chairperson

RECEIVED

29 JAN 2008

Kim Flesser

-14-1-08

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

COMMITTEE SECTION

11.0 BACKGROUND

On 12 September 2007, White Wreath Association Ltd lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer.

In support of their application for concessions the association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1652.

12.0 CONSULTATION

No broader consultation has taken place. The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a certificate of registration as a charity.

13.0 IMPLICATIONS OF PROPOSAL

White Wreath Association Ltd will become eligible for concessions against certain fees and charges as detailed in the Schedule of Fees and Charges document.

14.0 COMMERCIAL IN CONFIDENCE

This matter is not commercial in confidence.

15.0 CORPORATE PLAN IMPACT

The inclusion of White Wreath Association Ltd in Appendix 'A' supports the outcomes under "Inclusive City – Supporting Inclusive Communities".

16.0 CUSTOMER IMPACT

White Wreath Association Ltd will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 ENVIRONMENTAL IMPACT

There is no environmental impact.

18.0 POLICY IMPACT

There is no policy impact as approving the association's inclusion in Appendix 'A' is consistent with existing policy.

19.0 FINANCIAL IMPACT

There is no significant financial impact.

20.0 HUMAN RESOURCE IMPACT

There is no significant impact.

21.0 URGENCY

The approval, if granted may be processed in the normal course of business.

22.0 PUBLICITY/MARKETING

None required.

23.0 OPTIONS

- a) To accept the application and approve the inclusion of White Wreath Association Ltd into Appendix 'A' of the Council's Schedule of Fees and Charges.
- b) To reject the application.

Option (a) is the recommended course of action.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER 221/21(38)

E & C 29/01-06

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Inclusion of charitable organisation in Appendix 'A' of the schedule of Fees & Charges.

ACTION TAKEN

3.0 ISSUE/PURPOSE

To approve the inclusion of the Down Syndrome Association of Queensland Inc into Appendix 'A' of the schedule of Fees & Charges from 5 December 2007.

29 JAN 2008

FORR

4.0 PROPONENTS

Ian Maynard
Divisional Manager, Corporate Services Division

APPROVED

29 JAN 2008

5.0 SUBMISSION PREPARED BY

Sy Kieu
Revenue Analyst - Revenue Policy
Corporate Finance Branch, Corporate Services Division (FORR ext.36839)

Lord Mayor

6.0 DATE

07 January 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C approve the inclusion of Down Syndrome Association of Queensland Inc in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 5 December 2007, being the date of their application.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

As noted the Lord Mayor & Madam Chairperson are supportive, this submission may proceed to E&C for decision.

Ian Maynard
Ian Maynard
Divisional Manager

Kim Flesser
Chairperson

RECEIVED

29 JAN 2008

14-1-08

11.0 BACKGROUND

On 5 December 2007, Down Syndrome Association of Queensland Inc lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer.

In support of their application for concessions the association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH793.

12.0 CONSULTATION

No broader consultation has taken place. The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a certificate of registration as a charity.

13.0 IMPLICATIONS OF PROPOSAL

Down Syndrome Association of Queensland Inc will become eligible for concessions against certain fees and charges as detailed in the Schedule of Fees and Charges document.

14.0 COMMERCIAL IN CONFIDENCE

This matter is not commercial in confidence.

15.0 CORPORATE PLAN IMPACT

The inclusion of Down Syndrome Association of Queensland Inc in Appendix 'A' supports the outcomes under "Inclusive City – Supporting Inclusive Communities".

16.0 CUSTOMER IMPACT

Down Syndrome Association of Queensland Inc will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 ENVIRONMENTAL IMPACT

There is no environmental impact.

18.0 POLICY IMPACT

There is no policy impact as approving the association's inclusion in Appendix 'A' is consistent with existing policy.

19.0 FINANCIAL IMPACT

There is no significant financial impact.

20.0 HUMAN RESOURCE IMPACT

There is no significant impact.

21.0 URGENCY

The approval, if granted may be processed in the normal course of business.

22.0 PUBLICITY/MARKETING

None required.

23.0 OPTIONS

- a) To accept the application and approve the inclusion of Down Syndrome Association of Queensland Inc into Appendix 'A' of the Council's Schedule of Fees and Charges.
- b) To reject the application.

Option (a) is the recommended course of action.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Travel Proposal for Michael Barton and Matthew Dellaway to visit Watercare Pty Ltd in Auckland, New Zealand and South East Water, Melbourne between Sunday 6 April to Saturday 12 April 2008.

ACTION TAKEN

3.0 ISSUE/PURPOSE

The purpose of this submission is to request permission for Michael Barton, Principal Engineer, Tactical Asset Maintenance and Matthew Dellaway, Asset Performance and Planning Officer, Network Planning and Services Branch, Brisbane Water, to visit Watercare Pty Ltd in Auckland New Zealand and South East Water, Melbourne between Sunday 6 April to Saturday 12 April 2008 to investigate and learn from their experiences with implementing reliability and availability modelling for mechanical and electrical assets.

29 JAN 2008

NSMBW

TOWN CLERK

4.0 PROPONENT

Jim Reeves, Divisional Manager, Brisbane Water.

RECEIVED

29 JAN 2008

5.0 SUBMISSION PREPARED BY

George Theo – General Manager Network Planning & Services (NSMBW) Ph 340 78300.

COMMITTEE SECTION

6.0 DATE

7 January 2008

APPROVED

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

29 JAN 2008

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

9.0 RECOMMENDATION

It is recommended that approval be given to Michael Barton and Matthew Dellaway, Brisbane Water to visit Watercare Pty Ltd in Auckland, New Zealand and South East Water, Melbourne between Sunday 6 April to Saturday 12 April 2008 at a cost to Council of \$ 5,400.

If the Lord Mayor and Shadow Chairperson are supportive, this submission may proceed to E+C Com. for decision

10.0 DIVISIONAL MANAGER

Jim Reeves
Divisional Manager
BRISBANE WATER

CHAIRPERSON

JA Campbell

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

BCO 10 YEAR PUBLICATION RELEASE SE

11.0 BACKGROUND

In 2003 Brisbane Water participated in the Water Services Association of Australia Mechanical and Electrical Services Benchmarking Project. This benchmarking process highlighted the fact that several leading water companies were in the process of or had just completed the implementation of a program of reliability and availability modelling of water supply and sewerage mechanical and electrical assets. Some of these companies were required to implement this program through regulation and some had shown leadership and initiative in developing and implementing their program.

The benchmarking identified that Watercare Pty Ltd and South East Water, Melbourne were the companies that were most advanced in developing and implementing a program of reliability and availability modelling. They have implemented their program through the use of a software program called RCM cost. This software product is the subject of a trade submission and will be purchased by Brisbane Water in the 2007/2008 financial year.

The purpose of the fact-finding trip is to learn about the issues that have impacted on the development and implementation of reliability modelling and RCM cost in a real life situation with assets that are of a similar complexity to Brisbane Water's assets. Areas of focus during the fact-finding trip are summarised below

Reliability modelling and Reliability Centred Maintenance

Program overview

- Assets analysed and modelled
- Steps taken through the process
- Equipment hierarchies
- Stakeholder consultation
- Training and personnel involved in the process
- Pre and post implementation overview
- System feedback and improvement

Maintenance Management

- Condition monitoring and condition based maintenance
- Maintenance strategies and methodologies
- Maintenance prioritisation

Proposed Itinerary

Sunday 06/04/2008	Depart Brisbane	Arrive Auckland
Sunday 06/04/2008 – Wednesday 08/04/2008	Auckland	Visit Watercare - Auckland
Wednesday 08/04/07 to Saturday 12/04/2007	Depart Auckland	Arrive Melbourne - visit South East Water
Saturday 12/04/07	Depart Melbourne	Arrive Brisbane

12.0 CONSULTATION

Councillor John Campbell, Chairman Water & City Businesses Committee
Councillor Jane Prentice, Councillor for the Walter Taylor Ward
Cathy Uechtritz, Policy Adviser Lord Mayor's Office

All are in agreement with the submission being considered by E&C.

13.0 IMPLICATIONS OF PROPOSAL

Council has in excess of six billion dollars (CRC) worth of water and wastewater assets that Brisbane Water manages.

Currently Brisbane Water is responsible for operating, maintaining and upgrading 204 sewer pump stations and 91 water pump stations. The maintenance regimes for these assets have been set based on historical failure rates and condition based maintenance and monitoring. Brisbane Water has started to implement a program developing and implementing reliability models to validate or improve our current maintenance regimes and improve the reliability of BCC assets or their cost effectiveness.

Information gained from this fact finding trip will ensure that Brisbane Water's program of reliability modelling is developed and implemented in an effective manner.

14.0 COMMERCIAL IN CONFIDENCE

Not applicable.

15.0 CORPORATE PLAN IMPACT

The proposal is consistent with the objectives of ensuring the effective operation, maintenance and timely replacement and expansion of water and sewerage assets.

16.0 CUSTOMER IMPACT

It is considered important the Council maintains contemporary knowledge and understanding of maintenance management techniques and philosophies so that, when applied, they ultimately result in more reliable and cost effective solutions for our customers.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

The costs of the trip are outlined below

Return economy airfare \$900 per person

Hotel Accommodation \$900 per person

Meals, airport transfers and in country travel \$ 700 per person

Travel Allowance \$190 per person

Cost \$ 2,700 per person or \$ 5,400 in total

Funds available from Infrastructure Planning and Services travel budget.

20.0 HUMAN RESOURCE IMPACT

This is a very effective way to provide an opportunity for two of our key engineers to enhance their knowledge of maintenance management and reliability modelling.

As the trip is for one week other members of the Tactical Asset Maintenance Team will be able to backfill the roles of the participants for this time frame.

21.0 URGENCY

Normal business as travel is proposed for 6 April to 12 April 2008.

22.0 PUBLICITY/MARKETING

- A report outlining the Development and Implementation of Reliability Modelling in Auckland, New Zealand and South East Water, Melbourne encompassing potential learning's for Brisbane Water will be prepared and submitted by Michael Barton and Matthew Dellaway within four (4) weeks of returning to Australia.
- Individual presentations will be made to appropriate Brisbane Water sections (Networks Planning & Services) outlining key learning's in the implementation of reliability modelling will be delivered.
- Follow-up discussions (as appropriate) will be held with key personnel in Watercare Pty Ltd and South East Water, Melbourne to check on progress and discuss issues that may be important in our implementation of reliability modelling.
- Brisbane City Council report as per Travel policy.

23.0 OPTIONS

- Option 1: Approve the recommendation.
Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

E&C29/01-121

392/73/1-2007/2008(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

ACTION TAKEN

Heritage Incentives Scheme grant allocations July 2007 – January 2008.

29 JAN 2008

3.0 Issue/purpose

HAHU
TOWN CLERK

To confirm grant allocations for the first half of the financial year 2007/2008 Heritage Incentives Scheme.

RECEIVED

4.0 Proponent

29 JAN 2008

Terry Hogan, Divisional Manager, City Policy and Strategy.

COMMITTEE SECTION

5.0 Submission prepared by

Silvana Grassadonia, -Heritage Architect, Heritage Unit, HAHU, ext 35526.

6.0 Date

28 January 2008.

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C Committee approve the Heritage Grants at Attachment 'A'.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

If the Lord Mayor & Cllr Cooper are in agreement there should go to ETC for decision

[Signature]
CHAIRPERSON

[Signature]
Terry Hogan
DIVISIONAL MANAGER

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

29 JAN 2008

[Signature]
Lord Mayor

[Signatures]
Meb
JA
RT
cep

11.0 Background

The 2007-2008 Heritage Incentives Scheme budget includes grant funding to assist owners of places entered on the City Plan Heritage Register. The Heritage Incentives Scheme has, from July 2007 to January 2008, allocated grant funding for 14 conservation projects valued at \$494,132.96. The recommended grant funding of \$87,461.23 of this submission averages 17.70% of the project cost. Conservation projects over the full length of the scheme were valued at \$2,048,946.4 with grant funding of \$348,243.55 or 16.9% of the total project costs.

The main projects are re-roofing and guttering, external repainting in original colours, repairs to verandahs, reinstating of original details and structural repairs. The projects are in the wards of Central, East Brisbane, Dutton Park, Hamilton, Enoggera, Morningside, Northgate, and The Gap. Local councillors are also advised of all grant applications in their ward.

Grant application projects were subject to a site inspection and advisory service to assess suitability before application forms were provided. Applications were accompanied by written quotations for work and were assessed on adherence to best conservation practices.

In accordance with a practice initially established by the Planning and Guidance Committee (PGC), all recommendations for grant funding were forwarded to PGC members with provision for a detailed presentation if required.

Successful applicants were then advised of the grant. Grant amounts to a maximum of 30% of the costs are being reimbursed to owners on successful completion of the project in accordance with the agreed conditions. Applicants display a small sign on the project site acknowledging Council assistance.

The sum of \$77,905.10 (approx 47% of the total grant money) remains available for this financial year.

The feedback received on this scheme has been very positive and encouraging. Owners appreciate the free architectural advice as well as the simplicity and speed of the process.

Applications recommended for grant funding by Planning Guidance Committee are detailed at Attachment 'A'. E&C Committee endorsement of these recommendations is now requested.

12.0 Consultation

- Cr David Hinchliffe, Chair Urban Planning and Economic Development Committee
 - Cr Amanda Cooper, Liberal spokesperson on Planning and Development Committee
- Are in agreement with the recommendation.

The Planning Guidance Committee members have been advised of these grant applications and are in agreement with the recommendation.

13.0 Implications of proposal

The implications of the proposal are provision of free architectural advice to owners of heritage places; and grant funding to assist conservation of places on the City Plan Heritage Register.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

This proposal is in accordance with an initiative in the Corporate Plan theme '*A City Designed for Subtropical Living*'. This is identified as '*Promoting and supporting Brisbane's heritage by providing community education, technical and financial assistance to owners of heritage listed properties.*'

16.0 Customer impact

Impact on the community will be recognition of Council's commitment to heritage conservation, and an improved standard of conservation. Impact on owners of heritage places will be improved partnership by providing access to free architectural advice and assistance with funding for conservation projects.

17.0 Environmental impact

The proposal will assist in protecting Brisbane's valued built environment.

18.0 Policy impact

The proposal complies with Council policy of protecting Brisbane's heritage.

19.0 Financial impact

These grant applications totalling \$87,461.23 are within the 2007-2008 Heritage Incentives Scheme budget.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

Publicity may be appropriate on completion of conservation projects and payment of grants.

23.0 Options

Option 1: That the E&C Committee endorse the grant applications as per Attachment 'A'.

Option 2: That the E&C Committee endorse the grant applications with amendments.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
485/63/12(19)

E&C29/01-19

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
CitySmart Advisory Committee Terms of Reference

ACTION TAKEN

29 JAN 2008

CSPD

TOWN CLERK

3.0 Issue/purpose
To seek endorsement from E&C to enact the proposed CitySmart Advisory Committee Terms of Reference

4.0 Proponent
Terry Hogan, Divisional Manager City Policy & Strategy

RECEIVED

29 JAN 2008

5.0 Submission prepared by
Lex Drennan, CitySmart Project Director

COMMITTEE SECTION

6.0 Date
28 January 2007

APPROVED

29 JAN 2008

7.0 For E&C approval or recommendation to Council
For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C endorse the proposed CitySmart Advisory Committee Terms of Reference.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

*If Lord Mayor & Shadow are
supportive, this submission should
proceed decision*

Cr Helen Abrahams
CHAIRPERSON

H.A.
17-1-08

Terry Hogan
DIVISIONAL MANAGER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

About the CitySmart Initiatives

The CitySmart Initiatives and the GreenHeart / CitySmart umbrella campaign are a suite of projects with the objective of reducing greenhouse gas emissions, through empowering the community to adopt more sustainable behaviours. The key target markets for the Initiatives are residents, schools, businesses and community groups.

The major Initiatives for 2007/2008 include the O2 tree planting project, Lord Mayor's Sustainability Grants, Sustainable Development Incentives, CitySmart Vans and CitySmart Neighbourhood Fairs, CitySmart Schools Program and Council's Eden Project.

The GreenHeart CitySmart umbrella campaign consists of a set of simple monthly messages and an engaging graphic device (I GreenHeart BNE), with messages to be featured in merchandise, advertising, and the GreenHeartCitySmart.com website.

About the CitySmart Advisory Committee

The CitySmart Advisory Committee was formed from selected industry representatives to:

- Provide expert advice to the Lord Mayor and Council; and
- Provide industry support to leverage the delivery of CitySmart objectives.

The proposed Terms of Reference at Attachment 1 have been developed to properly define the structure, operations and role of the Advisory Committee as well as defining its relationship to Council, the CitySmart Steering Committee and the CitySmart Project Office.

E&C approval is sought for these Terms of Reference.

12.0 Consultation

- Lord Mayor's Office (10 December 2007, 11 January 2008)
- Chair Environment and Sustainability (10 December 2007, 10 January 2008)
- CitySmart Steering Committee (6-7 December 2007)
- Brisbane City Legal Practice (3-7 December 2007, 11 January 2008)

Agree that this submission can go forward for consideration by E&C.

13.0 Implications of proposal

Endorsing the Terms of Reference will properly define the role of the CitySmart Advisory Committee and enable Council to liaise more effectively with the Committee to deliver CitySmart initiatives.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The CitySmart project is responsible for delivering key sustainability outcomes of Vision 2026 such as reducing carbon emissions by 50% by 2026 and achieving a carbon neutral status city-wide by 2026.

Enacting the Terms of Reference will enable Council to work closely with industry partners through the CitySmart Advisory Committee to leverage the delivery of the program to achieve sustainable behaviour change.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

Nil.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

Option 1: That the E&C Committee approve the recommendation.

Option 2: That the E&C Committee not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 234/37/142(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Lord Mayor's Helen Taylor Award for Local History Guidelines

ACTION TAKEN

29 JAN 2008

3.0 ISSUE/PURPOSE

This submission proposes Guidelines for the Award, approved by E&C on 16 July 2007 to commemorate Helen Taylor, a historian who had a significant career with Brisbane City Council and who died in June 2006.

TOWN CLERK

HUH2

4.0 PROPONENT

Terry Hogan, Divisional Manager, City Policy and Strategy Division

RECEIVED

29 JAN 2008

5.0 SUBMISSION PREPARED BY

Carmel Black, Historian, Heritage Unit, City Planning, extension 39132.

COMMITTEE SECTION

6.0 DATE

28 January 2008

APPROVED

29 JAN 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C approves the Lord Mayor's Helen Taylor Award for Local History Guidelines as per Attachment 1.

10.0 DIVISIONAL MANAGER

Terry Hogan
Divisional Manager

I support/reject the recommendation
If reject, please state reasons.

Provided the Lord Mayor & Sharon Chairperson are supportive, this submission may proceed to E&C for decision.

Catherine Bermingham
Catherine Bermingham
Chair, Community Services Committee

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEDULE

11.0 BACKGROUND

Helen Taylor was a historian who worked for Brisbane City Council from 1990 until 2004. She made significant contributions to history and heritage initiatives in Brisbane. Helen passed away on 30 June 2006. E&C noted her passing on 3 July 2006 and suggested the establishment of a bursary for history students. A group of Helen Taylor's colleagues and friends met with Council's CEO on 10 April 2007 to discuss potential ways of commemorating her life and work. Three initiatives in Helen's memory were proposed and approved by E&C on 16 July 2007.

1. Renaming the Museum of Brisbane Memory Theatre the **Helen Taylor Theatre**;
2. Entering into an agreement with the Queensland Review Journal for a memorial issue; and
3. The establishment of an annual \$10 000 award to be known as **The Lord Mayor's Helen Taylor Award for Local History**. Proposed guidelines for the award are now presented for E&C approval.

Proposed Award Guidelines

1. Objectives of the Lord Mayor's Helen Taylor Award for Local History

To support research into unknown or less well known aspects of Brisbane's history including Indigenous history; making it accessible and promoting awareness of Brisbane's history or heritage.

2. Who can apply?

History/heritage students or independent researchers whose work focuses on the history of Brisbane, or an aspect of it.

3. What can be funded?

Living expenses, travel costs, acquisition, printing and production costs but NOT student fees, fundraising events, retrospective funding or operational costs.

12.0 CONSULTATION

Remembering Helen Taylor Working Group¹ (18 December 2007)

Council's Heritage Advisory Committee (14 December 2007)

Laurie Jones Heritage Unit (14 December 2007)

Michael Papageorgiou Manager, City Planning (9 January 2008)

Terry Hogan Divisional Manager, City Policy & Strategy (19 December 2007)

Jude Munro Chief Executive Officer (19 December 2007, 14 January 2008)

All consulted are in agreement with the recommendation.

Fiona Procter, Policy Adviser, Lord Mayor's Office (17 January 2008)

Cr Catherine Bermingham, Chairperson Community Services (17 January 2008)

Cr Norm Wyndham, McDowall Ward (17 January 2008)

Agree that this submission can go forward for consideration by E&C.

¹ Friends and colleagues of Helen Taylor who met with the CEO in April 2007.

13.0 IMPLICATIONS OF PROPOSAL

The guidelines will ensure the Lord Mayor's Helen Taylor Award for Local History promotes the study, understanding and awareness of the history of Brisbane thereby marking Brisbane as a city that values and supports our culture and heritage.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The proposal supports Outcome 4.1 Arts and Culture in the Corporate Plan and specifically, Service 4.1.3.3 Social History and Public Art. The proposal will contribute to the realisation of the Strong Communities and City Profile outcomes by contributing to community identity.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil. The Award is \$10,000 annually from the Your Brisbane program grants budget with associated costs funded from base.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

The Application Form will go through the Information Material Approval Process (IMAP)

23.0 OPTIONS

1. That E&C approves the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

1.0 **File Number:**
436/82/1-TL715

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **Title**
Scrub Road Extension, Mansfield.

ACTION TAKEN

29 JAN 2008

TOWN CLERK

3.0 **Issue/Purpose**

To seek approval in principle to proceed with the Scrub Road Extension project, connecting Carindale to Wecker Road, due to support for the project being received from the community through the public survey process.

4.0 **Proponent**
Terry Hogan, Divisional Manager, City Policy and Strategy.

RECEIVED

29 JAN 2008

COMMITTEE SECTION

5.0 **Submission prepared by**
Alan Evans
Principal Transport Infrastructure, Transport and Traffic (Ext 37670)

6.0 **Date**
23 January 2008

7.0 **For E&C approval or recommendation to Council**
For E&C approval.

8.0 **If for recommendation to Council, is Council resolution required under an Act or Local Law?**

No

9.0 Recommendation


That E&C approves in principle to proceed with the Scrub Road extension project connecting Carindale to Wecker Road.

Chairperson

I Support / ~~Reject~~ the Recommendation/s.

~~If reject~~ - please state reasons:

Signed


Cr Graham Quirk
Chairperson Roads, Transapex and Traffic Committee

APPROVED
2/9 JAN 2006

Lord Mayor
gnc DBA J
JA RT
CPS

10.0 Divisional Manager


Terry Hogan
DIVISIONAL MANAGER
CITY POLICY AND STRATEGY

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

It is proposed to extend Scrub Road from Carindale through to Wecker Road to improve the local road network and improve traffic flow in the area.

On 12 March 2007 the Establishment and Co-ordination Committee approved the acquisition of land from Christian Outreach Centre for road purposes. The approval was conditional on the following points:

- (5) Consultation to occur in Carindale and Mansfield – Information flyer, public workshop.
- (6) Feasibility into the connection of Wecker Road to Mt Petrie Road or access to the Gateway Motorway.
- (7) Feasibility of intersection upgrades through Mansfield to address increased traffic.

Note: Lord Mayor Campbell Newman and Cr Graham Quirk Chairperson Roads, Transapex Traffic Committee agreed with item 5 but not items 6 and 7.

Community Consultation

The project team has proceeded with community consultation to determine the level of support for the project. The communication plan implemented a multiple media approach involving a public meeting, newsletter / feedback survey, public displays, newspaper notices, 1800 number and call centre briefings. Community briefings were also held with key stakeholders, including local schools, and Councillor briefings were held in September /October 2007.

The public meeting was held on Tuesday 18 September at the Pacific Golf Club with over 100 people in attendance. The purpose of the forum was to present information about the study to members of the public and provide local residents and businesses with an opportunity to question the project team.

Three staffed public displays were conducted - two evening sessions at the Pacific Golf Club and one day session at Mt Gravatt Plaza. The purpose of the displays was to provide the community with additional opportunities to seek further information about the Scrub Road extension proposal.

Ten thousand newsletter / feedback forms were distributed to Mansfield and Carindale residents in September. (Refer Attachment 1 for catchment boundaries). The closing date for survey forms was Wednesday 31 October 2007, providing the community with 42 days in which to communicate their views about the Scrub Road Extension project and indicate their support or otherwise of the project proceeding. A probity auditor was engaged a probity plan written and auditor appointed to witness the opening of the feedback forms and verify the survey results.

Survey Results

Feedback forms were processed according to the guidelines set out in the probity plan. Seven hundred and twenty three (723) responses were received via mail, e-mail / online or fax. The response is in favour of the Scrub Road Extension project proceeding, with over 69.65% support. (Invalid not counted)

Total	Support	Do Not Support	Invalid
723	443	193	87

Note invalid votes did not supply name or address details.

(Refer attachment 2, Consultation Report for more detailed breakdown of communication and survey details).

The probity auditor, in accordance with the probity plan, has verified the outcome of the survey results and that the procedures were followed.

12.0 CONSULTATION

Consultation has been completed with the following parties:

Cr Graham Quirk, Chairperson, Transport & Major Projects (21/02/07 and November 2007)

Cr Adrian Schrinner, Councillor for Chandler (21/02/07 and October 2007)

(The late) Cr Robbie Williams, Councillor for Holland Park (05/11/07 and 12/11/07)

George Pund, Manager Transport & Traffic and Chair of Project Control Group (Jan 2007-Dec 2007)

All consulted have agreed with the recommendation of this submission.

13.0 IMPLICATIONS OF PROPOSAL

If the extension is approved, Council recognises that traffic volumes between Carindale and Mansfield will increase along Wecker Road and Ham Road adjacent to schools. Council has approved construction works this financial year to improve safety and access at these locations. These works are nearly complete.

Main Roads are currently undertaking a traffic study for the Gateway South Upgrade project (GUS). As part of this study, they will be modelling the feasibility of a connection of Wecker Road to Mt Petrie Road or access to the Gateway Motorway. The study is due to be completed by December 2008. Transport and Traffic is part of the study team.

Intersection upgrades are reviewed each year on an ongoing basis, taking into account changes in the network such as increased volumes. The Mansfield area is included in this review and intersections would be ranked for improvements on a citywide basis.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

This proposal facilitates improvements to the major transport network in accordance with the Transport Plan for Brisbane and is aligned with key initiatives of the 2006-2010 Corporate Plan including:

- Strategy 7.1.2 Build the Transport Network: Build a transport network that is attractive, safe and enhances accessibility.
 - Service 7.1.2.1 Construct (or acquire) the Network: To have a quality transport network it is necessary to construct (or acquire) physical transport assets in accordance with the future needs of a capital city in a fast growing region.

The extension of Scrub Road provides a north south connector to improve transport facilities for cars, public transport, pedestrians and cyclists and for local communities.

16.0 CUSTOMER IMPACT

As part of the survey process, residents were provided with the opportunity to write, and submit via the survey form, their views about the Scrub Road Extension proposal. Key issues raised are as follows.

- Concern about increased traffic volumes.
- Scrub Road will improve traffic flows in the area.
- Concerns about the safety of School children and other pedestrians.

The current works being constructed in Wecker Road and Ham Road will address the majority of the community concerns about school safety. Overall there is a high community support for the project.

17.0 ENVIRONMENTAL IMPACT

The proposed connection follows the surrendered Powerlink easement to minimise the environmental footprint. The design incorporates fauna crossing enhancements and other measures to mitigate environmental impacts, which have been reviewed by an external environmental consultant (BAAM) and deemed appropriate.

18.0 POLICY IMPACT

Recommendations are consistent with corporate objectives.

19.0 FINANCIAL IMPACT

A preliminary budget estimate for the construction works is \$7.7m, which includes escalation. Including project management costs and contingencies the total budget required for this project is \$8.55m. There is currently no approved budget for this project.

Current high demand for transport infrastructure projects has led to excessive lead times of 12 to 18 months for supply of bridge girders. Funds of \$325,000 will be required to secure the girders for construction early 2009.

If approval in principle is given to proceed with the Scrub Road Extension project funding will be sought for \$325k to procure the bridge girders in 07/08 to commence construction in early 2009. Funding of \$8.225m will also be sought to complete the project. The construction of the project may go over two financial years 08/09 to 09/10.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal business

22.0 PUBLICITY / MARKETING STRATEGY

Program Contact: Alan Evans

Project Manager: Mary O'Hare

Marketing Strategist: Elizabeth Baldwin, Bayley Willey Holt

Media Spokesperson: Cr Graham Quirk

23.0 OPTIONS

1. That E&C approves in principle to proceed with the Scrub Road extension project connecting Carindale to Wecker Road.
2. That E&C not approve proceeding with the Scrub Road extension project.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 312/65/1

E&C29/01-24

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Approval of Development and Lease of accommodation for the Kenmore Library and Community Hub (Pullenvale Ward).

RECEIVED

29 JAN 2008

3.0 ISSUE/PURPOSE

That Approval be given to enter into a lease agreement with Jen Retail Properties Pty Ltd as the preferred proponent for the development and lease of accommodation for the Kenmore Library and Community Hub.

COMMITTEE SECTION

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services Division (Ext. 39110).

5.0 SUBMISSION PREPARED BY

Paul Grove, Acting Manager City Property (Ext. 34145).

ACTION TAKEN

29 JAN 2008

TOWN CLERK

MCPROP

6.0 DATE

14th January 2008.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

9.0 RECOMMENDATION

That E&C grant approval to enter into a lease agreement with Jen Retail Properties Pty Ltd as the preferred proponent for the development and lease of accommodation for the Kenmore Library and Community Hub in accordance with:-

- (a) the commercial terms set out in Attachment 'A'; and\
- (b) otherwise on terms and conditions satisfactory to the Manager, City Property and Chief Legal Counsel, Brisbane City Legal Practice.

10.0 DIVISIONAL MANAGER

Ian Maynard
 Ian Maynard
 Divisional Manager
 Corporate Services

Councillor Kim Flesser
 Chairperson
 FINANCE COMMITTEE

I Support/Reject the Recommendation

 (Signature)

If rejected please state reasons

I Recommend Accordingly

[Signature]

 CHIEF EXECUTIVE OFFICER

APPROVED
 29/JAN 2008
[Signature]
 Lord Mayor

BCC 10 YEAR RELEASE SCHEME

[Handwritten initials: JHC, DSA, KF, CB]

11.0 BACKGROUND

In June 2005, approval was given for Council to invite public Expressions of Interest for the development of a Library and Community Hub on Council owned land in Princeton Street, Kenmore.

The Community Hubs program expands upon the existing services provided by Libraries to create an environment that provides social, cultural, recreational and educational services reflecting the community needs.

That process was subsequently terminated because of difficulties with the Princeton Street Site.

Subsequently in February 2007, E&C approval was given for Council to again invite public Expressions of Interest for the proposed development of Library & Community Hub in Kenmore.

The new Invitation Document was more broadly based, specifying Council's need for a new Library and Community Hub facility and calling for submissions from the market for sites within a defined geographical area (Kenmore) with no specific site nominated.

This document detailed the specific requirements of Council and invited the Proponents to demonstrate in detail how they will address each of these objectives. Council's Princeton Street site was not part of this EOI document.

A new Project Control Group was formed to overview this process comprised of:

Michael Lockwood, Manager, City Life
David Askern, Chief Legal Council, Brisbane City Legal Practice
Sharan Harvey, Manager, Library Services
Paul Grove, Acting Manager, City Property
Helen Sheridan, Senior Project Coordinator, City Property

Council engaged the services of an independent Probity Auditor to oversee the EOI process.

Expressions of Interest closed in October 2007 and two proposals were received, Jen Retail Properties Pty Ltd – Marshall Lane Development Proposal and Giarola Properties Pty Ltd - Princeton Street Development Proposal.

Jen Retail Properties Pty Ltd Proposal

The proposed development is located near the junction of Moggill Road and Marshall Lane, Kenmore. Refer Attachment 'B' – Location Plan

Jen Retail Properties Pty Ltd is currently in DA pre-lodgement discussions for a development at the Marshall Lane site. Its proposal is for amendments to the current design to include lettable area for a Library.

Jen Retail Properties Pty Ltd is a known shopping centre developer and owner with a sound financial and management track record.

The current proposal:

- ✓ Meets all of Council's accommodation objectives as stipulated in the EOI document.
- ✓ Provides the most cost effective financial and rental outcome for Council offered during the EOI process, based on a 20-year lease period.
- ✓ Is the most preferred design and planning outcome presented during the EOI process.
- ✓ Is subject to DA approval.

Commercial terms of the EOI submission are:

- ✓ Anticipates lease commencement late 2009 to early 2010.
- ✓ redacted /sqm/annum net rental, commencing in the 2009/2010 financial year.
- ✓ Estimated outgoings for the 2009/2010 financial year of redacted /sqm/annum.
- ✓ Rent review, including periods and review mechanism:
 - CPI or redacted annually on an alternating basis
 - Market rent review at the commencement of each option
 - CPI or redacted annually on an alternating basis during the option period
- ✓ Lease option of two options each of five years.
- ✓ Four months rent free fitout period.

Whilst commercial accommodation is not readily available in the area comparable with what Council is seeking, areas which are available range from \$310.00 to \$450.00/sqm/annum net (excluding outgoings). In marked contrast the other proponent Giarola Properties Pty Ltd has proposed a rate of redacted /sqm/annum (gross or net not specified) in their EOI submission.

Giarola Properties Pty Ltd Proposal

The EOI proposal submitted by Giarola Properties Pty Ltd is substantially a revised submission to one they lodged in 2006 for the location of the Library & Community Hub on the Council land at 10 Princeton Street, Kenmore.

Non-compliance with EOI documentation and insufficient evidence of the resolution of substantial issues with the Princeton Street site negated this proposal as a viable alternative particularly with respect to rental.

The Giarola Properties Pty Ltd resubmission proposing the Library be located at the Princeton Street site has major issues with pedestrian, public and operational access. It is a stand alone elevated development at the rear of an existing commercial development on Moggill Road. Open-air carparking is provided at ground level. Unfortunately the natural topography of the site limits design options

Summary

The Marshall Lane proposal submitted by Jen Retail Properties Pty Ltd is deemed superior with respect to key issues affecting pedestrian/public accessibility and operational procedures and access. Visibility/exposure at the proposed location is also considered greater than anticipated. The Library is both aesthetically and functionally integrated into the development, which includes a major Retailer and Market Area.

The proposed design additionally features Library only access to an open-air balcony that will provide the Kenmore Library with a unique character.

Agreements negotiated with Jen Retail Properties Pty Ltd will be conditional upon Development approval. The Proponent has been informed that this process is independent of the EOI process and in no way implies approval will be consequential of the EOI outcome. Securing the appropriate DA is the sole responsibility of Jen Retail Properties Pty Ltd. Jen Retail Properties Pty Ltd have acknowledged their acceptance of this and their commitment to amend their current proposal and submit for approval.

Final agreement with Jen Retail Properties Pty Ltd will also be conditional on Council accepting any proposed amendments to the current design as a result of the Development Approval process. Plans and elevations of the currently proposed design are provided at Attachment 'C'.

The Kenmore Library & Community Hub Project Control Group now recommends that this E&C proceeds.

12.0 CONSULTATION

Michael Lockwood, Manager, City Life
David Askern, Chief Legal Counsel, Brisbane City Legal Practice
Sharan Harvey, Manager, Library Services
Paul Grove, Acting Manager, City Property
Helen Sheridan, Senior Program Coordinator, City Property
Kathryn Houston, Solicitor, Brisbane City Legal Practice
Jiri Arnost, Business Advisory & Treasury, Corporate Services
Jennifer Sullivan, Business Advisory & Treasury, Corporate Services
Kathy Baguley, Principal Planner, Development Assessment
Bruce Monley, Strategic Facilities Planner, City Life

All consulted are in agreement with the recommendation.

Cr Kim Flessner, Chair, Finance Committee
Cr Margaret de Wit, Shadow Chair, Finance Committee
Cr Catherine Birmingham, Chair Community Services Committee
Cr Norm Wyndham, Shadow Chair Community Services Committee
Cathy Uechtritz, Policy Advisor, Lord Mayors Office
Have been consulted and are not opposed to this submission going forward for consideration by the E&C Committee.

13.0 IMPLICATIONS OF PROPOSAL

The provision of a purpose built library and community hub facility will address the current gap in existing library and community services in the Pullenvale Ward.

14.0 COMMERCIAL IN CONFIDENCE

Details of this process remain commercial in confidence.

15.0 CORPORATE PLAN IMPACT

This project is a key outcome of the 'smart & prosperous' theme within the Corporate Plan, which states that the new initiative under the learning for life agenda will be to call for an expression of interest to develop a community hub and library at Kenmore. This project is also reflected in the program plan under 4.2.1.2 Enhance Libraries.

The project outcome is also in accordance with Corporate Plan Outcome 1.4: - Strategy 1.4.3: Improved management and performance of Council's physical asset portfolio –

- to align Council's physical asset holdings with corporate and community needs;

16.0 CUSTOMER IMPACT

The provision of a purpose built library and community hub facility in Kenmore will significantly improve access to these services for customers in the Pullenvale Ward.

17.0 ENVIRONMENTAL IMPACT

In accordance with Council's corporate theme of Clean and Green, Jen Retail Properties Pty Ltd proposal for the Library and Community Hub facility incorporates ESD principles.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funding for the lease of the Library/Community Hub of approximately redacted, (redacted /sqm/annum plus outgoings) will be required from 2009/2010 financial year.

Funding for Councils' fit out costs has already been identified for budget planning in the 2008/2009 and 2009/2010 financial years.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

It is requested that approval be given as soon as possible to enable documentation to be executed and the development to commence.

22.0 PUBLICITY/MARKETING STRATEGY

Press releases and public engagement will occur as deemed necessary.

23.0 OPTIONS

Option 1. Approve the recommendation.

Option 2. Not approve the recommendation.

Option 1 is the preferred and recommended Option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 364/46/3 (1481)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed Changes to the Constitution and Board of Directors - TradeCoast Land Pty Ltd ACN 111 428 212 ("TCL").

ACTION TAKEN

29 JAN 2008

MACKAY

TOWN CLERK

3.0 ISSUE/PURPOSE

To seek approval for:

- (a) The appointment of Ian Maynard, Divisional Manager Corporate Services and Paul Grove, Acting Manager City Property Branch as Directors of TradeCoast Land Pty Ltd to fill the vacancies on the TCL Board;
- (b) The creation of a further director position for a Council employee with finance experience;
- (c) The creation of three further independent director positions to the TCL Board;
- (d) The nomination of persons to fill those new director positions;
- (e) The amendment of the Company Constitution so that Shareholder approval is required for any 'Significant Transactions';
- (f) The appointment of Maria Menchise, Solicitor, Brisbane City Legal Practice, as Company Secretary.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED

29 JAN 2008

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

David Askern, Chief Legal Counsel, Brisbane City Legal Practice, Ext 34740

6.0 DATE

11 January 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Committee approval.

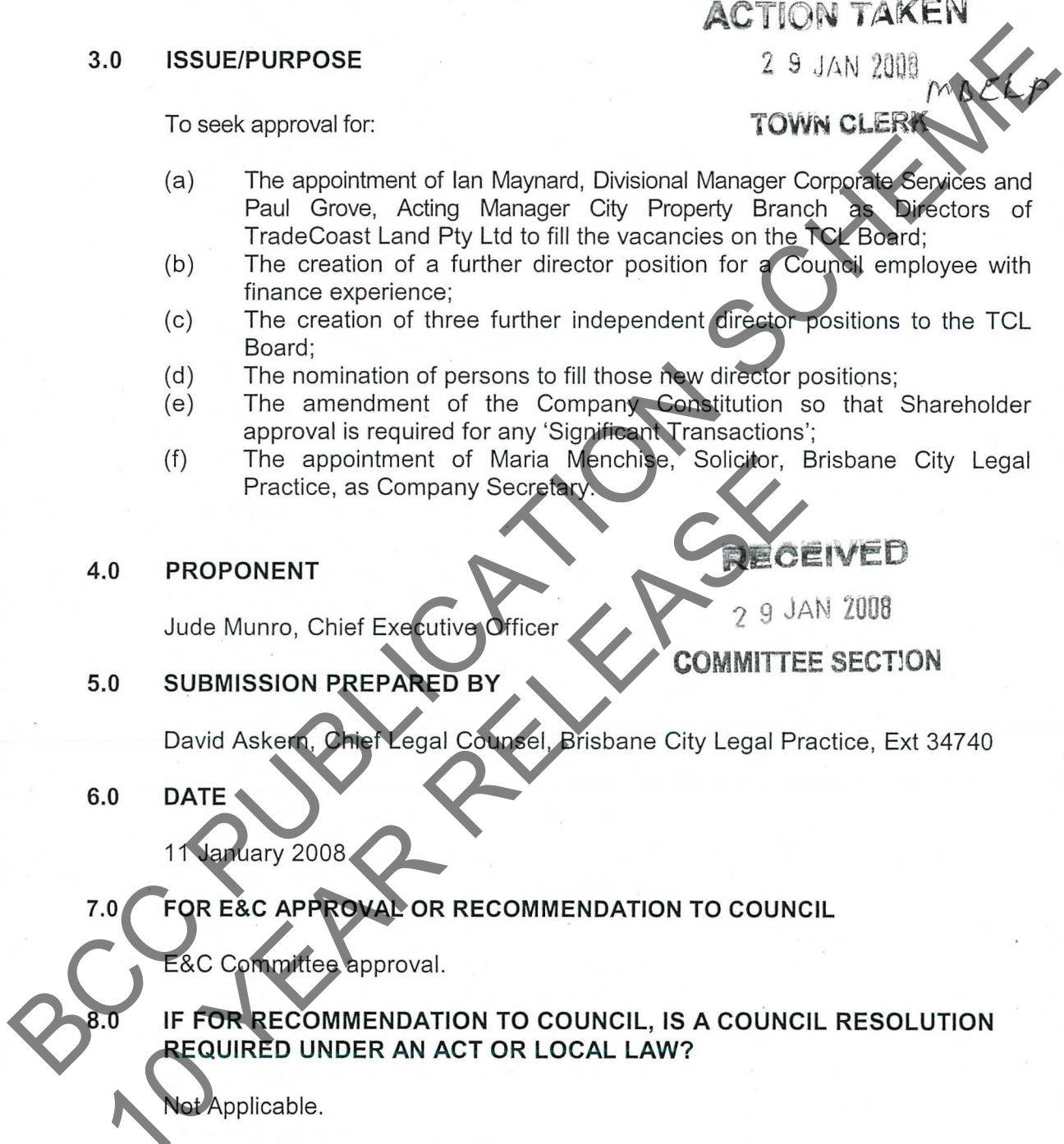
8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

9.0 RECOMMENDATION

That E&C Committee approve:

- (a) The appointment of Ian Maynard, Divisional Manager Corporate Services and Paul Grove, Acting Manager City Property Branch, as Directors of



TradeCoast Land Pty Ltd to fill the current vacancies on the TCL Board;

- (b) The creation of a further Director position for a Council employee with finance experience;
- (c) The creation of three further independent director positions on the TCL Board:
 - (i) one director position to be filled by a registered valuer;
 - (ii) one director position to be filled by a person with real estate and marketing experience;
 - (iii) one director position to be filled by a person with property development experience;
- (d) The nomination of persons to fill those positions;
- (e) The amendment of the Company Constitution as set out in **Attachment "A"** so that Shareholder approval is required for any significant transactions;
- (f) The appointment of Maria Menchise, Solicitor, Brisbane City Legal Practice, as Company Secretary.

10.0 CHIEF EXECUTIVE OFFICER

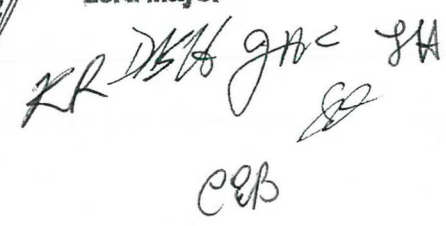

Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

29 JAN 2008


 Lord Mayor

BCC PUBLICATION RELEASE SCHEME
 10 YEAR RELEASE


 KR DSH gac SA
 CEB

11.0 BACKGROUND

TradeCoast Land Pty Ltd is a proprietary company wholly owned by Brisbane City Council. This company was created by Council, pursuant to Section 498(1) of the Local Government Act 1993 and Section 46 of the City of Brisbane Act 1924, in order to engage in an enterprise arrangement for the development and sale of Council owned land at the former Brisbane Airport site, now known as TradeCoast Central.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to appoint directors to the Board of TradeCoast Land Pty Ltd ("TCL") and to change the Constitution of that company.

Due to the recent resignations from the TCL Board and to enable TCL to continue legal operations, an immediate appointment of the vacant director positions is appropriate. As Paul Grove has assumed the position of Acting Manager City Property, it is recommended that Paul Grove be appointed to that vacant director position.

A further Board position should be created and subsequently filled by a Council employee with finance experience.

On 26 November 2007, E&C approved a Marketing and Sales Management Strategy proposed by the TCL Board to assist it in obtaining the best possible outcome from the Trade Coast Land Project and in particular its dealings with Trade Coast Central Pty Ltd ("TCC").

To further assist and enhance the TCL Board's capacity to deal with the Project it is recommended that three independent non-executive directors be appointed to the board one of whom will be the Board Chairman.

Those directors should have the following capabilities and appropriate experience:

- (i) one director position to be filled by a registered valuer;
- (ii) one director position to be filled by a person with real estate and marketing experience;
- (iii) one director position to be filled by a person with property development experience.

E&C is invited to provide suggested nominations for consideration to appointment of the board at a subsequent E&C meeting. It is expected that those external directors would be remunerated on the same basis as other external persons who sit on Council boards and committees

It is also proposed that for the time being the TCL Board's Powers to deal with prescribed significant transactions be restricted until further notice to ensure that there is appropriate oversight of the TCL's boards actions by E&C Committee and the Chief Executive Officer depending on the relevant circumstances.

The following restrictions are proposed:

- (a) approval of all contracts that provide for sale of any land by TCL to a related

entity or related party of any other party to the Development Agreement for Trade Coast Central:

- | | | |
|------|----------------|-----|
| (i) | \$2m and above | E&C |
| (ii) | up to \$2m | CEO |
- (b) the setting and/or adjusting of minimum prices for the sale of any lot to be approved by E&C;
- (c) any variation to the terms of the Development Agreement with a value exceeding \$500,000 to be approved by E&C.

There are already significant restrictions in Clause 56 of the Constitution in relation to major changes to the TCL business including loans, mortgages, restructuring and share issues redemption and dividends.

The Proposed changes to the Constitution are set out in **Attachment "A"**.

It is also proposed that Maria Menchise, Solicitor from Brisbane City Legal Practice, be formally appointed Company Secretary as required by the TCL Constitution.

12.0 CONSULTATION

David Askern, Chief Legal Counsel

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Consistent With Current Policy

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent

22.0 PUBLICITY/MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

23.1 Approve recommendation.

23.2 Not approve recommendation.

23.3 Substitute other decisions for those proposed.

Option 23.1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/105-80103/2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for Hire of Profiling Equipment.

3.0 **ISSUE/PURPOSE**

To seek E&C approval to enter into a Preferred Supplier Arrangement Contract for the Hire of Profiling Equipment with Base Course Management Pty Ltd. The Contract shall be on substantially the same terms and conditions as the previous Contract CW50132-04/05, without seeking public tenders in accordance with Section 2.3, Sole Sourcing, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

John Lee
Acting Manager, Corporate Risk Management
Strategic Procurement Office, Corporate Services Division

APPROVED

29 JAN 2008

Lord Mayor

[Handwritten signatures: JHC, CEB, rogn]

6.0 **DATE**

12 December 2007.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

RECEIVED

29 JAN 2008

COMMITTEE SECTION

10.0 John Lee
Acting Manager
Corporate Risk Management
Strategic Procurement Office
Corporate Services Division

[Handwritten signature]
Jude Munro
Chief Executive Officer

ACTION TAKEN

29 JAN 2008

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 December 2007.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A80103-07/08	Hire of Profiling Equipment	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE