

E&C RESULTS – 07 JUNE 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
07/06-01 M	140/520/466/10	OLMCEO	2010 Local Government Association of Queensland (LGAQ) Annual Conference – Delegates and Observers	Amended
07/06-02 M	1/139(A2)	OLMCEO	Appointments to Professional Bodies	Yes
07/06-03 M	149/210/179/70-02	OLMCEO	Stores Board Submission – Sole Source for Telecommunications Voice Services – transitional contractual arrangements with Telstra pending migration to a new provider/100268-09/10	Yes
07/06-04 R	146/268/189/1	OLMCEO	AP174 Privacy Policy	Held
07/06-05 M	109/695/586/1-03	Corporate Services	Monthly Project Report- April 2010	Yes
07/06-06 M	112/445/444/63	Corporate Services	Partial Surrender of Brisbane City Council Square Lease	Yes
07/06-07 M	106/33/473/120	CPAS	2009/2010 Lord Mayor's Sustainability Grants – Round 2	Yes
07/06-08 M	460/145/1(4)	CPAS	Sustainable Development Grants (Offices) Program - Application for Grant Release 154-158 Melbourne Street, South Brisbane	Yes
07/06-09 M	106/800/148/11	FaCS	Community, Facility and Men's Sheds Grants Programs – 2009/2010 Round 2	Yes
07/06-10 M	155/210/179/1-02	FaCS	Provision of Vehicle Related Information Agreement for Tolling Offences	Yes
07/06-11 R	170/146/341/1	FaCS	Eat Safe Brisbane – Council's food safety rating scheme	Yes
07/06-12 M	137/225/137/19	OLMCEO	Appointment of Conduct Review Panel members to review an alleged statutory breach of the Code of Conduct for Councilors	Yes
07/06-13 M		OLMCEO	Executive Appointment	Yes

E&C RESULTS – 07 JUNE 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
07/06-14 M		OLMCEO	Executive Appointment	Yes
07/06-15 M		OLMCEO	Executive Contract	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, J Prentice

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 140/520/466/10

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 Title

2010 Local Government Association of Queensland (LGAQ) Annual Conference – Delegates and Observers

3.0 Issue/Purpose

To gain E&C approval for councillors to attend the 2010 LGAQ Annual Conference, taking place in Mackay from Monday 30 August to Thursday 2 September, and to apportion Council's voting entitlements.

4.0 Proponent

Peter Rule, Executive Manager, Office of the Chief Executive

5.0 Submission prepared by

Jo Gibney, Project Officer, Office of the Chief Executive, ext 34309

6.0 Date

24 May 2010

APPROVED

7 JUN 2010

7.0 For E&C approval or recommendation to council?

For E&C approval

[Signature]
Lord Mayor

8.0 If for recommendation to council, is a council resolution required under an Act or Local Law?

N/A

[Signatures]

9.0 Recommendation

1. That two councillors be approved to attend the LGAQ 2010 Annual Conference as Council's official delegates one of those being Cr Margaret de Wit. *(a UP already)*
2. That the two delegates referred to in (1) be allocated Council's entitlement of 14 votes, to be shared in accordance with E&C's direction. *Cr Bourke & Cr Wines*
3. That additional councillors (number to be determined by E&C) be approved to attend the LGAQ 2010 Annual Conference as observers. *- one member as nominated by the leader of the opposition.*

I Support/Reject

10.0

[Signature: Peter Rule]

Peter Rule
Executive Manager
Office of the Chief Executive

[Signature: Cr Adrian Schrinner]

Cr Adrian Schrinner
Chairperson, Finance &
Administration Committee

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

ACTION TAKEN RECEIVED

07 JUN 2010

07 JUN 2010

TOWN CLERK

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The 2010 Annual Conference of the Local Government Association of Queensland (LGAQ) will be held in Mackay from Monday 30 August to Thursday 2 September. The theme is "People and Places."

Council has traditionally allowed councillors to attend this conference. Brisbane is permitted to provide two official delegates, as well as observers. Delegates can exercise Council's voting entitlement of 14 votes, which can be divided between the delegates in any way that Council sees fit.

At the 2009 conference the votes were allocated to Councillors Margaret de Wit and Nicole Johnston. Councillor Matthew Bourke attended as observer. Councillor Margaret de Wit is currently a member of the LGAQ Executive, elected as the association's Junior Vice-President in 2008.

E&C's direction is sought regarding the identity of the official delegates and observers, and the division of voting entitlements between the delegates.

12.0 Consultation

Councillor Adrian Schrinner, Chairperson, Finance and Administration Committee
Peter Rule, Executive Manager, Office of the Chief Executive

All are in agreement that this submission should proceed to E&C.

13.0 Implications of proposal

None anticipated.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

Consistent with Corporate Plan, specifically:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

16.0 Customer impact

Nil

17.0 Environment impact

Nil

18.0 Policy impact

Consistent with the established policy that the Brisbane City Council voices its position on local government issues through its representation at the LGAQ.

19.0 Financial impact

Funds are available from cost code 101150301500000063300000 for accommodation and conference fees and from cost code 101150301500000062800000 for travel costs.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business, however, early approval will enable registration costs to be kept to the lower rate.

22.0 Publicity/marketing strategy

Not required.

23.0 Options

1. To approve the attendance of councillors at the 2010 LGAQ Annual Conference, and allocate voting entitlements.
2. Not to approve the attendance of councillors at the 2010 LGAQ Annual Conference.

Option 1 is recommended.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

07 JUN 2010 02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointments to Professional Bodies.

3.0 Issue/purpose

The purpose of this submission is to seek E&C approval the appointment of Andrew MacLeod, Chief Internal Auditor, as the Chair of the Professional Influence and Advocacy Committee of the Information Systems Audit and Control Association and as the Chair of the Government & Regulatory Authorities Regional Taskforce of the Information Systems Audit and Control Association during 2010/2011

4.0 Proponent

Peter Rule, Executive Manager, Chief Executive's Office

5.0 Submission prepared by

Bob Overell – Finance and Operations Assurance Manager, Assurance and Ethical Standards, OLMCEO (x34322)

6.0 Date

25 May 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

APPROVED

7 JUN 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C grant approval for:

1. The appointment of Andrew MacLeod, Chief Internal Auditor as the Chair of the Professional Influence and Advocacy Committee of the Information Systems Audit and Control Association;
2. The re-appointment of Andrew MacLeod as the Chair of the Government & Regulatory Authorities Regional Taskforce of the Information Systems Audit and Control Association;
3. The Chief Internal Auditor to attend up to two overseas meetings of the Professional Influence and Advocacy Committee of the Institute of Internal Auditors at no cost to Council.

BCC 10 YEAR PUBLIC RELEASE SCHEME

10.0 Divisional Manager

Peter Rule

Peter Rule
EXECUTIVE MANAGER
CEO's OFFICE

I Recommend Accordingly

[Signature]

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

07 JUN 2010

TOWN CLERK

RECEIVED

07 JUN 2010

COMMITTEE SECTION

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Adrian Schrinner

Councillor Adrian Schrinner

CHAIR FINANCE AND ADMINISTRATION COMMITTEE

11.0 Background

With more than 87,000 members in more than 160 countries, the Information Systems Audit and Control Association (ISACA) is recognised as the global leader in IT governance, control and assurance. Founded in 1969, ISACA sponsors international conferences, administers the globally respected CISA (Certified Information Systems Auditor) designation held by more than 60,000 professionals worldwide, and develops globally-applicable Information Systems (IS) Auditing and Control Standards. An affiliated Foundation undertakes leading-edge research in support of the profession.

The ISACA Professional Influence and Advocacy Committee oversees the monitoring and identification of activities of global legislative and regulatory or standard setting guidance issues. The Government & Regulatory Authorities Regional Taskforce assesses and recommends action on governmental regulations and legislation initiatives on a regional and local basis. This taskforce covers Australia, New Zealand and Papua and New Guinea.

Andrew MacLeod, the Chief Internal Auditor, has been appointed as the Chair of the 2010/2011 ISACA Professional Influence and Advocacy Committee. The eight member Committee meets up to twice a year usually in Chicago and via conference calls as needed. Chicago meetings are scheduled on a Friday and a Saturday and ISACA fully funds this meetings. This will be Andrew MacLeod's second year on the Professional Influence and Advocacy Committee and the Government & Regulatory Authorities Regional Taskforce. Previously, he was a member of the Standards Board since 1995.

The Council will benefit from the contacts he will make/maintain and by access to leading edge IS audit research and developments. With Council implementing many computer systems, it is important that the appropriate controls are in place. Assurance Services has an IS Assurance team who review new computer systems before implementation, data conversions and hardware controls. Membership of the Professional Influence and Advocacy Committee will allow him to keep up to date with what is happening worldwide in relation to IS Audit and benefit Council's IS Assurance team.

There will be no cost to Council for this attendance but travelling time will be required as the meetings are held on a Friday and a Saturday. E & C have previously agreed for Andrew MacLeod to take up to ten days off from work to attend meetings of the Institute of Internal Auditors and the Information Systems Audit and Control Association in each financial year. Any extra time would be taken as either leave without pay or recreation leave.

Approval of E&C is sought for the appointment of Andrew MacLeod as the Chair of the Professional Influence and Advocacy Committee and the Government & Regulatory Authorities Regional Taskforce of the Information Systems Audit and Control Association during 2010/2011.

12.0 Consultation

Jude Munro, Chief Executive Officer

Len Scanlan, independent Chairperson of the Brisbane City Council Audit Committee,

Are in agreement with the recommendation.

13.0 Implications of proposal

Membership of the ISACA Professional Issues/Advocacy Committee and the Government & Regulatory Authorities Regional Taskforce will allow Andrew MacLeod access to leading edge IS Audit research and developments.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

Membership of the ISACA Professional Issues/Advocacy Committee and the Government & Regulatory Authorities Regional Taskforce will contribute to the following aspects of Council's Vision 2026 and Corporate Plan 2008-2012:

- Developing Brisbane as a Regional and World City through improving Cooperative City Governance by sharing skills and knowledge with other SEQ councils through the SEQ Local Government Internal Auditors Discussion Group.
- Helping Brisbane to achieve Outcome 1.6 Risk Management (Service 10.6.1.1 in 2009/20010 Council Budget) by assuring service delivery through the effective management of risks.

16.0 Customer impact

Andrew's membership of the ISACA Professional Issues/Advocacy Committee and the Government & Regulatory Authorities Regional Taskforce should lead to a higher quality of IS Audit coverage in Council.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

No cost to Council.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION NUMBER

E&C

07 JUN 2010 03

1.0 File No 149/210/179/70-02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Sole Source for Telecommunications Voice Services – transitional contractual arrangements with Telstra pending migration to a new provider V100269-09/10

3.0 Issue/purpose

To seek approval of the Establishment & Coordination Committee to directly enter into a Contract with Telstra Corporation Limited ("Telstra") for the provision of Telecommunications Voice Services without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

2 June 2010

7.0 E&C approval or recommendation to Council?

For E&C Approval.

APPROVED
7 JUN 2010
Lord Mayor
[Signatures]

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

ACTION TAKEN

07 JUN 2010

TOWN CLERK

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

[Signature]

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

[Signature]
Jude Munro
Chief Executive Officer

RECEIVED

07 JUN 2010

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 25 May 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V100269-09/10	Telecommunications Voice Services – transitional contractual arrangements with Telstra pending migration to a new provider	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 Title**

Monthly Project Report – April 2010

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3408 7652.

5.0 Submission prepared by

Ian Niven, A/Divisional Manager, Corporate Services, 3408 9110. *23/5/10*

6.0 Date

21 May, 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Councillor Adrian Schrinner,
Chairman, Finance and Administration Committee

ACTION TAKEN

07 JUN 2010

TOWN CLERK

RECEIVED

07 JUN 2010

COMMITTEE SECTION

10.0 Divisional Manager

Barry Broe
DIVISIONAL MANAGER, Brisbane Infrastructure Division

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

7 JUN 2010

Lord Mayor

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2009-10, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2009-10, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******APRIL 2010 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for April 2010.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number
112/445/444/63

E&C
07 JUN 2010 06

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Partial Surrender of Brisbane City Council Square Lease.

3.0 Issue/purpose
To approve the partial surrender of an area from the Brisbane City Council Square Lease as common area for the purposes of accommodating an awning at the Reddacliff Place entrance to Brisbane Square.

4.0 Proponent
Ian Niven
Acting Divisional Manager, Corporate Services Division
Ext: 39110

5.0 Submission prepared by
6.0 Jenny Rose
Leasing Coordinator, City Property
Ext: 34615

6.0 Date
7 June 2010

7.0 For E&C approval or recommendation to Council
For E&C approval

APPROVED

7 JUN 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That the E&C Committee approve the partial surrender of an area (Lease P in Lot 12 SP152709) from the Brisbane City Council Square Lease for the purposes of accommodating an awning, on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0
Divisional Manager

07 JUN 2010

TOWN CLERK

Chairperson
I Support / Reject the recommendation.
If reject, please state reasons.

RECEIVED

07 JUN 2010

COMMITTEE SECTION

Ian Niven
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES
Send Accordingly

Councillor Adrian Schinner
CHAIRMAN FINANCE & ADMINISTRATION
COMMITTEE

CHIEF EXECUTIVE OFFICER

11.0 Background

Brisbane City Council (the Lessee) holds a Lease with Brisbane Square Pty Ltd (the Lessor) for premises located at 266 George Street, Brisbane, for the purposes of the Civic Square known as Reddacliff Place. The Lease commenced 18 October 2006 and expires 17 October 2105.

Brisbane Square Pty Ltd requires Brisbane City Council (BCC) to surrender part of the Lease, being 81sqm at the Reddacliff Place entrance to the ground floor, Brisbane Square, for the purposes of constructing an all weather awning. BCC has agreed to return the area of the awning construction to the landlord from the BCC Lease area, becoming "common area" for all.

The partial surrender of The BCC Lease affects the surrender of 81sqm being part of the Reddacliff Place Lease, with description Lease 711 076 130 – Lease BCC on SP 198938. The surrender area is defined as Lease P in Lot 12 on SP192709 as depicted on the attached Survey Plans (Attachment 1).

The surrender of the area will enable the area to return to common use area and all risk associated with the surrender area will be the responsibility of the landlord from the surrender date.

The surrender will take effect from the surrender date until the expiry date under Lease 711 76 130 (being 17.10.2105).

E&C Committee approval is now sought for the partial surrender of an area (Lease P in Lot 12 SP192709) from the Brisbane City Council Square Lease for the purposes of accommodating an awning, on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

12.0 Consultation

- Councillor Adrian Schinner, Chairman Finance and Administration Committee
- Ian Niven, Acting Divisional Manager, Corporate Services Division (25/05/2010)
- Mark Mazurkiewicz, Manager, City Property Branch (24/05/2010)
- Erin Fleming, Solicitor, Brisbane City Legal Practice (21/05/2010)
- Greg Swain, A/Manager, Marketing & Communications (24/05/2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Nil

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

Nil

17.0 Environmental impact

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A

23.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

07 JUN 2010 0.7

1.0 FILE NUMBER:
106/33/473/120

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2009/2010 Lord Mayor's Sustainability Grants – Round 2.

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding under this grant program.

4.0 PROPONENT

Andrew Chesterman, A/Divisional Manager, City Planning and Sustainability.

5.0 SUBMISSION PREPARED BY

Sharyn Holden, Sustainability Incentives Project Officer, Natural Environment & Sustainability, City Planning & Sustainability (extension 39281).

6.0 DATE

7 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

APPROVED

7 JUN 2010

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approves the granting of 2009/2010 Lord Mayor's Sustainability Grants for those applicants listed in Attachment 1, Recommended Applications.

10.0 DIVISIONAL MANAGER

COMMITTEE CHAIRMAN

Support / Reject the recommendation.
If reject, please state reasons

Andrew Chesterman
A/Divisional Manager
CITY PLANNING AND SUSTAINABILITY DIVISION

Cr Peter Matic
Chairman
ENVIRONMENT, PARKS AND SUSTAINABILITY
COMMITTEE

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

ACTION TAKEN

07 JUN 2010

TOWN CLERK

RECEIVED

07 JUN 2010

COMMITTEE SECTION

BCO 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

An initiative of the CitySmart program in the 2007/2008 budget was the introduction of the 'Lord Mayor's Sustainability Grants'. The program is designed to promote sustainability across the city by providing funding to local non profit organisations who are seeking to increase the environmental sustainability of existing community facilities through energy savings and greenhouse gas reduction. The focus of the current year grants is energy and greenhouse gas emissions.

The Lord Mayor's Sustainability Grants program has its own guidelines and application form which are presented as Attachment 4.

In 2009/10, funding of \$1.3 million was allocated under Service 1.1.2.1. Of this, \$135,000 was deducted for administrative costs, staff and other related expenses. A further amount of \$25,592 was expended on marketing.

In the first round, \$137,778 was approved as grants, leaving \$1,001,630 available for allocation in the second round.

Round Two Results:

The second round was heavily promoted using advertising and community workshops. This greatly improved the number of applications, with a total of 122 applications being received.

Following initial assessment against eligibility criteria by Brisbane City Council (Council) officers, recommendations were presented to a Comparative Assessment Committee (lead by the Branch Managers of Natural Environment & Sustainability and Water Resources and officers from Natural Environment & Sustainability and Community Services Branch).

Attachment 1 lists the 78 individual applications that are recommended for approval. A further application was deemed worthy of a grant but could not be recommended due to funding availability. The applications are listed in Attachment 2 and may be considered as an alternative to those recommended.

Attachment 3 lists 44 individual applications not recommended for approval. In keeping with the guidelines, several organisations that submitted applications, such as nursing homes and aged care facilities, were considered to be ineligible for a grant through this program, as they were deemed to be managed by other levels of government.

Approval is now sought for the 2009/2010 Lord Mayor's Sustainability Grants – Round 2 to be granted as set out in Attachment 1.

Summary of Attachments

Attachment 1 – Recommended Applications

Attachment 2 – Application Recommended (Beyond Funding Availability)

Attachment 3 – Applications Not Recommended

Attachment 4 – The Lord Mayor's Sustainability 2009/2010 – Round 2 Guidelines and Application Form

12.0 CONSULTATION

Cr Geraldine Knapp, Chairman, Families and Community Services Committee (21/05/10)

Cr Peter Matic, Chairman, Environment, Parks and Sustainability Committee (25/05/10)

Lorraine Gregory, AV Manager, Community Services Branch (11/05/10)

Neville Wilmott, AV Healthy and Vibrant Communities, Community Services Branch (11/05/10)

John Jordan, Manager, Natural Environment and Sustainability Branch (25/05/10)

Melinda Bergmann, Program Outcome Manager, CitySmart (25/05/10)

Carolyn Honeywill, Principal Officer, Green Community Initiatives (25/05/10)

Are in agreement with the recommendations.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects. Unsuccessful applicants may contact Council to discuss their applications.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

The Lord Mayor's Sustainability Grants' projects will contribute to Council's target of a carbon neutral city by 2026, as the organisations that receive funding assistance introduce new sustainability measures.

The grant is linked to the following Corporate Plan themes, programs and strategies:

- Outcome 5.4 "Brisbane values and supports fair outcomes for all. Our diverse communities have equitable access to resources, services and facilities"
- Strategy 5.4.1 – "Community Involvement"

- Outcome 1.1 "Sustainability and Climate Change – Provide clear guidance across Council's activities to achieve sustainable outcomes"
- Strategy 1.1.2 – "Climate change adaptation"

- The proposed Lord Mayor's Sustainability Grant funding will contribute to the Living in Brisbane 2026 aspirations for a Clean and Green city and a Well-designed, Subtropical city
- Funded activities will help achieve the following city wide outcomes:
 - Cleaner and sustainable energy use
 - Learning and informed communities
 - Connected and engaged communities.

16.0 CUSTOMER IMPACT

These grants will promote sustainability across the city by supporting community organisations to increase the environmental sustainability of existing community facilities.

17.0 ENVIRONMENT IMPACT

Lord Mayor's Sustainability Grants support community groups to care for the environment by increasing the environmental sustainability of existing community facilities. Projects include improvements to buildings and facilities that will save water and energy and reduce greenhouse gas production.

18.0 POLICY IMPACT

The proposal meets the guidelines for the Lord Mayor's Sustainability Grants Program that were previously approved by the Establishment and Co-ordination Committee.

The proposal meets the objectives of Council's *Sustainable Built Environment Policy*, which commits Council to global leadership in driving sustainability in the built environment, in part through innovative, effective and efficient incentive programs to encourage and reward sustainable development. The Lord Mayor's Sustainability Grants projects will contribute to Council's target of a carbon neutral city by 2026.

19.0 FINANCIAL IMPACT

Of the 122 applications received for Round 2 of the grants programs, 78 are recommended for either full or part funding, representing \$998,374.82 of the \$1,001,630 allocated in the 2009/2010 grants budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In order for funds to be allocated in this financial year, the Establishment and Co-ordination Committee decision is sought on 7 June 2010.

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

A communication strategy involving media and public relations opportunities will be prepared by Corporate Marketing, Corporate Strategy Office in consultation with the Natural Environment and Sustainability Branch and follow the requirements for approval. Media releases will not be distributed until applicants have been formally advised of the outcomes.

Marketing and communication will be linked to ongoing communications for *Growing a Green Heart Together*, the community plan that supports Brisbane's journey to become Australia's most sustainable city.

23.0 OPTIONS

- Option 1: That E&C approve the recommendations as set out in Attachments 1, 2 and 3;
- Option 2: That E&C not approve the recommendations as set out in Attachments 1, 2 and 3; and
- Option 3: That E&C recommend variance to the level of assistance provided.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

07 JUN 2010 08

1.0 File Number
460/145/1(4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Sustainable Development (Office) Grants Program
Application for Grant Release – 154-158 Melbourne Street, South Brisbane.

3.0 Issue/Purpose
The purpose of this submission is to obtain approval for the release of a sustainable development grant for a new office development which has been built at 154-158 Melbourne Street, South Brisbane.

4.0 Proponent
Andrew Chesterman, Acting Divisional Manager, City Planning and Sustainability.

5.0 Submission prepared by
Ken Mackenzie, Senior Program Officer Sustainable Built Environment, Natural Environment & Sustainability Branch, 340 35713.

6.0 Date
7 June 2010.

APPROVED
7 JUN 2010

7.0 For E&C approval or recommendation to Council
For E&C approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommendation
That the Establishment & Coordination Committee approve the release of a grant, under the Sustainable Development Grants (Offices) Program, to Pradella Developments Pty Ltd, for the office development located at 154-158 Melbourne Street, South Brisbane, to the value of \$614,347 inclusive of GST.

10.0 Divisional Manager

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Andrew Chesterman
Acting Divisional Manager
City Planning & Sustainability Division

Cr Amanda Cooper
Chairman, Neighbourhood Planning &
Development Assessment Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

07 JUN 2010

TOWN CLERK

RECEIVED

07 JUN 2010

COMMITTEE SECTION

11.0 Background

On 20 March 2007, E&C approved the Sustainable Development Grants (Offices) Program (the 'Program'). The Program reflects a commitment by Brisbane City Council (Council) to encourage sustainability in the built environment by supporting water reduction and reuse, energy conservation and major health, safety and lifestyle benefits to the people working and living in sustainable buildings. Under this program, Council is offering significant financial grants to new best practice sustainable office developments. The aim of the Program is to encourage the development of sustainable office buildings in Brisbane.

An application for release of a sustainable development grant for 154-158 Melbourne Street, South Brisbane has been received. The development is a new 11 floor office building with mezzanine.

The allocation of grant funding for this development was approved by E&C on 11 August 2008 for the amount of \$622,375, based on an original Sustainable Development Score of 66 and a GFA of 13,043m².

Following independent 5-Star Green Star certification from the Green Building Council of Australia and assessment against Council's Sustainable Development Grants Guidelines for Office Developments, the applicant has achieved a sustainable development score (SDS) of 68. This is a higher SDS than was originally proposed by the applicant and approved by E&C during approval of the grant allocation.

The new office 'as built' component Gross Floor Area (GFA) for the development has been confirmed by an independent consulting surveyor as 12,402m². This surveyed GFA is less than originally indicated in the grant allocation application.

The applicant has therefore applied for a grant release based on the SDS score of 68 and a GFA of 12,402m². This changes the grant amount to \$614,347, or \$8,028 less than the approved allocation of \$622,375.

The application for release of a sustainable development grant for 154-158 Melbourne Street, South Brisbane, meets the Eligibility Criteria in the Program (Appendix 1) and is recommended for approval.

Approval is now sought to approve the release of a grant, under the Sustainable Development Grants (Offices) Program, to Pradella Developments Pty Ltd for the office development located at 154-158 Melbourne Street, South Brisbane to the value of \$614,347 inclusive of GST.

As outlined in Attachment A, Sustainable Development Incentives Program Progress Report Table 1 Budget Summary, there is adequate funding in the projected program budget to meet this grant release. Further details on potential grant release amount and likely year of grant release have been highlighted in Table 2 Grant Application Details.

Attachments

Attachment A - Sustainable Development Incentives Program Progress Report

Attachment B - Courier Mail media statement

12.0 Consultation

Cr Peter Matic – Chairman, Environment, Parks & Sustainability Committee (24/05/10)
Kerry Doss – Manager, City Planning (21/05/10)
John Jordan – Manager, Natural Environment & Sustainability (21/05/10)
Richard Sivell – Manager, Development Assessment (21/05/10)
Ross Cope – Principal Officer, Corporate Sustainability (21/05/10)
Shannon Jarrett – Solicitor, Brisbane City Legal Practice (21/05/10)

Are in agreement with the recommendation.

Implications of proposal

Approval of this grant release application demonstrates Council's commitment to achieving Living in Brisbane 2026 sustainable built environment targets.

14.0 Commercial in confidence

None.

15.0 Vision / Corporate Plan impact

The approval of this grant release application will facilitate the delivery of the following Corporate Plan 2008-2012 outcomes identified for the CitySmart program:

- Sustainability and climate change: We will provide leadership, guidance and program delivery to Council and the community. We will maximise sustainability outcomes, reduce greenhouse gas emissions by 50% and support a carbon-neutral city;
- Pollution-free city: Residents will have clean, healthy air. We will prevent the impacts on the community and the environment posed by air pollution, noise pollution, contaminated land, closed landfills and dangerous goods; and
- Managing and reducing Brisbane's waste: We will manage Brisbane's waste streams to minimise waste generation, maximise resource recovery and reduce waste to landfill while considering the environmental, social and economic impacts of waste.

16.0 Customer impact

Nil

17.0 Environmental impact

The development will provide environmental benefits by increasing its energy efficiency and reducing water consumption and wastewater. To achieve the 5 Star Green Star Office As Built rating, the development must achieve a minimum base building energy performance rating of four stars using the NABERS scheme. Achievement of this minimum energy performance has been independently verified.

18.0 Policy impact

The Sustainable Development Grants (Offices) Program is consistent with the corporate Sustainability Policy (CS1), the Sustainable Built Environment Policy (CS2), the Sustainable Development Grants (Offices) Policy (CS4) and the Sustainable Development Incentives Guidelines (CS3) and encourages practice beyond City Plan 2000 standards.

19.0 Financial impact

Funds are available.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity / Marketing Strategy

A media statement was released in November 2007 announcing Council's approval of the first Grant Allocation Application, which was given to Wesley Mission located at 140 Ann Street, Brisbane (refer Attachment B).

The development at 154-158 Melbourne Street, South Brisbane is the second office grant release application received by Council. Industry groups such as the Property Council of Australia and Green Building Council of Australia have shown a keen interest in showcasing collaborative and sustainable developments.

Further opportunities exist for Council to showcase commitment to both the Sustainable Development Assessment Incentives Package and Living in Brisbane 2026 sustainable built environment targets by highlighting the approval of this grant release.

23.0 Options

- Option 1: approve the recommendation.
- Option 2: not approve the recommendation.
- Option 3: amend the recommendation.

Option 1 is the preferred and recommended option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

E&C

07 JUN 2010 09

1.0 File Number:
106/800/148/11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Community, Facility and Men's Sheds Grants Programs – 2009/2010 Round 2

3.0 Issue/Purpose
To approve the allocation of grant funding to community groups and organisations.

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Community Services Division.

5.0 Submission prepared by
Neville Wilmott, Program and Business Services Manager, Community Services Branch (ext - 35807)

6.0 Date
24 May 2010

APPROVED

7 JUN 2010

7.0 For E&C approval or recommendation to Council

For Establishment and Co-ordination Committee approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the 2009/2010 Community, Facility and Men's Sheds Grants Programs – Round 2 – be approved as per the recommendations in Attachment 1.

10.0

Divisional Manager

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

RECEIVED

07 JUN 2010

Vicki Pethybridge
Divisional Manager
Families & Community Services Division
Committee

Councillor Geraldine Knapp
Chairman
Families & Community Services

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Community Grants Program provides strategic funding to local non-profit organisations that are seeking to develop and improve programs and services in the areas of:-

- (a) arts, culture and heritage;
- (b) community development; and
- (c) active sport and recreation participation.

The Community Grant guidelines are provided at Attachment 2

The Community Facility Grants Program supports local non-profit organisations, but focuses on the capital development and improvement of their facilities for community use. The Community Facility Grants guidelines are provided at Attachment 3.

The Men's Sheds Grant Program provides funds to existing and emerging Men's Sheds groups to develop accessible and inclusive facilities and programs that cater for the health, social and emotional needs of men across Brisbane. The Men's Sheds Grant guidelines are provided at Attachment 4.

A combined total of 225 applications were received across all three of these programs in this Round (2009/2010 Round 2). Of the total applications submitted, 45 are recommended for either full or part funding representing \$974,037.96. Funds have been allocated from Program 5.

Attachment 1 provides a summary of:

- the recommended applications
- the applications that were assessed very highly but were considered less meritorious than recommended applications (the reserve applications)
- the not recommended applications.

There were many applications of a very high standard and therefore those in the Reserve list could be elevated if any additional information about the benefits of a grant submission become apparent.

Approval is now sought for the 2009/2010 Community, Facility and Men's Shed Grants Programs – Round 2, as per the recommendations in Attachment 1.

12.0 Consultation

Cr Geraldine Knapp	Chairman, Families and Community Services Committee
Lorraine Gregory	Acting Manager, Community Services Branch
Vanessa Fabre	Manager, Inclusive Communities, Community Services Branch
Pam Dobson	Community Development Manager, Inclusive Communities, Community Services Branch
Natalie Scott	Acting Program and Business Manager, Community Services Branch
Jim Lynch	Program Officer Community Grants, Community Services Branch

All are in agreement with the recommendation.

13.0 Implications of proposal

Successful applicants will be informed of their level of funding support. Unsuccessful applicants may contact Council to discuss their applications and be informed of the opportunity to resubmit for future grant funding rounds.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The grants are linked to the following Corporate Plan themes, programs and strategies:

Outcome 5.3 Active and Healthy Communities – Brisbane is an active and healthy city with high quality facilities and programs providing a range of sport, leisure and recreation opportunities.

Strategy 5.3.1 – Improve the health and quality of life of communities through participation in sport and recreation activities.

Outcome 5.1 Arts and Culture – A diverse and vibrant city which encourages and supports opportunities for creativity, innovation and participation in cultural life by the whole community.

Strategy 5.1.2.1 – Local Cultural Activities.

Strategy 5.1.4.2 - Social History

Strategy 5.1.3.1 - Public Art.

Outcome 5.4 Brisbane values and supports fair outcomes for all. Our diverse communities have equitable access to resources, services and facilities.

Strategy 5.4.1 – Community Involvement.

The Men's Shed grants deliver the following outcome within the Your Brisbane Program:

Outcome 5.4 - Promoting social cohesion and connection and supporting people to play an active part in the life of Brisbane at neighbourhood and citywide levels.

Strategy 5.4.2.1 – Community capacity building. The Men's Sheds initiative is dedicated to helping community groups create social places for men.

16.0 Customer impact

Community Facilities – The proposed funding will allow the upgrading of a range of sporting and other community facilities.

Sport and Recreation - The proposed funding will provide valuable support to community-based organisations delivering active sport and recreation opportunities to residents of Brisbane City.

Inclusive / Community Development – The proposal will result in the funding of projects that improve social inclusion in Brisbane's communities and in particular, create supportive community environments for people experiencing social disadvantage and exclusion.

Creative City / Festivals and Cultural Projects - These grants target niche community festivals and support a diverse range of cultural events and projects.

Creative City / Heritage –These grants build community awareness of our diverse and shared history.

Men's Sheds - The proposed funding will allow development of programs and infrastructure that improves social inclusion and in particular creates supportive community environments for a broad range of men to develop networks, skills and participate in the life of the City.

17.0 Environment impact

Nil

18.0 Policy impact

The proposal is in accordance with the Guidelines for the Community Grants Program that has been previously approved by the Establishment and Coordination Committee. The Community Facility Grants Program was separated from the Community Grants Program's guidelines in this round to improve program clarity for applicants and assessors. This change was endorsed by the Chairman, Families and Community Services Committee

The Men's Shed Grants Program is delivering on the Lord Mayor's election and 2009/2010 budget commitments to help community groups create social places for men through a grants program.

19.0 Financial impact

Of the 225 applications received for Round 2, 45 are recommended for either full or part funding representing \$974,037.96. Funds have been allocated from Program 5, as set out in Attachment 5.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor. Publicity will be prepared by Marketing and Communication in consultation with Community Services Branch staff. These releases will not be distributed until applicants have been formally advised of the outcomes.

23.0 Options

1. Approve the recommended applications in Attachment 1
2. Approve a mix of recommended and reserve applications from Attachment 1 providing reasons for the changed rankings.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

07 JUN 2010 10

1.0 File number
155/210/179/1-02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Provision of Vehicle Related Information Agreement for Tolling Offences

3.0 Issue/purpose
To obtain authority to enter into an agreement with the Department of Transport and Main Roads (TMR) to access vehicle related information for the purpose of tolling enforcement for the Glen7 Tunnel.

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Community Services Division

5.0 Submission prepared by
Tanya Bell, Service Delivery Manager, Compliance & Regulatory Services Branch

6.0 Date
24 May 2010

7.0 For E&C approval or recommendation to Council
E&C Approval
APPROVED
7 JUN 2010
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That E&C approve the authority for Council to enter into an agreement with the Department of Transport and Main Roads (TMR) to obtain vehicle related information for the purpose of issuing offences for toll evasion. Refer to attachment A – Provision of Vehicle Related Information Agreement and associated Deeds of Privacy.

Once authority is received from E&C, the Seal of Brisbane City Council will be affixed to the agreements by the Manager, Brisbane City Legal Practice.

10.0 **ACTION TAKEN**

Divisional Manager

07 JUN 2010

Chairman

I Support / Reject the recommendation.

TOWN CLERK

If reject, please state reasons.

RECEIVED

07 JUN 2010

Geraldine Knapp

Vicki Pethybridge
DIVISIONAL MANAGER
FAMILIES AND COMMUNITY SERVICES DIVISION

COMMITTEE SECTION

Councillor Geraldine Knapp
CHAIRMAN
FAMILIES AND COMMUNITY
SERVICES COMMITTEE

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 Background

On 29 January 2010, Council was given legislative authority under the *Transport Operations (Road Use Management – Vehicle registration) Amendment Regulation* and the *State Penalties Enforcement Amendment Regulation* to be the enforcement agency for the toll evasions on the Clem7 tunnel. Changes were made to the *Transport Infrastructure Act 1994* to enable Council to collect the revenue from toll infringements.

Tenix Solutions Pty Ltd was selected through Council's procurement process to issue and manage infringements for toll evasions and recover any non-payments as part of a contract on Council's behalf. Tenix currently perform this task for the Victorian Police Department for Victorian toll roads.

River City Motorways (RCM), the Clem7 toll road operator record drivers who do not pay their toll. They send invoices and a final Notice of Demand to offending drivers to pay their toll. Non compliance with a Notice of Demand is an offence under the *Transport Infrastructure Act 1994*. If a non-compliance is recorded by the toll road operator, they will refer the matter to Tenix for the purpose of enforcement. Tenix will review the information and under business rules prepared by CARS, will recommend whether an infringement notice should be issued or not. Tenix will only send an infringement notice once authorised officers from the CARS branch have verified the evidence and directed an infringement notice to be issued.

To complete this process, Tenix as the contractor for Council requires access to vehicle related data, namely registration data to be able to issue infringements to toll evaders and consequently recover any non-payments.

Council has since entered into negotiations with the Department of Transport and Main roads (TMR) to obtain this information and have access to the National Exchange of Vehicle and Driver Information System (*Australia*) (NEVDIS). This involves entering an agreement, the "**Provision of Vehicle Related Information Agreement**" which outlines the use requirements and costs of accessing the data and **Deeds of Privacy** which are agreements that cover NEVDIS privacy guidelines for Tenix and their sub-contractor, Computershare Communication Services Pty Limited. That agreement is set out in Attachment A

It is recommended that E&C approve the authority for Council to enter into an agreement with TMR to obtain vehicle related information for the purpose of issuing offences for toll evasion, as set out in Attachment A.

Once authority is received from E&C, the Seal of Brisbane City Council will be affixed to the agreement by the Manager, Brisbane City Legal Practice.

12.0 Consultation

- Compliance & Regulatory Services (CaRS)
- Major Infrastructure Project Office (MIPO)
- Brisbane City Legal Practice (BCLP)

Are in agreement with the recommendation.

13.0 Implications of proposal

Nil

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

This agreement is linked to enabling the effective functioning of the Clem7 toll road and supports the tollway process. It follows the following Corporate Plan programs and strategy:

Program 3 – Moving Brisbane

3.3 Transport network

Brisbane is developing a quality transport network that supports safe and efficient movement of people and freight:

- Continue to implement the Lord Mayor's TransApex Plan and Road Action Program.

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

TMR have specified a fee of \$0.44 per request for data. This will be payable by a monthly invoice. There is sufficient funding available within the CaRS budget.

Council will be able to receive vehicle related data for each infringement to be issued. In principle, Council has agreed to costs of the following fees, payable on a monthly basis by the Council for every request processed by the Department:

<u>Request</u>	<u>Fee (Excluding GST)</u>
Prosecution Request	\$0.44 each

There are no other fees relevant to this agreement. Similar agreements outlining the same fees were entered into for the Go-Between Bridge between Council and TMR.

20.0 Human resource impact

Nil

21.0 Urgency

As soon as possible, as Council must be ready to issue infringements when the first referral is sent by the toll road operator. This could be as early as the end of June 2010.

22.0 Publicity/marketing strategy

Nil

23.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

07 JUN 2010 12

1.0 FILE NUMBER: 137/225/137/19

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Appointment of Conduct Review Panel (CRP) members to review an alleged statutory breach of the Code of Conduct for Councillors.

3.0 ISSUE/PURPOSE

To appoint three members from the CRP to review an alleged statutory breach of the Code of Conduct for Councillors, to be reviewed under the process as provided in the Queensland Local Government Act 1993.

4.0 PROPONENT

Peter Rule, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Rebecca McAnalen, Corporate Governance Manager, Office of the Chief Executive, ext 34689

6.0 DATE

7 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That E&C:

- 1) Approve the appointment of Conduct Review Panel members to review an alleged statutory breach of the Code of Conduct for Councillors.
- 2) Nominate three members from the attached list of Conduct Review Panel members to conduct the review – Professor Margaret Steinberg, Dr Robin King Cullen and Mr John Waldoek.

10.0 Divisional Manager

Peter Rule

Peter Rule
Executive Manager, Office of the CEO

APPROVED

7 JUN 2010

.....
Lord Mayor

[Handwritten signatures and initials]

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

07 JUN 2010

TOWN CLERK

RECEIVED

07 JUN 2010

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Brisbane City Council adopted its Code of Conduct for Councillors on 28 February 2006 as per provisions of the *Local Government Act 1993*. The Code was subsequently reviewed and again adopted by Council in August 2008. The Code has a dual purpose to document agreed standards of behaviour expected of Councillors and provide accountability.

This accountability involves appointment of a Conduct Review Panel (CRP) to investigate repeat and statutory breaches of the Code and establishment of a General Complaints Process to review complaints about minor breaches of the Code as well as administrative actions of Council.

The Town Clerk has received advice from the Crime and Misconduct Commission (CMC) that they have reviewed a complaint about a Brisbane City Council councillor that, if substantiated, could constitute official misconduct. However, the CMC does not believe the matter justifies the taking of further action by the CMC and has recommended to Council that the matter be referred to a CRP in accordance with Section 250U of the *Local Government Act*. This particular matter relates to an alleged breach of the statutory obligations of Council's Code and therefore falls into the category of Statutory Breach of the Code.

Therefore, the complaint must be reviewed in accordance with Section 250V of the *Local Government Act*. Section 250ZC of that Act requires three panel members to form the CRP.

Conduct Review Panel

Council adopted its list of CRP members by resolution on 16 May 2006 and E&C agreed in August 2008 to extend the arrangements for the existing CRP for a further four years.

A list of members is attached from which it is recommended E&C nominate three people to undertake a review of the complaint received.

The Town Clerk's office has contacted members of the CRP in advance to determine availability and conflict of interest. Professor Margaret Steinberg, Dr Robin King Cullen and Mr John Waldock have indicated availability to conduct a review and reported no conflict of interest.

Therefore it is recommended that E&C nominate Professor Margaret Steinberg, Dr Robin King Cullen and Mr John Waldock as the CRP members to conduct the review of the matter.

Review process

The CRP members will review the complaint in accordance with the principles of natural justice and may:

- Determine if they consider the complaint to be frivolous or vexatious
- Determine more information is required before a recommendation could be made, or
- Make recommendations to Council about whether the panel considers a Statutory Breach occurred and what the panel considers would be an appropriate penalty.

12.0 CONSULTATION

Peter Rule, A/Executive Manager, Chief Executive's Office
David Askern, Chief Legal Counsel, Brisbane City Legal Practice
Rebecca McAnalen, Corporate Governance Manager, Office of the Chief Executive

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

The appointment of CRP members to investigate the complaint will fulfil the recommendation of the CMC and is in keeping with the spirit of the Code of Conduct to provide open, fair and transparent accountability measures. It will provide for an objective and impartial review to be carried out and a recommendation to go before Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan – Program 10 City Governance

- Council is committed to being an effective and transparent government. The independent review of complaints made against councillors reflects Council's commitment to fair, open and transparent review processes.

16.0 CUSTOMER IMPACT

CRP members are independent professionals who will review complaints made about councillors, providing transparency and accountability.

17.0 ENVIRONMENT IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FUNDING IMPACT

Council resolved that its CRP members be paid in accordance with Department of Industrial Relations Guidelines for Remuneration of part-time Chairpersons and Members of Government Boards, Committees and Statutory Authorities. These Guidelines now sit within the new Department of Justice and Attorney General which includes the Industrial Relations portfolio. This amount is currently \$477 for members per day and \$582 for the Chair per day. CRP members appointed to review a matter will provide an invoice at the end of the review, which will be paid from the budget of the Office of the Chief Executive.

20.0 HUMAN RESOURCE IMPACT

The process will be managed from existing resources within the Office of the Chief Executive.

21.0 URGENCY

Urgent. The stated timeframe for review of complaints is "generally 45 days".

22.0 PUBLICITY/MARKETING STRATEGY

The matter is considered to be confidential and any publicity is inappropriate.

23.0 OPTIONS

1. E&C approves the recommendation.
 2. E&C does not approve the recommendation.
- Option 1 is recommended.

BCC 10 YEAR RELEASE SCHEME

1.0 FILE NUMBER:

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, ICT Strategy and Architecture, Information Services, Corporate Services Division.

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager, ICT Strategy and Architecture, Information Services, Corporate Services Division was commenced in May 2010. A process of advertising was undertaken in the 'Financial Review' on Friday 9 April 2010 and 'Canberra Times' on Saturday 10 April 2010 and an active talent search was also conducted by itcom Australia Pty Ltd. This resulted in three candidates being interviewed on Monday 24 May 2010. Final reference checking was then completed on two candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

Attachment 1 - Executive Role Statement
 Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
 Attachment 3 - Comparative Assessment of Other Candidates
 Attachment 4 - Resumes of Other Candidates
 Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Mr Nick Brant, Chief Information Officer as chair of a panel comprising:

- Mr Nick Brant, Chief Information Officer
- Mr Craig Evans, Acting Executive Manager, Corporate Strategy
- Mr Jonathan Krause, Executive Partner, Gartner

5.0 SUBMISSION PREPARED BY

Mr Jim Kelly, Senior Recruitment Consultant, Recruitment Management Company (RMC) Pty Ltd

6.0 DATE

25 May 2010

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

redacted

2. Mr Jeff Tendero

to the position of Manager ICT Strategy and Architecture, Brisbane City Council, Information Services with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

07 JUN 2010

.....
Lord Mayor



ACTION TAKEN

07 JUN 2010

TOWN CLERK

RECEIVED

07 JUN 2010

COMMITTEE SECTION

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER: 2010

14

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager, ICT Transition.

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager, ICT Transition was commenced in April 2010. Following a process of advertising in the Financial Review of 9 April 2010 and on Seek Executive and the Brisbane City Council website, an active talent search was also conducted by Itcom. The search included potential overseas candidates. This resulted in four candidates being interviewed over Tuesday 11 May, Wednesday 12 May, Thursday 20 May and Tuesday 25 May 2010. Final reference checking was then completed.

One candidate is now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - List of all Candidates

Criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Ian Maynard, Divisional Manager Corporate Services as chair of a panel comprising:

- Nick Brant, Chief Information Officer, Corporate Services Division
- Maria Robins, Program Director, Customer Experience Transformation Program
- Anthony Sibraa, Project Director, New Information Organisation Project

5.0 SUBMISSION PREPARED BY

Amy Rosanowski, Senior Consultant, Recruitment Management Company on behalf of Ian Maynard.

6.0 DATE

Wednesday 26 May 2010

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

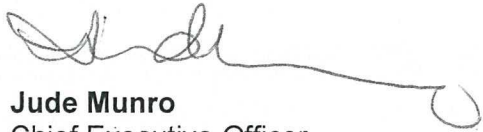
8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint the following candidate:

- Gary Pittorino

to the position of Manager, ICT Transition, Brisbane City Council, with a contract and salary at the SES level.

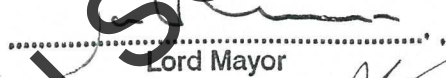
9.0 CHIEF EXECUTIVE OFFICER



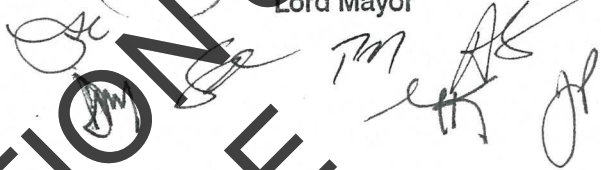
Jude Munro
Chief Executive Officer
Brisbane City Council

APPROVED

JUN 2010



.....
Lord Mayor



ACTION TAKEN

07 JUN 2010

TOWN CLERK

RECEIVED

07 JUN 2010

COMMITTEE SECTION

BCC PUBLICATIONS SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE****2.0 TITLE**

Appointment of the Chief Executive Officer, Brisbane City Council

3.0 ISSUE/PURPOSE

An extensive recruitment process for the role of Chief Executive Officer, Brisbane City Council was commenced on 29 January 2010 by Korn Ferry International to undertake an executive search and recruitment process to identify prospective candidates for the role of Chief Executive Officer. The process used is set out in Attachment 1.

Public advertisement of the role appeared in the Financial Review on 5 March 2010 and the Weekend Australian on 6 March 2010. Research, search and advertisement activity generated in excess of 100 interested candidates. Korn Ferry presented a list of 12 prospective candidates for consideration for interview together with a list of all candidates who expressed an interest in the role.

Five candidates were finally short listed for interview. A selection panel comprising Lord Mayor Campbell Newman, Deputy Mayor Graham Quirk and Councillor Jane Prentice, Chairperson for Public and Active Transport and Economic Development Committee reviewed detailed candidate profiles presented by Korn Ferry International and interviewed the candidates between 27 April and 8 May 2010.

Very detailed referee reports and qualification checks on the candidates in final contention were considered. The selection panel determined that Colin David Jensen was preferred candidate and should be recommended to E&C for appointment.

Council completed Australian Securities and Investment Commission and Police checks on Colin Jensen which are both clear.

Approval of E&C is sought to appoint the recommended candidate.

The following information is attached:

- Attachment 1 - Korn Ferry - Report on Search and Recruitment Process
- Attachment 2 - CV Colin Jensen
- Attachment 3 - Korn Ferry - Confidential Candidate Report
- Attachment 4 - Korn Ferry Confidential Referee Report
- Attachment 5 - Chief Executive Role Statement

4.0 PROPONENT

Lord Mayor Campbell Newman (in consultation with the selection panel)

5.0 SUBMISSION PREPARED BY

Peter Rule, Executive Manager, Office of the Chief Executive (ext 34151)

6.0 DATE

4 June 2010

RECEIVED

07 JUN 2010

COMMITTEE SECTION

ACTION TAKEN

07 JUN 2010

TOWN CLERK

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 RECOMMENDATION

That Colin David Jensen is appointed to the role of Chief Executive Officer, Brisbane City Council with remuneration and conditions to be negotiated.

APPROVED

17 JUN 2010

.....
Lord Mayor

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

E&C RESULTS – 15 JUNE 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
15/06-01 M	467/27(0)	Brisbane Infrastructure	TransApex Board Membership	Yes
15/06-02 M	182/255/867/3	Brisbane Infrastructure	Northern Link Project Finalisation Committee- Revised Membership	Yes
15/06-03 M	467/26(7)	Brisbane Infrastructure	Clem Jones Tunnel (CLEM7) – Road Pass Casual User Tolling Product and Customer Contract	Yes
15/06-04 M	134/325/738/29	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges (The Abused Child Trust Incorporated)	Yes
15/06-05 R	112/445/302	OLMCEO	Stores Board Submission- Sale and leaseback of the Sherwood Road Bus Depot	Yes
15/06-06 M	140/520/466/10	OLMCEO	Proposed agenda items for the 2010 Local Government Association of Queensland Annual Conference	Yes
15/06-07 M	134/330/149/28	Corporate Services	Climate Change Adaptation Research Grants Program- Settlement and Infrastructure 2010/2011 Grant Application	Yes
15/06-08 M	109/800/286/274	FaCS	Amnesty on Library Fees	Yes
15/06-09 M	164/855/554/23	FaCS	Overseas travel to New York City and San Francisco, United States of America	Yes
15/06-10 M	119/80/382/6355 - A002/22432	CPAS	Granting of Infrastructure Contributions Subsidy for the Empire Square Development at 79 Elizabeth Street, Brisbane.	Yes
15/06-11		Corporate Services	Central SEQ Distributor Retailer Authority – Final Participation Agreement and Fibre Optics Agreement	Yes
15/06-12 R	109/800/286/125	OLMCEO	Alter the Chairman and Deputy Chairman of Council and the names, responsibilities and membership of Standing Committees.	Yes
15/06-13 M		OLMCEO	Executive Appointment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, J Prentice

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 467/27(0)

15 JUN 2010 01

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

TransApex Board Membership

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek endorsement of extending TransApex Board membership to Council's Chief Financial Officer.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

6.0 DATE

4 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

15 JUN 2010

9.0 RECOMMENDATION

That E&C endorses Council's Chief Financial Officer to be a member of the TransApex Board.

10.0 DIVISIONAL MANAGER

Barry Broe
Divisional Manager
Major Infrastructure Projects Office

Graham Quirk
CHAIRPERSON INFRASTRUCTURE

ACTION TAKEN
15 JUN 2010

Support / Reject the Recommendation/s.

TOWN CLERK

If Reject – please state reasons

Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

RECEIVED

15 JUN 2010

COMMITTEE SECTION

BCG 10 YEAR RELEASE SCHEME

Guys #6

Barry Broe 4/6

APPROVED
[Signatures]

11.0 BACKGROUND

The TransApex Board was established in 2004 as the peak governance body, providing strategic guidance to the project team to enable successful delivery of the TransApex projects.

With the Go Between Bridge nearing completion and Northern Link set to go into construction later this year, Council is in the process of establishing arrangements to manage its tolling business.

An opportunity exists to establish a Special Purpose Vehicle for electronic payments and tolling for Council's own toll roads to maximise success of delivering business case forecasts.

A further opportunity exists to develop a coordinated approach to tolling in South East Queensland.

A Business Plan for the Tolling Special Purpose Vehicle is currently being developed for existing projects (Go Between Bridge and Northern Link) as well as potential future projects (East West Link and Kingsford Smith Drive).

The TransApex Board members agree the inclusion of Council's Chief Financial Officer would assist the Board in providing the necessary advice and direction required for these initiatives.

E&C approval is not sought for Council's Chief Financial Officer to be a member of the TransApex Board.

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
Greg Evans, Chief Financial Officer
David Askem, Chief Legal Counsel, Brisbane City Legal Practice
TransApex Board

have been consulted and agree with this submission.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendation will provide revised governance arrangements for the operations phase of the projects.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Accept the recommendation.

Option 2: Not accept the recommendation

Option (1) is the preferred option.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER: 182/255/867/3

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Northern Link Project Finalisation Committee – Revised Membership

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek endorsement of the Chief Procurement Officer as an additional member of the Northern Link Project Finalisation Committee.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

6.0 DATE

4 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That E&C endorses the Chief Procurement Officer as an additional member of the Northern Link Project Finalisation Committee.

DIVISIONAL MANAGER

Barry Broe 4/6
Barry Broe
Divisional Manager
Brisbane Infrastructure

4/6
 Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

BCC PUBLIC RELEASE SCHEME

15 JUN 2010

[Signature]
Lord Mayor
[Signatures]

[Signature]

ACTION TAKEN

Graham Quirk
CHAIRPERSON INFRASTRUCTURE

15 JUN 2010

TOWN CLERK

Support / Reject the Recommendation/s.

REC

If Reject – please state reasons

15 JUN 2010

COMMITTEE SECTION

11.0 BACKGROUND

On 1 September 2008 Civic Cabinet approved the establishment of the Project Finalisation Committee (PFC) for the procurement phase of Northern Link to provide guidance on policy and commercial matters during the evaluation and negotiation phase.

Current PFC membership was approved by Civic Cabinet on 15 March 2010 and comprises:

Jude Munro, Chief Executive Officer
Barry Broe, Divisional Manager, Brisbane Infrastructure
Scott Stewart, Executive Manager, MIPO
David Askern, Manager Brisbane City Legal Practice
Greg Evans, Chief Financial Officer

With the project now in the RFP evaluation phase, the Project Finalisation Committee members agree the inclusion of Council's Chief Procurement Officer would assist the PFC in providing the necessary advice and direction required for negotiations with the bidders and selection of the preferred proponent.

E&C approval is sought for the Chief Procurement Officer to be added as an additional member of the Northern Link Project Finalisation Committee.

12.0 CONSULTATION

Jude Munro, Chief Executive Officer
Greg Evans, Chief Financial Officer;
David Askern, Chief Legal Counsel, Brisbane City Legal Practice

have been consulted and agree with this submission. The Chief Procurement Officer has agreed to participate.

13.0 IMPLICATIONS OF PROPOSAL

The adoption of the recommendation will provide revised governance arrangements for the project.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The Northern Link project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Accept the recommendation. This will provide revised membership for the Project Finalisation Committee.

Option 2: Not accept the recommendation.

Option (1) is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 467/26(7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Clem Jones Tunnel (CLEM7) – Road Pass Casual User Tolling Product and Customer Contract

3.0 ISSUE/PURPOSE

To provide consent to the proposed Amended Tolling Product, Customer Contract and Amended Toll Calculation Schedule.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office, Ext 37329

6.0 DATE

1 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

BCC PUBLICATION SCHEME
10 YEAR RELEASE

9.0 RECOMMENDATION

That the Establishment and Coordination Committee:

- (a) Consent to the Amended Toll Calculation Schedule as set out in Attachment "A".
- (b) Consent to the Tolling Product Amendment and corresponding Customer Contract for the:
 - (i) Post Paid Limited Duration Road Pass as set out in Attachment "B";

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

*Sally
H6*

Barry Broe
 Barry Broe
 Divisional Manager
 Brisbane Infrastructure

Graham Quirk
 Graham Quirk
 Chairperson
 Infrastructure Committee

I Support / Reject the Recommendation/s.
 If Rejected – please state reasons:

I Recommend Accordingly

[Signature]
 CHIEF EXECUTIVE OFFICER

ACTION TAKEN

15 JUN 2010

TOWN CLERK

RECEIVED

15 JUN 2010

COMMITTEE SECTION

APPROVED

15 JUN 2010

[Signature]
 Lord Mayor

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

There has been discussion between RiverCity Motorway Consortium (RCM) and Queensland Motorway Limited (QML) to develop an interoperable casual user product for use on Queensland Tollroads.

Both parties have now reached agreement on the limited duration Road Pass product and associated customer contract.

Clause 20.11(b) (ii) of the CLEM7 Project Deed requires RCM to obtain the prior consent of Council before adding to or amending the Nominated Tolling Products.

On 14 May 2010, RCM sought consent to add the additional product:

- (i) Limited Duration Road Pass is an additional product for casual users which operates over a period of time and is interoperable with other Queensland tollroads.

E&C Approval for this Tolling Product Amendment and respective Customer Contract is sought in this submission.

The agreed Toll Calculation Schedule has been updated to take account of the additional Amended Tolling Product.

The amendments are:

- (i) nominating the fees for the amended products; and
- (ii) a reduction in the Tollroad and Account fees nominated in the Deed.

These amendments require E&C's consent under Clause 20.11 (b) (iii) of the Clem7 Project Deed.

E&C approval is therefore sought for:

- (a) Consent to the Amended Toll Calculation Schedule as set out in Attachment "A".
- (b) Consent to the Tolling Product Amendment and corresponding Customer Contract for the Post Paid Limited Duration Road Pass as set out in Attachment "B".

12.0 CONSULTATION

Craig Stevens, Manager, Marketing and Communications
Scott Stewart, Executive Manager, Major Infrastructure Projects Office
David Askern, Chief Legal Counsel, Brisbane City Legal Practice
Have been consulted and agree with the proposal.

13.0 IMPLICATIONS OF PROPOSAL

E&C's consent will allow Council to fulfill its obligations under the CLEM7 Project Deed with respect to Tolling Products

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

This action is consistent with the Accessible City (Service Development 7.1.2.1.DO5 Tunnels) theme of the Corporate Plan

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Any marketing and communications issues that arise from this will be handled in the normal course of business

23.0 OPTIONS

Option 1: Accept the recommendation and formally consent to RCM's Amended Tolling Product, Customer Service Contract and Amended Toll Calculation Schedule.

Option 2: Not accept the recommendation

Option (1) is the preferred option

BCO 10 YEAR RELEASE SCHEME

15 JUN 2010 04

1.0 File number
134/325/738/29

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose
To approve the inclusion of The Abused Child Trust Incorporated into Appendix 'A' of the Schedule of Fees and Charges from 13 May 2010.

4.0 Proponent
Ian Niven, Acting Divisional Manager, Corporate Services Division

5.0 Submission prepared by
Greg Evans, Chief Financial Officer, Corporate Services, extension 34161 *SE 27/5/10*

6.0 Date
25 May 2010

7.0 For E&C approval or recommendation to Council
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C approve the inclusion of The Abused Child Trust Incorporated in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 13 May 2010, being the date of their application.

BCC 10 YEAR PUBLIC RELEASE SCHEME

10.0
Divisional Manager

APPROVED

15 JUN 2010

Lord Mayor

Chairman

I Support / Reject the recommendation.

If reject, please state reasons.

ACTION TAKEN

15 JUN 2010

TOWN CLERK

[Signature]
Ian Niven
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

[Signature]
Councillor Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

I Recommend Accordingly

[Signature]
54
CHIEF EXECUTIVE OFFICER

RECEIVED
15 JUN 2010
COMMITTEE SELECTION

11.0 Background

On 13 May 2010, The Abused Child Trust Incorporated lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration 1030 (see **Attachment B**)

Approval is now sought to approve the inclusion of The Abused Child Trust Incorporated into Appendix A of the Schedule of Fees and Charges from the 13 May 2010.

12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

13.0 Implications of proposal

The Abused Child Trust Incorporated will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

14.0 Commercial in confidence

This matter is not commercial in confidence.

15.0 Vision/Corporate Plan impact

The inclusion of The Abused Child Trust Incorporated in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

16.0 Customer impact

The Abused Child Trust Incorporated will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

17.0 Environmental impact

There is no environmental impact.

18.0 Policy impact

There is no policy impact as approving The Abused Child Trust Incorporated inclusion in Appendix 'A' is consistent with existing policy.

19.0 Financial impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

20.0 Human resource impact

There is no significant impact.

21.0 Urgency

The approval, if granted, may be processed in the normal course of business.

22.0 Publicity/marketing strategy

None required.

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 140/520/466/10

2.0 Title

Proposed agenda items for 2010 Local Government Association of Queensland Annual Conference

3.0 Issue/Purpose

To gain E&C approval to submit motions to the 2010 Local Government Association of Queensland Annual Conference.

4.0 Proponent

Peter Rule
Executive Manager, Office of Chief Executive, ext 34151

5.0 Submission prepared by

Jo Gibney
Project Officer, Office of Chief Executive, ext 34309

6.0 Date

14 June 2010

APPROVED

15 JUN 2010

7.0 For E&C approval or recommendation to council?

Lord Mayor

For E&C approval

8.0 If for recommendation to council, is a council resolution required under an act or ordinance?

N/A

9.0 Recommendation

That approval is granted to submit the attached motions to the 2010 Local Government Association of Queensland Annual Conference.

0.0

I support/reject the recommendation.

ACTION TAKEN
15 JUN 2010

TOWN CLERK

Peter Rule
Executive Manager,
Office of the Chief Executive

RECEIVED

15 JUN 2010

Councillor Adrian Schrinner
Chairman
Finance & Administration Committee

COMMITTEE SECTION

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The Local Government Association of Queensland (LGAQ) has called for agenda items to be submitted for its forthcoming 114th Annual Conference to be held in Mackay from Monday 30 August to Thursday 2 September 2010. As in previous years, these agenda items take the form of motions and are to be voted upon at the conference.

The theme for this year's conference is "People and Places."

All Council Divisions have been requested to submit appropriate motions with endorsement of the relevant Chairperson. The following agenda items have been received and are attached:

1. Funding for public transport
2. State Government accelerating bikeway permits
3. Main Roads Department tourism signage
4. Support for Broadband rollout
5. Support for commercial film/video/TV shooting and production
6. Planning and resource implications of State Government requirements
7. Funding for public libraries

The LGAQ's deadline for submission of motions is 18th June 2010.

E&C's approval is sought to submit these motions to LGAQ.

12.0 CONSULTATION

All Divisional Managers (request for motions)
Lord Mayor and relevant Chairpersons (re motion content)
Peter Rule, A/Executive Manager Chief Executive's Office

All are in agreement.

13.0 IMPLICATIONS OF PROPOSAL

It is anticipated that the motions would generally be supported at the conference.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Consistent with the Corporate Plan 10.2 Regional and international activities – specifically:

- Council works collaboratively with other governments and organisations for the betterment of the local community, city and region.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENT IMPACT

Nil

18.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on national local government issues through its membership of the LGAQ.

19.0 FUNDING IMPACT

There are no immediate budget implications for Brisbane City Council.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. LGAQ deadline for submission of motions is 18 June 2010.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet. The LGAQ conference receives media coverage.

23.0 OPTIONS

1. To endorse all of the attached motions for submission to the LGAQ
2. To endorse a selection of the attached motions
3. To not endorse the attached motions

Option 1 is recommended for approval.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLIC RELEASE SCHEME
10 YEAR RELEASE**

1.0 File number
134/330/149/28

E&C
15 JUN 2010

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Climate Change Adaptation Research Grants Program – Settlement and Infrastructure 2010 / 2011 Grant Application

3.0 Issue/purpose

To gain E&C approval to lodge a grant application to the Department of Climate Change (Department) under its Climate Change Adaptation Research Grants Program - Settlement and Infrastructure (Program) titled A Diagnostic and Guide for Informing Land Use Planning Decisions by Local Government Under a Changing Climate seeking a total grant amount of \$230,000 (excl GST).

4.0 Proponent

Ian Niven, Acting Division Manager, Corporate Services Division

5.0 Submission prepared by

Greg Evans, Chief Financial Officer, Corporate Services Division, extension 34161 *9/6/10*

6.0 Date

08 June 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED
15 JUN 2010
[Signature]
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

AS *et* *on* *jo*

9.0 Recommendation

To gain E&C approval to lodge a grant application to the Department of Climate Change (Department) under its Climate Change Adaptation Research Grants Program - Settlement and Infrastructure (Program) as set out in Attachment A seeking a total funding amount of \$230,000 (excl GST).

10.0

Divisional Manager

[Signature]
Ian Niven
ACTING DIVISIONAL MANAGER
CORPORATE SERVICES

Chairperson

I Support / ~~Reject~~ the recommendation.
If reject, please state reasons.

[Signature]
Councillor Adrian Schrinner
CHAIRMAN FINANCE AND
ADMINISTRATION COMMITTEE

I Recommend Accordingly
[Signature]
CHIEF EXECUTIVE OFFICER

ACTION TAKEN
TOWN CLERK

RECEIVED
15 JUN 2010
COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Australian Government is investing \$117 million (from 2008 to 2012) in climate change adaptation policies, programs and research through the Department. This investment will support implementation of key elements of the National Climate Change Adaptation Framework, endorsed by the Council of Australian Governments (COAG) at its meeting in April 2007.

Funding of \$6.5 million is available with grants to be spent by 30 June 2012 and projects completed by 31 December 2012.

City Planning in collaboration with Corporate Sustainability, Natural Environment and Sustainability, City Planning and Sustainability Division are proposing to submit a grant application under the Program including:

Title: A Diagnostic and Guide for Informing Land Use Planning Decisions by Local Government Under a Changing Climate
Funding: \$230,000 (excl GST)

Project Purpose

The Project will deliver detailed information on how to minimise the impacts of climate change through existing local government land use planning mechanisms is at an early stage. This research Project plans to address this gap by investigating the potential components of a land use decision making and planning framework for use by local government land use planners and policy makers. Brisbane City Council will lead the investigation and as such will have direct input into the design of resulting tools.

Project Benefits

The funds sought by this grant application will provide Council with a high calibre post doctoral researcher with a planning background for a two year period, as well as links into key research projects underway in CSIRO and the University of Queensland. Council will be positioned as a leader and a catalyst for land use planning under climate change by leading this project.

Should Council be successful in its grant application to the Department, Council will need to enter into a Funding Agreement with the Department to secure the external revenue over the life of the project.

E&C approval is now sought for Council to submit a grant application to the Department under its Program seeking a total funding amount of \$230,000 (excl GST).

12.0 Consultation

Council sought consultation with

- Councillor Amanda Cooper, Chairman, Neighbourhood Planning & Development Assessment Committee
- Greg Evans, Chief Financial Officer
- Kerry Doss, Manager, City Planning

All are in agreement with this recommendation

The Chief Financial Officer, being the delegated officer to report on external revenue is satisfied that the Proposals complies with Council's AP195 – Procedure for Making a Grant Submission and is in agreement with the recommendation.

13.0 Implications of proposal

Should an offer of revenue be made by the Australian Government, then Corporate Finance will seek advice through BCLP regarding the Funding Agreement's wording prior to seeking execution of the contract.

14.0 Commercial in confidence

Nil.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

The Project will see the development of a draft approach to considering climate change impacts in the planning scheme. The Project will also provide a method for development and testing of the draft approach. The final adoption of the approach will be subject to further discussion with Council's EMT and E&C. The outputs of the Project will not identify any individual areas or locations that may be at negative risk due to the impacts of climate change.

19.0 Financial impact

The project delivers on Strategy 4.1.1 City and Regional Planning as identified in Program 4 – Future Brisbane.

Should the detailed application for funding is endorsed for submission and successfully secure the grant; the revenue would be noted in the second budget review in the 2010 / 2011 financial year and then phased over 2010 / 2011 third budget review and 2011 / 2012 first, second and third budget review.

20.0 Human resource impact

Nil.

21.0 Urgency

The grant applications are to be submitted to the Department by Monday 14 June 2010.

22.0 Publicity/marketing strategy

As part of the Funding Agreement, all publicity for each project shall give appropriate recognition to the role of the Australian Government in supporting that project. This recognition includes invitations to participate in formal project opening or launch ceremonies and publicity events. Further, projects will also be required to include appropriate branding and written acknowledgement of the Australian Government on all publicity and written materials developed for each Project. The Department will work with Council with respect to project communications.

23.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation
- Option 3: Amend the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

15 JUN 2010 08

1.0 File number
109/800/286/274

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Amnesty on Library Fees

3.0 Issue/purpose
The purpose of this submission is to seek E&C approval of a temporary waiver of library fees

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Community Services Division

5.0 Submission prepared by
Sabina O'Callaghan, A/Manager, Library Services, ext 34255

6.0 Date
02 June 2010

7.0 For E&C approval or recommendation to Council
E & C Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation
That E&C endorse a temporary waiver of library overdue fees and processing fees, in exchange for a can of food, for the period of Thursday 3 June 2010 to Wednesday 30 June 2010 (inclusive).

10.0

Divisional Manager

Chairperson

ACTION TAKEN

I Support / Reject the recommendation.
If reject, please state reasons.

15 JUN 2010

TOWN CLERK

RECEIVED

Councillor Geraldine Knapp
CHAIR FAMILIES AND COMMUNITY
SERVICES COMMITTEE

15 JUN 2010

COMMITTEE SECTION

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

15 JUN 2010

Lord Mayor

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The purpose of library overdue fees is to encourage the timely return of borrowed items. While this is an effective mechanism for ensuring the return of the majority of library items it also has the effect of causing some customers to either not return items or to cease using the library service because of fees owed.

Brisbane City Council Library Services lends more than 10 million items each year and has more than 430,000 registered members. Library Services charges overdue fees of 35c per item per day. A \$10.00 threshold is in place and this prevents customers from borrowing further items until fees are paid. To provide customers with information about their borrowed items, more than 1.7 million notices are sent to customers each year. 1.5 million of these notices are sent by email. The remainder are sent by phone and mail. Notices by email include a reminder notice 3 days prior to the due return date of items.

As of Tuesday 1 June 2010, the details of outstanding fees are:

- Outstanding overdue fees: \$1,428,610. (This figure relates to all the outstanding overdue fees that have been accrued since July 2004. It does not mean that the items that were overdue were not returned.)
- People barred or blocked from using the library service because of unpaid overdue fees or non-returned items – 77,294.
- Approx 9570 items each year are not returned to the collection by customers. Causes for this can be as a result of damage, loss or oversight. These items are declared lost. This represents 0.7% of the collection.

Based on the above information, Library Services is seeking approval to implement a temporary amnesty whereby customers would have their library overdue fees and any associated processing fee waived in exchange for a donation of a can of food. The temporary amnesty on library overdue fees would not apply to the replacement cost of lost or unreturned items or other fees such as holds. This type of amnesty would offer a range of benefits including:

- The recovery of unreturned library books and other library materials.
- Provide an opportunity for many customers to resolve their outstanding overdue fees and return to active library use
- Provide an opportunity for Library Services to confirm customers contact details and further increase the number of customers who are notified by email – the most cost effective and timely method of notification
- The fostering of goodwill between library customers and Council with regard to library fines; and
- the creation of significant goodwill associated with the donation of canned food to support people who would benefit from this assistance.

E&C approval is sought for a temporary waiver of library overdue fees and processing fees, in exchange for a can of food, for the period of Thursday 3 June 2010 to Wednesday 30 June 2010 (inclusive).

12.0 Consultation

- Councillor Geraldine Knapp, Chairman - Families and Community Services Committee (1/6/2010)
- Vicki Pethybridge, Divisional Manager, Families and Community Services (1/6/2010)
- Adrienne Hunwick, Marketing Communication Officer, Corporate Strategy Office (3/6/2010)

All consulted are in agreement with the proposal.

13.0 Implications of proposal

The amnesty will create an opportunity for customers to return outstanding library materials without penalty and to clear their overdue fees. Increased use of libraries is expected. The food collected will be distributed to Foodbank and benefit the people in the community who need this support.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The amnesty encourages the use of libraries and supports Council's 2026 vision for a *Smart and Prosperous City* and a *Learning and Informed Community* where libraries are vibrant community hubs.

16.0 Customer impact

This initiative will have a very positive customer impact. Customer's overdue fees would be waived in exchange for a can of food during the period of the amnesty of 3 to 30 June, 2010. Customers who had been previously barred from the library due to overdue fees would be able to recommence using the library.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Council will forego some revenue. Potentially, this could be up to the current outstanding revenue for overdue fees. As at 01 June 2010 overdue fees were \$1,428,610. However, this figure relates to all the outstanding overdue fees that have been accrued since July 2004 and given the age of some of this debt, it would not have been fully recovered before write off. The information about these fines has been retained on customer's records because it is still owed.

20.0 Human resource impact

Collection and distribution of food.
The staff time in collecting the food and temporarily storing it at libraries is low. The cans will be collected by Council's couriers during their regular scheduled deliveries to libraries. Cans will then be held at Council's Distribution Centre at Bailey Street West End and collected from there by the charity. Impact of this arrangement is low.

21.0 Urgency

High due to media and community interest and the need to quickly establish the process in libraries.

22.0 Publicity/marketing strategy

There has already been positive media interest in the amnesty.
Library Services will undertake a broad awareness campaign to encourage the return of materials. This will include contacting customers via email and communication through newspapers.

Promotion of the amnesty:

The estimated cost to promote the amnesty for two weeks in Quest newspapers is \$6000. Other promotional costs are minimal.

23.0 Options

Option 1: Endorse the temporary amnesty on library overdue fees and processing fees.
The amnesty to operate 3 - 30 June 2010.

Option 2: Do not endorse the temporary amnesty.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

15 JUN 2010 09

1.0 File number
164/855/554/23

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Overseas Travel to New York City and San Francisco, United States of America.

3.0 Issue/purpose
To gain E&C approval to allow Mr Paul Salvati, Ms Danny Keeble, and Ms Rebecca Harvey to travel overseas to New York City and San Fransisco, United States of America.

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Community Services Division

5.0 Submission prepared by
Trent Jones, A/Branch Support Team Leader, extension 34440

6.0 Date
9 June 2010

15 JUN 2010

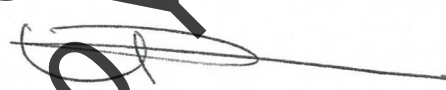
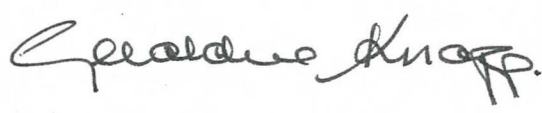
7.0 For E&C approval or recommendation to Council
E & C Approval

Lord Mayor

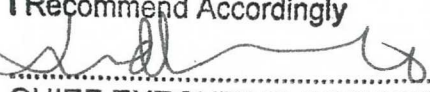
8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
Approval is granted for Mr Paul Salvati, Ms Danny Keeble, and Ms Rebecca Harvey to travel overseas to New York City and San Francisco, United States of America from a period of 5 – 10 July 2010 to review the operations of the NYC 311 and SF311 customer contact operation call centres, at an estimated cost of \$2,250 per person covering two nights accommodation in New York City, one nights accommodation in San Francisco, airfares, transfers, meals and incidentals. 2010.

10.0

<p>Divisional Manager I Support / Reject the recommendation.</p>  <p>Vicki Pethybridge Divisional Manager Families and Community Services</p>	<p>Chairman I Support / Reject the recommendation.</p>  <p>Cr Geraldine Knapp Chairman Families and Community Services Committee</p>
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BCO 70 YEAR RELEASE SCHEME APPROVED

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

15 JUN 2010

TOWN CLERK

RECEIVED

15 JUN 2010

COMMITTEE SECTION

11.0 Background

As part of the LMERC process, the Manager Customer Services received a direction from the Lord Mayor and E&C to travel to the United States to view the internationally recognised New York City 311 initiative.

As Brisbane City Council nears the design and implementation stage of CET, this travel to the internationally recognised 311 customer service initiatives will provide invaluable insights into opportunities for Council's own transformational service delivery journey.

The key benefits of the visit to Council are the analysis and potential adoption of:

- New York City's delivery model for disaster related information and service
- New York City's cost effective contact centre service delivery including the use of self service technologies, and
- New York City and San Francisco's utilisation of online service delivery including the application of social media in customer service delivery.

These initiatives have greatly assisted in managing workload volumes associated with disaster events and in managing operational costs whilst managing growing demand.

Information gained from this visit will help individuals to transfer the knowledge obtained during the site visits to improve customer satisfaction for Council. For Paul Salvati and Danny Keeble it will assist in the individuals' personal development through exposure to New York and San Francisco's alternate operating models and strategies. Rebecca Harvey will benefit from exposure to other government Contact Centre operations and will complement her development under the Inspiring Women Mentoring Program.

E&C approval is now sought for Mr Paul Salvati, Ms Danny Keeble, and Ms Rebecca Harvey to travel overseas to New York City and San Francisco, United States of America.

12.0 Consultation

- Vicki Pethybridge, Divisional Manager, Families and Community Services Division (27/05/2010)
- Councillor Geraldine Knapp, Chairman Families and Community Services Committee. (31/05/2010)
- Nicholas Sbordone, Director of External Affairs, Department of Information Technology and Telecommunications, New York City (February-May – final approval 21/05/2010)
- Tom DiGiulio, Call Centre Special Projects Manager, NYC311 (April-May – final approval 21/05/2010)
- Scott Oswald, San Francisco311, San Francisco (25/05/2010)
- Barry Hancock, International Relations Unit (08/06/2010)

Are in agreement with the recommendation.

13.0 Implications of proposal

As Brisbane City Council nears the design and implementation stage of CET, this travel to the internationally recognised 311 customer service initiatives will provide invaluable insights into opportunities for Council's own transformational service delivery journey.

The key benefits of the visit to Council are the analysis and potential adoption of:

- New York City's delivery model for disaster related information and service
- New York City's cost effective contact centre service delivery including the use of self service technologies, and
- New York City and San Francisco's utilisation of online service delivery including the application of social media in customer service delivery.

These initiatives have greatly assisted in managing workload volumes associated with disaster events and in managing operational costs whilst managing growing demand.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Organisation 2014 Strategy
Corporate Plan 2008-2012 Program 9 – Customer Focus.
Living in Brisbane 2026 – Smart, prosperous city & Accessible connected cit

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The following costs are calculated on Mr Paul Salvati, Ms Danny Keeble and Rebecca Harvey travelling business class to the United States of America, 3 nights accommodation, transfers and incidental allowances.

Estimated total cost per person:	\$12,360
• Flights (incl tax)	\$10,000
• Accommodation – 3 nights	\$1,000
• Meals	\$400
• Allowances & Incidentals	\$600
• Transfers	\$250
• Travel Doctor consultation	\$110

Costs will be met from within the Customer Services Branch Budget allocation.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A

23.0 Options

- Option 1: Approve the submission
- Option 2: Not approve the submission
- Option 3: Modify and approve the submission

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

15 JUN 2010 10

1.0 File number

119/80/382/6355 - A002722432

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Granting of Infrastructure Contributions Subsidy for the [redacted]
[redacted]

3.0 Issue/purpose

To approve the granting of the Infrastructure Contributions Subsidy to the [redacted]
[redacted]

4.0 Proponent

Andrew Chesterman, Acting Divisional Manager, City Planning and Sustainability Division.

5.0 Submission prepared by

Kevin Cronin, Planning Manager, Development Assessment Branch, City Planning and Sustainability Division, 3403 7256.

6.0 Date

21 June 2010

APPROVED

15 JUN 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C approve the granting of the Infrastructure Contributions Subsidy under the Infrastructure Contributions Subsidy Administrative Policy to the [redacted]
[redacted]

10.0 Divisional Manager

[Signature]

Andrew Chesterman
Acting Divisional Manager
City Planning & Sustainability Division

I Recommend Accordingly

[Signature]
.....
CHIEF EXECUTIVE OFFICER

Committee Chairman

I Support / ~~Reject~~ the recommendation

If reject, please state reasons

[Signature]

Councillor Amanda Cooper
Chairman
Development Assessment &
Neighbourhood Planning Committee

ACTION TAKEN

15 JUN 2010

TOWN CLERK

RECEIVED

15 JUN 2010

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The proposed [redacted] in the CBD, received development approval on the [redacted] [redacted]

Under the current Infrastructure Contributions Subsidy Administrative Policy the original Development Approval for [redacted] development was not entitled to a 35% subsidy towards Infrastructure Contributions because the original approval did not refer to the Infrastructure Contributions Planning Scheme Policies that commenced on 1 July 2007.

The developer has the choice of:-

- (a) Extending its existing development approval (in which case the 35% subsidy will not apply under the current policy;
- (b) Commencing a fresh development application for the site (it is considered that Council would approve the fresh development application with a 35% subsidy).

[redacted]

[redacted]

[redacted]

E&C Approval is sought to the granting of the [redacted] under the Infrastructure Contributions Subsidy Administrative Policy to the [redacted] [redacted]

12.0 Consultation

Councillor Amanda Cooper, Chairman Neighbourhood Planning and Development Assessment Committee (3/06/2010).

- Richard Siveall, Manager Development Assessment Branch, City Planning and Sustainability Division (2/06/2010).
- Kerry Doss, Manager City Planning Branch, City Planning and Sustainability Division (3/06/2010).

All are in agreement with the recommendation.

13.0 Implications of proposal

The proposal is consistent with the principles and intent of the original (and current) Infrastructure Contributions Subsidy Administrative Policy, [redacted] [redacted]

14.0 Commercial in confidence

Yes.

15.0 Vision/Corporate Plan impact

Not applicable.

16.0 Customer impact

Approval of the request will be seen as supporting major development in the Central Business District.

17.0 Environmental impact

Not applicable.

18.0 Policy impact

This submission is consistent with the intent of the Infrastructure Contributions Subsidy Administrative Policy..

19.0 Financial impact

The amount of the subsidy granted is \$x.

20.0 Human resource impact

Not applicable.

21.0 Urgency

As soon as possible [redacted] [redacted]

22.0 Publicity/marketing strategy

Not applicable.

23.0 Options

Option 1: [redacted]

Option 2: [redacted]

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

1.0 File number: 99 - 42774 (A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Manager, Development Assessment.

3.0 Issue/purpose

To transfer Andrea Kenafake into the role of Manager, Development Assessment, from her appointed role of Manager, Development Improvement Project, City Planning & Sustainability.

4.0 Proponent

Jude Munro, Chief Executive Officer

5.0 Submission prepared by

Andrew Chesterman, A/Divisional Manager, City Planning and Sustainability

6.0 Date

8 June 2010

7.0 For E&C approval or recommendation to Council

E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That Andrea Kenafake be transferred to an alternate Senior Executive Service role as Manager, Development Assessment from her role as Manager, Development Improvement Project, City Planning & Sustainability, in accordance with Clause 7 of her contract of employment and at a remuneration level appropriate to the new role.

This is to be for an initial period of six months, after which a review will be undertaken by Civic Cabinet.

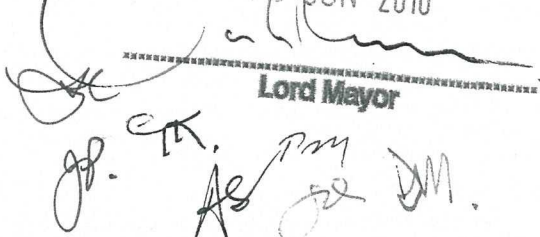


10.0 Jude Munro
CHIEF EXECUTICE OFFICER

APPROVED

10 JUN 2010

Lord Mayor



BCG 10 YEAR RELEASE SCHEME

11.0 Background

Richard Sivell, the current Manager, Development Assessment has indicated to the Chairman, Neighbourhood Planning and Development Assessment, CEO and A/Divisional Manager City Planning and Sustainability that he plans to step down from the role in preference for a part-time role. The purpose of the part time role will be to retain Richard Sivell's expertise and make it available while establishing the new management. This will facilitate continuity and quality of service during the transition period and ensure that valuable knowledge is retained.

Since May 2008, Andrea Kenafake has been Manager, Development Improvement Project within the Development Assessment Branch. Ms Kenafake is currently a member of the Senior Executive Service.

During Ms Kenafake's career history with the Brisbane City Council, she has developed a reputation for the ability to lead substantial organisational change and has a track record across a number of disciplines which evidence this.

Recent specific achievements include

- Launching 13 project initiatives targeting a reduction in DA decision-making time.
- Delivering a complete overhaul of Council's Planning and Building website.
- Establishing the eDA business case with \$31m industry savings and \$9m savings to Council and over 500 eDA applications lodged in the first year.

Ms Kenafake has also managed employee numbers across a number of disciplines including 335 Staff within the Compliance and Regulatory Services Branch with an operational budget of \$45.5m and 170 employees within the Local Laws branch some years earlier.

Ms Kenafake is passionate about the Lord Mayor's goal of Brisbane City Council being the most efficient Development Assessment agency in Australia.

If the transfer is approved, an appropriate hand-over period of approximately 2 weeks will be negotiated between Mr Sivell and Ms Kenafake by the A/Divisional Manager City Planning and Sustainability. This would be expected to occur in July 2010.

It is recommended that E&C approve the transfer of Andrea Kenafake to an alternate Senior Executive Service role as Manager, Development Assessment from her role as Manager, Development Improvement Project, City Planning & Sustainability, in accordance with Clause 7 of her contract of employment and at a remuneration level appropriate to the new role.

12.0 Consultation

Nil.

13.0 Implications of proposal

Ensures business continuity and the provision of management stability to the Development Assessment Branch.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

It is expected the appointment of Ms Kenafake to the role will ensure the continuation of the relationships she has already established within the development industry.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

Normal course of business

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC 10 YEAR RELEASE SCHEME

E&C RESULTS – 21 JUNE 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
21/06-01 M	106/335/274/137	CPAS	2009/2010 Natural Environment and Sustainability Grants – Round 2	Not Approved
21/06-02 M	112/20/711/154	Brisbane Infrastructure	Resumption of the property situated at 347 Albany Creek Road, Bridgeman Downs for the Beckett Road Widening Project, shown on attached Survey Plan	Yes
21/06-03 R	112/20/216/11	Brisbane Infrastructure	Bridgeman Road Stage 1 Upgrade: Beams Road to Linkfield Road, Bridgeman Downs	Yes
21/06-04 M	182/630/106/661	OLMCEO	Stores Board Submission- Artist and Event Management Service for Charity Concert on Go Between Bridge	Yes
21/06-05 M	149/210/179/107	OLMCEO	Stores Board Submission- Sole Source Submission for the Provision Software Licences and Maintenance for the Budget Management System	Yes
21/06-06 M		OLMCEO	Executive Matter	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, P Matic, J Prentice

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER

106/335/274/137

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2009/2010 Natural Environment and Sustainability Grants – Round 2

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the 2009/2010 Natural Environment and Sustainability Grants – round 2.

4.0 PROPONENT

Andrew Chesterman, A/Divisional Manager, City Planning and Sustainability

5.0 SUBMISSION PREPARED BY

Sharyn Holden, Sustainability Incentives Project Officer, Natural Environment & Sustainability, City Planning & Sustainability (extension 39281)

6.0 DATE

21 June 2010

NOT APPROVED

21 JUN 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That the 2009/2010 Natural Environment and Sustainability Grants – Round 2 be funded as per the attached schedules concerning these grants recommended as set out in Attachment 2.

10.0 DIVISIONAL MANAGER

Andrew Chesterman
A/Divisional Manager
CITY PLANNING AND SUSTAINABILITY
DIVISION

COMMITTEE CHAIRMAN

I Support / Reject the recommendation.
If reject, please state reasons

Cr Peter Matic
Chairman
ENVIRONMENT, PARKS AND
SUSTAINABILITY COMMITTEE

A I Recommend Accordingly
A / *Sharyn Holden*
CHIEF EXECUTIVE OFFICER

APPROVED
21 JUN 2010
[Signature]
Lord Mayor

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Brisbane City Council's (Council) community grants programs have been developed over the last 16 years to provide strategic funding to local, non-profit organisations that are seeking to develop and improve programs and services in the areas of arts, culture and heritage, community development, active sport and recreation participation, sustainability, and the environment.

The grant programs are comprised of three separate grant program packages covering four themes:

1. **Wildlife Carer Funding Program**, providing funding to wildlife carers for essential consumables associated with the rescue, rehabilitation and release of native wildlife.
2. **Cultivating Community Gardens Grants Program**, providing funding for community garden organisations for the development of new and for improvements to existing community gardens.
3. Environmental Grants Program
 - a. **Biodiversity and Other Environmental Projects**, providing funding to community based groups or organisations who address local or citywide community environment issues.
 - b. **Waterway Management Projects**, providing funding to community based groups or organisations who address local or citywide community waterway management issues.

Each grant category has a specific budget allocation (refer to Attachment 1). The amount allocated in part reflects the types of projects funded within that area and the volume of applications received.

Of the 68 applications received for round two of the grants programs, 55 are recommended for either full or part funding, representing \$157,218.36 of the \$267,000.00 allocated in the 2009/2010 grants budget.

Attachment 1 provides a summary of the grants and funding recommendations. Attachment 2 lists the individual applications that are recommended, and Attachment 3 lists the individual applications not recommended. Attachment 4 provides the guidelines and application forms.

The assessment process has involved the applications being assessed against eligibility criteria, by Council officers from related work areas.

Review of the recommendations has been undertaken by the Comparative Assessment Committee, comprised of the Manager, Natural Environment and Sustainability Branch, executive officers from Natural Environment and Sustainability and Water Resources Branches, and by senior policy staff.

Approval is now sought for the 2009/2010 Natural Environment and Sustainability Grants - Round 2 to be funded as per the attached schedules concerning those grants recommended, as set out in Attachment 2.

Summary of Attachments

Attachment 1	Summary - Natural Environment and Sustainability Grants Round Two 2009-2010.
Attachment 2	Schedule of Applications Recommended by the Assessment Committee – grouped in sub-unit areas/themes.
Attachment 3	Schedule of Applications Not Recommended by the Assessment Committee – grouped in sub-unit areas/themes.
Attachment 4	Natural Environment and Sustainability Grants Programs Guidelines and Application Form.

12.0 CONSULTATION

Cr Peter Matic	Chairman, Environment, Parks and Sustainability Committee (29/4/10)
John Jordan	Manager, Natural Environment and Sustainability (1/4/10)
Margaret Jacobson	Program Outcome Manager, Natural Environment & Sustainability (1/4/10)
Carolyn Honeywill	A/Principal Officer, Green Communities Initiatives (1/4/10)
Pat Bourke	Executive Officer Strategy & Stakeholder Management, Water Resources (1/4/10)

Are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications and may be unable to proceed with their projects.

Relevant applicants who received partial funding or whose applications are declined will be contacted and assisted to resubmit applications for future rounds of funding as appropriate.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The grants are linked to the following 2009/2010 Corporate Plan themes, strategies and programs:

- Green and Biodiverse City, and Food in the City
- Program 1 - CitySmart – Biodiverse City
- Program 2 - WaterSmart City – Community involved in Waterways Catchment Management.

16.0 CUSTOMER IMPACT

Approval of the 2009/2010 grant programs, round two will provide valuable support to community-based organisations delivering environmental and wildlife carer initiatives relating to; water use efficiency, waterway and catchment management, biodiversity conservation, active wildlife welfare, environmental monitoring and reporting and the development of community gardens. Additionally, the grants will assist in the daily activities of community groups and the development of partnerships and networks in the community.

17.0 ENVIRONMENTAL IMPACT

The Natural Environment and Sustainability Grant Programs, round two will support community groups in caring for the local environment and wildlife, in developing and/or improving opportunities for community gardening, in raising awareness in the community of environmental issues and in developing the participation in and capacities of communities and groups to address local issues.

18.0 POLICY IMPACT

The processes followed were carried out in accordance with the Guidelines for the Grants Programs (refer to Attachment 4) that have been previously approved by the Establishment and Co-ordination Committee.

19.0 FINANCIAL IMPACT

The approved allocation of 55 applications for round two will result in \$157,218.36 spent from the allocated budget of \$267,000.00 (across services 1.2.3.1, 1.2.3.3 and 2.2.1.2).

20.0 HUMAN RESOURCES IMPACT

Nil.

21.0 URGENCY

Urgent. E&C approval is required as soon as possible to allow for allocation of funds prior to the end of the financial year, and to allow for payment before the commencement of round one in August 2010.

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

A communication strategy involving media and public relations opportunities will be prepared by Corporate Marketing, Corporate Strategy Office in consultation with the Natural Environment and Sustainability Branch and The Water Resources Branch and follow the requirements for approval. Media releases will not be distributed until applicants have been formally advised of the outcomes.

Marketing and communication will be linked to ongoing communications for *Growing a Green Heart Together*, the community plan that supports Brisbane's journey to become Australia's most sustainable city.

23.0 OPTIONS

- Option 1: That E&C approves the recommendations as set out in Attachments 2 and 3.
- Option 2: That E&C does not approve the recommendations as set out in Attachments 2 and 3.
- Option 3: That E&C recommends variance to the level of assistance provided.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 112/20/711/154

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Resumption of the property situated at 347 Albany Creek Road, Bridgeman Downs for the Beckett Road Widening Project, shown on attached Survey Plan.

3.0 ISSUE/PURPOSE

To reject the claim of compensation relating to the property located at 347 Albany Creek Road, Bridgeman Downs and to approve an advance against compensation, to the property owner.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office.

5.0 SUBMISSION PREPARED BY

Ward Hartley, Major Infrastructure Projects Office, Ext. 37545.

6.0 DATE

28 May 2010.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

9.0 RECOMMENDATION

It is recommended that the Establishment and Coordination Committee approve as follows:

1. The claim for compensation set out in Schedule 1, Parts 1 and 2 be rejected as excessive and
2. An advance against compensation be made under Section 23 of the Acquisition of Land Act 1967 as set out in Schedule 1, Part 3,

Schedule 1

Part 1	DETAILS OF CLAIM
Claimant	redacted and Peter Bell Homes Pty Ltd as Trustee for the P&M Bell Family Trust.
Resumed Property	347 Albany Creek Road, Bridgeman Downs described as Lot 3 on RP111406, Parish of Keiron.
Purpose of Resumption	Road purposes as part of the Beckett Road Widening Project.
Part 2	DETAILS OF CLAIM
Amount of Claim	a) Land - redacted b) Business Disturbance - redacted c) Stamp Duty - redacted d) Interest from the Date of Resumption at the prevailing rate to the date of payment
Part 3	DETAILS OF ADVANCE
Amount of Advance	(a) Land - redacted (b) Stamp Duty - redacted Interest from the date of resumption at the prevailing Land Court Rate of 5.5% to the date of payment.

BCC 10 YEAR PUBLIC RELEASE SCHEME

9.0 DIVISIONAL MANAGER **APPROVED**

21 JUN 2010

Lord Mayor

Barry Broe
 DIVISIONAL MANAGER
 BRISBANE INFRASTRUCTURE

CHAIRPERSON

I Support / Reject the Recommendation
 If rejected please state reason

Graham Quirk

CHAIRMAN
 INFRASTRUCTURE COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

21 JUN 2010

TOWN CLERK

21 JUN 2010

COMMITTEE SECTION

7/6/10
 P.T.I.
 02/06/2010
 S.S.
 8/6/10

A

11.0 BACKGROUND

By taking of Land Notice published in the Queensland Government Gazette dated 12 March 2010 Council resumed the property at 347 Albany Creek Road, Bridgeman Downs from [redacted] for road purposes and for additional land under S13.2 of the Acquisition of Land Act 1967. Lot 61 on SP227432 having an area of 1299 metres, was resumed for road purposes and Lot 3 on S227432 with an area of 7195 square metres, was resumed as additional land. The plan is appended to this submission.

The property consists of a corner parcel of land improved with a single level rendered masonry and terracotta tile dwelling. Also located on the site is a single level home office building licensed to Peter Bell Homes Pty Ltd for use as a business premises.

Harvey Ehlers and Associates were engaged to provide a valuation of the property. They assessed its value at [redacted].

A "without prejudice" conference with the former property owner, his solicitor and valuer was held on the 23 February 2010. Council's consulting valuer Mr Craig Ehlers addressed his valuation citing recent sales evidence that supported his valuation of [redacted] for the dwelling. The claimant's valuer had not completed his valuation report but chose to speak broadly of an assessment of [redacted] with reference to potential development value. No evidence to support their claim was provided.

On 12 May 2010, the claimants submitted a claim for compensation for a total of [redacted]. This total comprises [redacted] for the property and [redacted] for business disturbance. The claim is considered excessive and its rejection is recommended.

The claimants have also requested an advance against compensation in accordance with *Section 23 of the Acquisition of Land Act 1967 (Qld)*.

E&C approval is sought for:

1. The claim for compensation set out in Schedule 1, Parts 1 and 2 be rejected as excessive, and
2. An advance against compensation be made under Section 23 of the Acquisition of Land Act 1967 as set out in Schedule 1, Part 3."

12.0 CONSULTATION

Councillor Graham Quirk, Chairperson, Infrastructure Committee;
Craig Stevens, Manager Marketing and Communications;
David Askern, Chief Legal Counsel.

All those consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

A claim for compensation is progressed, albeit not settled.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Not applicable

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Funds are available for land acquisition under the current budget for this project.

CC
7/6/10

20.0 HUMAN RESOURCE IMPACT

No impact.

21.0 URGENCY

In the usual course of business.

22.0 PUBLICITY / MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: Reject the Claim for Compensation, accept the recommendation to pay the advance against compensation.

Option 2: Reject the recommendation and accept the claim as submitted.

Option 1 is preferred and recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

21 JUN 2010 04

1.0 File number: 182/630/106/661

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Artist and Event Management Service for Charity Concert on Go Between Bridge.

3.0 Issue/purpose

To seek approval of the Establishment & Coordination Committee of a contract directly entered into with Secret Service Artist Management for the provision of Event and Artist management services for the Go Between Bridge Concert without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Jude Munro, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

16 June 2010.

21 JUN 2010

7.0 For E&C approval of recommendation to Council

For E&C Approval.

APPROVED

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division


Jude Munro
Chief Executive Officer

ACTION TAKEN

21 JUN 2010

TOWN CLERK

RECEIVED

21 JUN 2010

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 16 June 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
TBA	Artist and Event Management Service for Charity Concert on Go Between Bridge	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

21 JUN 2010 05

SUBMISSION NUMBER

1.0 **FILE NUMBER:** 149/210/179/107

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 **Title**

Stores Board Submission – Sole Source Submission for the Provision of Software Licences and Maintenance for the Budget Management System

3.0 **Issue/Purpose**

To seek approval of the Establishment & Coordination Committee to directly enter into a Contract with Beacon Logistics Pty Limited for the Provision of 10 User Acceptance Testing (UAT) licenses, and the ongoing support and maintenance of all existing and newly acquired licenses which will operate on the Budget Management System (BMS) Software Licences and Maintenance for the Budget Management System (BMS), without seeking competitive tenders from industry in accordance with Section 2.3, Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 **Proponent**

Jude Munro, Chief Executive Officer.

5.0 **Submission Prepared by**

David Cox Corporate Risk Manager
Corporate Services Division

6.0 **Date**

8 June 2010.

7.0 **E & C approval or recommendation to Council?**

For E&C Approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

9.0 **Recommendation**

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Jude Munro
Chief Executive Officer

APPROVED

21 JUN 2010

Lord Mayor

ACTION TAKEN

21 JUN 2010

TOWN CLERK

BCG 10 YEAR PUBLICATION RELEASE SCHEME

RECEIVED

21 JUN 2010

COMMITTEE SECTION

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 8 June 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
IM6200/2009/210	Provision of Software Licences and Maintenance for the Budget Management System (BMS)	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Proposals relating to this submission, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Bonus payment for the Chief Executive Officer under her Executive Service Contract.

3.0 ISSUE / PURPOSE

To approve the bonus payment to the Chief Executive Officer in accordance with her contract of Employment.

4.0 PROPONENT

Peter Rule
Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Phillip Filia, Executive Officer (EOEMCEO), ext 36773

6.0 DATE

18 June 2010

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee approve a redacted % bonus payment for Ms Jude Munro, Chief Executive Officer, in accordance with her Executive Service Contract.

BCC 10 YEAR RELEASE SCHEME

10.0 Peter Rule
Executive Manager, Office of the Chief Executive

APPROVED

21 JUN 2010

Lord Mayor

ACTION TAKEN

21 JUN 2010

OWN CLERK

RECEIVED

21 JUN 2010

COMMITTEE SECTION

11.0 BACKGROUND

Under the terms and conditions of the Chief Executive Officer's Contract, the Chief Executive Officer is to be assessed on her performance against her agreed Personal Performance Plan.

The Chief Executive Officer's assessment has been completed by the Lord Mayor.

12.0 CONSULTATION

Lord Mayor, Councillor Campbell Newman

13.0 IMPLICATIONS OF PROPOSAL

No criticisms are expected as the bonus payment forms part of the Chief Executive Officer's Executive Service Contract.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

Improved service delivery as an outcome of performance based contracts.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil.

19.0 FINANCIAL IMPACT

Funds are available in the current budget.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

OPTIONS

1. That the recommendation be approved.
2. That the recommendation not be approved.

As eligibility for the bonus is included in the Executive Service Contract, Option 1. is recommended.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

E&C RESULTS – 28 JUNE 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
28/06-01 R	109/210179/103	Corporate Services	Contracts for provision of goods and services to the Central SEQ Distributor- Retailer Authority	Yes
28/06-02 M	109/800/286/278	OLMCEO	Brisbane City Enterprises Pty Ltd – Renewal of License Agreement	Yes
28/06-03 M	109/800/286/201	OLMCEO	Revised Procurement Strategy for Construction of New and Upgraded Ferry Terminals	Yes
28/06-04 M	126/210/179/92	OLMCEO	Stores Board Submission – Supply and Delivery of Bulk Fuel and Lubricants	Yes
28/06-05 M	FQ100206/2009/201	OLMCEO	Stores Board Submission- Workforce Planning – Membership and Consultancy Services	Yes
28/06-06 M	109/800/286/277	CPAS	Memorandum of Understanding Single Inn Installation in City Hall	Yes
28/06-07 M	161/20/439/82	CPAS	Proposed acquisition of land at 1059 Paradise Road, Larapinta	Yes
28/06-08 R	109/800/286/276	Brisbane Infrastructure	Deed of Agreement for transfer of City Reach Boardwalk from State to Council	Yes
28/06-09 R	112/20/711/312	Brisbane Infrastructure	Beenleigh Road Upgrade, Warrigal Rd to St Andrew Street, Runcorn	Yes
28/06-10 M	467/34(0)	Brisbane Infrastructure	Airport Link and Northern Busway Projects – Approval of Further Contributions of Council controlled land	Yes
28/06-11 M	467/26(7)	Brisbane Infrastructure	Go Between Bridge - Amendment of Clem 7 Tollroad Services Agency Agreement to allow FLOW to provide tolling services	Yes
28/06-12 M	202/10(749) & 112/20/711/74	Brisbane Infrastructure	Blunder Road Stage 6 and Stage 7 Upgrade Projects	Yes
28/06-13 R	112/20/711/30	Brisbane Infrastructure	Wynnum Road Bikeway, Stage 2	Yes
28/06-14 M	112/445/444/102	Corporate Services	Proposed new lease of premises at Brisbane Transit Centre, West Tower, 171 Roma Street, Brisbane	Withdrawn

E&C RESULTS – 28 JUNE 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
28/06-15 M	106/335/274/137	CPAS	2009/2010 Natural Environment and Sustainability Grants – Round 2	Amended

Present: Deputy Mayor G M Quirk, G Knapp, K Adams, D McLachlan, A Schrinner, N Wyndham, J Prentice

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 109/800/286/278

28 JUN 2010 02

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Brisbane City Enterprises Pty Ltd – Renewal of License Agreement

3.0 ISSUE/PURPOSE

To approve the extension of the License Agreement with Brisbane City Enterprises to 31 December 2015.

4.0 PROPONENT

Ian Maynard Acting Chief Executive Officer

5.0 SUBMISSION PREPARED BY

David Askern Chief Legal Counsel, Ext 34740

6.0 DATE

18 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

Not applicable

9.0 RECOMMENDATION

That E&C approve the renewal of the License Agreement with Brisbane City Enterprises Pty Ltd ("BCE") by way of amendment of the BCE Shareholders Agreement as set out in Attachment "A"

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Ian Maynard
Chief Executive Officer

Adrian Schinnerer
Chairperson
Finance, Administration and Economic
Development Committee

I Support / ~~Reject~~ the Recommendation/s.
If Rejected – please state reasons:

APPROVED

28 JUN 2010

[Handwritten signatures and initials]
4 / Lord Mayo: *[Signature]*

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

BCC 10 YEAR RELEASE SCHEME

11.0 BACKGROUND

Council is a minority shareholder in Brisbane City Enterprises Pty Ltd ("BCE") subject to the terms of the BCE Shareholders Agreement dated 9 December 2005 between Council BCE and SMEC Holdings Limited ("SMEC").

Under Clause 2.3(b) of the Shareholders Agreement, Council licences BCE to use various Council resources and intellectual property for the purposes of its national and international operations.

That license currently expires on 8 December 2010.

By letter dated 14 May 2010, SMEC has asked Council to extend that licence until 31 December 2015.

This needs to be done by way of amendment to the BCE Shareholders Agreement. That amendment is to be done by way of the draft letter set out in Attachment A".

Extension of the licence is recommended as BCE continues to pursue national and international opportunities with other governments and councils using that IP.

Council employees are currently supplying services to BCE for the drafting of local laws for Abu Dhabi.

E&C approval is sought to the renewal of the License Agreement with Brisbane City Enterprises Pty Ltd ("BCE") by way of amendment of the BCE Shareholders Agreement as set out in Attachment "A"

12.0 CONSULTATION

Jude Munro Chief Executive Officer
Ian Maynard Acting Chief Executive Officer
David Askern Chief Legal Counsel

have been consulted and agree with the submission.

13.0 IMPLICATIONS OF PROPOSAL

Extension of the license agreement will enable BCE to continue to provide government consultancy services nationally and internationally using Council IP.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation

Option 2: Not accept the recommendation

Option (1) is the preferred option

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

SUBMISSION NUMBER

E&C

28 JUN 2010 03

1.0 File No - 109/800/286/201

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Revised Procurement Strategy for Construction of New and Upgraded Ferry Terminals.

3.0 Issue/purpose

To seek Establishment & Coordination Committee approval of the revised Significant Procurement Activity Plan (SPAP) in relation to the Provision of Construction services for Council Ferry Terminals.

4.0 Proponent

Ian Maynard, A/ Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

APPROVED

28 JUN 2010

Lord Mayor

6.0 Date

28 June 2010.

7.0 E&C approval or recommendation to Council?

For E&C Approval.

8.0 If for recommendation to Council is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Ian Maynard
Ian Maynard
A/ Chief Executive Officer

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

11.0 Background

The Acting Chief Executive Officer and the Stores Board considered the attached scheduled submission on 22 June 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO'S.	CONTRACT TITLES	REASON FOR SUBMISSION
E100072a-09/10	Construction of New and Upgraded Ferry Terminals	Within E&C Delegation
E100332-09/10	Pre-qualified Register for Ferry Terminal Construction	Within E&C Delegation

12.0 Consultation

The Acting Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/Marketing Strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

28 JUN 2010 074

1.0 File number: 126/210/179/92

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Supply and delivery of Bulk Fuel and Lubricants.

3.0 Issue/purpose

To seek E&C approval of the Significant Approval Activity Plan (SPAP) for the Supply and delivery of Bulk Fuel and Lubricants required for operating and maintaining Council's buses, ferries, and other plant and equipment.

4.0 Proponent

Ian Maynard, A/Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

28 June 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

BCC 10 YEAR PUBLICATION RELEASE SCHEME

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

(Signature)
Ian Maynard
A/Chief Executive Officer

APPROVED

28 JUN 2010

(Signature)
Lord Mayor
KA TM AS JF
DM EA

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 22 June 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A100320-2009/10	Supply and delivery of Bulk Fuel and Lubricants	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenders are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

2.1

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 File number: FQ100206/2009/201

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Workforce Planning Membership and Consultancy Services.

3.0 Issue/purpose

To directly enter into a Contract with InfoHRM Pty Ltd for the provision of membership of their Professional, and Workforce Planning Partnership programs that include benchmarking, reporting and analytics and professional consulting services without seeking competitive tenders from industry in accordance with Section 1.2(d), Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 1924.

4.0 Proponent

Ian Maynard, A/Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

28 June 2010.

7.0 For E&C approval of recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Ian Maynard
Ian Maynard
A/Chief Executive Officer

APPROVED

28 JUN 2010

[Signature]
Lord Mayor

BCC PUBLIC RELEASE
10 YEAR RELEASE

ACTION TAKEN
05 JUL 2010
TOWN CLERK

RECEIVED
05 JUL 2010
COMMITTEE SECTION

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 22 June 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
FQ100206/2009/201	Workforce Planning Membership and Consultancy Services	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER: 109/800/286/277

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Memorandum of Understanding, Shingle Inn Installation in City Hall

3.0 ISSUE/PURPOSE

To approve the entry into a Memorandum of Understanding with the David Peters Group (DPG), for the installation and operation of the Shingle Inn Café in City Hall

4.0 PROPONENT

Andrew Chesterman, A/ Divisional Manager, City Planning & Sustainability Division

5.0 SUBMISSION PREPARED BY

Sunil Madan, Major Projects Manager, City Planning & Sustainability Division, ext. 34574

6.0 DATE

28 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

That E&C approve the entry by Council into the Memorandum of Understanding with the David Peters Group as set out in Attachment "1".

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

I Support / ~~Reject~~ the Recommendation/s.

If Reject – please state reasons:

Andrew Chesterman
A/ DIVISIONAL MANAGER
CITY PLANNING AND SUSTAINABILITY DIVISION

Adrian Schrinner
Adrian Schrinner
CHAIRPERSON
FINANCE COMMITTEE

I Recommend Accordingly
Andrew Chesterman
A/ CHIEF EXECUTIVE OFFICER

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

BCCP 10 YEAR RELEASE SCHEME

APPROVED

28 JUN 2010

Lord Mayor

11.0 BACKGROUND

The Shingle Inn, was established in 1936 by Brisbane based bakery, David Webster and Sons P/L. In 2001 it was a rare surviving city café on Edward Street, from the inter-war period that had remained largely intact and unchanged in any significant manner since its construction.

Due to the redevelopment of the city building block on which it was situated, the fixtures and fitting of Shingle Inn were removed to storage in 2001.

The fitout of the Shingle Inn is currently heritage listed on the City Planning Heritage Register in the Brisbane City Council (Council), however, it was de-listed from the State Heritage Register upon dismantling.

Re-establishment of the Shingle Inn at its original site was considered by its owners to be impractical and cost prohibitive and the fitout has remained in storage for the past eight years.

A detailed conservation plan of the Shingle Inn was prepared by Allom Lovell Architects in 1999 to guide restoring, dismantling, storing and reassembly if and when that becomes practicable.

There have been significant investigations in relation to the re-establishment of Shingle Inn within City Hall during its restoration. It is recommended that this facility be installed in the Northern Quadrant of the Ground Floor, previously occupied by the Museum of Brisbane with access off the King George Square Foyer. (See Attachment "2" – Sketch of Proposed Floor Plan). It will be adjacent to two new lifts proposed for the new MoB proposed for the third floor of the restored building.

As DPG are the owners of the fitout and of the business name Shingle Inn, it was imperative that agreement be reached with DPG, to save and restore this asset and to return it to the people of Brisbane for their enjoyment, as part of the newly refurbished City Hall.

After negotiations over a space of several months, DPG have agreed to enter into a Memorandum of Understanding in the form set out in Attachment "1".

In addition DPG and Council are to agree upon a lease to DPG for the operation of the Shingle Inn, generally upon the following terms and conditions which will be subject of a separate tenancy submission to E&C:

redacted

Approval is now sought for the entry into the Memorandum of Understanding as set out in Attachment "1" and to note the current key lease terms.

12.0 CONSULTATION

- Jude Munro, CEO, Brisbane City Council (31 May 2010)
- Nigel Chamier, Chair, Project Executive Group (24 May 2010)
- Cr Bourke, Councillor Assisting the Lord Mayor (1 June 2010)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (31 May 2010)
- Mark Mazurkiewicz, Manager, City Property (31 May 2010)

Are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Approval to proceed with the incorporation of the Shingle Inn within the City Hall will result in saving the artefacts for the enjoyment of the people of Brisbane.

14.0 COMMERCIAL IN CONFIDENCE

Yes. The terms of the lease as negotiated remain commercial in confidence.

15.0 VISION/CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Approval to proceed with the incorporation of the Shingle Inn within the City Hall will result in saving the artefacts for the enjoyment of the people of Brisbane.

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

The current estimated cost of retaining, storage, restoration and installation of the Shingle Inn is approximately \$900,000.

20.0 HUMAN RESOURCE IMPACT

Existing resources within the City Hall Restoration Project will manage the planning and implementation of the Shingle Inn restoration.

21.0 URGENCY

Normal course of business

22.0 PUBLICITY/MARKETING STRATEGY

Will be developed in accordance with customer impact statement.

23.0 OPTIONS

Option 1: Approve the recommendation.

Option 2: Do not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

28 JUN 2010 07

1.0 File number

161/20/439/82

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Proposed acquisition of land at 1059 Paradise Road, Larapinta

3.0 Issue/purpose

To obtain approval to negotiate to acquire 71.6889 hectares of privately owned land for Environmental (Bushland) Purposes.

4.0 Proponent

Andrew Chesterman, A/Divisional Manager, City Planning & Sustainability

5.0 Submission prepared by

Susan Dymock, Program Officer Bushland Acquisition, Natural Environment & Sustainability x39149

6.0 Date

28 June 2010

ACTION TAKEN
05 JUL 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

TOWN CLERK

8.0 If for recommendation to Council is a Council resolution required under an Act or Local Law?

No

RECEIVED
05 JUL 2010

9.0 Recommendation

That E&C grant authority to negotiate to acquire land for environmental (bushland) purposes situated at 1059 Paradise Road, Larapinta described as Lot 100 on SP168169, containing an area of 71.6889 hectares.

COMMITTEE SECTION

10.0 Divisional Manager & Chairman

Support / Reject the Recommendations.

If Reject – please state reasons:

BCC PUBLICATION RELEASE SCHEME
10 YEAR

Andrew Chesterman
A/Divisional Manager
City Planning & Sustainability

Cr Peter Matic
Chairman
Environment, Parks & Sustainability Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

28 JUN 2010

Lord Mayor

A

11.0 Background

The subject property at 1059 Paradise Road, Larapinta is described as Lot 100 SP168169 and contains an area of 71.6889 hectares. It is classified Environmental Protection in City Plan 2000 and falls within the Regional Landscape and Rural Production area of the South-East Queensland Regional Plan (refer Attachments 1, 2 & 3).

The subject property is owned by 'Motorway Business Park Pty Ltd' (comprising Australand Holdings Ltd and the Doyle Group). In May 2010, the Doyle Group approached Brisbane City Council (Council), offering to sell the property. In a meeting held with Council officers on 31 May 2010, Mr Craig Doyle, Managing Director of the Doyle Group, confirmed they are interested in selling the property.

The subject property is vacant, but was formerly used for commercial sand mining. As a condition of development relating to its parent property in 2003, the subject property was to be protected and rehabilitated so as to restore its natural habitat values and repair impacts from the sand mining operations. On 29 April 2010, the Development Assessment Branch recommended 'off-maintenance' of the property, after they were satisfied that the ecological rehabilitation works had been completed in accordance with the original development approval conditions. This means the property is now suitable to be protected for environmental purposes as a conservation reserve.

Because of the previous use of the site for mining operations, a site inspection was arranged and advice sought from the Development Assessment team regarding any potential geotechnical or hydraulic issues that could create ongoing liabilities for Council. It appears that these issues have been adequately resolved through site remediation undertaken as part of the development assessment process.

The property is not included in the approved 2008-2012 Bushland Acquisition Schedule or Addendums. Nevertheless, acquisition of the property would contribute to the connection and consolidation of the Karawatha-Greenbank corridor. Acquisition of this property would also protect significant habitat and build upon previous Council investments in securing land throughout this corridor.

A valuation commissioned for the property by Council recommended a value of redacte (refer Attachment 4).

Therefore, it is recommended that approval be given to negotiate to acquire land for environmental (bushland) purposes situated at 1059 Paradise Road, Larapinta described as Lot 100 on SP168169 containing an area of 71.6889 hectares.

Attachments:

- 1) Map - Aerial View
- 2) Map - City Plan Area Classification
- 3) Property Title
- 4) Property valuation summary

12.0 Consultation

Cr Peter Matic, Chairman, Environment, Parks & Sustainability Committee (1 June 2010)
John Jordan, Manager, Natural Environment & Sustainability Branch (31 May 2010)
Mark Mazurkiewicz, Manager, City Property (7 June 2010)
Shane MacLeod, Manager, Local Asset Services (3 June 2010)
Craig Stevens, Manager, Marketing & Communication (3 June 2010)

All consulted are in agreement with the recommendation.

13.0 Implications of proposal

A property that has been assessed as having high ecological value and would assist in protecting the Karawatha-Greenbank corridor may be acquired through the Bushland Acquisition Program.

14.0 Commercial in confidence

Yes. Because negotiations with a private landowner will be involved, this submission must be treated as commercial in confidence.

15.0 Vision/Corporate Plan impact

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a Green and Biodiverse City by preserving habitat and ecological corridor linkages within public ownership.

16.0 Customer impact

The property owners approached Council and are keen to sell the property.

The property does not support any dwellings.

17.0 Environmental impact

The acquisition of this property will contribute to the consolidation and connection of the Karawatha-Greenbank ecological corridor.

18.0 Policy impact

Nil

19.0 Financial impact

Funding for this acquisition would be sourced from the 2010-2011 Bushland Acquisition Program capital budget.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Marketing and communication will occur in accordance with the Bushland Acquisition Program Media Plan if the property is acquired.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 467/34(0)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Airport Link and Northern Busway Projects – Approval of Further Contributions of Council controlled land.

3.0 ISSUE/PURPOSE

To approve further contributions of various Council controlled lands for the benefit of the Airport Link and Northern Busway Projects.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

PH
15/06/2010

Peter Hillas, Manager Land Acquisition, MIPO, x37543

6.0 DATE

9 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E & C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

BCG PUBLICATION RELEASE SCHEME
10 YEAR RELEASE

APPROVED

28 JUN 2010

[Signature]
.....
Lord Mayor

KA *TM* *AS* *DM* *JP*
em.

9.0 RECOMMENDATION

That the Establishment & Coordination Committee approve the determination in Attachment "A".

10.0 DIVISIONAL MANAGER

*copy
15/6*

Barry Broe
Barry Broe *15/6/10*
Divisional Manager
BRISBANE INFRASTRUCTURE

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

I Support / Reject the Recommendation.

Graham Quirk
Graham Quirk
CHAIRPERSON
INFRASTRUCTURE COMMITTEE

If rejected please state reasons.

I Recommend Accordingly

A / *[Signature]*
CHIEF EXECUTIVE OFFICER
28 JUN 2010

BCC PUBLICATION SCHEME
10 YEAR RELEASE

11.0 BACKGROUND

On 19 October 2006, the Establishment and Coordination Committee (E&C) approved that all Council controlled land required for the Airport Link project would be provided to the State. Although the individual allotments to be provided to the State were not identified by real property description, the value of the lands was estimated at the time at \$20.9 million.

On 7 July 2008 the E&C approved as follows:-

- a) the granting of early access to various Council controlled properties for the Airport Link and Northern Busway (Windsor to Kedron) Projects;
- b) the transfer of Council Land required for the Airport Link and Northern Busway (Windsor to Kedron) projects for \$20 million, and;
- c) the granting of construction leases or licenses over other Council lands for use as construction sites for the project.

The State paid the \$20 million in late October 2008.

Several parcels of land contained in the 2006 E&C approval were not included in the 7 July 2008 approval as they were required by Council for ongoing works on the Clem Jones Tunnel. The transfer to the State of the allotments required permanently for Airport Link listed in that E&C approval could not immediately proceed as the State did not have the necessary detail to adequately identify the required portions of the lands.

The State has now requested the transfer of the lands. Appendix 1 contains the properties to be transferred to the State and a plan showing these allotments shaded orange.

The State has also asked for Construction Leases over the properties set out in Appendix 2. Draft leases over all these properties are prepared and in a form acceptable to MPO and BCLR. Appendix 2 also contains a plan showing these allotments shaded yellow.

A summary of the terms and conditions of the draft leases is appended at Appendix 4.

In addition, the State also asked Council to grant a further Construction Lease over the properties at Campbell Street Bowen Hills described in Appendix 3 and shown shaded pink on the attached plan.

These four properties cannot be leased to the State at the moment as portions of the properties are already leased to RiverCity Motorway for a period of 45 years. Negotiations are continuing with the State to provide the portions of land they require under a lease in a form acceptable to the Chief Legal Counsel.

Approval is sought to provide this additional land on the basis set out in the determination in Attachment "A".

12.0 CONSULTATION

The following have been consulted and are in agreement with the submission:

Cr Graham Quirk, Infrastructure Committee Chairperson
David Askern, Chief Legal Counsel, Brisbane City Legal Practice
Craig Stevens, Manager Marketing and Communications
Gregg Buyers, Manager Major Projects, MIPO

13.0 IMPLICATIONS OF PROPOSAL

Approval of this submission will result in the required Council controlled land being made available to the State for the construction of the Airport Link and Northern Busway (Windsor to Kedron) projects, as requested.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

This action is consistent with Program 3.3 of the Corporate Plan 2008 - 2012: 2009 Update;

"Moving Brisbane - Transport Network
- Continue to implement the Lord Mayor's TransApex Plan and Road Action Program."

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Administrative only

21.0 URGENCY

Urgent. CNI is eager to finalise these issues in the 2009/10 financial year.

22.0 PUBLICITY/MARKETING

Nil.

23.0 OPTIONS

Option 1: Approve the recommendations

Option 2: Not approve the recommendations

Option (1) is the preferred and recommended option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER: 467/26(7)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Go Between Bridge - Amendment of Clem 7 Tollroad Services Agency Agreement to allow FLOW to provide tolling services

3.0 ISSUE/PURPOSE

To consent to the amendment of the Clem 7 Tollroad Services Agency Agreement to allow FLOW to provide tolling services for the Go Between Bridge

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office Ext 37329

6.0 DATE

17 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

That the Establishment and Coordination Committee approve the amended Clem 7 Tollroad Services Agency Agreement set out in Attachment "A"

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe
18/6
Barry Broe
Divisional Manager
Brisbane Infrastructure

Graham Quirk
Graham Quirk
Chairperson
Infrastructure Committee

Recommend Accordingly

Support / Reject the Recommendation/s.
If Rejected – please state reasons:

Gregg Buyers
A / **CHIEF EXECUTIVE OFFICER**

BC C 10 YEAR RELEASE SCHEME

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

APPROVED

28 JUN 2010

[Handwritten signatures and initials]

Gregg Buyers
18/6/10

11.0 BACKGROUND

Council has engaged Leighton Contractors Pty Ltd to provide tolling services through the Tolling Revenue Collection Service Agreement ("TRSCA") in respect of the Go Between Bridge.

Leighton Contractors is engaging RiverCity Motorway ("RCM") to act as its subcontractor under the TRSCA.

The Clem7 Tollroad Services Agency Agreement "TSAA" between RiverCity Motorway and FLOW does not specifically authorise FLOW to supply tolling services to any other toll road project other than Clem7, although the agreement recognises that this is a possibility.

RCM is seeking Council's approval under the CLEM7 Project Deed to amend the TSAA to authorise FLOW to provide tolling services for the Go Between Bridge under the TRSCA and has provided legal advice in support as set out in Attachment "B".

E&C approval is sought to the amended Clem 7 Tollroad Services Agency Agreement as set out in Attachment "A"

12.0 CONSULTATION

Craig Stevens, Manager, Marketing and Communications
Scott Stewart, Executive Manager, Major Infrastructure Projects Office
David Askern, Chief Legal Counsel, Brisbane City Legal Practice
Barry Broe, Divisional Manager, Brisbane Infrastructure

Have been consulted.

13.0 IMPLICATIONS OF PROPOSAL

The TSSA will be amended to allow Flow Tolling Pty Ltd to be authorized to supply tolling services in relation to projects other than the North-South Bypass Tunnel (Clem Jones Tunnel).

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

Nil

23.0 OPTIONS

Option 1: Accept the recommendation and formally accept the Amending Deed to the Tollroad Services Agency Agreement

Option 2: Not accept the recommendation in which case Flow Tolling Pty Ltd will not be authorized to supply tolling services in relation to the Go Between Bridge.

Option (1) is the preferred option

**BCC PUBLICATION SCHEME
10 YEAR RELEASE**

1.0 FILE NUMBER 202/10(749) & 112/20/711/74

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Blunder Road Stage 6 and Stage 7 Upgrade Projects

3.0 ISSUE/PURPOSE

To seek approval for the subdivision of Council land for road purposes.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office.

5.0 SUBMISSION PREPARED BY

Terry Baker Senior Acquisition Officer, Major Infrastructure Projects Office.

6.0 DATE

16 June 2010.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C approve as per recommendation, Attachment A.

10.0 DIVISIONAL MANAGER

Barry Broe
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE

CHAIRPERSON

I Support / Reject the Recommendation
If rejected please state reason

Graham Quirk
CHAIRMAN
INFRASTRUCTURE COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

05 JUL 2010

TOWN CLERK

RECEIVED

05 JUL 2010

COMMITTEE SECTION

APPROVED

28 JUN 2010

Lord Mayor

BCC 10 YEAR RELEASE SCHEME

16/6/2010
18/6/10

A/

11.0 BACKGROUND

Blunder Road provides the main north-south link between Ipswich Road and the Logan Motorway, traversing Durack, Doolandella and Pallara. It is also a tertiary freight route. In recent years the locality has experienced significant growth and Blunder Road requires an upgrade to handle increased traffic capacity, improve safety and meet future demand.

Stages 1 to 5 of the Blunder Road upgrade on the section of the corridor from Ipswich Road, Durack to Crossacres Street, Doolandella have been completed in the last decade. Stages 6 and 7 of the project addresses the narrow width of the road, tight corners and poor horizontal alignment, which require vehicles to use excessive amounts of braking and acceleration. Freight movements are particularly compromised.

The improvements proposed in Stages 6 and 7 on the Blunder Road corridor between Crossacres Street Doolandella and the Wadeville Street intersection with Stayplton Road, Pallara need to be progressed.

The upgrade aims to reduce travel time and increase efficiency and safety, especially for freight, divert traffic from residential and recreational areas and reduce congestion. With new services and bus lanes, the upgrade will also increase public transport options.

Stage 6 will realign Blunder Road with a four lane road between Blunder Creek and Wadeville Street with the option for six lanes in the future. It will also include:

- a central median strip;
- provision for bike lanes;
- a new and improved street lighting, and
- new signalised intersections.

Stage 7 will upgrade the road between Blunder Creek and Crossacres Street to four lanes with an option for six in the future. It will also include:

- on-road bike lanes;
- bus stop bays;
- a new four-lane bridge over Blunder Creek with a future option for six lanes;
- street lighting; and
- landscaping.

After detailed consideration of the facts and circumstances leading up to the creation of the final concept plans, it is considered that the project has had an appropriate level of scrutiny and assessment of options.

To allow the upgrade to Blunder Road to proceed, Council will need to dedicate as road part of Council land at 1202 Blunder Road, Doolandella. (see Annexure 1)

E&C approval is now sought for the recommendation, as set out in Attachment A.

Attachments:

1. Plan referred to in Schedule "A"
2. Locality Map

12.0 CONSULTATION

Councillor Graham Quirk, Chairperson, Infrastructure Committee;
Alan Evans, Principal, Transport Infrastructure.
Craig Stevens, Manager, Marketing and communications.

All those consulted agree with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

This proposal is consistent with key initiatives of the 2008-2012 Corporate Plan, including:

- 3.3 Transport Network – Continue the Road Action Program to improve traffic flows and ease congestion.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

The environmental impact issues associated with the construction will be managed in accordance with current regulations.

18.0 POLICY IMPACT

That land used for road should be dedicated as road.

19.0 FINANCIAL IMPACT

Funds are available in the 2009/2010 RAP Program budget.

20.0 HUMAN RESOURCE IMPACT

No impact.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY / MARKETING STRATEGY

Nil.

23.0 OPTIONS

1. Approve the recommendation.
2. Review the property requirements associated with the scheme.

Option 1 is preferred and recommended.

Schedule A
Council Owned Land Required for Road Purposes

LOCATION	REAL PROPERTY DESCRIPTION	AREA REQUIRED FOR RO/D PURPOSES M ²	PLAN
1202 Blunder Road, Doolandella	Part of Lot 3 on RP92133	13693	SUR061405-04

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER

106/335/274/137

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

2009/2010 Natural Environment and Sustainability Grants – Round 2

3.0 ISSUE/PURPOSE

To seek approval for the allocation of funding for the 2009/2010 Natural Environment and Sustainability Grants – Round 2.

4.0 PROPONENT

Andrew Chesterman, A/Divisional Manager, City Planning and Sustainability

5.0 SUBMISSION PREPARED BY

Sharyn Holden, Sustainability Incentives Project Officer, Natural Environment & Sustainability, City Planning & Sustainability (extension 39281)

6.0 DATE

28 June 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

That the 2009/2010 Natural Environment and Sustainability Grants – Round 2 be funded as per the attached schedules concerning those grants recommended as set out in Attachment 2. *is amended. Further recommendations to come back to E&C.*

10.0 DIVISIONAL MANAGER

COMMITTEE CHAIRMAN

Support Reject the recommendation.
If reject, please state reasons

Andrew Chesterman
A/Divisional Manager
CITY PLANNING AND SUSTAINABILITY
DIVISION

Cr Peter Matic
Chairman
ENVIRONMENT, PARKS AND
SUSTAINABILITY COMMITTEE

APPROVED

28 JUN 2010

(Recommend Accordingly)
(Signature)
A / CHIEF EXECUTIVE OFFICER

(Signature)
SAL Lord Mayor
(Signatures)

ACTION TAKEN
28 JUN 2010
TOWN CLERK
COUNCIL
JUN 2010
FREE SECTION

10 YEAR PUBLICATION RELEASE SCHEME

11.0 BACKGROUND

Brisbane City Council's (Council) community grants programs have been developed over the last 16 years to provide strategic funding to local, non-profit organisations that are seeking to develop and improve programs and services in the areas of arts, culture and heritage, community development, active sport and recreation participation, sustainability, and the environment.

The grant programs are comprised of three separate grant program packages covering four themes:

1. **Wildlife Carer Funding Program**, providing funding to wildlife carers for essential consumables associated with the rescue, rehabilitation and release of native wildlife
2. **Cultivating Community Gardens Grants Program**, providing funding for community garden organisations for the development of new and for improvements to existing community gardens
3. Environmental Grants Program
 - a. **Biodiversity and Other Environmental Projects**, providing funding to community based groups or organisations who address local or citywide community environment issues
 - b. **Waterway Management Projects**, providing funding to community based groups or organisations who address local or citywide community waterway management issues.

Each grant category has a specific budget allocation (refer to Attachment 1). The amount allocated in part reflects the types of projects funded within that area and the volume of applications received.

Of the 68 applications received for round two of the grants programs, 55 are recommended for either full or part funding, representing \$157,218.56 of the \$267,000.00 allocated in the 2009/2010 grants budget.

Attachment 1 provides a summary of the grants and funding recommendations. Attachment 2 lists the individual applications that are recommended, and Attachment 3 lists the individual applications not recommended. Attachment 4 provides the guidelines and application forms.

The assessment process has involved the applications being assessed against eligibility criteria, by Council officers from related work areas.

Review of the recommendations has been undertaken by the Comparative Assessment Committee, comprised of the Manager, Natural Environment and Sustainability Branch, executive officers from Natural Environment and Sustainability and Water Resources Branches, and by senior policy staff.

Approval is now sought for the 2009/2010 Natural Environment and Sustainability Grants - Round 2 to be funded as per the attached schedules concerning those grants recommended, as set out in Attachment 2.

Summary of Attachments

Attachment 1	Summary - Natural Environment and Sustainability Grants Round Two 2009-2010.
Attachment 2	Schedule of Applications Recommended by the Assessment Committee – grouped in sub-unit areas/themes.
Attachment 3	Schedule of Applications Not Recommended by the Assessment Committee – grouped in sub-unit areas/themes.
Attachment 4	Natural Environment and Sustainability Grants Programs Guidelines and Application Form.

12.0 CONSULTATION

Cr Peter Matic	Chairman, Environment, Parks and Sustainability Committee (29/4/10)
John Jordan	Manager, Natural Environment and Sustainability (1/4/10)
Margaret Jacobson	Program Outcome Manager, Natural Environment & Sustainability (1/4/10)
Carolyn Honeywill	A/Principal Officer, Green Communities Initiatives (1/4/10)
Pat Bourke	Executive Officer Strategy & Stakeholder Management, Water Resources (1/4/10)

Are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Successful applicants will be able to proceed with their projects.

Unsuccessful applicants may contact Council to discuss their applications and may be unable to proceed with their projects.

Relevant applicants who received partial funding or whose applications are declined will be contacted and assisted to resubmit applications for future rounds of funding as appropriate.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

The grants are linked to the following 2009/2010 Corporate Plan themes, strategies and programs:

- Green and Biodiverse City and Food in the City
- Program 1 - CitySmart – Biodiverse City
- Program 2 - WaterSmart City – Community involved in Waterways Catchment Management.

16.0 CUSTOMER IMPACT

Approval of the 2009/2010 grant programs, round two will provide valuable support to community-based organisations delivering environmental and wildlife carer initiatives relating to; water use efficiency, waterway and catchment management, biodiversity conservation, active wildlife welfare, environmental monitoring and reporting and the development of community gardens. Additionally, the grants will assist in the daily activities of community groups and the development of partnerships and networks in the community.

17.0 ENVIRONMENTAL IMPACT

The Natural Environment and Sustainability Grant Programs, round two will support community groups in caring for the local environment and wildlife, in developing and/or improving opportunities for community gardening, in raising awareness in the community of environmental issues and in developing the participation in and capacities of communities and groups to address local issues.

18.0 POLICY IMPACT

The processes followed were carried out in accordance with the Guidelines for the Grants Programs (refer to Attachment 4) that have been previously approved by the Establishment and Co-ordination Committee.

19.0 FINANCIAL IMPACT

The approved allocation of 55 applications for round two will result in \$157,218.36 spent from the allocated budget of \$267,000.00 (across services 1.2.3.1, 1.2.3.3 and 2.2.1.2).

20.0 HUMAN RESOURCES IMPACT

Nil.

21.0 URGENCY

Urgent. E&C approval is required as soon as possible to allow for allocation of funds prior to the end of the financial year, and to allow for payment before the commencement of round one in August 2010.

22.0 PUBLICITY/MARKETING STRATEGY

All applicants will be advised of the results of their submission within 10 working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor.

A communication strategy involving media and public relations opportunities will be prepared by Corporate Marketing, Corporate Strategy Office in consultation with the Natural Environment and Sustainability Branch and The Water Resources Branch and follow the requirements for approval. Media releases will not be distributed until applicants have been formally advised of the outcomes.

Marketing and communication will be linked to ongoing communications for *Growing a Green Heart Together*, the community plan that supports Brisbane's journey to become Australia's most sustainable city.

23.0 OPTIONS

- Option 1: That E&C approves the recommendations as set out in Attachments 2 and 3.
- Option 2: That E&C does not approve the recommendations as set out in Attachments 2 and 3.
- Option 3: That E&C recommends variance to the level of assistance provided.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.