

**E&C RESULTS – 6 MAY 2008**

SUB NO.	FILE NO.	DIV.	TITLE	Result
06/05-01 R	460/62/67	City Planning and Sustainability	Albion Neighbourhood Plan	Yes
06/05-02 M	204/6(16/P12)	Corporate Services	Monthly Project Report – February 2008	Yes
06/05-03 M	204/6(16/P12)	Corporate Services	Monthly Project Report – March 2008	Yes
06/05-04 R	202/11-WE710/664	Corporate Services	Rochedale Urban Community Reservoir	Yes
06/05-05 R	376/6/40(P4)	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (April 2008)	Yes
06/05-06 M	234/70/439(1)	OLMCEO	Translink Transport Authority	Yes
06/05-07 R	(3)456/65	OLMCEO	Change of Budget Meeting Dates, Council Meeting Dates and the Winter Recess	Yes
06/05-08 R	122/121/8272(5)	City Planning and Sustainability	Brisbane International Education Futures Taskforce Report	Yes
06/05-09 M		OLMCEO	Executive Contract	Yes

Lord Mayor Campbell Newman, Deputy Mayor G M Quirk and Councillors A Cooper, G Knapp, P Matic, D McLachlan, J Prentice and A Schrinner

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION NUMBER**

**1.0 FILE NUMBER:** 204/6(16/P12)

**E&C 06/05-025**

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**RECEIVED**

05 MAY 2008

**2.0 TITLE**

Monthly Project Report – February 2008

**COMMITTEE SECTION**

**ACTION TAKEN**

06 MAY 2008

**3.0 ISSUE/PURPOSE**

The purpose of this Submission is to provide regular Project performance reports on all Projects.

TOWN CLERK  
DMGRV

**4.0 PROPONENT**

Scott Stewart, Executive Manager - Major Projects, 3403 7652.

**5.0 SUBMISSION PREPARED BY**

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

**6.0 DATE**

2nd April, 2008

**7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

N/A.

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

**9.0 RECOMMENDATION**

That E&C accept the Monthly Project Report.

**10.0 DIVISIONAL MANAGER**

*[Signature]*

**APPROVED**

06 MAY 2008

*[Signature]*  
Lord Mayor

**CHAIRPERSON** \_\_\_\_\_

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

## 11.0 BACKGROUND

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the **\*\*\*\*\*FEBRUARY 2008 UPDATE\*\*\*\*\*** heading.

## 12.0 CONSULTATION

Individual project reports are compiled by Project Reporters, in consultation with the relevant Project Managers, Program Managers/Business Unit Financial Controllers, Divisional/Executive Managers and Branch Managers.

## 13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

Nil.

## 16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Nil.

## 19.0 FINANCIAL IMPACT

Nil.

## 20.0 HUMAN RESOURCE IMPACT

Nil.

## 21.0 URGENCY

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

N/A.

**23.0 OPTIONS**

**Option 1:** Approve the recommendation that E&C accept the Monthly Project Report for February 2008.

**Option 2:** Do not accept the report.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 FILE NUMBER: 204/6(16/P12)

RECEIVED

06 MAY 2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

COMMITTEE SECTION

2.0 TITLE

Monthly Project Report – March 2008

ACTION TAKEN

06 MAY 2008

3.0 ISSUE/PURPOSE

The purpose of this Submission is to provide regular Project performance updates on all Projects.

TOWN CLERK  
DMGRV

4.0 PROPONENT

Scott Stewart, Divisional Manager – Brisbane Infrastructure, 3403 7652.

5.0 SUBMISSION PREPARED BY

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

6.0 DATE

23rd April, 2008

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A.

9.0 RECOMMENDATION

That E&C accept the Monthly Project Report.

APPROVED

6 MAY 2008

Lord Mayor

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the **\*\*\*\*\*MARCH 2008 UPDATE\*\*\*\*\*** heading.

## 12.0 CONSULTATION

Individual project reports are compiled by Project Reporters, in consultation with the relevant Project Managers, Program Managers/Business Unit Financial Controllers, Divisional/Executive Managers and Branch Managers.

## 13.0 IMPLICATIONS OF PROPOSAL

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

Nil.

## 16.0 CUSTOMER IMPACT

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Nil.

## 19.0 FINANCIAL IMPACT

Nil.

## 20.0 HUMAN RESOURCE IMPACT

Nil.

## 21.0 URGENCY

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

N/A.

**23.0 OPTIONS**

**Option 1:** Approve the recommendation that E&C accept the Monthly Project Report for March 2008.

**Option 2:** Do not accept the report.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**RECEIVED**

06 MAY 2008

File number

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**COMMITTEE SECTION**

2.0 Title  
Translink Transport Authority

**ACTION TAKEN**

06 MAY 2008

3.0 Issue/purpose  
To authorise the Chief Executive Officer Jude Munro to accept appointment to the Board of the proposed TransLink Transport Authority.

**TOWN CLERK**  
**EMCEO**

4.0 Proponent  
Jude Munro, Chief Executive Officer

5.0 Submission prepared by  
Hayden Wright, Executive Manager, Office of the CEO

6.0 Date  
2<sup>nd</sup> May 2008

7.0 For E&C approval or recommendation to Council  
For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
No

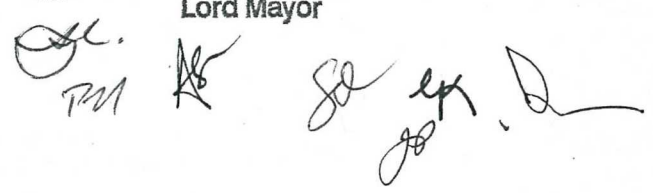
9.0 Recommendation  
That Establishment and Coordination Committee authorise the Chief Executive Officer Jude Munro to accept appointment to the Board of the proposed TransLink Transport Authority.

10.0 Divisional Manager  
  
Jude Munro  
Chief Executive Officer

**APPROVED**

6 MAY 2008

  
Lord Mayor



BCC PUBLICATION RELEASE  
10 YEAR SCHEDULE



## **11.0 Background**

A Bill has been introduced to the State Parliament to establish the proposed TranLink Transport Authority. Part 4 of the Bill deals with the Board of the proposed Authority. Under this Part it is proposed that the Authority is governed by a Board of seven (7) members one of whom is to be a person who is the Chief Executive Officer of a local government whose area includes any of the TransLink area and substantially funds passenger transport services in the part of its area that is in the TransLink area. Council's Chief Executive Officer Jude Munro has been advised that at its meeting last Monday 28<sup>th</sup> April 2008 State Cabinet appointed the Board of the new Authority including the appointment of Jude Munro as the local Government member.

The purpose of this submission is to advise E&C of this appointment and to seek authorisation for the Chief Executive Officer to accept the position.

## **12.0 Consultation**

The Lord Mayor, Cr Newman

who agrees with the recommendation.

## **13.0 Implications of proposal**

Council will have direct representation on the Board of the new TransLink Transport Authority.

## **14.0 Commercial in confidence**

No

## **15.0 Vision/Corporate Plan impact**

By having representation Council be in a position to influence the direction of the Board to ensure as far as possible consistency with Council's 2026 Vision.

## **16.0 Customer impact**

Nil

## **17.0 Environmental impact**

Nil

## **18.0 Policy impact**

Nil

## **19.0 Financial impact**

Nil

## **20.0 Human resource impact**

Nil

## **21.0 Urgency**

In the normal course of business

## **22.0 Publicity/marketing strategy**

Not applicable

**23.0 Options**

*Option 1: Endorse the recommendation*

*Option 2: Not endorse the recommendation*

*Option 3: Endorse the recommendation with conditions.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 FILE NUMBER: 99-30267(A1/P1)

06 MAY 2008

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

**COMMITTEE SECTION**

2.0 TITLE

**ACTION TAKEN**

Renewal of Executive Service Contract for Michael Byrne, Manager Corporate Risk Management, Strategic Procurement.

TOWN CLERK  
EOEMCEO

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Michael Byrne, Manager Corporate Risk Management, Strategic Procurement.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

David Simons, Acting Executive Officer to Executive Manager (EOEMCEO) ext. 36773.

6.0 DATE

2 May 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For approval by E&C

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That Michael Byrne be re-appointed to the position of Manager, Corporate Risk Management for a period of two (2) years from 1 October 2008.

10.0 Jude Munro  
CHIEF EXECUTIVE OFFICER

**APPROVED**

06 MAY 2008

Lord Mayor

BCC PUBLIC RELEASE  
10 YEAR RELEASE  
SCHEMATIC

**11.0 BACKGROUND**

Michael Byrne has served as Manager, Corporate Risk Management, for a number of years. His contract expires on 30 September 2008.

Michael has been performing well in this role and has been relieving as acting Chief Procurement Officer for much of the past 12 months. Accordingly, it is proposed to reappoint Michael to the position of Manager, Corporate Risk Management, Strategic Procurement, for a further period of two (2) years.

**12.0 CONSULTATION**

Chief Executive Officer  
Divisional Manager, Corporate Services Division  
Executive Manager, Office of the Chief Executive

All are in agreement.

**13.0 IMPLICATIONS OF PROPOSAL**

Nil.

**14.0 COMMERCIAL IN CONFIDENCE**

Nil

**15.0 CORPORATE PLAN IMPACT**

Nil.

**16.0 CUSTOMER IMPACT**

Nil.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FUNDING IMPACT**

Funding would be available from within the existing Divisional budget.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**23.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1. is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 12 MAY 2008**

SUB NO.	FILE NO.	DIV.	TITLE	Result
12/05-01 R.	221/15/1-2007/2008	Corporate Services	2007-08 Budget – Third Review	Yes
12/05-02 m.	24/1-H/2008(1)	Brisbane Water	Specialist and Senior Professionals (SSP) travel proposal for Keith Barr and Grahame Simpson from Brisbane Water to attend the fifth IWA Leading-Edge Conference, Zurich, Switzerland from 1 to 4 June 2008	Amended
12/05-03 m.	413/60(5/P2)	Brisbane Water	Agreement with Moreton Bay Regional Council to Transport and Treat Sewage from the Kedron Brook Area	Yes
12/05-04 m	234/70//2008(1)	OLMCEO	Urban Local Government Association of Queensland	Amended
12/05-05 m.	243/85-A80215/2007/2008	OLMCEO	Stores Board Submission for the Significant Procurement Activity Plan for Passenger and Light Commercial Vehicle's, Trucks 15.0 tonne GVM and Less, and Trucks 22.5 tonne GVM and Above	Yes
12/05-06 Held.	460/75/106	City Planning and Sustainability	Changes to Area Classifications and Demolition Control Precincts in the Brisbane City Plan 2000	Held
12/05-07 m.	A001612935 (DRS/USE/H05-916800)	City Planning and Sustainability	Proposed Ex-Gratia Payment – Classroom Extension to redacted redacted at redacted	Yes
12/05-08 B.	460/97/47(40)	City Planning and Sustainability	Rochedale Urban Community Local Plan – Minor Amendments	Yes
12/05-09 R	460/75/109(2)	City Planning and Sustainability	Minor Amendment – 2037 Gympie Road, Bald Hills	Yes
12/05-10 R		City Planning and Sustainability	2007-08 Budget – Reallocation of Funding Approved Under the City Development Major Works Program	Yes
12/05-11 R	460/140/15(1)	City Planning and Sustainability	Preparation of a City Wide Priority Infrastructure Plan (PIP) that includes an infrastructure Charges Schedule (ICS)	Yes

**E&C RESULTS – 12 MAY 2008**

<b>SUB NO.</b>	<b>FILE NO.</b>	<b>DIV.</b>	<b>TITLE</b>	<b>Result</b>
12/05-12  M	352/77/5	Families and Community Services Committee	Allocation of the Lord Mayor's Suburban Initiative Funds after Ward Re-division	Yes
12/05-13 Walk In m	99-49648(A1)	OLMCEO	Executive Service Contract	Yes

Present: Lord Mayor, Campbell Newman, GM Quirk, G Knapp, A Cooper, D McLachlan, A Schriener, P Matic, J Prentice

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File No

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Specialist and Senior Professionals (SSP) travel proposal for Keith Barr and Grahame Simpson from Brisbane Water to attend the 5<sup>th</sup> IWA Leading-Edge Conference, Zurich, Switzerland from 1 to 4 June 2008.

3.0 Issues/Purpose

The purpose of this submission is to request permission for two employees within the Production Planning and Services Branch of Brisbane Water to attend the 5<sup>th</sup> IWA Leading-Edge Conference and Exhibition on Water and Wastewater Technologies in Zurich, Switzerland from 1 to 4 June 2008.

- Keith Barr, Principal Process Engineer, Treatment Planning and Engineering Section
- Grahame Simpson, Principal Process Operations Engineer, Water Reclamation Section.

4.0 Proponent

Jim Reeves, Divisional Manager, Brisbane Water.

Original retained with Establishment and Co-ordination Committee Minutes

5.0 Submission Prepared by

Paul Hillberg, Learning and Development Specialist, Production Planning and Services Branch, Brisbane Water, (LDS2BW) Ext 30347

6.0 Date

28/4/2008

**APPROVED**

1/2 MAY 2008

7.0 For E&C Approval or Recommendations to Council

For E&C approval.

*[Handwritten signatures]*  
 Lord Mayor  
*[Handwritten initials: AS, J, PM, EK, JF]*

8.0 If For Recommendation To Council, Is A Council Resolution Required Under An Act Or Local Law?

Not applicable.

**RECEIVED**

1 2 MAY 2008

**ACTION TAKEN**

1 2 MAY 2008

9.0 Recommendation

**COMMITTEE SECTION**

**TOWN CLERK**

It is recommended that approval be given to Keith Barr and Grahame Simpson of Brisbane Water to attend the 5<sup>th</sup> IWA Leading-Edge Conference and Exhibition on Water and Wastewater Technologies in Zurich, Switzerland from 1 to 4 June 2008 at an estimated total cost to Council of \$10,700.

*E&C require that both individuals commit to serve BCC for at least 12 months*

10.0 Divisional Manager

Jim Reeves  
Divisional Manager  
**BRISBANE WATER**

*after the trip on regard their share of costs.*

*[Handwritten signature]*

Chairperson

support the recommendation/s

I reject – please state the reason

**BCC 10 YEAR RELEASE SCHEME**



## 11.0 Background

The annual Leading-Edge Conference and Exhibition on Water and Wastewater Technologies (LET) is focused specifically on advances and developments in water and wastewater technologies. The conference consists of a single plenary session of invited speakers, parallel workshops and a poster session on the first day, followed by two parallel sessions (one for drinking water and one for wastewater) on days two and three. The conference will consist of invited speakers who are leaders in the fields of water and wastewater, as well selected presentations from papers submitted. Several workshops will also be held on the afternoons of the first and second days. The technical tours to various "state-of-the-art" treatment facilities are conducted on the Sunday prior to the conference technical sessions.

By gathering together leading experts and practitioners from the wastewater, drinking water and resource reuse fields this conference will be a very enriching experience, with fruitful exchanges of new interdisciplinary ideas, opinions and approaches. Facing today's global shortage of water resources and related water pollution issues the LET Conference/Exhibition presents an excellent opportunity for dissemination and discussion of the accumulated knowledge and to share the latest scientific developments and expertise with researchers, engineers, operators and managers from across the globe.

The LET 2008 program structure is unique. The first day consists of an integrated water and wastewater session with keynote speeches on sustainability and other advances in water/wastewater technologies. The remainder of the conference includes sessions that foster delegate interaction by having topic-focused sessions, with more time for discussion.

There will also be 127 poster papers on display with attendance by their authors throughout the conference.

This is a first class technical program delivered by the leading practitioners, technology developers and global researchers within the water industry. It will be highly beneficial for Brisbane Water to access knowledge on the latest technology in relation to the sustainability of the water cycle. Specific topics from the technical program of direct benefit to Brisbane Water current and future projects are:

- Advanced Nutrient Removal to Meet Stringent TN standards
- Odour Control in Wastewater Systems
- Biotechnology Advancements with Biofilms
- Technology for the Conversion of Wastewater to Drinking Water (Reuse)
- Membrane Advancements
- Bioenergy
- Resource Recovery
- Emerging Contaminants

As Keith Barr and Grahame are Brisbane Water's senior process engineers for wastewater treatment, they are considered the most appropriate to attend this conference to gain knowledge on the latest developments in wastewater treatment technologies.

**Proposed Itinerary for Keith Barr and Grahame Simpson**

29/5/2008 - Thu PM	Depart Brisbane and Travel	Singapore Airlines (SQ236 & SQ346)
30/5/2008 - Fri AM	Travel and Arrive Zurich	
31/5/2008 - Sat	Day in Zurich	
1/6/2008 - Sun AM	Conference Start	Zurich
4/6/2008 - Wed PM	Conference Concludes	Zurich
5&6/6/2008 - Thu/Fri	redacted	redacted
7&8/6/2008 - Sat/Sun	Weekend days (2)	
8/6/2008 - Sun PM	Depart Zurich and Travel	Singapore Airlines (SQ341 & SQ235)
9/6/2008 - Mon	Travel	
10/6/2008 - Tues AM	Travel and Arrive Brisbane	

**12.0 Consultation**

Robin Lewis, General Manager, Production Planning and Services Branch.  
 Debbie Terranova, Principal Remuneration Benefits Consultant, HR Branch, Corporate Services Division (for confirmation of the SSP Professional Development entitlement ).  
 Councillor David McLachlan, Chairman, City Businesses and Water Supply Committee.

All are in agreement with the submission being considered by the E&C Committee.

**13.0 Implication of Proposal**

Council has in excess of four billion dollars worth of water and wastewater assets that Brisbane Water manages on a current revenue base of \$350 million per annum.

Achieving best performance from this large asset base depends on the use of modern technologies and operating techniques to enhance the performance of assets to ensure environmental and financial sustainability.

**14.0 Commercial in Confidence**

Not applicable.

#### 15.0 Corporate Impact

The proposal is consistent with the objectives of ensuring the effective operation, maintenance and timely replacement and expansion of water and sewerage assets and the strategy to review alternative technologies for treatment and transportation of sewage.

#### 16.0 Customer Impact

Nil

#### 17.0 Environmental Impact

It is considered important the Council maintains contemporary knowledge and understanding of treatment technologies and processes so that, when applied, they ultimately result in a cleaner and safer environment.

#### 18.0 Policy Impact

This proposal concurs with the guidelines and the intent of the SSP contracts for these two employees.

#### 19.0 Financial Impact

SSP contracted employees are provided with 5% of their notional salary to pursue relevant professional development opportunities. This represents approx redacted and redacted for Keith Barr and Grahame Simpson respectively (total redacted). These amounts are detailed in the employment package SSP contracts for these employees with appropriate budget provision being made for this funding as professional development for SSP contracted employees.

The costs of the travel are outlined below:

Return airfares Brisbane to Zurich	\$5,000
Conference fees	\$2,194
Accommodation	\$2,800
Personal allowance @ \$50 per/day	\$700
<b>Total</b>	<b><u>\$10,694</u> say \$10,700</b>

Funds are available from Production Planning & Services Branch's budget for 2007/08.

redacted

#### 20.0 Human Resource Impact

Nil

#### 21.0 Urgency

Normal course of business. Although substantial delays will result in higher airfares and possibly accommodation charges.

## 22.0 Publicity Marketing

- A presentation outlining IWA Leading Edge Conference highlights of technology trends and opportunities will be delivered to a Brisbane Water Cauldron within four (4) weeks of Mr Barr and Mr Simpson returning to Australia.
- A workshop will be held for the Production Branch management and engineering staff to enable the specific technology transfer from the conference and to determine how to best facilitate the adoption of any process improvements and/or technologies that are derived from the conference.
- Brisbane City Council report as per Travel policy.
- The proceedings from the conference will be made available through the Brisbane Water Library.

## 23.0 Options

Option 1: Approve Keith Barr and Grahame Simpson to attend the Congress

Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**FILE NUMBER**

413/60(5/P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

**2.0 TITLE**

Agreement with Moreton Bay Regional Council to transport and treat sewage from the Kedron Brook area.

**3.0 ISSUE/PURPOSE**

To seek E&C approval to enter into a new agreement with the Moreton Bay Regional Council from 1 July 2008 to transport and treat sewage from the Kedron Brook area. The current agreement is with Pine Rivers Shire Council.

**4.0 PROPONENT**

Jim Reeves, Divisional Manager, Brisbane Water

**RECEIVED**

12 MAY 2008

**5.0 SUBMISSION PREPARED BY**

Fiona Anderson, Economic Analysis Manager, Brisbane Water. Ext 33204

**COMMITTEE SECTION**

**6.0 DATE**

22 April 2008

**ACTION TAKEN**

12 MAY 2008

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval

**TOWN CLERK**

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not applicable

Original retained with Establishment and Co-ordination Committee Minutes

**9.0 RECOMMENDATION**

That E&C:

(1) Approve that Council enters into an agreement with Moreton Bay Regional Council to transport and treat Kedron Brook sewage for the period 1 July 2008 until the establishment of the new distribution and retail entities generally on the terms and conditions as set out at Attachment A, and acceptable to the Chief Legal Counsel, Brisbane City Legal Practice; and

(2) Authorise the Divisional Manager, Brisbane Water to execute and manage all aspects of that Agreement on behalf of Council.

**10.0 DIVISIONAL MANAGER**

Jim Reeves  
Divisional Manager  
**BRISBANE WATER**

*[Signature]*  
Chairperson

I support the recommendation/s  
I reject - please state the reason

I Recommend Accordingly

*[Signature]*  
ACTING CHIEF EXECUTIVE OFFICER

**APPROVED**

12 MAY 2008

Lord Mayor

*[Signatures]*

BCO 10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

Council has had an agreement with Pine Rivers Shire Council to transport and treat sewage from the Kedron Brook area since 1973. The most recent agreement expires at the end of June 2008. Revenue from the agreement for the 2007-08 financial year is \$1.75m.

An updated agreement has been drafted (refer to attachment "A") on similar terms as the current agreement. The basis for the new agreement is as follows:

Brisbane City Council will transport and treat sewage delivered by Moreton Regional Council infrastructure to the Kedron Brook Sewer for an annual fee. Payment terms are quarterly in advance.

The maximum number of properties and pedestals has been increased from the current agreement.

Brisbane City Council will be transporting and treating the sewage on behalf of Moreton Bay Regional Council rather than Pine Rivers Shire Council.

It is proposed that the agreement be effective from 1 July 2008.

It is proposed that the agreement expires when the distribution and retail entities are established.

## 12.0 CONSULTATION

Councillor David McLachlan, Chairman City Businesses and Water Supply  
Chris Mead, Chief Financial Officer, Corporate Services  
Julie McLellan, Acting Manager Water Resources, City Planning & Sustainability  
Kirsten Holden, Solicitor, Brisbane City Legal Practice

All are in agreement with the submission being considered by E&C.

## 13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will result in Council continuing to receive payment for utilisation of the capacity in the sewage transport and treatment systems that was planned for Kedron Brook sewage.

## 14.0 COMMERCIAL IN CONFIDENCE

Yes

## 15.0 CORPORATE PLAN IMPACT

Nil

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

Nil

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

Approval of this submission will result in Council receiving approximately \$1.79m in 2008/09 for the transport and treatment of sewage from Moreton Bay Regional Council.

**20.0 HUMAN RESOURCE IMPACT**

Nil

**URGENCY**

Normal

**22.0 PUBLICITY / MARKETING STRATEGY**

Nil

**23.0 OPTIONS**

- Option 1. Approve the recommendation
- Option 2. Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 234/70/8-2008(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Urban Local Government Association of Queensland.

3.0 ISSUE/PURPOSE

To nominate a Councillor to be Council's executive member on the Urban Local Government Association of Queensland Management Committee as well as nominating Councillors to attend the 57<sup>th</sup> Annual Conference.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

Original retained with Establishment and Co-ordination Committee Minutes

5.0 SUBMISSION PREPARED BY

Phillip Fila, Project Officer, Office of the Chief Executive, ext 34686

6.0 DATE

24 April 2008

**APPROVED**

12 MAY 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

**RECEIVED**

12 MAY 2008

**ACTION TAKEN**

12 MAY 2008

9.0 RECOMMENDATION

**COMMITTEE SECTION**

**TOWN CLERK**

1. That Councillor Krista Adams be nominated as the Brisbane City Council's executive member on the Urban Local Government Association of Queensland (ULGA) Management Committee.
2. That Civic Cabinet determine which two Councillors are to attend the ULGA Annual Conference to be held in Gympie from 23 to 25 July 2008 as Council's official delegates, and how Council's current entitlement of 8 votes will be apportioned between them.
3. That Civic Cabinet determine if any additional Councillors are to attend the ULGA Annual Conference as observers.

*Cr Krista Adams & Cr Norm Wyndham to have 4 votes each*

*Hayden Wright*

*The Act be invited to nominate one observer*

I Support/Reject

*Adrian Schrinner*

10.0 Hayden Wright  
OFFICE OF THE CHIEF EXECUTIVE

Cr Adrian Schrinner  
Chairperson, Finance & Administration Committee

I Recommend Accordingly

*Phillip Fila*

ACTING CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

### Urban Local Government Association of Queensland (ULGA) Management Committee

Council is entitled to one permanent position on the ULGA Management Committee. Council's current representative is Councillor Gail MacPherson.

At its meeting held on Monday 22 April 2008, Civic Cabinet proposed that Councillor Krista Adams be nominated as Council's executive member on the ULGA Management Committee.

Unlike the Local Government Association of Queensland the ULGA rules do not provide for Council to nominate an alternative member to the Management Committee. However it is noted that Civic Cabinet's preferred alternative member, in the absence of Councillor Adams, is Councillor Peter Matic.

### ULGA Conference

The 57<sup>th</sup> Annual Conference of the ULGA will be held in Gympie from 23 to 25 July 2008.

Brisbane City Council (BCC) has traditionally allowed Councillors to attend this conference. BCC is permitted to provide two official delegates, and those delegates can exercise BCC's current voting entitlement of 8 votes. These votes can be divided between the official delegates in any way that Council sees fit.

In addition to the official delegates, BCC is permitted to provide other attendees, who would be given 'observer' status.

Civic Cabinet's direction is sought regarding the identity of the official delegates and observers, and how the voting entitlements will be apportioned between the delegates.

The submission is now submitted for formal approval.

## 12.0 CONSULTATION

Councillor Adrian Schrinner, Chairperson, Finance and Administration Committee  
Jude Munro, Chief Executive Officer  
Hayden Wright, Executive Manager, Office of the Chief Executive

All are in agreement that this submission proceed to E&C.

## 13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

## 14.0 COMMERCIAL IN CONFIDENCE

Nil

## 15.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan.

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENT IMPACT

Nil

**18.0 POLICY IMPACT**

Consistent with the established policy that the Brisbane City Council provides a voice on state-wide local government issues through its representation at the ULGA.

**19.0 FUNDING IMPACT**

No impact.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of Civic Cabinet.

**23.0 OPTIONS**

1. To nominate Councillor Adams as the Council representative on the LGAQ Executive.
2. To advise which Councillors are to attend 57<sup>th</sup> Annual Conference of the ULGA and the division of BCC voting rights.
3. To not endorse the nomination or attendance of Councillors to the ULGA or its conference.

Option 1 and 2 are recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 243/85-A80215/2007/2008

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Stores Board Submission for the Significant Procurement Activity Plan for Passenger and Light Commercial Vehicles, Trucks 15.0 tonne GVM and Less, and Trucks 22.5 tonne GVM and Above.

3.0 **ISSUE/PURPOSE**

To seek E&C approval of the Significant Procurement Activity Plan for Passenger and Light Commercial Vehicles and Trucks.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

**RECEIVED**

12 MAY 2008

**ACTION TAKEN**

14 MAY 2008

**COMMITTEE SECTION**

**TOWN CLERK**

5.0 **SUBMISSION PREPARED BY**

Mark Johnston  
Acting Manager, Corporate Risk Management  
Strategic Procurement Office, Corporate Services Division.

**APPROVED**

12 MAY 2008

Lord Mayor

6.0 **DATE**

7 May 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

Original retained with Establishment and Co-ordination Committee Minutes

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

*Mark Johnston*

*Jude Munro*

10.0 Mark Johnston  
Acting Manager  
Corporate Risk Management  
Strategic Procurement Office  
Corporate Services Division

Jude Munro  
Chief Executive Officer

BCCO 10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 7 May 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
A80215/2007/2008	Passenger and Light Commercial Vehicles	
A800216-2007/2008	Trucks 15.0 tonne GVM and Less	For E&C approval
A800217 – 2007/2008	Trucks 22.5 tonne GVM and Above	

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

**19.0 FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: A001612935 (DRS/USE/H05-916800)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Proposed Ex Gratia Payment – redacted  
redacted

3.0 ISSUE/PURPOSE

To seek approval for an ex gratia payment of redacted to offset headworks contributions payable by redacted in relation to an approval for a redacted (Council Reference Number redacted ).

4.0 PROPONENT

Michael Papageorgiou, Acting Divisional Manager, City Planning and Sustainability.

5.0 SUBMISSION PREPARED BY

Gill Soole, Regional Manager, Development Assessment West, TLAW, 3403 4967

6.0 DATE

13 May 2008

RECEIVED

12 MAY 2008

ACTION TAKEN

12 MAY 2008

COMMITTEE SECTION

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

Not applicable.

Original retained with Establishment and Co-ordination Committee Minutes

BCC PUBLICATIONS SCHEME  
COMMITTEE RELEASE

9.0 RECOMMENDATION

It is recommended that E&C approve the making of an ex gratia payment of redacted to offset sewerage and water supply headworks contributions otherwise payable by redacted in relation to the redacted Extension at the redacted at redacted (Reference Number redacted provided the payment of headworks contribution is made before 30 June 2008.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

*Michael Papageorgiou*

Michael Papageorgiou  
Acting Divisional Manager  
CITY PLANNING &  
SUSTAINABILITY

*Amanda Cooper*

Councillor Amanda Cooper  
Chairperson  
NEIGHBOURHOOD PLANNING &  
DEVELOPMENT ASSESSMENT  
COMMITTEE

I Recommend Accordingly

*Jan Hayman*

CHIEF EXECUTIVE OFFICER

**APPROVED**

12 MAY 2008

*Lord Mayor*  
Lord Mayor

*AS D J M JH JF*

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

### 11.0 BACKGROUND

On 4 October 2005 development approval was granted for a [redacted] extension to the [redacted] at [redacted]. At the time of the approval the total headworks of [redacted] were calculated at the 2005/2006 rates, which were the rates applicable at the time.

The proposal was for [redacted] extensions to the existing [redacted].

The [redacted] engaged consultants to act as project managers for the project. Construction was completed towards the end of 2006 in readiness for the 2007 [redacted]. Normal procedure was that the consultants would provide written notification to the [redacted] so funds could be released from the [redacted]. The consultants requested recalculation of headworks from Council on 11 October 2006 based on the 2006/2007 rates but failed to pass the invoice for [redacted] on to the [redacted].

The [redacted] was under the impression that all financial commitments in relation to the project had been met. On 19 December 2007 the [redacted] received a notice from BCC informing them that they had failed to pay development contributions (Sewerage and Water Supply Headworks charges of [redacted] payable by 30 June 2007) in relation to this building project. Failure to pay has seen the amount payable increase to [redacted] when calculated at the 2007/2008 rates.

The [redacted] wrote to the Lord Mayor requesting that Council consider allowing them to pay the headworks contributions at the 2006/2007 rates as [redacted] and the additional charges will create [redacted].

An ex gratia payment, is the appropriate means to provide an offset to the increase to the charges, where this is considered appropriate.

#### Comparison of Contributions

Contribution	06/07 Rate	07/08 Rate
Sewerage	[redacted]	[redacted]
Water Supply	[redacted]	[redacted]
<b>Total</b>	[redacted]	[redacted]

The difference between the 2006/2007 and the 2007/2008 contributions is [redacted].

An ex gratia payment of [redacted] reduces the charges payable to [redacted].

It is considered that this ex gratia payment should be fixed at the amount of [redacted] provided the payment is made before 30 June 2008. In other words, the amount of the rebate should not change if the contributions are not paid before the end of this financial year.



**12.0 CONSULTATION**

Councillor Amanda Cooper, Chair, Neighbourhood Planning and Development Assessment Committee  
David Askern, Manager, Brisbane City Legal Practice

All the above are in agreement.

**13.0 IMPLICATIONS OF PROPOSAL**

This has the potential to set a precedent for similar requests; however, clearly there are extenuating circumstances in this particular case.

**14.0 COMMERCIAL IN CONFIDENCE**

The offer of an ex gratia payment is only to be made on the basis the entire matter is treated as commercial in confidence by all involved.

**15.0 CORPORATE PLAN IMPACT**

Nil.

**16.0 CUSTOMER IMPACT**

The ex gratia payment will reduce the redacted

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FINANCIAL IMPACT**

No funding is specifically set aside.

If this ex gratia payment is granted it will effectively result in a loss of potential revenue of redacted

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

Not applicable.

**23.0 OPTIONS**

1. That E&C approve the making of an ex gratia payment of redacted to reduce the total headworks payable to the 2006/2007 rate, provided the payment is made before 30 June 2008.
2. Make an ex gratia payment of another amount.
3. Require the full payment for headworks charges at the current rates applicable.

Option 1 is the preferred option.

BCC PUBLICICATIONS SCHEME  
COMMONWEALTH RELEASE

1.0 File number Original retained with Establishment and Co-ordination Committee Minutes  
352/77/5

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Allocation of balance of Lord Mayor's Suburban Initiative Funds after ward redivision.

3.0 Issue/purpose  
To seek approval for the distribution of the balance of unallocated Lord Mayor's Suburban Initiative Funds in specified wards after the Brisbane City Council Ward redivision.

4.0 Proponent  
Margaret Allison, Divisional Manager, Families and Community Services Division.

5.0 Submission prepared by  
Jim Lynch, Community Development Services Branch, POCG, ext 34568, and  
Neville Wilmott, City Life Branch, CLPOR, ext 36465.

6.0 Date RECEIVED  
7 May 2008. 12 MAY 2008

7.0 For E&C approval or recommendation to Council APPROVED  
E&C approval COMMITTEE SECTION 12 MAY 2008  
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
No. ACTION TAKEN 12 MAY 2008

9.0 Recommendation TOWN CLERK  
That E&C approve distribution of the balance of unallocated Lord Mayor's Suburban Initiative Funds for the 2007-2008 financial year in accordance with the redistribution approved for the Ward Office Administration Funds as per the table below.

Previous/Old Ward	Remaining for Allocation	Inheriting/New Ward
Acacia Ridge	\$15,104.77	Parkinson
Dutton Park	\$5,730.20	The Gabba
East Brisbane	\$22,307.28	Holland Park
Grange	\$4,710.26	Tennyson
Holland Park	\$33,280.19	Wishart
Runcorn	\$8,834.67	Karawatha
Wishart	\$39,534.84	Macgregor

10.0 Divisional Manager & Chairperson

*Margaret Allison*

Margaret Allison  
DIVISIONAL MANAGER

I Recommend Accordingly

*Des Farnham*  
ACTING CHIEF EXECUTIVE OFFICER

I Support /  Reject the Recommendation/s.

If Reject - please state reasons:

*Geoff Knapp*  
Councillor Knapp  
CHAIRPERSON

## 11.0 Background

The Lord Mayor's Suburban Initiative Fund was established by E&C in August 2005 (then known as the Ward Community & Parks Development Fund). The purpose of the program was to enable local Councillors to provide grant funds to support community requests to improve parks, build minor works and support community activities. In 2007/2008 the allocation was \$125K for each ward.

It is proposed that the Ward Office Administration Fund model for redistribution of unallocated Lord Mayor's Suburban Initiative Funds be used. As indicated above – most 'ongoing' wards will simply inherit unallocated funds for that ward. For the remaining seven wards (5 of which are new) the transfer of funds will generally be in accordance with a 'nearest neighbour' swap (as per the table below). The only exception is Grange Ward which has no geographically adjacent new ward. Therefore, it is recommended that Grange Ward funds be transferred to the remaining new ward (ie Tennyson).

Previous/Old Ward	Remaining for Allocation	Inheriting/New Ward
Acacia Ridge	\$15,104.77	Parkinson
Dutton Park	\$5,730.20	The Gabba
East Brisbane	\$22,307.28	Holland Park
Grange	\$4,710.26	Tennyson
Holland Park	\$33,280.19	Wishart
Runcorn	\$8,834.67	Karawatha
Wishart	\$39,534.84	Macgregor

The Grants Unit would notify each ward what funds remain available to them – and the process to award these funds – once this E&C submission is approved.

## 12.0 Consultation

- Councillor Geraldine Knapp, Chairperson, Families and Community Services Committee
- Margaret Allison, Divisional Manager Families and Community Services
- Fiona Procter, Lord Mayor's Policy Advisor
- Michael Lockwood, Manager, City Life
- Kent Stroud, Manager, Community Development Services
- Lorraine Gregory, Health, Recreational Activity And Community Facilities Manager, City Life

All of the above agree with the submission going forward.

## 13.0 Implications of proposal

Lord Mayor's Suburban Initiative Fund balances will be allocated as recommended to all twenty-six (26) wards and the Lord Mayor's Office. Ward offices will be advised of their remaining balances so that the balance of funds can be allocated. A further E&C submission is currently being prepared to address expenditure criteria for the 2008/09 budget of Lord Mayor's Suburban Initiative Funds.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

Program 5 : Your Brisbane  
 5.4 Opportunities for All  
 5.4.1 Community Involvement  
 5.4.1.1 Participation Initiatives

**16.0 Customer impact**

Councillors will need to be appraised of funds allocated.

**17.0 Environmental impact**

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

Nil.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

Not required.

**23.0 Options**

1. To approve the recommendation.
2. To amend the recommendation
3. To not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 99-49648(A1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Andrew MacLeod, Chief Internal Auditor, Assurance and Ethical Services Branch, Office of the Lord Mayor and Chief Executive Officer.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Andrew MacLeod, Chief Internal Auditor, Assurance and Ethical Services Branch, Office of the Lord Mayor and Chief Executive Officer.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

RECEIVED

12 MAY 2008

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

David Simons, Acting Executive Officer to Executive Manager (EOEMCEO) ext. 36773.

ACTION TAKEN

6.0 DATE

8 May 2008

12 MAY 2008

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For approval by E&C

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

Original retained with Establishment and Co-ordination Committee Minutes

9.0 RECOMMENDATION

That Andrew MacLeod be re-appointed to the position of Chief Internal Auditor, Assurance and Ethical Services Branch, Office of the Lord Mayor and Chief Executive Officer, for a period of five (5) years from 2 November 2008.

APPROVED

12 MAY 2008

Lord Mayor

10.0 Jude Munro  
CHIEF EXECUTIVE OFFICER

Handwritten signatures and stamps, including the Lord Mayor's signature and other council members' signatures.

BCC 10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

Andrew Macleod has served as Chief Internal Auditor and before that Manager, Assurance and Audit Services, and Manager, Management Audit Branch, since 2 November 1998. His current contract expires on 1 November 2008.

Andrew has been performing well in this role and accordingly, it is proposed to reappoint him to the position of Chief Internal Auditor, Assurance and Ethical Services Branch, for a further period of five (5) years.

## 12.0 CONSULTATION

Chief Executive Officer  
Executive Manager, Office of the Chief Executive

All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

Nil.

## 14.0 COMMERCIAL IN CONFIDENCE

Nil

## 15.0 CORPORATE PLAN IMPACT

Nil.

## 16.0 CUSTOMER IMPACT

Nil.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

Nil.

## 19.0 FUNDING IMPACT

Funding would be available from within the existing Divisional budget.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**23.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1. is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**E&C RESULTS – 19 MAY 2008**

SUB NO.	FILE NO.	DIV.	TITLE	Result
19/05-01 M	467/33	MIPO	Revised Governance arrangements for the Hale Street Link Project	Yes
19/05-02 M	467/62	Brisbane Infrastructure	Northern Link Project Executive Group	Yes
19/05-03 M	485/62(A1)	CP&S	Rainwater Tank Rebate Scheme – Defaulting Tank Suppliers	Yes
19/05-04 R	460/2(181)	CP&S	End 2004 Amendments to Brisbane City Plan 2000	Yes
19/05-05 <del>Held</del>	243/86-80229/2007/2008	OLMCEO	Stores Board Submission – Disposal of the Traffic Response Unit Vehicles to RACQ.	Held
19/05-06 R	243/85-A80204/2007/2008	OLMCEO	Stores Board Submission for Supply and Delivery of one Catamaran Ferry Vessel.	Yes
19/05-07 R	243/85/2-80214/2007/2008	OLMCEO	Stores Board Submission for Significant Procurement Activity Plan for the Design and Build of High Speed Low Wash Ferries.	Yes
19/05-08 M	243/85-50113/2004/2005	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) in relation to Labour Hire - Administration, Clerical & Contract Management, Trades & Operational.	Yes
19/05-09 M	202/11-VN540/380	CP&S	Proposed acquisition of land at 380 Murarrie Road, Tingalpa	Yes
19/05-10 M	243/37/143	CP&S	Brisbane's Participation in Shanghai World Expo 2010	Yes

Present: Lord Mayor, Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 467/33

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Hale Street Link Project Executive Group

3.0 PURPOSE

The purpose of this submission is to seek endorsement of revised Governance arrangements for the Hale Street Link project.

4.0 PROPONENT

Gregg Buyers, Acting Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Acting Executive Manager, Major Infrastructure Projects Office

6.0 DATE

9 May 2008

**RECEIVED**

19 MAY 2008

**ACTION TAKEN**

19 MAY 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

**TOWN CLERK**

MIP06

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

**APPROVED**

19 MAY 2008

9.0 RECOMMENDATION

That E&C endorses the revised governance arrangements for the project and revised membership and Terms of Reference of the Project Executive Group (PEG) as set out in attachment A;

Lord Mayor

10.0 DIVISIONAL MANAGER

*Scott Stewart*  
**SCOTT STEWART**  
Executive Manager  
Major Infrastructure Projects Office

*Graham Quirk*  
**Graham Quirk**  
**CHAIRPERSON INFRASTRUCTURE**

I Support / Reject the Recommendation/s.

If Reject – please state reasons

I Recommend Accordingly

*[Signature]*  
.....  
CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

On 14 November 2006 Council endorsed the Impact Assessment Statement (IAS) Supplementary Report and amended draft Business Case, and directed that the Hale Street Link project proceed in accordance with the IAS Supplementary Report and decided mitigation measures.

Governance arrangements for the procurement phase of the Hale Street Link project were endorsed by E&C on 22 January 2007. It was noted in that submission that project governance arrangements would be reviewed upon completion of the procurement phase of the D&C Alliance contract.

On 21 May 2007 Council endorsed the Hale Street Link Alliance as the preferred tenderer to design and build the bridge and approaches. The Project Alliance Agreement was executed on 1 June 2007.

With procurement of the D&C Alliance, Independent Verifier and Independent Auditor contracts complete, governance arrangements were reviewed to address the specific needs associated with the current phase of the project.

The current phase of the project can be defined as the following core activities:

- a) Hale Street Link Alliance (HSLA): design and construction of the bridge and approaches
- b) Tolling: procurement of road side equipment, operator and maintenance contracts
- c) Associated Projects: including enhancements to Merivale and Cordelia streets between Peel Street and Vulture/Stanley streets, Somerville House pedestrian crossing study, Coronation Drive to Grey Street right hand turn upgrade, Hale Street on ramp, Makerston Street intersection, mitigation works at impacted properties and stakeholders including Brisbane State High School, Queensland Theatre Company and St Mary's Church
- d) Tolling approvals
- e) Property acquisition and disposal

It is proposed that the project governance structure be adjusted as set out in attachment A. The proposed changes are summarised as revised membership of the Project Finalisation Committee and Project Executive Group.

## 12.0 CONSULTATION

Councillor Graham Quirk, Deputy Mayor and Chair Infrastructure Committee has been consulted and agree with this submission.

The Independent Members have agreed to participate.

## 13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendations will provide revised governance arrangements for the delivery of the project.

**14.0 COMMERCIAL IN CONFIDENCE**

No.

**15.0 CORPORATE PLAN IMPACT**

The HSL project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

**16.0 CUSTOMER IMPACT**

Nil.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FINANCIAL IMPACT**

Nil.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING**

Nil.

**23.0 OPTIONS**

Option 1: Accept the recommendation. This will provide revised governance arrangements for the delivery of the project.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

1.0 FILE NUMBER: 467/62

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Northern Link Project Executive Group

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek endorsement of Governance arrangements for the Detailed Feasibility and Procurement phases of the Northern Link project.

RECEIVED

ACTION TAKEN

4.0 PROPONENT

19 MAY 2008

19 MAY 2008

Scott Stewart, Acting Divisional Manager Business Infrastructure

TOWN CLERK

MIPOG

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Acting Executive Manager, Major Infrastructure Projects Office

6.0 DATE

23 April, 2008

APPROVED

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

19 MAY 2008

For E&C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C endorses the proposed Government arrangements as set out in attachment A

10.0 DIVISIONAL MANAGER

  
Scott Stewart  
Executive Manager  
Major Infrastructure Projects Office

  
Graham Quirk  
CHAIRPERSON INFRASTRUCTURE

I Support / ~~Reject~~ the  
~~Recommendation/s.~~

If Reject – please state reasons

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The Northern Link project, as part of Council's TransApex program of network initiatives, is a cross-city tunnel designed to link the Western Freeway at Toowong in the west of Brisbane with the Inner City Bypass (ICB) and Kelvin Grove in the north.

On 6 August 2007 Civic Cabinet endorsed the Preliminary Assessment Report for the Northern Link project and directed that the Project proceed to Detailed Feasibility Stage.

In October 2007, the Federal Government committed \$500 million to the Northern Link project under the Auslink funding program.

Since the commencement of the Detailed Feasibility Study in August 2007, the Project Team has reported directly to the TransApex Board.

It is important that the project governance structure enables the appropriate level of technical expertise and resources to guide the project team. It is expected that the procurement phase will place increased demand on the governance structure to address high-level technical and commercial matters in short timeframes.

For this reason it is proposed that the project governance structure be as set out in attachment A.

## 12.0 CONSULTATION

Councillor Graham Quirk, Chairperson, Infrastructure Committee;  
Scott Stewart, Acting Divisional Manager, Brisbane Infrastructure;  
Chris Mead, Chief Financial Officer;  
Gregg Buyers, Acting Executive Manager, MIPO;  
Alton Twine, Acting Manager, Transport and Traffic;  
Andrew Brown;  
John Gratton;

have been consulted and have agreed to participate.

## 13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendations will provide revised governance arrangements for the detailed feasibility and procurement phases of the project.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

The Northern Link project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

**16.0 CUSTOMER IMPACT**

Nil.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FINANCIAL IMPACT**

An estimate of \$40,000 per annum will be required and funding is available in the budget.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING**

Nil.

**23.0 OPTIONS**

Option 1: Accept the recommendation. This will provide revised governance arrangements for the detailed feasibility/procurement phases of the project.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

1.0 File number

485/62(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Rainwater Tank Rebate Scheme – Defaulting Tank Suppliers

3.0 Issue/purpose

To seek approval for the payment of rebates outside of the financial year in which the applicant purchased their tank due to the initial tank supplier defaulting on the supply of a tank under a purchase agreement.

4.0 Proponent

Michael Papageorgiou, Acting Divisional Manager 2008  
City Planning and Sustainability

ACTION TAKEN

RECEIVED

19 MAY 2008

5.0 Submission prepared by

Fiona Chandler, Principal Officer Strategic Management, Water Resources  
3403 6032

TOWN CLERK

SPOWSA

COMMITTEE SECTION

6.0 Date

6 May, 2008

APPROVED

19 MAY 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval

.....  
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

n/a

9.0 Recommendation

Council will approve the payment of a rebate to eligible applicants as per the criterion listed in Annexure A for the 2006/07 rainwater tank rebate scheme and Annexure B for the 2007/08 rainwater tank rebate scheme.

10.0 Divisional Manager & Chairperson

Support /  Reject the Recommendation/s.

If Reject – please state reasons:

Michael Papageorgiou  
A/DIVISIONAL MANAGER

Cr David McLachlan  
CHAIRPERSON

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER



## 11.0 Background

Under the 2006/07 Domestic Rainwater Tank Rebate Scheme tanks were permitted to be used for external uses only and did not require mandatory internal connection to at least one toilet or cold water tap on the washing machine.

On 28 August 2007, the Lord Mayor requested Council officers to waive the 2006/07 rainwater tank rebate scheme timeframes in situations where ratepayers had purchased tanks from redacted redacted in good faith prior to 1 July 2007 but have since had to cancel the order or have been forced to seek an alternative supplier after 1 July 2007. The action was due to the apparent inability of Jim's Water Tanks to provide the tanks as ordered.

On 5 March 2008, E&C also approved a further extension to redacted redacted customers due to continuing delays in supplying tanks and pending legal action by the Australian Securities Investment Commission. E&C agreed to waive all previously stated timeframes for redacted redacted customers under the 2006/07 eligibility criteria. Applicants were instead given until 31 December 2008 to make arrangements with an alternative supplier and to apply to Council for a rebate in the 2007/08 financial year but under the 2006/07 eligibility criteria. This information was communicated directly to affected rebate applicants. It was stated that after 31 December 2008 it would seem unreasonable for Council to continue to honour rebate applications under the 2006/07 scheme.

Recently, an additional five rebate applicants, involving three different tank suppliers, under the 2006/07 Rebate Scheme have written to Council seeking special consideration for their application as their tank supplier has been unable to supply their tank within the required timeframes under the 2006/07 Rebate Scheme.

Brisbane City Legal Practice has confirmed that one tank supplier, redacted redacted, has been placed into voluntary liquidation. Another company, redacted redacted, has refunded the customer's deposit allowing them to purchase a tank from an alternative supplier, while the final company, redacted redacted.

. No refund has been provided.

While the implication to Council is minimal for the 2006/07 rainwater tank scheme, the situation of rainwater tank companies defaulting on the supply of tanks may continue into the 2007/08 rainwater tank rebate scheme.

Approval of the submission will allow eligible applicants to access the 2006/2007 rebate scheme or the 2007/2008 rebate scheme if they meet the relevant eligibility criteria.

## 12.0 Consultation

- Cr David McLachlan, Chairperson, Water and City Business Committee (21 April 2008)
- Cr Peter Matic, Chairperson, Environment Parks and Sustainability Committee (18 April 2008)
- Julie McLellan, A/Manager Water Resources Branch, CP&SD (18 April 2008)
- Kirsten Holden, Solicitor, Brisbane City Legal Practice
- Greg Sullivan, Manager, Compliance and Regulatory Services

Are in agreement with the recommendation.

## 13.0 Implications of proposal

Precedent has been set by waiving the timeframes under the 2006/07 rainwater tank rebate scheme and paying rebates to customers of Jim's Water Tanks (see above).

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

The Rainwater Tank Rebate Scheme is a key project under Program 2 – Integrated Water Management and is strongly linked to City-wide outcomes 'Healthy River and Bay', and 'Sustainable Water Use'.

## 16.0 Customer impact

If not supported, customers whose tank supplier has failed to supply a tank will forfeit the deposit price and may not continue with the purchase of a tank; or alternatively may be out of pocket for the entire value of the tank if they proceed to purchase a tank through an alternative supplier.

## 17.0 Environmental impact

Additional rainwater tanks installed in Brisbane will further reduce reliance on mains water.

## 18.0 Policy impact

The rebate scheme is a deliverable in Council's Integrated Water Cycle Management Strategy 'Water for Today and Tomorrow'.

## 19.0 Financial impact

Assuming no additional rebate applications are identified that are seeking extended timeframes under the 2006/07 Rebate Scheme the likely financial cost to Council is approximately \$2500.00.

## 20.0 Human resource impact

Due to the relatively low number of affected rebate applicants, no significant additional resources in Compliance and Regulatory Services is expected at this stage.

## 21.0 Urgency

In the normal course of business.

## 22.0 Publicity/marketing strategy

The final outcome will be communicated to applicants directly affected by tank companies that have experienced a tank supplier that has defaulted on the supply of a rainwater tank.

Contact Centre scripting will also be updated to reflect the approved recommendation.

## 23.0 Options

**Option 1:** Approve the payment of a rebate as per the criterion listed in Annexure A for the 2006/07 rainwater tank rebate scheme and Annexure B for the 2007/08 rainwater tank rebate scheme.

**Option 2:** Do not approve the payment of rebates under the 2006/07 rainwater tank scheme for any customer who has advised Council that their tank supplier has defaulted, regardless of them purchasing their tank prior to 30 June 2007 and submitting their application prior to 30 September 2007.

**Option 3:** Provide an alternative recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 243/85-50113/2004/2005

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Stores Board Submission - Significant Procurement Activity Plan (SPAP) in relation to Labour Hire - Administration, Clerical & Contract Management, Trades & Operational.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the supply of Labour Hire - Administration, Clerical & Contract Management, and Trades & Operational services.

4.0 **PROPONENT**

Ian Maynard, Acting Chief Executive Officer

RECEIVED  
19 MAY 2008  
ACTION TAKEN  
19 MAY 2008

5.0 **SUBMISSION PREPARED BY**

Mark Johnston  
Acting Manager, Corporate Risk Management  
Strategic Procurement Office, Corporate Services Division.

COMMITTEE SECTION  
TOWN CLERK  
OMCS  
APPROVED

6.0 **DATE**

14 May 2008.

19 MAY 2008

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval:

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **Mark Johnston  
Acting Manager  
Corporate Risk Management  
Strategic Procurement Office  
Corporate Services Division**

**Ian Maynard  
Acting Chief Executive Officer**

Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

BCCP 10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 May 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
A50113-04/05	Labour Hire - Administration, Clerical & Contract Management, Trades & Operational	For E&C approval

## 12.0 CONSULTATION

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number

202/11-VN540/380

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Proposed acquisition of land at 380 Murarrie Road, Tingalpa.

3.0 Issue/purpose

To obtain approval to negotiate acquisition of 13.1 hectares of privately owned land at 380 Murarrie Road Tingalpa for bushland regeneration purposes.

4.0 Proponent

Michael Papageorgiou, A/Divisional Manager, City Planning & Sustainability

**RECEIVED**

19 MAY 2008

5.0 Submission prepared by

Margaret Jacobson, Principal Officer Open Space, Natural Environment & Sustainability, ext 34728

**COMMITTEE SECTION**

6.0 Date

19 May 2008

19 MAY 2008

TOWN CLERK

PROP

**APPROVED**

19 MAY 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That authority is granted to negotiate to acquire land for bushland regeneration purposes situated at 380 Murarrie Road, Tingalpa described as Lots 141 and 143 on RP207883 containing an area of 13.1 hectares at a price approved by the Divisional Manager City Planning & Sustainability and on terms and conditions approved by the Manager Natural Environment & Sustainability and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendations.

If Reject – please state reasons:

Michael Papageorgiou  
A/Divisional Manager  
City Planning & Sustainability

Cr Peter Matic  
Chairperson  
Environment, Parks & Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 11.0 Background

Council has been investigating for some time the potential acquisition of a large parcel of land situated at 380 Murarrie Road Tingalpa. The site comprises 2 lots, 141 and 143 on RP207883 and is 13.1 ha in area. Lot 143 (4.3 ha) is classified Rural and Lot 141 (8.8 ha) is classified Sport & Recreation. The existing use of the site is Light Industry. The site is also located within a waterway corridor and the northern part of Lot 143 site is identified as wetland

The site has been used lawfully for the purpose of a construction and demolition waste disposal facility ("landfill") for approximately fourteen (14) years.

The future acquisition of this site by Council was/is a Lord Mayoral election commitment for the 2008 BCC election.. A petition was also submitted by residents of Doboy Ward calling on Council to resume and rehabilitate the site for community recreation, open space and ecological purposes

### Open space, community sport need

The Infill ICP governs the majority of acquisition priorities to add to the Council's park estate. In this precinct, a need has been identified to acquire 0.5ha adjacent to the existing Murarrie Rd Park, situated opposite the subject site. The need in this area for a site of approximately 13ha has not been identified. Changing the use this site to Park would be in excess of established need for the local area.

There is a City-wide shortage in sportsfield provision (2006 estimate is 1.2Ha/1000 people against traditional standard of 2Ha/1000); however, Doboy Ward has the highest sportsfield provision rate in the city at 4.9Ha/1000. For comparison purposes in (old) Holland Park ward the level of sportsfield provision is 0.2ha/1000.

The site could provide a suitable site for regeneration through planting as part of the 02 project.

### Site valuation

A property valuation on the site has been undertaken by Johnston & Company Pty Ltd (Feb 2008). Two valuations have been prepared, one on the basis of the land zoned as Light Industrial (LI); the other as Sport & Recreation (SR). Both valuations value each lot separately and as a combined site. These valuations place the value of the site in the range of (SR) redacted and (LI) redacted.

### Planning Considerations

Lot 143 (4.3 ha) is classified Rural and Lot 141 (8.8 ha) is classified Sport & Recreation. Paragraph 3.8 of the Cannon Hill District Local Plan states "The Enviroguard landfill site on Murarrie Road must be rehabilitated to a level suitable for recreational use, when the existing uses cease or relocate".

Approval is sought for Council to negotiate to acquire the site for bushland regeneration purposes. A separate submission to approve the acquisition of the site will be brought to E&C when funding for the acquisition is approved.

## 12.0 Consultation

- Cr Peter Matic, Chair Environment, Parks & Sustainability Committee – 14 May 2008
- Chris Mead, Chief Financial Officer, Corporate Finance – 14 May 2008
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice – 15 May 2008
- Nick Clarke, Manager, Natural Environment & Sustainability – 14 May 2008
- Philip Rowland, Land Manager, City Property - 15 May 2008

All consulted are in agreement with the recommendation.

- Adrian Smith, Principal Program Officer Waste Policy, City Waste Services

Agree that this submission can go forward for consideration by E&C.

Civic Cabinet was provided with a written brief on the history, current use and options for future use on 9 May 2008.

### 13.0 Implications of proposal

The acquisition of these lots will provide a site for bushland regeneration.

### 14.0 Commercial in confidence

No

### 15.0 Vision/Corporate Plan impact

Acquisition of these properties for bushland regeneration purposes, contributes to Council's vision for a green and biodiverse city.

### 16.0 Customer impact

A petition has been submitted to Council from residents of Doboy Ward calling on Council to resume and rehabilitate for community recreation, open space and ecological purposes, Lots 141 and 143 on RP207883, 380 Murarrie Rd, Tingalpa.

### 17.0 Environmental impact

Council ownership of this land secures the open space values of these properties and provides opportunities for environmental improvement.

### 18.0 Policy impact

Nil

### 19.0 Financial impact

#### Acquisition

Funding for the acquisition is not in the current approved budget. Valuations obtained value each lot separately and as a combined site. These valuations place the value of the property in the range of (SR) redacted and (LI) redacted. This is based on land cost only; an additional implication is the potential for a compensation claim by the owners due to the loss of the business.

Bushland Acquisition levy funds are collected for the purpose of "acquisition and protection of natural bushland areas in the City and the provision of public access to those areas", and cannot be directed to fund the acquisition of these lots. Similarly, the City Parks Trust fund contributions are "to be applied for capital improvement of strategic parkland; and the purchase of parkland for the purposes of adding to the open space network".

A subsequent submission will be prepared for approval to acquire when funding of the acquisition is approved by Council.

#### Development and management

City Design (Landfill Remediation Management) has prepared indicative costs to Council in the event that ownership and management was transferred. These costs are stated in 2008 dollars, an escalation factor needs to be included for the period that the site remains with the current owners.

These estimates indicate approximately:

- \$2150k (+/- 20%) for rehabilitation, remediation and finishing of the site for new use;
- \$1000k for plant procurement and planting (40,000 trees);
- Annual maintenance and monitoring costs are estimated at
  - \$430k pa (+/- 20%) for the first four years (plant establishment period) and
  - \$30k pa (+/- 20%) for year 5 onwards.

Funding for this work is not in the current approved budget.



**20.0 Human resource impact**

Nil

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

At the direction of the Lord Mayor's office.

**23.0 Options**

*Option 1: Approve the recommendation.*

*Option 2: Not approve the recommendation*

Option 1 is the preferred option.

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number

E & C 19 / 05 - 10

234/37/143

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Brisbane's Participation in Shanghai World Expo 2010

RECEIVED

19 MAY 2008

3.0 Issue/purpose

That E&C provide direction in relation to Brisbane's participation in the above Expo

COMMITTEE SECTION

RECEIVED

4.0 Proponent

Michael Papageorgiou, Acting Divisional Manager, City Planning and Sustainability

19 MAY 2008

COMMITTEE SECTION

5.0 Submission prepared by

John Cowie, Senior Project Officer Economic Development, SPOED1, x36853.

6.0 Date

8 May 2008

APPROVED

19 MAY 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

1. Council decline the offer and work with the State Government to leverage the State's Expo activities.
2. Council consider undertaking a Business Mission to China in conjunction with the State Government to pursue business opportunities associated with the Expo, at an estimated cost of \$150,000.
3. Develop a stakeholder management strategy to manage the potential impacts of declining the offer.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.

If Reject - please state reasons:

Michael Papageorgiou  
A/ DIVISIONAL MANAGER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Cr Jane Prentice  
CHAIRPERSON

ACTION TAKEN

19 MAY 2008

TOWN CLERK

SPOED1.

## 11.0 Background

World Expo 2010 will be held in the Municipality of Shanghai from 1 May to October 31 and will feature a site for national pavilions and a separate 'Urban Best Practices Area (UBPA)' for cities. The Expo is forecast to host 70 million visitors over 6 months, with 20 million people forecast to visit the UBPA.

The Commonwealth Government is hosting an Australian Pavilion at the Expo and has committed \$100 million for this purpose. The Queensland State Government has committed to a presence at the national pavilion at a cost of \$3.5 million, which is in addition to the Commonwealth Government commitment.

Council commissioned QUT to develop Brisbane's bid for the UBPA which was entitled 'The Exchange'. The concept incorporated three interrelated concepts including an 'interactive digital exchange' wall made of LCD screens, a 'green exchange wall' and an 'urban space exchange'.

The bid envisaged building two pavilions, one each in Brisbane and Shanghai at a cost of \$12.1 million and \$10.4 million respectively. In addition, it was envisaged that a Council project team would be required to manage the project at a cost of approximately \$500,000 per year over three years.

The proposition that has been offered to Brisbane is to rent a space in a joint pavilion built by the Expo organisers and shared with other cities. This proposition differs significantly from the bid that Brisbane submitted.

The attached business case assessed four options for responding to the invitation to participate in the Shanghai 2010 Expo, as follows:

1. Accepting the Expo Organiser's offer;
2. Declining the offer and leveraging the State Government's Expo activities within the Australian pavilion;
3. Declining the offer outright; or
4. Investigating the scope to transfer or sell the right to participate to another party.

Accepting the organiser's offer is likely to require a commitment from Council in the order of \$3 million over four financial years with minimal or unquantified benefits to the city. This assessment takes into account the possibility of contributions from the State Government, sponsorships and revenue from other sources.

Declining the offer and leveraging the State Government's Expo activities within the Australian pavilion would be the most prudent option in relation to the Shanghai Expo and would provide an opportunity for Council to mitigate the issues associated with declining the offer.

## 12.0 Consultation

The following people have been consulted and are in agreement that this submission is suitable for E&C's consideration:

- Cr Jane Prentice, Chairperson Public and Active Transport and Economic Development Committee
- Ben Myers, Lord Mayor's Office
- Jude Munro, Chief Executive Officer
- Michael Papageorgiou, Acting Divisional Manager City Planning and Sustainability
- John Aitken, CEO Brisbane Marketing
- Peter Rule, Manager, Lord Mayor's Administration Office
- David Jackson, Manager Economic Development

## 13.0 Implications of proposal

E&C approval of the recommendations will ensure that issues identified in the business case can be addressed.

## 14.0 Commercial in confidence

Yes

## 15.0 Vision/Corporate Plan impact

The recommendations are consistent with Council's value-for-money principles.

**16.0 Customer impact**

The recommendations reduce the identified impacts on project stakeholders.

**17.0 Environmental impact**

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

The cost of the proposed business mission would be in the order of \$150,000. Any other activities associated with leveraging the State's Expo presence would need to be fully costed.

**20.0 Human resource impact**

Minimal staff resources would be required to implement the recommendations.

**21.0 Urgency**

Urgent – the invitation to participate in the Expo has been received by Council and a timely response is required.

**22.0 Publicity/marketing strategy**

Normal marketing activities associated with an overseas trade missions may be required.

**23.0 Options**

- Option 1: Approve the recommendations*
- Option 2: Not approve the recommendations*
- Option 3: Amend the recommendations*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 26 MAY 2008 V2**

<b>SUB NO.</b>	<b>FILE NO.</b>	<b>DIV.</b>	<b>TITLE</b>	<b>Result</b>
26/05-01 M	440/11	Brisbane Infrastructure	New Pools Project: Lease of Mt Gravatt East Pool Site	Yes
26/05-02 M	456/85(4/P1)	Corporate Services	Proposed New Lease for Chandler Ward Office, Shop 8 Millennium Business Centre, Millennium Boulevard, Carindale	Yes
26/05-03 M	456/85(19/P1)	Corporate Services	Proposed new lease for the Pullenvale Ward Office, Suite 6, Kenmore Village Shopping Centre, Brookfield Road, Kenmore	Yes
26/05-04 M	465/85(3/P2) 465/85(10/P1)	Corporate Services	Proposed new Lease for Central Ward Office, Shop 11, 31 Duncan Street, Fortitude Valle and surrender of lease for Shop 2, 1 MacGregor Street, Wilston; previously The Grange Ward Office	Yes
26/05-05 R	202/11-UC370/293(A1)	Corporate Services	Claim for Compensation arising out of the Resumption of land for Environmental Purposes at No 293 Compton Road, Kuraby	Yes
26/05-06 M	365/7/1(1)	Corporate Services	Expression of Interest for New Accommodation for West Regional Business Centre	Yes
26/05-07 R	460/62/67(171)	CP&S	Albion Infrastructure Contributions Planning Scheme Policy	Yes
26/05-08 M	392/43/3-2007/2008(6)	CP&S	2007/2008 Environmental Grants – Allocation 3	Yes
26/05-09 M	460/145/1(3)	CP&S	Sustainable Development (Office) Grants Program Application for Conditional Grant Allocation – 275 George Street, Brisbane 4000 (Northbank Tower – Qld Brisbane Administration Tower)	Yes
26/05-10 M	460/145/1(2)	CP&S	Sustainable Development (Office) Grants Program Application for Conditional Grant Allocation – 32 Turbot Street, Brisbane 4000 (“Northbridge”)	Yes
26/05-11 M	234/70/428(2)	CP&S	Reappointment of Independent Design Advisory Panel	Yes

**E&C RESULTS – 26 MAY 2008 V2**

SUB NO.	FILE NO.	DIV.	TITLE	Result
26/05-12 R	305/10(0)	CP&S	West End Riverside Infrastructure Contributions Planning Scheme Policy	Yes
<del>26/05-13</del> held	264/6/18(3)	CP&S	Bushland Acquisition Schedule 2008-2012	Held
26/05-14 R	221/38-2008	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended March 2008	Yes
26/05-15 M	487/20/2(P1)	Brisbane Water	SEQ Water Offer to Settle Bulk Water Meter Issues	Yes
26/05-16 M	234/12/30(0/A1/P1)	Families & Community Services	2008 Creative Sparks Grant Program and 2008 Lord Mayor's Young and Emerging Artists Fellowships	Yes
26/05-17 M	243/85-M80193-2007/2008 243/85-M80194/2007/2008	OLMCEO	Stores Board Submission - Significant Procurement Activity Plan for the Provision of MGB Refuse and Recycling Collection Services 2010 and Provision of Refuse and Recycling Collection Services - Bulk Bin	Yes
26/05-18 M	730/20-05/614	OLMCEO	Stores Board Submission regarding Manly Rd & Arenga St Intersection Improvements	Yes
26/05-19 R	360/77	OLMCEO	Stores Board Submission for the Significant Disposal Activity Plan for "Corporately held" Vehicles and Inventory used in the Bulk Water business	Yes
<del>26/05-20</del> held	204/149(51)	OLMCEO	Stores Board Submission for Adoption of the Annual Procurement & Asset Disposal Plans for 2008/2009 by Resolution of Council	Held
26/05-21 M	234/12/8(30/P7)	OLMCEO	2008 National Awards for Local Government	Yes
26/05-22 R	488/3/18(1)	OLMCEO	Contracts for Provision of goods and services to bulk water authorities	Yes
<del>26/05-23</del> held	243/86-80229/2007/2008	OLMCEO	Stores Board Submission – Disposal of the Traffic Responses Unit Vehicles to RACQ	Held

**E&C RESULTS – 26 MAY 2008 V2**

<b>SUB NO.</b>	<b>FILE NO.</b>	<b>DIV.</b>	<b>TITLE</b>	<b>Result</b>
26/05-24 M	392/40/(285) (walk-in)	OLMCEO	Donation for China Earthquake Recovery	Yes
26/05-25 M	204/68/1(1224) (walk-in)	OLMCEO	Recommendation of a Brisbane City Council (BCC) nominee to be Director on the Brisbane Airport Corporation Holdings Pty Ltd (BACH) Board	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number

440/11

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

New Pools Project: Lease of Mt Gravatt East Pool Site.

3.0 Issue/purpose

To seek approval for Council to enter into a 50 year lease of land at Mt Gravatt East School from the Department of Education Training and the Arts for the purposes of providing a Council swimming facility.

4.0 Proponent

Scott Stewart, A/Divisional Manager, Brisbane Infrastructure

5.0 Submission prepared by

Sunil Madan, Strategic Asset Manager, City Assets, Ext 34574

6.0 Date

26 May 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



9.0 Recommendation

That E&C grant approval for Council to:

1. Enter into a 50 year lease of land at Mt Gravatt East School from the Department of Education Training and the Arts for the purposes of providing a Council swimming facility in consideration of the school having defined access to the pool during school hours, and
2. Otherwise on terms suitable to the Chief Counsel Brisbane City Legal Practice and A/Divisional Manager Brisbane Infrastructure Division.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

*Geraldine Knapp*

Signed  
Geraldine Knapp  
Chair Families and Community Services Committee

10.0 Divisional Manager

*Scott Stewart*  
Scott Stewart  
A/DIVISIONAL MANAGER

*gr*  
14/11  
7/5/08

APPROVED

26 MAY 2008

*[Handwritten signatures]*  
Lord Mayor

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR PUBLICATION RELEASE SCHEME

RECEIVED

26 MAY 2008

COMMITTEE SECTION

SOCA

ACTION TAKEN

26 MAY 2008

TOWN CLERK

SOCA

## 11.0 Background

The new pools project is progressing the construction of two pools in Runcorn and Mt Gravatt East. Construction of a third pool at Colmslie Reserve is expected to commence in October 2008. The pools are located on land owned by the State represented by the Department of Education Training and the Arts.

Previously E&C approved nominating Mt Gravatt East State School as the preferred pool site for the Holland Park ward, subsequently now within Wishart ward.

The Department of Education Training and the Arts has agreed for Council to lease the land at Mt Gravatt East State School and allow development of the pool on the following terms:

- Lease period of 50 years at rental fee of \$1.00 per annum on demand,
- Access arrangements for the School to use 3 lanes in the 25 m outdoor pool for free on school days between 8:30 am and 12:30 pm only; and a whole day carnival in the entire 25m pool one day per annum,
- That Council arranges the pool to be operated and maintained at no cost to the Department of Education Training and the Arts,
- That Council will replace 19 car parking places and some hard stand play area elsewhere within the school that was required to be demolished for the pool development (these costs are included within the project budget), and
- Council will undertake an additional \$50,000 in civil works (draining and retaining walls), outside of the pool site area for the school, and that Department of Education Training and the Arts will reimburse Council \$50,000 for these works. This is seen as value-for-money consideration by Department of Education Training and the Arts while Council's builders are on site.

The lease documents for the school land for Runcorn Pool have been executed by Council and delivered to the Department of Education Training and the Arts. Approval of this submission is required to enable Council to execute the lease documents for Mt Gravatt East School land.

Both Runcorn and Mt Gravatt East Pools commenced construction in early January 2008 and are both progressing towards an anticipated completion in October 2008 for the onset of the summer swimming season.

## 12.0 Consultation

Councillor Geraldine Knapp Fiona Procter	Chairperson, Family and Community Services Committee (05/05/08) Policy Liaison Officer to Chairperson, Family and Community Services Committee (05/05/08)
---	--

Are in agreement with the recommendation.

Rachel Stewart-Koster Lorraine Gregory	Solicitor Brisbane City Legal Practice a/Manager, City Life
---	--

Have been consulted and agree for the E&C to proceed.

## 13.0 Implications of proposal

Council will secure a 50 year lease of the site.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

This project was to contribute to an Active, Healthy City and was aligned with:

Program 4 Your Brisbane  
Outcome 4.3 Sports and Recreation

- increase participation in aquatic sport and recreation

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

There is no adverse financial impact. The lease of this land at \$1 dollar per year, for 50 years, secures a site for the facilities and services that would otherwise cost an estimated \$64,000 pa to lease based on comparable current leases in the Mansfield area.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

Normal course of business.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 456/85(4/P1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Proposed New Lease for Chandler Ward Office, Shop 8 Millennium Business Centre, Millennium Boulevard, Carindale.

3.0 ISSUE/PURPOSE

To seek approval for City Property Branch to negotiate and enter into a new lease of premises currently occupied by the Chandler Ward Office at Shop 8 Millennium Business Centre, Millennium Boulevard, Carindale.

4.0 PROPONENT

Ian Maynard  
Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Philip Wicht  
Property Leasing Manager, City Property

6.0 DATE

16 May 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**9.0 RECOMMENDATION**

That approval be granted for City Property Branch to negotiate and enter into a new lease over Shop 8 Millennium Business Centre, Millennium Boulevard, Carindale on the following basis:

Area: 101 m<sup>2</sup> (approximately)  
Lease Commencement: 25 March 2008 approximately  
Lease Expiry: 30 June 2012  
Rent: redacted 2 or redacted pa (+GST)


and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

**10.0 DIVISIONAL MANAGER and CHAIRPERSON**

  
**Ian Maynard**  
Divisional Manager  
Corporate Services

**APPROVED**

26 MAY 2008

  
Lord Mayor

I Support/Reject the Recommendation  
If rejected please state reasons

  
**Cr Adrian Schrinner**  
Chairman  
Finance and Administration Committee

**ACTION TAKEN**

26 MAY 2008

TOWN CLERK  
PLMCP

**RECEIVED**

26 MAY 2008

**COMMITTEE SECTION**

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

BCC  
10 YEAR  
PUBLIC RELEASE  
SCHEME

## 11.0 BACKGROUND

On the 4 February 2002, E&C Committee approved the relocation of the Chandler Ward Office from Shop 1054A Westfield Shoppingtown Carindale to its current position, Shop 8 Millennium Business Centre, Millennium Boulevard, Carindale for a six year period. The lease for the Chandler Ward Office expired on the 24 March 2008.

On the 21 January 2008, Council Delegate's approval was obtained to enter into a monthly holdover for the period 25 March 2008 to the 30 June 2008.

The owner has now offered a new lease for the premises on the following terms:

Area:	101 m <sup>2</sup> (approximately)
Lease Commencement:	25 March 2008 approximately
Lease Expiry	30 June 2012
Rent:	redacted <sup>2</sup> or redacted pa (+GST)

City Property has conducted a market analysis of the proposed rent and it is considered to be in line with current market rental for this area.

It is requested that approval be granted for City Property to negotiate and enter into a new lease over Shop 8 Millennium Business Centre, Millennium Boulevard, Carindale on terms no less favourable to Council than those outlined above.

## 12.0 CONSULTATION

Cr Adrian Schrinner, Councillor for Chandler Ward  
Mark Hrycek, Strategy and Communications Advisor, Lord Mayor's Office  
Cathy Uechtritz, Policy Liaison Officer, Finance and Administration Committee  
Hayden Wright, Executive Manager, Chief Executive's Office  
Erin Fleming, Solicitor, Brisbane City Legal Practice  
Ian Maynard, Divisional Manager, Corporate Services  
Paul Grove, Acting Manager, City Property  
Joe Finneran, Corporate Real Estate Manager, City Property  
All consulted are in agreement with the recommendation.

Councillor Adrian Schrinner, Chairman Finance and Administration Committee has been consulted and agrees that this submission can go forward for consideration by E&C Committee.

## 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

In accordance with the Corporate Vision Theme: Smart and prosperous city  
Council Program: City Governance  
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

**16.0 CUSTOMER IMPACT**

Securing these premises will ensure a seamless and ongoing location for the community to access their Ward Councillor and Council services.

**17.0 ENVIRONMENTAL IMPACT**

No environmental issues associated with this proposal.

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

Provision has been made in the 2008/09 budget for this rental commitment.

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

Nil

**23.0 OPTIONS**

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: 456/85(19/P1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Proposed new lease for the Pullenvale Ward Office, Suite 6, Kenmore Village Shopping Centre, Brookfield Road, Kenmore.

3.0 ISSUE/PURPOSE

Seek approval for City Property Branch to enter into a new lease of premises to be occupied by the Pullenvale Ward Office at Suite 6, Kenmore Village Shopping Centre and to extend the existing lease for current ward office until the new premises become available.

4.0 PROPONENT

Ian Maynard  
Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Philip Wicht  
Property Leasing Manager, City Property

6.0 DATE

16 May 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

BCC  
10 YEAR  
PUBLICATION  
RELEASE  
SCHEME



**9.0 RECOMMENDATION**

1. That approval be granted for City Property Branch to negotiate and enter into a new lease for premises to be occupied by the Pullenvale Ward Office, Suite 6, Kenmore Village Shopping Centre, Brookfield Road, Kenmore on the follow terms:

Area:	74 m <sup>2</sup> (approximately)
Lease Commencement:	15 January 2009 approximately
Lease Term:	4 years
Rent:	redacted pa (+GST)
Outgoings Estimate:	redacted per annum

2. That approval be given to extend the existing lease for the current ward office until 15 February 2009.

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

**10.0 DIVISIONAL MANAGER and CHAIRPERSON**

*Ian Maynard*  
**Ian Maynard**  
Divisional Manager  
Corporate Services

I Support/Reject the Recommendation  
If rejected please state reasons

*Adrian Schinner*  
**Councillor Adrian Schinner**  
Chairman  
FINANCE and ADMINISTRATION COMMITTEE

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

**APPROVED**

26 MAY 2008

Lord Mayor

**ACTION TAKEN**

26 MAY 2008

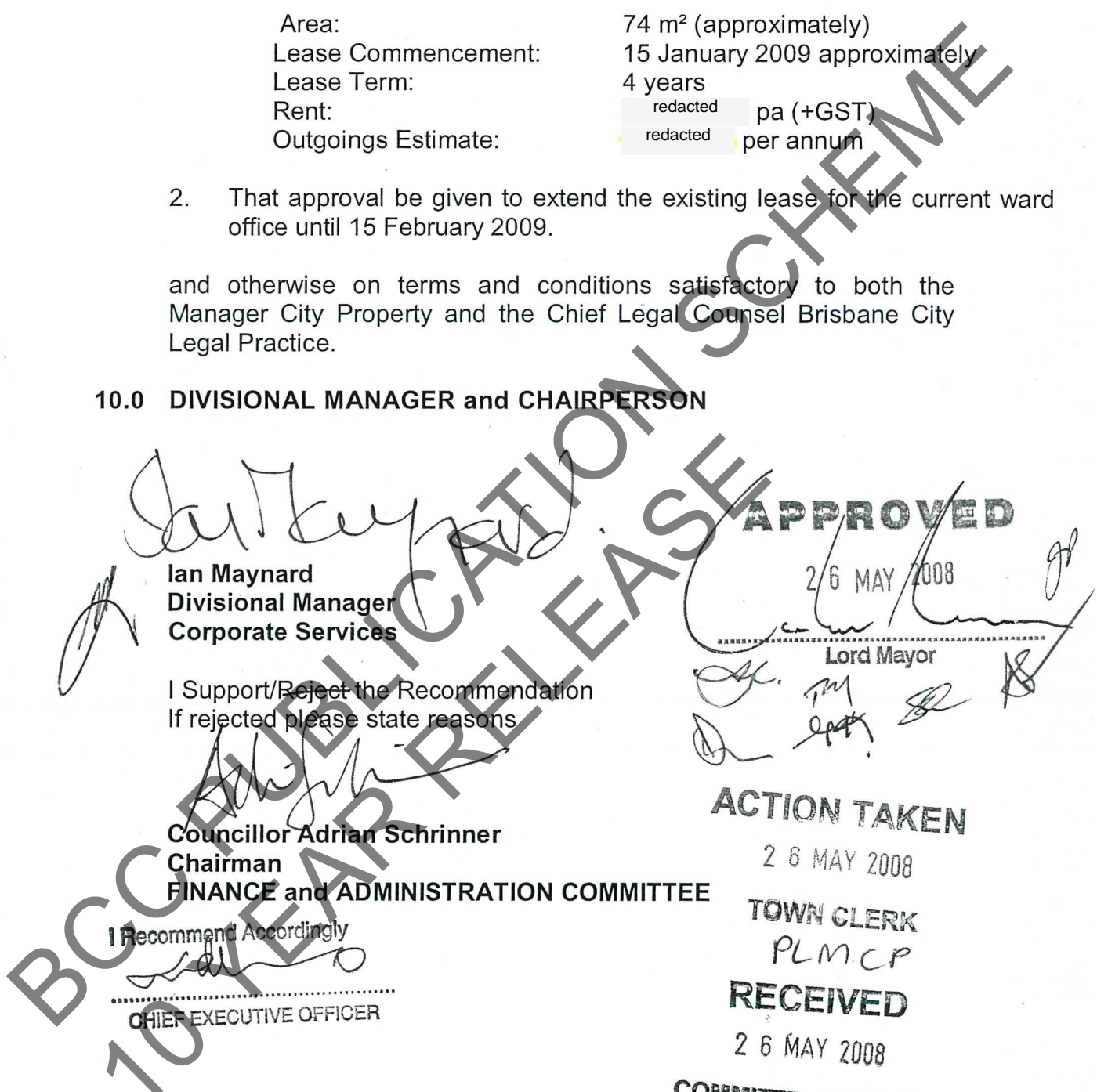
TOWN CLERK

PLM.CP

**RECEIVED**

26 MAY 2008

**COMMITTEE SECTION**



## 11.0 BACKGROUND

On the 10 July 2000, E&C Committee granted authority to enter into a lease for premises to be occupied by the Pullenvale Ward Office at Suite 18, Kenmore Village Shopping Centre, Brookfield Rd, Kenmore, for a four (4) year period with a option for a further term of four (4) years. The current lease expires on the 30 June 2008.

The premise currently occupied by the Pullenvale Ward Office is sixty-six square metres which is well below the average area considered appropriate for effective Ward Office operations. Councillor de Wit has indicated that a larger office area is preferred and suggested a tenancy on level 1, Suite 6, which will be available from 15 January 2009. The existing fitout in this tenancy consists of two enclosed offices, one meeting room, kitchen, reception area and open workspace area and is seventy-four square metres. Level 1 is serviced by stairs and an elevator.

The owner has offered comparative leases for the existing ward office and suggested new ward office, on the following terms:

Suite 18:	Current location
Area:	66 m <sup>2</sup>
Lease Commencement:	1 July 2008
Lease Term:	4 years
Rent:	redacted pa + GST
Outgoing Estimate:	redacted per annum + GST (based on 2007/2008)
Annual Rent + Outgoings:	redacted per annum or redacted per m <sup>2</sup> , + GST

Suite 6:	Alternative location on level 1
Area:	74 m <sup>2</sup>
Lease Commencement:	15 January 2009 (Approximately)
Lease Term:	4 years
Rent:	redacted + GST
Outgoing Estimate:	redacted per annum + GST (based on 2007/2008)
Annual Rent + Outgoings:	redacted per annum or redacted per m <sup>2</sup> , + GST

City Property has conducted a market analysis of the proposed rent and it is considered that both offers are in line with current market rental for the area.

The cost of relocating the ward office from Suite 18 to Suite 6, including make good obligations for Suite 18, is estimated at approximately fifty thousand dollars (\$50,000).

It is requested that approval be granted for City Property to enter into a new lease for Suite 6 on the terms outlined above and to also negotiate an extension to the existing lease to 15 February 2009.

## 12.0 CONSULTATION

Cr Margaret de Wit, Councillor for Pullenvale Ward  
Mark Hrycek, Strategy and Communications Advisor, Lord Mayor's Office  
Cathy Uechtritz, Policy Liaison Officer, Finance and Administration Committee  
Hayden Wright, Executive Manager, Chief Executive's Office  
Erin Fleming, Solicitor, Brisbane City Legal Practice  
Ian Maynard, Divisional Manager, Corporate Services  
Paul Grove, Acting Manager, City Property  
Joe Finneran, Corporate Real Estate Manager, City Property  
All consulted are in agreement with the recommendation.

Councillor Adrian Schrunner, Chairman Finance and Administration Committee has been consulted and agrees that this submission can go forward for consideration by E&C Committee.

## 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city  
Council Program: City Governance  
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

## 16.0 CUSTOMER IMPACT

Securing these premises will ensure a seamless and ongoing location for the community to access their Ward Councillor and Council services.

## 17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

## 18.0 POLICY IMPACT

Nil

## **19.0 FINANCIAL IMPACT**

Provision has been made in the 2008/09 budget for this rental commitment and the cost for the relocation of the Ward Office.

## **20.0 HUMAN RESOURCE IMPACT**

Nil

## **21.0 URGENCY**

In the normal course of business.

## **22.0 PUBLICITY/MARKETING STRATEGY**

Nil

## **23.0 OPTIONS**

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 **FILE NUMBER:** 456/85(3/P2) & 456/85(10/P1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Proposed New Lease for Central Ward Office, Shop 11, 31 Duncan Street, Fortitude Valley and surrender or sub-lease or assign the lease for shop 2, 1 MacGregor Street, Wilston, previously The Grange Ward Office.

3.0 **ISSUE/PURPOSE**

To seek approval for City Property Branch to negotiate and enter into a new lease of premises currently occupied by the Central Ward Office at Shop 11, 31 Duncan Street, Fortitude Valley and to surrender or sub-lease or assign the lease for shop 2, 1 MacGregor Street, Wilston.

4.0 **PROPONENT**

Ian Maynard  
Divisional Manager, Corporate Services

5.0 **SUBMISSION PREPARED BY**

Philip Wicht  
Property Leasing Manager, City Property

6.0 **DATE**

16 May 2008

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For Establishment and Coordination Committee Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

Not Applicable.

**9.0 RECOMMENDATION**

1. That approval be granted for City Property Branch to negotiate and enter into a new lease over Shop 11, 31 Duncan Street, Fortitude Valley on the following basis:

Area:	105 m <sup>2</sup>
Lease Commencement:	1 July 2008 approximately
Lease Term:	4 years + 4 year option
Rent:	redacted pa exclusive of GST

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

2. That approval be granted for City Property Branch to surrender or sub-lease or assign the lease for shop 2, 1 MacGregor Street, Wilston on terms and conditions satisfactory to The Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

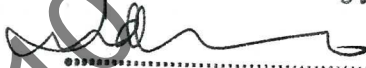
**10.0 DIVISIONAL MANAGER and CHAIRPERSON**

  
**Ian Maynard**  
Divisional Manager  
Corporate Services

I Support/Reject the Recommendation  
If rejected please state reasons

  
**Councillor Adrian Schrinner**  
Chairman  
FINANCE and ADMINISTRATION COMMITTEE

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

**APPROVED**

26 MAY 2008

.....  
Lord Mayor

**ACTION TAKEN**

26 MAY 2008

TOWN CLERK  
PLMCP  
**RECEIVED**

26 MAY 2008

**COMMITTEE SECTION**

BCC  
TOWN CLERK  
PUBLICATION RELEASE SCHEME

## 11.0 BACKGROUND

The Local Government Electoral and Boundaries Review Commission's re-division of the Brisbane City Council Wards resulted in Central Ward having two (2) Ward Offices located within the Ward boundaries. The former Grange Ward Office at shop 2, Cnr Kedron Brook Road & MacGregor Street, Wilston, (now vacant), and the existing Central Ward Office at Shop 11, 31 Duncan Street, Fortitude Valley.

The lease for shop 2, 1 MacGregor Street, Wilston, previously The Grange Ward Office, will expire on the 30 November 2008.

The lease for Shop 11, 31 Duncan Street, Fortitude Valley, currently occupied by the Central Ward Office, expired on the 31 March 2008. On the 21 January 2008, Council Delegate's approval was obtained to enter into a monthly holdover for the period 31 March 2008 to the 30 June 2008.

Councillor David Hinchliffe has indicated his preference is to remain at the existing location of the Central Ward Office.

The owner of Shop 11, 31 Duncan Street, Fortitude Valley has offered a new lease on the following terms:

Area:	105 m <sup>2</sup>
Lease Commencement:	1 July 2008 approximately
Lease Term:	4 years + 4 year option
Rent:	redacted pa exclusive of GST

City Property has conducted a market analysis of the proposed rent and it is considered to be in line with current market rental for this area.

It is requested that approval be granted for City Property to negotiate and enter into a new lease over Shop 11, 31 Duncan Street, Fortitude Valley on terms no less favourable to Council than those outlined above. Furthermore, it is requested that approval be granted for City Property to negotiate and enter into the surrender or sub-lease or assign the lease for shop 2, 1 MacGregor Street, Wilston.

## 12.0 CONSULTATION

Or David Hinchliffe, Councillor for Central Ward  
Mark Hrycek, Strategy and Communications Advisor, Lord Mayor's Office  
Cathy Uechritz, Policy Liaison Officer, Finance and Administration Committee  
Hayden Wright, Executive Manager, Chief Executive's Office  
Erin Fleming, Solicitor, Brisbane City Legal Practice  
Ian Maynard, Divisional Manager, Corporate Services  
Paul Grove, Acting Manager, City Property  
Joe Finneran, Corporate Real Estate Manager, City Property

All consulted are in agreement with the recommendation.

## 12.0 CONSULTATION (Contd)

Councillor Adrian Schrunner, Chairman Finance and Administration Committee has been consulted and agrees that this submission can go forward for consideration by E&C Committee.

## 13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city  
Council Program: City Governance  
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

## 16.0 CUSTOMER IMPACT

Securing these premises will ensure a seamless and ongoing location for the community to access their Ward Councillor and Council services.

## 17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

## 18.0 POLICY IMPACT

Nil

## 19.0 FINANCIAL IMPACT

Provision has been made in the 2008/09 budget for these rental commitments.

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

In the normal course of business.



**22.0 PUBLICITY/MARKETING STRATEGY**

Nil

**23.0 OPTIONS**

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**1.0 FILE NUMBER:** 365/7/1(1)

**2.0 TITLE**

Expression Of Interest for New Accommodation for West Regional Business Centre.

**3.0 ISSUE/PURPOSE**

The purpose of this submission is to seek E&C approval for an Expression of Interest and negotiation process to provide new leased accommodation for the Business Centre in Council's West Region.

**4.0 PROPONENT**

Ian Maynard, Manager - Corporate Services Division.

**5.0 SUBMISSION PREPARED BY**

Martin Gorin, Special Projects Officer, City Property, CSPCP1, Ext. 35439.

**6.0 DATE**

12<sup>th</sup> May 2008

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

N/A.

BC C PUBLICATIONS SCHEME  
10 YEAR RELEASE

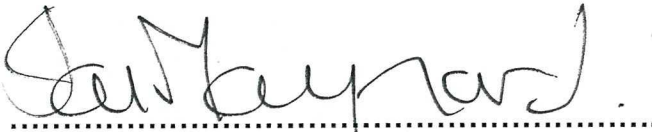
**9.0 RECOMMENDATION**

That E&C approve:

- o an Expression of Interest process to identify viable options in the market for new leased accommodation for West Regional Business Centre.

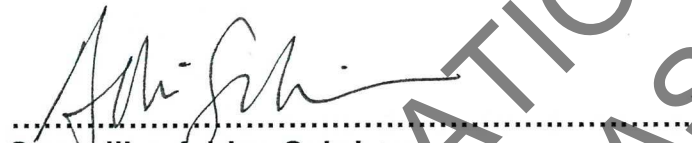
**10.0 DIVISIONAL MANAGER & CHAIRMAN**

I Support the Recommendation.



**Ian Maynard**  
Divisional Manager - Corporate Services Division.

I Support/Reject the Recommendation. (If reject please state reasons.)



**Councillor Adrian Schinner**  
Chairman - Finance and Administration Committee

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

**APPROVED**

26 MAY 2008

  
.....  
Lord Mayor  


**ACTION TAKEN**

26 MAY 2008

TOWN CLERK  
CSPCP1  
**RECEIVED**

26 MAY 2008

**COMMITTEE SECTION**

BCC 10 YEAR PUBLICATION RELEASE SCHEME

## 11.0 BACKGROUND

The leases of Council's four Regional Business Centres fall due in late 2009 and necessitated a review of the suitability of the current sites with regard to the following:

- position relative to current and projected job/population densities;
- ability to cope with projected staffing numbers;
- effectiveness of current leases with regard to cost, building management efficiency, and environmental sustainability;
- suitability of existing building.

A Regional Business Strategy presentation was made to Family & Community Services Division managers in November 2007 to obtain endorsement to brief the E&C Committee on future planning for the positioning of Regional Business Centre facilities in support of Council's future business needs until 2026.

A refined version of this strategy was then presented to E&C on 3<sup>rd</sup> December 2007 by Paul Grove, Manager – City Property, at which the ongoing building and overcrowding problems at West Regional Business Centre were highlighted (copy of presentation at Attachment 1).

On conclusion of the presentation E&C approval was granted for issue of an Expression of Interest (EOI) to seek a replacement for the current West Regional Business Centre accommodation when the current lease expires.

Following development of Council's requirements brief and preparation of documentation, Council is now in a position to go to market.

City Property therefore recommends a public EOI process now commence.

## 12.0 CONSULTATION

During the preparation of the EOI document and accompanying building & fit out design briefs the following Council officers were consulted:

Margaret Allison	Divisional Manager – Families & Community Services
Rob Broughton	Manager – Business Services
Richard Sivell	Manager – Development Assessment
Robert Storrie	A/Project & Business Analyst – Business Services
Kevin Young	A/Business Improvement Co-ordinator – Bus. Services
Shane McLeod	Manager – Local Asset Services
Kent Stroud	Branch Manager – Community Development Services
Sue Rickerby	Manager - Customer Services
Greg Sullivan	Manager – Compliance & Regulatory Services
Tony Miles	Manager – CARS Business Systems & Support
Paul Wyles	Regional Operations Manager - CARS
Gilbert Clark	Manager IT Services - iDivision
Lex Dewar	Principal Interiors Architect – City Design
Philip Wicht	Property Leasing Manager – City Property
Paul Rishman	Principal Security Advisor – Office of Lord Mayor
Brendan Carlin	Senior Project Architect – iDivision

## 12.0 CONSULTATION (CONT'D)

Paul Grove	Manager – City Property
Ed Crouch	A/Development Manager – City Property
Joe Finneran	Corporate Real Estate Manager – City Property

Councillor Adrian Schrinner, Chairman - Finance and Administration Committee, and Councillor Geraldine Knapp, Chairperson – Families and Community Services Committee, have been consulted and agree that this submission can go forward for consideration by E&C Committee.

## 13.0 IMPLICATIONS OF PROPOSAL

Council will be seeking an EOI for a new West Regional Business Centre

## 14.0 COMMERCIAL IN CONFIDENCE

Details of this process remain 'commercial in confidence'.

## 15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.  
Council Program: City Governance.  
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

The project outcome is also in accordance with Corporate Plan Outcome 1.4: - Strategy 1.4.3: Improved management and performance of Council's physical asset portfolio –

- to align Council's physical asset holdings with corporate and community needs.

## 16.0 CUSTOMER IMPACT

Improvement in Community satisfaction with Council's services because of the following:

- New location geocentrically placed to reduce job reaction times for large sections of an expanding community;
- More efficient services able to be provided with an improved standard of staff working accommodation;
- A new location to better satisfy Council's 'Accessible and Equitable' provision ensuring 'Zero Harm' for employees and visitors.

## 17.0 ENVIRONMENTAL IMPACT

In accordance with the Council's corporate theme of Clean and Green, proponents of a new location for West Regional Business Centre will be requested to incorporate ESD principles as a priority.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Principles, Practices and Procedures for Contracting and Tendering.

#### **19.0 FINANCIAL IMPACT**

Funds for the management and marketing of the Expression of Interest process are available in the 2007/08 City Property budget.

#### **20.0 HUMAN RESOURCE IMPACT**

Nil

#### **21.0 URGENCY**

It is requested that approval be given as soon as possible to enable the Expression of Interest process to commence.

#### **22.0 PUBLICITY/MARKETING STRATEGY**

As required.

#### **23.0 OPTIONS**

Option 1. Approve the recommendation.

Option 2. Not approve the recommendation.

**Option 1 is the preferred and recommended Option**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2007/2008 Environmental Grants – Allocation 3

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for the allocation of funding for the 2007/2008 Environmental Grants – Allocation 3 as per Attachments 1 and 2.

4.0 PROPONENT

Michael Papageorgiou  
A/Divisional Manager, City Planning and Sustainability (x34640).

5.0 SUBMISSION PREPARED BY

Stacey McLean  
Senior Program Officer Biodiversity Planning, Natural Environment and Sustainability Branch, City Planning and Sustainability (x39902).

6.0 DATE

26 May 2008

RECEIVED

26 MAY 2008

ACTION TAKEN

26 MAY 2008

COMMITTEE SECTION

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

SFPB

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C approve the 2007/2008 Environmental Grants – Allocation 3 as set out in attachments 1 and 2.

10.0 DIVISIONAL MANAGER

I Support/ Reject the Recommendation

APPROVED

If Reject – please state reasons:

26 MAY 2008

*Michael Papageorgiou*  
Michael Papageorgiou  
A/Divisional Manager  
City Planning & Sustainability

Lord Mayor

*Peter Matic*

Cr Peter Matic  
Chairperson  
Environment, Parks &  
Sustainability Committee

I Recommend Accordingly

*Stacey McLean*

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

Council's community grants programs have been developed over the last 15 years to provide strategic funding to local, non-profit organisations that are seeking to develop and improve programs and services in the areas of arts, culture and heritage; community development; active sport and recreation participation; sustainability; and the environment.

The guidelines for the Environmental Grants program are outlined in Attachment 3. There are three sub-units within the Environmental Grants program. Each sub-unit has a specific budget allocation (refer to Table One). The amount allocated in part reflects the types of projects funded within that area and the volume of applications received.

For 2007/2008 the allocation of grants was divided over three rounds to incorporate carryover applications. Thirteen applications were received in Allocation 3.

Sub-Unit	2007/2008 Budget	Allocation 1	Allocation 2	Allocation 3	Total Expenditure
Waterway Management, Water Efficiency and Stormwater Management Projects	\$45,000.00	\$9,880.00	\$16,550.00	\$20,005.00	\$46,435.00
Sporting Club Rainwater Harvesting Projects (Rainwater Tanks)	\$50,000.00	This figure represents the only application received under this sub-unit. \$5,408.00	This figure represents the 0 applications received under this sub-unit. \$0.00	This figure represents the 0 applications received under this sub-unit. \$0.00	\$5,408.00
Biodiversity and other Environmental Projects	\$65,000.00	\$36,227.90	\$23,905.00	\$7,450.00	\$67,582.90
<b>TOTALS</b>	<b>\$160,000.00</b>	<b>\$51,515.90</b>	<b>\$40,455.00</b>	<b>\$27,455.00</b>	<b>\$119,425.90</b>

Attachments 1 and 2 outline the recommendations for Allocation 3 of the 2007/2008 Environmental Grants. This allocation's assessments have been conducted internally using the assessment process and documentation, as per the Establishment and Co-ordination Committee decision in September 2006. The assessment process has involved the applications being assessed by nominated Council officers. Appropriate Council staff members have been consulted during this stage of the decision-making process. Ward councillors have been asked to indicate their support or otherwise for the applicants and/or their project. An appraisal sheet including funding recommendations has been completed for each application.

The Comparative Assessment Committee, comprised of Managers of Natural Environment and Sustainability and Water Resources and senior policy staff, has then reviewed these recommendations.



The draft recommendations have been circulated to the Chairperson of the Family and Community Services Committee and the Chairperson of the Environment, Parks and Sustainability Committee for consultation prior to submitting to Establishment and Co-ordination Committee for approval.

## **12.0 CONSULTATION**

Cr Peter Matic	Chairperson, Environment, Parks and Sustainability Committee (13/05/08)
Kent Stroud	Manager Community Development Services (13/05/08)
Julie McLellan	A/Manager Water Resources (13/05/08)
Nick Clarke	Manager Natural Environment and Sustainability (13/05/08)
Jim Lynch	Program Officer Community Grants (13/05/08)

All of the above are in agreement with the recommendations.

Cr Geraldine Knapp, Chairperson Families and Community Services Committee (13/05/08), is in agreement with the submission proceeding to Establishment and Co-ordination Committee.

## **13.0 IMPLICATIONS OF PROPOSAL**

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications and may be unable to proceed with their projects.

## **14.0 COMMERCIAL IN CONFIDENCE**

No.

## **15.0 CORPORATE PLAN IMPACT**

The grants are linked to the following 2007/2008 Corporate Plan themes, programs and strategies:

Green and Biodiverse City.

Program 1. CitySmart.

Program 2. Integrated Water Management – Sustainable Water Resources

Program 2. Integrated Water Management – Focus on the River, Bay & waterways.

## **16.0 CUSTOMER IMPACT**

Approval of the 2007/2008 Environmental Grants – Allocation 3 will provide valuable support to community-based organisations delivering environmental initiatives relating to: water use efficiency; waterway and catchment management; biodiversity conservation; and environmental monitoring and reporting. Additionally, the grants will assist in the daily activities of community groups and developing partnerships and networks in the community.

## **17.0 ENVIRONMENTAL IMPACT**

The environmental grants will support community groups in caring for the local environment, as well as raising awareness in the community of environmental issues and water conservation.

## **18.0 POLICY IMPACT**

The proposal is in accordance with the Guidelines for the Environmental Grants program that have been previously approved by the Establishment and Co-ordination Committee.

## **19.0 FINANCIAL IMPACT**

Of the 13 applications received for Allocation 3 of the Environmental Grants program, eight are recommended for either full or part funding, representing \$27,455.00 of the \$160,000.00 in the 2007/2008 budget.

Funds have been allocated from:  
Environment - DNHF 2201-733  
Water Resources – DW90 2101

Overspends for the Biodiversity and Other Environmental Projects Sub-Unit and the Waterway Management, Water Efficiency and Stormwater Management Projects Sub-Unit have been allocated respectively from:

\$2582.90 Environment DNHF 1101 – 659  
\$1435.00 Water Resources DW90 2101

Throughout the 2007/2008 financial year, only one application was received in the Sporting Club Rainwater Harvesting Projects (Rainwater Tanks) Sub-Unit, which is reflected in the underspend for this category.

## **20.0 HUMAN RESOURCES IMPACT**

Nil

## **21.0 URGENCY**

Nil

## **22.0 PUBLICITY/MARKETING STRATEGY**

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Marketing and Communication in consultation with City Life staff and follow the new requirements for approval. However, these releases will not be distributed until applicants have been formally advised of the outcomes.

## **23.0 OPTIONS**

- (1) That E&C approve the recommendations as set out in Attachments 1 and 2
- (2) That E&C not approve the recommendations as set out in Attachments 1 and 2
- (3) That E&C recommend variance to the level of assistance provided.

**Option (1) is recommended.**

1.0 File Number  
460/145/1(3)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Sustainable Development (Office) Grants Program  
Application for Conditional Grant Allocation – 275 George Street, Brisbane, 4000 (Northbank Tower – Old Brisbane Administration Centre).

3.0 Issue/Purpose  
The purpose of this submission is to obtain conditional allocation approval for a sustainable development grant for a new office to be located at 275 George Street, Brisbane.

4.0 Proponent  
Michael Papageorgiou, Acting Divisional Manager, City Planning and Sustainability

5.0 Submission prepared by  
Ken Mackenzie, Policy Officer Sustainable Built Environment, City Planning Branch, ext 39748.

6.0 Date  
26 May, 2008

**ACTION TAKEN**

**RECEIVED**

26 MAY 2008

26 MAY 2008

7.0 For E&C approval or recommendation to Council  
For E&C approval.

TOWN CLERK

**COMMITTEE SECTION**

POSBE

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
N/A

9.0 Recommendation  
That E&C approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to Northbank Trust, for the office development to be located at 275 George Street, Brisbane, to the value of \$1,608,031 inclusive of GST.

K&D  
12/5/08

10.0 Divisional Manager & Chairperson  
  
Michael Papageorgiou  
Acting Divisional Manager  
CITY PLANNING AND SUSTAINABILITY

I Support / ~~Reject~~ the Recommendation/s.  
If Reject – please state reasons:

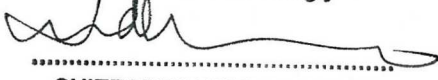
  
Amanda Cooper  
Chairperson  
Neighbourhood Planning & Development Assessment Committee

**APPROVED**

26 MAY 2008

Lord Mayor

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER



## 11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

The application for conditional allocation of a sustainable development for 275 George Street, Brisbane meets the Eligibility Criteria in the Program (Appendix 1).

## 12.0 Consultation

- Project Control Group (Nick Clarke, Manager Natural Environment & Sustainability, Michael Papageorgiou, Manager City Planning, Richard Sivell, Manager Development Assessment)

(5 March 2008)

Are in agreement with the recommendation.

Agree that this submission can go forward for consideration by E&C.

## 13.0 Implications of proposal

There will be long term benefits to Council through decreased water use, diminished impact on the sewerage system, and less building waste (including toxic building waste in the future) to landfill.

## 14.0 Commercial in confidence

None.

## 15.0 Vision/Corporate Plan impact

The conditional approval of this grant allocation will facilitate the delivery of the following *Corporate Plan 2007-2011* outcomes identified for the *CitySmart* program:

- Sustainability and management of climate change: guide Council and the city toward achieving sustainable outcomes;
- Pollution free city: prevent impacts on the community and the environment to maximise clean air, land and water; and
- Managing and reducing Brisbane's waste: maximise resource recovery, ensure economic efficiency and minimise impacts of waste.

## 16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program (Appendix 1).

## 17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the NABERS Energy scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent. To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia analysis of 25 Green Star Certified projects has found that on average and compared to conventional buildings, savings of 85% in energy and 60% water are achieved, with cuts in CO<sub>2</sub> emissions equivalent to taking 3250 cars permanently off the road and diversion of 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse gas emissions. New 5 Star Green Star rated buildings in Brisbane are setting a benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

#### **18.0 Policy impact**

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy* and the *Sustainable Built Environment Policy*, and encourages practice beyond *City Plan* standards.

#### **19.0 Financial impact**

There is adequate funding in the current budget to meet this grant allocation (Appendix 2). Approval of the Conditional Grant Allocation Application does not guarantee payment of the grant. The purpose of the Conditional Grant Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the Conditional Grant Allocation Approval by submitting a Grant Release Application. This Grant Release Application will be presented to E&C for determination.

#### **20.0 Human resource impact**

Nil.

#### **21.0 Urgency**

The Application for Conditional Grant Allocation was received on 28 June 2007.

In accordance with the *Sustainable Development Grants (Offices) Program*, E&C review and recommendation is required within 8 weeks of a properly receipted Grant Allocation Application. Determination of this application has exceeded the required 8 week time frame due to internal staffing issues.

#### **22.0 Publicity/Marketing Strategy**

The Sustainable Development Team has developed a draft media release to announce the first conditional allocation approval of grant for the project under the Program.

#### **23.0 Options**

1. That E&C resolve in accordance with the recommendation.
2. That E&C amend the recommendation.
3. That E&C does not approve the recommendation.

**Option 1 is the preferred and recommended option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

1.0 File Number  
460/145/1(2)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Sustainable Development (Office) Grants Program  
Application for Conditional Grant Allocation – 32 Turbot Street, Brisbane, 4000 (“Northbridge”).

3.0 Issue/Purpose  
The purpose of this submission is to obtain conditional allocation approval for a sustainable development grant for a new office to be located at 32 Turbot Street, Brisbane.

4.0 Proponent  
Michael Papageorgiou, Acting Divisional Manager, City Planning and Sustainability.

5.0 Submission prepared by  
Diana Dawson, Policy Officer Sustainable Built Environment, City Planning Branch, ext 39754.

6.0 Date  
26 May 2008

**ACTION TAKEN**

**RECEIVED**

26 MAY 2008

26 MAY 2008

7.0 For E&C approval or recommendation to Council  
For E&C approval.

TOWN CLERK

COMMITTEE SECTION

POCPB1

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
N/A

9.0 Recommendation  
That E&C approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to Ross Nielson Properties Pty Ltd, for the office development to be located at 32 Turbot Street, Brisbane, to the value of \$1,317,274 inclusive of GST.

10.0 Divisional Manager & Chairperson  
I Support / Reject the Recommendation/s.

If Reject – please state reasons:

  
Michael Papageorgiou  
Acting Divisional Manager  
CITY PLANNING AND SUSTAINABILITY DIVISION

  
Amanda Cooper  
Chairperson  
NEIGHBOURHOOD PLANNING & DEVELOPMENT ASSESSMENT COMMITTEE

**APPROVED**

26 MAY 2008

Lord Mayor

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

## 11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the construction of sustainable office buildings in Brisbane.

An application for conditional allocation of a sustainable development grant for 32 Turbot Street, Brisbane ("Northbridge") has been received. The development approval is for a new 39 floor office building (tower on podium) with a mid block pedestrian link between Tank and Turbot Streets. Parking access is via a shared access easement between this building, the McDonnell and East building and the new development at 400 George St. The new office component of GFA for the development will be 39 846m<sup>2</sup>.

The application meets the Eligibility Criteria in the Program as outlined in Appendix 1.

## 12.0 Consultation

- Project Control Group (Nick Clarke, Manager Natural Environment & Sustainability, Michael Papageorgiou, Manager City Planning, Richard Sivell, Manager Development Assessment)

(5 March 2008)

Are in agreement with the recommendation.

Agree that this submission can go forward for consideration by E&C.

## 13.0 Implications of proposal

There will be long term benefits to Council through decreased water use, diminished impact on the sewerage system, and less building waste (including toxic building waste in the future) to landfill.

## 14.0 Commercial in confidence

None.

## 15.0 Vision/Corporate Plan impact

The conditional approval of this grant allocation will facilitate the delivery of the following *Corporate Plan 2007-2011* outcomes identified for the *CitySmart* program:

- Sustainability and management of climate change: guide Council and the city toward achieving sustainable outcomes;
- Pollution free city: prevent impacts on the community and the environment to maximise clean air, land and water; and
- Managing and reducing Brisbane's waste: maximise resource recovery, ensure economic efficiency and minimise impacts of waste.

## 16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program (Appendix 1).

## 17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the NABERS Energy scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent. To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia analysis of 25 Green Star Certified projects has found that on average and compared to conventional buildings, savings of 85% in energy and 60% water are

achieved, with cuts in CO<sub>2</sub> emissions equivalent to taking 3250 cars permanently off the road and diversion of 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse gas emissions. New 5 Star Green Star rated buildings in Brisbane are setting a benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

#### **18.0 Policy impact**

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy (CS1)*, the *Sustainable Built Environment Policy (CS2)*, and the *Sustainable Development Incentives Guidelines (CS3)* and encourages practice beyond *City Plan 2000* standards.

#### **19.0 Financial impact**

There is adequate funding in the current budget to meet this grant allocation (Appendix 2).

Approval of the Conditional Grant Allocation Application does not guarantee payment of the grant. The purpose of the Conditional Grant Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the Conditional Grant Allocation Approval by submitting a Grant Release Application. This Grant Release Application will be presented to E&C for determination.

#### **20.0 Human resource impact**

Nil.

#### **21.0 Urgency**

The Application for Conditional Grant Allocation was received on 27 August 2007 and outstanding items with respect to that application resolved by 16 October 2007. Determination of this application has been delayed due to internal staffing resources being unavailable during that period.

#### **22.0 Publicity/Marketing**

The Sustainable Development Team will develop a draft media release to announce the conditional allocation approval of grant for the project under the Program.

#### **23.0 Options**

1. That E&C resolve in accordance with the recommendation.
2. That E&C amend the recommendation.
3. That E&C does not approve the recommendation.

**Option 1 is the preferred and recommended option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***



1.0 File Number

234/70/428(2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Reappointment of Independent Design Advisory Panel (IDAP)

**ACTION TAKEN**

26 MAY 2008

3.0 Issue/purpose

The purpose of this submission is to expand the membership of IDAP to include representation from a wider range of disciplines, and to extend the appointment of the IDAP Chair and current IDAP members by periods of one (1) year and (2) years respectively, both to expire on 30 June 2009.

TOWN CLERK

PP0CP5

4.0 Proponent

Michael Papageorgiou, A/Divisional Manager, City Planning & Sustainability Division

5.0 Submission prepared by

Damian Dewar, Principal Program Officer, Urban Design, City Planning Branch, telephone 3403 4697

6.0 Date

16 April 2008

**RECEIVED**

26 MAY 2008

**APPROVED**

26 MAY 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

COMMITTEE SECTION

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

- (i) That the appointment of the current Chair of the Independent Design Advisory Panel, Bevan Lynch, be extended for a further one (1) year, to expire on 30 June 2009.
- (ii) That the appointments of the current members of the Independent Design Advisory Panel, as detailed in Attachment A, be extended for a further two (2) years, to expire on 30 June 2009.
- (iii) That new members, as detailed in Attachment A, be appointed to the Independent Design Advisory Panel, such appointments to expire on 30 June 2009.

10.0 Divisional Manager

Michael Papageorgiou  
A/Divisional Manager  
CITY PLANNING & SUSTAINABILITY

I Support / Reject the Recommendation.

If Reject – please state reasons:

Cr Amanda Cooper  
Chairperson  
Neighbourhood Planning & Development  
Assessment Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

K&D  
12/5/08

BC C 70 YEAR RELEASE SCHEME

## 11.0 Background

On 22 May 2006, the Establishment and Co-ordination Committee approved the re-establishment of the Independent Design Advisory Panel (IDAP), formerly the Urban Design Advisory Panel, to provide advice to Council on development applications as well as on Council and State Government projects referred to it by the Development Assessment or E&C Committees. The Panel has met generally on a monthly basis since that time, under the Terms of Reference (Attachment B).

IDAP is chaired by Bevan Lynch, Principal of highly-regarded Brisbane company, ML Design. Mr Lynch's appointment as IDAP Chair is due for review in June 2008, and his reappointment for a further 12 months is supported. This will align with the term of reappointment proposed for the wider IDAP membership.

However, as the appointment of all other IDAP members expired in June 2007, the panel requires reconstitution urgently. Two original appointees to IDAP, Michael Matusik and Elizabeth Watson-Brown, have reluctantly resigned from the panel due to work pressures, and therefore, they are not proposed for reappointment. There would be little benefit at this late stage in reappointing IDAP members merely to 30 June 2008, only to have to seek further reappointments shortly thereafter.

A review of the operations of IDAP over the past 12 months indicates general satisfaction with the advice provided and an increasing desire among Council staff to seek IDAP's input at an early stage of the consideration of proposals.

Nevertheless, it is considered appropriate, in reappointing the existing IDAP membership for a further 2 years (to 30 June 2009), that the opportunity also be taken to expand the membership to strengthen the range of relevant disciplines, including the development industry, the landscape architecture profession, the emerging urban design profession and also to strengthen female representation. To that end, suitable additional IDAP members have been identified and are proposed for appointment as set out in Attachment A.

It should be noted that for any given meeting of IDAP, the Chair may only convene a maximum of four (4) members from the proposed overall panel of thirteen (13) members which includes four (4) proposed new members.

## 12.0 Consultation

Consultation occurred frequently from July 2007 to the present with the following:

- Councillor Amanda Cooper, (most recent consultation April 2008)
- Jude Munro, Chief Executive Officer (most recent consultation Feb 2008)
- Michael Papageorgiou, Manager, City Planning (most recent consultation April 2008)
- Bevan Lynch, Chair of IDAP (most recent consultation April 2008)
- Members of IDAP and potential new appointees (most recent consultation April 2008)

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Reappointment and expansion of the existing IDAP membership will enable Council to continue to receive timely and independent advice from industry professionals working at the cutting edge of design trends and principles.

## 14.0 Commercial in confidence

No Commercial in Confidence issues are identified at this time. All IDAP members enter into general confidentiality and probity agreements with Council.

## 15.0 Vision/Corporate Plan impact

The activities of IDAP and its ongoing support are consistent with the Corporate Plan's Citywide outcomes regarding:

- Strong Communities
- Better Built Environment
- City Profile

- Land Use and Management
- Effective Road Network
- Active Communities

**16.0 Customer impact**

IDAP engages with major proponents on an as-needs basis.

**17.0 Environmental impact**

No adverse environmental impacts are identified at this time.

**18.0 Policy impact**

The proposal is consistent with Council policy to ensure good quality planning and design outcomes for Brisbane.

**19.0 Financial impact**

Funds are available for ongoing support to IDAP and its activities, under Job Cost Account 00310839.659.000.00.

**20.0 Human resource impact**

IDAP is supported through existing resources in City Planning Branch. No changes to establishment are proposed.

**21.0 Urgency**

As the current IDAP appointments have expired, prompt resolution of this matter is desirable.

**22.0 Publicity/marketing strategy**

At the discretion of Civic Cabinet.

**23.0 Options**

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation
- Option 3: Appoint a different Chair and/or membership to IDAP from that proposed.

**Option 1 is the preferred option.**

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

1.0 File number

487/20/2(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

SEQWater Offer to Settle Bulk Water Meter Issues

3.0 Issue/purpose

To recommend acceptance of SEQWater's offer of \$1.3M to settle bulk water meter issues.

4.0 Proponent

Jim Reeves, Divisional Manager Brisbane Water

5.0 Submission prepared by

Jane McDonald, Corporate Services Manager, Brisbane Water, MBWCFO, Ext 33206

6.0 Date

19 May 2008

7.0 For E&C approval or recommendation to Council

For E&C Approval

RECEIVED ACTION TAKEN

26 MAY 2008

26 MAY 2008

COMMITTEE SECTION TOWN CLERK MBWCFO

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C:

- (1) approve acceptance of SEQWater's offer of settlement of the bulk meter issues by payment to Council of an amount of \$1.3M.
- (2) approve entry into a Settlement Deed with SEQWater on the terms and conditions generally set out in Attachment "A" and otherwise on terms and conditions satisfactory to the Divisional Manager Brisbane Water and the Chief Legal Counsel;
- (3) authorises the Divisional Manager, Brisbane Water to execute and manage all aspects of the agreement on behalf of Council.

10.0 Divisional Manager

Jim Reeves  
Divisional Manager  
BRISBANE WATER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

2/6 MAY 2008

Lord Mayor

Chairperson

I support the recommendation/s

I reject - please state reason

## 11.0 Background

Issues with the bulk meters at North Pine and Cameron's Creek were identified as a result of investigations following unusually high Infrastructure Leakage Index results in 2005. SEQWater was notified that there appeared to be issues with meter accuracy in October 2005.

Although Brisbane Water had properly maintained and calibrated the bulk meters in accordance with the meter manufacturer's guidelines, there were concerns over the accuracy of particular meter reads.

Qualified Brisbane Water and expert industry technicians undertook in depth investigations into meter issues and conducted a series of functional and electrical tests.

A series of drop tests were conducted in 2006 and 2007, comparing the meter reading against a known quantity of water and the results were extrapolated over the period of the error. The total extrapolated value of the errors for meters at North Pine and Cameron's Creek was \$1,674,886 and Brisbane Water sent SEQWater a full report, including detailed calculations to support the probable water quantity during the time of the meter inaccuracy.

SEQWater commissioned CSIRO and GHD to review the report. Although SEQWater has raised concerns about, and does not agree with the method used by BCC to calculate the probable quantity of water claimed, the settlement offer has only been reduced by \$124,000 (7.4%).

SEQWater has also contended that there are inaccuracies in the measurement of Lake Manchester releases and has applied a reduction of 10% to the releases from August 2006 to April 2007, which amounts to \$251,443.

In the interests of bringing the claim to a conclusion, SEQWater has made an offer of \$1,300,000 in full and final settlement of Council's claim of \$1,674,886.

Whilst Brisbane Water contends that a 10% reduction in releases from Lake Manchester is overstated, the costs of proving the actual rate of water loss would be excessive and would not be able to be proved until Lake Manchester is recommissioned.

Approval is sought to accept the SEQWater Offer in full and final satisfaction of Council's claim in respect of the inaccurate water meters up to and including 30 June 2007. Brisbane Water is happy that there will be no further issues of this type during the financial year ended 30 June 2008 as any further claims for that financial year are precluded by the terms of the Deed of Settlement.

## 12.0 Consultation

- Councillor David McLachlan – Chair Water and City Businesses
- George Theo – Manager, Network and Planning Services Brisbane Water
- David Askern – Brisbane City Legal Practice

All are in agreement with the submission being considered by E&C.

## 13.0 Implications of proposal

Approval of this submission will allow the current dispute with SEQWater to be settled on amicable and acceptable terms.

## 14.0 Commercial in confidence

Yes

**15.0 Vision/Corporate Plan impact**

Nil

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

The settlement offer of \$1,300,000 is \$375,000 less than the claim submitted by Brisbane Water. However, the offer is significantly above the \$860,000 offer originally made by SEQWater and above the third budget review submission of \$1,000,000.

The meter claim has also been offset by a reduction of 10% to the releases from Lake Manchester from August 2006 to April 2007 totalling \$251,443.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

Normal course of business.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

Option 1: Accept the settlement of \$1,300,000

Option 2: Do not accept the offer

**Option 1 is the preferred option.**

1.0 FILE NUMBER: 234/12/30(0/A1/P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2008 Creative Sparks Grant Program and 2008 Lord Mayor's Young and Emerging Artists Fellowships

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the 2008 Creative Sparks Grant Program, and the 2008 Lord Mayor's Young and Emerging Artists' Fellowships, as per Attachment 2

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services

5.0 SUBMISSION PREPARED BY

Marina Novak, Program Officer Creative City, City Life, extension 72805

6.0 DATE

16 May 2008

RECEIVED

26 MAY 2008

ACTION TAKEN

26 MAY 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

COMMITTEE SECTION

TOWN CLERK

POCLR

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve the recommended grants under the 2008 Creative Sparks Grants Program and the Lord Mayor's Young and Emerging Artists' Fellowships as detailed in Attachment 2.

Chairperson

I Support / Reject the recommendation.

*Geraldine Knapp*  
Councillor Geraldine Knapp  
Chairperson  
Families and Community Services Committee

APPROVED

26 MAY 2008

Lord Mayor

10.0 DIVISIONAL MANAGER

*Margaret Allison*

Margaret Allison  
Divisional Manager  
FAMILIES AND COMMUNITY SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BC CO-ORDINATION SCHEME  
PUBLIC RELEASE

## 11.0 BACKGROUND

The Creative Sparks Grant Program is a partnership between the Queensland Government, through Arts Queensland, and Brisbane City Council. This is the program's fifth year of operation. In 2008 Arts Qld has contributed \$100,000 to the program and Brisbane City Council has contributed \$160,000. In 2007 there was an underspend of \$46,148 that has been carried over. Therefore there is a total of \$306,148 available for allocation in 2008.

Brisbane City Council solely funds the \$60,000 allocated to the Lord Mayor's Young and Emerging Artists Fellowships program.

Applicants may apply for up to \$20,000 per application for both Creative Sparks and Lord Mayor's Fellowships.

The **Creative Sparks Grant Program** comprises the following three funding categories:

1. Creative projects that enrich Brisbane's communities  
Category 1 funds projects that support artists and cultural workers to implement creative projects in any artform within a community context that enriches the creative life of Brisbane.
2. Development opportunities for artists and artworkers  
Category 2 funds artists and artworkers in the development of new work and their creative practice. Projects seeking to advance the career prospects of artists and artworkers are a priority. This may include project concept development and presentation of creative concepts.
3. Arts/business partnerships  
Category 3 funds artists and arts organisations to develop ongoing partnerships with businesses for the mutual benefit of all parties. Support is available for new forms of collaboration between artists, artworkers, businesses and communities.

The **Lord Mayor's Young and Emerging Artists Fellowships** enable outstanding, young Brisbane artists (between 17 and 30 years of age) to develop their practice, skills and experience, and therefore represents an investment in the development of Brisbane's artistic and cultural community. Applicants may apply for funding to undertake training and professional development nationally or internationally, and must be nominated by an individual or organisation from within the arts and cultural sector. Applicants must showcase the benefits of the fellowship to Brisbane. This may include presenting a talk, exhibition, workshop, performance or a combination of these activities.

The applications were assessed by an external committee of five arts industry representatives and one representative of Arts Queensland (Attachment 1). They met on 21 April 2008 to consider the applications and have provided the attached schedules of recommendations (Attachments 2 & 3).

## 12.0 CONSULTATION

Fiona Procter  
Cr Geraldine Knapp

Policy Liaison Officer To Chairperson (16 May 2008)  
Chairperson, Families and Community Services Committee  
(16 May 2008)

**All consulted are in agreement with the recommendation.**



### **13.0 IMPLICATIONS OF PROPOSAL**

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications. The Committee adhered to clearly defined criteria for decision making (see Attachment 4) and within the limitations of the budget all decisions can be accounted for.

### **14.0 COMMERCIAL IN CONFIDENCE**

No.

### **15.0 VISION/CORPORATE PLAN IMPACT**

The grants are linked to the vibrant, creative city theme of *Our shared vision: Living in Brisbane 2026* and will deliver on the learning and informed communities, connected and engaged communities and outstanding city profile outcomes in the 2007-2011 Corporate Plan.

The Grant Programs also address key outcome areas of Council's Creative City Strategy 2003 – 2008 by investing in the arts and creative industries.

### **16.0 CUSTOMER IMPACT**

The Creative Sparks Grant Program promotes and supports Brisbane's arts and cultural workers by providing employment and professional career development opportunities; supports the viability of Brisbane's cultural industries; and offers a diverse range of quality and accessible cultural events and projects to Brisbane residents and visitors.

### **17.0 ENVIRONMENTAL IMPACT**

Nil.

### **18.0 POLICY IMPACT**

The proposal is in accordance with the Guidelines for the Creative Sparks and Lord Mayor's Young and Emerging Artists grant programs that have been previously approved by the Establishment and Coordination Committee.

### **19.0 FINANCIAL IMPACT**

Of the 73 Creative Sparks applications received, 19 are recommended for either full or part funding, representing \$287,094. As per the agreement with Arts Queensland, \$20,000 of the Creative Sparks fund is allocated to a Council arts/business partnership project. Five of the 14 Lord Mayor's Young and Emerging Artist Fellowship applications are recommended for full or part funding representing \$60,000.

Funds for this submission are available from accounts CL73-E000 733.000.00 (Creative Sparks) and CL73-A000 733.000.00 (Lord Mayor's Fellowships).

### **20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING**

All applicants will be advised of the results of their submission within five working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Marketing and Communication will prepare press releases in consultation with City Life Branch. These releases should not be distributed until applicants have been formally advised of the outcomes.

**23.0 OPTIONS**

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

**Option 1 is the preferred and recommended option.**

**SUMMARY OF ATTACHMENTS**

Attachment 1	Members of the Creative Sparks assessment panel
Attachment 2	Applications recommended for funding
Attachment 3	Applications not recommended for funding
Attachment 4	Extract from Creative Sparks and Lord Mayor's Young and Emerging Artists Fellowships Program Guidelines

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 243/85-80193-2007/08 / 243/85-80194-2007/08

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Stores Board Submission - Significant Procurement Activity Plan for the Provision of MGB Refuse and Recycling Collection Services 2010 and Provision of Refuse and Recycling Collection Services - Bulk Bin.

3.0 **ISSUE/PURPOSE**

To seek E&C approval of the Significant Procurement Activity Plan for the Provision of MGB Refuse and Recycling Collection Services 2010 and Provision of Refuse and Recycling Collection Services - Bulk Bin.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox Acting Manager, Corporate Risk Management Strategic Procurement Office, Corporate Services Division.

**APPROVED**

6.0 **DATE**

20 May 2008.

26 MAY 2008

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

**ACTION TAKEN**

26 MAY 2008

**RECEIVED**

26 MAY 2008

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

**TOWN CLERK**

OMCS

**COMMITTEE SECTION**

10.0 David Cox  
Acting Manager  
Corporate Risk Management  
Strategic Procurement Office  
Corporate Services Division

  
Jude Munro  
Chief Executive Officer

BCC 10 YEAR PUBLICATION RELEASE SCHEME

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 20 May 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
M80193-07/08	Provision of MGB Refuse and Recycling Collection Services 2010	For E&C approval
M80194-07/08	Provision of Refuse and Recycling Collection Services - Bulk Bin	For E&C approval

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

**18.0 POLICY IMPACT**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

**19.0 FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY/MARKETING STRATEGY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 243/88-05/614/2008

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Stores Board Submission regarding Manly Rd & Arenga St Intersection Improvements.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval to directly enter into a Contract with BMD Properties Pty Ltd for the construction of Manly Road and Arenga Street intersection improvements project without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox  
Acting Manager, Corporate Risk Management  
Strategic Procurement Office, Corporate Services Division.

6.0 **DATE**

20 May 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Acting Manager  
Corporate Risk Management  
Strategic Procurement Office  
Corporate Services Division

Jude Munro  
Chief Executive Officer

ACTION TAKEN

26 MAY 2008

TOWN CLERK

OMCS

RECEIVED

26 MAY 2008

COMMITTEE SECTION

APPROVED

26 MAY 2008

Lord Mayor

BCG PUBLICATION RELEASE SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 20 May 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
243/88-05/614/2008	Manly Rd & Arenga St Intersection Improvements	For E&C approval

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

## 20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING STRATEGY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 File number

234/12/8(30/P7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

2008 National Awards for Local Government

3.0 Issue/purpose

To seek approval for Brisbane City Council to submit entries to the 2008 National Awards for Local Government.

4.0 Proponent

Hayden Wright, Manager, Executive Manager, Office of the Chief Executive

5.0 Submission prepared by

John Burton, Service Review Manager, Corporate Improvement and Strategic Planning

6.0 Date

19 May 2008

RECEIVED

ACTION TAKEN

26 MAY 2008

26 MAY 2008

7.0 For E&C approval or recommendation to Council

COMMITTEE SECTION

TOWN CLERK

For E&C approval

SRM

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That approval is granted to submit the following attached entries in the 2008 National Awards for Local Government.

- 1) Brisbane Caboolture Aquifuture Alliance
- 2) StylinUp – Indigenous Youth Engagement
- 3) BCC's Alcohol Management Project

APPROVED

26 MAY 2008

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Signed

Chairperson Cr Adrian Schinner  
Finance and Administration Committee

Chairman

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

10.0 Divisional Manager

Hayden Wright  
DIVISIONAL MANAGER

BCC 10 YEAR PUBLIC RELEASE SCHEME

## 11.0 Background

The National Awards for Local Government were created to identify local government projects that are first rate or show new ways of dealing with the challenges a council faces. The National Awards promote these projects and councils so that other local government bodies can learn from the winning councils' projects and their experiences and not have to 'reinvent the wheel'.

The annual National Awards were set up in 1986 and are run by the Department of Infrastructure, Transport, Regional Development and Local Government. Australian Government Departments and agencies sponsor different categories of Awards.

Applications for the National Awards close on Friday the 6 June 2008. The announcement of the Awards will occur in November coinciding with the 2008 ALGA National Convention.

There are 10 categories for the 2008 Awards:

### Capacity Building

1. Innovation in Regional Development
2. Strengthening Indigenous Communities
3. Youth Engagement

### Community Services

4. Excellence in Alcohol Management
5. Health and Wellbeing
6. Universal Design for Public Amenities
7. Valuing and Promoting Quality Child Care

### Environment

8. Local Greenhouse Action
9. Natural Resource Management

### Management Practices

10. Increasing Women's Participation in Local Government

Last year Brisbane City Council won a commendation in the Youth Engagement category for the Fresh Futures - Brisbane City Council 2026 Youth Visioning Project overseen by Steve Capelin.

The following entries were received for this year's Awards

- Brisbane Coopture Aquifuture Alliance
- StylinUp - Indigenous Youth Engagement
- BCC's Alcohol Management Project

Copies of the proposed entries are attached to this submission. Once approved, they will be submitted on-line, as there is no facility for hard-copy lodgement of entries.

## 12.0 Consultation

- All Council Divisions have been canvassed for entries
- Hayden Wright, Executive Manager, Office of the Chief Executive
- Cr Adrian Schrinner, Chairperson, Finance and Administration Committee

Are in agreement with the recommendation.

## 13.0 Implications of proposal

The Awards provides an opportunity for Brisbane City Council to acknowledge, promote and reward innovative projects.

## 14.0 Commercial in confidence

Nil

**15.0 Vision/Corporate Plan impact**

These nominations contribute towards the Brisbane City Council vision of being a leading example of innovation and excellence in Australia as a regional, world city. Also, they will give us the opportunity to highlight our ability to forge strong regional partnerships and promote civic participation.

These nominations also support our current Corporate Plan through the promotion of Brisbane on a national stage. This will assist our interstate marketing campaigns in building a consistent, clear, contemporary Brisbane brand.

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Nil

**20.0 Human resource impact**

Nil

**21.0 Urgency**

Applications must be submitted by Friday 6 of June

**22.0 Publicity/marketing strategy**

At the discretion of E&C.

**23.0 Options**

- Option 1: To approve the entries*
- Option 2: To not approve the entries*
- Option 3: To approve one or more of the entries*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCCG 10 YEAR PUBLICATION RELEASE SCHEME

1.0 File number

392/40/(2485)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Donation for China Earthquake Recovery

3.0 Issue/purpose

To seek E&C approval for Council to make a donation to the cities of Chengdu and Chongqing in the People's Republic of China for the purpose of earthquake recovery.

4.0 Proponent

Hayden Wright, Executive Manager, Office of Lord Mayor and Chief Executive

5.0 Submission prepared by

Peter Rule, Manager, Lord Mayor's Administration Office

6.0 Date

21 May 2008

RECEIVED

26 MAY 2008

ACTION TAKEN

26 MAY 2008

7.0 For E&C approval or recommendation to Council COMMITTEE SECTION

For E&C approval

TOWN CLERK

MLMAO

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approve:

- A donation for earthquake recovery, in total of \$100,000, to be deposited in the bank accounts nominated by the Foreign Affairs Offices, with the quantum shared \$80,000 to Chengdu and \$20,000 Chongqing.

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

*Graham Quirk*  
Graham Quirk  
Chair Infrastructure Committee

APPROVED

26 MAY 2008

*[Signature]*  
Lord Mayor

10.0 Divisional Manager

*Hayden Wright*  
Hayden Wright  
Executive Manager, Office of Lord Mayor and Chief Executive

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

## 11.0 Background

On 20 May 2008, Mr Zhang Junsai, Ambassador to the People's Republic of China in Australia, made a formal courtesy call on the Lord Mayor. During this meeting the Lord Mayor formally expressed the condolences of the City of Brisbane in relation to the devastation and significant loss of life caused by the earthquake that struck the Eastern Sichuan Region of China on 12 May 2008.

Further, Lord Mayor expressed his sadness on learning of the deaths of young children in collapsed schools in Liangping County, Chongqing. He advised that the Brisbane City Council would be making a donation of \$100,000 to the recovery effort in the cities of Chengdu and Brisbane's Sister City of Chongqing.

Chengdu and Chongqing Foreign Affairs Offices (FAOs) have advised that bank accounts for overseas donations have been established. Chengdu donations are to be directed to The China Construction Bank, Sichuan Branch. They have committed to transferring any donation, in full, to the affected areas under jurisdiction of Chengdu for rebuilding of schools, and providing medical supplies among other things. Chengdu is open to donors specifying the purpose for which the donation is made. Chongqing donations are to be directed to The Agricultural Bank of China, Head Office and will be re-directed to a charity "Social Donation – Accept Office", Chongqing Government. Purpose of the donation can be specified. Chongqing FAO have indicated they will act as liaison for Brisbane in ensuring the funds are directed for the purpose of school reconstruction.

## 12.0 Consultation

- Lord Mayor
- Deputy Mayor
- Mr Ren Gongping, Consul-General to the People's Republic of China

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Of the two cities being considered for donations, Chengdu and its counties have sustained greater earthquake damage than Chongqing. Apportioning of the donation between the two cities on an 80% to Chengdu and 20% to Chongqing would recognise that fact.

While Council could choose to make its donation to an international aid agency, such as the International Red Cross, it is considered more appropriate to direct the funds to the special bank accounts nominated by the FAOs, thereby increasing the prospect of the funds being directed to the recovery effort in Chengdu and school reconstruction of schools in Chongqing.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

The proposal contributes to Brisbane's Regional and World City strategy by progressing the following actions:

- 6.3 Build relationships with targeted international cities and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

## 16.0 Customer impact

nil

## 17.0 Environmental impact

nil

**18.0 Policy impact**

nil

**19.0 Financial impact**

Funds are available in the Corporate Activities, OLMCEO and will be charged to Vote Code 1.01.1533.006.000.000.659.000.00

**20.0 Human resource impact**

nil

**21.0 Urgency**

Urgent payment of the funds is required to ensure they are available for the recovery effort in China.

**22.0 Publicity/marketing strategy**

A Press Release will be made at Lord Mayor's discretion.

**23.0 Options**

*Option 1: E&C approve a donation for earthquake recovery, in total of \$100,000, to be deposited in the bank accounts nominated by the Foreign Affairs Offices, with the quantum shared \$80,000 to Chengdu and \$20,0000 Chongqing.*

*Option 2: E&C vary the quantum and sharing arrangements.*

*Option 3: E&C not approve the donation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C SUBMISSION**

**1.0 FILE NUMBER**

204/68/1(1224)

**2.0 TITLE**

Recommendation of a Brisbane City Council (BCC) nominee to be a Director on the Brisbane Airport Corporation Holdings Pty Ltd (BACH) Board.

**3.0 ISSUE/PURPOSE**

The purpose of this submission is to nominate and recommend a representative to the City of Brisbane Airport Corporation Ltd (CBAC) for consideration for appointment to the BACH Board to represent BCC.

**4.0 PROPONENT**

Jude Munro  
Chief Executive Officer

**ACTION TAKEN**

26 MAY 2008

**RECEIVED**

26 MAY 2008

**TOWN CLERK**

**COMMITTEE SECRETARY**

**5.0 SUBMISSION PREPARED BY**

MCSRC

Michael Burmeister (MCSRC)  
A/Manager CEO Support and Regional Collaboration  
Office of the Chief Executive  
Ph: 3403 4795

**APPROVED**

26 MAY 2008

**6.0 DATE**

22 May 2008

*[Handwritten signatures and initials]*  
Lord Mayor

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C Approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

Not applicable

**9.0 RECOMMENDATION**

- (i) That Bill Grant be nominated and recommended to CBAC for removal as the BCC representative Director on the BACH Board.
- (ii) That Gary Hardgrave be nominated and recommended to CBAC for consideration as the BCC representative Director on the BACH board.

**10.0 DIVISIONAL MANAGER**

*[Handwritten signature]*

Jude Munro  
Chief Executive Officer

**BCC 10 YEAR RELEASE SCHEME**

## 11.0 BACKGROUND

### **BACH and CBAC governance**

BACH as the owner of the lease to operate Brisbane's Domestic and International Airports and associated activities plays a key role in the economic and community development of Brisbane. A sound working relationship between BACH and BCC is essential to ensure effective outcomes for Brisbane.

BACH is part of a holding company group corporate structure, the ultimate shareholders of which are major Australian and international organisations (including Amsterdam Airport Schiphol and the Port of Brisbane Corporation), Brisbane City, and significant institutional investors.

CBAC is a company wholly owned by BCC. By virtue of CBAC's shareholding in BACH it has the right to appoint a Director of BACH.

It is proposed that a representative of BCC on the Board of BACH should possess the following qualities:

- A strong understanding of corporate governance
- The capacity to be firm in dealing with the Managing Director of BACH
- An understanding of the differences between BACH and BCC and an appreciation of the dynamics between the parties.
- The ability to work within the Commonwealth regulatory framework.

The current composition of the BACH Board is as follows:

**Colin Ryan** (Chairman) AM, Bcom, LLB, FCA, FAICD  
**Koen Rooijmans** (Managing Director and CEO) Drs, AAICD  
**Roger Beale** AO, BA (Qld), MILLR (Econ) (Cornell), FAIM  
**Perry Clausen** BCom, CA, MTax  
**William Grant** ALGA, FAICD  
**Jacques Greitemann**  
**David Harrison** FAICD  
**Ross Israel** BCom, LLB, F Fin  
**John Ward** BSc, FAIM, FAICD, FAIMI, FCIT  
**Michael Delaney** BA (alternate Director for Roger Beale)  
**Chris McArthur** BE, MBA, GAICD  
**Matina Papathanasiou** BComm LLB (alternate Director for Ross Israel)

### **Profile of Gary Hardgrave**

The Chief Executive Officer has undertaken a search for suitable candidates and recommends that Gary Hardgrave be recommended.

The curriculum vitae for Gary Hardgrave is attached.

Gary Hardgrave has significant experience in government, having been a Federal Minister from 2001 –2007. Gary Hardgrave also has experience in the aviation sector having been a member of the House Committee on Communications, Transport and the Arts (Microeconomic Reform) 1996 – 2001 during which time inquiries and reports included the following:

- *Plane Safe Inquiry* into aviation safety – the commuter and general aviation sectors.
- *Jet Fresh inquiry* into air freight exports of perishable and time sensitive products.



## **12.0 CONSULTATION**

Consultation already conducted with the following:

Lord Mayor, Councillor Campbell Newman

## **13.0 IMPLICATIONS OF PROPOSAL**

The adoption of the recommendation will mean that BCC is effectively represented on the BACH Board.

## **14.0 COMMERCIAL IN CONFIDENCE**

No

## **15.0 CORPORATE PLAN IMPACT**

This recommendations impacts on the "Smart and Prosperous City" Theme under Vision 2026 and relates to the "City Governance" program in the Corporate Plan 2007-11. Maintaining effective representation on the board will deliver effective outcomes for the residents of Brisbane.

## **16.0 CUSTOMER IMPACT**

Nil

## **17.0 ENVIRONMENTAL IMPACT**

Nil

## **18.0 POLICY IMPACT**

Nil

## **19.0 FINANCIAL IMPACT**

Nil

## **20.0 HUMAN RESOURCE IMPACT**

Nil

## **21.0 URGENCY**

This decision needs to be made as soon as possible to ensure effective representation for Brisbane City Council on the BACH Board.

## **22.0 PUBLICITY/MARKETING STRATEGY**

Not applicable

## 23.0 OPTIONS

Option 1: Approve the recommendation to nominate and recommend Gary Hardgrave to CBAC for consideration for appointment to the BACH Board to represent BCC.

Option 2: Make no changes.

**Option 1 is the preferred option.**

### **Attachment**

Curriculum Vitae for Gary Hardgrave

BCC PUBLICATION SCHEME  
10 YEAR RELEASE