

**E&C RESULTS – 01 FEBRUARY 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
01/02-01 M	112/20/439/189	CPAS	Proposed acquisition of land at 918 Gowan Road, Calamvale	Yes
01/02-02 M	106/335/1552/181	CPAS	Cultivating Community Garden Grants Program Funding	Yes
01/02-03 M	A100167-09/10	Corporate Services	Significant Procurement Activity Plan for the Provision of Fencing Services	Yes
01/02-04 M	164/105/219/1	Corporate Services	Monthly Report- Delegation of Authority to Travel- December, 2009	Yes
01/02-05 M	112/445/444/78	Corporate Services	Brisbane City Council "Tip Shop"	Yes
01/02-06 R	109/800/286/256	QUU	Central SEQ Distributor Retailer Authority – Interim Participation Agreement and Queensland Treasury Corporation guarantee.	Yes Rescinded 08/02/2010
01/02-07 M	164/855/554/18	FaCS	Travel Proposal- New Zealand Community Economic Development Conference (CEDC)	Yes
01/02-08 M	106/335/1991/57	FaCS	2009/10 Creative Sparks Grant Program and Lord Mayor's Young and Emerging Artists Fellowships	Yes
01/02-09 R	112/325/738/1	FaCS	Amendments to the 2009-10 Schedule of Fees and Charges	Yes
01/02-10 M	164/99/916/12	OLMCEO	Executive Appointment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number

112/20/439/189

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Proposed acquisition of land at 918 Gowan Road, Calamvale

3.0 Issue/purpose

To seek E&C approval to purchase 1.818 hectares of privately owned land for Environmental (Bushland) Purposes.

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning & Sustainability

5.0 Submission prepared by

Susan Dymock, Program Officer Bushland Acquisition, Natural Environment & Sustainability, EPB6, ext 39149

6.0 Date

1 February 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED  
1 FEB 2010  
Lord Mayor  
[Signatures]

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That authority be granted to purchase the entirety of 918 Gowan Road, Calamvale, described as Lot 20 on SP211326, containing an area of 1.818 hectares, for environmental (bushland) purposes, at a cost of redacted in accordance with the contract of sale attached and subject to any additional terms and conditions as considered necessary by the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 Divisional Manager

[Signature of Michael Papageorgiou]

Michael Papageorgiou  
Divisional Manager  
City Planning & Sustainability

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

[Signature of Cr Peter Matic]

Cr Peter Matic  
Chairman  
Environment, Parks & Sustainability Committee

I Recommend Accordingly

[Signature of Chief Executive Officer]

CHIEF EXECUTIVE OFFICER

RECEIVED

01 FEB 2010

COMMITTEE SECTION

ACTION TAKEN

01 FEB 2010

TOWN CLERK

## 11.0 Background

918 Gowan Road, Calamvale (the subject property) is described as Lot 20 on SP211326 and contains an area of 1.818 hectares (refer Attachment 1). The subject property is vacant land.

The subject property is classified Emerging Community in City Plan 2000 and is identified as 'Habitat Area and Ecological Corridor' and 'Waterway Corridor' in the Algester/Parkinson/Stretton Local Plan. The highest and best use of the subject property is considered to be a single homesite.

The subject property is located within an ecological corridor linking Karawatha Forest with bushlands at Drewvale through a tributary of Scrubby Creek. This corridor is known to support significant species such as squirrel gliders and swamp wallabies. The subject property supports threatened vegetation and provides opportunities to undertake habitat restoration. Council has previously made investments in the protection of this corridor through the Bushland Acquisition Program.

The subject property is currently listed for sale on the open market. However, it is not included in the current approved Bushland Acquisition Schedule 2008-2012 or the Bushland Acquisition Schedule Addendum. E&C approval is required before the property can be purchased.

An independent valuation of the entirety of the subject property was undertaken on 17 December 2009. This values the property at redacted (refer Attachment 2). Following discussions with the owners' representative they have submitted an executed contract of sale offering the property to Council for redacted (refer Attachment 3). The contract has been reviewed and is considered acceptable.

It is recommended that approval be given to acquire the entirety of the subject property for environmental (bushland) purposes at a cost of redacted.

## 12.0 Consultation

The following have been consulted specifically in the course of preparing this submission:

Cr Norm Wyndham, A/Chairman, Environment, Parks & Sustainability Committee (8 January 2010)  
Margaret Jacobson, A/Manager, Natural Environment & Sustainability (7 January 2010)  
Jon Skelton, Senior Acquisition and Disposal Officer, City Property (5 January 2010)  
Shane MacLeod, Manager, Local Assets Services (8 January 2010)

All are in agreement with the recommendation.

## 13.0 Implications of proposal

The proposal will support the Lord Mayor's target for the Bushland Acquisition Program to have 500ha of land within Council ownership by the end of December 2011.

Additionally, the Bushland Acquisition Program protects Brisbane's most significant environmental assets within the public estate, affording residents and visitors the opportunity to visit and enjoy the natural environment in a sustainable manner.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a 'Green and Biodiverse City', by preserving significant habitat and ecological corridor linkages within public ownership. It contributes to the achievement of 40% natural habitat cover in Brisbane by securing existing significant vegetation, and protecting degraded land where restoration can be undertaken.

The proposal is consistent with the 'Biodiverse City' target of 'Program 1 – City Smart' in the Corporate Plan 2008-2012, specifically the key actions to

- "Secure land of significant biodiversity value through the Bushland Acquisition Levy."
- "Save 500 hectares of 'at risk' bushland."

## 16.0 Customer impact

Without prejudice discussions have already commenced with the property owner and the property owner has submitted a contract of sale for Council's consideration. The property does not support any dwellings.

## 17.0 Environmental impact

Acquisition of the subject property will contribute to the consolidation of Karawatha Forest and the protection of an ecological corridor linking Karawatha Forest and Drewvale Bushlands via Scrubby Creek. The subject property supports threatened vegetation and provides opportunities to undertake habitat restoration.

## 18.0 Policy impact

Nil.

## 19.0 Financial impact

Funding for the Bushland Acquisition Program is provided through the Bushland Preservation Levy.

Funding is available in the 2009-2010 Bushland Acquisition Program capital budget.

## 20.0 Human resource impact

Nil.

## 21.0 Urgency

In the normal course of business.

## 22.0 Publicity/marketing strategy

A media plan has been prepared for the Bushland Acquisition Program by the Media Unit in the Marketing & Communication Branch. All publicity regarding the Bushland Acquisition Program is undertaken in accordance with this media plan.

## 23.0 Options

**Option 1:** Approve the recommendation.

**Option 2:** Not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 File Number: 106/335/1552/181

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Cultivating Community Gardens Grants Program Funding.

3.0 Issue/Purpose

Approve an increase of \$20K for the Cultivating Community Gardens Grants.

4.0 Proponent

Michael Papageorgiou, Divisional Manager City Planning and Sustainability, x34640

5.0 Submission prepared by

Sharyn Holden, Sustainability Incentives Project Officer, x39281

6.0 Date

18 January 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council Resolution required under an Act or Local Law?

No

**APPROVED**

9.0 Recommendation

That E&C approve an increase of \$20K to the Cultivating Community Gardens Grants.

1 FEB 2010

Lord Mayor

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Michael Papageorgiou  
Divisional Manager  
City Planning and Sustainability

Councillor Peter Matic  
Chairman, Environment, Parks and  
Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

01 FEB 2010

TOWN CLERK

**RECEIVED**

01 FEB 2010

COMMITTEE SECTION

## 11.0 Background

The Cultivating Community Gardens grants program was approved on 13 July 2009 with \$30K allocated for dispersal. In Round 1 2009-2010, the first round of funding available for Cultivating Community Gardens grants, \$70,314.57 of funds were requested in a total of 24 applications. Grants were approved to the value of \$16,361.74, assisting 7 community gardens.

Within the project budget allocation, \$20k was approved for a series of training workshops, these workshops, have been conducted at no cost to the program, those funds are being requested to be re-allocated to the Cultivating Community Gardens grants.

## 12.0 Consultation

Cr Peter Matic	Chairman, Environment, Parks and Sustainability Committee on 4 January 2010
Margaret Jacobson	A/Manager, Natural Environment and Sustainability on 23 December 2009
Carolyn Honeywill	A/Principal Officer, Green Communities Initiatives on 21 December 2009
Victor Kaniuk	Senior Program Officer, Green Communities Initiatives on 21 December 2009

## 13.0 Implications of proposal

The total available for the Cultivating Community Gardens grants for Round 2 2009-2010 would increase from \$13,638.26 to \$33,638.26, enabling approximately 8 more gardens to be funded (the average per grant application in Round 1 2009-10 was for \$2,275.00).

## 14.0 Commercial in confidence

No commercial in confidence issues are identified at this time.

## 15.0 Vision/Corporate Plan impact

Contributes to the Food in the City, City wide outcome. Assists in the delivery of the Corporate Plan and targets in:

- Program 1 City Smart:
  - supporting the community to participate in group gardening, food for Brisbane initiatives and community gardens.
- Program 5 Your Brisbane:
  - offering an increasing range of sport, recreation and leisure activities and skill development opportunities.
- Program 6 Subtropical City - Parks and Recreation:
  - providing events and activities that encourage community use and enjoyment of parks.

## **16.0 Customer impact**

An increased allocation will potentially enable more community gardens groups to be assisted through the grants program.

## **17.0 Environmental impact**

Involvement by communities in community gardens increases their environmental awareness, decreases food miles, and improves the local community amenity.

## **18.0 Policy impact**

N/A

## **19.0 Financial impact**

The increase to funds available through the grants program is a re-allocation within the approved project funding and doesn't require an increase to the budget. Funding is available within the project Supporting Community Gardens (DNTY.3102.733).

## **20.0 Human resource impact**

N/A

## **21.0 Urgency**

In normal course of business.

## **22.0 Publicity/marketing strategy**

With the popularity of the program, as demonstrated in the volume of applications for funding received for the last round, no additional marketing or advertising is requested.

## **23.0 Options**

- 1. That E&C approve the recommendation.**
- 2. That E&C does not approve the recommendation.**

**Option 1 is the preferred and recommended option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**Submission Number**

1.0 **File Number:** 109/830/826/55

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **Title**

Significant Procurement Activity Plan (SPAP) for the Provision of Fencing Services: A100167-09/10.

3.0 **Issue/Purpose**

The purpose of this SPAP is to seek approval from the Establishment and Coordination Committee (E&C) to issue a Request for Proposal (RFP) for the provision of Fencing Services.

4.0 **Proponent**

Jude Munro, Chief Executive Officer.

5.0 **Submission Prepared By**

David Cox, Corporate Risk Manager, Corporate Services Division.

6.0 **Date**

25 January 2010.

**APPROVED**

1 FEB 2010

7.0 **E&C Approval or Recommendation to Council?**

For E&C approval.

*[Handwritten signature]*  
.....  
**Lord Mayor**  
*[Handwritten initials: AS, SM, eq, by]*

8.0 **If for Recommendation to Council, is a Council Resolution required under an Act or Ordinance?**

No.

9.0 **Recommendation**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 **David Cox  
Corporate Risk Manager  
Corporate Services Division**

*[Handwritten signature]*  
**Jude Munro  
Chief Executive Officer**

I Recommend Accordingly

*[Handwritten signature]*  
.....  
**CHIEF EXECUTIVE OFFICER**

**RECEIVED**

01 FEB 2010

**COMMITTEE SECTION**

**ACTION TAKEN**

01 FEB 2010

**TOWN CLERK**

**BCC 10 YEAR RELEASE SCHEME**



## **11.0 Background**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 25 January 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods or services.

## **12.0 Consultation**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## **13.0 Implications of Proposal**

The recommended process will provide the most advantageous outcome for Council.

## **14.0 Commercial in Confidence**

Yes.

## **15.0 Vision/Corporate Plan Impact**

The recommendation of this submission will contribute to the efficient management of the City's resources.

## **16.0 Customer Service Impact**

The submissions cover the carrying out of work or supply of goods and services to meet Council approved programs.

## **17.0 Environmental Impact**

Tenders and Quotes are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Tenders and Quotes, where applicable.

## **18.0 Policy Impact**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## **19.0 Financial Impact**

Financial details are included in the Divisional submission.

## **20.0 Human Resource Impact**

Not Applicable.

## **21.0 Urgency**

As soon as possible

**22.0 Publicity**

As Required

**23.0 Options**

**Option 1:** Approve the recommendation.

**Option 2:** Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 164/105/219/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – December, 2009

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Greg Evans, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

25 January, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for December, 2009.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

*Adrian Schrinner*  
Cr Adrian Schrinner  
CHAIR FINANCE COMMITTEE

**APPROVED**

1 FEB 2010

Lord Mayor

*[Handwritten signatures and initials: TM, JF, etc.]*

10.0 DIVISIONAL MANAGER

*Greg Evans*  
Greg Evans  
A/DIVISIONAL MANAGER

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

01 FEB 2010

TOWN CLERK

**RECEIVED**

01 FEB 2010

COMMITTEE SECTION

## 11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for December, 2009, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

Approval is now sought to note the information submitted on approved travel for December, 2009.

In summary, the position is as follows:

	December, 2009
<i>Non-Commercial Operations</i>	
a) International Travel	
(i) Number of Bookings	2
(ii) Airfares	\$ 8,020.38
b) Domestic Travel	
(i) Number of Bookings	16
(ii) Airfares	\$ 6,572.69
c) Accommodation and Allowances Costs	\$ 5,407.85
d) Registration Fees for Conferences	\$ 2,648.90
e) Other Costs e.g. hire car	\$ 2,568.55
TOTAL	\$25,218.37
Attachment "A"	\$ 1,597.12

**12.0 CONSULTATION**

Liaison with Officers undertaking travel and Divisional Travel Officers.

**13.0 IMPLICATIONS OF PROPOSAL**

Nil.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 VISION/CORPORATE PLAN IMPACT**

Nil.

**16.0 CUSTOMER IMPACT**

Nil.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

In line with Council policy.

**19.0 FINANCIAL IMPACT**

Expenses incurred through Divisional Travel Votes.

**20.0 HUMAN RESOURCE IMPACT**

Not applicable.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**23.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for December, 2009.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**1.0 File number**

112/445/444/78

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 TITLE**

Brisbane City Council "Tip Shop"

**3.0 ISSUE/PURPOSE**

To seek approval for City Property to enter into a lease with Parsfield Holdings Pty Ltd for premises at 46 Colebard St West, Acacia Ridge for the purpose of operation of a recycling retail operation (Tip Shop).

**4.0 PROPONENT**

Greg Evans, A/Divisional Manager, Corporate Services

**5.0 SUBMISSION PREPARED BY**

Pauline Davis, Commercial Leasing Manager, City Property

**6.0 DATE**

25 January 2010

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&amp;C Approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

9.0 RECOMMENDATION

That Council approve a new lease of premises at 46 Colebard Street West, Acacia Ridge for the purposes of conducting a "Tip Shop" on the following terms and conditions:

**Site Area** 2,646m<sup>2</sup>  
 (Warehouse 886m<sup>2</sup> / Office 135m<sup>2</sup> - total building area 1,021m<sup>2</sup>  
 Hardstand 1625m<sup>2</sup>)

**Net Rent Offer** redacted per m<sup>2</sup> pa  
 redacted per annum + outgoings, land tax + GST

**Commencement Date** 30 March 2010

**Term** Three (3) years

**Option** Three (3) years

**Rent Reviews** CPI annually on anniversary of commencement date  
 The market rent for this commercial property asset class currently ranges from \$100 net per m<sup>2</sup> to \$130 net per m<sup>2</sup>.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation  
If rejected please state reasons

Councillor Adrian Schrinner  
Chairperson  
FINANCE and ADMINISTRATION COMMITTEE

**APPROVED**

1 FEB 2010

Lord Mayor

10.0 DIVISIONAL MANAGER

Greg Evans  
A/Divisional Manager  
CORPORATE SERVICES

**RECEIVED**

01 FEB 2010

COMMITTEE SECTION

**ACTION TAKEN**

01 FEB 2010

TOWN CLERK

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

City Property met with City Waste Services (CWS) to discuss the various property options available for CWS to operate a new Council Tip Shop through the Endeavour Foundation. At this meeting a number of issues were discussed including timings and cost parameters.

CWS indicated that the Tip Shop was a request of the Lord Mayor and was expected to be up and running by 30 June 2010 or earlier if possible. CWS had limited funding available and purchasing a site for the Tip Shop operation is not feasible. At the meeting the following list of site requirements was developed:

### SITE REQUIREMENTS

<b>Lease Term</b>	3 years
<b>Location</b>	Close proximity to existing Waste Transfer Stations at Tilley Road, Chandler and Sherbrook Road, Willawong
<b>Shed</b>	approx 800m <sup>2</sup>
<b>Hardstand</b>	approx 1000m <sup>2</sup>

#### **Special Requirements:**

- Freestanding preferred
- Public access to site required
- Man proof fencing to hardstand area
- Public parking required – the hardstand requirement above does not include car parking
- Good clearance and ventilation to shed
- Shed to provide small office, tea making facilities and toilets
- Tip Shop to be operational by 30 June 2010

The list was reviewed against the existing Corporate Real Estate portfolio and no appropriate sites were identified.

City Property approached agents to provide lease options based on the above criteria. A number of sites were proposed and a shortlist of properties was provided to CWS. Following a review of the short listed sites CWS and Endeavour Foundation inspected and endorsed 46 Colebard Street West, Acacia Ridge as it met the majority of specified site requirements.

The negotiated commercial terms from the Landlord for 46 Colebard Street West, Acacia Ridge is outlined below.

### COMMERCIAL TERMS

<b>Site Area</b>	2,646m <sup>2</sup> (Warehouse 886m <sup>2</sup> / Office 135m <sup>2</sup> - total building area 1,021m <sup>2</sup> Hardstand 1625m <sup>2</sup> )
<b>Net Rent Offer</b>	redacted per m <sup>2</sup> pa redacted per annum + outgoings, land tax + GST
<b>Commencement Date</b>	30 March 2010
<b>Term</b>	Three (3) years



**Option** Three (3) years  
**Rent Reviews** CPI annually on anniversary of commencement date  
 The market rent for this commercial property asset class currently ranges from \$100 per m<sup>2</sup> net to \$130 net per m<sup>2</sup>.

**Comparative Market Rents**

Street Address	Area m <sup>2</sup>	Net Rent / m <sup>2</sup>	Lease Commencement	Term
18 Selhurst St, Coopers Plains	1,400 Site area 2,982	redac	October 2009	5 years
2/73 Boyland Avenue	1,146	redac	May 2009	1 year

This offer of redacted net per m<sup>2</sup> compares favourably to market and is within City Waste's budget for this operation.

E&C approval is now sought for City Property to enter into a lease with Parsfield Holding Pty Ltd for premises at 46 Colebard Street West, Acacia Ridge for the purpose of operation of a recycling retail operation (Tip Shop).

**12.0 CONSULTATION**

- Councillor Adrian Schrunner, Chairperson, Finance & Administration Committee
- Sue Rickerby, Divisional Manager, City Business 15/01/2010
- Arron Lee, City Waste Services 15/01/2010
- Andy Beyer, City Waste Services 15/01/2010
- Steve Martin, Operational Property Manager, City Property 15/01/2010
- Ian Grant Smith, CRE Strategy Manager, City Property 15/01/2010

All consulted are in agreement with the recommendation.

**13.0 IMPLICATIONS OF PROPOSAL**

The Proposal will provide a premise to display and undertake the retail sale of items to the public salvaged from Council run Transfer Stations including bulky furniture to smaller display items of crockery. Benefits will include recycling and fund raising for the Endeavour Foundation.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 VISION/CORPORATE PLAN IMPACT**

The initiative supports Council's vision of Clean, Green City.

**16.0 CUSTOMER IMPACT**

Nil

**17.0 ENVIRONMENTAL IMPACT**

Tip Shop activities divert waste otherwise destined for the landfill.

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

Within City Waste's current budget – Project Number 17881

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

In the normal course of business

**22.0 PUBLICITY/MARKETING STRATEGY**

N/A

**23.0 OPTIONS**

*Option 1: That E&C approve the recommendation*

*Option 2: That E&C not approve the recommendation.*

**Option 1 is the preferred option.**

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

01 FEB 2010 07

1.0 File number  
164/855/554/18

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Travel proposal - New Zealand Community Economic Development Conference (CEDC)

3.0 Issue/purpose  
To seek E&C approval for Rogan Hume, Community Development Coordinator - Corporate Social Responsibility, Community Services Branch to facilitate a workshop and participate in the CEDC in New Zealand with minimal cost to Council.

4.0 Proponent  
Sharan Harvey, A/Divisional Manager, Families & Community Services

5.0 Submission prepared by  
Kent Stroud, Community Services Manager, Families & Community Services Division

6.0 Date  
20 January 2010

7.0 For E&C approval or recommendation to Council  
For E&C approval

**APPROVED**

1 FEB 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
N/A

9.0 Recommendation  
That E&C approve Rogan Hume, CDC - Corporate Social Responsibility, to travel to Auckland, New Zealand to facilitate a workshop and to participate in the CEDC at a cost of \$200.

10.0  
Divisional Manager

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

Sharan Harvey  
A/Divisional Manager  
FAMILIES & COMMUNITY SERVICES

Councillor Geraldine Knapp  
Chairman  
FAMILIES & COMMUNITY SERVICES  
COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

01 FEB 2010

COMMITTEE SECTION

ACTION TAKEN

01 FEB 2010

TOWN CLERK 1

## 11.0 Background

Rogan Hume has been personally invited to participate as a workshop facilitator at the Community Economic Development Conference (CEDC) to be held at the UNITEC Waitakere Campus in Auckland, New Zealand from Tuesday 9 February to Thursday 11 February 2010.

The topic being presented is, "to support social enterprise and community economic development".

Participation will support Council's Vision 2026 for Brisbane to be "Australia's leading city in social enterprises" by:

- Reaffirming Council's position as a leader in Social Enterprise development
- Supporting Brisbane's social enterprise sector through the encouragement of social investment and market participation
- Educating other governments and the wider community regarding Council's social procurement model
- Positioning Council as a significant entity that is delivering best practice in social enterprise
- Encouraging national and international delegates to engage with the city of Brisbane and assist in providing solutions to gaps in service currently experienced by Brisbane's local community and enterprise sector

The conference hosts have offered to cover all costs including flights, 3 nights accommodation, transfer and conference transport, and also the conference fee.

It is considered that Rogan Hume and Council may gain invaluable knowledge from international delegates who specialise in social enterprise and community economic development. The knowledge and experience in combination with workshoping ideas would provide an invaluable learning experience that could contribute to enhancing Council's work in social enterprise, including the social procurement contributions to Brisbane. On Friday 12 February Auckland councils will host a special workshop for local government people only to workshop strategies and toolsets in relation to community economic development in procurement.

Participation has the potential to add value to Council's sister city relationship with Auckland.

### Conference Background

The three streams of the conference are:

- Social Enterprise Development
- Alternative Finance and Investment
- Community Economic Development

E&C approval is now sought for Rogan Hume, Community Development Coordinator - Corporate Social Responsibility, Community Services Branch to facilitate a workshop and participate in the CEDC in New Zealand with minimal cost to Council.

## 12.0 Consultation

- Cr Geraldine Knapp, Chairman Families & Community Services (11 January 2010)
- Sharan Harvey, AV Divisional Manager, Families & Community Services (14 January 2010)
- Michael Byrne, Chief Procurement Officer, Corporate Services (6 January 2010)
- Kent Stroud, Branch Manager, Community Services (5 January 2010)

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Nil

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

- Smart, prosperous city – Australia's leading city in social enterprises
- Program 5 – Social Inclusion
  - Brisbane will have strong community networks and social enterprises that provide employment for those on the margins.
  - Encourage social enterprise and corporate citizenship to deliver thriving not-for-profit groups in Brisbane.
  - Develop strategies and opportunities for social enterprise development and procurement.
- Program 10 – Regional and international activities
  - Foster international relationships that offer economic development opportunities. Maintain positive relationship with eight Sister Cities.

## 16.0 Customer impact

Direct participation in the conference and subsequent government workshop will generate ideas, provide access to applicable toolsets and international knowledge. This can be utilised by Families and Community Services to influence future strategies and business planning processes.

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Nil

## 19.0 Financial impact

All conference costs will be covered by Auckland City Council. The cost to Council will be \$200.00 for personal allowance.

## 20.0 Human resource impact

Nil

## 21.0 Urgency

The invitation was received in late December 2009. A decision is required by E&C by the 26 January 2010 to allow sufficient time to make the necessary travel arrangements.

## 22.0 Publicity/marketing strategy

Marketing and Communication Branch has been consulted and advise that there is a very limited prospect of positive media coverage and a moderate risk of negative media.

## 23.0 Options

- Option 1: Approve recommendation, with Community Services Branch to fund the personal allowance
- Option 2: Not approve

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

1.0 FILE NUMBER: 106/335/1991/57

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2009/10 Creative Sparks Grant Program and Lord Mayor's Young and Emerging Artists Fellowships

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the 2009/10 Creative Sparks Grant Program and Lord Mayor's Young and Emerging Artists' Fellowships.

4.0 PROPONENT

Sharan Harvey, Acting Divisional Manager, Families and Community Services

5.0 SUBMISSION PREPARED BY

Scotia Monkivitch, Community Arts Officer, Community Arts and Cultural Development Team, Creative Communities, Community Services Branch, extension 75724

6.0 DATE

22 January 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

**APPROVED**  
1 FEB 2010  
Lord Mayor  
*[Signatures]*

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve the recommended grants under the 2009/10 Creative Sparks Grants Program and the Lord Mayor's Young and Emerging Artists' Fellowships as detailed in **Attachment 1**.

10.0 DIVISIONAL MANAGER

*[Signature: Sharan Harvey]*  
Sharan Harvey  
Acting Divisional Manager  
Families & Community Services Division

COMMITTEE CHAIRMAN

I Support / Reject the recommendation.  
If reject, please state reasons

*[Signature: Geraldine Knapp]*  
Councillor Geraldine Knapp  
Chairman  
Families and Community Services  
Committee

**ACTION TAKEN**

01 FEB 2010

TOWN CLERK

RECEIVED

01 FEB 2010

COMMITTEE

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

## 11.0 BACKGROUND

The Creative Sparks Grant Program is a partnership between the Queensland Government, through Arts Queensland, and Brisbane City Council. This is the program's seventh year of operation.

Brisbane City Council solely funds the Lord Mayor's Young and Emerging Artists Fellowships program. The Fellowships program has been running since 1995.

Applications for both Creative Sparks Grants and the Lord Mayor's Young and Emerging Artist's Fellowships were assessed by an external committee of six arts industry representatives, one representative of Brisbane City Council and are observed by an Arts Queensland representative (Attachment 3).

The Panel met on 7 December 2009 to consider the applications and have provided the attached schedules of recommendations and non-recommendations (Attachments 1 and 2).

The committee noted the increased number of high quality applications this year, particularly in the 'development opportunities' category. Additional detail and information on the Creative Sparks funding categories and Lord Mayor's Young and Emerging Artist's Fellowships is included as Attachment 4.

Approval is sought for the allocation of funding for the 2009/10 Creative Sparks Grant Program and Lord Mayor's Young and Emerging Artists Fellowships as set out in Attachment 1.

## 12.0 CONSULTATION

Cr Geraldine Knapp	Chairman, Families & Community Services (26/11/09 and 8/12/09)
Sharan Harvey	Acting Divisional Manager, Community Services Branch (4/12/09)
Kent Stroud	Manager, Community Services (23/11/09)
Lorraine Gregory	Manager, Healthy & Vibrant Communities (23/11/09)
Charlie Cush	Team Leader, Creative Communities (5/11/09)
Jim Lynch	Manager Grants Administration Team (5/11/09)
Richard Ferrett	Policy Advisor, Families & Community Services Committee (26/11/09)
Panel of Peers	Panel of Peers: Assessments (16/11 – 6/12), sitting day (7/12/09)

**All are in agreement with the recommendation.**

## 13.0 IMPLICATIONS OF PROPOSAL

Funding will be provided to Artists, Arts and Cultural workers and organisations to support the development of arts and cultural projects, skills development, professional development, professional exchange, arts and business partnerships and the development of new creative concepts for Brisbane.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The grants are linked to the Vibrant, Creative City theme of *Our shared vision: Living in Brisbane 2026* and will deliver on the Learning and Informed Communities, connected and Engaged Communities and Outstanding City Profile outcomes in the 2008-2012 Corporate Plan.

**16.0 CUSTOMER IMPACT**

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants (**Attachment 3**) will be contacted by Council to discuss their applications and provide feedback.

**17.0 ENVIRONMENTAL IMPACT**

Nil

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

Arts Queensland contribute \$100,000 to the Creative Sparks program annually and Brisbane City Council contributes \$160,000. An unspent Development Opportunity grant of \$8,000.00 was carried over from 2008/9. Council solely funds the Lord Mayor's Fellowships program to the value of \$60,000 annually.

Funds are available from accounts as follows:

Grant Program	GL code	Funding allocation
Creative Sparks	1.14.1658.062.934.000.783.000.00	\$268,000.00
Lord Mayor's Fellowships	1.14.1658.062.130.000.733.000.00	\$60,000.00

An additional \$2,119.74 is required to ensure all recommended project budgets are fully supported. This will be sourced from the Community Arts and Cultural Development Team project budget.

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

Council's immediate approval will ensure that our commitment to customers will be met and we will be able to deliver the public announcement of successful recipients on 8 February 2010, as declared in the application process.

**22.0 PUBLICITY/MARKETING**

Successful applicants will receive a letter from the Lord Mayor.

Marketing and Communications and Creative Communities will prepare a communication strategy for the release date to publicise the outcomes.

The Lord Mayor's Young and Emerging Artists Fellowships will be publicly announced at a ceremony planned for late March 2010, as indicated in the marketing and promotional material.



**23.0 OPTIONS**

1. That E&C approve the recommendation.
2. That E&C does not approve the recommendation.

**Option 1 is the preferred and recommended option.**

**SUMMARY OF ATTACHMENTS**

Attachment 1	Applications recommended for funding
Attachment 2	Applications not recommended for funding
Attachment 3	Members of the Creative Sparks assessment panel
Attachment 4	Extract from Creative Sparks and Lord Mayor's Young and Emerging Artists Fellowships Program Guidelines

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**2.0 Title**

Manager, Strategy and Network Services, Brisbane Transport

**3.0 Issue/purpose**

To reclassify the role of Manager, Strategy and Network Services, Brisbane Transport as a Senior Executive Service role and to formally appoint Craig Evans to the role.

**4.0 Proponent**

Jude Munro, Chief Executive Officer

**5.0 Submission prepared by**

Phillip Fila, Executive Service Coordinator, Office of the CEO (ext 36773)

**6.0 Date**

21 January 2010

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommendation**

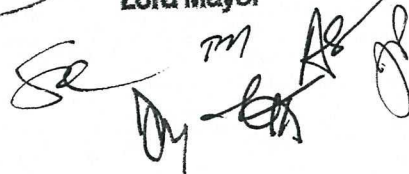
That the existing Senior Officer role of Manager, Strategy and Network Services, Brisbane Transport be reclassified as a Senior Executive Service position and that the incumbent, Mr Craig Evans, be formally appointed to the role.

10.0   
Jude Munro  
CHIEF EXECUTIVE OFFICER

**APPROVED**

1 FEB 2010

  
Lord Mayor



**ACTION TAKEN**

01 FEB 2010

**TOWN CLERK**

REC'D

01 FEB 2010

COMMITTEE

## 11.0 Background

Brisbane Transport has undergone a restructure, with one of the effected roles being Manager, Strategy and Network Services. This role provides a critical function as well as a significant strategic direction to the operations of Brisbane Transport.

As a result, the role has been independently reviewed by Mercer to ascertain the work value of the role.

Mercer's recommendation is that the role of Manager, Strategy and Network Services should be classified as a Senior Executive Service role.

The key reason behind this assessment is the strong strategic influence of this position on Brisbane Transport's operations through direct responsibility for the strategic planning, business improvement, knowledge management, regulatory and legislative compliance, risk management and network planning and scheduling functions. All of these functions have increased in significance following the outcomes of the Securing 2026 Operational Sustainability report and finalisation of the 3G Contract with TransLink, which incorporates greater contestability with private bus operators.

The position has four direct reports, overall responsibility for 25 staff and a budget of \$5.4million.

The incumbent, Mr Craig Evans has met all performance targets and possesses the appropriate level of experience, knowledge and skills to continue to perform this role at the reclassified level.

Accordingly, it is recommended that the existing Senior Officer role of Manager, Strategy and Network Services, Brisbane Transport be reclassified as an Executive Service position and that the incumbent, Mr Craig Evans, be formally appointed to the role.

## 12.0 Consultation

Chief Executive Officer  
Divisional Manager, Brisbane Transport  
Executive Manager, Office of the Chief Executive

All are in agreement.

## 13.0 Implications of proposal

Ensure business continuity and the provision of management stability to Brisbane Transport.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

Nil

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Increase to labour budget – funding available in BT's budget.

**20.0 Human resource impact**

Aligns with workforce plan – critical role.

**21.0 Urgency**

Normal course of business

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C AGENDA –03 FEBRUARY 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
03/02-01  R	152/160/881/15	CP & S	Draft South Brisbane Riverside Neighbourhood Plan	Yes

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**E&C RESULTS – 08 FEBRUARY 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
08/02-01 M	106/335/918/1	FaCS	2009 Lord Mayor's Helen Taylor Award for Local History	Yes
08/02-02 M	188/445/414/1	Brisbane Infrastructure	Ferry Facility- Eagle Street Pier-License Renewal Deed	Yes
08/02-03 M	182/790/17/1	OLMCEO	Stores Board – Financing, Installation, Operation and Maintenance of an Illuminated Advertising Street Name Sign Scheme for Brisbane City	Amended
08/02-04 R	109/800/286/151	CPAS	Amendment to Amplified Music Venues Local Law 2006	Yes
08/02-05 R	109/800/286/257	CPAS	Murarrie Landfill Acquisition 2nd stage	Yes
08/02-06 M	99-65809	OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 106/335/918/1

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

2009 Lord Mayor's Helen Taylor Award for Local History

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the 2009 Lord Mayor's Helen Taylor Award for Local History, as per Attachment 2

4.0 PROPONENT

Greg Sullivan, Acting Divisional Manager, Families and Community Services

5.0 SUBMISSION PREPARED BY

Peter Denham, Director, Museum of Brisbane ext 35330

6.0 DATE

1 February 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee agree that the \$10,000 funding for the 2009 Lord Mayor's Helen Taylor Award for Local History be awarded to Alex Bond to create a DVD, booklet and website on the early Indigenous history in the Brisbane area.

**APPROVED**

8 FEB 2010

Lord Mayor

*[Handwritten signatures and initials]*

10 YEAR PUBLICATION RELEASE SCHEME

<p>Divisional Manager</p> <p><i>[Signature]</i></p> <p>Greg Sullivan Acting Divisional Manager FAMILIES AND COMMUNITY SERVICES</p>	<p>Chairperson</p> <p><input checked="" type="radio"/> I Support / <input type="radio"/> Reject the recommendation.</p> <p><i>[Signature]</i></p> <p>Cr Geraldine Knapp Chair FAMILIES AND COMMUNITY SERVICES COMMITTEE</p>
--	---

RECEIVED

**ACTION TAKEN**

0 8 FEB 2010

0 8 FEB 2010

I Recommend Accordingly

*[Signature]*

COMMITTEE SECTION

TOWN CLERK

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

The **Lord Mayor's Helen Taylor Award for Local History** was established to commemorate the work of Council historian Helen Taylor who passed away on 30 June 2006. An award of up to \$10,000 was approved by E&C in July 2007 and was first awarded in 2008.

Applicants may apply for up to \$10,000 to support research into unknown or less well known aspects of Brisbane's history, including Indigenous history; making it accessible and promoting awareness of Brisbane's history and/or heritage. Only one award is offered each year.

The Lord Mayor's Helen Taylor Award for Local History may be used for living expenses, travel costs to conduct research, acquisition of documents or other materials to support research, printing or production costs associated with disseminating research.

Only one application was received this year from Alex Bond.

The application was assessed by an external committee of four judges; two nominated by the history departments of Griffith University and the University of Queensland, one nominated by Helen Taylor's family and one representing Council.

The assessment panel met on 17 November 2009 to consider the application received and used the guidelines set out in Attachment 1 to make their recommendation. The panel's assessment is set out in Attachment 2.

Approval is now sought for the \$10,000 funding for the 2009 Lord Mayor's Helen Taylor Award for Local History be awarded to Alex Bond to create a DVD, booklet and website on the early Indigenous history in the Brisbane area.

## 12.0 CONSULTATION

Kent Stroud, Manager, Community Services, (19 October 2009)  
Lorraine Gregory, Manager, Healthy and Vibrant Communities, (19 October 2009)

The Members of the Lord Mayor's Helen Taylor Award for Local History:

- Dr Belinda McKay from Griffith University, (19 October 2009)
- Professor W. Ross Johnston, former Head of Dept of History, the University of Queensland, (19 October 2009)
- Adj Prof. Dr Ray Evans nominated by Helen Taylor's family, (19 October 2009)
- Joanna Besley, Senior Curator, Museum of Brisbane as Council representative (19 October 2009)

**All consulted are in agreement with the recommendation.**

## 13.0 IMPLICATIONS OF PROPOSAL

The successful applicant will be able to proceed with their project.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The award is linked to the vibrant, creative city theme of *Our shared vision: Living in Brisbane 2026* and will deliver on the learning and informed communities, connected and engaged communities and outstanding city profile outcomes in the 2007-2011 Corporate Plan.



## 16.0 CUSTOMER IMPACT

The Lord Mayor's Helen Taylor Award for Local History promotes and supports the preservation of the city's history and opportunities for Brisbane residents and visitors to be informed and engaged with their culture and heritage.

## 17.0 ENVIRONMENTAL IMPACT

Nil.

## 18.0 POLICY IMPACT

The proposal is in accordance with the Guidelines for the Lord Mayor's Helen Taylor Award previously approved by the Establishment and Coordination Committee.

## 19.0 FINANCIAL IMPACT

Funds for this submission are available from Program 5 *Your Brisbane*.

## 20.0 HUMAN RESOURCE IMPACT

Nil.

## 21.0 URGENCY

In the normal course of business.

## 22.0 PUBLICITY/MARKETING

The successful applicant will receive a letter from the Lord Mayor within five working days of approval by the Establishment and Co-ordination Committee

Marketing and Communication will prepare press releases in consultation with Museum of Brisbane.

## 23.0 OPTIONS

1. That the Establishment and Co-ordination Committee agree that the \$10,000 funding for the 2009 Lord Mayor's Helen Taylor Award for Local History be awarded to Alex Bond to create a DVD, booklet and website on the early indigenous history in the Brisbane area.
2. That E&C agree that a lesser amount than \$10,000 for the 2009 Lord Mayor's Helen Taylor Award for Local History be awarded to Alex Bond to create a DVD, booklet and website on the early indigenous history in the Brisbane area.
3. That E&C not agree to a 2009 Lord Mayor's Helen Taylor Award for Local History being made for 2009.

**Option 1 is the preferred and recommended option.**

**SUMMARY OF ATTACHMENTS**

- Attachment 1** Lord Mayor's Helen Taylor Award for Local History Guidelines
- Attachment 2** Lord Mayor's Helen Taylor Award for Local History Recommendation

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER 188/445/414/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Ferry Facility – Eagle Street Pier - Licence Renewal Deed

3.0 ISSUE/PURPOSE

To renew the Licence with Stockland Development (Qld Holdings) Pty Ltd for the pontoon facility at Eagle Street Pier.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Susan Sealby, Co-ordinator Ferry Operations, Public Transport, Transport & Traffic Branch – ext. 36927

6.0 DATE

21 October 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable

9.0 RECOMMENDATION

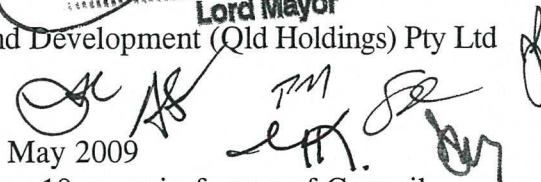
That E & C approve

(i) The renewal of the licence with Stockland Development (Qld Holdings) Pty Ltd on the following terms:

- a) Term: 10 years commencing on 31 May 2009
- b) Option: Option to renew for a further 10 years in favour of Council
- c) Rent: Nil
- d) Conditions: As set out in Attachment A and/or otherwise on terms and conditions acceptable to the Chief Legal Counsel and the Divisional Manager, Brisbane Infrastructure.

**APPROVED**  
8 FEB 2010

Lord Mayor



**ACTION TAKEN**  
08 FEB 2010  
**TOWN CLERK**  
**RECEIVED**  
08 FEB 2010  
**COMMITTEE SECTION**

(ii) Enter into the Landlord's Consent to Licence Deed as set out in Attachment B.

10.0 DIVISIONAL MANAGER and COMMITTEE CHAIRMAN

*Barry Broe*  
Barry Broe 3/2  
Divisional Manager  
BRISBANE INFRASTRUCTURE

*Jane Prentice* I Recommend Accordingly  
Councillor Jane Prentice  
Chairman Public & Active Transport & Economic Development Committee  
CHIEF EXECUTIVE OFFICE

## 11.0 BACKGROUND

Council operates the Eagle Street ferry terminal under a Licence granted by Stockland Development (Qld Holdings) Pty Ltd for a pontoon at Waterfront Place, 1 Eagle Street. The Licence, executed on 30 October 1989, is for a term of 20 years and expired on 30 May 2009. It was a condition of the development approval, granted on 29 April 1988 to the then owner of 1 Eagle Street, that the owner permit the berthing of Council's ferry at any time free of cost to the Council.

The Eagle Street ferry terminal accommodates approximately 15% of overall total CityFerry patronage and is used by monohull ferries for the Inner City Services and the cross-river services to Holman Street/Thornton Street.

Stockland lease the riverbed area in which the Eagle Street Ferry Terminal is located from the Port of Brisbane Corporation. The Port of Brisbane Corporation, as the head lessee, require the Council to enter into a deed of consent with the Port of Brisbane Corporation. Under this deed the Port of Brisbane will consent to the grant of the licence by Stockland. In return Council agrees to abide by the terms of the Licence and the river bed lease. No fee or rent is imposed by the Port of Brisbane Corporation.

Approval is now sought to:

- (ii) The renewal of the licence with Stockland Development (Qld Holdings) Pty Ltd on the following terms:
  - e) Term: 10 years commencing on 31 May 2009
  - f) Option: Option to renew for a further 10 years in favour of Council
  - g) Rent: Nil
  - h) Conditions: As set out in Attachment A and/or otherwise on terms and conditions acceptable to the Chief Legal Counsel and the Divisional Manager, Brisbane Infrastructure.
- (ii) Enter into the Landlord's Consent to Licence Deed as set out in Attachment B.

## 12.0 CONSULTATION

Nathan Percy, Policy Liaison Officer To Cr Amanda Cooper, Chairman, Neighbourhood Planning & Development Assessment Committee  
Anthony Pennisi, Procurement Manager, Corporate Services Division  
Rachel Stewart-Koster, Solicitor, Brisbane City Legal Practice  
Michael Burmeister, Principal Public Transport  
Gaylene Vivian, Senior Co-ordinator, CityCat and River Ferry Operations, Public Transport  
Mark Mazurkiewicz, Manager, City Property

All consulted are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

This proposal will ensure the continuity of cross-river and Inner City ferry services at this terminal for the next 10 years.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 CORPORATE PLAN IMPACT**

Program 3 - *Moving Brisbane* - Provide Ferry Infrastructure and Services. This will allow the continual provision of ferry services.

**16.0 CUSTOMER IMPACT**

Recommendation will ensure continuity of City ferry services to Eagle Street Pier.

**17.0 ENVIRONMENTAL IMPACT**

Nil

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

Nil

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

Signing of the Licence Renewal Deed will allow the continuation of the Inner City Ferry Service and the Holman Street/Eagle Street/Thornton Street cross-river ferry services, with no impact to passengers.

**22.0 PUBLICITY / MARKETING STRATEGY**

Nil

**23.0 OPTIONS**

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**SUBMISSION NUMBER**

1.0 **FILE NUMBER:** 182/790/17/1

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **TITLE**

Stores Board Submission – Financing, Installation, Operation and Maintenance of an Illuminated Advertising Street Name Sign Scheme for Brisbane City.

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval of an amended Significant Procurement Activity Plan (SPAP) in relation to the Financing, Installation, Operation and Maintenance of an Illuminated Advertising Street Name Sign Scheme for Brisbane City including: termination of the current Expression of Interest and publicly advertising a Request for Proposals.

4.0 **PROPONENT**

Jude Munro, Chief Executive Officer

5.0 **SUBMISSION PREPARED BY**

David Cox  
Corporate Risk Manager  
Corporate Services Division

**APPROVED**

08 FEB 2010

Lord Mayor

6.0 **DATE**

2 February 2010.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C Approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No.

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approve the attached submission. *with the RFP closing date to be amended to 24 March 2010.*

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer

**ACTION TAKEN**

08 FEB 2010

**TOWN CLERK**

**RECEIVED**

08 FEB 2010

**COMMITTEE SECRET**

## 11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 2 February 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
E100185-09/10	Financing, Installation, Operation & Maintenance of an Illuminated Advertising Street Name Sign Scheme	Within E&C Delegation

## 12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

## 14.0 COMMERCIAL IN CONFIDENCE

No.

## 15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

## 18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



1.0 FILE NUMBER: 99-65809

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Renewal of Executive Service Contract for Anthony Penissi, Procurement Manager, Strategic Procurement Office, Corporate Services Division.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Anthony Penissi, Procurement Manager, Strategic Procurement Office, Corporate Services Division.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ian Maynard, Divisional Manager, Corporate Services Division

6.0 DATE

27<sup>th</sup> January 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Anthony Penissi's contract is renewed for a period of 3 years.

10.0 Jude Munro  
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

**APPROVED**

8 FEB 2010

Lord Mayor

RECEIVED

08 FEB 2010

COMMITTEE SECTION

ACTION TAKEN

08 FEB 2010

TOWN CLERK

## **11.0 BACKGROUND**

Anthony Pennisi is currently the Procurement Manager, Strategic Procurement Office, Corporate Services Division.

Anthony has been performing well in this role since July 2005 and it is proposed to renew his contract for a further period of 3 years.

Significant organisational savings have been achieved in the area of Procurement since Anthony has been in the role of Procurement Manager. The Securing 2026 review has identified further considerable opportunities for savings and efficiency improvements in the Procurement area. Anthony's ongoing contribution is critical to ensure procurement process and operations are further improved to realise these savings and efficiency improvement opportunities.

## **12.0 CONSULTATION**

Lord Mayor  
Chief Executive Officer

## **13.0 IMPLICATIONS OF PROPOSAL**

N/A

## **14.0 COMMERCIAL IN CONFIDENCE**

N/A

## **15.0 CORPORATE PLAN IMPACT**

N/A

## **16.0 CUSTOMER IMPACT**

N/A

## **17.0 ENVIRONMENTAL IMPACT**

N/A

## **18.0 POLICY IMPACT**

N/A

## **19.0 FUNDING IMPACT**

N/A

**20.0 HUMAN RESOURCE IMPACT**

N/A

**21.0 URGENCY**

In the normal course of business

**22.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor

**23.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 15 FEBRUARY 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
15/02-01 R	109/800/286/256	QUU	Central SEQ Distributor-Retailer Authority- Interim Participation Agreement and Queensland Treasury Corporation guarantee	Held
15/02-02 R	376/6/40(P4)	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (December 2009)	Yes
15/02-03 M	191/201/179/10	OLMCEO	Strategic Procurement Activity Plan (SPAP) for the provision of a kerbside large items collection services for the City of Brisbane	Yes
15/02-04 R	161120/439/45	CPAS	Resumption of land for Environmental Purpose situated at No 200 Stapylton Heathwood	Yes
15/02-05 R	112/20/439/11	CPAS	Resumption of land for Environmental Purpose situated at No 136 Queens Parade Brighton	Yes
15/02-06 M	109/695/586/1-02	Brisbane Infrastructure	Monthly Project Report – December 2009	Yes
15/02-07 M	109/630/1008/48	Corporate Services	Enoggera Reservoir Park and Ride	Yes
15/02-08 M	112/255/1060/3	Corporate Services	New Office Facility for South Regional Business Centre	Yes
15/02-09 M	112/265/439/69	Corporate Services	Development of Affordable Housing and Accommodation for the Sisters of Good Samaritan at Lot 3 Hurworth Street, Bowen Hills	Yes
15/02-10 M	364/150/3(364)	Corporate Services	Transfer of Land- 7 Immarna St, Albion	Yes
15/02-11	Withdrawn			
15/02-12	Withdrawn			
15/02-13 R	460/62/67(179)	CPAS	Draft Eastern Corridor Neighbourhood Plan	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION NUMBER**

1.0 File No: 191/210/179/10

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Strategic Procurement Activity Plan (SPAP) for the provision of a kerbside large items collection service for the City of Brisbane.

3.0 Issue/Purpose

To seek approval of the Establishment & Coordination Committee to:

- (a) The Significant Procurement Activity Plan (SPAP) in relation to provision of a kerbside large items collection service ;and
- (b) Entering into an interim contract with Curbside Services Pty Ltd. The contract would be entered into without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Corporate Risk Manager  
Corporate Services Division

6.0 Date

9 February 2010

7.0 E & C approval or recommendation to Council?

For E&C approval.

8.0 If for recommendation to council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer

**ACTION TAKEN**

15 FEB 2010

**TOWN CLERK**

**RECEIVED**

15 FEB 2010

**COMMITTEE SECTION**

**APPROVED**

15 FEB 2010

Lord Mayor

BCC 10 YEAR RELEASE SCHEME

**11.0 Background**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 9 February 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
Contract No: M100151-09/10	Provision of a kerbside large items and green waste collection services	For E&C approval

**12.0 Consultation**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

**13.0 Implications of proposal**

The recommended process will provide the most advantageous outcome for Council.

**14.0 Commercial in confidence**

No.

**15.0 Vision/Corporate Plan Impact**

The recommendation of this submission will contribute to the efficient management of the City's resources.

**16.0 Customer Impact**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

**17.0 Environmental Impact**

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

**18.0 Policy Impact**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

**19.0 Financial Impact**

Financial details are included in the Divisional submission.

**20.0 Human Resource Impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/Marketing Strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number 109/695/586/1-02

15 FEB 2010 9 6

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Monthly Project Report – December 2009

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Greg Evans, A/Divisional Manager, Corporate Services, 3403 4161.

6.0 Date

22 January, 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons

*[Handwritten signature]*

Signed  
Councillor Adrian Schrinner,  
Chairman, Finance and Administration Committee

**APPROVED**  
15 FEB 2010  
Lord Mayor  
*[Handwritten initials: JM, RB, JF, CK, DM]*

10.0 Divisional Manager

*Barry Broe*  
2/2/10

Barry Broe  
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

*[Handwritten signature]*

CHIEF EXECUTIVE OFFICER



## 11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2009-10, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2009-10, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the **\*\*\*\*\*DECEMBER 2009 UPDATE\*\*\*\*\*** heading.

## 12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

## 13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 17.0 Environmental impact

Nil.

## 18.0 Policy impact

Nil.

## 19.0 Financial impact

Nil.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

N/A.

**23.0 Options**

*Option 1: Approve the recommendation that E&C accept the Monthly Project Report for December 2009.*

*Option 2: Do not accept the report.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 109/630/1008/48

15 FEB 2010 07

**SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE****2.0 TITLE**

Enoggera Reservoir Park and Ride

**3.0 ISSUE/PURPOSE**

To seek approval to the excision of an area of land from the Enoggera Reservoir excluded asset area to accommodate the proposed Enoggera Reservoir Park and Ride facility to be constructed by Translink.

**4.0 PROPONENT**

Greg Evans, Acting Divisional Manager, Corporate Services

**5.0 SUBMISSION PREPARED BY**

Philip Rowland, Land Manager, City Property

**6.0 DATE**

15 February 2010

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E &amp; C approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

9.0 RECOMMENDATION

That the Department of Environment and Resource Management be advised that Council does not object to the excision of an area of approximately 12,660m<sup>2</sup> of land from the Enoggera Reservoir excluded asset area, being part of Lot 4 on SP167641, to accommodate the Enoggera Reservoir Park and Ride facility to be constructed by Translink as set out in Attachment 2.

CHAIRPERSON

I Support / ~~Reject~~ the Recommendation  
If rejected please state reasons

  
Councillor Adrian Schrinner  
Chairman  
FINANCE and ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER

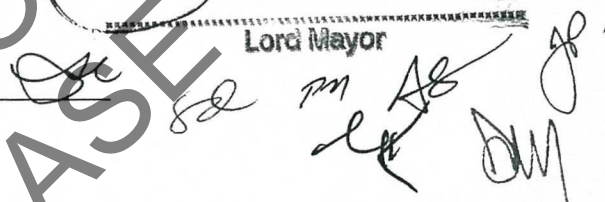
  
Greg Evans  
Acting Divisional Manager  
CORPORATE SERVICES

I Recommend Accordingly  
  
CHIEF EXECUTIVE OFFICER

**APPROVED**

15 FEB 2010

Lord Mayor



**ACTION TAKEN**

15 FEB 2010

TOWN CLERK

**RECEIVED**

15 FEB 2010

COMMITTEE SECTION

BCC 10 YEAR PUBLICATION RELEASE SCHEME

## 11.0 BACKGROUND

The Enoggera Reservoir is situated at 50 Mt Nebo Road, The Gap. It is a relatively small reservoir with the catchment lands forming part of Brisbane Forest Park. The reservoir was classed as a bulk water supply asset and under the South East Queensland Water (Restructuring) Act 2007, was transferred to the Queensland Bulk Water Supply Authority (SEQWater) on 1/7/2008 by way of a gazetted Transfer Notice.

The Enoggera Reservoir is on Crown land described as Lot 4 on SP167641 and was held by Council as Trustee as a Reserve for Water Supply Purposes. Also contained within Lot 4 is a small Park (Bill Fursman Place Park) and a bus turn-around area for Council's Gap bus route no's 384 and 385.

In recognition of these activities, part of the land (Lot 4) to be transferred to SEQWater was identified as an 'excluded asset' in the Transfer Notice and it was intended that this land be further subdivided with the bus turnaround dedicated as road and the balance controlled by Council as Trustee of a Reserve for Park and Recreation Purposes. At the time, the area nominated for return into Council's control encompassed the unused portion outside of the fenced area below the dam wall. This area is used for informal recreation by local residents and is shown outlined in red at Attachment 1.

Subsequently, an application was made to the Department of Environment and Resource Management (DERM) to effect the subdivision of Lot 4 and transfer the area outlined in red at Attachment 1 back to Council's control (less the area hachured in red to be dedicated as road). However, in July 2009, this application was suspended as it had come to light that the Queensland Department of Transport (through TransLink Transit Authority) was intending to establish a Park and Ride facility on part of the land that was requested be transferred back to Council's control – refer to plan at Attachment 2.

This Park and Ride facility has been approved by TransLink and a budget provision has been made for its completion during the current term of the State government. The proposed facility will involve the construction of a new bus stop in Waterworks Road, a turnaround with multiple bus layovers and a new driver toilet block. The car park will have 88 car parking bays, 4 disabled parking bays, 7 motorcycle spaces and has been designed to meet expected capacity needs up to 2018.

Council's proposals for the unused portion of the excluded asset area were being developed in recognition of the Park and Recreation Reserve purpose that the land would have when it came back into Council's control. To that end, part of the site was identified as being suitable to the 2 Million Trees project. It may still be possible to utilise some of the returned land for this project after the Park and Ride facility is constructed.

Authority is now sought to advise the Department of Environment and Resource Management that Council does not object to the excision of an area of approximately 12,660m<sup>2</sup> of land from the Enoggera Reservoir excluded asset area, being part of Lot 4 on SP167641, to accommodate the Enoggera Reservoir Park and Ride facility to be constructed by TransLink.

## 12.0 CONSULTATION

Councillor Adrian Schrinner, Chairman, Finance and Administration Committee  
Brad Wilson, Principal Officer Planning, Natural Environment & Sustainability  
(24/11/2009)

Nick Herson, Project Manager, Urban Transport, Transport & Traffic (2/12/2009)

Rachel Tew, Acting Senior Program Manager, Urban Transport, Transport & Traffic  
(2/12/2009)

All of the above are in agreement with the proposal.

Samantha Goleby, Property Officer, SEQWater (13/11/2009)

Councillor Geraldine Knapp, Councillor for The Gap Ward has been consulted on a smaller version of the project by Translink (27/8/2008);

## 13.0 IMPLICATIONS OF PROPOSAL

Part of a Reserve for Park and Recreation Purposes intended to be transferred to Council's control will now be used to construct a Park and Ride facility and new bus turnaround at 50 Mt Nebo Road, The Gap.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	The residents in the immediate area may raise concerns about the potential increase in car park noise and traffic noise associated with the proposed Park and Ride facility. Otherwise, it is anticipated that there will be community-wide support for the project.

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and prosperous city
Council program:	City Governance
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

It is anticipated there will be minimal environmental impact from the operation of this facility as it is intended to address all issues in the design phase so as to minimise any impacts.

## 18.0 POLICY IMPACT

Nil

## 19.0 FINANCIAL IMPACT

Nil at this stage. An application fee of \$213 is to be paid to DERM for the subdivision to create the reserve areas to be transferred back to Council. Otherwise, Translink will be responsible for the cost and construction of the new Park and ride facility which includes the new bus turnaround.

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Not Urgent

## 22.0 PUBLICITY/MARKETING STRATEGY

Nil

## 23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred and recommended option.**

**NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 FILE NUMBER: 112/255/1060/3

**SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE**

2.0 TITLE

New Office Facility for South Regional Business Centre

3.0 ISSUE/PURPOSE

To obtain E&C Committee approval to enter into an agreement with City of Brisbane Investment Corporation Pty Ltd (CBIC) for a new South Regional Business Centre (SRBC) office building to be located at Rocklea.

4.0 PROPONENT

Greg Evans  
A/Divisional Manager, Corporate Services  
Ext: 34161

5.0 SUBMISSION PREPARED BY

Shannon Stewart  
Project Manager  
Ext: 36635

6.0 DATE

15<sup>th</sup> February 2010

7.0 FOR E&C COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No



**9.0 RECOMMENDATION**

That the E&C Committee approve an agreement between Brisbane City Council and CBIC for a new South Regional Business Centre (SRBC) office building to be located at Rocklea generally, as set out in Attachment 1, and otherwise to the satisfaction of the Manager of City Property and Chief Legal Counsel.

**CHAIRPERSON**

I Support / Reject the Recommendation  
If rejected please state reasons



Councillor Adrian Schrinner  
Chairman  
FINANCE and ADMINISTRATION COMMITTEE

**10.0 DIVISIONAL MANAGER**



Greg Evans  
A/Divisional Manager  
CORPORATE SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**APPROVED**

15 FEB 2010

Lord Mayor



**RECEIVED**

15 FEB 2010

**COMMITTEE SECTION**

**ACTION TAKEN**

15 FEB 2010

**TOWN CLERK**

BCCC 10 YEAR RELEASE SCHEME

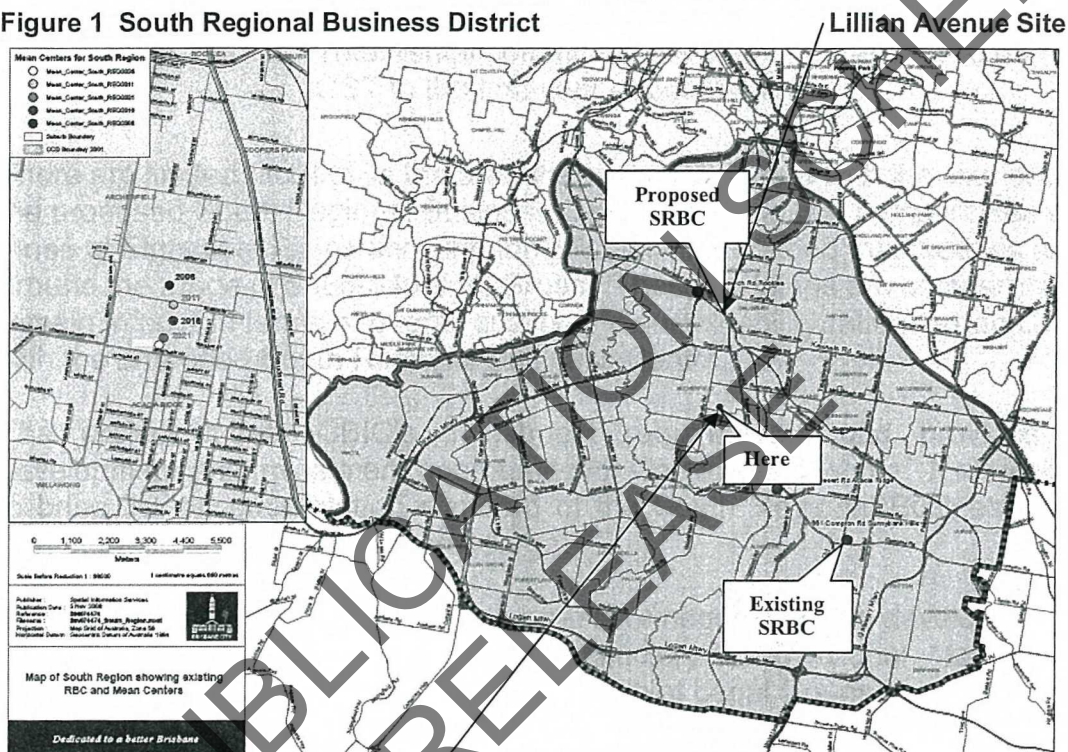
## 11.0 BACKGROUND

The South Regional Business Centre (SRBC) is currently located within the Sunnybank Hills Shopping Centre. The lease over the existing premises expires on 31 October 2009 but has an option to renew for five (5) years.

The SRBC currently occupies approximately 2,500 square metres but the recent inclusion of a Contact Centre and a Development Assessment branch has seen this accommodation demand swell to approximately 3,000-3,500 square metres.

City Property has reviewed alternative accommodation options. FaCS has completed a location study and after consulting with all stakeholders, the suburbs of Rocklea and Salisbury provide a better customer support location, based on demographic profiling for the South Region Business Centre.

Figure 1 South Regional Business District



### Geographical Centre South Region

Land owned by Council at 26 Lillian Avenue Rocklea, more particularly described as Lot 11 in SP155728, has been selected as the preferred location. The land is zoned CU7 Railway Activities. Discussions with the Development Assessment Branch indicated that a Material Change of Use will be required

The site which is 50m from Salisbury train station currently houses an SES depot. City Property met with Greg Scroope from the SES on the 18<sup>th</sup> November 2009 as well as meeting with David Mazzeferri as the area director for EMQ on the 13<sup>th</sup> November 2009. City Property are working towards short-listing a number of sites as possible new locations for the SES and the new facility will be setup in a modular format that will be rolled out across all SES sites in Brisbane. Final agreement on the new location is expected by early March.

26 Lillian Ave, Rocklea is currently zoned CU7 Railway Activities and a material change to office use will require an impact assessable development application.

City Property prepared a base design and development proposal for the site of 4,055m<sup>2</sup> gross lettable area over a ground floor with two upper levels and presented this as an investment opportunity to CBIC. A Heads of Agreement has been prepared outlining the key commercial terms for the project.

Key Commercial Terms of the agreement are as follows:

Office Area:	4,055 m <sup>2</sup> GLA (4,400 approx GFA) subject to final survey
Lease Term:	15 years + 5 years + 5 years
Gross Rent:	redacted (redacted/m <sup>2</sup> ) p.a. (net)
Outgoings:	Payable by the lessee estimated at redacted m <sup>2</sup> p.a.
Rent	3.5% fixed annual rate increase through the lease term.
Reviews:	Full market review at each option with a cap/collar of 10% variance from the lease rate of the year before the option.
Car Parking:	135 spaces at redacted per bay per calendar month (total cost of redacted p.a.)
Total Rent:	Total rental commitment is estimated at redacted plus GST in the first year of occupancy

There are limited facilities in the area that are comparable with the size and quality of the proposed South Regional Business Centre. The closest comparables would be those at Eight Mile Plains and Cannon Hill. It is understood that facilities are leasing around the range of redacted /m<sup>2</sup> Gross. These buildings are comparables but remain inferior in terms of overall quality and sustainability ratings when compared with the proposed South Regional Business Centre.

The project meets CBIC's investment requirements and provides a sizeable development and investment opportunity for Council as a whole. It also allows Council to bring the accommodation standard of the South Regional Business Centre in line with portfolio accommodation standards.

The heads of agreement will form the basis of negotiating the development agreement which will otherwise be on terms satisfactory to Divisional Manager, Corporate Services and Brisbane City Legal Practice, Chief Legal Counsel.

Approval is now sought for an agreement between Brisbane City Council and CBIC for a new South Regional Business Centre office building to be located at Rocklea generally, as set out in Attachment 1 and otherwise to the satisfaction of the Manager of City Property and Chief Legal Counsel.

## 12.0 CONSULTATION

The following stakeholders have been consulted in the preparation of this document:

Cr Adrian Schrinner	Chairman, Finance & Administration Committee	20.01.2010
Cr Steve Griffiths	Local Councillor, Moorooka	22.10.2009
Greg Evans	Chief Finance Officer/Acting Divisional Manager, Corporate Services	20.01.2010
Ian Maynard	Divisional Manager, Corporate Services	28.01.2010
Mark Mazurkiewicz	Manager, City Property	28.01.2010
Rob Broughton	Manager, Business Services	12.01.2010

All are in support of the project.

### 13.0 IMPLICATIONS OF PROPOSAL

The recommended strategy will provide the most advantageous and cost effective outcome for Council in future provision of office accommodation as well as providing an attractive investment option to CBIC.

### 14.0 COMMERCIAL IN CONFIDENCE

Yes

### 15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City  
Council Program: City Governance  
Service Focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers;

The project outcome is also in accordance with Corporate Plan Outcome 1.4 -

Strategy 1.4.3: Improved management and performance of Council's physical asset portfolio-

- to align Council's physical asset holdings with corporate and community needs.

### 16.0 CUSTOMER IMPACT

Improvement in community satisfaction with Council's services as a result of the preferred geographic location and improved public interface for the new South Regional Business Centre.

### 17.0 ENVIRONMENTAL IMPACT

In accordance with Council's corporate theme of Clean and Green, the building program will incorporate environmentally sustainable materials and processes and the building management program will incorporate Council's ESD policies. The building is targeted for a 5 Star Green Star and 4.5 Star NABERS environmental rating.

### 18.0 POLICY IMPACT

Nil

### 19.0 FINANCIAL IMPACT

Funding for the development approval (DA) and tenant fit-out works has already been approved with <sup>redacted</sup> allocated in the 2009/10 financial year. The Heads of Agreement sets out that the costs for the DA design will be funded by Council and reimbursed by CBIC if the development proceeds. If the development does not proceed then these costs will be shared equally between CBIC and Council.

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Approval of the Heads of Agreement is required to the project to progress.

## 22.0 PUBLICITY/MARKETING STRATEGY

Public notification is required as part of the DA process. A strategy around public notification has been prepared and will be carried out following E&C Committee approval of the Heads of Agreement.

## 23.0 OPTIONS

Option 1: Approve this recommendation  
Option 2: Not approve this recommendation

**Option 1 is the preferred option.**

**NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE**

*M. M. M.*  
4/2/10

**2.0 TITLE**

Development of Affordable Housing and Accommodation for the Sisters of Good Samaritan at Lot 3 Hurworth Street, Bowen Hills.

**3.0 ISSUE/PURPOSE**

To approve the entry into contracts of sale and associated security arrangements with Brisbane Housing Company for the Development of Affordable Housing and Accommodation of the Sisters of Good Samaritan at Lot 3 Hurworth Street, Bowen Hills.

**4.0 PROPONENT**

Greg Evans  
Acting Divisional Manager  
Corporate Services  
Ext: 39110

**5.0 SUBMISSION PREPARED BY**

Ian Walker  
Manager, Commercial Property Development  
City Property  
Ext: 35439

**6.0 DATE**

15<sup>th</sup> February 2010

**7.0 FOR E&C COMMITTEE APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C Committee approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

**9.0 RECOMMENDATION**

That E & C Committee approve:-

- (a) the transfer of land described as Lot 3 on SP213464 at 38 Hurworth Street, Bowen Hills to Brisbane Housing Company (BHC) for the construction of a multi-story affordable unit housing accommodation generally in accordance with the terms and conditions as set out in Attachment 1;
- (b) that the transfer include the following conditions:
  - (i) part of Lot 3 to be redeveloped by BHC to include six (6) units as 4 two bedroom and 2 one bedroom units and car parking;
  - (ii) that title to the development in (i) to be transferred back to Council at completion at no cost to Council; and
  - (iii) that BHC enters into contracts and legal arrangements to secure the transfers, affordable housing requirements and completion of works generally in accordance with the Heads of Agreement (see Attachment 1) and otherwise on terms and conditions satisfactory to the Chief Legal Counsel and the Manager City Property.

**CHAIRPERSON**

I Support / Reject the Recommendation  
If rejected please state reasons

**APPROVED**

15 FEB 2010

Lord Mayor

  
 Councillor Adrian Schrinner  
 Chairman  
 FINANCE and ADMINISTRATION COMMITTEE

**ACTION TAKEN**

15 FEB 2010


**TOWN CLERK**

**RECEIVED**

15 FEB 2010

**COMMITTEE SECTION**

**10.0 DIVISIONAL MANAGER**

  
 Greg Evans  
 Acting Divisional Manager  
 CORPORATE SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 11.0 BACKGROUND

Council owns land at Hurworth Street, Bowen Hills (see Attachment 2) that was reconfigured in 2009 into Lots 3, 4 and 5.

It is Council's intention that Lot 3, which is the northern part of Hurworth Street, be sold with a requirement for the development of Affordable Housing on that land.

The original intention was that the land be transferred to Queensland Community Housing Corporation to develop affordable housing as there was no interest from BHC.

In mid 2009, BHC renewed their interest in the lot and E & C Committee directed the resumption of negotiations with BHC.

Those negotiations have been finalised by a Heads of Agreement with BHC on 10 June 2009 (see Attachment 1).

A summary of the Heads of Agreement is:

1. Lot 3 to be transferred for \$1 to BHC;
2. BHC to transfer 6 units in the completed development back to Council;
3. BHC to temporarily relocate, at its own cost, the Sisters of Good Samaritan pending their placement on completion of construction within 4 of the 6 units to be gifted to Council under 2;
4. Queensland Community Housing Corporation to have costs reimbursed by BHC in the sum of \$130,000;
5. BHC to obtain Development Approval for a design proposal on Lot 3 that includes for 107 units over 8 levels; and
6. BCH to provide 50% of the units for Affordable Housing secured by a registered covenant and affordable housing management plan over those units.

To minimise the risk to Council of BHC not completing the Development within a reasonable time or at all, it is proposed that Council, BHC and the builder enter into a Construction Deed and BHC grant security to Council by way of the first mortgage over Lot 3 of the market value of Lot 3 plus the construction cost of the full development.

As mortgagee the Council could then arrange for the sale of the Development at any time after BHC default without having to complete the Development.

Council would then recoup (in whole or part) the monies then secured by the mortgage (being Council's costs arising from the default, the cost of completing the Development and the market value of Lot 3) by selling the residential component of the Development.

If Council was able to sell the residential component for more than what is owed to the Council, Council will have to account to BHC for the surplus.

Approval is now sought for:-

- (a) the transfer of land described as Lot 3 on SP213464 at 38 Hurworth Street, Bowen Hills to BHC for the construction of a multi-story affordable unit housing accommodation generally in accordance with the terms and conditions (see Attachment 1);



- (b) the transfer include the following conditions:
- (i) Part of Lot 3 to be redeveloped by BHC to include six (6) units as 4 two bedroom and 2 one bedroom units and car parking;
  - (ii) That title to the development in (i) to be transferred back to Council at completion at no cost to Council; and
  - (iii) That BHC enters into contracts and legal arrangements to secure the transfers, affordable housing requirements and completion of works generally in accordance with the Heads of Agreement (see Attachment 1) and otherwise on terms and conditions satisfactory to the Chief Legal Counsel and the Manager City Property.

## 12.0 CONSULTATION

Councillor Adrian Schinner, Chairman Finance and Administration Committee  
Councillor David Hinchliffe, Councillor for Central Ward – 02.02.10  
Ian Maynard, Divisional Manager, Corporate Services – 02.02.10  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice – 03.02.10

All are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

Nil

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.  
Council Program: City Governance.  
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

Nil

## 18.0 POLICY IMPACT

Nil

## 19.0 FINANCIAL IMPACT

The only cost to Council will be legal costs incurred through Solicitors Clayton Utz expected to be approximately \$60,000.

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Nil

## 22.0 PUBLICITY/MARKETING STRATEGY

Nil

## 23.0 OPTIONS

Option 1: To approve the sale of Lot 3 to Brisbane Housing Company and respectively to approve the transfer of 6 units, 4 of which will be for the benefit of the Sisters of Good Samaritan.

Option 2: To not approve Option 1.

**Option 1 is the preferred option.**

**NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 FILE NUMBER: 364/150/3(564)

15 FEB 2010

**SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE**

**2.0 TITLE**

Transfer of Land – 7 Immarna St, Albion

**3.0 ISSUE/PURPOSE**

To seek approval for the transfer of surplus land back to the former owner at 7 Immarna St, Albion.

**4.0 PROPONENT**

Greg Evans, Acting Divisional Manager, Corporate Services

**5.0 SUBMISSION PREPARED BY**

Philip Rowland, Land Manager, City Property

**6.0 DATE**

15 February 2010

**7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E & C approval

**8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

9.0 RECOMMENDATION

That the land situated at 7 Immarna Street, Albion and described Lot 2 on RP150943 be transferred to the [redacted] for \$1 subject to all costs, duties and taxes associated with the transfer being the responsibility of the transferee and on terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

CHAIRPERSON

I Support / Reject the Recommendation  
If rejected please state reasons

*Adrian Schrinner*

Councillor Adrian Schrinner  
Chairman  
FINANCE and ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER

*Greg Evans*

Greg Evans  
Acting Divisional Manager  
CORPORATE SERVICES

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

**APPROVED**

15 FEB 2010

Lord Mayor

**ACTION TAKEN**

15 FEB 2010

TOWN CLERK

**RECEIVED**

15 FEB 2010

COMMITTEE SECTION

BCC PUBLICATION RELEASE SCHEME  
10 YEAR RELEASE

## 11.0 BACKGROUND

Council is the registered proprietor of vacant land situated at 7 Immarna Street, Albion described Lot 2 on RP150943 containing an area of 52m<sup>2</sup> – refer to the area coloured on the plan at Attachment 1.

This land was transferred into Council's ownership for the future widening of Immarna Street as a condition of approval to a development application made in 1977 to subdivide land under Part IV Chapter 8 of the Council Ordinances.

The registered proprietor of the parent parcel and transferor of the subject land was redacted. At the time of transfer, authority was also given for the transferor to fence and use the land until it was required for road – refer Attachment 2.

Recently the adjoining parent parcel (Lot 1 on RP150943) and all other adjacent land was acquired by Queensland Cricket for redevelopment purposes and they in turn approached Council to buy Lot 2. Following consultation with Transport & Traffic Branch, it was determined that the Council land is no longer required for road widening purposes and may be disposed of.

Brisbane City Legal Practice has advised that, as the land was transferred to Council as a condition of development, there exists an implied trust that it be used for the purpose of the development condition. If the land is no longer required for that purpose, then the 'trust' fails and the land should be offered back to the original owner at first instance. This advice follows the Full Court of the Supreme Court of Queensland's decision in Mareen Developments Pty Ltd v BCC 1972 and redacted.

redacted and have confirmed they would accept transfer of the land if it was offered and meet all costs, duties and taxes associated with the transfer. They in turn are prepared to sell the land to Queensland Cricket for inclusion in the redevelopment of the proposed 2,839m<sup>2</sup> site.

Whilst title to the land is in Council's name, the land is not recognised as an asset on Council's financial asset register. Therefore, no loss will be recorded if the land is transferred for nominal consideration and with all cost being paid by the transferee.

Authority is now sought to transfer the land situated at 7 Immarna Street, Albion and described Lot 2 on RP150943 to the redacted for \$1 subject to all costs, duties and taxes associated with the transfer being the responsibility of the transferee and on terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

## 12.0 CONSULTATION

Councillor Adrian Schrunner, Chairman, Finance and Administration Committee  
John Winkler, Network Information Coordinator, Transport & Traffic (28/9/2009)  
Maria Menchise, Solicitor - Property, Brisbane City Legal Practice (21/10/2009)

All are in agreement with the recommendation.

### 13.0 IMPLICATIONS OF PROPOSAL

Council land that was transferred to Council as a condition of development for a particular purpose will be transferred back to the original owner as it is no longer required for the purpose for which it was transferred.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications
Social and Community:	No implications

### 14.0 COMMERCIAL IN CONFIDENCE

No

### 15.0 VISION/CORPORATE PLAN IMPACT

Corporate Vision Theme:	Smart and prosperous city
Council program:	City Governance
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

### 16.0 CUSTOMER IMPACT

Nil

### 17.0 ENVIRONMENTAL IMPACT

Nil

### 18.0 POLICY IMPACT

Nil

### 19.0 FINANCIAL IMPACT

Nil

### 20.0 HUMAN RESOURCE IMPACT

Nil

**21.0 URGENCY**

Not Urgent

**22.0 PUBLICITY/MARKETING STRATEGY**

Nil

**23.0 OPTIONS**

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred and recommended option.**

**NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS -22 FEBRUARY 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
22/02-01 R	188/210/179/28-02	OLMCEO	To seek approval from Council for an increase in Contract Expenditure Authority for the Provision of Brisbane River Ferry Services between Council and Transfield Services (Brisbane Ferries) Pty Ltd and TransDev Queensland Pty Ltd ("Transdev TSL")	Yes
22/02-02 M	182/255/867/3	OLMCEO	Stores Board Submission- Significant Procurement Activity Plan (SPAP) for the procurement of Independent Verifier Services for the proposed Northern Link Design Construct Maintain and Operate (DCMO) contract	Yes
22/02-03 R	23/2/1	OLMCEO	Amending Council's Administrative Arrangements	Yes
22/02-04 R	112/20/711/320	Brisbane Infrastructure	Maudrell Terrace and Hamilton Road Intersection Upgrade, West Chermiside - Strategic Land Purchase	Yes
22/02-05 M	134/325/738/23	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges - The Tertiary Place Inc	Yes
22/02-06 M	134/325/738/24	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges - K.I.D.S Foundation	Yes
22/02-07 M	134/325/738/25	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges - GROW	Yes
22/02-08 R	202/11-RB590/28	CPAS	Resumption of land for Park and Recreation Ground Purposes at 28 Ormskirk Street, Calamvale, Qld	Yes
22/02-09 R	152/160/881/48	CPAS	Draft Fortitude Valley Neighbourhood Plan	Yes
22/02-10 R	152/160/881/58	CPAS	Draft Milton Station Neighbourhood Plan	Yes
22/02-11 M	188/210/179/22	OLMCEO	Provision of a CityCat Terminal at Northshore, Hamilton	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 File number: 182/255/867/3

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Significant Procurement Activity Plan (SPAP) for the procurement of Independent Verifier Services for the proposed Northern Link Design Construct Maintain and Operate (DCMO) contract.

3.0 Issue/purpose

To seek Establishment and Coordination (E&C) Committee approval of the Significant Procurement Activity Plan (SPAP) for the procurement of Independent Verifier Services for the proposed Northern Link Design Construct Maintain and Operate (DCMO) contract.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Corporate Risk Manager  
Corporate Services Division

6.0 Date

16 February 2010.

**APPROVED**

22 FEB 2010

7.0 For E&C approval of recommendation to Council

For E&C Approval.

\*\*\*\*\*  
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

*Jude Munro*  
Jude Munro  
Chief Executive Officer

RECEIVED

22 FEB 2010

COMMITTEE SECTION

ACTION TAKEN

22 FEB 2010

TOWN CLERK

BCG 10 YEAR RELEASE SCHEME

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 16 February 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
MIPO100203-09/10	Proposed Northern Link Design Construct Maintain Operate (DCMO) contract.  Procurement of Independent Verifier Services.	Within E&C Delegation

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number  
134/325/738/23

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose  
To approve the inclusion of The Tertiary Place Inc. into Appendix 'A' of the Schedule of Fees and Charges from 2 December 2009.

4.0 Proponent  
Greg Evans, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by  
Nick Shaw, Financial Performance Officer, Corporate Services, extension 35982

6.0 Date  
18 January 2010

7.0 For E&C approval or recommendation to Council  
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
No.

9.0 Recommendation  
That E&C approve the inclusion of The Tertiary Place Inc. in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 2 December 2009, being the date of their application.

10.0  
Divisional Manager

RECEIVED

22 FEB 2010

COMMITTEE SECTION

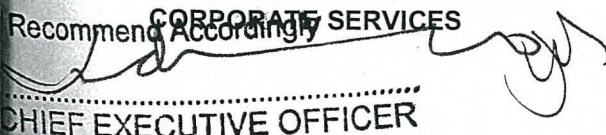
ACTION TAKEN

22 FEB 2010

TOWN CLERK



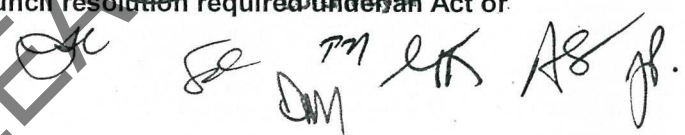
Greg Evans  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES

Recommend Accordingly  
  
CHIEF EXECUTIVE OFFICER

APPROVED

22 FEB 2010

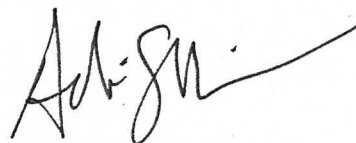
Lord Mayor



Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



Councillor Adrian Schrinner  
CHAIRMAN FINANCE AND  
ADMINISTRATION COMMITTEE

## 11.0 Background

On 2 December 2009, The Tertiary Place Inc. lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1836 (see **Attachment B**)

Approval is now sought to approve the inclusion of The Tertiary Place Inc. into Appendix A of the Schedule of Fees and Charges from the 2 December 2009.

## 12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

## 13.0 Implications of proposal

The Tertiary Place Inc. will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

## 14.0 Commercial in confidence

This matter is not commercial in confidence.

## 15.0 Vision/Corporate Plan impact

The inclusion of The Tertiary Place Inc. in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

## 16.0 Customer impact

The Tertiary Place Inc. will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

## 17.0 Environmental impact

There is no environmental impact.

## 18.0 Policy impact

There is no policy impact as approving The Tertiary Place Inc. inclusion in Appendix 'A' is consistent with existing policy.

**19.0 Financial impact**

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

<b>Fee or Charge</b>	<b>Discount</b>
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

**20.0 Human resource impact**

There is no significant impact.

**21.0 Urgency**

The approval, if granted, may be processed in the normal course of business.

**22.0 Publicity/marketing strategy**

None required.

**23.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

1.0 File number  
134/325/738/24

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose  
To approve the inclusion of K.I.D.S. Foundation into Appendix 'A' of the Schedule of Fees and Charges from 12 January 2010.

4.0 Proponent  
Greg Evans, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by  
Nick Shaw, Financial Performance Officer, Corporate Services, extension 35982

6.0 Date  
18 January 2010

7.0 For E&C approval or recommendation to Council  
For E&C Approval

**APPROVED**

22 FEB 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
No.

9.0 Recommendation  
That E&C approve the inclusion of K.I.D.S. Foundation in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 12 January 2010, being the date of their application.

**RECEIVED**

22 FEB 2010

10.0  
Divisional Manager

COMMITTEE SECRETARY

Chairman

**ACTION TAKEN**

I Support / ~~Reject~~ the recommendation.

22 FEB 2010

If reject, please state reasons.

TOWN CLERK

Greg Evans  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES

Councillor Adrian Schrinner  
CHAIRMAN FINANCE AND  
ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 11.0 Background

On 12 January 2010, K.I.D.S. Foundation lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1489 (see **Attachment B**)

Approval is now sought to approve the inclusion of K.I.D.S. Foundation into Appendix A of the Schedule of Fees and Charges from the 12 January 2010.

## 12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

## 13.0 Implications of proposal

K.I.D.S. Foundation will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

## 14.0 Commercial in confidence

This matter is not commercial in confidence.

## 15.0 Vision/Corporate Plan impact

The inclusion of K.I.D.S. Foundation in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

## 16.0 Customer impact

K.I.D.S. Foundation will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

## 17.0 Environmental impact

There is no environmental impact.

## 18.0 Policy impact

There is no policy impact as approving K.I.D.S. Foundation inclusion in Appendix 'A' is consistent with existing policy.



**19.0 Financial impact**

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

<b>Fee or Charge</b>	<b>Discount</b>
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

**20.0 Human resource impact**

There is no significant impact.

**21.0 Urgency**

The approval, if granted, may be processed in the normal course of business.

**22.0 Publicity/marketing strategy**

None required.

**23.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number  
134/325/738/25

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose  
To approve the inclusion of GROW into Appendix 'A' of the Schedule of Fees and Charges from 2 February 2010.

4.0 Proponent  
Greg Evans, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by  
Nick Shaw, Financial Performance Officer, Corporate Services, extension 35982

6.0 Date  
3 February 2010

7.0 For E&C approval or recommendation to Council  
For E&C Approval

**APPROVED**

22 FEB 2010

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
No.

Lord Mayor

9.0 Recommendation  
That E&C approve the inclusion of GROW in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 2 February 2010, being the date of their application.

**RECEIVED**

10.0  
Divisional Manager COMMITTEE SECTION

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

**ACTION TAKEN**

22 FEB 2010

TOWN CLERK



Greg Evans  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES



Councillor Adrian Schrinner  
CHAIRMAN FINANCE AND  
ADMINISTRATION COMMITTEE



CHIEF EXECUTIVE OFFICER 82

BCC 10 YEAR PUBLIC RELEASE SCHEME

## 11.0 Background

On 2 February 2010, GROW lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH 743 (see **Attachment B**)

Approval is now sought to approve the inclusion of GROW into Appendix A of the Schedule of Fees and Charges from the 2 February 2010.

## 12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

## 13.0 Implications of proposal

GROW will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

## 14.0 Commercial in confidence

This matter is not commercial in confidence.

## 15.0 Vision/Corporate Plan impact

The inclusion of GROW in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

## 16.0 Customer impact

GROW will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

## 17.0 Environmental impact

There is no environmental impact.

## 18.0 Policy impact

There is no policy impact as approving GROW inclusion in Appendix 'A' is consistent with existing policy.

**19.0 Financial impact**

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

<b>Fee or Charge</b>	<b>Discount</b>
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

**20.0 Human resource impact**

There is no significant impact.

**21.0 Urgency**

The approval, if granted, may be processed in the normal course of business.

**22.0 Publicity/marketing strategy**

None required.

**23.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

1.0 File No: 188/210/179/22

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Provision of a CityCat Terminal at Northshore, Hamilton.

3.0 Issue/Purpose

To seek Establishment and Coordination Committee ('E&C') approval to enter into a contract with Port of Brisbane Corporation Limited ACN 124 048 522 ('POBC') for the provision of a CityCat Terminal at Northshore, Hamilton at 'Nil' cost to Council.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Corporate Risk Manager  
Corporate Services Division.

**APPROVED**

22 FEB 2010

6.0 Date

18 February 2010.

Lord Mayor

7.0 E & C approval or recommendation to Council?

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

Jude Munro  
Chief Executive Officer **RECEIVED**

22 FEB 2010

COMMITTEE SECTION

**ACTION TAKEN**

22 FEB 2010

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

## **11.0 Background**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 18 February 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

The authority to invite by way of a publicly advertised process Expressions of Interest ('EOI') from developers, consortiums, alliances and suitably qualified and experienced Suppliers for the provision of CityCat Ferry Terminals was approved by E & C on 23 June 2008.

The authority to directly negotiate with preferred proponents including POBC was approved by E&C on 16 March 2009.

## **12.0 Consultation**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## **13.0 Implications of proposal**

The recommended process will provide the most advantageous outcome for Council.

## **14.0 Commercial in confidence**

Yes.

## **15.0 Vision/Corporate Plan Impact**

The recommendation of this submission will contribute to the efficient management of the City's resources.

## **16.0 Customer Impact**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## **17.0 Environmental Impact**

Tenderers have been evaluated in line with Council's policies and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

## **18.0 Policy Impact**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## **19.0 Financial Impact**

Financial details are included in the Divisional submission.

**20.0 Human Resource Impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/Marketing Strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

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10 YEAR RELEASE