

E&C AGENDA – 02 AUGUST 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
02/08-01 M	109/695/586/1-03	Corporate Services	Monthly Project Report – June 2010	Yes
02/08-02 M	164/105/219/1	Corporate Services	Monthly Report – Delegation of Authority to Travel – March 2010	Yes
02/08-03 M	109/800/286/273	Corporate Services	New Council telecommunications lease tenure to Telstra Corporation Limited at 227 Dairy Swamp Road, Tingalpa	Yes
02/08-04 R	109/800/286/282	Corporate Services	Lease to GOA Billboards for commercial outdoor advertising at 1809 Gympie Road, Carseldine (Lot 995 SP 181584)	Yes
02/08-05 M	119/630/543/680	OLMCEO	Stores Board Submission- Chermside Service Station Demolition and Decontamination Project	Yes
02/08-06 R	109/590/543/5	OLMCEO	Stores Board submission to amend the Annual Procurement & Asset Disposal Plans for 2010/2011	Held
02/08-07 M	109/800/286/283	CPAS	City Hall Restoration Project – Project Executive Group Membership Amendment	Held
02/08-08 R	152/160/881/219	CPAS	Toowong Auchenflower Neighbourhood Plan	Yes
02/08-09 R	288/140-0	FaCs	Approval of pest survey programs under the <i>Land Protection (Pest and Stock Route Management) Act 2002</i>	Yes
02/08-10 R	164/855/554/27	OLMCEO	Overseas Travel to Hyderabad, India.	Yes
02/08-11 M	164/855/554/28	OLMCEO	Overseas Travel to Hyderabad, India.	Yes
02/08-12 R	164/855/554/29	OLMCEO	Overseas Travel - Kobe, Japan	Yes
02/08-13 M		OLMCEO	Overseas Travel - Kobe, Japan	Yes
02/08-14 M	112/265/439/95	Corporate Services	Sale of Lot 16 at Tradecoast Central to Electronic Boutique Australia Pty Ltd	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number 109/695/586/1-03

02 AUG 2010 01

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – June 2010

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Ian Niven, A/Divisional Manager, Corporate Services, 3403 9110.

6.0 Date

15 July, 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

10.0 Divisional Manager

Barry Broe
DIVISIONAL MANAGER, Brisbane Infrastructure Division

Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

APPROVED

02 AUG 2010

Lord Mayor

ACTION TAKEN

02 AUG 2010

TOWN CLERK

RECEIVED

02 AUG 2010

COMMITTEE SECTION

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2009-10, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2009-10, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the ******* JUNE 2010 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for June 2010.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

02 AUG 2010 02

1.0 FILE NUMBER: 164/105/219/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – March, 2010

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Niven, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

7 June, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for March, 2010.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Cr Adrian Schirmer
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Niven
A/DIVISIONAL MANAGER

I Recommend Accordingly

John Maynard
ACTING CHIEF EXECUTIVE OFFICER

APPROVED

2 AUG 2010

Lord Mayor

ACTION TAKEN
02 AUG 2010
TOWN CLERK

RECEIVED
02 AUG 2010
COMMITTEE SECTION

10 YEAR RELEASE SCHEME

AS *SL* *FM* *DM* *...*

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for March, 2010, for each Unit of Administration showing travel actually undertaken during that month.

Appendix "A" shows details associated with travel by non Council employees not covered by the travel policy.

Appendix "B" shows details associated with Travel not previously reported in actual month of travel but reconciled in this current month.

Approval is now sought to note the information submitted on approved travel for March, 2010

In Summary, the position for the current month is as follows:

March, 2010

Non – commercial Operations

a) International Travel		
(i) Number of Bookings		2
(ii) Airfares		\$4,208.54
b) Domestic Travel		
(i) Number of Bookings		48
(ii) Airfares		\$14,878.05
c) Accommodation and Allowance Costs		\$ 20,419.08
d) Registration Fees for Conference		\$ 20,154.00
e) Other Costs e.g. hire car		\$ 5,372.87
Total		\$ 65,032.29
Appendix "A"		\$ 631.40

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10 YEAR RELEASE

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for March, 2010.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

02 AUG 2010 03

1.0 File number:

109/800/286/273

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

New Council telecommunications lease tenure to Telstra Corporation Limited at 227 Dairy Swamp Road, Tingalpa.

3.0 Issue/purpose

To approve the grant of two successive telecommunication leases to Telstra Corporation Limited for a mobile telephone base station at 227 Dairy Swamp Road, Tingalpa.

4.0 Proponent

Ian Niven,
Acting Divisional Manager
Corporate Services Division
Ext: 39110

5.0 Submission prepared by

Glenn Gomez,
Acting Operational Property Manager
City Property Branch
Ext: 34961

6.0 Date

2 August 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That the E&C Committee approve, subject to Telstra Corporation Ltd obtaining the necessary Council development approval and Ministerial consent to the proposal being granted, a telecommunication lease tenure of the land at 227 Dairy Swamp Road, Tingalpa (as outlined in yellow on Attachment 2) for two successive periods in accordance with the provisions of the Lease Terms Sheet (see Attachment 1) on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 Divisional Manager

Ian Niven
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

I Recommend Accordingly

ACTING CHIEF

OFFICER

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Councillor Adrian Schinner
CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE

TOWN CLERK

02 AUG 2010

COMMITTEE SECTION

BOC 10 YEAR RELEASE SCHEME

APPROVED

2/AUG 2010

Lord Mayor

M. May
22/07/10

[Handwritten signatures]

11.0 Background

In June 2009, Telstra, in association with 3GIS Pty Ltd (a Hutchison company), applied to establish a mobile telephone base station on Council controlled land at 227 Dairy Swamp Road, Tingalpa (Lot 99 on Survey Plan 177826 County of Stanley, Parish of Tingalpa Title Reference 49104493). The current proposal again involves a "high impact" site and its selection resulted from preliminary discussions about what possible sites were available.

Of the sites suitable for Telstra's purposes, the site proposed is preferred by the inspecting Council officers from Natural Environment and Sustainability Branch, Local Assets Services and City Property. Moreover, Council's Strategic Asset Management officers have noted "that the location proposed is unlikely to be required for future community facility purposes".

The proposed site is on Crown land that is controlled by Council (as Trustee for parkland) and upon which, with Ministerial consent, Council is able to enter into a "Trustee Lease" with telecommunication carriers for the purposes of operating mobile telephone base stations. The facility will be largely screened behind tall eucalyptus trees and will be approximately 55 metres from the nearest residence.

On 8 September 2009, Council adopted Civic Cabinet's recommendation that it is in the public interest that section 46H of the City of Brisbane Act 1924 (COB Act) relating to public tendering for the leasing of Council owned property, should not apply to the leasing of sites to telecommunication carriers (and/or other parties operating a telecommunications facility) in the context of the Telecommunications Act 1997 and/or the Radiocommunications Act 1992.

It is considered that a commencing rental of redacted pa (plus GST) meets Council's policy requirements and is appropriate, by comparison with the market.

E&C approval is sought, subject to Telstra Corporation Ltd obtaining the necessary Council development approval and ministerial consent to the proposal being granted, for a telecommunication lease tenure of the land at 227 Dairy Swamp Road, Tingalpa (as outlined in yellow on Attachment 2) over two successive periods in accordance with the provisions of the Lease Terms Sheet (see Attachment 1) on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

Attachments

- (1) Lease Terms Sheet
- (2) Site Layout Plan
- (3) Locality Plan
- (4) Tower Elevation Plan
- (5) Expanded view of site locality
- (6) Close up view of site locality
- (7) Actual proposed site

12.0 Consultation

- Councillor Adrian Schrimmer, Chairman Finance & Administration Committee. (20/07/2010)
- Councillor John Campbell, Doboy Ward. (20/07/2010)
- Mark Mazurkiewicz, Manager, City Property Branch, Corporate Services. (27/05/2010).
- Craig Stevens, Manager, Marketing and Communication. (20/05/2010).
- Craig Silva, Solicitor, Brisbane City Legal Practice. (24/05/2010).
- Brad Wilson, Principal Officer Planning, Natural Environment and Sustainability. (26/05/2010).
- Graham Heiner, Principal Project Manager, Land & Buildings, City Assets. (Asset Custodian, 14/05/2010).
- John Niukkanen, Regional Co-ordinator Parks, LAS East. (17/05/2010).
- Emma Felsman, Business Services Manager, City Property Branch, Corporate Services. (26/05/2010).

All are in agreement with the recommendation.

13.0 Implications of proposal

Sectional Support:	No impact.
Industrial Relations:	No impact.
Regional Implications:	No Impact.
Social and Community:	No impact.
Service Levels:	Council will be assisting with the provision of necessary telecommunication services, for the benefit of the local community.
Political:	No impact.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Corporate Vision Theme: Smart and prosperous City.
Council Program: City Governance.
Service Focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

19.1 Budget Impact:

There is no budgetary impact for Council (with regard to expenditure). However, if the Committee approves this submission, Council will receive a rental stream from Telstra that is proposed to commence at redacted pa (plus GST). This amount will be increased by annual indexation over the term of the leases by the greater of the CPI or 5% pa with also, the option of a review to market at the commencement of the second lease.

19.2 Taxation Issues:

Nil.

19.3 Risk Assessment:

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

Option 1: Approve the recommendation.
Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number: 119/630/543/680

02 AUG 2010 0.5

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Chermside Service Station Demolition and Decontamination Project.

3.0 Issue/purpose

To seek E&C approval to increase the Contract amount with Rainbow Group Pty Ltd (Rainbow) for the demolition and decontamination of the former service station at Chermside West. Approval is sought without seeking competitive tenders from industry in accordance with section 1.2(c), Sole and Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Ian Maynard, Acting Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

27 July 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

APPROVED
2 AUG 2010
Lord Mayor
[Signatures]

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

BCC 10 YEAR RELEASE SCHEME

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

[Signature]
Ian Maynard
Acting Chief Executive Officer

ACTION TAKEN

02 AUG 2010

TOWN CLERK

RECEIVED

02 AUG 2010

COMMITTEE SECTION

11.0 Background

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 27 July 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MW96 – 109/630/543	Chermside Service Station Demolition and Decontamination Project	Within E&C Delegation

12.0 Consultation

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenders are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel to Hyderabad, India.

3.0 Issue/purpose

To seek E&C approval for Barry Hancock, International Relations Manager to travel to India from 1-7 October 2010 in support of a business mission to be led by the Lord Mayor.

4.0 Proponent

Peter Rule, Executive Manager, Office of the Lord Mayor and Chief Executive Officer

5.0 Submission prepared by

Patty Hsiao, A/Team Leader, International Collaborations, LMAO ext 34531

6.0 Date

2 August 2010

7.0 For E&C Approval

For E&C approval

APPROVED

2 AUG 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

ACTION TAKEN

02 AUG 2010

RECEIVED

04 AUG 2010

9.0 Recommendation

That E&C approve for Barry Hancock, International Relations Manager to travel to India from 1-7 October 2010 at an estimated cost of \$10,650.

TOWN CLERK

COMMITTEE SECTION

10.0 Divisional Manager

Peter Rule
Executive Manager
Office of the Lord Mayor and Chief
Executive Officer

Recommend Accordingly

ACTING CHIEF EXECUTIVE OFFICER

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Adrian Schrinner
Chairman, Finance & Administration
Committee

BCG 10 YEAR RELEASE SCHEME

11.0 Background

Following discussion over an extended period of time and the April visit to Hyderabad by the Deputy Mayor and the Mayor of Ipswich, the Greater Hyderabad Municipal Corporation has requested to sign a tripartite Sister City Agreement with the Cities of Brisbane and Ipswich. It is proposed that the Lord Mayor and the Mayor of Ipswich visit Hyderabad in October to formally sign the Sister City Agreement and lead a joint business mission.

In consultation with Mr Rod Solomons, Queensland Trade Commissioner to South Asia, the timing of the visit has been set to coincide with a Trade Queensland Building and Construction trade mission to India, which will be in Hyderabad on Tuesday 5 October and Wednesday 6 October.

This will maximise exposure and support and the program in Hyderabad will be developed in consultation with Trade Queensland in order to leverage relevant joint activities, including the formal agreement signing and an official function scheduled for Tuesday 5 October.

The Lord Mayor proposes to lead a business mission of approximately 15 delegates visiting Hyderabad, India from 3 to 7 October 2010. The Lord Mayor will be accompanied on the mission by one Lord Mayor's Office staff member and Barry Hancock, International Relations Manager.

E&C approval is now sought for Barry Hancock to travel to India from 1-7 October 2010 at an estimated cost to Council of \$10,650.

12.0 Consultation

Lord Mayor, Councillor Campbell Newman
Councillor Graham Quirk, Deputy Mayor and Chairman for International Relations and Multicultural
Cris Anstey, Chief of Staff, Lord Mayor's Office
Pip Hold, Manager, Lord Mayor's Administration Office

All are in agreement with the recommendations.

13.0 Implications of proposal

This business mission would further cement the friendship and business connections between the two cities established over the last year and will present the opportunity for the Lord Mayor to sign a Tri Sister City agreement with Hyderabad City in India.

Trade Queensland offices in the region have been requested to assist with the mission program and to arrange business industry briefings, industry tours, hospitality functions and business matching activities relevant to each company's industry sector and objectives. The program will also involve engagement with Australian Consulate-General, relevant government officials and Chambers of Commerce.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international city governments and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer impact

None

17.0 Environmental impact

None

18.0 Policy impact

None

19.0 Financial impact

Total costs are set out as per below, based on travel costing obtained from Corporate Travel Management (CTM) and funds are available in vote code: 1.01.1512.226.813.000.628.000.000.00.

Council Advance	\$ 350
Travel Doctor	\$ 300
Airfare	\$7,500
Accommodation	\$2,500
Total	\$10,650

20.0 Human resource impact

None

21.0 Urgency

A decision will allow airline and accommodation bookings to be made. This will also provide a good lead time for the recruitment of business mission delegates.

22.0 Publicity/marketing strategy

Any publicity / marketing will be at the discretion of the Lord Mayor in line with corporate guidelines.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option.

1.0 File number – 164/855/554/30

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel – Kobe, Japan

3.0 Issue/purpose

To seek E&C approval for one International Relations Unit officer to travel to Kobe, Japan from 6-12 October 2010 in support of a business mission to be led by the Deputy Mayor.

4.0 Proponent

Peter Rule, Executive Manager, Chief Executive's Office

5.0 Submission prepared by

Garth Henderson, International Collaborations Officer, International Relations Unit, Lord Mayor's Administration Office, Ext 36026.

6.0 Date

2 August 2010

APPROVED

7.0 For E&C Approval or recommendation to Council

2 AUG 2010

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That approval be granted for one International Relations Unit officer to travel to Kobe, Japan from 6-12 October 2010 to support the reciprocal events for the 25th Anniversary of the Sister City Agreement with Kobe and business mission at an estimated cost to Council of \$7,950.

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Peter Rule

Jan McHenry

Peter Rule
Executive Manager
Chief Executive's Office

Adrian Schinner
Chairman
Finance & Administration Committee

I Recommend Accordingly

Garth Henderson

ACTING CHIEF EXECUTIVE OFFICER

BCC 70 YEAR RELEASE SCHEME

11.0 Background

The Sister City Agreement with Kobe, Japan was signed on 16 July 1985 and this year commemorates the 25th anniversary of the relationship.

The visit by the Deputy Mayor will reciprocate the recent visit by Mayor Yada and the delegation of sixteen members from 27 June to 30 June 2010 and reaffirm Brisbane's commitment to the program of international business and economic cooperation through the relationship.

Consistent with this, the Deputy Mayor will lead a business mission. The mission will enable a select group of Brisbane companies to explore business and investment opportunities in Kobe.

The Deputy Mayor will be accompanied on the mission by one International Relations Unit officer. The officer will arrive earlier to ensure all arrangements are in place for the Deputy Mayor's arrival.

With the approval of the Deputy Mayor, the specific officer will be identified closer to the time of the mission.

E&C approval is now sought for one International Relations Unit officer to travel to Kobe, Japan from 6-12 October at an estimated cost to Council of \$7,950.

12.0 Consultation

Lord Mayor, Councillor Campbell Newman
Councillor Graham Quirk, Deputy Mayor and Chairman for International Relations and Multicultural
Pip Hold, Manager, Lord Mayor's Administration Office

All are in agreement with the recommendation.

13.0 Implications of proposal

This visit would further cement the relationship and seek to grow the business connections between the two cities established over the last twenty five years.

Trade Queensland will be requested to assist with the mission program and to arrange business industry briefings and business matching activities relevant to each company's industry sector and objectives. The program will also involve engagement with other trade partners.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international city governments and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Funds are available in the International Relations budget vote code:
1.01.1510.226.814.000.628.000.000.00.

Council Advance	\$ 300
Travel Doctor	\$ 300
Airfare	\$5,850
Accommodation	\$1,500
Total	\$7,950

20.0 Human resource impact

Nil

21.0 Urgency

A decision will allow airline and accommodation bookings to be made. This will also provide a good lead time for the recruitment of business mission delegates.

22.0 Publicity/marketing strategy

Any publicity / marketing will be at the discretion of the Deputy Mayor in line with corporate guidelines.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION RELEASE
10 YEAR RELEASE

1.0 File number
112/265/439/95

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Sale of Lot 16 at TradeCoast Central to Electronic Boutique Australia Pty Ltd.

3.0 Issue/purpose
To approve the sale of Lot 16 at TradeCoast Central by TradeCoast Land Pty Ltd to Electronic Boutique Australia Pty Ltd.

4.0 Proponent
Ian Niven
Acting Divisional Manager
Corporate Services Division
Ext: 39110

5.0 Submission prepared by
Ian Walker
Manager, Commercial Property Development, City Property
Corporate Services Division
Ext: 35439

6.0 Date
02 August 2010

7.0 For E&C approval or recommendation to Council
For E&C approval

APPROVED
2 AUG 2010
[Signature]
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That the E&C Committee approve the sale of Lot 16 at TradeCoast Central by TradeCoast Land Pty Ltd to Electronic Boutique Australia Pty Ltd at a price of redacted (plus GST) at redacted of land area 3.262ha and on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0
Divisional Manager

Chairperson
I Support / ~~Reject~~ the recommendation.
If reject, please state reasons.

[Signature]
Councillor Adrian Schrinner
CHAIRMAN FINANCE & ADMINISTRATION
COMMITTEE

Ian Niven
ACTING DIVISIONAL MANAGER

Recommend Accordingly
[Signature]
ACTING CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 Background

TradeCoast Land Pty Ltd (TCL) is a proprietary company wholly owned by Brisbane City Council to protect Council's interests in relation to the development and sale of land within TradeCoast as defined within the Development Agreement entered into with TradeCoast Central Pty Ltd (TCC).

The current directors of TCL are Ian Walker, Manager, Commercial Property Development, City Property, Corporate Services Division and Ian Maynard, Acting Chief Executive Officer.

On 8 November 2004, TCL and TCC entered into a Development Agreement to subdivide, sell and develop land at TradeCoast with the following requirements:

1. Displays world's best practice in urban design and planning.
2. Establishes a 'gateway' image for the site comprising the land, giving high exposure, quality public spaces and an effective master planned environment.
3. Incorporates successfully the principles of social, environmental and economic sustainability.
4. Is respectful of and integrates with, surrounding development and land uses.
5. Promotes and pursues innovation, excellence and responsible economic growth on the land for the City of Brisbane.
6. Is viable from a commercial, profitable and financing perspective.

On 31 August 2009, the E&C Committee approved the minimum prices under which the sale of lots in TradeCoast Central could occur (see Attachment 1). On 14 September 2009, these prices were confirmed by the Directors of TCL to TCC. Lot 16 is to be used by Electronic Boutique Australia Pty Ltd as its Commercial Head Office and distribution outlet for Australia.

The final configuration of the site (see Attachment 2) comprises 3.282ha and the sale has been based on redacted of land area to produce a sale price of redacted (plus GST) in accordance with the approval of the E&C Committee on 31 August 2009. The base land price for this parcel is redacted.

Accordingly, the sale of Lot 16 South to Electronic Boutique Australia Pty Ltd represents a value for money proposition within the market for the sale of industrial zoned land that remains subdued.

TCC has negotiated an acceptable transaction at value consistent within the market conditional only upon the following things occurring prior to 31 December 2010:

1. The Buyer obtaining Board of Directors approval; and
2. The Vendor (TCC) obtaining the requisite Development Permit; with settlement to occur within 14 days of achieving all of the above.

Lot 16 North no longer exists and was amalgamated with another lot.

The contract is contained in Attachment 3.

On this basis, the Directors of TCL recommend approval of this sale.

E&C Committee approval is now sought for the sale of Lot 16 at TradeCoast Central by TradeCoast Land to Electronic Boutique Australia Pty Ltd at a price of redacted (plus GST) at redacted of land area 3.282ha and on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

12.0 Consultation

- Councillor Adrian Schinner, Chairman, Finance and Administration Committee
- Ian Niven, Acting Divisional Manager, Corporate Services Division (20 July 2010)
- Mark Mazurkiewicz, Branch Manager, City Property (19 July 2010)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (16 July 2010)
- Emma Felsman, Financial Controller, City Property (7 July 2010)
- Greg Swain, Acting Manager, Media & Public Relations, Marketing & Communication (8 July 2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Approval of this submission will enable the sale of a further lot in the Trade Coast development on a value for money basis.

Sectional Support	No impact.
Service Levels	No impact.
Political	No impact.
Industrial Relations	No impact.
Regional Implications	No impact.
Social and Community	No impact.

14.0 Commercial in confidence

Yes. The details of the sale contract should remain confidential to ensure the best possible result for other lots during marketing.

15.0 Vision/Corporate Plan impact

This submission is consistent with the following:

Corporate Vision Theme:	Smart and Prosperous City.
Council Program:	City Governance.
Service Focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 Customer impact

This submission facilitates the continuing achievement of the goals identified for TradeCoast Land Pty Ltd.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

The sale of Lot 16 will realise approximately [redacted] in revenue to TCL under the Development Agreement as the base land price payable under the Development Agreement.

20.0 Human resource impact

Nil

21.0 Urgency

Approval is required as a matter of urgency to ensure TCL can respond to the Project Board of Electronic Boutique Australia Pty Ltd in a timely manner.

22.0 Publicity/marketing strategy

N/A

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C RESULTS – 09 AUGUST 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
09/08-01 R	109/800/286/284	FaCS	West Wyaralong Trail Bike Facility	Yes
09/08-02 M	134/830/826/5	OLMCEO	Stores Board Submission- Provision of Accounting, Tax and Financial Services	Held
09/08-03 M	109/800/286/290	Corporate Services	Appointment to Board of Brisbane Marketing Pty Ltd	Yes
09/08-04 R	152/160/881/165	CPAS	Draft Newstead and Teneriffe Waterfront Neighbourhood Plan	Yes
09/08-05 R	109/590/543/5	OLMCEO	Stores Board submission to amend the Annual Procurement & Asset Disposal Plans for 2010/2011	Yes
09/08-06 R	182/255/867/3	Brisbane Infrastructure	Northern Link– Delegation of authority to execute documents	Yes
09/08-07 M		OLMCEO	Executive Contract	Yes
09/08-08 M		OLMCEO	Executive Appointment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Mavric, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File Number: 109/800/286/290

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointment to Board of Brisbane Marketing Pty Ltd.

3.0 Issue/Purpose

To approve the appointment of Ben Myers to the Board of Brisbane Marketing Pty Ltd.

4.0 Proponent

Ian Maynard, Acting Chief Executive Officer

5.0 Submission Prepared By

David Askern Chief Legal Counsel, ext 34740

6.0 Date

9 August 2010

7.0 For E&C Approval Or Recommendation To Council

For E&C Approval.

APPROVED

9 AUG 2010

Lord Mayor

8.0 If for Recommendation to Council, is a Council Resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C approve the appointment of Ben Myers to the Board of Brisbane Marketing Pty Ltd for a three year term expiring at the 2013 Annual General Meeting of Brisbane Marketing.

10.0

Divisional Manager

Chairperson

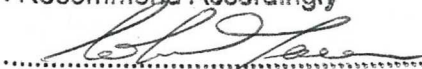
I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Ian Niven
DIVISIONAL MANAGER
CORPORATE SERVICES


Councillor Adrian Schrinner
CHAIR FINANCE & ADMINISTRATION
COMMITTEE

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

ACTION TAKEN

9 AUG 2010

TOWN CLERK

RECEIVED

09 AUG 2010

COMMITTEE SECRETARY

**BCC PUBLICATIONS SCHEME
10 YEAR RELEASE**

11.0 Background

Brisbane Marketing Pty Ltd is a wholly owned subsidiary of Brisbane City Council and conducts the marketing and investment attract of the Brisbane Region. E&C Committee is the shareholder delegate of Brisbane Marketing Pty Ltd.

A vacancy exists on the Board of Brisbane Marketing because of the recent resignation of Mark Brodie.

The Board has proposed that this vacancy be filled by Ben Myers, the former business policy advisor to the Lord Mayor. Ben Myers is currently employed by QGC (a BG Group business) and a copy of his CV is set out in **Attachment "A"**.

The usual term for appointment of directors is three years expiring at the third AGM after the appointment.

E&C approval is sought to the appointment of Ben Myers to the Board of Brisbane Marketing Pty Ltd for a three year term expiring at the 2013 Annual General Meeting of Brisbane Marketing.

12.0 Consultation

Lord Mayor Campbell Newman
 Ian Klug, Chair Brisbane Marketing Pty Ltd
 John Aitken, CEO Brisbane Marketing Pty Ltd

All of the above are in agreement with the recommendation.

13.0 Implications of Proposal

The appointment of Ben Myers to the Board will fill the vacancy left by the resignation of Mark Brodie from the Board.

14.0 Commercial In Confidence

Nil

15.0 Corporate Plan Impact

Nil

16.0 Customer Impact

Nil

17.0 Environmental Impact

Nil

18.0 Policy Impact

Nil

19.0 Financial Impact

The cost of Ben Myers' director's remuneration will be borne by Brisbane Marketing Pty Ltd.

20.0 Human Resource Impact

Nil

21.0 Urgency

As soon as possible, to allow Ben to attend the August Board meeting.

22.0 Publicity/Marketing

None required

23.0 Options

Option 1 That E&C approve the appointment of Ben Myers to the Board of Brisbane Marketing.

Option 2 That E&C not approve the appointment of Ben Myers to the Board of Brisbane Marketing.

Option 1 is the preferred option.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number
164/99/916/12

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Executive Manager, Corporate Strategy Office

3.0 Issue/purpose
To appoint Craig Evans to the role of Executive Manager, Corporate Strategy Office

4.0 Proponent
Ian Maynard, Acting Chief Executive Officer

5.0 Submission prepared by
Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

6.0 Date
4 August 2010

7.0 For E&C approval or recommendation to Council
Establishment and Coordination Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
That Craig Evans is formally appointed to the role of Executive Manager, Corporate Strategy Office

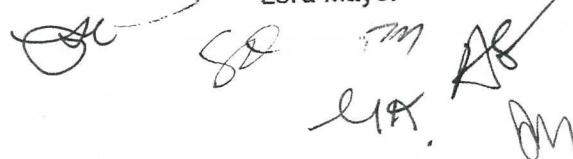
10.0 
Ian Maynard
Acting Chief executive Officer

APPROVED

9 AUG 2010

Lord Mayor





BCC 10 YEAR RELEASE SCHEME

ACTION TAKEN

09 AUG 2010

TOWN CLERK

RECEIVED

09 AUG 2010

COMMITTEE SECTION

11.0 Background

Craig Evans, Manager, Strategy and Network Services, Brisbane Transport has been relieving in the role of Executive Manager, Corporate Strategy Office as a consequence of Andrew Chesterman relieving in the role of Divisional Manager, City Planning and Sustainability Division (CPaS) since April 2010.

Andrew Chesterman has recently been appointed by E&C to the role of Divisional Manager CPaS and his former role of Executive Manager, Corporate Strategy Office is now vacant.

Craig Evans has performed well during his period of relieving and his career background and qualifications equip him well for this role. Approval is now sought to formally appoint Craig Evans to the role of Executive Manager, Corporate Strategy Office.

12.0 Consultation

- Peter Rule, Executive Manager, Office of the Chief Executive

13.0 Implications of proposal

A well suited candidate who has the ability to provide significant continuity in this role following on from his period of relieving.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

N/A

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

Salary costs are provided in current budget

20.0 Human resource impact

N/A

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

At the discretion of Lord Mayor

23.0 Options

- Option 1: *Approve the recommendation*
Option 2: *Not approve the recommendation*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, ICT Portfolio Management Office

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager, ICT Portfolio Management Office was commenced in April 2010. Following a process of advertising in the 'Financial Review' on Friday 9 April 2010 and the 'Canberra Times' on Saturday 10 April 2010, an active talent search was conducted by Itcom Australia Pty Ltd. This resulted in three (3) candidates being interviewed on Thursday, 27 May 2010. Final reference checking was then completed. Prior to the candidates being interviewed by E&C one of the candidates withdrew from consideration and a fresh search was conducted. A further two candidates were interviewed on Monday 19th July and further reference checking was conducted on one of the candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - Resumes of Other Candidates
- Attachment 5 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Nick Brant, Chief Information Officer as chair of a panel comprising:

- Nick Brant, Chief Information Officer
- Geoff Beck, Executive Manager, Brisbane Capital Works

The interviews conducted on 27 May 2010 also included Amanda Pafumi, Director CPMO as a member of the panel. Ms Pafumi was subsequently not available for the second round of interviews that took place on Monday 19th July.

5.0 SUBMISSION PREPARED BY

Kate Oszko Senior Consultant and Peter Beasley Senior Consultant, RMC

6.0 DATE

27th July 2010

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

redacted

2. Roger Petersen

to the position of Manager, ICT Portfolio Management Office, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER

(Handwritten signature)

Ian Maynard
Acting Chief Executive Officer
Brisbane City Council

APPROVED

9/AUG 2010

Lord Mayor

(Handwritten initials and signatures)

ACTION TAKEN
09 AUG 2010
TOWN CLERK

RECEIVED
09 AUG 2010
COMMITTEE SECTION

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

E&C RESULTS – 16 AUGUST 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
16/08-01 M	164/210/179/34	OLMCEO	Stores Board Submission- Significant Procurement Activity Plan – Administration and Trades Temporary Labour Hire Services	Yes
16/08-02 M	119/630/543/711	OLMCEO	Stores Board Submission- Queen Street Mall – Replacement of expansion joint material	Yes
16/08-03 R	112/20/711/321	Brisbane Infrastructure	Kate Street and Witton Road, Indooroopilly – Intersection Upgrade	Yes
16/08-04 R	112/20/216/66	Brisbane Infrastructure	Kingsford Smith Drive Upgrade, Nudgee Road to Riverview Terrace, Hamilton	Yes
16/08-05 R	137/225/137/19	OLMCEO	Alleged statutory breach of the Code of Conduct for Councillors <i>Councillor McLachlan declared a conflict of interest and absented from the room during the discussion</i>	Amended
16/08-06 M	109/800/286/281	Corporate Services	Renewal of Council's telecommunications lease to the Bureau of Meteorology at Raymond Park, East Brisbane	Yes
16/08-07 M	164/105/219/1	Corporate Services	Monthly Report – Delegation of Authority to Travel, May 2010	Yes
16/08-08 M	460/6/3(2)	CPAS	Urban Futures Brisbane Board-Membership Renewal & Refresh	Yes
16/08-09 R	152/160/1007/36	CPAS	Area reclassification 12 Webster Road Stafford	Yes
16/08-10 R	112/20/439/5 112/20/439/6	CPAS	Resumption of land for environmental purposes at 266 Ross Road and 277 Mount Nebo Road, Upper Kedron	Yes
16/08-11 M	106/335/1029/2	CPAS	Heritage Incentives Scheme (HIS) Grant Allocations January 2010 – June 2010 <i>Councillor Quirk declared a conflict of interest and absented from the room during the discussion</i>	Yes
16/08-12 R	173/295/668/11	Corporate Services	RNA Policy for Limiting Rate Increases	Yes
16/08-13	134/830/826/5	OLMCEO	Stores Board Submission- Provision of Accounting, Tax and Financial Services	Yes

E&C RESULTS – 16 AUGUST 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
M				
16/08-14		OLMCEO	Executive Appointment	Yes
M				

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, M de Wit

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number: 164/210/179/34

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Significant Procurement Activity Plan – Administration and Trades Temporary Labour Hire Services

3.0 Issue/purpose

To seek Establishment and Coordination Committee approval:

- of the Significant Procurement Activity Plan (SPAP) in relation to the Provision of Administration and Trades Temporary Labour Hire Services; and
- to extend the existing Labour Hire Panel Contracts (A50113-04/05).

These arrangements will be extended on the current Schedule of Rates price basis for a maximum term of up to six months, from 1 December 2010 to 31 May 2011 on an option to terminate with 30 days notice at Council's sole discretion. The Contracts (extensions) will be entered into without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual pursuant to the *City of Brisbane Act 2010*.

4.0 Proponent

Colin Jensen, Chief Executive Officer

5.0 Submission prepared by

David Cox, Corporate Risk Manager, Corporate Services Division

6.0 Date

10 August 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

APPROVED

16 AUG 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

RECEIVED

16 AUG 2010

COMMITTEE

ACTION TAKEN

16 AUG 2010

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 10 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A110023-10/11	Administration and Trades Temporary Labour Hire	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number: 119/630/543/711

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Queen Street Mall- Replacement of expansion joint material.

3.0 Issue/purpose

To seek approval from the Establishment & Coordination Committee to increase the approved Contract amount and contingency with AIM Contracting Australia Pty Ltd (AIM). Approval is sought without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

10 August 2010.

APPROVED

16 AUG 2010

Lord Mayor

7.0 For E&C approval of recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

BCC 10 YEAR RELEASE SCHEME

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

RECEIVED
16 AUG 2010

ACTION TAKEN

16 AUG 2010

TOWN CLERK

COMMITTEE

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 10 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MD100233-09/10	Queen Street Mall- Replacement of expansion joint material	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number:
109/800/286/281

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Renewal of Council's telecommunications lease to the Bureau of Meteorology at Raymond Park, East Brisbane.

3.0 Issue/purpose

To approve the renewal of a telecommunication lease to the Bureau of Meteorology for a weather recording installation at Raymond Park, East Brisbane.

4.0 Proponent

Ian Niven,
Acting Divisional Manager,
Corporate Services Division.
Ext: 39110

5.0 Submission prepared by

Glenn Gomez,
Acting Operational Property Manager,
City Property branch - Ext: 34961

6.0 Date

16 August 2010.

APPROVED

16 AUG 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the E&C Committee approves the renewal of the expired telecommunication lease tenure at Raymond Park, East Brisbane (as is outlined in yellow on Attachment 3) for a further two successive ten year periods to the Bureau of Meteorology (in the name of the Commonwealth of Australia) in accordance with the provisions of the Lease Terms Sheet (see Attachment 1).

10.0 Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Ian Niven
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

Councillor Adrian Schrinner
CHAIRMAN

FINANCE AND ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

16 AUG 2010

TOWN CLERK

RECEIVED

16 AUG 2010

COMMITTEE SECTION

BCO 10 YEAR RELEASE SCHEME

11.0 Background

In 1998, the Regional Director of the Bureau of Meteorology wrote to the Lord Mayor asking that the subject site at Raymond Park, East Brisbane be made available for the establishment of an automatic weather recording station at no cost to the Bureau.

At that time, weather observations for Brisbane were taken from Brisbane Airport. However, because that location was so close to Moreton Bay, the readings did not accurately reflect conditions in Brisbane's Central Business District, nor those for the majority of its suburbs. The Bureau was constantly receiving complaints from the community and had for some time been looking for a suitable inner city site within a two kilometre radius of the General Post Office. Ideally, the sought after site needed to be an open grassed area not being close to tall buildings, the river, or a busy road. A further advantage provided by the Raymond Park location is that it also meets the need that the general surrounding area will remain of a similar character, for many years to come.

After six months of research and investigation by Council's Open Space Planning in association with the Bureau, and following consultation with the local Councillor and the community at large, the site at Raymond Park was chosen.

Despite the original request for a rent free tenure, on 19 July 1999 the E&C Committee approved the offer of a ten year Lease to the Bureau to commence on 1 September 1999 at an annual rental of [redacted] (with no indexation).

The Bureau now wishes to renew its expired lease of the site for a minimum period of a further ten years preferably with a successive lease for a further ten year period. However, in doing so, it is seeking a reduction of the present [redacted] annual rental citing that the bulk of its lease rentals are either peppercorn or in the vicinity of [redacted] pa.

As the facility is already in place and operating, no development approval is required but the installation will need to continue to meet Workplace Health and Safety requirements.

The only Council telecommunication lease with a peppercorn rental is the Queensland Police Service (QPS) Lease at Mt Coot-tha. However, this example is in direct contrast with the Police Service's other Lease from Council at Forest Lake Reservoir, where it is presently paying (for a similar facility) a rental of [redacted] pa (plus GST).

Having reviewed the circumstances of the Bureau's application and considering the lack of any relevant comparison, it was considered that an equitable rental for this site would best be arrived at by the historic application of the CPI to the commencing rental that was originally determined in 1999, by the Establishment and Coordination Committee. The rental calculated by this method is \$2,800.00 pa (plus GST) with which the Bureau has since agreed as the commencing rental.

On 8 September 2009, Council adopted Civic Cabinet's recommendation that it is in the public interest that section 46H of the City of Brisbane Act 1924 (COB Act) relating to public tendering for the leasing of Council owned property should not apply to the leasing of sites to telecommunication carriers (and/or other parties operating a telecommunications facility) in the context of the Telecommunications Act 1997 and/or the Radiocommunications Act 1992.

It is considered that the proposed commencing rental of [redacted] (plus GST) meets Council's policy requirements and is appropriate by comparison with the market.

E&C approval is now sought for the renewal of the expired telecommunication lease tenure at Raymond Park, East Brisbane (as is outlined in yellow on Attachment 3) for a further two successive ten year periods to the Bureau of Meteorology (in the name of the Commonwealth of Australia) in accordance with the provisions of the Lease Terms Sheet (see Attachment 1).

Attachments

- (1) Lease Terms Sheet
- (2) Aerial photo of lease location
- (3) Survey plan on Lease A
- (4) Survey plan access easement to Lease A
- (5) Weather Bureau data sheet

12.0 Consultation

- Councillor Adrian Schrunner, Chairman, Finance & Administration Committee (12 July 2010)
- Councillor Helen Abrahams, Councillor, The Gabba Ward (29 July 2010)
- Mark Mazurkiewicz, Manager, City Property Branch, Corporate Services (7 July 2010)
- David Moody, Acting Manager, Marketing and Communications Branch (24 July 2010)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (5 May 2010)
- Brad Wilson, Principal Officer, Natural Environment and Sustainability (26 July 2010)
- Graham Heiner, Principal Project Manager, Land & Buildings, City Assets. (Asset Custodian, 23 July 2010)
- Brian Lowe, Regional Coordinator, Parks, LAS Central (26 July 2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Sectional Support: No impact.
Industrial Relations: No impact.
Regional Implications: No impact.
Social and Community: No impact.
Service Levels: Council will be assisting the Bureau, by providing a site that is capable of enabling consistently accurate weather observations, for the benefit of the community.
Political: No impact.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Corporate Vision Theme: Smart and prosperous City
Council Program: City Governance
Service Focus: Manage Council's finances and assets effectively to provide the best value for money for the ratepayers.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy Impact

Nil.

18.0 Financial impact

19.1 Budget Impact:

There is no budgetary impact for Council (with regard to expenditure). If the Committee approves this submission, Council will continue to receive the rental stream from the Bureau that is now proposed to recommence at redacted pa (plus GST). This amount will be increased annually by indexation over the term of the leases at the rate of 5% pa.

19.2 Taxation Issues:

Nil.

19.3 Risk Assessment:

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 164/105/219/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – May, 2010

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Niven, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext 39159

6.0 DATE

9 August, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for May, 2010.

Chairman

I Support/Reject the Recommendation

I Reject – please state reasons

Cr Adrian Schinnerer
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Niven
A/DIVISIONAL MANAGER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

APPROVED

16 AUG 2010

Lord Mayor

ACTION TAKEN

16 AUG 2010

TOWN CLERK

RECEIVED

16 AUG 2010

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for May, 2010, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

Approval is now sought to note the information submitted on approved travel for May, 2010.

In summary, the position is as follows:

		May, 2010
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	1
	(ii) Airfares	\$3,149.60
b)	Domestic Travel	
	(i) Number of Bookings	36
	(ii) Airfares	\$10,252.60
c)	Accommodation and Allowances Costs	\$13,714.95
d)	Registration Fees for Conferences	\$18,675.00
e)	Other Costs e.g. hire car	\$ 3,753.34
	TOTAL	\$49,545.49
	Attachment "A"	\$ 1,758.19

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Notes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for May, 2010.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

460/6/3(2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Urban Futures Brisbane Board – Membership Renewal & Refresh

3.0 Issue/purpose

To seek approval from Council to reappoint the "ordinary" membership, and to appoint appropriate new membership of the Urban Futures Brisbane (UFB) Board for a further term of two years to expire on 30 June 2012.

4.0 Proponent

Andrew Chesterman, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by

Matt Rolley, Executive Planning Officer, Urban Futures Brisbane, City Planning, ext 34677

6.0 Date

9 August 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the appointment of the proposed membership of the Urban Futures Brisbane Board, as detailed in Attachment A, for a further term of two years to expire on 30 June 2012.

10.0 Divisional Manager

Andrew Chesterman
Divisional Manager
City Planning and Sustainability Division

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Cr Amanda Cooper
Chairman
Neighbourhood Planning & Development
Assessment Committee

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

APPROVED

16 AUG 2010

.....
Lord Mayor

BCC PUBLIC RELEASE SCHEME

RECEIVED
16 AUG 2010
COMMITTEE
ACTION T
16 AUG 2010
TOWN CLERK

11.0 Background

In May 2006, Brisbane City Council (Council) established the Urban Futures Brisbane (UFB) Board and its associated portfolios including:

- Urban Renewal Brisbane;
- Brisbane Inner City Advisory Committee (now Inclusive Brisbane Board);
- City Centre Master Plan;
- Lord Mayor's Oxley Creek Task Force; and
- Independent Design Advisory Panel.

The primary purpose of the UFB Board, as per its Terms of Reference, is to provide strategic advice to Council on planning and implementing Brisbane's development future. The UFB Board meets monthly to provide input to a wide range of activities. The current UFB Board membership's are outlined in attachment "A".

On 1 March 2010, the Establishment and Co-ordination Committee (E&C) appointed Bevan Lynch to succeed Professor Michael Keniger as UFB Chair, for an initial term of three years, with an option to extend for a further year. On 22 March 2010, E&C appointed Professor Keniger to ongoing membership of the UFB Board as Immediate Past Chair, such appointment to expire on 30 June 2010 (in line with the tenure of other "ordinary" members). Professor Keniger subsequently advised on 13 July 2010 that his commitments at the University preclude him from continuing as a UFB Board member. As Colin Jensen has been appointed CEO of Council, his position as a State nominee to the UFB Board will also be vacant.

Most appointments to the UFB Board expire on 30 June 2010, with the exception of the following:

- Bevan Lynch as Chair (appointment expires 30 June 2013)
- Greg Goebel (appointment expires 30 June 2012)

Some adjustments to UFB Board membership are proposed, to reflect State Government changes and the desire to expand the Board's skill set and industry coverage. The Premier will be invited to nominate two replacement State representatives. It is also proposed to add planning lawyer, Mr Michael Leong, to the UFB Board membership, to provide the Board with expertise in the legal and planning fields. Mr Leong's appointment will fill the vacancy created by Professor Keniger's resignation. The proposed memberships are outlined in attachment "A". A précis of Mr Leong's biography is included at Attachment "B".

Since the Board's establishment in 2006, remuneration for UFB Members has been set at a rate of \$150 per hour (if claimed) for meeting attendance. In addition, the Chair of Urban Futures Brisbane, Inclusive Brisbane and Urban Renewal Brisbane are engaged as consultants to Council.

It is recommended that E&C approve the appointment of the membership of the Urban Futures Brisbane Board, as listed in Attachment A, for a term of two years, to expire on 30 June 2012 subject to the same terms, conditions and remuneration as currently in place.

Attachments:

- Attachment A: Current and proposed Membership
- Attachment B: Précis of Mr Leong's biography

12.0 Consultation

- Cr Amanda Cooper, Chair, Neighbourhood Planning & Development Assessment (23 July 2010)
- Andrew Chesterman, A/Divisional Manager, City Planning and Sustainability (23 July 2010)
- Kerry Doss, Manager, City Planning Branch (22 July 2010)
- Bevan Lynch, Chair of the UFB Board (27 July 2010)
- Current and Proposed Members of the UFB Board (June/July 2010)
- Craig Stevens, Manager, Marketing & Communications Branch (23 July 2010)

All of the above are in agreement with the recommendation.

13.0 Implications of proposal

The proposed reappointments will enable Council to further capitalise on strong relationships built to date, and to gain access to additional independent expertise in its consideration of emerging issues.

14.0 Commercial in confidence

No commercial in confidence issues have been identified. All UFB Board members are required to enter into general confidentiality and probity agreements with Council.

15.0 Vision/Corporate Plan impact

The activities of the UFB Board and its ongoing support are consistent with the Living in Brisbane 2026 Vision and the Corporate Plan's Citywide outcomes regarding:

- Strong Communities
- Better Built Environment
- City Profile
- Land Use and Management
- Effective Road Network
- Active Communities

16.0 Customer impact

The UFB Board engages with major stakeholders, and through its portfolios enhances Council's engagement with a range of industry, community, government, environmental and public stakeholders.

17.0 Environmental impact

No adverse environmental impacts are identified at this time.

18.0 Policy impact

The proposal is consistent with Council policy to ensure good quality planning outcomes for Brisbane.

19.0 Financial impact

Funds are available for ongoing support to the UFB Board and its activities, under GL Account 1.03.1329.362.000.000.

20.0 Human resource impact

No changes to establishment are proposed.

21.0 Urgency

As existing appointments expired on 30 June 2010, this matter needs to be resolved as a matter of urgency.

22.0 Publicity/marketing strategy

A media release can be prepared if requested by Civic Cabinet.

23.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation
- Option 3: Appoint a new UFB Board consisting of members other than the proposed membership

Option 1 is preferred.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

16 AUG 2010 11

1.0 File number: 106/335/1029/2

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Heritage Incentives Scheme (HIS) Grant Allocations January 2010 June 2010

3.0 Issue/purpose

To approve the proposed HIS Grant Allocations for the period January 2010 to June 2010

4.0 Proponent

Andrew Chesterman, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by

Silvana Grassadonia, Senior Heritage Architect, Heritage Unit, Heritage Incentives, HAHU, ext 35526

6.0 Date

16 August 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That the proposed Heritage Incentives Scheme Grants Allocations as set out in Attachment 'A' are approved.

10.0 Divisional Manager

[Signature]

Andrew Chesterman
Divisional Manager
City Planning and Sustainability Division

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

[Signature]

Cr Amanda Cooper
Chairperson, Neighbourhood Planning and
Development Assessment Committee

APPROVED

1/6 AUG 2010

[Signature]
.....
Lord Mayor

[Handwritten notes and signatures]

RECEIVED

16 AUG 2010

COMMITTEE SECTION

ACTION TAKEN

16 AUG 2010

I Recommend Accordingly

TOWN CLERK

[Signature]
.....
CHIEF EXECUTIVE OFFICER

11.0 Background

The 2009-2010 Heritage Incentives Scheme (HIS) budget of \$178,000.00 provides grant funding to assist owners registered in the City Plan Heritage Register.

From January 2010 to June 2010 the HIS has proposed to allocate grant funding of \$163,698.53 for 28 heritage conservation projects, with a total project value of over \$1.4 million.

The projects include re-guttering, repainting in original colours, restoration of historic pipe organ, minor repairs, drainage, rebuilding of front stairs, leadlight window repair, professional fee for conservation work, re-roofing, repairing of external stairs, re-pointing, timber repairs, repairs to historic gravesite and repair of termites damaged wall.

The projects will occur in the following wards of Central, Deagon, Hamilton, Holland Park, Morningside, Tennyson, Toowong and the Gabba.

Grant application projects were subject to a site inspection and architectural advisory services to assess suitability before application forms were provided. Applications were accompanied by written quotations for work and were assessed on adherence to best conservation practices.

In accordance with a practice initially established by Planning Guidance Committee (PGC), all recommendations for grant funding were forwarded to PGC members with provision for a detailed presentation if required. Successful applicants were then advised of the proposed grant.

Local Councillors were also advised of all grant applications in their wards once allocation had been informally approved by PGC.

Grant amounts are being reimbursed to owners on successful completion of the project in accordance with the agreed conditions. Applicants will then display a small sign on the project site acknowledging Brisbane City Council (Council) assistance.

It is recommended that E&C approve the applications proposed by the PCG for the HIS Grant funding as outlined in Attachment 'A'. Grant applications from not-for profit organisations are shaded in grey in Attachment 'A'.

Attachments:

(A) List of applications proposed by PCG for HIS Grant Funds

12.0 Consultation

- Cr Amanda Cooper, Chair of the Neighbourhood Planning and Development Assessment Committee (29 June 2010)
- The Planning Guidance Committee members (29 June 2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Approval of this submission will ensure continuing grant funding to assist conservation of places on the City Plan Heritage Register.

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

This proposal is in accordance with Program 4 of the Corporate Plan *Future Brisbane. Our plans, policies and strategies 'Heritage Incentives Scheme.'* As a medium term objective:

'Brisbane's heritage will be preserved and conserved in balance with growth and new development through more effective design mechanisms'. Identify, conserve and encourage heritage and character housing in an appropriate mix with new developments'

16.0 Customer impact

Impact on the community will be the recognition of Council's commitment to heritage conservation, and an improved standard of conservation. Impact on owners of heritage places will be improved partnership by providing access to free architectural advice and assistance with funding for conservation projects.

17.0 Environmental impact

The proposal will assist in protecting Brisbane's valued built environment.

18.0 Policy impact

The proposal complies with Council policy of protecting Brisbane's heritage.

19.0 Financial impact

The HIS is an on going program with Council funding approval in the 2009/10 financial year and approved budget allocations for future years until June 2014.

The 2009/10 financial year committed all of the grant funding available that year, plus allocated a further sum of \$166,677.98 from the 2010/11 financial year budgeted grant allocation of \$178,000.

Of this \$166,677.98:

- \$ 2,979.45 was over-allocated in the period July-December 2009 and
- \$163,698.53 in the period January-June 2010

Grant applications totalling \$166,677.98 have now been allocated from the 2010/11 financial year budget, as outlined in attachment "A". Actual payment for these grants takes place over a period of time and crosses financial year boundaries.

Funds for payment of these allocated money are available in the 2010/2011 financial year budget.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Publicity may be appropriate on completion of conservation projects and payment of grants.

23.0 Options

Option 1 *Approve the grant applications allocations as outlined in Attachment 'A'.*

Option 2 *Not approve the recommendations*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number: 134/830/826/5

16 AUG 2010 13

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Provision of Accounting, Tax and Financial Services.

3.0 Issue/purpose

To seek E&C approval:

- (i) Of the Significant Procurement Activity Plan (SPAP) to issue a Request for Proposal (RFP) for the Provision of Accounting, Tax and Financial Services.
- (ii) To extend the existing contracts for the Provision of Accounting, Tax and Financial Services with the existing panel participants from the 1st September 2010 to 28th February 2011 on a month by month basis without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

12 August 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

APPROVED

16 AUG 2010

Lord Mayor

RECEIVED

16 AUG 2010

ACTION TAKEN

16 AUG 2010

COMMITTEE

TOWN CLERK



11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V110026-10/11	Provision of Accounting, Tax and Financial Services	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER:

SUBMISSION NUMBER: 14

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager Congestion Reduction Unit

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager Congestion Reduction Unit was commenced in June 2010. Following a process of advertising in Seek, Seek Executive and the Brisbane City Council Careers website as well as an active talent search two candidates were interviewed over two days, Tuesday 6 July and Thursday 29 July. Final reference checking was then completed on two candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

Attachment 1 - Executive Role Statement
Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Barry Broe, Divisional Manager Brisbane Infrastructure as chair of a panel comprising:

- Malcolm Dick, Human Resources Manager, Brisbane Infrastructure
- Sherry Clarke, Manager Transport Planning and Strategy

5.0 SUBMISSION PREPARED BY

Amy Rosanowski, Senior Consultant Recruitment Management Company, for and on behalf of Barry Broe

6.0 DATE

10th August 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

- 1. Simon Belfield
redacted

to the position of Manager Congestion Reduction Unit, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



Colin Jensen
Chief Executive Officer
Brisbane City Council

APPROVED

1/3 AUG 2010

Lord Mayor



BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS v2 – 23 AUGUST 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
23/08-01 M	126/210/179/95	OLMCEO	Upgrade and Service of Air Conditioning Systems for Volvo Metroliner Buses.	Yes
23/08-02 M	106/830/826/1-14	OLMCEO	Stores Board Submission – Provision of a Customer Experience Transformation (CET) Software Solution Product Suite	Yes
23/08-03 M	109/210/179/116	OLMCEO	Provision of Long Term Renewable Energy for Council	Yes
23/08-04 R	152/160/881/250	CPAS	Howard Smith Wharves Park Management Plan	Yes
23/08-05 M	161/590/302/18	FaCS	Trial installation of WiFi in Parks	Yes
23/08-06 R	160/625/154/29	FaCS	Disability Improvement Program	Amended
23/08-07 M	164/855/554/31	FaCS	Travel proposal – Auckland City Council, New Zealand	Yes
23/08-08 M	106/335/1004/17	FaCS	Festival Funding Contracts 2010-13 and Leading Organisation Contracts 2010-11.	Yes
23/08-09 R	152/160/881/252	CPAS	Howard Smith Wharves Sub-precinct – New Farm and Teneriffe Hill Local Plan	Yes
23/08-10 M		OLMCEO	Contract Renewal	Yes
23/08-11 M		OLMCEO	Termination of Contract	Yes
23/08-12 R	137/275/192/1	OLMCEO	Provision of Election Management Services for the 2010 Walter Taylor Ward By-Election	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrimmer, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION NUMBER

1.0 File number: 126/210/179/95

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Upgrade and Service of Air Conditioning Systems for Volvo Metroliner Buses.

3.0 Issue/purpose

To seek Establishment & Coordination Committee approval to directly enter into a contract with Sigma Coachair Group Pty Ltd for the provision of air-conditioning system upgrades and concurrent sixty (60) month major service of 134 Volvo Metroliner Mk3 buses, without seeking competitive tenders from industry in accordance with Section 1.2 (c), Sole or Restricted Tendering, of the Procurement Manual and pursuant to the City of Brisbane Act 2010.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

17 August 2010

APPROVED

23 AUG 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolutions required under an Act or Local Law?

No

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

RECEIVED

23 AUG 2010

COMMITTEE SECTION

ACTION TAKEN

23 AUG 2010

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 17 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
T100059-09/10	Upgrade and Service of Air Conditioning Systems for Volvo Metroliner Buses	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

BCG 10 YEAR PUBLICATION RELEASE SCHEME

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number: 106/830/826/1-14

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Provision of a Customer Experience Transformation (CET) Software Solution Product Suite.

3.0 Issue/purpose

To seek the Establishment & Coordination Committee's approval to enter into a Preferred Supplier Arrangement with Lagan Technologies Ltd on a fixed price for an initial term plus a schedule of rates for professional services basis, for the provision of a software solution product suite for the Customer Experience Transformation Program, as Lagan Technologies Ltd offer the most advantageous solution to Council.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

17 August 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

APPROVED

23 AUG 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

RECEIVED

23 AUG 2010

COMMITTEE SECTION

ACTION TAKEN

23 AUG 2010

TOWN CLERK

BCCP 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 17 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
J90375-08/09	Provision of a Customer Experience Transformation (CET) Software Solution Product Suite	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER: 109/210/179/116

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Provision of Long Term Renewable Energy for Council.

3.0 ISSUE/PURPOSE

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) for the Provision of Long Term Renewable Energy for Council.

4.0 PROPONENT

Colin Jensen, Chief Executive Officer.

5.0 SUBMISSION PREPARED BY

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 DATE

23 August 2010.

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approve the attached submission. *and notes that it is prepared to accept proposals for sites located anywhere in Bd.*

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

[Signature]
Colin Jensen
Chief Executive Officer

BCC 10 YEAR RELEASE SCHEME

RECEIVED
23 AUG 2010

COMMITTEE SECTION

ACTION TAKEN
23 AUG 2010
TOWN CLERK

APPROVED

23 AUG 2010

[Signature]
Lord Mayor
[Signatures]

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 17 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V110030-10/11	Provision of Long Term Renewable Energy for Council.	Within E&C Delegation

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenders are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

BC CO-OPERATION SCHEME
10-YEAR RELEASE

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

23 AUG 2010 05

1.0 File number
161/590/302/18

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Trial Installation of WiFi in Parks

3.0 Issue/purpose
To approve the commencement of a Trial Installation of WiFi in Parks, and the basis of that trial.

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families & Community Services

5.0 Submission prepared by
Danny van der Walle, Senior Open Space Co-ordinator, Local Asset Services, ext 34953

6.0 Date
23 August 2010

7.0 For E&C approval or recommendation to Council
E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
NA

9.0 Recommendation
That E&C approve:-

- (a) the commencement of a Trial WiFi Installation in the:-
 - (i) Brisbane Botanic Gardens as set out in Attachment "A";
 - (ii) City Botanic Gardens as set out in Attachment "B"
- (b) the trial being undertaken on an unauthenticated basis.

APPROVED

23 AUG 2010

Lord Mayor

10.0
Divisional Manager

ACTION TAKEN

23 AUG 2010

TOWN CLERK

RECEIVED

23 AUG 2010

COMMITTEE SECTION

Chairperson

I Support / Reject the recommendation

If reject, please state reasons

Vicki Pethybridge
DIVISIONAL MANAGER
FAMILIES & COMMUNITY SERVICES

Councillor David McLachlan
CHAIRMAN, CITY BUSINESSES &
LOCAL ASSETS COMMITTEE

I Recommend Accordingly

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 Background

The Lord Mayor has made a commitment in the 2010/2011 Budget that Council will provide WiFi access in parks.

WiFi access in parks will allow a WiFi enabled device such as a personal computer, video game console, mobile phone, MP3 player or personal digital assistant to connect to the Internet when within range of a wireless network.

Funding for a trial of WiFi in specified Council Parks trial was included with \$200,000 in Program 6 of the 2010/2011 budget.

That Trial is to be undertaken with delivery by December 2010 in two nominated parks. These are:-

1. Brisbane Botanic Gardens, Mt Coot-tha – as set out in Attachment A
2. City Botanic Gardens, Alice St, Brisbane City – as set out in Attachment B

Currently Council allows WiFi access in its libraries on an authenticated delivery model. This means that Council can retain significant control over who may access the internet and for what purposes through the library's WiFi System.

In parks however, it is only possible to undertake the trial on an unauthenticated delivery model.

This model involves the severe curtailment of Council's ability to direct or influence who accesses the internet and for what purposes through the Parks WiFi System.

A discussion of the delivery models is set out in Attachment "C".

E&C approval is sought for:-

- (a) the commencement of a Trial WiFi Installation in the:-
 - (i) Brisbane Botanic Gardens as set out in Attachment "A";
 - (ii) City Botanic Gardens as set out in Attachment "B".
- (b) the trial being undertaken on an unauthenticated basis.

Attachments

Attachment A – Aerial view of Brisbane Botanic Gardens, Mt Coot-tha

Attachment B – Aerial view of City Botanic Gardens, Brisbane

Attachment C – Project Proposal - Tier 2, WiFi Hotspots in Parks - Trial

12.0 Consultation

- Councillor Peter Matic, Chairman, Environment, Parks & Sustainability Committee
- Shane MacLeod, Manager Local Asset Services
- John Jordan, Manager Natural Environment and Sustainability
- Andrew Chesterman, Divisional Manager, City Planning and Sustainability
- Nick Brant, Chief Information Officer, Corporate Services

13.0 Implications of proposal

Approval of this submission will allow the trial installation of WiFi Systems in nominated Council Parks for the benefit of residents.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Council's key city and neighbourhood parks provide a network of open space that contributes to many of Brisbane's 2026 Vision outcomes. The project will contribute to Brisbane's 2026 Vision of a Connected City by ensuring that Council is engaging in the continued technological reforms of information access, economic expansion and social connection. Brisbane in 2026 is to be a leader in technology, using all its resources effectively.

16.0 Customer impact

The potential benefits to be gained as a result of this project are:

- Activation of areas within parks (i.e. different users, different times)
- Social exchange and economic expansion
- Reduce the increasing demand on the Council's library hardware and network
- Businesses, residents, students and visitors will have access to new learning and information environments that may appeal to the current (and growing) learning and social networking needs and requirements of a diverse and inclusive community.
- Brisbane City Council will continue to be a leader in the provision of high quality park facilities and the multiplicity of values that open space offers in a new world city.

17.0 Environmental impact

Installation of WiFi at the Botanical Garden site will need to be done in accordance with Heritage Guidelines. This project will be undertaken in accordance with existing LAS procedures and these include provision for environmental assessment.

18.0 Policy impact

Nil

19.0 Financial impact

A budget allocation of \$200,000 has been provided for delivery of the project in the 2010/2011 financial year. No forward budget has been allocated past 30 June 2011.

At this stage, and based on previous WiFi rollouts (32 libraries and King George Square), it is expected that the project will be delivered at the two locations within the allocated budget.

20.0 Human resource impact

Nil

21.0 Urgency

High level of urgency to allow delivery within the specified timeframes

22.0 Publicity/marketing strategy

A marketing strategy has been developed.

23.0 Options

- Option 1: Seeking approval to undertake the un-authenticated WiFi trial in two locations
- Option 2: Do nothing
- Option 3: Investigate other options for consideration

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
164/855/554/31

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Travel proposal – Auckland City Council, New Zealand

3.0 Issue/purpose
To seek E&C approval for Keith Foster, Senior Coordinator Arboriculture, Local Asset Services to travel to New Zealand and present Brisbane City Council's Trichoderma research, Council's partnership with Energex, current tree root management practices and exchange learnings on tree management practices to Auckland City Council.

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families & Community Services

5.0 Submission prepared by
Shane MacLeod, Manager Local Asset Services, Families & Community Services Division

6.0 Date
4 August 2010

APPROVED

23 AUG 2010

7.0 For E&C approval or recommendation to Council
For E&C approval

[Handwritten signatures and initials]
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
It is recommended that E&C approve for Keith Foster, Senior Coordinator Arboriculture, Local Asset Services, Families and Community Services Division to travel to New Zealand 1-4 September 2010 and present Brisbane City Council's current arboricultural practices to Auckland City Council at a cost to Council of \$550.

10.0 Divisional Manager
[Signature]
Vicki Pethybridge
Divisional Manager
FAMILIES AND COMMUNITY SERVICES

Committee Chairperson
 Support / Reject the recommendation.
If reject, please state reasons.

[Signature]
Councillor Peter Matic
Chairman
ENVIRONMENT, PARKS AND
SUSTAINABILITY COMMITTEE

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED
23 AUG 2010

ACTION TAKEN
23 AUG 2010
TOWN CLERK

COMMITTEE SECTION

BCC 10 YEAR PUBLICATION RELEASE SCHEME

11.0 Background

Keith Foster has been personally invited to present Brisbane City Council's Trichoderma research, Council's partnership with Energex and tree root management practices to Auckland City Council. This opportunity allows for Council to exchange learnings on tree management practices. The travel dates are expected to be 1 – 4 September 2010.

The topics being presented are:

- Phellinus noxius – research with Department of Primary Industry and Forestry on the Trichoderma research with Enspec Environment and Risk.
- The benefits of the partnership Brisbane City Council has with Energex regarding the Memorandum of Understanding.
- Tree root management guideline which is called 'Green and Gray Living Together'
- Positioning Council as a significant entity, delivering the best practice in Tree Management practices within Australia.

Auckland City Council has offered to cover all costs including flights and accommodation. It is considered that Keith Foster and Brisbane City Council will gain invaluable knowledge from this trip and will lead to an improved service delivery in tree management within Brisbane.

As Auckland City Council is a Sister City of Brisbane City Council, this opportunity will allow for stronger ties and information sharing amongst the two cities.

E&C approval is now sought for Keith Foster, Senior Coordinator Arboriculture, Local Asset Services, FaCS to travel to New Zealand from 1-4 September 2010 and present Brisbane City Council's current arboricultural practices to Auckland City Council at a cost to Council of \$550

12.0 Consultation

- Councillor Peter Matic, Chairman, Environment, Parks & Sustainability (2 August 2010)
- Councillor David McLachlan, Chairman, City Businesses & Local Assets Committee (2 August 2010)
- Vicki Pethybridge, Divisional Manager, Families & Community Services (2 August 2010)
- Craig Stevens, Manager, Marketing and Communications (2 August 2010)
- Barry Hancock, International Relations Manager, Lord Mayor's Office (2 August 2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Nil

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

- Vision 2026 - Clean, Green City and Smart, Prosperous City
- Citywide Outcomes of Green and Biodiverse City
- Program 1 – Clean air
 - Brisbane enjoying a dense network of parks and shady streetscapes
- Program 10 – Regional and international activities – connected and engaged communities
 - Foster international relationships that offer technical and knowledge development opportunities. Maintain positive relationship with Brisbane's Sister Cities.

16.0 Customer impact

Direct participation in this visit to Auckland City Council will generate ideas and knowledge that will support future strategies for tree management across the city.

17.0 Environmental impact

Improved tree management practices for Brisbane.

18.0 Policy impact

Nil

19.0 Financial impact

Costs for flights and accommodation will be covered by Auckland City Council. The estimated cost to Brisbane City Council will be \$200.00 for personal allowance, \$150.00 for taxis and \$200.00 for meals.

20.0 Human resource impact

Nil

21.0 Urgency

A decision is required by E&C by 23 August 2010 to allow sufficient time to make the necessary travel arrangements.

22.0 Publicity/marketing strategy

Marketing and Communications Branch has been consulted and advised that there is a very limited prospect of positive media coverage and a moderate risk of negative media.

23.0 Options

Option 1: Approve the recommendation and allow Local Asset Services Branch to fund the personal allowance

Option 2: Not approve

Option 1 is the preferred option

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 106/335/1004/17

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Festival Funding Contracts 2010-13 and Leading Organisation Contracts 2010-11.

3.0 ISSUE/PURPOSE

To seek approval to proceed with the establishment of new funding agreements for the Festival and Leading Organisational Programs.

4.0 PROPONENT

Vicki Pethybridge, Divisional Manager, Families and Community Services.

5.0 SUBMISSION PREPARED BY

Charlie Cush, Manager Creative Communities, ext 74641

6.0 DATE

16 August 2010

APPROVED

23 AUG 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

a) That E&C approve entering into new funding agreements with the organisations, as set out in Attachment A

10.0 DIVISIONAL MANAGER

Vicki Pethybridge
Divisional Manager
Families and Community Services

CHAIRMAN

I Support / Reject the recommendation.

If reject, please state reasons

Councillor Geraldine Knapp
Chairman
Families and Community Services

RECEIVED

23 AUG 2010

COMMITTEE SECRET

ACTION TAKE

23 AUG 2010

TOWN CLERK

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

In the past, BCC has funded festivals through direct, one-year and multi-year programs and contestable annual grants. Since 2005, a three-tier model of funding has been used covering major citywide events to smaller localised events.

Existing triennial funding agreements for many of the Tier 1 (Signature City Festivals) and Tier 2 (City-wide and suburban) festivals concluded in June 2010. The 2010-2011 Budget stated "triennial funding arrangements apply to Signature City Festivals and to the City-wide and Community festivals".

To comply with the budget it is proposed the festivals contractual funding term is for a two year duration with an option of one extra year pending successful evaluation of the festival. This ensures that successful and well-managed festivals will receive surety of funding. For biennial festivals it is proposed to enter into two year agreements.

Separate E&Cs will be prepared for the Major Brisbane Festival and the Valley festivals. The Twelve Days of Christmas is co-ordinated by Council and does not require a contract.

The Budget provided one year funding for RSL ANZAC Day. The submission therefore recommends a one year contract for this event.

Existing annual contracts for Cultural Support conclude in June 2010. The 2010-2011 Budget stated "Support will continue for Queensland Orchestra, Queensland Choir, Brisbane Philharmonic and the Brisbane Eisteddfod." One year contracts for these organisations are recommended.

Attachment A contains details of proposed approved contracts with festivals and associated organisations, and leading organisations.

E&C approval is now sought to enter into new funding agreements with the organisations, as set out in Attachment A

12.0 CONSULTATION

Cr Geraldine Knapp	Chairperson, Families and Community Services Committee
Kent Stroud	Manager, Community Services Branch, FACS
Lorraine Gregory	Health Recreational Activity & Community Facilities Manager Community Services Branch, FACS

All are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

To deliver certainty to festival organisers, funded festivals will be able to proceed with planning and production of their festivals for the 2010-2011 and 2011-2012 financial years with a one year option to extend in the 2012-2013 financial year pending successful evaluation of the festival.

The cultural support towards organisations will be able to proceed with the annual planning amend production of their arts programs.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Festivals are linked to the Vibrant, Creative City theme of *Our shared vision: Living in Brisbane 2026* and will deliver on the Learning and Informed Communities, Connected and Engaged Communities, and Outstanding City Profile outcomes in the 2007-2011 Corporate Plan.

Festivals contribute to *the Lord Mayors Creative City Vision* and Brisbane's new branding campaign *Australia's New World City*.

16.0 CUSTOMER IMPACT

Funded festivals and organisations will be able to proceed with planning and production of their festivals and arts programs.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

The proposal is in accordance with the 2010-2011 Budget

19.0 FINANCIAL IMPACT

Nil

The proposal is in accordance with the 2010-2011 Budget: with funding in - Service 5.1.1.1 Festivals and Events and 5.1.2.2 Cultural Support.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

1. That E&C approve entering into new funding agreements with the organisations, as set out in Attachment A, including:
 - a) For annual City-wide and Community Festivals contractual funding term of two years with an option of one extra year pending successful evaluation of the festival for yearly festivals
 - b) Two year contracts for biennial festivals
 - c) One year agreements for Leading Organisational Programs and the RSL ANZAC Day.
 - i. .
2. That E&C does not approve the recommendation.

Option 1 is the preferred and recommended option.

SUMMARY OF ATTACHMENTS

Attachment A	Table of festivals and associated organisations, and leading organisations
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**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER: 164/210/179/32

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Rob Broughton, Manager Project Management Office, Families and Community Services Division.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Rob Broughton

4.0 PROPONENT

Colin Jensen, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Vicki Pethybridge, Divisional Manager Families and Community Services Division

6.0 DATE

28 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Rob Broughton's contract be renewed for a period of three (3) years.

10.0

APPROVED

28 AUG 2010

Lord Mayor

Colin Jensen
CHIEF EXECUTIVE OFFICER

RECEIVED

ACTION TAKEN

23 AUG 2010

23 AUG 2010

BCC 10 YEAR RELEASE SCHEME

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation.
 2. Not approve the recommendation.
- Option 1 is the preferred option.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

1.0 File number
109/800/286/292

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Termination of Executive contract.

3.0 Issue/purpose
To seek approval to terminate the executive contract of [redacted] on the grounds that [redacted]

4.0 Proponent
Ian Maynard, Divisional Manager, Corporate Services Division, Brisbane City Council

5.0 Submission prepared by
Michael Byrne, Chief Procurement Officer, Strategic Procurement Office, Brisbane City Council

6.0 Date
6 August 2010

7.0 For E&C approval or recommendation to Council
For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
To terminate the Executive Contract of [redacted] on the grounds that [redacted]

Chief Executive Officer

Ian Maynard
IAN MAYNARD
DIVISIONAL MANAGER
CORPORATE SERVICES DIVISION

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Adrian Schrinner
Signed
Cr Adrian Schrinner
CHAIR FINANCE & ADMINISTRATION
COMMITTEE

Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED
23 AUG 2010

ACTION TAKEN
23 AUG 2010

APPROVED

23 AUG 2010

Lord Mayor

[Signatures]
Maded? DM.

COMMITTEE SECTION TOWN CLERK

20.0 Human resource impact

The termination of redacted contract would allow for a critical position to be filled within the Strategic Procurement Office. redacted is supportive of his contract termination as it will allow him to conclude his current personal financial arrangements.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

Not required.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

E&C RESULTS – 30 AUGUST 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
30/08-01 R	182/790/17/1	OLMCEO	Stores Board Submission – Financing, Installation, Operation and Maintenance of an Illuminated Advertising Street Name Sign Scheme for Brisbane City.	Held
30/08-02 R	134/135/86	Corporate Services	Approval of Bus Acquisition Financing Arrangements for 2010-11 Financial Year.	Yes
30/08-03 M	164/105/219/1	Corporate Services	Monthly Report – Delegation of Authority to Travel – June, 2010.	Yes
30/08-04 M	134/325/738/36	Corporate Services	Inclusion of Charitable Organisation in Apendix 'A' of the Schedule of Fees and Charges	Yes
30/08-05 M	134/330/777/26	Corporate Services	Natural Disaster Resilience Program – Round Two	Held
30/08-06 M	131/930/826/1	FaCS	Approval to outsource Animal Management Services for Animal Shelters	Approved
30/08-07 M	176/535/293/18	FaCS	Establishment of the 'Chinese Museum of Queensland'	Approved
30/08-08 R	202/10(683/P7)	BI	Clem7 Tunnel Volumetric Land Resumptions.	Approved
30/08-09 R	152/160/516/43	CPAS	Proposed Mitchelton Centre Neighbourhood Plan	Approved
30/08-10 R	109/800/286/285	CPAS	Brisbane Streetscape Design Guidelines	Held
30/08-11 R	152/160/1007/46	CPAS	Temporary Local Planning Instrument - Kangaroo Point	Approved

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrimmer, P Masic, Cr Wines.

Apologies: Cr Made Wit - Cr Wines representing

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 164/105/219/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – June, 2010

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39150

6.0 DATE

23 August, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OF ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for June, 2010.

Chairman

I Support / Reject the Recommendation

If Reject - please state reasons

Mr Adrian Schinner
CHAIRMAN FINANCE, ECONOMIC DEVELOPMENT
AND ADMINISTRATION COMMITTEE

APPROVED

30 AUG 2010

Lord Mayor

10.0 DIVISIONAL MANAGER

Ian Maynard
DIVISIONAL MANAGER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

30 AUG 2010

COMMITTEE SECTION

ACTION TAKEN

30 AUG 2010

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

30 AUG 2010 04

1.0 File number
134/325/738/36

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of Mummy's Wish Inc. into Appendix 'A' of the Schedule of Fees and Charges from 4 August 2010.

4.0 Proponent
Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Greg Evans, Chief Financial Officer, Corporate Services, extension 34101 *cc 16/6/10*

6.0 Date
13 August 2010

7.0 For E&C approval or recommendation to Council
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of Mummy's Wish Inc. in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 4 August 2010, being the date of their application.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

APPROVED

10.0 30 AUG 2010

Divisional Manager

Chairman

Lord Mayor

I Support / Reject the recommendation.

If reject, please state reasons.

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

RECEIVED

30 AUG 2010

Councillor Adrian Schrinner
CHAIRMAN FINANCE, ECONOMIC
DEVELOPMENT AND ACTION TAKE
ADMINISTRATION COMMITTEE

30 AUG 2010

I Recommend Accordingly

COMMITTEE SECTION

TOWN CLERK

CHIEF EXECUTIVE OFFICER

11.0 Background

On 4 August 2010, Mummy's Wish Inc. lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1656 (see **Attachment B**)

Approval is now sought to approve the inclusion of Mummy's Wish Inc. into Appendix A of the Schedule of Fees and Charges from the 4 August 2010.

12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

Mummy's Wish Inc. will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of Mummy's Wish Inc. in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

Mummy's Wish Inc. will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving Mummy's Wish Inc. inclusion in Appendix 'A' is consistent with existing policy.

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19.0 Financial impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted, may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
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1.0 File number
131/930/826/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Approval to outsource Animal Management Services for Animal Shelters

3.0 Issue/purpose
To approve the outsourcing the Animal Management Services for Animal Shelters.

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Communities Services Division.

5.0 Submission prepared by
Wendy Hawkins, Business Improvement and Projects Manager
Compliance & Regulatory Services
E/N 39460

6.0 Date
18th August 2010

7.0 For E&C approval or recommendation to Council
For E & C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not Applicable

9.0 Recommendation
It is recommended that:
The E & C approve the outsourcing of Animal Management Services at Animal Shelters.

10.0 Divisional Manager

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

Vicki Pethybridge
DIVISIONAL MANAGER
Families and Community Services Division

Geraldine Knapp
Councillor Geraldine Knapp
Chairperson
Families and Community Services
Committee

I Recommend Accordingly

[Signature]
.....
CHIEF EXECUTIVE OFFICER

RECEIVED

30 AUG 2010

COMMITTEE SECTION

ACTION TAKEN

30 AUG 2010

TOWN CLERK

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

APPROVED

30 AUG 2010

Lord Mayor

11.0 Background

In July 2009, CARS Business Alignment prepared a preliminary business case that discussed options for the future operations of BCC's Animal Shelters. The key business drivers were:

- to provide more positive outcomes for impounded domestic animals by increasing the number re-homed and sold thereby reducing the high level of animals currently euthanized and
- to take advantage of the cost benefits of outsourcing the animal collection and management services to provide value for money to the Brisbane public.

An independent review of the Business Case was completed in January 2010 and recommended the outsourcing of animal management services.

E&C considered this as a General Business item on 1 March 2010 and it was endorsed. E&C approval is now sought to the outsourcing of Animal Management Services at Animal Shelters.

If this approval is given, the matter will proceed to the procurement phase.

12.0 Consultation

- Councillor Geraldine Knapp, Chairperson Families and Community Services Committee
- Vicki Pethybridge, Divisional Manager, Families and Community Services
- Brett Turville, Branch Manager, Compliance and Regulatory Services
- Linda Gillam, Business Alignment Manager, Compliance and Regulatory Services

All are in agreement with the recommendation.

13.0 Implications of proposal

Formal approval of the E & C will allow commencement of procurement process for the outsourced delivery of Animal Management Services at Animal Shelters.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

This initiative aligns with Council's 2026 vision and Program 7 Public Health and Safety and specifically achieving the following outcome:

Active, healthy city

- The City Wide Outcome (CWO) - Better Public Health by protecting and promoting the health of Brisbane residents

16.0 Customer impact

Shelters that are resourced with welfare experts have demonstrated significant reductions in the number of animals euthanized. They have the capacity to invest additional effort into interviews with prospective owners and provide training to animals identified with behavioural issues

Proactive marketing and advertising together with community programs can increase the re-homing and animal matching processes which in turn will reduce the euthanasia rates.

17.0 Environmental impact

With the outsourcing of all animal management services at both BCC animal shelters, BCC envisages in accomplishing its social, community, environmental and sustainability outcomes in animal management. In addition, BCC believes it will improve community quality of life issues, community education to act according to the provision of Animals Local Law 2003 and reduce environmental harm.

18.0 Policy impact

No negative impact envisaged.

19.0 Financial impact

No budget is required at this time.

20.0 Human resource impact

BCC animal shelters employ 16 full time equivalent staff members working in rosters, 2 team support officers and 2 casual employees who work at the shelters during the weekend. All the affected staff and their Union Representatives have been notified of the possible decision to tender for the outsourced Animal Management Services.

The successful Contractor may have provision to employ some or all of BCC's existing employees affected at their current employment conditions and as prescribed in the Enterprise Bargaining Agreement (EBA).

The draft tender documents reflect this preferable staffing outcome.

21.0 Urgency

As soon as possible.

This project has been included in the Securing 2026 projects hence selection of a suitable Contractor by early October 2010 has been planned.

22.0 Publicity/marketing strategy

At the direction of the Lord Mayor

23.0 Options

Option 1: Adopt the recommendation

Option 2: Amend the recommendation

Option 3: Not adopt the recommendation

Option 1 is the preferred recommendation.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
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11.0 Background

At the E&C meeting on 15 February 2010, the Lord Mayor announced that Council would allocate \$150,000 to start a Chinese Museum in the newly refurbished China Town Mall precinct. The Lord Mayor asked for Councillor Quirk to be the lead on these initiatives and invite local businesses to contribute funds to the project.

In early 2006, two Lord Mayor's Suburban Initiative Fund (LMSIF) grants were issued to the Queensland Chinese Forum. These grants were for the establishment of a Chinese Museum of Queensland and were approved simultaneously from the then Wishart Ward (\$25K) and from the Lord Mayor's Office (\$25K). Neither of these grants have been expended or acquitted.

The Community Services Grants Unit has worked with people at the Macgregor Ward who have provided copies of the application and the matter was followed up by Cr Quirk in May 2010. Cr Quirk has confirmed that the two LMSIF applications have not been spent and the group is still holding \$50,000 from 2006. Expenditure of these funds is required to start immediately. The \$50,000 was funded in 2006 and has been held by the group, so it has no impact on the 2010/11 budget.

These funds would be highly beneficial to the establishment of the Chinese Museum of Queensland.

E&C approval is sought for the use of Lord Mayor's Suburban Initiative Fund (LMSIF) for the establishment of the 'Chinese Museum of Queensland'

12.0 Consultation

- Cr Graham Quirk, Deputy Mayor and Chairman Infrastructure Committee (5 May 2010)
- Cr Geraldine Knapp, Chairman Families & Community Services Committee (16 Aug 2010)
- Vicki Pethybridge, Divisional Manager, Families and Community Services (16 August 2010)
- Greg Evans, Chief Financial Officer, Corporate Services Division (25 August 2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

N/A

14.0 Commercial in confidence

N/A

15.0 Vision/Corporate Plan impact

N/A

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

Nil impact. \$150,000 project budget is available in Your Brisbane Service 5.1.4.2

20.0 Human resource impact

N/A

21.0 Urgency

N/A

22.0 Publicity/marketing strategy

N/A

23.0 Options

Option 1: E&C approve the use of LMSIF monies, issued in 2006 totalling \$50,000, for expenditure to start the Chinese Museum of Queensland and for this to occur immediately

Once the above LMSIF funds have been acquitted, the \$150,000 from Service 5.1.4.2 is allocated to the for completion of the project

Option 2: Council approve the above with amendments

Option 3: Council not approve

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

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