

E&C RESULTS – 2 FEBRUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
02/02-01 R	376/6/40(P4)	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (December 2008)	Yes
02/02-02 R	194/830/826/68	OLMCEO	Stores Board Submission – Construction of the SAS Laboratory Contract No MD70029-2006/2007 – Increase in Contract Contingency	Yes
02/02-03 M	BCL/1-MGR/280677	OLMCEO	CitySmart Pty Ltd - Transition	Yes - Amended
02/02-04 M	234/70/8-2008	OLMCEO	Urban Local Government Association of Queensland – rescind decision to withdraw membership for 2008/09 year.	Yes
02/02-05 M		OLMCEO	Executive Contract	Yes

Present: Deputy Lord Mayor G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICICATIONS SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER

BCL/1-MGR/280677

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

2.0 TITLE

CitySmart Pty Ltd - Transition

3.0 ISSUE/PURPOSE

To approve the transition of Brisbane Bitumen Pty Ltd to CitySmart Pty Ltd

4.0 PROPONENT

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability Division

5.0 SUBMISSION PREPARED BY

David Askern, Manager, Brisbane City Legal Practice, ext 34740.

6.0 DATE

27 January 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION


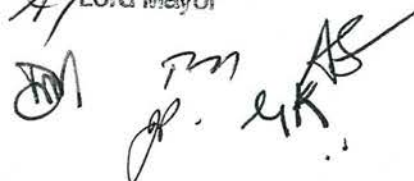
That E&C determine in accordance with the Draft Decision as set out in Annexure A. *as amended*

10.0


Jude Munro
Chief Executive Officer

APPROVED

2 FEB 2009


Lord Mayor


RECEIVED

02 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

02 FEB 2009

TOWN CLERK
NICK CLARKE

BCG 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The City Smart Program has become a fundamental part of the Lord Mayor's Election Commitments and is an important part of the delivery of Council's 2026 vision.

The express purpose of the program is to fulfil the Lord Mayor's vision of making Brisbane Australia's most sustainable City by engaging its residents and businesses in practical and affordable actions that will immeasurably reduce environmental impacts.

That program is delivered by a number of City Smart Initiatives funded by Brisbane City Council as part of its City Smart Program No.1 in Council's approved budget for 2008/2009.

To enable maximum flexibility and innovation in the delivery of the Vision, the City Smart Program and the City Smart Initiatives, it is considered appropriate that additional delivery be undertaken by a corporations law company overseen by an independent board but a wholly owned company subsidiary of Council.

This company will support existing CitySmart initiatives and deliver additional initiatives in an entrepreneurial, innovative and commercial way.

The simplest and most cost effective way to set up this company is to use a dormant shelf company currently owned by Council which has never traded.

Brisbane Bitumen Pty Ltd ("BB") was incorporated in February 2000 as a proprietary company wholly owned by Council for the intended purpose of conducting a business to source, ship, treat and sell bitumen products to Council and other external customers.

The need for that company ceased when final arrangements were made for the establishment by Sami Pty Ltd of its own bitumen storage and treatment facility at the Port of Brisbane on land leased from Council.

To enable the conversion of BB to City Smart Pty Ltd, it will be necessary for BB in General Meeting to decide the following:-

- (a) To change the name from Brisbane Bitumen Pty Ltd to CitySmart Pty Ltd;
The name has already been reserved.
- (b) Confirm the registered office of the Company as Level 23 Brisbane Square;
This is the registered office of the vast majority of all Council owned companies.
- (c) To alter the Objects Clause of the BB Constitution to better reflect the new role of CitySmart Pty Ltd.

The express purpose of the program is to fulfil the Lord Mayor's vision of making Brisbane Australia's most sustainable City by engaging its residents and businesses in practical and affordable actions that will immeasurably reduce environmental impacts.

The program will externalise, leverage, and maximise the value of Green Heart CitySmart initiatives through establishing partnerships primarily with: individual businesses, industry and community organisations.

- (d) To approve the appointment of the following persons to the board of directors of the company.

Jim McKnoulty	Chairman
Jude Munro	Existing Director
David Askern	Existing Company Secretary
Sean Ryan	Director
Damian Morgan	Director
Nicholas Alford	Director

CVs of all new directors are set out in Attachment "B".

- (e) To confirm the continuation of the Queensland Audit Office as auditors of the company under the Financial Administration and Audit Act 1977;
- (f) To authorise the negotiation of a Partnering Arrangement with City of Brisbane Arts and Environments Limited as Trustees of the Brisbane Arts Trust and the Brisbane Environment Trusts to attract donations and similar sponsorships for the public and other philanthropic organisations.

E&C's delegated powers include the power to make decisions as a shareholder of CitySmart Pty Ltd at any general meeting of the company.

Upon approval of this submission, Natural Environment and Sustainability Branch should work with the company to make appropriate funding arrangements and to negotiate a service agreement with Council for the delivery of the CitySmart Program and Initiatives.

Work is also required to finalise a Partnering Arrangement with the City of Brisbane Arts and Environment Limited.

12.0 CONSULTATION

Nick Clarke, Manager Natural Environment & Sustainability
Cr Norm Wyndham, Acting Chairman, Environment, Parks & Sustainability Committee
Both are in agreement with the proposal.

13.0 IMPLICATIONS OF PROPOSAL

Approval will enable the establishment and operation of CitySmart Pty Ltd to support the CitySmart Program and Initiatives under that Program, and to act in its own right to establish programs and enterprises that fulfil the vision and objectives of the Council's CitySmart Programs.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The City Smart Program is an integral part of the Corporate plan.

16.0 CUSTOMER IMPACT

Facilitates achievement of the CitySmart Program.

17.0 **ENVIRONMENTAL IMPACT**

Facilitates achievement of the CitySmart Program.

18.0 **POLICY IMPACT**

Facilitates achievement of the CitySmart Program.

19.0 **FUNDING IMPACT**

Funding for the operation of the company will be addressed in a future submission.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.

23.0 **OPTIONS**

Option 1: Approve recommendations for resolutions at as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 234/70/8-2008(1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Urban Local Government Association of Queensland – rescind decision to withdraw membership for the 2008/09 year.

3.0 ISSUE/PURPOSE

To gain approval to rescind E&C's decision of 22 September 2008 to withdraw Council's membership of the Urban Local Government Association (ULGA) for the 2008/09 year.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

RECEIVED

2 FEB 2009

5.0 SUBMISSION PREPARED BY

Julie Prove, Project Officer, Office of the Chief Executive, ext 34309

COMMITTEE SECT

6.0 DATE

22 January 2009

ACTION TAKEN

02 FEB 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

TOWN CLERK
JULIE PROVE
GREG SPALL

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C rescinds its decision of 22 September 2008 to withdraw membership of the Urban Local Government Association (ULGA) for the 2008/09 year.

I Support/Reject

Cr Adrian Schrinner
Chairperson, Finance & Administration Committee

10.0 Hayden Wright
OFFICE OF THE CHIEF EXECUTIVE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

2 FEB 2009

Lord Mayor

11.0 BACKGROUND

The Urban Local Government Association (ULGA) was established to respond to concerns unique to urban based authorities in Queensland.

Brisbane City Council (Council) holds membership of the Association and a position on the Executive.

At its meeting of 22 September 2008, E&C determined to withdraw Council's membership of the ULGA for the 2008/09 year.

However before a letter of resignation was sent to the ULGA, discussions occurred between Council and the Chair of the ULGA. In light of these discussions, future opportunities were identified that are likely to result in benefits to Brisbane for ongoing membership.

This means Council would like to retain membership of the ULGA and therefore rescind the previous decision to withdraw membership for the 2008/09 year. Membership for the 2009/10 year will be reviewed in due course.

12.0 CONSULTATION

Cr Adrian Schrinner, Chairman, Finance and Administration Committee
Cris Anstey, Lord Mayor's Chief of Staff
Jude Munro, Chief Executive Officer
Hayden Wright, Executive Manager, Office of the Chief Executive

All are in agreement that this submission proceed to E&C.

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENT IMPACT

Nil

18.0 POLICY IMPACT

Consistent with Council's ability to provide a voice on state-wide local government issues.

19.0 FUNDING IMPACT

Annual membership fees are currently \$15,552 (including GST). This amount has been paid for the 2008-09 year.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. To approve the recommendation.
2. To not approve the recommendation.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

FILE NUMBER

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive appointment of Tony McDougall to the position of Manager, Field Services, Water Distribution.

3.0 ISSUE/PURPOSE

To approve the appointment of Tony McDougall to the position of Manager, Field Services, Water Distribution.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Geoff Steve, Executive Coordinator, Executive Manager's Office, Water Distribution
Ext 33203

6.0 DATE

17 December 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For approval by E&C

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

To appoint Tony McDougall to the position of Manager, Field Services, Water Distribution.

10.0 CHIEF EXECUTIVE OFFICER

Jude Munro
CHIEF EXECUTIVE OFFICER

RECEIVED

2 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

2 FEB 2009

TOWN CLERK

PHIL FILIA

APPROVED

2 FEB 2009

AI Lord Mayor

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11.0 BACKGROUND

Approval was given by the CEO on the 29 September 2008 to proceed with the implementation of the Water Distribution Structure. This included fast tracking the appointment of a new Senior Management team for Water Distribution under a new management structure due to the loss of a number of key managers and significant changes to the business functions due to the water reform process

As part of the CEO'S approval, a new role, Manager, Field Services was created to replace the vacant role of Production Manager. Tony McDougall was transferred into this role in an acting capacity subject to completion of a Mercer review. The intent was to seek E&C approval to transfer Tony McDougall directly into the role following the completion of the Mercer review.

This decision to seek direct appointment was guided by a number of factors:

- Business continuity due to the loss of three senior managers from the senior management team of Water Distribution.

Tony has significant experience in managing water and wastewater services gained through his previous roles in BCC City Works Division, Ipswich City Council, Fitzroy Shire Council and Redcliffe City Council. He has a good working knowledge of council policy, processes and procurement which will ensure continued efficient delivery of service in a 24/7 environment

- Leadership skills

Tony has demonstrated strong leadership skills in managing service delivery through both direct labour and in direct labour teams. He has a calm style and is outcome focus. Given the significant size of the field services team his skills in managing at an appropriate level and delegating to others to ensure ownership and accountability will be a valuable attribute.

- Customer focus

Tony's previous roles have exposed him to management of a work force which is in the public arena and he has first hand experience of managing customer and stakeholder expectations in politically sensitive environments

- Preferred recruitment from within the business where possible.

Tony has held a number of significant roles over the past three years and has demonstrated his ability to work successfully at this level. This period of development has shown Tony to be an appropriate successor to the SES group.

Mercers have now completed the evaluation of this new role and confirmed SES level status.

Mr McDougall is currently acting in this role and has proven himself to be a valued member of the SMT and strong contributor to the business.

It is recommended that Tony McDougall be appointed directly to role of Manager, Field Services.

The following information is now provided:

Attachment 1 - Executive Role Statement, Manager, Field Services
 Attachment 2 - Mercer review & evaluation for role
 Attachment 3 - Tony McDougall resume

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
 Robin Lewis, Manager, Water Distribution
 David McLachlan, Chairman City Businesses and Water Supply Committee

All are in agreement with the submission being considered by E&C.

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A.

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FINANCIAL IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1. Approve the recommendation

Option 2. Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 9 FEBRUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
09/02-01 R	188/840/849/208	Brisbane Infrastructure	Queensland Tennis Centre Parking Area Local Law 2009	Yes
09/02-02 M	188/720/719(P2)	Brisbane Infrastructure	Lord Mayor's River Safety Initiatives Program – Funding Agreement – Rowing Queensland	Yes
09/02-03 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to Travel – October 2008	Yes
09/02-04 R	28/2(P6)	Corporate Services	Brisbane City Council Superannuation Plan audit 2007-8	Yes
09/02-05 M	106/335/1553/1	C P & S	Heritage Incentives Scheme (HIS) Grant Allocation July 2008- December 2008	Yes
09/02-06 M	106/800/148/3	FaCS	Chongqing Municipal Government Community Groups Relief Fund 2008/09	Yes
09/02-07 M	109/800/286/17	FaCS	Community Housing Partnership Program property allocation	Yes
09/02-08 M	365/20-NL710/117	FaCS	Proposed New Lease for Queen Street Malls Office, L3-1, 117 Queen Street, Brisbane.	Yes
09/02-09 M	234/51/7	FaCS	Funding for the Local Area Multicultural Partnerships (LAMP) Initiative.	Yes
09/02-10 M	106/800/148/4	FaCS	Managing self-published books donated for the library collection	Yes
09/02-11 R	312/65/1	Corporate Services	Leasing of land by Council for the Kenmore Library and Community Hub (Pullenvale Ward) Kenmore Plaza Kenmore	Yes
Walk in M	164/305/615/3	OLMCEO	Executive Appointment	Yes

Present: Deputy Lord Mayor G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

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 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER 188/720/719(P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Lord Mayor's river safety initiatives program- funding agreement- Rowing Queensland

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for Brisbane City Council to enter into a funding agreement with Rowing Queensland for a grant to improve the safety of rowers by the provision of lighting and encourage the uptake of reflective clothing.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

RECEIVED

09 FEB 2009

5.0 SUBMISSION PREPARED BY

Peter Whelan, Ferry Project Officer - Ferry Operations, Public Transport, Transport & Traffic Branch - ext. 39707

COMMITTEE SECTION

ACTION TAKEN

6.0 DATE

28 January 2009

09 FEB 2009

TOWN CLERK
PETER WHELAN

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That E&C authorise Divisional Manager, Brisbane Infrastructure, to sign the Funding Agreement with Rowing Queensland, as attached.

9 FEB 2009

Lord Mayor

I Recommend Accordingly

10.0 DIVISIONAL MANAGER and COMMITTEE CHAIRMAN

CHIEF EXECUTIVE OFFICER

Barry Broe
Barry Broe
Divisional Manager
BRISBANE INFRASTRUCTURE

Jane Prentice
Councillor Jane Prentice
Chairman Public & Active Transport & Economic Development Committee

11.0 BACKGROUND

Following an incident between a CityCat and a rowing scull, the Lord Mayor established a Technical Working Group (TWG) to develop and assess technical solutions to improve river safety. The TWG consisted of representatives of Rowing Queensland (RQ), Maritime Safety Queensland, TransdevTSL Brisbane Ferries and BCC's Transport and Traffic Branch. The TWG found that the most effective means of increasing visibility and safety of early morning rowers would be the adoption of a locally-developed LED dome light specially designed and fitted to rowing sculls as well as a greater take-up of reflective clothing by rowers.

The Lord Mayor offered \$100k as part of the second budget review, as a grant to assist RQ to purchase and issue the lights to early morning rowers before the commencement of the winter rowing season in March 2009. Following discussions with Council's Community Grant Unit and RQ, the most efficient way to procure the LED lights and to distribute them to schools and clubs is through RQ.

The funding agreement sets out the requirements and intended use of the Council Grant of \$100k to RQ.

RQ will receive the grant and manage the program by distributing the lights to clubs and schools that are operating within Council's ferry network (according to an agreed schedule). The lights will be distributed to clubs and schools in order of priority, based on their location within the ferry network and the level of activity of their winter rowing program.

As well as distributing the lights, the funding agreement also requires RQ to issue safety information (approved by Council), including requiring rowers to observe the Code of Conduct and encouraging them to wear reflective clothing.

Full payment of the Grant to RQ will only occur if it is evident that rowers are displaying the issued lights in a proper manner and that they have made appropriate efforts to increase the visibility of rowers' clothing.

It should also be noted that the Council Grant of \$100,000 does not cover the full cost of providing lights to all clubs and schools who operate within the ferry network area in winter. The shortfall of \$76,000 will be raised by RQ through their affiliate clubs and schools.

In addition, the funding agreement makes it clear that the Grant is a one-off payment and not part of an on-going funding commitment by Council.

LMERC approved the funding on 6 November 2008.

12.0 CONSULTATION

Kent Stroud, Manager, Community Services
Sarah Zeljko, Senior Associate, Brisbane City Legal Practice
Gail Davies, Principal Public Transport
Gaylene Vivian, Senior Co-ordinator, CityCat and River Ferry Operations, Public Transport;
Tom Savage, Senior Policy Manager Public Transport

All consulted are in agreement with the recommendation.

13.0 **IMPLICATIONS OF PROPOSAL**

This proposal will ensure there is improved safety for all users along the river

14.0 **COMMERCIAL IN CONFIDENCE**

No

15.0 **CORPORATE PLAN IMPACT**

The grant is linked to the following Corporate Plan Programs:
Program 3 - *Moving Brisbane* - CityCat increase patronage and fleet increase
Program 7 - *Public Health and Safety* - Zero Harm approach

16.0 **CUSTOMER IMPACT**

Nil

17.0 **ENVIRONMENTAL IMPACT**

Nil

18.0 **POLICY IMPACT**

Nil

19.0 **FINANCIAL IMPACT**

Budget is allocated under GL 1.04.1339.695.000.000.659.000.00

20.0 **HUMAN RESOURCE IMPACT**

Nil

21.0 **URGENCY**

Signing of the Funding Agreement will allow Rowing Queensland to proceed with the placement of an order of lights to enable supply and distribution by end of March 2009.

22.0 **PUBLICITY / MARKETING STRATEGY**

Rowing Queensland to acknowledge BCC funding on any literature provided to schools and clubs that receive the lights.

23.0 OPTIONS

Option 1: Approve the recommendation for signing of the proposed Funding Agreement.

Option 2: Not approve the recommendation and request amendments to the Funding Agreement prior to signing.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

Clubs
Brisbar
Center
Comm
Dragon
Dutton
KAND
Tatters
Toowo
Univer
Vintag
The Q
Rowin

Schools
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1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - October, 2008

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

15 December, 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for October, 2008.

Chairman

I Support/Reject the Recommendation

If Reject - please state reasons

Ad Schinner
C. Adrian Schinner
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
DIVISIONAL MANAGER

RECEIVED

09 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

09 FEB 2009

TOWN CLERK

IRENE MURPHY

APPROVED

9 FEB 2009

[Signature]
A / Lord Mayor
[Initials]

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for October, 2008, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

	October, 2008
<i>Non-Commercial Operations</i>	
a) International Travel	
(i) Number of Bookings	4
(ii) Airfares	\$21,516.50
b) Domestic Travel	
(i) Number of Bookings	71
(ii) Airfares	\$35,195.32
c) Accommodation and Allowances Costs	\$47,965.52
d) Registration Fees for Conferences	\$37,898.06
e) Other Costs e.g. hire car	\$ 8,930.52
TOTAL	\$151,558.94
Attachment "A"	\$ 706.76

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Notes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for October, 2008.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
106/335/1553/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Heritage Incentives Scheme (HIS) Grant Allocations July 2008 –December 2008
2009

3.0 Issue/purpose
To approve the proposed HIS Grant Allocations for the period July 2008 to December 2008

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by
Silvana Grassadonia, Senior Heritage Architect, Heritage Unit, Heritage Incentives
HAHU, ext 35526

6.0 Date
9 Feb 2009

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
That E&C Committee approve the proposed Heritage Incentives Scheme Grants Allocations as set out in Attachment 'A'

10.0 Divisional Manager

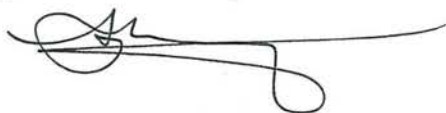


Michael Papageorgiou
Divisional Manager
City Planning and Sustainability

Committee Chairman

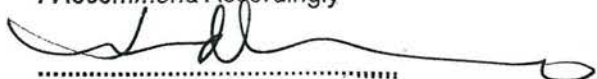
I Support / Reject the recommendation.

If reject, please state reasons



Cr Amanda Cooper
Chairman, Neighbourhood Planning and
Development Assessment Committee

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

APPROVED

9 FEB 2009



BCC 10 YEAR RELEASE SCHEME

RECEIVED

09 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

09 FEB 2009

OWN CLERK

S. GRASSADONIA

11.0 Background

The 2008-2009 Heritage Incentives Scheme (HIS) budget provides grant funding to assist owners of places entered on the City Plan Heritage Register. From July 2008 to December 2008 the Heritage Incentives Scheme has proposed allocating grant funding for heritage conservation projects valued at \$ 52,654.84.

The projects include restumping, replacing rotten timber/weatherboards, re-roofing and guttering, reinstating verandah and sash windows, external and internal repainting in original colours and paint analysis report, and reinstating a flagpole.

The projects are in the wards of Tennyson, Marchant, Morningside, Hamilton, and Toowong. Local Councillors are also advised of all grant applications in their ward.

Grant application projects were subject to a site inspection and architectural advisory services to assess suitability before application forms were provided. Applications were accompanied by written quotations for work and were assessed on adherence to best conservation practices.

In accordance with a practice initially established by the Planning Guidance Committee (PGC), all recommendations for grant funding were forwarded to PGC members with provision for a detailed presentation if required.

Successful applicants were then advised of the proposed grant. Grant amounts are being reimbursed to owners on successful completion of the project in accordance with the agreed conditions. Applicants display a small sign on the project site acknowledging Council assistance.

Applications recommended for grant funding by Planning Guidance Committee are detailed at Attachment 'A'.

E&C Committee approval these recommendations is now requested.

12.0 Consultation

Cr Amanda Cooper, Chairman Neighbourhood Planning and Development Assessment Committee is in agreement with the recommendation.

The Planning Guidance Committee members have been advised of these grant applications and are in agreement with the recommendation.

13.0 Implications of proposal

The implications of the proposal are:

- Continuing provision of free architectural advice to owners of heritage places; and grant funding to assist conservation of places on the City Plan Heritage Register

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

This proposal is in accordance with an initiative in the Corporate Plan theme 'A City Designed for Subtropical Living'. This is identified as 'Promoting and supporting Brisbane's heritage by providing community education, technical and financial assistance to owners of heritage listed properties.'

16.0 Customer impact

Impact on the community will be recognition of Council's commitment to heritage conservation, and an improved standard of conservation. Impact on owners of heritage places will be improved partnership by providing access to free architectural advice and assistance with funding for conservation projects.

17.0 Environmental impact

The proposal will assist in protecting Brisbane's valued built environment.

18.0 Policy impact

The proposal complies with Council policy of protecting Brisbane's heritage.

19.0 Financial impact

Grant applications totalling \$52,654.84 are within the 2008-2009 Heritage Incentives Scheme budget. The Heritage Incentives Scheme is a Rolling Project, with expenditure approved by Council for 2008-2009 and future expenditure allocated for the years 2009-2010, 2010-2011 and 2011-2012.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Publicity may be appropriate on completion of conservation projects and payment of grants.

23.0 Options

That the E&C Committee

Option 1 Approve the grant applications allocations as per Attachment 'A'.

Option 2 Not approve the recommendations

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number: 106/800/148/3

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Chongqing Municipal Government Community Groups Relief Fund 2008/09.

3.0 Issue/purpose

To approve the allocation of funding under this relief program as per the attached schedule

4.0 Proponent

Margaret Allison, Divisional Manager, Families & Community Services Division.

5.0 Submission prepared by

Jeannie Stout, Business Coordination Officer, Community Services Branch (x39107).

RECEIVED

09 FEB 2009

COMMITTEE SECTION

6.0 Date

2 February 2009.

ACTION TAKEN

09 FEB 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

TOWN CLERK
JEANNIE STOUT

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That the Chongqing Municipal Government Community Groups Relief Fund 2008 be approved as per the attached schedule set out in Attachment 1.

10.0 Divisional Manager & Chairperson

I Support / Reject the Recommendation/s.
If Reject - please state reasons:

I Support / Reject the Recommendation/s.
If Reject - please state reasons:

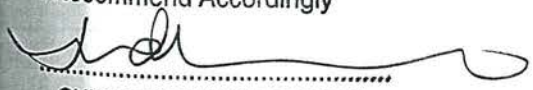


Signed
Margaret Allison
DIVISIONAL MANAGER
FAMILIES & COMMUNITY SERVICES



Signed
Cr Geraldine Knapp
CHAIRPERSON
FAMILIES & COMMUNITY SERVICES COMMITTEE

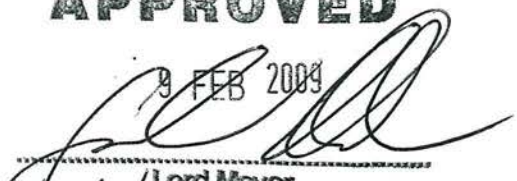
I Recommend Accordingly



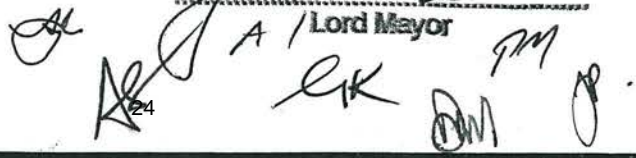
CHIEF EXECUTIVE OFFICER

APPROVED

9 FEB 2009



A / Lord Mayor



11.0 Background

Chongqing is Brisbane's largest sister city and one of the largest cities in the world. Chongqing became Brisbane's sister city in 2005 and has a population of over 30 million. Chongqing is located on the upper reaches of the Yangtze River, straddling the region which connects the middle and western parts of China. The City covers an area of 82,403 km squared and is the largest inland port city in China.

In May 2008 Chongqing experienced the effects of the Sichuan earthquake. At that time Brisbane reached out to assist Chinese victims who lost their homes and livelihoods and now with the tables turned, Chongqing have provided us with their support for the storms that began in Brisbane on 16 November 2008.

At the Council meeting held on Tuesday 9 December 2008, the Lord Mayor announced the creation of the "Chongqing Municipal Government – Community Groups Relief Fund" to assist community groups that had suffered from the storms. The donation from Chongqing is US\$100,000 which converted to \$142,653.35 paid into Council on 17 December 2008.

As a result, guidelines for the fund were developed that would see amounts up to \$5,000 being made available to groups who have had to replace damaged assets.

This fund is primarily for sporting clubs, community organisations, churches and similar community groups within the areas affected by the storms.

The projects being put forward by the Community Groups for this financial assistance need to demonstrate the following:

- Project funding is required to repair or replace damaged equipment or facilities as a direct result of the recent storm events. Examples may include replacing white goods or repairs to facilities.
- Intended projects are not covered by an existing insurance claim. Groups cannot claim items that will be replaced / repaired through insurance.

Application for relief funding have been received and assessed. Applications for this funding closed on 30 January 2009, but applications postmarked 30 January 2009 will still be considered.

12.0 Consultation

Kent Stroud, Manager, Community Services Branch (2/2/09)
Cr Geraldine Knapp, Chairperson Community Services (2/2/2009)

Are in agreement with the recommendation

13.0 Implications of proposal

Community Groups whose applications are approved will be able to continue to provide services to the community as they will be able to replace non-insured items that were damaged due to the storms.

14.0 Commercial in confidence

NA

15.0 Vision/Corporate Plan impact

Program 10	City Governance
Outcomes 10.3	Regional and International Activities
Strategy 10.3.1	Building Networks and Alliances
Service 10.3.1.1	Regional and International Initiatives

16.0 Customer impact

Assistance for community groups who provide services to the community.

17.0 **Environmental impact**

Nil

18.0 **Policy impact**

Nil

19.0 **Financial impact**

An allocation of \$142,653.35 is available for the Chongqing Municipal Government Community Groups Relief Fund. Activity Code: GL code: 1.14.1681.565.000.000.986.000.00
Total Attachment 1 = \$36,265.60.

20.0 **Human resource impact**

The Grants Unit is administering the process for this relief fund. No additional human resources will be needed in this case.

21.0 **Urgency**

In the normal course of business.

22.0 **Publicity/marketing strategy**

There has been advertising in relation to this relief fund as follows:

- Advertising of the relief fund on the Brisbane Times website
- Letters were posted to community organisations in affected areas
- Media event – Lord Mayor promoted the relief fund on Tuesday 16 December 2008.
- Advertised on the BCC website
- Call centre scripting.

23.0 **Options**

- Option 1: Support recommendations 1, 2 and 3*
Option 2: Do not support recommendations 1, 2 and 3
Option 3: Other options identified by E&C

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 109/800/286/17

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Community Housing Partnership Program property allocation.

3.0 Issue/purpose

To approve an allocation of three Council properties to approved Community Housing Providers to provide crisis and transitional housing under the Community Housing Partnership Project.

4.0 Proponent

Margaret Allison, Divisional Manager, Families and Community Services Division

RECEIVED

09 FEB 2009

5.0 Submission prepared by

Carole Isaacs, Community Housing Partnership Officer (CHPO), Ext: 74635

COMMITTEE SECTION

ACTION TAKEN

6.0 Date

9 February 2009

09 FEB 2009

7.0 For E&C approval or recommendation to Council

E&C approval

TOWN CLERK

CAROLE ISAACS

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Nil

9.0 Recommendation

That E&C approve that the allocated properties to be managed by Community Housing Providers under the terms of the Community Housing Partnership Project:

- (i) 707 Hamilton Road Chermside West to be managed by BRIC Housing Company.
- (ii) 123 Maundrell Terrace Chermside West to be managed by BRIC Housing Company.
- (iii) 291 Robinson Road Geebung to be managed by Inner North Community Housing (INCH) Association

For a initial period of 12 months, with a possible option to extend for a further 12 months subject to availability.

10.0 Divisional Manager

Chairman

I Support / Reject the recommendation/s.

If reject, please state reasons:

Margaret Allison
DIVISIONAL MANAGER
Families & Community Services Division

Councillor Geraldine Knapp
CHAIRMAN
Families & Community Services
Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

9 FEB 2009

Lord Mayor

27

11.0 Background

The Community Housing Partnership Program (CHPP) has been established to allow community organisations to use surplus Council residential properties for crisis and transitional housing for people who are, or have recently been, homeless.

Under the Community Housing Partnership Program, it is a requirement for the Establishment and Coordination Committee to approve the allocation of properties to Community Housing Providers.

The properties at 707 Hamilton Road, Chermside West, 123 Maundrell Terrace, Chermside West and 291 Robinson Road, Geebung were purchased by Traffic and Transport for intersection widening and upgrade and are available to the CHPP for a minimum of 12 months. Should the properties continue to be available after the first 12 months, then the Management Agreement will be renewed for a further year.

All properties are suitable for housing homeless families or rough sleepers. BRIC Housing Company has indicated that both Chermside West properties suit their needs. BRIC is a registered and compliant housing provider listed with the Department of Housing. INCH is a registered and compliant housing provider and has also indicated the Geebung property suits their needs.

The recommended allocation of specific properties to these providers is based on the suitability of the property to the service provided by the organisation and the proximity of the organisation to the property. Attention has also been paid to the sensitivities of neighbouring residents and organisations have been selected who will manage these issues sensitively and appropriately.

12.0 Consultation

- Cr Geraldine Knapp, Chairman, Families and Community Services Committee
- Richard Ferrett, Policy Liaison Officer to Chairman
- Kent Stroud, Manager, Community Services
- Cr Fiona King, Marchant Ward
- Kay Hallt, A/Manager, City Property
- Marnie Alefosio, A/Community Development Manager, Community Services
- Louise Carney, A/Team Leader, Access and Equity

Are in agreement with the recommendations.

13.0 Implications of proposal

The proposal will enable Council to support people experiencing homelessness by the provision of additional housing for crisis and transitional accommodation through the Community Housing Partnership Project.

14.0 Commercial in confidence

NA

15.0 Vision/Corporate Plan impact

- Program 5 – Your Brisbane
- Outcome 5.4 – Opportunities for All
- Service 5.4.1.1 – Participation Initiatives

The initiative contributes to the Vision 2026 city-wide outcome of an 'Inclusive and Caring' city.

16.0 **Customer impact**

Community members requiring short-term housing will be assisted through the availability of additional accommodation options and will have greater access to support towards long term accommodation.

17.0 **Environmental impact**

No environmental impact.

18.0 **Policy impact**

The implementation of this project will assist in ensuring that Brisbane remains an inclusive city.

19.0 **Financial impact**

Funding of \$120,000 was approved for the coordination of CHPP in 2008-2009 as part of the Opportunity for All budget.

20.0 **Human resource impact**

Nil

21.0 **Urgency**

In the normal course of business.

22.0 **Publicity/marketing strategy**

At the discretion of the Lord Mayor and Chairman, Families & Community Services Committee. Although some publicity may occur around the allocation of properties to recommended organisations, actual property locations and uses should not be disclosed as this may compromise the management of the premises (eg Women's Shelter).

23.0 **Options**

Option 1: Approve the recommendations.

That E&C approve that the allocated properties to be managed by Community Housing Providers under the terms of the Community Housing Partnership Project:

- (iv) 707 Hamilton Road Chermside West to be managed by BRIC Housing Company.
- (v) 123 Maundrell Terrace Chermside West to be managed by BRIC Housing Company.
- (vi) 291 Robinson Road Geebung to be managed by Inner North Community Housing (INCH) Association

For a initial period of 12 months, with a possible option to extend for a further 12 months subject to availability.

Option 2: Approve recommendations with amendments.

Option 3: Not approve the recommendations.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 365/20-NL710/117

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed New Lease for Queen Street Malls Office, L3-1, 117 Queen Street, Brisbane.

3.0 ISSUE/PURPOSE

To seek approval for City Property Branch to negotiate and enter into a new lease over premises currently occupied by City Malls Management, L3-1, 117 Queen Street, Brisbane.

4.0 PROPONENT

Margaret Allison
Divisional Manager, Families and Community Services Division

5.0 SUBMISSION PREPARED BY

Philip Wicht
Property Leasing Manager, City Property

6.0 DATE

9 February 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

RECEIVED

0 9 FEB 2009

COMMITTEE SECTION

ACTION TAKEN:

0 9 FEB 2009

TOWN CLERK
PHILIP WICHT

APPROVED

9 FEB 2009

Lord Mayor

[Handwritten signatures and initials]

9.0 RECOMMENDATION

That approval be granted for City Property Branch to negotiate and enter into a new lease over L3-1, 117 Queen Street, Brisbane on the following basis:

Area: 80 m² (approximately)
Lease Commencement: 15 November 2008 (approximately)
Lease Expiry: 14 November 2010
Rent: redacted m² or redacted pa (+ GST) gross

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRMAN

I Support / Reject the Recommendation
If rejected please state reasons

Jane Prentice

Councillor Jane Prentice
Chairman
PUBLIC AND ACTIVE TRANSPORT AND ECONOMIC DEVELOPMENT
COMMITTEE

10.0 DIVISIONAL MANAGER

Margaret Allison

Margaret Allison
Divisional Manager
FAMILIES AND COMMUNITY SERVICES DIVISION

I Recommend Accordingly
[Signature]
.....
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The City Malls Management Team has been accommodated at this location since 1994. The City Malls Management office is located in a centralised location in the Queen Street Mall and it provides a vital customer service facility for its customers and the general public to gain access to all City Malls Management permits and information.

The customer and stakeholder awareness that has developed at this location for 15 years will be significantly diminished if the office were to be relocated to another location. Additionally, the location provides viewing options at critical sites of the QSM from the Office.

This financial year, City Malls Management undertook a refurbishment of the office space costing \$30K. The office has established fibre optic, phone lines, Malls pedestrian counter system, cardex and duress alarm system and CitySafe CCTV connections that would cost the Malls budget thousands of dollars to re-establish at another location.

City Malls Management is currently in negotiations with the building owner of the premises to install one of Council's CitySafe CCTV cameras on the awning of the building. The building owner has advised in writing that approval for the installation of the CitySafe camera would only be approved pending a new lease agreement with Council for the current office space.

The Queen Street Mall Advisory Committee at its meeting on 1 December 2008 approved the budget for FY 09/10 and fully supports City Malls Management maintaining their current site.

The current lease was entered into for a three year term commencing 15 November 2005 and expired on the 14 November 2008.

The owner has now offered a new lease for the premises on the following terms:

Area:	80 m ² (approximately)
Lease Commencement:	15 November 2008 (approximately)
Lease Expiry:	14 November 2010
Rent:	redacted m ² or redacted pa (+ GST) gross

City Property has conducted a market analysis of the proposed rent and it is considered to be in line with current market rental for this area.

It is requested that approval be granted for City Property to negotiate and enter into a new lease over L3-1, 117 Queen Street, Brisbane on terms outlined above.

12.0 CONSULTATION

David Askern, Chief Legal Counsel, Brisbane City Legal Practice
Maria Menchise, Solicitor, Brisbane City Legal Practice
Kent Stroud, Manager, Community services
David Jackson, Manager, Economic Development
Phillip Di Bella, Chairman, Queen St Mall Advisory Committee
John Dwyer, City Malls Manager
Kay Hallt, A/Manager, City Property
Queen Street Mall Advisory Committee

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city
Council Program: City Governance
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Securing these premises will ensure a seamless and ongoing location for the Queen Street Malls Office.

17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funding is obtained from the QSM Special Levy.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 234/51/7

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Funding for the Local Area Multicultural Partnerships (LAMP) Initiative.

3.0 Issue/purpose

To seek approval to submit two grant applications to the Queensland Government, Department of Communities to continue funding two full-time Council officers under the Local Area Multicultural Partnerships (LAMP) initiative for the next 3-years, 2009-2011..

4.0 Proponent

Margaret Allison
Divisional Manager, Families and Customer Services Division

RECEIVED

09 FEB 2009

5.0 Submission prepared by

Ben Thomson, Team Leader Social Inclusion and Diversity (SSPOL); Ext: 35085

COMMITTEE SECTION

6.0 Date

3rd February 2009

ACTION TAKEN

09 FEB 2009

7.0 For E&C approval or recommendation to Council

E&C approval

TOWN CLERK
BEN THOMSON

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Nil

9.0 Recommendation

That E&C approves the submission of two grant applications to the Department of Communities to fund two full-time Council officers under the Local Area Multicultural Partnership Initiative.

10.0 Divisional Manager



Margaret Allison
DIVISIONAL MANAGER
Families and Community Services Division

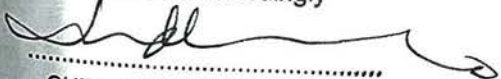
Chairperson

I Support / Reject the Recommendation/s.
If Reject - please state reasons:



Councillor Geraldine Knapp
CHAIRPERSON
Families and Community Services
Committee

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

APPROVED

9 FEB 2009



11.0 Background

The purpose of the Local Area Multicultural Partnerships (LAMP) Initiative is to support local government to be responsive to the needs of people from culturally and linguistically diverse backgrounds. As such, this initiative supports and provides funding to local government in Queensland to ensure that every part of their core business is accessible and inclusive.

Council has participated in the LAMP initiative for nearly 10-years with \$80 000 provided by the State Government and \$80 000 from Council annually and employed two full-time officers in Community Services Branch. Monies have been previously approved in forward budget to match funding with the State Government for the LAMP initiative.

Over the years these positions have played a critical role in developing and supporting a range of multicultural initiatives such as the One City Many Cultures Strategy, Lord Mayor's Multicultural Board, Rites of Passage (Lord Mayor's Award), Multicultural Employment Infrastructure Program, It's Not All Black & White (Lord Mayor's Award), Multicultural Forums and engagement with and support for migrant and refugee communities such as Sudanese, Iraqi and Pacific Islanders.

In addition, these roles have served to advise and inform Council about issues facing the multicultural and refugee communities and Council's work with these communities.

Following a review by the Department of Communities of the LAMP program, the State Government released new funding arrangements and guidelines on 20 December 2008.

Brisbane City Council has been advised by Multicultural Affairs Queensland that two separate applications will be required from Council to fund two positions for the next 3-years.

12.0 Consultation

Cr Geraldine Knapp, Chairman, Families and Community Services
Richard Ferrett, Policy Advisor
Kent Stroud, Manager Community Services
Vanessa Fabre, Manager Community Development, Community Services

All those consulted are in agreement with the recommendation.

13.0 Implications of proposal

Without the LAMP Program Council will be unable to provide the same level of service that ensures accessibility and inclusiveness for people from culturally and linguistically diverse backgrounds, including refugees.

14.0 Commercial in confidence

NA

15.0 Vision/Corporate Plan impact

This initiative links to Council's long term priorities and city wide outcomes articulated in the *Living in Brisbane 2026 – Our Vision* and the *Corporate Plan 2006-2010* – a strong community, healthy economy, safe community, outstanding city profile:

A strong community:

- is safe, friendly and welcoming where people feel safe, accept and celebrate diversity, and help each other
- has pathways to access networks, goods and services so that there are opportunities for employment, enterprise, education and health
- is resilient where people know and use community assets, the community solves problems and learns in the face of adversity

Healthy economy:

- Investment, export performance and wages and salaries ensures the benefits of employment growth flow to refugee communities

In addition, this initiative links with the following 2026 Vision and City Wide Outcomes:

- Safe Communities
- Inclusive, Caring Communities
- Outstanding City Profile
- Healthy Economy
- Better Public Health
- Learning and Informed Communities
- Well-Designed and Responsive Built Environment
- Connected and Engaged Communities

16.0 Customer impact

Continuation of LAMP will help to ensure Council is responsive, accessible and inclusive of people from culturally and linguistically diverse backgrounds.

17.0 Environmental impact

No environmental impact.

18.0 Policy impact

The LAMP positions have been responsible for the development and implementation of the One City Many Cultures, Working with Refugees and Rites of Passage Strategies.

19.0 Financial impact

\$80,000 per year for 3 years is required from Program 5 - Your Brisbane from 2009/10 until 2011/12. This amount is already included in Community Services' Multicultural Communities proposed budget for 2009/10 and has been a line item for the past 10 years. Total spend of \$240,000 over 3 years.

20.0 Human resource impact

The requested budget will be used to continue to employ two officers within Community Services Branch.

21.0 Urgency

Council has been given a very short timeframe to submit an application. Applications close 9th February. The application can be withdrawn if this E&C request is not approved.

22.0 Publicity/marketing strategy

NA

23.0 Options

Option 1: Approve the recommendation:
That E&C approves the submission of two grant applications to the Department of Communities to fund two full-time Council officers under the Local Area Multicultural Partnership Initiative.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 106/800/148/4

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Managing self-published books donated for the library collection

3.0 Issue/purpose

The purpose is to recommend a revised process for managing self-published books donated for the library collection

4.0 Proponent

Margaret Allison, Divisional Manager, Families & Community Services

RECEIVED

09 FEB 2009

5.0 Submission prepared by

Sharan Harvey, Manager Library Services, extension 34255

COMMITTEE SECTION

6.0 Date

3 February 2009

ACTION TAKEN

09 FEB 2009

7.0 For E&C approval or recommendation to Council

E&C approval.

TOWN CLERK
SHARAN HARVEY

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That Library Services adopts the revised process for managing self-published books donated for the library collection as set out in Appendix A.

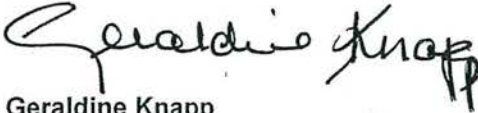
10.0 Divisional Manager


Margaret Allison
Divisional Manager
Families & Community Services

Committee Chairman

I Support / Reject the recommendation.

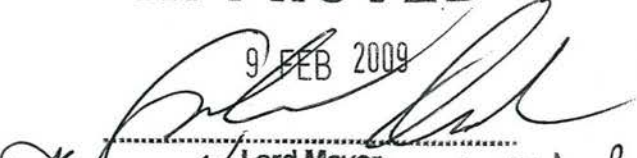

If reject, please state reasons


Geraldine Knapp
Chairperson, Families & Community
Services Committee

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED


9 FEB 2009
Lord Mayor


11.0 Background

Civic Cabinet on 27 January 2009 requested Library Services to develop a more robust system for managing self-published books donated for the library collection.

The process was reviewed and is detailed in Appendix A.

The key difference between the current and revised process, is that library staff currently skim read self-published donated books, whereas it is proposed that library staff will read these books cover to cover.

12.0 Consultation

Civic Cabinet on 27 January 2009

Are in agreement with the recommendation.

13.0 Implications of proposal

- The risk of potential 'submittable publications' being added to the library collection will be mitigated.
- Longer timeframe to process self-published books donated for the library collection. These books arrive irregularly throughout the year and the delay, if any, will occur in the peak periods.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

No

16.0 Customer impact

- Delays in accepting donated self-published books into the collection may frustrate authors who are usually keen to see their material accessible by the public.
- Low-risk groups, such as Local History Groups, may not recognise the need for their material to be read cover to cover in order to identify content which potentially makes their book a 'submittable publication'.

17.0 Environmental impact

No

18.0 Policy impact

No

19.0 Financial impact

Approximately 100 hours p.a. (approx. \$4,500 Labour)

20.0 Human resource impact

No extra resources allocated for this work

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

N/A

23.0 Options

- Option 1: Adopt revised process for managing self-published books donated for the library collection.
- Option 2: Maintain current process for managing self-published books donated for the library collection.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, Transport and Traffic, Brisbane Infrastructure

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager, Transport and Traffic was commenced in September 2008 following the appointment of Barry Broe as Divisional Manager, Brisbane Infrastructure. An talent search conducted by Brisbane City Council's Recruitment Centre resulted in five candidates being interviewed on 6, 10, 17 and 18 November 2008. Final reference checking was then completed on two candidates.

Victor Franco, the highly recommended candidate, was interviewed by Councillors Prentice and Quirk, and Jude Munro, Chief Executive Officer, and endorsed as suitable for appointment.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure, as chair of a panel comprising:

- Gregg Buyers, Manager Major Projects, Brisbane Infrastructure
- Malcolm Dick, Human Resources Manager, Brisbane Infrastructure.

5.0 SUBMISSION PREPARED BY

Janice Sturgess, Director, Merit Solutions

6.0 DATE

6 February 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee appoint Victor Franco to the position of Manager, Transport and Traffic, Brisbane City Council, with a contract and salary at the SES level.

9.0 DIVISIONAL MANAGER

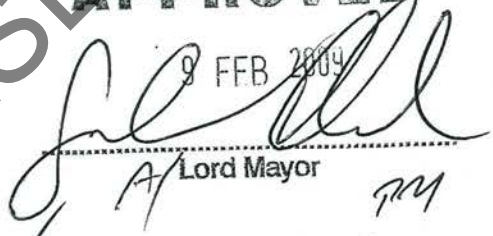

Scott Stewart
Acting Divisional Manager
Brisbane Infrastructure
Brisbane City Council


CSD
6/2/09

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

APPROVED

9 FEB 2009


Lord Mayor



E&C RESULTS – 16 FEBRUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
16/02-01 R	221/38-2008	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended December 2008	Yes
16/02-02 M	140/465/1002/43	C P & S	Queensland Water Commission Discussion Paper on land use planning	Yes
16/02-03	152/160/1007/15	C P & S	City-wide and Infill Infrastructure Contributions Planning Scheme Policies and Inner North-Eastern Suburbs Infrastructure Contributions Planning Scheme Policy	Held
16/02-04 R	152/160/1007/4	C P & S	31 Grosvenor Road, Indooroopilly	Yes
16/02-05 R	152/160/128/7	C P & S	The Lord Mayor's Taskforce into Retirement and Aged Care – Independent Recommendation Report	Yes
16/02-06 M	137/520/46/1	OLMCEO	2009 Urban Local Government Association of Queensland Annual Conference – Delegates, Observers and Voting Entitlements	Yes
16/02-07			Withdrawn	
16/02-08 R	112/800/148/2	Corporate Services	City Hall Restoration – Direction to Proceed	Yes
16/02-09 M	364/12/4	Corporate Services	Use of Brisbane City Council owned land for outdoor advertising	Yes
16/02-10 M	131/625/273/5	C P & S	Submission of Federal Education for Sustainability Grant Application	Yes
16/02-11 R	109/800/286/5	FaCS	Implementation of the <i>Animal Management (Cats and Dogs) Act 2008</i>	Yes
16/02-12 M		OLMCEO	Donation to the Victorian Bush Fire Appeal	Yes
Walk-in M		OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

140/465/1002/43

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Queensland Water Commission Discussion Paper on land use planning

3.0 Purpose

To approve Brisbane City Council's submission to the Council of Mayors (CoM) on the Queensland Water Commission (QWC) Discussion Paper on the impacts of land use planning and water reform.

4.0 Proponent

Michael Papageorgiou - Manager City Planning & Sustainability Division

5.0 Submission prepared by

Barry Ball - Manager Water Reform

6.0 Date

16 February 2009

7.0 For E&C approval or recommendation to Council

E & C Approval

APPROVED

16 FEB 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

RECEIVED

16 FEB 2009

ACTION TAKEN

16 FEB 2009

9.0 Recommendation

COMMITTEE SECTION

TOWN CLERK
BARRY BALL

That the attached submission be approved as Brisbane City Council's response to the Queensland Water Commission Discussion Paper on the impacts to land use planning from water reform and that this submission is forwarded to Council of Mayors for incorporation into the Council of Mayor's regional submission.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Cr Amanda Cooper
Chairman, Neighbourhood Planning &
Development Assessment Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The planning for and supply of urban water and sewerage infrastructure in SEQ has primarily been the role of Councils as infrastructure owners. Councils also have the significant role in land use planning and development assessment. This dual role as service providers and planner/assessment managers has meant Councils have established internal processes and accountabilities for handling water and sewerage services in land use planning and development. This role of supplying water and sewerage services to urban communities in SEQ will transfer from Councils to the following new entities:

- State-owned entities
 - Queensland Bulk Water Supply Authority (SEQWater) – since 1 July 2008 owns sources of water such as dams and aquifers, and water treatment plants.
 - Queensland Manufactured Water Authority (WaterSecure) – will own the Western Corridor Recycled Water Scheme and the SEQ (Gold Coast) Desalination Plant.
 - Queensland Bulk Water Transport Authority (LinkWater) – since 1 July 2008 owns major pipelines to provide regional connectivity and delivery of treated water to distribution points in the local distribution infrastructure.
 - SEQ Water Grid Manager – since 1 July 2008 is buying services from the other State owned entities and selling water to retailers (in effect a single desk buyer and seller).
- Local Government owned entities (legally separate from Councils)
 - Retailers – by July 2010
 - o will sell water and sewerage services to customers
 - o will buy treated water from the SEQ Water Grid Manager
 - o will buy distribution and sewerage treatment services from the
 - Distribution Entity – by July 2010
 - o will own the distribution network (water reticulation and sewerage collection) and sewerage treatment plants.

Councils will retain responsibility for urban stormwater.

Under these new institutional arrangements the role of the State and Councils in providing water and sewerage services to SEQ has fundamentally changed and will continue to change. New processes will be needed to incorporate water and sewerage into land use planning and development to ensure growth is serviced.

The Integrated Planning Act 1997 (IPA) prescribes the processes for urban land use planning and infrastructure provision in Queensland. The IPA requires the preparation of planning documents (plan making) and implementation of those plans through the Integrated Development Assessment System (IDAS).

Councils also need to apply the principles of total water cycle management during the planning and design phases of new Neighbourhood plans. To be effective, the principles need to be incorporated into the planning scheme via Neighbourhood plans, planning design codes, design manuals and supporting guidelines.

Through these planning instruments, Councils will continue to be accountable for local water cycle management and the water entities and developers will be bound by Council structure plans, master plans and local area plans.

The QWC released a Discussion Paper in late December 2008 titled. "Impact of water reform on land use planning and development assessment in South East Queensland" and responses to this document are required by 13 March 2009.

The Mayors of South East Queensland have agreed to provide a regional response to the QWC.

The key regional dates are as follows:

- QWC workshops 16-20 February 2009
- Council's submission to CoM by 20 February 2009
- CoM meeting 20 February 2009
- Various officer level committees in late February early March 2009

- Regional Planning & Growth Management Committee to approve CoM's submission -out of session
- Submission due to QWC – 13 March 2009.

The separation of responsibilities for the delivery of water services across a range of new water entities significantly limits Council's ability to influence the provision of water and sewerage services that serve Council's economic and community growth requirements as defined by the SEQ Regional Plan.

The QWC Discussion Paper does not adequately recognise the complexity and a relationship involved in the plan making and development assessment (DA) processes and is particularly deficient in the following key areas:

- The proposed new arrangements will slow down and increase the cost of processing development applications, despite the QWC Discussion Paper's principle that IDAS timeframes will be met or improved. Our review identifies that the recommendations in the QWC Paper will add to the cost, complexity and time taken to assess applications, without any constructive recommendations on amendments to the Integrated Planning Act 1997 or Integrated Planning Regulation 1998 amendments to address these issues.
- There is no clarity, detail or consistency around the relationships for plan making and development assessment between Council and the water entities, particularly the Retailers.
- Specifically the QWC Discussion Paper does not recognise the Distribution Entity as a separate legal entity that Brisbane City Council has no influence over, other than through BCC's shareholding. In particular there are no provisions to ensure timely response by the new entities relating to plan making and DA requirements.
- Critically no recommendations have been made for what Council expects will be significant transition impacts. The QWC Discussion Paper does not recommend any processes or timeframes for the transition of development assessment and plan making services. Lead times for legislative changes have not been outlined including the Department of Infrastructure and Planning's role in these amendments. The complexities of the transition of water and sewer servicing arrangements from Councils to the new Water entities have not been addressed.

The new processes must maintain a collaborative approach where Council and water entities can work together under agreed Regional and City frameworks to provide the best integrated water cycle management outcomes for each local area. However, whilst a cooperative arrangement is desirable, the Distribution Entity and Retailer must be compelled to provide appropriate advice and infrastructure planning to support planned growth consistent with the SEQ Regional Plan and City Plan.

BCC's development assessment function needs adaptation to the new water entities role in water and sewer services. In particular, BCC will no longer be responsible for the assessment of water and sewerage matters.

BCC is undertaking major improvements to its own development assessment processes and strongly supports opportunities to review and streamline referral processes in IDAS.

There is a significant risk that unless best practice approaches are adopted by the water entities such as third party certification, technology assisted assessment, there will be an increase in development assessment timeframes and in turn costs for the development industry and community.

The QWC Discussion Paper states:

"Councils will need to be confident that the new water entities are committed and able to provide services aligning with the projected growth of their local government areas as expressed in Council land Use Plans, including their PIP".

The attached submission (attachment A) provides a detailed response on BCC's position on the roles and responsibilities of Council and the new water entities in plan making and development assessment.

12.0 Consultation

- IPA/IDAS Reference Group (9 February 2009)
- Water Transition Program Project Control Group (12 February 2009)
- Cr Amanda Cooper, Chairman, Neighbourhood Planning & Development Assessment Committee (briefing on 10 February 2009)

All are in agreement with the recommendation.

13.0 Implications of proposal

The proposed solutions in the QWC Discussion Paper need to be amended to ensure roles and responsibilities are clearly defined and process improved to minimise impact on plan making & development assessment.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Proposed arrangements will provide less certainty in Council's ability to service growth in the city.

16.0 Customer impact

Likely to result in additional time, cost and procedures for plan making and development assessment.

17.0 Environmental impact

Potential to reduce opportunities for whole of water solutions.

18.0 Policy impact

Added complexity in the implementation of Integrated Water Cycle policy outcomes.

19.0 Financial impact

There will be loss of Water & Sewerage Infrastructure Charges revenue. Duplication of resources will be required between Council and new water entities to achieve integrated water cycle outcomes.

20.0 Human resource impact

Transfer of Development assessment staff detailing water and sewerage assessment and compliance. Need to retain skills in water and sewerage to support plan making process.

21.0 Urgency

Urgent to meet agreed Council of Mayors response timeline of 20 February 2009.

22.0 Publicity/marketing strategy

To be managed by Council of Mayors

23.0 Options

- Option 1: Approve the attached submission
- Option 2: Approve an amended submission

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 137/520/46/1

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

2009 Urban Local Government Association of Queensland Annual Conference – Delegates, Observers and Voting Entitlements

3.0 ISSUE/PURPOSE

To gain E&C approval for Councillors to attend the 2009 Urban Local Government Association (ULGA) Annual Conference in Bundaberg and to apportion Council's voting entitlement.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Greg Spall, Project Officer, Office of the Chief Executive, ext 34686

APPROVED

16 FEB 2009

6.0 DATE

10 February 2009

[Handwritten signatures and initials]
Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

1. That E&C determine which two Councillors are to attend the 2009 ULGA Annual Conference as Council's official delegates. *CR Adams & CR Bourke*
2. That E&C determine how Council's entitlement of 12 votes will be apportioned between those two Councillors. *- Equally*
3. That E&C determine if any additional Councillors are to attend the 2009 ULGA Annual Conference as observers. *1 Opposite Councillor*

10.0 Hayden Wright
OFFICE OF THE CHIEF EXECUTIVE

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

I Support/Reject

[Signature]
Cr Adrian Schinner
CHAIRPERSON, FINANCE &
ADMINISTRATION COMMITTEE

RECEIVED

16 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

16 FEB 2009

TOWN CLERK
GREG SPALL

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

The 2009 ULGA Annual Conference is to be held in Bundaberg from 13 to 15 May 2008.

Brisbane City Council (BCC) has traditionally supported Councillors to attend this annual conference. BCC is permitted to provide two official delegates, and those delegates can exercise BCC's current voting entitlement of 12 votes. These votes can be divided between the official delegates in any way that Council sees fit.

In addition to the official delegates, BCC is permitted to nominate other attendees, who would be given 'observer' status.

E&C's direction is sought regarding the identity of the official delegates and observers, and how the voting entitlement will be apportioned between the official delegates.

BCC is currently represented on the ULGA Management Committee by Councillor Adams.

Councillor Adams and Councillor Wyndham were Council's delegates to the 2008 Annual Conference, with Councillor MacPherson attending as an observer.

12.0 CONSULTATION

Councillor Adrian Schrunner, Chairperson, Finance and Administration Committee
Jude Munro, Chief Executive Officer
Hayden Wright, Executive Manager, Office of the Chief Executive

All are in agreement that this submission proceed to E&C.

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENT IMPACT

Nil

18.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on state-wide local government issues through its representation at the ULGA.

19.0 FUNDING IMPACT

No impact.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business, however, early approval will enable travel arrangements to be made and accommodation to be secured.

22.0 PUBLICITY/MARKETING STRATEGY

Not required.

23.0 OPTIONS

1. To endorse the attendance of Councillors to the 2009 ULGA Annual Conference, to nominate Councillors and to allocate the BCC voting entitlement.
2. Not to endorse the attendance or nomination of Councillors to the 2009 ULGA Annual Conference.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 **FILE NUMBER:**

364/12/4

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 **TITLE**

Use of Brisbane City Council owned land for outdoor advertising.

3.0 **ISSUE/PURPOSE**

To gain approval to make licence applications for 5 Council owned sites.

4.0 **PROPONENT**

Ian Maynard
Divisional Manager
Corporate Services
Ext 34578

5.0 **SUBMISSION PREPARED BY**

Richard Butler
Property Development Project Officer
City Property
Ext 37222

6.0 **DATE**

12/2/2009

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

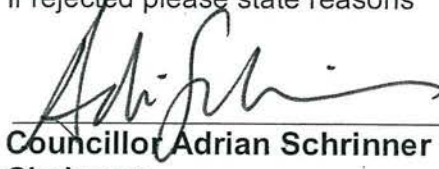
9.0 **RECOMMENDATION**

That approval be given to allow City Property to submit advertising signs licence application forms for advertising opportunities located on the following five Brisbane City Council owned sites.

- 1038 Manly Road, Tingalpa
- 1147 Stanley Street East, Coorparoo
- 1375 Lytton Road, Hemmant
- 876 Stanley Street East, East Brisbane
- 2265 Logan Road, Upper Mount Gravatt (Mount Gravatt Bus Depot)

CHAIRPERSON


I Support / Reject the Recommendation
If rejected please state reasons

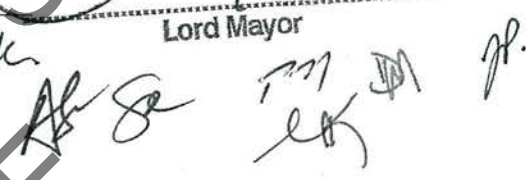


Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

APPROVED

16 FEB 2009


Lord Mayor



10.0 DIVISIONAL MANAGER



Ian Maynard
Divisional Manager
CORPORATE SERVICES

RECEIVED

16 FEB 2009

COMMITTEE SECTION

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

ACTION TAKEN

16 FEB 2009

TOWN CLERK
RICHARD BUTLER.

BCCP 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Following an informal meeting between the Divisional Manager of Brisbane Transport and The Manager of City Property to discuss the potential to utilise existing Council owned Bus Depots as outdoor advertising opportunities, it was felt that Council held a number of other properties that may provide an opportunity to commercialise by developing outdoor advertising billboards.

City Property engaged a consultant (Nexusfactor) in February 2008 to assess Council owned land and its suitability as possible sites for outdoor billboard advertising. Nexusfactor were provided a list of properties, which reflected a cross section of Council's portfolio. Nexusfactor then advised on possible locations for advertising opportunities on Council owned land. They also provided general guidance on outdoor advertising and details of the main advertising contractors in Queensland and Australia.

Advertisements Subordinate Local Law 2005 does not permit outdoor advertising in Residential or Green Space Environments. The use of outdoor advertising is generally limited to Business Centres and Industry Environments.

By using the consultant's advice and referring to the guidance provided in Advertisements Subordinate Local Law 2005, City Property worked closely with the Eastern Region's Licensing Compliance Officer to look more extensively at Councils property portfolio. As a result City Property has highlighted a number of sites suitable for the purposes of outdoor advertising, whereby there are currently five sites that are well progressed with more to follow. The five progressed opportunities are as follows: -

- 1038 Manly Road, Tingalpa
- 1147 Stanley Street East, Coorparoo
- 1375 Lytton Road, Hemmant
- 876 Stanley Street East, East Brisbane
- 2265 Logan Road, Upper Mount Gravatt (Mount Gravatt Bus Depot)

City Property is now at the stage where an application seeking preliminary licence approval is ready to be made for each of the five above mentioned sites, the terms of the licence would not be finalised until the successful advertising contractor has complied with all of Councils requirements in respect of the finalised sign design. It is the recommendation of this submission for City Property to be given the authority to make licence application for the five mentioned Council owned properties.

Once preliminary approval is given, City Property will conduct an expression of interest process targeting the advertising contractor market. City Property will transfer the licence to the successful advertising contractors in return for annual revenue.

As investigations are completed in respect of other possible sites, further submissions will be made to E&C for approval of those sites.

12.0 CONSULTATION

- Councillor Adrian Schrinner, Chairman Finance and Administration Committee
- David Askern, Chief Legal Counsel

All consulted are in agreement with the recommendation of this submission

Consultation with the following Councillors will be undertaken as part of the licence application process.

- Councillor John Campbell, Doboy Ward
- Councillor Helen Abrahams, The Gabba Ward
- Councillor Krista Adams, Wishart Ward

13.0 IMPLICATIONS OF PROPOSAL

City Property will apply for advertising sign licences on properties suitable for the use of outdoor advertising. Council will grant a licence to allow advertising contractors to erect structures on Council land for the purpose of selling advertising space.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

This proposal provides an opportunity to selectively commercialise Council property by developing outdoor advertising billboards that will provide a future revenue stream. This proposal is consistent with:

- Key initiatives of the 2007-2011 Corporate Plan including Program 1: City Smart: Healthy Economy.
- The theme of Smart, Prosperous City achieved through a prosperous and enterprising city with people exercising their entrepreneurship across the full spectrum of commercial enterprises.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Council revenue from the granting of licences is included in 2008/09 budget. The expected annual revenue from these five sites is approximately \$110,000.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. An early approval will enable City Property to commence the application process.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: To submit licence application forms for outdoor advertising opportunities located on Brisbane City Council owned land.

Option 2: Not to submit licence application forms for outdoor advertising opportunities located on Brisbane City Council owned land.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
131/625/273/5

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Submission of Federal Education for Sustainability Grant Application

3.0 Issue/purpose
To approve the attached draft grant application for an Education for Sustainability Grant that is administered by the Department of Environment, Water, Heritage and the Arts.

4.0 Proponent
Michael Papageorgiou - Divisional Manager City Planning and Sustainability

5.0 Submission prepared by
Jenny Mansfield, Program Officer Green Community Initiatives (MES), ext.35043

6.0 Date
16 February 2009

7.0 For E&C approval or recommendation to Council
E&C approval

APPROVED

16 FEB 2009

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
That E&C endorse the attached submission to apply for an Education for Sustainability Grant administered by the Department of Environment, Water, Heritage and the Arts.

10.0 Divisional Manager

Committee Chairman

Support / Reject the recommendation.

If reject, please state reasons

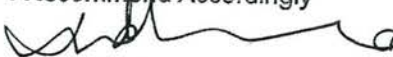


Michael Papageorgiou
Divisional Manager
City Planning & Sustainability



Cr. Peter Matic
Chairman, Environment, Parks &
Sustainability Committee

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

RECEIVED

16 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

16 FEB 2009

TOWN CLERK

JENNY MANSFIELD.

11.0 Background

The Education for Sustainability Grants Program, for grant funding up to \$100,000, aims to support projects that facilitate changes in community attitudes and behaviours in support of sustainable development in Australia. An important consideration for assessing Programs is that they will act as a catalyst for sustainable change at the national level.

Projects previously funded include wide-scale community education for sustainability through the use of toolkits, workshops and conferences.

The criteria for selection are innovation, national application, collaboration with external organisations and projects in support of local plans on sustainability.

Council's Green Heart CitySmart Program is the mechanism that will be used to achieve our 2012 target of 10 tonnes of greenhouse emissions for the average Brisbane household. The Green Heart CitySmart Program is being delivered to schools, businesses, community groups and residents to achieve this result.

The attached grant submission for a Green Heart Ambassador Program aims to support our work towards the 2012 targets through the development of a Green Heart Sustainability Network to strengthen Council's interaction with the community and business sector. The Program will aim to build the capacity of community, schools and businesses to undertake sustainability programs through behaviour change workshops and training.

12.0 Consultation

The following consultation has been completed specifically in the course of preparing this submission.

- Cr. Peter Matic, Chairman, Environment, Parks & Sustainability Committee (09/02/2009)
- Alethea Cardwell, Section Head Green Community Initiatives (09/02/2009)
- Glenn Boyd, Principal Program Officer, Community Engagement (10/02/09)

All of the above are in agreement with the recommendation.

13.0 Implications of proposal

The proposed Green Heart Ambassadors Program will train local sustainability champions to increase their skills and knowledge in household energy, water, transport and waste emission reductions, so they can then act as Green Heart Ambassadors within their communities to help Brisbane reach these targets.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The recommended submission, has a clear sustainability focus, supports a range of *Living in Brisbane 2026* themes:

- Clean air
- Food in the City
- Sustainable waste use
- Towards zero waste
- Inclusive, caring communities
- Co-operative governance
- Cleaner sustainable energy use
- Green and biodiverse city
- Green and active transport

The submission also supports the *Living in Brisbane* target of 40% natural habitat cover, and a carbon neutral city (with 50% emissions reductions) by 2026 and our interim target of household carbon footprint reduction from 16 tonnes to 10 tonnes by 2012.

16.0 Customer impact

The Green Heart Ambassador Program will address a crucial barrier to fostering sustainable action in Brisbane. Many people are concerned about climate change but struggle to see how their individual actions can make a difference. Clear targets, a strong education program and a lasting relationship with Council through regular feedback and support, will focus residents on making a real difference through their day-to-day activities in both individual homes and in business, community activities and schools.

Research shows that people are more likely to take action to change energy, water, transport and waste behaviours, if they receive information and motivation from their trusted peers and role models. The Green Heart Ambassadors program will supplement messages Council is already providing via the CitySmart Displays. In addition, it will allow us to reach new residential sectors. (E.g. Cultural and ethnic groups and people with non-English speaking backgrounds) with our rebates programs and promotions about saving money and supporting environmental sustainability.

17.0 Environmental impact

The Green Heart Ambassadors program will see Brisbane working towards Council's vision and targets across a wide spectrum of the Brisbane community. The transition to a more sustainable Brisbane will occur through Ambassadors encouraging, educating and modelling the use of renewable energy and the suite of other sustainable changes, as suggested by the Green Heart program. This will reduce greenhouse emissions from Brisbane homes, and so minimise Brisbane's contribution to reach our 2012 targets.

18.0 Policy impact

Consistent with Council's Corporate Sustainability Policy.

19.0 Financial impact

Approval of the submission may result in up to \$100K being added to the Green Heart CitySmart Behaviour Change Program.

20.0 Human resource impact

The project will be managed within allocated resources in the Green Heart CitySmart Campaign and the Green Heart CitySmart Schools Program.

21.0 Urgency

Extremely urgent as the submission date for the Grant Application is 23 February, 2009.

22.0 Publicity/marketing strategy

The marketing strategy proposed utilises existing communication plans within the Green Heart CitySmart Sustainability message, Neighbourhood Planning and Community Engagement objectives and programs.

23.0 Options

Option 1: That E&C approve the recommendation.

Option 2: That E&C approve the recommendation with Amendments.

Option 3: That E&C not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Donation to the Victorian Bush Fire Appeal.

3.0 ISSUE/PURPOSE

To secure approval for the Brisbane City Council to donate \$100,000 in support of the Victorian Bush Fire Appeal.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

APPROVED

16 FEB 2009

Lord Mayor

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

11 February 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

16 FEB 2009

ACTION TAKEN

16 FEB 2009

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK
PHIL FILIA

That approval be given for the Brisbane City Council to donate \$100,000 to the Australian Red Cross for use in providing relief and assistance to areas of Victoria devastated by bush fires.

I Reject/Support



10.0 Jude Munro
Chief Executive Officer

Cr Adrian Schrinner
Chairman, Finance & Administration

G:\CEOOffice\109 CORP MGT\630 Projects\0\Donations\Victorian Bush Fires.doc

11.0 BACKGROUND

On Saturday 7 February 2009, vast areas of Victoria were devastated by some of the worst bushfires on record, resulting in an enormous death toll, injuries and destruction of communities. An appeal is currently underway to raise much needed funds to provide relief and assistance to the affected communities. The Australian Red Cross is one of the lead aid organisations in Australia involved in raising funds and it is considered that a \$100,000 donation is appropriate in this instance.

12.0 CONSULTATION

Lord Mayor
Chief Executive Officer
Executive Manager, Chief Executive's Office

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

It is considered that the community would expect the Brisbane City Council to support these communities in need.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

In line with the Corporate Plan, aligning specifically with the vision of Regional and World City.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funds will be sought through the 3rd budget review process.

20.0 HUMAN RESOURCE IMPACT.

Nil.

21.0 URGENCY

URGENT, as this appeal require the funding as soon as possible to provide much needed assistance.

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. Approve the recommended donation.
2. Approve a different amount.
3. Do not provide any donation to the Appeal.

OPTION 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0

FILE NUMBER:

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0

TITLE

Appointment of **Manager Marketing and Communication**

3.0

ISSUE/PURPOSE

A recruitment process for the role of Manager Marketing and Communication was commenced with First Place International on October 21 2008. Written application assessment, panel interviews and referee reports have been conducted.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0

PROPONENT

Andrew Chesterman, Executive Manager Corporate Strategy & Marketing, Brisbane City Council, as chair of a panel comprising:

- Ian Niven, Chief Human Resources Officer, Brisbane City Council
- Sue Rickerby, Acting Divisional Manager City Business, Brisbane City Council
- Simon Lockyer, Director Together Consulting

5.0

SUBMISSION PREPARED BY

Peter Gibson, General Manager First Place International on behalf of Andrew Chesterman

6.0

DATE

February 10 2009

7.0

FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0

RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

- 1. Craig Stevens, formerly Director Phillips Group
- 2. [REDACTED]

to the position of **Manager Marketing and Communication**, Brisbane City Council, with a contract and salary to be negotiated. *Civic Cabinet notes that the CEO's recommendation was also Mr Stevens.*

9.0

CHIEF EXECUTIVE OFFICER

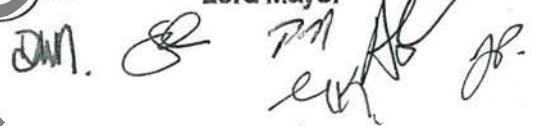


Jude Munro
Chief Executive Officer, Brisbane City Council

APPROVED

16 FEB 2009

Lord Mayor



BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS –23 FEBRUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
23/02-01 M	204/6(16/P14)	Corporate Services	Monthly Project Report – December 2008	Yes
23/02-02 M	109/800/286/15	FaCS	Approval of Community Housing Partnership (CHPP) Preferred Community Housing Providers	Yes
23/02-03 R	109/190/12/2	FaCS	Delegation – <i>Environmental Protection Act 1994</i> and <i>Environmental Protection (Waste Management) Regulation 1994</i>	Yes
23/02-04 M	243/85/2-90443/2008/2009	OLMCEO	Stores Board Submission for Significant Procurement Activity Plan for the Provision of Ferry and Ferry Infrastructure Operations and Maintenance Services	Yes
23/02-05 M	161/830826/1	OLMCEO	Stores Board Submission – Provision of Arboricultural Services	Yes
23/02-06 M	243/105-70140-2006/2007	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) to establish Corporate Procurement Arrangements for Council's Minor Building and Construction work	Yes
23/02-07 M	(4)456/20/49(1)	OLMCEO	To re-appoint Len Scanlan, immediate past Auditor-General of Queensland as the independent Chairperson to the Brisbane City Council Audit Committee	Yes
23/02-08 M	1/139(A2)	OLMCEO	Appointment of Andrew MacLeod, Chief Internal Auditor, to the Professional Issues Committee of the Institute of Internal Auditors	Yes
23/02-09 R	467/83	Brisbane Infrastructure	Hale Street Link (HSL) – Tolling Revenue Collection Service (TRCS)	Yes
23/02-10 R	152/160/1007/15	C P & S	City-wide and Infill Infrastructure Contributions Planning Scheme Policies and Inner North-Eastern Suburbs Infrastructure Contributions Planning Scheme Policy	Yes
23/02-11 M	112/800/148/2	OLMCEO	The appointment and remuneration of external members of the City Hall Restoration Project Executive Group (PEG).	Yes

E&C RESULTS -23 FEBRUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
23/02-12 M		OLMCEO	Overseas Travel – Public-Private Provision of Infrastructure Business Mission to Japan	Yes
23/02-13 M		OLMCEO	Donation to Local Councils affected by the North and North-West Queensland Floods	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 204/6(16/P14)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Monthly Project Report – December 2008

3.0 Issue/purpose
The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent
Scott Stewart, A/Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by
Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

RECEIVED

23 FEB 2009

6.0 Date
9 February, 2009

COMMITTEE SECTION

ACTION TAKEN

7.0 For E&C approval or recommendation to Council
For E&C approval.

23 FEB 2009

TOWN CLERK
IAN HONOURS

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A.

9.0 Recommendation
That E&C accept the Monthly Project Report.

APPROVED

23 FEB 2009

Chairperson
I Support / Reject the recommendation.

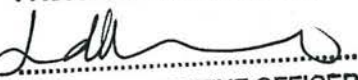
If reject, please state reasons

Lord Mayor

Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

10.0 Divisional Manager

Scott Stewart
A/DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******DECEMBER 2008 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for December 2008.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 109/800/286/15

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Approval of Community Housing Partnership Project (CHPP) Preferred Community Housing Providers.

3.0 Issue/purpose

To approve the Preferred Community Housing Providers for the Community Housing Partnership Project.

4.0 Proponent

Margaret Allison, Divisional Manager, Families and Community Services Division

5.0 Submission prepared by

Carole Isaacs, Community Housing Partnership Officer, extension 74635

6.0 Date

9 February 2009

7.0 For E&C approval or recommendation to Council

E&C approval

APPROVED

23 FEB 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Nil

9.0 Recommendation

1. That E&C approves the community organisations listed in Table 1 as Preferred Community Housing Providers under the terms of the Community Housing Partnership Project (CHPP).
2. That E&C authorise the Chair, Families and Community Services Committee on the recommendation of the Divisional Manager, Families and Community Services to allocate and match CHPP properties to Preferred Community Housing Providers.

10.0 Divisional Manager

Margaret Allison

Margaret Allison
DIVISIONAL MANAGER
Families & Community Services Division

Chairman

I Support / Reject the recommendation/s.
If reject, please state reasons:

Geraldine Knapp

Councillor Geraldine Knapp
CHAIRMAN
Families & Community Services
Committee

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

RECEIVED

23 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

23 FEB 2009

TOWN CLERK
CAROLE ISAACS

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Community Housing Partnership Project (CHPP) was established to allow community organisations to use surplus Council residential properties for crisis and transitional housing for people who are, or have recently been homeless, until required for any future use.

The Project commenced in 2003, and in February 2004 and July 2006 E & C Committee approved a list of fifteen (15) Community Housing Providers as preferred organisations to manage Council properties under CHPP. Prior to the approval, an expression of interest process was conducted to evaluate the organisations' eligibility to successfully manage the Council properties.

Since these approvals, a number of changes have occurred to the providers and CHPP including; registration of community housing providers by Department of Housing, amalgamation of two community housing organisations and the acquisition and loss of a number of CHPP properties.

Table 1 provides information on current community organisations and the number of CHPP properties they managed. For each property E&C Committee has approved the allocation and matching of the preferred providers. All organisations listed are registered with the Department of Housing which ensures a proven standard of service delivery, effective tenancy and property management policies, and financial viability. Each organisation is evaluated annually by Council through a reporting process and has a current Management Agreement for each property.

Table 1 Recommended Preferred Community Housing Providers for CHPP

Not-for-Profit Community Housing Provider	Ward	Number of CHPP properties managed
Anglican Women's Hostel (Spiritus)	Central	1
BRIC Housing Company (an amalgamation of Better Housing Projects Association and Cabbage Tree Housing Association)	Central and Deagon	7
Brisbane Boarders Ltd	The Gabba	1
Brisbane Youth Service	Central	0*
Community Action In Carole Park	Richlands	0*
Inner North Community Housing Association (INCH)	Enoggera	2
Interlink Housing and Support Association	Toowong	2
Kyabra Community Association	Karrawatha	0*
Mangrove Housing Association	Wynnum Manly	4
Metropolitan Association Towards Community Housing (MATCH)	The Gabba	5
Silky Oaks Children's Haven	Wynnum Manly	2
Save The Children Queensland**	Marchant	1
Winnam Housing	Wynnum Manly	1
Youth Housing Project Association	Central	0*
TOTAL		26

*These organisations have managed a CHPP property and the property has been returned to Council for its original purpose e.g. road works. No other Council property has become available in the organisation's catchment area.

** This organisation was transferred into CHPP from an existing lease arrangement with City Property.

The matching and allocation of individual CHPP properties to Council-Preferred Community Housing Providers has previously been approved through the E&C process. Over time and for various reasons some CHPP properties are relinquished or need to be transferred to other Preferred Community Housing Providers. In each instance the decision to reallocate an existing property or allocate a new property requires approval through E&C. Streamlining the process of matching and allocating CHPP properties could be made for effective and efficient by authorising the decision to the Chair of Families and Community Services Committee and or the Divisional Manager of Families and Community Services.

Approval is sought to approve the list of Preferred Community Housing Providers as set out in Table 1 and to authorise the Chair of Families and Community Services Committee to allocate CHPP properties to those providers.

12.0 Consultation

- Cr Geraldine Knapp, Chairman Families and Community Services Committee
- Richard Ferrett, Policy Liaison Officer to Chairman
- Kent Stroud, Manager, Community Services
- Kay Halt, A/Manager, City Property
- Vanessa Fabre, Manager Community Development
- Marnie Alefosio, Team Leader Access and Equity Team

Are in agreement with the recommendations.

13.0 Implications of proposal

The proposal will enable Council to support people experiencing homelessness by the provision of additional housing for crisis and transitional accommodation through the Community Housing Partnership Project in an effective and efficient way.

14.0 Commercial in confidence

NA

15.0 Vision/Corporate Plan impact

- Program 5 – Your Brisbane
- Outcome 5.4 – Opportunities for All
- Service 5.4.1.1 – Participation Initiatives

The initiative contributes to the Vision 2026 City-wide outcome of an “Inclusive and Caring city”.

16.0 Customer impact

Community members who are experiencing homelessness and require short-term housing will be assisted through the availability of additional housing options and will have greater access to support towards long term accommodation.

17.0 Environmental impact

No environmental impact.

18.0 Policy impact

The implementation of this project will deliver on Council's Homelessness and Affordable Housing Strategy ensuring that Brisbane remains an inclusive city.

19.0 Financial impact

Funding of \$120,000 was approved for the coordination of CHPP in 2008-2009 as part of the Opportunities for All budget.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor and Chairman, Families and Community Services Committee.

Although some publicity may occur around the allocation of properties to recommended organisations, actual property locations and uses should not be disclosed as this may compromise the management of the premises (eg Women's Shelter).

23.0 Options

Option 1: Approve the following recommendations:

- a) That E&C approves the community organisations listed in Table 1 as Preferred Community Housing Providers under the terms of the Community Housing Partnership Project, and
- b) That E&C authorise the Chair, Families and Community Services Committee on the recommendation of the Divisional Manager, Families and Community Services to allocate and match CHPP properties to Preferred Community Housing Providers.

Option 2: Approve recommendations with amendments.

Option 3: Not approve the recommendations.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/85/2-90443/2008/2009

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for Significant Procurement Activity Plan for the Provision of Ferry and Ferry Infrastructure Operations and Maintenance Services.

3.0 **ISSUE/PURPOSE**

To seek E&C approval of the Significant Procurement Activity Plan (SPAP) for the provision of services required to operate and maintain Council ferries and ferry infrastructure.

4.0 **PROPONENT**

Scott Stewart, Acting Divisional Manager, Brisbane Infrastructure.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

23 FEB 2009

6.0 **DATE**

17 February 2009.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

23 FEB 2009

23 FEB 2009

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

COMMITTEE SECTION

TOWN CLERK
KAREN THORPE.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 17 February 2009.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A90443-08/09	Provision of Ferry and Ferry Infrastructure Operations and Maintenance Services	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 161/830826/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Provision of Arboricultural Services.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the establishment of a Panel Arrangement under the Procurement Manual pursuant to the City of Brisbane Act 1924, for the Provision of Arboricultural Services.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

23 FEB 2009

Lord Mayor

6.0 **DATE**

17 February 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

RECEIVED

ACTION TAKEN

23 FEB 2009

23 FEB 2009

9.0 **RECOMMENDATION**

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

KAREN THORPE

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 17th February 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A90366-08/09	Provision of Arboricultural Services	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING STRATEGY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 243/105-70140-2006/2007

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Significant Procurement Activity Plan (SPAP) to establish Corporate Procurement Arrangements for Council's Minor Building and Construction work.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) to establish Corporate Procurement Arrangements (Pre-qualified Supplier Registers and Panel and Preferred Supplier Arrangements) for Council's Building and Construction work.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

23 FEB 2009

6.0 **DATE**

17 February 2009.

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

RECEIVED

ACTION TAKEN

23 FEB 2009

23 FEB 2009

9.0 **RECOMMENDATION**

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

KAREN THORPE

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 18 February 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
CW70140-06/07	Significant Procurement Activity Plan (SPAP) to establish Corporate Procurement Arrangements for Council's Minor Building and Construction work.	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** (4)456/20/49(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE2.0 **TITLE**

To re-appoint Len Scanlan, immediate past Auditor-General of Queensland as the independent Chairperson to the Brisbane City Council Audit Committee.

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek E&C approval for the re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee.

4.0 **PROPONENT**

Hayden Wright
Executive Manager, Chief Executive's Office

5.0 **SUBMISSION PREPARED BY**

Andrew MacLeod
Chief Internal Auditor
Office of the Lord Mayor and Chief Executive Officer
Tel: 3403 6897

6.0 **DATE**

18 February 2009

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not applicable

9.0 RECOMMENDATION

- (1) That E&C approve the re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee.
- (2) That Len Scanlan be remunerated to the value of redacted per annum (exclusive of GST).

10.0 DIVISIONAL MANAGER


Hayden Wright,
EXECUTIVE MANAGER
CHIEF EXECUTIVE'S OFFICE

APPROVED
23 FEB 2009

Lord Mayor

CHAIRPERSON
I Support /-Reject the Recommendation/s.
If Reject – please state reasons:


Cr Adrian Schrinner
CHAIRPERSON
FINANCE AND ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

23 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

23 FEB 2009

TOWN CLERK
ANDREW MACLEOD.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 Background

Len Scanlan is the current Chair of the Brisbane City Council Audit Committee and has been in the position for four years. Mr Scanlan's term has now expired and Mr Scanlan has expressed his desired for his term to be extended.

Len Scanlan was the Auditor-General in Queensland for seven years up to November 2004 and during that time he provided frank and fearless advice. He has a good understanding of Corporate Governance and he has acquired a good knowledge of how Council operates through his supervision of the annual review of the financial statements. The re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee will help facilitate the Committee's role of the appraisal of Council entities, business systems, and processes.

Approval is now sought to re-appoint Mr Scanlan as the Chairperson to the Brisbane City Council Audit Committee.

12.0 Consultation

- Jude Munro, Chief executive Officer
 - Hayden Wright, Executive Manager, Chief Executive's Office
- Are in agreement with the recommendation.

13.0 Implications of proposal

The proposed appointment of an independent Chairperson of the Brisbane City Council Audit Committee as per world best practice will facilitate the continuing monitoring role of the Audit Committee and public accountability

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Having an Independent Audit Committee Chairperson contributes to the following aspects of Council's Vision 2026:

- Developing Brisbane as a Regional and World City through improving City Governance by having an effective Audit Committee with independent members.
- Helping Brisbane to achieve Outcome 1.6 Risk Management (Service 10.6.1.1 in 2008/2009 Council Budget) by assuring service delivery through the effective management of risks.

16.0 Customer impact

No direct impact..

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

A cost of redacted per annum (exclusive of GST) is anticipated and is available in the 2008/09 and 2009/10 budgets. The fee which has been redacted for the last four years has been reviewed and increased by redacted.

20.0 Human resource impact

Nil.

21.0 Urgency

in the normal course of business..

22.0 Publicity/marketing strategy

Appropriate publicity in various auditing and public administration journals.

23.0 Options

Option 1: Approve the recommendation that E&C approve the re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER**1.0** FILE NUMBER: 1/139(A2)**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0** TITLE

Appointment of Andrew MacLeod, Chief Internal Auditor, to the Professional Issues Committee of the Institute of Internal Auditors.

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek E&C approval for:

1. The continued appointment of Andrew MacLeod, Chief Internal Auditor, to the Professional Issues Committee of the Institute of Internal Auditors; and
2. The Chief Internal Auditor, to attend up to two meetings of the Professional Issues Committee of the Institute of Internal Auditors during 2009/2010.

4.0 PROPONENT

Hayden Wright
Executive Manager, Chief Executive's Office

5.0 SUBMISSION PREPARED BY

Andrew MacLeod
Chief Internal Auditor
Office of the Lord Mayor and Chief Executive Officer
Tel: 3403 6897

6.0 DATE

18 February 2009

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not applicable

9.0 RECOMMENDATION

That E&C grant approval for:

1. The appointment of Andrew MacLeod, Manager, Assurance and Audit Services, to the Professional Issues Committee of the Institute of Internal Auditors.; and
2. The Chief Internal Auditor to attend two meetings of the Professional Issues Committee of the Institute of Internal Auditors at a cost to Council of a maximum of \$10,950.

10.0 DIVISIONAL MANAGER


 Hayden Wright,
 EXECUTIVE MANAGER
 CHIEF EXECUTIVE'S OFFICE

APPROVED

23 FEB 2009

Lord Mayor

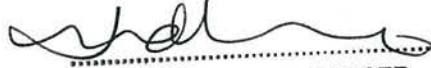
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CHAIRPERSON

I Support / ~~Reject~~ the Recommendation/s.
If Reject – please state reasons.


 Cr Adrian Schriener
 CHAIRPERSON
 FINANCE AND ADMINISTRATION COMMITTEE

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

RECEIVED

23 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

23 FEB 2009

TOWN CLERK

ANDREW MACLEOD.

BCC PUBLIC INFORMATION SYSTEM
10 YEAR RELEASE

11.0 Background

The Institute of Internal Auditors (IIA) serves over 160,000 members in internal auditing, governance and internal control, IT audit, education, and computer security from more than 165 countries. The world's leader in certification, education, research, and technological guidance for the profession, the Institute serves as the profession's watchdog and resource on significant auditing issues around the globe. The IIA also provides internal auditing practitioners, executive management, boards of directors and audit committees with standards, guidance, and information on internal auditing best practices

Mr Andrew MacLeod has been a member of the IIA Professional Issues Committee for three years and the Council has benefited from Andrew's access to leading edge research on all facets of internal and computer auditing and ethics. The mission of the Professional Issues Committee is to provide timely guidance to the members of the profession on concepts, methodologies, and techniques included in the *International Professional Practices Framework* and to comment on, or develop positions on other matters which directly or indirectly impact the profession of internal auditing. As part of this role, the Professional Issues Committee initiates the development of Practice Advisories and Practice Guides that provide timely guidance on emerging issues and practices in order to guide Practitioners. All guidance apart from the Standards are the responsibility of the Professional Issues Committee.

The Council will continue to benefit from Andrew's access to leading edge research on all facets of internal and computer auditing and ethics. Membership of the IIA Professional Issues Committee will allow Andrew to keep up to date with what is happening worldwide in relation to internal auditing and establish world renowned contacts. Council's Audit Committee asked that a Quality Assurance Review of Assurance Services be undertaken in 2008/2009. This Quality Assurance Review carried out by the Institute of Internal Auditors (IIA) found that Council's Assurance Services Unit performed at a high level, was well established, well run and represented best practice in internal auditing at many levels. In fact, Council's Assurance Services Unit is the first internal audit team in Australia to receive the highest rating against all objectives in a Quality Assessment review. Council will benefit from Andrew's involvement in writing guidance and reviewing *the International Professional Practices Framework*.

Meetings are usually held Wednesday through Friday and travelling time will be required. The IIA Professional Issues Committee is an international body and meetings are held in various parts of the world. This year there will be a meeting held in conjunction with the International Conference in Johannesburg in May 2009, and a meeting in Orlando in December 2009 where the IIA is headquartered. The International Conference in Johannesburg is being held two months earlier than normal because it is being used as a trial run for the soccer World Cup to be held in 2010.

Council will allow Andrew up to ten days time off from work to attend meetings of the Professional Issues Committees of the Institute of Internal Auditors and the Standards Board Information Systems Audit and Control Association (if reappointed) in each financial year. Any extra time required will be taken as either leave without pay or recreation leave.

By way of comparison, Neville Moo, Director, Internal Audit, Queensland Department of Education, training and the Arts is a member of the Government Relations Committee of the Institute of Internal Auditors. His department supports and funds his involvement with the Institute of Internal Auditors. The Director General of his Department has acknowledged the professionalism of their Internal Audit and the benefits of Neville's involvement with the IIA, particularly with respect to recruitment.

It is considered that Andrew MacLeod's membership of the IIA Professional Issues Committee is worthwhile and should be supported by Council.

12.0 Consultation

- Hayden Wright, Executive Manager, Chief Executive's Office
 - Len Scanlan, Chair of the Brisbane City Council Audit Committee
- Are in agreement with the recommendation.

13.0 Implications of proposal

Membership of the IIA Professional Issues Committee will allow Council, through Andrew, access to leading edge internal audit research and developments. This access helps in the retention and recruitment of staff.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Membership of the Professional Issues Committee will contribute to the following aspects of Council's Vision 2026 and Corporate Plan 2008-2012:

- Developing Brisbane as a Regional and World City through improving Cooperative City Governance by sharing skills and knowledge with other SEQ councils through the SEQ Local Government Internal Auditors Discussion Group.
- Helping Brisbane to achieve Outcome 1.6 Risk Management (Service 10.6.1.1 in 2009/2010 Council Budget) by assuring service delivery through the effective management of risks.

16.0 Customer impact

Andrew's membership of the IIA Professional Issues Committee should lead to a higher quality of Assurance and Ethical Standards coverage in Council.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Council will fund up to a maximum of \$10,950 for the two trips for Institute of Internal Auditors Professional Issues Committee in 2009/20010. Other funding may be provided by the Institute of Internal Auditors (Australia) but this is uncertain at this time. Included in this amount of \$10,950 will be the registration fee of approximately \$1,930 for Andrew's attendance of the Institute of Internal Auditors International Conference from 10 May 2009 to be held in conjunction with the Internal Auditors Professional Issues Committee meeting in Johannesburg. The Institute of Internal Auditors International Conference will be the only conference or significant training undertaken by Andrew in the 2009/20010 financial year. Any frequent flyer points earned from fares paid for by Council will be utilised where possible on future flights to IIA Professional Issues Committee meetings. redacted

The breakdown of the estimated maximum cost for Council for the two trips is as follows:

Johannesburg (May 09):	\$4,620
Conference Registration: (San Francisco July 08)	1,930
Orlando (December 08)	4,400
Total :	\$ 10,950

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

E&C SUBMISSION

1.0 FILE NUMBER

112/800/148/2

2.0 TITLE

The appointment and remuneration of external members of the City Hall Restoration Project Executive Group (PEG).

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for the appointment and remuneration of external members of the City Hall Restoration Project Executive Group.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

John Cowie (SPOCEO)
Senior Project Officer
Office of the Chief Executive
Ph: 340 36451

APPROVED

23 FEB 2009

Lord Mayor

6.0 DATE

19 February 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

(i) That E&C appoint the following external members to the City Hall Restoration Project Executive Group:

- Nigel Chamier (Chair)
- Denver Beanland (Member)
- Andrew Harper (Member)

(ii) That E&C approve the above members' remuneration as **redacted** per annum for the Chair and **redacted** per annum for members.

10.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer

RECEIVED

23 FEB 2009

COMMITTEE SECTION

ACTION TAKEN

23 FEB 2009

**TOWN CLERK
JOHN COWIE.**

BCC PUBLIC RELATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Given the fact that City Hall is a highly significant cultural and heritage asset of the city and the scale of the restoration works proposed, it is prudent to have external members in the Project Executive Group.

11.1 Membership

The role of the City Hall Restoration Project Executive Group is to provide the strategic direction and leadership to the project.

The key responsibilities are:

- To act as the highest project governance body for the project;
- To provide strategic direction to the project, ensuring all aspects of the project are addressed and objectives of time, cost, quality, scope and risk are managed;
- To provide direction on project financing sources, opinions and structures; and
- Address and resolve all issues referred to it by the Umbrella Project Control Group.

It is proposed that the following external members be appointed to the PEG:

- Nigel Chamier (Chair)
- Denver Beanland (Member)
- Andrew Harper (Member)

11.2 Remuneration

It is proposed that annual remuneration of the external members of the PEG be redacted for the Chair and redacted for members. These fees are consistent with fees paid to members of Council's advisory boards.

12.0 CONSULTATION

Consultation has been conducted with the following:
Hayden Wright, Executive Manager, Chief Executive's Office;
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability
David Askern, Chief Legal Counsel
Sunil Madan, Strategic Asset Manager, City Assets

13.0 IMPLICATIONS OF PROPOSAL

Board membership

The external members will provide independent advice to Council as it implements the endorsed restoration works of City Hall. Career profiles of the proposed external members are attached.

Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of redacted per annum for Brisbane City Council.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendation contributes a 'friendly, safe' and 'vibrant, creative' themes under Vision 2026 and relates to the "Your Brisbane" program in the Corporate Plan 2007-11.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funding for this proposal will be available from the project budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible as the City Hall Restoration Project Executive Group will be established shortly.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Make changes to the proposed external members and or remuneration levels.

Option 3: Make no changes.

Option 1 is the preferred option.

Attachments:

Attachment 1 – Career profiles of proposed PEG members

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travel - Public-Private Provision of Infrastructure Business Mission to Japan.

3.0 ISSUE/PURPOSE

To obtain approval for the Chief Executive Officer to travel to Japan to be Brisbane City Council's representative on the "Public-Private Provision of Infrastructure" Business Mission.

4.0 PROPONENT

Hayden Wright
Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

19 February 2009

APPROVED

23 FEB 2009

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

RECEIVED

23 FEB 2009

9.0 RECOMMENDATION

COMMITTEE SECTION

That approval be given for Jude Munro, Chief Executive Officer, to travel to Japan between 27 February and 3 March 2009 to be the Brisbane City Council's representative on the Public-Private Provision of Infrastructure Business Mission at a total estimated cost of \$8,473.

10.0

Hayden Wright
Executive Manager

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I Reject/Support

Adrian Schrinner
Cr Adrian Schrinner

Chairman, Finance & Administration

I Recommend Accordingly

Hayden Wright

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

23 FEB 2009

TOWN CLERK

11.0 BACKGROUND

The Honourable Anthony Albanese, Minister for Infrastructure, Transport, Regional Development and Local Government and Sir Rod Eddington, President, Australia Japan Business Co-operation Committee and Chairman, Infrastructure Australia are the Co-Leaders of the Public-Private Provision of Infrastructure Business Mission to Japan, which is being held from Monday 2 March to Friday 6 March 2009.

The Brisbane City Council has been invited to participate in this important Business Mission and it is considered that Jude Munro, Chief Executive Officer would be the appropriate Council representative at the Mission.

The morning session on Monday 2nd March has the objective of gaining an understanding of the private provision of public infrastructure in Japan. The audience for this session will be constituted by the Mission participants and 20-30 Japanese. Provision has been made for the Council's representative to speak at the afternoon session which is expected to attract 70 Japanese registrants from the infrastructure space - government, contractors, finance providers and industry associations. Visits to different institutions are planned for Tuesday 3rd March.

It is proposed for Jude Munro to travel to Japan on Friday 27 February and return on Tuesday 3 March in the evening.

12.0 CONSULTATION

Lord Mayor
Chief Executive Officer
Executive Manager, Chief Executive's Office

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

In line with the Corporate Plan, aligning specifically with the vision of Regional and World City.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

All costs are to be covered by Council. The costs are as follows:

Return Business Class Air Fares to Japan	-	\$6,216
3 Nights accommodation at \$469 per night	-	\$1,407
Meals and incidentals (estimated for 3 days)	-	\$700
Daily allowance @ \$50 per day (3 days)	-	\$150
Total	-	\$8,473

Funds are available.

20.0 HUMAN RESOURCE IMPACT.

Nil.

21.0 URGENCY

URGENT, as the CEO intends to travel to Japan on 27 February.

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. Approve the recommendation.
2. Do not approve the recommendation and do not participate at the Public-Private Provision of Infrastructure Business Mission.

OPTION 1 is the recommended option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Donation to Local Councils affected by the North and North-West Queensland Floods.

3.0 ISSUE/PURPOSE

To secure approval for the Brisbane City Council to donate a total of \$100,000 in support of Local Councils affected by the North and North-West Queensland Floods.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

19 February 2009

APPROVED

23 FEB 2009

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

RECEIVED

ACTION TAKEN

No.

23 FEB 2009

23 FEB 2009

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK:
PHIL FILIA

That approval be given for the Brisbane City Council to donate a total of \$100,000, to the local Councils most affected by the floods in North and North-West Queensland, as shown in either "Appendix A", Appendix "B", or "Appendix C" or in other proportions that Civic Cabinet deems appropriate.

Appendix C supported by Civic Cabinet.

I Reject/Support

10.0

Jude Munro
Chief Executive Officer

Adrian Schrinner
Chairman, Finance & Administration

11.0 BACKGROUND

Parts of North and North-West Queensland have recently been severely affected by flooding which has caused significant damage across the region.

It is considered appropriate for the Brisbane City Council to assist those Councils most affected by the floods. It is proposed that a total of \$100,000 be donated directly to the relevant local Councils. It is suggested that the estimated residential population of the Council be used as a guide when determining the individual donations.

Discussions have been held with Emergency Management Queensland (EMQ) and the Local Government Association of Queensland (LGAQ) in an attempt to ascertain the Local Councils in most need. Both EMQ and LGAQ have warned of the difficulty in providing such information as a full assessment of the damage has yet to be completed.

EMQ state that the Councils reporting the highest level of infrastructure damage, from top down, are as follows:

Carpentaria, Etheridge, Boulia, Charters Towers and Townsville.

EMQ expect Hinchinbrook to be on this list once the floodwaters subside and an assessment of the damage can be carried out. EMQ advises that the above Councils have reported estimated damage in excess of \$7 million. EMQ stress that this list has been compiled from information on initial estimates and the list may change as actual damage assessment occurs.

From the early information that it has available to it, LGAQ state that it appears that the following Councils are the worst affected:

Burdekin, Cassowary Coast, Carpentaria, Tablelands and Mt Isa.

LGAQ also say that Hinchinbrook has been severely affected.

Accordingly, it is recommended that donations be given to the above Councils. "Appendix A", "Appendix B" and "Appendix C" outline possible donations to each Council, but Civic Cabinet may determine other proportions are more appropriate.

12.0 CONSULTATION

Lord Mayor
Chief of Staff, Lord Mayors Office
Chief Executive Officer
Executive Manager, Chief Executive's Office
Local Government Association of Queensland
Emergency Management Queensland

13.0 IMPLICATIONS OF PROPOSAL

It is considered that the community would expect the Brisbane City Council to support these communities in need.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

In line with the Corporate Plan, aligning specifically with the vision of Regional and World City.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funds will be sought through the 3rd budget review process.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

URGENT, as the funding is required to provide much needed assistance.

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. Approve the recommended donation.
2. Approve a different amount.
3. Do not provide any donations.

OPTION 1 is the recommended option.