

E&C RESULTS – 11 JANUARY 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
11/01-01 M	465/23-1	Brisbane Infrastructure	Safe School Travel (SafeST) submission to Department of Transport and Main Roads for 2011-12	Yes
11/01-02 M	109/695/586/1-02	Brisbane Infrastructure	Monthly Project Report- November 2009	Yes
11/01-03 M	164/45/541/1	Corporate Services	Ten per cent training component in Council construction projects	Yes
11/01-04 M	12/51/1(P10)	Corporate Services	Monthly Report – Delegation of Authority to Travel- October 2009	Yes
11/01-05 M	112/255/813/1-04	OLMCEO	Stores Board Submission- Expression of Interest for establish a Lease for the Operation of the Colmslie Pool	Yes
11/01-06 M	109/800/286/247	FaCS	Community and Sustainability Grants – 2009/2010 Round 1	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

11 JAN 2010 01

1.0 File number

465/23/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Safe School Travel (SafeST) submission to Department of Transport and Main Roads for 2011-12.

3.0 Issue/purpose

To obtain E&C approval for the proposed 2011-12 SafeST Program Submission.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division

5.0 Submission prepared by

Harry Dodd, Program Officer Active Transport (POAT3), Transport & Traffic, telephone ext.34321

6.0 Date

11 January 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the submission of the projects set out in Attachment A to the Department of Transport and Main Roads for the Safe School Travel (SafeST) program for 2011-12.

10.0 Divisional Manager & Chairperson

Support / Reject the Recommendation/s.

If Reject – please state reasons:

Barry Broe
Barry Broe 24/12
DIVISIONAL MANAGER
Brisbane Infrastructure

Graham Quirk
Cr Graham Quirk
CHAIRPERSON
Infrastructure Committee

Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

11 JAN 2010

[Signature]
A Lord Mayor

ACTION TAKEN

11 JAN 2010

TOWN CLERK

RECEIVED

11 JAN 2010

COMMITTEE SECTION

11.0 Background

Council is committed to improving road safety for students and parents at Brisbane schools. The Safe School Travel (SafeST) program provides for the construction of bus, pedestrian, cyclist and set-down facilities at schools with the aim to enhance safety around schools and facilitate active travel. Council has been requested by the Department of Transport and Main Roads to submit its proposed list for the 2011-12 financial year by 15 January 2010. Applications from schools are ranked by Department of Transport and Main Roads criteria. These criteria assess related crash statistics, student population, traffic volumes, speed limits, community concern and commitment. The schools have also been assessed against Council criteria such as participation in the Active School Travel Program and commitment to road safety. The program is subsidized 50% by the Department of Transport and Main Roads.

These Safe School Travel projects have been developed from the feedback of school communities regarding the safety of children travelling actively to and from school. The projects have been assessed by Council's Transport and Traffic Branch in terms of the potential benefits that will arise from construction of these projects. Detailed discussions and presentations to the schools, in terms of construction, will occur closer to the year of construction.

The listed schools are currently the priority schools wishing to participate in the SafeST program. There is a rolling program for SafeST funding hence the request for the 2011-12 submission by the Department of Transport and Main Roads.

The projects listed in Attachment A have been costed by City Design for design and construction and are recommended for submission to the Safe School Travel (SafeST) program for 2011-12.

12.0 Consultation

- Cr Graham Quirk, Chairman, Infrastructure Committee
- Cr Jane Prentice, Chairman, Public & Active Transport
- Jude Munro, Chief Executive Officer
- Barry Broe, Divisional Manager Brisbane Infrastructure
- Victor Franco, Manager Transport and Traffic
- Simon Banfield, Principal Active Transport
- Glen Porter, Road Network Program and Policy Officer, Road Use Management
- David Millward, Team Leader Road Network North, Road Use Management
- Glen McCarley, Design Project Manager, City Design

The above mentioned are in agreement with the recommendation and that this submission can be forwarded for consideration by E&C.

13.0 Implications of proposal

Projects will improve road safety and active transport options for parents and students at the listed school environments.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The SafeST program supports the Corporate Plan in creating a city that is: Accessible; Clean & Green; and Active & Healthy.

16.0 Customer impact

Program will support road safety and encourage walking, cycling and public transport usage by students at the schools.

17.0 Environmental impact

A reduction in traffic and pollution around schools with improved pedestrian, cyclist and bus facilities.

18.0 Policy impact

Nil

19.0 Financial impact

Council has planned for an amount of \$1M in forward budget allocations for Schedule 63 Safe School Travel (SafeST) to cater for a 50% share of the program. The total program cost for design and construction is estimated at \$2M. Council receives 50% of the cost of the projects as revenue from the Department of Transport and Main Roads as the projects are completed for practical use.

20.0 Human resource impact

Nil

21.0 Urgency

The Department of Transport and Main Roads has requested that the proposed list for the 2011-12 financial year be forwarded by **15 January 2010** for assessment by the State Government for funding prior to the release of the Roads Implementation Program.

22.0 Publicity / Marketing strategy

Council's Marketing and Communications Branch receives a list of projects each year and their expected completion dates. Media Releases are prepared for the Chairman, Infrastructure Committee. Local Councillors have an opportunity to officially open the facilities.

23.0 Options

Option 1: *That E&C approve the proposed list for submission to the Department of Transport and Main Roads for construction in the 2011-12 financial year. (Attachment A)*

Option 2: *That E&C not approve the proposed list for submission to the Department of Transport and Main Roads for construction in the 2011-12 financial year.*

Option 1 is the preferred option.

1.0 File number 109/695/586/1-02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – November 2009

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Greg Evans, A/Divisional Manager, Corporate Services, 3403 4161.

6.0 Date

17 December, 2009

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons



Signed
Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

10.0 Divisional Manager


Barry Broe
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

APPROVED

11 JAN 2010


Lord Mayor

ACTION TAKEN

11 JAN 2010

TOWN CLERK

RECEIVED

11 JAN 2010

COMMITTEE SECTION

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2009-10, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2009-10, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******NOVEMBER 2009 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers and
- Branch Managers.

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for November 2009.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 File number

164/45/541/1

E&C

11 JAN 2010 03

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Ten per cent training component in Council construction projects

3.0 Issue/purpose

To seek E&C approval to include a clause in Council contracts for major projects that requires a minimum of 10 per cent of total labour hours be undertaken by apprentices or trainees.

4.0 Proponent

Greg Evans, A/Divisional Manager Corporate Services Division

5.0 Submission prepared by

Owen Kingston, Procurement Process Lead, BaSE Program, iDivision, Corporate Services Division

6.0 Date

24 November 2009

7.0 For E&C approval or recommendation to Council

For E&C Approval

APPROVED

11 JAN 2010

[Signature]
Lord Mayor
[Signatures]

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C approve the inclusion of a 10 per cent training requirement for contractors in those projects categorised as major construction projects within the Annual Procurement and Disposal Plan, as detailed in section 11.3 below.

10.0 Divisional Manager

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

[Signature]
Greg Evans
A/DIVISIONAL MANAGER

[Signature]
Councillor Adrian Schrinner
CHAIR FINANCE &
ADMINISTRATION COMMITTEE

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

11 JAN 2010

TOWN CLERK

RECEIVED

11 JAN 2010

COMMITTEE SECTION

11.0 Background

The Lord Mayor stated in his budget speech on 17 June 2009:

Council is also planning for the future and looking to ensure that – despite the Global Financial Crisis – our major projects become a training ground for apprentices and trainees.

In the next financial year, major contracts will only be awarded to tenderers who commit to using at least one apprentice, or trainee, hour for every 10 hours spent working on the job.

E&C approval is sought to include a clause in Council contracts for major projects that requires a minimum of 10 per cent of total labour hours be undertaken by apprentices or trainees.

11.1 Current Situation

Transport Infrastructure (Major Infrastructure Projects Office) has added a clause to all contracts addressing apprentice/training requirements. This clause was instituted as an interim measure, pending the development and approval of a formal Council process. A relevant clause was also included in the contracts for the restoration of City Hall (“*Brisbane City Hall Restoration Project – Stage 1 Contractor and Stage 2 Managing Contractor*”).

11.2 Benchmarking

The Queensland State Government has in place the Queensland Government Building and Construction Contracts Structured Training Policy (the 10 per cent Training Policy), which requires that a minimum of 10 per cent of the total labour hours on any Queensland Government building project (over \$250,000) or civil construction project (over \$500,000) be undertaken by apprentices, trainees, cadets or indigenous workers, and through the up-skilling of existing workers to a maximum of 25 per cent of the deemed hours.

The State Government policy has been in place for a number of years. In order to meet the demands of a competitive labour market and increase contractors’ capacity to comply with the policy, amendments were made to the original policy to include indigenous workers and the up-skilling of existing workers. The State Government policy has relatively low threshold levels in contractual value (building projects over \$250,000 or civil construction projects over \$500,000).

The State Government’s training policy is expressed in terms of deemed hours based on total labour hours. Total labour hours are defined as:

- 30 per cent of the contract price (excluding GST) divided by \$35 per hour, for building construction projects.
- 15 per cent of the contract price (excluding GST) divided by \$35 per hour, for civil construction projects.

This leads to the following conversion formulas in order to achieve the 10 per cent requirement:

- For building projects – contract price (excluding GST) multiplied by 0.08 per cent (i.e. .0008) and expressed as hours.
- For civil construction projects – contract price (excluding GST) multiplied by 0.04 per cent (.0004) and expressed as hours.

Under the State Government arrangements, contractors are required to provide evidence of compliance with the policy. This comprises a Compliance Plan, Interim Compliance Reports and a Practical Completion Report. More specific requirements are required of major civil construction infrastructure projects over \$100 million, including a Skills Development Plan. No immediate action is taken with regard to contractors who do not comply with the training requirement, however it is specified that failure to comply will be a substantive factor that will be taken into account in the award of future contracts.

Construction Skills Queensland (CSQ) administers the policy, undertakes compliance audits and provides contractor information and support, including a dedicated Website for contractor registration and reporting.

CSQ is able to provide a similar service to Council and has provided a proposal in this regard (Attachment B). The advantage of this option is that Council would be utilising a proven framework and a large proportion of the contractors that Council would be using would already have experienced the State Government's compliance framework. Additional features are contained within the CSQ proposal including the offer of membership to Council on the Steering Committee that oversees administration of the monitoring and compliance process.

CSQ proposes a \$1200 fee per project. A formal agreement would have to be entered into with CSQ to formalise the proposed arrangement.

The alternative for Council would be to undertake the required monitoring and reporting in-house as a component of ongoing vendor management activities. This would require additional resources, the extent of which would depend on the rigour that was applied to the compliance and reporting process.

11.3 Proposed Changes

Given the nature of Council operations and the present economic climate it is proposed that the recommendation and intent contained in LMERC Briefing Paper LM515 and the Lord Mayor's Budget Speech would be fulfilled through the changes detailed below:

- The 10 per cent training requirement for contractors applies to only those projects categorised as major construction projects within the Annual Procurement and Disposal Plan (that is, those construction projects with a total contractual value of \$2 million and over).
- The focus of the requirement remains apprentices and trainees, as specified in the Lord Mayor's Budget Speech.
- Deemed hours for on-the-job training be calculated based on an 85:15 ratio (conversion index of .0004) of materials to labour, as specified in LMERC Briefing Paper LM515 and as used by the State Government in regard to civil construction projects. This results in a conversion index of .0004 (i.e. 0.04%) based on the following formula:

$[(\text{Contract Sum} - \text{GST component}) \times 15\%] \times 10\%$
 \$35

- The hourly rate will be subject to yearly review. This review will be undertaken following the end of the financial year when the June edition of the publication 6345.0 Labour Price Index, Australia becomes available from the Australian Bureau of Statistics. The hourly rate will be adjusted based on yearly movements in the quarterly index Total Hourly Rates of Pay excluding Bonuses: Australia; Construction; Private and Public; All Occupations (Series ID A2159286C). The first review will be undertaken in the 2010/11 financial year and the adjustment based on index changes for the 2009/10 financial year. The adjusted index will apply only to new contracts that have not gone to market.
- A formal agreement is entered into with Construction Skills Queensland for the provision of the required monitoring and reporting services.
- A clause (Clause 28A) as specified in Attachment A is inserted into all relevant contracts.
- A clause is inserted into tender (RFP/RFT) documentation drawing tenderers' attention to the contractual requirements contained in clause 28A.
- A contractor's level of compliance with the 10 per cent training requirement is taken into consideration for future potential contractual relationships.
- Submission can be made to the Chief Procurement Officer for exemption from or modification to, the 10 per cent training requirement for those contracts identified as requiring special consideration. By way of example, this could be for contracts that include a high mechanical and electrical component. Any such submission should include the reasons for exemption or modification and be submitted prior to engagement of the market.

12.0 Consultation

Name	Position	Date
Justin Andrea	Contract Manager, Transport Infrastructure, MIPO	17 September 2009
David Bourke	Business Services Manager, Human Resources Branch, Corporate Services	11 September 2009
Barry Broe	Divisional Manager, Brisbane Infrastructure	1 December 2009
Michael Byrne	Chief Procurement Officer, SPO	30 November 2009
David Cox	Corporate Risk Manager, SPO	12 November 2009
Sandra Cranston	Principal Contractual Advisor, SPO	14 September 2009
Scott Stewart	Executive Manager, MIPO	1 December 2009
Bill Studley	Strategy & Business Leader, Human Resources Branch, Corporate Services	2 September 2009
Bruce Fyfe	Manager Industry Education and Policy, Construction Skills Qld	22 September 2009

13.0 Implications of proposal

The 10 per cent training requirement will address skills shortages and create additional employment opportunities for apprentices, trainees and cadets in the construction industry.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The 10 per cent training requirement is linked to the following Corporate Plan programs and outcomes:

Program 8 – Economic Development

- Outcome 8.2 Investment and jobs attraction
- Outcome 8.5 Workforce availability and capability

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Construction Skills Queensland has submitted a proposal that includes a fee of \$1200 per project. It is estimated that this is the only additional cost that would be incurred.

For a \$2 million project this equates to 0.06% of the project cost. With a total of 21 major construction projects identified in the 2009-2010 Annual Forward Procurement Schedule, the administration of the 10 per cent training requirement would equate to a total cost of \$25,200 and represent less than 0.01% of total project cost.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

There is no need for publicity/marketing related to this proposal, however there could be opportunities to leverage media attention and to publicise Council's actions in this regard.

3.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11 JAN 2010 04

1.0 FILE NUMBER: 12/51/1(P10)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – October, 2009

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Greg Evans, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

7 December, 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for October, 2009.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Adrian Schinner
Cr Adrian Schinner
CHAIR FINANCE COMMITTEE

10.0 DIVISIONAL MANAGER

Greg Evans 3/12/09
Greg Evans
A/DIVISIONAL MANAGER

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

APPROVED

11 JAN 2010
[Signature]
SA Lord Mayor
MB, KA
Dm

RECEIVED

11 JAN 2010

COMMITTEE SECTION

ACTION TAKEN

11 JAN 2010

TOWN CLERK

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September, 2009, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

Approval is now sought to note the information submitted on approved travel for October, 2009.

In summary, the position is as follows:

	October, 2009
<i>Non-Commercial Operations</i>	
a) International Travel	
(i) Number of Bookings	2
(ii) Airfares	\$ 859.36
b) Domestic Travel	
(i) Number of Bookings	38
(ii) Airfares	\$16,313.79
c) Accommodation and Allowances Costs	\$17,338.44
d) Registration Fees for Conferences	\$19,876.00
e) Other Costs e.g. hire car	\$ 8,335.62
TOTAL	\$62,723.21
Attachment "A"	\$ 1,871.76

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for October, 2009.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

11 JAN 2010 05

1.0 File number: 112/255/813/1-04

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Expression of Interest for establish a Lease for the Operation of the Colmslie Pool.

3.0 Issue/purpose

To seek approval from the Establishment and Coordination (E&C) Committee to seek Expressions of Interest (EOI) to establish a Lease for the Operation of the Colmslie Pool.

4.0 Proponent

Barry Broe, A/Chief Executive Officer.

5.0 Submission prepared by

Michael Byrne
For Corporate Risk Manager
Corporate Services Division

6.0 Date

5 January 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

APPROVED

11 JAN 2010

[Handwritten signature]
A/ Lord Mayor
DM MB. KA *[Handwritten initials]*

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 Michael Byrne
For Corporate Risk Manager
Corporate Services Division

Barry Broe
Barry Broe
A/Chief Executive Officer
5/1/2010

BCC 70 YEAR RELEASE SCHEME

I Recommend Accordingly

[Handwritten signature]
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

11 JAN 2010

TOWN CLERK

RECEIVED

11 JAN 2010

COMMITTEE SECTION

11.0 Background

The A/Chief Executive Officer and the Stores Board considered the attached scheduled submission on 5 January 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
E100177-09/10	Lease for the Operation of the Colmslie Pool	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File Number: 109/800/286/247

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

E&C

11 JAN 2010 6 6

2.0 Title

Community and Sustainability Grants – 2009/2010 Round 1

3.0 Issue/Purpose

To approve the allocation of grant funding to 55 community groups and organisations.

4.0 Proponent

Greg Sullivan, Acting Divisional Manager, Families and Community Services Division.

5.0 Submission prepared by

Toula Bingham, Program Support Officer Grants, Community Services Branch (ext - 39135)

6.0 Date

7 December 2009

7.0 For E&C approval or recommendation to Council

For Establishment and Co-ordination Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

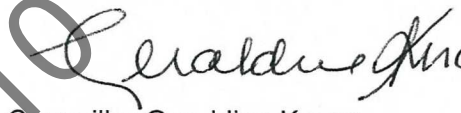
No.

9.0 Recommendation

That the 2009/2010 Community Grants Program – Round 1 – be approved as per the recommendations in Attachment 1.

10.0 DIVISIONAL MANAGER


Greg Sullivan
Acting Divisional Manager
Families & Community Services Division


Councillor Geraldine Knapp
Chairman
Families & Community Services Committee

Support Reject the recommendation
If reject, please state reasons


I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

APPROVED

11 JAN 2010

.....
Lord Mayor
MS. KAMM AB JP.
ETK


Councillor Peter Matic
Chairman
Environment, Parks & Sustainability Committee

Support Reject the recommendation
If reject, please state reasons

ACTION TAKEN

11 JAN 2010

TOWN CLERK

RECEIVED

11 JAN 2010

COMMITTEE SECTION

11.0 Background

The Community Grants Program provides strategic funding to local non-profit organisations that are seeking to develop and improve programs, services and facilities in the areas of:-

- (a) arts, culture and heritage;
- (b) community development; and
- (c) active sport and recreation participation.

The Community Grant guidelines are provided at Attachment 2

The Lord Mayor's Sustainability Grants Program is designed to promote sustainability across the city by providing funding to local non profit organisations who are seeking to increase the environmental sustainability of existing community facilities through energy savings and greenhouse gas reduction.

Changes made to the program in 2009/2010 include the removing water saving projects from eligibility, and including instead energy audits.

Sustainability Grant Program Guidelines are provided at Attachment 3.

A combined total of 225 applications were received for both of these programs in this Round.1

Of the 225 applications received for Round 1, 54 are recommended for either full or part funding representing \$979,039.48.

Funds have been allocated from Program 5 and 6 for Community Grants and Program 1 for the Lord Mayor's Sustainability Grants.

Attachment 1 provides a summary of the grants and recommendations.

E&C approval to sought to grant the funding as recommended in Attachment 1.

12.0 Consultation

Cr Geraldine Knapp - Chairman, Families and Community Services Committee
Cr Peter Matic – Chairman, Environment, Parks and Sustainability Committee
Richard Ferrett – Policy Liaison Officer to Chairman and Lord Mayor's Office
Fiona Procter – Policy Advisor to Chairman, Environment, Parks and Sustainability
Kent Stroud – Manager, Community Services Branch
John Jordan – Manager, Natural Environment and Sustainability
Peter Simpson – Acting Manager, Healthy and Vibrant Communities, Community Services Branch
Vanessa Fabre – Manager, Inclusive Communities
Robert Ferguson – Acting Program and Business Manager, Community Services Branch

All are in agreement with the recommendation.

13.0 Implications of proposal

Successful applicants will be informed of their level of funding support. Unsuccessful applicants may contact Council to discuss their applications and be informed of the opportunity to resubmit for future grant funding rounds.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The grants are linked to the following Corporate Plan themes programs and strategies:

Outcome 5.3 Active and Healthy Communities – Brisbane is an active and healthy city with high quality facilities and programs providing a range of sport, leisure and recreation opportunities. Strategy 5.3.1 – Improve the health and quality of life of communities through participation in sport and recreation activities.

Outcome 5.1 Arts and Culture – A diverse and vibrant city which encourages and supports opportunities for creativity, innovation and participation in cultural life by the whole community. Strategy 5.1.2.1 – Local Cultural Activities. Strategy 5.1.4.2 - Social History Strategy 5.1.3.1 - Public Art.

Outcome 5.4 Brisbane values and supports fair outcomes for all. Our diverse communities have equitable access to resources, services and facilities. Strategy 5.4.1 – Community Involvement.

Outcome 1.1 Sustainability and Climate Change – Provide clear guidance across Council's activities to achieve sustainable outcomes. Strategy 1.1.2 – Climate change adaptation

Outcome 6.2 City of Attractive Parks - A green city with attractive parks providing varied opportunities for leisure while protecting our heritage. Strategy 6.2.1 - Manage diverse range of developed parks.

The proposed Lord Mayor's Sustainability Grant funding will contribute to the *Living in Brisbane 2026* aspirations for a *Clean and Green* city and a *Well-designed, Subtropical* city. Funded activities will help achieve the following city-wide outcomes:

- Cleaner and sustainable energy use
- Learning and informed communities
- Connected and engaged communities

The Lord Mayor's Sustainability Grants projects will contribute to Council's target of a carbon neutral city by 2026.

16.0 Customer impact

Community Facilities – The proposed funding will allow the upgrading of a range of sporting and other community facilities.

Sport and Recreation - The proposed funding will provide valuable support to community-based organisations delivering active sport and recreation opportunities to residents of Brisbane City.

Inclusive / Community Development – The proposal will result in the funding of projects that improve social inclusion in Brisbane's communities and in particular, create supportive community environments for people experiencing social disadvantage and exclusion.

Creative City / Festivals and Cultural Projects - These grants target niche community festivals and support a diverse range of cultural events and projects.

Creative City / Heritage –These grants build community awareness of our diverse and shared history.

Environmental / Sustainability – These grants will promote sustainability across the city by supporting community organisations to increase the environmental sustainability of existing community facilities.

17.0 Environment impact

Lord Mayor's Sustainability Grants support community groups to care for the environment by increasing the environmental sustainability of existing community facilities. Projects include improvements to buildings and facilities that will save energy and reduce greenhouse gas production.

18.0 Policy impact

The proposal is in accordance with the Guidelines for the Community Grants Program that have been previously approved by the Establishment and Coordination Committee.

The proposal meets the objectives of Council's *Sustainable Built Environment Policy*, which commits Council to global leadership in driving sustainability in the built environment, in part through innovative, effective and efficient incentive programs to encourage and reward sustainable development. The Lord Mayor's Sustainability Grants projects will contribute to Council's target of a carbon neutral city by 2026.

19.0 Financial impact

Of the 225 applications received for Round 1, 54 are recommended for either full or part funding representing \$979,039.48. Funds have been allocated from Program 5 and 6 for Community Grants and Program 1 for the Lord Mayor's Sustainability Grants. Refer to the budget service codes listed in the table below.

Community Grants

There are presently 6 designated funding 'objectives' (ie categories) within the Community Grants Program with the following budget allocations:-

Objective	Budget Service Code	2009/2010 Budget	Proposed Allocation in Round 1	Available Round 2
Facility improvement/development – sport and general	5.5.4.3	\$775,000.00	\$370,170.05	\$404,829.95
Sport and recreation participation	5.3.2.1	\$142,000.00	\$66,986.64	\$75,013.36
Community development projects	5.4.2.1	\$320,000.00	\$159,585.58	\$160,414.42
History and heritage	5.1.4.2	\$90,000.00	\$44,452.91	\$45,547.09
Arts, cultural and festivals	5.1.1.1	\$310,000.00	\$155,621.82	\$154,378.18
Building the organisational capacity of community organisations	5.3.2.1	\$52,000.00	\$51,868.27	\$131.73
TOTAL		\$1,689,000.00	\$848,685.27	\$840,314.73

Sustainability Grants

Objective	Budget	2008/2009 Budget	Allocated in Round 1	Available Round 2
Lord Mayors Sustainability Grants	1.1.2.1	1,180,000.00	\$130,354.21	\$1,049,645.79

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Marketing and Communication in consultation with Community Services Branch staff. These releases will not be distributed until applicants have been formally advised of the outcomes.

Promotion of successful outcomes of the Lord Mayor's Sustainability Grants will be consistent with the roll-out and objectives of the *GreenHeartCitySmart* umbrella campaign.

23.0 Options

Recommendation 1

1. That E&C approve the recommendations as set out in Attachment 1.
2. That E&C not approve the recommendations as set out in Attachment 1.
3. That E&C vary the level of assistance provided and specify required changes.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 18 JANUARY 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
18/01-01 M	109/800/286/52	CPAS	Sustainable Development (Office Grants Program- Application for Conditional Grant Allocation- 33 Breakfast Creek Road, Newstead (Gasworks)	Yes
18/01-02 M	109/800/286/51	CPAS	Sustainable Development (Office Grants Program- Application for Conditional Grant Allocation – 73 Eagle Street, Brisbane (One One One Eagle St).	Yes
18/01-03 M	109/800/286/50	CPAS	Sustainable Development (Office Grants Program- Application for Conditional Grant Allocation- 31 Little Cribb Street, Milton	Yes
18/01-04 R	106/335/1029/4	CPAS	Application of Heritage Grants in Urban Land Development Authority Areas	Yes
18/01-05 M	119/88/4115-PL430-A0001911611	CPAS	Ex Gratia Payment to the re da on behalf of the redacted and the redacted	Yes
18/01-06 M	A001607817(DRS/USE/H05-930388	CPAS	Ex Gratia Payment to the redacted	Yes
18/01-07 M	202/11-KB530/51	Brisbane Infrastructure	Boundary and Kelliher Roads Intersection Upgrade	Yes
18/01-08 M	467/34(0)	Brisbane Infrastructure	Airport Link and Northern Busway Projects – Approval of further contributions of Council controlled land	Yes
18/01-09 M	106/335/1991/57	FaCS	2009/10 Creative Grant Program and Lord Mayor's Young and Emerging Artists Fellowships	WITHDR AWN
18/01-10 M	109/800/286/245	FaCS	Improvements to Community Grants Program	Held
18/01-11 M	364/48/2-D0681(1)	Corporate Services	New Lease of the Naval Stores site, Kangaroo Point	Yes
18/01-12 M	134/325/738/22	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges (AEIOU)	Yes

E&C RESULTS – 18 JANUARY 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
18/01-13 M	134/325/738/20	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges (QulHN)	Yes
18/01-14 M	109/210/179/45	OLMCEO	Stores Board Submission- Construction of a Children's Splash Pool at Colmslie Pool	Yes
18/01-15 R	202/10(683/P7)	Brisbane Infrastructure	Clem7 Tunnel- Volumetric Land Resumptions	Yes
18/01-16 M	(0)456/10/20(P4)	OLMCEO	Walk-in	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File Number
109/800/286/52

E&C

18 JAN 2010 01

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Sustainable Development (Office) Grants Program
Application for Conditional Grant Allocation – 33 Breakfast Creek Road, Newstead (Gasworks).

3.0 Issue/Purpose
The purpose of this submission is to obtain conditional allocation approval for a sustainable development grant for a new office to be located at 33 Breakfast Creek Road, Newstead.

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability.

5.0 Submission prepared by
Ken Mackenzie, Senior Program Officer Sustainable Built Environment, Business Services & Divisional Projects Branch, ext 39748.

6.0 Date
30 November 2009.

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A


9.0 Recommendation
That E&C approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to FKP Commercial Developments Pty Ltd, for the office development to be located at 33 Breakfast Creek Road, Newstead, to the value of \$1,517,883 inclusive of GST.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons


Michael Papageorgiou
Divisional Manager
City Planning & Sustainability


Cr Amanda Cooper
Chairman, Neighbourhood Planning &
Development Assessment Committee

I Recommend Accordingly

APPROVED

18 JAN 2010

Lord Mayor

RECEIVED EXECUTIVE OFFICER
ACTION TAKEN

18 JAN 2010

18 JAN 2010

TOWN CLERK

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

An application for conditional allocation of a sustainable development grant for 33 Breakfast Creek Road, Newstead has been received. The development approval is for a new 6 level premium grade office tower located in Newstead RiverPark. The new office component GFA for the development is expected to be 29,572m².

The application for conditional allocation of a sustainable development grant for 33 Breakfast Creek Road, Newstead, meets the Eligibility Criteria in the Program (Appendix 1), and is recommended for approval.

Approval is now sought to approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to FKP Commercial Developments Pty Ltd, for the office development to be located at 33 Breakfast Creek Road, Newstead, to the value of \$1,517,883 inclusive of GST

Attachments:

- Attachment A - Sustainable Development Incentives Program Progress Report
- Attachment B - Courier Mail media statement

12.0 Consultation

Cr Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment (30/11/09)
Cr Peter Matic, Chairman, Environment, Parks & Sustainability (30/11/09)
Stephen Warner – Senior Urban Planner Development Assessment Team North (06/10/09)
Kerry Doss – Manager City Planning (26/10/09)
John Jordan – Manager Natural Environment & Sustainability (26/10/09)
Richard Sivell – Manager Development Assessment (26/10/09)
Graeme Jones – Manager Business Services & Divisional Projects (26/10/09)
Ross Cope – Principal Officer Corporate Sustainability (26/10/09)
Shannon Jarrett – Solicitor Brisbane City Legal Practice (26/10/09)

All are in agreement with the recommendation.

13.0 Implications of proposal

Conditional grant approval for the construction of the sustainable office development at 33 Breakfast Creek Road, Newstead will result in benefits to Council and the community as a result of this development's long-term decrease in energy and water use, diminished impact on the sewerage system, and reduced impact on the environment. Conditional approval of this grant allocation application also demonstrates Council's commitment to achieving *Living in Brisbane 2026* sustainable built environment targets.

14.0 Commercial in confidence

None.

15.0 Vision / Corporate Plan impact

The conditional approval of this grant allocation application will facilitate the delivery of the following *Corporate Plan 2007-2011* outcomes identified for the *CitySmart* program:

- Sustainability and management of climate change: guide Council and the city toward achieving sustainable outcomes;
- Pollution free city: prevent impacts on the community and the environment to maximise clean air, land and water; and
- Managing and reducing Brisbane's waste: maximise resource recovery, ensure economic efficiency and minimise impacts of waste.

16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program to the amount of \$1,517,883 inclusive of GST. This amount was calculated on the office component Gross Floor Area of 29,572m² as confirmed by Development Assessment.

17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the NABERS scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent. To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia has confirmed that of the 25 Green Star Certified projects analysed, they are showing, on average and compared to conventional buildings, they will save 85% in energy and 60% water. Furthermore they will cut CO₂ emissions equivalent to taking 3250 cars permanently off the road and divert 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse emissions. New 5 Star Green Star rated buildings in Brisbane are setting a benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

18.0 Policy impact

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy (CS1)*, the *Sustainable Built Environment Policy (CS2)*, and the *Sustainable Development Incentives Guidelines (CS3)* and encourages practice beyond *City Plan 2000* standards.

19.0 Financial impact

Funding for the program of \$3,793,000 has been allocated in the current 2009/10 financial year under the Sustainable Development Assessment Incentives Package budget line item. However as it is anticipated that the proposed development will not be completed and certified against the Green Star Office 'As Built' Rating Tool until mid to late 2010, it will be necessary to account for the grant allocation amount in the 2010/11 financial year.

As outlined in *Attachment A. Sustainable Development Incentives Program Progress Report* Table 1 Budget Summary, there is adequate funding in the projected program budget to meet this grant allocation. Further details on the potential grant release amount and likely year of grant release have been highlighted in Table 2 Grant Application Details.

It is estimated that at its peak, the Sustainable Development Grants program may cost about \$3m per year, or about \$12m over the life of the program.

Approval of the Conditional Grant Allocation Application does not guarantee payment of the grant. The purpose of the Conditional Grant Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the Conditional Grant Allocation Approval by submitting a Grant Release Application. This Grant Release Application will be presented to E&C for determination.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity / Marketing Strategy

A media statement was released in November 2007 announcing Council's approval of the first Grant Allocation Application, which was given to Wesley Mission located at 140 Ann Street, Brisbane (refer Attachment B). Opportunities exist for Council to showcase ongoing commitment to both the Sustainable Development Assessment Incentives Package and *Living in Brisbane 2026* sustainable built environment targets by highlighting the approval of further grant allocation requests.

23.0 Options

- Option 1: approve the recommendation.
- Option 2: not approve the recommendation.
- Option 3: amend the recommendation.

Option 1 is the preferred and recommended option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File Number
109/800/286/51

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Sustainable Development (Office) Grants Program
Application for Conditional Grant Allocation – 73 Eagle Street, Brisbane (One One One Eagle St).

3.0 Issue/Purpose
The purpose of this submission is to obtain conditional allocation approval for a sustainable development grant for a new office to be located at 73 Eagle Street, Brisbane.

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability.

5.0 Submission prepared by
Ken Mackenzie, Senior Program Officer Sustainable Built Environment, Business Services & Divisional Projects Branch, ext 39748.

6.0 Date
30 November 2009.

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
That E&C approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to GPT RE Ltd, for the office development to be located at 73 Eagle Street, Brisbane, to the value of \$3,435,382 inclusive of GST.

10.0 Divisional Manager

Committee Chairman

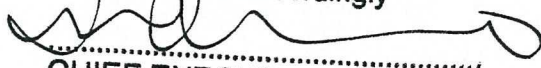
I Support / ~~Reject~~ the recommendation.

If reject, please state reasons


Michael Papageorgiou
Divisional Manager
City Planning & Sustainability


Cr Amanda Cooper
Chairman, Neighbourhood Planning & Development Assessment Committee

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER
RECEIVED

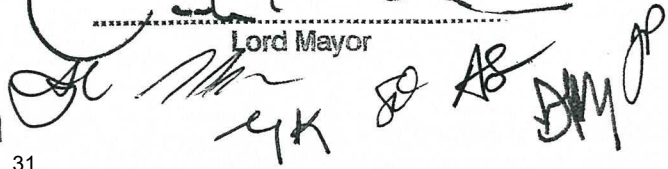
1 8 JAN 2010

COMMITTEE SECTION

APPROVED

18 JAN 2010

Lord Mayor



ACTION TAKEN

1 8 JAN 2010

TOWN CLERK

11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

An application for conditional allocation of a sustainable development grant for 73 Eagle Street, Brisbane has been received. The development approval is for a new 57 level premium grade office tower located in the 'Golden Triangle' of Brisbane CBD between Riverside Centre and Riparian. The new office component GFA for the development is expected to be 77,110m².

The application for conditional allocation of a sustainable development grant for 73 Eagle Street, Brisbane, meets the Eligibility Criteria in the Program (Appendix 1), and is recommended for approval.

Approval is now sought to proceed with the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to GPT RE Ltd, for the office development to be located at 73 Eagle Street, Brisbane, to the value of \$3,435,382 inclusive of GST.

Attachments:

- Attachment A - Sustainable Development Incentives Program Progress Report
- Attachment B - Courier Mail media statement

12.0 Consultation

Cr Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment (30/11/09)
Cr Peter Matic, Chairman, Environment, Parks & Sustainability (30/11/09)
James Heading – Assessment Manager Development Assessment Team Central (14/09/09)
Kerry Doss – Manager City Planning (26/10/09)
John Jordan – Manager Natural Environment & Sustainability (26/10/09)
Richard Sivell – Manager Development Assessment (26/10/09)
Graeme Jones – Manager Business Services & Divisional Projects (26/10/09)
Ross Cope – Principal Officer Corporate Sustainability (26/10/09)
Shannon Jarrett – Solicitor Brisbane City Legal Practice (26/10/09)

All are in agreement with the recommendation.

13.0 Implications of proposal

Conditional grant approval for the construction of the sustainable office development at 73 Eagle Street, Brisbane will result in benefits to Council and the community as a result of this development's long-term decrease in energy and water use, diminished impact on the sewerage system, and reduced impact on the environment. Conditional approval of this grant allocation application also demonstrates Council's commitment to achieving *Living in Brisbane 2026* sustainable built environment targets.

14.0 Commercial in confidence

None.

15.0 Vision / Corporate Plan impact

The conditional approval of this grant allocation application will facilitate the delivery of the following *Corporate Plan 2007-2011* outcomes identified for the *CitySmart* program:

- Sustainability and management of climate change: guide Council and the city toward achieving sustainable outcomes;
- Pollution free city: prevent impacts on the community and the environment to maximise clean air, land and water; and
- Managing and reducing Brisbane's waste: maximise resource recovery, ensure economic efficiency and minimise impacts of waste.

16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program to the amount of \$3,435,382 inclusive of GST. This amount was calculated on the office component Gross Floor Area of 77,110m² as confirmed by Development Assessment.

17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the NABERS scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent. To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia has confirmed that of the 25 Green Star Certified projects analysed, they are showing, on average and compared to conventional buildings, they will save 85% in energy and 60% water. Furthermore they will cut CO₂ emissions equivalent to taking 3250 cars permanently off the road and divert 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse emissions. New 5 Star Green Star rated buildings in Brisbane are setting a benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

18.0 Policy impact

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy (CS1)*, the *Sustainable Built Environment Policy (CS2)*, and the *Sustainable Development Incentives Guidelines (CS3)* and encourages practice beyond *City Plan 2000* standards.

19.0 Financial impact

Funding for the program of \$3,793,000 has been allocated in the current 2009/10 financial year under the Sustainable Development Assessment Incentives Package budget line item. However as it is anticipated that the proposed development will not be completed and certified against the Green Star Office 'As Built' Rating Tool until mid to late 2011, it will be necessary to account for the grant allocation amount in the 2010/11 financial year, with the possibility the grant allocation amount may roll over into the 2011/12 financial year.

As outlined in *Attachment A. Sustainable Development Incentives Program Progress Report Table 1 Budget Summary*, there is adequate funding in the projected program budget to meet this grant allocation. Further details on the potential grant release amount and likely year of grant release have been highlighted in Table 2 Grant Application Details.

It is estimated that at its peak, the Sustainable Development Grants program may cost about \$3m per year, or about \$12m over the life of the program.

Approval of the Conditional Grant Allocation Application does not guarantee payment of the grant. The purpose of the Conditional Grant Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the Conditional Grant Allocation Approval by submitting a Grant Release Application. This Grant Release Application will be presented to E&C for determination.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity / Marketing Strategy

A media statement was released in November 2007 announcing Council's approval of the first Grant Allocation Application, which was given to Wesley Mission located at 140 Ann Street, Brisbane (refer Attachment B). Opportunities exist for Council to showcase ongoing commitment to both the Sustainable Development Assessment Incentives Package and *Living in Brisbane 2026* sustainable built environment targets by highlighting the approval of further grant allocation requests.

23.0 Options

- Option 1: approve the recommendation.
- Option 2: not approve the recommendation.
- Option 3: amend the recommendation.

Option 1 is the preferred and recommended option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

18 JAN 2010 03

1.0 File Number
109/800/286/50

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Sustainable Development (Office) Grants Program
Application for Conditional Grant Allocation – 31 Little Cribb Street, Milton.

3.0 Issue/Purpose
The purpose of this submission is to obtain conditional allocation approval for a sustainable development grant for a new office to be located at 31 Little Cribb Street, Milton.

4.0 Proponent
Michael Papageorgiou, Divisional Manager, City Planning and Sustainability.

5.0 Submission prepared by
Ken Mackenzie, Senior Program Officer Sustainable Built Environment, Business Services & Divisional Projects Branch, ext 39748.

6.0 Date
30 November 2009.

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A


9.0 Recommendation
That E&C approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to Abbey Capital Real Estate Pty Ltd & Sunsuper Pty Ltd, for the office development to be located at 31 Little Cribb Street, Milton, to the value of \$709,413 inclusive of GST.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons


Michael Papageorgiou
Divisional Manager
City Planning & Sustainability


Cr Amanda Cooper
Chairman, Neighbourhood Planning & Development Assessment Committee

I Recommend Accordingly

APPROVED

18 JAN 2010

Lord Mayor

ACTION TAKEN

RECEIVED

18 JAN 2010

18 JAN 2010

TOWN CLERK

COMMITTEE SECTION

11.0 Background

On 20 March 2007, E&C approved the *Sustainable Development Grants (Offices) Program* (the 'Program'). The Sustainable Development Grants Program reflects a commitment by Council to encourage sustainability in the built environment, by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

An application for conditional allocation of a sustainable development grant for 31 Little Cribb Street, Milton has been received. The development approval is for a new 12 floor office building located in the Coronation Drive Office Park. The new office component GFA for the development will be 18,185m².

The application for conditional allocation of a sustainable development grant for 31 Little Cribb Street, Milton, meets the Eligibility Criteria in the Program (Appendix 1), and is recommended for approval.

Approval is now sought to approve the conditional allocation of a grant, under the *Sustainable Development (Office) Grant Program*, to Abbey Capital Real Estate Pty Ltd & Sunsuper Pty Ltd, for the office development to be located at 31 Little Cribb Street, Milton, to the value of \$709,413 inclusive of GST.

Attachments:

Attachment A - Sustainable Development Incentives Program Progress Report

Attachment B - Courier Mail media statement

12.0 Consultation

Cr Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment (30/11/09)
Cr Peter Matic, Chairman, Environment, Parks & Sustainability (30/11/09)
Delegate Development Assessment West Team – Marisa Menin (26/08/09)
Kerry Doss – Manager City Planning (26/10/09)
John Jordan – Manager Natural Environment & Sustainability (26/10/09)
Richard Sivell – Manager Development Assessment (26/10/09)
Graeme Jones – Manager Business Services & Divisional Projects (26/10/09)
Ross Cope – Principal Officer Corporate Sustainability (26/10/09)
Shannon Jarrett – Solicitor Brisbane City Legal Practice (26/10/09)

All are in agreement with the recommendation.

13.0 Implications of proposal

Conditional grant approval for the construction of the sustainable office development at 31 Little Cribb Street, Milton will result in benefits to Council and the community as a result of this development's long-term decrease in energy and water use, diminished impact on the sewerage system, and reduced impact on the environment. Conditional approval of this grant allocation application also demonstrates Council's commitment to achieving *Living in Brisbane 2026* sustainable built environment targets.

14.0 Commercial in confidence

None.

15.0 Vision / Corporate Plan impact

The conditional approval of this grant allocation application will facilitate the delivery of the following *Corporate Plan 2007-2011* outcomes identified for the *CitySmart* program:

- Sustainability and management of climate change: guide Council and the city toward achieving sustainable outcomes;
- Pollution free city: prevent impacts on the community and the environment to maximise clean air, land and water; and
- Managing and reducing Brisbane's waste: maximise resource recovery, ensure economic efficiency and minimise impacts of waste.

16.0 Customer impact

The applicant has demonstrated their eligibility for a conditional grant allocation under the Sustainable Development (Office) Grant Program to the amount of \$709,413 inclusive of GST. This amount was calculated on the office component Gross Floor Area of 18,185m² as confirmed by Development Assessment.

17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency, and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office as Built rating, the development must achieve a minimum base building energy performance rating of four stars using the NABERS scheme.

According to data from recent buildings, a 5 Star Green Star rating can result in water and energy savings of 50 to 80 percent. To achieve this rating, the development must also include green building features such as waste recycling, green building materials, improved indoor environment quality, and encouraging active travel.

The Green Building Council of Australia has confirmed that of the 25 Green Star Certified projects analysed, they are showing, on average and compared to conventional buildings, they will save 85% in energy and 60% water. Furthermore they will cut CO₂ emissions equivalent to taking 3250 cars permanently off the road and divert 69% of construction waste going to landfill.

Current data suggests that energy use in the residential and commercial sector contributes about 50% of Brisbane's greenhouse emissions. New 5 Star Green Star rated buildings in Brisbane are setting a benchmark for the office building market, and will create a tenant demand for green buildings. This will lead to a rapid increase in the number of new developments with sustainability features.

18.0 Policy impact

The *Sustainable Development Grants (Offices) Program* is consistent with the corporate *Sustainability Policy (CS1)*, the *Sustainable Built Environment Policy (CS2)*, and the *Sustainable Development Incentives Guidelines (CS3)* and encourages practice beyond *City Plan 2000* standards.

19.0 Financial impact

Funding for the program of \$3,793,000 has been allocated in the current 2009/10 financial year under the Sustainable Development Assessment Incentives Package budget line item. However as it is anticipated that the proposed development will not be completed and certified against the Green Star Office 'As Built' Rating Tool until mid to late 2010, it will be necessary to account for the grant allocation amount in the 2009/10 financial year, with the possibility the grant allocation amount may roll over into the 2010/11 financial year.

As outlined in *Attachment A. Sustainable Development Incentives Program Progress Report Table 1 Budget Summary*, there is adequate funding in the projected program budget to meet this grant allocation. Further details on the potential grant release amount and likely year of grant release have been highlighted in Table 2 Grant Application Details.

It is estimated that at its peak, the Sustainable Development Grants program may cost about \$3m per year, or about \$12m over the life of the program.

Approval of the Conditional Grant Allocation Application does not guarantee payment of the grant. The purpose of the Conditional Grant Allocation Application is for Council to manage the budget process by allocating potential grant money to the project. Prior to release of any grant money, the applicant will be required to demonstrate compliance with the Conditional Grant Allocation Approval by submitting a Grant Release Application. This Grant Release Application will be presented to E&C for determination.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity / Marketing Strategy

A media statement was released in November 2007 announcing Council's approval of the first Grant Allocation Application, which was given to Wesley Mission located at 140 Ann Street, Brisbane (refer Attachment B). Opportunities exist for Council to showcase ongoing commitment to both the Sustainable Development Assessment Incentives Package and *Living in Brisbane 2026* sustainable built environment targets by highlighting the approval of further grant allocation requests.

23.0 Options

- Option 1: approve the recommendation.
- Option 2: not approve the recommendation.
- Option 3: amend the recommendation.

Option 1 is the preferred and recommended option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

18 JAN 2010 05

1.0 File number

119/88/4115-PL430-A001911611

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Ex Gratia Payment to the [redacted] on behalf of the [redacted]
[redacted] and the [redacted]

3.0 Issue/purpose

To seek approval for an ex gratia payment to the [redacted] to offset increases
in infrastructure contributions in relation to an approval for the redevelopment of [redacted]
[redacted]

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability.

5.0 Submission prepared by

Richard Sivell, Manager, Development Assessment, MDA, 3408 4645

6.0 Date

18 January 2010

APPROVED

18 JAN 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

[Handwritten signatures and initials]
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That E&C approve the making of an ex gratia payment of [redacted] to the [redacted]
[redacted] to offset the increase in the infrastructure contribution, in relation to an approval for the
redevelopment of [redacted] at [redacted] conditional upon the
matter being kept confidential.

10.0 Divisional Manager

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

[Handwritten signature]

Councillor Amanda Cooper
Chairman
Development Assessment & Neighbourhood
Planning Committee

I Recommend Accordingly

[Handwritten signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

18 JAN 2010

COMMITTEE SECTION

ACTION TAKEN

18 JAN 2010

TOWN CLERK

11.0 Background

redacted

redacted

redacted

As a result, the Lord Mayor responded that consideration would be given for an ex gratia payment via the Establishment and Co-ordination Committee. A letter was sent to redacted from the Lord Mayor advising this course of action.

Approval is now sought to make this ex gratia payment. Given the possible precedent, this payment should be conditional upon the payment remaining confidential.

Note: No payment will actually be made to the redacted, as the intent of the ex gratia payment is to offset a balance of contributions still outstanding.

12.0 Consultation

Councillor Amanda Cooper, Chair, Neighbourhood Planning and Development Assessment Committee was consulted and is in agreement with the recommendation (24 December 2009)

13.0 Implications of proposal

This payment has the potential to set a precedent however, such requests are always treated on their individual merits and on the specific circumstances.

14.0 Commercial in confidence

The offer of an ex gratia payment is only to be made on the basis the entire matter is treated as commercial in confidence by all parties.

15.0 Vision/Corporate Plan impact

In accordance with the Council commitment to support quality and well located redacted in Brisbane.

16.0 Customer impact

The ex gratia payment will reduce the financial hardship on this redacted

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

No specific funding is necessary as the ex gratia payment is effectively an offset against an amount owing.

This ex gratia payment will effectively result in a loss of potential revenue of redacted

Note: No payment will actually be made to the redacted as the intent of the ex gratia payment is to offset a balance of contributions still outstanding.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Not applicable given the commercial in confidence nature of the payment.

23.0 Options

1. That E&C accept the payment of redacted for infrastructure contributions as final payment by making an ex gratia payment of redacted to offset the increase in headwork's payable.
2. Make an ex gratia payment of another amount.
3. Require the full payment for infrastructure charges at the current rates applicable.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

18 JAN 2010 06

1.0 File number
A001607817 (DRS/USE/H05-930388)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Ex Gratia Payment to the [redacted]

3.0 Issue/purpose

To seek approval for an ex gratia payment to the [redacted] to offset increases in headworks contributions in relation to an approval for an [redacted]

4.0 Proponent

Michael Papageorgiou, Divisional Manager, City Planning and Sustainability

5.0 Submission prepared by

Richard Sivell, Manager, Development Assessment, MDA, 3403 4645

6.0 Date

24 December 2009

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED

18 JAN 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That E&C approve the making of an ex gratia payment of [redacted] to the [redacted] to offset the increase in the headworks contribution, which is still outstanding, in relation to a development approval for [redacted] conditional upon the matter being kept confidential.

10.0 Divisional Manager

Michael Papageorgiou
Divisional Manager
City Planning & Sustainability

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Councillor Amanda Cooper
Chairman
Development Assessment & Neighbourhood
Planning Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

18 JAN 2010

COMMITTEE SECTION

ACTION TAKEN

18 JAN 2010

TOWN CLERK

11.0 Background

redacted

Given the contribution the redacted makes to the local community a response was sent to redacted from the Lord Mayor advising that the request had his support and that the matter would be taken to the Establishment and Co-ordination Committee.

Approval is now sought to make this ex gratia payment. This payment should be conditional upon the payment remaining confidential.

Note: No payment will actually be made to the redacted as the intent of the ex gratia payment is to offset a balance of contributions still outstanding.

12.0 Consultation

- Councillor Amanda Cooper, Chair, Neighbourhood Planning and Development Assessment Committee (24 December 2009),

All the above are in agreement with the recommendation.

13.0 Implications of proposal

This payment has the potential to set a precedent however, such requests are always treated on their individual merits and on the specific circumstances.

14.0 Commercial in confidence

The offer of an ex gratia payment is only to be made on the basis the entire matter is treated as commercial in confidence by all parties.

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

The ex gratia payment will reduce the financial hardship on this non-profit organisation.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

No specific funding is necessary as the ex gratia payment is effectively an offset against an amount owing.

This ex gratia payment will effectively result in a loss of potential revenue of redacted .

Note: No payment will actually be made to the redacted as the intent of the ex gratia payment is to offset a balance of contributions still outstanding.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Not applicable given the commercial in confidence nature of the payment.

23.0 Options

1. That E&C accept the payment of redacted for the 2005/2006 headworks contributions as final payment by making an ex gratia payment of redacted to offset the increase in headworks payable.
2. Make an ex gratia payment of another amount.
3. Require the full payment for headworks charges at the current rates applicable.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 202/11-KB530/51

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Boundary and Kelliher Roads Intersection Upgrade

Settlement of a Claim for Compensation

Resumption of Property from [redacted]

51 Kelliher Road, Richlands

3.0 ISSUE/PURPOSE

To accept an offer to settle compensation from [redacted]

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Peter Hillas, Manager Land Acquisition, Major Infrastructure Projects Office

6.0 DATE

5 January 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E and C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

It is recommended that;

- (a) The offer set out in Schedule 1, Parts 1 and 2 be accepted.

Schedule 1

Part 1	Details of Claimant
Claimant	redacted
Resumed Property	Part of the land at 51 Kelliher Road, Richlands, described as Lot 104 on SP 172140, Parish of Oxley having an area of 1.608 hectares.
Purpose of Resumption	Road Purposes.
Part 2	Details of Offer
Amount of Offer	To settle compensation for redacted plus interest and reasonable professional costs under all heads of compensation.
Terms of Settlement	<ol style="list-style-type: none"> 1. redacted is to formally discontinue the Land Court proceedings; and 2. redacted agrees to enter into a Deed of Settlement with Council, formally withdrawing from the Land Court action and agreeing to the terms of the deed, such terms to be to the satisfaction of Council's Chief Legal Counsel.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe
 Barry Broe 5/1/10
 DIVISIONAL MANAGER
 BRISBANE INFRASTRUCTURE

Matthew Bourke
 Matthew Bourke
 CHAIRPERSON
 INFRASTRUCTURE COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

I Support / ~~Reject~~ the Recommendation/s.

If Reject – please state reasons:

APPROVED

18 JAN 2010

Lord Mayor

RECEIVED ACTION TAKEN

18 JAN 2010

18 JAN 2010

COMMITTEE SECTION

OWN CLERK

11.0 BACKGROUND

By Notification of Resumption published in the Queensland Government Gazette dated 4 March 2005, Council resumed part of the land at 51 Kelliher Road Richlands from [redacted]. The resumed land is described as Lot 104 on SP 172140, Parish of Oxley and is 1.608 hectares in area. Council resumed the land for road purposes.

[redacted] is therefore the sole claimant.

On 23 November 2006 [redacted] lodged a claim for compensation with Council for [redacted] for loss of land, severance and injurious affection, and a further [redacted] for disturbance, a total of [redacted].

Ray White Valuers (now Australian Valuers) provided Council with advice dated 14 August 2006 that assessed compensation for the resumption at [redacted]. Based on this advice, on 4 June 2007 Council rejected the claim as excessive and offered [redacted] plus interest to settle compensation. [redacted] rejected Council's offer and requested an advance against compensation.

Council paid the advance in the amount of [redacted] on 27 July 2007.

Allens Arthur Robison, solicitors for [redacted] referred the matter to the Land Court for determination on 26 July 2007.

Following recent negotiations [redacted] offered to settle compensation for [redacted], which equates to [redacted] per square metre of land resumed, plus reasonable professional costs.

By letter dated 3 August 2009, Australian Valuers advised that a settlement of compensation based on this amount reflected an acceptable resolution of the matter.

Settlement on this basis requires an additional compensation payment of [redacted], estimated interest of approximately [redacted] and professional costs amounting to [redacted] bringing the total to an estimated additional payment of [redacted].

The total outlay will therefore be in the order of [redacted].

By accepting the offer to settle compensation, Council avoids all costs associated with the Land Court action and removes the risk of the court bringing down a less favourable determination.

It is therefore recommended that Council accepts the offer from [redacted] to settle compensation for [redacted] plus interest and reasonable professional costs.

12.0 CONSULTATION

Councillor Graham Quirk, Chairman, Infrastructure Committee
Craig Stevens, Manager Marketing and Communications
Geoff Evans, Solicitor, Brisbane, City Legal Practice
Alan Evans, Manager Transport Infrastructure

Are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is processed and a Land Court action is avoided.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

This action is consistent with the Corporate Plan 2008-2012: 2009 Update, Program 3.3, Moving Brisbane – Transport Network with the medium term objective;

“Continue to implement the Lord Mayor’s TransApex Plan and Road Action Program.”

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available in the project budget.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Accept the recommendation and settle the matter.

Option 2: Reject the recommendation and allow the matter to proceed to the Land Court for determination.

Option 1 is the preferred option.

NB: If the officer’s recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 467/34(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Airport Link and Northern Busway Projects – Approval of Further Contributions of Council controlled land.

3.0 ISSUE/PURPOSE

To approve a further contribution of Council land for the benefit of the Airport Link and Northern Busway Projects.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Peter Hillas, Manager Land Acquisition, MIPO, x37543

6.0 DATE

05 January 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the Establishment & Coordination Committee approve the determination in Attachment "A".

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

BA
Barry Broe
Barry Broe *6/1/10*
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE

Matthew Bourke
Matthew Bourke *GRAHAM*
CHAIRPERSON *OWEN*
INFRASTRUCTURE COMMITTEE

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

I Support / Reject the Recommendation.

If rejected please state reasons.

RECEIVED
18 JAN 2010
COMMITTEE SECTION

APPROVED

18 JAN 2010

[Signature]
Lord Mayor
[Signatures]

ACTION TAKEN
18 JAN 2010
TOWN CLERK

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 19 October 2006, the Establishment and Coordination Committee approved that all Council controlled land required for the Airport Link project would be provided to the State. The value of the lands was estimated at the time at \$20.9 million.

The State awarded the tender to construct Airport Link to BrisConnections who, through Thiess John Holland (TJH), are simultaneously also delivering the Northern Busway (Windsor to Kedron) and Airport Roundabout Upgrade projects.

On 7 July 2008 the Establishment and Coordination Committee approved:-

- (a) the granting of access to various Council controlled properties for the Airport Link and Northern Busway Projects on 1 July 2008 as set out in Schedules 1 and 2 of that approval;
- (b) the transfer of Council Land specified in Schedule 1 as set out in Schedule 1 at an appropriate time in exchange for the sum of \$20 million;
- (c) the granting of construction leases or licenses in respect of land specified in Schedule 3 of that approval, on terms and conditions generally set out in Appendix 3.

The State paid the \$20 million in late October 2008. Council progressively made the land required for Airport Link available to the State conditional on the land required for the ongoing use of the project for State road, tunnel or busway being retained by the State with all remaining lands being returned to Council after construction is completed.

Council has since provided in excess of 60 properties via Construction Leases, either wholly or in part, some of which the State require permanently and some temporarily. One of the areas provided temporarily is in Kalinga Park.

By letter to Local Asset Services dated 23 September 2009, TJH requested an extension to the construction site in Kalinga Park to accommodate additional construction works and plant.

By email dated 27 November 2009, the State, through City North Infrastructure (CNI) reiterated the request and provided further information for Council to consider. In brief, by letter dated 27 October 2007, CNI provided its "in principle" approval to the extension of the construction area, subject to TJH confirming the following:

- No further parking will occur in Digger's Drive (adjacent to the construction site) and the current access point from the existing Licensed Construction Area will no longer be used except for emergencies;
- Provision of TJH's Communication Plan for the increased area, including confirmation that TJH will include appropriate notifications in its Kalinga Park/Toombul footprint.

- The existing Site Environmental Plan (SEP) be updated or a separate SEP provided. This should include noise mitigation detail based on noise predictions from the plant proposed for the area, and consideration of extending the noise wall to provide an acoustic and visual barrier between residents and construction;
- Confirmation of the exact area required with dimensions enabling the area to be easily measured and identified (especially for the purpose of the lease).

The email of 27 November advised that CNI were satisfied with TJH's responses to the conditions.

Both TJH and CNI have been liaising with Council's Natural Environment and Sustainability Branch (NES) throughout this process. NES have advised that they have no objection to the temporary extension to the construction site and are satisfied with the proposals from TJH.

It is therefore proposed that the existing Construction Lease over the area of Kalinga Park is replaced with a new lease over the larger area, on identical terms to the original lease, generally listed in Appendix 3.

Approval is sought to provide this additional land on the basis set out in the determination in Attachment "A".

12.0 CONSULTATION

The following have been consulted and are in agreement with the submission:

Cr Graham Quirk, Infrastructure Committee Chairperson
 Councillor David McLachlan, Councillor for Hamilton Ward
 David Askern, Chief Legal Counsel, Brisbane City Legal Practice
 Steve Lintern, Natural Environment and Sustainability
 Craig Stevens, Manager Marketing and Communications

13.0 IMPLICATIONS OF PROPOSAL

Approval of Option 1 will result in the required Council controlled land being made available to the State for the construction of the Airport Link and Northern Busway (Windsor to Kedron) projects, as requested.

Sectional Support:	No implications
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications

Social and Community: The State's additional land requirement at Kalinga Park is temporary. It avoids the mature trees adjacent to the area.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

This action is consistent with Program 3.3 of the Corporate Plan 2008 - 2012: 2009 Update;

"Moving Brisbane - Transport Network

Continue to implement the Lord Mayor's TransApex Plan and Road Action Program."

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Environmental impacts are addressed in the Airport Link Environmental Impact Statement and the Northern Busway Concept Design and Impact Management Plan. The additional impact to Kalinga Park is considered manageable.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The State paid Council the agreed \$20 million in October 2008 for the lands required for the Airport Link and Northern Busway (Windsor to Kedron) projects. The lands being the subject of this submission were included in the consideration of the payment.

Taxation issues: Nil

Risk Assessment: Not Applicable

20.0 HUMAN RESOURCE IMPACT

Administrative only

21.0 URGENCY

Urgent. The State is seeking access to the land as soon as possible.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option (1) is the preferred and recommended option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

364/48/2-D0681(1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

New Lease of the Naval Stores site, Kangaroo Point

3.0 ISSUE/PURPOSE

To approve a new lease of Naval Stores, Kangaroo Point to Riverlife Pty Ltd.

4.0 PROPONENT

Greg Evans, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Steve Martin, Property Operations Manager, City Property

6.0 DATE

4 December 2009

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the Establishment & Coordination Committee grant approval for a new five (5) year lease of the Naval Stores, Amesbury Street, Kangaroo Point to Riverlife Pty Ltd on the following terms:

Term: Five (5) years + 1 option to renew for Five (5) years

Area: Existing Naval Stores Building:
Ground Floor Approx 365m2
Upper Floor Approx 310m2
(Building No. 2 in Attachment 1)
Plinth & slab of former Building
(Building No. 1 in Attachment 1)
Ancillary buildings, described as Paint Store, Magazine and Toilet Building

Commencement Date: 1 December 2009

Expiry Date: 30 November 2014

Rental: redacted Gross per annum Inc GST

Annual Review: Increased by CPI annually

And otherwise to be on such terms and conditions as the current Licence and as approved by the Manager, City Property and are satisfactory to the Chief Legal Counsel, Brisbane City Legal Practice.

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reasons

[Signature]

Councillor Adrian Schrinner
Chairperson
FINANCE and ADMINISTRATION COMMITTEE

APPROVED

18 JAN 2010

Lord Mayor

[Signatures: DM, AS, etc.]

ACTION TAKEN

18 JAN 2010

TOWN CLERK

10.0 DIVISIONAL MANAGER

[Signature] 7/12

GREG EVANS Ian Maynard
Acting Divisional Manager
CORPORATE SERVICES

RECEIVED

18 JAN 2010

COMMITTEE SECTION

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

Vivary Pty Ltd (trading as Riverlife) was granted a twelve (12) month Licence of the Naval Stores site in September 2004 following an Economic Development Registration of Interest for Tourism use of Council's assets. Riverlife has been holding over for four years on a month to month basis, under the same terms and conditions of the Licence, pending the future lease of this facility.

On 21 July 2008, E&C approval was granted for City Property, in consultation with Strategic Procurement, to conduct an Expression of Interest Process for a new lease of the Naval Stores, Kangaroo Point. The Expressions of Interest Notice was advertised on 15 November 2008 and submissions closed on 5 December 2008.

Despite numerous enquiries, only one application was received from the incumbent, Riverlife Pty Ltd. The Expressions of Interest Panel assessed the sole submission from Riverlife against the defined evaluation criteria. The process was open and transparent.

The Panel members were:

Jenny Rose, Leasing Officer, City Property and Chairperson
Steve Lintern, Senior Program Officer, Natural Environment & Sustainability
Melanie Rodrigues, Community Facilities Team Leader, Community Services
Quintin Howard, Senior Program Officer, Facilities Policy & Planning

Kath Houston, Solicitor, Brisbane City Legal Practice and William Phillips, Strategic Procurement were advisors to the Panel.

The Applicant's submission is for a ten (10) + ten (10) + ten (10) year lease with a substantial contribution "In Kind" requested from Council. The "In-Kind" support proposed by Riverlife to be a redacted

The Panel voted no for that offer, as the panel believed it could not be sustained. In addition, the offer proposed a Town Planning Application for on-site catering that could prove problematic given the limited access available for both deliveries and patrons.

The Panel unanimously recommended rejecting the offer as proposed by Riverlife in favour of granting a revised proposal to Riverlife for a five (5) year Lease + one option to renew for five (5) years under the terms and conditions of the existing Licence. This will enable Council the time to develop a strategy for the future use of the Naval Stores precinct.

This Submission has been held up in part to gauge the effect future plans for the new Kangaroo Point Parkland Development may have on the Naval Stores precinct. The tender for the Kangaroo Point Park Kiosk has now been finalised and it is clear the parkland development and the operation of the associated kiosk will not affect the lease of the Naval Stores.

Approval is now sought to approve a new lease of the Naval Stores Site, kangaroo Point.

12.0 CONSULTATION

- Councillor Adrian Schrinner, Chairperson, Finance & Administration Committee 07/12/2009
- Mark Mazurkiewicz, Manager, City Property 04/12/2009
- Steve Martin, Operational Property Manager, City Property 05/11/2009
- Kathryn Houston, Solicitor, Brisbane City Legal Practice 05/10/2009
- Lorraine Gregory, A/Manager, Inclusive Communities 27/11/2009
- Ian Hunter, Community Facilities Manager, Community Services 27/11/2009
- Margaret Jacobson, Senior Officer, Natural Environment and Sustainability 05/11/2009

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The Proposal will provide sustainable social and economic benefits including:

- Continuation of the provision of a recreational or cultural activity, which is accessible to the broader community, and which has strong links to Council's Living in Brisbane 2026 themes.
- Ongoing commitment to the preservation of the site's Maritime and Heritage values, together with the objectives of the surrounding park and open space precinct while council considers the long-term future of the site.
- Allow time for the proposed park kiosk to be developed at Kangaroo Point and for assessment of the future of the area through a Master Planning process to be conducted over the next two years.
- Sustained, financial return for Council over the term of the proposed lease.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Supports Council's vision of Active and Healthy and Vibrant, Creative City

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Within City Property's current budget

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

1.0 File number
134/325/738/22

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of The AEIOU Foundation Limited into Appendix 'A' of the Schedule of Fees and Charges from 27 November 2009.

4.0 Proponent
Greg Evans, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Nick Shaw, Financial Performance Manager, Corporate Services, extension 35982

6.0 Date
3 December 2009

7.0 For E&C approval or recommendation to Council
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of The AEIOU Foundation Limited in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 27 November 2009, being the date of their application.

10.0
Divisional Manager

APPROVED

18 JAN 2010

Lord Mayor

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

RECEIVED

18 JAN 2010

COMMITTEE SECTION

Greg Evans
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

ACTION TAKEN
Councillor Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

18 JAN 2010

TOWN CLERK

11.0 Background

On 27 November 2009, The AEIOU Foundation Limited lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1818 (see **Attachment B**)

Approval is now sought to approve the inclusion of The AEIOU Foundation Limited into Appendix A of the Schedule of Fees and Charges from the 27 November 2009.

12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

The AEIOU Foundation Limited will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of The AEIOU Foundation Limited in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

The AEIOU Foundation Limited will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving The AEIOU Foundation Limited inclusion in Appendix 'A' is consistent with existing policy.

19.0 Financial impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted, may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

18 JAN 2010 13

1.0 File number
134/325/738/20

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of Queensland Injectors Health Network Limited (QIHN) into Appendix 'A' of the Schedule of Fees and Charges from 22 October 2009.

4.0 Proponent
Greg Evans, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Nick Shaw, Financial Performance Manager, Corporate Services, extension 35982

6.0 Date
3 December 2009

7.0 For E&C approval or recommendation to Council
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of Queensland Injectors Health Network Limited (QIHN) in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 22 October 2009, being the date of their application.

10.0
Divisional Manager

APPROVED

18 JAN 2010

Chairman

Lord Mayor

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Greg Evans
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

Councillor Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

I Recommend Accordingly

RECEIVED

ACTION TAKEN

18 JAN 2010

18 JAN 2010

CHIEF EXECUTIVE OFFICER

COMMITTEE SECTION

TOWN CLERK

BCC 10 YEAR PUBLIC RELEASE SCHEME

11.0 Background

On 22 October 2009, Queensland Injectors Health Network Limited (QIHN) lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1729 (see **Attachment B**)

Approval is now sought to approve the inclusion of Queensland Injectors Health Network Limited (QIHN) into Appendix A of the Schedule of Fees and Charges from the 22 October 2009.

12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

Queensland Injectors Health Network Limited (QIHN) will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of Queensland Injectors Health Network Limited (QIHN) in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

Queensland Injectors Health Network Limited (QIHN) will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving Queensland Injectors Health Network Limited (QIHN) inclusion in Appendix 'A' is consistent with existing policy.

19.0 Financial impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted, may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

18 JAN 2010 14

SUBMISSION NUMBER:

1.0 File No: 109/210/179/45

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Construction of a Children’s Splash Pool at Colmslie Pool.

3.0 Issue/Purpose

To seek approval of the Establishment and Coordination Committee to directly enter into a Contract with Broad Construction Services (QLD) Pty Ltd for the construction of a Children’s Splash Pool at Colmslie Pool without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

12 January 2010.

7.0 E & C approval or recommendation to Council?

For E&C Approval.

APPROVED

18 JAN 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

RECEIVED

18 JAN 2010

COMMITTEE SECTION

ACTION TAKEN

18 JAN 2010

TOWN CLERK

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 January 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods or services.

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are to be evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: (0) 456/10/20(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Directive to Chief Executive Officer to update Lord Mayor's, Deputy Mayor's, Chairmen's and Councillors' salaries and allowances.

3.0 ISSUE/PURPOSE

To direct the Chief Executive Officer to update the salaries and allowances of the Lord Mayor, Deputy Mayor, Chairmen, the Leader of the Opposition and Councillors.

4.0 PROPONENT

Peter Rule, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Phillip Fila, Executive Officer, (EOEMCEO) ext. 36773

6.0 DATE

13 January 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

(i) That the Establishment and Coordination Committee directs the Chief Executive Officer to implement salary and allowance increases for the Lord Mayor, Deputy Mayor, Chairmen, the Leader of the Opposition and Councillors in accordance with the approved Councillor remuneration framework.

(ii) That the directive be effective ~~for the duration of the current term of Council.~~
until rescinded by E&C.

10.0

Peter Rule
Peter Rule
Executive Manager
Office of the Chief Executive

G:\CEOOffice\137 GOVERN\225 Councillors\Allowances_Benefits\CEO authority to increass Councillor pays-2010.doc

APPROVED

18 JAN 2010

Lord Mayor

11.0 BACKGROUND

The Brisbane City Council's remuneration policy framework for the Lord Mayor and Councillors was established in accordance with Council Resolutions of 26 July 1988, 23 April 1991, and 31 May 1994, together with Establishment and Coordination Committee decision of 30 May 1994. (Copies attached at Appendix "A")

This policy framework is summarised as follows:

Salaries

- (a) the base salary for a Councillor to be \$500 per annum below the base rate for a State Member of the Legislative Assembly (MLA);
- (b) the Lord Mayor's salary be an amount equal to the salary rate paid to a Minister in the Queensland Parliament;
- (c) that the relativities between the annual salary rate for the different positions of an elected Councillor be as follows -

Position	Number	Relativity to Base Rate
Councillor	18	100%
Leader of Opposition	1	110%
Chairperson of Council	1	125%
Committee Chairperson	5	125%
Deputy Mayor	1	130%
Lord Mayor	1	As per Cabinet Minister

Lord Mayor Electorate Allowance

The allowance payable to the Lord Mayor is set at an amount equal to the total of:

- (1) The minimum electorate allowance paid to a Minister in the Queensland Parliament; plus
- (2) The expense of office allowance paid to a Minister in the Queensland Parliament.

In accordance with Council decision of 15 November 1994, the Lord Mayor's allowance is grossed up to take into account taxation implications. (Copy attached at Appendix "B")

Chairmen's and the Leader of the Opposition's expense of office allowance

Chairmen and the Leader of the Opposition receive an Expense of Office Allowance. Council at its meeting held 15 November 1994 (Copy attached at Appendix "B") delegated the Establishment and Co-ordination Committee the authority to amend the quantum of the expense of office allowance for Chairmen and the Leader of the Opposition, provided that any increase did not exceed Consumer Price Index (CPI) movements.

Changes to Lord Mayoral and Councillor remuneration has traditionally been sent to the Establishment and Coordination Committee for ratification. However, it is considered to be more administratively effective for the Chief Executive Officer to be directed to implement any changes to Councillor remuneration in line with the approved Councillor remuneration framework.

12.0 CONSULTATION

Chief Executive Officer
Chief Legal Counsel

All in agreement

13.0 IMPLICATIONS OF PROPOSAL

No perceived implications.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

No perceived impact.

16.0 CUSTOMER IMPACT

Not applicable.

7.0 ENVIRONMENTAL IMPACT

Not applicable.

18.0 POLICY IMPACT

Council policy for remuneration of Councillors is driven by the change in MLA salaries.

19.0 FINANCIAL IMPACT

Funds are available

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

Normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

1. Approve the recommendation.
2. Continue with the existing practice of submitting proposed changes to Councillor salaries and allowances to the Establishment and Coordination Committee for ratification.

OPTION 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 25 JANUARY 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
25/01-01 R	109/800/286/151	CPAS	Amendment to Amplified Music Venues Local Law	Held
25/01-02 R	109/800/286/1	CPAS	Amendments to the 2009-10 Budget and Schedule of Fees and Charges	Yes
25/01-03 R	161/445/439/43	CPAS	Lease of Woolloongabba Place Park to Stadiums Queensland	Yes
25/01-04 R	460/144/5(14)	CPAS	Centenary Suburbs Neighbourhood Plan	Yes
25/01-05 R	112/20/216/19	Brisbane Infrastructure	Beenleigh Road and Warrigal Road Runcom, Intersection Upgrade	Yes
25/01-06 M	164/105/219/1	Corporate Services	Monthly Report – Delegation of Authority to Travel- November 2009	Yes
25/01-07 R	376/6/40(P4)	Corporate Services	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (November 2009)	Yes
25/01-08 M	109/830/862/50	Corporate Services	Significant Procurement Activity Plan(SPAP) for the Business and System Efficiency (BaSE) program – Contract Systems Integrator Services : i100121-09/10	Yes
25/01-09 M	364/48/2-XO175/P10(4)	Corporate Services	Renewal of a telecommunication lease to the Queensland Government Department of Community Safety (DCS) currently located at the Roles Hill Reservoir	Yes
25/01-10 R	112/20/711/123	Corporate Services	Approval of a Delegation to act on behalf of Council as owner of a Lot in a Community Titles Scheme- Inala Art Gallery	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 164/105/219/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – November, 2009

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Greg Evans, A/Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

11 January, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for November, 2009.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Adrian Schinner
Cr Adrian Schinner
CHAIR FINANCE COMMITTEE

APPROVED

25 JAN 2010

Lord Mayor

[Handwritten signatures and initials]

10.0 DIVISIONAL MANAGER

Greg Evans

Greg Evans
A/DIVISIONAL MANAGER

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

25 JAN 2010

TOWN CLERK

RECEIVED

25 JAN 2010

COMMITTEE SECTION

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for November, 2009, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

Approval is now sought to note the information submitted on approved travel for November, 2009.

In summary, the position is as follows:

		November, 2009
<i>Non-Commercial Operations</i>		
a)	International Travel	
	(i) Number of Bookings	3
	(ii) Airfares	\$17,661.84
b)	Domestic Travel	
	(i) Number of Bookings	47
	(ii) Airfares	\$18,375.43
c)	Accommodation and Allowances Costs	\$20,755.88
d)	Registration Fees for Conferences	\$19,417.50
e)	Other Costs e.g. hire car	\$ 9,641.50
	TOTAL	\$85,852.15
	Attachment "A"	NIL

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for November, 2009.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

25 JAN 2010 08

Submission Number

1.0 File Number: 109/830/862/50

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Significant Procurement Activity Plan (SPAP) for the Business and System Efficiency (BaSE) Program – Contract Systems Integrator Services : i100121-09/10.

3.0 Issue/Purpose

The purpose of this SPAP is to seek approval from the Establishment and Coordination Committee (E&C) in relation to establishing contracts to deliver the recommendations from the Business and System Efficiency (BaSE) Program's approved Business Case.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission Prepared By

David Cox, Corporate Risk Manager, Corporate Services Division.

6.0 Date

19 January 2010.

7.0 E&C Approval or Recommendation to Council?

For E&C approval.

APPROVED

25 JAN 2010

8.0 If for Recommendation to Council, is a Council Resolution required under an Act or Ordinance?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approves the attached submission.

ACTION TAKEN

25 JAN 2010

TOWN CLERK

RECEIVED

25 JAN 2010

COMMITTEE SECTION

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

BCG 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 January 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods or services.

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of Proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in Confidence

Yes.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Service Impact

The submissions cover the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenders and Quotes are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Tenders and Quotes, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible

22.0 Publicity

As Required

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION NUMBER

1.0 FILE NUMBER: 364/48/2-XO175/P10(4)**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 TITLE**

Renewal of a telecommunication lease to the Queensland Government Department of Community Safety (DCS) currently located at the Roles Hill Reservoir.

3.0 ISSUE/PURPOSE

To approve that renewal of a telecommunication lease to Queensland Ambulance Service ('QAS') to the Roles Hill Reservoir.

4.0 PROPONENT

Greg Evans,
Acting Divisional Manager,
Corporate Services Division,
Ext. 34161.

5.0 SUBMISSION PREPARED BY

Mark Mazurkiwicz,
Manager, City Property
City Property Branch - Ext 34145.

6.0 DATE

5 November 2009

7.0 E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the E&C Committee approves the following:

1. The renewal of the expired telecommunication lease to lease for a further 10 year term DCS and at the Roles Hill Reservoir, outlined in yellow on Attachments 4 and 5 on the following terms:
 - (a) A term of ten (10) years, commencing 1 December 2009 with a commencing annual rental of redacted (plus GST).
 - (b) QAS to pay for its own costs together with all costs of Council in connection with the preparation, execution and registration of the proposed lease documents including cost of any infrastructure.
 - (c) Lease will be otherwise on terms and conditions satisfactory to the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, City Property.

CHAIRPERSON

I Support / Reject the Recommendation

If rejected please state reasons

Adrian Schrinner

Councillor Adrian Schrinner
Chairman
FINANCE and ADMINISTRATION COMMITTEE

APPROVED

2/5 JAN 2010

Lord Mayor

[Handwritten signatures and initials]

10.0 DIVISIONAL MANAGER

[Signature]
A/ Ian Maynard CNEC EVANS
Divisional Manager
CORPORATE SERVICES

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

RECEIVED

2 5 JAN 2010

COMMITTEE SECTION

ACTION TAKEN

2 5 JAN 2010

TOWN CLERK

BC 10 YEAR RELEASE SCHEM

11.0 BACKGROUND

On 6 September 1999 the E&C Committee approved a telecommunication lease and associated antenna licence to the Queensland Ambulance Service (QAS) for a single lease term of ten years over part of the Council's land at the Roles Hill Reservoir.

The telecommunication infrastructure is an equipment cabinet located at the basement tunnel of the concrete water tower. A licence is also incorporated in the lease to accommodate a pair of SMD4-65 Side Mount Dipole Array antenna, attached to the northern extremity on the tower rooftop (see attachments 4 and 5 for lease location).

Other telecommunication antenna, are currently accommodated on this tower and belong to Brisbane Water, Vodafone, Telstra, Optus, Hutchison, Queensland Rail and Motorola. The closest residence is located approximately 50 metres from the subject QAS antenna. (see Attachment 1).

On 8 September 2009 Council adopted Civic Cabinet's recommendation that it is in the public interest that Section 46H of the City of Brisbane Act 1924 relating to public tendering for the leasing of Council owned property should not apply in relation to the leasing of sites to telecommunications carriers (and/or other parties operating a telecommunications facility) in the context of the Telecommunications Act 1997 and/or the Radiocommunications Act 1992. The QAS already exempt from the provisions of Section 46 of the City of Brisbane Act, 1924 as a state authority regarding Council's disposal of an interest in land by private treaty (lease).

The proposed commencing rental of [redacted] (plus GST) meet (by comparison with market) Council's policy requirements and is appropriate.

Approval is sought to grant a lease to QAS on the following terms and conditions (as per 9.0).

12.0 CONSULTATION

- Councillor Adrian Schinner, Chairman Finance & Administration Committee (On 5 November 2009).
- Mark Mazurkiewicz, Manager, City Property Branch, Corporate Services. (On 3 November 2009).
- Erin Fleming, Solicitor, Brisbane City Legal Practice (On 10 September 2009).
- Brad Wilson, Natural Environment and Sustainability. (Asset Custodian, 2 November 2009).
- Graham Heiner, Principal Planner, SAM, City Assets. (Asset Custodian, 2 November 2009).
- Mark Cowper, Maintenance Team Leader, Brisbane Water. (Asset Occupant, 2 November 2009).

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Sectional Support: No impact.
Industrial Relations: No impact.
Regional Implications: No impact.
Social and Community: No impact.
Service Levels Council will be assisting in the provision of telecommunications services to the general community.
Political: No impact.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Corporate Vision Theme: Smart and Prosperous City.
Council program: City Governance.
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

19.1 Budget Impact:

There are no impacts for Council. The renewed annual rental current amount of **redacted** pa (plus GST) will apply. This amount is in addition to the other rentals being received, totalling **redacted** pa (plus GST).

19.2 Taxation Issues: Nil

19.3 Risk Assessment: Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

None required.

23.0 OPTIONS

Option 1 Approve the recommendation.

Option 2 Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE