

E&C RESULTS – 12 JANUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
12/01-01 M	467/33	Brisbane Infrastructure	Hale Street Link – Project Finalisation Committee and Project Executive Group	Yes
12/01-02 M	202/11-MA150/952	Corporate Services	Proposed sale of land at 944a Blunder Road, Doolandella	Yes
12/01-03 M	364/6/10(9)	Corporate Services	The grant of twenty one, additional Telecommunication Leases to Crow Castle Australia Ltd, for inclusion within Council's Telecommunications Lease Portfolio	Yes
12/01-04 M	364/48/2-LR110/P13(2)	Corporate Services	The grant of two successive mobile Telecommunication Leases to Optus Communications Pty Ltd, for inclusion within the Council's Telecommunications Lease Portfolio	Yes
12/01-05 M	182/830/826/17	OLMCEO	Significant Procurement Activity Plan (SPAR) in relation to construction of the Wynnum Road – Stanton Road to Thornlake Court Project	Yes
12/01-06 M	BTWcarbon09	OLMCEO	Stores Board Submission – Supply and Installation of Activated Carbon Filters to all five Spray Booths at the Brisbane Transport Workshops – Toowong	Yes
12/01-07 R	197/830/826/68	OLMCEO	Stores Board Submission – Design and Construction of a Roof and Access for The Gap Reservoir	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, K Adams, G Knapp, D McLachlan, A Schrunner, P Matic, J Prentice and N Wyndham

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 467/33

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Hale Street Link – Project Finalisation Committee and Project Executive Group

3.0 PURPOSE

The purpose of this submission is to seek endorsement of revised Project Finalisation Committee (PFC) and Project Executive Group (PEG) membership for the Hale Street Link project.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Steve Hammer, Manager Contracts, Major Infrastructure Projects Office

APPROVED

12 JAN 2009

Lord Mayor

6.0 DATE

9 December 2008

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

RECEIVED

ACTION TAKEN

12 JAN 2009

12 JAN 2009

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK

That E&C endorses the revised Project Finalisation Committee (PFC) and Project Executive Group (PEG) membership for the Hale Street Link project as set out in Attachment A;

10.0 DIVISIONAL MANAGER

Barry Broe

BARRY BROE
Divisional Manager
Brisbane Infrastructure

Graham Quirk

Graham Quirk
CHAIRPERSON INFRASTRUCTURE

9/12/08

I Recommend Accordingly

[Signature]

ACTING CHIEF EXECUTIVE OFFICER

G:\MPO\Hale St Link\F_Internal Stakeholders\101_Civic Cabinet\Submissions\081114 Revised Governance\E&C_HSL_Revised Governance_Final_081209_final.doc

I Support / Reject the Recommendation/s.

If Reject – please state reasons

11.0 BACKGROUND

On 14 November 2006 Council endorsed the Impact Assessment Statement (IAS) Supplementary Report and amended draft Business Case, and directed that the Hale Street Link project proceed in accordance with the IAS Supplementary Report and decided mitigation measures.

Governance arrangements for the procurement phase of the Hale Street Link project were endorsed by E&C on 22 January 2007. It was noted in that submission that project governance arrangements would be reviewed upon completion of the procurement phase of the D&C Alliance contract.

On 21 May 2007 Council endorsed the Hale Street Link Alliance as the preferred tenderer to design and build the bridge and approaches. The Project Alliance Agreement was executed on 1 June 2007.

On 16 July 2007 Council endorsed the revised Governance arrangements for Hale Street Link project.

On 14 July 2008 Council endorsed Variation No.1 to the Hale Street Link Alliance contract for the addition of the Coronation Drive Outbound viaduct and final intersection arrangements at the intersection of Hale Street and Coronation Drive.

Governance arrangements have been reviewed to address the specific needs associated with the current phase of the project and for personnel changes.

The current phase of the project can be defined as the following core activities:

- a) Hale Street Link Alliance (HSLA): design and construction of the bridge and approaches
- b) Tolling: procurement of road side equipment, operator and maintenance contracts
- c) Associated Projects: including enhancements to Merivale and Cordelia streets between Peel Street and Vulture/Stanley streets, Somerville House pedestrian crossing study, Coronation Drive to Grey Street right hand turn upgrade, Hale Street on ramp, Makerston Street intersection, mitigation works at impacted properties and stakeholders including Brisbane State High School, Queensland Theatre Company and St Mary's Church
- d) Tolling Operations Contract procurement
- e) State Government tolling approvals
- f) Property acquisition and disposal

It is proposed that the project governance structure be adjusted as set out in Attachment A. The proposed changes are summarised as revised membership of the Project Executive Group.

12.0 CONSULTATION

Councillor Graham Quirk, Deputy Mayor and Chair Infrastructure Committee

has been consulted and agrees with this submission.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendations will provide revised governance arrangements for the delivery of the project.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The HSL project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Accept the recommendation. This will provide revised governance arrangements for the delivery of the project.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 FILE NUMBER: 202/11-MA150/952

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

Proposed sale of land at 944a Blunder Road, Doolandella.

3.0 ISSUE/PURPOSE

To obtain approval to sell a parcel of land located at 944a Blunder Road, Doolandella to the adjoining landowner.

4.0 PROPONENT

Ian Maynard
Divisional Manager
Ext 39110

5.0 SUBMISSION PREPARED BY

Graeme Bullas
Acquisition & Disposal Officer
City Property, Ext 39068

6.0 DATE

28 November 2008

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

It is recommended that approval be granted for the sale of Council land situated at 944a Blunder Road, Doolandella described as Lot 12 on SP125121 to the adjoining landowner of Lot 1 on SP125121, for the sum of ^{redacted} plus the payment of any applicable GST and on any other terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation

If rejected please state reasons

Councillor Adrian Schrinner
CHAIRMAN
FINANCE and ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

APPROVED

12 JAN 2009

Lord Mayor

I Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

RECEIVED

12 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

12 JAN 2009

TOWN CLERK

BCC PUBLICATION RELEASE SCHEME
10 YEAR

11.0 BACKGROUND

Council is the registered owner of a parcel of land situated at 944a Blunder Road, Doolandella described as Lot 12 on SP125121. - Refer plan at Attachment 1. The site is identified in the City Plan as Rural Area (CP- RU) but under the Doolandella LAP is Potential Development Area, Low density residential – houses.

By Notification of Resumption published in the Government Gazette dated 11 February 2000, Council resumed two strips of land for road purposes and a purpose incidental to road purposes. Payment of compensation for loss of land and associated costs was paid to the landowner.

The land resumed for road has been dedicated as such and all works required to be carried out within the incidental area have been completed and Council no longer requires the incidental area.

In July 2004, PRA Developments Pty Ltd purchased 944 Blunder Road, Doolandella and have recently contacted Council seeking to purchase the adjoining Council owned land described as Lot 12 on SP125121.

An independent valuation of the Council land in this location has been assessed at a rate of redact per square metre which equates to a value of redacted for the subject land. PRA Developments Pty Ltd have advised Council that they would like to proceed with the purchase of the parcel and are prepared to pay the amount as assessed by the independent valuer.

On 15 May 2007, Council resolved that Section 46 of the City of Brisbane Act 1924, should not apply to contracts for the sale of land to the registered proprietor of, or owner of an estate in fee simple in adjoining land where Council is of the opinion that the land is incapable of being developed satisfactorily as a separate allotment but if used or amalgamated with that adjoining land could be developed satisfactorily.

As the subject land falls into this class of contract, it is therefore recommended that approval be given to sell Council land described as Lot 12 on SP125121, subject to amalgamation with the adjoining land, for the amounts of redacted and on other terms and conditions approved by the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, City Property.

12.0 CONSULTATION

Cr Adrian Schrinner, Chairman Finance and Administration Committee
Alan Evans, Principal, Transport Infrastructure

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A vacant Council owned allotment, considered surplus to operational needs, will be sold subject to its amalgamation with an adjoining property to realise its maximum development potential and obtain the maximum return to Council.

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	No Impact.
Political:	No impact.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Budget impact: As this is a sale to an adjoining owner there will be no marketing or commission paid as part of sale costs. The only costs associated with the sale of this land will be valuation. Any revenue received from the sale will form part of City Property's Property Disposal Program.

Taxation issues: Nil
Risk Assessment: Not Applicable

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 364/6/10(9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

The grant of twenty one, additional Telecommunication Leases to Crown Castle Australia Ltd, for inclusion within the Council's Telecommunications Lease Portfolio.

3.0 ISSUE/PURPOSE

To grant twenty one additional Telecommunication Leases to Crown Castle Ltd in order to rationalise the occupancy period of tenure of its various Leases with the Brisbane City Council by having them all expire upon a common date.

4.0 PROPONENT

Ian Maynard,
Divisional Manager,
Corporate Services Division,
Ext. 39110.

5.0 SUBMISSION PREPARED BY

Joe Finneran,
Corporate Real Estate Manager,
CREMCP,
City Property Branch - Ext 36630.

6.0 DATE

15 December 2008.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. Twenty one additional Telecommunication Leases to be granted to Crown Castle Australia Limited in respect of each of its existing leased sites for the various periods of tenure being appropriate to enable its different existing leases (with the Council) to share a common expiry date, upon 30 June 2025.
2. The twenty one (21) Leases proposed in item 1. above are to consist of varying commencement dates and occupancy periods as more particularly described in the attached Schedule "A"; and,
3. The twenty one (21) Leases proposed in item 1. above are to provide;
 - (a) for various commencing annual rentals as more particularly described in the attached Schedule "A"); and,
 - (b) for Crown Castle Australia Limited to pay for its own costs together with all those reasonable costs of the Council in connection with the preparation, execution and registration of the proposed Leases; and,
 - (c) for the proposed Leases to be otherwise on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Property Branch.

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reasons

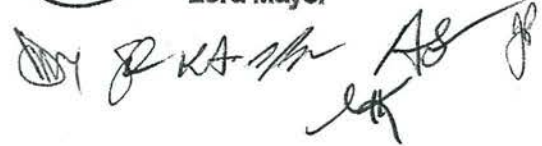


 Councillor Adrian Schrinner
 Chairman
 FINANCE and ADMINISTRATION COMMITTEE

APPROVED

12 JAN 2009

Lord Mayor



10.0 DIVISIONAL MANAGER


 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

RECEIVED

12 JAN 2009

COMMITTEE SECTION

I Recommend Accordingly



 ACTING CHIEF EXECUTIVE OFFICER

ACTION TAKEN

12 JAN 2009

TOWN CLERK

11.0 BACKGROUND

On 29 January 2001 the Establishment and Co-ordination Committee consented to sixteen of the Council's telecommunication leases (to Optus) being assigned to Crown Castle Australia Limited (Crown). Similarly, on 5 April 2001 the Committee consented to eleven of Council's leases (to Vodafone) being assigned to Crown.

In each case, Optus and Vodafone were granted reciprocal sub-leases by Crown Castle to enable their established facilities at the various sites to continue in operation.

Subsequently, Crown re-assigned five of the Council's former Vodafone Leases back to the Council. Much more recently, Council settled the sale of its land at Newstead River Park on which was a Council lease to Crown (formerly to Optus). The end result is that at this time the Council now has twenty one (21) leases with Crown.

Crown Castle Australia Ltd is a subsidiary of Crown Castle International Ltd which company is the largest shared communications infrastructure owner in the world. Crown Castle International Ltd owns, operates and manages over 22,000 wireless communication sites in the USA and over 1,300 sites in Australia.

Since it acquired the 21 sites (from Optus and Vodafone) Crown has allowed carriers to place additional antennas on its towers (eg: Telstra, Hutchison 3G, Personal Broadband Australia and Motorola). This has been in keeping with Council's policy of encouraging the co-location of facilities to contain the proliferation of telecommunication towers.

Crown is presently paying indexed rentals totalling \$459,399.57 pa (plus GST) and has approached Council seeking to rationalise the widely diverse periods of site tenure, within its lease portfolio with the Council.

This diversity of tenure is the result of it acquiring a series of leases with commencement dates ranging from 1993 through to 2000. Those leases that began in 1993 are due to expire in 2013 whereas those beginning in 2000 will expire in 2020.

During 2005 City Property together with BCLP reviewed the form and content of the Council's telecommunication leases to better align them with the Council's policies and commercial interests. One outcome was that the period of tenure offered by the new leases was reduced from twenty (4x5 and 2x10) to a total of 15 years (10 + 5) with a review to market at the start of the second lease period

It is considered that the realignment of Crown's lease periods will be beneficial to both parties.

In the medium term, from Crown's point of view, it will provide a platform of certainty as to the continuity of its period of occupancy.

From the Council's point of view, the advantages would be:

- The provision, for a period, of a degree of certainty in budget forecasts.
- The co-ordination and streamlining of accounting and lease management procedures.
- Compliance with the Council's policy of corporate consistency.
- The provision of a convenient precedent able to be applied if required to the other telecommunication lessees.

To give effect to what is proposed with regard to the various existing Crown leases it is considered that extended periods of tenure should be created by way of new leases for each site, with all of these additional leases to expire on 30 June 2025.

Accordingly, these proposed new leases would be for the various durations that would see each of them end on 30 June 2025. The Commencing rentals would be in keeping with a

continuation of the review provisions contained in the present leases, with one exception. That being, those sites having their lease tenures extended by way of the new (additional) leases that are the subject of successive "reviews to market" in 2003 and subsequently 2008 (or similarly, in 2004 and subsequently 2009, etc.) would not be required to be "reviewed to market" again before 2018 (or 2019, as the case may be). However, in these instances, the standard annual rental indexation provisions (namely, whichever is the greater between 5% and the CPI) would continue to apply.

It should be recognised that at the expiration of Crown's existing leases if it is unable to offer continued occupancy to the "Telco" carriers already occupying the leased sites then the carriers could invoke their "Low Impact" rights (refer to the Telecommunications Act 1997) and serve notice on the Council of their intention to continue to occupy the land in their own right.

Moreover, because the various facilities are already in place and comply with the relevant regulatory provisions, no development assessment and/or consent would be required from the Council.

On 8 September, 2008, the Council adopted a recommendation that it is in the public interest that Section 46H of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council owned property should not apply in relation to the leasing of sites to telecommunications carriers (and/or other parties operating a telecommunications facility) in the context of the Telecommunications Act 1997 and/or the Radiocommunications Act 1992.

It is considered that the issue of additional leases to Crown on the terms stipulated herein will meet Council's policy requirements.

12.0 CONSULTATION

- Councillor Adrian Schrimmer, Chairman Finance & Administration Committee.
- The various Councillors of each of the Wards involved.
- Paul Grove, Manager, City Property Branch, Corporate Services.
- Maria Menchise, Solicitor, Brisbane City Legal Practice.
- Vicki Grieshaber, Natural Environment and Sustainability. (Asset Custodian).
- Graham Heiner, Principal Planner, SAM, City Assets. (Asset Custodian).
- Peter Sherriff, Control Systems Leader, Brisbane Water. (Asset Occupant).
- Malcolm Barrett, Contractor, Brisbane Water. (Asset Occupant).
- Mark Cowper, Mtce. Team Leader, Brisbane Water. (Asset Occupant).

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of telecommunications services to the community.
Political:	No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no funding requirements. If the Committee approves this proposal then Council will ensure the present rental income of \$459,399.57 pa (plus GST) continues as an ongoing, indexed, annual rental stream until at least 30 June 2025.

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 FILE NUMBER: 364/48/2-LR110/P13(2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

The grant of two successive mobile Telecommunication Leases to Optus Communications Pty Limited, for inclusion within the Council's Telecommunications Lease Portfolio.

3.0 ISSUE/PURPOSE

To grant two successive Telecommunication Leases to Optus Communications Pty Limited replacing the expired lease for the existing facility that occupies a land area of approximately 45m² (which was formerly known and described as Lease 704702030) within Council's land at 37 Bilston Street, Stafford.

4.0 PROPONENT

Ian Maynard,
Divisional Manager,
Corporate Services Division,
Ext. 39110.

5.0 SUBMISSION PREPARED BY

Joe Finneran,
Corporate Real Estate Manager,
CREMCP,
City Property Branch - Ext 36630.

6.0 DATE

15 December 2008.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For Establishment and Co-ordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the E&C Committee grant approval for,

1. Two (2) successive Telecommunication Leases to be granted to Optus Mobile Pty Limited (Optus) to replace those former leases having now expired for the existing telecommunications facility that occupies approximately 45m² within the Council's land at 37 Bilston Street, Stafford, (as outlined in yellow on Attachments 4 and 4A).
2. The two (2) Leases proposed in 1 above to provide;
 - (a) for a total period of fifteen (15) years, comprised of an initial Lease for a term of ten (10) years followed by a successive Lease for a term of five (5) years, with the first Lease commencing on 27 September 2008; and,
 - (b) for a commencing annual rental at ^{redacted} pa (plus GST); and,
 - (c) for Optus to pay for its own costs together with all those reasonable costs of the Council in connection with the preparation, execution and registration of the proposed Leases; and,
 - (d) for the proposed Leases to be otherwise on terms and conditions satisfactory to the Manager, Brisbane City Legal Practice and the Manager, City Property Branch.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation

If rejected please state reasons


 Councillor Adrian Schrinner
 Chairman
 FINANCE and ADMINISTRATION COMMITTEE

APPROVED

12 JAN 2009

Lord Mayor

10.0 DIVISIONAL MANAGER


 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

RECEIVED

12 JAN 2009

COMMITTEE SECTIC

ACTION TAKE

12 JAN 2009

TOWN CLERK

I Recommend Accordingly


 ACTING CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

This submission is seeking approval to grant two successive leases to Optus Mobile Pty Limited (hereinafter referred to as Optus) in order to replace the now expired ten year lease that accommodates its existing facility.

On 27 September 1993 the Establishment and Co-ordination Committee approved the grant of three successive (five yearly) telecommunication leases to Telstra over a part of the Council's land at 37 Bilston Street (aka 56 Hayward Street) Stafford.

On 30 March 1998 the Committee approved the grant of a ten year lease to Optus Communications Pty Ltd in order that it could co-locate a facility alongside Telstra's.

On 13 October 2005, to enable the 3G joint venture between Optus and Vodafone the Council delegate (in consideration for Optus paying an increased rental) consented to it sharing its facility with Vodafone.

More recently, on 10 November 2008 the E&C Committee granted Telstra Corporation Ltd two (2) successive Leases (10+5 years) to renew the tenure of its existing facility at this site.

The lease to Optus has now expired and accordingly, Optus is similarly seeking to renew its tenure of the premises for its existing facility.

The site lies within the flood regulation lines amidst land being variously zoned for Special Uses (Utility Installation), General Industry, Light Industry and Open Space.

Because this is an existing facility that was established in accordance with the then prevailing regulatory provisions; and also, because Optus has various (resumptive) rights under the Telecommunications Act 1997 that permit it to use and occupy land (as in this case) for what is a "Low Impact" proposal; it is not considered to be appropriate, nor feasible, for the Council to refuse the Optus request to renew its leased tenure.

Should the Council seek to refuse the Optus lessee's interest in the land to continue uninterrupted, then it could invoke its "Low Impact" rights (Refer to Telecommunications Act 1997) and serve notice on the Council of its intention to continue to occupy the land.

Moreover, because the facility is already in place and it complies with the necessary regulatory provisions; no development assessment and/or consent is required from the Council by Optus for the proposed leases.

However, the previous (now outmoded) provisions of the former leases were far less favourable to the Council than are those of the Council's recently revised standard telecommunication leases. This application does provide the opportunity to improve the Council's position (as the landlord) and among other matters now means that Optus (as is the case with Telstra) will be paying significantly more rent than it was previously.

11.0 BACKGROUND (Cont.)

Accordingly, having regard to the nature of the surrounding locality and the fact that Optus Mobile Ltd has co-located on the Telstra pole it is considered to be reasonable for Optus (like Telstra) to be able to continue with its occupation of the land.

The nearest residence is approximately 270 metres distant from Telstra's tower.

On 8 September, 2008, the Council adopted a recommendation that it is in the public interest that Section 46H of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council owned property should not apply in relation to the leasing of sites to telecommunications carriers (and/or other parties operating a telecommunications facility) in the context of the Telecommunications Act 1997 and/or the Radiocommunications Act 1992.

It is considered that the payment by Optus of an indexed lease rental commencing at redacted pa (plus GST) will meet Council's policy requirements.

12.0 CONSULTATION

- Councillor Adrian Schrunner, Chairman Finance & Administration Committee.
- Councillor Fiona King, Marchant Ward.
- Paul Grove, Manager, City Property Branch, Corporate Services.
- Erin Fleming, Solicitor, Brisbane City Legal Practice.
- Vicki Grieshaber, Natural Environment and Sustainability. (Asset Custodian).
- Graham Heiner, Principal Planner, SAM, City Assets. (Asset Custodian).

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	Council will be assisting in the provision of telecommunications services to the community.
Political:	No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.

Council program: City Governance.

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no funding requirements. If the Committee approves this proposal then Council will renew the revenue stream from Optus at an increased, ongoing, indexed, annual rental commencing at ^{redacted} pa (plus GST). This being in addition to the ^{redacted} (plus GST) now being paid by Telstra.

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 182/830/826/17

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Significant Procurement Activity Plan (SPAP) in relation to construction of the Wynnum Road – Stanton Road to Thornlake Court Project.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to construction of the Wynnum Road – Stanton Road to Thornlake Court Project.

4.0 **PROPONENT**

Michael Papageorgiou, A/Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

Mark Johnston
Procurement Professional Services Manager
Corporate Services Division

6.0 **DATE**

23 December 2008.

APPROVED

12 JAN 2009

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **Mark Johnston**
Procurement Professional Services Manager
Corporate Services Division

Michael Papageorgiou
A/Chief Executive Officer

RECEIVED

12 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

12 JAN 2009

TOWN CLERK

11.0 BACKGROUND

The A/Chief Executive Officer and the Stores Board considered the attached scheduled submission on 23 December 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
E90296-08/09	Significant Procurement Activity Plan (SPAP) in relation to the Construction of the Wynnum Road – Stanton Road to Thornlake Court	Within E&C Delegation

12.0 CONSULTATION

The A/Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING STRATEGY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** BTWcarbon09

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Supply and Installation of Activated Carbon Filters to all five Spray Booths at the Brisbane Transport Workshops - Toowong.

3.0 **ISSUE/PURPOSE**

To seek approval of the Establishment and Coordination Committee (E&C) to directly enter into a Contract with MasterBench Pty Ltd trading as MasterBooth for the supply and installation of one activated carbon filter system for the lump sum price of \$87,000 (ex GST) without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

12 JAN 2009

Lord Mayor

6.0 **DATE**

16 December 2008.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

12 JAN 2009

ACTION TAKEN

12 JAN 2009

TOWN CLERK

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 16 December 2008.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
BTWcarbon09	Supply and Installation of Activated Carbon Filters to all five Spray Booths at the Brisbane Transport Workshops - Toowong.	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 19 JANUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
19/01-01 M	134/325/738/8	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges	Yes
19/01-02 M		C P & S	City Hall Restoration	Yes - Amended
19/01-03 M	106/335/156/173	FaCS	Donation of \$10,000 to The Salvation Army	Yes
19/01-04 R	146/715/608/1 146/715/608/2	iDivision	Information and Communication Technology (ICT) Policy and Information Management (IM) and Recordkeeping Policy	Yes
19/01-05 M	109/830/826/3	OLMCEO	Stores Board Submission for the Provision of Printing Services	Yes
19/01-06 R	467/12/43	OLMCEO	Stores Board Submission – Public Bicycle Hire Scheme Award of Contract	Yes
19/01-07	288/13-0	C P & S	Brisbane Forest Park Legislative Review Committee Membership	Held
19/01-08 M	109/800/286/16	FaCS	The Brisbane City Council Micro Dot Property Identification Technology Subsidy Program	Yes
19/01-09 R	140/465/925/6	OLMCEO	New Sister City – Abu Dhabi Municipality, United Arab Emirates (UAE)	Yes
19/01-10 M	467/62(2)	Brisbane Infrastructure	Northern Link – International Market Sounding	Yes - amended

Present: Lord Mayor Campbell Newman, M Burke, G Knapp, A Cooper, D McLachlan, A Schrunner, N Wyndham, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number
134/325/738/8

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of Epilepsy Queensland Inc. into Appendix 'A' of the Schedule of Fees and Charges from 30 October 2008

4.0 Proponent
Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Nick Shaw, Acting Chief Financial Officer, Corporate Services, extension 34161

6.0 Date
17 November 2008

7.0 For E&C approval or recommendation to Council
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of Epilepsy Queensland Inc. in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 30 October 2008, being the date of their application.

I Recommend Accordingly

10.0 *Nil*
CHIEF EXECUTIVE OFFICER
Divisional Manager

APPROVED

18 JAN 2009

Lord Mayor

RECEIVED

19 JAN 2009

COMMITTEE SECTION
Chairman

ACTION TAKEN

19 JAN 2009

TOWN CLERK
LINDA RACKLEY

I Support / Reject the recommendation.

If reject, please state reasons.

Nil
Ian Maynard

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

Adrian Schrinner

Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

11.0 Background

On 30 October 2008, Epilepsy Queensland Inc. lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer.

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH558.

12.0 Consultation

No broader consultation has taken place. The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

Epilepsy Queensland Inc. will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of Epilepsy Queensland Inc. in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

Epilepsy Queensland Inc. will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving Epilepsy Queensland Inc. inclusion in Appendix 'A' is consistent with existing policy.

19.0 Financial impact

There is no significant financial impact.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted, may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

ix

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

City Hall Restoration

3.0 ISSUE/PURPOSE

Project Governance Structure

4.0 PROPONENT

Michael Papageorgiou, Divisional Manager City Planning and Sustainability

5.0 SUBMISSION PREPARED BY

Sunil Madan, Strategic Asset Manager, Brisbane Infrastructure

6.0 DATE

19 January 2009

APPROVED

19 JAN 2009 AS amended. JP

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

Lord Mayor MB. [Signatures]

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

It is recommended that the E&C Committee approve the Project Governance Structure for the City Hall Restoration Project as set out in Attachment 'A'.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Graham Quirk
Chairman, Infrastructure Committee

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

19 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

19 JAN 2009

TOWN CLERK
SUNIL MADAN

BCC PUBLICICATIONS SCHEME
10 YEAR RELEASES

11.0 BACKGROUND

The Lord Mayor commissioned the City Hall 2010 Committee to investigate and report on the current state of the building and to advise on a road map for its repair and upgrade. The committee was also tasked with finding opportunities for deriving increased value from this asset to ensure that upon completion of the necessary restoration works, the building is financially sustainable in the long term.

Nigel Chamier OAM, Chair, CH2010 Committee, presented the final report to the E&C Committee on 27 October 2008. A briefing to Full Council was also conducted at an extraordinary session on Friday, 14 November 2008. The report identified inadequacies in the building structure and longstanding problems with the building including: Electrical; Mechanical; Hydraulics; and Fire Services. Further concerns have been raised with water seepage related issues. The report notes that, if the required building works are not addressed, City Hall is threatened to the point of permanent closure.

Following the release of the report, the E&C Committee identified some immediate actions required to be undertaken. One of these actions is the development of the Project Governance Structure.

Project Governance Structure

The proposed Governance Structure provides the framework for the project: the structures and processes required to enable project management, and integration with corporate structures and processes, so as the project can deliver the outcomes that are consistent with Council's organisational objectives.

Project Governance:

- Outlines the relationships between all internal and external groups involved in the project;
- Describes the proper flow of information
- Ensures the appropriate review of issues encountered within the project
- Ensures the required approvals and direction for the project are obtained at each appropriate stage of the project.

It should be noted that the project will be required to comply with all requirements of the City of Brisbane Act, including the procurement and tendering related requirements.

The project governance structure is set out in Attachment 'A'.

12.0 CONSULTATION

- Jude Munro, CEO, Brisbane City Council
- Ian Maynard, Divisional Manager, Corporate Services
- Noel Faulkner, Divisional Manager, Commercial Strategy
- Scott Stewart, Executive Manager, Major Infrastructure Projects Office
- Cr Johnston, Councillor Assisting the Lord Mayor

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The set up and formal approval of the project governance structure will facilitate a clear understanding of the roles, responsibilities and accountabilities of the project committees and project personnel.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Stakeholder input to be facilitated through the Project Reference Group.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Upon approval of the project to proceed, nominated resources will be required to be 'seconded' to this project. Further submissions as required will be made at that time.

21.0 URGENCY

Normal course of business

22.0 PUBLICITY/MARKETING STRATEGY

Upon approval of the project to proceed, a specific Project Communication Strategy will be prepared by the PCC.

23.0 OPTIONS

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is recommended

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 106/335/156/173

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Donation of \$10,000 to The Salvation Army.

3.0 Issue/purpose

To seek E&C approval to donate \$10,000 to The Salvation Army to go toward the purchase of a Coffee Van.

4.0 Proponent

Margaret Allison, Divisional Manager, Families and Community Services Division.

5.0 Submission prepared by

Kent Stroud, Manager Community Services, ext 35925

6.0 Date

9 January 2009.

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

n/a

9.0 Recommendation

That E&C approve:

- a \$10,000 donation paid to The Salvation Army to go toward the purchase of a Coffee Van. *subject to a minimum 12 months priority of effort to be directed Chairperson to the inner North west suburbs of Brisbane*

I Support / Reject the recommendation.
If reject, please state reasons

affected by the November storms.

Geraldine Knapp

Councillor Geraldine Knapp
Families and Community Services Committee

10.0 Divisional Manager

I Support / Reject the recommendation.
If reject, please state reasons

Margaret Allison

Margaret Allison
Divisional Manager
Families and Community Services Division

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

APPROVED

as amended

19 JAN 2009

[Signatures]
Lord Mayor

RECEIVED

19 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

19 JAN 2009

TOWN CLERK
KENT STROUD.

11.0 Background

On the afternoon of Sunday 16 November 2008, with relatively little warning, severe storms hit specific suburbs within Brisbane City. The inclement weather continued for the next few days affecting several suburbs. The Gap Ward was the suburb most severely affected with widespread damage to homes, businesses, community facilities and open space. The severities of the damage lead to the storm being labelled as the worst in 20 years with The Gap suburb being declared a State of Emergency. As a result, the Prime Minister, Honourable Kevin Rudd MP; the Honourable Anna Bligh MP, Premier of Queensland and Brisbane City Council Lord Mayor, Councillor Campbell Newman all visited the site.

In the events that followed the storms, Brisbane City Council, the State Government, community groups and the wider community all played an active role in assisting with the recovery. One such example was the Salvation Army who played a significant role in assisting affected residents by providing a mobile cafe. The van was specially acquired from the Sydney Salvation Army, due to the Brisbane Salvation Army not having their own van. Fundraising is currently under way to secure a similar van for Brisbane.

The van would travel the streets of the affected areas and allow Salvation Army Officers door knock residents and offer counselling and refreshments. The service was very well received and an effective way to help people debrief and heal after the emotional strain and shock of having their property damaged and the draining and demoralising task of cleaning up. The service of the café van and Salvation Army Officers enabled resident's spirits to be lifted and foster engagement within the community.

The benefits of the café van were quickly highlighted and appreciated by the affected residents. After discussions with representatives from the Brisbane Salvation Army and the Lord Mayor, it was determined that a donation of \$10,000 from Brisbane City Council to the Salvation Army would greatly assist in securing a café van for Brisbane.

The new van would greatly assist the wider communities of Brisbane City and be of great benefit during emergency situations as evidenced at The Gap.

12.0 Consultation

nil

13.0 Implications of proposal

nil

14.0 Commercial in confidence

nil

15.0 Vision/Corporate Plan impact

nil

16.0 Customer impact

nil

17.0 Environmental impact

nil

18.0 Policy impact

nil

19.0 Financial impact

Funds to the amount of \$10, 000 will come out of Service Number 11.1.2.1 - Effective Management and Administration. GL code 1.01.1533.006.000.000.732.000.00.

20.0 Human resource impact

nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

nil

23.0 Options

1. That E&C approve the donation of \$10,000 to The Salvation Army to go toward the purchase of a Coffee Van.
2. That E&C do not approve the donation of \$10,000 to The Salvation Army to go toward the purchase of a Coffee Van.

24.0 Recommendation

That E&C approve Option 1. To approve the donation of \$10,000 to The Salvation Army to go toward the purchase of a Coffee Van.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/830/826/3

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission for the Provision of Printing Services.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) for the provision of Printing Services and to extend the Existing Variable Data Printing component of the Printing Services Contract (A50102-04/05) with Salmat Document Management Solutions Pty Limited for up to one year from 1 July 2009 to 30 June 2010, on the current Schedule of Rates.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division.

APPROVED
19 JAN 2009
Lord Mayor
[Signatures]

6.0 **DATE**

13 January 2009

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

[Signature]

[Signature]

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

19 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

19 JAN 2009

TOWN CLERK
KAREN THORPE

BCO PUBLIC RELEASE SCHEME
10 YEAR

11.0 **BACKGROUND**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 13 January 2009.

The submission is referred to E&C for approval as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A90359-2008/2009	Printing Services	Within E&C Delegation

12.0 **CONSULTATION**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 **IMPLICATIONS OF PROPOSAL**

The recommended process will provide the most advantageous outcome for Council.

14.0 **COMMERCIAL IN CONFIDENCE**

No.

15.0 **CORPORATE PLAN IMPACT**

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 **CUSTOMER IMPACT**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 **ENVIRONMENTAL IMPACT**

Tenderers are evaluated in line with Council's policy on the use of environmental friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 **POLICY IMPACT**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 **File number** - 109/800/286/16

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **Title**

The Brisbane City Council Micro Dot Property Identification Technology Subsidy Program

3.0 **Issue/purpose**

To seek E&C endorsement for:

- a) The delivery of a program of subsidised Micro Dot kits to Brisbane residents; and
- b) The associated eligibility criteria for participation.

4.0 **Proponent**

Lowry Boyd, Acting Manager, Community Safety, Families and Community Services, ext. 34563

5.0 **Submission prepared by**

Sean Hodgson, Principal Program Officer, Community Safety, Families and Community Services
ext. 39944

6.0 **Date**

9 January 2009

7.0 **For E&C approval or recommendation to Council**

E&C approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

9.0 Recommendation

That E&C approve:-

- (a) the sale of Micro Dot kits to eligible Brisbane residents for the subsidised sum of \$30.00 per kit for a period of 4 years through approved outlets; and
- (b) the following eligibility criteria:-
 - (i) Must reside within Brisbane City
 - (ii) Proof of residential address will be required through photo identification (ie. driver's licence or passport). (Alternative identification will also be accepted, eg. Medicare or pension card and a rates or utility bill with name and Brisbane City address).
 - (iii) One kit per resident (over the age of 18)

Chairperson

I Support / Reject the recommendation. (If reject, please state reasons)

Geraldine Knapp

Cr Geraldine Knapp
Chairperson
Families and Community Services Committee

APPROVED

19 JAN 2009

Lord Mayor

10.0 Divisional Manager

Margaret Allison

Margaret Allison
DIVISIONAL MANAGER
FAMILIES AND COMMUNITY SERVICES DIVISION

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

RECEIVED

19 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

19 JAN 2009

TOWN CLERK

SEAN HODGSON

BCC 10 YEAR RELEASE SCHEME

11.0 Background

In March 2008, the Lord Mayor committed \$3 million over four years to provide low-cost home Micro Dot Property Identification Kits to Brisbane residents. This initiative sits within Program 7 - Public Health and Safety, Service 7.2.2.1 Crime Prevention Planning and Services.

Micro dots are micro-labels, about the size of a grain of sand, which are engraved with unique PIN numbers. These numbers are invisible to the naked eye and can be applied to any item by a cotton bud stick or spray can. They are designed to be placed on household/private items of value such as, televisions, DVD players, cameras, jewellery, etc.

An Ultra Violet (UV) trace in the adhesive makes it easy to detect the presence of Micro Dots. Police can use a UV Light and microscope to read the micro dots to assist in identification and return of, stolen goods to owners providing the unique micro dot kit PIN number is correctly registered by the owner in the supplier's database.

A standard Council open tender process, incorporating all associated procurement procedures, was undertaken which identified a provider, DataDot Technology (Australia) Pty Ltd, who could effectively support the delivery of the program. In effect, Council would procure these kits from DataDot at a cost of \$60 (inclusive of GST) each and sell them to residents at a subsidised rate of \$30 (inclusive of GST). It was the view of Council's Tender Evaluation and Negotiation Team that the provider would provide value for money to both Council and residents and also deliver an easy to use and reliable product to deter property crime.

Agreement has been reached to make the kits available through the following outlets:

- All BCC Customer Service Centres (4);
- All BCC Libraries (32) (Where libraries and CSC's are co-located the CSC will be the point of sale);
- All BCC Regional Business Centres (4); and
- Police and Citizen Youth Clubs (10).

The following criteria for purchase are recommended for adoption.

- (a) *Must reside within Brisbane City*
 - Proof of residential address will be required through photo identification (ie. driver's licence or passport). Alternative identification will also be accepted, eg. Medicare or pension card and a rates or utility bill with name and Brisbane City address.
- (b) *One kit per resident (over the age of 18)*

The final delivery model is still to be established. Brisbane City Legal Practice (BCLP) has raised a number of issues in relation to delivery of the program that need to be finalised. These include privacy issues, the use of appropriate disclaimers as to the effectiveness of the product or its fitness for purpose with particular emphasis on establishing ownership of property by using the Micro Dot Kit.

Advice and direction from BCLP has been, and will continue to be, built into the development of the delivery model.

12.0 Consultation

- Cr Geraldine Knapp, Chairperson, Families and Community Services Committee;
- Richard Ferrett, Policy Advisor to the Chairperson, Families and Community Services Committee;
- Michael Powell, Sourcing Manager, Strategic Procurement Office;
- Hayden Wright, Executive Manager, Chief Executive Officer's Office;
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice;
- Bev Homel, Solicitor, Brisbane City Legal Practice;
- Paul Rishman, Corporate Security Manager, Assurance and Ethical Standards Branch;
- Peter Flannery, A/Customer Contact Centre Manager;
- Sabina O'Callaghan, A/Senior Co-ordinator Finance and Archives, BCC Library Services;
- Helen Tranter, Branch Administrator Libraries;
- John Rutter, A/Regional Operational Manager, CARS; and
- Robert Overell, Finance and Operational Assurance Manager, Assurance Unit.

Are in agreement with the recommendation.

Furthermore, detailed discussions with other key partners, ie. the Queensland Police Service and representatives from PCYC. They support the program and will participate in its implementation.

13.0 Implications of proposal

In March 2008, the Lord Mayor committed \$3 million over four years to provide low-cost home Micro Dot Property Identification Kits to Brisbane residents. This proposal fulfils this commitment and provides residents with low-cost access to demonstrated, effective property security technologies.

There is risk that given the scale of Council's acquisition of these products and the extent of the proposed distribution, Council will influence the market by supplying the Datadots for a sustained period at a price that was less than the cost to Council of acquiring them.

BCLP officers have been consulted with regard to these issues and have committed to work closely with the project team to ensure that all legal and administrative issues are effectively addressed to minimise all potential risks to the program.

14.0 Commercial in confidence

The contract for the provision of the Micro Dot kits has not yet been signed. Further, it cannot be formalised until E&C endorses this Program. All negotiations thus far with DataDot Technology (Australia) Pty Limited have been undertaken under commercial-in-confidence arrangements under the guidance of Strategic Procurement Office.

15.0 Vision/Corporate Plan impact

Delivery of the Program directly supports both *Friendly, Safe and Smart, Prosperous City Vision 2026* themes. It also delivers outcomes in the following CityWide areas of action: *Safe Communities; Outstanding City Profile; Healthy Economy; Learning and Informed; and Connected and Engaged.*

The Program contributes towards Council's *Corporate Plan, Program 7, Public Health and Safety* by providing safety and security services and products, developing awareness, and building capacity in local communities.

16.0 Customer impact

The provision of the kits to residents will support access to cost-effective, simple, reliable and effective means to 'mark', identify and trace their personal property. It will also assist Police in their activities to reduce property crime in Brisbane. By making them available from all BCC libraries, Customer Service and Business Centres, this program will also significantly increase accessibility to the technology.

17.0 Environmental impact

There are no environmental or safety impacts anticipated through the provision or use of Micro Dot kits.

18.0 Policy impact

Delivery of this Program will not adversely impact on any current Council policy.

19.0 Financial impact

Budget to deliver the Program is available in 2008-2009 and is forward-funded for the anticipated four-year lifespan of the initiative as per the following:

Year	Budget
2008/09	\$250,000
2009/10	\$500,000
2010/11	\$1,125,000
2011/12	\$1,125,000
	\$3,000,000

20.0 Human resource impact

There are no immediate human resource costs anticipated through delivery of the program. This position may need to be reviewed depending on the number of sales, ie. more staff may be required in outlets should demand for the kits be extremely high.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

A comprehensive Marketing and Media Strategy has been developed in partnership with Council's Marketing and Communication Branch to ensure maximum publicity and awareness of the program across the whole community.

23.0 Options

Option 1: Approve the delivery a program of subsidised Micro Dots to Brisbane residents with the associated eligibility criteria; or

Option 2: Approve the delivery a program of subsidised Micro Dots to Brisbane residents with different eligibility criteria; or

Option 3: Do not approve the delivery of the subsidised Micro Dots program.

Option 1 is the preferred Option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 467/62(2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Northern Link – International Market Sounding

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval for two key Council officers to travel overseas for the purpose of seeking international financiers and contractors for the procurement of Northern Link.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

RECEIVED ACTION TAKEN

19 JAN 2009

19 JAN 2009

COMMITTEE SECTION

TOWN CLERK

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office

JUDY GOLD

6.0 DATE

13 January, 2009

APPROVED

19 JAN 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That approval be granted for Justin Bold (Project Manager), and Barry Broe (Divisional Manager, Brisbane Infrastructure) to travel overseas for a period of up to 3 weeks at a cost of up to \$45,000. In addition, the travel costs of Mr La Rocca will be reimbursed. Total expenditure on travel is not to exceed \$70,000.

10.0 DIVISIONAL MANAGER

Barry Broe
Barry Broe
Divisional Manager
Brisbane Infrastructure

Graham Quirk
CHAIRPERSON INFRASTRUCTURE

I Support / ~~Reject~~ the Recommendation/s.

If Reject – please state reasons

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

[Signature]

11.0 BACKGROUND

On 19 August 2008 full Council unanimously endorsed that Northern Link be delivered by a Public Private Partnership (PPP) and approved the calling of invitations of Expressions of Interest for the purpose of shortlisting proponents for the PPP delivery of the project.

Other significant milestones since then include the release of the EIS for public display on 25 October 2008, and the Minister for Main Roads declaring Northern Link an Approved Tollway Project on 4 December 2008. Public submissions for the EIS closed on 22 December 2008 with a total of 213 submissions received (201 from the community and 12 from State and Council agencies.) The Coordinator General is expected to issue his final report by April 2009.

In addition, the Federal Government has confirmed its commitment of up to \$500m for Northern Link, a funding agreement for which is to be finalised by March 2009. The project has also been shortlisted to receive an additional \$350m as a priority project of national significance by Infrastructure Australia. Successful projects will be announced in March 2009.

Expressions of Interest were called on 18 September 2008 and two responses were received on 10 October 2008. Since then, the global financial crisis has seriously affected one or both bidders' ability to either lodge a bid or reach financial close, compromising the competitiveness of the procurement process and value for money outcomes for Council.

The key issues raised by the consortia were reimbursement of bid costs and their inability to raise sufficient finance, debt in particular.

The Transaction Team has invested considerable time and effort in trying to resolve the bidder issues and achieve an outcome acceptable to all parties, including the development of alternative procurement options.

Despite this, Council was unable to commence RfP with confidence of an acceptable outcome, therefore a decision was made on 19 December 2008 to suspend the EOI process, with a view to conduct further market sounding early in the new year to attract additional financiers and contractors.

The Transaction Team has proposed meetings with interested parties in the United States, Canada, Spain, France and the UK and plan to visit sister cities in South Korea, Japan and China, representatives of which have expressed interest in participating in Northern Link. See attachment A: Market Sounding Plan.

It is recommended that two key members from Council participate in the market sounding, Barry Broe (Divisional Manager, Brisbane Infrastructure) and Justin Bold (Northern Link Project Manager). It is recommended they are supported by consultant David Larocca (Senior Financial Advisor and Partner, Ernst & Young). Justin, Barry and David have been involved in market sounding activities to date. Their extensive knowledge of the market, debt funding process, commercial structures, alternative procurement methods,

and expertise in negotiations will optimise the procurement outcome for Northern Link.

12.0 CONSULTATION

Graham Quirk, Deputy Mayor and Chair Infrastructure Committee
Jude Munro, Chief Executive Officer
Chris Mead, Chief Financial Officer;
Scott Stewart, Executive Manager, MIPO
David Askern, Chief Legal Counsel, Brisbane City Legal Practice

have been consulted and agree with this submission.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of the proposal aims to achieve greater competition in the procurement of Northern Link and better value for money for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The Northern Link project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

It is envisaged that total travel costs for Council officers will be \$50,000 as per the table below.

Airfares x 2	22,000
Accommodation x 2	13,000
Transfers/visas/miscellaneous/meals/allowances x 2	10,000

Funding is available in the Northern Link budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Accept the recommendation. This will assist in meeting the programme, improve the chances of greater competition and improved value for money in the procurement of Northern Link.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 27 JANUARY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
27/01-01 M	467/33(0/P4)	Brisbane Infrastructure	Hale Street Link – Boundary Street Storm Water Drain Repairs .	Yes
27/01-02 M	467/33	Brisbane Infrastructure	Hale Street Link – Twin 450mm diameter Water Main	Yes
27/01-03 M	204/6(16/P14)	Brisbane Infrastructure	Monthly Project Report – November 2008	Yes
27/01-04 M	109/268/608/1	CSMO	Public Release of Council's community research studies.	Yes
27/01-05 R	460/62/67(172)	C P & S	Woolloongabba Centre Neighbourhood Plan	Yes
27/01-06 R	202/11-DD600/758(P1)	C P & S	Resumption of land for Environmental purposes at No 758 Mount Crosby Road, Anstead	Yes
27/01-07 M	202/11-SC980/97	C P & S	Proposed acquisition of land at 145 Warrigal Road, Runcorn	Yes
27/01-08 R	106/335/274/41	C P & S	University of Queensland (Centre for Integrative Legume Research) – Brisbane City Council (GreenHeart CitySmart) Pongamia initiative	Yes
27/01-09 M	137/225/137/2	OLMCEO	Appointment of Conduct Review Panel (CRP) members to review an alleged minor breach of the Code of Conduct for Councillors	Yes
27/01-10 M	109/830/826/6	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan for the 2 Million Trees Project	Yes
27/01-11 R	376/6/40(P4)	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (November 2008)	Yes
27/01-12 M	288/13-0	C P & S	Brisbane Forest Park Legislative Review Committee Membership	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, and J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 467/33(0/P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Hale Street Link – Boundary Street Storm Water Drain Repairs

3.0 ISSUE/PURPOSE

To consider the works to make good the damaged stormwater drain in Boundary St as part of the Hale Street Link.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Steve Hammer, Contracts Manager, Major Infrastructure Projects Office, Ext 37541

APPROVED

27 JAN 2009

Lord Mayor

6.0 DATE

12 January 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

RECEIVED

ACTION TAKEN

27 JAN 2009

27 JAN 2009

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK

STEVE HAMMER

That the Establishment and Coordination Committee approve the issuing of Variation No. 2 (stormwater repair) to the Hale Street Alliance for a total target cost of \$823,432.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe
Divisional Manager
Brisbane Infrastructure

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Matthew Bourke
A/Chairperson
Infrastructure Committee

I Support / ~~Reject~~ the Recommendation/s.
If Rejected – please state reasons:

11.0 BACKGROUND

On Friday 12th September 2008, the Hale Street Link Alliance (HSLA) team started an excavation across Boundary Street, West End (opposite Queensland Theatre Company). The locations of existing services were checked prior to starting the works. Traffic control was in place for the works to proceed. The planned excavation, at 500mm deep, was planned to cross an existing 2700mm high storm water drain whose roof level was approximately 1000mm below ground level. Therefore, the new service excavation would pass over the existing storm water drain with a 500mm clearance. Upon nearing the storm water drain the soil below the new excavation fell away to expose a large void to the side of the existing storm water drain. The works were immediately stopped and examination of the void was initiated.

The examination of the works revealed that the storm water drain had suffered a fault at some time prior to the excavation. As a consequence, a section of adjacent ground had previously fallen or been washed into the drain. The damage was unnoticed until the HSLA works in the area started.

City Assets personnel inspected the site. Discussions between Manager City Assets and the Council Project Director concluded that the HSLA would be best placed to make good the area and undertake the emergency repairs of the storm water drain.

A variation order and price was sought from the HSLA to perform those works. Engineering verification and cost review has been performed on the final variation proposal to verify the target out turn of cost of those works.

City Assets has prepared a submission, identifying this is an emergent work on a Council asset, for approval to provide funding from the relevant Asset Rehabilitation Schedule (Drainage Rehabilitation).

Council is un-insured for underground services assets, of which the storm water drain is an underground service.

Approval is now sought to approve the issuing of the variation order No 2 as outlined above.

12.0 CONSULTATION

TransApex Board
Or Graham Quirk, Chairperson Infrastructure Committee
Jude Munro, Chief Executive Officer
Paul Cotton, Manager City Assets Branch

have been consulted.

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow Council to formally endorse the issuing of Variation No. 2 under the Hale Street Link Contract.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with Program 2 - Integrated Water Management goal (as part of flood management, maintain stormwater drainage network) of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

City Assets will fund Variation No. 2 for a total cost of \$823,432. Funds were apportioned as part of 2nd Budget Review.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally approve the issuing of Variation No. 2

Option 2: Not accept the recommendation

Option (1) is the preferred option

1.0 FILE NUMBER: 467/33(0/P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Hale Street Link – Twin 450mm diameter Water Main

3.0 ISSUE/PURPOSE

To consider the proposed new twin 450mm diameter trunk water main across the Hale Street Link in conjunction with the bridge construction

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

APPROVED

27 JAN 2009

5.0 SUBMISSION PREPARED BY

Steve Hammer, Contracts Manager, Major Infrastructure Projects Office, Ext 37541

Lord Mayor

6.0 DATE

12 January 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

RECEIVED

RESOLUTION TAKEN

27 JAN 2009

9.0 RECOMMENDATION

27 JAN 2009

COMMITTEE SECTION

TOWN CLERK

~~STEVE~~ STEVE HAMMER

That the Establishment and Coordination Committee approve the issuing of Variation No. 3 (twin water main) to the Hale Street Link Alliance for a total target cost of \$193, 424.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe
Barry Broe
Divisional Manager
Brisbane Infrastructure

Matthew Bourke
Matthew Bourke
A/Chairperson
Infrastructure Committee

I Recommend Accordingly

I Support / ~~Reject~~ the Recommendation/s.
If Rejected – please state reasons:

.....
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Water Distribution (WD) has proposed twin 450mm diameter trunk water mains to be constructed across the Hale St Bridge to improve water service delivery north and south of the Brisbane River.

WD has undertaken a feasibility study of the proposal in May 2008. Based on network modeling and growth projections, WD determined that two 450mm diameter water mains need to be constructed within the next five years to provide a pipeline link between the Water Supply Zones (WSZ) of Green Hill Reservoir and Highgate Hill Reservoir.

A replacement strategy for all aged trunk mains in the Tarragindi Reservoir, Highgate Hill Reservoir and Highgate Hill Reservoir Booster WSZs showed the advantages of the Hale St Link pipeline would reduce capital cost and reduce impact from alternative infrastructure construction.

The Hale Street Link Alliance (HSLA) is the best placed entity to undertake the design and construction of twin mains across the Hale Street Link. Constructing the main in conjunction with the bridge delivers the lowest construction cost and least disruption to traffic at the points of connection on either side of the river.

Amongst the parties of MIPO, HSLA and WD it is agreed that the most appropriate manner to engage the Alliance is through a variation to the existing bridge contract. The alternative method of procurement is for WD to develop a sole sourcing submission and then issue a contract to HSLA.

The Alliance provided a quote on 10 December 2008 for a fixed cost of the design at \$193,424. WD has analysed the breakdown of this quote and found it acceptable. The Alliance variation mechanism is a target cost mechanism whereby the Alliance (including BCC) carries the cost risk and gains of the target price. Brisbane Water has agreed to carry the cost risk/gain component of BCC for the purposes of this variation. In the case of a variation approval, the target cost is amended to reflect the increased scope.

After the design is complete then the Alliance will be able to give a quote for the supply and installation of the water main. The water main design is due to be complete by March 2009.

The ownership of water assets will be affected by the SEQ Water Reform Program. It is proposed that commercial arrangements for the water main crossing utilizing the Hale Street Link asset are formally documented and executed to protect Council's interests. Commercial arrangements will be developed with consultation between City Assets, Brisbane Water and MIPO.

Approval is now sought to issue variation order No. 3.

12.0 CONSULTATION

TransApex Board
Cr Graham Quirk, Chairperson Infrastructure Committee
Jude Munro, Chief Executive Officer
Prakash Shandil, Manager Project Management Services, Water Distribution

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow Council to formally endorse the issuing of Variation No. 3 under the Hale Street Link Contract.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with Program 2 - Integrated Water Management goal (Strategy 2.1.1 Ensure the water and sewerage services meet the changing needs of the City) of the Corporate Plan

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Variation No. 3 will be funded directly by Water Distribution for a total cost of \$193,424. Water Distribution has confirmed funding is available in the Trunk Mains Replacement Program (Water), project reference RW122.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally approve the issuing of Variation No. 3

Option 2: Not accept the recommendation

Option (1) is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 204/6(16/P14)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – November 2008

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Scott Stewart, Executive Manager – Major Infrastructure Projects Office, 3403 7652.

5.0 Submission prepared by

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

6.0 Date

5 January, 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Adrian Schrinner
Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

RECEIVED

27 JAN 2009

ACTION TAKEN

27 JAN 2009

COMMITTEE SECTION

TOWN CLERK
IAN HONOLY

APPROVED

27 JAN 2009

[Signature]
Lord Mayor

[Signatures]

10.0 Divisional Manager

Barry Broe
Barry Broe
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCC PUBLIC RELEASE SCHEME

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2007-08, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2007-08, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******NOVEMBER 2008 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for November 2008.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

ACTION TAKEN

RECEIVED

27 JAN 2009

27 JAN 2009

1.0 **FILE NUMBER** 109/268/608/1

TOWN CLERK

COMMITTEE SECRETARION
SANDRA BOUT

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 **TITLE**

Public release of Council's community research studies.

3.0 **ISSUE/PURPOSE**

The purpose of this submission is to seek approval for the release to Council libraries of finalised community research reports (electronic format) under the new AP194 Market Research Procurement and Release Policy (109/268/608/1).

4.0 **PROPONENT**

Andrew Chesterman
Executive Manager, Corporate Strategy and Marketing Office
CSMO

5.0 **SUBMISSION PREPARED BY**

Sandra Bout
Research and Project Officer
Corporate Strategy and Marketing Office
Ext: 35429

APPROVED

27 JAN 2009

Lord Mayor

6.0 **DATE**

20 January 2009

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

9.0 **RECOMMENDATION**

That E&C grant approval to release to Council libraries the research reports listed in **Attachment A** and endorse the proposals designated as Commercial-in-Confidence (and thus not for library release under policy AP194) the reports listed in **Attachment B**.

10.0 **Divisional Manager**

Committee Chairman



Andrew Chesterman
Executive Manager

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

I support / ~~reject~~ the recommendation.
If reject, please state reasons:



Cr Adrian Schrinner
Chairman, Finance and Administration
Committee

11.0 BACKGROUND

In October 2008 the E&C Committee approved the new *Market Research Procurement and Release Policy* (AP194). This revised policy allows for research reports to be released to Council libraries upon approval by E&C Committee and following a minimum of six month deliberation period from the completion of the research study. The new policy replaces the *Release of Market Research Reports to Council Libraries Policy* (AP173) first approved by the E&C Committee in 1996 and approved with revisions in 2004.

Previously research reports that are not defined as 'Commercial in Confidence' were released once a year. The E&C Committee approved a number of reports for release in July 2007. Further reports have now been finalised and it is recommended that these reports be released to Council Libraries:

- **Attachment A** details the research reports which are recommended for release to Council libraries.
- **Attachment B** lists reports which are recommended to be retained by the Business Unit involved as Commercial in Confidence and not to be made available.

12.0 CONSULTATION

- **Paul Wesener**, Freedom of Information and Administration Manager
- **Internal parties** who commissioned the research listed in the attachments were consulted when developing our recommendations including:
 - **Christine Coomber**, Marketing Communications & Customer Support Manager - ourbrisbane.com
 - **Paul Cotton**, Manager - City Assets Branch
 - **Michael Griffin**, Senior Program Officer - NES
 - **Shannon Holborn**, Marketing Analyst - Water Retail
 - **Mica Julien**, (previously Business Manager - Brisbane City Works)
 - **Danny Keeble**, Manager – Customer Contact Centre
 - **Jeff Littlefield**, Senior Environmental Health Officer
 - **Shane MacLeod/Lorraine Gregory**, Manager, Healthy And Vibrant Communities
 - **Tina Manners/Greg Siepen**, Program Officer Conservation Partnership - NES
 - **John Mothershaw/Linda Gillam**, Business Alignment Manager - CARS
 - **Shane Hackett**, Acting Branch Manager – Customer Services
 - **Sue Rickerby**, Divisional Manager, City Business
 - **Andrea Kenafake**, Manager, Development Improvement Project
 - **Alice-Anne Boylan**, Project Coordinator – Community Services
 - **Anne Warwick**, Precinct Manager – City Hall
 - **Cathy Wilson**, Senior Marketing Consultant – Corporate Strategy and Marketing Office
 - **Gaylene Vivian/Bruce Cuneen**, Acting Principal Policy Officer - Urban Transport

- **Helen Nixon**, A/Corporate Marketing Director - Corporate Strategy and Marketing Office
- **Jane Falconer**, Marketing & Communications Manager - MIPO
- **Jeremy Liyanage/Neville Wilmott**, Program & Business Manager – Special Projects FaCS
- **Karen McGraa**, HR & Development Coordinator - BT
- **Kent Stroud**, Manager – Community Services
- **Lavinia Wood/Neville Wilmott**, Program & Business Manager – Special Projects FaCS
- **Leroy Ashwell**, Program Officer Knowledge And Systems Management - FaCS
- **Linda Delamotte**, A/Business Systems and Support Manager - CARS
- **Margaret Jacobsen**, Senior Officer Program 6 - NES
- **Michelle Hennessey**, A/Principal Program Officer – Water Resources
- **Peter Hayes**, Creek Ranger Enoggera – Water Resources
- **Sean Hodgson/Matthew Nestor**, Principal Program Officer – Community Services
- **Shannon Lord**, Marketing & Community Officer – International Events
- **Sharan Harvey**, Manager – Library Services
- **Simon Leister**, Project Officer Analyst – Economic Development
- **Tom Savage**, Senior Program Manager – Urban Transport
- **Tonia Giobbi**, Senior Program Officer Sustainable Water Demand
- **Donna Twomey**, Project Officer, Customer Services Branches
- **Joe Veraa**, Community Engagement Centre of Excellence

The parties consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Research reports released to the Council Libraries upon completion of the deliberation process will be made available to the public.

14.0 COMMERCIAL IN CONFIDENCE

Items listed in **Attachment A** are recommended for release.

Items listed in **Attachment B** are recommended as Commercial in Confidence.

15.0 VISION/CORPORATE PLAN IMPACT

Research reports recommended for release are in line with Program Outcome - 10.2 Council close to the people, 'Taking the people of Brisbane into our confidence, consulting widely and openly, and listening to residents, and taking Council meetings to the suburbs'. Release is also consistent with the following City-Wide Outcomes: Learning & Informed, Connected & Engaged, Collaborative Governance.

16.0 CUSTOMER IMPACT

Research reports released to the Council Libraries will be available to the public.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Release provides for a more informed community.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Internal communications is taking place to inform of the existing market research policy, including the provision for public release.

23.0 OPTIONS

Option 1: Approve the release to Council Libraries of research projects listed in **Attachment A**. Do not release the research projects listed in **Attachment B** as these are considered to be Commercial in Confidence.

Option 2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

202/11-SC980/97

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Proposed acquisition of land at 145 Warrigal Road, Runcorn

3.0 Issue/purpose

To obtain approval to increase the approved purchase price for 145 Warrigal Road, Runcorn.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability

5.0 Submission prepared by

Brad Wilson, A/Principal Officer Planning, Natural Environment & Sustainability, OSPOP2, ext 34728

6.0 Date

27 January 2009

APPROVED

27 JAN 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor *DM*

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

DM *AS* *ek*

9.0 Recommendation

That E&C Committee approve the increase in purchase price for the property at 145 Warrigal Road, Runcorn from *redacted* to *redacted*

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If Reject, please state reasons:

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Cr Norm Wyndham
Acting Chairman
Environment, Parks & Sustainability Committee

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

RECEIVED

2-7 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

27 JAN 2009

TOWN CLERK
BRAD WILSON

11.0 Background

E&C approved the acquisition of part of 145 Warrigal Road Runcorn (L42 on RP889946) on 20 October 2008 (20/10-07). This approval delegated authority for the acquisition of 3.6ha of this site to a value of redacted for park purposes (refer Attachment 1). This value was based on a previous valuation commissioned by Council.

As a result of E&C approval to acquire the land, a contemporary valuation was commissioned. Ray White Valuers have valued the area identified for acquisition at redacted. Approval is now required to acquire this land at this cost. Funds are available.

Approval is now sought to approve the increase in purchase price for the property at 145 Warrigal Road, Runcorn from redacted to redacted.

12.0 Consultation

Cr Peter Matic Chairman Environment, Parks & Sustainability Committee has been consulted in the course of preparing this submission and is in agreement with the recommendation.

Consultation was limited to the Chairman due to this submission only requesting a change to financial delegation.

13.0 Implications of proposal

The acquisition of part of this property will secure necessary community purposes infrastructure in an area which is below the desired standards of service for sports park provision and meet the future needs of a growing community.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Acquisition of this property for the development of a district sports park provides essential community purposes infrastructure and delivers on our vision for an active and healthy city.

16.0 Customer impact

Land owner – acquisition of part of the property will reduce the developable area of the site however fair market value will be paid and certainty of the future development footprint is achieved.

Community – acquisition fulfils the commitment of the Kuraby Local Plan and provides a greater range of outdoor recreation opportunities to accommodate the sport and recreation needs of a growing community.

17.0 Environmental impact

Council ownership of this land secures the open space values of part of the site and provides opportunities for environmental improvement.

18.0 Policy impact

Council acquisition of the land for park purposes implements the recommendations of the Kuraby Local Plan.

19.0 Financial impact

Funding for the acquisition is available in the City Parks Trust budget and the Local Area Outline Plan (LAOP) Trust fund (LAOP 7, Runcorn/Kuraby).

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 137/225/137/2

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Appointment of Conduct Review Panel (CRP) members to review an alleged minor breach of the Code of Conduct for Councillors.

3.0 ISSUE/PURPOSE

To appoint two members from the CRP to review an alleged minor breach of the Code of Conduct for Councillors, to be reviewed under the General Complaints Process as provided in the *Queensland Local Government Act 1993*.

4.0 PROPONENT

Hayden Wright, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Julie Prove, Project Officer, Chief Executive's Office (POCEO), ext 34309

6.0 DATE

16 January 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C:

- 1) Approve the appointment of Conduct Review Panel members to review an alleged minor breach of the Code of Conduct for Councillors.
- 2) Nominate two members from the attached list of Conduct Review Panel members to conduct the review – Dr Robin King Cullen and Mr Bob Longland.

10.0 Divisional Manager

Hayden Wright
Executive Manager, Office of the CEO

APPROVED

27 JAN 2009

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

27 JAN 2009

COMMITTEE SECRETARY

ACTION TAKEN

27 JAN 2009

TOWN CLERK
JULIE PROVE

11.0 BACKGROUND

Brisbane City Council adopted its Code of Conduct for Councillors on 28 February 2006 as per provisions of the *Local Government Act 1993*. The Code was subsequently reviewed and again adopted by Council in August 2008. The Code has a dual purpose to document agreed standards of behaviour expected of Councillors and provide accountability.

This accountability involves appointment of a Conduct Review Panel (CRP) to investigate repeat and statutory breaches of the Code and establishment of a General Complaints Process to review complaints about minor breaches of the Code as well as administrative actions of Council.

The Lord Mayor has received a complaint about a matter that the Town Clerk has determined, if substantiated, could constitute a breach of the ethical and behavioural obligations of Council's Code and therefore falls into the category of Minor Breach of the Code.

Therefore, the complaint must be reviewed in accordance with Council's General Complaints Process.

General Complaints Process

Council's General Complaints Process provides for one or more members of the CRP to be appointed by unanimous decision of E&C to conduct a review of a minor breach of the Code of Conduct or a complaint about an administrative action of the Lord Mayor or Chief Executive Officer. The CRP members have requested that more than one member be appointed to conduct any such review that arises.

It is therefore recommended that two members be appointed to conduct a review into the complaint currently before the Town Clerk.

Conduct Review Panel

Council adopted its list of CRP members by resolution on 16 May 2006 and E&C agreed in August 2008 to extend the arrangements for the existing CRP for a further four years.

A list of members is attached, from which it is recommended E&C nominate two people to undertake a review of the complaint received.

The Town Clerk's office has contacted members of the panel in advance to determine availability and conflict of interest. Dr Robin King Cullen and Mr Bob Longland have both indicated availability to conduct a review and that they have no conflict of interest.

Therefore it is recommended that E&C nominate Dr Robin King Cullen and Mr Bob Longland as the CRP members to conduct the review of the matter.

Review process

The CRP members will review the complaint in accordance with the principles of natural justice and may:

- refuse to investigate a complaint or refuse to continue investigating a complaint if the CRP members consider the complaint to be trivial, frivolous or vexatious
- determine the complainant lacks sufficient direct interest
- invite additional information at any time during the review.

The CRP members will attempt to resolve the matter to the complainant's satisfaction. If this is achieved, the matter ends with no requirement for E&C or Council to be further involved.

However if this is not possible and the complainant remains dissatisfied, the CRP members must prepare a report which is circulated to both parties prior to submission to full Council for consideration. Council then resolves:

- whether the breach was committed
- if so, whether any penalties should be imposed
- if so, the nature of those penalties.

12.0 CONSULTATION

Cris Anstey, Lord Mayor's Chief of Staff
Jude Munro, Chief Executive Officer
Hayden Wright, Executive Manager, Chief Executive's Office
Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice
Rebecca McAnalen, Corporate Complaints Officer

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

The appointment of CRP members to investigate the complaint is in keeping with the spirit of the Code of Conduct to provide open, fair and transparent accountability measures.

It will provide for an objective and impartial review to be carried out and a recommendation to go before Council.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan.

16.0 CUSTOMER IMPACT

CRP members are independent professionals who will review complaints made under the General Complaints Process, providing transparency and accountability.

17.0 ENVIRONMENT IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Council resolved that its CRP members be paid in accordance with Department of Industrial Relations Guidelines for Remuneration of part time Chairpersons and Members of Government Boards, Committees and Statutory Authorities. This amount is currently \$477 for members per day. CRP members appointed to review a matter will provide an invoice at the end of the review, which will be paid from the budget of the Office of the Chief Executive.

20.0 HUMAN RESOURCE IMPACT

The process will be managed from existing resources within the Office of the Chief Executive.

21.0 URGENCY

Urgent. The stated timeframe for review of complaints made under the General Complaints Process is "generally 45 days".

22.0 PUBLICITY/MARKETING STRATEGY

The matter is considered to be confidential and any publicity is inappropriate.

23.0 OPTIONS

1. E&C approves the recommendation.
2. E&C does not approve the recommendation.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/830/826/6

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Significant Procurement Activity Plan for the 2 Million Trees Project.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) to establish a Corporate Procurement Arrangement in the form of a Preferred Supplier or Panel Arrangement for the planting and maintenance of approximately 1.5 Million Trees to enable completion of the 2 Million Trees Project.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division.

6.0 **DATE**

20 January 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

APPROVED

27 JAN 2009

Lord Mayor

BCO 10 YEAR RELEASE SCHEME

RECEIVED

27 JAN 2009

ACTION TAKEN

27 JAN 2009

**TOWN CLERK
KAREN THORPE**

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 20 January 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the Supply and Delivery of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
R90396-08/09	Completion of the 2 Million Trees Project	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Potential loss of staff/internal knowledge due to outsourcing the project.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File Number: 288/13-0

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Brisbane Forest Park Legislative Review Committee Membership

3.0 Issue/Purpose

Approve the Council representative on the Legislative Review Committee for Brisbane Forest Park

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division, x34640

5.0 Submission prepared by

Nick Clarke, Manager Natural Environment and Sustainability, x34720

6.0 Date

27 January 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED

27 JAN 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council Resolution required under an Act or

Local Law?

No

9.0 Recommendation

That E&C support the nomination of Brad Wilson to the Brisbane Forest Park Legislative Review Committee.

10.0 Divisional Manager

Michael Papageorgiou
Divisional Manager

Committee Chairman

Support / Reject the recommendation.

If reject, please state reasons

Councillor Peter Matic
Chairman, Environment, Parks and
Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

27 JAN 2009

COMMITTEE SECTION

ACTION TAKEN

27 JAN 2009

TOWN CLERK
NIC CLARKE

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The State Government has advised its intention to repeal the *Brisbane Forest Park Act 1977* and transition the lands currently managed as Brisbane Forest Park to a Coordinated Conservation Area under provisions of the *Nature Conservation Act 1992*.

The Minister for Sustainability, Climate Change and Innovation has written to Council inviting an officer from the Natural Environment & Sustainability Branch to join a Legislative Review Committee established to progress this transition.

At its formation, Brisbane Forest Park (BFP) contained land tenures State Forest, National Park and council-owned water supply land and natural area parks. Council-owned land attributed approximately 25% of the total 28,500ha of BFP. The *Brisbane Forest Park Act 1977* was unique at the time in coordinated management of visitor use across different tenures and levels of government. Over time new legislation has been developed which provides similar provisions for managing visitor use and nature conservation. The *Nature Conservation Act 1992* and the *Recreation Areas Management Act 2006* establish coordinated management arrangements for recreation and resource management.

Council's participation in the Coordinated Conservation Area will be determined at a later date, dependent on the content and provisions of the conservation agreement drafted by the Legislative Review Committee.

It is recommended that Brad Wilson, A/Principal Officer Planning, Natural Environment and Sustainability Branch be Council's representative on the Legislative Review Committee. Mr Wilson is an experienced officer who has previously been heavily involved in operational matters concerning Brisbane Forest Park. A copy of Mr Wilson's résumé is attached.

12.0 Consultation

Councillor Peter Matic
Jude Munro

Chairman Environment, Parks & Sustainability Committee
CEO

13.0 Implications of proposal

Council and community interests are represented.

14.0 Commercial in confidence

No commercial in confidence issues are identified at this time.

15.0 Vision/Corporate Plan impact

Outcome 10.3 Regional and International Activities
Outcome 6.2 City of Attractive Parks

16.0 Customer impact

Appropriate legislation will ensure that the community continues to receive benefits from the coordinated management of Brisbane Forest Park.

17.0 Environmental impact

Continuing coordination of management of the lands forming Brisbane Forest Park.

18.0 Policy impact

N/A

19.0 Financial impact

N/A

20.0 Human resource impact

N/A

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A

23.0 Options

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE