



ESTABLISHMENT AND CO-ORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 5 JULY 2010
AT 9.00 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors, G Knapp, D McLachlan, M de Wit, A Schrunner, A Cooper & N Wyndham.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff and Ian Maynard, Acting Chief Executive Officer.

APOLOGIES:

Councillor P Matic

Minutes:

E&C approved the minutes of Monday 28 June 2010.

1. General Business

1. E&C noted the memorandum regarding safety in the Valley and supported the proposed recommendations.

ACTION: Shane MacLeod to progress the recommendations.

2. E&C noted the June 2010 Corporate Risk Profile Report.

3. E&C discussed the content of Council's induction program for new employees. E&C requested that the following information be added to the employee handbook:

- a message from the Lord Mayor at the front of the document;
- the 'Know your Councillor' guide;
- details pertaining to Ward boundaries;
- a synopsis of the Civic Cabinet Committees, including who the Chair and Deputy Chair are for each of the Committees; and
- an outline of the role of the Chair.

ACTION: Ian Niven to amend the employee handbook to ensure that the above information is included.

4. E&C discussed the recommendation provided by the Securing 2026 Operational Sustainability Review Project re the Brisbane Transport "Move to a 7 day work week with loading" project.

ACTION: Alan Warren to review the impact on Brisbane Transport of adopting an ACT type model, identify learnings and propose specific alternative proposals for cost reduction.

5. E&C discussed the logistics options available to the City Hall Restoration Project and supported option 2.

ACTION: Krishan Tangri to note E&C's decision and to progress option 2.

6. E&C discussed the proposed re-submission of the new Privacy Policy. E&C remain concerned about the implications of the policy. The impact on Council and Ward Office operations should be reduced.

ACTION: Peter Rule to liaise with David Askern to further assess interpretations of the Privacy Act.

7. E&C discussed the briefing note re responsibilities regarding Council's malls and the status of the repairs in the Queen Street Mall. An assessment to determine whether similar issues could occur at King George Square and Chinatown Mall is required.

ACTION: Mark Mazurkiewicz and John Dwyer to meet with Councillor Cooper and Councillor Schrinner to demonstrate how Council will replace expansion joints in the Queen Street Mall and to prepare a briefing note regarding King George Square and Chinatown Mall.

8. E&C discussed and endorsed the proposed site for the relocation of the Queensland Miniature Car Club.

ACTION: Vicki Pethybridge and Councillor Knapp to progress discussions with City North Infrastructure and the Queensland Miniature Car Club.

9. E&C noted the briefing note re the Spanish Club and the internal review of the Facilities team.

10. E&C noted the briefing note re the release of Council data and maps to the State Government.

11. E&C noted the City Centre Place Management Update from 24 June 2010 and again requested a strategy presentation re Smoking in the Queen Street Mall.

ACTION: Acting CEO to ensure that an E&C strategy presentation re Smoking in the Queen Street Mall is scheduled for next week.

12. E&C noted the briefing note re the incorporation of library locations on the iPhone "Around Me" application. E&C endorse the provision of Council data to the community.

13. Councillor Wyndham raised the issue of green power and the commitment to 100% green energy from 1 July 2010. The Lord Mayor expressed concern that the initiative is still in the procurement phase and directed that it be accelerated.

ACTION: Peter Casey is to prepare a briefing note on the status of the initiative.

14. MOTION: "E&C ratify the decision to release E&C minutes for the last 20 years."

MOVED: Councillor Quirk

SECONDED: Councillor Schrinner

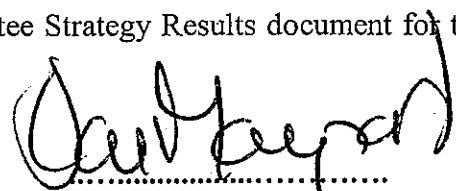
CARRIED.

Establishment and Co-ordination Committee Submission Results

Please refer to the Establishment and Co-ordination Committee Results document for the meeting dated 5 July 2010.

Establishment and Co-ordination Strategy Results

Please refer to the Establishment and Co-ordination Committee Strategy Results document for the meeting dated 5 July 2010.



Acting Chief Executive Officer



ESTABLISHMENT AND CO-ORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 12 JULY 2010
AT 9.00 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors, G Knapp, D McLachlan, M de Wit, A Schrunner, A Cooper & P Matic.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff and Ian Maynard, Acting Chief Executive Officer.

APOLOGIES:

Minutes:

E&C approved the minutes of Monday 5 July 2010.

1. General Business

1. E&C discussed the memorandum re the key results from the Brand and Communications Tracker research. The opportunity to consolidate Council's advertising in the Quest newspaper was noted.

ACTION: Craig Stevens to meet with Quest to consolidate Council's advertising onto one page.

2. E&C discussed the proposed options for Council's biennial large item and green waste kerbside collection service. E&C support option 2.

ACTION: Arron Lee to note E&C's decision and to action option 2.

3. E&C discussed the memorandum re the provision of 24 hour response to graffiti removal. All recommendations were endorsed. Councillor McLachlan and Councillor Knapp will undertake a site visit and report back to E&C on the graffiti removal process.

ACTION: Shane MacLeod to implement recommendation 3, option 2 and to provide a briefing note on the trial of new equipment and techniques.

4. E&C noted the June 2010 Monthly Progress Report on the organisation's progress towards the Lord Mayor's deliverables.

5. E&C noted the July update re the CET Program.

6. E&C noted the Community Attitude Survey Report 2010.

7. E&C discussed the letter from Minister Nolan re the proposal for two new high capacity bus services. Councillor de Wit to respond to Minister Nolan's proposal.

ACTION: Alan Warren to draft a response on behalf of Councillor de Wit, to Minister Nolan.

8. E&C discussed the briefing note re consultation on the draft *Neighbourhood Disputes Resolution Bill*. E&C endorse sending the letter and submissions to the Department of Justice.

ACTION: Acting CEO to note E&C's endorsement and to arrange for the relevant documentation to be sent to the Department of Justice.

9. E&C noted the memorandum re CCTV cameras in the CBD.
10. E&C noted the Contact Centre Monthly Report - Top 100.
11. E&C noted the City Centre Place Management Update from 8 July 2010.
12. E&C discussed the briefing note re i3 Group's 'FibreCity Brisbane' proposal.

ACTION: Greg Evans to draft a letter on behalf of Councillor de Wit, to i3Group, confirming Council's position, as per the briefing note.

13. The Lord Mayor queried the status of Council's burn-off program, specifically if it has been completed in Allendale Place, The Gap.

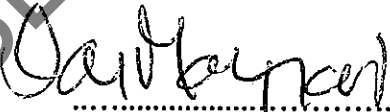
ACTION: Shane MacLeod to report back on the burn-off process and to investigate the status of burn offs for Allendale Place, The Gap.

Establishment and Co-ordination Committee Submission Results

Please refer to the Establishment and Co-ordination Committee Results document for the meeting dated 12 July 2010.

Establishment and Co-ordination Strategy Results

Please refer to the Establishment and Co-ordination Committee Strategy Results document for the meeting dated 12 July 2010.


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Acting Chief Executive Officer



ESTABLISHMENT AND CO-ORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 19 JULY 2010
AT 9.00 AM

COMMITTEE MEMBERS PRESENT:

Lord Mayor Campbell Newman, Deputy Mayor G Quirk, Councillors F King, D McLachlan, M de Wit, A Schrunner, A Cooper & P Matic.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff and Ian Maynard, Acting Chief Executive Officer.

APOLOGIES:

Councillor Geraldine Knapp.

Minutes:

E&C approved the minutes of Monday 12 July 2010.

1. General Business

1. E&C discussed the update re the current status of the information and education campaign being delivered by Council to the taxi industry. Councillor Matic commended Brett Turville on an outstanding effort. Protocols for managing taxi infringements need to be consistently applied.

ACTION: Councillor Quirk to coordinate a meeting of relevant stakeholders to discuss protocols.

2. E&C noted the Transforming Council – Securing 2026 update for July 2010.

3. E&C noted the update re the progress of the Chinatown Mall (CTM) activation and marketing concepts. The initiatives were supported.

4. E&C noted the City Centre Place Management Update from 15 July 2010. It was also noted that the CBD looked dirty on Friday afternoon.

ACTION: Shawn Day to note E&C's feedback.

5. E&C discussed expected outcomes from the First Budget Review. Program bids for additional funding, without an offset within the program, will not be supported. Cost containment and delivering of Securing 2026 benefits will be a critical focus of the First Budget Review.

6. E&C supported the renewal of Amanda Parfumi's contract. An E&C formal submission is to be walked-around and approved this week.

7. E&C discussed the complaint made by a resident at the Lord Mayor and Civic Cabinet Listens Forum at Richlands last week re QUU cutting off recycled water to a community garden.

ACTION: Acting CEO to follow up with the CEO of QUU.

Establishment and Co-ordination Committee Submission Results

Please refer to the Establishment and Co-ordination Committee Results document for the meeting dated 19 July 2010.

Establishment and Co-ordination Strategy Results

Please refer to the Establishment and Co-ordination Committee Strategy Results document for the meeting dated 19 July 2010.



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Acting Chief Executive Officer

BCC PUBLICATIONS SCHEME
4 YEAR RELEASE



ESTABLISHMENT AND CO-ORDINATION COMMITTEE MINUTES

MEETING HELD ON MONDAY 26 JULY 2010
AT 9.00 AM

COMMITTEE MEMBERS PRESENT:

Deputy Mayor G Quirk, Councillors Geraldine Knapp, D McLachlan, M de Wit, A Cooper, A Wines & M Bourke.

OTHER ATTENDEES:

Cris Anstey, Lord Mayor's Chief of Staff and Ian Maynard, Acting Chief Executive Officer.

APOLOGIES:

Lord Mayor Campbell Newman, Councillors A Schrinner & P Matic.

Minutes:

E&C approved the minutes of Monday 19 July 2010.

1. General Business

1. E&C supported the briefing note re Council's proposed feedback to Queensland State Archives on consultation drafts for three initiatives.

ACTION: Ian Niven to arrange for Council's feedback to be forwarded to Queensland State Archives.

2. E&C discussed and supported the draft Brisbane City Council submission re the Productivity Commission's Issues Paper.

ACTION: Kerry Doss to note E&C's feedback and to submit Council's response to the Productivity Commission.

3. E&C noted the updates re the City Hall Restoration Project.

4. E&C endorsed the proposal for a regionally consistent approach to the food safety rating scheme. E&C supported Logan City Council submitting the proposal to the LGAQ, but do not support the content.

5. E&C supported the briefing note outlining the recommended criteria for the replacement of Councillor's and Chairperson's vehicles. The Policy should include provisions for exceptional circumstances.

ACTION: Michael Byrne to ensure that the Policy re Councillor's and Chairperson's vehicles includes a provision for exceptional circumstances.

6. E&C noted the update on Quest advertising. E&C expressed strong support of the approach used by the Toowoomba Regional Council. This approval should also be used for other independent newspapers.

ACTION: Craig Stevens to note and implement E&C's position.

7. E&C discussed the potential establishment of an elderly assistance service in Brisbane. The matter will be referred to the Lord Mayor's Office for further consideration.

8. E&C discussed the advice from the Chief Legal Counsel re public artworks in Catalina Park. Further investigation is required to establish whether Catalina Place is designated as park land.
ACTION: David Askern to confirm whether Catalina Place is designated as park land.

9. E&C noted the City Centre Place Management Update from 22 July 2010. E&C requested a copy of the schedule for maintenance to be undertaken on the electricity conduits in the City Centre over the next 12 months by Energex. It was agreed that all plans for footpath replacement should be aligned to coincide with the work to be completed by Energex and other relevant utilities. Councillor Quirk raised the issue re cleanliness around the Turbot Street viaduct. E&C requested that the lighting be assessed to improve security and that the open-space liaison officers conduct more frequent patrols of this area for the next few months.

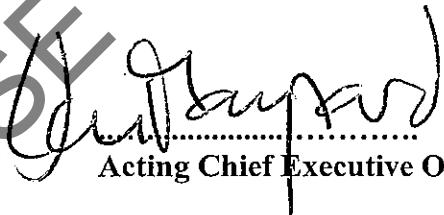
ACTION: Shawn Day to include a copy of the schedule for maintenance to be undertaken on the electricity conduits in the City Centre over the next 12 months by Energex and other relevant utilities in his next report. Vicki Pethybridge to ensure lighting around the Turbot Street viaduct is assessed and that the open-space liaison officers conduct more frequent patrols of this area for the next few months.

Establishment and Co-ordination Committee Submission Results

Please refer to the Establishment and Co-ordination Committee Results document for the meeting dated 26 July 2010.

Establishment and Co-ordination Strategy Results

Please refer to the Establishment and Co-ordination Committee Strategy Results document for the meeting dated 26 July 2010.



Acting Chief Executive Officer

BCC PUBLICICATIONS
4 YEAR RELEASES