

E&C RESULTS – 2 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
02/11-01 M	109/800/286/222	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges	Yes
02/11-02 M	109/800/286/223	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges	Yes
02/11-03 M	109/800/286/225	C P & S	International Riverfoundation	Yes
02/11-04	Withdrawn			
02/11-05 M	109/800/286/232	FaCS	Community Support Funding Program 2009/2010	Yes
02/11-06 M	109/800/286/140	OLMCEO	Construction of Beckett and Bridgeman Road Upgrade <i>Councillor Cooper declared a conflict of interest and absented from the room during the discussion.</i>	Yes
02/11-07 M	467/33	OLMCEO	Stores Board Submission – Sole Source with Deloitte Touche Tohmatsu for Project Management Services	Yes
02/11-08 M	109/800/286/229	OLMCEO	Stores Board Submission – Sole Source for the Provision of WiFi Technology Solution for Libraries	Yes
02/11-09 R	376/6/40(p4)	OLMCEO	Contract and Tendering – Report to Council of Contracts accepted by Delegates (September 2009)	Yes
02/11-10	112/265/439/62-01 112/265/439/62-02 112/265/439/62-03	Corporate Services	Property Disposal Program – Stage 2	Held
02/11-11	Withdrawn			
02/11-12	Withdrawn			
02/11-13 M	109/800/286/220	Corporate Services	Water Distribution and Retail Entity – Office Accommodation	Yes
02/11-14 R	109/800/286/79	C P & S	Proposed Acacia Ridge Archerfield Neighbourhood Plan	Yes

E&C RESULTS – 2 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
02/11-15 M		OLMCEO	Executive Contract	Yes
02/11-16 M	109/210/297/3	OLMCEO	Stores Board Submission – Provision of a Large Video Screen (LED) in Queen Street Mall	Yes - Amended
02/11-17 M	112/265/439/62-01 112/265/439/62-02 112/265/439/62-03 112/265/439/62-04 112/265/439/62-05	Corporate Services	Property Disposal Program	Yes
02/11-18 M	158/40/446/575/02	Corporate Services	TransLink Service "3G" Contract and Associated Documentation	Yes
02/11-19 M	1/253(P4)	OLMCEO	Market movement increase	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number
109/800/286/222

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of Brizbrain and Spine Research Trust into Appendix 'A' of the Schedule of Fees and Charges from 22 September 2009.

4.0 Proponent
Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Greg Evans, Chief Financial Officer, Corporate Services, extension 34161

6.0 Date
15 October 2009

RECEIVED ACTION TAKEN
02 NOV 2009 02 NOV 2009

7.0 For E&C approval or recommendation to Council
For E&C Approval

COMMITTEE SECTION TOWN CLERK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of Brizbrain and Spine Research Trust in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 22 September 2009, being the date of their application.

APPROVED

10.0
Divisional Manager

2 NOV 2009

Lord Mayor

Chairman

I Support / Reject the recommendation.

If reject, please state reasons.

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES
I Recommend Accordingly

Councillor Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

CHIEF EXECUTIVE OFFICER

11.0 Background

On 22 September 2009, Brizbrain and Spine Research Trust lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1749 (see **Attachment B**)

Approval is now for the inclusion of Brizbrain and Spine Research Trust into Appendix 'A' of the Schedule of Fees and Charges from 22 September 2009.

12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

Nil.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan impact

The inclusion of Brizbrain and Spine Research Trust in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial Impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

20.0 Human resource impact

Nil.

21.0 Urgency

Normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/223

E&C
02 NOV 2009 - 02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of Stillbirth and Neonatal Death Support Group (Qld) Incorporated into Appendix 'A' of the Schedule of Fees and Charges from 21 August 2009.

4.0 Proponent
Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Greg Evans, Chief Financial Officer, Corporate Services, extension 34161 *de*

6.0 Date
15 October 2009

APPROVED

2 NOV 2009

7.0 For E&C approval or recommendation to Council

For E&C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C approve the inclusion of Stillbirth and Neonatal Death Support Group (Qld) Incorporated in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 21 August 2009, being the date of their application.

RECEIVED

02 NOV 2009

ACTION TAKEN

02 NOV 2009

10.0
Divisional Manager

COMMITTEE SECTION
Chairman

TOWN CLERK

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Ian Maynard

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

I Recommend Accordingly

Adrian Schrinner

Councillor Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

.....
CHIEF EXECUTIVE OFFICER

11.0 Background

On 21 August 2009, Stillbirth and Neonatal Death Support Group (Qld) Incorporated lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1069 (see **Attachment B**)

Approval is now sought for the inclusion of Stillbirth and Neonatal Death Support Group (Qld) Incorporated into Appendix 'A' of the Schedule of Fees and Charges from 21 August 2009.

12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

Nil.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan impact

The inclusion of Stillbirth and Neonatal Death Support Group (Qld) Incorporated in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

20.0 Human resource impact

Nil.

21.0 Urgency

Normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/225

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
International Riverfoundation

3.0 Issue/purpose
To approve the appointment of Julie McLellan as alternate to the Chief Executive Officer, Jude Munro, on the Board of the Riverfoundation.

4.0 Proponent
Jude Munro, Chief Executive Officer

5.0 Submission prepared by
Julie McLellan, Manager, Water Resources Branch, City Planning & Sustainability Division

6.0 Date
2 November 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED

2 NOV 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That Julie McLellan, Manager, Water Resources Branch, be appointed as alternate to the Chief Executive Officer, Jude Munro, on the Board of the International Riverfoundation.

10.0 Chief Executive Officer

Committee Chairman

Support / Reject the recommendation.

If reject, please state reasons

Jude Munro
CHIEF EXECUTIVE OFFICER

Councillor Peter Matic
Chairman, Environment Parks and
Sustainability Committee

RECEIVED

02 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

02 NOV 2009

TOWN CLERK

11.0 Background

The International Riverfoundation is a Charitable Foundation which was incorporated in 2003 for various worthy environmental objects, including *Riverprize*.

The International Riverfoundation (IRF) has been provided with committed funding of \$200k per year for the next five years from the Federal Government for the *International Riverprize* and the same level of funding from the State Government.

However, because of the value of the prizes and costs to manage the Twinning Program and operating costs, the IRF needs major sponsorship if it is to be financially viable.

The Board is currently assessing the future of the IRF. The IRF is currently without a CEO and the role has been temporarily filled by Scott Spencer to deliver the 2009 River prizes.

Council's representative, the CEO, on the Board of Directors of the IRF was appointed in August 2003. The appointment still stands, and it is now proposed that Julie McLellan, Manager, Water Resources, be appointed as an alternate to this position.

12.0 Consultation

- Cr Peter Matic, Chairman Environment, Parks and Sustainability Committee
- Jude Munro, Chief Executive Officer
- Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

All are in agreement with the recommendation.

13.0 Implications of proposal

This proposal will ensure Council continues to exercise its representative rights on the International Riverfoundation Board as a Foundation Member of the foundation.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The International Riverfoundation provides an international platform to align Program 2 – WaterSmart City Strategy, and is strongly linked to Council's Citywide Outcome plan, 'Healthy River and Bay' and 'Sustainable Water Use'.

16.0 Customer impact

It will assist in the continued delivery of *Riverprize*.

17.0 Environmental impact

Nil

18.0 Policy impact

The representation on the Board will support delivering Council's integrated water cycle management strategy 'WaterSmart City Strategy'.

19.0 Financial impact

IRF sought State and Local Government funding in December 2008. At the time it was determined funding be deferred until the future of IRF was decided. There is currently no council funding commitment to IRF. Any funding sought under a new IRF structure would need to be considered through Council's annual budget process.

20.0 Human resource impact

In kind resource

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

The final decision will be communicated in a letter from Council to the Interim Board.

23.0 Option

- Approve the recommendation
- Appoint an alternate Officer
- Not approve the recommendation

Option 1 is preferred

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/232

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Community Support Funding Program 2009/2010

3.0 Issue/purpose
Seek approval for the allocation of funding under the Community Support Funding program 2009-2010 as per the attached list of applications.

4.0 Proponent
Margaret Allison, Divisional Manager, Families and Community Services

5.0 Submission prepared by
Jim Lynch, Program Officer Community Grants, Community Services (ext - 34568)

6.0 Date
20 October 2009

APPROVED

2 NOV 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

RECEIVED

ACTION TAKEN

02 NOV 2009

02 NOV 2009

9.0 Recommendation

COMMITTEE SECTION

TOWN CLERK

That the attached list of applications (Attachment 1) recommended for funding under the Community Support Funding Program 2009-2010 be approved.

10.0 Divisional Manager and Committee Chairman

I Support / Reject the recommendation.
If reject, please state reasons

I Support / Reject the recommendation.
If reject, please state reasons

Margaret Allison
Divisional Manager
Families and Community Services

Cr. Geraldine Knapp
Chairman
Families and Community Services Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

Since its inception in 1998, the Community Support Funding Program has provided financial assistance in the form of General Rates rebates to not-for-profit housing organisations and community groups providing a community service, activity or facility for the benefit of the residents of Brisbane. At the request of Establishment and Coordination Committee in 2006, the 2006/2007 round expanded the Community Support Funding Program to include General Rates support for commercial providers of affordable housing in Brisbane (that is assisting people on low incomes to obtain reasonably priced rental residential accommodation).

A total of 164 organisations have applied for the 2009/2010 Community Support Funding Program, which is equivalent to the number of applications received last year.

Applicants were required to demonstrate that they –

- Are an incorporated body with not-for-profit objectives, or
- Are a registered commercial provider of affordable housing
- Pay general rates to Brisbane City Council
- Increase access to social goods and services
- Are not a gaming machine licensed organisation
- Are not a kindergarten or child care organisation
- Do not lease from Brisbane City Council
- Do not already receive a Council Rate Remission

A small proportion of applicants were assessed to be ineligible. Reasons for ineligibility were mostly because the organisations were general rates exempt or already received a partial rates remission.

The attached schedule has been broken up into four categories:

- Not for Profit community organisations – community services focus (eligible for up to 50% rebate)
- Not for Profit community organisations/clubs – leisure and lifestyle focus (eligible for up to 25% rebate)
- Not for Profit providers of affordable housing (eligible for up to 50% rebate)
- Commercial providers of affordable housing (eligible for up to 50% rebate)

Approval is sought to pay the grants for the Community Support Funding program identified in Attachment 1.

12.0 Consultation

- Cr. Geraldine Knapp, Chairman, Families and Community Services
- Richard Ferrett, Policy Adviser
- Kent Stroud, Manager, Community Services
- Ken Stevens, Rates Team Leader
- Jim Lynch, Program Officer Community Grants

All are in agreement with the recommendation.

13.0 Implications of proposal

Successful applicants will benefit from financial assistance from Council, which will help relieve financial hardship to community organisations contributing to our Vision 2026. In addition, providers of affordable housing will receive rate relief that encourages the retention of affordable housing in Brisbane.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

"Housing is affordable" is listed in Vision 2026 as one of the qualities that Brisbane people most value about their City. In addition, these organisations are contributing significantly to the 'inclusive and caring' and 'active and healthy' city-wide outcomes.

Corporate Plan Outcome 5.4 Social inclusion / opportunities for all – Brisbane values and supports fair outcomes for all. Our diverse communities have equitable access to resources, services and facilities.

16.0 Customer impact

This grants program aims to reduce financial imposts being experienced by not for profit groups providing community or leisure services in Brisbane and to support community and commercial providers of affordable housing. The program will increase their ability to continue the delivery of valuable services/programs for the Brisbane community.

17.0 Environmental impact

Nil

18.0 Policy impact

The Community Support Funding grants program contributes to the Your Brisbane Program goals. Service 5.4.1.4 – support for affordable housing. This grants program is an initiative under the Affordable Housing and Homelessness Strategy.

19.0 Financial impact

An allocation of \$242,000 is available for the Community Support Funding grants program in the Your Brisbane 2009/10 Budget.

20.0 Human resource impact

Nil.

21.0 Urgency

It is desirable to apply the rebate as a credit against the next rate notices:

- 'Commercial' rates notices to non-residential community organisations – December 2009
- 'Residential' rates notices to all non-profit and commercial housing – January 2010

22.0 Publicity/marketing strategy

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Coordination Committee. Successful applicants will receive a letter from the Lord Mayor.

23.0 Options

- Option 1: That E&C approve the recommendations as set out in Attachment 1
- Option 2: That E&C not approve the recommendations as set out in Attachment 1
- Option 3: That E&C vary the level of assistance provided

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 File number: 109/800/286/140

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Construction of Beckett and Bridgeman Road Upgrade.

3.0 Issue/Purpose

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the construction of Beckett and Bridgeman Road Upgrade.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission Prepared By

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

27 October 2009.

APPROVED

2 NOV 2009

Lord Mayor

7.0 E & C Approval or Recommendation to Council?

For E&C Approval.

8.0 If for Recommendation to Council, is a Council Resolution Required Under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division



Jude Munro
Chief Executive Officer

RECEIVED

02 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

02 NOV 2009

TOWN CLERK

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 27 October 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MIPO90379-08/09	Bridgeman Road Stage 1	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 File No: 467/33

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Sole Source with Deloitte Touche Tohmatsu for Project Management Services.

3.0 Purpose

To seek E&C approval to directly enter into a Contract with Deloitte Touche Tohmatsu for the provision of Project Management Advisory services during the design and construction of the Go Between Bridge (formally known as Hale Street Link) project without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

2 NOV 2009

6.0 Date

27 October 2009.

Lord Mayor

7.0 E & C approval or recommendation to Council?

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

RECEIVED

ACTION TAKEN

02 NOV 2009

02 NOV 2009

9.0 Recommendation

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 27 October 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
467/33	Sole Source with Deloitte Touche Tohmatsu for Project Management Services.	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 File No: 109/800/286/229

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Sole Source Submission for the Provision of WiFi Technology Solution for Libraries

3.0 Issue/Purpose

To seek approval of the Establishment & Coordination Committee to directly enter into a Preferred Supplier Arrangement with Kalooma Technologies Limited (Australia) for the provision of Blue Socket wireless access point and controller infrastructure, with associated Maintenance and Support services, without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

27 October 2009

7.0 E & C approval or recommendation to Council?

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

APPROVED

NOV 2009

Lord Mayor

RECEIVED

02 NOV 2009

ACTION TAKEN

02 NOV 2009

COMMITTEE SECTION

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 27 October 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
IQ100075-09/10	Sole Source Submission for the Provision of WiFi Technology Solution for Libraries	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Water Distribution and Retail Entity – Office Accommodation

3.0 ISSUE/PURPOSE

To approve an Expression of Interest Process for the purpose of identifying and leasing office accommodation for the Water Distribution and Retail Entity.

4.0 PROPONENT

Noel Faulkner
Divisional Manager, Commercial Strategy and Development

5.0 SUBMISSION PREPARED BY

Mark Mazurkiewicz
Manager, City Property

6.0 DATE

20 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

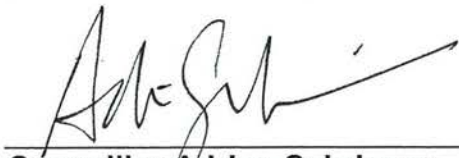
No.

9.0 RECOMMENDATION

That approval be granted to complete an Expression of Interest (EOI) process for the purpose of identifying and leasing office accommodation for the Water Distribution and Retail Entity.

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reasons



Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

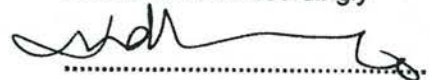
APPROVED
2 NOV 2009
Lord Mayor
[Handwritten initials: SC, AB, B, JH, JM, JG]

DIVISIONAL MANAGER



Ian Maynard
Divisional Manager
CORPORATE SERVICES

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

RECEIVED

02 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

02 NOV 2009

TOWN CLERK

BCC PUBLIC RELEASE
10 YEAR RELEASE

11.0 BACKGROUND

With the establishment of the new Water Distribution and Retail Entity (the "Entity"), the Chief Executive Officer of the Entity has requested that suitable office accommodation options for that Entity need to be reviewed and assessed now to meet critical operational deadlines in 2010 and to capitalise on existing opportunities in a market which currently favours tenants.

Total portfolio space planning considerations will need early analysis in order to achieve an economic outcome for all stakeholders, whilst ensuring an orderly relocation of staff from existing BCC facilities.

The relocation of current Council staff to the Entity office accommodation will create short term vacancies, predominantly within TC Beirne and Green Square.

The following key commercial property terms will form part of EOI value for money' assessment criteria to be distributed the EOI documentation.

Total Net Lettable Area:	6,000 m ² – 7,000 m ² (with minimum floor plate size of 1,100 m ²)
Lease Commencement:	April 2010 - November 2010
Lease Term:	5 - 8 years initial term
Options:	5 years + 5 years (if applicable)
Gross Rental Rate:	current market rates inclusive of outgoings
Car Parking:	provision for 50 – 120 car spaces at market rates
Bike rooms and lockers:	provision for at least 40 bike racks plus change rooms and shower facilities
Signage:	market rates (if applicable)
Transport:	Office to be located within close proximity to Roma St, Central, Fortitude Valley or Bowen Hills stations
Rent Reviews:	fixed increases per annum at market rates
Incentives:	market rates (potential to include fit out funding)
Bank Guarantee:	not to exceed 6 months equivalent gross rent
Building Quality:	The office building and services will provide energy efficiency measures as well as efficient building services acceptable to corporate accommodation standards. This will include facilities that are PWD compliant, provision of bike storage and shower facilities as well as effective floor plate configurations in line with Property Council of Australia guidelines.

These key commercial property parameters will ensure a rigorous framework for the evaluation criteria, which will determine the best possible option to accommodate the Entity within the current market.

Additional criteria relating to quality of building construction, facility services performance and financial capability of the Lessor and property manager will also be outlined in the EOI documentation.

Upon receipt of submissions under that EOI process the proposals will be assessed and a preferred candidate selected.

A further E&C submission will seek submitted seeking approval for the lease of the preferred premises.

Approval is now sought to proceed with that EOI Process.

12.0 CONSULTATION

Councillor Adrian Schinner, Chairman Finance and Administration Committee
Ian Maynard, Divisional Manager, Corporate Services
Noel Faulkner, Divisional Manager, Commercial Strategy and Development – 1/10/09

David Askern, Manager Brisbane City Legal Practice

Anthony Pennisi, A/Chief Procurement Officer, Corporate Services – 9/10/09

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A process will be commenced to find office accommodation for the new Water Distribution and Retail Entity

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

This proposal is consistent with the Brisbane Long Term Infrastructure and Corporate Accommodation Plans.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

No environmental issues associated with this proposal.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Lease preparation, design consultants and due diligence expense for the preferred option is estimated to cost \$150,000 in 2009/10.

Agreement has been made with the CEO of the Entity on the understanding that Brisbane City Council will continue to control occupancy costs of properties which the employees of the Entity currently occupy.

City Property will actively manage these occupancy costs in the normal course of business and have made allowance for residual make good and rental costs prior to lease expiry. Any earlier determination of affected lease or accommodation areas will be agreed with the CEO of the Entity as part of the final recommendation.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

A timely decision in order to secure existing opportunities available in the current office market and also to meet operational imperatives.

22.0 PUBLICITY/MARKETING STRATEGY

To be incorporated with corporate communications for the new Water entity.

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Executive Manager, Office of the Chief Executive.

3.0 Issue/purpose

To appoint Peter Rule to the role of Executive Manager, Office of the Chief Executive.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Phillip Filia, Executive Service Coordinator, Office of the CEO (ext 36773)

6.0 Date

2 November 2009

7.0 For E&C approval or recommendation to Council

E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That Peter Rule be appointed to the Senior Executive Service role of Executive Manager, Office of the Chief Executive.

10.0 Jude Munro
CHIEF EXECUTICE OFFICER

APPROVED

2 NOV 2009

Lord Mayor

RECEIVED

02 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

02 NOV 2009

TOWN CLERK

11.0 Background

Peter Rule has been acting in the vacant role of Executive Manager, Office of the Chief Executive since May 2009.

Mr Rule is meeting all performance targets and has performed extremely well in the role. He possesses the appropriate level of experience, knowledge and skills to continue to perform this role.

It is recommended that Mr Rule be appointed to the role of Executive Manager, Office of the Chief Executive.

12.0 Consultation

For Civic Cabinet's consideration

13.0 Implications of proposal

Ensures the management stability to the Office of the Chief Executive.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

Normal course of business

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C

02 NOV 2009 - 16

1.0 **FILE NUMBER:** 109/210/297/3

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Provision of a Large Video Screen (LED) in the Queen Street Mall

3.0 **ISSUE/PURPOSE**

To seek approval of the Establishment & Coordination Committee to a procurement strategy to issue a Request for Proposal for the provision of a Large Video Screen in the Queen Street Mall (QSM).

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

2 NOV 2009

Lord Mayor

6.0 **DATE**

30 October 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission. *and also expand it to encompass the provision of a screen in King George Square.*

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

02 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

02 NOV 2009

TOWN CLERK

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 30 October 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
Contract No: J100041-09/10	Provision of One Large Video Screen (LED) in the Queen Street Mall	For E&C approval

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 112/265/439/43-01 to 05

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Property Disposal Program

3.0 ISSUE/PURPOSE

To seek approval of E and C Committee to sell 230 Marshall Road, Tarragindi.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services
Ext 39110

5.0 SUBMISSION PREPARED BY

Ian Walker
Development Manager
Ext: 35439

6.0 DATE

29th October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E and C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That approval is granted to sell 230 Marshall Road, Tarragindi for redacted

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reasons

APPROVED
2 NOV 2009
Lord Mayor
[Signatures]

[Signature of Adrian Schrinner]

Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER

RECEIVED

02 NOV 2009

COMMITTEE SECTION

[Signature of Ian Maynard]

Ian Maynard
Divisional Manager
CORPORATE SERVICES

ACTION TAKEN

02 NOV 2009

TOWN CLERK

I Recommend Accordingly

[Signature of Chief Executive Officer]

CHIEF EXECUTIVE OFFICER

BCO PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 1st June 2009 E and C Committee gave approval to sell selected Council assets through agents Knight Frank for Stage 1 of the Asset Disposal program. In particular, 230 Marshall Road, Tarragindi was approved for sale at \$ [redacted]. This value is supported by a recent market valuation from Australian Valuers dated 21st October 2009 at [redacted] (see attachment 1). The sale did not proceed due to the purchaser failing to obtain finance.

Knight Frank has now secured an offer of [redacted] and approval is sought to sell this site:

1. 230 Marshall Road, Tarragindi (see attachment 2)

- Purchaser – [redacted]
- Price/Offer - [redacted] ex GST
- Terms – Subject to Finance within 14 days of contract
- Settlement – 30 days after finance approval

12.0 CONSULTATION

- Ian Maynard, Divisional Manager Corporate Services – 29/10/2009;
- Maria Menchise, Senior Associate, Brisbane City Legal Practice – 29/10/2009;
- Mark Mazurkiewicz, Manager City Property – 29/10/2009.

13.0 IMPLICATIONS OF PROPOSAL

Sale of this site will provide Council with approximate revenue of [redacted] (gross) and the sale proceeds will form part of City Property's Property Disposal Program.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No implications

14.0 COMMERCIAL IN CONFIDENCE

Yes. The potential sale price that Council is seeking should remain confidential.

15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and prosperous city
Council program:	City Governance
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FINANCIAL IMPACT

Budget impact: The sale of this site will provide Council with revenue of approximately ^{redacted} **net** after the following costs are deducted: Marketing costs of \$8,382; Sales commissions of ^{redacted}. These sale proceeds will form part of the City Property Disposal Program.

Taxation issues: Nil

Risk Assessment: Not applicable

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

High priority as purchaser is motivated and wanting to proceed immediately to meet settlement terms.

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve the sale as recommended

Option 2: Reject the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

158/40/446/575/02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

TransLink Service "3G" Contract and Associated Documentation

3.0 Issue/purpose

To seek approval of a Deed of Variation to the TransLink Service "3G" and Heads of Agreement in respect of funding for bus and ferry services and infrastructure.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by

Michael Burmeister, Acting Manager, Transport and Traffic, Brisbane Infrastructure

6.0 Date

2 November 2009

RECEIVED

ACTION TAKEN

02 NOV 2009

02 NOV 2009

7.0 For E&C approval or recommendation to Council

COMMITTEE SECTION

TOWN CLERK

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

APPROVED

9.0 Recommendation

2 NOV 2009

That E&C approve the entry by Council the;

- (a) Deed of Variation to the TransLink Service Contract
- (b) Heads of Agreement in respect of funding for bus and ferry services infrastructure.

generally on the terms and conditions specified in the letter from the Minister for Transport set out in Attachment "A" and otherwise on terms and conditions satisfactory to the Divisional Manager Brisbane Infrastructure and the Chief Legal Counsel

10.0 Divisional Manager

Committee Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Ian Maynard

Ian Maynard
Divisional Manager, Corporate Services
Division

Jane Prentice
Cr Jane Prentice
Chairperson, Public and Active Transport
and Economic Development Committee

11.0 Background

On 19 May 2009, Council approved the entering into of the TransLink Service Contract "the 3G contract" with TransLink and the State of Queensland and a Memorandum of Understanding supporting the contract on terms and conditions as otherwise approved by the Divisional Manager Brisbane Infrastructure Division and the Chief legal Counsel.

As a consequence of further negotiations and pursuant to a letter from the State of Queensland dated 30 October 2009, in principle agreement has been reached in relation to a number of key matters, as detailed in the attached letter from the State Government. A Deed of Variation to the 3G contract and a Heads of Agreement for the funding of ferry services will be developed based on the terms and conditions as generally outlined in the letter attached and ready for execution by 6 November, 2009.

12.0 Consultation

- Cr Jane Prentice, Chairperson, Public and Active Transport & Economic Development Committee
- Michael Burmeister, Acting Manager Transport and Traffic Branch, Brisbane Infrastructure.
- David Askern, Chief Legal Counsel

Are in agreement with the recommendation.

13.0 Implications of proposal

Approval of this submission will ensure a contractual funding agreement between the State Government and Brisbane City Council for the provision of bus services is reached. It will also establish principles for funding agreements for other public transport services and facilities provided by Brisbane City Council

14.0 Commercial in confidence

Yes. The terms and conditions of the arrangement with Translink including payments and revenues are commercial in confidence.

15.0 Vision/Corporate Plan impact

The project supports Council's 'Living in Brisbane 2026 Vision'. It is aligned with the Corporate Plan under Program 3 - Moving Brisbane and Program 8 - Accessible Brisbane. In particular, it specifically supports Program Outcome 3.2- Public Transport

16.0 Customer impact

Approval of this submission will continue the delivery of public transport services to the residents of Brisbane.

17.0 Environmental impact

Nil.

18.0 Policy impact

Approval of this submission will continue the delivery of public transport services by Brisbane City Council

19.0 Financial impact

The approval of this submission will ensure a contract is in place between the State Government and Brisbane City Council for the provision of bus services, providing certainty in the funding of bus services for 09/10 and forward years. The Deed of Variation will have a positive impact on the 09/10 2nd budget review of approximately \$3.5 million. The principles in the agreements ensure a similar arrangement will be reached for the provision of ferry services.

20.0 Human resource impact

Nil.

21.0 Urgency

As soon as possible to enable the execution of the Translink Service Contract.

22.0 Publicity/marketing strategy

In consultation with BCC's Marketing and Communications group, Council in conjunction with the State Government will publicise the signing of these documents.

23.0 Options

Option 1: That E&C approve the entry by Council the:

- (a) Deed of Variation to the TransLink Service Contract
- (b) Heads of Agreement in respect of funding for bus and ferry services infrastructure.

generally on the terms and conditions specified in the letter from the Minister for Transport set out in Attachment "A" and otherwise on terms and conditions satisfactory to the Divisional Manager Brisbane Infrastructure and the Chief Legal Counsel

Option 2: To not approve the entering into of the Deed of Variation to the TransLink Service

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER

1/253(P4)

CONFIDENTIAL

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Market movement increase for the Chief Executive Officer

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for a market movement increase for the Chief Executive Officer, effective from 01 July 2009.

4.0 PROPONENT

Peter Rule
Acting Executive Manager, Office of the Chief Executive

RECEIVED
02 NOV 2009
COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Phillip Fila, Executive Service Coordinator (EOEMCEO), ext 36773

ACTION TAKEN
02 NOV 2009
TOWN CLERK

6.0 DATE

22 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

That the Total Remuneration Package for the Chief Executive Officer be increased by ^{redacted} effective as from 01 July 2009.

APPROVED

2 NOV 2009

Lord Mayor

Peter Rule

10.0 Peter Rule
Acting Executive Manager, Office of the Chief Executive

[Handwritten signatures and initials]

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

The Contract of Employment for the Chief Executive Officer contains a provision for the annual review of the total remuneration paid. The Contract also provides for any increase to be effective from 01 July each year.

Mercer Human Resource Consulting Pty Ltd (Mercer) has conducted a detailed review of the total remuneration paid and has put forward recommendations in relation the Chief Executive Officer's package.

The matter has been discussed with the Lord Mayor and it is recommended that the Chief Executive Officer's total package be increased by ^{reda}_{cted}.

12.0 CONSULTATION

Lord Mayor
Acting Executive Manager, Office of the Chief Executive
Mercer, Human Resource Consulting

13.0 IMPLICATIONS OF PROPOSAL

Nil

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funding is available from within the existing Divisional budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

- (1) Approve the recommendation.
- (2) Approve a different increase for the Chief Executive Officer.

OPTION (1) IS THE PREFERRED OPTION

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 9 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
09/11-01 M	109/695/586/1-02	Brisbane Infrastructure	Monthly Project Report – September 2009	Yes
09/11-02	109/800/286/212	Brisbane Infrastructure	Inner City Bypass – Inner Northern Busway	Held
09/11-03 M	112/265/439/62-01 112/265/439/62-02 112/265/439/62-03	Corporate Services	Property Disposal Program – Stage 2	Yes
09/11-04 R	109/800/286/236	Corporate Strategy Office	Annual Report 2008-09	Yes
09/11-05 R	109/590/785/10	Corporate Strategy Office	Corporate Plan 2008-2012 (2009 Update)	Yes
09/11-06 M	LBCL/1-CLT/230518	C P & S	Appointment of Director – Nuffield Pty Ltd 068 043 318	Yes
09/11-07 R	109/800/286/231	C P & S	Tree Policy Review – New Procedure and Guidelines	Yes
09/11-08 M	109/800/286/235	Water Distribution	Water Distribution's Annual Performance Plan 2009/2010	Yes
09/11-09 M	1/253(P4)	OLMOEO	Bonus payments for Executive Service/ Senior Officer Contract Staff	Yes - Amended
09/11-10 R	112/210/297/7	Corporate Services	Use of 496 Sherwood Road, Sherwood and 40 Schneider Road, Eagle Farm as the site for the new Southern and Northern Bus Depots respectively	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrimmer, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 109/695/586/1-02

09 NOV 2009 - 0 1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – September 2009

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

RECEIVED

09 NOV 2009

5.0 Submission prepared by

Ian Niven, A/Divisional Manager, Corporate Services, 3403 4577.

COMMITTEE SECTION

6.0 Date

21 October, 2009

ACTION TAKEN

09 NOV 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

TOWN CLERK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

APPROVED

9 NOV 2009

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

Lord Mayor

Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

10.0 Divisional Manager

Barry Broe
Barry Broe
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCG 10 YEAR RELEASE SCHEME

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2009-10, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2009-10, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******SEPTEMBER 2009 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for September 2009.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 112/265/439/62-01 to 04

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Property Disposal Program - Stage 2

3.0 ISSUE/PURPOSE

To seek approval to sell properties in the Stage 2 Disposal Program and provide authority to Manager, City Property to appoint a registered commercial real estate agent.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services
Ext 39110

5.0 SUBMISSION PREPARED BY

Mark Mazurkiewicz
Manager City Property

6.0 DATE

3rd November 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

1. To approve the sale of the properties listed below in Table 1 under a formal market process, at either auction or tender, to be determined following agency appointment.
2. To authorise the Manager, City Property to appoint a registered commercial real estate agent selected from Council's panel of suppliers.

Table 1: Sites proposed for disposal

1. 11 – 31 Stanworth Rd, Boondall	8. 1368 – 1378 Ipswich Rd, Rocklea
2. 321 Bracken Ridge Rd, Bracken Ridge	9. 50 – 54 Skirving St, Morningside
3. 11 Pickering St, Enoggera	10. 285 Gooderham Rd, Willawong
4. 146 South Pine Rd, Enoggera	
5. 42 Browne St, New Farm	
6. 802–806 South Pine Rd, Everton Park	
7. 147 – 155 Douglas St, Oxley	

CHAIRPERSON

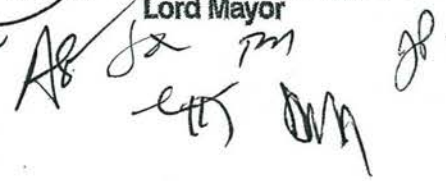
I Support / ~~Reject~~ the Recommendation
 If rejected please state reasons


 Councillor Adrian Schrinner
 Chairman
 FINANCE and ADMINISTRATION COMMITTEE


APPROVED

9 NOV 2009

Lord Mayor



10.0 DIVISIONAL MANAGER


 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

I Recommend Accordingly


 CHIEF EXECUTIVE OFFICER

RECEIVED

09 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

09 NOV 2009

TOWN CLERK

11.0 BACKGROUND

Stage 2 of the Disposal Program has involved extensive preliminary screening, investigation and research to establish an active list of possible sites for disposal. This list was compiled from a number of sources including:

1. The current Asset Register; and
2. The current Contaminated Land Register (CLR).

An aggregate list was developed from these sources, providing an initial 1,200 properties potentially available for disposal. This list has been filtered down to a possible 10 additional sites (see attachment 1). Many sites were excluded as a result of unworkable levels of contamination, area classification and community use designation.

The valuation of these 10 properties is reflected in attachment 1 and will form the foundation of the sale program.

It is proposed that City Property will, subject to this E&C approval, seek submissions from real estate agents on Council's panel to provide the following:

- Opinion of likely sale proceeds to be achieved from each property;
- Intended method to undertake sale (Tender or Auction);
- Proposed time frames of critical dates in achieving contract exchange and execution;
- Proposed fee structure;
- Proposed costs associated with sale (marketing and advertising).

Each real estate agency will be provided with a comprehensive disclosure package including location plans, easements, contour plans, infrastructure networks, flood reports and other applicable parcel details as part of the selection process.

Approval is sought to authorise the Manager, City Property to complete the actions as per the recommendations.

12.0 CONSULTATION

- Councillor Adrian Schinner, Chairman Finance and Administration Committee
- Mark Mazurkiewicz, Manager City Property 14 Oct. 09
- Ian Maynard, Divisional Manager Corporate Services 14 Oct. 09
- John Jordan, Acting Manager CPS Natural Environment & Sustainability 15 Oct. 09
- Michael Papageorgiou, Divisional Manager City Policy & Strategy 15 Oct. 09
- Margaret Jacobson Program Outcome Manager Sub Tropical City and Bio Diversity, Natural Environment and Sustainability Branch 28 Sept. 09

13.0 IMPLICATIONS OF PROPOSAL

Sale of the 10 sites will provide Council with approximately \$5.76m.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No implications

14.0 COMMERCIAL IN CONFIDENCE

No. This Stage 2 Disposal Program will follow public disclosure in the market place.

15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and prosperous City
Council Program:	City Governance
Service Focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Not Applicable.

17.0 ENVIRONMENTAL IMPACT

Not Applicable.

18.0 POLICY IMPACT

Not Applicable.

19.0 FINANCIAL IMPACT

Budget Impact: Proceeds -	Sale of the 10 sites will provide Council with approximately \$5.76m.
---------------------------	---

Costs -	It is anticipated that a budget allowance of 2.5% of the total proceeds will be required to cover relevant and associated costs for agent commissions, marketing fees, town planning assessment, valuations and the like.
---------	---

These sale proceeds will form part of the City Property Program Key Deliverable of \$50m for financial year end June 2010.

Taxation Issues: Nil

Risk Assessment: Not Applicable

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

Urgent – High priority. In order to achieve contracts of sale prior to year end it is imperative that the market sale process be completed prior to end of November 2009.

22.0 PUBLICITY/MARKETING STRATEGY

Not Applicable.

23.0 OPTIONS

Option 1: Approve the recommendations.
Option 2: Reject the recommendations.
Option 3: Part approve and part reject the recommendations.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

LBCL/1-CLT/230518

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointment of Director – Nuffield Pty Ltd ACN 068 043 318

3.0 Issue/Purpose

To approve the appointment of Julie McLellan, Manager Water Resources as the sole Director of Nuffield Pty Ltd.

4.0 Proponent

Sharan Harvey, A/Divisional Manager, City Planning and Sustainability

5.0 Submission prepared by

Jo-Anne Downes, Commercial Paralegal, Brisbane City Legal Practice, Ext 35984

6.0 Date

9 November 2009

APPROVED

9 NOV 2009

7.0 For E&C approval or recommendation to Council

For E&C approval as delegate of Council

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable

9.0 Recommendation

That E&C Committee approve the appointment of Julie McLellan, Manager Water Resources, as sole Director of Nuffield Pty Ltd.

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Sharan Harvey

ACTING DIVISIONAL MANAGER, CITY PLANNING AND SUSTAINABILITY

Cr Peter Matic

CHAIRMAN ENVIRONMENT PARKS & SUSTAINABILITY COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

09 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

09 NOV 2009

TOWN CLERK

11.0 Background

Nuffield Pty Ltd is a proprietary company wholly owned by Brisbane City Council, which was the former trustee of the now defunct Councillors Superannuation Fund. This company was created by Council, pursuant to Section 498(1) of the Local Government Act 1993 and the then Section 46 of the City of Brisbane Act 1924.

The eWater CRC (Co-operative Research Centre) is an unincorporated joint venture research collaboration consisting of approximately 27 participants from industry, government and research organisations. The eWater CRC is managed, governed and operated by a company, eWater Ltd, for the purpose of carrying out the Activities (research projects) in pursuit of its objectives and on the terms and conditions set out in the Participants' Agreement and the Commonwealth Agreement.

For Brisbane City Council to become a core participant in the eWater CRC, it must be a member of eWater Ltd. The enterprise provisions of the Local Government Act 1993 in its current form prevent Council from becoming a member of a company other than one limited by shares. eWater Ltd is a company limited by guarantee.

In order to become a core participant in the eWater CRC Council approved Nuffield Pty Ltd to participate on Council's behalf. Nuffield has been a core participant in the eWater CRC since 2005.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to appoint directors to the Board of Nuffield Pty Ltd.

The current and sole Director of Nuffield Pty Ltd is Barry Ball, the former Manager of Strategic Planning Integration and Improvement for the Corporate Strategy Office and City Planning and Sustainability Division and a former Portfolio Manager of the Water Transition Program. Barry has resigned from Brisbane City Council, redacted redacted, to pursue a career with the University of Queensland. It is his intention to resign as Director of Nuffield Pty Ltd.

The Company Constitution indicates the following position with regards to the appointment and removal of Directors:

11.1 Appointment of Directors

- (a) The Company shall have at least one Director.
- (b) The Directors shall be appointed by the Council.
- (c) Each Director shall be a natural person.
- (d) A Director (including an alternate Director) is not required to have any share qualification and shall not be subject to retirement by rotation.
- (e) The Council shall be entitled from time to time to appoint the Directors and shall be exclusively entitled from time to time to remove and replace the Directors so appointed by notice in writing to the Company.

It is proposed that Julie McLellan be appointed as sole director of the Company.

Julie McLellan is currently the Manager of Water Resources, City Planning and Sustainability Division.

12.0 Consultation

Divisional Manager, City Planning and Sustainability
Chief Legal Counsel, Brisbane City Legal Practice
Are in agreement with the recommendation

13.0 Implications of Proposal

Nil

14.0 Commercial in Confidence

Yes

15.0 Vision/Corporate Plan impact

Consistent with Living in Brisbane 2026 Vision – Clean and Green City and Corporate Plan – Program 2 Water Smart City

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business

22.0 Publicity/Marketing Strategy

Nil

23.0 Options

1. Approve the recommendation
2. Amend the recommendation
3. Not approve recommendation

Option 1 is the preferred option

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 109/800/286/235

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Water Distribution's Annual Performance Plan 2009 / 2010

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek the E&C Committee's approval for Water Distribution's Annual Performance Plan for 2009 / 2010.

4.0 PROPONENT

Robin Lewis, Executive Manager Water Distribution

RECEIVED

09 NOV 2009

5.0 SUBMISSION PREPARED BY

Eddie Kulinski, Team Leader Performance & Audit (extension 33337)

COMMITTEE SECTION

6.0 DATE

30 October 2009

ACTION TAKEN

09 NOV 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval:

TOWN CLERK

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve Water Distribution's Annual Performance Plan for 2009 / 2010; refer to Attachment "A"

10.0 EXECUTIVE MANAGER & COMMITTEE CHAIRMAN

APPROVED

9 NOV 2009

Robin Lewis
Executive Manager
WATER DISTRIBUTION

Cr David McLachlan
Chairman, City Businesses & Local Assets Committee

Lord Mayor

I support / reject the recommendation.

If reject, please state reasons.

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

10.0 BACKGROUND

The Council, having considered a Public Benefit Assessment, resolved to establish Brisbane Water (now Water Distribution) as a commercialised business unit under Chapter 8 of the Local Government Act for the purpose of delivering water, wastewater and related services to the City of Brisbane.

The Act requires Water Distribution to have an Annual Performance Plan which includes specific matters. This Plan has been prepared to meet the mandatory requirements of the Local Government Act and the City of Brisbane Regulations. It covers the period 1 July 2009 to 30 June 2010 (refer to attachment "A Annual Performance Plan 2009-10 Water Distribution).

Under the legislation, Council or a Council delegate is required to sign off on the Performance Plans. Council has delegated E&C with the authority to sign off on Performance Plans.

11.0 CONSULTATION

Councillor David McLachlan, Chairman City Businesses and Local Assets Committee

Noel Faulkner, Divisional Manager Commercial Strategy

Both are in agreement with the submission being considered by E&C.

12.0 IMPLICATIONS OF PROPOSAL

There are no negative impacts. The Performance Plan sets out the objectives and key performance indicators for Water Distribution for the 2009 / 2010 financial year. The Water Distribution Senior Management Team will use the Annual Performance Plan to assist in their monitoring of Water Distribution's performance during the 2009 / 2010 financial year.

13.0 COMMERCIAL IN CONFIDENCE

Yes, the Annual performance Plan contains specific information related to internal performance targets that are not released for public information.

14.0 CORPORATE PLAN IMPACT

Nil

15.0 CUSTOMER IMPACT

Nil

16.0 ENVIRONMENTAL IMPACT

Nil

17.0 POLICY IMPACT

Nil

18.0 FINANCIAL IMPACT

Nil

19.0 HUMAN RESOURCE IMPACT

Nil

20.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

(1) Approve the recommendation

(2) Not approve the recommendation

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 1/253(P4)

09 NOV 2009 - 09

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payments for Executive Service/Senior Officer Contract Staff - Divisional Managers, Managers and Senior Officers.

3.0 ISSUE / PURPOSE

To approve bonus payments to Divisional Managers, Managers and Senior Officers in accordance with their Contracts of Employment.

4.0 PROPONENT

Jude Munro,
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

5 November 2009

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the bonus payments for Divisional Managers, Managers and Senior Officers on Executive Service contracts, within a range of 0% to 20% of their notional salary, as presented by the Chief Executive Officer, be approved.

10.0

Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

9 NOV 2009

Lord Mayor

[Handwritten signatures]

BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

Under the terms and conditions of Executive Service Contracts, Divisional Managers, Managers and Senior Officers are to be assessed at the end of June each year on their performance against their agreed Personal Performance Plan.

The Chief Executive Officer has reviewed the Performance Assessments for all Executives and considers the bonus payments, as set out in the attached schedule, are appropriate.

12.0 CONSULTATION

Executive Management Team is in agreement with the process undertaken, however the final recommended bonus payments for the Divisional Managers, Managers and Senior Officers are the Chief Executive Officer's.

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payments form part of the Executive Service Contracts.

14.0 COMMERCIAL IN CONFIDENCE

The awarding of a bonus is included in executive's contracts.

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Funds are available in the current budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. That the recommendations be approved.
2. That the recommendations not be approved.

As Executive Service Contracts have been entered into, Option 1. is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 10 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
10/11-01 M	109/800/286/241	OLMCEO	Stores Board Submission – Disposal of seized shopping trolleys	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

E&C

10 NOV 2009 - 01

1.0 **FILE NUMBER:** 109/800/286/241

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **Title**

Stores Board Submission – Disposal of seized shopping trolleys.

3.0 **Issue/Purpose**

To seek Establishment & Coordination Committee approval of the Significant Disposal Activity Plan (SDAP) in relation to seized shopping trolleys now considered abandoned within Council's possession.

4.0 **Proponent**

Jude Munro, Chief Executive Officer.

5.0 **Submission Prepared by**

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 **Date**

10 November 2009.

7.0 **E & C approval or recommendation to Council?**

For E&C Approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

9.0 **Recommendation**

That the Establishment and Co-ordination Committee approve the attached submission.

RECEIVED

10 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

10 NOV 2009

TOWN CLERK

APPROVED

10 NOV 2009

Lord Mayor

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 10 November 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
109/800/286/241	Disposal of seized shopping trolleys	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 16 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
16/11-01 R	109/800/286/130	Brisbane Infrastructure	Progress Road Upgrade – Stage 2, Ipswich Motorway to Boundary Road, Wacol	Yes
16/11-02 M	188/445/414/1	Brisbane Infrastructure	Ferry Facility – Eagle Street Pier – Licence Renewal Deed	Held
16/11-03 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to Travel – August, 2009	Yes
16/11-04 M	109/800/286/124	Corporate Services	Claims for compensation arising from the resumption of land for road purposes at 258 Raymont Road, Alderley	Yes
16/11-05 R	109/800/286/198	Corporate Services	Revenue Policy – Pensioner Partial Remission of Rates and Charges Separate Rates and Water and Sewerage Notices	Yes
16/11-06 M	134/210/179/31	OLMCEO	Stores Board Submission – Sole Source Submission for the Provision of Upgrade Services and On Going Maintenance and Support Services for Budget Management System (BMS)	Yes
16/11-07 M	134/210/179/33	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) in relation to Transactional Banking and Corporate Credit/Debit Card services	Yes
16/11-08 M	149/210/179/64	OLMCEO	Stores Board Submission – Sole Source Submission for the Microsoft Premier Support Agreement – Software Maintenance and Support Services	Yes
16/11-09 M	106/830/826/1-01	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan for a Customer Experience Transformation (CET) Software Solution Product Suite – Contract J90375-08/09	Yes
16/11-10 M	109/800/286/242	OLMCEO	Overseas Travel – Brisbane – Abu Dhabi Staff Exchange Program	Yes
16/11-11	Withdrawn			
16/11-12 M	364/48/2-KJ605/P1(P3)	Corporate Services	Expression of Interest Process for the leasing and operation of the City Botanic Gardens Café and Mt Coot- tha Lakeside Gardens Cafe.	Yes
16/11-13 R	191/590/785	City Business	Litter Prevention Strategy and Litter Prevention Action Plan	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper,
D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – August, 2009

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

2 November, 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for August, 2009.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Adrian Schirmer
Cr Adrian Schirmer
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
DIVISIONAL MANAGER

RECEIVED

16 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

16 NOV 2009

TOWN CLERK

APPROVED

16 NOV 2009

Lord Mayor

[Handwritten signatures and initials]

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for August, 2009, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

August, 2009

Non-Commercial Operations

a) **International Travel**

(i) Number of Bookings	Nil
(ii) Airfares	Nil

b) **Domestic Travel**

(i) Number of Bookings	32
(ii) Airfares	\$11,669.12

c) **Accommodation and Allowances Costs** \$ 9,354.65

d) **Registration Fees for Conferences** \$10,255.50

e) **Other Costs e.g. hire car** \$ 3,722.26

TOTAL \$ 35,001.53

Attachment "A" \$ 3,283.33

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for August, 2009.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 **FILE NUMBER:** 109/800/286/124

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Claims for compensation arising from the resumption of land for road purposes at 258 Raymont Road, Alderley.

3.0 **ISSUE/PURPOSE**

To obtain approval to reject the Claims for Compensation and make an offer to transfer surplus council land in partial satisfaction of those claims for Compensation.

4.0 **PROPONENT**

Ian Maynard,
Divisional Manager, Corporate Services

5.0 **SUBMISSION PREPARED BY**

Jonathan Skelton
Senior Acquisition and Disposal Officer City Property – Ext 36958

6.0 **DATE**

10 November 2009

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.00 RECOMMENDATION

That E&C approve as follows:

- (a) The Claims for Compensation set out in Schedule 1 Part 1 and 2 be rejected as excessive; and
- (b) An Offer of Compensation by way of the transfer of surplus Council land to the Claimants in partial satisfaction of Claims for Compensation be made as specified in Schedule 1 Part 3.

Schedule 1

Part 1	Details of Resumption
Claimants	redacted (1/4 interest), redacted (1/4 interest) and redacted (1/2 interest) as tenants in common.
Property resumed	Land situated at 258 Raymont Road, Alderley and described as Lots 2, 6 & 7 on SP183538 and Lot 3 on RP56157 having areas of 278m ² , 1,287m ² , 707m ² and 536m ² respectively.
Purpose of Resumption	Road and a purpose incidental to road purposes.
Part 2	Details of Claim
Claims	redacted 1) redacted for loss of land including interest plus professional costs. redacted and redacted 1) redacted for loss of land including interest plus professional costs. Both claims are subject to the transfer back to the claimants of an area of 62m ² as an offset against compensation.
Part 3	Details of Offer
Offer	1) Transfer of land described as part of Lot 2 on SP 183538 containing an area of 62m ² back to the claimants for amalgamation with their land described as Lot 5 on SP183538 to create the proposed Lot 5 on SP230235 in partial satisfaction of the claims for compensation subject to the offset value of the land being accepted as redacted and the claimants entering into a deed to that effect to the satisfaction of the Chief Legal Counsel BCLP.

10.0 Divisional Manager & Chairman

I Support / Reject the recommendations.
 If Reject – please state reasons:

Ian Maynard
 Ian Maynard
 Divisional Manager
 Corporate Services

Cr Adrian Schrinner
 Cr Adrian Schrinner
 Chairman
 Finance and Administration
 Committee

APPROVED

16 NOV 2009

Lord Mayor

RECEIVED

16 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

16 NOV 2009

TOWN CLERK

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

By publication in the Queensland Government Gazette on 14 July 2006, Council resumed from [redacted] as tenants in common, for land situated at 258 Raymont Road, Alderley and described as Lots 2, 6 and 7 on SP183538 and Lot 3 on RP56157 having areas of 278 m², 1,287 m², 707m² and 536m² respectively, as highlighted on the plan contained in Attachment 1.

Claims for compensation have been received in relation to the freehold interest and are summarised as follows.

- (a) [redacted] (1/4 share in property) - [redacted] for loss of land including interest plus professional costs.
- (b) [redacted] (1/4 share and 1/2 share in property, respectively) joint claim [redacted] for loss of land including interest plus professional costs.

Both claims are subject to Council agreeing to the transfer of an area of 62m² (as shown shaded in orange on the plan in Attachment 2) back to the claimant, in order to allow amalgamation of that land with their remaining land.

The transfer when made would be an offset against total compensation payable in respect of that resumption.

Approval of that transfer at this time is therefore recommended.

Council would ordinarily consider the payment of an advance at this time but is unable to do so before further information was provided by the Claimants in relation to the 'head' lease over the property to [redacted].

This lease could have a significant impact on the value of the freehold interests. This information is yet to be provided. As and when details of the head lease are received then immediate consideration will be given to the payment of an advance against compensation.

At this stage it is recommended that both claims be rejected as "excessive and the offer of compensation by way of land transfer, be made to the claimants in partial satisfaction of their claims for compensation subject to amalgamation of that land with the Claimants adjoining property.

This offer will be subject to the claimants agreeing that the offset value of the land as [redacted]. This is supported by valuation advice - refer attachment 3.

At the date of resumption, the property was subject to a 'head' lease to [redacted] and nine sub tenancies. This submission deals with the claims for the freehold interest only.

Claims for the leasehold and equitable interests will be dealt with as separate submissions when valid claims with full supporting information are received.

Approval is now sought for E&C to approve

- (a) The Claims for Compensation set out in Schedule 1 Part 1 and 2 be rejected as excessive; and

- (b) An Offer of Compensation by way of the transfer of surplus Council land to the Claimants in partial satisfaction of Claims for Compensation be made as specified in Schedule 1 Part 3.

12.0 CONSULTATION

Mark Mazurkiewicz, Manager, City Property (17/09/2009)

Mary O' Hare, Principal Program Officer, Transport Infrastructure (6/09/2009)

All consulted are in agreement with the recommendation of this submission.

13.0 IMPLICATIONS OF PROPOSAL

By transferring the additional land back to the claimants, claims for compensation arising from the resumption of the land will be partly satisfied.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme:

Smart and prosperous city

Council program:

City Governance

Service focus:

Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Costs for this action are limited to survey, titles office fees and stamp duty. Funds are available under work order 224813.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent. If the subject area is not transferred back to the claimants as soon as practically possible, the settlement of the contract of sale for the balance land may be delayed.

22.0 PUBLICITY/MARKETING STRATEGY

Nil

23.0 OPTIONS

1. Approve the recommendation;
2. Not approve the recommendation.

Option 1 is the preferred and recommended Option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

16 NOV 2009 - 06

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 134/210/179/31

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **Title**

Stores Board Submission – Sole Source Submission for the Provision of Upgrade Services and On Going Maintenance and Support Services for Budget Management System (BMS)

3.0 **Issue/Purpose**

To seek approval of the Establishment & Coordination Committee to directly enter into a Preferred Supplier Arrangement with Beacon IT Australia Pty Limited for the Provision of Upgrade Services and On Going Maintenance and Support Services for the Budget Management System (BMS), without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **Proponent**

Jude Munro, Chief Executive Officer.

5.0 **Submission Prepared by**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

16 NOV 2009

6.0 **Date**

10 November 2009.

Lord Mayor

7.0 **E & C approval or recommendation to Council?**

For E&C Approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

9.0 **Recommendation**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

16 NOV 2009

ACTION TAKEN

16 NOV 2009

COMMITTEE SECTION

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 10 November 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
6177-09/10	Sole Source Submission for the Provision of Upgrade Services and On Going Maintenance and Support Services for Budget Management System (BMS)	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER:

1.0 File No: 134/210/179/33

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Significant Procurement Activity Plan (SPAP) in relation to Transactional Banking and Corporate Credit/Debit Card services.

3.0 Issue/Purpose

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to Transactional Banking and Corporate Credit/Debit Card services in accordance with the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

10 November 2009.

APPROVED

16 NOV 2009

7.0 E & C approval or recommendation to Council?

For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

RECEIVED ACTION TAKEN

16 NOV 2009

16 NOV 2009

COMMITTEE SECTION

TOWN CLERK

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 10 November 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A100118-09/10	Transactional Banking and Corporate Credit/Debit Card services	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 149/210/179/64

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **Title**

Stores Board Submission – Sole Source Submission for the Microsoft Premier Support Agreement – Software Maintenance & Support Services.

3.0 **Issue/Purpose**

To seek approval of the Establishment & Coordination Committee to directly enter into a Preferred Supplier Arrangement with Microsoft Pty Ltd for the provision of Microsoft Premier Support Agreement – Software Maintenance & Support Services, without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **Proponent**

Jude Munro, Chief Executive Officer.

5.0 **Submission Prepared by**

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

16 NOV 2009

6.0 **Date**

10 November 2009.

Lord Mayor

7.0 **E & C Approval or Recommendation to Council?**

For E&C Approval.

8.0 **If for Recommendation to Council, is a Council Resolution Required Under an Act or Local Law?**

No.

RECEIVED

16 NOV 2009

ACTION TAKEN

16 NOV 2009

9.0 **Recommendation**

COMMITTEE SECTION

TOWN CLERK

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox
Corporate Risk Manager
Corporate Services Division**


Jude Munro
Chief Executive Officer

BCC PUBLIC RELEASE SCHEME
10 YEAR

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 10 November 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
6177-09/10	Sole Source Submission for the Provision of Microsoft Premier Support Agreement – Software Maintenance & Support Services	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of Proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in Confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

16 NOV 2009 - 09

SUBMISSION NUMBER

1.0 File No: 106/830/826/1-01

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Significant Procurement Activity Plan for a Customer Experience Transformation (CET) Software Solution Product Suite - Contract J90375-08/09

3.0 Issue/Purpose

To seek approval of the Establishment & Coordination Committee of the Significant Procurement Activity Plan (SPAP) in relation to a Request for Proposal (RFP) for the Provision of:

- o A Customer Experience Transformation (CET) Software Solution Product Suite Contract J90375-08/09; and
- o Contingent approval that, should the BaSE Program fail to gain unconditional approval of their Business Case by the ICT Investment Board by February 2010, the CET Project may proceed with a RFP for the Systems Integrator Services subject to approval from the Stores Board.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

16 NOV 2009

Lord Mayor

6.0 Date

10 November 2009.

7.0 E & C approval or recommendation to Council?

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

16 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

16 NOV 2009

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 10 November, 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
J90375-08/09	Significant Procurement Activity Plan for a Customer Experience Transformation (CET) Software Solution Product Suite	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations are to be taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File Number: 109/800/286/242

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel - Brisbane-Abu Dhabi Staff Exchange Program

3.0 Issue/Purpose

To seek approval for a staff exchange of two Council officers with the Abu Dhabi Municipality, UAE

4.0 Proponent

Mr Peter Rule, Executive Manager, Chief Executive's Office

5.0 Submission prepared by

Ms Danielle Carey, Project Officer - International Collaborations, Ext 35396

6.0 Date

10 November 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED

16 NOV 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That approval be granted for Mr Andrew Chesterman, Executive Manager, Corporate Strategy Office and Mr Ian Maynard, Divisional Manager, Corporate Services Division to travel to Abu Dhabi from 22 - 27 November 2009 (dates to be confirmed) to participate in the Brisbane - Abu Dhabi Staff Exchange Program at an estimated cost of \$15,500.

10.0 Divisional Manager

Committee Chairman

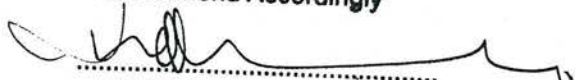
I support / ~~Reject~~ the recommendation

If reject, please state reasons

Peter Rule
Executive Manager
Chief Executive's Office

Cr Adrian Schrinner
Chairman
Finance and Administration Committee

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

RECEIVED

16 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

16 NOV 2009

TOWN CLERK

11.0 BACKGROUND

As part of the Sister City Agreement between Abu Dhabi Municipality and Brisbane agreement has been reached to undertake a reciprocal staff exchange program.

Abu Dhabi sent Mr Yousif Amin Yousif, Abu Dhabi Department of Municipal Affairs to Brisbane from 2 to 14 November 2009 to gain knowledge of Brisbane City Council's strategy, planning, budgeting and procurement arrangements. It is also proposed that Eng. Mustafa Almusawa (Division Director) and Eng. Huda Khaleefa Alsalmi (Head of Mapping and Archiving) of the Spatial Data Directorate will travel to Brisbane for a short term placement in mid November to provide information and knowledge to Brisbane City Council's Spatial Data team.

As part of this reciprocal arrangement, it is proposed that Andrew Chesterman, Executive Manager, Corporate Strategy Office and Mr Ian Maynard, Divisional Manager Corporate Services Division travel to Abu Dhabi to undertake a scoping study into the procurement processes used by the Abu Dhabi Municipality and to impart information and knowledge about Brisbane City Council's strategic procurement services.

The officers will depart Brisbane on or around 22 November 2009 for a three (3) day study placement 23 - 25 November 2009 returning to Brisbane on 26 or 27 November 2009.

Approval of E&C is sought for Andrew Chesterman and Ian Maynard to undertake overseas travel to the UAE to participate in this reciprocal staff exchange.

12.0 Consultation

- Abu Dhabi Municipality
- Jude Munro, Chief Executive Officer
- Mr Peter Rule, Executive Manager, Chief Executive's Office
- Andrew Chesterman, Executive Manager, Corporate Strategy Office
- Ian Maynard, Divisional Manager Corporate Services Division
- Pip Hold, A/Manager, Lord Mayor's Administration Office

All are in agreement with the recommendations.

13.0 Implications of Proposal

Under the terms of the Brisbane - Abu Dhabi Sister City Agreement, the two cities agreed to mutually develop and to assist each other with best practice experiences, knowledge transfer and facilitation in a range of municipal services. This placement will see Brisbane City Council honour that agreement thus enhancing the Brisbane - Abu Dhabi relationship with the view to ensuring future staff exchange programs between our cities.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan Impact

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international city governments and agencies;
- 6.4 Export our 'know how' and intellectual capital for commercial and mentoring purposes;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer Impact

Nil.

17.0 Environmental Impact

Nil

18.0 Policy Impact

Nil

19.0 Financial Impact

Funds are available in the International Relations Unit budget vote code:
1.01.1510.226.819.000.628.000.00 with total costs of \$15,500.

Divisions will cover the salary of the officers while placed in Abu Dhabi. Abu Dhabi Municipality will cover costs for accommodation, official entertainment, hospitality and work placements.

20.0 Human resource impact

Nil

21.0 Urgent

Urgent, to allow for travel arrangements to be made

22.0 Publicity/marketing strategy

Any publicity/ marketing will be at the discretion of the Lord Mayor in line with corporate guidelines.

23.0 Options

- Option 1: Approve the recommendation.*
- Option 2: Amend the recommendation.*
- Option 3: Not approve the recommendation.*

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

364/110/2-KJ605/P1(P3)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

Expression of Interest Process for the leasing and operation of the City Botanic Gardens Café and Mt Coot-tha Lakeside Gardens Cafe.

3.0 ISSUE/PURPOSE

To approve an Expression of Interest process for the leasing and operation of the City Botanic Gardens Café and the Mt Coot-tha Lakeside Gardens Café.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Steve Martin, Operational Property Manager, Corporate Services.

6.0 DATE

12 November 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve the conduct of an Expression of Interest process for the leasing and operation of the City Botanic Gardens Café and the Mt Coot-tha Lakeside Gardens Café on their following terms and conditions:-

- (a) City Property be authorised to appoint an agent to undertake the Expression of Interest Process;
- (b) the EOI is to be widely advertised.
- (c) an indicative 10 year lease term to be offered for the City Botanic Gardens Café ;
- (d) an indicative 5 year lease term to be offered at Lakeside Gardens Café with the first right of refusal of the successful operator, subject to Council's discretion, to operate the proposed new Visitor Information Centre at this site.
- (e) Until the new lease agreements are in place and/or essential repairs are undertaken, mobile coffee carts will be sourced and licensed to operate at each site in order to continue provision of catering services.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons

APPROVED

16 NOV 2009

Adrian Schinner

 Councillor Adrian Schinner
 Chairperson
 FINANCE and ADMINISTRATION COMMITTEE

[Signature]

 Lord Mayor

AS EM TM JJ JP

10.0 DIVISIONAL MANAGER

Ian Maynard

 Ian Maynard
 Divisional Manager
 CORPORATE SERVICES

I Recommend Accordingly

[Signature]

 CHIEF EXECUTIVE OFFICER

RECEIVED

16 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

16 NOV 2009

TOWN CLERK

11.0 BACKGROUND

Criterion Investments Pty Ltd currently leases the City Gardens Café and Mt Coot-tha Lakeside Gardens Cafe.

Criterion has given formal notice that they wish to cease trading at these facilities by 10 January 2010.

City Property now proposes to seek market expressions of interest for an operator for this inner city facility.

This decision is welcomed by Council because of a series of disputes with Criterion over rental and maintenance standards.

Both cafes have been inspected as part of City Property's Vulnerable Asset Program and are found to be in disrepair, requiring substantial amounts of capital to remedy and refurbish certain structural elements (total cost estimate of \$550,000).

The necessary remedial and refurbishment works required for each site have been planned and will commence on 11 January 2010 and be completed by 10 March 2010.

During this period it is proposed that City Property conduct an expression of interest process to find a suitable operator for each site for recommendation to E&C.

The details of the proposed EOI process are as follows:-

- (a) City Property be authorised to appoint an agent to undertake the Expression of Interest Process,
- (b) the EOI is to be widely advertised.
- (c) an indicative 10 year lease term to be offered for the City Botanic Gardens Café ;
- (d) an indicative 5 year lease term to be offered at Mt Coot-tha Lakeside Gardens Café with the first right of refusal of the successful operator, subject to Council's discretion, to operate the proposed new Visitor Information Centre at this site.
- (e) Until the new lease agreements are in place and/or essential repairs are undertaken, mobile coffee carts will be sourced and licensed to operate at each site in order to continue provision of catering services.

12.0 CONSULTATION

- Councillor Adrian Schrinner, Chairperson, Finance & Administration Committee (12 November 2009)
- Michael Byrne, Chief Procurement Officer, Strategic Procurement (pending)
- Mark Mazurkiewicz, Manager, City Property (12 November 2009)

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (12 November 2009)
- Margaret Jacobson, Senior Officer, Natural Environment and Sustainability (5 November 2009)

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The Proposal will provide sustainable social and economic benefits including:

- Continuation of the provision of a recreational service amenity and allow for the existing cafes to be improved.
- Ongoing commitment to the preservation of the City and Mt Coot-tha Gardens amenities.

Sustained, financial return for Council over the term of the proposed lease given that it is highly likely that the EOI will attract strong commercial operators.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Supports Council's vision of Active and Healthy and Vibrant, Creative City

16.0 CUSTOMER IMPACT

Suitable business operator(s) need to be secured for both facilities by 10 January 2010 to ensure continued public amenity.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The costs of conducting the EOI Process are in City Property's budget. The refurbishment works are proposed to be funded under the Vulnerable Assets Program budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent to ensure sufficient time appoint successful proponent prior to closure of business in early January 2010.

22.0 PUBLICITY/MARKETING STRATEGY

As appropriate to complete a successful Expression of Interest campaign.

23.0 OPTIONS

Option 1: That E&C approve the recommendation

Option 2: That E&C does not approve the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 23 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
23/11-01 R	112/20/216/3	Brisbane Infrastructure	Revocation of Resumption Gazettal – Go Between Bridge	Yes
23/11-02 R	134/135/86/5	Corporate Services	2009-10 Budget – Second Review	Yes
23/11-03 R	134/695/317/2	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended September 2009	Yes
23/11-04 R	109/800/286/221	Corporate Services	Partial Remission of Council Rates and Charges – The Corporation of the Trustees of the Order of the Sisters of Mercy in Queensland ("The Trustee of the All Hallows' School")	Yes
23/11-05 R	152/160/881/165	C P & S	Newstead and Teneriffe Waterfront Neighbourhood Plan	Yes
23/11-06 M	109/800/286/246	FaCS	Senior Citizens Funding Program 2009/2010	Yes
23/11-07 M	BL BCL/1-CLT/220401	OLMCEO	brisbane.com Pty Ltd (brisbane.com) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
23/11-08 M	BL BCL/CCT/991348(P8)	OLMCEO	Riverfestival Brisbane Pty Ltd (RBPL) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholders	Yes
23/11-09 M	BCL/1-CCT/212412	OLMCEO	ourbrisbane.com Pty Ltd (ourbrisbane.com) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
23/11-10 M	158/40/298/5	OLMCEO	Brisbane Powerhouse Pty Ltd CAN 091 551 290 ("Powerhouse") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
23/11-11 M	BCL/1-CLT/230518	OLMCEO	Nuffield Pty Ltd (Nuffield) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
23/11-12	Withdrawn			
23/11-13 M	158/40/298/1-03	OLMCEO	The City of Brisbane Investment Corporation Pty Ltd CAN 066 022 455 ("CBIC") - Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes

E&C RESULTS – 23 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
23/11-14 M	158/40/298/3	OLMCEO	Brisbane Marketing Pty Ltd CAN 094 633 262 ("Marketing") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Yes
23/11-15 M	109/175/633/13	OLMCEO	Public advertising Requests for Tender and other similar procurement and disposal instruments	Yes
23/11-16 R	185/210/179/11	OLMCEO	Beneficial Re-Use of Bio-Solids from the Water Reclamation Plants (WRPs)	Yes
23/11-17 R M	112/265/439/43-01 112/265/439/43-02 112/265/439/43-03 112/265/439/43-04 112/265/439/43-05	Corporate Services	Property Disposal Program	Yes
23/11-18	456/10/20(P4)	OLMCEO	Novated leasing for Councillor vehicles	Held

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, A Owen-Taylor, A Schrunner, P Matic, J Prentice

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File Number

109/800/286/246

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Senior Citizens Funding Program 2009/2010.

3.0 Issue/purpose

To approve the allocation of grant funding to 569 seniors groups and organisations.

4.0 Proponent

Margaret Allison, Divisional Manager, Families and Community Services

5.0 Submission prepared by

Jim Lynch, Program Officer Community Grants, Community Services (ext - 34568)

6.0 Date

13 November 2008

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

It is recommended that the 2009/2010 Senior Citizens Funding Program Grants – be approved as per Attachment 1.

10.0 Divisional Manager and Committee Chairman

Margaret Allison

Councillor Geraldine Knapp

Divisional Manager
Families & Community Services Division

Chairman
Families & Community Services Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER
ACTION TAKEN

23 NOV 2009

TOWN CLERK

RECEIVED

23 NOV 2009

COMMITTEE SECTION

APPROVED

23 NOV 2009

Lord Mayor

BOYD PUBLICATION RELEASE SCHEME

11.0 Background

The Senior Citizens Funding Program was established in 1995/96 to provide seniors groups not funded by other means an opportunity to resource activities for their members.

Details of eligibility criteria and guidelines are attached (refer Attachment 2). Grants are available to assist with either social outings and bus trips for older people; or the cost of celebrations such as Christmas parties for older people. The types of applicant organisations have been prioritised to facilitate more targeted distribution of the funding.

Priority One – Groups run by seniors for the benefit of seniors
(eg senior citizens clubs, probus clubs, pensioner's leagues etc)

Priority Two – Community groups supporting seniors
(eg church run programs for local seniors including neighbourhood centres)

Priority Three – Welfare services for seniors
(eg organisations receiving other government funding such as respite centres, meals on wheels etc)

Priority Four – Hobby and recreation groups which have senior members
(eg leisure clubs, orchid societies, bowls clubs etc).

A matrix has been used to apportion funds according to the priority category of the group and the number of participants indicated for the activity. Approval is now sought to allocate grant funding to 569 seniors groups and organisations.

Priority Level	Number of participants Small (up to 20)	Number of participants Medium (20 – 50)	Number of participants Large (over 50)
1	\$165	\$195	\$230
2/3	\$135	\$165	\$195
4	\$100	\$135	\$165

570 applications have been received – equivalent to last year. Completion of assessment has resulted in a total allocation of \$110,115. One application was deemed ineligible as the group is located outside of Brisbane.

12.0 Consultation

Cr Geraldine Knapp – Chair, Families and Community Services Committee (11 November 2009)
Kent Stroud – Manager, Community Services (11 November 2009)
All are in agreement with the recommendation.

13.0 Implications of proposal

The implications of this proposal are:

- The continuation of and the increase in opportunities for the senior residents of Brisbane.
- Public recognition of the support offered by Council to senior members of the community and their organisations.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

These grants are linked to the following Corporate Plan program:

Outcome 5.4 - Opportunities for all (5.4.1.3 – Ageing and Disability Support).

16.0 Customer impact

The Senior Citizens Funding Program

- provides valuable support to community based Seniors Clubs and Organisations
- enhances the capacity for groups of senior citizens to engage in interesting and stimulating activities
- increases recognition within the broader community of the valuable contributions made by senior citizens

17.0 Environmental impact

Nil

18.0 Policy impact

The Senior Citizens Funding Program aims to improve the quality of life for the senior residents of Brisbane.

19.0 Financial impact

Of the 570 applications received for the Senior Citizens Funding Program 569 are recommended for funding representing \$110,115.00 - detailed in Attachment 1.

Funds have been allocated under General Ledger Code 1.14.2170.282.538.000.733.000.00.

20.0 Human resources impact

Nil.

21.0 Urgency

Funds should be distributed urgently to enable cheques to be sent to groups in time for Christmas celebrations.

22.0 Publicity/marketing strategy

At the Lord Mayor's discretion, it is proposed that a media release announcing the grants be issued to coincide with the cheques being posted.

23.0 Options

1. That E&C approve the recommendations as set out in Attachment 1.
2. That E&C not approve the recommendations as set out in Attachment 1.
3. That E&C vary the level of assistance provided.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

23 NOV 2009 - 07

1.0 File number

BL BCL/1-CLT/220401

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

brisbane.com Pty Ltd (brisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the brisbane.com AGM under delegated authority of Council as sole shareholder in brisbane.com.

4.0 Proponent

Jude Munro, Chief Executive

5.0 Submission prepared by

Jo-Anne Downes, Paralegal, Brisbane City Legal Practice, ext 35984

6.0 Date

16 November 2009

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That E & C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Jude Munro
Jude Munro
Chief Executive Officer

APPROVED
23 NOV 2009
[Signature]
Lord Mayor
[Signatures]

BCC PUBLIC RELEASE SCHEME

RECEIVED
23 NOV 2009
COMMITTEE SECTION

ACTION TAKEN
23 NOV 2009
TOWN CLERK

11.0 Background

brisbane.com Pty Ltd ("brisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the brisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of brisbane.com under its constitution at a general meeting of the company.

The 2009 Annual General Meeting for brisbane.com has been arranged to be conducted at the meeting of E & C on 23 November 2009. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2008 AGM is attached and marked 'E'.

12.0 Consultation

brisbane.com's sole Board Member, Judith Rose Munro, is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for brisbane.com.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for brisbane.com.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

brisbane.com AGM must be held on or before 1 December 2009.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

- Option 1:* Approve recommendations for resolutions at brisbane.com AGM as proposed.
Option 2: Approve certain recommendations and reject others.
Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

BL BCL/1-CCT/991348(P8)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Riverfestival Brisbane Pty Ltd (RBPL) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at RBPL AGM under delegated authority of Council as sole shareholder in RBPL.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Jo-Anne Downes, Paralegal, Brisbane City Legal Practice, ext 35984.

6.0 Date

16 November 2009

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable.

9.0 Recommendation

That E & C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Jude Munro
Chief Executive Officer

APPROVED

23 NOV 2009

Lord Mayor

RECEIVED

23 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

23 NOV 2009

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

Handwritten signatures and initials, including 'Lord Mayor' and 'see A'.

11.0 Background

Riverfestival Brisbane Pty Ltd ("RBPL") is a small proprietary company wholly owned by Council and was established to promote the City of Brisbane and the Brisbane River through the conduct of the Brisbane Riverfestival. That ownership is reflected by 350,001 shares directly owned by Council, with a current total value of \$1.

RBPL's sole shareholder, Brisbane City Council, and the Queensland Government announced jointly in October 2002 their intention to create a new entity, Major Brisbane Festivals Pty Ltd (of which Council and the Queensland Government are equal shareholders) to oversee the Brisbane Festival and the Riverfestival events. RBPL, with the consent of Council as the sole shareholder, resolved to transition the business of the planning, development and conduct of the Riverfestival event. Transition was effected on 30 September 2003. As part of the transition, RBPL granted an exclusive licence to Major Brisbane Festivals Pty Ltd in respect of RBPL's existing Intellectual Property Rights. In the year 2006, RBPL, with the consent of Council, determined to continue with the licence of RBPL's Intellectual Property Rights ("IP"), rather than transfer to Major Brisbane Festivals Pty Ltd ("MBF"), as MBF has proposed and is in the process of changing its status to a not-for-profit company which restricts how it may deal with its assets on winding up or dissolution, which in effect would prevent any Riverfestival IPR being returned to RBPL (and thus Council).

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of RBPL under its constitution at a general meeting of the company.

The 2009 Annual General Meeting for RBPL, has been arranged to be conducted at the meeting of E & C on 23 November 2009. A copy of the Notice of AGM setting out the agenda for the meeting, the Directors' Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2008 AGM is attached and marked 'E'.

12.0 Consultation

RBPL Board Members are in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for RBPL

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for RBPL.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

RBPL AGM must be held on or before 1 December 2009.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for resolutions at RBPL AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

BCL/1-CCT/212412

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

ourbrisbane.com Pty Ltd (ourbrisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the ourbrisbane.com AGM under delegated authority of Council as sole shareholder in ourbrisbane.com.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Jo-Anne Downes, Paralegal, Brisbane City Legal Practice, ext 35984

6.0 Date

16 November 2009

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That E & C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Jude Munro

Jude Munro
Chief Executive Officer

RECEIVED

23 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

23 NOV 2009

TOWN CLERK

APPROVED

23 NOV 2009

Lord Mayor

[Handwritten signatures and initials]

BCC PUBLIC RELEASE SCHEME

11.0 Background

ourbrisbane.com Pty Ltd ("ourbrisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the ourbrisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of ourbrisbane.com under its constitution at a general meeting of the company.

The 2009 Annual General Meeting for ourbrisbane.com has been arranged to be conducted at the meeting of E & C on 23 November 2009. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2008 AGM is attached and marked 'E'.

12.0 Consultation

ourbrisbane.com's sole Board Member, Judith Rose Munro is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for ourbrisbane.com.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

Consistent with the Corporate Plan

16.0 Customer impact

Facilitates achievement of the goals identified for ourbrisbane.com.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

ourbrisbane.com AGM must be held on or before 1 December 2009.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

- Option 1: Approve recommendations for resolutions at ourbrisbane.com AGM as proposed.*
Option 2: Approve certain recommendations and reject others.
Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number
158/40/298/5
BL-BCL/1-CCT/212412

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Brisbane Powerhouse Pty Ltd ACN 091 551 290 ("Powerhouse") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at Powerhouse AGM 2009 under delegated authority of Council as sole shareholder of Powerhouse.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice, ext 35624.

6.0 Date

16 November 2009

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable.

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer



Jude Munro
Chief Executive Officer

APPROVED

23 NOV 2009



Lord Mayor

BCC 10 YEAR RELEASE SCHEME

11.0 Background

Brisbane Powerhouse Pty Ltd ("Powerhouse") is a proprietary company wholly owned by Council. Powerhouse operates and manages the Council owned Brisbane Powerhouse Theatre Complex at New Farm under a Shareholders Agreement and a Lease of the complex.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Powerhouse under its constitution at a general meeting of the company.

The 2009 Annual General Meeting for Powerhouse, has been arranged to be conducted at the meeting of E&C on 23 November 2009. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company (including the Auditor's report) and the minutes of the last AGM held 1 December 2008, are attached and respectively marked B, C, D and E.

After the meeting has been held, a draft decision is attached for E&C's consideration and approval, if appropriate.

12.0 Consultation

Brisbane Powerhouse Board Members.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Brisbane Powerhouse.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for Brisbane Powerhouse.

17.0 Environmental impact

Nil.

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

Brisbane Powerhouse AGM is to be held on 23 November 2009.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for decisions at Brisbane Powerhouse AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

BCL/1-CLT/230518

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Nuffield Pty Ltd (Nuffield) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the Nuffield AGM under delegated authority of Council as sole shareholder in Nuffield.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Jo-Anne Downes, Paralegal, Brisbane City Legal Practice ext 35984

6.0 Date

16 November 2009

7.0 For E&C approval or recommendation to Council

E & C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E & C determine in accordance with the Draft Decision in Annexure 'A'.

10.0 Chief Executive Officer

Jude Munro
Jude Munro
Chief Executive Officer

APPROVED
23 NOV 2009
[Signature]
Lord Mayor

[Handwritten initials: AB, SL, AM, A, JP]

RECEIVED

23 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

23 NOV 2009

TOWN CLERK

BCCL 10 YEAR RELEASE SCHEME

11.0 Background

Nuffield Pty Ltd ("Nuffield") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the Nuffield business or some part of it as determined by Council. That ownership is reflected by 2 \$1 shares directly owned by Council. On 6 June 2005, with Council's approval, Nuffield resolved to participate in the eWater Co-operative Research Centre ("eWater CRC") on Council's behalf.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Nuffield under its constitution at a general meeting of the company.

The 2009 Annual General Meeting for Nuffield has been arranged to be conducted at the meeting of E & C on 23 November 2009. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration, and the Auditor's Report for the company are attached and respectively marked 'B' and 'C'. A copy of the Minutes of the 2008 AGM is attached and marked 'D'.

12.0 Consultation

Nuffield's Director, Julie McLellan is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Nuffield.

14.0 Commercial in confidence

Yes.

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for Nuffield.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

Nuffield AGM must be held on or before 1 December 2009.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for resolutions at Nuffield Pty Ltd AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

1.0 **FILE NUMBER:**

158/40/298/3

2.0 **TITLE**

Brisbane Marketing Pty Ltd ACN 094 633 262 ("Marketing") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 **ISSUE/PURPOSE**

To approve proposals and make decisions at Brisbane Marketing AGM under delegated authority of Council as sole shareholder of Brisbane Marketing.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer

5.0 **SUBMISSION PREPARED BY**

David Askern, Manager, Brisbane City Legal Practice, ext 34740.

6.0 **DATE**

17 November 2009.

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not Applicable.

9.0 **RECOMMENDATION**

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 **CHIEF EXECUTIVE OFFICER**



Jude Munro
Chief Executive Officer

APPROVED

23 NOV 2009

Lord Mayor



11.0 BACKGROUND

Brisbane Marketing Pty Ltd ("Brisbane Marketing") is a proprietary company wholly owned by Council. Brisbane Marketing was incorporated in September 2000 to perform the function of integrated tourism marketing of Brisbane and the South East region and to perform the functions of operating the Queen Street and Valley Malls.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Brisbane Marketing under its constitution at a general meeting of the company.

The 2009 Annual General Meeting for Brisbane Marketing, has been arranged to be conducted at the meeting of E&C of Monday 23 November 2009. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM held 1 December 2008, are attached and respectively marked B, C, D and E.

To ensure proper director rotation, Council has also been notified that Geoff Harley's term expires at this AGM. Geoff Harley has offered himself for re-election for a further three year term commencing 23 November 2009.

The board recommends that:-

- (a) Geoff Harley be reappointed for a further term of 3 years;
- (b) Malcolm Hall -Brown be appointed for a three year term to replace Bronwyn Morris whose term expires AGM 2009;
- (c) Phillip Di Bella also be appointed for a three year term.

12.0 CONSULTATION

Brisbane Marketing Board Members

13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for Brisbane Marketing.

14.0 COMMERCIAL IN CONFIDENCE

Yes

15.0 CORPORATE PLAN IMPACT

In line with the Corporate Plan.

16.0 CUSTOMER IMPACT

Facilitates achievement of the goals identified for Brisbane Marketing.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FUNDING IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Brisbane Marketing should be held as soon as possible.

22.0 PUBLICITY / MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

23.1 Approve recommendations for resolutions at Brisbane Marketing AGM as proposed.

Recommended

23.2 Approve certain recommendations and reject others.

Not recommended.

23.3 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

1.0 File number: 109/715/633/13

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Public advertising of Requests for Tender and other similar procurement and disposal instruments.

3.0 Issue/purpose

To seek E&C approval to amend Council's processes as detailed in section 11.0 so that Requests for Tender and other similar procurement and disposal instruments can be invited using Council's publicly accessible eTendering system without the need to place an advertisement in a newspaper circulating in the city.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

17 November 2009.

APPROVED

23 NOV 2009

Lord Mayor

7.0 For E&C approval of recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve amending Council's processes as detailed in section 11.0 so that Requests for Tender and other similar procurement and disposal instruments can be invited using Council's publicly accessible eTendering system without the need to place an advertisement in a newspaper circulating in the city.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

ACTION TAKEN

23 NOV 2009

23 NOV 2009

COMMITTEE SECTION

TOWN CLERK

11.0 Background

Council's Procurement Manual requires that tenders or proposals are publicly invited for the carrying out of work or the provision of goods and services above \$250,000. Council's procurement procedures stipulate that this public invitation is effected by publishing a notice in a newspaper circulating in the city.

The notice is usually published in the "Courier Mail" and occasionally some larger Tenders are published in national newspapers such as the Australian. The notice contains some information about the tender and where the tender documents can be obtained.

eTendering

In 1999, Council introduced an eTendering system which is publicly available through the World Wide Web. The eTendering system allows Council to upload Requests for Tender and other similar documentation for prospective tenderers to review and also allows tenderers to lodge their submissions electronically through the same site.

Notices have continued to be published in newspapers to alert potential tenderers to the fact that a new tender opportunity has been uploaded to Council's eTendering system and is available for them to consider.

Summary of recommended changes

In view of the proliferation of the World Wide Web by both the general public and industry, it is considered that Council could now satisfy its requirement to publicly advertise by using its eTendering web site alone. Any interested party would still be able to access current Tenders on Council's eTendering site and receive automated alerts when new Tenders are issued. These changes will be applied to all procurement or disposals (except disposal of land or an interest in land) by Council under Division 12 of the *City of Brisbane Act 1924* where Council requires a public Tender/Proposal process. These recommended changes cannot be applied to the disposal of land or an interest in land as section 46H of the Act expressly provides that the invitation of Tenders must be advertised in a newspaper.

Advertisements in local and/or national newspapers will continue where the justification for the additional expense has been approved in a Pre Market Submission. Justification for advertising in one or more newspapers may be established where:

- The supply market for the goods or services required is not considered to have the capability to use Council's eTendering system; or
- The additional media coverage is considered likely to produce a more advantageous outcome.

Volumes and costs of current advertising

Based on statistics for the calendar years 2008 and 2009 (to date), it is estimated that on average 11 advertisements are placed in the Courier Mail each month. The cost of each advertisement varies depending on the total number of Council Tenders being advertised on that day and whether Council is advertising on a Wednesday or Saturday. The cost varies with the number of advertisements by Council on that day as several Tenders can be advertised under the same banner head which reduces the space need and therefore the cost.

A rough estimate of the advertising cost per tender in the Courier Mail is \$1,200. At an average of 11 Tenders per month this cost equates to \$13,200 per month or \$158,400 per year.

Implementation plan

The changes will be implemented internally as follows:

- The standard advertisement of all Requests for Tender (and other similar procurement and disposal instruments) in the Courier Mail and other newspapers will cease from 1 January 2010;
- Some Council procurements and disposals may continue to be advertised in newspapers where the additional cost has been justified in a Pre Market Submission on a case by case basis; and
- Effective from 1 January 2010, Council's procedures, guidelines and templates in relation to procurement and disposals will be amended to reflect this change (no changes are anticipated in relation to Council Policy).

The changes will be implemented externally as follows:

- Between the date of approval and 1 January 2010, a weekly advertisement will be placed in the Courier Mail to advise the market of the changes to be made and the implementation date;
- A similar notice will be posted on Council's eTendering site for six months;
- After 1 January 2010, a monthly advertisement will be placed in the Courier Mail for six months as a reminder;
- An internal process will be developed for Category Managers to notify suppliers of the pending release of tenders and such documentation. This will occur on a tender by tender basis; and
- A bulk e-mail will be distributed to all registered suppliers (approximately 5,000 suppliers) via the eTendering system advising of the changes to be made, the implementation date and instructions in relation to registering interest on the eTendering system to receive e-mail notifications on a category basis as issued by Council.

12.0 Consultation

The Chief Executive Officer, Chief Procurement Officer, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

Advantages of the recommended changes include the cost savings detailed above and increased speed to market. Newspaper advertisements involve several days between providing the advert to the advertising agent and publication in the newspaper. In contrast, Tenders can be published on the eTendering site instantaneously.

Disadvantages of the recommended changes include increased risk regarding the requirement for open and effective competition. An advertisement in a newspaper is a very effective way of demonstrating that all interested parties have been given an opportunity to bid. Newspapers are also a very effective tool for engaging the market. These risks can be mitigated by delegates specifically considering advertising in newspapers at the Pre Market Submission stage.

14.0 Commercial in confidence

Not applicable.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

It is considered that the recommendation will not adversely impact Council suppliers. Council's practice of advising known suppliers will continue.

17.0 Environmental impact

Not applicable.

18.0 Policy impact

There are no anticipated impacts in relation to Council procurement or disposal policy.

19.0 Financial impact

Financial savings are expected as outlined in section 11.0 above.

20.0 Human resource impact

Not applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 112/265/439/43-01 to 05

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Property Disposal Program

3.0 ISSUE/PURPOSE

That the E&C Committee approves the contract of sale amounts nominated for the following sites:

1. 383 Hamilton Rd, Chermside; and
2. 57 Secam St, Mansfield.

4.0 PROPONENT

Ian Maynard
Divisional Manager, Corporate Services
Ext 39110

5.0 SUBMISSION PREPARED BY

Ian Walker
Development Manager
Ext: 35439

6.0 DATE

18 November 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

1. That authority be granted to City Property to sell the following properties at the contract prices specified as follows:

- 1. 383 Hamilton Rd, Chermside - redacted
- 2. 57 Secam St, Mansfield - redacted

On terms approved by the Divisional Manager, Corporate Services, the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons



Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER



Ian Maynard
Divisional Manager
CORPORATE SERVICES

APPROVED

23 NOV 2009

Lord Mayor



RECEIVED

23 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

23 NOV 2009

TOWN CLERK

BC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

On 1st June 2009 E&C Committee gave approval to sell selected Council assets through Commercial Real Estate Agents Knight Frank as part of the Stage 1 Asset Disposal program. Previous contract offers were received for these sites, however, they did not proceed. Knight Frank has now secured the following offers and approval is now required to sell these sites:

1. **57 Secam St, Mansfield** (see attachment 1)
 - Purchaser – Ecco Developments Pty Ltd
 - Price/Offer - redacted ex GST
 - Terms – 30 Days Due Diligence from Contract Date
 - Settlement – 120 days from satisfactory Due Diligence
 - Current Valuation - redacted (see attachment 2)

2. **383 Hamilton Rd, Chermside** (see attachment 3)
 - Purchaser – redacted
 - Contract - redacted ex GST
 - Settlement – 30 days from Contract Date
 - Current Valuation - redacted (see attachment 4)

Authority is now sought to sell these sites at the stated prices.

12.0 CONSULTATION

- Ian Maynard, Divisional Manager Corporate Services – 2/11/2009;
- Maria Menchise, Solicitor, Brisbane City Legal Practice – 2/11/2009;
- Mark Mazurkiewicz, Manager City Property – 6/11/2009.

13.0 IMPLICATIONS OF PROPOSAL

Sale of these sites will provide Council with approximate revenue of redacted (after costs) and the sale proceeds will form part of City Property's Property Disposal Program.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No implications

14.0 COMMERCIAL IN CONFIDENCE

Yes. The sale price which Council is seeking should remain confidential.

15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and prosperous city
Council program:	City Governance
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FINANCIAL IMPACT

Budget impact: The sale of these sites will provide Council with revenue of ^{redacted} after deductions of marketing costs of \$8,382 and sales commissions of ^{redacted}. These sale proceeds will form part of the City Property Disposal Program.

Taxation issues: Nil

Risk Assessment: Not applicable

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

This E&C Committee submission is high priority as the purchasers are motivated and wish to proceed immediately to settle each property as soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve the recommendation

Option 2: Reject the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C AGENDA – 30 NOVEMBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
30/11-01 M	134/810/807/2	Corporate Services	Appointment of Director to City Super Pty Ltd as Trustee for BCC Superannuation	Yes
30/11-02 R	376/6/40(P4)	OLMCEO	Contracts and Tendering – Report of Council of Contracts accepted by Delegates (October 2009).	Yes
30/11-03 M	134/800/286/9	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges <i>The Lord Mayor declared a conflict of interest, excused himself and abstained from vote. Councillor Quirk signed on his behalf.</i>	Yes
30/11-04 M	12/51/1/(P10)	Corporate Services	Monthly Report Delegation of Authority to Travel – September, 2009	Yes
30/11-05 M	109/800/286/244	FaCS	Financial Support to the Returned & Services League of Australia RSL for ANZAC Day Parade	Yes
30/11-06 R	109/800/286/243	CPAS	City Plan Scheme Maps	Yes
30/11-07 R	152/160/1007/32	CPAS	Amendments to the Brisbane City Plan 2000 to introduce a new Strategic Plan	Yes
30/11-08 R	109/105/219/3	CPAS	Delegations-Sustainable Planning Act 2009	Yes
30/11-09 M	467/26/(7)	Brisbane Infrastructure	Clem Jones Tunnel (CLEM7)- Appointment of Flow Tolling Pty Ltd as the Preferred Tollroad Services Provider for CLEM7	Yes
30/11-10 M	112/265/439/43-05	Corporate Services	Property Disposal Program	Yes
30/11-11 R	112/830/826/10	City Business	St Lucia Golf Course	Yes
30/11-12 R	155/455/468/4	FaCS	Parking and Control of Traffic and Other Local Amending Local Law 2009	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 134/810/807/2

30 NOV 2009 - 0 1 7

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Director to City Super Pty Ltd as Trustee for BCC Superannuation Plan.

3.0 ISSUE/PURPOSE

To appoint Greg Evans as Director of City Super Pty Ltd as Trustee for BCC Superannuation Plan.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ian Maynard
Divisional Manager
Corporate Services Division

6.0 DATE

30th November 2009

APPROVED

30 NOV 2009

Lord Mayor

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not Applicable.

9.0 RECOMMENDATION

That E&C Committee approve the appointment of Greg Evans from 1st January 2010 as Director of City Super Pty Ltd.

10.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer

RECEIVED

30 NOV 2009

**COMMITTEE SECTION
ACTION TAKEN**

30 NOV 2009

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

City Super Pty Ltd is the Corporate Trustee of the BCC Superannuation Plan.

The Board of Directors comprises:

- Three employer appointed Directors
- Three member elected directors

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to appoint directors to the Board of City Super Pty Ltd

Greg Evans was appointed as Chief Financial Officer in September 2009. Prior to Greg's appointment, Ian Maynard fulfilled all the duties and delegations of the Acting Chief Financial Officer and was approved as an employer appointed Director of City Super Pty Ltd.

Ian Maynard proposes to tender his resignation as Director of City Super Pty Ltd effective 1st January 2010 and supports the appointment of Greg Evans as Director of City Super Pty Ltd effective 1st January 2010.

Greg Evans has recently completed the Association of Superannuation Funds of Australia Limited (ASFA) conference in Melbourne. His prior financial experience in both Private and Public Sector will be a valuable addition to the Board.

Approval is now sought to appoint Greg Evans as Director of City Super Pty Ltd as Trustee for BCC Superannuation Plan.

12.0 CONSULTATION

- Karen Gibson, A/Chairperson City Super Pty Ltd (16/11/2009)
- Greg Evans, Chief Financial Officer (16/11/2009)
- David Askern, Chief Legal Counsel (16/11/2009)
- Ian Maynard, Divisional Manager Corporate Services (16/11/2009)

13.0 IMPLICATIONS OF PROPOSAL

The vacancy left by Ian Maynard's resignation as director will be filled as required under the Constitution of City Super Pty Ltd.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

None.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

As soon as possible

22.0 PUBLICITY/MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

1. Approve recommendation.
2. Not approve recommendation.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

30 NOV 2009 - 03.7

1.0 File number
134/800/286/9

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of The Australian Lung Foundation into Appendix 'A' of the Schedule of Fees and Charges from 12 October 2009.

4.0 Proponent
Greg Evans, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Nick Shaw, Financial Performance Officer, Corporate Services, extension 35982

6.0 Date
13 November 2009

7.0 For E&C approval or recommendation to Council
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of The Australian Lung Foundation in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 12 October 2009, being the date of their application.

10.0
Divisional Manager

APPROVED

30 NOV 2009

Lord Mayor

ACTION TA

30 NOV 2009

TOWN CLERK

RECEIVED

30 NOV 2009

Chairman

I Support / Reject the recommendation

COMMITTEE SECT.

If reject, please state reasons.

gll 17/11/09.

Adrian Schrinner

Greg Evans
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

Councillor Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

On 12 October 2009, The Australian Lung Foundation lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH 1820 (see **Attachment B**)

Approval is now sought to approve the inclusion of The Australian Lung Foundation into Appendix A of the Schedule of Fees and Charges from the 12 October 2009.

12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

The Australian Lung Foundation will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of The Australian Lung Foundation in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

The Australian Lung Foundation will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving The Australian Lung Foundation inclusion in Appendix 'A' is consistent with existing policy.

19.0 Financial impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted, may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 12/51/1(P10)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – September, 2009

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

23 November, 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for September, 2009.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Adrian Schinner
Or Adrian Schinner
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
DIVISIONAL MANAGER

APPROVED

30 NOV 2009

Lord Mayor

RECEIVED

30 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

30 NOV 2009

TOWN CLERK

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCO 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September, 2009, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

Approval is now sought to note the information submitted on approved travel for September, 2009.

In summary, the position is as follows:

		September, 2009
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	3
	(ii) Airfares	\$15,595.32
b)	Domestic Travel	
	(i) Number of Bookings	47
	(ii) Airfares	\$16,004.81
c)	Accommodation and Allowances Costs	\$23,483.71
d)	Registration Fees for Conferences	\$26,668.18
e)	Other Costs e.g. hire car	\$ 6,250.67
	TOTAL	\$88,002.69
	Attachment "A"	\$ 2,633.21

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

(1) That E&C note the information submitted on approved Travel for September, 2009.

(2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

30 NOV 2009 - 05

1.0 File number
109/800/286/244

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Financial Support to the Returned & Services League of Australia RSL for ANZAC Day parade.

3.0 Issue/purpose
To approve the payment to the RSL of funds towards the costs of the ANZAC Day parade 2009 and negotiate a new basis for funding.

4.0 Proponent
Margaret Allison, Divisional Manager, Families and Community Services

5.0 Submission prepared by
James Harper, Senior Project Officer, Community Services Branch

6.0 Date
6 November 2009

7.0 For E&C approval or recommendation to Council
E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
That E&C
(1) Approve the payment of \$9732.49 to the RSL to meet the shortfall in costs for the 2009 ANZAC Day March.
(2) Agree that Community Services Branch contact the RSL to negotiate a new basis for future funding arrangements.

Chairperson *The LMS will not be used as a basis for future funding.*
I support / reject the recommendation.
If the recommendation is rejected, please state the reason/s.

Geraldine Knapp
Councillor Geraldine Knapp
CHAIRPERSON
FAMILIES AND COMMUNITY SERVICES COMMITTEE

APPROVED

30 NOV 2009

[Signature]
Lord Mayor

10.0 Divisional Manager
[Signature]
A/ Greg Sullivan
DIVISIONAL MANAGER
FAMILIES AND COMMUNITY SERVICES

RECEIVED

30 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

30 NOV 2009

TOWN CLERK

Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

11.0 Background

In 2007 and 2008, Council assisted the RSL by meeting shortfalls in expenses for the annual Brisbane ANZAC Day Parade.

The Queensland Government also contributed to expenses for the parade, up to a ceiling of \$15 000. Council met expenses incurred above that amount. Council provided the funds via the Lord Mayor's Suburban Initiatives Fund (LMSIF).

The South Eastern District RSL has requested \$9732.49 from Council to meet the shortfall for the 2009 parade. However, approved 2008–2009 LMSIF funding guidelines (E&C File No. 352/77/5) mean that the LMSIF is no longer an available source of funds.

The new guidelines state that "projects will not be funded retrospectively. A project should not commence before an application is approved" (*LMSIF Funding Guidelines*, Clause 12).

Community Services recommends that E&C authorise a one-off payment from the Program 5 Budget to meet the current request. E&C support is also sought for Community Services to initiate discussions with the RSL to establish the basis for future funding, and specify the guidelines and timeframe involved.

Community Services would propose to the RSL that, in future, the organisation should apply to the LMSIF in advance, rather than seeking to make up a known shortfall.

Approval is now sought to approve the payment to the RSL of funds towards the costs of the ANZAC Day parade 2009 and negotiate a new basis for funding.

12.0 Consultation

Councillor Geraldine Knapp, Chairman, Families and Community Services
Richard Ferrett, Policy Liaison Officer To Chairman
Kent Stroud, Manager, Community Services Branch
Robert Ferguson, A/Manager, Program and Business Services, Community Services Branch

All are in agreement with the recommendation and all parties were consulted on 5 November 2009.

12.0 Implications of proposal

The proposal requires E&C to make an exception to the new LMSIF funding conditions in regard to the 2009 ANZAC Day Parade, but will subsequently end the arrangement that has taken place since 2007.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

None

16.0 Customer impact

The RSL will be required to approach Council for funding assistance for the ANZAC Day Parade before the event and in accordance with the new LMSIF Funding Guidelines.

17.0 Environmental impact

None

18.0 Policy impact

None

19.0 Financial impact

None

20.0 Human resource impact

None

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

None

23.0 Options

- Option 1:* To support the recommendation
- Option 2:* To support the recommendation with modifications
- Option 3:* Not to support the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 467/26(7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Clem Jones Tunnel (CLEM 7) - Appointment by Rivercity Motorways (RCM) of Flow Tolling Pty Ltd as the Preferred Tollroad Services Provider

3.0 ISSUE/PURPOSE

To provide consent for the appointment by RCM of Flow Tolling Pty Ltd as the Preferred Tollroad Services Provider for CLEM7

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office, Ext 37329

6.0 DATE

19 November 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

APPROVED

No

30 NOV 2009

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve:

- a) the appointment of Flow Tolling Pty Ltd, as preferred tollroad services provider by RCM in accordance with Clause 20.16(d) of the Project Deed.

Lord Mayor

RECEIVED

30 NOV 2009

COMMITTEE SECTION

ACTION TAKEN

30 NOV

TOWN CL

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe
Barry Broe
Divisional Manager
Brisbane Infrastructure

Graham Quirk
Graham Quirk
Chairperson
Infrastructure Committee

Recommend Accordingly

I Support / Reject the Recommendation.
If Rejected - please state reasons:

11.0 BACKGROUND

On 23 May 2006, Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (CLEM7), formerly known as the North-South Bypass Tunnel.

Clause 20.16(a) of the CLEM7 Project Deed requires RCM to obtain the prior consent of Council before appointing a Preferred Tollroad Services Provider. Accordingly, RCM provided formal notification of their desire to appoint, Flow Tolling Pty Ltd by way of a letter dated 4th February 2009.

Ensuing discussion between the CLEM7 team, RCM and their corresponding legal representatives; Clayton Utz and Mallesons Stephen Jaques respectively; concluded on 11th September 2009 with all parties agreeing to terms and conditions for the appointment of Flow Tolling Pty Ltd.

As per Clause 20.16(d) of the Project Deed, Council must make a decision as to whether or not it will approve a proposed Preferred Tollroad Services Provider. Under the approved project delegations for CLEM7, the Establishment and Co-ordination Committee is delegated the functions and powers in relation to Clause 20.16(a), (c) and (d) of the Project Deed.

As the project's financiers are nearing completion of the agreed amendments to the Debt Financing documents, E&C's formal consent to appoint Flow Tolling Pty Ltd as CLEM7's preferred tollroad services provider, is required. Approval is now sought to consent to the appointment of Flow Tolling Pty Ltd as CLEM7's preferred tollroad services provider by RCM is required.

12.0 CONSULTATION

Craig Stevens, Manager, Marketing and Communications
Scott Stewart, Executive Manager, Major Infrastructure Projects Office
Have been consulted.

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will endorse the appointment of Flow Tolling Pty Ltd as the Preferred Tollroad Services Provider under the CLEM7 Contract with RCM

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally approve the appointment of Flow Tolling Pty Ltd as the Preferred Tollroad Services Provider by RCM under the CLEM7 Contract with RCM

Option 2: Not accept the recommendation

Option (1) is the preferred option

1.0 FILE NUMBER: 112/265/439/43-01 to 05

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Property Disposal Program

3.0 ISSUE/PURPOSE

That the E&C Committee approves the offer of sale for 136-146 Abbotsford Rd, Bowen Hills.

4.0 PROPONENT

Greg Evans
Acting Divisional Manager, Corporate Services
Ext 34161

5.0 SUBMISSION PREPARED BY

Ian Walker
Development Manager
Ext: 35439

6.0 DATE

24 November 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E and C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

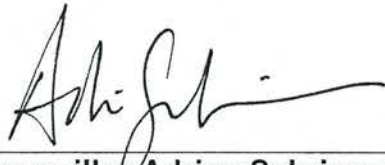
No

9.0 RECOMMENDATION

That approval is granted to sell 136-146 Abbotsford Rd, Bowen Hills to Woolworths Limited, via nominee Fabcot Pty Ltd for ^{redacted} on terms approved by the Divisional Manager Corporate Services, the Manager City Property and the Chief Legal Counsel Brisbane City Legal Practice.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons



Councillor Adrian Schinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

APPROVED

30 NOV 2009

Lord Mayor



10.0 DIVISIONAL MANAGER



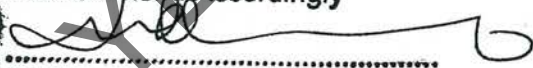
Greg Evans
Acting Divisional Manager
CORPORATE SERVICES

RECEIVED

30 NOV 2009

COMMITTEE SECTION

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

ACTION TAKEN

30 NOV 2009

TOWN CLERK

BCC 10 YEAR PUBLICATION RELEASE

11.0 BACKGROUND

On 1st June 2009 E&C Committee gave approval to sell selected Council assets through agents Knight Frank for Stage 1 of the Asset Disposal program. 136-146 Abbotsford Rd, Bowen Hills was initially part of the Stage 1 Asset Disposal Program. Knight Frank secured offers for Abbotsford Rd, however, the offers were well below current market valuation range between [redacted] and [redacted] (see Attachment 1) and hence the site was removed from the program in August 2009.

More recently, Knight Frank re-established their marketing campaign and secured an offer from Woolworths Limited via Fabcot Pty Ltd. On 20 November 2009, Woolworths submitted an offer of [redacted] + GST (see Attachment 2). No other offers have been received for this property. The offer details are as follows:

136-146 Abbotsford Rd, Bowen Hills

- Purchaser – Fabcot Pty Ltd
- Price/Offer - [redacted] ex GST
- Terms – Subject to Development Approval by 21 May 2010 by Urban Land Development Authority - Sunset date of 21 May 2010.
- Settlement – 30 days after Sunset date
- Current Valuation – range [redacted]

In submitting this offer for approval, the market has been thoroughly tested over a period of almost 7 months. Other offers submitted fell well short of this current offer. Woolworths intend to utilise the site as a service station, well suited to the location where other uses would fail due to the sites irregular shape.

The first offer from Woolworths was [redacted] in October. The lengthy 120 day period after DA lodgement is required to achieve the necessary planning consent. We have been advised by the proposed purchaser, that no further increases will be considered nor changes to the settlement terms.

Approval is now sought to accept the offer of sale for 136 – 146 Abbotsford Road, Bowen Hills.

12.0 CONSULTATION

- Ian Maynard, Divisional Manager Corporate Services – 10/11/2009;
- Mark Mazurkiewicz, Manager City Property – 9/11/2009.

13.0 IMPLICATIONS OF PROPOSAL

Sale of this site will provide Council with approximate revenue of [redacted] (net) and the sale proceeds will form part of City Property's Property Disposal Program.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No implications

14.0 COMMERCIAL IN CONFIDENCE

Yes. The potential sale price that Council is seeking should remain confidential.

15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and prosperous city
Council program: City Governance
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FINANCIAL IMPACT

Budget impact: The sale of this site will provide Council with revenue of redacted after agency commission and marketing costs are deducted: Marketing costs of \$8,382; Sales commissions of redacted. These sale proceeds will form part of the City Property Disposal Program.
Taxation issues: Nil
Risk Assessment: Not applicable

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

High priority as purchaser is motivated and wanting to proceed immediately to meet settlement terms.

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve the recommendation.
Option 2: Reject the recommendation.
Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.