

E&C RESULTS – 5 OCTOBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
05/10-01 M	12/51/1(P9)	Corporate Services	Monthly Report – Delegation of Authority to Travel – July 2009	Yes
05/10-02 M	109/800/286/191	FaCS	Invitation to CEO - Executive Committee of Good Sports Queensland	Yes
05/10-03 M	109/695/586/1-02	Brisbane Infrastructure	Monthly Project Report – August 2009	Yes
05/10-04 M	109/800/286/102	OLMCEO	Overseas Travel – Brisbane-Auckland Staff Exchange Program – Brisbane City Council Staff Exchange Officer to Auckland, New Zealand	Yes
05/10-05 M	109/800/286/182	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) in relation to the Hire of Bobcat Equipment for the Spreading of Asphalt & Profiling Works	Yes
05/10-06 M	109/800/286/201	OLMCEO	Stores Board Submission – Procurement Strategy for Detailed Design and Construction for new and upgraded ferry terminals	Yes
05/10-07 M	109/800/286/174	CPaS	Amendment to the Infrastructure Contributions Subsidy Administrative Policy	Yes
05/10-08 M	109/800/286/193	CPaS	West End Riverside Infrastructure Contributions Subsidy Administrative Policy	Yes
05/10-09 R	109/800/286/207	Corporate Services	Partial Remission of Council Rates and Charges – The Corporation of the Trustees of the Order of the Sisters of Mercy in Queensland (Mater Hospital)	Yes
05/10-10	109/800/286/124	Corporate Services	Claims for compensation from the resumption of land for road purposes situated at 258 Raymont Road, Alderley	Held
05/10-11 M	109/800/286/205	Brisbane Infrastructure	Clem Jones Tunnel (CLEM7) – Airport Link Project (APL) Coordination Works	Yes
05/10-12 R	109/800/286/203	Corporate Services	Acquisition of Lot 1 Trade Coast Central for the Northern Bus Depot and ancillary arrangements	Yes
05/10-13	126/210/179/26	Corporate Services	Emergency Repair of Air-conditioning systems for 136 Volvo Mk3 Metroliner buses	Held
05/10-14 (walk-in)	164/305/6357-3323	OLMCEO	Executive Appointment	Yes

E&C RESULTS – 5 OCTOBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
M				
05/10-15 (walk-in) M	109/800/286/194	OLMCEO	Executive Appointment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, N Wyndham, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 12/51/1(P9)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – July, 2009

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Niven, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

28 September, 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for July, 2009.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Cr Adrian Schrinner
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Niven
A/DIVISIONAL MANAGER
I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

RECEIVED

- 5 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

- 5 OCT 2009

TOWN CLERK

APPROVED

5 OCT 2009

Lord Mayor

[Handwritten signatures and initials]

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for July, 2009, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

		July, 2009
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	4
	(ii) Airfares	\$11,893.23
b)	Domestic Travel	
	(i) Number of Bookings	30
	(ii) Airfares	\$ 9,280.40
c)	Accommodation and Allowances Costs	\$27,151.68
d)	Registration Fees for Conferences	\$68,004.76
e)	Other Costs e.g. hire car	\$ 3,829.63
	TOTAL	\$120,159.70
	Attachment "A"	\$ 1,900.91

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for July, 2009.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 109/800/286/191

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Invitation to CEO - Executive Committee of Good Sports Queensland

3.0 ISSUE/PURPOSE

To seek E & C approval of the appointment of the Chief Executive Officer, Ms Jude Munro to the Executive Committee of Good Sports Queensland.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services Division

5.0 SUBMISSION PREPARED BY

Lavinia Wood
Projects Coordinator - Vibrant & Healthy Communities
Community Services Branch, ext 35771.

6.0 DATE

22.09.09

APPROVED

5 OCT 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Lord Mayor

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable.

- 5 OCT 2009

RECEIVED

- 5 OCT 2009

9.0 RECOMMENDATION

TOWN CLERK

COMMITTEE SECTION

That E & C approve the appointment of the Chief Executive Officer, Ms Jude Munro to the Executive Committee of Good Sports Queensland, effective immediately.

10.0 DIVISIONAL MANAGER & COMMITTEE CHAIRMAN

Margaret Allison
Divisional Manager
FAMILIES & COMMUNITY SERVICES DIVISION

Geraldine Knapp
Chairman
FAMILIES & COMMUNITY SERVICES COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Australian Drug Foundation's (ADF) 'Good Sports' Program is a national initiative targeting community-based sporting clubs to promote the responsible management of alcohol in order to:

- reduce alcohol-related problems such as underage drinking, drink driving, binge drinking, violence and assault
- change the behaviour of players and supporters of community sporting clubs
- increase the viability and impact of sporting clubs.

The Executive Committee of the Good Sports Queensland Steering Committee comprises representatives of all significant stakeholders. The role of the Executive Committee is to provide overarching guidance to the Steering Committee and to act on behalf of the ADF on State initiatives. The Executive Committee meets on a half yearly basis.

The ADF has written to Council, formally inviting the CEO to join the Good Sports Queensland Executive Committee.

The Executive Committee currently comprises:

Mr John Rogerson
Chief Executive Officer, Australian Drug Foundation

Mr Craig Turner
Executive Deputy Director
Office of Liquor, Gaming & Racing, Queensland Treasury

Mr Mark West
Director Prevention Program – Alcohol Tobacco & Other Drugs Branch,
Queensland Health

Ms Carolyn Watts
National Community Development Manager, Australian Drug Foundation

Mr Steve Anderson
Queensland State Manager ADF Good Sports Program

Approval is sought for the appointment of the Chief Executive Officer, Ms Jude Munro to the Executive Committee of Good Sports Queensland, effective immediately.

12.0 CONSULTATION

Ms Jude Munro
Chief Executive Officer

Mr Craig Stevens
Manager Marketing & Communication

Both are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The Chief Executive's presence on the Executive Committee of the ADF Queensland Good Sports Steering Committee would provide Brisbane City Council the opportunity to support and influence the operations of the Queensland Good Sports program as a major stakeholder.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 VISION/ CORPORATE PLAN IMPACT

The Chief Executive Officer's contribution to the ADF Queensland Good Sports program would support the Living In Brisbane 2026 Vision themes of 'Friendly, safe city' and 'Active, healthy city', respectively.

This contribution would also support outcomes of Council's Corporate Plan 2008-12 through:

- Program 5 Objective 5.3 – Sport and Recreation: Brisbane will be an active and healthy city with high-quality facilities and programs providing a range of sport, leisure and recreation opportunities, and –
- Program 7 Objective 7.1 – Public Health: We will protect and promote the health of Brisbane's residents.

16.0 CUSTOMER IMPACT

The Brisbane-based sporting clubs participating in the Good Sports Program would benefit over time from the Chief Executive Officer's support and influence as a member of the Good Sports Queensland Executive Committee.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

There is no cost directly associated with membership in the Executive Committee of the ADF Queensland Good Sports Steering Committee.

Brisbane City Council's eligibility as a stakeholder derives from the financial and in-kind support provided through an initial agreement for the period 01 May 2007 to 30 April 2009 and through a renewal of this agreement currently under negotiation and proposed for 2009/10 and 2010/11, that is - \$15,000 per year over two years to be jointly funded by:

- Community Safety (HG03B000) and –
- Community Facilities, Sport & Recreation (HV15A110).

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

No issues identified.

23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C not approve the recommendation.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 109/695/586/1-02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – August 2009

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Ian Niven, A/Divisional Manager, Corporate Services, 3403 4577.

6.0 Date

18 September, 2009

ACTION TAKEN

5 OCT 2009

RECEIVED

- 5 OCT 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

TOWN CLERK

COMMITTEE SECTION

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

APPROVED

5 OCT 2009

Lord Mayor

10.0 Divisional Manager

Barry Broe
Barry Broe 2319
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC PUBLICATION RELEASE SCHEME

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2008-09, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2008-09, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******AUGUST 2009 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for August 2009.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

- 5 OCT 2009 - 04

1.0 File Number: 109/800/286/102

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel - Brisbane-Auckland Staff Exchange Program – Brisbane City Council Staff Exchange Officer to Auckland, New Zealand

3.0 Issue/Purpose

To seek approval for completion of the Brisbane-Auckland Staff Exchange Program involving the reciprocal placement of one Council officer within the Auckland City Council Transport Planning Area for work placement for the entire month of November 2009.

4.0 Proponent

Mr Peter Rule, Acting Executive Manager, Chief Executive's Office

RECEIVED
- 5 OCT 2009
ACTION TAKEN
- 5 OCT 2009
COMMITTEE SECTION
TOWN CLERK

5.0 Submission prepared by

Ms Danielle Carey, Project Officer – International Collaborations, Ext 35396

6.0 Date

8 September 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED
5 OCT 2009
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That approval be granted for Mr Cameron Glassford, Senior Traffic Signals Officer, Traffic & Transport, Brisbane Infrastructure to travel to Auckland on Saturday 31 October returning to Brisbane Saturday 28 November 2009 for the purpose of participating in the Brisbane-Auckland Staff Exchange Program at an estimated cost of \$5500.00

10.0 Divisional Manager

Committee Chairman

I support / ~~Reject~~ the recommendation

If reject, please state reasons

Peter Rule
A/Executive Manager
Chief Executive's Office

Cr Adrian Schrinner
Chairman
Finance and Administration Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Brisbane City Council is currently pursuing Staff Exchange programs with each of Brisbane's Sister Cities. To date, Brisbane City Council has received inbound exchange officers Auckland (2007, 2009) Daejeon (2004) Kaohsiung (2005, 2006, 2007, 2008), Kobe (2007x2, 2009), Semarang (1993) and Shenzhen (1995x6, 2006x3). Outbound Staff Exchange officers undertaken placements in Auckland (2008) Daejeon (2006), Kaohsiung 2005x2), Kobe (2006) and Shenzhen (1996x5, 2005x2)

There have been two reciprocal Sister Cities Staff Exchange program with Auckland to date:

The first involving City Planning:

- 2007 Inbound: Ms Donna Jeppe, Planner City Planning Auckland City Council;
- 2008 Outbound: Mr Chris Crowley, Project Manager Strategic Planning, City Planning, Brisbane City Council; and

The second program, regarding Transport Planning:

- 2009 Inbound: Mr Chris Smith, Senior Transport Planner Auckland City Council;
- 2009 Outbound: Mr Cameron Glassford, Senior Traffic Signals Officer, Traffic & Transport, Brisbane Infrastructure

The successful candidate from the Transport & Traffic Branch of Brisbane City Council has been sourced through an Expression of Interest process. The Divisional Manager has given his approval to release Mr Cameron Glassford, Senior Traffic Signals Officer, Traffic & Transport, Brisbane Infrastructure to participate in the Program.

It is proposed that Mr Cameron Glassford depart Brisbane on 31 October 2009 arriving in Auckland the same day. He will commence work on 2 November 2009 with the Auckland City Council for a four (4) week period. The work placement is due to conclude on 27 November 2009.

The approval of E&C for this international travel is now sought.

12.0 Consultation

- Auckland City Council
- Sean Ryan, Chairman, Sister City Steering Committee
- Pip Hold, A/Manager, Lord Mayor's Administration Office
- Barry Broe, Divisional Manager, Brisbane Infrastructure
- Barry Hancock, A/International Relations Manager, Lord Mayor's Administration Office
- Victor Franco, Manager, Transport and Traffic

All are in agreement with the recommendations.

13.0 Implications of Proposal

Auckland City Council and Brisbane City Council experience high rates of population and economic growth compared to other cities in their countries. Planning plays a key role in managing growth to ensure positive outcomes for communities.

This placement will complete the reciprocal traffic planning staff exchange. Positioning the Brisbane City Council officer in Auckland will be invaluable to the enhancement of the Brisbane-Auckland relationship and help ensure future staff exchange programs between our cities.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan Impact

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international city governments and agencies;
- 6.4 Export our 'know how' and intellectual capital for commercial and mentoring purposes;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer Impact

Nil.

17.0 Environmental Impact

Nil

18.0 Policy Impact

Nil

19.0 Financial Impact

Staff Exchange Program

The following expenses for the officer will be covered by the International Relations Staff Exchange program budget:

- Return economy class airfare \$600.00
- Accommodation \$3220.00
- Living allowances \$1400.00

Total costs are not expected to exceed \$5500.00 and are available within vote code: 1.01.1510.226.815.000.628.000.00

BCC Divisions

The BCC Staff Exchange Officer will continue to be paid his normal salary throughout the work placement. Salary and any associated backfilling expenses are the responsibility of the substantive Division.

Auckland City Council

Auckland City Council will cover costs for official entertainment and hospitality, and work placements.

20.0 Human resource impact

The Divisional Manager will be responsible for any decision to backfill and subsequent arrangements for replacement staff.

21.0 Urgent

Urgent, to allow for travel arrangements to be made

22.0 Publicity/marketing strategy

An Admin GroupWise will be sent to all Brisbane City Council employees via the Internal Communications Unit, Marketing and Communication Branch. Any further publicity/ marketing will be at the discretion of the Lord Mayor in line with corporate guidelines.

23.0 Options

- Option 1: Approve the recommendation.*
- Option 2: Amend the recommendation.*
- Option 3: Not approve the recommendation.*

Option (1) is the preferred option.

SUBMISSION NUMBER

1.0 File No 109/800/286/182

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Significant Procurement Activity Plan (SPAP) in relation to the Hire of Bobcat Equipment for the Spreading of Asphalt & Profiling Works.

3.0 Issue/purpose

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the Hire of Bobcat Equipment for the Spreading of Asphalt & Profiling Works.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

ACTION TAKEN

- 5 OCT 2009

TOWN CLERK

RECEIVED

- 5 OCT 2009

COMMITTEE SECTION

6.0 Date

30 September 2009.

APPROVED

5 OCT 2009

7.0 E&C approval or recommendation to Council?

For E&C Approval

[Handwritten signatures and initials]
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

[Handwritten signature]
Jude Munro
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 30 September 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
CW90485-09/10	Hire of Bobcat Equipment for the Spreading of Asphalt & Profiling	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenders are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 File No - 109/800/286/201

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Procurement Strategy for Detailed Design and Construction for new and upgraded ferry terminals.

3.0 Issue/purpose

To seek Establishment & Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the Provision of Engineering Design, Documentation and Construction services for Council Ferry Terminals.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

RECEIVED

- 5 OCT 2009

COMMITTEE SECTION

DECISION TAKEN

- 5 OCT 2009

TOWN CLERK

6.0 Date

30 September 2009.

7.0 E&C approval or recommendation to Council?

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 
David Cox
Corporate Risk Manager
Corporate Services Division


Jude Munro
Chief Executive Officer

APPROVED

5 OCT 2009

Lord Mayor



11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 30 September 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO'S.	CONTRACT TITLES	REASON FOR SUBMISSION
E100072a-09/10	Construction of West End and Bulimba Ferry Terminals	Within E&C Delegation
E100072b-09/10	Detailed Design and Documentation of 3 CityCat Ferry Terminals	
E100072c-09/10	Construction of Brett's Wharf, Teneriffe and Hawthorne CityCat Ferry Terminals	

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File Number
109/800/286/174

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Amendment to the Infrastructure Contributions Subsidy Administrative Policy

3.0 Issue/purpose
To adopt the amendments to the Infrastructure Contributions Subsidy Administrative Policy

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by
Maria Lockley, A/Principal Program Officer, Infrastructure Coordination and Financing (ext. 39767)

6.0 Date
5 October 2009

ACTION TAKEN

- 5 OCT 2009

RECEIVED

- 5 OCT 2009

7.0 For E&C approval or recommendation to Council

TOWN CLERK

For E&C approval

COMMITTEE SECTION

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That the Committee approve the Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "A".


10.0 Divisional Manager

Committee Chairman

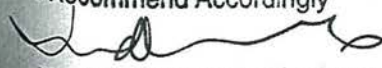
I Support / ~~Reject~~ the recommendation.

If reject, please state reasons


Michael Papageorgiou
Divisional Manager
City Planning & Sustainability


Cr Amanda Cooper
Chairman
Neighbourhood Planning and Development
Assessment Committee

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

APPROVED

5 OCT 2009

Lord Mayor



BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE

11.0 Background

On 1 June 2009 the Establishment and Coordination Committee extended the 35% subsidy for infrastructure contributions from 1 July 2009 to 30 June 2010.

The subsidy applies to infrastructure contributions calculated under the City Wide Water Supply and Sewerage Infrastructure Contributions Planning Scheme Policies and Infill Infrastructure Contributions Planning Scheme Policies for Transport, Waterways and Community Purposes. These City Wide and Infill Policies were amended effective from 1 July 2009 and included an amendment increasing the value of an ICU from \$1.63 for 08/09 to \$1.84 for 09/10 in accordance with the index in those policies.

In addition to the City Wide and Infill Policies, infrastructure contributions are also calculated and payable under a number of High Growth Infrastructure Contributions Planning Scheme Policies for the network Transport, Waterways and Community Purposes. Under those High Growth Policies contributions for water supply and sewerage are calculated under the City Wide Infrastructure Contributions Planning Scheme Policies and a 35% subsidy applies to the contributions for water supply and sewerage.

By Ministerial Direction of 18 June 2009 issued under Section 2.3.2 of IPA, the Minister directed that Council may only adopt new or amended Planning Scheme Policies for infrastructure after 30 June 2009 but before October 2009 if public notification commenced before 30 June 2009. The Minister further directed Council not to increase infrastructure contributions under existing Planning Scheme Policies for Infrastructure by more than CPI (which is less than the index included in the Policies) (see Attachment B).

As a consequence of those directions, the High Growth Policies cannot now be amended and the infrastructure contributions in those Policies for Transport, Waterways and Community Purposes can only be increased as a result of the Ministerial direction from \$1.63 in 08/09, by CPI of 4.3% to \$1.70 for 09/10 (rather than to \$1.84 in accordance with the index included in the Policies).

To correct and optimise Council's projected budget revenue, it is proposed to amend the Infrastructure Contributions Subsidy Administrative Policy to reduce the 35% subsidy to 23% for water supply and sewer contributions for the High Growth areas of Australia Trade Coast South, Bulimba Industrial, Calamvale District, Doolandella, Fig Tree Pocket, Richlands Area, Wakerley and Wynnum West. This level of subsidy has been calculated to result in no impact upon Council's Budget Revenue or impact on industry.

This subsidy will not apply to the high growth Infrastructure Contributions Planning Scheme Policy for Rochedale, as contributions for water supply and sewer in that area are not calculated under the City Wide Infrastructure Contributions Planning Scheme Policies. The changes will not apply to the high growth areas of Albion and West End as the Establishment and Coordination Committee has approved separate subsidy policies for these areas.

Under the *Urban Land Development Authority Act 2007*, some areas of Brisbane have been declared to be Urban Development Areas and the City Plan does not apply to those areas. The proposed amendment excludes any land included in any Urban Development Area. As such, the 35% subsidy will no longer apply in these areas. Approval is sought to amend the Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "A". This will result in a minimal financial impact on Council of \$30,843.

List of Attachments

- Draft resolution ("A")
- Letter from Minister directing Local Governments about Infrastructure Policies and CPI ("B")

12.0 Consultation

Consultation has also taken place with the following:

- Councillor Amanda Cooper, Councillor for Bracken Ridge Ward and Chairman Neighbourhood Planning and Development Assessment Committee (24 August 2009)
- Tony Chadwick, Solicitor, Brisbane City Legal Practice (15 September 2009)
- Michael Papageorgiou, Divisional Manager, City Planning and Sustainability (24 August 2009)
- Kerry Doss, Manager, City Planning Branch (24 August 2009)
- Kevin Cronin, Planning Manager, Development Assessment Branch (15 September 2009)
- Laila Evans, Infrastructure Charges Financial Coordinator, Business Services & Divisional Projects Branch, City Planning & Sustainability (4 September 2009)

All of the above are in agreement with the recommendations.

13.0 Implications of proposal

This amendment to the Infrastructure Contributions Subsidy Administrative Policy will lessen the impact of the Ministerial Direction on Council's 2009/2010 FY revenue projections and subsidy expenditure.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The proposal is consistent with corporate goals. The Corporate Plan has several references to the need to plan for infrastructure. The Infrastructure Contributions PSPs will continue to provide for well planned and user-pays infrastructure which is a Council priority under the "Future Brisbane" program. The Subsidy Administrative Policy will also contribute to the "City Governance" program to ensure a fair, accountable and transparent contribution regime.

16.0 Customer impact

Applications which fall within the affected high growth areas will not pay more in contributions than was anticipated under the previous policy arrangements. The continuation of the Subsidy Administrative Policy demonstrates Council's continued support for the development industry in challenging economic conditions. There is no net effect on the development industry.

17.0 Environmental impact

The planning philosophy of the Infrastructure Contributions PSPs is based on creating infrastructure which is sustainable and minimizes impacts on the city's environment. The outcomes of a City Wide system will ensure sustainable planning and delivery of infrastructure and protection of environmental values. Subsidising contributions is consistent with delivery of these outcomes.

18.0 Policy impact

Nil. There is no amendment of the Infrastructure Contributions PSPs proposed by the adoption of the Subsidy Administrative Policy.

19.0 Financial impact

Overall there will be minimal financial impact although some amendment to the budget will be required. The projected City-wide/Infill and High Growth Infrastructure Contributions PSP revenue and proposed subsidy expenditure has been included and approved in the 2009/2010 Budget.

The reduced revenue anticipated by the application of a reduced CPI increase to these existing high growth policies, will be offset balanced by a reduced subsidy against Water and Sewer charges for the high growth areas. The table below outlines the expected change to revenue and expense from 28 September 2008 to 30 June 2010.

Reduced revenue to the effected High Growth Policies	ICU rate of \$1.70	- \$ 1,739,043
Reduced Subsidy Expense for the effected High Growth Policies	Subsidy of 23%	- \$ 1,708,200

An amendment to the 2009/2010 Budget that reflects these reductions will be required. This will show the reduction in revenue due to the lower ICU rate of \$1.70 for the effected High Growth Policies, namely: Australia Trade Coast South, Doolandella, Fig Tree Pocket, Richlands, Rochedale, Albion, West End Riverside, Wakerley, Bulimba Industrial, Calamvale, Wynnum West, and Paradise Road Interchange. Additionally the budget review will need to show the reduction in expected Subsidy expense, due to the lower subsidy applying to water and sewer contributions for the affected high growth areas (no subsidy expense is applied to the Albion and Rochedale Infrastructure Contribution Planning Scheme Policies).

In addition, an amendment to the 2009/2010 Budget, Fees and Charges Document, City Planning section (p19) will be required to reflect an ICU value of \$1.70 for the effected existing High Growth Policies.

These changes can be implemented as part of the Third Budget Review.

20.0 Human resource impact

The implementation of the Infrastructure Contributions PSPs and Administration Subsidy Policy, is largely undertaken through the Infrastructure Calculations Group and Plan Sealing Section Development Assessment Branch, with strategic support given by the Infrastructure Coordination and Financing Unit, City Planning Branch. No additional resource implications have been identified to date.

21.0 Urgency

As soon as possible. The current Administrative Subsidy Policy applies to applications in high growth areas. It is imperative that Council adjusts the subsidy percentage applicable to these applications, to ensure a measure of protection for the revenue stream estimated within the 2009/2010 budget forecasts.

22.0 Publicity/marketing strategy

Notification of the changed subsidy will be done as a mail out to the development industry and specific direct contact with peak industry groups.

23.0 Options

Option 1: Approve the recommendations set out in Attachment "A"

Option 2: Not approve the recommendations and modify or defer the proposals.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/193

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
West End Riverside Infrastructure Contributions Subsidy Administrative Policy

3.0 Issue/purpose
To amend the West End Riverside Infrastructure Contributions Subsidy Administrative Policy

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by
Maria Lockley, A/Principal Program Officer, Infrastructure Coordination and Financing (ext. 39767)

6.0 Date
5 October 2009

ACTION TAKEN RECEIVED

- 5 OCT 2009

- 5 OCT 2009

7.0 For E&C approval or recommendation to Council
For E&C Approval

TOWN CLERK

COMMITTEE SECTION

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not applicable

9.0 Recommendation
That E&C approve the West End Riverside Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "A".

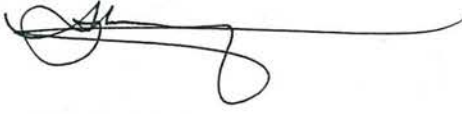
10.0 Divisional Manager

Committee Chairman

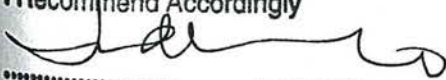
I Support / ~~Reject~~ the recommendation.

If reject, please state reasons


Michael Papageorgiou
Divisional Manager
City Planning and Sustainability Division


Cr Amanda Cooper
Chairman
Neighbourhood Planning and Development
Assessment Committee

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

APPROVED

5 OCT 2009

.....
Lord Mayor

11.0 Background

On 1 June 2009 the Establishment and Coordination Committee extended the 35% subsidy for infrastructure contributions for Citywide and Infill Infrastructure Contributions Planning Scheme Policies until 30 June 2010.

On 30 June 2008 the Establishment and Coordination Committee adopted the West End Riverside Infrastructure Contributions Subsidy Administrative Policy to become effective on 30 June 2008. The policy provides for a 35% subsidy for water supply and sewerage infrastructure contributions for development applications lodged before 30 June 2008 and approved on or after 30 June 2008 and for development applications lodged between 30 June 2008 and 30 June 2009.

By Ministerial Direction of 18 June 2009 issued under Section 2.3.2 of IPA, the Minister directed that Council may only adopt new or amended Planning Scheme Policies for infrastructure after 30 June 2009 but before October 2009, if public notification commenced before 30 June 2009. The Minister further directed Council not to increase infrastructure contributions under existing Planning Scheme Policies for Infrastructure by more than CPI (which is less than the index included in the Policies) (see Attachment B).

As a consequence of those directions, the West End Riverside Infrastructure Contributions Planning Scheme Policy cannot now be amended and the infrastructure contributions for Local Roads, Waterways and Community Purposes infrastructure will increase as a result of the Ministerial direction from \$1.63 in 08/09 by CPI of 4.3% to \$1.70 for 09/10 (rather than to \$1.84 in accordance with the index included in the Policies).

To correct and optimise Council's projected budget revenue, it is proposed to amend the West End Riverside Infrastructure Contributions Subsidy Administrative Policy to reduce the 35% subsidy to 23% for water supply and sewer. As industry has expected a full increase to \$1.84 there should be no appreciable impact. Approval is sought to amend West End Riverside Infrastructure Contributions Subsidy Administrative Policy as set out in Attachment "A". This will result in minimal financial impact on Council of \$30,843

List of Attachments

- Draft resolution ("A")
- Letter from Minister directing Local Governments about Infrastructure Policies and CPI ("B")

12.0 Consultation

Consultation has also taken place with the following:

- Councillor Amanda Cooper, Councillor for Bracken Ridge Ward and Chairman, Neighbourhood Planning and Development Assessment Committee (24 August 2009)
- Tony Chadwick, Solicitor, Brisbane City Legal Practice (16 Sept 2009)
- Kerry Doss, Manager, City Planning Branch (24 August 2009)
- Kevin Cronin, Planning Manager, Development Assessment Branch (15 Sept 2009)

All of the above are in agreement with the recommendation.

13.0 Implications of proposal

This amendment to this Subsidy Policy will lessen the impact of the Ministerial Direction on Council's 2009/2010 FY revenue projections and subsidy expenditure.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The West End Riverside Infrastructure Contribution Planning Scheme Policy is consistent with corporate goals. The Corporate Plan has several references to the need to plan for infrastructure. The preparation of Infrastructure Plans is to provide for well planned and user-pays infrastructure and is specifically detailed as a Council priority under the program "Future Brisbane" that seeks to achieve coordinated outcomes for the city via, inter alia, having 95% of the city covered by enforceable infrastructure plans by 2012.

16.0 Customer impact

This West End Riverside Infrastructure Contributions Subsidy Administrative Policy provides for a subsidy to be applied in the West End Riverside area that is consistent with the subsidy applied to other adopted high growth areas in Brisbane.

Information regarding this Subsidy Policy will be published on Council's website and in printed media and will also be communicated to the development industry through workshops. There is no net effect on the development industry.

17.0 Environmental impact

The planning philosophy of the West End Riverside, Infill and Citywide Infrastructure Contributions PSPs is based on creating infrastructure which is sustainable and minimises impacts on the city's environment. The outcomes of a citywide system will ensure sustainable planning and delivery of infrastructure and protection of environmental values. The provision of a subsidy in these specific areas of high growth is consistent with this underlying philosophy.

18.0 Policy impact

Nil

19.0 Financial impact

Overall there will be minimal financial impact although some amendments to the budget will be required. The projected City-wide/Infill and High Growth Infrastructure Contributions PSP revenue and proposed subsidy expenditure has been included and approved in the 2009/2010 Budget.

The reduced revenue anticipated by the application of a reduced CPI increase to the existing high growth policies (Including West End Riverside), will be offset balanced by a reduced subsidy against Water and Sewer charges for the high growth areas. The table below outlines the expected change to revenue and expense from 28 September 2008 to 30 June 2010.

Reduced revenue to the effected High Growth Policies	ICU rate of \$1.70	-\$ 1,739,043
Reduced Subsidy Expense for the effected High Growth Policies	Subsidy of 23%	- \$ 1,708,200

In addition an amendment to the 2009/2010 Budget, Fees and Charges Document, City Planning section (p19) will be required to reflect an ICU value of \$1.70 for the effected existing High Growth Policies.

These changes can be implemented as part of the Third Budget Review.

20.0 Human resource impact

Nil.

21.0 Urgency

As soon as possible. The earliest application of this Subsidy Administrative Policy towards infrastructure contributions is necessary to give certainty and predictability to the development industry.

22.0 Publicity/marketing strategy

Notification of the changed subsidy will be done as a mail out to the development Industry and specific direct contact with peak industry groups.

23.0 Options

Option 1: Approve the recommendations set out in Attachment "A"

Option 2: Not approve the recommendations and modify or defer the proposals.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 467/26(7) 109/800/286/205-5 OCT 2009 - 11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Clem Jones Tunnel (CLEM7) – Airport Link Project (APL) Coordination Works

3.0 ISSUE/PURPOSE

To approve Proposed Modification Order No.28 (APL Coordination Works)

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office, Ext 37329

ACTION TAKEN

RECEIVED

6.0 DATE

- 5 OCT 2009

- 5 OCT 2009

30 September 2009

TOWN CLERK

COMMITTEE SECTION

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

APPROVED

5 OCT 2009

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve the issuing of Modification Order No. 28 (APL Coordination Works) for a total cost of up to \$3.5million conditional upon the Order being fully funded by the State Government.

Lord Mayor

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe

Barry Broe
Divisional Manager
Brisbane Infrastructure
I Recommend Accordingly

Graham Quirk

Graham Quirk
Chairperson
Infrastructure Committee

I Support / Reject the Recommendation/s.
If Rejected – please state reasons:

3/19
[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

On 23 May 2006, Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (CLEM7), formerly known as the North-South Bypass Tunnel.

On-going interaction between Council, RCM and the Airport Link (APL) team has identified that some elements of the APL project could be constructed in conjunction with the works for CLEM7 so as to minimise future disruption to traffic when CLEM7 becomes operational. The additional works would generally involve installing piles for future APL bridges; namely BR104 and BR109 (refer plan - Attachment A); which are in the vicinity of CLEM7's northern portal.

The parties involved have negotiated an outcome whereby RCM's appointed Design and Construct contractor, the Leighton Contractors and Boulderstone Hornibrook Bilfinger Berger Joint Venture (LBBJV), would facilitate the additional works required by way of a contract modification which would be fully funded by the State Government.

Clause 22.1 of the CLEM7 Project Deed, allows Council to request RCM to alter the concept design by way of issuing a Modification. A Modification may result in a cost or a saving to Council, depending on the work required.

Council issued Modification Order No. 27 (Redesign for APL BR109 Piers) on 28th July 2009 and subsequently significant negotiations were undertaken between all parties. Since issuing this order the design has been rendered obsolete through Airport Links design development.

Based on a revised scope of works to be constructed for the modification, RCM and LBB JV have agreed to undertake the proposed additional works under that Modification Order for \$2.75million. The State has agreed to LBBJV's proposal and has requested that Council order a contract modification to RCM.

The latest Modification Order No.28 will supersede the previous modification 27. It includes piling works as well as early access for the APL contractor to commence some additional bridge works prior to the opening of CLEM7.

Although some further negotiations will need to take place and it is anticipated that there will be some additional minor costs, the total value of this modification is not expected to exceed \$3.5million. These costs will be fully met by the State.

The purpose of this submission therefore is to recommend that E&C approves the issuing of Modification Order No. 28 (APL Coordination Works) at nil cost to Council up to a value of \$3.5million.

12.0 CONSULTATION

TransApex Board meeting 25 September 2009
Cr Graham Quirk, Chairperson Infrastructure Committee
Jude Munro, Chief Executive Officer
David Askern, Chief Counsel, Brisbane City Legal Practice
Craig Stevens, Manager Marketing & Communication

All have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The proposed recommendation will allow E&C to formally endorse the issuing of Modification Order No. 28 under the CLEM7 Contract with RCM.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Modification Order No. 28 will be fully funded by the State Government for a total estimated cost of \$3.5million and therefore does not change Council's contribution for the CLEM7 project.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Urgent approval of the modification would be advantageous to the project, enabling the early works to be started and minimise risk to progress.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally approve the issuing of Modification Order No. 28

Option 2: Not accept the recommendation

Option (1) is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager Customer Services

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager Customer Services with Brisbane City Council was commenced following a process of advertising in the Courier Mail on Saturday 22 August 2009 and Seek Executive as well as an active talent search conducted by Slade Group. This resulted in four candidates being interviewed on Friday 18 September. Final reference checking was then completed on two candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Ms Margaret Allison, Divisional Manager Families and Community Services Division as chair of a panel comprising:

- Ms Sue Rickerby – Divisional Manager, City Business
- Mr Alan Warren – Divisional Manager, Brisbane Transport

5.0 SUBMISSION PREPARED BY

Amy Rosanowski, Senior Consultant, Recruitment Management Company Pty Ltd on behalf of Margaret Allison, Divisional Manager, Families and Community Services

6.0 DATE

23 September 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0

RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

redacted

2. Paul Salvati

to the position of Manager Customer Services, Brisbane City Council, with a contract and salary at the SES level.

9.0

CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

05 OCT 2009

Lord Mayor



BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 109/800/286/194

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, ICT Program & Project Delivery Manager, Corporate services

3.0 ISSUE/PURPOSE

Scott Mann has employed in iDivision since July 2004. Since August 2006 Scott has been fulfilling all the duties associated with the Manager, ICT Program & Project Delivery role and has been performing at a high level.

While the structure of iDivision is currently being reviewed as the transformation and iDivision/Corporate Services merge projects progress, it is anticipated that the current leadership structure of iDivision will continue to be maintained.

Scott Mann is a respected member of the iDivision Leadership Team and it would be advantageous to ensure stability for both the Leadership Team and iDivision staff by appointing Scott in a more permanent capacity through an SES contract.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Kym Salvati, Executive Officer, Corporate Services

6.0 DATE

28th September, 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint Scott Mann to the position of ICT Program & Project Delivery Manager, Corporate Services Division, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED
5 OCT 2009
Lord Mayor



10-YEAR RELEASE SCHEME

E&C RESULTS – 12 OCTOBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
12/10-01 R	109/800/286/199	Brisbane Infrastructure	Bracken Ridge Road Upgrade – Stage 2	Yes
12/10-02 R	109/800/286/116	C P & S	Affordable Housing Incentives	Yes
12/10-03 R	109/800/286/88	C P & S	Changes to Area Classification and Demolition Control Precincts	Yes
12/10-04 M	109/800/286/195	C P & S	Heritage Advisory Committee Annual Report	Yes
12/10-05 R	109/800/286/206	C P & S	Amendments to the Chermiside Major Centre Local Plan – Mapping Error	Yes - Amended
12/10-06 M	109/800/286/169	FaCS	Overseas Travel – Churchill Fellowship – USA, Europe and South Africa	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, F King, A Cooper, D McLachlan, A Schrinner, N Wyndham, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

12 OCT 2009 - 04

1.0 File number
109/800/286/195

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Heritage Advisory Committee Annual Report

3.0 Issue/purpose
For E&C to note the Heritage Advisory Committee 2008-2009 Annual Report and re-appointment of the Chair

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by
Laurie Jones, Principal Heritage Architect, City Planning, ext 34059

6.0 Date
12 October 2009

7.0 For E&C approval or recommendation to Council
E&C approval

APPROVED
12 OCT 2009
[Signature]
Chairperson
[Signatures]

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That E&C (1) notes the 2008-2009 Annual Report of the Heritage Advisory Committee as per Attachment A, and (2) re-appoints Dr Denver Beanland as the committee Chair for a term of one year commencing 1 July 2009.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

[Signature]
Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

[Signature]
Cr Amanda Cooper
Chairman, Neighbourhood Planning and
Development Assessment Committee

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

12 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

12 OCT 2009

TOWN CLERK

11.0 Background

The Heritage Advisory Committee was originally established by the Council on 24 September 1981. Terms of Reference for a restructured committee were adopted in November 2000. Two of the requirements of the committee's Terms of Reference are to produce an Annual Report, and to appoint the Chair annually.

The 2008-2009 Annual Report documents the current committee's achievements over its seventh year to 30 June 2009 and recommends re-appointment of the current Chair, Dr Denver Beanland for a further 12 months. This will be Dr Beanland's third annual term and no increase in the Chair's meeting attendance fees are anticipated. No other nominations for Chair were received from committee members.

It is recommended E&C notes the 2008-2009 Annual Report of the Heritage Advisory Committee as per Attachment A, and re-appoints Dr Denver Beanland as the committee Chair for a term of one year.

The 2008-2009 Annual Report is attached at Attachment A

12.0 Consultation

- Cr Amanda Cooper, Chairman Neighbourhood Planning and Development Assessment Committee (3 August 2009)
- Heritage Advisory Committee members by email, and meeting of 11 September 2009
- Marketing and Communication Branch (3 September 2009)

All are in agreement with the recommendation.

13.0 Implications of proposal

Noting of the Annual Report will ensure E&C are appropriately notified of the work undertaken by the Heritage Advisory Committee.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The Heritage Advisory Committee's 2008-2009 Annual Report identifies the ways in which the committee has contributed to various services in the Subtropical City theme of the Corporate Plan, specifically 'identifying and conserving the city's heritage places' and 'promoting the subtropical design of city buildings and open spaces and safeguarding the unique character of Brisbane's tin and timber homes.'

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Meeting attendance payments for the Chair are provided in the current Heritage Unit budget GL 103130837100000063500000.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

No statutory advertising is required. A media release could highlight the role of the Heritage Advisory Committee.

23.0 Options

- Option 1: Approve the recommendation*
- Option 2: Amend the recommendation*
- Option 3: Not approve the recommendation*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 109/800/286/169

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Overseas Travels – Churchill Fellowship - USA, Europe and South Africa.

3.0 ISSUE/PURPOSE

To seek E&C approval for Joanna Besley, A/Senior Curator, Museum of Brisbane to travel overseas to investigate best practice in museums and how they can better deal with their communities especially in relation to difficult subjects and traumatic events.

4.0 PROPONENT

Margaret Allison, Divisional Manager, Families and Community Services Division

5.0 SUBMISSION PREPARED BY

Peter Denham, Director, Museum of Brisbane, Ph. 3403 5330

6.0 DATE

21 September 2009

APPROVED

12 OCT 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

Chairperson

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C grant approval for Joanna Besley, A/Senior Curator, Museum of Brisbane to travel overseas to the USA, Europe, the United Kingdom and South Africa under the auspice of a Churchill Fellowship from 4 January 2010 to 12 February 2010.

10.0 DIVISIONAL MANAGER

COMMITTEE CHAIRMAN

Support / Reject the recommendation.
If reject, please state reasons


Margaret Allison
Divisional Manager
Families & Community Services
Division


Councillor Geraldine Knapp
Chairman
Families & Community Services
Committee

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

RECEIVED

12 OCT 2009

ACTION TAKEN

12 OCT 2009

COMMITTEE SECTION

TOWN CLERK

11.0 BACKGROUND

A Churchill Fellowship is an exceptional professional development opportunity for Australians who are achievers in their field. Museum of Brisbane's Acting Senior Curator Jo Besley is the recipient of a 2009 Churchill Fellowship examining the increasingly important role that museums have in assisting communities and individuals to recover from traumatic events and experiences. This is a rapidly expanding field worldwide but is still in its infancy in Australia. Museums that tackle these issues effectively are proving to play an important social role in promoting reconciliation and assisting communities to deal with difficult aspects of the past. As a strongly community-orientated museum, Museum of Brisbane is well-placed to move further into this expanding field.

The project builds on Museum of Brisbane's success in presenting exhibitions dealing with difficult and challenging subjects. In particular, the exhibition *Remembering Goodna: stories from a Queensland Mental Hospital* for which Jo received a Lord Mayor's Award for Excellence and Museum of Brisbane won the National Trust of Queensland's Gold Award for Excellence in Heritage, The John Herbert Award for Most Outstanding Heritage Project, a Queensland Mental Health Week Achievement Award and a Gallery and Museum Achievement Award 2008.

The Churchill Fellowship offers a unique opportunity for Jo to visit internationally-renowned museums, identify best practice, learn from staff and share this knowledge with MoB and Community Services Branch colleagues. It is anticipated that she will establish links and contacts that will assist Brisbane City Council into the future. Jo's findings will be of direct benefit to Brisbane City Council and its residents and Museum of Brisbane and its visitors in particular.

Jo is committed to undertake six weeks study under the Churchill Fellowship. The Churchill Fellowship will cover the costs of accommodation, airfares and limited living expenses during this time.

On Jo's return to Council, she will share her findings with Museum of Brisbane, Community Services Division and other interested staff. Council policy requires traveller to remain in the employment of Brisbane City Council for a period of at least one year. If during this time a resignation is received, she will be required to repay all of the salary costs Council incurred in supporting her Churchill Fellowship, on a pro-rata basis.

Approval is now sought for Jo Besley to travel overseas to the USA, Europe, the United Kingdom and South Africa under the auspice of a Churchill Fellowship from 4 January 2010 to 12 February 2010, at nil cost to Council.

12.0 CONSULTATION

Kent Stroud	Manager, Community Services
Sharan Harvey	A/Manager, Community Services
Margaret Allison	Divisional Manager, Families and Community Services

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Positive:

The A/Senior Curator has an opportunity to gain professional development, participate and gain first hand knowledge on important aspects of how the museum can further develop community participation, especially focusing on how a museum can assist with difficult social issues and traumatic events.

As well as to showcasing the program of Brisbane City Council's Museum of Brisbane. It gives Brisbane Council the opportunity to celebrate, highlight and recognise the quality of their staff. There will be no additional costs to Brisbane City Council beyond already budgeted salary for A/Senior Curator, Museum of Brisbane.

Nil negative implications.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Program 5

5.1 Arts and culture

Brisbane will be a diverse and vibrant city that encourages and supports opportunities for creativity, innovation and participation in cultural life by the whole community.

Key Action:

Offer exhibitions and events at the Museum of Brisbane exploring Brisbane's people, places and stories that illuminate the city's past and present while also looking to the future.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The Churchill Fellowship will cover the costs associated with airfares, accommodation, transport and meals for the six weeks of the program. Jo has also applied for 2 weeks annual leave to be taken in conjunction.

Jo will receive normal pay for the 6 week period, [redacted]
[redacted]

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 19 OCTOBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
19/10-01 R	109/800/286/200	Brisbane Infrastructure	Lytton Road Bikeway between Junction Road and Metroplex Avenue at Cannon Hill	Yes
19/10-02 R	109/800/286/196	Corporate Services	Approval of Bus Acquisition Financing Arrangements for 2009-10 Financial Year	Yes
19/10-03 R	109/800/286/184	Corporate Services	Approval of CityCat Financing Arrangements	Yes
19/10-04 R	188/70/721/25	C P & S	Temporary Road Closure of Mt Gravatt Outlook Drive	Yes
19/10-05 M	161/20/439/60	C P & S	Acquisition of land for park purposes at 48 Tufnell Road, Banyo	Yes
19/10-06 M	126/210/179/27	OLMCEO	Stores Board Submission – Cyclic Testing and Analysis of Type IV Carbon Fibre Pressurised CNG Fuel Vessels	Yes
19/10-07 M	126/210/179/29	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan for the Provision of Fuel and Lubricants	Yes
19/10-08 R	155/475/17/194	C P & S	Recommendations of the Lord Mayor's Taskforce into Retirement and Aged Care	Yes
19/10-09 M	109/800/286/216	FaCS	Diverse Australia Program Grants Application: <i>Diverse Brisbane</i>	Yes
19/10-10 M	109/800/286/227	OLMCEO	Membership and remuneration of the Brisbane City Works Business Unit Advisory Board and the City Design Advisory Board	Yes
19/10-11 M	109/800/286/228	OLMCEO	Membership and remuneration of the City Business, Business Unit Advisory Board	Yes
19/10-12 M	126/210/179/26	OLMCEO	Repair of Air-conditioning systems for 136 Volvo Mk3 Metroliner buses	Yes
19/10-13 M	(0)456/10/20(P4)	OLMCEO	Proposed increase of Lord Mayor's, Deputy Mayor, Chairpersons' and Councillors' salaries and allowances	Yes
19/10-14 M	1/253(P4)	OLMCEO	Market movement increases for Divisional Managers, Executive Service Officers and Senior Officers	Yes - Amended
19/10-15 R	137/225/137/13	OLMCEO	Alleged minor breach of Code of Conduct for Councillors	Yes - Amended

E&C RESULTS – 19 OCTOBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
19/10-16 M		OLMCEO	Executive Contract	Yes
19/10-17 M	164/305/6357-30715	OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number

161/20/439/60

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Acquisition of land for park purposes at 48 Tufnell Road, Banyo

3.0 Issue/purpose

To seek E&C approval to acquire land for park at 48 Tufnell Road, Banyo

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability Division

5.0 Submission prepared by

Brad Wilson, Principal Officer Planning, Natural Environment & Sustainability Branch, ext 34728

6.0 Date

19 October 2009

APPROVED

19 OCT 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the purchase of 48 Tufnell Road, Banyo for park purposes at a cost of redacted on terms and conditions outlined in the attached Contract of Sale (Attachment C).

10.0 Divisional Manager

Committee Chairman

Support / Reject the recommendation.

If reject, please state reasons

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Cr Peter Matic
Chairman, Environment, Parks & Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

19 OCT 2009

ACTION TAKEN

19 OCT 2009

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The subject property is vacant land located at 48 Tufnell Road, Banyo (Lot 206 on Crown Plan M31102), comprising a site area of 7.689 hectares (refer Attachment A). The site is included in the Sport & Recreation Area classification in City Plan 2000. The site is bound to the north by Nundah Creek and to the south by existing Council park. To the west is the Virginia Golf Club and to the east, the Padua College sports fields.

The site is currently offered for sale and presents an opportunity to secure much-needed sport and recreation land. A development approval is in effect for a riding school. The site presents an opportunity to provide for an equestrian facility, some of which have been marginalised in urban areas due to land availability, residential interfaces and cost.

An independent valuation has determined that an amount of [redacted] is a fair market value for the site (refer Attachment B). An offer to sell the land to Council for [redacted] has been received from the property owner in the form of an executed Contract of Sale (refer Attachment C).

Approval is now sought to enter into the contract for the purchase of the property at 48 Tufnell Road, Banyo for the sum of [redacted] and on the terms and conditions set out in Attachment C.

12.0 Consultation

- Councillor Peter Matic, Chairman for the Environment, Parks and Sustainability Committee (1 October 2009)
- John Jordan, Acting Manager, Natural Environment & Sustainability (1 October 2009)
- Philip Rowland, Land Manager, City Property (1 October 2009)
- Ian Hunter, Community Facilities Manager (5 October 2009)

All are in agreement with the recommendation.

13.0 Implications of proposal

The acquisition of this property preserves an opportunity to secure sport and recreation land to offer a range of potential uses for the community, particularly for pony club uses.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

This acquisition directly contributes to *Program 6 – Subtropical City- Parks & Recreation; 6.2 City of attractive parks*. Brisbane will be a green city with attractive parks providing varied opportunities for leisure while protecting our heritage

16.0 Customer impact

The acquisition of this property positively contributes to Brisbane's open space network providing for informal recreation and sporting activities that meet the needs of the growing community. If required, the Community Leasing Expression of Interest process will be used to determine users and/or managers of the site.

17.0 Environmental impact

The acquisition of this property positively contributes to the open space network for the city. Council ownership of the site provides the opportunity to protect and rehabilitate the riparian corridor along Nundah Creek.

18.0 Policy impact

This property has not previously been identified for purchase within the network plan, however purchase of this property secures a large area of sport and recreation land for a range of potential uses within the Urban Footprint.

19.0 Financial impact

No additional funding is required as funds are available in the City Parks Trust budget (DNTQ.4601) to the valuation/contract offer price of redacted.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

NA

23.0 Options

Option 1: Approve the acquisition of 48 Tufnell Road, Banyo

Option 2: Do not approve the acquisition of 48 Tufnell Road, Banyo

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

1.0 File No - 126/210/179/27

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Cyclic Testing and Analysis of Type IV Carbon Fibre Pressurised CNG Fuel Vessels.

3.0 Issue/purpose

To seek Establish and Co-ordination Committee approval to directly enter into a Preferred Supplier Arrangement with the German Federal Institute for Materials Research and Testing (BAM) - Division 111.2 Tanks for Dangerous Goods and Accidental Mechanics - for the provision of rapid cycle pressure testing of carbon fibre Type IV CNG pressure vessels and advance scientific analysis.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

14 October 2009.

7.0 E&C approval or recommendation to Council?

For E&C Approval.

APPROVED

19 OCT 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

19 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

19 OCT 2009

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 October 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO'S.	CONTRACT TITLES	REASON FOR SUBMISSION
T100084-09/10	Cyclic Testing and Analysis of Type IV Carbon Fibre Pressurised CNG Fuel Vessels	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Divisional Manager Brisbane Transport is responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 Policy Impact

Not Applicable.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

Not Applicable.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C
19 OCT 2009 - 07

1.0 **FILE NUMBER:** 109/800/286/217

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Stores Board Submission – Significant Procurement Activity Plan (SPAP) for the Provision of Fuel and Lubricants

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval:

(i) Of a Significant Procurement Activity Plan (SPAP) in relation to the establishment of Corporate Procurement Arrangements (CPA) in the form of Preferred Supplier/s under the Procurement Manual pursuant to the City of Brisbane Act 1924, for the following Services:

- Provision of Bulk Fuel;
- Provision of Lubricants;
- Provision of AdBlue and delivery infrastructure options; and
- Provision of Card Fuel Services (possibility that this will also be included to commence from February 2012).

The CPA's shall be for an initial Term of three years with the option to extend for two Additional Periods of one year each, not exceeding a Maximum Term of five years.

(ii) To extend the existing Contracts with the current suppliers for the Provision of Bulk Fuel and the Provision of Lubricants, without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924 by sole sourcing with the existing Preferred Supplier from 01 July 2009 to 31 March 2010.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 **DATE**

14 October 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.


10.0 David Cox
Corporate Risk Manager
Corporate Services Division


Jude Munro
Chief Executive Officer

APPROVED
19 OCT 2009

Lord Mayor

RECEIVED
19 OCT 2009
COMMITTEE SECTION

ACTION TAKEN
19 OCT 2009
TOWN CLERK

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 October 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A100092-09/10	Significant Procurement Activity Plan (SPAP) for the Provision of Fuel and Lubricants	For Council approval

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

19 OCT 2009 - 09

1.0 File number
109/800/286/216

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Diverse Australia Program Grants Application: *Diverse Brisbane*

3.0 Issue/purpose
To approve an application for funding to the Diverse Australia Program,, Community Grants for 2009.

4.0 Proponent
Margaret Allison, Divisional Manager, Families and Community Services

5.0 Submission prepared by
Benjamin Thomson, Community Development Manager, Community Services Branch, ext 36465.

6.0 Date
13 October 2009

7.0 For E&C approval or recommendation to Council
For E&C approval

RECEIVED

ACTION TAKEN

19 OCT 2009

19 OCT 2009

COMMITTEE SECTION

TOWN CLERK

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not applicable

9.0 Recommendation
That E&C grant approval to apply for \$50,000 grant funding from the Diverse Australia Grant Program in the form set out in attachment "A".

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Margaret Allison
Divisional Manager, Families and Community Services

Councillor Geraldine Knapp
Chairman, Families and Community Services Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

19 OCT 2009

Lord Mayor

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Diverse Australia Program is an Australian Government (Department of Immigration and Citizenship) initiative addressing cultural, racial and religious intolerance by promoting respect, fairness and a sense of belonging for everyone. Program grants funding is provided to facilitate community-based initiatives to help ensure all Australians are treated fairly regardless of their background:

It is proposed that Council seek \$50,000 funding from the *Diverse Australia Program* to deliver the "Diverse Brisbane" project.

The Diverse Brisbane Project seeks to achieve community harmony and prevent intercultural conflict by supporting both Indigenous and multicultural communities to build relationships and leadership skills.

This project aims to deliver on:

- Council's Indigenous Aspirations strategy to promote the contribution made by Aboriginal and Torres Strait Islander peoples to the life and futures of the city; and
- Council's One City Many Cultures strategy whereby Council actively leads, advocates and promotes Brisbane as an inclusive city that values and supports cultural diversity.

That funding if received will facilitate the following activities:

(a) Harmony Day celebration:

Council will use this event to launch the project and thank community elders and leaders for their contribution to the community. This will include a welcome from the traditional owners, public recognition and appreciation from the Lord Mayor/Chairman, Indigenous elders will share their relationship with the people and land of their region, and emerging communities' elders will share their pathways to Brisbane and, traditional food, music, dance;

(b) The formation of two Intercultural Elders groups, hosted by Indigenous elders in the North and South regions of Brisbane to build intercultural interaction, harmony and partnerships;

(c) Three creative programs for young people with themes of peace building and leadership that will contribute to building harmony and cultural awareness. These activities will connect with Black Diamond camps, Stylin Up and World Refugee Day;

(d) Workshops with community elders and young people on diversity awareness;

(e) intergenerational issues and peace building and; community conflict resolution;

(f) A joint leadership project or activity designed, planned and implemented by a team of community members drawn from the young people and elders groups, building on their new skills for the benefit of the whole community;

(g) A project celebration to mark the end of the project and the ongoing role of project participants as peace builders in their communities.

In April 2009, Council was approached to submit an expression of interest to the *Diverse Australia Grants Program*. Council has now been short listed from over 570 expressions of interest to submit an application.

E&C approval to apply for the *Diverse Australia Grant Program* in the form set out in Attachment "A" is requested.

12.0 Consultation

- Councillor Geraldine Knapp, Chairman, Families and Community Services Committee
- Margaret Allison, Divisional Manager, Families and Community Services
- Richard Ferrett, Policy Liaison Officer to the Chairman, Families and Community Services
- Kent Stroud, Community Services Manager

- Vanessa Fabre, Inclusive Communities Manager
- Kelly Mckellar-Nathan, Indigenous Team Leader

Are in agreement with the recommendation.

Community Consultation

Some 15 letters of support have been received from multicultural, refugee and Indigenous leaders, including:

- Uncle Kevin Bond, Inala Elders
- Sue Perel, Manager, Kurbingui Youth Development Association
- Ian Muil, CEO, Ethnic Communities Council of Qld
- Kerrin Benson, CEO, Multicultural Development Association
- Daniel Zingifuaboro, President, Qld African Communities Council

13.0 Implications of proposal

This funding if received will assist multicultural and Indigenous community members to develop enduring relationships in order to prevent intercultural conflict and build community harmony and will be developed with and informed by elders, young people and members of Brisbane's Indigenous and multicultural communities. Letters of support from key Indigenous and multicultural community stakeholders are attached to the grant application.

The project will impact on and provide additional support to the following service levels

Program 5 Your Brisbane

- Outcome 5.4 Social Inclusion
- Strategy 5.4.1 Diverse and Inclusive Communities
- Service 5.4.1.1 Indigenous Aspirations
- Service 5.4.1.2 Multicultural and Refugee Initiatives
- Service 5.4.1.5 Youth Initiatives

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Living in Brisbane 2026 Vision

- This submission relates to the Theme of Friendly, safe city and city-wide outcomes of Safe communities, Inclusive, caring communities and Connected and engaged communities.

Corporate Plan – Program 5 – Your Brisbane

- Brisbane values and supports fair outcomes for all. Our diverse communities have equitable access to resources, services and facilities.
- Relates to the key actions to:
 - Implement the Indigenous Aspirations Strategy
 - Implement the Rites of Passage strategy for culturally diverse young people and develop partnerships to explore effective community responses to youth and community cultural conflict

16.0 Customer impact

External: The project will require commitment and participation from elders, young people, service organisations and leaders from Indigenous and Multicultural Communities. Additional letters of support are required and will be attached to the application.

Internal: Project support and integration from Community Services teams including the Social Inclusion and Diversity Team, Indigenous team, Youth Team, Access and Equity Team.

Timeframe: January 2010 – December 2010

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The grant will provide additional financial capacity for Council to deliver services to Brisbane's multicultural and Indigenous communities in accordance with Council's plans and strategies. Approved Council budget 2009/10 identifies \$140K within Service 5.4.1.2 Multicultural and Refugee Initiatives to deliver intercultural relationship building projects. This grant application will contribute additional funds towards this initiative.

20.0 Human resource impact

The project budget within the grant application has provisions for Council to engage external providers to assist with delivering the project.

21.0 Urgency

Urgent approval is required as the funding application is required by the closing date of 23 October 2009.

22.0 Publicity/marketing strategy

The project will present opportunities for Council to promote events and activities associated with the project throughout the year. Acknowledgement of the Australian Government's, Diverse Australia Program will be required in any media and publicity.

23.0 Options

- Option 1: That E&C approve the application to the Diverse Australia grants as per attachment "A"*
Option 2: That E&C do not approve the application

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER

109/800/286/226

2.0 TITLE

Membership and remuneration of the Brisbane City Works Business Unit Advisory Board and the City Design Advisory Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to replace retiring members of the Brisbane City Works Business Unit Advisory Board and the City Design Advisory Board.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

John Cowie
Manager CEO Support
Office of the Chief Executive
Ph: 340 34795

6.0 DATE

15 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

1. That the membership of the Business Unit Advisory Boards be changed as reflected in the table at Attachment 1.
2. That the term of the new Advisory Board members expires on 31 August 2010.

10.0 CHIEF EXECUTIVE OFFICER

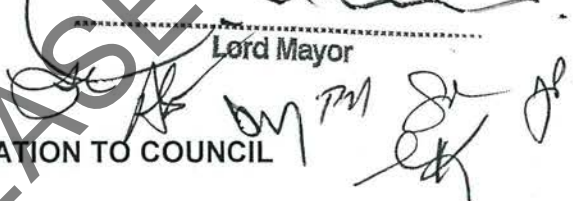
Jude Munro
Chief Executive Officer



APPROVED

19 OCT 2009

Lord Mayor



RECEIVED

19 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

19 OCT 2009

TOWN CLERK

BCG 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. Mr Gary Spence, a member of both boards, has resigned his positions and this submission proposes his replacement, Mr Phil Kesby (see Attachment 1).

In addition, Geoffrey Beck, Executive Manager of Brisbane City Works, has recently been appointed to Council. It is proposed that he is appointed as an ex-officio member to replace his predecessor, Mr Kenn Hall (see Attachment 2).

It is also proposed that the expiry date of the term of appointment of these proposed Advisory Board members be 31 August 2010, which is identical to all other Advisory Board members.

11.1 Remuneration

Annual remuneration of board members is redacted for each board member. The annual remuneration covers participation in both boards. Ex-officio members do not receive remuneration.

12.0 CONSULTATION

The following people have been consulted:

Deputy Mayor, Councillor Graham Quirk
Barry Broe, Divisional Manager, Brisbane Infrastructure

13.0 IMPLICATIONS OF PROPOSAL

The adoption of this recommendation will replace members who have resigned from the Boards or left Council's employ.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

The recommendations contribute to the "Smart, Prosperous City" Theme under Vision 2026 and relates to the "City Governance" program in the Corporate Plan. Maintaining the independence of these Business Unit Advisory Boards will deliver sound governance to the residents of Brisbane.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

There will be no net financial impact.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

Option 1: Approve the recommendation, amending the Advisory Board memberships as outlined in Appendix 1.

Option 2: Otherwise amend the Advisory Board memberships.

Option 3: Make no changes.

Option 1 is the preferred option.

Attachments:

Attachment 1 - Existing and proposed Advisory Board memberships

Attachment 2 - Resume of Phil Kesby

Attachment 3 - Resume of Geoffrey Beck

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER
109/800/286/227

2.0 TITLE

Membership and remuneration of the City Business, Business Unit Advisory Board.

3.0 ISSUE/PURPOSE

The purpose of this submission is to replace retiring members of the City Business, Business Unit Advisory Board.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

John Cowie
Manager CEO Support
Office of the Chief Executive
Ph: 340 34795

6.0 DATE

15 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

1. That the membership of the Business Unit Advisory Board be changed as reflected in the table at Attachment 1.
2. That the term of the new Advisory Board members expires on 31 August 2010.

10.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer

RECEIVED

19 OCT 2009

COMMITTEE DIVISION

ACTION TAKEN

19 OCT 2009

TOWN CLERK

APPROVED

19 OCT 2009

Lord Mayor



11.0 BACKGROUND

The role of the Business Unit Advisory Board is to provide sound commercial advice to the management of the Business Unit. Mr Barry Vickers, a member the board, has resigned his position and this submission proposes his replacement.

In addition, it is proposed that Mrs Sue Rickerby, who has been acting as Divisional Manager of City Business, and who has recently been appointed to the role substantively, officially replace her predecessor, Mrs Mary Shortland.

It is also proposed that the expiry date of the term of appointment of these proposed Advisory Board members be 31 August 2010, which is identical to all other Advisory Board members.

11.1 Remuneration

Annual remuneration of Advisory Board for board members is ^{redacted} for each board member. Ex-officio members do not receive remuneration.

12.0 CONSULTATION

The following people have been consulted:

Lord Mayor, Councillor Campbell Newman
Councillor David McLachlan, Chairman City Businesses and Water Supply
Sue Rickerby, Divisional Manager City Business

13.0 IMPLICATIONS OF PROPOSAL

The adoption of this recommendation will replace members who have resigned from the Boards or left Council's employ.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

The recommendations contribute to the "Smart, Prosperous City" Theme under Vision 2026 and relates to the "City Governance" program in the Corporate Plan. Maintaining the independence of these Advisory Boards will deliver sound governance to the residents of Brisbane.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

There will be no net financial impact.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

This decision needs to be made as soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

Not applicable.

23.0 OPTIONS

Option 1: Approve the recommendation, amending the Advisory Board membership as outlined in Appendix 1.

Option 2: Otherwise amend the Advisory Board membership.

Option 3: Make no changes.

Option 1 is the preferred option.

Attachments:

Attachment 1 - Existing and proposed Advisory Board membership

Attachment 2 - Resume of Belinda Walters

Attachment 3 - Resume of Sue Rickerby

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 File number: 126/210/179/26

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Repair of Air-conditioning systems for 136 Volvo Mk3 Metroliner buses.

3.0 Issue/purpose

To seek Establishment & Coordination Committee approval to directly enter into a Preferred Supplier Arrangement, for a term of 12 months, with SIGMA Coachair Group Pty Ltd, for the provision of repair and concurrent maintenance of 136 Sigma Coachair automotive, bus air-conditioning (AC) systems (inclusive of parts, labour and materials) fitted to Volvo Metroliner Mk3 buses, without seeking competitive tenders from industry, in accordance with Section 2.3 - Sole or Restricted Tendering - of the Procurement Manual and pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Ian Maynard, Acting Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

8 September 2009.

7.0 For E&C approval or recommendation to Council

For E&C Approval.

APPROVED

19 OCT 2009

Lord Mayor

8.0 If for recommendation to Council, is a Council resolutions required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

ACTION TAKEN

19 OCT 2009

19 OCT 2009

COMMITTEE SECTION

TOWN CLERK

11.0 Background

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 8 September 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
T100059-09/10	Emergency repair of Air-conditioning Systems for 136 Volvo Mk3 Metroliner Buses.	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

BCO 10 YEAR PUBLIC RELEASE SCHEME

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: (0) 456/10/20(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Proposed increase of Lord Mayor's, Deputy Mayor, Chairpersons' and Councillors' salaries and allowances.

3.0 ISSUE/PURPOSE

To update the salaries and allowances of the Lord Mayor, Deputy Mayor, Chairpersons, the Leader of the Opposition and Councillors.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer, (EOEMCEO) ext. 36773

6.0 DATE

16 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Authority delegated to the Establishment and Co-ordination Committee.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That in accordance with established policy and relativities and subject to increases being applied to the salaries of Members of the Queensland Legislative Assembly (MLA) (expected to be 1 January 2010):

- (i) the salaries for Councillors, the Leader of the Opposition, Chairpersons, Deputy Mayor and the Lord Mayor, be as follows:

Position	Number	Relativity to Base Rate*	Salary Per Annum
Councillor	17	100%	\$129,857.00
Leader of Opposition	1	110%	\$142,842.70
Chairperson of Council	1	125%	\$162,321.25
Committee Chairperson	6	125%	\$162,321.25
Deputy Mayor	1	130%	\$168,814.10
Lord Mayor	1	Cabinet Minister	\$211,031.00

* Base rate for Councillors is \$500 less than base rate for a MLA. MLA's base rate is expected to be \$130,357 effective as from 1 January 2010;

Base rate for the Lord Mayor is as per the salary of a Cabinet Minister.

- (ii) the Electorate Allowance payable to the Lord Mayor be set at an amount equal to the total of:

- the minimum electorate allowance paid to a Minister in the Queensland Parliament; plus

- the expense of office allowance paid to a Minister in the Queensland Parliament.

and grossed up to take into account taxation implications; and

- (iii) That the expense of office allowance for Chairpersons and the Leader of the Opposition be increased to \$17,053.66.

10.0

Jude Munro
Chief Executive Officer

G:\CEOOffice\137 GOVERN\225 Councillors\Allowances_Benefits\CouncillorPays-09.doc

APPROVED

19 OCT 2009

Lord Mayor

RECEIVED

19 OCT 2009 70

COMMITTEE SECTION

ACTION TAKEN

19 OCT 2009

TOWN CLERK

11.0 BACKGROUND

The Brisbane City Council's remuneration policy framework for the Lord Mayor and Councillors was established in accordance with Council Resolutions of 26 July 1988, 23 April 1991 and 31 May 1994, together with Establishment and Coordination Committee decisions of 17 May 1993 and 30 May 1994.

This policy framework is summarised as follows:

Salaries

- (a) the base salary for a Councillor to be \$500 per annum below the base rate for a MLA;
- (b) the Lord Mayor's salary be an amount equal to the salary rate paid to a Minister in the Queensland Parliament;
- (c) that the relativities between the annual salary rate for the different positions of an elected Councillor be as follows -

Position	Number	Relativity to Base Rate
Councillor	17	100%
Leader of Opposition	1	110%
Chairperson of Council	1	125%
Committee Chairperson	6	125%
Deputy Mayor	1	130%
Lord Mayor	1	As per Cabinet Minister

By letter dated 9 October 2009, the Director General, Department of the Premier and Cabinet advised that it was the Government's intention to seek the approval of the Governor in Council to apply a 3% increase to the salaries of MLAs with effect from 1 January 2010. If this increase is approved, the annual rate of salary for a MLA would be increased to \$130,357 and a Cabinet Minister's salary would be increased to \$211,031.

Lord Mayor Electorate Allowance

The allowance payable to the Lord Mayor is set at an amount equal to the total of:

- (1) The minimum electorate allowance paid to a Minister in the Queensland Parliament; plus
- (2) The expense of office allowance paid to a Minister in the Queensland Parliament.

The electoral allowance and the expense of office allowance are currently \$35,934 and \$8,029, respectively and no advice has been provided if these allowances are to be increased. However, any increase will also be applied to the Lord Mayor's allowance and will be grossed up to take into account taxation implications.

Chairpersons' and the Leader of the Opposition's expense of office allowance

Council at its meeting held 15 November 1994 delegated the Establishment and Co-ordination Committee the authority to amend the quantum of the expense of office allowance, provided that any increase did not exceed Consumer Price Index (CPI) movements.

The current expense of office allowance for Chairpersons and the Leader of the Opposition is \$16,083.81 per annum as from 1 July 2007.

Council's Corporate Treasurer advises that the Consumer Price Index for the 2 years ending June 2009 was 6.03%. With this increase applied, the expense of office allowance would be valued at \$17,053.66.

12.0 CONSULTATION

Staff Members of Parliament House
Executive Manager, Chief Executive's Office
Corporate Treasurer

13.0 IMPLICATIONS OF PROPOSAL

No perceived implications.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

No perceived impact.

16.0 CUSTOMER IMPACT

Not applicable.

17.0 ENVIRONMENTAL IMPACT

Not applicable.

18.0 POLICY IMPACT

Council policy for remuneration of Councillors is driven by the change in MLA salaries.

19.0 FINANCIAL IMPACT

Funds are available

20.0 HUMAN RESOURCE IMPACT

Continuation of existing policy.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. Approve the recommended increase in salaries and allowances, in accordance with the established policy.
2. Continue with the existing salaries and allowances.
3. Approve other than the recommended salaries and allowances, however this would not be in line with Council policy and would require a new Council resolution.

OPTION 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER

1/253(P4)

19 OCT 2009 - 14

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Market movement increases for Divisional Managers, Executive Service Officers and Senior Officers.

3.0 ISSUE/PURPOSE

The purpose of this submission is to gain approval for increases to the total remuneration packages for Divisional Managers, Executive Service Officers and Senior Officers.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Service Coordinator (EOEMCEO), ext 36773

6.0 DATE

13 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER ANY ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That the matter concerning the increases to the total remuneration packages of all Divisional Manager, Executive Service and Senior Officer positions be submitted for the Committee's consideration and determination.

E&C resolved that an increase of 3% (Optia 2) would be granted

10.0 Jude Munro
Chief Executive Officer

APPROVED

19 OCT 2009

Lord Mayor

RECEIVED

ACTION TAKEN

19 OCT 2009

19 OCT 2009

COMMITTEE SECTION

TOWN CLERK

11.0 BACKGROUND

The Contracts of Employment for the Council's Divisional Managers, Executive Service Officers and Senior Officers contain a provision for the annual review of the total remuneration paid. The Contracts provide for any increase to be effective from 01 July each year.

Each year, Mercer Human Resource Consulting Pty Ltd (Mercer) conducts a detailed review of the remuneration packages of these Executive positions.

In its review Mercer has taken movements in the general market place and public service organisations into consideration.

As a result Mercer put forward certain recommendations in relation to the remuneration packages for Divisional Managers, Executive Service Officers and Senior Officers.

Senior Officers

Council has 2 Senior Officer levels.

Mercer advised that the Council's remuneration level arrangements for Senior Officers is highly competitive with public service organisations nationally. However, compared to the General Market and the Engineering Job Family certain paypoints are below the 25 percentile.

In order to preserve market position for Senior Officer roles at the 25 percentile as a low threshold and towards the median as a top threshold, Mercer recommends increases to the total remuneration packages of between 3.2% and 5.3%.

Executive Service

Mercer notes that Council continues to be very competitive against the localised Queensland Public Service, and generally aligned with the ACT and the Commonwealth at similar work values.

Forecasts suggest continued annual movements around 3.1% to 3.3% over the next 2 years. Mercer anticipates market pressure will continue to apply to the Engineering job family over the next 5 years.

Mercer put forward 2 options for increases to Executive Service positions. The first option provides for a continuation of Council's existing pay positioning, with paypoint 1 of each executive service level generally attached to the Market 25 percentile. This option would provide for increases of between 3% and 3.5% to the total remuneration packages.

The second option migrates paypoint 4 of each executive service level to the General Market Median and then calculates paypoints 1, 2 and 3 at 85%, 90% and 95% respectively. Mercer offers this option as a potential response to the challenges associated with the labour market premiums without exploring differential pay streams. Increases of between 3% and 6.8% to the total remuneration packages would result.

Divisional Managers

Based on the data available in relation to the work value levels of the Divisional Manager positions, Mercer advises that most of the Divisional Managers were being remunerated within an acceptable range and that Council was competitive with Public Services generally. However it was noted that some Divisional Managers were being remunerated below the minimum benchmark.

Mercer recommended increases to the total remuneration packages for Divisional Manager positions range from 3% to 15%.

EBA Increase

Council staff were recently awarded a 3% increase for the 9 month period to April 2010.

Overview with other Public Sector Authorities

Mercer reports that Executive remuneration movements across Australia have ranged from 2.5% to 3%. In Queensland, Executives received an increase of 2.5%

Recommendation

Whilst it appears that Australia may be through the worst of the Global Financial Crisis, today's economic climate may still require a more conservative approach to be taken. However, Council still needs to maintain its market positioning to ensure that it attracts and retains skilled employees.

Accordingly, the matter concerning the increases to the total remuneration packages of all Divisional Manager, Executive Service and Senior Officer positions is submitted for the Committee's consideration and determination.

12.0 CONSULTATION

Members of Civic Cabinet
Peter Rule, Acting Executive Manager, Office of the CEO
Mercer, Human Resource Consulting

13.0 IMPLICATIONS OF PROPOSAL

Failure to set Executive remuneration packages at an appropriate level may make it difficult for Council to retain its Executives and to attract new Executives to the Council's workforce.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 VISION/CORPORATE PLAN IMPACT

Council requires a highly talented Executive Service to achieve its Vision and the outcomes of the Corporate Plan.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funding is available from within existing Divisional budgets.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

- (1) Approve a 2.5% increase to Executive Service salaries.
- (2) Approve a 3% increase to Executive Service salaries.
- (3) Approve a 3.5% increase to Executive Service salaries.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Arron Lee.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Arron Lee

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Sue Rickerby, Divisional Manager, City Business Division

6.0 DATE

7 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Arron Lee's contract be renewed for a period of 2 years.

10.0 
Jude Munro
CHIEF EXECUTIVE OFFICER

RECEIVED
19 OCT 2009
COMMITTEE SECTION

ACTION TAKEN
19 OCT 2009
TOWN CLERK

APPROVED

19 OCT 2009

Lord Mayor



BCO 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Arron Lee is currently the Manager, City Waste Services, City Business Division. He has been in the role for over 12 months, following previous manager roles in Vegetation and Pest Services (VPS) and City Building and Maintenance Services (CBMS).

Arron has been performing well in this role and it is proposed to renew his contract for a further period of 2 years. Among his achievements are successful completion of all projects (including Lord Mayoral Deliverables), development of the Towards Zero Waste strategy and successful awarding of new contracts for waste collections. Arron is an excellent people manager and achieved commendable Your Voice results.

Arron Lee's current contract ends on 18 February 2010.

12.0 CONSULTATION

Lord Mayor
Chief Executive Officer

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER: 19 OCT 2009 - 17

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Manager, Natural Environment and Sustainability, City Planning and Sustainability Division, Brisbane City Council.

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager (SES), Natural Environment and Sustainability with Brisbane City Council was commenced on 1 July 2009. Following a process of advertising for two weeks on the Brisbane City Council Website, the 'The Courier-Mail', the 'Weekend Australian' and various websites as well as an active talent search conducted by Slade Group, five candidates were short listed and interviewed on 30 and 31 July 2009. After interviews were finalised, reference checking was then completed on two preferred candidates. The preferred candidates were subsequently recommended for interview by the Lord Mayor and Civic Cabinet and were unsuccessful largely to lack of sufficient project management and leadership experience.

Four further candidates were sourced by Slade Group and three were interviewed on Tuesday 6 October 2009. Two candidates are considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, and as advised to all applicants, further discussions undertaken should any issues arise.

4.0 PROPONENTS

- Mr Michael Papageorgiou, Divisional Manager, City Planning and Sustainability and chair of a panel comprising:
 - Ms Danny Keeble, Customer Contact Centre Manager
 - Mr Shane MacLeod, Manager Local Asset Services

5.0 SUBMISSION PREPARED BY

Jim Kelly, Senior Consultant, Recruitment Management Company Pty Ltd

6.0 6 October 2009

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

- 1. Mr John Jordan
redacted


to the position of Manager, Natural Environment and Sustainability, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER


Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

19 OCT 2009


Lord Mayor

RECEIVED

19 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

19 OCT 2009

TOWN CLERK

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 26 OCTOBER 2009

SUB NO.	FILE NO.	DIV.	TITLE	Result
26/10-01 R	109/800/286/219	Brisbane Infrastructure	Bridgeman Road Upgrade, Stage 2 and Beckett Road Widening, Bridgeman Downs <i>Councillor Cooper declared a conflict of interest and absented from the room during the discussion.</i>	Yes
26/10-02 R	188/840/849/208	Brisbane Infrastructure	Queensland Tennis Centre Parking Area Local Law 2009	Yes
26/10-03 M	109/800/286/83	Corporate Services	Use of Brisbane City Council owned land for outdoor advertising	Yes
26/10-04 M	109/800/286/204	FaCS	Windsor Substation No. 6 Gritty Places Program Funding Submission	Yes
26/10-05 M	109/800/286/224	OLMCEO	Construction of Blunder Road Upgrade Stages 6 and 7	Yes
26/10-06 R	109/800/286/112	OLMCEO	Donation of retired Council buses to "Yumi Lukautim Mosbi (YLM) Project" (Let's look after Port Moresby Project), Papua New Guinea (PNG)	Yes
26/10-07 R		OLMCEO	Operational Report of City of Brisbane Investment Corporation Pty Ltd ACN 066 022 455 ("CBIC")	Yes
26/10-08 R	465/7/2(18)	Brisbane Infrastructure	Regulated Parking Permits	Yes
26/10-09	176/315/769/2	FaCS	FIFA Host City Agreement for 2018 and 2022 World Cup	Held
26/10-10 M		Corporate Services	Sale of Lot 12 at TradeCoast Central to a Related Party	Yes
26/10-11 M		OLMCEO	Renewal of Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER:

109/800/286/83

E&C

26 OCT 2009 - 03

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 TITLE

Use of Brisbane City Council owned land for outdoor advertising.

3.0 ISSUE/PURPOSE

To gain approval to make licence applications for 14 Council owned sites.

4.0 PROPONENT

Ian Maynard
Divisional Manager
Corporate Services
Ext 34578

5.0 SUBMISSION PREPARED BY

Richard Butler
Property Development Project Officer
City Property
Ext 37222

6.0 DATE

19 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That approval be given to allow City Property to submit advertising signs licence application forms for advertising opportunities located on the following 14 Brisbane City Council owned sites -

- 4a Bimbil Street, Albion
- 598 Beenleigh Road, Sunnybank
- 774 Boundary Road, Coopers Plains
- 38 Browne Street, Corinda
- 165 Brunswick Street, Fortitude Valley
- 10 Evans Street, Bowen Hills
- 4 Playfield Street, Chermside
- 33 Oldfield Road, Seventeen Mile Rocks
- 83 Osborne Road, Mitchelton
- 155 Robinson Road East, Geebung
- 191 Sandgate Road, Albion
- 61 Musgrave Road, Coopers Plains
- 67 Bowen Bridge Road, Bowen Hills
- 433A Wondall Road, Tingalpa

APPROVED

26 OCT 2009

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation
If rejected please state reasons

Adrian Schrimmer
Councillor Adrian Schrimmer
Chairman
FINANCE and ADMINISTRATION COMMITTEE

Lord Mayor
[Signatures]

RECEIVED

26 OCT 2009

COMMITTEE SECTION

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
Divisional Manager
CORPORATE SERVICES

ACTION TAKEN

26 OCT 2009

TOWN CLERK

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Following a meeting between the Divisional Manager of Brisbane Transport and the Manager of City Property, to discuss the potential to utilise existing Council owned Bus Depots as outdoor advertising opportunities, it was determined that Council has other properties that would provide commercial opportunity to generate revenue through outdoor advertising billboards.

The 14 new sites, which are owned by Council in freehold that may be suitable for the placing of advertisement signs, are as follows: -

- 4a Bimbil Street, Albion
- 598 Beenleigh Road, Sunnybank
- 774 Boundary Road, Coopers Plains
- 38 Browne Street, Corinda
- 165 Brunswick Street, Fortitude Valley
- 10 Evans Street, Bowen Hills
- 4 Playfield Street, Chermside
- 33 Oldfield Road, Seventeen Mile Rocks
- 83 Osborne Road, Mitchelton
- 155 Robinson Road East, Geebung
- 191 Sandgate Road, Albion
- 61 Musgrave Road, Coopers Plains
- 67 Bowen Bridge Road, Bowen Hills
- 433A Wondall Road, Tingalpa

City Property is now at the stage where an application to seek preliminary approval from Licencing and Compliance is ready to be made for each of the 14 above mentioned sites. Valuation advice has been received on these 14 sites and subject to obtaining the relevant advertising sign licences, an annual revenue ranging between \$81,000 and \$215,000 is estimated.

This annual revenue will be dependant upon billboard sizes that are achieved on these prime sites. The terms of the advertising permit will not be finalised until the successful advertising contractor has complied with all of Council's requirements.

As further investigations are completed, in respect of other possible sites, additional site submissions will be made to E&C for approval of providing outdoor advertising for those sites.

Approval is now sought for City Property to submit licence applications for the 14 identified sites.

12.0 CONSULTATION

- Councillor Adrian Schrinner, Chairman Finance and Administration Committee
- Mark Mazurkiewicz, Manager City Property (7 October 2009)
- Hamish Kiddle, Solicitor (30 September 2009)

All consulted are in agreement with the recommendation of this submission

Consultation with the following Councillors will be undertaken as part of the licence application process.

- Councillor Graham Quirk, MacGregor Ward
- Councillor David McLachlan, Hamilton Ward
- Councillor David Hinchcliffe, Central Ward
- Councillor Steve Griffiths, Moorooka Ward
- Councillor John Campbell, Doboy Ward
- Councillor Nicole Johnson, Tennyson Ward
- Councillor Fiona King, Marchant Ward
- Councillor Matthew Bourke, Jamboree Ward
- Councillor Andrew Wines, Enoggera Ward
- Councillor Victoria Newton, Deagon Ward

13.0 IMPLICATIONS OF PROPOSAL

City Property will apply for advertising sign permits on properties suitable for the use of outdoor advertising. After inviting Expressions of Interest, Council will grant a licence to allow advertising contractors to erect structures on Council land for the purpose of selling advertising space.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

This proposal provides an opportunity to generate commercial revenue through Council property by developing outdoor advertising billboards. This proposal is consistent with:

- Key initiatives of the 2007-2011 Corporate Plan including Program 1: City Smart: Healthy Economy.
- The theme of Smart, Prosperous City achieved through a prosperous and enterprising city with people exercising their entrepreneurship across the full spectrum of commercial enterprises.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Council revenue from the granting of licences is included in 2009/10 budget. Valuation advice estimates the expected annual revenue from these 14 sites to range from \$81,000 and \$215,000 per annum.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. An early approval will enable City Property to commence the application process and proceed to market prior to the close of the business calendar year.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: To submit licence application forms for outdoor advertising opportunities located on Brisbane City Council owned land.

Option 2: Not to submit licence application forms for outdoor advertising opportunities located on Brisbane City Council owned land.

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

109/800/286/204

E&C

26 OCT 2009 - 0'4

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Windsor Substation No.6 Gritty Places Program Funding Submission

3.0 Issue/purpose

To approve making a funding application to Arts Queensland (Gritty Places Partnership Program) for the development of a cultural community facility in the currently disused Windsor Substation No.6

4.0 Proponent

Margaret Allison, Divisional Manager, Families & Community Services

5.0 Submission prepared by

Paul Songhurst
Public Space Planner
Community Facilities, Sport and Recreation
Community Services, ext. 72805

6.0 Date

30 September 2009

APPROVED

26 OCT 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable-

9.0 Recommendation

That E&C approve the making of an application for funding of \$50,000 to the Arts Queensland's Gritty Places Partnership Program for the establishment of Windsor Substation No.6. for a cultural community facility.

10.0 Divisional Manager


Margaret Allison
Divisional Manager
Families and Community Services


Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons


Cr Geraldine Knapp
Chairman, Families & Community Services Committee

I Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

RECEIVED

26 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

26 OCT 2009

TOWN CLERK

11.0 Background

Arts Queensland's Gritty Places Partnership Program provides funding to transform old buildings into creative and active spaces. From 2005 to 2009, the Queensland Government has provided \$200,000 per year through the Gritty Places Partnership Program to help local councils and community groups convert old council buildings into arts venues.

Council currently owns the Windsor Substation No. 6 which is currently disused.

It is possible to develop this substation into basic facilities which are suitable for a range of activities carried out by visual artists, musicians and performance artists. It is envisaged that artists and art groups would use this space either free of charge or at a nominal rental.

The Gritty Places Partnership Program contributes to the capital costs of building conversion works to convert disused facilities into useable spaces.

Local councils can apply for grants of up to \$50,000 per location to develop a Gritty Places project and will need to demonstrate their financial commitment by at least matching the funding sought from the Queensland Government.

To facilitate the development of Windsor Substation No.6, it is proposed to budget a net expenditure of \$130,000, (consisting of \$180,000 in costs offset by \$50,000 revenue from the Arts Queensland Grant (if granted)).

Site works on the Windsor Substation No.6 are proposed to be undertaken between July and October 2010 as part of the 2010/2011 budget, with some preliminary planning and design works proposed prior to this. The intention would be to have potential tenant/s take up occupancy by December 2010.

Approval is sought to the making of an application for funding of \$50,000 to the Arts Queensland's Gritty Places Partnership Program for the establishment of Windsor Substation No.6. for a cultural community facility.

12.0 Consultation

Sharan Harvey – A/Manager Community Services Branch, Families & Community Services
Peter Simpson – A/Manager Healthy and Vibrant Communities
Ian Hunter – Community Facilities, Sport and Recreation Manager, Community Services Branch
Kathryn Houston – Team Leader / Solicitor, Brisbane City Legal Practice Property Section
Jim Brabon – Community Facilities Team Leader, Community Services Branch
Jacqui Cowell – Community Facilities Team Leader, Community Services Branch

Are in agreement with the recommendation.

Cr Geraldine Knapp – Chairman, Families and Community Services Committee

Was happy for the matter to go forward to E&C.

13.0 Implications of proposal

The Windsor Substation No.6 facility if refurbished will help manage the pressure on existing facilities and organisations as well as address the high demand for affordable space for creative individuals and organisations. It will also assist in the development of a strong network of creative substation spaces across Brisbane's inner and middle-ring suburbs.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Vision 2026

The Windsor Substation No.6 creative cultural facility project, along with the creation of a broader network of similar spaces, actively contributes the fulfilment of Council's Vision 2026 for a:

Vibrant, creative city - A vibrant cultural city that values ideas, cooperation and cultural diversity. Supporting creative industries, the Substation facility provides a strong platform to harness the inherent creativity present in our city's individuals and organisations.

Smart, prosperous city - A prosperous and enterprising city with people exercising their entrepreneurship across the full spectrum of commercial, public, scientific, educational and charitable enterprises. The Substation facility provides opportunities to capitalise on the strong visual presence of the existing building/s to generate a network that can provide mutually beneficial outcomes network-wide and to the parts.

Friendly, safe city - Strong, welcoming, caring and diverse communities living in a variety of friendly, safe, walkable neighbourhoods. The location of the Windsor Substation No.6, within Windsor Town Quarry Park, provides an opportunity for its future function to activate the park, providing passive surveillance hence improving the overall safety.

Clean, green city - Brisbane will conserve its natural assets and surrounding regions while meeting the demand for more housing, more roads and more services to accommodate our increasing population.

Well-designed, subtropical city - Brisbane will be a national and international subtropical city, leading in subtropical design and sustainable planning.

Corporate Plan 2008-2012

The Windsor Substation No.6 responds to the Brisbane City Council Corporate Plan 2008-2012

Section 5.1 Arts and Culture:

Brisbane will be a diverse and vibrant city that encourages and supports opportunities for creativity, innovation and participation in cultural life by the whole community.

- support emerging and established artists
- enhance facilities and activities that deliver community participation in suburban cultural events.

16.0 Customer impact

A city-wide community facility needs analysis has identified deficiencies in Arts & Cultural facilities, both visual arts & craft and performing arts, in the Lutwyche / Windsor area. Preliminary findings from this analysis recommends a new community arts centre in Windsor with a performing arts focus.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Should the application for funding to Arts Queensland's Gritty Places Partnership Program be successful, \$180,000 in expenses (with \$50,000 revenue from Arts Qld) will be incorporated in the 2010/2011 base budget (Outcome 5.5 Well-managed Community Facilities) for *Creative Substation re-use projects*.

20.0 Human resource impact

Organisational capacity exists to undertake the work. Community Services Branch / Community Facilities, Sport and Recreation Section will manage the project.

No other Human resource impacts have been identified.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve the recommendation

Option 2: Amend the recommendation

Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

E&C

26 OCT 2009 - 05

1.0 **FILE NUMBER:** 109/800/286/224

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **TITLE**

Construction of Blunder Road Upgrade Stages 6 and 7.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the construction of Blunder Road Stages 6 and 7 Upgrade Project.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

Raf Bassily
Procurement Governance
& Probity Coordinator
Corporate Services Division

APPROVED

26 OCT 2009

Lord Mayor

6.0 **DATE**

21 October 2009.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 Raf Bassily
Procurement Governance
& Probity Coordinator
Corporate Services Division



Jude Munro
Chief Executive Officer

ACTION TAKEN

26 OCT 2009

TOWN CLERK

RECEIVED

26 OCT 2009

COMMITTEE SECTION

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 October 2009.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MIPO100003-09/10	Blunder Road Upgrade Stage 6 & 7	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 TITLE**

Sale of Lot 12 at TradeCoast Central to a Related Party.

3.0 ISSUE/PURPOSE

To approve the sale of Lot 12 at TradeCoast Central to TradeCoast Central Properties Pty Ltd a related party to Trade Coast Central Pty Ltd.

4.0 PROPONENT

Jude Munro
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ian Maynard, Divisional Manager, Corporate Services
Ian Walker, Development Manager, City Property
(In their capacity as Directors of TradeCoast Land Pty Ltd)

6.0 DATE

20 October 2009

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION


That E&C Committee, as shareholders of TradeCoast Land Pty Ltd, approve the sale of Lot 12 at TradeCoast Central to TradeCoast Central Properties Pty Ltd as trustee for TradeCoast Central Properties Trust for the sum of
redacted

10.0 CHIEF EXECUTIVE OFFICER


Jude Munro
CHIEF EXECUTIVE OFFICER

APPROVED

26 OCT 2009


Lord Mayor



RECEIVED

26 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

26 OCT 2009

TOWN CLERK

**BCC PUBLICATIONS SCHEME
10 YEAR RELEASE**

11.0 BACKGROUND

TradeCoast Land Pty Ltd ("TCL") is a proprietary company wholly owned by Brisbane City Council to protect Council's interests in relation to the development and sale of TradeCoast Central in conjunction with Trade Coast Central Pty Ltd ("TCC").

TCC has provided TCL with a contract seeking to sell Lot 12 Trade Coast Central to a company Trade Coast Central Properties ("TCCP") which is a related party to TCC under the Development Agreement.

At its meeting on 11 January 2008, E&C Committee required that the TCL Board first get its consent to any future related party land sale transaction.

The Sale Contract submitted for Lot 12 is in the form set out in Attachment "A" and provides for a purchase price of [redacted]. The sale is also supported by an agreement for lease and lease to Enerflex, a leading supplier of products and services to the global oil and gas production, headquartered in Canada.

In accordance with the legal advice obtained by TCL from Solicitors Allens Arthur Robinson (see Attachment "B"), the board of directors sought to satisfy themselves of the following before seeking E&C approval:

1. *The contract must be in the standard form of contract approved by the Project Board;*

The sale contract has been presented in standard form as approved by the Project Board with no special conditions.

2. *The sale price is not less than the minimum retail sale price approved by the Project Board and as the proposed purchaser is a Related Entity of TCC, that the valuation on which the minimum retail sale price was set was not more than six months old.*

The contract sale price of [redacted] is equal to the approved minimum retail sale price for that lot and approved by the Project Board. E&C approved the current minimum sale prices on 31 August 2009. The independent valuations upon which these minimum land prices were approved were conducted in July 2009.

3. *It must be on arm's length terms and any collateral arrangements must be disclosed to and approved by the Project Board.*

In assessing whether this transaction can be considered to be at arm's length, the commercial outcome must be assessed with reference to the current market. The price proposed is supported by independent valuation.

TCC made available to TCL the agreement for lease and lease documents for review. The Directors have reviewed these documents and are of the opinion that the terms of the proposed lease are on

commercial basis in line with current market.

The "Directors" are also satisfied that a competitive process has been followed by TCC in securing the covenant of Enerflex and hence maximising land value. Almost 12 months ago, Enerflex shortlisted two sites the first being TradeCoast and the second, a site owned by Stockland also in the TradeCoast region but not as well located and with a lower land value.

TCC have now successfully completed negotiations with Enerflex following a highly competitive process and professional presentation. TCC have been successful despite the alternative site holding a substantially lower land price. The skilled approach to the 'design and construct' process demonstrated by TCC was also material in successfully securing Enerflex.

In reviewing the Brisbane industrial market, leading industrial agents Knight Frank, in August 2009, reported as follows:

"The Brisbane industrial market experience significantly lower transaction activity over the 2008/09 financial year with \$393 million from transactions +\$5 million, a massive 61% drop from the year before. Encouraging signs are emerging however, with transaction activity in the first half of 2009 more than double the level for H2 2008. Yield for investment properties have continued to soften, increasing further 10-15 basis points since the start of the year. This represents a total softening of 135-175 basis points from the market peak in late 2007. There is some indication that yields are beginning to plateau as the upward pressure on prime assets is beginning to abate. However, investors are still heavily discounting secondary tenant covenants or lease terms under 5-7 years. Vacant possession sales have remained an important part of the market with owner occupiers actively purchasing in the sub-\$15 million bracket."

In reviewing the market value of Lot 12, City Property retained Knight Frank to analyse the 'land residual' of the Enerflex transaction as a development play and they reported as follows:

"As an aside, I have undertaken a cursory residual land value feasibility analysis based on the preliminary development and lease/rental criteria associated with Lot 12 as contained in your email, and I have derived an indicative residual land value of redacted, which provides support for the advised purchase price and our earlier assessment."

In summary, our formal valuation of Lot 12 with an indicated site area of 1.609 ha, was undertaken as at July, 2009, and whilst we have not been able to identify any material change to market conditions from the date of our earlier valuation to current, based on the limited sale evidence, we are of the view

that the proposed sale price may be considered fair and reasonable and representative of market value, assuming there has been no change to the earlier indicated site area."

Similarly, City Property have undertaken their own assessment of the development and reviewed the Agreements to Lease on Enerflex and are of the view that the land residual value ranges between redacted plus GST.

Accordingly the Directors believe that the sale of Lot 12 to a Related Entity while a related party transaction represents a value for money proposition.

On this basis the Directors of TradeCoast Land Pty Ltd recommend approval of this related party transaction.

12.0 CONSULTATION

Ian Maynard, Divisional Manager, Corporate Services Division and Director, TradeCoast Land Pty Ltd (12 October 2009).

Ian Walker, Manager, City Property and Director, TradeCoast Land Pty Ltd (12 October 2009).

David Askern, Chief Legal Counsel, Brisbane City Legal Practice (13 October 2009)

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will enable the sale of a further lot in the Trade Coast Development on a value for money basis.

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No impact.
Social and Community:	No impact.
Service Levels	No Impact.
Political:	No impact.

14.0 COMMERCIAL IN CONFIDENCE

Yes. The details of the sale contract should remain confidential to ensure the best possible result for other lots during marketing.

15.0 CORPORATE PLAN IMPACT

This submission is consistent with the following.

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	City Governance.

Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

This submission facilitates the continuing achievement of the goals identified for TradeCoast Land Pty Ltd.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FINANCIAL IMPACT

The sale of Lot 12 will realise approximately redacted in revenue to TCL under the Development Agreement.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Approval required as a matter of urgency to ensure TradeCoast Land Pty Ltd can respond to the Project Board in a timely manner.

22.0 PUBLICITY / MARKETING STRATEGY

No publicity required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation

Option 1 is the preferred option.

1.0 FILE NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Ian Maynard

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Ian Maynard

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Jude Munro, Chief Executive Officer

6.0 DATE

7 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Ian Maynard's contract be renewed for a period of 5 years.

10.0 Jude Munro
CHIEF EXECUTIVE OFFICER

RECEIVED

26 OCT 2009

COMMITTEE SECTION

ACTION TAKEN

26 OCT 2009

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

APPROVED

26 OCT 2009

Lord Mayor

[Handwritten signatures and initials]

11.0 BACKGROUND

Ian Maynard is currently the Divisional Manager, Corporate Services Division.

Ian Maynard has been performing well in this role and it is proposed to renew his contract for a further period of 5 years.

Ian Maynard's current contract ends on 31 March 2010.

12.0 CONSULTATION

Lord Mayor
Chief Executive Officer

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE