

E&C RESULTS – 1 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
01/10-01 R	202/11-PK710/2A, 202/11-PK710/4	Brisbane Infrastructure	Resumption of Council Land by the State of Queensland for the Boggo Road/Eastern Busway project.	Approved
01/10-02 M	109/695/586/1-03	Brisbane Infrastructure	Monthly Project Report – September 2010.	Approved
01/11-03 M	140/520/687/1	OLMCEO	Australian Mayoral Aviation Council (AMAC)	Approved
01/10-04 R	130/220/14/1	OLMCEO	Council recesses 2011.	Approved
01/10-05 M	109/210/179/132-01	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) – Bikeways Construction Panel.	Approved
01/10-06 M	182/255/867/3	OLMCEO	Stores Board Submission – Phase 4 Construction and Commercial Management Services for Northern Link and Dispute Resolution Board Members.	Approved
01/11-07 M	234/70/7(P1)	OLMCEO	The 2010 Australian Local Government Women's Association Annual Conference – delegate.	Approved
01/11-08 R	109/800/286/55	CPAS	Draft Mt Gravatt Corridor Neighbourhood Plan.	Approved
01/10-09 R	109/800/286/296	CPAS	Regulating Development in the Town Reach of the Brisbane River.	Approved
01/10-10 R	152/160/1007/48	CPAS	Proposed Amendments to Council's Heritage Registers.	Approved
01/10-11 R	152/160/516/139	CPAS	Draft Indooroopilly Centre Neighborhood Plan.	Approved
01/10-12 M	109/800/286/227	OLMCEO	Membership and remuneration of the City Business, Business Unit Advisory Board	Approved
01/10-13 M	204/86/4(5)	OLMCEO	Appoint a new member to Brisbane Powerhouse Pty Ltd Board. <i>Councillor Cooper declared a conflict of interest and absented from the room during the discussion and decision.</i>	Approved

E&C RESULTS – 1 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
01/10-14	99-61938 (A1)	OLMCEO	Renewal of Executive Service Contract	Held
01/10-15 M	99-64719(A1)	OLMCEO	Termination of Executive Service Contract.	Approved
01/10-16 M	1/253(P4)	OLMCEO	Executive Remuneration Review 2009/2010.	Held
01/10-17 M	1/253 (P2)	OLMCEO	Additional Incentives for the Retention of MIPO Executives	Approved
01/10-18 M		OLMCEO	CEO Remuneration Review 2009/2010	Held
01/10-19 R	109/800/286/125	OLMCEO	Alteration of the Membership of Standing Committees	Approved

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, I McKenzie

Apologies: M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number 109/695/586/1-03

01 NOV 2010 11:22

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Monthly Project Report – September 2010

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Greg Evans, Chief Financial Officer, Corporate Services, 3403 4161.

19/10/10

6.0 Date

18 October, 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons



Councillor Adrian Schrinner,
Chairman, Finance, Economic Development and Administration Committee

APPROVED

1 NOV 2010

Lord Mayor



10.0 Divisional Manager

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

Barry Broe
DIVISIONAL MANAGER, Brisbane Infrastructure Division

BCC PUBLIC INFORMATION SCHEME
10 YEAR RELEASE

APPROVAL TAKEN

1 NOV 2010

TOWN CLERK

11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2010-11, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2010-11, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the *******SEPTEMBER 2010 UPDATE******* heading.

12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

N/A.

23.0 Options

Option 1: Approve the recommendation that E&C accept the Monthly Project Report for September 2010.

Option 2: Do not accept the report.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

01 NOV 2010

03

1.0 FILE NUMBER: 140/520/687/1

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

Australian Mayoral Aviation Council (AMAC)

3.0 ISSUE/PURPOSE

To gain E&C approval for Council's AMAC representative to attend the AMAC Annual General Meeting and Conference in Perth.

4.0 PROPONENT

Peter Rule, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Julie Prove, Project Officer, Office of the Chief Executive, ext 34309

6.0 DATE

25 October 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

1. That Councillor McKenzie be approved to attend the AMAC Annual General Meeting and Conference in Perth from 10-12 November 2010 at a cost of approximately \$2780.

10.0

Divisional Manager

APPROVED

1 NOV 2010

Lord Mayor

Peter Rule
 Peter Rule
 EXECUTIVE MANAGER
 OFFICE OF THE CHIEF EXECUTIVE

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

Adrian Schinner
 Councillor Adrian Schinner
 CHAIRMAN, FINANCE, ECONOMIC
 DEVELOPMENT AND
 ADMINISTRATION COMMITTEE

RECEIVED

ACTION TAKEN

I Recommend Accordingly

01 NOV 2010

COMMITTEE SECRETARY

TOWN CLERK

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The 2010 Annual General Meeting and Annual Conference of the Australian Mayoral Aviation Council (AMAC) will be held in Perth from 10-12 November 2010.

Last year's AGM and Annual Conference was held in Adelaide.

Council has traditionally allowed Councillors to attend this meeting and conference.

Cr MacLachlan has indicated he is unable to attend this year's conference and Cr Ian McKenzie has been nominated to attend in his place.

E&C's approval is sought for Cr McKenzie to attend the AGM and Annual Conference in Western Australia.

12.0 CONSULTATION

Cr David McLachlan
Peter Rule, Executive Manager, Office of the Chief Executive

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan Section A *Regional and World City*, specifically, initiatives under *Our Services* aimed at:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENT IMPACT

Nil

18.0 POLICY IMPACT

Consistent with the established policy that the Brisbane City Council provides a voice on state-wide local government issues through its representation on AMAC.

19.0 FUNDING IMPACT

Costs to attend this year's conference will be approximately \$2780 (including airfare approx \$850, conference registration \$1015, accommodation \$765, incidentals approx \$150).

Funds are available from cost code 101150301500000063300000 for accommodation and conference fees and from cost code 101150301500000062800000 for travel costs.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

Urgent. The AGM and Annual Conference is from 10-12 November 2010.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of Civic Cabinet.

23.0 OPTIONS

1. To endorse the attendance of Cr McKenzie.
2. To not endorse the attendance of Cr McKenzie.

Option 1 is recommended.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number: 109/210/179/132-01

01 NOV 2010

05

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission – Significant Procurement Activity Plan (SPAP) - Bikeways Construction Panel.

3.0 Issue/purpose

To seek Council approval of the Significant Procurement Activity Plan (SPAP) to establish a Bikeways Construction Panel to support the construction requirements of the Bikeway Program.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

26 October 2010.

7.0 For E&C approval or recommendation to Council

For E&C approval.

APPROVED

1 NOV 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approves the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

RECEIVED

01 NOV 2010

COMMITTEE SECTION

ACTION TAKEN

01 NOV 2010

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 26 October 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V110068-10/11	Bikeways Construction Panel	For Council Approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That E&C approves the submission.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

01 NOV 2010

06

1.0 File number: 182/255/867/3

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Phase 4 Construction and Commercial Management Services for Northern Link and Dispute Resolution Board Members.

3.0 Issue/purpose

To seek approval from the Establishment & Coordination Committee to directly enter into a contract with:

- Evans & Peck Pty Ltd to provide Construction and Commercial Management Services for the duration of the construction phase of Northern Link, currently scheduled from December 2010 until December 2014, plus an additional 6 months to 30 June 2015 to close out any contractual issues ;
- Graham Easton as Council's selection as a Dispute Resolution Board (DRB) Member as a requirement of the Northern Link Project Deed;
- Ron Finlay - selected by vote by the member chosen by Council and the member chosen by the contractor as a Dispute Resolution Board (DRB) Member as a requirement of the Northern Link Project Deed;

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox
Corporate Risk Manager
Corporate Services Division

6.0 Date

26 October 2010.

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or a Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approves the attached submission.

10.0 David Cox
Corporate Risk Manager
Corporate Services Division

RECEIVED

01 NOV 2010

Colin Jensen
Chief Executive Officer

ACTION TAKEN

01 NOV 2010

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 26 October 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
TBA	Phase 4 Construction and Commercial Management Services for Northern Link and Dispute Resolution Board Members.	Within E&C Delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

01 NOV 2010

07

1.0 FILE NUMBER: 234/70/7(P1)

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

2.0 TITLE

The 2010 Australian Local Government Women's Association Annual Conference – delegate approval.

3.0 ISSUE/PURPOSE

To gain E&C approval for Councillor Knapp, Chairman, Families and Community Services Committee, to attend the 2010 Australian Local Government Women's Association Annual Conference to be held in Ryde, NSW on 25 – 27 November 2010.

4.0 PROPONENT

Peter Rule, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Jo Gibney, Project Officer, Office of the Chief Executive, ext 34309

6.0 DATE

26 October 2010

APPROVED

1 NOV 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

1. That Councillor Knapp be approved to attend the ALGWA 2010 Annual Conference as Council's official delegate.

10.0 Divisional Manager

Chairman
I Support/Reject

Peter Rule
OFFICE OF THE CHIEF EXECUTIVE

Cr Adrian Schrinner
CHAIRMAN, FINANCE,
ECONOMIC DEVELOPMENT &
ADMINISTRATION COMMITTEE

RECEIVED

ACTION TAKEN

01 NOV

01 NOV 2010

COMMITTEE SECRETARY

COUNCIL CLERK

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

The 2010 Annual National Conference of the Australian Local Government Women's Association (ALGWA) will be held in Ryde, NSW on 25 – 27 November 2010.

Brisbane City Council has in the past allowed councillors to attend ALGWA conferences.

E&C approved Councillor Fiona King and Councillor Andrew Wines to attend the 2009 and 2008 Annual (Queensland) Conferences. In 2006, Councillor Geraldine Knapp and Councillor Ann Bennison attended the Conference.

The Annual Queensland Conference was held earlier this year but no councillors were able to attend. This year's National Conference theme is "Women Going Places: Celebrating the 2010 Year of Women in Local Government".

E&C approval is sought for Cr Geraldine Knapp to attend the National Conference in Ryde, NSW.

12.0 CONSULTATION

Councillor Adrian Schrinner, Chairperson, Finance and Administration Committee
Peter Rule, Executive Manager, Office of the Chief Executive

Both are in agreement that this submission should proceed to E&C.

13.0 IMPLICATIONS OF PROPOSAL

None anticipated.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Consistent with Corporate Plan – specifically:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENT IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FUNDING IMPACT

Costs for attendees will include airfare (approx. \$500), accommodation (approx. \$400), conference registration (approx. \$700) and miscellaneous expenses (say \$300). This would total approximately \$1,900. Funds are available from cost code 101150301500000063300000 for accommodation and conference fees and from cost code 101150301500000062800000 for travel costs.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business, however, early approval will enable travel arrangements to be made and accommodation to be secured.

22.0 PUBLICITY/MARKETING STRATEGY

Not required.

23.0 OPTIONS

1. To endorse the attendance of Councillor Knapp.
2. To not endorse the attendance of Councillor Knapp.

Option 1 is recommended.

01 NOV 2010

1.0 File number

109/800/286/227

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Membership and remuneration of the City Business, Business Unit Advisory Board.

3.0 Issue/purpose

The purpose of this submission is to determine the membership of the City Business, Business Unit Advisory Board, and their remuneration, for the period 1 September 2010 to 31 August 2012.

4.0 Proponent

Colin Jensen
Chief Executive Officer

5.0 Submission prepared by

Sandra Bout
Strategic Adviser
Office of the Chief Executive

6.0 Date

01 November 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

E&C approve the membership of the City Business, Business Unit Advisory Board as per Attachment 1 and the remuneration of the board members and Chair as per Attachment 2.

10.0

Divisional Manager

Chairperson

I Support / Reject the recommendation
If reject, please state reasons.

Colin Jensen
Chief Executive Officer

Councillor David McLachlan

Chairman City Business and Local Assets
Committee

RECEIVED

01 NOV 2010

COMMITTEE SECTION

11.0 Background

Membership

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

The membership of all Business Unit Advisory Boards is due for renewal from 1 September 2010.

The Chief Executive Officer spoke to the Chairman of the Business Unit Advisory Board requesting that she indicates her willingness to be considered for reappointment. The Chairman indicated a willingness to do so.

The conversation also confirmed that the board functions well. It is proposed that Ms Kathy Sadler be replaced by Ms Hedy Cray.

Remuneration

The proposed annual remuneration of Business Unit Advisory Board Chairman is redacted and redacted for each board member, which applies a CPI indexation rate of 3% per annum for the two years since the last review in 2008. Ex-officio members do not receive remuneration.

E&C approval is now sought for the recommended memberships and remuneration of the City Business, Business Unit Advisory Board, as per Attachments 1 and 2.

12.0 Consultation

- Mr Cris Anstey, Lord Mayor's Chief of Staff on 25 October.
- Ms Carolyn Barker AM, Chairman of the Business Advisory Board on 25 October.

All are in agreement with the recommendation.

13.0 Implications of proposal

Advisory Board membership

The adoption of this recommendation will maintain current board membership. The board includes a breadth of experience of relevance to City Business.

Ms Carolyn Barker AM
Mr Ian Klug
Mr Greg Bowden
Ms Hedy Cray
Ms Belinda Walters
Mr Stewart Walls

Business Management
Chartered Accountant
Procurement
Legal
Business Management
Property

Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of \$8,100 per annum for Brisbane City Council.

14.0 Commercial in confidence

No

15.0 Vision/corporate plan impact

This recommendation impacts on the 'Smart, Prosperous City' Theme under Vision 2026 and relates to the 'City Governance' program in the Corporate Plan 2008-12. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of \$8,100 per annum for Brisbane City Council.

20.0 Human resource impact

Nil

21.0 Urgency

This decision needs to be made as soon as possible as the current term ended on 31 August 2010.

22.0 Publicity/marketing strategy

Not applicable

23.0 Options

Option 1: Approve the recommendation, with the proposed Advisory Board membership and amending the remuneration.

Option 2: Amend the Advisory board membership, or amend the remuneration of board members.

Option 1 is the preferred option.

Attachments:

Attachment 1 – Existing and proposed Advisory Board membership

Attachment 2 - Existing and proposed Advisory Board remuneration

Attachment 3 – CV of Hedy Cray

11.0 Background

Membership

The role of the Brisbane Powerhouse Pty Ltd Board is to provide sound corporate governance for the Brisbane Powerhouse Pty Ltd. The membership of the boards has been developed to provide this sound corporate governance advice.

Members of the Brisbane Powerhouse Pty Ltd Board receive no remuneration.

E&C approval is now sought for the appointment of a new member, Geoffrey Cooper, to the Brisbane Powerhouse Pty Ltd Board as per Attachment 1 and to ratify the existing Chair's appointment to the Brisbane Powerhouse Pty Ltd Board as per Attachment 2.

12.0 Consultation

- Vicki Pethybridge, Divisional Manager, Families and Community Services
- Justin O'Neill, Chair, Brisbane Powerhouse Pty Ltd Board

13.0 Implications of proposal

Board membership

The adoption of this recommendation will enhance current board membership. The board includes a breadth of experience of relevance to the Brisbane Powerhouse Pty Ltd Board.

14.0 Commercial in confidence

No

15.0 Vision/corporate plan impact

This recommendation impacts on the 'vibrant, creative city' Theme under Vision 2026 and relates to the 'City Governance' program in the Corporate Plan 2008-12.

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

This decision needs to be made as soon as possible.

22.0 Publicity/marketing strategy

Not applicable

23.0 Options

Option 1: Approve the recommendation, appointing Geoffrey Cooper as a new member to the Brisbane Powerhouse Pty Ltd Board as Per Attachment 1 and to ratify the existing Chair's appointment to the Brisbane Powerhouse Pty Ltd Board as per Attachment 2.

Option 2: Otherwise amend the board membership.

Option 3: Do not change the board membership.

Option 1 is the preferred option.

Attachments:

Attachment 1 – CV of Geoffrey Cooper

Attachment 2 – Proposed membership of the Brisbane Powerhouse Pty Ltd Board

BCC PUBLICATION SCHEME
10 YEAR RELEASE

01 NOV 2010

1.0 File number

99-64719(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Termination of Executive Service Contract

3.0 Issue/purpose

To terminate the Executive Services Contract of Employment of redacted, Manager, Regional Collaboration, SEQ CEO's Regional Collaboration Committee

4.0 Proponent

Colin Jensen, Chief Executive Officer

5.0 Submission prepared by

Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

6.0 Date

28 October 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

E&C approval is sought to terminate the Executive Service Contract of Employment of redacted, Manager, Regional Collaboration, SEQ CEO's Regional Collaboration Committee, in accordance with clause 11.3 of the Executive Service Contract of Employment.

10.0

Colin Jensen
Chief Executive Officer

APPROVED

1 NOV 2010

Lord Mayor

11.0 Background

redacted was appointed to Brisbane City Council in 2002 as the Water Retail Manager, Brisbane Water. In 2006 redacted was seconded to the role of Program Director, Regulation Reduction Incentive Fund administered by the CEO South East Queensland (SEQ) Regional Collaboration Committee to deliver a program of activity on behalf of SEQ Councils. In 2008 redacted was appointed Manager, CEO South East Queensland (SEQ) Regional Collaboration Committee where redacted worked collaboratively with the SEQ Council of Mayors Secretariat in delivering outcomes directed by regional CEOs. In 2009 redacted was seconded to the Local Government Association of Queensland to undertake a role of Programme Director, Housing Affordability Fund (HAF).

redacted has recently returned to redacted appointed role of Manager, CEO South East Queensland (SEQ) Regional Collaboration Committee and is undertaking further project work directed by regional CEOs.

redacted contract of employment was maintained with BCC as the host payroll and contracting organisation for the Council of Mayors. redacted contract of employment is due to conclude on 31 January 2011 and John Cherry, Executive Director, Council of Mayors Secretariat has indicated that redacted role with the SEQ CEO Regional Collaboration Committee will no longer be required at the 31 January 2011.

Active attempts have been made to redeploy redacted to an alternative role under the provisions of clause 7 of redacted contract of employment. A role commensurate with his skills and ability has not been able to be located. redacted

As there is unlikely to be a suitable role for the placement of redacted prior to the end of redacted contract on 31 January 2011, it is proposed that E&C consider the termination of redacted contract of employment under the provisions of Clause 11.3.

Approval of E&C is sought to terminate the Executive Service Contract of Employment of redacted, Manager, Regional Collaboration, SEQ CEO's Regional Collaboration Committee, in accordance with clause 11.3 of the Executive Service Contract of Employment.

12.0 Consultation

- Peter Rule, Executive Manager, Office of the Chief Executive
- Chris Rose, Chief Executive Officer, Logan City Council and Chairman SEQ CEO's Regional Collaboration Steering Committee
- John Cherry, Executive Director, SEQ Council of Mayors' Secretariat

13.0 Implications of proposal

The early termination of this contract will allow redacted to seek alternative employment in another organisation at an earlier time than 31 January 2011.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

Nil

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The executive will receive two months total remuneration in lieu on notice and three months total remuneration for early severance of the contract. Ordinarily red would be eligible for four months severance payment, but under the terms of his contract red may not be paid out a severance amount greater than the amount of salary payable under his residual employment

20.0 Human resource impact

The executive is surplus to current organisational needs.

21.0 Urgency

In the course of normal business

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: E&C approve the termination of redacted Executive Service Contract of Employment under Clause 11.3 of the Executive Service Contract.

Option 2: E&C not approve the termination of redacted Executive Service Contract of Employment under Clause 11.3 of the Executive Service Contract

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number

01 NOV 2010 17

1/255(P2)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Additional Incentives for the Retention of MIPO Executives

3.0 Issue/purpose

To seek E&C endorsement for the approval for the endorsement of a MIPO Critical Capability List and additional retention/completion bonuses

4.0 Proponent

Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

5.0 Submission prepared by

Peter Rule, Executive Manager, Office of the Chief Executive

6.0 Date

25 October 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

It is recommended that E&C approve:

that nominated MIPO Critical Capability Executives be eligible for retention/completion bonuses of 10% per annum of notional salary as follows:

- paid in December 2012 for the 2011 and 2012 calendar years, and
 - paid in December 2014 for the 2013 and 2014 calendar years.
- (Note - These dates could be altered to align more clearly with specific project milestones)
- be available to approved Senior Officers, Senior Executives and Executive Managers and Professional Services Employee Contracts
 - participants in this arrangement will still be eligible to have an opportunity to earn a bonus of up to 20%;
 - the arrangement be aligned with the annual remuneration review of executive remuneration.

10.0 Colin Jensen
Chief executive Officer

ACTION TAKEN

01 NOV 2010

TOWN CLERK

The CEO will propose specific individuals to E&C for payment of retention / completion bonuses before such payment will proceed.

COMMITTEE SECTION

11.0 Background

Under the Lord Mayor's TRANSAPEX and Road Action Program (RAP) initiatives, Council has established an enviable record for delivering key large scale infrastructure projects on time and under budget. To date this has included the CLEM 7 Tunnel and Go-Between Bridge as well as RAP projects.

The continuation of RAP and the construction of the Northern Link Tunnel as well as potential solutions for Kingsford-Smith Drive mean that the demand to deliver major projects continues.

Successful delivery has been attributable in part to the retention of a small but core group of executives in the Major Projects Infrastructure Office (MIPO) who have to date delivered projects far beyond expectations. The scale of the projects being worked upon is in the 'top tier' of infrastructure projects in Australia, and those involved are highly marketable and sought after. Hence, retention of critical executive talent is more challenging, while project demand and risks are escalating.

Complicating the situation is the need to continue to demonstrate sound delivery and financial management of the projects, including producing considerable efficiency dividends (\$100M in the case of RAP), to support Council's credit rating, thereby making access to capital for infrastructure projects a lower cost.

To date retention has been achieved through ad hoc remuneration adjustments to encourage key personnel to remain in Council. These ad hoc arrangements have resulted in disparity through distortion of the relativity between roles in the executive remuneration framework, for example, between the Executive Manager, MIPO and executives in MIPO. This has occurred primarily because such adjustments have been made, in the past, to notional salary. If continued these arrangements have the potential to further undermine the executive remuneration framework, if the arrangements are not contained.

While the general construction market remained stagnant during 2009 with remuneration growth below the general market, Mercer indicate that there was significant growth for high level roles of the type associated with MIPO projects. In their Executive Service Review for 2010 Mercer forecasts continued growth in 2010/2011 in construction and engineering sectors. Mercer says:

"Market pressure will continue to apply for experienced and high-performing engineers over the next five years ..." Mercer recommend that, "Council consider the enhancement of existing variable performance pay arrangements to better match the general market and GOCs which could be largely achieved through a change in calculation methodology to reflect a % of Total Employment Cost rather than Notional Salary, which is the case currently."

A series of options were considered in relation to an approach to resolve the remuneration issue. These options are set out on page 2, Attachment A.

The preferred option is to pay a retention/completion bonus for the life of the key projects to executives included on the approved critical capability list. The medium term objective of this proposal is to retain the approved executives until 2014 when Northern Link and RAP are completed and at a time when future infrastructure projects such as Kingsford-Smith Drive are more clearly defined. The current Critical Capability Retention List is set out on page 4, Attachment A.

It is proposed that nominated MIPO Critical Capability Executives be eligible for a retention/completion bonus of 10% per annum of notional salary as follows:

- paid in December 2012 for the 2011 and 2012 calendar years, and
 - paid in December 2014 for the 2013 and 2014 calendar years.
- (Note - These dates could be altered to align more clearly with specific project milestones)
- be available to approved Senior Officers, Senior Executives and Executive Managers and Professional Services Employee Contracts
 - participants in this arrangement will still be eligible to have an opportunity to earn a bonus of up to 20%;
 - the arrangement be aligned with the annual remuneration review of executive remuneration.

12.0 Consultation

Malcolm Dick, Human Resources Manager, Brisbane Infrastructure
Ian Niven, Chief Human Resources Officer

13.0 Implications of proposal

Approval of this proposal will provide Council with the capability to identify and retain MIPO Critical Capability executives making Brisbane Infrastructure more resilient in the competitive engineering and construction market place.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

N/A

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

Salary costs are provided in current budget

20.0 Human resource impact

N/A

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

At the discretion of Lord Mayor

23.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 3: Vary the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C RESULTS – 8 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
08/11-01 R	134/145/542/6	Brisbane Infrastructure	Establishment of Brisbane Tolling Pty Ltd.	Withdrawn
08/11-02 M	202/10/(607)	Brisbane Infrastructure	Inner City Bypass – Inner Northern Busway	Approved
08/11-03 M	112/265/439/25	Corporate Services	Property Disposal of 230 Marshall Road	Approved
08/11-04 M	112/445/444/167	Corporate Services	Brisbane City Council Northside Tip Shop.	Approved
08/11-05 M	112/445/444	Corporate Services	Proposed new Lease of premises at Unit PA21116 Mt Ommaney Centre, 171 Dandenong Road, Mt Ommaney.	Approved
08/11-06 M	109/800/286/283	CPAS	City Hall Restoration Project - Project Executive Group Membership Amendment.	Approved
08/11-07 M	112/210/179/63	OLMCEO	Stores Board Submission – Provision of Joint Upgrades to "Water" Joints on the Floating River Walk.	Approved
08/11-08 M			Withdrawn	
08/11-09 M			Withdrawn	
08/11-10 M	109/830/826/50	OLMCEO	Stores Board Submission – Amendment of the Significant Procurement Activity Plan (SPAP) for Systems Integrator Services (SIS) for the Business and System Efficiency (BaSE) Program and the Customer Experience Transformation (CET) Program.	Approved
08/11-11 M	109/800/286/293	Corporate Services	Adoption of the Publication Scheme for Establishment and Coordination Committee (E&C) and the E&C Decisions and Minutes Access and Distribution Policy.	Approved
08/11-12 M	109/800/286/293	OLMCEO	Automatic Release of Establishment and Coordination (E&C) Submissions and make Planning and Guidance a Sub-Committee of E&C.	Approved
08/11-13 M		OLMCEO	The Legacy Fund of Brisbane Funding Agreement – Northern Link.	Amended

E&C RESULTS – 8 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
08/11-14 M	176/210/179/4-02	CPAS	Draft Outdoor Recreation Strategy for Brisbane's Natural Areas and Bushland Trail Based Outdoor Recreation Assessment.	Approved
08/11-15 M	99-61938(A1)	OLMCEO	Renewal of Executive Service Contract for Greg Newman, Manager Workforce Capability, Brisbane Transport.	Approved
08/11-16 M	1/253(P4)	OLMCEO	Executive Remuneration Review 2009/10	Amended
08/11-17 M	1/253(P4)	OLMCEO	Executive Remuneration Review 2009/10	Amended

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 202/10(607)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Inner City Bypass – Inner Northern Busway

3.0 ISSUE/PURPOSE

To transfer a volumetric portion of the Inner City Bypass to the State for the Inner Northern Busway Project.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Terry Baker, Property Acquisition Officer, Major Infrastructure Projects Office.

6.0 DATE

26 October 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION
REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

9.0 RECOMMENDATION

The E&C approve the:-

- (a) subdivision of Lot 283 on SP123912 as set out in subdivisional plans SP169863 and SP169864 which forms Attachment 1 to this submission;
- (b) transfer of Lot 26 on SP169863 and Lot 30 on plan SP169864 to the State at nil cost.
- (c) balance of Lot 283 on SP123912 be dedicated as road.

10.0 DIVISIONAL MANAGER AND CHAIRPERSON

Barry Broe
DIVISIONAL MANAGER
BRISBANE INFRASTRUCTURE

Graham Quirk
CHAIRMAN
INFRASTRUCTURE COMMITTEE
I Support / Reject the Recommendation/s.

If Reject – please state reasons:

ACTION: 1.1.1

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

8 NOV 2010

Lord Mayor

11.0 BACKGROUND

On 3 March 2006 Council entered into a Memorandum of Understanding (MOU) with The Department of Transport for the construction, operation and maintenance of the Inner Northern Busway.

Section 3.3 of the MOU provides for the Council land needed for the Inner Northern Busway to be transferred by Council to the State upon completion of construction of that busway, without payment of compensation.

As part of the Inner City Bypass works Council constructed an overpass over the Inner City Bypass for the State. This overpass now forms part of the Inner Northern Busway.

By letter dated 18 September 2009 the Department of Transport and Main Roads delivered plans SP169863 and SP169864 for execution to formalise the transfer of volumetric title for the busway overpass.

Approval is now sought for:-

- (a) the subdivision of existing Lot 283 on SP123912 as set out in subdivisional plans SP169863 and SP169864 which form Attachment 1 to this submission;
- (b) the transfer of Lot 26 on SP169863 and Lot 30 on plan S169864 to the State at nil cost.
- (c) the balance of Lot 283 on SP123912 to be dedicated as road.

The State will then lodge and register the plans in the Titles Office and undertake the relevant transfers.

12.0 CONSULTATION

- Graham Quirk, Chairperson, Infrastructure Committee,
- David Askern, Manager, Brisbane City Legal Practice, and
- Craig Stevens, Manager, Marketing & Communication.

have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

Council will meet one of its obligations under the MOU.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

The delivery of this project is consistent with the Accessible City theme of the 2008-2012 Corporate Plan.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Nil.

23.0 OPTIONS

Option 1: Approve the transfer in accordance with section 3.3 of the MOU

Option 2: Renegotiate the MOU.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
112/265/439/25

E&C
08 NOV 2010 03

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Property Disposal of 230 Marshall Road, Tarragindi.

3.0 Issue/purpose
To seek approval to sell 230 Marshall Road, Tarragindi to redacted

4.0 Proponent
Ian Maynard
Divisional Manager, Corporate Services, Ext: 39110

5.0 Submission prepared by
Richard Butler
Project Manager, City Property, Ext 37222

6.0 Date
8 November 2010

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommendation

That the E&C Committee provide approval for Council to sell 230 Marshall Road, Tarragindi to redacted for redacted on terms and conditions as agreed by the Manager City Property and the Chief legal Counsel, Brisbane City Legal Practice.

10.0
Divisional Manager

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

Signed
Councillor Adrian Schinner
CHAIRMAN, FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION
COMMITTEE

I Recommend Accordingly
CHIEF EXECUTIVE OFFICER

11.0 Background

On 16 February 2009 E&C Committee gave its approval to proceed with a Request for Proposal (RFP) in order to nominate a property agent to represent Council regarding the Disposal Program. Knight Frank was appointed on the 10 March 2009. 230 Marshall Road, Tarragindi is a property that is part of this Disposal Program.

Previous E&C approvals to sell this property have not resulted in completed contracts.

Knight Frank has now secured an offer from [redacted] of [redacted] (exclusive of GST) and approval is sought to sell this site in accordance with that offer.

Attachment 'A' shows that Australian Valuers' market valuation of this site is [redacted] (dated 4 September 2010).

E&C approval is now sought for Council to sell 230 Marshall Road, Tarragindi to [redacted] for [redacted] on terms and conditions as agreed by the Manager City Property and the Chief legal Counsel, Brisbane City Legal Practice.

12.0 Consultation

- Councillor Adrian Schinner, Chairman Finance, Economic Development and Administration Committee.
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (21 October 2010)
- Mark Mazurkiewicz, Manager, City Property (21 October 2010)
- James Rouse, Corporate Real Estate Strategy Manager (21 October 2010)
- Emma Felsman, Business Services Manager, City Property (21 October 2010)
- Greg Swain, Media and Public Relations Manager, Marketing and Communication Branch (21 October 2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Sale of this property will provide Council with approximate revenue of [redacted] (gross) and the sale proceeds will form part of City Property's Property Disposal Program.

Sectional Support: No implications
Service Levels: No implications
Political: No implications
Industrial Relations: No implications
Regional Implications: No implications
Social and Community: No implications

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Corporate Vision Theme: Smart and prosperous city
Council program: City Governance
Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

The sale of this property will provide Council with revenue of redacted The costs of disposing of this property will be approximately redacted including:

- Valuation costs from Australian Valuers of redacted
- Marketing costs from Knight Frank for 10 properties as part of Disposal Program Phase 1 of \$83,819. This equates to \$8,382 per property.
- Sales commission at 2.5% of sale price, equating to redacted
- Conveyance and easement work of redacted based on estimate provided by Brisbane City Legal Practice.

These costs are already budgeted for as part of the 10/11 budget.

20.0 Human resource impact

Nil.

21.0 Urgency

High priority as purchaser is motivated and wanting to proceed immediately to meet settlement terms.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number 112/445/444/167

E&C
08 NOV 2010

Approved
M. Maynard
26/10/10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Brisbane City Council Northside Tip Shop.

3.0 Issue/purpose

To seek approval for Brisbane City Council to enter into a lease with Glorili Pty Ltd for premises at 27A Prosperity Place, Geebung, for the purpose of conducting a recycling retail operation (Tip Shop).

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services, Ext: 39110

5.0 Submission prepared by

Pauline Davis, Commercial Leasing Manager, City Property, Ext: 34593

6.0 Date

8 November 2010

APPROVED

8 NOV 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That the E&C Committee grant approval for a new lease of premises at 27A Prosperity Place, Geebung, for the purposes of conducting a recycling retail operation "Tip Shop" on the following basis:

Site Area

1,150m²

Net Rent Offer

(Warehouse 1,000 m² / Office 150m² = total building area 1,150m²)

redacted per m²

redacted per annum + GST + redacted per annum outgoings + GST

Commencement Date

1 November 2010 or upon date of agreement of terms with the Landlord.

Term

Three (3) years

Option

Three (3) years

Rent Reviews

CPI +2% annually, market review at option

The market rent for this commercial property asset class currently ranges from redacted net per m² to redacted net per m².

and otherwise on terms and conditions satisfactory to both the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 Divisional Manager

Chairperson

I support/Reject the recommendation

If Reject, please state reasons

Ian Maynard
Divisional Manager
Corporate Services

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Councillor Adrian Schinner
Chairman, Finance, Economic
Development and Administration
Committee

11.0 Background

City Property met with City Waste Services (CWS) to discuss the various property options available for CWS to operate a Council Tip Shop through the Endeavour Foundation. After the successful implementation of the Southside Tip Shop, it was decided to proceed with the second stage of the project and open a Northside Tip Shop. At this meeting a number of issues were discussed including timings and cost parameters.

The Southside Tip Shop commenced operation on 15 May 2010. Approximately 16,400 people have visited the facility and approximately 100 tonne of material has been diverted from landfill. It is expected that the Northside facility will achieve equal numbers of patrons and material.

CWS has confirmed that the Tip Shop is expected to be up and running by 1 January 2011 or earlier if possible. CWS has limited funding available and purchasing a site for the Tip Shop operation is not feasible. At the meeting, the following list of site requirements was developed:

Site Requirements

Lease Term: 3 years
Location: Close proximity to existing Waste Transfer Stations at Nudgee and Ferny Grove
Shed: Approximately 1000m²
Car Parking: For approximately 20

Special Requirements:

- Freestanding preferred
- Public access to site required
- Man proof fencing to hardstand area
- Public parking required
- Good clearance and ventilation to shed
- Shed to provide small office, tea making facilities and toilets
- Tip Shop to be operational by 1 January 2011

The list was reviewed against the existing Corporate Real Estate portfolio and no appropriate sites were identified.

City Property approached agents to provide lease options based on the above criteria. A number of sites were proposed and a shortlist of properties was provided to CWS. Following a review of the short listed sites, CWS inspected and endorsed 27A Prosperity Place, Geebung as it met the majority of specified site requirements.

Comparative Market Rents

Street Address	Area m ²	Net Rent m ²	Lease Commencement	Term
47 Morrisby St, Geebung	1,340 m ²	redac	November 2010	4 years
6 Hurricane St, Banyo	650 m ² (Shed only) Site area 2,023 m ²	redac	November 2010	4 years

This offer of \$95.65 net per m² at 27A Prosperity Place, Geebung compares favourably to market and is within City Waste's budget for this operation.

E&C approval is now sought for the E&C Committee to grant approval for a new lease of premises at 27A Prosperity Place, Geebung, for the purposes of conducting a recycling retail operation "Tip Shop" on the following basis:

Site Area	1,150m ² (Warehouse 1,000 m ² / Office 150m ² = total building area 1,150m ²)
Net Rent Offer	redacted per m ² redacted per annum + GST + redacted per annum outgoings + GST
Commencement Date	1 November 2010 or upon date of agreement of terms with the Landlord
Term	Three (3) years
Option	Three (3) years
Rent Reviews	CPI +2% annually, market review at option The market rent for this commercial property asset class currently ranges from redacted net per m ² to redacted net per m ² .

and otherwise on terms and conditions satisfactory to both the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

12.0 Consultation

- Councillor Adrian Schinner, Chairman, Finance, Economic Development and Administration Committee
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (25/10/2010)
- Greg Swain, Acting Media and PR Manager, Marketing & Communications Branch (27/10/2010)
- Colin Maxfield, Acting Manager, Enabling Services, City Business (26/10/2010)
- Aaron Lee, Acting Manager, Local Asset Services (25 October 2010)
- Jason Goodliffe, Alliance Project Officer, City Waste Services (25 October 2010)
- Glenn Gomez, Operational Property Manager, City Property (27/10/2010)
- James Rouse, CRE Strategy Manager, City Property (26/10/2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

The proposal will provide a premise to display and undertake the retail sale of items to the public salvaged from Council run Transfer Stations including bulky furniture to smaller display items of crockery. Benefits will include recycling and fund raising for the Endeavour Foundation.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The initiative supports Council's vision of Clean, Green City.

16.0 Customer impact

Nil

17.0 Environmental impact

Tip Shop activities divert waste otherwise destined for the landfill.

18.0 Policy impact

Nil

19.0 Financial impact

Within City Waste's current budget – Project Number 17881.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

112/445/444

E&C

08 NOV 2010

05

Approved.
26/10/10
mm

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Proposed new Lease of premises at Unit PA21116 Mt Ommaney Centre, 171 Dandenong Road, Mt Ommaney.

3.0 Issue/purpose

Approval is sought for Brisbane City Council to negotiate and enter into a new lease over premises in the Mt Ommaney Centre, 171 Dandenong Road, Mt Ommaney for three (3) years for a Community Hub.

4.0 Proponent

Ian Maynard. Divisional Manager, Corporate Services, Ext: 39110

5.0 Submission prepared by

Pauline Davis, Commercial Leasing Manager, City Property, Ext: 34593

6.0 Date

8 November 2010

8 NOV 2010

Lord Mayor

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That the E&C Committee grant approval for Brisbane City Council to negotiate and enter into a new lease over Unit No PA21116 Mt Ommaney Centre, 171 Dandenong Road, Mt Ommaney on the following basis:

Area: 435m² (approximately)
Lease Commencement: 1 November 2010 or upon date of agreement of terms with the Landlord
Lease Expiry: 31 October 2013
Rent: redacted /m² or redacted pa (+ GST) gross
Rent Reviews: CPI + 2%
Car Parking: 17 car parks licensed for use by patrons and staff of the Lessee

and otherwise on terms and conditions satisfactory to both the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0

Divisional Manager

Chairperson

Chairperson

I support/Reject the recommendation

I support/Reject the recommendation

If Reject, please state reasons

If Reject, please state reasons

Ian Maynard
Divisional Manager
Corporate Services

Councillor Adrian Schinner
Chairman, Finance, Economic
Development and Administration
Committee

Councillor Geraldine Knapp
Chairman, Families and
Community Services
Committee

Recommend Accordingly

EXECUTIVE OFFICER

11.0 Background

The Jamboree Community Hub project was initiated in November 2007 by the Lord Mayor with a budget of \$3m. In 2010-2011 the budget remaining is \$2.9m. Approximately \$0.5m will be expensed in 2010-2011, with the balance \$2.4m to be spent in 2011-2012.

Community consultation through the Neighbourhood Planning process and specific to the Jamboree Community Hub project revealed a lack of community spaces available within the Jamboree Ward. In particular, meeting, office and activity spaces for community groups. Community consultation also highlighted the need for a facility to be centrally located with good public transport links. Mt Ommaney Shopping Centre has been identified as the preferred location for the community which meets all these requirements.

The surrounding area was investigated to seek suitable accommodation for a community centre for the Jamboree area including assessing Brisbane City Council owned sites. Options for building, buying and leasing were explored. The only site available which met the criteria is the proposed site in Mt Ommaney Centre.

"The Hub" will provide space for community group's administration and operation, while providing areas for residents and groups to meet and undertake social and cultural activities.

The proposed fit out will convert the current office configuration into meeting rooms, offices with shared and activity spaces. Funding is available for the fitout from the remaining budget in Program 5, Service 5.5.2.1 Community Halls, Families and Community Services. The fitout will involve replacing floor coverings, repainting, internal partition walls and upgraded toilet facilities. Furniture and equipment for community use will also be included.

An initial rental of redacted pa gross, which equates to redacted /m² pa gross has been negotiated which compares favourably in comparison to other premises within Mt Ommaney Centre and within a close proximity to public transport and facilities in this precinct.

E&C approval is now sought for Brisbane City Council to negotiate and enter into a new lease over Unit No PA21116 Mt Ommaney Centre, 171 Dandenong Road Mt Ommaney on the following basis:

Area: 435m² (approximately)

Lease Commencement: 1 November 2010 or upon date of agreement of terms with the Landlord

Lease Expiry: 31 October 2013

Rent: redacted or redacted pa (+ GST) gross

Rent Reviews: CPI + 2%

Car Parking: 17 car parks licensed for use by patrons and staff of the Lessee

and otherwise on terms and conditions satisfactory to both the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

12.0 Consultation

- Councillor Adrian Schrinner, Chairman, Finance, Economic Development and Administration Committee
- Councillor Geraldine Knapp, Chairman Families and Community Services Committee
- Councillor Matthew Bourke, Jamboree (26/10/2010)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (26/10/2010)
- Vicki Pethybridge, Divisional Manager, Families and Community Services (27/10/2010)
- Vanessa Fabre, Inclusive Communities, Community Services (26/10/2010)
- Mark Mazurkiewicz, Manager, City Property (22 October 2010)
- Greg Swain, Acting Media and PR Manager, Marketing and Communications Branch (26/10/2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Sectional Support	No implications
Service Levels	No implications
Political	No implications
Industrial Relations	No implications
Regional Implications	No implications
Social and Community	No implications

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

In accordance with Corporate Vision Theme: Living in Brisbane 2026, Active and Healthy City,
Council Program: Your Brisbane, Well Managed Community Facilities
Service Focus: Community Halls

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Funding is available for the lease costs and fitout in Program 5, Service 5.5.2.1 Community Halls, Families and Community Services' Jamboree Community Hub Design and Construction. There is \$0.5m available in 2010-2011 and \$2.4m in 2011-2012.

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

Nil

23.0 Options

- Option 1: Approve the recommendation
Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 109/800/286/283

08 NOV 2010

36

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

City Hall Restoration Project – Project Executive Group Membership Amendment

3.0 ISSUE/PURPOSE

Amendment to Project Governance Structure

4.0 PROPONENT

Andrew Chesterman, Divisional Manager, City Planning and Sustainability Division

5.0 SUBMISSION PREPARED BY

Stuart Pickering, Project Director, City Hall Restoration Project, City Planning and Sustainability Division, ext 34307

6.0 DATE

8 November 2010

APPROVED

8 NOV 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

Lord Mayor

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

It is recommended that E&C approve the proposed membership of the Project executive Group for the City Hall Restoration Project, as set out in Attachment A.

10.0 Divisional Manager

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Andrew Chesterman
 Andrew Chesterman
 Divisional Manager
 City Planning & Sustainability Division

Adrian Schrinner
 Councillor Adrian Schrinner
 Chairman Finance And Administration
 Committee

ACTION

08 NOV 2010

TOWN CLERK

RECEIVED

NOV 20 10

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In January 2009, the E&C Committee approved a Governance Structure for the City Hall Restoration Project. The highest governance body included in this structure was the Project Executive Group.

The role of the Project Executive Group (PEG) is to provide the strategic direction and leadership to the project.

E&C approval is now sought for the proposed new membership of the Project Executive Group for the City Hall Restoration Project, as set out in Attachment A.

12.0 CONSULTATION

The relevant stakeholders have been consulted including:

- Colin Jensen Chief Executive Officer, Brisbane City Council (Council)
- Andrew Chesterman, Acting Divisional Manager, City Planning and Sustainability, Council
- Cr Matthew Bourke, Councillor Assisting the Lord Mayor
- Nigel Chamier, Chair, City Hall Restoration Project Executive Group

All are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The approval of this amendment will ensure continued input to the City Hall Restoration Project from a senior executive level.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

Normal course of business

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 1 is recommended

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number: 112/210/179/63

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Provision of Joint Upgrades to 'Waler' Joints on the Floating River Walk.

3.0 Issue/purpose

To seek approval from the Establishment & Coordination Committee for an increase in the permitted contract expenditure for the Contract for the provision of Joint Upgrades to 'Waler Joints' on the Floating River Walk (FRW) with Forge Brothers Engineering Pty Ltd from \$210,953.00 (including contingency) to \$279,760.48 (Excl. GST), an increase of \$68,807.52 (Excl. GST) without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

Mark Johnston
Acting Corporate Risk Manager
Corporate Services Division

6.0 Date

2 November 2010.

8 NOV 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approves the attached submission.

10.0 Mark Johnston
Acting Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

ACTION TAKEN

NOV 2010

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 2 November 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
CQ100279-2009/2010	"Waler Joint" Upgrades, Floating River Walk	For E&C Approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C recommends the approval of the submission to Council.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

Submission Number

1.0 **File Number:** 109/830/826/50

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 Title**

Stores Board Submission – Amendment of the Significant Procurement Activity Plan (SPAP) for Systems Integrator Services (SIS) for the Business and System Efficiency (BaSE) Program and the Customer Experience Transformation (CET) Program.

3.0 Issue/Purpose

The purpose of this submission is to seek approval from the Establishment and Coordination Committee (E&C) to amend the Significant Procurement Activity Plan (SPAP) for Systems Integrator Services (SIS) for the Business and System Efficiency (BaSE) Program and the Customer Experience Transformation (CET) Program:

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission Prepared By

Mark Johnston, Acting Corporate Risk Manager

6.0 Date

4 November 2010

7.0 E&C Approval or Recommendation to Council?

For E&C approval

8.0 If for Recommendation to Council, is a Council Resolution required under an Act or Ordinance?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 Mark Johnston
Acting Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 4 November 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required goods or services.

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of Proposal

The recommended process will provide the most advantageous outcome for Council by ensuring Systems Integrator services commence as soon as possible and within the current budget.

14.0 Commercial in Confidence

Yes.

15.0 Vision/Corporate Plan Impact

The recommendation of this submission will contribute to the transformation of Council's business systems and efficient management of the City's resources.

16.0 Customer Service Impact

The submissions cover the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental Impact

Tenders and Quotes are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations have been taken into account in the evaluation of Tenders and Quotes, where applicable.

18.0 Policy Impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial Impact

Financial details are included in the Divisional submission.

20.0 Human Resource Impact

Not Applicable.

21.0 Urgency

As soon as possible

22.0 Publicity

As Required

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/293

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Adoption of the Publication Scheme for Establishment and Coordination Committee (E&C) and the E&C Decisions and Minutes Access and Distribution Policy.

3.0 Issue/purpose

To approve the adoption of the Publication Scheme for Establishment and Coordination Committee and the E&C Decisions and Minutes Access and Distribution Policy.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services.

5.0 Submission prepared by

David Askern, Chief Legal Counsel ext 34740.

6.0 Date

8 November 2010.

7.0 For E&C approval or recommendation to Council

For E&C approval.

APPROVED

8 NOV 2010

Lord Mayor

8.0 If for recommendation to Council, is a council resolution required under an act or local law?

Not applicable.

9.0 Recommendation

That E&C approve the adoption of:

- (a) The Publication Scheme for Establishment and Coordination Committee as set out in Attachment "A", and
- (b) The E&C Decisions and Minutes Access and Distribution Policy as set out in Attachment "B".

10.0 Divisional Manager

Ian Maynard
Divisional Manager
Corporate Services

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Councillor Adrian Schinner
Chairman, Finance, Economic Development
and Administration Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

Under Schedule 3 of the *Right to Information Act 2009* ("RTI") all E&C Information is exempt from disclosure under RTI for a period of 10 years if:

- (a) it is brought into existence for the consideration of the Committee; and
- (b) its disclosure would reveal any consideration of the Committee or otherwise prejudice the confidentiality of Committee considerations or operations.

Despite this provision, the current administration is committed to open and transparent government and this submission proposes a Publication Scheme which fulfils this aim. This follows an unprecedented decision by the Lord Mayor in June 2010 to release 20 years of E&C general business minutes.

The Minister for Local Government has issued guidelines to Council requiring that a Publication Scheme for E&C Information be adopted by Council under Section 21 of RTI.

Those guidelines require that:

- (i) Documents or summaries of documents if approved for release shall be available online;
- (ii) Information to be considered for release includes:
 - (a) details of the roles and responsibilities of E&C Committee and its members;
 - (b) E&C decisions;
 - (c) documents or summaries of documents provided to E&C in the course of its deliberations.

The Queensland Government State Cabinet has voluntarily set up its own Publication Scheme. The State Publication Scheme forms the basis of the proposed E&C Publication Scheme.

Essentially the State Cabinet Publication Scheme provides that in considering Cabinet Submissions and decisions made as a result of those submissions or otherwise, State Cabinet must form a view as to:

- (a) whether the decision is to be publicly disclosed on the State Cabinet website;
- (b) if publicly disclosed, the extent of disclosure of that decision and any documents attached to the submissions (ie, released in full or in summary);
- (c) the timing of each disclosure.

It is the responsibility of the relevant Minister to place appropriate recommendations before State Cabinet as to the treatment of decisions that the Minister brings to State Cabinet for decision.

The E&C Publication Scheme proposed for adoption is as set out in Attachment "A" to this submission.

Future E&C submissions will attach:

- (a) a recommendation on proactive public release approved by the relevant Chairman responsible for the submission;
- (b) a summary of the decision and/or accompanying documents that can be released if required.

E&C will decide in respect of each submission:

- (a) whether the decision is to be proactively publicly disclosed on Council's E&C Publication website;
- (b) the timing of each disclosure.

In addition E&C agrees that it will:

- (a) release all E&C minutes in full after 4 years of their creation;
- (b) continue current practice in relation to providing summaries of E&C submissions which are recommendations to Council prior to the Council meeting at which that recommendation is to be debated and voted upon.

Some changes to current practice with regards to the placing of E&C submissions on file will have to occur as a result of the proposed Publication Scheme. Those changes are:

- (a) where the E&C submission is approved by E&C and is not approved for immediate release, the E&C submission will be placed on a 'Cabinet-in-Confidence' file;
- (b) once an E&C submission summary has been released on the publications website, a copy of the full submission will be placed on the relevant Council subject matter file.

Current practice will remain in relation to placing E&C submissions which are approved for recommendation to Council on the Council subject matter file.

Attachment "B" to this submission is a draft E&C Decisions and Minutes Access and Distribution Policy.

Should this submission be approved it is proposed that the E&C Publication Scheme become effective four weeks after its approval date, to allow adequate time for training of officers in the new processes. Before the Scheme becomes effective it is proposed all submissions approved after 2 July 2010 are brought to E&C for proactive release decisions.

E&C approval is sought for the adoption of the:

- (i) Publication Scheme for Establishment and Coordination Committee as set out in Attachment "A"; and
- (ii) E&C Decisions and Minutes Access and Distribution Policy as set out in Attachment "B".

Attachment List

- A – Publication Scheme for Establishment and Coordination Committee
- B – E&C Decisions and Minutes Access and Distribution Policy

12.0 Consultation

Consultation has been undertaken with the following:

Establishment & Coordination Committee;
Colin Jensen, Chief Executive Officer;
Ian Maynard, Divisional Manager, Corporate Services;
Peter Rule, Executive Manager Office of the Chief Executive.

All are in agreement with this recommendation.

13.0 Implication of Proposal

Approval of this submission will ensure that E&C Committee complies with its obligations in relation to the creation of a Publication Scheme in respect of its information as required by the *Right to Information Act 2009*.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

Approval of this submission will allow unprecedented public access to the decisions of E&C Committee and follows on from a decision by the Lord Mayor to release 20 years of E&C general business minutes in June this year.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

Approval of this submission is required urgently.

22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor.

23.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER:

109/800/286/293

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 TITLE**

Automatic Release of Establishment and Coordination Committee (E&C) Submissions and make Planning and Guidance a Sub-Committee of E&C.

3.0 ISSUE/PURPOSE

To gain E&C approval for the automatic release of E&C Submissions after 10 years and to resolve that Planning and Guidance be a Sub -Committee of E&C.

4.0 PROPONENT

Colin Jensen, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

6.0 DATE

8 November 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

9.0 RECOMMENDATION

It is recommended that E&C:

- (i) approve the progressive release of E&C Submissions from 1 July 2000 commencing on 4 January 2011, in accordance with a progressive release schedule established by the Chief Executive Officer.
- (ii) resolve that Planning ~~and~~ Guidance become a Sub-Committee of E&C;
- (iii) approve the members of the Planning Guidance Sub-Committee to be the Lord Mayor and the Chairperson, Neighbourhood Planning and Development Assessment;
- (iv) approve the Deputy Chairperson Neighbourhood Planning and Development Assessment to be an alternate member of the Sub-Committee if the Chairperson Neighbourhood Planning and Development Assessment is unable to attend.

10.0



Colin Jensen
Chief Executive Officer

APPROVED

8 NOV 2010

Lord Mayor

ACTION TAKEN

NOV 2010

TOWN CLERK

11.0 BACKGROUND

E&C is soon to consider a separate submission to adopt a Publication Scheme for E&C Information and the E&C Decisions and Minutes Access and Distribution Policy.

These arrangements are being made under Schedule 3, Right to Information Act (RTI) 2009 which provides that from 1 July 2010, all E&C information is exempt from disclosure under the RTI for period of 10 years from its creation if:-

- (a) it is brought into existence for the consideration of the Committee; and
- (b) its disclosure would reveal any consideration of the Committee or otherwise prejudice the confidentiality of Committee considerations or operations.

In the Publication Scheme submission it is recommended that E&C continue its current practice of voluntarily releasing all E&C Minutes in full after four (4) years of their creation.

This submission also proposes that E&C also consider proactively releasing E&C Submissions after 10 years without the necessity for an RTI Application by a Councillor or a member of the public.

It is recommended that E&C approve the progressive release of E&C Submissions after 10 years starting from 1 July 2000 commencing on 4 January 2011 in accordance with a release schedule to be established by the Chief Executive Officer.

It is also noted that it may be argued that documents and presentations considered in Planning and Guidance Committee are not subject to either the RTI Exemption or the Cabinet in Confidence provisions of the City of Brisbane Act 2010 because of the informality of that committee.

The simplest way to ensure this does not occur is the creation of a Planning and Guidance Sub-Committee of E&C.

It is proposed that the Sub-Committee be constituted by the Lord Mayor and the Chairperson for Neighbourhood Planning and Development Assessment with the Deputy Chairperson for Neighbourhood Planning and Development Assessment Committee to be the alternate for the Chairperson, if required.

Other Councillors may attend Sub-Committee at the invitation of the Lord Mayor. Officers may attend the Sub-committee as co-opted by the Lord Mayor from time to time.

Therefore it is recommended that E&C:

- (i) approve the progressive release of E&C Submissions from 1 July 2000 commencing on 4 January 2011, in accordance with a progressive release schedule established by the Chief Executive Officer.
- (ii) resolve that Planning and Guidance become a Sub-Committee of E&C;

- (iii) approve the members of the Planning Guidance Sub-Committee to be the Lord Mayor and the Chairperson, Neighbourhood Planning and Development Assessment;
- (iv) approve the Deputy Chairperson Neighbourhood Planning and Development Assessment to be an alternate member of the Sub-Committee if the Chairperson Neighbourhood Planning and Development Assessment is unable to attend.

12.0 CONSULTATION

Councillor Adrian Schrinner, Chairperson, Finance, Administration and Economic Development Committee

David Askern, Chief Legal Counsel

Peter Rule, Executive Manager, Office of the Chief Executive

13.0 IMPLICATIONS OF PROPOSAL

The approval of this submission will provide for the automatic release of E&C Submissions after 10 years on a progressive basis. Further it will protect the confidentiality of Planning and Guidance by bringing it under the provisions of the definition of E&C Information within the meaning of the E&C Publication Scheme and the E&C Committee Decisions and Minutes Access and Distribution Policy.

15. COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

These arrangements will ensure that Planning and Guidance information is protected in accordance with the E&C Publication Scheme Policy.

19.0 FINANCIAL IMPACT

Funded within allocated resources

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the course of normal business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23. OPTIONS

Option 1: E&C Approve the recommendation

Option 2: E&C vary the recommendation

Option 3: E&C not approve the recommendation

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO ESTABLISHMENT & COORDINATION ENTITY COMMITTEE

1.0 **FILE NUMBER:**

2.0 **TITLE**

The Legacy Fund of Brisbane Funding Agreement.- Northern Link

3.0 **ISSUE/PURPOSE**

To approve the entry by Council into the Legacy Fund of Brisbane Funding Agreement. – Northern Link

4.0 **PROPONENT**

Colin Jensen, Chief Executive Officer

5.0 **SUBMISSION PREPARED BY**

David Askern, Chief Legal Counsel, ext 34740

6.0 **DATE**

5 November 2010.

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

Not Applicable.

9.0 **RECOMMENDATION**

That E&C approve the entry by Council into the Legacy Fund Of Brisbane Funding Agreement as set out in Attachment "A". or otherwise to the satisfaction of the Chief Legal Counsel. *The tunnel shall be known as Legacy Link.*

10.0 **CHIEF EXECUTIVE OFFICER**


Colin Jensen
Chief Executive Officer

APPROVED

8 NOV 2010

Lord Mayor

ACTION TAKEN

8 NOV 2010

TOWN CLERK

11.0 BACKGROUND

Council recently announced that Transcity has been awarded the design, construct, maintain and operate contract for Council's new tolled tunnel Northern Link which will link the Western Freeway and the Inner-City Bypass.

Construction of Northern Link is expected to commence in late 2010 and it is anticipated that Northern Link will be open for operation and collection of tolls in 2014.

Legacy is a not-for-profit incorporated association that provides care services to the dependents of those who served in war and other operational areas (including peacekeeping) and who died on service or subsequently. Legacy also provides support for dependents of members of the Australian Defence Force who lose their lives as a result of their service.

Upon the commencement of tolling collection for Northern Link, it is proposed that:-

- (a) Council make funding available to Legacy during the tolling periods for Northern Link on the basis of 1c per toll collected at the end of each financial year;
- (b) The 1c is adjusted each financial year by CPI increases.
- (c) a minimum payment of \$100,000 be paid each financial year;
- (d) if the tolling period is ultimately less than 15 years from commencement, the funding will continue for that 15 year period;
- (e) Legacy is given the sole naming rights for Northern Link in perpetuity including the right to place its logos at the entrances to Northern Link;
- (f) The tunnel name is to include the word "Legacy".

If the agreement is terminated by either Council or Legacy then the obligation to fund immediately ceases and the naming rights revert to Council.

Approval of E&C is sought to the entry into this agreement on the terms and conditions set out in the draft agreement Attachment A or otherwise to the satisfaction of the Chief Legal Counsel.

12.0 CONSULTATION

Councillor Campbell Newman Lord Mayor
Colin Jensen Chief Executive Officer
David Askern Chief Legal Counsel.

13.0 IMPLICATIONS OF PROPOSAL

Proposals for resolution at AGM are consistent with existing policy for CBIC.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 **CORPORATE PLAN IMPACT**

Nil.

16.0 **CUSTOMER IMPACT**

This agreement will support the valuable work of Legacy.

17.0 **ENVIRONMENTAL IMPACT**

Nil.

18.0 **POLICY IMPACT**

Consistent with current policy.

19.0 **FUNDING IMPACT**

Funding will not be required until the completion of the Northern Link Tunnel.

20.0 **HUMAN RESOURCE IMPACT**

Nil.

21.0 **URGENCY**

As soon as possible.

22.0 **PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor.

23.0 **OPTIONS**

23.1 Approve recommendation as proposed.

Recommended

23.2 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

FILE NUMBER:

176/210/179/4-02

E&C

08 NOV 2010

14

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

TITLE

Draft Outdoor Recreation Management Strategy for Brisbane's Natural Areas and Bushland Trail Based Outdoor Recreation Assessment

ISSUE/PURPOSE

To seek approval for public consultation on the draft Outdoor Recreation Management Strategy for Brisbane's Natural Areas including the Lloyd Consulting Bushland Trail Based Outdoor Recreation Assessment report and methodology

PROPONENT

Andrew Chesterman, Divisional Manager, City Planning & Sustainability Division

SUBMISSION PREPARED BY

Brad Wilson, Principal Parks & Environmental Planning, Natural Environment & Sustainability, x34728

DATE

1 November 2010

FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E & C approval

IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

RECOMMENDATION

That E&C approves the release of:

1. Draft Outdoor Recreation Management Strategy for Brisbane's Natural Areas
 2. Bushland Trail Based Outdoor Recreation Assessment – Overview of Bushland Assessment (Lloyd Consulting)
 3. Bushland Trail Based Outdoor Recreation Assessment – Summary of Bushland Assessment (Lloyd Consulting)
- for public consultation from 1 November 2010 to 10 December 2010.

DIVISIONAL MANAGER

Andrew Chesterman
Divisional Manager
City Planning & Sustainability Division

CHAIRMAN

☒ Support / ☐ Reject the Recommendations.

If Reject – please state reasons:

Cr Peter Matic
Chairman
Environment, Parks & Sustainability Committee

APPROVED

8 NOV 2010

Lord Mayor

BACKGROUND

The draft Outdoor Recreation Management Strategy for Brisbane's Natural Areas (the draft Strategy) (Attachment 1) has been developed to respond to current and emerging management issues relating to providing outdoor recreation opportunities in Brisbane's natural areas, including mountain biking.

The draft Outdoor Recreation Management Strategy provides an overarching response to all forms of outdoor recreation across Brisbane's natural areas. No current strategy or plan exists to address contemporary and city-wide outdoor recreation issues in natural areas in a coordinated way. Individual natural areas management plans, most having been developed over 10 years ago, are limited or silent on opportunities for, and management of outdoor recreation activities.

In March 2010, external consultants (led by Lloyd Consulting) completed a report specifically for trail-based recreation in seven natural areas to determine their suitability for accommodating additional mountain biking opportunities. The seven natural areas assessed were:

1. Kedron Brook floodway;
2. Chermside Hills;
3. Toohey Forest;
4. Karawatha Forest;
5. Lake Manchester Road Park;
6. Leacroft Road Park (part of Brisbane Koala Bushlands);
7. Mt Coot-tha Forest.

A summary of this report and methodology is outlined in Attachments 2 & 3. The Stage 1 & 2 Bushland Assessment reports are included in Attachment 4.

The Lloyd Consulting assessment methodology applies an ecological assessment framework to provide direction for selecting which of the seven natural areas are appropriate for mountain biking. The results of this assessment suggest that access for mountain bikes to existing management trails within these seven natural areas is generally acceptable. The report also suggests that one location within Karawatha Forest (near the location of the former quarry) could sustain new single lane trails without significantly impacting ecological values although mountain biking at Karawatha is not currently approved by Brisbane City Council (Council).

The purpose of the public consultation is to promote the draft Strategy to encourage the community, stakeholders and key organisations to provide feedback and information on Council's proposed sustainable management of natural areas. Feedback from the general public will be important to potentially 'balance out' input from polarised interest groups. To avoid this potential risk the community engagement plan and supporting collateral proposed is wide-ranging.

Broad community feedback on the draft Strategy will be sought through email letters, newsletter and feedback from community and stakeholder organisations and Your City Your Say members. The general public will be directed to the draft Strategy and feedback form through Council's corporate website, ourbrisbane.com and newspaper advertisements.

Internal stakeholders such as Local Asset Services, Compliance and Regulatory Services, Active Transport and the Customer Centre Liaison team leader will be provided with a briefing on the key elements of the draft Strategy and an outline of the community consultation program in the week prior to public release. This will enable them to understand the draft Strategy and direct customer enquiries appropriately. Key stakeholder group meetings will be organised with peak industry groups to communicate the draft Strategy and encourage feedback.

It is recommended that E&C approves the release of the draft Strategy and Lloyd Consulting reports for consultation. The community consultation period is proposed to run from 1 November 2010 to 10 December 2010, a period of six weeks. Finalisation of the strategy is planned for February 2011.

Attachments:

1. *Draft Outdoor Recreation Management Strategy for Brisbane's Natural Areas*
2. *Bushland Trail Based Outdoor Recreation Assessment – Overview of Bushland Assessment (Lloyd Consulting)*
3. *Bushland Trail Based Outdoor Recreation Assessment – Summary of Bushland Assessment (Lloyd Consulting)*
4. *CD containing full Bushland Trail Based Outdoor Recreation Assessment & supporting maps*
5. *Survey instrument to collect feedback on the draft Strategy (published on-line and hard-copy).*

12.0 CONSULTATION

Cr Peter Matic, Chairman Environment, Parks & Sustainability Committee (22/09/2010)
John Jordan, Manager, Natural Environment & Sustainability Branch (22/09/2010)
Shane MacLeod, Manager, Local Asset Services (22/09/2010)
Craig Stevens, Manager, Marketing & Communication (22/09/2010)

All consulted are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The public will be able to access and review the draft Strategy and provide feedback.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

The draft Strategy directly contributes to *Program 1 – CitySmart – Biodiverse City - Conservation Reserves Management Program. 1.2.2.2 To provide conservation reserves that are efficiently and effectively maintained and well utilised by the community; and*

Program 6 – Subtropical City – Parks & Recreation: 6.2 City of attractive parks. Brisbane will be a green city with attractive parks providing varied opportunities for leisure while protecting our heritage.

The draft Strategy also contributes to achieving the Living in Brisbane 2026 Vision, in particular Active, healthy city, Clean, green city and Friendly, safe city.

16.0 CUSTOMER IMPACT

The release of the draft Strategy for consultation provides the residents of Brisbane with an opportunity to comment on Council's proposed planning and management of outdoor recreation in natural areas. The draft Strategy also provides clear information to the community on how they can undertake outdoor recreation in Brisbane's natural areas in a responsible manner.

17.0 ENVIRONMENTAL IMPACT

The draft Strategy proposes a focused effort from Council towards managing outdoor recreation in natural areas and ensuring that these activities and the environmental values are sustained. The release of the draft Strategy does not change recreational access to any natural areas at this stage. Development of new opportunities requires further ecological assessment.

18.0 POLICY IMPACT

The draft Outdoor Recreation Management Strategy has been formulated to be consistent with OS01 Open Space Policy.

19.0 FINANCIAL IMPACT

Funding for implementation of any approved actions following completion of the final Strategy is available under 2010/11 budget: Program 1.2.2.2 Outdoor Recreation Strategy – implementation.

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

Marketing and Communications Branch has prepared a media and communication action plan with IMAP approvals received for marketing and communication collateral, including the draft Strategy, stakeholder letters, feedback newsletter, online ads and Quest newspaper advertisements. IMAP approval will be sought for corporate website updates. Final design, distribution and content approval is delegated to the Chairman, Environment, Parks and Sustainability Committee.

23.0 OPTIONS

Option 1: Approve the recommendation to release the

1. *Draft Outdoor Recreation Management Strategy for Brisbane's Natural Areas*
2. *Bushland Trail Based Outdoor Recreation Assessment – Overview of Bushland Assessment (Lloyd Consulting)*
3. *Bushland Trail Based Outdoor Recreation Assessment – Summary of Bushland Assessment (Lloyd Consulting)*

for public consultation from 1 November 2010 to 10 December 2010.

Option 2: Not approve the recommendation to proceed with public consultation from 1 November 2010 to 10 December 2010.

Option 1 is the preferred and recommended option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 FILE NUMBER: 99-61938(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Greg Newman, Manager Workforce Capability, Brisbane Transport

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Greg Newman

4.0 PROPONENT

Colin Jensen, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Alan Warren, Divisional Manager, Brisbane Transport

6.0 DATE

1 November 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

It is recommended that the Establishment & Coordination Committee approve the renewal of Greg Newman's contract under the current terms and conditions for a period of 5 years.

10.0 Colin Jensen
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

08 NOV 2010

TOWN CLERK

11.0 BACKGROUND

Greg Newman is currently the Manager Organisational Capability, Brisbane Transport.

Greg has been performing strongly in this role and it is proposed to renew his contract for a further period of 5 years.

Greg Newman has recently returned from secondment with Queensland Urban Utilities (QUU) where he managed the Human Resource / Industrial Relations Portfolio within Program Connect. In this role he was responsible for the transition of employees from the five partner councils to QUU. In this process he was responsible for the management of industrial relations, the establishment of payroll, and workplace health and safety systems, and the establishment of the transitioning HR policy framework for QUU. I understand that the employee transfer to QUU and payroll processes over the transition period were very well managed and exceeded expectations. The establishment of QUU was conducted without any industrial dispute or conflict.

Greg has managed human resource functions in Brisbane Transport for several years. He has successfully managed industrial relations, in particular Brisbane Transport's relationship with the Rail Tram and Bus Union, and input to a number of enterprising bargaining agreements. He has led the recruitment and training processes to support Brisbane Transport's growth over the past years. Greg has been a strong contributor to Brisbane Transport and is well respected by his peers in the Senior Leadership Team.

In light of the ongoing requirements for Brisbane Transport to continue to meet the challenges of growth it is proposed that the Establishment & Co-ordination Committee renew Greg Newman's contract of employment for a further 5 years.

12.0 CONSULTATION

Councillor Margaret de Wit, Chairman, Public and Active Transport Committee
Peter Rule, Executive Manager, Chief Executive's Office

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation
2. Not approve the recommendation

Option 1 is the preferred option.

1.0 FILE NUMBER:

1/253(P4)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive Remuneration Review 2009/2010

3.0 ISSUE/PURPOSE

To determine the outcome of the executive remuneration review 2009/2010 for the Chief Executive Officer

4.0 PROPONENT

Peter Rule, Executive Manager, Office of the Chief Executive

5.0 SUBMISSION PREPARED BY

Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

6.0 DATE

29 October 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 RECOMMENDATION

It is recommended that E&C provide an increase in salary for the CEO of ~~2.5~~ 2.5 %

10.0 Divisional Manager

Peter Rule

Peter Rule
Executive Manager
Office of the Chief Executive

APPROVED

8 NOV 2010

Lord Mayor

ACTION TAKEN

08 NOV 2010

TOWN CLERK

RECEIVED

08 NOV 2010

COMMITTEE SECTION

11.0 BACKGROUND

Similar to senior officers, senior executives and executive and divisional managers the contract of employment for the Chief Executive Officer contains a requirement for Council to undertake a remuneration review of the total remuneration value paid to the CEO each year.

Mercer Human Resources Consulting Pty Ltd (Mercer) was engaged to conduct this review as at the 30 June 2010. A copy of their review of the Chief Executive Officers remuneration is at attachment A.

Mercer provides the following comparative data for remuneration:

Australian Public Service:

- Departmental Secretaries as at 2009 had a total remuneration of \$503,220 in the departments of Prime Minister and Cabinet and Treasury, with other departmental secretaries set at \$470,790.
- At the top levels of the Commonwealth Senior Executive Service (SES Band 3) the 2009 published data reveals remuneration package values in the range of \$263,600 to \$664,200. Mercer also notes that in the 12 month period to 31 December 2010 the median remuneration for SES Band 3 moved 3.2%.

Queensland

Following the establishment of the Public Service Commission in 2009, Mercer understands that there was a redefinition of the Senior Executive Service and a review of remuneration frameworks. Key points are:

- The establishment of Associate Director General roles at salary levels previously applied to Directors General.
- From 1 July 2009, Queensland SES remuneration moved by 2.7% and from 1 July 2010 from 2.5%.

Other Jurisdictions

Executive remuneration movements in other jurisdictions were:

- New South Wales Public Service 3% from October 2009.
- Victoria and Queensland 2.5% in July 2010.
- ACT Government 3.25%.
- Western Australia 3.5% from 1 April 2010 with an additional \$5,000 payable to CEOs to maintain relativities within the service.
- Mercer notes that both NSW and WA cited the need to maintain relativity between CEOs, SES and the broader workforce as a reason to pass on higher remuneration in 2009.

Mercer provides a comparison of Council's CEO role with comparator markets in Chart page 9 attachment A and suggests that the role is competitively remunerated.

Table 6 page 10 attachment A provides a summary of Annual Movements for chief executives and senior executives in 2009. The source data reflected in this table suggests a range of movements in total economic cost (ie fixed and variable remuneration) from 2.3% to 3.2%.

Mercer notes that in relation to variable remuneration it is generally in the range of 15% to 30% of fixed pay, with opportunities more frequently in the range of 15% to 20%.

During recruitment for the new CEO Brisbane City Council, Mercer advised a remuneration range of \$500,000 to \$600,000. The new CEO was recruited with a total remuneration value of redacted including an Expense of Office Allowance of redacted.

Mercer conclude that for a new CEO this remuneration is appropriate and have suggested that for the 2010 year they would apply a conservative forecast of 3.5% and would recommend a remuneration range of \$520,500 to \$620,000.

A recommendation has been made to E&C to provide an across the board increase to all executives of 3.25% as a result of the executive remuneration review.

It is recommended that E&C provided an increase in salary for the CEO of ... %.

12.0 CONSULTATION

Nil

13.0 IMPLICATIONS OF PROPOSAL

If approved, this recommendation will fulfil Council's obligations under the CEO's Contract of Employment.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Salary Costs are provided for in recurrent budgets

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In normal course of business

22.0 PUBLICITY/MARKETING

At Lord Mayor's discretion

23.0 OPTIONS

- Option 1: Approve the recommendation
- Option 2: Vary the recommendation
- Option 3: Not approve the recommendation

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

1/253(P4)

E&C

08 NOV 2010

17

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Executive Remuneration Review 2009/2010

3.0 Issue/purpose

To determine the outcome of the Executive Remuneration Review 2009/2010

4.0 Proponent

Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

5.0 Submission prepared by

Peter Rule, Executive Manager, Office of the Chief Executive

6.0 Date

19 October 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

It is recommended that E&C approve:

- 2.5 %
- (a) an across the board general increase of ~~3.5%~~ 2.5% to senior officers, executive service and executive and divisional managers as the outcome of the remuneration review 2009/2010;
 - (b) a review of systemic changes proposed by Mercer and return to E&C with a proposal for further consideration by E&C by 13 December 2010;
 - (c) a full evaluation of ungraded executive and divisional manager positions and report the outcome to E&C by 13 December 2010.

10.0 Colin Jensen
Chief executive Officer

APPROVED

8 NOV 2010

Lord Mayor

ACTION TAKEN

08 NOV 2010

RECEIVED

08 NOV 2010

TOWN CLERK

COMMITTEE SECTION

11.0 Background

The contracts of employment of Senior Executives, Divisional Managers and the Chief Executive require that Council undertake a remuneration review of the Total Remuneration Value (TRV) paid to Executive staff each year. Such reviews are to reflect movements in market rates generally and Council may source appropriate information that its salary structures and levels are competitive. Where applicable such review is paid from 1 July each year.

Mercer Human Resource Consulting Pty Ltd (Mercer) was engaged to conduct a detailed review of the remuneration packages of all executives as at the 30 June 2010.

Mercer have completed reviews of Senior Officer, Senior Executives, Divisional and Executive Managers and the Chief Executive Officer's remuneration and have provided a detailed report on market movement and structural issues with the executive remuneration framework for each level.

Mercer has also prepared a summary report - "Reward Strategy Brief" in which they summarise their findings for the remuneration review for 2009/2010. (Attachment A)

Mercer find that the 2010 median market remuneration movements are as follows: local government 3.8%; construction and engineering 2.7% but rebounding to 4% in 2010/11; Australian Public Service subdued at 2.5% to 3.2%, Queensland private sector 3% to 3.5% and Queensland Public Service 2.5%

The report observes that Council's market positioning as follows:

- Council Executive remuneration is ahead of most public service executive pay positions;
- Council is only marginally competitive against major CBD Councils, top end Utilities, Government Owned Corporations (GOC) or Government Business Enterprises (GBE);
- Council is uncompetitive against "sharper" entities in the public sector eg financial services, land development, energy sector and this is exacerbated by higher incidence of variable reward in these organisations;
- Council's current bonus opportunity is strong in public service terms but modest against GOC nationally and the private sector (20% of notional salary Vs 30/50% of (TRV);
- There is a growing concern about the relevance of Pay Points 1 & 2 at most levels of Council's Executive Remuneration Framework;
- Council's fixed pay position in 1993, 2004 and 2010 is compared with Councils position being less favourable now than in 1993. (see chart page 5 Attachment A)

Further the report observes from the market that senior executives were generally paid on target or planned incentives ranging from 20% total remuneration at 1st quartile to 40% at the 3rd quartile; with an average of 30.4%. Council incentive bonuses are generally an opportunity to earn up to 20% of notional salary with average bonuses of 12.5% of notional salary. (See chart page 9 Attachment A)

Council's executive remuneration framework has been developed to ensure that the first pay point in the relevant band equates to the general market 25th percentile and each band ranges +15% from those levels to the general market median. Charts attachment A (page 12 & 13) show Council's relative position to the 25th percentile and the median for total fixed remuneration and total reward ie. total fixed remuneration and bonus opportunity.

Mercer chart attachment A (page 13) takes Council's low and high pay points and applies an average 12% bonus based on notional salary and compares it with the general market median plus 20% incentive. Mercer note that the result is that all levels of Council's executive remuneration framework with the exception of Senior Officer Level 2 fall below the 25th percentile. Similarly executive and divisional manager charts attachment A (page 14 and 15) show a significant number of positions below the 25th percentile.

Mercer observe that consideration should be given to merging Senior Officer levels 1 & 2 with the Executive Service level 1 to alleviate significant overlaps in banding that have

accumulated over time. This arrangement would mirror changes also made in the Queensland Public Service. Further they question the relevance of pay points 1 & 2 at each level and argue for simplification to 2 or 3 pay points.

They suggest Council should seek to achieve a more competitive total offer through greater reliance on "at risk" pay thus allowing a more significant offer to be available to higher performing executives. They further argue that performance pay should be more directly linked to the delivery of outcomes, milestones, project completion in full on time or under budget.

Mercer makes the following recommendations for systemic change and remuneration levels:

Systemic Change

1. Council instigate a review of senior officer and executive service classification structures to assess their continuing relevance for 2010 onwards, especially the relationship between senior officer levels and executive service level 1.
2. Council instigate a review of the continuing relevance of a four pay point structure at respective classification levels in light of the extent to which lower pay points serve a minimal purpose.
3. Council undertake full evaluation of divisional management level roles (many currently indicative or assumed) to more fully test market relativities for this group.
4. Council investigate the balance of total reward offering to a more substantial "at risk" or performance dependent component consistent with broader market practice, in order to improve the value proposition for high performers.
5. Council undertake a review of performance management arrangements, governance and moderation processes to support better differentiation of individual performance to facilitate 3. above.

Remuneration

Subject to consideration of systemic change points 1 to 4 above, Council implement an interim movement in 2010, consistent across all levels and sufficient to maintain a general market alignment with existing fixed pay positioning, of 3.25%.

If applied to senior officers and executive service pay scales it will bring an entry pay point for each level into alignment with the general market 25th percentile>

However, executive and divisional managers in some cases fall below 25th percentile and above the median for general market (See chart page 22 Attachment A).

Mercer proposes full evaluation of executive and divisional manager roles as a prerequisite if more significant adjustment is contemplated.

Existing and revised remuneration scales with the proposed 3.25% general increase applied are at attachment A (pages 23 & 24).

A separate submission will be made in relation to the Chief Executive Officer.

It is recommended that E&C approve:

- (a) an across the board general increase of 3.25% to senior officers, executive service and executive and divisional managers as the outcome of the remuneration review 2009/2010;
- (b) a review if systemic changes proposed by Mercer and return to E&C with a proposal for further consideration by E&C by 13 December 2010;
- (c) a full evaluation of ungraded executive and divisional manager positions and report the outcome to E&C by 13 December 2010.

12.0 Consultation

N/A

13.0 Implications of proposal

If approved, these recommendations will fulfil Council's obligations under Executive Service Contracts of Employment.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

N/A

16.0 Customer impact

N/A

17.0 Environmental impact

N/A

18.0 Policy impact

N/A

19.0 Financial impact

Salary costs are provided in current budget

20.0 Human resource impact

N/A

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

At the discretion of Lord Mayor

23.0 Options

- Option 1: Approve the recommendation
Option 2: Not approve the recommendation
Option 3: vary the Recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

E&C RESULTS – 9 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
09/11-01 M		OLMCEO	The Legacy Fund of Brisbane Funding Agreement – Northern Link.	Approved

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, M de Wit

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO ESTABLISHMENT & COORDINATION ENTITY COMMITTEE

1.0 FILE NUMBER:

137 / 800 / 1121 / 85

2.0 TITLE

The Legacy Fund of Brisbane Funding Agreement - Northern Link

3.0 ISSUE/PURPOSE

To amend the E&C decision of 8 November 2010 in relation to the Northern Link Legacy Funding Agreement by the varying the words "Legacy Link" and replacing them with the words "Legacy Way".

4.0 PROPONENT

Colin Jensen, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

David Askern, Chief Legal Counsel, ext 34740.

6.0 DATE

9 November 2010.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

Not Applicable.

9.0 RECOMMENDATION

That E&C amend its decision of 8 November 2010 in relation to the Northern Link Legacy Funding Agreement by the deletion in Clause 9.0 of the words "Legacy Link" and replacing them with the words "Legacy Way".

10.0 CHIEF EXECUTIVE OFFICER



Colin Jensen
Chief Executive Officer

APPROVED

9 NOV 2010

Lord Mayor



11.0 BACKGROUND

Council recently announced that Transcity has been awarded the design, construct, maintain and operate contract for Council's new tolled tunnel Northern Link which will link the Western Freeway and the Inner-City Bypass.

Construction of Northern Link is expected to commence in late 2010 and it is anticipated that Northern Link will be open for operation and collection of tolls in 2014.

Legacy is a not-for-profit incorporated association that provides care services to the dependents of those who served in war and other operational areas (including peacekeeping) and who died on service or subsequently. Legacy also provides support for dependents of members of the Australian Defence Force who lose their lives as a result of their service.

Upon the commencement of tolling collection for Northern Link, it was previously proposed that the tunnel name is to include the word "Legacy".

12.0 CONSULTATION

Councillor Campbell Newman Lord Mayor
Colin Jensen Chief Executive Officer
David Askern Chief Legal Counsel.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

This agreement will support the valuable work of Legacy.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

Consistent with current policy.

19.0 FUNDING IMPACT

Funding will not be required until the completion of the Northern Link Tunnel.

20.0 HUMAN RESOURCE IMPACT

Nil.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY / MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

23.1 Approve recommendation as proposed.

Recommended

23.2 Substitute other decisions for those proposed.

Not recommended.

Option 23.1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS –15 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
15/11-01 R	109/800/286/237	OLMCEO	The City of Brisbane Investment Corporation Pty Ltd CAN 066 022 455 ("CBIC") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Approved
15/11-02 M	109/800/286/290	OLMCEO	Brisbane Marketing Pty Ltd CAN 094 633 262 ("Brisbane Marketing") – Annual General Meeting (AGM) – Decisions under delegation of Council authority as a sole shareholder.	Approved
15/11-03 M	109/800/286/301	OLMCEO	Brisbane Green Heart CitySmart Pty Ltd CAN 099 480 010 ("BGHCS") – Annual General Meeting (AGM) - Decisions under delegation of Council authority as a sole shareholder.	Approved
15/11-04 M	100/435/568/8	OLMCEO	Riverfestival Brisbane Pty Ltd (RBPL) Annual General Meeting (AGM) - Decisions under delegation of Council authority as a sole shareholder.	Approved
15/11-05 M	109/800/286/73	OLMCEO	Brisbane Powerhouse Pty Ltd CAN 091 551 290 ("Powerhouse") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as a sole shareholder.	Approved <i>Councillor Cooper declared a conflict of interest and absented from the room during the discussion.</i>
15/11-06 M	100/435/568/8	OLMCEO	Brisbane.com Pty Ltd (Brisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as a sole shareholder.	Approved
15/11-07 M	100/435/568/7	OLMCEO	Nuffield Pty Ltd (Nuffield) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as a sole shareholder.	Approved
15/11-08 M	100/435/568/5	OLMCEO	Ourbrisbane.com Pty Ltd (ourbrisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as a sole shareholder.	Approved
15/11-09 M	100/435/568/9	OLMCEO	TradeCoast Land Pty Ltd (TradeCoast) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder.	Approved
15/11-10 M	106/335/918/3	FaCS	2010 Lord Mayor's Helen Taylor Award for Local History.	Approved
15/11-11	R312/30 (A2)	FaCS	Disposal of withdrawn library materials.	Approved

E&C RESULTS –15 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
R				
15/11-12	Withdrawn			
15/11-13 M	112/265/439/59	Corporate Services	Proposed sale of Council land situated at Numbers 39A, 71A and 79A Bukulla Street, Wacol.	Approved
15/11-14 R	460/144-10(4)	CPAS	Sherwood/Graceville District Neighbourhood Plan.	Approved
15/11-15 R	152/160/881/128	CPAS	Kangaroo Point South Neighbourhood Plan.	Approved
15/11-16 R	109/590/785/1	Corporate Strategy	Brisbane City Council Corporate Plan 2008-12 (2010 Update).	Approved
15/11-17 R	109/695/32/33	Corporate Strategy	Brisbane City Council Annual Report 2009/10.	Approved
15/11-18 R	134/145/542/6	Brisbane Infrastructure	Establishment of Brisbane Tolling Pty Ltd.	Approved
15/11-19 M	164/305/615/4340	OLMCEO	Executive Contract Renewal	Approved
15/11-20 R	155/455468/13	FaCS	Smoke Free Local Places Local Law 2011 and Smoke Free Places Subordinate Local Law 2011.	Approved

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schriener, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File Number: 109/800/286/290

15 NOV 2010

02

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

2.0 Title

Brisbane Marketing Pty Ltd ACN 094 633 262 ("Brisbane Marketing") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/Purpose

To approve proposals and make decisions at the Brisbane Marketing AGM under delegated authority of Council as sole shareholder of Brisbane Marketing.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission Prepared By

David Askern, Chief Legal Counsel, ext 34740.

6.0 Date

28 October 2010.

7.0 For E&C Approval or Recommendation to Council

E&C approval.

8.0 If for Recommendation to Council, is a Council Resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

15 NOV 2010

TOWN CLERK

RECEIVED

15 NOV 2010

COMMITTEE SECTION

11.0 Background

Brisbane Marketing Pty Ltd ("Brisbane Marketing") is a proprietary company wholly owned by Council. Brisbane Marketing was incorporated in September 2000 to perform the function of integrated tourism marketing of Brisbane and the South East region and to perform the functions of operating the Queen Street and Valley Malls.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Brisbane Marketing under its constitution at a general meeting of the company.

The 2010 Annual General Meeting ("AGM") for Brisbane Marketing has been arranged to be conducted at the meeting of E&C of Monday 15 November 2010. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company and the minutes of the last AGM, held 23 November 2009, are attached and respectively marked "B", "C", "D" and "E".

To ensure proper director rotation, the Board of Brisbane Marketing Pty Ltd has recommended that the following directors be reappointed to the Brisbane Marketing Board. The Board recommends that:

- (a) Ian Klug be re-elected as Chair for a 2 year term ending AGM 2012;
- (b) Sean Ryan be re-elected as director for a 3 year term ending AGM 2013;
- (c) Peter Sherrie be re-elected as director for a 3 year term ending AGM 2013;
- (d) Anthony Hayes be re-elected as director for a 3 year term ending AGM 2013.

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

12.0 Consultation

Brisbane Marketing Board Members.

13.0 Implications of Proposal

Proposals for resolution at AGM are consistent with existing policy for Brisbane Marketing.

14.0 Commercial in Confidence

Yes.

15.0 Corporate Plan Impact

In line with the Corporate Plan.

16.0 Customer Impact

Facilitates achievement of the goals identified for Brisbane Marketing.

17.0 Environmental Impact

Nil.

18.0 Policy Impact

Consistent with current policy.

19.0 Financial Impact

Nil.

20.0 Human Resource Impact

Nil.

21.0 Urgency

Brisbane Marketing AGM should be held as soon as possible.

22.0 Publicity/Marketing

No publicity required.

23.0 Options

Option 1: That E&C approve recommendations for resolutions at Brisbane Marketing AGM as proposed.

Option 2: That E&C approve certain recommendations and reject others.

Option 3: That E&C substitute other decisions for those proposed.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

15 NOV 2010

03

1.0 File Number: 109/800/286/301

SUBMISSION TO ESTABLISHMENT & COORDINATION COMMITTEE

2.0 Title

Brisbane Green Heart CitySmart Pty Ltd ACN 099 480 010 ("BGHCS") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/Purpose

To approve proposals and make decisions at the BGHCS AGM under delegated authority of Council as sole shareholder of BGHCS.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission Prepared By

David Askern, Chief Legal Counsel, ext 34740.

6.0 Date

2 November 2010.

7.0 For E&C Approval or Recommendation to Council

E&C approval.

8.0 If for Recommendation to Council, is a Council Resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

RECEIVED

TOWN CLERK

11.0 Background

BGHCS is a proprietary company wholly owned by Council. BGHCS has been established by Council to assist it in the delivery of Council's CitySmart Program Agenda.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of BGHCS under its constitution at a general meeting of the company.

The 2010 Annual General Meeting ("AGM") for BGHCS has been arranged to be conducted at the meeting of E&C of Monday 15 November 2010. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting and the Annual Report for the company are attached and respectively marked "B", "C" and "D".

E&C approval is sought to the Draft Decision at Annexure "A".

12.0 Consultation

BGHCS Board Members.

13.0 Implications of Proposal

Proposals for resolution at AGM are consistent with existing policy for BGHCS.

14.0 Commercial in Confidence

Yes.

15.0 Corporate Plan Impact

In line with the Corporate Plan.

16.0 Customer Impact

Facilitates achievement of the goals identified for BGHCS.

17.0 Environmental Impact

Nil.

18.0 Policy Impact

Consistent with current policy.

19.0 Financial Impact

Nil.

20.0 Human Resource Impact

Nil.

21.0 Urgency

BGHCS AGM should be held as soon as possible.

22.0 Publicity/Marketing

No publicity required.

23.0 Options

Option 1: That E&C approve recommendations for resolutions at BGHCS AGM as proposed.

Option 2: That E&C approve certain recommendations and reject others.

Option 3: That E&C substitute other decisions for those proposed.

Option 1 is the recommended option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

15 NOV 2010

04

1.0 File number
100/435/568/8

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Riverfestival Brisbane Pty Ltd (RBPL) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at RBPL AGM under delegated authority of Council as sole shareholder in RBPL.

4.0 Proponent

Colin Jensen, Chief Executive Officer

5.0 Submission prepared by

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754.

6.0 Date

15 November 2010

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable.

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

15 NOV 2010

TOWN CLERK

RECEIVED

15 NOV 2010

COMMITTED 15/11/10

11.0 Background

Riverfestival Brisbane Pty Ltd ("RBPL") is a small proprietary company wholly owned by Council and was established to promote the City of Brisbane and the Brisbane River through the conduct of the Brisbane Riverfestival. That ownership is reflected by 350,001 shares directly owned by Council, with a current total value of \$1.

RBPL's sole shareholder, Brisbane City Council, and the Queensland Government announced jointly in October 2002 their intention to create a new entity, Major Brisbane Festivals Pty Ltd (of which Council and the Queensland Government are equal shareholders) to oversee the Brisbane Festival and the Riverfestival events. RBPL, with the consent of Council as the sole shareholder, resolved to transition the business of the planning, development and conduct of the Riverfestival event. Transition was effected on 30 September 2003. As part of the transition, RBPL granted an exclusive licence to Major Brisbane Festivals Pty Ltd in respect of RBPL's existing Intellectual Property Rights. In the year 2006, RBPL, with the consent of Council, determined to continue with the licence of RBPL's Intellectual Property Rights ("IP"), rather than transfer to Major Brisbane Festivals Pty Ltd ("MBF"), as MBF has proposed and is in the process of changing its status to a not-for-profit company which restricts how it may deal with its assets on winding up or dissolution, which in effect would prevent any Riverfestival IPR being returned to RBPL (and thus Council).

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of RBPL under its constitution at a general meeting of the company.

The 2010 Annual General Meeting for RBPL, has been arranged to be conducted at the meeting of E&C on 15 November 2010. A copy of the Notice of AGM setting out the agenda for the meeting, the Directors' Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2009 AGM is attached and marked 'E'.

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

12.0 Consultation

RBPL Board Members are in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for RBPL

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for RBPL.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

RBPL AGM is to be held on 15 November 2010.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for resolutions at RBPL AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
109/800/286/73

E&C

15 NOV 2010 05

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Brisbane Powerhouse Pty Ltd ACN 091 551 290 ("Powerhouse") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at Powerhouse AGM 2010 under delegated authority of Council as sole shareholder of Powerhouse.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Askern, Chief Legal Counsel, ext 34740.

6.0 Date

15 November 2010

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not Applicable.

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

TOWN CLERK

11.0 Background

Brisbane Powerhouse Pty Ltd ("Powerhouse") is a proprietary company wholly owned by Council. Powerhouse operates and manages the Council owned Brisbane Powerhouse Theatre Complex at New Farm under a Shareholders Agreement and a Lease of the complex.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Powerhouse under its constitution at a general meeting of the company.

The 2010 Annual General Meeting for Powerhouse, has been arranged to be conducted at the meeting of E&C on 15 November 2010. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company (including the Auditor's report) and the minutes of the last AGM held 23 November 2009, are attached and respectively marked B, C, D and E.

The Powerhouse Board requested Diane Quinn to prepare a new draft constitution which removes the requirement for the Board to maintain the public fund known as Brisbane Powerhouse Community & Business Support Fund. Upon winding up of the Brisbane Powerhouse Community & Business Support Fund all remaining funds will be transferred to the BPH Foundation. The new constitution is attached and marked F for E&C's consideration and approval, if appropriate.

E&C approval is sought to the draft decision set out in Attachment A.

12.0 Consultation

Brisbane Powerhouse Board Members.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Brisbane Powerhouse.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for Brisbane Powerhouse.

17.0 Environmental impact

Nil.

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

Brisbane Powerhouse AGM is to be held on 15 November 2010.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for decisions at Brisbane Powerhouse AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

100/435/568/6

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 Title**

brisbane.com Pty Ltd (brisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the brisbane.com AGM under delegated authority of Council as sole shareholder in brisbane.com.

4.0 Proponent

Colin Jensen, Chief Executive

5.0 Submission prepared by

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

6.0 Date

15 November 2010

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

15 NOV 2010

TOWN CLERK

RECEIVED

15 NOV 2010

CITY OF BRISBANE

11.0 Background

brisbane.com Pty Ltd ("brisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the brisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E & C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of brisbane.com under its constitution at a general meeting of the company.

The 2010 Annual General Meeting for brisbane.com has been arranged to be conducted at the meeting of E&C on 15 November 2010. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2009 AGM is attached and marked 'E'.

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

12.0 Consultation

brisbane.com's sole Board Member, David Askern, is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for brisbane.com.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for brisbane.com.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

brisbane.com AGM is to be held on 15 November 2010.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

- Option 1:* Approve recommendations for resolutions at brisbane.com AGM as proposed.
- Option 2:* Approve certain recommendations and reject others.
- Option 3:* Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: *If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
100/435/568/7

E&C
15 NOV 2010 07

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Nuffield Pty Ltd (Nuffield) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the Nuffield AGM under delegated authority of Council as sole shareholder in Nuffield.

4.0 Proponent

Colin Jensen, Chief Executive Officer

5.0 Submission prepared by

Shannon Jarrett, Solicitor, Brisbane City Legal Practice ext 34754

6.0 Date

15 November 2010

7.0 For E&C approval or recommendation to Council

E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure 'A'.

10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

15 NOV 2010

TOWN CLERK

11.0 Background

Nuffield Pty Ltd ("Nuffield") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the Nuffield business or some part of it as determined by Council. That ownership is reflected by 2 \$1 shares directly owned by Council. On 6 June 2005, with Council's approval, Nuffield resolved to participate in the eWater Co-operative Research Centre ("eWater CRC") on Council's behalf.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Nuffield under its constitution at a general meeting of the company.

The 2010 Annual General Meeting for Nuffield has been arranged to be conducted at the meeting of E&C on 15 November 2010. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration, and the Auditor's Report for the company are attached and respectively marked 'B' and 'C'. A copy of the Minutes of the 2009 AGM is attached and marked 'D'.

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

12.0 Consultation

Nuffield's Director, Julie McLellan is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Nuffield.

14.0 Commercial in confidence

Yes.

15.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

16.0 Customer impact

Facilitates achievement of the goals identified for Nuffield.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil.

20.0 Human resource impact

Nil.

21.0 Urgency

Nuffield AGM is to be held on 15 November 2010.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

Option 1: Approve recommendations for resolutions at Nuffield Pty Ltd AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
100/435/568/5

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

- 2.0 Title
ourbrisbane.com Pty Ltd (ourbrisbane.com) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.
- 3.0 Issue/purpose
To approve proposals and make decisions at the ourbrisbane.com AGM under delegated authority of Council as sole shareholder in ourbrisbane.com.
- 4.0 Proponent
Colin Jensen, Chief Executive Officer
- 5.0 Submission prepared by
Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754
- 6.0 Date
15 November 2010
- 7.0 For E&C approval or recommendation to Council
E&C Approval
- 8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not applicable
- 9.0 Recommendation
That E&C determine in accordance with the Draft Decision in Annexure "A".
- 10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

TOWN COUNCIL

11.0 Background

ourbrisbane.com Pty Ltd ("ourbrisbane.com") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the ourbrisbane.com business or some part of it as determined by Council. That ownership is reflected by 1 \$1 share directly owned by Council.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of ourbrisbane.com under its constitution at a general meeting of the company.

The 2010 Annual General Meeting for ourbrisbane.com has been arranged to be conducted at the meeting of E & C on 15 November 2010. A copy of the Notice of AGM setting out the agenda for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked 'B', 'C' and 'D'. A copy of the Minutes of the 2009 AGM is attached and marked 'E'.

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

12.0 Consultation

ourbrisbane.com's sole Board Member, David Martin Askern is in agreement with the recommendation.

13.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for ourbrisbane.com.

14.0 Commercial in confidence

Yes

15.0 Vision/Corporate Plan impact

Consistent with the Corporate Plan

16.0 Customer impact

Facilitates achievement of the goals identified for ourbrisbane.com.

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy.

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

ourbrisbane.com AGM is to be held on 15 November 2010.

22.0 Publicity/marketing strategy

No publicity required.

23.0 Options

- Option 1: Approve recommendations for resolutions at ourbrisbane.com AGM as proposed.*
- Option 2: Approve certain recommendations and reject others.*
- Option 3: Substitute other decisions for those proposed.*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

15 NOV 2010 09

1.0 File number:

100/435/568/9

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

TradeCoast Land Pty Ltd (TradeCoast) - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

3.0 Issue/purpose

To approve proposals and make decisions at the TradeCoast AGM under delegated authority of Council as sole shareholder in TradeCoast.

4.0 Proponent

Colin Jensen, Chief Executive Officer

5.0 Submission prepared by

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

6.0 Date

15 November 2010

7.0 For E&C approval or recommendation to Council?

E & C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Ordinance?

Not Applicable

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure A.

10.0 Chief Executive Officer

Colin Jensen
Chief Executive Officer

APPROVED

15 NOV 2010

Lord Mayor

ACTION TAKEN

TOWN CLERK

11.0 Background

TradeCoast Land Pty Ltd ("TradeCoast") is a small proprietary company wholly owned by Council and was established for the purposes of Council's joint venture with TradeCoast Central Pty Ltd, its role being to hold the TradeCoast land during the development process carried out by TradeCoast Central. There are 2 \$1 shares directly owned by Council.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of TradeCoast under its constitution at a general meeting of the company.

The 2010 Annual General Meeting for TradeCoast has been arranged to be conducted at the meeting of E&C on 15 November 2010. A copy of the Notice of AGM, the Annual Financial Statements and the minutes of the last AGM 2009 are attached and respectively marked B and C and D.

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

12.0 Consultation

Ian Maynard, Ian Walker

13.0 Implications of Proposal

Proposals for resolution at AGM are consistent with existing policy for TradeCoast.

14.0 Commercial in confidence

Yes

15.0 Corporate plan impact

Consistent with the Corporate Plan

16.0 Customer impact

Facilitates achievement of the goals identified for TradeCoast

17.0 Environmental impact

Nil

18.0 Policy impact

Consistent with current policy

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

TradeCoast AGM is to be held on 15 November 2010

22.0 Publicity/marketing strategy

No publicity required

23.0 **Options**

Option 1 Approve the recommendation

Option 2 Amend the recommendation

Option 3 Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number
106/335/918/3

E&C
15 NOV 2010 10

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
2010 Lord Mayor's Helen Taylor Award for Local History

3.0 Issue/purpose
To seek approval for the award of the 2010 Lord Mayor's Helen Taylor Award for Local History

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Community Services

5.0 Submission prepared by
Peter Denham, Director, Museum of Brisbane

6.0 Date
12 October 2010

7.0 For E&C approval or recommendation to Council
For Establishment and Coordination Committee approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation
That the Establishment and Coordination Committee approve the 2010 Lord Mayor's Helen Taylor Award for Local History to be awarded to Katy Forde to research, write and produce episode one of Lillian Violet, an online musical comedy series about Brisbane and Queensland's first female doctor, Lillian Cooper.

10.0

Divisional Manager

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.



Councillor Geraldine Knapp
CHAIRMAN
FAMILIES AND COMMUNITY SERVICES
COMMITTEE

Vicki Pethybridge
DIVISIONAL MANAGER
FAMILIES AND COMMUNITY SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

ACTION TAKEN

CLERK

11.0 Background

The Lord Mayor's Helen Taylor Award was established to commemorate the work of Council historian Helen Taylor who passed away in June 2006. An Award of up to \$10,000 was approved by E&C in July 2007 and was first awarded in 2008. Only one award is offered each year.

The objectives of the Award are to support research into less well known aspects of Brisbane's history, including Indigenous history; to support work that makes Brisbane's history accessible to as wide an audience as possible and to promote awareness of Brisbane's history and heritage.

The Award may be used for acquisition of documents/materials that support research, travel costs to conduct research, printing and production costs associated with disseminating the research.

Twelve applications were received this year. The applications were assessed by an external committee of four judges: two nominated from the history departments at Griffith University and University of Queensland; one nominated by Helen Taylor's Family and one representing Council.

The Assessment Committee met on 17 September 2010 to consider the applications and used the Assessment Criteria set out in Attachment One to make their recommendation. The Committee's assessment is set out in Attachment Two.

E&C approval is now sought to award the 2010 Helen Taylor Award for Local History to Katy Forde to research, write and produce episode one of Lillian Violet, an online musical comedy series about Brisbane and Queensland's first female doctor, Lillian Cooper.

12.0 Consultation

- Kent Stroud, Manager, Community Services
- Lorraine Gregory, Manager, Healthy and Vibrant Communities
- Greg Swain, Media and PR Manager, Marketing and Communications
- The members of the Lord Mayor's Helen Taylor Award external assessment committee:
 - Professor W.Ross Johnston, former head of the Department of History, University of Queensland
 - Dr Belinda McKay, Griffith University
 - Dr Libby Connors, nominated by Helen Taylor's family
 - Joanna Besley, Senior Curator, Museum of Brisbane, Council's representative

All are in agreement with the recommendation.

13.0 Implications of proposal

The successful applicant will be able to proceed with their project.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The award is linked to the vibrant, creative city theme of *Our Shared Vision: Living in Brisbane 2026* and will deliver on learning and informed communities; connected and engaged communities and outstanding city profile outcomes in the 2007-2011 Corporate Plan.

16.0 Customer impact

The Lord Mayor's Helen Taylor Award for Local History promotes and supports the preservation of the city's history and provides opportunities for Brisbane residents and visitors to be informed and engaged with their culture and heritage.

17.0 Environmental impact

Nil

18.0 Policy impact

The proposal is in accordance with the Guidelines for the Lord Mayor's Helen Taylor Award for Local History previously approved by the Establishment and Coordination Committee.

19.0 Financial impact

Funds for the Award are available from Program 5 Your Brisbane

20.0 Human resource impact

Nil

21.0 Urgency

In the normal course of business

22.0 Publicity/marketing strategy

The successful applicant will receive a letter from the Lord Mayor within 5 working days of approval by the Establishment and Coordination Committee.

Marketing and Communication will prepare press releases in consultation with Museum of Brisbane.

23.0 Options

Option 1: That the Establishment and Coordination Committee agree that the \$10,000 funding for the 2010 Lord Mayor's Helen Taylor Award for Local History be awarded to Katy Forde to research, write and produce episode one of Lillian Violet, an online musical comedy series about Brisbane and Queensland's first female doctor, Lillian Cooper.

Option 2: That the Establishment and Coordination Committee agree that a lesser amount than the \$10,000 funding for the 2010 Lord Mayor's Helen Taylor Award for Local History be awarded Katy Forde to research, write and produce episode one of Lillian Violet, an online musical comedy series about Brisbane and Queensland's first female doctor, Lillian Cooper.

Option 3: That the Establishment and Coordination Committee do not agree to the Lord Mayor's Helen Taylor Award for Local History be awarded for 2010.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File Number 112/265/439/59

SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE

2.0 Title

Proposed sale of Council land situated at Numbers 39A, 71A and 79A Bukulla Street, Wacol.

3.0 Issue/Purpose

To seek approval for the sale of land, subject to its amalgamation with an adjoining property, for an amount equal to or greater than the assessed market value of the land.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services.
Ext: 39110

5.0 Submission prepared by

Arnold Crowe
Acquisition and Disposal Officer
Ext: 35553

6.0 Date

15 November 2010

7.0 For E&C approval or recommendation to Council?

For E & C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That E&C approval be granted to sell Council freehold land situated at Numbers 39A, 71A and 79A Bukulla Street, Wacol, with a total area of 9,236 m² and described as Lot 6 on SP132723, Lot 8 on SP132724, and Lot 31 on SP132725 respectively, to an adjoining owner, Komatsu Australia Pty Ltd, subject to its amalgamation with their adjoining land for the amount of redacted and otherwise on any terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 Divisional Manager

Ian Maynard
Divisional Manager
Corporate Services

Chairperson

I support/Reject the recommendation

If Rejected, please state reasons

Adrian Schinner
Councillor Adrian Schinner
Chairman, Finance, Economic
Development and Administration
Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

15 NOV 2010

115

ACTION TAKEN

15 NOV 2010

TOWN CLERK

11.0 Background

On 15 March 2010, the E&C Committee approved the sale of Council freehold land situated at 39A, 71A and 79A Bukulla Street, Wacol and described as Lot 8 on SP132724, Lot 6 on SP13272331 and Lot 31 on SP132725 respectively (as shown shaded yellow on the plan at Attachment 1):

1. To an adjoining owner, Komatsu Australia Pty Ltd, subject to its amalgamation with the adjoining land (as shown shaded green on the plan at Attachment 1) and on any other terms and conditions approved by the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice; and
2. That the Divisional Manager, Corporate Services be authorised to accept an offer that is equal to or greater than the assessed market value of the land.

At that time, Council's valuation advice was that these land parcels had a value of ~~redacted~~ if used in conjunction with adjoining lands. This valuation advice was given on the understanding that all of the land was available for industrial development and that all services, excluding sewerage, were available, and that a sewerage service could be provided within a two (2) year timeframe.

Consequently, an approach was made to Komatsu who subsequently rejected it on the basis that on their valuation advice, the land was worth only ~~redacted~~.

A review of both valuations has revealed the following differences:

Issues	Council Valuation	Komatsu Valuation
Developable area: m ²	All - 9,236 m ²	5,640 m ²
Services	Water, electricity & telephone; Sewerage in near future;	'No services connected'
Access	Nil direct – via adjoining	No street access or frontage
Development potential	Possesses industrial redevelopment potential	Limited to Nil
Valuation approach	Direct sales comparison	Discounted rear land value
Adopted \$psqm rate	redacted	Range: Under re to reda

Despite conferences between parties, no middle ground has been reached.

In an endeavour to progress the matter, Council sought further valuation advice from Propell National Valuers (one of Council's panel valuers).

Their assessment, as detailed at Attachment 2, is that the property has a 'Contributing Value to the Adjoining Land' of ~~redacted~~.

These values reflect the current and future zoning designations.

Currently the Council land is zoned Future Industry under City Plan 2000 and the sales used to support this value of ~~redacted~~ are of industrial properties.

In the draft Richlands Local Area Plan (RLAP), the Council land is now designated future industry.

E&C approval is now sought to sell Council freehold land situated at Numbers 39A, 71A and 79A Bukulla Street, Wacol, with a total area of 9,236 m² and described as Lot 6 on SP132723, Lot 8 on SP132724, and Lot 31 on SP132725 respectively, to an adjoining owner, Komatsu Australia Pty Ltd, subject to its amalgamation with their adjoining land for the amount of ~~redacted~~ and otherwise on any terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

Attachments

1. Plan
2. Valuation advice

12.0 Consultation

Councillor Adrian Schrinner, Chairman, Finance, Economic Development and Administration Committee (5 November 2010)

Mark Mazurkiewicz, Branch Manager, City Property (26 October 2010)

Greg Swain, Acting Manager, Marketing and Communications (27 October 2010)

Emma Felsman, Business Services Manager, City Property (27 October 2010)

Brad Wilson, Principal Officer, Planning Section, Natural Environment and Sustainability (1 February 2010 and 23 November 2010)

Margaret Jacobsen, Program Outcome Manager, Sub-Tropical and Biodiversity (8 November 2010)

All are in agreement with the recommendation.

13.0 Implications of proposal

Council will dispose of a balance land area acquired incidental to a waterway corridor.

Sectional Support:	No implication
Service Levels:	No implications
Political:	No implications
Industrial Relations:	No implications
Regional Implications:	No implications

Social and Community: Komatsu Australia Pty Ltd have agreed in writing to consult with the local area Community Planning Team who desire to designate these sites for park and recreation. They will inform them of their intention for a change in use and identify their agreement for improved planning outcomes in relation to vegetation offsets and water sensitive urban design within the precinct.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Corporate Vision Theme:	Smart and Prosperous City.
Council program:	Corporate Services.
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 Policy impact

Nil.

19.0 Financial impact

Budget impact: As this is a sale to an adjoining owner there will be no marketing or commission paid as part of sale cost. The only costs associated with the sale of this land will be valuation costs of \$3,000 and legal fees of \$10,000. These costs have been budgeted for as part of the 2010/11 Budget. Expected sale price in accordance with Valuation as at 12 October 2010 is redacted GST Exclusive.

Taxation issues:	Nil.
Risk Assessment:	Not Applicable.

20.0 Human Resources Impact

Nil

21.0 **URGENCY**

Komatsu is waiting to complete planning and development of their property holdings in Brisbane.

22.0 **Publicity/Marketing Strategy**

Marketing and communication issues that may be raised at the time of the sale will be managed by the Marketing and Communications branch in consultation with City Property.

23.0 **Options**

Option 1. Approve the recommendation to sell the subject Council land at the current assessed market value of \$740,000 subject to its amalgamation with adjoining land.

Option 2. Not approve the recommendation and retain the land in Council's ownership.

Option 1 is the preferred and recommended Option.

NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 164/305/615/4340

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Paul Cotton, Asset and Works Management Business Process Owner, DPMO, Corporate Services Division.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Paul Cotton, Asset and Works Management Business Process Owner, DPMO, Corporate Services Division.

4.0 PROPONENT

Colin Jensen, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Ian Maynard, Divisional Manager, Corporate Services Division

6.0 DATE

9th November, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Paul Cotton's contract is renewed for a period of 12 months.

10.0 Colin Jensen
CHIEF EXECUTIVE OFFICER

APPROVAL

15 NOV 2010

Lord Mayor

11.0 BACKGROUND

Paul Cotton previously held the role of Manager City Assets in Brisbane Infrastructure and had been performing at a high level. With the progression of the BaSE program, it was necessary to create the role of Asset and Works Management Process Owner in Corporate Services Division. Paul Cotton was subsequently seconded to this role on 9th August, 2010.

This role is responsible for contributing to the development, evaluation, implementation and refinement of the BaSE program of work with the overall objective of selecting and implementing a solution to support streamlined business process in the Asset management area.

As this is an ongoing need, it is proposed to renew Paul Cotton in this role for a further period of 12 months.

12.0 CONSULTATION

Lord Mayor
Chief Executive Officer

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT
N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C RESULTS – 22 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
22/11-01 M	100/435/568/6	Corporate Services	Appointment of Director to replace Jude Munro on the Board of the Brisbane.com Pty Ltd CAN 098 223 468.	Approved
22/11-02 M	100/435/568/5	Corporate Services	Appointment of Director to replace Jude Munro on the Board of the ourbrisbane.com Pty Ltd CAN 098 223 413.	Approved
22/11-03	134/695/317/7	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended September 2010.	Held
22/11-04 M	109/800/286/83	Corporate Services	Use of Brisbane City Council owned land situated at 191 Sandgate Road, Albion and 433A Wondall Road, Tingalpa for outdoor advertising.	Approved
22/11-05 M	155/210/179/3	FaCS	Rebate Model – Tolling Offence Referral Agreement.	Approved
22/11-06 M	106/335/747/64	FaCS	Senior Citizens Funding Program 2010/2011	Approved
22/11-07 R	202/10(745)	CPAS	Proposed Resumption of easements for Drainage Purposes situated at 197, 201 & 203 Arthur Terrace, Bardon.	Approved
22/11-08 R	152/160/516/54	CPAS	Draft Bulimba District Neighbourhood Plan	Approved
22/11-09 M	182/210/179/33	OLMCEO	Stores Board Submission – Increase in the contract expenditure authority.	Approved
22/11-10 M	243/116-70163/2006/2007(P3)	OLMCEO	Stores Board Submission – Provision of a Fleet Management and Scheduling & Dispatch Hardware and Software Solution.	Approved
22/11-11 M	364/48/2-D0039(2/P2)	City Business	Queensland Sporting Club Inc – Renew Lease of part of Council Land at Vic Lucas Park, Coutts Street, Bulimba.	Approved
22/11-12 M	106/210/179/3	OLMCEO	Stores Board Submission – Provision of Community Market Management Services.	Approved
22/11-13 M	164/105/219/1	Corporate Services	Monthly Report – Delegation of Authority to Travel – August, 2010.	Approved
22/11-14 M	182/210/179/22	OLMCEO	Stores Board Submission – Construction of the flood damage remedial works along Rafting Ground Road Culverts.	Amended

E&C RESULTS – 22 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
22/11-15 R	152/160/881/260-07	CPAS	South Brisbane Riverside Neighbourhood Plan.	Approved
22/11-16 M		OLMCEO	Executive Appointment	Approved

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, M de Wit

BCC PUBLICATION SCHEME
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number
100/435/568/6

E&C
22 NOV 2010 01

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointment of Director to replace Jude Munro on the Board of the brisbane.com Pty Ltd ACN 098 223 468.

3.0 Issue/purpose

To appoint a new Director, David Askern, as Director to replace Jude Munro on the Board of brisbane.com Pty Ltd.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services

5.0 Submission prepared by

Shannon Jarrett, Solicitor, ext 34754.

6.0 Date

2 November 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C approve the appointment of David Askern, Chief Legal Counsel, Brisbane City Legal Practice, Brisbane City Council, to replace Jude Munro as Director on the Board of brisbane.com Pty Ltd.

10.0

Divisional Manager

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Councillor Adrian Schinner
CHAIR FINANCE, ECONOMIC
ECONOMIC DEVELOPMENT &
ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

RECEIVED

ACTION TAKEN

22 NOV 2010

TOWN CLERK

11.0 Background

brisbane.com Pty Ltd (brisbane.com) is a small proprietary company wholly owned by Council and was established for the purposes of conducting the brisbane.com business or some part of it as determined by Council.

Council is entitled to appoint a Director to the Board. Jude Munro when Chief Executive Officer was appointed to the Board of Directors of brisbane.com. The position was not remunerated.

As Jude Munro has resigned from Council, a replacement for her Director's position on the Board is required. David Askern, Chief Legal Counsel, Brisbane City Council, has been recommended as the most appropriate candidate for a replacement Director.

Approval is now sought for the appointment of David Askern as replacement Director to Jude Munro on the Board of brisbane.com, appointment effective from the date of this approval.

12.0 Consultation

- Councillor Adrian Schinner, Chair Finance, Economic Development & Administration Committee
- Colin Jensen, Chief Executive Officer

Are in agreement with the recommendation.

13.0 Implications of proposal

Appointment of the replacement Director will enable continuation of brisbane.com Pty Ltd.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

Nil.

17.0 Environmental impact

Appointment of the replacement Director will enable continuation of brisbane.com Pty Ltd.

18.0 Policy impact

Appointment of the replacement Director will enable continuation of brisbane.com Pty Ltd.

19.0 Financial impact

Nil – the director is not paid by Council.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor.

23.0 Options

- Option 1: That E&C appoint the director as recommended.
Option 2: That E&C not appoint the director as recommended.
Option 3: That E&C appoint such other person to the Board as it shall think fit.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

22 NOV 2010

02

1.0 File number

100/435/568/5

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Appointment of Director to replace Jude Munro on the Board of the ourbrisbane.com Pty Ltd ACN 098 223 413.

3.0 Issue/purpose

To appoint a new Director, David Askern, as Director to replace Jude Munro on the Board of ourbrisbane.com Pty Ltd.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services

5.0 Submission prepared by

Shannon Jarrett, Solicitor, ext 34754.

6.0 Date

2 November 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C approve the appointment of David Askern, Chief Legal Counsel, Brisbane City Legal Practice, Brisbane City Council, to replace Jude Munro as Director on the Board of ourbrisbane.com Pty Ltd.

10.0

Divisional Manager

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Adrian Schrinner
Councillor Adrian Schrinner
CHAIR FINANCE, ECONOMIC
ECONOMIC DEVELOPMENT &
ADMINISTRATION COMMITTEE

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

11.0 Background

ourbrisbane.com Pty Ltd (ourbrisbane.com) is a small proprietary company wholly owned by Council and was established for the purposes of conducting the ourbrisbane.com business or some part of it as determined by Council.

Council is entitled to appoint a Director to the Board. Jude Munro when Chief Executive Officer was appointed to the Board of Directors of ourbrisbane.com. The position was not remunerated.

As Jude Munro has resigned from Council, a replacement for her Director's position on the Board is required. David Askern, Chief Legal Counsel, Brisbane City Council, has been recommended as the most appropriate candidate for a replacement Director.

Approval is now sought for the appointment of David Askern as replacement Director to Jude Munro on the Board of ourbrisbane.com, appointment effective from the date of this approval.

12.0 Consultation

- Councillor Adrian Schrunner, Chair Finance, Economic Development & Administration Committee
- Colin Jensen, Chief Executive Officer

Are in agreement with the recommendation.

13.0 Implications of proposal

Appointment of the replacement Director will enable continuation of ourbrisbane.com Pty Ltd.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

Nil.

16.0 Customer impact

Nil.

17.0 Environmental impact

Appointment of the replacement Director will enable continuation of ourbrisbane.com Pty Ltd.

18.0 Policy impact

Appointment of the replacement Director will enable continuation of ourbrisbane.com Pty Ltd.

19.0 Financial impact

Nil – the director is not paid by Council.

20.0 Human resource impact

Nil.

21.0 Urgency

In the normal course of business.

22.0 Publicity/marketing strategy

At the discretion of the Lord Mayor.

23.0 Options

- Option 1: That E&C appoint the director as recommended.
- Option 2: That E&C not appoint the director as recommended.
- Option 3: That E&C appoint such other person to the Board as it shall think fit.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

109/800/286/83

E&C

22 NOV 2010

04

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Use of Brisbane City Council owned land situated at 191 Sandgate Road, Albion and 433A Wondall Road, Tinglpa for outdoor advertising.

3.0 Issue/purpose

To gain approval to allow Council to assign the licence agreements previously approved by the Establishment and Co-Ordination Committee on 18 October 2010.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services, Ext: 39110

5.0 Submission prepared by

Richard Butler, Project Manager, City Property, Ext 37222

6.0 Date

22 November 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the E&C Committee provide approval for Council to assign the outdoor advertising licence agreements for land situated at 191 Sandgate Road, Albion and 433A Wondall Road, Tinglpa from Smart Outdoor Pty Ltd to M&S Superannuation Pty Ltd.

10.0

Divisional Manager

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

Signed

Councillor Adrian Schrinner
CHAIRMAN, FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION
COMMITTEE

Ian Maynard
DIVISIONAL MANAGER
CORPORATE SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

On 18 October 2010 the Establishment and Coordination Committee (E&C) granted approval for Council to enter into licence agreements with Smart Outdoor Pty Ltd regarding 2 Council owned sites listed in Council's Request for Proposal (Contract Number V100176 – 09/101) to be used for outdoor advertising purposes, namely 191 Sandgate Road, Albion and 433A Wondall Road, Tingalpa.

Mr Martin Irvine, the owner of Smart Outdoor, has requested that the company details 'M&S Superannuation Pty Ltd' instead of the previous E&C approved 'Smart Outdoor Pty Ltd' is used in the licence agreements for both sites. Mr Irvine has recently accumulated a large number of small format outdoor advertising sites and all of the licence agreements for these sites are in the name of 'M&S Superannuation Pty Ltd'. Mr Irvine intends to add the newly acquired Council sites to this portfolio.

E&C approval is now sought for Council to assign the outdoor advertising licence agreements for land situated at 191 Sandgate Road, Albion and 433A Wondall Road, Tingalpa from Smart Outdoor Pty Ltd to M&S Superannuation Pty Ltd.

12.0 Consultation

- Councillor Adrian Schinner, Chairman Finance, Economic Development and Administration Committee
- Mark Mazurkiewicz, Manager, City Property (3 November 2010)
- James Rouse, Corporate Real Estate Strategy Manager (3 November 2010)
- Chantel Tse, Solicitor, Brisbane City Legal Practice (3 November 2010)
- Craig Stevens, Manager, Corporate Communication (3 November 2010)

All are in agreement with the recommendation.

Consultation with the following Councillors will be undertaken as part of the licence application process.

- Councillor David McLachlan, Hamilton Ward
- Councillor John Campbell, Doboy Ward

13.0 Implications of proposal

Amend the company details from Smart Outdoor Pty Ltd to M&S Superannuation Pty Ltd of 2 licence agreements for outdoor advertising purposes.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

This proposal provides an opportunity to generate commercial revenue through Council property by developing outdoor advertising billboards. This proposal is consistent with:

- Key initiatives of the 2007-2011 Corporate Plan including Program 1: City Smart: Healthy Economy.

The theme of Smart, Prosperous City achieved through a prosperous and enterprising city with people exercising their entrepreneurship across the full spectrum of commercial enterprises.

16.0 Customer impact

Nil.

17.0 Environmental impact

Nil.

18.0 **Policy impact**

Nil.

19.0 **Financial impact**

Council revenue from an outdoor advertising portfolio is included within the 2010/11 budget.

20.0 **Human resource impact**

Nil.

21.0 **Urgency**

Urgent. An early approval will enable Council the opportunity to enter into an agreement with M & S Superannuation Pty Ltd.

22.0 **Publicity/marketing strategy**

Nil.

23.0 **Options**

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
155/210/179/3

E&C
22 NOV 2010 05

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Rebate Model – Tolling Offence Referral Agreement

3.0 Issue/purpose

To seek approval for a rebate model to use as part of the Tolling Offence Referral Agreement with RiverCity Motorway Group as part of Council's tolling enforcement project.

4.0 Proponent

Vicki Pethybridge, Divisional Manager, Families and Community Services Division

5.0 Submission prepared by

Michael Phillips, Service Delivery Manager, Compliance and Regulatory Services Branch

6.0 Date

27 September 2010

7.0 For E&C approval or recommendation to Council

E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approves option 6 tiered payment structure as set out in attachment A.

10.0
Divisional Manager

Vicki Pethybridge
DIVISIONAL MANAGER
FAMILIES AND COMMUNITY SERVICES DIVISION

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Chairperson

I Support / Reject the recommendation.
If reject, please state reasons.

Councillor Geraldine Knapp
CHAIRMAN
FAMILIES AND COMMUNITY
SERVICES COMMITTEE

11.0 Background

Compliance and Regulatory Services has been appointed as the tolling enforcement agency for the Clem7 and Go Between Bridge. The project to commence tolling enforcement is almost complete, with only an agreement with the Toll Road Operator for Clem7 to be finalised.

CARS is currently negotiating the tolling offence referral agreement for the referral of unpaid Clem7 tolls with RiverCity Motorway Group (RCM). Part of this agreement involves the development of a rebate model to encourage RCM to refer matters to Council for enforcement. RCM are not obliged to refer matters for enforcement to Council unless they issue a notice of demand and it goes unpaid for 30 days. They may opt to not pursue the unpaid toll or they may use a civil debt agency to collect any unpaid tolls prior to deciding if they will issue the notice of demand. RCM currently has competing priorities and has indicated that they are not concerned with which rebate model Council includes in the tolling offence referral agreement. The agreement is to be revised every six months, and both parties reserve the right to negotiate an alternative model prior to each review period.

A number of key calculations need to be considered when assessing the incentive models developed by Council. The following calculations have been made based on an analysis of the tolling enforcement process and include:

- The traffic count for the Clem 7 tunnel averaged 22,545 daily trips in June; 27,374 in July; 28,060 in August; 28,419 in September and 27,876 in October.
- The calculated approximate percentage of daily traffic that may result in an unpaid Notice of Demand is 0.3% (based on figures sourced from toll roads in Victoria)
- As part of the current Infringement Notice Management contract with Tenix Solutions, Council pays a minimum monthly payment of \$52 839 for toll enforcement activities.
- A minimum amount of 377 pins is needed to recover the \$52 839 Tenix payment each month from a combination of the Clem 7 and Go Between Bridge.
- A minimum amount of 1190 pins are required each month to reach the \$2 million revenue loaded into the CaRS budget.

Toll pin volumes issued by Council are dependent on the volume of traffic using the Clem 7 tunnel, the compliance rates achieved by RCM in their three step compliance process and the number of unpaid Notices of Demand referred to Council.

In the deed of agreement with River City Motorways, provisions were made for any appeals to be managed in line with the dispute processes for parking infringements. This would include second appeals being processed through the Disputes Commissioners Office. It is likely that only a small number of appeals would be processed through to a second appeal stage. It is anticipated that the majority of appeals would involve disputes in relation to the payment of the toll and e-toll account balances, and would not involve appeals based on compassionate grounds or a lack of knowledge of the tolling regulations. Customers will retain the right to refer the matter to the Courts or the Queensland Ombudsman's Office.

Nine incentive models have been developed to explore possible rebates to RCM. Refer to Attachment A for a breakdown of these models.

Option 6 is the preferred rebate model as it:

- Provides a tiered incentive for RCM to refer unpaid notices of demand to Council.
- This option compliments the approach adopted by RCM to batch up notices of demand and refer them in bulk.
- Is easy to apply, monitor and report on.
- Provides an added incentive to increase referrals past the first milestone and exceed Council break even milestones.
- Allows RCM to get paid an amount for each referral to Council

E&C approval is now sought for option 6 tiered payment structure as set out in attachment A.

12.0 Consultation

- Vicki Pethybridge, Divisional Manager, Families and Community Services
- Brett Turville, Acting Manager, Compliance and Regulatory Services
- Linda Gillam, Business Alignment Manager, Compliance and Regulatory Services
- Scott Stewart, Major Infrastructure Project Office (MIPO)
- Rebecca McAnalen, Corporate Governance Manager, Office of the Lord Mayor and Chief Executive Officer

Are in agreement with the recommendation.

13.0 Implications of proposal

Nil

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

This is linked to enabling the effective functioning of the Clem7 toll road and supports the tollway process. It follows the following Corporate Plan programs and strategy:

Program 3 – Moving Brisbane

3.3 Transport Network

Brisbane is developing a quality transport network that supports safe and efficient movement of people and freight:

- Continue to implement the Lord Mayor's TransApex Plan and Road Action Program.

16.0 Customer impact

Customer impact will be significant as they will be receiving a \$140 fine for the non payment of a \$3 toll through the Clem7 tunnel. As RCM uses a three step administrative process prior to issuing a notice of demand, it is likely that customers will receive a fine up to a three month period from the original time and date of going through the tunnel and not paying the toll. Despite having received three notifications, customers may not be happy to receive an infringement.

RCM are currently only referring matters involving Interstate toll evaders and have not indicated when they intend on referring matters involving Queensland motorists. The approach to only enforce interstate toll evaders will minimise the initial customer dissatisfaction. Greater customer backlash may be experienced when Queensland motorists are issued fines in the future.

Any unpaid toll matters will be referred to SPER if they remain unpaid following the collection attempts made by Tenix Solutions Pty Ltd. SPER will incur an additional \$52.00 cost, resulting in the customer being liable for a total cost of \$192.00 (\$140 fine + \$52.00 SPER cost).

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The rebate paid to RCM to encourage the referral of unpaid demand notices under Model 6 is averaged at a cost of \$10.51. The model has been designed to reward RCM for referring unpaid demand notices past set milestones. The rebate amount will be offset from the revenue raised through the issuing of \$140 fines for toll evaders on the Clem7.

20.0 Human resource impact

Nil

21.0 Urgency

As soon as possible. RCM have commenced referring unpaid demand notices and have indicated that they will refer interstate matters prior to finalising the tolling offence referral agreement.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve the recommendation

Option 2: Amend the recommendation

Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

1.0 File number
106/335/747/64

E&C
22 NOV 2010 06

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Senior Citizens Funding Program 2010/2011

3.0 Issue/purpose
To approve the allocation of grant funding to 593 seniors groups and organisations

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Community Services

5.0 Submission prepared by
Jim Lynch, Program Officer Community Grants, Community Services (ext - 34662)

6.0 Date
5 November 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED

22 NOV 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approve the Senior Citizens Grant Funding 2010/2011 for seniors groups and organisations as set out in Attachment 1

10.0

Divisional Manager

Chairperson

☒ I Support / ☐ Reject the recommendation

If reject, please state reasons

Vicki Pethybridge
DIVISIONAL MANAGER
FAMILIES AND COMMUNITY SERVICES DIVISION

Councillor Geraldine Knapp
CHAIRMAN
FAMILIES AND COMMUNITY
SERVICES COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The Senior Citizens Funding Program was established in 1995/96 to provide seniors groups not funded by other means, an opportunity to resource activities for their members.

Details of eligibility criteria and guidelines are attached (refer Attachment 2). Grants are available to assist with either social outings and bus trips for older people; or the cost of celebrations such as Christmas parties for older people. The types of applicant organisations have been prioritised to facilitate more targeted distribution of the funding.

Priority One – Groups run by seniors for the benefit of seniors
(eg senior citizens clubs, probus clubs, pensioner's leagues etc)

Priority Two – Community groups supporting seniors
(eg church run programs for local seniors including neighbourhood centres)

Priority Three – Welfare services for seniors
(eg organisations receiving other government funding such as respite centres, meals on wheels etc)

Priority Four – Hobby and recreation groups which have senior members
(eg leisure clubs, orchid societies, bowls clubs etc).

A matrix has been used to apportion funds according to the priority category of the group and the number of participants indicated for the activity.

Priority Level	Number of participants Small (up to 20)	Number of participants Medium (20 – 50)	Number of participants Large (over 50)
1	\$165	\$195	\$225
2/3	\$135	\$165	\$195
4	\$100	\$135	\$165

597 applications have been received – an increase of 37 from last year. Using the above matrix (the grant figures match those of last year) resulted in allocation of \$112,930. Four applications were deemed ineligible as the groups were located outside of Brisbane.

E&C approval is now sought for the Senior Citizens Grant Funding 2010/2011 for senior groups and organisations as set out in attachment 1.

12.0 Consultation

- Cr Geraldine Knapp – Chair, Families and Community Services Committee
- Kent Stroud – Manager, Community Services

Are in agreement with the recommendation.

13.0 Implications of proposal

The implications of this proposal are:

- Increase opportunities for senior residents of Brisbane to participate in social outing, bus trips or celebrations.
- Public recognition of the support offered by Council to senior members of the community and their organisations.

14.0 Commercial in confidence

Nil

15.0 Vision/Corporate Plan impact

These grants are linked to the following Corporate Plan program:
Outcome 5.4 - Opportunities for all (5.4.1.3 – Ageing and Disability Support).

16.0 Customer impact

The Senior Citizens Funding Program

- provides valuable support to community based Seniors Clubs and Organisations
- enhances the capacity for groups of senior citizens to engage in interesting and stimulating activities
- increases recognition within the broader community of the valuable contributions made by senior citizens

17.0 Environmental impact

Nil

18.0 Policy impact

The Senior Citizens Funding Program aims to improve the quality of life for the senior residents of Brisbane.

19.0 Financial impact

Of the 597 applications received for the Senior Citizens Funding Program 593 are recommended for funding representing \$112,930.00 - detailed in Attachment 1.

Funds have been allocated under General Ledger Code 1.14.2170.282.538.000.733.000.00.

20.0 Human resource impact

Nil

21.0 Urgency

Funds should be distributed urgently to enable cheques to be sent to groups in time for Christmas celebrations.

22.0 Publicity/marketing strategy

At the Lord Mayor's discretion. It is proposed that a media release announcing the grants be issued to coincide with the cheques being posted.

23.0 Options

1. That E&C approve the funding to seniors groups and organisations as set out in Attachment 1.
2. That E&C not approve the seniors groups and organisations as set out in Attachment 1.
3. That E&C vary the level of assistance provided.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

22 NOV 2010

09

SUBMISSION NUMBER1.0 **FILE NUMBER:** 182/210/179/33**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Increase in the contract expenditure authority

3.0 **ISSUE/PURPOSE**

To seek Establishment and Coordination Committee approval that it is in the public interest to increase the contract expenditure authority for the Contract MIPO100008-08/09 Padstow Road and Warrigal Road Intersection Upgrade with Neumann Contractors Pty Ltd from the estimated contract sum of \$4,539,998 plus a contingency amount of \$681,000, to an estimated contract sum of \$7,306,789 plus a contingency amount of \$645,097, an overall increase of \$2,730,888 (excl GST).

4.0 **PROPONENT**

Colin Jensen, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**

Mark Johnston
Acting Corporate Risk Manager
Corporate Services Division

6.0 **DATE**

16 November 2010.

APPROVED

22 NOV 2010

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

Lord Mayor

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approves the recommendation.

10.0 Mark Johnston
A/Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

ACTION TAKEN

11.0 **BACKGROUND**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 16 November 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
MIPO100008-08/09	Construction of the Padstow Road and Warrigal Road Intersection Upgrade Project	For E& C Approval

12.0 **CONSULTATION**

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 **IMPLICATIONS OF PROPOSAL**

The recommended process will provide the most advantageous outcome for Council.

14.0 **COMMERCIAL IN CONFIDENCE**

No.

15.0 **VISION/CORPORATE PLAN IMPACT**

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 **CUSTOMER IMPACT**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 **ENVIRONMENTAL IMPACT**

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations will be taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 **POLICY IMPACT**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 **FINANCIAL IMPACT**

Financial details are included in the Divisional submission.

20.0 **HUMAN RESOURCE IMPACT**

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 Title**

Stores Board Submission - Provision of a Fleet Management and Scheduling & Dispatch Hardware and Software Solution.

3.0 Issue/purpose

To seek approval of the Establishment & Coordination Committee to vary the Preferred Supplier Arrangement with Asset Lifecycle Management Holdings Pty Ltd (ALMH) for the provision of a Fleet Management and Scheduling & Dispatch Hardware and Software Solution, to enable an additional extension option of two years beyond the current approval authority, without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

Mark Johnston, Acting Corporate Risk Manager
Corporate Services Division

6.0 Date

16 November 2010.

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approves the attached recommendation.

10.0 Mark Johnston
Acting Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

APPROVED

22 NOV 2010

Lord Mayor

ACTION TAKEN

22 NOV 2010

TOWN CLERK

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 16 November 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
70163-06/07	Fleet Management and Scheduling & Dispatch Hardware and Software Solution	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C recommends the approval of the submission to Council.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

364/48/2-D0039(2/P2)

E&C

22 NOV 2010

11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Queensland Sporting Club Inc. – Renew Lease of part of Council Land at Vic Lucas Park, Coutts Street, Bulimba.

3.0 Issue/purpose

To seek approval for the renewal of the Lease for the Queensland Sporting Club Inc. for a ten year term.

4.0 Proponent

Sue Rickerby, Divisional Manager, City Business

5.0 Submission prepared by

Tim Flood, Acting Manager City Venues, City Business. Ph. Ext 75272

6.0 Date

18 October 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C grant approval for

1. The Queensland Sporting Club Inc. to renew their Lease for part of Council land (Part of Vic Lucas Park) Coutts Street, Bulimba (Part of Lot 293 on SL2702, SP147116) for a term of 10 years, subject to the approval of the Minister for Natural Resources, on terms and conditions satisfactory to the Divisional Manager, City Business and the Manager, Brisbane City Legal Practice.

10.0 Divisional Manager

Signed

Sue Rickerby
DIVISIONAL MANAGER

Chairperson

I ☒ Support / Reject the recommendation.

If reject, please state reasons

Signed

Cr David McLachlan
CHAIRMAN, CITY BUSINESS AND
LOCAL ASSETS COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The Queensland Sporting Club Inc. has leased an area of land held in trust by Brisbane City Council at Vic Lucas Park, Coutts St. Bulimba since 1962. The property description of this land is part of Lot 293 on S.L 2702, S.P 147116. The Club is basically a 9 hole "pitch and putt" golf course and operates on this site which comprises of 5.27 hectares.

The club has approximately 360 golf members and approximately 480 social members. The club also has a considerable number of social players utilizing the facility.

The most recent leases for the club have been of 5 year duration. The club has requested in writing that they wish to renew their lease but this time for a 10 year term. Their reason for this increase in tenure is due to the club's longevity, their willingness to provide and maintain this facility and the fact that after almost 50 years they maintain they are an integral part of the community.

To date the club has paid a very nominal amount as annual rental, namely \$1800 p.a for the last 5 years. This amount was not CPI adjusted during the lease period. The renewal of this lease provides the opportunity to bring this annual rental into alignment with the other Council community golf leases. A comparative assessment of this lease was carried out using other existing community golf leases as benchmarks. Member numbers (golf and social), gross turnover, and the area of land leased were some of the indicators used.

An annual rental of \$9,560 (GST incl.) was deemed to be appropriate taking all factors into account. This was the lower end of the figures arrived at during this analysis. To give the Qld Sporting Club time to adjust to this increased fee it is proposed to stage this rental increase over the first two years of the lease. The following table outlines the rental schedule for the duration of the lease.

Lease Year	Financial Year	Rent	Year on year increase
1	2010-11	\$3,666	\$1,866
2	2011-12	\$7,500	\$3,864
3	2012-13	\$10,044	\$2,544
4-10	Increases to continue with CPI		

As the new lease requires State Government approval and the existing lease has expired, year 1 of the lease will not be a full 12 months. It is anticipated the new lease will commence on Dec.1st 2010 and terminate on the 30th June 2020. Therefore, for the first 5 months of the lease the rental will be 5/12 of \$1800 which is \$750. The remaining 7 months will be 7/12 of the year 1 rent which is 7/12 of \$5000 which is \$2916. Total rent for year one of the lease will be \$3,666.

E&C approval is now sought for the Queensland Sporting Club Inc. to renew their Lease for part of Council land (Part of Vic Lucas Park) Coutts Street, Bulimba (Part of Lot 293 on SL2702, SP147116) for a term of 10 years, subject to the approval by the Queensland Minister of Natural Resources, on terms and conditions satisfactory to the Divisional Manager, City Business and the Chief Legal Counsel, Brisbane City Legal Practice."

12.0 Consultation

Councillor David McLachlan
Councillor Shayne Sutton
Ian Hawes
Sue Rickerby
Lynda O'Neill
John Nuikkanen
Kathryn Houston

Chairperson, City Businesses & Local Assets Committee
Councillor, Morningside Ward (provided written approval 3/11)
President, Qld Sporting Club Inc. (provided written approval 28/10)
Divisional Manager, City Business
Community Leasing Coordinator
Regional Coordinator Parks East
Solicitor – Property, Brisbane City Legal Practice

Are in agreement with the recommendation.

13.0 Implications of proposal

Approval of the recommendation will permit a 10 year lease for the Queensland Sporting Club which will allow reasonable security of tenure and will favour planning and development of the facility.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The approval of this lease renewal, for a 10 year period will contribute to an Active, Healthy City and is aligned with:

Program 5 Your Brisbane

Outcome 5.3 Active and healthy communities

Brisbane will be an active and healthy city with high quality facilities and programs providing a range of sport, leisure and recreation opportunities

Outcome 5.5 Well-managed community facilities

Brisbane residents will have access to a range of well-managed, quality community facilities providing recreational, social and cultural opportunities

16.0 Customer impact

The approval of a 10 year lease for the Qld Sporting Club will permit the club to develop and renovate their clubhouse and thus provide a modern and inviting environment for all categories of club members and social players.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The Annual Revenue from this lease will be \$3,666 in 2010/2011 rising to \$10,044 in 2012/2013. The revenue is budgeted under Service 5.5.3.5 Golf Courses.

This proposal will permit the club to receive their request i.e. – a 10 year lease term. The Council will also receive an increased yearly rental amount which will now be in alignment with rental payments from other existing community golf leases.

20.0 Human resource impact

Nil.

21.0 Urgency

Normal course of business.

22.0 Publicity/marketing strategy

Nil.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

1.0 File number: 106/210/179/3

22 NOV 2010

12

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Provision of Community Market Management Services.

3.0 Issue/purpose

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) in relation to establishing a Panel Arrangement for Community Market Management Services.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

Mark Johnston, Acting Corporate Risk Manager
Corporate Services Division

6.0 Date

16 November 2010.

APPROVED

22 NOV 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approves the attached submission.

10.0 Mark Johnston
Acting Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

ION TAKEN

22 NOV 2010

OWN CLERK

RECEIVED

22 NOV 2010

COMMITTEE SECTION

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 16 November 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V110039 – 10/11	Provision of Community Market Management Services	For E&C approval

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C approves the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 164/105/219/1

22 NOV 2010

13

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – August, 2010

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

1 November, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for August, 2010.

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

Cr Adrian Schinner

CHAIRMAN FINANCE, ECONOMIC DEVELOPMENT
AND ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard

DIVISIONAL MANAGER

ACTION TAKEN

TOWN: E&C

RECEIVED

22 NOV 2010

APPROVED

22 NOV 2010

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for August, 2010, for each Unit of Administration showing travel actually undertaken during that month.

Appendix "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

Approval is now sought to note the information submitted on approved travel for August, 2010

In summary, the position is as follows:

August, 2010

Non-Commercial Operations

a)	International Travel	
(i)	Number of Bookings	1
(ii)	Airfares	\$4,080.48
b)	Domestic Travel	
(i)	Number of Bookings	31
(ii)	Airfares	\$14,020.96
c)	Accommodation and Allowances Costs	\$17,868.83
d)	Registration Fees for Conferences	\$20,722.30
e)	Other Costs e.g. hire car	\$ 7,099.94
	TOTAL	\$63,792.51
	Appendix "A"	\$ 857.70

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for August, 2010.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

22 NOV 2010 14

SUBMISSION NUMBER1.0 **FILE NUMBER:** 182/210/179/22**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**2.0 **TITLE**

Stores Board Submission - Construction of the flood damage remedial works along Rafting Ground Road Culverts.

3.0 **ISSUE/PURPOSE**

To seek approval of the Establishment and Coordination Committee to directly enter into a Contract with Queensland Bridge and Civil Pty Ltd for the construction of the flood damage remedial works along Rafting Ground Road Culverts without seeking competitive tenders from the industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

4.0 **PROPONENT**

Colin Jensen, Chief Executive Officer.

5.0 **SUBMISSION PREPARED BY**Mark Johnston, Acting Corporate Risk Manager
Corporate Services Division6.0 **DATE**

16 November 2010.

7.0 **E & C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For E&C approval.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**

No

9.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee approves the recommendation. *subject to financial approval vide 2 budget review.*

10.0 Mark Johnston
A/Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

APPROVED

22 NOV 2010

Lord Mayor

11.0 BACKGROUND

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 16 November 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
E90494-08/09	Construction of the flood damage remedial works along Rafting Ground Road Culverts	For E& C Approval

12.0 CONSULTATION

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 IMPLICATIONS OF PROPOSAL

The recommended process will provide the most advantageous outcome for Council.

14.0 COMMERCIAL IN CONFIDENCE

No.

15.0 VISION/CORPORATE PLAN IMPACT

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 CUSTOMER IMPACT

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 ENVIRONMENTAL IMPACT

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products and environmental considerations will be taken into account in the evaluation of tenders relating to these submissions, where applicable.

18.0 POLICY IMPACT

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 FINANCIAL IMPACT

Financial details are included in the Divisional submission.

20.0 HUMAN RESOURCE IMPACT

Not Applicable.

21.0 URGENCY

As soon as possible.

22.0 PUBLICITY/MARKETING STRATEGY

As required.

23.0 OPTIONS

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER:

SUBMISSION NUMBER:

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Appointment of Manager City Assets

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager City Assets was commenced following a process of advertising on Seek Executive, My Career, Big Chair and the Careers section of the Brisbane City Council website from 9 to 23 August 2010. This resulted in four candidates being interviewed on Monday 27 September 2010. Following the withdrawal of one of the candidates a further candidate search was undertaken and an additional two candidates were interviewed on Monday 1 November 2010. Final reference checking was then completed on two candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

- | | |
|----------------|---|
| Attachment 1 - | Executive Role Statement |
| Attachment 2 - | Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports |
| Attachment 3 - | Comparative Assessment of Other Candidates |
| Attachment 4 - | List of all Candidates |

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Barry Broe, Divisional Manager City Infrastructure, as chair of a panel comprising:

- Malcolm Dick, Manager Human Resources Brisbane Infrastructure
- Geoff Beck, Executive Manager City Works

5.0 SUBMISSION PREPARED BY

Amy Rosanowski, Senior Consultant, Recruitment Management Company on behalf of Barry Broe.

6.0 DATE

3 November 2010

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

1. Joe Bannan
redacted

to the position of Manager, City Assets, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



Colin Jensen
Chief Executive Officer
Brisbane City Council

APPROVED

22 NOV 2010

Lord Mayor

ACTION TAKEN

22 NOV 2010

TOWN CLERK

RECEIVED

22 NOV 2010

COMMITTEE SECTION

E&C RESULTS – 29 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
29/11-01 M	106/470/452/10	FaCS	Response to State Library of Queensland Review of Public Library Grants Methodology.	Approved
29/11-02 R	204/155	FaCS	Revised Online Service Standards for Brisbane's Customer Charter.	Approved
29/11-03 R	152/160/1007/34	CPAS	Transport, Access, Parking and Services (TAPS) Code.	Approved
29/11-04 M	164/855/554/33	CPAS	Travel Proposal to Kuala Lumpur, Malaysia – National Conference on Good Governance in Municipalities – Urban Reforms and Transformation.	Approved
29/11-05 R	152/160/881/250	CPAS	Howard Smith Wharves Park Management Plan Planning Scheme Policy.	Approved
29/11-06 R	106/335/274/138	CPAS	2010/2011 Natural Environment and Sustainability Grants – Round 1.	Held
29/11-07 M	109/800/286/163	OLMCEO	Stores Board Submission – Engagement of Neumann Contractor Pty Ltd to construct QUU water and sewer upgrades in Kingsford Smith Drive.	Approved
29/11-08 R	221/100	Corporate Services	Adoption of the 2010 Financial Risk Management Framework.	Approved
29/11-09 R	134/135/86/16	Corporate Services	2010-11 Budget – Second Review	Approved
29/11-10 R	134/695/317/7	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended September 2010.	Approved
29/11-11 M	164/105/219/1	Corporate Services	Monthly Report – Delegation of Authority to Travel – September 2010.	Approved
29/11-12 R	140/695/586/8	Corporate Services	Tabling of the Queensland Urban Utilities Quarterly Report for the quarter ended September 2010.	Approved
29/11-13 R	140/695/583/9	Corporate Services	Queensland Urban Utilities Corporate Plan 2010 – 2015.	Amended
29/11-14 R	131/268/608/4	FaCS	Brisbane City Council Mangrove Management Policy	Held

E&C RESULTS – 29 NOVEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
29/11-15 R	109/715/14/2	Corporate Services	Register of Administrative Arrangements Creation of Support Services and Other Changes.	Approved
29/11-16 M	164/855/554/34	OLMCEO	Overseas Travel – Chongqing, China	Approved
29/11-17 R	352/77	CPAS	Expenditure approval of the Deagon Ward Parks Trust Fund.	Approved
29/11-18 R	352/77	CPAS	Expenditure approval for the Northgate Ward Parks Trust Fund.	Approved
29/11-19 R	352/77	CPAS	Expenditure approval of the Tennyson Ward Parks Trust Fund.	Not approved
29/11-20 R	352/77	CPAS	Expenditure approval for The Gabba Ward Parks Trust Fund.	Not approved
29/11-21 M	R1/255(P1)	OLMCEO	Executive Performance Plans – Corporate Objectives 2010/11	Approved
29/11-22 M	99-47704(A1)	OLMCEO	Contract Renewal	Approved

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File number
106/470/452/10

29 NOV 2010 01

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title
Response to State Library of Queensland Review of Public Library Grants Methodology

3.0 Issue/purpose
To seek approval from E&C to submit the attached response to the State Library of Queensland Review of Public Library Grants Methodology.

4.0 Proponent
Vicki Pethybridge, Divisional Manager, Families and Community Services Division

5.0 Submission prepared by
Sharan Harvey, Manager Library Services, Families and Community Services Division

6.0 Date
22 November 2010

APPROVED

7.0 For E&C approval or recommendation to Council
E&C Approval

29 NOV 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No

9.0 Recommendation

That E&C support the response set out in attachment A to the State Library of Queensland Review of Public Library Grants Methodology.

10.0

Divisional Manager

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

Signed

Vicki Pethybridge
DIVISIONAL MANAGER
FAMILIES & COMMUNITY SERVICES

Geraldine Knapp
Councillor Geraldine Knapp
CHAIRMAN, FAMILIES & COMMUNITY
SERVICES COMMITTEE

I Support/Reject the recommendation

RECEIVED

ACTION TAKEN

29 NOV 2010

29 NOV 2010

COMMITTEE SECTION

TOWN CLERK

11.0 Background

State Library of Queensland (SLQ) manages a Public Library Grant. In 2010-11 the total of the grant for Queensland is \$20,920,000. Of this, \$3,301,000 is set aside for centralised services, an innovations grant, Indigenous services and a program of online public access in libraries. The remaining \$17,619,000 is distributed to local governments supporting Independent or Country Lending Service Libraries. Brisbane City Council is classed as an Independent Library Service and, in 2010-11, will receive a grant allocation of \$3,679,676.

Acceptance of the grant is conditional on meeting the requirements under the Service Level Agreement between each Council and the Library Board of Queensland. In summary, the agreement requires Council to publically acknowledge State Government funding, provide services such as entrance to the library, lending services and internet services, free of charge, and to complete an Outcomes Report and Statistical Return each year. The existing agreement is current until 30 June 2011.

SLQ reviews the Public Library Grant Methodology every three years. The timing is aligned with the renewal of Service Level Agreements.

SLQ has appointed Synergies Economic Consulting and Rowland to undertake an independent review of the grant distribution methodology.

On 29 October 2010, SLQ released the attached Issues Paper and invited stakeholders, including all Queensland Local Government Councils, peak bodies and advisory groups to submit a response to the attached issues paper.

The proposed response deals with the following issues:

1. It is in Council's financial interest to maintain the current grant distribution methodology, introduced in 2007-08, because it is substantially population based (66%) and demand based, that is, additional weightings (30%) favouring strong population growth rates and areas with higher proportions of the population aged over 60 years and 0-14 years – because of their high levels of library use. This total is then further weighted against the Local Government Grants Commission location index and a dispersion index based on the number of library branches and the population density. This method enables the value of the grant to Council to be predictable and consistent.
2. Changes to the grant methodology that are unlikely to be in Council's financial interest would be those that reduce the weighting for population or introduce competitive processes favouring alignment to State Government policy or weightings for criteria which do not relate to demand for library services, for example, capacity for local government to generate revenue or disadvantage of geographic location.
3. The Issues Paper proposes five options in addition to the current methodology. The paper is problematic in that it does not specify weightings for each of the criteria, therefore it is not possible to assess the financial impact of any option or combination of options.
4. Council's long standing issues with this Grant, such as, not being indexed to CPI; the inadequate total amount of funding made available to local governments; and, the allocation of funding to State Library programs prior to distributing the grant to local government – are out of scope of this review.

Approval is now sought for E&C to support the response set out in attachment A to the State Library of Queensland Review of Public Library Grants Methodology.

List of Attachments

- Attachment A: Response to State Library of Queensland Review of Public Library Grants Methodology 2010
Attachment B: Synergies Economic Consulting - Review of Public Library Grants Methodology

12.0 Consultation

- Councillor Geraldine Knapp, Chairperson, Families and Community Services Committee
- Richard Ferrett, Policy Liaison Officer to Chairman, Families and Community Services Committee
- Vicki Pethybridge, Divisional Manager, Families and Community Services Division
- Sharan Harvey, Manager, Library Services

Are in agreement with the recommendation

13.0 Implications of proposal

Approval of this submission enables Council to provide feedback to the State Library of Queensland Grants Methodology Review.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The State Library of Queensland Public Library Grants enables the development of the Library Collections. This supports Council's Vision for a Learning and Informed Community.

16.0 Customer impact

The State Library of Queensland Public Library Grant partially funds the Brisbane City Council Library collection. Library customers borrow 10M items each year. It is in customers' interests to maintain or increase the value of the grant to Brisbane City Council.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Nil

20.0 Human resource impact

Nil

21.0 Urgency

Submission is due to Synergies Economic Consulting by 5pm, 26 November, 2010. An extension to 30 November, 2010 has been agreed for Brisbane City Council.

22.0 Publicity/marketing strategy

Nil

23.0 Options

Option 1: Approve the attached submission to the State Library of Queensland Review of Library Grants Methodology

Option 2: Not approve the attached submission.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number

164/855/554/33

E&C

29 NOV 2010 04

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Travel Proposal to Kuala Lumpur, Malaysia – National Conference on Good Governance in Municipalities – Urban Reforms and Transformation

3.0 Issue/purpose

To seek E&C approval for Patricia Jensen, Regional Manager, Development Assessment Branch, City Planning & Sustainability Division, to travel to Kuala Lumpur, Malaysia to represent Brisbane City Council and present to the National Conference on Good Governance in Municipalities – Urban Reforms and Transformation on DA Reforms.

4.0 Proponent

Andrew Chesterman, Divisional Manager, City Planning and Sustainability Division.

5.0 Submission prepared by

Andrea Kenafake, Manager, Development Assessment Branch, City Planning and Sustainability Division, ext. 34645.

6.0 Date

29 November 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve the proposed travel of Patricia Jensen, Regional Manager, Development Assessment Branch, City Planning & Sustainability Division, to Kuala Lumpur, Malaysia to represent Brisbane City Council and present to the National Conference on Good Governance in Municipalities – Urban Reforms and Transformation on 16th December 2010 on DA Reforms at nil cost to Council.

10.0 Divisional Manager

Andrew Chesterman
Divisional Manager
City Planning & Sustainability Division

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Councillor Amanda Cooper
Chairman, Neighbourhood Planning and
Development Assessment Committee

ACTION TAKEN

29 NOV 2010

TOWN CLERK

RECEIVED

29 NOV 2010

COMMITTEE SECTION 166

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

Brisbane City Council (Council) has been invited by Professor Dr Mohamed Amin Alias from the Institute Sultan Iskandar, Kuala Lumpur to give a presentation at the National Conference on Good Governance in Municipalities, Urban Reforms and Transformation held in Kuala Lumpur on 16 December 2010. Andrea Kenafake, Manager, Development Assessment Branch, was invited, however is now unable to attend. Patricia Jensen has been nominated to attend due to the involvement in the implementation of the Development Improvement Project and is across the content.

The conference presents an opportunity to showcase the work of Council's Development Assessment improvement at an international level. The conference organisers will pay for air fares, conference fees and one night's accommodation.

The content of the presentation will be the same as that presented to the Australian Local Government Conference in Sydney on 20 October 2010 that previously had Divisional Manager and Chair approval.

Once E&C approval is given, the National Conference on Good Governance in Municipalities will advise of the travel dates.

It is recommended that E&C approve the proposed travel of Patricia Jensen, Regional Manager, Development Assessment Branch, City Planning and Sustainability, to Kuala Lumpur to give a presentation at the National Conference on Good Governance in Municipalities, Urban Reforms and Transformation from 16 December 2010 on DA Reforms at nil cost to Council.

12.0 Consultation

Cr Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment Committee (18/11/2010)

Is in agreement with the recommendation

13.0 Implications of proposal

Nil

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

Contributes towards Program 4 Future Brisbane. Specifically 4.3 Approving Quality Developments: By 2010 Council will provide the most efficient development assessment process in Australia.

16.0 Customer impact

Will contribute to Council's reputation as being the best Development Assessment Agency in Australia.

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

The officer travelling will be entitled to the normal daily travel allowance of \$50 per day. The conference organisers will pay for air fares, conference fees and one night's accommodation.

20.0 Human resource impact

Nil

21.0 Urgency

Urgent. As the request for conference presentation was made on 10th November 2010 and the conference is being held on 16th December 2010. The conference organisers need to be advised and bookings made. A decision is required from E&C by 29th November 2010 to allow the necessary time for event organisers to be advised and travel arrangements made.

22.0 Publicity/marketing strategy

A media release will be prepared highlighting Council's presentation at the event.

23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 File number: 109/800/286/163

E&C

29 NOV 2010

07

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Stores Board Submission - Engagement of Neumann Contractor Pty Ltd to construct QUU water and sewer upgrades in Kingsford Smith Drive.

3.0 Issue/purpose

To seek approval from the Establishment and Coordination Committee to vary an existing construction Contract with Neumanns Contractors Pty Ltd to upgrade existing sewer inspection pits and manholes and replace an existing water main in Kingsford Smith Drive without seeking competitive quotes from industry in accordance with Section 1.2 (c), Sole or Select Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

Mark Johnston
A/Corporate Risk Manager
Corporate Services Division

6.0 Date

23 November 2010.

7.0 For E&C approval or recommendation to Council

For E&C approval.

APPROVED

29 NOV 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approves the attached submission to Council.

10.0 Mark Johnston
A/Corporate Risk Manager
Corporate Services Division

Colin Jensen
Chief Executive Officer

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 23 November 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
E90504-08/09	Engagement of Neumann Contractor Pty Ltd to construct QUU water and sewer upgrades in Kingsford Smith Drive	Within E&C delegation

12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

14.0 Commercial in confidence

No.

15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

19.0 Financial impact

Financial details are included in the Divisional submission.

20.0 Human resource impact

Not Applicable.

21.0 Urgency

As soon as possible.

22.0 Publicity/marketing strategy

As required.

23.0 Options

Option 1: That the E&C recommends the approval of the submission to Council.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

1.0 FILE NUMBER: 164/105/219/1

29 NOV 2010

11

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel – September, 2010

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 DATE

1 November, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for September, 2010.

Chairman

I Support ☒ Reject the Recommendation

If Reject – please state reasons

Adrian Schinner
Ct Adrian Schinner
CHAIRMAN FINANCE, ECONOMIC DEVELOPMENT
AND ADMINISTRATION COMMITTEE

10.0 DIVISIONAL MANAGER

Ian Maynard
Ian Maynard
DIVISIONAL MANAGER

APPROVED

29 NOV 2010

[Signature]
Lord Mayor**ACTION TAKEN**

29 NOV 2010

TOWN CLERK

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for September, 2010, for each Unit of Administration showing travel actually undertaken during that month.

Appendix "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

September, 2010

Non-Commercial Operations

a)	International Travel	
(i)	Number of Bookings	0
(ii)	Airfares	
b)	Domestic Travel	
(i)	Number of Bookings	22
(ii)	Airfares	\$7,085.60
c)	Accommodation and Allowances Costs	\$7,380.02
d)	Registration Fees for Conferences	\$7,227.50
e)	Other Costs e.g. hire car	\$1,333.85
	TOTAL	\$23,026.97

Appendix "A"

Nil

12.0 CONSULTATION

Liaison with Officers undertaking travel and Divisional Travel Officers.

13.0 IMPLICATIONS OF PROPOSAL

Nil.

14.0 COMMERCIAL IN CONFIDENCE

No

15.0 VISION/CORPORATE PLAN IMPACT

Nil.

16.0 CUSTOMER IMPACT

Nil.

17.0 ENVIRONMENTAL IMPACT

Nil.

18.0 POLICY IMPACT

In line with Council policy.

19.0 FINANCIAL IMPACT

Expenses incurred through Divisional Travel Votes.

20.0 HUMAN RESOURCE IMPACT

Not applicable.

21.0 URGENCY

In the normal course of business.

22.0 PUBLICITY/MARKETING STRATEGY

At the discretion of the Lord Mayor.

23.0 OPTIONS

- (1) That E&C note the information submitted on approved Travel for September, 2010.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Overseas Travel – Chongqing, China

3.0 Issue/purpose

To seek E&C approval for Mr Ross McKinnon, Curator-In-Charge, Brisbane Botanic Gardens Mount Coot-tha to travel to Chongqing, China in December 2010.

4.0 Proponent

Peter Rule, Executive Manager, Office of the Lord Mayor and the Chief Executive's Office

5.0 Submission prepared by

Patty Hsiao, A/Team Leader International Collaborations, International Relations Unit, Lord Mayor's Administration Office, ext 34531

6.0 Date

25 November 2010

7.0 For E&C Approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That approval is granted for Mr Ross McKinnon, Curator-In-Charge, Brisbane Botanic Gardens Mount Coot-tha to travel to Chongqing, China from 15-18 December 2010 to undertake preliminary discussion and site visit for the 8th China (Chongqing) International Garden Expo at an estimated cost to Council of A\$700 for incidental expenses only.

10.0 Divisional Manager

Peter Rule
Executive Manager
Chief Executive's Office

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

Adrian Schrinner
Chairman
Finance & Administration Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

11.0 Background

The Sister City Agreement with Chongqing, China was signed on 11 October 2005 and this year commemorates the 5th anniversary of the relationship.

City of Brisbane has been invited by the Chongqing Municipal People's Government to participate and exhibit at the 8th China (Chongqing) International Garden Expo (also known as *Chongqing EXPO*) which will be held from September 2011 to April 2012. The Expo is co-sponsored by the Ministry of Housing and Urban-Rural Development of the People's Republic of China and the Chongqing Municipal People's Government.

The Chongqing EXPO is themed as "Better Garden, Better City" and the goal is to guide the society to pursue a harmonious living environment. The exhibition zone covers an area of 2.20 square kilometres and will cover garden floral, natural ecology, leisure tourism, cultural and art, business and trade exchanges. It will demonstrate China's main garden styles and the historic and cultural features and it will be maintained as a permanent new scenic spot for sightseeing and interactive amusement.

Foreign cities, cities from mainland China and cities from Hong Kong, Macao, Taiwan and Chongqing's Sister Cities have been invited to participate in the Chongqing EXPO.

The purpose of the visit is to undertake an assessment of the options for Brisbane's participation in the Expo, with costs being met by the Chongqing EXPO Organising Committee.

E & C approval is sought for Mr Ross McKinnon, Curator-In-Charge, Brisbane Botanic Gardens Mount Coot-tha to travel to Chongqing, China from 15-18 December 2010 to undertake preliminary discussion and site visit for the 8th China (Chongqing) International Garden Expo at an estimated cost to Council of A\$700 for incidental expenses only.

12.0 Consultation

Lord Mayor, Councillor Campbell Newman
Councillor Graham Quirk, Deputy Mayor and Chairman for International Relations and Multicultural
Pip Hold, Manager, Lord Mayor's Administration Office
Barry Hancock, International Relations Manager, Lord Mayor's Administration Office

All are in agreement with the recommendation.

13.0 Implications of proposal

This preliminary visit and a Brisbane exhibition within the Expo would further cement the relationship and seek to grow the business connections between the two cities established over the five years of the relationship.

As the Chongqing EXPO will be hosted in Brisbane's sister city Chongqing, Brisbane's participation in the expo will serve to further strengthen the Sister City relationship with Chongqing and support the growth and development of Brisbane's international profile. This visit could also potentially provide a platform for future business and economic links between the two cities.

14.0 Commercial in confidence

No

15.0 Vision/Corporate Plan impact

The proposal contributes to the Regional and World City strategy by progressing actions:

- 6.3 Build relationships with targeted international city governments and agencies;
- 6.5 Enhance the capabilities of the Asia Pacific networks.

16.0 Customer impact

Nil

17.0 Environmental impact

Nil

18.0 Policy impact

Nil

19.0 Financial impact

Return Economy Class Airfares and 3 nights accommodation and meals will be paid by the Chongqing EXPO Organising Committee. Other incidental expenses (eg. travel doctor, passport, visa, allowances) will be at a cost to Council of approximately A\$700.

Funds are available in the International Relations budget vote code:
1.01.1510.226.819.000.628.000.000.00.

20.0 Human resource impact

Nil

21.0 Urgency

Due to the short notice given, an immediate decision will allow airline and accommodation bookings to be made.

22.0 Publicity/marketing strategy

Nil

23.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER: R1/255(P1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Executive Performance Plans - Corporate Objectives 2010/11

3.0 ISSUE/PURPOSE

The gain E&C endorsement for the Executive Performance Plans - Corporate Objectives 2010/11

4.0 PROPONENT

Colin Jensen, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

6.0 DATE

26 November 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

It is recommended that E&C endorse the Executive Performance Plans Corporate Objectives for 2010/11 as are set out in Attachment A

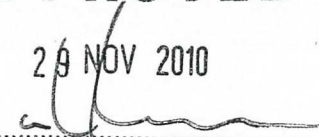
10.0 DIVISIONAL MANAGER



Colin Jensen
Chief Executive Officer

APPROVED

29 NOV 2010


Lord Mayor

ACTION TAKEN

29 NOV 2010

TOWN CLERK

11.0 BACKGROUND

Executive Service Contracts of Employment provide an opportunity for Senior Executives to participate in an Executive Performance Incentive Scheme in addition to the remuneration and benefits provided in their contracts of employment.

This incentive scheme provides an opportunity to earn a performance bonus not exceeding 20% of notional salary.

To be eligible for consideration for a bonus Executives must have an annual Executive Performance Plan which covers role specific and divisional performance objectives endorsed by their Divisional Manager and corporate objectives endorsed by E&C.

The proposed Corporate Objectives for 2010/11 are set out in Attachment A. In considering the matter E&C should note the significant weightings allocated to Securing 2026 outcomes which include, benefits realisation involving significant financial and project outcomes, and a continuing requirement to focus on Lord Mayoral Deliverables. Other targets include a continuing focus on Lord Mayoral correspondence and zero harm.

The weightings this year are recorded as a proportion of 100 points rather than a percentage. In past years the 20% bonus opportunity has been allocated 50/50% between corporate and role specific/divisional objectives. Given the continuing significance of delivering Securing 2026 Outcomes, Lord Mayoral Deliverables and the underlying financial imperatives for Council, E&C might care to consider changing the weightings to allocate a higher proportion to corporate outcomes. Should this be the case a 60/40% split between corporate and role specific and divisional outcomes is suggested.

E&C endorsement for the Corporate Outcomes for Executive Performance Plans for 2010/11, as is set out in Attachment A, is sought.

12.0 CONSULTATION

Nil

13.0 IMPLICATIONS OF PROPOSAL

The endorsed Corporate Outcomes will provide performance measures to for appraisal of executive performance for incentive bonus considerations in 2010/11.

14.0 COMMERCIAL IN CONFIDENCE

Nil

15.0 CORPORATE PLAN IMPACT

Nil

16.0 CUSTOMER IMPACT

Nil

17.0 ENVIRONMENTAL IMPACT

Nil

18.0 POLICY IMPACT

Nil

19.0 FINANCIAL IMPACT

Nil

20.0 HUMAN RESOURCE IMPACT

Nil

21.0 URGENCY

In the course of normal business

22.0 PUBLICITY/MARKETING

At Lord Mayor's discretion

23.0 OPTIONS

Option 1 - To endorse the Corporate Outcomes at attachment A

Option 2 - To vary the proposal

Option 3 - To not endorse the proposal

29 NOV 2010

22

1.0 FILE NUMBER: 99-47704(A1)

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Renewal of Executive Service Contract for Shane MacLeod, Branch Manager, Local Asset Services, Families and Community Services Division.

3.0 ISSUE/PURPOSE

To approve the renewal of Executive Service Contract for Shane MacLeod

4.0 PROPONENT

Colin Jensen, Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Vicki Pethybridge, Divisional Manager, Families and Community Services Division

6.0 DATE

16 November 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

Establishment and Co-ordination Committee approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

N/A

9.0 RECOMMENDATION

That Shane MacLeod's contract be renewed for a period of three ^{two (2)} ~~three (3)~~ years.

10.0 Colin Jensen
CHIEF EXECUTIVE OFFICER

APPROVED

29 NOV 2010

Lord Mayor

ACTION T

29 NOV 2010

TOWN CLERK

11.0 BACKGROUND

Shane MacLeod is currently the Branch Manager, Local Asset Services, Families and Community Services Division. It is proposed to renew Mr MacLeod's contract for a further period of three years.

Business Summary

- Employees - approximately 700 staff
- Budget – OpEx \$160,000,000 CapEx \$60,000,000
- Business activity summary – Parks and Gardens, Bushland, Roads, Drainage, Footpaths, Mosquito Control, Weed Control, Tree Maintenance, Environment Centres, Volunteer Programs, Internal Business Support, Customer Support and Graffiti Reduction.

Achievements

- Shane has developed and implemented an evidence based 'Key Performance Indicator' approach to management of departmental activities that has also been adopted by Council's Civic Cabinet. This approach has also been tested and endorsed through a community reference group, validating the customer perspective. It is also a key component of the Local Asset Services Branch workforce plan, to shift to a performance culture.
- Local Asset Services have been selected as the first Local Government Department to be involved in the implementation of the Crime and Misconduct Commission (CMC) devolution project. This process allows Local Asset Services to investigate issues of misconduct internally to the standard required by the CMC and report on these issues. A CMC survey of departmental staff has shown a high level of confidence in the management structure to properly investigate and deal with issues of misconduct.
- Shane has worked on improving service delivery in an environment of reducing budgets and significantly increasing workloads such as:
 - Implemented shift from reactive delivery to program delivery of tree maintenance activities with up to 20% improvement in output,
 - Developing and implemented business improvement and process change in park maintenance delivering \$1.9M annual saving commencing in the 2007/08 budget while maintaining customer satisfaction,
 - Implemented business delivery change in waterway maintenance resulting in \$250K annual saving;
- Successfully amalgamated two large and culturally very different departments of Local Asset Services and Vegetation and Pest Services to form a single cohesive delivery unit. This was achieved while maintaining high service levels in all activities and maintaining staff and union support.
- Shane has effectively been involved in the management disaster events as an Incident Controller and being a key member of Councils ongoing disaster management and community recovery arrangements.
- Shane has confidently and competently relieved as Acting Divisional Manager Families and Community Services on a number of occasions
- Acting Manager City Waste Services - May 2009 and currently filling that role from October 2010

As Manager Local Asset Services, Shane has demonstrated an ability to deliver projects and services across a broad portfolio of soft and hard asset maintenance activities to a high standard. This has been achieved in an environment of significantly increasing community expectation and tightening budgets.

Shane is an active member on a range of Project Control Groups that cover IT, capital works projects, process and planning review. To achieve savings in procurement, Shane continues to contribute in the contract review process for many goods and services procurement activities.

As a manager Shane demonstrates unquestionable high levels of personal conduct and requires the same from people in the workplace. This demonstrated behaviour contributes to an ethical and productive culture which enables high quality service delivery.

E&C approval is now sought for the renewal of Shane MacLeod's contract for a period of three (3) years.

12.0 CONSULTATION

Councillor Geraldine Knapp, Chairman, Families and Community Services Committee
– 15 November 2010
Councillor David McLachlan, Chairman, City Business and Local Assets Committee
– 15 November 2010
Colin Jensen, Chief Executive Officer – 17 November 2010

13.0 IMPLICATIONS OF PROPOSAL

N/A

14.0 COMMERCIAL IN CONFIDENCE

N/A

15.0 CORPORATE PLAN IMPACT

N/A

16.0 CUSTOMER IMPACT

N/A

17.0 ENVIRONMENTAL IMPACT

N/A

18.0 POLICY IMPACT

N/A

19.0 FUNDING IMPACT

N/A

20.0 HUMAN RESOURCE IMPACT

N/A

21.0 URGENCY

In the normal course of business

22.0 PUBLICITY/MARKETING

At the discretion of the Lord Mayor

23.0 OPTIONS

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME
10 YEAR RELEASE