

**E&C RESULTS - 6 SEPTEMBER 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
06/09-01 R	134/695/317/4	Corporate Services	Presentation of the audited 2009/10 Annual Financial Statements and Audit Report.	Yes
06/09-02 R	134/695/317/7	Corporate Services	Presentation and tabling of the Quarterly Financial Report for the period ended June 2010.	Yes
06/09-03 R	134/135/86/5	Corporate Services	2009-10 Budget – Final Authorisations Review.	Yes
06/09-04 R	134/135/86/16	Corporate Services	2010-11 Budget – First Review.	Yes
06/09-05 M	158/40/298/6-07	Corporate Services	City of Brisbane Arts and Environment Ltd CAN 084 763 253 – Change of Company Secretary.	Yes
06/09-06 M	164/105/219/1	Corporate Services	Monthly Report – Delegation of Authority to Travel – April, 2010.	Yes
06/09-07 R	152/160/881/48	CPAS	Draft Fortitude Valley Neighbourhood Plan.	Yes
06/09-08 M	131/625/273/18	CPAS	2 Million Trees Project (2MT) – Planting Trees on Three Private Properties	Yes
06/09-09	152/160/1007/31	CPAS	Simplifying Development Assessment.	Withdrawn
06/09-10 M	LBCL/1-CCT/991348()P8	FaCS	Riverfestival Brisbane Pty Ltd – Removal of Director, Jude Munro and appointment of Kent Stroud as Director.	Yes
06/09-11 M	119/630/543/680	OLMCEO	Stores Board Submission – Provision of Design, Development and Support Services for the Infrastructure and Revenue Information System (IRIS) and Procurement of Moreton Bay Regional Council's Infrastructure Charging System.	Yes
06/09-12 M	191/830/826/6	OLMCEO	Stores Board Submission - Provision of Bin Supply, Repair and Distribution Services.	Yes
06/09-13	188/830/826/4/2008/2009	OLMCEO	Stores Board Submission – Provision of Ferry and Ferry Infrastructure Operations and Maintenance Services.	Withdrawn

**E&C RESULTS - 6 SEPTEMBER 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
06/09-14 R	109/800/286/285	CPAS	Brisbane Streetscape Designs	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, M de Wit

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 File Number 158/40/298/6-07

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

City of Brisbane Arts and Environment Ltd ACN 084 763 253 – Change of Company Secretary

3.0 Issue/purpose

Appoint a Company Secretary of City of Brisbane Arts and Environment Ltd ("CBAEL").

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services

5.0 Submission prepared by

Jo-Anne Downes, Paralegal, Brisbane City Legal Practice, ext 35984

6.0 Date

6 September 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

**APPROVED**

6 SEP 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C determine in accordance with the Draft Decision in Annexure "A".

10.0 Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

**BCC PUBLIC RELEASE SCHEME**  
**NO YEAR RELEASE**

SEP 2010  
CLERK

RECEIVED  
SEP 2010  
COMMITTEE SECTION

*Ian Maynard*  
Signed  
Ian Maynard  
Divisional Manager, Corporate Services

*Adrian Schrinner*  
Signed  
Cr Adrian Schrinner  
Chair Finance, Economic Development  
and Administration Committee

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

## 11.0 Background

City of Brisbane Arts and Environment Ltd ('CBAEL') was established by Council in 1998 as a public company limited by guarantee, for the purpose of acting as trustee of two trusts, the Brisbane Arts Trust and the Brisbane Environment Trust, both of which were approved and endorsed by the Australian Taxation Office as income tax exempt charities and tax deductible gift recipients.

The current Board of Directors of CBAEL comprise of:

- Dr Darryl Low Choy AM, MBE, RFD, PhD, BA, an academic employed as an Associate Professor in the School of Environmental Planning, Faculty of Environmental Sciences at Griffith University;
- Patricia Dale BA (Hons), M.Soc.Sc, LLB, PhD, an academic employed as Head of the Australian School of Environmental Studies at Griffith University
- Raynuha Sinnathamby BA, LLB, MBA, Deputy Managing Director of Springfield Land Corporation

George Fletcher was appointed as Company Secretary by E & C in 2000. Having ceased his employment with Council in July of 2010, a replacement Company Secretary is required.

E & C is Council's delegate to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to remove and appoint CBAEL's Company Secretary.

E & C approval is now sought to appoint Paul O'Kane (Solicitor, Brisbane City Legal Practice) as Company Secretary, to replace George Fletcher.

## 12.0 Consultation

David Askern, Chief Legal Counsel, Brisbane City Legal Practice (30 August 2010)  
Greg Swain, Acting Media and PR Manager, Marketing and Communication (30 August 2010)

## 13.0 Implications of proposal

The appointment of Paul O'Kane (Solicitor, Brisbane City Legal Practice) as Company Secretary replaces George Fletcher, the former Company Secretary.

## 14.0 Commercial in Confidence

No

## 15.0 Vision/Corporate Plan impact

Nil

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Consistent with current policy

1.0 FILE NUMBER: 164/105/219/1

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Monthly Report - Delegation of Authority to Travel- April, 2010

3.0 ISSUE/PURPOSE

Provision of relevant monthly travel report.

4.0 PROPONENT

Ian Maynard, Divisional Manager, Corporate Services

5.0 SUBMISSION PREPARED BY

Rachelle Gallacher, A/Travel Co-ordinator, Strategic Procurement Office, ext 3915

6.0 DATE

23 August, 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For information purposes.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That the Establishment and Co-ordination Committee note the information submitted on approved travel for April, 2010.

Chairman

I Support/Reject the Recommendation

If Reject - please state reasons

Cr Adrian Schinnerer  
CHAIRMAN, FINANCE, ECONOMIC DEVELOPMENT & ADMINISTRATION COMMITTEE

**APPROVED**

6 SEP 2010

Lord Mayor

10.0 DIVISIONAL MANAGER

**ACTION TAKEN**

Ian Maynard  
DIVISIONAL MANAGER

06 SEP 2010

TOWN CLERK

RECEIVED

06 SEP 2010

COMMITTEE SECRETARY

**BCC 10 YEAR RELEASE SCHEME**

Recommended According to 5

## 11.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for April, 2010, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

Approval is now sought to note the information submitted on approved travel for April, 2010.

In summary, the position is as follows:

April, 2010

### *Non-Commercial Operations*

a)	<b>International Travel</b>	
	(i) Number of Bookings	2
	(ii) Airfares	\$6,633.95
b)	<b>Domestic Travel</b>	
	(i) Number of Bookings	23
	(ii) Airfares	\$8,342.86
c)	Accommodation and Allowances Costs	\$8,312.46
d)	Registration Fees for Conferences	\$2,088.90
e)	Other Costs e.g. hire car	\$2,902.88
	<b>TOTAL</b>	<b>\$28,281.05</b>
	Attachment "A"	\$2,358.76

**12.0 CONSULTATION**

Liaison with Officers undertaking travel and Divisional Travel Officers.

**13.0 IMPLICATIONS OF PROPOSAL**

Nil.

**14.0 COMMERCIAL IN CONFIDENCE**

No

**15.0 VISION/CORPORATE PLAN IMPACT**

Nil.

**16.0 CUSTOMER IMPACT**

Nil.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

In line with Council policy.

**19.0 FINANCIAL IMPACT**

Expenses incurred through Divisional Travel Votes.

**20.0 HUMAN RESOURCE IMPACT**

Not applicable.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**23.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for April, 2010.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**

**If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 File number  
131/625/273/18

E&C  
06 SEP 2010 08

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

2 Million Trees Project (2MT) – Planting Trees on Three Private Properties.

3.0 Issue/purpose

To approve the Planting of Trees on Three Private Properties for the 2 Million Trees Project, in accordance with the Policy on Planting of Trees on Private Land (131/625/273/18 - approved by E&C 14 December 2009).

4.0 Proponent

Andrew Chesterman, Divisional Manager, City Planning and Sustainability Division

5.0 Submission prepared by

Dennis Gannaway, 2MT Project Manager, Natural Environment and Sustainability, Ext 36205

6.0 Date

30 August 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approves the planting of trees on the following three properties:

1. Lot 57 on SP143128, County of Stanley, Parish of Moggill
2. Lot 11 on RP224294, County of Stanley, Parish of Tingalpa
3. Lot 56 on RP162023, County of Stanley, Parish of Kholo

10.0 Divisional Manager

*Andrew Chesterman*  
Andrew Chesterman  
Divisional Manager  
City Planning & Sustainability Division

Committee Chairman

Support /  Reject the recommendation.

If reject, please state reasons

*Peter Matic*  
Cr Peter Matic  
Chairman, Environment, Parks & Sustainability Committee

**APPROVED**

06 SEP 2010

.....  
Lord Mayor

I Recommend Accordingly

*[Signature]*  
.....  
CHIEF EXECUTIVE OFFICER

**BCC 10 YEAR RELEASE SCHEME**

**ACTION TAKEN**  
06 SEP 2010  
TOWN CLERK

**RECEIVED**  
06 SEP 2010  
COMMITTEE SECTION

*[Signatures]*



## 11.0 Background

E&C approved the Policy on Planting Trees on Private Land for the purpose of the 2 Million Trees project on 14 December 2009 (131/625/273/18).

The policy states that Brisbane City Council (Council) will allow the planting of trees on private land on a case by case basis, subject to the suitability of the site.

Expressions of Interest to participate in the 2MT project were sought from private land owners in May 2010. Respondents were assessed against a number of criteria to determine if the properties represent value for money to Council in terms of biodiversity outcomes and meeting the 2MT project targets.

The feasibility of each site was evaluated in terms of the slope of the land and water availability, the risk of flooding on the property, the risk of damage to trees from frost or herbivores and the quality of the soil.

The value to be gained from planting was evaluated against the biodiversity value of the land, the size of the site, level of weed infestation and contamination and the level of in-kind contribution offered by the landholder. Eight sites have been excluded, either due to the small size of the site, the steepness of the land or the potential for flooding issues.

The final suitability of prospective properties was verified through site visits, carried out in June 2010. To date, three properties have met the selection criteria. Another seven sites are currently being assessed.

Each of the landowners expressed their preparedness to undertake the following requirements of the Policy on Planting Trees on Private Land (Clause 2):

- allow revegetation to be undertaken under the protection of a licence agreement covering initial planting
- allow a covenant providing ongoing protection and incorporating a Bushland Property Management Plan
- participate in the Wildlife Conservation Partnerships program, and
- provide an assurance of their intentions in respect of selling within the two year maintenance period, though such assurances are not binding.

Approval is sought to plant trees on the three properties, as detailed below:

(i) Lot 57 on SP143126, Priors Pocket Rd, Moggill.

The property offers 0.8 hectares of cleared land suitable for the planting of approximately 3,000 trees.

The property offers high biodiversity value, as it will connect with and consolidate vegetation of State Significance under the Common Nature Conservation Classification System. It will link with and enhance existing Urban Koala Area, under the *Nature Conservation (Koala) Conservation Plan 2006 and Management Program 2006 – 2016*.

(ii) Lot 11 on RP24294, Scrub Road, Belmont.

The property offers 1.4 hectares of partially cleared land suitable for the planting of approximately 2,500 trees.

The property offers high biodiversity value as it will consolidate vegetation of State Significance and existing Urban Koala Area.

(iii) Lot 56 on RP162023, Skyline Drive, Kholo.

The property offers 0.9 hectares of partially cleared land suitable for the planting of approximately 3,700 trees.

The property offers high biodiversity value as it will consolidate vegetation of State Significance.

## 12.0 Consultation

- Cr Peter Matic, Chairman, Environment, Parks and Sustainability Committee (16.08.10)
- John Jordan, Branch Manager, Natural Environment and Sustainability (02.08.10)
- Jenny Staples, Team Leader Conservation Partnership, Natural Environment and Sustainability (21.07.10)
- Erin Fleming, Brisbane City Legal Practice (21.07.10)
- The Water Carbon Group, planting contractors for Council (07.07.10)
- Private land owners (various)

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Each of the three proposed sites represents minimal risk to Council.

The land owners have been informed of their legal obligations under the Covenant. Council will retain responsibility for maintenance of the trees for the first two years. Council's investment in the tree planting will be protected by the clauses set out within a Bushland Property Management Plan (BPMP) attached to the Covenant placed on the land title, which comes into force after the first two years. Any breaches of the BPMP will be rectified at the landowner's expense. All trees planted will be natural vegetation and protected under the Covenant.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

Plant two million trees by 2012 as part of the "2 Million Trees – Our Urban Forest" project.

Working collaboratively with all land owners will assist in the successful completion of the 2 Million Trees Project, which will in turn help deliver the 2026 Vision of a 40% natural habitat cover within the city.

## 16.0 Customer impact

This approval will ensure improved relationships with selected Land for Wildlife and Conservation Partners Program participants.

## 17.0 Environmental impact

This approval will ensure improved biodiversity and vegetation corridors within Brisbane.

## 18.0 Policy impact

None

## 19.0 Financial impact

Funding for this is included in the 2 Million Trees project budget.

## 20.0 Human resource impact

None.

## 21.0 Urgency

Normal course of business.

**22.0 Publicity/marketing strategy**

Approval of this submission presents opportunities, using media events and signage, to publicly demonstrate Council's willingness to work closely with the community to improve and conserve Brisbane's biodiversity.

**23.0 Options**

Option 1: Approve planting on all sites

Option 2: Approve to proceed with plantings on some of the proposed properties (please indicate)

Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 File number  
LBCL/1-CCT/991348(P8)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Riverfestival Brisbane Pty Ltd – Removal of Director, Jude Munro and appointment of Kent Stroud as Director.

3.0 Issue/purpose  
To approve:  
• the removal of Director, Jude Munro, from the Board of Riverfestival Brisbane Pty Ltd (RBPL); and  
• the appointment of Kent Stroud (Manager, Community Services) as Director.

4.0 Proponent  
Vicki Pethybridge, Divisional Manager, Family and Community Services

5.0 Submission prepared by  
Karyn Wernham, Solicitor, Brisbane City Legal Practice, ext 35984.

6.0 Date  
6 September 2010

7.0 For E&C approval or recommendation to Council  
E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
Not Applicable.

9.0 Recommendation  
That E & C determine in accordance with the Draft Decision in Annexure "A".

10.0 Divisional Manager

Chairperson

I Support / Reject the recommendation.

If reject, please state reasons.

Signed  
Vicki Pethybridge  
Divisional Manager, Family and Community Services

Signed  
Cr Geraldine Knapp  
Chair Family and Community Services Committee

**ACTION TAKEN**

06 SEP 2010

TOWN CLERK

**RECEIVED**

06 SEP 2010

COMMITTEE SECTION



## 11.0 Background

E&C is Council's delegate to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of RBPL under its constitution at a general meeting of the company (including to remove and appoint RBPL's directors).

As Jude Munro has left the employ of Council, RBPL has only one director remaining (Rod James). For practical purposes, it is considered preferential to have two directors appointed at any one time. As RBPL is no longer an active company, there is little need for the CEO to be involved as a director. Therefore, E & C approval is now sought to appoint Kent Stroud (Manager, Community Services) as a director, to replace Jude Munro.

## 12.0 Consultation

Rod James, Director, Riverfestival Brisbane Pty Ltd (29 June 2010)  
Ian Maynard, as Acting Chief Executive Officer (4 July 2010)  
Karyn Wernham, Company Secretary, Riverfestival Brisbane Pty Ltd (6 July 2010)  
Greg Swain, Acting Media and PR Manager, Corporate Strategy Office (24 August 2010)  
All are in agreement with the recommendation.

## 13.0 Implications of proposal

The Appointment of Kent Stroud (Manager, Community Services) as Director replaces the former CEO Jude Munro as Director.

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

Nil

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Consistent with current policy

## 19.0 Financial impact

Nil

## 20.0 Human resource impact

Nil

## 21.0 Urgency

No urgency

## 22.0 Publicity/marketing strategy

No publicity required.

## 23.0 Options

- Option 1: Approve recommendations for decision as proposed.
- Option 2: Approve certain recommendations and reject others.
- Option 3: Substitute other decisions for those proposed.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number: 119/630/543/680

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Provision of Design, Development and Support Services for the Infrastructure and Revenue Information System (IRIS) and Procurement of Moreton Bay Regional Council's Infrastructure Charging System.

3.0 Issue/purpose

To seek approval of the Establishment & Coordination Committee to:

- (a) Directly enter into Contract with Moreton Bay Regional Council for the provision of Infrastructure and Revenue Information System; and
- (b) Directly enter into a Contract with Certus Solutions Pty Ltd for the provision of Design, Development and Support Services for the system.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Corporate Risk Manager  
Corporate Services Division

6.0 Date

31 August 2010.

**APPROVED**

6 SEP 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Corporate Risk Manager  
Corporate Services Division

Colin Jensen  
Chief Executive Officer

**BCC 10 YEAR RELEASE SCHEME**

*[Handwritten signatures and initials]*

**ACTION TAKEN**  
08 SEP 2010  
TOWN CLERK

**RECEIVED**  
08 SEP 2010  
COMMITTEE SECTION

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 31 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
TBA	Infrastructure Charges Software Licence  Provision of Design, Development and Support Services for the Infrastructure and Revenue Information System (IRIS).	Within E&C Delegation

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.



**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

**NB:** If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 File number: 191/830/826/6

06 SEP 2010 12

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Provision of Bin Supply, Repair and Distribution Services.

3.0 Issue/purpose

To seek Establishment and Coordination Committee approval of the Significant Procurement Activity Plan (SPAP) and authority to advertise on Council's website a Request for Tender (RFT) in relation to the Provision of Bin Supply, Repair and Distribution Services for the residents of Brisbane

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

David Cox  
Acting Chief Procurement Officer  
Corporate Services Division

6.0 Date

31 August 2010.

**APPROVED**

6 SEP 2010

7.0 For E&C approval of recommendation to Council

For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 David Cox  
Acting Chief Procurement Officer  
Corporate Services Division

*Colin Jensen*  
Colin Jensen  
Chief Executive Officer

**BCC 40 YEAR RELEASE SCHEME**

**RECEIVED**

06 SEP 2010

COMMITTEE SECTION

**ACTION TAKEN**

06 SEP 2010

TOWN CLERK

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 31 August 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
M100309-09/10	Provision of Bin Supply, Repair and Distribution Services	Within E&C Delegation

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE**

**E&C RESULTS 13 SEPTEMBER 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
13/09-01 M	202/10(683/P7))	BI	Clem7 Tunnel – Council Owned Volumetric Land Subdivision.	Yes
13/09-02 M	109/695/5861-03	BI	Monthly Project Report – July 2010.	Yes
13/09-03 R	112/20/216/68	BI	King Avenue and Sherbrooke Road Intersection Upgrade Project, Willawong.	Yes
13/09-04 M	188/630/414/76	OLMCEO	Stores Board Submission – part funding of the Meadowlands Road bridge replacement project.	Yes
13/09-05 M	109/800/286/283	CPAS	City Hall Restoration Project – Project Executive Group Membership Amendment.	Yes
13/09-06 M	364/46/3(1481/A1)	Corporate Services	Setting of minimum sale prices for lots 5,9,10,11,14,15,22 and proposed lots 23 and 26 Trade Coast Central.	Yes
13/09-07 M	112/265/439/98	Corporate Services	Property Disposal of Council owned land at Campbell Street, Bowen Hills.	Yes
13/09-08 R	109/800/286	Corporate Services	Amendment to Ferry Maintenance Facility Lease Terms – Marina Berth Leases Only.	Yes
13/09-09 M	109/800/286/293	Corporate Services	Adoption of the Publication Scheme for Establishment and Coordination Committee and the E&C Decisions and Minutes Access and Distribution Policy.	Held
13/09-10 R	137/220/23/3	OLMCEO	Audio recording of Standing Committee meetings.	No
13/09-11 R	155/455/468/10	Corporate Services	Proposed Amendments of the Meetings Local Law 2001 and the Meetings Subordinate Local Law 2005 Policy	Held
13/09-12 M		OLMCEO	Executive Appointment	Yes
13/09-13 M		OLMCEO	Executive Appointment	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER 202/10(683/P7)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Clem7 Tunnel - Council Owned Volumetric Land Subdivision.

3.0 ISSUE/PURPOSE

To seek approval for the subdivision of Council owned (volumetric) land.

4.0 PROPONENT

Scott Stewart, Executive Manager, Major Infrastructure Projects Office.

5.0 SUBMISSION PREPARED BY

Monica Muller, Community Liaison Officer, Major Infrastructure Projects Office.

6.0 DATE

3 September 2010.

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?

For E&C Approval.

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No.

9.0 RECOMMENDATION

That E&C approve the recommendation set out in Attachment A.

10.0 DIVISIONAL MANAGER

*Barry Broe* 3/9  
Barry Broe  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

CHAIRPERSON

I Support / Reject the Recommendation  
If rejected please state reason

*Graham Quirk*  
Graham Quirk  
CHAIRMAN  
INFRASTRUCTURE COMMITTEE

**APPROVED**

13 SEP 2010

Lord Mayor

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

RECEIVED

13 SEP 2010

ACTION TAKEN

13 SEP 2010

TOWN CLERK

**BCC 10 YEAR RELEASE SCHEME**

*SUS  
EVALUPO  
27/10*

## 11.0 BACKGROUND

Under *The Transport and Other Legislation Amendment Act 2005*, power was given to Council to acquire land for a local government tollway. The Clem7 Tunnel was gazetted as a local government tollway on the 28 July 2006.

Following the completion of construction works for the Clem7, LBBJV undertook as-constructed surveys of the subterranean parts of the project. These surveys revealed a small number of cases where works had been constructed outside the volumetric area resumed.

Conversely, in some instances the works did not fully occupy the volumetric lots resumed for tollway. These unoccupied parts of the lot are now surplus to the tollway requirement.

In order to transfer the surplus resumed land back to the original owners, the volumetric lots need to be subdivided.

Generally the land to be transferred back to the dispossessed owners is closer to the surface and therefore is of some value to the owners and will likely minimise future compensation payments.

Any future transfer of land will be dealt with in subsequent submissions.

It is recommended that the subdivisions occur so that those areas surplus to tollway requirements are not dedicated as tollway.

Attachment

1. Plans referred to in Schedule A

## 12.0 CONSULTATION

The following people have been consulted and agree with the submission:

- Councillor Graham Quirk, Chairperson, Infrastructure Committee;
- Gregg Buyers, Manager Major Projects, Major Infrastructure Projects Office;
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice; and
- Craig Stevens, Manager, Marketing and Communication.

## 13.0 IMPLICATIONS OF PROPOSAL

It is important that land is subdivided in a timely manner so that areas surplus to tollway requirements are not dedicated as tollway.

## 14.0 COMMERCIAL IN CONFIDENCE

No.



## **15.0 CORPORATE PLAN IMPACT**

This proposal facilitates improvements to the existing public transport network which is consistent with key initiatives of the 2008-2012 Corporate Plan (2009 update) including:

### **3.3 Transport Network –**

Continue to implement the Lord Mayor's TransApex Plan and Road Action Program – includes the completion of the Clem Jones Tunnel.

## **16.0 CUSTOMER IMPACT**

In liaising with the affected property owners prior to and during the resumption process, it is considered that Council has provided an appropriately high level of customer service.

Key customer service improvements on completion of construction will include improved traffic safety and mobility.

## **17.0 ENVIRONMENTAL IMPACT**

Nil.

## **18.0 POLICY IMPACT**

Recommendations are consistent with Divisional Practice, following full and proper assessment of options and consultation with affected owners.

## **19.0 FINANCIAL IMPACT**

Funds were approved in the 2010-2011 budget.

## **20.0 HUMAN RESOURCE IMPACT**

No impact.

## **21.0 URGENCY**

Urgent.

## **22.0 PUBLICITY / MARKETING STRATEGY**

N/A

## **23.0 OPTIONS**

1. Approve the recommendation.
  2. Do not approve the recommendation.
- Option 1 is preferred and recommended.

1.0 File number 109/695/586/1-03

13 SEP 2010 02

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Monthly Project Report – July 2010

3.0 Issue/purpose

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 Proponent

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 Submission prepared by

Greg Evans, Chief Financial Officer, Corporate Services, 3403 4161. *GE 19/8/10*

6.0 Date

19 August, 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

9.0 Recommendation

That E&C accept the Monthly Project Report.

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

*Adrian Schrinner*

Councillor Adrian Schrinner,  
Chairman, Finance, Economic Development and Administration Committee

**APPROVED**

13/SEP 2010

.....  
Lord Mayor

*AS* *for* *AS* *EM* *Adrian*

10.0 Divisional Manager

I Recommend Accordingly

*Barry Broe*

Barry Broe  
DIVISIONAL MANAGER, Brisbane Infrastructure Division

.....  
CHIEF EXECUTIVE OFFICER

RECEIVED

13 SEP 2010

COMMITTEE SECTION

ACTION TAKEN

13 SEP 2010

TOWN CLERK

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

## 11.0 Background

The **Project Report Summary** report, in Attachment A, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2010-11, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red. If a project is not reporting an exception (i.e. on budget in 2010-11, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green.

In the **E&C Monthly Project Report**, in Attachment B, all additional or new information can be identified under the **\*\*\*\* JULY 2010 UPDATE\*\*\*\*** heading.

## 12.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

## 13.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 17.0 Environmental impact

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

Nil.

**20.0 Human resource impact**

Nil.

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

N/A.

**23.0 Options**

*Option 1: Approve the recommendation that E&C accept the Monthly Project Report for July 2010.*

*Option 2: Do not accept the report.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 File number: 188/630/414/76

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - part funding of the Meadowlands Road bridge replacement project.

3.0 Issue/purpose

To seek approval from the Establishment and Coordination Committee to enter directly into a Contract with Queensland Motorways Limited (QML) to upgrade the Meadowlands Road Bridge, crossing the Gateway Motorway, to four lanes without seeking competitive quotes from industry in accordance with Section 1.2 (d), Exemption from Tendering of the Procurement Manual.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

Mark Johnston  
Procurement Professional Services Manager

6.0 Date

7 September 2010.

**APPROVED**

13 SEP 2010

7.0 For E&C approval of recommendation to Council

For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 Mark Johnston  
Procurement Professional Services Manager

Colin Jensen  
Chief Executive Officer

**ACTION TAKEN**

13 SEP 2010

**TOWN CLERK**

**RECEIVED**

13 SEP 2010

**COMMITTEE SECTION**

**BCG 10 YEAR RELEASE SCHEME**

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 7 September 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT TITLE	REASON FOR SUBMISSION
Part funding of the Meadowlands Road bridge replacement project	Within E&C Delegation

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Not Applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

## 20.0 Human resource impact

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**



1.0 FILE NUMBER: 109/800/286/283

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

City Hall Restoration Project – Project Executive Group Membership Amendment

3.0 ISSUE/PURPOSE

Project Governance Structure

4.0 PROPONENT

Andrew Chesterman, Divisional Manager City Planning and Sustainability Division

5.0 SUBMISSION PREPARED BY

Krishan Tangri, Director Capital Projects, City Planning and Sustainability Division

6.0 DATE

13 September 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

N/A

**APPROVED**

13 SEP 2010

9.0 RECOMMENDATION

It is recommended that E&C approve the proposed membership of the Project Executive Group for the City Hall Restoration Project as set out in Attachment A.

Lord Mayor

10.0 Divisional Manager

*Must*  
Andrew Chesterman  
Divisional Manager  
City Planning & Sustainability Division

Committee Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons

*AKS*  
Cr Adrian Schrinner  
Chairman Finance And Administration  
Committee

RECEIVED

13 SEP 2010

COMMITTEE SECTION

ACTION TAKEN

13 SEP 2010

TOWN CLERK

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

**BCC 10 YEAR RELEASE SCHEME**

## 11.0 BACKGROUND

In January 2009, the E&C Committee approved a Governance Structure for the City Hall Restoration Project. The highest governance body included in this structure was the Project Executive Group (PEG).

The role of the Project Executive Group is to provide the strategic direction and leadership to the project.

The approved 2009 PEG memberships are outlined in attachment A.

E&C approval is now sought for the proposed membership of the Project executive Group for the City Hall Restoration Project, as set out in Attachment A.

## 12.0 CONSULTATION

- Jude Munro, Previous Chief Executive Officer, Brisbane City Council (Council)
- Ian Maynard, Divisional Manager, Corporate Services, Council
- Andrew Chesterman, Divisional Manager, City Planning and Sustainability, Council
- Cr Matthew Bourke, Councillor Assisting the Lord Mayor

All are in agreement with the recommendation.

## 13.0 IMPLICATIONS OF PROPOSAL

The approval of this amendment will ensure continued input to the City Hall Restoration Project from a senior executive level.

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 VISION/CORPORATE PLAN IMPACT

Nil

## 16.0 CUSTOMER IMPACT

Nil

## 17.0 ENVIRONMENTAL IMPACT

Nil

## 18.0 POLICY IMPACT

Nil

## 19.0 FINANCIAL IMPACT

Nil

## 20.0 HUMAN RESOURCE IMPACT

Nil

## 21.0 URGENCY

Normal course of business

22.0 PUBLICITY/MARKETING STRATEGY

N/A

23.0 OPTIONS

Option 1: Approve the recommendation  
Option 2: Not approve the recommendation

**Option 1 is recommended**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

13 SEP 2010 06

Approved  
M. May  
1/9/10.

1.0 File number  
364/46/3(1481/A1)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Setting of minimum sale prices for lots 5, 9, 10, 11, 14, 15, 22 and proposed lots 23 and 26 at Trade Coast Central.

3.0 Issue/purpose  
To obtain shareholder approval to set minimum sale prices for lots 5, 9, 10, 11, 14, 15, 22 and proposed lots 23 and 26 at Trade Coast Central to enable these lots to be taken to market for sale.

4.0 Proponent  
Colin Jensen, Chief Executive Officer

5.0 Submission prepared by  
2 Ian Maynard, Divisional Manager, Corporate Services Ext: 39110  
Ian Walker, Manager, Commercial Property Development, Divisional Project Management Office  
Ext: 35439  
(In their capacity as Directors of Trade Coast Land Pty Ltd)

6.0 Date  
13 September 2010

7.0 For E&C Committee approval or recommendation to Council  
For E&C Committee approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
No.

9.0 Recommendation  
That the Establishment and Coordination Committee, representing the shareholders of Trade Coast Land Pty Ltd, approve the setting of minimum sale prices for lots 5, 9, 10, 11, 14, 15, 22 and proposed lots 23 and 26 at Trade Coast Central as follows:

Lot #	Area (hectares)	Minimum Land Price	Rates per metre
5	1.399	redacted	redacted
9	3.154	redacted	redacted
10	3.232	redacted	redacted
11	1.964	redacted	redacted
14	1.887	redacted	redacted
15	3.540	redacted	redacted
22	4.634	redacted	redacted
23 (proposed)	2.645	redacted	redacted
26 (proposed)	4.549	redacted	redacted

RECEIVED  
13 SEP 2010  
COMMITTEE  
ACTION TAKEN  
13 SEP 2010

TOWN CLERK  
10.0 Chief Executive Officer

  
Colin Jensen  
CHIEF EXECUTIVE OFFICER

**APPROVED**  
13 SEP 2010  
  
Lord Mayor  


11.0 Background

Trade Coast Land Pty Ltd (TCL) is a proprietary company wholly owned by Brisbane City Council. This company was created by Council, pursuant to Section 498(1) of the *Local Government Act 1993* and Section 46 of the *City of Brisbane Act 1924*, in order to engage in an enterprise arrangement for the development and sale of Council owned land at the former Brisbane Airport site, now known as Trade Coast Central.

At its meeting on 11 January 2008, the E&C Committee approved a number of changes to the Company Constitution of Trade Coast Land Pty Ltd, including the following:

*"The Directors will require the approval of the Shareholders (E&C Committee) for:*

*(1) The setting and/or adjusting of minimum prices for the sale of any lot."*

Stage 1 of the Trade Coast Central Development was completed in 2007. The batch of lots in Stage 2 was created in 2009 and the batch of lots in Stage 3 is now being created in accordance with the subdivision plan (refer Attachment 1).

Pursuant to Clause 11.5 of the Development Agreement between TCL and Trade Coast Central Pty Ltd (TCC), an independent valuer, LandMark White Pty Ltd, was briefed and prepared their assessment to determine minimum sale prices for the subject lots. TCC has subsequently presented a set of the LandMark White Pty Ltd valuations for lots 5, 9, 10, 11, 14, 15, 22 and proposed lots 23 and 26 (refer Attachment 2).

TCL also briefed Knight Frank Pty Ltd to provide a set of independent valuations for comparison purposes (refer Attachment 3).

In preparing the valuation, Knight Frank Pty Ltd took into account the following:

- The lots are registered with a separate title;
- The lots are classified for general industrial purposes;
- All services are connected to the individual lots to enable the immediate development of the land;
- No site formation works will be required in the form of filling and/or surcharging to facilitate development and that any previous contamination of the allotment (if any) has been fully remediated.

TCL and TCC have subsequently agreed upon a minimum sale price for the sale of each lot.

Lot #	LandMark White Valuation	Knight Frank Valuation	Negotiated Valuation
5	\$4,057,100	redacted	redacted
9	\$9,146,600	redacted	redacted
10	\$9,372,800	redacted	redacted
11	\$5,892,000	redacted	redacted
14	\$5,478,100	redacted	redacted
15	Did not value	redacted	redacted
22	\$11,816,700	redacted	redacted
23 (proposed)	\$7,935,000	redacted	redacted
26 (proposed)	\$12,054,850	redacted	redacted

Approval is now sought to allow the Establishment and Coordination Committee, representing the shareholders of Trade Coast Land Pty Ltd, to approve the setting of the minimum sale prices for lots 5, 9, 10, 11, 14, 15, 22 and proposed lots 23 and 26 at Trade Coast Central as follows:

Lot #	Area (hectares)	Minimum Land Price	Rates per metre
5	1.399	redacted	redacted
9	3.154	redacted	redacted
10	3.232	redacted	redacted
11	1.964	redacted	redacted
14	1.887	redacted	redacted
15	3.540	redacted	redacted
22	4.634	redacted	redacted
23 (proposed)	2.645	redacted	redacted
26 (proposed)	4.549	redacted	redacted

## 12.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice – 27/08/2010.
- Emma Felsman, Financial Controller, City Property – 27/08/2010
- Mark Mazurkiewicz, Branch Manager, City Property – 01/09/2010
- Craig Stevens, Manager, Marketing and Communications Branch – 01/09/2010

All are in agreement with the recommendation.

## 13.0 Implications of proposal

Sectional Support: No impact.  
 Regional Implications: No impact.  
 Social and Community: No impact.  
 Service Levels: No impact.  
 Political: No impact.

## 14.0 Commercial in confidence

Yes. The minimum sale prices being set should remain confidential to ensure the best possible result during marketing.

## 15.0 Vision/Corporate Plan impact

Corporate Vision Theme: Smart and Prosperous City.  
 Council program: City Governance.  
 Service focus: Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

## 16.0 Customer impact

Facilitates achievement of the goals identified for Trade Coast Land Pty Ltd.

## 17.0 Environmental impact

Nil.

## 18.0 Policy impact

Consistent with current policy.

## 19.0 Financial impact

Nil. Setting of minimum sale prices for each unsold lot is a requirement under the Development Agreement prior to sale.

## 20.0 Human resource impact

Nil.

**21.0 Urgency**

Approval is required as a matter of urgency to ensure Trade Coast Land Pty Ltd can respond to the Project Board in a timely manner.

**22.0 Publicity/marketing strategy**

No publicity required.

**23.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 File number  
112/265/439/98

E&C

13 SEP 2010 07

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Property Disposal of Council land at Campbell Street, Bowen Hills.

3.0 Issue/purpose

To approve the sale of Council owned land at Campbell Street, Bowen Hills (being part of existing Lots 19, 20, 29, 30, 31, 32, 33 and 34 RP9941 as outlined in red in Attachment A) to Auscom Projects Pty Ltd ACN 130 302 251.

4.0 Proponent

Ian Maynard  
Divisional Manager  
Corporate Services  
Ext: 39110

5.0 Submission prepared by

Richard Butler  
Property Development Project Officer  
City Property  
Ext: 37222

6.0 Date

13 September 2010

7.0 For E&C approval or recommendation to Council

For E&C approval.

**APPROVED**

13 SEP 2010

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That approval be given for the sale to Auscom Projects Pty Ltd of Council owned land at Campbell Street, Bowen Hills (being part of existing Lots 19, 20, 29, 30, 31, 32, 33 and 34 RP9941 as outlined in red in Attachment A) for the sum of redacted as per the Contract for Sale set out in Attachment C and otherwise on terms and conditions acceptable to the Branch Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

10.0

Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*Adrian Schrinner*  
Councillor Adrian Schrinner  
Chairman, Finance, Economic  
Development and Administration

*Ian Maynard*  
Ian Maynard  
Divisional Manager  
Corporate Services

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

13 SEP 2010

TOWN CLERK

RECEIVED

13 SEP 2010

COMMITTEE SECTION

**BCC 70 YEAR RELEASE SCHEME**



## 11.0 Background

Various properties at Campbell Street were resumed by Council in 1999 to facilitate the construction of the Inner City Bypass (ICB) road. The Council owned properties fronting the ICB (previously Evans Street) are now landlocked and are approximately half of their original size and are described as Lots 19, 20, 29, 30, 31, 32, 33 and 34 on RP9941 (the Subject Properties).

Auscom Projects Pty Ltd (Auscom) has an option to purchase adjoining land at Wren Street which expires on 15 September 2010.

In January 2010, Auscom approached Council to discuss development options and the possibility of developing the combined properties under a Joint Venture arrangement. Council, through City of Business Investment Corporation (CBIC) conducted a feasibility analysis and preliminary design development to ascertain the overall viability of the Joint Venture project.

It was determined that the project was not suitable for Council or CBIC from an investment perspective and discussions were then initiated to sell the subject properties to Auscom for them to develop in their own right. Council is entitled to sell this land to a third party and has no obligation to offer the previous land owner the first right of refusal as the resumption was completed more than 7 years ago.

Two separate valuation reports have been completed on the subject properties. The first report considered the subject property's value to be redacted if amalgamated with Auscom's adjacent land on Wren Street and developed to its highest and best use. The report assumed a joint venture agreement and delivery process between Council (CBIC) and Auscom Projects Pty Ltd. This option was analysed and due to the high equity input requirement and risk of return, was not considered a viable investment opportunity by Council (CBIC).

The second report considered the subject property's value on an as is and stand alone basis and resulted in a total nominal value of redacted.

Using the information from both valuation reports Council (CBIC) concluded protracted negotiation on the sale of the subject sites to Auscom Projects Pty Ltd and the major terms are summarised as follows:

- Sale price of redacted (excl GST).
- Council to reimburse to Auscom Projects Pty Ltd upon settlement costs up to a maximum of redacted (excl GST) upon presentation of invoices and review and approval by a third party audit.
- Settlement date of 1 December 2010.
- An easement is to be created in the favour of Council for the existing bike and footpath (see Attachment B). This easement can be extinguished if or when an agreement to relocate or otherwise is reached between Auscom and the relevant authorities.
- A volumetric easement in favour of Council to be created to provide unrestricted access from either Campbell or Wren Street to the Council owned properties at 57 - 61 O'Connell Terrace.
- Titles for the subject lots to be updated by Council to reflect the reconfigurations resultant from the construction of the ICB.

It should be noted that the proposed sale price far exceeds the current valuation amount for the subject properties on a stand alone basis.

Council will retain its land holdings at 57-61 O'Connell Street which accommodates services and infrastructure associated with the ICB.

An existing bike path runs across the subject properties (refer to the green outlined area on Attachment B). This section of bikepath is part of an important north-south arterial bikeway that provides a partially off road connection from suburbs such as Woolloowin through to the inner city and CBD. This bike path is currently not protected by an easement, however will be protected as part of the sale agreement. The Urban Development Land Authority has previously tabled a relocation of the bike path to Wren Street which may serve as a viable option in the future to retain the integrity of the important link.

E&C approval is now sought for the sale to Auscom Projects Pty Ltd of Council owned land at Campbell Street, Bowen Hills (being part of existing Lots 19, 20, 29, 30, 31, 32, 33 and 34 RP9941 as outlined in red in Attachment A) for the sum of redacted as per the Contract for Sale set out in Attachment C and otherwise on terms and conditions acceptable to the Branch Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

## 12.0 Consultation

- Councillor Adrian Schrunner, Chairman, Finance, Economic Development and Administration Committee – 06/09/2010
- Scott Stewart, Executive Manager, MIPO – 06/09/2010
- Peter Hillas, Manager, Land Acquisition, MIPO – 06/09/2010
- Sherry Clarke, Manager, Transport and Traffic – 06/09/2010
- Simon Banfield, Principal, Active Transport – 06/09/2010
- Mark Mazurkiewicz, Manager, City Property – 06/09/2010
- Emma Felsman, Business Services Manager, City Property – 07/09/2010

All consulted are in agreement with the recommendation.

## 13.0 Implications of proposal

Sale of land at Campbell Street, Bowen Hills will provide Council with a gross receipt of \$2,099,000, with forecast net revenue of \$1,830,000.

Sectional Support: No implications  
Service Levels: No implications  
Political: No implications  
Industrial Relations: No implications  
Regional Implications: No implications  
Social and Community: No implications

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

- Corporate Vision: Smart and prosperous City
- Council Program: City Governance
- Service Focus: Manage Council finances and assets effectively to provide the best value for money for ratepayers.

## 16.0 Customer impact

Not applicable

## 17.0 Environmental impact

Not applicable

## 18.0 Policy impact

Not applicable

## 19.0 Financial impact

Sale of land at Campbell Street, Bowen Hills (being part of existing Lots 19, 20, 29, 30, 31, 32, 33 and 34 RP9941 as outlined in red in Attachment A) will provide Council with a gross receipt of redacted with forecast net revenue of redacted. The sale proceeds from this disposal will form part of the City Property Program Key Deliverable of \$68.5m for financial year end June 2011.

## 20.0 Human resource impact

Not applicable

## 21.0 Urgency

Urgent. In order to achieve contract of sale prior to developer's option to purchase the adjoining land which expires on 15 September 2010.

## 22.0 Publicity/marketing strategy

Not applicable.

23.0 Options

- Option 1: That approval be given to allow Council to enter into a sale contract with Auscom Projects Pty Ltd for Council owned land at Campbell Street, Bowen Hills (being part of existing Lots 19, 20, 29, 30, 31, 32, 33 and 34 RP9941 as outlined in red in Attachment A)
- Option 2: Not approve the recommendation

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 FILE NUMBER: 182/255/867/3

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Northern Link - Project Director

3.0 ISSUE/PURPOSE

The purpose of this submission is to seek approval to appoint Peter Livesey as Project Director for Northern Link under Panel arrangements with Flynn Engineering Services Pty Ltd.

4.0 PROPONENT

Barry Broe, Divisional Manager, Brisbane Infrastructure

5.0 SUBMISSION PREPARED BY

Scott Stewart, Executive Manager, Major Infrastructure Projects Office

6.0 DATE

9 September 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No.

**APPROVED**

13 SEP 2010

Chairperson

9.0 RECOMMENDATION

That E&C approve the appointment of Peter Livesey as Project Director for Northern Link under Panel arrangements with Flynn Engineering Services Pty Ltd in accordance with the proposal at Attachment "A".

10.0 DIVISIONAL MANAGER

*Barry Broe*

Barry Broe  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

*Graham Quirk*  
Graham Quirk  
CHAIRMAN INFRASTRUCTURE  
COMMITTEE

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

I Support / Reject the  
Recommendation/s.  
If Reject - please state reasons

**BCC 10 YEAR RELEASE SCHEME**

*Barry Broe  
10/9/10*

*[Handwritten signatures and initials]*

## 11.0 BACKGROUND

The evaluation of the Northern Link tenders is almost complete and signed Commitment Deeds were received from both bidders on 8 September 2010.

The Preferred Proponent is expected to be announced by the end of September 2010 and the Contract is expected to be awarded in the following weeks.

It is essential to appoint the Project Director for Northern Link as soon as possible to enable formation of the delivery team during the transition phase between announcement of the Preferred Proponent and commencement of construction in late 2010.

The recommendation is to appoint Peter Livesey as Project Director. Peter is currently the Transaction Manager for the project and has been responsible for negotiating the commercial and contractual arrangements with the bidders. The appointment will provide continuity into the delivery phase of the project.

The proposal for Peter's appointment through Flynn Engineering Services Pty Ltd and his Curriculum Vitae are provided at Attachments "A". The Organisation Chart for the Delivery Phase outlining the team requirements is also provided at Attachment "B".

## 12.0 CONSULTATION

Colin Jensen, Chief Executive Officer  
Greg Evans, Chief Financial Officer;  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice  
David Cox, Acting Chief Procurement Officer  
Craig Stevens, Manager, Corporate Communications

have been consulted and agree with this submission.

## 13.0 IMPLICATIONS OF PROPOSAL

The appointment of the Project Director will allow the required project team to be engaged and provide a smooth transition to the commencement of construction.

**14.0 COMMERCIAL IN CONFIDENCE**

No.

**15.0 CORPORATE PLAN IMPACT**

The Northern Link project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

**16.0 CUSTOMER IMPACT**

Nil.

**17.0 ENVIRONMENTAL IMPACT**

Nil.

**18.0 POLICY IMPACT**

Nil.

**19.0 FINANCIAL IMPACT**

The proposed consultancy fees for the Project Director is provided at Attachment "A" and is included in the current Northern Link budget. The arrangement would be reviewed within the first 12 months and extended for additional periods as required.

**20.0 HUMAN RESOURCE IMPACT**

Appointment of the Project Director will enable procurement of dedicated resources required to manage this project. These resources have been included in Council's forward budget.

**21.0 URGENCY**

In the normal course of business.

**22.0 PUBLICITY/MARKETING**

Nil.

**23.0 OPTIONS**

Option 1: Accept the recommendation to appoint Peter Livesey as Project Director for Northern Link.

Option 2: Not accept the recommendation.

Option 1 is the preferred option.

1.0 FILE NUMBER:

SUBMISSION NUMBER:

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Appointment of Project Director, City Hall Restoration Project

3.0 ISSUE/PURPOSE

A recruitment process for the role of Project Director, City Hall Restoration Project was commenced in September 2010. A talent search was conducted by Edmunds Paterson and one candidate referral was submitted. Another candidate was sourced via Council's Talent Pool. This resulted in two candidates being interviewed on 9th September 2010. Final reference checking was then completed on one candidate. One candidate is now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidates
- Attachment 4 - Resumes of Other Candidates
- Attachment 5 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Andrew Chesterman, Divisional Manager City Planning and Sustainability as chair of a panel comprising:

- Colin Jensen, CEO
- Scott Stewart, Executive Manager, Major Infrastructure Projects Office

5.0 SUBMISSION PREPARED BY

Suzy Welch, Executive Recruitment Consultant, Recruitment Centre, Brisbane City Council

6.0 DATE

10<sup>th</sup> September 2010

7.0 FOR E&amp;C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&amp;C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint the following candidate:

- 1. Stuart Pickering

to the position of Project Director, City Hall Restoration Project, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER



**Colin Jensen**  
Chief Executive Officer  
Brisbane City Council

**APPROVED**

13/SEP 2010

Chairperson



**BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE**



1.0 FILE NUMBER: 164/268/608/3

13 SEP 2010 14

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 TITLE

Incentive Bonus Payments for Executive Service employees – Divisional Managers, Managers and Senior Officers – 2009/10

3.0 ISSUE / PURPOSE

To seek E&C approval for Executive Service Incentive Bonus payments to Divisional Managers, Managers and Senior Officers, in accordance with their Executive Service Contracts of Employment.

4.0 PROPONENT

Colin Jensen  
Chief Executive Officer

**ACTION TAKEN RECEIVED**

27 SEP 2010

27 SEP 2010

TOWN CLERK

COMMITTEE SECTION

5.0 SUBMISSION PREPARED BY

Megan Paterson, Acting Executive Officer, OLMCEO ext 36773

6.0 DATE

30 August 2010

7.0 FOR E & C APPROVAL OR RECOMMENDATION TO COUNCIL?

E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?

No

9.0 RECOMMENDATION

That the 2009/10 Executive Service Incentive Bonus payments for Divisional Managers, Managers and Senior Officers on Executive Service Contracts of Employment be approved, as recommended in Attachments 2 and 3.

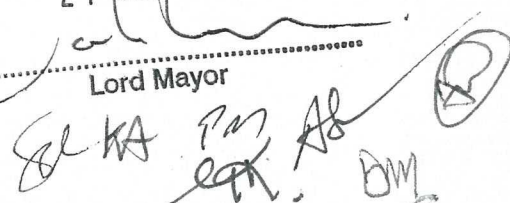


10.0 Colin Jensen  
CHIEF EXECUTIVE OFFICER

**APPROVED**

27 SEP 2010

Lord Mayor



BCC 10 YEAR PUBLICATION RELEASE SCHEME

**BACKGROUND**

Under the terms and conditions of Executive Service Contracts of Employment, Divisional Managers, Managers and Senior Officers have the opportunity to receive an incentive bonus, subject to meeting performance objectives, set out in their Executive Performance Plan. These plans are to be assessed at the end of June each year.

In 2009/2010 Executives were required to meet a range of Corporate Objectives for 50% of the available bonus and Divisional and Role Specific Objectives for the remaining 50%.

Corporate Objectives for 2009/10 were set by E&C and Divisional and Role Specific Objectives were negotiated by the Executive with their Divisional Manager. 2009/10 Corporate Objectives are included as Attachment 1.

The Divisional Manager, Corporate Services and the Chief Executive Officer have reviewed the performance plan outcomes for each division against the corporate objectives and for each executive against divisional and role specific objectives.

The consolidated results for corporate objectives and divisional and role specific objectives are included as Attachments 2 and 3.

E&C approval is now sought for the payment of incentive bonuses as set out in Attachments 2 and 3.

Attachment 1 – Corporate Objectives and Results

Attachment 2 – Breakdown of Divisional Performance against Corporate Objectives

Attachment 3 – Consolidated Executive Bonus Recommendations

## 12.0

**CONSULTATION**

The Divisional Manager, Corporate Services (as Acting CEO between 19 June 2010 and 8 August 2010) has completed the annual performance review and has briefed the new Chief Executive Officer on the performance outcomes.

## 13.0

**IMPLICATIONS OF PROPOSAL**

Consideration by E&C of incentive bonus payments will complete Council's obligations to executives under their Contracts of Employment.

## 14.0

**COMMERCIAL IN CONFIDENCE**

N/A

## 15.0

**CORPORATE PLAN IMPACT**

N/A

## 16.0

**CUSTOMER IMPACT**

N/A

**17.0 ENVIRONMENTAL IMPACT**

N/A

**18.0 POLICY IMPACT**

N/A

**19.0 FUNDING IMPACT**

Funds are available in the current budget.

**20.0 HUMAN RESOURCE IMPACT**

N/A

**21.0 URGENCY**

Executive Service Contracts of Employment require consideration of incentive bonus payments to be undertaken as soon as practicable after the 30 June.

**22.0 PUBLICITY / MARKETING STRATEGY**

At the discretion of the Lord Mayor. It is recommended that none occur.

**23.0 OPTIONS**

1. That the recommendations in Attachments 2 and 3 be approved.
2. That the recommendations in Attachments 2 and 3 be modified.
3. That the recommendations are not approved.

Option 1 is recommended.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**E&C RESULTS -15 SEPTEMBER 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
15/09-01 M	137/275/192/4	OLMCEO	Employee Leave to Contest a By-election	Yes

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrunner, P Matic, M de Wit

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

1.0 FILE NUMBER: 137/275/192/4

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Employee Leave to Contest a By-election

3.0 ISSUE/PURPOSE

To seek E & C approval for leave for Julian Simmonds, Policy Liaison Officer to the Chairperson for Public and Active Transport to contest the Walter Taylor Ward By-election

4.0 PROPONENT

Colin Jensen  
Chief Executive Officer

5.0 SUBMISSION PREPARED BY

Peter Rule  
Executive Manager, Office of the Chief Executive, ext 34151

6.0 DATE

15 September 2010

7.0 FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C Approval

8.0 IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?

No

9.0 RECOMMENDATION

It is recommended that Julian Simmonds, Policy Liaison Officer to the Chairperson for Public and Active Transport take approved leave from re redacted in accordance with HRP022 – Leave Procedure, to allow him to contest the Walter Taylor By-election.

10.0 Chief Executive Officer



Colin Jensen  
Chief Executive Officer

**APPROVED**

15 SEP 2010

Lord Mayor



RECEIVED

ACTION TAKEN

15 SEP 2010

15 SEP 2010

SECTION

TOWN CLERK

**BCC 10 YEAR RELEASE SCHEME**

## 11.0 BACKGROUND

On 14 September 2010 Julian Simmonds, Policy Liaison Officer to the Chairperson for Public and Active Transport was pre-selected as a candidate by his Party for the Walter Taylor By-election to be held on 23 October 2010.

In accordance with his Contract of Employment with Brisbane City Council, Julian Simmonds is an employee of Council, and is subject to the provisions of Council's human resource leave procedure which provides for leave for employees wishing to contest elections.

HRP022 - Leave Procedure, Section 15, "*Elections – Leave to Contest*", provides that employees wishing to contest a Council, State or Federal Election may be allowed leave without pay to conduct election campaigns, providing that they do not take part in political activities while on duty. Further, the procedure provides that employees may take other types of accrued leave to be used in conducting the campaign provided that they advise Council of their intention to take part in the election, even if this occurs in their own time or during other approved leave.

An application for leave is required to be lodged and endorsed by the Manager, Divisional Manager and E&C.

On 19 September 2010 Julian Simmonds provided written advice of his pre-selection and his intention to apply for leave effective from <sup>redacted</sup> <sub>redacted</sub> to campaign full time.

His written advice to his Manager dated 15 September 2010 is at Attachment A. A leave application is to hand, endorsed by his Manager and Divisional Manager and subject to E&C approval is being administratively progressed.

Approval is now sought for Julian Simmonds, Policy Liaison Officer to the Chairperson for Public and Active Transport to take approved leave from <sup>red</sup> <sub>redacted</sub> in accordance with HRP022 – Leave Procedure, to allow him to contest the Walter Taylor By-election.

## 12.0 CONSULTATION

Peter Rule, Executive Manager, Office of the Chief executive  
Cris Anstey, Chief of Staff, Office of the Lord Mayor

## 13.0 IMPLICATIONS OF PROPOSAL

E&C approval for this leave is consistent with Council's published leave policy.

## 14.0 COMMERCIAL IN CONFIDENCE

No

## 15.0 CORPORATE PLAN IMPACT

Nil

**16.0 CUSTOMER IMPACT**

Nil

**17.0 ENVIRONMENTAL IMPACT**

Nil

**18.0 POLICY IMPACT**

Nil

**19.0 FINANCIAL IMPACT**

Nil

**20.0 HUMAN RESOURCE IMPACT**

Nil

**21.0 URGENCY**

Urgent consideration is required to permit Julian Simmonds to commence his campaign.

**22.0 PUBLICITY/MARKETING**

At discretion of Lord Mayor

**23.0 OPTIONS**

Option a - E&C approve Julian Simmonds' request for leave to contest the Walter Taylor By-election

Option b - E&C not approve Julian Simmonds' request for leave to contest the Walter Taylor By-election

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**E&C RESULTS – 20 SEPTEMBER 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
20/09-01 M	161/20/439/105	CPAS	Proposed acquisition of land at 849 Hawkesbury Road, Anstead	Approved
20/09-02 M	109/800/286/237	CS	Appointment of Director to replace Jude Munro on the Board of the City of Brisbane Investment Corporation Pty Ltd CAN 066 022 455 ("CBIC) and the appointment of Alternate Director to the replacement Director	Approved
20/09-03 M	164/285/743/6	CS	Travel Proposal to Honiara, Solomon Islands	Approved
20/09-04 R	112/20/216/16	BI	Beckett Road Widening, Bridgeman Downs <i>Councillor Cooper excused herself from the discussion/ decision due to a potential conflict of interest</i>	Approved
20/09-05 R	149/268/608/1	BI	AM003 Telecommunication – Provision of Ducts Policy	Approved
20/09-06 M	134/145/542/6	BI	Tolling Business Plan	Held
20/09-07 M	109/800/286/297	FACS	Albert Park Flexi School Transition Plan	Approved
20/09-08 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (June 2010)	Approved
20/09-09 R		BI	Northern Link – Award of Contract to Tenderer Y	Approved

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, A Cooper, D McLachlan, A Schrinner, P Matic, M de Wit

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 File number  
161/20/439/105

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Proposed acquisition of land at 849 Hawkesbury Road, Anstead

3.0 Issue/purpose  
To seek E&C approval to purchase 39.4568 hectares of privately owned land for environmental (bushland) purposes.

4.0 Proponent  
Andrew Chesterman, Divisional Manager, City Planning & Sustainability Division

5.0 Submission prepared by  
Susan Dymock, Program Officer Bushland Acquisition, Natural Environment & Sustainability, EPB6, ext 39149

6.0 Date  
20 September 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That authority be granted to purchase the entirety of 849 Hawkesbury Road, Anstead, described as Lot 369 S311645 containing an area of 39.4568 hectares, for environmental (bushland) purposes, at a cost of redacted in accordance with the contract sale as set out in attachment C and subject to any additional terms and conditions as considered necessary by the Chief Legal Counsel, Brisbane City Legal Practice.

10.0 Divisional Manager

Chairman

Support  Reject the Recommendations.

If Reject – please state reasons:

Andrew Chesterman  
Divisional Manager  
City Planning & Sustainability Division

Cr Peter Matic  
Chairman  
Environment, Parks & Sustainability Committee

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

ACTION TAKEN

20 SEP 2010

TOWN CLERK

RECEIVED

20 SEP 2010

COMMITTEE SECRETARY

BCC 10 YEAR PUBLICATIONS RELEASE SCHEME

## 11.0 Background

The subject property at 849 Hawkesbury Road, Anstead is described as Lot 369 S311645 and contains an area of 39.4568 hectares (ha) (refer [Attachment 1](#)). It is classified Environmental Protection in City Plan 2000 and falls within the Regional Landscape and Rural Production area of the South-East Queensland Regional Plan. The subject property is vacant and does not support any dwellings.

The subject property supports threatened vegetation communities and is located between the Moggill State Forest reserve and Council controlled bushland. The Moggill State Forest and adjoining bushland supports a high diversity of significant species, including raptors and small ground-dwelling mammals. Brisbane City Council (Council) has previously made investments in the protection of an ecological corridor linking Anstead Bushlands, Moggill State Forest and bushland along the Brisbane River through the Bushland Acquisition Program.

The subject property recently became available for sale on the open market. However, it is not included in the current approved Bushland Acquisition Schedule 2008-2012 or the Addendums. The property has high strategic and intrinsic ecological value and meets the criteria for purchase through the Bushland Acquisition Program. Given the property has become available for sale, it is an opportune time to secure it in public ownership to ensure the land's significant ecological values are protected.

An independent valuation of the entirety of the subject property was undertaken on 29 July 2010. This values the property at redacted (refer [Attachment 2](#)). Following negotiations by City Property with the real estate agent marketing the property, the property owners have submitted an executed contract of sale offering the property to Council for redacted (refer [Attachment 3](#)). The contract has been reviewed and is considered acceptable.

It is recommended that authority be granted to purchase the entirety of 849 Hawkesbury Road, Anstead, described as Lot 369 S311645, containing an area of 39.4568 hectares, for environmental (bushland) purposes, at a cost of redacted in accordance with the contract sale as set out in attachment C and subject to any additional terms and conditions as considered necessary by the Chief Legal Counsel, Brisbane City Legal Practice.

### Attachments:

1. Map of the property
2. Summary of the valuation
3. Contract of sale

## 12.0 Consultation

Cr Peter Matic, Chairman Environment, Parks & Sustainability Committee (20 August 2010)  
John Jordan, Manager, Natural Environment & Sustainability Branch (19 August 2010)  
Mark Mazurkiewicz, Manager, City Property (18 August 2010)  
Shane MacLeod, Manager, Local Asset Services (17 August 2010)  
Craig Stevens, Manager, Marketing & Communication (20 August 2010)

All consulted are in agreement with the recommendation.

## 13.0 Implications of proposal

A property that has been assessed as having high ecological value and which would assist in consolidating Moggill State Forest may be acquired through the Bushland Acquisition Program. The proposal will support the Lord Mayor's target for the Bushland Acquisition Program to have 500ha of land within Council ownership by the end of December 2011.

Additionally, the Bushland Acquisition Program protects Brisbane's most significant environmental assets within the public estate, affording residents and visitors the opportunity to visit and enjoy the natural environment in a sustainable manner.

## 14.0 Commercial in confidence

Yes, the purchase price, valuation summary and Contract for Houses and Residential Land as listed in the attachments should all be treated as Commercial in Confidence.

## 15.0 Vision/Corporate Plan impact

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a Green and Biodiverse City by preserving habitat and ecological corridor linkages within public ownership.

The proposal is consistent with the 'Biodiverse City' target of 'Program 1 – City Smart' in the Corporate Plan 2008-2012, specifically the key actions to

- "Secure land of significant biodiversity value through the Bushland Acquisition Levy."
- "Save 500 hectares of 'at risk' bushland."

## 16.0 Customer impact

Without prejudice negotiations by City Property have already taken place with the real estate agent marketing the subject property and the property owner has submitted a contract of sale for Council's consideration. The property does not support any dwellings.

## 17.0 Environmental impact

Acquisition of the subject property will contribute to the consolidation of the Moggill State Forest. The subject property supports threatened vegetation communities and provides habitat for significant fauna species.

## 18.0 Policy impact

Nil

## 19.0 Financial impact

Funding for this acquisition would be sourced from the 2010-2011 Bushland Acquisition Program capital budget.

## 20.0 Human resource impact

Nil

## 21.0 Urgency

In the normal course of business.

## 22.0 Publicity/marketing strategy

Marketing and communication will occur in accordance with the Bushland Acquisition Program Media Plan if the property is acquired.

## 23.0 Options

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation

Option 1 is the preferred option.

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 File number  
109/800/286/237

E&C  
20 SEP 2010 02

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Appointment of Director to replace Jude Munro on the Board of the City of Brisbane Investment Corporation Pty Ltd ACN 066 022 455 ("CBIC") and appointment of Alternate Director to the replacement Director.

3.0 Issue/purpose

To appoint Colin Jensen as Director to replace Jude Munro on the Board of CBIC, and to appoint Greg Evans as Alternate Director to Colin Jensen on the Board of CBIC.

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services

5.0 Submission prepared by

David Askern, Chief Legal Counsel, ext 34740.

6.0 Date

13 September 2010

**APPROVED**

20 SEP 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

Not applicable.

9.0 Recommendation

That E&C approve the appointment of Colin Jensen, Chief Executive Officer, Brisbane City Council, to replace Jude Munro as Director on the Board of CBIC and that E&C approve the appointment of Greg Evans, Chief Financial Officer, as Alternate Director for Colin Jensen on the Board of CBIC.

10.0

Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Ian Maynard  
DIVISIONAL MANAGER  
CORPORATE SERVICES

Councillor Adrian Schrinner  
CHAIR FINANCE, ECONOMIC  
DEVELOPMENT & ADMINISTRATION  
COMMITTEE

I Recommend Accordingly

**ACTION TAKEN**

**RECEIVED**

20 SEP 2010

20 SEP 2010

CHIEF EXECUTIVE OFFICER

TOWN CLERK

COMMITTEE SECRETARY

## 11.0 Background

CBIC is a proprietary company wholly owned by Council. CBIC manages Council's Future Fund.

Jude Munro when Chief Executive Officer was appointed to the Board of Directors of CBIC (as a non voting director) by E&C Approval on 2 June 2008. The position of non voting director does not receive remuneration.

As Jude Munro has resigned from the Board of CBIC effective from 25 August 2010, a replacement for her Director's position on the Board is required. Colin Jensen, Chief Executive Officer, Brisbane City Council, has been recommended as the most appropriate candidate for a replacement Director.

Greg Evans, Chief Financial Officer, Brisbane City Council, was the Alternate Director to Jude Munro on the Board of CBIC, and has been recommended to act as Alternate Director for Colin Jensen.

Approval is now sought for the appointment of Colin Jensen as replacement Director to Jude Munro on the Board of CBIC, and for Greg Evans to be appointed as Alternate Director for Colin Jensen, both appointments effective from the date of this approval.

## 12.0 Consultation

- CBIC Board
- Councillor Adrian Schinner, Chair Finance & Administration Committee
- Colin Jensen, Chief Executive Officer
- Greg Evans, Chief Financial Officer

Are in agreement with the recommendation.

## 13.0 Implications of proposal

Appointment of the replacement Director and an Alternate Director will enable continuation of Brisbane City Council representation on the Board of CBIC.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

Nil.

## 17.0 Environmental impact

Nil.

## 18.0 Policy impact

Nil.

## 19.0 Financial impact

Nil – Neither the Director position nor the Alternate Director position are remunerated.

## 20.0 Human resource impact

Nil.

## 21.0 Urgency

As soon as possible.

**22.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**23.0 Options**

*Option 1: That E&C appoint the replacement Director and Alternate Director as recommended.*

*Option 2: That E&C not appoint the replacement Director and Alternate Director as recommended.*

*Option 3: That E&C appoint such other person as replacement Director and Alternate Director as it shall think fit.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Travel Proposal to Honiara, Solomon Islands

3.0 Issue/purpose

To Seek E&C approval for Elizabeth Henry, Corporate Rotational Graduate, Corporate Services to travel to Honiara, Solomon Islands to represent the Corporate Graduate program in partnership with Brisbane City Enterprises

4.0 Proponent

Ian Maynard, Divisional Manager, Corporate Services

5.0 Submission prepared by

Tony Sinclair, Corporate Graduate Program Coordinator, Employment Services, Corporate Services ext 75764

6.0 Date

13 September 2010

**APPROVED**

20 SEP 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

It is recommended that E&C approve Elizabeth Henry, Corporate Rotational Graduate, Corporate Services, travelling to Honiara, Solomon Islands to represent the Corporate Graduate program in partnership with Brisbane City Enterprises from Thursday 23 September 2010 to Thursday 30 September 2010. The cost to Council of this travel proposal will be NIL

10.0 Divisional Manager

Ian Maynard,  
Divisional Manager  
Corporate Services

**ACTION TAKEN**

20 SEP 2010

Chairperson

Support / Reject the recommendation.  
If reject, please state reasons

TOWN CLERK

RECEIVED

20 SEP 2010

Cr. Adrian Schinner  
Chairman Finance, Economic  
Development and Administration  
Committee

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**BCC 10 YEAR RELEASE SCHEME**

## 11.0 Background

Elizabeth Henry, Civil Engineer, Corporate Graduate Program has been given the opportunity to participate in an international engineering project with Council's Business partner, Brisbane City Enterprises. Brisbane City Enterprises is the host organisation for Elizabeth's current graduate rotation.

The Asian Development Bank has provided the Government of Solomon Islands with funding for the Domestic Maritime Support Project. The Project will finance a portion of the Government's planned maritime infrastructure works.

Expected outcomes will include:

- 12 wharves and jetties for either rehabilitation or reconstruction.
- Identification of Civil works required to rehabilitate or reconstruct wharves and jetties. This will be undertaken primarily in remote areas of provinces that experience a greater incidence of poverty than the national average.
- Maintenance programs through community contracts, supported by training, will be provided to improve sustainability.

Brisbane City Enterprises has been employed to evaluate the engineering aspects of the incoming tenders. Elizabeth will be utilising her engineering knowledge to assist with tender evaluation process of these expected outcomes. It is proposed that Elizabeth will work with, Brisbane City Enterprises Project Manager/Contracts Specialist to have a first-hand involvement in the review of the tender submissions in line with the requirements set out in the tendering documentation. This process will expose Elizabeth to international tendering procedures and allow her to observe the tendering process from the role of owners' engineer - a skill set which will be of great relevance to her ongoing career at BCC.

Travel to Honiara, Solomon Islands with the Brisbane City Enterprises is considered as a development opportunity for the graduate.

## 12.0 Consultation

- Jane Morgan, Manager, People And Organisational Development
- Ian Maynard, Divisional Manager, Corporate Services

Jane and Ian are in agreement with the recommendation.

## 13.0 Implications of proposal

Nil

## 14.0 Commercial in confidence

No

## 15.0 Vision/Corporate Plan impact

The travel proposal is linked to the Councils 2026 Vision- Regional and Word City

*"Where residents and organisations are open to the world, generous in sharing our knowledge, working enthusiastically and collaboratively within our communities and with our neighbours in SEQ and the Asia-Pacific region".*

and Corporate Services "Growing our Own" workforce planning strategy



*"Where Employment Services will lead and facilitate innovative, structured vocational development across Council to grow our own capable workforce and meet current and future needs. The development focuses on the need to accelerate technical, professional and leadership capabilities to equip these young employees earlier for succession to more senior roles"*

#### **16.0 Customer impact**

Knowledge and skills gained by the attendance at the tender evaluation process will be feedback into Councils Engineering cohorts. The tender evaluation process will:

- Foster effective relationships with external business partners
- Support the growth of Councils future leaders
- Share our internal knowledge with a developing nation in the Asia-Pacific region
- Support Council's ongoing staff capability requirements.

#### **17.0 Environmental impact**

Nil

#### **18.0 Policy impact**

Nil

#### **19.0 Financial impact**

Nil - all associated travel costs to Honiara, Solomon Islands will be covered by Brisbane City Enterprises.

Elizabeth Henry's remuneration is supported by an agreement between Brisbane City Council and Brisbane City Enterprises. The graduates on rotation to Brisbane City Enterprises rotate for developmental opportunities for a period of six months.

The remuneration cost break down is as follows:

- The first two month period the wages are supported by Brisbane City Council at the rate 100% and 0% Brisbane City Enterprises.
- The second two month period the wages are supported by Brisbane City Council at the rate 50% and 50% Brisbane City Enterprises.
- The third two month period the wages are supported by Brisbane City Council at the rate 0% and 100% Brisbane City Enterprises

#### **20.0 Human resource impact**

Nil

#### **21.0 Urgency**

Urgent approval is sought. The travel is proposed from Thursday 23 September 2010 to Thursday 30 September 2010. Brisbane City Enterprises is required at this time to meet business needs of their customer.

#### **22.0 Publicity/marketing strategy**

Not required

23.0 Options

*Option 1: Approve recommendation with Brisbane City Enterprises to fund all costs including return airfare and accommodation*

*Option 2: Not approve the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 File number  
109/800/286/297

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Albert Park Flexi School Transition Plan

3.0 Issue/purpose  
To seek approval to transition Council resources from the Albert Park Flexi School (APFS) and allow Edmund Rice Education Australia (EREA) to fulfil the full operations of the school program and facility from 1 January 2011 at the conclusion of the existing 5 year Deed of Agreement.

4.0 Proponent  
Vicki Pethybridge, Divisional Manager, Families and Community Service

5.0 Submission prepared by  
Vanessa Fabre, Manager, Inclusive Communities, Community Services – ext 34733

6.0 Date  
20 September 2010

7.0 For E&C approval or recommendation to Council

E&C approval

**APPROVED**

20 SEP 2010

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

That E&C approve the implementation of the Albert Park Flexi School Transition Plan and 6 key actions set out in Attachment A.

10.0 Chairman  
I Support / Reject the recommendation.

If reject, please state reasons.

*Geraldine Knapp*

Councillor Geraldine Knapp  
Chairman  
FAMILIES & COMMUNITY  
SERVICES COMMITTEE  
I Recommend Accordingly

Divisional Manager

*Vicki Pethybridge*

Vicki Pethybridge  
Divisional Manager  
FAMILIES & COMMUNITY  
SERVICES

ACTION TAKEN

20 SEP 2010

TOWN CLERK

RECEIVED

20 SEP 2010

COMMITTEE

*[Signature]*  
CHIEF EXECUTIVE OFFICER

## 11.0 Background

Brisbane City Council began the Albert Park Flexi School in 1990 and has a long history in running the alternate education school for over 20 years. Attachment B outlines the history of Council's role with APFS since its initiation.

In 2006, Council entered into a five year partnership with Edmund Rice Education Australia (EREA) under a Deed of Agreement. EREA was recognised as a more appropriate provider to run the school with support from Council. The Deed of Agreement (2006-2010) commits Council to support APFS by providing staff (3.6 FTEs) and funding (\$50k) for computers, phones and use of a mini-bus. The Deed of Agreement expires in December 2010 and allows Council to review its future role.

In addition, the Securing 2026 report by AT Kearney identified that Council review its role in APFS and consider exiting from the program. The transition of service provision at APFS has been identified as a Tier 3 Project.

The Transition Plan proposed in Attachment A allows Council to transition from the direct operations of the School as EREA is better placed to deliver the full service. Consultation has occurred with senior management of EREA who have provided in-principle support for the key actions.

EREA has registered the Flexi School as a school thereby drawing on funding from state and federal governments on a per capita enrolment basis. In doing so EREA has been able to:

- secure a 20 year lease from Department of Education and Training (DET) for the Milton Road site with a 15 + 15 year extension option
- contribute an annual operating budget for APFS of \$702k per annum (including 9 staff)
- secure capital funding in excess of \$1M to improve the facilities at the Milton Road site over the next 12 months and further negotiate funds for future years
- secure funding from DET for an additional 1 FTE to assist with the impacts of Council's transition and
- expand the 6 existing schools in Queensland to develop new initiatives in Brisbane as well as initiate a national program

E&C approval is sought to implement the Albert Park Flexi School Transition Plan and 6 key actions set out in Attachment A.

## 12.0 Consultation

- Dale Murray, National Administrator, Youth Plus, EREA (12 July and 4 August 2010)
- Paul Flanders, Coordinator, APFS, EREA (12 July and 4 August 2010)
- Robin Neate, Department of Education and Training (9 August 2010)
- Robyn Coates, Department of Education and Training (9 August 2010)
- Kent Stroud, Manager, Community Services (30 August 2010)
- Rob Broughton, Manager, Business Services (30 August 2010)
- Tony Wauchope, Senior Project Director, Project Management Office (30 August 2010)
- David Askern, Manager, Brisbane City Legal Practice (1 September 2010)
- Craig Stevens, Manager, Marketing and Communications (1 September 2010)
- Greg Swain, Acting Media and PR Manager, Marketing and Communications (1 September 2010)
- Greg Evans, Chief Finance Officer, Corporate Services (1 September 2010)

All are in agreement with the recommendation.

### 13.0 Implications of proposal

E&C provided in-principle support for Council's new Youth Strategy 2010-2015 on 31 May 2010. One of the key priorities in the new strategy recommended the development of a Visible Ink facility in the south region of Brisbane. Investigations are underway to review a location at Wally Tate Park in Kuraby and it is proposed that the 3.6 Council FTEs from APFS will be redirected to provide the operating staff for the new facility as well as implement key initiatives from the Youth Strategy.

EREA has been able to demonstrate that they have sufficient funding, staff and resources to continue to operate the APFS with significant support from state and federal government agencies.

Council is able to provide a small contribution of funds to reduce the impact of the Transition Plan and ensure that adequate youth development and employment pathway projects can be implemented.

### 14.0 Commercial in confidence

Nil

### 15.0 Vision/Corporate Plan impact

The APFS initiative aligns with

- Program 5 Your Brisbane, Outcome 5.4 Social Inclusion and Service 5.4.1.5 Youth Initiatives and
- Vision 2026 Citywide outcomes of Inclusive, Caring Communities and Safe Communities.

### 16.0 Customer impact

Young people who are accessing APFS will continue to receive excellent education and training opportunities offered by EREA. Council will continue to link youth development and employment programs such as the 'Working On' initiative, traineeships and apprenticeships.

Young people across Brisbane will benefit from Council staff being released from APFS to implement priorities in the Youth Strategy 2010-2015.

### 17.0 Environmental impact

Nil

### 18.0 Policy impact

Nil

### 19.0 Financial impact

The 3.6 FTEs funded in Service 5.4.1.5 Youth Initiatives with a budget of \$285,000 (in base) will be reallocated to deliver priorities outlined in the Youth Strategy 2010-15 and in particular will provide operating resources for the proposed new south region Visible Ink facility at Kuraby.

Exit costs incurred by Council to Edmund Rice Education Australia (EREA) will be \$50k per annum (in base in Service 5.4.1.5). These funds will go towards operating costs for APFS and will be disbursed over the next 3 calendar/school years as follows:

- 2010/11 - \$25k
- 2011/12 - \$50k

- 2012/13 - \$50k and
- 2013/14 - \$25k.

## 20.0 Human resource impact

The 4 Council staff affected by the Transition Plan will be supported to return to the Youth Team in Community Services Branch. The staff impacted include: a permanent Band 6 Community Development Coordinator - Youth; 2 temporary Band 5 Community Development Officers – Youth; and a permanent part-time B4 Admin Officer. Staff have maintained links and reporting arrangements with the Youth Team and Council that will assist the transition process. Sufficient time will be allowed for staff to relocate to Council offices.

Community Services Branch will adhere to EBA 7 provisions for all staff impacted.

## 21.0 Urgency

As soon as possible as the Deed of Agreement ceases in December 2010 and the Transition Plan needs to be implemented by 1 January 2011.

## 22.0 Publicity/marketing strategy

Albert Park Flexi School celebrates 20 years of operations during 2010; this milestone allows Council together with EREA to promote the positive outcomes of the school and the achievements of the young people attending the school. Council will still remain a part contributor to the school through the new arrangements outlined in the Transition Plan.

## 23.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C RESULTS – 27 SEPTEMBER 2010**

SUB NO.	FILE NO.	DIV.	TITLE	Result
27/09-01 M	109/800/286/300	Corporate Services	Appointment of Director to replace Jude Munro on the Board of the Australia TradeCoast Limited CAN 10-2 471 278 ("ATC") and appointment of Alternate Director to the replacement Director	Approved
27/09-02 M	134/325/738/37	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges	Approved
27/09-03 M	234/70/1(354)	OLMCEO	Appointment of a Brisbane City Council director and alternate director to the Brisbane Institute Board	Approved
27/09-04 M	164/855/554/32	OLMCEO	Approval of the Corporate Security Manager's attendance as a speaker at an overseas conference	Approved
27/09-05 R	112/210/297/3	OLMCEO	Stores Board Submission- Appointment of Managing Contractor to City Hall Restoration Project- Deliver Phase	Amended
27/09-06 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (July 2010)	Approved
27/09-07 M	243/85/80013/2006/2007	OLMCEO	Stores Board Submission – Fabrication, Installation and/or Removal of Public Transport Facilities, Infrastructure and Signage.	Approved
27/09-08 R	155/375/468/21	FACS	Amendment of the Schedule of Fees and Charges 2010-2011 in the Licensing and Compliance Food Act Section	Approved
27/09-09 M	109/800/286/299	CPAS	Enoggera Reservoir Park- Proposed resignation by the Council as a joint trustee with the State of Queensland	Not Approved
27/09-10 M	204/74/3(1R2)	OLMCEO	Membership and remuneration of the Brisbane Transport Business Unit Advisory Board	Approved
27/09-11 M	109/800/286/227	OLMCEO	Membership and remuneration of the City Business, Business Unit Advisory Board.	Held
27/09-12 M	109/800/286/226	OLMCEO	Membership and remuneration of the Brisbane City Works Business Unit Advisory Board and City Design Business Advisory Board.	Approved
27/09-13 M		OLMCEO	Executive Appointment	Approved

E&C RESULTS – 27 SEPTEMBER 2010

SUB NO.	FILE NO.	DIV.	TITLE	Result
27/09-14		OLMCEO	Executive Bonuses	Approved
M				

Present: Lord Mayor Campbell Newman, G M Quirk, G Knapp, K Adams, D McLachlan, A Schrunner, P Matic, A Wines

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



1.0 File number  
109/800/286/300

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Appointment of Director to replace Jude Munro on the Board of the Australia TradeCoast Limited ACN 102 471 278 ("ATC") and appointment of Alternate Director to the replacement Director.

3.0 Issue/purpose  
To appoint Colin Jensen as Director to replace Jude Munro on the Board of ATC, and to appoint Andrew Chesterman as Alternate Director to Colin Jensen on the Board of ATC.

4.0 Proponent  
Ian Maynard, Divisional Manager, Corporate Services

5.0 Submission prepared by  
David Askern, Chief Legal Counsel, ext 34740.

6.0 Date  
27 September 2010

**APPROVED**

27 SEP 2010

7.0 For E&C approval or recommendation to Council  
For E&C Approval.

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
Not applicable.

9.0 Recommendation  
That E&C approve the appointment of Colin Jensen, Chief Executive Officer, Brisbane City Council, to replace Jude Munro as Director on the Board of ATC and that E&C approve the appointment of Andrew Chesterman, Divisional Manager, City Planning and Sustainability, as Alternate Director for Colin Jensen on the Board of ATC.

10.0  
Divisional Manager

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Councillor Adrian Schrinner  
CHAIR FINANCE, ECONOMIC  
DEVELOPMENT & ADMINISTRATION  
COMMITTEE

Ian Maynard  
DIVISIONAL MANAGER  
CORPORATE SERVICES

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

27 SEP 2010

TOWN CLERK

**RECEIVED**

27 SEP 2010

COMMITTEE SECTION

## 11.0 Background

Australia TradeCoast Limited ("ATC") is a public company limited by guarantee. That company is a unique partnership between Council, the State Government of Queensland, Brisbane Marketing Pty Ltd, Brisbane Airport Corporation and Port of Brisbane Pty Ltd. It acts as an investment attractor and facilitator of investment in the precinct of Australia TradeCoast.

Council is entitled to appoint a Director to the Board. Jude Munro when Chief Executive Officer was appointed to the Board of Directors of ATC. The position was not remunerated.

As Jude Munro has resigned from Council, a replacement for her Director's position on the Board is required. Colin Jensen, Chief Executive Officer, Brisbane City Council, has been recommended as the most appropriate candidate for a replacement Director.

Andrew Chesterman, Divisional Manager, City Planning and Sustainability, Brisbane City Council, was the Alternate Director to Jude Munro on the Board of ATC, and has been recommended to act as Alternate Director for Colin Jensen.

Approval is now sought for the appointment of Colin Jensen as replacement Director to Jude Munro on the Board of ATC, and for Andrew Chesterman to be appointed as Alternate Director for Colin Jensen, both appointments effective from the date of this approval.

## 12.0 Consultation

- ATC Board
- Councillor Adrian Schrinner, Chair Finance & Administration Committee
- Colin Jensen, Chief Executive Officer
- Andrew Chesterman, Divisional Manager, City Planning and Sustainability

Are in agreement with the recommendation.

## 13.0 Implications of proposal

Appointment of the replacement Director and an Alternate Director will enable continuation of Brisbane City Council representation on the Board of ATC.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

Nil.

## 16.0 Customer impact

Nil.

## 17.0 Environmental impact

Nil.

## 18.0 Policy impact

Nil.

## 19.0 Financial impact

Nil – Neither the Director position nor the Alternate Director position are remunerated.

## 20.0 Human resource impact

Nil.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**23.0 Options**

*Option 1: That E&C appoint the replacement Director and Alternate Director as recommended.*

*Option 2: That E&C not appoint the replacement Director and Alternate Director as recommended.*

*Option 3: That E&C appoint such other person as replacement Director and Alternate Director as it shall think fit.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 File number  
134/325/738/37

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title  
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges.

3.0 Issue/purpose  
To approve the inclusion of Ecumenical Coffee Brigade into Appendix 'A' of the Schedule of Fees and Charges from 31 August 2010.

4.0 Proponent  
Ian Maynard, Divisional Manager, Corporate Services Division

5.0 Submission prepared by  
Greg Evans, Chief Financial Officer, Corporate Services, extension 34161 *GE 31/8*

6.0 Date  
31 August 2010

7.0 For E&C approval or recommendation to Council  
For E&C Approval

**APPROVED**

27 SEP 2010

.....  
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
No.

*DM* *KA* *PM*  
*etx* *AS*

9.0 Recommendation  
That E&C approve the inclusion of Ecumenical Coffee Brigade in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 31 August 2010, being the date of their application.

10.0  
Divisional Manager

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*Ian Maynard*

*Adrian Schrinner*

Ian Maynard  
DIVISIONAL MANAGER  
CORPORATE SERVICES

Councillor Adrian Schrinner  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND  
ADMINISTRATION COMMITTEE

I Recommend Accordingly

*[Signature]*  
.....  
CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

27 SEP 2010

TOWN CLERK

**RECEIVED**

27 SEP 2010

COMMITTEE SECTION

**BCC 10 YEAR RELEASE SCHEME**

## 11.0 Background

On 31 August 2010, Ecumenical Coffee Brigade lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment A**)

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH0804 (see **Attachment B**)

Approval is now sought to approve the inclusion of Ecumenical Coffee Brigade into Appendix A of the Schedule of Fees and Charges from the 31 August 2010.

## 12.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

## 13.0 Implications of proposal

Ecumenical Coffee Brigade will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

## 14.0 Commercial in confidence

This matter is not commercial in confidence.

## 15.0 Vision/Corporate Plan impact

The inclusion of Ecumenical Coffee Brigade in Appendix 'A' supports the outcomes under "Inclusive Caring Communities."

## 16.0 Customer impact

Ecumenical Coffee Brigade will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

## 17.0 Environmental impact

There is no environmental impact.

## 18.0 Policy impact

There is no policy impact as approving Ecumenical Coffee Brigade inclusion in Appendix 'A' is consistent with existing policy.

**19.0 Financial impact**

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

<b>Fee or Charge</b>	<b>Discount</b>
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Public Health Licenses (except food), Plumbing Application Fees	50%
Advertising Fees, Entertainment Venue – Permit Renewal, Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

**20.0 Human resource impact**

There is no significant impact.

**21.0 Urgency**

The approval, if granted, may be processed in the normal course of business.

**22.0 Publicity/marketing strategy**

None required.

**23.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

1.0 File number

234/70/1(354)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Appointment of a Brisbane City Council director and alternate director to the Brisbane Institute Board

3.0 Issue/purpose

To appoint Colin Jensen, Chief Executive Officer as the Brisbane City Council director on the Brisbane Institute Board and to appoint Sue Rickerby, Divisional Manager City Business to act as the CEO's alternate director on the Brisbane Institute Board.

4.0 Proponent

Peter Rule, Executive Manager, Chief Executive's Office

5.0 Submission prepared by

Greg Spall, Principal Strategic Adviser, Chief Executive's Office

6.0 Date

16 September 2010

**APPROVED**

27 SEP 2010

7.0 For E&C approval or recommendation to Council

For E&C approval

.....  
Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommendation

That E&C approve:

1. the appointment of Colin Jensen, Chief Executive Officer as the Brisbane City Council director on the Brisbane Institute Board.
2. the appointment of Sue Rickerby, Divisional Manager City Business to act as the alternate director for Colin Jensen, Chief Executive Officer to the Brisbane Institute Board.

10.0

Divisional Manager

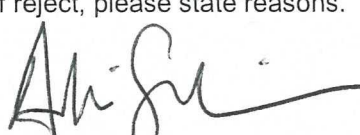
Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



Peter Rule  
EXECUTIVE MANAGER



Councillor Adrian Schrinner  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT & ADMINISTRATION COMMITTEE

I Recommend Accordingly



.....  
CHIEF EXECUTIVE OFFICER

**ACTION TAKEN**

27 SEP 2010

TOWN CLERK

**RECEIVED**

27 SEP 2010

COMMITTEE ..... JN

**BCC 10 YEAR RELEASE SCHEME**

## 11.0 Background

The Brisbane Institute aims to be Queensland's premier think tank and independent forum for ideas, insight, inspiration and innovation for business, government, academia and the community.

Founded in 1998, it is a Brisbane-based independent think tank that holds regular talks, functions, debates and activities.

The Brisbane Institute specialises in social, political, economic and cultural issues. Through research, debates, commentary and advocacy, the Institute plays a critical role in highlighting issues, balancing perspectives, influencing policy and helping its communities to change their worlds, one idea at a time. The Brisbane Institute Board meets quarterly. Council is a major sponsor of the Institute.

Jude Munro was the previous Brisbane City Council director on the Brisbane Institute Board, however, has recently resigned from the role. Sue Rickerby, Divisional Manager was Jude Munro's alternate Brisbane City Council director on the Brisbane Institute Board and it is proposed that this alternate director arrangement continue.

Therefore, E&C approval is now sought for the appointment of Colin Jensen, Chief Executive Officer as the Brisbane City Council director on the Brisbane Institute Board and the appointment of Sue Rickerby, Divisional Manager City Business to act as the alternate director for Colin Jensen, Chief Executive Officer to the Brisbane Institute Board.

## 12.0 Consultation

- Colin Jensen, Chief Executive Officer
- Sue Rickerby, Divisional Manager City Business

All are in agreement with the recommendation.

## 13.0 Implications of proposal

The appointment of a director and alternate director will enable continuation of Brisbane City Council representation on the Brisbane Institute Board.

## 14.0 Commercial in confidence

Nil

## 15.0 Vision/Corporate Plan impact

Nil

## 16.0 Customer impact

Nil

## 17.0 Environmental impact

Nil

## 18.0 Policy impact

Nil

## 19.0 Financial impact

Nil

## 20.0 Human resource impact

Nil



**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

Nil

**23.0 Options**

- Option 1: That E&C appoint the director and alternate director as recommended.
- Option 2: That E&C not appoint the director and alternate director as recommended.
- Option 3: That E&C appoint such other persons as director or alternate director.

Option 1 is the preferred option.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

27 SEP 2010

04

1.0 File number

164/855/554/32

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Approval of the Corporate Security Manager's attendance as a speaker at an overseas conference.

3.0 Issue/purpose

The purpose of this submission is to seek E&C approval for Council's Corporate Security Manager to accept an invitation from Gallagher Security Management Systems to represent Brisbane City Council as a speaker and delegate at their Global Partner Advisory Conference (GPAC) in Dallas, Texas.

4.0 Proponent

Peter Rule, Manager, Office of the Chief Executive

5.0 Submission prepared by

Andrew MacLeod  
Chief Internal Auditor  
Assurance, Security and Ethical Standards Branch  
3403-6897

6.0 Date

20 September 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

The Corporate Security Manager be approved to represent Council at the Gallagher Global Partner Advisory Conference (GPAC) to be held in Dallas Texas between the 11<sup>th</sup> and 15<sup>th</sup> of October 2010 as Council's official delegate at a cost of \$450-00.

10.0

Divisional Manager

*Peter Rule*

Peter Rule  
EXECUTIVE MANAGER  
OFFICE OF THE CHIEF EXECUTIVE

I Recommend Accordingly

*[Signature]*  
CHIEF EXECUTIVE OFFICER

Chairperson

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*[Signature]*

Signed  
CHAIR FINANCE, ECONOMIC  
DEVELOPMENT & ADMINISTRATION  
COMMITTEE

**ACTION TAKEN**

27 SEP 2010

TOWN CLERK

**RECEIVED**

27 SEP 2010

COMMITTEE SESSION

**BCC 70 YEAR RELEASE SCHEME**

**APPROVED**

27 SEP 2010

Lord Mayor

## 11.0 Background

Gallagher Security Management Systems is a world leader in building automation, security systems and energy solutions, and supplies Council's current security solution (Cardax FT).

Council chose the Cardax technology platform in 1992 has been maintained and progressively extended across Council's portfolio providing an integrated single security solution consistent with Council's Corporate Security Master Plan 2026.

Gallagher Security Management Systems are seeking direct input from selected system partners who are able to provide first hand knowledge and experience in dealing with large facilities with multi-service requirements.

Gallagher Security Management Systems has formally invited a Council representative to present to the conference and provide a case study on the development of security technology and meeting the evolving security needs of a large organisation.

Council's representative will also sit on an international speaker panel that will be focussing on the following facets of security technology:

- The decision making process in selecting technology
- Technology problem solving including seamless integration with third party applications
- Future plans for technology and system integration
- Answer questions from the floor

Council has endorsed the Cardax Security System as its primary security technology platform for at least the next 10 years. Our current investment in this product is approximately \$4 million and this invitation gives Council a rare and unique opportunity as one of Gallagher's largest end users within Australasia by providing direct face-to-face meetings with Gallagher's key senior executive managers and developers. These meetings allow us to have direct input into the product's future development and will provide direct cost and efficiency saving benefits to Council.

The longer term benefits are seen as being an improved service delivery, management controls and better return on investment due to system technology developments that have Council's requirements embedded into the base product rather than add-ons.

A secondary benefit of attendance at this conference will be to provide a unique opportunity to network with other high profile organisations that have similar security challenges to Council, as well as providing access to information on the latest security strategies, products and technology solutions at the American Society of Industrial Security (ASIS) International Security Exhibition, which is one of the two largest in the world.

Attendance at this conference will support Council's 2026 vision of a smart and prosperous city.

E&C approval is sought to send Mr Paul Rishman, Council's Corporate Security Manager, as Council's delegate to the Gallagher Global Partner Advisory Conference (GPAC) to be held in Dallas, Texas.

## 12.0 Consultation

- Colin Jensen, Chief Executive Officer
- Peter Rule, Executive Manager, Chief Executive's Office
- Andrew MacLeod, Chief Internal Auditor, Assurance, Security and Ethical Standards Branch

Are in agreement with the recommendation.

## 13.0 Implications of proposal

Nil

## 14.0 Commercial in confidence

Nil

**15.0 Vision/Corporate Plan impact**

Consistent with Corporate Plan Section *Smart and Prosperous City*, specifically, initiatives aimed at:

Assist in establishing Council will as a leader in using effective technology to manage the city and setting the benchmark, particularly in the protection of Council's assets including the City's Critical Infrastructure.

Helping Brisbane to achieve Outcome 10.5 Risk Management 10, City Governance, in Council's Budget by assuring service delivery through effective risk management.

**16.0 Customer impact**

The Corporate Security Manager will be absent from Council for a period of one week. During which time the Principal Security Advisor - Infrastructure will be able to deal with any issues that may arise.

**17.0 Environmental impact**

Nil .

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Gallagher Security Management Systems will pay for return airfares Brisbane to Dallas, plus accommodation and main meals for the period 11<sup>th</sup> to 15<sup>th</sup> October inclusive and all transfers overseas.

Cost for delegate will be miscellaneous expenses only (\$450). Funds are available from the Assurance, Security and Ethical Standards Travel budget.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

Urgent – Acceptance of the invitation is required to permit Gallagher Security Management Systems to finalise the necessary travel plans.

**22.0 Publicity/marketing strategy**

Not required

**23.0 Options**

Option 1: Accept Gallagher Security Management Systems invitation and approve the attendance by Council's Corporate Security Manager

Option 2: Not approve the recommendation.

Option 1 is recommended.

1.0 File number: 243/85-80013/2006/2007

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Stores Board Submission - Fabrication, Installation and/or Removal of Public Transport Facilities, Infrastructure and Signage.

3.0 Issue/purpose

To seek E&C approval to enter into a Contract with Pryde Fabrication Pty Ltd (Pryde) for the Fabrication, Installation and/or Removal of Public Transport Facilities, Infrastructure and Signage without seeking competitive Tenders from industry in accordance with Section 1.2 (c), Sole or Select Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

4.0 Proponent

Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by

Mark Johnston  
Procurement Professional Services Manager  
Corporate Services Division

6.0 Date

21 September 2010.

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommendation

That the Establishment and Co-ordination Committee approve the attached submission.

10.0 Mark Johnston  
Procurement Professional Services Manager  
Corporate Services Division

Colin Jensen  
Chief Executive Officer

**APPROVED**

27 SEP 2010

Lord Mayor

**BCC 10 YEAR RELEASE SCHEME**

**ACTION TAKEN**

27 SEP 2010

TOWN CLERK

**RECEIVED**

27 SEP 2010

COMMITTEE SECTION

## 11.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 September 2010.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A80013-06/07	Fabrication, Installation and/or Removal of Public Transport Facilities, Infrastructure and Signage	Within E&C Delegation

## 12.0 Consultation

The Chief Executive Officer and Permanent Head of the Unit of Administration responsible for the submission, Stores Board and relevant Divisional Officers have been consulted and are in agreement with the recommendation.

## 13.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 14.0 Commercial in confidence

No.

## 15.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 16.0 Customer Impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 17.0 Environmental impact

Tenders are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 18.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 19.0 Financial impact

Financial details are included in the Divisional submission.

**20.0 Human resource impact**

Not Applicable.

**21.0 Urgency**

As soon as possible.

**22.0 Publicity/marketing strategy**

As required.

**23.0 Options**

Option 1: That the E&C approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

1.0 File number: 109/800/286/299

SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE

2.0 Title

Enoggera Reservoir Park – Proposed resignation by the Council as a joint trustee with the State of Queensland.

3.0 Issue/Purpose

To approve the resignation by the Council as Joint Trustee of Enoggera Reservoir Park.

4.0 Proponent

Andrew Chesterman, Divisional Manager, City Planning & Sustainability Division

5.0 Submission prepared by

Margaret Jacobson, Senior Officer, Natural Environment & Sustainability, ext 34097

6.0 Date

27 September 2010

**NOT APPROVED**

27 SEP 2010

7.0 For E&C approval or recommendation to Council

For recommendation to Council

Lord Mayor

8.0 If for recommendation to Council, is a council resolution required under an Act or Local Law?

No

9.0 Recommendation

It is recommended that the Queensland Government continue to use Enoggera Reservoir Park as a public park (described as Lot 3 on SP 167641), and the Brisbane City Council (Council) resign as joint trustee, authorising the Manager Natural Environment and Sustainability to take all steps necessary to vacate the office of trustee in accordance with the *Land Act 1994*.

10.0 Divisional Manager

Committee Chairman

Support  Reject the recommendation.

If reject, please state reasons



Andrew Chesterman  
Divisional Manager  
City Planning & Sustainability Division

Cr Peter Matic  
Chairman, Environment Parks & Sustainability Committee

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

BCG 10 YEAR RELEASE SCHEME



## 11.0 Background

Brisbane City Council (Council) and Department of Environment and Resource Management (DERM) are joint trustees of the Enoggera Reservoir Park. For the purpose of the *Land Act 1994* (the 'Act') Enoggera Reserve Park is a Reserve for Park, Recreation and Natural Resource Management and is described as Lot 3 on SP 167641 County of Stanley, Parish of Enoggera. The Walkabout Creek Visitor Centre and Brisbane Forest Park headquarters are located on the site. Refer to attachment 1 for an aerial and cadastral outline of Enoggera Reservoir Park.

DERM has requested that Council relinquish its role as a joint trustee, enabling the Department to convert the Special Reserve to a Reserve under their sole jurisdiction. This consolidation further enables the establishment of the Coordinated Conservation Area (CCA) over the D'Aguiar Range. Council has already indicated that it will not be a partner and signatory to the CCA.

Section 50 of the Act enables a trustee of trust land to vacate the office of a trustee by providing the Minister with a signed notice of resignation. The Minister may appoint a new Trustee to fill the vacated office.

The benefit of this action is that Enoggera Reservoir Park remains as Public Park. The resignation as a trustee and transfer to the Queensland Government includes no existing Council assets. Council has not performed any planning, development or management actions within the park. Council derives no tangible benefit from the operation of the Visitor Centre, and the residents of Brisbane will continue to access and enjoy D'Aguiar Range National Park (Brisbane Forest Park).

In writing to the Minister, Council will seek assurance that Enoggera Reservoir Park will remain as Public Park.

In the above circumstances, it is recommended that Council resign its office as an appointed joint trustee of the Enoggera Reservoir Park and authorise the Manager Natural Environment and Sustainability to take all steps necessary to vacate the office of trustee in accordance with the *Land Act 1994*.

## 12.0 Consultation

Councillor Peter Matic	Chairman Environment, Parks & Sustainability Committee (9 September 2010)
Councillor Adrian Schriener	Chairman Finance, Economic Development & Administration Committee (10 September 2010)
Councillor Geraldine Knapp	Councillor for The Gap Ward (3 September 2010)
Craig Silva	Solicitor, Brisbane City Legal Practice (27 August 2010)
John Jordan	Manager, Natural Environment & Sustainability (9 September 2010)
Peter Simpson	Regional Manager West, Local Asset Services (27 August 2010)
Mark Mazurkiewicz	Manager City Property (27 August 2010)

All consulted are in agreement with the recommendation.

## 13.0 Implications of proposal

Council will resign as joint trustee of the Reserve.

The park will remain accessible to the public.

**14.0 Commercial in confidence**

No

**15.0 Vision/Corporate Plan impact**

Nil.

**16.0 Customer impact**

No change should be experienced by customers.

**17.0 Environmental impact**

Nil.

**18.0 Policy impact**

Nil.

**19.0 Financial impact**

Nil impact on savings as Council does not expend any recurrent / capital funding in Enoggera Reservoir Park.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

No publicity required

**23.0 Options**

Option 1: Approve the recommendation

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

*NP: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

1.0 File Number

204/74/3(1/P2)

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Membership and remuneration of the Brisbane Transport Business Unit Advisory Board.

3.0 Issue/purpose

The purpose of this submission is to determine the membership of the Brisbane Transport Business Unit Advisory Board, and their remuneration, for the period 1 September 2010 to 31 August 2012.

4.0 Proponent

Colin Jensen  
Chief Executive Officer

27 SEP 2010

TOWN CLERK

RECEIVED

27 SEP 2010

5.0 Submission prepared by

Sandra Bout  
A/Principal Strategic Adviser  
Office of the Chief Executive

COMMITTEE SECTION

6.0 Date

27 September 2010

APPROVED

27 SEP 2010

7.0 For E&C approval or recommendation to council

For E&C Approval

.....  
Lord Mayor

*Handwritten signatures and initials: SN, ERKA, PM, AS, LIA*

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

E&C approve the membership of the Brisbane Transport Business Unit Advisory Board as per Attachment 1 and the remuneration of the board members and Chair as per Attachment 2.

10.0  
Divisional Manager

Chairperson

Support /  Reject the recommendation  
If reject, please state reasons.

*Handwritten signature of Colin Jensen*

*Handwritten signature of Margaret de Wit*

Colin Jensen  
Chief Executive Officer

Councillor Margaret de Wit  
Chairman Public and Active Transport Committee

**10 YEAR RELEASE SCHEME**

## 11.0 Background

### Membership

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

The membership of all Business Unit Advisory Boards is due for renewal from 1 September 2010.

The Chief Executive Officer spoke to the Chairman of the Business Unit Advisory Board requesting that he indicates his willingness to be considered for re-appointment. The Chairman indicated a willingness to do so.

The conversation also confirmed that the board functions well.

### Remuneration

The proposed annual remuneration of Business Unit Advisory Board Chairman is redacted and redacted for each board member, which applies a CPI indexation rate of 3% per annum for the two years since the last review in 2008. Ex-officio members do not receive remuneration.

E&C approval is now sought for the recommended memberships and remuneration of the Business Unit Advisory Board, as per Attachments 1 and 2.

## 12.0 Consultation

- Councillor Margaret de Wit, Chair Public and Active Transport Committee, on 23 September.
- Mr Stephen Lonie, Chairman of the Business Advisory Board on 22 September.

All are in agreement with the recommendation.

## 13.0 Implications of proposal

### Advisory Board membership

The adoption of this recommendation will maintain current board membership. The board includes a breadth of experience of relevance to Brisbane Transport.

Mr Stephen Lonie	Accounting and General Management
Mr Neil Hatherly	Human Resources
Mr Neill Ford	Taxi Industry
Ms Sue van der Merwe	Marketing
Mr Greg Bowden	Procurement

### Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of \$7,000 per annum for Brisbane City Council. Ex-officio members do not receive remuneration

## 14.0 Commercial in confidence

No

**15.0 Vision/Corporate Plan impact**

This recommendation impacts on the 'Smart, Prosperous City' Theme under Vision 2026 and relates to the 'City Governance' program in the Corporate Plan 2008-12. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of \$7,000 per annum for Brisbane City Council.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

This decision needs to be made as soon as possible as the current term ended on 31 August 2010.

**22.0 Publicity/marketing strategy**

NA

**23.0 Options**

Option 1: Approve the recommendation, renewing the Advisory Board membership and amending the remuneration.

Option 2: Amend the Advisory Board membership or amend the remuneration of board members.

Option 1 is the preferred option.

**Attachments:**

Attachment 1 - Existing Advisory Board membership

Attachment 2 - Existing and proposed Advisory Board remuneration

1.0 File Number

109/800/286/226

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 Title

Membership and remuneration of the Brisbane City Works Business Unit Advisory Board and City Design Business Advisory Board.

2.0 Issue/purpose

The purpose of this submission is to determine the membership of the Brisbane City Works Business Unit Advisory Board and the City Design Business Advisory Board and their remuneration, for the period 1 September 2010 to 31 August 2012.

3.0 Proponent

Colin Jensen  
Chief Executive Officer

**ACTION TAKEN**

27 SEP 2010

**RECEIVED**

27 SEP 2010

5.0 Submission prepared by

Sandra Bout  
A/Principal Strategic Adviser  
Office of the Chief Executive

**TOWN CLERK**

**COMMITTEE SECTION**

6.0 Date

27 September 2010

**APPROVED**

27 SEP 2010

7.0 For E&C approval or recommendation to Council

For E&C Approval

Lord Mayor

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation

E&C approve the membership of the Brisbane City Works Business Unit Advisory Board and City Design Business Advisory Board as per Attachment 1 and the remuneration of the board members and Chair as per Attachment 2.

10.0 Divisional Manager

Colin Jensen  
CHIEF EXECUTIVE OFFICER

Chairperson

I Support / Reject the recommendation  
If reject, please state reasons.

Councillor Graham Quirk  
CHAIRMAN INFRASTRUCTURE COMMITTEE

**BOCC PUBLIC RELEASE SCHEME**

## 11.0 Background

### Membership

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

The membership of all Business Unit Advisory Boards is due for renewal from 1 September 2010.

The Chief Executive Officer spoke to the Chairman of the Business Unit Advisory Boards requesting that he indicate his willingness to be considered for reappointment. The Chairman indicated his willingness to do so.

The conversation also confirmed that the boards functions well.

### Remuneration

The proposed annual remuneration of Business Unit Advisory Board Chairman is redacted and redacted for each board member, which applies a CPI indexation rate of 3% per annum for the two years since the last review in 2008. The annual remuneration covers participation in both boards. Ex-officio members do not receive remuneration.

E&C approval is now sought for the recommended memberships and remuneration of the City Design Business Advisory Board and Brisbane City Works Business Unit Advisory Board, as per Attachments 1 and 2.

## 12.0 Consultation

- Councillor Graham Quirk, Chair Infrastructure Committee, on 23 September.
- Mr Craig Estwick, Chairman of the Business Advisory Board on 21 September.

All are in agreement with the recommendation.

## 13.0 Implications of proposal

### Advisory Board membership

The adoption of this recommendation will maintain current board membership. The board includes a breadth of experience of relevance to Brisbane City Works and City Design.

Craig Estwick  
Paul Vincent  
Carol Cashman  
Eise Shepard  
Phil Kesby

Strategic Business Planning  
Accountancy Business Management  
Business  
Engineering  
Relationship Management and  
Infrastructure Construction

### Remuneration

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of \$7,000 per annum for Brisbane City Council.

**14.0 Commercial in Confidence**  
No

**15.0 Vision/Corporate Plan impact**

This recommendation impacts on the 'Smart, Prosperous City' Theme under Vision 2026 and relates to the 'City Governance' program in the Corporate Plan 2008-12. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

**16.0 Customer impact**

Nil

**17.0 Environmental impact**

Nil

**18.0 Policy impact**

Nil

**19.0 Financial impact**

The net financial impact of these changes if they were to be adopted as per Recommendation 1 would be an additional cost of \$7,000 per annum for Brisbane City Council.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

This decision needs to be made as soon as possible as the current term ended on 31 August 2010.

**22.0 Publicity/marketing strategy**

Not applicable

**23.0 Options**

Option 1: Approve the recommendation, renewing the Advisory Boards' membership and amending the remuneration.

Option 2: Amend the Advisory Boards' membership or amend the remuneration of board members

**Option 1 is the preferred option.**

**Attachments:**

Attachment 1 - Existing Advisory Boards membership

Attachment 2 - Existing and proposed Advisory Boards remuneration



1.0 FILE NUMBER:

SUBMISSION NUMBER:

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Appointment of Manager, Engineering and Asset Management

3.0 ISSUE/PURPOSE

A recruitment process for the role of Manager, Engineering and Asset Management was commenced in July 2010. A process of advertising was undertaken in Seek Executive, My Career and the Brisbane City Council online Careers section. This resulted in 4 candidates being interviewed on 30<sup>th</sup> August 2010. Final reference checking was then completed on three candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

Attachment 1 - Executive Role Statement  
Attachment 2 - Executive Summary, Interview Summaries of Recommended Candidates, Resumes and Referee Reports  
Attachment 3 - Comparative Assessment of Other Candidates  
Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Alan Warren, Divisional Manager, Brisbane Transport as chair of a panel comprising:

- Alan Warren, Divisional Manager, Brisbane Transport
- Alan Geyer, Chief Operating Officer, Brisbane Transport
- Sherry Clarke, Manager, Transport Planning and Strategy

5.0 SUBMISSION PREPARED BY

Amy Rosanowski, Senior Consultant, Recruitment Management Company on behalf of Alan Warren

6.0 DATE

22 September 2010

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint either of the following candidates:

redacted

2. Scott White

to the position of Manager Engineering and Asset Management, Brisbane City Council, with a contract and salary at the SES level.

9.0 CHIEF EXECUTIVE OFFICER

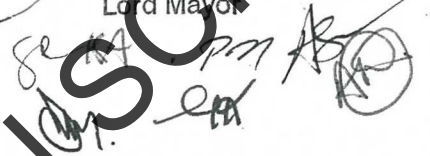


Colin Jensen  
Chief Executive Officer  
Brisbane City Council

APPROVED

27 SEP 2010

Lord Mayor



BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

ACTION TAKEN

27 SEP 2010

TOWN CLERK

RECEIVED

27 SEP 2010

COMMITTEE SECTION