

E&C FORMAL SUBMISSIONS RESULTS 8 OCTOBER 2013					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
08/10-01 M	137/800/1121/944	Brisbane Infrastructure	Brisbane City Council's response to the Queensland Government's Draft Moving Freight Strategy	Approved	Immediate release
08/10-02 M	137/800/1121/955	CPAS	Identification of land for additional growth capacity – South East Queensland (SEQ)	Approved	Immediate release
08/10-03 R	109/695/586/6	OLMCEO	Report of the Audit Committee Meeting on 5 September 2013	Approved	Not applicable
08/10-04 M	137/800/1121/945	Organisational Services	Accommodation Strategy – Regional Business Centres	Held	30 October 2016

Present: Lord Mayor Graham Quirk, Deputy Mayor A Schrinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/944

**Relevant subject matter files**

Not applicable

**2.0 Title**

Brisbane City Council's response to the Queensland Government's Draft Moving Freight Strategy

**3.0 Issue/purpose**

To seek E&C approval to respond to the Queensland Government's Draft Moving Freight Strategy

**4.0 Proponent**

Scott Stewart, Divisional Manager, Brisbane Infrastructure

**5.0 Submission prepared by**

Brendan O'Keeffe, Principal Engineer, Transport Planning and Strategy, ext 37671

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**APPROVED**

- 8 OCT 2013

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not Applicable

*[Handwritten signatures and initials over the 'APPROVED' stamp]*

Lord Mayor

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve Council's response to the Queensland Government's Draft Moving Freight Strategy as set out in Attachments B and C.

**11.0**

Divisional Manager

*[Handwritten signature of Scott Stewart]*  
Scott Stewart  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

Chairman

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

*[Handwritten signature of Councillor Adrian Schrinner]*  
Councillor Adrian Schrinner  
CHAIRMAN  
INFRASTRUCTURE COMMITTEE

**I Recommend Accordingly**

*[Handwritten signature of Chief Executive Officer]*  
.....  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Queensland Government Department of Transport and Main Roads (DTMR) has released its Draft Moving Freight Strategy for Queensland set out in Attachment D.

DTMR is seeking submissions on the contents of that strategy.

Although the draft strategy covers the entire State of Queensland, a response from Council is considered appropriate as there are a number of elements in the draft strategy of significant relevance to Brisbane and South East Queensland.

Council's proposed response is set out in Attachments B and C.

The key points raised in Council's response include:

- Support for a greater role of rail transport in moving regional freight
- The importance of a cooperative approach to resolving "last mile" issues and adequate recompense to Council for road damage from higher mass vehicles
- The need for better data and information of freight movements and trends
- The need for integrated land use planning to support freight growth and economic development
- A place for Council on industry bodies such as the Road Freight Industry Council and the Queensland Transport and Logistics Council.

It is recommended that E&C approve Council's response to the Queensland Government's Draft Moving Freight Strategy as set out in Attachments B and C.

### List of Attachments

- Attachment A – Formal Submission Summary
- Attachment B – Council's submission letter
- Attachment C – Council's submission details
- Attachment D – Queensland Government's Draft Moving Freight Strategy

## 13.0 Consultation

- Marcus Mulholland, Principal Strategic Planning, City Planning and Economic Development
- Greg Swain, Communication Manager, Corporate Communication
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The response ensures that Council continues to make the case to the Queensland Government for the need to address the funding needs for roads under its control, particularly in light of regulatory changes undertaken by the Queensland and Australian Governments.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Council's response to the Queensland Government's Draft Moving Freight Strategy addresses the *Brisbane Vision 2031* theme of 'Our accessible, connected city' and is also linked to the *Corporate Plan 2012-2013 to 2016-2017* program outcome of 3.3 Transport Network under Program 3 – Moving Brisbane.

**17.0 Customer impact**

Nil

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

The deadline for public submissions was 12 August 2013, however, the Department of Transport and Main Roads has granted an extension to Council.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

Option 1: Approve the recommendation.

Option 2: Amend the recommendation.

Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***“BRISBANE CITY COUNCIL’S RESPONSE TO THE QUEENSLAND  
GOVERNMENT’S DRAFT MOVING FREIGHT STRATEGY”***

**FROM THE MEETING OF TUESDAY 8 OCTOBER 2013**

At the meeting of Tuesday, 8 October 2013, the Establishment and Coordination Committee approved Council’s response to the Queensland Government’s Draft Moving Freight strategy.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/955

**Related subject matter files**

Not applicable.

**2.0 Title**

Identification of land for additional growth capacity – South East Queensland (SEQ).

**3.0 Issue/purpose**

To seek Establishment and Coordination Committee approval to respond to the Department of State Development, Infrastructure and Planning invitation, to propose new areas within Brisbane currently not identified for development, that may be suitable to accommodate growth in SEQ.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Erica Gould, Principal Coordinator - Regional and City Strategy, City Planning and Sustainability Division.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**APPROVED**

- 8 OCT 2013

**9.0 Recommended for public release**

Immediate release

Lord Mayor

**10.0 Recommendation**

That the Establishment and Coordination Committee approve the provision of a response to the Department of State Development, Infrastructure and Planning, as set out in Attachment B, with a copy to be provided to the Council of Mayors (SEQ).

**11.0 Divisional Manager**

Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**CITY PLANNING AND SUSTAINABILITY**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

Councillor Amanda Cooper  
**CHAIRMAN, NEIGHBOURHOOD PLANNING**  
**AND DEVELOPMENT ASSESSMENT**  
**COMMITTEE**

**I Recommend Accordingly**

**CHIEF EXECUTIVE OFFICER**

## 12.0 Background

The Queensland Government is in the process of preparing a new South East Queensland Regional Plan (SEQRP) to replace the *South East Queensland Regional Plan 2009-2031*. To ensure the new SEQRP is informed by a wide range of stakeholders, a number of stakeholder groups have been established including the Regional Planning Committee (RPC). The RPC is headed by the Deputy Premier and Minister for State Development, Infrastructure and Planning, the Honourable Jeff Seeney MP, and comprises all SEQ Mayors and key state members.

Following discussions at the RPC meeting held on 22 August 2013, Mr Greg Chemello, Deputy Director-General of the Department of State Development, Infrastructure and Planning (DSDIP), wrote to the Chief Executive Officer to invite Brisbane City Council (Council) to propose new areas not currently identified for development, that may be suitable to accommodate growth in SEQ. The Queensland Government's draft projections of population and associated demand for dwellings indicate that by 2041 an additional 300,000 more dwellings may be required in SEQ.

Key comments outlined in Council's response include:

- a) With respect to Council's achievement of the current dwelling targets outlined in the *South East Queensland Regional Plan 2009-2031*, Council's current strategic framework CityShape and the strategic framework of the draft new City Plan (which has a planning horizon to 2031), provide capacity to meet the current dwelling targets set for Brisbane, whilst also protecting other important features such as greenspace and biodiversity values.
- b) For the planning horizon to 2036, Council has confidence that Brisbane's share of a dwelling target (that would contribute towards achieving potentially 300,000 more dwellings across SEQ by 2041), can be met through infill development.
- c) For the planning horizon to 2041, small area population projections usually prepared by the Queensland Government are not available yet, therefore Council is unable to effectively identify new areas for development. In addition, the forthcoming Queensland Government's Draft Broad Hectare Study (BHS) should not be the only source used to inform any future dwelling targets, as it does not focus on infill development and would provide approximately 30% of the ultimate potential dwelling supply in Brisbane. This is a critical issue that needs to be addressed, as the Draft BHS is a key input to the new SEQRP; and
- d) In a previous review of the SEQRP, the former Queensland Government included additional areas for urban development as a result of representations from private individuals. These inclusions occurred without consultation with Council. Council does not support the inclusion of any new additional lands for development in the new SEQRP without consultation.

It is recommended that the Establishment and Coordination Committee approve the provision of a response to the Department of State Development, Infrastructure and Planning, as set out in Attachment B, with a copy to be provided to the Council of Mayors (SEQ).

### List of Attachments

Attachment A Summary of decision

Attachment B Response to the Department of State Development, Infrastructure and Planning

## 13.0 Consultation

- Kerry Doss, Manager, City Planning and Economic Development Branch (13 September 2013)
- Graeme Jones, Manager, Strategy and Support Unit (18 September 2013)
- Marcus Mulholland, Strategic Planning Manager, City Planning and Economic Development Branch (13 September 2013)
- Lindsay Enright, Strategic Planning Manager, Transport Planning and Strategy Branch (17 September 2013)
- Greg Swain, Communication Manager, Corporate Communication (17 September 2013)
- Martin Reason, Infrastructure Coordination and Urban Design Manager, City Planning and Economic Development Branch (18 September 2013)
- Tony Chadwick, Solicitor, Brisbane City Legal Practice (18 September 2013)
- Mishka Foster, Principal Analyst, Economic Development, City Planning and Economic Development Branch (13 September 2013)

All of the above are in agreement with the recommendation.

**14.0 Implications of proposal**

Nil.

**15.0 Commercial in confidence**

No.

**16.0 Vision/Corporate Plan impact**

Nil.

**17.0 Customer impact**

Nil.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

The DSDIP has requested that Council's response be provided by 11 October 2013.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"IDENTIFICATION OF LAND FOR ADDITIONAL GROWTH CAPACITY  
– SOUTH EAST QUEENSLAND (SEQ)"***

**FROM THE MEETING OF TUESDAY 8 OCTOBER 2013**

On Tuesday 8 October 2013, the Establishment and Coordination Committee approved a response to the Department of State Development, Infrastructure and Planning invitation, to propose new areas currently not identified for development that may be suitable to accommodate growth in South East Queensland.

BC CABINET - IN CONFIDENCE  
10 YEAR RELEASE

E&C FORMAL SUBMISSIONS RESULTS 14 OCTOBER 2013					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
14/10-01 M	137/800/1121/964	CPAS	Brisbane City Council's submission on the Draft Coastal Management Plan	Approved	Immediate release
14/10-02 M	137/800/1121/960	CPAS	Brisbane City Council comments on the provisions of the South East Queensland Water (Distribution and Retail Restructuring ) and other Acts Amendment Bill 2013 – Working Consultation Draft Bill	Approved	Not for release
14/10-03 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates for August 2013	Approved	Not applicable
14/10-04 M	137/800/1121/914 106/335/1553/54 106/335/918/4-02	Brisbane Lifestyle	Brisbane History Grants Guidelines	Held	Not applicable
14/10-06 M	137/800/1121/957 165/210/179/868	OLMCEO	Stores Board Submission – Significant Contracting Plan – Sports Field and Hard Court Condition Rehabilitation Projects	Approved	Immediate release
14/10-07 M	137/800/1121/949 161/20/439/88-02	CPAS	Settlement of a claim for compensation for the resumption of land for park and recreation ground purposes at 71 Pine Road, Richlands	Withdrawn	Not applicable
14/10-08 M	137/800/1121/939 161/20/439/43 161/20/439/43-02	CPAS	Settlement of a claim for compensation for the resumption of land for environmental purposes at 211 Underwood Road, Eight Mile Plains	Approved	Immediate release
14/10-09 M	137/800/1121/937 137/800/1121/625 264/6/19(3)	CPAS	Bushland Acquisition Schedule Addendum 2013	Approved	Not for release

E&C FORMAL SUBMISSIONS RESULTS 14 OCTOBER 2013					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
14/10-10 M	137/800/1121/961	CPAS	Brisbane City Council's comments to the Local Government Association of Queensland on the draft Invasive Plants and Animals Co-Investment Model	Approved	Immediate release
14/10-11 M	137/800/1121/945	Organisational Services	Accommodation Strategy – Regional Business Centres	Approved	30 October 2016
14/10-12 R	134/135/86/140	Organisational Services	2013-14 – Budget – Special Review	Approved	Not applicable
14/10-13 M	137/800/1121/973	OLMCEO	2013 Annual General Meeting for Brisbane Green Heart CitySmart Pty Ltd	Approved	Not for release

Present: Lord Mayor Graham Quirk, Deputy Mayor A Schrinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/964

**Related subject matter files**

Not applicable.

**2.0 Title**

Brisbane City Council's submission on the Draft Coastal Management Plan.

**3.0 Issue/purpose**

To seek E&C approval to make a submission to the Queensland Government on the Draft Coastal Management Plan.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Carol Fisher, Coordinator – Regional and City Strategy, City Planning and Sustainability Division.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Coordination Committee approve Brisbane City Council's submission to the Queensland Government on the Draft Coastal Management Plan, as set out in Attachment B and Attachment C.

**11.0**

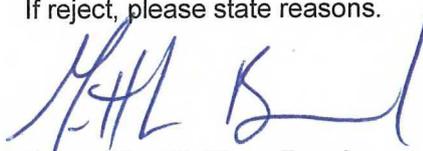
**Divisional Manager**



**Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.



**Councillor Matthew Bourke  
CHAIRMAN, ENVIRONMENT PARKS AND  
SUSTAINABILITY COMMITTEE**

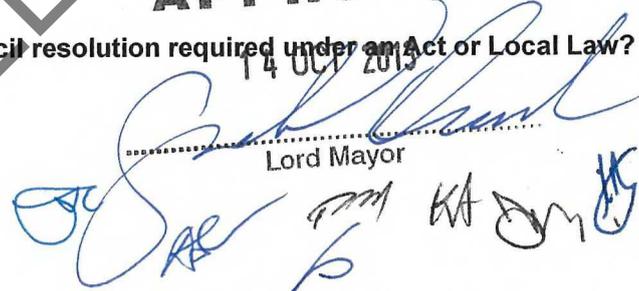
I Recommend Accordingly

  
**CHIEF EXECUTIVE OFFICER**

**APPROVED**

14 OCT 2013

Lord Mayor



BC TO PUBLISH TO PUBLIC RELEASE CONFIDENTIAL

## 12.0 Background

The Queensland Government has released the Draft Coastal Management Plan (Draft CMP) for public comment as required under the *Coastal Protection and Management Act 1995* (CPMA 1995). The Draft CMP is a proposed amendment to the *Queensland Coastal Plan* (QCP) and is made under the CPMA 1995.

The objective of the Draft CMP is to provide policy guidance for managers of coastal land and waters in relation to their natural resource management activities and management of recreational use. The Draft CMP does not address land use planning or development regulated under the *Sustainable Planning Act 2009* (SPA 2009).

The Draft CMP provides important guiding policies about matters such as driving on beaches, the provision of public access and addresses challenges such as rapid population growth and rising sea levels. It clarifies the planning parameters for climate variability by bringing the plan in line with the current Coastal Protection State Planning Regulatory Provision and the Draft Single State Planning Policy. The Draft CMP recommends a sea level rise of 0.8m and a 10% increase in cyclone intensity by 2100 for consideration in management decisions. This is consistent with Brisbane City Council's (Council's) approach.

Key comments outlined in Council's submission include:

- Council supports separation of the Coastal Management Plan and State Planning Policy elements and the definition of principles and policies rather than regulation. Council also supports the alignment of the climate variability factors across all plans.
- The inclusion of clearer descriptions for the purpose and application will assist understanding of how the Draft CMP contributes towards the objectives of the CPMA 1995.
- To ensure that local government effectively applies the principles and policies of the Draft CMP, Part 2 of the document should use a more consistent structure.
- When considering matters with long planning horizons that may be impacted by climate variability, local government may have difficulty in applying some of the principles and policies included in this Draft CMP.
- The implementation of the Draft CMP could be enhanced by the development of an interactive mapping platform and the provision of a bibliography of State and Regional Resources.

It is therefore recommended that the Establishment and Coordination Committee approve Brisbane City Council's submission to the Queensland Government on the Draft Coastal Management Plan, as set out in Attachment B and Attachment C.

### List of Attachments:

Attachment A: Summary of the decision

Attachment B: Submission to the Queensland Government on the Draft Coastal Management Plan

Attachment C: Covering letter for Council's submission on the Draft Coastal Management Plan

## 13.0 Consultation

- John Jordan, Manager, Natural Environment and Sustainability Branch (30 September 2013)
- Graeme Jones, Manager, Strategy and Support Branch (30 September 2013)
- Kerry Doss, Manager, City Planning and Economic Development Branch (30 September 2013)
- Vicki Grieshaber, Principal Program Officer, Environmental Planning, Natural Environment, Water and Sustainability Branch (27 September 2013)
- Robert Wright, Principal Officer Urban Planning, Natural Environment, Water and Sustainability Branch (27 September 2013)
- Glen Dare, Principal Officer Urban Planning, Natural Environment, Water and Sustainability Branch (27 September 2013)
- Georgina Aitchison, Senior Urban Planner, City Planning and Economic Development Branch (27 September 2013)
- Tony Chadwick, Solicitor, Brisbane City Legal Practice (30 September 2013)
- Tristan Hughes, Principal Officer Internal Communications Media Publications, Corporate Communication (30 September 2013)

All are in agreement with the recommendation.

**14.0 Implications of proposal**

Nil.

**15.0 Commercial in confidence**

Nil.

**16.0 Vision/Corporate Plan impact**

Nil.

**17.0 Customer impact**

The Draft CMP is expected to provide clarity of the tools used in the consideration of future policy and planning initiatives related to coastal resources on public coastal land.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

The Draft CMP will need to be considered by Council for any future policy and planning initiatives related to coastal resources on public coastal land.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

Approval is required to provide the submission to the Queensland Government on 21 October 2013.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"BRISBANE CITY COUNCIL'S SUBMISSION ON THE DRAFT COASTAL  
MANAGEMENT PLAN"***

**FROM THE MEETING OF MONDAY, 14 OCTOBER 2013**

On Monday, 14 October 2013, the Establishment and Coordination Committee approved Brisbane City Council's submission to the Queensland Government on the Draft Coastal Management Plan.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/960

**Relevant subject matter files**

Not applicable.

**2.0 Title**

Brisbane City Council comments on the South East Queensland Water (Distribution and Retail Restructuring) and other Acts Amendment Bill 2013 – Working Consultation Draft Bill.

**3.0 Issue/purpose**

To provide Brisbane City Council comments on the provisions of the South East Queensland Water (Distribution and Retail Restructuring) and other Acts Amendment Bill 2013 – Working Consultation Draft Bill.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Andrea Kenafake, Manager, Development Assessment, City Planning and Sustainability Branch.

**6.0 Date****7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Not for release.

**10.0 Recommendation**

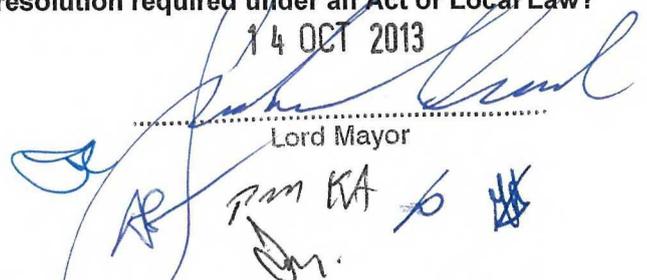
That the Establishment and Coordination Committee approve the release of Brisbane City Council comments set out in Attachment B and C, on the South East Queensland Water (Distribution and Retail Restructuring) and other Acts Amendment Bill 2013 – Working Consultation Draft Bill.

**11.0****Divisional Manager****Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION****Chairman**I Support / Reject the recommendation.  
If reject, please state reasons.**Councillor Amanda Cooper  
CHAIRMAN, NEIGHBOURHOOD PLANNING  
AND DEVELOPMENT ASSESSMENT  
COMMITTEE**

I Recommend Accordingly

  
.....  
CHIEF EXECUTIVE OFFICER**APPROVED**

14 OCT 2013

.....  
Lord Mayor

## 12.0 Background

The South East Queensland Water (Distribution and Retail Restructuring) and other Acts Amendment Bill 2013 (the draft bill) has been prepared by the Queensland Government Department of Energy and Water Supply, as a working consultation draft of the South East Queensland Water Distribution and Retail model. The intent is that Queensland Urban Utilities (QUU) will operate under a utility model. Once the utility model commences then:

- QUU will no longer be a concurrence agency under the *Sustainable Planning Act 2009* (SPA) for the assessment of the effects of development applications on QUU's water or wastewater service;
- The delegated concurrence agency assessment functions that Brisbane City Council (Council) currently carries out for QUU will cease;
- QUU will develop its own criteria and conditions (a "connection policy") for assessment of development outside of the Integrated Development Assessment System (IDAS) under SPA;
- QUU may delegate the assessment of applications for water approvals for connection to a property service or network connection and standard connections; and
- The water and sewer infrastructure provisions in Council's Priority Infrastructure Plan will have to move to the QUU Netserv plan ready for its adoption date of 1 October 2014.

Council officers have reviewed the draft bill provided by the Department of Energy and Water Supply (DEWS) and have put together a series of comments on the draft bill for the Queensland Government's consideration.

It is recommended that the Establishment and Coordination Committee approve the release of Brisbane City Council's comments set out in Attachments B and C, on the South East Queensland Water (Distribution and Retail Restructuring) and other Acts Amendment Bill 2013 – Working Consultation Draft Bill.

### List of Attachments:

Attachment A: Summary of Decision

Attachment B: Brisbane City Council comments to DEWS

Attachment C: SEQ Water (Distribution and Retail Restructuring) and other Acts Amendment Bill – Comments on consultation draft

## 13.0 Consultation

- Beverley Homel, Solicitor, Brisbane City Legal Practice (19 September 2013)
- Rachel Stewart-Koster, Solicitor, Brisbane City Legal Practice (29 August 2013)
- Martin Reason, Manager, Infrastructure Coordination and Urban Design, City Planning and Economic Development Branch (20 September 2013)
- Craig Stevens, Communication Manager, Corporate Communication (20 September 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Commenting on the draft bill will ensure that the Queensland Government will be informed of Council's position on the proposed reforms.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

Responding to the discussion paper contributes to the achievement of the objectives of the Annual Plan by supporting the following elements of "Program 3 – Future Brisbane":

- 3.1 – Planning for a Growing City.

**17.0 Customer impact**

Nil.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

It should be noted that consultation was only open for one week. This document has been prepared as a matter of urgency and should be progressed promptly.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***“BRISBANE CITY COUNCIL COMMENTS ON THE SOUTH EAST  
QUEENSLAND WATER (DISTRIBUTION AND RETAIL  
RESTRUCTURING) AND OTHER ACTS AMENDMENT BILL 2013 –  
WORKING CONSULTATION DRAFT BILL”***

**FROM THE MEETING OF MONDAY, 14 OCTOBER 2013**

On Monday, 14 October 2013, the Establishment and Coordination Committee approved the release of Brisbane City Council comments set out in Attachment B and C, on the South East Queensland Water (Distribution and Retail Restructuring) and other Acts Amendment Bill 2013 – Working Consultation Draft Bill.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**1.0 Primary file number**  
137/800/1121/957.

**Related subject matter files**  
165/210/179/868.

**2.0 Title**

Stores Board Submission – Significant Contracting Plan - Sports Field and Hard Court Rehabilitation Projects.

**3.0 Issue/purpose**

To seek approval from the Establishment and Coordination Committee of a Significant Contracting Plan to establish a Corporate Procurement Arrangement in relation to Sports Field and Hard Court Rehabilitation Projects as set out in Attachment B.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**

Mark Johnston, Corporate Risk Manager, Organisational Services.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Coordination Committee approves the Significant Contracting Plan as set out in Attachment B.

**11.0 Corporate Risk Manager**



Mark Johnston  
CORPORATE RISK MANAGER  
ORGANISATIONAL SERVICES

**Chief Executive Officer**



Colin Jensen  
CHIEF EXECUTIVE OFFICER

**APPROVED**

14 OCT 2013

Lord Mayor



## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 17 September 2013.

The submission is recommended to E&C as it is considered the most advantageous outcome for carrying out the required works:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
CPOQ140013-13/14	Sports Field and Hard Court Rehabilitation Projects.	For E&C approval.

It is recommended that the Establishment and Coordination Committee approves the Significant Contracting Plan as set out in Attachment B.

## 13.0 Consultation

- Divisional Manager, Brisbane Infrastructure
- Executive Manager, City Projects Office
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work and the supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As Required.

**24.0 Options**

- Option 1: Approve the recommendation.*
- Option 2: Amend the recommendation.*
- Option 3: Not approve the recommendation.*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



ESTABLISHMENT AND COORDINATION COMMITTEE

FORMAL SUBMISSION

*"SIGNIFICANT CONTRACTING PLAN – SPORTS FIELD AND HARD COURT  
REHABILITATION PROJECTS"*

FROM THE MEETING OF MONDAY 14 OCTOBER 2013

The Establishment & Coordination Committee approved a Significant Contracting Plan to establish a Corporate Procurement Arrangement in relation to Sports Field and Hard Court Rehabilitation Projects.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/939

**Related subject matter files**

161/20/439/43, 161/20/439/43-02

**2.0 Title**

Settlement of a claim for compensation for the resumption of land for environmental purposes at 211 Underwood Road, Eight Mile Plains.

**3.0 Issue/purpose**

To seek Establishment and Coordination Committee approval to settle a claim for compensation for the resumption of land for environmental purposes at 211 Underwood Road, Eight Mile Plains.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Jon Skelton, Senior Acquisition Officer, City Projects Office.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council?**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

It is recommended that the Establishment and Coordination Committee approve the settlement of the claim for compensation for the resumption of land for environmental purposes at 211 Underwood Road, Eight Mile Plains, as set out in Attachment B.

**11.0 Divisional Manager**

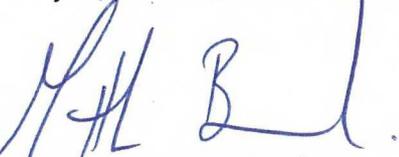


Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**CITY PLANNING AND SUSTAINABILITY DIVISION**

**Chairman**

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



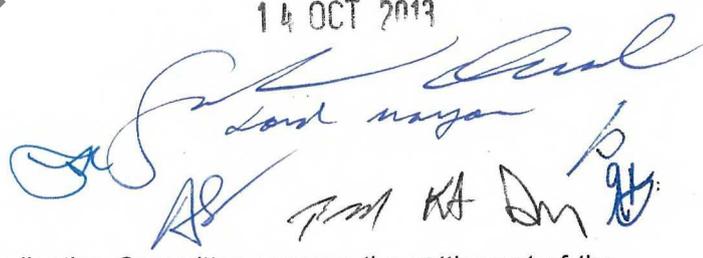
Councillor Matthew Bourke  
**CHAIRMAN, ENVIRONMENT, PARKS AND SUSTAINABILITY COMMITTEE**

I Recommend Accordingly

  
.....  
**CHIEF EXECUTIVE OFFICER**

**APPROVED**

14 OCT 2013



## 12.0 Background

On 23 September 2011, Brisbane City Council (Council) resumed land situated at 211 Underwood Road, Eight Mile Plains, described as Lot 2 RP75292, Parish of Yeerongpilly, for environmental purposes. The property has an area of 4.2522 hectares, outlined in red as set out in Attachment C.

At the date of resumption, the property was vacant and is designated as Rural Area under the *City Plan 2000*.

On 3 February 2012, the former owner of the property, Iny Pty Ltd lodged a claim for compensation for [redacted] for loss of land, [redacted] for disturbance costs and GST of [redacted], on the basis that the land was suitable for residential subdivision.

On 22 February 2012, Iny Pty Ltd referred the matter to the Land Court for determination.

On 6 March 2012, the Chief Executive Officer approved payment of an advance against compensation in the amount of [redacted] plus interest, from the date of resumption to the date of payment of the advance. The advance was based on the preliminary valuation and town planning advice that the highest and best use of the site was for a single large home site.

The advance, totaling [redacted] comprising land value and interest, was paid on 26 March 2012.

Following Court ordered mediations held on 22 November 2012 and 28 August 2013, Council and the claimant agreed in principle to settle compensation, in satisfaction of all heads of claim, for a further payment of \$575,000 in addition to the advance of [redacted] already paid.

The offer represents a total settlement of [redacted] consisting of:

- [redacted] in land value;
- [redacted] in interest; and
- [redacted] in disturbance for costs incurred in preparation and lodgment of the claim and purchase costs of a replacement property.

The value of the land is supported by valuation advice as set out in Attachment D, while the disturbance costs have been reviewed and are in accordance with the *Acquisition of Land Act 1967* and relevant Court precedent.

Council's litigation team, including a Senior Counsel, has reviewed the offer and recommends that Council accepts the offer to settle compensation.

It is therefore recommended that the Establishment and Coordination Committee approve the settlement of the claim for compensation for the resumption of land for environmental purposes at 211 Underwood Road, Eight Mile Plains, as set out in Attachment B.

### List of Attachments:

- Attachment A: Summary of decision
- Attachment B: Details of compensation settlement
- Attachment C: Aerial photo of the property
- Attachment D: Advice from Brisbane City Council's valuer

## 13.0 Consultation

- John Jordan, Manager, Natural Environment, Water and Sustainability Branch (5 September 2013)
- Peter Hillas, Land Acquisition Manager, City Projects Office (5 September 2013)
- Greg Swain, Communication Manager, Corporate Communication (5 September 2013)
- Geoff Evans, Solicitor, Brisbane City Legal Practice (5 September 2013)

All are in agreement with the recommendation.

**14.0 Implications of proposal**

The claim for compensation for 211 Underwood Road, Eight Mile Plains will be settled.

**15.0 Commercial in confidence**

No.

**16.0 Vision/Corporate Plan impact**

Nil.

**17.0 Customer impact**

A claim for compensation will be settled as a result of Land Court mediations.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Funding for this compensation claim is available from the Bushland Acquisition Program budget under Service 1.3.1.1.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

Marketing and communication activities will be engaged if required.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***“SETTLEMENT OF A CLAIM FOR COMPENSATION FOR THE  
RESUMPTION OF LAND FOR ENVIRONMENTAL PURPOSES AT  
211 UNDERWOOD ROAD, EIGHT MILE PLAINS”***

**FROM THE MEETING OF MONDAY, 14 OCTOBER 2013**

On Monday, 14 October 2013, the Establishment and Coordination Committee approved settlement of a claim for compensation arising from the resumption of land at 211 Underwood Road, Eight Mile Plains for environmental purposes.

**BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/937

**Related subject matter files**

137/800/1121/625, 264/6/18(3)

**2.0 Title**

Bushland Acquisition Schedule Addendum 2013.

**3.0 Issue/purpose**

To seek Establishment and Coordination Committee approval to negotiate with affected landholders to acquire those properties identified in the attached Bushland Acquisition Schedule Addendum 2013.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Susan Dymock, Natural Environment, Water and Sustainability Branch, City Planning and Sustainability Division.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council?**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Not for release.

**10.0 Recommendation**

It is recommended that the Establishment and Coordination Committee endorse the Bushland Acquisition Schedule Addendum 2013 and grant approval for Brisbane City Council to negotiate to acquire the properties identified, outlined in Attachment B.

**11.0 Divisional Manager**



Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**CITY PLANNING AND SUSTAINABILITY DIVISION**

**Chairman**

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



Councillor Matthew Bourke  
**CHAIRMAN, ENVIRONMENT, PARKS AND SUSTAINABILITY COMMITTEE**

**I Recommend Accordingly**

BCGC 10 YEAR RELEASE SCHEME APPROVED 14 OCT 2013

## 12.0 Background

Since the 1990/1991 financial year, Brisbane City Council's (Council) Bushland Acquisition Program has been securing and conserving the city's most significant habitat areas. Over \$150 million has been invested in the protection of more than 3,000 hectares of bushland, including the purchase of some of Brisbane's most iconic natural areas.

The Bushland Acquisition Schedule 2012-2016 was approved by the Establishment and Coordination Committee on 5 November 2012. Since the Schedule was approved, a number of additional properties have been identified which meet the criteria for purchase through the Bushland Acquisition Program. These properties have been included in the Bushland Acquisition Schedule Addendum 2013, outlined in Attachment B. This Addendum is not intended to replace the existing Schedule.

Ten individual parcels, covering an area of 59.94ha, have been identified in the Bushland Acquisition Schedule Addendum 2013. These properties support threatened ecosystems, consolidate existing Council-owned natural areas and provide opportunities for habitat restoration or to accommodate biodiversity offsets.

Properties will be prioritised for acquisition each financial year from the Schedule and Addendum based on the available budget, the availability of the property (i.e. whether the landowner is looking to sell) and the level of threat to the environmental values on the property.

Importantly, the inclusion of a property into the Bushland Acquisition Schedule Addendum 2013 does not oblige Council to purchase the property either now or in the future. It simply provides the opportunity for Council to secure the property in the future where it is necessary to do so, or where it becomes available. Further details outlining the process for the acquisition of owner-occupied properties is set out in Attachment C.

It is therefore recommended that the Establishment and Coordination Committee endorse the Bushland Acquisition Schedule Addendum 2013 and grant approval for Brisbane City Council to negotiate to acquire the properties identified, outlined in Attachment B.

### List of Attachments:

- Attachment A: Summary of the decision
- Attachment B: Bushland Acquisition Schedule Addendum 2013
- Attachment C: Process for Negotiations with Owner-Occupied Properties

## 13.0 Consultation

John Jordan, Manager, Natural Environment, Water and Sustainability Branch (6 September 2013)  
Paul O'Kane, Solicitor, Brisbane City Legal Practice (21 August 2013)  
Peter Hillas, Land Acquisition Manager, City Projects Office (21 August 2013)  
Tim Wright, Manager, Asset Services Branch (21 August 2013)  
Craig Stevens, Communication Manager, Corporate Communication (21 August 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The properties in the Bushland Acquisition Schedule Addendum 2013 will be acquired through the Bushland Acquisition Program. The purchase of these properties will build upon previous investments made by Council to protect and restore natural areas across the city.

The Bushland Acquisition Program protects Brisbane's most significant environmental assets within the public estate, affording residents and visitors the opportunity to visit and enjoy the natural environment in a sustainable manner.

## 15.0 Commercial in confidence

Yes. The Bushland Acquisition Schedule Addendum 2013 identifies properties which may be purchased by Council in the future and is therefore concerned with the personal or business affairs of the affected landowners. For this reason, the Bushland Acquisition Schedule Addendum 2013 must be treated as commercial in confidence. The pages in Attachment B which contain confidential information are marked accordingly.

## **16.0 Vision/Corporate Plan impact**

The Bushland Acquisition Program supports the *Brisbane Vision 2031* for a Green and Biodiverse City, by preserving significant habitat and ecological corridor linkages within public ownership.

The proposal is consistent with the 'Biodiverse City' target of 'Program 1 – Sustainable, Green and Clean City' in the *Corporate Plan 2012/13 – 2016/17*, specifically the key action to "secure land of significant biodiversity value".

## **17.0 Customer impact**

The acquisition of priority properties will increase the opportunity for community enjoyment and sustainable access to Council's natural areas.

The owners of priority properties may be concerned. Importantly, the inclusion of a property into the Bushland Acquisition Schedule Addendum 2013 does not oblige Council to purchase the property either now or in the future.

For owner-occupied properties, acquisition will only occur if the owner is willing to sell the property. More details about how negotiations with owner-occupied properties will be managed are outlined in Attachment C.

Council negotiates fair market value for properties based on independent valuations and pays reasonable disturbance costs. Compulsory acquisitions will only occur where absolutely necessary.

## **18.0 Environmental impact**

Acquisition of the properties on the Bushland Acquisition Schedule Addendum 2013 will contribute to the consolidation and connection of habitat within the Bayside Parklands, Minnippi Parklands and the Blunder Creek catchment. Several of the properties proposed for acquisition support endangered or regional ecosystems of concern. The properties also provide good opportunity for habitat restoration or the accommodation of biodiversity offsets.

## **19.0 Policy impact**

Nil.

## **20.0 Financial impact**

The Bushland Preservation Levy provides funding for the Bushland Acquisition Program. A total of \$76.6 million has been allocated to the Bushland Acquisition Program in forward estimates to 2016-2017.

The number of properties prioritised for purchase each financial year from the Schedule and Addendum will be based on the available annual budget.

The continued acquisition of land through the Bushland Acquisition Program will increase Council's natural area estate. The cost implications for the conservation reserve management program will be identified and addressed through the annual budget process.

## **21.0 Human resource impact**

Nil.

## **22.0 Urgency**

Normal course of business.

## **23.0 Publicity/marketing strategy**

As negotiations with private landowners will be involved, it is not appropriate that there is publicity which identifies individual properties or localities in the Bushland Acquisition Schedule Addendum 2013.

Publicity will occur when acquired properties come into Council ownership, in accordance with the Bushland Acquisition Program Media Plan.

## 24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the Officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***“BUSHLAND ACQUISITION SCHEDULE ADDENDUM 2013”***

**FROM THE MEETING OF MONDAY, 14 OCTOBER 2013**

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On Monday, 14 October 2013, the Establishment and Coordination Committee granted approval for Brisbane City Council to negotiate with affected landholders to acquire those properties identified in the Bushland Acquisition Schedule Addendum 2013.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/961

**Related subject matter files**

Not applicable.

**2.0 Title**

Brisbane City Council's comments to the Local Government Association of Queensland on the draft Invasive Plants and Animals Co-Investment Model.

**3.0 Issue/purpose**

To seek Establishment and Coordination Committee approval for Brisbane City Council to provide comments to the Local Government Association of Queensland on the draft Invasive Plants and Animals Co-Investment Model.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Dennis Gannaway, Habitat and Restoration Service Delivery Manager, Natural Environment, Water and Sustainability Branch, City Planning and Sustainability Division.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

It is recommended that the Establishment and Coordination Committee approve Brisbane City Council's comments to the Local Government Association of Queensland on the draft Invasive Plants and Animals Co-Investment Model, as outlined in Attachment C.

**11.0**

**Divisional Manager**



Vicki Pethybridge  
**DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION**

**I Recommend Accordingly**

  
.....  
**CHIEF EXECUTIVE OFFICER**

**Chairman**

I Support /-Reject the recommendation.  
If reject, please state reasons.



Councillor Matthew Bourke  
**CHAIRMAN,  
ENVIRONMENT, PARKS AND  
SUSTAINABILITY COMMITTEE**

**APPROVED**

14 OCT 2013



.....  
Lord Mayor

BC PUBLIC RELEASE ON FEDERAL GOVERNMENT WEBSITE

## 12.0 Background

The draft Invasive Plants and Animals Co-Investment Model, outlined in Attachment B, is an attempt to address the concerns of local governments through the creation of regional committees made up of representatives from local councils and Queensland Government's Department of Agriculture, Fisheries and Forestry (DAFF). These committees will be empowered to make decisions on how resources are spent to tackle issues relevant to the regions. In the South East Queensland Regional Committee, councils will be represented by a Gold Coast City Council representative providing an urban and peri-urban perspective and a Scenic Rim Council officer will be represent rural areas.

The proposed model does not address Brisbane City Council (Council's) concerns about the specific value for money, or access to Biosecurity Queensland support for on-ground actions towards invasive species management within Brisbane. This may include on-ground weed eradication, feral animal control or support to planning and project development. It is also considered that the draft model does not provide a better flow of communication of information relating to best practice management methods, or usable education materials that reflects pressures in urban and peri-urban areas.

It is therefore recommended that the Establishment and Coordination Committee approve Brisbane City Council's comments to the Local Government Association of Queensland on the draft Invasive Plants and Animals Co-Investment Model, as outlined in Attachment C.

### List of attachments:

Attachment A: Summary of decision

Attachment B: The draft Invasive Plants and Animals Co-Investment model

Attachment C: Council's response to LGAQ

## 13.0 Consultation

- Beverley Homel, Solicitor, Brisbane City Legal Practice (1 October 2013)
- Tristan Hughes, Principal Officer, Corporate Communication (1 October 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil.

## 15.0 Commercial in confidence

Nil.

## 16.0 Vision/Corporate Plan impact

Nil.

## 17.0 Customer impact

Nil.

## 18.0 Environmental impact

Nil.

## 19.0 Policy impact

Nil.

## 20.0 Financial impact

Nil.

## 21.0 Human resource impact

Nil.

**22.0 Urgency**

Comments are due back to LGAQ by the 15 October 2013.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE  
CONFIDENCE



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***“BRISBANE CITY COUNCIL’S COMMENTS TO THE LOCAL  
GOVERNMENT ASSOCIATION OF QUEENSLAND ON THE DRAFT  
INVASIVE PLANTS AND ANIMALS CO-INVESTMENT MODEL.”***

**FROM THE MEETING OF MONDAY, 14 OCTOBER 2013**

On Monday, 14 October 2013, the Establishment and Coordination Committee approved Brisbane City Council’s comments to the Local Government Association of Queensland on the draft Invasive Plants and Animals Co-Investment Model.

**BCC PUBLIC RELEASE  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/945

**2.0 Title**

Accommodation Strategy – Regional Business Centres

**3.0 Issue/purpose**

To approve the Accommodation Strategy for the Regional Business Centres

**4.0 Proponent**

Greg Evans, Divisional Manager, Organisational Services, x34161

**5.0 Submission prepared by**

Fiona Hartnett, Strategic Accommodation Manager, Asset Optimisation, x86399

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C Approval

**APPROVED**

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

30 October 2016

14 OCT 2013  
Lord Mayor

**10.0 Recommendation**

That the Establishment and Coordination Committee approve the Accommodation Strategy - Regional Business Centres as set out in Attachment B.

**11.0**

**Divisional Manager**

**Chairman**

Support /  Reject the recommendation.  
If reject, please state reasons.

Greg Evans  
DIVISIONAL MANAGER  
ORGANISATIONAL SERVICES

Councillor Julian Simmonds  
CHAIRMAN FINANCE, ECONOMIC DEVELOPMENT  
AND ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 12.0 Background

Council currently has four Regional Business Centres located at Chermside, Indooroopilly, Carindale and Yeerongpilly. The centres provide a Council point of contact for the community, in addition to staff accommodation for servicing local area operations.

The direct lease costs to Council are in the region of \$5.5 million per annum, plus outgoings and indirect costs for maintenance, security and ICT.

Changes to Council operations over recent times and the results of recent site audits demonstrate that the centres are underutilised and vacant desk rates of 33% exist at each Regional Business Centre.

As there are no planned significant increases in staff numbers, it is highly unlikely that there will be opportunities to utilise the vacant space in the future. Vacancy rates in Council's offices in Brisbane Square, Green Square and 157 Ann Street are deemed sufficient to meet future needs.

Additionally, Council's current accommodation standards have a floor density ratio target of between 1:12m<sup>2</sup> and 1:15m<sup>2</sup>. Introducing a density ratio of 1:11m<sup>2</sup> will improve utilisation of office space and reduce the area required to accommodate staff numbers.

As a result, an Accommodation Strategy – Regional Business Centres ("Strategy") has been proposed and is set out in Attachment B.

The Strategy recommends that Council:-

- (a) Consolidate operations at the North (Chermside) and South (Yeerongpilly) Regional Business Centres and vacate the current leased sites at East (Carindale) and West (Indooroopilly) Regional Business Centres at lease end in September 2014 and September 2015 respectively;
- (b) Provide a customer service presence in some form in East and West regions at the current location or some other location yet to be chosen;
- (c) Introduce a target floor density ratio of approximately 1:11m<sup>2</sup> to improve utilisation of office space in future accommodation; and
- (d) Provide an alternative suitable location to accommodate displaced staff from Asset Services, Field Services Group, Brisbane Infrastructure, from within Council's existing properties or a reduced leased area, yet to be chosen.

The Establishment and Coordination Committee are requested to approve the Accommodation Strategy – Regional Business Centres, as set out in Attachment B.

## 13.0 Consultation

Vicki Pethybridge, Divisional Manager, City Planning & Sustainability	28 August 2013
Paul Salvati, Divisional Manager, Brisbane Lifestyle	28 August 2013
Scott Stewart, Divisional Manager, Brisbane Infrastructure	28 August 2013
David Askern, Chief Legal Counsel, Brisbane City Legal Practice	18 September 2013
Greg Swain, Communication Manager, Corporate Communication	28 August 2013
Ian Walker, A / Project Director, Asset Optimisation	28 August 2013

All are in agreement with the recommendation.

#### **14.0 Implications of proposal**

The consolidation of staff from four Regional Business Centres into two will enable the termination of two leases and utilise surplus vacant space.

#### **15.0 Commercial in confidence**

Nil

#### **16.0 Vision/Corporate Plan impact**

This submission is consistent with the following:

Corporate Vision Theme:	Smart and Prosperous City.
Council Program:	City Governance.
Service Focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers.

#### **17.0 Customer impact**

This submission facilitates the continuing achievement of the goals identified in section 16.

#### **18.0 Environmental impact**

Nil

#### **19.0 Policy impact**

Consistent with current policy.

#### **20.0 Financial impact**

The implementation of the Strategy will result in financial savings to Council of approximately \$2.3 million per year. The final savings figure is dependent upon selection of the location for a business counter presence, the Walter Taylor Ward Office and Field Services Group operational staff in a yet to be determined location.

The benefit will be realised in stages upon termination of commercial leases in September 2014 and September 2015.

In addition, the cost of an office fit out to the South Regional Business Centre, Level 2, to accommodate relocating staff, is estimated at \$900,000. Funding will be provided by Organisational Services Division, 2013/14 Core Budget, Services Cost Centre.

#### **21.0 Human resource impact**

There will be impacts on staff located at the East and West Regional Business Centres as they will be required to relocate to alternative locations prior to the lease terminations in September 2014 and September 2015. There will be no job losses as a result of the strategy.

#### **22.0 Urgency**

Approval is required as a matter of urgency to ensure the design and tendering process can commence and be finalised with sufficient time to perform construction activities prior to lease end dates.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"ACCOMMODATION STRATEGY - REGIONAL BUSINESS CENTRES"***

**FROM THE MEETING OF MONDAY, 14 OCTOBER 2013**

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On Monday 14 October 2013, the Establishment and Coordination Committee granted approval to progress with the Accommodation Strategy for the Regional Business Centres.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/973

**Relevant subject matter files**  
158/40/298/4

**2.0 Title**

2013 Annual General Meeting for Brisbane Green Heart CitySmart Pty Ltd

**3.0 Issue/purpose**

To approve proposals and make decisions at the Brisbane Green Heart CitySmart Pty Ltd ("CitySmart") Annual General Meeting (AGM) under delegated authority of Council as sole shareholder of CitySmart.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice ext 34754

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Not for release.

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Attachment "B".

**11.0**

Chief Executive Officer

Colin Jensen  
Chief Executive Officer

**APPROVED**

14 OCT 2013

Lord Mayor

BCG YEAR RELEASE SCHEME

## 12.0 Background

Brisbane Green Heart CitySmart Pty Ltd ("CitySmart") is a proprietary company wholly owned by Council established to assist it in the delivery of Council's CitySmart program agenda.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of CitySmart under its constitution at a general meeting of the company.

The 2013 Annual General Meeting ("AGM") for CitySmart has been arranged to be conducted at the meeting of E&C of Monday 14 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company, the Auditor's Report for the company and the minutes of the last AGM, held 19 November 2012, are attached and respectively marked Attachment "C", "D", "E", "F" and "G".

E&C approval is sought to the Draft Decision at Attachment "B".

Attachment A: Establishment and Coordination Committee Formal Submission

Attachment B: Draft Decision as Delegate for Shareholder of CitySmart

Attachment C: Notice of Annual General Meeting 2013

Attachment D: Scripting for AGM

Attachment E: Annual Report for Brisbane Green Heart CitySmart Pty Ltd

Attachment F: Auditor's Report for Brisbane Green Heart CitySmart Pty Ltd

Attachment G: Minutes of Annual General Meeting held 19 November 2012

## 13.0 Consultation

The CitySmart Board Members are all in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for CitySmart.

## 15.0 Commercial in confidence

Yes

## 16.0 Vision/Corporate Plan impact

In line with the Corporate Plan

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

**22.0 Urgency**

CitySmart AGM is to be held on 14 October 2013

**23.0 Publicity/marketing strategy**

No publicity required

**24.0 Options**

Option 1: Approve the recommendations.

Option 2: Amend the recommendations.

Option 3: Not approve the recommendations.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***“2013 ANNUAL GENERAL MEETING FOR BRISBANE GREEN  
HEART CITYSMART PTY LTD”***

**FROM THE MEETING OF MONDAY 14 OCTOBER 2013**

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The 2013 Annual General Meeting for Brisbane Green Heart CitySmart Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 14 October 2013.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

E&C FORMAL SUBMISSIONS RESULTS 21 OCTOBER 2013					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
21/10-01 R	134/695/586/70	Organisational Services	Brisbane City Council Annual Report 2012-13	Approved	Not applicable
21/10-02 M	137/800/1121/978	Brisbane Lifestyle	Additional Festivals and Events Funding Arrangements 2013-2016	Approved	Immediate release
21/10-03 R	109/800/148/14	OLMCEO	Adoption of Meetings Amending Local Law 2013	Approved	Not applicable
21/10-04 R	137/220/14/1	OLMCEO	Brisbane City Council and Standing Committee Meeting and Recess Calendar 2013-14	Approved	Not applicable
21/10-05 M	137/800/1121/977 165/210/179/887	OLMCEO	Stores Board Submission – Significant Contracting Plan for Bracken Ridge and Parkinson Pool Projects	Approved	Immediate release
21/10-06 M	137/800/1121/949 161/20/439/88-02	CPAS	Settlement of a claim for compensation for the resumption of land for park and recreation ground purposes at 71 Pine Road, Richlands	Approved	Not for release
21/10-07 M	137/800/1121/967 158/40/298/9	OLMCEO	2013 Annual General Meeting for Brisbane Tolling Pty Ltd	Approved	Not for release
21/10-08 M	137/800/1121/966 158/40/298/11	OLMCEO	2013 Annual General Meeting for <i>Riverfestival</i> Brisbane Pty Ltd	Approved	Not for release
21/10-09 M	137/800/1121/968 158/40/298/21	OLMCEO	2013 Annual General Meeting for City Parklands Transition Services Pty Ltd	Approved	Not for release

E&C FORMAL SUBMISSIONS RESULTS 21 OCTOBER 2013					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
21/10-10 M	137/800/1121/974 109/800/286/73	OLMCEO	2013 Annual General Meeting for Brisbane Powerhouse Pty Ltd	Approved	Not for release
21/10-11 M	137/800/1121/972 158/40/298/1	OLMCEO	2013 Annual General Meeting for City of Brisbane Investment Corporation Pty Ltd	Approved	Not for release
21/10-12 M	137/800/1121/976 158/40/446/122	OLMCEO	2013 Annual General Meeting for TradeCoast Pty Ltd	Approved	Not for release
21/10-13 M	137/800/1121/965 158/40/298/10	OLMCEO	2013 Annual General Meeting Museum of Brisbane Pty Ltd	Approved	Not for release
21/10-14 M	137/800/1121/1991	OLMCEO	Critical capability retention/completion bonus	Approved	Not for release
21/10-15 M	137/800/1121/988	OLMCEO	Appointment of Manager, Compliance and Regulatory Services	Approved	Not for release

Present: Lord Mayor Graham Quirk, A Schrinner, K Adams, M Bourke, A Cooper, D McLachlan, S Huang & J Simmonds.

Apologies: P Matic

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/978

**2.0 Title**

Additional Festivals and Events Funding Agreements 2013 - 2016

**3.0 Issue/purpose**

To seek E&C approval to enter into funding agreements for the delivery of additional festivals and events from 2013 to 2016.

**4.0 Proponent**

Paul Salvati, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Katie Pack, Manager, Creative Communities, x 86227

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve entering into additional funding agreements with organisations as set out in Attachment B.

**11.0**

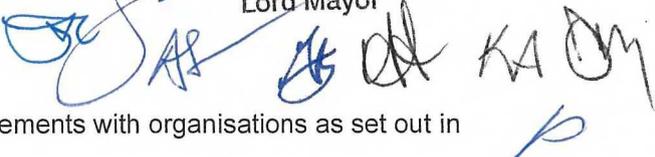
Divisional Manager

**APPROVED**

21 OCT 2013



Lord Mayor



Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

*KAdams*

Councillor Krista Adams  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE

Paul Salvati  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

**I Recommend Accordingly**



ACTING CHIEF EXECUTIVE OFFICER

## 12.0 Background

The 2013/14 Budget provides funding for a range of Suburban Community Festivals and Multicultural Festivals to provide entertainment to Brisbane residents.

The festivals specifically listed in the Budget have already been approved by E&C for three year funding agreements with a value of \$3,255,000 per annum.

Additionally, the Program 4 Budget has unallocated funding, which is proposed to be used for Council to negotiate an increased number of Suburban Community and Multicultural Festival agreements in this financial year.

Thirty two (32) Suburban Community Festivals and Multicultural Festivals, not listed in the Budget, are now proposed to receive this remaining funding. The funding and performance of these festivals will be reviewed annually with the option of continuing the agreements for up to a maximum of three years. Sufficient funds are available in the forward estimates.

E&C approval is now sought to enter into funding agreements with the organisations set out in Attachment B.

### List of Attachments

Attachment A Establishment and Coordination Committee Formal Submission Summary

Attachment B Table of additional festivals and organisations for 2013-2016

## 13.0 Consultation

- Greg Swain Communications Manager, Corporate Communication (10 October 2013)
- David Askern Chief Legal Counsel, Brisbane City Legal Practice (10 October 2013)
- Shane Hackett Acting Branch Manager, Connected Communities (14 October 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

Assisting and encouraging festivals and events delivers the following *Brisbane Vision 2031* citywide outcome – Our vibrant, creative city.

The delivery of festivals and events is also linked to the Corporate Plan 2012/2013 to 2016/2017 program outcomes of 5.1 Thriving Arts and Culture and 5.4 Social Inclusion under Program 5 – Your Brisbane.

## 17.0 Customer impact

Funded festivals and events will be able to proceed with planning and production.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

**20.0 Financial impact**

In 2013/14 funding is available under Program 4 – Your Brisbane, Service Level 4.1.1.1 - Festivals and Events.

Outyear funding is budgeted in Program 4 - Recurrent Operations Contracts.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

Publicity will be prepared by Corporate Communication in consultation with Connected Communities Branch.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option**

*NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.*

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE



## ESTABLISHMENT AND COORDINATION COMMITTEE

## FORMAL SUBMISSION

**“ADDITIONAL FESTIVALS AND EVENTS FUNDING  
AGREEMENTS 2013 – 2016”**

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

At the meeting of Monday, 21 October 2013, the Establishment and Coordination Committee approved entering into funding agreements with the following organisations for the following festivals and events:

<b>ADDITIONAL SUBURBAN COMMUNITY FESTIVALS CONTRACTS 2013-2016</b>	
<b>Festival Name</b>	<b>Organisation</b>
BABI Wave Youth Festival	Bayside Adolescent Boarding Inc.
Bardon Community Carols	Anglican Parish of Bardon
Brisbane Organic Growers Fair	Brisbane Organic Growers Inc.
Bulimba Festival	Returned & Services League of Australia (Queensland Branch)
Calamvale Carnival	Calamvale Community College P&C Association
Carols on the Range	Queensland Rifle Association Inc.
Christmas in Sandgate	Sandgate and Districts Chamber of Commerce Inc.
History Alive - A Journey Through Time (Fort Lytton)	Queensland Living History Federation Inc.
Indigo Fair	Indooroopilly State School P&C Association
Jacaranda Festival	Mandalay Progress Association Inc.
Karawatha Family Fun Day	Rotary Club of Sunnybank Hills Inc.
Kelvin Grove Creative Festival	Kelvin Grove Urban Village Business Association Inc.
National Archaeology Week - Toowong Cemetery	Friends of Toowong Cemetery Association
Opera in the Garden	The Trustee for Rotary Club of Brisbane Planetarium Community and International Fund
Park Road Festival	Brisbane Inner West Chamber of Commerce Inc.
Queensland Deaf Festival	Deaf Services Queensland
Sandcliffe Writers Festival	Society of Women Writers Queensland Inc.
Toowong Hands and Hearts Fair	Toowong Primary P&C Association
West End Block Festival	West End Community Association Inc.
Wilston Winter Magic Fair	Wilston Grange Business Community Inc.
Xmas Twilight Market & Movie Night	Support Association of Brisbane SES Western Group Inc.

<b>ADDITIONAL MULTICULTURAL FESTIVALS CONTRACTS 2013-2016</b>	
<b>Festival Name</b>	<b>Organisation</b>
African Festival	Queensland African Communities Council
Brisbane Chinese Festival	Queensland Chinese United Council
Brisbane Lunar New Year Multicultural Festival	Taiwan Friendship Association of Queensland Inc.
Carole Park Multicultural Day	Inala Community House
Korean Festival Day	The Korean Society of Queensland Inc.
Many Stories, One Australia	The Lions Club of Brisbane Moorooka Inc.
Mother's Day Celebration	Taiwan Woman's League of Queensland (Australia) Inc.

<b>ADDITIONAL MULTICULTURAL FESTIVALS CONTRACTS 2013-2016</b>	
<b>Festival Name</b>	<b>Organisation</b>
Multicultural Taste of the World	Brisbane Malayalee Association Inc.
Scandinavian Festival	Danish Association 'Heimdal' Inc.
South Pacific Islander Christmas Celebrations	Tongan Wesleyan Methodist Church Virginia
Sunnybank Hills State School Multi-Fest	Sunnybank Hills State School P&C Association

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/977.

**Related subject matter files**

165/210/179/887.

**2.0 Title**

Stores Board Submission – Significant Contracting Plan for Bracken Ridge and Parkinson Pool Projects.

**3.0 Issue/purpose**

To seek approval from the Establishment &amp; Coordination Committee of a Significant Contracting Plan in relation to the Bracken Ridge and Parkinson Pool Projects as set out in attachment B of this submission.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**

Mark Johnston, Corporate Risk Manager, Organisational Services

**6.0 Date**

21 OCT 2013


 Lord Mayor
**7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

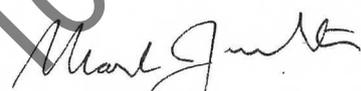
Not applicable.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Coordination Committee approves the submission as set out at Attachment B.

**11.0 Corporate Risk Manager**


Mark Johnston  
CORPORATE RISK MANAGER  
ORGANISATIONAL SERVICES

**Chief Executive Officer**


Colin Jensen  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 8 October 2013.

The submission is recommended to Establishment and Coordination Committee as it is considered the most advantageous outcome for the provision of the required works and services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
CPO140028-13/14.	Bracken Ridge and Parkinson Pool Projects.	For E&C approval.

It is recommended that the Establishment and Coordination Committee approves the submission as set out at Attachment B.

## 13.0 Consultation

- Divisional Manager, Brisbane Infrastructure
- Divisional Manager, Brisbane Lifestyle
- Executive Manager, City Projects Office, Brisbane Infrastructure
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work and/or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As Required.

**24.0 Options**

*Option 1: Approve the recommendation.*

*Option 2: Amend the recommendation.*

*Option 3: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

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CONFIDENTIAL



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"STORES BOARD SUBMISSION - SIGNIFICANT CONTRACTING PLAN – BRACKEN  
RIDGE AND PARKINSON POOL PROJECTS"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

The Establishment & Coordination Committee approved a Significant Contracting Plan in relation to the Bracken Ridge and Parkinson Pool Projects.

**BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND CO-ORDINATION COMMITTEE**

**1.0 File Number**

137/800/1121/949

**Related File Number**

161/20/439/88-02

**2.0 Title**

Settlement of a claim for compensation for the resumption of land for park and recreation ground purposes at 71 Pine Road, Richlands.

**3.0 Issue/purpose**

To seek Establishment and Coordination Committee approval for settlement of a claim for compensation for the resumption of land for park and recreation ground purposes at 71 Pine Road, Richlands.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Ian Ketchion, Acquisition Officer, City Projects Office.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council?**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

It is recommended that the Establishment and Coordination Committee approve the settlement of the claim for compensation for the resumption of land for park and recreation ground purposes at 71 Pine Road, Richlands, as set out in Attachment B.

**11.0 Divisional Manager**

Vicki Pethybridge  
**DIVISIONAL MANAGER**  
**CITY PLANNING AND SUSTAINABILITY DIVISION**

**Chairman**

I Support / ~~Reject~~ the Recommendations.

If Reject – please state reasons:

Councillor Matthew Bourke  
**CHAIRMAN, ENVIRONMENT, PARKS**  
**AND SUSTAINABILITY COMMITTEE**

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

**APPROVED**

21 OCT 2013

Lord Mayor



## 12.0 Background

By the Taking of Land Notice published in the Queensland Government Gazette dated 29 June 2012, Council resumed 71 Pine Road, Richlands, for park and recreation ground purposes. The property is described as Lot 9 on RP49601, and contains a site area of 1.643 hectares, as set out in Attachment C, outlined in red.

This property is situated at the corner of Pine Road and Orchard Road, Richlands, and forms part of the future Richlands District Sports Park, which already includes two adjoining properties acquired by Brisbane City Council (Council) through negotiated purchase.

By Claim for Compensation dated 19 December 2012, the claimant sought total compensation of [redacted] inclusive of GST. As GST is not payable on resumptions, the claim was considered to be reduced to [redacted].

Council's independent valuer assessed a compensation range for the property of [redacted] to [redacted] (\$ [redacted] per square metre of site area), exclusive of GST, and has adopted a valuation of [redacted] exclusive of GST, for settlement purposes - set out in Attachment D.

Following lengthy negotiations, an offer of settlement has been agreed to by the claimants for [redacted] "under all heads", subject to Establishment and Coordination Committee approval.

That amount has been calculated as follows:-

- |     |             |  |
|-----|-------------|--|
| (a) | Land        | [redacted]   |
| (b) | Interest    | [redacted]   |
| (c) | Disturbance | [redacted] (includes [redacted] for stamp duty to buy a similarly priced property) |

Acceptance of the offer to settle is recommended, as it will avoid the risk of the matter being referred to the Land Court.

It is therefore recommended that the Establishment and Coordination Committee approve the settlement of the claim for compensation for the resumption of land for park and recreation ground purposes at 71 Pine Road, Richlands, as set out in Attachment B.

### List of Attachments:

- Attachment A: Summary of Decision
- Attachment B: Details of Compensation Settlement
- Attachment C: Aerial photo map of the property
- Attachment D: Extracts from Council's Valuation

## 13.0 Consultation

- Elizabeth Sisson, Acting Branch Manager, Natural Environment, Water and Sustainability Branch (25 September 2013)
- Peter Hillas, Land Acquisition Manager, City Projects Office (17 September 2013)
- Tim Wright, Manager, Asset Services Branch (17 September 2013)
- Craig Stevens, Communication Manager, Corporate Communication (17 September 2013)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (17 September 2013)

All consulted are in agreement with the recommendation.

## 14.0 Implications of proposal

Acceptance of the offer to settle compensation at the settlement amount is considered to be a fair outcome for Council and the claimant, and will remove the risk of the matter being referred to the Land Court.

## 15.0 Commercial in confidence

No.

**16.0 Vision/Corporate Plan impact**

This acquisition is consistent with *Program 1 – Sustainable, Green and Clean City; 1.4.2.1 - Park Development and Planning* objective, which states “this service is to enhance the parks network by developing new parks and improving existing parks”.

**17.0 Customer impact**

The claimant will be fairly compensated for Council’s property resumption in accordance with the *Acquisition of Land Act 1967*.

**18.0 Environmental impact**

The environmental impact issues associated with embellishment of the District Sports Park will be managed in accordance with current practices.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Sufficient funding for this acquisition was accrued from the 2011 – 2012 Parks Infrastructure Charges capital budget.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

Normal course of business.

**23.0 Publicity/marketing strategy**

Publicity for the acquisition of the District Sports Park may occur once the land comes into Council ownership.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the Officer’s recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"SETTLEMENT OF A CLAIM FOR COMPENSATION FOR THE  
RESUMPTION OF LAND FOR PARK AND RECREATION GROUND  
PURPOSES AT 71 PINE ROAD, RICHLANDS"***

**FROM THE MEETING OF MONDAY, 21 OCTOBER 2013**

On Monday, 21 October 2013, the Establishment and Coordination Committee approved settlement of a claim for compensation arising from the resumption of land at 71 Pine Road, Richlands, for park and recreation ground purposes.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/967

**Related subject matter files**

158/40/298/9

**2.0 Title**

2013 Annual General Meeting for Brisbane Tolling Pty Ltd

**3.0 Issue/purpose**

To approve proposals and make decisions at the 2013 Brisbane Tolling Pty Ltd ("Brisbane Tolling") Annual General Meeting ("AGM") under delegated authority of Council as sole shareholder of Brisbane Tolling.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**6.0 Date****7.0 For E&C approval or recommendation to Council**

E&amp;C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

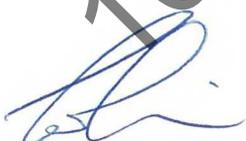
Not for release

**10.0 Recommendation**

That E&amp;C determine in accordance with the Draft Decision in Attachment "B".

**11.0**

Chief Executive Officer



Colin Jensen  
Chief Executive Officer

## 12.0 Background

Brisbane Tolling Pty Ltd ("Brisbane Tolling") is a small proprietary company wholly owned by Council. That ownership is reflected by one \$1 share directly owned by Council.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Brisbane Tolling under its constitution at a general meeting of the company.

The 2013 Annual General Meeting for Brisbane Tolling has been arranged to be conducted at the meeting of E&C on Monday 21 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting and the Director's Declaration for the company are attached and respectively marked Attachment "C", "D" and "E". A copy of the minutes of the previous AGM is attached and marked Attachment "F"

E&C Approval is now sought for the Draft Decision as set out in Attachment "B".

### List of Attachments

- Attachment A: Establishment and Coordination Committee Formal Submission
- Attachment B: Draft decision as delegate for Brisbane Tolling Pty Ltd
- Attachment C: Notice of Annual General Meeting 2013
- Attachment D: Scripting for AGM
- Attachment E: Directors' Declaration for Brisbane Tolling Pty Ltd
- Attachment F: Minutes of Annual General Meeting held 19 November 2012

## 13.0 Consultation

The Brisbane Tolling Board of Directors are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Brisbane Tolling.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Facilitates achievement of the goals identified for Brisbane Tolling.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

## 21.0 Human resource impact

Nil

**22.0 Urgency**

Brisbane Tolling AGM is to be held on Monday 21 October 2013

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

- Option 1: Approve the recommendations.
- Option 2: Amend the recommendations.
- Option 3: Not approve the recommendations.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC RELEASE  
10 YEAR RELEASE  
CONFIDENTIAL



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"2013 ANNUAL GENERAL MEETING FOR BRISBANE TOLLING PTY LTD"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

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The 2013 Annual General Meeting for Brisbane Tolling Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 21 October 2013.

**BCC PUBLIC RELEASE SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/966

**Related subject matter files**  
158/40/298/11

**2.0 Title**  
2013 Annual General Meeting for Riverfestival Brisbane Pty Ltd

**3.0 Issue/purpose**  
To approve proposals and make decisions at the 2013 Riverfestival Brisbane Pty Ltd ("Riverfestival") Annual General Meeting ("AGM") under delegated authority of Council as sole shareholder of Riverfestival.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**  
E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
Not applicable

**9.0 Recommended for public release**  
Not for release

**10.0 Recommendation**  
That E&C determine in accordance with the Draft Decision in Attachment "B".

**11.0**  
Chief Executive Officer



Colin Jensen  
Chief Executive Officer

**APPROVED**

21 OCT 2013



Lord Mayor

## 12.0 Background

Riverfestival Brisbane Pty Ltd ("*Riverfestival*") is a small proprietary company wholly owned by Council and was established to promote the City of Brisbane and the Brisbane River through the conduct of the Brisbane *Riverfestival*. That ownership is reflected by 350,001 shares directly owned by Council, with a current total value of \$1.

*Riverfestival's* is the owner of the Intellectual Property Rights licensed to Major Brisbane Festivals Pty Ltd for Brisbane Festival.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of *Riverfestival* under its constitution at a general meeting of the company.

The 2013 Annual General Meeting ("AGM") for *Riverfestival*, has been arranged to be conducted at the meeting of E&C on Monday 21 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting and the Directors' Declaration for the company are attached and respectively marked Attachment "C", "D", and "E". A copy of the Minutes of the 2012 AGM is attached and marked "Attachment F".

E&C approval is now sought for the Draft Decision as set out in Attachment "B".

### List of Attachments

- Attachment A: Establishment and Coordination Committee Formal Submission
- Attachment B: Draft decision as delegate for *Riverfestival* Brisbane Pty Ltd
- Attachment C: Notice of Annual General Meeting 2013
- Attachment D: Scripting for AGM
- Attachment E: Directors' Declaration for *Riverfestival* Brisbane Pty Ltd
- Attachment F: Minutes of Annual General Meeting held 19 November 2012

## 13.0 Consultation

- Paul Salvati, Director of *Riverfestival* Brisbane Pty Ltd
- Kent Stroud, Director of *Riverfestival* Brisbane Pty Ltd

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for *Riverfestival*.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Facilitates achievement of the goals identified for *Riverfestival*.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

**20.0 Financial impact**

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

The Riverfestival AGM is to be held on Monday 21 October 2012.

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

- Option 1: Approve the recommendations.
- Option 2: Amend the recommendations.
- Option 3: Not approve the recommendations.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"2013 ANNUAL GENERAL MEETING FOR RIVERFESTIVAL BRISBANE  
PTY LTD"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

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The 2013 Annual General Meeting for *Riverfestival* Brisbane Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 21 October 2013.

BCC PUBLICATIONS  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/968

**Related subject matter files**  
158/40/298/21

**2.0 Title**

2013 Annual General Meeting for City Parklands Transition Services Pty Ltd

**3.0 Issue/purpose**

To approve proposals and make decisions at the 2013 City Parklands Transition Services Pty Ltd ("CPTS") Annual General Meeting ("AGM") under delegated authority of Council as sole shareholder of CPTS.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Attachment "B".

**11.0**

**Chief Executive Officer**



Colin Jensen  
Chief Executive Officer

**APPROVED**

21 OCT 2013

Lord Mayor



## 12.0 Background

City Parklands Transition Services Pty Ltd ("CPTS") (formally Nuffield Pty Ltd) is a small proprietary company wholly owned by Council. On 20 March 2013, the company's name was changed to City Parklands Transition Services Pty Ltd in recognition of the proposed role of CPTS to hold staff to be transitioned from South Bank Corporation and the State of Queensland (represented by the Department of Housing and Public Works) as part of the transition of management and operation of South Bank Parklands and Roma Street Parkland to Brisbane City Council.

CPTS was a dormant company for the duration of the 2012/13 Financial Year and only started trading as a company on 1 July 2013.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of CPTS under its constitution at a general meeting of the company.

The 2013 Annual General Meeting for CPTS has been arranged to be conducted at the meeting of E&C on Monday 21 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting and the Director's Declaration for the company is attached and respectively marked Attachment "C", "D" and "E". A copy of the Minutes of the 2012 AGM is attached and marked "F".

E&C approval is now sought for the Draft Decision as set out in Attachment "B".

### List of Attachments

- Attachment A: Establishment and Coordination Committee Formal Submission
- Attachment B: Draft decision as delegate for City Parklands Transition Services Pty Ltd
- Attachment C: Notice of Annual General Meeting 2013
- Attachment D: Scripting for AGM
- Attachment E: Directors' Declaration for City Parklands Transition Services Pty Ltd
- Attachment F: Minutes of Annual General Meeting held 19 November 2012

## 13.0 Consultation

CPTS Directors, Vicki Pethybridge and Elwyn Ingley are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for CPTS.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Facilitates achievement of the goals identified for CPTS.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

The CPTS AGM is to be held on Monday 21 October 2013.

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

- Option 1: Approve the recommendations.
- Option 2: Amend the recommendations.
- Option 3: Not approve the recommendations.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION CONFERENCE  
10 YEAR RELEASE



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"2013 ANNUAL GENERAL MEETING FOR CITY PARKLANDS  
TRANSITION SERVICES PTY LTD"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

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The 2013 Annual General Meeting for City Parklands Transition Services Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 21 October 2013.

BCC PUBLICATIONS  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/974

**Related subject matter files**  
109/800/286/73

**2.0 Title**  
2013 Annual General Meeting for Brisbane Powerhouse Pty Ltd

**3.0 Issue/purpose**  
To approve proposals and make decisions at the Brisbane Powerhouse Pty Ltd ("Powerhouse") Annual General Meeting ("AGM") under delegated authority of Council as sole shareholder of Powerhouse.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice ext 35624

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**  
E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
Not applicable

**9.0 Recommended for public release**  
Not for release

**10.0 Recommendation**  
That E&C determine in accordance with the Draft Decision in Attachment "B".

**11.0**  
Chief Executive Officer

Colin Jensen  
Chief Executive Officer

**APPROVED**

21 OCT 2013

BC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

Brisbane Powerhouse Pty Ltd ("Powerhouse") is a proprietary company wholly owned by Council. Powerhouse operates and manages the Council owned Brisbane Powerhouse Theatre Complex at New Farm under a Shareholders Agreement and a Lease of the complex. It is the sole trustee of the Brisbane Powerhouse Foundation ("Foundation").

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the rules, constitution or articles of a company. These delegated powers include the power to make decisions as shareholder of Powerhouse under its constitution at a general meeting of the company.

The 2013 Annual General Meeting for Powerhouse has been arranged to be conducted at the meeting of E&C on Monday 21 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for Powerhouse, the Auditor's Report for Powerhouse, the Annual Report for the Foundation, the Auditor's Report for the Foundation and the minutes of the last AGM held 22 October 2012, are attached and respectively marked Attachment "C", "D", "E", "F", "G", "H" and "I".

E&C Approval is now sought for the Draft Decision as set out in Attachment "B".

### List of Attachments

Attachment A: Establishment and Coordination Committee Formal Submission  
Attachment B: Draft Decision as Delegate for Shareholder of Powerhouse  
Attachment C: Notice of Annual General Meeting 2013  
Attachment D: Scripting for AGM  
Attachment E: Annual Report for Brisbane Powerhouse Pty Ltd  
Attachment F: Auditor's Report for Brisbane Powerhouse Pty Ltd  
Attachment G: Annual Report for Brisbane Powerhouse Foundation  
Attachment H: Auditor's Report for the Brisbane Powerhouse Foundation  
Attachment I: Minutes of Annual General Meeting held 22 October 2012

## 13.0 Consultation

Brisbane Powerhouse Board Members

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolutions at the AGM are consistent with the existing policy for Brisbane Powerhouse.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Facilitates achievement of the goals identified for Brisbane Powerhouse.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy

**20.0 Financial impact**

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

Brisbane Powerhouse AGM is to be held on Monday 21 October 2013

**23.0 Publicity/marketing strategy**

No publicity required

**24.0 Options**

- Option 1: Approve the recommendations.
- Option 2: Amend the recommendations.
- Option 3: Not approve the recommendations.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"2013 ANNUAL GENERAL MEETING FOR BRISBANE POWERHOUSE  
PTY LTD"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

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The 2013 Annual General Meeting for Brisbane Powerhouse Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 21 October 2013.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/972

**Related subject matter file**  
158/40/298/1

**2.0 Title**

2013 Annual General Meeting for City of Brisbane Investment Corporation Pty Ltd

**3.0 Issue/purpose**

To approve proposals and make decisions at the 2013 City of Brisbane Investment Corporation Pty Ltd ("CBIC") Annual General Meeting ("AGM") under delegated authority of Council as sole shareholder of CBIC.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Shannon Jarrett, Solicitor, Brisbane City Legal Practice ext 34754

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Attachment "B".

**11.0**

**Chief Executive Officer**

Colin Jensen  
Chief Executive Officer

## 12.0 Background

City of Brisbane Investment Corporation Pty Ltd ("CBIC") is a proprietary company wholly owned by Council and is responsible for the management of Council's Future Fund.

Council has resolved to delegate to the E&C Committee its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of CBIC under its constitution at a general meeting of the company.

The 2013 Annual General Meeting ("AGM") for CBIC has been arranged to be conducted at the meeting of E&C on Monday 21 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting for the process for the meeting, the Annual Report for the company, the Auditor's Report for the company and the minutes of the last AGM held 22 October 2012 are attached and respectively marked Attachment "C", "D", "E" "F" and "G".

E&C approval is sought for the Draft Decision set out at in Attachment "B".

### List of Attachments

- Attachment A: Establishment and Coordination Committee Formal Submission
- Attachment B: Draft decision as delegate for City of Brisbane Investment Corporation Pty Ltd
- Attachment C: Notice of Annual General Meeting 2013
- Attachment D: Scripting for AGM
- Attachment E: Annual Report of City of Brisbane Investment Corporation Pty Ltd
- Attachment F: Auditor's Report of City of Brisbane Investment Corporation Pty Ltd
- Attachment G: Minutes of Annual General Meeting held 19 November 2012

## 13.0 Consultation

CBIC Board Members are in agreement with the recommendation.

## 14.0 Implications of Proposal

Proposals for resolution at AGM are consistent with existing policy for CBIC.

## 15.0 Commercial in Confidence

No

## 16.0 Vision/Corporate Plan Impact

Nil

## 17.0 Customer Impact

Facilitates achievement of the goals identified for CBIC

## 18.0 Environmental Impact

Nil

## 19.0 Policy Impact

Consistent with current policy

## 20.0 Financial Impact

Nil

## 21.0 Human Resource Impact

Nil

**22.0 Urgency**

The CBIC AGM is to be held on Monday 21 October 2013

**23.0 Publicity/Marketing**

No publicity required

**24.0 Options**

- Option 1: Approve the recommendations.
- Option 2: Amend the recommendations.
- Option 3: Not approve the recommendations.

**Option 1 is the recommended option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

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10 YEAR RELEASE  
CONFIDENTIAL



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"2013 ANNUAL GENERAL MEETING FOR CITY OF BRISBANE INVESTMENT CORPORATION PTY LTD"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

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The 2013 Annual General Meeting for City of Brisbane Investment Corporation Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 21 October 2013.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/976

**Related subject matter files**  
158/40/446/122

**2.0 Title**  
2013 Annual General Meeting for TradeCoast Land Pty Ltd

**3.0 Issue/purpose**  
To approve proposals and make decisions at the 2013 TradeCoast Land Pty Ltd ("TradeCoast") Annual General Meeting ("AGM") under delegated authority of Council as sole shareholder of TradeCoast.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C determine in accordance with the Draft Decision in Attachment "B".

**11.0**  
**Chief Executive Officer**



Colin Jensen  
Chief Executive Officer

## 12.0 Background

TradeCoast Land Pty Ltd ("TradeCoast") is a small proprietary company wholly owned by Council and was established for the purposes of Council's joint venture with TradeCoast Central Pty Ltd, its role being to hold the TradeCoast land during the development process carried out by TradeCoast Central. There are two \$1 shares directly owned by Council.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of TradeCoast under its constitution at a general meeting of the company.

The 2013 Annual General Meeting for TradeCoast has been arranged to be conducted at the meeting of E&C on Monday 21 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting, the Annual Report and the Auditor's Report for the company are attached and respectively marked Attachments "C", "D", "E" and "F". A copy of the Minutes of the 2012 AGM is attached and marked "G".

E&C Approval is now sought for the Draft Decision as set out in Attachment "B".

### List of Attachments

- Attachment A: Establishment and Coordination Committee Formal Submission
- Attachment B: Draft decision as delegate for TradeCoast Land Pty Ltd
- Attachment C: Notice of Annual General Meeting 2013
- Attachment D: Scripting for AGM
- Attachment E: Annual Report of TradeCoast Land Pty Ltd
- Attachment F: Auditor's Report of TradeCoast Land Pty Ltd
- Attachment G: Minutes of Annual General Meeting held 19 November 2012

## 13.0 Consultation

- Greg Evans, Chairman and Director for TradeCoast Land Pty Ltd
- Ian Walker, Director for TradeCoast Land Pty Ltd

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for TradeCoast.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Facilitates achievement of the goals identified for TradeCoast

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy

## 20.0 Financial impact

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

The TradeCoast AGM is to be held on Monday 21 October 2013.

**23.0 Publicity/marketing strategy**

No publicity required

**24.0 Options**

- Option 1: Approve the recommendations.
- Option 2: Amend the recommendations.
- Option 3: Not approve the recommendations.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

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10 YEAR RELEASE



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"2013 ANNUAL GENERAL MEETING FOR TRADECOAST LAND PTY LTD"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

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The 2013 Annual General Meeting for TradeCoast Land Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 21 October 2013.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/965

**Related subject matter files**  
158/40/298/10

**2.0 Title**  
2013 Annual General Meeting for Museum of Brisbane Pty Ltd

**3.0 Issue/purpose**  
To approve proposals and make decisions at the 2013 Museum of Brisbane Pty Ltd ("Museum of Brisbane") Annual General Meeting ("AGM") under delegated authority of Council as sole shareholder of Museum of Brisbane.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**  
E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
Not applicable

**9.0 Recommended for public release**  
Not for release

**10.0 Recommendation**  
That E&C determine in accordance with the Draft Decision in Attachment "B".

**11.0**  
Chief Executive Officer



Colin Jensen  
Chief Executive Officer

## 12.0 Background

Museum of Brisbane Pty Ltd ("Museum of Brisbane") is a proprietary company wholly owned by Council. Museum of Brisbane has been established to operate and manage the Council owned Museum of Brisbane and to act as the Trustee of the Museum of Brisbane Trust.

Council has resolved to delegate to the E&C Committee, its powers to exercise any power or authority conferred on the Council by the articles, rules or constitution of a company or other body or entity. These delegated powers include the power to make decisions as shareholder of Museum of Brisbane under its constitution at a general meeting of the company.

The 2013 Annual General Meeting for Museum of Brisbane has been arranged to be conducted at the meeting of E&C on 21 October 2013. A copy of the Notice of AGM setting out the agenda for the meeting, a scripting process for the meeting, the Annual Report, and the Auditor's Report for the company is attached and respectively marked Attachment "C", "D", "E" and "F". A copy of the Minutes of the 2012 AGM is attached and marked Attachment "G".

E&C Approval is now sought for the Draft Decision as set out in Attachment "B".

### List of Attachments

Attachment A: Establishment and Coordination Committee Formal Submission  
Attachment B: Draft decision as delegate for Museum of Brisbane Pty Ltd  
Attachment C: Notice of Annual General Meeting 2013  
Attachment D: Scripting for AGM  
Attachment E: Annual Report of Museum of Brisbane Pty Ltd  
Attachment F: Auditor's Report of Museum of Brisbane Pty Ltd  
Attachment G: Minutes of Annual General Meeting held 19 November 2012

## 13.0 Consultation

- Board of the Museum of Brisbane Pty Ltd

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Proposals for resolution at AGM are consistent with existing policy for Museum of Brisbane.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Facilitates achievement of the goals identified for Museum of Brisbane.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Consistent with current policy.

## 20.0 Financial impact

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

Museum of Brisbane AGM is to be held on Monday 21 October 2013.

**23.0 Publicity/marketing strategy**

No publicity required.

**24.0 Options**

- Option 1: Approve the recommendations.
- Option 2: Amend the recommendations.
- Option 3: Not approve the recommendations.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

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10 YEAR RELEASE



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"2013 ANNUAL GENERAL MEETING FOR MUSEUM OF BRISBANE PTY LTD"***

**FROM THE MEETING OF MONDAY 21 OCTOBER 2013**

The 2013 Annual General Meeting for Museum of Brisbane Pty Ltd was conducted at the Establishment and Coordination Committee meeting of Monday 21 October 2013.

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/991

**2.0 Title**

Critical capability retention/completion bonus

**3.0 Issue/purpose**

To seek E&C approval regarding payment of a pro-rated critical capability retention/completion bonus for redacted.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Melissa Botha, A/Executive Services Coordinator, ext. 83659

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C approve the payment of a pro-rated critical capability retention/completion bonus for redacted in accordance with the assessment provided in Attachment A.

**11.0**

BC GABRIEL RELEASE CONFIDENTIAL

Colin Jensen  
CHIEF EXECUTIVE OFFICER

**APPROVED**

21 OCT 2013

Lord Mayor

*[Handwritten signatures and initials]*

## 12.0 Background

On 1 November 2010, E&C endorsed a proposal to establish remuneration arrangements to support the retention of senior employees considered critical to the timely and cost effective delivery of key infrastructure projects.

The specific E&C approval states that “*nominated MIPO crucial capability executives be eligible for retention/completion bonuses of 10% per annum of notional salary as follows:*”

- *Paid in December 2012 for the 2011 and 2012 calendar years, and*
- *Paid in December 2014 for the 2013 and 2014 calendar years,*
- *Be available to approved senior officers, senior executives and executive managers and professional services employee contracts,*
- *Participants in this arrangement will be still be eligible to have an opportunity to earn a bonus of up to 20%,*
- *The arrangement is aligned with the annual remuneration review of executive remuneration.”*

Further approval was then provided in 2011 to include two more senior officers under the same arrangement. [redacted] was one of these employees.

In June 2013, [redacted] senior officer contract was renewed for a period of four years, with a start date of 20 September 2013. At the time of renewal, it was determined that the critical capability bonus applied during his previous term (2011 – 2013) would not be maintained. Jim is eligible for consideration of a pro-rated critical capability payment in relation to his previous contract term; specifically 9/24 months (January – September 2013).

As such, it is recommended that E&C consider payment of a pro-rated critical capability retention/completion bonus for [redacted] in accordance with the assessment provided in Attachment A.

## 13.0 Consultation

- Peter Rule, Executive Manager, Chief Executive's Office
- Scott Stewart, Divisional Manager Brisbane Infrastructure

All are in agreement with the recommendation

## 14.0 Implications of proposal

N/A

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

9.8 Employer of Choice  
Council will have a cost-effective, adaptable and capable workforce to implement *Our Shared Vision: Living in Brisbane 2026*.

## 17.0 Customer impact

N/A

## 18.0 Environmental impact

N/A

## 19.0 Policy impact

N/A

**20.0 Financial impact**

Funding is available from the City Projects Office Program budget.

**21.0 Human resource impact**

N/A

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

N/A

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that***

BCG PUBLICATION CONFERENCE  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/988

**Relevant subject matter files**

Not applicable

**2.0 Title**

Appointment of Manager, Compliance and Regulatory Services

**3.0 Issue/purpose**

A recruitment process for the role of Manager, Compliance and Regulatory Services was commenced on 15 August 2013, with advertising both internally and externally. Following shortlisting, four candidates out of 63 applicants were selected for interview on Thursday 3 October 2013. Final reference checking was then completed on two candidates.

Interviews were held with a panel comprising of:

- Paul Salvati Divisional Manager, Brisbane Lifestyle (Chair)
- Geoff Beck, Executive Manager, Field Services
- Irene Violet, General Manager, Corporate Services, WorkCover Queensland

Two candidates are now considered suitable for appointment to the role.

The following information is now provided:

Attachment 1 -	Executive Role Statement
Attachment 2 -	Executive Summary, Interview Summary of Recommended Candidates, Resumes and Referee Reports
Attachment 3 -	Comparative Assessment of Other Candidate
Attachment 4 -	List of all Candidates

Both criminal and business history checks will be undertaken on the successful applicant, as advised to all applicants, and further discussion undertaken should any issues arise.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**

Kate Oszko, Senior Consultant, Recruitment Management Company Pty Ltd on behalf of Paul Salvati, Divisional Manager, Brisbane Lifestyle, Brisbane City Council.

**6.0 Date****7.0 For E&C approval or recommendation to Council**

E&amp;C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

**9.0 Recommended for public release**

Not for release

10.0 Recommendation

That the Establishment and Co-ordination Committee consider and appoint one of the following candidates:

1. Sean Hodgson
2. redacted

to the position of Manager, Compliance and Regulatory Services, Brisbane City Council, with a contract and salary at the SES level.

11.0



Colin Jensen  
CHIEF EXECUTIVE OFFICER

APPROVED

21 OCT 2013

Lord Mayor



BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS 28 OCTOBER 2013**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
28/10-01 <b>M</b>	137/800/1121/981	Organisational Services	Hedging interest rate risk on Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements	Approved	Not for release
28/10-02 <b>M</b>	137/800/1121/993	OLMCEO	Overseas Cisco Video Summit attendance – Mr Paul Salvati, Divisional Manager, Brisbane Lifestyle	Approved	Immediate release
28/10-03 <b>R</b>	R312/30(A2)	Brisbane Lifestyle	Disposal of Withdrawn Library Materials	Approved	Not applicable
28/10-04 <b>M</b>	137/800/1121/914 106/335/1553/54 106/335/918/4-02	Brisbane Lifestyle	Brisbane History Grants Guidelines	Approved	Immediate release
28/10-05 <b>M</b>	137/800/1121/979	CPAS	Response to the Australian Government Discussion Paper – <i>Future Brisbane Airport Operations: A Review of the Need for a Curfew at Brisbane Airport</i>	Approved	Immediate release

Present: Lord Mayor Graham Quirk, Deputy Mayor A Schrinner, Councillors K Adams, M Bourke, A Cooper, P Matic, D McLachlan & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/981

**2.0 Title**

Hedging interest rate risk on Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements

**3.0 Issue/purpose**

To seek approval to hedge against interest rate risk on Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements

**4.0 Proponent**

Greg Evans, Divisional Manager, Organisational Services, x34161

**5.0 Submission prepared by**

Jiri Arnost, Corporate Treasurer, Organisational Services, x36617

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**APPROVED**

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

28 OCT 2013

**9.0 Recommended for public release**

Not for release

Lord Mayor

**10.0 Recommendation**

That E&C approve hedging arrangements for the Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements as follows:-

- (a) the gradual use of options on 10 year interest rate swaps, by way of an interest rate collar in response to market conditions;
- (b) the Corporate Treasurer is authorised to progressively implement the hedging strategy in (a);
- (c) the Corporate Treasurer must consult with the Divisional Manager, Organisational Services and Chief Financial Officer prior to each hedging transaction being undertaken; and
- (d) the Corporate Treasurer to seek the Treasurer's approval, under the *Statutory Bodies Financial Arrangements Act*, to these hedging arrangements, if required.

**11.0**

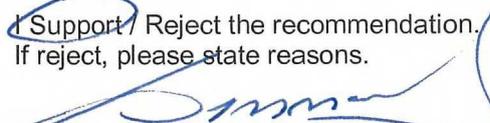
**Divisional Manager**



Greg Evans  
DIVISIONAL MANAGER  
ORGANISATIONAL SERVICES

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.



Councillor Julian Simmonds  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE

I Recommend Accordingly



CHIEF EXECUTIVE OFFICER

## 12.0 Background

As part of the Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements between Brisbane City Council and the Queensland Motorways Holding consortium, a condition exists whereby both parties have agreed to pay the other party additional financial costs, when certain conditions are met at the time of the relevant financial close for each tranche of the transaction.

The consortium will be required to pay Council when the prevailing interest rate on the 10 year swap (calculated by averaging the daily swap rate over preceding 20 business days) is more than 200 basis points (or 2 per cent) below the reference (swap) rate at financial close for the Go Between Bridge and Legacy Way components respectively.

Conversely, Council will be required to pay the consortium when the prevailing interest rate on the 10 year swap (calculated by averaging the daily swap rate over preceding 20 business days) is more than 200 basis points (or 2 per cent) above the reference rate at financial close for the Go Between Bridge and Legacy Way components respectively.

In order to protect Council against the possibility that interest rates could go above the 200 basis point threshold on the Legacy Way portion of the agreement and protect the proceeds that are used as a funding source for the Kingsford Smith Drive project, it is proposed that Council approve the use of options on 10 year interest rate swaps, by way of an interest rate option collar, to manage the risk.

An interest rate collar involves simultaneously buying and selling two different options over the same underlying instrument (10 year swap) at different exercise prices. Council would buy options at an exercise price equivalent to the 10 year swap rate plus 200 basis points and sell options equivalent to the 10 year swap rate minus 200 basis points.

The cost for Legacy Way has been negotiated at \$40,000 per basis point (or 0.01%) above a 200 basis point increase, roughly representing the present value of 10 year swap with a notional value of \$55,000,000.

The net premium to enter into an interest rate collar is currently estimated at \$715,000, assuming it is paid for in 'one go' and based on current market conditions. However, it is recommended that if required, the purchase of the interest rate collar be progressively undertaken with the aim of potentially reducing this overall cost by taking into account changes in market conditions and prices, when appropriate.

E&C is requested to approve hedging for the Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements as follows:-

- (a) the gradual use of options on 10 year interest rate swaps, by way of an interest rate collar in response to market conditions;
- (b) the Corporate Treasurer is authorised to progressively implement the hedging strategy in (a);
- (c) the Corporate Treasurer must consult with the Divisional Manager, Organisational Services and Chief Financial Officer prior to each hedging transaction being undertaken; and
- (d) the Corporate Treasurer to seek the Treasurer's approval, under the *Statutory Bodies Financial Arrangements Act*, to these hedging arrangements, if required.

## 13.0 Consultation

- Paul Oberle, Chief Financial Officer, Organisational Services (26 August 2013)
- Gregg Buyers, Project Director, Major Projects, Brisbane Infrastructure (29 August 2013)
- David Askern, Chief Legal Counsel, Office of the Lord Mayor and Chief Executive Officer (26 August 2013)
- Greg Swain, Corporate Communication Manager, Organisational Services (26 August 2013)

All are in agreement with the recommendation.

**14.0 Implications of proposal**

The proposal will provide Council with the capacity to manage interest rate risk associated with the offer on the Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements.

**15.0 Commercial in confidence**

Nil

**16.0 Vision/Corporate Plan impact**

8.3.1.2 Treasury Management  
*Hedging of financial market risk, including exposures to interest rates*

**17.0 Customer impact**

Nil

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Funding for the hedging strategy is available from Kingsford Smith Drive Upgrade Project Service Level 2.3.2.1, Build the Transport Network.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendations
- Option 2: Approve the recommendations with amendments
- Option 3: Not approve the recommendations

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"HEDGING INTEREST RATE RISK ON GO BETWEEN BRIDGE AND  
LEGACY WAY TUNNEL TOLLWAY CONCESSION AND ASSOCIATED  
AGREEMENTS"***

**FROM THE MEETING OF MONDAY 28 OCTOBER 2013**

On Monday 28 October 2013, the Establishment and Coordination Committee approved a hedging strategy for interest rate risk on Go Between Bridge and Legacy Way Tunnel Tollway Concession and Associated Agreements.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/993

**Relevant subject matter files**

N/A

**2.0 Title**

Overseas Cisco Video Summit attendance – Mr Paul Salvati, Divisional Manager, Brisbane Lifestyle

**3.0 Issue/purpose**

To seek approval for Paul Salvati to attend the Cisco Video Summit in Singapore from 12 – 15 November 2013

**4.0 Proponent**

Vicki Pethybridge, Acting Chief Executive Officer

**5.0 Submission prepared by**

Elizabeth Brownjohn, Executive Officer, Brisbane Lifestyle Ext 34941

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

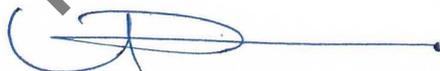
Immediate release

**10.0 Recommendation**

That E&C approve Paul Salvati to travel to Singapore from 12 – 15 November 2013 to attend the Cisco Video Summit at an estimated cost to Council of \$3250.

**11.0**

Chief Executive Officer



Vicki Pethybridge  
ACTING CHIEF EXECUTIVE OFFICER

**APPROVED**

28 OCT 2013

Lord Mayor



BCG 10 YEAR RELEASE SCHEME

## 12.0 Background

Cisco has invited 20 customers, including Council, to attend a Video Summit in Singapore where they will present on new Video technologies.

This Summit will provide insight into how video technologies are transforming the way organisations communicate and collaborate with colleagues, customers and partners. With the rollout of faster broadband across Australia, live video customer service is widely expected to rapidly grow in importance, replacing face to face interactions at counter sites and at customer premises.

The Summit will show how video technology can help redefine customer service models and seamlessly integrate with other collaboration tools. Cisco will share latest trends and best practices in usage and adoption of video technologies.

Cisco Systems currently supply the underlying systems supporting Council's Contact Centre. Council is working with Cisco to trial the introduction of live video enabled Remote Expert Pods in shopping centres. With this development underway, this Summit will be of particular interest to Council to understand the technical capability of Cisco as a current technology supplier to Council.

There is no current tendering for products from Cisco and the nature of the visit is not considered to have any perceived concerns of a probity nature in relation to Council procurement process.

It is recommended that E&C approve Paul Salvati to travel to Singapore from 12 – 15 November 2013 to attend the Cisco Video Summit at an estimated cost to Council of \$3250.

## 13.0 Consultation

Craig Stevens, Communication Manager, Corporate Communication, Organisational Services (18 October 2013)

David Askern, Chief Legal Counsel, Brisbane City Legal Practice

(18 October 2013)

Councillor Krista Adams, Chairman Brisbane Lifestyle Committee

(22 October 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Attendance at this Summit will allow Council to better understand the technical capability and viability of video interactions in the delivery of customer and regulatory services.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Attendance at the Cisco Video Summit links to the Corporate Plan Customer Focus Program including the following outcomes and strategies:

- Outcome 7.1 Engagement
- Outcome 7.2 Service Delivery
- Outcome 7.3 A Council Easy To Do Business With
- Council's Customer Focus Vision 2016
- Citywide Outcome - Connected and engaged communities

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

**20.0 Financial impact**

Estimated Fares	\$ 2900.00 (Net between Business fare and economy fare return. Reimbursement of economy fare covered by Cisco Systems - Summit organisers)
Accommodation	\$ NIL (covered by Cisco Systems - summit organisers)
Personal Allowance	\$ 200.00
Taxis – estimate	\$ 150.00
TOTAL – estimate	\$ 3250.00 inc. GST

**21.0 Human resource impact**

Nil

**22.0 Urgency**

The conference is scheduled for 12 to 15 November 2013.

**23.0 Publicity/marketing strategy**

Not applicable.

**24.0 Options**

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

***Option 1 is the preferred option.***

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATIONS SCHEME  
10 YEAR RELEASE



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***“Overseas Cisco Video Summit attendance – Mr Paul Salvati,  
Divisional Manager Brisbane Lifestyle”***

**FROM THE MEETING OF MONDAY 28 OCTOBER 2013**

At the meeting of Monday 28 October 2013, the Establishment and Coordination Committee granted approval for Mr Paul Salvati, Divisional Manager, Brisbane Lifestyle to travel to Singapore for 12 – 15 November 2013 to attend the Cisco Video Summit.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/914

**Relevant subject matter files**  
106/335/1553/54  
106/335/918/4-02

**2.0 Title**  
Brisbane History Grants Guidelines

**3.0 Issue/purpose**  
To seek E&C approval to consolidate the Community History Grants and the Lord Mayor's Helen Taylor Award for Local History into the new Brisbane History Grants Program.

**4.0 Proponent**  
Paul Salvati, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**  
Katie Pack, Manager, Creative Communities, Brisbane Lifestyle, ext 86227

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**APPROVED**

28 OCT 2013

**9.0 Recommended for public release**

Immediate release

.....  
Lord Mayor

**10.0 Recommendation**

That E&C approve the consolidation of the Community History Grants and the Lord Mayor's Helen Taylor Award for Local History into the newly named Brisbane History Grants and the grant guidelines as set out in Attachment B.

*[Handwritten signatures and initials in blue ink, including 'KA', 'JW', 'DM', 'S']*

**11.0**  
Divisional Manager

*[Handwritten signature of Paul Salvati in blue ink]*

**Paul Salvati**  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE DIVISION

**Chairman**

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

*[Handwritten signature of Krista Adams in blue ink]*

**Councillor Krista Adams**  
CHAIRMAN BRISBANE LIFESTYLE  
COMMITTEE

I Recommend Accordingly

.....  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

Council has funded the Community History Grants since 1996 and the Lord Mayor's Helen Taylor Award for Local History since 2008. The purpose of both initiatives is to increase the community's access and appreciation of Brisbane's history and heritage.

The Community History Grants and the Lord Mayor's Helen Taylor Award for Local History have been reviewed by a working group in response to feedback and recommendations from assessors and previous applicants. The review recommended the merging of the two history grants into one grant to be known as Brisbane History Grants with two subcategories - Community History Grants and The Lord Mayor's Helen Taylor Research Award for Local History. Benefits include clearer guidelines for applicants, streamlining of assessment and administrative efficiencies.

Amendments to the existing guidelines include:

- an increase in the minimum grant allocation funding from \$2000 to \$5000 for the Community History Grants;
- an increase in the maximum grant allocation funding from \$10,000 to \$20,000 for the Community History Grants; and
- an increase in the maximum individual recipient allocation for the Lord Mayor's Helen Taylor Research Award for Local History, from \$10,000 to \$20,000.

The overall annual funding allocation remains at \$80,000.

That E&C approve the consolidation of the Community History Grants and the Lord Mayor's Helen Taylor Award for Local History into the newly named Brisbane History Grants and the grant guidelines as set out in Attachment B.

### List of Attachments

Attachment A: Establishment and Coordination Committee Formal Submission Summary

Attachment B: Brisbane History Grants Guidelines

## 13.0 Consultation

- Shane Hackett, Acting Branch Manager, Connected Communities (10 September 2013)
- Greg Swain, Communications Manager, Corporate Communication (3 September 2013)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (3 September 2013)
- Lorraine Gregory, Manager, Healthy And Vibrant Communities (3 September 2013)
- Denver Beanland, Historian (17 October 2013)

History Grants Working Group Members are:

- Dr Carmel Black, Senior Historian, City Architecture and Heritage Team (5 July 2013)
- Annabel Lloyd, City Archivist, City Archives Library Services (5 July 2013)
- Lauren Barnett, Acting Program & Business Services Manager, Community Lifestyle (5 July 2013)
- Katie Pack, Manager, Creative Communities (5 July 2013)
- Michael Peterson, Team Leader, Cultural Investment and Development (5 July 2013)
- Chelle Day, Strategic Project Officer, Cultural Investment and Development (5 July 2013)
- Dr Katie McConnel, Chair, Brisbane's Living Heritage Network (5 July 2013)
- Leanne Kelly, Program Manager, Museum of Brisbane (5 July 2013)
- John Taylor, Family Representative, Helen Taylor Family (23 July 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The new guidelines for the Brisbane History Grants adhere to Council's Community Grants Policy, provide value for money through increased administration efficiency and enable improved community history outcomes.

## 15.0 Commercial in confidence

No.

**16.0 Vision/Corporate Plan impact**

The Grants are linked to the following Corporate Plan outcomes:

- Outcome 4.4 Social Inclusion
- Outcome 4.1 Thriving Arts and Culture.

**17.0 Customer impact**

The proposed changes will provide greater clarity for potential grant program applicants and allow more flexibility in project proposals.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

Publicity will be prepared by Corporate Communication in consultation with Connected Communities Branch.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BC 10 YEAR PUBLIC INFORMATION SCHEME CONFIDENTIAL PLEASE RELEASE



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**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"BRISBANE HISTORY GRANTS GUIDELINES"***

**FROM THE MEETING OF MONDAY 28 OCTOBER 2013**

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On Monday 28 October 2013, the Establishment and Coordination Committee approved the consolidation of the Community History Grants and the Lord Mayor's Helen Taylor Award for Local History into the newly named Brisbane History Grants and approved the new grant guidelines.

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/979

**Relevant subject matter files**

Not applicable.

**2.0 Title**Response to the Australian Government Discussion Paper – *Future Brisbane Airport Operations: A Review of the Need for a Curfew at Brisbane Airport.***3.0 Issue/purpose**To seek Establishment and Coordination Committee approval to respond to the Discussion Paper – *Future Brisbane Airport Operations: A Review of the Need for a Curfew at Brisbane Airport.***4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Eileen Paterson, A/Operations Manager, City Planning and Economic Development.

**6.0 Date****7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**That the Establishment and Coordination Committee approve the Response to the Australian Government Discussion Paper – *Future Brisbane Airport Operations: A Review of the Need for a Curfew at Brisbane Airport*, set out in Attachment B.**11.0****Divisional Manager**Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY  
DIVISION**Chairman**I Support / Reject the recommendation.  
If reject, please state reasons.Councillor Amanda Cooper  
CHAIRMAN, NEIGHBOURHOOD PLANNING  
AND DEVELOPMENT ASSESSMENT  
COMMITTEE

I Recommend Accordingly

  
107  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

The Australian Government has established a high-level Steering Committee to conduct a review of whether a night-time curfew is required at Brisbane Airport. The Steering Committee is jointly chaired by the Australian and Queensland Governments with representation from the aviation industry, the business community and local government.

The Australian Government's 2009 National Aviation Policy White Paper, *Flight Path to the Future*, included recognition from the Government of the adverse impacts of aircraft noise and the need to manage these impacts in a balanced and transparent way. The White Paper also included a commitment to a formal review of the need for a curfew at Brisbane Airport. The discussion paper *Future Brisbane Airport Operations: A Review of the Need for a Curfew at Brisbane Airport*, is the first step in that review. By email dated 5 August 2013, Brisbane City Council (Council) was invited to submit comments on the discussion paper.

The purpose of the discussion paper is to describe operations at Brisbane Airport (both present and projected), associated noise impacts, noise mitigation strategies used to date and the potential to improve those strategies in the future to better manage night-time aircraft noise at Brisbane Airport.

The paper also describes the role of airport curfews in other cities (Sydney, Melbourne and the Gold Coast) and examines issues that will assist in deciding whether an airport curfew is an appropriate night-time noise management strategy at Brisbane Airport.

Council has reviewed the discussion paper and a draft response has been prepared which highlights the following issues:

- reduced growth potential of long haul flights and operation of low cost carriers;
- detrimental impact on freight movement;
- reduced employment growth;
- reduced investment;
- increased cost of flights;
- recommend Brisbane Airport model the noise scenarios for a curfew and non-curfew situation to predict the number of residents who would be noise affected; and
- confirms Council is not supportive of a curfew.

The outcome of the review will be available to inform the next Brisbane Airport Master Plan, which is currently being prepared and is due to be finalised in 2014.

It is recommended that the Establishment and Coordination Committee approve the Response to the Australian Government Discussion Paper – *Future Brisbane Airport Operations: A Review of the Need for a Curfew at Brisbane Airport*, set out in Attachment B.

### List of Attachments

Attachment A: Summary of decision

Attachment B: Response to the Department of Infrastructure and Transport

## 13.0 Consultation

- Kerry Doss, Manager, City Planning and Economic Development Branch (9 October 2013)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (8 October 2013)
- Greg Swain, Communication Manager, Corporate Communication (9 October 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Nil.

## 15.0 Commercial in confidence

Nil.

**16.0 Vision/Corporate Plan impact**

Nil.

**17.0 Customer impact**

Nil.

**18.0 Environmental impact**

Nil.

**19.0 Policy impact**

Nil.

**20.0 Financial impact**

Nil.

**21.0 Human resource impact**

Nil.

**22.0 Urgency**

Council's response is to be provided to the Department of Infrastructure and Transport provided by 31 October 2013.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC RELEASE  
10 YEAR SCHEME



**ESTABLISHMENT AND COORDINATION COMMITTEE**

**FORMAL SUBMISSION**

***"RESPONSE TO THE AUSTRALIAN GOVERNMENT'S  
DISCUSSION PAPER - FUTURE BRISBANE AIRPORT OPERATIONS:  
A REVIEW OF THE NEED FOR A CURFEW AT BRISBANE AIRPORT"***

**FROM THE MEETING OF MONDAY, 28 OCTOBER 2013**

On Monday, 28 October 2013 the Establishment and Coordination Committee approved a response to the Australian Government's invitation to provide a response to the discussion paper *Future Brisbane Airport Operations: A Review of the Need for a Curfew at Brisbane Airport*.

**BCC PUBLICATIONS  
10 YEAR RELEASE**