

**E&C FORMAL SUBMISSIONS RESULTS – 4 JULY 2011**

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
04/07-01 M	161/20/439/5	CPAS	Claim for compensation arising from the resumption of land for Environmental Purposes at 274 and 380 Murarrie Road, Tingalpa	Held	N/A	N/A
04/07-02 R	112/20/216/81	Brisbane Infrastructure	Legacy Way – Volumetric Property Resumption Batch 4	Approved	N/A	N/A
04/07-03 M	137/800/1121/272	Brisbane Infrastructure	Legacy Way – Pre-agreed Modification – Moggill Road Interchange Upgrade Works	Approved	Yes	
04/07-04 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (April 2011)	Approved	N/A	N/A
04/07-05			Withdrawn			
04/07-06 R	106/335/472/197	Brisbane Lifestyle	Lord Mayors Suburban Initiative Fund Guidelines	Held	N/A	N/A
04/07-07 M	137/800/1121/254	OLMCEO	Appointment of Brisbane Infrastructure Senior Executives Service Officers	Approved	N/A	N/A

Present: Lord Mayor Graham Quirk, A Schrinner, M de Wit, K Adams, A Wines & J Simmonds.

Apologies: G Knapp, P Matic

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/272

**2.0 Title**

Legacy Way – Pre-Agreed Modification – Moggill Road Interchange Upgrade Works.

**3.0 Issue/purpose**

To seek approval to order the Pre-Agreed Modification in relation to Moggill Road Interchange Upgrade works with respect to Legacy Way.

**4.0 Proponent**

Scott Stewart, Executive Manager, City Projects Office, 37652.

**5.0 Submission prepared by**

Gregg Buyers, Manager Major Projects, City Projects Office, 37329.

**6.0 Date**

4 July 2011

**7.0 For E&C approval or recommendation to Council**

E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

**APPROVED**

4 JUL 2011

**9.0 Recommended for public release**

Immediate release.

Lord Mayor

**10.0 Recommendation**

That the Establishment and Coordination Committee approve the Pre-Agreed Modification in relation to Moggill Rd Interchange Upgrade works as set out in Attachment B.

**11.0 Divisional Manager**

**Chairman**

Scott Stewart  
EXECUTIVE MANAGER  
CITY PROJECTS OFFICE

Margaret deWit  
CHAIRMAN INFRASTRUCTURE  
COMMITTEE

I Recommend Accordingly

I Support / Reject the recommendation.  
If reject, please state reasons.

CHIEF EXECUTIVE OFFICER

## 12.0 Background

As part of the tender process, Council sought agreement on a number of proposed modifications to the Legacy Way project works. These proposed modifications were included in the Project Documents as Pre-Agreed Modifications (PAMs) for Councils subsequent consideration and an allowance was included within the approved project budget for these Pre-Agreed Modifications.

On 4 April 2011, the Establishment and Coordination Committee approved the election of the following PAMs:

- Quarry (spoil handling and placement operating times to comply with CoG planning approval)
- Provision of an acoustic shed at the western portal to comply with the CoG planning approval
- Change in architectural panel type within the tunnel

Approval is now being sought to elect the Pre-Agreed Modification in relation to the Moggill Road Interchange Upgrade works which has been included in the Project Deed in response to Condition 27 of the Planning Approval released by the Coordinator-General in April 2010.

The obligation from the Coordinator-General involves the Moggill Road Interchange of the Centenary Motorway being designed and upgraded to mitigate traffic and pedestrian impacts resulting from operation of the Legacy Way project, whereby the level of service for the Moggill Road interchange intersections for the year of opening shall be no lower than the level of service forecast by TMR at the time of the Project opening. (See Attachment 'B' for further detail).

Under the Project Deed, Council has an obligation to notify the Contractor of its intention to elect or otherwise the Pre-Agreed Modifications outlined in Schedule 13 of the Project Deed. The latest date by which Council must exercise its right to elect this PAM under the Project Documents is 20 July 2011.

The cost is anticipated to be in the order of \$20.3 million which is less than the Council's estimate and represents good value for money for the scope of work required. The cost is included in the Legacy Way budget of \$1.5 billion and a contribution is being sought from the Department of Transport and Main Roads, pending final negotiations. DTMR have agreed in principle to contributing to scope that benefits the state road network and is beyond that required by the project to satisfy Coordinator-General conditions. Negotiations are continuing with DTMR to agree scope and its contribution.

It is recommended that E&C approve the Pre-Agreed Modification.

## 13.0 Consultation

Cr Margaret deWit, Chairman Infrastructure Committee  
Barry Broe, Divisional Manager, Brisbane Infrastructure  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice  
Greg Evans, Chief Operating Officer  
Craig Stevens, Manager Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The PAM recommended to be elected has an election date of 20 July 2011. The earlier the Contractor receives notice of Council's election of these PAMs, the more efficiently it can program and carry out the associated works. Should the PAM not be elected by 20 July 2011 the option will lapse unless an extension is granted by the Contractor. Council has secured a competitive offer for the scope of work and any delay to the election date may result in an increase in cost of the works.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

The Legacy Way project is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

The recommendations in this submission will contribute to the efficient management of the city's resources.

## 17.0 Customer impact

The Pre-Agreed Modification in relation to the Moggill Road Ramps has been included in the Project Deed in response to Condition 27 of the Planning Approval released by the Coordinator General in April 2010.

## 18.0 Environmental impact

A Planning Approval (incorporating the First Change Report) has been obtained from the Coordinator General for the Project.

## 19.0 Policy impact

Nil.

## 20.0 Financial impact

There is no additional cost of electing the PAM as the Moggill Rd Ramps works are included in the Legacy Way budget. The land costs associated with the works are estimated to be \$1.2 - \$1.3 million, subject to further discussions with the State, and are also included in the Legacy Way budget.

Any contribution received from the Department of Transport and Main Roads will result in a savings to the project.

## 21.0 Human resource impact

Council resourcing for implementation of the PAM has been included in the Legacy Way Project Team resourcing arrangements.

Contractor resourcing for implementation of the PAM has been included in the Contractor's proposal.

## 22.0 Urgency

Approval of this PAM is required as its election date terminates on 20 July 2011. After this date the costs are no longer fixed and would need to be renegotiated with the Contractor, most likely resulting in a cost increase.

## 23.0 Publicity/marketing strategy

The communications provisions of the project documents will govern communications in relation to the works.

## 24.0 Options

Option 1: It is recommended that E&C approve the Pre-Agreed Modification in relation to Moggill Road Interchange Upgrade works

Option 2: Not accept the recommendation

**Option 1 is the preferred option**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/254

**2.0 Title**

Appointment of Brisbane Infrastructure Senior Executive Service Officers

**3.0 Issue/purpose**

Approve the appointment of Senior Executive Service (SES) officers to the following roles in line with the realigned management structure:

- Manager Planning and Design, City Projects Office
- Manager Asphalt and Aggregates, Field Services Group
- Commercial and Operational Services Manager, Operational Services, Field Services Group
- Manager Urban Amenities, Field Services Group
- Manager Construction, Field Services Group
- Manager Asset Services, Field Services Group
- Manager Waste Services, Field Services Group

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Barry Broe, Divisional Manager, Brisbane Infrastructure

**6.0 Date**

20 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for release

**APPROVED**

4 JUL 2011

Lord Mayor

Handwritten signatures and stamps including a large signature over the 'APPROVED' stamp, and several other smaller signatures and initials below it.

10 YEAR RELEASE SCHEME

10.0 **Recommendation**

That E&C approve the appointment of the following officers to the roles indicated:

- Dean Morse to the role of Manager Planning and Design, City Projects Office
- Terry Bird to the role of Manager Asphalt and Aggregates, Field Services Group
- Amanda Pafumi to the role of Commercial and Operational Services Manager, Operational Services, Field Services Group
- Mica Julian to the role of Manager Urban Amenities, Field Services Group
- Graeme Marin to the role of Manager Construction, Field Services Group
- Shane MacLeod to the role of Manager Asset Services, Field Services Group
- Arron Lee to the role of Manager Waste Services, Field Services Group

11.0



Colin Jensen  
CHIEF EXECUTIVE OFFICER

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

Council resolved to establish the following units of administration on 7 June 2011:

- Within City Projects Office established the Planning and Design, Project Management and Executive Manager's Office Branches.
- Within the Executive Manager's Office, City Projects Office established the Project Assurance and Capability, Project Communications, Project Directors, and Business Operations Sections.
- Within the Planning and Design Branch, City Projects Office established the Engineering, Built Environment, and Water and Environment Sections.
- Within the Field Services Group established the Asphalt and Aggregates, Construction, Urban Amenities, Operational Services, Asset Services and Waste Services Branches. Sections shall be established under the branches following work redesigns.

The Chief Executive Officer created the following Senior Executive Service (SES) roles to manage these units of administration:

- Manager Planning and Design, City Projects Office.
- Manager Asphalt and Aggregates, Field Services Group.
- Commercial and Operational Services Manager, Operational Services.
- Manager Urban Amenities, Field Services Group.
- Manager Construction, Field Services Group.
- Manager Asset Services, Field Services Group.
- Manager Waste Services, Field Services Group.

In accordance with an Executive Placement Plan established by the Executive Management Team, a panel assessed the available SES officers for direct appointment to these roles on the basis that the SES officers' previous roles were substantially similar and there is a clear alignment between the role and the officers' skills or assessed that particular SES officers are critical to the success of the role and the change initiative. The panel comprised the following officers:

- Barry Broe, Divisional Manager, Brisbane Infrastructure.
- Geoffrey Beck, Executive Manager, Field Services Group.
- Scott Stewart, Executive Manager, City Projects Office.
- Ian Niven, Chief Human Resources Officer.

The officers proposed for appointment are as follows:

- Dean Morse to the role of Manager Planning and Design, City Projects Office.
- Amanda Pafumi to the role of Commercial and Operational Services Manager, Operational Services, Field Services Group.
- Terry Bird to the role of Manager Asphalt and Aggregates, Field Services Group.
- Mica Julian to the role of Manager Urban Amenities, Field Services Group.
- Graeme Martin to the role of Manager Construction, Field Services Group.
- Shane MacLeod to the role of Manager Asset Services, Field Services Group.
- Arron Lee to the role of Manager Waste Services, Field Services Group.

The following documents are attached in support of the recommendation:

- Attachment B - A table detailing current and proposed roles.
- Attachment C - A summary of the officers' capabilities and achievements.
- Attachment D - The officers' resumes.

Recommendation is that the E&C approve the appointment of the following officers to the roles indicated:

- Dean Morse to the role of Manager Planning and Design, City Projects Office.
- Amanda Pafumi to the role of Commercial and Operational Services, Operational Services, Field Services Group.
- Terry Bird to the role of Manager Asphalt and Aggregates, Field Services Group.
- Mica Julian to the role of Manager Urban Amenities, Field Services Group.
- Graeme Martin to the role of Manager Construction, Field Services Group.
- Shane MacLeod to the role of Manager Asset Services, Field Services Group.
- Arron Lee to the role of Manager Waste Services, Field Services Group.

### 13.0 Consultation

- Councillor de Wit, Chairman Infrastructure Committee.
- Councillor McLachlan, Chairman City Businesses And Local Assets Committee.
- Colin Jensen, Chief Executive Officer.
- Peter Rule, Executive Manager, Chief Executive's Office.
- Brisbane City Legal Practice.

All are in agreement with the recommendation.

### 14.0 Implications of proposal

Organisational charts will need to be amended to reflect the changes in the structure and appointment of these officers.

### 15.0 Commercial in confidence

No.

### 16.0 Vision/Corporate Plan impact

The appointment of these officers will provide a sound management base for the implementation of changes that support Vision 2026.

### 17.0 Customer impact

The Brisbane Infrastructure Division re-organisation will deliver a balanced workforce with a greater focus on professional customer delivery through improved processes, resulting in cost savings by reduced duplication and increased efficiency.

### 18.0 Environmental impact

Nil.

### 19.0 Policy impact

Nil.

### 20.0 Financial impact

Costs will be absorbed within current budget.

### 21.0 Human resource impact

The appointment of these officers is the first stage of realigning the management structure in Brisbane Infrastructure. These officers will manage subsequent changes that will result in a reduction in management and support staff.

### 22.0 Urgency

In the normal course of business.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

Option 1: Approve the recommendation.

Option 2: Amend the recommendation.

Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## E&amp;C FORMAL SUBMISSIONS RESULTS – 11 JULY 2011

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
11/07-01 M	137/800/1121/276	Brisbane Lifestyle	Museum of Brisbane Pty Ltd and Museum of Brisbane Trust	Approved	Yes	N/A
11/07-02 M	137/800/1121/118	Brisbane Lifestyle	Rent Relief for Flood Affected Community Facilities	Approved	Yes	N/A
11/07-03 M	137/800/1121/118	Brisbane Lifestyle	Council Donations to Flood Affected Community Facilities Group 4	Approved	Yes	N/A
11/07-04 M	137/800/1121/261	Brisbane Infrastructure	Monthly Project Report – May 2011	Approved	N/A	N/A
11/07-05 M	137/800/1121/251	CPAS	Claim for Compensation Arising out of the Resumption of Land for Environmental Purposes at 80 Leacroft Road, Burbank	Approved	Yes	N/A
11/07-06 M	137/800/121/244	CPAS	Council's Response to the Queensland Government's Regulation Simplification Review	Approved	Yes	N/A
11/07-07 M	137/800/1121/250	CPAS	The Appointment of a Trusteeship from the State of Queensland ("The State") of a reserve at Grindle Road, Wacol	Approved	Yes	N/A
11/07-08 M	137/800/1121/279	OLMCEO	Council Submission to the Parliamentary Crime and Misconduct Committee	Approved	Yes	N/A

Present: Lord Mayor Graham Quirk, A Schrinner, G Knapp, A Cooper, D McLachlan, P Matic, M de Wit & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/276

**Related subject matter files**

176/45/541/1

**2.0 Title**

Museum of Brisbane Pty Ltd and Museum of Brisbane Trust

**3.0 Issue/purpose**

To seek E&C approval to establish the Museum of Brisbane Trust.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle.

**5.0 Submission prepared by**

Lorraine Gregory, Manager, Healthy and Vibrant Communities, Ext 34725

**6.0 Date**

11 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE

**APPROVED**

11 JUL 2011

Lord Mayor

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**10.0 Recommendation**

That E&C approve:

- (1) The establishment of the Museum of Brisbane Trust;
- (2) The appointment of the Museum of Brisbane Pty Ltd as trustee for the Museum of Brisbane Trust;
- (3) Change the company name of ourbrisbane.com Pty Ltd to Museum of Brisbane Pty Ltd;
- (4) The amendment the current Constitution of ourbrisbane.com Pty Ltd to make it eligible for Deductible Gift Recipient Status subject to the approval of Chief Legal Counsel;
- (5) The appointment of former Lord Mayor Sallyanne Atkinson as Director of Museum of Brisbane Pty Ltd; and
- (6) The appointment of David Martin Askern, Chief Legal Counsel, as Company Secretary of Museum of Brisbane Pty Ltd.

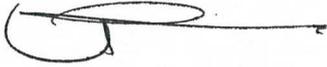
**11.0**

**Divisional Manager**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.



**Vicki Pethybridge  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE**



**Councillor Fiona King  
DEPUTY CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE**

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

The Museum of Brisbane (MoB) is an established and valued part of Council's cultural and historical agenda. Currently, MoB relies solely on funding provided to it by Brisbane City Council for its day to day operation and management.

It would greatly assist the MoB if alternative sources of funding could be available by way of public donations, membership and sponsorship. Also, a delivery model, similar to the company belonging to the Brisbane Powerhouse, would result in savings in operational costs such as marketing, procurement and labour.

On 31 May 2010, E&C approved:

- (1) The establishment of the Museum of Brisbane Trust;
- (2) The draft Deed of Trust; and
- (3) The application to the Australian Taxation Office ("the **ATO**") for preliminary approval of the Museum of Brisbane Trust as a Deductible Gift Recipient by the ATO.

The ATO has advised that the Museum of Brisbane Trust has been granted preliminary endorsement as a Deductible Gift Recipient.

The Museum of Brisbane Pty Ltd will be established to transmit Council's MoB business to the company and allow the Museum of Brisbane Pty Ltd to act as trustee for the Museum of Brisbane Trust.

It is proposed that Council's shelf company ourbrisbane.com Pty Ltd be used for the purposes of establishing the Museum of Brisbane Pty Ltd.

This transmission will provide the MoB with the opportunity to obtain other revenue streams including from sponsorships, engaging in philanthropic activities, charging entry fees for special exhibits and charging for exhibition space.

It is anticipated that Council and the Museum of Brisbane Pty Ltd will enter into a funding agreements on similar terms as the current funding agreement between Council and the Brisbane Powerhouse Pty Ltd.

The Museum of Brisbane Pty Ltd will be established upon the date approval is given by E&C and is expected to be fully operational (including fully staffed) by 1 July 2012.

Former Lord Mayor Sallyanne Atkinson has been approached by Council and has consented, subject to E&C approval, to act as Director of the Museum of Brisbane Pty Ltd. Mrs Atkinson has extensive and varied non-for-profit roles including being Chair of the Brisbane Writers Festival and Vice-President of the National Trust in Queensland as well as being on the Board of the Australian Elizabethan Trust. It is proposed that Directors of the Museum of Brisbane Pty Ltd will be entitled to remuneration of \$100 per meeting payable in arrears annually.

E&C approval is now sought to establish the Museum of Brisbane Trust.

## 13.0 Consultation

- Colin Jensen, Chief Executive Officer;
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice;
- Kent Stroud, Manager, Branch Manager, Community Lifestyle, Brisbane Lifestyle Division;
- Greg Swain, Corporate Communication Manager Media And Public Relations, Marketing and Communications, Chief Executive's Office;
- Shannon Jarret, Brisbane City Legal Practice

All are in agreement with the recommendation.

#### **14.0 Implications of proposal**

Approval of the establishment of the Museum of Brisbane Pty Ltd will facilitate:

- (1) The management of the Museum of Brisbane Trust established to source funding by way of public donations, membership and sponsorship; and
- (2) The transmission of Council's Museum of Brisbane business to the Museum of Brisbane Pty Ltd to provide for more flexible arrangements in relation to staffing, procurement and marketing.

#### **15.0 Commercial in confidence**

Nil

#### **16.0 Vision/Corporate Plan impact**

Nil

#### **17.0 Customer impact**

Nil

#### **18.0 Environmental impact**

Nil

#### **19.0 Policy impact**

Nil

#### **20.0 Financial impact**

Nil

#### **21.0 Human resource impact**

Approximately 15.4 Full Time Equivalent (FTE) employees will be either transferred to the Museum of Brisbane Pty Ltd or be drawn from Council redeployees pool.

#### **22.0 Urgency**

In the normal course of business

#### **23.0 Publicity/marketing strategy**

Once the E&C approval is obtained, Unions and Council staff will be consulted in relation to the transfer of employees to the Museum of Brisbane Pty Ltd.

A marketing and communications strategy will be developed in consultation with the Marketing and Communications Branch.

## 24.0 Options

Option 1: Approve the recommendation proposed by this submission

Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/118

**Related subject matter files**

106/630/543/15

**2.0 Title**

Rent Relief for Flood Affected Community Facilities.

**3.0 Issue/purpose**

To seek E&C approval to provide rent relief to flood affected community facilities in Brisbane.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Lorraine Gregory, Manager Healthy and Vibrant Communities, ext 34725

**6.0 Date**

11 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**APPROVED**

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the rent relief to each flood affected community facility as set out in Attachment B.

**I Recommend Accordingly**

**11.0 Divisional Manager**

**Chairman**

**CHIEF EXECUTIVE OFFICER**

I Support / Reject the recommendation

If reject please state reasons

**Vicki Pethybridge  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE**

**Councillor Fiona King  
DEPUTY CHAIRMAN  
BRISBANE LIFESTYLE**

**BCC 10 YEAR RELEASE SCHEME**

## 12.0 Background

On 1 March 2011 the Lord Mayor announced the Community Facilities Flood Recovery Package. The package included rent relief to community facilities that had been damaged in the January 2011 Brisbane floods. On 11 April 2011, E&C granted an initial three months rent relief to 72 clubs.

Since then, an additional four clubs have been identified that are recommended for rent relief. Fig Tree Pocket Equestrian Club, Wests Junior Union Club and Bald Hills Junior Cricket Club all have leases with Council and were flood affected. South Brisbane Strikers Netball Association is also recommended for rent relief. Their site has been used by the Western Districts Netball Association as their own facility was used as a dump site during the floods.

Twenty-five clubs, as detailed in Attachment B, are still not operational and have also been recommended to be granted an additional three months rent relief (a total of six months rent relief).

Approval is now sought from E&C to grant rent relief to each flood affected community facilities as set out in Attachment B.

## 13.0 Consultation

- Jim Brabon, Team Leader – Community Lifestyle
- Michael Burmeister, Project Manager, Brisbane Lifestyle
- Kent Stroud, Manager Community Lifestyle

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil

## 15.0 Commercial in confidence

Nil

## 16.0 Vision/Corporate Plan impact

The recommendation responds to the Active & Healthy Communities aspirational goals: Set out in 'Our Shared Vision Living In Brisbane 2026'

The recommendation responds to the following '*Corporate Plan 2008-12 (2010 Update)*' goals:

- 5.3 Active & Healthy Communities
- 5.4 Social Inclusion
- 5.5 Well-managed community facilities

## 17.0 Customer impact

Flood affected community clubs will receive further financial support from Council.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

The funding of \$10,353.21 is available from Program 5 – Project Flood Damaged Community Assets.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

A marketing and communication strategy has been developed.

**24.0 Options**

Option 1: Approve the provision of the three months rent relief to the organisations listed in Attachment C.

Option 2: Amend the list of organisations listed in Attachment C.

Option 3: Do not offer three months rent relief.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/118

**Related subject matter files**

106/630/543/15

**2.0 Title**

Council donations to flood affected community facilities Group 4

**3.0 Issue/purpose**

To seek E&C approval to provide a donation of \$5000 to flood affected community facilities in Brisbane identified since the last approval on 18 April 2011

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Lorraine Gregory, Manager Healthy and Vibrant Communities, ext 34725

**6.0 Date**

11 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C grant a donation of \$5000 to each flood affected community facility as set out in Attachment B.

**11.0**

Divisional Manager

**APPROVED**

11 JUL 2011

*[Signature]*  
.....  
Lord Mayor

*[Signatures]*

I Recommend Accordingly

*[Signature]*  
.....  
CHIEF EXECUTIVE OFFICER

Chairman

I Support / Reject the recommendation.  
If reject, please state reasons.

*[Signature]*

Councillor Fiona King  
DEPUTY CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE

*[Signature]*

Vicki Pethybridge  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

## 12.0 Background

On 1 March 2011 the Lord Mayor announced the Community Facilities Flood Recovery Package. The package included a \$5000 donation to flood affected clubs. To date Council has made donations to 99 clubs.

A further eight clubs have now been identified as being eligible for the \$5,000 donation. These clubs were identified after making direct contact with Council or by being funded through the Queensland Government Flood Fightback Program. The clubs are all not-for-profit, impacted by the January 2011 Brisbane River flood and provide public access or deliver community service outcomes.

Approval is now sought for E&C to grant a donation of \$5000 to each flood affected community facilities as set out in Attachment B.

## 13.0 Consultation

Jim Brabon	Team Leader, Community Facilities Flood Recovery
Shane Farrow	Project Officer, Community Facilities Flood Recovery
Michael Burmeister	Project Officer, Community Facilities Flood Recovery
Jeff Stewart	Project Officer, Community Facilities Flood Recovery

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil

## 15.0 Commercial in confidence

Nil

## 16.0 Vision/Corporate Plan impact

The recommendation responds to the Active & Healthy Communities aspirational goals: Set out in 'Our Shared Vision Living In Brisbane 2026'

The recommendation responds to the following 'Corporate Plan 2008-12 (2010 Update)' goals:

- 5.3 Active & Healthy Communities
- 5.4 Social Inclusion
- 5.5 Well-managed community facilities

## 17.0 Customer impact

Flood affected community clubs will receive immediate financial support from Council.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

The funding of \$40,000 is available from Program 5 – Project Flood Damaged Community Assets.

## 21.0 Human resource impact

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**  
Nil

**24.0 Options**

- Option 1: Approve the provision of the grants to the organisations listed in Attachment B.
- Option 2: Amend the list of organisations listed in Attachment B.
- Option 3: Do not make a donation

**Option x is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/261

**Related subject matter files**

Not applicable.

**2.0 Title**

Monthly Project Report – May 2011

**3.0 Issue/purpose**

The purpose of this Submission is to provide regular Project performance updates on all Projects.

**4.0 Proponent**

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652

**5.0 Submission prepared by**

Paul Oberle, Chief Financial Officer, Corporate Services, 3403 4161.

**6.0 Date**

23 June, 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for release.

**10.0 Recommendation**

That E&C accept the Monthly Project Report.

**11.0**

Divisional Manager

**APPROVED**

11 JUL 2011

.....  
Lord Mayor

*AS*  
*MA*  
*EP*  
*DM*

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*Barry Broe*

Barry Broe  
DIVISIONAL MANAGER,  
Brisbane Infrastructure Division

*Adrian Schrinner*

Councillor Adrian Schrinner,  
Deputy Mayor,  
Chairman, Finance, Economic Development  
and Administration Committee

## 12.0 Background

The **Project Report Summary** report, in Attachment B, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2010-11, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red (X). If a project is not reporting an exception (i.e. on budget in 2010-11, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green (OK).

In the **E&C Monthly Project Report**, in Attachment C, all additional or new information can be identified under the \*\*\*\*\***MAY 2011 UPDATE**\*\*\*\*\* heading.

## 13.0 Consultation

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

## 14.0 Implications of proposal

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

Nil.

## 17.0 Customer impact

- Improved standards of Project Management; and
- Improved awareness of Risk Management Principles.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Nil.

## 20.0 Financial impact

Nil.

## 21.0 Human resource impact

Nil.

## 22.0 Urgency

In the normal course of business.

**23.0 Publicity/marketing strategy**

N/A.

**24.0 Options**

*Option 1: Approve the recommendation that E&C accept the Monthly Project Report for May 2011.*

*Option 2: Do not accept the report.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/251

**Related subject matter files**  
202/11-YF460/80

2.0 **Title**

Claim for compensation arising out of the resumption of land for Environmental Purposes at 80 Leacroft Road, Burbank

3.0 **Issue/purpose**

To obtain approval to reject the claim for compensation for 80 Leacroft Road, Burbank and pay an advance against compensation

4.0 **Proponent**

Andrew Chesterman, Divisional Manager, City Planning & Sustainability Division

5.0 **Submission prepared by**

Susan Dymock, A/Senior Planning Officer, Natural Environment & Sustainability, EPB6, ext 39149

6.0 **Date**

11 July 2011

7.0 **For E&C approval or recommendation to Council?**

For E & C approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

9.0 **Recommendation for public release**

Immediate release

10.0 **Recommendation**

That E & C approve the recommendation as outlined in Attachment A.

11.0 **Divisional Manager**

Graeme Jones  
Acting Divisional Manager  
**CITY PLANNING & SUSTAINABILITY DIVISION**

I Recommend Accordingly

.....  
**CHIEF EXECUTIVE OFFICER**

**Chairman**

I Support / Reject the Recommendation

If Reject – please state reasons:

Cr Peter Matic  
Chairman  
**ENVIRONMENT, PARKS & SUSTAINABILITY COMMITTEE**

**APPROVED**

11 JUL 2011

Lord Mayor

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE

## 12.0 Background

By publication in the Government Gazette dated 23 October 2009, Council resumed land from [redacted] and [redacted] for Environmental Purposes, situated at 80 Leacroft Road Burbank, described as Lot 5 on RP183372. The land comprises an area of 16.38 hectares and is designated as Environmental Protection (EP) under City Plan 2000. (Refer Attachment C).

A claim for compensation has been received for an amount of [redacted]. It comprises [redacted] for land, and [redacted] for disturbance costs which includes an estimate of [redacted] for interest. The claimants have applied for payment of an advance.

As per Section 23 (3) of the *Acquisition of Land Act 1967*, should the claimant request the payment of an advance, it must not exceed: (b) where the constructing authority has not made an offer, an amount equal to its estimate of the amount of compensation payable to the claimant.

Council's valuation is \$2,200,000 for the land (Refer Attachment D). The disturbance costs as claimed lack detail for a proper assessment and compilation of an offer of compensation.

The claimants will be required to substantiate some of the disturbance items listed in their claim for compensation.

Therefore, it is recommended that the claim for compensation be rejected as excessive and the claimants be paid an advance of \$2,200,000 for land, plus interest thereon and reasonable disturbance costs, as approved by the Land Manager, City Property (refer Attachment B – Summary of Decision).

Further investigations will be continued and if necessary a further recommendation on the claim will be made in due course.

It is recommended that E&C approve the recommendation as outlined in Attachment A.

## 13.0 Consultation

John Jordan, Manager, Natural Environment & Sustainability Branch (6 June 2011)  
Philip Rowland, Land Manager, City Property (30 May 2011)  
Craig Stevens, Manager, Marketing & Communication (16 June 2011)

All of the above are in agreement with the recommendation.

## 14.0 Implications of proposal

The claim for compensation will be processed and an advance against compensation will be paid.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a Green and Biodiverse City by preserving habitat and ecological corridor linkages within public ownership.

## 17.0 Customer impact

Nil

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

1. Approve the recommendation.
2. Not approve the recommendation.

Option 1 is the preferred and recommended option.

**NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/244

**Related subject matter files**

131/295/702/5

**2.0 Title**

Council's response to the Queensland Government's Regulation Simplification Review

**3.0 Issue/purpose**

To approve Council's response to the Queensland Government, Department of Environment and Resource Management (DERM)'s Regulation Simplification Review.

**4.0 Proponent**

Graeme Jones, A/Divisional Manager, City Planning and Sustainability

**5.0 Submission prepared by**

Mark Taylor, Program Officer, Natural Environment & Sustainability, 340 36874

**6.0 Date**

11 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approve Council's submission to DERM's Regulation Simplification Review, as per Attachment D.

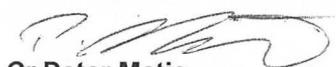
**11.0**

**Divisional Manager**

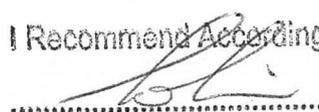
  
Graeme Jones  
A/DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION

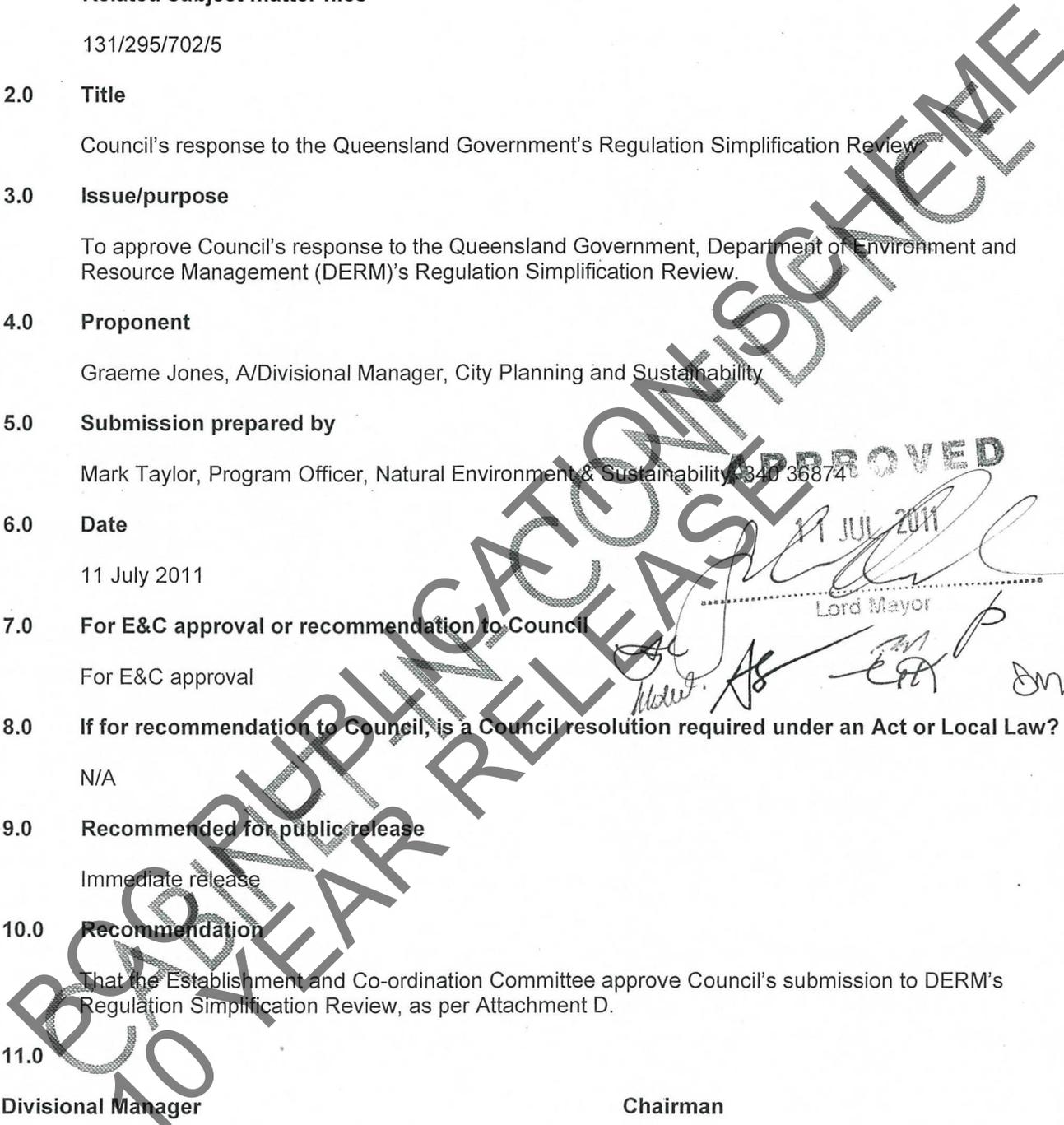
**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

  
Cr Peter Matic  
CHAIRMAN ENVIRONMENT, PARKS AND  
SUSTAINABILITY COMMITTEE

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER



## 12.0 Background

The Department of Environment and Resource Management (DERM) is currently undertaking consultation with affected sectors as part of the Regulation Simplification Review (refer Attachment B). The aim of the project is to reduce regulatory cost of compliance for business, government and the community.

DERM hosted a stakeholder forum on 5<sup>th</sup> April 2011 and invited, through the SEQ Council of Mayors, submissions from local governments.

City Planning and Sustainability consulted with other branches of Council to identify regulatory issues affecting Council operations and to identify opportunities for improvement.

Attachment D contains Council's response to the proposed reform proposals contained in DERM paper.

Issues identified include regulation and approval of Council works under the *Coastal Protection and Management Act 1995*, *Water Act 2000* and *Vegetation Management Act 1999*, specifically:

- lack of Queensland Government co-ordination and planning
- burdensome administration of approvals, in terms of cost, time and complexity
- assessment and approval of Council works not commensurate with risk levels
- high cost of administration and compliance
- inadequate compliance effort from Queensland Government regulatory authorities
- overlap of Queensland Government legislation leading to unnecessary administrative effort and inconsistent outcomes
- cost to Council of installation of Queensland Government mapping data
- lack of training or inadequate training provided by the Queensland Government in implementation and compliance with Queensland Government legislation.

The above issues are particularly associated with Brisbane City Council minor works programs, including infrastructure construction and maintenance that affects waters and vegetated areas.

DERM has asked Council to identify financial and time costs to administer and comply with Queensland Government regulations. These include:

- internal consultancy costs and administration costs for permit applications and approvals
- internal consultancy costs and administration costs for developing and maintaining compliance policy and procedures
- cost of internal training
- cost of installation of State and Federal mapping data
- cost of legal advice through lack of clear compliance guidelines.

It is therefore recommended that the Establishment and Co-ordination Committee approve Council's submission to DERM's Regulation Simplification Review, as per Attachment D, subject to alteration by the relevant chairman in consultation with the Lord Mayor.

Attachments:

- (A) Summary of Decision
- (B) Regulation Simplification Review
- (C) Cover letter to the Director General of DERM
- (D) Council's response to the proposed reform proposals contained in DERM paper.

## 13.0 Consultation

Nigel Jackson, Field Services, Brisbane Infrastructure  
Lisa Grannum, Natural Environment and Sustainability Branch, City Planning & Sustainability  
Miranda Ferris, City Design, Brisbane Infrastructure  
Beverley Homel, Brisbane City Legal Practice,  
Marnie Hrsto, City Projects Office, Brisbane Infrastructure  
Brett Robinson, Compliance and Regulatory Services Branch, Brisbane Lifestyle

## 14.0 Implications of proposal

**15.0 Commercial in confidence**

N/A

**16.0 Vision/Corporate Plan impact**

This submission relates to *Our Shared Vision: Living in Brisbane 2026* – limiting pollution

In accordance with Citywide outcomes: clean air, public health, towards zero waste, healthy river and bay.

In accordance with Program 1 – CitySmart Strategy 1.1.3 Improve Council's Environmental Practices *Ensure that all Council activities are managed to avoid and minimise environmental impacts and to provide leadership and guidance on environmental performance.*

**17.0 Customer impact**

Nil.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

If Council's views are not considered by DERM then regulatory amendments may proceed which fail to take account of Council concerns. Regulatory change could then impose additional cost and administration burdens on Council which have not been anticipated.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

Not applicable

**24.0 Options**

- Option 1: To approve the submission to DERM (Attachment D).
- Option 2: To amend the submission, as considered appropriate.
- Option 3: To not approve the submission.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT & CO-ORDINATION COMMITTEE**

1.0 **Primary file number:**  
137/800/1121/250

**Related file number/s:**  
N/A

2.0 **Title**

The appointment of a trusteeship from the State of Queensland ("the State") of a reserve at Grindle Road, Wacol

3.0 **Issue/purpose**

To obtain E&C approval to the acceptance of a trusteeship from the State of a reserve granted over land for use as recreation, park and environmental purposes.

4.0 **Proponent**

Andrew Chesterman, Divisional Manager, City Planning & Sustainability Division

5.0 **Submission prepared by**

Susan Dymock, Senior Planner, Natural Environment & Sustainability, x39149

6.0 **Date**

11 July 2011

7.0 **For E&C approval or recommendation to Council**

E&C approval

**APPROVED**

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

11 JUL 2011

Lord Mayor

9.0 **Recommended for public release**

For immediate release

10.0 **Recommendation**

That approval is granted to accept a trusteeship from the State of Queensland of a reserve granted over part of a Lot 2 on SP205048 generally as set out in Attachment "B", for purposes associated with recreation, park and environmental use, on terms and conditions approved by the Manager, Natural Environment & Sustainability and the Chief Legal Counsel. E&C directs that the terms and conditions include dealing with the safety and security of the adjoining site, noting the proximity of this deed in trust to the adjacent correctional centres.

11.0 **Divisional Manager**

**Chairman**

**I Recommend Accordingly**

**CHIEF EXECUTIVE OFFICER**

Support /  Reject the recommendation.

If reject – please state reasons:

Graeme Jones  
**Acting Divisional Manager**  
City Planning & Sustainability Division

Cr Peter Matic  
**Chairman**  
Environment, Parks & Sustainability Committee

## 12.0 Background

The land which is proposed to be transferred to Council is part of Lot 2 on SP 205048 and is currently owned by the State of Queensland (represented by the Department of Corrective Services (QCS), in fee simple. The approximate area of land proposed to be transferred to Council is outlined in red at Attachment B.

Council has previously entered into an agreement with QCS to use part of the land for habitat restoration pursuant to the 2 Million Trees project. This habitat restoration has been focused along the Wolston Creek corridor to establish a linkage between the Brisbane River and Pooh Corner.

The land is one of Brisbane's most significant remaining portions of open space within the Urban Footprint. The land was formerly part of the Moreton Correctional Centre prison farm and is now improved pasture providing habitat for a large population of Eastern Grey Kangaroos and Red-necked Wallabies. It also provides some unique opportunities for habitat restoration and public recreation. If the land is transferred to Council, the intention is that the area would be managed partly as a sport and recreation facility and partly as a conservation reserve. The area to be protected as a conservation reserve would be restored through the 2 Million Trees Program and is considered to be of high value to the outcomes of this project.

As a result of the above negotiations between Council and QCS in relation to the land, the future use of the land was raised. QCS has agreed to consider transferring the land to Council by granting a reserve over the land to be held by Council as trustee for recreation, park and environmental purposes.

On the basis QCS agrees to transfer the land to Council, the Minister may dedicate the land as a reserve for a particular community purpose and appoint Council as trustee. Council will be required to prepare and lodge a plan of subdivision describing the land to be dedicated and identifying the community purpose for which the land is dedicated as a reserve.

The actual metres and bound area of the land is still to be agreed with QCS although it is anticipated that the area to be transferred will be at least 100 hectares. Negotiations will be undertaken with QCS to determine more definite outcomes and timeframes for commencing site surveys to specifically identify the exact area of the land. The plans to subdivide the reserve will be required to be prepared at Council's cost. Apart from the survey costs, there is no direct cost associated with the transfer of the land.

It is recommended that approval is granted to accept a trusteeship from the State of a reserve granted over part of Lot 2 on SP205048 generally as set out in Attachment "B", and for purposes associated with recreational and environmental use on terms and conditions approved by the Manager, Natural Environment & Sustainability, and the Chief Legal Counsel. "E&C directs that the terms and conditions include dealing with the safety and security of the adjoining site, noting the proximity of this deed in trust to the adjacent correctional centres."

### Attachments

- (A) Summary of Decision
- (B) Aerial photo map of the approximate area for transfer

## 13.0 Consultation

John Jordan, Manager, Natural Environment & Sustainability (21 June 2011)  
Chris Lavin, A/Manager, Local Asset Services (23 June 2011)  
Philip Rowland, Land Manager, City Property (21 June 2011)  
Maria Menchise, Team Leader Property, Brisbane City Legal Practice (23 June 2011)  
Craig Stevens, Manager, Corporate Communication (21 June 2011)

All consulted are in agreement with the recommendation.

## 14.0 Implications of proposal

Negotiations will be undertaken with QCS regarding the transfer of approximately 100 hectares of land to Council to hold as trustee of the reserve designated by the State for recreation, park and environmental purposes.

## 15.0 Commercial in confidence

No

**16.0 Vision/Corporate Plan impact**

The transfer of this land to Council supports the Living in Brisbane 2026 Vision for a Green and Biodiverse City, Well Designed Subtropical City and Active and Healthy City by preserving habitat and opportunities to restore ecosystems and providing space for a major urban park and recreational facilities.

The proposal is consistent with the Corporate Plan's 'City of Attractive Parks' goal that "*Brisbane will be a green city with attractive parks providing varied opportunities for leisure while protecting our heritage*". The proposal is also consistent with the 'Biodiverse City' objective to "*restore and protect approximately 1980 additional hectares of Brisbane's natural vegetation*".

**17.0 Customer impact**

Nil

**18.0 Environmental Impact**

The land will provide important habitat for large populations of eastern grey kangaroos and red-necked wallabies. The transfer of the land to Council provides enhanced management for environmental outcomes, including large-scale habitat restoration through the 2 Million Trees project. Restoration of this site will contribute to improving ecological connectivity along the Wolston Creek corridor.

**19.0 Policy impact**

Nil

**20.0 Financial impact**

QSC has indicated that a condition of the transfer of the land is that Council pays for the costs of obtaining a survey plan of the reserve. Funding for the survey plan and any other legal costs associated with the transfer is available from Parks Infrastructure Charges Program budget and Bushland Acquisition Program budget.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

Publicity will occur once the agreement to transfer the land is completed.

**24.0 Options**

Option 1: Approve the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred and recommended option.**

**NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 Primary file number  
137/800/1121/279

Related subject matter files

2.0 Title  
Council Submission to the Parliamentary Crime and Misconduct Committee

3.0 Issue/purpose  
To approve a Council submission to the Parliamentary Crime and Misconduct Committee on the three yearly review of the Crime and Misconduct Commission.

4.0 Proponent  
Colin Jensen, Chief Executive Officer

5.0 Submission prepared by  
Greg Spall, Principal Strategic Adviser, CEO's Office

6.0 Date  
11 July 2011

7.0 For E&C approval or recommendation to Council  
For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
NA

9.0 Recommended for public release  
Immediate release

10.0 Recommendation  
That E&C endorse Council's submission to the Parliamentary Crime and Misconduct Committee on the three yearly review of the Crime and Misconduct Commission, as per Attachment B.

11.0  


Colin Jensen  
CHIEF EXECUTIVE OFFICER

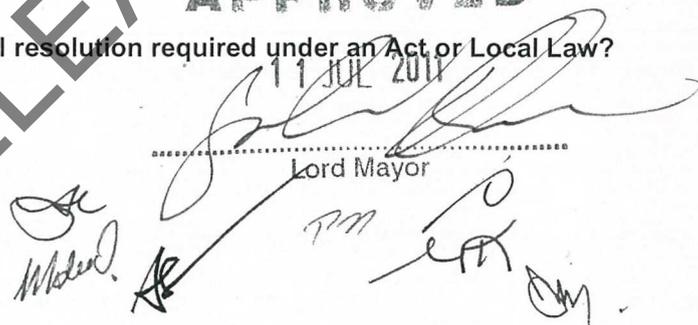
I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

**APPROVED**

11 JUL 2011

.....  
Lord Mayor



BCA 10 YEAR RELEASE SCHEME

## 12.0 Background

The Parliamentary Crime and Misconduct Committee has invited Council to make a submission as part of its three yearly review of the Crime and Misconduct Commission pursuant to section 292(f) of the *Crime and Misconduct Act 2011*.

A review has been conducted by the Ethical Standards Unit and a submission prepared.

Accordingly, it is recommended that E&C endorse the Council submission at Attachment B to the Parliamentary Crime and Misconduct Committee on the three yearly review of the Crime and Misconduct Commission.

## 13.0 Consultation

- Peter Rule, Executive Manager, OLMCEO
- David Askern, Chief Legal Counsel
- Michael Rose, Ethical Standards Unit Manager

All are in agreement with the recommendation.

## 14.0 Implications of proposal

NA

## 15.0 Commercial in confidence

NA

## 16.0 Vision/Corporate Plan impact

NA

## 17.0 Customer impact

NA

## 18.0 Environmental impact

NA

## 19.0 Policy impact

NA

## 20.0 Financial impact

NA

## 21.0 Human resource impact

NA

## 22.0 Urgency

Submissions are due to the Parliamentary Crime and Conduct Committee by Friday, 15 July 2011.

## 23.0 Publicity/marketing strategy

NA

#### 24.0 Options

- Option 1: To approve the draft submission.
- Option 2: To not approve the draft submission.
- Option 3: To amend the draft submission.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

E&C FORMAL SUBMISSIONS RESULTS – 18 JULY 2011						
SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
18/07-01 M	164/855/554/35	Brisbane Transport	Travel proposal, Fiji, Bus Industry Confederation National Conference 2011	Held	Yes	
18/07-02 M	137/800/1121/266	Brisbane Transport	Appointment of Council appointed Director and Council Management Committee Member for Brisbane Bus Build Pty Ltd	Approved	Yes	
18/07-03 M	137/800/1121/268	Brisbane Infrastructure	Legacy Way – Tollroad Control Centre	Approved	Yes	
18/07-04 M	137/800/1121/288	Brisbane Lifestyle	Flexible Funding Program Community Development and Recovery Package, Natural Disaster Relief and Recovery Arrangements (NDRRA) – Oxley Community Recovery Centre Grant	Approved	Yes	
18/07-05 M	137/800/1121/286	OLMCEO	Stores Board Submission – Provision of Support and Maintenance for the Self Insurance Case Management System	Approved	Yes	
18/07-06 M	137/800/1121/273	OLMCEO	Stores Board Submission – Civil Construction & Maintenance Works Panel	Approved	Yes	
18/07-07 M	137/800/1121/285	OLMCEO	2011 Local Government Association of Queensland (LGAQ) Annual Conference – Delegates and Observers	Approved	Yes	
18/07-08 M	137/800/1121/278	OLMCEO	City of Brisbane Arts and Environment Ltd CAN 084 763 253	Held		N/A

Present: Lord Mayor Graham Quirk, A Schrimmer, G Knapp, A Cooper, D McLachlan, P Matic, M Bourke & J Simmonds.  
Apologies: M de Wit

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/266

**Related subject matter files**

T812/15/101

**2.0 Title**

Appointment of Council appointed Director and Council Management Committee Member for Brisbane Bus Build Pty Ltd

**3.0 Issue/purpose**

To appoint a replacement:

- (a) Council appointed Director for Brisbane Bus Build Pty Ltd; and
- (b) Council appointed Management Committee Member under the Head Supply Agreement entered into between Council and Volgren Australia Pty Ltd.

**4.0 Proponent**

Alan Warren, Divisional Manager, Brisbane Transport

**5.0 Submission prepared by**

Lisa Cooke, Executive Assistant to the Divisional Manager, Brisbane Transport

**6.0 Date**

18 July 2011

**7.0 For E&C approval or recommendation to Council**

E&C approval

**APPROVED**  
 18 JUL 2011  
 [Signatures]  
 Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

E&C, as Council's delegate, approve the appointment of Mr Greg Evans as a Council appointed Director for Brisbane Bus Build Pty Ltd and Council appointed Management Committee Member under the Head Supply Agreement entered into between Council and Volgren Australia Pty Ltd.

**11.0**

**Divisional Manager**

Alan Warren  
**DIVISIONAL MANAGER  
BRISBANE TRANSPORT**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

Councillor Julian Simmonds  
**CHAIRMAN PUBLIC AND ACTIVE  
TRANSPORT COMMITTEE**

**I Recommend Accordingly**

[Signature]  
ACTING CHIEF EXECUTIVE OFFICER

## 12.0 Background

On 16 September 2008, Council resolved, pursuant to *Section 498 of the Local Government Act 1993 (Qld)*, to engage in the Bus Build enterprise by, amongst other things, (i) establishing a company, Brisbane Bus Build Pty Ltd, the shareholders of which are Council and Volgren Australia Pty Ltd and (ii) entering into a Head Supply Agreement for the provision of Buses built at the Bus Build Facility dated 5 December 2008.

Under Clause 4.2 of the Shareholders' Deed for Brisbane Bus Build Pty Ltd, each shareholder is entitled to appoint two (2) Directors with qualifications which are appropriate to the nature of the business.

Under Clause 13.1 of the Head Supply Agreement ("HSA"), each party is also entitled to appoint two (2) senior representatives to be their Management Committee Members.

At or around the time of incorporation of the Company and the commencement of the HSA, E&C, as Council's delegate, approved the appointments of:

- ❖ Mr Alan Warren (Divisional Manager, Brisbane Transport), and
- ❖ Mr Ian Maynard (the then Divisional Manager, Corporate Services)

as the Council appointed Directors for Brisbane Bus Build Pty Ltd and Management Committee members.

Due to Mr Ian Maynard's resignation from Council in February 2011, there is a need to appoint a replacement Council appointed Director and Management Committee member.

E&C approval is sought, as a delegate of Council during recess, for the appointment of Mr Greg Evans, Divisional Manager, Organisational Services, as an appointed Director for Brisbane Bus Build Pty Ltd and Council appointed Management Committee member under the Head Supply Agreement entered into between Council and Volgren Australia Pty Ltd.

## 13.0 Consultation

Mr Peter Dale - General Manager, Volgren Australia Pty Ltd, Director of Brisbane Bus Build Pty Ltd and Volgren appointed Management Committee member

Mr Michael Salmon - Financial Controller, Volgren Australia Pty Ltd, Director and Company Secretary of Brisbane Bus Build Pty Ltd and Volgren appointed Management Committee member

Mr Greg Swain, Corporate Communication Manager Media and Public Relations

Agree with the recommendation.

## 14.0 Implications of proposal

Approval of this proposal will ensure the continuity of business of Brisbane Bus Build Pty Ltd.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

This recommendation contributes to the 'Smart, Prosperous City' theme under Vision 2026 and relates to the 'City Governance' program in the Corporate Plan 2008-12.

## 17.0 Customer impact

Nil.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Nil.

**20.0 Financial impact**

There will be no increase to costs as a result of this appointment.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

As determined by E&C.

**23.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**24.0 Options**

Option 1: Approve the appointment of Mr Greg Evans as a Council appointed Director and Council Management Committee Member for Brisbane Bus Build Pty Ltd.

Option 2: Do not approve the appointment of Mr Greg Evans as a Council appointed Director and Council Management Committee Member for Brisbane Bus Build Pty Ltd.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/268

**Related subject matter files**

Not applicable.

**2.0 Title**

Legacy Way – Tollroad Control Centre.

**3.0 Issue/purpose**

To seek approval of 41-47 O'Connell Terrace, Bowen Hills, as the preferred location for the Legacy Way Tollroad Control Centre.

**4.0 Proponent**

Scott Stewart, Executive Manager, City Projects Office, Ext. 37652.

**5.0 Submission prepared by**

Gregg Buyers, Manager Major Projects, City Projects Office, Ext. 37329.

**6.0 Date**

18 July 2011.

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**APPROVED**

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

18 JUL 2011

*[Handwritten signatures and initials]*  
Lord Mayor

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That E&C approve 41-47 O'Connell Terrace, Bowen Hills as the preferred location for the Legacy Way Tollroad Control Centre.

*note amendment to background on p 3*

**11.0 Executive Manager**

**Chairman**

*[Signature]*  
**Scott Stewart**  
EXECUTIVE MANAGER  
CITY PROJECTS OFFICE

*[Signature]*  
**Councillor Margaret de Wit**  
CHAIRMAN  
INFRASTRUCTURE COMMITTEE

**I Recommend Accordingly**

*[Signature]*  
.....  
ACTING CHIEF EXECUTIVE OFFICER

**BCC 10 YEAR RELEASE SCHEME**

## 12.0 Background

The Legacy Way contract was awarded to Transcity on 20 September 2010 and following negotiations with the contractor, the Project Documents were executed on 15 December 2010. Formal contract commencement occurred on 20 January 2011.

Transcity's concept design, on which the contract was awarded, placed the Tollroad Control Centre (TCC) at Toowong in the Mount Coot-tha overflow car park. As a result of concerns from the local community in respect of there being a TCC at this site, Council announced that an alternative location for the TCC would be sought.

Investigations into alternative sites for the TCC identified the following locations:

### Toowong – Park and Ride (refer Attachment B)

Not preferred due to the following reasons:

- State-owned land,
- Initial advice from the Department of Transport and Main Roads as potentially being required for future road/bikeway developments,
- Access issues for emergency vehicles (would need to travel west to Moggill Road intersection to gain access to Legacy Way), and
- Potential overland flow and flooding issues in this area.

Also, this location is currently being utilised for temporary construction car parking for the project, which is likely to be required until late 2014, well after the TCC needs to be in place.

### Bowen Hills – 37 O'Connell Terrace (refer Attachment C)

Not preferred due to the following reasons:

- Volumetric impediment as a result of the Clem7 vent tunnel and possible future air filtration system (shallow and across most of the footprint) resulting in increased costs to build over,
- Potential for Council to develop as above-ground car parking station with revenue opportunities, and in support of planning and development in this area.

### Bowen Hills – 41-47 O'Connell Terrace (refer Attachment D)

**Preferred** due to the following reasons:

- Council-owned in freehold,
- Easy access for emergency vehicles on to Inner City Bypass and then Legacy Way,
- Potential for Council to compliment development with retail and commercial office space, and in support of planning and development in this area,
- Potential for project to on-sell development to the City of Brisbane Investment Corporation.

The concept design includes the provision of floor areas dedicated to the following operations:

- TCC area 3200 m<sup>2</sup>,
- Retail area 400 m<sup>2</sup> at ground level on O'Connell Terrace, and
- Three levels of commercial office space 5100 m<sup>2</sup>.

Transcity has included in its bid \$13.9m for the TCC in its original location. It is anticipated that additional costs relating to the changed location and the provision of a dedicated power supply may amount to \$5m. The total cost of providing the TCC in its new location is provided for in the existing budget allowances.

The retail and commercial component of the development is estimated to be in the order of \$26m and is presently provided for in the project risk budget. The potential for the commercial and retail components of the development or the complete building being on-sold to the City of Brisbane Investment Corporation is presently being explored.

It is anticipated that the total cost of the TCC will be optimised during the design development process to come within the range of \$40-\$45m excluding the cost of land.

*any additional Commercial*

A detailed concept design, estimate and business case for the development is currently being developed and would be presented to Council later in the year for consideration.

It should be noted that the relocation of the TCC will require a modification to the Project Deed and an additional Change Report. The modification would be the subject of an additional E&C Submission.

It should also be noted that the development (TCC, including retail and commercial areas) will require certain planning approvals, in this instance from the Urban Land Development Authority, and preliminary investigations are currently underway in this regard.

It is recommended that E&C approve 41-47 O'Connell Terrace, Bowen Hills as the preferred location for the Legacy Way TCC.

**13.0 Consultation**

Barry Broe, Divisional Manager, Brisbane Infrastructure  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice  
Greg Evans, Acting Chief Operating Officer, Corporate Services  
Craig Stevens, Manager, Corporate Communication

All are in agreement with the recommendation.

**14.0 Implications of proposal**

The new location for the TCC needs to be determined shortly in order for the facility to be approved, constructed and functional in time for the opening of Legacy Way.

**15.0 Commercial in confidence**

No.

**16.0 Vision/Corporate Plan impact**

Legacy Way is part of Council's TransApex transport initiative and is consistent with long-term regional and citywide transport planning objectives.

**17.0 Customer impact**

No.

**18.0 Environmental impact**

A Planning Approval (incorporating the relevant Change Report) will be obtained from the Coordinator-General in due course.

**19.0 Policy impact**

No.

**20.0 Financial impact**

The financial impact of constructing the TCC at the preferred location of 41-47 O'Connell Terrace, Bowen Hills, is included in the Legacy Way budget.

**21.0 Human resource impact**

No.

BCC 10 YEAR RELEASE SCHEME

## 22.0 Urgency

In the standard course of business.

## 23.0 Publicity/marketing strategy

The communications provisions of the Project Documents – including consultation as part of the change process and planning approvals - will govern communications in relation to the works the subject of the TCC.

## 24.0 Options

Option 1: It is recommended that E&C approve 41-47 O'Connell Terrace, Bowen Hills as the preferred location for the Legacy Way Tollroad Control Centre.

Option 2: Not accept the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/288

**Related subject matter files**

106/335/1554/16

**2.0 Title**

Flexible Funding Program Community Development and Recovery Package, Natural Disaster Relief and Recovery Arrangements (NDRRA) – Oxley Community Recovery Centre Grant

**3.0 Issue/purpose**

To seek E&C approval to provide the Oxley Community Recovery Centre with funding to support the ongoing operation of the Centre.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Vanessa Fabre, Manager Inclusive Communities, City Lifestyle Branch

**6.0 Date**

18 July 2011

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

NA

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the payment of \$15,000 to the Oxley Community Recovery Centre out of funds received from the NDRRA Flexible Funding Program Community Development and Recovery Package to support the ongoing operation of the Oxley Community Recovery Centre as per the project outline in Attachment B.

**I Recommend Accordingly**

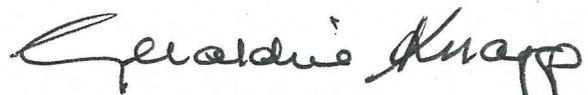
**ACTING CHIEF EXECUTIVE OFFICER**

**11.0**

**Divisional Manager**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.



**Vicki Pethybridge  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE DIVISION**

**Councillor Geraldine Knapp  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE**

BC TO YOUR RELEASE SCHEME

**APPROVED**

18 JUL 2011

Lord Mayor

## 12.0 Background

On 24 May 2011, the Premier of Queensland approved a grant to Brisbane City Council through the Natural Disaster Relief and Recovery Arrangements (NDRRA) Flexible Funding Program. The funding is allocated over two years with \$125 000 (GST excl.) in 2011-2012 and \$125 000 (GST excl.) in 2012-2013.

A funding agreement with the Department of Local Government and Planning was signed by Council's Acting Chief Finance Officer on 3 June 2011.

On 2 June 2011 Council's Community Recovery Coordination Committee (CRCC) met and considered a request that had been received by Premier to use part of the Flexible Funding Program grant to fund the continuation of the community led community recovery centres. Subsequently, E&C approved funding of \$50,000 to the Yeronga Community Recovery Centre on 14 June 2011.

A proposal has now been received from the Oxley Recovery Centre to continue their operations for two days a week until November 2011. Attachment B outlines the project proposal.

E&C approval is now sought for the payment of \$15,000 to the Oxley Community Recovery Centre out of funds received from the NDRRA Flexible Funding Program Community Development and Recovery Package to support the ongoing operation of the Oxley Community Recovery Centre as per the project outline in Attachment B.

## 13.0 Consultation

- Community Recovery Coordination Committee (2 June 11)
- Kent Stroud, Branch Manager, Community Lifestyle (8 July 11)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (8 June 11)
- Craig Stevens, Manager Corporate Communication, Marketing & Communication Branch (8 June 11)
- Paul Oberle, Chief Financial Officer, Corporate Finance (8 June 11)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

A grant will be provided to support the continuation of the Oxley Community Recovery Centre under the auspice of the Brisbane Oxley – Sherwood Lions Club Inc. an incorporated community organisation.

## 15.0 Commercial in confidence

Nil

## 16.0 Vision/Corporate Plan impact

2026 Vision themes: Friendly, safe city and city wide outcomes of Inclusive and caring communities and Connected and Engaged Communities.

This initiative also is linked to the following Corporate Plan programs and strategies:

- Outcome 5.4 Social Inclusion
- Outcome 9.11 Disaster Operations

## 17.0 Customer impact

The Oxley Community Recovery Centre operating from the Oxley Scout Hut will be able to continue to provide support to residents who were affected by the January flood event and assist them access essential services needed to recover.

The Oxley Community Recovery Centre will remain open 2 days a week to community members and a further 3 days a week for administrative tasks and delivery of household goods until 30 November 2011.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

This project is supported through the Community Recovery Coordination Committee as part of the flood disaster recovery arrangements.

**20.0 Financial impact**

The Flexible Funding Program Community Development and Recovery Package is being coordinated through the Queensland Department of Local Government and Planning (DLGP) and constitutes \$250,000 over two years. The first payment of these funds was received for \$125,000 for the 2011/12 financial year.

The funding has been identified in the 2011/12 Budget, Service 5.4.2.1 Community Capacity Building.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

As the Oxley Community Recovery Centre is currently operating with no funding, arrangements will be required to be in place to continue the service.

**23.0 Publicity/marketing strategy**

The State Government announced this funding on 3 June 2011. Council will be able to make announcements through our media channels.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCG  
10 YEAR  
PUBLIC INFORMATION SCHEME  
RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/286

**Related subject matter files**  
149/210/179/162

**2.0 Title**

Stores Board Submission - Provision of Support and Maintenance for the Self Insurance and Case Management System.

**3.0 Issue/purpose**

To seek approval from the Establishment & Coordination that it approves directly entering into a Corporate Procurement Arrangement (CPA) in the form of a Preferred Supplier Arrangement with Strategic Business Consulting Pty Ltd for the provision of Support and Maintenance for the Self Insurance Management System (SIMS) and Case Management System (CMS) without seeking competitive tenders from industry in accordance with Section 2.4, Sole or Select Sourcing, of the Contract Manual.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

**6.0 Date**

12 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

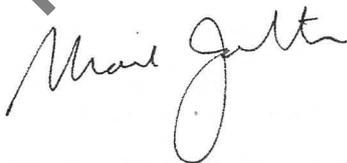
No

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.



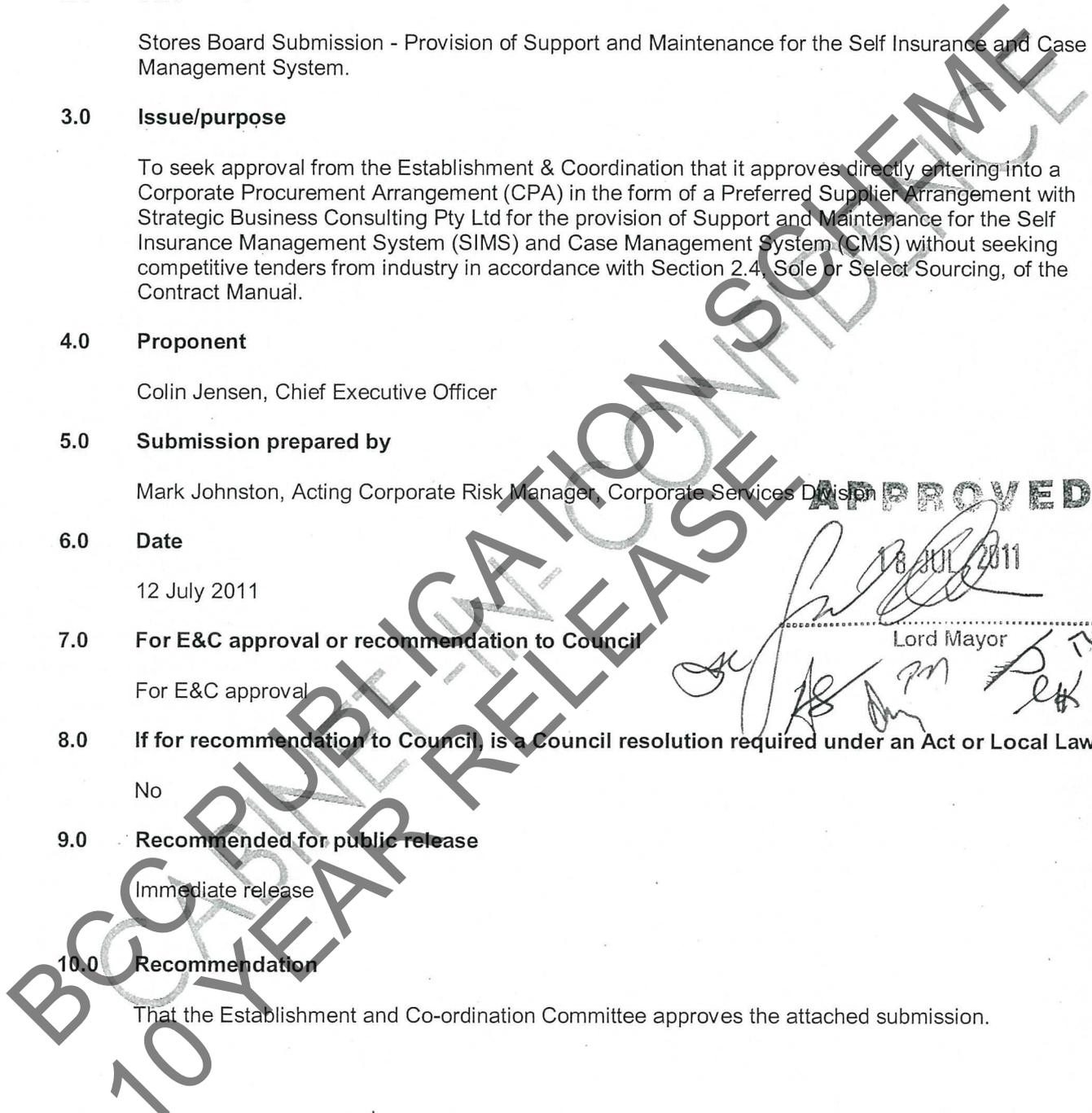
**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER**



**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**I Recommend Accordingly**

  
.....  
ACTING CHIEF EXECUTIVE OFFICER



**APPROVED**

18 JUL 2011

Lord Mayor

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 July 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
FQ120003-11/12	Provision of Support and Maintenance for the Self Insurance and Case Management System	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Council's policy on the application of waste minimisation and use of environmentally friendly and recycled products will be taken into account where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable

**22.0 Urgency**

As soon as possible

**23.0 Publicity/marketing strategy**

As Required

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/273

**Related subject matter files**  
109/210/179/181

**2.0 Title**  
Stores Board Submission - Civil Construction & Maintenance Works Panel

**3.0 Issue/purpose**  
To seek approval from the Establishment & Coordination Committee for:  
(a) the establishment of a Corporate Procurement Arrangement in the form of Panel for Civil Construction & Maintenance Works ("the Panel") to support the Council's civil construction program and to enable it to proceed with greater efficiency; and  
(b) the Panel be established without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Select Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

**6.0 Date**  
28 June 2011

**7.0 For E&C approval or recommendation to Council**  
For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

**9.0 Recommended for public release**  
Immediate release

**10.0 Recommendation**  
That the Establishment and Co-ordination Committee approves the attached submission.

**APPROVED**

18 JUL 2011

*[Handwritten signatures and initials]*  
Lord Mayor

*[Handwritten signature of Mark Johnston]*

*[Handwritten signature of Colin Jensen]*

**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER**

**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**I Recommend Accordingly**  
*[Handwritten signature]*  
ACTING CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 28 June 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V110211-10/11	Civil Construction & Maintenance Works Panel	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Proposed Contractors are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable

## 22.0 Urgency

As soon as possible

**23.0 Publicity/marketing strategy**

As Required

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE  
CONFIDENCE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/285

**2.0 Title**

2011 Local Government Association of Queensland (LGAQ) Annual Conference – Delegates and Observers

**3.0 Issue/purpose**

To gain E&C approval for councillors to attend the 2011 LGAQ Annual Conference, taking place on the Gold Coast from 3 to 6 October, and to apportion Council's voting entitlements.

**4.0 Proponent**

Peter Rule, Executive Manager, Office of the Chief Executive

**5.0 Submission prepared by**

Jo Gibney, Project Officer, Office of the Chief Executive, ext 34309

**6.0 Date**

18 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**APPROVED**

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

*John*  
Lord Mayor  
*AB TM*  
*John*  
*John*

**10.0 Recommendation**

1. That two councillors be approved to attend the LGAQ 2011 Annual Conference as Council's official delegates one of those being Cr Margaret de Wit.
2. That the two delegates referred to in (1) be allocated Council's entitlement of 14 votes, to be shared in accordance with E&C's direction.
3. That additional councillors (number to be determined by E&C) be approved to attend the LGAQ 2010 Annual Conference as observers.

*4. One further councillor from the Administration to have voting rights and another councillor appointed by the leader of the Opposition.*

**11.0 Divisional Manager**

**Chairman**

*Peter Rule*

*5. A Bourke is nominated as the Administrative councillor*

Support / Reject the recommendation.

If reject, please state reasons.

*Adrian Schinner*

**Peter Rule  
EXECUTIVE MANAGER  
OFFICE OF THE CHIEF EXECUTIVE  
COMMITTEE**

**Cr Adrian Schinner  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT & ADMINISTRATION**

**I Recommend Accordingly**

*[Signature]*

ACTING CHIEF EXECUTIVE OFFICER

## 12.0 Background

The 2011 Annual Conference of the Local Government Association of Queensland (LGAQ) will be held on the Gold Coast from Monday 3 October to Thursday 6 October. The theme is "Dare to be Different."

Council has traditionally approved Councillors to attend this conference. Under LGAQ rules, Brisbane is permitted to provide two official delegates, as well as any number of observers. Delegates can exercise Council's voting entitlement of 14 votes, which can be divided between the delegates in any way that Council sees fit. Please note that registration fees for two delegates are included in Council's annual LGAQ membership.

At the 2010 conference the votes were allocated to Councillors Margaret de Wit and Matthew Bourke. Councillor Peter Cumming attended as observer. Councillor Margaret de Wit is currently a member of the LGAQ Executive the association's Junior Vice-President since 2008.

E&C's direction is sought regarding the following:

- number and identity of the official delegates to attend the LGAQ 2011 Annual Conference
- number and identity of observers to attend the LGAQ 2011 Annual Conference and
- the apportioning of Council's voting entitlements.

## 13.0 Consultation

Peter Rule, Executive Manager, Office of the Chief Executive

## 14.0 Implications of proposal

Nil

## 15.0 Commercial in confidence

Nil

## 16.0 Vision/Corporate Plan impact

Consistent with Corporate Plan – specifically:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with the established policy that the Brisbane City Council voices its position on local government issues through its representation at the LGAQ.

## 20.0 Financial impact

Registration costs for two Councillors are included in Council's annual membership fees paid to LGAQ. Therefore costs for two Councillors would be as follows:

- no travel costs (conference is being held on Gold Coast)
- accommodation costs approx. \$600 per person
- official conference dinner \$120 per person
- miscellaneous expenses of say \$100 per person

If more attendees are approved (as observers) then the registration costs would be \$1200 per person if early bird registration is used (ie registration prior to 19/8/2011).

Funds are available under cost code 101150301500000063300000 for accommodation and conference fees.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business. However, early approval will ensure costs are minimised by taking advantage of early bird conference rates and any available discounted travel and accommodation rates. Early bird registration closes on 19/8/2011.

**23.0 Publicity/marketing strategy**

Not required.

**24.0 Options**

1. To approve the attendance and nomination of Councillors and the apportioning of Council's votes at the 2011 National General Assembly of Local Government.
2. Not to approve the attendance and nomination of Councillors and the apportioning of Council's votes at the 2011 National General Assembly of Local Government.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICICATIONS SCHEME  
10 YEAR RELEASE

E&C FORMAL SUBMISSIONS RESULTS – 25 JULY 2011						
SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
25/07-01 M	137/800/1121/7	Brisbane Infrastructure	King George Square Cycle Centre	Withdrawn	Yes	
25/07-02 R	182/790/344/34	Brisbane Infrastructure	Amendment to the 2011-12 Schedule of Fees and Charges for abandoned shopping trolleys	Approved		N/A
25/07-03 M	137/800/1121/275	Brisbane Infrastructure	Collection of abandoned shopping trolleys	Approved	Yes	
25/07-04 R	152/160/1007/67	CPAS	Temporary Local Planning Instrument 02/11	Approved		N/A
25/07-05 R	112/20/711/303	CPAS	Resumption of Easements over part of the land at: 10 Martha Street, Paddington 74 Charlotte Street, Paddington 24 Great George Street, Paddington	Approved		N/A
25/07-06 M	137/800/1121/287	OLMCEO	Stores Board Submission – Provision of Applicant Tracking System	Approved	Yes	
25/07-07 R	197/830/826/7	OLMCEO	Stores Board Submission – Provision of Kerbside Large Items Collection Service	Approved		N/A
25/07-08 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (May 2011)	Approved		N/A
25/07-09 M	137/800/1121/270	Organisational Services	Concessional Leave Arrangements – Christmas/ New Year Period 2011/12	Approved		N/A
25/07-10 M	164/855/554/35	Brisbane Transport	Travel proposal, Fiji, Industry Confederation National Conference 2011	Approved	Yes	

E&C FORMAL SUBMISSIONS RESULTS – 25 JULY 2011						
SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
25/07-11 M	137/800/1121/285	OLMCEO	Proposed motion for the 2011 LGAQ Annual Conference	Approved	Yes	
25/07-12 M	137/800/1121/293	Brisbane Infrastructure	Conduit in Developments	Approved		N/A

Present: Lord Mayor Graham Quirk, G Knapp, A Cooper, D McLachlan, P Matic, M de Wit, J Simmonds & I McKenzie.  
 Apologies: Deputy Mayor A Schrinner

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/275

**Related subject matter files**  
182/790/344/34

**2.0 Title**  
Collection of abandoned shopping trolleys.

**3.0 Issue/purpose**  
To seek E&C approval for professional trolley collection services to be utilised in the collection of abandoned shopping trolleys.

**4.0 Proponent**  
Geoffrey Beck, Executive Manager, Field Services Group, Brisbane Infrastructure

**5.0 Submission prepared by**  
Tim Wright, Business Delivery Manager, Asset Services, ext 39643

**6.0 Date**  
25 July 2011

**7.0 For E&C approval or recommendation to Council**  
E&C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

**9.0 Recommended for public release**  
Immediate

**10.0 Recommendation**  
That E&C approve the utilisation of professional trolley collection services for the collection of abandoned shopping trolleys on terms and conditions satisfactory to the Manager, Asset Services and the Chief Legal Counsel.

**11.0 Executive Manager**

*Geoffrey Beck*

**Geoffrey Beck  
EXECUTIVE MANAGER  
FIELD SERVICES GROUP  
BRISBANE INFRASTRUCTURE**

Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

**Chairman**  
 Support  Reject the recommendation.  
If reject, please state reasons.

*[Signature]*

**Councillor David McLachlan  
CHAIRMAN  
FIELD SERVICES COMMITTEE**

BCO 10 YEAR RELEASE SCHEME

APPROVED

25 JUL 2011

Lord Mayor

*[Signature]*

*[Signature]*

*[Signature]*

*[Signature]*

## 12.0 Background

Council have been working with retailers for approximately two years in an effort to reduce abandoned shopping trolleys in public places. The partnership between retailers and Council has been strong, and considerable amounts of money have been spent by the retailers on implementing new systems (eg. coin lock, wheel lock) to prevent trolleys being taken from stores. Council does however continue to collect the trolleys from streets, parks and waterways.

Currently, abandoned trolleys are reported to the Contact Centre and Field Services staff collect them. This reduces the amount of time that Field Services staff can spend on other amenity issues, such as cleansing or maintaining public assets.

It is proposed that Council staff be given permission to report abandoned trolleys to either Trolley Tracker (Woolworths, Target, Big W, Dan Murphys trolleys) or Coles (Coles, K-Mart, Bunnings, Officeworks trolleys) for collection. Both these organisations provide this service at no cost to Council.

Trolley Tracker and Coles claim that the majority of trolleys will be collected within 24 hours of being reported. If the trolleys are not collected within 24 hours of being reported, Council staff will collect them. This will reduce the amount of time Council staff spend on collecting trolleys and also reduce the amount of space that the trolleys occupy in Council depots. For trolleys that require urgent pick up or pose a safety hazard (e.g. trolley on a road), Council staff will either collect them or move them to a safer place within two hours of being reported.

Both Trolley Tracker and Coles will report to Council on when they have collected reported trolleys.

The Terms and Conditions of partnering with Trolley Tracker and Coles is detailed in Attachment B.

E&C approval is now sought for Council to formally engage with Trolley Tracker and Coles so the process can be implemented.

## 13.0 Consultation

- Barry Broe, Divisional Manager, Brisbane Infrastructure (July 2011)
- Shane MacLeod, A/Divisional Manager, Brisbane Lifestyle (June 2011)
- Craig Stevens, Manager, Corporate Communications (July, 2011)
- Chris Lavin, A/Manager, Local Asset Services (June 2011)
- Brett Turville, Manager, Compliance and Regulatory Services (June 2011)
- Sean Hodgson, A/Regional Operations Manager, City Services, Compliance and Regulatory Services (June 2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The trolleys in storage at the five regional depots take up considerable space. Through this initiative, Field Services can ensure that large numbers of trolleys are not stored in our depots.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Clean, Green city.

**17.0 Customer impact**

Through this proposal, the trolleys will be returned to the retailers within 24 hours, meaning that customers will have access to trolleys in supermarkets when they want them.

**18.0 Environmental impact**

It is expected through the continued implementation of locking devices by the retailers, Council will see less trolleys abandoned on our footpaths, parks and waterways.

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Nil cost to Council.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/287

**Related subject matter files**

149/210/179/160

**2.0 Title**

Stores Board Submission - Provision of an Applicant Tracking System

**3.0 Issue/purpose**

To seek approval from the Establishment & Coordination Committee to directly enter into a Contract with PageUp People Pty Ltd for the provision of an Applicant Tracking System without seeking competitive tenders from industry in accordance with Section 2.4, Sole or Select Sourcing, of the Contract Manual.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

**6.0 Date**

12 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.

**APPROVED**

25 JUL 2011

*[Handwritten signatures and initials]*  
Lord Mayor  
IJM  
pm  
Dm.

**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER**

**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

*[Handwritten signature]*  
I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

BC 10 YEAR RELEASE SCHEME

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 July 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
V110223-10/11	Provision of an Applicant Tracking System	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable

**22.0 Urgency**

As soon as possible

**23.0 Publicity/marketing strategy**

As Required

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary File number**

137/800/1121/270

**Related subject matter files**

14/3(P1)

**2.0 Title**

Concessional Leave Arrangements – Christmas/New Year Period 2011/12

**3.0 Issue/purpose**

The purpose of this submission is to continue the practice of providing Concessional Leave over the Christmas/New Year period.

**4.0 Proponent**

Greg Evans, Divisional Manager Organisational Services

**5.0 Submission prepared by**

Karla Sallaway, Project Support Officer (Employment Arrangements)

**6.0 Date**

20 July 2011

**7.0 For E&C approval or recommendation to Council**

For E & C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

N/A

**10.0 Recommendation**

It is recommended that the Establishment and Coordination Committee approve the implementation arrangement set out in Attachment B.

**11.0**

Divisional Manager



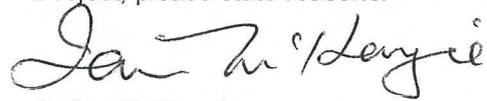
Greg Evans  
Divisional Manager  
Organisational Services

**APPROVED**  
25 JUL 2011  
Lord Mayor  
*[Signatures]*

Chairman

Support /  Reject the recommendation.

If reject, please state reasons.



Cr Ian McKenzie  
Deputy Chairman  
Finance and Economic Development and  
Administration Committee

**I Recommend Accordingly**

*[Signature]*  
65  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Brisbane City Council has managed the Christmas/New Year period in the same way since 1987, whereby an E & C decision to grant one day's Concessional Leave was approved. Council, by approving this Concessional Leave, will be consistent with previously approved practices and procedures designed to manage customer service levels over this period. E & C approval is now sought of the implementation arrangement, as set out in Attachment B.

## 13.0 Consultation

- Executive Management Team
- Councillor McKenzie

The above are in agreement with the recommendation.

## 14.0 Implications of proposal

A consistent approach to the management of the Christmas/New Year period would benefit both Council and employees. Council is able to maintain its operations by planning ahead and ensuring staff coverage and service to its customers. Employees can plan for the festive season.

## 15.0 Commercial in confidence

N/A

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

No additional funding will be required.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

Nil

## 23.0 Publicity/marketing strategy

All employees are to be notified by Council by GroupWise or via supervisors/line management. Public are to be notified where necessary.

**24.0 Options**

*Option 1:* Approve that one (1) Concessional Leave day be split over (2) days in accordance with previous practice, viz., 28<sup>th</sup> December 2011, 30<sup>th</sup> December 2011.

*Option 2:* Not approve a Concessional Leave day over the 2011/12 Christmas/New Year period.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

164/855/554/35

**2.0 Title**

Travel proposal, Fiji, Bus Industry Confederation National Conference 2011

**3.0 Issue/purpose**

To seek Establishment and Coordination (E&C) Committee approval for Alan Warren, Divisional Manager Brisbane Transport, to travel to Fiji to represent Brisbane Transport and participate in the Bus Industry Confederation National Conference 2011 from 23-26 October 2011.

**4.0 Proponent**

Alan Geyer, Acting Divisional Manager Brisbane Transport

**5.0 Submission prepared by**

Greg Spelman, Executive Officer to the Divisional Manager, Brisbane Transport

**6.0 Date**

18 July 2011

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C grant approval for the Divisional Manager Brisbane Transport, Alan Warren, to travel to Fiji to represent Brisbane Transport and participate in the Bus Industry Confederation National Conference from 23-26 October 2011, at an estimated cost to Council of \$4,225.

**11.0**

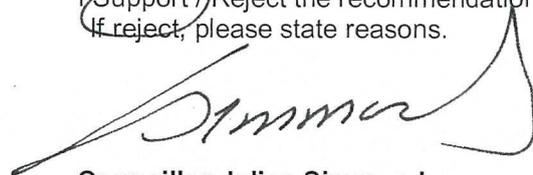
Divisional Manager



Alan Geyer  
ACTING DIVISIONAL MANAGER

Chairman

Support /  Reject the recommendation.  
If reject, please state reasons.



Councillor Julian Simmonds  
CHAIRMAN  
PUBLIC AND ACTIVE TRANSPORT  
COMMITTEE

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

**APPROVED**

25 JUL 2011

Lord Mayor

BC 70 YEAR RELEASE SCHEME

## 12.0 Background

The Bus Industry Confederation (BIC) is Australia's peak organisation representing the interests of the bus industry. This encompasses bus operators, suppliers and associated businesses. As the peak organisation, BIC works with all levels of government, regulatory authorities, industry and the community to: develop national strategies, encourage investment in public transport infrastructure, develop tax and pricing regimes, coordinate policies across all levels of government, improve public understanding about the industry, address accessibility and mobility needs, ensure the industry is safe and effective, and improve the environment and community health through encouraging greater use of public transport.

The national conference is the key policy forum for bus and coach operators, regulators and suppliers in the industry each year. It seeks to set a direction for the industry and influence regulation and government policy. The 2011 conference will be the tenth BIC national conference and the theme is "Moving People – the Next Decade". It will be focused on the challenges and opportunities that will face the bus industry and the broader public transport industry over the next decade.

As the Divisional Manager for Brisbane Transport (BT), Alan Warren provides strategic leadership and direction for the business unit, ensures business and corporate objectives are achieved and manages customer and stakeholder relationships. He also oversees branches responsible for all operations and service delivery, strategic and network planning, and engineering and asset management.

Alan's attendance at the conference will be beneficial in helping to ensure that BT remains one of the best bus operators in Australia and that Council is in a position to influence the direction of public transport policy across all levels of government and the country. BT strives to be in the forefront of the industry and the networking and conference proceedings are important for canvassing and assessing new directions and initiatives, and learning from the successes and setbacks of other Australian operators. By Alan's attendance, Council will be able to promote the successes of BT and Council in relation to public transport, and influence the policies and strategies for the industry including those that may impact on Council's service delivery, costs, tax settings, and regulatory compliance.

BIC has issued invitations through the Lord Mayor and the CEO for Alan Warren to speak at the 2011 conference in a session that will address ways of growing public transport patronage and determining how to best meet the growing demand. In particular, BIC is eager for Alan to share his insights to help influence approaches in other states of Australia regarding the importance of frequency of services (such as Bus Upgrade Zone – BUZ – services) in meeting demand and, in fact, generating patronage. Alan has been approached because of the success of, and impressive and sustained patronage growth on, the Brisbane Transport network, especially BUZ routes.

BIC is a non-profit cooperative body where all members pay for participation of the conference, whether presenting or not.

E&C approval is sought to grant approval for the Divisional Manager Brisbane Transport, Alan Warren, to travel to Fiji to represent Brisbane Transport and participate in the Bus Industry Confederation National Conference from 23-26 October 2011, at an estimated cost to Council of \$4,225.

## 13.0 Consultation

- Colin Jensen, Chief Executive Officer
- Councillor Julian Simmonds, Chairman Public and Active Transport
- Greg Swain, Corporate Communication Manager Media And Public Relations

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Approval of the recommendations of the submission will help ensure BT can anticipate, plan for and influence national industry developments and government policy settings on public transport matters.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

E&C's decision on Alan Warren's attendance of the 2011 BIC is linked to the Living in Brisbane 2026 themes:

- Accessible, connected city: Layers of diverse transport networks interconnecting at centres and urban villages, and
- Clean, green city: Clean air.

It is also linked to the following corporate plan programs:

- Program 3.2 – Moving Brisbane – Public Transport: We will work to ensure the community has access to high quality integrated public transport. Demand for public transport services will be met and public transport will continue to contribute to managing road congestion;
- Program 9.2 – Customer Focus – Service Delivery: We will deliver our services with integrity and simplicity – as promised and in a simple, convenient manner; and
- Program 11.3 – Organisational Capability – Great employer clever workforce: Through our Workforce 2012 program, we will maintain and build Council's adaptable and capable workforce. This will be achieved by attracting, developing and retaining skilled, motivated employees.

## 17.0 Customer impact

Approval of the recommendations would ensure BT can anticipate and respond to changes in the industry affecting our customers, and learn from initiatives trialled in other jurisdictions. Information derived from the conference will help improve BT's strategic and business planning processes, particularly the goals related to customer service:

- Passenger focus – continue to strive for excellence;
- Relentless drive for competitive efficiency/value for money – raise the bar;
- Promoting relationships in a complex environment; and
- Innovate and continually improve.

## 18.0 Environmental impact

No direct impact from this submission. However, the knowledge gained from the conference will help BT contribute to meeting Council targets to increase sustainable travel choices and public transport patronage, and thereby reduce traffic congestion and greenhouse emissions, and improve air quality.

## 19.0 Policy impact

The submission is in accordance with Council policy.

## 20.0 Financial impact

Airfares	Business	\$1,475
Accommodation	Five nights at approximately \$250 each	\$1,250
Transfers/taxis		\$200
Conference registration		\$800
Other expenses (meals, personal allowance and others)		\$500
<b>Total</b>		<b>\$4,225</b>

Funding is available from within Brisbane Transport's budget GL code 4.80.7008.801.000.000.628.884.00. It should be noted that the cost of attending the conference in Fiji is comparable to previous conferences in Australia.

## 21.0 Human resource impact

Nil.

**22.0 Urgency**

In the normal course of business. However, the conference is scheduled to occur from 23-26 October 2011. The timing of the decision on the submission may affect the airfares and accommodation costs.

**23.0 Publicity/marketing strategy**

Not applicable.

**24.0 Options**

*Option 1:* Approve the recommendation, with Council to fund travel for Alan Warren to attend the Bus Industry Confederation National Conference 2011 from 23 to 26 October in Fiji at a cost to Council of \$4,225.

*Option 2:* Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/285

**2.0 Title**

Proposed motion for the 2011 LGAQ Annual Conference

**3.0 Issue/purpose**

To gain E&C approval to submit a motion to the 2011 LGAQ Annual Conference

**4.0 Proponent**

Peter Rule, Executive Manager, Office of the Chief Executive

**5.0 Submission prepared by**

Jo Gibney, Project Officer, Office of the Chief Executive, ext 34309

**6.0 Date**

25 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That approval is granted to submit the motion in Attachment B to the 2011 LGAQ Annual Conference.

**11.0**

Divisional Manager

Chairman

Support  Reject the recommendation.

If reject, please state reasons.

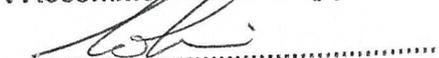


Peter Rule  
EXECUTIVE MANAGER  
OFFICE OF THE CHIEF EXECUTIVE



Cr Margaret de Wit  
CHAIRMAN INFRASTRUCTURE  
COMMITTEE

Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

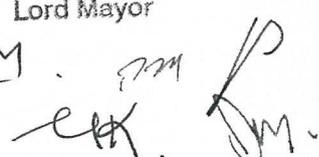
BCC PUBLIC RELEASE SCHEME  
YEAR RELEASE SCHEME

APPROVED

25 JUL 2011

Lord Mayor

IJM



## 12.0 Background

The Local Government Association of Queensland (LGAQ) has called for motions to be submitted for its forthcoming 115th Annual Conference to be held on the Gold Coast from Monday 3 October to Thursday 6 October 2011. This year's theme is "Dare to be Different.". As in previous years, these motions are to be voted upon at the conference.

The following motion has been received and is attached:

- For the State Government to provide adequate park and ride facilities at urban bus and train stations.

The LGAQ's deadline for submission of motions is 29 July 2011.

E&C's approval is sought to submit the attached motion to LGAQ to be voted upon at the 2011 Annual Conference.

## 13.0 Consultation

Sherry Clarke, Manager Transport Planning & Strategy  
Barry Broe, Divisional Manager Brisbane Infrastructure  
Margaret de Wit, Chairman Infrastructure Committee.

## 14.0 Implications of proposal

It is anticipated that the motion would generally be supported at the Conference.

## 15.0 Commercial in confidence

Nil

## 16.0 Vision/Corporate Plan impact

Consistent with Corporate Plan – specifically:

- Developing regional, national and international alliances to advance Brisbane's interests and foster long-term economic, development, cultural and social opportunities.
- Participating in government networks and alliances to develop and promote cooperative regional and international initiatives.

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with the established policy that the Brisbane City Council provides a voice on national local government issues through its membership of the LGAQ.

## 20.0 Financial impact

There are no immediate budget implications for Brisbane City Council.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

Urgent. LGAQ deadline for submission of motions is 29 July 2011.

**23.0 Publicity/marketing strategy**

At the discretion of Civic Cabinet. The LGAQ Annual Conference receives media coverage.

**24.0 Options**

1. To endorse the attached motion for submission to LGAQ.
2. To not endorse the attached motion.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/293

**Relevant subject matter files**

None

**2.0 Title**

Conduits in Developments

**3.0 Issue/purpose**

Approve the commencement of procedures to change Council policies and guidelines regarding telecommunications conduits in developments.

**4.0 Proponent**

Barry Broe  
Divisional Manager  
Brisbane Infrastructure

**5.0 Submission prepared by**

Neal Krautz  
Principal Engineer  
Duct & Fibre Infrastructure Management  
Asset Management Branch, Brisbane Infrastructure

**6.0 Date**

25 July 2011

**7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for release.

**APPROVED**

25 JUL 2011

Lord Mayor

Handwritten signatures and initials of council members, including the Lord Mayor's signature.

10.0 Recommendation

It is therefore proposed that E&C approve the following actions:

That procedures be commenced in accordance with the *Sustainable Planning Act 2009* to amend Council's Subdivision and Development Guidelines in accordance with the following outline:

- maintain the requirement that developers provide a 'certificate' from a carrier of their choice demonstrating that they have arranged for telecommunications to be provided to the properties;
- require developers to install a second conduit, including pits, on major roads to be given to Council for its own purposes as indicated above;
- 'major roads' where Council is likely to have the requirement to install its own optic fibre be defined as Neighbourhood Access roads and all roads of a higher order in accordance with Council's road network hierarchy.

*Council will continue to negotiate with NBN Co. to provide support Council's position of allowing use in conduits to provide a better community benefit.*

11.0

Divisional Manager

Chairman

Support /  Reject the recommendation.  
If reject, please state reasons.

*Barry Broe*

*M. de Wit*

Barry Broe  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

Cr Margaret de Wit  
CHAIRMAN  
INFRASTRUCTURE COMMITTEE

BCA PUBLICATIONS  
10 YEAR RELEASE

Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 12.0 Background

Since 2004 Council has been proactive in attempting to ensure that Brisbane residents have the opportunity of accessing the best telecommunications infrastructure available. The current Subdivision and Development Guidelines which were gazetted on 8 February 2008 require developers to install two conduits (ducts) for contribution to Council in the telecommunications alignment.

In the past 12 months there have been considerable changes in public policy in the telecommunication sphere with the advent of the NBN Co and its mandate from the Federal government to provide fibre optic to over 90% of Australian homes. The Federal government has supported this position with the introduction of legislation utilising its constitutional power in relation to telecommunications.

Besides seeking to ensure Brisbane residents had access to the best in telecommunications facilities, Council itself has been also motivated to ensure fibre ready conduits were installed in as many developments as possible for its own purposes.

Installing BCC fibre optic cables in conduits yields cost savings, flexibility and security compared with using carriers. These advantages are likely to increase further with the NBN, which is designed mostly for consumers rather than for corporate wide area networks.

Council's duct and fibre is now established infrastructure. This network (over 200km long) is critical to Council internal operations including all corporate ICT and telephony. The traffic signals and traffic management systems, including traffic cameras, also rely on the network. Other services such as corporate security and community safety are increasingly dependent on the network, as are external authorities such as Police and Main Roads.

Recent Federal policy and proposed legislation requiring developers to install conduit in new subdivisions has created issues with Council's current development policies and the Subdivision and Development Guidelines. If the Guidelines were strictly applied developers could be required to install three parallel conduits.

Discussions with the NBN Co to share conduits owned by Council, or allow to Council to share space in their conduits have failed. NBN Co indicated they will not allow Council fibres in their conduits, and they refuse to install their fibres in Council conduits (although the latter may change when they require access to Council bridges).

It is intended that Council will continue the current requirement on developers to provide a 'certificate' from a carrier of their choice demonstrating they have arranged for telecommunications to be provided to the properties. In conjunction with the new Federal legislation, and the NBN Co's position, this certificate now has the effect of requiring developers to build one conduit and associated pits to contribute to the carrier.

Ongoing discussions with NBN Co will be required to facilitate an orderly rollout of their network across the city. Under the NBN Co legislation, local governments are not provided the same rights to access NBN Co controlled fibres as other utility and service providers. While a change to the Federal legislation may be possible, it is best that Council take the steps within its powers to ensure that its interests are protected in the immediate future.

Developers currently carrying out conditions of development approval have found the conflicting requirements of the NBN Co and Council difficult to adequately satisfy, mainly because of the intractable position of the NBN Co.

In order to provide certainty to the development industry it is necessary for Council to vary its existing policy to align with the direction being taken under Federal legislation relating to telecommunications.

It is therefore proposed that E&C approve that procedures be commenced in accordance with the *Sustainable Planning Act 2009* to amend Council's Subdivision and Development Guidelines in accordance with the following outline:

- maintain the requirement that developers provide a 'certificate' from a carrier of their choice demonstrating that they have arranged for telecommunications to be provided to the properties;

- require developers to install a second conduit, including pits, on major roads to be given to Council for its own purposes as indicated above;
- 'major roads' where Council is likely to have the requirement to install its own optic fibre be defined as Neighbourhood Access roads and all roads of a higher order in accordance with Council's road network hierarchy.

Additionally, it is proposed that the letter set out in Attachment B be sent to the NBN Co advising them of Council's proposed changes to its planning policy and requesting that the NBN Co continue to communicate with Council to achieve the best whole of community approach for the installation and use of duct and fibre.

### **13.0 Consultation**

- Colin Jensen, CEO
- Cr Amanda Cooper, Chairman, Neighbourhood Planning & Development Assessment Committee
- David Askern, Chief Legal Counsel
- Kerry Doss, Manager, City Planning and Economic Development
- Richard Sivell, Manager Major Development Projects
- David Jackson, Manager, Economic Development
- Sherry Clarke, Manager, Transport Planning and Strategy
- Joe Bannan, Manager, Asset Management Branch
- Inga Condric, Principal Engineer, Strategic Asset Management Road Networks
- Tony Chadwick, Solicitor Brisbane City Legal Practice
- Mark Tranter, Solicitor Brisbane City Legal Practice

All are in agreement with the recommendation.

### **14.0 Implications of proposal**

This will clarify and relax the current requirements of conduits in developments.

### **15.0 Commercial in confidence**

No.

### **16.0 Vision/Corporate Plan impact**

The flexibility provided by additional Council conduits and their subsequent future applications enhances the accessible connected city, smart prosperous city, regional world city and the friendly safe city visions to 2026 and beyond. The potential application of interactive devices and CCTV in the suburbs in the future particularly benefits the friendly safe city vision.

### **17.0 Customer impact**

No direct customer impact in the short term. Long term broad benefits such as improved traffic management, interactive bus stops and community security.

### **18.0 Environmental impact**

Some long term general benefit of using telecommunications to reduce travel.

### **19.0 Policy impact**

Changes to development policy, procedures and guidelines on conduits will be required. To affect a revised policy it will be necessary to undertake amendments to Council's Subdivision and Development Guidelines which are a Planning Scheme Policy under the Brisbane City Plan 2000. This will be undertaken via a subsequent submission.

### **20.0 Financial impact**

Small reduction in the value of contributed assets.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

With the high profile involvement of the NBN Co and the corresponding issues to resolve, this submission is urgent.

**23.0 Publicity/marketing strategy**

These changes concern the development industry. There are no immediate corporate communications issues.

**24.0 Options**

**Option 1:**

Leave the current policy, procedures and guidelines unchanged.

**Option 2:**

The process be commenced immediately to amend the Subdivision and Development Guidelines as outlined.

Option 2 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

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