

**E&C FORMAL SUBMISSIONS RESULTS 4 MARCH 2013**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
04/03-01 M	137/800/1121/770 165/830/179/93	OLMCEO	Stores Board Submission – Cartage of Quarry Products	Withdrawn	Not applicable
04/03-02 R	112/20/711/781	Brisbane Infrastructure	Lutwyche Road – Constitution Road Intersection Upgrade	Approved	Not applicable
04/03-03 R	131/590/785/3	CPAS	Approval of the final <i>Brisbane's FloodSmart Future Strategy 2012-2031</i>	Approved	Not applicable
04/03-04 M	137/800/1121/779	OLMCEO	Electronic Distribution of Cabinet Meeting Materials	Approved	Immediate release
04/03-05 M	137/800/1121/782	Brisbane Infrastructure	Go Between Bridge Toll Increase	Approved	Immediate release
04/03-06 M	137/800/1121/780	CPAS	Brisbane City Council's response to the draft <i>Funding Arrangements for the Brisbane River Catchment Flood Studies Memorandum of Understanding</i>	Approved	Not for release

Present: Lord Mayor Graham Quirk, A Schrinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/779

**Relevant subject matter files**  
N/A

**2.0 Title**  
Electronic Distribution of Cabinet Meeting Materials

**3.0 Issue/purpose**  
To seek E&C approval to commence electronic distribution of Cabinet meeting materials.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Ainsley Gold, Executive Officer to the CEO, ext. x34795

**6.0 Date**  
0 4 MAR 2013

**7.0 For E&C approval or recommendation to Council**  
E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

**9.0 Recommended for public release**  
Immediate release

**10.0 Recommendation**  
That E&C approve the commencement of electronic distribution of Cabinet meeting materials.

**11.0**

  
Colin Jensen  
CHIEF EXECUTIVE OFFICER

**APPROVED**

- 4 MAR 2013

  
Lord Mayor

BCC 10 YEAR RELEASE SCHEME

## 12.0 Background

As part of the commitment to continuous improvement of the Cabinet process, the Office of the Chief Executive (CEO's Office) has undertaken an analysis of options that involve transitioning to the electronic distribution of Cabinet meeting materials.

The current E&C process (which is managed by the CEO's office) is costly and time consuming for officers involved with the hardcopy preparation of formal submission materials.

As new low cost touch interface tablet devices become available, many private and government organisations are seeking to replace the distribution of paper documents for executive meetings with electronic documents.

In 2012, Council officers involved with the preparation of the new City Plan determined that the use of Apple iPads for the electronic distribution of the material would realise significant savings to Council. The new City Plan documents were successfully integrated with the Optus Big Tin Can Dashboard application and the software provided a user-friendly experience for each Councillor accessing the City Plan material.

Transitioning to tablet device access of Cabinet meeting material will be considerably beneficial to Civic Cabinet and will realise significant improvements in quality, timeliness and security of Cabinet-in-Confidence material.

It is proposed that:

1. The CEO's office amends the E&C process to replace paper distribution with electronic distribution of Cabinet material;
2. Each Civic Cabinet member provide a tablet use at each Cabinet meeting. Purchase of this device is authorised under the Chairman's budget;
3. Cabinet materials will be viewed through Optus Big Tin Can Dashboard software. Tablet devices will be unlocked allowing read, write, and emailing access;
4. A process will be implemented to move Council meeting papers onto Optus Big Tin Can Dashboard, for optional use by all Councillors.

Due to device manufacturing and software licenses, the CEO's office can only provide minimal technical support. Guidelines will be provided to assist Cabinet members with using the device.

A proposed delivery timetable for implementation is set out in Attachment B.

Accordingly, E&C approval is now sought to commence electronic distribution of Cabinet meeting materials.

## 13.0 Consultation

- Peter Rule, Executive Manager, Office of the Chief Executive
- David Askern, Chief Legal Counsel

All are in agreement with the recommendation.

## 14.0 Implications of proposal

This will result in a more streamlined, timely and efficient process for Civic Cabinet.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

N/A

**17.0 Customer impact**

N/A

**18.0 Environmental impact**

The reduction in printing Cabinet papers on a weekly basis will promote environmental sustainability.

**19.0 Policy impact**

N/A

**20.0 Financial impact**

Purchase of tablet device is to be funded from respective Chairman budgets.

**21.0 Human resource impact**

N/A

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

N/A

**24.0 Options**

- Option 1: Approve the recommendation.*
- Option 2: Amend the recommendation.*
- Option 3: Not approved the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/782

**Relevant subject matter files**  
N/A

**2.0 Title**

Go Between Bridge Toll Increase

**3.0 Issue/purpose**

To seek approval to increase tolls payable for use of the Go Between Bridge, effective 1 July 2013.

**4.0 Proponent**

Alan Evans, Executive Manager, City Projects Office, ext 37177

**5.0 Submission prepared by**

Eric Carrier, Manager Tolling Operations, City Projects Office, ext 37600

**6.0 Date**

04 MAR 2013

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That Establishment & Coordination Committee approves the increase to Go Between Bridge toll amounts as set out in Schedule A, effective 1 July 2013.

**11.0**

Executive Manager



Alan Evans  
EXECUTIVE MANAGER  
CITY PROJECTS OFFICE

Chairman

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.



Cr Adrian Schrinner  
DEPUTY MAYOR  
CHAIRMAN INFRASTRUCTURE  
COMMITTEE

**APPROVED**

- 4 MAR 2013



Lord Mayor

BCB 10 YEAR RELEASE SCHEME

## 12.0 Background

### Toll Amounts

The maximum toll payable for use of the Go Between Bridge (GBB) for each type of motor vehicle is determined using the method set out in the Declaration of Local Government Tollway for the Go Between Bridge, gazetted by the State of Queensland on 25 June 2010.

The declaration provides for GBB tolls to be adjusted every anniversary of 1 January. Currently, Council annually reviews toll amounts payable and implements any changes on 1 July every year.

Since bridge opening on 5 July 2010, to encourage a consistent increase in bridge patronage, an escalating series of discounted tolls has been applied with the most recent toll increase being approved by E&C on 18 June 2012, and implemented on 1 July 2012.

The table below shows the current toll amounts for each type of motor vehicle as well as the maximum toll amounts allowable under the declaration:

Type of Motor Vehicle	Current Toll (incl. gst)	Maximum Allowable Toll (incl. gst)
Motorcycles	\$1.25	\$1.44
Cars	\$2.50	\$2.88
Light Commercial Vehicles	\$3.75	\$4.33
Heavy Commercial Vehicles	\$6.60	\$7.64

No other changes to current fees and charges are proposed at this time.

It is recommended that Establishment & Coordination Committee approves the increase to Go Between Bridge toll amounts as set out in Schedule A, effective 1 July 2013.

## 13.0 Consultation

- Scott Stewart, Divisional Manager, Brisbane Infrastructure (28/02/2013)
- Craig Stevens, Manager, Corporate Communication (27/02/2013)
- Greg Evans, Divisional Manager, Organisational Services (28/02/2012)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (27/02/2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Motorists will be required to pay increased toll amounts for use of the GBB from 1 July 2013.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

This submission is consistent with section 3.3 of the 2008/2012 Corporate Plan.

Program 3: Moving Brisbane – 3.3 Transport Network - Continuing to develop a quality transport network through efficient operations of GBB.

## 17.0 Customer impact

Yes. Motorists will be required to pay increased toll amounts for use of GBB from 1 July 2013.

**18.0 Environmental impact**

N/A.

**19.0 Policy impact**

N/A.

**20.0 Financial impact**

Yes. GBB revenue is expected to rise, as patronage is unlikely to decrease to the extent of the toll amount increase.

**21.0 Human resource impact**

N/A.

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

In line with the Declaration of Local Government Tollway for the Go Between Bridge, a public notification will be placed in the Courier-Mail prior to the change in toll amounts.

Appropriate media activities and messaging will also be prepared in collaboration with Corporate Communication Branch.

**24.0 Options**

Option 1: Approve the proposed tolls payable for use of GBB, effective 1 July 2013.

Option 2: Increase tolls by a different amount.

Option 3: Reject this submission and leave toll amounts as they currently are.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/780

**Related subject matter files**

197/695/336/4

**2.0 Title**Brisbane City Council's response to the draft *Funding Arrangements for the Brisbane River Catchment Flood Studies Memorandum of Understanding*.**3.0 Issue/purpose**To seek Establishment & Coordination Committee approval to provide Council feedback to the Queensland Department of State Development, Infrastructure and Planning on the draft *Funding Arrangements for the Brisbane River Catchment Flood Studies Memorandum of Understanding*.**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division

**5.0 Submission prepared by**

Ouswatta Perera, Senior Engineer - Flooding and Planning, Natural Environment, Water and Sustainability Branch, ext. 86012.

**6.0 Date**

04 MAR 2013

**7.0 For E&C approval or recommendation to Council**

For E&amp;C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for release.

**10.0 Recommendation**That the Establishment and Coordination Committee approve Council's feedback on the draft *Funding Arrangements for the Brisbane River Catchment Flood Studies Memorandum of Understanding* as set out in "Attachment C".**11.0****Divisional Manager****Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION****Chairman**I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.**Councillor Matthew Bourke  
CHAIRMAN, ENVIRONMENT, PARKS &  
SUSTAINABILITY COMMITTEE****APPROVED**

- 4 MAR 2013

Lord Mayor



## 12.0 Background

On 17 January 2011, the Queensland Floods Commission of Inquiry was established to conduct a forensic examination into the 2010-2011 flood events. The Commission's final report, released on 16 March 2012, recommended Brisbane City Council (BCC), Ipswich City Council (ICC), Somerset Regional Council (SRC) and the Queensland Government complete a Brisbane River Catchment Flood Study (the Study) as soon as practicable (Recommendation 2.2).

Subsequently, the Queensland Government has proposed that the Study would include the following components:

- Brisbane River Catchment Flood Study;
- Brisbane River Catchment Floodplain Study;
- Floodplain Management Plan; and
- An Integrated Assessment Framework.

It is estimated that the total cost of the Study will be \$5 million, with an understanding that local governments would contribute 40% of the total cost. Brisbane City Council will contribute 85% of the local government amount, equating to \$1.7 million, plus additional in-kind support.

The Queensland Department of State Development, Infrastructure and Planning (DSDIP) has provided a draft *Funding Arrangements for the Brisbane River Catchment Flood Studies Memorandum of Understanding* (as set out in "Attachment B"). Council is now required to provide feedback on the draft Memorandum of Understanding (MOU).

Proposed feedback to the Queensland Government is set out in "Attachment C". Council's major issues relate to budget management, scope and governance, as summarised below:

- Relative to the proposed budget of \$5 million, the scope of the study is ambitious and the draft MOU commits local governments (party to the agreement) to pay 40% of costs without a contributions cap in the event that the budget is exceeded. A contribution cap of \$1.7 million from Brisbane City Council is sought.
- The draft MOU proposes an Integrated Assessment Framework (IAF) within the scope of the study. The IAF considers dam, water supply and water security infrastructure options. It is not considered appropriate for local governments to fund this element. Governance and funding for the IAF should be considered separately.
- Brisbane City Council attends the Planning and Implementation Group (PIG) as a non voting observer. The feedback proposes that Brisbane City Council's contribution be contingent upon inclusion of Council's CEO (or delegated representative) on a project governance group. This Group should include representation of all local governments party to the Study and provide decision making on budget expenditure, scope management, communication and future catchment-scale flood risk management policies that may emerge from the studies.

It is therefore recommended that the Establishment and Coordination Committee approve Council's feedback on the draft *Funding Arrangements for the Brisbane River Catchment Flood Studies Memorandum Of Understanding* as set out in "Attachment C".

Attachments:

Attachment A: Release summary

Attachment B: Draft *Funding Arrangements for the Brisbane River Catchment Flood Studies Memorandum of Understanding*

Attachment C: Covering letter outlining Council's feedback to the Department of State Development, Infrastructure and Planning and Council's feedback on the draft MOU.

### 13.0 Consultation

- John Jordan, Manager, Natural Environment, Water and Sustainability (26 February 2013)
- Shane Hackett, Group Manager, Water, Energy and Sustainability, NEWS (26 February 2013)
- Mark Tinnion, Executive Officer – Flooding and Planning, NEWS (26 February 2013)
- Ellen Davidge, Principal Engineer – Flooding and Planning, NEWS (26 February 2013)
- Shannon Jarrett, Solicitor, Brisbane City Legal Practice (14 February 2013)
- Greg Swain, Communication Manager, Corporate Communication (26 February 2013)

All are in agreement with the recommendation.

### 14.0 Implications of proposal

Agreement to the terms of the draft MOU, including Brisbane City Council's financial contribution, data sharing and provision of additional significant in-kind resource support subject to feedback and conditions as set out in "Attachment C".

### 15.0 Commercial in confidence

N/A

### 16.0 Vision/Corporate Plan impact

N/A

### 17.0 Customer impact

N/A

### 18.0 Environmental impact

N/A

### 19.0 Policy impact

There may need to be a review of the alignment of FloodSmart Future Strategy outcomes and the draft new City Plan Flood Code outcomes with corresponding deliverables from the Brisbane River Catchment Flood Studies.

### 20.0 Financial impact

Financial contribution of \$1.7 million towards the Brisbane River Catchment Flood Studies and budget for in-kind resources will be required to be identified in forward budgets from 2013/2014 to 2016/2017.

### 21.0 Human resource impact

Natural Environment, Water and Sustainability branch and City Projects Office resources will be required to meet the in-kind contribution requested in the draft MOU.

### 22.0 Urgency

Brisbane City Council is required to provide comments to DSDIP as soon as possible.

### 23.0 Publicity/marketing strategy

DSDIP in collaboration with local governments will be leading communications on the Brisbane River Catchment Flood Studies.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE CONFIDENCE

**E&C FORMAL SUBMISSIONS RESULTS 11 MARCH 2013**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
11/03-01 M	137/800/1121/776	OLMCEO	Travel Proposal – Island of Guam	Approved	Immediate release
11/03-02 M	137/800/1121/694 106/335/1050/29	Brisbane Lifestyle	2012-2013 Men's Shed Grants Program	Approved	Immediate release
11/03-03 M	137/800/1121/693 106/335/1551/165	Brisbane Lifestyle	Community Sports Clubs Grants Program 2012/2013 Round 1	Approved	Immediate release
11/03-04 R	151/160/516/326	CPAS	River Gateway Neighbourhood Plan	Approved	Not applicable
11/03-05 R	152/160/516/129	CPAS	Racecourse Precinct Neighbourhood Plan	Approved	Not applicable
11/03-06			Withdrawn		Not applicable
11/03-07 M	137/800/1121/790 99-43152(A1)	OLMCEO	Renewal of Executive Service Contract	Approved	Not for release

Present: Lord Mayor Graham Quirk, A Schinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/776

**2.0 Title**

Travel Proposal – Island of Guam.

**3.0 Issue/purpose**

To seek E&C approval for the Manager, Disaster Operations, Jason Cameron, to participate in the Emergency Management Accreditation Program (EMAP) Audit/Assessment of the United States' (US) Office of Homeland Security/Civil Defense from Saturday 13<sup>th</sup> – Friday 19<sup>th</sup> of April 2013 in Guam.

**4.0 Proponent**

Peter Rule, Executive Manager, Office of the Lord Mayor & Chief Executive Officer

**5.0 Submission prepared by**

Craig Logan, Coordinator, Disaster Operations

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate Release

**10.0 Recommendation**

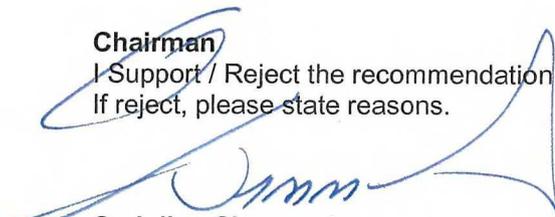
That E&C approve for Manager, Disaster Operations, Jason Cameron, to participate in the Emergency Management Accreditation Program (EMAP) Audit/Assessment of the United States' (US) Office of Homeland Security/Civil Defense from Saturday 13<sup>th</sup> – Friday 19<sup>th</sup> of April 2013 in Guam at an estimated total cost to Brisbane City Council of \$500.

**11.0 Executive Manager**



Peter Rule  
EXECUTIVE MANAGER  
OFFICE OF THE LORD MAYOR & CEO

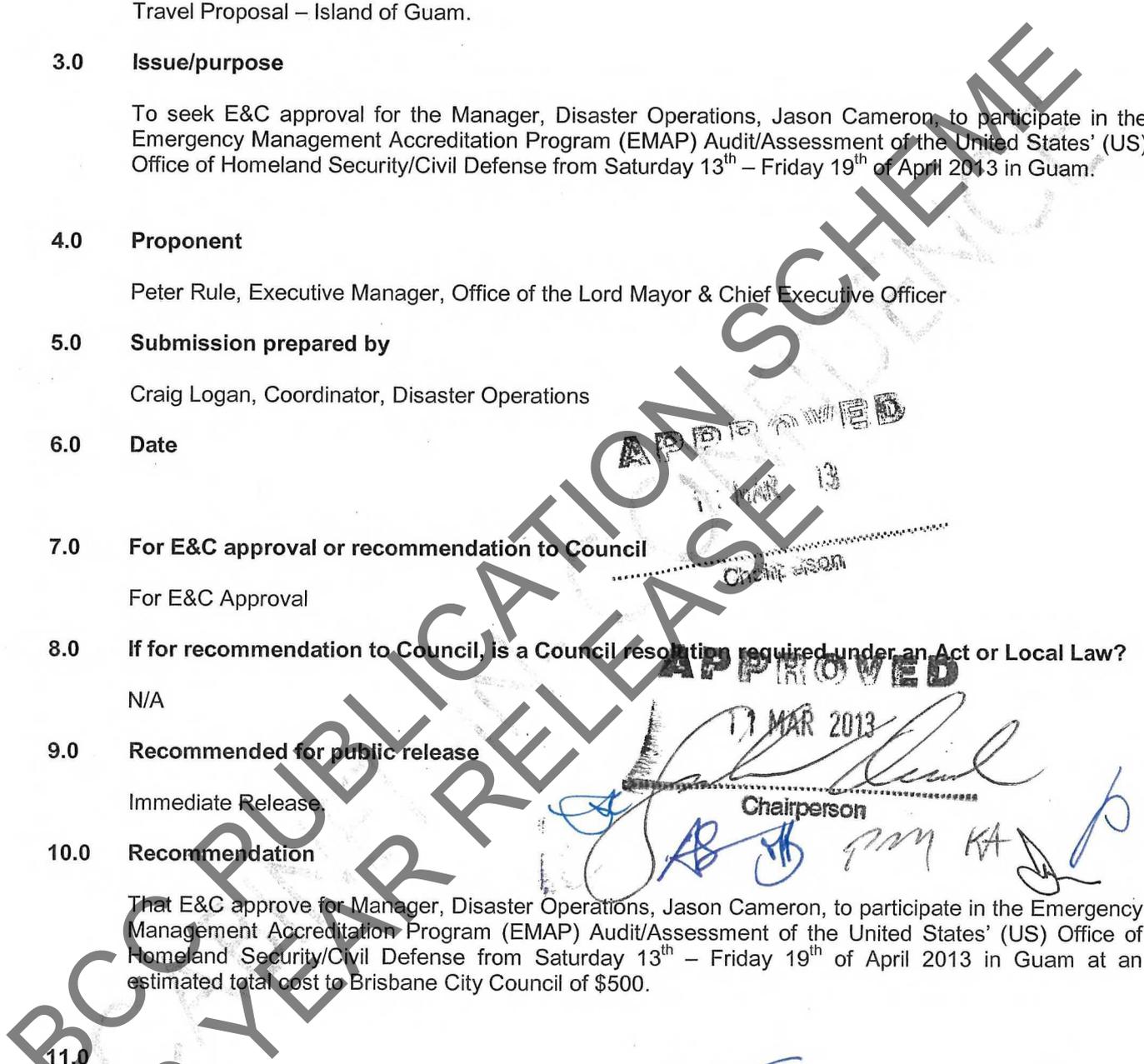
Chairman  
I Support / Reject the recommendation.  
If reject, please state reasons.



Cr Julian Simmonds  
CHAIRMAN – FINANCE, ECONOMIC  
DEVELOPMENT & ADMINISTRATION  
COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER



## 12.0 Background

A formal letter (*Attachment B*) dated 15<sup>th</sup> February 2013 was received from the Executive Director, Emergency Management Accreditation Program (EMAP), inviting the Manager, Disaster Operations to participate as an EMAP assessor for an onsite audit/assessment of the US Office of Homeland Security/Civil Defense at the island of Guam. The dates of travel are expected to be Saturday 13<sup>th</sup> – Friday 19<sup>th</sup> of April 2013.

All materials, airfares, meals and accommodation will be covered at the expense of EMAP.

On completion of the audit Jason Cameron will be qualified as an EMAP auditor and he will gain invaluable knowledge for Council's positioning and continuous improvement of service delivery within Disaster Management.

It is recommended that E&C approve Manager, Disaster Operations, Jason Cameron, to participate in Emergency Management Accreditation Program (EMAP) Audit/Assessment of the United States' (US) Office of Homeland Security/Civil Defense from Saturday 13<sup>th</sup> – Friday 19<sup>th</sup> of April 2013 in Guam at an estimated total cost to Brisbane City Council of \$500.

## 13.0 Consultation

- Colin Jensen, Chief Executive Officer
- Peter Rule, Executive Manager, Office of the Lord Mayor & CEO

All are in support of the recommendation.

## 14.0 Implications of proposal

Benefits to Council would include to:

- Maintain and influence current and future best practice of Disaster Management (DM) in Australia and more broadly;
- Promote Council as a lead in DM and increase positive reputation;
- Provide an assessor and guidance capability to Council and other organisations/agencies; and
- Gain first EMAP audit/assessment capability in Australia.
- Provide an insight into the EMAP audit/assessment process, should Council wish to explore this process in the future.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Nil

## 17.0 Customer impact

Nil

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

**20.0 Financial impact**

All materials, airfares, meals and accommodation will be covered at the expense of EMAP.

The estimated cost to Council is \$500 for personal allowance and medical examination.

Funds are available under the current budget against GL 1.01.1557.477.000.000.659.000.00

**21.0 Human resource impact**

Nil

**22.0 Urgency**

An early decision would assist with travel bookings.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

Option 1: Approve the Recommendation

Option 2: Not Approve the Recommendation

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/694

**Related subject matter files**

106/335/1050/29

**2.0 Title**

2012-2013 Men's Shed Grants Program

**3.0 Issue/purpose**

To seek E&C approval for the allocation of grant funding for the 2012-2013 Men's Shed Grants Program.

**4.0 Proponent**

Paul Salvati, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Jacqui Cowell, Regional Community Development Team Leader, Inclusive Communities, Community Lifestyle Branch, ext. 36580

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the allocation of grant funding for the 2012-2013 Men's Shed Grants Program as set out in Attachment B.

**11.0 Divisional Manager**

Paul Salvati  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

**APPROVED**  
11 MAR 2013  
Chairperson  
AB # pm KA p

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.

Councillor Krista Adams  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER

## 12.0 Background

Council has supported the development of Men's Sheds across the city by offering one-off grants to men's groups and networks. The Men's Shed Grants Program provides funds to existing and emerging Men's Sheds groups to develop accessible and inclusive facilities and programs that improve the health, social and emotional needs of men across Brisbane. A total of \$80,000.00 is available for this round of funding. The Men's Shed Grants Program Guidelines are set out in Attachment E.

Applications closed on 29 October 2012 and a total of 21 applications were received requesting a cumulative total of \$307,767.00. Seven applications are recommended for funding totalling \$80,000.00 (see Attachment B).

Three applications came from communities affected by the January 2011 flood and these have been funded through the Natural Disaster Relief and Recovery Arrangements Flexible Funding Program (see Attachment C). 11 applications are not recommended for funding as they failed to adequately meet the objectives of the Men's Shed Grants Program or were not eligible (see Attachment D).

E&C approval is now sought for the allocation of grant funding for the 2012-2013 Men's Shed Grants Program as set out in Attachment B.

### List of Attachments:

Attachment A:	E&C Submission Summary
Attachment B:	Applications recommended for funding
Attachment C:	Applications funded through the Natural Disaster Relief and Recovery Arrangements Flexible Funding Program
Attachment D:	Applications not recommended for funding
Attachment E:	2012-2013 Men's Shed Grants Program Guidelines

## 13.0 Consultation

- Vanessa Fabre Manager, Inclusive Communities (27 November 2012)
- Kent Stroud Manager, Community Lifestyle (17 January 2013)
- Greg Swain Corporate Communication Manager (4 February 2013)
- David Askern Chief Legal Counsel, Brisbane City Legal Practice (4 February 2013)

The Men's Shed Grants Program Comparative Assessment Committee:

- Lorraine Gregory Manager, Healthy and Vibrant Communities (27 November 2012)
- Neville Wilmott Manager, Program and Business Services (27 November 2012)
- Jim Lynch Program Officer Community Grants (27 November 2012)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Successful applicants will be informed of their level of funding support. Unsuccessful applicants may contact Council to discuss their application and be informed of the opportunity to resubmit for future grant funding rounds.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The Men's Shed Grants Program delivers the following *Living in Brisbane 2026* Vision citywide outcomes:

- Inclusive, caring communities; and
- Active and healthy communities.

The Men's Shed Grants Program is linked to the Corporate Plan 2012/13 – 2016/17 program outcome of 5.4 Social Inclusion under Program 5 – Your Brisbane.

**17.0 Customer impact**

The proposed funding will allow development of programs and infrastructure that improves social inclusion and in particular, creates supportive community environments for men to develop networks, skills and participate in the life of the city.

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

\$80,000.00 has been allocated through Program 5, Service Level 5.4.2.1 – Community Capacity Building.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

All applicants will be advised of the results of their submission within 10 working days of approval by E&C. Successful applicants will receive a letter from the Lord Mayor.

Publicity will be prepared by Corporate Communication in consultation with Community Lifestyle Branch staff. Media releases will not be distributed until all applicants have received written notification of the outcome their application.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BC 10 YEAR PUBLIC CONSULTATION SCHEME  
CONFIDENTIAL

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 File number**

137/800/1121/693

**Related subject matter files**

106/335/1551/165

**2.0 Title**

Community Sports Clubs Grants Program 2012/2013 Round 1

**3.0 Issue/purpose**

To seek E&C approval for the allocation of grants under the Community Sports Clubs Grants Program 2012/2013 Round 1.

**4.0 Proponent**

Paul Salvati, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Michael Smith, Acting Manager, Community Facilities Planning and Design, Community Lifestyle (ext 39265)

**6.0 Date**

**APPROVED**

11 MAR 2013

**7.0 For E&C approval or recommendation to Council**

For E&C approval

*[Handwritten signatures and initials: AS, AB, TB, PM, KA, DM]*

Chairperson

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the allocation of grant funding for the Community Sports Clubs Grants Program 2012/2013 Round 1 as set out in Attachments B, C and D.

**11.0**

Divisional Manager

*[Handwritten signature of Paul Salvati]*

Paul Salvati  
DIVISIONAL MANAGER  
BRISBANE LIFESTYLE

Chairman

I support/reject the recommendation.

If reject, please state reasons.

*[Handwritten signature: K Adams]*

Councillor Krista Adams  
CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE

I Recommend Accordingly

*[Handwritten signature]*  
CHIEF EXECUTIVE OFFICER

**BCC 10 YEAR RELEASE SCHEME**

## 12.0 Background

The Community Sports Clubs Program was announced in the 2012/2013 Budget and is directed at supporting not for profit sporting clubs to remain sustainable. The application period for Round 1 was open from 1 October to 12 November 2012. Clubs are able to submit an application for a project in either Category 1 or Category 2, plus an additional application for Category 3. The categories are summarised below with further detail provided in the Guidelines as set out in Attachment H.

Category		
1. Community Facility Upgrade	Applications assessed on how the projects represent long-term, cost-effective value and result in cost reduction or revenue generation.	<ul style="list-style-type: none"> <li>Total pool \$1m - \$1.8m with a maximum grant amount up to \$100,000.00 (ex GST)</li> <li>Minimum Club contribution of 25%</li> </ul>
2. Community Facility Maintenance	Applications assessed on how the project demonstrates long-term cost-effective delivery and maintenance, and results in cost reduction or revenue generation.	<ul style="list-style-type: none"> <li>Total pool \$200,000.00 - \$400,000.00 with a maximum grant amount up to \$10,000.00 (ex GST)</li> <li>Minimum Club contribution of 50%</li> </ul>
3. Organisational Development	Applications assessed on how the project delivers improved organisational governance for the long term sustainability of the club.	<ul style="list-style-type: none"> <li>Total pool \$200,000.00 - \$500,000.00 with a maximum grant amount up to \$10,000.00 (ex GST)</li> <li>No minimum Club contribution</li> </ul>

Council received 111 applications requesting \$3,849,023.13 in grant funding for projects totalling \$6,669,226.70. Applications were assessed using the criteria set out in Section 5 of the Guidelines. 53 projects with a value of \$1,451,698.35 are recommended for funding across the three categories. The recommended applications were evaluated as the most meritorious. The remaining applications are not recommended for a number of reasons including the applicant's failure to provide relevant supporting documentation and not adequately addressing selection criteria to demonstrate long term cost savings for the organisation.

Council received 54 applications for Category 1 - Community Facility Upgrade. Due to the size and cost of these projects, only 16 of applications with a total value of \$1,177,514.91 have been recommended for funding and these applications are set out in Attachment B. Typical projects within this category include major lighting projects, indoor/outdoor court construction, installation of irrigation systems and playing field upgrades.

Council received 18 applications for Category 2 - Community Facility Maintenance. 11 applications with a total value of \$68,624.29 are recommended for funding and these applications are set out in Attachment C. Typical projects include a variety of maintenance projects as such the supply of maintenance equipment and maintenance of existing solar panels, score boards and lighting systems.

Council received 39 applications for Category 3 - Organisational Development. 26 applications with a total value of \$205,559.15 are recommended for funding and these applications are set out in Attachment D. This category invited organisations to apply for projects that provide an overall organisation health check and implement strategies to achieve improved organisational governance.

Some of the recommended funding allocations exceed the maximum grant amount as they are inclusive of GST while the caps on funding are GST exempt.

E&C approval is now sought for the allocation of grant funding for the Community Sports Clubs Grants Program 2012/2013 Round 1 as set out in Attachments B, C and D.

### List of Attachments

Attachment A:	E&C Formal Submission Summary
Attachment B:	Applications recommended for funding under Category 1 – Community Facility Upgrade
Attachment C:	Applications recommended for funding under Category 2 – Community Facility Maintenance
Attachment D:	Applications recommended for funding under Category 3 – Organisational Development
Attachment E:	Applications not recommended for funding under Category 1 – Community Facility Upgrade
Attachment F:	Applications not recommended for funding under Category 2 – Community Facility Maintenance
Attachment G:	Applications not recommended for funding under Category 3 – Organisational Development
Attachment H:	Community Sports Clubs Grants Program 2012/2013 Round 1 Guidelines

### 13.0 Consultation

- Kent Stroud Branch Manager, Community Lifestyle
- Lorraine Gregory Manager, Healthy and Vibrant Communities, Community Lifestyle
- Jim Lynch Community Grants Officer, Community Lifestyle
- David Askern Chief Legal Counsel, Brisbane City Legal Practice
- Craig Stevens Manager, Corporate Communications

All are in agreement with this recommendation.

### 14.0 Implications of proposal

Acceptance of the recommendation will provide funding to support organisations in their endeavour to cut costs and develop organisational competencies in sustainability.

### 15.0 Commercial in confidence

No

### 16.0 Vision/Corporate Plan impact

The Community Sports Clubs Grants Program delivers the following *Living in Brisbane 2026* Vision citywide outcomes:

- Inclusive, caring communities;
- Active and healthy communities; and
- Connected and engaged communities.

This Grants Program is also linked to the Corporate Plan 2012/2013 – 2016/17 program outcome of 5.3 – Active and Healthy Communities under Program 5 – Your Brisbane.

### 17.0 Customer impact

All organisations will be advised of the outcome of their applications and successful applicants will be informed of their allocation of funding. Unsuccessful applicants will be reconsidered in Round 2. Council staff will work with these organisations to obtain additional information.

### 18.0 Environmental impact

Nil

### 19.0 Policy impact

Nil

**20.0 Financial impact**

Funding of \$1,451,698.35 is available within Program 5, Service 5.3.1.1 - Community Participation Opportunities.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business.

**23.0 Publicity/marketing strategy**

All applicants will be advised of the outcome of their applications within 10 working days of the approval of this E&C submission.

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE  
CONFIDENCE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/790

**Relevant subject matter files**

99-43152(A1)

**2.0 Title**

Renewal of Executive Service Contract

**3.0 Issue/purpose**

To seek E&C approval to renew the Executive Service Contract for David Askern for a period of (4) four years.

**4.0 Proponent**

Peter Rule, Executive Manager, Office of the Chief Executive

**5.0 Submission prepared by**

Melissa Botha, A/Executive Services Coordinator, Office of the Chief Executive. Ext 83659

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

That E&C approve the renewal of the Executive Service Contract for David Askern for a period of four (4) years.

**11.0**

**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**APPROVED**

11 MAR 2013

BCO 10 YEAR RELEASE SCHEME

## 12.0 Background

David Askern is currently the Branch Manager of Brisbane City Legal Practice and Chief Legal Counsel, Office of the Lord Mayor and Chief Executive Officer.

It is proposed to renew David's Executive Service contract for a further period of four (4) years. David has been in the role of Manager, Brisbane City Legal Practice since 1999. During David's most recent contract term, he has been instrumental in the delivery and successful legal governance of many significant projects for Council. These include but are not limited to:

- The *City of Brisbane Act 2010* and its 2012 amendments
- The new *City of Brisbane Regulation 2012*
- The Queensland Floods Commission of Inquiry
- Tennyson Reach Parkland Development
- Legacy Way
- Project Q
- *New City Plan*
- Musgrave Park Tent Embassy
- Trade Coast Central Bus Depot
- Settlement of Murarrie Landfill Resumption Compensation Claim
- Settlement of Milton Tennis Courts Resumption Compensation Claim
- Settlement of Brisbane Grammar School Resumption Compensation Claim

David has also provided valuable cost effective legal advice to the Lord Mayor, E&C, the Chairman of Council and Council Committees, and the CEO and Divisional and Executive Managers on all aspects of Council operations including:-

- participation in E&C Scrutiny;
- participation in Stores Board;
- Chairman of Ethical Standards Management Committee
- drafting of local laws policies procedures corporate rules council resolutions;
- advice on Council and Committee meeting procedures;
- CMC and Councillor Conduct Issues
- disciplinary issues;
- legislative interpretation.

Productivity of staff has been maintained at greater than 70%, with the cost of services delivered by BCLP maintained at less than one third of external legal charges.

Accordingly, it is recommended that E&C approve the renewal of the executive service contract of David Askern for a period of four years.

## 13.0 Consultation

Nil

## 14.0 Implications of proposal

N/A

## 15.0 Commercial in confidence

N/A

## 16.0 Vision/Corporate Plan impact

N/A

## 17.0 Customer impact

N/A

**18.0 Environmental impact**

N/A

**19.0 Policy impact**

N/A

**20.0 Financial impact**

N/A

**21.0 Human resource impact**

N/A

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**24.0 Options**

*Option 1:* Approve the recommendation.

*Option 2:* Amend the recommendation.

*Option 3:* Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS 18 MARCH 2013**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
18/03-01 M	137/800/1121/750	Brisbane Infrastructure	Overseas Conference – Government Asset Management Congress	Approved	Immediate release
18/03-02 M	137/800/1121/785	Brisbane Lifestyle	Lord Mayor's Suburban Initiative Fund	Approved	Immediate release
18/03-03 M	137/800/1121/774	CPaS	Draft <i>Brisbane Vision 2031</i>	Approved	Immediate release
18/03-04 M	137/800/1121/783 158/40/449/1338	CPaS	City Parklands Transition Services Pty Ltd	Approved	Immediate release
18/03-05 R	109/105/219/17	CPaS	Delegations under <i>Economic Development Act 2012</i>	Approved	Not applicable
18/03-06 R	152/160/1007/97	CPaS	Temporary Local Planning Instrument 01/13 Protection of Residential Buildings Constructed Prior 1911	Approved	Not applicable
18/03-07 R	152/160/1007/95	CPaS	Amendments to the <i>Brisbane City Plan 2000</i> to reflect <i>Temporary Local Planning Instrument 01/12 Brisbane Interim Flood Response</i>	Approved	Not applicable
18/03-08 R	173/45/541	Organisational Services	Brisbane City Council and South Bank Corporation Payments in Lieu of Rates	Approved	Not applicable
18/03-09 R	152/160/516/330	CPaS	Chermside Centre Neighbourhood Plan	Approved	Not applicable

**E&C FORMAL SUBMISSIONS RESULTS 18 MARCH 2013**

<b>SUBMISSION NUMBER</b>	<b>FILE NUMBERS</b>	<b>DIVISION</b>	<b>TITLE</b>	<b>RESULT</b>	<b>RECOMMENDATION FOR PUBLIC RELEASE</b>
18/03-10 M	137/800/1121/770	OLMCEO	Stores Board Submission – Cartage of Quarry Products	Approved	Immediate release
18/03-11 M	137/800/1121/788	OLMCEO	Stores Board Submission – Significant Contracting Plan for Oracle Enterprise Agreement	Approved	Immediate release
18/03-12 M	137/800/1121/797	OLMCEO	Stores Board Submission – Supply and Delivery of Precast Concrete Products	Approved	Immediate release
18/03-13 M	137/800/1121/799	OLMCEO	Stores Board Submission – Provision of Electricity for Street Lighting, Contestable and Franchise Sites, and Provision of Carbon Emission Units, Carbon Offsets and Renewable Energy Certificate Trading Services.	Approved	Immediate release
18/03-14 R	152/160/516/322	CPaS	Draft Lower Oxley Creek South Neighbourhood Plan	Approved	Not applicable
18/03-15 R	134/695/317/45	Organisational Services	Annual Operational Plan progress and Quarterly Financial Report for the period ended December 2012	Approved	Not applicable
18/03-16 M	137/800/1121/793	OLMCEO	WALK IN - Executive Appointment – Manager, Transport Planning and Strategy	Approved	Not for release
18/03-17 M	137/800/1121/792	OLMCEO	WALK IN - Executive Appointment – Manager, Planning and Design	Approved	Not for release

Present: Lord Mayor Graham Quirk, A Schrinner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.

R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/750

**Relevant subject matter files**  
Not applicable

**2.0 Title**  
Overseas Conference – Government Asset Management Congress

**3.0 Issue/purpose**  
To seek approval for Joe Bannan, Manager Asset Management, to travel to Dubai on 9 – 16 May 2013 to attend and present at the Government Asset Management Congress in Dubai.

**4.0 Proponent**  
Scott Stewart, Divisional Manager, Brisbane Infrastructure

**5.0 Submission prepared by**  
Eileen Buchs, Executive Officer, Asset Management, Brisbane Infrastructure

**6.0 Date**  
18 MAR 2013

**7.0 For E&C approval or recommendation to Council**  
E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
Not applicable

**9.0 Recommended for public release**  
Immediate Release

**10.0 Recommendation**  
That E&C approve for Joe Bannan, Manager Asset Management, to travel to Dubai on 9 – 16 May, to attend and present at the Government Asset Management Congress at a cost to Council of approximately \$1500.

**11.0**  
Divisional Manager

**APPROVED**

18 MAR 2013

Lord Mayor

Scott Stewart  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

**Chairman**  
I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

Councillor Adrian Schrinner  
DEPUTY MAYOR  
CHAIRMAN INFRASTRUCTURE COMMITTEE

I Recommend Accordingly

CHIEF EXECUTIVE OFFICER

## 12.0 Background

Joe Bannan, Manager Asset Management, has been invited to present as a keynote speaker to the Government Asset Management Congress in May 2013 in Dubai. (Invitation included as Attachment B). The proposed topic of the presentation is Strategic Asset Planning – A “Whole of City” approach to aligning Infrastructure Asset Management to the achievement of the “City Strategic Plan”.

Joe Bannan has also been invited to be a member on a panel discussion at the same conference. The proposed topic of the panel discussion is “Building Sustainable Asset Management Capability in the Middle East – It’s All About People”.

In order to arrive at the beginning of the Congress, it is proposed that Joe Bannan will need to leave Brisbane on 9 May and return 16 May 2013.

### ***Travel Schedule is as follows;***

Depart Brisbane – 8.20 am – 9 May 2013

Arrive in Dubai - 9.45 pm – 9 May 2013

Recovery and Preparation Days – 10 & 11 May 2013. These days will also be used to meet with other conference attendee’s and associations.

Conference Days 12,13,14 & 15 May 2013.

Depart Dubai – 10.10 am 16 May 2013.

It is recommended that E&C approve for Joe Bannan, Manager Asset Management, to travel to Dubai on 9 – 16 May, to attend and present at the Government Asset Management Congress at a cost to Council of approximately \$1500.

## 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Council
- Greg Swain, Communication Manager, Internal Communications, Organisational Services

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The conference will provide Joe Bannan with valuable insights into modern business governance of Asset Management practices and also assist with Council’s brand as a new world City. Conference organisers have advised that Brisbane City Council is seen as a world leader in Asset Management practices and that the Middle East Region, particularly around Dubai, would like to learn from Council’s business practice.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Attending this conference will contribute to the following aspects of Council’s Vision 2031 and Corporate Plan:

- Developing and promoting Brisbane as a prosperous Regional and World City, through Asset Management practices, improved sharing skills and knowledge by working with leading, globally recognised professional bodies. Participating in communities of practice along with other public and private sector organisations.

## 17.0 Customer impact

Nil

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Costs for flights, accommodation and conference registration will be covered by the conference organisers, the Institute for International Research Middle East. The estimated cost to Council is \$1500 made up of 5 night's accommodation for \$900, airport and ground transfers of \$200 and a daily allowance of \$50 per day for the 8 days.

Funds are available from GL 1.04.1380.765.000.000.628.000.00

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In time to book travel from 9 May for Congress start on 12 May.

**23.0 Publicity/marketing strategy**

Not applicable.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not Approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/785

**Relevant subject matter files**

106/335/472/252

**2.0 Title**

Lord Mayor's Suburban Initiative Fund

**3.0 Issue/purpose**

To seek E&C approval to amend the Lord Mayor's Suburban Initiative Fund Guidelines and Terms and Conditions.

**4.0 Proponent**

Paul Salvati, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Carol Fisher, Acting Program and Business Manager, Community Lifestyle

**6.0 Date**

18 MAR 2013

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve:

- (a) The revised Lord Mayor's Suburban Initiative Fund Guidelines as set out in Attachment B; and
- (b) The revised Lord Mayor's Suburban Initiative Fund Community Grants Terms and Conditions as set out in Attachment C.

**11.0**

**Divisional Manager**



**Paul Salvati  
Divisional Manager  
BRISBANE LIFESTYLE**

**Chairman**

I Support /-Reject the recommendation.

If reject, please state reasons.



**Councillor Krista Adams  
Chairman  
BRISBANE LIFESTYLE COMMITTEE**

**I Recommend Accordingly**

  
31  
CHIEF EXECUTIVE OFFICER

BCCO 10 YEAR RELEASE SCHEME  
CONFIDENTIAL  
APPROVED  
18 MAR 2013  
Lord Mayor

## 12.0 Background

A range of amendments to the City of Brisbane Act 2010 commenced on 22 November 2012 with the introduction of the *Local Government and Other Legislation Amendment Act 2012*. The City of Brisbane Act regulations were also reviewed and consolidated with the *City of Brisbane Regulation 2012 (COBR 2012)* commencing on 14 December 2012.

COBR 2012 included reforms to requirements for Councillor's discretionary funds. These changes impact on the Lord Mayor's Suburban Initiative Fund (LMSIF).

In addition to allocations to community organisations for community purposes, Councillors may now also use discretionary funds to:

- spend for a community purpose
- allocate for capital works of Council that are for a community purpose.

Under the COBR 2012, applications proposed for capital works must receive E&C approval, and in doing so, E&C must have regard to Council's Corporate Plan, long-term asset management plan and Annual Budget when deciding whether to approve the allocation.

Amendment of the LMSIF Guidelines and Terms and Conditions needs to be considered to allow Councillors to make these additional LMSIF allocations.

A review has recommended that the LMSIF Guidelines and Terms and Conditions be amended to reflect the COBR 2012 and corresponding processes related to this.

The proposed changes to the LMSIF Guidelines will result in changes to the LMSIF application process and associated forms. As applications seeking funding for capital works require E&C approval, this may result in longer timeframes for processing these applications.

It is now recommended that E&C approve:

- (a) The revised LMSIF Guidelines as set out in Attachment B, and
- (b) The revised LMSIF Community Grants Terms and Conditions as set out in Attachment C.

## 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (15/02/2013)
- Diane Quinn, Legislative Policy Advisor, Brisbane City Legal Practice (08/03/2013)
- Kent Stroud, Branch Manager, Community Lifestyle (06/03/2013)
- Jim Lynch, Community Grants Officer, Brisbane Lifestyle (15/02/2013)
- Peter Rule, Executive Manager, Office of the Lord Mayor and CEO (19/02/2013)
- Greg Swain, Communication Manager, Corporate Communication (06/03/2013)
- Nick Cassidy, Senior Works Schedule Manager, Asset Services (19/02/2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Approval of the revised guidelines and terms and conditions will ensure Councillors can use discretionary funds to:

- spend for a community purpose
- allocate to a community organisation for a community purpose
- allocate for capital works of Council that are for a community purpose, with the approval of E&C.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The LMSIF Guidelines and Terms and Conditions deliver the following *Living in Brisbane 2026* Vision citywide outcomes:

- Inclusive, caring communities
- Connected and engaged communities

The LMSIF Guidelines and Terms and Conditions are linked to the Corporate Plan 2012/13 – 2016/17 program outcome of 5.4 Social Inclusion under Program 5 – Your Brisbane.

## 17.0 Customer impact

As the regulation requires LMSIF capital works applications to be approved by E&C, the time frame to achieve an approval will need to be taken into account when applying.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

The proposed amendments to the LMSIF Guidelines and Terms and Conditions will not impact the overall allocation of funding for the LMSIF.

The maximum grant amounts are set out under Section 5 of the Guidelines.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

As soon as possible as the *City of Brisbane Regulation 2012* commenced in December 2012.

## 23.0 Publicity/marketing strategy

Council's Corporate Communication Branch will be involved with relevant communication information.

## 24.0 Options

Option 1: Approve the recommendation

Option 2: Amend the recommendation

Option 3: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/774

**Related subject matter files**  
N/A

**2.0 Title**  
Draft *Brisbane Vision 2031*

**3.0 Issue/purpose**  
To seek E&C approval to release the draft *Brisbane Vision 2031* for community consultation.

**4.0 Proponent**  
Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**  
Sonja Graetz, Senior Officer, Strategy & Support Unit, City Planning and Sustainability Division, ext 35251.

**6.0 Date**  
18 MAR 2013

**7.0 For E&C approval or recommendation to Council**  
For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

**9.0 Recommended for public release**  
Immediate release.

**10.0 Recommendation**  
That Establishment and Coordination Committee approve the release of the draft *Brisbane Vision 2031* ("Attachment B") for community consultation.

**11.0 Divisional Manager**



Vicki Pethybridge  
DIVISIONAL MANAGER,  
CITY PLANNING & SUSTAINABILITY DIVISION

**Chairman**  
I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

  
Councillor Krista Adams  
CHAIRMAN, BRISBANE LIFESTYLE  
COMMITTEE

I Recommend Accordingly

  
CHIEF EXECUTIVE OFFICER



**APPROVED**

18 MAR 2013

Lord Mayor

## 12.0 Background

Council's Vision for Brisbane, *Our Shared Vision: Living in Brisbane 2026 (Vision 2026)* was developed in 2006 after extensive consultation with the people of Brisbane. *Vision 2026* is a high level document that articulates the long-term future for Brisbane, as well as goals and implementation strategies. In accordance with the then *City of Brisbane Act 2010*, Council adopted *Vision 2026*, as its long-term community plan (LTCP). *Vision 2026* guides Council's Corporate Plan and the Annual Plan and Budget. In December 2012, the statutory requirement for a LTCP was removed from the *City of Brisbane Act 2010*, although the Corporate Plan and Annual Report still refer to a vision for the city and this has been supported by the administration.

It is important to ensure that the goals and aspirations for the city are current. Significant changes have occurred since 2006 when *Vision 2026* was developed, including the January 2011 flood, the Global Financial Crisis and population growth. There have also been other initiatives resulting from a changing legislative and policy framework, such as the draft new *City Plan*, the *South East Queensland Regional Plan 2009-2031* and the *Brisbane Economic Development Plan 2012-2031*.

As supported by the Establishment and Coordination Committee on Monday, 20 August 2012, a refresh rather than a major rework is being undertaken to update *Vision 2026*. The draft *Brisbane Vision 2031* is in a new simplified format and also includes ideas on how the community can contribute to achieving the Vision.

Between 27 August 2012 and 1 March 2013 all Council divisions have had the opportunity to provide comment on *Vision 2026* and provide new targets and aspirations for inclusion in the draft *Brisbane Vision 2031*.

It is therefore recommended that the Establishment and Coordination Committee approve the release of the draft *Brisbane Vision 2031* ("Attachment B") for community consultation.

### Attachments:

- Attachment A: Summary of the decision
- Attachment B: Draft *Brisbane Vision 2031*

## 12.0 Consultation

The project team has met with each Divisional Management Team in Council and has obtained input from all Council divisions. A Project Control Group with representatives from each division has guided the progress of the project. Several presentations have been made to the Executive Management Team (EMT) and E&C Strategy. At the presentation on 11 February 2013, E&C Strategy was asked to consider targets in the updated vision, as well as the proposed community consultation approach of four weeks of consultation.

The following people are in agreement with the recommendation:

- Councillor Krista Adams, Chairman, Brisbane Lifestyle Committee (14 February 2013).
- Councillor Julian Simmonds, Chairman, Finance, Economic Development and Administration Committee (1 March 2013).
- Councillor Adrian Schrinner, Chairman Infrastructure Committee (1 March 2013).
- Councillor Matthew Bourke, Chairman Environment, Parks & Sustainability Committee (22 February 2013).
- Councillor Amanda Cooper, Chairman, Neighbourhood Planning and Development Assessment Committee (1 March 2013).
- Councillor David McLachlan, Chairman Field Services Committee (25 February 2013).
- Councillor Peter Matic, Chairman Public and Active Transport Committee (25 February 2013).
- Program Managers and key internal stakeholders have been consulted on the Draft *Brisbane Vision 2031*, in conjunction with the relevant Chairmen, during February / March 2013.
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (22 February 2013).
- Craig Stevens, Manager, Corporate Communications (1 March 2013).

## 14.0 Implications of proposal

Once finalised, *Brisbane Vision 2031* will reaffirm the strategic direction for Council over the next 5-20 years.

**15.0 Commercial in confidence**  
Nil.

**16.0 Vision/Corporate Plan impact**

This project has direct impact on *Vision 2026* and the Corporate Plan, as it seeks to update the existing Vision for the current context. This will impact on the next Corporate Plan as the Vision sets the long-term strategic direction for all other Council plans and strategies.

**17.0 Customer impact**

The project aims to involve the community in ensuring that the refreshed Vision clearly reflects the values and aspirations for Brisbane. This will occur via community engagement activities and communication using existing media and channels.

**18.0 Environmental impact**  
Nil.

**19.0 Policy impact**

The refresh of the Vision to date has taken careful note of Council's current policy documents and will not result in any alterations to existing policies. However, once finalised, the *Brisbane Vision 2031* will guide all future Council policy.

**20.0 Financial impact**

There is no allocated budget for this project. However, funding of \$15,000 will be sourced from existing budgets for the community consultation phase. \$35,000 will be allocated from Program 5 in the 2013/14 budget for production of the final document.

**21.0 Human resource impact**  
Nil.

**22.0 Urgency**

Urgent. E&C approval is required to release the draft *Brisbane Vision 2031* for community consultation. Prior to release to the community, a briefing of all councillors is planned for 26 March 2013, as requested by the Establishment and Coordination Committee on Monday, 11 February 2013.

**23.0 Publicity/marketing strategy**

The project has committed to articles in *Your City Your Say* (late March edition) and *Living in Brisbane* (April edition), which will alert the public of the proposed consultation period in April. Along with the new *City Plan* undergoing community consultation this year, there are a number of other Council plans, from various divisions, that will also require some level of community engagement in 2013. In an effort to provide greater fiscal efficiency, as well as provide clarity for the community around how these plans interrelate and how the community can be involved, it is proposed that co-ordinated engagement is undertaken whereby the draft *Brisbane Vision 2031* is the common denominator.

The draft *Brisbane Vision 2031* text as outlined in "Attachment B" and will be laid out in a formatted version as per Council's brand and style guidelines. ~~This final designed version will be approved by Councillor Krista Adams, Chairman, Brisbane Lifestyle Committee prior to publication.~~

**24.0 Options**

*at the completion of the consultation process the Brisbane Vision 2031 will be presented to the full Council for adoption.*

Option 1: Approve the recommendation.  
Option 2: Amend the recommendation.  
Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/783

**Related subject matter files**  
158/40/449/1338

**2.0 Title**  
City Parklands Transition Services Pty Ltd

**3.0 Issue/purpose**  
To seek E&C approval for the establishment of the City Parklands Transition Services Pty Ltd and ancillary matters.

**4.0 Proponent**  
Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**  
Shannon Jarrett, Solicitor, Brisbane City Legal Practice, ext 34754.

**6.0 Date**  
18 MAR 2013

**7.0 For E&C approval or recommendation to Council**  
For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
N/A

**9.0 Recommended for public release**  
Immediate Release

**10.0 Recommendation**  
That the Establishment and Coordination Committee approve:

- (1) Change of name of Nuffield Pty Ltd to City Parklands Transition Services Pty Ltd;
- (2) Remove John Cowie as Director and appoint Vicki Pethybridge, Divisional Manager for City Planning and Sustainability as the Director of City Parklands Transition Services Pty Ltd;
- (3) Remove Shannon Jarrett as Company Secretary and appoint David Askern, Chief Legal Counsel, as Company Secretary of City Parklands Transition Services Pty Ltd.

**11.0 Divisional Manager**

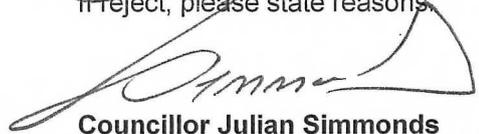
  
**Vicki Pethybridge**  
 DIVISIONAL MANAGER  
 CITY PLANNING & SUSTAINABILITY DIVISION

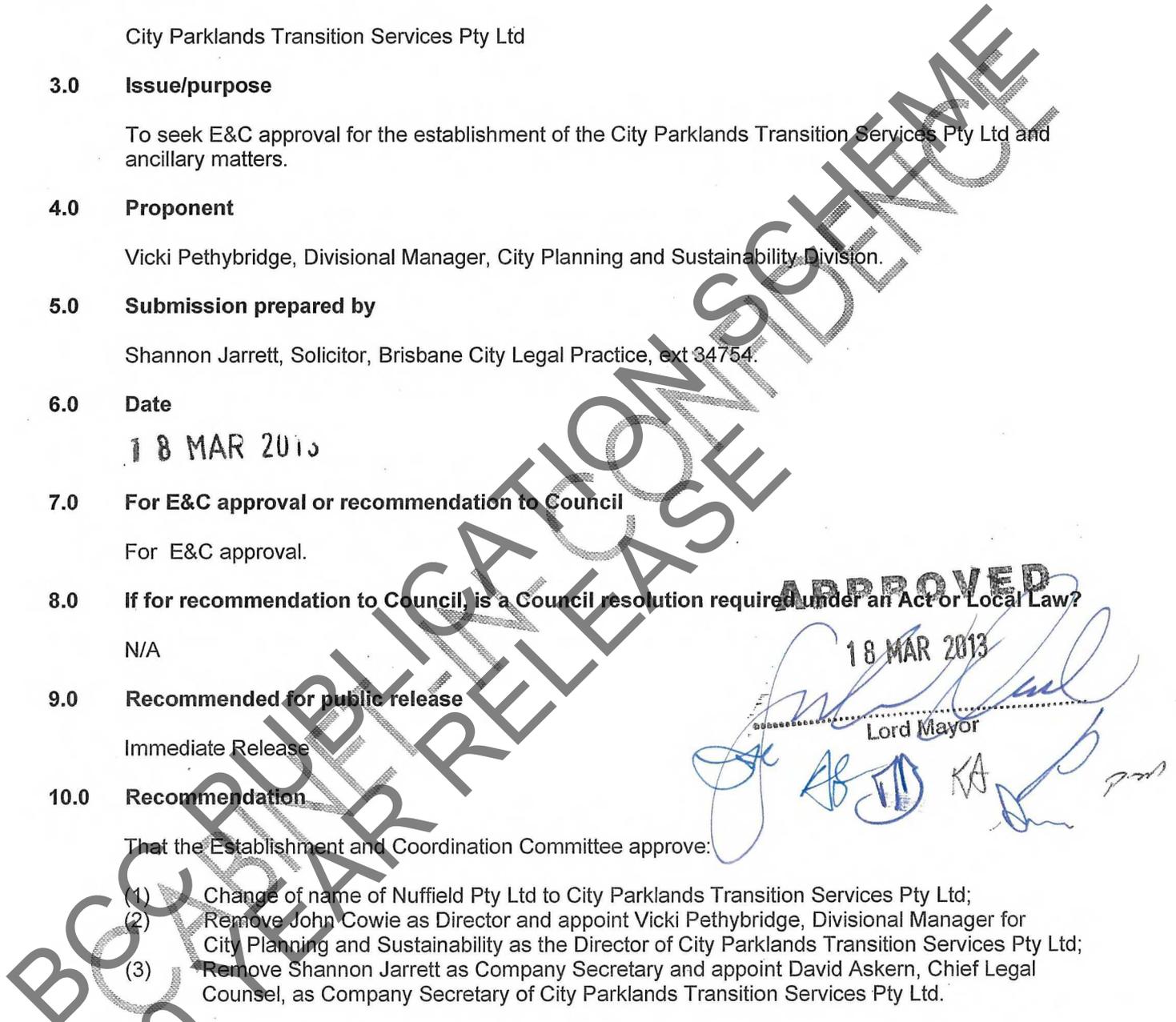
I Recommend Accordingly

CHIEF EXECUTIVE OFFICER 37

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

  
**Councillor Julian Simmonds**  
 CHAIRMAN FINANCE, ECONOMIC  
 DEVELOPMENT AND ADMINISTRATION  
 COMMITTEE



## 12.0 Background

On 11 December 2012, the Queensland Premier and the Lord Mayor signed the Principles Statement agreeing to enter into a 10-year lease agreement for the transfer of operational management responsibilities of South Bank Parklands and Roma Street Parklands to be finalised in early 2013.

Nuffield Pty Ltd is a wholly owned subsidiary of Council which is currently a dormant company subsisting solely as a shelf company. Council proposes to rename Nuffield Pty Ltd to City Parklands Transition Services Pty Ltd (the Company) and nominate the Company as Council's delegate for the parkland operations management responsibilities to be transferred to Council.

The change in company director reflects the change in the primary purpose of the Company. Vicki Pethybridge as Divisional Manager, City Planning and Sustainability Division will have overall responsibility of City Parklands Transition Services Pty Ltd and the range of new services to be provided. The change in Company Secretary incorporates advice from David Askern, Chief Legal Counsel.

Management services for South Bank Parklands and Roma Street Parklands will be performed by the Company in accordance with the Management Lease Agreement to be finalised by 30 June 2013.

On or before 30 June 2013, staff currently employed by South Bank Corporation and the State of Queensland (represented by the Department of Public Housing and Works) who are required for the provision of the operations of both Parklands will be transferred to the Company. Both the South Bank Corporation and the State of Queensland are governed by the *Industrial Relations Act 1999* (Qld) and do not fall under the *Fair Work Act 2009* (Cth).

It is proposed that the transfer of employees will be managed through a Transfer by Agreement.

Nuffield Pty Ltd is currently declared a non-national system employer by the State of Queensland. The declaration was endorsed by the Commonwealth of Australia in 2009. This declaration ensures that all employees transitioning to the Company from South Bank Corporation and the State of Queensland will remain under the *Industrial Relations Act 1999* (Qld) and will not transition to the Federal Industrial System as provided under the *Fair Work Act 2009* (Cth).

It is therefore recommended that the Establishment and Coordination Committee approve:

- (1) Change of name of Nuffield Pty Ltd to City Parklands Transition Services Pty Ltd;
- (2) Remove John Cowie as Director and appoint Vicki Pethybridge, Divisional Manager for City Planning and Sustainability as the Director of City Parklands Transition Services Pty Ltd;
- (3) Remove Shannon Jarrett as Company Secretary and appoint David Askern, Chief Legal Counsel, as Company Secretary of City Parklands Transition Services Pty Ltd.

## 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (4 March 2013);
- John Cowie, Director of Nuffield Pty Ltd / Economic Development Manager (22 February 2013);
- Graeme Jones, Manager Parklands Transition Project (21 February 2013);
- Greg Evans, Divisional Manager, Organisational Services Division (26 February 2013);
- Vicki Pethybridge, Divisional Manager, City Planning & Sustainability Division (21 February 2013);
- John Jordan, Manager, Natural Environment, Water & Sustainability (1 March 2013);
- Mica Julian, Manager Urban Amenities, Field Services Group, Brisbane Infrastructure (22 February 2013);
- Jodi Clifford, Corporate Communications Manager (5 March 2013);
- Katrina Odgaard, Manager Workplace Relations, Human Resources (10 January 2013); and
- Elywn Ingley, Corporate Finance, Organisational Services (25 February 2013).

All are in agreement with the recommendation.

#### **14.0 Implications of proposal**

Approval of the establishment of City Parklands Transition Services Pty Ltd will facilitate:

- (1) The lease and management of Roma Street Parklands in accordance with the proposed Management Lease Agreement between the State of Queensland (represented by the Department of Public Housing and Works) and Brisbane City Council;
- (2) The lease and management of South Bank Parklands in accordance with the proposed Management Lease Agreement between, South Bank Corporation, the State of Queensland (represented by the Department of State Development, Infrastructure and Planning) and Brisbane City Council.

#### **15.0 Commercial in confidence**

Nil.

#### **16.0 Vision/Corporate Plan impact**

Nil.

#### **17.0 Customer impact**

Nil.

#### **18.0 Environmental impact**

Nil.

#### **19.0 Policy impact**

Nil.

#### **20.0 Financial impact**

The State of Queensland will pay the Council an annual fee for management of the parklands, known as the "Management Fee". The Management Fee will be the net actual cost for Council to operate the parklands.

One-off costs associated with transitioning the parklands management to Council are to be paid for by the State of Queensland.

#### **21.0 Human resource impact**

Approximately 113 Full Time Equivalent employees from South Bank Corporation and the State of Queensland (represented by the Department of Public Housing and Works) will be transferred to City Parklands Transition Services Pty Ltd.

#### **22.0 Urgency**

In the normal course of business.

#### **23.0 Publicity/Marketing strategy**

Nil.

**24.0 Options**

Option 1: Approve the recommendation proposed by this submission.

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number:**  
137/800/1121/770.

**Related subject matter files:**  
165/830/179/93.

**2.0 Title:**  
Stores Board Submission – Cartage of Quarry Products.

**3.0 Issue/purpose:**  
To seek approval from the Establishment & Coordination Committee of a Significant Contracting Plan in relation to the Cartage of Quarry Products.

**4.0 Proponent:**  
Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by:**  
Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

**6.0 Date:**  
18 MAR 2013

**7.0 For E&C approval or recommendation to Council:**  
For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release:**  
Immediate release.

**10.0 Recommendation:**  
That the Establishment and Co-ordination Committee, approves the attached submission.

**APPROVED**

18 MAR 2013

*John Quirk*  
.....  
Lord Mayor  
*AS JB KA*

*Mark Johnston*

**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER  
ORGANISATIONAL SERVICES**

*Colin Jensen*

**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

BCG 10 YEAR PUBLIC RELEASE SCHEME

## 12.0 Background:

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 March 2013.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
SPO130164-12/13.	Cartage of Quarry Products.	For E&C approval.

## 13.0 Consultation:

- Divisional Manager, Brisbane Infrastructure.
- Executive Manager, Field Services Group, Brisbane Infrastructure.
- Stores Board.
- Relevant Divisional Officers.

All are in agreement with the recommendation.

## 14.0 Implications of proposal:

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence:

Not Applicable.

## 16.0 Vision/Corporate Plan impact:

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact:

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact:

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact:

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact:

Financial details are included in the Divisional submission.

## 21.0 Human resource impact:

Not Applicable.

**22.0 Urgency:**

As soon as possible.

**23.0 Publicity/marketing strategy:**

As Required.

**24.0 Options:**

*Option 1: That E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/1121/788

**Related subject matter files**  
165/830/179/91.

2.0 **Title**

Stores Board Submission – Significant Contracting Plan for Oracle Enterprise Agreement.

3.0 **Issue/purpose**

To seek approval from the Establishment & Coordination Committee of a Significant Contracting Plan (SCP) in relation to an Enterprise Agreement with Oracle.

4.0 **Proponent**

Colin Jensen, Chief Executive Officer.

5.0 **Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

6.0 **Date**

18 MAR 2013

7.0 **For E&C approval or recommendation to Council**

For E&C approval.

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

9.0 **Recommended for public release**

Immediate release.

10.0 **Recommendation**

That the Establishment and Co-ordination Committee, approves the attached submission.

**APPROVED**

18 MAR 2013

Lord Mayor

11.0 **Mark Johnston**  
**ACTING CORPORATE RISK MANAGER**  
**ORGANISATIONAL SERVICES**

**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 5<sup>th</sup> March 2013.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
SPO130152-12/13	Oracle Enterprise Agreement	For E&C approval.

## 13.0 Consultation

- Divisional Manager, Organisational Services.
- Chief Information Officer, Organisational Services.
- Stores Board.
- Relevant Divisional Officers.

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable.

## 22.0 Urgency

Normal course of business.

**23.0 Publicity/marketing strategy**

Not applicable.

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE  
CONFIDENCE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/797.

**Related subject matter files**  
165/830/179/82.

**2.0 Title**  
Stores Board Submission – Supply and Delivery of Precast Concrete Products.

**3.0 Issue/purpose**  
To seek approval from the Establishment & Coordination Committee of a Significant Contracting Plan (SCP) to establish a Corporate Procurement Arrangement (CPA) in the form of a Panel or Preferred Supplier Arrangement in relation to the Supply and Delivery of Precast Concrete Products.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**  
Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

**6.0 Date**  
18 MAR 2013

**7.0 For E&C approval or recommendation to Council**  
For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**  
No.

**9.0 Recommended for public release**  
Immediate release.

**10.0 Recommendation**  
That the Establishment and Co-ordination Committee, approves the attached submission.

**APPROVED**  
18 MAR 2013  
*[Signature]*  
Lord Mayor  
*[Initials: SA, HB, KA, JPM]*

*[Signature: Mark Johnston]*

*[Signature: Colin Jensen]*

**11.0 Mark Johnston**  
**ACTING CORPORATE RISK MANAGER**  
**ORGANISATIONAL SERVICES**

**Colin Jensen**  
**CHIEF EXECUTIVE OFFICER**

BC 10 YEAR PUBLIC RELEASE SCHEME

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 March 2013.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

<b>CONTRACT NO.</b>	<b>CONTRACT TITLE</b>	<b>REASON FOR SUBMISSION</b>
SPO130111-12/13.	Supply and Delivery of Precast Concrete Products.	For E&C approval.

## 13.0 Consultation

- Divisional Manager, Brisbane Infrastructure.
- Executive Manager Field Services Group.
- Stores Board.
- Relevant Divisional Officers.

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

## 21.0 Human resource impact

Not Applicable.

**22.0 Urgency**

As soon as possible

**23.0 Publicity/marketing strategy**

As Required.

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**BCC PUBLICATION SCHEME  
10 YEAR RELEASE**

**1.0 Primary file number**  
137/800/1121/799.

**Related subject matter files**  
165/210/179/698.

**2.0 Title**

Stores Board Submission – Provision of Electricity for Street Lighting, Contestable & Franchise Sites, and Provision of Carbon Emission Units, Carbon Offsets and Renewable Energy Certificate Trading Services.

**3.0 Issue/purpose**

To seek approval from the Establishment & Coordination of a Significant Contracting Plan (SCP) in relation to the:

1. Provision of electricity for:
  - Council's general street lighting and large sites (contestable sites);
  - Council's small & unmetered sites (franchise sites); and
  - Legacy Way.
2. Provision of carbon emission units, carbon offsets and renewable energy certificate trading services.

**4.0 Proponent**

Colin Jensen, Chief Executive Officer.

**5.0 Submission prepared by**

Mark Johnston, Acting Corporate Risk Manager, Organisational Services Division.

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable.

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Co-ordination Committee, approves the attached submission.

BCO 10-YEAR RELEASE SCHEME

**APPROVED**

18 MAR 2013

*[Signature]*  
 Lord Mayor  
*[Initials]* *[Initials]* *[Initials]* *[Initials]*

*[Signature]*

*[Signature]*

**11.0 Mark Johnston  
ACTING CORPORATE RISK MANAGER  
ORGANISATIONAL SERVICES**

**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

## 12.0 Background

The Chief Executive Officer and the Stores Board considered the attached scheduled submission on 12 March 2013.

The submission is recommended to E&C as it is considered the most advantageous outcome for the provision of the required services:

CONTRACT NO.	CONTRACT TITLE	REASON FOR SUBMISSION
SPO 130172-12/13.	Provision of Electricity for Street Lighting, Contestable & Franchise Sites.	For E&C approval.
SPO130176-12/13.	Provision of Carbon Emission Units, Carbon Offsets and Renewable Energy Certificate Trading Services.	

## 13.0 Consultation

- Divisional Manager, City Planning and Sustainability Division
- Stores Board
- Relevant Divisional Officers

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The recommended process will provide the most advantageous outcome for Council.

## 15.0 Commercial in confidence

Not Applicable.

## 16.0 Vision/Corporate Plan impact

The recommendation of this submission will contribute to the efficient management of the City's resources.

## 17.0 Customer impact

The submission covers the carrying out of work or supply of goods and services to meet Council approved programs.

## 18.0 Environmental impact

Tenderers are evaluated in line with Council's policy on the use of environmentally friendly and recycled products. Environmental considerations will be taken into account in the evaluation of tenders where applicable.

## 19.0 Policy impact

Submitted in accordance with Council's Procedures for Procurement, Contracting and Tendering.

## 20.0 Financial impact

Financial details are included in the Divisional submission.

**21.0 Human resource impact**

Not Applicable.

**22.0 Urgency**

As soon as possible.

**23.0 Publicity/marketing strategy**

As Required.

**24.0 Options**

*Option 1: That the E&C approves the recommendation.*

*Option 2: Not approve the recommendation.*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**  
137/800/1121/793

**Relevant subject matter files**  
N/A

**2.0 Title**  
Appointment of Manager, Transport Planning & Strategy, Brisbane Infrastructure

**3.0 Issue/purpose**  
To appoint Brett Turville to the position of Manager, Transport, Planning and Strategy, Brisbane Infrastructure (SES).

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Candidate Curriculum Vitae

Both criminal and business history checks will be undertaken on the candidate, should he be successful in this appointment.

**4.0 Proponent**  
Colin Jensen, Chief Executive Officer

**5.0 Submission prepared by**  
Melissa Botha, A/Executive Services Coordinator, Office of the Chief Executive (ext. 83659)

**6.0 Date**

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act of Local Law?**

No

**9.0 Recommended for public release**

Not for release

**10.0 Recommendation**

It is recommended that the Establishment and Coordination Committee consider and appoint Brett Turville to the position of Manager, Transport, Planning and Strategy, Brisbane Infrastructure, with a contract and salary at SES level.

**11.0**



**Colin Jensen  
CHIEF EXECUTIVE OFFICER**

**APPROVED**

18 MAR 2013

Lord Mayor



10 YEAR RELEASE SCHEME

## 12.0 Background

In early 2013, the role of Manager, Transport, Planning and Strategy was left vacant, following the early termination of the former incumbent. Brett Turville, Manager, Compliance and Regulatory Services commenced relieving in this role on 23 January 2013. He also relieved in this role for a period of three weeks in 2012.

Previously in April 2011, the Establishment and Coordination Committee approved the appointment of Brett Turville as Manager, Compliance and Regulatory Services following a full merit based assessment process. Brett had relieved in this SES role from January 2010.

Prior to that appointment, Brett has performed creditably in the role of Manager, Compliance and Regulatory Services, having delivered critical outcomes in the areas of legislation development and implementation, complaints prioritisation and schedule and dispatch, disaster management and response, and health, safety and amenity. He delivered a branch redesign, which realised savings of approximately \$6M and reduced FTE's by 75 (20% of workforce), while maintaining service delivery and outputs.

Since Brett commenced his relief in the role of Manager, Transport, Planning and Strategy, he has taken responsibility for the provision of transport, planning and strategy development, public and active transport infrastructure and solutions, and the management of network operations and delivery.

Brett has performed to a high level in his senior officer and senior executive roles within Council. It is therefore recommended that the Establishment and Coordination Committee consider and appoint Brett Turville to the position of Manager, Transport, Planning and Strategy, Brisbane Infrastructure with a contract and salary at SES level.

## 13.0 Consultation

Nil

## 14.0 Implications of proposal

N/A

## 15.0 Commercial in confidence

N/A

## 16.0 Vision/Corporate Plan impact

N/A

## 17.0 Customer impact

N/A

## 18.0 Environmental impact

N/A

## 19.0 Policy impact

N/A

## 20.0 Financial impact

N/A

## 21.0 Human resource impact

N/A

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**24.0 Options**

*Option 1:* Approve the recommendation.

*Option 2:* Amend the recommendation.

*Option 3:* Not approve the recommendation.

**Option 1 is the preferred option.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 Primary file number  
137/800/1121/792

Relevant subject matter files  
N/A

2.0 Title  
Appointment of Manager, Planning and Design, City Projects Office, Brisbane Infrastructure

3.0 Issue/purpose  
To appoint Rowan Laneyrie to the position of Manager, Planning and Design, City Projects Office, Brisbane Infrastructure (SES).

The following information is now provided:

- Attachment 1 - Executive Role Statement
- Attachment 2 - Candidate Curriculum Vitae

Both criminal and business history checks will be undertaken on the candidate, should he be successful in this appointment.

4.0 Proponent  
Colin Jensen, Chief Executive Officer

5.0 Submission prepared by  
Melissa Botha, A/Executive Services Coordinator, Office of the Chief Executive (ext. 83659)

6.0 Date

7.0 For E&C approval or recommendation to Council

For E&C approval

8.0 If for recommendation to Council, is a Council resolution required under an Act of Local Law?

No

9.0 Recommended for public release

Not for release

10.0 Recommendation

It is recommended that the Establishment and Coordination Committee consider and appoint Rowan Laneyrie to the position of Manager, Planning and Design, City Projects Office, Brisbane Infrastructure, with a contract and salary at SES level.

11.0



Colin Jensen  
CHIEF EXECUTIVE OFFICER

BCC 10 YEAR RELEASE SCHEME

**APPROVED**

18 MAR 2013

.....  
Lord Mayor

[Handwritten initials: JM, KA, etc.]

## 12.0 Background

The role of Manager, Planning and Design provides strategic leadership, sound business management and technical guidance to the Planning and Design branch. Rowan Laneyrie has relieved in this role since August 2011.

Rowan's substantive role is the Manager, Engineering Section, Planning and Design within City Projects Office, Brisbane Infrastructure. Rowan has twenty-five years' experience in the engineering design and construction field in various design, management and leadership roles. Rowan holds qualifications in Civil Engineering, Project Management, and Business and Technology. He is currently recognised as a Certified Practising Project Director by the Australian Institute of Project Managers.

His current role is to lead and develop a portfolio of high performance teams consisting of professional and technical staff focusing on relationships with customers, financial management and high quality value for money service delivery in the field of public infrastructure planning and design.

He is responsible for the leadership of fifteen professional streams made up of approximately 210 staff forming the Planning and Design branch. His role has been to provide clear leadership and business management practices that promote a positive team culture, employment equity, staff participation, responsiveness and accountability enabling the consistent delivery of key council projects.

Rowan has performed to a high standard while in this role. Recent achievements include:

- Successfully guiding the Planning and Design branch through the recent Workplace Redesign and Organisational restructure, including the merging of the former MIPO and City Design to be part of the more effective City Projects Office.
- Successfully led the Planning and Design branch over the last 18 months with a high level of autonomy. Rowan is responsible for the business viability, workforce planning, staff retention and delivering quality design services to meet the expectations of Council stakeholders.
- As the Engineering Section Manager, Rowan had previously achieved the successful delivery of the Road Action Program (RAP) and \$100M Bikeways Program designs to meet overall program delivery requirements whilst achieving considerable project savings for Council.

It is recommended that the Establishment and Coordination Committee consider and appoint Rowan Laneyrie to the position of Manager, Planning and Design, City Projects Office, Brisbane Infrastructure, with a contract and salary at SES level.

## 13.0 Consultation

Nil

## 14.0 Implications of proposal

N/A

## 15.0 Commercial in confidence

N/A

## 16.0 Vision/Corporate Plan impact

N/A

## 17.0 Customer impact

N/A

## 18.0 Environmental impact

N/A

**19.0 Policy impact**

N/A

**20.0 Financial impact**

N/A

**21.0 Human resource impact**

N/A

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

At the discretion of the Lord Mayor.

**24.0 Options**

*Option 1:* Approve the recommendation.

*Option 2:* Amend the recommendation.

*Option 3:* Not approve the recommendation.

Option 1 is the preferred option.

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**E&C FORMAL SUBMISSIONS RESULTS 25 MARCH 2013**

SUBMISSION NUMBER	FILE NUMBERS	DIVISION	TITLE	RESULT	RECOMMENDATION FOR PUBLIC RELEASE
25/03-01 M	137/800/1121/695 106/625/154/50	Brisbane Lifestyle	Access and Inclusion Community Partnership Program 2012/2013 – Round 1	Approved	Immediate release
25/03-02 M	137/800/1121/778 106/625/1098/5	Brisbane Lifestyle	Suburban Businesses Crime Prevention Grant 2012/2013 – Round 1	Approved	Immediate release
25/03-03 M	137/800/1121/784	Brisbane Infrastructure	Clem Jones Tunnel (CLEM7) – Council Consent to Debt Financier Arrangements – Substitution of SC Lowy Primary Investments, Ltd with Centerbridge Special Credit Partners II, L.P.	Approved	Immediate release
25/03-04 M	137/800/1121/772	CPAS	Brisbane City Council submission to the Queensland Department of Energy and Water Supply regarding the <i>Queensland's water sector: a 30-year Strategy – Discussions Paper: Shaping our water future</i>	Approved	Immediate release
25/03-05 M	137/800/1121/802 109/800/148/4	Brisbane Infrastructure	Funding Arrangements for Delivery of Trade Coast Bus Depot	Approved	Not for release
25/03-06 M	137/800/1121/73011 2/20/439/346	CPAS	Proposed acquisition of land at 335 Pine Mountain Road, Mount Gravatt East	Held	Not applicable
25/03-07 M	137/800/1121807	Organisational Services	City of Brisbane Investment Corporation Pty Ltd (CBIC) Permission to Borrow	Approved	Not for release
25/03 -08 M	137/800/1121/798 112/265/439/115	Organisational Services	Asset Optimisation – Surplus Property Disposal 22A Girraween Grove, Ashgrove	Approved	25 September 2013

**E&C FORMAL SUBMISSIONS RESULTS 25 MARCH 2013**

<b>SUBMISSION NUMBER</b>	<b>FILE NUMBERS</b>	<b>DIVISION</b>	<b>TITLE</b>	<b>RESULT</b>	<b>RECOMMENDATION FOR PUBLIC RELEASE</b>
25/03-09  M	137/800/1121/796  112/265/439/169	Organisational Services	Asset Optimisation – Surplus Property Disposal 48A Cranleigh Street, Wynnum West	Approved	25 September 2013

Present: Lord Mayor Graham Quirk, A Schrunner, K Adams, M Bourke, A Cooper, D McLachlan, P Matic & J Simmonds.

M - Indicates an E&C Committee decision (or minute item), which is included in this document.  
 R - Indicates an E&C Committee recommendation to full Council. Details can be accessed through the Council Minutes, which are available for inspection on Level 2 of the Brisbane Square Library, 266 George Street, Brisbane.

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/695

**Relevant subject matter file**

106/625/154/50

**2.0 Title**

Access and Inclusion Community Partnership Program 2012/2013 – Round 1

**3.0 Issue/purpose**

To seek E&C approval for the allocation of grant funding under the Access and Inclusion Community Partnership Program 2012/2013 Round 1.

**4.0 Proponent**

Paul Salvati, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Vanessa Fabre, Manager, Inclusive Communities, 3403 4733

**APPROVED**

**6.0 Date**

25 MAR 2013

25 MAR 2013

Lord Mayor

**7.0 For E&C approval or recommendation to Council**

E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the allocation of grant funding for the Access and Inclusion Community Partnership Program 2012/2013 Round 1 as set out in Attachment B.

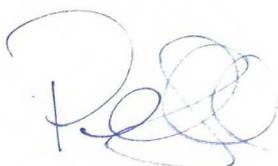
**11.0**

**Divisional Manager**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.



Paul Salvati  
**DIVISIONAL MANAGER  
BRISBANE LIFESTYLE**

Councillor Krista Adams  
**CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE**

## 12.0 Background

The Access and Inclusion Community Partnership Program provides funding to community organisations for projects or services that improve access and inclusion in Brisbane. The program is one of many initiatives outlined in the Brisbane Access and Inclusion Plan 2012-2017, Council's strategic plan for improving the accessibility and inclusiveness of Council services and facilities.

The Community Partnership Program aims to:

- support local community initiatives and partnerships that respond to access and inclusion challenges
- improve accessibility to a community facility, service or venue
- support innovation and/or demonstration projects in response to existing or emerging issues experienced by people with a disability and their carers at a local community level
- address barriers to access and inclusion in local community sport, recreation, cultural and social activities
- address barriers to inclusion in mainstream community services and activities.

The Access and Inclusion Community Partnership Program 2012/2013 Guidelines are set out in Attachment D.

Applications closed on 12 November 2012 and a total of 30 applications were received. Nine applications are recommended for full funding with one application recommended for part funding, totalling \$254,050.23 in funding. Applications not recommended for funding are set out in Attachment C.

E&C approval is now sought for the allocation of grant funding for the Access and Inclusion Community Partnership Program 2012/2013 Round 1 as set out in Attachment B.

### List of Attachments

Attachment A:	E&C Formal Submission Summary
Attachment B:	Applications recommended for funding under the Access and Inclusion Community Partnership Program 2012/2013
Attachment C:	Applications not recommended for funding under the Access and Inclusion Community Partnership Program 2012/2013
Attachment D:	Access and Inclusion Community Partnership Program 2012/2013 Guidelines

## 13.0 Consultation

- David Askern, Chief Legal Counsel (15/02/2013)
- Greg Swain, Communication Manager, Corporation Communications (15/02/2013)
- Kent Stroud, Branch Manager, Community Lifestyle (15/01/2013)
- Lorraine Gregory, Manager, Healthy and Vibrant Communities (19/12/2012)
- Neville Wilmott, Program and Business Services Manager, Community Lifestyle (19/12/2012)
- Gerard Dowling, Business Alignment Manager, Inclusive Communities (19/12/2012)
- Jim Lynch, Community Grants Officer, Community Lifestyle (19/12/2012)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Acceptance of the recommendation will provide funding to community organisations to allow for building modifications, access pathways, landscaping and purchase of equipment supporting the implementation of the Brisbane Access and Inclusion Plan 2012-2017.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The Access and Inclusion Community Partnership Program delivers the following *Living in Brisbane 2026 Vision* city-wide outcomes:

- Inclusive, caring communities
- Active and healthy communities
- Connected and engaged communities
- Learning and informed communities
- Well-designed and responsive built environment.

The Program is also linked to the Corporate Plan 2012/2013 – 2016/2017 program outcome, 5.4 Social Inclusion under Program 5 – Your Brisbane.

## 17.0 Customer impact

All organisations will be advised of the outcome of their applications and successful applicants will be informed of their allocation of funding.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Funding of \$400,000.00 is available from Program 5, Service 5.4.1.3, Brisbane Access and Inclusion Plan Implementation project for the two rounds of funding. Round 1 allocation is \$254,050.23.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

In the normal course of business.

## 23.0 Publicity/marketing strategy

All applicants will be advised of the results of their application within 10 working days of approval by the E&C. Successful applicants will receive a letter from the Lord Mayor.

## 24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/778

**Relevant subject matter file**

106/625/1098/5

**2.0 Title**

Suburban Businesses Crime Prevention Grant 2012/2013 – Round 1

**3.0 Issue/purpose**

To seek E&C approval for the allocation of grant funding for the Suburban Businesses Crime Prevention Grant Program 2012/2013 Round 1.

**4.0 Proponent**

Paul Salvati, Divisional Manager, Brisbane Lifestyle

**5.0 Submission prepared by**

Vanessa Fabre, Manager, Inclusive Communities, 3403 4733

**APPROVED**

**6.0 Date**

25 MAR 2013

25 MAR 2013

**7.0 For E&C approval or recommendation to Council**

E&C approval

Lord Mayor

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release

**10.0 Recommendation**

That E&C approve the allocation of grant funding for the Suburban Businesses Crime Prevention Grant 2012/2013 Round 1, as set out in Attachment B.

**11.0**

**Divisional Manager**

Paul Salvati  
**DIVISIONAL MANAGER  
BRISBANE LIFESTYLE**

**Chairman**

I Support / ~~Reject~~ the recommendation.

If reject, please state reasons.

Councillor Krista Adams  
**CHAIRMAN  
BRISBANE LIFESTYLE COMMITTEE**

## 12.0 Background

The Lord Mayor announced the establishment of the Suburban Business Crime Prevention Grant in the 2012/2013 Budget. The grant will enable small businesses to implement local crime prevention measures and improve safety in their local community.

The objectives of the Suburban Businesses Crime Prevention Grant are to:

- support suburban businesses to implement safety measures that will reduce the opportunity for crime, and improve the perception of safety in their suburb and surroundings
- support projects that improve safety through the application of Crime Prevention Through Environmental Design (CPTED) principles
- educate local residents on personal safety and property security
- support safety projects that provide improved public spaces in business precincts for people to enjoy
- implement effective graffiti prevention, removal and management strategies
- encourage businesses to work in partnership with other stakeholders to resolve safety concerns in their community.

The Suburban Businesses Crime Prevention Grant Guidelines are set out in Attachment D.

Applications closed on 26 November 2012. A total of eight applications were received and four applications are recommended for full funding, totalling \$31,798.53.

E&C approval is now sought for the allocation of grant funding for the Suburban Businesses Crime Prevention Grant 2012/2013 Round 1, as set out in Attachment B.

### List of Attachments

- Attachment A: E&C Formal Submission Summary  
Attachment B: Applications recommended for funding under the Suburban Businesses Crime Prevention Grant 2012/2013 Round 1  
Attachment C: Applications not recommended for funding under the Suburban Businesses Crime Prevention Grant 2012/2013 Round 1  
Attachment D: Suburban Businesses Crime Prevention Grant Guidelines

## 13.0 Consultation

- David Askern, Chief Legal Counsel (22/02/2013)
- Greg Swain, Communication Manager, Corporate Communications (22/02/2013)
- Kent Stroud, Branch Manager, Community Lifestyle (16/01/2013)
- Lorraine Gregory, Manager, Healthy and Vibrant Communities (16/01/2013)
- Vanessa Fabre, Manager, Inclusive Communities (16/01/2013)
- Carlo Schinella, Team Leader, Community Safety (16/01/2013)
- Jim Lynch, Community Grants Officer, Community Lifestyle (09/01/2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

Acceptance of the recommendation will provide funding to small businesses to increase safety through providing better surveillance, controlling access, implementing CPTED initiatives, educating local communities or managing graffiti.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

The Suburban Businesses Crime Prevention Grant delivers the following *Living in Brisbane 2026 Vision* city-wide outcomes:

- Safe communities
- Well-designed and responsive built environment.

The grant is also linked to the Corporate Plan 2012-2013 – 2016/2017 program outcome of 6.2 Citizens' Security under Program 6 – Public Health and Safety.

## 17.0 Customer impact

Successful applicants will be informed of their level of funding support. Unsuccessful applicants will be informed of the outcome and invited to contact Council to discuss their application and the possibility to resubmit for future grant rounds.

## 18.0 Environmental impact

Nil

## 19.0 Policy impact

Nil

## 20.0 Financial impact

Funding of \$250,000.00 is available from Program 6, Service 6.2.2.1, Suburban Businesses Crime Prevention Grant project for two rounds of funding. Allocation of funding for Round 1 is \$31,798.53.

## 21.0 Human resource impact

Nil

## 22.0 Urgency

In the normal course of business.

## 23.0 Publicity/marketing strategy

All applicants will be advised of the results of their submission within 10 working days of approval by the E&C. Successful applicants will receive a letter from the Lord Mayor.

A communication plan was also implemented to promote the Suburban Businesses Crime Prevention Grant to increase the number of applications in Round 2.

## 24.0 Options

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/784

**Relevant subject matter files**

N/A

**2.0 Title**

Clem Jones Tunnel (CLEM7) – Council Consent to Debt Financier Arrangements – Substitution of SC Lowy Primary Investments, Ltd with Centerbridge Special Credit Partners II, L.P.

**3.0 Issue/purpose**

To gain consent to the substitution of a debt financier associated with the CLEM7 project

**4.0 Proponent**

Alan Evans, Executive Manager, City Projects Office, ext 37177

**5.0 Submission prepared by**

Gregg Buyers, Program Director, City Projects Office, ext 37329

**6.0 Date**

25 MAR 2013

**7.0 For E&C approval or recommendation to Council**

For Establishment and Coordination Committee approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

For immediate release

**10.0 Recommendation**

That the Establishment and Coordination Committee consent to the substitution of SC Lowy Primary Investments, Ltd and their rights, obligations and interests, with Centerbridge Special Credit Partners II, L.P., in accordance with clause 10.3(b) of the Debt Finance Side Deed.

**11.0**

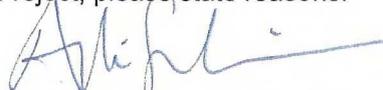
**Executive Manager**



**Alan Evans  
EXECUTIVE MANAGER  
CITY PROJECTS OFFICE**

**Chairman**

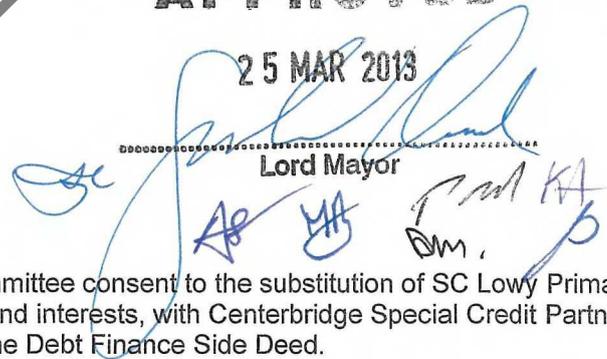
I Support / Reject the recommendation.  
If reject, please state reasons.



**Councillor Adrian Schrinner  
DEPUTY MAYOR  
CHAIRMAN  
INFRASTRUCTURE COMMITTEE**

**APPROVED**

25 MAR 2013



BC  
10  
PUBLIC RELEASE  
SCHEMATIC

## 12.0 Background

On 23 May 2006 Brisbane City Council entered into a contract with the RiverCity Motorway Consortium (RCM) for the delivery of the Clem Jones Tunnel (CLEM7), formerly known as the North-South Bypass Tunnel.

RCM's obligations to finance the project are established in the Project Deed and the Debt Financing Documents which include the Debt Finance Side Deed and Loan Note Subscription Agreement.

By letter dated 1 March 2013 the Security Trustee under the CLEM7 Debt Finance Side Deed requested Council's consent for the substitution of a Debt Financier associated with the CLEM7 project with Centerbridge Special Credit Partners II, L.P.

Clause 10.3(a) of the CLEM7 Debt Finance Side Deed requires the Security Trustee to obtain the prior consent of Council before assigning or transferring any of its rights and obligations under the Debt Financing Documents.

Clauses 10.3(a) and (b) further state that Council's consent must not be unreasonably withheld and that within 15 business days after notification from the Security Trustee, Council must give its consent for substitution of a Debt Financier's obligations if the substitute is a bank or financial institution and either:

- i. has the required rating (a credit rating of at least BBB by Standard and Poor's (Australia) Pty Limited or Baa2 by Moody's Investors Service, Inc.); or
- ii. is guaranteed and indemnified on terms acceptable to Council by a financial institution or investment fund which has the required rating.

The Security Trustee advised in its letter that Centerbridge Special Credit Partners II, L.P. does not currently have a credit rating from any rating agency. Therefore, Council is not obliged to consent to the assignment under Clause 10.3 but cannot unreasonably refuse that consent.

A credit rating was stipulated to primarily reduce the risk to Council of funds becoming unavailable due to the financial difficulty of one of the Debt Financiers during construction. Now that construction is complete and CLEM7 is operational, the consequences of this risk are greatly diminished and this change to Council's risk profile means that the lack of a credit rating by Centerbridge Special Credit Partners II, L.P. is not as significant.

The CLEM7 project team is of the view that the request should be agreed to by Council as there are no particular reasons for withholding consent.

It is recommended that the Establishment and Coordination Committee consent to the substitution of SC Lowy Primary Investments, Ltd and their rights, obligations and interests, with Centerbridge Special Credit Partners II, L.P., in accordance with Clause 10.3(b) of the Debt Finance Side Deed.

## 13.0 Consultation

- Scott Stewart, Divisional Manager, Brisbane Infrastructure (5 March 2013)
- Greg Evans, Divisional Manager, Organisational Services (1 March 2013)
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (1 March 2013)
- Craig Stevens, Manager, Corporate Communication, Organisational Services (5 March 2013)

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The proposed recommendation will endorse the substitution of the current Debt Financier, SC Lowy Primary Investments, Ltd, with Centerbridge Special Credit Partners II, L.P.

## 15.0 Commercial in confidence

No

**16.0 Vision/Corporate Plan impact**

This action is consistent with the Accessible, Connected City theme of the Corporate Plan.

**17.0 Customer impact**

Nil

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

Nil

**21.0 Human resource impact**

Nil

**22.0 Urgency**

In the normal course of business

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

Option 1: Approve the recommendation

Option 2: Not approve the recommendation.

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC 10 YEAR PUBLIC RELEASE SCHEME CONFIDENCE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/772

**Related File number**

N/A

**2.0 Title**

Brisbane City Council submission to the Queensland Department of Energy and Water Supply regarding the *Queensland's water sector: a 30-year Strategy – Discussion Paper: Shaping our water future*.

**3.0 Issue/purpose**

To seek Establishment and Coordination Committee approval to make a submission to the Queensland Department of Energy and Water Supply regarding the *Queensland's water sector: a 30-year strategy – Discussion paper: Shaping our water future*.

**4.0 Proponent**

Vicki Pethybridge, Divisional Manager, City Planning and Sustainability Division.

**5.0 Submission prepared by**

Ross Cope, Program Strategy Manager, Natural Environment, Water and Sustainability Branch, ext. 36877.

**6.0 Date**

25 MAR 2013

**7.0 For E&C approval or recommendation to Council**

For E&C approval.

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Immediate release.

**10.0 Recommendation**

That the Establishment and Coordination Committee approve Council's feedback to the Queensland Government Department of Energy and Water Supply on the *Queensland's water sector: a 30 year strategy – Discussion paper: Shaping our water future* as set out in "Attachments C" and a copy is provided to the Council of Mayors South East Queensland.

**APPROVED**

25 MAR 2013

*[Signature]*  
.....  
Lord Mayor  
*[Signatures: AB, JD, JM, KA, etc.]*

**11.0**

**Divisional Manager**

*[Signature]*

**Vicki Pethybridge  
DIVISIONAL MANAGER  
CITY PLANNING AND SUSTAINABILITY DIVISION**

**Chairman**

I Support / ~~Reject~~ the recommendation.  
If reject, please state reasons.

*[Signature]*

**Councillor Matthew Bourke  
CHAIRMAN ENVIRONMENT, PARKS &  
SUSTAINABILITY COMMITTEE**

BC PUBLIC RELEASE ON SOLEMN AFFIDAVIT

## 12.0 Background

The Queensland Government is developing a 30 year strategy to reform Queensland's water sector. The 30 year vision is to create a Queensland water sector with the capability to deliver integrated catchment-based recreation, water supply, sanitation, irrigation and environmental services at lowest cost. Council has been asked to provide feedback on the *Queensland's water sector: a 30-year strategy – Discussion paper: Shaping our water future* (discussion paper) to assist in the development of the final strategy.

The final strategy will be developed in two stages:

1. Discussion paper (released 17 December 2012 – comments due 29 March 2013)
2. 30-year strategy for Queensland's water sector (to be released in the second half of 2013).

Council's feedback on the discussion paper is set out in "Attachment C". It is comprised of two sections, overarching comments and feedback to specific questions in the discussion paper.

Key comments provided include:

- That the discussion paper should consider the legacy for Queensland once the vision and strategy are achieved. It is suggested that the vision provides 'stretch targets' for Queensland so not only will we have a well-managed water sector for the next 30 years, but we will also have a well-managed water sector for the next 100 years.
- Flood management forms part of the total water cycle management picture within which water supply and sewerage management operates. This is not addressed in the discussion paper. The final strategy also needs to address flooding as part of total water cycle management planning.
- Much of the discussion paper focuses on providing hard infrastructure solutions. The final strategy should also test and demonstrate the benefits and disbenefits of soft infrastructure solutions. For example, Water Sensitive Urban Design, district based water collection and treatment.
- Consideration needs to be given to the development of appropriate KPI's to allow full and accountable reporting to the community and to track the performance of the strategy against the desired future needs and operation of Queensland's water sector.

Council will continue to work with the Queensland Government through the subsequent stages of the process and will provide further feedback as required.

It is therefore recommended that the Establishment and Coordination Committee approve Council's feedback to the Queensland Government Department of Energy and Water Supply on the *Queensland's water sector: a 30 year strategy – Discussion paper: Shaping our water future* as set out in "Attachments C" and a copy is provided to the Council of Mayors South East Queensland.

### Attachments.

- |               |   |
|---------------|---|
| Attachment A: | Summary of the decision.  |
| Attachment B: | <i>Queensland's water sector: a 30-year strategy – Discussion paper: Shaping our water future.</i>  |
| Attachment C: | Council's covering letter to the Department of Energy and Water Supply and comments on <i>Queensland's water sector: a 30-year strategy – Discussion paper: Shaping our water future.</i> |

### 13.0 Consultation

- John Jordan, Manager, Natural Environment Water and Sustainability Branch (7 March 2013)
- Greg Swain, Communication Manager, Corporate Communications Branch (11 March 2013)
- Shane Hackett, Group Manager, Water Energy & Sustainability, Natural Environment Water Sustainability Branch (1 March 2013)
- Beverley Homel, Solicitor, Brisbane City Legal Practice (12 March 2013)
- Pat Bourke, Executive Officer, Watersmart Integration, Natural Environment Water and Sustainability Branch (22 February 2013)
- Mark Tinnion, Executive Officer, Flooding and Planning, Natural Environment Water and Sustainability Branch (22 February 2013)
- Nic Holmes, Project Officer, Watersmart Integration, Natural Environment Water and Sustainability Branch (25 February 2013)
- Sharon Wong, Financial Analyst, Corporate Finance (22 February 2013)
- Mark Case, Senior Urban Economist, Economic Development, City Planning and Economic Development Branch (22 February 2013)
- Glen Dare, Senior Program Officer, Flooding and Planning, Natural Environment Water and Sustainability Branch (22 February 2013)
- Greg Tucker, Principal Program Officer, Watersmart Integration, Natural Environment Water and Sustainability Branch (22 February 2013)
- Nick Morgan, Program Officer, Watersmart Integration, Natural Environment Water and Sustainability Branch (25 February 2013)
- Vicki Grieshaber, Principal Program Officer - Environmental Planning, Natural Environment Water and Sustainability Branch (22 February 2013)
- Erica Gould, Regional Planning Coordinator, Strategy and Support Unit Branch (1 March 2013)

All are in agreement with the recommendation.

### 14.0 Implications of proposal

Nil.

### 15.0 Commercial in confidence

Nil.

### 16.0 Vision/Corporate Plan impact

Nil.

### 17.0 Customer impact

Nil.

### 18.0 Environmental impact

Nil.

### 19.0 Policy impact

Nil.

### 20.0 Financial impact

Nil.

### 21.0 Human resource impact

Nil.

### 22.0 Urgency

Urgent. Feedback is required to be provided to the Department of Energy and Water Supply by 29 March 2013.

**23.0 Publicity/marketing strategy**

Nil.

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Amend the recommendation.
- Option 3: Not approve the recommendation.

**Option 1 is the preferred option.**

**NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE CONFIDENCE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

1.0 **Primary file number**  
137/800/112/802

**Relevant subject matter files**  
109/800/148/4

2.0 **Title**

Funding Arrangements for Delivery of Trade Coast Bus Depot

3.0 **Issue/purpose**

To approve amended funding arrangements for the Trade Coast Bus Depot from Queensland Treasury Corporation.

4.0 **Proponent**

Scott Stewart, Divisional Manager, Brisbane Infrastructure x37652

5.0 **Submission prepared by**

Ian Walker, Project Director Asset Optimisation x35439  
Jiri Arnost, Corporate Treasurer, Organisational Services x36617

6.0 **Date**

25 MAR 2013

7.0 **For E&C approval or recommendation to Council**

E&C approval

8.0 **If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

No

9.0 **Recommended for public release**

Not for release

10.0 **Recommendation**

That E&C approves an increase in the lease facility granted by Queensland Treasury Corporation from \$68.3 million to \$73 million including appropriate contingency, on terms and conditions satisfactory to the Corporate Treasurer and the Chief Legal Counsel, Brisbane City Legal Practice.

**APPROVED**  
25 MAR 2013  
*[Signature]*  
Lord Mayor  
*[Signatures]*

11.0  
**Divisional Manager**

*[Signature]*  
**Scott Stewart**  
DIVISIONAL MANAGER  
BRISBANE INFRASTRUCTURE

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.

*[Signature]*  
**Councillor Peter Matic**  
CHAIRMAN, PUBLIC & ACTIVE  
TRANSPORT COMMITTEE

## 12.0 Background

On 20 December 2010 E&C approved the Term Sheet for the transfer of the land at 40 Schneider Road, Eagle Farm to the Queensland Treasury Corporation (QTC) conditional upon QTC financing by way of a lease facility, the Design and Construct Contract to build the bus depot as a QTC asset and lease it back to Council.

The land situated at 40 Schneider Road, Eagle Farm (Lot 1 SP198681, refer Attachment B) with a total land cost of \$31 million as agreed with QTC was transferred to QTC in June 2012.

QTC signed the Design and Construct Contract applicable to the development with ADCO Constructions in December 2011, with Council retained as project manager.

The original lease facility approved by QTC was for \$68,300,000 and was the subject of a *Statutory Bodies Financial Arrangements Act 1982* approval.

Because of unforeseen construction costs it is necessary to increase the loan facility to \$73,000,000.

The estimated cost to complete the project has escalated to \$73,000,000, including contingencies and estimated capitalised interest. This cost includes funding for "utility services" relocation to the Schneider Road frontage brought on by road realignment and imposed by TradeCoast Central Body Corporate.

QTC has now obtained Board approval to increase funding to \$73,000,000 to cover the cost of the utility relocation works of \$1.4 million plus contingency costs.

Due to falling interest rates from the time the transaction was first presented to Council, the associated rent is expected to be roughly similar to the amount previously approved by E&C. Assuming the depot is complete and ready for operation by the end of September 2013, the indicative annual rent is estimated at \$5,474,784 (previously \$5,478,466) based on a funding rate of 6.00%. (Any delay beyond this date will incur more capitalised interest which will in turn increase the cost of the facility and the rent).

It is recommended that E&C approve an increase in the lease facility granted by Queensland Treasury Corporation from \$68.3 million to \$73 million including appropriate contingency, on terms and conditions satisfactory to the Corporate Treasurer and the Chief Legal Counsel, Brisbane City Legal Practice.

## 13.0 Consultation

- Michael Byrne, Chief Procurement Officer, Strategic Procurement Office
- David Askern, Chief Legal Counsel, Brisbane City Legal Practice
- Greg Evans, Divisional Manager, Organisational Services
- Craig Stevens, Manager, Corporate Communications, Organisational Services
- Andrea Kenafake, Manager Development Assessment, City Planning & Sustainability
- Alan Evans, Executive Manager, City Projects Office
- Dean Morse, Manager Project Management Branch, City Projects Office

All are in agreement with the recommendation.

## 14.0 Implications of proposal

The original proposal allowed Council to transfer the land to QTC to construct the Trade Coast bus depot under a Design and Construct Contract and the lease by Council of the facility for 25 years on favourable terms to deliver the Trade Coast bus depot at a lower cost to other alternatives.

## 15.0 Commercial in confidence

No

## 16.0 Vision/Corporate Plan impact

Corporate Vision Theme:	Smart and Prosperous City
Council program:	City Governance
Service focus:	Manage Council's finances and assets effectively to provide the best value for money for ratepayers

**17.0 Customer impact**

Nil

**18.0 Environmental impact**

Nil

**19.0 Policy impact**

Nil

**20.0 Financial impact**

The budget provided for \$31,000,000 which was secured as revenue by Council for the financial year ending 30 June 2012 following the transfer to QTC. This occurred June 2012.

Based on a revised cost of funds from QTC at 6.00% the annual rent is estimated at \$5,474,784 with an increased facility level of \$73 million.

**21.0 Human resource impact**

Nil

**22.0 Urgency**

Approval is required urgently in order to proceed with appointment of the Design and Construct proponent.

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendation
- Option 2: Amend the recommendation
- Option 3: Do not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC 10 YEAR PUBLIC RELEASE SCHEME

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/807

**2.0 Title**

City of Brisbane Investment Corporation Pty Ltd (CBIC) Permission to Borrow

**3.0 Issue/purpose**

To approve the City of Brisbane Investment Corporation Pty Ltd to borrow funds for property related investment

**4.0 Proponent**

Greg Evans, Divisional Manager, Organisational Services

**5.0 Submission prepared by**

Jiri Arnost, Corporate Treasurer, Organisational Services, X36617

**6.0 Date**

25 March 2013

**7.0 For E&C approval or recommendation to Council**

For E&amp;C Approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

N/A

**9.0 Recommended for public release**

Not for public release

**10.0 Recommendation**

That E&amp;C approve:-

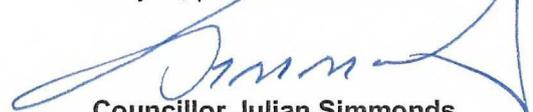
- (a) CBIC borrowing funds for property related investment on the terms set out in Attachment B.
- (b) Council providing guarantees if required.
- (c) The Chief Executive Officer seeking *Statutory Bodies Financial Arrangements Act 1982* approval for both (a) and (b).

**11.0****Divisional Manager**


**Greg Evans  
DIVISIONAL MANAGER  
ORGANISATIONAL SERVICES**

**Chairman**

I Support / Reject the recommendation.  
If reject, please state reasons.



**Councillor Julian Simmonds  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE**

## 12.0 Background

In 2008, State Treasurer approval was given to invest the proceeds from Council's bulk water assets sales in the City of Brisbane Investment Corporation Pty Ltd (CBIC). CBIC currently has assets of \$199 million (31 December 2012), operates profitably and has been distributing dividends to Council for many years. The Board of CBIC has adopted a prudent investment policy and has not borrowed to fund investments which was a condition of the previous State Treasurer's approval to establish CBIC.

Property assets are generally acquired and developed over a period of time and the CBIC Board has determined that it would be more appropriate to finance development using an optimal mix of debt and equity.

CBIC's intention is to borrow from banks and/or Queensland Treasury Corporation (if eligible) on commercial terms.

Corporate Finance supports this approach and endorses CBIC seeking to borrow for property related purposes on the terms and conditions set out in Attachment B.

This includes seeking E&C approval for specific projects that require debt funding.

In adopting these pre-conditions, E&C will be able to take confidence that the decision to approve CBIC borrowings will be transparent and based on proper financial grounds.

It is likely that financial institutions, in providing debt funding to CBIC, will require security to be provided from CBIC in the form of a charge over the company's specific or general assets. In some instances a guarantee from Council may be considered.

Therefore approval is required from the State Treasurer under the *Statutory Bodies Financial Arrangements Act 1982* to enable CBIC to borrow in its own right and if required, for Council to provide guarantees for these borrowings.

The Chief Executive Officer should be given the authority to seek approval from the State Treasurer to allow Council to provide those guarantees.

That E&C approve:-

- (a) CBIC borrowing funds for property related investment on the terms set out in Attachment B.
- (d) Council providing guarantees if required.
- (e) The Chief Executive Officer seeking *Statutory Bodies Financial Arrangements Act 1982* approval for both (a) and (b).

## 13.0 Consultation

- Paul Oberle, Chief Financial Officer
- David Askern, Chief Legal Counsel

Both are in agreement with the recommendation.

## 14.0 Implications of proposal

The proposal will enable CBIC to use loans from banks or Queensland Treasury Corporation (if eligible) to help fund property related investments.

## 15.0 Commercial in confidence

No.

## 16.0 Vision/Corporate Plan impact

### 9.1.3.2 Treasury Management

To provide treasury, financial risk management, corporate advisory and financial analysis services for the whole of council in order to reduce our interest costs and optimise allocated income

**17.0 Customer impact**

N/A

**18.0 Environmental impact**

N/A

**19.0 Policy impact**

N/A

**20.0 Financial impact**

Depending on the final arrangements put in place, CBIC will need to fund the interest cost and fees applicable to the loan from a third party. CBIC may also be required to pay stamp duty, if the borrowings need to be secured via a registered charge over the company's assets.

In addition:

- (a) the transaction will increase overall debt of BCC (as a consolidated group), impacting on consolidated financial ratios which may be utilised by QTC to assess credit rating;
- (b) Corporate Finance Branch has not undertaken detailed assessment of the underlying financial viability of the potential CBIC investments and likely returns from the proposed investments;
- (c) likely fees and interest costs which will be paid to a third party are expected to be greater than the cost of debt obtained by BCC from QTC.

**21.0 Human resource impact**

N/A

**22.0 Urgency**

CBIC has indicated if appropriate approvals are in place they will seek to borrow funds prior to the end of the 2012/13 financial year.

**23.0 Publicity/marketing strategy**

N/A

**24.0 Options**

- Option 1: Approve the recommendations*
- Option 2: Approve the recommendations with amendments*
- Option 3: Not approve the recommendations*

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE****1.0 Primary file number**

137/800/1121/798

**Related subject matter files**

112/265/439/115

**2.0 Title**

Asset Optimisation – Surplus Property Disposal 22a Girraween Grove, Ashgrove

**3.0 Issue/purpose**

To seek approval to sell Council land known as 22a Girraween Grove, Ashgrove

**4.0 Proponent**

Greg Evans, Divisional Manager, Organisational Services Division, x34161

**5.0 Submission prepared by**

Richard Butler, Senior Corporate Property Advisor, Asset Optimisation, Organisational Services Division, x37222

**6.0 Date**25 MAR 2013  
25 2013**7.0 For E&C approval or recommendation to Council**

For E&amp;C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

25 September 2013

**APPROVED**

25 MAR 2013

Lord Mayor

AS KA  
DM

**10.0 Recommendation**

It is recommended the E&C Committee approve:

1. The sale of 22a Girraween Grove, Ashgrove to [redacted], subject to registering a stormwater easement on title and on terms and conditions satisfactory to the Project Director, Asset Optimisation and the Chief Legal Counsel, Brisbane City Legal Practice.
2. The sale price being \$20,000 (inclusive GST).

**11.0**

**Divisional Manager**



**Greg Evans  
DIVISIONAL MANAGER  
ORGANISATIONAL SERVICES**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.



**Councillor Julian Simmonds  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE**

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

22a Girraween Grove, Ashgrove (Lot 2 RP 158786) is vacant land surplus to Council's requirements (see Attachment B – land shown by red edge). This rectangular shaped land has a road frontage of approximately 4m and a site area of 144sqm. The land is currently zoned low density residential.

This land was acquired by Council circa 1930 for drainage purposes which included the construction of underground stormwater and sewerage pipes. This land has remained vacant and is fenced within the boundary of the neighbouring residential property at 22 Girraween Grove, Ashgrove.

Asset Management Branch, Brisbane Infrastructure Division, requested that prior to its disposal, the land is protected by way of a stormwater easement. This will ensure the land remains clear and unobstructed at all times and that Council maintains access to underground pipes for maintenance purposes. This easement was not previously registered on title as the land remained in Council ownership.

A tender or auction for the proposed sale of 22a Girraween Grove, Ashgrove is not appropriate and will be unfavourable for Council in obtaining best value for the rate payers of Brisbane. The provisions in section 226 of the City of Brisbane Regulation 2012 enable Council to sell land which cannot be developed as a separate allotment to an adjoining owner without prior tender or auction.

The [redacted] has made an offer of \$20,000 (inclusive of GST) based on [red] valuation of \$23,000.

Given the additional cost saving with regards to Council's ongoing maintenance obligations for this property and the rateable income to be realised when in private ownership, as well as the land being undevelopable as a separate lot, it is recommended that Council accepts the purchaser's offer of \$20,000 (inclusive of GST).

E&C Committee approval is now sought to:-

1. The sale of 22a Girraween Grove, Ashgrove to [redacted], subject to registering a stormwater easement on title and otherwise on terms and conditions satisfactory to the Project Director, Asset Optimisation and the Chief Legal Counsel, Brisbane City Legal Practice.
2. The sale price being \$20,000 (inclusive GST).

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

### 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (12 March 2013)
- Ian Walker, Director Asset Optimisation, Organisational Services (8 March 2013)
- Joe Bannan, Branch Manager, Asset Management (7 February 2011)
- Glenn Gomez, Asset Portfolio Manager, Asset Management (16 April 2012)
- Brad Wilson, Environment Planning & Assets Portfolio Manager, Natural Environment & Sustainability (24 April 2012)
- Lachlan Carkeet, Principal Urban Planner, City Planning & Economic Development (13 April 2012)
- Lorraine Gregory, Manager Healthy and Vibrant Communities, Brisbane Lifestyle (16 April 2012)
- Terry Baker, Senior Land Acquisition & Tenure Officer, City Projects Office (13 April 2012)
- John Winkler, Network Information Officer, Transport Planning and Strategy (26 April 2012)
- Cyril Godwin, Principal Engineer, Traffic & Transport, Development Assessment (26 April 2012)
- Jenny Rose, Leasing Coordinator, Queensland Urban Utilities (23 April 2012)

All are in agreement with the recommendation.

### 14.0 Implications of proposal

Nil

### 15.0 Commercial in confidence

No

### 16.0 Vision/Corporate Plan impact

This submission is consistent with a Smart and Prosperous City - Managing Council's finances and assets effectively to provide the best value for money for ratepayers.

### 17.0 Customer impact

Nil

### 18.0 Environmental impact

Nil

### 19.0 Policy impact

Nil

### 20.0 Financial impact

The sale of Council land known as 22a Girraween Grove, Ashgrove will realise approximately \$20,000 in revenue in 2012/13. The costs of disposing of this property will be approximately \$2,160 including:

- Valuation cost of \$660
- Nil Sales Commission
- Conveyance and easement work of approximately \$1,500 based on Brisbane City Legal Practice charges.

The costs of disposal can be covered from current budget.

### 21.0 Human resource impact

Nil

### 22.0 Urgency

During the course of normal business

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE

**SUBMISSION TO THE ESTABLISHMENT AND COORDINATION COMMITTEE**

**1.0 Primary file number**

137/800/1121/796

**Related subject matter files**

112/265/439/169

**2.0 Title**

Asset Optimisation – Surplus Property Disposal 48a Cranleigh Street, Wynnum West

**3.0 Issue/purpose**

To approve the disposal of specific surplus land and related issues

**4.0 Proponent**

Greg Evans, Divisional Manager, Organisational Services Division, x34161

**5.0 Submission prepared by**

Richard Butler, Senior Corporate Property Advisor, Asset Optimisation, Organisational Services Division, x37222

**6.0 Date**

25 MAR 2013

**7.0 For E&C approval or recommendation to Council**

For E&C approval

**8.0 If for recommendation to Council, is a Council resolution required under an Act or Local Law?**

Not applicable

**9.0 Recommended for public release**

25 September 2013

BCO PUBLICATIONS SCHEME  
10 YEAR RELEASE

APPROVED  
25 MAR 2013  
Lord Mayor  
AB  
AM  
KA  
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**10.0 Recommendation**

It is recommended the E&C Committee approve:

1. The sale of 48a Cranleigh Street, Wynnum West to Regis Group Ltd, subject to its amalgamation with Regis Group Ltd's landlocked parcel and on terms and conditions satisfactory to the Project Director, Asset Optimisation and Chief Legal Counsel, Brisbane City Legal Practice.
2. Sale price for 48a Cranleigh Street, Wynnum West is to be equal to or greater than \$4,001 (exclusive of GST).

**11.0**

**Divisional Manager**



**Greg Evans  
DIVISIONAL MANAGER  
ORGANISATIONAL SERVICES**

**Chairman**

I Support / Reject the recommendation.

If reject, please state reasons.



**Councillor Julian Simmonds  
CHAIRMAN FINANCE, ECONOMIC  
DEVELOPMENT AND ADMINISTRATION  
COMMITTEE**

BCC PUBLIC INFORMATION SCHEME  
10 YEAR RELEASE

## 12.0 Background

Council is in ownership of a small parcel of vacant land at 48a Cranleigh Street, Wynnum West. This land has been confirmed surplus to Council requirements and suitable for disposal. It has an area of 83sqm and is zoned Low Density Residential (see Attachment B showing the land by blue hatch).

Council's land at 48a Cranleigh Street adjoins land at 261 Preston Road which is owned by Regis Group Ltd. Regis is an aged care provider (ownership is shown by red edge on Attachment B). This land also adjoins two residential properties i.e. 48 and 60 Cranleigh Street.

Asset Optimisation wrote to all three adjoining landowners to request an expression of interest, if Council decided to dispose of this land. Regis and the residents of 48 Cranleigh Street expressed an interest in this site.

In 2012, Council granted a Development Approval to Regis to increase the amount of aged care facilities at 261 Preston Road. A condition of this Development Approval is for the creek land (shown by green hatch in Attachment B) to be transferred to Council as Parkland. This condition has created a landlocked parcel in the north eastern part of Regis owned land, with 48a Cranleigh Street being the obvious access.

Under the Property Law Act 1974 a 'landlocked owner' may seek/apply to the Court for an order that requires an adjoining land owner to permit the 'landlocked owner' to use its land. The Court Order may take the form of an easement or licence and compensation may be payable to the impacted owner.

For this reason, a public tender or auction for 48a Cranleigh Street, Wynnum West is not appropriate. It is also not appropriate to offer the land to the residents of 48 Cranleigh Street. Council has an opportunity to correct the position of creating this landlocked parcel. The proposed disposal of this land will also release Council from its ongoing maintenance obligations and the property will also realise a rateable income when in private ownership.

As a result of internal consultation, Asset Management, Brisbane Infrastructure requested that prior to disposal an easement is registered over the lot to maintain access for stormwater pipe outlet. This will be actioned prior to concluding a disposal.

This property was not impacted by the floods of January 2011 and is not noted on the heritage register.

The current market value of this property has been assessed at \$1 (GST not applicable) on 26 February 2013 by Savills (see Attachment C).

E&C Committee approval is now sought to:-

1. The sale of 48a Cranleigh Street, Wynnum West to Regis Group Ltd, subject to its amalgamation with Regis Group Ltd's landlocked parcel and on terms and conditions satisfactory to the Project Director, Asset Optimisation or Chief Legal Counsel, Brisbane City Legal Practice.
2. Sale price for 48a Cranleigh Street, Wynnum West is to be equal to or greater than \$4,001 (exclusive of GST).

### 13.0 Consultation

- David Askern, Chief Legal Counsel, Brisbane City Legal Practice (11 March 2013)
- Joe Bannan, Branch Manager, Asset Management
- Glenn Gomez, Asset Portfolio Manager, Asset Management
- Brad Wilson, Environment Planning & Assets Portfolio Manager, Natural Environment Water & Sustainability
- Lachlan Carkeet, Principal Urban Planner, City Planning & Economic Development
- Lorraine Gregory, Manager Healthy and Vibrant Communities, Brisbane Lifestyle
- Terry Baker, Senior Land Acquisition & Tenure Officer, City Projects Office
- John Winkler, Network Information Officer, Transport Planning and Strategy
- Cyril Godwin, Principal Engineer, Traffic & Transport, Development Assessment
- Jenny Rose, Leasing Coordinator, Queensland Urban Utilities

All are in agreement with the recommendation.

### 14.0 Implications of proposal

Nil

### 15.0 Commercial in confidence

No

### 16.0 Vision/Corporate Plan impact

This submission is consistent with a Smart and Prosperous City – Managing Council's finances and assets effectively to provide the best value for money for ratepayers.

### 17.0 Customer impact

Nil

### 18.0 Environmental impact

Nil

### 19.0 Policy impact

Nil

### 20.0 Financial impact

The sale of 48a Cranleigh Street, Wynnum West will realise approximately \$4,001 in revenue in 2012/13. The costs of disposing of this property will be approximately \$4,000 including:

- Valuations costs from Savills of \$1,000 (exclusive of GST)
- Nil Sales Commission
- Conveyance and easement work of approximately \$3,000 based on Brisbane City Legal Practice charges.

The costs of disposal can be covered from current budget.

### 21.0 Human resource impact

Nil

### 22.0 Urgency

During the course of normal business

**23.0 Publicity/marketing strategy**

Nil

**24.0 Options**

- Option 1: Approve the recommendation.
- Option 2: Not approve the recommendation

**Option 1 is the preferred option.**

***NB: If the officer's recommendation is not followed, then the reasons for departure from that recommendation should be recorded here.***

BCC PUBLICATION SCHEME  
10 YEAR RELEASE