

**E&C RESULTS – 06 APRIL 2010**

| SUB NO.       | FILE NO.         | DIV.                    | TITLE  | Result |
|---------------|------------------|-------------------------|--|--------|
| 06/04-01<br>M | 109/695/586/1-02 | Brisbane Infrastructure | Monthly Project Report- February 2010  | Yes    |
| 06/04-02<br>M | 234/70/1(354)    | OLMCEO                  | Appointment of Sue Rickerby, Divisional Manager City Business, to act as the alternate director for Jude Munro for the Brisbane Institute Board. | Yes    |
| 06/04-03<br>M | 149/210/179/94   | OLMCEO                  | Stores Board Submission- Significant Procurement Activity Plan for Oracle Software Products and Associated Support Services                      | Yes    |
| 06/04-04<br>M | R234/70/439(1)   | OLMCEO                  | Appointment of Alternate Director for Jude Munro on the Translink Board  | Yes    |
| 06/04-05<br>M | 152/520/71(1)    | CPAS                    | Inclusive Brisbane Board- Appointment of Chair and Members   | Yes    |

Present: G Knapp, A Wines, M Bourke, D McLachlan, A Schrunner, P Matic, J Prentice

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 109/695/586/1-02

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Monthly Project Report – February 2010

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Ian Niven, A/Divisional Manager, Corporate Services, 3403 9110. *[Signature]*

6.0 Date

18 March, 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

**BCC PUBLICATIONS SCHEME**  
**10 YEAR RELEASE**

**APPROVED**

6 APR 2010

.....  
Lord Mayor

*[Handwritten signatures: AB, PM, EK, DM]*

RECEIVED

06 APR 2010

COMMITTEE SECTION

**ACTION TAKEN**

06 APR 2010

TOWN CLERK

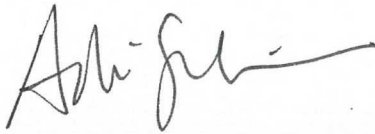
9.0 Recommendation

That E&C accept the Monthly Project Report.

**Chairperson**

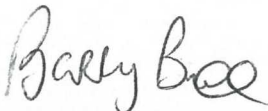
I Support / ~~Reject~~ the recommendation.

If reject, please state reasons



**Councillor Adrian Schrinner,  
Chairman, Finance and Administration Committee**

10.0 Divisional Manager



**Barry Broe  
DIVISIONAL MANAGER, Brisbane Infrastructure Division**

I Recommend Accordingly



.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2009-10, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2009-10, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the \*\*\*\*\***FEBRUARY 2010 UPDATE**\*\*\*\*\* heading.

## 12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

## 13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 17.0 Environmental impact

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

Nil.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

N/A.

**23.0 Options**

*Option 1: Approve the recommendation that E&C accept the Monthly Project Report for February 2010.*

*Option 2: Do not accept the report.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number

234/70/1(354)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointment of Sue Rickerby, Divisional Manager City Business, to act as the alternate director for Jude Munro for the Brisbane Institute Board

3.0 Issue/purpose

To appoint Sue Rickerby as the alternate Director to Jude Munro on the Brisbane Institute Board.

4.0 Proponent

Peter Rule, Executive Manager, Chief Executive's Office

5.0 Submission prepared by

Greg Spall, A/Manager CEO Support

6.0 Date

22 March 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the appointment of Sue Rickerby, Divisional Manager City Business to act as the alternate director for the CEO, Jude Munro, to the Brisbane Institute Board.

10.0

Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

  
Peter Rule  
EXECUTIVE MANAGER

  
Councillor Adrian Schrinner  
CHAIRMAN FINANCE & ADMINISTRATION  
COMMITTEE

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

**APPROVED**

6 APR 2010

ACTION TAKEN

RECEIVED

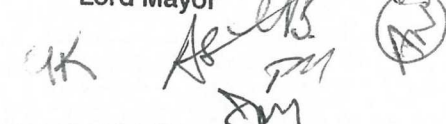
06 APR 2010

06 APR 2010

TOWN CLERK

COMMITTEE SECRETARY

.....  
Lord Mayor



## 11.0 Background

The Brisbane Institute aims to be Queensland's premier forum for innovative information, ideas and solutions for business, government and the community.

Founded in 1999, it is a Brisbane-based independent think tank that holds regular talks, functions, debates and activities. The Brisbane Institute specialises in social, political, economic and cultural issues.

The Brisbane Institute Board meets quarterly.

Sue Rickerby joined Council in 2002 and is currently the Divisional Manager, City Business. Sue is a former Manager of Customer Services. Prior to joining Council, Sue worked in the private sector in Australia and New Zealand in a variety of marketing and communication roles. These have included running her own communication consulting firm; establishing and running a branch of a multi-national firm; and working in corporate roles in the wine industry and finance sector. Sue is a Director of City Super and the CEO Challenge. She is a former Chair of the Advisory Committee of the School of Advertising, Marketing and Public Relations at QUT. She is a Life Member of the Public Relations Institute of New Zealand.

While Jude Munro is currently a member of the Brisbane Institute Board there may be occasions when she is unavailable. Therefore, E&C approval is now sought for the appointment of Sue Rickerby as an alternate director to the Brisbane Institute Board.

## 12.0 Consultation

- Jude Munro, Chief Executive Officer
- Sue Rickerby, Divisional Manager City Business

All are in agreement with the recommendation.

## 13.0 Implications of proposal

The appointment of an alternate director will enable continuation of Brisbane City Council representation on the Brisbane Institute Board.

## 14.0 Commercial in confidence

Nil

## 15.0 Vision/Corporate Plan impact

Nil

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Nil

## 19.0 Financial impact

Nil

## 20.0 Human resource impact

Nil

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

*Option 1: That E&C appoint the alternate director as recommended.*

*Option 2: That E&C not appoint the alternate director as recommended.*

*Option 3: That E&C appoint such other person as an alternate director as it shall think fit.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**SUBMISSION NUMBER**

1.0 File No: 149/210/179/94

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Significant Procurement Activity Plan for Oracle Software Products and Associated Support Services.

3.0 Issue/Purpose

To seek Establishment and Coordination Committee approval of this Significant Procurement Activity Plan (SPAP) for the purchase of Oracle software licences, support and maintenance services; and

It is anticipated that the Contract will be for an Initial Term of three (3) years.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox  
A/Chief Procurement Officer  
Corporate Services Division

6.0 Date

30 March 2010

7.0 E & C approval or recommendation to Council?

For E&C approval.

8.0 If for recommendation to council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
A/Chief Procurement Officer  
Corporate Services Division

Jude Munro  
Chief Executive Officer

**APPROVED**

6 APR 2010

ACTION TAKEN

06 APR 2010

RECEIVED

06 APR 2010

TOWN CLERK

COMMITTEE SECTION

Lord Mayor

**11.0 Background**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 30 March 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

| <b>CONTRACT NO.</b> | <b>CONTRACT TITLE</b>  | <b>REASON FOR SUBMISSION</b> |
|---------------------|--|------------------------------|
| 149/210/179/94      | Significant Procurement Activity Plan for Oracle Software Products and Associated Support Services | For E&C approval             |

**12.0 Consultation**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

**13.0 Implications of proposal**

The recommended process will provide the most advantageous outcome for Council.

**14.0 Commercial in confidence**

No.

**15.0 Vision/Corporate Plan Impact**

The recommendation of this submission will contribute to the efficient management of the City's resources.

**16.0 Customer Impact**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

**17.0 Environmental Impact**

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

**18.0 Policy Impact**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

**19.0 Financial Impact**

Financial details are included in the Divisional submission.

**20.0 Human Resource Impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

BC 10 YEAR PUBLIC RELEASE SCHEME

**22.0 Publicity/Marketing Strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

06 APR 2010 04

1.0 File number:

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Appointment of Alternate Director for Jude Munro on the Translink Board.

3.0 Issue/purpose

To approve the appointment of Barry Broe as an alternate director for Jude Munro on the Translink Board.

4.0 Proponent

Peter Rule, Executive Manager, Chief Executive's Office, Office of the Lord Mayor and Chief Executive Officer ext 34151

5.0 Submission prepared by

David Askern, Chief Legal Counsel, ext 34740

6.0 Date

19 March 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approves the appointment of Barry Broe as an alternate director for Jude Munro as member of the Translink Board.

10.0

Divisional Manager

*Peter Rule*  
Peter Rule  
Executive Manager  
Chief Executive's Office

Chairperson

I Support /  Reject the recommendation.  
If reject, please state reasons.

*Jane Prentice*  
Councillor Jane Prentice  
Chair, Public & Active Transport & Economic  
Development Committee

I Recommend Accordingly

*Peter Rule*  
.....  
CHIEF EXECUTIVE OFFICER

**APPROVED**

6 APR 2010

**ACTION TAKEN**

06 APR 2010

TOWN CLERK

**RECEIVED**

06 APR 2010

COMMITTEE

.....  
Lord Mayor

*AB* *MB* *JP*  
*CK* *DR*

**11.0 Background**

Jude Munro has represented Council on the Translink Board since its inception in 2008. Jude's appointment was made in her capacity as Chief Executive Officer of Council under the Transport Operations (Translink Transit Authority) Act 2008 ("the Act").

Under the terms of the Act, Jude (in her capacity as Chief Executive Officer of Council) has the power to effectively appoint an alternate director.

Jude recommends that Barry Broe, Divisional Manager Brisbane Infrastructure be appointed as her alternate director.

Approval is now sought to the appointment of Barry Broe as alternate director for Jude Munro on the Translink Board.

**12.0 Consultation**

Jude Munro, Chief Executive Officer who is in agreement with the recommendation of this submission.

**13.0 Implications of proposal**

Approval of this submission will facilitate the appointment of an alternate director for Jude Munro on the Translink Board.

|                        |                 |
|------------------------|-----------------|
| Sectional Support:     | No implications |
| Service Levels:        | No implications |
| Political:             | No implications |
| Industrial Relations:  | No implications |
| Regional Implications: | No implications |
| Social and Community:  | No implications |

**14.0 Commercial in confidence**

No.

**15.0 Vision/Corporate Plan impact**

Nil.

**16.0 Customer impact**

Nil.

**17.0 Environmental impact**

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

Nil.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

Nil.

**23.0 Options**

*Option 1: Approve the recommendation proposed by this submission*  
*Option 2: Not approve the recommendation.*

**Option 1 is the preferred and recommended option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

06 APR 2010 0.5

1.0 File number

152/520/71(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Inclusive Brisbane Board – Appointment of Chair and Members

3.0 Issue/purpose

To seek approval from Council to appoint the Chair and Members of the Inclusive Brisbane Board (IBB) for a term to expire on 30 June 2012.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by

Brigid Pearse, Program Officer, Urban Futures Brisbane, ext. 39752

6.0 Date

6 April 2010

**APPROVED**

6 APR 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve:

- The appointment of Greg Goebel as Chair of the Inclusive Brisbane Board for a term to expire on 30 June 2012 on the terms and conditions, as set out in Attachment B
- The appointment of the members for a term to expire on 30 June 2012, as set out in Attachment A
- The Terms of Reference reflecting the updated membership and term, as set out in Attachment C

10.0 Divisional Manager

Michael Papageorgiou  
Divisional Manager,  
City Planning and Sustainability

Committee Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Cr Amanda Cooper  
Chairman,  
Neighbourhood Planning & Development  
Assessment Committee

ACTION TAKEN

RECEIVED

06 APR 2010

06 APR 2010

TOWN CLERK

COMMITTEE SECTION 15

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

## 11.0 Background

The Inclusive Brisbane Board (IBB) was appointed by Brisbane City Council (Council) in July 2008 as a portfolio of the Urban Futures Brisbane Board. Inclusive Brisbane is an advisory board addressing the pertinent community issues associated with development planning including land use, affordability, community facilities, economic viability, safety, and community cohesiveness of Brisbane.

Jan Williams was appointed as the Chair of the IBB and as an Urban Futures Brisbane (UFB) Board member in July 2008. She has resigned from both of these roles effective 31 March 2010.

In determining a suitable replacement Chair of the IBB and member of UFB, it has been identified that the Board and Council would benefit greatly from the appointment of Mr Greg Goebel to succeed Ms Jan Williams as Chair. Greg Goebel has over twenty five years experience in senior executive and leadership roles and is currently the Executive Director of the Red Cross in Queensland, overseeing programs to improve the lives of vulnerable people. Mr Goebel is well qualified to fulfil the role and has indicated his willingness to accept the appointment.

The Chair of the IBB appointment will be subject to a formal contract with an annual remuneration set at a maximum of redacted (GST-exclusive). The term of the contract expires on 30 June 2012. The contract is included at Attachment B. Greg Goebel's membership of UFB Board in his capacity as Chair of IBB will be subject to the same terms, conditions and remuneration as that for other non-executive UFB Board members. Remuneration for UFB Members is set at a rate of redac per hour.

All IBB member agreements expire on the 31 March 2010. All IBB members have renominated to serve another term, with the exception of the following:

- Mr Gary Black, Retail Representative
- Mr Brian Stewart, Development Industry Representative
- Mr John Kotzas, Creative Industries Representative

Replacement members with the necessary knowledge, experience and networks have been identified to fulfil the roles.

The Chair and Members of the IBB to be appointed are included at Attachment A.

The Terms of Reference has also been amended to reflect the changes to the membership and the term of the appointment. The Terms of Reference is included at Attachment C.

## 12.0 Consultation

- Cr Amanda Cooper, Chairman of Neighbourhood Planning and Development Assessment Committee (29 January 2010)
- Cr Knapp, Chair of Family and Community Services (29 January 2010)
- Michael Papageorgiou, Divisional Manager, City Planning and Sustainability (26 February 2010)
- Greg Sullivan, A/Divisional Manager, Families and Community Services (15 March 2010)
- Kerry Doss, Manager, City Planning (3 March 2010)
- Kent Stroud, Manager, Community Services (15 March 2010)
- Bevan Lynch, Chair Urban Futures Brisbane (12 March 2010)
- Inclusive Brisbane Board members (27 January 2010)
- BCLP re: preparation of the Chair's membership agreement (16<sup>th</sup> March 2010)

Are in agreement with the recommendation.

## 13.0 Implications of proposal

The establishment of the 'Inclusive Brisbane' board carries out the function of this portfolio as part of the UFB Board.



#### 14.0 Commercial in confidence

No Commercial in Confidence issues are identified at this time. 'Inclusive Brisbane' members must enter into general confidentiality and probity agreements with Council.

#### 15.0 Vision/Corporate Plan impact

The activities of the UFB Board and its ongoing support are consistent with the Living in Brisbane 2026 Vision and the Corporate Plan's Citywide outcomes regarding:

- Strong Communities
- Better Built Environment
- City Profile
- Land Use and Management
- Active Communities.

#### 16.0 Customer impact

'Inclusive Brisbane' engages with major stakeholders and enhances Council's engagement with a range of industry, community, government, environmental and public stakeholders.

#### 17.0 Environmental impact

Nil

#### 18.0 Policy impact

The proposal is consistent with Council policy to ensure good quality planning outcomes for Brisbane.

#### 19.0 Financial impact

Funds are available in the budget for Inclusive Brisbane and its activities until 2011-12.

#### 20.0 Human resource impact

No changes to establishment are proposed.

#### 21.0 Urgency

Decision required prior to 31 March 2010 (the expiry date of the current board member agreements).

#### 22.0 Publicity/marketing strategy

At the discretion of E&C a media release can be prepared to coincide with the approval of this appointment.

#### 23.0 Options

- Option 1:** Approve the recommendation.  
**Option 2:** Not approve the recommendation.  
**Option 3:** Appoint a different Chair and/or Members to the IBB Board

**Option 1 is preferred.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**E&C RESULTS – 12 APRIL 2010**

| SUB NO.       | FILE NO.        | DIV.               | TITLE   | Result |
|---------------|-----------------|--------------------|---|--------|
| 12/04-01<br>M | 112/20/439/57   | CPAS               | Acquisition of land for park purposes at 475 Priestdale Rd, Rochedale                     | Yes    |
| 12/04-02<br>R | 161/20/439/48   | CPAS               | Resumption of land for Environmental Purposes situated at No 565 Prout Road Burbank       | Yes    |
| 12/04-03<br>M | 112/445/898/11  | Corporate Services | Lease of premises to be occupied by the Gabba Ward Office                                 | Yes    |
| 12/04-04<br>M | 134/330/149/26  | Corporate Services | Caring for Our Country 2010 / 2011 Grant Application                                      | Yes    |
| 12/04-05<br>R | 109/800/286/183 | FaCS               | Mortgage over the re-granted leases to Hockey Queensland at Colmslie Reserve, Morningside | Yes    |
| 12/04-06<br>M | 106/335/1004/15 | FaCS               | Brisbane Festival 2010 – Funding Agreement  | Held   |
| 12/04-07<br>M |                 | OLMCEO             | Executive Contract Matter   | Yes    |

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

09 APR 2010 0 1

1.0 File number

112/20/439/57

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Acquisition of land for park purposes at 475 Priestdale Rd, Rochedale

3.0 Issue/purpose

To seek approval to acquire land for a district sports park at 475 Priestdale Rd, Rochedale

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability

5.0 Submission prepared by

Kerri Heilbronn, Senior Planner Open Space, Natural Environment & Sustainability Branch, ext 36316.

6.0 Date

12 April 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the purchase of 475 Priestdale Rd, Rochedale for park purposes at a cost of redacted, and on terms and conditions acceptable to the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, Natural Environment & Sustainability.

10.0 Divisional Manager

Committee Chairman

Support /  Reject the recommendation.

If reject, please state reasons

*Michael Papageorgiou*  
Michael Papageorgiou  
Divisional Manager  
City Planning & Sustainability

*Peter Matic*  
Peter Matic  
Chairman, Environment, Parks & Sustainability  
Committee

Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

**APPROVED**

12 APR 2010

*[Signature]*  
Lord Mayor

ACTION TAKEN

12 APR 2010

TOWN CLERK

RECEIVED

12 APR 2010

COMMITTEE SECRETARY

10 YEAR RELEASE SCHEME

## 11.0 Background

The subject property is located at 475 Priestdale Rd, Rochedale (Lot 3 on RP71019), comprising a site area of 2.8062 hectares (refer Attachment 1). The property is located at the south-west corner of Priestdale Rd and Rochedale Rd, opposite Redeemer Lutheran College. This property forms part of one of the two proposed District Sports Parks identified and approved in the Rochedale Urban Community Local Plan in City Plan 2000 (refer Attachment 2 - Map A: Rochedale Urban Community Local Plan - Elements). The property is the northern-most property identified as part of the southern District Sports (DS) Park on the Local Plan Map. The acquisition of this property is included within the Rochedale Infrastructure Contributions Planning Scheme Policy.

Brisbane City Council (Council) officers contacted the owner of the property in late 2008 to inform them of Council's park designation of the site and to commence negotiations for the purchase of this property under the Parks Acquisition Program. In January 2009, Council officers met with the owner of the property to discuss options. The owner stated that [redacted] the owner has requested that Council acquire the property [redacted].

The owner originally offered to sell the property to Council in the amount of [redacted], based on valuation advice obtained. Council's valuer assessed a value of [redacted] (refer Attachment 3), and following negotiation, the property is now offered for sale to Council in the amount of [redacted] in the form of an executed Contract of Sale (refer Attachment 4). Additional costs above the purchase price, comprises Stamp Duty on purchase at approximately [redacted] plus [redacted] for vendor's legal and valuation fees, and removal costs. Total cost is [redacted].

Approval is now sought to proceed with this acquisition.

Attachments:

- (1) Locality Plan;
- (2) Local Plan;
- (3) Valuation advice;
- (4) Contract of Sale.

## 12.0 Consultation

- Councillor Peter Matic (30 March 2010)
- John Jordan, Manager, Natural Environment & Sustainability (29 March 2010)
- Philip Rowland, Land Manager, City Property (19 March 2010)
- Kerry Doss, Manager, City Planning (25 March 2010)
- Robert Warwick, Project Manager, City Design (23 March 2010)
- Jacqui Cowell, Community Facilities Team Leader (29 March 2010)
- Craig Stevens, Manager, Marketing & Communication (30 March 2010)

All are in agreement with the recommendation.

## 13.0 Implications of proposal

The property forms part of an important open space recommendation for the Rochedale area and positively contributes to addressing the recreational needs of the present and future Rochedale community.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

This acquisition directly contributes to *Program 6 – Subtropical City- Parks & Recreation; 6.2 City of attractive parks. Brisbane will be a green city with attractive parks providing varied opportunities for leisure while protecting our heritage.*

Acquiring this site satisfies the Corporate Plan action:

- Use development approvals, financial contributions and infrastructure charges to continue a program of land acquisition and increase the public park estate by approximately 60 hectares.

## 16.0 Customer impact

The acquisition of this property positively contributes to the open space network for the Rochedale area thereby providing for sport and recreation activities that meet the needs of the growing Rochedale community.

Securing this site alleviates the financial hardship for the owner and enables him to have greater certainty in his financial affairs.

## 17.0 Environmental impact

The acquisition of this property positively contributes to the open space network for the city. Such networks provide breathing space in the city, improve the landscape amenity and character of urban areas, and in a secondary sense, contribute to maintaining and improving air and water quality.

## 18.0 Policy impact

The purchase of this property complies with the development principles of the Rochedale Urban Community Local Plan which was adopted by Council in September 2007.

## 19.0 Financial impact

Funds are available under the Parks Infrastructure Charges Plan Project – DNTK-R242.

## 20.0 Human resource impact

Nil

## 21.0 Urgency

The owner claims financial hardship and therefore approving this acquisition is a high priority.

## 22.0 Publicity/marketing strategy

This acquisition forms part of a larger park being acquired over several years. Subject to the owner's privacy being protected, publicity following settlement demonstrates Council's commitment to deliver on the recommendations in the Local Plan.

## 23.0 Options

- Option 1: Approve the acquisition of 475 Priestdale Rd, Rochedale.  
Option 2: Do not proceed with the acquisition.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

12 APR 2010 03

1.0 File number  
112/445/898/11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Lease of premises to be occupied by The Gabba Ward Office.

3.0 Issue/purpose

To seek approval for City Property to negotiate and for Council to enter into a new lease of premises at Unit 2, Crown Court, 63 Annerley Road, Woolloongabba, to accommodate The Gabba Ward Office.

4.0 Proponent

Greg Evans, Acting Divisional Manager, Corporate Services Division  
Ext: 34161

5.0 Submission prepared by

Pauline Davis  
Commercial Leasing Manager  
City Property  
Ext: 34593

**APPROVED**

12 APR 2010

6.0 Date

12 April 2010

Lord Mayor

7.0 For E&C approval or recommendation to Council

For Establishment and Coordination Committee approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That approval is granted for City Property to negotiate and for Council to enter into a new lease for Unit 2, Crown Court, 63 Annerley Road, Woolloongabba in accordance with the Term Sheet (see Attachment 1) and on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0

Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



Greg Evans  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES

Councillor Adrian Schrinner  
CHAIRMAN  
FINANCE AND ADMINISTRATION  
COMMITTEE

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

12 APR 2010

TOWN CLERK

**RECEIVED**

12 APR 2010

COMMITTEE SECTION

BCC 20 YEAR RELEASE SCHEME

## 11.0 Background

The existing premise for The Gabba Ward office is 3/34 Old Cleveland Road, Stones Corner. The ward office is situated on the perimeter of the ward boundary in a shopping centre strip and located at the end of a shopping arcade.

The Lease on the existing premises expired on 31 May 2008. Council is currently holding over on a monthly tenancy in accordance with Clause 17.8 of the lease. The Lessor of the property has offered a further holdover of 12 months commencing 1 June 2010 to 31 May 2011 under the same terms and conditions and at the current rental rate of \$268.64 per m<sup>2</sup> pa gross, however, a more suitable central ward office location is preferred.

City Property has been reviewing the area for appropriate alternative accommodation options for some time and discovered there is an absence of viable alternatives.

A suitable opportunity situated in Unit 2, Crown Court, 63 Annerley Road, Woolloongabba has become available. The premise is approximately 150m<sup>2</sup> and is located in the Crown Court Complex with the premise facing into Crown Street. Crown Court includes commercial and retail accommodation and provides visitor parking in addition to two (2) allocated carparks for Unit 2. The premise includes a fitout with kitchen and toilet facilities. Part of the current fitout can be retained with the rest being modified to comply with ward office requirements.

At the initial offered rental of \$51,000 gross pa, which equates to \$340/m<sup>2</sup> pa gross, this compares favourably with recent rental negotiations at Morningside Ward Office of \$440/m<sup>2</sup> pa gross for 120m<sup>2</sup> and Jamboree Ward Office, Mt Ommaney of \$482.46/m<sup>2</sup> pa gross for 114m<sup>2</sup>. The table below compares this offer with the current site and other offered sites in the area.

| Current Gabba Ward Office  | Alternative Available Sites in the Area   | Preferred Site - Unit 2, Crown Court, 63 Annerley Road, Woolloongabba |
|--|---|---|
| Area 94.3m <sup>2</sup><br>Rent \$268.64/m <sup>2</sup> pa gross | <p><b>Gabba Central</b><br/>Area 81m<sup>2</sup><br/>Rent \$785/m<sup>2</sup> pa gross</p> <p><b>719 Stanley Street, Woolloongabba</b><br/>Area 104m<sup>2</sup><br/>Rent \$591.35/m<sup>2</sup> pa gross</p> <p><b>Corner Stanley Streets and Reid Streets, Woolloongabba</b><br/>Area 220 m<sup>2</sup><br/>Rent \$350/m<sup>2</sup> pa gross</p> <p><b>Unit 2, Crown Court, 63 Annerley Road, Woolloongabba</b><br/>Area 150m<sup>2</sup> approx<br/>Rent \$340/m<sup>2</sup> pa gross</p> | Area 150m <sup>2</sup> approx<br>Rent \$340/m <sup>2</sup> pa gross   |

The following terms have been negotiated:-

|             |   |
|-------------|---|
| Tenancy No: | Unit 2, Crown Court, 63 Annerley Road, Woolloongabba  |
| Area:       | 150m <sup>2</sup> (estimated)   |
| Lease Term: | 3 years + 3 years + 3 years   |
| Gross Rent: | \$51,000 per annum  |
| Outgoings:  | Estimated at \$6,000 per annum, but not applicable for the first year. Our intention is to formally negotiate to have outgoings included as gross rental in subsequent years. |

Rent Reviews: Year 2 rent review is nil but outgoings are applicable, Year 3 rent review is 4% increase plus outgoings. Our intention is to formally negotiate a gross rent with annual rent reviews at 4% on anniversary of commencement date.

Rent Commencement: 4 weeks after handover estimated at 1 June 2010

Car Parks: 2 car parking bays

E&C Committee approval is now sought for City Property to negotiate and for Council to enter into a new lease of premises in Unit 2, Crown Court, 63 Annerley Road, Woolloongabba, to accommodate The Gabba Ward Office.

## 12.0 Consultation

- Councillor Adrian Schrinner, Chairman Finance and Administration Committee
- Councillor Helen Abrahams, Gabba Ward Office – 01/04/2010
- Peter Rule, Executive Manager, Chief Executive's Office – 01/04/2010
- Greg Evans, Acting Divisional Manager, Corporate Service Division – 01/04/2010
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice – 01/04/2010
- Mark Mazurkiewicz, Manager City Property – 01/04/2010
- Craig Stevens, Manager, Marketing and Communication – 01/04/2010
- Emma Felsman, Financial Controller, City Property – 01/04/2010

All are in agreement with the recommendation.

## 13.0 Implications of proposal

|                       |                 |
|-----------------------|-----------------|
| Sectional Support     | No implications |
| Service Levels        | No implications |
| Political             | No implications |
| Industrial Relations  | No implications |
| Regional Implications | No implications |
| Social and Community  | No implications |

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

In accordance with the Corporate Vision Theme: Smart and prosperous city Council Program: City Governance  
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

## 16.0 Customer impact

The proposal is consistent with the Organisation 2014 Strategy of Serving Brisbane through Customer Focus.

## 17.0 Environmental impact

No environmental issues associated with this proposal.

## 18.0 Policy impact

Nil

## 19.0 Financial impact

The cost of the move will be funded from the Corporate Accommodation Program. \$180,000 has been set aside to provide for the fit out and relocation. Ongoing rental costs will be covered by the Operational Property Management base budget.



**20.0 Human resource impact**

Nil

**21.0 Urgency**

A timely decision will enable the site to be secured and enable The Gabba Ward office to relocate to more suitable premises within the 2009/10 financial year.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

*Option 1: Approve the recommendation*

*Option 2: Not approve the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

12 APR 2010 04

1.0 File number  
134/330/149/26

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title  
Caring for Our Country 2010 / 2011 Grant Application

3.0 Issue/purpose  
To approve Council to submit three (3) Investment Proposals (Proposals) to the Australian Government Land and Costs (the Department) under its Caring for Our Country "Open Call" Program (Program) seeking a total funding amount of \$3,855,802 (excl GST).

4.0 Proponent  
Ian Niven, Acting Division Manager, Corporate Services Division

5.0 Submission prepared by  
Greg Evans, Chief Financial Officer, Corporate Services Division, extension 34161 *6/4/10*

6.0 Date  
06 April 2010

7.0 For E&C approval or recommendation to Council: **12 APR 2010**

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C approve Council to submit three (3) Investment Proposals (Proposals) to the Australian Government Land and Costs (the Department) under its Caring for Our Country "Open Call" Program (Program) as follows:

- 1. Title: Upper Kedron Brook Water Quality Improvement Project – Mitchelton Train Station  
Funding: \$1,490,759 (excl GST)
- 2. Title: Upper Kedron Brook Water Quality Improvement Project – Mitchelton / Everton Park  
Funding: \$1,392,405 (excl GST)
- 3. Title: Upper Kedron Brook Water Quality Improvement Project – Ferny Grove  
Funding: \$972,638 (excl GST)

seeking a total funding amount of \$3,855,802 (excl GST).

10.0

**ACTION TAKEN**

Divisional Manager

12 APR 2010

Chairperson

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

TOWN CLERK

Ian Niven *GREG EVANS*  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES  
I Recommend Accordingly

RECEIVED

Councillor Adrian Schrinner  
CHAIRMAN FINANCE AND  
ADMINISTRATION COMMITTEE

12 APR 2010

COMMITTEE SECTION

CHIEF EXECUTIVE OFFICER

## 11.0 Background

Caring for our Country is an Australian Government initiative that seeks to achieve an environment that is healthy, better protected, well-managed, resilient, and provides essential ecosystem services in a changing climate. It aims to protect and restore Australia's unique and valuable environment by focusing on six national priority areas: the National Reserve System, biodiversity and natural icons, coastal environments and critical aquatic habitats, sustainable practices, natural resource management in northern and remote Australia, and community skills, knowledge and engagement.

Over the first five years Caring for our Country will provide over \$2 billion in funding.

To date, more than \$1.3 billion (including more than \$455 million under the 2009–10 business plan) has been approved for investment in environmental protection and sustainable practice single and multi-year projects.

Funding of \$29 million is available in 2010-11 and successful projects can be delivered over multiple years up to 2012 / 2013. **One hundred percent** of total eligible project costs are funded under the Program. To date, Council, through Natural Environment and Sustainability, made one Proposal and successfully secured \$252,000 in the 2009 / 2010 financial year.

Water Resources, City Planning and Sustainability Division, is proposing to submit three (3) Proposals under the Program including:

Title: Upper Kedron Brook Water Quality Improvement Project – Mitchelton Train Station  
Funding: \$1,490,759 (excl GST)

Title: Upper Kedron Brook Water Quality Improvement Project – Mitchelton / Everton Park  
Funding: \$1,392,405 (excl GST)

Title: Upper Kedron Brook Water Quality Improvement Project – Ferny Grove  
Funding: \$972,638 (excl GST)

E&C approval is now sought for Council to submit three (3) Investment Proposals (Proposals) to the Australian Government Land and Costs (the Department) under its Caring for Our Country "Open Call" Program (Program) seeking a total funding amount of \$3,855,802 (excl GST).

## 12.0 Consultation

Council sought consultation with Councillor Matic, Greg Evans, Chief Financial Officer, Julie McLellan, Manager, Water Resources and Dean Morse, Manager, City Design.

Council has also sought consultation with SEQ Catchments to seek written support for its Proposals.

The Chief Financial Officer, being the delegated officer to report on external revenue is satisfied that the Proposals complies with Council's AP195 – Procedure for Making a Grant Submission and is in agreement with the recommendation.

## 13.0 Implications of proposal

Should Council be successful in its grant application to the Australian Government, Council will need to enter into a Funding Agreement with the Department to secure the external revenue over the life of the projects.

## 14.0 Commercial in confidence

These Proposals are not commercial in confidence.

## 15.0 Vision/Corporate Plan impact

The Proposals support outcomes under Council's WaterSmart City Strategy.

## 16.0 Customer impact

There is no customer impact as approving the Proposals will reinforce community linkages with rejuvenated ecosystems through:

- Local education material for schools, community groups and regional conservation programs
- Re-establish an indigenous story context for these upper reaches of the waterway
- Once water quality issues are operational, additional community access and uses of the project sites will be established

### 17.0 Environmental impact

There is no environmental impact as approving the Proposals will protect the high ecological values within the Kedron Brook Catchment waterway corridor and Moreton Bay through the delivery of waterway health enhancement projects and pollution reduction works. The Kedron Brook Catchment comprises of over 110 km<sup>2</sup> of land in the northern suburbs of Brisbane where it flows into Moreton Bay.

### 18.0 Policy impact

There is no policy impact as approving the Proposals will be consistent with existing policy.

### 19.0 Financial impact

Although each Proposal has an allocated expense budget commencing 2010 / 2011, no revenue has been identified at this stage. Should E&C approve the Proposals for submission and successfully secure the grant; the revenue would be noted in the first budget review in the 2010 / 2011 financial year and then phased over each second and third budget review including 2011 / 2012 and 2012 / 2013.

*Strategy 2.2.2.1: Service Improve Ecological Health of Waterways*

|                   | 2010 / 2011 | 2011 / 2012 | 2012 / 2013 | 2013 / 2014 |
|-------------------|-------------|-------------|-------------|-------------|
|                   | '000        | '000        | '000        | '000        |
| Expense           | \$5,634     | \$6,836     | \$7,836     | \$8,836     |
| Potential Revenue | \$1,117     | \$808       | \$1,929     | -           |

### 20.0 Human resource impact

There is no significant impact as each Proposal delivers on Water Resource's Strategy 2.2.2.1, Service Improve Ecological Health of Waterways through Waterways Health Enhancement (Schedule 80).

### 21.0 Urgency

The Proposals are to be submitted to the Department by Thursday 15 April 2010.

### 22.0 Publicity/marketing strategy

Each Proposal will have a detailed communications strategy developed and delivered over the life of each project. As part of the Funding Agreement, signs indicating funding contributions are to be erected at each project site and an official opening is to be conducted at the completion of the projects with invitations extended to the Australian Government and other stakeholders accordingly.

### 23.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation
- Option 3: Amend the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

1.0 FILE NUMBER: 99-68395(A1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Bonus payment for Divisional Manager, Corporate Services Division.

3.0 ISSUE / PURPOSE

To approve bonus payment for Ian Maynard for the 6 month period ending 31 December 2009.

4.0 PROPONENT

Jude Munro  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Service Coordinator Officer (EOEMCEO), ext 36773

6.0 DATE

31 March 2010

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For decision as delegate.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That a bonus payment of <sup>redacted</sup> be approved for Ian Maynard, Divisional Manager, Corporate Services Division, for the six month period from 1 July 2009 to 31 December 2009.

10.0

Jude Munro  
Chief Executive Officer

**APPROVED**

12 APR 2010

Lord Mayor

**RECEIVED**

12 APR 2010

COMMITTEE SECTION

**11.0 BACKGROUND**

Under the terms and conditions of his Executive Service Contract, Ian Maynard, Divisional Manager, Corporate Services Division is assessed every 6 months on his performance against his agreed Personal Performance Plan.

The Chief Executive Officer has reviewed Mr Maynard's performance and recommends that he be awarded a <sup>redac</sup><sub>ted</sub> % bonus payment (out of 15%) for the 6 month period from 1 July 2009 to 31 December 2010.

**12.0 CONSULTATION**

Chief Executive Officer.

**13.0 IMPLICATIONS OF PROPOSAL**

No criticisms are expected as the bonus payment forms part of the Executive Service Contract.

**14.0 COMMERCIAL IN CONFIDENCE**

The awarding of a bonus is included in Mr Maynard's contract.

**15.0 CORPORATE PLAN IMPACT**

N/A

**16.0 CUSTOMER IMPACT**

Improved service delivery as an outcome of performance based contracts.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FUNDING IMPACT**

Funds are available in the current budget.

**20.0 HUMAN RESOURCE IMPACT**

Nil.

**21.0 URGENCY**

As soon as possible.

**22.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**23.0 OPTIONS**

1. That the recommendation be approved.
2. That an alternative bonus amount be approved.

As the bonus forms part of Mr Maynard's Executive Service Contract, Option 1 is recommended.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 19 APRIL 2010**

| SUB NO.       | FILE NO.                    | DIV.                      | TITLE   | Result  |
|---------------|-----------------------------|---------------------------|---|---------|
| 19/04-01<br>R | 221/100                     | Corporate Services        | Increase in working capital facility  | Yes     |
| 19/04-02<br>R | 109/695/586/2               | OLMCEO                    | Contracts and Tendering – Report to Council of Contracts accepted by Delegates (March 2010)   | Yes     |
| 19/04-03<br>M | FQ100244/2009/2010          | OLMCEO                    | Stores Board Submission – Provision of MapInfo Professional and Vertical Mapper Graphical Information System (GIS)/ Spatial Information Services (SIS) software | Yes     |
| 19/04-04<br>M | 149/210/179/96              | OLMCEO                    | Stores Board Submission – Significant Procurement Activity Plan for Fuji Xerox managed print services   | Yes     |
| 19/04-05<br>M | 365/20-TL170/1151/1054      | Corporate Services        | New infrastructure License to Brisbane City Council over Queensland Rail (QR) land at Sandgate Road Boondall  | Held    |
| 19/04-06<br>M | 134/630/106                 | Corporate Services        | Hedging of Northern Link Project Risk Exposures   | Yes     |
| 19/04-07<br>R | 202/10(749) & 112/20/711/74 | Brisbane Infrastructure   | Blunder Road Stages 6 & 7 Upgrade, Pallara.   | Yes     |
| 19/04-08<br>M | 106/705/797/2               | Corporate Strategy Office | Public release of Council's community research reports  | Yes     |
| 19/04-09<br>M | 109/800/286/264             | FaCS                      | Overseas Travel to Singapore, 14-21 May 2010  | Yes     |
| 19/04-10<br>R | 109800/286/126              | CPAS                      | Proposed resumption of land for drainage purposes situated at 55 Carter St, Northgate and 2 Elson Road, Northgate   | Yes     |
| 19/04-11<br>R | 112/20/259/48               | CPAS                      | Proposed resumption of an Easement for Drainage Purposes situated at 27 Upper Cairns Terrace, Red Hill  | Yes     |
| 19/04-12<br>R | 109/800/286/256             | QUU                       | Central SEQ Distributor Retailer Authority – Interim Participation Agreement and Queensland Treasury Corporation guarantee                                      | Amended |

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice



1.0 File number: FQ100244/2009/2010

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Provision of MapInfo Professional and Vertical Mapper Graphical Information System (GIS)/Spatial Information Services (SIS) software.

3.0 Issue/purpose

To seek approval of the Establishment & Coordination Committee to directly enter into a Contract with Pitney Bowes Software Pty Ltd for the provision of an unlimited user corporate contract for MapInfo Professional software and 18 user licenses for Vertical Mapper, software without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Judé Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Corporate Risk Manager  
Corporate Services

6.0 Date

13 April 2010.

**APPROVED**

19 APR 2010

7.0 For E&C approval of recommendation to Council

Lord Mayor

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer

**ACTION TAKEN**

19 APR 2010

**RECEIVED**

19 APR 2010

TOWN CLERK

COMMITTEE SECTION

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 13 April 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

| <b>CONTRACT NO.</b> | <b>CONTRACT TITLE</b>   | <b>REASON FOR SUBMISSION</b> |
|---------------------|---|------------------------------|
| FQ100244-09/10      | MapInfo Professional and Vertical Mapper Graphical Information System (GIS)/Spatial Information Services (SIS) software | Within E&C Delegation        |

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number: 149/210/179/96

19 APR 2010 04

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Significant Procurement Activity Plan for Fuji Xerox managed print services.

3.0 Issue/purpose

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to the provision of Print Services through Fuji Xerox.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox, Corporate Risk Manager, Corporate Services Division

6.0 Date

13 April 2010.

**APPROVED**

7.0 For E&C approval of recommendation to Council

19 APR 2010

For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer

RECEIVED ACTION TAKEN

19 APR 2010

19 APR 2010

COMMITTEE SECTION

TOWN CLERK

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 13 April 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

| <b>CONTRACT NO.</b>  | <b>CONTRACT TITLE</b>  | <b>REASON FOR SUBMISSION</b> |
|----------------------|------------------------|------------------------------|
| A60156/2005/2<br>006 | managed print services | Within E&C Delegation        |

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

**1.0 FILE NUMBER**

134/630/106

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 TITLE**

Hedging of Northern Link Project Risk Exposures

**3.0 ISSUE/PURPOSE**

To approve hedging arrangement for risk exposures on the Northern Link Project

**4.0 PROPONENT**

Ian Niven, A/Divisional Manager Corporate Services

**5.0 SUBMISSION PREPARED BY**

Jiri Arnost, Corporate Treasurer, Corporate Services X36617

**6.0 DATE**7<sup>th</sup> April 2010**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&amp;C approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

Not applicable.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

9.0 RECOMMENDATION

That E&C approve as per determination in Attachment A

10.0 DIVISIONAL MANAGER

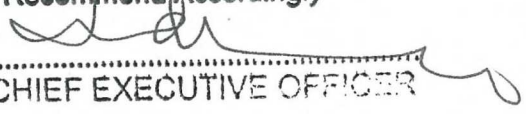
  
Ian Niven  
A/Divisional Manager  
CORPORATE SERVICES DIVISION

CHAIRMAN

I support / ~~Reject~~ the Recommendation/s.  
If Reject – please state reasons:

  
Cr. Adrian Schrinner  
Chairman  
FINANCE AND ADMINISTRATION  
COMMITTEE

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER

CHAIRMAN

I support / ~~Reject~~ the Recommendation/s.  
If Reject – please state reasons:

  
Cr. Graham Quirk  
Chairman  
INFRASTRUCTURE COMMITTEE

RECEIVED

19 APR 2010

COMMITTEE SECTION

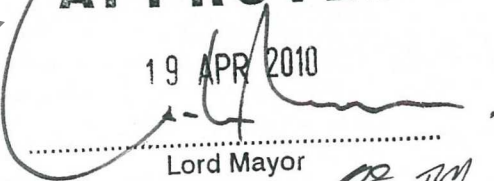
ACTION TAKEN

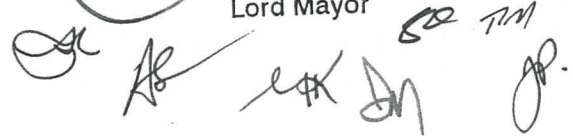
19 APR 2010

TOWN CLERK

APPROVED

19 APR 2010

  
.....  
Lord Mayor



BCC PUBLIC RELATIONS SCHEME  
10 YEAR RELEASE



## 11.0 BACKGROUND

The Northern Link Project is a very significant and strategic undertaking for Brisbane City Council and the city.

The decision of Council to borrow the funds for the Northern Link Project means that Council will carry significant liabilities. As a result, Council will be exposed to significant interest rate and foreign exchange risk over the life of the Project.

There are a number of ways to managing this risk, including:-

- (a) the use of hedging instruments to “lock” in borrowing costs and foreign exchange rates at acceptable levels

and

- (b) negotiating borrowing arrangements that “lock” in a rate on part or all of the borrowing before any of the debt is drawn down

In order to manage the risks, it is necessary to have the capability to:

- (i) hedge both interest rate and foreign exchange exposures in a prudent and financially responsible manner with either Queensland Treasury Corporation and/or Commonwealth Bank of Australia; any hedging being capped at the value of the assessed maximum exposure

- (ii) hedge in the manner described in (i) by using appropriate market instruments such as, but not limited to:

- (a) interest rate swaps
- (b) forward rate agreements
- (c) interest rate options
- (d) forward exchange contracts
- (e) currency swaps and options

to minimise the exposures to an acceptable level.

- (iii) enter into forward fixed rate funding agreements with Queensland Treasury Corporation, where appropriate, that lock in rates on future borrowing levels

- (iv) enter into financial instruments to reflect the above arrangements with Queensland Treasury Corporation and Commonwealth Bank of Australia on terms and conditions acceptable to Chief Financial Officer, Chief Legal Counsel and Corporate Treasurer

- (v) have the Corporate Treasurer seek approval from the State Treasurer to allow Brisbane City Council to use the various hedging and borrowing options (as required) to manage interest rate and foreign exchange risk on the Northern Link Project

The Financial Risk Management Committee will be responsible for ensuring that process and procedures are followed for managing the market risk exposures are properly and correctly followed. The Corporate Treasurer will have responsibility for executing the transaction and portfolio managing the exposures.

Approval is now sought from E&C as per the determination in Attachment A.

## **12.0 CONSULTATION**

Councillor Adrian Schrunner, Chairman, Finance and Administration Committee  
Councillor Graham Quirk, Chairman, Infrastructure Committee  
TransApex Board  
Greg Evans, Chief Financial Officer  
Barry Broe, Divisional Manager, Brisbane Infrastructure  
Scott Stewart, Executive Manager, Major Infrastructure Project Office  
Justin Bold, Principal, Project Finance Strategy, Major Infrastructure Project Office  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice

Are in agreement with the recommendation

## **13.0 IMPLICATIONS OF PROPOSAL**

Approving this submission will enable Council to appropriately hedge the market risk of exposures on the northern Link Project

## **14.0 COMMERCIAL IN CONFIDENCE**

No

## **15.0 VISION/CORPORATE PLAN IMPACT**

The submission will address the following Corporate Plan strategy:

3.3.2 Building the Transport Network and 3.3.2.1 TransApex

*Build a transport network that is attractive, safe, enhances accessibility and reduces congestion*

10.3.1.2 Treasury Management

*Management of Council's financial risk exposures*

## **16.0 CUSTOMER IMPACT**

Nil

## **17.0 ENVIRONMENTAL IMPACT**

Nil

## **18.0 POLICY IMPACT**

Nil

## **19.0 FINANCIAL IMPACT**

Approving this submission will enable Council to minimise market risk exposure arising from the Northern Link Project. For example, for every \$100 million exposure, a 1% (up or down) movement in interest rates for 10 year debt (using a base borrowing cost of 6.50%), where repayments are made quarterly, will change repayments by about (up or down) \$625,000.

## **20.0 HUMAN RESOURCE IMPACT**

Nil

## **21.0 URGENCY**

In the normal course of business

## **22.0 PUBLICITY/MARKETING**

Nil

## **23.0 OPTIONS**

Option 1 - Approve the recommendation

Option 2 - Amend the recommendation

Option 3 - Not approve the recommendation

Option 1 is the recommended option.

1.0 FILE NUMBER 106/705/797/2

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

2.0 TITLE  
Public release of Council's community research reports.

3.0 ISSUE/PURPOSE  
The purpose of this submission is to seek approval for the release to the public via Council libraries of finalised community research reports (in electronic format) under the Market Research Procurement and Release Policy (AP194).

4.0 PROPONENT  
John Burton  
Manager, Corporate Improvement & Strategic Planning  
Corporate Strategy Office

5.0 SUBMISSION PREPARED BY  
Maureen King  
Research Officer, Corporate Improvement & Strategic Planning  
Corporate Strategy Office

6.0 DATE  
15 March 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL  
E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?  
No

9.0 RECOMMENDATION  
That E&C grant approval to release to the public via Council libraries the research reports listed in **Attachment A**, and not release the research reports in **Attachment B** in line with the reason provided by the purchasing Program or Division.

10.0 Divisional Manager

Committee Chairman

I support / ~~reject~~ the recommendation.  
If reject, please state reasons:

Andrew Chesterman  
Executive Manager

Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER  
Or Adrian Schrinner  
Chairman, Finance and Administration  
Committee

**ACTION TAKEN**

19 APR 2010

TOWN CLERK

**APPROVED**

19 APR 2010

Lord Mayor

10 YEAR RELEASE SCHEME

**RECEIVED**

19 APR 2010

COMMITTEE SECTION

## 11.0 BACKGROUND

In October 2008 the E&C Committee approved the *Market Research Procurement and Release Policy* (AP194). This policy allows for research reports to be released to the public via Council libraries upon approval by the E&C Committee and following a minimum deliberation period of six months from the completion of the research study.

In accordance with the *Market Research Procurement and Release Policy*, all market research is recommended for release to the public via Council libraries unless a request has been made by the purchasing Divisional or Program Manager that the report not be released due to factors favouring non disclosure in the public interest. All officers commissioning research were given the opportunity to claim such exemption with their Divisional or Program Managers.

Currently, market research reports are released once a year. The E&C Committee last approved a number of reports for release in January 2009. Further reports have now been finalised and it is recommended that these reports be released to the public via Council libraries:

- **Attachment A** lists the research reports which are recommended for release to the public via Council libraries.
- **Attachment B** lists the research reports which are recommended not to be released due to factors favouring non disclosure as requested by Divisional or Program Managers. Reasons for recommending non-release are provided in each instance.

## 12.0 CONSULTATION

- **Paul Wesener**, Right to Information and Information Privacy Manager
- **All Internal parties** who commissioned the research listed in the attachments (43 Council officers in total) were consulted and given the opportunity to recommend whether research reports be released/not released

None of the parties consulted disagree with the recommendations.

## 13.0 IMPLICATIONS OF PROPOSAL

Research reports released will be made available to the public via Council libraries.

## 14.0 COMMERCIAL IN CONFIDENCE

Items listed in **Attachment A** are recommended for release.

Items listed in **Attachment B** are recommended not to be released.

## 15.0 VISION/CORPORATE PLAN IMPACT

Research reports recommended for release are in line with Program Outcome - 10.7.1.2 Listening to the People. Release is also consistent with the following City-Wide Outcomes: Learning & Informed Communities, Connected & Engaged Communities, Cooperative Governance.

## 16.0 CUSTOMER IMPACT

Research reports released will be available to the public via Council libraries.

**17.0 ENVIRONMENTAL IMPACT**

Nil

**18.0 POLICY IMPACT**

Nil. Release is in line with the current policy.

**19.0 FINANCIAL IMPACT**

Nil

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

Nil

**23.0 OPTIONS**

Option 1: Approve the release to the public via Council libraries those research projects listed in **Attachment A** and the non-release of research projects listed in **Attachment B**.

Option 2: Amend the list of research projects recommended for release in **Attachment A** and non-release in **Attachment B**.

Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

19 APR 2010 09

1.0 File number  
109/800/286/264

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Overseas Travel to Singapore, 14-21 May 2010.

3.0 Issue/purpose  
To seek approval to allow Mrs Stephanie Field-Harvey, Team Leader Contact Centre to travel overseas to Singapore in May.

4.0 Proponent  
Greg Sullivan, Acting Divisional Manager, Families and Community Services

5.0 Submission prepared by  
Danny Keeble, Contact Centre Manager, Families and Community Service Division, phone number 3403 8500.

6.0 Date  
13 April 2010

**APPROVED**

7.0 For E&C approval or recommendation to Council

19 APR 2010

For Establishment and Co-ordination Committee approval ..... Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That the Establishment and Co-ordination Committee approve Mrs Stephanie Field-Harvey, Team Leader Contact Centre to travel overseas to Singapore on the 14-21 May, at a total cost of one weeks wage and the living away from home allowance which equates to of \$1787.35.

10.0 Business class travel will be funded in accordance with long time BCC policy

|   |   |
|---|---|
| <p><b>Divisional Manager</b><br/>I Support / Reject the recommendation.<br/><br/><i>Greg Sullivan</i><br/>Greg Sullivan<br/>Acting Divisional Manager<br/>Families and Community Services</p> | <p><b>Chairman</b><br/>I Support / Reject the recommendation.<br/><br/><i>Geraldine Knapp</i><br/>Cr Geraldine Knapp<br/>Chairman Families and Community Services<br/>Committee</p> |
|---|---|

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**  
19 APR 2010  
TOWN CLERK

**RECEIVED**  
19 APR 2010  
COMMITTEE SECTION

## 11.0 Background

Stephanie Field-Harvey is the winner of 2010 Touchbase Australian Teleservices Association Future Leaders Bursary. The bursary has been designed to develop future Contact Centre Managers and Directors. Mrs Field-Harvey will now go on educational and personal development journey which includes a trip to Singapore to visit Cisco, the centre of excellence, where all leading technology is trailed.

E&C approval is now sought for Mrs Stephanie Field-Harvey, Team Leader Contact Centre to travel overseas to Singapore on the 14-21 May, at a total cost of one weeks wage and the living away from home allowance which equates to \$1787.35.

## 12.0 Consultation

Paul Salvati, Customer Services Branch Manager, Families and Community Service Division  
(22 February 2010)

Greg Sullivan, Acting Division Manager, Families and Community Service Division  
(08 March 2010)

**All consulted are in agreement with the recommendation.**

## 13.0 Implications of proposal

Stephanie Field-Harvey will be able to travel to Singapore as winner of 2010 Touchbase ATA Future Leaders Bursary. This will provide a great insight into future technology for Contact Centres, provide a great networking opportunity to liaise with other people in the industry and will help to benchmark our Contact Centre.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

Corporate Plan 2008-2012 Program 9 – Customer Focus  
Living in Brisbane 2026 – Smart, prosperous city & Accessible connected city.  
All of Council values: Passion for Brisbane, Responsive customer service, Respect for people, Courage to make a difference, Working together, Getting things done and Value for money.

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Nil

## 19.0 Financial impact

This will be the cost of Mrs Field-Harvey's salary for a week and her daily expense allowance when working away from home. The ATA and Touchbase will pay for a return economy flight to Singapore, with 5 nights accommodation and all transfers, plus \$500 (AU) spending money. Meal allowance for breakfast and dinner.

## 20.0 Human resource impact

Nil



**21.0 Urgency**

In the normal course of business

**22.0 Publicity/marketing strategy**

N/A

**23.0 Options**

1. That the Establishment and Co-ordination Committee agree to approve Mrs Stephanie Field-Harvey travel to Singapore as winner of 2010 Touchbase ATA Future Leaders Bursary.
2. That Establishment and Co-ordination Committee not agree to approve Mrs Stephanie Field-Harvey travel to Singapore as winner of 2010 Touchbase ATA Future Leaders Bursary.

**Option 1 is the preferred option.**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 27 APRIL 2010**

| SUB NO.       | FILE NO.        | DIV.                    | TITLE  | Result |
|---------------|-----------------|-------------------------|--|--------|
| 27/04-01<br>R | 112/20/711/259  | Brisbane Infrastructure | Intersection Upgrade for Seventeen Mile Rocks Road and Duporth Road, Darra.                      | Yes    |
| 27/04-02<br>R | 109/800/286/214 | Corporate Services      | Donations Policy   | Yes    |
| 27/04-03<br>M | 134/330/149/27  | Corporate Services      | Modernisation and Extension of Hydrologic Monitoring Systems Program 2010/2011 Grant Application | Yes    |
| 27/04-04<br>R | 109/800/286/79  | CPAS                    | Acacia Ridge Archerfield Neighbourhood Plan  | Yes    |
| 27/04-05<br>M | 109/210/179/87  | OLMCEO                  | Stores Board Submission- Significant Procurement Activity Plan- Legal Consultancy Services       | Yes    |

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

27 APR 2010 03

1.0 File number  
134/330/149/27

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Modernisation and Extension of Hydrologic Monitoring Systems Program 2010 / 2011 Grant Application

3.0 Issue/purpose

To approve Council to submit two (2) grant applications (applications) to the Bureau of Meteorology (the Bureau) under its Modernisation and Extension of Hydrologic Monitoring Systems Program (Program) seeking a total grant amount of \$1,172,746 (excl GST).

4.0 Proponent

Ian Niven, Acting Division Manager, Corporate Services Division

5.0 Submission prepared by

Greg Evans, Chief Financial Officer, Corporate Services Division, extension 34161

6.0 Date

14 April 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

**APPROVED**

27 APR 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

To approve Council to submit two (2) grant applications (applications) to the Bureau of Meteorology (the Bureau) under its Modernisation and Extension of Hydrologic Monitoring Systems Program (Program) as follows:

1. Title: Telemetry Linked Flow and Water Quality Monitoring Stations for a *WaterSmart*  
Funding: City: Improving Aquatic Ecosystem Health  
\$580,000 (excl GST)
2. Title: WaterSmart City Project Upgrade for Telemetry Stations Network Project  
Funding: \$592,746 (excl GST)

seeking a total funding amount of \$1,172,746 (excl GST).

10.0

Divisional Manager

Ian Niven  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

Chairperson

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

Councillor Adrian Schrinner  
CHAIRMAN FINANCE AND  
ADMINISTRATION COMMITTEE

**ACTION TAKEN RECEIVED**

27 APR 2010

27 APR 2010

TOWN CLERK

COMMITTEE SECTION

## 11.0 Background

The Australian Government's Modernisation and Extension of Hydrologic Monitoring Systems Program is administered by the Bureau of Meteorology (the Bureau).

The objective of the \$80 million Program is to assist water information collectors to modernise and extend their water monitoring systems. This will enhance the accuracy and transfer of real-time data to the internet. Funding of \$20 million is available in 2010-11 and successful projects must be delivered in the 2010 / 2011 financial year. **One hundred percent of total eligible project costs** are funded under the Program.

Water Resources, City Planning and Sustainability Division, is proposing to submit two (2) grant applications under the Program including:

Title: Telemetry Linked Flow and Water Quality Monitoring Stations for a *WaterSmart City*:  
Improving Aquatic Ecosystem Health  
Funding: \$580,000 (excl GST)

Title: WaterSmart City Project Upgrade for Telemetry Stations Network Project  
Funding: \$592,746 (excl GST)

E&C approval is now sought for Council to submit two (2) grant applications to the Bureau under its Program seeking a total funding amount of \$1,172,746 (excl GST).

Should Council be successful in its grant applications to the Bureau, Council will need to enter into a Funding Deed with the Bureau to secure the external revenue over the life of the projects.

## 12.0 Consultation

Council sought consultation with:

- Councillor Peter Matic, Chairman, Environment, Parks and Sustainability Committee
- Greg Evans, Chief Financial Officer;
- Julie McLellan, Manager, Water Resources; and
- Dean Morse, Manager, City Design

All are in agreement with this recommendation.

Council has also sought consultation with the Queensland State Department of Environment and Resource Management (DERM).

The Chief Financial Officer, being the delegated officer to report on external revenue is satisfied that the Proposals complies with Council's AP195 – Procedure for Making a Grant Submission and is in agreement with the recommendation.

## 13.0 Implications of proposal

Corporate Finance has sought advice through BCLP regarding the Funding Deed's wording and has found the document to be acceptable with a recommendation for a minor alteration to include:

As it is a ground for termination not to be able to provide acceptable replacement personnel acceptable to the Bureau, it would be recommend that in Clause 2.5.3 adding the word "reasonable" after the word "earliest" in the second line, so that the Recipient must provide replacement personnel at the earliest reasonable opportunity.

## 14.0 Commercial in confidence

These Proposals are not commercial in confidence.

## 15.0 Vision/Corporate Plan impact

The Proposals support outcomes under Council's WaterSmart City Strategy.

## 16.0 Customer impact

There is no customer impact.

## 17.0 Environmental impact

There is no environmental impact.

## 18.0 Policy impact

There is no policy impact as approving the applications will be consistent with existing policy.

## 19.0 Financial impact

Although each application has an allocated expense budget commencing 2010 / 2011, no revenue has been identified at this stage. Should E&C approve the applications for submission and successfully secure the grant; the revenue would be noted in the first budget review in the 2010 / 2011 financial year and then phased over each second and third budget review.

Strategy 2.2.2.1: *Service Improve Ecological Health of Waterways*  
Project: *Environmental Flows Assessment*

|                   | 2010 / 2011 | 2011 / 2012 | 2012 / 2013 | 2013 / 2014 |
|-------------------|-------------|-------------|-------------|-------------|
|                   | \$'000      | \$'000      | \$'000      | \$'000      |
| Expense           | 100         | 100         | 100         | 100         |
| Potential Revenue | 580         | -           | -           | -           |

It is important to note that this grant application is seeking the entire 4 years schedule of works so as it can be delivered in one year thus realising the benefits earlier and creating a potential cost saving of \$580,000

Strategy 2.3.1.2 *Gather and Provide Flood Information*  
Project: *Telemetry Gauge Rehabilitation Project*

|                   | 2010 / 2011 | 2011 / 2012 | 2012 / 2013 | 2013 / 2014 |
|-------------------|-------------|-------------|-------------|-------------|
|                   | \$'000      | \$'000      | \$'000      | \$'000      |
| Expense           | 93          | 127         | 126         | 123         |
| Potential Revenue | 593         | -           | -           | -           |

Likewise, this grant application is seeking upfront the total expenses incurred to procure the assets to deliver the five year program thus reducing the years to deliver the Project from five to two years.

## 20.0 Human resource impact

There is no significant impact as each grant application delivers on Water Resource's Strategy 2.2.2.1, Improve Ecological Health of Waterways through Waterways Health Enhancement (Schedule 80) and Strategy 2.3.1.2, Telemetry Gauge Rehabilitation Project.

## 21.0 Urgency

The grant applications are to be submitted to the Bureau by Friday 30 April 2010.

## 22.0 Publicity/marketing strategy

As part of the Funding Deed, all publicity for each project shall give appropriate recognition to the role of the Australian Government in supporting that project. This recognition includes invitations to participate in formal project opening or launch ceremonies and publicity events. Further, projects will also be required to include appropriate branding and written acknowledgement of the Australian Government on all publicity and written materials developed for each Project. The Bureau will work with Council with respect to project communications.

23.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation
- Option 3: Amend the recommendation

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number: 109/210/179/87

27 APR 2010 05

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission – Significant Procurement Activity Plan - Legal Consultancy Services

3.0 Issue/purpose

To seek Establishment and Coordination Committee approval:

- of the Significant Procurement Activity Plan (SPAP) in relation to the Provision of Legal Consultancy Services; and
- to extend the existing External Legal Consulting Services Panel Contracts (A60080-05/06).

These arrangements will be extended on the current Schedule of Rates price basis for a maximum term of up to six months, from 1 May 2010 to 31 October 2010 on an option to terminate with 30 days notice at Council's sole discretion. The Contracts (extensions) will be entered into without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

David Cox, Corporate Risk Manager, Corporate Services Division

6.0 Date

21 April 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

**APPROVED**

27 APR 2010

Lord Mayor *sa pm*

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission. *and no further extension will be granted.*

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer

**ACTION TAKEN**

**RECEIVED**

27 APR 2010

27 APR 2010

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 April 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

| <b>CONTRACT NO.</b> | <b>CONTRACT TITLE</b>      | <b>REASON FOR SUBMISSION</b> |
|---------------------|----------------------------|------------------------------|
| A100247-09/10       | Legal Consultancy Services | Within E&C Delegation        |

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

## 20.0 Human resource impact

Not Applicable.



**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE