

## E&amp;C FORMAL SUBMISSIONS RESULTS – 6 JUNE 2011

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
06/06-01 M	137/800/1121/182	Corporate Services	Monthly Report – Delegation of Authority to Travel – March, 2011	Approved	Yes	
06/06-02 M	137/800/1121/210 112/265/439/115	Corporate Services	Asset Optimisation – Surplus Property Disposal	Approved		05/12/2011
06/06-03 M	137/800/1121/219 134/330/462/17	FaCS	Moorooka Community Hub Grant Application	Approved	Yes	
06/06-04 M	137/800/1121/208	Brisbane Infrastructure	Deed over the Right to Direct Suspension of Tolls – Go Between Bridge between the State of Queensland and Brisbane City Council	Approved	Yes	
06/06-05 M	137/800/1121/237	Brisbane Infrastructure	Clem Jones Tunnel – CLEM7 – Council consent to Debt Financier Arrangements – Substitution of Deutsche Bank with Sunbeam Opportunities (Cayman) Master Fund LP	Approved	Yes	
06/06-06 M	137/800/1121/236	Brisbane Infrastructure	Clem Jones Tunnel – CLEM7 – Amendment to Loan Note Subscription Agreement	Approved	Yes	
06/06-07 M	137/800/1121/235	Brisbane Infrastructure	Monthly Project Report – April 2011	Approved	N/A	N/A
06/06-08 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates (March 2011)	Approved	N/A	N/A

**E&C FORMAL SUBMISSIONS RESULTS – 6 JUNE 2011**

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
06/06-09 M	137/800/1121/45 106/335/1029/10	CPaS	Heritage Incentives Scheme (HIS) Revised Heritage Grant Application Conditions	Approved	Yes	
06/06-10 M	137/800/1121/119 106/630/543/15	FaCS	Community Facility Flood Recovery Grant Program – Round 9	Approved	Yes	
06/06-11 M	137/800/1121/238 204/86/4(5)	OLMCEO	Alteration to the membership of the Brisbane Powerhouse Pty Ltd Board	Approved	Yes	
06/06-12 R	109/280/265	CPaS	Implementation of Joint Flood Taskforce Report (JFT) Recommendations 2 -7	Approved	N/A	N/A
06/06-13 R	202/10(707)	Corporate Services	Proposed amendments to the Flooding Taskforce Voluntary Home Purchase Scheme Policy	Approved	N/A	N/A

Present: Lord Mayor Graham Quirk, A Schrunner, G Knapp, A Cooper, D McLachlan, P Matic, M de Wit & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

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06 JUN 2011 01

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

1.0 **FILE NUMBER:** 137/800/1121/182

2.0 **TITLE**

Monthly Report - Delegation of Authority to Travel – March, 2011

3.0 **ISSUE/PURPOSE**

Provision of relevant monthly travel report.

4.0 **PROPONENT**

Greg Evans, A/Chief Operating Officer, Corporate Services

5.0 **SUBMISSION PREPARED BY**

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 **DATE**

23 May, 2011

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For information purposes.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDED FOR PUBLIC RELEASE**

Immediate release.

10.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee note the information submitted on approved travel for March, 2011.

11.0

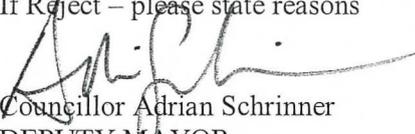
A/Chief Operating Officer

Chairman

I Support/Reject the Recommendation

If Reject – please state reasons

  
Greg Evans  
A/CHIEF OPERATING OFFICER

  
Councillor Adrian Schrinner  
DEPUTY MAYOR  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

## 12.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for March, 2011, for each Unit of Administration showing travel actually undertaken during that month.

Appendix "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

March, 2011

### Non-Commercial Operations

a)	International Travel	Nil
	(i) Number of Bookings	
	(ii) Airfares	
b)	Domestic Travel	
	(i) Number of Bookings	29
	(ii) Airfares	\$10,602.25
c)	Accommodation and Allowances Costs	\$ 7,312.50
d)	Registration Fees for Conferences	\$25,618.00
e)	Other Costs e.g. hire car	\$ 4,141.90
		TOTAL
		\$47,674.65
	Appendix "A"	Nil

**13.0 CONSULTATION**

Liaison with Officers undertaking travel and Divisional Travel Officers.

**14.0 IMPLICATIONS OF PROPOSAL**

Nil.

**15.0 COMMERCIAL IN CONFIDENCE**

No

**16.0 VISION/CORPORATE PLAN IMPACT**

Nil.

**17.0 CUSTOMER IMPACT**

Nil.

**18.0 ENVIRONMENTAL IMPACT**

Nil.

**19.0 POLICY IMPACT**

In line with Council policy.

**20.0 FINANCIAL IMPACT**

Expenses incurred through Divisional Travel Votes.

**21.0 HUMAN RESOURCE IMPACT**

Not applicable.

**22.0 URGENCY**

In the normal course of business.

**23.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**24.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for March, 2011.
- (2) Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/210

Related subject matter files

112/265/439/115

2.0 Title

Asset Optimisation – Surplus Property Disposal.

3.0 Issue/purpose

To seek approval to sell Council land known as Lot 5 Hurworth Street, Bowen Hills.

4.0 Proponent

Julie McLellan  
Project Director, Asset Optimisation  
Corporate Services Division  
Ext: 39137

5.0 Submission prepared by

Damian Ringelstein  
Project Manager, Asset Optimisation  
Corporate Services Division  
Ext: 81204

6.0 Date

6 June 2011

7.0 For E&C approval or recommendation to Council

For E&C Committee approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommended for public release

5 December 2011

BCC PUBLICATION RELEASE SCHEME  
10 YEAR RELEASE

APPROVED

7 JUN 2011

*[Signature]*  
Lord Mayor  
*[Signature]* *[Signature]* *[Signature]* *[Signature]*

**10.0 Recommendation**

It is recommended that the E&C Committee approve the disposal of Council land known as Lot 5 Hurworth Street, Bowen Hills for a price equal to, or greater than the valuation of the property and on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

**11.0**

**Divisional Manager**



**Greg Evans  
ACTING CHIEF OPERATING OFFICER  
CORPORATE SERVICES**

**Chairman**

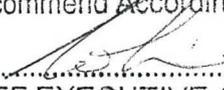
I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



**Councillor Adrian Schinnerer  
DEPUTY MAYOR  
CHAIRMAN, FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE**

I Recommend Accordingly



.....  
**CHIEF EXECUTIVE OFFICER**

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

## 12.0 Background

As part of Queensland State Government's contribution to the Inner City Bypass, ownership of this property was transferred to Council in 2000.

On 16 February 2009, the Establishment and Coordination (E&C) Committee gave its approval to proceed with a Request for Proposal (RFP) in order to nominate a property agent to represent Council regarding the Property Disposal Program at that time. Knight Frank was appointed on the 10 March 2009. Council land at 24 Markwell Street, Bowen Hills (also known as Lot 5 Hurworth Street, Bowen Hills) is a property that was a part of this Disposal Program.

Lot 5 Hurworth Street has been the subject of 2 previous E&C Submissions (1 June 2009 and 14 December 2009). Both of these submissions have resulted in 2 incomplete contract transactions.

On the 1 June 2009, E&C approved the sale to Urban Affordable Housing Association (UAHA) for [redacted]. This contract did not proceed due to UAHA's inability to finalise funding from their State Government source. E&C then approved on 14 December 2009, the sale to Torea Pty Ltd for [redacted]. This contract also did not proceed to settlement, due to the developer not being satisfied as a result of their due diligence.

This property was last valued on 29 October 2009 by Australian Valuers at \$7,500,000. Recently Council requested the revaluation of this property to reflect the current market value. The current market value of this property was assessed at \$6,250,000 on 11 April 2011 by Savills (see Attachment B).

E&C Committee approval is now sought to approve the disposal of Council land known as Lot 5 Hurworth Street, Bowen Hills for a price equal to, or greater than the valuation of the property and on terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

## 13.0 Consultation

- Councillor Adrian Schrunner, Deputy Mayor, Chairman Finance, Economic Development and Administration Committee
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (4 May 2011)
- Glenn Gomez, Acting Manager, City Property (4 May 2011)
- James Rouse, Acting CRE Manager, City Property (4 May 2011)
- Emma Felsman, Acting Divisional Finance Manager, City Property (4 May 2011)
- Greg Swain, Corporate Communication Manager, Marketing and Communications (4 May 2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

This submission is consistent with a Smart and Prosperous City - Managing Council's finances and assets effectively to provide the best value for money for ratepayers.

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

The sale of Council land known as Lot 5 Hurworth Street, Bowen Hills will sell for a price equal to, or greater than the valuation of the property (Attachment B) in 2010/11.

The cost of disposing of these properties will be approximately \$72,145.76 (if sold at valuation) including:

- Valuations costs from Savills of \$5,000
- Advertising costs from Knight Frank at \$12,145.76.
- Sales Commission at 0.8% (equating to \$50,000 if sold at valuation).
- Conveyance and easement work of approximately \$5,000 based on Brisbane City Legal Practice charges.

The costs of disposal can be covered from current budgets.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

During the course of normal business.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation.  
Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 Primary file number  
137/800/1121/219

Related subject matter files  
134/330/462/17

2.0 Title  
Moorooka Community Hub Grant Application

3.0 Issue/purpose  
To obtain approval to proceed with a grant application through the Australian Government Department of Regional Australia, Regional Development and Local Government for the design and development of the Moorooka Community Hub.

4.0 Proponent  
Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle Division

5.0 Submission prepared by  
Lorraine Gregory, Manager Healthy & Vibrant Communities, Community Lifestyle Branch

6.0 Date  
30 May 2011

7.0 For E&C approval or recommendation to Council  
For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?  
Not Applicable

9.0 Recommended for public release  
Immediate release

10.0 Recommendation  
It is recommended that E&C approve making an application to the Australian Government - Department of Regional Australia, Regional Development and Local Government for \$3 million funding for a Community Hub in Moorooka through the Community Infrastructure Grants Program.

11.0 *Estimate to be continued to \$2.75 million and budgeted with orig. cost savings to be handed over to the Federal Government. A \$0.25m contingency will be provided for.*  
Divisional Manager

APPROVED  
7 JUN 2011  
*[Signature]*  
Lord Mayor  
*[Signature]* *[Signature]*

*[Signature]*

Vicki Pethybridge  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

I Support / Reject the recommendation.

If reject, please state reasons.

*[Signature]*  
Cr Geraldine Knapp  
CHAIRMAN FAMILIES & COMMUNITY SERVICES COMMITTEE

## 12.0 Background

A proposal for a 'Community Hub' in Moorooka, conceived as a number of co-located community facilities, was developed by the Local Councillor in conjunction with the State and Federal members of parliament. Subsequently, a Federal Government election commitment was made for \$3 million toward a 'Community Hub' in Moorooka. The funding is available to be provided to Council. No matching funds are required.

A potential site for the Community Hub was identified at the intersection of Evans Road and Beaudesert Road Moorooka. The site area is approximately 6000m<sup>2</sup> and is currently classified as Road Reserve (see attached plan). Some mature trees exist on the periphery; however the site is largely cleared of vegetation and is used sporadically as a temporary car park. A preliminary investigation into alternative sites in the Moorooka area was undertaken and no other suitable parcel was identified under either Council or State control. Currently classified Road Reserve, this land would be required to be transferred from the State at no cost to Council prior to any development application. Transport Planning and Strategy have advised that the site is acceptable but note that a formal Traffic Impact Study would be required.

A 'Community Hub' concept for the Moorooka area is supported by community facilities planning. Community facility planning identifies the need for a New District Community Centre, including Community Hall / Meeting Space (600m<sup>2</sup> GFA) as well as Arts & Culture Facility (600m<sup>2</sup> GFA) with potential to deliver Performing Arts Space integrated into the site (600m<sup>2</sup> GFA identified need in plan). A preliminary assessment indicates that \$3 million could deliver a 1200-1500m<sup>2</sup> GFA facility.

The proposal to proceed with the application for funds is based on Council as Project Manager, being Brisbane City Council's contribution to the project. Queensland Government would be required to transfer land at no cost to Council. Australian Government would contribute funding (\$3 million). The first step once funding is approved would be to complete a design and get all the necessary approvals, including development approval.

Once built, the site would be managed as part of Council's community facilities. The model for management of the site will be developed to ensure maximum community benefit at minimum cost to Council.

Initial Timeline of proposal:

15 June 2011	<i>Application &amp; Project Information required to be submitted</i>
2011 / 12	<i>Design / Community Engagement Approvals Process</i>
2012 / 13	<i>Approvals Process Construction Operational</i>

In order to meet the deadline of the grant application, which is 15 June 2011, it is recommended that E&C approve making an application to the Australian Government - Department of Regional Australia, Regional Development and Local Government for \$3 million funding for a Community Hub in Moorooka through the Community Infrastructure Grants Program.

## 13.0 Consultation

- Kent Stroud, Branch Manager, Community Lifestyle (20 May 2011)
- Lorraine Gregory, Manager Healthy & Vibrant Communities, Community Lifestyle (19 May 2011)
- Graham Rogers, Senior Analyst – Team Leader Grants, Corporate Finance (19 May 2011)
- Jim Brabon, Senior Community Facilities Planner, Community Lifestyle (20 May 2011)
- Paul Songhurst, Public Space Planner, Community Lifestyle (20 May 2011)
- Graeme Read, Principal Strategic Transport Planning (27 May 2011)

All are in agreement with the recommendation.

#### 14.0 Implications of proposal

Approval of this submission will ensure desired standards of service levels to the community of community facilities is achieved in the Moorooka area.

#### 15.0 Commercial in confidence

No

#### 16.0 Vision/Corporate Plan impact

It supports the *Living in Brisbane 2026* 'Active, healthy city' and 'Vibrant, creative city' themes and associated city-wide outcomes.

Maintaining service levels of Council's community facilities also supports the *Corporate Plan, Program 5 – Your Brisbane*

**5.1 - Thriving arts and culture** - 'Enhance facilities and activities that deliver community participation in suburban cultural events'.

**5.4 - Social inclusion** - 'Continue to support suburban cultural activities, events and facilities'

**5.5 - Well-managed community facilities** so that Brisbane residents will have access to a range of well-managed, quality community facilities providing recreational, social and cultural opportunities. 'Multi-purpose community hub solutions will be developed for higher density regional/district centres. Develop multi-purpose community hub proposals involving three or more community purposes covering sport, leisure and learning (including libraries), general meeting spaces, arts and culture, community services organisations, farmers' markets and community gardens'.

#### 17.0 Customer impact

External customers will be provided with a new Community Hub in Moorooka at minimal cost to Council. Local residents, through the local councillor, have been working without Council input on this proposal. Careful management of their expectations will be required.

#### 18.0 Environmental impact

Environmental impacts are negligible and potential impacts are conceivably mitigated.

#### 19.0 Policy impact

None

#### 20.0 Financial impact

Nil

#### 21.0 Human resource impact

Nil

#### 22.0 Urgency

In the normal course of business.

#### 23.0 Publicity/marketing strategy

A publicity and marketing strategy is being developed with Marketing and Communication.

24.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/208

**Related subject matter files**

**2.0 Title**

Deed over the Right to Direct Suspension of Tolls – Go Between Bridge between the State of Queensland and Brisbane City Council.

**3.0 Issue/purpose**

This submission seeks approval for Brisbane City Council to enter into an agreement with The State of Queensland that would allow the Premier, under exceptional circumstances to direct the suspension of tolls on the Go Between Bridge (GBB) in exchange for reasonable compensation.

**4.0 Proponent**

Scott Stewart, Executive Manager, City Projects Office, Ext 37329.

**5.0 Submission prepared by**

Eric Carrier, Principal Project Coordinator, City Projects Office, Ext 37600.

**6.0 Date**

6 June 2011.

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**APPROVED**

7 JUN 2011

Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment & Coordination Committee approve Brisbane City Council entering into a Deed of Right to Direct Suspension of Tolls – Go Between Bridge, with The State of Queensland, generally in a form as set out in Attachment "B" or otherwise on terms and conditions as specified by the Divisional Manager, Brisbane Infrastructure and the Chief Legal Counsel, Brisbane City Legal Practice.

**11.0**

**Divisional Manager**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

*Barry Broe*  
Barry Broe 3-15/11  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

*M. de Wit*  
Councillor Margaret de Wit  
CHAIRMAN INFRASTRUCTURE  
COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 12.0 Background

Under the *Public Safety Preservation Act 1986* and the *Disaster Management Act 2003*, the State of Queensland has the power to direct the suspension of tolls on Queensland roads under exceptional circumstances. The Acts, however, do not contemplate any compensatory measures.

In order to define the manner and events under which the State of Queensland would direct the suspension of tolls, and the mechanism for compensating the toll road owner for revenue foregone, a policy framework was established by The State of Queensland. This policy recommends entering into a formal agreement in the form of a Deed over the Right to Direct Suspension of Tolls on each of Queensland's toll roads (the Deed), including Go Between Bridge.

The Queensland State Government has advised:

*The revenue foregone policy provides for fair and reasonable compensation to be paid to toll road operators required to temporarily suspend tolls to address emergency road network impacts (including managing public safety) based on significant fault or failure in arterial road infrastructure, threat to life, nature disaster and/ or an exceptional event.*

*The policy framework is based on an approved Cabinet Budget Review Committee (CBRC) Policy for State Compensation for Toll Revenue Foregone. CBRC approved a submission from a former Minister for Main Roads and Local Government for a policy and contractual framework to facilitate the temporary suspension of tolls (Decision number 2560 on 6 October 2008) in emergent situations.*

*The policy framework is based on the following principles:*

- *the cost of achieving mitigation through state government compensation must be balanced against the impact of an emergency on the wider community*
- *if directed by the State Government to waive tolls in the event of an emergency, a toll road operator should not bear a financial burden and should receive fair compensation (excluding any windfall from atypical traffic flow)*
- *the State must deliver consistent treatment to both government and private toll operators*
- *a road user should not be compelled to pay in any situation where traffic is directed onto a toll road*
- *the burden to recover compensation should not be placed on the motorist*
- *compensation paid to the toll operator is funded through consolidated revenue (if the Treasurer agrees the situation complies with specified criteria); and*
- *the toll free period does not exceed a maximum of five days.*

The Department of Transport and Main Roads is considering retrospective application of the principles of this agreement to the toll-free period on Go Between Bridge as a result of the January 2011 flood. It is unlikely that compensation would be easily recovered from the State of Queensland in the absence of any agreement.

Refer to Attachment B for a draft copy of the Deed.

It is understood that The State of Queensland has or will be entering into a similar arrangement with other owners of Queensland toll roads.

It is recommended that E&C approve Council entering into the Deed with the State of Queensland.

## 13.0 Consultation

- Councillor Margaret de Wit, Chairman, Infrastructure Committee
- David Askern, Chief Legal Counsel, BCLP
- Greg Evans, Acting Chief Operating Officer, Corporate Services
- Craig Stevens, Manager, Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The Deed provides a formal and agreed mechanism for the State of Queensland to direct the suspension of tolls which otherwise would be enacted under legislative powers.

15.0 **Commercial in confidence**

No.

16.0 **Vision/Corporate Plan impact**

No.

17.0 **Customer impact**

No.

18.0 **Environmental impact**

No.

19.0 **Policy impact**

No.

20.0 **Financial impact**

No.

21.0 **Human resource impact**

No.

22.0 **Urgency**

In the normal course of business.

23.0 **Publicity/marketing strategy**

N/A.

24.0 **Options**

Option 1: Approval Council entering into a Deed over the Right to Direct Suspension of Tolls on Go Between Bridge.

Option 2: Reject this submission.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BAO DUBLINGATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/237

**Related subject matter files**

**2.0 Title**

Clem Jones Tunnel (CLEM7) – Council consent to Debt Financier Arrangements – Substitution of Deutsche Bank with Sunbeam Opportunities (Cayman) Master Fund LP.

**3.0 Issue/purpose**

To provide consent to the substitution of a Debt Financier associated with the CLEM7 project.

**4.0 Proponent**

Barry Broe, Divisional Manager, Brisbane Infrastructure.

**5.0 Submission prepared by**

Gregg Buyers, Manager Major Projects, City Projects Office, Ext 37329.

**6.0 Date**

6 June 2011.

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**APPROVED**

**9.0 Recommended for public release**

For immediate release.

7 JUN 2011

**10.0 Recommendation**

That the Establishment and Coordination Committee consent to the substitution of Deutsche Bank, and its rights, obligations and interests, with Sunbeam Opportunities (Cayman) Master Fund LP, in accordance with Clause 10.3(b) of the Debt Finance Side Deed.

*[Handwritten signatures and dates]*  
Lord Mayor

11.0  
Divisional Manager

*Barry Broe*  
Barry Broe  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

*M. de Wit*  
Councillor Margaret de Wit  
CHAIRMAN INFRASTRUCTURE  
COMMITTEE

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

On 23 May 2006, Brisbane City Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (CLEM7), formerly known as the North-South Bypass Tunnel.

RCM's obligations to finance the project are established in the Project Deed and the Debt Financing Documents such as the "Debt Finance Side Deed" and "Loan Note Subscription Agreement".

By way of letter dated 20 May 2011, the Security Trustee under the CLEM7 Debt Finance Side Deed requested Council's consent for the substitution of one of the Debt Financiers associated with the CLEM7 project with Sunbeam Opportunities (Cayman) Master Fund LP.

Clause 10.3(a) of the CLEM7 Debt Finance Side Deed requires the Security Trustee to obtain the prior consent of Council before assigning or transferring any of its rights and obligations under the Debt Financing Documents.

Clauses 10.3(a) and (b) further state that Council's consent must not be unreasonably withheld and that within 15 business days after notification from the Security Trustee, Council must give its consent for substitution of a Debt Financier's obligations if the substitute is a bank or financial institution and either:

- i. has the required rating (a credit rating of at least BBB by Standard and Poor's (Australia) Pty Limited or Baa2 by Moody's Investors Service, Inc.) ; or
- ii. is guaranteed and indemnified on terms acceptable to Council by a financial institution or investment fund which has the Required Rating.

The Security Trustee advised in its letter that Sunbeam Opportunities (Cayman) Master Fund LP do not currently have a credit rating from any rating agency. Therefore, Council is not obliged to consent to the assignment under Clause 10.3 but cannot unreasonably refuse that consent.

A credit rating was stipulated to primarily reduce the risk to Council of funds becoming unavailable due to the financial difficulty of one of the Debt Financiers during construction. Now that construction is complete and CLEM7 is operational, the consequences of this risk are greatly diminished and this change to Council's risk profile means that the credit rating of Sunbeam Opportunities (Cayman) Master Fund LP is not as significant.

Sunbeam Opportunities (Cayman) Master Fund LP is described by the Security Trustee as an investment partnership registered in the Cayman Islands. The CLEM7 team and its advisor Clayton Utz have confirmed the view that the request should be agreed by Council as there are no particular reasons for withholding consent.

As the amount of debt to be transferred is below A\$30,000,000, the request also seeks a waiver of the minimum hold requirement for a proposed incoming financier. Clause 34.1(b)(ii)(B) of the CLEM7 Loan Note Subscription Agreement allows for debt to be transferred provided no Financier has an interest less than A\$30,000,000. Again, the CLEM7 team and its advisor Clayton Utz have confirmed the view that the request should be agreed by Council as there are no particular reasons for withholding consent.

Establishment and Coordination Committee consent is sought to permit the substitution of Deutsche Bank and its rights, obligations and interests, with Sunbeam Opportunities (Cayman) Master Fund LP, in accordance with Clause 10.3(b) of the Debt Finance Side Deed.

## 13.0 Consultation

- Barry Broe, Divisional Manager Brisbane Infrastructure
- Greg Evans, A/Chief Operating Officer
- David Askern, Chief Legal Counsel
- Scott Stewart, Executive Manager City Projects Office
- Craig Stevens, Manager Corporate Communication

All are in agreement with the recommendation.

**14.0 Implications of proposal**

The proposed recommendation will endorse the substitution of the current Debt Financier, Deutsche Bank, with the proposed substitute of Sunbeam Opportunities (Cayman) Master Fund LP.

**15.0 Commercial in confidence**

No.

**16.0 Vision/Corporate Plan impact**

This action is consistent with the Accessible, Connected City theme of the Corporate Plan.

**17.0 Customer impact**

Nil.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

Option 1: Accept the recommendation and formally approve the substitution of the current Debt Financier, Deutsche Bank, with the proposed substitute of Sunbeam Opportunities (Cayman) Master Fund LP.

Option 2: Not accept the recommendation.

**Option 1 is the preferred option.**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/236

**Related subject matter files**

**2.0 Title**

Clem Jones Tunnel (CLEM7) – Amendment to Loan Note Subscription Agreement.

**3.0 Issue/purpose**

To provide consent to amend the Loan Note Subscription Agreement associated with the CLEM7 project.

**4.0 Proponent**

Barry Broe, Divisional Manager, Brisbane Infrastructure.

**5.0 Submission prepared by**

Gregg Buyers, Manager Major Projects, City Projects Office, Ext 37329.

**6.0 Date**

6 June 2011.

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

For immediate release.

**10.0 Recommendation**

That the Establishment and Coordination Committee consent to amend the Loan Note Subscription Agreement associated with CLEM7 by approving the Amending Deed No 5 (as per Attachment B).

11.0  
Divisional Manager

**APPROVED**  
7 JUN 2011  
*[Signature]*  
Lord Mayor  
*[Signatures]*

**Chairman**  
I Support / Reject the recommendation.  
If rejected, please state reasons.

*[Signature]*  
**Councillor Margaret de Wit**  
**CHAIRMAN**  
**INFRASTRUCTURE COMMITTEE**

*[Signature]*  
**Barry Broe** 3.15/11  
**DIVISIONAL MANAGER**  
**BRISBANE INFRASTRUCTURE**

**I Recommend Accordingly**  
*[Signature]*  
**CHIEF EXECUTIVE OFFICER**

## 12.0 Background

On 23 May 2006, Brisbane City Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (CLEM7), formerly known as the North-South Bypass Tunnel.

RCM's obligations to finance the project are established in the CLEM7 Project Deed and the CLEM7 Debt Financing Documents such as the "Debt Finance Side Deed" and "Loan Note Subscription Agreement".

By way of letter dated 26 May 2011, RCM requested Council's consent to amend the Loan Note Subscription Agreement by way of approving "Amending Deed No. 5" (refer Attachment B).

Council's consent to this Amending Deed is required in accordance with clause 10.1 of the Debt Finance Side Deed and must not be unreasonably withheld.

Both of the proposed amendments relate to the substitution of debt financiers, by:

- a) reducing the minimum debt amount from A\$30 million to A\$10 million; and
- b) increasing the fee payable to the Agent upon substitution from \$2,000 to \$5,000.

The first change is likely to result in a greater number of debt financiers, some of which will be smaller participants. The second change is more of an issue for the debt financiers than for Council.

The CLEM7 team and its advisor Clayton Utz has confirmed the view that the proposed changes do not appear to create any other additional risks for Council and consequently, the request should be agreed by Council as there are no particular reasons for withholding consent.

The Establishment and Coordination Committee consent is sought to amend the Loan Note Subscription Agreement by approving the Amending Deed No 5, as set out in attachment B.

## 13.0 Consultation

- Barry Broe, Divisional Manager Brisbane Infrastructure
- Greg Evans, A/Chief Operating Officer
- David Askern, Chief Legal Counsel
- Scott Stewart, Executive Manager City Projects Office
- Craig Stevens, Manager Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The proposed recommendation will endorse the amendment of the Loan Note Subscription Agreement associated with CLEM7, by way of approving the Amending Deed No 5.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

This action is consistent with the Accessible, Connected City theme of the Corporate Plan.

## 17.0 Customer impact

Nil.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Nil.

20.0 **Financial impact**

Nil.

21.0 **Human resource impact**

Nil.

22.0 **Urgency**

In the normal course of business.

23.0 **Publicity/marketing strategy**

Nil.

24.0 **Options**

Option 1: Accept the recommendation and formally approve Amending Deed No 5 (as per Attachment B) in relation to the Loan Note Subscription Agreement.

Option 2: Not accept the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **File number**

137/800/1121/235

**Related subject matter files**

Not applicable.

2.0 **Title**

Monthly Project Report – April 2011

3.0 **Issue/purpose**

The purpose of this Submission is to provide regular Project performance updates on all Projects.

4.0 **Proponent**

Barry Broe, Divisional Manager, Brisbane Infrastructure Division, 3403 7652.

5.0 **Submission prepared by**

Paul Oberle, A/Chief Financial Officer, Corporate Services, 3403 4161.

6.0 **Date**

24 May, 2011

7.0 **For E&C approval or recommendation to Council**

For E&C approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

9.0 **Recommended for public release**

Not for release.

10.0 **Recommendation**

That E&C accept the Monthly Project Report.

11.0  
Divisional Manager

**APPROVED**

7 JUN 2011

.....  
Lord Mayor

*[Handwritten signatures]*  
Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*[Handwritten signature]*

Councillor Adrian Schrinner,  
Deputy Mayor,  
Chairman, Finance, Economic Development  
and Administration Committee

*Barry Broe*  
Barry Broe  
DIVISIONAL MANAGER,  
Brisbane Infrastructure Division  
30/5/11  
CHIEF EXECUTIVE OFFICER  
.....  
*[Handwritten signature]*

**10 YEAR RELEASE SCHEME**

2.0 **Background**

The **Project Report Summary** report, in Attachment B, has adopted a colour system to improve the identification of those projects that are reporting exceptions. If a project is reporting an exception (i.e. not on budget in 2010-11, not on time, not on estimate whole of project, scope changes or emerging issues), then the flag for that item will appear as red (X). If a project is not reporting an exception (i.e. on budget in 2010-11, on time, on estimate whole of project, no scope changes or no emerging issues), then the flag for that item will appear as green (OK).

In the **E&C Monthly Project Report**, in Attachment C, all additional or new information can be identified under the \*\*\*\*\***APRIL 2011 UPDATE**\*\*\*\*\* heading.

3.0 **Consultation**

Individual project reports are compiled by Project Reporters, in consultation with the relevant

- Project Managers,
- Program Managers/Business Unit Financial Controllers,
- Divisional/Executive Managers,
- Branch Managers, and
- Manager, Marketing & Communication

Are in agreement with the recommendation.

14.0 **Implications of proposal**

It is envisaged that this approach will improve our capability to respond to any emerging issues and ensure all Stakeholders are well informed of the Projects' progress.

15.0 **Commercial in confidence**

No.

16.0 **Vision/Corporate Plan impact**

Nil.

17.0 **Customer impact**

- Improved standards of Project Management, and
- Improved awareness of Risk Management Principles.

18.0 **Environmental impact**

Nil.

19.0 **Policy impact**

Nil.

20.0 **Financial impact**

Nil.

21.0 **Human resource impact**

Nil.

22.0 **Urgency**

In the normal course of business.

23.0 Publicity/marketing strategy

N/A.

24.0 Options

- Option 1: Approve the recommendation that E&C accept the Monthly Project Report for April 2011.
- Option 2: Do not accept the report.

Option 1 is the preferred option.

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/45

**Related subject matter files**  
106/335/1029/10

2.0 **Title**  
Heritage Incentives Scheme (HIS) Revised Heritage Grant Application Conditions

3.0 **Issue/purpose**  
To seek E&C approval of the proposed amendments to the HIS Heritage Grant Application Conditions

4.0 **Proponent**  
Andrew Chesterman, Divisional Manager, City Planning and Sustainability Division

5.0 **Submission prepared by**  
Peta Dennis, Senior Heritage Architect, Heritage Unit, ext 39747

6.0 **Date**  
30 May 2011

7.0 **For E&C approval or recommendation to Council**  
E&C approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

9.0 **Recommended for public release**  
Immediate release

10.0 **Recommendation**  
That E&C approve the amended Heritage Incentives Scheme, and the Heritage Grant Application Conditions, as set out in Attachments "B" and "C".

11.0 **Divisional Manager**

**APPROVED**  
7 JUN 2011  
*[Signature]*  
Lord Mayor  
*[Signatures]*

*[Signature]*

**Andrew Chesterman**  
Divisional Manager  
City Planning and Sustainability Division

**Chairman**  
I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

*[Signature]*

**Cr Amanda Cooper**  
Chairman,  
Neighbourhood Planning and  
Development Assessment  
Committee

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Heritage Incentives Scheme was established in 2005-06 with three main components:

- Education/promotion
- Free architectural advice and
- Grants funding

Under the current scheme, Brisbane City Council (Council) provides grants to private owners of heritage-listed properties for conservation projects as follows:

- Small grants are allocated up to a maximum of \$3,000 but not exceeding 30 per cent of the project cost for small conservation projects
- Large grants are allocated up to a maximum of \$15,000 but not exceeding 20 per cent of the project cost for larger conservation projects.
- Grants to not-for-profit organisations allocated up to a maximum of \$15,000 but not exceeding 40 per cent of the project cost

Under current HIS provisions:

- E&C Committee members are advised of the allocation of funds at the time the application is submitted. After the grant allocation is confirmed, successful applicants then commence the project.
- Allocated funds are reimbursed to owners on successful completion of the project.

The successful promotion of the scheme has increased its popularity and generated an unusually high demand for grants resulting in an early allocation of the 2010-2011 budget.

This has occurred because a large percentage of the allocated grant money is not spent within the financial year of its allocation.

The complex conditions of the marketplace, construction industry and complexity of heritage projects means that projects are often not completed within a financial year of application.

Because of the time-lag between allocations and payments, a proportion of the allocated money remains idle, potentially preventing more urgent work to be funded.

Changes are now proposed to the way the HIS currently functions to improve the efficiency of its operation. The proposed changes to the Heritage Application Conditions are outlined in attachment B.

Also attached are flow charts showing the current (existing) and proposed HIS grants processes (Attachment "C").

Applications are being informally registered pending E&C decision on this matter.

It is recommended that E&C approve the proposed amendments to the operation of the HIS, and the Heritage Grant Application Conditions, as set out in Attachments "B" and "C".

## 13.0 Consultation

- Cr Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment Committee, was consulted on 5 May 2011 and is in agreement with the recommendation.

## 14.0 Implications of proposal

Approval of this submission will ensure continuing grant funding to assist conservation of places on the City Plan Heritage Register.

Associated printed information and the Heritage Website will need amending to reflect the changes.

## 15.0 Commercial in confidence

N/A

## 16.0 Vision/Corporate Plan impact

This proposal is in accordance with Program 4 of the Corporate Plan *Future Brisbane. Our plans, policies and strategies 'Heritage Incentives Scheme.'* As a medium term objective:

*'Brisbane's heritage will be preserved and conserved in balance with growth and new development through more effective design mechanisms'. Identify, conserve and encourage heritage and character housing in an appropriate mix with new developments'.*

## 17.0 Customer impact

Impact on the community will be the recognition of Council's commitment to heritage conservation, and an improved standard of conservation.

Impact on owners of heritage places will be improved partnership by providing ongoing assistance with funding for conservation projects.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Nil.

## 20.0 Financial impact

The HIS is an on-going program with an approved budget allocation for future years until June 2014.

Grants funding for the current financial year is fully allocated. Payments of allocated grants are being made when projects are satisfactory completed.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

In the normal course of business.

## 23.0 Publicity/marketing strategy

Publicity may be appropriate on completion of conservation projects and payment of grants.

It will be necessary to ensure that HIS promotional material states clearly that funding is limited. This material should also identify that if funds are expended no further grants can be paid in that financial year.

## 24.0 Options

Option 1 Approve the recommendation

Option 2 Not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/119

**Related subject matter files**  
106/630/543/15

2.0 **Title**  
Community Facility Flood Recovery Grant Program – Round 9

3.0 **Issue/purpose**  
To seek E&C approval for the allocation of the ninth and final round funding under the Community Facility Flood Recovery Grant Program.

4.0 **Proponent**  
Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle

5.0 **Submission prepared by**  
Lorraine Gregory, Manager, Healthy and Vibrant Communities, Community Lifestyle Branch, extension 34725

6.0 **Date**  
6 June 2011

7.0 **For E&C approval or recommendation to Council**  
For Establishment and Co-ordination Committee approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

9.0 **Recommended for public release**  
Immediate

10.0 **Recommendation**  
That E&C approve the recommended grants under the ninth round of the Community Facility Flood Recovery Grant Program as set out in Attachment B.

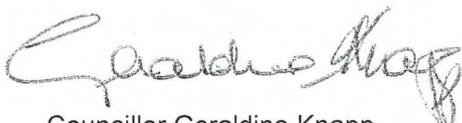
11.0 **Divisional Manager**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.



Vicki Pethybridge  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE DIVISION



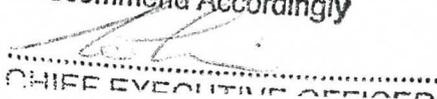
Councillor Geraldine Knapp  
**CHAIRMAN**  
**BRISBANE LIFESTYLE COMMITTEE**

**APPROVED**

7 JUN 2011

Lord Mayor

**I Recommend Accordingly**

  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

The floods in Brisbane in January 2011 damaged many community facilities, including fields, buildings and equipment. Some clubs were able to recommence operations once they had been cleaned, while others will require extensive rebuilding before they can be fully operational.

To assist the clubs to meet these costs on 28 February 2011 E&C decided to establish the Community Facility Flood Recovery Grant Program. The main features of the program are:

- The grants are for flood affected and not for profit community organisations
- Grants of up to \$150,000 for facilities
- Grants of up to \$20,000 for sports fields, ovals, pitches etc
- Grants will not be available for works already undertaken
- In order to provide the funding quickly, limited documentation will be required at the time of application, however, the acquittal process will be rigorous.
- Applications will be decided in a maximum of 10 days.

Applications closed on 12 April 2011. In total sixty-four applications were received.

To date:

- Six applications were considered ineligible
- Fifty clubs were granted funding in the first eight rounds,
  - since the approval, one club (Kenmore District Junior Australian Football Club Inc) withdrew their application as they received funding from the State.

This submission makes recommendations on the final eight applications. Brisbane Jazz Club (\$149,936) is recommended for the full amount they have applied for. Rocks Community Garden (\$30,000) is recommended for part funding: many of the items including in their application were ineligible. Souths Graceville Rugby League club (\$165,000) is recommended for part funding as one item was ineligible. Southside Eagles Football Club (\$20,000) is recommended for field works only as investigations by Council have found that there is substantial structural damage which is an exacerbation of previous damage. Funding will be made available by Council to cover the cost of these repairs. The four scout sites are recommended for funding, however, no funds will be released until their insurance claims are assessed. Scouts Queensland has indicated that they believe that most of these costs will be met by insurance.

Attachment C contains a copy of the guidelines used to assess the merit of each application. Attachment D provides a list of items which Council will not fund.

It is now recommended that E&C approve the granting of funds, as set out in Attachment B.

## 13.0 Consultation

Jim Brabon	Team Leader, Community Facilities Flood Recovery
Paul Songhurst	Project Officer, Community Facilities Flood Recovery
Brett Roland	Project Officer, Community Facilities Flood Recovery
Shane Farrow	Project Officer, Community Facilities Flood Recovery
Jeff Stewart	Project Officer, Community Facilities Flood Recovery

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Once E&C has approved the recommendations those clubs recommended for funding will be provided with a funding agreement. The funding agreement has been prepared in consultation with BCLP and Procurement. Once the funding agreement is signed by the club the funds will be provided.

## 15.0 Commercial in confidence

No.

**16.0 Vision/Corporate Plan impact**

The recommendation responds to the Active & Healthy Communities aspirational goals set out in 'Our Shared Vision Living In Brisbane 2026'

The recommendation responds to the following '*Corporate Plan 2008-12 (2010 Update)*' goals:

- 5.3 Active & Healthy Communities
- 5.4 Social Inclusion
- 5.5 Well-managed community facilities

**17.0 Customer impact**

Clubs recommended for funding will be able to continue their recovery works.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Damage to community facilities of \$6.928 million was identified for the flood recovery special budget review and included in the \$440 million of savings identified in the Council Budget.

The grants for clubs recommended for funding in this round total \$744,036. The total of all rounds, including this round is \$4,760,526.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

As soon as possible. The previous Lord Mayor advised that the grants would be determined in ten days. While these applications were submitted over ten days ago they had insufficient detail for them to be assessed until now.

**23.0 Publicity/marketing strategy**

A marketing and communication strategy has been developed.

**24.0 Options**

1. That E&C approve the recommendations as set out in Attachment B.
2. That E&C consider a different allocation than has been recommended in Attachment B.

**Option 1 is the preferred option.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/238

**Relevant subject matter files**  
204/86/4(5)

2.0 **Title**  
Alteration to the membership of the Brisbane Powerhouse Pty Ltd Board

3.0 **Issue/purpose**  
To appoint a new member to Brisbane Powerhouse Pty Ltd Board, for the period 10 June 2011 to 9 June 2014.

4.0 **Proponent**  
Colin Jensen, Chief Executive Officer

5.0 **Submission prepared by**  
Greg Spall, Principal Strategic Advisor, Chief Executive's Office

6.0 **Date**  
6 June 2011

7.0 **For E&C approval or recommendation to Council**  
E&C Approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

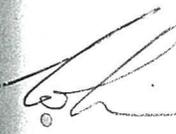
9.0 **Recommended for public release**  
Immediate release

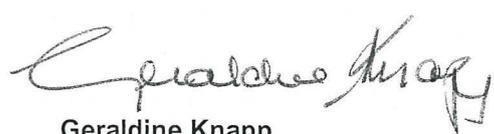
10.0 **Recommendation**  
E&C approve the appointment of a new member to the Brisbane Powerhouse Pty Ltd Board as per Attachment "B"

11.0 **Divisional Manager**

**Chairman**

Support /  Reject the recommendation.  
If reject, please state reasons.

  
Colin Jensen  
CHIEF EXECUTIVE OFFICER

  
Geraldine Knapp  
CHAIRMAN BRISBANE LIFESTYLE

**BCC 10 YEAR RELEASE SCHEME**

**APPROVED**

7 JUN 2011

Lord Mayor



**12.0 Background**

The role of the Brisbane Powerhouse Pty Ltd Board is to provide sound corporate governance for the Brisbane Powerhouse Pty Ltd. The membership of the boards has been developed to provide this sound corporate governance advice.

Members of the Brisbane Powerhouse Pty Ltd Board receive no remuneration.

E&C approval is now sought for the appointment of a new member, Kevin Griffiths, to the Brisbane Powerhouse Pty Ltd Board as per Attachment "B".

**13.0 Consultation**

- Colin Jensen, Chief Executive Officer
- Justin O'Neill, Chair, Brisbane Powerhouse Pty Ltd Board
- Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice and Company Secretary, Brisbane Powerhouse Pty Ltd.

All are in agreement with the recommendation.

**14.0 Implications of proposal**

The adoption of this recommendation will enhance current board membership. The board includes a breadth of experience of relevance to the Brisbane Powerhouse Pty Ltd Board.

**15.0 Commercial in confidence**

No.

**16.0 Vision/Corporate Plan impact**

This recommendation impacts on the 'vibrant, creative city' Theme under Vision 2026 and relates to the 'City Governance' program in the Corporate Plan 2008-12.

**17.0 Customer impact**

Nil.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

This decision needs to be made as soon as possible.

**23.0 Publicity/marketing strategy**

N/A

24.0 **Options**

Option 1: Approve the recommendation, appointing Kevin Griffiths as a new member to the Brisbane Powerhouse Pty Ltd Board as per Attachment "B".

Option 2: Otherwise amend the board membership.

Option 3: Do not change the board membership.

**Option 1 is the preferred option.**

**Attachment Lists:**

Attachment A – Submission summary

Attachment B – Proposed membership of the Brisbane Powerhouse Pty Ltd Board

Attachment C – CV of Kevin Griffiths

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS – 14 JUNE 2011**

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
14/06-01 R	164/810/807/4	OLMCEO	City Super and LG Super Merger 1 July 2011	Approved	N/A	N/A
14/06-02 M	137/800/1121/234	OLMCEO	Stores Board Submission – Rafting Ground Road Flood Damage Remedial Works	Approved	Yes	
14/06-03 M	131/830/826/1	OLMCEO	Stores Board – Provision of Animal Management Services for Animal Shelters	Held	N/A	N/A
14/06-04 M	137/800/1121/217	Corporate Services	Monthly Report – Delegation of Authority to Travel – April 2011	Approved	Yes	
14/06-05 M	137/800/1121/213 112/445/898/13	Corporate Services	Lease Renewal at 477 Waterworks Road, Ashgrove (The Gap Ward Office)	Approved	Yes	
14/06-06 M	137/800/1121/206	Corporate Services	Public release of Council's community research reports	Approved	Yes	
14/06-07 M	137/800/1121/232 106/335/919/73	FaCS	School Sport and Recreation Facility Upgrade Program 2010/2011	Approved	Yes	
14/06-08 M	137/800/1121 106/335/1050/27	FaCS	Men's Sheds Grant Program – 2010/2011	Approved	Yes	

14/06-09 <b>M</b>	137/800/1121/227 106/335/156/362	FaCS	Housing Support Program – 2010/2011	Approved	Yes	
14/06-10 <b>M</b>	137/800/1121/241 161/20/439/114 161/20/439/115	CPaS	Proposed acquisition of land at 398 and 410 Hawesbury Road, Anstead	Approved	Yes	
14/06-11 <b>M</b>	137/800/1121/253 106/335/1554/16	FaCS	Flexible Funding Program Community Development and Recovery Package, Natural Disaster Relief and Recovery Arrangements (NDRRA) – Yeronga Recovery Centre Grant	Approved	Yes	
14/06-12 <b>M</b>	137/800/1121/256 109/800/286/227	OLMCEO	Dissolution of the City Business, Business Unit Advisory Board			
14/06-13 <b>M</b>	152/160/516/203 (01-05) 460/144/7(27)	CPAS	SIMTARS report – Willawong Air Quality Health Risk Assessment	Approved	Yes	

Present: Lord Mayor Graham Quirk, A Schinner, G Knapp, A Cooper, D McLachlan, P Matic, M de Wit & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/234

**Related subject matter files**

182/210/179/22

**2.0 Title**

Stores Board Submission - Rafting Ground Road Flood Damage Remedial Works.

**3.0 Issue/purpose**

To seek approval from the Establishment and Coordination Committee of an increase in the sole source contract expenditure authority for the contract with Queensland Bridge and Civil Pty Ltd (QBC) from \$787,056 to \$822,056 (ex GST), an increase of \$35,000 (ex GST) including a contingency sum of \$4,654; for Contract E90494/08/09 Rafting Ground Road Flood Damage Remedial Works.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division.

**6.0 Date**

7 June 2011.

**APPROVED**

14 JUN 2011

Lord Mayor

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

**9.0 Recommended for public release**

Immediate Release.

**10.0 Recommendation**

That the Establishment and Coordination Committee approves the attached submission.

**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER  
CORPORATE SERVICES DIVISION**

**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

BCC 10 YEAR RELEASE SCHEME

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 7 June 2011.

The submission is referred to the Establishment and Coordination Committee as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
E90494/08/09	Rafting Ground Road Flood Damage Remedial Works	For E&C approval

## 13.0 Consultation

- Chief Executive Officer
- Chairman Infrastructure Committee
- Divisional Manager Brisbane Infrastructure
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Sole source submissions are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of submissions where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As required.

**24.0 Options**

- Option 1: That the E&C approves the recommendation.
- Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

14 JUN 2011

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

1.0 **FILE NUMBER:** 137/800/1121/217

2.0 **TITLE**

Monthly Report - Delegation of Authority to Travel – April, 2011

3.0 **ISSUE/PURPOSE**

Provision of relevant monthly travel report.

4.0 **PROPONENT**

Greg Evans, A/Chief Operating Officer, Corporate Services

5.0 **SUBMISSION PREPARED BY**

Irene Murphy, Travel Co-ordinator, Strategic Procurement Office, ext. 39159

6.0 **DATE**

06 June, 2011

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL?**

For information purposes.

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR ORDINANCE?**

No.

9.0 **RECOMMENDED FOR PUBLIC RELEASE**

Immediate release.

10.0 **RECOMMENDATION**

That the Establishment and Co-ordination Committee note the information submitted on approved travel for April, 2011.

11.0

A/Chief Operating Officer

Chairman

I Support/Reject the Recommendation

If Reject - please state reasons

Cr Adrian Schrinner  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE

Greg Evans  
A/CHIEF OPERATING OFFICER

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCC 10 YEAR PUBLIC RELEASE SCHEME

APPROVED  
14 JUN 2011  
Lord Mayor

*Handwritten signatures and initials*

12.0 BACKGROUND

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for April, 2011, for each Unit of Administration showing travel actually undertaken during that month.

Appendix "A" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

April 2011

Non-Commercial Operations

a) International Travel	
(i) Number of Bookings	Nil
(ii) Airfares	
b) Domestic Travel	
(i) Number of Bookings	10
(ii) Airfares	\$3,321.95
c) Accommodation and Allowances Costs	\$4,635.32
d) Registration Fees for Conferences	\$ 700.00
e) Other Costs e.g. hire car	\$2,275.42
	TOTAL
	\$10,932.69

Appendix "A"

Nil

**13.0 CONSULTATION**

Liaison with Officers undertaking travel and Divisional Travel Officers.

**14.0 IMPLICATIONS OF PROPOSAL**

Nil.

**15.0 COMMERCIAL IN CONFIDENCE**

No

**16.0 VISION/CORPORATE PLAN IMPACT**

Nil.

**17.0 CUSTOMER IMPACT**

Nil.

**18.0 ENVIRONMENTAL IMPACT**

Nil.

**19.0 POLICY IMPACT**

In line with Council policy.

**20.0 FINANCIAL IMPACT**

Expenses incurred through Divisional Travel Votes.

**21.0 HUMAN RESOURCE IMPACT**

Not applicable.

**22.0 URGENCY**

In the normal course of business.

**23.0 PUBLICITY/MARKETING STRATEGY**

At the discretion of the Lord Mayor.

**24.0 OPTIONS**

- (1) That E&C note the information submitted on approved Travel for April, 2011.
- (2) Not approve the recommendation.

**Option (1) is the preferred option.**

**If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

31.5.11

1.0 File number

137/800/1121/213  
112/445/898/13

2.0 Title

Lease renewal at 477 Waterworks Road, Ashgrove (The Gap Ward Office)

3.0 Issue/purpose

To seek approval to renew the lease at 477 Waterworks Road, Ashgrove (The Gap Ward Office)

4.0 Proponent

Greg Evans, Acting Chief Operating Officer, Ext: 34161

5.0 Submission prepared by

Wendy Lucey, Property Officer, City Property, Ext: 34711

6.0 Date

13 June 2011

7.0 For E&C approval or recommendation to Council

E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That the E&C Committee approves the renewal of the lease at 477 Waterworks Road, Ashgrove on the following terms:

- (a) Gross Rental redacted +GST per annum ( redacted per square metre +GST)
- (b) Area 73.37m<sup>2</sup>
- (c) Rent Reviews CPI annually on anniversary of commencement date
- (d) Lease Term Three (3) years
- (e) Commencement Date 1 July 2011
- (f) Expiry Date 30 June 2014

On terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

11.0 Divisional Manager



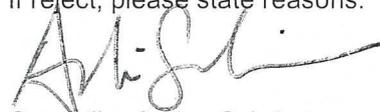
Greg Evans  
ACTING CHIEF OPERATING OFFICER

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

Chairman

I Support / Reject the recommendation.  
If reject, please state reasons.



Councillor Adrian Schrinner  
DEPUTY LORD MAYOR  
CHAIRMAN, FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE

APPROVED

14 JUN 2011

Lord Mayor

BOYD PUBLICATION RELEASE SCHEME

## 12.0 Background

E & C approval was granted on 6 December 2004 to enter in to a Lease for the property situated at 477 Waterworks Road, Ashgrove (the Gap Ward office) commencing on 1 July 2004 for four (4) years with an option for a further term of four (4) years. The original lease was only entered in to for three (3) years and expired on 30 June 2007.

No further lease was prepared or executed, although all parties agreed that the option had been exercised and that the premise was required until 30 June 2011. A Deed of Extension, with the same terms and conditions as the previous lease, was executed as at 28 January 2010 for the remaining period of the term.

The owner has offered Council a further three (3) year occupation on the same terms and conditions as the current lease, commencing 1 July 2011. After consultation with the Corporate Real Estate Strategy Manager, it is recommended that the three (3) year option be exercised.

It is therefore recommended that the E&C Committee approves the renewal of the lease at 477 Waterworks Road, Ashgrove, on the following terms:

(a) Gross Rental	redacted +GST per annum (redacted 0 per square metre +GST)
(b) Area	73.37m <sup>2</sup>
(c) Rent Reviews	CPI annually on anniversary of commencement date
(d) Lease Term	Three (3) years
(e) Commencement Date	1 July 2011
(f) Expiry Date	30 June 2014

On terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

## 13.0 Consultation

- Councillor Adrian Schrinner, Deputy Mayor, Chairman, Finance, Economic Development & Administration Committee
- Councillor Geraldine Knapp, Councillor for The Gap Ward (19/05/2011)
- Peter Rule, Executive Manager, Chief Executive's Office (05/05/2011)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (06/05/2011)
- Greg Swain, Acting Media & P R Manager, Marketing and Communications (05/05/2011)
- Glenn Gomez, Acting Manager, City Property (05/05/2011)
- James Rouse, Corporate Real Estate Strategy Manager, City Property (05/05/2011)
- Emma Felsman, Business Services Manager, City Property (06/05/2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Secure tenure to site for The Gap Ward Office.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The submission is consistent with the Corporate Vision Theme of a Smart and Prosperous City.

## 17.0 Customer impact

The proposal is consistent with the Organisation 2014 Strategy of Serving Brisbane through Customer Focus.

## 18.0 Environmental impact

No environmental issues associated with this proposal.

19.0 Policy impact

Nil

20.0 Financial impact

The rental costs are covered by the Operational Property Management base budget.

21.0 Human resource impact

Nil

22.0 Urgency

Nil

23.0 Publicity/marketing strategy

Nil

24.0 Options

*Option 1: That E&C approve the recommendation*

*Option 2: Not approve the recommendation*

Option 1 is the preferred option.

**NB:** *If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **FILE NUMBER**  
137/800/1121/206

2.0 **TITLE**  
Public release of Council's community research reports.

3.0 **ISSUE/PURPOSE**  
To seek approval for the release of finalised community research reports to the public via Council libraries under the Market Research Procurement and Release Policy (AP194).

4.0 **PROPONENT**  
John Burton, Manager, Corporate Improvement & Strategic Planning, OLMCEO

5.0 **SUBMISSION PREPARED BY**  
Maureen King, Research Officer, Corporate Improvement & Strategic Planning, OLMCEO

6.0 **DATE**  
14 June 2011

7.0 **FOR E&C APPROVAL OR RECOMMENDATION TO COUNCIL**  
E&C Approval

8.0 **IF FOR RECOMMENDATION TO COUNCIL, IS A COUNCIL RESOLUTION REQUIRED UNDER AN ACT OR LOCAL LAW?**  
No

**APPROVED**  
14 JUN 2011

9.0 **RECOMMENDATION FOR PUBLIC RELEASE**  
Immediate release.

Lord Mayor

10.0 **RECOMMENDATION**

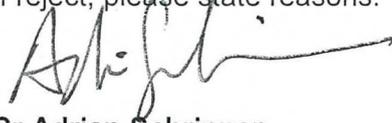
That E&C grant approval to release the research reports listed in Attachment B, to the public via Council libraries and to not release the research reports in Attachment C, in line with the reason provided by the purchasing Program or Division.

11.0 **Divisional Manager**

**Committee Chairman**

I support / ~~reject~~ the recommendation.  
If reject, please state reasons:

  
**Greg Evans**  
Divisional Manager  
Organisational Services

  
**Cr Adrian Schinner**  
Deputy Mayor  
Chairman, Finance, Economic Development  
and Administration Committee

I Recommend Accordingly

  
.....  
**CHIEF EXECUTIVE OFFICER**

12.0 **BACKGROUND**

In October 2008 the Establishment and Coordination Committee (E&C) approved the *Market Research Procurement and Release Policy (AP194)*. This policy allows for research reports to be released to the public via Council libraries upon approval by the E&C Committee and following a minimum deliberation period of six months from the completion of the research study.

In accordance with the policy, all market research is recommended for release to the public via Council libraries unless a request has been made by the purchasing Divisional or Program Manager that the report not be released due to factors favouring non disclosure in the public interest. All officers commissioning research were given the opportunity to claim such exemption with their Divisional or Program Managers.

Currently, market research reports are released once a year. E&C last approved a number of reports for release in March 2010. Further reports have now been finalised and it is recommended that these reports be released to the public via Council libraries.

Attachment B lists the research reports which are recommended for release to the public via Council libraries.

Attachment C lists the research reports which are recommended not to be released due to factors favouring non disclosure as requested by Divisional or Program Managers. Reasons for recommending non-release are provided in each instance.

E&C approval is now sought for eligible community reports to be released in May 2011. These reports will be provided to Brisbane City Libraries, and will be made available to the public, in electronic format.

13.0 **CONSULTATION**

- David Simons, Right to Information and Information Privacy Manager
- All Internal parties who commissioned the research listed in the attachments (43 Council officers in total) were consulted and given the opportunity to recommend whether research reports be released/not released

All are in agreement with the recommendation.

14.0 **IMPLICATIONS OF PROPOSAL**

Research reports released will be made available to the public via Council libraries.

15.0 **COMMERCIAL IN CONFIDENCE**

Nil.

16.0 **VISION/CORPORATE PLAN IMPACT**

Research reports recommended for release are in line with Program Outcome - 10.7.1.2 Listening to the People. Release is also consistent with the following City-Wide Outcomes: Learning & Informed Communities, Connected & Engaged Communities, Cooperative Governance.

17.0 **CUSTOMER IMPACT**

Research reports released will be available to the public via Council libraries.

18.0 **ENVIRONMENTAL IMPACT**

Nil.

19.0 **POLICY IMPACT**

Nil.

**20.0 FINANCIAL IMPACT**

Nil.

**21.0 HUMAN RESOURCE IMPACT**

Nil.

**22.0 URGENCY**

In the normal course of business.

**23.0 PUBLICITY/MARKETING STRATEGY**

Nil.

**24.0 OPTIONS**

Option 1: Approve the release to the public via Council libraries those research projects listed in Attachment B and the non-release of research projects listed in Attachment C.

Option 2: Amend the list of research projects recommended for release in Attachment B and non-release in Attachment C.

Option 3: Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/232

**Related subject matter files**

106/335/919/73

**2.0 Title**

School Sport & Recreation Facility Upgrade Program 2010/2011

**3.0 Issue/purpose**

To seek E&C approval for the allocation of funding for the 2010/2011 School Sport & Recreation Facility Upgrade Program.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle Division

**5.0 Submission prepared by**

Lavinia Wood, Business Alignment Manager Community Facilities, Sport & Recreation, Community Lifestyle Branch (ext - 35807)

**6.0 Date**

13 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the allocation of funding for the 2010/2011 School Sport & Recreation Facility Upgrade Program as set out in Attachment B.

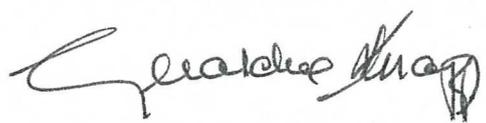
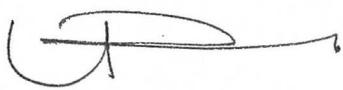
**11.0**

**Divisional Manager**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.



Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**BRISBANE LIFESTYLE DIVISION**  
I Recommend Accordingly

Councillor Geraldine Knapp  
**CHAIRMAN**  
**BRISBANE LIFESTYLE COMMITTEE**

BCC 10 YEAR RELEASE SCHEME

APPROVED

14 JUN 2011

Lord Mayor

## 12.0 Background

The School Sport & Recreation Facility Upgrade Program is a jointly funded (Brisbane City Council and Education Queensland) program established to upgrade school facilities for school and community use. The sport and recreation facilities eligible for funding include indoor/outdoor courts, sport fields, cricket pitches and nets and pool facilities.

Schools were notified of the program opening in March 2011, with a funding allocation of \$200k, with a closing date of 9 May 2011. Twenty-three (23) applications were received for projects totalling \$663,194.45 (ex GST) with grant requests of \$410,877.44 (ex GST). A panel of officers from Brisbane City Council and the Department of Education and Training assessed the applications against the approved criteria.

A copy of the School Sport & Recreation Facility Upgrade Program Guidelines 2011 is provided as Attachment C.

Attachment B contains a list of the recommended schools, projects and grant amounts and those projects which have not been recommended. Eleven (11) schools are being recommended for \$201,311.00 (ex GST) in grant funding, delivering projects with a value of \$359,019.00 (ex GST).

If approved, the grant will be made subject to each recipient school (on behalf of the State of Queensland represented by the Department of Education & Training) entering into a Construction & Community Use Agreement with Council (executed on behalf of Council by the Manager, Brisbane Lifestyle Branch) in accordance with that document's terms and conditions (as previously approved by Brisbane City Legal Practice).

Therefore, E&C approval is now sought to allocate of funding for the 2010/2011 School Sport & Recreation Facility Upgrade Program as set out in Attachment B.

## 13.0 Consultation

- Kent Stroud                      Manager, Community Lifestyle Branch (20 May 2011)
- Lorraine Gregory                Manager, Healthy & Vibrant Communities (20 May 2011)
- Neville Wilmott                 Program and Business Services Manager, Community Lifestyle Branch (20 May 2011)
- Melanie Rodrigues             A/ Regional Operations Manager Community Facilities, Sport & Recreation (20 May 2011)
- Jim Lynch                         Community Grants Officer, Brisbane Lifestyle (20 May 2010)
- Peter Markham                 Director, Infrastructure Coordination Unit, Education Queensland, (23 May 2011)
- Steven Murray                 Manager, Queensland School Sport Unit, Education Queensland (23 May 2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

All applicants will be advised of the outcome of their respective applications and successful applicants will be informed of their level of funding support. Unsuccessful applicants will be able to contact Council to discuss their applications and the opportunity to resubmit for future grant funding rounds.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

### Vision

This grant program responds to the Living in Brisbane 2026 Vision Theme 'Active, healthy city' and aspirational goal which states:

### Corporate Plan

This proposal supports a key action under Program 5 – Your Brisbane, 5.5 – Well Managed Community Facilities, 5.5.2 – Community Facilities Management:

## 17.0 Customer impact

Acceptance of the recommendation will provide upgraded sport and recreation facilities at schools for use by the school, the wider community and numerous community groups.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Of the twenty-three (23) applications received, eleven (11) are recommended for full funding representing \$201,311.00. Funding is available within Program 5 - 5.5.1.1 Facility Development & Maintenance and General Ledger Code 1.14.1659.007.000.760.733.000.00.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

In the normal course of business.

## 23.0 Publicity/marketing strategy

All applicants will be advised of the outcome of their applications within ten (10) working days of approval by E&C. Successful applicants will receive a letter from the Lord Mayor. Publicity will be prepared by Marketing & Communication in consultation with the Department of Education & Training and Community Lifestyle Branch staff. These releases will not be distributed until applicants have been formally advised of the outcomes. The Program area will provide successful grant recipient details to be placed on the corporate website.

## 24.0 Options

*Option 1:* E&C approve the 2010/2011 School Sport & Recreation Facility Upgrade Program as per recommendations in Attachment B

*Option 2:* E&C not approve the 2010/2011 School Sport & Recreation Facility Upgrade Program as per recommendations in Attachment B.

*Option 3:* E&C approve a mix of recommended and reserve applications from Attachment B, providing reasons for the changed ranking recommendations in Attachment B.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121

**Related subject matter files**

106/335/1050/27

**2.0 Title**

Men's Sheds Grant Program – 2010/2011

**3.0 Issue/purpose**

To seek E&C approval for the allocation of funding for the 2010/2011 Men's Shed Grant program.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle Division

**5.0 Submission prepared by**

Neville Wilmott, Program and Business Services Manager, Community Lifestyle Branch  
(ext - 35807)

**6.0 Date**

13 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**APPROVED**

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

14 JUN 2011

*[Signature]*  
.....  
Lord Mayor

**9.0 Recommended for public release**

Immediate release

*[Signatures]*

**10.0 Recommendation**

That E&C approve the allocation of funding for the 2010/2011 Men's Shed Grant Program as set out in Attachment B.

**11.0**

Divisional Manager

*[Signature]*

**Chairman**

I-Support / Reject the recommendation.

If reject, please state reasons.

*[Signature]*

Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**BRISBANE LIFESTYLE DIVISION**

Councillor Geraldine Knapp  
**CHAIRMAN**  
**BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly

.....  
**CHIEF EXECUTIVE OFFICER**

**BCC 10 YEAR RELEASE SCHEME**

## 12.0 Background

Since 2008/09 Council has supported the development of Men's Sheds across the city by offering one-off grants to established and emerging men's groups and networks. The Men's Sheds Grant Program provides funds to existing and emerging Men's Sheds groups to develop accessible and inclusive facilities and programs that cater for the health, social and emotional needs of men across Brisbane.

The Men's Shed Grant Program guidelines are provided in Attachment C.

Applications closed on 11 April 2011, and a total of 12 applications were received requesting a cumulative total of \$180,593.00.

Seven applications are recommended for either full or part funding, totalling \$79,996.00. Four applications are not recommended for funding and one application has been deemed ineligible as it was located outside of Brisbane City Council jurisdiction.

The quality of applications has continued to improve since the inception of this grants program in 2008/09. The nature of proposed projects range from the purchase of equipment to creating and improving required space for existing and new men sheds. Many groups who have applied for Council assistance are already members of the Australian Men's Shed Association (AMSA), which demonstrates their alignment to the philosophy and values of the Men Shed movement.

Attachment B provides a summary of the applications, outlining those that were recommended for full or part funding, and those not recommended or ineligible.

E&C approval is now sought to allocate funding for the 2010/2011 Men's Shed Grant Program as set out in Attachment B.

## 13.0 Consultation

- Cr Geraldine Knapp Chairman, Brisbane Lifestyle Committee (19/05/2011)
- Kent Stroud Manager, Community Lifestyle Branch (30/05/2011)
- Lorraine Gregory Manager, Healthy and Vibrant Communities (10/5/2011)
- Vanessa Fabre Manager, Inclusive Communities (10/05/2011)
- Jim Lynch Program Officer Community Grants (10/05/2011)
- Colleen Kelly Community Development Coordinator (28/4/2011)
- Rajendra Padhee Community Development Strategic Project Officer (28/4/2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Successful applicants will be informed of their level of funding support. Unsuccessful applicants may contact Council to discuss their applications and be informed of the opportunity to resubmit for future grant funding rounds.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The grants are linked to the following Corporate Plan themes and program outcomes.

- 2026 Living in Brisbane – Inclusive and Caring Community Theme
- Service 5.4.2.1 - Community Capacity Building

## 17.0 Customer impact

The proposed funding will allow development of programs and infrastructure that improves social inclusion and in particular creates supportive community environments for a broad range of men to develop networks, skills and participate in the life of the City.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

\$80,000.00 has been allocated under General Ledger Code 1.15.1681.281.538.000.733.000.00.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor. Publicity will be prepared by Marketing and Communication in consultation with Community Lifestyle Branch staff. Media releases will not be distributed until applicants have received written notification of outcomes

**24.0 Options**

*Option 1:* E&C approve the 2010/2011 Men's Shed Grant Program recommendations at Attachment B.

*Option 2:* E&C not approve the 2010/2011 Men's Shed Grant Program recommendations at Attachment B.

*Option 3:* E&C approve and amend the 2010/2011 Men's Shed Grant Program recommended applications from Attachment B, providing reasons for the changed ranking.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary File number**

137/800/1121/227

**Related subject matter files**

106/335/156/362

**2.0 Title**

Housing Support Program – 2010/2011

**3.0 Issue/purpose**

To seek E&C approval for the allocation of funding for the 2010/2011 Housing Support Program.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, Brisbane Lifestyle Division

**5.0 Submission prepared by**

Neville Wilmott, Program and Business Services Manager, Community Lifestyle Branch  
(ext - 35807)

**6.0 Date**

13 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the allocation of funding for the 2010/2011 Housing Support Program as set out in Attachment B.

**11.0**

**Divisional Manager**



Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**BRISBANE LIFESTYLE DIVISION**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.



Councillor Geraldine Knapp  
**CHAIRMAN**  
**BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly

  
.....  
**CHIEF EXECUTIVE OFFICER**

## 12.0 Background

The Housing Support Program is a new initiative that was approved by E&C on 31 May 2010. The program has been made possible through financial contributions made by Mirvac to support responses to affordable housing provision and tenants living in affordable housing. The program involves the investment of \$970,000 acquired from sale of land at Newstead River Park to earn interest of approximately \$50,000 per annum. The interest earned will be disbursed as grants to improve social housing support services and programs for homeless people. The Housing Support program aims to assist those who are homeless or have insecure tenure in New Farm, Newstead, Bowen Hills, Spring Hill and Fortitude Valley.

Applications closed on 11 April 2011. 13 applications were received requesting a total of \$123,340.00. Of these applications, seven are recommended for either full or part funding, totalling \$50,000.00. Five applications are not recommended for funding and one application is out of the geographic zone and therefore ineligible.

The three applications recommended for full funding provided detailed budgets and presented as excellent value for money. These projects demonstrated good planning and research, with clearly identified benefits and outcomes.

The four projects recommended for part-funding included non-essential project costs, or items purchased which could be procured at a cheaper rate.

The five applications which have not been recommended for funding, generally had insufficient budget detail, the outcomes were not specific and they lacked consultation and partnering with other agencies.

Attachment B provides a summary of the applications outlining those that were recommended for full or part-funding, and those not recommended or ineligible.

The Housing Support Program guidelines are provided at Attachment C.

E&C approval is now sought for the allocation of funding for the 2010/2011 Housing Support Program as set out in Attachment B.

## 13.0 Consultation

- Cr Geraldine Knapp Chairman, Brisbane Lifestyle Committee (19/05/2011)
- Kent Stroud Manager, Community Lifestyle Branch (24/05/2011)
- Lorraine Gregory Manager, Healthy and Vibrant Communities (12/5/2011)
- Vanessa Fabre Manager, Inclusive Communities (12/5/2011)
- Karen Dare Inclusive Brisbane Board Representative (Communify) (12/5/2011)
- Brigid Pearce City Planning Representative (12/5/2011)
- Jim Lynch Program Officer Community Grants (12/5/2011)
- Michelle Newcomb Community Development Coordinator, Access and Equity Team (28/04/2011)
- Colleen Kelly Community Development Coordinator, North Team (28/04/2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Successful applicants will be informed of their level of funding support. Unsuccessful applicants may contact Council to discuss their applications and be informed of the opportunity to resubmit for future grant funding rounds.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The grants are linked to the following Corporate Plan themes and program outcomes:

- 2026 Living in Brisbane – Inclusive and Caring Community Theme.
- Corporate Plan 2008-2012, Outcome 5.4 Social Inclusion - gives specific mention to the delivery of the Housing Support Program.

## 17.0 Customer impact

The proposed allocation of grant funding supports community organisations to deliver projects or services that respond to the housing and social needs of homeless people, or those living in social housing.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

A budget of \$50,000.00 per annum has been budgeted from Service 5.4.1.4 Homeless and Affordable Housing.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

In the normal course of business.

## 23.0 Publicity/marketing strategy

All applicants will be advised of the results of their submission within ten (10) working days of approval by the Establishment and Co-ordination Committee. Successful applicants will receive a letter from the Lord Mayor. Publicity will be prepared by Marketing and Communication in consultation with Community Lifestyle Branch staff. A Lord Mayor's letter will be sent to successful applicants before media releases are circulated.

## 24.0 Options

Option 1: E&C approve the recommended grants for the 2010/2011 Housing Support Program as set out in Attachment B.

Option 2: E&C not approve the recommendations as set out in Attachment B.

Option 3: E&C approve a mix of recommended and reserve applications from Attachment B, providing reasons for the changed ranking recommendations in Attachment B.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/241

**Related subject matter files**  
161/20/439/114; 161/20/439/115

2.0 **Title**  
Proposed acquisition of land at 398 and 410 Hawkesbury Road, Anstead

3.0 **Issue/purpose**  
To seek E&C approval to purchase 30.19 hectares of privately owned land for environmental (bushland) purposes

4.0 **Proponent**  
Andrew Chesterman, Divisional Manager, City Planning & Sustainability

5.0 **Submission prepared by**  
Susan Dymock, A/Senior Planning Officer, Natural Environment & Sustainability, EPB6, ext 39149

6.0 **Date**  
14 June 2011

7.0 **For E&C approval or recommendation to Council**  
For E&C approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

9.0 **Recommendation for public release**  
Immediate release

10.0 **Recommendation**  
That authority be granted to purchase the entirety of 398 and 410 Hawkesbury Road, Anstead, described as Lot 60 on SP163684 and Lot 61 on SP163684, containing a total area of 30.19 hectares, for environmental (bushland) purposes, at a cost of \$3,100,000 in accordance with the contract sale as set out in Attachment E and subject to any additional terms and conditions as considered necessary by the Chief Legal Counsel, Brisbane City Legal Practice.

11.0 **Divisional Manager**

**Chairman**

Support /  Reject the Recommendations.

If Reject – please state reasons:

*Must*  
Andrew Chesterman  
Divisional Manager  
**City Planning & Sustainability Division**  
Recommend Accordingly

*Peter Matic*  
Cr Peter Matic  
Chairman  
**Environment, Parks & Sustainability Committee**

CHIEF EXECUTIVE OFFICER

## 11.0 Background

The subject properties at 398 and 410 Hawkesbury Road, Anstead are described as Lot 60 on SP163684 and Lot 61 on SP163684 and contain a total area of 30.19 hectares (ha) (refer Attachments B and C). The properties are both classified Rural and Parkland in City Plan 2000 and both are within the Regional Landscape and Rural Production area of the South-East Queensland Regional Plan. The properties are vacant and do not support any dwellings.

The subject properties are located south of the Anstead Bushlands and are mostly cleared. The properties provide an excellent opportunity to restore endangered ecosystems that have been extensively cleared in South East Queensland. Restoration of vegetation on these properties will also expand available habitat for threatened species known to occur in this area, including koalas. Restoration of the subject properties will also contribute to enhancing connectivity along the Brisbane River corridor for wildlife movement. It is intended that approximately 100,000 trees will be planted on these properties through the 2 Million Trees Program.

398 Hawkesbury Road is severed by a Queensland Government owned preserved transport corridor (refer area coloured green in Attachment C). This corridor was purchased to accommodate the Moggill-Warrego Highway Connection road. The Department of Transport and Main Roads have advised that this transport corridor will not be required under land use projections in the SEQ Regional Plan (as determined by the Western Brisbane Transport Network Investigation). However, there is a chance that this road will be constructed in the future. Irrespective, the subject properties will still provide important habitat for threatened species.

The subject properties recently became available for sale on the open market. However, they are not included in the current approved Bushland Acquisition Schedule 2008-2012 or the Addendums. The properties have high strategic ecological value and meet the criteria for purchase through the Bushland Acquisition Program. Given the properties have become available for sale, it is an opportune time to secure them in public ownership to ensure the properties' significant strategic ecological values are protected.

An independent valuation of the entirety of the two subject properties was undertaken on 7 April 2011. This values the properties at a combined total of \$3,200,000 (refer Attachment D). Following negotiations by City Property with the real estate agent marketing the property, the property owners have submitted an executed contract of sale offering the properties to Council for \$3,100,000 (refer Attachment E). The contract has been reviewed and is considered acceptable.

It is recommended that authority be granted to purchase the entirety of 398 and 410 Hawkesbury Road, Anstead, described as Lot 60 on SP163684 and Lot 61 on SP163684, a total area of 30.19 hectares, for environmental (bushland) purposes, at a cost of \$3,100,000 in accordance with the contract sale as set out in Attachment E and subject to any additional terms and conditions as considered necessary by the Chief Legal Counsel, Brisbane City Legal Practice.

### Attachments:

- (A) Summary of Decision
- (B) Aerial photo map of the properties
- (C) Survey plan of the properties
- (D) Summary of the valuation
- (E) Contract of sale

## 12.0 Consultation

Cr Peter Matic, Chairman Environment, Parks & Sustainability Committee (23 May 2011)  
John Jordan, Manager, Natural Environment & Sustainability Branch (20 May 2011)  
Philip Rowland, Land Manager, City Property (20 May 2011)  
Shane MacLeod, Manager, Local Asset Services (24 May 2011)  
Craig Stevens, Manager, Marketing & Communication (23 May 2011)

All consulted are in agreement with the recommendation.

## 13.0 Implications of proposal

Properties which have been assessed as having high strategic ecological value may be acquired through the Bushland Acquisition Program. This proposal will support the Lord Mayor's target for the Bushland Acquisition Program to secure 500 hectares of land within Council ownership by the end of December 2011.

Additionally, the Bushland Acquisition Program protects Brisbane's most significant environmental assets within the public estate, affording residents and visitors the opportunity to visit and enjoy the natural environment in a sustainable manner.

**14.0 Commercial in confidence**

No.

**15.0 Vision/Corporate Plan impact**

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a Green and Biodiverse City by preserving habitat and ecological corridor linkages within public ownership.

The proposal is consistent with the 'Biodiverse City' target of 'Program 1 – City Smart' in the Corporate Plan 2008-2012, specifically the key actions to

- "Secure land of significant biodiversity value through the Bushland Acquisition Levy."
- "Save 500 hectares of 'at risk' bushland."

**16.0 Customer impact**

Without prejudice negotiations by City Property have already taken place with the real estate agent marketing the subject properties and the owner has submitted a contract of sale for Council's consideration. The properties are vacant and do not support any dwellings.

**17.0 Environmental impact**

Acquisition of the subject properties will contribute to the expansion of the Anstead Bushlands and improve habitat connectivity along the Brisbane River corridor. The subject properties provide opportunities to restore endangered ecosystems and increase habitat for threatened species.

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Funding for this acquisition will be sourced from the 2011-2012 Bushland Acquisition Program capital budget.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

Publicity will occur once the properties have come into Council ownership, as per the Bushland Acquisition Program Media Plan.

**23.0 Options**

**Option 1:** Approve the recommendation.

**Option 2:** Not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/253

**Related subject matter files**  
106/335/1554/16

2.0 **Title**

Flexible Funding Program Community Development and Recovery Package, Natural Disaster Relief and Recovery Arrangements (NDRRA) – Yeronga Flood Recovery Centre Grant

3.0 **Issue/purpose**

To seek E&C approval to provide the Yeronga Flood Recovery Centre with funding to support the ongoing operation of the Centre.

4.0 **Proponent**

Shane MacLeod, Acting Divisional Manager, Brisbane Lifestyle

5.0 **Submission prepared by**

Vanessa Fabre, Manager Inclusive Communities, City Lifestyle Branch

6.0 **Date**

14 June 2011

7.0 **For E&C approval or recommendation to Council**

E&C approval

**APPROVED**

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

NA

9.0 **Recommended for public release**

Immediate release

10.0 **Recommendation**

That E&C approve the payment of \$50,000 to the Yeronga Flood Recovery Centre out of funds received from the NDRRA Flexible Funding Program Community Development and Recovery Package to support the ongoing operation of the Yeronga Flood Recovery Centre as per the project outline in Attachment B.

11.0

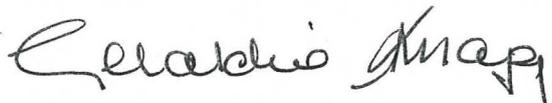
**Divisional Manager**



**Shane MacLeod  
ACTING DIVISIONAL MANAGER  
BRISBANE LIFESTYLE DIVISION**

**Chairman**

Support /  Reject the recommendation.  
If reject, please state reasons.



**Councillor Geraldine Knapp  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE**

BC 10 YEAR RELEASE SCHEME

## 12.0 Background

On 24 May 2011, the Premier of Queensland approved a grant to Brisbane City Council through the Natural Disaster Relief and Recovery Arrangements (NDRRA) Flexible Funding Program. The funding is allocated over two years with \$125 000 (GST excl.) in 2011-2012 and \$125 000 (GST excl.) in 2012-2013.

A funding agreement with the Department of Local Government and Planning was signed by Council's Acting Chief Finance Officer on 3 June 2011.

On 2 June 2011 Council's Community Recovery Coordination Committee (CRCC) met and considered a request that had been received by Premier to use part of the Flexible Funding Program grant to fund the continuation of the Yeronga Community Recovery Centre (CRC).

The CRCC agreed in principle to a meeting with Yeronga CRC as a priority to prepare a project proposal for approval. Attachment B outlines the project proposal.

On 3 June 2011, the State Government announced that the Yeronga CRC would received \$50 000 to continue their operations.

E&C approval is sought for the payment of \$50,000 to the Yeronga Flood Recovery Centre out of funds received from the NDRRA Flexible Funding Program Community Development and Recovery Package to support the ongoing operation of the Yeronga Flood Recovery Centre as per the project outline in Attachment B.

## 13.0 Consultation

- Community Recovery Coordination Committee (2 June 11)
- Kent Stroud, Branch Manager, Community Lifestyle (8 June 11)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (8 June 11)
- Craig Stevens, Manager Corporate Communication, Marketing & Communication Branch (8 June 11)
- Paul Oberle, Acting Chief Financial Officer, Corporate Finance (8 June 11)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

A grant will be provided to support the continuation of the Yeronga Community Recovery Centre under the auspice of West End Community House, an incorporated community organisation.

## 15.0 Commercial in confidence

Nil

## 16.0 Vision/Corporate Plan impact

2026 Vision themes: Friendly, safe city and city wide outcomes of Inclusive and caring communities and Connected and Engaged Communities.

This initiative also is linked to the following Corporate Plan programs and strategies:

- Outcome 5.4 Social Inclusion
- Outcome 9.11 Disaster Operations

## 17.0 Customer impact

The Yeronga Community Recovery Centre operating from the Yeronga State School will be able to continue to provide support to residents who were affected by the January flood event and assist them access essential services needed to recover.

The Yeronga Community Recovery Centre will remain open 7 days a week until 30 November 2011.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

This project is supported through the Community Recovery Coordination Committee as part of the flood disaster recovery arrangements.

**20.0 Financial impact**

The Flexible Funding Program Community Development and Recovery Package is being coordinated through the Queensland Department of Local Government and Planning (DLGP) and constitutes \$250,000 over two years. The first payment of these funds will be \$125,000 for the 2011/12 financial year. An invoice has been sent to DGLP and it is anticipated that the funds will be received within the week.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

As the Yeronga Recovery Centre is scheduled to close on 24 June 2011, arrangements will be required to be in place to continue the service.

**23.0 Publicity/marketing strategy**

The State Government announced this funding to both the Yeronga Community Recovery Centre and wider community on 3 June 2011. Council will be able to make announcements through our media channels.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

CiC File – 137/800/1121/256

**1.0 File number**

109/800/286/227

**2.0 Title**

Dissolution of the City Business, Business Unit Advisory Board.

**3.0 Issue/purpose**

To dissolve the City Business, Business Unit Advisory Board.

**4.0 Proponent**

Colin Jensen  
Chief Executive Officer

**5.0 Submission prepared by**

John Cowie  
Manager, CEO Support

**6.0 Date**

14 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

a. Immediate release

**10.0 Recommendation**

E&C approve the dissolution of the City Business, Business Unit Advisory Board following Council's organisational realignment.

**11.0**

Colin Jensen  
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

APPROVED

14 JUN 2011

Lord Mayor

*Handwritten signatures and initials: Maud, AB, ex, DM.*

## 12.0 Background

Due to the recent organisational realignment, City Business division will cease operating as a business unit on 24 June 2011 and branches within the division will be realigned within the other existing Council divisions.

This resulted in a review of the need for a City Business Business Advisory Board. It is now recommended that E&C approve the dissolution of the City Business, Business Unit Advisory Board following Council's organisational realignment.

## 13.0 Consultation

- Lord Mayor Councillor Graham Quirk, who is in agreement with the recommendation.

## 14.0 Implications of proposal

Board members will receive their due remuneration and all monies owing for the period 1 September 2010 to 31 August 2011.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Council will ensure Board members will receive their due remuneration and all monies owing for the period 1 September 2010 to 31 August 2011 by end June 2011.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

A delay in the dissolution of the City Business Business Unit Advisory Board will extend the uncertainty for Board members and will mean Council will incur additional board fees.

## 23.0 Publicity/marketing strategy

Not applicable

## 24.0 Options

*Option 1: Approve the dissolution of the City Business Business Unit Advisory Board.*

*Option 2: Do not approve the dissolution of the City Business Business Unit Advisory Board.*

**Option 1 is the preferred option.**

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

- 1.0 **File number**  
152/160/516/203 (01-05)
- Related subject matter files**  
460/144/7(27)
- 2.0 **Title**  
SIMTARS report – Willawong Air Quality Health Risk Assessment
- 3.0 **Issue/purpose**  
To seek direction from the State Government on implementing the recommendations of the SIMTARS report.
- 4.0 **Proponent**  
Andrew Chesterman, Divisional Manager, City Planning & Sustainability Division
- 5.0 **Submission prepared by**  
Kerry Doss, Manager, City Planning Branch x34220
- 6.0 **Date**  
14 June 2011
- 7.0 **For E&C approval or recommendation to Council**  
For E&C approval
- 8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No
- 9.0 **Recommended for public release**  
Immediate release
- 10.0 **Recommendation**  
That E&C agree to:-  
(a) seek direction from the State Government on implementing the recommendations of the SIMTARS Report.

11.0  
Divisional Manager

**Chairman**  
I Support / Reject the recommendation.  
If reject, please state reasons.

Andrew Chesterman  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION

Cr Amanda Cooper  
CHAIRMAN, NEIGHBOURHOOD PLANNING AND  
DEVELOPMENT ASSESSMENT COMMITTEE

I Recommend Accordingly.

.....  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

In August 2009 the State Department of Infrastructure and Planning (DIP) provided a response to Council regarding the 1<sup>st</sup> State Interest Review for the Draft Paradise Wetlands Neighbourhood Plan (PWNP). DIP advised Council that the proposed buffer distance between the existing Ace Waste incinerator located at Sherbrooke Rd, Willawong and proposed sensitive land uses within the PWNP area appeared insufficient. Furthermore DIP advised that if Council proposed a buffer distance less than 500 metres, then an independent air quality report would be required to substantiate this position.

In response to the DIP requirement, in January 2010 Council engaged Safety in Mine Testing and Research Station (SIMTARS), which is a business unit of the State Department of Employment, Economic Development & Innovation, to undertake an investigation of air quality surrounding the Ace Waste incinerator. The purpose of the investigations was to:

1. Inform future land use planning in the surrounding area;
2. Ensure workplace environments were not impacted by Ace Waste;
3. Inform the assessment of the recreational land uses proposed in part of the Willawong Landfill site.

In June 2010 an Interim report was completed by SIMTARS and Council communicated the Interim report results to various stakeholders in the community. At that time it was anticipated that the final report would be completed in December 2010. As a result of participation in the investigation by a range of air quality and health risk assessment experts, the scope of the investigations was expanded.

On 9 June 2011 Council received the final SIMTARS report dated 9 June 2011 tabled.

Council also engaged the services of Claire Richardson, Air Noise Environment Pty Ltd (ANE) as a 3<sup>rd</sup> Party Reviewer. ANE's report dated 9 June 2011 is contained in Attachment B.

In addition to the independent investigation by this State Agency, scientists and officers from the Department of Environment and Resource Management (DERM) and Queensland Health provided input into the methodology and progression of the SIMTARS investigations. In order to provide feedback on the report, Council was required to engage third party specialists to inform Council's response, as Council does not have the specialists required to undertake this type of modelling.

There are two issues about which the specialists do not share a common view. These relate to which cancer risk criteria should be applied (1:100,000 or 1:1,000,000) and whether the resulting buffers should be variable or uniform. The 3<sup>rd</sup> Party Reviewer outlines that it may be more appropriate to apply a 1:1,000,000 cancer risk criteria until such time as the 1:100,000 health risk assessment threshold is formally adopted by the State Government.

Scientists from DERM and Qld Health support the use of 1:100,000 cancer risk criteria and a uniform buffer based on the SIMTARS maximum range. In order to plan for future development, Council requires a clear policy direction on which cancer risk criteria to apply and in particular, Council requires direction on the application of the new State Planning Policy 5/10 Air, Noise and Hazardous Materials.

As both the future of Ace Waste and the implementation of the safety buffer are significant State Interests, Council seeks the State Government's direction on the implementation of the buffer recommendations contained within the SIMTARS Report.

The Divisional Managers of Brisbane Transport and Brisbane Lifestyle are to communicate to staff at the Willawong Bus Depot and Animal Shelter the content of the SIMTARS and 3<sup>rd</sup> Party Reviewer reports.

Upon completion of the above, Council will communicate the results of this report to the community and other relevant stakeholders.

## 13.0 Consultation

- Cr Amanda Cooper, Chairman Neighbourhood Planning and Development Assessment Committee
- Colin Jensen, Chief Executive Officer
- Andrew Chesterman, Divisional Manager City Planning and Sustainability Division
- David Askern, Chief Legal Counsel, Corporate Services Division
- Ian Niven, Human Resources Manager, Corporate Services Division

- Paul Wyles, Manager, Wellness, Safety & Health, Corporate Services
- Alan Warren, Divisional Manager, Brisbane Transport
- Shane Macleod, Acting Divisional Manager, Family & Community Services Division
- Dr Therese McGrath, Medical Consultant, Occupational Health, Work Environment
- Frank Henry, Principal Officer, Natural Environment and Sustainability, City Planning and Sustainability Division
- Deanna Heinke, Project Manager, Lord Mayor's Oxley Creek Catchment Taskforce, City Planning Branch, City Planning and Sustainability Division

All of the above are in agreement with the recommendation.

#### 14.0 Implications of the SIMTARS report

The SIMTARS report will provide improved guidance and certainty for the community about the potential impacts of the Ace Waste facility on a range of existing and future land uses.

#### 15.0 Commercial in confidence

No

#### 16.0 Vision/Corporate Plan impact

Report and recommendations align with Living in Brisbane 2026

#### 17.0 Customer impact

Customers will have greater certainty about the potential air quality impacts of the Ace Waste facility and development in the surrounding area will be able to proceed with the benefit of this knowledge. The land owners in the Paradise Wetland Neighbourhood Plan area will need to be informed of the implications of the air quality investigations on the future planning of this area.

The SIMTARS report will be able to be used to inform the State Government and the future regulation of the Ace Waste facility.

Existing land owners may need further explanation of the potential impacts of the Ace Waste facility and this communication should be undertaken jointly by the State Government and Council.

#### 18.0 Environmental impact

Nil

#### 19.0 Policy impact

Nil

#### 20.0 Financial impact

This will be undertaken within existing project budget.

#### 21.0 Human resource impact

Current resources will be able to deliver these recommendations.

#### 22.0 Urgency

Urgent. The Council workplaces in Willawong, community, key developers in the PWNP area and Ace Waste have an expectation that Council will communicate the SIMTARS recommendations as soon as practicable after the receipt of the report.

#### 23.0 Publicity/marketing strategy

A draft comprehensive communications strategy has been prepared. This has been undertaken by Council's Marketing and Communications Branch, in consultation with relevant officers in CPaS. The draft marketing and communications strategy includes:

- Relevant Divisional Managers address the staff at the Willawong Bus Depot and Animal Shelter
- Letters to be sent to residents in the immediate vicinity of Ace Waste and the broader community landowners in Lower Oxley Creek
- Contact key landowners including Stockland and Ace Waste
- Update the PWNP and Lower Oxley Creek South Neighbourhood Plan websites
- Brisbane Hope Church regarding the current Development Approval implications for the active recreation facility component

#### 24.0 Options

Option 1: That E&C seek direction from the State Government on implementing the recommendations of the SIMTARS Report.

Option 2: Do not endorse the recommendations

Option 3: Amend the recommendations

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS – 20 JUNE 2011**

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
20/06-01 M	137/800/1121/255	Corporate Services	Appointment of a new Director to the Board of Brisbane Green heart CitySmart Pty Ltd ACN 099 480 010	Approved	N/A	N/A
20/06-02 M	137/800/1121/242	Corporate Services	Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges – Endeavour Foundation	Approved	Yes	
20/06-03 M	137/800/1121/231 364/46/3(1404/P1)	Brisbane Infrastructure	Lease renewal – Unit 1/7 Lathe Street, Virginia	Approved	Yes	
20/06-04 M	137/800/1121/230 364/63- JI230/P1/3(P1)	Brisbane Infrastructure	New Council telecommunication leased tenure to Energex Limited at 409 Chapel Hill Road, Constitution Hill, Mt Coot-tha	Approved	Yes	
20/06-05 M	137/800/1121/257	Brisbane Infrastructure	Go Between Bridge Increase to Tolls, Fees and Charges	Approved	Yes	
20/06-06 M	137/800/1121/258 109/830/826/80	OLMCEO	Stores Board Submission – Significant Procurement Activity Plan (SPAP) in relation to the Provision of Contract Labour for Professional Services	Approved	Yes	
20/06-07 M	137/800/1121/246 149/201/179/147	OLMCEO	Stores Board Submission – Provision of Online Learning Management System	Approved	Yes	
20/06-08 M	204/743/3(1/P2)	OLMCEO	Membership of the Brisbane Transport Business Unit Advisory Board	Approved	Yes	
20/06-09		OLMCEO	Executive Remuneration Review –	Approved	N/A	N/A

E&C FORMAL SUBMISSIONS RESULTS – 20 JUNE 2011

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
M			2010/2011			
20/06-10 M		OLMCEO	Executive Remuneration Review – 2010/2011	Approved	N/A	N/A

Present: Lord Mayor Graham Quirk, A Schrunner, G Knapp, A Cooper, D McLachlan, P Matic, J Simmonds & M Bourke.

Apologies: M de Wit.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number** 137/800/1121/255

**Related subject matter files**

2.0 **Title**

Appointment of a new Director to the Board of Brisbane Green Heart CitySmart Pty Ltd ACN 099 480 010.

3.0 **Issue/purpose**

To appoint a new Director, Dylan Byrne, to the Board of Brisbane Green Heart CitySmart Pty Ltd.

4.0 **Proponent**

Colin Jensen, Chief Executive Officer.

5.0 **Submission prepared by**

David Askern, Chief Legal Counsel, ext 34740.

6.0 **Date**

20 June 2011

7.0 **For E&C approval or recommendation to Council**

For E&C Approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

9.0 **Recommended for public release**

Not for release.

10.0 **Recommendation**

That E&C approve the appointment of Dylan Byrne to the Board of Brisbane Green Heart CitySmart Pty Ltd.

11.0

Divisional Manager

Colin Jensen  
CHIEF EXECUTIVE OFFICER

**APPROVED**

20 JUN 2011

Lord Mayor

*(Handwritten signatures and initials)*

BCC 10 YEAR RELEASE SCHEME

## 12.0 Background

Brisbane Green Heart CitySmart Pty Ltd ("BGHCS") has been established by Council to assist it in the delivery of Council's CitySmart Program Agenda. The Board of the company consists of directors from the private sector with the necessary range of skills to ensure that the company successfully delivers on its agenda in a timely and cost effective manner.

The Board is of the opinion that the Board could be further assisted by the appointment of a new director with complementary skills to those already on the Board.

Dylan Byrne has been identified by the Board and is recommended to Council for appointment.

Dylan Byrne is a partner at one of Australia's largest accounting and tax advisory firms, BDO. Based in Brisbane, he specialises in tax and advisory and heads up BDO's National Sustainability Advisory Group. His 16 years of experience in public practice has allowed him to consult with a wide range of industries and State and Federal government departments. He is a CPA member with expertise in carbon emission audits and management plans, business growth planning, business and management advice and strategic problem solving. Dylan's key assignments include National Greenhouse and Energy Reporting Act, Energy Audits for industry, and Emissions Intensive Trade Exposed (EITE) Industry Assistance with the mining and manufacturing industries. redacted

Approval is now sought for the appointment of Dylan Byrne to the Board of BGHCS, effective from the date of this approval.

## 13.0 Consultation

- BGHCS Board
- Councillor Peter Matic, Chairman - Environment, Parks & Sustainability Committee
- Colin Jensen, Chief Executive Officer

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Appointment of this additional director will assist the Board to better deliver on the CitySmart Program.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

Nil.

## 17.0 Customer impact

Nil.

## 18.0 Environmental impact

Appointment of this additional director will assist the Board to better deliver on the CitySmart Program.

## 19.0 Policy impact

Appointment of this additional director will assist the Board to better deliver on the CitySmart Program.

## 20.0 Financial impact

Nil – the director is not paid by Council.

## 21.0 Human resource impact

Nil.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**24.0 Options**

*Option 1: That E&C appoint the director as recommended.*

*Option 2: That E&C not appoint the director as recommended.*

*Option 3: That E&C appoint such other person to the Board as it shall think fit.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **File number**  
137/800/1121/242

2.0 **Title**  
Inclusion of Charitable Organisation in Appendix 'A' of the Schedule of Fees and Charges – Endeavour Foundation

3.0 **Issue/purpose**  
To approve the inclusion of Endeavour Foundation into Appendix 'A' of the Schedule of Fees and Charges from 18 May 2011.

4.0 **Proponent**  
Greg Evans, Acting Chief Operating Officer, Corporate Services Division

5.0 **Submission prepared by**  
Paul Oberle, Acting Chief Financial Officer, Corporate Services, extension 37884

6.0 **Date**  
31 May 2011

7.0 **For E&C approval or recommendation to Council**  
For E&C approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

9.0 **Recommended for public release**  
Immediate release

10.0 **Recommendation**  
That E&C approve the inclusion of Endeavour Foundation in Appendix 'A' of the Council's Schedule of Fees and Charges effective from 18 May 2011, being the date of their application.

11.0  
Divisional Manager

*gca*

Greg Evans  
ACTING CHIEF OPERATING OFFICER

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.

*[Signature]*  
Councillor Adrian Schrinner  
DEPUTY MAYOR  
CHAIRMAN, FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE

BCO 10 YEAR RELEASE SCHEME

APPROVED

Lord W.

## 12.0 Background

On 18 May 2011, Endeavour Foundation lodged an application for inclusion in Appendix 'A' of the Schedule of Fees and Charges to the Chief Financial Officer (see **Attachment B**).

In support of their application for concessions, the Association provided the required documentation in the form of a 'Certificate of Registration as a Charity', registration CH 42 (see **Attachment C**).

Approval is now sought to approve the inclusion of Endeavour Foundation into Appendix 'A' of the Schedule of Fees and Charges from the 18 May 2011.

## 13.0 Consultation

No broader consultation has taken place.

The Chief Financial Officer, being the delegated officer to receive such applications is satisfied that the Association complies with the criteria for inclusion in Appendix 'A' as evidenced by the provision of a Certificate of Registration as a Charity.

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Endeavour Foundation will become eligible for concessions against certain Fees and Charges as detailed in the Schedule of Fees and Charges document.

## 15.0 Commercial in confidence

This matter is not commercial in confidence.

## 16.0 Vision/Corporate Plan impact

The inclusion of Endeavour Foundation Inc in Appendix 'A' supports the outcomes under "Inclusive Caring Communities".

## 17.0 Customer impact

Endeavour Foundation will have access to a range of Council services at a reduced level which will be more affordable for a charitable organisation.

## 18.0 Environmental impact

There is no environmental impact.

## 19.0 Policy impact

There is no policy impact as approving Endeavour Foundation inclusion in Appendix 'A' is consistent with existing policy.

## 20.0 Financial impact

There is no significant financial impact. However, some of the potential discounts the Association may be entitled to are:

Fee or Charge	Discount
All DA & Compliance Fees, Garbage Grinders, Library Facility Hire (by application), Entertainment Venue – Permit Renewal (except food), Plumbing Application Fees	50%
Advertising Fees and Venue Hire (Halls)	100%

The above discounts may not include some 'out of pocket' expenses and may be conditional on the nature of the application.

**21.0 Human resource impact**

There is no significant impact.

**22.0 Urgency**

The approval, if granted may be processed in the normal course of business.

**23.0 Publicity/marketing strategy**

None required.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.
- Option 3: Amend the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 137/800/1121/231  
364/46/3(1404/P1)

2.0 Title

Lease renewal – Unit 1/7 Lathe Street, Virginia

3.0 Issue/purpose

To seek approval to renew the lease at Unit 1/7 Lathe Street, Virginia (Local Assets North)

4.0 Proponent

Barry Broe  
Divisional Manager  
Brisbane Infrastructure Ext: 39525

5.0 Submission prepared by

Wendy Lucey  
Leasing Officer  
City Property  
Ext: 34711

6.0 Date

20 June 2011

7.0 For E&C approval or recommendation to Council

E & C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommended for public release

Immediate

**APPROVED**

20 JUN 2011

Lord Mayor

*[Handwritten signatures and initials]*  
TBS.  
SM.

BCC PUBLIC RELEASE  
10 YEAR RELEASE SCHEME

**10.0 Recommendation**

That the E & C Committee approves the renewal of the lease at Unit 1/7 Lathe Street, Virginia on the following terms:

- (a) Nett Rental \$158,445+GST per annum (\$105 per square metre + GST)
- (b) Outgoings \$24,528.12 + GST per annum (54.71% Lessee Contribution)
- (c) Area 1509m<sup>2</sup>
- (d) Rent Reviews 4% annually and to market at the commencement of the option
- (e) Commencement date 1 July 2011
- (f) Expiry Date 30 June 2013

On terms and conditions satisfactory the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

**11.0 Divisional Manager**

**Chairman**

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

*Barry Broe*

Barry Broe 10-6-11  
**Divisional Manager**  
**Brisbane Infrastructure**

  
**Councillor Adrian Schrinner**  
**Deputy Mayor**  
**Chairman Finance, Economic**  
**Development and Administration**  
**Committee**

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLICICATIONS SCHEME  
10 YEAR RELEASE

## 12.0 Background

On 29 April 2005, the Establishment and Co-ordination Committee gave approval for City Property to negotiate and execute a new lease for a term of up to five (5) years with an option for a further five (5) years for the relocation of the Local Asset's North Depot and City Property storage from McDonald Road, Windsor. Subsequently, City Property negotiated a lease over Unit 1/7 Lathe Street, Virginia for a term of three (3) years from 1 July 2005 with an option for a further term of three (3) years. The further three (3) year option was exercised in December 2007 and is due to expire on 30 June 2011.

The owner has offered Council a further two (2) year occupation at a reduced market rental commencing 1 July 2011 with the same terms and conditions as the current lease. The current rental for this property is \$174,497.76 +GST per annum. The reduced rental of \$158,445 + GST per annum offers a significant saving of \$16,052.76 to Council.

After consultation with Corporate Real Estate's Strategy Manager, it is recommended that the two (2) year option be exercised.

E&C approval is therefore sought for the renewal of the lease at Unit 1/7 Lathe Street, Virginia on the following terms:

(a) Nett Rental	\$158,445+GST per annum (\$105 per square metre + GST)
(b) Outgoings	\$24,528.12 + GST per annum (54.71% Lessee Contribution)
(c) Area	1509m <sup>2</sup>
(d) Rent Reviews	4% annually and to market at the commencement of the option
(e) Commencement date	1 July 2011
(f) Expiry Date	30 June 2013

On terms and conditions satisfactory to the Manager, City Property and the Chief Legal Counsel, Brisbane City Legal Practice.

## 13.0 Consultation

- Councillor Margaret de Wit, Chairman, Infrastructure Committee
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (25 May 2011)
- Greg Swain, Acting Media & PR Manager, Marketing & Communications (25 May 2011)
- Glenn Gomez, Acting Manager, City Property (24 May 2011)
- James Rouse, Corporate Real Estate Strategy Manager, City Property (1 June 2011)
- Shane MacLeod, Manager, Local Asset Services (31 May 2011)
- Emma Felsman, Business Services Manager, City Property (8 June 2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Secure tenure to site for Local Assets North

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The submission is consistent with the Corporate Vision Theme of a Smart and Prosperous City

## 17.0 Customer impact

The proposal is consistent with the Organisation 2014 Strategy of Serving Brisbane through Customer Focus

## 18.0 Environmental impact

No environmental issues associated with this proposal.

19.0 Policy impact

Nil

20.0 Financial impact

The rental costs are covered by the Operational Property Management core budget.

21.0 Human resource impact

Nil

22.0 Urgency

Nil

23.0 Publicity/marketing strategy

Nil

24.0 Options

*Option 1: That E&C approve the recommendation*

*Option 2: Not approve the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
70 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/230  
364/63-JI230/P1/3(P1)

**2.0 Title**

New Council telecommunication leased tenure to Energex Limited at 409 Chapel Hill Road, Constitution Hill, Mt Coot-tha.

**3.0 Issue/purpose**

To approve the grant of a telecommunication lease to Energex Limited for a telecommunications tower at Constitution Hill, Mt Coot-tha.

**4.0 Proponent**

Barry Broe  
Divisional Manager  
Brisbane Infrastructure  
Ext: 39525

**5.0 Submission prepared by**

Warren Adams  
Leasing Officer  
City Property  
Ext: 35581

**6.0 Date**

20 June 2011

**7.0 For E&C approval or recommendation to Council**

For E & C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Immediate Release

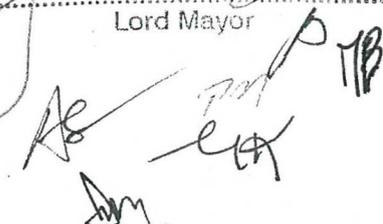
BCC PUBLICATION RELEASE SCHEME  
10 YEAR RELEASE

**APPROVED**

20 JUN 2011



Lord Mayor



10.0 Recommendation

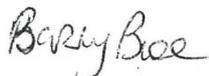
That the E&C Committee approve, subject to Ministerial consent, an Energex Limited telecommunication leased tenure of the land at 409 Chapel Hill Road, Constitution Hill, Mt Coot-tha, known as Lease A in Lot 1 on RP868488 on SP142473 for a term of 10 (ten) years in accordance with the provisions of the Lease Terms Sheet (Refer Attachment B) and on terms and conditions satisfactory to the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, City Property.

11.0 Divisional Manager

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



Barry Broe 10-6-11  
Divisional Manager  
Brisbane Infrastructure



Councillor Adrian Schrinner  
Deputy Mayor  
Chairman Finance, Economic  
Development and Administration  
Committee

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

Council is the trustee under a Deed of Grant in Trust of Lot 1 on RP868488 (Refer Attachment C), which is situated at 409 Chapel Hill Road, Constitution Hill, Mt Coot-tha (otherwise known as 3/200-4 Sir Samuel Griffith Drive, Mt Coot-tha).

Energex Limited has leased this site from Council since 27 June 2001.

Energex is now seeking to continue its current leased tenure (due to expire on 26 June 2011) with a new 10 (ten) year lease upon the same terms and conditions as the existing lease other than for the commencing rental. It is considered that a commencing rental of \$25,142.00 (plus GST) meets Council's policy requirements and is appropriate upon comparison with the market.

E&C approval is now sought, subject to Ministerial consent, for an Energex Limited telecommunication leased tenure of the land at 409 Chapel Hill Road, Constitution Hill, Mt Coot-tha, known as Lease A in Lot 1 on RP868488 on SP142473 for a term of 10 (ten) years in accordance with the provisions of the Lease Terms Sheet (Refer Attachment B) and on terms and conditions satisfactory to the Chief Legal Counsel, Brisbane City Legal Practice and the Manager, City Property.

### Attachments:

- Attachment A – Public Release Summary
- Attachment B – Lease Terms Sheet
- Attachment C – Site Data - Photo of site and Lease Plan

## 13.0 Consultation

- Councillor Adrian Schrinner, Deputy Mayor, Chairman Finance, Economic Development and Administration Committee
- Councillor Margaret de Wit, Councillor, Pullenvale Ward. (8/06/2011)
- Councillor Julian Simmonds, Councillor, Walter Taylor Ward (9/06/2011)
- Glenn Gomez, Acting Manager City Property ((23/05/2011)
- Greg Swain, Corporate Communication Manager, Media & Public Relations (25/05/2011)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (26/05/2011)
- Cameron Doyle, Principal Planner, Development Assessment Branch (26/05/2011)
- Graham Heiner, Principal Project Manager, Land and Buildings. (Asset Custodian) (25/05/2011)
- Margaret Barrett, Program Outcome Manager, NES Branch. (25/05/2011)
- Emma Felsman, Business Services Manager, City Property, (26/05/2011)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Council will be assisting in the continued provision of necessary telecommunication services for the benefit of the local community.

## 15.0 Commercial in Confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Nil

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

There is no budgetary impact for Council (with regard to expenditure) but Council will receive a rental stream commencing at redacted (plus GST) pa increasing by red or the CPI annually for 10 years.

21.0 Human resource impact

Nil

22.0 Urgency

Urgent

23.0 Publicity/marketing strategy

Nil

24.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/257

**Related subject matter files**

N/A

**2.0 Title**

Go Between Bridge Increase to Tolls, Fees and Charges.

**3.0 Issue/purpose**

To approve Increased Tolls, Fees and Charges for the Go Between Bridge, from 1 July 2011.

**4.0 Proponent**

Scott Stewart, Executive Manager, City Projects Office, Ext 37652.

**5.0 Submission prepared by**

Eric Carrier, Principal Project Coordinator, City Projects Office, Ext 37600.

**6.0 Date**

20 June 2011.

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment & Coordination Committee approve:-

- (a) the new tolls for the Go Between Bridge from 1 July 2011 as set out in Attachment B - Table 1;
- (b) the new fees and charges for the Go Between Bridge, from 1 July 2011 as set out in Attachment B - Table 2.

**11.0 Executive Manager**

**Scott Stewart**  
EXECUTIVE MANAGER  
CITY PROJECTS OFFICE

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

**Chairman**

Support /  Reject the recommendation.  
If reject, please state reasons.

**Councillor Margaret de Wit**  
CHAIRMAN INFRASTRUCTURE  
COMMITTEE

10 YEAR RELEASE SCHEME

APPROVED

20 JUN 2011

.....  
Lord Mayor

*[Handwritten signatures]*

## 12.0 Background

The maximum toll payable for use of the Go Between Bridge for each type of motor vehicle is determined using the method set out in the Declaration of Local Government Tollway for the Go Between Bridge, gazetted by the State of Queensland on 25 June 2010. At bridge opening, this amount would have been \$2.67 for a car.

On 19 May 2010, the then Lord Mayor announced a decreased maximum toll, resulting from cost savings achieved during the construction of the bridge. At bridge opening, this amount was announced as \$2.35 (in 2010 dollars) for a car, plus annual Consumer Price Index (CPI) Brisbane increase.

A period of discounted tolling was also announced with the new maximum toll to take effect on 1 July 2011, increased by CPI Brisbane as specified by the State of Queensland. The resulting indexed toll payable for each type of motor vehicle on 1 July 2011 will be:

Type of Motor Vehicle	New Toll
Cars	\$2.42
Motorcycles	\$1.21
Light Commercial Vehicles	\$3.63
Heavy Commercial Vehicles	\$6.41

All other Queensland toll roads will be charging maximum toll amounts from 1 July 2011.

Under the *Transport Infrastructure Act 1994*, the fees and charges payable for use of a toll road are determined by the toll road owner. They are not subject to any specified indexing and simply "must not be more than the reasonable cost..." of collecting a toll and administering to the process.

The table below shows the current fees and charges for the Go Between Bridge from bridge opening and those currently proposed for 1 July 2011. Also shown are the expected fees and charges for the other toll roads in operation in Queensland.

Fee/Charge	GBB			CLEM7	QML
	Opening	Current	Proposed	Confirmed	Expected
Image Processing Fee	\$0.00	\$0.16	\$0.25	\$0.47	\$0.41
Unpaid Toll Advice charge	\$0.00	\$5.00	\$5.00	\$6.50	\$7.20
Unpaid Toll Reminder charge	\$5.00	\$10.00	\$10.00	\$13.35	N/A
QLD Demand Notice charge	\$10.00	\$15.00	\$15.00	\$16.00	\$20.58
Interstate Demand Notice charge	\$5.00	\$5.00	\$5.00	\$6.50	\$20.58

It is proposed that the Image Processing Fee, currently set at \$0.16, be increased to \$0.25. This is due to greater than anticipated effort and administration, and therefore cost, associated with the identification of vehicles having no tag present at the time of travel.

At this stage, it is considered that there is no reasonable justification to increase any other charges, as the cost base for those charges has not substantially changed since they were introduced on 1 February 2011. Further analysis will be conducted prior to a January 2012 review point.

In all cases, the proposed fees and charges are less than those implemented by the other Queensland toll roads.

It is recommended that Establishment & Coordination Committee approve:-

- (a) the new tolls for the Go Between Bridge from 1 July 2011 as set out in Attachment B – Table 1;
- (b) the new fees and charges for the Go Between Bridge, from 1 July 2011 as set out in Attachment B – Table 2.

### 13.0 Consultation

- Councillor Margaret de Wit, Chairman, Infrastructure Committee
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice
- Greg Evans, Acting Chief Operating Officer, Corporate Services
- Craig Stevens, Manager, Corporate Communication
- Barry Broe, Divisional Manager, Brisbane Infrastructure

All are in agreement with the recommendation.

### 14.0 Implications of proposal

Motorists will be required to pay increased toll amounts and modified fees and charges for use of the Go Between Bridge from 1 July 2011.

### 15.0 Commercial in confidence

No.

### 16.0 Vision/Corporate Plan impact

No.

### 17.0 Customer impact

Yes. Motorists will be required to pay increased toll amounts and modified fees and charges for use of the Go Between Bridge from 1 July 2011.

### 18.0 Environmental impact

No.

### 19.0 Policy impact

No.

### 20.0 Financial impact

Yes. Go Between Bridge revenue is expected to rise, as patronage is unlikely to decrease to the extent of the toll and fee increases.

### 21.0 Human resource impact

No.

### 22.0 Urgency

Public notice is to be provided no later than 25 June 2011, as required under the Go Between Bridge Declaration of Local Government Tollway, for a 1 July 2011 implementation.

### 23.0 Publicity/marketing strategy

It is a requirement of the State of Queensland that notice of a change to a toll be placed in a newspaper circulating generally in Brisbane.

24.0 Options

Option 1: Approve the new tolls, fees and charges payable for use of the Go Between Bridge, from 1 July 2011.

Option 2: Reject this submission.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/258

**Related subject matter files**

109/830/826/80

**2.0 Title**

Stores Board Submission - Significant Procurement Activity Plan (SPAP) in relation to the Provision of Contract Labour for Professional Services

**3.0 Issue/purpose**

To seek approval from the Establishment &amp; Coordination Committee approval

- of the Significant Procurement Activity Plan (SPAP) in relation to the Provision of Contract Labour for Professional Services; and
- to extend the existing the following Professional Services Panel Contracts:

**A60074-05/06 – Architects & Engineering**

- McArthur Management Services (Qld) Pty Ltd
- Chandler McLeod Limited
- Hays Specialist Recruitment

*and subject to resolution of outstanding business issues to the satisfaction of the Chief Procurement Officer, with*

- Adecco
- BDS People

**A70024-06/07 - Accounting, Finance, IT & Marketing**

- Robert Walters Pty Ltd
- Eden Ritchie Recruitment Pty Ltd
- Hamilton James & Bruce Pty Ltd
- Hays Specialist Recruitment
- Ross Human Directions Ltd
- Hallis
- Peoplebank Australia Ltd
- Finite IT Recruitment Solutions
- Blue Sky Careers Pty Limited
- Randstad (formerly Link Recruitment)

**A80063-07/08 - Legal**

- Hays Specialist Recruitment
- Securicor Recruitment Services Pty Ltd (t/a Hallis)
- Law Staff (QLD) Pty Ltd
- Randstad (formerly Link Recruitment)

**APPROVED**

20 JUN 2011

Lord Mayor

Approval is sought to extend these arrangements on the current Schedule of Rates price basis for a maximum term of up to six months, from 1 July 2011 to 31 December 2011 with an option to terminate with 30 days notice at Council's sole discretion.

The Contracts will be entered into without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

**6.0 Date**

14 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.



**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER**



**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 June 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
V110206-10/11	Professional Services Labour Hire	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable

22.0 **Urgency**

As soon as possible

23.0 **Publicity/marketing strategy**

As Required

24.0 **Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/246

**Related subject matter files**  
149/201/179/147

2.0 **Title**  
Stores Board Submission - Provision of an Online Learning Management System

3.0 **Issue/purpose**  
To seek approval from the Establishment & Coordination Committee to directly enter into a Contract with Janison Solutions Pty Ltd for the provision of an Online Learning Management System (LMS) without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Restricted Tendering, of the Procurement Manual.

4.0 **Proponent**  
Colin Jensen, Chief Executive Officer

5.0 **Submission prepared by**  
Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

6.0 **Date**  
14 June 2011

7.0 **For E&C approval or recommendation to Council**  
For E&C approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

9.0 **Recommended for public release**  
Immediate release

10.0 **Recommendation**  
That the Establishment and Co-ordination Committee approves the attached submission.

**APPROVED**  
20 JUN 2011  
*[Signature]*  
Lord Mayor  
*[Signatures: AB, P, TB, JN]*

*[Signature: Mark Johnston]*  
11.0 **Mark Johnston**  
**ACTING CORPORATE RISK MANAGER**

*[Signature: Colin Jensen]*  
**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

BC CO-OPERATION SCHEME  
10 YEAR RELEASE

**12.0 Background**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 14 June 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
FQ110172-10/11	Provision of an Online Learning Management System	For E&C approval

**13.0 Consultation**

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Chief Information Officer
- Relevant Divisional Officers

All are in agreement with the recommendation.

**14.0 Implications of proposal**

The recommended process will provide the most advantageous outcome for Council.

**15.0 Commercial in confidence**

Not Applicable.

**16.0 Vision/Corporate Plan impact**

The recommendation of this submission will contribute to the efficient management of the City's resources.

**17.0 Customer impact**

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

**20.0 Financial impact**

Financial details are included in the Divisional submission.

**21.0 Human resource impact**

Not Applicable

**22.0 Urgency**

Normal course of business

23.0 **Publicity/marketing strategy**

As Required

24.0 **Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 Primary file number

Related subject matter file  
204/743/3(1/P2)

2.0 Title

Membership of the Brisbane Transport Business Unit Advisory Board

3.0 Issue/purpose

The purpose of this submission is to fill a vacancy on the Brisbane Transport Business Unit Advisory Board.

4.0 Proponent

Colin Jensen  
Chief Executive Officer

5.0 Submission prepared by

John Cowie  
CEO Support Manager  
Office of the Chief Executive

6.0 Date

20 June 2011

7.0 For E&C approval or recommendation to Council

For E&C Approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommended for public release

Immediate release

10.0 Recommendation

E&C approve the appointment of Ms Carolyn Barker to the Brisbane Transport Business Unit Advisory Board until 31 August 2012.

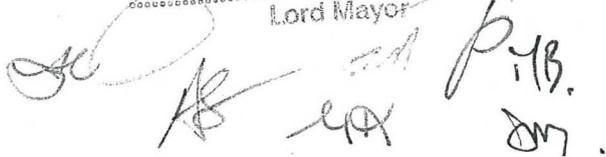
11.0

  
Colin Jensen  
Chief Executive Officer

**APPROVED**

20 JUN 2011

  
Lord Mayor



## 12.0 Background

The role of the Business Unit Advisory Boards is to provide sound commercial advice to the management of the Business Unit. The membership of the boards has been developed to provide this sound commercial advice.

Due to the resignation of Mr Greg Bowden from the Brisbane Transport Business Unit Advisory Board, a vacancy exists. Filling this vacancy will ensure the Board continues to offer a range of advice on issues affecting Brisbane Transport. It is proposed that Carolyn Barker, former Chairman of the City Business Advisory Board, be appointed to fill the vacancy.

E&C approval is now sought to appoint Ms Carolyn Barker to the Brisbane Transport Business Unit Advisory Board until 31 August 2012.

## 13.0 Consultation

Lord Mayor, Cr Graham Quirk

Agrees with the recommendation.

## 14.0 Implications of proposal

The board includes a breadth of experience of relevance to Brisbane Transport.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

This recommendation contributes to the 'Smart, Prosperous City' theme under Vision 2026 and relates to the 'City Governance' program in the Corporate Plan 2008-12. Maintaining the independence of these Business Unit Advisory Boards will deliver good governance to the residents of Brisbane.

## 17.0 Customer impact

Nil.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Nil.

## 20.0 Financial impact

There will be no increase to costs as a result of this appointment.

## 21.0 Human resource impact

Nil.

## 22.0 Urgency

As determined by E&C.

## 23.0 Publicity/marketing strategy

At the discretion of the Lord Mayor.

## 24.0 Options

Option 1: Approve the appointment of Ms Carolyn Barker to the Brisbane Transport Business Unit Advisory Board.

Option 2: Do not approve the appointment of Ms Carolyn Barker to the Brisbane Transport Business Unit Advisory Board.

Option 1 is the preferred option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

1/253(P4)

**Related subject matter files**

Nil

**2.0 Title**

Executive Remuneration Review - 2010/2011

**3.0 Issue/purpose**

To determine the outcome of the Executive Remuneration Review 2010/2011

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Peter Rule, Executive Manager, Office of the Chief Executive, ext 34151

**6.0 Date**

17 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Not for Release

**10.0 Recommendation**

It is recommended that:

- (a) E&C approve a 3.5% general increase for Senior Officers, Executive Service, Executive and Divisional Managers;
- (b) Note the intention of the CEO to adjust the remuneration of the Divisional Manager, Brisbane Lifestyle.
- (c) Note the potential impact of new corporate annual reporting guidelines and the possible flow on impacts to public sector entities.

**11.0**

Colin Jensen  
Chief Executive Officer

E&C PUBLISHING AND COMMUNICATIONS SCHEME  
10 YEAR RELEASE

APPROVED  
20 JUN 2011  
  
 Lord Mayor: MB  
 AS P M EA AM

## 12.0 Background

The contracts of employment of Senior Officers, Senior Executives, Executive and Divisional Managers and the Chief Executive require that Council undertake a remuneration review of the Total Remuneration Value (TRV) paid to executive staff each year. Such reviews are to reflect movements in market rates generally and Council may source appropriate information that its salary structures and levels are competitive. Where applicable such review is paid from 1 July each year.

Mercer Human Resource Consulting Pty Ltd (Mercer) was engaged to conduct a detailed review of the remuneration packages for Senior Officers and Senior Executives and have now provided a report on market movement for remuneration for as at the 30 June 2010. (Attachment 1)

Further, Hay Group Australia (Hay) was engaged to conduct a detailed review of the remuneration packages for Executive and Divisional Managers and the Chief Executive Officer and have now provided a report on the relative market positioning for their remuneration. The report for Executive and Divisional Managers is at Attachment 2. The report for the Chief Executive Officer will be subject of a separate E & C submission.

The Mercer Review provides market evidence of movement in remuneration levels for executives in the range of 3% to 4% in 2011. They have recommended the following:

- Senior Officers – 3.5% to 4%; and
- Senior Executives – 3% to 3.5%.

In making these recommendations Mercer make the following observations:

- Market movement between 3% and 4% is consistent with both the public service and general market practice in 2011.
- QLD Public Service passed on the lowest movement of 2.5% of all States and Territories in the last 12 months.
- Council provided a 2.5% general increase to all categories of executives in 2010.
- Constrained movement for executives and stronger movements for award and agreement based public service staff is creating significant compression between EBA and executive salary scales.
- Noting the financial impacts of the floods, Mercer advise against a movement below 3% for any roles.
- Recognising the importance of a conservative yet competitive pay position, Mercer find it difficult to substantiate a movement in remuneration above 3.5% for executive service roles.

A number of other factors should be considered when determining market movement for executive remuneration for 2010/2011. These are;

- EBA employees in Council received a 4.5% increase in April 2011.
- The CPI for Brisbane is 3.6% for 2010/11 FY.
- In February 2011, E&C approved a new senior officer pay scale which consolidates the senior officer and executive service level 1 pay scales to six pay points to avoiding scale compression with the EBA Band 8 level 4 at the bottom end and overlap with the executive service level pay scale at the top of the scale.
- In 2010 E&C approved a 2.5% increase as the market review outcome following a recommendation by Mercer for a general increase of 3.25%.
- In effect the 2.5% decision in 2010 has seen executive pay relativities reduced by 0.75%. The current recommendation for 3.5% is a point in time reflection of the market and does not take into account that Council paid less than the recommended market movement in 2010.
- Hence, to provide a market review of less than 3.5% in 2011 would see executive remuneration relativity further eroded at a time when Council is relying heavily on its executives to deliver on its significant transformational agenda, it flood recovery effort and to meet the Administration priorities and significant fiscal targets set out in the 2011/2012 Annual Plan and Budget.

The Hay report on market movement for Executive and Divisional Managers and the Chief Executive Officer has examined the relative market positioning of all members of the Executive Management Team. This assessment shows that with one exception Executive and Divisional Managers are paid within Council's policy of a remuneration market positioning within the 25<sup>th</sup> percentile of the general market and plus 15% of that point in the general market.

It should be noted that the CEO may adjust the remuneration of the Divisional Manager, Brisbane Lifestyle to ensure the executive's remuneration is paid within Council's executive remuneration policy set out above. No other individual adjustments are intended other than to propose that Executive and Divisional Managers should also be considered for a general increase of 3.5%.

Further, E&C should note that the Council Audit Committee recently discussed new annual reporting arrangements for companies being proposed by Australian Securities and Investment Commission (ASIC) related to remuneration reporting standards, where companies in the future, will be required to report the Total Remuneration Value paid to chief executives and other executives. The Chairman of the Audit Committee's advice was that it was highly likely that the Queensland Audit Office would adopt the ASIC arrangements in the future.

That being the case, it is likely that such new remuneration reporting standards would apply to Council's Annual Report for the 2012/13 FY. The effect of these arrangements would be that instead of reporting the notional salary of executives in groups by \$10,000 levels, with associated notes under the table related to superannuation, vehicle and other allowances, it is likely that the reporting will be by actual name or position of the executive and include the total remuneration value of their package including details of salary, superannuation, vehicle and other allowances, and may also require the inclusion in total remuneration of items such as telephone/telecommunications expenses and professional registrations refunded to executives.

Enquiries are being made as to the likely flow on impacts to the public sector of these proposed new corporate reporting standards and Civic Cabinet will be kept informed of any changes that will be required. However, Civic Cabinet should note that such new reporting arrangements would show a significant increase in the reported remuneration levels of the Chief Executive Officer and Council executives.

As a consequence consideration is being given to moving Council's executive remuneration arrangements to one based on total remuneration value of executive packages. These arrangements, if subsequently approved by Civic Cabinet, would align Council's remuneration arrangements for executives with market best practice as proposed by both Mercer Human Resource Consulting and the Hay Group.

It is recommended that:

- (d) E&C approve a 3.5% general increase for Senior Officers, Executive Service, Executive and Divisional Managers;
- (e) Note the intention of the CEO to adjust the remuneration of the Divisional Manager, Brisbane Lifestyle.
- (f) Note the potential impact of new corporate annual reporting guidelines and there possible flow on impacts to public sector entities.

### 13.0 Consultation

- N/A

### 14.0 Implications of proposal

If approved, these recommendations will fulfil Council's obligations under Executive Service Contracts of Employment.

**15.0 Commercial in confidence**

No

**16.0 Vision/Corporate Plan impact**

N/A

**17.0 Customer impact**

N/A

**18.0 Environmental impact**

N/A

**19.0 Policy impact**

N/A

**20.0 Financial impact**

Salary costs are provided in current budget

**21.0 Human resource impact**

N/A

**22.0 Urgency**

Approval of this submission by the 30 June 2011 will allow any pay increase to be made by 1 July 2011 as is provided for in executive contracts.

**23.0 Publicity/marketing strategy**

At the discretion of Lord Mayor

**24.0 Options**

- Option 1: Approve the recommendation*
- Option 2: Not approve the recommendation*
- Option 3: Vary the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE CONFIDENCE

330  
20 JUN 2011

10

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

1/253 (P4)

**Related subject matter files**

Nil

**2.0 Title**

Executive Remuneration Review 2010/2011

**3.0 Issue/purpose**

To determine the outcome of the executive remuneration review 2010/2011 for the Chief Executive Officer

**4.0 Proponent**

Peter Rule, Executive Manager, Office of Chief Executive Officer

**5.0 Submission prepared by**

Peter Rule, Executive Manager, Office of the Chief Executive

**6.0 Date**

17 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Not for Release

**10.0 Recommendation**

It is recommended that E&C approve an increase in remuneration for the Chief Executive Officer of ...% for 2011 market review.

**11.0**

Peter Rule  
Executive Manager  
Office of the Chief Executive Officer

**APPROVED**

20 JUN 2011

Lord Mayor

AC

*[Handwritten signatures and initials]*  
AS  
TS  
LPA  
DM  
TTS

## 12.0 Background

The contracts of employment of Senior Officers, Senior Executives, Executive and Divisional Managers and the Chief Executive require that Council undertake a remuneration review of the Total Remuneration Value (TRV) paid to executive staff each year. Such reviews are to reflect movements in market rates generally and Council may source appropriate information that its salary structures and levels are competitive. Where applicable such review is paid from 1 July each year.

Hay Group Australia (Hay) was engaged to conduct a detailed review of the remuneration package for the Chief Executive Officer and have now provided a report on the relative market positioning for his remuneration. The report for the Chief Executive Officer is at Attachment 1.

The Hay report provides the following comments:

- The market review indicates that the CEO is currently paid well below the 25<sup>th</sup> percentile on all market aggregates.
- Hay observes that the CEO's benefits package goes some way to closing the gap between base salary and fixed annual reward.
- But the level of short term incentive payment to the Chief Executive is well below the market expectation eg. 16% compared with 48% at the 25<sup>th</sup> percentile when compared with the market at this level.

While Civic Cabinet have provided the Chief Executive Officer with advice about their future intentions related to his remuneration positioning in the market at the time of his recruitment in 2010, the Chief Executive was approved to participate in the market review outcome in 2010 when all executives were awarded a 2.5% general increase as the outcome of their market review outcome.

In effect the 2.5% decision in 2010 has seen executive pay relativities reduced by 0.75%. Mercer Human Resource Consulting has recommended the Executive Remuneration Review be a general increase not below 3.5% for 2011. The current recommendation for 3.5% is a point in time reflection of the market and does not take into account that Council paid less than the recommended market movement in 2010.

While it might not be intended to further review the market position of the Chief Executive Officer's remuneration at this time, it is proposed that to prevent any further erosion of his remuneration relative to Council executives that he be considered for a general increase in remuneration not less than that provided to Council executives.

Council is relying heavily on its Chief Executive to lead Council executives in delivering on its significant transformational agenda, its flood recovery effort and to meet the Administration priorities and significant fiscal targets set out in the 2011/2012 Annual Plan and Budget.

It is recommended that E&C approve an increase in remuneration for the Chief Executive Officer of ...% for 2011 market review.

## 13.0 Consultation

N/A

## 14.0 Implications of proposal

If approved, these recommendations will fulfil Council's obligations under Executive Service Contracts of Employment.

## 15.0 Commercial in confidence

No

**16.0 Vision/Corporate Plan impact**

N/A

**17.0 Customer impact**

N/A

**18.0 Environmental impact**

N/A

**19.0 Policy impact**

N/A

**20.0 Financial impact**

Salary costs are provided in current budget

**21.0 Human resource impact**

N/A

**22.0 Urgency**

Approval of this submission by the 30 June 2011 will allow any pay increase to be made by 1 July 2011 as is provided for in executive contracts.

**23.0 Publicity/marketing strategy**

At discretion of Lord Mayor

**24.0 Options**

- Option 1: Approve the recommendation*
- Option 2: Not approve the recommendation*
- Option 3: Vary the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**E&C FORMAL SUBMISSIONS RESULTS – 27 JUNE 2011**

SUB NO.	FILE NO.	DIV.	TITLE	RESULT	RELEASE DATE	
					Immediate	Other
27/06-01 R	109/695/586/6	OLMCEO	Report of the Audit Committee Meeting on 9 June 2011	Approved	N/A	N/A
27/06-02 M	137/800/1121/136 161/445/302/2	Brisbane Lifestyle	Restricted car parking in Davies Park, West End	Approved	Yes	
27/06-03 M	137/800/1121/245 131/625/273/18	CPaS	2 Million Trees Projects (2MT) – Planting Trees on Private Land	Approved	Yes	
27/06-04 M	137/800/1121/262 234/63(2) 234/63(4)	OLMCEO	Stores Board Submission – Whole of Park & SCIP maintenance – Nundah Community Enterprises Co-operative, and Parkland and vacant blocks maintenance – Cerebral Palsy League of Queensland	Approved	Yes	
27/06-05 M	137/800/1121/260 109/520/148/1	OLMCEO	Consultancies approved through the Oversight of Consultancies Special Committee Report – October – March 2011	Approved	N/A	N/A
27/06-06 M	137/800/1121/243 131/830/826/1	OLMCEO	Stores Board Submission – Provision of Animal Management Services for Animal Shelters	Approved	Yes	
27/06-07 M	137/800/1121/265 158/40/446/2782	OLMCEO	Stores Board Submission - Tennyson Reach Parkland	Approved	Yes	

Present: Lord Mayor Graham Quirk, A Schrunner, G Knapp, M de Wit, K Adams, P Matic & J Simmonds.

Apologies: A Cooper & D McLachlan.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

**Primary file number**

137/800/1121/136

**Related subject matter files**

161/445/302/2

**2.0 Title**

Restricted car parking in Davies Park, West End

**3.0 Issue/purpose**

To seek E&C approval for the implementation of parking restrictions in Davies Park, West End.

**4.0 Proponent**

Shane MacLeod, Acting Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Lorraine Gregory, Manager Healthy and Vibrant Communities; ph: 3403 4725

**6.0 Date**

27 June 2011

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

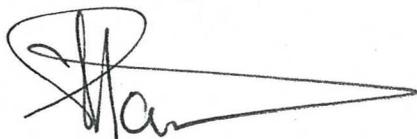
**10.0 Recommendation**

That E&C approve:

- To implement of 2-hour duration car parking restrictions from 6am to 6pm Monday to Friday in Davies Park, West End; and
- Allow for the installation of signs, subject to the payment of \$22,000 by the Souths Rugby League Club, along the access driveway by Souths Rugby League Club, in accordance with Council's requirements for signage design and placement as set out in Attachment B and C.

**11.0**

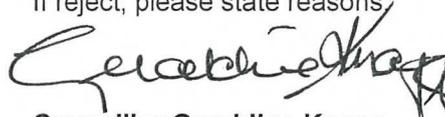
**Divisional Manager**



Shane MacLeod  
A/DIVISIONAL MANAGER  
BRISBANE LIFESTYLE DIVISION

**Chairman**

I support / reject the recommendation.  
If reject, please state reasons



Councillor Geraldine Knapp  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE

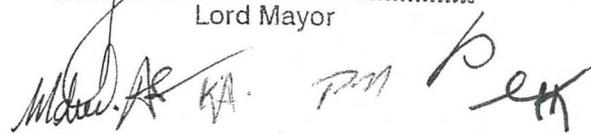
CHIEF EXECUTIVE OFFICER

10 YEAR RELEASE SCHEME

APPROVED

27 JUN 2011

Lord Mayor



## 12.0 Background

Davies Park is a seven hectare riverside sport and recreational reserve in West End. The park has a number of tenant organisations, including:

- Souths Rugby League
- Rowing Queensland
- Brisbane Grammar School Rowing
- Commercial Rowing Club
- All Hallows' School Rowing
- St Josephs Nudgee College Rowing
- Brisbane State High Rowing
- Davies Park Market (Blue Sky Events)
- Informal arrangements exist between Souths and West End Partisans Football Club (Soccer) and Queensland Volleyball. No formal tenure exists with Spiral Community Garden

With an increasing residential population and the establishment of the high-frequency City-Glider bus service along Montague Road, Davies Park has experienced a significant increase in commuter parking.

The increased parking demand has been compounded by ambiguous delineation of parking bays and no signage to the internal roadway. As a result, vehicles have been parked along both sides of the internal access road, restricting access for delivery vehicles particularly to Souths Rugby Club.

This submission proposes a parking restriction of 2 hours on the internal road from 6am-6pm Monday to Friday, except for an area near Souths Rugby League Club, which will be signed for use by Souths Club members only. Refer to Attachment B and C for maps for extent of the proposed work.

City Design has estimated to erect signs and undertake line-marking would cost around \$22,000. Currently, there is no budget for such expenditure. When this information was provided to Souths Rugby League Club they offered to pay for and erect the signs and associated line-marking.

As the area is a park, E&C has the authority to approve the implementation of parking restrictions.

E&C approval is now sought:

- To implement 2 hour duration car parking restrictions from 6am to 6pm, Monday to Friday in Davies Park, West End; and
- Allow for the installation of signs along the access driveway by Souths Rugby League Club, in accordance with Council's requirements for signage design and placement as set out in Attachment B and C.

## 13.0 Consultation

The following were consulted and were supportive of the initiative :

- Cr Helen Abrahams, Councillor for The Gabba Ward (16/05/2011)
- Jim McClelland from Souths Rugby League Club (20/03/2011)
- John Jordan, Manager, Natural Environment and Sustainability, City Planning and Sustainability (15/03/2011)
- Margaret Barrett, Program Outcome Manager, Subtropical City and Biodiversity, CPAS (15/03/2011)
- Rob Nahrung, Business Support Manager, Transport Planning & Strategy, Brisbane Infrastructure (17/03/2011)
- Brett Turville, Acting Branch Manager, Compliance & Regulatory Services, F&CS (18/03/2011)
- Stephen Hogan, Acting Operational Coordinator, Central Parking, Citywide Services, CARS (17/03/2011)
- Cathy Buck, Acting Shift Supervisor, Rapid Response Group, Citywide Services, CARS (18/03/2011)
- Arron Lee, Acting Manager, Local Asset Services, F&CS (19/03/2011)
- Greg Swain, Manager, Corporate Communications, Media and Public Relations, Office of the Lord Mayor and CEO (15/03/2011)

All are in agreement with the recommendation.

#### 14.0 Implications of proposal

- Commuters who park all day long will need to find other parking or methods of transport.
- Bona fide park users accessing Davies Park for recreational uses will have better carparking opportunities for daytime usage.

#### 15.0 Commercial in confidence

No

#### 16.0 Vision/Corporate Plan impact

Approval of this submission will maintain service levels to the community and then into the future in support of the *Living in Brisbane 2026* Active, Healthy City theme and Active and Healthy communities city-wide outcomes.

Providing carparking for council park users also supports the *Corporate Plan, Program 5 – Your Brisbane, 5.5 Well-managed community facilities* - so that Brisbane residents will have access to a range of well-managed, quality community facilities providing recreational, social and cultural opportunities.

#### 17.0 Customer impact

The proposal will reduce commuter car parking and improve accessibility for bona fide users and lessees.

#### 18.0 Environmental impact

Nil

#### 19.0 Policy impact

Nil

#### 20.0 Financial impact

- Nil for signs and their installation and associated line-marking as Souths' Rugby League Club has offered to pay for these.
- \$500 for Notification of Changes - these costs can be met within current budget allocation.

#### 21.0 Human resource impact

Nil

#### 22.0 Urgency

In the normal course of business.

#### 23.0 Publicity/marketing strategy

To be actioned out on approval.

#### 24.0 Options

- Option 1: Approve the recommendation*  
*Option 2: Amend the recommendation*  
*Option 3: Not approve the recommendation*

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/245

**Related subject matter files**  
131/625/273/18

2.0 **Title**  
2 Million Trees Project (2MT) – Planting Trees on Private Land

3.0 **Issue/purpose**  
To approve the planting of 22,000 trees on the following private property Lot 2 on SL3235 and Lot 4 on SL12073 County of Stanley, Parish of Moggill.

4.0 **Proponent**  
Andrew Chesterman, Divisional Manager, City Planning and Sustainability Division.

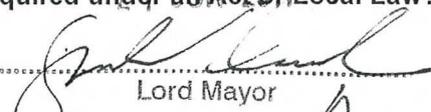
5.0 **Submission prepared by**  
Ben Green, 2MT Project Officer, Natural Environment and Sustainability, Ext 34734

6.0 **Date**  
27 June 2011

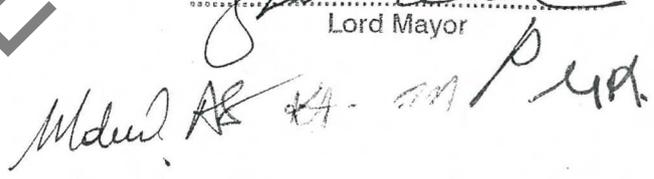
7.0 **For E&C approval or recommendation to Council**  
For E&C approval.

**APPROVED**

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

27 JUN 2011  
  
Lord Mayor

9.0 **Recommended for public release**  
Immediate release



10.0 **Recommendation**  
That E&C approves the planting of 22,000 trees on Lot 2 on SL3235 and Lot 4 on SL12073 County of Stanley, Parish of Moggill.

11.0  
Divisional Manager

**Chairman**

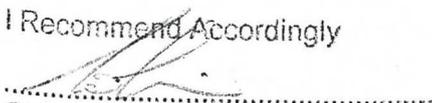
Support  Reject the recommendation.  
If reject, please state reasons.



Andrew Chesterman  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION



Cr Peter Matic  
CHAIRMAN, ENVIRONMENT, PARKS &  
SUSTAINABILITY COMMITTEE

I Recommend Accordingly  
  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

E&C approved the Policy on Planting Trees on Private Land for the purpose of the 2 Million Trees project on 14 December 2009.

The policy states that Brisbane City Council (Council) will allow the planting of trees on private land on a case by case basis, subject to the suitability of the site and the execution of a protective Covenant over the trees.

Expressions of Interest to participate in the 2MT project were sought from private land owners in May 2010. Respondents were assessed against a number of criteria to determine if the properties represent value for money to Council in terms of biodiversity outcomes and meeting the 2MT project targets.

The feasibility of each site was evaluated in terms of the slope of the land (determines accessibility and related WH&S issues), water availability, the risk of flooding on the property, the risk of damage to trees from frost or herbivores and the quality of the soil. Other factors taken into account prior to a decision being made to utilise the land were; the size of the site (bigger than 1 hectare), level of weed infestation and contamination, the level of in-kind contribution offered by the landholder, and proximity to existing bushland to create wildlife movement linkages. All above factors are verified with onsite visits from 2 MT officers.

The properties at Lot 2 on SL3235 and Lot 4 on SL12073 (Refer Attachment "B"), County of Stanley, Parish of Moggill, meet the selection criteria and approved conditions.

The properties offer approximately 4 hectares of cleared land suitable for the planting of approximately 22,000 trees at a cost of \$368,000 including planning, establishment, covenant related survey, and two years maintenance. This would be a significant contribution to the 2 Million Trees Project target of planting 2 million trees by March 2012. In addition to the 4 hectares that are proposed to be revegetated and protected under a Covenant, the property owners have offered to include approximately 14 hectares of existing bushland in the proposed covenanted area. This would bring the total area protected to approximately 18 hectares all of which can be included in the Wildlife Conservation Partnerships Program.

Revegetation of this property would also contribute greatly to Brisbane's biodiversity through transforming cleared land into a future functioning forest ecosystem and providing ecological linkages to nearby areas of existing bushland and important creeks.

The remnant vegetation on the property is known locally as 'Smith's Rainforest'. The property is renowned for its important biodiversity values and also for being the largest remnant of complex notophyll/microphyll closed forest (a type of rainforest) left in Brisbane.

Approval is sought to plant trees on the property at Lot 2 on SL3235 and Lot 4 on SL12073 County of Stanley, Parish of Moggill.

## 13.0 Consultation

- John Jordan, Manager Natural Environment and Sustainability (3<sup>rd</sup> June 2011).
- Jenny Staples, Team Leader Conservation Partnership, Natural Environment and Sustainability (23<sup>rd</sup> May 2011).
- Erin Fleming and Chantel Tse, Brisbane City Legal Practice (on previous planting on private property applications 2010 and 2011).
- Landowners of Lot 2 on SL3235 (301 Upper Brookfield Road, Upper Brookfield) and Lot 4 on SL12073 (11 Smith Lane, Upper Brookfield) County of Stanley, Parish of Moggill (consulted during the process).

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The landowners have been informed of their legal obligations under the Covenant. Council will retain responsibility for maintenance of the trees for the first two years post planting. Council's investment in the tree planting will be protected by the clauses set out within a Bushland Property Management Plan (BPMP) attached to the Covenant placed on the land title, which comes into force after the

maintenance period. Any breaches of the BPMP will be rectified at the landowner's expense. All trees planted will be natural vegetation and protected under the Covenant.

**15.0 Commercial in confidence**

No

**16.0 Vision/Corporate Plan impact**

Plant two million trees by 2012 as part of the "2 Million Trees – Our Urban Forest" project.

Working collaboratively with all landowners within Brisbane will assist in the successful completion of the 2 Million Trees Project, which will in turn assist in the delivery of the 2026 Vision of a 40% natural habitat cover within the city.

**17.0 Customer impact**

This approval will ensure improved relationships with selected Land for Wildlife and Conservation Partners Program participants.

**18.0 Environmental impact**

This approval will ensure improved biodiversity and vegetation corridors within Brisbane.

**19.0 Policy impact**

None.

**20.0 Financial impact**

Funding for this is included in the 2 Million Trees project budget.

**21.0 Human resource impact**

None.

B4619 PUB LIC ATION NIS GEN ERM  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/262

**Related subject matter files**  
234/63(2) and 234/63(4)

2.0 **Title**

Stores Board Submission - Whole of Park & SCIP maintenance – Nundah Community Enterprises Co-operative; and Parklands and vacant blocks maintenance – Cerebral Palsy League of Queensland.

3.0 **Issue/purpose**

To seek approval from the Establishment & Coordination Committee to directly enter into Contract with:

- Nundah Community Enterprises Co-operative (Nundah Co-op) for the provision of Grass-cutting and Landscaping Services for Parklands and Landscape Services on Suburban Centre Improvement Project sites; and
- Cerebral Palsy League of Queensland (Cerebral Palsy League) for the provision of Parkland Maintenance and Grass Cutting Services for Vacant Blocks.

The Contracts will be for a term of three years and will be entered into without seeking competitive tenders in accordance with the Social Enterprise Exemption from Procurement Manual Processes under Schedule B of Council's Annual Procurement and Disposal Plan.

4.0 **Proponent**

Colin Jensen, Chief Executive Officer

5.0 **Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

6.0 **Date**

21 June 2011

7.0 **For E&C approval or recommendation to Council**

For E&C approval

**APPROVED**

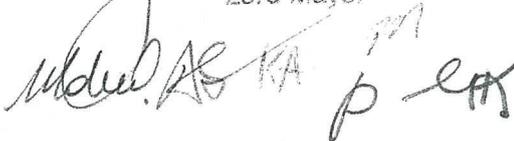
8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

27 JUN 2011  
  
Lord Mayor

9.0 **Recommended for public release**

Immediate release



10.0 **Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.

11.0 **Mark Johnston**  
ACTING CORPORATE RISK MANAGER



**Colin Jensen**  
CHIEF EXECUTIVE OFFICER



## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 June 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
TBA	Whole of Park & SCIP maintenance – Nundah Community Enterprises Co-operative; and Parklands and vacant blocks maintenance – Cerebral Palsy League of Queensland	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable

22.0 **Urgency**

As soon as possible

23.0 **Publicity/marketing strategy**

As Required

24.0 **Options**

Option 1: *That the E&C approves the recommendation.*

Option 2: *Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC/PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/260

**Related subject matter files**  
109/520/148/1

2.0 **Title**

Consultancies approved through the Oversight of Consultancies Special Committee Report October 2010 – March 2011

3.0 **Issue/purpose**

To inform the Establishment and Coordination Committee details of Submissions approved through the Oversight of Consultancies Special Committee for the months October 2010 – March 2011

4.0 **Proponent**

Michael Byrne, Chief Procurement Officer, Corporate Services Division

5.0 **Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

6.0 **Date**

27 June 2011

7.0 **For E&C approval or recommendation to Council**

E&C for information

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

9.0 **Recommended for public release**

Not for release

10.0 **Recommendation**

That E&C note the report for the consultancies approved through the Oversight of Consultancies Special Committee during the period of October 2010 – March 2011

11.0

Michael Byrne

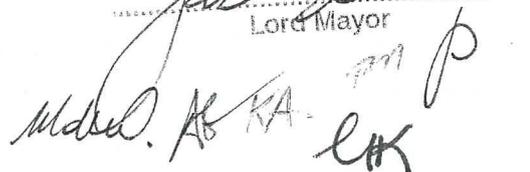


Chief Procurement Officer  
ORGANISATIONAL SERVICES

**APPROVED**

27 JUN 2011

Lord Mayor



## 12.0 Background

Effective 4 December 2007 all delegations (with the exception of specified exemptions) to engage new consultants or to extend existing consultancies were withdrawn and vested in the Oversight of Consultancies Special Committee (OCSC). This delegation expired and was reinstated at the Council meeting on 4 November 2008 for the remainder of this Council term with revised specified exemptions.

The definition of a consultancy is outlined in the charter as: "Advisory Services generally of a professional nature provided by exercising skill and judgement without detailed control by Council of the work concerned". The definition would exclude the straight provision of services.

The OCSC meets on a weekly basis and consists of Councillor Owen-Taylor and Councillor Schrinner. The CEO is the Executive Officer to the Committee and Strategic Procurement Office (SPO) provide secretariat services.

This Committee was set up by a Charter (Charter and Processes of the Oversight of Consultancies Special Committee) and this Charter requires the Committee to report to E&C. It was decided by the Committee at the meeting 28 April 2009 that these reports would be presented to E&C on a six monthly basis.

E&C is asked to note the report as set out in Attachment "B".

## 13.0 Consultation

- Oversight of Consultancies Special Committee
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Contracts have been or will be entered into with the consultants approved by the Oversight of Consultancies Special Committee.

## 15.0 Commercial in confidence

Not Applicable

## 16.0 Vision/Corporate Plan impact

Entering into Consultancy Agreements with approved consultants will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submissions cover the carrying out of consultancy work to meet Council approved programs

## 18.0 Environmental impact

Not applicable

## 19.0 Policy impact

Not applicable

## 20.0 Financial impact

Funding for the approved consultancies has been provided in Divisional budgets

**21.0 Human resource impact**

Not applicable

**22.0 Urgency**

Normal course of business

**23.0 Publicity/marketing strategy**

Not applicable

**24.0 Options**

Not applicable

BCC/PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/243

**Related subject matter files**  
131/830/826/1

2.0 **Title**  
Stores Board Submission - Provision of Animal Management Services for Animal Shelters

3.0 **Issue/purpose**  
To seek Establishment and Coordination Committee approval to enter into a Contract with Lost Dogs' Home, ABN 84 004 789 726 on a lump sum price basis for the provision of Animal Management Services for Animal Shelters as they provided the most advantageous offer to Council.

4.0 **Proponent**  
Colin Jensen, Chief Executive Officer

5.0 **Submission prepared by**  
Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

6.0 **Date**  
31 May 2011

7.0 **For E&C approval or recommendation to Council**  
For E&C approval

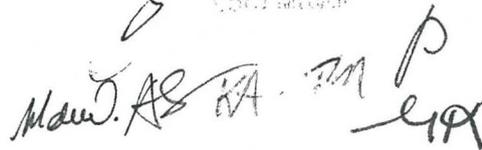
8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

9.0 **Recommended for public release**  
Immediate release.

10.0 **Recommendation**  
That the Establishment and Co-ordination Committee approves the attached submission.

**APPROVED**

27 JUN 2011



11.0 **Mark Johnston**  
**ACTING CORPORATE RISK MANAGER**

**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

**BCC 10 YEAR RELEASE SCHEME**

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 31 May 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
J110013 -10/11	Provision of Animal Management Services for Animal Shelters	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenders are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

21.0 **Human resource impact**

Not Applicable

22.0 **Urgency**

As soon as possible

23.0 **Publicity/marketing strategy**

As Required

24.0 **Options**

Option 1: That the E&C approves the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If Option 1 is the preferred option.

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/265

**Related subject matter files**

158/40/446/2782

**2.0 Title**

Stores Board Submission - Tennyson Reach Parkland

**3.0 Issue/purpose**

To seek approval from the Establishment &amp; Coordination Committee

- (A) Entering into a Contract with Mirvac Queensland Pty Limited (Mircac) for the purchase of Tennyson Reach vacant land; and
- (B) Entering into a Contract with Mirvac Constructions (Qld) Pty Ltd (Mircac Constructions) to construct a Parkland (Parkland Works) without seeking competitive tenders from industry in accordance with Section 1.2(c), Sole or Select Tendering, of the Procurement Manual pursuant to the City of Brisbane Act 2010.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Corporate Services Division

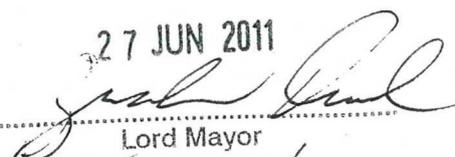
**6.0 Date**

21 June 2011

**7.0 For E&C approval or recommendation to Council**

For E&amp;C approval

27 JUN 2011

  
 Lord Mayor
**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

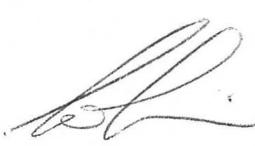
**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.

  
 11.0 Mark Johnston  
 ACTING CORPORATE RISK MANAGER

  
 Colin Jensen  
 CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 21 June 2011.

The submission is referred to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
V110212-10/11	Tennyson Reach Parkland Construction	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Permanent Head of the Unit of Administration responsible for the submission
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the acquisition of land for parkland carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Environmental considerations will be taken into account in the evaluation of tenders for the construction works where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's procedures acquisition of land and for procurement, contracting and tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable

22.0 **Urgency**

As soon as possible

23.0 **Publicity/marketing strategy**

As Required

24.0 **Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE