

**E&C AGENDA –6 APRIL 2009****Version 2**

SUB NO.	FILE NO.	DIV.	TITLE	Result
06/04-01 M	204/6(16/P14)	Brisbane Infrastructure	Monthly Project Report – February 2009	Yes
06/04-02 M	100/435/568/1	C P & S	Additional Board Directors for Brisbane Green Heart CitySmart Pty Ltd	Yes
06/04-03 R	112/20/439/8	C P & S	Resumption of land for Environmental purposes situated at No 365A Lake Manchester Road, Kholo	Yes
06/04-04 R	202/11-VN980/1641	C P & S	Resumption of land for Environmental purposes situated at No 1641 Wynnum Road, Tingalpa	Yes
06/04-05 R	364/48/2-D0347(7/A1)	OLMCEO	Stores Board Submission – Community Markets at West End	Yes
06/04-06 M	164/855/554/10	Brisbane Transport	Travel proposal, Germany and Sweden – audit of CNG cylinder manufacture and supply chain	Yes
06/04-07 M	164/855/554/11	OLMCEO	Travel proposal for the Executive Manager, Major Infrastructure Projects Office (MIPO) to attend the Advanced Management Program course at the INSEAD graduate business school, France	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrimmer, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 204/6(16/P14)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Monthly Project Report – February 2009

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

6.0 Date

26 March, 2009

**RECEIVED**

- 6 APR 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

**COMMITTEE SECTION**

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

**ACTION TAKEN**

-6 APR 2009

9.0 Recommendation

That E&C accept the Monthly Project Report.

**TOWN CLERK**

*Ian Maynard.*

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

**APPROVED**

6 APR 2009

Lord Mayor

*Signed*  
Councillor Adrian Schinner,  
Chairman, Finance and Administration Committee

10.0 Divisional Manager

*Barry Broe*

Barry Broe 30/3/09  
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the \*\*\*\*\***FEBRUARY 2009 UPDATE**\*\*\*\*\* heading.

## 12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

## 13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 17.0 Environmental impact

Nil.

## 18.0 Policy impact

Nil.

## 19.0 Financial impact

Nil.



**20.0 Human resource impact**

Nil.

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

N/A.

**23.0 Options**

*Option 1: Approve the recommendation that E&C accept the Monthly Project Report for February 2009.*

*Option 2: Do not accept the report.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 File number: 100/435/568/1

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Additional board directors for Brisbane Green Heart CitySmart Pty Ltd.

3.0 Issue/purpose

To approve the addition of two board directors for Brisbane Green Heart CitySmart Pty Ltd.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division, x34640

5.0 Submission prepared by

Joe Veraa, Senior Officer Program 1 (NES), ext 34724.

6.0 Date

6 April, 2009.

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C approves the addition of Kathy Sadler and Nicholas Ferrett as additional board directors for Brisbane Green Heart CitySmart Pty Ltd.

10.0 Divisional Manager

Committee Chairman

☒ Support ☐ Reject the recommendation.

If reject, please state reasons

Michael Papageorgiou  
Divisional Manager  
City Planning & Sustainability

Cr Peter Matic  
Chairman, Environment, Parks and  
Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**APPROVED**

6 APR 2009

Lord Mayor

## 11.0 Background

On 2 February 2009, E&C approved the transition of Brisbane Bitumen Pty Ltd to Brisbane Green Heart CitySmart Pty Ltd. The objectives of Brisbane Green Heart CitySmart Pty Ltd ("the company") are to leverage and maximise the value of Green Heart CitySmart initiatives, primarily through establishing partnerships with business, industry and community groups.

The company will play a role in helping to fulfil the Lord Mayor's vision of making Brisbane Australia's most sustainable city by engaging its residents and businesses in practical and affordable action that will immeasurably reduce environmental impacts.

The initial appointments to the board of directors of the company were:

Jim McNoulty	Chairman
Jude Munro	Existing Director
David Askern	Existing Company Secretary
Sean Ryan	Director
Damian Morgan	Director
Nicholas Alford	Director

The skills and experience of the current external directors include business/economics, television/radio, growth management, sustainable development, marketing, and business administration.

It is proposed to add two additional board directors at this time. A further two board directors will be considered by the board in the near future and a new E&C submission will be prepared at that time.

The two additional board directors currently proposed, are Nicholas Ferrett, barrister-at-law and Kathie Sadler a lawyer who specialises in infrastructure, governance and commercial transactions. The CVs for the new directors are attached as Attachment 1.

The addition of these two directors will increase the skills, experience and knowledge base of the board considerably.

## 12.0 Consultation

- Cr Peter Matic, Chairman Environment, Parks and Sustainability Committee
- Amanda Bigelow, Interim CEO of Brisbane Green Heart CitySmart Pty Ltd
- Nick Clarke, Manager Natural Environment and Sustainability.

All are in agreement with the recommendation.

## 13.0 Implications of proposal

The implications of the proposal are that it will provide additional diversity and skills to the Brisbane Green Heart CitySmart company board.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The CitySmart Program is an integral part of the Corporate Plan.

## 16.0 Customer impact

Facilitates achievement of Council's CitySmart program.

## 17.0 Environmental impact

Brisbane Green Heart CitySmart Pty Ltd has been established to support Council's sustainability initiatives.

#### **18.0 Policy impact**

Facilitates achievement of the CitySmart program.

#### **19.0 Financial impact**

Approval of two additional board directors will have minimal financial impact as the position of board director is an unpaid position.

#### **20.0 Human resource impact**

Nil.

#### **21.0 Urgency**

There is no particular urgency, although an early approval will enhance the skills and experience of the board as it starts to explore and develop the role of the company.

#### **22.0 Publicity/marketing strategy**

Publicity for the appointment of two additional directors is at the discretion of the Lord Mayor and Chair of the Environment, Parks and Sustainability Committee.

#### **23.0 Options**

**Option 1:** Approve the Recommendation.

**Option 2:** Not approve the Recommendation.

**Option 3:** Approve the Recommendation with amendments.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*



## 1.0 File number

164/855/554/10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

## 2.0 Title

Travel proposal, Germany and Sweden – audit of CNG cylinder manufacture and supply chain.

## 3.0 Issue/purpose

To seek E & C approval for Sherry Clarke, Network Operations Manager, Brisbane Transport and Craig Whiteman, Fleet Technical Manager, Brisbane Transport to travel to Germany and Sweden to conduct audits of manufacture and supply chain processes as they relate to the provision of CNG fuel systems to validate the integrity of the product used by BCC from 18 April 2009 to 3 May 2009 at an estimated cost of \$27,000.

## 4.0 Proponent

Alan Warren, Divisional Manager Brisbane Transport

## 5.0 Submission prepared by

Alan Warren, Divisional Manager Brisbane Transport

## 6.0 Date

6 April 2009

## 7.0 For E&amp;C approval or recommendation to Council

For E&amp;C approval

## 8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

NA

## 9.0 Recommendation

1. That E&C approve the travel of one (1) Brisbane Transport officer to Germany and Sweden to conduct audits of manufacture and supply chain processes as they relate to the provision of CNG fuel systems to validate the integrity of the product used by BCC from 18 April 2009 to 3 May 2009 at an estimated cost of \$13,500; or
2. That E&C approve the travel of two (2) Brisbane Transport officers to Germany and Sweden to conduct audits of manufacture and supply chain processes as they relate to the provision of CNG fuel systems to validate the integrity of the product used by BCC from 18 April 2009 to 3 May 2009 at an estimated cost of \$27,000.

## 10.0 Divisional Manager &amp; Chairperson

*Alan Warren*  
Alan Warren  
DIVISIONAL MANAGER

*Option 2.*  
☒ Support / ☐ Reject the Recommendation/s.

If Reject – please state reasons:

*Jane Prentice*  
Cr Jane Prentice  
CHAIRPERSON

*[Signature]*  
I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER



## 11.0 Background

BT operates approximately 500 MAN and Scania CNG buses with fuel systems and cylinders manufactured by MCS International. The further acquisition of additional CNG fuelled buses is a strategic consideration for procurement planning in 2009.

On 21 April 2008 an MCS manufactured CNG carbon fibre, Type IV cylinder supplied by Scania on Scania bus 658 ruptured, destroying the bus, significantly damaging refuelling and maintenance facilities and causing major disruption to BCC bus operations.

The independent engineering cylinder failure analysis commissioned by BT on behalf of BCC was inconclusive but indicates the cause was localised damage to the shoulder of the cylinder - potentially caused during the manufacturing and/or supply chain processes.

### Parallel investigations – BCC and DME

The parallel – and co-operative - investigations by the regulator, Department of Mines and Energy (DME) and BT on behalf of BCC has led to internal reforms and has also exposed performance deficiencies (e.g failure to register cylinders in Australia, inaccurate and ambiguous maintenance advice etc) on the part of the various Original Equipment Manufacturers (OEMs) involved i.e Scania and MCS.

Following the explosion, the Divisional Manager, Brisbane Transport formed a steering group and appointed Network Operations Manager, Sherry Clarke to take the leadership role to ensure:

1. All the DME interim report recommendations are implemented, tracked and documented in a timely way.
2. That the BCC through BT provides full support to the DME to ensure transparency and constructive outcomes
3. That all BT internal reforms including those relating to training, documentation, management accountabilities etc are implemented, documented and evaluated.
4. That the relationship with Original Equipment Manufacturers be redefined to ensure they step up to the appropriate level of accountability.

With considerable engagement and support from stakeholders across BCC – including the CEO office, SPO, BCLP - as well as the BT wider management team, Ms Clarke with the expert technical input provided by Fleet Technical Manager, Craig Whiteman have delivered the following:

- Development of revised specifications and fuel systems for future BCC tenders through a constructive alliance between BT/SPO/T&T.
- Provision of unambiguous maintenance advice from OEMs that is ISO and AS compliant.
- Holding the European OEMs accountable for providing more direct product support for the local market.
- Development, in co-operation with state regulators, of a comprehensive CNG policy for natural gas vehicle operations
- Development of improved CNG cylinder supply chain management (SCM) standards and maintenance of those standards. A BT initiated independent audit of MAI SCM for Brisbane metro is due prior to Easter.
- Complete internal review and where appropriate reform of all BTs CNG management operations including training, revised management accountabilities, contractual compliance, documentation and record keeping etc

Given this level of involvement from 21 April 2008 to date, these two officers are positioned ideally to undertake the scope of work proposed.

### Proposed combined audit of MCS operations

MAN Automotive Imports (MAI), and the 'parent' organisation MAN, share some of BCC's concerns regarding the accountability of MCS following the incident and have agreed to the principle of a combined MAN / BCC inspection of MCS International manufacturing processes and supply chain management (SCM) in Germany, subject to BCC approval. This review will also include those aspects of MAN processes from the time they take delivery of the cylinders from MCS to the point of shipping.



The co-operative approach with MAN/MAI is supported as it will ensure access to allow the audits to be undertaken but it is recommended the offer by MAN to pay the non airfare related expenses in Germany for the two BT officers most closely involved with the management of CNG reforms to date be declined on the basis that further procurement activity for new buses is imminent and these officers will be actively involved in the procurement process..

It is proposed that these two officers – Network Operations Manager Sherry Clarke (who has led the above steering group activities) and Fleet Technical Manager, Craig Whiteman (who provides the high level technical support) represent BCC during the audit and review process and their expenses be paid by BCC.

**The scope of the inspection is as follows:**

- Inspect the Original Equipment Manufacturer (OEM) and sub contractor Type IV CNG cylinder manufacturing process.
- Audit OEM and subcontractor Supply Chain Management (SCM) for Type IV CNG fuel systems during manufacture, assembly and distribution.
- Inspect TUV Rheinland (German regulator) product and batch testing of Type IV cylinders to ECE R110 and ISO 11439 standards.
- Audit the MAN assembly and distribution process.
- Liaise with the Federal Institute for Materials Research and Testing (BAM) Germany in order to organise independent testing of CNG fuel systems to better evaluate future tenders.
- Audit the Scania assembly and distribution process.
- Establish direct liaison with German and Swedish regulators in order to equip Council Officers with reliable contacts to ascertain European regulatory requirements and attain an understanding of pending market developments.

The BT representatives will also coordinate a visit to at least one bus operator using MCS International fuel systems with carbon fibre Type IV cylinders as recommended by DME to ascertain the following:

- Operator feedback on fuel system reliability.
- Cylinder maintenance procedures for Type IV cylinders in the European market.
- Determine recommended refuelling procedures and practices.

BT will finalise accreditation for ISO 9001, inspection by 26 March 2009 and an audit template has been sourced from a NATA certified technical auditor. As such, our audit team will be able to present Council and its suppliers with a credible report providing benchmarked and actionable recommendations.

**Outcomes to BCC of the proposed travel**

The main objective of this visit to Germany and Sweden is to ensure that cylinders intended for use in Brisbane are being handled, stored and transported appropriately to ensure they are inherently safe and fit for purpose when they arrive. The audit team will adhere to a NATA certified recommended scope of assessment with a particular focus on supply chain management (specifically materials handling, storage and contractor and sub-contractor arrangements for transportation and shipping).

The other main objective of the travel to Europe, is to establish direct contact with independent parties and regulatory bodies whose expertise can be tapped during subsequent procurement activity to broaden the scope of assessment – in other words, reduce the historical reliance on information provided by the chassis suppliers. Since the April 21 cylinder rupture, it has been brought home that BCC must continually review our procurement framework for CNG fuel systems. Specifically during the visit, the officers will:

- Establish direct contact with the TUV – the German regulator which certifies that the manufacturer complies with stated manufacturing standards.
- Establish direct contact with BAM – the German based federal institute for materials research and testing.

The value of this visit to the two officers attending is that it will:

- Provide support to ensure that BCC procures technically robust and inherently stable vehicles and fuel systems
- Ensure fleet standards and maintenance requirements are clearly defined and maintained
- Enable the independent verification of standards and activities through a network of European based contacts



- Ensure real time support is available on complex technical issues.
- Manage down wastage and costs associated with an inferior and non performing product.

#### Proposed Itinerary

A proposed itinerary as follows (this may be amended subject to approvals):

- Depart for Munich Saturday 18 Apr 2009.
- Undertake inspections and audit MAN Germany Monday 20-22 Apr 2009.
- Undertake inspections and audits with MCS and sub contractors 22- 25 Apr 2009.
- Travel Saturday 25 to and meet TUV and regulator Berlin Germany Monday 27 2009.
- Travel to and meet BAM Koln Germany 27-28 Apr 2008
- Inspect bus operations for at least one local provider using CNG with MCS fuel systems identified by MAN 28-29 Apr 2009.
- Undertake inspections and audit with Scania and regulator Stockholm Sweden (inspections and audit) 30 Apr – 2 May 2009.
- Depart Munich Sunday 3 May 2009.

#### 12.0 Consultation

- Jude Munro, Chief Executive Officer
- Councillor Jane Prentice, Chairperson Public and Active Transport and Economic Development

#### 13.0 Implications of proposal

It is important that BCC has confidence in the manufacture and supply chain management of cylinders received for use on the BCC fleet.

#### 14.0 Commercial in confidence

No

#### 15.0 Vision/Corporate Plan impact

No

#### 16.0 Customer impact

No

#### 17.0 Environmental impact

No

#### 18.0 Policy impact

In accordance with BCC policy

#### 19.0 Financial impact

The estimated travel costs for the two officers will be \$27,000 and will be met by Brisbane Transport

- Airfares \$16,500 (using business class for long distance flights and economy class for all other flights)
- Accommodation \$7,500 (based on 15 nights at \$250 per night)
- Other expenses \$3,000 (includes meals, transport costs and personal allowance)

20.0 Human resource impact

No

21.0 Urgency

The co-operative audit between MAN/MAI and BT is pending awaiting approval by E&C

22.0 Publicity/marketing strategy

Nil

23.0 Options

*Option 1: Approve recommendation with BCC to fund travel for two officers*

*Option 2: Approve recommendation with BCC to fund travel for one officer*

*Option 3: Not approve recommendations*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number  
TBA 164/855/554/11

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Travel proposal for the Executive Manager, Major Infrastructure Projects Office (MIPO), to attend the Advanced Management Program course at the INSEAD graduate business school, France.

3.0 Issue/purpose

The purpose of this submission is to seek approval for Scott Stewart, Executive Manager MIPO, to travel to Fontainebleau, France to attend and participate in the Advanced Management Program course at the INSEAD graduate business school, France from 6 July to 31 July 2009.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Hayden Wright, Executive Manager, Office of the Lord Mayor and the Chief Executive Officer

6.0 Date

31 March 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

It is recommended that approval be given for Scott Stewart, Executive Manager MIPO, to travel to Fontainebleau, France to attend and participate in the Advanced Management Program course at the INSEAD graduate business school, France between 6 July to 31 July 2009, at an estimated cost to Council of \$69,300.

10.0 Divisional Manager

Jude Munro  
CHIEF EXECUTIVE OFFICER

**APPROVED**

6 APR 2009

Lord Mayor



## 11.0 Background

INSEAD is one of the most prestigious tertiary institutions in the world, providing leadership in international business and management issues. As part of their Executive Education Program, INSEAD offers a program designed for senior executives. The Advanced Management Program is an intensive 4 week course.

The course includes preparatory exercises that will help identify key business challenges. Following the course the Executive Manager will also be committed to a six month follow up program that is included as part of the course.

redacted

It is considered that attendance at this program would be beneficial given the current and future challenges MIPO and Brisbane Infrastructure have to deliver on Council's infrastructure program.

Further information regarding the program can be sourced by going to the following website link:

[http://executive.education.insead.edu/advanced\\_management/index.cfm](http://executive.education.insead.edu/advanced_management/index.cfm)

## 12.0 Consultation

- Cr Graham Quirk, Chairman Infrastructure Committee
- Barry Broe, Divisional Manager Brisbane Infrastructure

are in agreement with the recommendation.

## 13.0 Implications of proposal

This proposal presents an opportunity for professional development in an area highly relevant to position requirements.

## 14.0 Commercial in confidence

Nil.

## 15.0 Vision/Corporate Plan impact

The program will improve the capacity of the Executive Manager to achieve the objectives of the Living in Brisbane 2026 vision themes, the Corporate Plan and delivery of Council's infrastructure program through the benefits of this intensive management program focused on a comprehensive approach to management and leadership.

## 16.0 Customer impact

Nil.

## 17.0 Environmental impact

Nil.

## 18.0 Policy impact

It is an opportunity to learn first hand from this leading institution as well as other organisations of their issues, ideas and solutions, which will assist with delivery of Brisbane City Council's policies.

## 19.0 Financial impact

The program runs from Monday 6 July 2009 to Friday 31 July 2009. The following costs are calculated on the Executive Manager departing on Thursday 2 July, and returning to Brisbane on Monday 17 August. redacted

Estimated economy return flights	\$4,000
Estimated accommodation & meals:	\$6,800
Program costs	\$58,500
Daily Travel Allowance	\$0

**Estimated total cost to Council: \$69,300**

## 20.0 Human resource impact

Nil.

## 21.0 Urgency

Acceptance to the program is on a competitive basis. A place would need to be secured before the end of April 2009.

## 22.0 Publicity/marketing strategy

- Brisbane City Council report as per Travel policy
- Briefing to appropriate Council staff on the knowledge gained from attending the conference.

## 23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

# **E&C RESULTS -14 APRIL 2009**

SUB NO.	FILE NO.	DIV.	TITLE	Result
14/04-1 M	264/6/18(3)	C P & S	Bushland Acquisition – Options for Acquisition 2008-2012 Addendum	Yes
14/04-2 M	234/70/7(P1)	OLMCEO	2009 Australia Local Government Women's Association (Annual Conference – Delegates and Observers	Yes
14/04-3 R	134/800/286/5	Brisbane Infrastructure	2008-09 Budget – Additional funding for 2.4.2.3 Drainage Rehabilitation, 3.3.3.1 Maintain and Improve Network, 6.2.1.2 Parks Maintenance and Development and Associated Funding Strategies	Yes
14/04-4 M	467/26(7)	Brisbane Infrastructure	Clem Jones Tunnel (CLEM7) – Lutwyche Road Changes / Airport Link Project	Yes
14/04-5 M	467/26(7)	Brisbane Infrastructure	Clem Jones Tunnel (CLEM7) – Change of Air Quality Monitoring Requirements	Yes
14/04-6 M	467/34(0)	Brisbane Infrastructure	Airport Link and Northern Busway Projects – Approval of Further Contributions of Council controlled land	Yes
14/04-7 M	109/830/826/27	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan in relation to Sale and Leaseback of Watercraft	Yes
14/04-8	364/121/2-QA350/380	OLMCEO	Stores Board Submission – Increase to Contract value for the Construction and commissioning of new Willawong Bus Depot	Held

Present: Lord Mayor Campbell Newman, G M Quirk, A Owen-Taylor, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

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## 1.0 FILE NUMBER

264/6/18(3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

## 2.0 TITLE

Bushland Acquisition – Options for Acquisition 2008-2012 Addendum

## 3.0 ISSUE/PURPOSE

To seek E&C approval to negotiate with landholders to acquire those properties identified in the attached Bushland Acquisition – Options for Acquisition 2008-2012 Addendum.

## 4.0 PROPONENT

Michael Papageorgiou, Divisional Manager, City Planning &amp; Sustainability

## 5.0 SUBMISSION PREPARED BY

Susan Dymock, Program Officer Bushland Acquisition, Natural Environment & Sustainability, EPB6, ext 39149

## 6.0 DATE

14 April 2009

## 7.0 FOR E&amp;C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&amp;C approval

## 8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

## 9.0 RECOMMENDATION

That E&amp;C:

- (a) endorse the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum at Attachment 1; and
- (b) grant approval to negotiate with landholders to acquire the parcels identified in Attachment 1.

## 10.0 DIVISIONAL MANAGER &amp; CHAIRMAN

☒ Support ☐ Reject the Recommendation

If Reject – please state reasons:

Michael Papageorgiou  
Divisional Manager  
City Planning & Sustainability

Cr Peter Matic  
Chairman  
Environment, Parks & Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

Since the 1990/1991 financial year, Council has invested over \$100 million to purchase over 2500 hectares of land critical to the protection and enhancement of Brisbane's biodiversity through the Bushland Acquisition Program.

The Lord Mayor's target for the Bushland Acquisition Program is to acquire 500 hectares of bushland (and have this land in Council ownership) by the end of December 2011.

The current Bushland Acquisition – Options for Acquisition 2008-2012 ("the Schedule") was approved by E&C on 23 June 2008. From the Schedule, 13ha was purchased prior to the Lord Mayor's commitment to the 500ha target. The remaining properties on the Schedule comprise an area of 800ha. Of this 800ha:

- 263ha is currently under resumption or negotiation
- 20ha is no longer available for acquisition (eg because it has been developed)
- 156ha (comprising owner-occupied land at Mt Crosby) is no longer available due to a prior commitment made to the property owner to not acquire their property at this point.

The remaining land on the Schedule totals 361ha.

The Administration has directed that owner-occupied dwellings not be compulsorily acquired, however, negotiated sales which offer residents the opportunity to rent back the property for an agreed period of time will be pursued. Of the 361ha of land still available on the Schedule, a total of 149ha is not available for resumption at this time because the property supports an owner-occupied dwelling (which can not be excised by subdivision).

This leaves 212ha of land available for acquisition (by resumption if necessary). When added to the 263ha already under acquisition, this gives a total area of 475ha. This is insufficient to meet the 500ha target, unless the balance is acquired through negotiated sales.

Additional properties which meet the criteria for purchase through the Bushland Acquisition Program and can contribute to achievement of the 500ha target have been identified. These properties have been included in the **Bushland Acquisition – Options for Acquisition 2008-2012 Addendum**, which is included as Attachment 1. This Addendum is not intended to replace the existing Schedule.

28 individual parcels, covering an area of 257.55 hectares, have been identified in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum. The total estimated cost based on unimproved capital land valuations (generated by the Queensland Department of Natural Resources & Water in June 2008) is \$26.2 million, although the actual costs of acquiring the properties may be considerably higher.

The acquisition of the properties in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum will:

- continue to 'consolidate and connect' Council's conservation reserve network;
- secure critical cleared or degraded lands that will contribute to the achievement of the 40% natural habitat target;
- protect threatened ecosystems and flora and fauna species; and
- build upon Council investments in key areas such as Brisbane Koala Bushlands, Bulimba Creek and Lake Manchester-Kholo.

It is recommended that E&C grant approval to commence negotiations to acquire the properties identified in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum.



## **12.0 CONSULTATION**

The following have been consulted specifically in the course of preparing this submission:

Cr Peter Matic, Chairman, Environment, Parks & Sustainability Committee  
Nick Clarke, Manager, Natural Environment & Sustainability  
Ian Walker, A/Manager, City Property  
Shane MacLeod, Manager, Local Assets Services  
Nick Shaw, Financial Performance Manager, Corporate Finance

All consulted are in agreement with the recommendation.

## **13.0 IMPLICATIONS OF PROPOSAL**

The proposal will support the Lord Mayor's target for the Bushland Acquisition Program to have 500ha of land within Council ownership by the end of December 2011.

Additionally, the Bushland Acquisition Program protects Brisbane's most significant environmental assets within the public estate, affording residents and visitors the opportunity to visit and enjoy the natural environment in a sustainable manner.

Properties in the Tingalpa Wetlands and Mid Bulimba Creek are also identified for acquisition for park purposes in the Infill Infrastructure Charges Plan. These properties will be removed from the Infill Infrastructure Charges Plan.

## **14.0 COMMERCIAL IN CONFIDENCE**

Yes. Because negotiations with private landholders will be involved, the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum, as at Attachment 1, must be treated as commercial in confidence by all involved.

## **15.0 VISION/CORPORATE PLAN IMPACT**

The Bushland Acquisition – Options for Acquisition 2008-2012 Addendum supports the Living in Brisbane 2026 Vision for a 'Green and Biodiverse City', by preserving significant habitat and ecological corridor linkages within public ownership. It contributes to the achievement of 40% natural habitat cover in Brisbane by securing existing significant vegetation, and protecting degraded land where restoration can be undertaken.

The proposal is consistent with the 'Biodiverse City' target of 'Program 1 – City Smart' in the Corporate Plan 2007-2011, namely:

- "sustaining an adequate and well-managed core biodiversity network of conservation lands";
- "securing a world class natural area network"; and
- "ensuring the city's ecosystems are robust, resilient and continue to sustain wildlife and critical ecosystem services".

## **16.0 CUSTOMER IMPACT**

The acquisition of targeted properties will increase the opportunity for community enjoyment of, and sustainable access to, Council's natural area network.

Affected owners of targeted properties may be concerned. Importantly, the fundamental approach of negotiating fair market value for properties and paying reasonable disturbance costs will continue.

The compulsory acquisition (ie resumption) of owner-occupied dwellings will not occur. Where property owners are willing to sell land supporting an occupied dwelling, the dwelling occupants will be offered the option to remain on the property under a rental agreement following acquisition.



## **17.0 ENVIRONMENTAL IMPACT**

Acquisition of the targeted properties will enhance the long-term resilience and sustainability of Brisbane's natural environment by consolidating and connecting Council's natural area reserve network. It will also contribute to the protection of remnant vegetation communities, threatened ecosystems and native flora and fauna species.

## **18.0 POLICY IMPACT**

The Bushland Acquisition – Options for Acquisition 2008-2012 Addendum will facilitate achievement of the Lord Mayor's commitment to protect 500 hectares of bushland within Council ownership by the end of December 2011.

Acquisition and protection of land with significant biodiversity values is a key mechanism for achieving the 'Green and Biodiverse City' component of the Living in Brisbane 2026 vision.

This proposal supports Council's Environment Policy (EM001) and Bushland Protection policy (EM002).

## **19.0 FINANCIAL IMPACT**

Funding for the Bushland Acquisition Program is provided through the Bushland Preservation Levy. The Bushland Preservation Levy currently generates revenue of \$19 million per year.

The total cost of the properties in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum, based on unimproved capital valuations from the Queensland Department of Natural Resources & Water, is \$26.2 million at 2008 prices. However, these costs make no allowance for the current market value of land, the presence and condition of dwellings on each property or future increases in land prices. In some instances, the market value of a property (ie the price Council must pay to purchase a property) can be up to 10 times higher than the unimproved capital valuation.

The timing of property acquisitions will be in accordance with the available budget and decisions of LMERC.

The purchase of lands on the existing Schedule and Bushland Acquisition – Options for Acquisition 2008-2012 Addendum will significantly increase the area managed within the conservation reserve estate. The cost implications for the conservation reserve program will be identified and addressed through the annual budget process.

## **20.0 HUMAN RESOURCE IMPACT**

A project team, led by the Natural Environment & Sustainability Branch, has been established to deliver the Bushland Acquisition Program. Any additional resources required will be funded from the Bushland Preservation Levy.

## **21.0 URGENCY**

In the normal course of business.

## **22.0 PUBLICITY/MARKETING STRATEGY**

As negotiations with private land holders will be involved, it is not appropriate that there is publicity which identifies individual properties or localities in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum. Publicity can occur when acquired properties come into Council ownership.

## 23.0 OPTIONS

**Option 1:** Grant approval to commence negotiations with affected land holders to acquire those properties or parts of properties identified in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum at Attachment 1.

**Option 2:** Grant approval to commence negotiations with affected land holders to acquire those properties or parts of properties identified in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum at Attachment 1, but with modifications.

**Option 3:** Not grant approval to commence negotiations with affected land holders to acquire those properties or parts of properties identified in the Bushland Acquisition – Options for Acquisition 2008-2012 Addendum at Attachment 1.

Option 1 is recommended.

**NB:** *If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 234/70/7(P1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

2009 Australia Local Government Women's Association (Queensland) Annual Conference – Delegates and Observers

3.0 ISSUE/PURPOSE

To gain E&C approval for Councillor/s to attend the 2009 Australia Local Government Women's Association (Queensland) Annual Conference to be held in Toowoomba in early July.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Elisha Keighley, Project Officer, Office of the Chief Executive, ext 34309

6.0 DATE

9 March 2009

**APPROVED**

14 APR 2009

7.0 FOR E&amp;C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

1. That Councillor(s) be approved to attend the ALGWA (Queensland) 2009 Annual Conference as Council's official delegate.

*Cr King as official delegate. Cr Wines as observer.*

10.0

I Support/Reject

Hayden Wright  
OFFICE OF THE CHIEF EXECUTIVE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Cr Adrian Schrinner  
CHAIRPERSON, FINANCE &  
ADMINISTRATION COMMITTEE

RECEIVED

14 APR 2009

ACTION TAKEN

14 APR 2009

TOWN CLERK

ELISHA KEIGHLEY

22 COMMITTEE SECTION



## **11.0 BACKGROUND**

The 2009 Annual Conference of the Queensland Branch of Australian Local Government Women's Association (ALGWA) will be held in Toowoomba in early 2009.

Brisbane City Council has in the past allowed Councillors to attend the Conference.

E&C approved Councillor Fiona King and Councillor Andrew Wines to attend the 2008 Annual Conference. In 2006, Councillor Geraldine Knapp and Councillor Ann Bennison attended the Conference. It is understood Councillor Knapp also attended the conference in 2005 and Councillors Bermingham, de Wit, Knapp and Bennison attended the event in 2004.

In terms of elected Councillors, Council's membership currently stand at 12 women and 15 men.

E&C's direction is sought regarding the identity of Council's official delegates.

## **12.0 CONSULTATION**

Councillor Adrian Schinner, Chairperson, Finance and Administration Committee  
Hayden Wright, Executive Manager, Office of the Chief Executive

All are in agreement that this submission should proceed to E&C.

## **13.0 IMPLICATIONS OF PROPOSAL**

None anticipated.

## **14.0 COMMERCIAL IN CONFIDENCE**

Nil

## **15.0 CORPORATE PLAN IMPACT**

Consistent with Corporate Plan — specifically:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

## **16.0 CUSTOMER IMPACT**

Nil

## **17.0 ENVIRONMENT IMPACT**

Nil

## **18.0 POLICY IMPACT**

Nil

## **19.0 FUNDING IMPACT**

Costs for attendees will include travel (use of Council vehicle, approx \$100), accommodation (approx \$600), conference registration (to be announced, estimate up to \$1,000) and miscellaneous expenses (say \$60). This would total approximately \$1,760 per attendee. Funds are available from the Councillor Travel and Conference budget.

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

In the normal course of business, however, early approval will enable travel arrangements to be made and accommodation to be secured.

**22.0 PUBLICITY/MARKETING STRATEGY**

Not required.

**23.0 OPTIONS**

1. To endorse the attendance of Councillors and nominate those Councillors.
2. To note endorse the attendance of Councillors.

Option 1 is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 467/26(7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

## 2.0 TITLE

Clem Jones Tunnel (CLEM7) – Lutwyche Road Changes / Airport Link Project

## 3.0 ISSUE/PURPOSE

To consider the proposed modification to alter some elements of the CLEM7 concept design along Lutwyche Road to assist the construction of the Airport Link project and minimise community disruption

## 4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

## 5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office,  
Ext 37329

## 6.0 DATE

27 March 2009

RECEIVED

14 APR 2009

ACTION TAKEN

14 APR 2009

COMMITTEE SECTION

TOWN CLERK

GREGG BUYERS

## 7.0 FOR E&amp;C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&amp;C Approval

## 8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

## 9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve:

- a) the issuing of Modification Order No. 24 (Lutwyche Road Changes / Airport Link) for a total cost of \$0.

APPROVED

14 APR 2009

Lord Mayor

## 10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe  
Divisional Manager  
Brisbane Infrastructure

Graham Quirk  
Chairperson  
Infrastructure Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

I Support / ~~Reject~~ the Recommendation/s.  
If Rejected – please state reasons:



## 11.0 BACKGROUND

On 23 May 2006, Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (CLEM7), formerly known as the North-South Bypass Tunnel.

The on-going interaction between Council, RCM and the Airport Link team identified that some elements of the CLEM7 concept design along Lutwyche Road could be altered to assist the Airport Link team with their own construction activities and also to minimize further disruption to the community. The alterations would also reduce the need to demolish and remove what would have been recently completed CLEM7 work.

Clause 22.1 of the CLEM7 Project Deed, allows Council to request RCM to alter the concept design by way of issuing a Modification. A Modification may result in a cost or a saving to Council, depending on the work required.

After consultation between Council, the CLEM7 team and the Airport Link team, a design proposal for the changes along Lutwyche Road was agreed and Council issued Modification Proposal No. 24 (Lutwyche Road Changes for Airport Link) on 5<sup>th</sup> February 2009. The proposed changes generally involved altering footpaths, asphalt overlay, traffic islands, traffic lights and line-marking on Lutwyche Road between Northey Street and Newmarket Road.

On 26<sup>th</sup> February 2009, RCM advised that the proposed changes within Modification Proposal No. 24 would result in a net nil cost to the CLEM7 project. The CLEM7 project team considered that this represented value for money, particularly in terms of minimizing disruption in an area that is already heavily affected by construction activities.

Modification Order No. 24 (Lutwyche Road Changes / Airport Link) was formally ordered on 27<sup>th</sup> February 2009 under existing financial delegations on the basis of nil (\$0) cost to Council and no change to Council's contribution for the CLEM7 project.

The purpose of this submission is to therefore for E&C to endorse the issuing of Modification No. 24 (Lutwyche Road Changes / Airport Link).

## 12.0 CONSULTATION

TransApex Board  
Or Graham Quirk, Chairperson Infrastructure Committee  
Jude Munro, Chief Executive Officer  
Ian Maynard, Chief Financial Officer  
David Askern, Chief Counsel, Brisbane City Legal Practice

Have been consulted.

## 13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow Council to formally endorse the



issuing of Modification Order No. 24 under the CLEM7 Contract with RCM

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan

**16.0 CUSTOMER IMPACT**

Nil

**17.0 ENVIRONMENTAL IMPACT**

Nil

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

Modification Order No. 24 is a NIL cost variation and therefore does not change Council's contribution for the CLEM7 project.

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

In the normal course of business

**22.0 PUBLICITY/MARKETING**

Nil

**23.0 OPTIONS**

Option 1: Accept the recommendation and formally approve the issuing of Modification Order No. 24

Option 2: Not accept the recommendation

Option (1) is the preferred option

1.0 FILE NUMBER: 467/26(7)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

## 2.0 TITLE

Clem Jones Tunnel (CLEM7)–Change of Air Quality Monitoring Requirements

## 3.0 ISSUE/PURPOSE

To consider the proposed modification to change the Air Quality Monitoring requirements for the CLEM7 project as per the Coordinator-General's change report (dated October 2008)

## 4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

## 5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office,  
Ext 37329

## 6.0 DATE

27 March 2009

## 7.0 FOR E&amp;C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&amp;C Approval

## 8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

## 9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve:

- a) the issuing of Modification Order No. 23 (Ambient Air Quality Monitoring) for a total cost of \$130,000.

## 10.0 DIVISIONAL MANAGER AND CHAIRPERSON

*Barry Broe*  
Barry Broe  
Divisional Manager  
Brisbane Infrastructure

*Graham Quirk*  
Graham Quirk  
Chairperson  
Infrastructure Committee

I Support / ~~Reject~~ the Recommendation/s.  
If Rejected – please state reasons:

**APPROVED**

14 APR 2009

Lord Mayor

**RECEIVED**

14 APR 2009

**ACTION TAKEN**

14 APR 2009

COMMITTEE SECTION

TOWN CLERK  
GREGG BUYERS.

Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER



## 11.0 BACKGROUND

On 24 May 2006, Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (CLEM7), formerly known as the North-South Bypass Tunnel.

Council requested a change to the Coordinator-General's conditions for air quality monitoring in relation to the location of the monitoring stations and a minor non-compliance with the Australian Standard for air monitoring stations, on 4<sup>th</sup> August 2008. In the Change Report dated October 2008, the Coordinator-General added a new requirement that RCM carry out a minimum 6 months of air quality monitoring prior to the opening of the CLEM7. Originally, air quality monitoring was required only once CLEM7 became operational.

On 4<sup>th</sup> November 2008, RCM submitted a Modification Proposal claiming \$260,000 in costs for this new requirement. On the 10<sup>th</sup> November 2008, Council rejected the Modification Proposal on the basis that the new requirement did not represent a change to the Project Deed and RCM subsequently issued a Notice of Dispute to Council on the matter on the 19<sup>th</sup> January 2009. This notice triggered a requirement in the Project Deed for the CEO's of both Council and RCM to meet to negotiate the issue. The negotiation took place on 13<sup>th</sup> February 2009 and it was agreed that the following approaches be taken (in order of preference):

1. Make representation to the Coordinator-General to seek relief from this new requirement; and/or
2. Review the changes proposed for the air quality monitoring stations in an effort to minimise costs; or
3. A 50/50 split of costs involved between Council and RCM

The first two approaches were unsuccessful (Attachment 1) and subsequent discussions with RCM resulted in the final agreement to a 50/50 split of costs.

The purpose of this submission therefore is to recommend that E&C:

- approves the Issuing of Modification Order No. 23 (ambient air quality monitoring) at a cost to Council of \$130k.

## 12.0 CONSULTATION

TransApex Board  
Cr Graham Quirk, Chairperson Infrastructure Committee  
Jude Munro, Chief Executive Officer  
Ian Maynard, Chief Financial Officer  
David Askern, Chief Counsel, Brisbane City Legal Practice

Have been consulted.

## 13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow Council to formally endorse the issuing of Modification Order No. 23 under the CLEM7 Contract with RCM

#### **14.0 COMMERCIAL IN CONFIDENCE**

No

#### **15.0 CORPORATE PLAN IMPACT**

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan

#### **16.0 CUSTOMER IMPACT**

Nil

#### **17.0 ENVIRONMENTAL IMPACT**

Nil

#### **18.0 POLICY IMPACT**

Nil

#### **19.0 FINANCIAL IMPACT**

The Modification Cost of this change is \$130,000 as agreed between Council and RCM following dispute negotiations. However, this cost is offset against savings already made and therefore does not change Council's contribution for the CLEM7 project.

#### **20.0 HUMAN RESOURCE IMPACT**

Nil

#### **21.0 URGENCY**

In the normal course of business

#### **22.0 PUBLICITY/MARKETING**

Nil

#### **23.0 OPTIONS**

Option 1: Accept the recommendation and formally approve the issuing of Modification Order No. 23

Option 2: Not accept the recommendation and proceed with dispute resolution process

Option (1) is the preferred option



1.0 FILE NUMBER: 467/34(0)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Airport Link and Northern Busway Projects – Approval of Further Contributions of Council controlled land.

3.0 ISSUE/PURPOSE

To approve further contributions of various Council controlled lands for the benefit of the Airport Link and Northern Busway Projects.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Peter Hillas, Manager Land Acquisition, MIPO, x37543

6.0 DATE

2 April 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

## 9.0 RECOMMENDATION

That the Establishment & Coordination Committee approve the determination in Attachment "A".

## 10.0 DIVISIONAL MANAGER

*Barry Broe*

Barry Broe 4/4/09  
Divisional Manager  
BRISBANE INFRASTRUCTURE

**APPROVED**

1/4 APR 2009

Lord Mayor

I Support / ~~Reject~~ the Recommendation.

*Graham Quirk*

Graham Quirk  
CHAIRPERSON  
INFRASTRUCTURE COMMITTEE

**RECEIVED**

1 4 APR 2009

COMMITTEE SECTION

If rejected please state reasons.

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

1 4 APR 2009

TOWN CLERK  
PETER HILLAS



## 11.0 BACKGROUND

On 19 October 2006, the Establishment and Coordination Committee approved that all Council controlled land required for the Airport Link project would be provided to the State. The value of the lands was estimated at the time at \$20.9 million. Council however, needed to maintain access to portions of these lands nominated in the approval as being the "Southern Connection" of Airport Link, for the North-South Bypass Tunnel (NSBT), to enable ongoing construction of the Clem Jones Tunnel or Clem7. These parcels, listed in Appendix 1, could not be passed to the State until the Clem7 works were completed.

The Northern Busway is also being delivered along with Airport Link and the Airport Roundabout Upgrade, by BrisConnections.

On 7 July 2008 the Establishment and Coordination Committee approved:-

- (a) the granting of access to various Council controlled properties for the Airport Link and Northern Busway Projects on 1 July 2008 as set out in Schedules 1 and 2 of that approval;
- (b) the transfer of Council Land specified in Schedule 1 as set out in Schedule 1 at an appropriate time in exchange for the sum of \$20 million;
- (c) the granting of construction leases or licenses in respect of land specified in Schedule 3 of that approval.

The lands required for the Clem7 works were not included in Schedule 1 of the 7 July 2008 approval, however were still part of the original agreement between Council and the State as approved 19 October 2006.

The State paid the \$20 million in late October 2008. Council progressively made the land required for Airport Link available to the State conditional on the land required for the ongoing use of the project for State road, tunnel or busway being retained by the State with all remaining lands being returned to Council after construction is completed.

On this basis, Council entered into 15 construction leases and made available approximately 66 properties, either wholly or in part, to the State for the projects.

The State now requires portions of more than 50 other Council properties that were purchased or resumed by Council for the Clem 7 project. Many of these parcels were part of the "Southern Connection" and could not be transferred to or accessed by the State until the Clem7 works were completed.

The State has advised that it requires urgent access to 25 of these allotments, as listed in Appendix 2, by 30 April 2009. These properties all require the permanent transfer of volumetric allotments. Surplus property not required for the ongoing operation and maintenance of the infrastructure will be returned to Council following the completion of construction.



RiverCity Motorway has formally returned the land in Appendix 2 to Brisbane City Council on condition that they have a right to access the road area to install final signage.

Following discussions it is proposed that Council initially makes the 25 properties temporarily available for the Airport Link and Northern Busway projects pursuant to Permits to Enter and Construct on the conditions listed in Appendix 4.

The State cannot yet provide the necessary detail to facilitate the permanent transfer of the lands. The permanent transfer of the land will follow in due course.

A further two changes to the previous approvals have also been requested by the State. These are:-

1. an additional partial requirement from Clark Park at 381 Lutwyche Rd Windsor described as Lot 75 on Crown Plan SL472, being a Reserve held by Council in Trust.

CNI have advised this additional requirement is to allow the creation of a verge for Public Utility Purposes and signage. This property was included in Schedule 3 of the E&C approval dated 7 July 2008 and is already subject to a Construction Trustee Lease to the State over the major portions of the property.

2. The requirement for Council parkland at 56 Gallway St Windsor, described as Lot 137 on RP 94176, changing from a partial temporary requirement, to a temporary requirement for the whole of the property.

The land is required for construction purposes. This property was included in Schedule 4 of the E&C approval dated 7 July 2008 and is already subject to a Construction Lease to the State over a major portion of the property.

Approval is sought to provide this additional land on the basis set out in the determination in Attachment "A".

## **12.0 CONSULTATION**

The following have been consulted and are in agreement with the submission:

Cr Graham Quirk, Infrastructure Committee Chairperson  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice  
Nick Clarke, Manager Natural Environment and Sustainability

## **13.0 IMPLICATIONS OF PROPOSAL**

Approval of Option 1 will result in the required Council controlled land being made available to the State for the construction of the Airport Link and Northern Busway (Windsor to Kedron) projects, as requested.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications



Social and Community: The State's additional land requirements include a permanent take of a thin strip of land from the Lutwyche Road frontage to Clarke Park shown on the plan at Appendix 5. This requirement will impact on nine (9) hoop pines of moderate significance and one (1) weeping fig of high significance.

The additional requirement for temporary occupation of the balance of Council park at 56 Gallway Street Windsor, shown on the plan at Appendix 6, not previously identified in the EIS, is not considered to be significant.

#### **14.0 COMMERCIAL IN CONFIDENCE**

No.

#### **15.0 CORPORATE PLAN IMPACT**

This action is consistent with Program 3 of the Corporate Plan 2006 - 2010, Moving Brisbane (aligning with the Public transport and Transport network outcomes for the Program).

#### **16.0 CUSTOMER IMPACT**

Nil

#### **17.0 ENVIRONMENTAL IMPACT**

Environmental impacts are addressed in the Airport Link Environmental Impact Statement and the Northern Busway Concept Design and Impact Management Plan. The additional impacts to Clark Park and 56 Gallway Street Windsor are considered manageable.

#### **18.0 POLICY IMPACT**

Nil

#### **19.0 FINANCIAL IMPACT**

The State paid Council the agreed \$20 million in October 2008 for the lands required for the Airport Link and Northern Busway (Windsor to Kedron) projects. The lands being the subject of this submission were included in the consideration of the payment.

Taxation issues: Nil

Risk Assessment: Not Applicable

#### **20.0 HUMAN RESOURCE IMPACT**

Administrative only

#### **21.0 URGENCY**

Urgent. The State is seeking access to the land by 30 April 2009.

## **22.0 PUBLICITY/MARKETING**

Nil.

## **23.0 OPTIONS**

Option 1: Approve the recommendations

Option 2: Not approve the recommendations

Option (1) is the preferred and recommended option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**SUBMISSION NUMBER**1.0 **FILE NUMBER:** 109/830/826/27**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Significant Procurement Activity Plan in relation to Sale and Leaseback of Watercraft.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan to establish a finance arrangement for the sale and lease back of Citycat ferries.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox  
Corporate Risk Manager  
Corporate Services Division

6.0 **DATE**

7 April 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**  
Corporate Risk Manager  
Corporate Services Division

**Jude Munro**  
Chief Executive Officer

**I Recommend Accordingly**

**CHIEF EXECUTIVE OFFICER**

**RECEIVED**

14 APR 2009

**ACTION TAKEN**

14 APR 2009

**COMMITTEE SECTION**

**TOWN CLERK**  
KAREN THORPE

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 7 April 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V90473-08/09	Sale and Leaseback of Watercraft	Within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.



**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY/MARKETING STRATEGY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

# **E&C RESULTS – 20 APRIL 2009**

SUB NO.	FILE NO.	DIV.	TITLE	Result
20/04-01	WITHDRAWN			
20/04-02	202/11-YF460/80	C P & S	Resumption of land for Environmental Purposes at No 80 Leacroft Road, Burbank	Held
20/04-03 R	112/20/439/13	C P & S	Resumption of land for Environmental Purposes at 3156 Beaudesert Road, Parkinson	Yes
20/04-04 R	112/20/439/14	C P & S	Resumption of land for Environmental Purposes at 3170 Beaudesert Road, Parkinson	Yes
20/04-05	WITHDRAWN			
20/04-06 M	164/855/554/12	C P & S	Overseas Travel: International Council for Local Environmental Initiatives (ICLEI) World Congress – Edmonton Canada, June 14-18, 2009 and ICLEI Oceania North American Study Tour – Vancouver, Seattle and San Francisco, June 19-24, 2009.	Yes
20/04-07 M	36414613(1481)	OLMCEO	Appointment of Director – Trade Coast Land Pty Ltd ACN 111 428 212	Yes
20/04-08 M	109/830/826/29	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan in relation to the Hire of Profiling Equipment for Asphalt Laying and Profiling Works	Yes
20/04-09 M	239/21/1(A1)	OLMCEO	Stores Board Submission – Supply of Novell Software Licenses inclusive of Software Maintenance and Support Services	Yes
20/04-10 M	364/121/2-QA350/380	OLMCEO	Stores Board Submission – Increase to Contract value for the Construction and commissioning of new Willawong Bus Depot	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



## 1.0 File number

164/855/554/12

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

## 2.0 Title

Overseas Travel: International Council for Local Environmental Initiatives (ICLEI) World Congress - Edmonton Canada, June 14 – 18, 2009 and ICLEI Oceania North American Study Tour – Vancouver, Seattle and San Francisco, June 19 – 24, 2009.

## 3.0 Issue/purpose

To seek approval for Ross Cope, Principal Officer Corporate Sustainability, to travel as part of the ICLEI Oceania delegation to Edmonton, Canada from 14 to 18 June 2009 to attend and present Council's progress on sustainability to the ICLEI World Congress, and to join the ICLEI Oceania North American Study Tour to Vancouver, Seattle and San Francisco from June 19 – 24, 2009.

## 4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

## 5.0 Submission prepared by

Graeme Jones, Manager Business Services and Divisional Projects Branch (ext 34670)

## 6.0 Date

20 April 2009

## 7.0 For E&amp;C approval or recommendation to Council

For E&C approval.

## 8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

## 9.0 Recommendation

That E&C grant approval for Ross Cope to travel to Edmonton, Canada from 14 to 18 June 2009 to attend and present to the ICLEI World Congress and join the ICLEI Oceania North American Study Tour to Vancouver, Seattle and San Francisco from June 19 – 24, 2009 at a cost of \$10,400.

## 10.0 Divisional Manager &amp; Chairman

☒ Support / ☐ Reject the Recommendation/s.

If Reject – please state reasons:

Michael Papageorgiou  
DIVISIONAL MANAGER  
CITY PLANNING & SUSTAINABILITY

Cr Peter Matic  
CHAIRMAN  
ENVIRONMENT PARKS AND SUSTAINABILITY

I Recommend Accordingly

Berry Ho  
ACTING CHIEF EXECUTIVE OFFICER



## 11.0 Background

The International Council for Local Environmental Initiatives (ICLEI) World Congress is to be held in Edmonton, Canada from 14 – 18 June 2009. ICLEI Oceania has invited Brisbane City Council to join the Oceania delegation to the Congress and to present Council's achievements and progress towards sustainability.

ICLEI is a membership association of over 1000 local governments working together to tackle global problems by starting locally. They are an association that connects local governments with the United Nations and other important organisations; a movement that drives change via programmes and campaigns on sustainability; and an agency that delivers information, tools, networking, training, and consulting services. ICLEI members are part of a global network of local government leaders. All members have access to ICLEI programmes, campaigns, tools, and assistance to help deliver local results. ICLEI has 15 offices worldwide, serving members in all global regions. ICLEI Oceania is based in Melbourne.

Brisbane City Council joined ICLEI Oceania in 2002. We are currently a Leader in the Cities for Climate Protection Program, which we have been involved in since 1998. We have also been a member of the Centre for Public Agency Sustainability Reporting and a participant in the Water Campaign.

The ICLEI World Congress will bring together 700 delegates world-wide, from local governments, international agencies, national governments, and the business community. The purpose of the Congress is to bring together decision makers, researchers, and managers in all sectors of local governments and sustainability to exchange ideas and identify opportunities to strengthen and advance the achievements of local governments in the area of sustainable development. International experts will provide keynote presentations on the global challenges ahead and the changing parameters for urban policy-making, planning and management. Speakers will present long-term scenarios relevant to decision making today and provide their view of opportunities to address the challenges. The presentations will provide input to the focus group discussions aimed at shaping ICLEI's longer-term strategy. Participants are expected from approximately 60 countries.

ICLEI Oceania has also invited Council to participate in a North American Study Tour which commences at the conclusion of the World Congress, from 19-24 June 2009. The study tour will comprise visits to Vancouver, Seattle and San Francisco. Planned activities are included in Attachment A.

## 12.0 Consultation

- Councillor Peter Matic, Chairman, Environment, Parks and Sustainability
- Carol Muir-Stokes Policy Advisor to Cr Matic
- Michael Papageorgiou, Divisional Manager, City Planning and Sustainability
- Graeme Jones, Manager, Business Services & Divisional Projects, City Planning and Sustainability

Are in agreement with the recommendation.

## 13.0 Implications of proposal

Brisbane has consolidated its position as one of the most progressive and sustainable cities in the Asia Pacific region. The city has a good and growing reputation internationally as a city and a metropolitan region with a progressive approach to many of the issues facing cities around the world, such as climate change, traffic congestion and land use pressure from population growth. In this context, Brisbane City Council has been invited by ICLEI Oceania to share its knowledge and experience of these issues with cities from around the world.

The ICLEI World Congress attracts an international range of city governments, many of which will be familiar with Brisbane and its projects. Attendance at the Congress will provide an opportunity to enhance the reputation of Brisbane City Council as a leading authority in the field of sustainable urban development and community engagement.

The five day North American study tour to Vancouver, Seattle and San Francisco will provide an opportunity to study in more detail three of the world's most sustainable cities. In general, research will be focused on themes identified in Attachment B.



#### 14.0 Commercial in confidence

No

#### 15.0 Vision/Corporate Plan impact

The proposal contributes to Program 1.1 Sustainability and Climate Change; Program 8.1 Marketing the City; Program 10.3 Regional and International Activities.

#### 16.0 Customer impact

Nil

#### 17.0 Environmental impact

Nil

#### 18.0 Policy impact

Nil

#### 19.0 Financial impact

As part of the ICLEI Oceania delegation travel arrangements are being coordinated by ICLEI, resulting in savings in travel and accommodation due to group bookings. All air travel is economy class.

ICLEI is a not for profit organisation and this conference is a meeting of members to share experiences in progressing sustainability. Council costs associated with presenting at this conference are not covered by ICLEI, the only discounts available for presenters are for presenters from developing countries.

##### Cost Breakdown

\$3,850	Travel (International air fares and air / train travel for North America Study Tour)
\$3,000	Accommodation
\$1,000	Conference Registration (includes member discount of \$200)
\$400	Airport transfers
\$600	Site tour transport
\$650	Meals
\$50	Offsets
\$850	Management fee for trip coordination and assistance from ICLEI during the conference
\$10,400	Total

The cost to be a part of the Oceania delegation to the World Congress only is approx \$8,000. The ICLEI Member and CCP Leader discounts do not apply in this case.

#### 20.0 Human resource impact

Nil

#### 21.0 Urgency

Urgent. To allow for travel arrangements to be made.

#### 22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor.

#### 23.0 Options

- Option 1: Approve the recommendation  
Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 FILE NUMBER: 36414613 (1481)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Director – Trade Coast Land Pty Ltd ACN 111 428 212.

3.0 ISSUE/PURPOSE

To approve the appointment of Ian Walker, Development Manager, City Property Branch as a Director of TradeCoast Land Pty Ltd.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSIONPREPARED BY

Maria Menchise, Solicitor, Brisbane City Legal Practice, Ext 36146 (in her capacity of secretary of Trade Coast Land)

6.0 DATE

20 April 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TOCOUNCIL

For E&C approval as a delegate of Council during recess

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

9.0 RECOMMENDATION

That E&C Committee approve the appointment of Ian Walker, Development Manager, City Property Branch, as a Director of TradeCoast Land Pty Ltd.

10.0 CHIEF EXECUTIVE OFFICER

Jude Munro

CHIEF EXECUTIVE OFFICER

RECEIVED

20 APR 2009

COMMITTEE SECTION

ACTION TAKEN

20 APR 2009

TOWN CLERK

MARIA MENCHISE

**APPROVED**

20 APR 2009

Lord Mayor



## 11.0 BACKGROUND

TradeCoast Land Pty Ltd is a proprietary company wholly owned by Brisbane City Council. This company was created by Council, pursuant to Section 498(1) of the Local Government Act 1993 and Section 46 of the City of Brisbane Act 1924, in order to engage in an enterprise arrangement for the development and sale of Council owned land at the former Brisbane Airport site, now known as TradeCoast Central. Council has subsequently transferred its freehold landholding to TradeCoast Land Pty Ltd to enable it to sell the land as part of the aforementioned enterprise arrangement.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to appoint directors to the Board of TradeCoast Land Pty Ltd.

The current Company Director is Ian Graham Maynard, Divisional Manager, Corporate Services Division. The Establishment and Coordination Committee, as Council's delegate, has duly appointed these Directors.

The Company Constitution indicates the following position with regards to the appointment and removal of Directors:

### **49. Appointment and Removal**

(a) *The first Director or Directors of a company are the persons specified in the application to register a company lodged under section 117 of the Corporations Act and who have consented to become Directors of the company.*

(b) **The Directors shall be appointed by the Council and the Council may from time to time remove and replace the Directors.**

(c) **Any appointment or removal of a Director by the members must be in writing signed by or on behalf of the Council.** Any such appointment or removal will take effect immediately on delivery of the instrument of appointment or removal to the registered office of the company.

It is proposed that Ian Walker also be appointed as a director to the Company.

Ian Walker joined Council as the acting Manager City Property in January 2009, and has now been permanently appointed as the Development Manager, City Property.

Ian has had more than 20 years experience in the Property and Property Development Industry, having worked in Director roles at MEPC, Leighton Properties and most recently as Queensland Development Director at Charter Hall Group. Ian has worked on various significant multi-million dollar property projects in both Queensland and interstate and has also instigated and run various complex joint ventures with other major developers.

## 12.0 CONSULTATION

Ian Maynard, Divisional Manager, Corporate Services Division  
Ian Niven, Acting Divisional Manager, Corporate Services Division  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice  
Ian Walker, Development Manager, City Property

## 13.0 IMPLICATIONS OF PROPOSAL

Nil

**14.0 COMMERCIAL IN CONFIDENCE**

Yes

**15.0 VISION / CORPORATE PLAN IMPACT**

Consistent with the Corporate Plan.

**16.0 CUSTOMER IMPACT**

Nil

**17.0 ENVIRONMENTAL IMPACT**

Nil

**18.0 POLICY IMPACT**

Consistent With Current Policy

**19.0 FINANCIAL IMPACT**

Nil

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

Urgent

**22.0 PUBLICITY/MARKETING STRATEGY**

No publicity required.

**23.0 OPTIONS**

1. Approve recommendation.
2. Not approve recommendation.
3. Substitute other decisions for those proposed.

Option 1 is the recommended option.



**SUBMISSION NUMBER**1.0 **FILE NUMBER:** 109/830/826/29**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Significant Procurement Activity Plan in relation to the Hire of Profiling Equipment for Asphalt Laying & Profiling Works.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the establishment of a Corporate Procurement Arrangement in the form of a Preferred Supplier or Panel Arrangement for the Hire of Profiling Equipment for Asphalt Laying & Profiling Works.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox  
Corporate Risk Manager  
Corporate Services Division

**APPROVED**

20 APR 2009

Lord Mayor

6.0 **DATE**

14 April 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

**RECEIVED**

20 APR 2009

**ACTION TAKEN**

20 APR 2009

TOWN CLERK SECTION

TOWN CLERK  
KAREN THORPE

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 April 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A90477-08/09	Hire of Profiling Equipment for Asphalt Laying & Profiling Works	Within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.



**19.0 FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY/MARKETING STRATEGY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**SUBMISSION NUMBER**1.0 **FILE NUMBER:** 239/21/1(A1)**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Supply of Novell Software Licenses inclusive of Software Maintenance and Support Services.

3.0 **ISSUE/PURPOSE**

To seek E&C approval to directly enter into a Contract with Novell Pty Ltd for the provision of Novell Software Licences inclusive of Software Maintenance and Support Services, without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox  
Corporate Risk Manager  
Corporate Services Division

**APPROVED**

20 APR 2009

Lord Mayor

6.0 **DATE**

14 April 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

**RECEIVED**

20 APR 2009

**ACTION TAKEN**

20 APR 2009

9.0 **RECOMMENDATION****COMMITTEE****TOWN CLERK****KAREN THORPE.**

That the Establishment and Co-ordination Committee approve the attached submission.  
even though we all think Grape Wine is one of the  
most difficult email packages known to the human race.

David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer



## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 April 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
190446-08/09	Supply of Novell Software Licences inclusive of Software Maintenance and Support Services	Within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY/MARKETING STRATEGY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.



**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 364/121/2 – QA350/380

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Increase to Contract value for the Construction and commissioning of the new Willawong Bus Depot

3.0 **ISSUE/PURPOSE**

To seek approval from the Establishment and Coordination Committee to increase the contract value with Laing O'Rourke Construction Australia Pty Limited to \$35,455,074 (ex GST) for the Construction and commissioning of the new Willawong Bus Depot to accommodate contract variations. A further contingency of \$1,044,926 (ex GST) is also requested.

There is sufficient budget for the increased contract value and additional contingency in the current approved budget for Willawong Bus Depot. No additional funds are required.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox  
Corporate Risk Manager  
Corporate Services Division

**APPROVED**

20 APR 2009

Lord Mayor

6.0 **DATE**

7 April 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

**RECEIVED**

20 APR 2009

**ACTION TAKEN**

20 APR 2009

9.0 **RECOMMENDATION****COMMITTEE SECTION****TOWN CLERK****KAREN THORPE**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**  
Corporate Risk Manager  
Corporate Services Division

**Jude Munro**  
Chief Executive Officer

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 7 April 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V80036 – 07/08	Construction and commissioning of the new Willawong Bus Depot	within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.



**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY/MARKETING STRATEGY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

# **E&C RESULTS -27 APRIL 2009**

SUB NO.	FILE NO.	DIV.	TITLE	Result
27/04-01 M	112/875/858/1	Brisbane Infrastructure	Australian Army Request for Temporary Training Facilities in Preparation for Deployment to Afghanistan	Yes
27/04-02 M	106/800/148/5	FaCS	Community Support Funding Program 2008/2009 - Adjustment	Yes
27/04-03 M	176/630/543/1	FaCS	Brisbane: 150 Stories publication approval	Yes
27/04-04 M	182/210/179/16	OLMCEO	Stores Board Submission – Supply of Traffic Signal Components	Yes
27/04-05 M	182/790/17/1	OLMCEO	Stores Board Submission – Financing, Installation, Operation and Maintenance of an Illuminated Advertising Street Name Sign Scheme for Brisbane City	Yes - Amended
27/04-06 M	137/225/137/6	OLMCEO	Appointment of Conduct Review Panel (CRP) members to review an alleged minor breach of the Code of Conduct for Councillors	Yes
27/04-07 R	460/97/47(40)	CP&S	Rochedale Urban Community Local Plan Amendments	Yes
27/04-08 M	140/520/466/4	OLMCEO	Proposed motions for 2009 General Assembly of Local Government	Yes
27/04-09 M	99-68395-(A1)	OLMCEO	Executive payment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 FILE NUMBER: 112/875/858/1

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

## 2.0 TITLE

Australian Army Request for Temporary Training Facilities in Preparation for Deployment to Afghanistan.

## 3.0 ISSUE/PURPOSE

To approve the Australian Army use of the unoccupied McDonald Road Depot at Albion on a temporary basis for training and preparations for deployment in Afghanistan.

## 4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure Division

## 5.0 SUBMISSION PREPARED BY

Graham Heiner, Principal Officer Land and Buildings, City Assets, Ext 35438

## 6.0 DATE

27 April 2009

**ACTION TAKEN**

27 APR 2009

## 7.0 FOR E&amp;C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

**TOWN CLERK**

GRAHAM HEINER

## 8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

## 9.0 RECOMMENDATION

E&C approves a request from the Australian Army for temporary use of the unoccupied McDonald Road Depot at Albion.

## 10.0 DIVISIONAL MANAGER AND CHAIRPERSON

**APPROVED**

27 APR 2009

Lord Mayor

Scott Stewart  
A/DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

Geraldine Knapp  
CHAIRMAN  
FAMILIES AND COMMUNITY SERVICES  
COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

I Support / Reject the Recommendation/s.

If Reject – please state reasons:



## 11.0 BACKGROUND

On 28 June 2008 during the welcome home parade for soldiers from Iraq, Major Gareth Williams Officer Commanding D Company 6RAR met the Lord Mayor and mentioned the lack of training facilities in Brisbane for specialist military training for preparation for Afghanistan.

Although the Army has many training facilities, it is important to Major Williams to conduct certain training in more unfamiliar environments. This is critically important for "sniffer dogs" used for searches, as they require the use of abandoned buildings with dusty environments.

Major Williams' intention is to provide the best level of training possible for his personnel and dogs preparing for deployment in Afghanistan in early 2010. It is also preferable to find these facilities in Brisbane for the efficient use of valuable resources by reducing travelling times.

Subsequently Major Williams recently made a formal approach to Council requesting the temporary use of any mothballed and unoccupied facilities. The old depot on McDonald Rd Albion (adjacent to Windsor Park), was suggested by City Assets, as it is currently in a mothballed state for future use. The Asset Strategic Plan identifies this site for future demolition for community services facilities to complement the park, however in the interim it is intended to be used for storage for the City Hall 2010 project.

On 7 April 2009 Major Williams inspected the site and it was deemed ideal. The site is approximately 5,000m<sup>2</sup> with full security fencing, and includes a large warehouse structure of approximately 2,100m<sup>2</sup>. As is typical with a mothballed site, there are no services (water or electricity), and is otherwise not suitable for any ordinary use, however this is fully expected and acceptable by Major Williams. The Army will provide all required insurances and assumption of risks in accordance with established Defence Department practices.

Major Williams is aware and agreeable to cease any training if the building is required for City Hall storage. His main concern is training in the next 3-4 months, with an important training session to be held in June 2009. It is not expected that Council will require the depot in these timeframes. It is not proposed to charge the Army a fee given the facility is in an otherwise uninhabitable state and that there is no cost to Council (including no opportunity costs) of approving this submission.

An outline of the Army training activities at the depot is as follows:

- Approximately 60 Army personnel will be involved at any one time
- There is no use of any live ammunition, and no activity that will damage the building or property
- The training sessions will be held during the day and contained within the depot area, and although blank (simulated) ammunition may be used in the building only, there is otherwise no expected adverse impacts upon local residences
- The sessions will be held at various times over the next 3-4 months, and may go for longer if the building is not required by Council, and will otherwise cease when the building is required
- The Army will supply their own porta-loos for the exercises, and their presence, including vehicles, will be fully contained within the site
- They will conduct their own full risk assessment and assume all responsibility for use
- They will inform the local police of their activities prior to use as is customary practice for training in non-standard military environments.

The proposal involves a site earmarked for future community use, and provides a community service to local Brisbane troops preparing for the challenges of Afghanistan in early 2010.

If this proposal is approved, arrangements will be made to inform the local residents across the road and within 200m of the site. There are no residents immediately next door to the site.



## 12.0 CONSULTATION

- Cr Geraldine Knapp, Chairman
- Steve Whitehouse, Policy Advisor (as this relates to the City Hall project)
- David Wiggins, Corporate Risk and Compliance Manager
- Lorraine Gregory, Manager, Healthy and Vibrant Communities.

Are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

Nil

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 VISION/CORPORATE PLAN IMPACT

The proposal is consistent with the values of Council's 2026 Vision.

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

Nil

## 18.0 POLICY IMPACT

Nil

## 19.0 FINANCIAL IMPACT

Nil

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Normal course of business.

## 22.0 PUBLICITY/MARKETING STRATEGY

The Army is agreeable to work with Council on public relations.

## 23.0 OPTIONS

- Option 1: Approve the recommendation.  
Option 2: Not approve the recommendation.

Option 1 is the preferred option.

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

## 1.0 File number

106/800/148/5

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

## 2.0 Title

Community Support Funding Program 2008/2009 - Adjustment

## 3.0 Issue/purpose

Seek approval of grant funding for two additional applications for the Community Support Funding Program 2008/2009.

## 4.0 Proponent

Margaret Allison, Divisional Manager, Families and Community Services

## 5.0 Submission prepared by

Jim Lynch, Program Officer Community Grants, Community Services Branch ext - 34568

## 6.0 Date

9 April 2009

## 7.0 For E&amp;C approval or recommendation to Council

For E&amp;C approval

**APPROVED**

27 APR 2009

Lord Mayor

## 8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

**RECEIVED****ACTION TAKE**

27 APR 2009

27 APR 2009

## 9.0 Recommendation

**COMMITTEE SECTION****TOWN CLERK JIM LYNCH**

That E&C approve funding to redacted and redacted of \$3,527.79 for applications made to the 2008-2009 Community Support Funding Program in respect of properties at 55 Musgrave Road, Red Hill and 67 Brighton Road, Highgate Hill..

## 10.0 Divisional Manager

I Support / Reject the recommendation

If reject, please state reasons



Margaret Allison  
Divisional Manager  
Families and Community Services

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER



Cr Geraldine Knapp  
Chairman  
Families and Community Services Committee



## 11.0 Background

In 2008/09 the Community Support Funding Program provided Rates rebates to community groups and providers of affordable housing who operated premises for which they paid General Rates to Council during the 2007/2008 financial year. 164 applications were received representing nearly 500 individual properties. A small proportion of properties were assessed to be ineligible.

As applicants were being notified of outcomes it became apparent that two properties should have been assessed as eligible.

Grant ID	Property Location	Rate Account Number	2007/2008 General Rates Paid	50% General Rates Credit
15959	55 MUSGRAVE RD, RED HILL	500000001141950	\$4,408.56	\$2,204.28
16038	67 BRIGHTON RD, HIGHGATE HILL	500000000564831	\$2,647.02	\$1,323.51
Total =				\$3,527.79

According to the grant program guidelines properties are required to be 'Registered as Residential Services' with the Office of Fair Trading. The next step after Registration is 'Accreditation'. An assessment error was made where these two properties were deemed to have been un-Registered, when in fact they were Registered, but not yet Accredited.

Therefore according to Council guidelines the applications were eligible for a 50% General Rates credit and should have been recommended for funding approval (a 50% rebate aligns with what was approved for other equivalent properties).

It is therefore requested that approval be given for the sum of \$3,527.79 to be allocated for the properties indicated in the table. Community Services has confirmed the availability of these funds in this year's budget.

## 12.0 Consultation

- Cr. Geraldine Knapp, Chairman, Families and Community Services
- Margaret Allison, Divisional Manager, Families and Community Services
- Richard Ferrett, Policy Adviser
- Kent Stroud, Manager, Community Services Branch
- Neville Wilmott, Program and Business Services Manager, Community Services Branch
- Karen Pyle, Finance Officer, Community Services Branch

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Successful providers of affordable housing will receive rate relief that encourages the retention of affordable housing in Brisbane.

## 14.0 Commercial in confidence

Nil

## 15.0 Vision/Corporate Plan impact

"Housing is affordable" is listed in Vision 2026 as one of the qualities that Brisbane people most value about their City. In addition, these organisations are contributing significantly to the 'inclusive and caring' and 'active and healthy' citywide outcomes.

Corporate Plan Outcome 5.4 Opportunities for all identifies that Brisbane values and supports fair outcomes for all and that our diverse communities have equitable access to resources, services and facilities.

## **16.0 Customer impact**

This grant program aims to reduce financial imposts being experienced by not for profit groups providing community or leisure services in Brisbane and to support community and commercial providers of affordable housing. The program will increase their ability to continue the delivery of valuable services for the Brisbane community during difficult economic times.

## **17.0 Environmental impact**

Nil

## **18.0 Policy impact**

The Community Support Funding Program contributes to both the Your Brisbane Program and Future Brisbane Program goals. This grants program is an initiative under the Affordable Housing and Homelessness Strategy and the Affordable Housing Incentive Package, delivering the specific objective of "supporting expansion of the supply of affordable housing".

## **19.0 Financial impact**

The sum of \$3,527.79 is to be allocated for the properties. Funds are available from 5.4.1.1 Participation Initiatives for the Community Support Funding Program in the Your Brisbane 2008/09 Budget.

## **20.0 Human resource impact**

Nil.

## **21.0 Urgency**

It is desirable to apply the rebate as a credit against the next Residential Rates notices to commercial housing providers in June 2009

## **22.0 Publicity/marketing strategy**

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Coordination Committee. Successful applicants will receive a letter from the Lord Mayor.

## **23.0 Options**

Option 1: That E&C approve the recommended grant applications 15959 and 16038 as outlined in the E&C Background

Option 2: That E&C not approve the recommended grant applications 15959 and 16038 as outlined in the E&C Background

Option 3: That E&C vary the level of assistance provided to applicants

**Option 1 is the preferred option.**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*



## 1.0 File number

176/630/543/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

## 2.0 Title

*Brisbane: 150 Stories* publication approval

## 3.0 Issue/purpose

To seek approval for the publication *Brisbane: 150 Stories* including printing, cover design, distribution strategy, retail price, print run, complimentary copies and point of sale processes

## 4.0 Proponent

Margaret Allison, Divisional Manager, Families &amp; Community Services

## 5.0 Submission prepared by

Caz Osborne, Project Manager Brisbane 150 Years, Community Services ext 34774

## 6.0 Date

7 April 2009

## 7.0 For E&amp;C approval or recommendation to Council

For E&amp;C approval

## 8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

## 9.0 Recommendation

That E&amp;C approve:

- a) printing of the major Council publication *Brisbane: 150 Stories*
- b) one of the cover design for the publication as set out in Attachment A, B and C.
- c) the proposed distribution strategy for the publication as outlined in Attachment D

Attachment  
1 - Option A

## 10.0 Divisional Manager

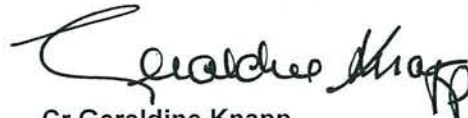


Margaret Allison  
Divisional Manager, Families & Community  
Services

## Committee Chairman

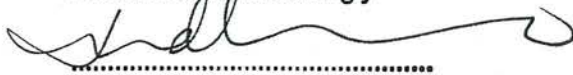
I Support / Reject the recommendation.

If reject, please state reasons



Cr Geraldine Knapp  
Chairman, Families & Community Services  
Committee

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

RECEIVED

27 APR 2009

COMMITTEE SECTION

ACTION TAKEN

27 APR 2009

TOWN CLERK

CAZ  
OSBORNE



## 11.0 Background

### Printing and publication

In July 2008, Civic Cabinet approved the re-publication of a popular Brisbane City Council book written by the late, eminent Historian Helen Taylor and Museum of Brisbane curator Frank McBride.

This book, *Brisbane: 100 Stories* was published in 1997 in the lead up to Centenary of Federation celebrations in 2001. The book was enormously successful, selling thousands of copies. The book is now out of print and copies are only found in libraries and archives.

As a major legacy project for the 2009 Brisbane Municipal Sesquicentenary, officers from Community Services and City Planning (specifically Heritage Unit historians Dr Carmel Black and Brian Rough) have been working to extend the original 100 stories (i.e. 1901 to 2001) with 50 new stories (i.e. 1859 to 1900 and 1996 to 2009).

A sub-committee of Lord Mayor and Councillors was formed to read the stories as they were generated. This sub-committee was later reduced to Cr Geraldine Knapp and Cr Jane Prentice.

The research writing, images compilation, design and proofing of the new publication ***Brisbane: 150 Stories*** has been a major undertaking over the past 8 months. The result, however, is a stunning survey of stories, information and images unique to Brisbane.

A notable aspect of the book is the inclusion of thousands of images – some rarely seen – sourced from Brisbane City Council Archives, the City of Brisbane Collection, state and national libraries, museums, archives, small museums and heritage places and private collections. The book has benefited from the enormous goodwill of numerous organisations and individuals including *The Courier Mail*, Queensland State Archives and State Library of Queensland who have waived the substantial cost of image reproduction.

Three cover designs are attached for Civic Cabinet perusal and selection. These covers are:

- Cover 1:** this cover is predominantly blue; the front of the cover features the Brisbane 150 Celebrations postcard; the back of the cover is a montage of historical scenes of Brisbane and Brisbane identities featured in the book.
- Cover 2:** this cover is predominantly white, with blue type; as with Cover 1, this cover features the Brisbane 150 Celebrations postcard; the back of the cover is a montage of historical scenes of Brisbane and Brisbane identities featured in the book.
- Cover 3:** this cover is predominantly blue; the front of the cover features an attractive scene of the Brisbane river and city today; the back of the cover is a montage of an historical panorama of the city and river, with scenes of Brisbane featured in the book.

Internally, the book is divided into decades, with a colour theme for each decade. The colour theme matches the Brisbane 150 Celebrations colours. A sample of decades, throughout the book, is attached for Civic Cabinet information.

The book is on schedule for launch in August 2009 to enable the Lord Mayor to present the books as civic gifts leading up the celebrations in September 2009 and for retail sale during the main Sesquicentenary celebration event on 6 September 2009.

### Distribution and sales

Brisbane 150 Celebrations officers have worked with Museum of Brisbane and Council Library Services to determine the optimal price for the book and best distribution strategy. It is therefore recommended that the book:

- retail for \$49.95 – comparisons were conducted with other similar books within Museum of Brisbane, suggested pricing by Library and Museum of Brisbane officers and printing firm ABC Printing.
- be distributed locally and nationally through approaching Tower Distributors at a standard commission rate of 40%. Tower Distributors distribute *One Book Many Brisbanes*. To sell directly to bookstores will require resources to manage the distribution, collection of funds and storage



- c) be placed on sale in Museum of Brisbane store at a standard commission rate of 33.3%
- d) print run of 3,500 taking into account complimentary copies to be set aside for Lord Mayor's office, BCC Councillors, CEO, BCC Libraries, Divisional Managers, launch guests, sponsors and supporters

## 12.0 Consultation

- Cr Geraldine Knapp, Chair, Families and Community Services Division – *Cr Knapp was a reader and approver of the new stories*
- Cr Jane Prentice, Chair, Public and Active Transport and Economic Development Committee – *Cr Prentice was a reader and approver of the new stories*
- Kent Stroud, Manager Community Services
- Peter Denham, Director, Museum of Brisbane
- Sabina O'Callaghan, *One Book Many Brisbanes*

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Approval of the recommendations will allow the publication to proceed to print as per the printer's schedule for launch of book leading into 6 September celebrations.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

As a legacy project for Brisbane 150 Celebrations, *Brisbane: 150 Stories* achieves the 2026 vision of a vibrant, creative city, particularly in the outcome areas of "Learning and Informed Communities" – *Many of our festivals, museums, film making, music and arts will contribute creatively to celebrating, understanding and challenging our way of life – past, present and future.*

The Festival also aligns with Program 5.1 Arts and Culture in delivering a community that is innovative, creative and participating in the cultural life of our diverse and vibrant city, specifically "5.1 Arts and culture": *Brisbane will be a diverse and vibrant city that encourages and supports opportunities for creativity, innovation and participation in cultural life by the whole community.*

## 16.0 Customer impact

This publication has already attracted interest from the public through Brisbane 150 Celebrations promotions and publicity with several pre-purchase orders placed. The initial book, *Brisbane: 100 Stories* was sold out.

## 17.0 Environmental impact

Environmental themes are throughout the book including early stories of natural acclimatisation, tree planting (Arbor Day), stories on Boondall Wetlands and Moreton Island conservation issues, and later stories on water resources management.

## 18.0 Policy impact

Nil

## 19.0 Financial impact

Funding is available in 'Your Brisbane' program, Service 5.1.3.1.

The budget for the book is \$152,500 that includes printing, publishing, images, licensing, launch event and distribution costs.

There is an estimated recovery on sales of available books of \$75,000.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

In the normal course of business

**22.0 Publicity/marketing strategy**

The book will be promoted through a variety of sources:

- Inclusion in Channel 9 documentary in mid-late August
- Mentioned on Brisbane 150 website and Brisbane City Council website
- Listed on heritage websites in Brisbane
- Launch event potentially at Tower Mill (media and VIP guests)
- On sale at 6 September and 13 October events
- Quest Newspapers and City News publications – sponsorship
- Promoted on Storyboards at 6 September events
- Article in publication of *Your City Your Say*
- Mentioned in QCG magazine advertisement

**23.0 Options**

*Option 1: That E&C Approve the recommendation*

*Option 2: That E&C Amend the recommendation*

*Option 3: That E & C Not approve the recommendation*

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**



**SUBMISSION NUMBER**1.0 **FILE NUMBER:** 182/210/179/16**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission – Supply of Traffic Signal Components.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of a Significant Procurement Activity Plan in relation to the establishment of Corporate Procurement Arrangements in the form of Preferred Supplier or Panel Arrangements under the Procurement Manual pursuant to the City of Brisbane Act 1924, for the Supply of Traffic Signal components for the whole of Council.

4.0 **PROPONENT**

Barry Broe, A/Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox  
Corporate Risk Manager  
Corporate Services Division

6.0 **DATE**

21 April 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&amp;C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

*Barry Broe*  
Barry Broe  
Acting Chief Executive Officer

**RECEIVED**

27 APR 2009

**COMMITTEE SECTION****ACTION TAKEN**

27 APR 2009

**TOWN CLERK**  
*KAREN THORPE*

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 April 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A90398-08/09	Supply of Traffic Signal Components	Within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.



**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY/MARKETING STRATEGY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**SUBMISSION NUMBER**1.0 **FILE NUMBER:** 182/790/17/1**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission – Financing, Installation, Operation and Maintenance of an Illuminated Advertising Street Name Sign Scheme for Brisbane City.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) and advertisement of the Expression of Interest for the Financing, Installation, Operation and Maintenance of an Illuminated Advertising Street Name Sign Scheme for Brisbane City.

4.0 **PROPONENT**

Barry Broe, A/Chief Executive Officer

**RECEIVED**

27 APR 2009

**ACTION TAKEN**

27 APR 2009

5.0 **SUBMISSION PREPARED BY**

David Cox  
Corporate Risk Manager  
Corporate Services Division

**COMMITTEE SECTION****TOWN CLERK**  
KAREN THORPE6.0 **DATE**

21 April 2009.

**APPROVED**

27 APR 2009

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

Lord Mayor

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission. *noting amendments to the stores board submission.*

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

*Barry Broe*  
Barry Broe  
A/Chief Executive Officer

*p.2, para 2. delete words "non signalised intersections"*



## 11.0 BACKGROUND

The A/Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 April 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
E90414-08/09	Financing, Installation, Operation & Maintenance of an Illuminated Advertising Street Name Sign Scheme	Within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

**20.0 HUMAN RESOURCE IMPACT**

Not Applicable.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY/MARKETING STRATEGY**

As required.

**23.0 OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.



1.0 FILE NUMBER: 137/225/137/6

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE

Appointment of Conduct Review Panel (CRP) members to review an alleged minor breach of the Code of Conduct for Councillors.

3.0 ISSUE/PURPOSE

To appoint two members from the CRP to review an alleged minor breach of the Code of Conduct for Councillors, to be reviewed under the General Complaints Process as provided in the *Queensland Local Government Act 1993*.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive (MCEO)

5.0 SUBMISSION PREPARED BY

Rebecca McAnalen, Disputes Commissioner, Office of the Chief Executive (DCCEO), ext 34689

6.0 DATE

22 April 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

**RECEIVED**

**ACTION TAKEN**

27 APR 2009

27 APR 2009

9.0 RECOMMENDATION

That E&C:

**COMMITTEE SECTION**

**TOWN CLERK**

REBECCA MCANALEN

- 1) Approve the appointment of Conduct Review Panel members to review an alleged minor breach of the Code of Conduct for Councillors.
- 2) Nominate two members from the attached list of Conduct Review Panel members to conduct the review – Mr Bob Longland and Mr John Waldock.

10.0 Divisional Manager

Hayden Wright  
Executive Manager, Office of the CEO

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**APPROVED**

27 APR 2009

Lord Mayor

## 11.0 BACKGROUND

Brisbane City Council adopted its Code of Conduct for Councillors on 28 February 2006 as per provisions of the *Local Government Act 1993*. The Code was subsequently reviewed and again adopted by Council in August 2008. The Code has a dual purpose to document agreed standards of behaviour expected of Councillors and provide accountability.

This accountability involves appointment of a Conduct Review Panel (CRP) to investigate repeat and statutory breaches of the Code and establishment of a General Complaints Process to review complaints about minor breaches of the Code as well as administrative actions of Council.

The Town Clerk has received a complaint about a matter that he has determined, if substantiated, could constitute a breach of the ethical and behavioural obligations of Council's Code and therefore falls into the category of Minor Breach of the Code.

Therefore, the complaint must be reviewed in accordance with Council's General Complaints Process.

### General Complaints Process

Council's General Complaints Process provides for one or more members of the CRP to be appointed by unanimous decision of E&C to conduct a review of a minor breach of the Code of Conduct or a complaint about an administrative action of the Lord Mayor or Chief Executive Officer. The CRP members have requested that more than one member be appointed to conduct any such review that arises.

It is therefore recommended that two members be appointed to conduct a review into the complaint currently before the Town Clerk.

### Conduct Review Panel

Council adopted its list of CRP members by resolution on 16 May 2006 and E&C agreed in August 2008 to extend the arrangements for the existing CRP for a further four years.

A list of members is attached from which it is recommended E&C nominate two people to undertake a review of the complaint received.

The Town Clerk's office has contacted members of the panel in advance to determine availability and conflict of interest. Mr Bob Longland and Mr John Waldock have both indicated availability to conduct a review and reported no conflict of interest.

Therefore it is recommended that E&C nominate Mr Bob Longland and Mr John Waldock as the CRP members to conduct the review of the matter.

### Review process

The CRP members will review the complaint in accordance with the principles of natural justice and may:

- refuse to investigate a complaint or refuse to continue investigating a complaint if the CRP members consider the complaint to be trivial, frivolous or vexatious
- determine the complainant lacks sufficient direct interest
- invite additional information at any time during the review.

The CRP members will attempt to resolve the matter to the complainant's satisfaction. If this is achieved, the matter ends with no requirement for E&C or Council to be further involved.

However if this is not possible and the complainant remains dissatisfied, the CRP members must prepare a report which is circulated to both parties prior to submission to full Council for consideration. Council then resolves:

- whether the breach was committed
- if so, whether any penalties should be imposed
- if so, the nature of those penalties.



## **12.0 CONSULTATION**

Jude Munro, Chief Executive Officer  
Hayden Wright, Executive Manager, Chief Executive's Office  
Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice  
Rebecca McAnalen, Disputes Commissioner, Office of the Chief Executive

All are in agreement.

## **13.0 IMPLICATIONS OF PROPOSAL**

The appointment of CRP members to investigate the complaint is in keeping with the spirit of the Code of Conduct to provide open, fair and transparent accountability measures.

It will provide for an objective and impartial review to be carried out and a recommendation to go before Council.

## **14.0 COMMERCIAL IN CONFIDENCE**

No.

## **15.0 CORPORATE PLAN IMPACT**

Consistent with the Corporate Plan – specifically:

- Review complaints made against the administrative section of Council as well as those made under the general complaints process. This reflects Council's commitment to fair, open and transparent review processes.

## **16.0 CUSTOMER IMPACT**

CRP members are independent professionals who will review complaints made under the General Complaints Process, providing transparency and accountability.

## **17.0 ENVIRONMENT IMPACT**

Nil.

## **18.0 POLICY IMPACT**

Nil.

## **19.0 FUNDING IMPACT**

Council resolved that its CRP members be paid in accordance with Department of Industrial Relations Guidelines for Remuneration of part time Chairpersons and Members of Government Boards, Committees and Statutory Authorities. This amount is currently \$477 for members per day. CRP members appointed to review a matter will provide an invoice at the end of the review, which will be paid from the budget of the Office of the Chief Executive.

## **20.0 HUMAN RESOURCE IMPACT**

The process will be managed from existing resources within the Office of the Chief Executive.

## **21.0 URGENCY**

Urgent. The stated timeframe for review of complaints made under the General Complaints Process is "generally 45 days".

## **22.0 PUBLICITY/MARKETING STRATEGY**

The matter is considered to be confidential and any publicity is inappropriate.

### 23.0 OPTIONS

1. E&C approves the recommendation.
2. E&C does not approve the recommendation.

Option 1 is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**1.0 FILE NUMBER**

140/520/466/4

**2.0 TITLE**

Proposed motions for 2009 National General Assembly of Local Government

**3.0 ISSUE/PURPOSE**

To gain E&amp;C approval to submit motions to the 2009 ALGA National General Assembly of Local Government

**4.0 PROPONENT**Hayden Wright (MCEO)  
Executive Manager, Office of Chief Executive, ext 34151**5.0 SUBMISSION PREPARED BY**Elisha Keighley (A/POCEO)  
Project Officer, Office of Chief Executive, ext 34309**6.0 DATE**

27 April 2009

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&amp;C approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**


N/A

**9.0 RECOMMENDATION**

That approval is granted to submit the motions in Attachments A and B to the 2009 National General Assembly of Local Government.

**10.0 DIVISIONAL MANAGER**
  
 Hayden Wright  
 Executive Manager, Office of the Chief Executive

I support / ~~reject~~ the recommendation.  
 If reject, please state reasons

  
 Councillor Adrian Schinner  
 Chairman, Finance & Administration Committee
**I Recommend Accordingly**
  
 CHIEF EXECUTIVE OFFICER
**RECEIVED**

27 APR 2009

**COMMITTEE SECTION****ACTION TAKEN**

27 APR 2009

**TOWN CLERK**  
 JAMES HARPER

## 11.0 BACKGROUND

The National General Assembly of Local Government is Council's opportunity to contribute to the development of national local government policy.

The Australian Local Government Association (ALGA) is calling for agenda items to be submitted for the forthcoming National General Assembly to be held in Canberra from 21 to 24 June 2009. As in previous years, these agenda items take the form of motions and are to be voted upon at the Assembly.

In response to feedback received at previous Assemblies, ALGA has revised the process for motions to ensure that policy debates relate to the current national priorities for local government. The theme for this year's Assembly is *Rising to the Challenge – Infrastructure, Financing, Climate Change*.

All Council Divisions have been requested to submit appropriate agenda items with endorsement of the relevant Chairperson. To date, the following agenda items have been received and are attached (Attachment A):

- Efficient and sustainable funding for local government infrastructure projects (Corporate Services)
- Accelerated funding for large infrastructure projects (City Planning and Sustainability Division)

Motions are submitted via an electronic form located on the ALGA website but as submissions were required to be received by Friday 24 April 2009, these will be late submissions.

E&C's approval is sought to submit motions to ALGA to be voted upon at the Assembly.

## 12.0 CONSULTATION

All Divisional Managers (requests for motions)  
All Policy Liaison Officers (requests for motions)  
Relevant Chairpersons (re motion content)  
Hayden Wright, Manager Chief Executive's Office

All are in agreement.

## 13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the Assembly.

## 14.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan – specifically:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

## 15.0 CUSTOMER IMPACT

Nil

## 16.0 ENVIRONMENT IMPACT

Nil



## **17.0 POLICY IMPACT**

Consistent with the established policy that the Brisbane City Council provides a voice on national Local Government issues through its membership of the ALGA.

## **18.0 FUNDING IMPACT**

Nil.

## **19.0 HUMAN RESOURCE IMPACT**

Nil.

## **20.0 URGENCY**

Urgent. Motions will be reformatted and submitted to ALGA as late submissions (past cut-off date of Friday 24 April 2009).

## **21.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of Civic Cabinet. The ALGA National General Assembly receives media coverage.

## **22.0 OPTIONS**

1. To endorse the attached motions for submission to ALGA
2. To endorse a selection of the attached motions
3. To not endorse the attached motions

**Option 1 is recommended for approval.**

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Bonus payment for Divisional Manager, Corporate Services Division.

3.0 ISSUE / PURPOSE

To approve bonus payment for Ian Maynard for the 6 month period ending 31 December 2008.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

RECEIVED

27 APR 2009

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

COMMITTEE SECTION

6.0 DATE

11 March 2009

ACTION TAKEN

27 APR 2009

TOWN CLERK  
PHILIP FILIA.

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That a bonus payment of <sup>redact</sup> be approved for Ian Maynard, Divisional Manager, Corporate Services Division, for the six month period from 1 July 2008 to 31 December 2008.

10.0 Jude Munro  
Chief Executive Officer

APPROVED

27 APR 2009

Lord Mayor



## **11.0 BACKGROUND**

Under the terms and conditions of his Executive Service Contract, Ian Maynard, Divisional Manager, Corporate Services Division is assessed every 6 months on his performance against his agreed Personal Performance Plan.

The Chief Executive Officer has reviewed Mr Maynard's performance and recommends that he be awarded a <sup>redacted</sup> bonus payment for the 6 month period from 1 July 2008 to 31 December 2008.

## **12.0 CONSULTATION**

Chief Executive Officer.

## **13.0 IMPLICATIONS OF PROPOSAL**

No criticisms are expected as the bonus payment forms part of the Executive Service Contract.

## **14.0 COMMERCIAL IN CONFIDENCE**

The awarding of a bonus is included in Mr Maynard's contract.

## **15.0 CORPORATE PLAN IMPACT**

N/A

## **16.0 CUSTOMER IMPACT**

Improved service delivery as an outcome of performance based contracts.

## **17.0 ENVIRONMENTAL IMPACT**

Nil.

## **18.0 POLICY IMPACT**

Nil.

## **19.0 FUNDING IMPACT**

Funds are available in the current budget.

## **20.0 HUMAN RESOURCE IMPACT**

Nil.

## **21.0 URGENCY**

As soon as possible.

22.0

**PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.

23.0

**OPTIONS**

1. That the recommendation be approved.
2. That an alternative bonus amount be approved.

As Executive Service Contracts have been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE