

**E&C FORMAL SUBMISSIONS RESULTS 2 OCTOBER 2012**

<b>SUBMISSION NUMBER</b>	<b>FILE NUMBERS</b>	<b>DIVISION</b>	<b>TITLE</b>	<b>RESULT</b>	<b>RECOMMENDATION FOR PUBLIC RELEASE</b>
02/10-01 <b>M</b>	137/800/1121/632	CPAS	Brisbane City Council consultation, National Flood Risk Advisory Group (NFRAG) <i>Managing the Floodplain Manual</i>	Approved	Immediate Release
02/10-02 <b>M</b>	137/800/1121/620 106/335/1554/7 146/405/845/4	CPAS	International Riverfoundation ACN 104 346 590	Approved	Immediate Release
02/10-03 <b>M</b>	137/800/1121/637 165/830/179/57	OLMCEO	Stores Board Submission – Significant Contracting Plan – Provision of Intermittent Hire of Trucks, Major & Minor Plant & Specialised Equipment and Small Plant, Transportable Buildings, Shoring Equipment, Road Safety Barriers and Portable Toilets	Approved	Immediate Release
02/10-04 <b>R – Adoption</b>	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates for August 2012	Approved	Not Applicable
02/10-05 <b>M</b>	137/800/1121/488 188/625/10/18	Brisbane Infrastructure	Brisbane Active Transport Strategy 2012-2026	Approved	Immediate Release
02/10-06 <b>M</b>	137/800/1121/587 106/625/1098/5	Brisbane Lifestyle	Suburban Businesses Crime Prevention Grant	Approved	Immediate Release
02/10-07 <b>M</b>	137/800/1121/591 106/625/154/44	Brisbane Lifestyle	Access and Inclusion Community Partnership Program	Approved	Immediate Release
02/10-08 <b>M</b>	137/800/1121/639	OLMCEO	Appointment of a member and a Chairman of the Valley Malls Advisory Committee	Approved	Immediate Release

**E&C FORMAL SUBMISSIONS RESULTS 2 OCTOBER 2012**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
02/10-09 <b>M</b>	137/800/1121/621	CPAS	Brisbane's FloodSmart Future Strategy 2012-2031	Approved	Immediate Release
02/10-10 <b>R - Information</b>	112/20/216/41	Brisbane Infrastructure	Telegraph Road Open Level Crossing Elimination Project	Approved	Not Applicable
02/10-11 <b>M</b>	137/800/1121/610 165/210/179/399	OLMCEO	Stores Board Submission - Significant Contracting Plan for Project Q (ii)	Approved	Not for Release
02/10-12 <b>R - Adoption</b>	152/160/1007/93	CPAS	Proposal to make a new planning scheme for Brisbane	Approved	Not Applicable
02/10-13 <b>R - Adoption</b>	152/160/1007/93	CPAS	Proposal to make a new planning scheme for Brisbane	Approved	Not Applicable

Present: Lord Mayor Graham Quirk, A Schrinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & A Owen-Taylor.  
Apologies: J Simmonds

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.



## 12.0 Background

The National Flood Risk Advisory Group (NFRAG) *Managing the Floodplain Manual* has been developed in consideration of the National Strategy for Disaster Resilience adopted by the Commonwealth of Australian Government on 13 February 2011 and considers findings of Natural Disaster Insurance Review, the Queensland Flood Commission of Inquiry and the Victorian Floods Review. These reviews followed widespread flooding in Queensland, Victoria and New South Wales over the summer of 2010 and 2011.

The guide will provide broad advice on all important aspects of flood risk in Australia and will replace both "Managing the Floodplain" (AEM 19), prepared in 1998-99 and "Floodplain Management in Australia: Best Practice Principles and Guidelines" prepared for the Standing Committee on Agriculture and Resource Management, referred to as SCARM. The guide will not impose any mandatory requirements on Brisbane City Council (Council).

The Queensland Government Department of State Development, Infrastructure and Planning are collating a consolidated response of comments across the State and have requested any comments to be received by 4 October 2012. Natural Environment, Water and Sustainability (NEWS) Branch are coordinating a cross Council response and the finalised comments are outlined Attachment B.

Overall, officers are supportive of the guidelines which will provide a consistent framework for flood risk management. Council's comments are generally responses to small technical components of the document.

It is therefore recommended that E&C approve Council's comments (Attachment B) on the National Flood Risk Advisory Group *Managing the Floodplain Manual*.

## 13.0 Consultation

The following internal departments have been invited to provide comment on the NFRAG *Managing the Floodplain Manual*:

- Ouswatta Perrerra, Senior Engineer, NEWS, City Planning & Sustainability (18 Sept 2012)
- Ellen Davidge, Principal Engineer, NEWS, City Planning & Sustainability (19 Sept 2012)
- James Langston, Principal Engineering Officer, Development Assessment, City Planning & Sustainability (19 Sept 2012)
- James Charalambous, Product Manager, Flood Management, City Projects Office, Brisbane Infrastructure (18 Sept 2012)
- Asset Management, Brisbane Infrastructure (No comments provided)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The guide provides the basis of a nationally consistent framework for the management of flood risk. Users of the guide should consult the relevant state agencies for advice on any additional material that may need to be considered to support best practice within a jurisdiction.

## 15.0 Commercial in confidence

Coordinated by Queensland Government Department of State Development, Infrastructure and Planning.

## 16.0 Vision/Corporate Plan impact

N/A

## 17.0 Customer impact

The guide will be publically available and is anticipated to assist in Council's existing flood risk management approach by providing guidance which is based on a nationally consistent framework.

**18.0 Environmental impact**

The guide will pose no direct environmental impacts and recommends fully integrated catchment management practices and activities.

**19.0 Policy impact**

No.

**20.0 Financial impact**

No.

**21.0 Human resource impact**

No.

**22.0 Urgency**

Council is required to provide comments to the Queensland Government Department of State Development, Infrastructure and Planning by 24 September 2012, however Council has requested an extension to the timeframes to 4 October 2012.

**23.0 Publicity/marketing strategy**

N/A

**24.0 Options**

*Option 1:* Provide cross Council response to DSDIP on the *NFRAG Managing the Floodplain Manual* by 24 September 2012

*Option 2:* Do not provide comments on the *NFRAG Managing the Floodplain Manual*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

02 OCT 2012 - 02

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/620

**Related subject matter files**  
106/335/1554/7  
146/405/845/4

**2.0 Title**  
International Riverfoundation ACN 104 346 590

**3.0 Issue/purpose**  
To approve the appointment of Graeme Jones as Alternate Director on the board of the International Riverfoundation ACN 104 346 590 (IRF).

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**  
Tracy Melenewycz, Acting Executive Officer, City Planning and Sustainability Division, ext 36733.

**6.0 Date**  
02 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
E&C Approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

**9.0 Recommended for public release**  
Immediate release.

**10.0 Recommendation**  
That the Establishment and Coordination Committee approve Graeme Jones as Alternate Director on the board of the International Riverfoundation ACN 104 346 590 (IRF).

**11.0**  


**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**APPROVED**

2 OCT 2012

Lord Mayor



**BCC 10 YEAR RELEASE SCHEME**

## 12.0 Background

The International Riverfoundation (IRF) is a Charitable Foundation which was incorporated in 2003 for various worthy environmental objects, including *Riverprize*.

On Monday 4 June 2012, the Establishment and Coordination Committee approved the appointment of Vicki Pethybridge as Director of the International Riverfoundation, and the removal of Jude Munro as Director and Julie McLellan as Alternate Director to Jude Munro on the board of IRF. The position of Alternate Director has not yet been appointed and it is recommended that Graeme Jones, Manager, Strategy and Support Unit is appointed as Alternate Director to Vicki Pethybridge.

Rule 38 of the Constitution of the IRF permits the founding member of the Company to appoint and remove directors to the Board. The Foundation Members have agreed that in order to correct the IRF Company Records held by the Australian Securities and Investment Commission (ASIC), that Council should formally approve the appointment of Graeme Jones as an Alternate Director to Vicki Pethybridge on the board of IRF.

It is therefore recommended that the Establishment and Coordination Committee approve Graeme Jones as Alternate Director to Vicki Pethybridge on the board of the International Riverfoundation ACN 104 346 590 (IRF).

## 13.0 Consultation

- Councillor Matthew Bourke, Chairman, Environment Parks and Sustainability Committee (25 September 2012).
- Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division (27 August 2012).
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (21 September 2012).
- Graeme Jones, Manager, Strategy and Support Unit, City Planning and Sustainability Division (21 September 2012).

All are in agreement with the recommendation.

## 14.0 Implications of proposal

This proposal will ensure that Council continues to exercise its representative rights on the International Riverfoundation Board as a Foundation Member of the organisation.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

The International Riverfoundation provides an international platform to align Program 2 – WaterSmart City Strategy, and is strongly linked to Council's Citywide Outcome plan, 'Healthy River and Bay' and "Sustainable Water Use".

## 17.0 Customer impact

Nil.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Nil.

## 20.0 Financial impact

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

In the ordinary course of business

**23.0 Publicity/marketing strategy**

The final decision will be communicated in a letter from Council to the IRF Board.

**24.0 Options**

- Option 1: E&C approve the recommendation.
- Option 2: E&C amend the recommendation.
- Option 3: E&C not approve the recommendation.

Option 1 is the preferred option.

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/637

**Related subject matter files**  
165/830/179/57

**2.0 Title**

Stores Board Submission – Significant Contracting Plan – Provision of Intermittent Hire of Trucks, Major & Minor Plant & Specialised Equipment and Small Plant, Transportable Buildings, Shoring Equipment, Road Safety Barriers and Portable Toilets.

**3.0 Issue/purpose**

To seek approval from the Establishment & Coordination Committee of a procurement strategy to establish a Corporate Procurement Arrangement, in the form of a Preferred Supplier Arrangement or a Panel Arrangement, in relation to the Provision of Intermittent Hire of Trucks, Major & Minor Plant & Specialised Equipment and Small Plant, Transportable Buildings, Shoring Equipment, Road Safety Barriers and Portable Toilets.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

**APPROVED**

2 OCT 2012

**9.0 Recommended for public release**

Immediate release.

*[Handwritten signatures and initials: Lord Mayor, PM, RA, AOT]*

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.

*[Handwritten signature: Mark Johnston]*

*[Handwritten signature: Colin Jensen]*

**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER  
ORGANISATIONAL SERVICES**

**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**BCO 10 YEAR RELEASE SCHEME**

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 25 September 2012.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
SPO130002-12/13.	Significant Contracting Plan – Provision of Intermittent Hire of Trucks, Major & Minor Plant & Specialised Equipment and Small Plant, Transportable Buildings, Shoring Equipment, Road Safety Barriers and Portable Toilets.	For E&C approval.

## 13.0 Consultation

- The Chief Executive Officer
- Divisional Manager, Brisbane Infrastructure
- Executive Manager, Field Services Group
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the provision of works to meet Council approved programs.

## 18.0 Environmental Impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

**21.0 Human resource impact**

Not Applicable.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As Required.

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/488

**Relevant subject matter files**  
188/625/10/18

**2.0 Title**  
Brisbane Active Transport Strategy 2012-2026.

**3.0 Issue/purpose**  
To seek E&C approval to adopt the Brisbane Active Transport Strategy 2012-2026 as Council's framework for managing and promoting increased uptake of walking and cycling by the Brisbane community.

**4.0 Proponent**  
Geoffrey Beck, A/Divisional Manager, Brisbane Infrastructure.

**5.0 Submission prepared by**  
Brett Turville, A/Manager Transport Planning and Strategy, ext 34815.

**6.0 Date**  
02 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No.

**9.0 Recommended for public release**  
Immediate.

**10.0 Recommendation**  
That E&C approve the adoption and public release of the Brisbane Active Transport Strategy 2012-2026 as per Attachment "D".

**11.0 Divisional Manager**

*Geoffrey Beck*

**Geoffrey Beck  
A/DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE**

**Chairman**

Support /  Reject the recommendation.  
If reject, please state reasons.

*Peter Matic*

**Cr Peter Matic  
CHAIRMAN PUBLIC & ACTIVE TRANSPORT  
COMMITTEE**

I Recommend Accordingly

*[Signature]*  
.....  
**CHIEF EXECUTIVE OFFICER**

**10 YEAR RELEASE SCHEME**  
**APPROVED**  
2 OCT 2012  
Lord Mayor  
AOT  
KA  
EMM.

## 12.0 Background

The Brisbane Active Transport Strategy 2012-2026 is proposed to provide the strategic framework to encourage increased walking and cycling activity within the community. The Strategy revises the current Transport Plan for Brisbane 2008-2026 target mode shares from 17% (12% walking and 5% cycling) to 20% active transport trips (15% walking and 5% cycling) by 2026.

The Draft Brisbane Active Transport Strategy 2012-2026 (Attachment B) was released for public consultation in November 2011. The consultation period closed on 24 February 2012.

Invitation to comment was offered through the Brisbane City Council website and directly to Your City, Your Say members. Face to face meetings with stakeholders including the Lord Mayors Youth Forum, Bicycle Queensland, Department of Transport and Main Roads and Disability Network members were conducted during this period.

In total 117 individual submissions were received. This included 15 submissions from key stakeholder groups, 88 feedback responses via internet survey and 14 submissions from individual members of the public. The feedback was largely positive and constructive.

The assessment of community submissions and proposed changes is summarised in Attachment C - Public Consultation Report on Draft Strategy (Attachment C). A summary version of this Report is proposed to be made available to those that made a submission.

A revised final Brisbane Active Transport Strategy 2012-2026 has been prepared based on the Draft Strategy with consideration of community feedback and following discussions with the Chairman of the Public and Active Transport Committee.

The proposed amendments to the strategy text are set out in Attachment D. Please note this is a text only version of the proposed final strategy. Photos, graphics, text boxes, highlight text quotes and other graphic material will be developed for the final public report in consultation with Corporate Communications.

It is therefore recommended that E&C approve the Brisbane Active Transport Strategy 2012-2026, as per Attachment "D" as the framework for managing and promoting increased uptake of walking and cycling by the Brisbane community.

## 13.0 Consultation

- Councillor Adrian Schfinner, Chairman Infrastructure Committee
- Simon Belfield, Manager Congestion Reduction Unit
- Graham Nell, Project Delivery Manager, Transport Planning and Strategy
- All section heads Transport Planning and Strategy
- Vicki Grieshaber, Natural Environment Water and Sustainability Branch, City Planning & Sustainability
- Anthony Colwell, Natural Environment Water and Sustainability Branch, City Planning & Sustainability
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice
- Greg Swain, Corporate Communication Manager, Corporate Communication.

All are in agreement with the recommendation.

- External stakeholders (Bicycle Queensland, Bicycle User Groups, Department of Transport and Main Roads, Queensland Health) were also consulted.

[Note: The final printed document will be produced using the services of Corporate Communications]

## 14.0 Implications of proposal

The Brisbane Active Transport Strategy 2012-2026 will provide residents and stakeholders with a summary of how Brisbane City Council plans to improve levels of walking and cycling trips in Brisbane.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

The Brisbane Active Transport Strategy 2012-2026 will guide strategy and delivery on the Corporate Plan program Outcome: 3.1 Promoting Active Transport. It also delivers on the Our Shared Vision - Living in Brisbane 2026 goal for Green and Active Transport.

## 17.0 Customer impact

Active travellers and active travel stakeholder groups will have access to a document which outlines Brisbane City Council's plans for active travel in Brisbane. Relevant internal stakeholders will therefore be able to understand how Brisbane City Council plans to achieve active mode share targets and how their activities may contribute to these targets.

## 18.0 Environmental impact

An increase in active travel trips will have a positive effect on air quality in Brisbane as fewer car trips reduces total emissions.

## 19.0 Policy impact

The Transport Plan for Brisbane 2008-2026 set a desired target mode share for active transport of 12% walking and 5% cycling by 2026. The Brisbane Active Transport Strategy 2012-2026 revises this target to 15% walking and 5% cycling.

## 20.0 Financial impact

Funding is available in the current budget for graphic design, printing and distribution of the Brisbane Active Transport Strategy 2012-2026.

Funding is available in the 2012/13 Budget under Program 3 Moving Brisbane for implementation of the initial strategy priorities.

## 21.0 Human resource impact

Nil.

## 22.0 Urgency

In the normal course of business.

## 23.0 Publicity/marketing strategy

A media release will be prepared to announce the public release of the Brisbane Active Transport Strategy 2012-2026. There is also an opportunity to conduct a media launch for the document.

## 24.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

**1.0 Primary file number**

137/800/1121/587

**Related subject matter files**

106/625/1098/5

**2.0 Title**

Suburban Businesses Crime Prevention Grant

**3.0 Issue/purpose**

To seek E&C approval for the new Suburban Businesses Crime Prevention Grant guidelines.

**4.0 Proponent**

Paul Salvati, A/Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Vanessa Fabre, Manager, Inclusive Communities, Community Lifestyle, ext 34733

**6.0 Date**

02 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

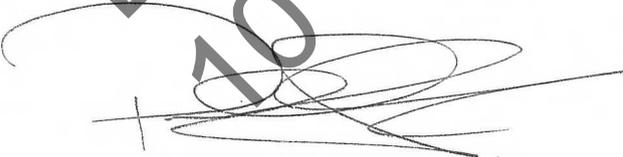
**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the Suburban Businesses Crime Prevention Grant guidelines as per Attachment B.

**11.0**  
**Divisional Manager**



**Paul Salvati**  
**A/DIVISIONAL MANAGER**  
**BRISBANE LIFESTYLE**

**Chairman**

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*K Adams*

**Councillor Krista Adams**  
**CHAIRMAN**  
**BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly

  
.....  
**CHIEF EXECUTIVE OFFICER**

10 YEAR RELEASE SCHEME

2 OCT 2012  
Lord Mayor  
AS JB PM KA AOC  
DM

## 12.0 Background

The Lord Mayor announced establishment of the Suburban Businesses Crime Prevention Grant in Council's 2012/13 Budget. This new grant will enable businesses to implement local crime prevention measures and improve safety in their local community.

The aims of the Suburban Businesses Crime Prevention Grant are to:

- Support suburban businesses to implement safety measures that will reduce opportunities for crime and improve the perception of safety in their suburb and surrounds.
- Support projects that improve safety through the application of Crime Prevention Through Environmental Design (CPTED) principles.
- Educate local residents on personal safety and property security.
- Support safety projects that provide improved public spaces in business precincts for people to enjoy.
- Implement effective graffiti prevention, removal and management strategies.
- Encourage businesses to work in partnership to resolve safety concerns in their community.

Council will disperse \$250,000 through grants of a minimum of \$1,000 and maximum of \$10,000 to approved applications. The applicant (small business, body corporate or Chamber of Commerce) will be required to provide 50% of the project costs with Council providing the remaining 50%.

There will be two grant rounds for this grant program, with an anticipated allocation of \$125,000 per round.

E&C approval is sought for the Suburban Businesses Crime Prevention Grant guidelines as per Attachment B.

## 13.0 Consultation

- Kent Stroud, Manager, Community Lifestyle, Brisbane Lifestyle
- Neville Wilmott, Program And Business Services Manager, Community Lifestyle
- Jim Lynch, Community Grants Officer, Community Lifestyle
- Linda Gillam, Business Improvement and Strategy Manager, Compliance and Regulatory Services
- Paul Rishman, Corporate Security Manager, Chief Executive's Office
- Greg Swain, Communication Manager, Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Approval of the guidelines will initiate the grant application process as part of Round 1 of Council's 2012/13 grants programs.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

This grant program contributes to the "Our Shared Vision: Living in Brisbane 2026", citywide outcome of Safe Communities; and supports implementation of the Corporate Plan, Program 6, Crime Prevention Planning and Services that aims to make Brisbane a city that is, and feels, safe for residents, businesses and visitors.

## 17.0 Customer impact

The Suburban Businesses Crime Prevention Grant will improve local suburban business precincts and create safer spaces for staff, residents and visitors. Businesses will be informed when grant rounds open and close. Council officers from Community Lifestyle will provide information and support to grant applicants. Applicants will be notified about the outcome of their grant application.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

The budget of \$250,000 for this grant program is identified in the 2012/13 Council Budget, Program 6, Strategy 6.2.2 - Assist and Promote Safer Communities, Service 6.2.2.1 - Crime Prevention Planning and Services.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In normal course of business.

**23.0 Publicity/marketing strategy**

Council's Corporate Communication branch will be involved with relevant communication and promotion of this new grant program. Council's website will provide detailed information on the grant guidelines and how to apply for the grant. Special consideration will be given to promote the grant to the business sector.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/591

**Related subject matter files**

106/625/154/44

**2.0 Title**

Access and Inclusion Community Partnership Program

**3.0 Issue/purpose**

To seek E&C approval for revised guidelines for the Access and Inclusion Community Partnership grants program.

**4.0 Proponent**

Paul Salvati, A/Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Vanessa Fabre, Manager, Inclusive Communities, ext 34733

**6.0 Date**

02 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

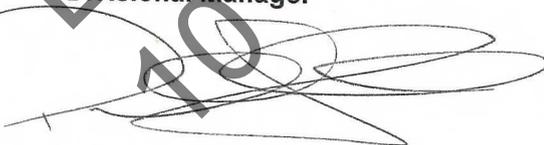
Immediate release

**10.0 Recommendation**

That E&C approve the Access and Inclusion Community Partnership Program grants guidelines as per Attachment B.

**11.0**

**Divisional Manager**



**Paul Salvati  
ACTING DIVISIONAL MANAGER  
BRISBANE LIFESTYLE**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

**Councillor Krista Adams  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly

  
.....  
**CHIEF EXECUTIVE OFFICER**

## 12.0 Background

The Access and Inclusion Community Partnership Program grant is an initiative of the *Brisbane Access and Inclusion Plan 2012-2017*. These grants acknowledge Council's shared responsibility with the community for improving access and inclusion by providing funding to community organisations for one-off projects to support access improvement projects.

A successful grants round was conducted for 2011-12 which attracted 103 applications and resulted in the allocation of \$400,000 funding to 17 projects. The Guidelines have been revised to reflect learnings from that round, giving more priority to applications for capital works and more weighting on selection criteria for projects that directly meet the priorities of the *Access and Inclusion Plan*.

The revised aims of the Access and Inclusion Community Partnership Program are to:

1. Support local community initiatives and partnerships that respond to access and inclusion challenges.
2. Improve accessibility to a community facility, service or venue.
3. Support innovation and/or demonstration projects in response to existing or emerging issues experienced by people with a disability and their carers at a local community level.
4. Address barriers to access and inclusion in local community sport, recreation, cultural and social activities.
5. Address barriers to inclusion in mainstream community services and activities.

Organisations can apply for a grant ranging from a minimum of \$2,000 to a maximum of \$50,000 from a total allocation of \$400,000. There will be two grant rounds for this program, with an anticipated allocation of \$200,000 per round.

E&C approval is sought for the Access and Inclusion Community Partnership Program grants guidelines as per Attachment B.

## 13.0 Consultation

- Kent Stroud, Branch Manager, Community Lifestyle
- Gerard Dowling, Inclusive Communities Business Alignment Manager
- Jim Lynch, Community Grants Officer
- Greg Swain, Communication Manager, Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The grants program has been identified in the *Brisbane Access and Inclusion Plan 2012-2017*, section 4.1.2 which states:

*Access and Inclusion Partnership Grants. We will establish a community grants program to provide funding to community organisations for one-off projects to support Council-community partnerships in the implementation of this plan.*

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

This initiative contributes towards the achievement of the following respective Living in Brisbane 2026 Vision themes:

- Accessible, connected city
- Friendly, safe city
- Well-designed, subtropical city
- Active, healthy city
- Vibrant, creative city

This initiative links to the Corporate Plan, Program 5 – Your Brisbane 5.4 Social Inclusion – Improve access to services and facilities for older people and people with disabilities; continue to provide grants to community groups to provide social, cultural and recreational services and activities to the community.

**17.0 Customer impact**

Not for profit community organisations will be informed when future grants rounds open and close. Council Officers from Community Lifestyle will provide information and support to grants applicants. Applicants will be notified about the outcome of their grant application.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

\$400,000 is allocated to the Access and Inclusion Community Partnership Program under Your Brisbane Program, Outcome 5.4 Social Inclusion, Service 5.4.1.3 Ageing and Disability Support.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

Council's Corporate Communication branch will be involved with relevant communication information relating to this grant. Council's web site will provide detailed information on grant guidelines and how to apply for the grant.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/639

**Relevant subject matter files**

**2.0 Title**  
Appointment of a member and Chairman of the Valley Malls Advisory Committee

**3.0 Issue/purpose**  
To appoint a member and Chairman of the Valley Malls Advisory Committee.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Greg Spall, Principal Strategic Adviser, CEO's Office, x36451

**6.0 Date**  
02 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
For E&C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

**9.0 Recommended for public release**  
Immediate release

**10.0 Recommendation**  
That E&C approve the appointment of Mr John Cotter as a member and Chairman of the Valley Malls Advisory Committee for a two year term from 2 October 2012 to 1 October 2014.

**11.0**

**BCC PUBLIC RELEASE SCHEME**  
**10 YEAR RELEASE**

**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

**APPROVED**

2 OCT 2012

*[Signature]*  
.....  
Lord Mayor

*[Signatures]* AS JB JML KA AOT DM

## 12.0 Background

The *City of Brisbane (Operations) Regulation 2010* (COBR) provides for the establishment and membership of the Valley Malls Advisory Committee. Mr Di Bella has been the Chairman of the Valley Malls Advisory Committee since 2009, however, he has recently resigned. The Chairman's position currently remains vacant.

It is proposed that Mr John Cotter be appointed as a member of the Valley Malls Advisory Committee in accordance with section 34(1)(h) of the COBR, and as the Chairman in accordance with section 34(2).

Mr Cotter has been recommended as an appropriate candidate for membership and Chairmanship of the Valley Malls Advisory Committee. He is a qualified Town Planner and Company Director, with over 10 years' experience in delivery of major complex property and infrastructure projects. A copy of his CV is set out in Attachment "B".

It is recommended that E&C approve the appointment of Mr John Cotter as a member and Chairman of the Valley Malls Advisory Committee for a two year term from 2 October 2012 to 1 October 2014.

## 13.0 Consultation

- Lord Mayor Graham Quirk
- Councillor Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment Committee
- Councillor Julian Simmonds, Chairman, Finance, Economic Development and Administration Committee
- Councillor Vicki Howard, Councillor for Central Ward
- Mr Gregory Bowden, Director of Strategy, Communication & Economic Development

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The adoption of this recommendation will maintain effective chairmanship of the Valley Malls Advisory Committee.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

**22.0 Urgency**

As soon as possible to ensure the effective operation of the Valley Malls Advisory Committee.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option.

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/621

**2.0 Title**

Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation.

**3.0 Issue/purpose**

To seek E&C approval for public release of Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning & Sustainability Division

**5.0 Submission prepared by**

Ouswatta Perera, Project Manager, City Planning & Sustainability, ext. 86012

**6.0 Date**

02 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Coordination Committee approve Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation, as outlined in "Attachment B".

**11.0**

**Divisional Manager**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.

**Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING & SUSTAINABILITY DIVISION**

**Councillor Matthew Bourke  
CHAIRMAN ENVIRONMENT, PARKS &  
SUSTAINABILITY COMMITTEE**

I Recommend Accordingly

**CHIEF EXECUTIVE OFFICER**

**BCC 10 YEAR PUBLICATIONS RELEASE SCHEME**

**APPROVED**

2 OCT 2012

Lord Mayor

*[Handwritten signatures and initials: AC, AB, TB, JM, KA, DM, etc.]*

*[Handwritten signature of Vicki Pethybridge]*

*[Handwritten signature of Councillor Matthew Bourke]*

## 12.0 Background

On 11 July 2012, Council released an addendum to its January 2011 Flood Action Plan, to address recommendations arising from the final Queensland Floods Commission of Inquiry. This includes Action 2.12 "Develop a Flood Risk Management Strategy for Brisbane", with a delivery date of June 2013. Natural Environment, Water and Sustainability Branch progressed the development of draft 'Vision' and 'Principles' of a strategy, Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation.

Council is also implementing Action 2.13, the Flood Awareness Maps which is an extension to the current Flood Flag Maps and is due for public release at the end of October 2012.

City Planning & Economic Development Branch is delivering the New City Plan project, a major update and overhaul of the existing City Plan 2000, and includes the introduction of the Flood Hazard Overlay Code. The informal community engagement on the Plan is expected to take place late 2012 subject to E&C endorsement.

The above milestones of both Flood Awareness Mapping and New City Plan provided an opportunity for the Brisbane's FloodSmart Future Strategy 2012-2031 to align its public release with the Flood Awareness Mapping and New City Plan.

The FloodSmart Future Strategy 2012-2031 was presented to E&C Strategy on 27th August 2012 and the final draft incorporating comments and feedback from internal stakeholders has been finalised. Once approved, the FloodSmart Future Strategy 2012-2031 draft for consultation, will be released for public consultation for a period of six weeks.

It is recommended that the Establishment and Coordination Committee approve a public consultation of Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation, as outlined in "Attachment B".

Attachments:

- A: Summary of decision
- B: Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation

## 13.0 Consultation

- Ongoing consultation of Executive, Principal and Senior Officers from DA, NEWS, DRRO, CPED and CPO through Flood Smart Integration Virtual Team since April 2012.
- Flood Management Steering Committee (19 July 2012)
- E&C Strategy (27 August 2012)
- Greg Swain, Corporate Communication Manager Media and Public Relations, Corporate Communication Branch, Organisational Services Division (27 August 2012)
- Councillor Amanda Cooper, Chairman Neighbourhood Planning & Development Assessment Committee (24 August 2012)
- John Jordan, Manager, Natural Environment, Water and Sustainability Branch, City Planning & Sustainability Division (28 August 2012)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Brisbane's FloodSmart Future Strategy 2012-2031 sets the strategic direction for flood risk management across the City, promoting a risk-based and integrated approach which will ensure our City is safe, confident and ready for future flooding at the same time as helping to ensure sustainable economic growth.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The strategy is consistent with the Corporate Plan's 'WaterSmart City' objective of *taking a risk management approach to reducing the risks of flooding*, and specifically addresses the key action to *Develop and implement a Flood Risk Management strategy that sets the strategic direction for flood risk management across our city.*

## 17.0 Customer impact

The strategy will demonstrate to Brisbane's residents and businesses that Council has an integrated plan to respond to the risks of flooding in the city, part of which is to provide high quality flood information to customers to allow them to take actions to reduce the risks.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

## 22.0 Urgency

Recommended for public release between 15-19 Oct 2012.

## 23.0 Publicity/marketing strategy

Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation sets the scene for Flood Risk Management in Brisbane. This draft strategy is recommended for release for public consultation between 15-19 October as part of the integrated FloodSmart Futures engagement and communication program, as a precursor to:

- the Development Industry Forum scheduled for 25 Oct 2012;
- the Flood Awareness Map release scheduled for 30 Oct 2012, and
- the release of new City Plan later this calendar year.

Brisbane's FloodSmart Future Strategy 2012-2031 draft for consultation will have an online presence, be downloadable at [www.brisbane.qld.gov.au/yoursay](http://www.brisbane.qld.gov.au/yoursay) and be accompanied by an online submission form inviting stakeholders to have their say for a six week period.

## 24.0 Options

- Option 1: Approve the recommendation
- Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/610

**Related subject matter files**  
165/210/179/399.

**2.0 Title**  
Stores Board Submission – Significant Contracting for Plan for Project Q (ii).

**3.0 Issue/purpose**  
To seek approval from the Establishment & Coordination Committee of a Significant Contracting Plan in relation to Project Q (ii) – Potential transactions to raise funding for the Kingsford Smith Drive Upgrade Project and other infrastructure opportunities.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**  
Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

**9.0 Recommended for public release**

Not for release.

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.

**APPROVED**

2 OCT 2012

*[Signature]*  
Lord Mayor

*[Signatures]*  
AS TB PM KA AOT

*[Signature]*

**11.0 Mark Johnston**  
**ACTING CORPORATE RISK MANAGER**  
**ORGANISATIONAL SERVICES**

*[Signature]*

**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

BCO 10 YEAR RELEASE SCHEME

**12.0 Background**

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 25 September 2012.

The submission is recommended to E&C as it is considered the most advantageous outcome for Council:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
OS130038-12/13	Significant Contracting Plan - Project Q (ii).	For E&C decision.

**13.0 Consultation**

- The Chief Executive Officer; Chief Legal Counsel;
- Divisional Manager, Brisbane Infrastructure; Divisional Manager, Organisational Services; Chief Financial Officer; Chief Procurement Officer;
- Stores Board; and
- Relevant Divisional Officers

All are in agreement with the recommendation.

**14.0 Implications of proposal**

The recommended process will provide the most advantageous outcome for Council.

**15.0 Commercial in confidence**

Not applicable.

**16.0 Vision/Corporate Plan impact**

The recommendation of this submission will contribute to the efficient management of the City's resources.

**17.0 Customer impact**

The submission covers the supply of services and the potential disposal of Council interests.

**18.0 Environmental impact**

Not applicable.

**19.0 Policy impact**

Submitted in accordance with Council's Contract Manual.

**20.0 Financial impact**

Financial details are included in the Divisional submission.

**21.0 Human resource impact**

Not applicable.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As required.

**24.0 Options**

Option 1: That the E&C approves the recommendation.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

E&C FORMAL SUBMISSIONS RESULTS 3 OCTOBER 2012					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
02/10-14 M	137/800/1121/623	Organisational Services	Low Income Energy Efficiency Program	Approved	Not Applicable

Present: Lord Mayor Graham Quirk, K Adams, A Cooper, P Matic & A Owen-Taylor.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/623

**2.0 Title**  
Low Income Energy Efficiency Program

**3.0 Issue/purpose**  
To seek approval to submit a grant application to the Low Income Energy Efficiency Program administered by the Department of Climate Change and Energy Efficiency seeking grant funding of \$2,905,077 (excl GST).

**4.0 Proponent**  
Sue Rickerby, Acting Divisional Manager, Organisational Services

**5.0 Submission prepared by**  
Elwyn Ingley, Acting Chief Financial Officer

**6.0 Date**

**APPROVED**

03 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval

.....  
Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

N/A

**10.0 Recommendation**

That the Establishment and Coordination Committee approves submitting a grant application to the Commonwealth Government's 'Low Income Energy Efficiency Program – Round One' for the Green Wisdom project.

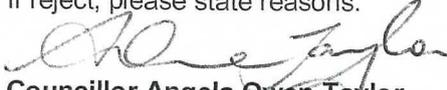
**11.0**

Divisional Manager

Chairman

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

  
Sue Rickerby  
ACTING DIVISIONAL MANAGER  
ORGANISATIONAL SERVICES

  
Councillor Angela Owen-Taylor  
ACTING CHAIRMAN OF FINANCE,  
ECONOMIC DEVELOPMENT AND  
ADMINISTRATION COMMITTEE

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Federal Government's Low Income Energy Efficiency Program (LIEEP) is a merit-based grant program that has been established to provide funding to "consortia of government, business and community organisations to trial new and innovative approaches to assist low income and vulnerable households to overcome identified barriers to energy efficiency and to better manage their energy use".

In March 2012, Council submitted an Expression of Interest for a proposed Green Wisdom project. A partnership was formed with a range of community and industry organisations to assist 2,000 low income seniors within Brisbane to reduce their household energy consumption. This group was selected because many of these residents are on fixed and low incomes and are therefore unable to make improvements to their homes to achieve financial and energy savings. The over 60 year old age group is also the fastest growing demographic group in Brisbane.

Council's Expression of Interest has been successful and Council has been invited to submit a formal application by 3 October 2012.

Council has partnered with a range of community and industry organisations to develop the Green Wisdom project. The partners include CSIRO, ENERGEX, Council on the Ageing, Australian Pensioners and Superannuation League, National Seniors Australia, BoysTown, The Good Guys, Centre-based Respite Care services to the elderly, Good Shepherd Microfinance and a number of Brisbane-based community service providers which deliver the Home Assist program.

The proposed project will pilot and measure the effectiveness of:

- comprehensive home modifications and energy efficiency improvements and advice delivered by the highly successful and trusted Home Assist community service providers;
- advice and streamlined access to selected discounted energy efficient appliances including fridges, washing machines and upgraded air conditioning units, with free delivery and collection of old appliances, managed by BoysTown in partnership with The Good Guys; and
- delivery of a targeted social education program, (EnergySavers), developed by CSIRO (modelled on a successful Energymark program) and delivered through centre-based Respite Care service providers and Brisbane City Council libraries and venues.

A key objective of the grant program is to pilot and measure the results of different models of delivery. To enable this, 1,000 seniors will participate in EnergySavers sessions and receive the Home Assist service and access to appliances. While the remaining 1,000 participants will not attend EnergySavers, they will receive all other program offerings. This will enable data to be collected comparing the outcomes of the different models.

The program builds on Council's existing capabilities across environmental education and community development and will involve a range of partners from Natural Environment, Water and Sustainability Branch, Inclusive Communities, Community Development and Libraries.

The total cost of the program is \$3,506,591. Council is seeking grant funding of \$2,905,077 to deliver this program over approximately 21 months. This includes \$150,000 for project management and coordination by Council as the consortium lead. The remaining funds will be contributed as in-kind and cash contributions from the consortium partners, including CSIRO, The Good Guys, ENERGEX, and BoysTown. Council will not provide any financial contributions, but will offer in-kind contributions to the value of \$90,000 to cover costs such as advisory support from Community Development, Corporate Communications and the use of Council venues such as libraries.

### 13.0 Consultation

- Cr Bourke, Chairman, Environment, Parks and Sustainability Committee
- Cr Matic, Chairman, Public and Active Transport Committee
- Graeme Jones, Acting Divisional Manager, City Planning and Sustainability Division
- John Jordan, Branch Manager, Natural Environment, Water and Sustainability Branch
- Sarah Bishop, Program Officer, Green Community Initiatives, Natural Environment, Water and Sustainability Branch
- Cody Grosert, Principal Program Officer, Green Community Initiatives, Natural Environment, Water and Sustainability Branch
- Greg Swain, Corporate Communication Manager, Corporate Communication Branch

All are in agreement with the recommendation.

### 14.0 Implications of proposal

Proceeding with the application will allow Council to be considered for grant funding to deliver the Green Wisdom project.

### 15.0 Commercial in confidence

Yes

### 16.0 Vision/Corporate Plan impact

The project supports the following 2012/2013 Corporate Plan themes, strategies and programs:

- City-wide outcomes – Cleaner Sustainable Energy Use, Learning and Informed Communities
- Program 1.2 – Sustainable Brisbane
- Vision 2026 targets – 50% reduction in greenhouse emissions, Brisbane to be carbon neutral
- Seniors Strategy 2012-2017

### 17.0 Customer impact

The Green Wisdom project will help to improve the residential energy efficiency of 2,000 low income seniors across Brisbane by delivering a unique combination of energy efficiency modifications to seniors' homes, tailored advice and behaviour change education and access to affordable energy-efficient appliances. It will assist them in managing rising energy costs and support them in staying healthy and comfortable in their homes for longer.

### 18.0 Environmental impact

The pilot project seeks to increase household energy efficiency, resulting in decreased energy consumption and energy costs. As a pilot for engaging with specific target audiences within Brisbane, it will provide important data to inform the development and roll-out of Council's future environmental outreach initiatives.

### 19.0 Policy impact

Nil

### 20.0 Financial impact

If the grant is secured then a budget submission will need to occur at the second budget review for the 2012–13, 2013–14 and 2014–15 financial years to add Green Wisdom as a project for tracking and reporting purposes.

Projects		2012-13	2013-14	2014-15
		\$000	\$000	\$000
<i>Low Income Energy Efficiency Program – Green Wisdom</i>	Capital	-	-	-
	Expenses	100	2,705	100
	Revenue	100	2,705	100

The total cost of the program is \$3,506,591. Council is seeking grant funding of \$2,905,077 to deliver this program over approximately 21 months. The remaining funds will be contributed as in-kind and cash contributions from the consortium partners. There is no net budget impact for Council.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

The grant application is required to be submitted to the Department of Climate Change and Energy Efficiency by Wednesday 3 October 2012.

**23.0 Publicity/marketing strategy**

As part of the funding deed, all publicity requires the prior approval of the Department and acknowledgment that funding has been provided by the Department of Climate Change and Energy Efficiency as part of the Low Income Energy Efficiency Program.

**24.0 Options**

- Option 1: Approve the recommendation*
- Option 2: Not approve the recommendation*
- Option 3: Amend the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS 8 OCTOBER 2012**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
08/10 - 01 <b>M</b>	137/800/1121/588 106/295/781/101 106/335/107/60 106/335/107/57 106/335/1552/181 106/335/107/54	CPAS	Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013	Approved	Immediate Release
08/10 - 02 <b>M</b>	137/800/1121/633	CPAS	Brisbane City Council submission to the Queensland Parliament's State Development, Infrastructure and Industry Committee Inquiry into the <i>Sustainable Planning and Other Legislation Amendment Bill 2012</i>	Approved	Immediate Release
08/10 - 03 <b>M</b>		OLMCEO	Appointment of Manager, Asset Services, Brisbane Infrastructure Division	Approved	Not for Release
08/10 - 04 <b>M</b>	13/800/1121/634	OLMCEO	Travel Proposal – Government and Regulatory Authorities Committee	Approved	Immediate Release

Present: Lord Mayor Graham Quirk, K Adams, M Bourke, A Cooper, D McLachlan, P Matic, I McKenzie & J Simmonds.  
Apologies: Deputy Mayor A Schrinner

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/588

**2.0 Title**  
Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013

**3.0 Issue/purpose**  
To approve the distribution of funds and associated guidelines under the Lord Mayor's Community Sustainability and Environmental Grants Program (2012/2013).

**4.0 Proponent**  
Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**  
Cody Grosert, Principal Program Officer – Green Community Initiatives, Natural Environment, Water and Sustainability Branch, City Planning and Sustainability Division, Ext. 39522.

**6.0 Date**  
08 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act of Local Law?**  
No.

**9.0 Recommended for public release**  
Immediate release.

**APPROVED**  
8 OCT 2012  
Lord Mayor  
LSM. of Tom KA DM  
b

**10.0 Recommendation**  
It is recommended that E&C approves the:  
a) allocation of \$360,000 in funds from the 2012-2013 Lord Mayor's Community Sustainability and Environmental Grants Program for distribution as Environmental, Native Wildlife Carer and Cultivating Community Garden grants;  
b) grant guidelines for Environmental Grants (Attachment B), Native Wildlife Carer Grants (Attachment C) and the Cultivating Community Gardens Grants (Attachment D).

**11.0 Divisional Manager**

Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**CITY PLANNING AND SUSTAINABILITY DIVISION**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.

Cr Matthew Bourke  
**CHAIRMAN ENVIRONMENT, PARKS AND SUSTAINABILITY COMMITTEE**

I Recommend Accordingly

.....  
**CHIEF EXECUTIVE OFFICER**

**BCC 10 YEAR RELEASE SCHEME**

## 12.0 Background

Brisbane City Council's (Council) 2012-13 budget consolidated a number of separate grants into the Lord Mayor's Community Sustainability and Environmental Grants Program. The objective of this program is to provide financial assistance to eligible individuals and groups across Brisbane to deliver projects that directly contribute to achieving Council's environmental and sustainability targets.

It is proposed that \$360,000 be allocated through the Lord Mayor's Community Sustainability and Environmental Grants Program 2012-2013 in accordance with Council's Community Grants Policy under three grant sub-categories:

- Environmental: \$280,000 provided as grants of \$1,000 to \$20,000 to community groups to deliver environmental initiatives including on-ground environmental projects and assist with administrative and running costs;
- Native Wildlife Carers: \$60,000 provided as grants of \$200 - \$5,000 to registered wildlife carers to rehabilitate and release injured native animals; and
- Cultivating Community Gardens: \$20,000 provided as grants of \$1,000 - \$2,500 to assist with supporting community gardens.

In the event that one or more sub-categories are under or oversubscribed, the evaluation panel will recommend to E&C a reallocation of funds across sub-categories as appropriate.

Detailed guidelines to be provided to potential applicants are attached for approval. Attachment B covers Environmental Grants, Attachment C covers Native Wildlife Carer Grants, and Attachment D addresses the Cultivating Community Gardens Grants. These guidelines and grant arrangements have been developed in consultation with Brisbane City Legal Practice; Grants Administration Unit in Brisbane Lifestyle; and Assurance, Security and Ethical Standards Branch in Office of the Lord Mayor and Chief Executive Officer.

Subject to approval, it is proposed to release the grants through a single round commencing in October 2012. Promotion of the grants will be for a period of six weeks and will include contacting known environmental groups, registered carers and community garden operators directly. Advertising in local newspapers will also occur.

Accordingly, it is recommended that E&C approves the:

1. allocation of \$360,000 in funds from the 2012-2013 Lord Mayor's Community Sustainability and Environmental Grants Program for distribution as Environmental, Native Wildlife Carer and Cultivating Community Gardens grants; and
2. grant guidelines for Environmental Grants (Attachment B), Native Wildlife Carer Grants (Attachment C) and the Cultivating Community Gardens Grants (Attachment D).

### Summary of Attachments:

- A. Formal Submission Summary
- B. Environmental Grant Guidelines 2012-2013
- C. Native Wildlife Carer Grant Guidelines 2012-2013
- D. Cultivating Community Gardens Grant Guidelines 2012-2013

## 13.0 Consultation

- Michael Jones, Environmental and External Clients Manager, Assurance, Security and Ethical Services Branch, Office of the Lord Mayor and Chief Executive Officer (10 September 2012)
- Alysha Gillespie, Communications Officer, Corporate Communication (10 September 2012)
- Brad Wilson, Group Manager – Natural Resources and Parks, Natural Environment, Water and Sustainability Branch (29 August 2012)
- Beverly Homel, Team Leader/Solicitor, Brisbane City Legal Practice (28 August 2012)
- Kirsten Holden, Solicitor, Brisbane City Legal Practice (28 August 2012)

- Dennis Gannaway, Program Outcome Manager – Habitat Restoration and Partnerships, Natural Environment, Water and Sustainability Branch (28 August 2012)
- Jenny Staples, Principal Program Coordinator – Community Partnerships, Natural Environment, Water and Sustainability Branch (28 August 2012)
- Neville Wilmott, Program and Business Services Manager, Brisbane Lifestyle (28 August 2012)
- Tania Jimmieson, Principal Accountant, Organisational Services (24 August 2012).
- Jim Lynch, Community Grants Officer, Brisbane Lifestyle (25 July 2012)
- Peter Simpson, Business Delivery Manager, Brisbane Infrastructure (17 September 2012).

All are in agreement with the recommendation.

#### **14.0 Implications of proposal**

Proceeding with the Lord Mayor's Community Sustainability and Environmental Grants Program will ensure Council meets its public commitments to provide funding to the Brisbane community to carry out environmental and sustainability projects. It will increase the allocation for Environmental Grants and reinstate funding for the Cultivating Community Gardens Grants, following its suspension due to funding being redirected to flood recovery.

#### **15.0 Commercial in confidence**

No.

#### **16.0 Vision/Corporate Plan impact**

The grants are linked to the following 2012-2013 Corporate Plan themes, strategies and programs:

- City-wide outcomes - Green and Biodiverse City, Food in the City, Connected and Engaged Communities
- Program 1 – 1.3 Biodiverse City.

#### **17.0 Customer impact**

Approval of the 2012-2013 grants programs will provide valuable support to community-based organisations delivering environmental works within Brisbane.

#### **18.0 Environmental impact**

The proposal will support community groups in caring for the local environment by raising awareness in the community of environmental issues and developing capacity of communities and groups to address local issues. The increased level of resources available to community will allow for increased environmental outcomes, improving the overall condition of Brisbane's natural environment.

#### **19.0 Policy impact**

Nil.

#### **20.0 Financial impact**

Council's 2012-2013 budget allocated \$400,000 towards the Lord Mayor's Community Sustainability and Environmental Grants Program in this financial year. Of this, \$360,000 has been set aside for distribution as grants and the remaining \$40,000 will be allocated towards staff costs. A further \$59,000 from core funding (Service 1.3.3.1.) is being applied to defray some of the staff and marketing costs to maximise the amount available for distribution as grants to the community.

#### **21.0 Human resource impact**

Nil.

#### **22.0 Urgency**

Approval is requested as soon as possible to open the first round of funding in October 2012.

### 23.0 Publicity/marketing strategy

Promotion of the grants will be for a period of six weeks. A communication strategy involving print, online and public relations opportunities will be prepared by the Natural Environment, Water and Sustainability Branch, in consultation with the Grants Administration Unit to ensure cost efficiencies are achieved in marketing all Council community grants, where possible.

### 24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/633

**Related subject matter files**  
N/A

**2.0 Title**  
Brisbane City Council submission to the Queensland Parliament's State Development, Infrastructure and Industry Committee Inquiry into the *Sustainable Planning and Other Legislation Amendment Bill 2012*.

**3.0 Issue/purpose**  
To seek E&C approval to make a submission to the Queensland Parliament's State Development, Infrastructure and Industry Committee Inquiry into the *Sustainable Planning and Other Legislation Amendment Bill 2012*.

**4.0 Proponent**  
Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**  
Erica Gould, Regional Planning Coordinator, City Planning and Sustainability Division, extension 81363.

**6.0 Date**  
08 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

**9.0 Recommended for public release**  
Immediate release.

**10.0 Recommendation**  
That the Establishment and Coordination Committee approve the attached submission being made to the Queensland Parliament's State Development, Infrastructure and Industry Committee Inquiry into the *Sustainable Planning and Other Legislation Amendment Bill 2012* (copy to the Council of Mayors (SEQ)) as set out in "Attachment B"

**11.0**

Divisional Manager

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY

Councillor Amanda Cooper

CHAIRMAN NEIGHBOURHOOD PLANNING  
AND DEVELOPMENT ASSESSMENT  
COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 12.0 Background

On 13 September 2012 the Hon Jeff Seeney MP, Deputy Premier and Minister for State Development, Infrastructure and Planning, introduced the *Sustainable Planning and Other Legislation Amendment Bill 2012* to the Queensland Parliament (the Bill). The Bill has been referred to the State Development, Infrastructure and Industry Committee (the Committee) for consideration.

In response to a formal request from the Department of State Development, Infrastructure and Planning, Council provided a submission (endorsed by Civic Cabinet on 9 July 2012) on its planning reform priorities. Submissions from councils and industry have informed the policy provisions in the Bill. Cr Graham Quirk and Cr Amanda Cooper have participated in formal discussions with the Assistant Minister for Planning Reform the Honourable Ian Walker MP to raise Council's planning reform priorities.

Key comments included in Council's submission are as follows:

Council supports key policy proposals outlined in the Bill including:

- *Improve the coordination and responsiveness of the state government in dealing with particular development applications* (proposing development within or partially within state jurisdiction). This provision creates a single state assessment manager and referral agency, which will greatly assist with resolving competing priorities between individual departmental interests.
- *Reduce regulatory 'red tape' for development applications involving a state resource* – Council requested that provisions regarding resource entitlements be improved and the relevant provisions in the Bill will greatly assist with improving assessment timeframes.
- *Provide more flexibility in the requirements for supporting information accompanying a development application* – these are effective measures mitigating a pinch point in the "application" stage of IDAS.

Two policy proposals requiring further consideration are as follows:

- *The Planning and Environment Court to be given general discretion in relation to costs* – The proposed amendments to the cost provisions do not provide a general discretion as to costs but rather provide that ordinarily costs are to follow the event which means that the unsuccessful party in processing in the Planning & Environment Court would be ordered to pay the costs of the successful party. It is recommended that the proposed cost provisions be amended so that costs only be awarded against a party whose conduct in the proceedings is unreasonable rather than following the event.
- *Provide a maximum level of assessment for certain low risk operational works and certain provisions within the Queensland Planning Provisions (QPP) will also apply to local government planning schemes made under the Integrated Planning Act 1997 (repealed)* – Council is requesting that full consultation occurs with local governments to determine the operational works considered low-risk. This amendment also has the effect of requiring Council to amend its current planning scheme if standard provisions are introduced into QPP. Making structural changes to the Brisbane City Plan 2000 whilst a new City Plan is being drafted would be disruptive and unlikely to be beneficial. In addition Council has concerns about new provisions creating increased use of compliance assessment, as the current process needs to be significantly simplified to be effective for local governments and industry.

Note that if the Committee accepts the submission it will be made publicly available on the Committee's website.

It is recommended that the Establishment and Coordination Committee approve the attached submission to the Queensland Parliament's State Development, Infrastructure and Industry Committee Inquiry into the *Sustainable Planning and Other Legislation Amendment Bill 2012* (copy to the Council of Mayors (SEQ)) as set out in "Attachment B".

### Attachments:

Attachment A: Summary of decision.

Attachment B: Submission to the Queensland Parliament's State Development, Infrastructure and Industry Committee Inquiry into the *Sustainable Planning and Other Legislation Amendment Bill 2012*.

## 12.0 Consultation

- Tony Chadwick, Solicitor, Brisbane City Legal Practice (25 September 2012).
- Andrea Kenafake, Manager, Development Assessment Branch (21 September 2012).
- Kevin Cronin, Planning Specialist Manager, Development Assessment (21 September 2012).

- Lachlan Carkett, Principal Urban Planner, City Planning and Economic Development Branch (21 September 2012).
- Kerry Doss, Manager, City Planning and Economic Development Branch (21 September 2012).

All are in agreement with the recommendation.

**14.0 Implications of proposal**

Nil.

**15.0 Commercial in confidence**

No.

**16.0 Vision/Corporate Plan impact**

Nil.

**17.0 Customer impact**

Nil.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

Submissions are required to be lodged with the Queensland Parliament's State Development, Infrastructure and Industry Committee by 12 October 2012.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**1.0 FILE NUMBER:**

**SUBMISSION NUMBER:**

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**2.0 TITLE**

Appointment of Manager Asset Services, Brisbane Infrastructure Division.

**3.0 ISSUE/PURPOSE**

An internal recruitment process for the role of Manager Asset Services, Brisbane Infrastructure Division was commenced on 13 July 2012. Five candidates applied to be considered for the position and four candidates were selected for interview. Three were interviewed on Tuesday 14 August 2012 and one candidate was interviewed on Thursday 16 August 2012. Final reference checking was completed on two candidates.

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

Attachment 1 - Executive Role Statement  
Attachment 2 - Executive Summary, Interview Summary of Recommended Candidates, Resumes and Referee Reports  
Attachment 3 - Comparative Assessment of Other Candidate  
Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

**4.0 PROPONENT**

Geoffrey Beck, Executive Manager, Field Services Group, Brisbane City Council, as chair of a panel comprising:

- Andrea Kenafake, Manager Development Assessment, Brisbane City Council
- Shane MacLeod, Manager Construction Branch, Brisbane City Council

**5.0 SUBMISSION PREPARED BY**

Kate Oszko, Senior Consultant, Recruitment Management Company Pty Ltd on behalf of Geoffrey Beck, Executive Manager, Field Services Group, Brisbane City Council.

**6.0 DATE**

Monday 8 October 2012

**7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL**

For E&C approval

**8.0 RECOMMENDATION**

That the Establishment and Co-ordination Committee consider and appoint one of the following candidates:

- ✓ 1. Tim Wright ✓
- 2. redacted

to the position of Manager, Asset Services, Brisbane City Council, with a contract and salary at the SES level.

**9.0 CHIEF EXECUTIVE OFFICER**

  
**Colin Jensen**  
Chief Executive Officer  
Brisbane City Council

**APPROVED**

- 8 OCT 2012

  
Lord Mayor

174. 

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/634

**2.0 Title**

Travel Proposal - Government and Regulatory Authorities Committee.

**3.0 Issue/purpose**

To seek E&amp;C approval for Andrew MacLeod, Chief Internal Auditor, to travel overseas.

**4.0 Proponent**

Peter Rule, Executive Manager, Chief Executive's Office

**5.0 Submission prepared by**

Bob Overell – Financial Assurance Manager, Assurance, Security and Ethical Standards, OLMCEO (x34322)

**6.0 Date****7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

**APPROVED**

- 8 OCT 2012

**9.0 Recommended for public release**

Immediate release.

Lord Mayor

**10.0 Recommendation**

It is recommended that E&amp;C:

1. Note the appointment of Andrew MacLeod as Chair of the Government and Regulatory Authorities Committee and as a member of the Relations Board of the Information Systems Audit and Control Association (ISACA);
2. Approve the attendance of Andrew MacLeod at up to two overseas meetings of the Government and Regulatory Authorities Committee of the ISACA during 2012/2013 (dates to be determined) at no cost to Council.

*[Handwritten signatures and initials]*

*[Handwritten initials: iSM, KA, DM]*

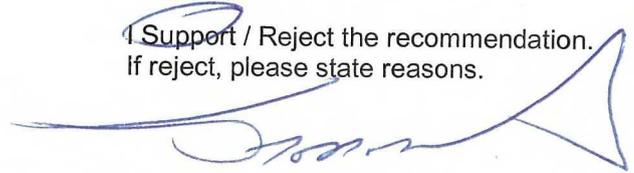
Divisional Manager



Peter Rule  
EXECUTIVE MANAGER  
OFFICE OF THE CEO

Chairman

Support / Reject the recommendation.  
If reject, please state reasons.



Councillor Julian Simmonds

CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

In 2011, E&C gave approval for Andrew MacLeod, Chief Internal Auditor, to participate as Chair of the ISACA Government and Regulatory Authorities Committee and as a member of the Relations Board. The Relations Board meets by teleconference. Andrew MacLeod has now been re-appointed as Chair of the ISACA Government and Regulatory Authorities Committee and as a member of the Relations Board.

There will be no cost to Council for this attendance but travelling time will be required as the meetings are held on a Friday and a Saturday. In the past, E&C have agreed for Andrew MacLeod to take up to ten days off from work to attend meetings of the Professional issues Committee of the Institute of Internal Auditors and the Government and Regulatory Authorities Committee of the Information Systems Audit and Control Association in each financial year. These proposed meetings are included. Any extra time would be taken as either leave without pay or recreation leave.

Approval is sought for the attendance of Andrew MacLeod at up to two overseas meetings of the Government and Regulatory Authorities Committee during 2012/2013 at no cost to Council.

## 13.0 Consultation

- Colin Jensen, Chief Executive Officer
- Len Scanlan, independent Chairperson of the Brisbane City Council Audit Committee.

Are in agreement with the recommendation.

## 14.0 Implications of proposal

Membership of the ISACA Government and Regulatory Authorities Committee and the Relations Board will allow Andrew MacLeod access to leading edge IS Audit research and developments.

## 15.0 Commercial in confidence

Nil

## 16.0 Vision/Corporate Plan impact

The Brisbane City Council Audit Committee contributes to the following aspects of Council's Vision 2026 and Corporate Plan 2008-2012(2011 update):

- Developing Brisbane as a Regional and World City through improving Cooperative City Governance by sharing skills and knowledge with other SEQ councils through the SEQ Local Government Internal Auditors Discussion Group.
- Helping Brisbane to achieve Outcome 9.5 Risk Management in the 2012/13 Council Budget by assuring service delivery through the effective management of risks.

## 17.0 Customer impact

Andrew's membership of the ISACA Government and Regulatory Authorities Committee and the Relations Board should lead to a higher quality of Assurance, Security and Ethical Standards coverage in Council.

## 18.0 Environmental impact

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

No cost to Council

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

*Option 1: Approve the recommendation*

*Option 2: Not approve the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS 15 OCTOBER 2012**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
15/10-01 M	137/800/1121/624 234/82/22(7/P2)	Brisbane Lifestyle	Brisbane Housing Company Limited Change to Constitution	Approved	Not for Release
15/10-02 M	137/800/1121/622 109/520/148/60	Brisbane Lifestyle	Lord Mayor's Advisory Group on Access and Ageing	Withdrawn	Not Applicable
15/10-03 R – Adoption	109/695/586/6	OLMCEO	Report of the Audit Committee Meeting on 6 September 2012	Approved	Not Applicable
15/10-04 M	137/800/1121/589 112/445/444/102 112/445/800/10	Brisbane Infrastructure	Lease for Level 8, West Tower, Brisbane Transit Centre, 151-171 Roma Street, Brisbane	Approved	Immediate Release
15/10-05 M	137/800/1121/652 158/40/446/3662	OLMCEO	Appointment of Director to the Board of the Brisbane Marketing Pty Ltd ACN 094 633 262	Approved	Immediate Release
15/10-06 M	137/800/1121/629 161/20/439/126 161/20/439/125	CRAS	Proposed acquisition of land at 121 Ellerby Road, Moggill and 55 Stratford Street, Moggill	Approved	Immediate Release
15/10-07 M		OLMCEO	WALK IN – Appointment of Executive Manager, City Projects Office, Brisbane Infrastructure	Approved	Not for Release

Present: Lord Mayor Graham Quirk, I McKenzie, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.  
Apologies: Deputy Mayor A Schrinner

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/624

**Related subject matter files**

234/82/22(7/P2)

**2.0 Title**

Brisbane Housing Company Limited Change to Constitution.

**3.0 Issue/purpose**

To seek E&C approval to make a change to the Constitution of Brisbane Housing Company to allow it to pursue opportunities outside Brisbane.

**4.0 Proponent**

Paul Salvati, Acting Divisional Manager, Brisbane Lifestyle.

**5.0 Submission prepared by**

David Askern, Chief Legal Counsel, ext. 34740.

**6.0 Date**

11 5 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

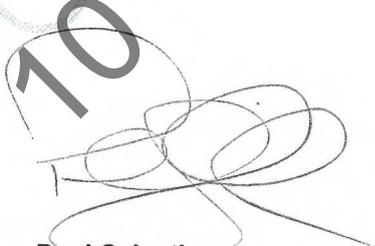
**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C approve the determination as set out in Attachment B.

**11.0 Divisional Manager**

  
Paul Salvati  
A/DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

**Chairman**

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

  
Councillor Krista Adams  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

**APPROVED**

15 OCT 2012

Lord Mayor

  
J.M. Th. 704 KA  
DM.

BC 70 YEAR PUBLIC RELEASE SCHEME

## 12.0 Background

Brisbane Housing Company Limited (“BHC”) is a not for profit company partly owned and funded by both the State Government and Council to provide affordable housing in Brisbane.

BHC has recently formed a subsidiary company called BHC Affordable Housing Limited (“BHCAH”) which is to operate around Queensland to facilitate housing projects using the National Rental Affordability Scheme.

BHC has now requested that it be allowed to pursue affordable housing opportunities outside of Brisbane City. It has been indicated to BHC that Council would accept such an amendment provided that the external works undertaken do not adversely impact on the value of assets in Brisbane and the maintenance of those assets.

A letter addressed to the Lord Mayor providing background information and outlining the proposed amendments is set out in Attachment C.

The following amendments are proposed to Clause 5 of the BHC Constitution:-

- (i) Rename Clause 5 as Clause 5(a)
- (ii) In Clause 5(a) remove all reference to Brisbane City wherever it appears; and
- (iii) Add a Clause 5(b) as follows:-
  - (b) *The Company is established to fulfil the foregoing objects with an initial and continuing focus on Brisbane City. However nothing precludes the company from pursuing such objects in any other location in Queensland providing that the Directors have determined in good faith that doing so will not adversely impact on the aggregate value or nature or otherwise imperil the continued ownership by the company of its assets in Brisbane City.*

E&C approval is now sought to approve the determination as set out in Attachment B.

## 13.0 Consultation

Kent Stroud, Manager, Community Lifestyle  
Lorraine Gregory, Manager, Healthy and Vibrant Communities  
Greg Swain, Communication Manager, Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Approval will enable BHC to expand their operations without detriment to its Brisbane investments.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The proposal relates to the Living in Brisbane 2026 Vision of the City of Brisbane being a friendly, safe city. It also supports the *Corporate Plan, Program 4 – Future Brisbane, 4.1 Planning for a growing city* whereby Council assists in providing a diverse range of housing options to cater for changing socio-demographics.

## 17.0 Customer impact

The submission will assist in the delivery of affordable housing outcome for citizens.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Nil

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As required.

**24.0 Options**

Option 1: Approve the recommendation.

Option 2: Do not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/589

**Relevant subject matter files**

112/445/444/102  
112/445/800/10

**2.0 Title**

Lease for Level 8, West Tower, Brisbane Transit Centre, 151 - 171 Roma Street, Brisbane.

**3.0 Issue/purpose**

To seek approval to enter into a new lease for Level 8, West Tower, Brisbane Transit Centre, 151 - 171 Roma Street, Brisbane.

**4.0 Proponent**

Scott Stewart, Divisional Manager, Brisbane Infrastructure, Ext: 37652.

**5.0 Submission prepared by**

Pauline Davis, Commercial Leasing Manager, Asset Management, Ext: 85672.

**6.0 Date**

17 5 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E & C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Immediate

**10.0 Recommendation**

That E&C approve a new Lease for Level 8, West Tower, Brisbane Transit Centre, 151 - 171 Roma Street, Brisbane in accordance with the provisions of the Lease Term Sheet as set out in Attachment B and otherwise on terms and conditions satisfactory to the Manager, Asset Portfolio Management and the Chief Legal Counsel, Brisbane City Legal Practice.

**11.0**

Divisional Manager

Chairman

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

Councillor Adrian Schinner  
DEPUTY MAYOR  
CHAIRMAN  
INFRASTRUCTURE COMMITTEE

Scott Stewart  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

BCG 10 YEAR RELEASE SCHEME

APPROVED

15 OCT 2012

*[Signature]*  
Lord Mayor  
15M. *[Signature]* KA DM.

## 12.0 Background

Currently Council has a lease over 8,324 square metres located on Levels 5, 6, 7 and 8 of the West Tower, Brisbane Transit Centre, located at 151 - 171 Roma Street, Brisbane ("The Lease"). This lease expires on 31 July 2014. Queensland Urban Utilities (QUU) currently Sub Leases 6,243 square metres on Levels 6, 7 and 8 from Council with the remaining 2,081 square metres on Level 5 occupied by Council.

Under the current Lease, Council is obliged to surrender all of its Lease for Levels 5, 6, 7 and 8 if QUU surrenders its sublease with Council by Notice on or before 23 October 2012.

If that surrender occurs, Council will still need to retain one floor for its own purposes from 1 August 2013 until 30 June 2015.

Council has now received a conditional offer from the Lessor for a new lease for Level 8, West Tower, Brisbane Transit Centre, 151-171 Roma Street, Brisbane for that period. Under that offer the Lessor will contribute to Council's relocation costs from Level 5 to Level 8 up to a capped amount of \$60,000.

This offer is conditional upon first surrendering the Lease.

E&C approval is therefore sought to enter into a new Lease for Level 8, West Tower, Brisbane Transit Centre, 151-171 Roma Street, Brisbane in accordance with the provisions of the Lease Term Sheet as set out in Attachment B and otherwise on the terms and conditions satisfactory to the Manager, Asset Portfolio Management and the Chief Legal Counsel, Brisbane City Legal Practice.

Attachments:

- (A) Summary for Public Release
- (B) Lease Term Sheet

## 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (08/09/2012)
- Joe Bannan, Branch Manager, Asset Management, Brisbane Infrastructure (19/09/2012)
- Glenn Gomez, Manager, Asset Portfolio Management, Asset Management, Brisbane Infrastructure (19/09/2012)
- Greg Swain, Corporate Communication Manager, Corporate Communication (07/09/2012)
- James Rouse, Corporate Real Estate Strategy Manager, Asset Optimisation, Organisational Services (09/09/2012)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Approval of this submission will secure tenure of level 8 if Council is required to surrender its existing lease.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

The submission is consistent with the Corporate Vision Theme of a Smart and Prosperous City.

## 17.0 Customer impact

The proposal is consistent with the Organisation 2014 Strategy of Serving Brisbane through Customer Focus.

**18.0 Environmental impact**

There are no environmental issues associated with this proposal.

**19.0 Policy impact**

Nil

**20.0 Financial impact**

The rental costs are covered by the Operational Property Management, Asset Portfolio Management base budget.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

*Option 1: That E&C approve the recommendation*

*Option 2: Not approve the recommendation*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/652

**Related subject matter files**  
158/40/446/3662

**2.0 Title**  
Appointment of Director to the Board of the Brisbane Marketing Pty Ltd ACN 094 633 262

**3.0 Issue/purpose**  
To appoint Liz Savage as Director on the Board for Brisbane Marketing Pty Ltd ACN 094 633 262.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Ainsley Gold, Executive Officer to the CEO, OLMCEO, X34795

**6.0 Date**  
15 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
E&C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

**9.0 Recommended for public release**  
Immediate Release

**10.0 Recommendation**  
That E&C approve the appointment of Liz Savage as Director on the Board for Brisbane Marketing Pty Ltd ACN 094 633 262.

**11.0**  


**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**APPROVED**

15 OCT 2012

  
Lord Mayor  
13M. YIB. P201 KA DM.

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

Brisbane Marketing Pty Ltd ACN 094 633 262 (**Brisbane Marketing**) is a wholly owned subsidiary of Brisbane City Council and conducts the marketing and investment attraction of the Brisbane Region. The Establishment and Coordination Committee is the shareholder delegate of Brisbane Marketing Pty Ltd.

It is proposed to appoint Ms Liz Savage as a director of the Board of Brisbane Marketing Pty Ltd. Ms Savage has a broad strategic development and change management background. She has a strong track record of delivery and development of international brands including easyJet and Virgin Australia. A copy of her bio is set out in Attachment "B".

The usual term for appointment of directors is three years expiring at the third AGM after the appointment.

E&C approval is sought for the appointment of Liz Savage to the Board of Brisbane Marketing Pty Ltd for a three year term expiring at the 2015 Annual General Meeting of Brisbane Marketing.

## 13.0 Consultation

- Lord Mayor Graham Quirk
- Gregory Bowden, Director of Strategy, Communication & Economic Development
- Ian Klug, Chairman of Brisbane Marketing Pty Ltd
- John Aitken, CEO of Brisbane Marketing Pty Ltd

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Appointment of the nominated Director will facilitate the continued effective management of Brisbane Marketing.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

No

## 17.0 Customer impact

No

## 18.0 Environmental impact

No

## 19.0 Policy impact

No

## 20.0 Financial impact

The cost of Liz Savage's director's remuneration will be borne by Brisbane Marketing Pty Ltd.

## 21.0 Human resource impact

No.

## 22.0 Urgency

As soon as possible to allow Ms Savage to attend the next Board Meeting.

**23.0 Publicity/marketing strategy**

No.

**24.0 Options**

- Option 1: Approve the recommendation  
Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/629

**Related subject matter files**  
161/20/439/126  
161/20/439/125

**2.0 Title**  
Proposed acquisition of land at 121 Ellerby Road, Moggill and 55 Stratford Street, Moggill

**3.0 Issue/purpose**  
To seek E&C approval to purchase 17.8 hectares of privately owned land at 121 Ellerby Road, Moggill and 55 Stratford Street, Moggill for environmental (bushland) purposes.

**4.0 Proponent**  
Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division

**5.0 Submission prepared by**  
Susan Dymock, Natural Environment, Water & Sustainability Branch, Ext 39149.

**6.0 Date**  
15 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No

**9.0 Recommendation for public release**  
Immediate release

**10.0 Recommendation**  
That the Establishment & Coordination Committee approve the authority to purchase the entirety of 121 Ellerby Road, Moggill (Lot 1 SP226153) and part of 55 Stratford Street, Moggill (part of Lot 1 RP104656 and shown as SUR090357-27) for environmental (bushland) purposes, at a cost of redacted in accordance with the contract of sale and offer to sell as set out in "Attachment E" and any additional terms and conditions as considered necessary by the Chief Legal Counsel, Brisbane City Legal Practice.

APPROVED  
15 OCT 2012  
Lord Mayor  
J.M. M. P.M. K.A. J.M.

**11.0 Divisional Manager**

**Chairman**

I Support / Reject the Recommendations.

If Reject – please state reasons:

Vicki Pethybridge  
Divisional Manager  
City Planning & Sustainability Division

Cr Matthew Bourke  
Chairman  
Environment, Parks & Sustainability Committee

CHIEF EXECUTIVE OFFICER

BC PUBLIC RELEASE SCHEME

## 11.0 Background

The subject land at 121 Ellerby Road and 55 Stratford Street, Moggill is described as Lot 1 SP226153 and Lot 1 RP104656 respectively. The area proposed for purchase is the entirety of 121 Ellerby Road, comprising a total of 12.1 hectares and part of 55 Stratford Street, comprising approximately 5.7 hectares (refer "Attachment B" and "Attachment C" outlined in red). Therefore, the total area proposed for acquisition is approximately 17.8 hectares. The land is included within the Environmental Protection Area and Rural Area of *City Plan 2000*, Regional Landscape and Rural Production area of the *South East Queensland Regional Plan*. The subject land is vacant.

The subject land adjoins the Ellerby Road Natural Area (which was purchased through the Bushland Acquisition Program in 2010) and existing Council parkland along the Brisbane River. The acquisition of the subject land will consolidate and connect these two existing parks and will build upon previous investments made to secure Ellerby Road Natural Area. The subject land supports endangered ecosystems and is known to support threatened species. It also provides the opportunity to restore habitat.

The subject land is not included in the current E&C approved Bushland Acquisition Schedule 2008-2012, but has been included in the draft Bushland Acquisition Schedule 2012-2016 because acquisition of the land will contribute to the consolidation and connection of habitat in this location.

An independent valuation of the subject land recommended a value of \$1,750,000 for 121 Ellerby Road and \$500,000 for part of 55 Stratford Street. However, upon being presented with additional sales evidence from the property owners' valuer, Council's valuer (Craig Ehlers of Harvey, Ehlers & Associates) revised his recommendation of the values to [redacted] for 121 Ellerby Road and [redacted] for part of 55 Stratford Street (refer "Attachment D").

Following negotiations by the Land Acquisitions Team in City Projects Office, the property owners have submitted a contract of sale for 121 Ellerby Road, Moggill and an offer to sell part of 55 Stratford Road, Moggill for [redacted] and [redacted] respectively (refer "Attachment E"). The contract and offer to sell have been reviewed and are considered acceptable.

It is therefore recommended that authority be granted to purchase the entirety of 121 Ellerby Road, Moggill (Lot 1 SP226153) and part of 55 Stratford Street, Moggill (part of Lot 1 RP104656 and shown as SUR090357-27) for environmental (bushland) purposes, at a cost of [redacted] in accordance with the contract of sale and offer to sell as set out in "Attachment E" and any additional terms and conditions as considered necessary by the Chief Legal Counsel, Brisbane City Legal Practice.

### Attachments:

- (A) Summary of decision
- (B) Aerial photo map of the property
- (C) Survey plan and SUR Plan
- (D) Summary of the valuation
- (E) Extract of contract of sale and offer to sell

## 12.0 Consultation

- John Jordan, Manager, Natural Environment, Water & Sustainability Branch (19 September 2012).
- Peter Hillas, Land Manager, City Projects Office (17 September 2012).
- Tim Wright, Acting Manager, Asset Services (20 September 2012).
- Craig Stevens, Manager, Corporate Communication (19 September 2012).

All consulted are in agreement with the recommendation.

## 13.0 Implications of proposal

Land which has strategic and intrinsic ecological value will be acquired through the Bushland Acquisition Program. The consolidation of existing natural areas in this location will enable Council to more effectively and efficiently manage these lands.

The Bushland Acquisition Program protects Brisbane's most significant environmental assets within the public estate, providing residents and visitors the opportunity to visit and enjoy the natural environment in a sustainable manner.

**14.0 Commercial in confidence**

No

**15.0 Vision/Corporate Plan impact**

The Bushland Acquisition Program supports the Living in Brisbane 2026 Vision for a Green and Biodiverse City by preserving significant habitat and ecological corridor linkages within public ownership.

The proposal is consistent with the 'Biodiverse City' target of 'Program 1 – Sustainable, Green and Clean City' in the Corporate Plan 2012/13 – 2016/17, specifically the key action to "secure land of significant biodiversity value".

**16.0 Customer impact**

Without prejudice negotiations by the Land Acquisition Team in the City Projects Office, discussions have taken place and the owner has submitted a contract of sale and an offer to sell for Council's consideration.

The subject land is vacant.

**17.0 Environmental impact**

Acquisition of the subject land will contribute to the consolidation of existing Council-owned natural areas, the protection of endangered ecosystems and the provision of opportunities to restore habitat for threatened species.

**18.0 Policy impact**

Nil

**19.0 Financial impact**

Funding for this acquisition is available from the Bushland Acquisition Program budget under Service 1.3.1.1.

**20.0 Human resource impact**

Nil

**21.0 Urgency**

In the normal course of business.

**22.0 Publicity/marketing strategy**

Publicity will occur once the land has come into Council ownership, as per the Bushland Acquisition Program Media Plan.

**23.0 Options**

- Option 1: Approve the recommendation.*
- Option 2: Amend the recommendation*
- Option 3: Not approve the recommendation*

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

1.0 FILE NUMBER:

SUBMISSION NUMBER:

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Appointment of Executive Manager, City Projects Office, Brisbane Infrastructure

3.0 ISSUE/PURPOSE

A recruitment process for the role of Executive Manager, City Projects Office, Brisbane Infrastructure was commenced on 24<sup>th</sup> August 2012. Following a process of executive search conducted by Hays Recruitment, five candidates were selected for interview on Tuesday 18 September 2012. Final reference checking was then completed on two candidates.

Three candidates are now considered suitable for appointment to the role.

The following information is now provided:

Attachment 1 - Executive Role Statement  
Attachment 2 - Executive Summary, Interview Summary of Recommended Candidates, Resumes and Referee Reports  
Attachment 3 - Comparative Assessment of Other Candidate  
Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Scott Stewart, Divisional Manager, Brisbane Infrastructure, Brisbane City Council, as chair of a panel comprising:

- Paul Salvati, Acting Divisional Manager, Brisbane Lifestyle, Brisbane City Council
- Ainsley Gold, Executive Officer to the CEO, OLMCEO, Brisbane City Council

5.0 SUBMISSION PREPARED BY

Kate Oszko, Senior Consultant, Recruitment Management Company Pty Ltd on behalf of Scott Stewart, Divisional Manager, Brisbane Infrastructure, Brisbane City Council.

6.0 DATE

Monday 15<sup>th</sup> October 2012

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

## 8.0 RECOMMENDATION

That the Establishment and Co-ordination Committee consider and appoint one of the following candidates:

- ✓ 1. Alan Evans ✓
2. redacted
3. redacted

to the position of Executive Manager, City Projects Office, Brisbane City Council, with a contract and salary at the SES level.

## 9.0 CHIEF EXECUTIVE OFFICER



**Colin Jensen**  
Chief Executive Officer  
Brisbane City Council

**APPROVED**

15 OCT 2012

Lord Mayor

ITM

DM

115. 7/2011 KA

1/5

**E&C FORMAL SUBMISSIONS RESULTS 22 OCTOBER 2012**

<b>SUBMISSION NUMBER</b>	<b>FILE NUMBERS</b>	<b>DIVISION</b>	<b>TITLE</b>	<b>RESULT</b>	<b>RECOMMENDATION FOR PUBLIC RELEASE</b>
22/10-01 <b>M</b>	137/800/1121/593	Brisbane Lifestyle	Proposed Ex Gratia Payment – Material Change of Use for a Multi Unit Dwelling- Demolition and Alternations/Extensions for 319 Boundary Street, West End	Approved	Not for release
22/10-02 <b>M</b>	137/800/1121/594	Brisbane Lifestyle	Proposed Ex Gratia Payment – Material Change of Use for 10 Churchill Street, Coorparoo	Approved	Not for release
22/10-03 <b>R - Adoption</b>	152/160/1007/72 152/160/1007/50	CPAS	Inclusion of 3 Manchester Terrace, Taringa in the Demolition Control Precinct in the <i>Brisbane City Plan 2000</i>	Approved	Not Applicable
22/10-04 <b>M</b>	137/800/1121/625 264/6/18(3)	CPAS	Bushland Acquisition Schedule 2012 - 2016	Withdrawn	Not Applicable
22/10-05 <b>R – Information</b>	137/800/1121/401	CPAS	Settlement of Compensation Claim Murarrie Landfill Resumption	Approved	Not for release
22/10-06 <b>M</b>	137/800/1121/642 131/630/177/1-02	CPAS	Review of Environmentally Relevant Activities – Draft Regulatory Assessment Statement	Approved	Immediate Release
22/10-07 <b>R - Adoption</b>	152/160/516/129 152/160/516/125 152/160/516/127	CPAS	Draft Racecourse Precinct Neighbourhood Plan	Approved	Not Applicable
22/10-08 <b>R – Adoption</b>	152/160/516/324 152/160/516/318	CPAS	Proposed Mitchelton Centre Neighbourhood Plan	Approved	Not Applicable

**E&C FORMAL SUBMISSIONS RESULTS 22 OCTOBER 2012**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
22/10-09 <b>M</b>	137/800/1121/656 109/210/179/1-04	OLMCEO	Stores Board Submission – Significant Contracting Plan for the Supply and Delivery of Pre-Mixed Concrete	Approved	Immediate Release
22/10-10 <b>R - Information</b>	202/11-LN300/2 112/20/711/399-02	Brisbane Infrastructure	Settlement of Compensation Claims – Board of Trustees of Brisbane Grammar School	Approved	Not Applicable
22/10-11 <b>M</b>	137/800/1121/644 158/40/298/1	OLMCEO	The City of Brisbane Investment Corporation Pty Ltd ACN 066 022 455 (“CBIC”) – Annual General Meeting (“AGM”) – Decisions under delegation of Council authority as sole shareholder	Approved	Not for release
22/10-12 <b>M</b>	137/800/1121/645 158/40/298/10	OLMCEO	Museum of Brisbane Pty Ltd (“Museum of Brisbane”) – Annual General Meeting (“AGM”) – Decisions under delegation of Council authority as sole shareholder	Approved	Not for release
22/10-13 <b>M</b>	137/800/1121/646 158/40/298/3	OLMCEO	Brisbane Marketing Pty Ltd ACN 094 633 262 (“Brisbane Marketing”) – Annual General Meeting (“AGM”) – Decisions under delegation of Council authority as sole shareholder	Approved	Not for release
22/10-14 <b>M</b>	137/800/1121/648 100/432/568/9	OLMCEO	Nuffield Pty Ltd (“Nuffield”) – Annual General Meeting (“AGM”) – Decisions under delegated of Council authority as sole shareholder	Approved	Not for release
22/10-15 <b>M</b>	137/800/1121/649 158/40/298/9	OLMCEO	Brisbane Tolling Pty Ltd (“Brisbane Tolling”) – Annual General Meeting (“AGM”) – Decisions under delegation of Council authority as sole shareholder	Approved	Not for release
22/10-16 <b>M</b>	137/800/1121/650 109/800/286/73	OLMCEO	Brisbane Powerhouse Pty Ltd ACN 091 551 290 (“Powerhouse”) – Annual General Meeting (AGM) – Decisions under delegation of Council authority as sole shareholder	Approved	Not for release

**E&C FORMAL SUBMISSIONS RESULTS 22 OCTOBER 2012**

<b>SUBMISSION NUMBER</b>	<b>FILE NUMBERS</b>	<b>DIVISION</b>	<b>TITLE</b>	<b>RESULT</b>	<b>RECOMMENDATION FOR PUBLIC RELEASE</b>
22/10-17 <b>M</b>	137/800/1121/651 158/40/298/11	OLMCEO	Riverfestival Brisbane Pty Ltd ("Riverfestival") – Annual General Meeting ("AGM") – Decisions under delegation of Council authority as sole shareholder	Approved	Not for release
22/10-18 <b>M</b>	137/800/1121/647 100/435/568/9	OLMCEO	TradeCoast Land Pty Ltd ("TradeCoast") – Annual General Meeting ("AGM") – Decisions under delegation of Council authority as sole shareholder	Approved	Not for release
22/10-19 <b>M</b>	137/800/1121/662 152/160/1007/93	CPAS	Proposal to make a new planning scheme for Brisbane*	Approved	Not for release

Present: Acting Lord Mayor A Schrunner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.  
Apologies: Lord Mayor Graham Quirk

\*Rescindment of previous decision of 2 October 2012 regarding Statutory Guideline 02/12.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/593

**Related subject matter files**

N/A

**2.0 Title**

Proposed Ex Gratia Payment – Material Change of Use for a Multi Unit Dwelling-Demolition and Alternations/Extensions for 319 Boundary Street, West End

**3.0 Issue/purpose**

To seek E&C approval for an ex gratia payment to offset infrastructure charges for infrastructure contributions for Material Change of Use at 319 Boundary Street, West End.

**4.0 Proponent**

Paul Salvati, Acting Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Chris McCahon, Enforcement Co-ordination Manager, Compliance & Regulatory Services, Brisbane Lifestyle

**6.0 Date**

22 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

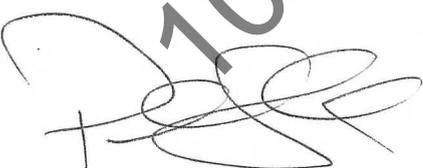
**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C approve the making of an ex gratia payment of \$ redacted to offset sewerage headworks, water supply headworks and parkland monetary contributions to Brisbane City Council otherwise payable by the registered owner of 319 Boundary Street, West End.

**11.0 Divisional Manager**



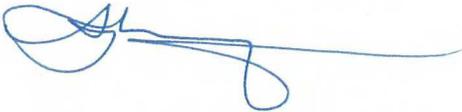
Paul Salvati  
A/DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

**Chairman**  
I Support / Reject the recommendation.

If reject, please state reasons.



Councillor Amanda Cooper  
CHAIRMAN  
NEIGHBOURHOOD PLANNING AND  
DEVELOPMENT ASSESSMENT COMMITTEE

**APPROVED**

22 OCT 2012



BCSC 10 YEAR PUBLIC RELEASE SCHEME

## 12.0 Background

On 2 August 2001, Council granted development approval for the purpose of Material Change of Use on a property situated at 319 Boundary Street, West End for a Multi Unit Dwelling-Demolition (part) and Alterations/Extensions. The approved extension increased the dwelling by an extra 236 SQM GFA.

The development approval was issued after a fire partially damaged the premises. The approval was granted subject to conditions including requirements for monetary contributions to be paid to Council toward the cost of providing sewerage headworks, water supply headworks and parkland. The total amount payable at time of approval was redacted (based on the 2001/2002 rates).

On 21 July 2011, an audit by Council revealed that the use of the development had commenced and the charges required by Conditions 5, 6, 7, 8 and 9 for sewerage headworks, water supply headworks and parkland had not been paid.

On 4 August 2011, Council sent correspondence to the owner, redacted to request payment of these outstanding monetary contributions. This letter included an invoice for outstanding monies owed which reflected the amount payable based on the 2011/2012 rates. On 18 August 2011, redacted paid redacted, the amount of contributions owed at the 2001/2002 rate, which did not reflect the 2011/2012 rates of \$ redacted as Council required.

redacted has forwarded several representations to Council advising the fire damage was the reason for submitting a new development application and there was no further load on the infrastructure. redacted and has expressed concerns regarding the stress and anguish this situation is putting on her. Subsequently, redacted has requested that the amount owing be accepted at the 2001/2002 rate due to these factors. The current 2012/2013 rates due is redacted however taking into account previous payments, the current amount owed by redacted for the 2012/13 financial year is redacted.

The offer and terms of an ex gratia payment would be made subject to a confidentiality agreement.

E&C approval is now sought to make of an ex gratia payment of redacted, reflective of the 2012/2013 rates, to offset sewerage headworks, water supply headworks and parkland monetary contributions to Brisbane City Council otherwise payable by the registered owner of 319 Boundary Street, West End.

## 13.0 Consultation

- Brett Turville, Branch Manager, Compliance & Regulatory Services
- Andrea Kenafake, Manager, Development Assessment
- Greg Swain, Corporate Communication Manager, Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

Nil.

## 17.0 Customer impact

The ex gratia payment will reduce the significant financial hardship on the property owner.

## 18.0 Environmental impact

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

If the ex gratia payment is granted, Council will have to offset these monetary contributions by an ex gratia payment from a Council fund.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

Not applicable.

**24.0 Options**

Option 1: E&C approve the making of an ex gratia payment of redacted to offset sewerage headworks, water supply headworks and parkland monetary contributions to Brisbane City Council otherwise payable by the registered owner of 319 Boundary Street, West End.

Option 2: E&C make an ex gratia payment of another amount.

Option 3: Require the full payment of the infrastructure charges at the current rates applicable.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/594

**Related subject matter files**

N/A

**2.0 Title**

Proposed Ex Gratia Payment – Material Change of Use for 10 Churchill Street, Coorparoo

**3.0 Issue/purpose**

To seek E&C approval for ex gratia payments to offset infrastructure charges for infrastructure contributions for Material Change of Use at 10 Churchill Street, Coorparoo.

**4.0 Proponent**

Paul Salvati, Acting Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Chris McCahon, Enforcement Co-ordination Manager, Compliance & Regulatory Services, Brisbane Lifestyle

**6.0 Date**

22 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval

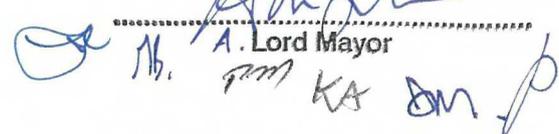
**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**APPROVED**

**9.0 Recommended for public release**

Not for release

22 OCT 2012  
  
A. Lord Mayor  


**10.0 Recommendation**

That E&C approve the making of an ex gratia payment of \$ redacted to offset transport, community purpose, water supply and sewerage infrastructure charges to Brisbane City Council otherwise payable by the registered owner of 10 Churchill Street, Coorparoo.

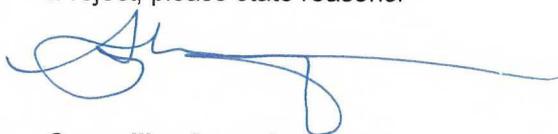
**11.0 Divisional Manager**



Paul Salvati  
A/DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

**Chairman**  
I Support / Reject the recommendation.

If reject, please state reasons.



Councillor Amanda Cooper  
CHAIRMAN  
NEIGHBOURHOOD PLANNING AND  
DEVELOPMENT ASSESSMENT COMMITTEE

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

On 10 September 2008, Council granted development approval for a material change of use of premises at 10 Churchill Street, Coorparoo for the purpose of Indoor Sport and Recreation (Theatre and Dance School). The approval was granted subject to conditions including requirements for monetary contributions to be paid to Council toward the cost of providing infrastructure for transport, community purposes, water supply and sewerage. At the time of the approval the amount payable for monetary contributions was [redacted] and this reflects calculations based on 2008/2009 rates.

On 14 September 2011, an audit by Council revealed that the use of the development had commenced and the charges required by Condition 7 for transport, community purpose, water supply and sewerage had not been paid. The condition also stipulated that the payment of these monetary conditions were to be made prior to the commencement of the use.

On 21 September 2011, Council sent correspondence to the owner, [redacted], to request payment of these outstanding monetary contributions. This letter included an invoice for the amount of [redacted] which reflected the calculations based on the 2011/2012 rates.

On 18 January 2012, Council received representations from [redacted] advising she contributes to the community by providing free performances and also charity work. On 22 February 2012, [redacted] provided further information about the charity work that the Dance Studio has been extensively involved in including productions within the community and for several charitable organisations. These include the Mater Children's Hospital, The Royal Children's Hospital as well as the Qld Eye Institute.

Council also received representations on 2 January 2012 from Dr Fiona Jones of OCC therapy which offers performing art classes for children in conjunction with the Dance Studio. Dr Jones noted the unique environment that the Dance Studio offers to children with disabilities through community based leisure activities that assist with their social, physical and intellectual development. OCC therapy has advised that without the Dance Studio's involvement, OCC Therapy would have to withdraw their involvement in these classes.

[redacted] advised that she is only receives a small wage of [redacted] annually and would be forced to close the business if Council pursued her for the outstanding contributions owed. [redacted] requested the amount owing be waived due to these factors.

The offer and terms of an ex gratia payment would be made subject to a confidentiality agreement.

E&C approval is now sought to make of an ex gratia payment of [redacted], reflective of the current 2012/2013 rates, to offset transport, community purpose, water supply and sewerage infrastructure charges to Brisbane City Council otherwise payable by the registered owner of 10 Churchill Street, Coorparoo.

## 13.0 Consultation

- Brett Turville, Branch Manager, Compliance & Regulatory Services
- Andrea Kenafake, Manager, Development Assessment
- Greg Swain, Corporate Communication Manager, Corporate Communication

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

Nil.

**17.0 Customer impact**

The ex gratia payment will reduce the significant financial hardship on the property owner.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

If the ex gratia payment is granted, Council will have to offset these infrastructure changes by an ex gratia payment from a Council fund.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

Not applicable.

**24.0 Options**

Option 1: E&C approve the making of an ex gratia payment of redacted to offset transport, community purpose, water supply and sewerage infrastructure charges to Brisbane City Council otherwise payable by the registered owner of 10 Churchill Street, Coorparoo.

Option 2: E&C make an ex gratia payment of another amount.

Option 3: Require the full payment of the infrastructure charges at the current rates applicable.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC 10 YEAR PUBLIC RELEASE SCHEME

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/642

**Relevant subject matter files**

131/630/177/1-02

**2.0 Title**

Review of Environmentally Relevant Activities – Draft Regulatory Assessment Statement

**3.0 Issue/purpose**

To approve a written response from Council to the Department of Environment and Heritage Protection regarding the Queensland Government's draft Regulatory Assessment Statement for Review of Environmentally Relevant Activities under the *Environmental Protection Regulation 2008*.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Mark Taylor, Senior Program Officer – Pollution Control and Legislation, Natural Environment and Sustainability Branch, ext. 36874

**6.0 Date**

22 OCT 2012

**APPROVED**

22 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

.....  
A. Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

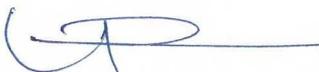
That the Establishment and Coordination Committee approve Council's response to the Department of Environment and Heritage Protection regarding the review of environmentally relevant activities under the *Environmental Protection Regulation 2008*, as outlined in "Attachment C".

**11.0**

**Divisional Manager**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.



I Recommend Accordingly



Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION

.....  
CHIEF EXECUTIVE OFFICER

Councillor Matthew Bourke  
CHAIRMAN, ENVIRONMENT, PARKS AND  
SUSTAINABILITY COMMITTEE

## 12.0 Background

The Queensland Government has started a review of the *Environmental Protection Regulation 2008* (the Regulation) with the view to de-regulate the devolved environmentally relevant activities (ERAs) listed in the Regulation. This is an initiative of the Government's Greentape Reduction Project. The Department of Environment and Heritage Protection (DEHP) is leading the review.

Council comments on the review were provided in Council's submission on 6 August 2012, following approval by the Establishment and Coordination Committee on 6 August 2012.

Arising from the review, a new regulation is proposed to be completed by November 2012, with commencement in March 2013. A Regulatory Assessment Statement (RAS) of the proposed regulation amendments has been released to identify the main impacts of the proposed changes, outstanding issues and costs and benefits for government, local government and business. The RAS contains two main options for implementation of the proposed changes, Option 1.2 and Option 1.3.

The main points of Council's submission in August 2012 have been incorporated into Option 1.3 of the RAS. The benefits of this option are a significant reduction in costs for business while ensuring that public health and the environment are protected from the impacts of higher risk environmentally relevant activities.

Detailed comments on the RAS are provided in Attachment C, Table 1. In summary, the key issues for Council include:

- **Codes of Practice:** The Queensland Government proposes to develop Codes of Practice for ERA industries that are de-regulated to ensure that environmental standards are maintained. The Codes of Practice would assist business operators to comply with the *Environmental Protection Act 1994* in the absence of licence conditions.

It is unclear from the RAS whether the Codes of Practice to be developed will be statutory codes (under Section 548 of the *Environmental Protection Act 1994*). That would be Council's preferred option. It is also unclear from the RAS whether the planned Codes of Practice and compliance guidelines will be developed before the ERAs are de-regulated.

It is Council's preference to finalise Codes of Practice before de-regulation to provide operator certainty, a level playing field for business, and to ensure that environmental standards are maintained and public health is protected, especially for the higher risk ERAs such as ERA 8 – Chemical Storage.

- **Enforcement tools:** The Queensland Government indicates that environmental standards will be maintained by using enforcement tools under the *Environmental Protection Act 1994*, other than licensing, to ensure that de-regulated industries continue to comply with the *Environmental Protection Act 1994*. Local government will still be responsible for responding to instances of environmental harm or nuisance from de-regulated industries (apart from incidences of serious or material environmental harm that will be handled by the Queensland Government). However, the full suite of enforcement tools is not currently available to local government. Council requests that this round of amendments be used to delegate the full suite of tools, such as clean up notices, cost recovery notices and emergency directions. This will help local government to protect public health and the environment.

- **Cost recovery for local government:** As the RAS indicates, this reform represents a transfer of approximately \$6 million per year from local government to business in the form of reduced application fees and annual fees. Local government will bear the main cost burden of this reform yet more responsibilities may be devolved to councils, specifically Queensland Government administered ERAs. It is estimated that it will cost Brisbane City Council approximately \$1.5 million to implement the proposed changes to approval assessment processes, yet revenues will shrink drastically. Council requests that adequate cost recovery options be provided to local government in order to perform its responsibilities under the *Environmental Protection Act 1994*.

- **Implications for Council operated activities:** Council operated ERAs, such as waste transfer stations, will benefit from de-regulation in regard to the removal of licence fees (a saving of \$48,000 per annum). However, de-regulation of these ERAs would remove the protection and certainty provided by licence conditions and expose Council to higher risk of prosecution. De-regulating waste transfer stations (ERA62) will reduce the environmental controls for waste management operations, which based on past experience, are likely to result in Council having to fix problems created by sub-standard waste management operations.

It is therefore recommended that the Establishment and Coordination Committee approve Council's response to the Department of Environment and Heritage Protection regarding the review of environmentally relevant activities under the *Environmental Protection Regulation 2008*, as outlined in "Attachment C".

#### **Attachments**

Attachment A: Summary

Attachment B: Letter to Department of Environment and Heritage Protection

Attachment C: Table of comments.

#### **13.0 Consultation**

The following have been consulted in the preparation of this submission:

- Brett Turville, Manager, Compliance & Regulatory Services Branch (4 October 2012).
- Greg Berry, Principal Pollution Officer, Development Assessment (4 October 2012).
- Beverley Homel, Brisbane City Legal Practice (4 October 2012).
- Arron Lee, Manager Waste Services (12 October 2012).

All of the above are in agreement with the recommendation.

#### **14.0 Implications of proposal**

The de-regulation of ERAs will potentially reduce environmental performance and reduce protection for the community from air, noise and water emissions. It may also create a negative public perception that government is lowering environmental standards.

If Council does not make a submission to DEHP on the proposed de-regulation of ERAs it runs the risk of not being able to mitigate these implications.

#### **15.0 Commercial in confidence**

No

#### **16.0 Vision/Corporate Plan impact**

Nil.

#### **17.0 Customer impact**

Nil.

#### **18.0 Environmental impact**

Council advocacy to DEHP through this submission will help enable Council to efficiently and cost effectively deliver its devolved and delegated responsibilities under the *Environmental Protection Act 1994*, in order to protect the environment and Brisbane residents from the impacts of pollution.

#### **19.0 Policy impact**

Nil.

## 20.0 Financial impact

The de-regulation of ERAs will create a saving of \$2.53 million per annum for ERA businesses in Brisbane due to reduced licence and application fees.

The net cost to Council of the de-regulation of ERAs will be approximately \$2.53 million per annum. This reduction in Council's annual licensing revenue will reduce Council's ability to offset operational costs of implementing Council's legal responsibilities under the *Environmental Protection Act 1994*.

## 21.0 Human resource impact

No direct impact.

## 22.0 Urgency

DEHP has requested local government submissions on the proposed Review of Environmentally Relevant Activities – draft Regulatory Impact Statement by 26 October 2012.

## 23.0 Publicity/marketing strategy

Not applicable.

## 24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCG PUBLICATION SCHEME  
10 YEAR RELEASE

22 OCT 2012 - 09

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/656

**Related subject matter files**

109/210/179/1-04

**2.0 Title**

Stores Board Submission – Significant Contracting Plan for the Supply and Delivery of Pre-Mixed Concrete.

**3.0 Issue/purpose**

To seek approval from the Establishment &amp; Coordination Committee to:

- Extend the existing Panel Arrangement for the Supply and Delivery of Pre-Mixed Concrete for a further Term beyond the current Maximum Term of five years, to a revised Maximum Term of ten years; and
- Issue an Expression of Interest to establish whether there are any other suppliers in the market who may offer value to Council.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

**6.0 Date**

22 OCT 2012

22 OCT 2012

**7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

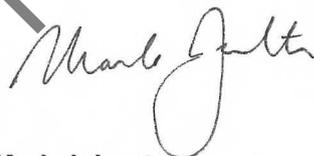
No.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.



**11.0 Mark Johnston**  
**ACTING CORPORATE RISK MANAGER**  
**ORGANISATIONAL SERVICES**



**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 18 September 2012.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
A80033-07/08	Significant Contracting Plan – Supply and Delivery of Pre-Mixed Concrete.	For E&C approval

## 13.0 Consultation

- The Chief Executive Officer
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the provision of works to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable

**22.0 Urgency**

As soon as possible

**23.0 Publicity/marketing strategy**

As Required

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/644

**Related subject matter file**  
158/40/298/1

**2.0 Title**  
The City of Brisbane Investment Corporation Pty Ltd ACN 066 022 455 ("CBIC") - Annual General Meeting ("AGM") - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/Purpose**  
To approve proposals and make decisions at CBIC AGM under delegated authority of Council as sole shareholder of CBIC.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission Prepared By**  
David Askern, Chief Legal Counsel, Brisbane City Legal Practice ext 34740.

**6.0 Date**  
22 October 2012

**APPROVED**

22 OCT 2012

**7.0 For E&C Approval or Recommendation to Council**  
E&C Approval

*[Handwritten signatures and initials]*  
Chairperson

**8.0 If for Recommendation to Council, is a Council Resolution required under an Act or Local Law?**  
Not Applicable

**9.0 Recommended for public release**  
Not for release

**10.0 Recommendation**  
That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**  
Chief Executive Officer

*[Handwritten signature of Colin Jensen]*

Colin Jensen  
Chief Executive Officer

**BCC 10 YEAR RELEASE SCHEME**

## **12.0 Background**

The City of Brisbane Investment Corporation Pty Ltd ("CBIC") is a proprietary company wholly owned by Council. CBIC manages Council's Future Fund.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of CBIC under its constitution at a general meeting of the company.

The 2012 Annual General Meeting ("AGM") for CBIC has been arranged to be conducted at the meeting of E&C on Monday 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company, the Auditor's Report for the company and the minutes of the last AGM held 14 November 2011 are attached and respectively marked "B", "C", "D", "E" and "F".

E&C approval is sought to the Draft Decision set out at Annexure "A".

## **13.0 Consultation**

CBIC Board Members are in agreement with the recommendation.

## **14.0 Implications of Proposal**

Proposals for resolution at AGM are consistent with existing policy for CBIC.

## **15.0 Commercial in Confidence**

Yes.

## **16.0 Corporate Plan Impact**

In line with the Corporate Plan.

## **17.0 Customer Impact**

Facilitates achievement of the goals identified for CBIC.

## **18.0 Environmental Impact**

Nil.

## **19.0 Policy Impact**

Consistent with current policy.

## **20.0 Financial Impact**

Nil.

## **21.0 Human Resource Impact**

Nil.

## **22.0 Urgency**

The AGM for CBIC is to be held on 22 October 2012.

## **23.0 Publicity/Marketing**

No publicity required.

#### 24.0 Options

- Option 1: That E&C approve recommendations for resolutions at CBIC AGM as proposed.
- Option 2: That E&C approve certain recommendations and reject others.
- Option 3: That E&C substitute other decisions for those proposed.

Option 1 is the recommended option.

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/645

**Related subject matter files**  
158/40/298/10

**2.0 Title**

Museum of Brisbane Pty Ltd ("Museum of Brisbane") - Annual General Meeting ("AGM") - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/purpose**

To approve proposals and make decisions at the Museum of Brisbane AGM under delegated authority of Council as sole shareholder of the Museum of Brisbane.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**6.0 Date**

22 October 2012

**7.0 For E&C approval or recommendation to Council**

E&C Approval

22 OCT 2012

A. Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**

Chief Executive Officer

Colin Jensen  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

Museum of Brisbane Pty Ltd ("Museum of Brisbane") is a proprietary company wholly owned by Council. Museum of Brisbane has been established to operate and manage the Council owned Museum of Brisbane once it moves back to City Hall and to act as the Trustee of the Museum of Brisbane Trust.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Museum of Brisbane under its constitution at a general meeting of the company.

The 2012 Annual General Meeting for Museum of Brisbane has been arranged to be conducted at the meeting of E&C on 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting, the Director's Declaration, and the Auditor's Report for the company is attached and respectively marked "B", "C", "D" and "E". A copy of the Minutes of the 2011 AGM is attached and marked "F".

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

## 13.0 Consultation

- David Askern, 2011/12 Director of Museum of Brisbane Pty Ltd, current Company Secretary

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Museum of Brisbane.

## 15.0 Commercial in confidence

Yes

## 16.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

## 17.0 Customer impact

Facilitates achievement of the goals identified for Museum of Brisbane.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

## 22.0 Urgency

Museum of Brisbane AGM is to be held on 22 October 2012.

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

- Option 1: Approve recommendations for resolutions at Museum of Brisbane AGM as proposed.
- Option 2: Approve certain recommendations and reject others.
- Option 3: Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/646

**Related subject matter file**  
158/40/298/3

**2.0 Title**

Brisbane Marketing Pty Ltd ACN 094 633 262 ("Brisbane Marketing") - Annual General Meeting ("AGM") - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/Purpose**

To approve proposals and make decisions at the Brisbane Marketing AGM 2012 under delegated authority of Council as sole shareholder of Brisbane Marketing.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission Prepared By**

David Askern, Chief Legal Counsel, Brisbane City Legal Practice ext 34740.

**6.0 Date**

22 October 2012

**7.0 For E&C Approval or Recommendation to Council**

E&C Approval

**8.0 If for Recommendation to Council, is a Council Resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**

Chief Executive Officer

Colin Jensen  
Chief Executive Officer

**APPROVED**

22 OCT 2012

*[Signature]*

A. Lord Mayor

*[Signature]*

*[Signature]*

## 12.0 Background

Brisbane Marketing Pty Ltd ("Brisbane Marketing") is a proprietary company wholly owned by Council. Brisbane Marketing was incorporated in September 2000 to perform the function of integrated tourism marketing of Brisbane and the South East region and to perform the functions of operating the Queen Street and Valley Malls.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Brisbane Marketing under its constitution at a general meeting of the company.

The 2012 Annual General Meeting ("AGM") for Brisbane Marketing has been arranged to be conducted at the meeting of E&C of Monday 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company, the Auditor's Report for the company and the minutes of the last AGM, held 14 November 2011, are attached and respectively marked "B", "C", "D", "E" and "F".

To ensure proper director rotation, the Board of Brisbane Marketing has recommended that Geoff Harley, Malcolm Hall-Brown and Phillip di Bella be reappointed to the Brisbane Marketing Board for a 3 year term ending AGM 2015. The Board of Brisbane Marketing has also recommended that Ian Klug be reappointed to the Brisbane Marketing Board as Director and Chairman for a 2 year term ending AGM 2014.

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

## 13.0 Consultation

Brisbane Marketing Board Members are in agreement with the recommendation.

## 14.0 Implications of Proposal

Proposals for resolution at AGM are consistent with existing policy for Brisbane Marketing.

## 15.0 Commercial in Confidence

Yes.

## 16.0 Corporate Plan Impact

In line with the Corporate Plan.

## 17.0 Customer Impact

Facilitates achievement of the goals identified for Brisbane Marketing.

## 18.0 Environmental Impact

Nil.

## 19.0 Policy Impact

Consistent with current policy.

## 20.0 Financial Impact

Nil.

## 21.0 Human Resource Impact

Nil.

**22. Urgency**

Brisbane Marketing AGM is to be held on 22 October 2012.

**23.0 Publicity/Marketing**

No publicity required.

**24.0 Options**

Option 1: That E&C approve recommendations for resolutions at Brisbane Marketing AGM as proposed.

Option 2: That E&C approve certain recommendations and reject others.

Option 3: That E&C substitute other decisions for those proposed.

**Option 1 is the recommended option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/648

**Related subject matter files**  
100/432/568/9

**2.0 Title**  
Nuffield Pty Ltd ("Nuffield") - Annual General Meeting ("AGM") - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/purpose**  
To approve proposals and make decisions at the Nuffield AGM 2012 under delegated authority of Council as sole shareholder of Nuffield.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**APPROVED**

**6.0 Date**  
22 October 2012

22 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
E&C Approval

*[Handwritten signatures and initials]*  
A. Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
Not applicable

**9.0 Recommended for public release**  
Not for release

**10.0 Recommendation**  
That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**  
Chief Executive Officer

*[Handwritten signature of Colin Jensen]*

**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

**10 YEAR RELEASE SCHEME**

## 12.0 Background

Nuffield Pty Ltd ("Nuffield") is a small proprietary company wholly owned by Council and was established for the purposes of conducting the Nuffield business or some part of it as determined by Council. That ownership is reflected by two \$1 shares directly owned by Council. On 6 June 2005, with Council's approval, Nuffield resolved to participate in the eWater Co-operative Research Centre ("eWater CRC") on Council's behalf.

The eWater CRC was wound up effective from 30 June 2012. As a result, Nuffield's ongoing funding obligations and in-kind commitment to the eWater CRC as set out in the Participation Agreement have ended. eWater will continue as an independent, government owned company supplying support and supporting the new national hydrological modelling platform.

By notice dated 23 April 2012, Nuffield resigned as a Member of eWater Limited (the parent company of eWater) and confirmed that all of Nuffield's funding and reporting obligations have been satisfied.

It is proposed that Nuffield be retained by Council as a shelf company.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Nuffield under its constitution at a general meeting of the company.

The 2012 Annual General Meeting for Nuffield has been arranged to be conducted at the meeting of E&C on 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting, the Annual Report for the company, and the Auditor's Report for the company is attached and respectively marked "B", "C", "D" and "E". A copy of the Minutes of the 2011 AGM is attached and marked "F".

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

## 13.0 Consultation

Nuffield's Director, John Cowie is in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Nuffield.

## 15.0 Commercial in confidence

Yes

## 16.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

## 17.0 Customer impact

Facilitates achievement of the goals identified for Nuffield.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

Nuffield's AGM is to be held on 22 October 2012.

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

- Option 1: Approve recommendations for decisions at Nuffield AGM as proposed.
- Option 2: Approve certain recommendations and reject others.
- Option 3: Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/649

**Related subject matter files**  
158/40/298/9

**2.0 Title**

Brisbane Tolling Pty Ltd ("Brisbane Tolling") - Annual General Meeting ("AGM") - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/purpose**

To approve proposals and make decisions at the Brisbane Tolling AGM 2012 under delegated authority of Council as sole shareholder of Brisbane Tolling.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**APPROVED**

**6.0 Date**

22 October 2012

22 OCT 2012

**7.0 For E&C approval or recommendation to Council**

E&C Approval

A. Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**

Chief Executive Officer



**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

BCG 10 YEAR RELEASE SCHEME

## 12.0 Background

Brisbane Tolling Pty Ltd ("Brisbane Tolling") is a small proprietary company wholly owned by Council. That ownership is reflected by one \$1 share directly owned by Council.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Brisbane Tolling under its constitution at a general meeting of the company.

The 2012 Annual General Meeting for Brisbane Tolling has been arranged to be conducted at the meeting of E&C on Monday 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting, the Director's Declaration and the Auditor's Report for the company are attached and respectively marked "B", "C", "D" and "E". A copy of the minutes of the previous AGM is attached and marked "F"

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

## 13.0 Consultation

Brisbane Tolling's Board of Directors are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Brisbane Tolling.

## 15.0 Commercial in confidence

Yes

## 16.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

## 17.0 Customer impact

Facilitates achievement of the goals identified for Brisbane Tolling.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

## 22.0 Urgency

Brisbane Tolling AGM is to be held on 22 October 2012

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

Option 1: Approve recommendations for resolutions at Brisbane Tolling AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/650

**Related subject matter files**  
109/800/286/73

**2.0 Title**

Brisbane Powerhouse Pty Ltd ACN 091 551 290 ("Powerhouse") - Annual General Meeting (AGM) - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/purpose**

To approve proposals and make decisions at Powerhouse AGM 2012 under delegated authority of Council as sole shareholder of Powerhouse.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice ext 35624

**6.0 Date**

8<sup>th</sup> October 2012

**7.0 For E&C approval or recommendation to Council**

E&C approval

**APPROVED**

22 OCT 2012

Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**

Chief Executive Officer

  
Colin Jensen  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

Brisbane Powerhouse Pty Ltd ("Powerhouse") is a proprietary company wholly owned by Council. Powerhouse operates and manages the Council owned Brisbane Powerhouse Theatre Complex at New Farm under a Shareholders Agreement and a Lease of the complex. It is the sole trustee of the Brisbane Powerhouse Cultural Foundation ("Foundation").

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the rules, constitution or articles of a company. These delegated powers include the power to make decisions as shareholder of Powerhouse under its constitution at a general meeting of the company.

The 2012 Annual General Meeting for Powerhouse has been arranged to be conducted at the meeting of E&C on 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for Powerhouse, the Auditor's Report for Powerhouse, the Annual Report for the Foundation, the Auditor's Report for the Foundation and the minutes of the last AGM held 14 November 2011, are attached and respectively marked Annexure "B", "C", "D", "E", "F", "G" and "H".

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

## 13.0 Consultation

Brisbane Powerhouse Board Members

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolutions at the AGM are consistent with the existing policy for Brisbane Powerhouse.

## 15.0 Commercial in confidence

Yes.

## 16.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

## 17.0 Customer impact

Facilitates achievement of the goals identified for Brisbane Powerhouse.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

## 22.0 Urgency

Brisbane Powerhouse AGM is to be held on 22 October 2012.

**23.0 Publicity/marketing strategy**

No publicity required

**24.0 Options**

Option 1: Approve recommendations for decisions at Brisbane Powerhouse AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/651

**Related subject matter files**  
158/40/298/11

**2.0 Title**

Riverfestival Brisbane Pty Ltd ("Riverfestival") - Annual General Meeting ("AGM") - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/purpose**

To approve proposals and make decisions at the Riverfestival AGM under delegated authority of Council as sole shareholder of Riverfestival.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**APPROVED**

**6.0 Date**

22 October 2012

22 OCT 2012

**7.0 For E&C approval or recommendation to Council**

E&C Approval

A. Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

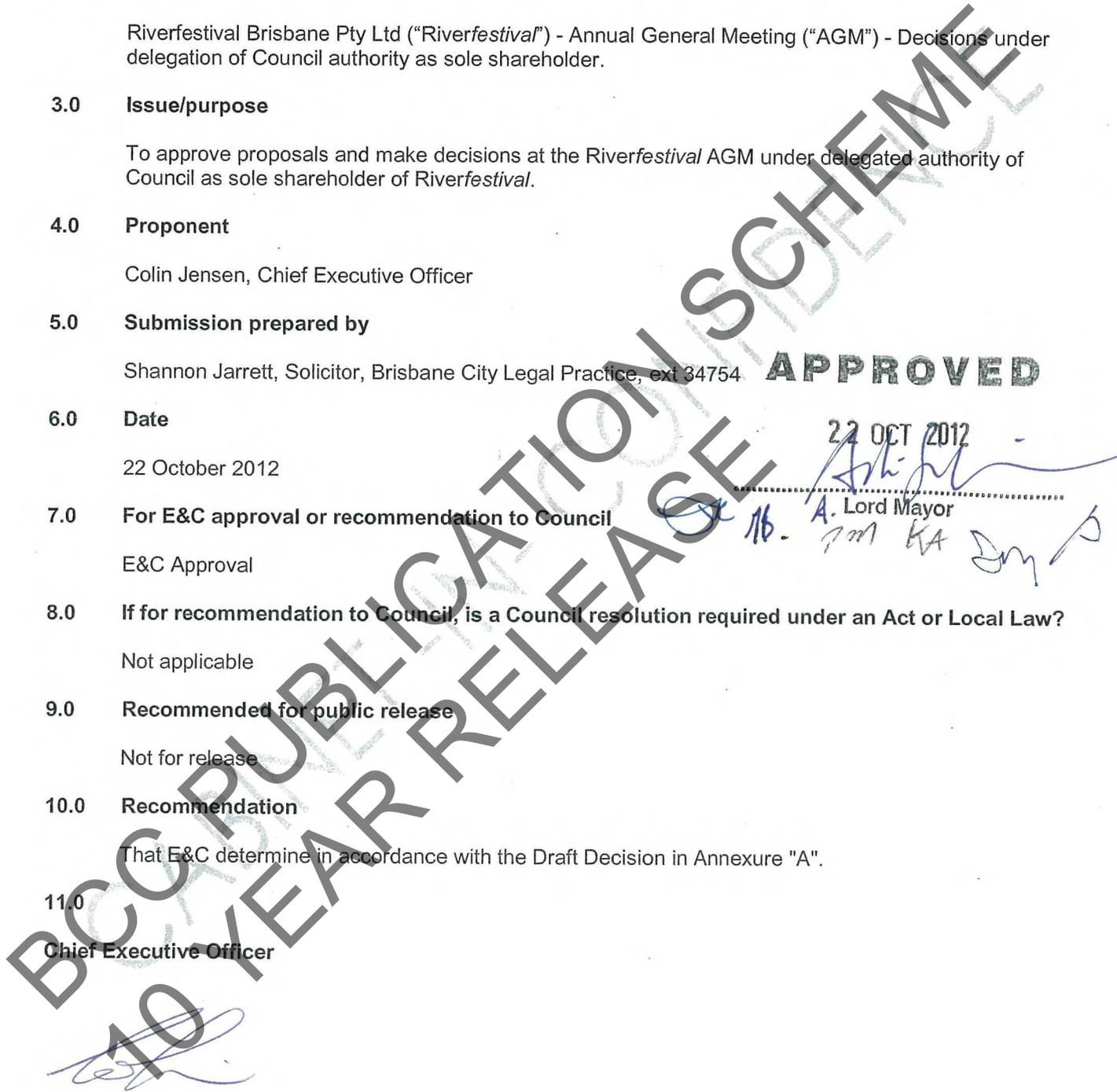
**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**

Chief Executive Officer

Colin Jensen  
CHIEF EXECUTIVE OFFICER



## 12.0 Background

Riverfestival Brisbane Pty Ltd ("*Riverfestival*") is a small proprietary company wholly owned by Council and was established to promote the City of Brisbane and the Brisbane River through the conduct of the Brisbane *Riverfestival*. That ownership is reflected by 350,001 shares directly owned by Council, with a current total value of \$1.

*Riverfestival's* is the owner of the Intellectual Property Rights licensed to Major Brisbane Festivals Pty Ltd for Brisbane Festival.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of *Riverfestival* under its constitution at a general meeting of the company.

The 2012 Annual General Meeting for *Riverfestival*, has been arranged to be conducted at the meeting of E&C on 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Directors' Declaration and the Auditor's Report for the company are attached and respectively marked "B", "C", "D" and "E". A copy of the Minutes of the 2011 AGM is attached and marked "F".

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

## 13.0 Consultation

- Rodney Robert Gordon James, Director of *Riverfestival* Brisbane Pty Ltd
- Kent Stroud, Director of *Riverfestival* Brisbane Pty Ltd

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for *Riverfestival*.

## 15.0 Commercial in confidence

Yes

## 16.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

## 17.0 Customer impact

Facilitates achievement of the goals identified for *Riverfestival*.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

**22.0 Urgency**

Riverfestival AGM is to be held on 22 October 2012.

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

Option 1: Approve recommendations for resolutions at Riverfestival AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/647

**Related subject matter files**  
100/435/568/9

**2.0 Title**

TradeCoast Land Pty Ltd ("TradeCoast") - Annual General Meeting ("AGM") - Decisions under delegation of Council authority as sole shareholder.

**3.0 Issue/purpose**

To approve proposals and make decisions at the TradeCoast AGM under delegated authority of Council as sole shareholder of TradeCoast.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**6.0 Date**

22 October 2012

**APPROVED**

22 OCT 2012

A. Lord Mayor

**7.0 For E&C approval or recommendation to Council**

E&C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Annexure "A".

**11.0**

Chief Executive Officer

  
Colin Jensen  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

TradeCoast Land Pty Ltd ("TradeCoast") is a small proprietary company wholly owned by Council and was established for the purposes of Council's joint venture with TradeCoast Central Pty Ltd, its role being to hold the TradeCoast land during the development process carried out by TradeCoast Central. There are two \$1 shares directly owned by Council.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of TradeCoast under its constitution at a general meeting of the company.

The 2012 Annual General Meeting for TradeCoast has been arranged to be conducted at the meeting of E&C on 22 October 2012. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting, the Annual Report and the Auditor's Report for the company are attached and respectively marked "B", "C", "D" and "E". A copy of the Minutes of the 2011 AGM is attached and marked "F".

E&C Approval is now sought for the Draft Decision as set out in Annexure "A".

## 13.0 Consultation

- Greg Evans, Chairman and Director for TradeCoast Land Pty Ltd
- Ian Walker, Director for TradeCoast Land Pty Ltd

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for TradeCoast.

## 15.0 Commercial in confidence

Yes

## 16.0 Vision/Corporate Plan impact

In line with the Corporate Plan.

## 17.0 Customer impact

Facilitates achievement of the goals identified for TradeCoast.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

## 22.0 Urgency

TradeCoast AGM is to be held on 22 October 2012.

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

Option 1: Approve recommendations for resolutions at TradeCoast AGM as proposed.

Option 2: Approve certain recommendations and reject others.

Option 3: Substitute other decisions for those proposed.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**  
137/800/1121/662

**Relevant subject matter file**  
152/160/1007/93

**2.0 Title**  
Proposal to make a new planning scheme for Brisbane.

**3.0 Issue/purpose**  
To seek approval to rescind its decision of 2 October 2012 regarding the proposal to make a new planning scheme for Brisbane relevant to Statutory Guideline 02/12 Making and Amending Local Planning Instruments.

**4.0 Proponent**  
Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division

**5.0 Submission prepared by**  
Tracy Melenewycz, City Planning and Sustainability Division x36733

**6.0 Date**  
22 OCT 2012

**7.0 For E&C approval or recommendation to Council**  
For E&C approval

**APPROVED**

22 OCT 2012

*[Signature]*  
A. Lord Mayor  
*[Signature]* KA *[Signature]*

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

**9.0 Recommended for public release**  
Not for release

**10.0 Recommendation**  
That the Establishment and Coordination Committee rescind its decision of 2 October 2012 regarding the proposal to make a new planning scheme for Brisbane relevant to Statutory Guideline 02/12 Making and Amending Local Planning Instruments.

**11.0**  
**Divisional Manager**  
*[Signature]*  
Vicki Pethybridge  
Divisional Manager  
City Planning & Sustainability Division

**Chairman**  
I Support / Reject the recommendation.  
If reject, please state reasons  
*[Signature]*  
Cr Amanda Cooper  
Chairman, Neighbourhood Planning and  
Development Assessment Committee

I Recommend Accordingly  
*[Signature]*  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

On 2 October 2012 the Establishment and Coordination Committee approved two submissions to make a planning scheme in the event that the statutory guidelines relevant to the making of a planning scheme were amended by the State Government. The two submissions approved by the Establishment and Coordination Committee were as follows:

- The process for making and adopting a new planning scheme as detailed in the Statutory Guideline 01/12 Making and Amending Local Planning Instruments, and
- The process for making and adopting a new planning scheme as detailed in the Statutory Guideline 02/12 Making and Amending Local Planning Instruments.

As at 16 October 2012, the new guideline 02/12 has not yet come into effect.

It is therefore recommended that the Establishment and Coordination Committee rescind its decision of 2 October 2012 regarding the proposal to make a new planning scheme for Brisbane relevant to Statutory Guideline 02/12 Making and Amending Local Planning Instruments.

## 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (15 October 2012).
- Peter Rule, Executive Manager, Office of the Chief Executive (12 October 2012).

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

## 22.0 Urgency

As soon as possible.

## 23.0 Publicity/marketing strategy

Nil.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCG PUBLICATION CONFIDENCE  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS 29 OCTOBER 2012**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
29/10-01 <b>M</b>	112/265/439/157 112/265/439/158 112/265/439/159 112/265/439/160 112/265/439/161 112/265/439/162	Organisational Services	Asset Optimisation – Surplus Property Disposal	Approved	Immediate Release
29/10-02 <b>R</b>	112/20/216/104	Brisbane Infrastructure	Robinson Road Open Level Crossing Placement Project	Approved	Not Applicable
29/10-03 <b>M</b>	137/800/1121/655 165/830/179/11	OLMCEO	Stores Board Submission – Significant Contracting Plan for the provision of Complete Buses, Bus Chassis (under the Head Supply Agreement) and Original Equipment Manufacturers (OEM) Spare Parts	Approved	Immediate Release
29/10-04 <b>M</b>	137/800/1121/640 134/45/541/34	Brisbane Lifestyle	Museum of Brisbane Pty Ltd Funding Agreement	Approved	Immediate Release
29/10-05 <b>R</b>	109/800/286/157	Organisational Services	Queensland Treasury Corporation: Credit Review of Brisbane City Council 2012	Approved	Not Applicable
29/10-06 <b>M</b>		OLMCEO	WALK IN – Executive Appointment – Divisional Manager, Brisbane Lifestyle	Approved	Not for release
29/10-07 <b>M</b>		OLMCEO	WALK IN – Executive Contract Renewal for Kent Stroud	Approved	Not for release

Present: Lord Mayor Graham Quirk, A Schrunner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **File number**  
 137/800/1121/689  
 112/265/439/157  
 112/265/439/158  
 112/265/439/159  
 112/265/439/160  
 112/265/439/161  
 112/265/439/162

2.0 **Title**  
 Asset Optimisation – Surplus Property Disposal

3.0 **Issue/purpose**  
 To approve the disposal of six residential units at 8 Hurworth Street, Bowen Hills

4.0 **Proponent**  
 Greg Evans  
 Divisional Manager  
 Organisational Services Division  
 Ext: 34161

5.0 **Submission prepared by**  
 James Rouse  
 CRE Strategy Manager  
 Asset Optimisation  
 Organisational Services Division  
 Ext: 89700

**APPROVED**

29 OCT 2012

Lord Mayor

6.0 **Date**  
 29 OCT 2012

7.0 **For E&C approval or recommendation to Council**  
 For E&C Committee approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
 No

9.0 **Recommended for public release**  
 Immediate release

BCC PUBLIC RELEASE SCHEME  
 10 YEAR RELEASE

**10.0 Recommendation**

It is recommended that the E&C Committee approve:

1. The sale of the following properties listed below in Table 1 by either auction or tender, and otherwise on terms and conditions satisfactory to the Project Director, Asset Optimisation and Chief Legal Counsel, Brisbane City Legal Practice.

Table 1: Properties proposed for disposal

Address	Recommendation
1. Unit 201, 8 Hurworth St, Bowen Hills	Disposal
2. Unit 301, 8 Hurworth St, Bowen Hills	Disposal
3. Unit 307, 8 Hurworth St, Bowen Hills	Disposal
4. Unit 401, 8 Hurworth St, Bowen Hills	Disposal
5. Unit 405, 8 Hurworth St, Bowen Hills	Disposal
6. Unit 501, 8 Hurworth St, Bowen Hills	Disposal

2. The Project Director, Asset Optimisation to appoint registered real estate agents for those sales;
3. Reserve prices for each property in Table 1 as set out in Attachment B calculated on the basis that such a price is either 5% less than, equal to, or greater than the valuation of each property;
4. In the event that a property listed in Table 1, previously offered for sale by either auction or tender, was not sold then Council may dispose of each property via private treaty on the basis that such a price is either 5% less than, equal to, or greater than the valuation of the property.

**11.0**

**Divisional Manager**

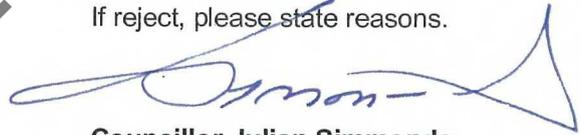
**Chairman**



**Greg Evans  
DIVISIONAL MANAGER  
ORGANISATIONAL SERVICES**

I Support / Reject the recommendation.

If reject, please state reasons.



**Councillor Julian Simmonds  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE**

I Recommend Accordingly

.....  
**CHIEF EXECUTIVE OFFICER**

BCC PUBLICATI...  
10 YEAR RELEASE SCHEME

## 12.0 Background

The Asset Optimisation Project, in consultation with relevant areas of Council, has identified the properties listed in Table 1 as the next set of underutilised assets, confirmed as surplus to Council requirements and policy requirements and suitable for disposal.

The properties comprise six residential units (4 x 2 Bedroom & 2 x 1 Bedroom units) which were transferred to Council from Brisbane Housing Company in consideration of a 2010 sale of previously Council owned land at Lot 3 Hurworth Street. These six residential units are located within the Richmond Apartments development at 8 Hurworth Street, Bowen Hills. Four of these units were originally allocated to the Sisters of Good Samaritans (SOGS), a community organisation, for their exclusive use. However, the SOGS have requested units elsewhere that better suit their location requirements, and are negotiating to purchase units at Brighton. The remaining two units were originally allocated to Community Lifestyle for Community Housing Partnership Project use. However these units are no longer required for this purpose and Council would be best to sell, realise their value and invest elsewhere.

None of the properties were impacted by the floods of January 2011 or are noted on the heritage register.

It is recommended that the E&C Committee approve:

1. The sale of the following properties listed below in Table 1 by either auction or tender, and otherwise on terms and conditions satisfactory to the Project Director, Asset Optimisation and Chief Legal Counsel, Brisbane City Legal Practice.

Table 1: Properties proposed for disposal

Address	Recommendation
1. Unit 201, 8 Hurworth St, Bowen Hills	Disposal
2. Unit 301, 8 Hurworth St, Bowen Hills	Disposal
3. Unit 307, 8 Hurworth St, Bowen Hills	Disposal
4. Unit 401, 8 Hurworth St, Bowen Hills	Disposal
5. Unit 405, 8 Hurworth St, Bowen Hills	Disposal
6. Unit 501, 8 Hurworth St, Bowen Hills	Disposal

2. The Project Director, Asset Optimisation to appoint registered real estate agents for those sales;
3. Reserve prices for each property in Table 1 as set out in Attachment B calculated on the basis that such a price is either 5% less than, equal to, or greater than the valuation of each property;
4. In the event that a property listed in Table 1, previously offered for sale by either auction or tender, was not sold then Council may dispose of each property via private treaty on the basis that such a price is either 5% less than, equal to, or greater than the valuation of the property.

## 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (24 May 2012)
- Steve Minns, Finance Coordinator (24 May 2012)
- Greg Swain, Communications Manager, Marketing and Communications (24 May 2012)
- Karlene Booker, Project Director, Asset Optimisation (24 May 2012)
- Lorraine Gregory, Manager Healthy and Vibrant Communities, Brisbane Lifestyle (5 September 2012)
- Kent Stroud, Branch Manager, Community Lifestyle (7 September 2012)

All of the above have been consulted and are in agreement with the recommendations.

## 14.0 Implications of proposal

Nil

**15.0 Commercial in confidence**

No

**16.0 Vision/Corporate Plan impact**

This submission is consistent with a Smart and Prosperous City - Managing Council's finances and assets effectively to provide the best value for money for ratepayers.

**17.0 Customer impact**

Nil

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

The sale of the six units listed in Table 1 will realise approximately \$1,890,905 in revenue in 2012/13. The cost of disposing of this property will be approximately \$72,245 comprising:

- Valuations costs \$4,500 plus GST;
- Sales commission will be approximately 2.25% of the sale proceeds e.g. \$42,545 plus GST if sold at valuation;
- Advertising costs will be approximately \$2,500 plus GST per property and
- Conveyance costs of approximately \$7,200 based on Brisbane City Legal Practice charges.

The costs of disposal can be covered from current budget.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

During the course of normal business.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendation.  
Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/655

**Related subject matter files**  
165/830179/11

**2.0 Title**

Stores Board Submission – Significant Contracting Plan for the provision of Complete Buses, Bus Chassis (under the Head Supply Agreement) and Original Equipment Manufacturers (OEM) Spare Parts.

**3.0 Issue/purpose**

To seek approval from the Establishment & Coordination Committee of a procurement strategy to establish a Corporate Procurement Arrangement (CPA) in the form of a Preferred Supplier Arrangement/s in relation to the procurement of Complete Buses, Bus Chassis (under the Head Supply Agreement) and Original Equipment Manufacturers (OEM) Spare Parts.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

**6.0 Date**

29 October 2012.

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Co-ordination Committee approves the attached submission.

**APPROVED**

29 OCT 2012

Lord Mayor

**11.0 Mark Johnston**  
**ACTING CORPORATE RISK MANAGER**  
**ORGANISATIONAL SERVICES**

**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

BC 70 YEAR RELEASE SCHEME

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 23 October 2012.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
SPO120171-11/12.	Significant Contracting Plan - Provision of Complete Buses, Bus Chassis (under the Head Supply Agreement) and Original Equipment Manufacturers (OEM) Spare Parts.	For E&C approval.

## 13.0 Consultation

- The Chief Executive Officer
- Divisional Manager, Brisbane Transport
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the provision goods and services and/or the carrying out of works to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

**21.0 Human resource impact**

Not Applicable.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As Required.

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/640

**Relevant subject matter files**

134/45/541/34

**2.0 Title**

Museum of Brisbane Pty Ltd Funding Agreement

**3.0 Issue/purpose**

To seek approval entering into a funding agreement with the Museum of Brisbane Pty Ltd for the period 1 November 2012 to 30 June 2013.

**4.0 Proponent**

Paul Salvati, A/Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Lorraine Gregory, Manager Healthy and Vibrant Communities, Community Services, ext 34725

**6.0 Date**

29 OCT 2012

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate Release

**10.0 Recommendation**

That E&C approve the entering into a Funding Agreement with Museum of Brisbane Pty Ltd generally under the terms and conditions set out in Attachment B subject to the final negotiated terms and conditions being acceptable to the Manager, Community Lifestyle and the Chief Legal Counsel.

11.0  
Divisional Manager



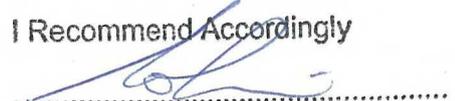
**Paul Salvati  
A/DIVISIONAL MANAGER  
BRISBANE LIFESTYLE**

**PUBLIC RELEASE SCHEME**  
**APPROVED**  
29 OCT 2012  
Lord Mayor  
K Adams

**Chairperson**  
Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*K Adams*  
**Councillor Krista Adams  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly  
  
.....  
**CHIEF EXECUTIVE OFFICER**

## 12.0 Background

E&C previously decided that as of 1 November 2012 Museum of Brisbane operations would transition from Brisbane City Council and commence separate operations as Museum of Brisbane Pty Ltd (the Company). The Company is wholly-owned by Council and initial funding for the Company will come from Council. Over time the operations of the Company are expected to be supported by sponsorship, philanthropy and commercial operations.

Funding to the Company will be subject to a funding agreement which sets out the obligations of Council and the Company as well as the funding amount. The draft funding agreement for the period 1 November 2012 to 30 June 2013 (Attachment B) is similar to agreements Council has with Brisbane Powerhouse and Major Brisbane Festivals with the following special features:

- Section 3 requires Council to support and promote the Company particularly through access to light boxes in Queen Street Mall (QSM) and King George Square (KGS) and the City Hall banners facing KGS.
- Section 4.2 (d) requires the Company to submit an annual exhibition program to Council.
- Section 4.2 (e) requires the Company to obtain Council approval for the appointment of The Director of the Museum of Brisbane (essentially the CEO of the Company).
- Schedule 2 outlines the approved purpose of the Company which includes the requirement for '...the programming to be sensitive to the role of City Hall as the centre of local Government in Brisbane...'

It is proposed that the funding agreement be initially for a period of one year. This will allow for the funding amount beyond this timeframe to be confirmed.

The funding will be made in two payments:

1. One transaction of \$707,000 on 1 November 2012
2. A second transaction of \$1,415,000 on receiving the investment strategy for Museum of Brisbane Pty Ltd.

Providing the funding in two payments provides the Company with funding to cover its establishment and the move to City Hall as soon as practicable and ensures that surplus funds are suitably invested.

E&C approval is now sought for the entering into a Funding Agreement with Museum of Brisbane Pty Ltd generally under the terms and conditions set out in Attachment B subject to the final negotiated terms and conditions being acceptable to the Manager, Community Lifestyle and the Chief Legal Counsel.

## 13.0 Consultation

- Kent Stroud, Branch Manager, Community Lifestyle, 10 October 2012
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice, 9 October 2012
- Paul Oberle, Chief Financial Officer, Corporate Finance, 9 October 2012
- Greg Swain, Corporate Communication Manager, 9 October 2012

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The agreement provides the Company with operational certainty once it commences operations on 1 November 2012.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Vision - By continuing to present a challenging, entertaining and informative museum program focusing on Brisbane, this project contributes to the Living in Brisbane 2026 vision theme – Active, Healthy City and the Active and Healthy Communities city-wide outcome.

Corporate Plan - This proposal supports a key action under Program 5 – Your Brisbane, 5.1.3.1 – Thriving Arts and Culture.

## 17.0 Customer impact

Approval of the Funding Agreement will enable the Company to commence operations from 1 November 2012.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Nil

The budget for the program is in the 2012/13 Brisbane City Council budget under Program 5 Your Brisbane, Outcome 5.1 Thriving Arts and Culture, Strategy 5.1.3 City History, 5.1.3.1 Museum of Brisbane Exhibitions and Community Programs.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

In the normal course of business.

## 23.0 Publicity/marketing strategy

Council's Corporate Communication Branch will deliver relevant communication and marketing information related to the establishment of Museum of Brisbane Pty Ltd. Museum of Brisbane will be responsible for developing and actioning a communication plan to establish its identity and promote its service offers to customers.

## 24.0 Options

Option 1: Approve the recommendation.

Option 2: Do not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

1.0 FILE NUMBER:

SUBMISSION NUMBER: E&C

29 OCT 2012 - 06

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

2.0 TITLE

Appointment of Divisional Manager, Brisbane Lifestyle

3.0 ISSUE/PURPOSE

A recruitment process for the role of Divisional Manager, Brisbane Lifestyle was commenced on 24<sup>th</sup> August 2012. Following a process of executive search conducted by Hudson, four candidates out of 58 applicants were selected for interview on Tuesday 2 October and Tuesday 9 October 2012. Final reference checking was then completed on three candidates.

Three candidates are now considered suitable for appointment to the role.

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Executive Summary, Interview Summary of Recommended Candidates, Resumes and Referee Reports
- Attachment 3 - Comparative Assessment of Other Candidate
- Attachment 4 - List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

4.0 PROPONENT

Colin Jensen, Chief Executive Officer, Brisbane City Council, as chair of a panel comprising:

- Vicki Pethybridge, Divisional Manager, City Planning And Sustainability
- Margaret Allison, Director General, Department of Communities, Child Safety and Disability Services

5.0 SUBMISSION PREPARED BY

Kate Oszko, Senior Consultant, Recruitment Management Company Pty Ltd on behalf of Colin Jensen, Chief Executive officer, Brisbane City Council.

6.0 DATE

Monday 29 October 2012

7.0 FOR E&C APPROVAL, BAC APPROVAL OR RECOMMENDATION TO COUNCIL

For E&C approval

**8.0 RECOMMENDATION**

That the Establishment and Co-ordination Committee consider and appoint one of the following candidates:

- ✓ 1. Paul Salvati ✓
- 2. redacted
- 3. redacted

to the position of Divisional Manager, Brisbane Lifestyle, Brisbane City Council, with a contract and salary at the SES level.

**9.0 CHIEF EXECUTIVE OFFICER**



**Colin Jensen**  
Chief Executive Officer  
Brisbane City Council

**APPROVED**

29 OCT 2018



Lord Mayor

*AS JB PM KA*  
*UM- jo*

**BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/653

**Relevant subject matter files**

N/A

**2.0 Title**

Renewal of Executive Service Contract

**3.0 Issue/purpose**

To seek E&C approval to renew the Executive Service Contract for Kent Stroud for a period of (4) four years.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Peter Rule, Executive Manager, Office of the Chief Executive

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C approve the renewal of the Executive Service Contract for Kent Stroud for a period of four (4) years.

**11.0**



**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**APPROVED**

29 OCT 2012



Lord Mayor



BC 10 YEAR RELEASE SCHEME

## 12.0 Background

Kent Stroud is currently the Branch Manager of Community Lifestyle, Brisbane Lifestyle Division.

It is proposed to renew Kent Stroud's contract for a further period of four years. Kent has held the position of Branch Manager of Community Services since 2008 and has responsibilities including a Program budget of \$150m and 260 staff in various disciplines such as Active and Healthy, Community Development, Community Facilities, Creative Communities and Councils iconic City Hall.

Kent has been employed in Local Government for 12 years having worked at 5 Local Governments in a range of management roles before joining Brisbane City Council. His qualifications include a Bachelor of Social Science, Graduate Diploma of Business Management. In 2007 he was awarded the Local Government Manager Australia Young Manager of the year for Management and Leadership Excellence.

Kent is committed to providing exceptional customer service. Kent's ability to lead and manage is well reflected in his results over the last five years against corporate measures.

E&C approval is now sought to renew the Executive Service Contract for Kent Stroud for a period of four (4) years.

## 13.0 Consultation

Paul Salvati, A/Divisional Manager, Brisbane Lifestyle  
Councillor Krista Adams, Chairman, Brisbane Lifestyle Committee

Both are in agreement with the recommendation.

## 14.0 Implications of proposal

N/A

## 15.0 Commercial in confidence

N/A

## 16.0 Vision/Corporate Plan impact

N/A

## 17.0 Customer impact

N/A

## 18.0 Environmental impact

N/A

## 19.0 Policy impact

N/A

## 20.0 Financial impact

N/A

## 21.0 Human resource impact

N/A

## 22.0 Urgency

In the normal course of business

**23.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**24.0 Options**

*Option 1:* Approve the recommendation.

*Option 2:* Amend the recommendation.

*Option 3:* Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE