

E&C FORMAL SUBMISSIONS RESULTS 4 FEBRUARY 2013

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
04/02-01 M	137/800/1121/702 164/105/219/1	Organisational Services	Monthly Report – Delegation of Authority to Travel – October, 2012	Approved	Immediate Release
04/02-02 M	137/800/1121/718 164/105/219/1	Organisational Services	Monthly Report – Delegation of Authority to Travel – November, 2012	Approved	Immediate Release
04/02-03 M	137/800/1121/737 165/830/179/55	OLMCEO	Stores Board Submission – Bus Stop Infrastructure – Supply and/or Installation	Approved	Immediate Release
04/02-04 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates for December 2012	Approved	Not Applicable
04/02-05 M	137/800/1121/744 164/855/554/42	OLMCEO	Overseas Travel – Kaohsiung, Taiwan	Approved	Immediate Release

Present: Lord Mayor Graham Quirk, A Schrunner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary File Number

137/800/1121/702

Related subject matter file

164/105/219/1

2.0 Title

Monthly Report - Delegation of Authority to Travel – October, 2012

3.0 Issue/purpose

Provision of relevant monthly travel report

4.0 Proponent

Sue Rickerby, A/Divisional Manager, Organisational Services

5.0 Submission prepared by

Irene Murphy, Co-ordinator, Support Services Centre, ext. 39159

6.0 Date

0 4 FEB 2013

7.0 For E&C approval or recommendation to Council?

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That the Establishment and Coordination Committee note the information submitted on approved travel for October, 2012.

11.0

Divisional Manager

Chairman

I Support/Reject the Recommendation
If Reject – please state reasons

Sue Rickerby
A/DIVISIONAL MANAGER
ORGANISATIONAL SERVICES

Cr Julian Simmonds

CHAIRMAN FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

APPROVED

0 4 FEB 2013

Lord Mayor

BC 10 YEAR RELEASE SCHEME

12.0 Background

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for October, 2012, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "B" shows details associated with travel undertaken by non-Council employees not covered by the Travel Policy.

In summary, the position is as follows:

Non-Commercial Operations		
a)	International Travel	
	(i) Number of Bookings	5
	(ii) Airfares	\$30,742.96
b)	Domestic Travel	
	(i) Number of Bookings	45
	(ii) Airfares	\$14,256.40
c)	Accommodation and Allowances Costs	\$41,375.86
d)	Registration Fees for Conferences	\$41,031.95
e)	Other Costs	\$ 7,876.00
TOTAL		\$135,283.17

Attachment "B"

\$3,998.64

13.0 Consultation

Liaison with Officers undertaking travel and Divisional Travel Officers

14.0 Implications of proposal

Nil

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

Nil

17.0 Customer impact

Nil

18.0 Environmental impact

Nil

19.0 Policy impact

In line with Council policy

20.0 Financial impact

Expenses incurred through Divisional Travel Votes

21.0 Human resources impact

Not applicable

22.0 Urgency

In the normal course of business

23.0 Publicity/marketing strategy

At the discretion of the Lord Mayor

24.0 Options

Option 1: That E&C note the information submitted on approved Travel for October, 2012

Option 2: Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary File Number

137/800/1121/718

Related subject matter file

164/105/219/1

2.0 Title

Monthly Report - Delegation of Authority to Travel – November, 2012

3.0 Issue/purpose

Provision of relevant monthly travel report

4.0 Proponent

Sue Rickerby, A/Divisional Manager, Organisational Services.

5.0 Submission prepared by

Irene Murphy, Co-ordinator, Support Services Centre, ext. 39159

6.0 Date

0 4 FEB 2013

7.0 For E&C approval or recommendation to Council?

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No.

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That the Establishment and Coordination Committee note the information submitted on approved travel for November, 2012.

11.0

Divisional Manager

Chairman

I Support/Reject the Recommendation
If Reject – please state reasons

Sue Rickerby
A/DIVISIONAL MANAGER
ORGANISATIONAL SERVICES

Cr Julian Simmonds
CHAIRMAN FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCG 10 YEAR RELEASE SCHEME

APPROVED

0 4 FEB 2013

Lord Mayor

[Handwritten signatures and initials]

12.0 Background

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for November, 2012, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "B" shows details associated with travel undertaken by non Council employees not covered by the Travel Policy.

In summary, the position is as follows:

Non-Commercial Operations		
a)	International Travel	
	(i) Number of Bookings	1
	(ii) Airfares	\$2,488.62
b)	Domestic Travel	
	(i) Number of Bookings	23
	(ii) Airfares	\$6,786.83
c)	Accommodation and Allowances Costs	\$9,505.69
d)	Registration Fees for Conferences	\$5,914.50
e)	Other Costs	\$3,399.84
TOTAL		\$28,095.48

Attachment "B"

\$6,810.83

BCC PUBLICATION SCHEME
10 YEAR RELEASE

13.0 Consultation

Liaison with Officers undertaking travel and Divisional Travel Officers.

14.0 Implications of proposal

Nil.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

Nil.

17.0 Customer impact

Nil.

18.0 Environmental impact

Nil.

19.0 Policy impact

In line with Council policy.

20.0 Financial impact

Expenses incurred through Divisional Travel Votes.

21.0 Human resources impact

Not applicable.

22.0 Urgency

In the normal course of business.

23.0 Publicity/marketing strategy

At the discretion of the Lord Mayor.

24.0 Options

Option 1: That E&C note the information submitted on approved Travel for November, 2012

Option 2: Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number
137/800/1121/737.

Related subject matter files
165/830/179/55.

2.0 Title
Stores Board Submission – Bus Stop Infrastructure - Supply and/or Installation.

3.0 Issue/purpose
To seek approval from the Establishment & Coordination Committee of a Significant Contracting Plan for the Supply and/or Installation of Bus Stop Infrastructure.

4.0 Proponent
Colin Jensen, Chief Executive Officer.

5.0 Submission prepared by
Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

6.0 Date
0 4 FEB 2013

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
No.

9.0 Recommended for public release
Immediate release.

10.0 Recommendation
That the Establishment and Co-ordination Committee, approves the attached submission.

APPROVED

- 4 FEB 2013

Lord Mayor

11.0 Mark Johnston
ACTING CORPORATE RISK MANAGER
ORGANISATIONAL SERVICES

Colin Jensen
CHIEF EXECUTIVE OFFICER

BCC 70 YEAR RELEASE SCHEME

12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 15 January 2013.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
SPO130064-12/13.	Bus Stop Infrastructure - Supply and/or Installation.	For E&C approval.

13.0 Consultation

- Divisional Manager, Brisbane Infrastructure
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

15.0 Commercial in confidence

Not Applicable.

16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

20.0 Financial impact

Financial details are included in the Divisional submission.

21.0 Human resource impact

Not Applicable

22.0 Urgency

As soon as possible

23.0 Publicity/marketing strategy

As Required

24.0 Options

Option 1: That the E&C approves the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 File number

137/800/1121/744

Related Subject Matter File

164/855/554/42

2.0 Title

Overseas Travel – Kaohsiung, Taiwan

3.0 Issue/purpose

To seek E&C approval for Ms Trish Levey, Principal Officer – International Projects to travel to Kaohsiung, Taiwan in February 2013.

4.0 Proponent

Peter Rule, Executive Manager, Office of the Chief Executive

5.0 Submission prepared by

Judy Liu, Client Strategy and Relationship Officer, International Relations and Multicultural Affairs Unit, Lord Mayor's Administration Office, ext 80354

6.0 Date

0 4 FEB 2013

7.0 For E&C Approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

9.0 Recommendation for public release

Immediate release

10.0 Recommendation

That approval be granted for Ms Trish Levey, Principal Officer – International Projects to travel to Kaohsiung from 15-22 February 2013 to attend the 2013 Kaohsiung Lantern Festival, and meet with relevant officials regarding 2013 Asia Pacific Cities Summit planning at an estimated cost of AU\$5100.

11.0 Divisional Manager

Peter Rule

Peter Rule
Executive Manager
Office of the Chief Executive

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

Committee Chairman

I Support / Reject the recommendation.

If reject, please state reasons

Julian Simmonds
Councillor Julian Simmonds
Chairman, Finance, Economic Development & Administration Committee

APPROVED

- 4 FEB 2013

.....
Lord Mayor



12.0 Background

Brisbane has been invited by our sister city in Taiwan, Kaohsiung to attend the 2013 Kaohsiung Lantern Festival, to be held from 16-18 February 2013. The Festival is organised and sponsored by Kaohsiung City Government.

The Kaohsiung Lantern Festival is one of the most significant traditional festivals that are held annually, attracting approximately five million visitors. At this cultural festival, numerous lanterns and fireworks will be displayed along the banks of the Kaohsiung Love River. Brisbane previously participated in the festival in 2012.

This visit would also provide an important opportunity for Brisbane to continue having face-to-face discussions with Kaohsiung in relation to the progress of the planning for the 2013 Asia Pacific Cities Summit (APCS). Following the international launch of the APCS and initial face-to-face meetings in October 2012, both attended by the Lord Mayor, it is important to continue this relationship in person given we are now in the critical planning stages of the APCS.

In depth planning meetings with the APCS taskforce will cover; program developments, business matching, venue arrangements, sponsorship, joint marketing opportunities and logistics.

In addition extensive venue inspections of the Summit venue, recommended hotels, suggested technical tours and social activities would be undertaken in order to effectively appraise and assist with planning.

It is recommended that E&C grant approval for Ms Trish Levey, Principal Officer – International Projects to travel to Kaohsiung from 15-22 February 2013 to attend the 2013 Kaohsiung Lantern Festival, and meet with relevant officials regarding 2013 Asia Pacific Cities Summit planning at an estimated cost of AU\$5100.

13.0 Consultation

Lord Mayor, Councillor Graham Quirk
Rebecca McAnalen, Acting Manager, Lord Mayor's Administration Office
Barry Hancock, International Relations Manager

All are in agreement with the recommendation.

14.0 Implications of proposal

Brisbane's participation in the 2013 Kaohsiung Lantern Festival will serve to further strengthen the Sister City relationship with Kaohsiung and support the growth and development of Brisbane's international profile.

Attendance at this event would be seen as a reciprocal gesture in thanking Kaohsiung for their continual support and attendance at the Asia Pacific Cities Summit.

This visit will further reinforce the strong Sister City ties, as well as provide a good opportunity for Brisbane to have further face-to-face discussions with Kaohsiung in relation to the planning of the 2013 Asia Pacific Cities Summit.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

The proposal contributes to the Regional and International Activities strategy by progressing action:

9.2 Maintain positive relationships with Brisbane's sister cities.

17.0 Customer impact

Nil

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

Kaohsiung City Government will cover three nights accommodation, meals and local transportation costs for Ms Levey during her stay in Kaohsiung.

Other expenses (eg. airfares, extra two night accommodation, travel doctor, allowances) will be at a cost to Council with a total cost of approximately \$5100

Council Advance and Allowance	\$600
Travel doctor	\$500
Accommodation	\$500
Airfares	\$3500
Total	\$5100

Funds are available in the International Relations budget vote code:
1.01.1510.226.813.000.628.000.000.00.

21.0 Human resource impact

Nil

22.0 Urgency

Urgent, to allow for travel arrangements to be made.

23.0 Publicity/marketing strategy

Nil

24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.
- Option 1 is the preferred option.**

BC 10 YEAR RELEASE SCHEME

E&C FORMAL SUBMISSIONS RESULTS 11 FEBRUARY 2013					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
11/02-01 M	137/800/1121/756 137/520/148/1	OLMCEO	To re-appoint the independent Chairperson to the Brisbane City Council Audit Committee	Approved	Immediate Release
11/02-02 R	155/455/468/16	OLMCEO	Adoption of <i>Administrative Arrangements Amending Local Law 2013</i>	Approved	Not Applicable
11/02-03 M	137/800/1121/743 109/110/636/15	OLMCEO	National Awards for Local Government 2013	Approved	Immediate Release
11/02-04 M	137/800/1121/765 234/70/1(354)	OLMCEO	Resignation of Brisbane City Council Director and proxy for the Director from the Brisbane Institute Board	Approved	Immediate Release
11/02-05 R	134/135/86/82	Organisational Services	2012-13 Budget – Storm Impacts and Funding	Approved	Not Applicable

Present: Lord Mayor Graham Quirk, A Schrunner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number
137/800/112/756

Relevant subject matter files
137/520/148/1

2.0 Title
To re-appoint the independent Chairperson to the Brisbane City Council Audit Committee.

3.0 Issue/purpose
To seek E&C approval for the re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee.

4.0 Proponent
Peter Rule, Executive Manager, Office of the Chief Executive

5.0 Submission prepared by
Andrew MacLeod – Chief Internal Auditor, Assurance, Security and Ethical Standards, OLMCEO (x36897)

6.0 Date
11 FEB 2013

7.0 For E&C approval or recommendation to Council
For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
Not applicable.

9.0 Recommended for public release
Immediate release.

10.0 Recommendation
That E&C grant approval for the re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee for a further two year period from 30 March 2013 to 29 March 2015.

11.0 Divisional Manager

Peter Rule

Peter Rule

EXECUTIVE MANAGER
OFFICE OF THE CHIEF EXECUTIVE

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

APPROVED

11 FEB 2013

.....
Lord Mayor

AS MB JMM KA

Chairman

I Support / Reject the recommendation.
If reject, please state reasons.

Julian Simmonds

Councillor Julian Simmonds

CHAIR FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION
COMMITTEE

12.0 Background

Len Scanlan is the current Chair of the Brisbane City Council Audit Committee and has been in the position for eight years. Mr Scanlan's term will expire on 29 March 2013 and Mr Scanlan has expressed his desire for his term to be extended.

Len Scanlan was the Auditor-General in Queensland for seven years up to November 2004 and during that time he provided frank and fearless advice. He has a good understanding of corporate governance and he has acquired a good knowledge of how Council operates through his supervision of the annual review of the financial statements. The re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee will help facilitate the Committee's role of the appraisal of Council entities, business systems, and processes.

It is recommended that E&C grant approval for the re-appointment of Len Scanlan as the independent Chairperson of the Brisbane City Council Audit Committee for a further two year period from 30 March 2013 to 29 March 2015.

13.0 Consultation

- Colin Jensen, Chief Executive Officer

Is in agreement with the recommendation.

14.0 Implications of proposal

The proposed re-appointment of an independent Chairperson of the Brisbane City Council Audit Committee as per world best practice will facilitate the continuing monitoring role of the Audit Committee and public accountability.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

Re-appointment of the independent Audit Committee Chairperson will help Brisbane to achieve Outcome 9.5 Risk Management of the Corporate Plan by assuring service delivery through the effective management of risks.

17.0 Customer impact

No direct impact.

18.0 Environmental impact

Nil.

19.0 Policy impact

Nil.

20.0 Financial impact

Corporate Finance has advised that a two year aggregated CPI increase as a market review is acceptable which would see the Chairperson's fee raised from redacted to redacted per annum, an increase of redacted. A cost of redacted per annum (exclusive of GST) is available in the 2012/13 budget of Assurance, Security and Ethical Standards.

21.0 Human resource impact

Nil.

22.0 Urgency

In the normal course of business.

23.0 Publicity/marketing strategy

Appropriate publicity in various auditing and public administration journals.

24.0 Options

Option 1: Approve the recommendation

Option 2: Not approve the recommendation

Option 3: Amend the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number
137/800/1121/743

Related subject matter files
109/110/636/15

2.0 Title
2013 National Awards for Local Government

3.0 Issue/purpose
To seek Establishment and Coordination Committee (E&C) approval to submit five award nominations for the 2013 National Awards for Local Government.

4.0 Proponent
Colin Jensen, Chief Executive Officer

5.0 Submission prepared by
Julie Meehan, Senior Policy Officer, Office of the Chief Executive, ext 34686

6.0 Date
11 FEB 2013

7.0 For E&C approval or recommendation to Council
For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommended for public release
Immediate release

10.0 Recommendation
It is recommended that E&C approve the following Council nominations for the 2013 National Awards for Local Government:

1. Brisbane Multicultural Centre, Strength in Diversity Category
2. Yeronga Memorial Park Improvement Project, Innovative Infrastructure Development Category
3. Active School Travel Program, Excellence in Road Safety Category
4. Rochedale Landfill, Innovative Infrastructure Development Category
5. Legacy Way Spoil Reuse, Innovation in Natural Resource Management Category

11.0

Colin Jensen
CHIEF EXECUTIVE OFFICER

APPROVED

11 FEB 2013

Lord Mayor

BCG 10 YEAR RELEASE SCHEME

12.0 Background

Nominations and entries for the 2013 National Awards for Local Government have been invited by the Department of Regional Australia, Local Government, Arts and Sport in 10 award categories. Entries close on 15 February 2013.

The following projects are proposed for nomination:

1. Brisbane Multicultural Centre. The Centre runs settlement and multicultural programs for refugees as well as providing cultural responsive services to address a range of physical, psychological and social needs for refugees who survivors of torture and trauma. Between 2011 and 2012 the Centre supported 1298 individual clients from 77 countries. The project is a first of its kind in Queensland and demonstrates the commitment of local and State Government and the wider Brisbane community to cultural diversity. Furthermore, the Centre aligns to Council's core goals outlined in the Living in Brisbane Vision 2026 which promotes strong, welcoming, caring and diverse communities where people enjoy working together and helping each other in local neighbourhoods and in the broader community. The award information is outlined in Attachment B.
2. Yeronga Memorial Park Improvement Project. This project's innovation combines 'green and social infrastructure' to blend a respect for time, people and place with traditional infrastructure to deliver the restoration of the 95 year old Yeronga Memorial Park Avenue of Honour, which has national significance. The award nomination information is outlined in Attachment C.
3. Active School Travel (AST) Program. The AST has been consistently achieving outstanding results for nine consecutive years decreasing traffic congestion around schools and improving road safety and the city's health. The AST team have worked with 137 schools and 64,000 Brisbane students to get more people actively travelling to and from school. In 2012, the program achieved an average reduction in sole family car trips of 30%. The award nomination information is outlined in Attachment D.
4. Rochedale Landfill. The Rochedale Landfill is one of the largest putrescibles (organic materials) landfills in Australia. Built in 1993 it was the first in Australia to have high tech engineering including the use of a double neoprene liner and an advanced leachate reticulation system. In 2009 and 2011 the landfill received the biennial Australian Landfill Owners Association (ALOA) award as the best landfill in Australia. The site also houses a large education centre which teaches school children all year round about the landfill, energy from landfill, waste avoidance and recycling. The award nomination information is outlined in Attachment E.
5. Legacy Way Spoil Reuse. As part of the construction of the Legacy Way tunnel project, 1.35 million cubic metres of spoil material must be removed from the construction site. A 530m conveyor tunnel has been built to transport the spoil generated by the Tunnel Boring Machines (TBM) directly into Mt Coot-tha Quarry to be used for the future rehabilitation of the quarry. This innovative solution saved 96,000 truck movements on local roads plus provided a future use for an otherwise surplus material. The award nomination information is outlined in Attachment F.

The Department of Regional Australia, Local Government, Arts and Sport will fund the award related travel and accommodation expenses of category and national winners who are invited to present to the national judging panel and/or award presentation event in Canberra, including one person to present to the panel and up to two to attend the award presentation event in June 2013.

It is therefore recommended that E&C approve the following Council nominations for the 2013 National Awards for Local Government:

1. Brisbane Multicultural Centre, Strength in Diversity Category
2. Yeronga Memorial Park Improvement Project, Innovative Infrastructure Development Category
3. Active School Travel (AST) Program, Excellence in Road Safety Category
4. Rochedale Landfill, Innovative Infrastructure Development Category
5. Legacy Way Spoil Reuse, Innovation in Natural Resource Management Category

Attachments:

- Attachment A – Summary of decision for public release
- Attachment B – Nomination for Brisbane Multicultural Centre, Strength in Diversity Category

- Attachment C – Nomination for Yeronga Memorial Park Improvement Project, Innovative Infrastructure Development Category.
- Attachment D – Nomination for Active School Transport (AST) Program, Excellence in Road Safety Category.
- Attachment E – Nomination for Rochedale Landfill, Innovative Infrastructure Development Category.
- Attachment F – Nomination for Legacy Way Spoil Reuse, Innovation in Natural Resource Management Category.

13.0 Consultation

- Councillor Krista Adams, Chairman, Brisbane Lifestyle Committee
- Councillor Matthew Bourke, Chairman, Environment, Parks & Sustainability Committee
- Deputy Mayor, Councillor Adrian Schrinner, Chairman, Infrastructure Committee
- Councillor David McLachlan, Chairman, Field Services Committee
- Councillor Peter Matic, Chairman, Public and Active Transport Committee
- Vicki Pethybridge, Divisional Manager, City Planning & Sustainability
- Paul Salvati, Divisional Manager, Brisbane Lifestyle
- Scott Stewart, Divisional Manager, Brisbane Infrastructure
- Geoff Beck, Executive Manager, Field Services
- Alan Evans, Executive Manager, City Projects Office
- John Jordan, Manager, Natural Environment, Water and Sustainability Branch
- Tim Wright, Manager, Asset Services Branch
- Brad Wilson, Group Manager, Natural Resources & Parks, Natural Environment, Water and Sustainability Branch
- Kent Stroud, Manager, Community Lifestyle Branch
- Vanessa Fabre, Inclusive Communities Manager, Community Lifestyle Branch
- David Askern, Chief Legal Counsel
- Paul O’Kane, Solicitor, Brisbane City Legal Practice
- Greg Swain, Communication Manager, Corporate Communication
- Tammy Anderson, Executive Officer, Brisbane Lifestyle
- Andrew Ensbey, Project Manager, City Planning and Sustainability

All are in agreement with the recommendation.

14.0 Implications of proposal

Nil

15.0 Commercial in confidence

No.

16.0 Vision/Corporate Plan impact

The nominations link to the following Living in Brisbane 2026 Vision themes:

1. Active, healthy city
2. Clean, green city
3. Friendly, safe city
4. Smart, prosperous city
5. Vibrant, creative city

17.0 Customer impact

Nil.

18.0 Environmental impact

Nil.

19.0 Policy impact

Nil.

20.0 Financial impact

All costs associated with travel and accommodation to judging and award presentation are met by the Department of Regional Australia, Local Government, Arts and Sport.

21.0 Human resource impact

Nil.

22.0 Urgency

Urgent. Award nominations are due by 15 February 2013.

23.0 Publicity/marketing strategy

To be agreed with the relevant Committee Chairmen once judging has been completed.

24.0 Options

- Option 1: Approve the recommendation.*
- Option 2: Amend the recommendation.*
- Option 3: Not approve the recommendation.*

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION CONFERENCE
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number
137/800/1121/765

Relevant subject matter files
234/70/1(354)

2.0 Title

Resignation of Brisbane City Council Director and proxy for the Director from the Brisbane Institute Board.

3.0 Issue/purpose

To approve resignation of Colin Jensen, Chief Executive Officer as the Brisbane City Council Director and Sue Rickerby, Executive Manager Support Services as proxy for the Director from the Brisbane Institute Board.

4.0 Proponent

Peter Rule, Executive Manager, Office of the Lord Mayor and Chief Executive Officer

5.0 Submission prepared by

Ainsley Gold, Executive Officer to the CEO, OLMCEO x34795

6.0 Date

11 FEB 2013

7.0 For E&C approval or recommendation to Council

E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

Immediate release

10.0 Recommendation

It is recommended that E&C approve :

- 1) the resignation of Colin Jensen, Chief Executive Officer as the Brisbane City Council Director on the Brisbane Institute Board.
- 2) the resignation of Sue Rickerby, Executive Manager, Support Services as proxy for the Director on the Brisbane Institute Board.

11.0

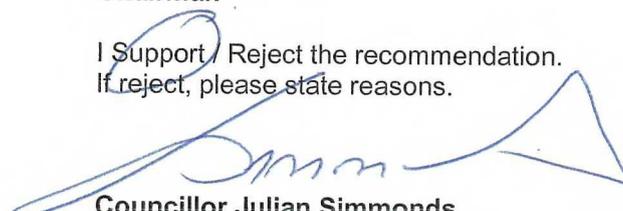
Executive Manager



Peter Rule
EXECUTIVE MANAGER
OFFICE OF THE
CHIEF EXECUTIVE

Chairman

I Support / Reject the recommendation.
If reject, please state reasons.



Councillor Julian Simmonds
CHAIRMAN FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION
COMMITTEE

APPROVED

11 FEB 2013

Lord Mayor

BC 70 CLEAR RELEASE SCHEME

12.0 Background

Colin Jensen, Chief Executive Officer (CEO) is the current Brisbane City Council director of the Brisbane Institute Board. The CEO has been unable to attend any board meetings over the last year due to diary commitments. Further, Sue Rickerby, Executive Manager Support Services has resigned from her role in Council, effective 8 February 2013.

Therefore, E&C approval is now sought for the resignation of Colin Jensen, Chief Executive Officer as the Brisbane City Council Director and Sue Rickerby, Executive Manager Support Services as proxy for the Director on the Brisbane Institute Board.

13.0 Consultation

- Colin Jensen, Chief Executive Officer
- Sue Rickerby, Executive Manager, Support Services
- John Cowie, Manager Economic Development
- David Askern, Chief Legal Counsel
- Craig Stevens, Manager, Corporate Communications

All are in agreement with the recommendation.

14.0 Implications of proposal

No implications.

15.0 Commercial in confidence

Nil

16.0 Vision/Corporate Plan impact

Nil

17.0 Customer impact

Nil

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

Nil

21.0 Human resource impact

Nil

22.0 Urgency

In the normal course of business

23.0 Publicity/marketing strategy

Nil

24.0 Options

Option 1: E&C approve the resignation of the current Director and proxy for the Director.

Option 2: E&C not approve the resignation of the current Director and proxy for the Director.

23.0 Publicity/marketing strategy

Nil

24.0 Options

Option 1: E&C approve the resignation of the current Director and proxy for the Director.

Option 2: E&C not approve the resignation of the current Director and proxy for the Director.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C FORMAL SUBMISSIONS RESULTS 18 FEBRUARY 2013					
SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
18/02-01 M	137/800/1121/692	Brisbane Lifestyle	School Sport and Recreation Facility Upgrade Program 2012/2013	Approved	Immediate release
18/02-02 M	137/800/1121/764	Organisational Services	Improving the employment participation of people with disability in Australia	Approved	Immediate release
18/02-03 M	137/800/1121/731 106/335/1991	Brisbane Lifestyle	2012-2013 Creative Sparks Grants Program	Approved	Immediate release
18/02-04 M	137/800/1121/755	Brisbane Lifestyle	Review of the <i>Queensland Civil and Tribunal Act 2009</i>	Approved	Immediate release
18/02-05 R	460/144/9(5) 152/160/516/355	CPAS	Draft Pinkenba/Eagle Farm Neighbourhood Plan	Approved	Not applicable
18/02-06 R	152/160/516/324	CPAS	Mitchelton Centre Neighbourhood Plan	Approved	Not applicable
18/02-07 M	137/800/1121/763 109/830/826/106	OLMCEO	Stores Board Submission – Provision of Managed ICT Services	Approved	To be publicly released following finalisation of staffing arrangements
18/02-08 R	164/855/554/43	OLMCEO	Overseas Travel – Lord Mayor's Business Mission to Auckland, New Zealand	Approved	Not applicable
18/02-09 R	109/830/826/106	Organisational Services	New Information Organisation (NIO) Program – Service Review Recommendations	Approved	Not applicable

Present: Lord Mayor Graham Quirk, A Schinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.
R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/692

Related subject matter files

N/A

2.0 Title

School Sport and Recreation Facility Upgrade Program 2012/2013

3.0 Issue/purpose

To seek E&C approval of the School Sport and Recreation Facility Upgrade Program 2012/2013 grants.

4.0 Proponent

Paul Salvati, Divisional Manager, Brisbane Lifestyle

5.0 Submission prepared by

Michael Smith, A/Manager, Community Facilities Planning and Design, Community Lifestyle Branch (ext 39265).

6.0 Date

18 FEB 2013

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That E&C approve the grants for the School Sport and Recreation Facility Upgrade Program 2012/2013 as set out in Attachment B.

11.0

Divisional Manager

Paul Salvati
**DIVISIONAL MANAGER
BRISBANE LIFESTYLE**

Chairman

I support/reject the recommendation.

If reject, please state reasons.

K Adams

Councillor Krista Adams
**CHAIRMAN
BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

12.0 Background

The School Sport and Recreation Facility Upgrade Program 2012/2013 is jointly funded (50% each) by Brisbane City Council and Education Queensland to upgrade school facilities for both school and community use. See Attachment D for a copy of the School Sport and Recreation Facility Upgrade Program Guidelines 2012/2013.

The 2012/2013 funding allocation is \$200,000.00. The application period was open from 27 August to 18 October 2012. Council received 45 applications with a total value of \$1,259,898.24. Council officers met with Education Queensland for scrutiny of the applications including assessment of each school's financial capacity to contribute toward the projects.

There are 15 applications recommended for funding with a total value of \$196,226.32 (excluding GST) by Council and Education Queensland. These projects include tennis court resurfacing, indoor/outdoor courts, sports fields, lighting projects, cricket pitches/nets, athletics facilities and pool facility upgrades. The recommended applications were evaluated as the most meritorious while the remaining 30 applications are not supported for a number of reasons. This included the school's failure to provide statistical evidence to support their application on the need for their project or only nominating a minimal financial contribution towards their project as set out in Attachment C.

Council will manage the payments to each approved school (on behalf of the Queensland Government represented by the Department of Education, Training and Employment) via a Construction and Community Use Agreement. The agreement will be executed by the Divisional Manager, Brisbane Lifestyle on behalf of Council in accordance with the document's terms and conditions as previously approved by Brisbane City Legal Practice.

E&C approval is now sought for the grants for the School Sport and Recreation Facility Upgrade Program 2012/2013 as set out in Attachment B.

List of Attachments

- Attachment A: E&C Committee Formal Submission Summary
- Attachment B: Applications recommended for the School Sport and Recreation Facility Upgrade Program 2012/2013 grants
- Attachment C: Applications not recommended for the School Sport and Recreation Facility Upgrade Program 2012/2013 grants
- Attachment D: School Sport and Recreation Facility Upgrade Program 2012/2013 Guidelines

13.0 Consultation

- Vanessa Fabre - Manager, Inclusive Communities, Community Lifestyle Branch (14/11/2012)
- Lorraine Gregory - Manager, Healthy and Vibrant Communities, Community Lifestyle Branch (06/12/2012)
- Neville Wilmott - Program and Business Services Manager, Community Lifestyle Branch (14/11/2012)
- Michael Smith - A/Business Alignment Manager, Community Facilities, Community Lifestyle Branch (14/11/2012)
- Jim Lynch - Community Grants Officer, Community Lifestyle Branch (14/11/2012)
- Cliff Kuskopf - Director Facilities, Metropolitan Region - Department of Education, Training and Employment (29 October 2012)
- Barbara Kropp - Facilities Manager, Metropolitan Region - Department of Education, Training and Employment (29 October 2012)
- Greg Swain - Communications Manager, Corporate Communications (07/12/2012)
- David Askern - Chief Legal Counsel, Brisbane City Legal Practice (31/01/2013)

All are in agreement with the recommendation.

14.0 Implications of proposal

Approval of the grants will provide funding to support the upgrades within sport and recreation facilities at schools for use by the school, community groups and/or the wider community.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

This grant program responds to the Living in Brisbane 2026 Vision theme 'Active, healthy city' and aspirational goal which states:

Brisbane will be internationally renowned as the 'active, healthy city' that allows time (at school and at work) for everyone to have an active lifestyle. All Brisbane residents, regardless of age, gender and ability, will be encouraged and supported in their choices of physical exercise, play or sport.'

This proposal supports a key action under Program 5 – Your Brisbane, 5.5 – Well Managed Community Facilities, 5.5.2 – Community Facilities Management:

Plan, manage and maintain access to a network of community facilities to foster enriched communities.

17.0 Customer impact

All applicants will be advised of the outcome of their applications and successful applicants will be informed of their allocation of funding. Unsuccessful applicants will be invited to contact Council to discuss their application and the opportunity to resubmit further applications in future rounds of grant programs.

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

Funding of \$196,226.32 (ex GST) is available within Program 5 - 5.5.1.1 Facility Development & Maintenance and General Ledger Code 1.14.1659.007.000.760.733.000.00.

21.0 Human resource impact

Nil

22.0 Urgency

In the normal course of business.

23.0 Publicity/marketing strategy

All applicants will be advised of the outcome of their applications within 10 working days of approval by E&C.

24.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/764

2.0 Title

Improving the employment participation of people with disability in Australia

3.0 Issue/purpose

To seek E&C approval to submit a response to the Federal Government discussion paper on *"Improving the employment participation of people with disability in Australia"*

4.0 Proponent

Greg Evans, Divisional Manager, Organisational Services

5.0 Submission prepared by

Jane Morgan, Manager Organisational Capability and Talent Management, Organisational Services

6.0 Date

18 FEB 2013

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That the Establishment and Coordination Committee approve Council's response to the Federal Government discussion paper on *'Improving the employment participation of people with disability in Australia'* as set out in Attachment B.

11.0

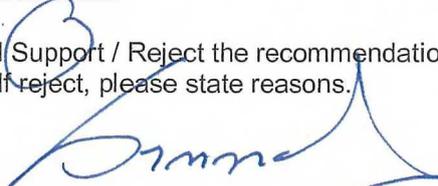
Divisional Manager



Greg Evans
DIVISIONAL MANAGER
ORGANISATIONAL SERVICES

Chairman

I Support / Reject the recommendation.
If reject, please state reasons.



Councillor Julian Simmonds
CHAIRMAN FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION
COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

BCG 10 YEAR RELEASE SCHEME APPROVED

18 FEB 2013

Lord Mayor



12.0 Background

The Federal Government has developed a paper *'Improving the employment participation of people with disability in Australia'*, and is seeking input to this agenda and the discussion points raised in the paper. As Council has over 20 years' experience as an employer of people with disability, we have an opportunity to provide insightful learnings and respond to the paper's discussion points, and therefore, contribute to shape the reforms in the disability agenda.

It is recommended that the Establishment and Coordination Committee approve Council's response to the Federal Government discussion paper on *'Improving the employment participation of people with disability in Australia'* as set out in Attachment B.

13.0 Consultation

- Jane Morgan, Manager Organisational Capability and Talent Management, Organisational Services
- Mandy White, Employment Services Manager, Organisational Services
- Alex Couper, Senior Recruitment Consultant, Organisational Services
- Greg Swain, Communication Manager, Organisational Services
- John Dargusch, Senior Consultant, Organisational Services
- Advisory Group for People with a Disability:
 - Cherie Patterson, Employee Relations Consultant, Organisational Services
 - John Mac Pherson, Community Development Officer – Disability, Brisbane Lifestyle

All are in agreement with the recommendation.

14.0 Implications of proposal

Nil

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

Nil

17.0 Customer impact

Nil

18.0 Environmental impact

Nil

19.0 Policy impact

In line with Council policy

20.0 Financial impact

Nil

21.0 Human resource impact

Nil

22.0 Urgency

The Federal Government has extended the deadline for Council's submission until 22 February 2013.

23.0 Publicity/marketing strategy

Nil

24.0 Options

- Option 1:* Approve the recommendation
- Option 2:* Not approve the recommendation
- Option 3:* Amend the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/731

Relevant subject matter files

106/335/1991/60

2.0 Title

2012-2013 Creative Sparks Grants Program

3.0 Issue/purpose

To seek E&C approval for the allocation of grant funding for the 2012-2013 Creative Sparks Grants Program.

4.0 Proponent

Paul Salvati, Divisional Manager, Brisbane Lifestyle

5.0 Submission prepared by

Katie Pack, Manager, Creative Communities Team, x86227

6.0 Date

18 FEB 2013

7.0 For E&C approval or recommendation to Council

For E&C approval

APPROVED

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That E&C approve the allocation of grant funding for the 2012-2013 Creative Sparks Grants Program as set out in Attachment B.

11.0

Divisional Manager

**Paul Salvati
DIVISIONAL MANAGER
BRISBANE LIFESTYLE**

Chairman

I Support /-Reject the recommendation.

If reject, please state reasons.

**Councillor Krista Adams
CHAIRMAN
BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly

.....
CHIEF EXECUTIVE OFFICER

12.0 Background

The Creative Sparks Grants Program is a partnership between the Queensland Government, through Arts Queensland, and Brisbane City Council.

The Programs supports the development of Brisbane local artists and arts workers through the funding of creative projects, development opportunities and/or arts and business partnerships that enrich the communities of Brisbane. Applicants may apply for funding up to \$20,000.00 per application.

A total of 93 applications were received. An external panel of peers assessed the applications and have recommended 17 applications for funding, representing \$260,000.00 of funding support.

The External Assessors were made up of a panel of peers with specific artform area knowledge and a broad knowledge of the local arts and cultural industry. Details of the Panel of Peers are set out in Attachment D.

The panel of peers recommended the applications that best met the assessment criteria which focus on innovation, creative proficiency and ability to plan and manage creative projects. The assessment criteria in the 2012-2013 Creative Sparks Grants Program Guidelines are set out in Attachment E. The applications deemed ineligible, not successful as they did not fulfil the requirements of the grant or did not meet the assessment criteria to a high enough standard for support funding, are set out in Attachment C.

E&C approval is now sought for the allocation of grant funding for the 2012-2013 Creative Sparks Grants Program as set out in Attachment B.

List of Attachments

Attachment A	E&C Formal Submission Summary
Attachment B	Applications recommended for funding
Attachment C	Applications not recommended for funding or deemed ineligible
Attachment D	Panel of Peers biographies
Attachment E	2012–2013 Creative Sparks Grants Program Guidelines

13.0 Consultation

- Craig Stevens Manager, Corporate Communication, Organisational Services (9 January 2013)
- Paul O’Kane Solicitor/Team Leader Commercial & Property Projects, Brisbane City Legal Practice (9 January 2013)
- Lorraine Gregory Manager, Healthy and Vibrant Communities, Community Lifestyle (18 December 2012)
- Vanessa Fabre Manager, Inclusive Communities, Community Lifestyle Lifestyle (18 December 2012)
- Neville Wilmott Manager, Program and Business Services, Community Lifestyle Lifestyle (18 December 2012)
- Katie Pack Manager, Creative Communities Team Lifestyle (18 December 2012)
- Jim Lynch Manager, Grants Administration Team Lifestyle (18 December 2012)
- Craig Ball Acting Team Leader, Cultural Investment and Development, Creative Communities Team Lifestyle (18 December 2012)
- Saffron Benner Panel of Peers (11 December 2012)
- Sarah Gory Panel of Peers (11 December 2012)
- Louise Bezzina Panel of Peers (11 December 2012)
- Sean Foran Panel of Peers (11 December 2012)
- José Da Silva Panel of Peers (11 December 2012)

All are in agreement with the recommendation.

14.0 Implications of proposal

The Creative Sparks Grants Program will result in the funding of projects that improve arts and cultural products, and new artistic work generated in the city by Brisbane artists and artswokers.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

The Creative Sparks Grants Program is linked to the Vibrant, Creative City theme of Living in Brisbane 2026 and will deliver on the Learning and Informed Communities, Connected and Engaged Communities and Outstanding City profile outcomes in the 2008–2012 Corporate Plan.

17.0 Customer impact

Successful applicants will be informed of their level of funding support. Unsuccessful applicants have the opportunity to contact Council to discuss their application.

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

Arts Queensland contributes \$100,000.00 for the 2012–2013 Creative Sparks Grants Program. Funding is available through Program 5 – Your Brisbane for the Creative Sparks Grants Program:

5.1.4.1. Cultural Advocacy	\$200,000.00 (includes \$100,000 from Arts Queensland)
5.1.1.1. Festivals & Events	\$60,000.00

Total: \$260,000.00

21.0 Human resource impact

Nil

22.0 Urgency

In the normal course of business.

23.0 Publicity/marketing strategy

All applicants will be advised of the results of their submission within 10 working days of approval by E&C. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Council's Corporate Communication in consultation with Community Lifestyle staff. These releases will not be distributed until applicants have been formally advised of the outcomes.

24.0 Options

Option 1: Approve the recommendation.

Option 2: Amend the recommendation.

Option 3: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/755

Related subject matter files

N/A

2.0 Title

Review of the *Queensland Civil and Administrative Tribunal Act 2009*

3.0 Issue/purpose

To seek E&C approval to make a submission to the Queensland Government's Department of Justice and Attorney-General in relation the *Queensland Civil and Administrative Tribunal Act 2009* review.

4.0 Proponent

Paul Salvati, Divisional Manager, Brisbane Lifestyle

5.0 Submission prepared by

Haylee Fox, A/Senior Project Officer, Compliance and Regulatory Services

6.0 Date

11 8 FEB 2013

7.0 For E&C approval or recommendation to Council

E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That E&C approve the submission to the Department of Justice as per Attachment "B".

11.0

Divisional Manager

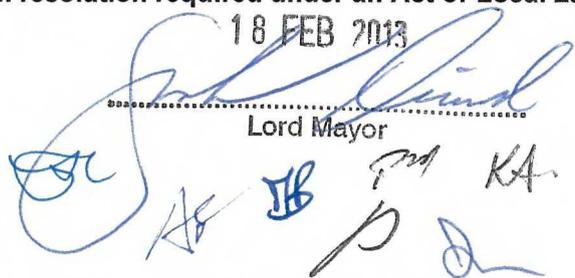


Paul Salvati
DIVISIONAL MANAGER
BRISBANE LIFESTYLE | Recommend Accordingly


.....
CHIEF EXECUTIVE OFFICER

APPROVED

18 FEB 2013



.....
Lord Mayor

Chairman

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.



Councillor Krista Adams
CHAIRMAN
BRISBANE LIFESTYLE COMMITTEE

BCC 10 YEAR RELEASE SCHEME

12.0 Background

On 19 December 2012, the Department of Justice and Attorney-General called for submissions on a review of the *Queensland Civil and Administrative Tribunal Act 2009* (the Act).

The Queensland Civil and Administrative Tribunal (QCAT) commenced operation on 1 December 2009. QCAT was the result of an amalgamation of 18 tribunals and 23 jurisdictions to form a single gateway for civil and administrative justice in Queensland. The Act states that the Minister must review the Act within 3 years of commencement.

A consultation paper was released to assist stakeholders and members of the community in the process of preparing submissions in relation to the review. Generally, Council's position is supportive of the current objects of the Act and the list of specific issues for consideration in the consultation paper. Council acknowledges that the establishment of QCAT has resulted in a positive transformation enabling it to improve decision making processes and achieve consistent and quality outcomes.

This submission proposes that Council request further consideration for matters relating specifically to:

- Section 75 of the Act, whereby there should not be the ability for members to refer parties to mediation after a hearing has taken place; and
- Section 4 and Section 167(1) of the Act, particularly for QCAT matters under the *Food Act 2006* relating to member expertise and specialist knowledge in the decision making process.

Additionally, the submission also notes that Council has the following specific concerns relating to the current QCAT process for *Food Act 2006* matters:

- Often there is a stronger emphasis placed on economic factors and employment in opposition to serious public health and safety risks when the Tribunal is making interim decisions relating to QCAT matters;
- QCAT's interpretation of the reasons why Council makes a decision to cancel a food business licence and their final decision, is based on the interpretation described above;
- A QCAT decision as described above, may have a unfavourable effect on further enforcement action through the courts; and
- Council recommends the use of "content experts" to oversee *Food Act 2006* matters, having regard to specialist knowledge of risks associated with public health and safety within the food industry.

It is now recommended that E&C approve the submission to the Department of Justice and Attorney-General as set out in Attachment "B".

13.0 Consultation

- Sean Hodgson, A/ Branch Manager, Compliance and Regulatory Services (29 January 2013)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (25 January 2013)
- Greg Swain, Communication Manager, Corporate Communication (25 January 2013)
- Joseph Casabella, A/ Business Improvement and Strategy Manager, Compliance and Regulatory Services Branch (23 January 2013)
- Glenn Davidson, Principal Officer Built Environment, Compliance and Regulatory Services Branch (22 January 2013)
- Lea-Ann McNeill, Principal Officer, Compliance and Regulatory Services Branch (22 January 2013)
- Bill Manners, Principal Officer Natural Environment, Compliance and Regulatory Services Branch (22 January 2013)
- Amanda Harley, Business Analyst Environmental Health, Compliance and Regulatory Services Branch (22 January 2013)

All are in agreement with the recommendation.

14.0 Implications of proposal

Nil

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

The submission is linked to the following Living in Brisbane 2026 Vision themes:

- Friendly, safe city
- Active, healthy city
- Clean, green city
- Smart, prosperous city

17.0 Customer impact

Nil

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

Nil

21.0 Human resource impact

Nil

22.0 Urgency

As soon as possible as a submission to the Department of Justice and Attorney-General is required by Friday, 22 February 2013.

23.0 Publicity/marketing strategy

Nil.

24.0 Options

- Option 1: Approve the recommendation.*
Option 2: Amend the recommendation.
Option 3: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 **Primary file number:**
137/800/1121/763.

Related subject matter files:
109/830/826/106.

2.0 **Title:**
Stores Board Submission – Provision of Managed ICT Services.

3.0 **Issue/purpose:**
To seek approval from the Establishment & Coordination Committee to enter into a Corporate Procurement Arrangement (CPA) in the form of a Preferred Supplier Arrangement for the Provision of Managed ICT Services with HCL Australia Services Pty Limited as they provided the most advantageous offers for Application Services, Distributed Computing Services and Centralised Computing and Storage Services for Council.

4.0 **Proponent:**
Colin Jensen, Chief Executive Officer.

5.0 **Submission prepared by:**
Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

6.0 **Date:**
18 FEB 2013

APPROVED

18 FEB 2013

Lord Mayor

7.0 **For E&C approval or recommendation to Council:**
For E&C approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**
No.

9.0 **Recommended for public release:**
To be publicly released following the finalisation of staffing arrangements.

10.0 **Recommendation:**
That the Establishment and Co-ordination Committee approves the attached submission.

11.0 **Mark Johnston**
ACTING CORPORATE RISK MANAGER
ORGANISATIONAL SERVICES

Colin Jensen
CHIEF EXECUTIVE OFFICER

BCG 10 YEAR RELEASE SCHEME

12.0 Background:

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 February 2013.

The recommended tenderer HCL Australia Services is a global company whose clients include Vic Roads, ANZ, Target, Coles, Commonwealth Bank, NSW Government, RACV, RTA and Woolworths

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE.	REASON FOR SUBMISSION.
OS130157-12/13.	Provision of Managed ICT Services.	For E&C approval.

13.0 Consultation:

- Divisional Manager, Organisational Services.
- Chief Information Officer.
- Stores Board.
- Relevant Divisional Officers.

All are in agreement with the recommendation.

14.0 Implications of proposal:

The recommended process will provide the most advantageous outcome for Council.

15.0 Commercial in confidence:

Not Applicable.

16.0 Vision/Corporate Plan impact:

The recommendation of this submission will contribute to the efficient management of the City's resources.

17.0 Customer impact:

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

18.0 Environmental impact:

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations have been taken into account in the evaluation of tenders where applicable.

19.0 Policy impact:

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

20.0 Financial impact:

Financial details are included in the Divisional submission.

21.0 Human resource impact:

As identified in the attached Stores Board Submission.

22.0 Urgency:

As soon as possible.

23.0 Publicity/marketing strategy:

As required.

24.0 Options:

Option 1: That the E&C approves the recommendation.

Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

E&C FORMAL SUBMISSIONS RESULTS 25 FEBRUARY 2013

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
25/02-01 M	137/800/1121/739 164/105/219/1	Organisational Services	Monthly Report – Delegation of Authority to Travel – December 2012	Approved	Immediate release
25/02-02 M	137/800/1121/751	Brisbane Lifestyle	Partnering for Public Netball Courts Grants Program Guidelines	Approved	Immediate release
25/02-03 M	137/800/1121/752 176/625/682/16	Brisbane Lifestyle	School Tennis Partnership Program Guidelines	Approved	Immediate release
25/02-04 M	137/800/1121/747	CPAS	The Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013	Approved	Immediate release
25/02-05 M	137/800/1121/703 152/630/414/10	Brisbane Infrastructure	National Broadband Network (NBN) Project – Agreements with NBN Co and its Construction Contractors	Approved	Immediate release
25/02-06 R	112/20/439/247	CPAS	Proposed disposal of Council-owned land at 693H Gold Creek Road, Upper Brookfield	Withdrawn	Not applicable
25/02-07 R	109/695/586/6	OLMCEO	Report on the Audit Committee Meeting on 31 January 2013	Approved	Not applicable
25/02-08 R	109/695/586/2	OLMCEO	Contracts and Tendering – Report to Council of Contracts accepted by Delegates for January 2013	Approved	Not applicable

Present: Lord Mayor Graham Quirk, A Schrinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary File Number

137/800/1121/739

Related subject matter file

164/105/219/1

2.0 Title

Monthly Report - Delegation of Authority to Travel – December, 2012

3.0 Issue/purpose

Provision of relevant monthly travel report

4.0 Proponent

Sue Rickerby, A/Divisional Manager, Organisational Services

5.0 Submission prepared by

Irene Murphy, Co-ordinator, Support Services Centre, ext. 39159

APPROVED

25 FEB 2013

6.0 Date

25 FEB 2013

7.0 For E&C approval or recommendation to Council?

For E&C approval

APPROVED

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

No

25 FEB 2013

9.0 Recommended for public release

Immediate release

Lord Mayor

10.0 Recommendation

That the Establishment and Coordination Committee note the information submitted on approved travel for December, 2012.

AC
AR *HB* *PM* *KA*
[Signature]

11.0

Divisional Manager

[Signature]

Chairman

I Support/Reject the Recommendation
If Reject – please state reasons

[Signature]

Sue Rickerby
A/DIVISIONAL MANAGER
ORGANISATIONAL SERVICES

Cr Julian Simmonds
CHAIRMAN FINANCE, ECONOMIC
DEVELOPMENT AND ADMINISTRATION COMMITTEE

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

BCG 10 YEAR RELEASE SCHEME

12.0 Background

In pursuance of the request for information on a monthly basis of travel approved under delegation, reports are enclosed for December, 2012, for each Unit of Administration showing travel actually undertaken during that month.

Attachment "B" shows details associated with travel undertaken by non-Council employees not covered by the Travel Policy.

In summary, the position is as follows:

Non-Commercial Operations		
a)	International Travel	
	(i) Number of Bookings	
	(ii) Airfares	
b)	Domestic Travel	
	(i) Number of Bookings	2
	(ii) Airfares	\$ 443.00
c)	Accommodation and Allowances Costs	\$ 863.15
d)	Registration Fees for Conferences	\$1,584.00
e)	Other Costs	\$ 351.12
TOTAL		\$3,241.27

Attachment "B"

\$3,790.55

BCC PUBLICATION SCHEME
10 YEAR RELEASE

13.0 Consultation

Liaison with Officers undertaking travel and Divisional Travel Officers.

14.0 Implications of proposal

Nil.

15.0 Commercial in confidence

No.

16.0 Vision/Corporate Plan impact

Nil.

17.0 Customer impact

Nil.

18.0 Environmental impact

Nil.

19.0 Policy impact

In line with Council policy.

20.0 Financial impact

Expenses incurred through Divisional Travel Votes.

21.0 Human resources impact

Not applicable.

22.0 Urgency

In the normal course of business.

23.0 Publicity/marketing strategy

At the discretion of the Lord Mayor.

24.0 Options

Option 1: That E&C note the information submitted on approved Travel for December, 2012

Option 2: Not approve the recommendation.

Option (1) is the preferred option.

If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/751

Relevant subject matter files

N/A

2.0 Title

Partnering for Public Netball Courts Grants Program Guidelines

3.0 Issue/purpose

To seek E&C approval for the Partnering for Public Netball Courts Grants Program Guidelines.

4.0 Proponent

Paul Salvati, Divisional Manager, Brisbane Lifestyle

5.0 Submission prepared by

Michael Smith, Acting Manager Community Facilities Planning and Design, Community Lifestyle

6.0 Date

25 FEB 2013

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

Immediate release

10.0 Recommendation

That E&C approve the Partnering for Public Netball Courts Grants Program Guidelines as set out in Attachment B.

11.0

Divisional Manager

APPROVED

25 FEB 2013

Lord Mayor

10 YEAR RELEASE SCHEME

Paul Salvati
Divisional Manager
BRISBANE LIFESTYLE

Chairman

I Support/Reject the recommendation.

If reject, please state reasons.

Councillor Krista Adams
Chairman
BRISBANE LIFESTYLE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

12.0 Background

The Partnering for Public Netball Courts Grants Program was announced as part of Council's 2012-13 Budget. The program has been established to provide financial assistance to Brisbane netball clubs and Brisbane state, independent and private schools to construct new netball courts or upgrade current facilities for community use.

The proposed grant guidelines are set out in Attachment B. The main features of the proposed grant guidelines are:

- Demonstrate the need for the new or upgraded netball facility;
- Demonstrate commitment from community clubs and organisations to use the netball facility;
- Ready accessibility of the netball facility (for example, visibility, security and a booking system);
- Initiatives to promote general community use of the netball facility;
- Demonstrate capacity to maintain the netball facility; and
- Council will provide approved projects with funding assistance up to 50% of the total eligible costs, up to a maximum of \$50,000.00 per court.

A map showing the distribution of netball courts throughout the Brisbane Local Government Area is set out in Attachment C. No areas of Brisbane have been identified as having a greater need for netball facilities, therefore it is recommended that all clubs and schools across Brisbane be eligible to apply.

E&C approval is now sought for the Partnering for Public Netball Courts Grants Program Guidelines as set out in Attachment B.

List of Attachments

Attachment A:	E&C Formal Submission Summary
Attachment B:	Partnering for Public Netball Courts Grants Program Guidelines
Attachment C:	Netball courts in the Brisbane Local Government Area

13.0 Consultation

- Kent Stroud, Branch Manager, Community Lifestyle
- Lorraine Gregory, Manager Healthy and Vibrant Communities
- Craig Stevens, Manager, Corporate Communication
- Jim Lynch, Community Grants Officer, Community Lifestyle
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice

All are in agreement with the recommendation.

14.0 Implications of proposal

Approval of the guidelines will enable the grants round process to commence.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

Vision

This program contributes to the Living in Brisbane 2026 Vision theme – Active, healthy city and the Active and Healthy Communities city-wide outcome.

Corporate Plan

This program supports a key action under Program 5 – Your Brisbane, 5.5 – Well Managed Community Facilities.

17.0 Customer impact

Approval of the guidelines will enable Brisbane netball clubs and schools to apply for funding.

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

\$300,000.00 has been allocated for the Partnering for Public Netball Courts Grants Program under Program 5 - Your Brisbane, Outcome 5.5 Well Managed Community Facilities, Strategy 5.5.1 Community Facility Management, 5.5.1.1 Facilities Development and Maintenance.

21.0 Human resource impact

Nil

22.0 Urgency

As soon as possible, as it is proposed that the grant round process commence on 26 February 2013.

23.0 Publicity/marketing strategy

Council's Corporate Communication Branch will be involved with communication information relating to this grant.

24.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC PUBLICATION SCHEME
10 YEAR RELEASE

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/752

Relevant subject matter files

176/625/682/16

2.0 Title

School Tennis Partnership Program Guidelines

3.0 Issue/purpose

To seek E&C approval to revise the School Tennis Partnership Program Guidelines.

4.0 Proponent

Paul Salvati, Divisional Manager, Brisbane Lifestyle

5.0 Submission prepared by

Michael Smith, Acting Business Alignment Manager Community Facilities, Sport and Recreation

6.0 Date

25 FEB 2013

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

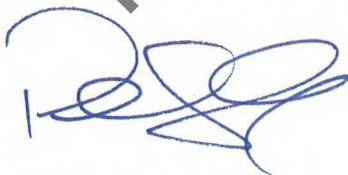
Immediate release

10.0 Recommendation

That E&C approve the revised School Tennis Partnership Program Guidelines as set out in Attachment B.

11.0

Divisional Manager



**Paul Salvati
Divisional Manager
BRISBANE LIFESTYLE**

APPROVED
25 FEB 2013

Lord Mayor
AS JB PN KA

Chairman

I Support/Reject the recommendation.

If reject, please state reasons.



**Councillor Krista Adams
Chairman
BRISBANE LIFESTYLE COMMITTEE**

I Recommend Accordingly


CHIEF EXECUTIVE OFFICER

12.0 Background

The School Tennis Partnership Program was announced as part of Council's 2011-2012 Budget. The program was established to provide financial assistance to Brisbane state, independent and private schools to construct new tennis facilities for school and community use.

The approved guidelines for the inaugural round of grants in 2011-2012 focussed on providing funding for the establishment of new courts only. Following the previous round of funding allocations for this grant, Council conducted a review of the distribution of courts across Brisbane and sought feedback from the previous applicants.

It was identified that there are a significant number of courts that are currently unused due to poor condition. By not restricting the grant to new courts, and including upgrade of courts, this would deliver the grant objective of increasing the number of tennis courts available for community use.

The review of the distribution of tennis courts across the Brisbane Local Government Area also has revealed there are no significant gaps in the distribution of courts. Based on this information, it is proposed that identifying areas of preference is no longer required (see Attachment C). It was also noted that many schools do not have the space required to construct new facilities without the removal of green space, mainly due to the expansion of buildings on site.

Following this review and feedback, the following changes to the Schools Tennis Partnership Program Grants Guidelines are proposed:

- include the upgrade of tennis facilities in the eligibility criteria; and
- remove the criteria that relates to preference by geographical location

It is recommended that E&C approve the revised School Tennis Partnerships Guidelines as set out in Attachment B.

List of Attachments

Attachment A:	E&C Formal Submission Summary
Attachment B:	School Tennis Partnership Program Guidelines
Attachment C:	Tennis courts in the Brisbane Local Government Area

13.0 Consultation

- Lorraine Gregory, Manager Healthy and Vibrant Communities, Community Lifestyle
- Craig Stevens, Manager, Corporate Communication
- Michael Smith, Acting Business Alignment Manager, Brisbane Lifestyle
- Jim Lynch, Community Grants Officer, Brisbane Lifestyle
- Dan Padget, Business Operations Manager, City Venues, Community Lifestyle
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice

All are in agreement with the recommendation.

14.0 Implications of proposal

Approval of the Guidelines will initiate the grants round process.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

Vision

By providing new school tennis facilities and increasing community access, this project contributes to the Living in Brisbane 2026 vision theme – Active, Healthy City and the Active and Healthy Communities city-wide outcome.

Corporate Plan

This proposal supports a key action under Program 5 – Your Brisbane, 5.5 – Well Managed Community Facilities.

17.0 Customer impact

By revising the guidelines, all schools with tennis facilities within Brisbane will have the potential to apply for the grant.

18.0 Environmental impact

Nil

19.0 Policy impact

Nil

20.0 Financial impact

The School Tennis Partnership Program 2011-2012 had a funding allocation of \$300,000.00 which resulted in approval of the construction of six new courts at four schools. The funding for this program in 2012-2013 has been reduced to \$150,000.00. The adjustment of the criteria to include upgraded facilities has the potential to increase the number of tennis courts that could be funded under this program, to better meet the needs of the community.

21.0 Human resource impact

Nil

22.0 Urgency

As soon as possible, as the next round of grants is due to open on 26 February 2013.

23.0 Publicity/marketing strategy

Council's Corporate Communication Branch will be involved with relevant communication information relating to this grant.

24.0 Options

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number

137/800/1121/747

Related subject matter files

N/A

2.0 Title

The Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013.

3.0 Issue/purpose

To seek Establishment and Coordination Committee approval for the distribution of allocated funds under the Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013.

4.0 Proponent

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

5.0 Submission prepared by

Anna Barnes, Program Officer – Community Initiatives, Natural Environment, Water and Sustainability Branch, x80101.

6.0 Date

25 FEB 2013

7.0 For E&C approval or recommendation to Council

For E&C approval.

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?

N/A

9.0 Recommended for public release

Immediate release.

10.0 Recommendation

That the Establishment and Coordination Committee approves distributing funding under the Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013 as set out in "Attachment D".

11.0 Divisional Manager



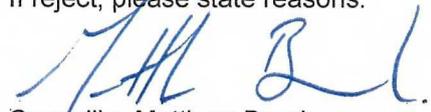
Vicki Pethybridge
DIVISIONAL MANAGER
CITY PLANNING AND SUSTAINABILITY DIVISION

(I Recommend Accordingly)

Chairman

I Support / ~~Reject~~ the recommendation.

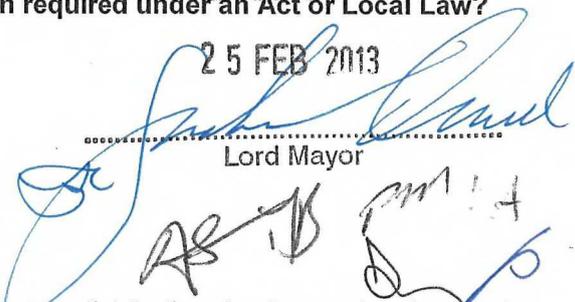
If reject, please state reasons.



Councillor Matthew Bourke
CHAIRMAN ENVIRONMENT, PARKS AND
SUSTAINABILITY COMMITTEE

APPROVED

25 FEB 2013



Lord Mayor

12.0 Background

The Lord Mayor's Community Sustainability and Environmental Grants Program provides financial assistance to eligible individuals and groups across Brisbane to deliver projects that directly contribute to Council's environmental and sustainability targets.

On 8 October 2012, the Establishment and Coordination Committee (E&C) approved distributing \$360,000 in funding under the 2012/2013 Lord Mayor's Community Sustainability and Environmental Grants Program within the three sub-categories:

1. Environmental Grants: \$280,000 in funding to community groups and non-profit organisations for environmental initiatives, including on-ground environmental projects on Council-owned lands and to assist with administrative and running costs.
2. Native Wildlife Carer Grants: \$60,000 in funding to registered wildlife carers for expenses incurred with rehabilitating and releasing orphaned, sick and injured native wildlife within the Council area.
3. Cultivating Community Gardens Grants: \$20,000 in funding to local, non-profit community based groups to establish, develop and/or maintain community gardens on Council-owned and other land.

On 8 October 2012, E&C also approved reallocating funds across these sub-categories in the event that one or more sub-categories were under or oversubscribed.

The 2012-2013 grants opened on 15 October 2012 and closed on 26 November 2012. A total of 80 applications were received totalling \$356,849. This includes 26 applications for Environmental Grants, 32 for Native Wildlife Carer Grants, and 22 for Cultivating Community Gardens Grants.

Of these, 60 applications, valued at a total of \$198,726, are recommended for full or part funding. The 60 applications consists of 20 Environmental Grants, 23 Native Wildlife Carer Grants, and 17 Cultivating Community Gardens Grants.

A summary of funding requested, funding recommendations and the number of submissions received for each grant sub-category is outlined in "Attachment B".

Each application was considered against the assessment criteria by Council officers from related work areas in accordance with each grant Guideline, as outlined in "Attachment C". Council officer recommendations have been reviewed by a Comparative Assessment Committee comprising of senior staff within Natural Environment, Water and Sustainability branch.

The grant applications recommended for funding are outlined in Attachment D. The applications that are not recommended are outlined in Attachment E.

It is therefore recommended that the Establishment and Coordination Committee approve the 2012/2013 Lord Mayor's Community Sustainability and Environmental Grants as per the recommendations as set out in "Attachment D".

Summary of Attachments:

- A. Summary of the Establishment and Coordination Committee Formal Submission
- B. Summary of the funding recommendations
- C. Lord Mayor's Community Sustainability and Environmental Grants Program Guidelines
- D. Applications recommended – grouped in grant sub-categories
- E. Applications not recommended – grouped in grant sub-categories

13.0 Consultation

- John Jordan, Branch Manager, Natural Environment, Water and Sustainability branch (29 January 2013).
- Brad Wilson, Group Manager – Natural Resources and Parks, Natural Environment Water and Sustainability branch (11 January 2013).
- Loretta Rogers, Principal Program Officer – Strategic Engagement and Communications, Natural Environment Water and Sustainability branch (23 January 2013).
- Cody Grosert, Principal Program Officer – Community Initiatives, Natural Environment, Water and Sustainability branch (11 January 2013).
- Dennis Gannaway, Program Delivery Manager – Habitat Restoration and Partnerships, Natural Environment, Water and Sustainability branch (14 January 2013).
- Beverly Homel, Team Leader/Solicitor, Brisbane City Legal Practice (23 January 2013).
- Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice (25 January 2013).
- Tom Caamano, Acting Program Delivery Manager – Habitat Restoration and Partnerships, Natural Environment, Water and Sustainability (11 January 2013).
- Geoff Kerr, Senior Communication Officer, Corporate Communication (24 January 2013).
- Jim Lynch, Community Grants Officer, Grants Administration Unit, Brisbane Lifestyle (25 January 2013).

All are in agreement with the recommendation.

14.0 Implications of proposal

Unsuccessful applicants may be unable to proceed with their project and may contact Council to discuss their applications.

Applicants receiving partial funding or whose applications are declined will be contacted and assisted in resubmitting their applications for future funding rounds.

15.0 Commercial in confidence

No.

16.0 Vision/Corporate Plan impact

The grants are linked to the following *2012/2013 Corporate Plan* and *Living in Brisbane 2026* themes:

- City-wide outcomes: Green and Biodiverse City, Food in the City, Healthy River and Bay, Connected and Engaged Communities
- Program 1 – Sustainable, green and clean city: Sustainability Leadership (1.1), Sustainable Brisbane (1.2), Biodiverse Brisbane (1.3), Parks, Gardens and Recreation (1.4), Managing and Reducing Brisbane's Waste and Litter (1.6).

17.0 Customer impact

Approval of the 2012/2013 grants will provide valuable support to community-based organisations delivering environmental and wildlife carer initiatives relating to biodiversity conservation and environmental monitoring and reporting. It will also support the development and maintenance of community gardens across the city. Additionally, the grants will assist in the daily activities of community groups and the development of partnerships and networks in the community to achieve sustainability and environmental outcomes.

18.0 Environmental impact

The Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013 will support community groups in caring for the city's natural environment and native wildlife, and increase sustainable food production. The grants also help to increase community awareness of environmental issues and increase participation in, and the capacity of communities and groups to address, local issues.

19.0 Policy impact

The grants process was carried out in accordance with the Guidelines for the Lord Mayor's Community Sustainability and Environmental Grants Program (refer to "Attachment C"), previously approved by E&C on 8 October 2012.

20.0 Financial impact

The total amount available to be distributed as grants for the Lord Mayor's Community Sustainability and Environmental Grants Program 2012/2013 budget is \$374,399.57. This includes \$360,000 allocated for 2012/2013 and an additional \$14,399.57 for grants that were reimbursed to Council in 2012/2013 for previously approved projects that did not proceed.

The recommended allocation to 60 applications is \$198,726:

- Environmental Grants: \$128,464
- Native Wildlife Carer Grants: \$40,319
- Cultivating Community Gardens Grants: \$29,943.

This will be funded from the Lord Mayor's Community Sustainability and Environmental Grants Program budget and core funding within Service 1.3.3.1.

Funds will be re-allocated between grant sub-categories to ensure all approved grants are funded. Permission for the re-allocation of funds between sub-grant categories was provided by E&C on 8 October 2012.

21.0 Human resource impact

Nil.

22.0 Urgency

Approval is required to allow for timely notification to grant applicants and payment for successful projects.

23.0 Publicity/marketing strategy

All applicants will be advised of the results of their submission within ten working days of E&C approval. Successful applicants will be notified by mail via the Lord Mayor's office.

A communication strategy involving media and public relations opportunities will be prepared by Corporate Communication, in consultation with Natural Environment, Water and Sustainability branch, and will follow Council's approvals process. Media releases will not be distributed until applicants have been formally advised of the success of their application.

24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE

1.0 Primary file number
137/800/1121/703

Relevant subject matter files
152/630/414/10

2.0 Title
National Broadband Network (NBN) Project – Agreements with NBN Co and its Construction Contractors

3.0 Issue/purpose
To seek approval to enter into agreements with NBN Co and its Construction Contractors

4.0 Proponent
Alan Evans, Executive Manager, City Projects Office, ext 37329

5.0 Submission prepared by
Justin Matthews, Principal Project Manager, City Projects Office, ext 35718

6.0 Date
25 FEB 2013

7.0 For E&C approval or recommendation to Council
For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?
N/A

9.0 Recommended for public release
For immediate release

10.0 Recommendation
That the Establishment and Coordination Committee:

1. approve entering into an agreement with NBN Co on terms and conditions generally in accordance with the draft set out in Attachment B and as approved by the Chief Legal Counsel, Brisbane City Legal Practice;
2. approve entering into agreements with NBN Co's Construction Contractors on terms and conditions generally in accordance with the template agreement between Council and Silcar set out in Attachment C and as approved by Council's Chief Legal Counsel; and
3. authorise the Executive Manager, City Projects Office to execute, administer and manage all aspects of the agreements referred to in paragraphs 1 and 2 above ("the Agreements").

11.0 Executive Manager

A. Evans

Alan Evans
EXECUTIVE MANAGER
CITY PROJECTS OFFICE

Chairman

I support / reject the recommendation.
If reject, please state reasons.

Adrian Schinner

Cr Adrian Schinner
DEPUTY MAYOR
CHAIRMAN INFRASTRUCTURE
COMMITTEE

I Recommend Accordingly

[Signature]
CHIEF EXECUTIVE OFFICER

12.0 Background

The National Broadband Network (NBN) is a Federal Government initiative, installing fibre optic cable across the Brisbane metropolitan area over the next eight years.

NBN Co and its Construction Contractors are Carriers under the *Telecommunications Act 1997 (Cth)*, which provides exemptions from State and Local Laws with respect to the installation of low impact telecommunications facilities. The *Telecommunications (Low-impact Facilities) Determination 1997* excludes the majority of the NBN rollout from the requirement to obtain development approvals.

Previous Council experience with Carriers has proven challenging. Accountability has not been forthcoming, and Council's only recourse to seek compensation for any damage has been through the Ombudsman or the courts.

NBN Co recognises that the NBN rollout is a long term project and engagement with Council is critical to successful delivery of the project. The proposed Agreements provide a mechanism for engaging with NBN Co and its Contractors to ensure:

- Council is aware of NBN activities and locations;
- Council can provide input to the design process;
- disputes can be resolved between the parties without involving Courts;
- standards for asset restoration (footpaths, street trees) can be specified;
- works programs can be coordinated; and
- communications can be coordinated to provide residents with accurate information.

The draft agreement with the current NBN Co contractor, Silcar, (Attachment C) will be used by Council as a template agreement for other Construction Contractors which NBN Co may engage in the future.

Accordingly, it is recommended that the Establishment and Coordination Committee:

1. approve entering into an agreement with NBN Co on terms and conditions generally in accordance with the draft set out in Attachment B and as approved by the Chief Legal Counsel, Brisbane City Legal Practice;
2. approve entering into agreements with NBN Co's Construction Contractors on terms and conditions generally in accordance with the template agreement between Council and Silcar set out in Attachment C and as approved by Council's Chief Legal Counsel; and
3. authorise the Executive Manager, City Projects Office to execute, administer and manage all aspects of the agreements referred to in paragraphs 1 and 2 above ("the Agreements").

13.0 Consultation

The following people have been consulted in the development and negotiation of the draft Agreements:

- David Askern, Chief Legal Counsel, 24 October 2012
- Scott Stewart, Divisional Manager, Brisbane Infrastructure, 21 November 2012
- Greg Swain, Communication Manager, Organisational Services, 21 November 2012

All are in agreement with the recommendation.

14.0 Implications of proposal

The Agreements will help to manage and minimise the impact of the NBN rollout on Council's assets and infrastructure.

15.0 Commercial in confidence

No

16.0 Vision/Corporate Plan impact

The Agreements contribute to the following City-wide Outcome:

- Co-operative governance.

17.0 Customer impact

The NBN rollout will affect all Brisbane residents. By engaging with NBN Co and its Contractors in accordance with the Agreements, residents can be assured that accurate information will be available on how they are impacted.

18.0 Environmental impact

N/A

19.0 Policy impact

N/A

20.0 Financial impact

Nil

21.0 Human resource impact

The intent of the Agreements is to minimise the requirement to utilise internal resources by capturing and documenting interactive requirements upfront.

22.0 Urgency

As soon as possible, as construction activities are due to commence in Aspley imminently.

23.0 Publicity/marketing strategy

Council has no responsibility for publicity or marketing of the NBN. This is the role of NBN Co.

24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation.

Option 1 is the preferred option.

NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.

BCC 10 YEAR RELEASE SCHEME