

**E&C RESULTS – 5 JULY 2010**

| SUB NO.       | FILE NO.                               | DIV.                    | TITLE  | Result |
|---------------|--|-------------------------|--|--------|
| 05/07-01<br>M | 109/695/586/1-03                       | Brisbane Infrastructure | Monthly Project Report- May 2010   | Yes    |
| 05/07-02<br>M | 14/3(P1)                               | Corporate Services      | Concessional Leave Arrangements – Christmas/ New Year Period 2010/11   | Yes    |
| 05/07-03<br>M | 109/800/286/275                        | CPAS                    | Travel Proposal to Incheon, Korea- World Water Council – 2010 World City Water Forum Infra-Workshop                | Yes    |
| 05/07-04<br>M | 106/335/919/72                         | FaCS                    | 2010 School Sport & Recreation Facility Upgrade Program  | Held   |
| 05/07-05<br>R | 109/695/586/2                          | OLMCEO                  | Contracts and Tendering – Report to Council of Contracts accepted by Delegates (May 2010)                          | Yes    |
| 05/07-06<br>M | 112/255/152/6                          | Corporate Services      | Everton Park Scouts and Guides relocation into new facilities  | Yes    |
| 05/07-07<br>M | 149/210/179/113                        | OLMCEO                  | Stores Board Sole Sourcing Submission- Oracle Software Products and Associated Support Services                    | Yes    |
| 05/07-08<br>M | MD90438-2008/2009<br>112/210/179/17-02 | OLMCEO                  | Stores Board Submission –Increase in permitted Contract Expenditure Authority for the Chinatown Mall Redevelopment | Yes    |
| 05/07-09<br>M | 161/20/439/98                          | CPAS                    | Acquisition of land for park purpose at 2 and 14-16 Enoggera Terrace and 5-7 Mannion Street, Red Hill              | Held   |
| 05/07-10<br>M |  | OLMCEO                  | Executive Contract   | Yes    |
| 05/07-11<br>M |  | OLMCEO                  | Executive Appointment  | Yes    |

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, N Wyndham, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 109/695/586/1-03

05 JUL 2010 01

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 Title**

Monthly Project Report – May 2010

**3.0 Issue/purpose**

The purpose of this Submission is to provide regular Project performance updates on all Projects.

**4.0 Proponent**

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

**5.0 Submission prepared by**Ian Niven, A/Divisional Manager, Corporate Services, 3403 9110. **6.0 Date**

18 June, 2010

**7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Councillor Adrian Schrinner,  
Chairman, Finance and Administration Committee

10.0 Divisional Manager

Barry Broe  
DIVISIONAL MANAGER, Brisbane Infrastructure Division

Recommend Accordingly  
  
A CHIEF EXECUTIVE OFFICER

**APPROVED**

5 JUL 2010

Lord Mayor

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

BCC 10 YEAR PUBLICATION RELEASE SCHEME

## 11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2009-10, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2009-10, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the **\*\*\*\*\*MAY 2010 UPDATE\*\*\*\*\*** heading.

## 12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

## 13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 17.0 Environmental impact

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

Nil.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

N/A.

**23.0 Options**

*Option 1: Approve the recommendation that E&C accept the Monthly Project Report for May 2010.*

*Option 2: Do not accept the report.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number

14/3(P1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

**Concessional Leave Arrangements – Christmas/New Year Period 2010/11**

3.0 Issue/purpose

The purpose of this submission is to continue the practice of providing Concessional Leave over the Christmas/New Year period.

4.0 Proponent

Ian Niven, A/Divisional Manager, Corporate Services

5.0 Submission prepared by

Grant Davis, A/Project Support Officer (Employment Arrangements)

6.0 Date

16 June 2010

7.0 For E&C approval or recommendation to Council

For E & C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

It is recommended that the Establishment and Coordination Committee approve the implementation arrangement set out in Attachment 1.

**Chairperson**

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

*Adrian Schinner*  
**Adrian Schinner**  
Chair Finance & Administration Committee

10.0 Divisional Manager

*Ian Niven*  
**Ian Niven**  
A/DIVISIONAL MANAGER

**APPROVED**

5 JUL 2010

Lord Mayor

*[Handwritten signatures and initials]*

*[Handwritten signature]*  
Recommend Accordingly  
A CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

05 JUL 2010

TOWN CLERK

**RECEIVED**

05 JUL 2010

COMMITTEE SECTION

## 11.0 Background

The Brisbane City Council has managed the Christmas/New Year period in the same way since 1987, whereby an E & C decision to grant one day's Concessional Leave was approved. Council, by approving this Concessional Leave, will be consistent with previously approved practices and procedures designed to manage customer service levels over this period. E&C approval is now sought of the implementation arrangement, as set out in Attachment 1.

## 12.0 Consultation

- Executive Management Team
- Councillor Schrinner

Are in agreement with the recommendation.

## 13.0 Implications of proposal

A consistent approach to the management of the Christmas/New Year period would benefit both Council and employees. Council is able to maintain its operations by planning ahead and ensuring staff coverage and service to its customers. Employees can plan for the festive season.

## 14.0 Commercial in confidence

N/A

## 15.0 Vision/Corporate Plan impact

Nil

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Nil

## 19.0 Financial impact

No additional funding will be required.

## 20.0 Human resource impact

Nil

## 21.0 Urgency

Nil

## 22.0 Publicity/marketing strategy

All staff to be notified by Council wide group wise or via supervisors/line management. Public to be notified where necessary.

23.0 Options

*Option 1:* Approve that one (1) Concessional Leave day be split over (2) days in accordance with previous practice, viz., 29<sup>th</sup> December 2010 or 31st December 2010

*Option 2:* Not approve a Concessional Leave day over the 2009/10 Christmas/New Year period.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



05 JUL 2010 03

1.0 File number  
109/800/286/275

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Travel Proposal to Incheon, Korea – World Water Council – 2010 World City Water Forum Infra-Workshop

3.0 Issue/purpose

To seek E&C approval for Julie McLellan, Manager, Water Resources Branch, City Planning & Sustainability, to travel to Incheon, Korea to represent Brisbane City Council and participate in the World Water Council's 2010 World City Water Forum Infra-Workshop.

4.0 Proponent

Andrew Chesterman, Acting Divisional Manager, City Planning and Sustainability Division.

5.0 Submission prepared by

Rebecca Smith, A/Correspondence Officer, Water Resources Branch, City Planning & Sustainability Division, ext. 39419.

6.0 Date

5 July 2010

**APPROVED**

5 JUL 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve Julie McLellan, Manager, Water Resources Branch, City Planning & Sustainability, to travel to Incheon, Korea to represent Brisbane City Council (Council) and participate in the World Water Council's 2010 World City Water Forum Infra-Workshop Sunday 8<sup>th</sup> to Saturday 14<sup>th</sup> August 2010 at an estimated cost to Council of \$7,240.00.

10.0 Divisional Manager

Andrew Chesterman  
Acting Divisional Manager  
City Planning & Sustainability Division

Committee Chairman

Support /  Reject the recommendation.

If reject, please state reasons

Councillor Peter Matic  
Chairman, Environment Parks and  
Sustainability Committee

I Recommend Accordingly

A/CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

05 JUL 2010

TOWN CLERK

**RECEIVED**

05 JUL 2010

COMMITTEE SECTION

## 11.0 Background

On September 2008, E&C approved Council becoming a signatory to the 'Istanbul Water Consensus' (IWC) and joining the IWC Champion Cities Group with Julie McLellan, Manager, Water Resources Branch, City Planning & Sustainability being the key representative for Brisbane. It was at the 5<sup>th</sup> World Water Forum held in Istanbul in March 2009 that it was pledged all signatories to the IWC would complete the following.

- Assess future impacts of global change on its water services and select priorities for action.
- Set targets and implement priority actions.
- Report back to the 6<sup>th</sup> World Water Forum in Marseilles, France (March 2012).

Following this event, World Water Council is organising the 2010 World City Water Forum Infra-Workshop. This is a four day infra-workshop to be held in Incheon, Korea and attended by representatives of the IWC Champion Cities Group, of which Brisbane is one. This year's workshop has as its theme "Innovation and Harmony of Water and Cities" and will be a preparatory meeting for next year's World City Water Forum 2011 to be held in Incheon, Korea also. The main focus of Julie McLellan's participation in this event will be to shape dialogue and action on key urban water issues.

The Champion Cities meeting to be held on 12<sup>th</sup> & 13<sup>th</sup> August will be entitled "Championing Innovation and Sustainability" and will strengthen implementation of the IWC by Champion Cities, as well as provide an occasion to present, discuss and shape ongoing activities and action plans. Cities will report on progress achieved since the signing of the Istanbul Water Consensus in 2009.

Sustainability constraints and increasing pressures oblige Local Authorities to find and implement innovative solutions to reduce demand for water, manage higher storm flow peaks, decrease energy costs, reduce greenhouse gas emissions, and protect the quality of water. Julie McLellan's attendance at this event will benefit Julie's growth and performance in her role as Manager, Water Resources Branch by allowing her to input and contribute to the various group activities that focus on these issues whilst absorbing the input and contributions offered by other champion city representatives. Julie's participation will enable her to provide Council's vision for both 2026 and a WaterSmart City to a global audience. This forum will present an opportunity to champion Council's achievements.

Participation at this event is seen as a valuable opportunity to share Council's experiences with other members of the IWC and in turn, Council will benefit from the experiences shared by others and gain some knowledge of the unique issues being faced elsewhere in the world.

Approval is sought for Julie McLellan, Manager, Water Resources Branch, City Planning and Sustainability, to travel to Incheon, Korea to participate in the 2010 World City Water Forum Infra-Workshop.

## 12.0 Consultation

Cr Peter Matic, Chairman, Environment Parks and Sustainability Committee (25 May 2010)

## 13.0 Implications of proposal

Nil

## 14.0 Commercial in confidence

No

**15.0 Vision/Corporate Plan impact**

Contributes towards Council's Vision 2026; Sustainable Water Use, Healthy River and Bay and Effective Growth Management.

Specifically contributes towards Program 2.

Program Goal

Brisbane will be a WaterSmart City. A city that:

- Manages water responsibly
- Has sustainable water supplies
- Minimises the impact of flooding on people, property and the environment
- Improves the health of its waterways for ecological and lifestyle benefits.

This program aims to:

- Ensure our community values water
- Build strong regional water partnerships
- Develop healthy waterways
- Provide sustainable water services, and
- Minimise the impact of flooding on people, properties and the environment.

**16.0 Customer impact**

Ideas gained from attendance at the infra-workshop will be fed into Water Resources Branch's strategic/business planning processes to influence our strategies:

- Shaping our future through effective participation in a global network
- Proactively fostering effective relationships with key stakeholders
- Servicing our customers
- Managing growth
- Proactively managing our costs

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

|                |                                 |                  |
|----------------|---------------------------------|------------------|
| Airfares       | Economy one way return Business | \$4100.00        |
| Accommodation  | 6 nights @ \$240.00             | \$1440.00        |
| Other expenses | Meals                           | \$800.00         |
|                | Transport                       | \$500.00         |
|                | Personal Allowance              | \$400.00         |
|                | <b>Total</b>                    | <b>\$7240.00</b> |

The above costs have been quoted by Council's Corporate Travel Management and are subject to change as these figures are correct at the time of writing and may fluctuate by the time of booking.,

**20.0 Human resource impact**

Nil

**21.0 Urgency**

Urgent. As the infra-workshop is being held in August and bookings need to be made in advance to secure a place, a decision is required from E&C by 15<sup>th</sup> July 2010. This will allow the necessary time to make the travel arrangements and to confirm those arrangements with the event organisers.

## 22.0 Publicity/marketing strategy

As part of the 'Consensus', Council committed to implement a suite of actions to manage water sustainably. Council's current Water Smart City Strategy – "dedicated to a Water Smart City", meets this requirement. This will provide an opportunity to market Council internationally and share our objectives and targets, including Council's very successful flood flag maps and our online Flood Wise Property Report.

## 23.0 Options

Option 1: Approve the recommendation to fund all expenses listed in Section 19.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

05 JUL 2010 06

1.0 File number  
112/255/152/6

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Everton Park Scouts and Guides relocation into new facilities

3.0 Issue/purpose  
To seek approval for capital expenditure to manufacture and install new accommodation for both Scouts Association Australia Qld Branch, Everton Park Group and Everton Park Girl Guides under new Licence Agreements with both groups.

4.0 Proponent  
Ian Niven  
Acting Divisional Manager, Corporate Services  
Ext 39110

5.0 Submission prepared by  
John Wiggins  
Project Manager, City Property Branch  
Ext: 34565

6.0 Date  
5 July 2010

**APPROVED**

5 JUL 2010

7.0 For E&C approval or recommendation to Council

Lord Mayor

For E&C Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That approval is given for:

1. Capital expenditure to manufacture and install new accommodation; and
2. New Licence Agreements with both groups on terms approved by the Manager City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0  
Divisional Manager

**ACTION TAKEN**

05 JUL 2010

TOWN CLERK

**RECEIVED**

05 JUL 2010

Chairperson

I Support / ~~Reject~~ the recommendation:

If reject, please state reasons.

*Ian McKenzie*

Councillor Ian McKenzie  
DEPUTY CHAIRMAN FINANCE &  
ADMINISTRATION COMMITTEE

Ian Niven  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES DIVISION

I Recommend Accordingly

*[Signature]*

CHIEF EXECUTIVE OFFICER

## 11.0 Background

In early February 2010, the Manager, City Property and CRE Strategy Manager met with the Chief Commissioner of Scouts and his team following the Scout Association issue of an outline of acceptable Terms (Attachment 1). The meeting was held to further outline the need for an agreed commitment from the scouts before further work could be undertaken and a Letter of Agreement was issued for their approval and signature dated 12 March 2010 (Attachment 2). City Property then worked with Brisbane City Legal Practice to prepare the relevant Lease and Licence documents to cover the relocation. The new Licence documents were issued to the Scout Association for their review on 16 April 2010 and they have since agreed to proceed with some minor acceptable amendments.

By the end of March 2010, with the understanding of provision for a new facility for the scouts, there arose the need to include the girl guides into this upgrade. A new proposed layout providing accommodation for both groups (Attachment 3) which now stands as the current proposed new buildings to be approved. The girl guides were invited to meet with City Property in late May 2010 to discuss the current status and to identify their needs and acceptance. They offered generous support for what Council is doing to improve their accommodation.

The current layout has been achieved through several versions and issues to both scouts and girl guides and establishes approximately 380 square metres of new facility. City Property has negotiated with a manufacturer to reduce the budget forecasts by way of construction methods, specification and finish to arrive at the quotations noted in Attachment 3.

The project construction costs can be separated into 2 parts. The first being base building allowances and the second applying to miscellaneous works to complete the facility. These costs have been set out below for your review.

### **BASE BUILDING** (quoted)

- to manufacture and install all structures as noted on the quotation **\$474,837.00** GST inc

### **MISCELLANEOUS WORKS** (allowances)

|  |                     |
|--|---------------------|
| - relocate scouts from South Pine Rd to new location   | <b>\$ 4,000.00</b>  |
| - relocate scout radio mast, flag pole, water tank etc | <b>\$ 12,000.00</b> |
| - construct new access footpaths to new buildings      | <b>\$ 4,000.00</b>  |
| - landscaping and improvements                         | <b>\$ 5,000.00</b>  |
| - Town Planning inspections and Certification          | <b>\$ 5,000.00</b>  |

### **Total project cost**

**\$504,837.00**

The proposed delivery for this venture was modelled upon the new facility construction costs being offset against the benefit raised in the sale of the South Pine Road, Everton Park land.

E&C approval is sought for:

1. Capital expenditure to manufacture and install new accommodation; and
2. New Licence Agreements with both groups on terms approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

## 12.0 Consultation

- Margaret Jacobson, CPS NES Program Manager – 19 March 2010
- Richard Sivell, Manager Development Assessment – 24 Feb 2010
- Maurice Law, Chief Commissioner Scout Association of Australia Qld Branch – Feb 2010
- Christine Roose, Girl Guides Queensland Everton Park District Leader – May 2010
- Mark Mazurkiewicz, Manager City Property – Dec 2009
- Ian Grant-Smith, CRE Strategy Manager – Dec 2009
- Craig Stevens, Manager Marketing and Communication – 1 June 2010
- David Askern, Senior Legal Counsel Brisbane City Legal Practice – March 2010
- Councillor Norm Wyndham, Deputy Chairman Environment, Parks & Sustainability – March 2010
- Councillor Adrian Schrunner, Chairman Finance and Administration Committee – Feb 2010
- Ian Hunter, Community Facilities – Dec 2009
- Lyn Trinder, Community Facilities – Dec 2009
- Emma Felsman, Business Services Manager, City Property – June 2010

All are in agreement with the recommendation.

### 13.0 Implications of proposal

|                        |   |
|------------------------|---|
| Sectional Support:     | No implications.  |
| Service Levels:        | Improve the level of function and facility  |
| Political:             | Impressive improvement to 2 large, well known public Groups at relevant use improvements to the park                          |
| Industrial Relations:  | No implications   |
| Regional Implications: | No implications.  |
| Social and Community:  | Improved use of the park will provide increased security, increased public access and opportunity for other community groups. |

### 14.0 Commercial in confidence

Yes, details of this work should remain confidential until completion

### 15.0 Vision/Corporate Plan impact

|                         |  |
|-------------------------|--|
| Corporate Vision Theme: | Living in Brisbane 2026, Accessible connected city.              |
| Council Program:        | Multicultural Communities Program, Sport and Recreation Strategy |
| Service Focus:          | Accessible City, Active Healthy City, Vibrant Creative City      |

### 16.0 Customer impact

The increased use of the park by scouts and guides will not have an adverse impact.

### 17.0 Environmental impact

Nil

### 18.0 Policy impact

Nil

### 19.0 Financial impact

The sale of the land at 802 – 806 South Pine Road will return a benefit of \$1,430,000.00 including GST. The cost to supply and install the new community facility is forecast at \$504,837.00 which will come out of the sales revenue resulting with a final balance of \$925,163.00.

### 20.0 Human resource impact

Nil

### 21.0 Urgency

High Priority – the completion of this new Community Facility needs to be completed quickly to ensure no inconvenience to the scouts or guides. Planning at this time is to relocate both groups during the September school holidays and the manufacturing lead time is 40 days.

### 22.0 Publicity/marketing strategy

Possible opportunity to provide signage noting the Council supplied improvement and Council's ongoing commitment to the Community.

### 23.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation and lose the sale

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 File number: 149/210/179/113

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Sole Sourcing Submission – Oracle Software Products and Associated Support Services.

3.0 Issue/purpose

To seek approval of the Establishment & Coordination Committee to directly enter into a Contract with Oracle Corporation Australia Pty Ltd for the provision of Oracle Software Products and Associated Support Services without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Ian Maynard, A/Chief Executive Officer

5.0 Submission prepared by

David Cox, Corporate Risk Manager, Corporate Services Division

6.0 Date

30 June 2010.

**APPROVED**

5/JUL 2010

7.0 For E&C approval of recommendation to Council

For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

**ACTION TAKEN**

05 JUL 2010

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

TOWN CLERK

**RECEIVED**

05 JUL 2010

SECTION

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

*Ian Maynard*  
Ian Maynard  
A/Chief Executive Officer

BCG 10 YEAR RELEASE SCHEME



**11.0 Background**

The A/Chief Executive Officer and the Stores Board considered the attached scheduled submission on 30 June 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

| <b>CONTRACT NO.</b> | <b>CONTRACT TITLE</b>                                    | <b>REASON FOR SUBMISSION</b> |
|---------------------|--|------------------------------|
| V100334-09/10       | Oracle Software Products and Associated Support Services | Within E&C Delegation        |

**12.0 Consultation**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

**13.0 Implications of proposal**

The recommended process will provide the most advantageous outcome for Council.

**14.0 Commercial in confidence**

No.

**15.0 Vision/Corporate Plan impact**

The recommendation of this submission will contribute to the efficient management of the City's resources.

**16.0 Customer Impact**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

**17.0 Environmental impact**

Tenders are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

**18.0 Policy impact**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

**19.0 Financial impact**

Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number: MD90438-2008/2009, 112/210/179/17-02

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Increase in permitted Contract Expenditure Authority for the Chinatown Mall Redevelopment.

3.0 Issue/purpose

To seek E&C approval to increase the permitted Contract expenditure for the Contract with ADCO Constructions Pty Ltd (ADCO) for the Chinatown Mall Redevelopment from \$7,173,777 to \$9,494,639 (excl GST), an increase of \$2,320,862. The total revised contract amount of \$9,494,639 includes approximately \$1.3 million of recoverable expenses for works undertaken for EnergeX.

4.0 Proponent

Ian Maynard, A/Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Corporate Risk Manager  
Corporate Services Division

6.0 Date

30 June 2010.

**APPROVED**

5 JUL 2010

Lord Mayor

7.0 For E&C approval of recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

*Ian Maynard*  
Ian Maynard  
A/Chief Executive Officer

BCC PUBLIC RELEASE 10 YEAR RELEASE SCHEM

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 30 June 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

| <b>CONTRACT NO.</b> | <b>CONTRACT TITLE</b>        | <b>REASON FOR SUBMISSION</b> |
|---------------------|------------------------------|------------------------------|
| MD90438-2008/2009   | Chinatown Mall Redevelopment | Within E&C Delegation        |

## 12.0 Consultation

The A/Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Recommended approval is funded. Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 164/305/6357-30388

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Michael Byrne, Chief Procurement Officer, Strategic Procurement Office, Corporate Services Division.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Michael Byrne, Chief Procurement Officer, Strategic Procurement Office, Corporate Services Division.

4.0 PROPONENT

Jude Munro, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ian Maynard, Divisional Manager, Corporate Services Division

6.0 DATE

15<sup>th</sup> June, 2010

**ACTION TAKEN**

05 JUL 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

TOWN CLERK

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

**RECEIVED**

05 JUL 2010

N/A

COMMITTEE SECTION

9.0 RECOMMENDATION

That Michael Byrne's contract is renewed for a period of 3 years.

10.0 Jude Munro  
CHIEF EXECUTIVE OFFICER

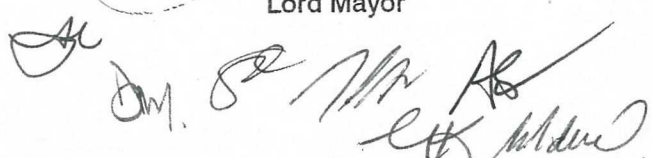


**APPROVED**

5 JUL 2010



Lord Mayor



## **11.0 BACKGROUND**

Michael Byrne is currently the Chief Procurement Officer, Strategic Procurement Office, Corporate Services Division.

Michael has been performing well in this role since March 2007 and it is proposed to renew his contract for a further period of 5 years.

Significant organisational savings and streamlined process efficiencies have been achieved in the area of Procurement since Michael has been in the role of Chief Procurement Officer. The Securing 2026 review has identified further considerable opportunities for savings and efficiency improvements in the Procurement area. Michael's ongoing contribution is critical to ensure procurement process and operations are further improved to realise these savings and efficiency improvement opportunities.

## **12.0 CONSULTATION**

Lord Mayor  
Chief Executive Officer

## **13.0 IMPLICATIONS OF PROPOSAL**

N/A

## **14.0 COMMERCIAL IN CONFIDENCE**

N/A

## **15.0 CORPORATE PLAN IMPACT**

N/A

## **16.0 CUSTOMER IMPACT**

N/A

## **17.0 ENVIRONMENTAL IMPACT**

N/A

## **18.0 POLICY IMPACT**

N/A

## **19.0 FUNDING IMPACT**

N/A

**20.0 HUMAN RESOURCE IMPACT**  
N/A

**21.0 URGENCY**

In the normal course of business

**22.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor

**23.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 TITLE**

Appointment of Manager Transport Planning and Strategy

**3.0 ISSUE/PURPOSE**

A recruitment process for the role of Manager Transport Planning and Strategy was commenced in June 2010. Following a process of advertising on Seek, My Career, the Brisbane City Council website and the AIPTM newsletter of June 2010 an active talent search was also conducted by the Brisbane City Council Recruitment Centre. This resulted in three candidates being interviewed on Tuesday 22 June. Final reference checking was then completed on two candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

|                |   |
|----------------|---|
| Attachment 1 - | Executive Role Statement  |
| Attachment 2 - | Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports |
| Attachment 3 - | Comparative Assessment of Other Candidates  |
| Attachment 4 - | List of all Candidates  |

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

**4.0 PROPONENT**

Barry Broe, Divisional Manager Brisbane Infrastructure as chair of a panel comprising:

- Scott Stewart, Executive Manager MIPO
- Lyndal O'Neill, Manager Recruitment Centre

**5.0 SUBMISSION PREPARED BY**

Amy Rosanowski, Senior Consultant Recruitment Management Company, for and on behalf of Barry Broe.

**6.0 DATE**

29 June 2010

**7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

- 1. Sherry Clarke  
redacted

to the position of Manager Transport Planning and Strategy, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER

*Ian Maynard*

Ian Maynard  
A/Chief Executive Officer  
Brisbane City Council

**NOT APPROVED**

5 JUL 2010

.....  
Lord Mayor

**ACTION TAKEN**

05 JUL 2010

TOWN CLERK

**APPROVED**

5 JUL 2010

.....  
Lord Mayor

**RECEIVED**

05 JUL 2010

COMMITTEE SECTION

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 12 JULY 2010**

| SUB NO.       | FILE NO.        | DIV.               | TITLE   | Result    |
|---------------|-----------------|--------------------|---|-----------|
| 12/07-01<br>M | 204/86/1(P7)    | OLMCEO             | Appointment of Council officers to the Brisbane City Enterprises (BCE) Board                        | Yes       |
| 12/07-02<br>M | 112/210/179/29  | OLMCEO             | Stores Board Submission – Sole Source for the provision of Howard Smith Wharves Restoration Project | Yes       |
| 12/07-03<br>M | 161/255/1035/42 | CPAS               | Recommencement of rock climbing on part of Kangaroo Point Cliffs                                    | Withdrawn |
| 12/07-04<br>M | 112/445/444/102 | Corporate Services | Proposed new lease of premises at Brisbane Transit Centre, West Tower, 171 Roma Street, Brisbane    | Yes       |
| 12/07-05<br>M | 112/265/439/94  | Corporate Services | Compensation for the resumption of Council land – 263 Illaweena Street, Drewvale                    | Yes       |
| 12/07-06<br>M | 112/265/439/93  | Corporate Services | Proposed Sale of Lot 16 Sherbook Road Willawong- Property Disposal Program                          | Yes       |
| 12/07-07<br>M | 106/335/919/72  | FaCS               | 2010 School Sport & Recreation Facility Upgrade Program   | Yes       |

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, M de Wit

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

12 JUL 2010 01

1.0 File number

204/86/1(P7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointment of Council officers to the Brisbane City Enterprises (BCE) Board.

3.0 Issue/purpose

To appoint Greg Evans, Chief Financial Officer, to act as director on the Brisbane City Enterprises (BCE) Board and Ian Niven, Chief Human Resources Officer as alternate director to the BCE Board.

4.0 Proponent

Ian Maynard, Acting Chief Executive Officer

5.0 Submission prepared by

John Cowie, Manager CEO Support

6.0 Date

05 July 2010

**APPROVED**

12 JUL 2010

Lord Mayor

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the appointment of Greg Evans, Chief Financial Officer, to act as director on the Brisbane City Enterprises (BCE) Board and Ian Niven, Chief Human Resources Officer as alternate director to the BCE Board.

10.0

Chief Executive Officer

Ian Maynard  
ACTING CHIEF EXECUTIVE OFFICER

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Adrian Schinner  
Councillor Adrian Schinner  
CHAIRMAN FINANCE & ADMINISTRATION  
COMMITTEE

**ACTION TAKEN**

12 JUL 2010

TOWN CLERK

**RECEIVED**

12 JUL 2010

COMMITTEE SECTION

## 11.0 Background

Brisbane City Enterprises Pty Ltd is an Australian based company providing multi-disciplinary technical and management services and innovative products to partners in the public and private sector. Since its inception in 1997, it has contributed to the success of over 150 projects in 25 countries throughout Asia Pacific, South Asia, South Africa and the Middle East. BCE is a commercial entity working in partnership with Brisbane City Council, and thus draws upon the broad resources, expertise and experience of Council to deliver world-class services to the national and international marketplace.

In 2005 Council transferred a majority of the shares in BCE to Snowy Mountains Engineering Corporation (SMEC), one of Australia's leading engineering consulting firms with over 30 years international experience working in 79 countries. BCE now has a dual role as a stand alone company pursuing activities in its own right and as SMEC's Local Government Functional Group.

BCE has access to Council and SMEC resources and this is complemented by a strategy of selective alliance and partnership development with other key public and private sector organisations to position BCE as an internationally recognised leader in the delivery of practitioner-based local government expertise.

The Brisbane City Enterprises Board meets three times a year.

Following the E&C decision on 28 June 2010 to renew the licence agreement between BCE and Council, BCE Chairman John Orange has written to Council's CEO requesting Council officers be represented on the BCE Board (*letter dated 23 June 2010 attached*).

The appointment of a Council director to the board will enable Council to take a more pro-active approach to managing the impacts of BCE's requests and leverage the relationship to Council's benefit.

Greg Evans joined Council in September 2009 as Chief Financial Officer. Prior to joining Council, Greg was the Chief Financial Officer of Ergon Energy, where he managed the finance, strategic planning, regulatory, CIO and asset ownership functions of that company. Greg began his career with the Commonwealth Bank and was later an accountant with Coal and Allied. More recently, Greg worked for Qantas as Manager of Corporate Finance and has a Master of Business in Accounting and Finance from the University of Technology Sydney and a Bachelor of Business from Queensland University of Technology.

Ian Niven is Council's Chief Human Resources Officer and started his career in the organisation 20 years ago. Prior to this, Ian began his career as a Naval officer, followed by completing degrees in medicine and later specialising in occupational and environmental medicine. Ian moved into senior management roles in workplace health and safety, completing further development in business administration and leadership. This led him to broader interest in human resource management, which he has pursued in Council over the last 20 years. He is also, in a somewhat nominal capacity, medical officer of health for Council.

E&C approval is now sought for the appointment of Greg Evans as director and Ian Niven as alternate director to the Brisbane City Enterprises Board.

## 12.0 Consultation

- Ian Maynard, Acting Chief Executive Officer
- Greg Evans, Chief Financial Officer
- Ian Niven, Divisional Manager Corporate Services

All are in agreement with the recommendation.

## 13.0 Implications of proposal

The appointment of a director and alternate director will enable Brisbane City Council to represent its interests on the Brisbane City Enterprise Board.

## 14.0 Commercial in confidence

Nil

**15.0 Vision/Corporate Plan impact**

Nil

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Nil. The director and alternate director will not be remunerated for their service.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

*Option 1: That E&C appoint the director and alternate director as recommended.*

*Option 2: That E&C not appoint the director and alternate director as recommended.*

*Option 3: That E&C appoint such other person as a director and alternate director as it shall think fit.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

1.0 File number: 112/210/179/29

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission – Sole Source for the provision of Howard Smith Wharves Restoration Project.

3.0 Issue/purpose

To seek E&C approval of the Sole Source with Crosana Pty Ltd for the provision of Howard Smith Wharves Restoration Project cliff stabilisation project in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Ian Maynard, Acting Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Corporate Risk Manager  
Corporate Services Division

6.0 Date

6 July 2010

**APPROVED**

12 JUL 2010

7.0 For E&C approval of recommendation to Council

For E&C Approval.

.....  
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

*Ian Maynard*  
Ian Maynard  
Acting Chief Executive Officer

**ACTION TAKEN**

12 JUL 2010

**RECEIVED**

12 JUL 2010

BCC 10 YEAR RELEASE SCHEME

## 11.0 Background

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 6 July 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

| <b>CONTRACT NO.</b> | <b>CONTRACT TITLE</b>  | <b>REASON FOR SUBMISSION</b> |
|---------------------|--|------------------------------|
| MIPO100129-09/10    | Howard Smith Wharves Restoration Project cliff stabilisation project | Within E&C Delegation        |

## 12.0 Consultation

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.



**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

12 JUL 2010

1.0 FILE NUMBER  
112/445/444/102

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Proposed new lease of premises at Brisbane Transit Centre, West Tower, 171 Roma Street, Brisbane

3.0 Issue/purpose  
To seek approval for City Property to negotiate and enter into a new lease of premises at Brisbane Transit Centre, West Tower, for a period up to 4 years to accommodate Securing 2026 project and Queensland Urban Utilities (QUU) staff.

4.0 Proponent  
Ian Niven, Acting Divisional Manager, Corporate Services Division, Ext: 39110

5.0 Submission prepared by  
Ian Grant-Smith, Corporate Real Estate Strategy Manager, City Property, Ext: 36996

6.0 Date  
5 July 2010

**APPROVED**

12 JUL 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

12 JUL 2010

9.0 Recommendation

TOWN CLERK

That approval be granted for City Property Branch to negotiate on behalf of Council to enter into a Lease for office space on Levels 5 - 8, 171 Roma St, Brisbane on the following basis:

RECEIVED

12 JUL 2010

- (a) Area: Up to 8,324 square metres
- (b) Lease Commencement: 01 August 2010
- (c) Lease Term: 4 years
- (d) Break Clause: Ability to break lease at Year 3, without penalty to Council, by giving 18 months notice before lease end.
- (e) Rent: \$465.00 per square metre per annum (+ GST) gross, totalling \$3,870,660 + GST in the first year.
- (f) Outgoings: Nil, however the lessee will be responsible for its percentage of the increase in total building outgoings p.a., proportionate to the area leased, over the base year ending 30 June 2010.
- (g) Rent Reviews: 4% annually.
- (h) Car Parking: \$350 (+ GST) per bay per month for 70 secured car park bays, totalling \$294,000 + GST in the first year (no. of bays - flexible).
- (i) Incentive: Ten (10) months rent free from the lease commencement date equating to \$3,225,550.
- (j) Subject to: QUU Board approval.

**On terms and conditions satisfactory to both the Manager City Property and the Chief Legal Counsel, Brisbane City Legal Practice.**

10.0 Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If rejected, please state reasons.

*[Signature]*  
Ian Niven,  
Acting Divisional Manager, Corporate Services

*[Signature]*  
Councillor Adrian Schrinner  
Chairman, Finance and Administration Committee

CHIEF EXECUTIVE OFFICER  
I Recommend Accordingly

BCC 10 YEAR RELEASE SCHEME

## 11.0 Background

There are three significant short to medium term accommodation issues requiring resolution at present:

- Provision and collocation of Securing 2026 Project teams;
- Interim QUU head office accommodation, pending development of long term accommodation solution at Green Square site (approximately 2.5 years to build and fit out); and
- Relocation of BT head office staff to another building, preferably BSQ.

City Property has determined that the number of sites that Council or related entities occupy across the CBD and fringe continues to grow in line with project requirements. Council currently occupies four CBD locations and two CBD fringe locations, with no surplus office area to accommodate these requirements.

Finding one alternative CBD or near CBD Brisbane office location will amalgamate the current office requirements and relinquish two sites that are coming up for lease renewal (i.e. TC Beirne and 333 Ann Street). This will provide greater efficiency in collocation of staff and on going rental and facility management cost savings in the order of \$693,000 over three years.

CBIC are unable to provide a suitable short term option to satisfy these accommodation requirements. It is intended that QUU will sublease levels 6-8 from Council at the Transit Centre for a period of three years. This will allow enough time to construct a new building to accommodate QUU at Green Square Close, Fortitude Valley.

Additionally, BT head office staff (approximately 70 FTEs) need to be relocated from Mt Gravatt to commence building refurbishment; therefore, additional space needs to be made available within BSQ by relocating project teams to a short term accommodation option.

Please refer to Attachment 1 for details regarding:

- Collocation of Securing 2026 Project staff;
- Queensland Urban Utilities; and
- A Summary of Accommodation Options.

The Brisbane Transit Centre option can be acquired now and would house the nominated 2026 project teams and QUU's short term lease accommodation requirements.

The timing for this collocation will align with the end of the lease at 333 Ann Street, Brisbane and the lease expiry of TC Beirne on 31 January 2011.

E&C approval is sought for City Property branch to negotiate on behalf of Council to enter into a Lease for office space on Levels 5 - 8, 171 Roma St, Brisbane on the following basis;

- |                         |   |
|-------------------------|---|
| (a) Area:               | Up to 8,324 square metres   |
| (b) Lease Commencement: | 01 August 2010  |
| (c) Lease Term:         | 4 years   |
| (d) Break Clause:       | Ability to break lease at Year 3, without penalty to Council, by giving 18 months notice before lease end.  |
| (e) Rent:               | \$465.00 per square metre per annum (+ GST) gross, totalling \$3,870,660 + GST in the first year.   |
| (f) Outgoings:          | Nil, however the lessee will be responsible for its percentage of the increase in total building outgoings per annum, proportionate to the area leased, over the base year ending 30 June 2010. |
| (g) Rent Reviews:       | 4% annually   |
| (h) Car Parking:        | \$350 (+ GST) per bay per month for 70 secured car park bays, totalling \$294,000 + GST in the first year (no. of bays - flexible).   |
| (i) Incentive:          | Ten (10) months rent free from the lease commencement date equating to \$3,225,550.   |
| (j) Subject to:         | QUU Board approval.   |

## 12.0 Consultation

- Councillor Adrian Schrinner, Chairman Finance and Administration Committee – 24 June 2010
- Ian Maynard, A/Chief Executive Officer – 1 July 2010
- Ian Niven, Acting Divisional Manager, Corporate Services – 24 June 2010
- Noel Faulkner, Chief Executive Officer, Queensland Urban Utilities – 24 June 2010
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice – 24 June 2010
- Mark Mazurkiewicz, Branch Manager, City Property – 24 June 2010
- Craig Stevens, Manager, Marketing and Communications – 25 June 2010
- Emma Felsman, Business Services Manager, City Property – 24 June 2010
- Janice Cowburn, Project Manager, BaSE Project – 12 June 2010
- Maria Robins, Project Manager, CET Project – 12 June 2010

## 13.0 Implications of proposal

|                       |                 |
|-----------------------|-----------------|
| Sectional Support     | No implications |
| Service Levels        | No implications |
| Political             | No implications |
| Industrial Relations  | No implications |
| Regional Implications | No implications |
| Social and Community  | No implications |

## 14.0 Commercial in confidence

Yes.

## 15.0 Vision/Corporate Plan impact

In accordance with the Corporate Vision Theme: Smart and Prosperous City Council Program: City Governance  
Service focus: Manage Council's finances and assets effectively to provide best value for money for ratepayers.

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

No environmental issues associated with this proposal.

## 18.0 Policy impact

Nil

## 19.0 Financial impact

Costs for relocations will be funded from the Mt Gravatt Bus Depot Refurbishment Project (\$1.1m) and QUU (\$0.2m). Ongoing rental costs will be covered by the Operational Property Management base budget.

The make good expense associated with vacating TC Beirne will now be brought forward to 2010/11, which is estimated to be \$1.25m. Works will commence in October 2010, if approval is achieved.

## 20.0 Human resource impact

Nil

## 21.0 Urgency

Urgent, in order to secure access for fit-out works to commence.

22.0 **Publicity/marketing strategy**

Nil

23.0 **Options**

Option 1: That E&C approve the recommendation

Option 2: That E&C does not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number

112/265/439/94

Approved E&C 12 JUL 2010 0 5m [Signature]

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Compensation for the resumption of Council land – 263 Illaweena Street, Drewvale.

3.0 Issue/purpose

Acceptance of an offer of compensation from the Queensland Department of Main Roads arising from the resumption of Council land for the extension of the Gateway Arterial to the Logan Motorway.

4.0 Proponent

Ian Niven, Acting Divisional Manager, Corporate Services.

5.0 Submission prepared by

Philip Rowland, Land Manager, City Property.

6.0 Date

12 July 2010.

**APPROVED**

12 JUL 2010

7.0 For E&C approval or recommendation to Council

For E & C approval.

Lord Mayor [Signature]

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That the offer of compensation of 8 June, 2010 from the Queensland Department of Main Roads in the amount of Two Million, Two Hundred and Seventy Thousand Dollars (\$2,270,000) under all heads arising from the resumption of Council land described as:

- (1) 7,420m<sup>2</sup> from part of Lot 2 on RP149995,
- (2) 14.61 hectares from part of Lot 4 on RP221485,
- (3) 1,616m<sup>2</sup> from part of Lot 5 on RP221482, and
- (4) 52m<sup>2</sup> being the whole of Lot 398 on RP842731,

be accepted in full and final satisfaction of Council's Claim for Compensation of 8 February, 2005 with respect to 263 Illaweena Street, Drewvale and that Council's Chief Legal Counsel be authorised to perfect the settlement by signing the documentation comprising the offer of compensation.

10.0

Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Ian Niven  
Acting Divisional Manager  
CITY PROPERTY

[Signature]  
Councillor Adrian Schrinner  
Chairman,

I Recommend Accordingly

Deputy  
**ACTION FINANCE AND ADMINISTRATION COMMITTEE**

**RECEIVED**

[Signature]  
CHIEF EXECUTIVE OFFICER

12 JUL 2010

12 JUL 2010

38 TOWN CLE...

COMMITTEE SECTION

10 YEAR PUBLIC RELEASE SCHEME

## 11.0 Background

By Notifications of Resumption published in the Queensland Government Gazette on 24 March 1995 and 23 June 1995, the Department of Main Roads resumed Council owned land for road purposes for the extension of the Gateway Arterial to the Logan Motorway.

The Council land resumed was described as:

- (1) 7,420m<sup>2</sup> from part of Lot 2 on RP149995;
- (2) 14.61 hectares from part of Lot 4 on RP221485;
- (3) 1,616m<sup>2</sup> from part of Lot 5 on RP221482, and
- (4) 52m<sup>2</sup> being the whole of Lot 398 on RP842731

The land is situated at 263 Illaweena Street, Drewvale and is shown at **Attachment 1**.

After failing to reach agreement on compensation, Council referred the dispute pertaining to 263 Illaweena Street, Drewvale to the Land Court for determination of compensation. Directions were made in the Land Court which led to a series of expert meetings with respect to the compensation to be paid.

A mediation was held between the parties on 27 May 2010. This mediation was conducted by Mr Robert Scott, retired member of the Land Court. At the mediation, both parties were legally represented. Subsequent to the mediation, the Department of Main Roads made an offer to settle Council's Claim for Compensation (**Attachment 2**) in the sum of Two Million, Two Hundred and Seventy Thousand Dollars (\$2,270,000) under all heads and it is this offer that is recommended for acceptance.

In terms of land value, the valuers for the parties essentially agreed on a figure of \$1,425,000.00 (**Attachment 3**). The balance of the offer being \$845,000 is comprised of interest \$826,962 and disturbance costs \$18,038.

Council's barrister has recommended that the offer be accepted and acceptance of the offer is supported by Brisbane City Legal Practice.

E&C approval is sought for the offer of compensation of 8 June, 2010 from the Queensland Department of Main Roads in the amount of Two Million, Two Hundred and Seventy Thousand Dollars (\$2,270,000) under all heads arising from the resumption of Council land described as:

- (1) 7,420m<sup>2</sup> from part of Lot 2 on RP149995,
- (2) 14.61 hectares from part of Lot 4 on RP221485,
- (3) 1,616m<sup>2</sup> from part of Lot 5 on RP221482, and
- (4) 52m<sup>2</sup> being the whole of Lot 398 on RP842731,

be accepted in full and final satisfaction of Council's Claim for Compensation of 8 February, 2005 with respect to 263 Illaweena Street, Drewvale and that Council's Chief Legal Counsel be authorised to perfect the settlement by signing the documentation comprising the offer of compensation.

## 12.0 Consultation

- Councillor Adrian Schrinner, Chairman, Finance and Administration Committee
- Geoff Evans, Solicitor, Brisbane City Legal Practice (22 June 2010)
- Mark Mazurkiewicz, Manager, City Property (24 June 2010)
- Greg Swain, Acting Manager, Marketing & Communications (24 June 2010)
- Emma Felsman, Business Services Manager, City Property (25 June 2010)

All are in agreement with the recommendation.

**13.0 Implications of proposal**

If the recommendation is accepted, Council will receive compensation for land resumed in the amount of \$2,270,000 comprised of \$1,425,000 for the value of the land taken and \$845,000 for interest thereon and disturbance costs.

|                        |                 |
|------------------------|-----------------|
| Sectional Support:     | No implications |
| Service Levels:        | No implications |
| Political:             | No implications |
| Industrial Relations:  | No implications |
| Regional Implications: | No implications |
| Social and Community:  | No implications |

**14.0 Commercial in confidence**

No

**15.0 Vision/Corporate Plan impact**

|                         |   |
|-------------------------|---|
| Corporate Vision Theme: | Smart and prosperous city   |
| Council program:        | City Governance   |
| Service focus:          | Manage Council's finances and assets effectively to provide the best value for money for ratepayers |

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Council will receive compensation in the amount of \$2,270,000 for land resumed and this income will form part of City Property's Property Disposal Program.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

Not urgent

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

- Option 1: Approve the recommendation.*
- Option 2: Not approve the recommendation.*
- Option 3: Have the claim referred to the Land Court for determination.*

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**



29/6/10  
Approved  
E&C  
12 JUL 2010 06

1.0 File number  
112/265/439/93

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title  
Proposed Sale of Lot 16 Sherbrook Road Willawong - Property Disposal Program.

3.0 Issue/purpose  
To approve the sale of Lot 16 Sherbrook Road, Willawong under the Property Disposal Program.

4.0 Proponent  
Ian Niven, Acting Divisional Manager, Corporate Services (Ext: 39110)

5.0 Submission prepared by  
Ian Walker, Manager, Commercial Property Development (Ext: 35439)

6.0 Date  
12 July 2010

**APPROVED**  
12 JUL 2010

7.0 For E&C approval or recommendation to Council

For E & C Committee approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E & C Committee approve the sale of Lot 16 Sherbrook Road, Willawong to C.L.M. Group Consulting Pty Ltd (ACN 113 844 232), for the sum of redacted generally on the terms and conditions set out in the signed contract (see Attachment 1) and otherwise to the satisfaction of the Manager City Property and the Chief Legal Counsel.

10.0

Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE

Ian Niven  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES DIVISION

for  
Deputy  
Councillor Adrian Schrinner  
CHAIR FINANCE & ADMINISTRATION  
COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

12 JUL 2010

TOWN CLERK

**RECEIVED**

12 JUL 2010

COMMITTEE SECTION

## 11.0 Background

On 16 February 2009 the E & C Committee gave approval to proceed with the marketing and sale of sites noted in the Disposal Program.

2 surplus land lots were in that program as follows:

- (a) Lot 13 on Proposed Plan KK090301 rev D; and
- (b) Lot 16 on Proposed Plan KK090301 rev D.

These sites front Sherbrook Road Willawong as set out in the site plan (see Attachment 2).

The market values were assessed in 2009 at redacted and redacted respectively for Lot 13 and Lot 16.

Negotiations were then undertaken with Wanless Pty Ltd for the sale of Lot 13 at redacted and Lot 16 at redacted. On 3 August 2009, E & C Committee approved the entry into a Put and Call Option for Lot 13 only for a prospective price of redacted.

It was decided then that Lot 16 was to be retained by Council for a potential Park n Ride use. This decision was based upon an incorrect assumption that a high demand from the public would exist for bus services from the Depot gate. Lot 16 was subsequently placed back on the market.

The conditions agreed with Wanless Pty Ltd (the purchaser) for Lot 13 allowed extensive geotechnical research to be done particularly on contamination levels. This research uncovered contamination levels far higher than initially researched. Wanless Pty Ltd has since surrendered these rights under the Put and Call Option and Lot 13 was sold during May to CIP (Willawong) Pty Limited for redacted after further negotiation.

Based upon this research an updated valuation from Taylor Byrne for Lot 16 was commissioned by Council, giving a value redacted effective 20 April 2010 (see Attachment 3).

Negotiations have now been completed with C.L.M. Group Consulting Pty Ltd for a sale price of redacted. A contract in the form of a "Put and Call Option" for this sum has been signed (see Attachment 1).

The site falls within the one kilometre radius referenced in the SIMTARS Ace Waste Report. As such, the land sale may be the subject of negative media interest. Special Condition 2.1(g) of the signed contract states:

*"The Purchaser acknowledges and agrees that it enters into this contract, aware of and despite proposals relating to the ACE Waste facility and proposed State Government 'Paradise Wetlands Neighbourhood Plan' proposal and potential variations or thereof, which may or may not come into effect in the future".*

Settlement will take place on 3 December 2010 with the purchaser paying all infrastructure charges based upon the proposed development of the site. The contract in the form of a "Put and Call Option" is conditional upon the purchaser completing satisfactory due diligence by 1 October 2010 when the contract then goes unconditional.

E & C Committee is requested to approve the sale of Lot 16 Sherbrook Road, Willawong to C.L.M. Group Consulting Pty Ltd, for the sum of redacted generally on the terms and conditions set out in the "Put and Call" contract (see Attachment 1) and otherwise to the satisfaction of the Manager City Property and the Chief Legal Counsel.

## 12.0 Consultation

- Councillor Adrian Schrinner, Chairman Finance and Administration Committee
- Ian Niven, Acting Divisional Manager, Corporate Services – (29 June 2010)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice – (24 June 2010)
- Greg Evans, Chief Financial Officer, Corporate Services – (24 June 2010)
- Mark Mazurkiewicz, Manager, City Property – (29 June 2010)
- Greg Swain, Acting Media and PR Manager, Marketing and Communication – (28 June 2010)
- Emma Felsman, Business Services Manager, City Property – (28 June 2010)

All are in agreement with the recommendation. 42

**13.0 Implications of proposal**

Sale of the site will provide Council with redacted gross revenue with these sale proceeds forming part of City Property's Property Disposal Program Budget for 2010/2011.

|                        |                 |
|------------------------|-----------------|
| Sectional Support:     | No implications |
| Service Levels:        | No implications |
| Political:             | No implications |
| Industrial Relations:  | No implications |
| Regional Implications: | No implications |
| Social and Community:  | No implications |

**14.0 Commercial in confidence**

Yes. The potential sale price that Council is seeking should remain confidential.

**15.0 Vision/Corporate Plan impact**

|                         |   |
|-------------------------|---|
| Corporate Vision Theme: | Smart and prosperous city   |
| Council program:        | City Governance   |
| Service focus:          | Manage Council's finances and assets effectively to provide the best value for money for ratepayers |

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Budget impact: The sale of the land will provide Council with revenue of redacted gross revenue, with the following costs being deducted: marketing costs of \$20,000; and sales commission of redacted. These sale proceeds will form part of the City Property Disposal Program Budget for 2010/2011.

|                  |                |
|------------------|----------------|
| Taxation issues: | Nil            |
| Risk Assessment: | Not applicable |

**20.0 Human resource impact**

Nil

**21.0 Urgency**

High priority as the purchaser is motivated and wanting to proceed immediately to contract.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

Option 1: Approve the sale as recommended  
Option 2: Reject the recommendation

**Option 1 is the preferred option.**

**NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

12 JUL 2010 07

1.0 File number

106/335/919/72

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

2010 School Sport & Recreation Facility Upgrade Program

3.0 Issue/purpose

To seek approval of grants being made, under the School Sport & Recreation Facility Upgrade Program, to the schools listed in Attachment "A".

4.0 Proponent

Vicki Pethybridge, Divisional Manager, Families and Community Services.

5.0 Submission prepared by

Jim Brabon, Senior Facility Planner, Community Services, ext 34066

6.0 Date

21 June 2010

7.0 For E&C approval or recommendation to Council

E&C Approval

**APPROVED**

12 JUL 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approve grants, under the School Sport & Recreation Facility Upgrade Program, to each of the schools and for the amounts listed in Attachment "A", subject to each of the schools (on behalf of the State of Queensland represented by the Department of Education and Training) entering into a Construction & Community Use Agreement with Council (executed on behalf of Council by the Manager, Community Services) generally in accordance with the terms and conditions set out in Attachment "B" and as approved by the Council's Chief Legal Counsel.

10.0

Divisional Manager

Vicki Pethybridge  
Divisional Manager  
FAMILIES & COMMUNITY SERVICES

Chairman

I Support / Reject the recommendation.

If reject, please state reasons.

Cr Geraldine Knapp  
Chairman  
FAMILIES & COMMUNITY SERVICES  
COMMITTEE

Recommend Accordingly

A / CHIEF EXECUTIVE OFFICER

ACTION TAKEN

12 JUL 2010

TOWN CLERK

RECEIVED

12 JUL 2010

COMMITTEE SECTION

## 11.0 Background

The School Sport & Recreation Facility Upgrade Program is a \$200,000 jointly funded (Brisbane City Council and Education Queensland) grant program to upgrade school facilities for community use. The sport & recreation facilities eligible for funding include indoor/outdoor courts, sport fields, cricket pitches and nets and pool facilities.

Schools were notified of the opening of the program in December 2009, with a closing date of 26 March 2010. Thirty-three (33) applications were received with total project costs of \$732,174 (ex GST). These applications included grant requests of \$550,216 (ex GST) toward the total project costs. A panel of officers from Brisbane City Council and the Department of Education and Training assessed the applications on the following criteria:

- Demonstrated need for project (condition of facilities, issues, demands)
- Benefits to school and community
- Level of community need/support
- Ease of community access to the facility
- Financial contribution from school

Attachment "A" contains a list of the recommended schools, projects and grant amounts. Thirteen (13) schools are being recommended for \$200,516 (ex GST) in grant funding, delivering projects with a value of \$287,788 (ex GST).

If approved, the grant will be made subject to each recipient school (on behalf of the State of Queensland represented by the Department of Education and Training) entering into a Construction & Community Use Agreement with Council (executed on behalf of Council by the Manager, Community Services) generally in accordance with the terms and conditions set out in Attachment "B" and as approved by the Council's Chief Legal Counsel.

A list of the schools and projects not recommended is attached in Attachment "C".

## 12.0 Consultation

- Kent Stroud, Manager, Community Services (10 June 2010)
- Lorraine Gregory, Manager - Healthy & Vibrant Communities, Community Services (10 June 2010)
- Melanie Rodrigues, A/Community Facilities Manager, Community Services (10 June 2010)
- Jim Lynch, Community Grants Officer, Community Services (10 May 2010)
- Cliff Kuskopf, Regional Facilities Manager, Education Queensland, Department of Education & Training (10 May June 2010)
- Jan Brown, Facilities Account Manager, Education Queensland, Department of Education & Training (10 May 2010)

Are in agreement with the recommendation.

Kirsten Holden, Solicitor, Brisbane City Legal Practice, was consulted in relation the E&C submission (10 May 2010).

## 13.0 Implications of proposal

Acceptance of the recommendation will provide upgraded facilities at thirteen (13) schools for community use. These schools will be required to sign a 5 year community use agreement.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Vision

By improving school sport and recreation facilities and increasing community access to them, this project contributes to the Living in Brisbane 2026 vision theme - Active, healthy city and the Active and healthy communities city-wide outcome.

Corporate Plan

This proposal supports a key action under Program 5 – Your Brisbane, 5.5 – Well Managed Community Facilities, 5.5.2 – Community Facilities Management – Plan, manage and maintain access to a network of community facilities to foster enriched communities.

#### **16.0 Customer impact**

Acceptance of the recommendation will provide upgraded sport & recreation facilities at schools for use by the community and a number of community groups including:

- The Gap Tennis Club
- The Brookfield Show Society
- Kenmore Junior Cricket Club
- Brookfield Cricket Club
- Brookfield Junior Run Club
- AFL Aus-Kick Program
- GO Sports Program
- Volleyball Queensland
- Banyo Basketball Club
- Northern Districts Badminton
- Norths Volleyball Club
- West Taylor Bridge District Basketball
- Majestics, Homer Lam, Bala Badminton
- Brisbane North Junior Cricket Association
- Holland Park Junior Cricket Club
- Rochedale Ravens Brisbane Junior AFL Club
- Kuraby Knights Cricket Club
- Souths United Soccer Club
- Tarragindi Tigers Soccer Club
- Social tennis players and various dance and martial arts groups

All applicants will be advised if their applications have been successful or unsuccessful following approval by E&C.

#### **17.0 Environmental impact**

Nil.

#### **18.0 Policy impact**

Nil.

#### **19.0 Financial impact**

The budget for the program is in the 2009/10 Brisbane City Council budget under Program 5 Your Brisbane, Outcome 5.5 Well Managed Community Facilities, Strategy 5.5.2 Community Facilities Management, Service 5.5.2.1 Facilities Development and Maintenance. There is \$200,000 total expense with Council recovering \$100,000 in revenue from Department of Education & Training. The thirteen projects recommended for funding totalled \$200,516.

#### **20.0 Human resource impact**

Nil.

#### **21.0 Urgency**

In the normal course of business.

#### **22.0 Publicity/marketing strategy**

Council's Marketing and Communication branch will liaise with Department of Education & Training to prepare media releases for the program. Council will promote the successful applicants' grant projects to relevant media, including Quest publications. Media releases/community announcements will also

be posted on Council's corporate website and communicated through social media, where appropriate. Program area will provide script for corporate website.

### 23.0 Options

- Option 1: *Approve the recommendation*
- Option 2: *Amend the recommendation*
- Option 3: *Not approve the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 19 JULY 2010**

| SUB NO.       | FILE NO.       | DIV.               | TITLE  | Result  |
|---------------|----------------|--------------------|--|---------|
| 19/07-01<br>M | 392/40 (2088)  | OLMCEO             | Sponsorship of the 2010 Golden Casket Variety Special Children's Christmas Party   | Yes     |
| 19/07-02<br>M | 134/325/738/33 | Corporate Services | Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges (Inala Day Respite Centre Inc)  | Yes     |
| 19/07-03<br>M | 134/810/807/2  | Corporate Services | Change to status of Director of City Super Pty Ltd   | Yes     |
| 19/07-04<br>M | 194/715/608/7  | CPAS               | WaterSmart Strategy: Draft for Public Consultation   | Yes     |
| 19/07-05<br>M | 164/855/554/25 | FaCS               | Travel proposal for detailed reference checking of CET preferred vendor solutions  | Amended |
| 19/07-06<br>R | 109/800/296    | OLMCEO             | Stores Board Submission- Provision of Ferry Maintenance Facility   | Yes     |
| 19/07-07<br>M | 109/520/148/1  | OLMCEO             | Consultancies through the Oversight of Consultancies Special Committee – Report October 2009- March 2010   | Yes     |
| 19/07-08<br>M | 109/830/826/50 | OLMCEO             | Stores Board Submission – Amendment of the Significant Procurement Activity Plan (SPAP) for Systems Integrator Services (SIS) for the Business and System Efficiency (BaSE) Program and the Customer Experience Transformation (CET) Program | Yes     |

Present: Lord Mayor Campbell Newman, G M Quirk, F King, A Cooper, D McLachlan, A Schrinner, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



19 JUL 2010 01

1.0 FILE NUMBER: 392/40 (2088)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Sponsorship of the 2010 Golden Casket Variety Special Children's Christmas Party

3.0 ISSUE/PURPOSE

To gain approval to be a diamond sponsor of the 2010 Golden Casket Variety Special Children's Christmas Party for \$11,000 (including GST).

4.0 PROPONENT

Pip Hold, Manager, Lord Mayor's Administration Office, x34236

5.0 SUBMISSION PREPARED BY

Gabrielle Lobo, Acting Finance and IT Officer, Lord Mayor's Administration Office, x36842

6.0 DATE

16 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That E&C approve diamond sponsorship of \$11,000 for the 2010 Golden Casket Variety Special Children's Christmas Party.

10.0 CHIEF EXECUTIVE OFFICER

Ian Maynard  
Acting Chief Executive Officer  
Office of the Lord Mayor and Chief Executive Officer

**ACTION TAKEN**

19 JUL 2010

TOWN CLERK

RECEIVED

19 JUL 2010

COMMITTEE SECRETARY

**APPROVED**

19 JUL 2010

Lord Mayor

BCC 10 YEAR RELEASE SCHEME

## **11.0 BACKGROUND**

The purpose of this submission is to seek approval to be a diamond sponsor of the 2010 Golden Casket Variety Special Children's Christmas Party. This high profile community event has had Council support over the past seven years and aligns with Council's desired outcome of inclusive communities and opportunities for all. It is expected that more than 2,300 special children, many suffering from terminal illnesses, have the opportunity to enjoy a spectacular Christmas party at the Brisbane Convention and Exhibition Centre on Sunday 12 December 2010.

Children are invited from all over Brisbane to attend the party. The children come from four major groups: terminally ill, intellectually impaired, physically impaired and also the underprivileged who may be suffering from domestic violence or physical abuse. Guests will be treated to a fun filled, four-hour stage show featuring many local and national artists and there will be other activities such as rides, merry-go-rounds and jumping castles to keep all entertained.

## **12.0 CONSULTATION**

Lord Mayor, Campbell Newman  
Ian Maynard, Acting Chief Executive Officer  
Peter Rule, Executive Manager, Office of the Lord Mayor and CEO  
Pip Hold, Manager, Lord Mayor's Administration Office  
Craig Stevens, Manager, Marketing and Communication

**All are in agreement.**

## **13.0 IMPLICATIONS OF PROPOSAL**

The sponsorship will promote Brisbane City Council as a caring organisation that recognises the need to provide a positive Christmas experience to families in our community that are experiencing hardship.

## **14.0 COMMERCIAL IN CONFIDENCE**

Nil

## **15.0 CORPORATE PLAN IMPACT**

Program 4 – Your Brisbane  
Outcome 4.4 – Opportunities for All

## **16.0 CUSTOMER IMPACT**

To support the children who attend the 2010 Golden Casket Variety Special Children's Christmas Party.

## **17.0 ENVIRONMENTAL IMPACT**

N/A

## **18.0 POLICY IMPACT**

Complies with Council's sponsorship policy.

## 19.0 FINANCIAL IMPACT

Funds for this sponsorship are available from the Corporate Activities Fund, Chief Executive Office, Office of the Lord Mayor and Chief Executive Officer.

## 20.0 HUMAN RESOURCE IMPACT

Nil.

## 21.0 URGENCY

In the normal course of business.

## 22.0 PUBLICITY/MARKETING

Marketing and Communication will provide:

- Six banners for display at the event, and
- The corporate logo for use on printed material and television advertisements.

As a sponsor of this event Council will be promoted as follows:

### 4KQ Company Statements

Council's name will be mentioned on 100 x 10-15 word radio commercials that are scheduled on 4KQ.

### Television

Council's company logo will be included in 20 x 30-second television commercial scheduled on one of the three major free-to-air television networks.

### Corporate Identity

Up to six banners will be displayed at the event in prime positions around the venue highlighting Council's involvement.

## 23.0 OPTIONS

1. That E&C approve the recommendation.
2. That E&C amend the level of support.
3. That E&C does not approve the recommendation.

**Option 1 is the preferred and recommended option.**

19 JUL 2010 02

1.0 File number  
134/325/738/33

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose  
To approve the inclusion of Inala Day Respite Centre Inc into Appendix 'A' of the Schedule of Fees and Charges from 9 June 2010.

4.0 Proponent  
Ian Niven, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by  
Greg Evans, Chief Financial Officer, Corporate Services, extension 34161

*GE* 29/6/10

6.0 Date  
23 June 2010

**ACTION TAKEN**

19 JUL 2010

**TOWN CLERK**

7.0 For E&C approval or recommendation to Council  
For E&C Approval

**RECEIVED**

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

19 JUL 2010

No.

**COMMITTEE SECTION**

9.0 Recommendation  
That E&C approve the inclusion of Inala Day Respite Centre Inc in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 9 June 2010, being the date of their application.

**APPROVED**

10.0  
Divisional Manager

19 JUL 2010

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Lord Mayor

Ian Niven  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES

*Adrian Schrinner*  
Councillor Adrian Schrinner  
CHAIRMAN FINANCE AND  
ADMINISTRATION COMMITTEE

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR PUBLIC RELEASE SCHEME

## 11.0 Background

On 9 June 2010, Inala Day Respite Centre Inc lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH1629 (see **Attachment B**)

Approval is now sought to approve the inclusion of Inala Day Respite Centre Inc into Appendix A of the Schedule of Fees and Charges from 9 June 2010.

## 12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

## 13.0 Implications of proposal

Inala Day Respite Centre Inc will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

## 14.0 Commercial in confidence

This matter is not commercial in confidence.

## 15.0 Vision/Corporate Plan impact

The inclusion of Inala Day Respite Centre Inc in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

## 16.0 Customer impact

Inala Day Respite Centre Inc will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

## 17.0 Environmental impact

There is no environmental impact.

## 18.0 Policy impact

There is no policy impact as approving Inala Day Respite Centre Inc inclusion in Appendix 'A' is consistent with existing policy.

**19.0 Financial impact**

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

| Fee or Charge   | Discount |
|---|----------|
| All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees | 50%      |
| Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)  | 100%     |

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

**20.0 Human resource impact**

There is no significant impact.

**21.0 Urgency**

The approval, if granted, may be processed in the normal course of business.

**22.0 Publicity/marketing strategy**

None required.

**23.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

1.0 File number  
134/810/807/2

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Change to status of Director of City Super Pty Ltd

3.0 Issue/purpose  
To allow Louise Dudley to remain as Director of City Super Pty Ltd as an employee of an Associated Employer, Queensland Urban Utilities

4.0 Proponent  
Greg Evans, Chief Financial Officer

5.0 Submission prepared by  
Ian Logan  
Principal Finance Officer Economic Regulation  
Corporate Finance  
3403 6255

6.0 Date  
30 June 2010

**APPROVED**

19 JUL 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

.....  
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C approve:-

1. The termination of Louise Dudley's appointment as a Director of City Super Pty Ltd in her capacity as an employee of Brisbane City Council.
2. The appointment of Louise Dudley as a Director of City Super Pty Ltd as an employee of Queensland Urban Utilities.

10.0  
Divisional Manager

**ACTION TAKEN**

19 JUL 2010

**TOWN CLERK**

**Chairperson**

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

  
Ian Niven  
Acting Divisional Manager

**RECEIVED**

19 JUL 2010

  
Adrian Schinner  
Chair Finance and Administration  
Committee

Corporate Services

**COMMITTEE SECTION**

I Recommend Accordingly  
  
.....  
CHIEF EXECUTIVE OFFICER

## 11.0 Background

City Super Pty Ltd is the corporate trustee for the Brisbane City Council Superannuation Plan. Under Clause 71 of City Super's constitution, three Directors are appointed by Council and three Directors are appointed by the Plan members. Council appointed Directors must be Plan members, and employees of the Council or an Associated employer.

As required under the Brisbane City Council Superannuation Plan, Central SEQ Distributor-Retailer Authority, trading as Queensland Urban Utilities (QUU) has applied for admission as an associated employer (Council has an 85.05% participation right in QUU). This will allow for continuing contributions and benefits accruals for those former Brisbane City Council employees who have transferred to QUU.

Currently, the Council appointed Directors are Louise Dudley, Greg Evans and Sue Rickerby. Louise Dudley ceased employment with Council on 30 June 2010 and is now employed by QUU. City Super wish to retain Louise Dudley as a Director.

Since Louise Dudley is no longer an employee of Brisbane City Council, her appointment as a Director of City Super Pty Ltd needs to be changed to reflect the fact that she is now an employee of an Associated Employer, QUU.

Given the number of Council employees transferring to QUU, estimated to be around 800, it is not considered necessary to increase the number of Council appointed Directors. Louise Dudley will continue to fulfill the role of a Council appointed Director.

E&C approval is sought to:-

1. The termination of Louise Dudley's appointment as a Director of City Super Pty Ltd in her capacity as an employee of Brisbane City Council;
3. The appointment of Louise Dudley as a Director of City Super Pty Ltd as an employee of Queensland Urban Utilities.

## 12.0 Consultation

- Ron Curtis, Chairperson City Super Pty Ltd
- David Askern, Chief Legal Counsel

All Are in agreement with the recommendation.

## 13.0 Implications of proposal

Complies with the requirements of the constitution of City Super Pty Ltd

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

Nil

## 16.0 Customer impact

Nil.

## 17.0 Environmental impact

Nil

## 18.0 Policy impact



Nil

**19.0 Financial impact**

Nil

**20.0 Human resource impact**

Nil (the number of Directors remain the same)

**21.0 Urgency**

As soon as possible

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

Option 1: That E&C approve the change in Director status of Louise Dudley

Option 2: That E&C not approve the change in Director status of Louise Dudley

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

1.0 File number  
194/715/608/7

E&C  
19 JUL 2010 04

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
WaterSmart Strategy: Draft for Public Consultation

3.0 Issue/purpose  
To seek approval to release Council's WaterSmart Strategy: Draft for Public Consultation

4.0 Proponent  
Andrew Chesterman, Acting Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by  
Anthony Colwell, Senior Program Officer, Water Resources Branch, City Planning and Sustainability Division, Phone: 3403 9494

6.0 Date  
19 July 2010

ACTION TAKEN  
19 JUL 2010  
TOWN CLERK

7.0 For E&C approval or recommendation to Council  
For E&C approval.

RECEIVED

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
N/A.

19 JUL 2010  
COMMITTEE SECTION

9.0 Recommendation  
To approve the release of the draft WaterSmart Strategy as draft for public consultation over the period Friday 23 July to Monday 23 August 2010, as set out in Attachment A.

10.0 Divisional Manager  
*Andrew Chesterman*  
Andrew Chesterman  
A/Divisional Manager  
City Planning & Sustainability Division

Committee Chairman  
 Support  Reject the recommendation.  
If reject, please state reasons

*P. Matic*  
Councillor Peter Matic  
Chairman, Environment, Parks and Sustainability Committee

Recommend Accordingly  
*David Taylor*  
CHIEF EXECUTIVE OFFICER

**APPROVED**

19 JUL 2010

Lord Mayor

## 11.0 Background

Brisbane City Council's (Council) current *WaterSmart* City Strategy has been undergoing comprehensive redevelopment over the past 18 months.

The main drivers for redeveloping the *WaterSmart* City Strategy are detailed below.

- To respond to Brisbane's significant growth occurring largely in a more dense built form.
- To achieve city wide outcomes and corporate alignment.
- To enhance Council's ability to deliver integrated outcomes.
- To respond to the new arrangements in South East Queensland (SEQ) to managing water supply and sewerage (no longer Council owned and managed).
- To respond to issues associated with Climate Change.

As a part of the *WaterSmart* Strategy Redevelopment process through late 2008 and 2009, the following key milestones were achieved.

- Review of Council's previous Water Strategies.
- Research into Brisbane's key challenges producing a series of short issues papers.
- Recommendation of new performance measures for the redeveloped Strategy.
- Comprehensive engagement with over 350 internal and external stakeholders through forums, web engagement, discussion papers, internal workshops and a number of general community events and workshops.
- Determination of the draft Strategy structure, vision, principles and main outcomes.

Council's *WaterSmart* Strategy: Draft for Public Consultation (Attachment A) has undergone extensive engagement with more than 350 professionals from across Brisbane, SEQ and Australia, as well as a targeted number of interested Brisbane community members. The document reflects the combined views and directions of those engaged, with almost universal agreement of the principals and broad vision articulated within the draft *WaterSmart* Strategy.

The process of stakeholder engagement undertaken during the draft *WaterSmart* Strategy redevelopment has been creative, extensive and well maintained, resulting in an innovative new water strategy for Brisbane.

Approval is now sought for the release of the draft *WaterSmart* Strategy, as a draft for public consultation over the period Friday 23 July to Monday 23 August 2010, as set out in Attachment A.

Attachment:

(A) Council's *WaterSmart* Strategy: Draft for Public Consultation

## 12.0 Consultation

The following people have been consulted on the content of the *WaterSmart* Strategy: Draft for Public Consultation.

- Councillor Amanda Cooper – Chair, Neighbourhood Planning and Development Assessment Committee (13/05/2010)
- Councillor Geraldine Knapp – Chair, Families and Community Services Committee (13/05/2010)
- Councillor Adrian Schrinner – Chair, Finance and Administration Committee (17/05/2010)
- Councillor David McLachlan – Chair, City Business and Local Asset Services Committee (13/05/2010)
- Jude Munro – Former Chief Executive Officer (08/06/2010)
- Ian Niven - A/Divisional Manager, Corporate Services (01/06/2010)
- Alan Warren - Divisional Manager, Brisbane Transport (04/06/2010)
- Sue Rickerby - Divisional Manager, City Business (04/06/2010)
- Geoffrey Beck - Executive Manager, Brisbane City Works (01/06/2010)
- Vicki Pethybridge - Divisional Manager, Family and Community Services (27/05/2010)
- Andrew Chesterman - A/Divisional Manager, City Planning and Sustainability (22/06/2010)
- Peter Rule - Executive Manager, Office of the CEO (03/06/2010)
- Marnie Hrsto (proxy for Scott Stewart - Manager MIPO (proxy for Barry Broe - Executive Manager BI) - Environmental Management Coordinator, MIPO (08/06/2010)
- Greg Evans - Chief Financial Officer (04/06/2010)
- Craig Evans - A/Executive Manager, Corporate Strategy Office (03/06/2010)
- Kerry Doss (by proxy Marcus Mulholland) – Manager, City Planning (02/06/2010)
- Richard Sivell – Manager, Development Assessment (02/06/2010)
- David Jackson (by proxy Karlene Booker) – Manager, Economic Development (02/06/2010)
- John Jordan (by proxy Vicki Greishaber) – Manager, Natural Environment and Sustainability (27/05/2010)
- Greg Swain (proxy for Craig Stevens – Manager M&C) – A/Media and PR Manager (11/05/2010)
- Brenda Walker (proxy for Craig Stevens – Manager M&C) – Corporate Communication Manager (11/05/2010)
- Bev Homel – Solicitor, Strategic Legal Review (28/05/2010)

Are in agreement with this submission going forward for consideration by E&C.

## 13.0 Implications of proposal

If the recommendation is adopted, the draft *WaterSmart* Strategy will be released for a period of 1 month for public consultation from Friday 23 July to Monday 23 August 2010. The draft *WaterSmart* Strategy will replace Council's existing Water Strategy: Dedicated to a *WaterSmart* City – an integrated water management strategy for Brisbane. Comments will be compiled and incorporated through consultation and approval at Executive Management Team (EMT) into a final version of the *WaterSmart* Strategy from August through to October 2010.

The final *WaterSmart* Strategy will then go to E&C seeking approval to adopt the *WaterSmart* Strategy as Council's new Water Strategy for the future. This Strategy will require a different approach to Water Management in Brisbane, an approach which focuses on a higher level of integration between Council's program areas, greater emphasis on land use planning and in pre-project planning and design. In conjunction with Council's effort, the *WaterSmart* Strategy will also require a higher level of community involvement in understanding and taking action in managing water sustainably.

## 14.0 Commercial in confidence

N/A

## 15.0 Vision/Corporate Plan impact

The draft *WaterSmart* Strategy significantly demonstrates how the sustainable management of water meets a range of the themes and city-wide outcomes articulated within the *Our Shared Vision: Living in Brisbane 2026* document. This focus is reflected in the vision within the new strategy 'to support the livability of Brisbane by managing water sustainably'. The redevelopment of the draft *WaterSmart* Strategy has focused on understanding and setting directions regarding the use of water resources to achieve multiple city-wide outcomes. The strategic outcomes within the document are directly aligned as follows.

A water smart community:

- Learning and informed community
- Connected and engaged community
- Cooperative governance

Well-designed subtropical city (Vision 2026 theme):

- Effective growth management
- Well-designed and responsive built environment
- Safe communities
- Healthy economy

A healthy river and bay (Vision 2026 city-wide outcome):

- Green and biodiverse city
- Green and active transport
- Outstanding city profile

Sustainable water use (Vision 2026 city-wide outcome):

- Green and biodiverse city
- Better public health
- Food in the city

The draft *WaterSmart* Strategy fully encompasses all elements of Program 2: *WaterSmart* City within the Corporate Plan, specifically including within the draft *WaterSmart* Strategy all of the medium term objectives stated within. The draft *WaterSmart* Strategy also links strongly into other Program's within the Corporate Plan, with particular reference within the strategy for water helping deliver stated projects or objectives within:

- Program 1: CitySmart
- Program 4: Future Brisbane
- Program 6: Subtropical City – Parks and Recreation
- Program 7: Public Health and Safety

## 16.0 Customer impact

The draft *WaterSmart* Strategy will be used by the community as Council's 'direction setting' document for water in Brisbane. It will also be used by professionals, government agencies and other Local Government Agencies' (LGA) across SEQ to achieve integrated water management in Brisbane. The draft *WaterSmart* Strategy has the potential to provide a more unified understanding of how water will be managed to improve the livability of Brisbane and will be the platform for future action in water management in Brisbane.

The draft *WaterSmart* Strategy has the potential to create demand for water solutions that can be used to improve Council's ability to make Brisbane Australia's most sustainable and livable city.

## 17.0 Environmental impact

Two core strategic outcomes within the draft *WaterSmart* Strategy, 'A healthy river and bay' and 'Sustainable water use', speak to maintaining and improving environmental performance. These outcomes set direction regarding the following.

- Improving the health and resilience of creeks, the Brisbane River and Moreton Bay.
- Working collaboratively to reduce water pollution in catchments up-stream from Brisbane's border, to ensure the health and resilience of the Brisbane River and Moreton Bay.
- Mimicking nature in Brisbane's stormwater systems.
- Increasing the uptake of alternative water sources in Brisbane.
- Treating water to the level desired for its end use only.
- Balancing water use from any water source with environmental needs.

Additionally, the inclusion of direction regarding re-orienting our built form around overland flow paths, waterways and floodplains to enhance open space and biodiversity outcomes allows Brisbane to take and create opportunities with the way water moves through the landscape to deliver a sustainable and safe built form.

## 18.0 Policy impact

The draft *WaterSmart* Strategy replaces Council's existing Water Strategy: Dedicated to a *WaterSmart* City – an integrated water management strategy for Brisbane.

The current Water Cycle Management policy – WCM001 will undergo review to ensure alignment with the draft *WaterSmart* Strategy. The reviewed Water Cycle Management policy - WCM001 will be presented to Council for approval at the same time as the final version of the *WaterSmart* Strategy is presented to Council for approval in late 2010.

Further policy impacts to other Council programs will be consulted on and worked through upon implementation of specific directions and outcomes contained within the draft *WaterSmart* Strategy.

## 19.0 Financial impact

No immediate impact.

## 20.0 Human resource impact

No immediate impact.

## 21.0 Urgency

During the course of normal business. However, to meet project time frames for release of the final version of the *WaterSmart* Strategy in late 2010, the draft *WaterSmart* Strategy will need to go to public consultation as soon as possible post E&C decision, preferably from 16 July 2010.

## 22.0 Publicity/marketing strategy

A communications plan has been developed for the release of the draft *WaterSmart* Strategy. The following publicity and marketing will coincide with the release of the draft *WaterSmart* Strategy.

- Online webpage including online survey for feedback.
- Pull-up banners and minimal collateral to go to libraries, customer service centres and wards for unattended distribution.
- Media releases announcing the draft *WaterSmart* Strategy for public consultation.
- Articles and advertising within industry publications.
- Letters to all previously engaged inviting to read and provide feedback via online survey.
- Presentations to industry groups, critical stakeholders and by request to larger audiences.

**23.0 Options**

*Option 1: Approve the recommendation.*

*Option 2: Amend the recommendation.*

*Option 3: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number  
164/855/554/25

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Travel proposal for detailed reference checking of CET preferred vendor solutions

3.0 Issue/purpose  
To seek E&C approval to Rod Netterfield, Acting CET Business Transformation Project Manager, and Graham Dickens, CET Enterprise Solution Architect, to travel to a selection of USA, Canada and UK local government reference sites to examine and test the solutions proposed by Tenderer B and Tenderer D as part of the CET Contract J90375-08/09 at a cost of \$35,000- \$45,000.  
In order to meet the CET contract timeframes these reference site visits need to occur in July.

4.0 Proponent  
Vicki Pethybridge, Divisional Manager, Families & Community Services Division

5.0 Submission prepared by  
Maria Robins, Program Director CET Program, Families & Community Services Division

6.0 Date  
13 July 2010

7.0 For E&C approval or recommendation to Council  
For E&C approval

**APPROVED**

19 JUL 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
N/A

9.0 Recommendation  
That E&C approve Rod Netterfield, Acting CET Business Transformation Project Manager, and Graham Dickens, CET Enterprise Solution Architect, to travel in July to a selection of USA, Canada and UK local government reference sites to examine and test the solutions proposed by Tenderer B and Tenderer D as part of the CET Contract J90375-08/09 at a cost of \$35,000- \$45,000.

10.0 *Civil cabinet are particularly concerned about the cost and therefore approval is only given to travel to the USA & Canada.*  
Divisional Manager Chairperson

I Support /  Reject the recommendation.

If reject, please state reasons.

Vicki Pethybridge  
Divisional Manager  
FAMILIES & COMMUNITY SERVICES

Councillor Geraldine Knapp  
Chairman

**ACTION TAKEN**  
FAMILIES & COMMUNITY SERVICES  
COMMITTEE  
19 JUL 2010

**RECEIVED**  
19 JUL 2010  
COMMITTEE SECTION

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

TOWN CLERK



## 11.0 Background

The Customer Experience Transformation Program (CET) has completed its four month detailed procurement evaluation of Customer Relationship Management (CRM) vendor responses to the CET Request for Proposal (published in November 2009 and closed in February 2010). The Evaluation Team was comprised of Customer Services Branch and Information Services Branch specialists who have evaluated the seven tendered solutions against Functional, Non Functional, Corporate and Financial requirements. Supporting the CET Evaluation Team has been Strategic Procurement Office staff. In addition, the CET RFP and the subsequent Evaluation process have been assured by an external consultant, Council's 'System Integrator Proxy' Business Aspect.

On 22 June the Evaluation Team recommended that Tenderer B remains (after completion of all technology and commercial clarifications) the preferred vendor/solution. This recommendation was accepted by the CET Project Finalisation Committee (PFC); however they also requested that Tenderer D be taken into contract negotiations. Subsequently on 25 June 2010, the CET Program presented to the Combined CET and BaSE PCG. The PCG endorsed the recommendations of the CET Project Finalisation Committee; and suggested that given (a) the total program costs for CET (\$50m to end 12/13) and (b) the absence of appropriate Australian based reference sites from both Tenderer B and Tenderer D, that an investment in physically reviewing the US/Canada/UK implementations of these solutions would be highly recommended. This suggestion was later discussed with the Acting CEO, the Program Sponsor and the FaCS Chair. All parties consulted support this travel request.

CET proposes to visit 2-3 representative sites of both vendors. The locations of these sites are Sacramento, USA (Tenderer D); Toronto, Canada (Tenderer B), Bradford, UK which has a strong similarity to BCC's requirements (Tenderer B), San Francisco, USA (Tenderer B); New York (Tenderer D). Of specific interest to Council is the success of Tenderer B's solutions in the US and UK market. This is because Tenderer B, although a highly regarded CRM and Open311 solution provider in the US and UK, has not yet launched an Australasian market entry. Central to Tenderer B's proposal to Council is their establishment of an Australian headquarters of their company in Brisbane, with key staff and third party relationships established to meet Council's requirements. Should contract negotiations prove successful with Tenderer B, Council will be demonstrating innovation in deploying a leading local government CRM solution in Australia. No reference sites will be confirmed with vendors until receipt of E&C approval- therefore it is possible a smaller site list and costs may be confirmed post E&C approval. No vendor representatives will be present during the site reference checks and there will be no interaction with vendors during the visits.

CET proposes to send two senior members of the CET Evaluation Team to examine these vendors' reference sites. Graham Dickens is CET's Enterprise Solution Architect, and he led the Non Functional assessment of the vendor responses. Rod Netterfield is Acting CET Business Transformation Project Manager, and he was the senior Contact Centre Subject Matter Expert in the Functional team assessing the vendor responses. Both managers are highly respected and understand the detail of Council's requirements for this CET solution.

CET has also considered the possibility of telephone based reference checking rather than face-to-face. This approach is not recommended as Council needs to see the solutions working successfully in comparable Contact Centres and customer service channels; and to test the promises made by vendors face to face with the managers and users of the systems. Please note that Paul Salvati's recent visit to New York and Toronto sites was not a CET procurement reference site visit.

The CET reference checking process will be highly structured, continuing the disciplines demonstrated in the CET Evaluation Team since February 2010. A full report of the reference checking process will be provided to the CET PFC and the Combined CET and BaSE PCG.

E&C approval is now sought for Rod Netterfield, Acting CET Business Transformation Project Manager, and Graham Dickens, CET Enterprise Solution Architect, to travel in July to a selection of USA, Canada and UK local government reference sites to examine and test the solutions proposed by Tenderer B and Tenderer D as part of the CET Contract J90375-08/09 at a cost of \$35,000- \$45,000.

## 12.0 Consultation

- Ian Maynard, Acting CEO and Chair of CET and BaSE PCG (25 June 2010)
- Paul Salvati, Customer Services Branch Manager and CET Program Sponsor (25 June 2010)
- Cr Geraldine Knapp, Chairman Families & Community Services (28 January 2010)

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Nil

## 14.0 Commercial in confidence

Yes, as the CET Program remains under probity until completion of contract approvals in early September 2010

## 15.0 Vision/Corporate Plan impact

The CET Program is a key deliverable of Program 9- Customer Focus. It supports Council's Customer Focus Strategy, Channel Management Strategy and Serving Brisbane initiative.

The CET solution will support Organisation 2014 objectives and is 'dedicated to a better Brisbane' by enabling Council staff to be customer focused, innovative, operationally excellent and outcomes focused.

## 16.0 Customer impact

The CET solution will transform the way Council serves Brisbane customers- businesses, residents and visitors. It will introduce CRM tools and practices into all of our customer service channels- telephone, email, face-to-face, online, and will enable us to be proactive and more customer-responsive. It will launch an Online Portal so that customers will have secure access and visibility of their relationship with Council, their service requests of Council and our performance against those requests.

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Nil

## 19.0 Financial impact

The cost to Council, dependent on number and location of reference site visits confirmed with the Tenderers will be \$35,000-45,000. This cost is relative to a CET Program cost of \$50m from 10/11 to 12/13 years.

|                                  |          |
|----------------------------------|----------|
| Estimated total cost per person: | \$20,210 |
| • Flights (incl tax)             | \$15,000 |
| • Accommodation – 9 nights       | \$3000   |
| • Meals                          | \$1000   |
| • Allowances & Incidentals       | \$600    |
| • Transfers                      | \$500    |
| • Travel Doctor consultation     | \$110    |

**20.0 Human resource impact**

Both managers lead CET Project teams and their roles will be backfilled by the Program with existing staff while they are absent.

**21.0 Urgency**

This approval is very urgent. Reference site visits are required in July in order to ensure that Council can progress to contract with the preferred vendor in late July in accordance with the Program Schedule. A decision is required by E&C by 19 July 2010 to allow sufficient time to make the necessary travel arrangements. It is not feasible to confirm locations/dates of visits with vendors and their customers until E&C travel approval has been received.

**22.0 Publicity/marketing strategy**

As the CET Program remains under probity until completion of contract approvals in early September 2010 no adverse publicity or marketing is anticipated.

**23.0 Options**

Option 1: Approve recommendation, with CET Program to fund the travel costs from 10-11 budget

Option 2: Not approve

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

19 JUL 2010 07

1.0 File number  
109/520/148/1

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Consultancies through the Oversight of Consultancies Special Committee – Report October 2009 – March 2010

3.0 Issue/purpose

To report to E&C details of Submissions approved through the Oversight of Consultancies Special Committee for the months October 2009 – March 2010.

4.0 Proponent

Michael Byrne, Chief Procurement Officer, Corporate Services Division.

**ACTION TAKEN**

19 JUL 2010

5.0 Submission prepared by

David Cox, Corporate Risk Manager, Corporate Services Division.

TOWN CLERK

6.0 Date

19 July 2010

**RECEIVED**

19 JUL 2010

7.0 For E&C approval or recommendation to Council

E&C for information.

COMMITTEE SECTION

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable.

9.0 Recommendation

That E&C note the report for the consultancies approved through the Oversight of Consultancies Special Committee during the period of October 2009 – March 2010, as set out in Attachment A.

10.0

Michael Byrne

**APPROVED**

19 JUL 2010

Lord Mayor

Chief Procurement Officer  
STRATEGIC PROCUREMENT OFFICE

*[Handwritten signatures and initials]*

**10 YEAR RELEASE SCHEME**

## 11.0 Background

Effective 4 December 2007 all delegations (with the exception of specified exemptions) to engage new consultants or to extend existing consultancies were withdrawn and vested in the Oversight of Consultancies Special Committee (OCSC). This delegation expired and was reinstated at the Council meeting on 4 November 2008 for the remainder of this Council term with revised specified exemptions.

The definition of a consultancy is outlined in the charter as: "Advisory Services generally of a professional nature provided by exercising skill and judgement without detailed control by Council of the work concerned". The definition would exclude the straight provision of services.

The OCSC meets on a weekly basis and consists of Councillor deWit and Councillor Schrinner. The CEO is the Executive Officer to the Committee and Strategic Procurement Office (SPO) provide secretariat services.

This Committee was set up by a Charter (Charter and Processes of the Oversight of Consultancies Special Committee) and this Charter requires the Committee to report to E&C. It was decided by the Committee at the meeting 28 April 2009 that these reports would be presented to E&C on a six monthly basis.

E&C is asked to note the report as set out in Attachment "A".

## 12.0 Consultation

- Oversight of Consultancies Special Committee
  - Relevant Divisional Officers
- Are in agreement with the recommendation.

## 13.0 Implications of proposal

Contracts have been or will be entered into with the consultants approved by the Oversight of Consultancies Special Committee.

## 14.0 Commercial in confidence

Not Applicable

## 15.0 Vision/Corporate Plan impact

Entering into Consultancy Agreements with approved consultants will contribute to the efficient management of the City's resources.

## 16.0 Customer impact

The submissions cover the carrying out of consultancy work to meet Council approved programs.

## 17.0 Environmental impact

Not Applicable.

## 18.0 Policy impact

Compliance with reporting requirement.

## 19.0 Financial impact

Funding for the approved consultancies has been provided in Divisional budgets.

## 20.0 Human resource impact

Not Applicable.

**21.0 Urgency**

Normal course of business.

**22.0 Publicity/marketing strategy**

Not Applicable.

**23.0 Options**

Not Applicable.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**Submission Number**

1.0 **File Number:** 109/830/826/50

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 **Title**

Stores Board Submission – Amendment of the Significant Procurement Activity Plan (SPAP) for Systems Integrator Services (SIS) for the Business and System Efficiency (BaSE) Program and the Customer Experience Transformation (CET) Program.

3.0 **Issue/Purpose**

The purpose of this submission is to seek approval from the Establishment and Coordination Committee (E&C) to amend the Significant Procurement Activity Plan (SPAP) for Systems Integrator Services (SIS) for the Business and System Efficiency (BaSE) Program and the Customer Experience Transformation (CET) Program to allow a Deed of Commitment to be entered into for early High Level Design work.

4.0 **Proponent**

Ian Maynard, Acting Chief Executive Officer.

5.0 **Submission Prepared By**

David Cox, Corporate Risk Manager

6.0 **Date**

15 July 2010

**APPROVED**

19 JUL 2010

Lord Mayor

7.0 **E&C Approval or Recommendation to Council?**

For E&C approval

8.0 **If for Recommendation to Council, is a Council Resolution required under an Act or Ordinance?**

No.

**ACTION TAKEN**

19 JUL 2010

9.0 **Recommendation**

That the Establishment and Co-ordination Committee approve the attached submission.

**TOWN CLERK**

**RECEIVED**

19 JUL 2010

**COMMITTEE SECTION**

10.0   
David Cox  
Corporate Risk Manager  
Corporate Services Division

  
Ian Maynard  
Acting Chief Executive Officer

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE SCHEME

**E&C RESULTS – 26 JULY 2010**

| SUB NO.       | FILE NO.       | DIV.               | TITLE   | Result  |
|---------------|----------------|--------------------|---|---------|
| 26/07-01<br>R | 460/144/2(14)  | CPAS               | Draft Lutwyche Road Corridor Neighbourhood Plan   | Yes     |
| 26/07-02<br>M | 109/800/286/96 | CPAS               | Creek Ranger – Norman Creek Catchment Coordinating Committee Incorporated (N4c)   | Yes     |
| 26/07-03<br>M | 164/855/554/26 | City Business      | Travel proposal for the Business Manager City Waste Services, City Business, to undertake a study tour of resource recovery centres, waste to energy facilities in Spain and the IFAT Trade Fair in Germany 12 – 23 September 2010. | Amended |
| 26/07-04<br>M | 109/830/826/55 | OLMCEO             | Stores Board Submission- Significant Procurement Activity Plan for the Provision of Educating, Jet Rodding, CCTV Inspection and Root Cutting Services   | Yes     |
| 26/07-05<br>R | 364/46/2-WE370 | Corporate Services | Offer to settle compensation arising from the resumption of Council land at 241D Mile Platting Road, Rochedale and 95A School Road, Rochedale   | Yes     |
| 26/07-06<br>M | 134/330/149/29 | Corporate Services | Regional and Local Community Infrastructure Program- Round 3  | Yes     |
| 26/07-07<br>R | 152/160/881/58 | CPAS               | Draft Milton Station Neighbourhood Plan   | Yes     |
| 26/07-08<br>M | 112/20/439/221 | CPAS               | Resumption of land for park purposes for lots 23 (the former Milton Tennis Centre)  | Yes     |
| 26/07-09<br>M |                | OLMCEO             | Executive Contract  | Yes     |
| 26/07-10<br>M |                | OLMCEO             | Executive Appointment   | Yes     |

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



**17.0 Environmental impact**

Coordination of catchment management activities in the Norman Creek catchment will improve waterway health.

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Adequate funding is provided in the 2010/11 budget under Program 1 – City Smart, 1.2.1.1 Community Partnering for Conservation and Restoration.

Four payments of redacted (inclusive of GST) will be made to the N4C on a quarterly basis.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

In the normal course of business

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

- Option 1: Approve recommendation*
- Option 2: Not approve the recommendation*
- Option 3: Approve the recommendation with modification*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

26 JUL 2010 03

1.0 File number  
164/855/554/26

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Travel proposal for the Business Manager City Waste Services, City Business, to undertake a study tour of resource recovery centres, waste to energy facilities in Spain and the IFAT ENTSORGA (IFAT) Trade Fair in Germany 12 – 23 September 2010.

3.0 Purpose

The purpose of this submission is to seek approval for Arron Lee, Business Manager of City Waste Services, City Business, to undertake a study tour of resource recovery centres, waste to energy facilities in Spain and Germany as well as attendance to IFAT Trade Fair in Germany 12 – 23 September 2010.

4.0 Proponent

Sue Rickerby, Divisional Manager City Business

26 JUL 2010  
TOWN CLERK

5.0 Submission prepared by

Penny Orton, Executive Assistant to the Divisional Manager, City Business

RECEIVED

6.0 Date

21 July 2010

26 JUL 2010

APPROVED  
COMMITTEE SECTION

7.0 For E&C approval or recommendation to Council

For E&C approval.

26 JUL 2010

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

*[Handwritten signatures and initials]*

9.0 Recommendation

It is recommended that approval be given for Arron Lee, Business Manager of City Waste Services, City Business, to undertake a study tour of resource recovery centres, waste to energy facilities in Spain and Germany and the IFAT Trade Fair in Germany 12 – 23 September 2010 at an estimated cost to Council of \$13,925. *This study trip is to be undertaken as part of the allowance arrangements with Chris at work (BWIA Alliance).*

10.0 Divisional Manager

*[Handwritten signature of Sue Rickerby]*

Sue Rickerby  
Divisional Manager  
City Business

Committee Chairman

I Support / Reject the recommendation.  
If reject, please state reasons

*[Handwritten signature of Councillor David McLachlan]*

Councillor David McLachlan  
Chairman, City Businesses and  
Local Assets Committee

I Recommend Accordingly

*[Handwritten signature of Acting Chief Executive Officer]*  
ACTING CHIEF EXECUTIVE OFFICER

## 11.0 Background

As part of Council's Towards Zero Waste Strategy, initiatives to increase resource recovery and divert waste from landfill are necessary to fulfil its commitment to aggressive waste reduction targets. To achieve these targets City Waste Services and the BWIA are developing a number of innovative disposal initiatives including Bio-Cells, a dirty Material Recovery Facility, shredding plant and the possibility of a Waste to Energy Plant running on Waste Derived Fuel.

The study tour will be coordinated and guided by Council's Alliance partner Thiess Services and will encompass visits to Waste to Energy (W2E) plants, Material Recovery Facilities (MRF), Waste Derived Fuel (WDF) processors (attachment 1), as well as a visit to the IFAT Trade Fair (attachment 2) in Germany. These facilities demonstrate the very latest in technological advancements in waste processing, resource recovery, waste derived fuel and renewable energy production.

The IFAT trade fair is the largest waste focussed trade fair in the world; spread over 16 airport hangar sized pavilions of exhibits and held every two years. The fair is a demonstration of the latest in technology, equipment and infrastructure for waste, litter and cleansing services. Additionally there will be a strong focus on waste derived renewable energy.

The trip is supported by the Waste Project Control Group and the Brisbane Waste Innovation Alliance (BWIA) Board in consideration of the large number of infrastructure initiatives Council and the BWIA is currently considering or has in progress.

The study tour would be attended by Arron Lee, Business Manager City Waste Services and Frank Klosterman, Thiess Services Manager or Treatment and Disposals, Commercial and Business Strategy. Mr Klosterman's travel would be funded by Thiess Services.

It is anticipated that the study tour will provide an insight into the latest innovative ideas in waste, litter and cleansing management as well as provide the ability to see functioning and successful W2E, WDF and MRF plants in full production. As Manager of City Waste Services, Arron Lee needs to be fully aware of the technological advances in the Waste industry and the innovative ideas currently in the market place. This trip will provide him with first hand knowledge and access to this information.

The study tour also offers the ability to research European advancements in waste collection services and litter management.

E&C approval is now sought for Arron Lee, Business Manager of City Waste Services, City Business, to undertake a study tour of resource recovery centres, waste to energy facilities in Spain and Germany and the IFAT Trade Fair in Germany 12 – 23 September 2010 at an estimated cost to Council of \$13,925.

## 12.0 Consultation

- Cr David McLachlan, City Businesses and Local Assets Committee
- Brisbane Waste Innovation Alliance Board
- Waste Project Control Group

All are in agreement with the recommendation.

## 13.0 Implications of proposal

This proposal presents an opportunity for professional development in an area highly relevant to position requirements.

## 14.0 Commercial in confidence

Nil.

## 15.0 Vision/Corporate Plan impact

The participation of Arron Lee in the study tour will provide insight into the advancements in waste, litter and cleansing technologies and infrastructure that may be integrated in Council's everyday operations. It will also allow the opportunity to view Waste to Energy (W2E), dirty Material Recycling Facilities (MRF) and Waste Derived Fuel (WDF) facilities and production plants with the aim of replicating the facilities in Brisbane.

## 11.0 Background

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 20 July 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

| <b>CONTRACT NO.</b> | <b>CONTRACT TITLE</b>   | <b>REASON FOR SUBMISSION</b> |
|---------------------|---|------------------------------|
| A100167-09/10       | Provision of Educting, Jet Rodding, CCTV Inspection and Root Cutting Services | Within E&C Delegation        |

## 12.0 Consultation

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number  
134/330/149/29

E&C  
26 JUL 2010 06

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title  
Regional and Local Community Infrastructure Program – Round 3

3.0 Issue/purpose  
To gain E&C approval to lodge 4 x grant applications to the Department of Infrastructure, Transport, Regional Development and Local Government (Department) under its Regional and Local Community Infrastructure Program – Round 3.

4.0 Proponent  
Ian Niven, Acting Division Manager, Corporate Services Division

5.0 Submission prepared by  
Greg Evans, Chief Financial Officer, Corporate Services Division, extension 34161

ACTION TAKEN  
CG 21/7/10

6.0 Date  
21 July 2010

26 JUL 2010

TOWN CLERK

7.0 For E&C approval or recommendation to Council

RECEIVED

For E&C approval

26 JUL 2010

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

COMMITTEE SECRETARY

No.

9.0 Recommendation

To gain E&C approval to lodge 4 x grant applications as set out in attachments A, B, C and D to the Department of Infrastructure, Transport, Regional Development and Local Government (Department) under its Regional and Local Community Infrastructure Program – Round 3.

10.0

Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

  
Ian Niven  
ACTING DIVISIONAL MANAGER  
CORPORATE SERVICES

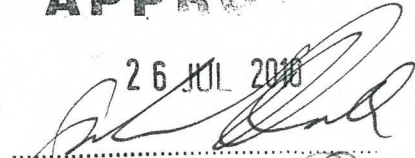
  
Councillor Adrian Schrinner  
CHAIRMAN FINANCE AND  
ADMINISTRATION COMMITTEE

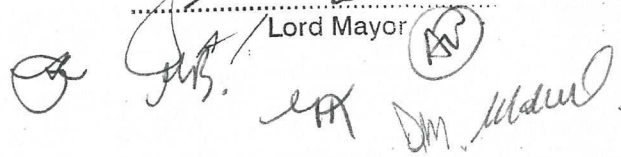
I Recommend Accordingly

.....  
ACTING CHIEF EXECUTIVE OFFICER

APPROVED

26 JUL 2010

  
.....  
Lord Mayor



## 11.0 Background

On Friday, 18 June 2010, the Australian Government announced a further \$100M available to Local Governments for eligible projects. Brisbane City Council will receive an automatic allocation of \$1.206M for RLCIP Round Three. Key dates:

Opening Date: Monday, 5 July 2010  
Closing Date: Friday, 30 July 2010  
Project Completion: Friday, 31 December 2011  
Project Finalisation: Tuesday, 1 February 2012

Although the revenue is an automatic allocation, the Department has changed its application approach for this Round and will now require a detailed application for each project. On Wednesday 7 July 2010, EMT approved the following projects for detailed grant application development:

- Brisbane Botanical Gardens – Mt Coot-tha – Water Sustainability Project (\$85,000)
- Brisbane Botanical Gardens – Mt Coot-tha – Water Conservation Infrastructure Project (\$300,000)
- Wickham Terrace Car Park Renewable Energy Project (\$500,000)
- Biambi Yumba "Inclusive Play" Playground Project (\$360,000)

See **Attachment One** for a discussion on the purpose and benefits of each Project.

Should the Department approve the Projects for funding, Council will need to enter into a Funding Agreement with the Department to secure the external revenue which will be paid upfront.

E&C approval is now sought for Council to submit 4 x grant applications to the Department under its Program to secure its automatic allocation funding amount of \$1.206M (excl GST).

## 12.0 Consultation

Council sought consultation with

- Councillor Peter Matic, Environment, Parks and Sustainability Committee
- Councillor David McLachlan, City Business and Local Asset Services Committee
- Greg Evans, Chief Financial Officer
- Vicki Pethybridge, Divisional Manager, Families and Community Services
- Andrew Chesterman, A/Divisional Manager, City Planning and Sustainability
- Sue Rickerby, Divisional Manager, City Business
- John Jordan, Manager, Natural Environment and Sustainability Branch

All are in agreement with this recommendation

The Chief Financial Officer, being the delegated officer to report on external revenue is satisfied that the grant applications comply with Council's AP195 – Procedure for Making a Grant Submission and is in agreement with the recommendation.

## 13.0 Implications of proposal

Should the Projects be supported and the revenue secured from the Australian Government, then Corporate Finance will seek advice through BCLP regarding the Funding Agreement's wording prior to seeking execution of the contract.

## 14.0 Commercial in confidence

Nil.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

Nil.

**17.0 Environmental impact**

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

See Attachment A.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

The grant applications are to be submitted to the Department by Friday, 30 July 2010.

**22.0 Publicity/marketing strategy**

As part of the Funding Agreement, all publicity for each project shall give appropriate recognition to the role of the Australian Government in supporting that project. This recognition includes invitations to participate in formal project opening or launch ceremonies and publicity events. Further, projects will also be required to include appropriate branding and written acknowledgement of the Australian Government on all publicity and written materials developed for each Project. The Department will work with Council with respect to project communications.

**23.0 Options**

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation
- Option 3: Amend the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE



1.0 File number  
112/20/439/221

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Resumption of land for park purposes for 23 lots (the former Milton Tennis Centre).

3.0 Issue/purpose  
To seek E&C approval to resume land for park purposes, consisting of 23 lots at the former Milton Tennis Centre site.

4.0 Proponent  
Andrew Chesterman, A/Divisional Manager, City Planning & Sustainability Division

5.0 Submission prepared by  
Brad Wilson, Principal Officer, Parks and Environmental Planning, Natural Environment & Sustainability Branch, ext 34728.

6.0 Date  
26 July 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

**APPROVED**

26 JUL 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

**ACTION TAKEN**

26 JUL 2010

**TOWN CLERK**

9.0 Recommendation

That E&C approve the issuing of a Notice of Intention to Resume in order to acquire the former Milton Tennis Centre site (properties listed in schedule at Attachment A) for park purposes.

**RECEIVED**

26 JUL 2010

10.0 Divisional Manager

Committee Chairman

COMMITTEE SECTION

Support /  Reject the recommendation.  
If reject, please state reasons

Andrew Chesterman  
Acting Divisional Manager  
City Planning & Sustainability Division

Cr Peter Matic  
Chairman, Environment, Parks & Sustainability Committee

I Recommend Accordingly  
ACTING CHIEF EXECUTIVE OFFICER

## 11.0 Background

Brisbane City Council's (Council) Desired Standards of Service (DSS), applied through the Priority Infrastructure Plan (PIP), seek to achieve levels of service for park quantity, distribution, quality and accessibility. While parts of Toowong Ward are well served by parks, overall the ward has a deficit in the total quantity of parks for the existing population. Some suburbs, specifically Paddington and Red Hill, are also under-serviced in terms of park size and accessibility. This is demonstrated by the number of very small parks distributed throughout these suburbs (refer Attachment B). These parks provide a level of service significantly less than desired.

Existing park accessibility gap analysis studies have identified gaps in the network within the Toowong Ward. The former Milton tennis site provides a rare opportunity to secure a consolidated, undeveloped site of this size within this area. Within the existing gap areas for informal use park, which exist to the north and the west of this site, no sites of similar size exist. Therefore it is unlikely that opportunities such as this will emerge in future.

The subject property is majority vacant land, which formerly housed the Milton Tennis Centre and the Milton Bowl. The subject property comprises a site area of 35,071 square metres across 23 individual lots (refer Attachment C). The site is currently classified as *Sport and Recreation Area* under City Plan, with the exception of one lot at 44 Haig Road, which is *Character Residential Area*. A development application lodged with Council on 30 March 2010 is currently suspended subject to appeal, as of 10 June 2010.

The subject property is within the River City Blueprint, a strategic plan area for the inner five kilometres (km) from the Brisbane CBD. River City Blueprint research has found that there is approximately 3.28 hectares (ha) of parkland/sport and recreation land per 1,000 residents within a 5km radius of the CBD. Based on future population growth across this area the ratio could fall to approximately 2.0ha per 1,000 residents by 2031 (based on an additional 75,000 dwellings in the inner 5km by 2031). The provision rate for Toowong Ward is shown at Attachment D.

If this site were resumed for park purposes, the location improves the global provision of public parks in Toowong Ward. This large area of park potentially offsets the distribution of a number of smaller parks across the Ward. The location is ideal as it consolidates a complex of parks in a relatively central location close to the Milton Centre, public transport (bus routes and train station), and local residents. The site has two street access and frontage and is currently classified as *Sport and Recreation Area* under City Plan. Families & Community Services Division has identified an existing need for some sport uses which could potentially be accommodated within this site while maintaining informal recreation function.

E&C approval is now sought to issue a Notice of Intention to Resume in order to acquire the former Milton Tennis Centre site (properties listed in schedule at Attachment A), for park purposes.

### Attachments:

- Attachment A – Property Schedule
- Attachment B – Ward Map
- Attachment C – Site Map
- Attachment D – Provision rate against DSS in Toowong Ward
- Attachment E – Lot details and transaction history

## 12.0 Consultation

The following have been consulted specifically in the course of preparing this submission:

- Councillor Peter Matic, Chairman for the Environment, Parks and Sustainability Committee, (13 July 2010)
- Matt Rolley, Principal Program Officer, River City Blueprint, City Planning Branch, (13 July 2010)
- John Jordan, Manager, Natural Environment & Sustainability (13 July 2010)
- Jonathon Skelton, Acting Land Manager, City Property (13 July 2010)
- Melanie Rodrigues, Acting Community Facilities Manager (13 July 2010)
- Craig Stevens, Manager, Marketing & Communication Branch (13 July 2010)

All are in agreement with the recommendation.

## 13.0 Implications of proposal

The resumption of this property is an opportunity to secure ongoing community use for a site classified as *Sport and Recreation Area* under City Plan, within an area deficient of park. A future submission will be required to amend the recommendation referring to the Milton Centre Urban Common in the draft PIP once acquisition is achieved.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

The acquisition of this site directly contributes to *Program 6 – Subtropical City- Parks & Recreation: 6.2 City of attractive parks*. Brisbane will be a green city with attractive parks providing varied opportunities for leisure while protecting our heritage.

## 16.0 Customer impact

The resumption of this property positively contributes to Brisbane's open space network by securing land for informal recreation and sporting activities to meet the needs of the current and future community.

## 17.0 Environmental impact

The resumption of this property positively contributes to the open space network for the city. Council ownership of the site provides the opportunity to improve landscape amenity values, potentially naturalise the piped waterway along the South Western boundary of the site, and help to reduce urban heat island effects of the adjacent Milton Road corridor.

## 18.0 Policy impact

The subject property has not previously been identified for purchase within the park network plan. The draft Brisbane Priority Infrastructure Plan, Public Parks Network Plan Background Report, June 2010 cites the existing park deficiency, however states "there is no recommendation proposed as this is an established area with no significant development expected and limited opportunities to address the gap." The purchase of this property presents an opportunity to secure a large area of park land suitable for a range of informal recreation and community uses, within the strategic River City Blueprint area.

## 19.0 Financial impact

At this stage a valuation has not been commissioned. The combined purchase price by the current owner as detailed in *Attachment E* is redacted.

A budget adjustment will be sought once the purchase price is established.

## 20.0 Human resource impact

Nil

## 21.0 Urgency

Urgent.

## 22.0 Publicity/marketing strategy

On completion of the acquisition a media release will be issued by the Chairman, Environment, Parks and Sustainability Committee.

## 23.0 Options

Option 1: Approve the resumption of land of the former Milton Tennis Centre site for park purposes.

Option 2: Do not approve the resumption of land of the former Milton Tennis Centre site.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 99-61698(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Director Corporate Portfolio Management Office

3.0 ISSUE/PURPOSE

To appoint Amanda Pafumi to the role of Director Corporate Portfolio Management Office

4.0 PROPONENT

Ian Maynard, Acting Chief Executive Officer

**APPROVED**

26 JUL 2010

5.0 SUBMISSION PREPARED BY

Craig Evans AM, Acting Executive Manager, Corporate Strategy

Lord Mayor

6.0 DATE

23 July 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Amanda Pafumi is formally appointed to the role of Director Corporate Portfolio Management Office.

ACTION TAKEN

TOWN CLERK

10.0 Ian Maynard  
ACTING CHIEF EXECUTIVE OFFICER

RECEIVED

26 JUL 2010

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

**11.0 BACKGROUND**

Following the formation of the Corporate Portfolio Management Office (CPMO) earlier this year, Amanda Pafumi was transferred to the role of Director of the office under the terms and conditions of her Executive Service Contract. Amanda commenced work as the Director of the CPMO on 23 February 2010.

Amanda has been performing well in the role and approval is now sought to formally appoint Amanda Pafumi to the role of Director CPMO.

**12.0 CONSULTATION**

Peter Rule, Executive Manager, Office of the Chief Executive  
Andrew Chesterman, Acting Divisional Manager, City Planning & Sustainability

All are in agreement.

**13.0 IMPLICATIONS OF PROPOSAL**

N/A

**14.0 COMMERCIAL IN CONFIDENCE**

Yes

**15.0 CORPORATE PLAN IMPACT**

N/A

**16.0 CUSTOMER IMPACT**

N/A

**17.0 ENVIRONMENTAL IMPACT**

N/A

**18.0 POLICY IMPACT**

N/A

**19.0 FUNDING IMPACT**

Nil, incorporated in current budget.

**20.0 HUMAN RESOURCE IMPACT**

N/A

**21.0 URGENCY**

In the normal course of business

**22.0 PUBLICITY/MARKETING**

At the discretion of the Lord Mayor

**23.0 OPTIONS**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER: 26 JUL 2010 10

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Appointment of Divisional Manager City Planning and Sustainability

3.0 ISSUE/PURPOSE

A recruitment process for the role of Divisional Manager City Planning and Sustainability was commenced following a process of advertising in The Australian Financial Review of Friday 7<sup>th</sup> May 2010 and with Seek Executive and the Brisbane City Council websites as well as an active talent search conducted by Davidson Recruitment. This resulted in five candidates being interviewed over three days, Wednesday 16 June, Wednesday 23 June and Thursday 24 June. Final reference checking was then completed on two candidates. Prior to the candidates being interviewed by E&C one of the candidates withdrew from consideration and a fresh search was conducted. A further two candidates were interviewed on Tuesday 20 July and further reference checking conducted on one of the candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Ian Maynard as chair of a panel comprising:

- Ian Maynard, Acting Chief Executive Officer
- Ian Niven, Acting Divisional Manager Corporate Services

The interviews conducted in June 2010 also included the then Chief Executive Officer Jude Munro as a member of the panel. Ms Munro was subsequently not available for the second round of interviews that took place on Tuesday 20 June. Ms Lyndal O'Neill, Recruitment Centre Manager was present at all interviews in an advisory capacity.

5.0 SUBMISSION PREPARED BY

Amy Rosanowski, Senior Consultant Recruitment Management Company, for and on behalf of Ian Maynard.

6.0 DATE

21 July 2010

7.0 FOR E&amp;C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval



8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

- 1. Andrew Chesterman ✓  
redacted

to the position of Divisional Manager City Planning and Sustainability, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER

*Ian Maynard*  
 Ian Maynard  
 A/Chief Executive Officer  
 Brisbane City Council

*Andrew Chesterman to be appointed.*

**APPROVED**

26 JUL 2010

*[Signature]*  
 Lord Mayor

*[Signatures]*  
 Mr. [unclear] [unclear] [unclear] [unclear]

ACTION TAKEN  
 26 JUL 2010  
 TOWN CLERK

RECEIVED  
 26 JUL 2010

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME