

E&C RESULTS – 6 JULY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
06/07-01 M	109/695/586/1	Brisbane Infrastructure	Monthly Project Report – May 2009	Yes
06/07-02 M	109/800/286/39	Corporate Services	Proposed New Lease for premises to be occupied by the Holland Park Ward Office	Yes
06/07-03 R	365/7/1(1)	Corporate Services	New Accommodation for West Regional Business Centre	Yes
06/07-04 R	173/315/313/7	FaCS	Brisbane Festival 2009 – Funding Agreement	Yes
06/07-05 M	204/86/4(5)	FaCS	Membership of the Brisbane Powerhouse Pty Ltd Board	Yes
06/07-06 (walk-in) M	109/800/286/46	OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, K Adams, D McLachlan, A Schrunner, P Matic, J Prentice

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 109/695/586/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – May 2009

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Ian Maynard, Divisional Manager, Corporate Services, 3403 4577.

6.0 Date

19 June, 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Adrian Schrinner

Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

10.0 Divisional Manager

Barry Broe
Barry Broe 246

DIVISIONAL MANAGER, Brisbane Infrastructure Division

RECEIVED

06 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

06 JUL 2009

TOWN CLERK

APPROVED

6 JUL 2009

Lord Mayor

Adrian Schrinner
Barry Broe
Lord Mayor
IA
DM

I Recommend Accordingly

Chief Executive Officer
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2008-09, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2008-09, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******MAY 2009 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for May 2009.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 109/800/286/39

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed New Lease for premises to be occupied by the Holland Park Ward Office.

3.0 ISSUE/PURPOSE

To seek approval for City Property Branch to negotiate and enter into a new lease of premises in Greenslopes House, 737 Logan Road, Greenslopes, to accommodate the Holland Park Ward Office.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services Division

5.0 SUBMISSION PREPARED BY

Sheryllyn Brown
Leasing Officer, City Property

6.0 DATE

6 July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Coordination Committee Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

9.0 RECOMMENDATION

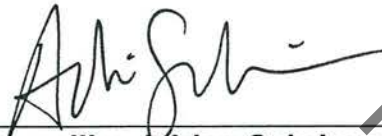
That approval be granted for City Property Branch to negotiate and enter into a new lease Suite 6, Greenslopes House, 737 Logan Road, Greenslopes on the following basis:

Area:	110 m ² (approximately)
Lease Commencement:	1 June 2009 (approximately)
Lease Term:	4 years + 4 year option
Rent:	redacted (+ GST) gross
Rent Reviews:	redacted annually

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons



Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

RECEIVED

06 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

06 JUL 2009

TOWN CLERK

10.0 DIVISIONAL MANAGER



Michael Byrne
Acting Divisional Manager
CORPORATE SERVICES DIVISION

I Recommend Accordingly

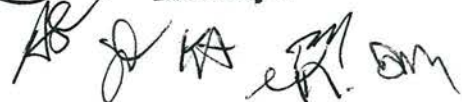


CHIEF EXECUTIVE OFFICER

APPROVED

6 JUL 2009

Lord Mayor



BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

On the 5 March 2001, E&C Committee granted approval to renew the lease for premises occupied by the Holland Park Ward Office at Shop 3, 1420 Logan Road, Holland Park. The lease was for a four year term, with a four year option. The lease commenced on the 1 March 2001 and expired on the 28 February 2009.

The Holland Park Ward boundaries altered in 2007 when the re-division of the Brisbane City Council Wards was completed by the Local Government Electoral and Boundaries Review Commission. The Holland Park Ward Office needs to be relocated as it is outside its ward boundary and is located within the Wishart Ward.

In December 2008, due to a lack of suitable alternative accommodation options, and after consultation with all stakeholders, the Council delegate approved, and under Clause 13.09 of the Lease the Lessor consented to, Council holding over of the existing Lease for a period of up to six months after expiry.

The current premise has an area of seventy-six square metres (76m²) and annual rental is \$31,302.93 exclusive of GST or (\$411.88psm pa ex GST).

Suitable space is currently available at Suite 6, Greenslopes House, 737 Logan Road, Greenslopes on the following basis:

Area:	110 m ² (approximately)
Lease Commencement:	1 June 2009 (approximately)
Lease Term:	4 years + 4 year option
Rent:	redacted (+ GST) gross
Rent Reviews:	redacted annually

and otherwise on terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

City Property has conducted a market analysis of the proposed rent and it is considered to be in line with current market rental for this area.

12.0 CONSULTATION

Councillor Adrian Schrinner, Chairman Finance and Administration Committee

Councillor Ian McKenzie, Holland Park Ward Office

Peter Rule, Acting Executive Manager, Chief Executive's Office

David Askern, Chief Legal Counsel, Brisbane City Legal Practice

Kathryn Houston, Solicitor, Brisbane City Legal Practice

Mark Mazurkiewicz, Manager City Property

Ian Walker, Development Manager, City Property

Glenn Huby, Corporate Property Adviser, City Property

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city
Council Program: City Governance
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Provision has been made in the 2009/10 budget for this rental and fit out commitment.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

A timely decision will enable the site to be secured and enable the Holland Park Ward office to relocate within its ward boundaries.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER

204/86/4(5)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Membership of the Brisbane Powerhouse Pty Ltd Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to determine an addition to the membership of the Powerhouse Pty Ltd Board.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services Division

5.0 SUBMISSION PREPARED BY

Neville Wilmott, A/ Manager Vibrant and Healthy Communities, Community Services Branch, ext 34725
Diane Quinn, Legislative Policy Advisor, CSD, ext 35624

6.0 DATE

6 July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the membership of the Brisbane Powerhouse Board be changed as reflected in the table at Attachment 1.

10.0 DIVISIONAL MANAGER

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

[Signature]

Margaret Allison
DIVISIONAL MANAGER
FAMILIES AND COMMUNITY SERVICES
DIVISION

RECEIVED

06 JUL 2009

ACTION TAKEN

06 JUL 2009

COMMITTEE SECTION

I Support / Reject the recommendation.

TOWN CLERK

If reject, please state reasons.

[Signature]

Councillor Geraldine Knapp
CHAIRPERSON
FAMILIES AND COMMUNITY
SERVICES COMMITTEE

APPROVED

6 JUL 2009

Lord Mayor

TO PUBLISH RELEASE SCHEME

11.0 BACKGROUND

The role of the Brisbane Powerhouse Pty Ltd Board is to provide sound corporate governance for Brisbane Powerhouse.

The board currently has a vacancy. It is proposed that Richard Barker, who is the General Manager, Brisbane, of Austereo Pty Ltd (B105 and Triple M) be appointed to fill that vacancy.

Richard has over 28 years experience in the media, and draws on his countless networking contacts to ensure both the B105 and Triple M Brisbane brands truly reflect the local market and give back to the community. Richard's Curriculum Vitae and Profile are found at Attachments 2 and 3, and demonstrate his media experience and networking abilities.

12.0 CONSULTATION

Consultation has been conducted with the following:

Lord Mayor, Councillor Campbell Newman
Ben Myers, Director of Strategy, Communications & Business, Lord Mayor's Office
Alison Quinn, Chair Brisbane Powerhouse Pty Ltd

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

The current board includes directors with a breadth of relevant experience applicable to the activities of Brisbane Powerhouse Pty Ltd. It is important that any new Board member both complement and enhance the existing skill set of the Board.

Alison Quinn (Chair)	Current Chair
Justin O'Neill	Precinct development and architecture
Andrew Arthurs	Music and artistic matters
Lindsay Sommerville	Accountancy and business development
Anna Marsden	Fundraising and corporate development of events
Reta Ashworth	Community engagement
Matthew Hill	Finance
Daniel Morgan	Legal
Diane Quinn (Company Secretary)	Current company secretary

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This recommendation contributes to the "vibrant, creative city" theme under Vision 2026 and relates to the "City Governance" programme in the Corporate Plan 2007-11

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable

23.0 OPTIONS

Option 1: Approve the recommendation to propose the new board member.

Option 2: Amend the recommendation to propose the new board member.

Option 3: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

Appointment of Executive Manager, Brisbane CityWorks, Brisbane Infrastructure Division

3.0 ISSUE/PURPOSE

Following a process of advertising in the Brisbane Courier Mail and with Seek Executive from the 16th April 2009 and online internally from 18 April 2009, an active talent search was also conducted by the Slade Group with the result that 48 applications were received. Four candidates were interviewed on 9 and 10 June 2009 and second interviews were then conducted for two candidates who were also referee checked.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - Long List of Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Jude Munro, Chief Executive Officer, Brisbane City Council, as chair of a panel comprising:

- Barry Broe, Divisional Manager, Brisbane Infrastructure
- Noel Faulkner, Divisional Manager, Commercial Strategy and
- Craig Estwick, Chairman of Brisbane CityWorks Advisory Board.

5.0 SUBMISSION PREPARED BY

Janice Sturgess, Director, Merit Solutions

6.0 DATE

June 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

- 1. Dale Smart
redacted

To the position of Executive Manager, Brisbane CityWorks, Brisbane City Council, with a contract and salary at the SES level.

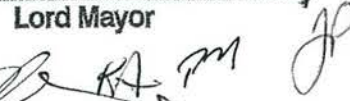
9.0 CHIEF EXECUTIVE OFFICER



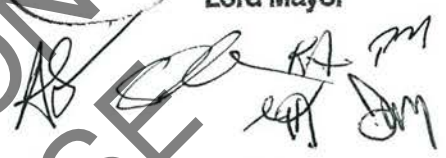
Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

6 JUL 2009



Lord Mayor



RECEIVED

06 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

06 JUL 2009

TOWN CLERK

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 13 JULY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
13/07-01 R	109/800/286/42	Corporate Services	Development of Affordable Housing and Community Space at Green Square	Yes
13/07-02 M	109/800/286/48	Corporate Services	Proposed new Lease over part of Level 3, 171 George Street, Brisbane	Yes
13/07-03 M	134/125/52/1	C P & S	National Trust Brisbane City Hall Appeal	Yes
13/07-04 M	109/800/286/40	C P & S	Purchase of land for Environmental Purposes situated at No 407 Wadeville Street Pallara	Yes
13/07-05 R	109/800/286/41	C P & S	Resumption of land for Environmental Purposed situated at No 154 Prebble Street, Rochedale	Yes
13/07-06 M	106/335/1552/181	C P & S	Cultivating Community Gardens Grant Program 2009	Yes
13/07-07 M	109/800/286/49	OLMCEO	Stores Board Submission – Supply of Construction Service Sub-categories	Yes
13/07-08 M	109/830/826/6	OLMCEO	Stores Board Submission – Corporate Procurement Arrangement – Complete of Two Million Trees Project	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 109/800/286/48

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed new Lease over part of Level 3, 171 George Street, Brisbane.

3.0 ISSUE/PURPOSE

To seek approval for City Property Branch to negotiate and enter into a lease over the balance area of Level 3, 171 George Street Brisbane to facilitate the expansion of Major Infrastructure Projects Office.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services Division

5.0 SUBMISSION PREPARED BY

Philip Wicht
Property Leasing Manager, City Property

6.0 DATE

13 July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

Approve City Property Branch to negotiate and enter into a new lease over the balance area of level 3, 171 George Street, Brisbane on the following basis:

Part of Level 3, 171 George Street Brisbane

Area: approximately 467m² (subject to final survey)

Commencement Date: 1 July 2009 approximately

Expiry Date: 26 March 2012 approximately

Rent: \$495 /m² per annum (+ GST) gross

Fit Out Cost: \$300,000.00

And otherwise on the terms of the existing lease and on terms and conditions satisfactory to both Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRPERSON

I Support / Reject the Recommendation

If rejected please state reasons



Councillor Adrian Schinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER



Ian Maynard
Divisional Manager
CORPORATE SERVICES

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

APPROVED

13 JUL 2009

Lord Mayor



RECEIVED

13 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

13 JUL 2009

TOWN CLERK

11.0 BACKGROUND

On the 10 December 2008 approval was granted to enter into a lease over part of level 3, 171 George Street, Brisbane for 524m² of office space at a commencing rental of \$495/m² per annum. The lease for this space will expire on the 26 March 2012. Bain Gasteen Lawyers has the balance area of the floor, approximately 467m² under lease until the 30 June 2009. An area of approximately 200m² within the area leased by Bain Gasteen Lawyers was vacant and Council entered into short term Licence of this space until the 30 June 2009. These two areas, 524m² under lease and 200m² under licence, are currently being fitted out and will provide 76 workstations that will be occupied by Major Infrastructure Projects Office.

The building owner has offered the balance of the floor that is currently leased to Bain Gasteen Lawyers to Council when it becomes available from 1 July 2009. This additional area of approximately 267m² will provide MIPO with supplementary space to accommodate additional staff required to achieve Council's infrastructure goals. The terms of the new Lease are as follows:

Part of Level 3, 171 George Street Brisbane

Area:	approximately 467m ² (subject to final survey)
Commencement Date:	1 July 2009 approximately
Expiry Date:	26 March 2012 approximately
Rent:	\$495 /m ² per annum (+ GST) gross
Fit Out Cost:	\$300,000.00

Brisbane Infrastructure is responsible for the delivery of the Road Action Program which involves the staged delivery of 63 congestion reduction projects over the next four years. It compresses 15 years normal delivery into 4 years, requiring significantly enhanced capacity to deliver. The Transport Infrastructure team within Major Infrastructure Projects Office has an immediate need for suitable accommodation. The Transport Infrastructure team is currently split over 3 locations, which is severely impacting on the effectiveness of the team and is a constraint on the delivery of this vital program. There is also an immediate need to accommodate team growth. The required number of workstations for the Road Action Program is estimated to grow from the current 42 (located on levels 5 and 2, 171 George Street and level 6 Brisbane Square) to 80 – 100 workstations by the end of 2009 in order to deliver this program.

The procurement phase of the Northern Link project will also require additional workstations.

Securing the balance of this floor will allow MIPO to locate staff at one location and on consecutive floors.

Approval is now sought to enter into a new lease into the balance of level 3, 171 George Street, Brisbane on the terms and conditions specified above.

12.0 CONSULTATION

Councillor Adrian Schrinner, Chairman Finance and Administration Committee

Barry Broe, Divisional Manager, Brisbane Infrastructure

Scott Stewart, Executive Manager, MIPO

Alan Evans, Principal Transport Infrastructure, Brisbane Infrastructure

Matt Tapsall, Policy Liaison Officer to Chairperson, Finance and Administration Committee

Kathryn Houston, Solicitor, Brisbane City Legal Practice

Ian Walker, Development Manager, City Property

Glenn Huby, Corporate Property Adviser, City Property

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

In accordance with the Corporate Vision Theme: Smart and prosperous city
Council Program: City Governance.

Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

An additional \$300,000.00 is now required to complete the fit-out. The Road Action Program will fund the fitout through:

Program 3 Moving Brisbane
Outcome 3.3 Public Transport
Service 3.3.2.2 Road Action Program

Lease costs of \$231,000 per annum are included in Major Infrastructure Project Office's 2009/2010 base budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

A timely decision will enable the site to be secured and enable Major Infrastructure Projects Office to achieve its accommodation requirements.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

134/125/52/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

National Trust Brisbane City Hall Appeal

3.0 Issue/purpose

To create a new bank account called the 'National Trust Brisbane City Hall Appeal' from which monies will be deposited and cheques drawn.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability

5.0 Submission prepared by

Graeme Jones, Manager Business Services and Divisional Projects, City Planning and Sustainability ext 34670

6.0 Date

13 July 2009

RECEIVED

13 JUL 2009

ACTION TAKEN

13 JUL 2009

7.0 For E&C approval or recommendation to Council

E&C Approval

COMMITTEE SECTION

TOWN CLERK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That the E&C Committee endorse the creation of a new bank account named 'National Trust Brisbane City Hall Appeal'

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Cr Adrian Schrinner
Chairman, Finance and Administration
Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

13 JUL 2009

Lord Mayor

[Handwritten signatures and initials: Michael Papageorgiou, Cr Adrian Schrinner, Lord Mayor, and various council members]

11.0 Background

As part of its funding program for the restoration of City Hall, Council is looking to provide contributors with the ability to claim an income tax deduction for their donations.

On 21 April 2009 the Lord Mayor sent a letter to the National Trust of Queensland. The letter requested that the National Trust of Queensland partner the Brisbane City Council (Council) in the establishment of the City Hall Heritage Conservation Trust. On 28 April 2009 the National Trust of Queensland responded by letter to the Lord Mayor stating that the "Council of the National Trust of Queensland unanimously approved the establishment of the Brisbane City Hall Heritage Conservation Appeal" (now known as the 'National Trust Brisbane City Hall Appeal'). By approving this appeal any unconditional donation into the 'National Trust Brisbane City Hall Appeal' bank account will be eligible for tax deductibility for the donor of the gift.

The next step required is for Council to create a bank account with the name 'National Trust Brisbane City Hall Appeal'. The account in name will represent a partnership between Council and the National Trust of Queensland. In operation the account will be a Council bank account, administered by the Council with Council cheque signatories. Any donations received in the account can be recognised as revenue by the Council. Any interest earned on donations, be it at the Commonwealth Bank, the Queensland Treasury Corporation or other financial institution should also be recognised as Council revenue. However, all donations and interest received within this account can only be used for the purpose of restoring, preserving and maintaining City Hall.

The Council will be required to pay the National Trust of Queensland, on a quarterly basis, 1% of every new donation received in the previous quarter. Other administrative activities that would be required as a result of the new appeal will include monthly reporting to National Trust of Queensland on the status of the Appeal, Annual Independent Reviews and the completion of BAS statements.

Once the account is created and the account name and number are supplied to the National Trust of Queensland, the National Trust of Queensland will forward the details of the Appeal to the ATO for inclusion of the Appeal on the 'Register of Deductible Gift Recipients'.

Approval is now sought to establish the bank account as set above.

12.0 Consultation

Cr Adrian Schrinner	Chairman, Finance and Administration Committee
Cr Nicole Johnston	Councillor for the Ward of Tennyson
Steve Whitehouse	Policy Liaison Officer to Chairman Water and City Businesses Committee
Ian Maynard	Divisional Manager Corporate Services Division
David Askern	Chief Legal Counsel
Ian Logan	Principal Finance Officer Economic Regulation
Jiri Arnost	Corporate Treasurer
Elwyn Ingley	Financial Management Manager
Krishan Tangri	Project Director – City Hall Restoration Project
Karn Louwrens	Principal Marketing and Communications Officer City Planning and Sustainability
Lisa Vigh	Finance and Banking Analyst
Michelle Seagg	Senior Banking and Trust Accountant

Are in agreement with the recommendation.

13.0 Implications of proposal

Approval of this submission will allow the creation of a new bank account called 'National Trust Brisbane City Hall Appeal'. Once created, the account can provide for eligible tax deductible contributions.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The creation of the new Council Bank Account to allow tax deductible donations is consistent with managing Council's finances and assets effectively to fund key priorities and provide best value for money within the Smart and Prosperous City theme.

16.0 Customer impact

The benefit to the community is that members of the public will have the ability to claim income tax deductions for donations for the restoration of City Hall and take pride in the knowledge that their donation has helped restore this great city icon.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The creation of this new account is expected to have a net positive surplus impact for the next three Financial Years as the tax deductible status is an incentive that is anticipated to generate extra donations and other revenue.

20.0 Human resource impact

Nil

21.0 Urgency

As a matter of urgency

22.0 Publicity/marketing strategy

High profile Brisbane personalities have been appointed to a 'Save City Hall Committee' to help Council raise funds for the restoration of City Hall. The committee has a membership that includes high profile residents from politics, sport, the community, business and media, and is chaired by Geoff Rodgers, Chairman of corporate communication consultancy, Rowland. The committee was established to develop a variety of creative concepts to contribute to the funding required to refurbish City Hall. The 12 members are donating their time and efforts and will utilise their professional and personal contacts. The committee will be supported in its fundraising efforts by Council staff and an external Communication and Engagement firm that will soon be appointed to assist the City Hall Restoration Project.

23.0 Options

- Option 1: Approve the recommendation*
- Option 2: Not Approve the Recommendation*

Option 1 is the preferred Option

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 109/800/286/40

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Purchase of land for Environmental Purposes situated at No 407 Wadeville Street Pallara.

3.0 ISSUE/PURPOSE

Acceptance of an offer to sell land to Council.

4.0 PROPONENT

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability

5.0 SUBMISSION PREPARED BY

Doug Muir, Acquisition and Disposals Officer, City Property, Ext 39194

6.0 DATE

13 July 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

It is recommended that the offer from [redacted] and [redacted] as Joint Tenants to sell Council the land set out in Schedule A Parts 1 and 2 be accepted.

10.0 DIVISIONAL MANAGER & CHAIRMAN

Support / Reject the Recommendations.

If Reject – please state reasons:


Michael Papageorgiou
Divisional Manager
City Planning & Sustainability


Cr Peter Matic
Chairman
Environment, Parks & Sustainability Committee

Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED
13 JUL 2009

Lord Mayor
free PM DM

RECEIVED

13 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

13 JUL 2009

TOWN CLERK

11.0 BACKGROUND

The subject property is located at No 407 Wadeville Street Pallara. (Refer area outlined in red at Attachment 1). It has an area of 26.08 hectares and is currently undeveloped land, zoned Environmental Protection (EP) in City Plan 2000.

Located adjacent to Oxley Creek, the land forms part of a significant ecological corridor which links conservation reserves across the catchment with bushland at Greenbank and Parkinson and provides habitat for threatened native species. It also supports endangered remnant vegetation.

Negotiations commenced and a valuation obtained. Subsequently, negotiations have led to an offer to sell the property to Council at a purchase price of redacted .

The negotiated Contract amount is supported by Council's valuation consultant. (Refer Attachment 3a and 3b).

Accordingly, it is recommended that the offer from redacted and redacted as Joint Tenants to sell land to Council situated at No 407 Wadeville Street Pallara, described as Lot 1 on RP218942 and containing an area of 26.08 hectares for a sum of redacted subject to terms and conditions approved by the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, City Property, be accepted.

12.0 CONSULTATION

Cr Peter Matic, Chairman Environment, Parks & Sustainability Committee.
Nick Clarke, Manager, Natural Environment & Sustainability.
Susan Dymock, Program Officer, Bushland Acquisition.
Philip Rowland, Land Manager, City Property.

All consulted are in agreement with the recommendation of this submission.

13.0 IMPLICATIONS OF PROPOSAL

Private property will be acquired for Environmental Purposes and there are no adverse implications.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a Green and Biodiverse City by preserving habitat and ecological corridor linkages within public ownership.

16.0 CUSTOMER IMPACT

There is no dwelling on this land.

17.0 ENVIRONMENTAL IMPACT

The land forms part of a significant ecological corridor which links conservation reserves across the Oxley Creek catchment with bushland at Greenbank, Karawatha and Parkinson and provides habitat for threatened native species. It also supports endangered remnant vegetation.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funding will be sourced from the 2009-2010 Bushland Acquisition Program Capital budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Residents surrounding the property will be advised of the acquisition following settlement. Also following settlement, a press release will be drafted in consultation with the Lord Mayor's and Chairman's office.

23.0 OPTIONS

Option 1: Approve the recommendation proposed by this submission upon which the Brisbane City Legal Practice may take the required action and complete the contract of sale.

Option 2: Not approve the recommendation.

Option 1 is the preferred and recommended option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 106/335/1552/181

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Cultivating Community Gardens Grant Program 2009

3.0 Issue/purpose

To obtain E&C approval for formation of the Cultivating Community Gardens Grant Program and the approval of the guidelines for this program to commence in July 2009.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability

5.0 Submission prepared by

Linda Brennan, Open Space Project Officer, Natural Environment & Sustainability, ext 34898

6.0 Date

13 July 2009

7.0 For E&C approval or recommendation to Council

E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approve the formation of the Cultivating Community Gardens Grant Program and the guidelines for this program as set out in Attachment A to commence July 2009.

10.0 Divisional Manager

Committee Chairman

Support Reject the recommendation.

If reject, please state reasons



Cr Peter Matic
Chairman, Environment, Parks & Sustainability
Committee

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

RECEIVED

13 JUL 2009

COMMITTEE SECTION

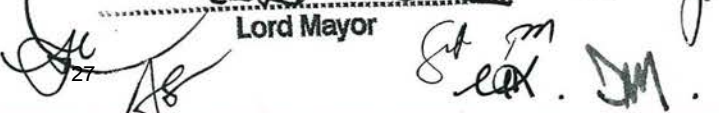
ACTION TAKEN

13 JUL 2009

TOWN CLERK

APPROVED

13 JUL 2009


Lord Mayor

BCC PUBLIC RELEASE SCHEME

11.0 Background

In the 2008/09 Council budget, \$100,000 was allocated for the development of a community gardens 'service' in Council in order to support the further development of community gardens and city farms in Brisbane. Research carried out in 2008 found 88 community gardens on Council owned or managed land, schools and community centres. Two new community gardens commenced operation in June 2009.

The 2009/10 Council budget has allocated \$130,000 for the further development of new community gardens. An aspect of the support provided by Council is proposed to be funding through a community grant program.

The proposed guidelines for the grant program (Attachment A) indicate that eligible groups for this program are community gardens groups located within the Brisbane City boundaries, are not-for-profit incorporated organisations, or are sponsored by a not-for-profit organisation.

The proposed guidelines for the grant program (Attachment A) indicate that those project items that are eligible for funding support are:

- Tools, materials and equipment that are directly used in completing the project
- Provision of Services relating to the establishment of the garden
- Facilities and structures
- Education and awareness designed to develop skills of group members
- Operating or administrative expenses associated with the development, implementation and completion of the project.

The first round of grants for 2009-10 for the sum of \$30,000 will be open from 27 July 2009 to 7 September 2009. The Cultivating Community Gardens grant program will be active for the period July 2009 to June 2012.

Approval is now sought to establish the grant program and guidelines of the program as set out in Attachment A.

12.0 Consultation

- Cr Peter Matic, Chairman Environment Parks & Sustainability Committee
- Cr Krista Adams, Councillor for Wishart Ward
- Margaret Jacobson, Senior Officer Natural Environment & Sustainability
- Jim Lynch Community Grants Officer, Community Services
- Michael Bell, Acting Manager, Local Asset Services
- David McGlinn, Acting Open Space Coordinator, Local Asset Services
- Colleen Kelly Community Development Officer, Community Services
- Angela Jones, Principal Project Coordinator, Community Services

All are in agreement with the recommendation.

13.0 Implications of proposal

The Cultivating Community Gardens grant program will add to the Council's funding programs for a range of community activities.

The Cultivating Community Gardens grant program will provide start up funds for the seven new community gardens to be commenced prior to December 2009 and a further eight over the following two years to December 2011. Funding will also be provided for existing community garden organisations in order to progress projects that improve the existing gardens.

The Cultivating Community Gardens grant program will be active for the period July 2009 to June 2012.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Contributes to the Food in the City, City wide outcome.
Assists in the delivery of the Corporate Plan and targets in:

- Program 1 City Smart:
 - supporting the community to participate in group gardening, food for Brisbane initiatives, community gardens, bushland regeneration and catchment management activities.
- Program 5 Your Brisbane:
 - offering an increasing range of sport, recreation and leisure activities and skill development opportunities.
- Program 6 Subtropical City - Parks and Recreation:
 - providing events and activities that encourage community use and enjoyment of parks.

16.0 Customer impact

The proposed Cultivating Community Gardens grants will provide access to funding for the development and management of community gardens, with specific focus on eligible items that are of most use to community garden organisations.

17.0 Environmental impact

Nil

18.0 Policy impact

This proposed grant requires approval of the Cultivating Community Gardens grant guidelines (Attachment A).

19.0 Financial impact

Funding for the proposed Cultivating Community Gardens is available for disbursement through this grant program from the Program 1 project "Supporting Community Gardens". \$30,000 is recommended as the annual grant pool.

20.0 Human resource impact

Nil

21.0 Urgency

The first round of grants for 2009-10 will be open from 27 July 2009 to 7 September 2009.

22.0 Publicity/marketing strategy

To be developed and undertaken as part of Community Grants publicity/marketing.
Letters notifying that the proposed Cultivating Community Gardens grant program is open and available will be sent to all (existing and proposed) community gardens organisations.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/800/286/49

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Supply of Construction Service Sub-categories.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of a Significant Procurement Activity Plan in relation to the establishment of Corporate Procurement Arrangements in the form of Preferred Supplier or Panel Arrangements under the Procurement Manual pursuant to the City of Brisbane Act 1924, for the Supply of Construction Service Sub-categories for the whole of Council.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 **DATE**

7 July 2009.

APPROVED

13 JUL 2009

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division


Jude Munro
Chief Executive Officer

RECEIVED

1-3 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

13 JUL 2009

TOWN CLERK

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 7 July 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
Refer to individual Sub-categories	Supply of Construction Service Sub-categories	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 109/830/826/6

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission - Corporate Procurement Arrangement - Completion of Two Million Trees Project.

3.0 **ISSUE/PURPOSE**

To seek E&C approval to enter into a Preferred Supplier Arrangement with The Water and Carbon Group Pty Ltd on a schedule of rates price basis for the Completion of the Two Million Trees Project as they are the most advantageous offers to Council.

4.0 **PROPONENT**

Noel Faulkner, A/Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 **DATE**

30 June 2009.

APPROVED

13 JUL 2009

Lord Mayor

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

RECEIVED

13 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

13 JUL 2009

TOWN CLERK

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Noel Faulkner
A/Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 30 June 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
R90396-08/09	Corporate Procurement Arrangement Completion of Two Million Trees Project	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 20 JULY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
20/07-01	131/630/543/782	C P & S	2 Million Trees Project – Council Tree Planting on Private Land	Held
20/07-02 M	253/63-NL (164)	FaCS	Honour Boards commemorating Lord Mayors, Town Clerks and Chief Executive Officers	Yes - Amended
20/07-03 R	288/37-0(P1/A1)	FaCS	Extension of Queen Street Mall	Yes
20/07-04	109/830/826/27	OLMCEO	Stores Board Submission – in relation to the Sale and Leaseback of CityCat Ferries	Held

Present: Lord Mayor Campbell Newman, M Bourke, F King, A Cooper, D McLachlan, P Matic, A Owen-Taylor, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

20 JUL 2009 - 02

1.0 FILE NUMBER: 253/63-NL (164)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Honour Boards commemorating Lord Mayors, Town Clerks and Chief Executive Officers

3.0 ISSUE/PURPOSE

To approve the design and installation of two honour boards commemorating Lord Mayors and Town Clerks/Chief Executive Officers.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services Division

5.0 SUBMISSION PREPARED BY

Caz Osborne, Project Manager Brisbane 150Years Celebrations-2009 Ext: 34434

6.0 DATE

26 June 2009

RECEIVED

20 JUL 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E& C approval

COMMITTEE SECTION ACTION TAKEN

20 JUL 2009

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

TOWN CLERK

9.0 RECOMMENDATION

That E&C approve the option of new age design 2 from A Sign Design for two honour boards recording Lord Mayors, Town Clerks/ Chief Executive Officers as attached in Attachment A.

1B was selected by E&C

10.0 COMMITTEE CHAIRMAN

Recommended/Not Recommended

Geraldine Knapp

Councillor Geraldine Knapp
Chairperson, Families and Community Services Committee

APPROVED

20 JUL 2009

Lord Mayor

DIVISIONAL MANAGER

Shane MacLeod

Shane MacLeod
Acting Divisional Manager
FAMILIES & COMMUNITY SERVICES DIVISION

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCG 10 YEAR PUBLIC RELEASE SCHEME

11.0 BACKGROUND

On 10 June 2008, the Establishment and Co-Ordination Committee approved the installation of two honour boards recording Lord Mayor's, Town Clerks/Chief Executive Officers retrospectively on the north wall of the Lord Mayors foyer of City Hall.

All historical research has been managed by City Archives and Heritage Unit. The individual name is to be recorded including their status and years served with Council.

Further discussions were held with the Environmental Protection Agency (EPA): David Roe to find a design they were prepared to support. The preference was for the new age design 2 and this is the recommended option to E&C.

Upon approval from E&C a further submission will be made to EPA for exemption certification.

Approval is now sought to approve the recommended option of new age design 2 for the two honours boards which are to be erected in City Hall.

12.0 CONSULTATION

Name	Title	Date Consulted
Graham Heiner	Strategic Asset Management	10 November 2008
David Roe	Environmental Protection Agency	20 May 2009
Annabel Lloyd	City Achieves	21 May 2009
Jude Munro	CEO	28 May 2009
Laurie Jones	Principal Heritage Architect	1 June 2009

13.0 IMPLICATIONS OF PROPOSAL

The adoption of this recommendation will give Council a mechanism to recognise its past and present Civic Leaders.

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

The submission will underpin the 2026 vision

16.0 CUSTOMER IMPACT

External – living individuals and the relatives of those whose names will appear

17.0 ENVIRONMENTAL IMPACT

Recycled Silky oak has been sourced by A Sign Design and will be used to avoid public concern about trees being removed from forest areas.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Budget approved \$50,000 under program 5 in the B150 Project (GL Code 1.14.1658.063.000.000.659.000.00)

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Nil

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1:

- Approve the recommendation.

Option 2:

- Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC 10 YEAR PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 27 JULY 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
27/07-01 M	12/51/1(P9)	Corporate Services	Monthly report – Delegation of Authority to Travel – May 2009	Yes
27/07-02	109/800/286/47	Corporate Services	Proposed new Lease over additional space at 960 Gympie Road, Cherside	Held
27/07-03 R	109/800/286/90	OLMCEO	Delegations under the <i>Right to Information Act 2009</i> and the <i>Information Privacy Act 2009</i>	Yes
27/07-04 R	109/800/286/53	C P & S	Proposed Cherside Centre Neighbourhood Plan	Yes
27/07-05 R	152/160/516/140	C P & S	Proposed Mount Gravatt Corridor Neighbourhood Plan	Yes
27/07-06 R	152/160/516/120	C P & S	Proposed Racecourse Precinct Neighbourhood Plan	Yes
27/07-07 R	109/800/286/86	C P & S	Proposed Lower Oxley Creek Neighbourhood Plan	Yes
27/07-08 R	109/800/286/54	C P & S	Proposed Indooroopilly Centre Neighbourhood Plan	Yes
27/07-09 R	202/10(747)	C P & S	Proposed Resumption of land and easements for drainage purposes – Alexandra Street to Martha Street, Paddington	Yes
27/07-10 R	109/800/286/74	C P & S	Proposed Resumption of easements for drainage purposes – Ada Street and Tooth Ave, Paddington	Yes
27/07-11 M	126/210/179/7-08/09	OLMCEO	Stores Board Submission – Supply and Fitting of Tyres and Tubes including Batteries and/or Roadside Service	Yes
27/07-12 M	182/210/179/28	OLMCEO	Stores Board Submission – Design and Construction of Fibre Composite Pile Slices – Shorncliffe Pier	Yes
27/07-13 R	109/800/286/92	OLMCEO	Ratification of Land Resumption Decisions	Yes
27/07-14 M	164/305/6357-4381	OLMCEO	Executive Contract	Yes
27/07-15 M		OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Owen-Taylor, J Prentice, N Wyndham

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 12/51/1(P9)

27 JUL 2009 - 0 1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel - May, 2009

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

20 July, 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for May, 2009.

Chairman

I Support/Reject the Recommendation

If Reject - please state reasons

Adrian Schinner
Cr Adrian Schinner
CHAIR, FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
DIVISIONAL MANAGER

RECEIVED

27 JUL 2009

COMMITTEE SECTION

ACTION TAKEN

27 JUL 2009

TOWN CLERK

APPROVED

27 JUL 2009

[Signature]
Lord Mayor

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for May, 2009, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

		May, 2009
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	5
	(ii) Airfares	\$44,719.64
b)	Domestic Travel	
	(i) Number of Bookings	34
	(ii) Airfares	\$12,074.45
c)	Accommodation and Allowances Costs	\$43,300.56
d)	Registration Fees for Conferences	\$20,357.50
e)	Other Costs e.g. hire car	\$ 3,814.21
	TOTAL	\$124,266.36
	Attachment "A"	\$1,018.70

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for May 2009.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

E&C

27 JUL 2009 - 1 1

1.0 FILE NUMBER: 126/210/179/7-08/09

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Stores Board Submission – Supply and Fitting of Tyres and Tubes including Batteries and/or Roadside Service.

3.0 ISSUE/PURPOSE

To seek Establishment and Coordination Committee approval of a Significant Procurement Activity Plan in relation to the establishment of Corporate Procurement Arrangements in the form of Preferred Supplier or Panel Arrangements under the Procurement Manual pursuant to the City of Brisbane Act 1924, for the Supply and Fitting of Tyres and Tubes including Batteries and/or Roadside Service for the whole of Council; and, to extend the existing Contract for Supply and Fitting of Tyres and Tubes with the existing Preferred Supplier, Bridgestone Australia Ltd, from 01 April 2009 to 31 March 2010, without seeking competitive tenders.

4.0 PROPONENT

Jude Munro, Chief Executive Officer.

5.0 SUBMISSION PREPARED BY

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

27 JUL 2009

Lord Mayor

6.0 DATE

21 July 2009.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

RECEIVED

27 JUL 2009

ACTION TAKEN

27 JUL 2009

9.0 RECOMMENDATION

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 July 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A90402-08/09	Supply and Fitting of Tyres and Tubes including Batteries and/or Roadside Service	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY/MARKETING STRATEGY**

As required.

23.0 **OPTIONS**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

27 JUL 2009 - 1 2

SUBMISSION NUMBER1.0 **FILE NUMBER:** 182/210/179/28**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Design and Construction of Fibre Composite Pile Slices - Shorncliffe Pier.

3.0 **ISSUE/PURPOSE**

To seek Establishment & Coordination Committee approval to directly enter into a Contract with Wenross Pty Ltd T/a Buchanan Advanced Composites (BAC) for the Design and Construction of Fibre Composite Pile Splices, connecting sections and fixings at Shorncliffe Pier without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

APPROVED5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

27 JUL 2009

Lord Mayor

6.0 **DATE**

21 July 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

RECEIVED**ACTION TAKEN**

27 JUL 2009

27 JUL 2009

9.0 **RECOMMENDATION****COMMITTEE SECTION****TOWN CLERK**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox**
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 July 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
CW90522-2008/2009	Design and Construction of Fibre Composite Pile Slices – Shorncliffe Pier	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

E&C

27 JUL 2009 - 14

2.0 TITLE

Appointment of Divisional Manager, City Business Division

3.0 ISSUE/PURPOSE

A recruitment process for the role of Divisional Manager, City Business was commenced following a process of advertising on Friday 15 May 2009 in the Australian Financial Review and CareerOne, on Saturday 16 May 2009 in the Courier Mail as well as an Executive Search conducted by Hays Executive. This resulted in seven candidates undertaking preliminary interviews on 19 June with three candidates interviewed in more depth on 7 July 2009. Reference checking was completed on three candidates.

Three candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - Applicant List

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Jude Munro, Chief Executive Officer, as chair of a panel comprising:

- Carolyn Barker, Chair of City Business Advisory Board and
- Noel Faulkner, Divisional Manager, Commercial Strategy

5.0 SUBMISSION PREPARED BY

Anne-Marie Carroll, Director, Merit Solutions

6.0 DATE

20 July 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

10 YEAR PUBLIC RELEASE SCHEME

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint from the following candidates:

- 1. Sue Rickerby
redacted *withdrawn.*
redacted

to the position of Divisional Manager, City Business Division, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

27 JUL 2009



Lord Mayor



BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 File number
164/305/615/1462

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Appointment of **Manager, Water Resources**

3.0 Issue/purpose
To approve the direct appointment of Julie McLellan to the Executive Service role of Branch Manager, Water Resources

4.0 Proponent
Jude Munro, Chief Executive Officer, Brisbane City Council

RECEIVED

27 JUL 2009

5.0 Submission prepared by
Divisional Manager, City Planning and Sustainability Division

COMMITTEE SECTION

6.0 Date

27 July 2009

ACTION TAKEN

27 JUL 2009

7.0 For E&C approval or recommendation to Council

Establishment and Co-ordination Committee approval

TOWN CLERK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the appointment of Julie McLellan, employee number redacted to the position of Manager, Water Resources, City Planning and Sustainability Division

10.0 Chief Executive Officer

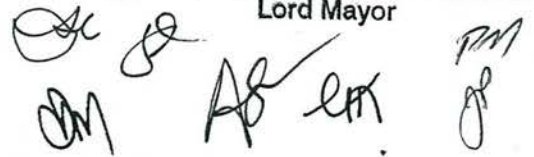

Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

27 JUL 2009



Lord Mayor



BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

11.0 Background

Julie McLellan was appointed to the SOS position of Senior Executive Officer, Water Resources Branch in 2005. In July 2007 Julie McLellan was appointed to her current role as Acting Branch Manager, Water Resources. The permanent occupant of the Manager, Water Resources position, Barry Ball has taken up an alternative opportunity in Council. This now leaves the opportunity to fill the Water Resources Manager position on a permanent basis.

Julie's professional back ground has been as an Industrial Chemist. She joined BCC in 1998 with Brisbane Water and transferred to the Water Resources Branch in 2004 as Senior Program Officer, Water Supply.

As Acting Manager, Water Resources, Julie has been responsible for implementing the outcomes of the Water Reform project for the Branch. The success of this implementation including her ability to drive major projects on time and within budget has confirmed her leadership capability. She has been accountable for the delivery of \$260m Program Budgets and her current Program Budget is now \$150m.

Julie's achievements are, but not limited to:-

- The development and delivery of the Corporate *WaterSmart* strategy.
- Driving Drought Management initiatives including, influencing key negotiations with Queensland Water Commission (QWC) on the Business Water Efficiency Program (BWEP), water restrictions and alternate water source solutions.
- As Project Director, delivering the Rain Water Tank rebate project, a nationally recognised program, leading to State Legislation changes and related Federal amendments.
- Working with and influencing the popular State initiative of the Home WaterWise Service – this delivered on Council's strategic outcomes at low cost.
- Lobbying federal government for the recognition of water sensitive urban design, leading to the formation of the Urban Water Policy Group.
- Input into SEQ Regional Water Strategy as well as influencing the Integrated Water Cycle Management approach.
- Directly influencing the formulation of the region's Healthy Waterways Strategy.
- Delivery of the following actions of the Lord Mayor's taskforce on Suburban Flooding; Voluntary Home Purchase, Online FloodWise property report, BeFloodWise and Summer Storm campaigns.

Julie's exceptional ability to build stakeholder relationships is a particular strength, her knowledge and strategic thinking has proven effective in influencing at the State and Federal level. She has verified her operational expertise by successfully leading large and politically challenging agendas and improving service outcomes. This professionalism is highly sought after in this competitive marketplace, and it is imperative that her expertise be retained in this role as an integral part of achieving Water Resource outcomes for Council and Brisbane.

It is therefore proposed to directly appoint Julie to the position of Manager, Water Resources Branch, City Planning & Sustainability Division.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Candidate Resume

12.0 Consultation

- Mr Michael Papageorgiou, Divisional Manager, City Planning & Sustainability
- Peter Rule, A/Executive Manager, Chief Executive's Office

Are in agreement with the recommendation.

13.0 Implications of proposal

N/A

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

N/A

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

N/A

20.0 Human resource impact

N/A

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor

23.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.