

E&C RESULTS – 3 AUGUST 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
03/08-01 M	109/800/286/104	Corporate Services	Concessional Leave Arrangements – Christmas/New Year Period 2009/10	Yes
03/08-02 R	109/800/286/75	Corporate Services	Disposal of certain classes of land by Council and to approve, terminate and otherwise deal with leases of Council owned or controlled retail shop tenancies	
03/08-03 R	109/800/286/82	Corporate Services	Acquisition of land for southern bus depot	Yes
03/08-04 R	109/800/286/70	C P & S	Amendments to the Rochedale Urban Community Local Plan	Yes
03/08-05 M	109/800/286/110	OLMCEO	Sponsorship of the 2009 Golden Casket Variety Special Children's Christmas Part	Yes
03/08-06 M	109/830/826/32	OLMCEO	Stores Board Submission – Provision of Cadastral, Engineering and Construction Survey and Survey Drafting	Yes
03/08-07 M	109/800/286/47	Corporate Services	Proposed new Lease over additional space at 960 Gympie Road, Chermside	Yes
03/08-08 M	109/800/286/113	Corporate Services	Property Disposal Program	Yes - Amended

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number

14/3(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Concessional Leave Arrangements – Christmas/New Year Period 2009/10

3.0 Issue/purpose

The purpose of this submission is to continue the practice of providing Concessional Leave over the Christmas/New Year period.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services

5.0 Submission prepared by

Robyn Elleray, Project Support Officer (Employment Arrangements)

6.0 Date

24 July 2009

7.0 For E&C approval or recommendation to Council

For E & C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

It is recommended that the Establishment and Coordination Committee approve the implementation arrangement set out in Attachment 1.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Angela Owen-Taylor
Councillor Angela Owen-Taylor
Deputy Chairman Chair Finance & Administration Committee

10.0 Divisional Manager

Ian Maynard
Ian Maynard
DIVISIONAL MANAGER

RECEIVED

03 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

03 AUG 2009

TOWN CLERK

APPROVED

3 AUG 2009

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The Brisbane City Council has managed the Christmas/New Year period in the same way since 1987, whereby an E & C decision to grant one day's Concessional Leave was approved. Council, by approving this Concessional Leave, will be consistent with previously approved practices and procedures designed to manage customer service levels over this period.

12.0 Consultation

- Executive Management Team: 8 July 2009

Is in agreement with the recommendation.

13.0 Implications of proposal

A consistent approach to the management of the Christmas/New Year period would benefit both Council and employees. Council is able to maintain its operations by planning ahead and ensuring staff coverage and service to its customers. Employees can plan for the festive season.

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

No additional funding will be required.

20.0 Human resource impact

Nil

21.0 Urgency

Nil

22.0 Publicity/marketing strategy

All staff to be notified by Council wide group wise or via supervisors/line management. Public to be notified where necessary.

23.0 Options

Option 1: Approve that one (1) Concessional Leave day be split over (2) days in accordance with previous practice, viz., 29th December 2009 or 4th January 2010

Option 2: Not approve a Concessional Leave day over the 2009/10 Christmas/New Year period.

Option 1 is the preferred option.

1.0 FILE NUMBER: 109/800/286/110

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sponsorship of the 2009 Golden Casket Variety Special Children's Christmas Party

3.0 ISSUE/PURPOSE

To gain approval to be a diamond sponsor of the 2009 Golden Casket Variety Special Children's Christmas Party for \$11,000 (including GST).

4.0 PROPONENT

Peter Rule, A/Executive Manager, Office of the Lord Mayor and Chief Executive

5.0 SUBMISSION PREPARED BY

Gabrielle Lobo, Acting Finance and IT Officer, Lord Mayor's Administration Office, x36842

6.0 DATE

13 July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve diamond sponsorship of \$11,000 for the 2009 Golden Casket Variety Special Children's Christmas Party.

10.0 DIVISIONAL MANAGER



Peter Rule
A/Executive Manager
Office of the Lord Mayor and Chief Executive

APPROVED

3 AUG 2009

Lord Mayor



I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

RECEIVED

03 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

03 AUG 2009

TOWN CLERK

11.0 BACKGROUND

The purpose of this submission is to seek approval to be a diamond sponsor of the 2009 Golden Casket Variety Special Children's Christmas Party. This high profile community event has had Council support over the past six years and aligns with Council's desired outcome of inclusive communities and opportunities for all. It is expected that more than 2,300 special children, many suffering from terminal illnesses, have the opportunity to enjoy a spectacular Christmas party at the Brisbane Convention and Exhibition Centre on Sunday 13 December 2009.

Children are invited from all over Brisbane to attend the party. The children come from four major groups: terminally ill, intellectually impaired, physically impaired and also the underprivileged who may be suffering from domestic violence or physical abuse. Guests will be treated to a fun filled, four-hour stage show featuring many local and national artists and there will be other activities such as rides, merry-go-rounds and jumping castles to keep all entertained.

12.0 CONSULTATION

Lord Mayor, Campbell Newman
Jude Munro, Chief Executive Officer
Peter Rule, Acting Executive Manager, Office of the Lord Mayor and CEO
Pip Hold, Acting Manager, Lord Mayor's Administration Office
Craig Stevens, Manager, Marketing and Communication

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

The sponsorship will promote Brisbane City Council as a caring organisation that recognises the need to provide a positive Christmas experience to families in our community that are experiencing hardship.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Program 4 – Your Brisbane
Outcome 4.4 – Opportunities for All

16.0 CUSTOMER IMPACT

To support the children who attend the 2009 Golden Casket Variety Special Children's Christmas Party.

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

Complies with Council's sponsorship policy.

19.0 FINANCIAL IMPACT

Funds for this sponsorship are available from the Corporate Activities Fund, Chief Executive Office, Office of the Lord Mayor and Chief Executive Officer.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Marketing and Communication will provide:

- Six banners for display at the event, and
- The corporate logo for use on printed material and television advertisements.

As a sponsor of this event Council will be promoted as follows:

4KQ Company Statements

Council's name will be mentioned on 100 x 10-15 word radio commercials that are scheduled on 4KQ.

Television

Council's company logo will be included in 20 x 30-second television commercial scheduled on one of the three major free-to-air television networks.

Corporate Identity

Up to six banners will be displayed at the event in prime positions around the venue highlighting Council's involvement.

23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C amend the level of support.
3. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

03 AUG 2009 - 06

X.REF.....

27 JUL 2009

INFORMATION MANAGEMENT

CA09/109394

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/830/826/32

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Provision of Cadastral, Engineering and Construction Survey and Survey Drafting.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the establishment of a Corporate Procurement Arrangement under the Procurement Manual pursuant to the City of Brisbane Act 1924 in the form of a Two-Tiered Panel Arrangement for the provision of Cadastral Survey, Engineering Survey, Construction Survey and Cadastral Survey Drafting Services. The establishment of a Two-Tiered Panel Arrangement is the most advantageous contract arrangement for Council to ensure continuity of supply and promotion of price competition.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

8 AUG 2009

6.0 **DATE**

28 July 2009.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

RECEIVED

03 AUG 2009

ACTION TAKEN

03 AUG 2009

9.0 **RECOMMENDATION**

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 28 July 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MD90489-08/09	Cadastral, Engineering and Construction Surveys and Survey Drafting	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 109/800/286/47

03 AUG 2009 - 07

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

Proposed new Lease over additional space at 960 Gympie Road, Chermside.

3.0 ISSUE/PURPOSE

To seek approval for City Property Branch to negotiate and enter into a lease over additional space at 960 Gympie Road, Chermside to facilitate the expansion of Families and Community Services Division.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services Division

5.0 SUBMISSION PREPARED BY

Philip Wicht
Property Leasing Manager, City Property

6.0 DATE

29 July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

Approve City Property Branch to negotiate and enter into a new lease over additional space at 960 Gympie Road, Chermside on the following basis:

Additional space at 960 Gympie Rd, Chermside

Area: approximately 418m² (subject to final survey)

Commencement Date: 1 August 2009 approximately

Expiry Date: 3/1/2015

Option: 1 x 5 years

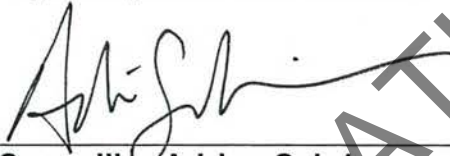
Rent: \$375 /m² per annum (+ GST) nett

Outgoings: \$75/m² per annum (estimate 09/10FY)

And otherwise on the terms of the existing lease and on terms and conditions satisfactory to both Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRPERSON

I Support /-Reject the Recommendation
If rejected please state reasons



Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

RECEIVED

03 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

03 AUG 2009

TOWN CLERK

10.0 DIVISIONAL MANAGER



Ian Maynard
Divisional Manager
CORPORATE SERVICES

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

APPROVED

3 AUG 2009

.....
Lord Mayor



BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Council's North Regional Business Centre occupies 2,179m² of office space at 960 Gympie Road, Chermside and associated basement car parking at a rate of \$708,140.00 per annum. The lease over this area expires 3 January 2015 and provides for one further term of five years at the option of the tenant. The North Regional Business Centre also accommodates the Marchant Ward Office which currently is an internal tenancy contained within North Regional Business Centre.

Recently the landlord has advised Council that an adjoining tenancy of 418m² will become vacant and available for lease on 1 July 2009. The landlord has offered this tenancy to Council as follows:

Additional space at 960 Gympie Rd, Chermside

Area: approximately 418m² (subject to final survey)
Commencement Date: 1 August 2009 approximately
Expiry Date: 3/1/2015
Option: 1 x 5 years
Rent: \$375 /m² per annum (+ GST) nett
Outgoings: \$75/m² per annum (estimate 09/10FY)

The tenancy is fitted out to a reasonable standard although some minor modifications would be required to suit Council's requirements and the building owner has offered Council a fit out incentive of \$41,800.00. The owner has also offered two months rent free with rent charges commencing on 1 October 2009.

Additionally we are aware of rentals in the building adjacent to the Business Centre are in the order of \$480/m². The asking rent for the additional space at NRBC compares favourably with this rent.

There are limited other opportunities for additional space becoming available at North Regional Business Centre. There are two other smaller tenancies which are currently leased. Should Council not lease this vacant tenancy it will not be available again for a minimum of 5 years as the State Government has presented a signed lease to the Owner to lease the space for an initial term of 5 years with 2 + 2 year options.

North Regional Business Centre is a critical element in Council's long term accommodation strategy and City Property recommends securing this additional space that has come available to support the successful implementation of the long term accommodation strategy.

Securing the additional area at this Centre will allow Families and Community Services Division to locate staff at one location and in contiguous areas.

Approval is now sought to negotiate and enter into a lease over additional space at 960 Gympie Road, Chermside.

12.0 CONSULTATION

Councillor Adrian Schrinner, Chairman Finance and Administration Committee
Councillor Angela Owen-Taylor, A/Chairman Finance and Administration Committee
Councillor Fiona King, Merchant Ward
Margaret Allison, Divisional Manager, Families and Community Services Division
Rob Broughton, Manager Business Services, Families and Community Services Division
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division
Peter Rule, Acting Executive Manager, Office of the Lord Mayor and the Chief Executive Officer
Kathryn Houston, Solicitor, Brisbane City Legal Practice
Mark Mazurkiewicz, Manager City Property
Glenn Huby, Corporate Property Adviser, City Property

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city
Council Program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

18.0 POLICY IMPACT

Nil

Provision has been made in the Families and Community Services Division 2009/10 budget for this rental commitment.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

A timely decision will enable the site to be secured and enable Families and Community Services Division to achieve its accommodation requirements.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:**SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE****2.0 TITLE**

Property Disposal Program

3.0 ISSUE/PURPOSE

To seek approval of E and C Committee for the sale of 2 surplus land lots adjacent to the Willawong Bus Depot as listed:

- Lot 13 proposed KK090301 rev D
- Lot 16 proposed KK090301 rev D

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services
Ext 39110

5.0 SUBMISSION PREPARED BY

Ian Walker
Development Manager
Ext: 35439

6.0 DATE

28th July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That approval is granted for sale of the two vacant sites adjoining the Willawong Bus Depot at the price offered by Wanless Pty Ltd (the purchaser) and associated conditions.

- Lot 13 proposed KK090301 rev D (10.087 ha) - redacted
- ~~Lot 16 proposed KK090301 rev D (9.382 ha) - redacted~~

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons

Angela Owen-Taylor
 Councilor Angela Owen-Taylor
 Acting Chairman
 FINANCE and ADMINISTRATION COMMITTEE

APPROVED

3 AUG 2009

Lord Mayor

[Handwritten signatures]
 JAM
 DM
 GP

10.0 DIVISIONAL MANAGER

Ian Maynard
 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

RECEIVED

03 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

03 AUG 2009

TOWN CLERK

I Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

BC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

On the 16th February 2009 the E and C Committee gave its approval to proceed with a planned Request for Proposal (RFP) from 4 panel Approved agents to market and sell the sites noted within the Disposal Program.

As part of the disposal program by Agents Knight Frank, 2 land lots made surplus by the delivery of the Willawong Bus Depot were included (see attachment 1 – site plan).

These sites are:

- Lot 13 proposed KK090301 rev D
- Lot 16 proposed KK090301 rev D

City Property has undertaken independent valuations of these sites commissioned from the panel valuer Taylor Byrne (attachment 3 – valuation report) being redacted and redacted respectively. The current offers are approx redacted in excess of these valuations (attachment 4 – purchase offers).

The purchaser holds significant land holdings in the area intended for Industrial development once the Market improves. The purchaser is a skilled and recognised company within the Brisbane Industrial Market.

12.0 CONSULTATION

- Councillor Angela Owen-Taylor, Acting Chairman Finance and Administration Committee
- Ian Maynard, Divisional Manager Corporate Services
- Sarah Zeljko, Senior Associate, Brisbane City Legal Practice
- Mark Mazurkiewicz, Manager City Property

13.0 IMPLICATIONS OF PROPOSAL

Sale of the 2 sites will provide Council with approx revenue of redacted (net) and the sale proceeds will form part of City Property's Property Disposal Program.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No implications

14.0 COMMERCIAL IN CONFIDENCE

Yes. The potential sale price that Council is seeking should remain confidential.

15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and prosperous city
Council program:	City Governance

Service focus:

Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FINANCIAL IMPACT

Budget impact: The sale of the 2 Disposal Sites will provide Council with revenue of approximately ^{redacted} **net** after the following costs are deducted: Marketing costs of \$16,764; Sales commissions of \$45,295. These sale proceeds will form part of the City Property Disposal Program.

Taxation issues: Nil

Risk Assessment: Not applicable

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

High priority as purchaser is motivated and wanting to proceed immediately to meet settlement terms.

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve the sale as recommended

Option 2: Reject the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C AGENDA – 10 AUGUST 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
10/08-01 M	109/695/586/1	Corporate Services	Monthly Project Report – June 2009	Yes
10/08-02 M	109/800/286/83	Corporate Services	Use of Brisbane City Council owned land and also land Council holds as a trustee for outdoor advertising	Yes
10/08-03 M	109/800/286/80	C P & S	Albion Infrastructure Contributions Subsidy Administrative Policy	Yes
10/08-04 M	109/800/286/81	C P & S	West End Riverside Infrastructure Contributions Administrative Policy	Yes
10/08-05 M	109/800/286/77	C P & S	Proposed Ex Gratia Payment – Affordable Housing 8 London St, Clayfield	Yes
10/08-06 M	182/210/179/29	OLMCEO	Stores Board Submission – Gap Creek Road Upgrade	Yes
10/08-07 R	109/800/286/125	OLMCEO	Alter the Name and Responsibilities of Standing Committees	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

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10 AUG 2009 - 01

1.0 File number 109/695/586/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – June 2009

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

RECEIVED

10 AUG 2009

COMMITTEE SECTION

6.0 Date

21 July, 2009

ACTION TAKE

10 AUG 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

TOWN CLERK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Adrian Schrinner

Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

APPROVED

10 AUG 2009

Lord Mayor

[Handwritten signatures and initials: AS, AS, AS, DM, etc.]

10.0 Divisional Manager

Barry Broe
Barry Broe 27/7/09

DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

[Handwritten signature]

CHIEF EXECUTIVE OFFICER

10 YEAR RELEASE SCHEME

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2008-09, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2008-09, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

A tolerance of \$20,000 has been used before indicating an Emerging Issue for over expenditure or savings on a project for June 2009 reporting.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******JUNE 2009 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for June 2009.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

109/800/286/83

E&C

10 AUG 2009 - 02

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Use of Brisbane City Council owned land and also land Council hold as a trustee for outdoor advertising.

3.0 ISSUE/PURPOSE

To gain approval to make licence applications for 5 Council owned/trustee sites.

4.0 PROPONENT

Ian Maynard
Divisional Manager
Corporate Services
Ext 34578

5.0 SUBMISSION PREPARED BY

Richard Butler
Property Development Project Officer
City Property
Ext 37222

6.0 DATE

21 July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That approval be given to allow City Property to submit advertising signs licence application forms for advertising opportunities located on the following five Brisbane City Council owned/trustee sites -

- 15 Sandgate Road, Albion
- 24B Sandgate Road, Albion
- 1465 Creek Road, Carina (Carina Bus Depot)
- 202 Balham Road, Archerfield
- 27 Miskin Street, Toowong (held in trust)

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons

APPROVED

10 AUG 2009

Lord Mayor

Acting

 Councillor Angela Owen-Taylor
 Deputy Chairman
 FINANCE and ADMINISTRATION COMMITTEE

AS
DM
let

10.0 DIVISIONAL MANAGER


 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

RECEIVED

10 AUG 2009

COMMITTEE SECTION

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

ACTION TAKEN

10 AUG 2009

TOWN CLERK

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Following an informal meeting between the Divisional Manager of Brisbane Transport and the Manager of City Property to discuss the potential to utilise existing Council owned Bus Depots as outdoor advertising opportunities, it was felt that Council may hold other properties that would provide commercial opportunities through outdoor advertising billboards.

City Property engaged a consultant (Nexusfactor) to assess the suitability of a cross-section of Council owned land for outdoor billboard advertising. Nexusfactor then advised on possible locations for advertising opportunities on Council owned land. They also provided general guidance on outdoor advertising and details of the main advertising contractors in Queensland and Australia.

Council's *Advertisements Subordinate Local Law 2005* does not permit outdoor advertising in Residential or Green Space Environments. The use of outdoor advertising is generally limited to Business Centres and Industry Environments.

By using the consultant's advice and the guidance provided in the *Advertisements Subordinate Local Law 2005*, City Property worked closely with the Eastern Region's Licensing Compliance Officer to look more extensively at Councils property portfolio. Two previous E&C approval's allowed City Property to submit advertising signs licence applications for eleven sites. These have since been submitted to the Licencing & Compliance team and we await a decision. Valuation advice has been received and subject to obtaining the relevant advertising sign licences it is anticipated that these eleven sites will generate an annual revenue of \$340,000. Five more sites are now identified and an advertising licence application is ready for submission on each one.

The five new sites, which are either held in trust or owned by Council in freehold, are: -

- 15 Sandgate Road, Albion
- 24B Sandgate Road, Albion
- 1465 Creek Road, Carina (Carina Bus Depot)
- 202 Balham Road, Archerfield
- 27 Miskin Street, Toowong (held in trust)

27 Miskin Street, Toowong is land that Council hold in trust for Local Government purposes and is currently used as a Park and Ride facility. Translink have confirmed that they do not propose to expand on the existing facility as it is within 10km of the CBD. The requirements of the State Government Secondary Use Policy for Billboards is clear in that restrictions for Billboards on community trust land do not apply to operational trust land. State Government has confirmed that this land is viewed as operational trust land and thus the use of outdoor advertising billboards is acceptable.

City Property is now at the stage where an application seeking preliminary approval from Licencing and Compliance is ready to be made for each of the five above mentioned sites. Valuation advice has been received on these five sites and subject to obtaining the relevant advertising sign licences, an annual revenue of \$110,500 is anticipated. The terms of the advertising permit would not be finalised until the successful advertising contractor has complied with all of Councils requirements in respect of the finalised sign design. Approval is now sought to give City Property the authority to make the licence application for these five properties.

As investigations are completed in respect of other possible sites, further submissions will be made to E&C for approval of outdoor advertising for those sites.

12.0 CONSULTATION

- Councillor Angela Owen-Taylor, Deputy Chairman Finance and Administration Committee
- Mark Mazurkiewicz, Manager City Property
- Rachel Stewart-Koster, Solicitor BCLP

All consulted are in agreement with the recommendation of this submission

Consultation with the following Councillors will be undertaken as part of the licence application process.

- Councillor David McLachlan, Hamilton Ward
- Councillor David Hinchcliffe, Central Ward
- Councillor Steve Griffiths, Moorooka Ward
- Councillor John Campbell, Doboy Ward

13.0 IMPLICATIONS OF PROPOSAL

City Property will apply for advertising sign permits on properties suitable for the use of outdoor advertising. After inviting Expressions of Interest, Council will grant a licence to allow advertising contractors to erect structures on Council land for the purpose of selling advertising space.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

This proposal provides an opportunity to selectively commercialise Council property by developing outdoor advertising billboards that will provide a future revenue stream. This proposal is consistent with:

- Key initiatives of the 2007-2011 Corporate Plan including Program 1: City Smart: Healthy Economy.
- The theme of Smart, Prosperous City achieved through a prosperous and enterprising city with people exercising their entrepreneurship across the full spectrum of commercial enterprises.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Council revenue from the granting of licences is included in 2008/09 budget. Valuation advice suggests that the expected annual revenue from these five sites is approximately \$75,000 per year.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. An early approval will enable City Property to commence the application process and proceed to market.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: To submit licence application forms for outdoor advertising opportunities located on Brisbane City Council owned land.

Option 2: Not to submit licence application forms for outdoor advertising opportunities located on Brisbane City Council owned land.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
109/800/286/80

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Albion Infrastructure Contributions Subsidy Administrative Policy

3.0 Issue/purpose
To amend the Albion Infrastructure Contributions Subsidy Administrative Policy

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by
Maria Lockley, A / Principal Program Officer, Infrastructure Coordination and Financing xt 39767

6.0 Date
10 August 2009

7.0 For E&C approval or recommendation to Council
For E&C Approval

APPROVED


10 AUG 2009

.....
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not applicable

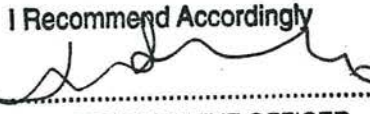
9.0 Recommendation
That E&C approve the Albion Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "A". *(No subsidy to apply)*

10.0 Divisional Manager


Michael Papageorgiou
Divisional Manager
City Planning and Sustainability Division

Committee Chairman
I Support / ~~Reject~~ the recommendation.
If reject, please state reasons


Councillor Amanda Cooper
Chairman
Neighbourhood Planning and Development
Assessment Committee

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

RECEIVED

10 AUG 2009

COMMITTEE SECTION

ACTION TA

10 AUG

TOWN C

11.0 Background

The Albion Infrastructure Contributions Planning Scheme Policy was adopted by Council on 19 August 2008 and became effective on 25 August 2008.

On 11 August 2008 the E&C Committee adopted the Albion Infrastructure Contributions Subsidy Administrative Policy to become effective on the 25 August 2008. The policy provides for no subsidy for any infrastructure contributions even though some of the infrastructure contributions are calculated under the city wide and infill Infrastructure contributions planning scheme policies and a subsidy applies to those contributions outside the Albion Neighbourhood Plan area.

On 1 June 2009 the E&C Committee extended the 35% subsidy for infrastructure contributions for greater Brisbane.

To align the Albion Infrastructure Contributions Subsidy Administrative Policy with the E&C decision on 1 June 2009, it is proposed to amend the Albion Infrastructure Contribution Subsidy Administrative Policy so that no subsidy will apply to development applications lodged between 30 June 2008 and 30 June 2010 as set out in Attachment A.

12.0 Consultation

Consultation has taken place with the following:

- Councillor Amanda Cooper, Chairman for the Neighbourhood Planning and Development Assessment Committee (27/07/2009)
- Nathan Percy, Policy Advisor to Councillor Cooper (27/07/2009)
- Tony Chadwick, Solicitor, Brisbane City Legal Practice (24/04/2009)
- Kerry Doss, Manager, City Planning Branch (13/07/2009)
- Kevin Cronin, Planning Manager, Development Assessment Branch (28/07/2009)

All of the above are in agreement with the recommendation.

13.0 Implications of proposal

Approving that the subsidy will not apply towards infrastructure contributions for Albion clarifies the implementation of the Subsidy Administrative Policy with respect to the Albion Planning Scheme Policy (PSP)

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The proposal is consistent with corporate goals. The Corporate Plan has several references to the need to plan for infrastructure. The preparation of Infrastructure Plans to provide for well planned and user-pays infrastructure is specifically detailed as a Council priority under the program "Future Brisbane" that seeks to achieve coordinated outcomes for the city via, inter alia, having 95% of the city covered by enforceable infrastructure plans by 2012.

16.0 Customer impact

This Subsidy Administrative Policy provides for a subsidy to be applied in the Albion area that is consistent with the subsidy applied to other adopted high growth areas in Brisbane.

Information regarding this Subsidy Administrative Policy will be published on Council's website and in printed media and will also be communicated to the development industry through workshops.

17.0 Environmental impact

The planning philosophy of the Infill and Citywide Infrastructure Contributions PSPs is based on creating infrastructure which is sustainable and minimises impacts on the city's environment. The outcomes of a citywide system will ensure sustainable planning and delivery of infrastructure and protection of environmental values. The provision of a subsidy in these specific areas of high growth is consistent with this underlying philosophy.

18.0 Policy impact

Nil

19.0 Financial impact

The typical charge for a multi unit dwelling calculated under the Albion PSP will be \$26,720 (2009/2010).

20.0 Human resource impact

Nil

21.0 Urgency

As soon as possible. The earliest application of this Subsidy Administrative Policy towards infrastructure contributions is necessary to give certainty and predictability to the development industry.

22.0 Publicity/marketing strategy

The Infill and Citywide Infrastructure Contributions PSPs were introduced with development workshops, internal training to Development Assessment Branch staff and the use of website and printed media. The application of the Subsidy Administrative Policy will be made with a similar marketing strategy.

23.0 Options

Option 1: That E&C approve the recommendations set out in Attachment "A"

~~**Option 2:** That E&C not approve the recommendations and modify or defer the proposals~~

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

10 AUG 2009 - 04

1.0 File number
109/800/286/81

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
West End Riverside Infrastructure Contributions Subsidy Administrative Policy

3.0 Issue/purpose
To amend the West End Riverside Infrastructure Contributions Subsidy Administrative Policy

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by
Maria Lockley, A/Principal Program Officer, Infrastructure Coordination and Financing xt 39767

6.0 Date
10 August 2009

7.0 For E&C approval or recommendation to Council
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not applicable

9.0 Recommendation
That E&C approve the West End Riverside Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "A". *(a subsidy will apply)*.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

[Signature]
Michael Papageorgiou
Divisional Manager
City Planning and Sustainability Division

[Signature]
Councillor Amanda Cooper
Chairman
Neighbourhood Planning and Development
Assessment Committee

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

APPROVED

10 AUG 2009

Lord Mayor

[Signatures]

RECEIVED

10 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

10 AUG 2009

TOWN C

11.0 Background

The West End Riverside Infrastructure Contributions Planning Scheme Policy was adopted by Council on 3 June 2008 and became effective on 30 June 2008.

On 30 June 2008 the E&C Committee adopted the West End Riverside Infrastructure Contributions Subsidy Administrative Policy to become effective on 30 June 2008. The policy provides for a 35% subsidy for water supply and sewerage infrastructure contributions for development applications lodged before 30 June 2008 and approved on or after 30 June 2008 and for development applications lodged between 30 June 2008 and 30 June 2009.

On 1 June 2009 the E&C Committee extended the 35% subsidy for infrastructure contributions for greater Brisbane.

To align the West End Riverside Infrastructure Contributions Subsidy Administrative Policy with the E&C decision on 1 June 2009, it is proposed to amend the West End Riverside Infrastructure Contribution Subsidy Administrative Policy to apply to development applications lodged between 30 June 2008 and 30 June 2010 as set out in Attachment A.

12.0 Consultation

Consultation has also taken place with the following:

- Councillor Amanda Cooper, Chairman for the Neighbourhood Planning and Development Assessment Committee (27/07/2009)
- Nathan Percy, Policy Advisor to Councillor Cooper (27/07/2009)
- Tony Chadwick, Solicitor, Brisbane City Legal Practice (24/07/2009)
- Kerry Doss, Manager, City Planning Branch (13/07/2009)
- Kevin Cronin, Planning Manager, Development Assessment Branch (28/07/2009)

All of the above are in agreement with the recommendation.

13.0 Implications of proposal

Approving the subsidy towards infrastructure contributions for West End Riverside clarifies the implementation of the Subsidy Administrative Policy with respect to the West End Riverside Planning Scheme Policy (PSP).

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The proposal is consistent with corporate goals. The Corporate Plan has several references to the need to plan for infrastructure. The preparation of Infrastructure Plans to provide for well planned and user-pays infrastructure is specifically detailed as a Council priority under the program "Future Brisbane" that seeks to achieve coordinated outcomes for the city via, inter alia, having 95% of the city covered by enforceable infrastructure plans by 2012.

16.0 Customer impact

This Subsidy Policy provides for a subsidy to be applied in the West End Riverside area that is consistent with the subsidy applied to other adopted high growth areas in Brisbane.

Information regarding this Subsidy Policy will be published on Council's website and in printed media and will also be communicated to the development industry through workshops.

17.0 Environmental impact

The planning philosophy of the Infill and Citywide Infrastructure Contributions PSPs is based on creating infrastructure which is sustainable and minimises impacts on the city's environment. The outcomes of a citywide system will ensure sustainable planning and delivery of infrastructure and

protection of environmental values. The provision of a subsidy in these specific areas of high growth is consistent with this underlying philosophy.

18.0 Policy impact

Nil

19.0 Financial impact

The typical charge for a multi unit dwelling calculated under the West End Riverside PSP will be reduced from \$38,720 (\$2009/2010) to \$31,915 under the proposed subsidy arrangements.

20.0 Human resource impact

Nil.

21.0 Urgency

As soon as possible. The earliest application of this Subsidy Administrative Policy towards infrastructure contributions is necessary to give certainty and predictability to the development industry.

22.0 Publicity/marketing strategy

The Infill and Citywide Infrastructure Contributions PSPs were introduced with development workshops, internal training to Development Assessment Branch staff and the use of website and printed media. The application of the Subsidy Administrative Policy will be made with a similar marketing strategy.

23.0 Options

Option 1: Approve the recommendations set out in Attachment "A"

Option 2: Not approve the recommendations and modify or defer the proposals.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

10 AUG 2009 - 05

1.0 FILE NUMBER: 109/800/286/77

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed Ex Gratia Payment- Affordable Housing 8 London St, Clayfield.

3.0 ISSUE/PURPOSE

To seek approval for an ex gratia payment to partially offset redacted for outstanding Infrastructure Contributions payable by redacted in relation to an approval for an extension to a Boarding House called Clayfield House.

4.0 PROPONENT

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability

5.0 SUBMISSION PREPARED BY

Patricia Jensen, Regional Manager, Development Assessment North, 3403 5706

6.0 DATE

27 July 2009

APPROVED

10 AUG 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW

Not applicable.

9.0 RECOMMENDATION

That E&C approve the making of an ex gratia payment to partially offset redacted for outstanding Infrastructure Contributions otherwise payable by redacted in relation to an extension to a Boarding House called Clayfield House.

10.0 Divisional Manager

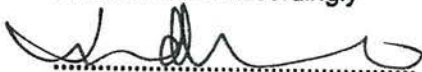
Committee Chairman

I Support / Reject the recommendation.
(If reject, please state reasons)

Michael Papageorgiou
Divisional Manager
CITY PLANNING AND SUSTAINABILITY
DIVISION

Cr Amanda Cooper
Chairman
NEIGHBOURHOOD PLANNING &
DEVELOPMENT ASSESSMENT
COMMITTEE

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

RECEIVED

10 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

10 AUG 2009

TOWN CLERK

11.0 BACKGROUND

On 14 May 2004 development approval was granted for an extension to a Multi Unit Dwelling (Boarding House) called Clayfield House at 9 London St, Clayfield. The extension at the rear of the existing building resulted in an increase of 4 bedrooms. At the time of the approval the financial contributions of redacted were calculated at the 2003/2004 rates, which were the rates applicable at the time.

The extension was for genuine boarding house accommodation which, including the extension, consists of 38 bedrooms, 1 kitchen, 2 dining rooms, 1 lounge area and four bathrooms.

In May 2009, an audit of outstanding MCU charges by Peter Gallagher from the Compliance and Regulatory Services revealed the charges of redacted had not been paid. A letter was sent to redacted, the owner/operator of Clayfield House, concerning the payment of outstanding financial contributions associated with the development approval granted in 2004. The contributions were re-calculated using the 2008/2009 rate resulting in outstanding payments of redacted.

The table below outlines the differences in charges from the approval in 2003/2004 to 2008/2009:

Contribution	03/04 Rate	08/09 Rate
Sewerage	redacted	redacted
Water Supply	redacted	redacted
Park Contribution	redacted	redacted
Total	redacted	redacted

Under the current Affordable Housing Incentive Policy, the financial incentive for a boarding house allows for 50% reduction of the normal contribution charge. This reduces the charge payable at the 2008/2009 rate to redacted. It is appropriate to still apply the 2008/2009 rate (not the 2009/2010) as redacted requested Council to "recalculate" the charge owing before the end of 2008/2009 and hence could be argued to qualify for the grace period.

redacted says she believes she had paid the charges already. Council can find no record of the payment. redacted has contacted the Local Councillor, Councillor McLachlan, requesting that Council waive the contributions payable. Councillor McLachlan confirms that this is a genuine boarding housing facility, somewhat unique within his ward. The facility is well placed for public transport and other services. Councillor McLachlan supports the waiving of all or part of these outstanding financial contributions to assist this much needed accommodation.

In line with Councillor McLachlan's support for this boarding housing and with "preliminary" E&C advice, it is suggested that a further reduction be made to reduce the outstanding payment to 50% of the 2003/2004 amount.

An ex gratia payment is an appropriate means to provide this reduction. On this basis, an ex gratia payment of redacted to partially offset the outstanding infrastructure contribution of redacted is applicable. The final infrastructure contribution payable is redacted.

12.0 CONSULTATION

Councillor Amanda Cooper, Chair Neighbourhood Planning and Development Assessment Committee
Councillor McLachlan, Hamilton Ward
David Askern, Manager, Brisbane City Legal Practice
Peter Gallagher, Compliance and Regulatory Services
Richard Sivell, Development Assessment Manager

All the above are in agreement with the recommendation

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission provides much needed support to low cost housing, in this case boarding house accommodation.

14.0 COMMERCIAL IN CONFIDENCE

Not considered necessary in this case. This is for genuine affordable housing and Council is known to be supportive of this type of facility.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

The ex gratia payment will assist the financial viability of this genuine boarding house accommodation. However, redacted will still likely not be satisfied because she believes she has already made the payment.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

If this ex gratia payment is granted, it will effectively result in a loss of revenue. Funding is available from Council's Affordable Housing Incentives Policy Fund to cover such ex gratia payments.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

No specific publicity recommended.

23.0 OPTIONS

Option 1 That E&C approve the making of an ex gratia payment offset of \$12,206 to reduce the amount payable to 50% of the original 2003/2004 charge. The infrastructure contribution payable will be redacted

~~Option 2 Make an ex gratia payment of another amount. For example, an ex gratia payment of redacted would reduce the amount now payable to nil.~~

~~Option 3 Require the full payment of contributions of redacted at the 2008/2009 rate which includes a 50% reduction for affordable housing (provided payment is made within the grace period).~~

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/800/286/117

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Gap Creek Road Upgrade.

3.0 **ISSUE/PURPOSE**

To seek Establishment & Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the Gap Creek Road Upgrade.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 **DATE**

5 August 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division


Jude Munro
Chief Executive Officer

RECEIVED
10 AUG 2009

COMMITTEE SECTION

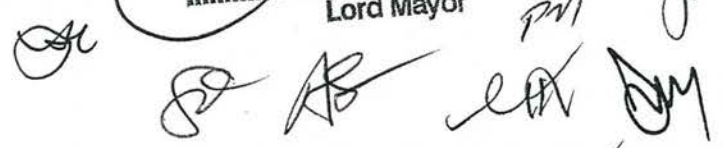
ACTION TAKEN
10 AUG 2009

TOWN CLERK

APPROVED

10 AUG 2009


Lord Mayor



BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 5 August 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MIPO90549-08/09	Gap Creek Road Upgrade	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 17 AUGUST 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
17/08-01 M	109/800/286/36	Corporate Services	Proposed sale of Council land situation at Holdsworth Road, Chuwar and described as Lot 1 on RP 14742	Yes
17/08-02 R	109/590/543/5	OLMCEO	Stores Board submission to amend the Annual Procurement and Asset Disposal Plans for 2009/2010	Yes
17/08-03	109/800/286/127	OLMCEO	Significant Procurement Activity Plan (SPAP) in relation to the Howard Smith Wharves Revitalisation Project	Held
17/08-04 M	109/800/286/123	OLMCEO	Significant Procurement Activity – Infrastructure Consulting Services	Yes
17/08-05 M	109/830/826/27	OLMCEO	Stores Board Submission – in relation to the Sale and Leaseback of CityCat Ferries	Yes
17/08-06 M	109/800/286/121	C P & S	Proposed River City Blueprint (Terms of Reference and Project Plan)	Yes
17/08-07 M	109/800/286/133	OLMCEO	Overseas Travel – Republic of Korea, Taiwan and China	Yes
17/08-08 M		OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE**2.0 TITLE**

Proposed sale of Council land situated at Holdsworth Road, Chuwar and described as Lot 1 on RP 14742.

3.0 ISSUE/PURPOSE

To obtain approval to sell Council land situated at Holdsworth Road Chuwar and described as Lot 1 on RP14742 by Tender, subject to its amalgamation with adjoining land.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Graeme Bullas
Acquisition Officer Ext. 39068

6.0 DATE

3 August 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E& C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

- (1) That approval be granted to offer for sale by Tender Council land situated at Holdsworth Road, Chuwar and described as Lot 1 on RP14742 having an area of 4,573 square metres subject to its amalgamation with adjoining land and on any other terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice, and;
- (2) The Divisional Manager be authorised to accept a Tender that is equal to or in excess of \$50,000.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons

Adrian Schrinner

Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

APPROVED

17 AUG 2009

Lord Mayor

Handwritten initials and signatures: AL, JM, AS, JP, DM

10.0 DIVISIONAL MANAGER

Ian Maynard

Ian Maynard
Divisional Manager
CORPORATE SERVICES

RECEIVED

17 AUG 2009

COMMITTEE SECTION

I Recommend Accordingly

Chief Executive Officer

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

17 AUG 2009

TOWN CLERK

BCCPUBLICATION/RELEASE SCHEME
10 YEAR

11.0 BACKGROUND

Council is the registered owner of a vacant parcel of land situated near Holdsworth Road, Chuwar, described as Lot 1 on RP14742 and containing an area of approximately 4,573 square metres. The land is held in Freehold and zoned Future Urban under the Ipswich City Council Town Plan. (Refer to area shaded on Attachment 1).

This particular parcel of land is the last of Council's ownership in the area. Council owned two parcels of land having an address of Holdsworth Road, Chuwar however it sold one parcel to Powerlink in January 2006.

Anecdotal information suggests that the two parcels of land are remnants of the old coal haul railway line used to supply the Mt Crosby Pumping Station with coal for the boilers during the steam era.

The remaining parcel of land (Lot 1 on RP14742) is a section of land built up specifically for the original rail track and is currently land-locked. Therefore the land cannot be sold as a stand-alone property and access will need to be gained from an adjoining property.

On the 7th August 2008, Council resolved that contracts for the sale of land incapable of being developed satisfactorily as a separate allotment may be sold to an adjoining landowner.

The Council land described as Lot 1 on RP14742 falls into the category of land incapable of being developed satisfactorily as a separate allotment and therefore can only be sold to an adjoining landowner. The Council land has been offered to the three adjoining landowners and as a result of that offer, City Property has received two expressions of interest. An independent valuer has assessed the unencumbered Market Value of the property for disposal purposes at \$50,000. (Refer Certificate of Value at Attachment 2)

Therefore, it is recommended that

(1) Approval be granted to offer for sale by Tender Council land situated at Holdsworth Road, Chuwar and described as Lot 1 on RP14742 having an area of 4,573 square metres subject to its amalgamation with adjoining land and on any other terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

(2) The Divisional Manager be authorised to accept a Tender that is equal to or in excess of \$50,000.

12.0 CONSULTATION

Councillor Angela Owen-Taylor, Deputy Chairman, Finance & Administration Committee.

Graham Heiner, Principal Officer, Land & Buildings, Strategic Asset Management, City Assets

Peter Marron, Principal Engineer, Feasibility and Development Services, Brisbane Water

Steve Lintern, Senior Program Officer, Parks, Natural Environment & Sustainability

Vicki Grieshaber, Senior Program Officer, Environmental Planning & Sustainability

Brad Wilson, A/Senior Program Officer, Environmental Planning & Sustainability

Mark Christl, Program Officer, Planning Water Resources

Suysan Dymock, Program Officer, Bushland Acquisition, Natural Environment & Sustainability

John Dutton, Senior Engineer, Transport & Traffic

Belinda Chapman, Product Manager, Water Management, Water & Environment, City Design

Robert Wright, A/Executive Officer, Water Cycle Planning, Water Resources, City Policy & Strategy Division

Paul Belz, Manager, Asset Management, Water Distribution, Infrastructure Planning & Services.

No objections have been received from those consulted.

13.0 IMPLICATIONS OF PROPOSAL

The revenue from the sale of land at Holdsworth Road, Chuwar will be received during the 2009/10 financial year.

Sectional Support:	No implication
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No likely implications

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.

Council program: Corporate Services

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Budget impact: As this is a sale to an adjoining owner there will be no marketing or commission paid as part of sale costs. The only costs associated with the sale of this land will be valuation fees. Any revenue received from the sale will form part of the 2009/10 Property Disposal Program.

Taxation issues: Nil
Risk Assessment: Not Applicable

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1. Approve the recommendation to sell the subject Council land by Tender subject to its amalgamation with adjoining land.

Option 2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

E&C

1.0 **FILE NUMBER:** 109/800/286/123

17 AUG 2009 - 04

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Significant Procurement Activity - Infrastructure Consulting Services

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of a Significant Procurement Activity Plan to establish Corporate Procurement Arrangements in the form of two Panel Arrangements and a Pre-Qualified Register under the Procurement Manual pursuant to the City of Brisbane Act 1924, for the Supply of Infrastructure (built and non-built) Consulting Services for the whole of Council.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

17 AUG 2009

Lord Mayor

6.0 **DATE**

11 August 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

RECEIVED

ACTION TAKEN

17 AUG 2009

17 AUG 2009

9.0 **RECOMMENDATION**

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 11 August 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
• A100026-09/10	• Major Infrastructure Projects Consulting Services Panel Arrangement	Within E&C Delegation
• A100027-09/10	• Planning, Design, Engineering and Project Management Consulting Services Panel Arrangement	
• A100028-09/10	• Specialist Consulting Services Pre-qualified Register	

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C

17 AUG 2009 - 0 5

1.0 FILE NUMBER: 109/830/826/27

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Stores Board Submission - in relation to the Sale and Leaseback of CityCat Ferries.

3.0 ISSUE/PURPOSE

To seek Establishment and Coordination Committee approval to:

- Terminate the Expression of Interest in relation to the sale and lease back of CityCat ferries; and
- Engage in direct negotiations with the Queensland Treasury Corporation to establish a suitable arrangement for the sale and operating leaseback of Council's CityCat Ferries subject to further E&C approval of the negotiated Arrangement.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

5.0 SUBMISSION PREPARED BY

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

17 AUG 2009

Lord Mayor

6.0 DATE

11 August 2009.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

RECEIVED

17 AUG 2009

ACTION TAKEN

17 AUG 2009

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 11 August 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V90473-08/09	Sale and Leaseback of Watercraft	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

109/800/286/121

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Proposed River City Blueprint (Terms of Reference and Project Plan)

3.0 Issue/purpose

To seek approval from Council for the River City Blueprint Terms of Reference and Project Plan

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability

5.0 Submission prepared by

Matt Rolley, Acting Executive Officer, Urban Futures Brisbane, City Planning xt 34677

RECEIVED

6.0 Date

17 August 2009

17 AUG 2009

COMMITTEE SECTION

7.0 For E&C approval or recommendation to Council

For E&C Approval

ACTION TAKEN

17 AUG 2009

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

TOWN CLERK

9.0 Recommendation

That E&C approve the River City Blueprint Terms of Reference and Project Plan set out at Attachments "A" and "B".

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager, City Planning and Sustainability

Cr Amanda Cooper
Chairman, Neighbourhood Planning and Development Assessment Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

17 AUG 2009

Lord Mayor

BC 70 YEAR RELEASE SCHEME

11.0 Background

The purpose of this submission is to seek Council approval for the River City Blueprint Terms of Reference and Project Plan.

The River City Blueprint project was initiated out of the Smart State Council report *Smart Cities: rethinking the city centre* report (May 2007). The report proposed a holistic vision and structure for the development of inner city Brisbane as a 'smart city'. On 15 July 2007, the report was released by the State Government for public consultation. Council made a submission that requested the State Government consult with Council and Urban Futures Brisbane before proceeding further with implementation of the *Smart Cities: rethinking the city centre*.

Subsequently, the Lord Mayor agreed with the Deputy Premier that Council would lead the project in partnership with the Queensland Government (Department of Infrastructure and Planning). A Memorandum of Understanding between Brisbane City Council and the Department of Infrastructure and Planning setting out the roles and responsibilities of the parties was endorsed on 23 June 2009. Among other things, Council is responsible for endorsing the Terms of Reference and Project Plan.

The River City Blueprint is proposed to be an over-arching integrated plan for the Queensland State capital, which broadens and deepens the thinking around planning for the living, working and lifestyle needs of the inner city. The primary objective is to provide clear strategic direction and coordination of planning and infrastructure across all levels of government over a 20 year planning period (2010-2031). A longer 50 year planning horizon to 2051 will be considered in developing the plan. The plan will cover the inner city – a 5km radius from the CBD.

Under the Terms of Reference it is expected that the River City Blueprint will deliver the following:

- A clear and compelling vision that is linked to implementation actions;
- Strategies and targets to achieve urban sustainability;
- Network of new connections, through river-crossing and linkages, active transport and public transport;
- Preferred areas for sustainable residential and employment growth that are integrated with transport;
- Long term development of knowledge-based industries and clusters in and around research and cultural infrastructure;
- Enhanced and interconnected public spaces to improve urban amenity;
- Social infrastructure and housing to meet the existing and future needs of all workers, residents and visitors;
- Implementation actions, demonstration projects and infrastructure required to achieve the vision;
- Governance arrangements to enable coordinated project funding and service delivery.

Should E&C approve the recommendation, the River City Blueprint will be prepared for the plan area in accordance with the Terms of Reference and Project Plan (attached).

12.0 Consultation

- Cr Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment Committee (8 August 2009)
- Kerry Doss, Manager, City Planning, City Planning and Sustainability Division (5 August 2009)
- City Planning and Sustainability Division, Divisional Management Team Meeting (5 August)
- Urban Futures Brisbane Board (27 February and 27 March)
- Department of Infrastructure and Planning (23 June)
- Department of Communities (23 June)
- Department of Transport and Main Roads (23 June)
- Department of Premier and Cabinet (23 June)
- Treasury (23 June)
- Police (23 June)
- Department of Environment and Resource Management (23 June)
- Department of Public Works (23 June)
- Department of Health (23 June)
- Department of Education Training and Arts (23 June)

Are in agreement with the recommendation.

13.0 Implications of proposal

The River City Blueprint focuses on the inner city.

The project will coordinate the outcomes proposed in existing policies, neighbourhood plans, state development areas and infrastructure projects to provide a clear vision for the inner city. It will also help manage population and employment growth, social services, accessibility and urban amenity to provide a framework for future plans and review the infrastructure required to support the target growth.

The engagement strategy and program aims to engage key stakeholders, (i.e. council departments, government agencies, peak bodies, landowners, residents, community organisations) to define issues of significance, vision for the future and refine the development of the blueprint.

The project is scheduled to be completed in November 2010.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The River City Blueprint promotes the achievement of the *Living in Brisbane 2026 Vision* through promoting the vision themes and city-wide outcomes, in particular *effective growth management* and a *well designed and responsive built environment*.

The proposal will principally advance Program 4 - Future Brisbane of the Corporate Plan, in that it aligns with 3 of the key outcomes for the program; namely:

- Planning for a growing city;
- Enhancing Brisbane's liveability; and
- Approving quality development.

16.0 Customer impact

The River City Blueprint will give internal and external customers the opportunity to be involved in the project. The engagement and communication plan aims to engage key stakeholders (i.e. government agencies, landowners, residents, community organisations) to define issues of significance, vision for the future and refine the development of the blueprint. Impact will be on stakeholder time and resources to assist Council to prepare the blueprint.

17.0 Environmental impact

The River City Blueprint will provide an opportunity for Council to deliver best practice environmental policy and demonstration projects, particularly around urban sustainability.

18.0 Policy impact

The project aims to provide clear strategic direction and coordination of planning and infrastructure across all levels of government for the inner city. The integration of policies, plans and infrastructure projects into a spatial plan (blueprint) may require amendments to existing Council policy.

19.0 Financial impact

Funding for preparing the River City Blueprint is available in Council's 2009/2010 budget under *Strategic Plan for Inner 5km*.

Under the terms of the Memorandum of Understanding the Queensland Government (Department of Infrastructure and Planning) transferred \$850,000 (including GST) to Council to undertake the project and Council is to provide funding in-kind. Council's in-kind contribution includes staff in the Urban Futures Brisbane Secretariat to lead the project, access to the Urban Futures Brisbane Board Members for strategic advice and general involvement of other Council staff.

The Memorandum of Understanding ends 31 December 2010. Any remaining funding at the end of the project must be returned to the Department of Infrastructure and Planning.

20.0 Human resource impact

Nil.

21.0 Urgency

Normal course of business.

22.0 Publicity/marketing strategy

The engagement and communication plan includes opportunities to raise public awareness of the project and advertise when the public can be involved. These include the project launch, public seminars, public living room installations and exhibition of the draft River City Blueprint. Press releases will be prepared to coincide with the engagement process.

23.0 Options

Option 1 - approve the recommendation.

Option 2 - not approve the recommendation.

Option 3 - amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

17 AUG 2009 - 07

1.0 File number - 109/800/286/133

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel - Republic of Korea, Taiwan and China

3.0 Issue/purpose

To seek overseas travel approval for the International Relations Manager, and three officers of the International Relations Unit and a representative of the Chief Executive Officer to travel to Incheon Metropolitan City, Republic of Korea, from 6 to 19 September to attend the 2009 Asia Pacific Cities Summit (APCS), and for four officers to further accompany the Lord Mayor and Councillor Prentice on their respective business delegations in Taiwan and China from the 19 to 23 September.

4.0 Proponent

Peter Rule, Acting Executive Manager, Office of the Lord Mayor and Chief Executive Officer

5.0 Submission prepared by

Katharine Fenton-Wells, Team Leader, International Events, LMAO ext 35335

6.0 Date

14 August 2009

APPROVED

17 AUG 2009

7.0 For E&C Approval

For E&C Approval

Lord Mayor
AS DM

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

Approval is granted for the International Relations Manager, Pip Hold and three officers of International Relations Unit Judy Liu, Jenny Wong and Melanie Heugh and John Cowie representing the CEO to travel to Republic of Korea between 6 and 19 September 2009 and for Pip Hold and Judy Liu to travel to Taiwan with the Lord Mayor and for Jenny Wong and John Cowie to travel to China with Councillor Prentice between 19 and 23 September 2009 at a cost of \$50,700.

10.0 Divisional Manager

Peter Rule

Peter Rule
Acting Executive Manager
Office of the Lord Mayor and Chief Executive
Officer

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Adrian Schinner
Jane Prentice

Adrian Schinner
Chairman, Finance & Administration
Committee

Jane Prentice
Chairman, Public and Active
Transport and Economic Development
Committee

BCC 10 YEAR RELEASE SCHEDULE

11.0 Background

The Lord Mayor will lead a delegation of Brisbane civic and business delegates, including young professionals to the 2009 APCS and the associated business program. These officers will provide administrative and logistical support to the Lord Mayor and his delegates, provide APCS secretariat support to Incheon Metropolitan City during the Summit and coordinate the delivery of the Brisbane Innovation Marketplace Exhibition.

On the subsequent legs of the travel the staff will also provide administrative and logistical support to the Lord Mayor and Councillor Prentice as they undertake subsequent business missions in Seoul, Daejeon, Taiwan and China.

It is proposed that following officers be approved to travel as follows:

Pip Hold – International Relations Manager – from 13 to 23 September – Korea and Taiwan
Judy Liu – Team Leader, International Collaborations – 13 to 23 September – Korea and Taiwan
Jennifer Wong – Senior International Collaborations Officer – 6 to 23 September – Korea and China
John Cowie, CEO Support Manager – 13 to 23 September – Korea and China
Melanie Heugh – Senior Project Officer, APCS – 6 to 19 September - Korea

A draft itinerary is at Attachment "A".

12.0 Consultation

Lord Mayor, Councillor Campbell Newman
Councillor Jane Prentice, Chair for Public & Active Transport & Economic Development and Chair, APCS Steering Committee
Councillor Adrian Schrunner, Chair of Finance & Administration Committee
Ben Myers – Director, Strategy, Communications and Business, Lord Mayor's Office
Jude Munro, Chief Executive Officer

All are in agreement with the recommendations.

13.0 Implications of proposal

The attendance of these officers will assist in protecting the Council's flagship international event and ensure that the administrative and logistical aspects of the Lord Mayor's involvement at both the event and the subsequent business missions receive appropriate in country co-ordination.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international city governments and agencies;
- 6.4 Export our 'know how' and intellectual capital for commercial and mentoring purposes;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Total costs are set out in attachment B and funds are available in vote code: 1.01.1512.226.945.000.628.000.000.00.

20.0 Human resource impact

Nil

21.0 Urgency

A decision will allow airline and accommodation bookings to be secured as the 2009 APCS is scheduled for September 2009.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option1: Approve the recommendation.
Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE 7 AUG 2009 - 08**2.0 TITLE**

Appointment of Manager, Asphalt Operations Group, Brisbane City Works, Brisbane Infrastructure Division

3.0 ISSUE/PURPOSE

Following a process of on-line -advertising on the 23rd April 2009 and an active talent search a total of 12 applications were received. Shortlisting resulted in five candidates being invited to interview and after one withdrew, four applicants were interviewed on 1 and 2 June 2009. Final reference checking was then completed on three candidates.

Three candidates are now considered suitable for appointment to the role.

The following information is now provided:

- | | |
|---------------|---|
| Attachment 1- | Executive Role Statement |
| Attachment 2- | Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports |
| Attachment 3 | Comparative Assessment of Other Candidates |
| Attachment 4 | List of all Candidates |

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Graeme Martin, A/ Executive Manager, Brisbane City Works, as chair of a panel comprising:

- Pierre Kapel, Commercial Manager, Brisbane City Works and
- Malcolm Dick, Human Resources Manager, Brisbane Infrastructure.

5.0 SUBMISSION PREPARED BY

Janice Sturgess, Director, Merit Solutions

6.0 DATE

June 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Coordination Committee consider and appoint from the following candidates:

- 1. Darryl Byrne
redacted

to the position of Manager, Asphalt Operations Group, Brisbane City Works, Brisbane Infrastructure Division, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

17 AUG 2009

Lord Mayor



BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS -24 AUGUST 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
24/08-01 R	194/800/286/5	Commercial Strategy	Liquidation of South East Queensland Distribution Entity (Interim) Pty Ltd Waiver Request	Yes
24/08-02	134/800/286/6	Commercial Strategy	Financial Assistance Policy for Undetected Water Leaks on Residential Properties	Withdrawn
24/08-03 M	109/800/286/107	C P & S	Heritage Incentives Scheme (HIS) Grant Allocation January 2009 - June 2009	Yes
24/08-04 R	134/125/52/1	C P & S	Cheque Signatories and Authorised Officers for the National Trust Brisbane City Hall Appeal Account	Yes
24/08-05 M	392/70/2	FaCS	Tiered Festival Funding and Leading Organisation Contracts 2009-10	Yes
24/08-06 R	109/800/286/128	OLMCEO	Stores Board Submission - Riverwalk Link, Cutters Landing to Powerhouse Park	Yes
24/08-07 M	109/800/286/84	OLMCEO	Stores Board Submission - Provision of SAP Crystal Reports Licence and Maintenance	Yes
24/08-08 R	376/6/40(P4)	OLMCEO	Contracts and Tendering - Report to Council of Contract accepted by Delegates (June 2009)	Yes
24/08-09 R	376/6/40(P4)	OLMCEO	Contracts and Tendering - Report to Council of Contract accepted by Delegates (July 2009)	Yes
24/08-10 M	109/800/286/135	City Business	Overseas Travel - London	Yes
24/08-11 R	109/800/286/148	OLMCEO	Overseas Travel - London	Yes
24/08-12 M	164/305/6357-30533	OLMCEO	Executive Contract	Yes
24/08-13 M	137/225/137/11	OLMCEO	Appointment of Conduct Review Panel (CRP) members to review an alleged minor breach of the Code of Conduct for Councillors	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number

109/800/286/107

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Heritage Incentives Scheme (HIS) Grant Allocations January 2009–June 2009

3.0 Issue/purpose

To approve the proposed HIS Grant Allocations for the period January 2009 to June 2009

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by

Silvana Grassadonia, Senior Heritage Architect, Heritage Unit, Heritage Incentives, HAHU, ext 35526

6.0 Date

17 August 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

APPROVED

24 AUG 2009

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

Lord Mayor

9.0 Recommendation

That E&C Committee approve the proposed Heritage Incentives Scheme Grants Allocations as set out in Attachment 'A'

10.0 Divisional Manager

Michael Papageorgiou
Divisional Manager
City Planning and Sustainability

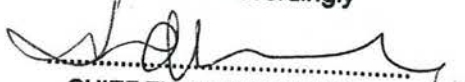
Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Cr Amanda Cooper
Chairman, Neighbourhood Planning and
Development Assessment Committee

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

RECEIVED

24 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

24 AUG 2009

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The 2009-2010 Heritage Incentives Scheme (HIS) budget provides grant funding to assist owners of places entered on the City Plan Heritage Register. From January 2009 to June 2009 the Heritage Incentives Scheme has proposed allocating grant funding for heritage conservation projects valued at \$146,438.89.

The projects include restumping, replacing rotten timber/weatherboards, re-roofing and guttering, reinstating verandah and sash windows, external and internal repainting in original colours and paint analysis report, and reinstating a flagpole.

The projects are in the wards of Central, Deagon, Hamilton, Marchant, Moorooka, Pullenvale, The Gabba, Toowong, The Gap, Tennyson, and Holland Park. Local Councillors are also advised of all grant applications in their wards.

Grant application projects were subject to a site inspection and architectural advisory services to assess suitability before application forms were provided. Applications were accompanied by written quotations for work and were assessed on adherence to best conservation practices.

In accordance with a practice initially established by the Planning Guidance Committee (PGC), all recommendations for grant funding were forwarded to PGC members with provision for a detailed presentation if required.

Successful applicants were then advised of the proposed grant. Grant amounts are being reimbursed to owners on successful completion of the project in accordance with the agreed conditions. Applicants display a small sign on the project site acknowledging Council assistance.

Applications recommended for grant funding by Planning Guidance Committee are detailed at Attachment 'A'.

Approval of these recommendations is now sought.

12.0 Consultation

Cr Amanda Cooper, Chairman Neighbourhood Planning and Development Assessment Committee is in agreement with the recommendation.

The Planning Guidance Committee members have been advised of these grant applications and are in agreement with the recommendation.

13.0 Implications of proposal

Approval of this submission will ensure continuing provision of free architectural advice to owners of heritage places; and grant funding to assist conservation of places on the City Plan Heritage Register.

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

This proposal is in accordance with Program 4 of the Corporate Plan *Future Brisbane. Our plans, policies and strategies * Heritage Incentives Scheme.* As a medium term objective:

'Brisbane's heritage will be preserved and conserved in balance with growth and new development through more effective design mechanisms'. Identify, conserve and encourage heritage and character housing in an appropriate mix with new developments.

16.0 Customer impact

Impact on the community will be recognition of Council's commitment to heritage conservation, and an improved standard of conservation. Impact on owners of heritage places will be improved partnership by providing access to free architectural advice and assistance with funding for conservation projects.

17.0 Environmental impact

The proposal will assist in protecting Brisbane's valued built environment.

18.0 Policy impact

The proposal complies with Council policy of protecting Brisbane's heritage.

19.0 Financial impact

Grant applications total \$146,438.89
\$110,578.48 is available from the Heritage Incentives Scheme 2008-2009 budget
The balance of \$35,860.41 is available in the 2009-2010 budget

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Publicity may be appropriate on completion of conservation projects and payment of grants.

23.0 Options

Option 1 Approve the grant applications allocations as per Attachment 'A'.

Option 2 Not approve the recommendations

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 392/70/2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Tiered Festival Funding and Leading Organisation Contracts 2009-10

RECEIVED

24 AUG 2009

3.0 ISSUE/PURPOSE

To seek approval to proceed with variation to existing funding contract and the establishment of new funding agreements for the Tiered Festival Program

COMMITTEE SECRETARY

ACTION TAKEN

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services

24 AUG 2009

TOWN CLERK

5.0 SUBMISSION PREPARED BY

Chelle Day, Strategic Project Officer, Families and Community Services, ext.75017

6.0 DATE

14 August 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

APPROVED

24 AUG 2009

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

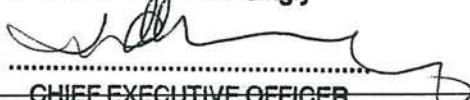
That E&C approve the extension of existing funding agreements and the creation of new funding agreements, as set out in Attachment A.

10.0 DIVISIONAL MANAGER



Margaret Allison
Divisional Manager
Families and Community Services

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

CHAIRPERSON

I Support / Reject the recommendation.

If reject, please state reasons



Councillor Geraldine Knapp
Chairperson
Families and Community Services

BCC 10 YEAR RELEASE SCHEME

10.0 BACKGROUND

Existing triennial funding agreements for many of the Tier 1 (Signature City Festivals) and Tier 2 (City-wide and suburban) festivals conclude in June 2009. The 2009-2010 Budget stated "festival funding is allocated for a one year duration in 2009-10, extending them to June 2010". Some funding has changed from previous years.

Some Tier 1 festivals require only a variation to their current existing contract; others require a new contract for a term of one year for 09/10 financial year due to change in funding amounts.

Festivals and organisations which are new to the Tiered Festival Program or Budget require new contracts.

The Tier 2 suburban festivals whose contracts were lapsing require only an extension letter (Attachment B) from the Lord Mayor which will be distributed in August 2009.

Festivals listed in the budget that will be managed internally and require no contractual arrangements include the Valley Festivals, Twelve Days of Christmas and the Parkinson Neighbourhood festival.

12.0 CONSULTATION

Cr Geraldine Knapp	Chairperson, Families and Community Services Committee
Richard Ferrett	Policy Advisor, Families and Community Services Committee
Kent Stroud	Manager, Community Services Branch, FACS
Lorraine Gregory	Health Recreational Activity & Community Facilities Manager Community Services Branch, FACS
Charlie Cush	Creative Communities Team Manager, Community Services Branch, FACS

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Funded festivals and organisations will be able to proceed with planning and production of their festivals and arts programs in the 2009-2010 financial year.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Festivals are linked to the Vibrant, Creative City theme of *Our shared vision: Living in Brisbane 2026* and will deliver on the Learning and Informed Communities, Connected and Engaged Communities, and Outstanding City Profile outcomes in the 2007-2011 Corporate Plan. Festival funding also addresses key outcome areas of Council's *Creative City Strategy 2003 – 2008*.

16.0 CUSTOMER IMPACT

Funded festivals and organisations will be able to proceed with planning and production of their festivals and arts programs in the 2009-2010 financial year.

17.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

The proposal is in accordance with the 2009-2010 Budget.

19.0 FINANCIAL IMPACT

The proposal is in accordance with the 2009-2010 Budget. The total allocation for festivals as per the budget is \$3,401,000 whilst the total allocation for cultural support is \$140,000.

20.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

SUMMARY OF ATTACHMENTS

Attachment A

Table of festivals and associated organisations, and leading organisations

Attachment B

Extension Letter

24 AUG 2009 - 07

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/800/286/84

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Provision of SAP Crystal Reports Licence and Maintenance Services.

3.0 **ISSUE/PURPOSE**

To seek E&C approval to directly enter into a Contract with SAP Australia Pty Ltd for the provision of SAP Crystal Reports Licence and Maintenance Services, without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

24 AUG 2009

Lord Mayor

6.0 **DATE**

18 August 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

RECEIVED

ACTION TAKEN

24 AUG 2009

24 AUG 2009

9.0 **RECOMMENDATION**

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 18 August 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
190558-08/09	Provision of SAP Crystal Reports Licence and Maintenance Services	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/135

E&C
24 AUG 2009 - 10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Overseas Travel - London

3.0 Purpose

To seek approval for Arron Lee, Business Manager of City Waste Services, City Business, to travel to London to attend and participate in the UK Trade & Investment Trade Mission from 13 -18 September 2009.

4.0 Proponent

Sue Rickerby, Divisional Manager City Business

5.0 Submission prepared by

Sue Rickerby, Divisional Manager City Business

6.0 Date

19 August 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

APPROVED

24 AUG 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

E&C approve for Arron Lee, Business Manager of City Waste Services, City Business, to travel to London to attend and participate in the UK Trade & Investment Trade Mission from 13 -18 September 2009 at an estimated cost of \$10,205.00.

10.0 Divisional Manager

Sue Rickerby
Divisional Manager
City Business

Chairman, City Businesses and Local Assets Committee

Councillor David McLachlan

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

RECEIVED

24 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

24 AUG 2009

TOWN CLERK

11.0 Background

The British Consulate General along with the assistance of the Queensland Agent General in London approached Local Government Infrastructure Services (LGIS) and the Local Government Association Queensland (LGAQ) to seek interest in a trade mission to the UK to view low carbon and waste to energy technologies. The trade mission is to be sponsored by UK Trade & Investment (UKTI), part of the Department of Business, Innovation and Skills, as it has an interest in facilitating greater business to business links between the UK and Australia in the environmental and water sector.

The trade mission will coincide with the Recycling and Waste Management Exhibition in Birmingham, where there will be the opportunity to meet UK companies and view innovative technologies (including a Meet the Buyer event, central government receptions and a programme of site visits. Arron's attendance will allow him to gain a better understanding of AWT's and the latest technology.

Cr McLachlan, Chairman of the City Businesses and Local Assets Committee is attending the Trade Mission and has requested that Arron Lee consider the benefits of attending.

12.0 Consultation

- Cr David McLachlan, City Businesses and Local Assets Committee

is in agreement with the recommendation.

13.0 Implications of proposal

This proposal presents an opportunity for professional development in an area highly relevant to position requirements.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan impact

The participation of delegates in the trade mission will provide timely access to innovation in waste management for local governments in preparation for the introduction of the Carbon Pollution Reduction Scheme in 2011. Since landfills constitute a covered activity under the scheme, local governments that participate in the trade mission will have a strategic advantage in minimising the extent of their financial liability under the scheme. Additionally, the attendance on the tour by senior local government officers will present a unique relationship building opportunity for all delegates.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

It is an opportunity to learn first hand from other organisations of their issues, ideas and solutions, which will assist with comparisons and reviews of Brisbane City Council's policies.

19.0 Financial impact

Trade mission delegates will be required to pay their own return air fares to the UK however UKTI will make all arrangements and pay costs involved for internal travel, accommodation in the United Kingdom (including breakfasts, UK group travel costs and a welcoming reception).

Costings:

Airfares	\$9505.00
Council Advance	\$350
Personal Allowance	\$350
Total	\$10,205.00

20.0 Human resource impact

Nil.

21.0 Urgency

As the conference is in mid September 2009, airfares need to be booked and confirmed as soon as possible.

22.0 Publicity/marketing strategy

- Brisbane City Council report as per Travel Policy.
- Briefing to appropriate Council staff on the knowledge gained from attending the conference.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0

FILE NUMBER:

164/305/6357-30533

SUBMISSION NUMBER:

24 AUG 2009 - 12

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0

TITLE

Appointment of **Manager Asset Maintenance Group**

3.0

ISSUE/PURPOSE

A recruitment process for the role of Manager Asset Maintenance Group was commenced with First Place International on February 24, 2009. Workplace Inventory assessment, behavioural interviews, panel interviews and referee reports have been conducted.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0

PROPONENT

Graeme Martin, Acting Executive Manager Brisbane CityWorks, Brisbane City Council, as chair of a panel comprising:

- Shane Macleod, Manager Local Asset Services, Brisbane City Council
- Malcolm Dick, HR Manager Brisbane Infrastructure, Brisbane City Council

5.0

SUBMISSION PREPARED BY

Peter Gibson, General Manager First Place International, on behalf of Graeme Martin

6.0

DATE

July 15 2009

7.0

FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

1. Mica Julien, Acting Manager Asset Maintenance Group, Brisbane City Council
redacted

to the position of **Manager Asset Maintenance Group**, Brisbane City Council, with a contract and salary to be negotiated.

9.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer, Brisbane City Council

APPROVED
24 AUG 2009
Lord Mayor
[Handwritten signatures]

RECEIVED ACTION TAKEN
24 AUG 2009 24 AUG 2009
COMMITTEE SECTION TOWN CLERK

BCC PUBLICATIONS
10 YEAR RELEASE

1.0 FILE NUMBER: 137/225/137/11

24 AUG 2009 - 13

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Appointment of Conduct Review Panel (CRP) members to review an alleged minor breach of the Code of Conduct for Councillors.

3.0 ISSUE/PURPOSE

To appoint two members from the CRP to review an alleged minor breach of the Code of Conduct for Councillors, to be reviewed under the General Complaints Process as provided in the Queensland Local Government Act 1993.

4.0 PROPONENT

Peter Rule, A/Executive Manager, Office of the Chief Executive (MCEO)

5.0 SUBMISSION PREPARED BY

Rebecca McAnalen, Corporate Governance Manager, Office of the Chief Executive (DCCEO), ext 34689

6.0 DATE

24 August 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

RECEIVED

24 AUG 2009

9.0 RECOMMENDATION

That E&C:

COMMITTEE SECTION

- 1) Approve the appointment of Conduct Review Panel members to review an alleged minor breach of the Code of Conduct for Councillors.
- 2) Nominate two members from the attached list of Conduct Review Panel members to conduct the review – Dr Robin King Cullen and Mr John Waldock.

10.0 Divisional Manager

Peter Rule

Peter Rule
A/Executive Manager, Office of the CEO

APPROVED

24 AUG 2009

Lord Mayor

DM- LM AS J.

BC 70 YEAR RELEASE SCHEME

11.0 BACKGROUND

Brisbane City Council adopted its Code of Conduct for Councillors on 28 February 2006 as per provisions of the *Local Government Act 1993*. The Code was subsequently reviewed and again adopted by Council in August 2008. The Code has a dual purpose to document agreed standards of behaviour expected of Councillors and provide accountability.

This accountability involves appointment of a Conduct Review Panel (CRP) to investigate repeat and statutory breaches of the Code and establishment of a General Complaints Process to review complaints about minor breaches of the Code as well as administrative actions of Council.

The Town Clerk has received a complaint about a matter that he has determined, if substantiated, could constitute a breach of the ethical and behavioural obligations of Council's Code and therefore falls into the category of Minor Breach of the Code.

Therefore, the complaint must be reviewed in accordance with Council's General Complaints Process.

General Complaints Process

Council's General Complaints Process provides for one or more members of the CRP to be appointed by unanimous decision of E&C to conduct a review of a minor breach of the Code of Conduct or a complaint about an administrative action of the Lord Mayor or Chief Executive Officer. The CRP members have requested that more than one member be appointed to conduct any such review that arises.

It is therefore recommended that two members be appointed to conduct a review into the complaint currently before the Town Clerk.

Conduct Review Panel

Council adopted its list of CRP members by resolution on 16 May 2006 and E&C agreed in August 2008 to extend the arrangements for the existing CRP for a further four years.

A list of members is attached from which it is recommended E&C nominate two people to undertake a review of the complaint received.

The Town Clerk's office has contacted members of the panel in advance to determine availability and conflict of interest. Dr Robin King Cullen and Mr John Waldock have both indicated availability to conduct a review and reported no conflict of interest.

Therefore it is recommended that E&C nominate Dr Robin King Cullen and Mr John Waldock as the CRP members to conduct the review of the matter.

Review process

The CRP members will review the complaint in accordance with the principles of natural justice and may:

- refuse to investigate a complaint or refuse to continue investigating a complaint if the CRP members consider the complaint to be trivial, frivolous or vexatious.
- determine the complainant lacks sufficient direct interest
- invite additional information at any time during the review.

The CRP members will attempt to resolve the matter to the complainant's satisfaction. If this is achieved, the matter ends with no requirement for E&C or Council to be further involved.

However if this is not possible and the complainant remains dissatisfied, the CRP members must prepare a report which is circulated to both parties prior to submission to full Council for consideration. Council then resolves:

- whether the breach was committed
- if so, whether any penalties should be imposed
- if so, the nature of those penalties.

12.0 CONSULTATION

Peter Rule, A/Executive Manager, Chief Executive's Office
Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice
Rebecca McAnalen, Disputes Commissioner, Office of the Chief Executive

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

The appointment of CRP members to investigate the complaint is in keeping with the spirit of the Code of Conduct to provide open, fair and transparent accountability measures.

It will provide for an objective and impartial review to be carried out and a recommendation to go before Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan – specifically:

- Review complaints made against the administrative section of Council as well as those made under the general complaints process. This reflects Council's commitment to fair, open and transparent review processes.

16.0 CUSTOMER IMPACT

CRP members are independent professionals who will review complaints made under the General Complaints Process, providing transparency and accountability.

17.0 ENVIRONMENT IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Council resolved that its CRP members be paid in accordance with Department of Industrial Relations Guidelines for Remuneration of part time Chairpersons and Members of Government Boards, Committees and Statutory Authorities. This amount is currently \$477 for members per day. CRP members appointed to review a matter will provide an invoice at the end of the review, which will be paid from the budget of the Office of the Chief Executive.

20.0 HUMAN RESOURCE IMPACT

The process will be managed from existing resources within the Office of the Chief Executive.

21.0 URGENCY

Urgent. The stated timeframe for review of complaints made under the General Complaints Process is "generally 45 days".

22.0 PUBLICITY/MARKETING STRATEGY

The matter is considered to be confidential and any publicity is inappropriate.

23.0 OPTIONS

1. E&C approves the recommendation.
2. E&C does not approve the recommendation.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS –31 AUGUST 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
31/08-01 R	109/800/286/152	Brisbane Infrastructure	Northern Link Tunnel – Revised Procurement Strategy and Calling of Expressions of Interest	Yes
31/08-02 R	109/800/286/78	City Business	Enterprise Powers – Brisbane City Cemeteries	Yes - Amended
31/08-03 M	194/800/286/6	Commercial Strategy	Regional Water Reform Project – Memorandum of Understanding – Establishment of a Water Distribution and Retail Entity	Yes
31/08-04	112/800/148/4	Corporate Services	Lease Amendment for premises occupied by the East Regional Business Centre	Withdrawn
31/08-05 R	134/135/86/1	Corporate Services	2008-09 Budget – Final Authorisation Review	Yes
31/08-06 R	134/135/86/5	Corporate Services	2009-10 Budget – First Review	Yes
31/08-07 R	109/800/286/132	Corporate Services	Improvement of Electronic Transactions	Yes
31/08-08 R	(7)364/48/3(135)	Corporate Services	Exemption by way of Section 46l of the City of Brisbane Act concerning parcels of Council land to be leased for the location of telecommunication, radiocommunication and broadcasting facilities	Yes
31/08-09 M	109/800/286/162	Corporate Services	Proposed new lease of premises at 157 Ann Street, Brisbane	Yes
31/08-10 M	109/800/286/96	C P & S	Creek Ranger – Norman Creek Catchment Coordinating Committee (N4C)	Yes
31/08-11 M	109/800/286/93	C P & S	Acquisition of land for park purposes at 953 Rochedale Road, Rochedale	Yes
31/08-12 R	109/800/286/111	C P & S	Proposed Minor Amendments to Infrastructure Contributions Planning Scheme Policies	Yes
31/08-13 R	109/800/286/138	FaCS	Approval of pest survey programs under the <i>Land Protection (Pest and Stock Route Management) Act 2002</i>	Yes
31/08-14 M	364/46/3(1481/A1)	OLMCEO	Setting of minimum sale prices for Lots 1, 5, 11, 12, 14-16, 19 and 91 at TradeCoast Central	Yes
31/08-15 R	109/800/286/167	OLMCEO	Incorporation of Council of Mayors	Yes

E&C RESULTS –31 AUGUST 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
31/08-16 M	109/800/286/129	OLMCEO	Supply of Hewlett-Packard Critical Infrastructure Support Maintenance Agreement	Yes
31/08-17 M	109/800/286/159	FaCS	Overseas Travel to New Plymouth and Auckland, New Zealand	Yes
31/08-18 M	109/800/286/166	OLMCEO	Donation for Kaohsiung County Typhoon Morakot Recovery	Yes
31/08-19 (walk-in) R	109/800/286/157	Corporate Services	Queensland Treasury Corporation Credit Review of Brisbane City Council	Yes
31/08-20 (walk-in) M		OLMCEO	Executive Appointment	No

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

31 AUG 2009 - 03

1.0 FILE NUMBER: 194/800/286/6

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

Regional Water Reform Project – Memorandum of Understanding – Establishment of a Water Distribution and Retail Entity.

3.0 ISSUE/PURPOSE

To approve a Memorandum of Understanding between Brisbane City Council, Ipswich City Council, Lockyer Valley Regional Council, Scenic Rim Regional Council and Somerset Regional Council related to the establishment of a Water Distribution and Retail Business (Water Business 1) to be jointly owned by those Councils.

4.0 PROPONENT

Noel K Faulkner, Divisional Manager, Commercial Strategy.

5.0 SUBMISSION PREPARED BY

Noel K Faulkner, Divisional Manager, Commercial Strategy.

6.0 DATE

25 August 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

NA

9.0 RECOMMENDATION

That E&C approve the Memorandum of Understanding as set out in Attachment "A".


10.0 DIVISIONAL MANAGER

I Support / Reject the Recommendation/s.

If Reject – please state reasons:

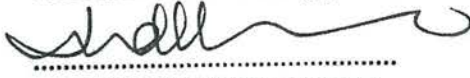


Noel K Faulkner
Divisional Manager
Commercial Strategy



Cr David McLachlan
Chairperson
City Businesses and Local Assets Committee

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

RECEIVED

31 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

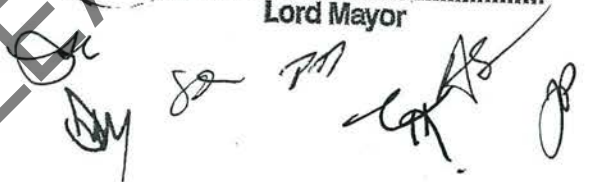
31 AUG 2009

TOWN CLERK

APPROVED

31 AUG 2009

Lord Mayor



BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Water Reform

The State Government has instigated a substantial reform of the institutional arrangements governing the provision of water to the community of South East Queensland.

The proposed reforms originally announced by the State Government involved the creation of:

- Two new bulk water supply and treatment authorities, owned by the State Government;
- A State owned bulk water transmission company, to own the major 'water grid' assets in South East Queensland;
- A Water Grid Manager to operate the water grid;
- A company (to be jointly owned by local governments) to own and operate the region's water and wastewater reticulation networks as well as waste water treatment plants; and
- Between three and ten "retail" companies owned by local government.

The bulk water supply and treatment authorities, the bulk transmission company and the water grid management company have been established and operational since 1 July 2008.

The State Government recently approved a change to the water reform model to provide for three integrated distribution and retail businesses in lieu of one distribution business and a number of retailers. These businesses will be owned by local government.

The local government entities are to be operational by 1 July 2010, with existing council water businesses to be consolidated and transferred to the new entities by that date.

Revised Reform Model

The new reform model no longer includes the establishment of a single distribution company and three retail companies.

Instead three distribution and retail companies will now be formed with the following groupings of Councils.

Water Business 1:

Brisbane City Council
 Ipswich City Council
 Lockyer Valley Regional Council
 Scenic Rim Regional Council
 Somerset Regional Council

Water Business 2:

Gold Coast City Council
 Logan City Council
 Redlands City Council

Water Business 3:

Moreton Bay Regional Council
 Sunshine Coast Regional Council

Proposed Memorandum of Understanding

It is proposed that the five South East Queensland Councils to be joint owners of Water Business 1 (WB1) enter into a Memorandum of Understanding (MOU) to set out commitments from those Councils and the governance arrangements to support the establishment of WB1 in the form of Attachment "A", as tabled.

The MOU agreed by the Councils' Chief Executive Officers, subject to approval by their Councils, covers the following key subject areas:

- The principles that underpin the MOU and the project;
- An agreed approach to establishing the company;
- Project governance, including a process for decision making recognising that Brisbane City Council will have approximately 85% equity in the new company;
- Provides for the establishment of an interim company (subject to separate approval), and
- The process for agreeing a Shareholders Agreement for the new company.

12.0 CONSULTATION

Councillor David McLachlan – Chair City Business and Local Assets Committee
 Jude Munro, Chief Executive Officer
 David Askern, Chief Legal Counsel

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will enable the establishment of Water Business 1 in conjunction with partner Councils.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

The proposal will enhance the Corporate Plan outcomes by refocusing the organisation on activities linked to those outcomes.

16.0 CUSTOMER IMPACT

An overriding objective of the project will be to ensure no community services consistent with Vision 2026 are impacted by the proposal.

In particular the continuity of water and waste water services is a key element in the plans for transition to the new retail and distribution entity.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Changes are being driven by the State Government reform agenda and given carriage by legislation.

19.0 FINANCIAL IMPACT

Agreement to the MOU has no financial impact.

20.0 HUMAN RESOURCE IMPACT

The Regional Water Reform project involving distribution and retail activities will require the transfer of approximately 860 staff to the new company. There will also be an impact on staff in areas currently providing services to Water Distribution and Water Retail. This impact is being managed by a separate process.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

Option 1: Approve the recommendations

Option 2: Approve the recommendations with amendments

Option 3: Not approve the recommendations

Option 1 is the preferred option.

1.0 FILE NUMBER: 109/800/286/162

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed new lease of premises at 157 Ann St, Brisbane.

3.0 ISSUE/PURPOSE

To seek approval for City Property Branch to negotiate and enter into a lease for premises at 157 Ann Street Brisbane to accommodate the relocation of staff from City Hall.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services Division

5.0 SUBMISSION PREPARED BY

Mark Mazurkiewicz
Manager, City Property

6.0 DATE

31 August 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

9.0 RECOMMENDATION

1. That approval be granted for City Property Branch to negotiate and for Council to enter into the Lease for premises occupied at 157 Ann St, Brisbane on the following basis:

- (a) Area: Approximately 5,304 m² (subject to final survey)
- (b) Lease Commencement: 01 September 2009.
- (c) Lease Term: 10 years
- (d) Options: 5 + 5 years
- (e) Rent: \$550.00 per square metre per annum (+ GST) net, totalling \$2,917,200 + GST in the first year
- (f) Outgoings: Approximately \$100 - \$110 per square metre per annum (+GST), totalling \$530,400 +GST (to be based on actual outgoing expenses, which are audited). This would be inclusive of additional security measures to accommodate Council's occupancy needs.
- (g) Rent Reviews: 3.5% annually on gross rent and outgoings component
- (h) Car Parking: \$550 (+ GST) per bay per month for 30 secured car park bays, totalling \$198,000 + GST in the first year, increased annually by 3.5%.
- (i) Building Naming and Signage Rights: \$50,000 (+GST) in the first year increased annually by 3.5%
- (j) Lessor Fit Out Contribution: \$5,200,000 in capital will be provided by the Lessor to the Lessee for fit out contribution, paid upon presentation of contractor's invoices for tenancy works within the building.

The Lessee agrees to project manage the fit out contractors as required. In the event that the fit out work exceeds \$5,200,000, then the Lessee will be responsible for any overage. By agreement, the Lessor consents to formally contracting the Lessee's preferred fit out contractors.

On terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reasons



Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

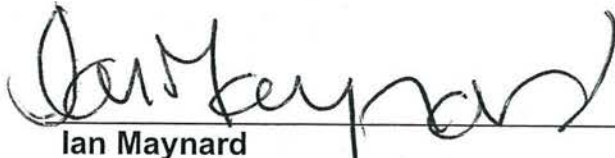
APPROVED

31 AUG 2009

Lord Mayor



10.0 DIVISIONAL MANAGER



Ian Maynard
Divisional Manager
CORPORATE SERVICES DIVISION

RECEIVED

31 AUG 2009

COMMITTEE SECTION

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

ACTION TAKEN

31 AUG 2009

TOWN CLERK

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

City Hall will close for critical restoration work on 31 December 2009 and is scheduled to re-open in 2012.

City of Brisbane Investment Corporation (CBIC) board has recently purchased an office building at 157 Ann St, Brisbane with the intent of City Hall occupants relocating to this facility in the near future.

The Lord Mayor has confirmed that City Hall employees, community groups and civic events will be relocated to 157 Ann St, Brisbane.

The building is undergoing a new fit-out in preparation for the relocation.

The Council areas which will relocate to the new building are:

- Council Chambers and Councillor's Offices
- Lord Mayor's Office
- Deputy Mayor's Office
- Community Services employees from Museum of Brisbane
- Museum of Brisbane
- Lord Mayor's Administration
- Community Services employees from City Hall Management
- City Hall Restoration Project Team
- ourBrisbane.com (potentially)
- Green Heart and City Smart

Importantly, the 50+ Centre, along with civic and community events will also be accommodated.

Negotiations with CBIC to lease all available space in the building in order to accommodate the Council areas mentioned above have been finalised in principle (see Attachment 1 – DRAFT Letter of Offer).

Commercial terms contained in DRAFT Letter of Offer are summarised below:

Area:	Approximately 5,304 m ² (subject to final survey)
Lease Commencement:	01 September 2009.
Lease Term:	10 years
Options:	5 + 5 years
Rent:	\$550.00 per square metre per annum (+ GST) net, totalling \$2,917,200 + GST in the first year
Outgoings:	Approximately \$100 - \$110 per square metre per annum (+GST), totalling \$530,400 +GST (to be based on actual outgoing expenses, which are audited). This would be inclusive of additional security measures.
Rent Reviews:	3.5% annually on gross rent and outgoings component.
Car Parking:	\$550 (+ GST) per bay per month for 30 secured car park bays, totalling \$198,000 +

GST in the first year, increased annually by 3.5%.

Building Naming &
Signage Rights:

\$50,000 (+GST) in the first year increased annually by 3.5%

Lessor Fit Out
Contribution:

\$5,200,000 in capital will be provided by the Lessor to the Lessee for fit out contribution, paid upon presentation of contractor's invoices for tenancy works within the building.

The Lessee agrees to project manage the fit out contractors as required. In the event that the fit out work exceeds \$5,200,000, then the Lessee will be responsible for any overage. By agreement, the Lessor consents to formally contracting the Lessee's preferred fit out contractors.

Lease Document:

Brisbane City Legal Practice have drafted a Council preferred lease document which has been provided to CBIC in advance for their review and approval, subject to E&C approval

It is agreed by the Lessor, that as current owner of the building, the Lessor will review the building to determine what improvements can be made in energy efficiency initiatives, management services and or building management systems in order to achieve a NABERS Rating of 4 stars for 157 Ann St, Brisbane.

Upon determination of the schedule of works to achieve the NABERS Rating of 4 stars, in consultation with the Lessee, the Lessor has verbally advised that they will use best endeavours to complete any additional works above the fit out works, and contribution, for the nominated improvements. All costs associated with these scheduled improvements will be agreed at a later stage of occupancy.

The Lessor will be responsible for upgrading the car park entry door to a motorised "quick access" door with detail to be provided by Lessee. This will be in support of after hours security door currently in place.

Securing these premises will allow the Council to accommodate the relocation of City Hall and other Council staff during the refurbishment of City Hall.

Approval is now sought to negotiate and enter into the lease for premises at 157 Ann St, Brisbane.

12.0 CONSULTATION

Councillor Adrian Schrunner, Chairman Finance and Administration Committee – 25/08/2009
Margaret Allison, Divisional Manager, Families and Community Services Division – 25/08/2009
Sue Rickerby, Divisional Manager, City Business – 25/08/2009
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division – 25/08/2009
Kathryn Houston, Solicitor, Brisbane City Legal Practice – 24/08/2009
Ian Grant-Smith, A/CRE Strategy Manager, City Property – 25/08/2009

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city
Council Program: City Governance
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Provision has been made in the City Hall Refurbishment Project budget for this rental commitment.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent, in order to secure access for fit out works to commence.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/96

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Creek Ranger – Norman Creek Catchment Coordinating Committee (N4C)

3.0 Issue/purpose
To seek E&C approval for the continuation of an ex-gratia payment to the Norman Creek Catchment Coordinating Committee for the provision of Creek Ranger services for the 2009/10 financial year.

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability

5.0 Submission prepared by
Julie Sanderson, Senior Program Officer, Water Resources, (SWPOP), ext 35799

RECEIVED
31 AUG 2009

6.0 Date
31 August 2009

COMMITTEE SECTION
ACTION TAKEN

7.0 For E&C approval or recommendation to Council
For E&C approval

31 AUG 2009
TOWN CLERK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
E&C approve the ex-gratia payment of redacted (plus GST) for the 2009/10 financial year to the Norman Creek Catchment Coordinating Committee (N4C) for the delivery of Creek Ranger services within the Norman Creek catchment.

10.0 Divisional Manager

Committee Chairman

Support / Reject the recommendation.

If reject, please state reasons

Michael Papageorgiou
Michael Papageorgiou
Divisional Manager
City Planning and Sustainability

P. Matic

Cr Peter Matic
Chairman
Environment, Parks and Sustainability
Committee

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

31 AUG 2009

[Signatures]
Lord Mayor

11.0 Background

Financial support for community catchment management groups to employ Creek Rangers was an election commitment from the 2004 Lord Mayoral Campaign. The 2009/10 budget has continued funding of \$1.05M to support the Creek Ranger program through 11 Creek Rangers supporting our major creek catchments and community catchment groups. Currently, Council provides 10 employee Creek Rangers and since 2005/06, one ex-gratia payment for coordination services to the Norman Creek Catchment Coordinating Committee (N4C). The N4C has been engaged through this ex-gratia payment to deliver catchment coordination (creek ranger) services in the Norman Creek catchment including initiating innovative partnerships and delivering strategic and localised on-ground outcomes.

The N4C has expressed to Council they would like the ex-gratia payment for these coordination services to continue in the 2009/10 financial year. The arrangement is consistent with employment model recommendations previously signed off by E&C on 27 February 2006.

Consistent with the 2008/09 financial year, the ex-gratia payment will total redacted (plus GST), which is commensurate to that of the Council Creek Ranger staff provided to support other catchments across Brisbane (Band 5 employee wage and vehicle allowance).

The N4C has the necessary expertise to manage the ex-gratia payment.

Based on an on-going assessment of employment models for the Creek Ranger program to ensure effective delivery of outcomes, it is acknowledged that E&C approved the Council employee model on 01 December 2008 as the preferred model of employment for the program. As such, steps will be undertaken in 2009 to assess the opportunities to improve the working model with the N4C so that improved integration can occur. Further, the permanency of the Creek Ranger staff in Council now stipulates that a level of certainty be given to the broader Norman Creek catchment community to ensure effective service delivery in catchment management equitably across the whole City.

The benefits of the Council employee model have been strongly demonstrated by the Creek Ranger program over the past five years through the integration of community priorities with Council city-wide priorities to deliver strategic catchment management outcomes. In addition, the partnership has strengthened the relationship between Council and the community.

Options for working models with the N4C in future years will be presented to E&C in early 2010 for consideration.

Approval is now sought for the continuation of an ex-gratia payment to the Norman Creek Catchment Coordinating Committee.

12.0 Consultation

- Councillor Peter Matic, Chairman Environment, Parks and Sustainability Committee (07 August 2009)
- Councillor Geraldine Knapp, Chairman Family and Community Services (17 August 2009)
- Julie McLellan, Manager, Water Resources, City Planning and Sustainability (07 August 2009)
- Shane MacLeod, Manager, Local Asset Services, Family and Community Services (17 August 2009)
- George Fletcher, Brisbane City Legal Practice (17 August 2009)

Are in agreement with the recommendation.

13.0 Implications of proposal

The provision of an ex-gratia payment to the N4C for Creek Ranger services will:

- Meet the expectations of the N4C.
- Provide simplicity in the delivery of the program for the N4C.
- Enable the N4C to continue funding of a Creek Ranger in the Norman Creek catchment.
- Meet Council's commitment to provide and support the Creek Ranger Program.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

This outcome will contribute to the following 2026 Vision targets and citywide outcomes:

- Clean, green city
- Active, healthy city
- Healthy river and bay
- Green and biodiverse city
- Sustainable water use

This outcome supports the WaterSmart City Strategy, in particular strategy 1 – Ensure our community values water; and strategy 5 – Create healthy waterways.

16.0 Customer impact

This proposal meets the expectations of the N4C and the needs and expectations of the community within the Norman Creek catchment.

17.0 Environmental impact

Coordination of catchment management activities in the Norman Creek catchment improving waterway health.

18.0 Policy impact

Nil

19.0 Financial impact

Adequate funding was provided in the 2009/10 budget under Program 2 – Water Smart City, Service 2.2.1.2 Community Involved in Catchment Management - GL 1.03.1376.748.

Four payments of redacted (plus GST) will be made to the N4C on a quarterly basis.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

Nil

23.0 Options

- Option 1: Approve recommendation
- Option 2: Not approve the recommendation
- Option 3: Approve the recommendation with modification

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

109/800/286/93

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Acquisition of land for park purposes at 953 Rochedale Rd, Rochedale

3.0 Issue/purpose

To seek E&C approval to acquire land for a district sports park at 953 Rochedale Rd Rochedale

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability Division

5.0 Submission prepared by

Kerri Heilbronn, Senior Planner Open Space (SPOPPP), Natural Environment & Sustainability Branch, ext 36316.

6.0 Date

31 August 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED

31 AUG 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the purchase of 953 Rochedale Rd, Rochedale for park purposes at a cost of redacted on terms and conditions acceptable to the Chief Legal Officer, Brisbane City Legal Practice and the Manager, Natural Environment & Sustainability.

10.0 Divisional Manager

Committee Chairman

Support / Reject the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Cr Peter Matic
Chairman, Environment. Parks &
Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

31 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

31 AUG 2009

TOWN CLERK

BC 10 YEAR RELEASE SCHEME

11.0 Background

The subject property is located at 953 Rochedale Rd, Rochedale (Lot 6 on RP128932), comprising a site area of 2.0985 hectares (refer attached Map 1). The St Peters Catholic Primary School is located immediately to the south of the property. This property forms part of one of the two proposed District Sports Park Development Area identified and approved in the Rochedale Urban Community Local Plan in City Plan (refer attached Map 2). The acquisition of this property is included within the Infrastructure Charges Plan for Rochedale and is consistent with the Rochedale Implementation Plan.

Council officers contacted the owner of the property in late 2008 to inform them of Council's park designation of the site and to commence negotiations for the purchase of this property under the Infrastructure Charges Program. In January 2009, Council officers met with the owner of the property to discuss his options. The owner claimed that he is suffering financial hardship due to his inability to improve or sell his property due to the planned park designation. As a result the owner has requested that Council acquire his property due to this financial hardship. To progress successful negotiations Council offered a lease back arrangement for the rear of the property (Approximately 1.6ha) under a 3+2 yr lease agreement.

Council commissioned an independent valuer with a valuation of [redacted] derived. Additional costs including transfer duty are anticipated at approximately [redacted].

12.0 Consultation

- Councillor Amanda Cooper, Councillor for Bracken Ridge Ward and Chairman for the Neighbourhood Planning and Development Assessment Committee (13 August 2009)
- Councillor Adrian Schrinner, Councillor for Chandler Ward and Chairman for the Finance and Administration Committee (6 August 2009)
- Councillor Peter Matic, Councillor for Toowong Ward and Chairman for the Environment, Parks and Sustainability Committee (31 July 2009)
- Greg Sullivan, Acting Manager, Natural Environment & Sustainability (7 August 2009)
- Phillip Rowland, Land Manager, City Property (6 August 2009)
- Kerry Doss, Manager, City Planning (30 July 2009)
- Ursula Kerr, Principal Program Officer, City Planning (5 August 2009)
- Robert Warwick, Project Manager, City Design (6 August 2009)
- Jacqui Cowell, Community Facilities Team Leader (13 August 2009)

All are in agreement with the recommendation.

13.0 Implications of proposal

The acquisition of this property delivers an important open space recommendation for the Rochedale area and positively contributes to addressing the recreational needs of this community.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

This acquisition directly contributes to *Program 6 – Subtropical City- Parks & Recreation: 6.2 City of attractive parks*. Brisbane will be a green city with attractive parks providing varied opportunities for leisure while protecting our heritage. Acquiring this site satisfies the Corporate Plan action, Use development approvals, financial contributions and infrastructure charges to continue a program of land acquisition and increase the public park estate by approximately 60 hectares.

16.0 Customer impact

The acquisition of this property positively contributes to the open space network for the Rochedale area thereby providing for sport and recreation activities that meet the needs of the growing Rochedale community.

Securing this site alleviates the financial hardship for the owner and enables him to have greater certainty in his financial affairs.

17.0 Environmental impact

The acquisition of this property positively contributes to the open space network for the city. Such networks provide breathing space in the city, improve the landscape amenity and character of urban areas and in a secondary sense, contribute to maintaining and improving air and water quality.

18.0 Policy impact

The purchase of this property complies with the recommendations of the Rochedale Urban Community Local Plan which has already been adopted by Council.

19.0 Financial impact

No additional funding is requested as funds are available under City Planning Branch and Natural Environment & Sustainability Branch's Infrastructure Charges Programs – DNTK-R220. The GL Code is 1401-598-000000.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

NA

23.0 Options

Option 1: Approve the acquisition of 953 Rochedale Rd, Rochedale

Option 2: Do not proceed with the acquisition

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Setting of minimum sale prices for Lots 1, 5, 11, 12, 14-16, 19 and 91 at TradeCoast Central.

3.0 ISSUE/PURPOSE

To obtain shareholder approval to set minimum sale prices for Lots 1, 5, 11, 12, 14-16, 19 and 91 at TradeCoast Central to enable these lots to be taken to market for sale.

4.0 PROPONENT

Jude Munro
Chief Executive Officer
Ext 34500

5.0 SUBMISSION PREPARED BY

Ian Maynard, Divisional Manager, Corporate Services
Ian Walker, Development Manager, City Property
(In their capacity as Directors of TradeCoast Land Pty Ltd)

6.0 DATE

24 August 2009

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C Committee, as shareholders of TradeCoast Land Pty Ltd, approve the setting of minimum sale prices for Lots 1, 5, 11, 12, 14-16, 19 and 91 at TradeCoast Central as follows:

Lot #	Area	Minimum Land Price	Rates per metre
1	87,970	redacted	redacted
5	13,999	redacted	redacted
11	19,640	redacted	redacted
12	16,090	redacted	redacted
14	18,890	redacted	redacted
15	21,720	redacted	redacted
16 North	15,000	redacted	redacted
16 South	33,080	redacted	redacted
19	3,545	redacted	redacted
91	4,581	redacted	redacted

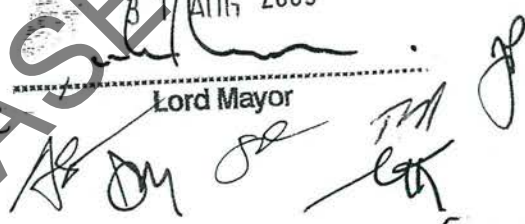
10.0 CHIEF EXECUTIVE OFFICER


Jude Munro
 CHIEF EXECUTIVE OFFICER

APPROVED

31 AUG 2009

Lord Mayor



RECEIVED

31 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

31 AUG 2009

TOWN CLERK

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

TradeCoast Land Pty Ltd (**TCL**) is a proprietary company wholly owned by Brisbane City Council. This company was created by Council, pursuant to Section 498(1) of the Local Government Act 1993 and Section 46 of the City of Brisbane Act 1924, in order to engage in an enterprise arrangement for the development and sale of Council-owned land at the former Brisbane Airport site, now known as TradeCoast Central.

At its meeting on 11 January 2008, the E&C Committee approved a number of changes to the Company Constitution of TradeCoast Land Pty Ltd, including the following:

"The Directors will require the approval of the Shareholders (E&C) for:

(1) The setting and / or adjusting of minimum prices for the sale of any lot."

Following the sale of Stage 1 of the TradeCoast Central Development in 2007, the Stage 2 batch of Lots has now been created in preparation for their sale. Council, through TCL, has already elected to retain Lot 13 of Stage 2 for the Bus Build facility and is also currently finalising negotiations for the retention of Lot 1 (subject to Council approval as part of a separate submission). Marketing has commenced for the remaining Lots 5, 11, 12, 14-16, 19. See plan at Attachment A.

Pursuant to Clause 11.5 of the Development Agreement between TCL and TradeCoast Central Pty Ltd (**TCC**), an independent valuer, LandMark White Pty Ltd, was briefed and prepared their assessment to determine minimum sale prices for the subject lots. TCC has subsequently presented a set of the Landmark White Pty Ltd valuations for Lots 1, 5, 11, 12, 14-16, 19 and 91 to TCL. Lot 16 had been valued as two proposed lots, 16 North and 16 South in anticipation of the Lot being subdivided. TCC proposed to discuss and agree prices and then submit a motion to the Project Board that these agreed prices be set as the minimum retail land prices for the purposes of marketing and sale. As per the Directive from the Shareholders, TCL has TCC advised that the prices would require Shareholder approval prior to confirming TCL acceptance or otherwise.

As a check process, TCL briefed Knight Frank Pty Ltd to provide a set of independent valuations for comparison purposes. See comparison table at Attachment B.

In preparing the valuation Knight Frank Pty Ltd took into account the following:

- Lack of recent sales of vacant industrial sites.
- Lack of availability of developer finance and reduced tenant demand
- The prominent location of the estate.
- The development of TradeCoast Central as an ecologically sustainable development.
- The completion of works to fill all lots.
- Assumption that all lots are or will be fully serviced.

11.0 BACKGROUND Cont.

Lot #	LandMark White Valuation	Knight Frank Valuation	Negotiated Valuation
1	redacted	redacted	redacted
5	redacted	redacted	redacted
11	redacted	redacted	redacted
12	redacted	redacted	redacted
14	redacted	redacted	redacted
15	redacted	redacted	redacted
16 North	redacted	redacted	redacted
16 South	redacted	redacted	redacted
19	redacted	redacted	redacted
91	redacted	N/A	redacted

TCL and TCC have subsequently met to go through these values and decide on a minimum sale price for the sale of each lot. Due to the acknowledged lack of substantial sales data, a methodology was agreed that unless a valuation had been based upon inaccurate assumptions, the midpoint of the two valuations would be adopted (See Attachment C for further explanation). The outcome of joint deliberations between TCL and TCC are summarised as follows:

- Lot 1:** Midpoint of valuations.
- Lot 5:** Midpoint of valuations.
- Lot 11:** Midpoint of valuations.
- Lot 12:** Midpoint of valuations.
- Lot 14:** Midpoint of valuations.
- Lot 15:** Midpoint of valuations.
- Lot 16 North (proposed):** Midpoint of valuations
- Lot 16 South (proposed):** Midpoint of valuations.
- Lot 19:** Higher valuation of LandMark White adopted.
- Lot 91:** Lot not included in Knight Frank valuation as not anticipated to be held for sale - adjoins common property and railway line, very limited potential. Energex have approached for potential infrastructure site. LandMark White figure adopted.

11.0 BACKGROUND Cont.

The table below summarises the outcome of negotiations between TCL and TCC.

Lot #	Area	Minimum Sale Price	Rates per metre
1	87,970	redacted	redacted
5	13,999	redacted	redacted
11	19,640	redacted	redacted
12	16,090	redacted	redacted
14	18,890	redacted	redacted
15	21,720	redacted	redacted
16N	15,000	redacted	redacted
16S	33,080	redacted	redacted
19	3,545	redacted	redacted
91	4,581	redacted	redacted

These valuations will remain valid for the purposes of negotiations and sales until 30 June 2010 (12 months).

The minimum sale prices proposed above for the 10 unsold lots in Stage 1 & 2 fall within the range of redacted to redacted. This presents an average minimum sale price of redacted. For comparison purposes, the approved prices for 2008/09 had a value range of redacted to redacted, with an average sale price of redacted. A downward correction in land values from the higher levels exhibited toward the end of 2007 is emerging and reflects a general decrease in appeal of the development section of the property market. Although there is only limited sales activity in the industrial property market, there is an overall anecdotal trend of price softening which accords with a slight decrease in valuations of lots of approximately 4% on average.

The Directors of TradeCoast Land Pty Ltd believe these negotiated minimum sale prices are an accurate reflection of the market and represent an appropriate outcome for the Joint Venture to proceed to market. On this basis the Directors of TradeCoast Land Pty Ltd recommend approval.

12.0 CONSULTATION

Ian Maynard, Divisional Manager, Corporate Services Division and Director, TradeCoast Land Pty Ltd (20 August 2009).

Ian Walker, Manager, City Property and Director, TradeCoast Land Pty Ltd (20 August 2009).

David Askern, Chief Legal Counsel, Brisbane City Legal Practice (20 August 2009)

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support: No impact.

Industrial Relations: No impact.

Regional Implications: No impact.
Social and Community: No impact.
Service Levels: No Impact.
Political: No impact.

14.0 COMMERCIAL IN CONFIDENCE

Yes. The minimum sale prices being set should remain confidential to ensure the best possible result during marketing.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for TradeCoast Land Pty Ltd.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Nil. Setting of minimum sale prices for each unsold lot is a requirement under the Development Agreement prior to sale.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Approval required as a matter of urgency to ensure TradeCoast Land Pty Ltd can respond to the Project Board in a timely manner.

22.0 PUBLICITY / MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

31 AUG 2009 - 16

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/800/286/129

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Supply of Hewlett-Packard Critical Infrastructure Support Maintenance Agreement.

3.0 **ISSUE/PURPOSE**

To seek E&C approval to directly enter into a new Contract with Hewlett-Packard Australia Pty Ltd (HP) for the provision of a Critical Infrastructure Support Maintenance Agreement (Agreement) without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

31 AUG 2009

6.0 **DATE**

25 August 2009.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

31 AUG 2009

ACTION TAKEN

31 AUG 2009

TOWN CLERK

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 25 August 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
1100032-09/10	Supply of Hewlett-Packard Critical Infrastructure Support Maintenance Agreement	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/159

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Overseas Travel to New Plymouth and Auckland, New Zealand

3.0 Issue/purpose
To gain Council approval to allow Mr Shane Hackett, Manager Customer Services to travel overseas to New Plymouth and Auckland, New Zealand from 7 September 2009 to 11 September 2009, at an estimated cost of \$400. This amount is for two night's accommodation in Auckland prior to the conference, as all fees, airfares and accommodation for the duration of the three day conference are being paid for by ALGIM Seminars and Symposium.

4.0 Proponent
Margaret Allison, Divisional Manager, Families and Community Services Division

5.0 Submission prepared by
Gavin Brough, Senior Business Strategy Officer, extension 36287

6.0 Date
26 August 2009

7.0 For E&C approval or recommendation to Council

E & C Approval

APPROVED

31 AUG 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

Approval is granted for Mr Shane Hackett to travel overseas to New Plymouth and Auckland, New Zealand from 7 September 2009 to 11 September 2009, at an estimated cost of \$400. This amount is for two nights accommodation in Auckland prior to the conference, as all fees, airfares and accommodation for the duration of the three day conference are being paid for by ALGIM Seminars and Symposium.

RECEIVED

31 AUG 2009

ACTION TAKEN

31 AUG 2009

COMMITTEE SECTION

Approve/Not Approved
TOWN CLERK

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Signed

Cr Geraldine Knapp
Chairman
Families and Community Services Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Margaret Allison
Divisional Manager
Families and Community Services

11.0 Background

The Association of Local Government Information Management (ALGIM) has invited Shane Hackett to speak at the ALGIM Customer Service Symposium to be held in New Plymouth, New Zealand from 9 – 11 September 2009.

The theme of the symposium is "Delivering customer service – Like no other!" Brisbane City Council is seen by the ALGIM as a leader in this area.

There are a number of topics on the agenda that have particular relevance to customer service delivery: Delivering excellent customer service – Dr Ian Brookes, Customer satisfaction measurement – Paul Linnell and a technical workshop on SMS.

Shane also plans to visit Auckland City Council to investigate their processes around recording customer information, reporting and measuring customer satisfaction, how they define their customers and what software they use to support this. This information will be used to inform the CET project and Serving Brisbane Initiative.

Delegates from the Auckland City Council have been hosted by Brisbane City Council recently and have offered this reciprocal opportunity. Judy Liu, Team Leader, International Collaborations is liaising with Auckland City Council to make the necessary arrangements.

12.0 Consultation

- Margaret Allison, Divisional Manager, Families and Community Services Division
- Councillor Geraldine Knapp, Chairman Families and Community Services Committee
- Judy Liu, Team Leader, International Collaborations

Is in agreement with this proposal.

13.0 Implications of proposal

There have been a number of visits by Auckland City Council and this will assist in developing a strong reciprocal relationship for sharing ideas and innovation in local government.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Program 9 – Customer Focus

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The following costs are calculated on Shane Hackett departing on Monday 7 September and returning to Brisbane on Friday 11 September 2009. All conference fees, airfares and accommodation for the duration of the conference are being paid for by ALGIM Seminars and Symposiums.

Estimated accommodation and meals \$400

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A

23.0 Options

1. Approve the submission
2. Not approve the submission

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

31 AUG 2009 - 18

1.0 File number

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Donation for Kaohsiung County Typhoon Morakot Recovery

3.0 Issue/purpose

To seek E&C approval for Council to donate \$100,000 to assist the Kaohsiung County Government, Taiwan, with their post-typhoon rehabilitation and relief efforts.

4.0 Proponent

Peter Rule, Acting Executive Manager, Office of Lord Mayor and Chief Executive

5.0 Submission prepared by

Pip Hold, Acting Manager, Lord Mayor's Administration Office, ext 34236

6.0 Date

28 August 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approve:

A donation of A\$100,000, to be deposited into Kaohsiung County Government Morakot Typhoon Rescues Fund to assist Kaohsiung County Government in their post-typhoon rehabilitation and relief efforts.

10.0 Divisional Manager

Peter Rule
Peter Rule
A/Executive Manager, Office of Lord Mayor and Chief Executive

APPROVED

31 AUG 2009

Lord Mayor

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

[Signatures]
SOL PM AB JG DM

RECEIVED

31 AUG 2009

COMMITTEE SECTION

ACTION TAKEN

31 AUG 2009

TOWN CLERK

11.0 Background

Brisbane has a sister city relationship with the City of Kaohsiung. Presently Kaohsiung County is not a sister city of Brisbane. However, the City of Kaohsiung and Kaohsiung County are in the process of merging with the expectation that it will become official in 2010. Brisbane will have a formal sister city relationship with both areas from that point forward. The Mayor of Kaohsiung County visited Brisbane in May 2009 and the Lord Mayor intends to visit Kaohsiung County on 22 September 2009 on his forthcoming business mission to Taiwan.

Typhoon Morakot, the worst Taiwan has suffered in 50 years, hit Taiwan on Saturday, 8 August 2009. It caused severe flooding and landslides, particularly in southern Taiwan, with villages in Kaohsiung County being the worst hit.

Rescue and recovery efforts continue to search for trapped residents. More than 400 victims were rescued by the military, but hundreds of villagers are still waiting for help. Kaohsiung County has the highest number of casualties.

As of 6pm, 26 August 2009, the total death toll was reported to have reached 461, while 192 people were listed as still missing and 16 people injured, according to government statistics.

Following flu breakouts among victims, media are reporting that the Government is working on relocating victims from around 30 shelters in Kaohsiung County to military barracks to improve their living environment and prevent further spread of Influenza A(H1N1).

The Government is focussed on post-typhoon rehabilitation and relief work and donations are being sought to assist with this process. It is proposed that E&C approve a A\$100,000 donation to the Kaohsiung County Government Morakot Typhoon Rescues Fund.

12.0 Consultation

- Lord Mayor
- Deputy Mayor

All are in agreement with the recommendation.

13.0 Implications of proposal

The A\$100,000 donation will support the typhoon rehabilitation and relief effort.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The proposal contributes to Brisbane's Regional and World City strategy by progressing the following actions:

- 6.3 Build relationships with targeted international cities and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer impact

nil

17.0 Environmental impact

nil

18.0 Policy impact

nil

19.0 Financial impact

Funds are available in the Corporate Activities, OLMCEO and will be charged to Vote Code 1.01.1533.006.000.000.659.000.00

20.0 Human resource impact

nil

21.0 Urgency

Urgent payment of the funds is required to ensure they are available for the recovery effort in Kaohsiung County.

22.0 Publicity/marketing strategy

A press release will be made available at the Lord Mayor's discretion.

23.0 Options

Option 1: E&C approve a donation to Kaohsiung County Government Morakot Typhoon Rescues Fund.

Option 2: E&C not approve the donation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Manager, Natural Environment and Sustainability, City Planning and Sustainability Division, Brisbane City Council.

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager (SES), Natural Environment and Sustainability with Brisbane City Council was commenced on 1 July 2009. Following a process of advertising for two weeks on the Brisbane City Council Website, the 'The Courier-Mail', the 'Weekend Australian' and various websites as well as an active talent search conducted by Slade Group, seven candidates were short listed and interviewed on 30, 31 July 2009 and 24th August 2009. After interviews were finalised, reference checking was then completed on two preferred candidates.

The two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - Additional Panel Session
- Attachment 5 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, and as advised to all applicants, further discussions undertaken should any issues arise.

4.0 PROPONENTS

- Mr Michael Papageorgiou, Divisional Manager, City Planning and Sustainability and chair of a panel comprising:
- Ms Danny Keeble, Customer Contact Centre Manager
- Mr Shane MacLeod, Manager Local Asset Services

5.0 SUBMISSION PREPARED BY

Jim Kelly, Senior Consultant, Recruitment Management Company Pty Ltd

6.0 31 July 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

redacted
redacted

to the position of Manager, Natural Environment and Sustainability, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer
Brisbane City Council

NOT APPROVED

31 AUG 2009

Lord Mayor



RECEIVED

31 AUG 2009

COMMITTEE SECRET

TOWN CLERK

31 AUG 2009

ACTION TAKEN

BCC PUBLICATION SCHEME
10 YEAR RELEASE