

E&C RESULTS – 3 NOVEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
03/11-01 M	202/11-PK720/174	Brisbane Infrastructure	Clem Jones Tunnel – 174-178 Park Rd, Woollongabba	Yes
03/11-02 M	109/800/286/9	Brisbane Infrastructure	Coonan St Pedestrian Tunnel - Upgrade requested by Queensland Rail	Yes
03/11-03 M	364/150/3(334)	Corporate Services	Council land situated at 231 Huntingdale Street, Pullenvale – Lot 53 on RP125231	Yes
03/11-04 R	152/160/1007/4	C P & S	31 Grosvenor Road, Indooroopilly	Yes
03/11-05 M	460/145/1(5)	C P & S	Sustainable Development (Office) Grants Program – Application for Conditional Grant Allocation – 76-88 Mush Avenue, Kelvin Grove (“Synergy”)	Yes
03/11-06 M	485/63/12(23)	C P & S	Solar Hot Water Rebate Scheme	Yes
03/11-07 M	392/72/1(40)	FaCs	Queensland Music Festival 2009 Funding	Yes
03/11-08 M	127/210/179/3	OLMCEO	Stores Board Submission – Sole Sourcing Contract for the Delivery of the ‘CitySmart Innovation Festival 09’ by Australian Innovation Festival (Adair Communications Pty Ltd)	Yes
03/11-09 M	243/98-80174-2007/2008	OLMCEO	Stores Board Submission – Provision of Replacement Diffuser Membranes at Gibson Island Water Reclamation Plant	Yes
03/11-10	112/830/826/2	OLMCEO	Stores Board Submission – Provision of Valley Markets Management for the Valley Malls	Held
03/11-11 M	99-60029(A1)	OLMCEO	Executive Appointment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number

E & C 03 / 11 - 01

202/11-PK720/174

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Clem Jones Tunnel – 174 - 178 Park Rd, Woolloongabba.

3.0 Issue/purpose

To accept an offer to exchange land.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 Submission prepared by

Terry Baker, Land Acquisition Officer, Major Infrastructure Projects Office

6.0 Date

20 October 2008

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

BCC PUBLICATION SCHEME
10 YEAR RELEASE

9.0 Recommendation

That the Establishment and Coordination Committee approve the following:

- 1) The exchange of Council land described as part of Lot 3 on SP195244 as shown shaded orange on plan SUR060808-100 at Annexure 1, for land in the ownership of [redacted] and [redacted] described as part of Lot 2 on RP53032 as shown shaded green on plan SUR060808-100 at Annexure 1;
- 2) That Council bear responsibility and cost of, plan preparation, plan lodgement in the titles office, title correction, Stamp Duty and GST.
- 3) Each party be responsible for rates and land tax adjustment that may be required as part of the transfer.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe

Barry Broe
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE

12/9/08

Graham Quirk

Graham Quirk
CHAIRPERSON
INFRASTRUCTURE COMMITTEE

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

RECEIVED

03 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

03 NOV 2008

TOWN CLERK

TERRY BAKER

APPROVED

03 NOV 2008

Lord Mayor

[Signatures]

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10/9*

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 Background

On 8 December 2006 Council acquired land at 178 Park Road, Woolloongabba for road purposes and a purpose incidental to road. The building at 178 Park Road was later removed to allow for the relocation of a bikeway associated with the North-South Bypass tunnel.

The owner of 174 Park Road approached Council over their security concerns about the close proximity of their house to the side boundary of the now vacant land Council land at 178 Park Road. It is common in older areas of Brisbane for houses to be located very close to the side boundary. In this case the building at 174 Park Road is less than half a metre from the boundary fence.

The owners of 174 Park Road sought to acquire part of Council's land at 178 Park Road. Council, in an effort to minimise property resumptions had accepted a smaller buffer to the bikeway in the vicinity of the North-east corner of 174 Park Road. Council in response to the request suggested a land swap and proposed a number of options. The proposed land exchange will address the security concerns of the owners of 174 Park Road by increasing the distance between the house and the side boundary by one metre and will improve the landscaping outcome for the bikeway.

redacted and redacted have offered to exchange 32 square metres of land in their ownership as shown shaded green on plan SUR060808-100.

In exchange Council will transfer to redacted and redacted 37 square metres of land that is surplus to Council's needs, as shown shaded orange in accordance with plan SUR060808-100 at Annexure 1.

As the land areas and values are similar, there will be no consideration for the land exchange with Council being responsible for all administrative costs.

12.0 Consultation

Councillor Graham Quirk, Chairperson, Infrastructure Committee;

has been consulted regarding this submission and is in agreement with the recommendation.

13.0 Implications of proposal

Nil

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

This proposal facilitates improvements to the existing public transport network which is consistent with key initiatives of the 2007-2011 Corporate Plan including:

3.3.2.1 Transapex –Includes land acquisition for the North-south Bypass Tunnel Project.

16.0 Customer impact

Key customer service improvements on completion of construction will include improved traffic safety and mobility.

17.0 Environmental impact

No impact.

18.0 Policy impact

No impact.

19.0 Financial impact

Administrative costs, stamp duty and GST only. Funds for the North-South Bypass tunnel have been approved in the 2008/2009 budget.

20.0 Human resource impact

No impact.

21.0 Urgency

Normal course of business

22.0 Publicity/marketing strategy

Nil.

23.0 Options

1. Approve the recommendation proposed by this submission.
2. Review all the property requirements associated with the scheme.

Option 1 is preferred and recommended.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 109/800/286/9

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Coonan St Pedestrian Tunnel
- Upgrade requested by Queensland Rail

RECEIVED

03 NOV 2008

COMMITTEE SECTION

3.0 ISSUE/PURPOSE

To decide on a response to a request from Queensland Rail for Council to bring forward upgrade work on the Coonan St Pedestrian Tunnel at Indooroopilly.

4.0 PROPONENT

Scott Stewart
Acting Divisional Manager
Brisbane Infrastructure

ACTION TAKEN

03 NOV 2008

TOWN CLERK

PAUL COTTON

5.0 SUBMISSION PREPARED BY

Paul Cotton
Manager City Assets
Ext 39010

APPROVED

3 NOV 2008

6.0 DATE

23 October 2008

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

Council do not bring forward upgrade work on the Coonan St Indooroopilly Pedestrian Tunnel, and that Queensland Rail be advised accordingly.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON


Scott Stewart
ACTING DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE


Cr. Jane Prentice
CHAIRMAN
PUBLIC & ACTIVE TRANSPORT AND
ECONOMIC DEVELOPMENT
COMMITTEE

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

11.0 BACKGROUND

Introduction

An existing pedestrian tunnel provides access to Indooroopilly Rail Station from Coonan St., Indooroopilly. The Tunnel traverses under Coonan St and the rail tracks. Council is responsible for the section under Coonan St, and QR for the section under the tracks.

Council's section of tunnel is located in a natural depression and the presence of ground water, possibly from an underground spring, has resulted in water ingress in both Council and QR sections of the tunnel over many years. An additional drainage system was installed some time ago, but the appearance and environment of the tunnel has deteriorated due to the constant damp conditions. This was exacerbated by leakage from a broken sewer pipe, which was recently fixed.

QR Tunnel Upgrade

QR is currently upgrading Indooroopilly Rail Station, including refurbishing their tunnel to a high standard – replacing concrete floor and drainage system, retiling the walls and upgrading the lighting system. This led to QR inquiring about Council's plan for the Coonan St section of the tunnel, including how the seepage problem is proposed to be addressed.

QR has requested that Council consider upgrading the Coonan St section in conjunction with their current construction work, with the work to occur in late November. Estimated cost is \$200k - \$250k. Council has no budget for this work.

QR have made this request in order to have a single high standard upgrade available to the public at the completion of the work, and to avoid future closure and disruptions.

Status of Coonan St Tunnel

Any upgrade of Council's section will have to allow for improvements to the drainage system. This work is constrained by the limited internal dimensions of the tunnel which constricts the space available. Investigation of the drainage issue is continuing.

Another key factor in Council's consideration of QR's request is the proposed "Eldorado" redevelopment on the Western side of Coonan St near the tunnel. As part of the DA approval process for this development, a public benefit contribution which includes the upgrade of the tunnel has been proposed by the developer. The initial proposal from the developer for the tunnel upgrade did not address the seepage issue and they have been requested to reconsider their proposal.

Negotiations are ongoing between the Developer and Council's DA Branch and it is difficult to say when approval might be given. At this stage, it is anticipated that the developer would not be in a position to carry out the upgrade work before about mid 2009.

A second closure of the tunnel would be required then to enable this work to be carried out.

Options

1. Council engage QR to carry out the upgrade works on the Coonan St section of the tunnel as part of the current QR construction work. Council to pay now and seek reimbursement from Developer.

Advantages

- All work done as part of a single scope managed by QR, and completed as "one package".
- Only one closure of the combined tunnel required.
- Minimum negative publicity.

Disadvantages

- Council has no current budget. This could possibly be included as a late 2BR Submission in the Moving Brisbane Program (need to check with CFO).
- Drainage investigation not yet finished. There is a risk that a "rushed" proposal may not be effective in the long term.
- May impact on the negotiation with the Developer – no contribution value has been tabled yet.

2. Council carry out basic repair work to improve tunnel amenity and continue process for Developer to fund full upgrade. Estimated cost is \$30 - \$50 k which could be funded from Council's Bridge Maintenance Budget.

Advantages

- Allows time for drainage investigation and adequate design.
- Should not impact on negotiations with Developer.
- Minimise complaints from public using QR's upgraded tunnel.

Disadvantages

- Additional cost of \$30 - \$50 k to Council
- Will still require a second closure of Developer to upgrade Council's section with potential negative publicity.

3. Council continue with process for Developer to fund full upgrade, and carry out only cleaning and minimal maintenance.

Advantages

- Allows time for drainage investigation and adequate design.
- Negotiations continue with Developer on the basis that Developer pays for all upgrade costs.
- No other funding arrangements need to be put in place by Council.

Disadvantages

- Will still require a second closure for the Developer to upgrade Council's section with potential negative publicity.
- Negative perceptions from public using the combined tunnel once QR have finalised their section, as Council's section would still be in poor condition. QR has indicated that they will be referring any complaints to Council.

Option 3 is recommended because the costs of the upgrade of Council's section of the tunnel will be borne by the developer, and the timing will enable a thorough investigation of the current problems and an effective long term solution. Negative public perceptions of the delay in upgrading Council's section can be mitigated by an appropriate communications strategy, and by carrying out cleaning and minor maintenance. Overall, this option is considered the most advantageous to Council.

12.0 CONSULTATION

Brendan Sowry, Manager Transport & Traffic
Kerry Doss, A/Manager City planning
Kimberly Rogers, Development Assessment West Team
Cr. Jane Prentice, Chairman Public and Active Transport and Economic Development Committee.

Are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Potential negative reaction from local community due to impact of two stages of work on the tunnel, and due to the short term poor amenity of Council's section before it is upgraded.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

The tunnel upgrade work contributes to the Vision 2026 Theme of Accessible Connected City.

16.0 CUSTOMER IMPACT

The local community who use the Coonan St Pedestrian Tunnel will be impacted by the two stages of work, and also may have negative perceptions of Council's section until it is upgraded. These impacts can be mitigated by an appropriate communications strategy, and by ongoing cleaning and minor maintenance of Council's section.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Minimal financial impact arising from recommended option.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

A quick decision is sought as Queensland Rail is proceeding with upgrade work on their section of the tunnel in late November.

22.0 PUBLICITY/MARKETING STRATEGY

It is proposed that communication of Council position be made to the local community.

23.0 OPTIONS

Option 1: Council engage QR to carry out the upgrade works on the Coonan St section of the tunnel as part of the current QR construction work. Council to pay now and seek reimbursements from Developer.

- May impact on the negotiation with the Developer – no contribution value has been tabled yet.

Option 2: Council carry out basic repair work to improve tunnel amenity and continue process for Developer to fund full upgrade. Estimated cost is \$30 - \$50 k which could be funded from our Bridge Maintenance Budget.

Option 3: Council continue with process for Developer to fund full upgrade, and take no short term action apart from cleaning and minor maintenance.

Option 3 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

364/150/3(334)

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Council land situated at 231 Huntingdale Street, Pullenvale – Lot 53 on RP125231

3.0 ISSUE/PURPOSE

To gain approval to sell 231 Huntingdale Street, Pullenvale, to an adjoining property owner.

4.0 PROPONENT

Ian Maynard
Divisional Manager
Corporate Services
Ext 34578.

5.0 SUBMISSION PREPARED BY

Peter Wholohan
Land Use Co-ordinator
City Property
Ext 34964.

6.0 DATE

20 October 2008.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That approval be given to sell Council land situated at 231 Huntingdale Street, Pullenvale, described as Lot 53 on RP125231, subject to its amalgamation with an adjoining property for an amount based upon a market valuation approved by the Divisional Manager, Corporate Services and on such other terms and conditions approved by the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, City Property.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons

Adrian Schrinner

Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

APPROVED

8 NOV 2008

[Signature]
Lord Mayor
[Signatures]

10.0 DIVISIONAL MANAGER

Ian Maynard

Ian Maynard
Divisional Manager
CORPORATE SERVICES

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

RECEIVED

03 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

03 NOV 2008

TOWN CLERK

PETER NHOLOHAN

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Council is the owner of a vacant 2906 m² allotment situated at 231 Huntingdale Street, Pullenvale, described as Lot 53 on RP125231. See map at attachment "A".

This site had been acquired by Council in 1976 for a future water supply pump station. Subsequent investigations has revealed that Lot 53 is no longer required for this purpose.

While internal investigations indicated that this site was not required for use as a pump station, an attempt to seek approval to sell this site to an adjoining property owner (redacted), Lot 52 on RP897136) in 2002 did not proceed as Council had other property priority issues. redacted have, through the Ward Councillor, indicated their interest in acquiring 231 Huntingdale Street for amalgamation with their adjoining property being Lot 52.

At that time, 231 Huntingdale Street was transferred to the Natural Environment and Sustainability Branch for a Landscape Amenity Park. However, Natural Environment and Sustainability strategic advice group have advised that they have no objection to the sale of Lot 53 as, from a community benefit perspective, in its current form it offers little other than the protection of local native vegetation. A VPO which covers the site will continue to provide this protection regardless of tenure.

Advice has been received from Development Assessment Team West requesting that, due to its size (2906 m²), Lot 53 should be sold subject to its amalgamation with an adjoining property to form one new allotment as:

- Minimum lot size within "Rural" area classification is 10,000 m²;
- The creation of Lot 53 as a small lot under this area classification was justifiable only when the proposed use was for Council utility purposes;
- Use of this allotment as a separate parcel for residential use would be contrary to the planning intent for the area; and
- Would impact negatively on the rural amenity of the locality.

By resolution dated 5 August 2008, Council resolved that it is in the public interest that Section 46 H of the City of Brisbane Act 1924 should not apply to certain classes of contracts for the disposals of land by Council. One of those classes of contracts being:-

"(D) contracts for the sale of land to the registered proprietor of, or owner of an estate in fee simple in, adjoining land where in the opinion of the Council the land to be sold is for some reason incapable of being developed satisfactorily as a separate allotment, but if used or amalgamated with that adjoining land could be developed satisfactorily."

Because of the shape, the size of Lot 53, the existing access constraints and limitations that would apply to a septic sewerage system installation, it is considered that the Council land is incapable of being developed satisfactorily as a rural home site in its own right and should be sold for amalgamation. A market valuation will be undertaken if and when sale approval is obtained.

12.0 CONSULTATION

Councillor Adrian Schrunner, Chairman Finance and Administration Committee,
Councillor Margaret de Wit, Councillor for Pullenvale Ward,
Margaret Jacobson, Principal Open Space Planning, Natural Environment & Sustainability
Brad Wilson, Senior Planner Open Space, Natural Environment & Sustainability
Tom Richardson, Program Officer, City Planning.
Paul Grove, Manager, City Property

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support: No impact.
Industrial Relations: No impact.
Regional Implications: No impact.
Social and Community: No impact.
Service Levels No Impact.
Political: No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Current VPO will ensure that the existing native vegetation is protected.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Council to receive funds for inclusion in the 2008/09 Property Disposal Program.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: That approval be given to sell Council land situated at 231 Huntingdale Street, Pullenvale, described as Lot 53 on RP125231, subject to its amalgamation with an adjoining property for an amount based upon a market valuation approved by the Divisional Manager, Corporate Services and on such other terms and conditions approved by the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, City Property.

Option 2: Not approve the recommendation and retain the land in Council ownership.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File Number

460/145/1(5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Sustainable Development (Office) Grants Program
Application for Conditional Grant Allocation – 76-88 Musk Avenue, Kelvin Grove ("Synergy").

3.0 Issue/Purpose

To obtain conditional allocation approval for a sustainable development grant for a new office to be located at 76-88 Musk Avenue, Kelvin Grove.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability.

5.0 Submission prepared by

Ken Mackenzie, Senior Program Officer Sustainable Built Environment, City Planning Branch, ext 39748.

6.0 Date

3 November 2008.

APPROVED

3 NOV 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

[Handwritten signatures and initials over the stamp]

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to Citymark Developments Pty Ltd, for the office development to be located at 76-88 Musk Avenue, Kelvin Grove, to the value of \$599,780 inclusive of GST.

10.0 Divisional Manager

[Handwritten signature]
Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

[Handwritten signature]

Cr Amanda Cooper
Chairman, Neighbourhood Planning and
Development Assessment Committee

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

RECEIVED

03 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

03 NOV 2008

TOWN CLERK
KEN MACKENZIE

11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

An application for conditional allocation of a sustainable development grant for 76-88 Musk Avenue, Kelvin Grove has been received. The development approval is for a new 7 floor office building located in the Kelvin Grove Urban Village. The new office component of GFA for the development will be 15,194m².

The application for conditional allocation of a sustainable development grant for 76-88 Musk Avenue, Kelvin Grove, meets the Eligibility Criteria in the Program (Appendix 1), and is recommended for approval.

12.0 Consultation

Project Control Group (Mark Pattemore, A/Manager Natural Environment & Sustainability, Kerry Doss, A/Manager City Planning, Richard Sivell, Manager Development Assessment) on 11 July 2008:

Are in agreement with the recommendation.

13.0 Implications of proposal

Conditional grant approval for the construction of the sustainable office development at 76-88 Musk Avenue, Kelvin Grove will result in benefits to Council and the community as a result of this development's long-term decrease in energy and water use, diminished impact on the sewerage system, and reduced impact on the environment. Conditional approval of this grant allocation application also demonstrates Council's commitment to achieving *Living in Brisbane 2026* sustainable built environment targets.

14.0 Commercial in confidence

None.

15.0 Corporate Plan impact

The conditional approval of this grant allocation application will facilitate the delivery of the following *Corporate Plan 2007-2011* outcomes identified for the *CitySmart* program:

- Sustainability and management of climate change: guide Council and the city toward achieving sustainable outcomes;
- Pollution free city: prevent impacts on the community and the environment to maximise clean air, land and water; and
- Managing and reducing Brisbane's waste: maximise resource recovery, ensure economic efficiency and minimise impacts of waste.

16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program to the amount of \$599,780 inclusive of GST. This amount was calculated on the office component Gross Floor Area of 15,194m² as confirmed by Development Assessment.

17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the NABERS scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent. To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia has confirmed that of the 25 Green Star Certified projects analysed, they are showing, on average and compared to conventional buildings, they will save 85% in energy and 60% water. Furthermore they will cut CO₂ emissions equivalent to taking 3250 cars permanently off the road and divert 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse emissions. New 5 Star Green Star rated buildings in Brisbane are setting a benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

18.0 Policy impact

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy (CS1)*, the *Sustainable Built Environment Policy (CS2)*, and the *Sustainable Development Incentives Guidelines (CS3)* and encourages practice beyond *City Plan 2000* standards.

19.0 Financial impact

Funding for the program of \$2,590,000 has been allocated in the current 2008/09 financial year under the Sustainable Development Assessment Incentives Package budget line item. However, as it is anticipated that the proposed development will not be completed and certified against the Green Star Office 'As Built' Rating Tool until mid to late 2009, it will be necessary to account for the grant allocation amount in the 2008/09 financial year, with the possibility the grant allocation amount may roll over into the 2009/10 financial year.

As outlined in *Attachment A. Sustainable Development Incentives Program Progress Report*, there is adequate funding in the projected program budget to meet this grant allocation.

It is estimated that at its peak, the Sustainable Development Grants program may cost about \$2.6m per year, or about \$10m over the life of the program.

Approval of the Conditional Grant Allocation Application does not guarantee payment of the grant. The purpose of the Conditional Grant Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the Conditional Grant Allocation Approval by submitting a Grant Release Application. This Grant Release Application will be presented to E&C for determination.

20.0 Human resource impact

Nil.

21.0 Urgency

In the ordinary course of business.

22.0 Publicity/Marketing

A media statement was released in November 2007 announcing Council's approval of the first Grant Allocation Application, which was given to Wesley Mission located at 140 Ann Street, Brisbane (refer Attachment B). Opportunities exist for Council to showcase ongoing commitment to both the Sustainable Development Assessment Incentives Package and *Living in Brisbane 2026* sustainable built environment targets by highlighting the approval of further grant allocation requests.

23.0 Options

1. That E&C approve the recommendation.
2. That E&C amend the recommendation.
3. That E&C not approve the recommendation.

Option 1 is the preferred and recommended option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
485 / 63 / 12 (23)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Solar Hot Water Rebate Scheme

3.0 Issue/purpose
To approve 1 July 2008 as the start date for applications under the Solar Hot Water Rebate Scheme.

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by
Peter Casey Principal Engineer, Energy Efficiency
Natural Environment and Sustainability ext 39118

6.0 Date
3 November 2008

7.0 For E&C approval or recommendation to Council
For E & C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendations
That E&C approve the new start date of 1 July 2008 for the Solar Hot Water Scheme so that residents who have had a solar hot water system installed and inspected after 1 July 2008 can apply for a rebate.

10.0 Divisional Manager


Michael Papageorgiou
Divisional Manager
City Planning & Sustainability


Committee Chairman

Support / Reject the recommendation.

If reject, please state reasons


Cr Peter Matic
Chairman, Environment, Parks and
Sustainability Committee

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

RECEIVED

03 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

03 NOV 2008

TOWN CLERK

PETER CASEY

11.0 Background

The Solar Hot Water Rebate Scheme was launched on 31 August 2008 after the initiative was announced in the Lord Mayor's budget for 2008/9. The Scheme was approved by the Establishment and Coordination Committee (14/07/08) for 1,500 rebates of \$400 each to be made available for residents who have a solar hot water system installed and inspected after 31 August 2008.

After the launch of the rebate, both Council and suppliers received queries from residents who installed their systems prior to the rebate launch date regarding their eligibility for a rebate.

At E&C committee meeting (20/10/08) the motion to revise the start date for applications under the Solar Hot Water Rebate Scheme to 1 July 2008 was unanimously agreed. This submission aims to formalise this motion.

12.0 Consultation

Consultation was undertaken with the following:

- Beverley Homel, Brisbane City Legal Practice.
- Nick Clarke, Manager Natural Environment and Sustainability.

Both are in agreement with the recommendation.

13.0 Implications of proposal

Those who initially installed a solar hot water system after 1 July 2008 in good faith, will now be eligible for the rebate.

14.0 Commercial in confidence

None

15.0 Vision/Corporate Plan impact

The Vision/Corporate Plan impact remains the same as the initial program, except that paying rebates for systems already installed will reduce the numbers of rebates available to encourage people who are considering a new hot water system to opt for a solar system.

16.0 Customer impact

Householders who meet the eligibility criteria and had their solar hot water systems installed between 1 July and 31 August 2008 will benefit from being able to apply for a rebate.

17.0 Environmental impact

The environmental impact remains the same as the initial program, being the amount of carbon dioxide avoided will be 5,250 tonnes each year for the 1,500 units directly subsidised by Council's rebate.

18.0 Policy impact

The Solar Water Rebate Scheme is consistent with Brisbane's Plan for Action on Climate Change and Energy and the Climate Change Adaptation Policy. It encourages practices required to achieve substantial cuts in the City's carbon dioxide emissions. The backdating of rebates will serve to reward those who are undertaking actions to reduce the city's carbon dioxide emissions.

19.0 Financial impact

An allocation of \$650,000 has been made for the implementation of the Program in the 2008/2009 budget. Rebates for systems installed between 1 July and 31 August 2008 will be sourced from the original budget allocated for 1,500 rebates of \$400 each.

20.0 Human resource impact

No additional human resources required.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

The new start date for applications under the Solar Hot Water Rebate Scheme to 1 July 2008 will be integrated into the existing marketing strategy developed for the solar heater water rebate program. Residents who have sent correspondence to the Lord Mayor regarding this issue will be notified.

23.0 Options

- Option 1: Approve the recommendations
- Option 2: Amend the recommendations
- Option 3: Not approve the recommendations.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1. File number : 392/72/1(40)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2. Title

Queensland Music Festival 2009 Funding

3. Issue/purpose

To seek E&C approval to enter into a two year Funding Agreement with the Queensland Music Festival for the 2009 festival.

4. Proponent

Margaret Allison, Divisional Manager, Families and Community Services

5. Submission prepared by

Lorraine Gregory, Manager Healthy and Vibrant Communities, Community Services Branch, ext 34725

6. Date

28 October 2008

7. For E&C approval or recommendation to Council

For E & C approval.

APPROVED

3 NOV 2008

Lord Mayor

8. If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9. Recommendation

That E&C approve entering into a two year Funding Agreement with the Queensland Music Festival for the 2009 Festival, at a cost of \$400 000 to be funded in 2 parts of 2008/09 and 2009/10 years.

10. Divisional Manager and Committee Chairman

Sharan Harvey
Sharan Harvey
A/Divisional Manager Families and Communities

Geraldine Knapp
Cr Geraldine Knapp
Chairman Families and Communities

I Support / Reject the recommendation.
If reject, please state reasons.

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

03 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

03 NOV 2008

TOWN CLERK

LORRAINE GREGORY

11. Background

The Queensland Music Festival is held once every 2 years and has been financially supported by Council since 2003 at the rate of \$400,000 per festival. The main aims of the festival are to produce a world-class event celebrating the world of music in all its forms, and reach as wide an audience across Queensland as possible.

The Festival brings the disparate parts of the State into contact, connecting and celebrating the differences, but also joyfully taking part in our similarities. It advocates that music is a fundamental tool in the building of community. Queensland Music Festival reflects excellence in performance, content and spirit. It brings the new, the skilled, the cutting edges of music creation, interpretation and appreciation to the whole State of Queensland.

While the Queensland Music Festival's programs provide a wide variety of events across Queensland the bulk of the activity is centred on Brisbane. It is one of Brisbane's iconic music events attracting both Brisbane residents and visitors.

The 2009 Festival is scheduled for 17 July to 2 August.

Council has traditionally provided funding to the festival in two payments – one in the financial year before the festival as the development year to allow for planning, programming, booking of venues, acts, etc and one in the year of the festival.

The Queensland Music Festival has contacted Council and advised that they need to know the full extent of Council's funding for the 2009 program as soon as possible as they are now finalising their program, venues, artists etc. As the festival is held in July, waiting for the budget to be brought down for the 2009/10 financial year will not be possible. A commitment from Council on their financial support for the Festival is required to secure the full Festival program, execute the funding agreement and negotiate sponsorship benefits.

To ensure that the program continues to be of a high standard a total funding commitment from Council of \$400,000 is required. This will require the assurance of \$200,000 in the 2009-10 budget.

12. Consultation

Cr Geraldine Knapp	Chairperson, Families and Community Services Committee
Kent Stroud	Manager Community Services
Ben Myers	Lord Mayors Director of Strategy, Communications & Business
Richard Ferrett	Policy Advisor to the Chairman, Families and Community Services

All were consulted and are in agreement with the recommendation.

13. Implications of proposal

Providing the Queensland Music Festival with a contract for the 2009 Festival to the value of \$400,000 will allow the orderly programming of the event, ensuring that it continues to be a significant festival for Brisbane. It will also allow the full recognition and sponsorship benefits entitled to Council are received to their maximum advantage.

14. Commercial in confidence

No.

15. Corporate Plan impact

Festivals are linked to the vibrant, creative city theme of *Our shared vision: Living in Brisbane 2026* and will deliver on the learning and informed communities, connected and engaged communities and outstanding city profile outcomes in the 2007-2011 Corporate Plan:

Festival funding also addresses key outcome areas of Council's Creative City Strategy 2003 – 2008 by investing in the arts and creative industries.

16. Customer impact

Queensland Music Festival staff will have the confidence to program their event in full, ensuring the event maintains its quality, diversity and significant volume of activities. Residents of Brisbane will again be able to access a wide range of high quality events (including many free events) during the festival.

17. Environmental impact

Nil

18. Policy impact

Nil

19. Financial impact

Nil

20. Human resource impact

Nil

21. Urgency

In the normal course of business.

22. Publicity/marketing strategy

As part of the contract the Queensland Music Festival will be required to acknowledge Council's contribution.

23. Options

- Option 1 Approve the recommendation
- Option 2 Provide funding of less than \$400,000 for the 2009 Queensland Music Festival
- Option 3 Not approve the recommendation

Option 1 is the preferred option.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 127/210/179/3

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Sole Sourcing Contract for the Delivery of the 'CitySmart Innovation Festival 09' by Australian Innovation Festival (Adair Communications Pty Ltd).

3.0 **ISSUE/PURPOSE**

To seek E&C approval to directly enter into a Contract with Australian Innovation Festival (Adair Communications Pty Ltd) for the delivery of the 'CitySmart Innovation Festival 09' at a cost of \$50K excluding GST.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox, A/Manager, Corporate Risk Management, Corporate Services Division.

6.0 **DATE**

29 October 2008.

APPROVED

3 NOV 2008

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

Lord Mayor

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

This submission relates to existing E&C Resolution 10/12-06 to utilise the exemption allowed by Clause 2.3 'Sole or Restricted Tendering' of Council's Procurement Manual regarding classes of contracts for Council's CitySmart Initiatives.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
A/Manager,
Corporate Risk Management
Corporate Services Division


Jude Munro
Chief Executive Officer

RECEIVED

0 3 NOV 2008

ACTION TAKEN

0 3 NOV 2008

COMMITTEE SECTION

TOWN CLERK

DAVID COX

11.0 **BACKGROUND**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 29 October 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services and is within E&C Delegation.

Subject to approval, a contract will be drafted in the form of Council's contract standard for a Professional Services Contract, for a Term of one year, on a lump sum price basis. The Contract price shall be fixed for the duration of the Contract.

12.0 **CONSULTATION**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 **IMPLICATIONS OF PROPOSAL**

The recommended process will provide the most advantageous outcome for Council.

14.0 **COMMERCIAL IN CONFIDENCE**

No.

15.0 **VISION/CORPORATE PLAN IMPACT**

The recommendation of this submission will contribute to the attraction of industries that create products and services to meet opportunities arising from climate change. The Council debate on climate change in 2006-07 tasked Economic Development Branch with this activity.

16.0 **CUSTOMER IMPACT**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 **ENVIRONMENTAL IMPACT**

Not Applicable.

18.0 **POLICY IMPACT**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/98-80174-2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Provision of Replacement Diffuser Membranes at Gibson Island Water Reclamation Plant.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval to enter into a Contract with Aquatec-Maxcon Pty Ltd (Aquatec) for the replacement diffuser membranes at Gibson Island Water Reclamation Plant (WRP) on a sole supplier basis without seeking competitive tenders from industry in accordance with Section 2.3, "Sole or Restricted Tendering", of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox, A/Manager, Corporate Risk Management, Corporate Services Division.

6.0 **DATE**

29 October 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
A/Manager
Corporate Risk Management
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

03 NOV 2008

ACTION TAKEN

03 NOV 2008

COMMITTEE SECTION

TOWN CLERK
DAVID COX

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 29 October 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
BW80174-07/08	Provision of Replacement Diffuser Membranes at Gibson Island Water Reclamation Plant.	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 File number 99-60029(A1)

E&C22/09-11
E&C03/11-11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Renewal of Executive Service Contract for Graeme Jones

RECEIVED
OFFICE OF THE CHIEF EXECUTIVE
23 AUG 2008

3.0 Issue/purpose
To approve the renewal of Executive Service Contract for Graeme Jones

4.0 Proponent
Jude Munro, Chief Executive Officer

5.0 Submission prepared by
Michael Papageorgiou, Divisional Manager City Planning and Sustainability

6.0 Date
29 August 2008

7.0 For E&C approval or recommendation to Council
Establishment and Co-ordination Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/a

9.0 Recommendation
That Graeme Jones' contract be renewed for a period of 3 years from 16 December 2008

Jude Munro
Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

3 NOV 2008

Lord Mayor

[Handwritten signatures]

RECEIVED

03 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

03 NOV 2008

**TOWN CLERK
PHIL FILIA**

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10 YEAR RELEASE SCHEME

11.0 Background

Graeme Jones is currently the Business Services Manager, City Planning and Sustainability.

As part of this role Graeme has:

overseen the transition processes establishing the new division;
coordinated this division's response to the Efficiency Dividend;
managed the Enabling Services Review;
facilitated the new divisional business plan;
established the Business Services Branch to incorporate divisional HR, Finance, administration and the Centre of Excellence for Community Engagement;
been the project sponsor for determining the divisional approach to Sustainability and support for key divisional change processes in Development Assessment review, NES and Water Resources.

Graeme has a combination of skills and experience that is highly useful for this division as well as sought after elsewhere in Council and the broader job marketplace. It is imperative that his expertise be retained in this Division to continue the excellent work in this area.

12.0 Consultation

- Lord Mayor
- Chief Executive Officer

Are in agreement with the recommendation.

13.0 Implications of proposal

N/A

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

N/A

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

N/A

20.0 Human resource impact

N/A

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C AGENDA – 10 NOVEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
10/11-01 M	204/6(16/P14)	Corporate Services	Monthly Project Report –September 2008	Yes
10/11-02 M	134/325/738/7	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges	Yes
10/11-03 M	364/48/2-LR110/P13(1)	Corporate Services	The grant of two successive mobile Telecommunication Leases to Telstra Corporation Limited, for inclusion within the Council's Telecommunication Lease Portfolio	Yes
10/11-04 R	197/720/503/2	C P & S	Additional funding for Voluntary House Purchase scheme	Yes
10/11-05	109/690/609/1	C P & S	Open Space Management	Held
10/11-06 R	152/160/1007/6	C P & S	Heritage Register Amendments – Einbunpin Lagoon	Yes
10/11-07 M	109/800/286/10	FACS	City Pools Leasing Strategy	Yes
10/11-08 M	243/85-A80049/2007/2008	OLMCEO	Stores Board Submission – New Bus Procurement	Yes - Amended
10/11-09 R	112/830/826/2	OLMCEO	Stores Board Submission – Provision of Valley Markets Management for the Valley Malls	Yes
10/11-10 R	134/720/718/1	Corporate Services	Queensland Treasury Corporation: Credit Review of Brisbane City Council	Yes
10/11-11 M	99-49(A1)	OLMCEO	Executive Service Contract	Yes - Amended
10/11-12 M	1/253/(P4)	OLMCEO	Bonus payments for Executive Service/Senior Officer Contract Staff – Divisional Managers, Mangers and Senior Officers	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 204/6(16/P14)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Monthly Project Report – September 2008

3.0 Issue/purpose
The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent
Scott Stewart, Executive Manager – Major Infrastructure Projects Office, 3403 7652.

5.0 Submission prepared by
Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

6.0 Date
21 October, 2008

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A.

9.0 Recommendation
That E&C accept the Monthly Project Report.

Chairperson
I Support / Reject the recommendation.

If reject, please state reasons

[Handwritten signature]

Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

10.0 Divisional Manager

Barry Broe 1/11/08
Barry Broe

DIVISIONAL MANAGER, Brisbane Infrastructure Division

RECEIVED

10 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

10 NOV 2008

TOWN CLERK
IAN MAYNARD

APPROVED

10 NOV 2008

[Handwritten signatures]
Lord Mayor

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the ******SEPTEMBER 2008 UPDATE****** heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for September 2008.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 File number
134/325/738/7

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of Brisbane Housing Company Ltd into Appendix 'A' of the Schedule of Fees and Charges from 28 October 2008.

4.0 Proponent
Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Elwyn Ingley, Acting Chief Financial Officer, Corporate Services, extension 34147

6.0 Date
30 October 2008

7.0 For E&C approval or recommendation to Council
For E&C Approval

APPROVED

10 NOV 2008

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of Brisbane Housing Company Ltd in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 28 October 2008, being the date of their application.

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

10.0 Divisional Manager

RECEIVED

10 NOV 2008

ACTION TAKEN

10 NOV 2008

COMMITTEE SECTION

Chairman

TOWN CLERK
ELWYN INGLEY

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

11.0 Background

On 28 October 2008, Brisbane Housing Company Ltd lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer.

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1743.

12.0 Consultation

No broader consultation has taken place. The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

Brisbane Housing Company Ltd will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of Brisbane Housing Company Ltd in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

Brisbane Housing Company Ltd will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving Brisbane Housing Company Ltd inclusion in Appendix 'A' is consistent with existing policy.

19.0 Financial impact

There is no significant financial impact.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted, may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 FILE NUMBER: 364/48/2-LR110/P13(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The grant of two successive mobile Telecommunication Leases to Telstra Corporation Limited, for inclusion within the Council's Telecommunications Lease Portfolio.

3.0 ISSUE/PURPOSE

To grant two successive Telecommunication Leases to Telstra Corporation Ltd replacing the expired lease for the existing facility which occupies a land area of approximately 109m² (which was formerly known and described as Lease 700316923) within Council's land at 37 Bilston Street, Stafford.

4.0 PROPONENT

Ian Maynard,
Divisional Manager,
Corporate Services Division,
Ext. 39110.

5.0 SUBMISSION PREPARED BY

Joe Finneran,
Corporate Real Estate Manager,
CREMCP,
City Property Branch - Ext 36630.

6.0 DATE

27 October 2008.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. Two (2) successive Telecommunication Leases to be granted to Telstra Corporation Limited to replace those former leases having now expired for the existing telecommunications facility that occupies approximately 109m² within the Council's land at 37 Bilston Street, Stafford, (as indicated in yellow on Attachment 4).
2. The two (2) Leases proposed in 1 above to provide;
 - (a) for a total period of fifteen (15) years, comprised of an initial Lease for a term of ten (10) years followed by a successive Lease for a term of five (5) years, with the first Lease commencing on 27 September 2008; and,
 - (b) for a commencing annual rental redacted (plus GST); and,
 - (c) for Telstra to pay for its own costs together with all those reasonable costs of the Council in connection with the preparation, execution and registration of the proposed Leases; and,
 - (d) for the proposed Leases to be otherwise on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Property Branch.

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reasons


 Councillor Adrian Schrinner
 Chairman
 FINANCE and ADMINISTRATION COMMITTEE

APPROVED

10 NOV 2008

Lord Mayor

10.0 DIVISIONAL MANAGER


 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

RECEIVED

10 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

10 NOV 2008

TOWN CLERK
JOE FINNERAN

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

This submission is seeking approval to grant two successive leases to Telstra Corporation Ltd (hereinafter referred to as Telstra) in order to replace the original three successive leases that have now expired.

On 27 September 1993 the Establishment and Co-ordination Committee approved the grant of three successive (five yearly) telecommunication leases to Telstra over a part of the Council's land at 37 Bilston Street (aka 56 Hayward Street) Stafford.

On 30 March 1998 the Committee approved the grant of four successive leases to Optus Communications Pty Ltd in order that it could co-locate a facility alongside Telstra's.

More recently, on 13 October 2005, to enable the 3G joint venture between Optus and Vodafone the Council delegate (in consideration for Optus paying an increased rental) consented to it sharing its facility with Vodafone.

The last of Telstra's leases has now expired and accordingly, Telstra is seeking to renew its tenure of the premises.

The site lies within the flood regulation lines amidst land being variously zoned for Special Uses (Utility Installation), General Industry, Light Industry and Open Space.

Because this is an existing facility that was established in accordance with the then prevailing regulatory provisions; and also, because Telstra has various (resumptive) rights under the Telecommunications Act 1997 that permit it to use and occupy land for what is (as in this case) a "Low Impact" proposal; it is not considered to be appropriate, nor feasible, for the Council to refuse Telstra's request to renew its leased tenure.

Should the Council seek to refuse Telstra's lessee's interest in the land to continue uninterrupted, then Telstra could invoke its "Low Impact" rights (Refer to Telecommunications Act 1997) and serve notice on the Council of its intention to continue to occupy the land.

Moreover, because the facility is already in place and it complies with the necessary regulatory provisions; no development assessment and/or consent is required from the Council by Telstra for the proposed leases.

However, the previous (now outmoded) provisions of the former leases were far less favourable to the Council than are those of the Council's recently revised standard telecommunication leases. This application does provide the opportunity to improve the Council's position (as the landlord) and among other matters now means that Telstra will be paying significantly more rent than it was previously.

Accordingly, having regard to the nature of the surrounding locality and the fact that Optus Mobile Ltd has co-located on the Telstra pole it is considered to be reasonable for Telstra to be able to continue with its occupation of the land.

11.0 BACKGROUND (Cont.)

The nearest residence is approximately 270 metres distant from Telstra's tower.

On 8 September, 2008, the Council adopted a recommendation that it is in the public interest that Section 46H of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council owned property should not apply in relation to the leasing of sites to telecommunications carriers (and/or other parties operating a telecommunications facility) in the context of the Telecommunications Act 1997 and/or the Radiocommunications Act 1992.

It is considered that the payment by Telstra of an indexed lease rental commencing at redacted pa (plus GST) will meet Council's policy requirements.

12.0 CONSULTATION

- Councillor Adrian Schrinner, Chairman Finance & Administration Committee.
- Councillor Fiona King, Marchant Ward.
- Paul Grove, Manager, City Property Branch, Corporate Services.
- Erin Fleming, Solicitor, Brisbane City Legal Practice.
- Vicki Grieshaber, Natural Environment and Sustainability. (Asset Custodian).
- Graham Heiner, Principal Planner, SAM, City Assets. (Asset Custodian).

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support: No impact.
Industrial Relations: No impact.
Regional Implications: No impact.
Social and Community: No impact.
Service Levels: Council will be assisting in the provision of telecommunications services to the community.
Political: No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no funding requirements. If the Committee approves this proposal then Council will renew the revenue stream from Telstra at an increased, ongoing, indexed, annual rental commencing at ^{redacted} pa (plus GST). Telstra's previous rental was ^{redacted} pa (plus GST).

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

1.0 File number
109/800/286/10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
City Pools Leasing Strategy

RECEIVED
10 NOV 2008

3.0 Issue/purpose
To gain E&C approval for the 2008/09 City Pools Leasing Strategy.

COMMITTEE SECTION

4.0 Proponent
Margaret Allison, Divisional Manager, Families & Community Services.

ACTION TAKEN
10 NOV 2008

5.0 Submission prepared by
Jim Brabon, Senior Strategic Facility Planner, Community Services.
3403 4528.

TOWN CLERK
JIM BRABON.

6.0 Date
31 October 2008.

7.0 For E&C approval or recommendation to Council
For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not Applicable.

9.0 Recommendation
That E&C approve the leasing strategy for the City Pools as set out in Attachment "A" and "B".

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Margaret Allison
Divisional Manager
Families & Community Services Division

Councillor Geraldine Knapp
Chairman
Families & Community Services Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED
10 NOV 2008

Lord Mayor

11.0 Background

The following pools have current leases or management arrangements expiring on 30 June 2009:

- Bellbowrie Pool
- Ithaca Pool
- Jindalee Pool
- Manly Pool
- Musgrave Park Pool
- Valley Pool

To ensure that new arrangements are in place for July 2009 the following schedule is proposed for the leasing process:

29 November 2008:	Advertise Tenders for City Pool Leases
30 January 2009:	Close Tenders
Feb January – March 2009:	Complete evaluation process
End of April 2009:	E&C / Council Approval
1 July 2009:	New Leases Commence

City Assets have completed an Asset Strategic Plan for each of the pools with leases expiring and City Venues have completed an update of the pool lease documents. This work has informed the leasing strategy.

The aims of the leasing process are to achieve the following:

- Maximise community benefit from the operation of the pools by widening access and increasing participation, expanding programs and delivering facility enhancements
- Minimise Council subsidy of the operation of the pools by seeking commercial rental and capital investment offers

These aims are to be achieved via a competitive tender process in the open market. Attachment A contains the details of the lease responsibilities and each pool specific lease strategy. Attachment B contains details of the consideration and objectives for each pool specific strategy.

It is important to note that the leasing strategy terms are provided as a guide to prospective tenderers and the tender process will allow for alternative tenders to be submitted.

Once E&C approval of the City Pools leasing strategy is received the standard Council procurement processes will be followed including Pre-Market approvals, Tender advertisement and assessment. The final tender recommendations will come back to Council, or E&C if Council is in recess, for final approval.

12.0 Consultation

Cr Margaret de Wit	Councillor for Pullenvale Ward (Bellbowrie Pool Strategy Only)
Cr Peter Matic	Councillor for Toowong Ward (Ithaca Pool Strategy Only)
Cr Matthew Bourke	Councillor for Jamboree Ward (Jindalee Pool Strategy Only)
Cr Peter Cumming	Councillor for Wynnum Manly Ward (Manly Pool Strategy Only)
Cr Helen Abrahamis	Councillor for The Gabba Ward (Musgrave Park Pool Strategy Only)
Cr David Hinchliffe	Councillor for Central Ward (Valley Pool Strategy Only)
Kent Stroud	Manager, Community Services
Lorraine Gregory	Manager, Healthy & Vibrant Communities, Community Services
Ian Hunter	Community Facilities Manager, Community Services
Colin Maxfield	Manager, City Venues
Tim Flood	Aquatic & Sports Complex Manager, City Venues
Rob Maclachlan	Aquatic & Sports Contracts Officer, City Venues
Graham Heiner	Principal Officer – Land & Buildings, City Assets
Peter Gale	Facilities Manager – Pools, City Building & Maintenance Services
Kathryn Houston	Team Leader – Property, Brisbane City Legal Practice

Are in agreement with the recommendation.

13.0 Implications of proposal

Approval of the City Pools leasing strategy will allow the tender process for new lessees to commence and ensure that new management arrangements are able to be put in place for the operation of the pools from 1 July 2009.

14.0 Commercial in confidence

Yes, contains forward budget scheduling. Relevant information will be publicly released when the tender is advertised.

15.0 Vision/Corporate Plan impact

The proposed City Pools leasing strategy contributes to the effective delivery of pool services to the community in alignment with the Council vision and theme of an Active & Healthy City and community.

The management of City Pools is contained within Program 5 Your Brisbane, Outcome 5.3 Sports and Recreation, Service 5.3.2.4 Manage City Pools: Manage Council's pools and manage leases associated with 15 community pools.

16.0 Customer impact

The proposed City Pools leasing strategy identifies and aims to facilitate priority improvements to the pools for the benefit of pool patrons and the community. Specific priorities identified for each pool are contained in Attachments B.

17.0 Environmental impact

Nil.

18.0 Policy impact

The proposed City Pools leasing strategy aims and objectives align with Council's Community Facility Policy.

19.0 Financial impact

The proposed City Pools leasing strategy aims to provide terms that will maximise the commercial rent and/or capital investment from the market.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Tenders for the City Pools will be advertised after Pre-Market Approval is received.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

Option 1 is the preferred option.

SUBMISSION NUMBER

1.0 FILE NUMBER: 243/85-A80049/2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Stores Board Submission – New Bus Procurement.

3.0 ISSUE/PURPOSE

To seek Establishment and Coordination Committee approval for a variation to the Head Supply Agreement with Volgren Australia Pty Ltd.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

RECEIVED

10 NOV 2008

ACTION TAKE

10 NOV 2008

5.0 SUBMISSION PREPARED BY

David Cox, A/Manager, Corporate Risk Management, Corporate Services Division.

COMMITTEE SECT

TOWN CLERK:
DAVID COX.

6.0 DATE

4 November 2008.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approve the attached submission. *and notes that changes in technology means that emissions from this new generation of diesel buses negates the requirement to totally rely on CNE buses.*

10.0 David Cox
A/Manager
Corporate Risk Management
Corporate Services Division

Jude Munro
Chief Executive Officer

APPROVED

10 NOV 2008

Lord Mayor

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 4 November 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A80049-2007/2008	New Bus Procurement	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

BC 10-YEAR PUBLICATION RELEASE SCHEME

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING STRATEGY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Executive Service Contract renewal – Margaret Allison

3.0 Issue/purpose

To approve the renewal of the Executive Service Contract for Margaret Allison

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Hayden Wright, Executive Manager, Office of the CEO

6.0 Date

7 November 2008

7.0 For E&C approval or recommendation to Council

Establishment and Co-ordination Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That Margaret Allison's Executive Service Contract be renewed for a period of 5 years. *to March 2013.*

10.0



Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

10 NOV 2008



Lord Mayor



RECEIVED

10 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

10 NOV 2008

TOWN CLERK
PHILLIP FLIK

BCC 10 YEAR RELEASE SCHEME

11.0 Background

Margaret Allison is currently the Divisional Manager, Families and Community Services Division.

Ms Allison has been performing well in this role. Ms Allison also performed well in her previous roles of Divisional Manager, Community and Economic Development Division and Divisional Manager, Customer and Community Services Division.

It is recommended that Ms Allison's contract be renewed for a further period of 5 years.

12.0 Consultation

Lord Mayor
Chief Executive Officer
Executive Manager, Office of the Chief Executive

Are in agreement with the recommendation.

13.0 Implications of proposal

N/A

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

N/A

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

N/A

20.0 Human resource impact

N/A

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 1/253(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payments for Executive Service/Senior Officer Contract Staff - Divisional Managers, Managers and Senior Officers.

3.0 ISSUE / PURPOSE

To approve bonus payments to Divisional Managers, Managers and Senior Officers in accordance with their Contracts of Employment.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

RECEIVED

10 NOV 2008

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

ACTION TAKEN

10 NOV 2008

TOWN CLERK
PHILLIP FILIA

6.0 DATE

11 November 2008

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the bonus payments for Divisional Managers, Managers and Senior Officers on Executive Service contracts, within a range of 0% to 20% of their notional salary, as presented by the Chief Executive Officer, be approved.



10.0 Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

10 NOV 2008

Lord Mayor



11.0 BACKGROUND

Under the terms and conditions of Executive Service Contracts, Divisional Managers, Managers and Senior Officers are to be assessed at the end of June each year on their performance against their agreed Personal Performance Plan.

The Chief Executive Officer has reviewed the Performance Assessments for all Executives and considers the bonus payments, as set out in the attached schedule, are appropriate.

12.0 CONSULTATION

Executive Management Team is in agreement with the process undertaken, however the final recommended bonus payments for the Divisional Managers, Managers and Senior Officers are the Chief Executive Officer's.

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payments form part of the Executive Service Contracts.

14.0 COMMERCIAL IN CONFIDENCE

The awarding of a bonus is included in executive's contracts.

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funds are available in the current budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

As soon as possible.

22.0

PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0

OPTIONS

1. That the recommendations be approved.
2. That the recommendations not be approved.

As Executive Service Contracts have been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 17 NOVEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
17/11-01 R	109/690/609/2	Corporate Services	Transfer of Funds to City of Brisbane Investment Corporation Pty Ltd	Yes
17/11-02 R	221/38-2008	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended September 2008	Yes
17/11-03 R	381/1/20	Corporate Services	Independent Rate Relief Tribunal – Proposed Changes	Yes – Amended
17/11-04 R	288/140-0	FaCS	Approval of pest survey programs under the <i>Land Protection (Pest and Stock Route Management) Act 2002</i>	Yes
17/11-05 M	106/335/747/28	FaCS	Senior Citizens Funding Program 2008/2009	Yes
17/11-06	(3)456/65	OLMCEO	Council Recess 2009-10	Held
17/11-07 M	112/830/826/2	OLMCEO	Provision of Valley Markets Management – Tender received from the Valley Chamber of Commerce	Yes
17/11-08 M	243/30-80127/2007/2008	OLMCEO	Stores Board Submission – Infringement Notice Management Process (INMP)	Yes
17/11-09	152/160/881/34	OLMCEO	Howard Smith Wharves Revitalisation Project	Held
17/11-10 M	365/7/1(1)	Corporate Services	New Accommodation for West Regional Business Centre	Yes
17/11-11 R	112/20/439/43	Corporate Services	Acquisition of Lot 13 TradeCoast Central, for the establishment of a new 'Bus Build' facility	Yes
17/11-12	365/21(19)	Corporate Services	Proposed New Leases over part of Level 3, 171 George Street, Brisbane and part of Level 3, 10 Browning Street, West End	Held

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 106/335/747/28

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Senior Citizens Funding Program 2008/2009.

RECEIVED

17 NOV 2008

3.0 ISSUE/PURPOSE

To ratify approval for the allocation of funding under this grant program as per the attached schedule.

COMMITTEE SECTION

ACTION TAKEN

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services

17 NOV 2008

TOWN CLERK

JIM LYNCH.

5.0 SUBMISSION PREPARED BY

Jim Lynch, Program Officer Community Grants, Community Services (ext - 34568)

6.0 DATE

3 November 2008

APPROVED

17 NOV 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

Chairperson

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C approve the allocation of grants in the attached schedule (Attachment 1).

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I support / Reject the Recommendation/s.

If Reject – please state reasons:

Margaret Allison
Divisional Manager
FAMILIES & COMMUNITY SERVICES

Councillor Geraldine Knapp
Chairperson
FAMILIES & COMMUNITY SERVICES COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Senior Citizens Funding Program was established in 1995/96 to provide seniors groups not funded by other means an opportunity to resource activities for their members.

The 2008/2009 budget allocation for the Senior Citizens Funding Program is \$108,000.

Details of eligibility criteria and guidelines are attached (refer Attachment 2). Grants are available to assist with either social outings and bus trips for older people; or the cost of celebrations such as Christmas parties for older people. As in the last three years the types of applicant organisations have been prioritised to facilitate more targeted distribution of the funding.

Priority One – Groups run by seniors for the benefit of seniors
(eg senior citizens clubs, probus clubs, pensioner's leagues etc)

Priority Two – Community groups supporting seniors
(eg church run programs for local seniors including neighbourhood centres)

Priority Three – Welfare services for seniors
(eg organisations receiving other government funding such as respite centres, meals on wheels etc)

Priority Four – Hobby and recreation groups which have senior members
(eg leisure clubs, orchid societies, bowls clubs etc).

A matrix has been used to apportion funds according to the priority category of the group and the number of participants indicated for the activity.

Priority Level	Number of participants Small (up to 20)	Number of participants Medium (20 – 50)	Number of participants Large (over 50)
1	\$160	\$195	\$230
2/3	\$130	\$160	\$195
4	\$100	\$130	\$160

570 applications have been received – an increase of 51 more than last year. Completion of assessment has resulted in a total allocation of \$107,795. Five applications were deemed ineligible - one group is located outside of Brisbane; one was a duplicate application from the same group; three applications were for project funding beyond the program's guidelines.

12.0 CONSULTATION

Or Geraldine Knapp – Chair, Families and Community Services Committee

Kent Stroud – Manager, Community Services

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The implications of this proposal are:

- The continuation of and the increase in opportunities for the senior residents of Brisbane.
- Public recognition of the support offered by Council to senior members of the community and their organisations.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 VISION/CORPORATE PLAN IMPACT

These grants are linked to the following Corporate Plan program:
Outcome 5.4 - Opportunities for all (Community Services – Families and Community Services Division).

16.0 CUSTOMER IMPACT

The Senior Citizens Funding Program

- provides valuable support to community based Seniors Clubs and Organisations
- enhances the capacity for groups of senior citizens to engage in interesting and stimulating activities
- increases recognition within the broader community of the valuable contributions made by senior citizens

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

The Senior Citizens Funding Program aims to improve the quality of life for the senior residents of Brisbane.

19.0 FINANCIAL IMPACT

Of the 570 applications received for the Senior Citizens Funding Program 565 are recommended for funding representing \$107,795.00 - detailed in Attachment 1.

Funds have been allocated under Project Number: HD02A000 733 000 00.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Funds should be distributed urgently to enable cheques to be sent to groups in time for Christmas celebrations.

22.0 PUBLICITY/MARKETING STRATEGY

At the Lord Mayor's discretion. It is proposed that a media release announcing the grants be issued to coincide with the cheques being posted.

23.0 OPTIONS

1. That E&C approve the recommendations as set out in Attachment 1.
2. That E&C not approve the recommendations as set out in Attachment 1.
3. That E&C vary the level of assistance provided.

Option 1 is the preferred option.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 112/830/826/2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Provision of Valley Markets Management – Tender received from the Valley Chamber of Commerce.

3.0 **ISSUE/PURPOSE**

To seek an E&C decision to rescind the recommendation given to Council by E&C on 10 November 2007 regarding Provision of Valley Markets Management (file ref: 112/830/826/2).

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

APPROVED

17 NOV 2008

5.0 **SUBMISSION PREPARED BY**

Michael Byrne, Chief Procurement Officer, Corporate Services Division.

Chairperson

6.0 **DATE**

13 November 2008

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.


9.0 **RECOMMENDATION**

That the Establishment & Coordination Committee rescind the recommendation given to Council by E&C on 10 November 2007 regarding Provision of Valley Markets Management (file ref: 112/830/826/2).

10.0 Michael Byrne
Chief Procurement Officer
Corporate Services Division


Jude Munro
Chief Executive Officer

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

RECEIVED

17 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

17 NOV 2008

TOWN CLERK

MICHAEL BYRNE

11.0 BACKGROUND

The Valley Markets RFT

On 14 August 2008, the Divisional Manager, Families & Community Services gave Pre Market approval to advertise a Request for Tenders (RFT) for a License for the Provision of Valley Markets Management (the Valley Markets RFT). The Valley Markets RFT closed on 17 September 2008. Council received a Tender from each of the following organisations:

- Valley Chamber of Commerce INC;
- Chandler Markets Pty Ltd; and
- Rotary Club of Fortitude Valley INC.

Stores Board / E&C consideration

The three tenders received for the Valley Markets RFT were evaluated by Council Officers and on 29 October 2008, the Chief Executive Officer (through the Stores Board) endorsed a recommendation that the Valley Chamber of Commerce (VCC) be awarded the License by Council. This submission was considered by E&C on 3 November 2008 and again on 10 November 2008 where it was supported.

The Valley Fiesta RFT

On 8 October 2008 and on the recommendation of the Divisional Manager City Planning and Sustainability Division, the Chief Procurement Officer gave Pre Market approval to advertise an RFT for the Provision of the Annual Valley Fiesta. The Valley Fiesta RFT closed on 31 October 2008. In response to the RFT one Tender was received from Valley Chamber of Commerce INC.

Breach of Council's RFT process

It has since become apparent that on 7 November 2008, an email was sent by Erin Burchell on behalf of Louis Bickle, President of VCC, to a number of Councillors. This email provides information supporting the VCC tenders for both the Valley Markets Tender and the Valley Fiesta Tender. In both tender documents the Conditions of Tendering state:

"Any Tenderer who discusses the tender with any Councillor or employee of Council (with the exception of the Council contact officer) at any time prior to the awarding of the licence/Contract to the successful Tenderer shall have their Tender rejected by Council".

The email referred to above was sent to Councillors who were about to make a decision on the tender. The email outlines concerns about the process, specifically that the Market Tender was not concluded before the Fiesta Tender closed and the ramifications for value added services which VCC provides. A number of other comments sought to influence Councillors in the tender award decision.

The appropriate process to raise issues on the tender process is through the Council's contact officer and Council will respond to and deal with those issues through that officer.

Comments to support these bids should have been included in the original tenders. No canvassing outside the original tender process is allowable to maintain fairness, equity and standards of probity.

It is considered that VCC have breached the Conditions of Tendering and voided their bids for the Valley Market Licence and Valley Fiesta Contract.

12.0 CONSULTATION

The Chief Executive Officer and Chief Legal Counsel have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

An existing Council supplier has had their Tender rejected because of inappropriate communication during the tender process.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

No impact.

16.0 CUSTOMER IMPACT

A separate submission will be made to inform E&C members on the options to maintain Valley Market services.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/30-80127/2007/2008

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Infringement Notice Management Process (INMP).

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the establishment of a Preferred Supplier Arrangement under the Procurement Manual pursuant to the City of Brisbane Act 1924, for the implementation of a new Infringement Notice Management Process (INMP).

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox, A/Manager, Corporate Risk Management, Corporate Services Division.

APPROVED

17 NOV 2008

Chairperson

6.0 **DATE**

11 November 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
A/Manager
Corporate Risk Management
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

17 NOV 2008

ACTION TAKEN

17 NOV 2008

COMMITTEE SECTION

TOWN CLERK

DAVID COX

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 11 November 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
J80127-07/08	Infringement Notice Management Process (INMP)	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 **FILE NUMBER:** 365/7/1(1)

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 **TITLE**

New Accommodation for West Regional Business Centre

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek E&C Committee approval to proceed with negotiations with FKP Limited as preferred supplier of 3219sqm of leased office accommodation in premises at 100 Coonan Street Indooroopilly.

4.0 **PROPONENT**

Ian Maynard.
Divisional Manager
Corporate Services Division

5.0 **SUBMISSION PREPARED BY**

Martin Gorin
Special Projects Officer
City Property
Phone: 35439

6.0 **DATE**

17th November 2008

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No

9.0 RECOMMENDATION

That approval be granted for City Property Branch to negotiate (but not approve) a new lease of office accommodation at 100 Coonan Street, Indooroopilly with FKP Limited for the new West Regional Business Centre, on terms no less favourable than the following:

Office Area:	3082m2 on single floor
Lease Term:	10 years (option 5+5)
Rent to be agreed:	\$485/m2 per annum net(+ GST)
Outgoings Budget	\$63.28/m2
Fit Out Incentive:	\$1,100,000

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons



 Councillor Adrian Schinner
 Chairman
 FINANCE and ADMINISTRATION COMMITTEE

APPROVED

17 NOV 2008



 Chairperson




10.0 DIVISIONAL MANAGER



 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

I Recommend According to



 CHIEF EXECUTIVE OFFICER

RECEIVED

17 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

17 NOV 2008

TOWN CLERK
MARTIN GORIN

11.0 BACKGROUND

The leases of Council's four Regional Business Centres fall due in late 2009 and necessitated a review of the suitability of the current sites with regard to the following:

- position relative to current and projected job/population densities;
- ability to cope with projected staffing numbers;
- effectiveness of current leases with regard to cost, building management efficiency, and environmental sustainability;
- suitability of existing building.

A Regional Business Strategy presentation was made to Family & Community Services Division managers in November 2007 to obtain endorsement to brief the E&C Committee on future planning for the positioning of Regional Business Centre facilities in support of Council's future business needs until 2026.

A refined version of a Regional Business Strategy was presented to E&C on 3rd December 2007 by Paul Grove, Manager – City Property, at which the ongoing building and overcrowding problems at West Regional Business Centre were highlighted

On conclusion of the presentation E&C support was indicated for the issue of an Expression of Interest (EOI) to seek a replacement for the West Regional Business Centre accommodation when the current lease expires.

As a result of that process it is now proposed that the West Regional Business Centre be located at 100 Coonan Street, Indooroopilly.

City Property have had discussions with FKP Limited, the current landlord, on the following basis:

Office Area:	3082m ² on single floor
Lease Term:	10 years (option 5+5)
Rent to be agreed:	\$485/m ² per annum net(+ GST)
Outgoings Budget	\$63.28/m ²
Fit Out Incentive:	\$1,100,000

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

Authority is now sought to finalise these negotiations. The final negotiated arrangements will be returned to Civic Cabinet for final approval.

The current proposal which has been negotiated between Council and FKP Pty Ltd:

- ✓ meets all of Council's accommodation objectives as stipulated in the EOI document;
- ✓ provides the most cost effective financial and rental outcome for Council offered during the EOI process, based on a 10 year lease period;
- ✓ is the most preferred design and planning outcome presented during the EOI process.

12.0 CONSULTATION

During the preparation and execution of the EOI process the following Council officers were consulted:

Councillor Adrian Schrinner,	Chairman Finance and Administration Committee
Margaret Allison	Divisional Manager – Families & Community Services
Rob Broughton	Manager – Business Services
Richard Sivell	Manager – Development Assessment
Robert Storrie	A/Project & Business Analyst – Business Services
Shane McLeod	Manager – Local Asset Services
Kent Stroud	Branch Manager – Community Development Services
Greg Sullivan	Manager – Compliance & Regulatory Services
Tony Miles	Manager – CARS Business Systems & Support
Paul Wyles	Regional Operations Manager - CARS
Lex Dewar	Principal Interiors Architect – City Design
Philip Wicht	Property Leasing Manager – City Property
Paul Rishman	Principal Security Advisor – Office of Lord Mayor
Brendan Carlin	Senior Project Architect – iDivision
Paul Grove	Manager – City Property
Ed Crouch	A/Development Manager – City Property
Joe Finneran	Corporate Real Estate Manager – City Property

13.0 IMPLICATIONS OF PROPOSAL

The recommended submission will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

Details of this project remain 'commercial in confidence'.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.

Council Program: City Governance.

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

The project outcome is also in accordance with Corporate Plan Outcome 1.4: - Strategy 1.4.3: Improved management and performance of Council's physical asset portfolio –

- to align Council's physical asset holdings with corporate and community needs.

16.0 CUSTOMER IMPACT

Improvement in Community satisfaction with Council's services because of the following:

- New location geocentrically placed to reduce job reaction times for large sections of an expanding community;

- More efficient services able to be provided with an improved standard of staff working accommodation on one open plan floor;
- A new location to better satisfy Council's 'Accessible and Equitable' provision ensuring 'Zero Harm' for employees and visitors.

17.0 ENVIRONMENTAL IMPACT

In accordance with the Council's corporate theme of Clean and Green, proponents of the new location for West Regional Business Centre have been requested to achieve ABGR 4.0 rating in the refurbishment of the building. A building management program incorporating Council's ESD policies will be proposed as part of the lease

18.0 POLICY IMPACT

Submitted in accordance with Council's Policy SP200 "Procedures for Procurement, Contracting and LettingTenders."

19.0 FINANCIAL IMPACT

Funds for the delivery of the design and fit out of the new leased premises are available in the 2008/09 and 2009/2010 City Property budgets.

Lease costs will be incorporated in the 2009/10 base budget.

20.0 HUMAN RESOURCES

Nil

21.0 URGENCY

An urgent decision is sought to enable the lease to be finalised and this office accommodation secured in the current market where the availability of short-term office space in west region is extremely limited.

22.0 PUBLICITY/MARKETING STRATEGY

Not Applicable

23.0 OPTIONS

Option 1: Approve this recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C RESULTS – 24 NOVEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
24/11-01 R	152/160/1007/9	CP&S	Affordable Housing Incentives Policy	Yes
24/11-02 R	460/144/6(14)	CP&S	Draft Nudgee Beach Neighbourhood Plan	Yes
24/11-03	152/160/516/8	CP&S	Proposed amendments to the Natural Assets Planning Scheme Policy	Held
24/11-04 M	12/115	OLMCEO	Market Link Remuneration Procedure	Yes
24/11-05 R	(3)456/65	OLMCEO	Council Recesses	Yes
24/11-06 R	376/6/40(40)	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (October 2008)	Yes
24/11-07 R	E90289-08/09	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan in relation to Design and Construction of the Wolston Road Connection Wacol Project	Yes
24/11-08 M	243/85-10145	OLMCEO	Stores Board Submission – Variation to Insurance Claims Management Contract	Yes
24/11-09 R	134/135/86-2008/2009	Corporate Services	2008-09 – Second Budget Review	Yes
24/11-10 R	109/695/32/3	Corporate Services	Brisbane City Council Annual Report 2007/08	Yes
24/11-11	365/21(19)	Corporate Services	Proposed New Leases over part of Level 3, 171 George Street, Brisbane and part of Level 3, Browning Street, West End.	Held
24/11-12		C P & S	City Hall Restoration	Held
24/11-13 R	465/30-UJ640	Brisbane Infrastructure	Meadowlands Road Bridge Replacement over Gateway Motorway at Belmont	Yes

E&C RESULTS – 24 NOVEMBER 2008

SUB NO.	FILE NO.	DIV.	TITLE	Result
24/11-14 M	467/33(0)	Brisbane Infrastructure	Hale Street Link Project – Settlement of Compensation from Second Mortgagee Arising from Resumption 85 Montague Road and 5 Lanfear Street, South Brisbane	Yes
24/11-15 M	R164/305/6357-2011	OLMCEO	Executive Contract	Yes
24/11-16 M		OLMCEO	Renewal of Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 12/115

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Market Link Remuneration Procedure

3.0 ISSUE/PURPOSE

To request E&C approval of the attached Market Link Remuneration Procedure, as a replacement for the Hot Skills Remuneration Strategy.

4.0 PROPONENT

Hayden Wright
Chair, EMT Remuneration and Benefits Subcommittee

5.0 SUBMISSION PREPARED BY

Debbie Terranova
Principal Consultant Remuneration and Benefits, Employment Arrangements,
Corporate Services Division

APPROVED

24 NOV 2008

Lord Mayor

6.0 DATE

24 November 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

NA

9.0 RECOMMENDATION

That E&C approves

- 1. The Market Link Remuneration Procedure as set out in Attachment 1
- 2. The phasing out of the Hot Skills Remuneration Strategy

10.0 DIVISIONAL MANAGER

Hayden Wright
Executive Manager
Office Of The Lord Mayor And CEO, and
Chair
EMT Remuneration And Benefits Subcommittee

COMMITTEE CHAIRMAN

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Adrian Schinner
Councillor Adrian Schinner
Chairman, Finance and Administration
Committee

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

RECEIVED

24 NOV 2008

COMMITTEE SECTION

TOWN CLEVER

24 NOV 2008

ACTION TAKEN
DEBBIE TERRANOVA

11.0 BACKGROUND

Recent media headlines report economic downturn in the Australian economy and rising unemployment, due to a global financial crisis and low consumer confidence.

Whilst this may affect the quantum of salaries received by top-end employees, employer competition for skilled workers will continue in South-East Queensland. The flow-on effects of a downturn in the construction industry are not likely to be felt for at least 1-2 years when current projects are completed. Other levels of government are continuing to fund major infrastructure projects, which will compete with Council for skilled labour, and an ageing skilled workforce will need to be replenished.

It is important that Council retains a short-term remuneration strategy in order to maintain its market-competitiveness. That strategy must be targeted, and responsive to market volatility and Council's changing labour needs, without having the unintended consequence of causing pay fluctuations for Council's most essential employees.

The Hot Skills Remuneration Strategy was approved by E&C on 10 April 2006, to retain employees with skills that were in high demand in the market. It provided:

- A Hot Skills Labour Market Allowance (HSLMA), which was an all-purpose allowance, calculated as a percentage of an approved employee's salary; and
- Senior Professional Service contracts as an additional stream of the Executive Service.

The HSLMA was introduced to counter loss of key staff in a climate of rapidly rising remuneration rates in the engineering and construction, and mining sectors. HSLMA was successful in achieving that aim in a heated market. However, because individual employees were approved for percentage increases of between 10% and 25% for periods of up to 2 years, HSLMA is not immediately responsive in a volatile or falling labour market.

Other problems with Hot Skills Remuneration Strategy are:

- the Allowance varies from workplace to workplace, creating internal competition for scarce skills;
- market benchmarking is often inconsistent or inaccurate;
- the Allowance, which applied to all payments (including overtime, shift allowances, leave loading, etc), sometimes results in annual salaries being paid, which were greater than required in the market;
- take-up of the Senior Professional Service contract is limited. Six employees are currently engaged under Senior Professional Service contracts.

Market Link is a revamp of the Hot Skills Remuneration Strategy, which aims to address the above issues, whilst retaining the best features. The change of name is proposed to:

- Minimise confusion because, for a period of up to 2 years as HSLMA is phased out, both types of Employment Agreement will be in existence;
- reflect a tighter link to market benchmarking, using a consistent, centralised approach.

The benefits of Market Link are:

1. A centralised, consistent approach to market benchmarking by occupation, using commercially available salary surveys. If the market changes, and salary rates either increase or decrease substantially, the Market Link Amount can be adjusted at the end of the six month Agreement Period, or sooner by CEO intervention.

2. Quicker turn-around times on Market Link proposals. Approval of the Initial 6-month Period is by the EMT Remuneration and Benefits Subcommittee, which consists of the following members:

- Hayden Wright Executive Manager CEO's Office (Chair)
- Ian Maynard Divisional Manager, Corporate Services
- Margaret Allison Divisional Manager, Families & Community Services
- Barry Broe Divisional Manager, Brisbane Infrastructure
- Michael Papageorgiou Divisional Manager, City Planning & Sustainability
- Ian Niven Chief HR Officer.

Two extension options, each for up to 6 months, may be approved by the Divisional Manager after a review of the market.

3. The weekly Market Link Amount is a set dollar amount, which is paid weekly, in addition to the Employee's salary entitlements under Council's Workplace Agreement. Overtime, shift allowances, and all other allowances are paid at the rates agreed in Council's Workplace Agreement, rather than at levels inflated by an all-purpose percentage. This will minimise inconsistencies and inequities between employees, when significant amounts of overtime are worked.

4. The little-used Senior Professional Service contract will be phased out over two years, simplifying Executive Service employment arrangements.

It should also be noted the proposal includes a provision that allows the CEO to terminate any individual Market Link agreement or the whole proposal at any time should it be deemed appropriate, having regard to the volatility of the employment market.

12.0 CONSULTATION

The proposal was endorsed by:

- EMT Remuneration and Benefits Subcommittee on 11/11/08, and
- EMT on 12/11/08.

Councillor Schrinner
Councillor Quirk
Councillor Cooper
have been consulted and support the submission.

Council's unions were briefed at the Union Breakfast.

13.0 IMPLICATIONS OF PROPOSAL

The introduction of this proposal will allow Council to continue to provide a competitive

remuneration response to attract and retain employees in occupations that are in high demand in the marketplace. The allowance will be responsive to market movements.

14.0 CORPORATE PLAN IMPACT

Directly contributes to Program 11, Organisational Capability, Great Employer Clever Workforce actions, specifically, "Council attracts, develops and retains skilled and motivated employees by developing new ways to attract and recruit staff in an environment of skills shortages."

15.0 CUSTOMER IMPACT

NA

16.0 ENVIRONMENTAL IMPACT

NA

17.0 POLICY IMPACT

The Market Link Procedure will replace the Hot Skills Labour Market Allowance (HSLMA) and Senior Professional Service contracts. If approved, no new HSLMA Agreements will be executed. Any existing HSLMA Agreements and Senior Professional Service contracts will continue to operate until the End Dates of the Agreements, which will be in September 2010 at the latest.

18.0 FINANCIAL IMPACT

Because it is a replacement for an existing employee remuneration strategy, it is expected that Market Link will have a negligible overall financial impact.

19.0 HUMAN RESOURCE IMPACT

As a retention and attraction strategy, Market Link will enable Council to offer market rates (at the 25th percentile) for a defined period, to employees who perform specific occupations, which are temporarily in high demand and short supply in the labour market.

20.0 URGENCY

High

21.0 PUBLICITY/MARKETING

Affected employees and their managers will receive written information about the winding-up of HSLMA and Market Link.

22.0 OPTIONS

Option 1: E&C approves the proposal.

Option 2: E&C does not approve the proposal.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/85-10145

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Variation to Insurance Claims Management Contract.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval to vary the contract with Jardine Lloyd Thompson Pty Ltd for the Provision of Insurance Claims Management and Associated Services.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

24 NOV 2008

6.0 **DATE**

18 November 2008.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

24 NOV 2008

COMMITTEE SECTION

TOWN CLERK

24 NOV 2008

ACTION TAKEN DAVID COX

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 18 November 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A10145	Insurance Claims Management	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 467/33(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Hale Street Link Project- Settlement of Compensation from Second Mortgagee Arising From Resumption 85 Montague Road and 5 Lanfear Street, South Brisbane

3.0 ISSUE/PURPOSE

To settle a claim for compensation by Grenfell Securities Limited the second mortgagee with respect to Council's resumption of land at 85 Montague Road.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Peter Hillas
Manager Land Acquisition
Major Infrastructure Projects Office

6.0 DATE

21 November 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That, E&C consent to the settlement of the claim for compensation by Grenfell Securities the second mortgagee affected by Council's resumption of land at 85 Montague Road by the payment of [redacted] into Court and otherwise, upon terms and conditions acceptable to the Divisional Manager Brisbane Infrastructure and the Chief Legal Counsel.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

Fok

[Signature]
Barry Broe
Divisional Manager
Brisbane Infrastructure

Graham Quirk
CHAIRPERSON
INFRASTRUCTURE COMMITTEE

APPROVED

24 NOV 2008

[Signature]
Lord Mayor

I Support / ~~Reject~~ the Recommendation/s.

~~If Reject - please state reasons.~~

RECEIVED

24 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

24 NOV 2008

TOWN CLERK

PETER HILLAS

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 12 May 2005, the Executive Manager MIPO granted authority to enter into negotiations with Ecomonitors Pty Ltd (Ecomonitors), to purchase property at 85 Montague Road and 5 Lanfear Street, South Brisbane, described as Lots 1 and 2 on RP 903012, Parish of South Brisbane, for the Hale Street Link Project. The negotiations were unsuccessful.

On 9 March 2007, the Executive Manager Major Infrastructure Projects Office authorised the issue of Notices of Intention to Resume for part of the above property from Ecomonitors. The land required under the Notices of Intention to Resume contained an area of 5,643 square metres out of a total area of 8,825 square metres.

Council also required temporary occupation of the remainder of the property (the balance land) having an area of 3,182 square metres, for construction purposes for approximately three years.

The resumption was published in the Government Gazette of 31 August 2007.

At the date of resumption the land was registered in the name of Spars Pty Ltd as trustee but it has subsequently been clarified that the land was in fact owned by Mio Art Pty Ltd as trustee.

The land was subject to five separate mortgages. The first mortgagee was Perpetual Nominees Pty Ltd who had taken over control of the property under its mortgage.

Subsequently Council entered into a Deed of Compromise with that company pursuant to which Council paid Perpetual Nominees Pty Ltd an advance against compensation of [redacted] based on a valuation report from Johnston and Company dated 15 June 2007.

Under the terms of that Deed Council took temporary occupation of the balance land under the rights of occupation allowed in Section 37 of the Acquisition of Land Act. This temporary occupation commenced in August 2007.

Perpetual Nominees Pty Ltd retains no further interest in the land. Of the other four mortgagees it has been clarified that one mortgagee, Happle Pty Ltd, will not be pursuing any claim for compensation. The other three mortgagees, Grenfell Securities Limited, Greener Investments Pty Ltd and Neovest Limited are still pursuing claims for compensation.

Grenfell Securities Limited, as second mortgagee, asserts that it has priority over the other mortgagees.

Legal proceedings are current in the Land Court. In these proceedings all of Grenfell Securities Limited, Greener Investments Pty Ltd, Neovest Limited and Mio Art Pty Ltd are pursuing claims for compensation against Council. These legal proceedings are listed for trial in the Land Court for ten days, to commence 24 November 2008.

Council's liability for compensation to these mortgages is restricted to the ultimate value of the property as agreed with them or as established by the Land Court Proceedings.

Council's valuer Johnston and Company have now reassessed the total compensation attributable to the resumption of the land at [redacted].

As Council has already paid an advance of [redacted] to Perpetual Nominees Pty Ltd, further compensation of [redacted] is therefore payable to the remaining interests, based on Council's best case in the Land Court.

To date, no interest on the compensation amount has been paid. Therefore interest will be payable on [redacted] from the date of resumption to the date of payment of that sum, and on [redacted] from the date of resumption to the date of payment.

The amount of interest payable will be of the order of [redacted]

In the Land Court proceedings Grenfell Securities Limited and Greener Investments Pty Ltd have actively prepared cases with respect to the development potential of the land and the valuation of the land as at the date of resumption. On their claims, the value of the resumed land is significantly in excess of [redacted]

Grenfell Securities Limited, through its solicitor, recently approached Council's solicitors expressing an interest in mediating its claim in advance of the trial.

Negotiations have proceeded with Grenfell Securities Limited. In the course of these negotiations Grenfell Securities Limited has advised that it would be prepared to resolve its claim for compensation on the basis of a payment by Council in the all up sum of [redacted] and on the terms of an appropriate Deed of Settlement.

A draft Deed of Settlement has been prepared and is being discussed between Council and Grenfell Securities Limited. The Deed provides that Council will pay the [redacted] into Court so that in order to take the money out of Court, Grenfell Securities Limited will be required to demonstrate to the Court its precise interest and priority.

If the claim cannot be settled in advance of the trial, the trial will proceed with Grenfell Securities Limited as an active participant and it will be pressing the Court to determine compensation at a level significantly in excess of [redacted]

Grenfell Securities Limited has advised that it is owed approximately [redacted] under its mortgage.

Should the matter be settled against Grenfell Securities Limited the Land Court hearing will proceed with respect to the other parties but without Grenfell Securities Limited as a protagonist in the proceeding.

This offer needs to be accepted prior to commencement of the Land Court trial, Monday 24 November 2008 at 10 am. Urgent approval of the settlement arrangement is therefore requested.

Apology is offered for the urgency of this request. The settlement arrangements only came to conclusion on late afternoon Friday 21 November 2008.

12.0 CONSULTATION

Graham Quirk, Chairperson Transport and Major Projects
Barry Broe, Divisional Manager Brisbane Infrastructure
Scott Stewart, Executive Manager MIPO
Geoff Evans, Brisbane City Legal Practice
David Askern, Chief Legal Counsel

13.0 IMPLICATIONS OF PROPOSAL

The claim for compensation by Grenfell Securities Limited, as second mortgagee, would be finalised.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Not applicable

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funding is available in the project budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent. The Land Court action is due to commence on 24 November, 2008.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Provide instructions in accordance with the recommendation.

Option 2: Proceed to trial in the Land Court with Grenfell Securities Limited as an active protagonist in the proceeding.

Option (1) is the preferred option

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**TITLE**

Appointment of Manager, Major Projects and Commercial Services Branch,
Water Distribution Division

ISSUE/PURPOSE

A recruitment process for the role of Manager, Major Projects and Commercial Services Branch was commenced in October 2008. Following a process of advertising on the internal and external job boards and the Seek website from 17 October and in the Brisbane Courier Mail on 11 October, ten (10) applications were received. A recruitment company, Halls, were engaged to provide search services and assess the initial field, with the result that five candidates were interviewed on 27 and 30 October 2008. Final reference checking was then completed on two candidates. Just prior to this E&C submission one of these candidates withdrew leaving only one suitable candidate proposed for appointment to this role.

The proposed candidate recently attended an E&C interview as the second order of merit candidate for the role of Manager City Design, for which he was unsuccessful. The role for which he is now being considered is an equivalent role within Water Distribution.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

PROPONENT

Robin Lewis, Executive Manager, Water Distribution, as chair of a panel comprising:

- Jennifer Leis, Manager, Corporate Services, Water Distribution
- Dean Morse, Manager, City Design

SUBMISSION PREPARED BY

Janice Sturgess, Director, Merit Solutions

DATE

17 November 2008

FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

RECOMMENDATION

That the Establishment and Co-ordination Committee appoint Michael Griffiths to the position of Manager, Major Projects and Commercial Services, Water Distribution, Brisbane City Council, with a contract and salary at the SES level.

That this appointment be made without the need for a further E&C interview process as this candidate has recently been interviewed by E&C.

EXECUTIVE MANAGER



Robin Lewis
Executive Manager
Water Distribution

APPROVED
24 NOV 2008

Lord Mayor


BCC PUBLICATION SCHEME
10 YEAR RELEASE

RECEIVED

24 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

24 NOV 2008

TOWN CLERK

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Chris Mead

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Chris Mead

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ian Maynard, Divisional Manager, Corporate Services Division

6.0 DATE

17 November 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

It is recommended that Chris Mead's contract be renewed for a period of 3 years.

10.0 
Jude Munro
CHIEF EXECUTIVE OFFICER

RECEIVED

24 NOV 2008

COMMITTEE SECTION

ACTION TAKEN

24 NOV 2008

TOWN CLERK
PHILIP FILA.

APPROVED

24 NOV 2008

Lord Mayor




BCG 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

Chris Mead is currently the Chief Financial Officer, Corporate Finance, Corporate Services Division.

Chris has been performing well in this role and it is proposed to renew his contract for a further period of 3 years.

12.0 CONSULTATION

- Lord Mayor
 - Chief Executive Officer
- Are in agreement with the recommendation

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

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10 YEAR RELEASE